

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Agenda

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Regular Meeting of Council

May 14, 2026 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich

Others Invited: Mayor Christopher Hallum, City Engineer Pete DiFranco, Finance Director Bruce Scott, and Law Director Michael A. Kenny Jr.

COUNCIL CORRESPONDENCE

Email dated 5/04/2026 from Jenna Bing Re: Motorcycle

Email dated 5/04/2026 from council.clerk Re: Short Term Rentals and Historical Sites

Email dated 5/04/2026 from Scott, Bruce RE: Legislation Pertaining to Insured Cash Sweep Account

Email dated 5/04/2026 from Scott, Bruce Appropriation Ordinance 2026-035 Draft

Email dated 5/04/2026 from Scott, Bruce Appropriation Adjustment Ordinance

Email dated 5/04/2026 from Scott, Bruce RE: Foia request, new one

Email dated 5/04/2026 from Jenna Bing

Email dated 5/04/2026 from Novak, Alisa RE: Short Term Rentals and Historical Sites

Email dated 5/04/2026 from Jenna Bing Re: budget questions from last night's council meeting

Email dated 5/04/2026 from Mehollin, Karen Service MOU - signed

Email dated 5/04/2026 from Scott, Bruce FW: Huntington Bank / Star Ohio

Email dated 5/01/2026 from Fink, Sandra RE: Short Term Rental

Email dated 5/01/2026 from Pietro DiFranco RE: Liquor License - 2749 SOM Center - Persimmon

Email dated 5/01/2026 from Dana Skully RE: Short Term Rentals and Historical Sites

Email dated 5/01/2026 from Hallum, Chris RE: Records Commission Meeting

Email dated 5/05/2026 from Lloyd, Katherine RE: CSC Meeting 4/29/26 - WEDNESDAY - 4:00 P

Email dated 4/28/2026 from Scott, Bruce RE: budget questions from last night's council meeting

Email dated 4/27/2026 from Jenna Bing Re: budget surplus

Email dated 4/27/2026 from Hallum, Chris RE: Route 91 walking trail

Email dated 4/27/2026 from Mehollin, Karen Electronic & Shred Days

Email dated 4/27/2026 from Mehollin, Karen Re: Dates

Email dated 4/26/2026 from Jarmuszkiewicz, Joe Disc golf

Email dated 4/24/2026 from Hallum, Chris Mayor's Report - April 23, 2026
Email dated 4/23/2026 from Mehollin, Karen MOU signed by Union 04/23/2026
Email dated 4/23/2026 from Mehollin, Karen MOU updated for ordinance 2026-028
Email dated 4/23/2026 from Taylor Draper, Tanya Re: Employees
Email dated 4/23/2026 from Scott, Bruce Patrol / Sergeants
Email dated 4/23/2026 from Mehollin, Karen Sergeants CBA TA – signed 04/23/2026
Email dated 4/23/2026 from Nardo, Celia S. District Mtng
Email dated 4/23/2026 from Taylor Draper, Tanya Employees
Email dated 4/22/2026 from Miller, Vicki Re: Correspondence
Email dated 4/22/2026 from Grubiss, Mark Re: District Meeting Signs for District 2 and 3 Meetings
Email dated 4/22/2026 from Lloyd, Katherine WH Civil Service Meeting 4/29/26 - Wednesday - 4:00 PM
Email dated 4/22/2026 from Mehollin, Karen Signed Patrol TA
Email dated 4/22/2026 from Mehollin, Karen Re: AFSCME MOU for Ord. 2026-028
Email dated 4/22/2026 from Mehollin, Karen MOU for 2026-028
Email dated 4/22/2026 from Taylor Draper, Tanya Tanya's slides
Email dated 4/21/2026 from Miller, Vicki Correspondence
Email dated 4/21/2026 from Grubiss, Mark service garage
Email dated 4/20/2026 from Jarmuszkiewicz, Joe Re: District Meeting Dates
Email dated 4/20/2026 from Jarmuszkiewicz, Joe Re: Agendas, Minutes, and Legislation for next week
Email dated 4/20/2026 from Scott, Bruce RE: District Meeting Numbers
Email dated 4/20/2026 from Mehollin, Karen Re: Senior Levy
Email dated 4/20/2026 from Mehollin, Karen Re: Senior Room photos
Email dated 4/20/2026 from Gomillion, Stephanie memo
Email dated 4/20/2026 from Gomillion, Stephanie RE: MEMO - 2026 Apr 15 - Request to Purchase a 2026 Braun Ambulance
Email dated 4/17/2026 from Mehollin, Karen Re: Fire Squad Truck Ordinance
Email dated 4/17/2026 from Sivo, Kathleen Spring District Slides
Email dated 4/17/2026 from Gandee, Robert FW: Updated Purchase Agreement
Email dated 4/16/2026 from Gandee, Robert Draft Memo for 2026 Ambulance
Email dated 4/16/2026 from Susnik, Christine A. RE: District Meeting Signs
Email dated 4/16/2026 from Scott, Bruce RE: Part-Time Employee Pay Rate Increase Impact
Email dated 4/16/2026 from Taylor Draper, Tanya Re: Burlington Coat Factory Store Relocation Information Needed-Willoughby Hills
Email dated 4/16/2026 from Lloyd, Katherine FW: WH PCABR Meeting 5/7/26 THURSDAY
Email dated 4/16/2026 from Scott, Bruce RE: FT Budget Impact
Email dated 4/16/2026 from Scott, Bruce FW: AFSCME RATES
Email dated 4/16/2026 from Taylor Draper, Tanya Re: PCABR Meeting for 4/16/26 - CANCELLED

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT- Law Director Michael A. Kenny Jr.

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

CONSENT:

DISPOSITION OF THE JOURNAL

Approval of the April 23, 2026 Regular Council Meeting Minutes

Approval of the April 23, 2026 Working Committee of Council and Rules & Legislation Minutes

ORDINANCE 2026-035-FIRST READING

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2026-001 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

RESOLUTION 2026-005-FIRST READING

A RESOLUTION DECLARING THE MONTH OF MAY AS “OLDER OHIOANS MONTH” IN THE CITY OF WILLOUGHBY HILLS.

RESOLUTION 2026-006-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ESTABLISH AN INSURED CASH SWEEP ACCOUNT WITH HUNTINGTON NATIONAL BANK, AND DECLARING AN EMERGENCY.

RESOLUTION 2026-007-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ESTABLISH A CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SERVICE WITH HUNTINGTON NATIONAL BANK, AND DECLARING AN EMERGENCY.

RESOLUTION 2026-008-FIRST READING

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF WILLOUGHBY HILLS ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS ROAD IMPROVEMENTS FUND FOR THE CG46AC / CG47AC, LAK-SR 174-00.00 RESURFACING WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO AND DECLARING AN EMERGENCY.

RESOLUTION 2026-009-FIRST READING

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF PAINESVILLE TO ALLOW PAINESVILLE TO BENEFIT FROM THE TRASH SERVICE CONTRACT THAT WILLOUGHBY HILLS HAS WITH MAJOR WASTE AND DECLARING AN EMERGENCY.

LEGISLATION:

ORDINANCE 2026-036-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A BALLISTIC ARMORED TACTICAL TRANSPORT (B.A.T.T.) ARMORED RESCUE VEHICLE FOR THE CITY POLICE DEPARTMENT FROM THE ARMORED GROUP, 5221 N. SADDLE ROCK DRIVE, PHOENIX, ARIZONA 85018 FOR THE ESTIMATED PURCHASE PRICE OF \$381,140.00 AND DECLARING AN EMERGENCY.

NEW BUSINESS:

Motion authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding Persimmon Lane LTD 2749 B Som Center Road Willoughby Hills OH 44094 under transaction number OCT NEW 10015776-1.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT