AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, APRIL 09, 2007

Draft

PUBLIC HEARING: TAX ABATEMENT ORDINANCE
6:45 PM

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, March 26, 2007

COMMUNICATIONS: Mr. James Anweiler, Post Commander, Veterans of Foreign Wars
Mrs. Joan Gotlieb, Churchill Environmental Council
George Arendas, Chief Executive Officer, Brandywine Agency, Inc.

PRESENTATION: Doctor Rosalyn Wilson – Superintendent of Schools – Woodland Hills School District

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - $
Combined Sewer Fund - - - - - - - $
FEMA Fund - - - - - - - - - - - - - - - $
Emergency Mangement Fund - - $
TOTAL: $

OLD BUSINESS:

1. Proposed Ordinance #979 – Tax Abatement Ordinance.

2. Proposal from "Go Faux It" for painting of Township logo.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, APRIL 09, 2007

NEW BUSINESS:

1. AWK Consulting Engineers – Proposed Land Development, 1225 Rodi Road

2. Request from Mr. N. Leonard Hill to attend the following:

   a. Public Officials Emergency Resource Guide seminar offered by the Local Government Academy to be held on Wednesday, April 25, 2007 from 6:30 PM – 9:00 PM in Cranberry at a cost of $35.00.

   b. 2006 International Building Code Changes seminar offered by Code.Sys Code Consulting at the Holiday Inn – RIDC Park on May 11, 2007 from 9:00 AM – 4:00 PM at a cost of $125.00.

COMMISSIONERS' COMMENTS

ADJOURNMENT

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10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 97,250.24
General Fund Addendum - - - - -	$ 44,589.52
Combined Sewer Fund - - - - - - -	$ 68,626.28
Capital Reserve Fund - - - - - - -	$ 161.12
IDA Fund - - - - - - - - - - - - - - - - -	$ 4,389.00
TOTAL:	$215,016.16

OLD BUSINESS:

1. Proposed Ordinance #979 – Tax Abatement Ordinance.

2. Proposal from "Go Faux It" for painting of Township logo.

3. Stop Signs – Amendment to Township Ordinance.

NEW BUSINESS:

1. AWK Consulting Engineers – Proposed Land Development, 1225 Rodi Road

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General Fund	$ 97,250.24
General Fund Addendum	$ 44,539.52
Combined Sewer Fund	$ 68,626.28
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IDA Fund	$ 4,389.00
TOTAL:	**$215,016.16**

OLD BUSINESS:

1. Proposed Ordinance 1979 - Tax Abatement Ordinance.
2. Proposal from "Go Faux It" for painting of Township logo.
3. Stop Signs - Amendment to Township Ordinance.

NEW BUSINESS:

1. AWF Consulting Engineers - Proposed Land Development, 1225 Rodi Road

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MONDAY, APRIL 09, 2007

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BOARD OF COMMISSIONERS MEETING
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   b. 2006 International Building Code Changes seminar offered by Code Six Code Consulting at the Holiday Inn - RIDC Park on May 11, 2007 from 9:00 AM - 4:00 PM at a cost of $125.00.

COMMISSIONERS' COMMENTS

ADJOURNMENT

(7-89) MOVED PADULA-WILSON to read Ordinance #979 by title only for the first time.

(7-90) MOVED MARTINELLI-PADULA to accept the first reading of Ordinance #979.

(7-91) MOVED PADULA-MARTINELLI to read Ordinance #979 by title only for the second time.

Motions (7-89) through (7-91) inclusive were adopted by unanimous roll call vote.

(7-92) MOVED MARTINELLI-WILSON to adopt Ordinance #979. Mr. Wilson, Mr. Padula and Mrs. Martinelli voting YES. Ms. Fialla voted NO and Mr. Greco abstained.

(7-93) MOVED WILSON-MARTINELLI to authorize the painting of the Township's logo on the back wall of the Commissioners' room, utilizing the funding set aside for Chairman Greco's training expenses The motion was adopted by unanimous roll call vote..

(7-94) MOVED PADULA-WILSON to authorize the manager to make amendments to the Traffic Ordinance to delete the following stop signs: Elizabeth @ Rita, Delaney @ Dunbar, Negley @ Highland, Negley @ Curry, Stevendale @ Alpine, Semmens @ McMasters, Penhurst @ Braddsley; authorizing the Chief of Police to make determination on the necessity of stop signs at the following intersections: Larimer @ Churchill, Sunset @ Orion and Churchill @ Harrison; and further authorizing the manager to advertise said amended ordinance for adoption at the meeting of April 30, 2007. The motion was adopted by unanimous roll call vote.

(7-95) MOVED WILSON-FIALLA to accept the recommendation of the Township Engineer and the Wilkins Township Planning Commission to accept the proposed land development of AWK Consulting Engineers for property located at 1225 Rodi Road. The motion was adopted by unanimous roll call vote.

(7-96) MOVED FIALLA-WILSON to authorize Mr. N. Leonard Hill to attend: the Public Officials Emergency Resource Guide seminar offered by the Local Government Academy to be held on Wednesday, April 25, 2007 from 6:30 PM – 9:00 PM in Cranberry at a cost of $35.00; and the 2006 International Building Code Changes seminar offered by Code.sys Code Consulting at the Holiday Inn – RIDC Park on May 11, 2007 from 9:00 AM – 4:00 PM at a cost of $125.00. The motion was adopted by unanimous roll call vote.

Commissioners' CFomments:

Commissioner Padula thanked Mr. Vargo and the Public Works employees for cleaning up the landslide on McMasters. He also thanked the Woodland Hills School Board members for coming to the meeting and thanked Mrs. Bradley and Mr. Matta for all their hard work on the tax abatement ordinance.

Commissioner Fialla thanked Mr. Vargo for taking care of the pothole on Dunbar that she had recently called in, congratulated Sallie Joe Guzic for receiving the Churchill Area Environmental Council scholarship and thanked everyone for coming to the meeting, especially the School Board members.

Commissioner Martinelli thanked the Woodland Hills School Board members for coming to the meeting and questioned whether the school still has an Interact person because she needs to speak with them regarding a Township project. She also reminded everyone of the Century Club's spaghetti dinner to be held on April 22nd at the Township building.

Commissioner Wilson congratulated the School Board members for their endeavors on behalf of the residents in dealing with some tough issues at the Schools. He wished them luck and told them to keep up the good work.

Commissioner Greco thanked everyone for coming, especially School Board Members Messina, Filiak, Coles and Lowry and Dr. Wilson.

(7-97) MOVED WILSON-PADULA to adjourn. The meeting was adjourned at 8:00 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP
BOARD OF COMMISSIONERS
EMERGENCY MEETING
MONDAY, APRIL 23, 2007

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Communications
4. Citizens' Comments
5. 2007 ProCare Payment: $1,012,318
6. 2007 Paving Project
7. 2007 Community Days
8. Special Legal Counsel – ProCare Tax Appeal
9. Commissioners' Comments
10. Adjournment.

AGENDA
WILKINS TOWNSHIP
BOARD OF COMMISSIONERS
EMERGENCY MEETING
MONDAY, APRIL 23, 2007

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Communications
4. Citizens' Comments
5. 2007 ProCare Payment $1,012,318
6. 2007 Paving Project
7. 2007 Community Days
8. Special Legal Counsel – ProCare Tax Appeal
9. Commissioners' Comments
10. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

EMERGENCY MEETING, MONDAY, APRIL 23, 2007

The Emergency Meeting of Monday, April 23, 2007 was brought to order at 7:00 PM by President Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms. Fialla

Mr. Jack Hanlon, 281 Penhurst Drive, former member of the Board of Commissioners stated that the word on the street is that the current Board of Commissioners is blaming the former Board of Commissioners for the ProCare issue. Mr. Greco stated that that is a false statement.

Mr. John Gibbons, 127 Gardenia Drive, questioned information recently published in the Pittsburgh Tribune Review and the Pittsburgh Post-Gazette relative to the financial stability of the Township absent the mercantile tax payment made by ProCare. Mr. Gibbons also questioned the Solicitor as to his qualifications in interstate taxation law, whether the Board would be retaining special legal counsel and what the cost of that counsel will be. He asked what will happen if the Township is unsuccessful in defending two federal lawsuits and a monetary judgment is awarded. He asked for information relative to the amount of funds expended to-date in defense of these two lawsuits and finally questioned whether the Board was holding the Township Manager personally responsible for the ProCare request for a tax refund and requested that the Board take action to immediately terminate both the Manager and the Assistant Manager.

Mr. Chris Patterson of 135 Tynewood Drive questioned whether the Board of Commissioners had prepared a contingency plan in light of the tax appeal and also questioned what he believes to be a lack of economic development initiatives in the Township. He also questioned what type of real estate tax increase the residents should expect in light of this appeal.

Eric Lawson of 176 Penhurst Drive questioned whether the 2007 ProCare payment was made under protest. He advised that he was previously the solicitor for Moon Township and discussed a tax which was levied on the parking authority at the Pittsburgh International Airport during his tenure there. He recommended that the Township seek the advice of the Township Commissioners' Association and other such municipal support groups in this legal case.

Dr. Michael Szoko of 4 Grayhurst Drive stated that he was in favor of canceling Community Days at this point due to the fact that the Township cannot afford to make this expenditure. He stated that the Township would have to bite the bullet for one year and scale things back. He further stated that his understanding of the interstate versus intrastate sales issue is that it is a gray issue. He asked whether it was possible that Pricewaterhouse Cooper might be trying to make an example out of Wilkins?

Mr.Doug Narin of 328 Frazier Drive stated that it is unthinkable that Procare did not do an audit of their books in order to make a determination that the amount claimed as refundable is accurate.

Ms. Patty Stewart of 118 Gardenia Drive spoke about the need to continue to receive both financial and volunteer aid for the Community Days event and other recreational activities planned and performed by the Recreation Advisory Board.

Citizens' Comments:

Denny Palmer of 217 Penhurst Drive questioned how the Township receives Mercantile Taxes, whether these tax payments come directly to the Township, or are handled by a third party and also questioned what the responsibility of the tax collector in this matter would be.

Brian Schill from Congressman Tim Murphy's office offered the Congressman's help to the township in this time of crisis. He offered to schedule a meeting with the Board and Congressman Murphy.

(7-113) MOVED PADULA-MARTINELLI to accept the recommendation of the Solicitor to escrow the 2007 ProCare tax payment in the amount of $1,012,318.00. The motion was adopted by unanimous roll call vote.

(7-114) MOVED WILSON-MARTINELLI to rescind the award of the 2007 Paving Program to Victor Paving and directing Mr. Vargo to develop a revised paving program. The motion was adopted by unanimous roll call vote.

(7-115) MOVED MARTINELLI-PADULA to table any action on Community Days until April 30, 2007. The motion was adopted by unanimous roll call vote.

(7-116) MOVED WILSON-FIALLA to authorize the Solicitor to appoint special legal counsel to aid in the ProCare Tax Appeal. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula thanked everyone for their attendance this evening and for wanting to hear what is really transpiring instead of the "word on the street." He further stated that the ProCare tax appeal is such a surprise and that all of the Board members care about what is going on and are trying to be proactive. The Township has not received any documentation to establish any type of case on ProCare's behalf. He is the first one to admit that he does not have all the answers, but we all need to work together and quit listening to the "b.s." on the street. Mr. Padula stated that he has been on the Board since 1999 and that there is a lot going on in Wilkins Township. He is confident that the Township will work out the issues with ProCare.

Commissioner Fialla reminded the residents that their concerns affect the Board member too. She thinks that what the taxpayers want from the Board is to spend the money we have wisely. If the residents are definitely coming to the meeting on the 30th, then they should help the Board to identify those things that are important to them in the community. She thanked the residents for their attendance this evening.

Commissioner Wilson thanked everyone for coming to the meeting and stated that Mr. Gibbons and Dr. Szoko had some good points. He also stated that each Board of Commissioners strives to do things better than the Board that preceded it, and by the way of examples of the good things that have occurred in this administration, he pointed to the Vinesian Place plan of development and the fact that Penn Center had recently sold for $71 million. He asked everyone to try to make it to the appeal hearing on May 17, 2007.

Commissioner Martinelli thanked everyone for coming to the meeting. She stated that we do have some critical issues facing us at this time. She is especially concerned about the loss of Community Days this year and the effect that the ProCare appeal may have upon employee wages. The Board of Commissioners did not forsee this. She stated that the Board is doing the best that they can do and requested that anyone with suggestions for donations for Community Days contact her or Ms. Stewart.

Commissioner Greco stated that everyone who has been on the Board has intentions of doing what is in the best interest for the Township. Anyone with advice is welcome to speak with the Board or the Manager – the door is always open. He also stated that the Board is interested in having as many residents as possible at the next meeting.

(7-117) MOVED WILSON-FIALLA to adjourn. The meeting was adjourned at 8:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, APRIL 30, 2007

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Public Hearing of Monday, April 9, 2007
   Second Stated Meeting of Monday, April 9, 2007

4. Communications
   a. Elias Sejko, Civil Service Board
   b. Angie Giallorretto, Wilkins Township Democratic Committee
   c. Winifred Klingerman, Turtle Creek Valley Memorial Day Association

5. Citizens' Comments

6. Motion authorizing the appropriate officials to execute a contract between the Department of Community Affairs and Wilkins Township, accepting a Community Revitalization Grant in the amount of $20,000 for the purpose of renovations to the former WHEMS building.

7. Ordinance Number 980 - Stop Sign Ordinance Amendment.

8. Recommendation from the Planning Commission regarding the site plan approval for Heritage Investment Properties.

9. Motion authorizing the advertisement for a public hearing for the mercantile tax appeal filed by Procare on May 17, 2007 beginning at 9:00 AM.

10. Community Days 2007

11. 2007 Road Paving Project.

12. Authorization to postpone the regularly scheduled meeting of May 14, 2007 to May 21, 2007 and further authorizing the manager to advertise.

13. Payment of bills:

General Fund - - - - - - - - - - - -	$ 31,827.32
General Fund Addendum - - - -	$ 5,602.31
Combined Sewer Fund - - - - - -	$106,898.67
Capital Reserve Fund Addendum- -	$204,933.09*
Industrial Development Authority -	$ 2,488.75
TOTAL:	**$ 351,750.14**

** Contingent upon final resolution of outstanding items for Gilmore Drive catch basins.*

13. Commissioners' Comments

14. Adjournment.

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, APRIL 30, 2007

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Public Hearing of Monday, April 9, 2007
   Second Stated Meeting of Monday, April 9, 2007

4. Communications
   a. Elias Sejko, Civil Service Board
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General Fund Addendum - - - -	$ 5,602.31
Combined Sewer Fund - - - - - -	$106,898.87
Capital Reserve Fund Addendum - -	$204,933.09*
Industrial Development Authority -	$ 2,488.75
TOTAL:	$ 351,750.14

* Contingent upon final resolution of outstanding items for Gilmore Drive catch basins.

13. Commissioners' Comments

14. Adjournment.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, APRIL 30, 2007

The Regular Meeting of Monday, April 30, 2007 was brought to order at 7:00 PM by Vice-President Mrs. Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli	Mr. Padula
Ms. Fialla	Mr. Wilson

President Frank J. Greco was absent due to illness.

(7-98) MOVED PADULA-FIALLA to approve the minutes of the Public Hearing of April 9, 2007 and the Regular Meeting of April 9, 2007. The motion was adopted by unanimous roll call vote of all present.

Communications:

1. Mr. Elias Sejko, Chairman of the Civil Service Board: Advising the Board that due to on-going health related issues, he had to resign from the Civil Service Board.

(7-99) MOVED PADULA-FIALLA to accept the resignation of Mr. Elias Sejko from the Wilkins Township Civil Service Board. The motion was adopted by unanimous roll call vote of all present.

2. Angie Gialloreto, Chairperson, Wilkins Township Democratic Committee: Requesting permission to use the Municipal Building on Sunday, May 6, 2007 from 2:00 PM until 4:00 PM for an open meeting featuring Chief Executive Dan Onorato and other Allegheny County Candidates.

(7-100) MOVED WILSON-PADULA to authorize the Wilkins Township Democratic Committee to use the Municipal Building on Sunday, May 6, 2007 from 2PM until 4 PM. The motion was adopted by unanimous roll call vote.

3. Winifred M. Klingerman, the Turtle Creek Valley Memorial Day Association: Inviting the Township to participate in the annual Memorial Day Parade and requesting a donation for the event.

(7-101) MOVED WILSON-PADULA to authorize the donation of $100.00 to the Turtle Creek Valley Memorial Day Association. The motion was adopted by a three to one vote with Ms. Fialla voting NO.

Citizens' Comments:

1. Mr. Gary Matta, Solicitor, announced that the Board of Commissioners met in Executive Session prior to this meeting and prior to the emergency meeting held last Monday, (April 23rd) to discuss matters of potential litigation.

2. Mr. Chris Patterson of 135 Tynewood Drive stated that he had done some research on the issue of Business Privilege Tax. He specifically reviewed information available on the Buchanan Ingersoll website and the website of McNees Wallace. The case of J&K trash removal seems to lay out the general principles of this type of taxation. He also questioned whether the Township had a direct "sit down" with the representatives of ProCare. Mr. Matta stated that his office had been in contact with representatives of Pricewaterhouse Cooper, who are representing ProCare in this issue. Mr. Patterson also recommended that the Township place the real estate transfer tax from the Penn Center sale into escrow.

Action

Dr. Michael Szoko of 4 Grayhurst Drive stated that he had an opportunity to speak with Mr. Chuck Potter, an expert in the mercantile/business privilege tax field. He stated that the Towship needs to sit down with ProCare and make a deal. Mr. Szoko also suggested that the Board of Commissioners forfeit any type of entitlement that they are receiving from the Township for the next year in order to aid in saving of funds and also stated that he would prefer to see the creation of a Public Safety building instead of a Community Center. Also stated that he believes that the Manager is not a good "fit" with Wilkins Township and said that the Manager and Assistant Manager should resign within the next forty (40) hours.

Mr. John Gibbons of 127 Gardenia Drive questioned if there are significant judgments awarded in the two federal lawsuits currently pending against the Township, who would pay for those judgments? He also questioned Mr. Matta as to what steps citizens can take to surcharge members of the Board of Commissioners. He further commented upon his dissatisfaction with the current manager and assistant manager and requested that the Board terminate them.

Ms. Patty Stewart, 118 Gardenia Drive requested that the Board of Commissioners consider postponing any vote on Community Days until the meeting of May 21st.

Mr. William Stewart of 118 Gardenia Drive shared with the Board the current financial situation faced by the Recreation Advisory Board and also requested that the Board of Commissioners allow the Recreation Board a few more weeks to raise funds for the event. The Recreation Board had originally requested $31,000. in funding for this event. So far, the Board has been able to reduce those costs to $15,594., with projected revenues at $10,052. The Board is still looking for an additional $5,542. in donations.

(7-102)MOVED WILSON-PADULA to grant the request of the Recreation Advisory Committee to table any action on Community Days until the meeting of May 21, 2007. The motion was adopted by unanimous roll call vote of all present.

Questions on the Motion:

Commissioner Fialla questioned whether the tabling of this item until the 21st of May would provide the Recreation Board with enough time to cancel contracts, if necessary and questioned the cost of improvements to the existing Showcase lot. Mr. Vargo stated that he estimated the cost of improvements to be about $250.00. Ms. Fialla also questioned whether Chief Guthrie had an estimate of overtime costs associated with the event. Chief Guthrie stated that the Department was able to work Community Days last year without any overtime.

Commissioner Wilson stated that this is the biggest fundraiser of the year for several of the Township's nonprofit groups, such as the Volunteer Fire Departments, the Baseball Association and the Century Club and that he believed that if the Recreation Board was able to secure the donations, that the Board should support their efforts.

Commissioner Martinelli stated that she and her husband had decided to donate $2,000.00 to Community Days because it is such an important event to the community and the groups within the Community.

(7-103) MOTION WILSON-PADULA to authorize the appropriate officials to execute a contract between the Department of Community Affairs and Wilkins Township, accepting a Community Revitalization Grant in the amount of $20,000. for the purpose of renovations to the former WHEMS building. The motion was adopted by unanimous roll call vote of all present

ORDINANCE NO. 980

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 168, VEHICLES AND TRAFFIC, SECTION 17, STOP INTERSECTIONS.

(7-104)MOVED PADULA-WILSON to read Ordinance No. 980 by title only for the first time.

(7-105) MOVED PADULA-WILSON to accept the first reading of Ordinance No. 980.

(7-106) MOVED WILSON-PADULA to read Ordinance No. 980 by title only for the second time.

(7-107) MOVED WILSON-PADULA to adopt Ordinance No. 980.

Motions 7-104 to 7-107 inclusive were adopted by unanimous roll call vote of all present.

(7-108) MOVED FIALLA-WILSON to accept the recommendation of the Planning Commission regarding site plan approval for Heritage Investment Properties of 3484 William Penn Highway, contingent upon the review and approval of the solicitor.

(7-109) MOVED WILSON-PADULA to authorize the advertisement for a public hearing for the mercantile tax appeal filed by ProCare on May 17, 2007 beginning at 9:00 AM. The motion was adopted by unanimous roll call vote of all present.

(7-110) MOVED WILS ON-PADULA to authorize the postponement of the regularly scheduled meeting of the Board of Commissioners from May 14, 2007 until May 21, 2007 and authorizing the Manager to advertise. The motion was adopted by unanimous roll call vote of all present.

(7-111) MOVED FIALLA-PADULA to approve the payment of the Schedule of Bills, as presented. The payment of $204,933.09 to A. Folino is contingent upon the final resolution of outstanding items for the Gilmore Drive catchbasins. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Commissioner Padula stated that the residents of the community should not listen to the "word on the street." The Board of Commissioners does not do business based upon the word on the street. If residents want to know what is going on in Wilkins Township, they should either attend a meeting, or speak with the manager. Mr. Padula thanked Mrs. Martinelli for her generous donation of $2,000. toward 2007 Community Days and requested that the Recreation Board revise their request for donations letter by adding a sentence at the bottom indicating that all donations will be refunded to the donor in the event that Community Days does not take place. He also thanked the Recreation Advisory Board for all of their efforts to date and wished all of the candidates for up-coming election good luck.

Commissioner Fialla stated that although she voted against the donation of $100.00 to the Turtle Creek Memorial Day Parade, she had voted in favor of donating $300.00 to the East Pittsburgh VFW. She is not against donations to veterans groups. Mrs. Martinelli corrected Ms. Fialla's statement by indicating that the VFW is in Wilkins Township, not in East Pittsburgh. She just feels if the Township does not have the money in the bank, regardless of whether its' in the budget, the Board should not spend it. She also indicated

that she would take Dr. Szoko up on his recommendation to forfeit her stipend from the Township by terminating her vision and dental insurance and by donating her Commissioners' pay back to the Township.

Commissioner Wilson stated that unlike Ms. Fialla, his spouse is not an attorney and he will not be donating his Township stipend back to the municipality. He also thanked everyone for their attendance at the meeting and thanked Mrs. Martinelli for her donation to Community Days.

Commissioner Martinelli read an email received by the Township regarding Officer Kemp and the aid that he provided to a couple who had broken down on the Parkway recently. She thanked Officer Kemp for his efforts. Also, stated that the Century Club had generated $2,500.00 from the recent Spaghetti Dinner and had already donated these funds back to various community groups. She also requested that the residents increase their paper recycling efforts so that the Century Club could take advantage of a special offer being given by Abitibi. She also invited any interested residents to help with the annual flower planting at the Pep Boys site on May 12th, beginning at 9:00 AM and finally stated that she is extremely disappointed that someone has seen fit to remove a number of her political campaign signs.

(7-112) MOVED WILSON-PADULA to adjourn. The meeting was adjourned at 8:05 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MAY 21, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Emergency Meeting of Monday, April 23, 2007
Second Stated Meeting of Monday, April 30, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 118,528.09
Combined Sewer Fund - - - - - - -	$ 262.06
Capital Reserve Fund - - - - - - -	$ 985.14
IDA Fund - - - - - - - - - - - - - - - - -	$ 9,000.00
TOTAL:	$ 128,775.29

OLD BUSINESS:

1. Community Days – 2007
2. Summer Help – 2007
3. Revised Paving Project – 2007
4. Appointment to Civil Service Board to fulfill the unexpired term of Mr. Elias Sejko.
5. Ordinance 980 – Stop Sign Ordinance.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MAY 21, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Emergency Meeting of Monday, April 23, 2007
Second Stated Meeting of Monday, April 30, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$ 118,528.09
Combined Sewer Fund	$ 262.06
Capital Reserve Fund	$ 985.14
IDA Fund	$ 9,000.00
TOTAL:	**$128,775.29**

OLD BUSINESS:

1. Community Days - 2007
2. Summer Help - 2007
3. Revised Paving Project - 2007
4. Appointment to Civil Service Board to fulfill the unexpired term of Mr. Elias Sejko.
5. Ordinance 980 - Stop Sign Ordinance.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MAY 21, 2007

NEW BUSINESS:

1. Recommendation from Planning Commission – D'Andrea application for Subdivision.
2. Safe Neighborhood Demolition Bid – 340 Cline Street.
3. CDBG Pre-Applications.

COMMISSIONERS' COMMENTS

ADJOURNMENT

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MAY 21, 2007

NEW BUSINESS:

1. Recommendation from Planning Commission – D'Andrea application for Subdivision.
2. Safe Neighborhood Demolition Bid – 340 Cline Street.
3. CDBG Pre-Applications.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, MAY 21, 2007

The Regular Meeting of Monday, May 21, 2007 was brought to order at 7:00 PM by President Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms Fialla

(7-118) MOVED PADULA-MARTINELLI to approve the minutes of the Emergency Meeting of April 23, 2007 and the Second Stated Meeting of April 30, 2007, with one correction: Under Commissioner Fialla's comments, regarding the termination of her dental and vision insurance, please add that the Solicitor indicated that Ms. Fialla must terminate these insurances by submitting written authorization. The motion was adopted by a 4 to 1 vote with Mr. Greco abstaining since he did not attend the 4/30/07 meeting

Communications:

1. Ms. Bradley read from correspondence submitted by Mr. Michael Vadner of Pricewaterhouse Coopers requesting that the public hearing, which had been scheduled on May 17, 2007, for the purpose of hearing the appeal of Procare for mercantile taxes paid for 2004, 2005 and 2006 be postponed. To the extent that the Township granted this request, Procare has agreed to extend the applicable time limit for a decision on its 2004-2006 refund requests by the time period from May 17, 2007 until further written notice is provided to the Commissioners asking for the hearing to be rescheduled. Further, Ms. Bradley indicated that the Township Solicitor, legal counsel representing PAMS and a representative of Pricewaterhouse Coopers will be meeting on June 7, 2007 for the purpose of opening discussions on this issue. Ms. Fialla questioned whether that meeting was a public meeting and the Solicitor indicated that this was not a public meeting.

2. Ms. Bradley read a memorandum from Mr. Paul Vargo regarding volunteer work performed recently by the 6th grade class of Trinity Christian School. The children worked in Lions Park. They planted flowers, raked leaves, cleaned the walking trail and picked up rocks and sticks. He requested that the Board send a letter of gratitude to the School for their help.

(7-119) MOVED WILSON-MARTINELLI to authorize the Manager to send a letter to Trinity Christian School thanking the 6th grade students for their cleanup efforts in Lions Park. The motion was adopted by unanimous roll call vote.

3. Ms. Bradley read a letter of resignation submitted on May 21st from Patrol Officer Jeremy Frisk. Officer Frisk is resigning his position effective June 3, 2007, to pursue employment with another municipality as a police officer.

(7-120) MOVED PADULA-FIALLA to accept the resignation of Officer Jeremy Frisk, effective June 3, 2007. The motion was adopted by unanimous roll call vote.

REPORTS:

Police Report for April 2007:	2006	2007
Total Police Calls Logged	275	320
Total Criminal Offenses Reported	37	39
Criminal Arrests/Persons Charged	16	20
Criminal Offenses Cleared	11	21
Traffic Citations Issued	28	30
Parking Tags Issued	15	11
Parking Citations Issued	4	17

Monies Collected during April	$3,496.07	$3,129.16

Mr. Vargo's DPW Report for April is on file in the Managers' Office. Mrs. Martinelli advised the Board that Mr. Richard DeRiso had recently donated two ornamental pear trees to the Township. These trees were planted by the playground in Lions Park.

(7-121) MOVED MARTINELLI-WILSON to authorize the Manager to submit a letter of thanks to Mr. Richard DeRiso for his donation of two ornamental pear trees which have been planted in Lions Park. The motion was adopted by unanimous roll call vote.

WTVFD #1 reported the following for April 2007:
15 Fires with man-hours totaling 87.5
4 Practices with man-hours totaling 79.4
1 Meeting with man-hours of 27.

WTVFD #3 reported the following for April 2007:
15 Fires with man-hours totaling 30.51
10 Non incident activities with man-hours totaling 325.

The WHEMS Report is on file with the Fire Department Reports.

Building Permits issued during April 2007:
1 Single Family Home, Lot 10, 1637 Vineseian Place - cost $150,000.00
1 Interior Alteration, Bldg 1, Suite 310 – PCMC Cost - $8,262.00
1 Porch Roof, 1 Sun Room, 1469 Jefferson Hgts Road – Cost $11,220.00
1 Pool, 252 Kingston Drive – Cost $3,000.00
1 Sign and 1 Sign Replacement

Real Estate Tax for April 2007 totaled $22,272.11.

Tax Collectors Report for April 2007:

Balance Collectable, beginning of Month	$ 938,876.29
Additions	309.14
Deductions	-1,040.21
Adjusted Collectable	938,145.22
Less Face Collections for Month	790,016,64
Exonerations (Refunds this month)	1,019.13
Balance Collectable – End of month	148,128.58
Total Refunds to Date	1,108.36
Face Amount of Collections	790,016,64
Less Discounts	15,800.44
Total Cash Collected	$774,216.20

PA Municipal Services – Act 511 Tax Report:

Earned Income Taxes:

Current Month	$ 23.433.21	Previous Year	$37,242.53	Difference
Current YTD	158,924.73	Previous YTD	156,906.08	$2,018.65

Emergency & Municipal Services Tax:

Current Month	27,478.68	Previous Year	3,451.20	Difference
Current YTD	73,574.04	Previous YTD	36,864.80	36,709.24

Mercantile Tax:

Current Month	102,248.32	Previous Year	1,056,313.52	Difference
Current YTD	102,248.32	Previous YTD	1,059,928.35	(957,680.03)

Business Privilege Tax:

Current Month	93,004.31	Previous Year	128,324.19	Difference
Current YTD	93,222.64	Previous YTD	131,470.63	(38,247.99)

The Solicitor's Report is on file in the Manager's Office. Commissioner Padula questioned a charge which appeared on the invoice which was paid at the April 30, 2007 meeting. Mr. McKay, Solicitor was unfamiliar with the invoice. The charge was $93.50 related to a Department of Education garnishment for Commissioner Fialla. Commissioner Fialla indicated that she has requested that the Solicitor remove this charge from the invoice. In the event that this does not occur, Mr. Fialla stated that she would reimburse the Township for that fee because she believes that it is unrelated to the Township.

Under the Recreation Report, Mr. Bill Stewart stated that the Advisory Board has been successful in raising $7,600.00 in private donations as well as $3.663. in booth rental registrations. That money, coupled with the estimated ticket sales (based on last years') of $5,993.00 and $500.00 in start up cash will provide $17,756.00 to hold Community Days. The Advisory Board has scaled back the bands, from five to three. The Buffet Man will play on Wednesday night, Johnny Angel on Friday night and the Vogues on Saturday night. The fireworks display has also been scaled back and there will not be a tent for this year's event. The Board is continuing to work with Tropical Amusement on generators and port-a-john rentals. At this point, there is $838.00 surplus for incidentals.

Commissioner Greco stated that he had spoken with Senator Costa by telephone this afternoon. Senator Costa believes that he may be able to provide the Township with a $5,000.00 Steel Valley grant. Mrs. Bradley is to contact Senator Costa on Wednesday to begin the paperwork.

(7-122) MOVED MARTINELLI-WILSON to authorize the Recreation Advisory Board to proceed with Community Days, as outlined. The motion was adopted by unanimous roll call vote.

Questions on the motion: Commissioner Fialla questioned whether the cost of repairs to the Cinema Site was included in the estimated expenditures. Mr. Stewart indicated that it is on the sheet that he provided to the Board and is included. Commissioner Fialla also questioned what would happen if the Recreation Board was not successful in selling the same amount of carnival tickets this year as last and whether the group had a contingency to cover that. Mr. Stewart stated that last years' ticket sales were down because they had several rain dates. He cannot predict the weather, but believes that the ticket sales for 2007 will be the same as or better than 2006. The only contingency that the Recreation Board has is as is stated on the sheet that he provided to the Board.

Senate Engineering Report is on file in the Manager's Office. Under Engineering Report, Commissioner Padula questioned the work that has recently been performed at the site of the culvert owned by Harvey Taylor. Mr. Hill reported that he noticed a contractor named Foerster, who had just completed working on the culvert. Mr. Foerster indicated that he was hired by Meyers' Bus Company to clean the debris away from the culvert. Mr. Hill contacted DEP, but they have not yet responded. Mr. McKeever also recommended that the Board approve Pay Estimate #2 for the 2006 Paving Project to A. Folino in the amount of $177,117.48. Senate is recommending continued retention of funds until the punch list items are complete. Paving is completed at this point. Commissioner Wilson mentioned that the Board had received a nice message from a resident of Gilmore Drive regarding the great job that was done. Mr. McKeever stated that there was an extensive amount of base repair on Gilmore Drive, but over all, it appears that the contract is under the bid price by about $14,000.00.

(7-123) MOVED MARTINELLI-WILSON to authorize the payment of Estimate #2 to A. Folino in the amount of $177,117.48, as recommended by the Engineer. The motion was adopted by unanimous roll call vote.

(7-124) MOVED FIALLA-PADULA to approve the Schedule of Bills, as presented in the amount of $128,775.29.(Prior to Commissioner Fialla making this motion, she questioned the Solicitors' bill, indicating that she believed there were duplicate charges. After her review, she stated that she was mistaken.) The motion was adopted by unanimous roll call vote.

(7-125) MOVED WILSON-MARTINELLI to authorize the employment of four (4) summer road crew workers: Steve Meyer at $9.00 per hour, Luke Watson at $9.00 per hour and Jon D'Alessandro at $8.00 per hour (and one new hire – see next motion) and authorizing Mr. Vargo to proceed with the in-house paving, as follows: Farnsworth Avenue, from Curry to Patterson – asphalt overlay – Cost $19,370.: Wilbur Avenue – base repair and asphalt overlay – cost : $8,745, Sylvia Lane – base repair and under drain - $12,147.00: Ridge Street – base and curb repair, reset guardrails - $5,156.00: Sunset Drive – based repair and under drain - $16,307.00: Highland Avenue, from Saw Mill to Mortimer – Asphalt overlay - $8,522.00: Mortimer Avenue, from Negley to Highland - asphalt overlay $6,881.00: and Cherry Way – base repair, binder and asphalt overlay $3,289.00.The motion was adopted by unanimous roll call vote.

(7-126) MOVED PADULA-MARTINELLI to hire Shane McClelland as a summer road crew worker at an hourly rate of $8.00. The motion was adopted by unanimous roll call vote.

(7-127) MOVED MARTINELLI-PADULA to authorize the Manager to advertise for amendment to Ordinance #980, the stop sign ordinance due to several errors which were discovered in the street list and also to add the intersection of Elizabeth at Rita to the ordinance. The motion was adopted by unanimous roll call vote.

(7-128) MOVED WILSON-MARTINELLI to appoint Michael Berger to the Civil Service Commission to fulfill the unexpired term of Mr. Elias Sejko, who recently resigned. The motion was adopted by unanimous roll call vote.

Question on the motion: Commissioner Fialla questioned whether any other alternates on the Civil Service Board had requested appointment to this position and why Mr. Wilson was appointing Mr. Berger. Mr. Wilson stated that Mr. Berger is currently an alternate. All of the alternates were appointed simultaneously and he believes that Mr. Berger would make a good replacement for Mr. Sejko. He further indicated that Commissioner Fialla could make a motion to appoint someone else if she so desired.

(7-129) MOVED PADULA-WILSON to accept the recommendation of the Planning Commission approving the reverse subdivision application of Mr. Joseph D'Andrea, combining Lot/Block #451-P-25 with 451-B-10. The motion was adopted by unanimous roll call vote.

(7-130)MOTION MARTINELLI-FIALLA to accept the recommendation of the Turtle Creek Valley Council of Governments, awarding the low bid for the demolition of 340 Cline Street to J&S Excavation at a bid amount of $6,875.00. The motion was adopted by unanimous roll call vote.

(7-131)MOVED MARTINELLI-PADULA to approve the following projects for submission to the Council of Governments for CDBG Year 34: Demolition of: Sunset Bowling Lanes, 838 Larimer Avenue, and 840 Larimer Avenue. Reconstruction of Montgomery Street and Washington Avenue and renovations to the Rescue #1 building. The motion was adopted by unanimous roll call vote.

Commissioners Comments:

Commissioner Padula thanked the Recreation Advisory Board for all their hard work in raising funds for Community Days and thanked all of the local businesses and residents for their support. He also thanked Senator Costa for the grant opportunity and wished Commissioner Greco well with his surgery, scheduled for tomorrow.

Commissioner Fialla thanked the Recreation Board for their work and wished Officer Frisk well in his new position. Also questioned whether Mrs. Bradley had spoken with the residents of Gilmore Drive regarding Community Days yet. Mrs. Bradley replied that she has not done so, due to the fact that Community Days was on hold for the last month.

Commissioner Wilson stated that the VFW on Cline Street in Wilkins Township will be hosting a Memorial Day service beginning at 10:00 AM on Monday and invited all interested residents to participate. He also apologized to the audience for his impatience with some of the "What if" questions posed by Commissioner Fialla. He stated if we always "What if"d," we would never get anything done. What if a swarm of killer bees attacks the Township during Community Days? Again, he apologizes to the audience for his impatience. Finally, he wished Commissioner Greco the best with his surgery scheduled for tomorrow and wished everyone a happy Memorial Day.

Commissioner Martinelli stated that her hat is off to the Recreation Advisory Board. They have done a great job and she really appreciates their efforts. She also stated that the Century Club has donated $400.00 to the Township to purchase new tables for the auditorium and $600.00 to each of the three volunteer fire departments. She invited all interested residents to participate in the Memorial Day service planned for Monday, beginning at 10:30 AM at the Mates-Linhart Cemetery on Harrison Road.

Commissioner Greco thanked the Recreation Advisory Board for their efforts. Without the work of this group, there would be no Community Days. They are true volunteers. He thanked everyone for their attendance this evening.

(7-132)MOVED WILSON-FIALLA to adjourn. The meeting was adjourned at 8:05 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JUNE 11, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of May 21, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 146,590.14
General Fund Addendum - - - - -	$ 1,513.05
Combined Sewer Fund - - - - - - -	$ 1,367.90
Capital Reserve Fund - - - - - - -	$ 13,464.78
IDA Fund - - - - - - - - - - - - - - - -	$ 1,212.75
TOTAL:	$ 164,148.62

OLD BUSINESS:

1. Appointment to Civil Service Board - Alternate position.
2. Ordinance 980 – Stop Sign Ordinance.

NEW BUSINESS:

1. Vacant Police Officer Position.
2. Showcase Cinema Site.
3. 2007 Baseball Expenses / Request for funding.

AGENDA
TOWNSHIP OF VILLKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 18, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of May 21, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Assessor
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$	46,590.11
General Fund Addendum	$	1,514.05
Combined Sewer Fund	$	1,167.90
Capital Reserve Fund	$	15,464.78
BOA Fund	$	1,212.75
TOTAL:	$	65,949.59

OLD BUSINESS:

1. Appointment to Civil Service Board - Alternate position.
2. Ordinance 980 - Stop Sign Ordinance.

NEW BUSINESS:

1. Vacant Police Officer Position.
2. Shoreline Cinema Site
3. 2007 Baseball Expenses / Request for funding.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JUNE 11, 2007

4. Comcast Cable Franchise Agreement

5. Verizon Franchise Agreement

6. "KADs" advertisement delivery.

COMMISSIONERS' COMMENTS

ADJOURNMENT

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 11, 2007

4. Comcast Cable Franchise Agreement

5. Verizon Franchise Agreement

6. KABS" advertisement delivery.

COMMISSIONERS COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 11, 2007

The Regular Meeting of Monday, June 11, 2007 was brought to order at 7:00 PM by President Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms. Fialla

(7-133) MOVED MARTINELLI-PADULA to approve the minutes of the Regular Meeting of Monday, May 21, 2007. The motion was adopted by unanimous roll call vote.

Citizen's Comments:

Mr. Eric Lawson of 176 Penhurst Drive advised the Board that he had read in the Pittsburgh Business Times that Harvey Taylor filed a motion with the bankruptcy court in March of this year to sell his property on Brown Avenue to Meyers' Bus Service. The judge approved the motion. He is additionally in possession of another request from the Woodland Hills School District solicitor's office to postpone the scheduled sheriff's sale of this property until July 2, 2007. He stated that he believed that the Township was negligent in the active participation in the collection of past due taxes owed by Mr. Taylor for this property and was also concerned about whether or not the new owner would be mandated by the Department of Environmental Protection to make repairs to the culvert owned by Mr. Taylor. Mr. Lawson also questioned the status of the Procare matter and advised the Board that he is aware of at least $400,000. in real estate transfer taxes that the Township received this year due to the sales of the Turnway Property ($2,000,000.); the sale of the Penn Center Property ($76,000,000) and the sale of the Cinema Property ($4,000,000). He does not understand why, with this windfall, the Board is continuing to talk about belt-tightening. He also commented on Agenda items number 4 and 5 under new business – Comcast Cable Franchise Agreement and Verizon Franchise Agreement.

Mrs. Bradley commented that she is aware that the Woodland Hills School District has been working with both Harvey Taylor and Meyers Bus Service to transfer the ownership of the Brown Avenue property. The Township files tax liens against this property on a yearly basis. This issue is being controlled by the School District at this point because they bear the larger burden of delinquent taxes. Also, although the Township has received over $400,000 in real estate transfer tax this year, it should still be noted that the Township has not received $600,000 in mercantile tax payments which were budgeted (the Procare payment has been placed in escrow). Therefore, although there may appear to be a windfall, this is not an accurate reflection of the Township's current financial situation. Mr. Matta, Solicitor advised that representatives of the Township met with representatives of Procare in his office last week to begin preliminary discussions. There is no action for the Board to take this evening and the discussions will continue in about thirty days. At this point, a public hearing date has not been scheduled.

Mrs. Natalie Foley of 15 Charnwood Drive discussed a recent incident at the Pittsburgh East Nissan facility located on Route 22, immediately below the Charnwood neighborhood. Pittsburgh East Nissan participated in a Make-a-Wish fundraiser which included loud music at the facility between the hours of 4:00 PM and 7:00 PM. The police were contacted in connection with this incident and the volume of the music was initially turned down, but then returned to its' previous volume. She requested that the Township enforce its' noise ordinance and also to require Nissan to disconnect their external public address system.

Sergeant DeMarco stated that he reviewed Sergeant Lamb's report for this incident. His repo rt indicates that he stood in the backyard of Ms. Rose and noted that the music was not excessively loud for a Sunday afternoon. Sergeant Lamb did request that Nissan turn down the music and move the speakers so that they were pointing away from the Charnwood neighborhood. Sergeant DeMarco further indicated that the Police Department does enforce the noise ordinance, but the residents should be aware that the noise ordinance has a fifty foot radius. Because the homes on Charnwood are more than fifty feet from the Nissan dealership, the ordinance does not apply.

Jamie Rose of 46 Charnwood Drive stated that she has an on-going problem with the public address system utilized by Nissan. Her property sits right above the Nissan dealership. She hears the calls at all times, with her windows and doors closed and her air conditioning on. She quit requesting assistance two years ago because she believed that her complaints were not being responded to. She further requested that the Board require Nissan to eliminate their public address system and use pagers. She believes that Monroeville does not permit public address systems. She also complained about the emptying of garbage dumpsters in the middle of the night and asked the Board to address this issue as well.

Joannie Jacob of 324 Frazier Drive stated that she completely agrees with Mrs. Foley and Ms. Rose that the problems with Nissan have been allowed to go too far. The neighborhood put up with a lot of the same issues when Valley Honda was at this site. She questioned how car dealerships can continue to get away with this and asked that the Township enforce the existing noise ordinance.

Commissioner Padula directed Mrs. Bradley to contact the refuse company servicing Nissan and others in the commercial corridor and advise of the Township's restrictions for dumpster pick-up between 9:00 PM and 6:00 AM. Also, advised Mrs. Bradley to contact Mr. McWilliams at Pittsburgh East Nissan to discuss the elimination of the public address system and report back to the Board.

Dora Packowski of 194 Ridge Street commented on an incident that she recently had in her neighborhood involving barking dogs and requested information relative to the police department procedures for dealing with repeated incidents of this nature. Sgt. DeMarco indicated that the firs t couple of times that the department receives this type of complaint, they speak with the owner of the barking dog. If repeated incidents occur, then the police department will generally file charges against the dog's owner at the District Magistrate's office.

REPORTS:

Police Report for the month of May 2007

	2006	2007
Total police calls logged	252	359
Total criminal offenses reported	21	39
Criminal arrests/persons charged	7	26
Criminal offenses cleared	7	25
Traffic citations issued	16	26
Parking tags issued	11	9
Parking citations issued	3	5
Monies collected during May 2007	$ 2,897.12	$4,509.99

Mr. Paul Vargo's DPW Report is on file in the Manager's Office.

WTVFD #1 reported the following:
21 Fires – Man-Hours 177
4 Practices – Man-Hours 100

WTVFD #3 reported the following:
21 Fires – Man-Hours 86.25
2 Training Sessions – Man-Hours 67.25

WTVFD #4 reported the following:
10 Fires – Man-Hours 46
12 Fire Schools – Man-Hours 89
2 Drills – Man-Hours 20.50
2 Public Services – Man-Hours 31.50
3 Work Details – Man-Hours 3

The WHEMS monthly report for May 2007 is on file with the Fire Departments.

Building Permits Issued during May 2007:

1 Interior Alteration – PC LL LP BLDG 7 –cost $7,600.
1 New Home – Lot 3 – 1609 Vinesian Place – cost $200,000.
1 Hot Tub – 4064 Miller Street – No cost
1 Addition – 806 Thompson Street – cost $2,900.00
1 Deck – 268 Kingston Drive – Cost $2,500.00Relocate ground floor tenant – VOCOLLECT – 701 Rodi Rd – cost $108,920.

The total amount of real estate transfer tax received in May for transfers which occurred in April was $354,505.20 Of that amount, $347,900 was received for the sale of Penn Center. Year to date Real Estate Transfer tax is: $401,017.46.
At the end of May 2007, Showcase Cinema sold. The total paid, according to the new owner was $4,000,000. The Township can expect to receive $20,000. in real estate transfer tax on that sale.

Tax Collectors Monthly Report for May 2007:

Balance collectable	$ 148,128.58
Additions	555.05
Deductions (exonerations)	-162.31
Adjusted Collectable	148,521.32
Less Face Collections	14,834.00
Exonerations	122.96
Balance Collectable – end of month	133,687.32
Total refunds to date	1,231.32
Face amount of collections	14,834.00
Total cash collected	14,828.26

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$ 69,369.23	Previous Year	54,307.09	Difference
Current YTD	228,293.96	Previous YTD	211,213.17	$17,080.79

Emergency & Municipal Services Tax:

Current Month	66,922.95	Previous Year	97,427.51	Difference
Current YTD	140,496.99	Previous YTD	134,292.31	$ 6,204.68

Mercantile Tax:

Current Month	1,084,147,384.	Previous Year	7,260.99	Difference
Current YTD	1,186,392.16	Previous YTD	1,067,189.34	$119,202.82

Business Privilege Tax:

Current Month	23,871.31	Previous Year	15,618.33	Difference
Current YTD	117,093.95	Previous YTD	147,088.96	($29,995.01)

Solicitor's Report: Mr. Matta announced that the Board of Commissioners met in executive session prior to the meeting to discuss issues of litigation and personnel.

Recreation Report: Ms. Stewart announced that the current expenses for Community Days had increased to $24,315.02 and total revenues to $28,194.75, leaving a "cushion" of approximately $3,873.79

(7-134) MOVED FIALLA-PADULA to pay the schedule of bills as presented in the amount of $164,148.62. The motion was adopted by unanimous roll call vote.

(7-135) MOVED PADULA-MARTINELLI to authorize the manager to provide the local media with information relative to the vacant Civil Service Board alternate position. The motion was adopted by unanimous roll call vote.

Mrs. Bradley stated that at the meeting of April 30, 2007, the Board of Commissioners adopted Ordinance #980 which amended the Codified Book of Ordinances, Part II, Chapter 168, Vehicles and Traffic, Section 17, Stop Intersections, based upon recommendations provided by the Chief of Police for the elimination and/or installation of stop signs throughout the community. Shortly after adoption of the ordinance, the Public Works Department noted that there were errors in the ordinance. Chief Guthrie has made the appropriate corrections to the ordinance and, the Board has requested the addition of a stop sign on Elizabeth, where it intersects with Rita. Currently, the ordinance only provides for one stop sign on Elizabeth at Rita (east). Therefore, this evening, after having been duly advertised in accordance with the First Class Township Code, the Board has before them an amended Ordinance #980 for adoption.

At the request of Commissioner Martinelli, a stop sign will also be placed at Sunset as it intersects with Orion. At the recommendation of Sgt. DeMarco, the Gardenia Drive intersection with Peffer Road will be eliminated from the proposed ordinance.

ORDINANCE NO. 980

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 168, VEHICLES AND TRAFFIC, SECTION 17, STOP INTERSECTIONS.

(7-136) MOVED PADULA-WILSON to read Ordinance #980 for the first time by title only.

(7-137) MOVED MARTINELLI-WILSON to accept the first reading of Ordinance #980.

(7-138) MOVED MARTINELLI-WILSON to read Ordinance #980 for the second time by title only.

(7-139) MOVED PADULA-WILSON to adopt Ordinance #980 with the corrections as discussed.

Motions 7-136 through 7-139 inclusive were adopted by unanimous roll call vote.

(7-140) MOVED FIALLA-WILSON to appoint Mr. Peter J. Hartzer of Whitaker, PA to the position of probationary police officer, contingent upon his successful completion of the required psychological and physical testing. The motion was adopted by unanimous roll call vote.

Mrs. Bradley provided the Board with an update on the proposed Showcase Cinema development. She indicated that she had recently met with the new owner and developer for the project. The current development proposal is as follows: The lobby of the existing Showcase Cinema site will be demolished. The existing cinema will be converted into two retail spaces. A banking facility and convenience store/gas station will be constructed. In the rear of the property, the developer will be constructing a Residence Inn Hotel, which is an extended stay facility. The developer provided photographs of the Residence Inn, which were then shared with the Board of Commissioners and the audience. The Residence Inn is currently proposed to be constructed perpendicular to Route 22, in the rear of the Showcase lot, with the back of the structure facing the Frazier Drive hillside and the front facing the Gilmore Drive neighborhood. The developers hope to provide their initial development plans to the Wilkins Township Planning Commission for either their July or August meeting.

(7-141) MOVED WILSON-PADULA to table the request of the Wilkins Township Baseball Association for Township funding until after Community Days and until after the Association has provided the Board with an income statement, depicting all revenues ,expenses and net income or loss. The motion was adopted by unanimous roll call vote.

Mrs. Bradley indicated that the Township's Comcast Cable Franchise Agreement is set to expire next month. Mr. Matta has been working on this Agreement and expects to have his recommendation for adoption at the next meeting.

(7-142) MOVED MARTINELLI-WILSON to authorize the manager to notify the Turtle Creek Valley Council of Governments of the Township's intent to join with other member municipalities in group negotiations with Verizon, with the aid of the Cohen Group for a franchise agreement. The motion was adopted by unanimous roll call vote.

Mrs. Bradley stated that she has received numerous complaints from residents over the last several weeks regarding the advertisements which are in plastic bags with rubber bands and tossed into their front yards once a week. The name of the company doing this is KADS. Mr. Don McConnell, a member of the Zoning Hearing Board stated that he is aware of several other communities that have adopted ordinances to restrict the delivery of any type of advertisements to mail delivery. She questioned whether the Board was interested in stopping these deliveries and if so, whether the township's existing littering ordinance or soliciting ordinance will provide the necessary mechanism to stop this service. At the direction of the Board, Mrs. Bradley and Mr. Matta will review the existing ordinances to determine whether they can be used to end the service and in the event that they cannot, will develop an ordinance to terminate the service.

Commissioners' Comments:

Commissioner Padula requested that Mrs. Bradley contact PAMS and determine why they have not yet cashed a check that he sent to them over two months ago. Also, advised the Board that the Fire Departments will be putting up signs throughout Wilkins saying: "Volunteer Today" as a part of their on-going recruitment effort. He also announced that they are finalizing a website, "Get On The Truck.org" for volunteers. The Fire Departments will also have a booth at Community Days dedicated to the recruitment of additional volunteers throughout the community.

Commissioner Padula also questioned whether the Fire Departments could expect to receive their annual allocation from the Township this month, as in past years and finally questioned what the Commissioners position on the contribution to Woodland Hills Emergency Services was. Commissioner Martinelli suggested that the Board contribute $3,000.00 to WHEMS now, and then wait and see whether we can provide them with additional funding later in the year.

(7-143) MOVED MARTINELLI-PADULA to authorize the disbursement of $3,000.00 to Woodland Hills Emergency Services. The motion was adopted by unanimous roll call vote.

Commissioner Padula finally requested that the community support the Recreation Advisory Board this next week by their attendance at Community Days from June 19, 2007 through June 23, 2007 at the old Showcase Cinema property on Business Route 22.

Commissioner Fialla thanked everyone for their attendance and stated that the next meeting of the Board of Commissioners is July 9, 2007. She also indicated that she will see everyone during Community Days.

Commissioner Martinelli advised that the line-up for bands for Community Days next week is as follows: Tuesday, June 19th: 8th Street Rocks; Wednesday, June 20th: The Buffet Man; Thursday, June 21st: Billy Price; Friday, June 22nd: Johnny Angel and the Halos and also the Baseball Association Car Cruise; and Saturday, June 23rd. The Vogues with fireworks following. She also congratulated Mr. Wilson on his receipt of the Citizens of the Year award from the Elks Club again this year.

Commissioner Wilson thanked the Volunteer Fire Companies for all the time that they dedicate to the Township on a monthly basis. The Township could not begin to provide the services that it currently does without the volunteer support that it receives from the members of the Volunteer Fire Departments. He also thanked the editor of the Woodland Hills Progress for the favorable editorial in last weeks' paper regarding the reduced paving schedule for 2007. He finally thanked Mr. Lawson for his attendance and comments this evening.

Commissioner Greco questioned whether Mrs. Bradley had had an opportunity to contact Ross Township relative to the sex offender ordinance that they had just adopted. Mr. Matta indicated that he would take care of this issue.

(7-144) MOVED WILSON-MARTINELLI to adjourn. The meeting was adjourned at 8:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JULY 9, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of June 9, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 191,326.88
General Fund Addendum - - - - -	$ 16,787.73
Combined Sewer Fund - - - - - - -	$ 2,554.33
Capital Reserve Fund - - - - - - -	$ 262.56
Police Pension Fund - - - - - - - - -	$ 365.60
IDA Fund - - - - - - - - - - - - - - - -	$ 2,100.00
TOTAL:	$ 213,397.10

OLD BUSINESS:

1. Appointment to Civil Service Board - Alternate position.
2. 2007 Baseball Expenses / Request for funding

NEW BUSINESS:

1. Proposed Ordinance - Sex Offenders Residency Requirements
2. Amendments to EMS Tax Ordinance

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 9, 2007

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of June 9, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$	101,430.88
General Fund Addendum	$	10,787.75
Combined Sewer Fund	$	2,354.35
Capital Reserve Fund	$	262.56
Police Pension Fund	$	565.00
DUI Fund	$	2,100.00
TOTAL:	$	217,397.10

OLD BUSINESS:

1 Appointment to Civil Service Board - Alternate position.

2 2007 Baseball Expenses / Request for funding

NEW BUSINESS:

1 Proposed Ordinance - Sex Offenders Residency Requirements

2 Amendments to EMS Tax Ordinance

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JULY 9, 2007

3. Resolution 6- 2007: Accepting the first Amendment to the Consent Order and Agreement between Wilkins Township and the Department of Environmental Protection.

4. Comcast Agreement.

5. Resolution 7-2007: Participating with the Turtle Creek Valley COG in the development of a franchise agreement with Verizon for fiber-to-the-premises (FTTP) networking.

6. Applications for refunds:

   a. Shop-N-Save - $22,442.92 Mercantile Tax
   b. Crown Services - $40,600.09 EMS Tax
   c. Today's Staffing - $5,813.14 Business Privilege Tax

COMMISSIONERS' COMMENTS

ADJOURNMENT

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 9, 2007

3. Resolution 6- 2007: Accepting the first Amendment to the Consent Order and Agreement between Wilkins Township and the Department of Environmental Protection.

4. Omnibus Agreement

5. Resolution 7 2007: Participating with the Turtle Creek / Alley COG in the development of a franchise agreement with Verizon for fiber-to-the-premises (FTTP) networking.

6. Applications for refunds:

   a. Shop-N-Save - $22,442.92 Mercantile Tax
   b. Crown Services - $10,000.00 LST Tax
   c. Today's Staffing - $5,814.14 Business Privilege Tax

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JULY 9, 2007

The Regular Meeting of Monday, July 9, 2007 was brought to order at 7:00 PM by President Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms. Fialla

(7-145) MOVED PADULA-FIALLA to approve the minutes of the regular meeting of June 11, 2007 as presented, Commissioner Martinelli commented that the stop sign approved for the intersection of Sunset at Orion has not been installed yet. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Tom Brush of 945 Rita Drive requested permission to use either Lions or Eastmont park for two consecutive weekends in August for the purpose of holding a basketball clinic for boys and girls who will be entering grades five through eight. Mr. Brush is the basketball coach at East Allegheny High School and, along with his brother, runs the Pittsburgh Pride, an AAU basketball organization. The clinic would run from 9:30 AM until 12:30 PM two consecutive Saturdays and Sundays in August. The cost per participant is $40.00 and participants will receive a free t-shirt. Mr. Brush provided a Permission Slip/Parental Waiver form to be signed by all entrants, which includes a release of liability for Wilkins Townshio and its Board members.

(7-146) MOVED PADULA-MARTINELLI to approve the request of Mr. Brush to hold a basketball clinic in either Lions or Eastmont park two consecutive weekends in August and further waiving the park usage fee. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

1. Ms. Patty Stewart of 118 Gardenia Drive commented on Agenda Item number one under old business – the request from the Wilkins Township Baseball Association for funding consideration. She stated that her son played baseball this year for Wilkins. As a parent, she was required to sell seven $10 raffle tickets, as were all other baseball team members. She also is aware that each team is sponsored by a company or business, the Baseball Association runs a concession stand at the games and Baseball had a booth at Community Days. She does not understand why Baseball cannot meet their expenses given their revenue stream. She is upset that the Recreation Advisory Committee was required to seek alternative funding sources in order to hold Community Days, while Baseball may be considered for Township funding.

Ms. Bradley stated that this issue was brought up at the last meeting and the Board of Commissioners tabled the request until the Association provided the Board with and income statement and a statement of revenue made at Community Days. Mrs. Bradley recently became aware that the Baseball Association had received a $10,000. grant from Representative Paul Costa. She spoke with Bill McConnell of the Baseball Association regarding this grant and their request to the Township. Mr. McConnell stated that the grant will be used to cover operational expenditures and that it might not be necessary for Baseball to seek funding from the Township. Mrs. Bradley will follow up with Mr. McConnell for confirmation and report back to the Board..

2. Ms. Blanche Hippensteel of 895 Larimer Avenue addressed the Board regarding two concerns: one, speeding on Larimer Avenue and two, the continued emission of dust and vehicle gasses at Anker Industries. Ms. Hippensteel requested that the Board consider adding additional signage on Larimer Avenue to slow down speeding vehicles.

Commissioner Padula stated that the Board had requested that Chief Guthrie look into the plausibility of adding a stop sign at the intersection of Churchill Road and Larimer Avenue as an additional measure to calm traffic in that area. Ms. Hippensteel provided electronic photographs to Mrs. Bradley for the Board's subsequent review. She stated that she has been working with Mr. Hill and the Allegheny County Department of Health on these issues but does not believe that she is getting anywhere. Mr. Hill addressed the Board of Commissioners and indicated that he has been working with Ms. Hippensteel and the County to try to resolve these issues. Mr. Matta and Mr. Hill will meet with the County Health Department to try to reach a resolution.

3. Mr. Kevin Kuchma, representing Rebecca Hudak of 433 Wilbur Avenue requested that the Board review the parking situation on Wilbur Avenue. Ms. Hudak recently purchased a home on that street and now, because of a shoulder failure on the road side, has no place to park. This issue has been worked on by both Chief Guthrie and Mr. Vargo, but there is still no resolution. Mrs. Bradley will speak with both Guthrie and Vargo to reach a final resolution to the parking situation until the shoulder of the roadway can be repaired.

4. Mr. Erik Lawson of 176 Penhurst Drive thanked Mrs. Bradley for passing on the Solicitor's recent report with regard to the sale of the Harvey Taylor property on Brown Avenue. He also indicated that it appears that Meyers Bus Service will be required to make the necessary repairs to the culvert, but the Board also needs to be cognizant of the repairs that need to be made to the physical structure – the bowling lanes.

5. Mrs. Natalie Foley of 15 Charnwood Drive thanked the Board of Commissioners for the Community Days celebration. Also stated that she is aware that Mrs. Bradley spoke with representatives of Nissan following last months' Board meeting about turning down or disconnecting their exterior speakers. She stated that she is still able to hear a public address system, but after having done some investigation on her own, she has become aware that it is not Nissan creating the problem, but Pittsburgh Premiere Auto, which is located across the street from Nissan. Mrs. Bradley indicated that she is aware of this situation and is in the process of addressing it.

6. Mr. Mike Jacob of 324 Frazier Drive requested that the Township take some action to stop the garbage companies from picking up dumpsters at commercial establishments on Business 22 in the early morning hours. Mrs. Bradley stated that she would address this with all of the businesses within the commercial corridor.

(7-147) MOVED WILSON-MARTINELLI to waive the reading of reports, with the exception of Recreation and Engineering. The motion was adopted by a three to two vote with Wilson, Martinelli and Greco voting yes and Padula and Fialla voting no.

REPORTS:

Police Report for the month of June 2007:

	2006	2007
Total police calls logged	270	336
Total criminal offenses reported	20	n/a
Criminal arrests/persons charged	9	n/a
Criminal offenses cleared	11	n/a
Traffic citations issued	11	22
Parking tags issued	11	7
Parking citations issued	9	0
Monies collected during June	$3,257.73	$4,423.83

Mr. Vargo's DPW Report is on file in the Manager's Office.

WTVFD #3 reported 21 fires with man-hours of 58.19, 1 training session with man-hours of 14.00 and 10 details with man-hours of 501.

The WHEMS Report for June is filed with the Fire Departments.

Building Permits issued during June 2007: One, interior alteration, P/C LL LP Bldg 7, One sign P/C #2 (Rite Aid), Two Porch roofs, Two Hot Tubs, Two Decks, One Pool

The total amount of Real Estate Transfer Tax received by the Township from the Allegheny Recorder of Deeds office for May 2007 deed transfers was $25,934.18, bringing total collections for the year to: $426,951.64. During the month of May, the Showcase Cinema property was sold for $4,000,000.00. The Township received $20,000.in transfer tax from that sale.

Tax Collectors Report for June 2007:

Balance Collectable – beginning of month	$133,687.38
Deductions (exonerations)	-199.89
Adjusted Collectable	133,487.49
Less Face collecting for month	54,504.27
Balance collectable – end of month	78,983.22
Total refunds to date	1,431.21
Total cash collected	$54,504.27

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$123,480.78	Previous Year	$115,568.24	Difference
Current YTD	351,774.74	Previous YTD	326,781.41	$ 24,993.33

Emergency & Municipal Services Tax:

Current Month	49,464.47	Previous Year	40,648.04	Difference
Current YTD	189,961.56	Previous YTD	174,940.35	$ 15,021.21

Mercantile Tax:

Current Month	89,874.57	Previous Year	32,823.44	Difference
Current YTD	1,276,266.73	Previous YTD	1,100,012.78	$176,253.95

Business Privilege Tax:

Current Month	60,640.21	Previous Year	6,995.00	Difference
Current YTD	177,734.16	Previous YTD	154,083.96	$ 23,650.20

The Solicitors invoices for May and June 2007 are on file in the Managers Office.

The Recreation Report:

Mrs. Stewart announced that as of today, the revenues generated from Community Days total: $29,513.00 and expenditures total: $24,458.23, leaving a surplus of $5,054.77. There are still a few outstanding bills, including a bill for the generators and a bill for the plaques which were given out to sponsors. However, the Recreation Advisory Board is very proud of the fact that this year, Community Days was actually a profitable event for the first time. The remaining surplus from this years' Community Days will be used to help fund next years' event, which the Board will begin planning at their meeting scheduled for the first Tuesday in August. Ms. Stewart also asked the Board for consideration of action on correspondence that she had submitted that evening in reference to two Recreation Advisory Board members. One of the two is no longer a resident of Wilkins Township and needs to be removed from the Board. The other, was appointed in March of 2007 by the Board of Commissioners and only attended one

meeting since his appointment. In accordance with the Recreation Advisory Board bylaws which were adopted by the Board of Commissioners, this member should also be removed from the Advisor Board. Mr. Matta requested that Mrs. Bradley correspond with the two individuals and request letters of resignation, which could be presented to the Board for action in August. The Commissioners also requested that Mrs. Bradley send a letter to Mr. Wise thanking him for his years of service on the Board.

Engineering Report:

Mr. McKeever reported on progress made on the Nissan site regarding the extinguishment and recording of new easements and the corrective action to repair surface water erosion at a sanitary sewer on the site. Mr. McWilliams has agreed to make the necessary repairs and is now awaiting correspondence from the Township permitting him to discontinue his maintenance bond. Mr. McKeever also reported on the progress at Vineseian Place. Senate has received and approved an estimate of cost to place a final wearing course on the street and install the sidewalk and is recommending that the Board reduce the performance bond to $47,542.00. Commissioner Wilson questioned whether Mr. Nese had paid the Township for outstanding engineering fees. Mrs. Bradley responded that he has not done so yet.

(7-148) MOVED MARTINELLI-WILSON to accept the recommendation of Senate Engineering reducing the performance bond for Vinesiean Place to $47,542.00, pending a resolution of the outstanding engineering fees. The motion was adopted by unanimous roll call vote.

Mr. McKeever also reported on the Flow Monitoring/System Model required by the Consent Order and Agreement between the Township and the Environmental Protection Agency. In accordance with this agreement, the Township was required to begin a program of flow monitoring for its sewage conveyance system by June 1, 2007. However, as a part of ALCOSAN's agreement with the EPA, ALCOSAN has agreed to perform the monitoring phase on behalf of all of its communities. The Department of Environmental Protection is conditionally offering to extend the Consent Order and Agreement deadline for initiating flow monitoring until February 1, 2008 to accommodate the implementation of the comprehensive coordinated Regional Flow Monitoring Plan. Because the DEP is extending the time to initiate flow monitoring, more time will also be needed for the Township to submit its Feasibility Study. The DEP is therefore, also conditionally offering to extend the deadline for the termination of the COA until March 30, 2015. The Board is required to adopt a resolution, authorizing the appropriate officials to execute a First Amendment to the Consent Order and agreement no later than July 31, 2007.

The Engineers Report for the month of June 2007 is on file in the Manager's office.

RESOLUTION NO. 06-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE PROPER TOWNSHIP OFFICERS TO EXECUTE THE FIRST AMENDMENT TO THE CONSENT ORDER AND AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION, WATER QUALITY MANAGEMENT AND ENVIRONMENTAL PROTECTION AGENCY'S CLEAN WATER ACT.

(7-149) MOVED WILSON-MARTINELLI to adopt Resolution #6-1007, authorizing the signatories to accept the First Amendment to the Consent Order and Agreement. The motion was adopted by unanimous roll call vote.

7-150) MOVED FIALLA-PADULA to approve the schedule of bills as presented in the amount of $196,609.37. The motion was adopted by unanimous roll call vote.

Mrs. Bradley announced that she has not received any response to the article in the Progress regarding the vacant Civil Service Board Alternate.

(7-151) MOVED WILSON-MARTINELLI to table the proposed ordinance establishing residential restrictions for registered sexual violent offenders within the Township until such time as the Allegheny County Commissioners take action on the same. The motion was adopted by unanimous roll call vote.

Mrs. Bradley advised the Board that Governor Rendell signed Act 7 of 2007 on June 27, 2007. Act 7 changes the name and the way that the Emergency and Municipal Services (EMS) tax is collected. Act 7 becomes effective as of January 1, 2008. The highlights of the act are as follows: 1. The name of the tax has been changed to Local Service Tax (LST). 2. Individuals earning less than $12,000 annually are exempt from paying LST. 3. Municipalities must develop and enact regulations providing for refunds for those eligible for the low-income exemption. 4. LST tax will be withheld at the rate of $1.00 per week, instead of in a lump sum of $52.00. 5. Municipalities are required to use at least 25% of the revenue generated through LST to fund emergency services (police, fire and ambulance). The remaining 75% must be used for road construction, maintenance, reduction of property taxes or property taxes or property tax relief.. 6. Requires that an individual have mandatory withholding from his principal employer only. Mrs. Bradley, in conjunction with legal counsel, will prepare an amendment to the existing EMS Tax Ordinance for Board consideration within the next several months. Also, Mrs. Bradley will determine the financial impacts of the change in the tax and report this to the Board within the upcoming months.

(7-152) MOVED MARTINELLI-FIALLA to authorize the appropriate officials to correspond with Comcast Cable requesting an extension of the existing agreement for the provision of cable TV service from July 11, 2007 to April 15, 2008. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 07-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REGARDING CABLE FRANCHISE NEGOTIATIONS WITH VERIZON.

(7-153) MOVED MARTINELLI-FIALLA to adopt Resolution #7 of 2007, participating with the Turtle Creek Valley COG in the development of a franchise agreement with Verizon for fiber-to-the premises (FTTP) networking. The motion was adopted by unanimous roll call vote.

(7-154) MOVED FIALLA-WILSON to authorize the payment of the following refunds: Supervalue (Shop-N-Save): $22,442.92 in Mercantile Tax for the year 2006; Crown Services: $40,600.09 for EMS Tax for 2006; and Today's Staffing: $5,813.14 for Business Privilege Tax for 2006 in accordance with the recommendation of the tax collector, Mr. Richard Lear of PAMS. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Wilson thanked everyone for their attendance at the meeting and congratulated and thanked the Recreation Advisory Board, Mrs. Bradley and the Department of Public Works for all of their hard work during Community Days.

Commissioner Martinelli thanked the Recreation Advisory Board for everything that they accomplished in order to make Community Days 2007 the most successful yet, requested that the Manager send a letter of congratulations to Christina Lustig of Dunbar Drive who has received a National Merit Scholarship, and requested that the Manager send a letter of congratulations to Miss Pittsburgh, Susan Warnock of Kingston Drive, and also thank her for attending Community Days and helping with the announcements.

Commissioner Fialla congratulated Christie Lustik, her neighbor, for her accomplishments and recognized the Herculean efforts of the Recreation Advisory Board in keeping their promise to self-fund this years' Community Days event; stated that the next meeting of the Board of Commissioners is scheduled for Monday, August 13, 2007.

Commissioner Padula thanked the Recreation Advisory Board and the community for their attendance, donations of time and money and all their support in holding Community Days. Also provided the Board with details of Senate Bill 123, which provides for a tax deduction for EMS and Fire Volunteers.

(7-155) MOVED PADULA-WILSON to authorize the Manager to send a letter of support of Senate Bill 23 to the Township's legislators and requesting their assistance in it's passage. The motion was adopted by unanimous roll call vote.

Commissioner Greco emphasized that although there were a lot of "Doubting Thomases", he knew that the Recreation Advisory Board would be successful in holding this years' Community Days without dipping into the Township's funds. He is thankful that Community Days was such a success and that all of the local community groups, including the Volunteer Fire Associations, the Century Club, the Baseball Association and the Democratic and Republican Committees were able to profit from the event.

(7-156) MOVED WILSON-FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, AUGUST 13, 2007

A Public Hearing was called on Monday, August 13, 2007, the meeting was called to order at 6:30 PM by President . Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms. Fialla

The hearing was called for the purpose of taking public testimony relative to property located at 838 Larimer Avenue and 840 Larimer Avenue to determine whether these structures should be declared a public nuisance and be demolished.

Public Comments:

There were no members of the public present. Neither the owner of 838 Larimer Avenue nor the owner of 840 Larimer Avenue were present. The correspondence transmitted to the owners of the property as well as the Township's previous correspondence relative to these two properties is attached to the minutes and made a part thereof.

Township Testimony:

Mr. N. Leonard Hill, Code Official for Wilkins Township spoke on behalf of Wilkins Township in recommending the declaration of public nuisance and the demolition of 838 Larimer Avenue and 840 Larimer Avenue, as follows:

Lot/Block No..: 454-L-193. Address: 840 Larimer Avenue. Owner: Frank A. and Alice Madonna. The main roof is in poor condition. The shingles on the right side of the roof have curled and are loose. The left side of the roof has many shingles that have come loose and are sliding down off of the roof. It is Mr. Hill's belief, based upon information received that water has been entering the house due to the poor condition of the roof. Mr. Hill has not been permitted access into the house. The window frames are rotted and need replaced. The owners of this home abandoned it three years ago due to the cost of upkeep and are now residing on Negley Avenue in Wilkins Township.

Lot/Block No.: 454-L-194. Address: 838 Larimer Avenue. Owner: William James Jr., and Mary Mence. The interior of this property is filthy. There is old furniture, clothing, food containers, cat litter and feces strewn about the interior. The walls are cracking, wall paper, tile and plaster is peeling off of the walls. The exterior is in poor condition. Shingles from the roof are missing, window glazing is broken, insul-brick siding is missing, trim, window frames, etc., are in need of painting. The owners of this property declared bankruptcy several years ago. The mortgage company has not repossessed the home. The owners have vacated and abandoned the premises.

(7-157) MOVED MARTINELLI-FIALLA to adjourn. The hearing was adjourned at 6:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

TOWNSHIP of WILKINS

Office of Code Enforcement

110 Peffer Road Turtle Creek, PA 15145-1192

412-824-6650 x13

MAILED
FEB 13, 2007

February 8, 2007

Frank & Alice Madonna
840 Larimer Avenue
Turtle Creek, PA 15145

Also
C/O 814 Negley Avenue
Turtle Creek, PA 15145

RE: Property at 840 Larimer Avenue, zip code of Turtle Creek, PA 15145, Parcel ID 454-L-193

This house and lot have been vacant for approximately three (3) years now. A number of Property Maintenance Code violation issues have been sent to your attention in the past. At one point you initiated action to repair the house. For some reason, efforts between you and your contractor came to a stop. Then you decided to leave this house and property in favor or living with relatives at 814 Negley Avenue. However, the Township cannot permit a vacant house to sit idle and cannot permit conditions to deteriorate even further.

Ordinance #976 adopted the 2003 edition of *The International Property Maintenance Code* to be a standard that is applied and enforced within the Township. This replaces an earlier adoption of the 1998 edition of *The International Property Maintenance Code* that was previously enforced.

IPMC 301.3 on vacant structures and land states that all vacant structures and premises shall be maintained in a clean, safe, secure and sanitary condition so as not to become a blighting problem or adversely affect the public health or safety. Certain issues with this vacant house cause it to create a blighting problem and to potentially affect the public health and safety.

IPMC 304.1 states that the exterior of structure shall be maintained in good repair, structurally sound and sanitary so as to not pose a threat to the public health, safety or welfare. Certain issues with the exterior of this house show a lack of being maintained in good repair and do pose a threat to the public health, safety and welfare.

1. The main roof is in very poor condition. It can easily be seen that the right side (facing towards McMasters Avenue) has many curled and loose shingles. There is even concern that rain water and water from snow and ice could be entering the house. The left side has many shingles that have come loose and are sliding down, off of the roof. The previous contractor was scheduled to work on a new roof covering, but somehow the work never was started.

In addition to any general statement about the exterior of a structure being maintained in good condition, IPMC 304.7 requires a roof to be maintained sound, tight, and to not have defects that admit rain.

This roof must be repaired or replaced.

2. There are portions of the main roof that appear to be deteriorating and rotting away at the edges (soffit & fascia areas), due to weathering and a lack of maintenance. Again there is the general statement that the exterior of a structure shall be maintained in good repair. IPMC 304.1 requires all wooden surfaces to receive a protective treatment (paint, siding, etc.) that protects the wooden surfaces from the elements and from decay.

   These portions of the roof(ing) must be repaired or replaced.

3. The trim edges of the roof(ing) at the rear, one story, portion that is elevated above the grade level are deteriorated and rotting. That which applies to item #3 above apply to this item also.

   This must be repaired or replaced.

4. At the rear, and part of the one story portion identified above, a smaller window has been inserted into the space of what appears to have once been a larger window area. Plywood has been used to fill in around the portion of the former opening that surrounds the newer window. This plywood suffers from weathering and a lack of maintenance.

   In addition to any code sections on generally keeping the exterior in good repair and for providing a protective treatment for wood surfaces, IPMC 304.13 requires windows and window frames to be maintained in good repair.

   Repair and treat this wood or replace the wood and treat it.

At this time, any other exterior violation issues that may exits cannot and have not been listed since this inspection is based upon a visual inspection made strictly from one or more public spaces. Any issue with the interior that may exist cannot be and is not listed because an interior inspection has never been conducted. If the utilities are turned off, especially the heat, it can generally be said that interior building conditions can deteriorate where a reasonable maintenance level temperature is not maintained.

For the benefit of the general welfare and safety of the public and of the community, the Township must insist that this property be repaired and maintained to a reasonable degree. The two roofs and the window fill in area must be repaired and restored by no later than June 30, 2007 or it will be necessary to file citations with the district magistrate for a hearing on the violation(s). You do have the right to appeal this order to our Board of Code Appeals by submitting an application for appeal and the required filing fee within twenty (20) days of the issuing of this notice.

There was no mortgage company listed on the Allegheny County information page for your property. If by chance there is a mortgage holder (bank or finance company), and if you can provide a name and address for this mortgage holder, we will also send notices to that company and seek to hold them responsible as well.

As always, your cooperation will be greatly appreciated.

Sincerely,

N. Leonard Hill

N. Leonard Hill
Ordinance Officer.

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

FAX COVER SHEET

DATE: August 2, 2007

TO: Rebecca Bradley, Manager FACSIMILE NO. (412) 824-3808

FROM: Gary J. Matta, Esquire

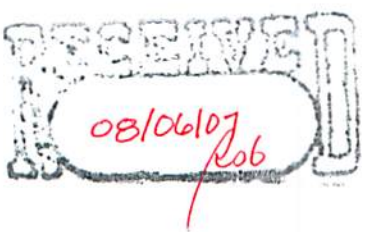
RE:

COMMENTS: 840 Larimer

NUMBER OF PAGES: (INCLUDING COVER)

THIS IS A CONFIDENTIAL COMMUNICATION SOLELY FOR THE NAMED RECIPIENT SHOWN ABOVE. IF YOU ARE NOT SUCH PERSON OR SUCH PERSON'S AGENT, YOU ARE HEREBY DIRECTED TO TELEPHONE US IMMEDIATELY AND RETURN THIS COMMUNICATION TO US BY MAIL. ANY REVIEW, DISSEMINATION, COPYING OR DISTRIBUTION OF THIS COMMUNICATION BY AN UNINTENDED RECIPIENT IS PROHIBITED.

IF YOU DO NOT RECEIVE THE TOTAL NUMBER OF PAGES INDICATED PLEASE CONTACT ***CAROL*** AT (412) 243-1600.



DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6216
and U.S. First Class Mail)

Frank A. Madonna
Alice Madonna
840 Larimer Avenue
Turtle Creek, Pennsylvania 15145

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania

Dear Mr. & Mrs. Madonna:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to your property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\840 Larimer Avenue\MAdonna Frank A. Ltr (08-02-07).doc

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6223
and U.S. First Class Mail)

Jordan Tax Service
105 Rahway Road
McMurray, PA 15317

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-193

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\840 Larimer Avenue\Jordan Tax Ltr (08-02-07).doc

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6230
and U.S. First Class Mail)

Bryon Xides, Esquire
ALLEGHENY COUNTY LAW DEPARTMENT
445 Fort Pitt Boulevard
Suite 300
Pittsburgh, Pennsylvania 15219

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-193

Dear Mr. Xides:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
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DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6247
and U.S. First Class Mail)

Business Office
Woodland Hills School District
2430 Greensburg Pike
Pittsburgh, Pennsylvania 15221

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-193

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
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DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6254
and U.S. First Class Mail)

Beneficial Consumer Discount Company
880 Narrows Run Road
Pittsburgh, Pennsylvania 15205

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-193

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\840 Larimer Avenue\Beneficial Consumer Discount Ltr (08-02-07).doc

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6261
and U.S. First Class Mail)

Pennsylvania Housing Financial Agency
2275 Swallow Hill Road
Pittsburgh, Pennsylvania 15220

Re: Public Hearing - Property Located
At 840 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-193
Owners: Frank A. & Alice Madonna

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 840 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\840 Larimer Avenue\PA Housing Financial Ltr (08-02-07).doc

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OWNER GENERAL INFORMATION

Municipal Code: 953 WILKINS

Parcel ID:	0454-L-00193-0000-00	School District:	Woodland Hills
		Neighborhood Code:	95301
Owner Name:	MADONNA FRANK A & ALICE (W)		
Property Location:	840 LARIMER AVE TURTLE CREEK, PA 15145		
Tax Code:	Taxable	Sale Date:	9/8/1978
Owner code:	Regular	Sale Price:	$15,000
State Code:	Residential	Deed Book:	0
Use Code:	SINGLE FAMILY	Deed Page:	0
Homestead:	No	Abatement:	No
Farmstead:	No	Lot Area (SQFT):	2,563
		2006 Market Value:	$35,000

Full Market Value		County Assessed Value	
Total Land Value	$19,200	Total Land Value	$19,200
Total Building Value	$15,800	Total Building Value	$15,800
Total Market Value	$35,000	Total Market Value	$35,000

Address Information

Tax Bill Mailing:	840 LARIMER AVE TURTLE CREEK, PA 15145-0000
Change Notice Mailing:	814 NEGLEY AVE TURTLE CREEK, PA 15145-0000

Property Assessments HomePage | Legal Disclaimer

OWNER GENERAL INFORMATION

Municipal Code: 953 WILKINS

Parcel ID:	0444-L-00196-0000-00	School District:	Woodland Hills
		Neighborhood Code:	95301

Owner Name: MADONNA FRANK A & ALICE (W)
Property Location: 940 LARIMER AVE
TURTLE CREEK, PA 15145

Tax Code:	Taxable	Sale Date:	08/1970
Owner Code:	Regular	Sale Price:	$15,000
Status Code:	Residential	Deed Book:	0
Use Code:	SINGLE FAMILY	Deed Page:	0
Improved:	No	Abatement:	No
Unimproved:	No	Lot Area (SQFT):	2,583

2006 Market Value: $35,000

Full Market Value		County Assessed Value	
Total Land Value	$19,200	Total Land Value	$15,200
Total Building Value	$15,800	Total Building Value	$15,800
Total Market Value	$35,000	Total Market Value	$30,000

Address Information

Tax Bill Mailing:	940 LARIMER AVE TURTLE CREEK, PA 15145-0000
Change Notice Mailing:	214 NEGLEY AVE TURTLE CREEK, PA 15145-0000

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RESIDENTIAL BUILDING CHARACTERISTICS

Municipal Code: 953 WILKINS

Parcel ID: 0454-L-00193-0000-00

Owner Name: MADONNA FRANK A & ALICE (W)
Property Location: 840 LARIMER AVE
TURTLE CREEK , PA 15145

Use Code:	SINGLE FAMILY	Total Rooms:	7
Style:	OLD STYLE	Bedrooms:	3
Stories:	2	Full Bathrooms:	1
Year Built:	1915	Half Bathrooms:	0
Exterior Finish:	Frame	Heating:	Central Heat
R[illegible]of:	Shingle	Cooling:	
B[illegible]ement:	Full Basement	Fireplace(s):	0
C[illegible]de:	D	Garage:	0
Condition:	Poor	Finished Living Area:	1460 Square Foot

Property Assessments HomePage | Legal Disclaimer

RESIDENTIAL BUILDING CHARACTERISTICS

Municipal Code: 953 WILKINS

Parcel ID:	0454-L-00193-0000-00		
Owner Name:	MADONNA FRANK A & ALICE (W)		
Property Location:	840 LARIMER AVE TURTLE CREEK , PA 15145		
Use Code:	SINGLE FAMILY	Total Rooms:	7
Style:	OLD STYLE	Bedrooms:	3
Stories:	2	Full Bathrooms:	1
Year Built:	1915	Half Bathrooms:	0
Exterior Finish:	Frame	Heating:	Central Heat
Roof:	Shingle	Cooling:	
Basement:	Full Basement	Fireplace(s):	0
Grade:	D	Garage:	0
Condition:	Poor	Finished Living Area:	1460 Square Foot

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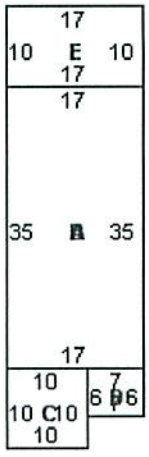


A 595Sq.Ft.
D BSM,1SF 170Sq.Ft.

B BSM,1SF 100Sq.Ft.
E PR1 170Sq.Ft.

C PR1 42Sq.Ft.
Key

Property Assessments HomePage | Legal Disclaimer

January 18, 2007

Mr. William J. Mence, Jr.
Mrs. Mary Mence
922 Evans Street, Apt. 2
Jeanette, PA 15644

Dear Mr. & Mrs. Mence:

On December 11, 2006 I conducted an inspection of the house at 838 Larimer Avenue (15145), Parcel ID 454-L-194, in the accompaniment of Mr. Mence. The purpose was to determine the probability of being able to issue an occupancy certificate for a daughter to reside within this house that has been vacant for a year or more. The following will summarize that inspection and the violations and deficiencies. This is based upon the 2003 edition of *The International Property Maintenance Code* as adopted by Wilkins Township under Ordinance #976.

1. Metal support posts for the front porch are rusting. These must be sanded or wire brushed and repainted. They must be replaced if too badly rusted. IPMC 304.1, 304.2, 304.4, & 304.10. .
2. The front storm door is broken. The weather stripping and the wooden jamb (frame) are broken. Replacement and repair are needed. IPMC 304.15.
3. Window frames & sills have paint that is peeling and cracking. The peeling and cracking paint must be sanded or scraped (eliminated) and the surfaces repainted or given a protective treatment or covering. IPMC 304.1, 304.2 & 304.13.
4. Ceiling boards under the front porch roof are coming loose. These must be properly affixed or secured. Repair or replace as needed. IPMC 304.1 & 304.10.
5. There was no globe or cover over the front porch light. These are part of the original equipment and installation. A globe or cover should be installed or the complete fixture replaced. IPMC 605.1.
6. A five gallon plastic container of motor oil was sitting in the front yard. This and any other form of rubbish will need to be picked up, removed, and properly disposed of. IPMC 302.1.
7. At numerous locations, interior walls have wall paper that is peeling loose. All interior surfaces are to be clean, in good repair, and in sanitary condition. Remove and repair as and where necessary. IPMC 305.3.
8. All utilities were off. Nothing could be verified about gas, water, light or heat.
9. Assorted garbage and rubbish were scattered all over the living room and dining room floors, remaining since you moved out more than a year ago. All such garbage and rubbish must be cleaned up and properly disposed of. IPMC 305.1 & 307.1.
10. A wall or walls in the dining room are cracking (badly). All such cracks must be properly repaired. IPMC 305.3.

11. The smoke alarm (detector) on the first floor level was broken. It would have to be repaired or replaced. IPMC 704.2.
12. None of the bedrooms had smoke alarms (detectors). Each bedroom will have to be equipped with a working smoke alarm (detector). IPMC 704.2.
13. The bedrooms contained assorted rubbish and garbage, still in place from when you moved out more than a year ago. All forms of rubbish and garbage must be cleaned up, removed from the house, and properly disposed of. IPMC 305.1 & 307.1.
14. The paint on the bedroom walls was peeling very badly. All peeling or cracking paint must be removed and the surfaces repainted. IPMC 305.3.
15. In the second floor bedrooms various electrical outlets (receptacles) and switches were without cover plates. Cover plates must be installed on all receptacles and switches. IPMC 604.3.
16. A cat litter box, filled with feces, still remained in the rear room upstairs. This must be removed and properly disposed of. IPMC 305.1 & 307.1.
17. Peanut butter jars and other food materials still littered the rear room upstairs, still remaining from the time that you left the property more than a year ago. IPMC 305.1 & 307.1.
18. The front room upstairs had walls that were cracking. All cracks and damaged plaster or finished surfaces must be repairs and restored. IPMC 305.3.
19. In general the house was quite dirty and filled with cobwebs, probably due to being vacant for more than a year now. A general clean up is needed. IPMC 305.1.
20. The front bedroom had a large assortment of clothes spread all over the floor, apparently remaining since you moved out more than a year ago. All this needs to be picked up, removed. IPMC 305.1 & 307.1.
21. The shower stall in the bathroom had wall tiles that were coming off. This would have to be repaired. IPMC 305.1 & 305.3.
22. Plaster was coming off of the walls along the stairway to the cellar. Wall surfaces would have to be repaired or restored. IPMC 305.3.
23. At the rear of the basement the ceiling was cracking, peeling, and falling off. This would have to be repaired. IPMC 305.1 & 305.3.
24. A sun porch in the rear was filled with a large assortment of items left behind when you moved. Much of this may be considered as rubbish. This must be cleaned up, removed and disposed of in a proper manner. IPMC 305.1 & 307.1.
25. The windows of this sun porch and the ceiling of this sun porch were in deteriorated and poor condition. The ceiling was in need of repairs. Where needed, deteriorated wood surfaces must be replaced, and surfaces with peeling, cracked or deteriorated paint must be scraped and repainted. IPMC 305.1 & 305.3.
26. In more than one location within this house there were piles of old computer frames and parts. All such materials must be cleaned up, removed, and disposed of properly. IPMC 305.1 & 307.1.
27. Any exterior wood surfaces (trim, window frames, etc.) and any deteriorating or missing pieces of insul-brick siding must be repaired or replaced. IPMC 304.1, 304.2, & 304.6.

Of extreme importance here is that IPMC 301.3 requires all vacant structures and premises thereof to be maintained in a clean, safe, secure and sanitary condition so as not to cause a blighting problem or adversely affect the public health or safety. It is the position of Wilkins Township that your vacant house does in fact represent a blight upon the neighborhood and that it does adversely affect the safety of the neighborhood. This property must be brought into compliance with Ordinance #976, the Property Maintenance code or the building must be demolished. Another option might be to sell the house to someone willing to expend the time and money necessary to fix it up to qualify for and obtain an occupancy certificate. If proper action is not taken within thirty (30) days to comply, the Township will commence legal action with the issuing of citations. Your cooperation will be greatly appreciated.

At this time there is no way that an occupancy certificate can be granted or issued for any occupancy and use of this residential structure.

You have explained to me before that you were advised by your lawyer to walk away from this property. You have explained that there is a mortgage company that still holds title to this house and lot. We would like to have a valid contact address for and name of this mortgage company so that we might send notification to them and to hold them equally responsible for maintaining the proper condition of this vacant house and lot. Your efforts to provide us with this information will also be greatly appreciated.

You did enter an appeal to the Board of Code Appeals a number of months ago. That appeal was denied. I am not certain if there is any value in seeking an appeal form this order. That would be your choice to do so within the next twenty (20) days.

Please contact this office if you have any further questions.

Sincerely,

N. Leonard Hill
Ordinance Officer.

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 ARDMORE BOULEVARD, SUITE 100
PITTSBURGH, PENNSYLVANIA 15221-5233
TEL: (412) 243-1600
FAX: (412) 243-1643

FAX COVER SHEET

DATE: August 2, 2007

TO: Rebecca Bradley, Manager FACSIMILE NO. (412) 824-3808

FROM: Gary J. Matta, Esquire

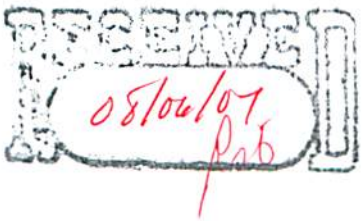
RE: 838 Larimer Ave

COMMENTS:

NUMBER OF PAGES: (INCLUDING COVER)

THIS IS A CONFIDENTIAL COMMUNICATION SOLELY FOR THE NAMED RECIPIENT SHOWN ABOVE. IF YOU ARE NOT SUCH PERSON OR SUCH PERSON'S AGENT, YOU ARE HEREBY DIRECTED TO TELEPHONE US IMMEDIATELY AND RETURN THIS COMMUNICATION TO US BY MAIL. ANY REVIEW, DISSEMINATION, COPYING OR DISTRIBUTION OF THIS COMMUNICATION BY AN UNINTENDED RECIPIENT IS PROHIBITED.

IF YOU DO NOT RECEIVE THE TOTAL NUMBER OF PAGES INDICATED PLEASE CONTACT ***CAROL*** AT (412) 243-1600.



DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6162
and U.S. First Class Mail)

William J. Mence, Jr.
Mary Mence
838 Larimer Avenue
Turtle Creek, Pennsylvania 15145

Re: Public Hearing - Property Located
At 838 Larimer Avenue, Turtle Creek
Pennsylvania

Dear Mr. & Mrs. Mence:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to your property located at 838 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Maita, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\838 Larimer Avenue\Mece, William J. Ltr (08-02-07).doc

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6179
and U.S. First Class Mail)

William J. Mence, Jr.
Mary Mence
922 Evans Street, Apt. 209
Jeanette, Pennsylvania 15644

Re: Public Hearing - Property Located
At 838 Larimer Avenue, Turtle Creek
Pennsylvania

Dear Mr. & Mrs. Mence:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to your property located at 838 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\838 Larimer Avenue\Mece, William J. Ltr #2 (08-02-07).doc

DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6186
and U.S. First Class Mail)

Business Office
Woodland Hills School District
2430 Greensburg Pike
Pittsburgh, Pennsylvania 15221

Re: Public Hearing - Property Located
At 838 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-194

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 838 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
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DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6193
and U.S. First Class Mail)

Bryon Xides, Esquire
ALLEGHENY COUNTY LAW DEPARTMENT
445 Fort Pitt Boulevard
Suite 300
Pittsburgh, Pennsylvania 15219

Re: Public Hearing - Property Located
At 838 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-194

Dear Mr. Xides:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 838 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
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DODARO, CAMBEST & ASSOCIATES, P.C.
ATTORNEYS AT LAW
1001 Ardmore Boulevard, Suite 100
Pittsburgh, Pennsylvania 15221-5233

Tel: (412) 243-1600 Fax: (412) 243-1643
E-Mail: office@dodarocambest.com

August 2, 2007

(Certified Mail 7006 2150 0003 3109 6209
and U.S. First Class Mail)

Jordan Tax Service
105 Rahway Road
McMurray, PA 15317

Re: Public Hearing - Property Located
At 838 Larimer Avenue, Turtle Creek
Pennsylvania - L/B: 454-L-194

To Whom It May Concern:

Please be advised that the Board of Commissioners of Wilkins Township will hold a Public Hearing on Monday, August 13, 2007 at 6:30 p.m. at the Municipal Building, 110 Peffer Road, Turtle Creek, Pennsylvania for the purpose of taking public testimony relative to property located at 838 Larimer Avenue, Turtle Creek in the Township of Wilkins, Allegheny County, Pennsylvania. A Public Hearing will also be held to determine whether or not the structure located on the above property should be declared a public nuisance and demolished. You have the right to be present at the Public Hearing and to submit any testimony you believe is relevant concerning the demolition of the aforesaid structure. You also have to the right to be represented at the Public Hearing by legal counsel.

If you have any questions concerning this matter please do not hesitate to contact me.

Very truly yours,

DODARO, CAMBEST & ASSOCIATES, P.C.

Gary J. Matta, Esquire

GJM:cak
cc: Rebecca Bradley
J:\clients\W\WILKINS TOWNSHIP\Demolitions\838 Larimer Avenue\Jordan Tax Ltr (08-02-07).doc

8/ .007 9:51:21 AM

OWNER GENERAL INFORMATION

Municipal Code: 953 WILKINS

Parcel ID:	0454-L-00194-0000-00	School District:	Woodland Hills
		Neighborhood Code:	95301
Owner Name:	MENCE WILLIAM JAMES JR & MARY (W)		
Property Location:	838 LARIMER AVE TURTLE CREEK, PA 15145		
Tax Code:	Taxable	Sale Date:	11/27/1974
Owner code:	Regular	Sale Price:	$9,000
State Code:	Residential	Deed Book:	0
Use Code:	SINGLE FAMILY	Deed Page:	0
mestead:	Yes	Abatement:	No
rmstead:	No	Lot Area (SQFT):	2,550
		2006 Market Value:	$28,300

Full Market Value		County Assessed Value	
Total Land Value	$19,200	Total Land Value	$13,300
Total Building Value	$9,100	Total Building Value	$0
Total Market Value	$28,300	Total Market Value	$13,300

Address Information

Tax Bill Mailing:	838 LARIMER AVE TURTLE CREEK, PA 15145-0000
Change Notice Mailing:	922 EVANS ST APT 209 JEANNETTE, PA 15644-

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OWNER GENERAL INFORMATION
Municipal Code: 555 WILKINS

Parcel ID:	04-24-J-001 34-0000-00	School District:	Woodland Hills
		Neighborhood Code:	55221

Owner Name:	MENOR WILLIAM JAMES JR & MARY (W)		
Property Location:	824 LARIMER AVE		
	TURTLE CREEK, PA 15145		
Tax Class:	Taxable	Sale Date:	11/27/1974
Owner Code:	Regular	Sale Price:	$9,000
Status Code:	Residential	Deed Book:	0
Type Code:	SINGLE FAMILY	Deed Page:	0
Presented:	Yes	Abatement:	No
Installed:	No	Lot Area (SQFT):	2,500
		2005 Market Value:	$28,500

Full Market Value		County Assessed Value	
Total Land Value	$12,200	Total Land Value	$12,200
Total Building Value	$9,100	Total Building Value	$0
Total Market Value	$28,200	Total Market Value	$12,200

Address Information

Tax Bill Mailing:	220 LARIMER AVE TURTLE CREEK, PA 15145-0000
Change Notice Mailing:	902 EVANS ST APT 209 JEANNETTE, PA 15644-

8/ 007 9:50:28 AM

RESIDENTIAL BUILDING CHARACTERISTICS

Municipal Code: 953 WILKINS

Parcel ID: 0454-L-00194-0000-00

Owner Name: MENCE WILLIAM JAMES JR & MARY (W)
Property Location: 838 LARIMER AVE
TURTLE CREEK , PA 15145

Use Code:	SINGLE FAMILY	Total Rooms:	6
Style:	OLD STYLE	Bedrooms:	3
Stories:	2	Full Bathrooms:	1
Year Built:	1916	Half Bathrooms:	0
Exterior Finish:	Frame	Heating:	Central Heat
Roof:	Shingle	Cooling:	
Basement:	Full Basement	Fireplace(s):	0
Grade:	D	Garage:	0
Condition:	Poor	Finished Living Area:	1292 Square Foot

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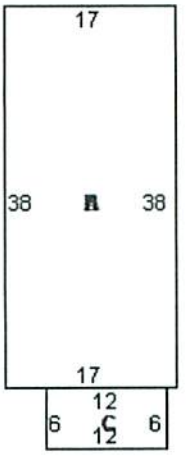
IMAGES





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AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, AUGUST 13, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of July 9, 2007

COMMUNICATIONS: Patricia Kaye, 938 Elizabeth Street.

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 130,862.79
General Fund Addendum - - - - -	$ 1,026.99
Combined Sewer Fund - - - - - - -	$ 334,858.20
Capital Reserve Fund - - - - - - -	$ 2,806.64
Police Pension Fund - - - - - - - - -	$ 175.00
IDA Fund - - - - - - - - - - - - - - - -	$ 700.00
TOTAL:	$470,429.62

OLD BUSINESS:

1. 2007 Baseball Expenses / Request for funding

2. Proposed Ordinance – Sex Offenders Residency Requirements.

3. Accept the recommendation of the Recreation Advisory Board to remove Mr. Richard Wise and Mr. Melvin Brandon from the Advisory Board.

NEW BUSINESS:

1. Authorize the Manager to request funding and / or assistance from the Army Corps of Engineers for the purpose of dredging the streambed at Baker Street and at Brown Avenue.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, AUGUST 13, 2007

2. C.C. Mellor proposal to hold a weekly Story Hour for preschoolers and early elementary children in the Municipal Building beginning Wednesday, September 5, 2007 at 3:30 PM.

3. Recommendations from Civil Service Board regarding Section 3.5 of the Civil Service Rules and Regulations.

4. Resolution #8 of 2007, authorizing the submission of a grant application to the Department of Community and Economic Development, LUPTAP for funding for the Comprehensive Plan.

5. Recommendation from the Wilkins Township Planning Commission to advertise request for proposals (RFP's) for consultants to perform the Comprehensive Plan update.

6. Recommendation from Senate Engineering to pay $8,544.84 to A. Folino Construction for work completed on the 2006 Paving Project and $43,399.49 representing 10% retainage.

7. Authorization to advertise the following vehicles/equipment for sale: 1995 Ford Explorer, 1990 GMC Dump Truck, 1985 Ford Dump Truck, 2001 Ford Crown Victoria, 2000 Ford Crown Victoria, 1990 Tar Kettle and one used snow plow.

8. Recommendation from Recreation Advisory Committee – Halloween Party Budget: $1,350.

9. Request from Recreation Advisory Committee – Special fund for balance of revenue from Community Days.

10. Proposed Abandoned Motor Vehicle Ordinance.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, AUGUST 13, 2007

The Regular Meeting of Monday, August 13, 2007 was brought to order at 7:00 PM by President Frank J. Greco. A quorum was present as follows:

Mr. Greco		Mrs. Martinelli
Mr. Wilson	Mr. Padula	Ms. Fialla

(7-158) MOVED WILSON-PADULA to approve the minutes of the regular meeting of July 9, 2007 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Patricia Kaye of 938 Elizabeth Street requested consideration by the Board for appointment as an alternate member to the Civil Service Board.

(7-159) MOVED MARTINELLI-WILSON to appoint Patricia Kaye of 938 Elizabeth Street to the position of Civil Service Board Alternate to fulfill the term of Michael Berger, who was appointed as a regular member of the Civil Service Board. Ms. Kaye's term will expire December 31, 2007. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Bill Macko of 106 Ivy Street stated that he does not believe that Wilkins Township has taken adequate responsibility to resolve the flooding issues on Washington and Brown Avenues. He has discussed that with many of the Commissioners and has found that everyone is pointing the finger at someone else. He believes that the Township should just fix the problem instead of making excuses about the culvert being on private property, or requiring permitting by the Department of Environmental Protection. The Board needs to protect its' residents. Also stated that 102 Ivy Street, which was damaged during the flooding after Tropical Storm Ivan, is still vacant and is in need of demolition.

Leslie O'Connell of 928 Stevendale Drive requested that the Board reconsider the elimination of a stop sign at the intersection of Alpine and Stevendale. There are seven children in this area, ranging in age from five months to eleven years. The stop sign slowed down the traffic in this area and she is requested that the sign be replaced.

(7-160) MOVED FIALLA-MARTINELLI to authorize the manager to advertise the intent of the Board to amend the stop sign ordinance for the addition of a stop sign at Alpine and Stevendale and to correct several existing deficiencies. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Erik Lawson of 176 Penhurst Drive requested information relative to the status of the settlement between Harvey Taylor, Meyers' Bus Service and the Woodland Hills School District. Also recommended that the Board authorize their solicitor to act independently of the School District and County Solicitor in the resolution and payment of delinquent taxes upon the settlement of Mr. Taylor's property. Further suggested that the Township review Harrison Drive for signs of cracking and the need to adjust manhole risers. Finally stated that he still believes that the stormwater runoff issues he is facing on his property on Brown Avenue are a Township and Commonwealth issue that need to be addressed.

Bob Skrbin of 331 Cline Street requested information regarding the demolition of 340 Cline Street and requested that the Township address the maintenance issues that exist on the alleyway behind 340 Cline Street, prior to the beginning of the school year

Reports:

Police Report for the month of July 2007:

	2006	2007
Total police calls logged:	298	363
Total Criminal Offences Reported	30	48
Criminal Arrests/Persons Charged	16	19
Criminal Offenses Cleared	11	22
Traffic Citations Issued	17	14
Parking Tags Issued	6	10
Parking Citations Issued	4	0
Alarm Fees/Fines	$ 666.00	$ 815.00
Total monies collected during month	$ 4,436.27	$6,382.70

Commissioner Padula questioned: Why there is no gasoline figure provided on the Police Report. Chief Guthrie stated that he was not provided with the figure by Mr. Vargo. What is the status of the installation of a stop sign at the intersection of Churchill Road and Larimer? Chief Guthrie stated that he will have an answer in six to eight weeks, after a study is performed. What is the status of the tasers? Chief Guthrie replied that he has provided via facsimile (copy to be provided to the Manager) the pricing for the purchase of the tasers to the County.

Mr. Paul Vargo's Public Works Report is on file in the Manager's Office.

Commissioner Martinelli questioned whether the new pavement on Wilbur had been damaged by the recent flooding. Mrs. Bradley reported that to the best of her knowledge, it had not been.

WTVFD #1 reported the following: 15 fires – total man-hours 90.5, 2 drills – total man-hours 41, 1 meeting - man-hours 36.0, 4 work drills - man-hours 119.5, 5 Community Days – man hours 514.50 and 1 parade with man hours of 52.5.

WTVFD #3 reported the following: 18 fires – total man-hours 51.22, 1 training session – man-hours 24.0 and 3 non-incident activities – man-hours 46.0.

WTVFD #4 reported the following: 10 fire calls – total man-hours 56.25, 15 fire schools – man hours 70.00, 2 drills – man-hours 23.00, 3 Public Service – man-hours 84.00 and 5 work details – man-hours 23.00.

The Woodland Hills Emergency Medical Services report is filed with the above Fire Department Reports.

Building Permits issued during July 2007:

One (1) New Home – Lot 16, 1630 Vinesean Place - $200,000.00.
Two (2) Additions – Cost $154,000.00.
One (1) Office Addition – AWK, 1225 Rodi Road – Cost $510,000.00.
One (1) Hood Suspension Sustem – Cost $1,,400.00.
One (1) Deck, One (1) pool and One (1) hot tub.

The total amount of real estate transfer tax received by the Township during the month of July for June2007 transfers was: $2,858.95. Total collections as of July 31,2007 are $429,810.59, or $256,110.59 over the budgeted amount for 2007

Tax Collectors Report for July 2007:

Balance Collectable	$78,983.22
Deductions (exonerations)	-353.66
Adjusted Collectable	78,629.56
Less Face Collections	8,395.01
Exonerations (Refunds this month)	339.61
Balance Collectable	70,234.55
Total Refunds to date	1,770.82
Face Amount of Collections	8,395.01
Plus Penalties	(810.05)
Total Cash Collected	$ 9,205.06

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT – JULY 2007

Earned Income Tax:

Current Month	$31,592.76	Previous Year	$35,209.75	Difference
Current YTD	383,367.50	Previous YTD	361,991.26	$ 21,376.34

Emergency & Municipal Services Tax:

Current Month	30,964.10	Previous Year	19.209.96	Difference
Current YTD	220,925.66	Previous YTD	194,150/31	$ 26,775.35

Mercantile Tax:

Current Month	249.81	Previous Year	1,418.43	Difference
Current YTD	1,276,516.54	Previous YTD	1,101,431.21	$175,085.33

Business Privilege Tax

Current Month	162.88	Previous Year	21,290.90	Difference
Current YTD	177,897.04	Previous YTD	175,374.86	$2,522.18

Mr. Matta recommended that the Board of Commissioners take action on approval of the deed of dedicated for Bellagio Real Estate, for acceptance of the roadway known as Vineseian Place, a declaration of relinquishment for sewer line easements and a grant of easements and rights of way.

(7-161) MOVED WILSON-FIALLA to accept the recommendation of the Solicitor, approving the Deed of Dedication, Declaration of Relinquishment and Grant of Easement and Right-of-Way for Bellagio Real Estate aka Vineseian Place. The motion was adopted by unanimous roll call vote.

Ms. Stewart advised the Board that the final numbers for Community Days have resulted in a positive balance of $3,338.31. She requested consideration by the Board in placing these funds in a separate, interest bearing account and also requested consideration by the board for approval of the Halloween Budget and finally requested consideration on the removal of two members from the Board, as was discussed at the previous meeting. Mrs. Bradley stated that she had spoken with Mr. Wise and he indicated that he is no longer a resident of Wilkins Township. He has prepared a letter of resignation, but has not yet had an opportunity to mail it.

(7-162) MOVED WILSON-MARTINELLI to accept the resignation of Mr. Richard Wise from the Recreation Advisory Board and accepting the recommendation of the Recreation Advisory Board to remove Mr. Melvin Brandon from the Board. The motion was adopted by unanimous roll call vote.

(7-163) MOVED MARTINELLI-FIALLA to accept the recommendation of the Recreation Advisory Board to create a special account for the balance of revenue remaining from Community Days - $3,338.31. The motion was adopted by unanimous roll call vote.

(7-164) MOVED WILSON-MARTINELLI to accept the Halloween Party Budget in the amount of $1,350.00 as recommended by the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

Mr. McKeevers' Engineering Report is on file in the Manager's Office.

(7-165) MOVED FIALLA-PADULA to authorize the payment of the bills, as presented in the amount of $469,402.63. The motion was adopted by unanimous roll call vote.

(7-166) MOVED MARTINELLI-WILSON to authorize the payment of the uniform invoice (Reed Uniforms) for the Wilkins Township Baseball Association in the amount of $4,238.58. The motion was adopted by unanimous roll call vote.

Proposed Sex Offenders Residency Requirements Ordinance: Mrs. Bradley stated that the County Commissioners do not meet again until August 23rd. At that time, it is expected that they will again take up the issue of a County-wide sex offender ordinance. She recommended that the Board wait until the County has acted upon this ordinance prior to taking action on a Township-wide ordinance of this nature.

(7-167) MOVED FIALLA-MARTINELLI to authorize the manager to request funding and or assistance from the Army Corps of Engineers for the purpose of dredging the streambed at Baker Street and at Brown Avenue. The motion was adopted by unanimous roll call vote.

(7-168) MOVED MARTINELLI-FIALLA to approve the proposal of C.C. Mellor Library to hold a weekly Story Hour for preschoolers and early elementary children in the Municipal Building beginning on Wednesday, September 5th at 3:30 PM. The motion was adopted by unanimous roll call vote.

(7-169) MOVED FIALLA-PADULA to accept the recommendation of the Civil Service Board to amend Section 3.5 of the Civil Service Rules and Regulations as follows: Each applicant must have successfully completed the Municipal Police Officers Education and Training (Act 120); applicants must have a minimum of 60 college credits from an accreted college/university; applicant must have a minimum of police experience of at least one (1) year continuous service as a full-time police officer with a police agency; or, a minimum of two (2) years continuous service as a part- time officer with a police agency (minimum 2,000 hours); remove all mention of "Military Service Experience." The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 08-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, LAND USE PLANNING AND TECHNICAL ASSISTANCE PROGRAM AND ALLOCATING MUNICIPAL RESOURCES IN THE AMOUNT OF $30,000.00 TO SAID PROJECT.

(7-170) MOVED PADULA-MARTINELLI to adopt Resolution #8 of 2007, authorizing the submission of a grant application to the Department of Community and Economic Development, LUPTAP, for funding for the Comprehensive Plan. The motion was adopted by unanimous roll call vote.

(7-171) MOVED PADULA-FIALLA to accept the recommendation of the Wilkins Township Planning Commission to advertise request for proposals (RFP's) for consultants to perform the Comprehensive Plan. The motion was adopted by unanimous roll call vote.

(7-172) MOVED MARTINELLI-PADULA to accept the recommendation of Senate Engineering to pay $8,544.84 to A. Folino Construction for work completed on the 2006 Paving Project and $43,399.49 representing 10% retainage, contingent upon the receipt of the appropriate paperwork from Senate. The motion was adopted by unanimous roll call vote.

(7-173) MOVED FIALLA-MARTINELLI to authorize the advertisement of the following: vehicles/equipment for sale: 1995 Ford Explorer, 1990 GMC Dump Truck, 1985 Ford Dump Truck, 2001 Ford Crown Victoria, 2000 Ford Crown Victoria, 1990 Tar Kettle and one used snow plow. The motion was adopted by unanimous roll call vote.

(7-174) MOVED MARTINELLI-FIALLA to declare 838 and 840 Larimer Avenue as public nuisances and adding both properties to the Township's demolition list pending receipt of documentation from the Township's Solicitor. The motion was adopted by unanimous roll call vote.

COMMISSIONERS' COMMENTS:

Commissioner Wilson commented on the recent flooding of Washington Avenue and the amount of red tape that the Board is forced to go through, where before, the Township would have been able to just take action to remove the pipe from the Taylor culvert. Also commented upon Mr. Onorato's proposal to create flood plains in flood prone areas and work on receipt of funding to relocate families within those flood zones.

Commissioner Martinelli commended the Volunteer Fire Companies, Mr. Hill, the Department of Public Works crew, the police officers and Mrs. Bradley for the tremendous job that they all did during the flooding on Washington and Brown.

Commissioner Fialla commended Mr. Macko and many others like him, who although unaffected by the recent flooding, helped out anyway. Also thanked the Fire Departments and all the other volunteers for pulling together and helping these residents.

Commissioner Padula stated that he knows that it is sometimes frustrating as a resident when things do not happen as quickly as we would all like, but the Board is doing everything that it can to correct the problems on Washington Street. The Township has provided labor and a dumpster to the residents. Mr. Padula cut short his recent vacation to be in Wilkins during the flooding and clean up. He, like the rest of the Board truly cares about Wilkins and he has given his heart and soul to making this a better place. Also, commented on the stop sign at Alpine and Stevendale and once again reiterated that this stop sign, as well as six others, were all voted on unanimously by the Board for removal.

Commissioner Greco thanked everyone that helped out in the recent flooding and stated that he really feels for those who have suffered so much loss in the past week: thanked Representative and Senator Costa for their response and aid to the Township and its' residents.

Mrs. Bradley stated that the Board of Commissioners met in Executive Session prior to the regular meeting to discuss a personnel issue and would be going back into Executive Session following the adjournment of the meeting for discussions of matters of litigation.

(7-175) MOVED WILSON FIALLA to adjourn. The meeting was adjourned at 9:15 PM. The motion was adopted by unanimous roll call vote.

Respectfuliy submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, SEPTEMBER 10, 2007

A Public Hearing was called on Monday, September 10, 2007, the meeting was called to order at 6:30 PM by Vice-President Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli	Mr. Wilson
Mr. Padula	Ms. Fialla

President Frank Greco was absent.

Commissioner Martinelli stated that the purpose of the public hearing this evening was to seek public comment on the proposed change of zoning for Lot/Block Numbers 542-B-70 and 542-F-50, more commonly known as the Showcase Cinema site, located at 3455 William Penn Highway. The proposed change would affect approximately six (6) acres of property located behind the existing Cinema building, which is currently zoned R-3 Residential and has served as a parking lot.

Mrs. Bradley requested that Mr. Zemet, property owner provide an overview of the proposal for the Board and the audience.

Mr. Zemet showed exhibits of the property, which portrayed the area proposed to be rezoned.

Public Comments:

Mr. Ron Brannigan of 103 Gilmore Drive questioned what the intent of the developer was for the property. Mr. Zemet stated that they intend to build a Marriott Residency Inn. Mr. Brannigan questioned how the hotel will be placed on the lot. Mr. Zemet stated that the hotel will face Gilmore Drive, with the back of the hotel facing Frazier Drive. He is aware that the Township requires a buffer zone between residential and commercial developments and he will be complying with those regulations.

Mr. Ken Keller of 125 Gilmore Drive stated that his backyard is in line with the rear of the Showcase property, which is currently shown as undeveloped. He questioned whether or not development would ever occur on that piece and if not, if Mr. Zemet was interested in selling that piece. Mr. Zemet stated that he is not sure what, if any development will occur on that piece of property but he is not interested in selling it.

Mrs. Melanie Brannigan questioned whether Mr. Zemet purchased the property. Mr. Zemet replied that yes, he has. Mrs. Brannigan stated that part of her property and seven or eight other homes that abut the Showcase property had a lease arrangement with Showcase As a part of that arrangement, the property owners received free passes to the Cinema. She wants to be certain that when Mr. Zemet purchased the property, he did not purchase these leased pieces as well. Mr. Zemet stated that a survey of the property has been done. Soon, he will have the stakes placed in the ground so that everyone is aware of the lines of the property. If there are any questions after that is done, he encouraged Mrs. Brannigan to get in touch with him.

Dr. Michael Szoko of 4 Grayhurst Drive stated that his understanding is that when Showcase was built, the back of the property was zoned residential to appease the residents. He questioned what the Gilmore Drive property owners stand to lose by the change in zoning from R-3 to C-1. Mr. Zemet replied that he does not believe they will lose, but that they will gain. If the property remains zoned R-3, the best use, from his perspective, would be multi-family public housing. He does not believe that this type of use would add to the neighborhood. The proposed use that he has is one that fits with the neighborhood. In his opinion, the neighborhood will lose an eyesore and a tax void through the development of the property.

Mr. Ralph Keller of 152 Gilmore Drive raised questions regarding the map which Mr. Zemet displayed. He questioned whether there was an intent to subdivide the property and whether or not by doing so, he would create a landlocked situation. Mr. Zemet explained that he hopes to subdivide the parcel, but recognizes that he cannot create a landlocked situation by the Township code. He is currently working on the site plan for submission to the Wilkins Township Planning Commission. A part of that site plan will include a subdivision of the parcel that the Marriott sits on from the remainder of the property. There will be an access to the rear property from Route 22, however.

Mr. Erik F. Lawson, Jr. of 176 Penhurst Drive questioned whether Mr. Zemet was the owner of the property. Mr. Zemet replied that yes, he is.

(7-176) Hearing no more public comments, the Public Hearing was adjourned by unanimous roll call vote at 7:15 PM, whereupon a fifteen minute recess was taken prior to beginning the regularly scheduled Commissioners Meeting.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, SEPTEMBER 10, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Public Hearing of August 13, 2007
Regular Meeting of August 13, 2007

COMMUNICATIONS: Mr. Dale F. Harrison, President, EW Schwab, 1281 Lower Rodi Rd.

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation /
10. Engineer /

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 88,049.03
General Fund Addendum- - - - - -	$ 13,859.09
Combined Sewer Fund - - - - - - -	$ 15,467.31
Capital Reserve Fund - - - - - - -	$ 53,030.31
Capital Reserve Fund Addendum	$ 6,511.50
TOTAL:	$176,917.24

OLD BUSINESS:

1. Proposed Ordinance – Sex Offenders Residency Requirements – Update / Authorization to advertise.

2. Update on request for funding and/or assistance from the Army Corps of Engineers for the purpose of dredging Township streambeds.

3. Comprehensive Plan - Update.

4. Proposed Abandoned Motor Vehicle Ordinance.

5. Update on Harrison Road and Walkways.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, SEPTEMBER 10, 2007

NEW BUSINESS:

1. Request from Recreation Advisory Committee: Fund raising / Use of Municipal Building.

2. Code.sys Code Consulting recommendations for amendments to fee structure for building permits. (Requires amendment to Fee Schedule Resolution).

3. Presentation of 2008 Minimum Municipal Obligations:
   a. Police Pension Fund: $203,876
   b. Non-Uniform Pension Fund: $ 51,460

4. Ordinance #981 of 2007 – Stop Sign Ordinance Amendment.

5. Recommendations from the Wilkins Township Planning Commission:
   a. Showcase Cinema – Rezoning
6. b. Penn Center East – Stormwater and Sanitary Sewer Line Relocation

7. Ordinance #982 of 2007 – Zoning Map Amendment.

8. Penn Center East – Stormwater and Sanitary Sewer Line Relocation.

9. Correspondence from Department of Environmental Protection – Recycling.

10. PELRAS Regional Workshop – Request for Attendance.

11. Local Government Academy request to hold Multi-Municipal Comprehensive Plan training at the Municipal Building on Thursday, September 18th and Thursday, September 27th from 6:00 PM until 9:00 PM.

12. Discussion of meeting scheduled for September 24, 2007.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, SEPTEMBER 10, 2007

The Regular Meeting of Monday, September 10, 2007 was brought to order at 7:15 PM by Vice-President Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli	Mr. Wilson
Mr. Padula	Ms. Fialla

President Frank Greco was absent.

After the pledge of allegiance, Mrs. Martinelli requested that the audience remain standing for a silent observation and remembrance of the victims of 9/11/2001.

(7-177) MOVED PADULA-FIALLA to approve the minutes of the Public Hearing of August 13, 2007 and the regular meeting of August 13, 2007 as presented. The motion was adopted by unanimous roll call vote of all present.

Communications:

Commissioner Martinelli read correspondence addressed to the Board of Commissioners from Frank J. Greco, Chairman of the Board, as follows: "It is with mixed emotions that I submit this letter to the Board of Commissioners. On Monday, September 10, 2007, I will begin employment with Judge Michael A. McCarthy. Because of this, I am unable to fulfill my term on the Board. Although I would truly like to continue to serve in my current capacity as the Chairman of the Board, this employment precludes me from being able to hold a political office. I have been a member of the Board of Commissioners for the last decade. During that time, I believe that the Township has steadily progressed. I walk away from this position with a deep sense of pride. For those members remaining, I wish you success and continued progress. To the residents of Wilkins Township, I wish to thank you for your belief in me. It has truly been my pleasure to serve you. If there is anything I can do to aid in this transition period, please let me know."

(7-178) MOVED WILSON-FIALLA to accept the resignation of Frank J. Greco as Commissioner for the Township of Wilkins. The motion was adopted by unanimous roll call vote of all present.

Commissioner Padula questioned Mr. Matta whether Commissioner Martinelli, who served as Vice-Chairperson would now succeed to the position of Chairperson, with the resignation of Mr. Greco. Mr. Matta stated that that is correct.

(7-179) MOVED PADULA-MARTINELLI to appoint Mr. Wilson as Vice-Chairman. The motion was adopted by the following vote: Mrs. Martinelli, Ms. Fialla and Mr. Padula voting YES, Mr. Wilson abstaining and Mr. Greco was absent.

The members of the Board of Commissioners stated that the Board shall accept letters of intent and resumes for Mr. Greco's vacated position. Letters and resumes will only be considered from residents of Ward 2, where Mr. Greco served. All letters of intent and resumes are due at the Municipal Office no later than the close of business on Monday, September 17, 2007. The Board further encouraged both the Pittsburgh Post-Gazette and Woodland Hills Progress reporters to include this information in their respective newspapers. The Board also requested that Mrs. Bradley send Mr. Greco a letter of gratitude for the time served on the Board of Commissioners.

Communications:

Mrs. Bradley read correspondence received from Mr. Dale Harrison, President of EH Schwab, 1281 Lower Rodi Road, Wilkins Township. Attached to the correspondence was a petition signed by twenty-seven (27) property owners in this area. The petition read as follows:

"We the undersigned, are concerned citizens of Wilkins Township's Lower Rodi Road. We either live or work in this locale. The residents – approximately twenty families – live in constant fear of flooding as do the businesses which represent over $10 million in revenue and employ over one hundred people. Flooding in this valley needs to be considered along with Brown Avenue as a "must fix" situation. Flooding and power losses unnecessarily disrupt family and business lives. Many different organizations are responsible for the negligible attention our area has received since Hurricane Ivan. The Township Commissioners, as representatives of tax paying citizens and businesses, must pursue the proper authorities to dredge the streams and clear the debris. This most recent storm cannot become another in a long list of missed opportunities. We are encouraged by your comments in the August 15, 2007 Woodland Hills Progress. While we've been told in the past "You can't believe everything you read in the paper" by Township officials, we hope that this is one instance where we will see some action. Thank you for your attention to this matter." Mrs. Bradley stated that this issue would be addressed under Agenda Item Old Business, Number 2.

Citizens' Comments:

Mr. Erik F. Lawson, Jr., of 176 Penhurst Drive requested an update on the Taylor/Meyers situation.

(7-180) MOVED WILSON-PADULA In consideration of the length of the Agenda this evening, a motion was made to waive the reading of reports, with the exception of the Engineer's report and the Recreation Board's report. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

Police Report for August 2007:

	2006	2007
Total Police Calls Logged	265	318
Total Criminal Offenses Reported	30	21
Criminal Arrests/Persons Charged	6	10
Criminal Offenses Cleared	8	12
Traffic Citations Issued	10	24
Parking Tags Issued	12	9
Parking Citations Issued	11	3
Alarm Fees/Fines	187.00	1,018.00
Monies collected during August 2007	2,560.18	5,361.27

Mr. Vargo's DPW Report is on file in the Manager's Office.

WTVFD #1 reported the following: 43 Emergency Responses and 5 Drills with a total of 803 Man-hours.

WTVFD #3 reported the following: 29 Emergency Responses with 233.91 man-hours and 4 Non-incident Activities with 74.24 man-hours.

The WHEMS Report for August 2007 is on file with the Fire Department Reports.

The Building Inspector reported 4 Additions & Alterations – total cost $161,000.00. 3 Non-Residential Alterations – total cost $96,095.00. One Sign – cost $250.00.

The Township received $11,199.29 during the month of August, representing real estate transfer tax payments for July 2007.

Tax Collectors August Report:

Adjusted Collectable	$ 70,234.55
Less Face Collections	3,125.51
Balance Collectable – end of month	67,109.04
Total Refunds to Date	1,770.82
Face amount of Collections	3,125.51
Plus Penalties	267.60
Total Cash collected during August	$ 3,393.11

PA Municipal Services – Act 511 Tax Report - August 2007

Earned Income Tax:				
Current Month	$ 61,987.64	Previous Year	$ 75,414.93	Difference
Current YTD	445,355.14	Previous YTD	437,406.09	$ 7,949.05
Emergency & Municipal Services Tax:				
Current Month	53,798.35	Previous Year	48,391.79	Difference
Current YTD	274,724.01	Previous YTD	242,542.10	$ 32,181.91
Mercantile Tax:				
Current Month	-0-	Previous Year	711.16	Difference
Current YTD	1,276,516.54	Previous YTD	1,102,142.37	$174,374.17
Business Privilege Tax:				
Current Month	1,648,86	Previous Year	1,844.43	Difference
Current YTD	179,545.90	Previous YTD	177,219.29	$ 2,326.61

Mr. Matta's Report for August 2007 is filed in the Manager's Office.

The Engineer's Report is on file in the Managers' Office.

Mr. McKeever reported on the following items found in his monthly report, on file in the Township Manager's Office: Vineseian Place maintenance security, dedication and exchange of easements and rights-of-way; Penn Center Storm and Sanitary Sewer remediation; Proposed agreement from ALCOSAN for the contracting and implementation of a flow monitoring system; and the demolition of 340 Cline Street.

Recreation Advisory Board Report: Ms. Stewart reported on the following: Request to hold two fund raisers to add to the balance of funds available for Community Days 2008; the Halloween/Pumpkin Patch Party which is scheduled for October 27, 2007 from 1 PM until 4 PM at the Wilkins Primary School and the Christmas Party which is tentatively scheduled for December 7, 2007.

(7-181) MOVED WILSON-PADULA to authorize the Recreation Advisory Board to hold a Pampered Chef fundraiser and a Letters to Santa fundraiser, contingent upon the Solicitor's review of the Fundraising Policy; and further authorizing the Recreation Advisory Board to utilize the Municipal Building for the Pampered Chef fundraiser on Thursday, November 4th and Thursday November 29th beginning at 7 PM. The motion was adopted by unanimous roll call vote of all present.

Question on the Motion: Commissioner Fialla suggested that instead of just having a representative of Pampered Chef present, that the Advisory Board consider having several different vendors, such as Tupperware, available for sales that evening. Chairwoman Martinelli stated that, as an active member of the Recreation Advisory Committee, she understands that this is the Advisory Board's first foray into this type of fundraising endeavor. The Advisory Board wants to see how this type of fundraiser works before expanding upon it. If the endeavor is successful, then the Advisory Board may wish to expand the event to include groups such as those that Commissioner Fialla has suggested

(7-182) MOVED FIALLA-PADULA to approve the schedule of bills in the amount of $156,546.65 as presented. The motion was adopted by unanimous roll call vote of all present.

(7-183) MOVED WILSON-PADULA to authorize the Manager to advertise the Sex Offender's Ordinance for adoption at the meeting of October 8, 2007. The motion was adopted by unanimous roll call vote of all present.

Question on the Motion:

Ms. Fialla questioned whether this ordinance is identical to the County's ordinance. Mr. Matta stated that to the best of his knowledge, it is. However, since the County's ordinance is still in Committee, it may be changed there, before adoption. Mr. Wilson stated that it may be the end of the year before this comes out of the County's committee. Mr. Padula questioned what would happen to our ordinance if the County adopts the ordinance? Mr. Matta stated that if the Township's ordinance is more stringent than the County's, the Township's would supersede. If the reverse is true, than the County's would supersede. Ms. Fialla questioned whether the Chief had had an opportunity to review the ordinance and had any comments. Chief Guthrie questioned whether the Township's ordinance supersedes the State's ordinance on enforcement provisions. He stated that the Township's ordinance appears to be stricter than the State's. Mr. Matta stated that he needs to speak with the Chief further about his specific issue, prior to enforcement of the ordinance.

At the last meeting of the Board, a motion was unanimously adopted authorizing the Manager to contact the US Army Corps of Engineers for aid in dredging Township streambeds. Mrs. Bradley gave the following report of activities: Commissioner Martinelli arranged for a meeting which was held on September 5th with the Mayor of Turtle Creek, Adam Fogie, representatives from Congressman Murphy's and Doyle's office, and Mr. Fichera of the US Army Corps of Engineers

Mr. Fichera advised that an $840,000. federally funded project is set to begin within the next several weeks and be completed by the onset of winter. This project will repair damages and dredge portions of Thompson Run. The scope of work begins at the ballfield in Pitcairn (off of Broadway) and continues east through Turtle Creek (at Larimer) and ends around Volunteer Fire Company #1 in Wilkins Township. The Corps only works on projects which were initially federally funded and built and which have been maintained by a public entity. In this particular case, the County of Allegheny has maintained this structure. The damages were sustained during Tropical Storm Ivan. This project will alleviate the flooding problems experienced by residents of Larimer Avenue.

As for the Chalfant Run /Lower Rodi Road corridor, there are no federally funded projects in this area and the Corps cannot perform any dredging. Therefore, the Township needs to work with neighboring communities, specifically Penn Hills in this instance, as well as the Council of Governments, the Turtle Creek Watershed Organization and Three Rivers Wet Weather to develop a long-term comprehensive plan including funding to address this situation. Mrs. Bradley currently is in the process of scheduling a meeting with Diane Selvaggio of the Turtle Creek Watershed Organization for either September 19th or 20th. There is a potential that funding may be available through this organization for a long term solution. Mr. Harrison will be asked to participate so that he can keep the property owners on Lower Rodi abreast of what is occurring.

Mr. Meyers' attorney has forwarded correspondence to Wilkins Township outlining a schedule of remediation for the Brown Avenue culvert (currently owned by Harvey Taylor). The schedule is progressive, with work beginning as soon as October 1, 2007. Hopefully, with the change of ownership of this property, and the aid of the Department of Environmental Protection, this area will be addressed to everyone's satisfaction.

Mrs. Bradley stated that at the last meeting, the Board of Commissioners authorized the advertisement of Request for Proposals for Consultants to perform a Comprehensive Plan for the Township and also authorized the submission of a grant application to the Department of Community and Economic Development for a Land Use and Technical Assistance grant. Since that time, Mrs. Bradley has met with Mr. Robinson, the manager for Churchill Borough. Churchill has expressed an interest in working with Wilkins on a multi-municipal comprehensive plan. The Local Government Academy provides a $7,500. grant to municipalities who work cooperatively on comprehensive plans. As a prerequisite to funding, the Local Government Academy requires elected and appointed officials from interested municipalities to attend a training session, which will be offered during the month of September. At this point, the Board needs to decide whether to pursue a multi-municipal plan with Churchill and who will be in attendance at the training sessions.

(7-184) MOVED WILSON-FIALLA to authorize Wilkins Township to work with Churchill Borough on the development of a multi-municipal plan. The motion was adopted by unanimous roll call vote of all present.

Mrs. Bradley stated that at the last meeting of the Board, a proposed new abandoned motor vehicle ordinance was presented for review by the Board. She has requested and received comments from Mr. Hill and Chief Guthrie relative to this proposed ordinance. Based upon these comments, she will make changes to the ordinance for presentation at the next meeting.

(7-185) MOVED PADULA-FIALLA to table the proposed abandoned motor vehicle ordinance. The motion was adopted by unanimous roll call vote of all present.

At the last meeting of the Board, a complaint was registered regarding the condition of Harrison Road and also regarding the condition of the walkway on Cline Street. Mr. Vargo advises the following: Harrison Road – cracking is normal and will be addressed in the fall through sealing, Cline Walkway – has been cleaned and patched; Highland Walkway – in good condition, cleaned, , no other work necessary; Wallace Walkway – this is not a walkway, but an access way to the Township's sanitary sewer line. No work is needed; Semmens Street Walkway – The hill on the lower side of the walkway is sliding away taking the railing and part of the walk with it. It will require a retaining wall be built to make it safe. Mr. Vargo recommended that this walkway be closed until funds are available to construct the retaining wall.

(7-186) MOVED PADULA-WILSON to accept the recommendation of Mr. Vargo to close the Semmens Street walkway. The motion was adopted by unanimous roll call vote.

Mrs. Bradley read correspondence from Code.sys Code Consulting, the Township's third party building inspector relative to their recommendation that the Township consider a realignment of the current fee schedule, which was adopted in 2003. Mrs. Bradley will prepare an amendment to the Fee Schedule Resolution for the next meeting. This will also require an amendment to the existing agreement between the Township and Code.sys Code Consulting.

Mrs. Bradley presented the 2008 Minimum Municipal Obligations required for the Pension Plans, as follows: Police Pension Plan: $203,876. and Non-Uniform Pension Plan: $51,460.

ORDINANCE NO. 981

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 168, VEHICLES AND TRAFFIC, SECTION 17, STOP INTERSECTIONS

(7-187) MOVED PADULA-WILSON to read Ordinance 981 for the first time by title only.

(7-188) MOVED PADULA-WILSON to accept the first reading of Ordinance 981.

(7-189) MOVED WILSON-PADULA to read Ordinance 981 by title only for the second time.

(7-190) MOVED WILSON-PADULA to adopt Ordinance Number 981.

Motions 7-187 through 7-190 were adopted by unanimous roll call vote of all present.

Mrs. Bradley stated that the Wilkins Township Planning Commission, meeting in regular session on Wednesday, August 17, 2007, unanimously approved the following: 1) Recommend that the Board of Commissioners approve the application for a change of zoning from R-3 to C-1 as submitted by NAI Acquisition Group, L.P., for property located at 3455 William Penn Highway; 2) Recommend approval of the stormwater and sewer management plan as submitted by Penn Center East, contingent upon the receipt, review and approval of a hydrology reports by Mr. McKeever.

ORDINANCE NO., 982

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 173, ZONING, ARTICLE , SECTION 173-4, ZONING MAP, TO CHANGE THE ZONING OF LOT/BLOCK NUMBERS 542-F-50 AND 542-B-70 FROM 3 RESIDENTIAL TO COMMERCIAL.

(7-191) MOVED WILSON-FIALLA to read Ordinance No. 982 by title only for the first time.

(7-192) MOVED PADULA-FIALLA to accept the first reading of Ordinance No. 982.

(7-193) MOVED WILSON-FIALLA to read Ordinance No. 982 by title only for the second time.

(7-194) MOVED WILSON-PADULA to adopt Ordinance No., 982.

Motions 7-191 through 7-194 were adopted by unanimous roll call vote of all present.

(7-195) MOVED FIALLA-WILSON to accept the recommendation of the Wilkins Township Planning Commission and the Engineer to accept the Penn Center Stormwater and Sanitary Line relocation, contingent upon 1) acceptable responses to Senate's technical comments; 2) receipt of DEP permits; (3) satisfaction of conditions imposed by Allegheny County Health Department. The motion was adopted by unanimous roll call vote of all present.

(7-196) Mrs. Bradley reviewed correspondence that she received from the Department of Environmental Protection with regard to the Township's enforcement of its recycling ordinance. According to the DEP, Wilkins must do a better job of enforcing the existing ordinance in order to continue to be eligible for Recycling Performance Grants. There are two areas where the Township needs to focus: The first is in the monitoring of residential recycling efforts. This includes advising residents who are not recycling that they are required to and upon second notification of failure to recycling, citing these residents. The second area of focus is on education to commercial and industrial establishments. The Township is only notifying these establishments on an annual basis of their requirements to recycle and the DEP requires this notification to be made bi-

annually. Mrs. Bradley will explore with Waste Management whether they are able to provide a report of homes who do not recycle so that enforcement may begin. Additionally, information is going out in the newsletter regarding the notice from DEP and residential recycling requirements. Mrs. Bradley has caused to be mailed out flyers to all commercial establishments within the last two seeks for compliance with DEP.

(7-197) MOVED PADULA-WILSON to authorize the Manager and the Chief of Police to attend a PELRAS workshop to be held on Friday, November 9, 2007 from 8:30 AM until 4:00 PM at the Radison in Monroeville. The motion was adopted by unanimous roll call vote of all present.

(7-198) MOVED PADULA-FIALLA to authorize the Local Government Academy to hold a training class entitled "Multi-Municipal Comprehensive Plan" in the Municipal Building on September 18th and September 27th from 5:00 PM until 9:30 PM. The motion was adopted by unanimous roll call vote of all present.

(7-199) MOVED WILSON-FIALLA to accept the recommendation of the Police Pension Plan Advisory Committee for the appropriate officials to execute an Investment Policy with PNC Bank, contingent upon the review and approval of the Solicitor. (Mr. Padula abstained because he is an employee of PNC). The motion was adopted by the following vote: Ms. Fialla, Mrs. Martinelli and Mr. Wilson voted YES, Mr. Padula abstained and Mr. Greco was absent.

(7-200) MOVED WILSON-FIALLA to cancel the regularly scheduled second meeting of September 24th due to the Hearn trial. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:
Commissioner Fialla wishes Mr. Greco good luck with his new position; commented upon the number of hours recorded by the Volunteer Fire Departments over the last month for flood related work, congratulated Commissioner Martinelli on her ascendancy to President of the Board; stated that she hopes that the new Showcase development is a glowing success and commended Sergeant Lamb for a job well done in the apprehension of a suspect in the theft of National City Bank.

Commissioner Padula stated that his best wishes are with Mr. Greco as he begins his new employment.

Commissioner Wilson thanked Mr. Greco for his years of service. He was truly an asset to the community; stated that he is sure that Mrs. Martinelli will do a wonderful job as President of the Board; thanked the residents for their public comments on the change of zoning for the Showcase site and reminded the audience that the Board will be accepting letters of interest and resumes from residents living in Ward #2 who are interested in the position of Commissioner. Finally, advised that the Board of Commissioners met in Executive Session prior to the meeting for the purpose of discussing personnel and litigation.

President Martinelli stated that Mr. Greco was a good person from whom she learned a lot and she is sorry to see him go. However, the transition should be smooth and easy. Thanked the Police Department for holding a Car Cruise at Penn Center. She was in attendance and had a great time. The next time, the Police Department should advise the Board so that it can be announced at a meeting. Also, thanked the Recreation Advisory Board for their continued hard work

(7-201) MOVED FIALLA-PADULA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, OCTOBER 8, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Public Hearing of September 10, 2007
Regular Meeting of September 10, 2007

COMMUNICATIONS:
Mr. Joseph Costa, 539 Lucia Road
Mr. James L. Dick, Jr., 815 Elizabeth Street
Mr. William Macko, 106 Ivy Street
Ms. Cynthia Berry, Delaney Drive
Mr. John Gibbons, 127 Gardenia Drive

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - - -	$ 207,655.09
General Fund Addendum- - - - - -	$ 237.50
Combined Sewer Fund - - - - - - -	$ 105,284.08
Capital Reserve Fund - - - - - - -	$ 204.00
TOTAL:	$ 313,380.67

OLD BUSINESS:

1. Appointment to the Board of Commissioners to fill the unexpired seat vacated by Mr. Greco, through December 31, 2009.

2. Ordinance Number 983 – Sex Offenders Residency Requirements

3. Comprehensive Plan - Update.

4. Resolution #9 of 2007 – amending the Schedule of Fees as per the recommendation of Code.sys Code Consulting.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, OCTOBER 8, 2007

5. Motion authorizing the appropriate officials to amend the agreement between Wilkins Township and Code.sys Code Consulting to add the new schedule of fees.

6. Opticom System.

7. Turtle Creek Watershed Association Meeting / Update on flood issues.

NEW BUSINESS:

1. Setting of date and time for "Trick or Treat" in Wilkins Township – October 31, 2007 from 6 PM to 8 PM.

2. Motion accepting the recommendation of Mr. Vargo, awarding the 2008-2009 Salt Contract to Cargill, Inc., the low bidder through the SHACOG program at $42.39 per ton.

3. Resolution #10 of 2007, authorizing the submission of a grant application to the DCED for funding for the Community Center, sponsored by Senator Jay Costa: $100,000.

4. Woodland Hills School District – quarterly magazine.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, OCTOBER 8, 2007

The Regular Meeting of Monday, October 8, 2007 was brought to order at 7:00 PM by President Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli Mr. Wilson
Mr. Padula

(7-202)MOVED PADULA-WILSON to approve the Minutes of the Public Hearing and the Regular Meeting of September 10, 2007, with a correction on page 2 of the regular minutes – Engineer's report should follow Solicitor's report and the motion for Recreation should state: "Motion adopted by unanimous roll call of votes." The motion was unanimously adopted by Martinelli, Padula and Wilson.

Correspondence:

1. Mr. Joseph Costa, 539 Lucia Road, Wilkins Township, expressing an interest in appointment to the Board of Commissioners to fulfill the unexpired term of Mr. Greco.

2. Mr. James Dick of 815 Elizabeth Street, Wilkins Township, expressing an interest in appointment to the Board of Commissioners to fulfill the unexpired term of Mr. Greco.

3. Mr. William Macko of 106 Ivy Street, Wilkins Township, expressing an interest in appointment to the Board of Commissioners to fulfill the unexpired term of Mr. Greco.

4. Ms. Cynthia Berry, Delaney Drive, expressing concern regarding speeders on Delaney Drive in Eastmont and requesting Board and Police Department assistance to curtail this. Chairwoman Martinelli directed Chief Guthrie to investigate and remediate this concern.

5. Mr. John Gibbons of 127 Gardenia Drive submitted correspondence. At the recommendation of the Solicitor, this correspondence was acknowledged as received by all members of the Board, but was not publicly read because it pertains to matters of personnel and litigation.

Ms. Fialla arrived and assumed her seat at approximately 7:10 PM.

Citizens' Comments:

Angel C. Thompson of 241 Harrison Road stated that she is concerned about the property located at 251 and 245 Harrison Road. One of these homes is vacant and has been condemned by the Township. The other home has trash strewn all over the porch and yard. She stated that she has spoken with Mr. Hill who has indicated that the property owners are in bankruptcy and the houses are in foreclosure. She has had to have her home rat baited, due to these homes and is concerned about her family's safety. Chairperson Martinelli requested that Mr. Hill respond to Ms. Thompson's concerns. He stated that 245 Harrison Road has been condemned as unfit for human habitation after the roof caved in. The home at 251 is inhabited and he has put the residents on notice that they must clean up the property within thirty days. If this does not occur, he will cite them. Ms. Thompson also requested that the police patrol Harrison Road more frequently due to cars speeding on the street. Chief Guthrie was directed to handle this complaint.

Mr. John Gibbons of 127 Gardenia Drive asked Mr. Matta whether or not it was the protocol that any communication from residents to the Board of Commissioners be read at a public meeting. Mr. Matta explained that the Board of Commissioners had received Mr. Gibbons' letter and on his recommendation, due to the personnel and legal issues contained in the correspondence, the letter would not be read publicly. Mr. Gibbons stated that he wanted his letter read so that the other individuals at the meeting and the news media could hear his comments. Mr. Matta stated that Mr. Gibbons was free to share his letter with the media if he chose to do so and also stated that if Mr. Gibbons wanted to use his time during comments to read the letter, he could also do so. Mr. Gibbons read his letter.

Following Mr. Gibbons reading, of his letter, Mr. Matta stated that in response to Mr. Gibbons' letter, he believes that Gibbons' statement that Mr. Matta said that Gibbons' comments were a personal attack on Mr. Vargo were inaccurately postured in his letter. Mr. Matta does believe that Gibbons has personal issues with Mr. Vargo, his neighbor, and that is why he comes to some of these meetings and makes these comments in a public forum. Unfortunately, here in the past. Mr. Gibbons made comments that the Hearn litigation was going to cost the taxpayers millions of dollars. The verdict was not anywhere near that. Unfortunately, we cannot comment...

At this point, Mr. Gibbons interrupted Mr. Matta insisting that he only indicated that a verdict in the millions of dollars was theoretically possible. Mr. Gibbons was asked to resume his seat, or he would be removed from the meeting, after continued interruptions of Mr. Matta.

Mr. Matta resumed by stating that unfortunately, the Board cannot respond to the actions of the court because the issue is on appeal by the plaintiff.

Dr. Micheal Szoko, 4 Grayhurst Drive questioned whether the Board could appeal to the Department of Health to address the concerns expressed by Ms.. Thompson. Mr. Matta responded that the Township is already addressing those issues. Mr. Szoko next stated that maybe this is a rhetorical question, but, the Board always says that the problems between Mr. Gibbons and Mr. Vargo are a personal issue, but does the Board ever tell Mr. Vargo that he represents the Township and Mr. Gibbons is a taxpayer, and Mr. Vargo should lay off the guy? Mr. Matta responded that the Board acts appropriately as it regards personnel issues; however, Mr. Matta cannot get involved, nor would he recommend that the Board get involved with disputes that are between two neighbors. Any issues that are personnel issues within the Township have been addressed. Mr. Szoko next addressed comments to Mrs. Martinelli and Mr. Padula as follows: "To be effective as a business owner, manager or Commissioner, one must demonstrate leadership skills. The most important leadership skill is dealing with an employee who is no longer an asset to the business. It requires a tough decision to discipline this person before he pollutes the workforce and community. Mrs. Martinelli, Mr. Padula, you allowed Mr. Vargo to overstep his bounds and make decisions outside of his realm of qualifications. Mr. Vargo does not have the educational qualifications to make decisions concerning police matters or lawyer decisions. By giving him carte-blanch you've placed Wilkins at risk. While personally witnessing the Hearn's trial, two reactions that I had – I was embarrassed for Wilkins Township for yet another black eye. I was disgusted with both of you for failing to prevent this lawsuit. You sat on your hands mindlessly allowing Mr. Hearn's civil rights to be violated. Any good Commissioner with an ounce of integrity and leadership, would have suppressed or terminated the cancer, Mr. Vargo. You took an oath to uphold the Constitution of the United States and the Commonwealth of Pennsylvania as Commissioners. You both failed. You blindly allowed Mr. Vargo to dictate to you and take up space. Mr. Padula, you said at the trial, "I do what the manager tells me." In other words, you take up space. I was very disappointed. I did not want to hear it. I left that trial very disappointed in everything. I guess the question that I present to you tonight, is what to do with Mr. Vargo. I guess what people always ask me when we talk about it is, are they going to terminate him? I tell them, don't expect. Not from this group of commissioners. If he appeals, I don't know if he will or not, but

if he does, I would suspend him without pay. If he clears his name, I would rehire him in a lesser position."

Mr. Szoko also questioned Mr. Padula regarding his receipt of health benefits and Mrs. Martinelli regarding the status of her property as PA Act 156, Clean and Green property.

Mr. James Dick of 815 Elizabeth Street stated that he "heard" that Mr. Costa did not fulfill the requirements stipulated by the Board for the open Commissioners' seat because he did not submit a letter of interest and resume by the deadline. Mr. Dick questioned whether Mr. Costa was being disqualified from consideration due to this. Mrs. Bradley responded that that was absolutely inaccurate. Mr. Costa's letter was the first that was received by the Township.

Mr. Gerry Meyer of 103 Linhart Street stated that on behalf of the Volunteer Fire Company #1, he would like to invite all residents to the open house being held for VFC #1 on Tuesday, October 9, 2007 from 6:30 until 9:30 PM.

Mr. Bill Macko of 106 Ivy Street stated that he was unaware that there was any controversy over the receipt of Mr. Costa's letter. He questioned whether his application was complete. Mrs. Martinelli stated that Mr. Costa fulfilled the requirements prior to the deadline. Ms. Fialla stated the only thing that she has from Mr. Costa is a letter of intent. She does not have a resume. Mrs. Martinelli stated Mr. Costa's letter fulfills the requirements because it includes his work history. Mr. Matta agreed with Mrs. Martinelli that Mr. Costa's letter does in fact act as both the letter and resume.

Reports:

Police Report for September 2007:

	2006	2007
Total Police Calls Logged	268	316
Total Criminal Offenses Reported	38	35
Criminal Arrests/Persons Charged	16	30
Criminal Offenses Cleared	23	25
Traffic Citations	15	55
Parking Tags Issued	1	5
Parking Citations Issued	0	7
Alarm Fees/Fines	582.00	352.00
Monies collected during September	2,582.79	4,724.22

Mr. Padula stated that although the Opticom System is on the agenda for this evening, he would like to know where the Township is on the purchase of the systems. Chief Guthrie stated that he reported on this in February of this year. Mr. Padula requested that the Chief pull up the information that he reported on in February for the next meeting so that the Board could take action on the approval of purchase of two systems – one for the police and one for the fire departments. Mr. Wilson congratulated Chief Guthrie for the increase in police fines between 2006 and 2007 year to date. Ms. Fialla questioned whether Chief Guthrie had had an opportunity to speak with Mr. Matta regarding his concerns with proposed Ordinance #983, the Sex Offenders ordinance. Chief Guthrie replied that he had not yet spoken with him about this.

Mr. Paul Vargos' DPW Report can be found filed in the Manager's Office.

WTVFD #1 reported the following: 56 fires, 3 practices, 1 meeting and 16.5 hours of police assist on 9/14/07 at Home Depot. Total man-hours 191.5

WTVFD #3 reported the following: 16 fires, 3 Training Sessions, and 10 Work Details and Activities. Total man-hours 396.74.

Mr. Hill reported on the fire alarm at the Wilkins Primary School. It came to his attention last year that the Wilkins Primary School did not have an alarm system other than the audible alarms inside the school. There was no connection to an outside agency which would contact 911 in the event of a fire. Also, he became aware that the school does not have an Emergency Operation Plan or a Chain of Command to be followed in the event of an emergency. The fire sprinklers in the building are operating and he is continuing to work with the school for compliance on the other issues.

The WHEMS Report for September is on file with the VFD's Reports.

The Building Permit Report for September 2007 is on file in the Manager's Office.

The Township received $3,726.45 in Real Estate Transfer Tax during the month of September, representing deed transfers through August 31, 2007. The total amount of revenue collected thus far for the year is $444,763.33. I anticipate receipt of transfer tax on Penn Towers and the Sunset Bowling Lanes within the next month.

Tax Collectors Report for September:

Balance Collectable	$ 67,109.04
Deductions (exonerations)	-272.60
Adjusted Collectable	66,836.44
Less Face Collections for month	2,277.82
Exonerations (refunds this month)	239.58
Balance Collectable – end of month	64,558.62
Total Refunds to date	2,010.40
Face Amount of Collections	2,277.82
Plus Penalties	227.79
Total Cash Collected	2,505.61

PA Municipal Services -- Act 511 Tax Report:

Earned Income Taxes:

Current Month	$ 32,482.18	Previous Year	$ $26,467.50	Difference
Current YTD	477,837.32	Previous YTD	463,873.59	$ 13,963.73

Emergency & Municipal Services Tax:

Current Month	9,846.94	Previous Year	4,290.73	Difference
Current YTD	284,570.95	Previous YTD	246,832.83	$ 37,738.12

Mercantile Tax:

Current Month	-0-	Previous Year	1,127.62	Difference
Current YTD	1,276,516.54	Previous YTD	1,103,269.99	$173,246.55

Business Privilege Tax:

Current Month	-0-	Previous Year	211.04	Difference
Current YTD	179,545.90	Previous YTD	177,430.33	$2,115.57

The Solicitor's Report can be found filed in the Manager's Office.

Mr. Matta stated that the Township was in litigation over the last few weeks concerning one matter. This matter is on appeal by the plaintiff. There is also the potential that the Township will appeal this issue. Mr. Matta stated that he cannot comment on that issue further due to the appeals.

Mrs. Martinelli reminded the residents that the Pumpkin Patch Party is scheduled for Saturday, October 27th at the Wilkins Primary School from 1 PM until 4 PM. Residents wishing to attend need to complete and submit a reservation. Mrs. Bradley also read the Park Rental Report

The Engineer's Report for September 2007 is on file in the Manager's Office.

Mrs. Bradley stated that there is an on-going issue with a resident of Gilmore Drive that needs to be addressed by Mr. Quaid and also stated that there is an issue with the contractor who has recently demolished the Slat house on Cline Street. Ms. Fialla questioned what the request for special exception for Showcase Cinemas was going to be. Mrs. Bradley stated that it is the desire of the new property owner to construct a Marriott Residency Inn that will be four stories instead of the permitted three stories. The zoning code does permit, by special exception, a developer to build to four stories, or 45', however, there are requirements that must be met. She also advised that all residents within 300' of this area have been notified via US Postal of the hearing for both Zoning and Planning.

(7-203) MOVED FIALLA-PADULA to approve payment of bills in the amount of $313,380.67 as presented. The motion was adopted by unanimous roll call vote.

(7-204) MOVED WILSON-PADULA to nominate Mr. Joseph Costa of 539 Lucia Road to fill the unexpired seat vacated by Mr. Greco, through December 31, 2009. The motion was adopted by unanimous roll call vote.

(7-205) MOVED WILSON-FIALLA to table Ordinance No. 983. The motion was adopted by unanimous roll call vote.

Comprehensive Plan Update:

Mrs. Bradley advised the Board that the Borough of /Churchill decided at their meeting of September 10, 2007 that they do not wish to participate with the Township in the preparation of a multi-municipal comprehensive plan. Therefore, the LUPTAP grant application submission, which was approved by the Board several moths ago, will be sent.

RESOLUTION NO. 09-07

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 11-2006, KNOWN AS THE SCHEDULE OF FEES, ARTICLE I, TO AMEND THE FEE SCHEDULE FOR BUILDING INSPECTION FEES AND CONSTRUCTION DOCUMENT REVIEW.

(7-206)MOVED PADULA-WILSON to adopt Resolution No. 09-07. The motion was adopted by unanimous roll call vote.

(7-207)MOVED PADULA-WILSON to authorize the appropriate officials to amend the agreement between Wilkins Township and Code.sys Code Consulting to add the new schedule of fees. The motion was adopted by unanimous roll call vote.

Update on Flood Issues:

Mrs. Bradley stated that she and Mrs. Martinelli met with the Turtle Creek Watershed Association on September 19th. This group and the Inter-Municipal Environmental Forum are working with communities throughout Allegheny and Westmoreland County to reduce and relieve flooding There is a dinner scheduled on October 25th at Garden City beginning at 5:30 PM for the purpose of gathering support from communities interested in long term comprehensive approaches to this end. All interested individuals may attend. Further, Mrs. Bradley received an email from TJ Fichera of the US Army Corps of Engineers. Colonel Mike Crall has expressed an interest in meeting with Pitcairn, Wilkins and Turtle Creek to discuss the upcoming dredging project that will be performed. This has been tentatively scheduled for 9:00 AM on October 25th. Finally, it appears as if the Taylor property on Brown Avenue has been sold to Meyers, although

Mrs. Bradley has not received formal notification from the County yet. It appears that work is currently on-going at the large sinkhole in the middle of the property. Mrs. Bradley will determine exactly what is transpiring and report to the Board at the next meeting.

(7-208)MOVED WILSON-FIALLA to set Trick or Treat for Wednesday, October 31, 2007 from 6 PM until 8 PM, per the recommendation of Chief Guthrie. The motion was adopted by unanimous roll call vote.

(7-209)MOVED PADULA-WILSON to accept the recommendation of Mr. Vargo to award the salt contract to Cargill, Inc., the low bidder through the SHACOG; further authorizing the appropriate officials to execute the contract, pursuant to the review and approval of the solicitor. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 10-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, COMMUNITY REVITALIZATION AND PLANNING PROGRAM.

(7-210)MOVED FIALLA-WILSON to adopt Resolution #10-2007. The motion was adopted by unanimous roll call vote.

Question on the Motion: Ms. Fialla asked if the Township was successful in receiving the grant funding and then later determined that this was not a feasible project, due to the outcome of the ProCare situation, could that money be returned? Mrs. Bradley stated that the money could be returned. If the Township receives the funds, they must be used for the expenses specified within the grant application. The Township could request a budgetary amendment, but these funds could never be utilized for operating expenses of the Township.

(7-211)MOVED WILSON-FIALLA to authorize the Township to advertise in the Woodland Hills Quarterly Magazine. The Township will provide information for a 1/3 page free advertisement only. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Padula thanked Mr. Dick and Mr. Macko for their interest in the position of Commissioner. The reason that he supported Mr. Costa was due to the fact that Mr. Costa has been a member of the Recreation Advisory Committee for the past two years and he has seen his work. He congratulated Mr. Costa on his appointment and stated that he looks forward to working with him.

Ms. Fialla apologized for being late to the meeting because she witnessed an accident and stayed until the appropriate information had been relayed. Stated that she intends to donate her Commissioner's pay to VFC #1 and VFC #4. Her next check will be donated to VFC #3 and WHEMS. Stated that she wishes to welcome Mr. Costa to the Board and that her comments regarding his application were nothing personal.

Mr. Wilson stated that it is quite obvious that we are getting close to the election and asked that everyone please keep it clean. Ms. Fialla interrupted Mr. Wilson by stating: "Oh, does that mean you are not going to steal my signs this time?" Mr. Wilson also thanked Mr. Macko and Mr. Dick for their interest in the Board seat and recommended that they volunteer for one of the Township's other committees, such as Recreation.

Mrs. Martinelli also thanked Mr. Dick and Mr. Macko for their interest. She recommended that they volunteer for either the Recreation Advisory Board or the Churchill Environmental Council. She updated the Board on the Turtle Creek Valley Council of Government activities and thanked Mr. Hill for all his hard work with the School District and abandoned properties.

(7-212)MOVED PADULA-WILSON to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, OCTOBER 29, 2007

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. **Oath of Office** – Mr. Joseph D. Costa – Administered by District Magistrate Susan Evashavik

4. Approval of Minutes: Regular Meeting of Monday, October 8, 2007

5. Communications
   a. John and Carol Yocca, 4065 Greensburg Pike
   b. Fernando E. Armstrong, Regional Director, United States Department of Commerce
   c. The Honorable Paul Costa, State Representative

6. Citizens' Comments

7. Award of Excess Interest – PMRS

8. Sex Offender's Residency Requirements Ordinance

9. Opti-Com System

10. CDBG Year 34 Allocation

11. Forest Hills meeting: November 1st

12. Allegheny County Police Training Academy request for building use 2008

13. Hoffman's Kennels 2008 Agreement – disposition of stray animals

14. Allegheny County contract – Removal of Snow and Ice 2007-2010

15. Wilkins GP Lot #3 – Planning Commission recommendation

16. Scheduling of budget meetings / authorization to advertise: 11/12/07; 11/19/07; 12/10/07; 12/17/07 at 6:00 PM.

17. Commissioners' Comments

18. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, OCTOBER 29, 2007

The Additional Stated Meeting of Monday, October 29, 2007 was brought to order at 7:00 PM by President Silvia Martinelli . A quorum was present as follows:

Mrs. Martinelli, Mr. Wilson, Mr. Padula

Ms. Fialla was absent.

Following the pledge of allegiance, Joseph D. Costa was given the Oath of Office by Magisterial District Judge Susan Evashavik and assumed his seat on the Board of Commissioners.

(7-213) MOVED PADULA-WILSON to approve the minutes of the regular meeting of October 8, 2007. The motion was adopted by unanimous roll call vote of all present.

Question on the motion: Mr. Wilson questioned whether the minutes accurately reflected Ms. Fialla's statement "Does that mean you are not going to steal my signs this time?" under Mr. Wilson's comments. Mrs. Bradley stated that the minutes accurately reflected Ms. Fialla's comments. Mrs. Martinelli stated that she had been informed that although Ms. Fialla made the motion to approve the schedule of bills, amounting to over $300,000. at the October 8th meeting. Ms. Fialla did not review and sign off on the bills from the October 8th meeting until October 20th.

Communications:

1. John & Carol Yocca of 4065 Greensburg Pike submitted a petition signed by sixty residents of Greensburg Pike reading as follows: "Dear Neighboring Residents: Some thirty (30) odd years ago, the property at 4065 Greensburg Pike was unknowingly rezoned from it's original state which was commercial land to R2 or residential ownership. We would like to see something done with the property, other than a car related business that would be more appropriate to the neighborhood. The possibilities are unlimited if the township's approval of it's being reinstated as commercial land is favorable. Thoughts of a woodcrafter/ice cream & coffee/craft shop have been some of the ideas that have come to mind. If you are in agreement with a change that would have to convert R2 back to commercial, we are asking if you would sign this petition. We will then present this letter along with our request to the board of commissioners on October 29, 2007 at the Wilkins Township Borough Building. Thank you for your time and support. Sincerely, John A. Yocca and Carol Yocca."

   (7-214) MOVED PADULA-WILSON to accept the recommendation of the manager to refer this issue to the Wilkins Township Planning Commission. The motion was adopted by unanimous roll call vote of all present.

2. Fernando E. Armstrong, Regional Director of the United States Department of Commerce, Economics and Statistics Administration, U.S. Census Bureau announcing the availability of permanent part-time jobs payng $11.01 to $15.29 per hour, and requesting the Township's assistance in announcing these jobs to the public.

3. The Honorable Paul Costa, State Representative, 34th Legislative District requesting the Board's consideration in painting crosswalks on Brown Avenue at the intersection with Roland Road (Leax Lane) and posting of School Grossing signs at this same intersection.

Action

(7-215) MOVED WILSON-PADULA to authorize the Department of Public Works to paint crosswalks and install School Crossing signs at the intersection of Brown Avenue and Roland (Leax Lane) Road. The motion was adopted by unanimous roll call vote of all present.

Citizens' Comments:

Dr. Michael Szoko of 4 Greyhurst addressed the Board on three concerns: Home inspections performed by the Township, the response time of WHEMS and the need for a consolidated public safety building; and making government more transparent to the public.

Agenda Items:

(7-216) MOVED WILSON-COSTA to accept the recommendation of the Manager to award excess interest earned in the PMRS Plan as follows: Wilkins Towship: $5,538: Active Employees: $8,595. and Retirees: $33,792.

Sex Offender's Residency Requirements Ordinance: Solicitor Matta advised the Board that since the County of Allegheny has now adopted the sex offender's residency requirements ordinance, it is no longer necessary for the Board of Commissioners to adopt such an ordinance. Mr. Matta will provide the Township and Chief Guthrie with a copy of the County's ordinance.

Opticom System: Chief Guthrie stated that there is more than one supplier of the transmitter necessary for the opticom system. Prices range from $900 per year vehicle to $550-600 per vehicle. He needs a list of the types of vehicles and light bars. Commissioner Padula stated that if the Chief could just provide the supplier information to the Fire Departments, they can take care of the purchase on their own. Mrs. Bradley stated that funds for the purchase and installation of one transmitter will be provided to each VFC and the Police Department. She recommends that these funds be drawn from the Emergency Management Fund. When Penn Dot completes the repaving of Route 22 next year and installs the Opticom system, then the Board can take additional action to purchase and install transmitters in each police car. No vote was taken, pending Chief Guthrie's provision of additional information on the suppliers to the Fire Chiefs and the costs associated with the Police Department to the Manager.

(7-217) MOVED PADULA-WILSON to authorize the Manager to advise the Turtle Creek Council of Governments that the Township will accept an additional $10,312 in CDBG Funds from another community in Year 34 for the purpose of demolishing 838 and 840 Larimer Avenue and will forgo funds in Year 35 . The motion was adopted by unanimous roll call vote of all present.

Forest Hills Meeting: Mrs. Bradley announced that the Finance Committee of the Borough of Forest Hills will be hosting a meeting on November 1, 2007 at 8:30 PM in Borough Council Chambers for the purpose of discussing ways that communities can combat abandoned and blighted residential dwellings. All interested individuals are encouraged to attend.

(7-218) MOVED WILSON-COSTA to approve the request of the Allegheny County Police Training Academy to use the Township Building for training on the following dates in 2008: January 7-8, 14-15, 28-29; February 4-5, 11-12, 25-26; March 3-4, 10-11, 17-18, 24-25 and April 77-8, 14-15. The motion was adopted by unanimous roll call vote of all present.

(7-219) MOVED PADULA-WILSON to authorize Chief Guthrie to contact alternative kennel operators for the purpose of determining costs for a multi-year contract for the removal and disposition of stray animals in the Township. The motion was adopted by unanimous roll call of all present.

(7-220) MOVED WILSON-COSTA to authorize the appropriate officials to execute a contract between Wilkins Township and Allegheny County for the removal of snow and ice, contingent upon the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote of all present.

(7-221) MOVED COSTA-WILSON to accept the recommendation of the Wilkins Township Planning Commission to approve the land development submitted by Michael McWilliams for Wilkins GP Lot #3, contingent upon the following: the illumination level for exterior lighting is to be reduced to comply with the Township code; crosswalks and signage for pedestrian traffic are required and will be shown on the plan; the occupants of the facility are prohibited from utilizing a public address system. The motion was adopted by unanimous roll call vote of all present.

(7-222) MOVED PADULA-WILSON to authorize the manager to advertise the following budget meetings : November 12th, November 19th, December 10th, and December 17th – all beginning at 6:00 PM. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Mr. Wilson congratulated Mrs. Bradley on her speech that was given at the Third Annual Turtle Creek Watershed Association meeting on Thursday, October 25th, and congratulated Mr. Costa on his appointment to the Board of Commissioners. Also commented on the letter that Commissioner Fialla sent out. He stated that the only true statement in the flyer is "Enough is Enough." He further stated that the Board of Commissioners has about 5 constant critics and 4 of the 5, do not know what they're talking about. This group continues to hold meetings outside of Wilkins Township and continues to make statements that are not true. Finally, Mr. Wilson thanked Ms. Evashavik for performing the swearing in ceremony for Mr. Costa this evening and reminded the residents that the Elks Club will sponsor a Salute to Veterans at 1:00 PM on November 10th and all are welcome to attend.

Mr. Costa thanked the Board for his appointment and stated that he will try to do the best job that he can. Although it may get rough, he believes that the Board is off to a good start.

Mr. Padula welcomed everyone in attendance this evening and congratulated Mr. Costa on his recent appointment to the Board; thanked Chief Guthrie for looking into the potential to put a stop sign at the intersection of Churchill Road and Larimer, thanked the Recreation Advisory Board for holding the pumpkin patch party, which was extremely well-attended and successful; reminded the residents that Volunteer Fire Company #4 will be holding the annual Halloween Parade beginning at 5PM on Wednesday October 31st; stated that November 4th starts the National Home Fire Safety Campaign and reminded residents that when they change their clocks, they should change the battery in their smoke detectors. Wilkins VFC #3 received a grant of 9 volt batteries that any residents of that district can receive at the fire hall, or after the meeting tonight. For those residents who cannot install these batteries themselves, they can call one of the Fire Departments and a volunteer will come out and install the batteries; also reminded residents to be careful in the mornings because it is dark and children are walking to bus stops; reminded residents that if if they have a street light that is out in their neighborhood, they can call the Duquesne Light Hotline at 888-393-7000 and Duquesne

Light will come out and fix the light. Finally, Mr. Padula commented on the fact that Commissioner Fialla, the Chairperson of the Finance Committee, authorized the payment of $313,380.67 in bills at the October 8th meeting without even having reviewed these bills until October 20th; stated that the tax abatement that the Board of Commissioners approved was not for wealthy developers, but for homeowners and all residents who make improvements to their properties; commented upon the fact that Dr. Szoko, who is running against Mr. Padula, has a business in Wilkins Township, but it is named "Churchill Vision Center." Asked where Dr. Szoko gets the information that he has been scaring Township residents with (financial collapse; crumbling roads and sewers) – out on the street? Finally stated that it is good that Dr., Szoko, if elected, plans to donate his Commissioners' pay to the Fire Department, but it would be better if Szoko joined a fire department, as they need people more than they need money.

Chairperson Martinelli offered her condolences to Mrs. Brittani (Fialla) on the loss of her mother-in-law. Stated that the township is financially sound, twenty-five new businesses have located in Wilkins Township during her tenure, Penn Center is at 95% occupancy – including 5 schools of higher education; as Commissioner Padula pointed out, the tax abatement which was approved by the Board of Commissioners was for homeowners, not developers; stated that over the past four years, the Township has spent $2.5 million in infrastructure (paving) improvements; the Township is right on track with the EPA consent order for sanitary sewers and the Township is committed to continuing to work with the Turtle Creek Watershed Association and surrounding municipalities to solve the stormwater management issues that it currently faces.

(7-223) MOVED PADULA-WILSON to adjourn. The meeting was adjourned at 8:15 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, NOVEMBER 12, 2007

The Regular Meeting of Monday, November 12, 2007 was brought to order by President Sylvia Martinelli at 7:00 PM. A quorum was present as follows:

Mrs. Martinelli		Mr. Wilson
Mr. Padula	Mr. Costa	Ms. Fialla

Following the Pledge of Allegiance, a moment of silence was observed for our current and past veterans.

(7-224) MOVED PADULA-COSTA to approve the minutes of the second stated meeting of October 29, 2007. The motion was adopted by a four to one vote with Ms. Fialla abstaining.

Citizens' Comments:

Mr. N. Leonard Hill, 405 Kingston Drive stated that he had received a copy of the "Wilkins Advisor," a political newsletter sent out to a number of households in Wilkins prior to the election of November 6th. He stated that he wanted to clear up one of the items that was printed in this document. Mr. Hill has been a volunteer firefighter in Wilkins Township for fifty three (53) years; was appointed as the fire marshal in 1970; served as the deputy emergency management coordinator for three (3) years and was then appointed the emergency management coordinator for the Township and has served in that capacity for the last twelve (12) years. Mr. Hill has also spent the last ten (10) years as the code official and building inspector for the Township. The Township adopted an ordinance in May of 2007 requiring property owners to meet the Residential Property Code prior to the transfer of property – an occupancy inspection program. This program has been instituted by the following communities: Rochester Borough in Beaver County, Plum Borough, the Municipality of Penn Hills, Wilmerding Borough, Turtle Creek Borough and the Borough of Swissvale. Wilkins Township did not reinvent the wheel. To date, Mr. Hill has performed two hundred nine (209) inspections. He has not received any complaints about the costliness of repairs necessary to bring these properties into compliance and is unaware that any complaints have been filed with the manager. The items that he most often requires are: smoke detectors, hand rails, fire doors, fire walls, fire ceilings, blow-off tubes on hot water tanks, peeling, cracking or chipped paint repair and removal/repair of excessively cut/notched floor joists. As the fire marshal for the Township, he believes that a number of these items are critical to the safety of the occupants of these establishments. He also believes these items increase the safety of volunteer firefighters who may have to respond to these structures. Mr. Hill stated that the information that was contained in the newsletter was erroneous and he felt the need to respond with the facts.

Mr. Adam Knight, Woodland Hills Emergency Management, spoke at the request of Commissioner Padula. Included in the political newsletter that was mailed to Wilkins residents was an article about why WHEMS vacated the Rescue #1 station and relocated to Forest Hills. Commissioner Padula requested that Mr. Knight provide the Board and the audience with the facts of why WHEMS consolidated their operations, instead of the mistruths that were published in the political newsletter. Mr. Knight stated that the move made by WHEMS was mostly due to financial considerations. The ambulance company had outgrown the Wilkins facility and the costs to upgrade the facility were not within the financial ability of WHEMS. In addition, having 2 crews in 2 separate facilities was not cost-effective. WHEMS response time average from Forest Hills is approximately 7.5 minutes.

In addition, during daylight hours, WHEMS stations an ambulance at VFC #4, to ensure an appropriate response time to calls along the Route 22 corridor.

Commissioner Martinelli requested that Mr. Knight provide additional information regarding an incident at the Italian American Club where response time for emergency services personnel (both ambulance and police) was thirty minutes. Mr. Knight agreed to look into this and report back.

(7-225) MOVED WILSON-COSTA to waive the reading of all reports with the exception of the Solicitor's report. The motion was adopted by the following vote: Costa, Martinelli and Wilson – YES, Padula and Fialla – NO.

Solicitor's Report:

Mr. Matta stated that the Board met in executive session, prior to the budget meeting to discuss the potential ProCare settlement. At this point, Mr. Matta stated that it appears that the negotiated settlement will not result in the Township repaying funds that are not currently being held in escrow (the 2007 payment) and will provide the Township with the ability to audit returns in the future. He stated that he needs authorization from the Board to formulate a written agreement with ProCare to settle this issue..

(7-226) MOVED FIALLA-PADULA to authorize the Solicitor and the Manager to formulate a written agreement between the Township and ProCare to settle the tax appeal issue. The motion was adopted by unanimous roll call vote..

Reports:

Police Report – October 2007

	2006	2007
Total Police Calls Logged	292	271
Total Criminal Offenses Reported	32	33
Criminal Arrests/Persons Charged	20	16
Criminal Offenses Cleared	16	17
Traffic Citations Issued	20	40
Parking Tags Issued	11	3
Parking Citations Issued	8	4
Alarm Fees/Fines	-0-	$725.00
Total monies collected – October	$2,441.29	$5,419.59

Mr. Paul Vargos' Report for October – Filed in the Managers' Office

WTVFD #1 reported the following: 18 Fires – Man-hours 85.50; 4 Drills – Man-hours 106; 2 Specials – man-hours 126; Meetings & Training – man-hours 166. Total man-hours for the month 483.5.

WTVFD #3 reported the following: 11 Fires – Man-hours 38.64; 2 Training Sessions – Man-hours 60; 14 Schools and Non-Incident Activities – 303.36. Total man-hours for the month 402,00.

The WHEMS October Report is on file with the VFD's Reports.

Building Permits issued during October 2007: 1 Deck, 2 Roof Replacements, 1 Interior Alteration, 1 Disaster Restoration and 1 Wall Sign.

The Township received $5,156.88 in real estate transfer tax during the month of October (representing September's transfers). Year to date revenues are $449,893. Penn Towers has not yet sold, but it is expected to sell before the end of the year.

Tax Collectors Report for October 2007:

Balance Collectable – beginning of month	$64,558.62
Additions	252.24
Adjusted Collectable	64,810.86
Less Face Collections for Month	1,873.50
Balance Collectable – End of Month	62,937.36
Total Refunds to date	2,010.40
Face Amount of Collections	1,873.50
Plus Penalties	187.35
Total Cash Collected	$2,060.85

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$17,091.09	Previous Year	$15,949.78	Difference
Current YTD	494,928.41	Previous YTD	479,823.37	$15,105.04

Emergency & Municipal Services Tax:

Current Month	1,978.48	Previous Year	312.00	Difference
Current YTD	286,549.43	Previous YTD	247,144.83	$39,404.60

Mercantile Tax

Current Month	1,705.55	Previous Year	-0-	Difference
Current YTD	1,278,222.09	Previous YTD	1,103,269.99	$174,952.10

Business Privilege Tax:

Current Month	1,441.52	Previous Year	-0-	Difference
Current YTD	180,987.42	Previous YTD	177,430.33	$3,557.09

Mr. Matta's report is on file in the Manager's Office.

The Senate Engineering Company's Report is on file in the Manager's Office.

(7-227) MOVED FIALLA-WILSON to approve the payment of the schedule of bills in the amount of $235,067.37, as presented. The motion was adopted by unanimous roll call vote.

Question on the Motion: Chairman Martinelli confirmed with Commissioners Wilson, Padula and Fialla that all bills had been reviewed and appropriately signed-off on. Each Commissioner replied that they had reviewed and signed-off on their bills.

(7-228) MOVED WILSON-PADULA to accept the recommendation of Chief Guthrie to purchase one (1) Opticom unit from Traffic Products, LLC at a cost of $600. (not including installation), with funds to be drawn from the Emergency Management Fund. The motion was adopted by unanimous roll call vote.

(7-229) MOVED PADULA-COSTA to authorize the expenditure of $600. per Volunteer Fire Department from the Emergency Management Fund for the purchase of one (1) Opticom unit each. The motion was adopted by unanimous roll call vote.

(7-230) MOVED WILSON-PADULA to accept the recommendation of Chief Guthrie to enter into a two (2) year agreement with Hoffman Kennels for animal control, with the cost for 2008 to be $205. per month plus $50.00 per service call; and the cost for 2009 to be $210.00 per month plus $50.00 per service call. The motion was adopted by unanimous roll call vote.

(7-231) MOVED PADULA-FIALLA to approve the budget provided by the Recreation Advisory Committee for the children's Christmas Party - $3,000.00. The motion was adopted by unanimous roll call vote.

(7-232) MOVED COSTA-WILSON to accept the recommendation of the Recreation Advisory Committee to change the name of "Community Days" to "Summer Festival".The motion was adopted by unanimous roll call vote.

(7-233) MOVED PADULA-FIALLA to accept the recommendation of Chief Guthrie and Mr. Matta, Solicitor, authorizing officials to execute a Memorandum of Understanding between the Wilkins Township Police Department and the Woodland Hills School District, outlining the response of the Police Department to incidents at Woodland Hills School facilities, or busses and designating Chief Guthrie, Sergeant Randy Lamb and Sergeant Anthony DeMarco as the liaisons between the Department and the District. The motion was adopted by unanimous roll call vote.

(7-234) MOVED WILSON-COSTA to authorize the preparation and mailing of a final newsletter for 2007, to include the 2008 recycling and refuse removal calendars. The motion was adopted by unanimous roll call vote.

Commissioners' comments:

Mr. Costa: No comments.

Mr. Wilson stated that he too was appalled by the misinformation contained in the political newsletter mailed to Township residents. Mr. Wilson asked Mrs. Bradley whether any Township residents, specifically those named in this letter (Greco, DeRiso or Nese) received a tax abatement. Mrs. Bradley replied that Mr. DeRiso is eligible for a tax abatement because he has constructed a new home on Churchill Road. However, he has not yet made application, which would have to be approved by the Board of Commissioners, at a public meeting, in accordance with the tax abatement ordinance. Neither Mr. Greco or Mr. Nese are eligible for a tax abatement and neither have applied to the Township Mr. Wilson questioned whether the information contained in the political newsletter regarding these tax abatements was a lie and Mrs. Bradley confirmed that there were a number of lies in the newsletter, as has been pointed out this evening. Mr. Wilson directed Solicitor Matta to provide a copy of the Wilkins Advisor to the District Attorney's office and inquire as to whether any criminal and/or elections violations exist.
Mr. Wilson thanked everyone for coming to the meeting and thanked all of our current and past Veterans for their service to our Country.

Ms. Fialla thanked everyone in attendance for coming to the meeting and also thanked our Veterans' for their service.

Ms. Padula echoed Mr. Wilson's sentiments with regards to the political newsletter. He stated that the information contained regarding only Commissioner Fialla being at the scene of the floods on Washington and Brown was false. Maybe he wasn't recognized because he was acting in the capacity of firefighter at the scene but he was there , as were Commissioners Martinelli and Wilson and former Commissioner Greco. Mr. Padula thanked the Veterans for their service and also thanked Mr. Hill and Mr. Knight for their comments this evening; congratulated Dr. Szoko on his recent election to the Board of Commissioners; thanked Mrs. Bradley, Chief Guthrie and Mr. Vargo for their efforts in preparing the 2008 budget and wished everyone a Happy Thanksgiving.

Mrs. Martinelli thanked Mrs. Bradley, Mr. Vargo and Chief Guthrie for their work on the 2008 budget; congratulated Mr. Wilson for the excellent Veteran's Day salute ceremony held at the Elks over the weekend and announced that she was honored to receive the Citizens' of the Year award on behalf of the Century Club at a banquet held over the weekend by the Monroeville Area Chamber of Commerce.

(7-235) MOVED WILSON-PADULA to adjourn. The meeting was adjourned at 7:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, NOVEMBER 19, 2007

The Budget Meeting of Monday, November 19, 2007 was brought to order by President Sylvia Martinelli at 6:00 PM. A quorum was present as follows:

Mrs. Martinelli	Mr. Padula
Ms. Fialla	Mr. Costa
Mr. Wilson (arrived at 6:15 PM)	

Mrs. Bradley advised the Board that there were a few changes to the Budgets as presented last week, as follows: The General Fund budget has been increased by $300,000 to $4,698,242. the Combined Sewer Fund has been increased to $1,510,700 due to the receipt of the ALCOSAN letter indicating a rate increase in 2008 and the Emergency Contingency fund has been increased to $454,100. Mrs. Bradley also reviewed increases in expenses in the following categories during the period 1999-2007: wages, road paving, vehicle fuel, insurance (health care and workers' compensation) and utilities. The Board last raised taxes in 1993.

Commissioners' Comments:

Mr. Padula questioned why Ivy Street, which had been on the list to be paved in 2007, was not included in the 2008 list. Mr. Vargo replied that Ivy Street would have been paved by a contractor – it is not just an overlay. Because of budget constraints, only Sylvia and Sunset were included in the contracted paving for 2008 with all other work performed in-house. Mr. Vargo suggested that Ivy Street be included with the bid specifications to determine the additional costs. Mr. Padula also noted that in the Police tab, Chief Guthrie is requesting funding for a 2007 Ford Crown Victoria. He believes that the Chief is requesting funding for a 2008 Ford Crown Victoria.

Ms. Fialla questioned whether the 2008 budget reflects a $10,000 increase in salary for Mrs. Bradley and Mr. Vargo. Mrs. Bradley responded that the 2008 budget reflects a salary of $76,100 for Bradley and $66,400 for Vargo. Bradley's salary next year, with a projected increase and one additional pay period would have been $70,854.87. Vargo's salary for 2008 would have been $64,960.65. Ms. Fialla also questioned the figures included on the MMO calculation for Taglieri and Luffe. Mrs. Bradley indicated that a mistake was made in the salaries on this page. The accurate salary information for 2008 can be found under the Administration tab, first page. Ms. Fialla also questioned why Mrs. Luffe's hospitalization costs were higher than Ms. Taglieri's. Mrs. Bradley responded that the 2008 MEIT rates indicate that the type of insurance that Ms. Taglieri is receiving (parent-child) is less expensive than the type that Luffe is receiving (husband-wife). Finally, Ms. Fialla questioned whether or not it was appropriate to include additional funds in legal expenses for 2008 and questioned where the payment of Act 511 refunds were taken from the budget. (Capital Reserve)

Mr. Wilson questioned whether all of the Commissioners now were receiving an increase in salary. Mrs. Bradley responded that the former Board of Commissioners adopted an ordinance in July of 2003 that increased all Commissioners salaries to $2,500.00 per year and would be effective for any Commissioner elected/appointed after 2006. At this point, all five of the Commissioners now meet the requirements and will receive $2,500 in 2008. Mr. Wilson questioned whether it was still Ms. Fialla's intention to donate her entire pay to the Fire Departments and stated that this was good since they would receive more money.

Public Comments:

Mr. John Hanlon of 281 Penhurst Drive questioned why Mrs. Martinelli was quoted in the October 25th edition of the Pittsburgh Post Gazette as indicating that the Township was fiscally sound and now today, the Board is looking at a tax increase. Mrs. Martinelli

stated that Mr. Hanlon was fully aware of the reasons why it is now necessary to raise taxes. Mr. Hanlon also questioned why the Township has been carrying over such large surpluses from year to year. Mr. Vargo stated that Mr. Hanlon was aware of the ProCare situation when he was in office. He instructed both Mrs. Ford, the previous manager and Mr. Vargo not to "do anything about" the ProCare funds. This was one of the reasons that Mrs. Ford resigned. Mr. Hanlon stated that he did not budget the money that was received from ProCare because he knew that they were overpaying. Mr. Hanlon also questioned why the Township would spend money to create a Senior Citizen Center. Mr. Hanlon stated that he is a senior citizen and he is not going around with his hand out. He believes that these funds should be reallocated to street paving and that the former Rescue I building should be torn down.

Mr. Michael Szoko of 4 Greyhurst questioned whether it was the intent of this board to raise taxes by one mill in 2008 and then again in 2009. Mrs. Bradley stated that this was a real possibility, given the circumstance. But what needs to be done in 2008 is a real effort at trimming costs. Mr. Szoko stated that he has a few suggestions. First, he will not be participating in the Township's health insurance once he takes office. Those funds will not be used. Second, he believes that the Board must institute a mandatory $10,000 cap on health insurance and couple that with a mandatory $100.00 per month contribution per employee. Any employee wishing to utilize more than $10,000 in health care, would have to buy it themselves. Mrs. Bradley reminded Mr. Szoko that the Township is bound by collective bargaining agreements to provide fully paid health care and questioned whether Mr. Szoko would be willing to arbitrate this issue. Mr. Szoko responded that if that was necessary, then yes. Mr. Szoko also stated that overtime in the Police Department has escalated since 2004 as a direct result of Mrs. Bradley's micromanagement of the department. Mrs. Bradley needs to let Chief Guthrie run the department. He further stated that he does not believe that Bradley's and Vargo's performance warrants a $10,000 increase in pay.

The Budget Meeting was adjourned at 6:50 P.M.

Respectfully submitted.

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, NOVEMBER 19, 2007

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: Budget Meeting of Monday, November 12, 2007
   Regular Meeting of Monday, November 12, 2007
4. Communications: G.F.W.C. Century Club of Wilkins Township
5. Citizens' Comments
6. Showcase East Redevelopment Site – Recommendation from Planning Commission.
7. Review of meeting schedule – 2008 / Authorization to advertise.
8. Review of proposed Local Service Tax Ordinance / Authorization to advertise.
9. Review of proposed 2008 Budget Ordinance / Authorization to advertise.
10. Review of proposed Verizon Cable Franchise Agreement and Ordinance / Authorization to advertise.
11. Announcement: Turtle Creek Watershed meeting – December 7, 2007, 1:00 PM in Wilkins.
12. Commissioners' Comments
13. Adjournment.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, NOVEMBER 19,2007

The Additional Stated Meeting of Monday, November 19, 2007 was brought to order by President Sylvia Martinelli at 7:00 PM. A quorum was present as follows:

Mrs. Martinelli		Mr. Padula
Mr. Wilson	Ms. Fialla	Mr. Costa

(7-236) MOVED PADULA-COSTA to approve the minutes of the Budget Meeting of November 12th and the Regular Meeting of November 12th. With one correction: Under Wilson's comments, please note that Wilson has requested that the Solicitor contact the District Attorney to determine whether any criminal or election violations occurred through the mailing of the Wilkins Advisor. The motion was adopted by unanimous roll call vote.

Communications:

Mrs. Sylvia Martinelli, President of the G.F.W.C. Century Club of Wilkins Township requested permission to hold the Century Club's annual spaghetti dinner in the municipal building on April 13, 2008.

(7-237) MOVED WILSON-FIALLA to approve the request of the Century Club. The motion was adopted by a four to one vote with Mrs. Martinelli abstaining.

Citizens' Comments: None

(7-238) MOVED WILSON-COSTA to accept the recommendation of the Planning Commission, waiving section 148-25(b)(6) of the Land Development Ordinance for the Showcase East Redevelopment Site. The motion was adopted by unanimous roll call vote.

(7-239) MOVED PADULA-WILSON-COSTA to accept the recommendation of the Planning Commission to approve the Land Development and Subdivision application of NAI Acquisition, L.P. for the Showcase East Redevelopment site, with the contingencies outlined in the letter from the Planning Commission to the Board of Commissioners dated November 15, 2007 with one exception: the developer is not required to provide a sidewalk on the Kingston Drive side of his development and the developer agrees to work with the Township to include signage on the retention wall at the corner of Kingston and Route 22 for the Township. The motion was adopted by unanimous roll call vote.

(7-240) MOVED FIALLA-COSTA to authorize the Manager to advertise the meeting schedule for 2008. The motion was adopted by unanimous roll call vote.

(7-241) MOVED WILSON-FIALLA to authorize the manager to advertise proposed Ordinance 983, the Local Service Tax Ordinance The motion was adopted by unanimous roll call vote.

(7-242) MOVED PADULA-WILSON to authorize the manager to advertise proposed Ordinance 984, the 2008 Budget Ordinance, with a one-mill tax increase. The motion was adopted by unanimous roll call vote.

(7-243) MOVED WILSON-COSTA to authorize proposed Ordinance 985, the Verizon Franchise Agreement. The motion was adopted by unanimous roll call vote.

Mrs. Bradley announced that the next meeting of the Turtle Creek Watershed Association is scheduled for Friday, December 7th, beginning at 1:00 PM at the Wilkins Township municipal building. All interested parties are invited to attend. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Costa stated that he hopes that the board will not tear down a good building (the former Rescue I building) that can be put to good use in the community. He disagrees with the comments made by Mr. Hanlon in the budget meeting prior to this meeting.

Mr. Padula stated that he provided the Board with a copy of correspondence from WHEMS in response to a question raised at the November 12th meeting regarding a call at the American Italian Club. The total time from dispatch to arrival was nine minutes, not thirty minutes. It should also be noted that the call did not come in as cardiac arrest, but a man who fell, was conscious and still breathing. This did not change until the ambulance was on-scene. Mr. Padula also stated that the Township had only provided WHEMS with $3,000 in funding so far in 2007 and requested that the Board consider an additional donation of $3,000 and also providing funding for an opti-com unit for WHEMS, as it had for the Volunteer Fire Companies and Police Department. Mr. Padula also requested that the Police Department be directed to assign an officer to report when street lights are out so that Mrs. Taglieri can call them in. There are a number of street Lights that need to be repaired in the Township. He also requested that the information regarding reporting a street light be put into the newsletter that is currently being worked on. Finally, Mr. Padula requested that Ms. Fialla and Mr. Szoko remove their political sign from the front yard of 127 Gardenia Drive (Gibbons residence). As the candidates, they are responsible for their signs and the sign should have been removed within seven days of the election. Mr. Padula believes that the sign has been left in this location out of spite.

(7-244) MOVED PADULA-WILSON to authorize an additional $3,600 in funding to WHEMS. The motion was adopted by unanimous roll call vote.

Ms. Fialla questioned Mr. Hill as to whether or not the Wilkins Township Volunteer Fire Departments have adequate fire equipment to handle the proposed 4 story Marriott Residency Inn. Mr. Hill stated that VFC #3 has an aerial ladder and the Township also relies on the mutual aid agreements that it has with Monroeville and Penn Hills. These departments are called out at the same time as Wilkins for fires within the Route 22 corridor. Ms. Fialla thanked everyone for coming to the meeting this evening and wished everyone a happy Thanksgiving.

Mr. Wilson congratulated Mrs. Martinelli on the birth of her first grandson; commented on the WHEMS call that Mr. Padula researched – it seems like a lot longer when you are waiting for the ambulance than it really is; wished everyone a happy Thanksgiving and reiterated that he wants the Solicitor to review who financed the Wilkins Advisor and who put it together for possible criminal and/or election violations.

Mrs. Martinelli stated that she would like an update on the tasers that the Township requested from the County and advised that the Century Club would be donating an additional $500.00 to the Wilkins Township Disaster Relief Fund. Finally stated that holding her first grandchild – Aiden Owen Behrle – has put everything back into perspective for her. She wished everyone a happy Thanksgiving and good luck hunting. The next meeting of the Board is scheduled for Deeember 10, 2007.

(7-245) MOVED WILSON-COSTA to adjourn. The meeting was adjourned at 8:00 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, DECEMBER 10, 2007

The Budget Meeting of Monday, December 10, 2007 was brought to order by President Sylvia Martinelli at 6:10 PM. A quorum was present as follows:

Mrs. Martinelli		Ms. Fialla
Mr. Wilson	Mr. Padula	Mr. Costa

Mrs. Bradley reported that based upon her estimates, the Township's general fund end of year cash balance should be very close to what has been budgeted for 2008. At this point, there is about $30,000 in "play". The only numbers that the Township has not yet received are those for insurance premium renewals. However, Mrs. Bradley does not anticipate that these premiums will be more than what has been budgeted for 2008. The Combined Sewer Fund 2008 budget has been amended to reflect the fact that a capital expenditure will be made in 2007 instead of 2008 as originally anticipated. The beginning cash balance has been decreased for 2008 by $130,000 and the Capital Expenditures line-item has been decreased by that same amount. Other than that, there are no significant changes from the last budget meeting to report upon.

Citizens' Comments:

Mr. Michael Szoko of #4 Greyhurst stated that we live in a county with 7% sales tax, in a school district with decreasing home values and he believes that we owe it to our taxpayers to cut expenses instead of raising taxes. To that end, he has the following suggestions: Freeze all employee wages in 2008, cut the budget by 4% overall, freeze employee health care benefits at $10,000 per employee and require a $100.00 co-pay per month, decrease attorney's fees to $30,000, collect all delinquent taxes, increase user fees and decrease overtime and compensatory time in the police department. His goal is to shave $350,000 from the budget and he believes that if the Board follows through on these recommendations, that may be possible.

Commissioners' Comments:

Mr. Wilson stated that next month, when Mr. Szoko takes his seat on the Board, he will begin to realize that we have to follow certain rules, like Act 195, Act 111, the parameters established through Collective Bargaining Agreements and Act 205 – which mandates how pension funds must be funded. He has been involved with the Wilkins Township Police Department since the 1960's and has been through the arbitration process on more than one occasion. He has never seen an arbitrator freeze employees wages. Mr. Wilson further stated that during the campaign in November, he kept hearing citizens state that the Township needs to be run like a business. Mr. Wilson disagrees. He believes that the Township needs to be run like a local government. In business, when there is an increase in vehicle fuel, or supplies, that increase is generally passed on to the consumer. In local government, we are forced to downsize again and again to make sure that those increases are not passed on to the taxpayer. Many of the residents who and have no believe that the Township should run like a business have no experience with unions experience with employees in the public sector.

Mrs. Martinelli stated that one of the largest problems that the Township faces this time of the year is overtime. Because the employees must use all allocated time before the end of the year, December represents a difficult month from a scheduling stand point. Added to that, the Township is currently down two officers in the police department, creating an unavoidable overtime situation. Also, this is the time of the year when the Public Works department earns overtime due to snow and ice conditions.

Ms. Fialla said that she believes that the Township must look harder to reduce unnecessary expenses in the 2008 Budget. She does not believe that the Township should raise taxes because it will negatively affect low-income residents of the Township. Ms. Fialla believes that the manager and the assistant manager should job share (i.e., both employees would become part-time) and that one full-time administrative office member should be reduced to part-time. Further, Ms. Fialla believes that the line-item for "tools" in the Public Works Department should be reduced (2008 Budget for that the line-item 430-260 Tools and Minor Equipment: $4,000). Mr. Wilson noted that Ms. Fialla did not make any attempt to reduce expenditures in the Police Department, which represents 35% of budgeted expenses.

Mr. Padula stated that he believes that the Manager, Assistant Manager and Police Chief have done the best job that they could do in paring expenses for the 2008 Budget. The Township has not raised taxes since 1993, but as we all know expenses have increased significantly since that time. The increase in millage is unavoidable if the Board wishes to continue to offer the same services to the community. Although he does not want to pay more either, he recognizes that the cost per home-owner will be roughly $100.00 per year.

The Budget Meeting was adjourned at 6:55 PM.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, DECEMBER 10, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of November 19, 2007
Second Stated Meeting of November 19, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 241,169.19
General Fund Addendum- - - - - -	$ 14,277.34
Combined Sewer Fund - - - - - - -	$ 134,832.83
Emergency Management- - - - - -	$ 660.00
Capital Reserve Fund - - - - - - - -	$ 270.00
TOTAL:	**$391,209.36**

OLD BUSINESS:

1. C.C. Mellor Memorial Library – Authorization of release of funds.

NEW BUSINESS:

1. Bid Opening – Sale of Equipment / Vehicles.

2. PennDot request for assistance – traffic control.

3. Approval of settlement agreement with ProCare subject to the finalization of the preparation and execution of a settlement agreement.

3. Resolution #11-2007 – Manager's Contract.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, DECEMBER 10, 2007

The Regular Meeting of Monday, December 10, 2007 was brought to order by President Sylvia Martinelli at 7:05 PM. A quorum was present as follows:

Mrs. Martinelli		Ms. Fialla
Mr. Wilson	Mr. Costa	Mr. Padula

(7-246) MOVED PADULA-COSTA to approve the minutes of the Budget Meeting of November 19, 2007. The motion was adopted by unanimous roll call vote.

(7-247) MOVED WILSON-FIALLA to approve the minutes of the Second Stated Meeting of November 19, 2007 – with one correction – under Padula's comments, regarding the WHEMS allocation, the year is 2007 not 2008. The motion was adopted by unanimous roll call vote.

Communications:

Mrs. Martinelli presented a check to the Township of Wilkins on behalf of the Century Club in the amount of $500.00 to be placed into the Disaster Relief Fund.

Citizens' Comments:

Mr. N. Leonard Hill of 405 Kingston Drive again reported upon his concerns that newly elected members of the Board of Commissioners may be in opposition to Ordinance No. 976 which provides for the inspection of structures upon transfer of ownership or occupancy. Mr. Hill provided the Board with literature from the Municipality of Penn Hills, and Plum Borough outlining their inspection programs. He also provided the Board with a copy of the check list for occupancy inspections that has been posted on the Township's website since before the ordinance was adopted. In addition, Mr. Hill provided the Board with copies of the BOCA International Training Module and reviewed the purpose for inspections (proper maintenance and protection against fire hazards, safe, unobstructed means of egress; prevention of potential structural problems, building deterioration or unsafe conditions; clean and sanitary buildings and suitable environments for the public to live, visit, work or conduct business) and the consequences of not providing inspections (deterioration of the built environment which could lead to the collapse of buildings; improper maintenance that would impair proper functioning of mechanical, electrical and fire protection equipment; poor or inadequate maintenance which results in a decrease in building value; health hazards due to rubbish, garbage and rat harborage and blocking of exits which could cause a delay in emergency egress). Finally, Mr. Hill provided the Board with a copy of Ordinance No. 380 which was adopted by the Wilkins Township Board of Commissioners in 1966, This ordinance provided for occupancy inspections. Mr. Hill firmly believes that these inspections aid in the upkeep of properties and the safety of residents and hopes that the Board will not eliminate this program.

Commissioners Wilson and Padula both praised Mr. Hill for the tremendous job he does for Wilkins Township and thanked him for his continued hard work.

Reports: (Were read)

Police Report for November 2007:

	2006	2007
Total Police Calls Logged	256	297
Total Criminal Offenses Reported	31	33
Criminal Arrests/Persons Charged	21	18
Criminal Offenses Cleared	14	24
Traffic Citations Issued	23	42
Parking Tags Issued	8	4

Parking Citations Issued	2	-0-
Alarm Fees/Fines	$1,090.00	$1,181.00
Total Monies Collected – November	$4,887.63	$7,815.85

Commissioner Martinelli requested that Mrs. Bradley advise Chief Guthrie that she wants an update on the tasers. Commissioner Padula requested that Mrs. Bradley advise Chief Guthrie that he wants an update on the street lights that are out in the Township.

Mr. Paul Vargos' DPW Report is on file in the Manager's Office.

Commissioner Padula requested that Mrs. Bradley send a note to Paul Costa to advise him that the signs and markings have been placed on Brown Avenue and Leax Lane in response to his recent request.

WTVFD #! Reported the following:
12 Fires - man-hours 55, 3 Practices – man-hours 76, 1 Meeting – man-hours 27 and 1 Training Session – man-hours 12. Total monthly man-hours 173.

WTVFD #3 Reported the following:
10 Fire Calls – man-hours 69.16, 3 Training Sessions – man-hours 76, and 13 Special Details – man-hours 233.05. Total monthly man-hours 383.21.

The WHEMS November 2007 Report is on file with the Fire Departments.

Building Permits issued during November 2007:
1 Interior Alteration – P/C E LLLP – Bldg 3 – Cost $15,500.
1 Entire Roof – P/C E LLLP – Bldg 4 – Cost $75,840.
1 Sun Room – 311 Braddsley – Cost $11,400.
1 Roof over Porch – 336 Delaney – Cost $4,000.
1 New Home – 1625 Vineseian Place – Lot 7 – Cost $150,000.
2 Signs

The total amount of transfer tax collected during the month of November 2007 (representing October deed transfers) was $3,357.48. Total year to date collections are $453,250.69, or 260.94% of budget.

Tax Collectors Report for November 2007:

Balance Collectable – beginning of month	$62,937.36
Deductions (exonerations)	-1,934.26
Adjusted Collectable	61,303.10
Less Face Collections for month	4,914.70
Exonerations (refunds this month)	78.34
Balance Collectable – end of month	56,088.40
Total refunds to date	2,088.74
Face amount of Collections	4,914.70
Plus Penalties	466.46
Less: Discounts	5.01
Total Cash Collected	5,376.15

PA Municipal Services – Act 511 Tax Report:

Earned Income Taxes:

Current Month	$ 68,962.58	Previous Year	$ 62,228.24	Difference
Current YTD	563,890.99	Previous YTD	542,051.61	$21,839.38

Emergency & Municipal Services Tax:

Current Month	14,260.78	Previous Year	27,836.97	Difference
Current YTD	300,810.21	Previous YTD	274,981.80	$25,828.41

Mercantile Tax:

Current Month	-0-	Previous Year	-0-	Difference
Current YTD	1,278,222.09	Previous YTD	1,103,269.99	$174,952.10

Business Privilege Tax:

Current Month	1,160.42	Previous Year	4,715.10	Difference
Current YTD	182,147.84	Previous YTD	182,145.43	$ 2.41

The Solicitor's Report is on file in the Manager's Office.

Commissioner Wilson questioned whether Mr. Matta had met with the District Attorney regarding the Wilkins Advisor. Mr. Matta stated that he has spoken and corresponded with the District Attorney and will be meeting with him as soon as their schedules allow.

Mr. William Stewarts' 2007 Christmas Party Budget and Expenses Report is on file in the Manager's Office.

The Senate Engineering Company Report is on file in the Manager's Office.

Mrs. Bradley questioned whether Mr. McKeever and Mr. Matta had received and agree with the memorandum recently completed by Mr. Vargo regarding the Penn Hills boundary dispute. Both Mr. Matta and Mr. McKeever acknowledged receipt and agreement and requested that Mrs. Bradley forward a copy of the memorandum to Penn Hills. After the holidays, a meeting of Township officials will be convened, followed by another meeting with Penn Hills.

(7-248) MOVED FIALLA-PADULA to approve the Schedule of Bills in the amount of $391,209.36 as presented. The motion was adopted by unanimous roll call vote.

Question on the motion: Mrs. Martinelli confirmed with all Chairpersons that they had reviewed and signed-off on all bills prior to the meeting. All Commissioners confirmed that they had done so.

(7-249) MOVED WILSON-COSTA to authorize the disbursement of $1,000. to C.C. Mellor Memorial Library, as agreed to at the October 30, 2006 meeting of the Board, representing the Township's contribution for 2007. The motion was adopted by unanimous roll call vote.

Bid Opening:

The Township advertised for sealed bids for the sale of a 2001 Ford Crown Victoria, a 1998 Ford Crown Victoria and a 1996 4x4 Explorer. One bid was received, opened and read at the meeting:

Gaudino Brothers, LLC,D/B/A Rogers Auto Sales, 46300 Walnut Street, Unit 3, Rogers, Ohio, 44455: Bid on 2001 Ford Crown Victoria: $1,120.00: Bid on 1998 Ford Crown Victoria: $430.00; bid on 1996 Explorer: $320.00; Bid for all three units: $1,870.00.

(7-250) MOVED WILSON-PADULA to reject the bid and authorize the Solicitor to review the possibilities of donating these vehicles to the Salvation Army. The motion was adopted by a 4 to 1 vote with Mrs. Martinelli voting "NO".

(7-251) MOVED WILSON-COSTA to table the approval of a settlement agreement with ProCare subject to the finalization of the preparation and execution of a settlement agreement. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 11-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROVING AN AGREEMENT BETWEEN THE TOWNSHIP OF WILKINS AND REBECCA BRADLEY, MANAGER AND AUTHORIZING THE APPROPRIATE OFFICIALS TO EXECUTE THE AGREEMENT.

(7-252) MOVED WILSON-PADULA to approve Resolution No. 11-2007. The motion was adopted by a 4 to 1 vote with Ms. Fialla voting "NO".

Question on the motion: Commissioner Fialla questioned each Board member as to whether they had seen Resolution #11-2007 prior to this evening. Each Board member responded that they had not, however, they had been discussing the manager's contract in executive session for more than a month. Mr. Matta indicated that this document represented what the Board of Commissioners directed him to prepare at the last executive session

(7-253) MOVED COSTA-WILSON to cancel the budget meeting scheduled for December 17, 2007 at 6:00 PM. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Ms. Fialla congratulated the Recreation Advisory Board on another successful event. She unfortunately was not able to attend the party due to a death in her spouse's family. Ms. Fialla also thanked the members of the audience for their attendance at the meeting.

Mr. Padula once again thanked Mrs. Bradley, Chief Guthrie and Mr. Vargo for the time and effort put into the preparation of the 2008 budget. He further congratulated Mrs. Bradley on her new contract and the well-deserved increase included in it. Mr. Padula stated that he was out of town on Friday and was therefore unable to attend the Christmas Party but understands that it was very successful. He thanked the Recreation Advisory Board and the Public Works Department for all of their hard work.

Mr. Costa thanked the audience for their attendance at the meeting. Further, Mr. Costa stated that he was in attendance at the Township's first Light-Up-Night and Christmas Party for the children. It was an amazing success and certainly highlighted the need of the community for a larger facility to accommodate the residents and their children.

Mr. Wilson commented that he is happy to see Don McConnell in the audience and appreciates his continued interest in the affairs of the Township. He also stated that he is looking forward to Mr. Szoko coming on to the Board of Commissioners and thanked Mr. Hill for all of his hardwork.

Mrs. Martinelli reported on the Turtle Creek Water Shed Association meeting that she attended with two other commissioners and the manager and several residents of the community on Friday, December 7th. She also stated that the light up night sponsored by the Recreation Advisory Board was a tremendous success and stated that there are members in the audience from Volunteer Fire Company #1 who are selling luminary kits for $8.00 if anyone is interested. Mrs. Martinelli thanked everyone for their attendance at the meeting this evening and stated that the next meeting of the Board of Commissioners is scheduled for Monday, December 17, 2007.

(7-254) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley, Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, DECEMBER 17, 2007

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of December 10, 2007
Regular Meeting of December 10, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS

AUDITOR'S REPORT – 2006

SCHEDULE OF BILLS:

General Fund	$16,329.45
Capital Reserve Fund	$ 38.64
Combined Sewer Fund	$ 1,535.81
Total Schedule of Bills:	**$17,903.90**

1. Ordinance Number 983 – Local Service Tax Ordinance
2. Ordinance Number 984 – 2008 Budget Appropriations
3. Ordinance Number 985 – Verizon Franchise Agreement
4. Resolution #12-2007 – Authorizing an amendment to Vargo Employment Agreement.
5. Resolution #13-2007 – Authorizing the donation of vehicles.
6. Resolution #14-2007 – Authorizing a Settlement Release and Agreement with Pro Care.
7. Penn Dot Traffic Detail.
8. Discussion of proposed meeting date - Presentation of Police Regionalization Study.
9. Discussion of Reorganization Meeting

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, DECEMBER 17, 2007

The Additional Stated Meeting of Monday, December 17, 2007 was brought to order by President Sylvia Martinelli at 7:00 PM. A quorum was present as follows:

Mrs. Martinelli		Mr. Padula
Mr. Wilson	Mr. Costa	Ms. Fialla

(7-255) MOVED PADULA-WILSON to approve the minutes of the Budget Meeting of December 10, 2007 and the Regular Meeting of December 10, 2007. The motion was adopted by unanimous roll call vote.

Question on the Motion: Ms. Fialla questioned the minutes from the regular meeting, specifically, the motion on Resolution #11-2007. Last week, her copy of the resolution indicated that it was Resolution #10-2007, but the minutes say it is #11-2007. Mrs. Bradley stated that there was a typographical error on the copies of the resolution that the Board received, which she indicated last week at the meeting. The correct Resolution number, as reflected on the Agenda and in the minutes from the meeting is Resolution #11-2007.

Citizens Comments:

Mr. Warren Marvin of 3513 Ridgewood Drive registered a complaint about 3518 Ridgewood Drive. The property is inhabited by a number of individuals who appear to be employees of the property owner, who resides in Maryland. He is concerned about the number of occupants – as many as eleven – residing in the home. He has been in touch with Mr. Hill and is aware that Mr. Hill is following up on this issue, but just wanted to make sure that the Board of Commissioners was aware of this situation, as well as the same situation on Kingston Drive.

Mr. Michael Szoko of 4 Greyhurst Drive questioned the severance pay provisions included in the manager's contract, which was approved by the Board at the meeting of December 10th. Although Mr. Szoko indicated that he was speaking about managers in general, he specifically questioned the provisions of the manager's severance pay clause, which was then read publicly by Commissioner Fialla. Mr. Szoko stated that he cannot believe that the Board would approve this type of contract which basically saddles the Towship with a manager who may under perform during her tenure. He also specifically questioned Mrs. Bradley as to who negotiated this contract on her behalf and also on behalf of the Township

Ms. Cheryl Stanton of 103 Peffer Road publicly thanked Commissioner Sylvia Martinelli for all of her service and efforts as a member of the Board of Commissioners. She stated that although she is a Republican, and wanted to see republicans elected to the Board of Commissioners, she is truly embarrassed by the way in which the republicans ran the campaign to be elected. Following her statements, the Century Club presented Mrs. Martinelli with a bouquet of flowers as a way to thank her for her public service.

Auditor's Report:

Mr. Robert Tomasic presented the 2006 Auditor's Report of the financial condition of the Township. This report may be reviewed at the office of the Township Manager during normal business hours.

(7-256) MOVED WILSON-COSTA to accept the 2006 Audit as presented. The motion was adopted by unanimous roll call vote.

(7-257) MOVED FIALLA-PADULA to approve the supplemental schedule of bills, as presented in the amount of $17,903.90. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 983

AN ORDINANCE OF THE COMMISSIONERS OF THE TOWNSHIP OF WILKINS ENACTING A TAX FOR GENERAL REVENUE PURPOSES IN THE AMOUNT OF FIFTY-TWO DOLLARS ($52.00) PER YEAR UPON THE PRIVILEGE OF ENGAGING IN AN OCCCUPATION WITHIN THE LIMITS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA; SAID TAX TO BE PAID BY ANY INDIVIDUAL EXERCISING SUCH PRIVILEGE; EXEMPTING THEREFROM INDIVIDUALS DERIVING LESS THAN TWELVE THOUSAND DOLLARS ($12,000.00) PER YEAR, OR IF SAID INDIVIDUALS ARE UNDER EIGHTEEN (18) YEARS OF AGE; PROVIDING FOR ITS COLLECTION; IMPOSING ON EMPLOYERS THE DUTY OF COLLECTING SAID TAX FROM EVERY INDIVIDUAL IN THEIR EMPLOY SUBJECT TO SAID TAX COLLECTOR; CONFERRING AND IMPOSING POWERS AND DUTIES OF ADMINISTRATION ON THE TAX COLLECTOR; AND IMPOSING PENALTIES FOR THE VIOLATION THEREOF.

(7-258) MOVED WILSON-PADULA to read Ordinance Number 983 for the first time, by title only.

(7-259) MOVED FIALLA-COSTA to accept the first reading of Ordinance Number 983.

(7-260) MOVED FIALLA-PADULA to read Ordinance Number 983 for the second time by title only.

(7-261) MOVED FIALLA-WILSON to adopt Ordinance Number 983.

Motions 7-258 through 7-261 were adopted by unanimous roll call vote.

ORDINANCE NO. 984

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2008 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2008.

(7-262) MOVED WILSON-COSTA to read Ordinance No. 984 for the first time.

(7-263) MOVED WILSON FIALLA to accept the first reading of Ordinance No. 984.

(7-264) MOVED PADULA-WILSON to read Ordinance No. 984 for the second time, by title only.

Motions 7-262 through 7-264 were adopted by unanimous roll call vote.

(7-265) MOVED COSTA-WILSON to adopt Ordinance No. 984. The motion was adopted by a four to one vote with Ms. Fialla voting "NO".

ORDINANCE NO. 985

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE TOWNSHIP AND VERIZON PENNSYLVANIA, INCORPORATED.

(7-266) MOVED WILSON-FIALLA to read Ordinance No. 985 for the first time by title only.

(7-267) MOVED WILSON-COSTA to accept the first reading of Ordinance No. 985.

(7-268) MOVED WILSON-FIALLA to read Ordinance No. 985 for the second time by title only.

(7-269) MOVED WILSON-COSTA to adopt Ordinance No. 985.

Motions 7-266 through 7-269 were adopted by unanimous roll call vote.

RESOLUTION NO. 12-2007

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE TOWNSHIP OF WILKINS AND PAUL VARGO, ASSISTANT MANAGER/SUPERINTENDENT OF PUBLIC WORKS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO EXECUTE THE AGREEMENT.

(7-270) MOVED WILSON-COSTA to read Resolution No. 12-2007. The motion was adopted by unanimous roll call vote.

(7-271) MOVED WILSON-COSTA to adopt Resolution No. 12-2007. The motion was adopted by a 4 to 1 vote with Ms. Fialla voting "NO"

Question on the Motion: Commissioner Padula questioned whether the Board would be provided a copy of the amendment to Mr. Vargo's contract for review and whether this amendment was specific to an increase in base pay only. Mrs. Bradley stated that she would provide the Board with a copy of the amendment which is to be prepared by Mr. Matta and further affirmed that the amendment only concerned an increase in base pay.

RESOLUTION NO. 13-2007

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, DESIGNATING ONE (1) NINETEEN NINETY EIGHT (1998) FORD CROWN VICTORIA AND ONE (1) NINETEEN NINETY SIX (1996) FORD EXPLORER TO BE DONATED TO THE SALVATION ARMY, PURSUANT TO SECTION 1501 OF THE FIRST CLASS TOWNSHIP CODE.

(7-272) MOVED PADULA-COSTA to read Resolution No. 13-2007 by title only.

(7-273) MOVED PADULA-COSTA to accept Resolution No. 13-2007.

(7-274) MOVED FIALLA-PADULA to recess into Executive Session to confer with the Solicitor on the ProCare settlement matter. The motion was adopted by unanimous roll call vote.

(7-275) MOVED COSTA-WILSON to reconvene the meeting. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 14-2007

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE PROPER TOWNSHIP OFFICIALS TO ENTER INTO A SETTLEMENT AND RELEASE AGREEMENT WITH PROCARE PHARMACY DIRECT, INC.

(7-276) MOVED WILSON-PADULA to read Resolution No. 14-2007 by title only. The motion was adopted by unanimous roll call vote.

(7-277) MOVED FIALLA-COSTA to accept Resolution No. 14-2007, with the following amendments: Paragraph 10: The Township retains the right to continue auditing the enumerated companies; Paragraph #11: This agreement is subject to the disclosure of Company X, Y and Z prior to final execution of any Settlement Release and Agreement unless waived by the Manager The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Ms. Fialla stated that she recognizes that there are problems in the Township with the finances and that was why she was not in favor of the 2008 Budget. She is against management raises and is concerned with the manager's contract and the severance pay.

(7-278) MOVED FIALLA - to rescind Resolution #11-2007 (Managers' Contract) - Motion died for a lack of a second.

Ms. Fialla thanked everyone for coming to the meeting and wished everyone a happy, healthy and safe holiday season.

Mr. Padula addressed Commissioner Martinelli by stating that it has been a pleasure working with her for the last four years and he hopes that she will continue to work with the Century Club. He believes that Mrs. Martinelli has been instrumental in her work with the Recreation Advisory Board and he also hopes that she will continue to work with that Board. Mr. Padula addressed the audience and wished everyone a Merry Christmas and a Happy New Year.

Mr. Costa stated that it has been a pleasure working with Commisssioner Martinelli for the last few years on the Recreation Advisory Board and recently as a fellow Commissioner. He also wished everyone Happy Holidays.

Mr. Wilson thanked Commissioner Martinelli for her hard work for the last four years. He also reminded her that she needs to stick around – we will find something for her to do – he hopes that she will keep her hands in the Township's affairs. Mr. Wilson also commented on the increases in salaries that were given to the Manager and Assistant Manager and stated that he believes that they deserve the raises. He also stated that he hopes that when Mr. Szoko comes onto the Board, he looks at the big picture.

Mrs. Martinelli thanked the residents of the Township for electing her to office and stated that she has been very proud to serve them for last four years. She acknowledged the police officers, public works employees, office staff, Engineer and Solicitor, Manager and Assistant Manager for the dedication and hard work over the last four years. She also recognized the tremendous efforts of the Recreation Advisory Committee in finally getting Community Days – now the Summer Festival self-sufficient. Finally, Mrs. Martinelli thanked her colleagues for allowing her to come along for the ride and stated that as the Board is aware, it does not take one Commissioner to move the Township forward, but a team of Commissioners.

(7-279) MOVED WILSON-FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REORGANIZATION MEETING, MONDAY, JANUARY 7, 2008

The Reorganization Meeting of Monday, January 7, 2008 was brought to order by Vice-President William G. Wilson at 7:00 PM. A quorum was present as follows:

Mr. Wilson		Mr. Costa
Mr. Padula	Mr. Szoko	Ms. Fialla

Certification and Oath of Office
Judge Edward J. Borkowski, Allegheny County Court of Common Pleas administered the oath of office to Sharyn A. Fialla.

Recess –

The Board recessed for fifteen minutes, awaiting the arrival of Magisterial District Judge Susan Evashavik, who had been delayed.

Certification and Oath of Office:

Magisterial District Judge Susan Evashavik administered the oath of office to Paul G. Padula and Michael E. Szoko.

Public Comments:

There were no public comments offered at this time.

(8-01) MOVED COSTA-PADULA to open nominations for the selection of a President of the Board of Commissioners. The motion was adopted by unanimous roll call vote.

Nomination for President of the Board of Commissioners

Commissioner Costa nominated Commissioner William G. Wilson. There were no further nominations and nominations were thus closed.

(8-02) MOVED PADULA-COSTA to appoint Commissioner William G. Wilson. to the position of President of the Board of Commissioners. The motion was adopted by a 3-2 vote with Ms. Fialla and Mr. Szoko voting "NO"

(8-03) MOVED SZOKO-COSTA to open nominations for the selection of a Vice-President to the Board of Commissioners.. The motion was adopted by unanimous roll call vote

Nomination for Vice-President of the Board of Commissioners

Commissioner Szoko nominated Commissioner Fialla. Commissioner Costa nominated Commissioner Padula. There were no further nominations and nominations were thus closed.

(8-04) MOVED SZOKO-COSTA to appoint Commissioner Fialla to the position of Vice-President of the Board of Commissioners. The motion was defeated by a three to two vote with Mr. Costa, Mr. Padula and Mr. Wilson voting "NO"

(8-05) MOVED COSTA-WILSON to appoint Commissioner Padula to the position of Vice-President of the Board of Commissioners The motion was adopted by a three to two vote with Mr. Costa, Mr. Padula and Mr. Wilson voting "YES"

(8-06) MOVED PADULA-COSTA to close all nominations. The motion was adopted by unanimous roll call vote.

President Wilson made the following appointments:

FINANCE: Michael Szoko, Chair; Joseph Costa, Paul Padula
POLICE: Paul Padula, Chair; Michael Szoko, Joseph Costa
PUBLIC WORKS: Joseph Costa, Chair; Sharyn Fialla, Paul Padula
RECREATION: Sharyn Fialla, Chair; Joseph Costa, Paul Padula

(8-07) MOVED PADULA-COSTA to appoint the law firm of Dodaro, Cambest and Associates as Solicitor for the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(8-08) MOVED FIALLA-COSTA to appoint William McKeever as Engineer for the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(8-09) MOVED PADULA-FIALLA to appoint Mr. N. Leonard Hill as Fire Marshal for the term of two (2) years. The motion was adopted by unanimous roll call vote.

(8-10) MOTION PADULA-FIALLA to appoint Paul Romanelli as Deputy Fire Marshal for VFD #1; Nick Slobodnyak as Deputy Fire Marshal for VFD #3 and William McElheny as Deputy Fire Marshal for VFD #4. The motion was adopted by unanimous roll call vote.

(8-11) MOVED COSTA-FIALLA designating PNC Bank as a Depository for the Township of Wilkins. The motion was adopted by a 4 to 1 vote with Mr. Padula abstaining (employee of PNC).

(8-12) MOVED PADULA-FIALLA designating the PA Local Government Investment Trust (PLGIT) as a Depository for the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(8-13) MOVED COSTA-PADULA designating the Woodland Hills Progress, the Pittsburgh Post-Gazette and the Pittsburgh Tribune Review as the newspapers for legal notices. The motion was adopted by unanimous roll call vote.

Appointments of Representatives:

Commissioner Wilson made the following appointments:

Turtle Creek Valley Council of Governments: Joseph Costa and William G. Wilson
Commissioner Liaison to the Allegheny County Emergency Operations Center:
Paul Padula
Woodland Hills Emergency Service Board: Paul Padula
3 Rivers Wet Weather Demonstration Program Board: Sharyn Fialla & Michael Szoko
Turtle Creek Water Shed Association: Joseph Costa and Sylvia Martinelli.

(8-14) MOVED PADULA-FIALLA to appoint Ralph Keller to a three year term on the Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

(8-15) MOVED COSTA-PADULA to appoint Steve Farris to a five year term on the Planning Commission. The motion was adopted by unanimous roll call vote.

(8-16) MOVED COSTA-PADULA to appoint Angie Giallereto to the Vacancy Board for a term of one year. The motion was adopted by a three to two vote with Ms. Fialla and Mr. Szoko voting "NO".

(8-17) MOVED PADULA-COSTA to appoint Charles Weisberg to the Industrial Development Authority for a term of five years. The motion was adopted by unanimous roll call vote.

Chairman Wilson directed the manager to notify the public that there are two unfilled positions available on the Industrial Development Authority Board and anyone interested in a position should submit a written request for appointment.

(8-18) MOVED PADULA-COSTA to appoint Patricia Kaye to the position of Civil Service Board – Alternate for a term of six (6) years. The motion was adopted by unanimous roll call vote.

(8-19) MOVED PADULA-COSTA to appoint Sylvia Martinelli to the position of Civil Service Board – Alternate for a term of six (6) years. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Commissioners Comments:

Mr. Padula thanked the residents who voted to re-elect him to the position of Commissioner. He stated that he has been a Commissioner now for eight years and he has learned an awful lot. He is here for the next four years and is at the service of the public. He sincerely thanked the public for continuing to put their trust in him and thanked Susan Evashavik for administering the oath of office.

Mr. Szoko stated that he was honored and humbled to represent the Township of Wilkins. He lives in Wilkins and has a business here as well. He realizes that he was handed a set of keys and a car. He does not own the keys or the car. He promises to keep the car clean and safe.

Ms. Fialla thanked Judge Borkowski for administering the oath of office and thanked the residents for voting to re-elect her to the position of Commissioner. She is working for the public and welcomes the opportunity to continue to serve.

Mr. Costa congratulated the newly elected members of the Board of Commissioners.

Mr. Wilson thanked the audience for their patience this evening and thanked Judge Borkowski and Susan Evashavik for administering the oath of office.

The Reorganization Meeting was adjourned at 8:00 PM.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JANUARY 07, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, December 17, 2007

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - -	$ 68,199.60
General Fund Addendum - - - - -	$ 51,022.58
Combined Sewer Fund - - - - - - -	$ 57.68
Combined Sewer Addendum - - -	$ 82,532.39
Capital Reserve Fund - - - - - - - -	$ 500.00
TOTAL:	**$202,311.25**

OLD BUSINESS:

1. Request ratification of the action of the manager to bind insurance coverage with Seubert & Associates for Workers' Compensation through Penn Prime for the year 2008 at a cost of $179,192 effective January 1, 2008.

2. Request ratification of the action of the manager to bind insurance coverage with the Seubert & Associates for property, inland marine, general liability, automobile, law enforcement and public officials liability through Selective Insurance for the year 2008 at a cost of $63,541, effective January 1, 2008.

3. Settlement Agreement – Hearn v. Wilkins Township, et al.

4. Recommend rescinding Resolution #13-2007 – donation of vehicles to the Salvation Army - and adopting Resolution #1-2008 – donation of vehicles to Goodwill.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JANUARY 07, 2008

5. Traffic control – Route 22 project.

NEW BUSINESS:

1. Resolution Number 2-2008 – Appointment of Auditor.

2. Request for authorization to increase the pay rates for Administrative staff (Franc, Luffe, Hill, and Taglieri, Palmieri) and Crossing Guards by 3%, as proposed and adopted in the 2008 Budget, effective January 1, 2007, pending the outcome of Collective Bargaining with the Maintenance Employees Union.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JANUARY 7, 2008

The Regular Meeting of Monday, January 7, 2008 was brought to order by President William Wilson at 8:00 PM. A quorum was present as follows:

Mr. Wilson		Mr. Padula
Mr. Costa	Mr. Szoko	Ms. Fialla

(8-20) MOVED PADULA-COSTA to approve the minutes of the Second Stated Meeting of December 17, 2007. The meeting was approved by unanimous roll call vote.

Communications:

None

Citizens' Comments:

1. Jason Petri of 519 Lucia Drive reported on the fire alarm system at the Wilkins Primary School, in the absence of Mr. Hill. He stated that the fire alarm is still not activated in accordance with the code requirements of the Township. Mrs. Bradley has advised Mr. Hill that if the School District does not comply, he will have no choice but to cite them. He also requested, on behalf of the Fire Departments, that the Board schedule a public safety committee meeting.

2. John Gibbons of 127 Gardenia Drive asked the solicitor how the manager's contract was negotiated and whether it was a legal document. Mr. Cambest stated that he cannot comment on personnel issues. However, the manager's contract was similar to an "early-bird" negotiation, due to the fact that the Board and Mrs. Bradley chose to negotiate a new contract, prior to the expiration of the existing one. There were only a handful of issues that were negotiated. He indicated that the contract is legal under the circumstances in which it was done.

   Mr. Gibbons then requested information regarding the total amount of legal fees expended by Wilkins Township in defense of the Hearn litigation. Mr. Cambest stated that the Board of Commissioners is unable to comment on the Settlement Agreement in the Hearn matter. However, Mr. Gibbons may make a request for public information at the manager's office

   Mr. Gibbons then asked Commissioner Wilson and Commissioner Padula how they could justify extending the manager's contract and increasing her wages while at the same time, raising real estate taxes. Commissioner Wilson responded that the Manager's salary was increased in order to make her salary compatible with the earnings of other Township employees and other managers from neighboring communities. The reason that he agreed to the grant of severance pay was to try to put a stop to newly-elected Board members, whose main purpose for becoming a Commissioner was to fire the manager, from being able to do so. In addition, Commissioner Wilson stated that Mr. Gibbons has been coming to meetings now for the past year with the sole purpose of personally attacking the manager and the assistant manager due to his personal problems with them. He believes that Mr. Gibbons should leave his personal problems on Gardenia Drive and stop coming to the meeting only to further a personal vendetta.

   Mr. Gibbons responded that he is not advancing a personal vendetta, but is trying to present an argument in a business-like manner. He is concerned that the agreement that the Board approved with the manager has hamstrung future boards.

If a future board wants to get out of this contract, it cannot. This is a $500,000 contract, assuming $100,000 in salary and benefits annually for five years. For a town that is reeling from the ProCare appeal and after having just raised taxes, he does not think it is fair that this Board has hamstrung future boards. Mr. Wilson responded that he is aware that a previous Board of Commissioners adopted Resolution 14-01, which requires the Township to provide the Chief of Police with the same benefits as received by the members of the Wage Policy Committee. In addition, a previous Board of Commissioners agreed to borrow $1,000,000. This also committed future boards.

Commissioner Padula stated that the reason that he approved the Manager's contract is because he wants to keep her in Wilkins. She is a good manager and we want to make sure that she stays in Wilkins Township.

3. Kelly Wilson of 400 Dorothy Street welcomed the newly elected members of the Board of Commissioners. She stated that she noted that when Sylvia Martinelli was nominated for positions, that two of the Board members voted no for her appointment. However, she also noticed that those other Board members voted no for her appointment. However, she also noticed that those other Board members did not have any other individuals to nominate for those positions. Sylvia Martinelli has been an asset to the Township. She is a member of the Century Club and has donated an enormous amount of her time to the Township. Ms. Wilson stated that she is tired of hearing people sit around and complain. In her opinion, if you want to sit around and complain instead of getting involved, then you're worthless.

4. David Kemp of 340 Frazier Drive stated that he does not have a problem with the Township Manager receiving a raise in pay. However, he is taken aback by the fact that the manager's pay is being compared to other employees, such as his pay. Mr. Kemp stated that he worked over 300 hours of overtime in 2007 and he is required to work holidays as well. That is why his earnings were as high as they were. Every hour that he was at the Township, he was working. Commissioner Padula stated that he was one of the Commissioners who interviewed Mr. Kemp for his position as a police officer and he specifically remembers asking Mr. Kemp whether he would have a problem working holidays. Mr. Kemp knew what type of job he was taking when he signed on. The employees of the public works department also understand that they may be out plowing snow on a holiday, or in the middle of the night. In addition, Mr. Padula is a volunteer fire member. He has been called away from dinner on holidays to serve in that capacity and has received no pay. It is not fair to compare the job of a police officer to that of a manager or that of a public works department employee. Everyone has different duties and requirements and everyone should be justly compensated for their work. He believes that the Manager is now being justly compensated for her work in the Township.

   Commissioner Wilson thanked Mr. Kemp for speaking at the meeting. He stated that Mr. Kemp is a man after his own heart because as a police officer, Mr. Wilson was also very vocal and addressed the Board on a number of occasions. Mr. Wilson questioned how the morale in the department was and Mr. Kemp responded that the morale was good.

5. Mr. James Dick of 815 Elizabeth Street asked the solicitor if the Manager's contract was legally negotiated to which Mr. Cambest replied in the affirmative. Mr. Dick then asked whether the manager's contract was valid and Mr. Cambest again replied in the affirmative.

   Mr. Dick then stated that he understands that the reason that the Board raised taxes and gave the manager a raise was to bring her up to the level of other managers in the area. He equates that to saying that if the other managers jump off a bridge, then the Township manager should too. Commissioner Padula again

stated that the reason that he approved Mrs. Bradley's contract was to keep her in Wilkins and to make sure that she stays. He is aware of a number of surrounding communities that have had problems retaining good managers. The stability of the administrative function of the Township is a key concern and he wants to ensure that management is in place to address that concern. Mr. Dick stated that he agrees that stability is important. Commissioner Wilson asked Mr. Dick whether he knew anything about who sent out the Wilkins Advisor. Mr. Dick stated that the only thing that he knows is that the Republican Party had nothing to do with it. That is all that he knows. Commissioner Wilson stated that he has called for an investigation by the District Attorney's office into this newsletter.

6. Camille Baldasare of 301 Sunset Drive stated that she is a new resident to Wilkins Township. She grew up in Wilkins, but has been gone for a number of years. She does not have an understanding of the underlying political issues driving the Township, but having read the newspaper, she too is concerned about the $10,000 raise that the Manager received. She also stated that she believes that it is improper of members of the Board of Commissioners to attack residents who choose to attend meetings and speak publicly on issues. She believes that the Board should welcome residents to speak at their meetings, not attack them.

7. Michelle Lucas of 331 Frazier Drive questioned what the manager's salary for 2008 is. Mrs. Bradley responded that her 2008 salary is $77,500. Ms. Lucas then asked what other managers in the area are making. Commissioner Fialla responded that it varies by community. The numbers are all over the board.

8. Mr. Hanlon of 281 Penhurst Drive questioned when the manager's contract became effective. Commissioner Fialla stated that the effective date is January 1, 2008. Mr. Hanlon stated that it is his opinion and belief that the manager's salary should have been the subject of an ordinance adopted by the Board in accordance with the Township Code. The Township cannot amend an ordinance with a resolution, as it has done in this case. Mr. Cambest responded that the Township adopted a resolution, approving Mrs. Bradley's contract. The Township also passed a budget ordinance. As a part of that budget ordinance, Mrs. Bradley's salary was approved.

   Commissioner Szoko stated that the positions of Manager and Chief of Police are two very high-profile positions in the Township. He welcomes residents to attend meetings of the Board to express their views and tell the Board what they are thinking.

Reports:

Police Report – December 2007:

	2006	2007
Total Police Calls Logged	274	282
Total Criminal Offenses Reported	39	31
Criminal Arrests/Persons Charged	24	7
Criminal Offenses Cleared	17	17
Traffic Citations Issued	20	27
Parking Tags Issued	3	9
Parking Citations Issued	4	2
Alarm Fees/Fines	3,429.00	314.00
Total monies collected during December	5,865.54	4,531.96

Commissioner Padula requested that the Chief advise the officer handling street lights that were out that there are at least three street lights on Brown Avenue, between Roland Road and Washington Avenue which have been out for some time. Also, there is one streetlight out at the VFC #3.

Mr. Paul Vargo's Public Works Report is on file in the Manager's Office.

Commissioner Padula requested that Mrs. Bradley notify Mr. Vargo that one of the newly planted trees at Lions Park fell over in a recent windstorm and requested that the DPW try to replant it.

WTVFD #1 reported the following: Fires – 36, Practices – 141, Specials – 54 and 1 Meeting. Total Man-hours 257.

WTVFD #3 reported the following: Fires – 16 and Activities – 12. Total Man-hours 156.71.

WTVFD #4 reported the following: Fires – 11, Fire Schools – 1 and Meetings – 5. Total Man-hours 105.5.

The WHEMS Report for the month of December is filed with the Fire Department Reports.

The Township received $3,094.34 from the Allegheny County Recorder of Deeds office during the month of December, representing real estate transfers for the month of November 2007. As of December 31, 2007, the total amount collected for the year was: $456.345.03

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$27,501.25	Previous Year	$28,397.50	Difference
Current YTD	590,392.28	Previous YTD	570,449.11	$19,943.17

Emeergency & Municipal Services Tax:

Current Month	3,925.00	Previous Year	10,306.27	Difference
Current YTD	304,735.21	Previous YTD	285,288.07	$19,447.14

Mercantile Tax:

Current Month	-0-	Previous Year	9.29	Difference
Current YTD	1,278,222.09	Previous YTD	1,103,279.28	$174,942.81

Business Privilege Tax

Current Month	2,941.82	Previous Year	2,728.23	Difference
Current YTD	185,089.66	Previous YTD	184,873.66	$216.00

The Solicitor's Report is on file in the Manager's Office.

Mrs. Bradley reported that the Board of Commissioners met in executive session prior to the reorganization meeting for the purpose of discussing matters of personnel and litigation.

Mrs. Bradley stated that the Recreation Advisory Board would meet on Tuesday, January 8, 2008 at 7:30 PM for the purpose of reorganizing and electing officers.

The Engineer's Report is on file in the Manager's Office.

Commissioner Padula requested that Mrs. Bradley contact Mr. Zemet, the owner of the Cinema site to determine whether or not it was possible for the Fire Departments to train at the facility, prior to demolition. Commissioner Szoko questioned what was going on at the former Bowling Alley on Brown Avenue. The pipe which sat across the street for a number of years has been moved to the Bowling Alley lot, where the sink hole is located. He wondered whether or not the Township was moving forward, or at a standstill. Mrs. Bradley explained to Mr. Szoko that this work is being performed by Myers Bus Service,

under the direction of the Department of Environmental Protection. She stated that she will ask Mr. Hill to contact DEP to determine where Myers is in the process of compliance.

(8-21) MOVED PADULA-COSTA to approve the payment of the Schedule of Bills (and the addendum) in the amount of $151,289.67 as presented. The motion was adopted by unanimous roll call vote.

Question on the motion: Commissioner Fialla questioned Mr. Cambest with regard to the charges under the title "Guthrie" on the invoice. Mr. Cambest stated that he would be happy to discuss that issue with Commissioner Fialla in Executive Session, because it dealt with a personnel issue. The members of the Board agreed to pay the schedule of bills, including the Solicitor's bill, pending a discussion of this issue with Commissioner Fialla.

(8-22) MOVED PADULA-COSTA radifying the action of the manager to bind insurance coverage with Seubert and Associates for Worker's Compensation through Penn Prime for the year 2008 at a cost of $179,192, effective January 1, 2008. The motion was adopted by unanimous roll call vote.

Question on the motion: Commissioner Fialla questioned Mrs. Bradley on the memorandum which was sent home for the Commissioners with their packets which addressed the increase in Workers' Compensation. In the memo, Mrs. Bradley stated that the Workers' Compensation premium increased by $52,241. But, as she looks at the figures, that does not appear to be accurate. Mrs. Bradley agreed that the $52,241 was not accurate. This number represents the total increase in the Township's premium. The fact is that Workers' Compensation insurance increased due to the losses incurred by the Township mainly in 2004, but also taking into consideration losses in 2006. On the other hand, the Township's package policy (general liability, inland marine, etc) decreased. Therefore, the total increase in premium – with the offset of the decrease – is $52,241. Commissioner Fialla questioned why the package policy decreased and asked whether any deductibles for 2008 are the same as previous years. The decrease in the premium is attributable solely to the efforts of Seubert and the prices charged by Selective.

(8-23) MOVED FIALLA-COSTA ratifying the action of the manager to bind insurance coverage with Seubert & Associates for property, inland marine, general liability, automobile, law enforcement and public officials liability through Selective Insurance for the year 2008 at a cost of $63,541, effective January 1, 2008. The motion was adopted by unanimous roll call vote.

(8-24) MOVED PADULA-COSTA to accept the settlement agreement prepared by Selective Insurance in the Hearn vs Wilkins Township, et al, matter and authorizing the appropriate officials to execute the document. The motion was adopted by unanimous roll call vote.

(8-25) MOVED PADULA-COSTA to rescind Resolution #13-2007. The motion was adopted by unanimous roll call vote.

(8-26) MOVED PADULA-COSTA to table Resolution #1-2008, donating used vehicles to Goodwill Industries. The motion was adopted by unanimous roll call vote..

Question on the motion: Commissioner Szoko questioned whether the Board could just go back and accept the bid which was previously received. Mrs. Bradley advised that the Board had rejected the bid and would need to advertise again if they chose to sell the vehicles. Commissioner Fialla questioned whether the advertisement could require a minimum bid. Mr. Cambest stated that it could. Mrs. Bradley requested that Resolution #1-2008 be amended to include the donation of the 2001 Crown Victoria as well. In accordance with the First Class Township Code, Section 1501, any vehicle with a price

over $1,000. must be donated by resolution. Mr. Cambest then requested that the Board table this resolution until he has had a chance to further review it.

(8-27) MOVED PADULA-COSTA to accept the recommendation of the manager and the Chief of Police authorizing an agreement with Penn Dot for traffic control during the reconstruction of Route 22 beginning in April of 2008. The motion was adopted by unanimous roll call vote.

Question on the motion: Commissioner Szoko questioned whether Penn Dotr would pay the cost of overtime associated with this traffic control. Chief Guthrie replied in the affirmative.

(8-28) MOVED FIALLA-PADULA to table Resolution #2-2008 (appointment of an auditor). The motion was adopted by unanimous roll call vote.

Question on the Motion: Commissioner Szoko questioned whether Mrs. Bradley had received a proposal from Maher Duessel. Mrs. Bradley stated that she had received a proposal. However, the cover letter was addressed to her and the contents indicated that the proposal had been sent in response to her recent request. Because she had not made a request for proposals, and none of the Board members indicated to her that they had, she did not provide a copy of the proposal to the Board. Commissioner Wilson suggested that the Board solicit other proposals and table this resolution until the next meeting.

(8-29) MOVED WILSON-COSTA to accept the recommendation of the manager, authorizing an increase in hourly wages of 3%, effective January 1, 2008 for the following individuals: Mae Franc, Karen Luffe, Lisa Taglieri, N. Leonard Hill, Sam Palmieri and the Crossing Guards. The motion was adopted by unanimous roll call vote.

Question on the Motion: Commissioner Fialla questioned whether or not the union contracts, when finally approved, would include retroactive language and whether administratively it was worth it to increase the wages of non-union employees at this point. Mrs. Bradley and Mr. Cambest both advised Commissioner Fialla that the subject of retroactive wage increases was a negotiable item and could not be further discussed outside of executive session.

Commissioners' Comments

Commissioner Szoko stated that he is a big fan of fiscal responsibility and belt tightening. He is requesting that each member of the Board of Commissioners and the Department Heads provide him with one way to increase revenues and one way to decrease expenses in the Township. He would like to have this in writing in the next ten days. Mr. Szoko also stated that he believes that the Township needs to use their website better.The website should include advertisements for empty buildings in the community. He would like to set a goal of six months to re-occupancy of any vacant building and is requesting the assistance of the manager to accomplish this task. In addition, he believes that the Township should consider a 25% decrease in the amount of mercantile taxes paid for first year businesses in an attempt to attract them to the Township. Finally, Mr. Szoko stated that he is a big fan of conflict resolution. He is not a big fan of lawsuits and he will not put up with any employee bullying or harassing another, but will call for their immediate termination.

Commissioner Padula welcomed Commissioner Szoko to the Board and stated that he will soon see why the Board does what they do. Mr. Padula thanked the residents again for putting their trust in him. Finally, Mr. Padula congratulated Mr. Wilson on his appointment as President of the Board and stated that he believes that the Township needs to keep working on the fire alarm issue at Wilkins Primary School.

Commissioner Fialla thanked Mr. Macko for holding the bible for her during the installation ceremony earlier in the evening. She also thanked everyone for staying for the entire meeting and reminded them that immediately following adjournment, cake and coffee were available to all. Ms. Fialla congratulated Mr. Padula on his re-election and welcomed Mr. Szoko to the Board. She also offered a belated welcome to Mr. Costa on his appointment to the Board. Ms. Fialla thanked the residents for having the courage to come up and speak during the meeting and stated that it is good to have that vigorous debate on the issues as long as the members and community can agree to disagree on some issues. Finally, Ms. Fialla thanked the Public Works Department and the police Department for their hard work.

Commissioner Costa congratulated Mr. Padula, Ms. Fialla and Mr. Szoko on their re-election to the Board and congratulated Mr. Wilson on his appointment as President. He also stated that if Mr. Szoko needs any help, he is always available. Finally Mr. Costa thanked everyone for their attendance at the meeting this evening.

Commissioner Wilson congratulated Mr. Padula, Ms. Fialla and Mr. Szoko for their recent appointments and also congratulated Mr. Cambest and Mr. McKeever. He went on to state that this is the first time in thirteen years that the Township has increased real estate taxes and he hopes that the same people who have attended this meeting to voice their concerns over that increase are attending the School Board meetings. Mr. Wilson also stated that he recognizes that citizens have the right to make comments, but he is tired of the personal vendettas of some returning citizens. Finally, Mr. Wilson again thanked Mr. Kemp for his comments and for indicating that the morale in the department was high.

(8-30) MOVED FIALLA-COSTA TO ADJOURN. The meeting was adjourned at 9:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 28, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes - January 07, 2008 – Reorganization Meeting
   - January 07, 2008 – Regular Meeting
4. Citizen's Comments

5. Correspondence: - American Eagle Outfitters Tour of Pennsylvania
   - 2008 Relay for Life
   - Wilkins Township Democratic Committee

6. Payment of Bills:

General Fund - - - - - - -	$ 32,556.29
Combined Sewer Fund -	$ 95,030.67
Capital Reserve Fund- -	$ 9,824.13
Community Facilities- -	$ 958.53
Total Schedule of Bills:	$138,369.62

7. Resolution #1-2008: Donation of Vehicles - Consider re-bid in conjunction with DPW Trucks and PD Jeep

8. Resolution #2-2008: Appointment of Auditor

   (a) Maher-Duessell
   (b) Robert J. Tomasic
   (c) Case | Sabatini

9. Application for Act 202 Real Estate Tax Abatements

   (a) 1645 Vineseian Place (Sussman)
   (b) 1642 Vineseian Place (Deger)

10. Planning Commission:

   (a) Proposed Sidewalk Ordinance
      1. Discussion of Draft
      2. Authorization to advertise for public hearing
   (b) .Proposed Ordinance creating RC Zoning District
   (c) Request to select a consultant to aid in an overlay zone for Greensburg Pike, Larimer Avenue rezoning and boundary property zoning.

11. Request from George M. Porado, Tax Collector, for exoneration from the collection of unpaid 2007 Township Real Estate Tax in the amount of $41,879.57.

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 28, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes - January 07, 2008 - Reorganization Meeting
   - January 07, 2008 - Regular Meeting

4. Citizen's Comments

5. Correspondence - American Eagle Outfitters Tour of Pennsylvania
   - 2008 Relay for Life
   - Wilkins Township Democratic Committee

6. Payment of Bills:
   General Fund - - - - - - - $ 32,559.29
   Combined Sewer Fund - $ 93,030.97
   Capital Reserve Fund - - $ 9,824.13
   Community Facilities - - $ 938.55
   Total Schedule of Bills: $138,369.62

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   (a) Maher-Duessell
   (b) Robert J. Tomasic
   (c) Cesa Sabatini

9. Application for Act 202 Real Estate Tax Abatements

   (a) 1040 Vinesian Place (Suzsman)
   (b) 1412 Vinesian Place (Deger)

10. Planning Commission

   (a) Proposed Sidewalk Ordinance
      1. Discussion of Draft
      2. Authorization to advertise for public hearing
   (b) Proposed Ordinance creating RC Zoning District
   (c) Request to select a consultant to aid in an overlay zone for Greensburg Pike, Larimer Avenue rezoning and boundary property zoning.

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AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 28, 2008

12. Consider amendment to Chapter 65, Section 65-12.A (number of animals permitted) of the Codified Book of Ordinances, per the recommendation of Mr. Hill. (Authorization to advertise).

13. Local Government Academy 2008 Municipal Intern Program – selection of projects and authorization to apply.

14. Recommendation to hold Committee Meetings, as advertised, on the second Wednesday of each month (Public Safety, Public Works and Finance).

15. Proposal from the Cohen Law Group to perform Cable Franchise renewal services for the Township with Comcast.

16. Recreation Advisory Committee:

    (a) Recommendation to appoint Sylvia Martinelli to the Recreation Advisory Board.
    (b) Easter Egg Hunt Budget
    (c) Sadecky's Puppets Contract
    (d) Request to open an account at PNC Bank

17. Authorize attendance of elected officials at the Allegheny League of Municipalities 35th Annual Conference to be held at Seven Springs April 3rd – April 6th at a cost of $620.00 per person (Plan A).

18. Authorize attendance of elected officials at the 37th Annual Turtle Creek Valley Council of Governments Annual Membership and Institution of Officers to be held at the Churchill Valley Country Club on Friday, February 29, 2008 at a cost of $50.00 per participant.

19. Request permission to attend DCNR Grants Workshop at the Cranberry Sheraton Inn on February 21st from 9 AM to 12 PM. There is no registration fee.

20. Appointment of Committee for the Senior Citizen Building project.

21. Commissioner's Comments

22. Adjournment

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 28, 2008

12. Consider amendment to Chapter 65, Section 65-12 A (number of annual permitted) of the Codified Book of Ordinances, per the recommendation of Mr. Hill. (Authorization to advertise).

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    (a) Recommendation to appoint Sylvia Martinelli to the Recreation Advisory Board.
    (b) Easter Egg Hunt Budget
    (c) Sadecky's Puppets Contract
    (d) Request to open an account at PNC Bank

17. Authorize attendance of elected officials at the Allegheny League of Municipalities 2008 Annual Conference to be held at Seven Springs, April 3rd – April 6th at a cost of $[illegible] per person (Plan A).

18. Authorize attendance of elected officials at the 2008 Annual Turtle Creek Valley Council of Governments Annual Membership and Institution of Officers to be held at the Churchill Valley Country Club on Friday, February 29, 2008 at a cost of $[illegible] per participant.

19. Request permission to attend DCNR Grants Workshop at the Cranberry Sheraton Inn on February 21st from 9 AM to 12 PM. There is no registration fee.

20. Appointment of Committee for the Senior Citizen Building project.

21. Commissioner Comments

22. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, JANUARY 28, 2008

The Additional Stated Meeting of Monday, January 28, 2008 was brought to order by President William Wilson at 7:05 PM. A quorum was present as follows:

Mr. Wilson		Mr. Padula
Mr. Costa	Mr. Szoko	Ms. Fialla

(8-31) MOVED COSTA-PADULA to approve the minutes of the Reorganization Meeting and the Regular Meeting of January 7, 2008. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. John Hanlon of 281 Penhurst Drive questioned information included in the recently released Township newsletter relative to the Hearn lawsuit. He also questioned whether or not the Township paid the deductible on the Hearn matter in October of 2006, as the minutes of that meeting seem to reflect. Ms. Bradley stated that the deductible in the Hearn matter was paid at the time of the signing of the settlement agreement. If a deductible was paid in October of 2006, it would have been in the Guthrie matter. She will check the minutes.

Mr. James Dick of 815 Elizabeth Street questioned whether or not Mr. Matta's fees were included in the $10,000 that was paid in the Hearn matter. Mr. Matta stated that they were not. In regard to the Hearn Case, if the Township's liability in the Hearn case was only $5,000, why did the Township pay $10,000?

Chief Keith D. Guthrie of 100 Larchwood Drive requested that the Board provide him with a copy of a policy that he had been requesting for several months. Mr. Matta stated that the Chief's request was a matter of personnel and could not be discussed at the public meeting and would need to be discussed in executive session. Chief Guthrie was speaking as the Chief of Police of Wilkins Township, relative to a policy that affects his employment.

Correspondence:

1. Mrs. Bradley read correspondence from the American Eagle Outfitter Tour of Pennsylvania advising the Board that a professional cycling Race will pass through the Brown Avenue corridor of Wilkins Township on June 28, 2008 between 12:00 and 2:00 and requesting that the Township authorize the execution of a Letter of Agreement indemnifying the Commonwealth of Pennslylvania and the Department of Transportation. Mr. Matta indicated that he has read and does approve of the Letter of Agreement and the Board may act upon it, if it so chooses.

(8-32) MOVED PADULA-COSTA to authorize the appropriate officials to execute a Letter of Agreement between the Township of Wilkins, American Eagle Outfitters Tour of Pennsylvania, the Commonwealth of Pennsylvania and the Department of Transportation to have the 2008 event pass through the Township and fully indemnifying and saving harmless the Commonwealth of Transportation. The motion was adopted by unanimous roll call vote.

2. Mrs. Bradley read correspondence received from the 2008 Relay for Life advising that a planning meeting will be held on Monday, February 11, 2008 at the Penn Hills Municipal Building beginning at 6:00 PM.

3. Mrs. Bradley read correspondence from the Wilkins Township Democratic Committee requesting the use of the auditorium on January 31, 2008 and April 17, 2008 from 7:00 PM until 9:00 PM.

(8-33) MOVED FIALLA-PADULA to authorize the Wilkins Township Democratic Committee to use the auditorium on January 31st and April 17th from 7:00 PM until 9:00 PM The motion was adopted by unanimous roll call vote.

(8-34) MOVED COSTA-PADULA to approve the schedule of bills in the amount of $138,369.62. The motion was adopted by unanimous roll call vote

At the last meeting, Resolution #1-2008 was introduced to the Board of Commissioners. This resolution authorized the donation of several Township vehicles to the Salvation Army. After discussion, Resolution #1-2008 was tabled to permit the Solicitor to review it further. Since that time, the Public Works Superintendent has advised that he is now ready to advertise two (2) Dump Trucks and a Tar Kettle for sale. In addition, Chief Guthrie has advised that the 1995 Jeep is no longer of useful value to the Police Department. Therefore, Mrs. Bradley recommends that the Board of Commissioners consider placing an ad for the sale of all of the vehicles – those included in Resolution #1 as well as the additional vehicles and equipment discussed this evening.

(8-35) MOVED PADULA-COSTA to terminate the discussion of Resolution #1-2008. The motion was adopted by unanimous roll call vote.

(8-36) MOVED PADULA-COSTA to authorize the manager to advertise the following vehicles/equipment for sale: 1998 Crown Victoria, 1985 Ford F-700 4x4 Dump Truck with snowplow and salt spreader, 1990 GMC Topkick 4x4 Dump Truck with snow plow and salt spreader, 2001 Ford Crown Victoria, 1996 Ford 4x4 Explorer, 1989 Western Industries Tar Kettle and 1995 Jeep. These items are to be advertised in the Woodland Hills Progress, Pittsburgh Post-Gazette and Auto/Truck Trader. The motion was adopted by unanimous roll call vote.

(8-37) MOVED FIALLA-COSTA to appoint Mr. Robert J. Tomasic to the position of auditor for the year 2008. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP.

(8-38) MOVED FIALLA-PADULA to read Resolution #2-2008.

(8-39) MOVED PADULA-COSTA to adopt Resolution #2-2008.

Motions 8-38 and 8-39 were adopted by unanimous roll call vote.

(8-40) MOVED PADULA-COSTA to approve the applications for Act 202 Tax Abatements, in accordance with Ordinance No. 979 for the following properties: 1642 Vinesiean Place and 1645 Vinesiean Place. The motion was adopted by unanimous roll call vote.

(8-41) MOVED COSTA-PADULA to authorize the manager to advertise for a public hearing on the proposed sidewalk ordinance recommended by the Planning Commission. The motion was adopted by unanimous roll call vote.

(8-42) MOVED PADULA-FIALLA to authorize the Planning Commission to select a consultant for recommendation to the Board of Commissioners for the purpose of aiding the Planning Commission in rezoning of Greensburg Pike, Larimer Avenue and the Jefferson Heights area. The motion was adopted by unanimous roll call vote.

(8-43) MOVED PADULA-COSTA to approve the request of George Porado, Tax Collector, for exoneration from the collection of 2007 Delinquent Real Estate Tax in the amount of $41,879.57. The motion was adopted by unanimous roll call vote.

(8-44) MOVED SZOKO-COSTA to authorize the Solicitor to prepare an ordinance amending Chapter 65, Section 12, Paragraph A of the Wilkins Township Codified Book of Ordinances. The motion was adopted by unanimous roll call vote.

(8-45) MOVED PADULA-FIALLA to authorize the manager to apply to the Local Government Academy for an intern through their internship program for the following projects: Records maintenance and disposition, GIS layer for property violations and variances; comparison of Sewer Authority records with EIT tax blotters. The motion was adopted by a 4-1 vote with Mr. Szoko voting "NO".

(8-46) MOVED COSTA-FIALLA to accept the recommendation of the Manager to hold committee meetings for Public Safety, Public Works and Finance on the 2nd Wednesday of each month, as advertised. The motion was adopted by unanimous roll call vote.

(8-47) MOVED COSTA-FIALLA to reject the proposal submitted by Cohen Law Group to perform contract negotiations between Wilkins Township and Comcast Cable. The motion was adopted by unanimous roll call vote.

(8-48) MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Board appointing Sylvia Martinelli to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(8-49) MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Board, approving a budget for the Easter Egg Hunt party of $1,700.00 The motion was adopted by unanimous roll call vote.

(8-50) MOVED FIALLA-COSTA to authorize the Manager to sign an agreement with Sadecky's Puppets for the provision of services at the Easter Egg Hunt for $550.00 as recommended by the Recreation Advisory Board, contingent upon the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

(8-51) MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Board and the manager opening an account at PNC Bank – for deposit only. The motion was adopted by a 4-1 vote with Mr. Padula "ABSTAINING" (employee of PNC)

(8-52) MOVED PADULA-COSTA to authorize the attendance of Elected Officials at the Turtle Creek Valley Council of Governments 37th Annual Membership and Institution of Officers dinner at the Churchill Valley Country Club on February 29, 2008 at a cost of $50.00 per participant. The motion was adopted by unanimous roll call vote.

(8-53 MOVED PADULA-COSTA to authorize the manager to attend a DCNR Grants Workshop at the Cranberry Sheraton Inn on February 21st from 9AM until 12 PM at no cost. The motion was adopted by unanimous roll call vote.

Mr. Wilson appointed the following individuals to the Community Center Committee. Mr. Joseph Costa, Mr. Bill Macko, Mr. Davis from the Senior Citizens Group and Mrs. Sylvia Martinelli from the Century Club.

Commissioners' Comments:

Mr. Padula stated that he is glad that both the local newspaper and the Township newsletter included the information regarding contacting Duquesne Light when street lights are out and again notified Chief Guthrie that there are still street lights out on Brown Avenue. Chief Guthrie stated that his officers are unable to locate these lights. Mr. Padula said that he would be glad to show them where they are located.

Mr. Szoko questioned whether the Board was okay with including Chief Guthrie in future Public Safety Committee meetings and also questioned whether the Manager had given the policy that the Chief was requesting to him. Mr. Szoko was advised that these were personnel issues and should be discussed in executive session. Mr. Szoko went on to say that he believes in fiscal responsibility and has that type of philosophy. He introduced what he called GPA – Goals, Plan, Action. He said that his goal is to not raise taxes in 2009. In an attempt to facilitate that his plan is fiscal frugality. He wants every department to stay 20% below their budget. He wants the Township to stick to maintenance items only and avoid new projects. He had previously asked for some ideas for raising revenues. He has two ideas. First, he wants the manager to apply for grants. He distributed a copy of a newsletter to all members of the Board and the manager regarding DEP grants that were awarded to various communities in December for recycling equipment. He believes that we need to apply for one grant per week. Mrs. Bradley reminded Mr. Szoko that she has no problem with applying for grants, but she needs to know what she is applying for. She cannot apply for grants to supplant the general fund budget. Typically, grants are used to finance new projects and/or initiatives and typically involve matching funds. Mr. Szoko then stated that he believes another way to save money is to allow employees to use compensatory time instead of overtime. Mrs. Bradley stated that this was an issue that could very well lead to an FLSA claim and should be discussed in executive session. Finally, Mr. Szoko stated that his goal is to perform above the expectation of the Taxpayers.

Ms. Fialla extended her sympathies to the Packowski family on the loss of Mr. Packowski and thanked everyone for attending the meetings. She also congratulated and thanked Mr. Hill for all of his hard work and congratulated Mr. Tomasic on his appointment as auditor. The next meeting of the Board of Commissioners is scheduled for February 11, 2008.

Mr. Costa thanked everyone for coming to the meeting and thanked Mr. Macko for accepting Mr. Wilson's appointment of him to the Community Center project.

Mr. Wilson thanked everyone for coming to the meeting and announced that following adjournment, the Board would be meeting in executive session briefly to discuss correspondence presented to them immediately prior to the meeting by members of the Wage Policy Committee and the Employee Maintenance Committee.

8-54 MOVED FIALLA-PADULA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, FEBRUARY 11, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, January 28, 2008

COMMUNICATIONS: Cheryl Moon-Sirianni, P.E., Penn Dot District #11
Maria McCool, WHSD, Director of Public Relations
Dennis M. Davin, Director, Allegheny County Economic Development

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - -	$ 165,716.87
General Fund Addendum - - - - -	$ 20,043.64
Combined Sewer Fund - - - - - - -	$ 31,421.74
Community Facilities Addendum	$ 6,900.00
Capital Reserve Fund - - - - - - - -	$ 2,430.58
TOTAL:	**$ 226,512.83**

OLD BUSINESS:

1. Chapter 65 – amendment to number of animals permitted.

2. Proposed sidewalk ordinance – motion to advertise.

NEW BUSINESS:

1. Authorize Engineer to prepare bid specifications, advertise and accept bids for the repair of critical sewers in accordance with the Consent Order and Agreement. Estimated cost of construction: $181,000.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, FEBRUARY 11, 2008

2. Authorize Senate Engineering to prepare specifications and bid documents and advertise for bids for the 2008 Road Paving project, as per the recommendation of Mr. Vargo.

3. Public Works request regarding gift card donation.

4. Application for Act 202 Real Estate Tax Abatements
   (a) 1630 Vineseian Place (Dameshek)
   (b) 308 Churchill Road (DeRiso)

5. Application for Act 42 Real Estate Tax Abatement:
   (a) 635 Beaver Avenue (Lucas)

6. Allegheny County Department of Human Services – Summer Food Site agreement (2008).

7. Request by Mr. Hill to attend Pennsylvania Construction Codes Academy one day seminar "Guide to the International Property Maintenance Code" on March 6th at the Mountain View Inn near Greensburg at a cost of $125.00.

8. Request by Mrs. Bradley to attend PELRAS Training Seminar from Wednesday, March 26th- Friday, March 28th at the Penn Stater Conference Center Hotel at a cost of $323.00 ($125.00 registration fee and $198.00 hotel room).

9. Recommendation from Recreation Advisory Board – Starfire Fireworks.

10. Recommendation from Recreation Advisory Board – Myers Bus Service.

COMMISSIONERS' COMMENTS

ADJOURNMENT

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

REGULAR MINUTES, MONDAY, FEBRUARY 11, 2008

The Regular Meeting of Monday, February 11, 2008 was brought to order by President William G. Wilson at 7:00 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-56) MOVED PADULA-COSTA to approve the minutes of the meeting of January 28, 2008 with one correction: Under Citizens' Comments, Mr. James Dick, add the following: "In regard to the Hearn case if the Township's liability in the Hearn case was only $5,000. why did the Township pay $10,000.?"

Communications:

Mrs. Bradley read correspondence from Ms. Cheryl Moon-Sirianni, P.E., Pennsylvania Department of Transportation, District #11. PennDot is requesting that the Township waive the requirements of the noise ordinance from April 2008 through the end of October 2008. PennDot will be resurfacing Route 22. A majority of the milling and resurfacing will be done at night. Work will be done between 8 PM and 6 AM Monday through Friday and 8 PM through 10 AM Saturday and Sunday.

(8-57) MOVED PADULA-COSTA to approve the request of the Pennsylvania Department of Transportation, District #11 for a waiver of the requirements of the Township's noise ordinance from April 2008 through the end of October 2008 for the purpose of milling and resurfacing Route 22. The motion was adopted by unanimous roll call vote.

Mrs. Bradley read correspondence from Maria McCool, Director of Public Relations and Development for the Woodland Hills School District. The WHSD will host Mr. Carmen Granto, the superintendent of the Niagara Falls City School District at a special meeting to be held on Tuesday, February 12, 2008. Mr. Granto will be discussing how his school district was able to build a new $64 million high school in 2000 without raising property taxes.

Mrs. Bradley read correspondence from Mr. Dennis M. Davin, Director of Allegheny County Economic Development advising that the Township's proposals requesting CDBG Year 34 funding for the following projects had been denied: Renovations and Improvements to Rescue #1, demolition of the Sunset Bowling Lanes, and reconstruction of Washington Avenue and Montgomery Street.

Citizens' Comments:

Mrs. Suzy Grant-Guthrie of 100 Larchwood Drive questioned whether there is a policy that requires an employee to give the manager a doctor's release for a sick leave absence of less than three days. Ms. Grant-Guthrie also raised questions relative to the deductible amount for the insurance coverage in the Hearn matter.

Chief Guthrie of 100 Larchwood Drive stated that he is still waiting for an answer on the policy that requires a doctor' excuse for an absence.

Ms. Rhonda Lazarus of 221 Farnsworth Drive questioned whether or not the Township notifies residents prior to utilizing weed killer during the summer months. Also questioned whether or not the Township could institute a program where juvenile delinquents could be utilized to clean up trash in the Township.

Mrs. Sylvia Martinelli of 210 George Lane thanked the Board of Commissioners for their confidence in her and their appointment of her to various boards for the Township. She stated that she had an opportunity to visit the new community center last week and was impressed with the amount of work currently underway. Mrs. Martinelli also requested

that the Commissioners consider partnering with the Century Club and Allegheny Cleanways to sponsor a cleanup in Wilkins Township from April 18-20, 2008.

Reports:

Police Report for January 2008:

	2007	2008
Total Police calls logged	255	309
Total Criminal Offenses reported	40	24
Criminal Arrests/Persons Charged	13	22
Criminal Offenses cleared	12	22
Traffic Citations Issued	15	59
Parking Tags issued	5	16
Parking Citations issued	0	10
Monies received	$3,123.66	$8,665.55

The following questions were raised:

Commissioner Wilson questioned why Officer Sherman and Officer Davis were named on his report. This was never done in the past. Chief Guthrie responded that these two officers are the abandoned vehicle officers and this report now indicates how many abandoned vehicles these officers tagged in the last month.

Commissioner Padula asked Chief Guthrie for an update on the abandoned vehicle ticket which was issued to Mark Lewis of Ridgecrest Drive. Chief Guthrie stated that he has not received any further communication from Mr. Lewis' father. Commissioner Padula also requested that Chief Guthrie have his officers ticket the vehicle at the corner of Roland and Lucia, which has been parked at the stop sign for a long time. Chief Guthrie stated that this vehicle has been tagged in the past. In addition, Commissioner Padula questioned a memorandum that had been sent out by Chief Guthrie indicating that, in order to save money, he would not be replacing Car #5, which has 124,000 miles on it, until next year. Following prolonged dialogue, Chief Guthrie finally acknowledged that he would like to replace this car this year.

Mr. Paul Vargo's DPW Report is on file in the Manager's Office.

The following questions were raised:

Commissioner Fialla asked Mr. Vargo if he knew when PennDot was coming in to the Township to perform road maintenance, like cold-patching. Mr. Vargo responded that they do not notify the Township.

Commissioner Szoko asked Mr. Vargo what the temperature in the Rescue #1 building is. Mr. Vargo stated that it was somewhere around 60 degrees. A majority of the last several months, the heat has not been on due to the warmer weather. Right now, there are openings covered with plywood waiting for doors. Once these openings are filled, and the insulation work is completed, the heating bill will be significantly reduced. Mr. Szoko also asked Mr. Vargo about the recent memorandum sent by the Chief regarding the way that vehicle fuel is expended. Mr. Vargo stated that this has been the way that the expense for vehicle fuel has been handled for the last ten years and it usually results in the Police Department receiving more fuel than is expensed to their department. However, because the Chief is concerned about this. Mr. Vargo would recommend that the Chief handle the ordering, delivery, maintenance and invoicing of his own tank. That way, it can be handled separately and under his control

WTVFD #1 reported the following: 19 Fires, and 4 practices. Total man-hours 315.

WTVFD #3 reported the following: 14 Fires, 3 Training and 12 Work Details. Total

Man-hours 283.55.

WTVFD #4 reported the following: 16 Fires, 1 Fire School, 3 Drills, 1 Public Service, 14 Work Details, 1 Driver's Training and 13 Meetings. Total man-hours 565.25.

Commissioner Wilson congratulated Mary Beth Bowler on her promotion to Chief of VFC #4 for their receipt of a $300,000. grant for vehicle replacement.

The WHEMS Monthly Report is on file with the WTF Department files.

Building Reports for January 2008: 1 Interior Alteration PC #4 LLP – cost $16,800. 1 Sprinkler PC #4 LLP – cost $3,670.00, 1 sign AWK 1225 Rodi Road.

The total amount of funds received during the month of January 2008 for Real Estate Transfer Tax was $5,159.42, representing deed transfers for the month of December 2007.

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	25,436.99	Previous Year	23,663.63	Difference
Current YTD	25,436.99	Previous YTD	23,663.63	$1,773.36

Local Service Tax:

Current Month	-0-	Previous Year	1,664.00	Difference
Current YTD	-0-	Previous YTD	1,664.00	($1,664.00)

Mercantile Tax:

Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	$ -0-

Business Privilege Tax:

Current Month	2,725.13	Previous Year	-0-	Difference
Current YTD	2,725.13	Previous YTD	-0-	$2,725.13

The Solicitor's Report is on file in the Manager's Office.

The Engineer's Report is on file in the Manager's Office.

Commissioner Padula questioned how the negotiations with Penn Hills were proceeding on the boundary dispute. Mrs. Bradley stated that she had forwarded the memorandum prepared by Mr. Vargo to the Penn Hills manager, Mr. Van Horne for review in January. She asked Mr. Van Horne to share this memorandum with the appropriate staff and then call to schedule a time for a meeting. She has not heard from Penn Hills since that time and will follow-up with a phone call.

Commissioner Fialla asked Mr. McKeever how much of the sewer work that is necessary in Wilkins Township is represented by the bid sheet for critical sewer work in Wilkins. Mr. McKeever stated that the critical sewer work estimated repair cost is about $180,000. This will be done this year. To date, the Township has televised over 70% of the Township's sanitary lines. It is currently anticipated that work related to those televised lines will be an additional $447,000. This work will be done in the next two years.

(8-58) MOVED SZOKO-COSTA to approve the schedule of bills in the amount of $226,512.83 as presented., The motion was adopted by unanimous roll call vote.

(8-59) MOVED SZOKO-WILSON to authorize the manager to advertise the proposed ordinance amending Chapter 65 of the Codified Book of Ordinances and limiting the number of cats and dogs allowed to no more than three (3) per household. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Padula voting "NO".

(8-60) MOVED COSTA-FIALLA to accept the recommendation of the Manager to refer the proposed sidewalk ordinance back to the Planning Commission for further review and modification. The motion was adopted by unanimous roll call vote.

(8-61) MOVED FIALLA-PADULA to authorize the Engineer to prepare bid specifications, advertise and accept bids for the repair of critical sewers in accordance with the Consent Order and Agreement at an estimated cost of $181,000.00. The motion was adopted by unanimous roll call vote.

(8-62) MOVED COSTA-PADULA to authorize the Engineer to prepare bid specifications, advertise and accept bids for the 2008 Road Paving Project for the following streets; Sylvia Lane, Sunset from Orion to Old William Penn Highway and the milling of Mortimer Avenue from Saw Mill to Highland. Optional streets to be included will be: Ivy Street and the paving of Mortimer Avenue, in addition to the milling. The motion was adopted by unanimous roll call vote.

Mrs. Bradley read a memorandum from Mr. Vargo to the Board of Commissioners. The Public Works Department received a thank you card and gift certificates from Ester and Bill Norris of 151 Sunset Drive. There were nine envelopes addressed to each of the members of Public Works, each contained five (5) one dollar McDonald's gift certificates. It appears they did this to show appreciation for the snow removal work done by Public Works. Mr. Vargo has withheld the gift certificates pending a decision from the Board as to whether or not it is okay to distribute them to employees or whether to dispose of them in another way. Mr. Matta indicated that because this information was shared publicly with the Board, the donors are not requesting any additional work and because the donation is not a large amount of money, that it would be acceptable for the employees to accept the gift.

(8-63) MOVED COSTA-PADULA to approve an Act 202 Real Estate Tax Abatement, in accordance with Ordinance #979 for the following properties: 1630 Vineseian Place (Lot/Block #453-P-231) and 308 Churchill Road (Lot/Block #453-K-146) The motion was adopted by unanimous roll call vote.

(8-64) MOVED PADULA-COSTA to approve an Act 47 Real Estate Tax Abatement, in accordance with Ordinance #979 for 635 Beaver Avenue (Lot/Block #454-N-178). The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(8-65) MOVED COSTA-FIALLA to authorize the Township to enter into an agreement with the Allegheny County Department of Human Services for the Summer Food Site program at the following locations: Lions Park, Linhart Park and Eastmont Park. The motion was adopted by unanimous roll call vote.

(8-66) MOVED FIALLA-COSTA to authorize Mr. Hill to attend the PA Construction Codes Academy one day seminar "Guide to the International Property Maintenance Code" on March 6th at the Mountain View Inn near Greensburg at a cost of $125.00. The motion was adopted by unanimous roll call vote.

(8-67) MOVED COSTA-PADULA to authorize Mrs. Bradley to attend the PELRAS Training Seminar from Wednesday, March 26th through Friday, March 28th at the Penn Stater Conference Center Hotel at a cost of $323.00 ($125.00 registration fee and $198.00 hotel room). The motion was adopted by unanimous roll call vote.

(8-68) MOVED COSTA-FIALLA to accept the recommendation of the Recreation Advisory Board to accept the third year of a contract with Starfire Fireworks for the provision of fireworks at the Summer Festival at a cost of $4,000.00. The motion was adopted by unanimous roll call vote.

(8-69) MOVED COSTA-FIALLA to accept the recommendation of the Recreation Advisory Board to accept the donation by Myers Bus Service for the provision of free shuttle services from Penn Center to PepBoys each day of the Summer Festival at no cost, pending the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

Mrs. Bradley stated that she had received two vouchers back from Commissioner Szoko upon which he had handwritten notes. The first was the Dominion Peoples Gas bill for the municipal building and the Rescue One Building. In accordance with the directive of Commissioner Szoko, Mrs. Bradley directed the Public Works Department to reduce the temperature in the buildings. As the Board is aware, it is extremely cold in the Board room this evening. In addition, by lowering the temperature in the offices, employees will be working in frigid conditions. Mr.Vargo has provided a memorandum in response to Commissioner Szoko's directive listing other ways that the heating can be reduced, without turning down the thermostat. Mr. Vargo's memorandum will be followed and the heat will be turned back up. The second voucher was for the payment of Commissioners and their spouses/partners for the Turtle Creek Valley Council of Governments installation of officers dinner to be held at the end of February. In the past, the Township always initially paid the cost for both the Commissioner and their spouse/partners. Commissioner Szoko has directed that the Township only pay for the Commissioners and that the Commissioners pay for their own spouses separately. The majority of the Board of Commissioners was agreeable to this approach.

Mrs. Bradley stated that while meeting with Commissioner Szoko at the beginning of the year, Commissioner Szoko gave Mrs. Bradley a list of initiatives/projects that he wanted explored. One of these initiatives was to sell the naming rights to the Township's Parks. While doing research for the amendment for Chapter 65 of the Codified Book of Ordinances, Mrs. Bradley came upon an application on Monroeville's website for the naming rights for various attributes in the new Monroeville Community Park. She printed this information and will refer it to Commissioner Fialla, the Chairperson for Recreation, Buildings and Grounds, for follow up.

Finally, Mrs. Bradley reminded the Board and the audience that this Wednesday, the Board will hold their first committee meetings. Committee meetings are advertised to begin at 6 PM. However, this Wednesday, the Board will be meeting in executive session on a personnel matter at 6 PM and Committee Meetings will commence following that executive session. Department Heads are required to be in attendance at Committee Meetings.

Commissioners' Comments:

Commissioner Szoko thanked Chief Guthrie for analyzing his budget and attempting to come up with a way to save funds in 2008. He also thanked Mrs. Bradley for providing the information from Monroeville on naming rights for their Community Park. Finally, Commissioner Szoko stated that it is again his goal to not have to raise real estate taxes in 2008. He will work very hard to achieve that goal and will try to give a message of that nature at every meeting. He believes that after 2009, when the tax abatements are over and the Showcase site is developed, the Township will be in good financial shape.

Commissioner Padula questioned the necessity of the manager preparing and providing the information relative to a $9.77 account which had been closed in August of 2007. Mrs. Bradley explained that she had received a telephone call, prompted by Chief Guthrie, from the Department of Justice relative to this account. She provided this information to not only the Board, but also to the Solicitor and the Auditor. Based upon

her conversations with Ann Insley of the Department of Justice, all actions taken were appropriate and Chief Guthrie just needs to amend the 2006 report to reflect that the Township expended more than it received in DOJ funds. Chief Guthrie stated that he disagrees that the appropriate actions were taken. Mrs. Bradley closed this account, which is against the rules. Furthermore, he will not amend a report to inaccurately reflict the expenditure of DOJ funds that were transferred back into the Township's General Fund. Mrs. Bradley stated that this account has not been closed. The account that was closed, which was a Township account, not a federal account, was a subhsidiary to the General Fund account. This account was created upon the receipt of funds from the DOJ, as is required of not only the Federal Government, but also by State agencies. Upon the expenditure of all monies in the fund, an interest payment in the amount of $9.45 was credited to the account. This $9.45 accumulated to $9.77 before the account was closed. Because the Township expended more in police department related purchases (i.e., shotguns and duty weapons) than it received in DOJ funds, it was appropriate to transfer the remaining balance of $9.77 to the General Fund. Chief Guthrie stated that he disagrees and has contacted Mary Beth Buchanan's office to review this information. Ann Insley is just an administrative employee and cannot make this decision. After continued prolonged discussion on this subject, Chief Guthrie stated: "That's why we're in federal court, because you keep attacking me." Chief Guthrie was referring to the members of the Board of Commissioners.

Commissioner Costa thanked everyone for their attendance at the meeting.

Commissioner Fialla offered her congratulations to Mary Beth Bowler on her recent appointment to Fire Chief for Wilkins VFD #4 and thanked the Woodland Hills Progress for the coverage of this event. Ms. Fialla also stated that she recently spoke with a representative of the City of Pittsburgh who has indicated that the City is not only interested in working on the refuse contract with Wilkins, but on several other energy saving initiatives. She would like to have this representative speak with the Turtle Creek Valley Council of Governments. Finally, Mrs. Fialla thanked everyone for coming to the meeting and wished everyone a Happy Valentine's Day.

Commissioner Wilson apologized for the meeting room temperature and stated that it is not his intent to try to save money at the expense of the taxpayers and he will not agree to jeopardizing the health of the employees through the lowering of room temperatures.

(8-70) MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 9:35 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, FEBRUARY 25, 2008

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: Public Hearing of Monday, February 11, 2008
   Meeting of Monday, February 11, 2008
4. Communications: Mr. Neal Harrison, 1281 Lower Rodi Road
5. Citizens' Comments
6. Bid Opening – Surplus Vehicles / Equipment.
7. Chapter 65 – Animal Ordinance
8. Billboards inspection and identification tags
9. Abandoned Vehicle Ordinance
10. Recommendation from the Planning Commission – Sidewalk Ordinance
11. Request for a Public Hearing on a proposed transfer of a liquor license to Moe's Southwest Grill.
12. Resolution #3-2008, Manager's Contract amendment
13. Circuit City Indemnification Agreement
14. Baseball Grant
15. Commissioners' Comments
16. Adjournment.

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, FEBRUARY 25, 2008

The Additional Stated Meeting of Monday, February 25, 2008 was brought to order by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-71) MOVED PADULA-COSTA to approve the minutes of Public Hearing of February 11, 2008 and the Regular Meeting of February 11, 2008, with one correction: under citizens' comments, change "Suzy Grant-Guthrie" to "Suzy Grant". The motion was adopted by unanimous roll call vote.

Communications:

Mrs. Bradley read correspondence received from Mr. Neal Harrison of 1281 Lower Rodi Road regarding his opinion of the proposed sidewalk ordinance.

Citizens' Comments:

Ms. Rhonda Lazarus of 221 Farnsworth Drive submitted a petition to the Board of Commissioners, stating as follows: "We the undersigned are residents of Wilkins Township have signed this petition to express our concern that a change in the current Animal Control Ordinance for Wilkins Township is being considered. Under the current Animal Control Ordinance, each individual residing in Wilkins Township is permitted to own three (3) pets (dogs/cats). This ordinance has worked for the community in the past and we feel that the proposed ordinance change is unnecessary. The number of pets is not the appropriate criterion for determining whether a pet is mistreated or cared for inappropriately, it is the treatment itself that must be considered. Thus, one household with one pet could be mistreated and another household with five (5) pets would be an exemplar pet caretaker. A new Animal Control Ordinance is being proposed that would restrict the number of pets per entire households to Three (3) and would impose a $500.00 penalty for violations. We are concerned that restricting the number of animals in a household is unnecessary and unfair to pet owners who take care of their pets in a responsible and appropriate manner. If there are concerns regarding specific residents in Wilkins Township who are mistreating animals or are not caring for them appropriately, all or some of the following organizations should be contacted: Western Pennsylvania Humane Society (412-321-4625 x 216): Animal Advocates, Inc. (412-928-9777): People for the Ethical Treatment of Animals; World Society for Protection of Animals". The petition was signed by fifty (50) individuals.

Mrs. Sylvia Martinelli of 210 George Lane questioned the recent article which appeared in the Woodland Hills Progress regarding the Hearn settlement agreement; stated that she agrees with Mr. Harrison's opinions regarding sidewalks in commercial zoning districts and commented on the fact that it took the Board over ten minutes just to pass the minutes of the last meeting.

Ms. Deborah Dorbansky-Fasiska of 260 George Lane questioned whether the residents needed to provide any additional information to the Board regarding their concerns on the proposed amendment to the animal ordinance

Bid opening:

The Township of Wilkins advertised for sealed bids for the disposal of unused/surplus vehicles and equipment. The following bids were received:

1. East Pittsburgh Fire Department: Requested consideration of any donation of vehicles which were not sold through the bid process.

2. Guy Sherretts of 7448 Agnew Road, Linesville, PA 16424: 1995 Jeep Grand Cherokee: $1,051.00; 1989 Western Industries Tar Kettle: $100.00.

3. Rogers Auto Sales, 46300 Walnut /Street, Unit 3, P O Box 246, Rogers, Ohio 44455; 1985 Ford F-600 Dump Truck with snow plow and salt spreader: $2,085.00; 1990 GMC Dump Truck with snow plow and salt spreader: $2,090.00; 2001 Ford Crown Victoria: $870.00; 1998 Ford Crown Victoria: $220.00; 1996 Ford 4x4 Exployer: $480.00; 1995 Jeep Grand Cherokee: $1,320.00; 1989 Western Industries Tar Kettle: $60.00 Optional – Bids for all Units: $7,125.00..

4. Sokol Construction of 520 Milltown Road, New Kensington, PA 15068: 1985 Ford F-600 Dump Truck with snow plow and salt spreader: $2,628.00; 1990 GMC Dump Truck with snow plow and salt spreader: $4,228.00; 2001 Ford Crown Victoria: $528.00; 1998 Ford Crown Victoria: $158.00; 1996 Ford 4x4 Explorer: $658.00: 1995 Jeep Grand Cherokee: $250.00; 1989 Western Series Tar Kettle; $50.00. Optional – Bid for all Units: $8,400.00.

5. Tri-Valley Automotive of 409 Center Street, East Pittsburgh, PA 15112: 1985 Ford F-700 Dump Truck with snow plow and salt spreader: $600.00; 1990 GMC Dump Truck with snow plow and salt spreader: $2,115.00; 2001 Ford Crown Victoria: $111.00; !998 Ford Crown Victoria: $111.00; 1996 Ford 4x4 Explorer: $111.00, 1995 Jeep Grand Cherokee: $111.00, 1989 Western Industries Tar Kettle: $111.00. Optional – Bid for all Units: $3,370.00.

6. Bay Ridge Motors, Inc., 1869 Richmond Terrace, Staten Island, NY 10310: 2001 Ford Crown Victoria: $1,189.00, and 1998 Ford Crown Victoria: $555.00. Note: Improper bid form utilized.

7. Auto Wholesalers, RD #3 Box 184A, P O Box 445, Holidaysburg, PA 16648: 1990 GMC Dump Truck with snow plow and salt spreader: $7,777.00.

(8-72) MOVED PADULA-SZOKO to refer the bids to Mr. Vargo for review and recommendation. The motion was adopted by unanimous roll call vote.

(8-73) MOVED PADULA-FIALLA to table the proposed ordinance amending the Animal Ordinance and referring it to the Public Safety Committee for further review. The motion was adopted by unanimous roll call vote.

Billboards and Inspection Tags:

Mrs. Bradley shared a memorandum prepared by Mr. Hill with the Board. As the Board is aware, the JB Stevens case has finally been decided after being litigated since 1998. Because of this, the Township has issued building permits and sign permits to JB Stevens to install billboards – one on each side of the Hall Station Bridge. These billboards are not permitted to be L.E.D. The Township's ordinance requires an annual inspection of billboards and the tagging of these billboards with an approved license. Mr. Hill has raised some concerns about access to the property as well as ability to tag the billboards. This will be discussed further with Mr. Hill and the Public Safety Committee for specific recommendations.

Proposed abandoned Vehicle Ordinance:

The Board reviewed the proposed ordinance for abandoned vehicles. This ordinance provides specific remedies (citing and impounding) for vehicles which are considered abandoned on both public and private property in Wilkins Township. After review of the ordinance, Mr. Matta requested to speak with Chief Guthrie and Mrs. Bradley further regarding the specific requirements requested to speak with Chief Guthrie and Mrs. Bradley further regarding the specific requirements of impounding vehicles on private

property. The ordinance will be revised and brought before the Board of Commissioners again on March 10, 2008.

(8-74) MOVED SZOKO to authorize the manager to advertise the Sidewalk Ordinance for adoption . The motion died for a lack of second.

(8-75) MOVED PADULA-COSTA to authorize the manager to advertise for a public hearing to be held on Monday, March 10, 2008 beginning at 6:30 PM for the purpose of receiving public comments on the proposed transfer of a liquor license to Moe's Southwest Grill. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 03-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE TOWNSHIP OF WILKINS AND REBECCA BRADLEY, MANAGER AND AUTHORIZING THE APPROPRIATE OFFICIALS TO EXECUTE THE AGREEMENT.

(8-76) MOVED PADULA-COSTA to read Resolution #3-2008. The motion was adopted by unanimous roll call vote.

(8-77) MOVED PADULA-COSTA to adopt Resolution #3-2008. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(8-78) MOVED PADULA-COSTA to accept the indemnification agreement between Wilkins Township and Circuit City for the use of the Circuit City property during the Summer Festival 2008, contingent upon the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

Baseball Grant:

Mrs. Bradley stated that the Township is in receipt of a check in the amount of $10,000. made payable to Wilkins Township Baseball. The Baseball Association sought these grant funds for insurance, equipment and fees. The check is being held by the Township until Mrs. Bradley has received confirmation from DCED that the Township will not be responsible for the disbursement of funds or the close out of the grant.

Commissioners' Comments:

Commissioner Padula apologized to the audience for the way the beginning of the meeting was handled – with the approval of the minutes. It is impossible for the secretary to be able to record exactly was has occurred at each meeting. At tonight's meeting, there was a lot of discussion about the animal ordinance. Mrs. Bradley could not possibly reflect all of that in the minutes. What is important is that the most important things that occur at the meeting are recorded, not everything. Also stated that he would be in favor of providing a vehicle to East Pittsburgh through VFC #1 if it was possible and commented on the fact that it was much warmer in the auditorium this evening, as compared to the last meeting. He thanked everyone for coming to the meeting tonight.

Commissioner Szoko stated that he had copies of two articles from the Post-Gazette thast her wanted to share with the board. The first was about the newly appointed treasurer for the City of Pittsburgh and how she is handling delinquent taxpayer accounts. The second was a report about how new legislation will lower the cost of workers' compensation premiums for employers by at lease 10% after April of 2008. Mr. Szoko commented that he was happy with the bid results and also commented on the temperature in Township buildings. He wants the temperature in the former Rescue #1 building to be set

at a maximum of 55-60 degrees. The temperature in the municipal building should be set at 68 degrees. He wants to review whether there are more efficient ways that the Township can heat the building, because right now there are both hot spots and cold spots. Commissioner Szoko stated that he has been asked how his GPA (goals/plan/action) initiative has been going. Neither he nor Ms. Fialla are taking Township healthcare and Chief Guthrie has decided to forego the purchase of a vehicle. Therefore, as for spending 20% less than budgeted, he believes that they have achieved that goal. He also stated that the reason that he voted no on Mrs. Bradley's contract was "nothing personal". It is his continued understanding that a contract that exceeds two years is illegal and he is still bothered bv giving a sixteen percent increase in salary. Finally, Mr. Szoko apologized publicly to Mr. Vargo for his comments in the Woodland Hills Progress. He did not mean to upset Mr. Vargo. Mr. Szoko understood that Vargo would be responsible for the repayment of the settlement funds. Now, he understands that this is not the case. As far as he is concerned, the Hearn issue is closed and there is no further controversy there.

Commissioner Fialla stated that she believes that it is important that we get the names of residents who are speaking at public meetings correct and that we get the gist of their comments in the minutes. She also stated that she did not vote for Mrs. Bradley's contract because she continues to object to the significant increase in salary.

Commissioner Costa thanked everyone for their attendance this evening and stated that the work at the Community Center is progressing, although Ms. Fialla still needs to arrange a meeting with Senator Costa regarding the grant funding. Mr. Costa will be scheduling a meeting within the next week with the Building Committee. Finally, Mr. Costa reminded the residents to fill out their registration forms for the Easter Egg Hunt party and get them back to the Township building.

Commissioner Wilson stated that the Board of Commissioners met in executive session prior to the regular meeting to discuss a matter of personnel and a matter of potential litigation. He commented on the fact that Commissioner Szoko is saying that Chief Guthrie is not getting a new car. In his opinion, a car with 124,000 miles on it is not safe and should be replaced. Also commented that he disagrees with Commissioner Szoko's statement about not approving Mrs. Bradley's contract because it binds future boards. A previous board bound this and several others when they took out a General Obligation Bond for over a million dollars. A previous board bound this board by providing Chief Guthrie with a resolution that guarantees him the same benefits as employees of the Police Department – into infinitum.

Commissioner Padula stated that he just wanted to thank Mrs. Bradley for working with the Board on an amendment to her contract to try to give the Board a better feeling about the term. He wanted to reiterate that he has confidence in Mrs. Bradley and her ability to perform. He also stated that he is still unclear as to whether or not Chief Guthrie wants a new vehicle, or not.

(8-79) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 9:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, MARCH 10, 2008

The Public Hearing was called to order on Monday, March 10, 2008 at 6:30 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley announced that the purpose of the public hearing was to receive public comments on the proposed inter-municipal transfer of a liquor license to Moe's Southwest Grille, located at 3448 William Penn Highway, Pittsburgh PA 15235

Attorney Louie Caputo, of the Law firm of Caputo & Caputo, representing Moe's Restaurant, addressed the Board. Also in attendance was Mr. Sam Kane, manager for the Wilkins Township Moe's Restaurant. Moe's will not have a full service bar. They will provide bottled beer and frozen margaritas.

Commissioner Padula welcomed Moe's to Wilkins Township and requested that when they advertise, they state that they are located in Wilkins Township, not Monroeville.

Commissioner Szoko questioned whether Moe's was at a competitive disadvantage because they did not offer liquor. Mr. Kane stated that the Penn Center Shoppes, including John Harvard's, Applebees amd Buffalo Wild Wings all offer liquor to their patrons. He does believe that there is a disadvantage to not being able to do the same. Mr. Szoko also questioned whether Mr. Kane was the owner of other Moe's that were opening in the area. Mr. Kane stated that he is not. There are currently four Moe's locations in Pennsylvania: Robinson, Bridgeville, Wilkins and Cranberry. A fifth Moe's will be opening in Market Square in Pittsburgh. Mr. Szoko questioned whether security measures would be changed if the liquor license were awarded. Mr. Kane stated that because this is not a full-service bar, he does not believe that it will be necessary to change the existing security.

.8-80) MOVED PADULA-FIALLA to adjourn. The Public Hearing was adjourned at 6:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MARCH 10, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, February 25, 2008

COMMUNICATIONS: Cheryl Akers-Stanton, Wilkins Township Century Club

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 160,183.27
Emergency Management Fund - -	$ 1,816.92
Combined Sewer Fund - - - - - - -	$ 2,025.78
Community Facilities Fund - - - -	$ 3,021.57
Police Pension Fund - - - - - - - - -	$ 3.978.54
Capital Reserve Fund - - - - - - - -	$ 1,364.29
TOTAL:	**$ 172,390.37**

OLD BUSINESS:

1) Recommendation on surplus vehicle disposition.

2) Request from Penhurst Civic Association for $200 allocation.

3) Request from Mr. Hill to attend training on the International Fire and Building Codes at a cost of $295.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MARCH 10, 2008

NEW BUSINESS:

1) Application for Act 202 Real Estate Tax Abatement:

- 1609 Vineseian Place (Leff)
- 1610 Vineseian Place (Bell)

2) Ordinance Number 948 – False Alarms

3) Resolution #4 of 2008 – Liquor License Transfer

COMMISSIONERS' COMMENTS

ADJOURNMENT

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, MARCH 10, 2008

The Regular Meeting of Monday, March 10, 2008 was brought to order by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Following the Pledge of Allegiance, Chairman Wilson requested that all participants remain standing for a moment of silence for Brad Holmes, a Volunteer Fireman from Pine Township, who died on Friday, March 7, 2008 as a result of injuries sustained in fighting a fire.

(8-81) MOVED PADULA-FIALLA to approve the minutes of the second stated meeting of February 25, 2008. The motion was adopted by unanimous roll call vote.

Communications:

Mrs. Bradley read correspondence received from Cheryl Akers-Stanton, Vice-President of the GFWC Century Club of Wilkins Township advising that the Century Club will be selling sponsorship ads on the placemats that will be used for the Spaghetti Dinner in April.

Citizens Comments;

Jackie Efrati, a resident of North Braddock and a Humane Officer of the Options of Pittsburgh, addressed the Board regarding her concerns over the Township's proposed amendment to the Animal Ordinance which would limit the number of pets permitted in a residence to three.

Ms. Deborah Dorbansky-Fasiska of 260 George Lane addressed the Board on the Animal Ordinance. She also provided the Board with information regarding a mediation service which is available for residents who have problems with their neighbors and their pets.

Reports:

Police Report for February 2008:

	2007	2008
Total Police Calls Logged	282	290
Total Criminal Offenses Reported	21	26
Criminal Arrests/Persons Charged	11	10
Criminal Offenses Cleared	7	13
Total Citations Issued	26	43
Parking Tags Issued	18	17
Parking Citations Issued	4	4
Monies collected during February	$3,633.74	$5,392.86

Commissioner Padula thanked Chief Guthrie for having the officers take care of the burned out street lights. Commissioner Szoko thanked Chief Guthrie for handling the call of a car into a telephone pole on Brown Avenue at the BP Station which occurred on Monday, March 3rd.

Mr. Paul Vargos' Report for February is on file in the Manager's Office.

Commissioner Wilson questioned how the Township was doing on salt. Mr. Vargo stated that the Township had just received 150 tons of salt and we should be okay. Commissioner Szoko questioned when the malfunctioning valve in the boiler would be replaced. Mr. Vargo stated that the valve is obsolete, but an alternative part has been located by the repairmen. They have ordered this part and it will probably be fixed

within the next two weeks. Mr. Szoko also questioned the increase in the gas bill for the Community Center. Mr. Vargo stated that the doors on the building had been removed and replaced with plywood. Now that the new doors a re installed, the heat bill should decrease significantly.

WTVFD#1 reported the following: 15 Fires, man-hours 147; 2 Practices, man-hours 94.50; 2 Meetings, man-hours 50; 4 Training Sessions, man-hours 122. Total monthly man-hours 413.5.

WTVFD #3 reported the following: 13 Fires, man-hours 151.11; 27 Activities, man-hours 736.27. Total monthly man-hours 887.38.

WTVFD #4 reported the following: 15 Fires, man-hours 88.75; 3 Fire Schools, man-hours 46; 1 Drill, man-hours 16; 4 Public Service, man-hours 4.5; 4 Work Details, man-hours 30.5; 1 Driver's Training, man-hours 3; 5 Meetings, man-hours 125.5. Total monthly man-hours 314.25.

The WHEMS Report is filed with the above VFD Reports in the Manager's Office.

Building Permits issued during February 2008:

Two (2) permits were issued to J. B. Stevens – Bill Boards for the north and south sides of the bridge. Plan review also issued for above $500.00 each.

The Township received $3,166.38 in real estate transfer taxes during the month of February 2008. These funds represent deed transfers which took place during the month of January 2008. Total year to date collections are $8,325.80 or 16.33% of budget.

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:				
Current Month	$72,833.90	Previous Year	$69,746.36	Difference
Current YTD	98,270.89	Previous YTD	93,409.99	$4,860.90
Local Service Tax:				
Current Month	7,385.61	Previous Year	34,948.38	Difference
Current YTD	7,385.61	Previous YTD	36,612.38	($29,226.77)
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	
Current YTD	-0-	Previous YTD	-0-	
Business Privilege Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	2,725.13	Previous YTD	-0-	$2,725.13

Mr. Matta stated that he needs to arrange a meeting with Mrs. Bradley, Chief Guthrie and Mr. Hill to further discuss the abandoned vehicle ordinance. Also, Mrs. Bradley announced that the Board of Commissioners met in executive session prior to the meeting to discuss collective bargaining negotiations.

Senate Engineering Report is on file in the Manager's Office.

(8-82) MOVED SZOKO-COSTA to approve the payment of the Schedule of Bills for February of 2008 in the amount of $172,390.37. The motion was adopted by unanimous roll call vote.

Disposition of Surplus Vehicles:

Mrs. Bradley read correspondence from Mr. Vargo regarding his recommendations for the sale of surplus vehicles, based upon the bids which were opened at the last meeting. He recommended that the Board seek the advice of the Solicitor on the sale of the 2001 Ford Crown Victoria and the 1998 Ford Crown Victoria to Bay Ridge Motor due to the fact that they did not respond to the bid on the appropriate bid form. Mr. Vargo also recommended that the Board seek the advice of the Chief of Police regarding the sale of the 1995 Jeep Cherokee, which was acquired either through a County or Federal drug program. Chief Guthrie stated that the funds received through the sale of the Jeep would either need to be spent for law enforcement purposes, or returned to the District Attorney's office. Finally, Mr. Vargo recommended that the Board reject all bids for the sale of the 1989 Tar Kettle. He believes that the parts are worth more than what was bid.

(8-83) MOVED COSTA-PADULA to accept the recommendation of Mr. Vargo to reject all bids for the sale of the 1989 Tar Kettle. The motion was adopted by unanimous roll call vote.

(8-84) MOVED PADULA-COSTA to accept the recommendation of Mr. Vargo to award the following bids, contingent upon the review and approval of the Solicitor: 1985 Ford Dump Truck to Sokol Construction in the amount of $2,628.00; 1990 GMC Dump to Auto Wholesalers in the amount of $7,777.00; 2001 Ford Crown Victoria and 1998 Ford Crown Victoria to Bay Ridge Motors in the amounts of $1,189.00 and $555.00 respectively; 1996 Ford Explorer to Sokol Construction in the amount of $658.00; and 1995 Jeep Grand Cherokee to Rogers Auto Sales in the amount of $1,320.00. The motion was adopted by unanimous roll call vote.

(8-85) MOVED PADULA-COSTA to authorize the donation of $200.00 to the Penhurst Civic Association. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

Question on the Motion: Commissioner Szoko stated that he is not opposed to the programs that the Civic Association sponsors but he believes that the Civic Association should seek funding from other organizations, like the Rotary Club or the Lion's Club

(8-86) MOVED PADULA-FIALLA to approve the request by Mr. Hill to attend training on the International Fire and Building Codes at a cost of $295.00. The motion was adopted by unanimous roll call vote.

(8-87) MOVED COSTA-PADULA to approve an Act 202 Real Estate Tax Abatement, in accordance with Ordinance #979 for the following properties: 1609 Vineseian Place (Lot-Block 453-P-237) and 1610 Vineseian Place. (Lot/Block 453-P-205) The motion was adopted by unanimous roll call vote.

(8-88) MOVED PADULA-COSTA to authorize the manager to correspond with Chief Guthrie advising that the Commissioners' interpretation of the False Alarm Ordinance (Ordinance #948) is that emergency service departments, including Fire Departments, EMS Departments and Police Departments are exempt from the provisions of the ordinance. The motion was adopted by a 4 to 1 vote with Mr. Padula abstaining (President of VFC #3).

RESOLUTION NO. 4 OF 2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE NO R-7792 INTO WILKINS TOWNSHIP, 3448 WILLIAM PENN HIGHWAY, PITTSBURGH, PENNSYLVANIA 15235 FROM 824-826 ISLAND AVENUE, MCKEES ROCKS BOROUGH, PENNSYLVANIA 15136.

(8-89) MOVED FIALLA-COSTA to read Resolution #4-2008 by title only. The motion was adopted by unanimous roll call vote.

(8-90) MOVED COSTA-PADULA to adopt Resolution #4-2008. The motion was adopted by unanimous roll call vote.

Commissioners Comments:

Commissioner Szoko questioned Mrs. Bradley regarding the Department of Justice funds. Mrs. Bradley stated that she had spoken again with Ann Insley of the DOJ last week and Ms. Insley indicated that she would be forwarding correspondence. She will keep the Board advised. Mr. Szoko also asked the Chief about the temperatures in the police offices. Chief Guthrie stated that the temperatures are much better – in the low 70's now. Finally, Mr. Szoko encouraged everyone to remember that we need to stay in the mode of saving money and congratulated the Chief and Police Department again for their response to the situation on Brown Avenue this past Monday.

Commissioner Padula stated that he too appreciates the Police Departments' actions, however, the wires that were down were not electrical – they were telephone lines and therefore were not the cause of concern for explosion or fire. Further, Mr. Padula publicly thanked the members of Volunteer Fire Department #1 for their help recently after a fire call in Braddock that lasted well into the night. VFC #1 members came to VFC #3's aid by rolling hose and helping to clean up after the fire. Mr. Padula also thanked everyone for coming to the meeting this evening.

Commissioner Fialla stated that Marty Griffin from KDKA is dedicating a large portion of his talk show to discuss Volunteer Firefighters and how much they do for their communities. Reminded the residents that the Easter Party will be held on Saturday, March 15th at the ELKS and commented on the citizens comments regarding the Animal Ordinance. Ms. Fialla thanked everyone for coming to the meeting and wished all a Happy Saint Patrick's Day.

Commissioner Costa thanked everyone for coming to the meeting and stated that he will be having a meeting next week at the Community Center. He also stated that he would like to see everyone at the Easter Party on Saturday.

Commissioner Wilson thanked everyone for their attendance this evening and stated that he agrees with Commissioner Fialla that Volunteer Fire Companies put in a lot of man hours and do a tremendous job for which they are truly appreciated. He also asked that everyone patronize VFD #3 on Fridays through lent for their fish dinners.

(8-91) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 7:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, MARCH 31, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Presentation by Woodland Hills Progress – Citizen of the Year Award

4. Approval of Minutes: Public Hearing of Monday, March 10, 2008
   Regular Meeting of Monday, March 10, 2008

5. Communications: Chuck DiPietro, Southwestern Pennsylvania Planning Commission
   Richard Huddock, Jr., Derry Construction Co., Inc.
   Sylvia Martinelli, GFCW Century Club

6. Citizens' Comments

7. PULSE Program – Authorize appropriate individuals to execute agreement for an Automatic Electronic Defibrillator to be place in the Municipal Building; agreeing to purchase the required cabinet for the AED; and agreeing to make available all Township employees for training on the use of the AED.

8. Motion accepting the Agreement between the Township of Wilkins and the Wage Policy Committee for the period January 1, 2008 through and including December 31, 2010 and authorizing the appropriate officials to execute the Agreement.

9. Motion accepting the Agreement between the Township of Wilkins and the Maintenance Employees Association for the period January 1, 2008 through and including December 31, 2010 and authorizing the appropriate officials to execute the Agreement.

10. Applications for Act 202 Real Estate Tax Abatements:
    a 1621 Vineseian Place
    b 1625 Vineseian Place
    c 1637 Vineseian Place

11. Recommendations from the Planning Commission:
    a RC-1 Zoning Ordinance
    b Selection of Consultant

12. Request from Chief Guthrie to attend the Pennsylvania Chief of Police 2008 Education and Training Conference from July 13th – 16th in Lancaster at a cost of $730.00.

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, MARCH 31, 2008

13. Purchase of 2008 Ford Crown Victoria from Kenny Ross (SHACOG Bid).

14. Alternates for the Board of Code Appeals.

15. Request from Mr. Hill to attend the Pennsylvania Construction Codes Academy "Preparing for Summer Code Issues," to be held on April 8, 2008 from 8:30 AM until 4:30 PM at a cost of $125.00.

16. Commissioners' Comments

17. Adjournment.

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, MARCH 31, 2008

The Additional Stated Meeting of Monday, March 31, 2008 was brought to order by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Presentation by Woodland Hills Progress – Citizen of the Year Award:

Stephanie Hacke, reporter with the Woodland Hills Progress, presented the 2008 Citizen of the Year Award to the Wilkins Township Recreation Advisory Board members for their successful efforts to hold Community Days in 2007. Mrs. Bradley also read correspondence received from Senator Jay Costa congratulating the Recreation Advisory Board on their receipt of the award.

(8-82) MOVED PADULA-COSTA to approve the minutes of the Public Hearing of March 10, 2008 and the Regular Meeting of March 10, 2008. The motion was adopted by unanimous roll call vote.

Communications:

Correspondence from Mr. Chuck PiPietro, Transportation Planning Director of the Southwestern Pennsylvania Planning Commission (SPC) was read. Township officials are invited to participate in the SPC Congestion Management Process (CMP) Work Group for the Westmoreland County and Eastern Allegheny County area of the region. The CMP work group meeting will be held on Thursday, April 10, 2008 from 1:00 PM to 4:00 PM at the Monroeville Municipal Building.

Correspondence from Mr. Richard S. Hudock, Jr., President of Derry Construction Company, Inc., was read. Mr. Hudock reports that the reconstruction of Business 22, from a point just west of Rodi Road to a point just west of Haymaker Road will begin today and run through November 29, 2008. Construction work will begin at 8:00 PM and continue until 6:00 AM, Mondays through Fridays.

Correspondence from Sylvia Martinelli, President of the GFWC Century Club of Wilkins Township was read. The Century Club is requesting the use of the Municipal Building, the use of two township employees and one township vehicle to aid in the scheduled Spring Clean-up which will be held on Saturday, April 26th, from 9:00 AM until 12:00 PM.

Citizens' Comments:

Mrs. Suzy Grant of 100 Larchwood Drive commented on information discussed at the Public Works Committee meeting that was held on March 12th, regarding a suggestion to determine whether a local developer could perform plumbing work at the Community Center in lieu of payment for recreation purposes as required by the Pennsylvania Municipalities Code; also questioned whether funds ($9.77) were placed into a separate Department of Justice account.

Mrs. Rhonda Lazarus of 100 Farnsworth Drive questioned the Solicitor regarding the proposed amendments to the Township's animal ordinance.

Mrs. Sylvia Martinelli of 210 George Lane requested that the Commissioners commit to the Spring Clean-up initiative because the Century Club needs to make other commitments to make it happen. Also stated that the Century Club's spaghetti dinner will be held at the Township Building on April 13th from 2:00 PM until 6:00 PM

112 B

(8-83) MOVED PADULA-COSTA to authorize the use of the municipal building, two public works employees and one truck to aid the Century Club during the Spring Clean Up scheduled for Saturday, April 26th, and further authorizing overtime, if necessary. The motion was adopted by a 4-1 vote with Mr. Szoko voting "NO"

(8-84) MOVED PADULA-SZOKO to authorize the appropriate officials to execute an agreement between the Township of Wilkins and the St. Margaret's Foundation for the donation of an automatic electronic defibrillator (AED) to be placed in the Municipal Building; agreeing to purchase the required cabinet for the AED and agreeing to make available all Township employees for training on the use of the AED, contingent upon the Solicitor's receipt and review of the Agreement. The motion was adopted by unanimous roll call vote.

(8-85) MOVED PADULA-COSTA to accept the agreement between the Township of Wilkins and the Wage Policy Committee for the period January 1, 2008 through and including December 31, 2010 and authorizing the appropriate officials to execute the Agreement. The motion was adopted by unanimous roll call vote.

(8-86) MOVED COSTA-PADULA to accept the agreement between the Township of Wilkins and the Wilkins Township Maintenance Employees Association for the period of January 1, 2008 through and including December 31, 2010 and authorizing the appropriate officials to execute the Agreement. The motion was adopted by unanimous roll call vote.

(8-87) MOVED FIALLA-PADULA to rescind the acceptance of the Agreement between the Township of Wilkins and the Wage Policy Committee. The motion was adopted by unanimous roll call vote.

(8-88) MOVED FIALLA-COSTA to accept the Agreement between the Township of Wilkins and the Wage Policy Committee for the period of January 1, 2008 through and including December 31, 2010, with one (1) amendment: The final paragraph under Article XXIV, Duration (page 33) is hereby deleted in its' entirety. The motion was adopted by unanimous roll call vote.

(8-89) MOVED COSTA-PADULA to approve an Act 202 Real Estate Tax Abatement, in accordance with Ordinance #979 for the following properties: 1621 Vineseian Place (Lot/Block #453-P-211), 1625 Vineseian Place (Lot/Block #453-P-213) and 1637 Vineseian Place (Lot/Block #453-P-219). The motion was adopted by unanimous roll call vote.

(8-90) MOVED COSTA-FIALLA to accept the recommendation of the Planning Commission to advertise for a public hearing to be held on April 14, 2008 for the purpose of receiving public comments on the proposed R-C-1 Zoning Ordinance and also advertising for adoption of the R-C-1 Zoning Ordinance. The motion was adopted by a 4-1 vote with Mr. Padula voting 'NO'

(8-91) MOVED FIALLA-SZOKO to accept the recommendation of the Wilkins Township Planning Commission to appoint Mr. Tom Graney of GCCA as a consultant to the Planning Commission to aid in proposed rezoning for the Greensburg Pike, Larimer Avenue and Jefferson Heights area of the community at a cost of $5,500.00. The motion was adopted by unanimous roll call vote.

(8-92) MOVED FIALLA-SZOKO to authorize Chief Guthrie to attend the Pennsylvania Chief of Police 2008 Education and Training Conference to be held from July 13th through the 16th in Lancaster at a cost of $730.00. The motion was adopted by unanimous roll call vote.

(8-93) MOVED FIALLA-PADULA to authorize the purchase of one (1) 2008 Ford Crown Victoria police vehicle from Kenny Ross, in accordance with the SHA COG bid, at a cost $22,333.00. The motion was adopted by a 4-1 vote with Mr. Szoko voting 'NO'

(8-94) MOVED FIALLA-COSTA to appoint Mr. James Dick of 815 Elizabeth Street as an alternate to the Board of Code Appeals The motion was adopted by unanimous roll call vote.

(8-95) MOVED FIALLA-COSTA to authorize Mr. Hill to attend the Pennsylvania Construction Codes Academy "Preparing for Summer Code Issues" seminar to be held on April 8, 2008 from 8:30 AM until 4:30 PM at a cost of $125.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula congratulated the Recreation Advisory Board on their receipt of the 2008 Citizen of the Year Award, stated that he attended the Intergovernmental meeting of March 23rd and the representatives from other communities were also commending our Recreation Advisory Board. Mr. Padula stated that the Intergovernmental group is currently exploring ways to: jointly contract refuse and recyclable removal; collaborate on a joint effort to rid the communities of abandoned houses; and continuing a partnership for stormwater management. The next meeting is scheduled for April 29th at the Rankin Christian Center. He also thanked Keith Morse for his help in securing the grant for the AED and thanked the Century Club for their continuing efforts in the community.

Commissioner Fialla congratulated the Recreation Advisory Board on their receipt of the 2008 Citizen of the Year Award, stated that she had scheduled a meeting of the representatives of the City of Pittsburgh to be held on March 13th. Unfortunately, the meeting had to be postponed. She hopes to reschedule the meeting within the next several weeks to discuss whether or not joint refuse removal and energy savings projects could be mutually beneficial to both communities. Also, questioned whether or not the Public Works employees utilize safety vests when performing road work and whether or not they utilize respirators when applying weed killer. Ms. Fialla wished Mrs. Martinelli and the Century Club good luck with the spaghetti dinner and thanked Mr. Dick for volunteering to serve as an alternate on the Board of Code Appeals. She thanked everyone for coming to the meeting and stated that the next meetmg of the Board will be held on April 14th.

Commissioner Costa asked that everyone support the current Century Club initiatives – the spaghetti dinner and the Clean-Up day and also stated that there is a resident who lives in Wilkins Township that has recently been experiencing some great difficulties. Anyone wishing to help this resident should speak with Mrs. Martinelli of the Century Club for further information and to donate either food or money.

Commissioner Szoko stated that he would like the employees to recognize that we have a chain of command that needs to be followed and hopes for better teamwork in the future. He also stated that he would like to see a decrease in spending, but has not yet seen one. He also requested that employees refrain from micromanaging and remain professional and thanked Chief Guthrie and the Fire Department Chiefs for all of their hard work.

Commissioner Wilson stated that the Board of Commissioners met in Executive Session prior to the public meeting to discuss two items of personnel and an item of litigation. He also stated that the Board would be returning to executive session following the meeting for continued discussion of these items. Mr. Wilson stated that he is tired of the grandstanding that continues to take place at public meetings. Even though this continues to occur, the Township has moved forward and settled the employment contracts with the Wage Policy Committee and the Maintenance Employees Association.

Mr. Wilson congratulated the Recreation Advisory Board on the receipt of the Citizen of the Year award and also congratulated Commissioner Szoko on his business (Churchill Vision Center) coming in first this year with the Woodland Hills Progress for vision care.

(8-96) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP
BOARD OF COMMISSIONERS
PUBLIC HEARING
APRIL 14, 2008

PUBLIC HEARING ON PROPOSED ZONING MAP CHANGE
RC-1 ZONING DISTRICT

1. **Call to Order**

2. **Public Comments**

3. **Adjournment**

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, APRIL 14, 2008

The Public Hearing Meeting of Monday, April 14, 2008 was brought to order by President William G. Wilson at 6:30 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

The purpose of this public hearing is to hear comments from residents regarding a proposed ordinance which would amend the Zoning Ordinance and Map by adding a new zoning district: R-C-1. The proposed ordinance changes the zoning of four (4) properties on Greensburg Pike: 4063, 4065, 4067 and 4240. The permitted uses in an R-C-1 Zoning District are: All those uses permitted in an R-1, R-2 and R-3 Zoning District, Business – Professional Office, Business – Medical Office and Specialty Retail. Conditional uses permitted in an R-C-1 Zoning District include: All those conditional uses currently permitted in an R-1, R-2 and R-3 Zoning District, Daycare Center, Family Daycare Home and Town home.

Public Comments:

Mr. John Yocca, owner of 4065 Greensburg Pike, stated that he is in favor of the proposed ordinance. He is one of the affected property owners.

Mrs. Dolores Cook of 4066 Miller Street stated that her property is located to the rear of Mr. Yocca's. She is concerned about what type of business will go into his property and the traffic that may result..

(8-97) MOVED PADULA-FIALLA to adjourn. The Public Hearing was adjourned at 6:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, APRIL 14, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, March 31, 2008

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - -	$ 138,169.35
General Fund Addendum - - - - - -	$ 12,473.97
Combined Sewer Fund - - - - - - -	$ 84,315.11
Community Facilities Fund - - - -	$ 205.24
TOTAL:	**$ 235,163.67**

OLD BUSINESS:

1) Proposed Abandoned Vehicle Ordinance – authorization to advertise.

2) Showcase Cinema – Subdivision/Development Plans – Re-approval request.

NEW BUSINESS:

1) Request for funds – installation of Opticom Units.

2) Notice to be Excluded / Included in CDBG and Home Programs – 2009-2011.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, APRIL 14, 2008

3) Recommendations from Recreation Advisory Board:

   a Appointment of Alice Katsur, 953 Roland Road
   b Approval of Bands for Summer Festival, as follows:

(1) Tuesday, June 17:	The Billy Price Band	$2,500.00
(2) Wednesday, June 18:	The Buffet Man	$2,050.00
(3) Thursday, June 19:	The Saddle Up Band	$1,500.00
(4) Friday, June 20:	Jimmie Ross & the Jaggerz	$3,000.00

   (Saturday night band to be provided at a later date)
   c Change printers from Laurel Graphics to Phoenix Design
   d Have the printer label the newsletters
   e Reduce newsletter mailings from 4 per year to 3 per year.

4) Ordinance Number 986 R-C-1 Zoning Ordinance.

5) Request from Churchill Area Environmental Council for a $45 graduation award for Paul Harper of Swissvale.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, APRIL 14, 2008

The Regular Meeting of Monday, April 14, 2008 was brought to order by President William G. Wilson at 7:15 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-98) MOVED PADULA-COSTA to approve the minutes of the meeting of March 31, 2008 with one correction: Under action item 8-91, Commissioner Padula voted "No" The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "No".

(8-99) MOVED FIALLA-SZOKO to include "Questions on the motion" in all future minutes of the Board of Commissioners. The motion failed to be adopted by the following vote: Fialla & Szoko voting "Yes", Costa, Padula & Wilson voting "No".

Citizens' Comments:

Cheryl Stanton of 103 Peffer Road, Vice President of the Century Club, thanked the Board of Commissioners for allowing the Century Club to use the municipal building on Sunday, April 13th for their spaghetti fund raiser. Mrs. Stanton also thanked the members of the Board and the citizens who bought spaghetti and especially thanked Commissioner Padula for helping with the cooking. The Century Club raised $2,033.65 from the event.

Margaret Tomlinson, 4051 Greensburg Pike spoke in opposition to the proposed change in zoning for properties located on Greensburg Pike. When she purchased her property four years ago, she did so with an understanding that the surrounding properties would remain zoned residential. She believes that Mr. Yocca is requesting a change in the rules to benefit him, to the detriment of other residential property owners on Greensburg Pike.

Rhonda Lazarus of 221 Farnsworth Drive questioned Mr. Cambest as to whether Mr. Matta had an opportunity to review the West case law that she presented to the Board of Commissioners last month. She also questioned the availability of zoning maps in the Township.

Mr. Al DeRoy of 94 Ridgecrest spoke regarding the Township's animal ordinance, indicating that the Board should be aware that this ordinance is not a "one- size- fits all" Ordinance. A pet owner with one dog may be irresponsible, while an owner with ten dogs may be responsible. Also questioned whether the Township could provide agendas for up-coming meetings on its' website.

Ms. Kathy Strait of 460 Wilbur Street asked whether or not the proposed pet crematorium for 501 Brown Avenue had been approved yet.

(8-100)MOVED COSTA-PADULA to waive the reading of reports. The motion was adopted by unanimous roll call vote.

REPORTS:

Police Report for March 2008

	2007	2008
Total Police Calls Logged	330	281
Total Criminal Offenses Reported	37	27
Criminal Arrests/Persons Charged	16	16
Criminal Offenses Cleared	15	15
Traffic Citations Issued	42	53
Parking Tags Issued	21	12

Total Monies Collected during March 2008	$4,536.25	$5,208.19

Mr. Paul Vargo's DPW Report is on file in the Manager's Office.

WTVFD #1 reported the following: 16 Fires – Man-hours 107.5, 3 Drills – Man-hours 100.00 and one Meeting lasting 36 minutes. Total monthly man-hours – 243.5.

WTVFD #3 reported the following : 17 fires – Man-hours, Activities (including fish dinners) 706.59 man-hours.

WTVFD #4 reported the following: 15 Fires – man-hours 69, 1 Drill – man-hours 16, 6 Work Details – Man-hours 61 and 4 Meetings – man-hours 135.

The WHEMS report for March is on file with the Fire Departments.

There was one (1) building permit issued during March 2008: J. P. Aiello is putting an addition on his home at 132 George Street at a cost of $124,000.00.

The Township received $530.67 in real estate transfer taxes during the month of March, representing deed transfers which were recorded by the County in February.

Treasurers Report for March 2008:

Balance Collectable – beginning of month	$1,599,760.91
Deductions (exonerations)	-4,977.39
Adjusted Collectable	1,594,783.52
Less Face Collections for Month	268,736.53
Balance Collectable – End of Month	1,326,046.99
Face Amount of Collections	268,736.53
Less Discounts	5,374.89
Total Cash Collected	263,361.64

PA Municipal Services – Act 511 Tax Report:

Earned Income Tax:				
Current Month	31,929.23	Previous Year	42,081.53	Difference
Current YTD	130,200.12	Previous YTD	135,491.52	($5,291.40)
Local Service Tax:				
Current Month	12,412.45	Previous Year	9,482.98	Difference
Current YTD	19,798.06	Previous YTD	46,095.36	($26,297.30)
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	-0-
Business Privilege Tax:				
Current Month	772.00	Previous Year	218.33	Difference
Current YTD	3,497/13	Previous YTD	218.33	$3,278.80

The Solicitors Reports are on file in the Manager's Office.

The Engineers Report is on file in the Manager's Office.

(8-101)MOVED SZOKO-PADULA to approve the schedule of bills in the amount of $235,163.67 as presented. The motion was adopted by unanimous roll call vote.

(8-102) MOVED COSTA-PADULA to authorize the advertisement of the proposed abandoned vehicle ordinance. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "No".

(8-103)MOVED COSTA-PADULA to authorize the solicitor to work on a language change at Section II, Paragraph B, that would provide an exception to permit property owners to work on antique or classic cars outside of an enclosed structure. The motion was adopted by unanimous roll call vote.

(8-104) MOVED PADULA-COSTA to approve the request of NAI Acquisition Group to approve their subdivision and land development for the Showcase East site again, due to the fact that the plan had not been recorded at the Allegheny County Recorder of Deeds office within ninety (90) days of the original approval of November 19, 2008, as required by the Pennsylvania Municipalities Planning Code. All terms and conditions of this approval are identical to the approval of November 19, 2008. The motion was adopted by unanimous roll call vote.

(8-105)MOVED PADULA-COSTA to authorize the disbursement of up to $200.00 for each Fire Department and WHEMS for the installation cost of one opticom unit. The motion was adopted by unanimous roll call vote.

(8-106)MOVED PADULA-FIALLA to accept the recommendation of the manager to opt-in to the Allegheny County CDBG and HOME Programs for three years: 2009, 2010 and 2011. The motion was adopted by unanimous roll call vote.

(8-107)MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Board, appointing Ms. Alice Katsur of 953 Roland Road to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(8-108)MOVED FIALLA-PADULA to accept the recommendation of the Recreation Advisory Board to approve the following bands for the Summer Festival contingent upon the review and approval of the contracts by the Solicitor: The Billy Price Band: $2,500.00; The Buffet Man: $2,050.00; The Saddle Up Band: $1,500.00; and Jimmie Ross and The Jaggerz: $3,000.00. The motion was adopted by unanimous roll call vote.

(8-109)MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Board to change printers from Laurel Graphics to Phoenix Design, have Phoenix Design provide labeling of newsletters and reduce newsletter mailings from four times per year to three times per year. The motion was adopted by unanimous roll call vote.

ORDINANCE NO., 986

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 173, ARTICLE 1 – GENERAL PROVISIONS, SECTION 173-7 DEFINED TERMS TO INCLUDE THE DEFINITION OF OFFICES-BUSINESS, MEDICAL AND PROFESSIONAL, SPECIALTY RETAIL AND METHADONE CLINIC, DAYCARE CENTER AND FAMILY DAYCARE HOME; ARTICLE III – DISTRICT REGULATIONS, SECTION 173-8 ZONING DISTRICTS TO PROVIDE FOR A R-C-1, RESIDENTIAL COMMERCIAL DISTRICT; SECTION 173-11 – CONDITIONAL USES TO PROVIDE FOR THE USE OF A CHURCH, DAYCARE CENTER AND DAYCARE HOME IN THE R-C-1 ZONING DISTRICT; ARTICLE IV, GENERAL REGULATIONS, SECTION 173-23 OFF STREET PARKING REQUIREMENTS TO INCLUDE PARKING REQUIREMENTS IN AN R-C-1 ZONING DISTRICT; ARTICLE V – SECTION 173-35 TO INCLUDE USES PERMITTED IN THE R-C-1 ZONING DISTRICT; CHAPTER 173, ARTICLE I, SECTION 173-4 – ZONING MAP TO AMEND THE WILKINS TOWNSHIP ZONING MAP TO INCLUDE THE R-C-1 ZONING DISTRICT.

(8-110) MOVED FIALLA-COSTA to read Ordinance No. 986 for the first time by title only.

(8-111) MOVED FIALLA-COSTA to accept the first reading of Ordinance No. 986.

(8-112) MOVED FIALLA-COSTA to read Ordinance No. 986 for the second time by title only

(8-113) MOVED COSTA-WILSON to adopt Ordinance No. 986.

Motions 8-110 to 8-112 inclusive were adopted by unanimous roll call vote.

Motion No. 8-113 was adopted by a 4 to 1 vote with Mr. Padula voting "No".

(8-114)MOVED PADULA-COSTA to approve the request of the Churchill Environmental Council to donate $45.00 towards a graduation award for Paul Harper of Swissvale. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "No".

Commissioners' Comments:

Commissioner Padula congratulated the Century Club for a great job at the Spaghetti Dinner, thanked Sam Palmieri for his efforts in cleaning up the building following the Spaghetti Dinner in preparation for the Police Training scheduled at 8:30 AM this morning and the meeting of the Board this evening; requested that the police department remove the KDKA and Woodland Hills School District signs which are within the public right-of-way on Brown Avenue and reminded everyone to come out and vote at the Primary Election scheduled for April 22, 2008.

Commissioner Szoko stated that the Township meetings are not a place to solicit donations. There are other avenues for these organizations to solicit funds. He would like to try to put an end to the solicitations as soon as possible. Mr. Szoko also provided the Board and manager with a document outlining a new initiative that he would like to implement, entitled: "Wilkins Township Vehicle Maintenance Program."

Commissioner Fialla reminded everyone that now that the warmer months are upon us, when walking pets, please make sure you remember to clean up after them; requested that Mrs. Bradley speak with Mr. Palmieri regarding the settings on the light sensors outside; congratulated the Century Club on a job well-done; and stated that the next meeting of the Board is scheduled for Monday, April 28, 2008.

Commissioner Costa thanked everyone for coming to the meeting, congratulated the Century Club on their successful Spaghetti Dinner; reminded the residents to come out and participate on April 26, 2008 with the Spring Clean-Up, and reminded everyone that there is a family in need in Wilkins Township and anyone wishing to aid that family should contact a member of the Century Club.

Commissioner Wilson apologized for losing his temper with Mr. Szoko's proposed action plan for vehicle maintenance. He was an employee of Wilkins Township for 36 years, has been a life-long resident and loves his community. It is his opinion that Mr. Szoko should not publicly report on things that he "heard" but stick with the facts. Mr. Wilson also congratulated Mr. Costa for his successful completion and graduation from the Local Government Academy Newly Elected Officials Training Course and commented upon Mr. Szoko's attendance at the same.

(8-115)MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 9:00 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, APRIL 28, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Public Hearing of Monday, April 14, 2008
   Regular Meeting of Monday, April 14, 2008

4. Presentation of Proclamation – Mrs. Angie Gialloreto

5. Communications

6. Citizens' Comments

7. Proposed Ordinance Number 987 – Abandoned / Nuisance Vehicles

8. 2008 Paving Program – Recommendation from Mr. Vargo

9. Scheduling of Public Hearing on Condemnation of 838 Larimer Avenue, 840 Larimer Avenue, 172 Churchill Lane (CDBG 34/ Township Funded), Garage at 907 Larimer, Garage at 430Clugston (Township demolition) – Hearing date: June 9, 2008 at 6:30 P.M.

10. Developer's Agreement – NAI Acquisition Group, L.P.

11. Year 35 CDBG Project Recommendations

12. Report on Vehicle Maintenance / Replacement

13. Request from Paul J. Palko, Post Quartermaster of the Veterans of Foreign Wars, requesting $300.00 to support the operation of the post.

14. Commissioners' Comments

15. Adjournment.

TOWNSHIP OF WILKINS BOARD OF COMMISSIONERS

ADDIT IONAL STATED MEETING, MONDAY, APRIL 28, 2008

The Additional Stated Meeting of Monday, April 28, 2008 was brought to order by President William G. Wilson at 7:00 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-116) MOVED PADULA-COSTA to approve the minutes of the Public Hearing and Regular Meeting of April 14, 2008. The motion was adopted by unanimous roll call vote.

Chairman Wilson presented Mrs. Angie Gialloreto of Elizabeth Street with a Proclamation honoring her lifetime commitment to the Democratic Party and congratulating her on her recent receipt of the Lifetime Achievement Award by the Allegheny County Democratic Party.

Citizens' Comments:

Mr. N. Leonard Hill of 405 Kingston Drive reported on the deteriorating condition of the Eastmont School. He provided photographs of the interior of the structure. Presently, the School Board is under orders to repair the roof to prevent further water leakage and damage to the structure. Mr. Hill also reported on the Abandoned/Nuisance Vehicle Ordinance, regarding the repair of antique and classic cars outside of an approved structure.

Mrs. Sylvia Martinelli, 210 George Lane thanked the residents of Wilkins Township, Commissioners Costa, Padula and Wilson, Mrs. Bradley, Mr. Vargo, Mr. Regrut, Mr. Bonda, the members of the Township's Volunteer Fire Departments, the Senior Citizens' group, the VFW, the Girl Scouts, the Interact Group, Bishop's Pizza, Medfast and the Century Club for their participation last Saturday in the first Wilkins Clean-up day. She congratulated Commissioner Costa for graduating from the Local Government Academy and questioned whether Commissioner Szoko was going to reimburse the Township for the classes that the Township paid for and he did not attend.

ORDINANCE NO. 987

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, DEFINING AND PROHIBITING THE ABANDONMENT, OR HABITUAL AND OPEN STORAGE OF ABANDONED/NUISANCE MOTOR VEHICLES OR PARTS THEREOF IN THE OPEN ON PUBLIC OR PRIVATE PROPERTY AND PROVIDING FOR EXCEPTIONS; AUTHORIZING INSPECTIONS OF PREMISES, NOTICES OF COMPLIANCE; REQUIRING THE REMOVAL, REPAIR OR ALTERATION OF THE CONDITIONS CONSTITUTING ABANDONMENT/NUISANCE OR DANGER TO THE CITIZENS; PRESCRIBING PENALTIES AND REMEDIES FOR VIOLATION; AND AMENDING CHAPTER 124 OF THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, SECTION 124-2, PARAGRAPH (L)(302.8).

(8-117) MOVED PADULA-COSTA to read Ordinance Number 987 for the first time by title only.

(8-118) MOVED PADULA-COSTA to accept the first reading of Ordinance Number 987.

(8-119) MOVED PADULA-COSTA to read Ordinance Number 987 for the second time by title only.

Motions 8-117 through 8-119 were adopted by unanimous roll call vote.

(8-120) MOVED COSTA-PADULA to adopt Ordinance Number 987.

Motion #8-120 was adopted by a three to two vote with Ms. Fialla and Mr. Szoko voting "No".

(8-121) MOVED PADULA-COSTA to accept the recommendation of Mr. Vargo awarding the 2008 Paving contract to Tresco Paving at a low-bid price of $188,136.00 and also authorizing the paving of the following streets by the Township Public Works Department: Barnes Avenue (all), Baker Street (all), and Miller Street (Alpine to Lions Park). The motion was adopted by unanimous roll call vote.

(8-122) MOVED FIALLA-COSTA to authorize the Solicitor to perform title searches, notify owners and advertise for a public hearing to be held for purposes of condemnation and demolition of the following properties: 838 Larimer Avenue, 840 Larimer Avenue, 172 Churchill Lane, Garage at 907 Larimer Avenue, Garage at 430 Clugston Street. The hearing will be held on Monday, June 9, 2008 beginning at 6:30 PM. The motion was adopted by unanimous roll call vote.

(8-123) MOVED PADULA-COSTA to accept the developer's agreement between the Township of Wilkins and NAI Acquisition Group, L.P., and authorizing the appropriate officials to execute the document. The motion was adopted by unanimous roll call vote.

(8-124) MOVED PADULA-FIALLA to accept the recommendation of the manager to make application to the County of Allegheny through the CDBG Year 35 grant program for the following projects: A sewer repair/replacement project which meets the CDBG and DEP Consent Order and Agreement guidelines; the demolition of the following structures: 113-115 Grandview Avenue, 816 Thompson Street, 685 Larimer Avenue, 661 Larimer Avenue, 565 Highland Avenue, 521 Negley Avenue, 652 Highland Avenue: the development of a Master Site Plan for Lions Park; and funding for exterior improvements to the Community Center, including a parking area and exterior lighting. The motion was adopted by unanimous roll call vote.

Vehicle Maintenance Report:

Mrs. Bradley read a report presented by Mr. Vargo relative to the maintenance of Police Vehicles by the Public Works Department. In the report, Mr. Vargo advised that a new procedure would be put into place, which is in the best interest of the Township and makes the best use of manpower. The procedure is as follows: If a car needs repair, the officer will submit a service request to the Chief. The Chief will sign off on it showing his approval for the repair and deliver it to the Public Works Superintendent. Mr. Geric will then make the necessary repairs. Any work done and its cost will be marked on the service request and returned to the Chief. This procedure will have two effects; the Chief will now have first hand knowledge of repairs and second it will eliminate having a police officer deal with vehicle maintenance issues, returning him to full patrol duties.

(8-125) MOVED FIALLA-COSTA to approve the request of the VFW, Post #6681 for a contribution of $300.00 for the purpose of supporting the operation of the Post. The motion was adopted by unanimous roll call vote.

(8-126) MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Board to execute a contract with Joe Grashecky and the Houserockers to perform at the Summer Festival on Saturday night at a cost of $3,000.00; contingent upon the review and approval of the Solicitor.The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that he wants all vehicle owners to be responsible owners. He questioned whether the Township owned any property by Anker Industries that could be developed industrially. He stated that he was the reason that the vehicles that were to be donated last year were put back out to bid this year, resulting in a higher sales value and finally commented that he is having the time of his life serving as a Commissioner and is looking forward to the next three years and eight months.

Commissioner Padula thanked everyone for attending the meeting and congratulated Mrs. Gialloreto on the receipt of the Lifetime Achievement Award. He thanked Mrs. Martinelli, the Century Club, the Senior Citizens and the residents for their help with the clean up last Saturday.

Commissioner Costa congratulated Ms. Gialloreto on her award and thanked everyone who participated in the clean-up and reminded the residents again that there is a family in need in Wilkins Township and anyone wishing to help this family is asked to contact the Century Club.

Commissioner Fialla updated the Board on her activities with the City of Pittsburgh relative to refuse removal and electric savings; thanked Mrs. Bradley for providing the information which was forwarded to the City; and questioned when residents have the ability to use compost from the Linhart compost pile. She congratulated Mrs. Gialloreto and thanked everyone for coming to the meeting. The next meeting of the Board is scheduled for May 12th.

Commissioner Wilson reported that the Board met in executive session prior to the regular meeting with the employees of the Public Works Department. He stated that the meeting was enlightening. Mr. Wilson thanked everyone who came out and helped with the clean up on Saturday and stated that there was a wonderful turn-out. He offered a special thanks to Mr. Regrut and Mr. Bonda who donated their time to help pick up the garbage bags and finally, he congratulated Mrs. Gialloreto on the receipt of the Lifetime Achievement Award.

(8-127) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:05 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MAY 12, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, April 28, 2008

COMMUNICATIONS: Mr. Dan Gardner, 109 Linhart Street

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 99,177.57
General Fund Addendum - - - - - -	$ 4,129.66
Combined Sewer Fund - - - - - - -	$ 92,425.22
Community Facilities Fund - - - -	$ 1,475.11
Community Fac. Fund Addendum	$ 3,188.60
Capital Reserve Fund - - - - - - - -	$ 2,061.16
Capital Reserve Fund Addendum	$ 187.50
TOTAL:	**$ 202,644.82**

OLD BUSINESS:

NEW BUSINESS:

1) 2008-2009 Rock Salt Contract – SHACOG Purchasing Alliance

2) Request for Act 42 Real Estate Tax Abatement: 106 Gardenia Drive

3) Contract for Service – GCCA

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, MAY 12, 2008

4) Request from Swissvale Borough for joint municipal refuse and recycling bid

5) Joint purchase of sewer camera and crawler with Forest Hills.

6) Authorize execution of contract for grant funds – Steel Valley Authority: $2,470.00.

7) Recommendation from Recreation Advisory Board to appoint Ms. Margo R. Epstein, of 800 Penn Center Boulevard to the Recreation Advisory Board.

8) Request from Mr. Hill to attend the IFC 101 – International Fire Code Essentials training course offered by the Pennsylvania Construction Codes Academy at the Mountain View Inn in Greensburg from May 20th through the 22nd at a cost of $295.00.

9) Request from Mrs. Bradley to attend a course sponsored by the Local Government Academy entitled "Communicating with Your Community: Municipal Website Workshop" offered at the Greentree Municipal Building on Tuesday, May 20th from 1:00 – 4:00 at a cost of $35.00.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWN HIP BOARD OF COMMISSIONERS

REGULAR MEET NG, MONDAY, MAY 12, 2008u

The Regular Meeti ig of Monday, May 12, 2008 was brought to order by President William G. Wilso A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-128) MOVED COSTA-PADULA to approve the minutes of the meeting of April 28, 2008. The motion vas adopted by unanimous roll call vote.

Correspondence:

Correspondence fr m Mr. Dan Gardner of 100 Linhart was read. Mr. Gardner is seeking assistance in maint ining abandoned, vacant property located at 113 Linhart Street. Mr. Hill is to contact th property owner to address the situation.

Citizens' Commen s:

Rhonda Lazarus of 221 Farnsworth questioned when the meeting on the animal ordinance would be schedule and questioned whether the solicitor has reviewed the ordinance. Marlene Porado of 257 Harrison Road requested that the Township place additional information in the ewsletters describing the use of the taxpayers real estate taxes.

REPORTS:

Police Report – Ap il 2008	2007	2008
Total Police Calls l ogged	320	211
Total Criminal Off nses Reported	39	32
Criminal Arrests/P rsons Charged	20	27
Criminal Offenses leared	21	19
Traffic Citations Is ued	11	12
Monies collected d ring April	$3,129.15	$5,797.19

Mr. Paul Vargo's DPW Report is on file in the Manager's Office.

WTVFD #1 report d the following: 14 fires – man-hours 52, 3 practices – man-hours 96, 2 specials – m n-hours 24, 3 meetings, man-hours 49 and 1 training – man-hours 21. Total monthly man hours 242.

WTVFD #3 report l the following: 13 fires – man-hours 33.39, 2 training, man-hours 18 and 5 activities - man-hours 154. Total monthly man-hours 205.39

WTVFD #4 report l the following: 11 fires – man-hours 71.75, 8 fire schools, man-hours 208, 1 drill - man-hours 17.5, 10 work details – man-hours 101 and 5 meetings – Man-hours 96. To l monthly man-hours 494.25.

The WHEMS Rep rt for April 2008 is on file with the above WTVFDS Reports.

Building Permits Issued during April 2008: 3 Decks, 1 New Home, 1 Addition, 1 Pool and 2 Interior Alteration for PC LL LP.

The Township received $901.11 in real estate transfer taxes during the month of April , representing deed transfers which were recorded by the County in March. Total year-to-date collections are: $9,757.58 or 19.13% of budget.

Tax Collectors Report for April 2008:

Balance Collectable	$1,326,046.99
Deductions (exonerations)	-1,021.30
Adjusted Collectable	1,325,025.69
Less Face Collections for month	1,124,373.96
Exonerations (refunds this month)	218.43
Balance collectable – end of month	200,651.73
Total Refunds to date	218.43
Face amount of fcollections	1,124,373.96
Less Discounts	22,487.83
Total Cash Collected	$1,101,886.13

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:				
Current Month	$36,736.27	Previous Year	$23,433.21	Difference
Current YTD	166,936.39	Previous YTD	158,924.73	$8,011.66
Local Service Tax:				
Current Month	334.72	Previous Year	27,478.68	Difference
Current YTD	20,132.78	Previous YTD	73,574.05	($53,441.26)
Mercantile Tax:				
Current Month	42,200.62	Previous Year	102,248.32	Difference
Current YTD	42,200.62	Previous YTD	102,248.32	($60,047.70)
Business Privilege Tax:				
Current Month	5,021.97	Previous Year	93,004.31	Difference
Current YTD	8,519.20	Previous YTD	93,222.64	($84,703.54)

Mr. Gary Mattas Report for April is on file in the Manager's Office.

Senate Engineering Report for April is on file in the Manager's Office.

(8-129) MOVED SZOKO-COSTA to approve the schedule of bills in the amount of $202,644.82 as presented. The motion was adopted by unanimous roll call vote.

(8-130) MOVED COSTA-PADULA to authorize the appropriate officials to notify Cargill of the Township's intent to exercise the second year of the salt contract through the SHACOG.

(8-131) MOVED COSTA-PADULA to approve the Act 42 Abatement application of Theresa L. Hajko, 106 Gardenia Drive, Lot/Block #454-B-208. The motion was adopted by a 4 to 1 vote with Mr. Szoko ABSTAINING (Dr.-Patient relationship).

(8-132) MOVED COSTA-WILSON to accept the contract for services provided by GCCA, with modifications to Appendix "A" and the additional scope of work for Brown Avenue, contingent upon the review and approval of the Solicitor. The motion was adopted by a 4 to 1 vote with Mr. Padula voting "NO".

Mrs. Bradley advised the Board that Mr. Focaretta, the manager for Swissvale Borough, recently contacted the Township with a request that the two municipalities jointly explore the possibility of bidding refuse removal services for the period beginning January 1, 2009. At this point, no official action is necessary by the Board. Mrs. Bradley will meet with Mr. Focaretta to review specifications and procedures and provide a recommendation to the Board at the next meeting.

(8-133) MOVED COSTA-PADULA to authorize the joint purchase of an Envirosite camera, Rovver Steerable Crawler and Zoom Keyboard Pendant from A & H Equipment, through the PACC Contract at a cost of $36,295.84; further authorizing the trade-in of the current camera and crawler for a quoted amount of $11,500.00; contingent upon the acceptance by the Forest Hills Borough the The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(8-134) MOVED COSTA-PADULA to authorize the execution of the contract with the Steel Valley Authority for the receipt of grant funds in the amount of $2,470.00 for the Summer Festival. The motion was adopted by unanimous roll call vote.

(8-135) MOVED FIALLA-COSTA to accept the recommendation of the Recreation Advisory Committee to appoint Ms. Margo Epstein of 800 Penn Center Boulevard to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(8-136) MOVED PADULA-COSTA to approve the request of Mr. Hill to attend the IFC 101 – International Fire Code Essentials training course offered by the Pennsylvania Construction Codes Academy at the Mountain View Inn in Greensburg from May 20th through May 22nd at a cost of $295.00. The motion was adopted by unanimous roll call vote.

(8-137) MOVED PADULA-COSTA to approve the request of Mrs. Bradley to attend a course sponsored by the Local Government Academy entitled "Communicating with your Community: Municipal Website Workshop" offered at the Greentree Borough Municipal Building on May 20th from 1:00 PM to 4:00 PM at a cost of $35.00 The motion was adopted by unanimous roll call vote.

(8-138) MOVED PADULA-COSTA to accept the recommendation of Mrs. Bradley to cancel the Committee meetings scheduled for the months of May, June, July and August. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that he noted that for the first time, his Township real estate tax bill was more than his County real estate tax bill. He again requested that the Board work toward reducing expenses to ensure that a millage increase for 2009 would not be necessary.

Commissioner Costa thanked everyone for coming to the meeting and again stated that there is a family in need in the Township and that anyone wishing to help, should contact the Century Club.

Commissioner Padula reported that WHEMS has appointed Mr. Paul Palko as the President of the association and that one of the two new ambulances is now in service, with the second expected within the next few months. Mr. Padula also apologized for the lack of heat in the room and thanked everyone for their attendance at the meeting.

Commissioner Fialla again requested that Mrs. Bradley have Mr. Palmieri fix the exterior lights, congratulated Ms. Taglieri's son for his recent receipt of a culinary scholarship; stated that the next regular meeting of the Board will be held on June 9, 2008 and wished everyone a happy Memorial Day; finally, reminded the residents that school will soon be out and requested that motorists drive carefully and slowly through Township neighborhoods.

Commissioner Wilson thanked everyone for coming to the meeting and announced that the Board met in Executive Session prior to the regular meeting to discuss an item of litigation.

(8-139) MOVED FIALLA-PADULA to adjourn. The meeting was adjourned at 8:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JUNE 9, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, May 12, 2008

COMMUNICATIONS: Mr. Mike Belmonte, Woodland Hills Intercouncil

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$273,741.47
General Fund Addendum - - - - - -	$ 12,378.07
Combined Sewer Fund - - - - - - -	$ 42,247.75
Community Facilities Fund - - - -	$ 250.38
Capital Reserve Fund - - - - - - - -	$ 1,855.68
Police Pension Fund - - - - - - - - -	$ 4,315.00
TOTAL:	**$334,788.35**

OLD BUSINESS:

1) Motion to condemn the following properties: 430 Clugston Avenue, 907 Larimer Avenue and 172 Churchill Lane and authorizing the Public Works Department to demolish the garage located at 430 Clugston Avenue and the garage located at 907 Larimer Avenue.

2) Motion authorizing the Solicitor to begin the condemnation proceedings on the following properties: 601 Larimer Avenue, 652 Highland Avenue, 816 Thompson Street, 113-115 Grandview Avenue, 685 Larimer Avenue, 521 Negley Avenue and 565 Highland Avenue; and authorizing the manager to advertise for a public hearing on these condemnations to be held on Monday, August 11, 2008.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JUNE 9, 2008

3) Sale of vacant municipal property

   a Request authorization to immediately close and disassemble the following playgrounds: Meadow Street, Railroad Street, Highland Avenue (pumpkin patch), Leneake Street and Mortimer Street.

   b Request authorization for the solicitor to research adverse possession of property located on Highland Avenue (pumpkin patch).

   c Request authorization for the appropriate individuals to execute contract documents with Cheryl Stanton of Prudential Real Estate for the purpose of disposing of vacant and unnecessary municipal properties, contingent upon the review and approval of the Solicitor.

4) Authorize the solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly bidding refuse and recyclable removal with the Borough of Swissvale.

5) Authorize the solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly bidding recyclable removal with the Borough of Churchill, contingent upon the approval of the Council of Churchill of the same.

6) Authorize the solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly bidding refuse and recyclable removal with the Borough of Forest Hills, contingent upon the approval of the Council of Forest Hills of the same.

7) Authorize the manager, in consultation with the managers of the Boroughs of Churchill, Forest Hills and Swissvale and respective legal council, to prepare and advertise for bids for the collection and disposal of refuse and recyclables.

8) Accept the resignation of Sandra Zimmer as a member of the Recreation Advisory Board.

9) Cooperation agreement – Allegheny County Redevelopment Authority, Vacant Property Program.

NEW BUSINESS:

1) Request from Allegheny County Police Training Academy to use the Board room on Thursday & Friday, October 9th and 10th and Thursday & Friday, November 13th and 14th from 8:30 a.m. until 2:00 p.m. to conduct mandatory training.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JUNE 9, 2008

2) Appointment of Amber Pistella of 818 Larimer Avenue to the position of summer recreation / lunch program coordinator at Linhart Park at an hourly rate of $8.00.

3) Discussion of payment for booth rentals for Volunteer Fire Companies for the Summer Festival.

4) Request for authorization to apply for a grant through the Pennsylvania Department of Environmental Resources Local Government Greenhouse Gas Pilot Program.

5) Discussion of request from Joseph D'Andrea to maintain the new connector road to be built in Penn Hills.

6) Local Government Intern position – Records Management. Consider appointment of Peter McCarthy at a cost of $5.00 per hour.

7) Authorize the Solicitor to draft an amendment to the Township's existing Right to Know Ordinance, in compliance with the new law adopted by the State legislature, which will become effective January 1, 2009.

8) Discuss permitting local advertisements on the Township's website to offset the cost of maintaining the website.

9) Discuss inter-municipal Civil Service exam testing for police officers. Authorize the Civil Service Board to begin the process of creating an eligibility list.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, JUNE 9, 2008

The Public Hearing of Monday, June 9, 2008 was brought to order at 6:40 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

The Board of Commissioners met for the purpose of hearing testimony and public comments on the proposed condemnation and subsequent demolition of the following properties: 907 Larimer Avenue, 172 Churchill Lane and 430 Clugston Avenue.

Public Comments: None

Mr. Hill, Property Maintenance Officer, reported the following:

172 Churchill Lane: This two-story wood framed structure has been vacant for at least the last ten years. The owner of the property, Ramona Spencer, has failed to maintain it for at least that long. At this point, the rear roof of the structure has collapsed, and one rear wall is partially collapsed.

430 Clugston Avenue and 907 Larimer Avenue: Both of these structures are single-stall, cement brick garages. In both cases, the residential units were demolished years ago, but the garages were not. Both of the garages' roofs have collapsed.

There being no further comments, the meeting was adjourned at 6:45 PM.

Respectfully submitted:

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 9, 2008

The Regular Meeting of Monday, June 9, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson Ms. Fialla
Mr. Padula Mr. Costa Mr. Szoko

(8-140) MOVED PADULA-COSTA to approve the minutes of the regular meeting of Monday, May 12, 2008. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Mike Belmonte, representing the Woodland Hills Intercouncil, addressed the Board on the following topics: During the month of August, the Pittsburgh Realtors Association will be hosting a luncheon to be held at the Westinghouse Recreation Center on Greensburg Pike. The purpose of this luncheon will be to meet with the new superintendent of the Woodland Hills School District. On June 24th the Intercouncil will be meeting with Denny Puko of the Department of Community and Economic Development to discuss inter-municipal planning. Mr. Belmonte encourages municipal managers to attend this meeting, as well as elected officials. The meeting will be held at the Rankin Christian Center. On behalf of the Borough of Forest Hills, Mr. Belmonte requested that the Township form a committee to meet with the Borough's committee to further discussions on the proposed merger of police services between the two municipalities. Mr. Belmonte also publicly thanked Mr. Padula for not only his service as a volunteer fire fighter, but also for his public service as a member of the Board of Commissioners.

Citizens' Comments:

Ms. Rhonda Lazarus of 221 Farnsworth Drive thanked the Public Works Department for not applying weed killer around her home.

Mr. Nick Didiano of 333 Cline Street registered a complaint about the high grass and weeds at the former Slat property, 340 Cline Street and requested the Township's assistance in rectifying this problem.

Reports:

Police Report for May, 2008:

	2007	2008
Total Police Calls Logged	359	243
Total Criminal Offenses Reported	39	
Criminal Arrests/Persons Charged	26	42
Criminal Offenses Cleared	25	
Traffic Citations Issued	26	23
Parking Tags Issued	9	7
Parking Citations Issued	5	

Mr. Vargo's Public Works Report is filed in the Managers Office.

WTVFD #1 reported the following: 12 Fires, 2 Practices, 1 Work Detail, 1 Training Session, 5 Specials and 1 Meeting Total Monthly Man-Hours 322.5.

WTVFD #3 reported the following: 16 fires – man-hours 62.22. 1 Training Session, with 28 man-hours and 10 Non-Incident Activities with 118.75 man-hours. Total montly man-hours 208.97.

The Woodland Hills Emergency Medical Services Report is on file in the Manager's Office with the above Fire Department Reports.

Building Permits Issued during May 2008:

Four (4) Interior Alterations: 2 PCE/LLP Bldg 4 and Bldg. 6.
1 Seville Square, Apt 1108
1 Green Mango, 3462 William Penn Highway
1 Deck with Roof – Washington St cost $7,850
1 Porch Roof – Radcliff Drive – cost $9,000.
1 Patio Room – Elizabeth street – cost $20,900.
1 Residential Repair – Penhurst Drive – cost $4,800.00

The Township received $3,659.32 in real estate transfer taxes during the month of May representing deed transfers which were recorded by the County in April. Total year to date collections are: $13,416.90 or 26.31% of budget.,

Tax Collectors Monthly Report for May 2008:

Balance Collectable $200,651.73	
Additions	1,229.34
Deductions (exonerations)	2,882.45
Adjusted Collectable	198,998.62
Less Face Collections for month	12,023.11
Exonerations	1,088.99
Balance Collectable	186,975.51
Total Refunds to date	1,307.42
Face Amount of Collections	12,023.11
Total Cash Collected	$12,023.11

PA Municipal Services Report for May 2008:

Earned Income Taxes:

Current Month	89,262.91	Previous Year	69,369.23	Difference
Current YTD	256,199.30	Previous YTD	228,293.96	$27,905.34

Local Service Tax:

Current Month	37,634.32	Previous Year	66,922.95	Difference
Current YTD	57,767.10	Previous YTD	140,496.99	($82,729.89)

Mercantile Tax:

Current Month	65,038.18	Previous Year	1,084,143.84	Difference
Current YTD	307,238.80	Previous YTD	1,186,392.16	($879,153.36)

Business Privilege Tax:

Current Month	154,289.09	Previous Year	23,871.31	Difference
Current YTD	162,808.19	Previous YTD	117,093.95	$45,714.24

The Solicitors Report is on file in the Manager's Office.

The Engineers Monthly Report is on file in the Manager's Office.

(8-141) MOVED FIALLA-COSTA to accept the recommendation of the Engineer to pay Hydrotech $33,485.25 for dye testing, cleaning and televising of sewer lines. The motion was adopted by unanimous roll call vote.

(8-142) MOVED FIALLA-PADULA to accept the recommendation of the Engineer to pay Tresco Paving $138,512.68 for the 2008 paving project, which is now complete. Ten percent retainage will be withheld pending the final walk through of the project. The motion was adopted by unanimous roll call vote.

(8-143) MOVED SZOKO-PADULA to authorize the payment of bills in the amount of $334,788.35 as presented. The motion was adopted by unanimous roll call vote.

(8-144) MOVED PADULA-COSTA to condemn the following properties: 430 Clugston Avenue, 907 Larimer Avenue and 172 Churchill Lane and authorizing the Public Works Department to demolish the garage located at 430 Clugston and the garage located at 907 Larimer (pending the Solicitor's review). The motion was adopted by unanimous roll call vote.

(8-145) MOVED COSTA-FIALLA to authorize the Solicitor to begin the condemnation proceedings on the following properties: 661 Larimer Avenue, 652 Highland Avenue, 816 Thompson Street, 113-115 Grandview Avenue, 685 Larimer Avenue, 521 Negley Avenue, and 565 Highland Avenue and authorizing the manager to advertise for a public hearing on these condemnations to be held on Monday, August 11, 2008. The motion was adopted by unanimous roll call vote.

(8-146) MOVED FIALLA-PADULA to authorize the immediate closure and disassembly of the following playgrounds: Meadow Street, Railroad Street, Highland Avenue, Leneake Street and Mortimer Avenue. The motion was adopted by unanimous roll call vote.

(8-147) MOVED FIALLA-SZOKO to authorize the solicitor to research different avenues to acquire the property currently known as the "Pumpkin Patch" located on Mortimer and Highland Avenues. The motion was adopted by unanimous roll call vote.

(8-148) MOVED FIALLA-SZOKO to table the request for authorization for the appropriate individuals to execute contract documents with Cheryl Stanton of Prudential Real Estate for the purpose of disposing of vacant and unnecessary municipal properties, to give the Board more time to look at the properties and think about the concept of selling the municipal parklettes. The motion was not adopted by a 3 to 2 vote with Messrs. Costa, Padula and Wilson voting "NO."

(8-149) MOVED PADULA-COSTA authorizing Howard Hannah, Remax and Prudential Realtors to prepare and provide proposals for the sale of municipal property. Said proposals are due in the office of the manager no later than July 7, 2008. These proposals will be publicly presented to the Board for action on July 14, 2008. The motion was adopted by unanimous roll call vote.

(8-150) MOVED PADULA-COSTA to authorize the Solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly bidding refuse and recyclable removal with the Borough of Swissvale. The motion was adopted by unanimous roll vote.

(8-151) MOVED FIALLA-PADULA to authorize the Solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly biding recyclable removal with the Borough of Churchill, contingent upon the approval of the Council of Churchill of the same. The motion was adopted by unanimous roll call vote.

(8-152) MOVED FIALLA-SZOKO to authorize the Solicitor to prepare an intergovernmental cooperation ordinance and agreement for the purpose of jointly bidding refuse and recyclable removal with the Borough of Forest Hills, contingent upon the approval of the Council of Forest Hills of the same. The motion was adopted by unanimous roll call vote.

(8-153) MOVED COSTA-FIALLA to authorize the manager, in consultation with the managers of the Boroughs of Churchill, Forest Hills and Swissvale and respective legal counsel, to prepare and advertise for bids for the collection and disposal of refuse and recyclables. The motion was adopted by unanimous roll call vote.

(8-154) MOVED FIALLA-COSTA to accept the resignation of Sandra Zimmer as a member of the Recreation Advisory Board and authorizing the manager to send a letter of gratitude for her service. The motion was adopted by unanimous roll call vote.

(8-155) MOVED FIALLA-PADULA to authorize the Solicitor to review a cooperation agreement between the Allegheny County Redevelopment Authority Vacant Property Program and the Township and proposed Resolution #5-2008 and advise the Board as to whether the Township should participate in the vacant property program. The motion was adopted by unanimous roll call vote.

(8-156) MOVED FIALLA-SZOKO to approve the request of the Allegheny County Police Training Academy to use the Board Room on Thursday and Friday, October 9th and 10th and Thursday and Friday, November 13th and 14th from 8:30 AM until 2:00 PM to conduct mandatory training. The motion was adopted by unanimous roll call vote.

(8-157) MOVED FIALLA-COSTA to appoint Amber Pistella of 818 Larimer Avenue to the position of summer recreation/lunch program coordinator at Linhart Park at an hourly rate of $8.00. The motion was adopted by unanimous roll call vote.

(8-158) MOVED FIALLA-COSTA to authorize the payment of $60.00 per Volunteer Fire Department for one booth for the Summer Festival. The motion was adopted by unanimous roll call vote.

(8-159) MOVED FIALLA-COSTA to authorize the Township to apply for a grant through the Pennsylvania Department of Environmental Resources, Local Government Greenhouse Gas Pilot Program and further authorizing this application to be made jointly by CERE with other municipalities. The motion was adopted by unanimous roll call vote.

(8-160) MOVED COSTA-PADULA to authorize the manager and the solicitor to meet with Penn Hill and the County to formulate an agreement that will resolve the issue of ownership of the proposed connector road between Maple Lane and Purity Way with ratification by the Board to be achieved at the next meeting. The motion was adopted by unanimous roll call vote.

(8-161) MOVED FIALLA-COSTA to appoint Peter McCarthy of 125 N. Dallas Avenue, Apartment 2, Pittsburgh, PA 15208 to the position of Records Management Intern for 480 hours at an hourly rate of $10.00, with the Township paying $5.00 and the Local Government Academy paying $5.00. The motion was adopted by unanimous roll call vote.

(8-162) MOVED PADULA-COSTA to authorize the Solicitor to draft an amendment to the Township's existing Right to Know Ordinance, in compliance with the new law adopted by the State legislature, which will become effective January 1, 2009. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that he believes the purchase of two International five ton dump trucks by the Township last year was excessive. He proposes to sell these two trucks, which were purchased for $130,000 each, for a price of $200,000 and then to purchase one ton dump trucks instead; questioned whether or not the Township had

received the $100,000 grant from Senator Costa for the rehabilitation of the Community Center and requested that the manager begin to report on the current financial condition of the Township by translating what is provided in the monthly financial reports each month.

Commissioner Padula thanked the Recreation Advisory Board for all the work that they have done to get ready for the Summer Festival which will begin next Tuesday, June 18th, thanked the manager for the email that she sent to one of our residents relative to her concerns regarding vacant buildings in the Township; stressed that the sale of the Township's parklettes should not be construed as a negative event due to the fact that the Township still retains four large parks, one in Eastmont, one in the Acres, one at the Building and one off of Harrison Road; and finally stated that although he appreciates it if Mr. Szoko would leave these negotiations to the Solicitor, Engineer and the manager because this is what they get paid to do.

Commissioner Costa stated that he disagrees with Commissioner Szoko's opinion that the two new dump trucks are inefficient; congratulated that Recreation Advisory Board on gaining two new members; and urged everyone to come to the Summer Festival next week.

Commissioner Fialla stated that she believes that it is important for the residents of the community to be aware that the Township is proposing to sell the parklettes and ask for their opinions.

Commissioner Wilson announced that the Board met in Executive Session prior to the regular meeting to discuss an item of personnel; commented on the fact that the Township is interested in contracting with other municipalities on refuse collections to try to attract more bidders; thanked the Volunteer Fire Companies and the Recreation Advisory Board for all of their volunteer service; thanked Cheryl Stanton for all of the work that she has put into reviewing the Township's vacant properties; and stated that he would like to find a solution to dealing with the abandoned privately-owned properties in the municipality, like the one that Mr. DiDiano commented upon.

(8-163)MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 9:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JULY 14, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Public Hearing of Monday, June 9, 2008
Regular Meeting of Monday, June 9, 2008

COMMUNICATIONS: John Blake, Executive Deputy Secretary, Pa DCED
Paul D. Elcesser, 984 Elizabeth Street

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
   Summer Festival Update / Discussion of Fireworks
10. Engineer
    Bids for Critical Sewer Work
    Penn Hills joint flow monitoring
    Release of Retainage - Tresco

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - -	$297,925.72
General Fund Addendum - - - - - -	$ 16,259.88
Combined Sewer Fund - - - - - - -	$ 85,829.94
Community Facilities Fund - - - -	$ 446.90
Emergency Management Fund- -	$ 600.00
TOTAL:	**$401,062.44**

OLD BUSINESS:

1) Sale of vacant municipal property:

   a) Sale of public parklettes: Railroad Street, Meadow Street, Highland Avenue, Leneake Street and Mortimer Street.

   b) Review of proposals: Howard Hannah, ReMax & Prudential

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JULY 14, 2008

2) Resolution #5-2008, authorizing participation of the Township in the Redevelopment Authority of Allegheny County Vacant Property Recovery Program.

3) Recommend approval of Cooperation Agreement with Allegheny County for the disposition of abandoned properties.

4) Review Intergovernmental Cooperation Agreement Ordinance between Wilkins, Forest Hills, Monroeville and Murrsyville to apply for GHG Emissions Grant; authorization to advertise ordinance for adoption at meeting of August 11, 2008.

5) Authorization to post Police Study on the website.

6) Request from Allegheny County Police Training Academy to use the Board room on Monday and Tuesday, October 6th and 7th.

7) Discussion of request from Joseph D'Andrea to maintain the new connector road to be built in Penn Hills.

8) Memorandum of Understanding with Forest Hills – Traffic Signal Maintenance.

NEW BUSINESS:

1) Recommendation by Chief Guthrie to appoint Officer Peter J. Hartzer as a fulltime police officer, effective July 3, 2008.

2) DUI Task Force Cooperative Agreement.

3) Records Management Proposal - Peter McCarthy.

4) Discuss Forest Hills newsletter / advertising & costs.

5) Allegheny County Economic Development Flood Buy-Out Program: 512 Washington (Evans).

6) Recommendation from Planning Commission: D'Andrea (reverse) subdivision.

7) Request from Charles Bostaph, Monroeville Arts Council and Summer Art Show to borrow twenty-five art screens and covers for the 20th Annual Art Exhibit from July 22nd through July 29th.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, JULY 14, 2008

8) Application for Real Estate Tax Abatements:

   a. 1636 Vineseian Place (Mosley) (Act 202)
   b. 527 Washington Street (King) (Act 42)

9) Early Learning Institute – Application for Conditional Use.

10) Recommendation authorizing the Engineer to prepare bid specifications and advertise for bids for the replacement of the roof on the older portion of the Community Center at an estimated cost of $12,000 - $15,000.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JULY 14, 2008

The Regular Meeting of Monday, July 14, 2008 was brought to order by President William G. Wilson at 7:00 PM. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-164) MOVED PADULA-COSTA to approve the minutes of the public hearing of June 9, 2008 and the regular meeting of June 9, 2008. The motion was adopted by unanimous roll call vote.

Correspondence

John P. Blake, Executive Deputy Secretary for the Commonwealth of Pennsylvania Department of Community and Economic Development advising the Township that the grant application that was submitted in the amount of $100,000. for renovations to the Community Center had been preliminarily approved and advising the Township of prevailing wage requirements for construction projects.

Paul D. Elcesser, owner of 984 Elizabeth Street, requesting consideration from the Board of Commissioners for an exoneration of a sewage bill incurred when his furnace stopped working on February 20th and his water pipes burst. The Wilkinsburg West Penn Water Authority granted him a fifty-percent credit on his water bill.

(8-165) MOVED FIALLA-PADULA to grant the request of Mr. Elcesser to reduce his sewer fee from $337.40 to $168.70 (50%) due to a water pipe break. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. Guy Visco of 605 McMasters commented upon the increased flow and speed of traffic on McMasters Avenue which occurred after the Army Corp of Engineers closed Larimer Avenue to repair the retaining wall and clean the creek bed.

Mr. Todd Lang of 602 McMasters also commented upon the increased flow and speed of traffic on McMasters Avenue. He has four children. His car has been hit three times. A mailbox and a Watch Children sign have been hit.

Mr. Paul Romanelli, Wilkins Township Volunteer Fire Company #1 Chief commented upon the impossibility of providing emergency services to McMasters because of the increase in traffic. He also stated that motorists are not abiding the posted signs in the area.

Mr. Leonard Hill of 405 Kingston Drive stated that he can sympathize with the residents of McMasters, because the residents of Kingston face a similar challenge on a daily basis. Mr. Hill also commented upon the fact that he has now seen at least two tractor trailers on Kingston within the recent past. One of these trucks pulled down wires on Dunbar and a second truck had to be rerouted out of Kingston. He requested that the Township review their weight restrictions for local, residential streets and begin implementing those restrictions.

Ms. Lisa DiLucente of 135 Sunset Drive requested help from the Board of Commissioners in getting either a Wilkins Township/Churchill/Forest Hills Post Office, or a Wilkins/Churchill/Forest Hills zip code. She is willing to do the leg work, but just needs to know what direction to begin.

Ms. Rhonda Lazarus of 221 Farnsworth Drive commented on the progress on the draft animal ordinance and requested to be provided a draft copy prior to a meeting to discuss it; questioned the cost of the Summer Festival; questioned how much the lawsuits filed against the Township are costing the Township and stated that the budget which is available on-line does not provide enough detail.

Mr. Chris Patterson of 135 Tynewood Drive commented upon the on-line version of the Township's General Fund Budget. It is also his opinion that the information is too vague.

REPORTS:

Police Report for June 2008:

	2007	2008
Total Police Calls Logged	336	329
Total Criminal Offenses Reported		23
Criminal Arrests/Persons Charged		10
Criminal Offenses Cleared		14
Traffic Citations Issued	22	118
Parking Tags Issued	7	10
Parking Citations Issued	0	10
Gasoline used by Police Vehicles		931
Total Police Mileage for June 2008		7,583
Total monies collected	4,423.83	5,325.60

Mr. Vargo's DPW Report for June 2008 is on file in the Manager's Office.

WTVFD #1 reported the following: Eleven (11) fires, Four (4) Practices, Six (6) Specials and one (1) training session. Total monthly man-hours 884.75.

WTVFD #3 reported the following: Fifteen (15) Fires, Two (2) Training Sessions and Eleven (11) Activities. Total monthly man-hours 642.98.

WTVFD #4 reported the following: Eleven (11) Fires, Six (6) Fire Schools, Three (3) Drills, One (1) Public Service, Three (3) Work Details and Five (5) Meetings. Total monthly man-hours 374.

The WHEMS Report for June 2008 is on file with the above VFD Reports.

Building Permits issued during June 2008: 4 Sprinkler Alterations, 1 Smoking Shelter, 1 Interior Alteration, 1 New Home, 1 Pool and 5 Alterations and Repairs.

The Township received $1,418.06 in real estate transfer taxes during the month of June representing deed transfers which were recorded by the County in May. Total year-to-date collections are: $14,834.96, or 29.09% of budget.

Tax Collectors Monthly Report for June 2008:

Balance collectable	186,975.51
Less Face Collections for Month	82,704.86
Balance Collectable – End of Month	104,270.65
Total Refunds to date	1,307.42
Face Amount of Collections	82,704.86
Total Cash Collected	$82,704.86

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$80,961.95	Previous Year	$123,480.78	Difference
Current YTD	337,161.25	Previous YTD	351,774.74	($14,613.49)

Local Service Tax:				
Current Month	21,026.29	Previous Year	49,464.57	Difference
Current YTD	78,793.39	Previous YTD	189,961.56	($111,168.17)
Mercantile Tax:				
Current Tax	13,354.11	Previous Year	89,874.57	Difference
Current YTD	320,592.91	Previous YTD	1,276,266.73	($955,673.82)
Business Privilege Tax:				
Current Month	19,712.93	Previous Year	60,640.21	Difference
Current YTD	182,521.12	Previous YTD	177,734.16	$4,786.96

Dodaro, Matta & Associates June 2008 report is on file in the Manager's Office.

Recreation – Mrs. Bradley presented the Net Profit/Loss Statement for the Summer Festival, as of July 14, 2008. The event sustained a loss of $174.13, not including police or public works overtime, which is estimated at approximately $2,000.00.

Senate Engineering Report for June 2008 is on file in the Manager's Office.

(8-166) MOVED PADULA-FIALLA to authorize the Recreation Advisory Board to hold a fireworks display in the amount of $2,000.00 in conjunction with one of their other planned events. The motion was adopted by a 4-1 vote with Mr. Szoko voting NO.

(8-167) MOVED FIALLA-COSTA to accept the recommendation of Mr. McKeever to reject the base bid received from Fleming Walker for critical sewer work and authorizing Mr. McKeever to re-bid separate projects by type of construction. The motion was adopted by unanimous roll call vote.

(8-168) MOVED FIALLA-COSTA to accept the recommendation of Mr. McKeever to release the retainage held on the 2008 Paving Project to Tresco in the amount of $15,390.30. The motion was adopted by unanimous roll call vote.

(8-169) MOVED SZOKO-PADULA to approve the payment of bills, in the amount of $401,062.44 as presented. The motion was adopted by unanimous roll call vote

(8-170) MOVED PADULA-COSTA to authorize the placement for sale of the following five Township Parks: Mortimer Street Park (Lot/Block 454-J-079); Leneake Street Park (Lot/Block 453-S-065); Railroad Street Park (Lot/Block (454-L-182); Meadow Street Park (Lot/Block 454-G-004) and Highland Avenue Park (Lot/Block 455-A-124). The motion was adopted by a 4-1 vote with Ms. Fialla voting NO.

(8-171) MOVED PADULA-COSTA to appoint Cheryl Akers Stanton of Prudential Real Estate as the agent to list municipal properties for potential sale, as per the submitted proposal. The motion was adopted by a 3-2 vote with Ms.Fialla and Mr. Szoko voting NO

RESOLUTION NO 5-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE PARTICIPATION OF THE TOWNSHIP IN THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY'S VACANT PROPERTY RECOVERY PROGRAM SUBJECT TO CERTAIN REQUIREMENTS.

(8-172) MOVED PADULA-COSTA to read Resolution #5-2008 by title only. The motion was adopted by unanimous roll call vote.

(8-173) MOVED COSTA-SZOKO to adopt Resolution #5-2008 The motion was adopted by unanimous roll call vote.

(8-174) MOVED PADULA-COSTA to accept the recommendation of the manager to enter into a Cooperation Agreement with the Allegheny County Redevelopment Authority for the potential disposition of vacant property and authorizing the appropriate officials to execute the Agreement. The motion was adopted by unanimous roll call vote.

(8-175) MOVED FIALLA-SZOKO to authorize the manager to advertise proposed Ordinance #988, entering into an Intergovernmental Cooperation Agreement with the Municipalities of Murrysville and Monroeville, and the Borough of Forest Hills for the purpose of jointly applying for a Greenhouse Gas Emissions grant. The motion was adopted by unanimous roll call vote.

(8-176) MOVED SZOKO-FIALLA to table the request to post the joint police merger study on the website until the next meeting. The motion was adopted by unanimous roll call vote.

(8-177) MOVED FIALLA-COSTA to approve the request of the Allegheny County Police Training Academy to use the Board room on Monday and Tuesday, October 6th and 7th only for the purpose of mandatory update training. The motion was adopted by unanimous roll call vote.

(8-178) MOVED PADULA-COSTA to accept the recommendation of the manager and approving the Memorandum of Understanding between the Township of Wilkins and Forest Hills for the maintenance of traffic signals. The motion was adopted by unanimous roll call vote.

(8-179) MOVED FIALLA-PADULA to accept the recommendation of Chief Guthrie to appoint Officer Peter J. Hartzer as a fulltime police officer effective July 3, 2008. The motion was adopted by unanimous roll call vote.

(8-180) MOVED FIALLA-SZOKO to accept the recommendation of Chief Guthrie to enter into a DUI Task Force Cooperative Agreement. The motion was adopted by unanimous roll call vote.

(8-181) MOVED PADULA-SZOKO to authorize the expenditure of $100.00 for the microfilming of Township minutes by the PA Museum and Historical Commission and further authorizing the temporary loan of these documents to the PMHC to create the microfilm. The motion was adopted by unanimous roll call vote.

(8-182) MOVED PADULA-COSTA to authorize the expenditure of $1,425.00 for the purpose of microfilming and digitizing approximately 9,500 pages of Resolutions and Ordinances by Compucom, Inc., and authorizing the temporary loan of these documents to Compucom, Inc., to create the microfilm and digitized computer discs. The motion was adopted by unanimous roll call vote.

RESOLUTION NO 06-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DONATION AND/OR DISPOSITION OF SPECIFIC EQUIPMENT IN CONFORMANCE WITH THE COMMONWEALTH OF PENNSYLVANIA FIRST CLASS TOWNSHIP CODE ACT OF JUNE 24, 1931 (P.L. 1206 NO 331) REENACTED AND AMENDED MAY 27, 1949 (P.L. 1955, NO. 569) AS AMENDED.

(8-183) MOVED PADULA-FIALLA to read Resolution #6-2008 by title only. The motion was adopted by unanimous roll call vote.

(8-184) MOVED PADULA-COSTA to adopt Resolution #6-2008. The motion was adopted by unanimous roll call vote.

(8-185) MOVED PADULA-COSTA to accept the recommendation of the Wilkins Township Planning Commission, approving the (reverse) subdivision application presented by Joseph and Enrichetta D'Andrea for Lot/Blocks 451-R-191 and 452-C-20, contingent upon the applicant complying with the recommendations presented in the Allegheny County Economic Development correspondence dated May 29, 2008. The motion was adopted by unanimous roll call vote.

(8-186) MOVED FIALLA-SZOKO to approve the request of Charles Bostaph, Monroeville Arts Council and Summer Art Show, to borrow 25 art screens and covers for the 20th Annual Art Exhibit from July 22nd through July 29, 2008. The motion was adopted by unanimous roll call vote.

(8-187) MOVED COSTA-PADULA to approve an Act 202 Real Estate Tax Abatement, in accordance with Ordinance #979 for 1636 Vineseian Place (Lot/Block 453-P-229). The motion was adopted by unanimous roll call vote.

(8-188) MOVED PADULA-COSTA to approve an Act 42 Real Estate Tax Abatement, in accordance with Ordinance #979 for 527 Washington Street (Lot/Block 454-N-134) The motion was adopted by a 4-1 vote with Mr. Szoko voting NO.

(8-189) MOVED COSTA-PADULA to accept the recommendation of Mr. Vargo authorizing the Engineer to prepare bid specifications and advertise for bids for the replacement of the roof on the older portion of the Community Center at an estimated cost of $12,000 - $15,000. The motion was adopted by unanimous roll call vote.

(8-190) MOVED PADULA-COSTA to authorize any elected official to attend the Fall Conference of the Allegheny County and Western Pennsylvania Association of Township Commissioners to be held from September 25th through September 28, 2008 at Seven Springs at a cost of $620.00 for Plan "A" and $446.00 for Plan "B". The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko commented on the Summer Festival; recommended that the Township determine whether a hotel occupancy tax could be instituted and stated that the Township should review its' zoning ordinances to make sure that they are up to date. Also, indicated that he will be a half hour late for the next meeting of the Board, scheduled for August 11, 2008.

Commissioner Padula thanked those residents who stayed for the entire meeting; thanked the residents for their attendance at the Summer Festival; commented upon the Public Safety Committee meeting held to discuss the police regionalization study and congratulated Officer Hartzer on his promotion to regular officer status.

Commissioner Fialla congratulated Officer Hartzer for his promotion; thanked Sergeant Lamb for his attendance at the meeting; thanked the Puiblic Works Department for their contributions to making the Summer Festival successful; thanked Peter McCarthy for his presentation on Records Management this evening and commented upon the Prudential proposal and the flat rate commission included therein.

Commissioner Costa thanked everyone for staying through the entire meeting; thanked all those who attended this years' Summer Festival; thanked the Public Works for all their work with the Festival; and stated that he sympathizes with the residents of McMasters, because he watches motorists go through the stop sign by his house on Lucia every day.

Commissioner Wilson thanked everyone for staying until the end of the meeting, stated that he heard the Woodland Hills School Board would be meeting on Tuesday, July 15, 2008 at 7:00 PM to open the bids on the sale of the former Eastmont School Building; and congratulated Oficer Hartzer on his promotion.

(8-191) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 10:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, AUGUST 11, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of Monday, July 14, 2008

COMMUNICATIONS:
Stanley Gorski, SHACOG
Joy Voeltzel, 110 Tynewood Drive
Charles P. Bostaph, Monroeville Arts Council
Adam S. Knight, Woodland Hills Emergency Services

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 99,507.95
General Fund Addendum - - - - - -	$ 9,087.48
Combined Sewer Fund - - - - - - -	$306,049.43
Community Facilities Fund - - - -	$ 2,097.28
Capital Reserve Fund	$ 1,774.50
Capital Reserve Fund Addendum	$ 220.33
Industrial Development Fund- -	$ 1,800.00
TOTAL:	**$420,536.97**

OLD BUSINESS:

1) The Early Learning Institute – Application for Conditional Use.

2) CDBG Year 34 – Safe Neighborhood Demolition bids.

3) Authorization to post Police Study on the website.

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISIONERS MEETING
MONDAY, AUGUST 11, 2008

NEW BUSINESS:

1) Records Management Proposal - Peter McCarthy.
    a. Proposal - Scanner
    b. Resolution #7 of 2008 – Records Disposition
    c. Resolution #8 of 2008 – Equipment Disposition

2) Resolution # 9 of 2008 Plan Revision for New Land Development – Showcase.

3) Ordinance Number 988 – Intergovernmental Cooperation Agreement.

4) Request for contract amendment – Code.sy Code Consulting, Inc.

5) Churchill / Forest Hills / Wilkins zip code?

6) Proposed Animal Ordinance Amendments.

7) Minimum Municipal Obligation – Police Pension.

8) Request from the Wilkins Township Democratic Party to use the Municipal Building for a meeting on Thursday, August 14, 2008 beginning at 7:00 PM.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, AUGUST 11, 2008

The Regular Meeting of Monday, August 11, 2008 was brought to order by President William G. Wilson at 7:00 PM. A quorum was present as follows:

Mr. Wilson	Ms. Fialla
Mr. Padula	Mr. Costa
Mr. Szoko arrived at 7:30 PM	

(8-192) MOVED PADULA-FIALLA to approve the regular meeting minutes of July 14, 2008. The motion was adopted by a 4 to 1 vote with Mr. Szoko being absent.

Communications:

Mr. Stanley Gorski, SHACOG, announcing that the cost per ton of salt for the 2008-2009 year is $45.08 per ton.

Ms. Joy Voeltzel, 110 Tynewood Drive remarking on the necessity to provide recreational activities to teenagers as well as children; the importance of the Recreation Advisory Board and the need to continue to provide the Summer Festival for the Township residents.

Mr. Charles Bostaph, Monroeville Arts Council thanking the Township for the use of the art screens for their annual event.

Mr. Adam Knight, Woodland Hills Emergency Services requesting the funding allocated by the Township for their use.

(8-193) MOVED PADULA-COSTA to authorize the expenditure of $1.00 per capita, in accordance with the 2008 budget, to WHEMS. The motion was adopted by unanimous roll call vote of all present.

Citizens' Comments:

Mr. Christopher Patterson, 135 Tynewood Drive, commented upon the information that he requested from the Township last month relative to the Liquid Fuels Fund.

Mr. Russell Hall, 114 Quarry Street commented upon the weeds and condition of Quarry Street.

Mr. Nick DiDiano, 333 Cline Street commented upon the vacant lot across the street from his home and upon the agreement that the Township recently entered into with Allegheny County for abandoned properties.

Mr. Jeff Berg, 119 Frazier Drive commented upon the heavy equipment that was being parked on the street on Gilmore Drive.

Ms. Lisa DiLucente, 135 Sunset Drive commented upon the need for either a post office or a zip code for Wilkins Township.

Mr. N. Leonard Hill, 405 Kingston Drive reviewed the current situation with the Eastmont School and Woodland Hills School Board with the Commissioners and requested their support if it becomes necessary to follow through and issue citations. The Board unanimously granted support.

Ms. Diane Yakin, 37 Crestview Drive issued a complaint about cars speeding on Crestview.

Minutes of the Regular Meeting, Monday, August 11, 2008 – Page Two

Ms. Heather Kinkopf, 147 Quarry Street issued a complaint regarding traffic coming from Forest Hills to East Pittsburgh and using Quarry Street.

Ms. Rhonda Lazarus of 221 Farnsworth questioned the proposed animal ordinance.

Mr. Christopher Patterson, 135 Tynewood, stated that the reason he was requesting information regarding the Liquid Fuels Fund was to make sure that there is no theft of funds and also stated that he was the one who wrote the Wilkins Advisor, a political newspaper that was mailed to residents prior to the general election in November of 2007

(8-194) MOVED FIALLA-SZOKO to waive the reading of all reports, with the exception of the Recreation Advisory Report. The motion was adopted by a 4 to 1 vote with Mr. Padula voting NO.

Reports:

Police Report for July 2008

	2007	2008
Total Police Calls Logged	363	311
Total Criminal Offenses Reported	48	21
Criminal Arrests/Persons Charged	19	16
Criminal Offenses Cleared	22	13
Traffic Citations Issued	14	88
Parking Tags Issued	10	2
Monies received for July	$6,382.70	$5,494.29
Monies received for the year	$29,739.33	$42,402.51

Mr. Paul Vargos' DPW Report for July 2008 is on file in the Managers' Office.

WTVFD #1 reported the following for July 2008: 18 Fires – man-hours 83.50, 3 Practices – man-hours 94, 3 Practices – man-hours 67, 1 Meeting – man-hours 16 and 5 Training Sessions – man-hours 87.50. Total man-hours 345.

WTVFD #3 reported the following for July 2008: 20 Fires – man-hours 58.40, 4 Training Sessions – man-hours 66.75 and 6 Activities – man-hours 95.56. Total man-hours 220.71.

WTVFD #4 reported the following for July 2008: 14 Fire calls – man-hours 32, 2 Fire Schools – man-hours 14.5, 2 Drills – man-hours 18, 1 Public Service – man-hours 11, 8 Work Details – man-hours 236.25, 1 Driver's Training – man-hours 4 and 1 Meeting – Man-hours 30. Total man-hours 345.75.

The WHEMS July 2008 Report is on file with the above Fire Departments Reports.

Building Permits issued during July 2008:

Four (4) Additions and Alterations with a total cost of $124,150.00
Five (5) Interior & Sprinkler Alterations + Plan Reviews - Total cost $74,912.00

The Township received $3,814.16 in real estate transfer taxes during the month of July representing deed transfers which were recorded by the County in June. Total year-to-date collections are: $18,649.12, or 36.57% of budget.

Tax Collectors Report for July 2008:

Balance Collectable	$104,270.65
Deductions (exonerations)	-3,791.82
Adjusted Collectable	100,478.83
Less Face Collections for Month	3,320.21
Exonerations (Refunds)	3,764.74
Balance Collectable – End of Month	97,158.62
Total Refunds to Date	5,072.16
NSF Adjustments – This month	307.79
- To date	307.79
Face Amount of Collections	3,320.21
Plus: Penalties	362.81
Total Cash Collected	$3,683.02

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT – JULY 2008

Earned Income Taxes:				
Current Month	$35,016.43	Previous Year	$31,592.76	Difference
Current YTD	372,177.68	Previous YTD	383,367.50	($11,189.82)
Local Service Tax:				
Current Month	2,543.72	Previous Year	30,964.10	Difference
Current YTD	81,337.11	Previous YTD	220,925.66	($139,588.55)
Mercantile Tax:				
Current Month	16,725.86	Previous Year	249.81	Difference
Current YTD	337,318.77	Previous YTD	1,276,516.54	($939,197.77)
Business Privilege Tax:				
Current Month	7,636.36	Previous Year	162.88	Difference
Current YTD	190,157.48	Previous YTD	177,897.04	$12,260.44

The Solicitors' Report is on file in the Managers' Office.

Ms. Patty Stewart, Chair of the Recreation Advisory Board, addressed the Board of Commissioners regarding the 2008 Summer Festival. Specifically questioned was why the Recreation Advisory Board budget was being charged for the cost of overtime for police and public works employees. Without those charges, the net loss for the festival was $343.03. The Recreation Advisory Board set a budget for this year's event of $28,000.00. Total revenues were: $25,048.28. Total expenses (including overtime) were $27,272.23. The Recreation Advisory Board is respectfully requesting that the Board consider crediting their bank account for the cost of crossing guards wages expended at the 2007 Summer Festival in the amount of $1,219.53 and crediting their account for the cost of overtime expended this year. Ms. Stewart also announced that Penn Center has agreed to provide space for the Summer Festival for the next three years.

The Senate Engineering Report is on file in the Managers' Office.

(8-195) MOVED SZOKO-COSTA to approve the Schedule of Bills, in the amount of $420,536.97, as presented. The motion was adopted by unanimous roll call vote.

(8-196) MOVED FIALLA-COSTA to accept the recommendation of the Planning Commission to approve the application for conditional use submitted by The Early Learning Institute, with the following conditions: 1) The Applicant shall erect both speed limit and School Zone signs upon Penn Center Boulevard; 2) The outside play area cannot be constructed without the separate approval of the Planning Commission and the Board of Commissioners; but is approved as a part of this project for conditional use. The motion was adopted by unanimous roll vote.

(8-197) MOVED FIALLA-PADULA to accept recommendation of the Engineer to award the CD Year 34 Safe Neighborhood Demolition bid to Lutterman Excavating for the Total Alternate Bid of $18,250.00. $13,000. of this award will be paid through CD 34 for the demolition of 838 and 840 Larimer Avenue and $5,250. will be paid by the Township through the Community Development fund for the demolition of 172 Churchill Lane. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting NO.

(8-198) MOVED FIALLA-PADULA to table the request to post the Police Merger Study on the website. The motion was adopted by unanimous roll call vote.

(8-199) MOVED PADULA-COSTA to accept the recommendation of Mr. Peter McCarthy, LGA Intern, for the purchase of a Fujitsu ScanSnap S510 Instant PDF Sheet-Fed Scanner at a cost of $447.95, with a mail-in $50.00 rebate, lowering the total cost to $397.95. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 07-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 08-03 AND THE MUNICIPAL RECORD MANUAL. APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON JULY 16, 1993.

(8-200) MOVED COSTA-FIALLA to adopt Resolution No. 7-2008. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 08-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSLVANIA, AUTHORIZING THE DONATION AND/OR DISPOSITION OF SPECIFIC EQUIPMENT IN CONFORMANCE WITH THE COMMONWEALTH OF PENNSYLVANIA FIRST CLASS TOWNSHIP CODE ACT OF JUNE 24, 1931 (P.L. 1206, NO 331), REENACTED AND AMENDED MAY 27, 1949 (P.L.1955, NO. 569, AS AMENDED).

(8-201) MOVED COSTA-SZOKO to adopt Resolution #8-2008. The motion was adopted by unanimous roll call vote.

(8-202) MOVED PADULA-SZOKO to read Resolution #9-2008 by title only. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 09-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REVISING THE OFFICIAL TOWNSHIP OF WILKINS SEWAGE FACILITIES PLAN TO ADD THE FACILITIES PLANNING MODULE FOR THE SHOWCASE EAST REDEVELOPMENT SITE.

(8-203) MOVED PADULA-COSTA to adopt Resolution #9-2008. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 988

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE MUNICIPALITY OF MONROEVILLE, THE MUNICIPALITY OF PENN HILLS AND THE BOROUGH OF FOREST HILLS TO JOINTLY APPLY FOR THE LOCAL GOVERNMENT GREENHOUSE GAS PILOT GRANT PROGRAM

(8-204) MOVED FIALLA-SZOKO to read Ordinance #988 for the first time by title only.

(8-205) MOVED FIALLA-PADULA to accept the first reading of Ordinance #988.

(8-206) MOVED PADULA-COSTA to read Ordinance #988 for the second time by title Only.

(8-207) MOVED COSTA-FIALLA to adopt Ordinance #988.

Motions 8-204 to 8-207 were adopted by unanimous roll call vote.

Code.sys Consulting, Inc., request for contract amendment: Mrs. Bradley advised the Board that she had received correspondence from Ms. Peg Russell of Code.sys Code Consulting indicating that there would be an upward adjustment in the fee schedule effective October 1, 2008. Although Code.sys has been under contract with Wilkins since 2003 and has done an excellent job, because this is the second year in a row that Code.sys is requesting an increase in pricing, Mrs. Bradley will be looking at other companies and will report back to the Board at the next meeting. Commissioner Fialla suggested that Mrs. Bradley contact Monroeville to determine whether the Township could contract with them.

(8-208) MOVED PADULA-FIALLA to authorize the advertisement of proposed Ordinance #989, amending Chapter 65 of the Wilkins Township Codified Book of Ordinances, Animals, contingent upon the review and approval of the proposed language by the Solicitor. The motion was adopted by unanimous roll call vote.

Police Pension Fund – 2009 Minimum Municipal Obligation: Mrs. Bradley stated that the minimum municipal obligation to the police pension fund for the year 2009 was calculated by Mockenhaupt and Associates to be $231,637.

(8-209) MOVED FIALLA-SZOKO to authorize the Wilkins Township Democratic Committee to use the Municipal Building on Thursday, August 14, 2008 beginning at 7:00 PM. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula requested an update on the progress at the Showcase site and asked Mrs. Bradley to contact Mr. Zemet regarding the potential for the Township to use the sound boards at the cinema; congratulated the Recreation Advisory Board and thanked Penn Center East for their commitment to hosting the Summer Festival for the next three years; commented that the funds that were held in the bank account for Community Days were earmarked by Board motion in2007 for the purpose of offsetting the costs of the 2008 event; and reminded the residents that Volunteer Fire Company #3 will hold their annual spaghetti dinner on Sunday, September 7, 2008.

Commissioner Szoko thanked Mrs. Lazarus for her patience and help on the animal ordinance; stated that he believes that the Rotary is finally in the mood to donate $500.00 annually to the Summer Festival event and requested that their name be included on the banner recognizing sponsors next year; commented that the hourly rate for legal services seems to be adequate, but the number of billable hours is excessive and requested that these hours be reduced.

Commissioner Fialla requested that the Public Works Department remove the weeds and debris that are located at the intersection of Harrison Road and Grayhurst. Mrs. Bradley stated that these debris were put in their current location by Commissioner Szoko. Commissioner Szoko confirmed that he had placed the weeds in this location after clearing them from the front of the monument sign and requested that the Public Works

Department remove them. After discussion, it was decided that Commissioner Szoko would remove these weeds, so as not to establish a Township policy whereby the Public Works Department would become responsible for the removal of all weeds and debris left on the street curb by Township residents. Commissioner Fialla also stated that she had been contacted by the City of Pittsburgh again recently regarding the Township's refuse services.

Commissioner Costa thanked the audience for staying throughout the meeting; congratulated the Recreation Advisory Board on getting the Penn Center site for three years; reminded the Board that the Summer Festival is held annually to support the Township's volunteer and non-profit organizations and without this annual fund raising event, these non-profits might have to reduce the scope of their services to the community.

Commissioner Wilson thanked everyone for staying for the meeting and apologized for his impatience during the reading and re-reading of Resolutions and Ordinances.

Mrs. Bradley stated that she just wanted to clear up that of the approximate $4,000. spent this month on attorney fees, the Board and the residents need to be aware that almost $2,000. was spent directly for fees related to actions taken by Commissioner Szoko. $450.00 was spent to research whether or not the Township could impose a hotel tax and $1,450. was spent in preparing and filing the preliminary objections to the Declaratory Judgment action brought by Commissioner Szoko against Wilkins Township. Commissioner Szoko responded that Mrs. Bradley was continuing to throw gasoline on the fire and that his lawsuit against the Township, if successful, was for the betterment of the Township. He also stated that he did not authorize the Solicitor to research the hotel fee. He assumed that the manager would do this.

(8-210) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 9:40 pm. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, SEPTEMBER 8, 2008

The Regular Meeting of Monday, September 8, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-211) MOVED COSTA-PADULA to approve the minutes of the Conditional Use Hearing of August 11, 2008 and the Regular Meeting of August 11, 2008 with one correction, under the motion to approve a donation to WHEMS, Commissioner Szoko was absent and the vote should read 4-0. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Peter Nychis of 100 Calmont Drive requested appointment to the Wilkins Township Industrial Development Authority.

(8-212) MOVED COSTA-FIALLA to appoint Mr. Peter Nychis of 100 Calmont Drive to the Wilkins Township Industrial Development Authority. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Prior to Citizens' Comments, Mrs. Bradley announced that there were three additions to the printed agenda, as follows:

1. Authorize the Solicitor to file an appeal of the arbitrator's decision in the DeMarco case.

2. Authorize the Manager to submit a letter of intent to terminate services to Pennsylvania Municipal Services.

3. Authorize the Manager and Solicitor to proceed with the purchase of 512 Washington Street, utilizing $50,000.00 in County Flood Buy-Out Program Grant funds and including an escrow of the sale of $7,500. for the purpose of demolishing the structure.

Prior to Citizen's Comments, Chairman Wilson made a statement that as elected and appointed officials, we are obligated to hear comments and try to help citizens if they need it. We also don't mind constructive criticism. However, neither the Board nor the appointed officials are obligated to take verbal abuse. He would just ask that citizens wishing to comment remain professional about it and the Board will respond in a professional manner.

Keith Guthrie of 100 Larchwood Drive questioned whether the members of the Board had received correspondence that his attorney had forwarded to the Township's insurance carrier in July relative to a settlement demand.

Rhonda Lazarus of 221 Farnsworth Drive questioned whether the Animal Ordinance would be adopted this evening; and requested follow-up information regarding Mr. Patterson and Mr. Hall who spoke at last month's meeting.

James Dick of 815 Elizabeth Street questioned why there was no action item on the agenda regarding the manager's contract and the termination provisions contained therein.

Reports:

Police Report for August 2008:

	2007	2008
Total police calls logged	318	232
Total Criminal Offenses Reported	21	37
Criminal Arrests/Persons Charged	10	14
Criminal Offenses Cleared	12	19
Traffic Citations Issued	24	13
Parking Tags Issued	9	6
Parking Citations Issued	3	5
Monies collected during August	5,361.27	8,478.21

Mr. Paul Vargo's Report is on file in the Manager's Office.

WTVFD #1 reported the following: 9 Fires, man-hours 47: 4 Drills, man-hours 90 and 1 Special, man-hours 6. Total monthly man-hours 143.

WTVFD #3 reported the following: 9 Fires, man-hours 31.64: 2 Training Sessions, man-hours 2 and 7 Activities, man-hours 111.11. Total monthly man-hours 171.25.

WTVFD #4 reported the following: 7 Fires, man-hours 33: 5 Fire Schools, man-hours 38: 2 Drills, man-hours 21.25: 1 Public Service, man-hours 7.5: 2 Work details, man-hours 16.5 and 3 Meetings, man-hours 59. Total monthly man-hours 175.25.

The WHEMS Monthly Report is on file in the Manager's Office along with the above Fire Department Reports.

Building Permits issued during August 2008:

One (1) Deck, 403 Dunbar Drive, cost $4,500.00
One (1) Deck, 226 Kingston Drive – cost $1,400.00
One (1) New Roof Structure, 240 Sunset Drive – cost $8,000.00
One (1) Commercial Rehab – Rebuild P/CE LG, 333 Penn Center – cost $150,000.00
Plus Plan Review $702.00

The Township received $15,469.54 in real estate transfer taxes during the month of August representing deed transfers which were recorded by the County in July. Total year-to-date collections are: $34,118.66 or 66.90% of budget. Of the amount collected in the month of August, $9,900. is attributable to the sale of the former Foodland. This property sold for $1,980,000.

This sale has helped to lift this revenue line-item from -8.6% of budget (as of July) to slightly over budget (66.9%) as of August. However, it should be noted that due to the continuing slump in housing sales, it is expected that real estate transfer taxes for the year will be less than anticipated budget.

Tax Collectors Monthly Report

Balance Collectable – beginning of month	$102,230.74
Additions	1,014.09
Adjusted Collectable	103,244.87
Less Face Collections for Month	4,172.74
Balance Collectable – End of Month	99,072.13
Total Refunds to Date	5,072.16
NSF Adjustments – to Date	307.79
Face Amount of Collections	4,172.74
Plus Penalties	376.89
Less Discounts	8.08
Total Cash Collected	4,541.55

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT

Earned Income Taxes:				
Current Month	$76,615.85	Previous Year	$61,987.64	Difference
Current YTD	448,793.53	Previous YTD	445,355.14	$ 3,438.39
Local Service Tax:				
Current Month	30,972.56	Previous Year	53,798.35	Difference
Current YTD	112,309.67	Previous YTD	274,724.01	($162,414.34)
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	337,318.77	Previous YTD	1,276,516.54	($939,197.77)
Business Privilege Tax:				
Current Month	7,636.36	Previous Year	1,648.86	Difference
Current YTD	190,157.48	Previous YTD	179,545.90	$10,611.58

Mr. Matta stated that the Board of Commissioners met in Executive Session prior to the regular meeting to discuss topics of personnel and litigation

(8-213) MOVED SZOKO-PADULA to approve the schedule of bills as presented with the exception of the Solicitor's bill, pending clarification.

(8-214) MOVED PADULA-FIALLA to table the authorization to post the Police Study on the website. The motion was adopted by unanimous roll call vote.

(8-215) MOVED FIALLA-SZOKO to authorize the manager to perform a cost/service study on third party building inspection services. The motion was adopted by unanimous roll call vote.

(8-216) MOTION PADULA-COSTA to authorize the Solicitor to file an appeal of the arbitrator's decision in the DeMarco Case. The motion was adopted by unanimous roll call vote.

(8-217) MOVED COSTA-FIALLA to authorize the Manager to submit a letter of intent to terminate services to Pennsylvania Municipal Services. The motion was adopted by unanimous roll call vote.

(8-218) MOVED FIALLA-COSTA to authorize the Manager and Solicitor to proceed with the purchase of 512 Washington Street utilizing $50,000. in County Flood Buy-Out Program Grant funds and including an escrow of the sale of $7,500. for the purpose of demolishing the structure. The motion was adopted by unanimous roll call vote.

Minimum Municipal Obligation: Non-Uniform Pension Plan: The minimum municipal obligation for the non-uniform pension plan for the year 2009 is: $58,820.99.

ORDINANCE NO. 989

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE BOROUGH OF BRADDOCK HILLS, THE BOROUGH OF CHURCHILL AND THE BOROUGH OF SWISSVALE TO JOINTLY BID AND CONTRACT FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE/REFUSE AND RECYCLABLE MATERIALS.

(8-219) MOVED FIALLA-COSTA to read Ordinance 989 for the first time by title only

(8-220) MOVED PADULA-FIALLA to accept the first reading of Ordinance 989.

(8-221) MOVED PADULA-FIALLA to read Ordinance 989 for the second time by title only

(8-222) MOVED PADULA-FIALLA to accept the second reading of Ordinance 989.

(8-223) MOVED PADULA-FIALLA to adopt Ordinance 989.

Motions 8-219 through 8-223 inclusive were adopted by unanimous roll call vote.

(8-224) MOVED COSTA-PADULA to authorize the manager to advertise for bids for the Community Center doors. The motion was adopted by unanimous roll call vote.

(8-225) MOVED PADULA-FIALLA to table the MYDI proposals for advertising on the website and optimizing the search engine. The motion was adopted by unanimous roll call vote.

(8-226) MOVED COSTA-FIALLA to approve the request of the Wilkins Township Democratic Party to use the Municipal Building for a Spaghetti Dinner on October 12, 2008 from 2 PM until 7PM. The motion was adopted by unanimous roll call vote.

(8-227) MOVED COSTA-FIALLA to authorize the manager to forward the draft of the 2009-2011 Tropical Amusement Contract to the Solicitor for review and then to Tropical for comments. The motion was adopted by unanimous roll call vote.

(8-228) MOVED FIALLA-SZOKO to authorize the attendance of any interested elected official at a Regional Police Seminar sponsored by the Local Government Academy to be held on September 10, 2008 in North Huntingdon at a cost of $35.00 per attendee. The motion was adopted by unanimous roll call vote.

(8-229) MOVED FIALLA-COSTA to authorize Lori Dague, Wilkins Township resident, to utilize the Municipal Building twice per month for the Woodland Hills Girl Scouts. The motion was adopted by unanimous roll call vote.

(8-230) MOVED COSTA-SZOKO to accept the recommendation of Chief Guthrie, setting October 31, 2008 from 6:00 PM until 8:00 PM as Trick-or-Treat in Wilkins Township. The motion was adopted by unanimous roll call vote.

(8-231) MOVED COSTA-PADULA to authorize the Manager to advertise for the following budget meetings, all which will be held at 6:00 PM: September 29th, October 15th , October 27th and November 12th. The motion was adopted by unanimous roll call vote.

(8-232) MOVED FIALLA-COSTA to approve the budget request from the Recreation Advisory Board for the Pumpkin Patch Party in the amount of $1,300.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko questioned progress on the Greensburg Pike overlay district; commented upon $18.00 mileage reimbursement to Officer Kemp; requested that the Township continue to be transparent and provide information when it is requested; and commented upon charges brought against elected and appointed officials in Rochester Borough.

Commissioner Costa thanked everyone for attending the meeting; stated that we are hoping to have fireworks on Halloween after Trick-or-Treat at the Wilkins Primary School.

Commissioner Padula stated that the intergovernmental group will be exploring whether or not the municipalities can work together to seek funding to hire a contractor to work on demolition in the communities; asked that everyone pause to remember 9/11 in their own special way; and made the following motion:

(8-233) MOVED PADULA-COSTA to authorize the Civil Service to begin the process of creating a list of eligible police officers. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Commissioner Fialla stated that we may be able to work with the Veteran's Administration on some of the homes in the Township that are abandoned, but still habitable; stated that there will be a discussion on Regional Policing at the Seven Springs Seminar at the end of the month; and that she is continuing to have a problem with the flow of information to the Board in the Guthrie case.

Commissioner Wilson thanked everyone for their attendance at the meeting.

(8-234) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, SEPTEMBER 29, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Regular Meeting of Monday, September 8, 2008

4. Communications: Sharon K. Vrontos, 115 Larchwood Drive
   Christopher Patterson, 135 Tynewood Drive
   Adam Knight, Operations Manager, WHEMS

5. Citizens' Comments

6. Bid Opening – Joint Municipal Refuse / Recycling

7. Bid Opening – Community Center Doors

8. Results of Bid Opening – Critical Sewer Repair Project

9. 2009 Proposed Budget – Initial Presentation

10. Proposed Ordinance Number 990 amending Chapter 65 of the Wilkins Township Codified Book of Ordinances, regulating the keeping of animals

11. Proposed Resolution #10 of 2008, authorizing the submission of a grant application to the Allegheny County Economic Development Community Infrastructure and Tourism Fund in the amount of $250,000 for the purpose of sanitary sewer repair and reconstruction and further authorizing the Turtle Creek Council of Governments to administer said grant funds if awarded.

12. Request from the Wilkins Township Democratic Committee to use the Municipal Building on October 2, 2008 at 7:00 PM

13. Request from the Allegheny County Police Training Academy to use the Municipal Building for mandatory training for 2009.

14. Proposed use of requested IDA funding – 2009

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, SEPTEMBER 29, 2008

15. Request from the Recreation Advisory Board to replace funds spent on crossing guards, police and public works overtime for the Summer Festival 2007 and 2008 back into their account to aid in the cost of the 2009 event.

16. Request from N. Leonard Hill to attend the annual training seminar and conference offered by the Pennsylvania Building Officials to be held from October 22nd through October 24th in Williamsport, Pennsylvania at an estimated cost of $550.

17. Motion declaring the following properties as public nuisances and adding the same to the Township's demolition list pending receipt of documentation from the Township's Solicitor.

    a 113-115 Grandview Avenue
    b 816 Thompson Street
    c 685 Larimer Avenue
    d 652 Highland Avenue
    e 661 Larimer Avenue
    f 565 Highland Avenue
    g 521 Negley Avenue

18. Commissioners' Comments

19. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, SEPTEMBER 29, 2008

The Additional Stated Meeting of Monday, September 29, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-235) MOVED PADULA-COSTA to approve the minutes of the Regular Meeting of September 8, 2008. The motion was adopted by unanimous roll call vote.

Correspondence:

Mrs. Bradley stated that two of the three items of correspondence this evening, a letter from Ms. Vrontos and a letter from Mr. Patterson, are requests to be appointed to the Industrial Development Authority Board. Several weeks ago, Mrs. Bradley had a meeting with Attorney Papernick and Mr. Lawson. At that time, they represented that it is the wish of the I.D.A. Board that the Board of Commissioners provide them with an opportunity to review potential candidates for appointment and make recommendation to the Board. The IDA Board seeks individuals with a background in the banking, financial, real estate and legal professions who can aid them in finding potential non-profit groups who are seeking to access capital. In addition, after speaking with Ms. Vrontos, Ms. Vrontos had indicated that she wishes to withdraw her request for appointment to this Board.

(8-236) MOVED PADULA-COSTA to submit Mr. Patterson's letter of interest and resume to the IDA Board for review and consideration; agreeing that no further appointments to the Board will be made before January; and permitting the applications of other interested residents to be forwarded to the IDA for consideration.

Mr. Adam Knight, Operating Manager for the Woodland Hills Emergency Medical Services requesting that the Board consider adopting a Proclamation to honor Mr. Scott Feher, who will be celebrating his 20th anniversary as an employee of Woodland Hills EMS on October 8th.

(8-237) MOVED PADULA-FIALLA to authorize the Manager to prepare a Proclamation on behalf of Mr.Feher. The motion was adopted by unanimous roll call vote

Citizens' Comments:

Denise Richardson of 528 Lucia Drive thanked the Wilkins Township Police Department and Chief Guthrie for all of their hard work. Ms. Richardson also requested that the "Deaf Child" signs, which had been posted for her daughter, who is now deceased, be removed.

Mr. Gerry Meyer of 103 Linhart Street reminded residents that VFC #1 will be holding an open house on October 7th from 6:00 PM – 8:00 PM. Also questioned why the Board wanted to develop a Civil Service List for Police Officer if there are currently no openings in the department. The cost to advertise is $5,000. and he expects that they will not be successful in attracting many applicants because there are no open positions.

(8-238) MOVED FIALLA-SZOKO to rescind the authorization granted at the September 8, 2008 meeting requiring the Civil Service Commission to develop an eligibility list. The motion was adopted by unanimous roll call vote.

Keith Guthrie, 100 Larchwood Drive questioned Mr. Wilson as to statements made at the previous meeting relative to whether or not he had received a copy of the correspondence from his attorney regarding a settlement demand. Mr. Guthrie also questioned Mrs. Bradley regarding this correspondence.

Bid Opening – Joint Municipal Refuse and Recycling Bids:

The following bids were opened and read:

Refuse Collection and Disposal

1. Waste Management, 310 Leger Road, North Huntingdon, PA 15642. A ten-percent bid bond was provided in accordance with the Specifications.
    a. Wilkins Township Combined Incentive Trash and Recycling Collection Bid.
        (1) ContractYear 2009- $12.65 per month per unit
        (2) Contract Year 2010 - $13.28 per month per unit.
        (3) Contract Year 2011 - $13.95 per month per unit.
        (4) Contract Year 2012 - $14.64 per month per unit
        (5) Contract Year 2013 - $15.38 per month per unit
    b. Garbage/Trash/Refuse Collection:
        (1) Contract Year 2009:
            a. Wilkins Township - $11.17 per month per unit
            b. Swissvale Borough - $11.15 per month per unit
            c. Braddock Hills Borough - $12.36 per month per unit
            d. Option Bid #1 - $11.27 per month per unit
            e. Option Bid #2 - $11.32 per month per unit
            f. Option Bid #3 - $11.16 per month per unit
            g. OptionBid #4 - $11.41 per month per unit
        (2) Contract Year 2010:
            a. Wilkins Township - $11.73 per month per unit
            b. Swissvale Borough - $11.71 per month per unit
            c. Braddock Hills Borough - $12.98 per month per unit
            d. Option Bid #1 - $11.83 per month per unit
            e. Option Bid #2 - $11.89 per month per unit
            f. Option Bid #3 - $11.72 per month per unit
            g. Option Bid #4 -$11.99 per month per unit
        (3) Contract Year 2011:
            a. Wilkins Township - $12.32 per month per unit
            b. Swissvale Borough - $12.30 per month per unit
            c. Braddock Hills Borough - $13.63 per month per unit
            d. Option Bid #1 - $12.43 per month per unit
            e. Option Bid #2 - $12.49 per month per unit
            f. Option Bid #3 - $12.31 per month per unit
            g. Option Bid #4 - $12.59 per month per unit
        (4) Contract Year 2012:
            a. Wilkins Township - $12.94 per month per unit
            b. Swissvale Borough - $12.92 per month per unit
            c. Braddock Hills Borough - $14.31 per month per unit
            d. Option Bid #1 - $13.05 per month per unit
            e. Option Bid #2 – $13.12 per month per unit
            f. Option Bid #3 - $12.93 per month per unit
            g. Option Bid #4 - $13.22 per month per unit
        (5) Contract Year 2013:
            a. Wilkins Township - $13.59 per month per unit
            b. Swissvale Borough - $13.57 per month per unit
            c. Braddock Hills Borough - $15.03 per month per unit
            d. Option Bid #1 - $13.71 per month per unit
            e. Option Bid #2 - $13.78 per month per unit
            f. Option Bid #3 - $13.58 per month per unit
            g. Option Bid #4 - $13.88 per month per unit

2. Big's Trucking, Inc., 4859 State Route 51N, Belle Vernon, PA 15012. A ten-percent bid bond was provided in accordance with the Specifications.
    a. Wilkins Township Combined Incentive Trash and Recycling Collection Bid
        (1) Contract Year 2009 – No Bid
        (2) Contract Year 2010 – No Bid
        (3) Contract Year 2011 – No Bid
        (4) Contract Year 2012 – No Bid
        (5) Contract Year 2013 – No Bid
    b. Garbage/Trash/Refuse Collection:
        (1) Contract Year 2009
            a. Wilkins Township - $11.72 per unit per month
            b. Swissvale Borough - $12.88 per unit per month
            c. Braddock Hills Borough - $11.64 per unit per month
            d. Option Bid #1 – No Bid
            e. Option Bid #2 – No Bid
            f. Option Bid #3 – No Bid
            g. Option Bid #4 – No Bid
        (2) Contract Year 2010
            a. Wilkins Township - $12.09 per unit per month
            b. Swissvale Borough - $13.28 per unit per month
            c. Braddock Hills Borough - $12.16 per unit per month
            d. Option Bid #1 – No Bid
            e. Option Bid #2 – No Bid
            f. Option Bid #3 – No Bid
            g. Option Bid #4 – No Bid
        (3) Contract Year 2011
            a. Wilkins Township - $12.47 per unit per month
            b. Swissvale Borough - $13.70 per unit per month
            c. Braddock Hills - $12.54 per unit per month
            d. Option Bid #1 – No Bid
            e. Option Bid #2 – No Bid
            f. Option Bid #3 – No Bid
            g. Option Bid #4 – No Bid
        (4) Contract Year 2012
            a. Wilkins Township - $12.97 per unit per month
            b. Swissvale Borough - $14.24 per unit per month
            c. Braddock Hills Borough - $12.76 per unit per month
            d. Option Bid #1 – No Bid
            e. Option Bid #2 – No Bid
            f. Option Bid #3 - No Bid
            g. Option Bid #4 – No Bid
        (5) Contract Year 2013
            a. Wilkins Township - $12.97 per unit per month
            b. Swissvale Borough - $14.24 per unit per month
            c. Braddock Hills - $12.76 per unit per month
            d. Option Bid #1 – No Bid
            e. Option Bid #2 – No Bid
            f. Option Bid #3 – No Bid
            g. Option Bid #4 – No Bid

Recycling Collection and Disposal:

1. Waste Management, 310 Leger Road, North Huntingdon, PA 15642. A ten-percent bid bond was provided in accordance with the Specifications.
    a. Wilkins Township Combined Incentive Trash and Recycling Collection Bid:
        (1) Contract Year 2009 - $12.65 per month per unit
        (2) Contract Year 2010 - $13.28 per month per unit
        (3) Contract Year 2011 - $13.95 per month per unit
        (4) Contract Year 2012 - $14.64 per month per unit
        (5) Contract Year 2013 - $15.38 per month per unit

b. Contract Year 2009:
   (1) Wilkins Township - $1.48 per unit per month
   (2) Churchill Borough - $3.00 per unit per month
   (3) Option Bid - $2.03 per unit per month
c. Contract Year 2010
   (1) Wilkins Township - $1.55 per unit per month
   (2) Churchill Borough - $3.15 per unit per month
   (3) Option Bid - $2.13 per unit per month
d. Contract Year 2011
   (1) Wilkins Township - $1.63 per unit per month
   (2) Churchill Borough - $3.31 per unit per month
   (3) Option Bid - $2.24 per unit per month
e. Contract Year 2012
   (1) Wilkins Township - $1.71 per unit per month
   (2) Churchill Borough - $3.48 per unit per month
   (3) Option Bid - $2.35 per unit per month
f. Contract Year 2013
   (1) Wilkins Township - $1.80 per unit per month
   (2) Churchill Borough - $3.65 per unit per month
   (3) Option Bid - $2.47 per unit per month

(8-239) MOVED PADULA-FIALLA to refer the Refuse and Recycling bids to the Manager for review and recommendation. The motion was adopted by unanimous roll call vote.

Bid Opening – Community Center Doors:

The following bids were opened and read for the purchase and installation of entrance doors at the Community Center:

1. Fox Cluss Glass, 1205 Connellsville Road, Post Office Box 338, Lemont Furnace, PA 15456. A ten-percent bid bond was provided in accordance with the specifications.
   a. Bid Price: $13,850.00.
   b. Installation Date: 4-6 weeks after approved drawings.
2. Custom Door Systems, Incorporated, 2207 West Pike Street, Building 1, Houston, PA 15342. A ten-percent bid bond was provided in accordance with the Specifications.
   a. Bid Price: $10,133.00
   b. Installation Date: 4-6 weeks from approvals
3. Investment & Enterprise, Inc., 600 Melwood Avenue, Pittsburgh PA 15213. A Ten-percent bid bond was provided in accordance with the specifications.
   a. Bid Price $15,900.00
   b. Installation Date: 30-45 days after award.

(8-240) MOVED PADULA-COSTA to refer the bids for the Community Center Doors to Mr. Vargo for review and recommendations. The motion was adopted by unanimous roll call vote.

Sanitary Sewer Repair Project –Critical Sewers

Mrs. Bradley reported on the results of the bid opening held on September 24, 2008 for the Sanitary Sewer Repair Project – Critical Sewers. There were Three Bidders, as follows:

(1) Fleming Walker, Inc. $170,670.00
(2) Independent Enterprises $228,005.00
(3) Investment & Enterprises: $102,125.00

These bids are currently under review by the Township's Engineer, Mr. McKeever. Mr. McKeever will provide additional information relative to award at the next regularly scheduled meeting of the Board.

2009 Proposed Budget – Initial Presentation:

Mrs. Bradley provided the Board of Commissioners with the first draft of the 2009 budgets for the following funds: General Fund, Retired Members Death Benefit Fund, Industrial Development Fund, Community Facilities Fund, Retired Members Death Benefit Fund, Industrial Development Authority Fund, Wilkins Township Disaster Relief Fund, Liquid Fuels Fund, Capital Reserve Fund, Emergency Contingency Fund and Emergency Management Fund.

The proposed budget for the General Fund is $5,296,600 and does not currently call for an increase in the millage rate, which is currently set at 4.513 mills. At this time, there are several expense items that are unknown, such as any increase in workers' compensation premiums, hospitalization premiums, and other insurance premiums and the increase in refuse and recyclable collection. These increases will affect the budget and future adjustments will be necessary. As these numbers become available, Mrs. Bradley will continue to provide that information to the Board and will provide a final written narrative for the general fund budget.

ORDINANCE NO. 990

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, CHAPTER 65, ANIMALS, ARTICLE II, KEEPING AND POSESSION REGULATIONS.

(8-241) MOVED FIALLA-COSTA to read Ordinance #990 for the first time by title only.

(8-242) MOVED PADULA-COSTA to accept the first reading of Ordinance #990.

(8-243) MOVED PADULA-FIALLA to read Ordinance #990 for the second time by title only.

(8-244) MOVED COSTA-PADULA to adopt Ordinance #990.

Motions 8-241 to 8-244 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 10-08

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REQUESTING A GRANT FROM THE ALLEGHENY C OUNTY ECONOMIC DEVELOPMENT COMMUNITY INFRASTRUCTURE AND TOURISM FUND; DESIGNATING AN OFFICIAL TO PERFORM REQUIRED DUTIES BETWEEN THE APPLICANT AND THE COUNTY; COMMITTING THE PROVISION OF LOCAL MATCHING FUNDS, WHERE APPLICABLE AND COMMITTING TO COMPLIANCE WITH ALL OTHER PROVISIONS OF THE APPLICATION.

(8-245) MOVED COSTA-PADULA to adopt Resolution #10-2008. The motion was adopted by unanimous roll call vote.

(8-246) MOVED FIALLA-COSTA to approve the request of the Wilkins Township Democratic Committee to use the Municipal Building, on October 2, 2008 at 7:00 PM. The motion was adopted by unanimous roll call vote

(8-247) FIALLA-SZOKO to approve the request of the Allegheny County Police Training Academy to use the Municipal Building for mandatory training for 2009. January-April – Mondays & Tuesdays, 8:30 AM – 3:30 PM. The motion was adopted by unanimous roll call vote.

(8-248) COSTA-PADULA to authorize the Manager to request funding from the Industrial Development Authority for 2009 for use towards the Community Center rehabilitation project. The motion was adopted by unanimous roll call vote.

(8-249) MOVED SZOKO-PADULA to table the request of the Recreation Advisory Board to place the funds spent on crossing guards and police and public works overtime for the Summer Festival 2007 and 2008 back in their account to aid in the cost of the 2009 event, to provide Commissioner Fialla an opportunity to discuss this issue further with the Advisory Board and determine the actual dollar amount in question. The motion was adopted by unanimous roll call vote.

(8-250) MOVED COSTA-FIALLA to authorize Mr. Hill to attend the annual training seminar and conference offered by the Pennsylvania Building Officials to be held from October 22nd through October 24th in Williamsport at an estimated cost of $550.00. The motion was adopted by unanimous roll call vote.

(8-251) MOVED FIALLA-PADULA to declare the following properties as public nuisances and adding the same to the Township's demolition list, pending receipt of documentation from the Township's Solicitor: 113-115 Grandview Avenue, 685 Larimer Avenue, 652 Highland Avenue, 661 Larimer Avenue, 565 Highland Avenue and 521 Negley Avenue. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko questioned whether the Township would still be speaking with Monroeville for code services; stated that the Township needs to do whatever is necessary to make sure that Mr. Nese makes payment, thanked Mr. Meyers for the information relative to the Civil Service Testing;; believes that it is possible to get a better deal than MYDI is proposing on the additional website services discussed at the last meeting and questioned whether the state aid received for the pension plans was more or less than what was anticipated.

Commissioner Padula thanked Rhonda Lazarus for her input into the Animal Ordinance, thanked the municipalities of Swissvale, Churchill and Braddock Hills for working on a joint municipal bid for refuse and recycling; thanked Mrs. Bradley and the department heads for their work on the 2009 budget and thanked the residents for their attendance at the meeting.

Commissioner Fialla thanked the residents for coming to the meeting; thanked Rhonda Lazarus for her input on the Animal Ordinance; thanked Mr. Hill for all his hard work on the demolition hearings; thanked Mr. Meyers for the information presented relative to the advertising costs for Civil Service and thanked Mrs. Bradley for preparing the 2000 budget and also for putting together the bid packet for the Joint Municipal Refuse and Recycling bid.

Commissioner Costa thanked Mr. Hill for all the hard work that he does and congratulated VFC #3 on their recent trip to Gettysburg and the award that they won.

Commissioner Wilson thanked Rhonda Lazarus for her input on the Animal Ordinance; Mr. Meyers for his input on the Civil Service testing; and Mr. Hill for his work on the demolition list.

(8-252) MOVED FIALLA-PADULA to adjourn. The meeting was adjourned at 8:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, SEPTEMBER 29, 2008

The Public Hearing of Monday, September 29, 2008 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley announced that the purpose of the scheduled public hearing was to hear public testimony on the proposed condemnation and demolition of the following properties: 113-115 Grandview Avenue, Lot/Block 374-S-205; 816 Thompson Street, Lot/Block 454-K-96; 685 Larimer Avenue, Lot/Block 454-P-44; 652 Highland Avenue, Lot/Block 454-K-226; 661 Larimer Avenue, Lot/Block 454-P-29; 565 Highland Avenue, Lot/Block 455-B-78 and 521 Negley Avenue, Lot/Block 455-F-58.

Public Comments:

Ms. Ann Speelman of 3913 Dowling Avenue and Ms. Dorothy Melocchi of 137 Thornberry Drive, Churchill, stated that they represent two of the four heirs to the property located at 113-115 Grandview Avenue. They are interested in giving the property away to a gentleman whose name they located in the newspaper and questioned Mr. Rushford, Solicitor as to the amount of liens on the property and the process by which the heirs could divest of the property.

Mr. Joseph Angotti stated that he is under a two-year land lease to purchase 816 Thompson Street from the current owners (Diane DiCesare). Since he entered into this agreement, he has been diligently working to make corrections to this structure. He intends to completely restore the home and live in it within the next year. He has currently replaced the plumbing and is waiting on windows. He plans to paint the exterior of the home prior to this winter season. He requested that the Board of Commissioners remove this structure from the condemnation/demolition list.

Mr. Hill reported the following conditions on the subject properties:

113-115 Grandview Avenue: The listed property owners are Milich and Mila Blagojevich, who are deceased. There was no will. There are three heirs who are still living and they have indicated that they have no interest in maintaining this home. The home is a duplex which is in poor condition. It has been named as a nuisance structure by the Police Department. It has been boarded up, after having been found to have been used by transient drug users. The Allegheny County Health Department has indicated that the home is rat-infested and abandoned. In addition, there are a large number of feral cats on the property. Mr. Hill contacted the Allegheny Fire Marshal to determine whether this structure could be utilized by the fire departments for training. In order for this to occur, an asbestos inspection and removal will need to be performed. In addition, the siding and the shingles would have to be removed prior to the Fire Departments burning it.

816 Thompson Street: This property is currently owned by Diane DiCesare, who is the fifth owner of this century-old home within the last ten years. The first owner completely gutted the house and removed all of the windows. Subsequent owners have agreed to make necessary repairs, but have failed to do so. At every point where the property owner has been cited for on-going violations, the property has been sold. Mr. Hill has been working with Mr. Angotti and believes that the Board of Commissioners should give him a reasonable chance to improve the property.

685 Larimer Avenue: This is one-half of a duplex that is listed by the County as being owned by Giovanni Gulli. The two halves of the duplex share a common, short hallway in the rear, but do not share a common wall. The Jordans, who own the other half have not expressed an interest in acquiring this half of the duplex. To the contrary, they are anxious to see it demolished. The current owner, Mr. Gulli cannot be located. He and

his wife owned another home in Wilkins, but his name has been removed and his wife does not know where he is. The home is vacant, boarded up and dilapidated.

652 Highland Avenue: This property which is owned by Raymond Powell was listed for Sheriff Sale. Mr. Powell was evicted and moved out of the home. Following that eviction the Sheriff Sale was cancelled. The outside is rotting and is full of rubbish. The interior is in poor repair. The house needs to be demolished.

661 Larimer Avenue: This property, which is owned by Paul Robedeau, who lives in Oregon has been vacant for the last three to four years. The owners claim to have purchased this property through an internet sale. The home is in poor condition with siding that is in poor repair. The property is overgrown with weeds and the retaining wall in the rear of the property is deteriorated and severely leaning. The property owners have no interest in rehabilitating the home.

565 Highland Avenue: This home, owned by Donald Nagle, has been vacant for at least six years. The property is only accessible via Ayers Alley, although it has a Highland Avenue address. The windows on the home are broken, the soffit and fascia are rotted, the siding is in poor condition.. This house is another candidate for a Fire Department training session.

521 Negley Avenue: This property, which sits at the bottom of the portion of Highland Avenue that slid in 2004 is vacant and has been for several years. The property owner, Gary Moore, is deceased. The house was broken into several times and has been boarded up by the Township. The siding on the home is bad. The interior ceiling and walls have peeling paint.

There being no further testimony or public comments, the meeting was adjourned at 6:35 PM.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 13, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Minutes of Public Hearing on Condemnation, September 29, 2008
Second Stated Meeting of Monday, September 29, 2008

COMMUNICATIONS: Patrick Doyle, President Board of Trustees, C.C. Mellor Memorial Library
Kathy Kramer, Padgett Business Services

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$ 234,023.42
General Fund Addendum - - - - -	$ 3,288.61
Combined Sewer Fund - - - - - - -	$ 104,287.72
Community Facilities Fund - - - -	$ 16,507.31
Police Pension Fund - - - - - - - -	$ 300.00
TOTAL:	**$358,407.06**

OLD BUSINESS:

1) Authorization to post Police Study on the website.

2) Request from Recreation Advisory Board to be reimbursed for the cost of Crossing Guards (2007) and the cost of Police/Public Works overtime (2008).

NEW BUSINESS:

1) Recommendation of the Engineer and the Solicitor to award the bid on the Sanitary Sewer Repair Project / Critical Sewers to Investment Enterprise in the amount of $102,125.

2) Recommendation of Mr. Vargo to award the bid on the Community Center Doors to Custom Door Systems in the amount of $10,133.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 13, 2008

3) Recommendation of the Engineer to award the bid on Rescue #1 Roof Replacement to R.L. Glendenning in the amount of $36,561.

4) Recommendation of the Manager to award the bid on a five year contract for refuse and recycling collection and disposal to Waste Management, utilizing the Combination Incentive Bid, in the amounts as follows:
   a. Contract Year 2009: $12.65 per unit per month, or $393,010.20 per year
   b. Contract Year 2010: $13.28 per unit per month, or $412,583.04 per year
   c. Contract Year 2011: $13.95 per unit per month, or $433,398.60 per year
   d. Contract Year 2012: $14.64 per unit per month, or $455,146.20 per year
   e. Contract Year 2013: $15.38 per unit per month, or $478,136.52 per year

5) Resolution #11-2008 – Amending Resolution #18-2008

6) Recommendation to amend the Fees Resolution to increase the fee for a hearing before the Zoning Hearing Board, due to an increase in advertising fees.

7) Accept the recommendation of the Treasurer to accept the use of Real Estate Tax Collection software procured by the Woodland Hills School District, with an annual cost to the Township ranging from $275/year to $653/year.

8) Clean-up Day – Pitt University Volunteers.

9) Recreation Advisory Board – Request for approval of budget for Christmas 2008 party.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, OCTOBER 13, 2008

The Regular Meeting of Monday, October 13, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-253) MOVED PADULA-COSTA to approve the minutes of the Public Hearing and the Regular Meeting of September 29, 2008. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Patrick Doyle, President of the Board of Trustees of C.C.Mellor Library requesting consideration of funding in the amount of either $1.00 per capita, or $0.25 per capita for fiscal year 2009.

(8-254) MOVED PADULA-FIALLA to table the request of C.C.Mellor library for funding for Fiscal Year 2009 until the budget meeting on Wednesday. The motion was adopted by unanimous roll call vote.

Kathy Kramer, owner of Padgett Business Services, 988 Roland Road, requesting use of the municipal building on Tuesday, October 28, 2008 from 6:30 PM until 8:00 PM for the purpose of meeting with Wilkins Township businesses interested in creating a Wilkins Township Business Directory for the residents.

(8-265) MOVED PADULA-FIALLA to approve the request of Padgett Business Services to use the Municipal Building from 6:30 PM until 8:00 PM on Tuesday, October 28, 2008 to speak with businesses about creating a directory of Wilkins Township businesses for the residents. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Suzy Grant, 100 Larchwood Drive, requested clarification as to Commissioner Szoko's comments recorded in the minutes of the regular meeting of September 8th, with regard to a mileage reimbursement request from Officer Kemp. She stated that she wanted to clarify that Commissioner Szoko was not contesting the validity of that reimbursement. Also requested that the budget information on the website be updated.

Mr. Leonard Hill, 405 Kingston Drive updated the Board on Current progress on the Showcase development. He stated that he has received phone calls from potential developers as well as potential tenants for the site. Although it appears that nothing is taking place on the site, progress is continuing "behind the scenes."

Mrs. Rhonda Lazarus of 221 Farnsworth requested information on how a contractor would get in touch with the owner of Showcase if they were interested in submitting a bid. Ms. Lazarus also expressed concern with regard to the 2009 Budget and the controversy surrounding the manager's contract, because it has been in the newspaper.

Mr. James Dick of 815 Elizabeth Street questioned whether the Board planned to act on the manager's contract, or just let it automatically extend. Also stated he is the Chairman of the Republican Committee.

Reports:

Police Report for September 2008:

	2007	2008
Total Police Calls Logged	316	232
Total Criminal Offenses Reported	35	34
Criminal Offenses Cleared	25	24
Traffic Citations Issued	55	20
Parking Tags Issued	5	6
Parking Citations Issued	7	4
Monies collected for the month	$4,724.22	$6,784.68

Mr. Paul Vargo's Report for September 2008 is on file in the Manager's Office.

WTVFD#1 Reported seven (7) fires – 27 man-hours, four (4) Practices – 149 man-hours, fourteen (14) Special Details – 57 man-hours, and one (1) work detail – 28 man-hours. Total monthly man-hours 261.

WTVFD#3 Reported thirteen (13) fires – 34.97 man-hours, ten (10) work details – 206.75 man-hours, three (3) training details – 26.50 man-hours, one (1) special detail – 256.50 man-hours and one (1) meeting – 44 man-hours. Total monthly man-hours 568.72.

WTVFD #4 Reported eleven (11) fire calls – 40.5 man-hours, six (6) fire schools – 23 man-hours, three (3) drills-20.5 man-hours, one (1) public service – 21 man-hours, three (3) work details – 12.5 man-hours and three (3) meetings – 36 man-hours.Total monthly man-hours 153.5.

The WHEMS monthly report is on file along with the above Fire Department Reports in the Manager's Office

The following Building Permits were issued during the month of September 2008:
One (1) Sprinkler Alteration – P/C East cost $9,500.00
One (1) Addition – R. Smith, 1124 Gilchrest cost $8,400.00

The Township received $3,147.35 in real estate transfer taxes during the month of September representing deed transfers which were recorded by the County in August. Total year-to-date collections are: $37,266.01 or 73.07% of budget. As of September, collections are off by approximately 2%.

Tax Collectors report for September 2008

Balance Collectable – beginning of month	$93,999.97
Deductions (exonerations)	-29.33
Adjusted Collectable	93,970.64
Less Face Collections for month	6,053.31
Balance Collectable	87,917.33
Total refunds to date	5,072.16
NSF Adjustments – this month	654.84
_ to date	962.63
Face amount of collections	6,053.31
Plus penalties	474.48
Less discounts	9.96
TOTAL CASH COLLECTED	$6,518.13

PA Municipal Services – September 2008

Earned Income Taxes

Current Month	$29,727.59	Previous Year	$32,482.18	Difference
Current YTD	478,521.12	Previous YTD	477,837.32	$683.80

Local Service Tax:

Current Month	14,831.58	Previous Year	9,846,94	Difference
Current YTD	127,141.25	Previous YTD	284,570.95	($157,429.70)

Mercantile Tax:

Current Month	1,660.72	Previous Year	-0-	Difference
Current YTD	338,979.49	Previous YTD	1,276,516.54	($937,537.05)

Business Privilege Tax:

Current Month	8,663.41	Previous Year	-0-	Difference
Current YTD	198,820.89	Previous YTD	179,545.90	$19,274.99)

The Solicitors' report for September 2008 is on file in the Manager's Office.

The 2008 Park Permit Report is on file in the Recreation Folder in the Manager's Office.

Mr. McKeevers, Engineering Report for September 2008 is on file in the Manager's Office.

(8-256) MOVED SZOKO-COSTA to approve the payment of the schedule of bills in the amount of $358,407.06 with the exception of the invoice received from Dodaro, Matta and Cambest, dated October 10, 2008, until further review. The motion was adopted by unanimous roll call vote.

(8-257)MOVED PADULA-FIALLA to table the request for authorization to post the Regional Police Study on the website. The motion was adopted by unanimous roll call vote.

(8-258)MOVED FIALLA-WILSON to approve the request of the Recreation Advisory Board to be reimbursed for the cost of overtime for police and public works for the Summer Festival 2008 in the amount of $1,880.92. The motion was adopted by a 4-1 vote with Mr. Szoko voting "NO".

(8-259)MOVED PADULA-COSTA to approve the request of the Recreation Advisory Board to be reimbursed for the cost of Crossing Guards utilized at Community Days 2007 in the amount of $1,219.53. The motion was adopted by a 3-2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(8-260)MOVED COSTA-SZOKO to accept the recommendation of the Manager and Solicitor to table the award of the bid on the Sanitary Sewer Repair Project/critical Sewers to Investment & Enterprise in the amount of $102,125, until further review and discussion by the Engineer and Solicitor. The motion was adopted by unanimous roll call vote.

(8-261)MOVED PADULA-COSTA to accept the recommendation of Mr. Vargo to award the bid on the Community Center Doors to Custom Door Systems in the amount of $10,133.00. The motion was adopted by unanimous roll call vote.

(8-262)MOVED PADULA-FIALLA to accept the recommendation of the Engineer to award the bid on the Rescue #1 Roof Replacement to R.L. Glendenning in the amount of $36,561.00. The motion was adopted by unanimous roll call vote.

(8-263)MOVED PADULA-COSTA to accept the recommendation of the Manager to award the bid on a five year contract for refuse and recyling collection and disposal to Waste Management, utilizing the Combination Incentive Bid, in the amounts as follow: 2009: $393,010.20 per year; 2010: $412,583.04 per year; 2011: $433,398.60 per year; 2012: $455,146.20 and 2013: $478,135.52. The Motion was adopted by unanimous roll call vote.

(8-264)MOVED PADULA-COSTA to read Resolution #11-2008 for the first time by title only. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 11-2008

A RESOLUTION OF THE COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 18-2006 AUTHORIZING THE CONDEMNATION OF CERTAIN PROPERTY LOCATED IN THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, FOR THE PUBLIC PURPOSE OF OBTAINING A RIGHT OF WAY SO AS TO REPAIR AND MAINTAIN A LANDSLIDE ON OR ABOUT HIGHLAND AVENUE.

(8-265)MOVED PADULA-COSTA to accept Resolution #11-2008. The motion was adopted by unanimous roll call vote.

(8-266)MOVED COSTA-SZOKO to accept the recommendation of the manager to present an amended Fee Schedule Resolution to the Board increasing the cost of a hearing before the Zoning Hearing Board due to the increase in advertising costs. The motion was adopted by unanimous roll call vote.

(8-267)MOVED PADULA-FIALLA to accept the recommendation of the Treasurer to accept the use of the Real Estate Tax Collection software procured by the Woodland Hills School District, with an annual cost to the Township ranging from $275 per year to $653 per year. The motion was adopted by unanimous roll call vote.

(8-268)MOVED COSTA-PADULA to authorize the Township Public Works Department to pay two employees six hours of overtime each for the purpose of coordinating a clean up day sponsored by Pitt University on Saturday, October 18, 2008. The motion was adopted by unanimous roll call vote.

(8-269)MOVED FIALLA-COSTA to approve the budget for the Christmas Party recommended by the Recreation Advisory Board in the amount of $3,000.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Fialla thanked everyone for their attendance at the meeting and reminded them that the next meeting is October 27, 2008.

Commissioner Szoko questioned the Solicitor regarding making a payment to ProCare and also spoke about the correspondence received by the Township's Insurance carrier relative to a settlement proposal in the Guthrie matter. Mr. Rushford, Solicitor, cautioned the Board that both issues should be discussed in executive session and not publicly.

Commissioner Padula thanked everyone for coming to the meeting; stating that VFC #3 will be holding a blood drive for Mr. Jeffrey Wagner, a member of the community, a business owner in the Community, a volunteer Fire Fighter and a member of the Rotary. The blood drive will be held on Thursday, October 16, 2008 from 2:00 PM until 8:00 PM

at the fire hall on Powell Street. For those individuals unable to give blood, they could make cookies or cupcakes to support the blood drive.

Commissioner Costa thanked everyone for coming and asked those in attendance to help spread the word regarding Mr. Wagner and the blood drive. As a member of the fire company, Mr. Wagner has given up many hours of time for our benefit, and now he is asking that we give up a few minutes for his benefit.

Commissioner Wilson thanked everyone for coming to the meeting and thanked Ms. Grant for bringing the website issues to the Board's attention.

(9-270) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:41 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, NOVEMBER 10, 2008

EXECUTIVE SESSION: 6:30 PM

CALL TO ORDER / ROLL CALL DRAFT

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Second Stated Meeting of Monday, October 27, 2008

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$
Combined Sewer Fund - - - - - - -	$
Community Facilities Fund - - - -	$
TOTAL:	$

OLD BUSINESS:

1. Resolution #12-2008, amending Resolution #11-2006, the Schedule of Fees, to increase the cost of a Zoning Hearing Board hearing.

NEW BUSINESS:

1. First Reading – 2009 Budget Ordinance.
2. Wilkins, Churchill, Forest Hills joint grant application – police laptops for cars.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, OCTOBER 27, 2008

The Additional Stated Meeting of Monday, October 27, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson	Mr. Costa
Mr. Padula	Mr. Szoko

Ms. Fialla was absent.

(8-271) MOVED PADULA-COSTA to approve the minutes of the Regular Meeting of October 13, 2008. The motion was adopted by unanimous roll call vote of all present.

Communications:

Fran Bradley, Director of Government and Community Affairs, dated October 16, 2008, advising of increases in rates beginning on December 1, 2008. Most services will increase by $2.00 - $3.00 per month.

Citizens' Comments:

Mr. N. Leonard Hill of 405 Kingston Drive reported an aggressive driver incident that occurred on Kingston Drive.

Chief Keith Guthrie reported that he had received a communication from Mr. John Karney of Traffic Systems regarding the repair of the traffic signal at Route 22 and Penn Center Boulevard and that Mr. Karney was requesting a meeting with the Township to further discuss these repairs.

Ms. Rhonda Lazarus of 221 Farnsworth Drive questioned the Board as to what the I.D.A. is and why the Township did not request funding for a police car instead of for the Community Center. Also questioned whether or not a resident had the ability to review the solicitor's bills.

Presentation of 2007 Audit: Mr. Robert Tomasic presented the 2007 Audit to the Board of Commissioners and indicated that there were no material misstatements in the Township's financial statements, and no findings. He also spoke about the new GASB requirements and the need to continue to provide training to administrative staff in order to provide for these new requirements.

2009 Budget Mrs. Bradley stated that the Township has now received the premiums for 2009 hospitalization. Adjustments to this draft of the budget indicate those premiums, which were slightly less than the original proposed budget. This draft also includes $2,100 in donations to the C.C.Mellor Memorial Library as well at an additional $6,100 in attorney's fees due to the fact that the decision rendered in the declaratory judgement has now been appealed.

(8-272) MOVED COSTA-PADULA to accept the recommendation of the Planning Commission to approve the land development for Pitt Tool and Die as presented. The motion was adopted by unanimous roll call vote of all present.

(8-273) MOVED PADULA-COSTA to award the critical sewer repair bid to Investment and Enterprise at a bid price of $102,125. The motion was adopted by unanimous roll call vote al all present.

(8-274) MOVED PADULA-COSTA to accept the recommendation of the Engineer to authorize the TCVCOG to pay $13,000 to Lutterman Excavating for the demolition of 838-840 Larimer Avenue. The motion was adopted by unanimous roll call vote of all present.

(8-275) MOVED PADULA-COSTA to authorize the Manager to write Proclamations for the following members of Volunteer Fire Company #3 : Mr. Hank Maroda, Mr. Dave Shafer and Mr. Bob Skrbin for sixty years of service; and Mr. Bill Gabriel for forty-five years of service. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Commissioner Szoko thanked Chief Guthrie for doing all the legwork to get the new car; discussed a referendum that will be placed on the ballot relative to additional debt for water and sewer infrastructure, stated that he still wants to decrease spending without necessarily decreasing services to the community and that the Rotary will be sponsoring a pancake breakfast with the Wilkins Township and Churchjill Borough Fire Departments on November 9th. All net profits will go to the fire companies. Commissioner Szoko also suggested that the Township review whether or not business taxes could be reduced by 50% for new businesses.

Commissioner Padula thanked the department heads and Mrs. Bradley for their work on the audit; reminded the residents that Friday is Halloween. The Eastmont Parade will begin at 5:00 PM and Trick-Or-Treat will follow from 6:00 PM until 8:00 PM; reminded residents to turn back their clocks this Saturday night and change the battery in their smoke detectors; and thanked all of the individuals who contributed to the blood drive held on behalf of Jeff Wagner at the fire station last week. The blood collected will help 328 individuals.

Commissioner Costa thanked Mr. Tomasic and Mrs. Bradley for their work on the audit; asked all residents to be extra cautious on Friday night during trick-or-treat and stated that the Pumpkin Patch Party held by the Recreation Advisory Board this past Saturday was a success and well attended.

Commissioner Wilson thanked Mr. Tomasic and Mrs. Bradley for the nice job that they did on the audit and reminded Ms. Lazarus that she can always schedule a meeting with Mrs. Bradley to discuss issues and questions outside of the meetings; and also stated that we have a balanced budget and as always, Wilkins Township residents can expect the biggest bang for their buck.

(8-276) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:00 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, NOVEMBER 10, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Second Stated Meeting of Monday, October 27, 2008

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$162,174.26
General Fund Addendum - - - - -	$ 7,347.56
Combined Sewer Fund - - - - - - -	$ 90,133.35
Police Pension Fund - - - - - - - -	$ 325.00
Community Facilities Fund - - - -	$ 1,301.10
Community Facilities Addendum	$ 350.48
TOTAL:	**$261,631.75**

OLD BUSINESS:

1. Resolution #12-2008, amending Resolution #11-2006, the Schedule of Fees, to increase the cost of a Zoning Hearing Board hearing.

NEW BUSINESS:

1. First Reading – 2009 Budget Ordinance.

2. Wilkins, Churchill, Forest Hills joint grant application – police laptops for cars.

COMMISSIONERS' COMMENTS

ADJOURNMENT

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, NOVEMBER 10, 2008

CALL TO ORDER / ROLL CALL

PURPOSE OF ALLEGIANCE

APPROVAL OF MINUTES Second Stated Meeting of Monday, [illegible] 2008

COMMUNICATIONS

CITIZENS COMMENTS

REPORTS

1. [illegible]
2. Public Works
3. [illegible] Companies
4. [illegible] Inspector
5. [illegible] (Deed Transfer Tax)
6. [illegible]
7. [illegible]
8. [illegible]
9. [illegible]
10. [illegible]

PAYMENT OF BILLS

General Fund - - - - - - - - - - - - - - -	$ [illegible],174.[illegible]
General Fund Addendum - - - - -	$ [illegible],347.56
Combined Sewer Fund - - - - - -	$ [illegible],133.35
Police Pension Fund - - - - - - - - -	$ 325.[illegible]
Community Facilities Fund - - - -	$ [illegible],101.[illegible]
Community Facilities Addendum	$ 350.48
TOTAL:	$ [illegible],531.[illegible]

OLD BUSINESS

1. [illegible] 2008, [illegible] Resolution #11-2008, the [illegible] Fees [illegible] Zoning Hearing Board hearing

NEW BUSINESS

1. First Reading – 2009 [illegible] Ordinance.
2. Wilkins Township, [illegible] joint grant application – [illegible]

COMMISSIONERS COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, NOVEMBER 10, 2008

The Regular Meeting of Monday, November 10, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson Mr. Costa Mr. Szoko Ms. Fialla

Mr. Padula was absent

(8-277) MOVED COSTA-SZOKO to approve the minutes of October 27, 2008 with one correction: Under Commissioner Szoko's comments, include: " Commissioner Szoko also suggested that the Township review whether or not business taxes could be reduced by 50% for new businesses." The motion was adopted by a 3 to 2 vote with Mr. Padula being absent and Ms. Fialla abstaining.

Citizens' Comments:

Mr. Nicholas Didiano of 333 Cline Street requested assistance in acquiring the former Slat property across the street from his home through the Allegheny County Vacant Property Program. He will meet with Mrs. Bradley to further discuss this.

Cathy Kramer and Stacie Speranza of Padgett Business Services requested assistance from the Board of Commissioners in promoting their initiative to create a directory of all businesses located in the Township for the residents of the community. Padgett is willing to provide this service to the township at no cost. Any profit remaining following the mailing of directories to the residents will be turned over to the Township. The Township will provide a letter of support to Padgett for this initiative.

Reports:

Police Report for October 2008:

	2007	2008
Total Police Calls Logged	271	233
Total Criminal Offenses Reported	33	23
Criminal Arrests/Persons Charged	16	6
Criminal Offenses Cleared	17	12
Traffic Citations Issued	40	28
Parking Tags Issued	3	6
Parking Citations Issued	4	0
Total Monies Collected	$5,419.59	$5,788.57

Mr. Paul Vargos' DPW Report can be found filed in the Manager's Office.

WTVFD #3 reported the following for October 2008: 24 Fires – Man-hours 59.81, 2 Training Sessions – Man-hours 51.00 and 9 Activities – Man-hours 196.99. Total Man-hours 307.80.

Building Permits Issued during October 2008:
2 (two) Interior Alterations: BP #2560 PCE/LLP – Bldg #4. Suite 602 $98,840
+ Plan Review (Vein Clinic) $525.00

BP #2563 PCE/LLP – Bldg #4 Suite 311 $32,000.
+ Plan Review (United Insurance) $525.00

One (1) Deck, BP2561, 810 Negley Avenue – Cost $2,000.00
One (1) Interior Alteration, BP2562, 207 Wallace Ave – Cost $2,000.00
One (1) Roof over Porch, BP2564, 179 Sunset Drive – Cost $4,000.00.

The Township received $2,952.77 in real estate transfer taxes during the month of October representing deed transfers which were recorded by the County in August. Total year-to-date collections are: $40,218.78 or 78.86% of budget. As of October, collections are off by approximately 4.2%..

Tax Collectors Report for October 2008:	
Balance Collectable – beginning of month	$87,917.33
Deductions (exonerations)	-619.18
Adjusted Collectable	87,298.15
Less Face Collections for month	11,272.11
Exonerations	619.18
Balance Collectable – End of month	76,026.04
Total Refunds to date	5,691.34
NSF Adjustments – to date	962.63
Face Amount of Collections	11,272.11
Plus: Penalties	1,127.21
Total Cash Collected	$12,399.32

PA Municipal Services – Act 511 Tax Report – October 2008:

Earned Income Taxes:				
Current Month	$20,890.85	Previous Year	$17,091.09	Difference
Current Year to Date	499,411.97	Previous YTD	494,928.41	$4,483.56
Local Service Tax:				
Current Month	3,587.90	Previous Year	1,978.48	Difference
Current Year to Date	130,729.15	Previous YTD	286,549.43	($155,820.28)
Mercantile Tax:				
Current Month	675.00	Previous Year	1,705.55	Difference
Current Year to Date	339,654.49	Previous YTD	1,278,222.09	($938,567.60)
Business Privilege Tax:				
Current Month	6,240.58	Previous Year	1,441.52	Difference
Current Year to Date	205,061.47	Previous YTD	180,987.42	$24,074.05

Solicitor's Report:
Mr. Rushford announced that the Board of Commissioners met in executive session prior to the meeting to discuss a contract issue and would meet again following the meeting to discuss a personnel issue.
The Solicitor's Report can be found filed in the Manager's Office

Mr. McKeever's (Senate Eng.) Report can be found filed in the Manager's Office.

(8-278) MOVED FIALLA-SZOKO to table Resolution #12-2008, a resolution amending the schedule of fees to increase the cost of Zoning Hearing Board hearings due to the increased cost of advertising. The motion was adopted by unanimous roll call vote of all present.

First Reading – 2009 General Fund Budget:

Mrs. Bradley presented proposed Ordinance Number 991 as required by the First Class Township Code for first reading. Ordinance 991 sets the 2009 Budget at $5,281,800. in revenues and expenses. The millage rate will remain at 4.513 mills. Final budget adoption is scheduled for December 8, 2008. In addition, Mrs. Bradley presented a revised Combined Sewer Fund Budget. Correspondence from ALCOSAN was received indicating an increase in the rates for 2009. The budget was amended to reflect these increased rates, as required.

(8-280) MOVED FIALLA-COSTA to approve the request of Chief Guthrie to jointly apply for grant funds with the Borough of Churchill and the Borough of Forest Hills to be utilized to purchase laptop computers for use in police vehicles. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Commissioner Fialla questioned whether the Board would support a request to the School District to save the oak trees in front of the Eastmont School when the building is demolished; thanked Mr. Rushford for answering questions relative to the legal fees presented last month for payment; thanked the Recreation Advisory Board for a successful Pumpkin Patch Party; and reminded residents of the need to drive safely now that it is getting darker earlier.

Commissioner Szoko stated that he read an article in the Pittsburgh Post-Gazette, Sunday, November 2nd edition which indicated that Wilkins' assessed value has decreased $116,000 from last year; stated that we need to replace businesses in Penn Center and hopes that the Showcase project will soon begin; reiterated that he wishes to analyze whether or not it is possible to provide a tax decrease to new businesses coming to Wilkins; provided an article from the Pittsburgh Tribune Review regarding new rules and regulations imposed by Hempfield Township upon their employees for salting roadways this winter and requested that Chief Guthrie and Mr. Vargo read the article and analyze what can be done by the Township; requested that commissioners consider not taking Township health care and that all medicare eligible employees are switched over to the appropriate plan.

Commissioner Costa commented upon the article provided by Commissioner Szoko relative to Hempfield Township. He believes that it is dangerous for a municipality to publicize its intent to discipline employees who place too much salt on a street during a storm. He believes that this increases liability and could lead to lawsuits when accidents occur on icy streets. Mr. Costa also thanked everyone for their attendance at the meeting.

Commissioner Wilson wished a happy birthday to the Marines; recognized that Veteran's Day is tomorrow and thanked all of those veterans for their service to our Country; commented upon an article in the Tribune Review where Commissioner Szoko was quoted as saying that real estate taxes would increase by 25% in 2009, even though that has not proven to be the case; stated that now, Commissioner Szoko wishes to decrease mercantile taxes for businesses, which would require a change in services. Most municipalities would be happy with a balanced budget, but Commissioner Szoko continues to request cost cuts, even though he is the reason that the Township is paying unreasonable legal fees. Commissioner Wilson thanked everyone for coming out to the meeting.

(8-281) MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 8:04 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, NOVEMBER 24, 2008

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Regular Meeting of Monday, November 10, 2008

4. Communications: Anthony Sorce, WPJWA
   Joy Voeltzel, Recreation Advisory Board Secretary

5. Citizens' Comments

6. 2009 Proposed Budget – updates/discussion

   a. General Fund
   b. Emergency Management Fund - Amendment
   c. Capital Reserve Fund - Amendment

7. Municipality of Monroeville – Mercantile, business privilege and local service tax collection.

   a. Approve terms of agreement, as outlined in correspondence dated November 18, 2008 from Marshall Bond to Wilkins Township.

   b. Authorize Solicitor to meet with Mr. Dice, Monroeville Solicitor, to amend proposed contract language to meet the approved parameters and prepare the documents for execution by both bodies.

   c. Authorize Manager to advertise Cost of Collection Ordinance and License Fee Ordinance for proposed adoption on December 8, 2008.

   d. Authorize the Manager to direct PAMS to provide appropriate documentation to Monroeville for mercantile, business privilege and local service tax collection, beginning January 1, 2009.

8. Memorandum of Understanding – Joint laptop grant application

9. Right to Know Resolution - Introduction

10. Recreation Advisory Board recommendation – Tropical Amusements Contract

11. Resolution 12-2008 – Zoning Hearing Board Fees.

12. Schedule of Meetings – 2009

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, NOVEMBER 24, 2008

13. Monroeville Chamber of Commerce Membership

14. Request from Mr. Hill to attend a seminar entitled ""Flight Blight" being offered by the Local Government Academy on December 4, 2008 from 9:00 AM until 3:00 PM at the RMU Island Sports Center, Neville Island, at a cost of $35.00.

15. Commissioners' Comments

16. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, NOVEMBER 24, 2008

The Additional Stated Meeting of Monday, November 24, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Following the Pledge of Allegiance, a moment of silence was held in honor and remembrance of the passing of Lieutenant Governor Catherine Baker-Knoll.

(8-281) MOVED COSTA-FIALLA to approve the minutes of the meeting of November 10, 2008 with two corrections: Under Motion 8-277, Commissioner Padula was absent. The motion should be adopted 3-1; and under Commissioners' Comments, Commissioner Szoko stated that assessed value has decreased $16,000. not $116,000. The motion was adopted by a 4 to 1 vote with Mr. Padula abstaining.

Communications:

Mr. Anthony Sorce, Assistant Executive Director of the Wilkinsburg-Penn Joint Water Authority requesting the Township's position on billing for the increase in ALCOSAN sewage fees for 2009.

(8-282) MOVED SZOKO-COSTA to authorize the Manager to notify Wilkinsburg-Penn Joint Water Authority that the 2009 ALCOSAN rate increase should be passed on to the customers. The motion was adopted by unanimous roll call vote.

Ms. Joy Voeltzel, Secretary, Recreation Advisory Board requesting that the Township file a complaint with the Post Master to find out why Township residents did not receive their newsletters; requesting permission to see whether or not the newsletters can be taken to the Pittsburgh Post Office; and requesting permission to limit the space allowed for newsletter articles.

Citizens' Comments:

Mr. Bill Macko of 106 Ivy Street questioned why three no parking signs were put up on Ivy Street.

Mr. Jerry Meyer of 103 Linhart Street thanked Mr. Vargo for his cooperation in permitting VFC #1, VFC #4 and Chalfant Fire Department to utilize the area across from the Community Center for training and thanked Mr. Vargo for putting up new signs for the Fire Departments.

Ms. Rhonda Lazarus of 221 Farnsworth questioned comments made in a Pittsburgh Post-Gazette news article from November 20, 2008.

2009 Budget Update:

Mrs. Bradley reminded the Board that final adoption of the 2009 General Fund Budget is scheduled for December 8, 2008; and provided the Board with amended budgets for the Capital Reserve and Emergency Management Funds. The Capital Reserve beginning balance was increased by $5,000. It was originally anticipated that refurbished MDT's would be purchased from this fund in 2008. Since the Township is working with Forest Hills and Churchill on a joint grant from Representative Costa for new MDT's, the refurbished units will not be purchased and therefore, the beginning balance was increased for 2009. In addition, the expense line-item for Assessment Appeals was increased by $5,.000. The Emergency Management Fund revenues were increased for

the Bullet Proof Vest Grant ($4,000) and the MDT Grant ($22,300). On the expense side, the MDT's were added and funding for Police Radios was increased.

(8-283) MOVED FIALLA-COSTA to approve the terms of the agreement, as outlined in correspondence dated November 18, 2008 from Marshall Bond providing for the collection of the Township's mercantile tax, business privilege tax and local service tax by the Municipality of Monroeville Tax Office; authorizing the Solicitor to meet with Mr. Dice, Solicitor for Monroeville, to amend the proposed contract language to meet with the approved parameters and prepare the documents for execution by both bodies; authorizing the manager to advertise various ordinances to enhance the collection and authorizing the Manager to direct PAMS to provide the appropriate documentation to Monroeville for the collection of these taxes beginning January 1, 2009. The motion was adopted by unanimous roll call vote.

(8-284) MOVED FIALLA-COSTA to approve a Memorandum of Understanding between the Township of Wilkins and the Borough of Forest Hills and the Borough of Churchill providing that the Township will apply for and administer grant funding from the Department of Community and Economic Development in the amount of $54,322.31 for the purchase of MDT's for each of the communities and further authorizing the appropriate officials to execute the Memorandum of Understanding . The motion was adopted by unanimous roll call vote.

(8-285) MOVED PADULA-COSTA to authorize the Manager to advertise the Right to Know Ordinance for adoption. The motion was adopted by unanimous roll call vote.

(8-286) MOVED PADULA-COSTA to accept the recommendation of the Recreation Advisory Board, approving a three year contract between the Township of Wilkins and Tropical Amusements for the provision of amusement rides at the annual Summer Festival. The contract terms for 2009 remain unchanged, but the 2010-2011 terms are open to negotiation. The motion was adopted by unanimous roll call vote.

(8-287) MOVED COSTA-FIALLA to read Resolution #12-2008 by title only. The motion was adopted by unanimous roll call vote.

RESOLUTION No. 12-08

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 11-2006, AS AMENDED BY RESOLUTION NO. 09-07, KNOWN AS THE SCHEDULE OF FEES, ARTICLE 1, TO AMEND THE ZONING FEE SCHEDULE.

(8-288) MOVED COSTA-FIALLA to adopt Resolution #12-2008. The motion was adopted by unanimous roll call vote.

(8-289) MOVED PADULA-FIALLA to authorize the Manager to advertise the 2009 Schedule of Meetings, as presented. The motion was adopted by unanimous roll call vote.

(8-290) MOVED COSTA-SZOKO to join the Monroeville Area Chamber of Commerce for the year 2009 at a cost of $455.00. The motion was adopted by unanimous roll call vote.

(8-291) MOVED PADULA-FIALLA to authorize Mr. Hill to attend a seminar presented by the Local Government Academy entitled "Fight Blight" to be held on December 4, 2008 from 9:00 AM until 3:00 PM at the RMU Sports Center on Neville Island at a cost of $35.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Fialla thanked everyone for their attendance at the meeting; thanked Mr. Wilson for observing a moment of silence at the beginning of the meeting on behalf of Catherine Baker-Knoll; thanked the Volunteer Fire Companies for all of their efforts to keep everyone safe; wished everyone a Happy Thanksgiving and asked the residents to drive safely on their way home.

Commissioner Costa wished everyone a Happy Thanksgiving and thanked everyone for their attendance at the meeting. He also cautioned the participants to drive home safely.

Commissioner Szoko thanked the Police Department for a job well done, especially Sergeant Lamb; requested that Mrs. Bradley provide additional information on the savings from refuse fees; questioned whether retired police officers receive lifetime benefits; questioned the whereabouts of the Automatic Electronic Defibrillators which the Board approved several months ago; questioned a grant of $1,000 from several years ago for the purchase of AED's; questioned expenses related to the Industrial Development Fund and requested that Mr. Zemet be contacted and invited to a meeting to advise the Board of his activities at the Showcase site.

Commissioner Padula questioned Chief Guthrie regarding a planned demonstration at the CFU; requested an update on the installation of Opticom's at the red lights on Route 22; questioned whether or not funding had been requested to install opticom units in the other six police vehicles; and requested that Mr. Hill provide an update on the Eastmont School Building demolition.

Commissioner Wilson stated that the Board of Commissioners met in executive session prior to the regular meeting to discuss two legal items; stated that he would review the parking situation that Mr. Macko complained of this evening; wished everyone a Happy Thanksgiving and asked that they be careful going home.

(8-292) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:14 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 8, 2008

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Second Stated Meeting of Monday, November 24, 2008

COMMUNICATIONS:
Congressman Tim Murphy
Ms. Joy Voeltzel, Secretary, Recreation Advisory Committee
Mr. Mike Shawley, County of Allegheny, Emergency Services
Mr. Anthony A. Russo, Executive Director, WPJWA
Ms. Ashley Guthrie, 709 McMasters Avenue

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - -	$101,807.35
General Fund Addendum - - - - -	$ 3,555.77
Combined Sewer Fund - - - - - - -	$ 3,266.75
Community Facilities Fund - - - -	$ 5,791.33
TOTAL:	**$114,421.20**

OLD BUSINESS:

1. Ordinance No. 991 – 2009 Budget Ordinance.
2. Resolution No. 13-2008 – Open Records Officer Appointment.
3. Recreation Advisory Board request – Newsletters.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 8, 2008

NEW BUSINESS:

1. Accept the recommendation of the Engineer to authorize payment in the amount of $42,973.00 to R.L. Glendenning for the replacement of the roof on the Community Center.

2. Contract with Allegheny County Redevelopment authority for the acquisition and demolition of 512 Washington Avenue.

3. Request for service recognition – Ruth Fecko.

4. ALOM Bi-Annual Legislative Reception.

5. Request from VFC #4 for reimbursement of $64.79 for the purchase of candy for the Halloween parade.

6. Request to close office – Friday, December 26, 2008.

7. Motion to cancel the second stated meeting of December 29, 2008.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, DECEMBER 8, 2008

The Regular Meeting of Monday, December 8, 2008 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(8-293) MOVED PADULA-FIALLA to approve the minutes of the Second Stated Meeting of November 24, 2008, with one correction – under motion 8-281, Commissioner Padula abstained, not Commissioner Fialla.

Communications:

Congressman Tim Murphy, US House of Representatives sent correspondence regarding an opportunity for grant funding through a new economic stimulus package which is anticipated to be passed in early 2009. This package would fund: Highway Infrastructure, Corps of Engineers, School Buildings, Clean Water, Transit, Airport Improvement and Public Housing initiatives. It is vital that projects be ready for construction advancement within 120 days. All municipalities in the 18th District are requested to provide information relative to these types of projects to Susan Mosychuck, Chief of Staff for Congressman Murphy as soon as possible.

(8-294) MOVED PADULA-FIALLA to authorize the Engineer to correspond with Congressman Murphy's Office to advise of sanitary sewer projects that can be construction ready within 120 days including the separation of combined sanitary sewers (CSO's) and continued EPA compliance work. The motion was adopted by unanimous roll call vote.

Ms. Joy Voeltzel, Secretary of the Recreation Advisory Board sent correspondence on behalf of the Board which voted unanimously at their meeting held on December 2, 2008 to request that the Board of Commissioners either ask Commissioner Fialla to step down or remove her as the Liaison/C0-Chair for the Recreation Advisory Board..

Correspondence was received from Mr. Mike Shawley, Deputy Fire Marshal for the County of Allegheny, Department of Emergency Services thanking Mr. Vargo for his help in facilitating the live fire training evolutions held in the municipal building parking lot on November 8, 2008.

Mr. Anthony Russo, Executive Director of the Wilkinsburg Penn Joint Water Authority sent correspondence advising the Board that the water authority will be forced to raise rates for 2009 due to a declining customer base, an ever growing elderly population, an aging waters system and stricter EPA and DEP mandates.

Ms. Ashley Guthrie of 709 McMasters Avenue sent correspondence advising the Board that she believes that an individual working for Investment & Enterprise on the Township contracted sewer work damaged her vehicle and asking who would pay for the damage.

Citizens' Comments:

Mr. John Gibbons, 127 Gardenia Drive commented upon the Declaratory Judgment action filed by Commissioner Szoko against the Township; questioned Commissioner Wilson relative to permitting several members of the staff to leave work early the day before Thanksgiving and stated that he helped mail the Wilkins Advisor and is proud of his involvement.

Mr. N. Leonard Hill, 405 Kingston Drive provided the Board with a synopsis of the training seminar that he attended on December 4th entitled "Fight Blight."

Ms. Rhonda Lazarus of 221 Farnsworth Avenue questioned whether the proceeds of a bond taken out in 1994 were utilized to repair deficiencies addressed by the EPA.

Reports:
Police Report for November 2008:

	2007	2008
Total Police Calls Logged	297	170
Total Criminal Offenses Reported	33	23
Criminal Arrests/Persons Charged	18	12
Criminal Offenses Cleared	24	10
Traffic Citations Issued	42	10
Parking Tags Issued	4	4
Parking Citations Issued	0	8
Total Monies Collected during November	$7,815.85	$7,225.36

Mr. Paul Vargos' DPW Report for November 2008: has been filed in the Managers Office.

WTVFD #1 reported as follows: 19 Fires – man-hours 98, 3 Practices - msn-hours – 116, 5 Specials – 178 hours, 1 Meeting – 78 hours. Total man-hours for the month – 470 hours.

WTVFD #3 reported as follows: 19 Fires – man-hours 26.77, 1 Training – man-hours 12, 13 Activities – man-hours 460.64. Total man-hours for the month – 499.41.

Building Permits Issued during November 2008:

1 Sprinkler Alteration – cost $6,400.
1 Addition + Plan Review – cost $70,525.
1 Retaining Wall – cost $50,000.
1 Patio Room – cost $18,740.
1 Story Addition – cost $3,000.
1 Porch Roof – cost $4,500.

The Township received $3,875.41 in real estate transfer taxes during the month of November representing deed transfers which were recorded by the County in October. Total year-to-date collections are: $44,094.19, or 86.46% of budget. As of November, collections are off by approximately 5.2%.

Tax Collectors Report for November 2008:

Balance Collectable – beginning of month	$76,026.04
Adjusted collectable	76,026.04
Less Face Collections for month	9,740.00
Balance Collectable – End of Month	66,286.04
Total Refunds to Date	5,691.34
NSF Adjustments – To date	962.63
Face Amount of Collections	9,740.00
Plus Penalties	974.00
Total Cash Collected	$10,714.00

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT:
Earned Income Taxes:

Current Month	$52,216.44	Previous Year $68,962.58	Difference
Current YTD	551,628.41	Previous YTD 563,890.99	($12,262.58)

Local Service Tax:				
Current Month	$15,595.49	Previous Year	$14,260.78	Difference:
Current YTD	146,324.64	Previous YTD	300,810.21	($154,485.57)
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	Difference:
Current YTD	339,654.49	Previous YTD	1,278,222.09	($938,567.60)
Business Privilege Tax:				
Current Month	-0-	Previous Year	1,160.42	Difference:
Current YTD	205,061.47	Previous YTD	182,147.84	$22,913.62

The Solicitors' Report is on file in the Managers' Office.

The Board will be provided with a draft Ordinance at their next meeting with regard to the new Open Records law passed by the Commonwealth of Pennsylvania.

The Engineers' Report is on file in the Managers' Office.

(8-295) MOVED SZOKO-PADULA to approve the payment of the Schedule of Bills, in the amount of $114,421.20, as presented. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 991

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA. APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2009 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2009.

(8-296) MOVED PADULA-COSTA to read Ordinance No. 991 for the first time, by title only.
The motion was adopted by unanimous roll call vote.

(8-297)MOVED PADULA-COSTA to waive the second reading of Ordinance No. 991 and adopt Ordinance No. 991.

The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting no.

RESOLUTION NO. 13-08

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING REBECCA BRADLEY AS THE OPEN-RECORDS OFFICER OF THE TOWNSHIP OF WILKINS PURSUANT TO ACT 3 OF 2008.

(8-298)MOVED PADULA-COSTA to read Resolution No. 13-08

(8-299)MOVED PADULA-COSTA to accept Resolutuion No.13-2008.

Motions 8-298 and 8-299 were adopted by unanimous roll call vote.

(8-300)MOVED PADULA-FIALLA to accept the recommendation of the Recreation Advisory Board to limit newsletter articles submitted by all groups other than the Township to one-half page, or 300 words. The motion was was adopted by unanimous roll call vote.

(8-301)MOVED COSTA-PADULA to accept the recommendation of the Engineer to authorize payment in the amount of $42,973.00 ($36,561. base bid plus two change orders) to R.L. Glendenning for the replacement of the roof on the Community Center from the Community Facilities Fund.

Motion (8-301) was adopted by unanimous roll call vote.

(8-302)MOVED FIALLA-PADULA to accept the contract between the Township of Wilkins and the Allegheny County Redevelopment Authority for the acquisition and demolition of 512 Washington Avenue and authorizing the appropriate individuals to execute the agreement: contingent upon the final review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

(8-303)MOVED PADULA-FIALLA to authorize the manager to prepare a Proclamation honoring Ruth Fecko for her service of forty five (45) years as a crossing guard for the Township. The motion was adopted by unanimous roll call vote.

(8-304)A motion authorizing elected officials to attend the ALOM Bi-Annual Legislative Reception to be held at the Weston Convention Center on January 8, 2008 at a cost of $65.00 per person. There was no action on this motion, therefore, the Motion died.

(8-305)MOVED PADULA-FIALL;A to approve the request of VFC #4 to reimburse them for candy purchased for the Halloween Parade in the amount of $65.79. The motion was adopted by unanimous roll call vote.

(8-306)MOVED PADULA-COSTA to approve the request of the Manager to permit the Township offices to remain closed on Friday, December 26th and to allow Public Works and Administrative employees to utilize a personal or vacation day to take the day off. The motion was adopted by unanimous roll call vote.

(8-307)MOVED COSTA-SZOKO to cancel the Second Stated Meeting scheduled for December 29, 2008. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Costa thanked everyone for coming out on such a cold night; thanked Mr. Gibbons for coming forward and admitting his partial responsibility for the mailing of the Wilkins Advisor last year. It only took a year for those responsible to accept responsibility instead of including their names on the original mailing.

Commissioner Fialla wished everyone a happy holiday season; thanked everyone for coming out; wished everyone a peaceful, healthy and prosperous 2009; and with regard to the Recreation Advisory Board correspondence read this evening, stated that she is upset that the Recreation Advisory Board was given an opportunity to make charges against her publicly, but that her response was truncated; finally, commented that she voted against the 2009 budget because at the last meeting, Mr. Vargo offered to give Chief Guthrie $8,000 from the Public Works Emergency Management line-item for the purchase of opticoms. She believes that this shows that there is still extra money in the budget and that additional cuts should have been made.

Commissioner Szoko commented upon the proposed scheduled demolition of the Eastmont School for January 2, 2009, commented that the Board needs to find the right type of person to appoint as a representative to the Monroeville Area Chamber of Commerce; requested that Mrs. Bradley contact Mr. Zemet again; commented that the Board needs to find a way to stop the exodus of businesses from Route 22; stated that he is not in favor of consolidated police services and believes that if the Township would consolidate, it should start small, with Public Works; commented upon the Declaratory Judgment Action that he filed against the Township; and stated that he voted no against the budget because the Township still has a tax and spend mentality.

Commissioner Padula stated that his wish for 2009 is that the Board members bury the hatchet, and not in each other. He is tired of Commissioners praising one employee for the purpose of executing another: commented upon the AED's; the Opticom and the proclamation for Ruth Fecko; commented that the Ivy Street no parking situation has been adequately addressed, but God forbid the Fire Department was unable to get a fire truck onto Wilbur or Ivy because of an internal dispute; wished everyone happy holidays and made the following motions:

(8-308)MOVED PADULA-COSTA to instruct Chief Guthrie to research grants for the purchase of AED's and any other equipment needs of the Department. The motion was adopted by unanimous roll call vote.

(8-309)MOVED PADULA-COSTA to authorize the transfer of $5,100 from the 2009 Emergency Management Budget Line Item 190-90413 (Public Works Radios) to Line Item 190-90412 (Police Radios) to be utilized for the purpose of purchasing Opticom units for six police cars. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(8-310)MOVED FIALLA-PADULA to instruct Chief Guthrie to contact Representative Costa's office to request that they prepare a citation honoring Ruth Fecko's forty five (45) years of service as a crossing guard. The motion was adopted by unanimous roll call vote.

Commissioner Wilson recognized the firemen from VFC #3 who were just honored for their service and were present at the meeting: William Gabriel, Louis Maroda and Robert Skrbin. Mr. Wilson congratulated and thanked these men for their services and led the audience in a round of applause; commented that the 2009 Budget is balanced and that most communities, especially given the state of today's economy would be ecstatic that their budget balanced, without the need to eliminate staff; thanked Mrs. Bradley for her work on the budget and led the audience in a round of applause on her behalf, wished everyone a Merry Christmas and requested that following adjournment, the Board meet in Executive Session for five minutes to discuss an item of personnel.

(8-311)MOVED PADULA-COSTA to adjourn. The Board adjourned at 9:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JANUARY 12, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, December 8, 2008

COMMUNICATIONS:
Presentation of Proclamation – Ruth Fecko
Stacy Durso, Executrix, 162 Churchill Lane
Liz Kostandinu, Preschool Services Coordinator, C.C. Mellor Library

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - - - - - - - - - - -	$185,637.75
General Fund Addendum - - - - -	$ 2,384.41
Combined Sewer Fund - - - - - - -	$ 90,206.83
Capital Reserve Fund - - - - - - - -	$ 325.00
Community Facilities Fund - - - -	$ 45,641.79
TOTAL:	**$324,195.78**

OLD BUSINESS:

NEW BUSINESS:

1. Committee Appointments:
   a. Vacancy Board (One Appointment / One Year Term).
   b. Industrial Development Authority (Two Appointments / Five Year Term).
   c. Zoning Hearing Board (Two Appointments / Three Year Term).
   d. Planning Commission (Two Appointments & Appointment to fulfill the unexpired term of Mr. Steven Farris through 12/31/12 / Five Year Term).
   e. Recreation Advisory Board (Nine Appointments / Two Year Term).

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JANUARY 12, 2009

f. Appointment of Representative and Alternate – Monroeville Area Chamber of Commerce (one year term).

2. Resolution #1 of 2009, appointing an Auditor.

3. Resolution #2 of 2009, authorizing the Township to file an application for funds with the Allegheny County Department of Economic Development in the amount of $103,500 under the Federal Housing and Community Development Act, as amended for the demolition of twelve structures in Wilkins Township (Neighborhood Stabilization Grant Application).

4. Resolution #3 of 2009, amending Resolution #11-2006, Schedule of Fees, to include a fee of $25.00 for thirty-day banner sign permits with an additional fee of $5.00 for each additional thirty days.

5. Ordinance #992 – Establishing an Open Records Policy.

6. Ordinance #993 – Authorizing the collector of Local Service Tax, Business Privilege Tax and Mercantile Tax to impose the costs associated with delinquent collection upon the taxpayer.

7. Ordinance #994 – Amending the Codified Book of Ordinances to eliminate separate regulations for Mercantile and Business Privilege Tax, creating one tax entitled "Business Tax," creating a business license provision, providing definitions, regulations and powers of the tax collector and imposing penalties for violation.

8. Ordinance #995 – Amending the Codified Book of Ordinances for the collection of Local Service Tax to require employers with fifty or more employees to file tax withholding electronically.

9. Ordinance #996 – Authorizing the Township of Wilkins to enter into an Agreement with Monroeville for the collection of mercantile, business privilege and local service taxes.

10. Redd-Up Day (Citizens Against Littering) / Wilkins Clean Up Day – April 25, 2009 (Century Club / Senior Citizens).

11. Notification of funding award – Allegheny County Community Development Block Grant, Year 35 – Lion's Park – Master Site Plan.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JANUARY 12, 2009

12. Request from Thomas Graney, GCCA for $700.00 additional payment for the addition of the Ridgecrest area to the original scope of work on zoning changes with the Planning Commission.

13. Request for automatic paycheck deposit through A.D.P.

14. Request from the Century Club to use the building on Sunday, March 22, 2009 to hold their annual spaghetti dinner.

15. Request from George Porado, Tax Collector, for exoneration from collecting the unpaid balance of 2008 Township of Wilkins Real Estate Taxes in the amount of $61,603.63, which have been turned over to Jordan Tax Service for collection as of this date.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JANUARY 12, 2009

The Regular Meeting of Monday, January 12, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Following the Pledge of Allegiance, Chairman Wilson requested that a moment of silence be honored in memory of Anthony Varlotta , retired Township Police Officer, who passed away last week.

(1-09) MOVED PADULA-COSTA to approve the minutes of the regular meeting of December 8, 2008. The motion was adopted by a 4 to 1 vote with Ms. Fialla voting "NO".

Mr. Tom Caufield, on behalf of Representative Paul Costa and Chairman Wilson, on behalf of the Board of Commissioners, presented Mrs. Ruth Fecko, Penhurst Drive with a Proclamation thanking and congratulating her on serving in the position of Crossing Guard for the Township of Wilkins for forty five years.

Communications:

An email was read from Stacy D'Urso, Administrator of the estate of Helen Rosemeyer, 162 Churchill Lane. Ms. D'Urso requested assistance from the Township in reducing a water/sewer bill for this property, due to a water leak. The Board of Commissioners directed the Manager to advise Ms. D'Urso to follow the administrative appeal process in Place at the WPJWA.

Correspondence was read from Ms. Liz Kostandinu, Preschool Services Coordinator for the C.C. Mellor Memorial Library, thanking the Board of Commissioners for providing funding to the library to enable her to continue to offer the Wednesday after school program for children at the Township Building.,

Correspondence was received from Commissioner Fialla in response to correspondence read at the December 8, 2008 meeting from the Recreation Advisory Board. Commissioner Fialla stated that she wanted to wait to have that correspondence read at the next meeting, to provide the Recreation Advisory Board members an opportunity to read it first.

Citizens' Comments:

Rhonda Lazarus of 221 Farnsworth Drive read a prepared statement regarding her displeasure with the reading of correspondence from the Recreation Advisory Board at last months' meeting which, in her opinion, was defamatory towards Commissioner Fialla.

REPORTS:

Police Report for December	2007	2008
Total Police Calls Logged	282	215
Total Criminal Offenses Reported	31	16
Criminal Arrests/Persons Charged	7	5
Criminal Offenses Cleared	17	9
Traffic Citations Issued	27	7
Parking Tags Issued	9	1
Parking Citations issued	2	0
Monies Collected during December	$4,531.96	$5,503.01

Mr. Paul Vargo's DPW Report for December 2008 is on file in the Managers' Office.

WTVFD #1 Reported the following for December 2008: Nineteen (19) Fires, man-hours 141.30, Eight (8) activities , man-hours 285.09.
WTVFD #4 Reported the following for October 2008: 17 Fires, man-hours 90.75, 3 Drills, man-hours 31.5, 3 Public Services, man-hours 30, 4 Work Details, man-hours 16 and 3 Meetings, man-hours 51.5. Total Man Hours for October 2008: 219.75..

WTVFD #4 Reported the following for November 2008: 15 Fires, man-hours 57.25, 2 Fire Schools, man-hours 22.5, 2 Work Details, man-hours 6.5 and 2 Meetings, man-hours 29.. Total Man-Hours for November 2008: 115.25.

The WHEMS Report for December is on file with the above VFD Reports.

Building Permits issued during December 2008: #2570CS P/CE LL Bldg. 3, Suite 610 - – Interior Alteration – cost $15,900. #2572CS P/CE LL Bldg 3 , Suite 402 – Interior Alteration $30,000. Also a Plan Review for 2572 CS – cost $525.00.

The Township received $6,748.33 in real estate transfer taxes during the month of December representing deed transfers which were recorded by the County in November. Total year-to-date collections were: $50,842.52, or 99.69% of budget. At the close of 2008 transfer tax collections were $157.48 less than budget.

Tax Collectors Report for December 2008:

Balance Collectable – beginning of month	$66,286.04
Adjusted Collectable	66,286.04
Less Face Collections for month	10,373.75
Balance Collectable – end of month	55,912.29
Total refunds to date	5,691.34
NSF adjustments – to date	962.63
Face amount of collections	10,373.75
Plus penalties	1,037.38
Total Cash Collected	$11,411.13

PA Municipal Services – Act 511 Tax Report for December 2008:

Earned Income Tax:				
Current Month	$ 48,393.00	Previous Year	$26,501.29	Difference
Current YTD	600,021.41	Previous YTD	590,392.28	$9,629.13
Local Service Tax:				
Current Month	25,741.82	Previous Year	3,925.00	Difference
Current YTD	172,066.46	Previous YTD	304,735.21	($132,668.75)
Mercantile Tax:				
Current Month	805.14	Previous Year	-0-	Difference
Current YTD	340,459.63	Previous YTD	1,278,222.09	($937,762.46)
Business Privilege Tax:				
Current Month	12,957.05	Previous Year	2,941.82	Difference
Current YTD	218,018.52	Previous YTD	185,089.66	$32,928.86

The Recreation Advisory Board "Budget & Expenses Report" for the year 2008 is on file in the Managers' Office.

The Senate Engineering Report for December 2008 is on file in the Managers' office

(2-09) MOVED SZOKO-PADULA to approve the Schedule of Bills in the amount of $324,195.78 as presented. The motion was adopted by unanimous roll call vote.

(3-09) MOVED PADULA-COSTA to reappoint Mrs. Angie Gialloreto to the Wilkins Township Vacancy Board for a term of one year. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(4-09) MOVED PADULA-COSTA to reappoint Erik Lawson and Paul Rochini to the Wilkins Township Industrial Development Authority for a term of five years. The motion was adopted by unanimous roll call vote.

(5-09) MOVED FIALLA-COSTA to reappoint Rawley Krasik and Constance McKeever to the Wilkins Township Zoning Hearing Board for a term of three years. The motion was adopted by unanimous roll call vote.

(6-09) MOVED PADULA-COSTA to reappoint Richard DeRiso and Thomas Cenna to the Wilkins Township Planning Commission for a term of five years. The motion was adopted by unanimous roll call vote.

(7-09) MOVED FIALLA-COSTA to reappoint Alyce Kaltsur, Richard Voeltzel, Joy Voeltzel, Beth Humbertson, Elizabeth Kostandinu, Sylvia Martinelli, Patty & William Stewart and Margo Epstein to the Wilkins Township Recreation Advisory Board for a term of two years. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(8-09) MOVED PADULA-COSTA to appoint Rebecca Bradley as the representative to the Monroeville Area Chamber of Commerce. The motion was adopted by unanimous roll call vote.

(9-09) MOVED COSTA-PADULA to assign a "floating member" as alternate to the Monroeville Area Chamber of Commerce, with first preference going to Commissioner Szoko. The motion was adopted by unanimous roll call vote.

(10-09) MOVED PADULA-COSTA to read Resolution No., 1-09 appointing Robert J. Tomasic as Auditor for the Township for 2009.

RESOLUTION NO. 1-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP

(11-09) MOVED PADULA-COSTA to adopt Resolution No. 10-09.

Motions 10-09 and 11-09 were adopted by unanimous roll call vote.

(12-09) MOVED COSTA-FIALLA to read Resolution No. 2-09 by title only.

RESOLUTION NO. 2-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

(13-09) MOVED COSTA-FIALLA to adopt Resolution No. 2-2009.

Motions 12-09 and 13-09 were adopted by unanimous roll call vote.

(14-09) MOVED PADULA-COSTA to read Resolution No. 3-2009 by title only.

RESOLUTION NO. 3-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 11-2006, AS AMENDED BY RESOLUTION NUMBERS 01-2007, 09-2007 AND 12-2008 KNOWN AS THE SCHEDULE OF FEES, ARTICLE II, SECTION B TO ADD A FEE FOR BANNER SIGN PERMITS.

(15-09) MOVED PADULA-COSTA to adopt Resolution No. 3-2009.

Motions 14-09 and 15-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 992

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING AN OPEN RECORDS POLICY FOR THE TOWNSHIP OF WILKINS PURSUANT TO ACT 3 OF 2008. THE PENNSYLVANIA RIGHT-TO-KNOW LAW, AS AMENDED

(16-09) MOVED FIALLA-COSTA to read Ordinance #992 for the first time, by title only.

(17-09) MOVED FIALLA-PADULA to read Ordinance #992 for the second time by title only.

(18-09) MOVED PADULA-FIALLA to adopt Ordinance #992.

Motions 16-09, 17-09 and 18-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 993

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156, TAXATION ARTICLE III, LOCAL SERVICES TAX; ARTICLE IV, BUSINESS PRIVILEGE TAX AND ARTICLE V, MERCANTILE LICENSE TO PROVIDE FOR THE IMPOSITION OF ATTORNEY'S FEES ON ALL DEBTS, CLAIMS, TAXES, ASSESSMENTS OR MUNICIPAL CHARGES OF ANY NATURE, PROVIDING THAT SUCH EXPENSES MAY BE ASSESSED AND ADDED TO ALL MUNICIPAL CLAIMS AND CHARGES; PROVIDING A MECHANISM TO DETERMINE LEGAL FEES, COSTS AND EXPENSES.

(19-09) MOVED FIALLA-PADULA to read Ordinance #993 for the first time, by title only.

(20-09) MOVED FIALLA-COSTA to read Ordinance #993 for the second time, by title only.

(21-09) MOVED COSTA-PADULA to adopt Ordinance #993.

Motions 19-09, 20-09 and 21-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 994

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156, ARTICLE IV, BUSINESS PRIVILEGE TAX AND ARTICLE V, MERCANTILE LICENSE TAX, PROVIDING FOR THE GENERAL REVENUE BY IMPOSING A MERCANTILE TAX AND BUSINESS PRIVILEGE TAX ON PERSONS WHO ENGAGE IN CERTAIN OCCUPATIONS AND BUSINESS THEREIN; PROVIDING FOR ITS LEVY AND COLLECTION, PROVIDING FOR THE ISSUANCE OF BUSINESS LICENSES; AND CONFERRING AND IMPOSING POWERS AND DUTIES ON THE TAX COLLECTOR FOR THE TOWNSHIP OF WILKINS; AND IMPOSING INTEREST AND PENALTIES FOR VIOLATIONS THEREOF.

(22-09) MOVED COSTA-FIALLA to read Ordinance #994 for the first time, by title only.

(23-09) MOVED COSTA-FIALLA to accept the first reading of Ordinance #994.

(24-09) MOVED PADULA-FIALLA to read Ordinance #994 for the second time, by title only

(25-09) MOVED PADULA-FIALLA to adopt Ordinance #994.

Motions 22-09, 23-09, 24-09 and 25-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 995

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156-32, RETURNS, ESTABLISHING A POLICY THAT EMPLOYERS WITH FIFTY (50) EMPLOYEES OR MORE SHALL BE REQUIRED TO ELECTRONICALLY FILE LOCAL PAYROLL WITHHOLDING TAXES.

(26-09) MOVED FIALLA-COSTA to read Ordinance 995 for the first time, by title only.

(27-09) MOVED PADULA-COSTA to read Ordinance 995 for the second time, by title only.

(28-09) MOVED PADULA-FIALLA to adopt Ordinance 995.

Motions 26-09, 27-09 and 28-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 996

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE MUNICIPALITY OF MONROEVILLE TO PROVIDE FOR THE COLLECTION OF MERCANTILE TAXES, BUSINESS PRIVILEGE TAXES AND LOCAL SERVICES TAXES.

(29-09) MOVED PADULA-COSTA to read Ordinance 996 for the first time, by title only.

(30-09) MOVED PADULA-COSTA to accept the first reading of Ordinance 996.

(31-09) MOVED PADULA-COSTA to read Ordinance 996 for the second time, by title only.

(32-09) MOVED COSTA-SZOKO to adopt Ordinance 996.

Motions 29-09, 30-09, 31-09 and 32-09 were adopted by unanimous roll call vote.

(33-09) MOVED PADULA-COSTA to authorize the Wilkins Township Century Club to hold the second "Clean Up Wilkins" event on April 25th and authorizing payment of overtime for two public works employees, if there are no volunteers. The motion was adopted by unanimous roll call vote.

(34-09) MOVED COSTA-SZOKO to approve the request of Thomas Graney, GCCA for an additional $700.00 for the addition of the Ridgecrest area to the original scope of work on zoning changes with the Planning Commission. The motion was adopted by unanimous roll call vote.

(35-09) MOVED FIALLA-SZOKO to authorize the request of the employees to institute an automatic paycheck deposit through A.D.P. , contingent upon employees paying $1.00 per paycheck for the service. The motion was adopted by unanimous roll call vote.

(36-09) MOVED FIALLA-SZOKO to approve the request of the Century Club to hold their annual spaghetti dinner at the Municipal Building on Sunday, March 22, 2009. The motion was adopted by unanimous roll call vote.

(37-09) MOVED COSTA-FIALLA to approve the request of George Porado, exonerating him from the collection of 2008 Township of Wilkins Real Estate Taxes in the amount of $61,603.63, which have been turned over to Jordan Tax Service for collection. The motion was adopted by unanimous roll call vote.

(38-09) MOVED PADULA-COSTA to authorize John Rushford, Solicitor to represent the Board of Commissioners in the court-ordered mediation between the Township and Keith Guthrie. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Commissioners' Comments:

Commissioner Szoko questioned the activities of Vo-Collect and the former Showcase property; discussed the recent investigation conducted by the police department regarding vehicle fuel; stated that his three goals for 2009 are to see the Showcase project complete by the end of 2009, increase the businesses at Penn Center by decreasing business taxes by 50% for new businesses and finalizing the Greensburg Pike Overlay district.

Commissioner Padula congratulated Mrs. Fecko on her awards; reminded everyone that VFC #4 will hold an open house on January 17th beginning at 7:00 PM to show off their new truck; and requested an update from Mr. Hill on the demolition of the former Eastmont School.

Commissioner Fialla thanked everyone for coming; congratulated the Recreation Advisory Board members on their reappointment; opined that the Recreation Board should start fund raising for the 2009 Summer Festival early, due to the economy; commented upon Mrs. Lazarus' statements in Citizens' Comments; and stated that in the New Year, she believes we need to be more transparent, focus on working together, and considering and respecting all differing opinions.

Commissioner Costa thanked everyone for coming to the meeting; congratulated Mrs. Fecko on her awards and stated that it could not have happened to a better person; and thanked the Road Department for their excellent work in keeping the Township's roads clear of snow and ice.

Commissioner Wilson congratulated Mr. Hill on continuing to do an outstanding job; stated that what was transparent at tonight's meeting was Ms. Lazarus Personal agenda; commented that residents, unlike what Ms. Fialla may believe, are not afraid to come to meetings or to discuss issues with Board members; thanked everyone for coming to the meeting.

(39-09) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 9:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 26, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Regular Meeting of Monday, January 12, 2009

4. Communications: H. Daniel Cessna, District Executive, PennDot
   Marshall Bond, Manager, Municipality of Monroeville
   Commissioner Sharyn Fialla

5. Citizens' Comments

6. Planning Commission:
   a Appointment to unexpired term of Steven Farris (12/31/12).
   b Request for joint meeting: February 18, 2009
   c Request for additional payment to GCCA of $240.00 for attendance at special meeting.

7. Request from VFC #4 for financial support in repairing the fire alarm service at their facility.

8. Act 92 Pension Benefits Study – Mockenhaupt and Associates.

9. Local Government Academy – 2009 Internship Applications.

10. H20 Grant Application – Authorize Engineer to prepare.

11. Request from Rebecca Bradley to attend the annual PELRAS Conference to be held in State College from March 25-27, 2009, at a cost of $329.00.

12. Recreation Advisory Board:

    a Request understanding of whether the Township will pay for VFC booths for Summer Festival 2009.

    b Request understanding of whether the Recreation Advisory Board will be charged for overtime for Police and Public Works for Summer Festival 2009.

    c Request permission to rent a dunk tank as a fundraiser at the Summer Festival 2009.

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, JANUARY 26, 2009

d Request permission to offer car dealers space at Penn Center to place vehicles for a donation.

13. Commissioners' Comments

14. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND STATED MEETING, MONDAY, JANUARY 26, 2009

The Second Stated Meeting of Monday, January 26, 2009 was brought to order at 7:00 PM by President William Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-40) MOVED PADULA-COSTA to approve the minutes of the regular meeting of January 12, 2009, as presented. The motion was adopted by unanimous roll call vote.

Correspondence:

Prior to the reading of correspondence, Mrs. Bradley announced that the Board of Commissioners met in executive session on Monday, January 12, 2009 and Monday January 26, 2009, prior to the regular meetings for the purpose of discussing items of personnel and litigation.

Correspondence from H. Daniel Cessna, District Executive, Pennsylvania Department of Transportation, District 11 was read.. Mr. Cessna advised that the weight limit restriction on Thompson Run Bridge over Thompson Run Road will be reduced from 31 tons, except combinations 40 tons, to 28 tons, except combinations 40 tons, due to superstructure deterioration of the steel beams. PennDot will be performing repairs to the steel beams to ensure the safety of the bridge until such time as it can be replaced.

Mr. Marshall Bond, Manager for the Municipality of Monroeville submitted correspondence outlining the proposed pension settlement between the former Eastern Regional Communications Center (ERC) and the Pennsylvania Auditor General and requesting confirmation from the member municipalities as to the proposed settlement, the payment of attorney's fees from the remaining ERC assets, and the return of $12,325.39 to the Allegheny County Capital Fund representing funds received for capital expenditures not made.

(9-41) MOVED PADULA-FIALLA to approve the proposed agreement between the Eastern Regional Communications Center and the Auditor General for the repayment of $145,000 in pension assets, approving the disbursement of $7,500.00 for attorney's fees and authorizing the return of $12,325.39 to the Allegheny County Capital Fund. The motion was adopted by unanimous roll call vote.

Correspondence:

Commissioner Fialla read a portion of correspondence that she submitted to the Recreation Advisory Board in response to their request for her removal as the Township liaison to the Recreation Advisory Board.

Citizens' Comments:

Mr. Timothy Saunders of 908 Rita Drive and Mr. Scott Matthews of 553 Lucia Drive addressed the Board of Commissioners on behalf of the Wilkins Township Public Works Department employees. Correspondence was provided to each member of the Board and read publicly. The Public Works Department employees are questioning comments made by Commissioner Szoko relative to an investigation into 24 gallons of gasoline which was conducted by the Chief of Police last month

(9-42) MOVED PADULA-COSTA to appoint Sharon Vrontos of 115 Larchwood Drive to fulfill the unexpired term of Mr. Steve Farris on the Wilkins Township Planning Commission, through 12/31/12. The motion was adopted by a three to two vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-43) MOVED PADULA-COSTA to authorize the Manager to advertise for a special meeting between the Board of Commissioners, the Planning Commission and the Zoning Hearing Board on February 18, 2009 beginning at 7:00 PM in the Municipal Building for the specific purpose of discussing the recommendations of the Planning Commission for rezoning; further authorizing the payment of $240.00 to Mr. Graney for his attendance at the meeting. The motion was adopted by unanimous roll call vote.

(9-44) MOVED PADULA-SZOKO to authorize the Manager to seek grant funds and make application for the purpose of upgrading the existing fire alarm monitors in the three Fire Departments, the Municipal Building and the Community Center and tabling the request of VFC #4 for financial aid in repairing their fire monitoring system. The motion was adopted by unanimous roll call vote.

(9-45) MOVED FIALLA-COSTA to authorize Mockenhaupt to perform a study of the Police Pension Fund to determine the ramifications of Act 92 upon the plan, with fees for the service to be drawn upon the Police Pension Fund.. The motion was adopted by unanimous roll call vote.

(9-46) MOVED PADULA-FIALLA to authorize the Manager to file an application for a summer intern with the Local Government Academy seeking an intern for records management and EPA Consent order related projects. The motion was adopted by unanimous roll call vote.

(9-47) MOVED FIALLA-COSTA to authorize the Engineer to make application for grant funds through the H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Grant. The motion was adopted by unanimous roll call vote.

(9-48) MOVED FIALLA-PADULA to authorize the manager to attend the annual PELRAS Conference to be held at State College from March 25-27, 2009 at a cost of $329.00, including hotel lodging. The motion was adopted by unanimous roll call vote.

(9-49) MOVED FIALLA-COSTA to authorize the payment of one booth rental fee for each of the three Volunteer Fire Departments for the Summer Festival 2009. The Fire Departments will be required to pay the cost of each additional booth rental required. The motion was adopted by a four to one vote with Mr. Padula "ABSTAINING"

(9-50) MOVED FIALLA-COSTA to agree that the Recreation Advisory Board will not be responsible for paying the cost of public works and police department overtime for their participation at the Summer Festival 2009. The motion was adopted by unanimous roll call vote.

(9-51) MOVED PADULA-COSTA to authorize the Recreation Advisory Board to rent a dunk tank for the Summer Festival 2009, contingent upon the preparation and approval by the Solicitor of a release of liability statement to be signed by all participants. The motion was adopted by a four to one vote with Mr. Szoko voting "NO"

(9-52) MOVED PADULA-SZOKO to authorize the Recreation Advisory Board to advise car dealers that they may display cars at the Summer Festival 2009 for a donation in excess of $1,000.00, contingent upon the car dealers providing proof of insurance and signing a release of liability. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko questioned the status with Mr. Zemet; reiterated the need to follow protocol, have discipline and structure and again requested an answer to who pumped gas into Truck 60 on a Sunday in November; commented that he liked the statement made by Commissioner Fialla in her communication to the Recreation Advisory Board regarding being more analytical and less political; and made the following motion:

(9-53) MOVED SZOKO-FIALLA to authorize the Solicitor to review the Local Tax Enabling Act and prepare a legal opinion to determine whether the Township can offer new businesses a 50% reduction in business privilege and mercantile taxes for the first two years of new business. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula requested that Mr. Hill provide an update on the demolition of the Eastmont School; requested an update on the water bill presented by Ms. D'Urso of Churchill Lane at the last meeting; commented on the unaccounted for gasoline in the police department; and wished the Steelers good luck in the Super Bowl XLIII on Sunday.

Commissioner Fialla thanked everyone for their attendance this evening; commented that the role of the Commissioners is not to always do things that everyone is going to like, but she believes that everyone takes their jobs seriously and stated that policies are implemented to make sure that taxpayer dollars are wisely spent.

Commissioner Costa thanked eyeryone for coming out and commented that he understands that the new Community Center is not popular with everyone, but everyone that he has spoken with cannot wait until it is open; and thanked the Public Works Department employees for all of their hard work and effort to prepare the Community Center.

Commissioner Wilson thanked everyone for coming out and commented that the Road Department should not feel bad about the comments made by Commissioner Szoko, as Commissioner Szoko does not leave anyone out in his character assassination. He hopes that the employees got things off their chests at the meeting; thanked them for coming and stated that not everyone shares the same views as Commissioner Szoko.

(9-54) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, FEBRUARY 9, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, January 26, 2009

COMMUNICATIONS: M. Joseph Martinelli, 703 McMasters Avenue
Madonna DeOrio, 226 Wallace Avenue

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$141,086.18
General Fund Addendum	$ 4,271.57
Capital Reserve Fund Addendum	$ 250.00
Combined Sewer Fund	$120,995.86
Combined Sewer Fund Addendum	$ 8,850.00
Community Facilities Fund	$ 17,884.78
Industrial Development Authority	$ 700.00
Retired Members Death Benefit	$ 7,500.00
TOTAL:	$ 301,538.39

OLD BUSINESS:

1. Authorize credit on the sewage bill for 162 Churchill Lane (D'Urso) in the amount of $243.12, pursuant to ALCOSAN credit of $291.16 and Water Authority credit of 10% of water bill, due to water leak in January 2008.

2. Authorize payment to Investment & Enterprise, Inc., per the recommendation of the Engineer in the amount of $83,316.47.

3. Regional Police Study.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, FEBRUARY 9, 2009

NEW BUSINESS:

1. Authorize Summer Food Service Program at Lions, Linhart and Eastmont Parks from June 15, 2009 through August 21, 2009.

2. COG Annual Dinner Meeting - Olympia Hall, February 17, 2009; $50.00.

3. ALOM Spring Conference - April 2-5th, Seven Springs; Plan A: $660.00; Plan B: $465.00

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, FEBRUARY 9, 2009

The Regular Meeting of Monday, February 9, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Padula	Mr. Szoko

(9-55) MOVED COSTA-PADULA to approve the minutes of January 26, 2009 with one correction: Under Commissioner Fialla's comments – delete: "supplies are appropriately tracked" and replace with "taxpayer dollars are wisely spent." The motion was adopted by unanimous roll call vote.

Correspondence:

Mr. M. Joseph Martinelli, 703 McMasters Avenue, submitted correspondence resigning from his position on the Zoning Hearing Board.

(9-56) MOVED FIALLA-COSTA to authorize the Manager to prepare a proclamation honoring Mr. Martinelli's service on the Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

(9-57) MOVED PADULA-FIALLA to accept the resignation of M. Joseph Martinelli as a member of the Wilkins Township Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

Correspondence:

Ms. Madonna DeOrio of 226 Wallace Avenue submitted correspondence seeking appointment to the opening on the Wilkins Township Zoning Hearing Board.

(9-58) MOVED FIALLA-SZOKO to table Ms. DeOrio's request for appointment and authorizing the manager to place an advertisement on the Township website seeking interested applications for submittal prior to the next regularly scheduled meeting of the Board. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Patty Stewart of 118 Gardenia Drive read correspondence from the Recreation Advisory Board to the Board of Commissioners requesting that the Board of Commissioners appoint a new co chair to maintain stability among the Recreation Advisory Board.

Commissioner Wilson appointed Commissioner Joseph Costa as Co-Chair for the Recreation Advisory Committee.

Mr. Fred Galvez, Investment and Enterprise, Inc., addressed the Board relative to a citation that he received from Chief Guthrie for trespass by motor vehicle on property owned by Chief Guthrie.

Ms. Rhonda Lazarus of 221 Farnsworth Avenue questioned how Ms. DeOrio became aware of an opening on the Zoning Hearing Board; questioned the actions of the Board at the last meeting in agreeing that the Recreation Advisory Board could rent a dunk tank and questioned Mr. Rushford regarding the tax credit for new businesses that was discussed at the last meeting.

Reports:

January 2009 Police Report	2008	2009
Total Police Calls Logged	309	268
Total Criminal Offenses Reported	24	26
Criminal Arrests/Persons Charged	22	17
Criminal Offenses Cleared	22	21
Traffic Citations Issued	59	43
Parking Tags Issued	16	9
Parking Citations Issued	10	2
Monies Collected during January	$8,665.55	$7,292.58

Mr. Vargo requested that the Chief amend his report to state that Mr. Vargo did not report 1,000 gallons in missing gasoline, one of the Police Officers reported it.

(9-59) MOVED FIALLA-SZOKO to authorize Chief Guthrie to attend the annual Chief's conference to be held in July in Valley Forge and authorizing the payment of the registration fee and Hotel expenses. The motion was denied by the following vote: Commissioners Costa, Padula and Wilson voting "NO". Commissioners Fialla and Szoko voting "YES".

Mr. Paul Vargos January 2009 Report is on file in the Manager's Office

WTVFD#1 Reported the following for November 2008: 19 Fires, 2 Practices, 1 Meeting and 2 Training Sessions. Total man-hours for November 344.5.

WTVFD #1 Reported the following for December 2008: 12 Fires, 2 Practices, 3 Specials, 1 Training Session and 1 Meeting. Total man-hours for December 369.

WTVFD #3 Reported the following for January 2009: 13 Fires, 2 Training Sessions and 11 Activities. Total man-hours for January 2009 219.56.

WTVFD #4 Reported the following for December 2008: 9 Fire Calls, 24 Fire Schools, 1 Drill, 1 Public Service, 10 Work Details and 1 Meeting. Total man-hours for December 663.75.

WTVFD #4 Reported the following for January 2009: 18 Fire Calls, 12 Fire Schools, 2 Drills, 10 Work Details, 2 Drivers Training and 1 Meeting. Total man-hours for January 524.25.

The WHEMS Report for January 2009 is on file with the above VFD Reports.

The Building Inspector reported one BP #2573 C-S, for the demolition of the Eastmont School.

The Township received $1,88[illegible].40 in real estate transfer taxes during the month of January representing deed transfers which were recorded by the County in December.

PA Municipal Services – Act 511 Tax Report for January 2009:

Earned Income Taxes:				
Current Month	$51,390.77	Previous Year	$25,436.99	Difference
Current YTD	51,390.77	Previous YTD	25,436.99	$25,953.78
Local Service Tax:				
Current Month	7 ,872.03	Previous Year	-0-	Difference
Current YTD	7,872,03	Previous YTD	-0-	$7,872.03
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	-0-
Business Privilege Tax:				
Current Month	-0-	Previous Year	2,725.13	Difference
Current YTD	-0-	Previous YTD	2,725.13	($2,725.13)

The Solicitor's Report is on file in the Manager's Office.

The Senate Engineering Report is on file in the Manager's Office.

(9-60) MOVED PADULA-COSTA to accept the recommendation of Mr. McKeever to pay Investment and Enterprise $83,316.47 for the work done on the Critical Sewer Contract as enumerated in Periodic Pay Estimate #1. The motion was adopted by unanimous roll call vote.

(9-61) MOVED SZOKO-COSTA to approve the payment of the schedule of bills in the amount of $301,538.39, as presented. The motion was adopted by unanimous roll call vote.

(9-62) MOVED FIALLA-COSTA to authorize a credit on the sewage bill for 162 Churchill Lane in the amount of $243.12, pursuant to an ALCOSAN credit of $291.16 and a WPJWA credit of 10% of the bill (116.00). The motion was adopted by unanimous roll call vote.

(9-63) MOVED PADULA-FIALLA to authorize the Manager to correspond with Forest Hills Borough and advise that the Wilkins Township Board of Commissioners is no longer interested in pursuing the Regional Police Force Study due to merger being cost-prohibitive without the inclusion of Churchill Borough. The motion was adopted by unanimous roll call vote.

(9-64) MOVED PADULA-FIALLA to authorize the Summer Lunch Program and Summer Recreation Programs at Lions, Linhart and Eastmont Parks from June 15, 2009 through August 21, 2009. The motion was adopted by unanimous roll call vote.

(9-65) MOVED COSTA-PADULA to authorize interested elected officials to attend the annual Turtle Creek Valley Council of Governments Dinner Meeting to be held on February 17, 2009 at Olympia Hall at a cost of $50.00 per participant. The motion was adopted by unanimous roll call vote.

(9-66) MOVED PADULA-COSTA to authorize interested elected officials to attend the Allegheny League of Municipalities 36th Annual Conference to be held at Seven Springs from April 2, through April 5, 2009 at a cost of $660.00 (Plan A) or $465.00 (Plan B). Also, agreeing that those elected officials attending the Spring Conference would not be able to attend the Fall Conference and vice-versa. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko thanked Chief Guthrie for securing two digital video cameras for the police department when he attended the annual Chief's of Police meeting in July of 2008. These cameras, with a retail value of $8,000.00, were secured at no cost by the Township of Wilkins; questioned whether the investigation into the missing fuel being conducted by the County would include all individuals from the top on down; requested that he be provided with a list of the qualifications for paid positions for township employees for the last ten years; questioned whether or not the Recreation Advisory Board Members were requesting the removal of Commissioner Fialla as their representative because she beat Mrs. Martinelli in the election last year.

Commissioner Padula questioned Mr. Rushford on the legal term "ripeness" as used in his legal bill for the month of January under the category of "Szoko".

Commissioner Fialla reiterated that Commissioner Szoko is seeking the job advertisements for employees hired within the last ten years, not their job descriptions; wished everyone a good night; stated that the next meeting of the Board of Commissioners will be held on February 23, 2009 and also reminded everyone that the Board of Commissioners is scheduled to meet with the Zoning Hearing Board and the Planning Commission on February 18, 2009 to review the Planning Commissioners' recommendations for zoning changes in the Township.

Commissioner Costa stated that he was happy to hear that there will be no objections this year to the Recreation Advisory Board contacting the Sheriff's office for help with this year's Summer Festival; and also commented that it would be nice if members of the Police Department volunteered their time for projects such as the Spring Clean-Up, like the Public Works employees have been asked to do.

Commissioner Wilson commented on the number of hours that the volunteer fire department members put in each month; requested that the Manager check the sound system prior to the next meeting to determine why there is so much feedback; and stated that he spent four years in the military to provide citizens like Ms. Lazarus the opportunity to come to a meeting and belittle elected officials.

(9-67) MOVED COSTA-FIALLA to adjourn. The meeting was adjourned at 8:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, FEBRUARY 23, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Regular Meeting of Monday, February 9, 2009

4. Communications: Proclamation: M. Joseph Martinelli

5. Citizens' Comments

6. Appointment to Zoning Hearing Board.

7. Authorize preparation of a Resolution to transfer unencumbered funds from line items 486.351-486.356 ($75,000); and 432.210 ($45,000) to 438.210 ($120,000).

8. Authorize Senate Engineering to prepare specifications and bid documents for the 2009 paving program.

9. Authorize purchase of 730 tons of salt to be stored in the cold storage yard at an approximate cost of $31.009.63.

10. Authorize Chief Guthrie to advertise for disposition of Car #21-5.

11. Temporary signs and Banner signs.

12. Authorize Manager to attend Local Government Academy training to be held in Churchill Borough on March 12, 2009 from 1:00 PM to 4:00 PM on the Right to Know Law.

13. GASB Statement 43 & 45 – Other Post-employment Benefits (OPEB).

14. Authorize the payment of a widow's benefit to Mrs. Anthony Varlotta, in accordance with the recommendation of the Township Solicitor.

15. Commissioners' Comments

16. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, FEBRUARY 23, 2009

The Additional Stated Meeting of Monday, February 23, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-68) MOVED COSTA-PADULA to approve the minutes of the regular meeting of February 9, 2009 with one correction: under Commissioner Szoko's comments, change "Chief" to "Township of Wilkins."

Proclamation Presentation:

Chairman Wilson presented a proclamation to Mrs. Sylvia J. Martinelli, Mrs. Cynthia Rizzo and Mrs. Betty Delanko honoring the service of their father, Mr. M. Joseph Martinelli as the Township Secretary and a Zoning Hearing Board member for the Township of Wilkins.

(9-69) MOVED FIALLA-PADULA to appoint Mrs. Madonna DeOrio of 226 Wallace Avenue, Pittsburgh PA 15112 to fill the unexpired term of Mr. M. Joseph Martinelli on the Zoning Hearing Board, through December 31, 2009. The motion was adopted by unanimous roll call vote.

(9-70) MOVED PADULA-COSTA to authorize the preparation of a Resolution to transfer unencumbered funds from line items 486-351 – 486-356 ($75,000) and 432.210 ($45,000) to 438.210 ($120,000); authorizing Senate Engineering to prepare specifications and bid documents for the 2009 paving program; and authorizing the purchase of an additional 730 tons of salt to be stored in the cold storage yard at an approximate cost of $31,009.63, The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-71) MOVED PADULA-SZOKO to authorize the manager to advertise for the disposition of Car 21-5. The motion was adopted by unanimous roll call vote.

(9-72) MOVED COSTA-FIALLA to refer the issue of temporary and banner signs, as well as a review of the sign ordinance in general to the Planning Commission for recommendation. The motion was adopted by unanimous roll call vote.

(9-73) MOVED FIALLA-SZOKO to authorize the manager to attend Local Government Academy Training to be held in Churchill Borough on March 12, 2009 from 1:00 PM until 4:00 PM on the Right to Know Law at a cost not to exceed $35.00. The Motion was adopted by unanimous roll call vote.

(9-74) MOVED FIALLA-COSTA to authorize the payment of a widow's benefit to Mrs. Anthony Varlotta, in accordance with the recommendation of the Township Solicitor. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko congratulated Mrs. DeOrio on her appointment to the Zoning Hearing Board; discussed the memorandum issued by Mrs. Bradley relative to the need to ensure that the meter card is checked prior to fuel dispensing; and questioned the progress on the Showcase site.

Commissioner Padula congratulated Mr. Martinelli on his receipt of a Proclamation and thanked him for his years of service to the Township; requested that Chief Guthrie advise WHEMS and the Municipality of Monroeville that the Opti-com system is up and running; requested that Mrs. Bradley add the Opti-com information to the website;

thanked Chief Guthrie, Mr. Vargo, Mr. Hill and Mrs. Bradley for their efforts in finally securing the Opti-com for the Township; thanked Mr. Vargo for his efforts to save the Township funds in planning for salt consumption for the year and thanked everyone for coming to the meeting.

Commissioner Fialla congratulated Mrs. DeOrio on her appointment to the Zoning Hearing Board; reminded the residents that now is a good time to support local nonprofits; stated that the next meeting of the Board will be held on March 9, 2009 and thanked everyone for coming to the meeting.

Commissioner Costa congratulated Mrs. DeOrio on her appointment; questioned Chief Guthrie as to whether or not it was possible to inform local businesses when an armed robbery occurs within their vicinity and stated that the Township needs to be careful about applying too much pressure to the owner of Showcase, the property belongs to him and as long as it does not violate any Township codes, he is free to develop at his pace.

Commissioner Wilson stated that the Board of Commissioners met in executive session prior to the regular meeting to discuss issues of litigation and personnel; thanked Mr. Hill for the memorandum addressing signs; congratulated Mrs. DeOrio on her appointment to the Zoning Hearing Board and thanked the representative from Churchill Borough Council for his attendance at the meeting.

(9-75) MOVED PADULA-COSTA to adjourn, the meeting was adjourned at 7:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MARCH 9, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, February 23, 2009

COMMUNICATIONS: Ms. Patricia Kaye, 938 Elizabeth Street
Mr. Moe Rayan, Interim Municipal Manager, Municipality of Penn Hills

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$166,471.13
General Fund Addendum	$ 37,644.63
Combined Sewer Fund	$ 12,172.50
Police Pension Fund	$ 4,676.26
Community Facilities Fund	$ 13,035.07
Community Facilities Addendum	$ 648.00
TOTAL:	**$ 234,647.59**

OLD BUSINESS:

NEW BUSINESS:

1. Settlement Agreement and Final Release between Wilkins Township and Keith D. Guthrie.

2. Application for retirement – Keith D. Guthrie, effective March 14, 2009.

3. Appointment of interim Chief of Police.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MARCH 9, 2009

4. Ms. DeOrio and Mr. Hill request to attend Pa Municipal Planning Education Institute training "Course in Zoning Administration" to be held at the North Huntingdon Township Municipal Building on Monday, March 16, 23 and 30th, from 6:00 PM until 9:30 PM at a cost of $95.00.

5. Recommendation from Mr. Vargo to employ Mr. Ryan Hohn of 112 Gardenia Drive, Mr. James Albanese of 147 Gardenia Drive and Mr. Shane McClelland of 332 Dunbar Drive as part-time seasonal laborers for the Department of Public Works for a maximum of 640 hours each at $9.00 per hour with no additional benefits.

6. Authorize investment of Township funds in the PLGIT CD Purchasing Program.

7. Recommend zoning amendment for transient and non-transient individuals.

8. Recreation Advisory Board:

    a. Recommend approval of contracts for bands for the Summer Festival.
    b. Recommend approval of contract for fireworks for the Summer Festival.
    c. Recommend appointment of Ms. Sandy Albert of 969 Elizabeth Street to the Recreation Advisory Board.
    d. Recommend approval of contract for Event Services for booths, tents, chairs and tables.
    e. Request authorization to place a flyer in the Monroeville Area Chamber of Commerce newsletter OR to use the e-mail blast resources of the Chamber to advise Chamber members of the opportunity to rent a space at Summer Festival or make a donation, with a cost of $100.00.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, MARCH 9, 2009

The Regular Meeting of Monday, March 9, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Following the roll call, a moment of silence was observed in memory of M. Joseph Martinelli.

(9-76) MOVED PADULA-COSTA to approve the minutes of the meeting of February 23, 2009 as presented. The motion was adopted by unanimous roll call vote.

Mrs. Bradley announced that prior to the meeting, the Board of Commissioners met in executive session to discuss an issue of litigation and an item of personnel. In addition, Mrs. Bradley stated that a new item has been added to the agenda, under "New Business", Agenda Items 2-8 are renumbered 3-9 and the "New Business" Agenda Item 2 is a Motion, as per the settlement agreement, to authorize a salary adjustment for Chief Guthrie retroactive to March, 2006."

Communications:

Ms. Patricia Kaye of 938 Elizabeth Street presented correspondence commending the Public Works Department for the terrific job they did cleaning the streets of snow and ice during the winter.

Mr. Moe Rayan, Interim Municipal Manager for the Municipality of Penn Hills submitted correspondence, advising the Board of Commissioners that the Mayor and Council of the Municipality of Penn Hills agreed to accept a final settlement of all claims related to the Boundary dispute in the amount of $7,183.50, pending the writing and approval of a Settlement Agreement.

(9-77) MOVED PADULA-COSTA to accept the offer of Penn Hills to settle all claims related to the Penn Hills Wilkins boundary dispute for the sum of $7,183.50, contingent upon the preparation and approval of a Settlement Agreement. The motion was adopted by unanimous roll call vote.

Communications:

Chief Guthrie submitted correspondence addressed to Sergeant Randy Lamb commending his recent actions in the apprehension of suspects involved in trafficking large amounts of narcotics within the Wilkins Township neighborhoods.

(9-78) MOVED FIALLA-COSTA to authorize the Manager to prepare a letter of recognition for Sergeant Lamb thanking him for his contributions in apprehending drug trafficking suspects. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Rhonda Lazarus of 221 Farnsworth Drive questioned the Press Release attached to the agenda relative to the resolution of the lawsuit between Chief Guthrie and the Township of Wilkins.

Reports:

Police Report for February 2009

	2008	2009
Total Police Calls Logged	290	319
Total Criminal Offenses Reported	26	21
Criminal Arrests/Persons Charged	10	12
Criminal Offenses Cleared	13	12
Traffic Citations Issued	43	56
Parking Tags Issued	17	33
Parking Citations Issued	4	4
Total monies collected during February	$5,392.86	$4,121.90

Mr. Paul Vargo's DPW Report for February is on file in the Managers' Office.

WTVFD #1 reported as follows: 22 Fire Calls, man-hours 118; 3 Practices, man-hours 122.5 : and 2 Meetings, man-hours 61. Total man-hours for month 301.5.

WTVFD #3 reported as follows: 14 Fires, man-hours 33.57; 1 Training Session, man-hours 65; 16 Activities, man-hours 326.5. Total man-hours for month 384.07.

Building Permits issued during February: #2574CS 1 Roof cost $700.00. #2575CS P/C/E Interior Alteration + Plan Review $248,109.56. #2576CS 1 Structural Roof Repair, cost $350.00.

The Township received $51,035.95 in real estate transfer taxes during the month of February representing deed transfers which were recorded by the County in January. Of the $51,035.95 received, $50,151.50 (after 2% commission) is attributable to the sale of Penn Towers in January at a price of $10,235.000. The budget for 2009 Deed Transfer Taxes was set at $50,000.000. With this sale, the Township is now at 105.84% of budget, having received $52,922.35 between January and February 2009.

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT:

Earned Income Taxes:				
Current Month	$92,710.72	Previous Year	$72,833.90	Difference
Current YTD	144,101.49	Previous YTD	98,270.89	$45,830.60
Local Service Tax:				
Current Month	$34,290.20	Previous Year	7,385.61	Difference
Current YTD	42,162.23	Previous YTD	7,385.61	$34,776.62
Mercantile Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	-0-
Business Privilege Tax:				
Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	2,725,13	($2,725,13)

The Solicitor's Report for February is on file in the Managers' Office.

Mr. Rushford reported on the recent Supreme Court Ruling in the case brought by Huntley & Huntley against the Borough of Oakmont. This issue was recently decided in favor of municipalities as it pertains to a municipalities' individual right to assign a zoning district for gas and oil wells. This issue should be referred to the Planning Commission for review and recommendation of gas wells on Union Railroad property. Also discussed at this time was Mr. Hill's recommendation to request that the Planning Commission review the definition of "dwelling" in the Zoning Code and to review the

requirements relative to the use of residential dwellings for transient and non-transient uses.

(9-79) MOVED COSTA-PADULA to refer the issue of gas/oil well zoning transient/non-transient residential uses to the Planning Commission for review and recommendation. The motion was adopted by unanimous roll call vote.

The Engineers' monthly report for February 2009 is on file in the Managers' Office.

(9-80) MOVED SZOKO-FIALLA to approve the Schedule of Bills, for February, in the amount of $234,647.59. The motion was adopted by unanimous roll call vote.

(9-81) MOVED COSTA-PADULA to authorize the appropriate officials to execute a settlement agreement and final release between the Township of Wilkins and Chief Guthrie as outlined in the Settlement Sheet executed by Attorneys Sorek and Kane in the presence of Judge Lenihan. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-82) MOVED PADULA-COSTA to authorize a salary adjustment, as per the settlement agreement between the Township and Chief Guthrie retroactive to March 2006 in the amount of $22,890.87. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-83) MOVED PADULA-COSTA to accept Chief Guthrie's application for retirement from the Wilkins Township Police Department effective March 14, 2009 . The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-84) MOVED PADULA-COSTA to appoint Officer Edward Krancic as interim Chief of Police and appointing Mr. William Gamble to the position of consultant to aid the Township in the determination of a permanent Chief of Police. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-85) MOVED PADULA-COSTA to authorize Ms. DeOrio and Mr. Hill to attend training sponsored by the PA Municipal Planning Education Institute entitled "Course in Zoning Administration" to be held at the North Huntingdon Township Municipal Building on Monday, March 16, 23 and 30th from 6:00 PM until 9:30 PM at a cost of $95.00 each. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-86) MOVED COSTA-FIALLA to accept the recommendation of Mr. Vargo to appoint Mr. Ryan Hohn of 112 Gardenia Drive, Mr. James Albanese of 147 Gardenia Drive and Mr. Shane McClelland of 332 Dunbar Drive as part-time seasonal laborers for the Department of Public Works for a maximum of 640 hours each at $9.00 per hour with no additional benefits. The motion was adopted by unanimous roll call vote.

(9-87) MOVED COSTA-PADULA to authorize the appropriate officials to execute an Investment Agreement with the PA Local Government Investment Trust Certificate of Deposit Placement Program. The motion was adopted by unanimous roll call vote.

(9-88) MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Board to approve contracts for the following bands for the Summer Festival contingent upon the review and approval of the Solicitor: Joe Grushecky and the House Rockers $3,500.00, Jimmie Ross and the Jaggerz $3,500.00; Tom Watt – "The Buffet Man" $2,050.00 and The Billy Price Band: $2,500.00. The motion was adopted by unanimous roll call vote.

(9-89) MOVED PADULA-COSTA to accept the recommendation of the Recreation Advisory Board to approve the contract with Pyrotechnico for a fireworks display for the Summer Festival in the amount of $3,500.00 contingent upon the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

(9-90) MOVED COSTA-FIALLA to accept the recommendation of the Recreation Advisory Board to appoint Ms. Sandy Albert of 969 Elizabeth Street as a member of the Recreation Advisory Board. The motion was adopted by a 4-1 vote with Mr. Szoko voting "NO".

(9-91) MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Board to contract with Event Services for the provision of tents, booths, tables and chairs for the Summer Festival. The motion was adopted by unanimous roll call vote.

(9-92) MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Board to place an e-blast advertisement with the Monroeville Area Chamber of Commerce for the purpose of soliciting booth registrations and donations for the Summer Festival at a cost of $100.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that he would like for individuals seeking appointment to the Township's various boards to attend a meeting to discuss their interest in the position and made the following motion:

(9-93) MOVED SZOKO-FIALLA to require individuals seeking appointment as members of the Township's boards to attend a public meeting to discuss their interest in the position. The motion was defeated by a 3 to 2 vote with Messrs. Costa, Padula and Wilson voting "NO".

Commissioner Szoko thanked Sergeant Lamb for a job well done on the drug arrests; stated that he thinks of the Township's police department as a junior military police. He respects and appreciates the ranks achieved by individual officers and he will vote for only the most qualified candidates; also thanked Chief Guthrie for his professionalism and stated that he will be greatly missed; finally stated that in seeking Chief Guthrie's replacement, he will look for the qualities that Chief Guthrie possesses.

Commissioner Fialla stated that in order for corruption to prevail, it takes a good man to do nothing and that she appreciates Chief Guthrie's courage to stand up for what he believed in; thanked the Recreation Advisory Board for their work on the Summer Festival; questioned whether or not a business plan had been developed for the Community Center so that the Township could begin the process of offering naming rights for the building and reminded the residents that the Children's Easter Party will be held at the Community Center on March 28th beginning at 12:00 PM.

Commissioner Padula extended his sympathy to the Martinelli family and stated that Mr. Martinelli donated many years to Wilkins and that the Board should consider naming the Community Center after him; congratulated Officer Krancic on his appointment to Interim Chief of Police; congratulated Sergeant Lamb on his letter of commendation from Chief Guthrie and stated that Sergeant Lamb is an excellent Sergeant who does an excellent job on the road and that is where he is needed: thanked the Recreation Advisory Board for selecting and recommending the bands: stated that he disagrees with Commissioner Szoko with regard to badgering individuals who have volunteered to serve on the Township's committees and questioned Commissioner Szoko relative to the

Solicitor's bill for February in which over $3,000 was spent defending the lawsuit that he filed against the Township.

Commissioner Costa expressed his condolences to the Martinelli family; stated that the Community Center project is moving right along thanks to the multi-talented members of the Department of Public Works and stated that we will have a grand opening ceremony for the facility within the near future.

Commissioner Wilson thanked Mrs. Bradley, Mr. Vargo and Mr. McKeever for their efforts in finally resolving the outstanding issues remaining from the boundary dispute with Penn Hills; stated that the article published in the Pittsburgh Post-Gazette relative to the settlement of Chief Guthrie's lawsuit was inaccurate, indicating that Mr. Wilson served as Chief of Police at the incorrect times, further supporting that he did not speak with the press relative to the settlement terms; stated that the sad thing about volunteering is that after you volunteer, someone always wants to tell you a better way to do things after you have already done them and finally stated that the Recreation Advisory Board is doing a great job of soliciting funds. He remembers a time when the Township paid for the entire event. Commissioner Wilson thanked everyone for attending the meeting.

(9-94) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted ,

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, MARCH 30, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Approval of Minutes: Regular Meeting of Monday, March 9, 2009

4. Communications:
   a. Officer David Kemp, Wilkins Township Police Wage & Policy Committee
   b. Ms. Karen Bloch, Principal, Wilkins Primary School
   c. Ms. Julia S. McLafferty, regarding 164 Sunset Drive

5. Bid Opening – Car 21-5

6. Citizens' Comments

7. Delinquent Account Collection Policy – Business Tax

8. Chief Krancic request to send Officer Schlanger to a grant writing class on April 14-15 sponsored by In-synch Systems, L.L.C., in Zelienople at a cost of $199.00

9. Authorize submission of grant application to Penn Prime Workers Compensation Trust for the purchase of a police cruiser light bar ($3,250.00), with a 50% match requirement to be drawn from funds received through reimbursement of ERC costs (Township share: $1,625.00).

10. Authorize submission of a COPS grant for the hire of one police officer. (COPS Grant pays for 100% of entry-level salary and 100% of benefits for three years and requires the Township to retain the new-hire for twelve months following grant expiration).

11. GCCA Study – Rezoning of Larimer Avenue, Ridgecrest Drive, Jefferson Heights and Brown Avenue – authorize scheduling of public hearing before Board of Commissioners.

12. Authorize Senate Engineering to advertise for spot repairs to critical and eight-inch sewers in compliance with the Consent Order and Agreement at an estimated cost of $212,000.

13. Authorize the expenditure of $810 to rehab the banners for Summer Festival 2009 as per the quote submitted by Cubby's Creations.

14. Manager's request to attend "Economic Stimulus Funding: Show Me the Money" seminar sponsored by the Pennsylvania Association of Township Supervisors to be held on

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, MARCH 30, 2009

Wednesday, April 8, 2009 at the Four Points Sheraton in Westmoreland County from 1:00 p.m. to 4:30 p.m. at a cost of $45.00.

15. Resolution 4-2009 setting the salary of the Interim Chief of Police.

16. Request from the Wilkins Democratic Committee to use the Conference Room on Thursday, April 3, 2009.

17. Commissioners' Comments

18. Adjournment

Summary of Grant Applications in Process:

Police Department:

1. Bullet Proof Vests (awarded for 50% funding)
2. MDT's – Joint Grant Application with Forest Hills and Churchill through Representative Paul Costa. Expected funding date: June 2009 - $50,000.00.
3. Penn Prime – Light Bar
4. COPS Grant

Public Works Department:

1. Community Center Grants (two grants totaling $120,000 awarded)
2. ACEDCITB Grant Application for replacement of Dowling Avenue Sewer $250,000.00.

Code Enforcement:

1. Neighborhood Stabilization Program Grant for the demolition of 14 blighted structures: $100,500.00.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, MARCH 30, 2009

The Additional Stated Meeting was brought to order at 7:00PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-95) MOVED PADULA-COSTA to approve the minutes of the regular meeting of March 9, 2009 with two corrections: On Motion 9-90, Commissioner Szoko voted "NO" and on Motion 9-91, the cost of the E-Blast for the Summer Festival through the Chamber of Commerce is $100.00, not $1,000.00. The motion was adopted by unanimous roll call vote.

Communications:

David Kemp, Secretary/Treasurer of the Wilkins Township Wage Policy Committee submitted correspondence on behalf of the Wage Policy Committee requesting that the Board of Commissioners begin the Civil Service process for the hiring of an officer now that Officer Krancic has been appointed Chief, creating a vacancy in the department.

(9-96) MOVED PADULA-COSTA to authorize the Civil Service Board to advertise, test and create an eligibility list for the Police Department and requesting that the Civil Service Commission validate the list for three years. The motion was adopted by unanimous roll call vote.

Karen Block, Principal for Wilkins Primary School expressed her gratitude for the Police Department's increased presence at the school during arrival and dismissal of students.

Julia S. McLafferty of 121 Earlwood Road, Pittsburgh, PA 15235 submitted correspondence requesting assistance from the Board with regard to the steps leading from her mother's home at 164 Sunset Drive.

Bid Opening:

The Township advertised for sealed bids for the sale of a used surplus 2002 Ford Crown Victoria, VIN 2FAFP71WO2X112065. The following bids were received:

Bidder	Bid Price:
Bay Ridge Motors, Inc. 1869 Richmond Terrace Staten Island, NY 10310	$889.00
Grace Quality Used Cars, Inc. 945 Lincoln Highway Morrisville, PA 19067	$255.00
Rogers Auto Sales 46300 Walnut St., Unit 3 P O BOX 246 Rogers, OHIO 44455	$756.00

(9-97) MOVED COSTA-SZOKO to award the sale of the 2002 Ford Crown Victoria to Bay Ridge Motors at a bid price of $889.00. The motion was adopted by unanimous roll call vote.

Prior to Citizens' Comments, Mrs. Bradley announced that there was one addition to the agenda, which would be read for action immediately following Citizens' Comments, as follows: "Motion nominating Officer Edward Krancic to the position of Chief of Police in Wilkins Township and recommending Officer Krancic to the Civil Service Commission for a non-competitive examination for the position of Chief of Police, contingent upon the completion of a ninety (90) day probationary period."

Citizens' Comments:

Ms. Julie McLafferty and Laura Bruns, representing their mother's estate, 164 Sunset Drive addressed the correspondence read under "Communications." The Township's Engineer will review the situation and report back to the Board.

Ms. Patty Stewart, 118 Gardenia Drive, President of the Recreation Advisory Board, requested that the Board of Commissioners adopt a policy prohibiting the distribution of political cards and politicking at children's recreation events; read emails received from residents who attended the Easter party on Saturday, March 28th and their appreciation of the events that the Township sponsors. E-mails were read from: Elizabeth Konstandino, Kelly Zigaborich, Dana Derzak and Kim Yodder.

Ms. Rhonda Lazarus of 221 Farnsworth Drive stated that it is her understanding that Keith Guthrie did not resign and therefore, she believes that by appointing a new Chief of Police, the Township is inviting another lawsuit; questioned Commissioner Szoko on the issue of tax abatements for businesses and questioned the loss of Becthell and ProCare to Monroeville.

(9-98) MOVED PADULA-COSTA to nominate Officer Edward Krancic to the position of Chief of Police in Wilkins Township and to recommend Officer Krancic to the Civil Service Commission for a non-competitive examination for the position of Chief of Police, contingent upon the completion of a ninety (90) day probationary period. The motion was adopted by unanimous roll call vote.

Wilkins Township Delinquent Business Tax Policy:

The Board of Commissioners of the Township of Wilkins hereby establishes the following policy to enforce the collection of Business Tax fairly to all taxpayers.

1. If a business is discovered to never have been on the business tax or local services tax mailing list, and appears to have had no honest knowledge of the tax, the audit period will be no more than five (5) tax years.

2. The request for abatement must be in writing from the taxpayer.

3. If a business cooperates with the audit process in a timely manner, penalty will be abated for only the five (5) tax years. The taxpayer will no longer be eligible for abatement in any future years.

4. Payment plans can be established for no more than six (6) months with additional interest added to the payment schedule.

5. When a business is non-responsive or does not provide records for the audit in a timely manner, the terms of the failure to file section of the Tax Ordinance can be applied to all tax years not filed with the tax office, not just a five (5) year tax period.

6. Legal action will be taken for the entire unpaid amount due, without abatement of any penalty, if the taxpayer does not comply with the terms of payment arrangements.

7. The policy does not apply to:
   a. A taxpayer who is already on the tax rolls.
   b. A taxpayer who is affiliated with a related entity that is already on the tax rolls.
   c. A taxpayer who had in any prior years been on the tax rolls.
   d. A taxpayer who received any abatement in other tax years.

(9-99) MOVED PADULA-FIALLA to accept the recommendation of the Solicitor to adopt the Wilkins Township Delinquent Business Tax Policy. The motion was adopted by unanimous roll call vote.

(9-100) MOVED COSTA-PADULA to accept the request of Chief Krancic to send Officer Schlanger to a grant writing class on April 14-15 sponsored by Insynch Systems, L.L.C., in Zelienople at a cost of $199.00. The motion was adopted by unanimous roll call vote.

(9-101) MOVED COSTA-PADULA to authorize the submission of a grant application to Penn Prime Workers Compensation Trust for the purchase of a police cruiser light bar ($3,250), with a 50% match requirement to be drawn from funds received through the reimbursement of ERC (Township share: $1,625). The motion was adopted by unanimous roll call vote.

(9-102)MOVED COSTA-PADULA to authorize the submission of a COPS grant for the hire of one police officer. The motion was adopted by unanimous roll call vote.

(9-103)MOVED COSTA-FIALLA to authorize the advertisement of a public hearing on the zoning changes proposed by the Planning Commission and GCCA for Brown Avenue, Ridgecrest Drive, Jefferson Heights Road and Larimer Avenue to be held on May 4, 2009 at 6:00 PM. The motion was adopted by unanimous roll call vote.

(9-104) MOVED COSTA-PADULA to authorize Senate Engineering to prepare bid specifications and advertise for spot repairs to critical and eight-inch sewers in compliance with the Consent Order and Agreement at an estimated cost of $212,000. The motion was adopted by unanimous roll call vote.

(9-105) MOVED PADULA-FIALLA to authorize the expenditure of $810.00 to rehabilitate the banners for Summer Festival 2009 as per the quote submitted by Cubby's Creations. The motion was adopted by unanimous roll call vote.

(9-106)MOVED PADULA-FIALLA to authorize the Manager and any interested member of the Board of Commissioners to attend a seminar entitled "Economic Stimulus Funding: Show me the money" sponsored by the Pennsylvania Association of Township Supervisors to be held on Wednesday, April 8, 2009 at the Four Point Sheraton in Westmoreland County from 1:00 PM until 4:30 PM at a cost of $45.00. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 4-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING A SALARY FOR THE INTERIM CHIEF OF POLICE.

(9-107) MOVED PADULA-COSTA to adopt Resolution No. 4-09. The motion was adopted by unanimous roll call vote.

(9-108)MOVED FIALLA-COSTA to authorize the request of the Wilkins Township Democratic Committee to use the Conference Room on Thursday, April 2, 2009 beginning at 7:00 PM. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko reiterated that Officer Krancic's appointment was conditioned upon a ninety (90) day probationary period and recommended that the Commissioners sell the naming rights for the Community Center instead of naming it after Mr. Martinelli as Commissioner Padula stated at the last meeting.

Commissioner Costa thanked everyone for coming to the meeting; congratulated the Recreation Advisory Board on another successful Easter program for the children and made the following motion:

(9-109)MOVED COSTA-PADULA to authorize the donation of $100.00 to the Turtle Creek Valley Council of Governments to be used at the hospitality room at the Seven Springs convention in April. The motion was adopted by unanimous roll call vote.

Commissioner Padula congratulated Chief Krancic on his appointment and reiterated that he believes that Chief Krancic is doing a great job: thanked the Recreation Advisory Board for their hard work on the children's Easter party; questioned correspondence from Volunteer Fire Department #1 relative to a fire truck cruise; spoke about information gained at the Intergovernmental Municipal meeting regarding the Woodland Hills Foundation and requested that Chief Krancic look into purchasing Opticom units for all of the police vehicles.

Commissioner Fialla stated that Bidwell Training is working with unemployed and Under-employed individuals to teach them new skills on soil engineering and planting techniques and recommended that the Township offer the use of vacant parklettes for this type of initiative; congratulated Chief Krancic on his appointment; stated that the next meeting of the Board of Commissioners is scheduled for April 13, 2009; and requested that Mrs. Bradley write a letter to the Police Officers and thank them for sticking it out over the last several years.

Commissioner Wilson thanked Mrs. Bradley for her efforts in securing the DEP Greenhouse Gas Emissions Grant for Wilkins, Forest Hills and Penn Hills; and requested that Chief Krancic meet with Mrs. Bradley to discuss his ideas for revamping the police Department.

Chief Krancic thanked the Board of Commissioners for the opportunity to serve in the capacity of Chief of Police and stated that if there are any problems, the Board should be aware that they can always speak with Chief Krancic to resolve those issues.

Mrs. Bradley announced that the Board of Commissioners met in Executive Session prior to the regular meeting for the purpose of discussing items of personnel and Litigation.

(9-110)MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, APRIL 13, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, March 30, 2009

COMMUNICATIONS:
Mr. Gary Nese, Bellagio Real Estate, L.P.
Michele M. Lucas, 331 Frazier Drive
Paul J. Palko, Post Quartermaster, VFW #6681

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$ 142,906.10
General Fund Addendum	$ 6,745.30
Capital Reserve Fund Addendum	$ 97.00
Combined Sewer Fund	$ 83,822.86
Police Pension Fund	$ 250.00
Community Facilities Fund	$ 8,072.73
Community Facilities Addendum	$ 364.57
TOTAL:	**$ 242,258.56**

OLD BUSINESS:

NEW BUSINESS:

1. Accept recommendation of Recreation Advisory Board to authorize appropriate officials to execute a contract between the Township and the Saddle-Up Band for performance at the Summer Festival, contingent upon the review and approval of the Solicitor at a cost of $1,500.00.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, APRIL 13, 2009

2. Resolution #5-2009 – Line Item Transfers

3. Authorize Intergovernmental Agreement between Township of Wilkins and the Department of Transportation for access to dotGrants for the purpose of entering information and exchanging data.

4. Reschedule public hearing – Proposed rezoning of Larimer, Jefferson Heights, Brown Avenue and Ridgecrest – June 1st, 6:00 PM.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, APRIL 13, 2009

The Regular Meeting of Monday, April 13, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson	Mr. Padula
Mr. Costa	Mr. Szoko

A moment of silence was observed following the Pledge of Allegiance in honor and memory of the three City of Pittsburgh Police Officers killed in the line of fire last week when responding to a domestic call in Stanton Heights.

(9-111) MOVED PADULA-COSTA to approve the minutes of the meeting of March 30, 2009, as presented. The motion was passed by unanimous roll call vote of those present.

Ms. Fialla arrived at 7:10 PM.

Communications:

Mr. Gary Nese, President of Bellagio Real Estate, L.P., One Monroeville Center, Suite 1050, Monroeville, PA 15146 submitted correspondence to the Board of Commissioners requesting consideration of a waiver of the provisions of Section 148-29 of the Codified Book of Ordinances, as it relates to the payment of $500.00 per lot in a development. Bellagio's development includes twenty (20) planned dwelling units. To date, eleven (11) of the units have been sold and payment in the amount of $5,500.00 was received by the Township. Mr. Nese is requesting that the Board permit the payment of $500.00 at the time of sale of each additional lot, instead of requiring payment of the remaining $4,500.00 at this time.

(9-112) MOVED PADULA-COSTA to grant the request of Mr. Nese to permit payment of $500.00 at the time of sale of each of the remaining eleven (11) lots at Vinesiean Place, due to the current economic conditions. The motion was adopted by unanimous roll call vote.

(9-113) MOVED PADULA-COSTA to authorize the manager to place $5,500.00, representing the payment made by Bellagio, into an interest bearing account for the express purpose of utilizing those funds for exterior renovations for the Commuinity Center, in accordance with Section 148-29 of the Codified Book of Ordinances. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Ms.Michelle M. Lucas of 331 Frazier Drive, Pittsburgh PA 15235, submitted correspondence requesting consideration for appointment to the Code Appeals Board in the position of alternate. Mrs. Bradley advised the Board that due to the passing of Mr. Harmon, there was an existing vacancy on the Code Appeals Board and that Mr. James Dick, who currently serves as the alternate on the Code Appeals Board, is interested in appointment as a regular member of the Board.

(9-114) MOVED FIALLA-COSTA to appoint Mr. James Dick of 815 Elizabeth Street to the Board of Code Appeals to fulfill the unexpired term of Mr. Patrick Harmon through December 31, 2011 and appointing Ms. Michelle Lucas of 331 Frazier Drive to fulfill the unexpired term of Mr. Dick as an alternate. The motion was adopted by unanimous roll call vote.

Mr. Paul J. Palko, Post Quartermaster of the Veterans of Foreign Wars, John Dayton Rodgers Post #6681 of 429 Cline Street, East Pittsburgh PA 15112 submitted correspondence requesting the donation of $300.00 by the Township to support the operation of the Post.

(9-115) MOVED COSTA-PADULA to authorize the donation of $300.00 to the Veterans of Foreign Wars, John Dayton Rodgers Post #6681 to support the operation of the Post. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Patty Stewart of 118 Gardenia Drive stated that she was upset about information that has been circulated through the Township insinuating that the Township spent $300,000. in taxpayers money to renovate the Community Center. This is not true. The Township received $150,000. in grant funds to pay for the renovations and the Township's Public Works Department employees have performed all of the labor.

Mr. William Stewart of 118 Gardenia Drive expressed his support for the Community Center.

Mr. Michael DeSilva, a resident of Penhurst and Mr. Tyler Morrow, a resident of Eastmont, both seniors at the Woodland Hills School District stated that they have been working on a project to paint paw prints on public roadways throughout the district. The paw prints represent the Woodland Hills School District mascot the Wolverine. Mr. DeSilva and Mr. Morrow presented two different sketches of the paw prints and requested input from the Board of Commissioners.

(9-116) MOVED PADULA-COSTA to authorize the Woodland Hills School District to paint paw prints on Municipally owned roadways, including the Township Parks and recommending that the claws/talons on the samples that were presented be removed from the stencils. The motion was adopted by unanimous roll call vote.

Ms. Rhonda Lazarus of 221 Farnsworth Drive questioned the Solicitor relative to comments made at the meeting of March 30, 2009 as they pertained to the Guthrie settlement; answered questions posed by Commissioner Costa relative to campaign signs which he believes insinuate that the sitting Board of Commissioners is corrupt and dishonest; and requested information as to how to obtain a tape recording of the meeting of March 30, 2009.

(9-117) MOVED FIALLA-SZOKO to rescind the vote to make Mr. Krancic permanent Chief of Police until Mr. Guthrie's lawsuit is removed from the supervision of the Courts and that Mr. Krancic is returned to the position of Interim Chief of Police. No vote taken on this motion at this time.

(9-118) MOVED FIALLA-SZOKO to table the motion to rescind the vote to make Mr. Krancic permanent Chief of Police until Mr. Guthrie's lawsuit is removed from the supervision of the Courts and that Mr. Krancic is returned to the position of Interim Chief of Police, pending an Executive Session to discuss these matters. The motion failed by a 3 to 2 vote with Messrs. Costa and Padula abstaining and Mr. Wilson voting "NO".

(9-119) MOVED FIALLA-SZOKO to rescind the vote to make Mr. Krancic permanent Chief of Police until Mr. Guthrie's lawsuit is removed from the supervision of the Courts and that Mr. Krancic is returned to the position of Interim Chief of Police. The motion failed by a 3 to 2 vote with Messrs. Costa, Padula and Wilson voting "NO".

Ms. Sylvia Martinelli of 210 George Street reminded the Board of Commissioners that the Spring Clean-Up will be held on Saturday, April 25, 2009 beginning with a breakfast provided by the Senior Citizens at the Municipal Building at 9:00 AM and ending with a pizza lunch sponsored by the Century Club at 12:00; questioned Commissioner Szoko relative to the situation with ProCare and was questioned by Commissioner Szoko relative to the 2008 General Fund Budget.

Reports:

Police Report for March 2009:

	2008	2009
Total Police Calls Logged	281	288
Total Criminal Offenses reported	27	26
Criminal Arrests/Persons Charged	16	16
Criminal Offenses Cleared	15	16
Traffic Citations Issued	57	54
Parking Tags Issued	12	18
Parking Citations Issued	0	14
Monies received during month	$5,208.19	$4,068.44

Mr. Paul Vargo's DPW Report is on file in the Manager's Office.

WT/VFD #1 reported the following for the month of February 2009:
Twenty Five (25) Fires, Man-hours 128.50
Three (3) Practices, Man-hours 122.50
Two (2) Meetings, Man-hours 61 -- Total man-hours for month of February 2009 – 312

WT/VFD #1 reported the following for the month of March 2009:
Nine (9) Fires, Man-hours 28.
Four (4) Practices, Man-hours 175
One (1) Training Practice, 96 -- Total man-hours for month of March 2009 - 299

WT/VFD #3 reported the following for the month of March 2009:
Eight (8) Fires, Man-hours 9
Two (2) Training Sessions, Man-hours 11.32
Twenty Three Activities, Man-hours 530.67 -- Total man-hours for the month - 542.07

WT/VFD #4 reported the following for the month of February 2009:
Fifteen (15) Fires, Man-hours 72.75
Six (6) Fire Schools, Man-hours 142
One (1) Drill, Man-hours 17.5
Six (6) Work Details, Man-hours 36
Two (2) Drivers Training, man-hours 48
Four (4) Meetings, Man-hours 90 -- Total man-hours for the month of February 406.25

WT/VFD #4 reported the following for the month of March 2009:
Nine (9) Fires, Man-hours 33
Nine (9) Fire Schools, Man-hours 42.5
Three (3) Drills, Man-hours 56
Twelve (12) Work Details, Man-hours 152.75
Two (2) Meetings, Man-hours 32. Total man-hours for the month of March 316.25

The WHEMS Report for March 2009 is on file with the above VFD Reports.

There were four (4) Building Permits issued during March 2009: #2577, 2578 and 2579 for Sprinkler and Interior Alterations. BP #2580 was issued to Chad Mullin, 358 Frazier Drive for construction of a deck.

The Township received $1,553.18 in real estate transfer taxes during the month of March representing deed transfers which were recorded by the County in February. Total Real Estate Transfer Tax collections to date are: $54,475.53 or 8.95% over budget.

Tax Collectors Report for March 2009:

Balance Collectable	$ 1,600,091.78
Deductions: Exonerations	-9,197.95
Adjusted Collectable	1,590,893.83
Less Face Collections	256,512.97
Balance Collectable	1,334,380.86
Face Amount	256,512.97
Less Discounts	5,130.32
Total Cash Collected	$251,382.65

PA Municipal Services – Act 511 Tax Report – March 2009

Earned Income Taxes:				
Current Month	$35,035.50	Previous Year	$31,929.23	Difference
Current YTD	179,136.99	Previous YTD	130,200.12	$ 48,936.87
Local Service Tax:				
Current Month	-0-	Previous Year	12,412.45	Difference
Current YTD	42,162.23	Previous YTD	19,798,06	$22,364.17
Mercantile Tax:				
Current Month	-0-	Previous YTD	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	$-0-
Business Privilege Tax:				
Current Month	-0-	Previous Year	772.00	Difference
Current YTD	-0-	Previous YTD	3,497.13	($3,497.13)

The Solicitor's Report for the month of March 2009 is on file in the Manager's Office.

The Wilkins Township Recreation Advisory Board Report is on file in the Manager's Office.

The March Engineers Report is on file in the Managers' Office.

(9-120) MOVED SZOKO-PADULA to approve the Schedule of Bills contingent upon Commissioner Fialla reviewing and signing off on the vouchers presented for the Recreation Department. The motion was adopted by a 4 to 1 vote with Ms. Fialla Abstaining.

(9-121) MOVED COSTA-PADULA to accept the recommendation of the Wilkins Township Recreation Advisory Board to authorize the appropriate officials to execute a contract between the Township and the Saddle-Up Band for performance at the Summer Festival, contingent upon the review and approval of the Solicitor, at a cost of $1,500.00. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

RESOLUTION NO. 5-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING LINE ITEM TRANSFERS WITHIN THE 2009 GENERAL FUND BUDGET.

(9-122) MOVED COSTA-PADULA to adopt Resolution No. 5-2009. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

RESOLUTION NO. 6-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE USE OF THE DOTGRANTS SYSTEM.

(9-123) MOVED PADULA-COSTA to adopt Resolution No. 6-2009. The motion was adopted by unanimous roll call vote.

(9-124) MOVED PADULA-COSTA to authorize the Manager to advertise a public hearing for the purpose of presenting the recommendations of the Planning Commission for the proposed rezoning of Larimer Avenue, Ridgecrest Drive, Jefferson Heights Road and Brown Avenue on Monday, June 1, 2009 beginning at 6:00 PM. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko commented that he is dissatisfied with the ineffective performance of the attorneys representing the Township in the Guthrie case; questioned Mr. Guthrie as to whether he had signed a letter of resignation, had signed a settlement agreement and whether the locks in the building had been changed; and stated that he had never seen a signed letter of resignation and a signed settlement agreement, and until he had, he believes that Mr. Guthrie is still the Chief.

Commissioner Fialla commented that she believes that Mr. Guthrie has shown the same type of restraint and "grace under fire" as the Pittsburgh Police Officers who last week apprehended a suspect believed to have killed three other Officers.

Commissioner Padula thanked Chief Krancic and the Police Department for their attendance at the funerals of the three City of Pittsburgh Police Officers who were killed in the line of duty during a domestic call in Stanton Heights last week: announced that Senator Costa would like to meet with representatives of Forest Hills, Churchill and Wilkins to discuss police regionalization sometime in May; thanked the paramedics who responded to St. Maurice on Good Friday for their professionalism; thanked Mrs. Martinelli for spearheading the Spring Clean-Up which will be held next Saturday and invited all members in attendance at the meeting to participate and made the following motion:

(9-125) MOVED PADULA-SZOKO to authorize the Solicitor to review and report back to the Board whether or not it is possible to require mandatory random drug testing for elected and appointed officials of the Township. The motion was adopted by unanimous roll call vote.

Commissioner Costa read Chief Guthrie's retirement application into the record and stated that this application, which was voted on by the Board of Commissioners, is the application made by Mr. Guthrie for retirement benefits and that Commissioner Szoko as well as the rest of the Board had received a copy of it; and thanked Chief Krancic for the fine job that he has done during the last month.

Commissioner Wilson thanked the Volunteer Fire Departments for the tremendous amount of volunteer work that they perform in Wilkins Township; and thanked everyone for their attendance at the meeting.

(9-126) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 9:20 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
MONDAY, APRIL 27, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Presentation of Proclamations:

   Barbara Maxwell, Christy Lynn Crupie, Christopher and Kristy Bair, and Nicole Somerville.

4. Approval of Minutes: Regular Meeting of Monday, April 13, 2009.

5. Communications:
   a Chief Edward Krancic, Commendation - Officers Lehew & Schlanger

6. Citizens' Comments

7. Authorize the disbursement of $50,000 from the Emergency Contingency Fund for the acquisition and demolition of 512 Washington Avenue, with funds to be reimbursed in accordance with Allegheny County Redevelopment Authority Grant Project #32.1.11.

8. Authorize the appropriate officials to execute Contract #GHG080022 between the Township of Wilkins and the Department of Environmental Protection for the Greenhouse Gas Pilot Grant between Wilkins, Forest Hills and Penn Hills.

9. CDBG Projects (Deadline for Pre-Applications: May 29, 2009).

10. Wilkins Township Planning Commission recommendation – Kuhn's Market land development.

11. Recommendation from Mr. Vargo on SHACOG bid results – Asphalt.

12. Commissioners' Comments

13. Adjournment

Community Center Grand Opening: Wednesday, May 6, 2009 at 7:00 PM

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, APRIL 27, 2009

The Second Regular Meeting of Monday, April 27, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Proclamation Presentation:

Chairman William Wilson, along with Chief Edward Krancic, Officer Lehew and Officer Schlanger presented Proclamations to Ms. Barbara Maxwell, Mr. Christy Lynn Krupie, Mr. Christopher Bair, Ms. Kristy Bair and Ms. Nicole Sommerville honoring them for their courage and willingness to aid the Wilkins Township Police Department in the identification , apprehension and incarceration of a suspect who physically assaulted Ms. Maxwell in the parking lot of Panera Bread in May of 2008 in order to steal her purse. The suspect pled guilty on March 31, 2009 and has been incarcerated in a State Correctional Facility for the next three to six (3-6) years.

(9-127) MOVED PADULA-COSTA to approve the minutes of the regular meeting of April 13, 2009 with the following corrections: Under Citizens Comments, Mrs. Martinelli's comments, change "and responded to a question" to "and was questioned;" under Commissioners' Comments, Commissioner Szoko, change "an application signed by Mr. Guthrie for retirement benefits" to "a signed letter of resignation and a signed settlement agreement, and until he had, he believes that Mr. Guthrie is still the Chief." The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Rhonda Lazarus of 221 Farnsworth Avenue questioned whether or not the tape system had been fixed after the last meeting and questioned whether or not she was able to tape record the meetings. Solicitor Rushford advised that unless the Township has a policy against tape recording meetings, and as long as Ms. Lazarus keeps the tape recording device out in the open, that she could tape the meetings.

(9-128) MOVED FIALLA-PADULA to authorize the Manager to contact Treelady to see if they will volunteer to look at the recording and sound system and make recommendations to the Board for repairs. The motion was adopted by unanimous roll call vote.

Anne Lehman of 810 Alpine Boulevard stated that she is working on a graduation project and has provided an action plan to better the community. She is interested in creating a butterfly garden above the wall that was just installed beside the Community Center. She will be responsible for the purchase and placement of all supplies and materials but requested permission from the Board to do so. The Board of Commissioners thanked Ms. Layman for her offer and posed no objections. She was asked to contact Mr. Vargo when she is ready to proceed.

Mr. Keith Guthrie of 100 Larchwood Drive stated that he never changed the locks after Mr. Wilson left. The locks were changed once he was named Chief of Police to secure the police department, not lock Mr. Wilson Out.

Mrs. Sylvia Martinelli thanked everyone who came out and volunteered on Saturday, April 25, 2009 for the second annual Spring Clean-Up sponsored by the Senior Citizens Group and the Century Club. The volunteers picked up one hundred ten (110) bags of trash, one hundred twenty five (125) pounds of scrap and seven or eight tires.

Communicatieons:

Chief Edward Krancic submitted a letter to the Board of Commissioners commending Officers Lehew and Schlanger for their quick and aggressive apprehension of the individual responsible for assaulting Ms. Maxwell and also for their ability to maintain the positive interaction of the witnesses. Officer Lehew's and Officer Schlanger's professionalism and dedication reflects positively on all Wilkins Township Police Officers.

(9-129) MOVED COSTA-PADULA to authorize the disbursement of $50,000. from the Emergency Contingency Fund for the acquisition and demolition of 512 Washington Avenue, with funds to be reimbursed in accordance with Allegheny County Redevelopment Authority Grant Project #32.1.11. The motion was adopted by unanimous roll call vote.

(9-130) MOVED PADULA-COSTA to authorize the appropriate officials to execute Contract #GHG080022 between the Township of Wilkins and the Department of Environmental Protection for the Greenhouse Gas Pilot Grant between Wilkins, Forest Hills and Penn Hills. The motion was adopted by unanimous roll call vote.

CDBG Projects:

Mrs. Bradley advised the Board that pre-applications for this years' Community Development Block Grants are due to the Turtle Creek Valley Council of Governments no later than May 20, 2009. She stated that she spoke to Mr. McKeever today about recommended projects and that he suggested that the Township consider, along with demolition, a materials-only bid for road reconstruction in low-to-moderate income benefit areas. She will explore this further with Mr. Vargo. In the meantime, she advised the Board to review the projects list that she provided with their packets and to make any recommendations to her prior to the next meeting so that a narrative/engineering study may be done before the Commissioners vote on a list of approved projects at the next meeting.

(9-131) MOVED COSTA-FIALLA to accept the recommendation of the Planning Commission to approve the land development application submitted by Kuhn's Market, contingent upon the finalization of outstanding items and the approval of the Engineer and Fire Marshal. The motion was adopted by unanimous roll call vote.

(9-132) MOVED COSTA-PADULA to accept the recommendation of Mr. Vargo to award the low bid for asphalt, per the SHACOG Asphalt Bid, to Lindy Paving. The motion was adopted by unanimous roll call vote.

Community center grand opening:

Mrs. Bradley announced that the Recreation Advisory Board would be sponsoring a grand opening celebration for the Community Center on Wednesday, May 6, 2009 beginning at 7:00 PM.

Commissioners' Comments:

Commissioner Szoko questioned whether Bill Macko had offered the use of an apprentice program for free labor for the Community Center; questioned whether or not Mr. Costa had promised to boycott the Kuhn's Shopping Center if political signs were not removed and stated that racial comments had been written on the door of Harco's.

Commissioner Costa stated that as he told Ms. Lazarus, Mr. Szoko should be careful about making accusations without the ability to back them up; commended Chief Krancic for the great job he is doing with the Police Department and stated that the goal of this Board is to make the Police Department more community oriented to the point that if an officer knocks on a resident's door, the resident will recognize the officer.

Commissioner Padula thanked Sylvia Martinelli and the volunteers who participated in the clean-up; thanked the individuals who were honored this evening for jumping in and opening their mouths; thanked Officer Lehew and Officer Schlanger for their hard work and recognized that Mr. James Dick, candidate for Commissioner was present in the audience.

Commissioner Fialla thanked Rhonda Lazarus for cleaning up Harrison Road by herself during the cleanup; thanked Chief Krancic, the Public Works Department and the staff who all participated in the clean-up; questioned Chief Krancic as to whether he believed that the creation of a regional police department would increase or decrease community oriented policing opportunities for the department; congratulated the ladies and gentlemen recognized at the beginning of the meeting and congratulated Officers Lehew and Schlanger.

Commissioner Wilson thanked everyone for their attendance; thanked Mr. Dick for his honesty when questioned about why his name was removed from political campaign signs and requested that the members of the Board discontinue bringing rumors to the meetings.

(9-133) MOVED COSTA-PADULA to adjourn. The meeting was adjourned at 8:10 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MAY 11, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, April 27, 2009

COMMUNICATIONS: Mr. and Mrs. Daniel Murcek, Youth Leaders, Faith Bible Baptist Church

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$120,304.03
General Fund Addendum	$ 9,534.56
Capital Reserve Fund	$ 281.00
Combined Sewer Fund	$113,937.44
Police Pension Fund	$ 250.00
Community Facilities Fund	$ 11,446.59
Community Facilities Addendum	$ 101.52
Emergency Contingency Fund	$ 50,000.00
TOTAL:	**$305,855.14**

OLD BUSINESS:

1. Authorize the Engineer to prepare and advertise bids for the demolition of 512 Washington Avenue.

2. Authorize the donation of goods remaining at 512 Washington Avenue to Goodwill Industries.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MAY 11, 2009

NEW BUSINESS:

1. CDBG Projects List
   a. Materials only bid – Montgomery, Washington (from Hazel to Montgomery), Leax Lane, Upper Mortimer and Cherry Way (maximum - $10,000)

   b. Demolition: Unfunded CDBG and/or NSP Demolition Requests and the following: 843 Railroad Street, 901 Larimer Avenue, 701-703 Larimer Avenue, 875 Larimer Avenue, 816 Thompson Street, 608 Stewart Street, 255 Harrison Road, 245 Harrison Road, 330 Cline Street, 503 Washington Street, 370 Cline Street, 122 Linhart Street, 130 Meadow Street, 591 Negley Avenue, 441 Wilbur Street, 429 Wilbur Street and 589 Ayers Avenue.

2. Authorize Three Rivers Wet Weather to submit Summary Report and flow data to the Department of Environmental Protection / County of Allegheny on behalf of Wilkins Township as required by the Consent Order and Agreement.

3. Code.sys / Third party electrical inspectors

4. Accept recommendation of Mr. Vargo to exercise the second year of SHACOG rock salt contract.

5. Sanitary Sewer bid results – Low Bid: Soli Construction: $73,010.00

6. Road reconstruction bids – Morgan Excavating: $141,961.00 (Kingston – from Dunbar to Frazier & Stevendale Hill).

7. Rules and Regulations – Community Center

8. Request from Allegheny County Police Training Academy to utilize the Township's facilities on October 5th and 6th, 2009 for the purpose of providing mandatory training.

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, MAY 11, 2009

The Regular Meeting of Monday, May 11, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-134) MOVED PADULA-FIALLA to approve the minutes of the April 27, 2009 meeting with one correction: Under Citizen's Comments: spelling – Anne Lehman. The motion was adopted by unanimous roll call vote.

Communications:

Daniel and Laura Murcek, Youth Leaders for Faith Bible Baptist Church of 150 Curry Avenue, Wilkins Township submitted correspondence to the Wilkins Township Recreation Advisory Board thanking them for the donation of ten Easter baskets which were left over from the Children's Easter Party. The baskets were distributed to families in need in the community.

Citizens' Comments:

Mr. James Dick of 815 Elizabeth Street questioned whether the Board planned to adopt the rules and regulations for the Community Center which were on the agenda this evening and specifically questioned whether or not the Township could issue a permit for the use of the facility absent these rules and regulations.

Mr. Lawrence Patchel of 96 Brown Avenue questioned what procedure he needed to follow to have his property along Brown Avenue rezoned.

Ms. Rhonda Lazarus of 221 Farnsworth Avenue questioned Commissioner Costa relative to the requirements of the First Class Township Code and disbanding of the Recreation Advisory Committee; stated that she believes it is ludicrous to disband public works and questioned whether the Community Center was going to be used to push political agendas..

Mr. Warren Marvin of 3513 Ridgewood Drive and Mr. Mike Walsh of 3611 Ridgewood Drive, representing the Ridgewood Manor Association, presented the Board with information regarding five (5) acres (452-G-150) of property owned by the Association that they would like to donate to the Township for use as a municipal park.

Reports:

Police Report for April 2009:

	2008	2009
Total Police Calls Logged	211	307
Total Criminal Offenses Reported	31	34
Criminal Arrests/Persons Charged	24	18
Criminal Offenses Cleared	21	20
Traffic Citations Issued	23	17
Parking Tags Issued	14	4
Parking Citations Issued	10	0
Monies collected	$5,797.19	$4,335.83

Mr. Paul Vargo's DPW Report is on file in the Managers' Office.

WT/VFD #3 reported the following:
17 Fires, man-hours 37.13
1 Training Session, man-hours 12.00
16 Activities, man-hours 527.73
Total man-hours for the month of April 576.86

WT/VFD #4 reported the following:
9 Fire Calls for 40.5 man hours
8 Fire Schools for 111.5 man-hours
2 Drills for 26.5 man-hours
12 Work Details for 80 man-hours
2 Meetings for 41 man-hours
Total man-hours for the month of April 299.5

Building Permits issued during April 2009:
BP #2581CS 1 Permit issued to A.J Myers, 500 Brown Ave – for demolition Cost $6,000.00
BP #2582CS 1 Permit issued to Eric Miller, 10 Charnwood Drive – Above Ground Pool – Cost $4,000.00
BP #2583CS 1 permit issued to J. Stephen Hast, 3560 Ridgewood Drive Addition – Cost $30,000.00

The Township received $1,871.31 in real estate transfer taxes during the month of April representing deed transfers which were recorded by the County in March. Total Real Estate Transfer Tax collections to date are: $56,346.84 or 12.69% over budget for the year.

Tax Collectors Report for April 2009

Adjusted Collectable	$1,334,380.86
Less Face Collections for Month	1,116,478.21
Balance Collectable – End of Month	217,902.65
Face Amount of Collections	1,116,478.21
Less Discounts	22,330.02
Total Cash Collected	$1,094,148.19

PA Municipal Services – ACT 511 Tax Report

Earned Income Taxes:				
Current Month	21,812.60	Previous Year	36,736.27	Difference
Current YTD	200,949.59	Previous YTD	166,936.39	$34,013.20
Local Service Tax:				
Current Month	-0-	Previous Year	334.72	Difference
Current YTD	42,162.23	Previous YTD	20,132.78	$22,029.45
Mercantile Tax:				
Current Month	-0-	Previous Year	42,200.62	Difference
Current YTD	-0-	Previous YTD	42,200.62	($42,200.62)
Business Privilege Tax:				
Current Month	-0-	Previous Year	5,021.97	Difference
Current YTD	-0-	Previous YTD	8,519.10	($8,519.10)

The Solicitors' Report is on file in the Manager's Office.
Mr. Rushford stated that as instructed by the Board, he had researched the issue of whether or not Commissioners could be subjected to mandatory drug testing. Based upon his research, this would violate the Fourth Amendment to the Constitution. He has prepared a report for the Commissioners which he will provide to them. In addition, Mr. Rushford stated that he is recommending that the Board authorize the appeal of the decision issued by Judge Friedman in the Court of Common Pleas case (GD-08-19882) Wilkins Township v. the Wage Policy Committee as it relates to the DeMarco arbitration.

The Senate Engineering Report is on file in the Manager's Office.

(9-135) MOVED COSTA-PADULA to accept the recommendation of the Solicitor to appeal GD-08-19882 to the Commonwealth Court. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(9-136) MOVED FIALLA-PADULA to accept the recommendation of the Engineer to award the bid for Sanitary Sewer repairs to Soli Construction at a low price of $73,010.00. The motion was adopted by unanimous roll call vote.

(9-137) MOVED FIALLA-PADULA to accept the recommendation of the Engineer to award the bid for road reconstruction to Morgan Excavating, awarding Alternate #1 – Kingston Drive from Dunbar to Frazier and Stevendale Drive from Roland to Elizabeth at a low bid price of $141,961.00. The motion was adopted by unanimous roll vote.

(9-138) MOVED SZOKO-FIALLA to approve the payment of the Schedule of Bills in the amount of $305,855.14 as presented. The motion was adopted by unanimous roll call vote.

(9-139) MOVED PADULA-COSTA to authorize the Engineer to prepare and advertise bids for the demolition of 512 Washington Street. The motion was adopted by unanimous roll call vote.

(9-140) MOVED PADULA-COSTA to authorize the donation of goods remaining at 512 Washington Street. The motion was adopted by unanimous roll call vote.

(9-141) MOVED COSTA-PADULA to accept the recommendation of Mr. Vargo to apply for CDBG Year 36 funds for a materials only grant in the amount of $10,000 for paving one or more of the following roads, dependent upon their falling within the low-to-moderate income benefit level and the total cost of the project: Montgomery, Washington (from Hazel to Montgomery), Leax Lane, Upper Mortimer and Cherry Way. The motion was adopted by unanimous roll call vote.

(9-142) MOVED PADULA-COSTA to accept the recommendation of Mr. Hill to apply for CDBG Year 36 funds for the demolition of the following structures: Unfunded CDBG Year 35 and Neighborhood Stabilization Program structures: 843 Railroad Street, 901 Larimer Avenue, 701-703 Larimer Avenue, 875 Larimer Avenue, 816 Thompson Street, 608 Stewart Street, 255 Harrison Road, 245 Harrison Road, 330 Cline Street, 503 Washington Street, 370 Cline Street, 122 Linhart Street, 130 Meadow Street, 591 Negley Avenue, 441 Wilbur Street, 429 Wilbur Street and 589 Ayers Alley. The motion was adopted by unanimous roll call vote.

(9-143) MOVED FIALLA-SZOKO to authorize Three Rivers Wet Weather to submit Summary Report and flow data to the Department of Environmental Protection/County of Allegheny on behalf of Wilkins Township, as required by the Consent Order and Agreement. The motion was adopted by unanimous roll call vote.

(9-144) MOVED PADULA-COSTA to authorize the Solicitor to review the proposed contract between the Township of Wilkins and Code.sys for the provision of a third party electrical inspector, pursuant to the recent Pennsylvania Supreme Court decision relative to this issue. The motion was adopted by a 4 to one vote with Mr. Szoko voting "NO".

(9-145) MOVED COSTA-FIALLA to accept the recommendation of Mr. Vargo to exercise the second year of the SHACOG rock salt contract. The motion was adopted by unanimous roll call vote.

Rules and Regulations – Community Center Rentals:

Mrs Bradley provided the Board a draft set of rules and regulations for the rental of the Community Center. She stated that the Board needed to make a number of decisions relative to these rentals, beginning with whether or not the Board really wants to provide rental opportunities. Other issues which need to be addressed include: whether the Center should be available only to Wilkins residents, or to all individuals; what the appropriate rental fee schedule should be – and whether or not to offer residents a discount whether or not alcohol (and what types/who will serve) should be served. The Commissioners were asked to provide their comments to Mrs. Bradley prior to the next meeting.

(9-146) MOVED COSTA-PADULA to approve the request of the Allegheny County Police Training Academy to utilize the Township's facilities on October 5th and October 6th, 2009 for the purpose of providing mandatory training. The motion was adopted by unanimous roll call vote.

(9-147) MOVED PADULA-COSTA to accept the request of the Wilkins Township Democratic Committee to use the Community Center on Wednesday, May 13, 2009 for the purpose of holding a coffee. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Commissioners' Comments:

Commissioner Szoko commented upon 2009 total tax paid by the Kuhn's Market; stated that it is important to be business friendly; questioned the Solicitor regarding the District Attorney's findings relative to the Wilkins Advisor; and read an editorial comment regarding smell tests.

Commissioner Padula stated that Wilkinsburg will lend the Township their new Fire Safety Trailer for use at this year's Summer Festival; thanked the residents for coming to the grand opening of the Community Center and thanked everyone for coming out tonight.

Commissioner Fialla stated that she believes we need to revamp the political sign ordinance; she does not believe that the Board of Commissioners would do away with the Road crew; thanked Mr. and Mrs. Stewart and Patty Stewart for cleaning the Community Center and wished everyone a happy Memorial Day.

Commissioner Costa thanked everyone for coming to the meeting tonight and reminded residents to vote next Tuesday, May 19, 2009.

Commissioner Wilson stated that he agrees that the Board should be business friendly and commented upon Mr. D'Andrea's real estate tax payment; thanked everyone for their attendance at the Community Center grand opening and wished all of the candidates in the election good luck.

(9-148) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley,
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SPECIAL MEETING, MONDAY, JUNE 1, 2009

The Special Meeting of Monday, June 1, 2009 was brought to order at 5:40 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley announced that the purpose of this special meeting of the Board of Commissioners was to provide them an opportunity to act upon a proposed term of the settlement agreement in the Guthrie matter.

(9-149) MOVED COSTA-PADULA to authorize the Solicitor to propose, for the purpose of settlement of the Guthrie litigation, that Mr. Guthrie and his spouse shall continue to be eligible to participate in the Township's group health plan during the period of the current Collective Bargaining Agreement, as it is in effect presently. During the term of the agreement commencing 2011, Guthrie and his spouse shall be subject to the terms and conditions of the health plan then in effect for active officers. The Township proposes that this is a onetime agreement that shall not be construed as a precedent. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko abstaining.

(9-150) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 5:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC MEETING, MONDAY, JUNE 1, 2009

The Public Meeting of Monday, June 1, 2009 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley announced that the purpose of this public meeting was to provide information to the public regarding a proposal of the Planning Commission to change zoning in four areas of the community, specifically: Larimer Avenue, Jefferson Heights Road, Ridgecrest Drive and Brown Avenue. Mrs. Bradley introduced Mr. Thomas Graney, the consultant who has been working with the Planning Commission on the proposed zoning changes.

Mr. Graney provided detail regarding the changes and also addressed questions from members of the public.

Brown Avenue: The proposed change in zoning for Brown Avenue only addresses a handful of parcels, which are currently zoned residential, but have been historically used as commercial properties. The zoning would be changed from residential to commercial.

Ridgecrest Drive: These properties are currentlyl zoned as C-1 Commercial and were included in the properties acquired by the Township from Penn Hills due to the boundary change. Mr. Graney recommends that the zoning be amended from C-1 to R-3 because only 18 of the 31 lots would meet the minimum lot size requirements of an R-2 district; while 27 of the 31 lots would meet the minimum lot size requirements of an R-3 zoning district. Included in the rezoning are slivers of properties acquired through the boundary dispute.

Jefferson Heights Road: The purpose of rezoning on Jefferson Heights from R-2 to R-3 is to facilitate the building of accessory structures without the need to seek a variance from the Zoning Hearing Board. There are 33 lots involved in this rezoning. Of those 33, 22 will be conforming following a change from R-2 to R-3. The remaining lots will continue to be existing nonconforming.

Larimer Avenue: Mr. Graney recommends a two-step approach to Larimer Avenue. First, the area would be rezoned to R-2. This change would eliminate the change-over of existing single-family dwellings into multiple family dwellings and begin a stabilization of the area. The second step is to designate certain areas as the "Larimer Avenue Redevelopment Zone," a Traditional Neighborhood District (TND). This TND would allow for limited non-residential development in an attempt to encourage new development and economic revitalization.

(9-151) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:00 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 8, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, May 11, 2009
Special Meeting of Monday, June 1, 2009
Public Hearing of Monday, June 1, 2009

COMMUNICATIONS: Gail Hubbel, Eastern Region Teamleader, Cargill, Inc.
- Recommendation from Mr. Vargo

James R. Brewster, Mayor, City of McKeesport
- Overview of Act 32
- Training Opportunity

Dr. Michael Grimes, 140 Curry Street

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$154,471.60
General Fund Addendum	$ 21,387.27
Capital Reserve Fund	$ 187.50
Combined Sewer Fund	$ 11,762.00
Community Facilities Fund	$ 7,361.01
Community Facilities Addendum	$ 45.00
Emergency Management Fund	$ 1,647.00
IDA Fund	$ 1,000.00
RMDB Fund	$ 2,500.00
TOTAL:	**$200,361.38**

OLD BUSINESS:

1. Community Center rental – Rules and Regulations.
   - Steve Schwarzwaelder proposal

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 8, 2009

2. Proposed amendment to Zoning Ordinance – transient and non-transient uses.

3. Ridgewood Manor Association offer to donate 5 acres of land located behind Ridgewood and Gilcrest Drives to the Township to be used for recreational purposes.

4. Code.sys proposal to provide third party electrical inspection services to the Township.

5. Authorize the Solicitor to prepare an ordinance amending the Township Zoning Ordinance and Zoning Map to change the zoning of those properties identified in the report prepared by Thomas Graney of GCCA and recommended by the Planning Commission in the following areas of the community: Jefferson Heights Road (zoning change from R-2 to R-3), Brown Avenue (zoning change from R-3 to C-1), Ridgecrest Drive (zoning change from C-1 to R-3) and Larimer Avenue (zoning change from R-3 and R-4 to R-2 and the application of a Traditional Neighborhood Development overlay zone from Harrison to Churchill.

6. Motion to adopt Resolution #8-2009, ratifying the action taken by the Board of Commissioners on Monday, June 8, 2009, executing a full and final settlement and release between the Township of Wilkins and Keith D. Guthrie.

7. Motion to extend the probationary period of Chief Edward Krancic for thirty additional days to provide an opportunity for the Civil Service Board to administer a noncompetitive civil service examination and make recommendation to the Board of Commissioners.

NEW BUSINESS:

1. Resolution #7-2009, amending the Police Manual of Rules and Procedures, to add Policy 22.00, Standard Operating Procedure – OPTICOM.

2. Request from Officer Schlanger to attend a grant writing workshop sponsored by the Local Government Academy to be at the Forest Hills/Westinghouse Recreation Center on Wednesday, June 10, 2009 from 9:00 AM until 3:30 PM at a cost of $50.00.

3. Request by the Penhurst/Grayhurst Civic Association to hold a summer block party on August 15, 2009 from 4:00 PM until 8:00 PM; requesting to block off Radcliff Drive for that time; request for approval of the presence of a DJ and request for provision of barricades necessary to block off the street.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 8, 2009

4. Request by the Ridgewood Manor Association to hold a Block Party on Saturday, June 27th (rain date 28th) on upper Gilcrest Drive from 4:00 PM until 9:00 PM and requesting the use of Township barricades to block off the street.

5. Request by the Monroeville Arts Council and Summer Art Show to borrow 25 art screens and covers for the 21st Annual Art Exhibit (July 17-19). Screens will be picked up July 14th and returned July 22nd.

6. Multi-Municipal Comprehensive Plan.

7. Request for change of zoning – Lawrence Patchel (454-A-115 – 25 acres).

8. Ballock/Michaels subdivision application

9. Grass/weeds height violation review.

10. Lions Park Master Site Plan bids on request for proposals (funding through CDBG $25,000).

11. Bid Results – 512 Washington Avenue demolition.

12. Recommendation from Mr. Vargo to employ Robert Pistella of 101 Lucinda Drive as summer help in the Public Works Department at $9.00 per hour for a maximum of 640 hours.

13. Recommendation from the Recreation Advisory Board that the Commissioners approve a Fire Truck Cruise, sponsored by VFC #1 on Saturday, June 20, 2009 from 12 PM until 5PM, in conjunction with the Summer Festival.

14. Receipt of $1,000 donation from Century Club for Community Center blinds.

15. Request from the Wilkins Township Democratic Committee to use the Community Center for a meeting on Saturday, June 13, 2009 beginning at 10:00 AM.

COMMISSIONERS' COMMENTS

ADJOURNMENT

Executive Session: An Executive Session will be held after adjournment of the regular meeting for the purpose of discussing a personnel issue. No public action is required.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 8, 2009

The Regular Meeting of Monday, June 8, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-152) MOVED PADULA-COSTA to approve the minutes of the regular meeting of May 11, 2009 as presented. The motion was adopted by unanimous roll call vote.

(9-153) MOVED PADULA-COSTA to approve the minutes of the Special Meeting of June 1, 2009, as presented. The motion was adopted by unanimous roll call vote.

(9-154) MOVED PADULA-COSTA to approve the minutes of the Public Hearing of June 1, 2009. The motion was adopted by a 3 – 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Communications:
Ms. Gail Hubbel, Eastern Region Teamleader for Cargill, Incorporated submitted correspondence advising the Township that Cargill has declined the option to renew the SHACOG contract for salt at the adjusted bid price for the 2009-2010 season. Mr. Stanley Gorski of SHACOG provided correspondence advising the Board that in light of Cargill's decision, the SHACOG will once again bid out the contract for salt and requested that interested municipalities provide their estimated tonnage requirements. Mr. Gorski also advised the specifications for the bid will be changed this year from a requirement that a municipality only has to use 60% of their estimated tonnage and could use as much as 150% of their estimated tonnage to a requirement that the municipality use 80% of their estimate and up to 125% of their estimate. The SHACOG believes that by narrowing this gap, they will receive a more competitive price because the contractor will not be required to keep excess inventory on-hand. Finally, Mr. Vargo submitted a memorandum to the Board recommending that the Board participate in the SHACOG bid for salt. The SHACOG bid is the largest bid for salt in Pennsylvania and has enjoyed economy of scale. The prices through the SHACOG have historically been lower than the State and County bids.

(9-155) MOVED COSTA-PADULA to accept the recommendation of Mr. Vargo to participate in the SHACOG bid for salt. The motion was adopted by unanimous roll call vote.

Mayor James R. Brewster, City of McKeesport submitted correspondence inviting officials of the Township to attend a meeting at the Palasades on June 9, 2009 beginning at 7:00 PM. The focus of the meeting is recently enacted Act 32. The meeting will be led by Michael Foreman of the Department of Community and Economic Development. Mrs. Bradley advised the Board that Act 32, which was enacted by the State legislature in June of 2008 will consolidate earned income tax collectors across the Commonwealth from a current 560 to 69 by 2012. All Counties in the State, with the exception of Allegheny and Philadelphia, will only have one earned income tax collector. Allegheny County will be divided into four Tax Collection Districts and each district will be responsible for selecting a tax collector. By September of 2009, the Board of Commissioners will be required to select a delegate and an alternate to serve on the Tax Collection Committee for the Southeastern Tax Collection District, of which Wilkins is a part. The delegate will be responsible for casting a vote along with the other municipalities in the district, for the purpose of appointing a tax collector. The Board received additional information regarding Act 32 in their meeting packets, including a time table that lists deadlines imposed by the Commonwealth. In addition, the Board should note that training on Act 32 will be offered on Thursday, June 18th at the Monroeville Holiday Inn for those interested in attending.

Dr. Michael Grimes of 140 Curry Street submitted correspondence questioning the Township's requirement that a property owner who is seeking to refinance their mortgage is required to submit to a dye test. Based upon Dr. Grimes review of the ordinance, a dye test is only required at the time of the sale of a property. Mrs. Bradley stated that Section 131-63 of the Ordinance states that the Township cannot issue a No-Lien Letter without having first received evidence of compliance (i.e., a dye test). Because this section of the code does not specify that there is an exception granted for a refinance, the Township has historically taken the position that evidence of compliance must be submitted. This issue was referred to the Solicitor for review and recommendation.

Citizens" Comments:

Mrs. Sylvia Martinelli, 210 George Lane spoke on behalf of the Memorial Day Committee. She thanked Commissioner Wilson, Commissioner Costa, Veterans of Foreign Wars Post Commander Terry Tally, Paul Palko, Jobe Funeral Home, Jerry Meyer and the women of the Century Club for their help in arranging a Memorial Day remembrance.

Ms. Denise Richardson of 528 Lucia Drive thanked Commissioner Costa and the Century Club for their kind donations during the time of her daughter's illness and subsequent death last year.

Mr. Terry Tully, Commander of the Wilkins VFW Post requested consideration from the Board in the payment of mechanical device tax on postage stamp machines and a pool table. The VFW is a nonprofit organization and is losing $500.00 per month more this year than last. The Solicitor will review this request.

Mr. Timothy Saunders of 908 Rita Drive read correspondence which was forwarded to the Editor of the Pittsburgh Post-Gazette and reporter Deborah Todd regarding an article published by the Post-Gazette on May 21st in which Rhonda Lazarus, a candidate for local office, accused public works employees of removing her political signs. A police investigation determined that the signs were removed by an employee of the establishment where the signs were located in accordance with directions received from the owner of the establishment.

Mr. John Mihm of 1409 Jefferson Heights commented upon the proposed rezoning of Jefferson Heights Road. Mr. Mihm presented letters from 30 of the 33 homes included in the proposed rezoning area. In each instance, the property owner stated that they strongly disapprove of rezoning their property from R-2 to R-3 and recommended that the Board of Commissioners vote "no" to the rezoning. Mr. Mihm stated that the residents are concerned about rezoning all of Jefferson Heights R-3 because even though the School District's property remains zoned R-2, it would be completely surrounded by R-3. The residents believe that in the future, the owner of the School District property may have an argument that the property should likewise be zoned R-3. The residents do not want multi-family dwellings to be constructed on that site. Multi-family dwellings are permissible in an R-3 zoning district, but not in an R-2 zoning district.

Mr. Thomas Doemling of 437 Dunbar Drive questioned whether a change from R-2 to R-3 would permit group homes to locate in that area.

Chairman Wilson requested that the Board of Commissioners bring this issue to a vote, if there were no further comments from residents on the matter.

(9-156) MOVED FIALLA-COSTA to authorize the Solicitor to prepare an ordinance amending the Township's Zoning Ordinance and Zoning Map to change the zoning of those properties identified in the report prepared by Thomas Graney of GCCA and recommended by the Planning Commission in the following areas of the community: Brown Avenue, Larimer Avenue and Ridgecrest Drive. The proposed rezoning for Jefferson Heights Road is specifically excluded. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Marilyn Viggiano of 931 Larimer Avenue questioned whether or not the Planning Commission consultant recommended not rezoning Railroad Street due to the home that is being remodeled at the end of the street. She is requesting that the Board reconsider changing the zoning on Larimer Avenue between Harrison Road and Churchill Road.

Ms. Darlene Viggiano of 931 Larimer Avenue stated that she believes that placing an overlay zone between Harrison and Churchill will further exacerbate the traffic on Larimer Avenue. The addition of businesses will further the deterioration on Larimer, not improve it.

Reports:

Monthly Police Report for May 2009:

	2008	2009
Total Police Calls Logged	243	276
Total Criminal Offenses Reported	46	32
Criminal Arrests/Persons Charged	42	17
Criminal Offenses Cleared	31	11
Traffic Citations Issued	23	34
Parking Tags Issued	7	5
Monies Received during May	$6,518.83	$4,365.58

Superintendent Paul Vargos' Public Works Report is on file in the Manager's Office.

WTVFD #1 reported the following for April 2009:
12 Fires, man-hours 37.5
3 Practices, man-hours 78
1 Meeting, man-hours 1
3 Training Sessions, man-hours 3
Total man-hours for the month 277.5

WTVFD #3 reported the following for May 2009:
20 Fires, man-hours 142.34
1 Training Session, man-hours 1
9 Activities, man-hours 168.50
Total man-hours for the month of May 343.84

The WHEMS Report for April 2009 is filed with the WTVFD Reports in the Manager's office.

Building Peermits issued during May 2009:
One (1) Commercial Operation (DECK) – Carl's Tavern – Cost $2,500.00
One (1) Replacement Roof – Myers Bus Garage – Cost $48,500.00
One (1) Demolition – LG Realty Adv. – Cost $62,000.00
Three (3) DECKS – Total Cost $14,205.00
One (1) Porch Roof – Cost $5,700.00

One (1) Patio Room – 111 Hawthorne – Cost $29,160.00
One (1) door and Retaining Wall – Cost $4,000.00

The Township received $1,251.95 in real estate transfer taxes during the month of May representing deed transfers which were recorded by the County in April. Total Real Estate Transfer Tax collections to date are: $57,598.79 or 115.2% of budget.

Tax Collectors Report for May 2009:	
Balance Collectable	$217,902.65
Deductions (exonerations)	-522.61
Adjusted Collectable	217,380.04
Less Face Collections for month	21,815,85
Exonerations (Refunds this month)	259.95
Balance Collectable – end of month	195,564.19
Total Refunds to Date	259.95
Face Amount of Collections	21,815,85
Total Cash Collected	$21,815,85

Pennsylvania Municipal Services – Act 511 Tax Report

Earned Income Taxes:				
Current Month	78,730.82	Previous Year	89,262.91	Difference
Current YTD	279,680.41	Previous YTD	256,199.30	$23,481.11

Local Service Tax:				
Current Month	14,911.30	Previous Year	37,634.32	Difference
Current YTD	57,073.53	Previous YTD	57,767.10	($693.57)

Business Tax (Mercantile & Business Privilege)				
Current Month	332,640.54	Previous Year	419,327.27	Difference
Current YTD	332,640.54	Previous YTD	467,321.86	($134,681.32)

Dodaro, Matta & Cambest P.C. Report is on file in the Manager's Office.

Mr. Rushford commented upon the following:

1. Today, the Township received a final settlement and release agreement from Mr. Guthrie. The Agreement was signed today in the presence of Judge Lenihan

2. The Township received a favorable decision from the appeal of Dr. Szoko to the Commonwealth Court on Mrs. Bradley's employment contract. The three-judge panel of the Commonwealth Court ruled that Dr. Szoko did not have standing to bring the action against the Township.

3. The Township received a favorable ruling from the Arbitration Hearing which was requested by a Police Officer. The arbitrator ruled that the Township acted appropriately and that no past practice existed to provide the officer with additional benefits.

RESOLUTION NO. 8-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RATIFYING THE ACTION TAKEN BY THE BOARD OF COMMISSIONERS ON MONDAY, JUNE 8, 2009, BEFORE FEDERAL MAGISTRATE JUDGE LENIHAN, EXECUTING A SETTLEMENT AGREEMENT AND FULL AND FINAL RELEASE BETWEEN THE TOWNSHIP OF WILKINS AND KEITH D. GUTHRIE.

(9-157) MOVED PADULA-FIALLA to adopt Resolution #8-2009, ratifying the action taken by the Board of Commissioners on Monday, June 8, 2009, executing a full and final settlement and release between the Township of Wilkins and Keith D. Guthrie. The motion was adopted by unanimous roll call vote.

(9-158) MOVED SZOKO-COSTA to pay the Schedule of Bills in the amount of $200,361.38, as presented. The motion was adopted by unanimous roll call vote.

Mrs. Bradley advised the Board that she received a request from Mr. Steve Schwarzwaelder to utilize the Community Center for a weekly Bridge Game with roughly 100 participants every Friday evening from 6:30 until 10:45. They are currently paying $80.00 a night at their current location. Mrs. Bradley also recommended that instead of the Board of Commissioners attempting to address all of the issues with rules and regulations, that it would be more appropriate to have the Commissioners who comprise the Recreation Committee meet and bring back recommendations to the Board. The Commissioners agreed to this approach.

(9-159) MOVED COSTA-PADULA to authorize the Manager to forward a proposed ordinance amending the zoning ordinance (definitions) for transient and non-transient uses to Allegheny County for review and recommendation; to advertise a public hearing and advertise adoption of the amendment. The motion was adopted by unanimous roll call vote.

Ridgewood Manor Association: The Board discussed whether or not to accept the offer made by the Ridgewood Manor Association to donate five acres of land located behind Ridgewood and Gilcrest Drives. After discussion, the matter was tabled until interested Commissioners could visit the site.

(9-160) MOVED PADULA-COSTA to authorize the appropriate officials to execute a contract between the Township of Wilkins and Code.sys , Code Consulting for the provision of electrical inspection services to the Township. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-161) MOVED COSTA-PADULA extending the probationary period of Chief Edward Krancic for thirty additional days to provide an opportunity for the Civil Service Board to administer a noncompetitive civil service examination and make recommendation to the Board of Commissioners. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, TO ADOPT AN AMENDMENT TO THE MANUAL OF RULES AND REGULATIONS GOVERNING THE OPERATION OF THE TOWNSHIP POLICE DEPARTMENT AND DEFINING THE DUTIES OF THE POLICE DEPARTMENT EMPLOYEES.

(9-162) MOVED PADULA-COSTA to adopt Resolution No. 7-2009. The motion was adopted by unanimous roll call vote.

(9-163) MOVED COSTA-PADULA to approve Officer Schlanger's request to attend a grant writing workshop sponsored by the Local Government Academy to be held at the Forest Hills/Westinghouse Recreation Center on Wednesday, June 10, 2009 from 9:00 AM until 3:30 PM at a cost of $50.00. The motion was adopted by unanimous roll call vote.

(9-164) MOVED FIALLA-SZOKO to approve the request of the Penhurst/Grayhurst Civic Association to hold a summer block party on August 15, 2009 from 4:00 PM until 8:00 PM, authorizing the provision of barricades to block off Radcliff Drive for the party and approving the request to have a disc jockey, pursuant to the residents' adherence to the Township's noise ordinance. The motion was adopted by unanimous roll call vote.

(9-165) MOVED FIALLA-PADULA to approve the request of the Ridgewood Manor Association to hold a block party on Saturday, June 27th (rain date – June 28th) upper Gilcrest Drive from 4:00 PM until 9:00 PM and authorizing the provision of barricades to block off Gilcrest Drive. The motion was adopted by unanimous roll call vote.

(9-166) MOVED FIALLA-SZOKO to approve the request of the Monroeville Arts Council and Summer Art Show to borrow 25 art screens and covers for the 21st Annual Art Exhibit (July 17-19). The motion was adopted by unanimous roll call vote.

(9-167) MOVED FIALLA-COSTA to authorize the manager to advise surrounding municipalities that the Township of Wilkins is interested in continuing to pursue funding for a multi-municipal comprehensive plan. The motion was adopted by unanimous roll call vote.

(9-168) MOVED PADULA-SZOKO to refer Mr. Lawrence Patchel's request for a change of zoning for 25 acres of property located at lot/block #454-A-115 to the Planning Commission. The motion was adopted by unanimous roll call vote.

(9-169) MOVED COSTA-PADULA to accept the recommendation of the Planning Commission to approve the (reverse) subdivision application of Michaels/Ballock for property located on Dowling Avenue. The motion was adopted by unanimous roll call vote.

(9-170) MOVED SZOKO-FIALLA to authorize the Manager to prepare and advertise an amendment to the zoning ordinance to reduce the acceptable height of grass from less than 12" to less than 8". The motion was adopted by a 4 to 1 vote with Mr. Padula voting "NO".

(9-171) MOVED COSTA-SZOKO to refer the proposals received for the Lion's Park Master Site Plan to the Planning Commission for review and recommendation. The motion was adopted by unanimous roll call vote.

(9-172) MOVED PADULA-COSTA to accept the recommendation of Mr. McKeever, awarding the bid for the demolition of 512 Washington Street to R & B Contracting and Excavation at a low bid price of $6,600.00. The motion was adopted by unanimous roll call vote.

(9-173) MOVED COSTA-SZOKO to accept the recommendation of Mr. Vargo to employ Robert Pistella of 101 Lucinda Drive to the position of Public Works summer help at $9.00 per hour for a maximum of 640 Hours. The motion was adopted by unanimous roll call vote.

(9-174) MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Board to approve a Fire Truck Cruise, sponsored by VFC's #1, #3 and #4 on Saturday, June 20, 2009 from 12 PM until. 5PM in conjunction with the Summer Festival..The motion was adopted by unanimous roll call vote.

Mrs. Bradley advised the Board that the Wilkins Township Century Club recently donated $1,000.00 to the Township for the purpose of purchasing and installing blinds at the Community Center. In addition, Chairman Wilson advised the Board that the Wilkins Township Senior Citizens donated a microwave to the Center. Letters of thanks will be sent.

(9-175) MOVED PADULA-COSTA to approve the request of the Wilkins Township Democratic Committee to use the Community Center on Saturday, June 13, 2009 for a brief meeting beginning at 10:00 M, The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko requested that the Public Works and Police Department determine why the gas pump is not recording and resolve this issue as soon as possible; questioned the progress at Showcase Cinemas; remarked that he would like to see some of the stimulus funds used on Churchill Road to pave it and put in sidewalks.

Commissioner Padula thanked the Recreation Advisory Board for their continued hard work on this years' planned Summer Festival; thanked Mr. Rushford, Ms. Clarke, Mrs. Bradley and everyone else who was involved in settling the Guthrie litigation; advised Chief Krancic to hang in there – the Board would now move on and provide his noncompetitive civil service testing; thanked the Century Club for their donation and thanked the Planning Commission for all of their work on the proposed rezoning.

Commissioner Fialla questioned whether or not the Township had ordered a sign indicating that funding for the Community Center was provided in part by the DCED; thanked the Century Club for their donation of blinds for the Center and their donation to the Fire Departments; stated that she voted "NO" on approval of the minutes from the Public Hearing because citizens' comments were not recorded and thanked the residents for coming out in regard to the proposed rezoning.

Commissioner Costa thanked the residents for coming to the meeting and staying through to the end; thanked the Century Club for donating the blinds for the Community Center; thanked the public works department for their work on the Community Center and thanked Mr. Rushford and Mrs. Bradley for their work in resolving the Guthrie case.

Commissioner Wilson thanked Mr. Wolfgang and the Planning Commission for their hard work on the rezoning; asked Deborah Todd (PG Reporter) to try to help the Public Works in their efforts to publish the fact that Mrs. Lazarus' comments regarding the removal of her sign were untrue; thanked the Century Club and Senior Citizens for their donations to the Community Center and stated that he is glad the Guthrie case is now resolved because it is a positive step forward for the whole community.

Mrs. Bradley stated that following adjournment of the meeting, the Board of Commissioners would be meeting in Executive Session to discuss a personnel matter. There will be no action taken following the Executive Session and therefore, the meeting can be adjourned.

(9-176) MOVED COSTA-PADULA to adjourn. The meeting was adjourned at 9:21 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, JULY 13, 2009

The Public Hearing of Monday, July 13, 2009 was brought to order at 6:30 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley stated that the purpose of the public hearing was to hear public comments regarding a proposed change to the zoning ordinance, in accordance with the requirements of the Pennsylvania Municipalities Proposed Ordinance 997, which will be introduced for adoption at the regular meeting beginning at 7:00 PM, amends the definitions section of the zoning ordinance to provide a new definition of "dwelling" and definitions for "transient occupancy" and "permanent occupancy." The amendment permits transient occupancy in RC-1, C and M zoning districts and permits permanent occupancy in all zoning districts.

Commissioner Szoko questioned whether invited guests would be permitted in residential districts. Mrs. Bradley responded that the definition of "dwelling" carves out an exemption which permits property owners and/or tenants to permit invited guests without violating the ordinance.

There were no public comments.

(9-177) MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 6:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 13, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, June 8, 2009

COMMUNICATIONS:
Paul Vargo, Asst. Manager, Wilkins Township
Gerry Meyer, Chairman, Civil Service Commission
Tom & Karen Jackson, 100 Queenston Drive
Amanda Settelmaier, TCVCOG

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$130,202.37
General Fund Addendum	$ 3,734.05
Emergency Management Fund	$ 8,679.00
Capital Reserve Fund	$ 375.00
Combined Sewer Fund	$ 84,196.74
TOTAL:	**$227,187.16**

OLD BUSINESS:

1. Ordinance 997 - Transient and Non-transient uses.

2. Ridgewood Manor Association offer to donate 5 acres of land located behind Ridgewood and Gilcrest Drives to the Township to be used for recreational purposes.

3. Appoint Hilarie Alberico, 109 Hawthorne Drive to the position of Linhart Park monitor for the summer lunch program at an hourly rate of $8.00.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 13, 2009

NEW BUSINESS:

1. Resolution #9-2009, amending fees resolution to add fees for electrical inspections by Code.sys.

2. Stream Dredging.

3. D'Andrea Traffic Signal Agreement.

4. Ordinance #998 - Amend Police Pension Plan - Military Buyback.

5. Donation to Sheriff's Department for detail during Summer Festival.

6. Motion to authorize a settlement with ProCare Pharmacy Direct, Inc., as a result of ProCare's petition for refund of mercantile & business privilege taxes for the years 2002, 2003, 2004, 2005, 2006, 2007 and 2008; as well as business privilege tax, mercantile tax, OPT/EMST/LST for ProCare's subsidiaries for the years 2000 - 2008 in the sum of $1,533,373 (payable by ProCare to the Township) subject to the execution of a settlement agreement by the parties.

7. Resolution #10-2009 - Authorizing the filing of an application for funds with the Allegheny County Department of Economic Development (CDBG Year 36).

COMMISSIONERS' COMMENTS

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JULY 13, 2009

The Regular Meeting of Monday, July 13, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-178) MOVED COSTA-PADULA to approve the minutes of the regular meeting of June 8, 2009, with one correction under Citizen's Comments, "Tally" should be "Tully". The motion was adopted by unanimous roll call vote.

Communications:

Paul Vargo, Assistant Manager for Wilkins Township submitted a memorandum requesting the consideration of the Board of Commissioners in commending the actions of: Wilkins Township Patrol Officers Robert Lehew and Jon Sherman; Wilkins Township Public Works employees Edward Bruener, David Geric, Scott Matthews, Timothy Saunders and James Dilorenzo; Wilkins Township Volunteer Fire Department #1 members Dan Romanelli, Jessica Kucic, Jerry Meyer, Bryan King and Darren Hill and Wilkins Township Volunteer Fire #3 member Bill Ramsey for their personal service and actions in the community on June 17, 2009 during the flood. Mrs. Bradley also requested commendation for Cheryl Stanton, a resident of Gardenia Drive, for her efforts to aid flood victims.

(9-179) MOVED FIALLA-COSTA to authorize Mrs. Bradley to prepare individual proclamations for each of the individuals mentioned in Mr. Vargo's memorandum. The motion was adopted by unanimous roll call vote.

Communications:

Gerry Meyer, Chairman of the Wilkins Township Civil Service Commission submitted correspondence advising that Chief Al Parks and Chief Geroge Polnar conducted an oral interview with Chief Ed Krancic on June 12, 2009. It is the belief of Parks and Polnar that Chief Krancic is qualified to assume the position of Chief of Police of Wilkins Township and the Civil Service Board concurs.

(9-180) MOVED COSTA-PADULA to appoint Edward Krancic to the position of Chief of Police of Wilkins Township. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

Swearing In Ceremony:

District Magistrate Susan Evashavik administered the oath of office to Chief Krancic following his appointment. Chief Krancic thanked the Board of Commissioners for their confidence in his abilities and stated that he will serve the Township residents to the best of his abilities.

Communications:

Mr. Gerry Meyer, Chairman of the Wilkins Township Civil Service Commission submitted correspondence advising that the Civil Service Commission met on July 8, 2009 to review the applications that the Township received for patrol officer. The Civil Service Board will conduct a written examination of applicants on Saturday, August 1, 2009 at 9:00 AM.

Tom & Karen Jackson of 100 Queenston Drive submitted correspondence thanking the Board of Commissioners and the Public Works Department for their quick response in addressing the culvert that runs behind their home.

Amanda Settelmaier, Executive Director of the Turtle Creek Valley Council of Governments submitted correspondence inviting the Township to participate in a multi-municipal planning effort with other municipalities in the Woodland Hills School District and requesting that the Board contact the COG by August 31, 2009 if there is serious interest in moving forward. Mrs. Bradley also read an email forwarded by Forest Hills Councilman Mike Belmonte from Joy Wilhelm of DCED stating that the current Commonwealth budget includes a 73% reduction in funds available for LUPTAP funding, which may impact the level of funding available for future plans.

Citizens' Comments:

Prior to Citizens' comments, Mrs. Bradley advised that the Board met in Executive session prior to the meeting to discuss an item of litigation and an item of personnel. Also, there is one change to the agenda, under New Business, Agenda Item #6, the word "subsidiaries" has been changed to "affilitates."

Bill Macko of 106 Ivy Street thanked the Commissioners, Fire Departments, and Public Works employees for all of their help after the flood of June 17th; questioned the U.S. Army Corps of Engineer project along Saw Mill Run and stated that he would be willing to provide manual labor, if necessary, to help correct the problems.

Neal Harrison of EH Schwab, 1281 Lower Rodi Road, spoke regarding upstream problems affecting the flow of Chalfant Run, which is impacting the businesses along Lower Rodi Road. He stated that the business owners have been waiting five years for a solution and the inaction has contributed directly to the problems associated with the flood of June 17th.

Errol Abdulla of AWK Consulting, 1225 Lower Rodi Road stated that he has owned his building for twenty years and there have been many major flood events. This is the first time that his business has been flooded. He believes that it is due to the lack of stream maintenance and he does not believe that the businesses and residents should have to put up with this.

Dick Durr of Durr Marketing, 1300 Lower Rodi Road thanked the Township for the quick response in repairing the culvert next to his business the day after the storm; commented upon the continuing storm; commented upon the continuing problem in Penn Hills by the Churchill Valley Country Club which brings raw sewage into Chalfont Run and stated that the water discharge in the culvert next to his business is five to ten times heavier now than before Shop-N-Save and Nissan were constructed.

George Mitchell of 509 Washington Street stated that a large piece of his basement wall was pushed in by the last flood. He wants the Township to purchase his house. He had to borrow money to make repairs after the flood in 2004 and he is not going to do it again.

C.J. Tedesco, General Manager of Zoresco's, 1241 Lower Rodi Road questioned whether the Township was going to address the continual runoff from Penn Center which floods his business at least ten times per year and questioned the Township's timeline in making improvements to its Storm Water Management Systems.

Dale Harrison of EH Schwab, 1284 Lower Rodi Road stated that he already spent $60,000.00 to put in gabion baskets to stabilize the hillside next to the creek and will be spending another $60,000.00 for new gabion baskets. He has been documenting the flooding since 2004. He believes that there are funds available and has contacted Onorato's office to arrange a meeting. Everyone that he has spoken to has told him that the Township has to take the lead on this project.

Keith Jones of Laurel Print & Graphics, 606 Brown Avenue stated that he has not done any business since the day of the flood. He lost $750,000. in equipment. The Township needs to get someone in the creek (Saw Mill) to find out what is going on and fix it – not do another study. His retaining wall behind his business fell during the flood and he needs to know who to talk to to fix it.

Dennis Scott of 204 George Lane stated that his water line flows under Chalfant and Thompson Runs. The water line was exposed again. He questioned what actions the residents could take individually to alleviate the situation.

Sylvia Martinelli of 210 George Lane requested help from the Board of Commissioners in addressing the exposed water line which also feeds her home.

David Carosso, 470 Brown Avenue stated that this is the third time that his business has been flooded (2004, 2007 and 2009). The culvert beneath the Bowling Alley, Mr. Lawson's property and the A-1 property needs to be fixed. The water in his garage was over 2' high. Mr. Carosso and his brother operate a business from this location and also reside there. He is getting ready to move out.

Kathy Strait of 460 Wilbur Street thanked the Fire Companies and municipal workers for all of their help during and after the flood; commented that she was grateful that the debris catcher was not in the creek during the storm because it would have made the flooding worse; stated that there was a tremendous amount of water coming down off of Cline Street and the manole was 3 and one half to 4 feet off the ground; questioned why the Township still has combined sewers especially in flood-prone areas; commented that Wilbur Street is washing away and questioned whether any grant funds were available to repair retaining walls.

Nora Regrut of 1003 Larimer Avenue stated that her home was destroyed in the flood and is unlivable. She is not interested in a no-interest or low-interest loan. She does not have the funds to demolish her home. Her husband will be retiring from the township in nine months and she requested consideration from the Board to permit him to live outside of the Township until that time due to the loss of their home. She stated that this is the first time in sixty-one years that the first floor of their home flooded and it is time to stop talking and start fixing the problem.

(9-181) MOVED FIALLA-SZOKO to authorize the Solicitor to create a Memorandum of Understanding between the Township of Wilkins and Mr. John Regrut which addresses residency requirements of Public Works Employees as a result of Mr. Regrut's extenuating circumstances. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Rick Nebel of 567 Tongalucas addressed the Board regarding the flow of water and debris coming from the VFW on Cline Street since the VFW property was graded and landscaped.

Mike Cima of Pitt Tool and Die, 1261 Lower Rodi Road questioned whether the Township has applied for a permit with the Department of Environmental Protection and stated that he believes that the attorneys would be able to figure out who is responsible for stream maintenance in the event of serious injury or death during a flood related incident.

TJ Fichera, Chief of the Pittsburgh District Readiness Office for the United States Army Corps of Engineers (USACE), 1000 Liberty Avenue, Pittsburgh, addressed why USACE is in Wilkins, what they are able to do and what they are unable to do. USACE has two projects that touch upon Wilkins Township – along Thompson Run and along Saw Mill Run. The Thompson Run project is a federal project. The Saw Mill Run project is a PA

Department of Environmental Protection (DEP) project. Both of these projects are required to be inspected annually by the DEP and USACE. Because of the flood, USACE will be taking emergency remediation measures in both Thompson Run and Saw Mill Run beginning in August. However, Congress has not given USACE permission to expand their scope of work in order to clear debris and sediment outside of the flood control project areas. Mr. Fichera suggested that the Township contact DEP and find out what their requirements are for cleaning the streams – both for individuals and the Township. Residents should be aware that if a tree falls into the creek behind their homes, they can remove the tree. If the Townshio receives a FEMA declaration, there is a potential that the Township can perform emergency work in the streams and seek reimbursement from FEMA. He also reiterated that it is important that all residents who suffered financial loss and damage during the flood contact the Township and report that damage to aid in the FEMA determination. Mr. Fichera also stated that he believes that what USACE is doing in Turtle Creek will benefit Wilkins. The tunnel at Saw Mill is fifty percent blocked with debris, which will be removed by USACE. Long term, the Township and surrounding municipalities need to think regionally, as a watershed. A plan needs to be in place to provide funding to the entire watershed.

Prior to the reading of reports, a ten minute recess was taken (8:50 – 9:00 PM)

Reports:

Monthly police Report – June 2009

	2008	2009
Total Police Calls Logged	329	291
Total Criminal Offenses Reported	23	30
Criminal Arrests/Persons Charged	10	8
Criminal Offenses Cleared	14	8
Traffic Citations Issued	118	21
Parking Tags Issued	10	11
Parking Citations Issued	10	-0-
Total monies collected during June	$5,325.60	$7,227.30

(9-182) MOVED FIALLA-SZOKO to authorize Chief Krancic to determine whether there is an opening in the POSIT class being offered in November at the Allegheny County Police Training Academy in North Park and authorizing his attendance at that class. The motion was denied by a 3 to 2 vote with Messrs. Costa, Padula and Wilson voting "NO".

Mr. Paul Vargo's report for June 2009 – filed in the Manager's Office.

WTVFD #1 reported the following for the month of May 2009:
20 Fires – Man-hours 231.75
3 Practices – Man-hours 98
1 Special – Man-hours 1
1 Meeting – Man-hours 1
2 Work Details – Man-hours 42
1 Training – Man-hours 8
Total Man-hours for the month of May 2009 – 433.75

WTVFD #3 reported the following for the month of June 2009
36 Fires and Flood Damage – Man-hours 437.07
2 Training Sessions – Man-hours 24.19
10 Work Details – Man-hours 10
Total Man-hours for the month of June 2009 – 829.59

Building Permits issued during June 2009:
1 HVAC – P/C Building #5, Wm Penn Highway – Cost $15,000.
2 Decks – Cost $6,200.
2 Pools - Cost $265.00
Patio Roofs – Apartments Penn Center, 1100 P/C Blvd – Cost $20,850.
1 Porch Roof – 1432 Jefferson Heights Road – Cost $3,500.
1 Roof over Basement area – 134 Grandview Ave – Cost $345.
Guide Rails, Stairs, Hot Tub – 129 Meadow St – Regis Hohmann – Cost ?
1 Demolition – 565 Ayers Avenue – Cost $6,700.

The Township received $3,969.49 in real estate transfer taxes during the month of June 2009 representing deed transfers which were recorded by the County in May. Total Real Estate Transfer Tax collections to date are $61,568.28 of 123.74% of budget.

Total Collections – Monthly Tax Collector's Report – June 2009:

Balance Collectable – Beginning of month	$195,564.19
Less Face Collections	-61,411.62
Balance Collectable – End of Month	134,152.57
Face Amount of Collections	61,411.62
Total Cash Collected	61,411.62

PA Municipal Services – Act 511 Tax Report:

Earned Income Taxes:

Current Month	$103,540.35	Previous Year	$80,961.95	Difference
Current YTD	383,220.76	Previous YTD	337,161.25	$46,059.51

Local Service Tax:

Current Month	14,844.89	Previous Year	21,052.29	Difference
Current YTD	71,918,42	Previous YTD	78,793,39	($6,6,847.97)

Business Tax (Mercantile & Business Privilege:

Current Month	52,880.67	Previous YTD	33,067.04	Difference
Current YTD	385,521.21	Previous YTD	503,114,03	($117,592.82)

The Solicitor's Report is on file in the Manager's Office.

The Engineer's Report is on file in the Manager's Office.

(9-183) MOVED FIALLA-COSTA to authorize the engineer to develop specifications and cost estimates to dredge Chalfont Run and Saw Mill Run; and to pursue cooperative agreements with other agencies to aid in this work and the funding of the work. The motion was adopted by unanimous roll call vote.

(9-184)MOVED SZOKO-FIALLA to approve the payment of the schedule of bills, as presented in the amount of $227,187.16. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 997

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE WILKINS TOWNSHIP ZONING ORDINANCE, NUMBER 542 OF 1973 AS AMENDED, AND THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, CHAPTER 173, ZONING, TO PROVIDE AN AMENDED DEFINITION OF DWELLING TO ALLOW FOR PERMANENT OCCUPANCY IN ZONING DISTRICTS R-1, THROUGH R-4, RC-1, C-1 AND M, AND TRANSIENT OCCUPANCY IN ZONING DISTRICTS RC-1, C-1 AND M, AND TO PROVIDE FOR A DEFINITION OF PERMANENT OCCUPANCY AND TRANSIENT OCCUPANCY.

(9-185)MOVED PADULA-COSTA to read Ordinance #997 for the first time, by title only.

(9-186)MOVED PADULA-FIALLA to accept the first reading of Ordinance #997.

(9-187)MOVED PADULA-COSTA to read Ordinance #997 for the second time by title only and to accept the second reading of Ordinance #997.

(9-188)MOVED COSTA-SZOKO to adopt Ordinance #997.

Motions 9-185 through 9-188 were adopted by unanimous roll call vote.

(9-189)MOVED FIALLA-SZOKO to authorize the Manager to correspond with Ridgewood Manor Association and advise that at this time, the Board of Commissioners is rejecting their offer to donate five acres of land located behind Ridgewood and Gilcrest Drives to be used for recreational purposes. The motion was adopted by unanimous roll call vote.

(9-190)MOVED FIALLA-PADULA to ratify the action of the Manager appointing Hilarie Alberico of 109 Hawthorne Drive to the position of Linhart Park monitor for the summer lunch program at an hourly rate of $8.00. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 9-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING AND CONSOLIDATING RESOLUTION NUMBER 11-2006, AS AMENDED BY RESOLUTION NUMBERS 01-2007, 09-2007, 12-2008 AND 03-2009 TO INCLUDE FEE SCHEDULES FOR VARIOUS PERMITS AND SERVICES PROVIDED BY THE TOWNSHIP OF ADDING FEES FOR THIRD PARTY ELECTRICAL INSPECTIONS.

(9-191)MOVED PADULA-COSTA to read Resolution #9-2009 by title only. The motion was adopted by unanimous roll call vote..

(9-192)MOVED COSTA-PADULA to adopt Resolution #9-2009. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-193)MOVED COSTA-PADULA to authorize the donation of $200.00 to the Sheriff's Auxiliary for the details provided for the Summer Festival. The motion was adopted by unanimous roll call vote.

(9-194) MOVED PADULA-FIALLA to authorize a settlement with Procare Pharmacy Direct, Inc., as a result of Procare's petition for refund of mercantile and business privilege taxes for the years 2002, 2003, 2004, 2005, 2006, 2007 and 2008 as well as business privilege tax, mercantile tax, OPT/EMST/LST for the years 2000-2008 in the sum of $1,533,373. (payable to the Township by Procare) subject to the execution of a settlement agreement by the parties. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 10-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

(9-195) MOVED PADULA-COSTA to read Resolution #10-2009 by title only.
(9-196)MOVED PADULA-COSTA to adopt Resolution #10-2009.
Motions 9-195 & 9-196 were adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that he had an opportunity to speak with Louie Calabria of Kratsa Properties, who now have the controlling interest in the former Showcase Cinemas property, and Mr. Calabiria stated that they are almost ready to begin development with a projected completion date of September, 2010; also, stated that he believes that the flood creates a crisis situation and that the Board needs to act with urgency to avoid a mass exodus of businesses and residents and made the following motion:

(9-197)MOVED SZOKO-FIALLA to authorize the transfer of $200,000. from the Emergency Contingency Fund, $250,000. from the Procare Escrow Fund and $50,000. in accumulated interest from the Procare Escrow Fund to be set aside in a Flood Control Fund for use for flood issues, contingent upon the receipt of a settlement agreement and payment from Procare. The motion was denied by a 3 to 2 vote with Messrs. Costa, Padula and Wilson voting "NO".

Commissioner Padula thanked everyone involved in the flood relief effort, including Woodland Hills Emergency Services, the Wilkins Township Volunteer Fire Departments, Public Works and Police Department; stated that he disagrees with Mr. Harrison's comments that this Board has not taken any action to mitigate flood damage; asked that residents do not hold him personally responsible because the Township received four inches of rain in an hour, which is why the Township flooded; commented that without recreational activities for the residents, the residents would move out – recreation is one of a number of important services that the Township provides for its' residents; commented that there are 7,000 people in Wilkins Township and of that number, approximately 129 residents were affected by the flood; thanked Rebecca Bradley for her efforts in negotiating a settlement agreement with Procare in the Township's best interest; thanked Paul Vargo for his quick thinking in using the Township's dump trucks, loaded with reclaimed asphalt for weight, to rescue residents during the flood and for clearing the streets of silt and mud following the flood; thanked Chief Krancic and his officers for all that they did during the flood; congratulated Chief Krancic on his promotion to Chief; thanked the Recreation Advisory Board and all the volunteers who contributed to this year's Summer Festival for all of their effort and hard work, despite the weather and stated that he has no problem putting aside funds for flood initiatives, but believes that the funds must be received first and the budget studied to determine the appropriate amount to set aside without affecting other core services in the municipality.

Commissioner Fialla stated that she would ask that everyone please patronize the following businesses who made donations to flood victims: Home Depot, Sears, Shop-n-Save, Kuhn's Market, Sam's Club and Wilkinsburg Penn Joint Water Authority; stated that after watching the way that the residents of the community came together to help each other over the last several weeks, she is proud to represent the people of Wilkins; thanked the Volunteer Fire Companies, Woodland Hills Emergency Services, Wilkins Township Police Department and Public Works employees, management and Mr. Hill for all of their hard work during and following the flood; thanked Mr. Fichera and the USACE for their efforts and for coming to the meeting this evening to speak with the residents; and stated that this is a shared problem which requires everyone to come together to resolve it.

Commissioner Costa congratulated Chief Krancic on his promotion; thanked Mr. Fichera for attending the meeting this evening; thanked Rebecca Bradley for negotiating the Procare settlement; thank the Public Works Department and the Volunteer Fire Companies for their efforts during the flood; and stated that he also is not against setting aside funding to provide for flood projects, but believes that prior to doing so, the Township needs to have a plan. DEP permits needs to be in place as well as releases from property owners and cost estimates from the engineer; also clarified that the work done on the Commuinity Center was not funded by the taxpayers, but through grants

applied for and received by the Township and commented that the Summer Festival is one of few ways that the Township's nonprofits have an opportunity to fundraise each year; and thanked everyone for staying through the entire meeting this evening.

Commissioner Wilson stated that there are a lot of people to thank – Cheryl Stanton for her efforts in aiding displaced victims the night of the flood, Ron Bair and Len Hill for their work with the Pennsylvania Emergency Management Agency and the County of Allegheny; stated that he admits that the Township has neglected the creeks, but from now on, we will not take no for an answer again; stated that as everyone knows, he will not tell you what you want to hear just because you want to hear it, he'll tell you what we are going to do and what we can do and we are going to do something to stop this flooding.

(9-198)MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 10:55 pm. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, AUGUST 10, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Public Hearing of Monday, July 13, 2009
Regular Meeting of Monday, July 13, 2009

COMMUNICATIONS: Brian Church, ADA Compliance Office Intern, Pittsburgh City Planning
Pamela Beattie-Shore and Daniel Shore, 110 Ivy Street
Mr. Gerry Meyer, Chairman, Civil Service Board

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$205,681.37
Police Pension Fund	$ 1,365.40
Combined Sewer Fund	$295,228.41
TOTAL:	**$502,275.18**

OLD BUSINESS:

1. Ordinance #998 - Amend Police Pension Plan - Military Buyback.

2. Ordinance #999 - Height of Weeds or plant growth.

NEW BUSINESS:

1. Letter of Intent requesting that the US Army Corps of Engineers undertake a flood reduction investigation along Chalfant and Saw Mill Runs in accordance with Section 205 of the Flood Control Act of 1948, as amended.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, AUGUST 10, 2009

2. Request from Woodland Hills Emergency Medical Services to release 2009 funding ($6,977).

3. Request from C.C. Mellor Memorial Library for release of 2009 funding ($2,100).

4. Request from N. Leonard Hill to attend a one-half day seminar on August 26, 2009, at the Holiday Inn Pittsburgh Airport from 1:00 PM until 4:30 PM being sponsored by the Pennsylvania Construction Code Academy regarding the International Fire Code at a cost of $65.00.

5. Memorandum of Understanding - Wilkins Township and the Center for Environmental Research and Education at Duquesne University of the Holy Spirit (CERE).

6. Resolution #11-2009, authorizing the Township to join ICLEI - Local Governments for Sustainability as required by the Greenhouse Gas Emissions grant agreement between the Township and DEP at an annual cost of $600.00. MOTION 9-2-11

7. Appointment of an Elected Official Liaison, Staff Liaison and Media Liaison to be the primary points of contact with ICLEI.

8. Recommendation from Planning Commission - Lions Park Master Site Plan consultant.

9. Memorandum of Understanding - Wilkins Township and John Regrut.

10. Request from Chief Krancic to attend the Allegheny County Police Training Academy6 Police Supervisory In-Service Training (POSIT) Program being held from November 9, 2009 through November 13, 2009 at a cost of $585.00.

11. Allegheny County & Western Pennsylvania Association of Township Commissioners 37th Annual Joint Fall Conference - Seven Springs from October 1st-4th.

12. Resolution #12-2009 approving a Temporary Right-Of-Entry and Release Agreement with the County of Allegheny for repairs to the Turtle Creek Local Flood Protection Project on Thompson Run (specifically Railroad Street) contingent upon the review and approval of the Solicitor.

13. Resolution #13-2009 approving a Right of Entry Agreement with the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Abandoned Mine Reclamation for a subsurface drilling investigation on Moritmer and Highland Avenues, contingent upon the review and approval of the Solicitor.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, AUGUST 10, 2009

14. Motion accepting the recommendation of the Engineer authorizing payment in the amount of $147,803.69 to Morgan Excavating, L.P., representing contract award of $141,961, plus change order #1 ($22,265.32), less 10% retainage ($16,422.63) for the 2009 Road Paving Project (Kingston and Stevendale).

15. Motion accepting the recommendation of the Engineer authorizing final payment to in the amount of $14,885.08 to Investment & Enterprise, Inc., for critical sewer repairs.

16. Request from Mr. Vargo to rent equipment necessary to complete sedimentation removal in Chalfant and Saw Mill Run under an expected Emergency Permit issued by DEP in the event that County and/or Commonwealth resources are unavailable.

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, AUGUST 10, 2009

The Regular Meeting of Monday, August 10, 2009 was brought to order at 7:00 PM, by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-199) MOVED PADULA-FIALLA to approve the minutes of the Public Hearing of July 13, 2009. The motion was adopted by unanimous roll call vote.

(9-200) MOVED PADULA-FIALLA to approve the minutes of the Regular Meeting of July 13, 2009. The motion was adopted by unanimous roll call vote.

Communications:

Brian Church, an intern with the Pittsburgh Department of City Planning submitted information regarding the Allegheny County Visitability Tax Credit. The County will provide a tax credit up to $2,500. for individuals who renovate their homes to provide handicapped accessible features. This information will be posted on the Township's website and will be printed in the Township's next newsletter.

Pamela J. Beattie-Shore and Daniel Shore submitted correspondence thanking the Board of Commissioners and Mr. Vargo for all of their help during and after the flood of June 17th.

Gerry Meyer, Chairman of the Wilkins Township Civil Service Commission submitted correspondence advising the Board of Commissioners that 19 applications were filed for the position of police officer. Of those 19, 16 took the written test which was administered on Saturday, August 1 2009. Ten of the sixteen who tested passed with a score of 80% or better. Nine of these applicants passed the physical agility test which was administered on Thursday, August 6, 2009. These applicants will attend oral interviews with Chief Al Parks and Chief Dale Kraeer on Tuesday, August 18th. It is the intent of the Commission to forward the top four scores to Chief Krancic for background checks. Following background checks, the Commission will provide a certified list to the Board of Commissioners for consideration.

Mr. Neal Harrison of EH Schwab, Lower Rodi Road submitted an email thanking the Township for their efforts to date removing fallen trees and debris from the stream and provided photographs of the work performed by Penn Hills upstream.

Citizens' Comments:

Ms. Kathy Strait of 460 Wilbur Avenue requested information regarding the recent meeting between Township officials and representatives of the Federal Emergency Management Agency; stated that she is not opposed to selling her house to the Township if the roadway is not repaired and noted that the guiderail attached to the retaining wall may cause a telephone pole to collapse if the guiderail is not removed and the wall moves further.

Ms. Thelma Landay of 1444 Laurel Drive requested that the Township repair or cause the responsible party to repair the damage to Hawthorne Drive caused when a waterline was installed to serve the new home on Cosenza Court.

Ms. Rebecca Hudak of 433 Wilbur Avenue stated that the trash on Wilbur Avenue was not picked up today; advised the Board that she is concerned about the impact on gas, sewer and water lines if the road and retaining wall on Wilbur continue to shift and thanked the Township for their responsiveness during and after the flood.

Mr. Nick DiDiano of 333 Cline Street requested help from the Board in cutting the grass at the property across the street from him, which was abandoned three years ago when the owner died.

Reports:

Police Report for July 2009:

	2008	2009
Total Police calls logged	311	299
Total Criminal Offenses Reported	21	44
Criminal Arrests/Persons Charged	16	14
Criminal Offenses Cleared	13	14
Traffic Citations Issued	88	18
Parking Tags Issued	2	8
Parking Citations Issued	0	7
Monies received during July	$5,494.29	$4,269.61

(9-201 MOVED FIALLA-PADULA to approve the request of Chief Krancic to attend the Allegheny County Police Training Academy Police Supervisory In-Service Training (POSIT) Program being held from November 9, 2009 through November 13, 2009 at a cost of $585.00. The motion was adopted by unanimous roll call vote.

Public Works Superintendent Paul Vargos' Report for July 2009 has been filed in the Manager's Office.

WTVFD #3 has reported the following: Ten (10) Fires with 19.16 man-hours and Four (4) non-incident activities with 43.82 hours. Total man-hours for July 62.98

WTVFD #4 has reported the following: Ten (10) Fires with 39.25 man-hours, Two (2) Fire Schools with 17 man-hours, Three (3) Drills with 48.75 man-hours, Three (3) Work Details with 15.75 man-hours, and Two (2) Meetings with 44.25 man-hours. Total man-hours for July 165.

The WHEMS Report for July is on file with the above Fire Departments Reports.

July Building Permits Issued – Two (2) Pools and One (1) Pool and Deck. Total cost $1,600.00.

The Township received $3,289.47 in real estate transfer taxes during the month of July representing deed transfers which were recorded by the County in June. Total Real Estate Transfer Tax collections to date are: $64,857.75 or 129.72% of budget.

Tax Collector's Report for July:	
Balance Collectable	$134,152.57
Less Face Collections	- 6,210.79
Balance Collectable – end of month	127,941.78
Face amount of Collections	6,210.79
Plus: Penalties	621.11
Total Cash Collected	$6,831.90

PA Municipal Services – Act 511 Tax Report – July 2009

Earned Income Taxes:				
Current Month	$40,292.26	Previous Year	$35,016.43	Difference
Current YTD	423,513.02	Previous YTD	372,177.68	$51,335.34

Local Service Tax:

Current Month	20,235.52	Previous Year	2,543.72	Difference
Current YTD	92,153.94	Previous YTD	81,337.11	$10,816.83

Business Tax (Mercantile & Business Privilege)

Current Month	34,401.52	Previous Year	24,362.22	Difference
Current YTD	419,922.73	Previous YTD	527,476.25	($107,553.52)

Dodaro, Matta & Cambest Report for July is on file in the Manager's Office.

Senate Engineers' Report for July is on file in the Manager's Office.

(9-202) MOVED SZOKO-FIALLA to approve the schedule of bills as presented, with the exception of the Solicitor's invoice, specifically the DeMarco Appeal, which totals $3,060. The motion failed with Messrs. Costa, Padula and Wilson voting "NO".

(9-203)) MOVED SZOKO-COSTA to approve the schedule of bills as presented, with the possibility of a refund, if warranted, contingent upon clarification from the Solicitor on the DeMarco Appeal. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 998

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES PENSION, ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP.

(9-204) MOVED PADULA-COSTA to read Ordinance #998 for the first time by title only.

(9-205) MOVED PADULA-FIALLA to accept the first reading of Ordinance #998.

(9-206) MOVED PADULA-COSTA to read Ordinance #998 for the second time by title only and to accept the second reading of Ordinance #998.

(9-207) MOVED PADULA-FIALLA to adopt Ordinance #998.

Motions 9-204 through 9-207 were adopted by unanimous roll call vote.

ORDINANCE NO. 999

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 124, PROPERTY MAINTENANCE, TO PROVIDE A HEIGHT LIMITATION FOR WEEDS OR PLANT GROWTH.

(9-208)MOVED FIALLA-SZOKO to read Ordinance #999 for the first time by title only.

(9-209)MOVED PADULA-COSTA TO ACCEPT THE FIRST READING OF #999.

(9-210) MOVED COSTA-SZOKO to read Ordinance #999 for the second time by title only and to accept the second reading of Ordinance #999.

(9-211)MOVED PADULA-FIALLA to adopt Ordinance #999.

Motions 9-208 through 9-211 were adopted by unanimous roll call vote.

(9-212) MOVED FIALLA-PADULA to authorize the Manager to submit a Letter of Intent to the U.S. Army Corps of Engineers requesting that they undertake a flood reduction investigation along Chalfant and Saw Mill Runs in accordance with Section 205 of the Flood Control Act of 1948, as amended. The motion was adopted by unanimous roll call vote.

(9-213) MOVED PADULA-FIALLA to authorize the release of $6,917. in funding to Woodland Hills Emergency Medical Services representing the Township's 2009 donation. The motion was adopted by unanimous roll call vote.

(9-214) MOVED COSTA-PADULA to authorize the release of $2,100. in funding to C.C. Mellor Memorial Library representing the Township's 2009 donation. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-215) MOVED PADULA-COSTA to approve the request of Mr. N. Leonard Hill to attend a one-half day seminar on August 26, 2009 at the Holiday Inn Pittsburgh Airport from 1:00 PM until 4:30 PM being sponsored by the PA Construction Code Academy regarding the International Fire Code at a cost of $65.00. The motion was adopted by unanimous roll call vote.

(9-216) MOVED PADULA-COSTA to approve a Memorandum of Understanding between the Township of Wilkins and the Center for Environmental Research and Education at Duquesne University of the Holy Spirit (CERE), engaging CERE to provide technical services to carry out the greenhouse gas emissions inventories for Penn Hills, Wilkins and Forest Hills in conjunction with the DEP Greenhouse Gas Pilot Program Grant. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-217) MOVED COSTA-PADULA to adopt Resolution #11-2009, authorizing the Township to join ICLEI – Local Governments for Sustainability. The motion was adopted by unanimous roll call vote.

Appointment of Elected Official Liaison, Staff Liaison and Media Liaison – Mrs. Bradley explained that ICLEI requires the Township to appoint an elected official, staff and media liaison to be the primary points of contact for the Township. Chairman Wilson appointed Commissioner Fialla as the Elected Official Liaison and Mrs. Bradley as the Staff and Media Liaison.

(9-218) MOVED COSTA-PADULA to accept the recommendation of the Planning Commission, appointing the firm of Herbert, Rowland and Grubic, Inc. (HRG) as project manager for the Lions Park Master Site Plan at a cost of $24,450. to be funded through a CDBG Year 35 grant and administered by the Turtle Creek Council of Governments. The motion was adopted by unanimous roll call vote.

(9-219) MOVED PADULA-FIALLA to approve a Memorandum of Understanding between the Township of Wilkins, the Wilkins Township Maintenance Employees Association and Mr. John Regrut, permitting Mr. Regrut to live outside of Wilkins Township due to the destruction of his residence on Larimer Avenue during the flood of June 17, 2009. The motion was adopted by unanimous roll call vote.

(9-220) MOVED PADULA-COSTA to authorize any elected official to attend the Allegheny County & Western Pennsylvania Association of Township Commissioners 37th Annual Joint Fall Conference from October 1st – 4th. The motion was adopted by unanimous roll call vote.

RESOLUTION NO 12-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A RIGHT-OF-ENTRY AND RELEASE AGREEMENT BETWEEN THE COUNTY OF ALLEGHENY AND THE TOWNSHIP OF WILKINS FOR THE PURPOSE OF RESTORING THOMPSON RUN TO THE CONDITIONS SPECIFIED UNDER THE U.S. ARMY CORPS OF ENGINEERS TURTLE CREEK FLOOD PROTECTION PROJECT.

(9-221) MOVED FIALLA-SZOKO to read Resolution No. 12-09 by title only. The motion was adopted by unanimous roll call vote.

(9-222) MOVED FIALLA-COSTA to adopt Resolution No. 12-09. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 13-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY OUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A RIGHT OF ENTRY AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION, BUREAU OF ABANDONED MINE RECLAMATION AND THE TOWNSHIP OF WILKINS FOR THE PURPOSE OF A SUBSURFACE DRILLING INVESTIGATION.

(9-223) MOVED FIALLA-SZOKO to read Resolution #13-2009 by title only. The motion was adopted by unanimous roll call vote.

(9-224) MOVED COSTA-FIALLA to adopt Resolution #13-2009. The motion was adopted by unanimous roll call vote.

(9-225) MOVED FIALLA-COSTA to accept the recommendation of the Engineer, authorizing payment in the amount of $147,803.69 to Morgan Excavating, L.P.,representing contract award of $141,961 plus change order #1 ($22,265.32) less 10% retainage ($16,422.63) for the 2009 Road Paving Project (Kingston and Stevendale) The motion was adopted by unanimous roll call vote.

(9-226) MOVED COSTA-FIALLA to accept the recommendation of the Engineer authorizing final payment in the amount of $14,885.08 to Investment & Enterprise, Inc., for phase one of the critical sewer repair project. The motion was adopted by unanimous roll call vote.

(9-227) MOVED PADULA-COSTA to approve the request of Mr. Vargo to rent equipment necessary to complete sedimentation removal in Chalfant and Saw Mill Run under an expected Emergency Permit issued by DEP in the event that County and/or Commonwealth resources are unavailable. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko thanked Commissioner Fialla for her efforts in providing aid to residents who were affected by the flood, including Mr. Regrut; stated that he reviewed the damages to Wilbur Avenue the day following the collapse; and read a memorandum that he prepared entitled "Financial Belt Tightening."

Commissioner Padula provided information regarding the Woodland Hills Foundation and their current need for additional space to accept donations from Home Depot to aid residents affected by the flood; thanked Pastor Linda Theophilus for all of her help with the flood victims; stated that he believes that we have a good chance at receiving FEMA

funding; thanked the Public Works Department for all of the work that they have done removing trees and debris from the streams; and commented that neither Commissioner Szoko nor Commissioner Fialla have attended the meetings held by Three Rivers Wet Weather.

Commissioner Fialla thanked Mrs. Franc for her excellent transcription of the minutes from the last meeting; stated that she spoke with John Schombert from Three Rivers Wet Weather and she would like to put on a program for the residents to educate them about what causes flooding and what different agencies are responsible for; commented upon the program in Turtle Creek sponsored by Allegheny Health and Human Services last week to provide flood victims with information relative to IRS filings of uninsured losses and stated that she has kits for those individuals who were unable to attend; commented that she believes the Township is making progress by working with the Army Corps of Engineers on a feasibility study; asked residents who have not yet submitted a report of financial losses from the flood to please do so and commented upon an article in the Pittsburgh Tribune Review regarding a mudslide control project in Millvale.

Commissioner Costa thanked Mr. Quade of Senate Engineering for the excellent job he did representing the Township with FEMA representatives last week; commented that the interceptor project that Wilkins and Penn Hills are working on is completely separate from the complaints that Mr. Durr has filed regarding raw sewage; stated that he does not agree with Commissioner Szoko that the Summer Festival should be reduced from five days to one day because the festival benefits the Township's non profits and has been close to self-sufficient for several years; stated that he believes the cessation of frivolous lawsuits will go a long way to curb unnecessary spending; and commented that he was disappointed that Mr. DiDiano did not take him up on his offer to meet with him on Cline Street to review the situation with Mr. Slat's house.

Commissioner Wilson thanked Mrs. Luffe for all of her help last week when representatives of FEMA were here; read a memorandum from October of 2008 regarding his perception that Commissioner Szoko is continuing his campaign of harassment and the creation of a hostile work environment against the manager as is apparent again in his newest memorandum and thanked everyone for their attendance at the meeting.

(9-228) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 9:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, SEPTEMBER 14, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Regular Meeting of Monday, August 10, 2009

PRESENTATION BY DR. CALINGER & DR. WALLACE: Woodland Hills School District

PRESENTATION OF PROCLAMATIONS: Ms. Cheryl Akers-Stanton, Officer Jon Sherman, Firefighters Bill Ramsey, Gerry Meyer, Jessica Kucic, Darren Hill, Bryan King and Dan Romanelli and Public Works employees Ed Bruener, David Geric, Scott Matthews, Tim Saunders and James DiLorenzo.

COMMUNICATIONS:
Patrick J. Doyle, Ph.D., Presdient, Board of Trustees, C.C. Mellor Memorial Library
Anthony A. Russo, Jr., Executive Director, Wilkinsburg Penn Joint Water Authority (2)
Leslie White, Coordinator, The Early Learning Institute
David Kemp, Secretary/Treasurer, Wilkins Wage Policy Committee
Press Release – Governor Rendell

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$ 314,806.92
General Fund Addendum	$ 797.21
Community Facilities Fund	$ 8,423.77
Capital Reserve Fund	$ 119.05
Combined Sewer Fund	$ 31,189.27
Combined Sewer Fund Addendum	$ 450.00
TOTAL:	$355,786.22

OLD BUSINESS:

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, SEPTEMBER 14, 2009

NEW BUSINESS:

1. Motion to appoint _____ to the position of probationary police officer, contingent upon his successful completion of the required psychological and physical testing.

2. 2010 Minimum Municipal Obligation
   a. Police $219,909
   b. Non-Uniform $ 59,503

3. Proposed Mutual Aid Agreement between Wilkins Township, the Borough of Forest Hills and abutting municipalities for the provision of police services.

4. Resolution #14-2009 - Municipal Record Retention/Disposition, as approved by the Local Government Records Committee on December 16, 2008.

5. Resolution #15-2009 - Appointing a delegate and an alternate to serve on the Tax Collection Committee for Act 32 (EIT Collector Consolidation).

6. Resolution #16-2009 - Memorandum of Understanding - Maple Lane Traffic Signal Maintenance.

7. Resolution #17-2009 - Articles of Agreement - Cargill Inc., for the provision of rock salt at a 2010 rate of $52.75 per ton (delivered), with annual increases based upon the CPI, monthly increases based upon the fuel index and covering the years 2010-2013.

8. Request to retain Shane McClelland as a part time employee for the Department of Public Works, due to a vacancy caused by the sick leave of a fulltime employee. Mr. McClelland's hourly rate, per contract, would be $11.26 and he would work 32 hours per week.

9. Flood damage -Update and discussion of next steps (Wilbur Street, Balint Lane Bridge, continued stream bank remediation).

10. Authorize assignment from PFM Asset Management LLC to another party only upon written consent of the other party.

11. Recommendation from the Recreation Advisory Board to appoint Alysha M. Yount of 217 Churchill Road to the Recreation Advisory Board.

12. 2009 Pumpkin Patch Party Budget

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, SEPTEMBER 14, 2009

13. Schedule of 2010 Budget Meetings / Authorization to advertise
    (a) Monday, October 12, 2009: 6:00 PM (Present first draft)
    (b) Monday, October 26, 2009: 6:00 PM (Present changes)
    (c) Monday, November 9, 2009: 6:00 PM (First Reading of Budget Ordinance at regular meeting)
    (d) Monday, December 14, 2009: 6:00 PM (Adoption of Budget Ordinance at regular meeting)

14. Request to attend the 2009 Association for Pennsylvania Municipal Management (APMM) and Public Employer Labor Relations Advisory Service (PELRAS) training on Friday, October 23, 2009 from 8:30 a.m. until 4:00 p.m., at the Greensburg Garden and Civic Center at a cost of $100.00.

15. Request to attend the 11th Annual 3 Rivers Wet Weather Sewer Conference being held from on September 29th & 30th at the Westin Convention Center at a cost of $65.

16. Request from Mr. Hill to attend the Pennsylvania Building Code Officials 35th Annual Conference being held in Harrisburg October 7th-9th at a cost (including hotel accommodations) of $547.00 with funds to be drawn from Code Enforcement Training ($136.75) and Fire Prevention ($410.25).

17. Ratify the setting of a date for Trick-or-Treat: Saturday, October 31, 2009 from 6:00 pm until 8:00 pm.

18. Request from Lori Dague to use the Community Center to hold Girl Scout meetings, beginning Tuesday, September 29, 2009 at 6:30 PM.

19. Request from Pastor Linda Theophilus to use the Community Center on October 2, 2009 at 7:30 PM to hold a meeting with flood victims and Allegheny County representatives.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ALCOSAN HAS SCHEDULED AN OPEN HOUSE ON SATURDAY, SEPTEMBER 19, 2009 FROM 9:00 A.M. UNTIL 4:00 P.M. THE EVENT IS FREE AND OPEN TO THE PUBLIC

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, SEPTEMBER 14, 2009

The Regular Meeting of Monday, September 14, 2009 was brought to order at 7:00 PM, by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-229) MOVED PADULA-COSTA to approve the minutes of the Regular Meeting of August 10, 2009. The motion was adopted by a 3 to 2 vote with Ms. Fialla and and Mr. Szoko "NO".

Presentation by Woodland Hills School District Superintendent Dr. Calinger.

Dr. Calenger commented upon the turnaround in PSSA results for the Woodland Hills School District; the new academy which opened on August 3rd; the new dress code and its purpose to aid in security of all students; the College Now Program; the Wolverine Promise Program and the variety of sports programs offered. Dr. Calinger thanked the Township Board for working with the School District and commented that we need to continue to work as a team for the successfulness of our schools.

Presentation of Proclamations:

Chairman Wilson presented proclamations to the following individuals: Ms. Cheryl Akers-Stanton, Officer Jon Sherman, Firefighters Bill Ramsey, Gerry Meyer, Jessica Kucic, Darren Hill, Bryan King and Dan Romanelli and Public Works employees Ed Bruener, David Geric, Scott Matthews, Tim Saunders and James DiLorenzo in recognition of their service the night of the flood, June 17, 2009.

Following the presentation, Mr. Gerry Meyer, 103 Linhart Street, advised the Board that two additional individuals deserved recognition: Mr. Mike King and Mr. Ryan Flaherty of VFC #1 for rescuing a woman trapped in her vehicle by the BP Station on Brown Avenue.

(9-230) MOVED FIALLA-SZOKO to authorize the Manager to prepare proclamations recognizing the service of Mr. Flaherty and Mr. King to be presented at the next meeting. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Patrick J. Doyle, PhD., President, Board of Trustees for C.C. Mellor Memorial Library submitted correspondence thanking the Board for their $2,000.00 contribution in 2009 and requesting a $1 per capita ($6,917.) contribution for 2010.

Mr. Anthony A. Russo, Jr., Executive Director of the Wilkinsburg Penn Joint Water Authority submitted two items of correspondence. The first letter advised the Board that annual fire hydrant fees would be increased from $75.00 per hydrant to $100.00 per hydrant, effective January 1,2010. The second item of correspondence suggested that the Township's Fire Chiefs review the list of hydrants in the Township to determine their usefulness and also advised that Storz Fittings will be bid out in January 2010 but the WPJWA will not be able to replace all hydrants with these types of fitting and recommended that the fire departments advise the WPJWA which hydrants they believe are a priority for these fittings.

Ms. Leslie White, Center Coordinator for the Early Learning Institute submitted correspondence requesting that the Board of Commissioners permit the Early Learning Center to designate the Wilkins Township Municipal Building as their emergency relocation/evacuation center.

Officer David Kemp, Secretary/Treasurer of the Wilkins Township Wage Policy Committee submitted a request for reimbursement for officers' equipment which was damaged during the June 17, 2009 flood.

(9-231) MOVED PADULA-COSTA to authorize the reimbursement of officers for equipment damaged during the flood as outlined in correspondence from Officer Kemp dated June 25, 2009. The motion was adopted by unanimous roll call vote.

Communications:

Mrs. Bradley read a press release issued by Governor Edward G. Rendell on September 10, 2009 advising residents and businesses affected by flooding from the June 16-30 floods that they now have access to low-interest, long-term loans through the United States Small Business Administration. A disaster center will be set up at the Turtle Creek Municipal Building, 125 Monroeville Avenue, Turtle Creek. The center will be open on weekdays, Tuesday, September 15th through Tuesday, September 22nd from 8:30 AM until 4:30 PM, Saturday, September 19th from 9:00 AM until 3:00 PM, and closed on Sunday, September 20th.

Citizens' Comments:

Ms. Thelma Landay of 1444 Laurel Drive thanked the Board for addressing complaints that she filed at the last meeting regarding Hawthorne Drive.

Mr. James Dick of 815 Elizabeth Street questioned when the Township would repaint the sidewalk lines on Stevendale and whether or not the Board was going to take any action on the manager's contract before the October 1st deadline.

(9-232) MOVED FIALLA-SZOKO to not allow the manager's contract to automatically rollover. The motion failed with Messrs. Costa, Padula and Wilson voting "NO".

Citizens' Comments:

Ms. Deborah Friedman of 1481 Laurel Drive presented correspondence to the Board requesting that the Board continue to support the library and thanked the Board for addressing Hawthorne Drive.

Mr. Daniel Waszkiewicz of 1308 Jefferson Heights Road, Penn Hills, asked the Board what is happening to the land where the former Eastmont School was located.

Ms. Rhonda Lazarus of 221 Farnsworth Drive asked Commissioner Szoko how much money was spent on the Township's Summer Festival in 2009 and stated that she believes that the Board should decrease the cost of entertainment and increase the donation to the library.

Ms. Kathy Strait of 460 Wilbur Avenue thanked Home Depot for donating supplies to flood victims; thanked the Township for letting the residents know about the donations; stated that she served two years on the Recreation Board and that entertainment funds are needed to draw a larger crowd, which is important to those nonprofits who are fundraising at the event; encouraged the Board to continue to support the library; stated that she resents Commissioner Szoko's comments regarding the Century Club and that she is tired of watching Commissioner Szoko rock on his chair.

(9-233) MOVED SZOKO-COSTA to waive the reading of reports. The motion was adopted by a 3 to 2 vote with Mr. Padula and Ms. Fialla voting "NO".

Commissioner Costa congratulated and thanked the individuals who received proclamations; stated that stream maintenance does not prevent the damage from the type of rain event that Wilkins Township experienced on June 17th, and reminded flood victims that there would be another distribution of supplies donated by Home Depot on Saturday, September 26th from 9:00 AM until 11:00 AM at the Rankin Intermediary School.

Commissioner Wilson stated that he cannot believe that with the G-20 Summit coming to Pittsburgh, FEMA denied this area flood relief funding; thanked everyone for staying through the meeting; apologized for his impatience with some individuals and stated that we should let the manager manage and we should lead.

(9-257) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 9:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
September 28, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Presentation of Proclamations: Mr. Ryan Flaherty and Mr. Mike King

4. Approval of Minutes: Regular Meeting of Monday, September 14, 2009

5. Communications:
   a GFWC Century Club of Wilkins Township
   b Robert Ferguson, 1011 Gilchrest Drive
   c Warren Marvin, 3513 Ridgewood Drive

6. Citizens' Comments

7. Review of options for Balint Lane Bridge and Wilbur Avenue

8. Discussion of CITF Grant funding - deadline October 1, 2009

9. 2010 Industrial Development Authority Allocation

10. Use of Community Center by Steve Schwarzwaelder for a Bridge Club every Friday

11. Polling Place - November 2009 General Election.

12. Authorization to release retainage to Morgan Excavating, L.P., in the amount of $16,422.63 for the completion of the 2009 Road Paving Project, as recommended by Senate Engineering.

13. Authorization to release payment in the amount of $_____ to Soli Construction, Incorporated for the completion of the Sanitary Sewer Repair Project - 2009, Contract 1, as recommended by Senate Engineering.

14. Commissioners' Comments

15. Adjournment

AGENDA

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING
September 28, 2009

1. Call to Order / Roll Call

2. Pledge of Allegiance

3. Presentation of Proclamations: Mr. Ryan Flaherty and Mr. Mr. King

4. Approval of Minutes: Regular Meeting of Monday, September , 2009

5. Communications:
   a. GPWC Center - Club of Wilkins Township
   b. Robert Fergus - 1011 Gilchrest Drive
   c. Warren Marvin - 1511 Ridgewood Drive

6. Citizens' Comments

7. Review of options for Delmar Lane Bridge and Wilbur Avenue

8. Discussion of CITP Grant Funding – deadline October 1, 2009

9. 2010 Industrial Development Authority Allocation

10. Use of Community Center - Steve Schwarzwaelder for a Brid Club every Friday

11. Polling Place - November 2009 General Election.

12. Authorization to receive drainage to Morgan Excavating L.P., in the amount of $164,723.63 for the completion of the 2009 Road Paving Sect, as recommended by Senate Engineering.

13. Authorization to release payment in the amount of $_____ to Soil Construction, Incorporated for the completion of the Sanitary Sewer Repair Project - 2009, Contract I as recommended by Senate Engineering.

14. Commissioners' Comments

15. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND STATED MEETING, MONDAY, SEPTEMBER 28, 2009

The Second Stated Meeting of Monday, September 28, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Presentation of Proclamations:

Chairman Wilson presented proclamations to Ryan Flaherty and Mike King in recognition of their service the night of the flood, June 17, 2009.

Congressman Tim Murphy:

Congressman Murphy spoke to the Board and audience about the flood in June, his involvement in the appeals to FEMA for funding, his intent to seek an authorization for the US Army Corps of Engineers for work in Wilkins; and the availability of Small Business Loans for residents.

(9-258) MOVED PADULA-COSTA to approve the minutes of the regular meeting of September 14, 2009. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

Communications:

Ms. Cheryl Akers-Stanton, President of the GFWC Century Club of Wilkins Township submitted correspondence detailing the various activities that the women of the Century Club are involved in and expressed the Century Club's belief that Commissioner Szoko's comments at the last meeting of the Board were inappropriate and an insult to the women of the Century Club.

Mr. Robert O. Ferguson of 1011 Gilchrest Drive submitted correspondence complimenting and thanking Mr. N. Leonard Hill for his help in meeting the requirements of a compliance inspection involving the sale of his residence.

Mr. Warren Marvin, President of the Ridgewood Manor Civic Association submitted correspondence requesting permission for the Civic Association to use the Community Center for a meeting with Dale Enterprises Company on October 21, 2009 from 7:00 PM until 9:00 PM.

(9-259) MOVED PADULA-COSTA to approve the request of the Ridgewood Manor Civic Association to use the Community Center on October 21, 2009 from 7:00 PM until 9:00 PM. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Rhonda Lazarus of 221 Farnsworth Avenue commented upon a story in the newsletter relative to the cost associated with the Community Center.

Mr. Nick DiDiano of 333 Cline Street commented upon the vacant property across the street from his that now has weeds in excess of six feet in height.
Ms. Cheryl Akers-Stanton of 103 Peffer Road responded to Commissioner Szoko's recommendation that she spearhead a new campaign to secure funding for the library.

Pastor Linda Theophilius of 420 Nike Drive, Penn Hills, Pastor of Emmanuel Lutheran Church, 1229 Jefferson Heights, updated the Board on the Volunteer Organizations Assisting in Disaster (VOAD) Team which has been created in this area to address flood victim's needs; advised that a recovery meeting will be held at the Community Center on

Friday, October 2, 2009 beginning at 7:00 PM, discussed a coat collection and distribution drive and a disaster response fund drive.

Balint Lane Bridge/Wilbur Street Retaining Wall:

The Board reviewed a memorandum written by Mr. Vargo that outlined options for making repairs to Balint Bridge and Wilbur Street.

Balint Bridge:

Mr. Vargo listed four options, as follows: 1) Replace the bridge with a culvert bridge, per Senate Engineering's estimate with a cost of $100,000.-$150,000: 2) Replace the bridge with a bridge constructed of steel beams, utilizing the existing support piers, with an estimated cost of $25,000-$35,000; 3) Buyout the homes on Balint. There are four properties with an assessed value of $317,200. The first step would be an appraisal; 4) Acquire the temporary road through the Patchel property. The estimated cost to construct a roadway would be $20,000. The estimated cost to purchase/acquire the roadway is unknown. Mrs. Bradley stated that she spoke with Wayne Kucich and Joe Snyder from the Department of Environmental Resources regarding the second option. Mr. Snyder advised that the Township would need to obtain a General Permit #11 for this work. The turnaround time on the permit is approximately sixty (60) days. There are conditions which need to be met in order to obtain the permit, including a comparison of the former hydraulic capacity of the bridge structure versus the proposed hydraulic capacity.

(9-260) MOVED FIALLA-COSTA to authorize Senate Engineering to meet with DEP and prepare the GP#11 for Balint Bridge, as explained in Option #2. The motion was adopted by unanimous roll call vote.

BALINT LANE BRIDGE/WILBUR STREET RETAINING WALL

Wilbur Street Retaining Wall:

Three options were reviewed for this project, as follows: 1) Remove and replace the existing retaining wall per the engineer's estimate - $1.6 million: 2) Buyout the homes on Wilbur Avenue. These properties have a 2009 assessed value of $431,000. Mrs. Bradley has contacted one appraiser to determine what the price total appraisals would be. She will continue to explore this option; 3) Attempt repairs performed by the Public Works Department, as follows: Upper Area – this is a small area where a tie wall washed out. The footer is still in place. Public /Works can replace the tie wall with gabion baskets at an estimated cost of $2,000 - $3,000. Lower Area – it does not appear that there was ever a wall in this area, just a dirt bank, which has been washed away allowing the roadway to be undercut. Public Works can dig this area out and install gabion baskets 6-9 feet under the roadway to prevent it from washing away, with the estimated cost of repair of $5,000. Middle Area – this area is the most complicated and comes with no guarantee. The creek in the area behind the wall has a waterfall that empties into a pool that is 7 to 10 feet deep. This pool is what allowed the existing wall footer to push out. Public Works could fill this hole with 3x5 concrete blocks and then pour concrete to fill the voids. This should provide a block that will prevent the wall footer from kicking out any further. On the road side of the wall, Public Works could dig out the road where it has collapsed, fill it, as well as the voids in the wall, with concrete and then repair the road with asphalt. The wall would remain in place as is. The hope is that it would be stabilized and remain in place. The cost estimates for this are in the $10,000 to $15,000 range. Mrs. Bradley stated that Mr. Snyder's initial reaction is that the Department of Environmental Protection would not permit the Township to place anything in the channel that would restrict flow. However, they do wish to discuss the project further. Mr. Snyder has identified the permit that was granted in 1994 when the retaining wall was built. The Township may be able to amend that permit, instead of seeking a new permit.

(9-261) MOVED COSTA-PADULA to accept Mr. Vargo's and Mr. McKeever's recommendation as discussed in Option #3. The motion was adopted by unanimous roll call vote.

(9-262) MOVED COSTA-PADULA to authorize Senate Engineering to apply for CITF Grant Funding in the amount of $250,000 for Phase I of the Dowling Avenue Sanitary Sewer Project and $250,000 for remediation of the stream bank on Saw Mill Run. The motion was adopted by unanimous roll call vote.

(9-263) MOVED PADULA-SZOKO to authorize the manager to apply for 2010 Industrial Development Authority funding for Lions Park ($15,000) and stream bank remediation to Chalfant Run ($15,000) The motion was adopted by unanimous roll call vote.

(9-264) MOVED COSTA-PADULA to approve the request of Steve Schwarzwaelder to rent the Community Center every Friday night for the purpose of holding a bridge game, with the cost of rental established at $80.00 per week, for the next six months. The motion was adopted by unanimous roll call vote.

Polling Place:

Mrs. Bradley announced that she spoke with Jim Risoleo from the Allegheny County Elections Department regarding moving the polling place from the Wilkins Township Municipal Building to the Community Center. Mr. Risoleo stated that the General Election will be conducted at the Municipal Building and then he will schedule a meeting to review the Community Center and discuss the potential of utilizing it beginning with the next primary election.

(9-265) MOVED COSTA-PADULA to authorize the release of retainage to Morgan Excavating, L.P., in the amount of $16,422.63 for the completion of the 2009 Road Paving Project, as recommended by Senate Engineering. The motion was adopted by unanimous roll call vote.

Agenda Item #13 was removed from the Agenda for this evening and will be reintroduced at the meeting of October 12, 2009.

Commissioners' Comments:

Commissioner Szoko thanked Mr. Vargo, Mrs. Bradley and Chief Krancic for presenting cost saving recommendations, as he requested. He finds these suggestions to be cost efficient, bold and aggressive. As a head's up, he plans to implement, as soon as possible, the following recommendations: Mr. Vargo's memorandum – Eliminate street lights except for those located at intersections and critical areas; open up the Community Center to rentals; eliminate salting and plowing of streets between the hours of 11:00 pm and 4:00 am; put the Public Works Department on a four day, ten hour work week. Mrs. Bradley's memorandum – Eliminate paper packets and mail for Commissioners, Department Managers, Solicitor and Engineer by recycling police MDT's; increase park rental fees from $50.00 to $60.00 to cover the costs of overtime; advertise in the Valley Mirror and/or the Times Express; hire an intern to review the existing EIT list to assure that all Township streets and/or residents are included on the list. Chief Krancic's memorandum – was just received by the Board this evening. Commissioner Szoko would like to explore the Chief's suggestion that the Township establish an employee wellness program as a way to reduce overtime caused by workers compensation and sick leave. The other recommendations should be subject to a cost-benefit-analysis to determine their feasibility at a later date.

Commissioner Padula thanked Congressman Murphy for his attendance at the meeting this evening.

Commissioner Fialla thanked Congressman Murphy, Congressman Doyle, Senator Specter and Senator Casey for their help with the flooding; thanked everyone for bearing with the Board this evening; stated that the next meeting of the Board is October 12, 2009 and reminded everyone of the VOAD meeting scheduled for Friday, October 2nd at 7:00 PM at the Community Center.

Commissioner Costa stated that he is glad that we did not miss the opportunity to commend Mr. Flaherty and Mr. King for their contributions to public safety the night of the flood; reminded Mr. Didiano that if he provides the information regarding the ownership of the Slat property, he would be glad to help him out.

Commissioner Wilson thanked everyone for coming out to the meeting.

(9-266) MOVED FIALLA-PADULA to adjourn, the meeting was adjourned at 8:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Second Stated Meeting of Monday, September 28, 2009

2008 AUDIT REVIEW - Robert M. Tomasic

COMMUNICATIONS: Police Chief Norbert J. Kowalski, Pittsburgh Branch Federal Reserve Bank of Cleveland
Mr. Charles Slat, Executor, Estate of Alfred Slat, 340 Cline Street

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$229,989.45
General Fund Addendum	$ 2,992.44
Emergency Management Fund	$ 600.00
Community Facilities Fund	$ 1,934.80
Theo Evans Demolition Fund	$ 386.25
Combined Sewer Fund	$ 102,245.46
TOTAL:	$338,148.40

OLD BUSINESS:

1. Motion to accept the audit of the 2008 financial statements, prepared by Robert J. Tomasic, as presented.

2. Comcast Cable Agreement - Proposal for renewal - Cohen Law Group.

AGENDA

TOWNSHIP OF WILLINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES - Special State / Meeting of Monday, September 28, 2009

2008 AUDIT REVIEW - Robert M. Tomasic

COMMUNICATIONS: Vice Chief Norbert J. Kowalski, Fiscal Branch Federal Reserve Bank of Cleveland
Mr. Charles Slat, Executor, Estate of Abel Slat, 140 Cline Street

CITIZENS' COMMENTS:

REPORTS:

1. [illegible]
2. [illegible] Woods
3. [illegible] Companies
4. [illegible] Inspector
5. [illegible] (Deed Transfer Tax)
6. [illegible]
7. [illegible] Taxes
8. [illegible]
9. [illegible]
10. [illegible]

PAYMENT OF BILLS:

General Fund	[illegible],989.45
General Fund Addendum	[illegible],992.41
Emergency Management Fund	[illegible]00.00
Community Facilities Fund	1,954.80
Thos. Evans Demolition Fund	386.25
Combined Sewer Fund	[illegible]
TOTAL	[illegible]

OLD BUSINESS:

1. Motion to accept the audit of the 2008 financial statements, prepared by Robert J. Tomasic, is presented.

2. Comcast Cable Agreement - Proposal for renewal - Cohen Lee Group.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

3. Request for use of Community Center on Thursdays from 10:30 a.m. until 2:30 p.m. and Fridays from 10:30 a.m. until 2:30 p.m. for independent duplicate bridge games (in addition to grant of Friday nights made at last meeting).

4. Accept recommendation from Senate Engineering to pay Soli Construction $61,261.97 for the 2009 Sanitary Sewer Repair Project, withholding 2% retainage ($1,250.24), pending receipt of final documents.

5. Accept the recommendation from Senate Engineering to pay R&B Contracting & Excavation $5,850.00 for the demolition of 512 Washington Avenue, withholding 10% retainage ($650.00), pending receipt of final documents.

NEW BUSINESS:

1. Motion to accept the recommendation of the Solicitor, authorizing the appropriate officials to execute a Set Aside Agreement between Wilkins Hospitality Associates, L.P., the Township of Wilkins and First Commonwealth Bank; and a Partial Assignment and Assumption of Site Development Agreement between NAI Acquisition Group, L.P., and Wilkins Hospitality Associates, L.P.

2. Proposed Ordinance #1000 - Oil and Gas Well Drilling

3. Resolution #18-2009 - Supporting the completion of a Stormwater Management Plan.

4. Resolution #19-2009 - Certifying that the Township is willing to participate in an energy audit as a part of Allegheny County's Energy Program for Municipalities financed by a block grant through the U.S. Department of Energy.

5. Request from David B. McIntyre, Allegheny County Police Training Academy to use the Township facilities to provide for 2010 Mandatory In-Service training on the following Mondays & Tuesdays from 8:30 a.m. until 3:30 p.m.:

   January: 11th & 12th; 25th & 26th
   February: 1st & 2nd, 8th & 9th, 15th & 16th; 22nd & 23rd.
   March: 1st & 2nd, 8th & 9th, 15th & 16th, 22nd & 23rd
   April: 5th & 6th, 12th & 13th
   October: 4th & 5th

6. Recommendation to permanently close the walkway between Cline Street and Ridge Street.

AGENDA

TOWNSHIP OF WILDING
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

1. Request to use of ... Community Center on Thursdays from 10 ... Tuesday from 10:30 ... until 2:30 p.m. for Independent ... audition to grant of ... to match made at last meeting.

4. Accept reconstruction ... Town Street Engineering to pay Eck... the 2009 Sanitary S... Repair Project, withholding 2% re... amount of final invoice ...

5. Accept the returned ... from Senate Engineering in ... amount $52,850.00 ... the demolition at 312 Wadsworth ... returned ($650.00), ... receipt of final documents.

NEW BUSINESS

1. Motion to accept ... recommendation of the Solicitor, ... authority to execute a ... Township of Wilding and ... Association of Site ... Wilding Hospitality ...

2. Proposed Ordinance ... Oil and Gas Well Drilling

3. Resolution #18-2009 ... Supporting the completion of a promo...

4. Resolution #19-2009 ... Declaring that the Township is eligi... funds as a part of ... County's Energy Program for ... projects through ... Department of Energy.

5. Request from David ... Main Street, Alleglow County Police ... Township for three ... Parade for 2010 Anniversary Season ... Monday & Tuesday ... 8:30 a.m. until 3:30 p.m.

January 11th & 12th
February 1st & 2nd, 15th & 16th, 22nd & 23rd
March 1st & 2nd, 15th & 16th, 22nd & 23rd
April 5th & 6th, ... & 20th
October 4th & 5th

6. Recommendation ... ... Banks close the walkway bet... Cline Street and Ridge Street.

... Township Building Inspector ... Ekle ... Repair Project, withholding 2% re... final invoice ...

... from Senate Engineering in ... demolition at 312 Wadsworth ... receipt of final documents.

... Solicitor, ... Township of Wilding and ... Commonwealth Bonds are ... Agreement between MAA & ... Wilding Hospitality ...

... Oil and Gas Well Drilling

... completion of a promo...

... Township is eligi... Energy Program for ... Department of Energy.

... Alleglow County Police ... for 2010 Anniversary Season ... 8:30 a.m. until 3:30 p.m.

... Banks close the walkway bet... Cline Street and Ridge Street.

... Township Building Inspector ... Ekle ... Repair Project, withholding 2% re... final invoice ...

... from Senate Engineering in ... demolition at 312 Wadsworth ... receipt of final documents.

... Solicitor, ... Township of Wilding and ... Commonwealth Bonds are ... Agreement between MAA & ... Wilding Hospitality ...

... Oil and Gas Well Drilling

... completion of a promo...

... Township is eligi... Energy Program for ... Department of Energy.

... Alleglow County Police ... for 2010 Anniversary Season ... 8:30 a.m. until 3:30 p.m.

... Banks close the walkway bet... Cline Street and Ridge Street.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

7. Request from VFC #3 to borrow tables and chairs on Saturday, October 17, 2009 for their live band & dance fundraiser.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

THE REGULARLY SCHEDULED PLANNING COMMISSION MEETING OF OCTOBER 21, 2009 HAS BEEN CANCELLED. THE PLANNING COMMISSION MEMBERS PLAN TO ATTEND THE RIDGEWOOD MANOR ASSOCIATION MEETING ON THAT DATE AT THE COMMUNITY CENTER TO HEAR THE PRESENTATION BY DALE ENTERPRISES RELATIVE TO DRILLING FOR GAS AND OIL WELLS.

NOTE: TRICK-OR-TREAT HAS BEEN SCHEDULED FOR SATURDAY, OCTOBER 31, 2009 FROM 6:00 P.M. UNTIL 8:00 P.M.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2009

7. Request from VFW [illegible] show tables and chairs on Saturday, October 17, 2009 for their [illegible] band & dance [illegible]

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

THE REGULARLY SCHEDULED PLANNING COMMISSION MEETING OF OCTOBER 11, 2009 HAS BEEN CANCELLED. THE PLANNING COMMISSION MEMBERS PLAN TO ATTEND THE RIDGEWOOD MANOR ASSOCIATION MEETING ON THAT DATE AT THE COMMUNITY CENTER TO HEAR THE PRESENTATION BY DALE ENTERPRISES RELATIVE TO DRILLING FOR GAS AND OIL WELLS.

NOTE: TRICK-OR-TREAT HAS BEEN SCHEDULED FOR SATURDAY, OCTOBER 31, 2009 FROM 6:00 P.M. ON [illegible] P.M.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, OCTOBER 12, 2009

The Budget Meeting of Monday, October 12, 2009 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley presented the proposed first draft of the 2010 Budget for the following funds:

Fund	Revenues/Expenditure
General Fund	$5,657,800.
Combined Sewer	1,501,100.
Industrial Development	56,100.
Emergency Contingency	965,100.
Emergency Management	76,500.
Capital Reserve	1,433,100.
Liquid Fuels	131,400.
Police Pension	272,500.
Retired Member Death Benefit	88,050.
Disaster Relief	1,820.
DEP Greenhouse Grant	47,900.

(9-267) MOVED PADULA-FIALA to adjourn. The Budget Meeting was adjourned at 6:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING , MONDAY, OCTOBER 12, 2009

The Regular Meeting of Monday, October 12, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-268) MOVED PADULA-COSTA to approve the minutes of the second stated meeting of September 28, 2009. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Presentation of 2008 Audit:

Mr. Robert J. Tomasic, C.P.A., presented the 2008 audit to the Board of Commissioners. Mr. Tomasic stated that there were no findings and thanked the Wilkins Township staff for their professionalism and praised their abilities in providing necessary information for the audit.

(9-269) MOVED COSTA-PADULA to accept the 2008 Audit of the Financial Statements of the Township of Wilkins, as presented. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Communications:

Police Chief Norbert J. Kowalski of the Pittsburgh Branch of the Federal Reserve Bank of Cleveland submitted correspondence thanking Chief Krancic and the Wilkins Township Police Department for their assistance during the G-2- summit, when a portion of their operations were moved to Penn Center.

Mr. Charles Slat, Executor of the Estate of Alfred Slat, 340 Cline Street submitted an email to Mr. Hill stating that the property owned by his deceased uncle is in the process of being sold to a non-profit company.

Citizens' Comments:

Mr. Bill Stewart of 118 Gardenia Drive presented a letter to the Board from Patty Stewart, the President of the Recreation Advisory Committee regarding comments made by Commissioner Szoko at the August meeting of the Board.

Mr. Karl Crary of 256 Penhurst Drive questioned whether the audit report would be available on-line and questioned why the General Fund Budget includes beginning fund balance.

(9-270) MOVED SZOKO-FIALLA to waive the reading of reports. The motion was adopted by a 4 to 1 vote with Mr. Padula voting "NO".

REPORTS:

Police Report for September 2009:

	2008	2009
Total Police Calls Logged	232	243
Total Criminal Offenses Reported	34	44
Criminal Arrests/Persons Charged	27	13
Criminal Offenses Cleared	24	15
Traffic Citations Issued	20	19
Parking Tags Issued	6	5
Parking Citations Issued	4	6
Monies collected – September	$6,784.68	$2,707.72

Public Works Department Report for September 2009 from Mr. Ed Bruener is on file in the Managers' Office.

WTVFD #3 reported the following for September 2009:
12 Fires, man-hours 54.19
1 Training Session – Man-hours 16.00
15 Work Details & Fire School – man-hours 343.03
Total Man-Hours for September 413.22

WTVFD #4 reported the following for August 2009
14 Fires, man-hours 49.5
5 Fire Schools, man-hours 98.75
3 Drills, man-hours 55
7 Work Details, man-hours 60.75
1 Driver's Training, man-hours 2.5
2 Meetings, man-hours 45
Total Man-Hours for August 2009 311.5

WTVFD #4 reported the following for September 2009:
14 Fires, man-hours 94.75
7 Fire Schools, man-hours 93.25
2 Drills, man-hours 43
3 Work Details, man-hours 10
3 Meetings, man-hours 51
Total Man-Hours for September 2009: 292

WHEMS Report for September is on file in the Managers' Office with the above Fire Reports.

The following Building Permits were issued during September 2009:
BP 2612 & 2616 – Two Demolitions: 512 and 503 Washington Street
BP 2611 – 1 Porch Room Repair 4203 Grnsbg Pike – Cost $250.
BP 2614 - - Remodel Sun Room, 132 Penhurst – Cost $21,000.
BP 2619 – 1 Above Ground Pool, 128 Leneake St – Cost $2,200.
BP 2613 – 1 Interior Alteration, BYZENTINE – 995 Grnsbg Pk – Cost $14,000.
BP 2617 –Penn Center Bldg 5, Floors 1,2,3,4 HVAC - Cost $537,000.
BP 2618 – ELKS, 718 Brown – Remove Exit Door – Cost $500.
BP 2620 – Myers Bros, 500 Brown Ave – Interior Alteration, Phase I, Cost $150,000.
BP 2615 – David Dowd – 998 Grnsbg Pk – 1 Sign

The Township received $5,171.34 in real estate transfer taxes during the month of September representing deed transfers which were recorded by the County in August. Total Real Estate Transfer Tax collections to date are: $73,943.94 or 147.89% of budget.

Tax Collector's Report for September 2009:

Balance Collectable – Beginning of Month	$124,228.93
Additions	1,260.93
Deductions	-759.09
Adjusted Collectable	124,730.77
Less Face Collections	-2,923.52
Balance Collectable – End of Month	121,807.25
Face Amount of Collections	2,923.52
Plus: Penalties	267.53
Less: Discounts	-4.96
Total Cash Collected	$ 3,186.09

PA Municipal Services – Act 511 Tax Report

Earned Income Taxes:

Current Month	$12,000.00	Previous Year	$29,727.59	Difference
Current YTD	495,659.84	Previous YTD	478,521.12	$17,138.72

Local Service Tax:

Current Month	33,532.12	Previous Year	14,831.58	Difference
Current YTD	144,387.66	Previous YTD	127,141.25	$17,246.41

Business Tax (Mercantile & Business Privilege)

Current Month	35,733.17	Previous Year	10,324.13	Difference
Current YTD	502,862.55	Previous YTD	537,800.38	($34,937.83)

Solicitor John Cambests September Report is on file in the Manager's Office.

Park Permits Issued – Sixty Seven (67)
Fifty Five (55) Permits Paid @ $50.00 each = $2,750.00
Eleven (11) Exemptions
One (1) Cancellation
Linhart Park – Thirty (30) Reservations
Eastmont Park – Twenty (20) Reservations
Lions Park – Seventeen (17) Reservations

The Engineers September Report is on file in the Manager's Office.

(9-271) MOVED SZOKO-FIALLA to approve the schedule of bills in the amount of $338,148.40 as presented. The motion was adopted by unanimous roll call vote.

(9-272) MOVED PADULA-COSTA to accept the recommendation of the Manager and the Solicitor, accepting the proposal to perform cable franchise renewal services for the Township of Wilkins at a cost of $6,000. The motion was adopted by unanimous roll call vote.

(9-273) MOVED COSTA-SZOKO to approve the request of Steve Schwarzwaelder to rent the Community Center on Thursdays from 10:30 AM until 2:30 PM and on Fridays from 10:30 AM until 2:30 PM for independent duplicate bridge games at a cost of $80.00 per game. The motion was adopted by unanimous roll call vote.

(9-274) MOVED COSTA-FIALLA to accept the recommendation of the Engineer to pay Soli Construction $61,261.97 for the 2009 Sanitary Sewer Repair Project, withholding 2% retainage ($1,250.24), pending receipt of final documents. The motion was adopted by unanimous roll call vote.

(9-275) MOVED COSTA-PADULA to accept the recommendation of the Engineer to pay R&B Contracting & Excavation $5,850.00 for the demolition of 512 Washington Street, withholding 10% retainage ($650.00), pending receipt of final documents. The motion was adopted by unanimous roll call vote.

(9-276) MOVED COSTA-SZOKO to accept the recommendation of the Solicitor, authorizing the appropriate officials to execute a Set Aside Agreement between Wilkins Hospitality Associates, L.P., the Township of Wilkins and First Commonwealth Bank; and a Partial Assignment and Assumption of Site Development Agreement between NAI Acquisition Group, L.P., and Wilkins Hospitality Associates, L.P. The motion was adopted by unanimous roll call vote.

(9-277) MOVED COSTA-PADULA to authorize the manager to advertise a public hearing for the purpose of discussing proposed Ordinance #1000, an amendment to the Zoning Ordinance adding gas/oil well drilling as a conditional use in the manufacturing district. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 18-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA SUPPORTING THE COMPLETION OF A STORM WATER MANAGEMENT PLAN.

(9-278) MOVED COSTA-PADULA to adopt Resolution No. 18-2009. The motion was adopted by unanimous roll call vote.

RESOLUTION NO 19-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS (THE "MUNICIPALITY"), ALLEGHENY COUNTY, PENNSYLVANIA CERTIFYING THAT SAID MUNICIPALITY IS WILLING TO PARTICIPATE IN AN ENERGY AUDIT AS PART OF ALLEGHENY COUNTY'S ENERGY PROGRAM FOR MUNICIPALITIES FINANCED BY A BLOCK GRANT THROUGH THE U.S. DEPARTMENT OF ENERGY.

(9-279) MOVED COSTA-FIALLA to adopt Resolution No. 19-2009. The motion was adopted by unanimous roll call vote.

(9-280) MOVED COSTA-PADULA to approve the request of David McIntyre, Allegheny County Police Training Academy to use the Township facilities to provide for 2010 Mandatory In-Service Training on the following Mondays & Tuesdays from 8:30 AM until 3:30 PM.: January 11, 12, 25 & 26; February 1, 2, 8, 9, 15, 16, 22 & 23; March 1, 2, 8, 9, 15, 16, 22 & 23; April 5, 6, 12 & 13 and October 4 and 5. The motion was adopted by unanimous roll call vote.

(9-281) MOVED COSTA-FIALLA to accept the recommendation of the manager to permanently close the walkway between Cline Street and Ridge Street to pedestrian traffic. The motion was adopted by unanimous roll call vote.

(9-282)MOVED COSTA-FIALLA to authorize VFC #3 to borrow tables and chairs for their live band and dance on Saturday, October 17, 2009. The motion was adopted by a 4 to 1 vote with Mr. Padula abstaining.

Commissioners' Comments:

Commissioner Szoko commented upon correspondence submitted by Mr. Dick relative to the Township's political sign ordinance; questioned Mrs. Bradley regarding a conference call from FEMA in July; stated that he hoped Commissioner Fialla would receive cooperation from the Recreation Advisory Board and commented that he had spoken with Louie Calabria regarding the Showcase project.

Commissioner Padula thanked the Planning Commission for their work on the proposed gas/oil well drilling ordinance; asked the manager to place the items that Waste Management will and will not pick up on the website; recommended that Chief Krancic look at the possibility of purchasing and utilizing motorcycles for patrol and questioned Keith Guthrie regarding the section of the Settlement Agreement he signed with the Township regarding his agreement not to accept employment, or be employed by Wilkins Township.

Commissioner Fialla commented that she believes that the Township cannot make an employee sign away his civil rights and stated that she believes that the manager should provide a clearer, easier to read narrative with the Management Discussion and Analysis for the audit.

Commissioner Costa stated that he has flyers for the free coat distribution which will be held on October 24, 2009 at the Calvary United Church in Turtle Creek; and commented upon an article in the Tribune Review regarding Paul Rizzo Engineering moving into Penn Center Building #5 in January of 2010.

Commissioner Wilson stated that if a Commissioner does not understand something, instead of taking the taxpayers time at the meeting to explain and discuss it, he would appreciate if the Commissioners would contact the manager instead of waiting until they have an audience; also cautioned residents that the Township's next newsletter is not due out until December. Residents should be cautious of a letter that may come out prior to the election that looks like a Township newsletter, but is not.

(9-283)MOVED COSTA-FIALLA to adjourn. The meeting was adjourned at 8:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 26, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of Monday, October 12, 2009
Regular Meeting of Monday, October 12, 2009

COMMUNICATIONS:

CITIZENS' COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

1. Proposed Ordinance #1000 - Oil and Gas Well Drilling
2. Penn Center tax assessment appeal
3. Storm Sewer Easement - Kratsa Properties

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

TRICK-OR-TREAT HAS BEEN SCHEDULED FOR SATURDAY, OCTOBER 31, 2009 FROM 6:00 P.M. UNTIL 8:00 P.M.

DAYLIGHT SAVING TIME ENDS ON SATURDAY, NOVEMBER 1, 2009

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 26, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of Monday, October 12, 2009
Regular Meeting of Monday, October 12, 2009

COMMUNICATIONS:

CITIZENS' COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

1. Proposed Ordinance - 2009 - Oil and Gas Well Drilling
2. Farm Center tax assessment appeal
3. Storm Sewer Easement - Kiwa Properties

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

TRICK-OR-TREAT HAS BEEN SCHEDULED FOR SATURDAY, OCTOBER 31, 2009 FROM 6:00 P.M. UNTIL 8:00 P.M.

DAYLIGHT SAVING TIME ENDS ON SATURDAY, NOVEMBER 1, 2009

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, OCTOBER 26, 2009

The Public Hearing of Monday, October 26, 2009 was brought to order at 5:40 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley stated that the purpose of the public hearing was to seek public comments on proposed Ordinance #1000, an Ordinance amending the Wilkins Township Zoning Code, Ordinance No. 542 of 1973, as amended and the Wilkins Township Codified Book of Ordinances, Chapter 173 Zoning, to provide for oil and gas well drilling as a conditional use in the Manufacturing (M) Zoning District, subject to various conditions.

Commissioners' Comments:

Ms. Fialla questioned whether the requirement for a $10,000 performance bond called for in Paragraph L, Subparagraph (16) was per site or per well.

Mr. Szoko questioned whether the fees for conditional use applications, building permits and business privilege were addressed by other legislation.

Citizens' Comments:

None.

(9-284) MOVED COSTA-SZOKO to adjourn. The public hearing was adjourned at 5:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, OCTOBER 26, 2009

The Budget Meeting of Monday, October 26, 2009 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mr. Costa submitted correspondence to be read at the regular meeting of the Board requesting consideration to authorize the manager to explore whether or not it is possible to reduce real estate taxes in 2010 due to the surplus created by the Procare escrow, in recognition of the declining economy.

Ms. Fialla stated that she believes that this is a good idea, but also would like to explore allocating funding to remediating Wilbur Street.

Mrs. Bradley stated that there were a few changes to the proposed budgets initially presented on October 12, 2009. The Township received the 2010 hospitalization premiums for active employees and retirees who are not yet 65. Hospitalization will increase by about 17% over the 2009 budget. MEIT, the Township's carrier will also provide a grant to the Township to help offset the cost of the increase. The grant in the amount of $8,900 is included at line-item 364.300. In addition, the PA Department of Transportation finally sent out the Township's notice of 2010 Liquid Fuels allocation. The allocation is slightly more than what was estimated and the change is reflected at line item 355.020 in the General Fund Budget. The Liquid Fuels budget was also amended to include this change. Fund balance was increased slightly to account for a change in projections for 2009. These changes included an increase in building permit fees received and a decrease in the amount of fuel purchased by the Police and Public Works Department. Finally, a change was made to line item 492.018. Transfer to Capital Reserve. These funds represent the surplus funds due to the pending Procare settlement. The line-item was adjusted downward by $5,600 to balance the General Fund Budget. Accordingly the Capital Reserve budget was adjusted downward by $5,600 by reducing the amount of funds to be transferred from Capital Reserve to Emergency Contingency. Finally, the Emergency Contingency Fund Budget was adjusted downward by the same $5,600. The Board should expect additional changes prior to budget adoption. The Township has not yet received workers' compensation or other insurance premiums for 2010.

Mr. Szoko requested that Mrs. Bradley provide the increase in hospitalization by department in numbers, instead of percentages and questioned the current amount of debt service the Township pays.

Mr. Wilson stated that he believes that the Township should consider earmarking some of the surplus funds to demolition and recommended that the Manager review street opening permits to determine whether or not these fees need to be increased.

Ms. Fialla requested a comparison of the 2009 budget and the 2010 budget with variances and also stated that she believes that we should act on the manager's recommendation to increase park rental fees to be in-sync with the actual Township expense.

(9-285) MOVED PADULA-FIALLA to adjourn. The Budget Meeting was adjourned at 6:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND STATED MEETING, MONDAY, OCTOBER 26, 2009

The Second Stated Meeting of Monday, October 26, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-286) MOVED PADULA-COSTA to approve the minutes of the Budget Meeting of October 12, 2009. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-287) MOVED COSTA-PADULA to approve the minutes of the regular meeting of October 12, 2009. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Mrs. Bradley announced that there were three additions to the agenda. Under Communications, a letter from Joseph Costa received this evening and an email from Barb Fallon, the Community Development Coordinator for the Turtle Creek Valley Council of Governments will be read. Agenda Item #4 under New Business will read: "Motion to terminate the employment of employee D.B. pursuant to the Collective Bargaining Agreement, effective immediately." In addition, Mrs. Bradley announced that the Board of Commissioners met in Executive Session prior to the meeting for the purpose of discussing two items of personnel.

Communications:

Mr. Joseph Costa, Commissioner, submitted correspondence requesting that the Board consider authorizing the manager to explore whether or not it is possible to reduce real estate taxes in 2010 due to the surplus created by the Procare escrow, in recognition of the declining economy and its effects on the citizens..

Ms. Barbara Fallon submitted an email requesting a decision on whether or not the Township would accept Community-wide CDBG funds in the amount of $10,312, or give them up and double up for next year.

(9-288) MOVED PADULA-COSTA to accept the recommendation of the Manager to accept Year 36 CDBG Community-wide funds in the amount of $10,312 to be used to demolish two houses, and further authorizing the use of Township funds in the event of a cost overrun. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Ms. Rhonda Lazarus of 221 Farnsworth questioned whether Mr. Costa was asking for a decrease in real estate taxes because he is up for reelection.

Mr. Karl Crary of 256 Penhurst stated that he does not care whether decreasing real estate taxes is political, he is in favor of it.

Mr. Ken Wagner of 355 Cline Street presented a "Petition to have guard rails removed from walkway between Cline Street and Ridge Street" signed by 36 residents to the Board of Commissioners.

(9-289) MOVED SZOKO-PADULA to keep the path between Cline and Ridge closed for 30 days and authorizing the Public Works Committee to provide a solution to reopen it during that time. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. Nick Didiano of 333 Cline Street complained about the guard rail blocking access to the path between Cline and Ridge Streets and questioned whether the executor of the estate of Alfred Slat (340 Cline Street) is being excused from property maintenance until the property is sold.

Mr. N. Leonard Hill, Emergency Management Coordinator for Wilkins Township responded to a comment made at the last meeting by Mr. Szoko relative to a conference call with FEMA.

Ms. Cheryl Stanton, 103 Peffer Road requested the consideration of the Board to permit the Century Club to use the Township Building as an emergency shelter in conjunction with a program through the American Red Cross and also requested permission to house a Red Cross supply trailer on municipal property. Ms. Stanton stated that the Century Club will work to get volunteers trained by the Red Cross to man our emergency shelter.

(9-290) MOVED FIALLA-SZOKO to authorize the use of the Township Building as an Emergency Relief Shelter; supporting the Century Club's efforts to recruit and train volunteers to staff the center and permitting the storage of a Red Cross trailer on municipal property. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1000

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE ZONING CODE, ORDINANCE 542 OF 1973, AS AMENDED AND THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, TO PROVIDE FOR OIL AND GAS WELL DRILLING AS A CONDITIONAL USE IN THE MANUFACTURING (M) ZONING DISTRICT SUBJECT TO VARIOUS CONDITIONS.

(9-291) MOVED COSTA-FIALLA to read Ordinance #1000 for the first time by title only.

(9-292) MOVED PADULA-COSTA to accept the first reading of Ordinance #1000.

(9-293) MOVED PADULA-COSTA to read Ordinance #1000 for the second time by title only

(9-294) MOVED COSTA-SZOKO to adopt Ordinance #1000.

Motions 9-291 through 9-294 were adopted by unanimous roll call vote.

(9-295) MOVED PADULA-COSTA to authorize the Solicitor to work with the School District to jointly file an appeal of the Penn Center Tax reassessment for 2009 and 2010. The motion was adopted by unanimous roll call vote.

(9-296) MOVED COSTA-FIALLA to accept the recommendation of the Solicitor and the Engineer to approve the Storm Sewer Easement, Abandonment and Relocation Agreement between Wilkins Hospitality Associates, L.P., NAI Acquisitions Group, L.P. and the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(9-297) MOVED PADULA-COSTA to terminate the employment of employee D.B. pursuant to the Collective Bargaining Agreement, effective immediately. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Szoko questioned the permitted height of the new hotel to be built on the former Showcase property and stated that he hopes everyone behaves professionally, with dignity and class at the upcoming General Election on Tuesday.

Mr. Padula reminded residents that Trick-or-Treat will be held from 6:00 PM to 8:00 PM on Saturday, October 31st and that VFC #4 will hold the annual Halloween Parade, beginning at the Church at 5:00 PM; reminded residents to turn their clocks back on Sunday, November 1st, and to change the batteries in their smoke detectors; thanked Cheryl Stanton and the Century Club for volunteering to help with the Emergency Shelter; questioned the agreement between the Township and Mr. Barcellino relative to property on Elizabeth Street and Greensburg Pike; thanked Amber Yon from Senate for attending the meeting; questioned whether Mr. Szoko had been approached by Ms. Nina Burdell from North Braddock regarding selling energy; encouraged residents to vote on Tuesday and wished the best of luck to those individuals running for reelection.

Ms. Fialla cautioned motorists to drive with care on Halloween; requested that the Township place information on the website about leaves for pick-up that are being placed on the street and blocking motorists' access; thanked the Century Club for their efforts; thanked everyone for coming to the meeting; stated that it is critical for residents to get out and vote on Tuesday because a number of judges are running and stated that the next meeting of the Board is November 9, 2009.

Mr. Costa thanked Cheryl Stanton and the Century Club for everything that they do for Wilkins Township; thanked everyone who donated a coat for the Coat Drive this past Saturday; stated that the Pumpkin Patch Party for the children was a huge success and well-attended and asked that residents use caution while driving during Trick-or-Treat hours.

Mr. Wilson apologized to Commissioner Szoko for believing that Mr. Szoko was a member of the Citizens for Ethical Government, which Mr. Szoko recently denied in an article published by the Post-Gazette; thanked everyone for coming to the meeting and reminded residents to not forget to vote.

(9-298) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, NOVEMBER 9, 2009

The Budget Meeting of Monday, November 9, 2009 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

General Fund: The proposed 2010 general fund budget was decreased by $35,600 to account for an increase of $45,900 in 2009 expenditures, less an increase in 2009 revenues of $10,300. The beginning fund balance for 2010 was decreased by $35,600. Hospitalization for Legislative was decreased by $11,100 and Transfer to Capital Reserve was decreased by $24,500. The total General Fund Budget is $5,645,700. A projection of 2011 and 2012 proposed budgets was also presented. Based upon current revenue and expense data, it appears that by 2012, the Township's budget could face a deficit of over $1 million – with the use of the existing fund balance over 2010 and 2011. Because of these projections, it is not practical or recommended that the Commissioners consider a decrease in the current real estate millage. The Board also reviewed Proposed Ordinance 1001 – the adoption of the 2010 Budget, scheduled for first reading at the regular meeting and final adoption at the meeting of December 14, 2009.

Combined Sewer Fund: The Township has not yet received the 2010 rates from ALCOSAN, so it is highly likely that this budget will change again. The amendment made for this meeting was a reduction in Beginning Balance from $305,000 to $275,000 and a reduction in EPA Mandates from $198,900 to $168,900. Total Budget: $1,471,100.

Capital Reserve Fund: Transfer from General Fund was reduced by $24,500 and Transfer to Emergency Contingency was reduced by the same amount. Total Budget: $1,403,000.

Emergency Contingencey Fund: Transfer from Capital Reserve and Contingencies were both reduced to reflect a change in the Transfer from the General Fund to the Capital Reserve Fund (decrease of $24,500). Total Budget $935,000.

Retired Members Death Benefit Fund: The beginning balance was increased by $8,000.00 to account for contributions made in 2009. Total Budget: $95,950.

Community Facilities Fund: It was initially projected that all available dollars in this fund would be expended by the end of 2009. However, the Industrial Development Authority just donated the 2009 allocation of $15,000. This $15,000 and the approximate $2,000 still left in Community Facilities will be used to purchase furnishings for the Community Center. It is expected, however, that these transactions will not be finalized until early 2010. Therefore, a budget has been prepared for the fund. Total Budget: $17,400.

(9-299) MOVED FIALLA-SZOKO to adjourn. The meeting was adjourned at 6:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, NOVEMBER 9, 2009

The Regular Meeting of Monday, November 9, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

After the Pledge of Allegiance, all remained standing in observance of our Veterans and the Marine Corps Birthday.

The Board met in Executive Session prior to the Regular Meeting to discuss three items of personnel.

(9-300) MOVED PADULA-COSTA to approve the minutes of the Public Hearing. Budget Meeting and Second Stated Meetings of Monday, October 26, 2009 – with one correction: Under Commissioner Padula's comments, the name "Ms. Issac" should be "Ms. Nina Burdell." The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Communications:

Mr. Patrick J. Doyle, Ph.D., President Board of Trustees of C.C. Mellor Memorial Library submitted correspondence requesting that the Board consider a donation of $1 per capita, or $6,917 in 2010 due to a decrease in other funding sources.

VFC #1 Chief Romanelli, VFC #3 Chief Bair and VFC #4 Chief Bowler submitted correspondence requesting that the Board of Commissioners consider increasing the Volunteer Fire Department's annual donation by $3,000 per company per year.

Citizens' Comments: - None

(9-301) MOVED SZOKO-FIALLA to waive the reading of reports. The motion was adopted by a 4 to one vote with Mr. Padula voting "NO".

Reports:
Police Report for October 2009:

	2008	2009
Total Police Calls Logged	233	239
Total Criminal Offenses Reported	23	24
Criminal Arrests/Persons Charged	6	10
Criminal Offenses Cleared	12	10
Traffic Citations Issued	28	33
Parking Tags Issued	6	13
Parking Citations Issued	0	2
Monies collected during October	$5,788.57	$6,249.31

Mr. Ed Bruener's Department of Public Works Report is on file in the Manager's Office.

The Wilkins Township VFD #3 reported the following:
22 Fires, 42 man-hours
1 Training Class, 20 man-hours
17 Non-Incident Activities, man-hours 203.52
Total man-hours 265.52

The WHEMS Monthly Report is on file with the above VFD Reports.

October Monthly Tax Collector's Report:	
Balance Collectable – Beginning of Month	$121,807.25
Deductions (Exonerations)	-25,890.64
Adjusted Collectable	95,916.61
Less Face Collections	- 3,646.50
Balance Collectable – End of month	92,270.11
Face Amount of Collections	3,646.50
Plus: Penalties	352.39
Less Discounts	-2.45
Total Cash Collected	$3,996.44

PA Municipal Services – Act 511 Tax Report for October

Earned Income Taxes:				
Current Month	$30,929.10	Previous Year	$20,890.85	Difference
Current YTD	526,588.94	Previous YTD	499,411.97	$27,176.97

Local Service Tax:				
Current Month	308.41	Previous Year	3,587.90	Difference
Current YTD	144,696.07	Previous YTD	130.729.15	$13,966.92

Business Tax (Mercantile & Business Privilege)				
Current Month	27,306.66	Previous Year	6,915.58	Difference
Current YTD	530,169.21	Previous YT D	544,715.96	($14,546.75)

The Solicitor's Report is on file in the Manager's Office.

The Recreation Advisory Board's Report is on file in the Manager's Office.

The Engineer's Report is on file in the Manager's Office.

(9-302) MOVED SZOKO-FIALLA to approve the schedule of bills in the amount of $348,888.47 as presented. The motion was adopted by unanimous roll call vote.

(9-303) MOVED PADULA-COSTA to close the Cline/Ridge Street path for the winter months and reconsider repairing the path in the Spring of 2010. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1001

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2010 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2010.,

(9-304) MOVED FIALLA-PADULA to read Ordinance #1001 for the first time.

(9-305) MOVED PADULA-COSTA to accept the first reading of Ordinance #1001.

Motions 9-304 and 9-305 were adopted by unanimous roll call vote.

RESOLUTION NO. 20-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS AMENDING THE AGREEMENT BETWEEN WILKINS TOWNSHIP AND MAE FRANC DATED DECEMBER 31, 1991.

(9-306) MOVED PADULA-FIALLA to read Resolution #20-2009 by title only.

(9-307) MOVED PADULA-FIALLA to adopt Resolution #20-2009.

Motions 9-306 and 9-307 were adopted by unanimous roll call vote.

RESOLUTION NO. 21-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 12-2009, AUTHORIZING THE EXECUTION OF A RIGHT-OF-ENTRY AND RELEASE AGREEMENT BETWEEN THE COUNTY OF ALLEGHENY AND THE TOWNSHIP OF WILKINS FOR THE PURPOSE OF RESTORING THOMPSON RUN TO THE CONDITIONS SPECIFIED UNDER THE U.S.. ARMY CORPS OF ENGINEERS TURTLE CREEK FLOOD PROTECTION PROJECT.

(9-308) MOVED COSTA-PADULA to read Resolution #21-2009 by title only.

(9-309) MOVED COSTA-PADULA to adopt Resolution #21-2009.

Motions 9-308 and 9-309 were adopted by unanimous roll call vote.

(9-310) MOVED PADULA-COSTA to approve the request of Chief Krancic to purchase one new server and two new workstations for the Police Department from Response Computers at a cost of $4,891.00 to be drawn from the Emergency Management Fund. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-311)MOVED PADULA-COSTA to accept the recommendation of the Solicitor to share in the cost of hiring an appraiser for the assessment appeal filed by Associated Investors for property owned in Churchill, Penn Hills and Wilkins with the Township's share of the appraisal based upon percent of total taxes at face. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(9-312)MOVED COSTA-FIALLA to approve the request of N. Leonard Hill to attend the Pennsylvania Construction Codes Academy two day class on sprinkler systems to be held on December 3rd and 4th in Moon Township at a cost of $195.00. The motion was adopted by unanimous roll call vote.

(9-313)MOVED PADULA-FIALLA to authorize the advertisement of a public hearing to satisfy the notice and comment requirements in the federal Cable Act as an initial step toward the cable franchise renewal process between Wilkins and Comcast. The motion was adopted by unanimous roll call vote.

(9-314)MOVED COSTA-PADULA to authorize the request of the Ridgewood Manor Association to use the Community Center on Wednesday, December 9, 2009 from 7:00 PM until 9:00 PM for the purpose of holding an association meeting and hearing a presentation by Dale Enterprises Company regarding gas well lease signing. The motion was adopted by unanimous roll call vote.

(9-315)MOVED PADULA-COSTA to authorize the request of the Recreation Advisory Board to hold a dance for children ages 11 to 15 on Saturday, February 20, 2010 from 7:00 PM until 10:00 PM at the Community Center. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko commented upon the budget projections for 2011 and 2012 which were presented at the Budget Meeting. He had hoped to be able to make a motion to reduce property taxes this evening, but in light of the information presented, he is unable to do so. He will continue to do everything possible to get the Township to the point where a tax decrease is possible and stated that the Board needs to continue to focus on reducing health care costs, overtime, compensatory time, solicitor fees and vehicle purchases. The Commissioners and employees need to adopt a new mind set and instead

of asking what is in it for them, consider what they can do to help. Without financial frugality today, the picture does not look real pretty in a few years.

Commissioner Padula congratulated Mr. Costa and Mrs. Martinelli on their election to office; thanked the Recreation Advisory Board for coming in $500 under budget on the Pumpkin Patch Party and questioned Chief Krancic regarding steps that can be taken to decrease vandalism in the Township's parks.

Commissioner Fialla explained the actions of the Board in adopting the first reading of the 2010 budget ordinance; the amendment to the Right-of-Entry Agreement with Allegheny County and the advertisement of a public meeting for contract renewal with Comcast to members of the audience; and questioned whether or not it would be possible to assign park monitors to the parks so that children would feel safe when going to them.

Commissioner Costa thanked everyone for coming out this evening especially since the Steelers are playing and reminded residents that the next Home Depot distribution will be held on Saturday, November 14th from 9 AM at Rankin Intermediary. Residents of the Woodland Hills School District will be permitted to select three items.

Commissioner Wilson thanked Mrs. Bradley for preparing the 2010 Budget; thanked the Veterans and wished the Marines a happy birthday; congratulated Mr. Costa and Mrs. Martinelli on their successful election bid and thanked everyone for coming to the meeting.

(9-316)MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 7:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, NOVEMBER 23, 2009

The Budget Meeting of Monday, November 23, 2009 was brought to order at 6:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs Bradley presented amendments to the proposed 2010 General, Capital Reserve, Emergency Contingency and Combined Sewer Fund Budgets to the Board as follows:

2010 General Fund Budget:

Changes in projected 2009 revenues and expenditures have permitted an additional $14,100 to be added to the 2009 ending 2010 beginning balance. These changes were outlined in a handout to the Board, which included a worksheet detailing the 2009 Budget, 2009 Projected Revenues/Expenditures and the proposed 2010 Budget. Projected 2009 revenues were increased by a net $14,200, while projected 2009 expenditures were increased by a net $100. Mrs. Bradley proposed the following changes to the 2010 budget: Revenues: Increase 2010 beginning balance by $14,100. Expenditures: Increase Legal Services (404.314) by $5,000 for the Cohen billing on the Cable Franchise Renewal; increase Water for the Parks (452.366) by $500 to account for the increase in water/sewage bills ; decrease the expenditure for Repairs to Buildings & Grounds (452-373) by $3,000 and increase the Transfer to Capital Reserve (492-018) by $11,600.

2009 Combined Sewer Fund Budget:

The Township has now received the annual requirements ;letter from the Allegheny County Sanitary Authority (ALCOSAN). ALCOSAN will institute a 7% rate increase effective January 1, 2010. The agreement between the Township and ALCOSAN requires the Township to provide in its annual budget funds equal to at least 120% of the amount ALCOSAN estimates will become due within the year. For the 2010 calendar year, ALCOSAN estimates that requirement to be $783,377, which at 120% is $940.052. Thus, the Combined Sewer Fund 2010 Budget was amended to increase line-item 080-427315 to $940,100. Line- item 080-23100, Sewer Revenues, was increased by the same amount ($37,700).

2010 Capital Reserve Fund Budget:

Line-item 300-23342, Transfer from General Fund, was increased by $11,600, to account for the addition in the transfer from the General Fund. Line-item 300-04419, Transfer to Emergency Contingency Fund, was increased by the same amount.

2010 Emergency Contingency Fund Budget:

Line item 180-23342, Transfer from Capital Reserve, was increased by $11,600 and line-item 180-40930, Contingencies, was increased by the same amount.

Commissioners' Comments:

Commissioner Padula questioned whether the funds that were proposed to be transferred to Capital Reserve / Emergency Contingency could be used to fund other 2010 expenditures; how many Wilkins residents utilize the C.C. Mellor Memorial Library; the contribution to WHEMS, C.C. Mellor and the Volunteer Fire Companies.

Commissioner Fialla questioned the decrease in projected 2009 legal expenditures and the recommendation for an increase of $5,000 in legal expenditures for 2010; commented that all the money in the world will not help the fire departments if they continue to see a decrease in volunteers and membership and questioned whether there were any avenues

to build a consensus of alternatives for aiding in the number of issues that the fire departments are facing.

Commissioner Szoko questioned the amount of funds to be transferred to Capital Reserve in 2010 and recommended that the Board consider only using half of the available funds to balance the 2011 budget, with the other half of available funds going toward the projected 2012 deficit. Mr. Szoko also questioned the need to budget legal expenses at more than $48,000 and postulated that overtime in the police department should be budgeted at a lower number to set the bar for the Board's expectations. He also suggested that the Board consider purchasing only one police car instead of two, due to the fact that overtime is escalating in the department and use the additional $30,000 to fund the fire departments.

Commissioner Wilson reminded the Board that it would be necessary for them to vote this evening on whether or not to pass the ALCOSAN rate increase on to the Township's residents; commented that he does not believe that a police car with over 100,000 miles should be used in police service; and questioned whether the Township could find the extra $9,000 that the Fire Departments asked for in an increase in donations.

Commissioner Costa stated that the Fire Departments are having a problem recruiting new people into the department. Firemen are required to spend a lot of their time training, in addition to being on call 24/7 for fire emergencies. On top of that, we are asking them to devote their time to fundraising – through hoagie sales, spaghetti dinners and dances. All of these funds are used to keep their equipment in good operating condition to fight fires. The Township's increase in donation will aid in reducing the amount of time that these volunteers are required to raise additional funds.

Citizens' Comments:

Sylvia Martinelli, 210 George Lane commented that the Board should consider working with a Wellness Program to aid in the reduction of workers compensation claims in the police department, which is the cause of escalating overtime. She also suggested that the Board consider teaming up with a local health club to make this service available to the employees and stated that she does not agree that the Township should cut a police car because of overtime or workers compensation; and commented that in the short term, she believes that an increase of $3,000 to each of the Fire Departments is worthwhile, as for long term, she believes that we need to explore billing insurance companies for services provided by the Fire Companies.

(9-317) MOVED COSTA SZOKO to adjourn. The meeting was adjourned at 6:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

PUBLIC HEARING, MONDAY, NOVEMBER 23, 2009

The Public Hearing of Monday, November 23, 2009 was brought to order at 5:30 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

Mrs. Bradley stated that this is a public hearing of the Township Board of Commissioners regarding cable franchise renewal for the Township of Wilkins. The hearing is held pursuant to Section 626 of the federal Cable Act,. Which sets forth the process for franchise renewal. The Township's current franchise agreement with Comcast expired on July 11, 2007, and the Township is beginning the process of renewing this franchise. This public hearing is part of the preliminary portion of franchise renewal, in which the Township reviews the cable operator's past performance and identifies the Township's future cable-related community needs. The purpose of the hearing is to hear from any citizens who wish to speak regarding either or both of the following subjects: 1) The past performance of the cable operator; 2) The Township's future cable-related community needs. Franchise renewal is the best opportunity for municipalities to assert their rights with respect to their cable operator and to obtain important benefits in return for granting the cable operator the right to use its public rights-of-way. These benefits include: 1) A State-of-the-Art Cable System now and in the future; 2) Strong Customer Service Standards; 3) Free Services to Community Facilities; 4) Better Reporting Requirements from the Cable Operator; 5) Franchise Fees; 6) An Educational and Governmental (EG) Channel; 7) Legal Protections of the Rights-of-Way; and 8) Better Mechanisms to Enforce the Franchise Agreement. These are just some of the potential benefits available through franchise renewal. Citizens may address these items or any other cable-related items that are important to them.

Commissioners' Comments:

Commissioner Szoko questioned whether or not we had determined the fee structure for residents yet.

Commissioner Fialla suggested discussing a senior citizens' discount with Comcast, as was suggested by Mr. William Stewart at a public meeting several months ago.

Commissioner Wilson questioned whether it was possible to provide free cable services to non-profit organizations and to provide cable at the Community Center.

Citizens' Comments:

Sylvia Martinelli, 210 George Lane, stated that she would like to talk to Comcast about providing a channel to air coverage of municipal meetings. She believes that the Township can work with the Woodland Hills School District's audio visual department to have the meetings recorded.

(9-318) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 5:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley,
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, NOVEMBER 23, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of Monday, November 9, 2009
Regular Meeting of Monday, November 9, 2009

COMMUNICATIONS: Ms. Denise Rice Beam, owner of 205 Farnsworth Avenue

CITIZENS' COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

1. ALCOSAN Rate Increase - Authorize WPJWA to enact rate change.
2. Recreation Advisory Committee - Christmas Party Budget.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

The Township Administrative and Public Works Departments will be closed on Thursday, November 26th and Friday, November 27th in observance of Thanksgiving.

The Lion's Park Study Committee will meet at 7:00 PM on Thursday, December 3, 2009 at the Municipal Building.

The next meeting of the Board of Commissioners is scheduled for Monday, December 14, 2009; at which time, the 2010 Budget Ordinance (#1001) will be considered for final adoption.

The Reorganization Meeting of the Board of Commissioners will take place on Monday, January 4, 2010, as required by the First Class Township Code.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, NOVEMBER 23, 2009

The Second Regular Meeting of Monday, November 23, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(9-319) MOVED PADULA-COSTA to approve the minutes of the Budget Meeting, and Regular Meeting of November 9, 2009 as presented. The motion was adopted by unanimous roll call vote.

Correspondence:

Mrs. Denise Rice-Beam, owner of 205 Farnsworth Avenue, submitted correspondence requesting that the Board of Commissioners consider the sale of lot/block 454-L-30, which is owned by the Township. Mrs. Rice-Beam's house is partially built upon that lot and she would like to build a deck.

(9-320) MOVED PADULA-COSTA to authorize the manager to refer Mrs. Rice-Beam's request to Cheryl Stanton-Akers for action. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Prior to Citizens' Comments, Mrs. Bradley announced that the Board of Commissioners met in executive session prior to the regular meeting for the purpose of discussing two items of personnel. Also, there is one addition to the Agenda, New Business, Item 3 will read: "Motion promoting Shane McClelland to the position of probationary full-time laborer with the Department of Public Works in accordance with the Collective Bargaining Agreement between the Township and the Maintenance Employees Association."

Citizens' Comments:

Ms. Mary Beth Bowler, Chief of Volunteer Fire Department #4 requested that the Board of Commissioners take action upon the request submitted by the three Fire Departments several weeks ago regarding an increase in funding of $3,000 per year per fire department.

Mr. Karl Krary of 256 Penhurst Drive questioned what impact ProCare's move out of Penn Center will have on future years' budgets.

Mr. Ken Wagner of 355 Cline Street thanked the Board for removing the guardrail and replacing it with a chain at the Cline/Ridge walking path.

Ms. Heather Bitner of 445 Wilbur Avenue asked for an update on the Wilbur Avenue retaining wall repairs.

(9-321) MOVED COSTA-WILSON to authorize the increase of $3,000 per year per fire department, per the correspondence from VFC #1, #3 and #4, The motion was adopted by a 4 to 1 vote with Mr. Padula, President of VFC #3 abstaining.

(9-322) MOVED SZOKO-FIALLA to authorize the Wilkinsburg Penn Joint Water Authority to pass on the 7% ALCOSAN rate increase to sewer users in Wilkins Township, effective January 1, 2010. The motion was adopted by unanimous roll call vote.

(9-323) MOVED PADULA-COSTA to approve the Recreation Advisory Board's 2009 Christmas Budget, as presented. The motion was adopted by unanimous roll call vote.

(9-324) MOVED FIALLA-SZOKOI to promote Shane McClelland to the position of probationary full-time laborer with the Department of Public Works in accordance with the Collective Bargaining Agreement between the Township and the Maintenance Employees Association. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko stated that we all have Santa wish lists, but we must practice fiscal restraint and learn to control those urges. It is the Board's job to be fiscally responsible. He stated that the Township's future is a little bleak, especially when looking towards 2012. Mr. Szoko also congratulated the Recreation Advisory Board for coming under budget by $500 for the Pumpkin Patch party and thanked them for doing a good job.

Commissioner Padula wished everyone a Happy Thanksgiving.

Commissioner Fialla wished everyone a Happy Thanksgiving; reminded residents that the children's Christmas Party will be held on December 4, 2009; thanked the Volunteer Fire Companies for their service to the community; thanked everyone for coming to the meeting; and reminded hunters to be careful in the woods.

Commissioner Costa thanked the men and women of the Volunteer Fire Companies for their service to the community; stated that he never has a problem funding important Public safety initiatives such as these and wished everyone a Happy Thanksgiving.

Commissioner Wilson congratulated Mrs. Bradley on her recent participation in the Local Government Academy's Newly Elected Officials Course opening day training; thanked Mrs. Bradley for presenting six years of balanced budgets; stated that he is tired of hearing the word "professionalism" tossed around and reminded everyone that "professionalism" is in the eye of the beholder; also stated that he is tired of hearing that the Township should be run like a 'business.' If this were the case, then Ross Perot should have been elected President of the United States. Business is about making a profit, government is about people. In a business, all the money goes toward making a profit, whereas, in government, all the money goes back to the residents. Businesses do not care about people, they care about profits. Mr. Wilson also wished everyone a Happy Thanksgiving and thanked everyone for their attendance this evening.

(9-325) MOVED FIALLA-SZOKO to adjourn. The meeting was adjourned at 7:30 PM .The motion was adopted by uananimous roll call vote.

Respectfully submitted,

Rebecca Bradley

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, DECEMBER 14, 2009

The Budget Meeting of Monday, December 14, 2009 was brought to order at 6:00 P.M. by President William G. Wilson. A quorum was present as follows:

Mr. Wilson	Mr. Padula
Mr. Costa	Mr. Szoko

Mrs. Bradley advised the Board that throughout budget discussions, the Township has been waiting on three final premium numbers, which have now been received. The first premium is for medical insurance for retirees who are Medicare eligible. The increase in annual premium is 18%, or $2,000. The Township also received the new premium for Workers' Compensation Insurance. The increase in premium between 2009 and 2010 is 25% or roughly $35,000. This increase is primarily due to an increase in the township's modification factor, which is a result of an influx of claims within the Police Department over the last several years. Finally, the Township received the premium for the "package" policy – Police Professional Liability, Property, Vehicle, General Liability, Public Officials Liability and Crime. This premium increased by about $2,000 over 2009. The payment of the final schedule of bills this evening resulted in adjustments to carry forward balance which resulted in enough funding to balance the budget with these adjustments. Therefore, no additional changes need to be made. The General Fund Budget for 2010 is balanced at $5,673,000.

Commissioner Szoko proposed that the Commissioners adopt the proposed 2010 General Fund Budget, with the following Policy Statement:

1. It is anticipated that $890,600 will be carried over from 2010 to 2011. That $890,600 will be split to permit $400,000 to be used to offset the projected 2011 deficit and $490,600 to be used to offset the projected 2012 deficit.
2. It is anticipated that three fulltime positions will become open during the course of 2010. The Board will agree to seriously consider not filling these positions, to allow attrition which could potentially save the Township $250,000 to $300,000, thus further reducing the anticipated 2011 deficit.

The Board agreed with Commissioner Szoko's proposal and will act upon these policy statements at the regular meeting.

(9-326) MOVED PADULA-COSTA to adjourn. The Budget Meeting was adjourned at 6:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 14, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Public Hearing of Monday, November 23, 2009
Budget Meeting of Monday, November 23, 2009
Second Stated Meeting of Monday, November 23, 2009

COMMUNICATIONS: Karen Bloch, Principal, Wilkins Elementary
Jacqueline Parker, Deputy Secretary for Community Affairs & Development, Commonwealth of Pennsylvania

CITIZENS' COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$ 115,855.24
General Fund Addendum	$ 5,259.32
DEP GHG Grant	$ 9,725.52
Police Pension Fund	$ 3,589.00
Emergency Management	$ 789.00
Combined Sewer Fund	$ 1,423.20
TOTAL:	$ 136,641.28

OLD BUSINESS:

NEW BUSINESS:

1. Ordinance Number 1001 - 2010 Budget
2. Resolution #22-2009 - Right of Entry 131-133 Delaney Drive for reclamation of the Ginsburg Mine Drainage Emergency.
3. Resolution #23-2009 - Appointment of Auditor.
4. Hoffman's Kennels Service Contract - 2010.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 14, 2009

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:
Public Hearing of Monday, November 23, 2009
Budget Meeting of Monday, November 23, 2009
Second Stated Meeting of Monday, November 23, 2009

COMMUNICATIONS:
Karen Bloch, Principal, Wilkins Elementary
Jacqueline Parker, Deputy Secretary for Community Affairs & Development, Commonwealth of Pennsylvania

CITIZENS' COMMENTS:

REPORTS:
1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	$ 115,851.24
General Fund Addendum	$ 5,259.52
DEP CHC Grant	$ 9,725.52
Police Pension Fund	$ 3,389.00
Emergency Management	$ 780.00
Combined Sewer Fund	$ 1,425.00
TOTAL:	$ 136,641.28

OLD BUSINESS:

NEW BUSINESS:

1. Ordinance Number 1001 - 2010 Budget
2. Resolution #22-2009 - Right of Entry 131-133 Delancy Drive for Reclamation of the Ginsburg Mine Drainage Emergency.
3. Resolution #23-2009 - Appointment of Auditor.
4. Hoffman's Kennels Service Contract - 2010.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 14, 2009

5. U.S. Census Bureau Conditions for Donation of Services and Space Agreement.

6. Schedule of Meetings - 2010 / Authorization to advertise.

7. Stormwater management Cooperative Planning Agreement / Letter of commitment to Heinz Foundation.

8. Authorization to pay Sgt. DeMarco $4,743.19 and Officer Brokaw $5,145.60, in accordance with the finding of the Arbitrator relative to reimbursement for vacation and personal days accrued during a period of workers compensation.

9. Request from Andrea McNeill, C.C. Mellor Memorial Library, to use the Community Center one evening per month to offer a Children's Program.

10. Cancel Second Stated Meeting of December 28, 2009.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

The Planning Commission will meet on Wednesday, December 16, 2009 to finalize a proposed ordinance for temporary and banner signs and to begin a review of the political signs section of the Zoning Ordinance

The Township Administrative and Public Works Departments will be closed on Thursday, December 24th and Friday, December 25th in observance of Christmas.

The Reorganization Meeting of the Board of Commissioners will take place on Monday, January 4, 2010, as required by the First Class Township Code.

The next meeting of the Lions Park Study Committee is scheduled for January 7, 2010, beginning at 7:00 PM.

AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 14, 2009

4. U.S. Census Bureau Conditions for Donation of Services and Space Agreement.

6. Schedule of Meetings - 2010, Authorization to advertise.

7. Stormwater management Cooperative Planning Agreement / Letter of commitment to Fisher Foundation.

8. Authorization to pay Sgt. DeMarco $4,743.19 and Officer Brokaw $5,145.60, in accordance with the finding of the Arbitrator relative to reimbursement for vacation and personal days accrued during a period of workers compensation.

9. Request from Andrea M. Neill, C.C. Mellor Memorial Library, to use the Community Center one evening per month to offer a Children's Program.

10. Cancel Second Shared Meeting of December 28, 2009.

COMMISSIONERS' COMMENTS

ADJOURNMENT

ANNOUNCEMENTS:

The Planning Commission will meet on Wednesday, December 16, 2009 to finalize a proposed ordinance for temporary and banner signs and to begin a review of the political signs section of the Zoning Ordinance.

The Township Administrative and Public Works Departments will be closed on Thursday, December 24th and Friday, December 25th in observance of Christmas.

The Reorganization Meeting of the Board of Commissioners will take place on Monday, January 4, 2010, as required by the First Class Township Code.

The next meeting of the Lions Park Study Committee is scheduled for January 7, 2010, beginning at 7:00 PM.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, DECEMBER14, 2009

The Regular Meeting of Monday, December 14, 2009 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson	Mr. Szoko
Mr. Padula	Mr. Costa

(9-327) MOVED PADULA-COSTA to approve the minutes of the Public Hearing. Budget Meeting and Second Stated Meeting of Monday, November 23, 2009 as presented. The motion was adopted by a unanimous roll call vote.

Communications:

Correspondence was submitted by Mrs. Karen Bloch, Principal of Wilkins Elementary thanking the Wilkins Police Department for placing the speed trailer in front of the school, for visiting with the children and for their continued support and cooperation.

Correspondence was submitted by Jacqueline Parker, Deputy Secretary for Community Affairs & Development, Commonwealth of Pennsylvania, advising that the Township's grant application for laptops for the police cars in the amount of $50,000 had been preliminarily approved. This grant application was filed by Wilkins on behalf of Wilkins, Churchill and Forest Hills Borough.

Citizens' Comments:

None.

(9-328)MOVED SZOKO to waive the reading of reports. The motion died for lack of a second.

Reports:

Police Report for November 2009:

	2008	2009
Total Police Calls Logged	170	273
Total Criminal Offenses Reported	23	20
Criminal Arrests/Persons Charged	12	10
Criminal Offenses Cleared	10	12
Traffic Citations Issued	10	52
Parking Tags Issued	4	39
Parking Citations Issued	8	0
Monies collected during November	$7,225.36	$4,703.14

Mr. Ed Bruener's Department of Public Works Report is on file in the Manager's Office.

The Wilkins Township VFD #3 reported the following:
8 Fires, 18.74 man-hours
1 Training Class, 6 man-hours
12 Non-Incident Activities, man-hours 359.92
Total man-hours 384.66

The Wilkins Township VFD #4 reported the following:
13 Fires, 41.5 man-hours
13 Fire Schools, 124 man-hours
1 Drill, 20 man-hours

9 Work Details, 41.75 man-hours
2 Meetings, 45 man-hours

Building Permits Issued during the month of November, 2009:
Repairs to porch roof – 137 Orchard Street – Cost $300.00
Structural repairs – 816 Thompson Street – Cost $500.00
Structural alteration – 808 Alpine Boulevard – Cost $20,000.00
Retaining wall – 1241 Lower Rodi Road – Cost $15,000.00

The Township received $3,485.99 in real estate transfer taxes during the month of November, 2009 representing deed transfers which were recorded by the County in October, 2009. Total Real Estate Transfer Tax collection to date are $79,989.06 or 159.98% of budget.

November Monthly Tax Collector's Report:

Balance Collectable – Beginning of Month	$ 92,270.11
Deductions (Exonerations)	- 201.04
Adjusted Collectable	92,069.07
Less Face Collections	- 5,677.81
Balance Collectable – End of month	86,391.26
Face Amount of Collections	5,677.81
Plus: Penalties	575.94
Less Discounts	-2.62
Total Cash Collected	$ 6,251.13
Face Refunds	$25,890.64

PA Municipal Services – Act 511 Tax Report for November

Earned Income Taxes:				
Current Month	$38,956.61	Previous Year	$52,216.44	Difference
Current YTD	565,545.55	Previous YTD	551,628.41	$13,917.14
Local Service Tax:				
Current Month	12,399.95	Previous Year	15,595.49	Difference
Current YTD	157,096.02	Previous YTD	146,324.64	$10,771.38
Business Tax (Mercantile & Business Privilege)				
Current Month	19,580.35	Previous Year	6,915.58	Difference
Current YTD	549,749.56	Previous YT D	544,715.96	$ 5,033.60

The Solicitor's Report is on file in the Manager's Office.

The Engineer's Report is on file in the Manager's Office.

(9-329)MOVED SZOKO-COSTA to approve the schedule of bills in the amount of $136,381.96 as presented. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1001

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2010 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2010.

(9-330)MOVED PADULA-SZOKO to read Ordinance Number 1001 for the first time by title only. The motion was adopted by unanimous roll call vote.

(9-331)MOVED PADULA-SZOKO to accept the first reading of Ordinance Number 1001. The motion was adopted by unanimous roll call vote.

(9-332)MOVED PADULA-SZOKO to read Ordinance Number 1001for the second time by title only and to adopt Ordinance Number 1001, contingent upon the following policy statement:

1) Funds remaining in the Emergency Contingency Fund at the end of 2010 in the amount of $890,600 shall be split between 2011 ($400,000) and 2012 ($490,600);

2) The Board will seriously consider permitting positions vacated during 2010 to remain unfilled.

The motion was adopted by unanimous roll call vote.

RESOLUTION 22-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A RIGHT-OF-ENTRY AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION, BUREAU OF ABANDONED MINE RECLAMATION AND THE TOWNSHIP OF WILKINS FOR THE PURPOSE OF CONDUCTING RECLAMATION WORK ON THE GINSBURG MINE DRAINAGE EMERGENCY.

(9-333)MOVED PADULA-COSTA to adopt Resolution Number 22-2009. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 23-2009

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP.

(9-334) COSTA-PADULA to adopt Resolution Number 23-2009. The motion was adopted by unanimous roll call vote.

(9-335)MOVED PADULA-COSTA approving a one year agreement between Wilkins Township and Hoffman Kennels for the provision of animal control services at a monthly fee of $205.00 and a per call fee of $55.00. The motion was adopted by unanimous roll call vote.

(9-336) MOVED PADULA-COSTA approving the agreement between the Township of Wilkins and the United States Census Bureau for provision of space during the upcoming census. The motion was adopted by unanimous roll call vote.

(9-337)MOVED SZOKO-COSTA approving the meeting schedule for 2010 and authorizing the Manager to advertise. The motion was adopted by unanimous roll call vote.

(9-338)MOVED PADULA-COSTA authorizing the Township to enter into a Stormwater Management Cooperative Planning Agreement and supporting the submission of

letters of support to the Heinz and Mellon Foundations, contingent upon the review and approval of the Solicitor. The motion was adopted by unanimous roll call vote.

(9-339)MOVED PADULA-SZOKO authorizing the payment of $4,743.19 to Sergeant DeMarco and $5,145.60 to Officer Brokaw in accordance with the finding of the Arbitrator relative to reimbursement for vacation and personal days accrued during a period of Workers' Compensation. The motion was adopted by unanimous roll call vote.

(9-340)MOVED SZOKO- COSTA approving the request of Andrea McNeil, Children's Librarian, to use the Community Center one evening per month from January through May to offer a children's program. The motion was adopted by unanimous roll call vote.

(9-341)MOVED COSTA-SZOKO cancelling the Second Stated meeting of the Board of Commissioners of December 28, 2009. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko thanked the Recreation Advisory Board for coming in under budget for the Children's Christmas Party; stated that the 2010 budget was interesting because we were able to apply dollars to the future; commented upon the recent news stories regarding the Monroeville budget and the cover of the current Newsweek Magazine; stated that he is a little more comfortable proceeding because we have a game plan and are being more proactive and wished everyone Happy Holidays.

Commissioner Padula thanked the Recreation Advisory Board for the great job at the Christmas Party and for coming in under budget; thanked the Public Works Department and Police Department for their participation in the party; thanked the Department Heads and Mrs. Bradley for all of their work on the 2010 budget; thanked Mr. McKeever for his 25 years of service to Wilkins Township; thanked Mr. Wilson for his service and for everything he has done during his tenure; thanked everyone for coming to the meeting and wished everyone Happy Holidays.

Commissioner Costa congratulated the recreation Advisory Board on a job well-done; thanked Mr. Wilson for all of his years of dedicated service to the community as a police officer, member of the Volunteer Fire Department and as a Commissioner; thanked Mr. McKeever for his service to the Township and wished everyone Happy Holidays.

Commissioner Wilson thanked everyone for their support during his 44 years of community service; stated that he had planned to expose a lot of hypocrites this evening, but we will have to wait for the book to come out; stated that his career had a lot of peaks and valleys, with many more peaks than valleys and that he believes he is leaving the Township in good hands; thanked Mr. McKeever for his service to the community and wished him enjoyment in his retirement.

(9-342)MOVED COSTA-SZOKO to adjourn. The meeting was adjourned at 7:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary