

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Agenda-Amended

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Regular Meeting of Council

March 12, 2026 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

**PRESENTATION OF MAYORAL PROCLAMATION AND RESOLUTION HONORING
MICHAEL LUCAS FOR HIS TIME AS LAW DRIECTOR IN THE CITY OF WILLOUGHBY HILLS**

Roll Call of Council:

Members: Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

Others Invited: Mayor Christopher Hallum, City Engineer Pete DiFranco, Finance Director Bruce Scott, and Law Director Michael A. Kenny Jr.

COUNCIL CORRESPONDENCE

Email dated 3/03/2026 from Nick Manfroni Re: UPDATE: Housing Council will NOT Meet on Monday, March 2

Email dated 3/03/2026 from McFarren, Darlene FW: Sanctioning application

Email dated 3/03/2026 from McFarren, Darlene RE: PCABR Meeting 3/5/26 Thursday 7:00 P.M.

Email dated 3/03/2026 from Cleveland IronLeague Re: Housing Council Meeting

Email dated 3/03/2026 from Scott, Bruce RE: Public Records Request Part 2

Email dated 3/03/2026 from Scott, Bruce RE: Public Records Request Documents

Email dated 3/02/2026 from Michney, Sharen NEW COPIERS

Email dated 3/02/2026 from Michney, Sharen FW: NEW COPIER

Email dated 3/02/2026 from Mehollin, Karen Re: March Events

Email dated 3/02/2026 from Jennifer Varro Re: Engineer/ Building Authority

Email dated 3/02/2026 from Scott, Bruce FW: Public Records Request Pursuant to Ohio Revised Code §149.43 – Internal Communications Regarding Speed Camera Enforcement Program Impacts (2024-2025)

Email dated 3/02/2026 from Scott, Bruce FW: Public Records Request Pursuant to Ohio Revised Code §149.43 – Financial Reports for Automated Speed Enforcement Program (2025)

Email dated 3/02/2026 from Pietro DiFranco RE: Engineer/ Building Authority

Email dated 2/27/2026 from Joseph Calderwood Re: PCABR Meeting 3/5/26 Thursday

Email dated 2/26/2026 from Katherine D. Lloyd Re: Housing Council Representative for PCABR

Email dated 2/25/2026 from Lloyd, Katherine Agenda & Roll Call
Email dated 2/25/2026 from Miller, Vicki Re: South Creek Development LLC and Common Purpose Development Group LLC
Email dated 2/25/2026 from Lloyd, Katherine 3/5/26 Draft Agenda for 3/5/26 PCABR Meeting
Email dated 2/25/2026 from Gerald Wolanin Re: Income Tax Board of Review Swearing-in and Oaths
Email dated 2/24/2026 from Lloyd, Katherine FW: WH BZA Meeting 3/10/26 Tuesday - not called
Email dated 2/24/2026 from Lloyd, Katherine RE: Agenda for PCABR Meeting 3/5/26
Email dated 2/24/2026 from Mehollin, Karen Re: County IT phone Number
Email dated 2/20/2026 from CLE Grilling Snow plow damage
Email dated 2/20/2026 from McFarren, Darlene SANCTIONING LETTER AND APPLICATION FOR 2026
Email dated 2/20/2026 from Bushman, Lindsey Re: March Events
Email dated 2/20/2026 from Taylor Draper, Tanya Re: Sanctioning Ordinance for Council's Review
Email dated 2/19/2026 from Lloyd, Katherine 2 Signed Review Sheets fm 2/19/26 PCABR Mtg
Email dated 2/19/2026 from Jarmuszkiewicz, Joe Re: Sanctioning Ordinance for Council's Review
Email dated 2/19/2026 from Scott, Bruce Sewer Rate Ordinance - New Request
Email dated 2/19/2026 from Lloyd, Katherine FINDINGS OF FACT - PTV v Planning.pdf
Email dated 2/19/2026 from Cleveland IronLeague Re: [EXTERNAL] Re: FINDINGS OF FAC
Email dated 2/19/2026 from Naegele, Matthew Surplus Weapons Ordinances
Email dated 2/19/2026 from Scott, Bruce 2026-001 Amended - Exhibit A
Email dated 2/19/2026 from Novak, Alisa Willoughby Ordinance No. 2026-10

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT- Law Director Michael A. Kenny Jr.

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

CONSENT:

DISPOSITION OF THE JOURNAL

Approval of the February 16, 2026 Special Council Meeting Minutes

Approval of the February 26, 2026 Working Committee of Council and Rules & Legislation Minutes

Approval of the February 26, 2026 Regular Council Meeting Minutes

ORDINANCE 2026-012 – SECOND READING

AN ORDINANCE ESTABLISHING THE NEW SANITARY SEWERAGE RATE FOR THE CITY OF WILLOUGHBY HILLS COMMENCING JANUARY 1, 2026, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-013 – FIRST READING

AN ORDINANCE TO DECLARE FIREARMS AND WEAPONS AS SURPLUS PROPERTY PURSUANT TO ARTICLE VI – LEGISLATION, SECTION 6.01 – GENERAL ORDINANCES, SUBSECTION (e) OF THE CHARTER OF THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-014 – FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF ONE (1) 2026 FORD TRANSIT – 350 PASSENGER XL PRISONER TRANSPORT VAN THROUGH STATEWIDE FORD, 1108 W. MAIN STREET, VAN WERT, OHIO 45891, WITH AFTERMARKET EQUIPMENT INSTALLED FROM STATEWIDE EMERGENCY PRODUCTS FOR THE ESTIMATED PURCHASE PRICE OF \$70,885.68, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-015 – FIRST READING

AN ORDINANCE EXTENDING THE MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING AND/OR OCCUPANCY PERMIT APPROVALS FOR SMALL BOX DISCOUNT STORES AND THE ISSUANCE OF SUCH APPROVALS IN THE CITY OF WILLOUGHBY HILLS FOR AN ADDITIONAL PERIOD OF TIME NOT TO EXCEED 180 DAYS FROM THE EFFECTIVE DATE OF THIS ORDINANCE, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-016 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF STONECO INC, DBA ALLIED CORPORATION FOR THE PURCHASE OF ASPHALT FOR THE YEAR 2026 AND DECLARING AN EMERGENCY.

ORDINANCE 2026-017– FIRST READING

AN ORDINANCE ACCEPTING THE BID OF OSBORNE CONCRETE AND STONE FOR THE PURCHASE OF LIMESTONE FOR THE YEAR 2026 AND DECLARING AN EMERGENCY.

NEW BUSINESS:

Motion to nominate two Councilmembers as representatives on the Housing Council.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT