

President of Council
MICHAEL KLINE
Vice President of Council
TANYA TAYLOR DRAPER
Council Clerk
NICHOLAS AIELLO

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

City of Willoughby Hills

Agenda-Amended

Regular Meeting of Council July 25, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members: Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the July 8, 2024 Working Committee of Council and Rules & Legislation minutes
Approval of the June 11, 2024 Regular Meeting of Council minutes.

COUNCIL CORRESPONDENCE

7/22/24 email from Michael C. Lucas Engineering RFQ Ordinance
7/22/24 email from Jeremy Figoten, Managing Director, Conferences and Sponsorships Lead Your Team's Success at ICMA 2024
7/22/24 email from Mike Kline Working Committee Agenda
7/22/24 email from Michael C. Lucas RE: Engineer RFQ - US6 & SR 91 Sidewalks -ODOT HSIP Funding
7/22/24 email from Michael C. Lucas RE: FEMA AFG Grant Legislation
7/22/24 email from Michael C. Lucas Ordinance No. 2024-035 mcl revised
7/19/24 email from Pietro DiFranco Engineer RFQ - US6 & SR 91 Sidewalks -ODOT HSIP Funding
7/16/24 email from Jeremy Figoten, Managing Director, Conferences and Sponsorships Need a reason to attend ICMA? Here are 5!
7/16/24 email from Karen Mehollin RE: Award Notification (Application Number: EMW-2023-FG-05000)
07/12/2024 from Lake Development Authority Lake Development Authority Summer 2024 Newsletter
07/11/2024 email from Pietro DiFranco 7/11/24 DiFranco Report to Council
07/11/2024 email from Joe Jarmus RE: INSA

07/11/2024 email from Mike Kline RE: NAC report - July 11, 2024
07/10/2024 email from Gloria Majeski Draft Minutes
07/10/2024 email from Tanya Taylor Draper RE: Agenda and Minutes for Thursday
07/10/2024 email from Tanya Taylor Draper RE: Agenda and Minutes for Thursday
07/09/2024 email from Mayor Hallum Fwd: Fiscal Year 2024 CDBG/HOME Proposed Projects and Public Hearing #2
07/09/2024 email from Gloria Majeski Suggested corrections to Draft Meeting Minutes of 6/27/24 (Regular Council Meeting)
07/09/2024 email from Gloria Majeski Suggested corrections to Draft Meeting Minutes (Working Committee/Rules & Legislation) of 6/24/24
07/09/2024 email from Pietro DiFranco RE: Ord 2007-56
07/09/2024 email from Pietro DiFranco Ord 2007-56
07/09/2024 email from Pietro DiFranco RE: RES 2004-16

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2024-032–SECOND READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO ELIMINATE INACTIVE FUND ACCOUNTS WITH A ZERO BALANCE THEREBY REMOVING THEM FROM THE MONTHLY REPORTING STATEMENTS AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE 2024-033-AMENDED–SECOND READING

AN ORDINANCE AUTHORIZING THE ACCEPTANCE AND DEDICATION OF GIOVANNI COURT, LOCATED IN THE WEST PINES SUBDIVISION, AS A STREET FOR PUBLIC ROAD PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-035–FIRST READING

AN ORDINANCE AUTHORIZING THE DISPOSAL OF FIREARMS AS SURPLUS PROPERTY PURSUANT TO ARTICLE VI – LEGISLATION, SECTION 6.1 GENERAL ORDINANCES, SUBSECTION (e) OF THE CHARTER OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2024-036–FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND SIGN ANY AND ALL DOCUMENTS TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT AGENCY’S (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) AND DECLARING AN EMERGENCY.

ORDINANCE 2024-037–FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO DISTRIBUTE REQUESTS FOR QUALIFICATIONS TO ANY PERSON OR FIRM EXPRESSING AN INTEREST IN PROVIDING CONSULTING AND ENGINEERING FOR WORK RELATED TO THE INSTALLATION OF SIDEWALKS IN THE AREA OF US RT. 6 AND STATE RT. 91, AND DECLARING AN EMERGENCY.

RESOLUTION 2024-018– SECOND READING

A RESOLUTION APPROVING THE FINAL PLAT FOR WEST PINES SUBDIVISION, A SINGLE FAMILY RESIDENTIAL SUBDIVISION LOCATED ON S.O.M CENTER ROAD, WILLOUGHBY HILLS, OHIO.

NEW BUSINESS:

Motion to call for August Recess.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT