

President of Council  
MICHAEL KLINE

Vice President of Council  
TANYA TAYLOR DRAPER

Clerk of Council  
NICHOLAS AIELLO

# City of Willoughby Hills

## Agenda

Council:  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

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### Regular Meeting of Council

February 26, 2026 | 7:00 p.m.

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#### **Regular Meeting of Council Called to Order**

**Cell Phone Reminder to Turn off Devices Pledge of Allegiance**

*Pledge of Allegiance*

#### **Roll Call of Council:**

**Members:** Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

**Others Invited:** Mayor Christopher Hallum, City Engineer Pete DiFranco, Finance Director Bruce Scott, and Law Director Michael A. Kenny Jr.

#### **DISPOSITION OF THE JOURNAL**

Approval of the February 12, 2026 Working Committee of Council and Rules & Legislation Minutes  
Approval of the February 12, 2026 Regular Council Meeting Minutes

#### **COUNCIL CORRESPONDENCE**

Email dated 02/18/2026 from Mehollin, Karen Lucas Resolution  
Email dated 02/18/2026 from Mehollin, Karen Fw: Mayor's Report - February 13, 2026  
Email dated 02/18/2026 from Nancy Erikson Re: SANCTIONING GROUP DRAFT LETTER  
Email dated 02/17/2026 from Lloyd, Katherine RE: WH PCABR Meeting 2/19/26 THURSDAY  
Email dated 02/17/2026 from Joe Lester Re: Housing Council 2026 Meeting  
Email dated 02/17/2026 from Forgas, Joleen Re: Sanctioning Groups  
Email dated 02/16/2026 from Brianna Tavares Law Director  
Email dated 02/16/2026 from Dave Walters Re: Nature Works 32nd Round Application Review  
Email dated 02/16/2026 from Grubiss, Mark Re: Key for Mailboxes  
Email dated 02/15/2026 from Willoughby Hills Re: FW: Special Meeting Monday, February 16, at 5:45 p.m.  
Email dated 02/13/2026 from Michney, Sharen OWNED PRINTERS - SUPPLIES  
Email dated 02/13/2026 from Ray Somich RE: Chipotle CRA  
Email dated 02/13/2026 from Forgas, Joleen Re: Sanctioning Groups  
Email dated 02/13/2026 from Hallum, Chris Mayor's Report - February 12, 2026  
Email dated 02/13/2026 from Scott, Bruce Elected Official Rate Increase  
Email dated 02/13/2026 from LiquorLicensingMailUnit@com.ohio.gov Automatic reply: Willoughby Hills  
Approval of Grocery Outlet Liquor License TFOL  
Email dated 02/12/2026 from Cleveland IronLeague Re: Housing Council Meeting Minutes  
Email dated 02/12/2026 from Joe Lester Re: Housing Council Meeting Minutes

Email dated 02/12/2026 from Jarmuszkiewicz, Joe Re: Speed camera fines  
Email dated 02/12/2026 from Scott, Bruce RE: Finance questions  
Email dated 02/12/2026 from Lloyd, Katherine RE: News Herald Address update  
Email dated 02/12/2026 from Thomas Lobe Re: New hire Change  
Email dated 02/11/2026 from Stergar, Jeff Aflac Insurance Rep - Chris Murray  
Email dated 02/11/2026 from Lloyd, Katherine FW: WH PCABR Meeting 2/5/26 Thursday - 7:00 PM  
Email dated 02/11/2026 from Scott, Bruce BUDGET QUESTIONS  
Email dated 02/11/2026 from Scott, Bruce 2026 Proposed Budget Updates  
Email dated 02/10/2026 from Jenna Bing Re: Police and Service Renovation Project Discussion Dates Discussion Continued  
Email dated 02/09/2026 from Ray Somich RE: Chipotle CRA  
Email dated 02/08/2026 from Gloria Majeski Ordinance 2026-008 Regarding Sanctioning Rules at WH Community Center  
Email dated 02/06/2026 from Gandee, Robert RE: Finance Committee Meeting Questions  
Email dated 02/06/2026 from Mehollin, Karen Re: Agenda, Legislation, and Minutes for Next Week  
Email dated 02/05/2026 from Lloyd, Katherine 2 Reviews signed 250205 PCABR  
Email dated 02/04/2026 from Mary Vicic Fwd: The Train Car Wine Bar @Spirits in Willoughby  
Email dated 02/04/2026 from Lloyd, Katherine WH PCABR Meeting 2/5/26 - Thursday.  
Email dated 02/04/2026 from Commission and Architectural Board of Review  
Email dated 02/04/2026 from Jarmuszkiewicz, Joe Re: Recreation Report  
Email dated 02/04/2026 from Grubiss, Mark RE: Limestone, Salt, and Asphalt  
Email dated 02/03/2026 from Pietro DiFranco RE: Bowen Legislation for Next Week

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR’S REPORT** – Mayor Chris Hallum

**LAW DIRECTOR’S REPORT**- Law Director Michael A. Kenny Jr.

**FINANCE DIRECTOR’S REPORT** – Finance Director Bruce Scott

**CITY ENGINEER’S REPORT** – Pietro A. DiFranco, P.E.

**BOARDS, COMMISSIONS & COMMITTEE REPORTS**

**Planning & Zoning and Architectural Board of Review:** Council Vice President Taylor Draper

**Recreation Commission Report:** Councilman Jarmuszkiewicz

**Finance Committee:** Council President Kline

**Beautification Committee:** Council Vice President Taylor Draper

**Deer Management Subcommittee:** Councilwoman Belich

**UNFINISHED BUSINESS:**

**LEGISLATION:**

**ORDINANCE 2026-001 – AMENDED –THIRD READING**

**AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2026; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.**

**ORDINANCE 2026-003 – AMENDED – THIRD READING**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND RICHARD L. BOWEN + ASSOCIATES, INC. TO ACCEPT THE ARCHITECTURAL FEES PROPOSAL FOR THE POLICE DEPARTMENT RENOVATION AND EXPANSION PROJECT AND THE SERVICE GARAGE REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.**

**ORDINANCE 2026-007 – AMENDED – SECOND READING**

**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 1 ADMINISTRATIVE CODE, TITLE THREE- LEGISLATIVE, CHAPTER 121 COUNCIL BY ADDING SECTION 121.04 TITLED “CONSENT AGENDA” AUTHORIZING THE USE OF A CONSENT AGENDA FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

**ORDINANCE 2026-008 – AMENDED – SECOND READING**

**AN ORDINANCE AMENDING PART NINE - STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE FIVE - OTHER PUBLIC SERVICES, CHAPTER 941 - USE OF PUBLIC PROPERTY, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.**

**ORDINANCE 2026-012 – FIRST READING**

**AN ORDINANCE ESTABLISHING THE NEW SANITARY SEWERAGE RATE FOR THE CITY OF WILLOUGHBY HILLS COMMENCING JANUARY 1, 2026, AND DECLARING AN EMERGENCY.**

**RESOLUTION 2026-003 – FIRST READING**

**A RESOLUTION HONORING MICHAEL LUCAS FOR HIS DEDICATED SERVICE AS LAW DIRECTOR FOR THE CITY OF WILLOUGHBY HILLS AND COMMENDING HIM UPON HIS RETIREMENT, AND DECLARING AN EMERGENCY.**

**NEW BUSINESS:**

**PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern** Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**