

President of Council
CHRISTOPHER HALLUM

Vice President of Council
MICHAEL KLINE

Council Clerk

City of Willoughby Hills

Council

NANCY E. FELLOWS
JOE JARMUSZKIEWICZ
DANIEL KNECHT
TANYA TAYLOR DRAPER
DAN ZEGARAC

Agenda

Regular Meeting of Council January 14, 2021

Join Zoom Meeting

<https://us02web.zoom.us/j/82948765506?pwd=bFdZeThjL3ZGUkRIUng4blQ3WW1LUT09>

Meeting ID: 829 4876 5506

PASSCODE: 275078

Regular Meeting of Council Called to Order

7:00 p.m.

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Police Chief Naegele Introduction & Welcome

Roll Call of Council

Members Present: Council Vice President Michael Kline, Councilman Dan Knecht, Councilwoman Tanya Taylor Draper, Councilman Dan Zegarac, Councilwoman Nancy Fellows, Council President Christopher Hallum and Councilman Joe Jarmuszkiewicz.

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco.

APPOINTMENT OF GLORIA MAJESKI AS CLERK OF COUNCIL PRO-TEM FOR TONIGHT'S MEETING

DISPOSITION OF THE JOURNAL

Approval of December 10, 2020 Regular Council Meeting minutes deferred until 1/28/21

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS

Letter dated 11/12/20 from Ohio Ethics Commission re. Request for Updated List of City Elected Officials

Email dated 12/2/20 from City Engineer DiFranco re: Engineer's Report 12/2/20

Email dated 12/2/20 from Finance Director Brichacek re. Revised 2020 Property Tax Rate Certification Request

Email dated 12/3/20 from Matt Armand, LC Dept. of Utilities re. LC Utilities & WH Agreement – Sanitary Sewer billing

Email dated 12/4/20 from LC Port Authority re. December 2020 Newsletter

Email dated 12/7/20 from Gloria Majeski re. Public Notice for Nov. 2020 Passed Legislation

Interoffice memo dated 12/7/20 from Finance Director Brichacek re. 2020 Operating Budget Revisions – Final year-end Adjustments and Providing for a 27th Bi-weekly Payroll

Email dated 12/8/20 from Gloria Majeski re. Charter Review Commission applicants

Email dated 12/8/20 from Finance Director Brichacek re. Final 2020 Appropriation Revision-Memo

Email dated 12/8/20 from PCABR Clerk Katherine Lloyd re. Master Plan Subcommittee 12/9 Work Session

Email dated 12/8/20 from WH Newsletter.com re. Dodd Road – one lane closure notification

Email dated 12/9/20 from LC Planning Director Dave Radachy re. Live Link for MP 12/9 meeting

Email dated 12/9/20 from Media@Localgov.org re. CARES deadlines and software coverage

Email dated 12/10/20 from Gloria Majeski re. Liquor Control Permit Renewal for Perfect Stop LLC

Mayor's Court report dated Month-end November 30, 2020

Interoffice memo dated 12/11/20 from PC ABR Chairman Elliott and City Engineer DiFranco re. Cancellation of 12/17/20 PC-ABR Meeting

Email dated 12/11/20 from Gloria Majeski re. Updated City Roster

Email dated 12/11/20 from WHNewsletter.com re. E-Newsletter and Covid Advent Calendar

Email dated 12/11/20 from PCABR Clerk Katherine Lloyd re. PCABR 12/17/20 Meeting Cancellation to media

Email dated 12/14/20 from William Blake re. Architectural Services

Email dated 12/15/20 from WH Newsletter.com re. COVID Advent Calendar

Email dated 12/15/20 from Gloria Majeski re. Notification to Media of Cancellation of 12/21/20 Working Committee of Council Meeting and Notification of January 2021 Council Meetings

Email dated 12/15/20 from Chris Hallum re. Status update on Liquor Permit renewal applicant

Email dated 12/22/20 from City Engineer DiFranco re. PCABR Work Session – 2819 Bishop – Zoom Car Wash

Mail from LC Board of Elections – “Certification of Result of Election on Tax Levy in Excess of the Ten Mill Limitation” (copy provided to Finance Director Brichacek)

Email dated 12/30/20 from John T. Plecnik – Virtual Christmas & Hanukkah Card

Email dated 1/2/21 from BZA Clerk Lloyd re. WH BZA Meeting of 1/21/21 Amended

Email dated 1/3/21 from Fire Chief Gandee re. New Ambulance Ceremony

Email dated 1/4/21 from Exec. Asst. Majeski re. Revised 2021 City Hall Roster & City Roster

Email dated 1/4/21 from PC-ABR Clerk Lloyd re. 1/7/21 PC-ABR meeting

Email dated 1/4/21 from Rec. Comm. Clerk Lloyd re. 1/6/21 Rec. Comm. Meeting

Email dated 1/5/21 from Exec. Asst. Majeski re. 1/13/21 Charter Review Comm. Meeting

Email dated 1/5/21 from Exec. Asst. Majeski re. 2021 Working Comm. of Council Zoom Schedule

Memo dated 1/6/21 from Mayor Gardner to Jim Walsh re. Rec. Comm. resignation acknowledgement

Email dated 1/8/21 from Exec. Asst. Majeski re. Agenda for 1/11/21 Work. Comm. of Council mtg.

Email dated 1/8/21 from e-newsletter re. e-newsletter dated January 8, 2021
Email dated 1/8/21 from Exec. Asst. Majeski re. 1/15/21 Civil Service Commission meeting
Email dated 1/9/21 from e-newsletter re. Vaccine Scheduling Availability provided by LCGHD
Email dated 1/10/21 from Patty Fulop, LC Port Authority re. January 2021 newsletter

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Andy Gardner

LAW DIRECTOR’S REPORT - Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT - Pietro A. DiFranco, P.E.

COMMITTEE REPORTS:

Finance: Chairman, Vice Chairman Kline

Rules & Legislation: Chairman, Council President Hallum

Working Committee of Council: Chairman, Council President Hallum

BOARDS & COMMISSIONS REPORTS:

Recreation Commission

Representative, Councilman Jarmuszkiewicz

Planning & Zoning and Architectural Board of Review

Representative, Councilwoman Taylor Draper

OTHER COUNCIL REPRESENTATIVE REPORTS:

WHISPER Subcommittee: Councilwoman Taylor Draper

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2020-66 – SECOND READING

AN ORDINANCE AMENDING SECTION 111.01, INDEMNIFICATION OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE 2021-001 – FIRST READING

AN ORDINANCE AMENDING SECTION 135.32 GARFIELD FUND OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE 2021-002 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. PROVIDING ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2021-003 – FIRST READING

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR’S PAYOUT OF ONE HUNDRED TWENTY (120) HOURS OF ACCRUED BUT UNUSED SICK TIME TO RETIRED PART-TIME CLERK JOANNE MONACO IN THE AMOUNT OF \$2,820.00, AND DECLARING AN EMERGENCY.

ORDINANCE 2021-004 – FIRST READING

AN ORDINANCE AUTHORIZING THE PAYMENT OF A MORAL CLAIM FOR UNUSED VACATION TIME TO JOANNE MONACO, THE FORMER PART-TIME CLERK OF COUNCIL, FOR AN AMOUNT NOT TO EXCEED \$1,316.00 AND DECLARING AN EMERGENCY.

NEW BUSINESS

Motion to allow Mayor to go out to bid for asphalt and limestone for the 2021 season.

Motion to go into Executive Session following “For the Good of the Order/Good of the Community” to discuss “pending litigation”

PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT