

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Agenda-Amended

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Regular Meeting of Council February 12, 2026 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

SWEARING IN OF POLICE OFFICER JOSHUA ROBERTS

**AND AWARD PRESENTATION CEREMONY FOR VINCE DEUSANIO, JORDAN WARREN,
AND RICK MUIR**

Roll Call of Council:

Members: Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiwicz

Others Invited: Mayor Christopher Hallum, City Engineer Pete DiFranco, Finance Director Bruce Scott, and Law Director Michael A. Kenny Jr.

DISPOSITION OF THE JOURNAL

Approval of the January 22, 2026 Working Committee of Council and Rules & Legislation Minutes
Approval of the January 22, 2026 Regular Council Meeting Minutes

COUNCIL CORRESPONDENCE

Email dated 2/03/2026 from Lloyd, Katherine RE: WH PCABR Meeting 2/10/26 Thursday
Email dated 2/03/2026 from Lloyd, Katherine RE: WH PCABR Meeting 2/5/26 Thursday.
Email dated 2/02/2026 from Cleveland IronLeague Re: Housing Council 2026 Swearing in
Email dated 2/02/2026 from Naegele, Matthew RE: Swear In
Email dated 1/30/2026 from Mehollin, Karen Exhibit for 2026-004
Email dated 1/30/2026 from Mehollin, Karen 2026-010
Email dated 1/30/2026 from Mehollin, Karen Dispatch Contract 2026-2028
Email dated 1/30/2026 from Stergar, Jeff Aflac Insurance - Chris Murray
Email dated 1/30/2026 from Laurie.Scarmuzzi@dot.ohio.gov RE: PID 105894 LAK SR 174 0.00; Willoughby Hills; Bid Letting Result - No Additional Due
Email dated 1/29/2026 from Kline, Mike Finance committee Meetings
Email dated 1/29/2026 from Kline, Mike Fw: Finance Committee Mtgs- Budget Review
Email dated 1/29/2026 from Mehollin, Karen Ordinance for Feb 12th Council Mtg
Email dated 1/29/2026 from Nardo, Celia S. Rentals and Sanctioned Groups
Email dated 1/28/2026 from Mehollin, Karen Re: Ordinance Violation

Email dated 1/28/2026 from Thomas Lobe Re: Meeting Time Ordinance

Email dated 1/28/2026 from Vicki Miller Re: MEDIA RELEASE - Willoughby Hills Fire - 2026 Jan 27 - Electrical Fire in a High-Rise Apartment building - 27600 Chardon Road

Email dated 1/28/2026 from Mehollin, Karen Fw: Bowen Proposal - LAK SR 091 00.00 Multi Modal (SR91 Path)

Email dated 1/28/2026 from Pietro DiFranco RE: Grocery Outlet Liquor License Part 2

Email dated 1/28/2026 from Regan Packowski RE: Grocery Outlet - 28241 Chardon Rd.

Email dated 1/28/2026 from Mehollin, Karen Teamsters Contract

Email dated 1/27/2026 from Lloyd, Katherine FW: WH PCABR Meeting 2/5/26 Thursday - 7:00 PM

Email dated 1/27/2026 from Scott, Bruce RE: Public Records Request - City of Willoughby Hills Purchase Orders

Email dated 1/27/2026 from Novak, Alisa Willoughby start time

Email dated 1/27/2026 from Lloyd, Katherine FW: Help with printing maps from Pete

Email dated 1/27/2026 from McFarren, Darlene RE: 2026 SANCTION LETTER AND APPLICATION

Email dated 1/27/2026 from Scott, Bruce RE: Public Records Request: Purchase data

Email dated 1/26/2026 from Lloyd, Katherine PC Letter 7-21-25 to Council

Email dated 1/26/2026 from Michney, Sharen 1/26/26 MAIL HAS BEEN DISTRIBUTED!!

Email dated 1/26/2026 from Nardo, Celia S. RE: Sanctioning

Email dated 1/26/2026 from Willoughby Hills Re: Part 1 of Legislation for Review for the February 12 Meeting

Email dated 1/26/2026 from Hallum, Chris Mayor's Report to Council - January 22, 2026

Email dated 1/24/2026 from Pauline Jackson CPA for Tax Preparation

Email dated 1/23/2026 from Mehollin, Karen AFSCME Contract

Email dated 1/23/2026 from Pietro DiFranco RE: Working Committee Meeting at 6:00 P.M.

Email dated 1/22/2026 from Taylor Draper, Tanya Re: Form I mentioned on Tuesday

Email dated 1/22/2026 from Lloyd, Katherine RE: Swearing in of Nate Birtley and Jeff Planisek Tomorrow at 7:00 P.M.

Email dated 1/21/2026 from Willoughby Hills Michael Kenny's Resume for the Position of Law Director

Email dated 1/21/2026 from Thomas Lobe Re: Liquor Motion Language

Email dated 1/21/2026 from Scott, Bruce CBA Cost Worksheets

Email dated 1/21/2026 from Lloyd, Katherine RE: Commission members whose terms have expired Email dated 1/21/2026 from Computer Owner Fwd: Swearing in for caretaking at the Maplegrove Grange Email dated 1/21/2026 from Naegele, Matthew Resolution Request

Email dated 1/21/2026 from Pietro DiFranco RE: Liquor License Transfer (TRES) - Grocery Outlet - 28241 Chardon Rd

Email dated 1/21/2026 from Aiello, Nicholas Agenda Amended to Include Additional Liquor License Transfer

Email dated 1/20/2026 from Aiello, Nicholas Ordinance 2026-003

Email dated 1/20/2026 from Nardo, Celia S. FW: Thoughts on the frequency of use

Email dated 1/20/2026 from Aiello, Nicholas Sanctioning List

Email dated 1/20/2026 from Miller, Vicki Thursday's meeting

Email dated 1/16/2026 from Thomas Lobe Re: Regular Council Meeting 1/22/26

Email dated 1/16/2026 from JAB Supply Re: Packets by Mailboxes

Email dated 1/16/2026 from Jarmuszkiewicz, Joe Re: 2026 Budget Books

Email dated 1/16/2026 from Michael C. Lucas Re: Rental Agreement - Replacement Copier in "old" Law Director's Office

Email dated 1/16/2026 from Michael C. Lucas Red line contract

Email dated 1/16/2026 from Bushman, Lindsey Liquor Permit

Email dated 1/16/2026 from JAB Supply Re: Minutes for Next Week
Email dated 1/16/2026 from Willoughby Hills Fire Prevention Bureau Re: Fire Code Violation Help
Email dated 1/16/2026 from Mehollin, Karen Union Contracts - Final
Email dated 1/16/2026 from Pietro DiFranco Automatic reply: Minutes for Next Week
Email dated 1/16/2026 from Scott, Bruce RE: Ordinance 2026-001 - 2026 Budget
Email dated 1/15/2026 from Katherine D. Lloyd Re: WH PCABR Meeting 1/15/26 Thursday - 7:00 PM
Email dated 1/15/2026 from Michney, Sharen 1/15/26 MAIL HAS BEEN DISTRIBUTED !!!
Email dated 1/15/2026 from Hallum, Chris FW: Red Lined Contract
Email dated 1/15/2026 from Tom Elliott Re: WH PCABR Meeting 1/15/26 Thursday - 7:00 PM
Email dated 1/13/2026 from Gandee, Robert MEDIA RELEASE - Willoughby Hills Fire - 2026 Jan 13 - Commercial Building Fire - Block of 28300 Chardon
Email dated 1/13/2026 from Pietro DiFranco Zoning Verification - 28101-28131-28151 Chardon - WillHills
Email dated 1/13/2026 from Naegele, Matthew PD Awards
Email dated 1/13/2026 from Tanner Stewart RE: Fire Code Violation Help

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT- Law Director Michael A. Kenny Jr.

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2026-001 - SECOND READING

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2026; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.

ORDINANCE 2026-003 – AMENDED - SECOND READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND RICHARD L. BOWEN + ASSOCIATES, INC. TO ACCEPT THE ARCHITECTURAL FEES PROPOSAL FOR THE POLICE DEPARTMENT RENOVATION AND EXPANSION PROJECT AND THE SERVICE GARAGE REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE 2026-007 - FIRST READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 1 ADMINISTRATIVE CODE, TITLE THREE- LEGISLATIVE, CHAPTER 121 COUNCIL BY ADDING SECTION 121.04 TITLED “CONSENT AGENDA” AUTHORIZING THE USE OF A CONSENT AGENDA FOR THE CITY OF WILLOUGHBY HILLS.

ORDINANCE 2026-008 - FIRST READING

AN ORDINANCE AMENDING PART NINE - STREETS, UTILITIES & AND PUBLIC SERVICES CODE, TITLE FIVE - OTHER PUBLIC SERVICES, CHAPTER 941 - USE OF PUBLIC PROPERTY, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-009 - FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. FOR THE LAK-SR-091-00.00 MULTI MODAL PATH (PID 125062), IN THE CITY OF WILLOUGHBY HILLS, IN THE YEAR 2026, AND DECLARING AN EMERGENCY.

ORDINANCE 2026-010 - FIRST READING

AN ORDINANCE AMENDING ORDINANCE NO. 2026-004 INVOLVING THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES LOCAL 3058-2 CONTRACT, AND DECLARING AN EMERGENCY.

RESOLUTION 2026-001-AMENDED-FIRST READING

A RESOLUTION TO DECLARE A POLICE WEAPON AS SURPLUS PROPERTY AND DECLARING AN EMERGENCY.

RESOLUTION 2026-002-FIRST READING

RESOLUTION OF THE CITY OF WILLOUGHBY HILLS OPPOSING FIRST ENERGY CORPORATION'S REQUEST TO THE PUBLIC UTILITIES COMMISSION OF OHIO TO LET CLEVELAND ELECTRIC ILLUMINATING CO. EXTEND THE TIME IT TAKES TO RESTORE SERVICE AFTER AN OUTAGE AND REQUESTING THAT FIRST ENERGY'S REQUEST NOT BE GRANTED AND DECLARING AN EMERGENCY.

NEW BUSINESS:

- Discussion of motion authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding the liquor license transfer of location from Sheffield Road LLC 128 E Front St. STE B Perrysburg OH 43551 to Fischer Family Markets LLC Willoughby Hills Grocery Outlet 28241 Chardon Road Willoughby Hills OH 44092 under transaction number OCT TFOL 10011041-1.
- Motion to go out to bid for asphalt.
- Motion to go out to bid for limestone.
- Motion to declare Music Fest 2026 in Willoughby Hills a public purpose on August 15, 2026.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT