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WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REORGANIZATION MEETING OF MONDAY, JANUARY 3, 1994

The Bi-Annual Reorganization Meeting of January 3, 1994 was called to order at 7:30 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Madden
Miss Cowell

Mr. Dinzeo

Mr. Colonello
Mr. Nychis

At the invitation of Vice-President Colonello, all present arose and participated in the Pledge of Allegiance to the Flag.

(8941) MOVED COLONELLO-COWELL to appoint Mr. Gerald Patterson as Acting Secretary (for this meeting only). The motion was adopted by unanimous roll call vote.

The presentation of election certificates and the swearing in of Peter Nychis, Commissioner and George M. Porado, Treasurer was administered by Judge Kathleen Durkin before the meeting was called to order - a former commitment by Judge Durkin necessitated her leaving before the meeting started. Mr. Nychis thanked all for voting him into office and thanked Judge Durkin for administering the oath of office. Mr. Larry Dunn, County Commissioner congratulated Messrs. Nychis and Porado.

(8942) MOVED DINZEO-COLONELLO to nominate Mr. Michael Madden as President of the Board of Commissioners

(8943) MOVED NYCHIS to elect Cheryl Cowell as President of the Board of Commissioners. Immediately Miss Cowell declined, due to her being on the Board only two years and her full time job that she wouldn't be quite qualified as yet. The vote for Mr. Madden as President follows:

Yes - Mr. Dinzeo
Yes - Mr. Colonello
No - Mr. Nychis
Yes - Mr. Madden

Miss Cowell then made the following statement: "On November 22, 1993 following a routine Commissioners Meeting as scheduled, the then President of the Board, Commissioner Dinzeo requested an Executive Session which included the presence of the present Commissioners including the newly elected Commissioner who had been invited to the Board Meeting that evening, due to a Budget presentation. Also included in that Executive session was past Commissioner Hanlon. There was no advanced notice of that executive session other than Commissioners Dinzeos request that evening. The topic was not an advance notice, however, the reorganization of the 1994 Board of Commissioners was the topic. Conversation consisted of Commissioner Dinzeo, stating that he didn't want to be President in 1994 - he stated he wanted Mike "Do you want it Mike?" at which time Commissioner Madden stated "I'll take it." Another Commissioner stated "I'll second that". The legality of such a meeting was questioned by two individuals in attendance. In short, the man who requested the session got up and left the Reorganization meeting. In this Township it is to take place on the first Monday of the New Year. Addressing Mr. Means and Mr. Patterson this Township has no ordinance or resolution on how this is to be handled. It should have been addressed in the past. Common courtesy, however, would have it that some type of communication should occur between the leaders in this Township - I would hope that we should all have a common goal - the Sunshine Act is used as an excuse for lack of communication, everyone sitting up here has a phone. Two years ago, essentially I was told who would be President of this Board and who would run it. At this particular stage because of the lack of efficient and proper protocol - that should be occurring amongst a group of governing leaders regardless of who is president it will not hinder my

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performance as a Commissioner in this Township. The individuals I have to answer to are those of you who elected me. In regards to leadership I often look to Mr. Patterson, Mr. Means and outside honest reliable sources. In two years I have given my very best efforts in being an honest, caring Commissioner standing up for my own integrity and in what I believe was for the betterment of this Township and its residents, I have attempted to work diligently with the employees of this Township - both cases I have essentially received in return a high percentage of support and trust and I am thankful. I will continue to work as I have and trust that I will retain a respectable position. I will abstain from this vote and ask that regardless of the lines of communications improves amongst this Board and we share ideas and permit constructive criticisms and opinions be welcomed all to pursue proper and common goals for the betterment of Wilkins Township.

Abstention - Miss Cowell

Motion (8942) was adopted.

At this time President Madden extended his appreciation to the members of the Board that did support him and assured all the residents of Wilkins Township that he will work as diligently as possible in their benefit at all times.

(8944) MOVED NYCHIS-COWELL to nominate Francis Colonello for the Vice-President of the Board of Commissioners. The motion was adopted by unanimous roll call vote.

Mr. Patterson noted that applications for appointment of Solicitor, Secretary, Engineer, Official Newspaper and Depository.

(8945) MOVED COLONELLO-DINZEO to appoint Mr. Means for Solicitor. At this point, Mr. Nychis questioned the appointments of all of the above stating that the positions should have been advertised and to give all parties an opportunity to apply and be interviewed. The motion was adopted by the following:

Mr. Colonello - Yes
Mr. Dinzeo - Yes
Mr. Madden - Yes
Mr. Nychis - No
Miss Cowell - No

(8946) MOVED DINZEO-COLONELLO to be appointed to the Secretary's position.

The motion was adopted by the following vote:

Mr. Dinzeo - Yes
Mr. Colonello - Yes
Mr. Madden - Yes
Mr. Nychis - No (for the reasons stated previously)
Miss Cowell - No

(8947) MOVED COLONELLO-DINZEO to establish, by Resolution, compensation for the Secretary

RESOLUTION NO. 1-94

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF WILKINS ESTABLISHING THE ANNUAL
COMPENSATION OF THE TOWNSHIP SECRETARY

The motion was adopted by the following vote:

Mr. Colonello - Yes
Mr. Dinzeo - Yes
Mr. Nychis - Yes
Miss Cowell - Abstention
Mr. Madden - Yes

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(8948) MOVED DINZEO-COLONELLO to appoint Mr. McKeever as Engineer. The motion was adopted by the following:

Mr. Dinzeo - Yes
Mr. Colonello - Yes
Mr. Nychis - No (for the reasons stated previously)
Miss Cowell - Yes
Mr. Madden - Yes

(8949) MOVED COLONELLO-DINZEO to appoint the Gateway Progress and the Pittsburgh Press as the Townships official newspapers. The motion was adopted by unanimous roll call vote.

(8950) MOVED COLONELLO-DINZEO to appoint the PNC Bank as the official Townships depository. The motion was adopted by unanimous roll call vote.

Mr. Madden appointed the following Standing Committee Chairpersons:

Mr. Dinzeo - Public Works
Mr. Nychis - Public Safety
Mr. Colonello - Finance & Administration
Miss Cowell - Recreation & Municipal Property

(8951) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 7:53 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Gerald S. Patterson, Jr.
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 10, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis

Miss Cowell
Mr. Dinzeo

Mr. Colonello was absent.

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor and Mr. McKeever, Engineer.

At the invitation of President Madden all present arose and participated in the Pledge to the Flag.

Mr. Patterson stated that there would be one item change on the agenda (approval of minutes). The Reorganization Meeting of 1/3/94 should be scratched as the minutes for that meeting are not, as yet, completed.

Commissioner Cowell has two corrections: 1. Meeting of 12/13/93: Section under "Citizen's Hearings" under Mrs. Martinelli's comments it should be added that Mrs. Martinelli would like to thank Commissioner Cowell for her attendance at that first meeting concerning the George Street Sewers because it shows that she cares. 2. On the minutes of the Meeting of 12/27/93 on Page 541 in Commissioner Cowell's comments concerning the Sergeants Position: "I trusted, I hurt and I learned but I'd like to think I have not characterized all BUT one or two." The BUT should be BY. (corrections made 1/11/94 msf)

(8952) MOVED COWELL-DINZEO to approve the minutes of the Regular Meeting of December 13th and the Reorganization Meeting of December 27, 1993 as stated. The motion was adopted by the following vote: Yes - Commissioners Madden, Dinzeo & Cowell. Commissioner Nychis abstained.

COMMUNICATIONS:

Letter dated 12/28/93 from the Woodland Hills School District: "The Woodland Hills School District has been granted a three year permit concerning installation of two portable classrooms at the Wilkins Primary School by the Township of Wilkins. This permission was granted for temporary classroom quarters to permit the school district to comply with a three year desegregation grant. This three year permit will be over August 1, 1994, in the meantime the school district enrollment is increasing and there is a possibility of our desegregation grant being extended. To complicate matters we have a new superintendant and a new business manager just really getting involved in the process. Certainly the school district is not happy with portable classrooms so a committee has been formed to address the school district enrollment projections that would include the possibility of opening Eastmont and possible realignment. Unfortunately we continue to be under the jurisdiction of the Federal Courts and any plan is subject to their approval. After debate by the Legal Services and the Department of Education we are hopeful that our plan, when ready, could be implemented to the 94/95 year but the Federal Courts may impede our progress and we are asking for a one year extension of existing portables at Wilkins, if needed. We have already been granted an extension from Churchill Borough. The Woodland Hills School District complies and will continue to comply with all Fire Code regulations imposed by Fire Marshal Len Hill and both Wilkins and Eastmont. A reply is requested. Sincerely, Leonard R. Nowicki, Coordinator of Building & Grounds - P.S. For the 94'95 school year the school district is requesting budget figures to comply with Wilkins Township requirements to install sewer lines on property.

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In the near future it is expected that we may need to plan for this concern in our 94/95 budget proposal."

Mr. Patterson - The request and the PS has been taken care of, we got the information from Senate Engineering and passed it on to the school district so they know. They do have a figure to budget for the upcoming year. What they are asking for now is a one year extension of the existing portables, if needed. The Fire Marshal was sent a copy on December 22nd, we have not had a response at this time. They indicate that they will comply with all the Fire Marshals requests.

Mr. Means - Who issues the permit? I don't think the Board of Commissioners grants land use applications unless its a subdivision, or a building permit. They (WHSD) have a permit now that was issued. I think they complied with the municipality's land use requirements to those temporary class rooms and they are simply asking for an extension. Its simply a matter of the building officer extending the permit. It is not the Board of Commissioners jurisdiction, they don't review building permit applications.

Miss Cowell - Thats the letter we all received a copy of, perhaps they just wrote it to let us know what their intentions were. They asked for a specific one year extension in the letter.

Mr. Means - The Board of Commissioners doesn't review applications for occupancy permits - in effect what there is, is an extension of an existing occupancy permit that would ordinarily be done by the Zoning Officer. If the Board wants to indicate its approval of that for public relations purposes then the Zoning Officer would issue the permit.

(8953) MOVED NYCHIS-COWELL to refer the matter to the Zoning Officer for his consideration. The motion was adopted by unanimous roll vote of all present.

Mr. Patterson stated that we have changed the format slightly for the regular meeting. For this first meeting we have in attendance Chief Sejko from the Police Department and Paul Vargo from the Department of Public Works to give their monthly reports:

Chief Sejko - 1. TRAFFIC & LAW ENFORCEMENT:

Total citations for the month	56
Blitz detail Monday, 12/6/93	
January Blitz currently on hold - due to weather	
Parking Tags	22
Felony arrests	2
Misdemeanor	3
Non-Traffic Summary Citations	12
Three juvenile runaways apprehended	
Monies received from District Court	\$1,501.56
Monies received from the Commonwealth of Pa	\$3,201.65

2. POLICE DEPARTMENT PERSONNEL MATTERS:

Training classes regarding 1994 Mandatory In-service training for all police officers. There are six (6) scheduled sets of class dates (12 days total).

Training for Ms. Taglieri and Ms. Donofrio will be scheduled this month through Commander Jack Smith. They will be trained in processing male and female prisioners, self-defense and search techniques.

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REPORT OF ACTIVITIES:

Calls and complaints	245
Gasoline consumed	930
" " Rescue One	86.5
Miles of Patrol	9,576
Aided cases	13
Alarm calls	33
Animal complaints	3
Criminal arrests	6
Assaults	9
Burglary	3
Criminal mischief	14
Domestic disturbances	6
Fire calls	5
Missing persons	4
Mutual aid	1
302 Committment	1
Thefts	15
Traffic accidents	16

Commissioner Nychis was advised that the yearly report will be done in January.

Commissioner Cowell questioned the eleven disorderly conduct citations that were issued during a New Years Eve Party involving under age drinking. Some were drinking some not - there were a total of twelve people cited.

Chief Sejko answered Commissioner Cowell on the following subjects:

1. On the security at Show Case Cinema - Advisor from Boston made a presentation on how they were going to beef up security.
2. Linhart Park incident 12/25/93 - Parents of both young men to make restitution.
3. Citizen's complaint regarding stone damaging car window - stories conflicting - Commissioner Cowell and Chief Sejko to have discussion at another time.

Paul Vargo - Public Works Superintendent:

Mr. Vargo made a monthly report on the following subjects:

Roads and Bridges
Storm Sewer System
Sanitary Sewer System
Signs and markings
Parks
Equipment Maintenance
Buildings
Overtime

Commissioners Cowell, Dinzeo and Nychis commended Mr. Vargo on his excellent report and also commended the road department crew on their snow removal work.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 13 alarms occurred during the month. Drills and practices 7 and 1 school.

2. MANAGER: Mr. Patterson reported activities as follows:

A. FINANCIAL: Collections:

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Earned Income Tax - previous month	\$11,889.98
Occupation Priv. Tax " "	90.00
Mercantile Tax " "	876.08
Business Privilege Tax " "	806.55
Secretary - General Fund	<u>29,531.07</u>
TOTAL	\$43,193.68

BUILDING PERMITS ISSUED:

New Construction - One (1) 24 unit apartment (Highland Manor III)
 Repairs and Improvements - 2
 Signs - 4

3. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$1,536.15
Delinquent Tax	7,680.45 (Jordan)

4. TREASURER & TAX COLLECTOR: Mr. Porado reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of December 1993 as follows:

CHARGES:

Original Duplicate	\$1,103,475.62
Additions/Penalties - this report	337.21
- previous rpt	188.69
- other add'l. assessments	3,079.37

TOTAL CHARGES	1,107,080.89
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CREDITS-COLLECTIONS:

This report	5,076.96
Previous report	866,823.79
Discounts - This report	27.92
Previous report	16,172.29

TOTAL CREDITS:	888,100.96
Balance to account for	218,979.93
Collection Percentage	80.2%
Percentage for same period - previous year	97%

Additionally Mr. Porado has advised that Mr. Soffer has paid in full with penalty as of today.

5. Mr. Pugliano reported collections as follows:EARNED INCOME TAX:

Month of Dec '93	\$ 11,889.98	Prev. Year	\$ 11,065.86	1993 Bdgt.
Total for 1993	496,596.96	"	"	457,535.99 \$460,000.

OCCUPATION PRIVILEGE TAX:

Month of Dec '93	90.00	"	"	50.00	1993 Bdgt.
Total for 1993	46,488.90	"	"	50,995.00	\$ 52,205.

MERCANTILE TAX:

Month of Dec '93	876.08	"	"	35.53	1993 Bdgt.
Total for 1993	186,275.57	"	"	200,255.85	\$198,000.

BUSINESS PRIVILEGE TAX:

Month of Dec '93	806.55	"	"	898.71	1993 Bdgt.
Total for 1993	159,815.70	"	"	154,533.37	\$157,000.

CURRENT FINANCIAL REPORT: December 1993 reports are not available - still waiting to close out year. Also waiting for reports on interest & dividends from PNC & Standard of Indiana. Recap for

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the year 1993 calculated the Township share of the Users Fee for 1993 was \$166,319. - delinquencies \$17,059.31. Monthly financial statements will be available for the next meeting.

(8954) MOVED DINZEO-NYCHIS to authorize payment of bills, totalling \$98,478.01, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

ORDINANCES: None

RESOLUTIONS: None

PUBLIC HEARING:

Mr. George Glarner request for modification on lot area and set back requirements.

Mr. Glarner does not intend to build any additional buildings, he wants to sub-divide the land in order to aid him in some financial planning for the future. Mr. Patterson suggested that Mr. Glarner write to the Board of Commissioners for modification.

After discussion with Mr. Means, Mr. Nychis, Mr. McKeever and Mr. Patterson it was discovered that three (3) items need to be addressed, and the matter should be referred to the Zoning Hearing Board.

(8955) MOVED NYCHIS-COWELL that the matter be referred to the Zoning Hearing Board for consideration in accord with Zoning Ordinances of this Township and the laws of the Commonwealth. The motion was adopted by unanimous roll call vote of all present.

PROPOSED BOND ISSUE:

At the December 27th Meeting, the Board authorized Mr. Patterson to solicit proposals for Investment Banker and Bond Counsel. We received proposals from Investment Bankers as follows:

1. Sheatz, Smith and Company, Inc.
2. Commonwealth Securities & Investment, Inc.
3. PNC Securities Corporation

Mr. Patterson recommends to the Board that one, two or all three firms who submitted proposals be interviewed. Two are close, one is slightly higher, you may want to consider the low two.

(8956) MOVED DINZEO-COWELL to hold an Executive Session in order to interview the three companies listed above on Wednesday, January 18, 1994 at 7:00 P.M. The motion was adopted by unanimous roll call vote of all present.

The memo on the Bond Counsels proposal has been corrected to add Meyer Darragh to the list.

COMMISSIONERS COMMENTS:

Commissioner Cowell commented on the following:

- Reorganization Meeting
- Solicitor's vote
- Parliamentary Procedure
- Appointment of a Secretary
- Secretary's Duties
- Apology to Mr. Means

Commissioner Cowell's meeting with residents to be scheduled for the first Monday evening of the month 7:00 to 9:00 P.M.
Third Saturday of the month 9:00 to 11:00 A.M.

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Commissioner Nychis also apologized to Solicitor Means and expressed his dismay pertaining to his misunderstanding on the vote.

Mr. Nychis expressed his desire to join Miss Cowell when she has her special meetings.

CITIZEN'S HEARINGS:

William Wilson and former Officer Yates are seeking financial compensation from the township as they were illegally reduced in rank from corporals to patrolmen in 1976. After discussion with Solicitor Means and Commissioner Nychis it was decided that the Board could provide legal and equitable relief if Wilson and Yates have been wronged by a past action of the Board. They are scheduled to meet with Commissioners Cowell and Nychis at 9:00 A.M. Saturday January 22, 1994.

Mr. Marra, Mr. Suvak, Mrs. Yakin and Mr. Hawkins spoke on the following subjects:

- Bond Issue
- Users Fee
- PA Sales Tax
- Budget
- George Lane & Churchill Road Sewers
- ALCOSAN Bills
- ALCOMATES

Mr. McGraw, 712 McMasters Avenue commended the Township with placing a school guard at the corner of Rebecca and McMasters Avenue. Mr. McGraw and his Mother asked why fences were installed at 714-716 Thompson Street and they also asked why snow was removed from this paper street of the Township with Township equipment. Mr. Dinzeo stated that the Township should now be removing snow from that area and the only time Township equipment should enter into that area would be to repair the sanitary sewer.

Mr. Means answered the question about the fencing stating that it was not an adopted Township street and that property owners may have received legal advise stating that they should fence it off to show ownership.

(8957) MOVED DINZEO-NYCHIS to adjourn. The meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Gerald S. Patterson, Jr.
Manager

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE SPECIAL PUBLIC MEETING, MONDAY, JANUARY 24, 1994

The Special Public Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis

Miss Cowell
Mr. Dinzeo

Mr. Colonello was absent.

Also present were Mr. Patterson, Manager; Mr. Means, Solicitor; Mr. McKeever, Senate Engineering; Mr. Vargo, DPW Superintendent and Norma Ruffing, Allegheny County Health Department.

At the invitation of President Madden all present arose and participated in the Pledge to the Flag.

The purpose of this Special Public Meeting is to present information to the Board on sanitary sewer extension projects, road reconstruction projects and financing methods for these types of projects.

The first item under Presentation by the Township will be a short project history presented by Mr. McKeever, Township Engineer:

Prior to 1990 there were several projects relative to sanitary sewer installation primarily as a result of malfunction of the septic systems and surveys conducted by Allegheny County Health Department projects. The five projects were Peter, John & Dorothy Streets, Leax Lane, Highland-Clugston, George-James and Old William Penn Highway, those were completed in the time period leading up to 1990.

1990-1992 - On lot sewage disposal system surveys performed by ACHD; documented >80% malfunction rate for existing on-lot systems. The ACHD & Wilkins Township officials concerned about the existence of a malfunction septic systems (including public school). ACHD recommends installation of a public sanitary sewer system in areas surveyed to eliminate the documented public health risks.

June 1992 - ACHD requests that the Township forward a "Letter of Intentions" to the department indicating project areas, priority, and time table for implementation.

July 1992 - Cost estimates, project schedules and project prioritization are prepared by the Township Engineer and reviewed by the Township Commissioners.

August 1992 - The Township Commissioners pass Resolution 21-92 agreeing to enter into a "Letter of Intent" with the ACHD to sewer identify problem areas listed (completion proposed by November 1996).

Sept 92 - Nov 93 - Plans and specifications for projects are prepared; all projects, other than McMasters Area, are bid by November 1993.

January 1994 - Washington Avenue Area Sewer Extension currently under construction (12-14 week construction period).

Award of other projects areas on hold until additional project funding is secured.

Mr. McKeever discussed the: PROPOSED SCHEDULE FOR COMPLETION OF PROJECTS

February 1994 - Secure additional financing to enable projects to proceed.

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March 1994 - Start construction of Gardenia Drive Sanitary Sewer Extension (3-4 week construction period).

April 1994 - Apply for community Facilities Grant of \$50,000. to apply toward Brown Avenue project (recommended).

April 1994 - Start construction of Churchill Road Area Sanitary Sewer (11-15 week construction period).

July 1994 - Apply for Community Development Block Grants for income eligible areas that have not yet received grants (i.e. Grandview, Brown Avenue, McMasters).

March 1995 - Begin construction of McMasters Avenue Sanitary Sewer Project (3-4 week construction period).

March 1995 - Begin construction of Grandview Area Sanitary Sewer Project (9-12 week construction period).

June 1995 - Begin construction of Brown Avenue Area Sanitary Sewer Project (8-11 week construction period).

NOTE: Proposed project schedule may be adjusted slightly as required based on the Township's efforts and success to obtain grants for the project.

Mr. McKeever introduced Norma Ruffing, Representative for the Allegheny County Health Department who discussed the requirements necessary for sanitary sewage in Wilkins Township and also discussed various issues with the Commissioners and residents.

Mr. McKeever then presented the estimated total project cost on the following projects:

Washington Avenue Area	\$198,239.
Gardenia Drive	66,000.
Churchill Road Area	455,000.
McMasters Avenue	60,000.
Grandview Area	266,000.
Brown Avenue Area	<u>239,000.</u>
TOTAL	\$1,284,239.

Mr. Means, Mr. McKeever, the Commissioners and residents discussed the impact on the proposed estimated cost associated with their homes and the Woodland Hills School District.

Mr. Paul Vargo, DPW Supervisor presented the following:

Cost estimates for road reconstruction:

1994 Paving Program - Option A \$610,744. - Option B \$358,251.

The following streets are classified as follows:

Class 1 - Excellent	- Ten (10) roads
Class 2 - Good	- Twenty-one (21) roads
Class 3 - Fair	- Nineteen (19) roads
Class 4 - Poor	- Fifty-one (51) roads

The fifty-one roads (poor condition) are all in the above cost estimates. These streets will have to be reconstructed, if not done completely and just recapped they will have to be done in a few years again. Total life of reconstructed streets will be approximately twelve (12) years.

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Mr. Patterson reviewed possible PROJECT FINANCING:

Three different print-outs:

1. Breakdown of debt services on existing 1986 General Obligation Bond.

Column B. Remaining debt service to pay bond off - \$1,059,000. until 2006. A proposed advanced refunding on this debt is recommended.

Column "A" - Refinance existing debt service from 1986 - slightly over one million.

The difference between "A" & "B" would be the savings generated between 1994-2006, The savings is approximately \$55,000., if we were to refund debt service.

Second page estimated - computation of a bond issue - would generate "new money" to be used for proposed sanitary sewers and re-construction road work.

Title "Refunded to old bond issue" New money \$1,705,000.; refund issue \$745,000. combination. Also on this page is the estimated cost of the bond issue.

Third page is the debt service break down which is actually a wrap around payment , next to last column - total of funds necessary to refund existing debt service. Middle column - total debt service would be the amount needed to make payments on the \$1,750,000. debt service. Total \$178,000. - 179,000.

Mr. Patterson discussed the funding of the debt issue.


CITIZEN'S COMMENTS:

Mr. Metzler, Mrs. Yakin, Mr. Marra and Mr. Marvin spoke on the following subjects:

Use of the users fee
Sanitary sewer installation
Roads
Taxes
Re-assessments

(8958) MOVED DINZEO-COWELL to adjourn, the meeting was adjourned at 9:05 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Gerald S. Patterson, Jr.
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JANUARY 31, 1994

The Additional Stated Meeting of Monday, January 31, 1994 was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden		Mr. Dinzeo
Miss Cowell	Mr. Nychis	Mr. Colonello

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor, Mr. Gazdik representing Senate Engineering and Mr. Mike Brennen representing Advanced Environmental Consultants (AEC).

At the invitation of President Madden, all present arose and participated in the Pledge to the Flag.

1. A report was given by Mr. Brennan of AEC. First of all he offered his apology for the lack of service during their first month of operation. He encountered many problems in the equipment, staffing and operation of the Re-cycling program. He assured the Board that the program will run smoothly during February and in the future. Mr. Madden stated that the program will be monitored and if not corrected steps will be taken to make sure that it does run smoothly.

2. Employee Assistance Program (EAP) - St Francis Medical Center has proposed a plan whereby employees and their families may share in a short term (8 session) confidential service. Mr. Patterson highly recommends this fine plan.

(8959) MOVED DINZEO-COWELL to authorize this program to be initiated. The motion was adopted by unanimous roll call vote.

3. Eastmont Park Erosion Control Grant - In 1985-86 Mr. Robin Moyer, U. S. Dept. of Agriculture & Soil Conservation Service, submitted a grant by the Township to control erosion problems of water on the ballfield of Eastmont Park. Nothing was done at the time but the plans are still on the books. The grant would be 90% funded with the Township paying 10% either in cash or in-kind services. Commissioner Cowell is familiar with the site, therefore:

(8960) MOVED COWELL-COLONELLO to proceed with the Eastmont Park erosion control grant. The motion was adopted by unanimous roll call vote.

4. The Rogal Decision was pulled off the agenda.

5. Sewer user Fee - Mr. Patterson has researched the sewer users fee, therefore:

Back to November 91 - 1992 Preliminary Budget; page 3 of the Budget Meeting - Imposition of a sanitary sewer users fee - will improve and expand the Townships ability to serve.

Next page - the maintenance of the sanitary sewer users fee can take many forms:

- A. Expansion of the system, construction
- B. Routine cleaning, flushing, vapo-rooting, maintenance
- C. Supplement Public Works Department payroll
- D. Supplement Public Works equipment purchases (periodic)

Page 4 - Table 4 - Included in the supplemental budget information combines the revenue and expenditure proposals into a twelve (12) year plan to complete the six (6) remaining unsewered areas in the Township define a yearly maintenance program for the entire sewer line system, supplement the DPW payroll and provide supplemental dump truck purchase funding

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Last paragraph - practical usage of this fund without increasing the Township debt while providing essential revenue for capital and maintenance (again that on a twelve (12) year plan)

Next sheet (box type form) - Part of preliminary budget message - indicate a cash flow for the year 1992 to 2003 based on a users fee of .50 cents.

Some of the categories of the suggested expenditures of users fund:

left hand column - DPW wages 15% - sewer projects - sewer cleaning

Next page - copy of minutes 11/25/91 - Commissioner Colonello and Manager Kuszajewski explained tha the ss users fee concept - including the projected completion of the ss and the maintenance of existing lines, assessment policy and grant procedures were also discussed. Mr. Dinzeo stressed that no RE tax is anticipated.

Last page - cash flow sheet - similar to the one on prior page, however, this is for the users fee of .75 cents which was the amount finally decided upon.

To clear the record in 1991 users fee did include DPW payroll and truck purchase and maintenance.

6. Potential Bond Issue - Mr. Colonello called for an open discussion on the Bond Issue, therefore:

Commissioner Cowell had the following comments: "Initially, on the Bond issue we seem to be at a stand-still as to what we should do, what we can do and what our possibilities are. I think we've discussed this over the past couple weeks. We've had presentations but at this particular stage, speaking for myself, I'm not sure whats the best way to go. I think we should have some kind of a bond because I see no other place where there is available funds or how we can come up with this. I'm not sure we need the amount of the bond that we are talking about. Speaking with residents at an open meeting (an informal meeting we had a week ago Saturday) there are many concerns. Iv'e never been in this predicament, I know that we need to correct our sewer system as many of our sewers have deteriorated and many, many roads need to be repaired. Many of these things should have been done in the past. I can't change what has happened - the only thing we can do is look forward and try to come up with some idea and some plans and stick to them, where we fulfill our duties as Commissioners and that we serve this Township and promote what needs to be done in the appropriate manner. Not every one will disagree or agree - at this point we need a bond - but as far as the amount - that I question. Thats where I stand at this time."

Commissioner Dinzeo stated that he does not believe in raising the tax. The worst areas in the Township have not been sewered and if the Board lets the Bond issue go by the residents would find themselves paying a higher cost. He is not in favor of raising tax but is in favor the the bond.

Commissioner Colonello stated that we have four decisions: 1. We could proceed with the bond issue as presented. 2. We can increase the taxes. 3. We can decrease the bond and do away with the road system. 4. We can delay this for another sixty (60) days. To delay for sixty days would be an disadvantage, we would have to resubmit all the bills and they would probably come in at a higher rate. Therefore, Commissioner Colonello is in favor of going ahead with the bond issue as originally stated.

Commissioner Nychis has given the bond issue considerable thought, has listened to the citizens comments and has spoken to the ACHD regarding extending the agreement to the year 2001 and has termed a bond issue the "least desirable alternative" for funding the necessary sewer projects.

Minutes of the Additional Stated Meeting, 1/31/94 - Page Three

Commissioner Nychis has stated that the Board would be mortgaging the future of the Township for the next twenty six years by approving the bond issue as proposed.

President Madden is leaning toward reduction of the bond to 1.2 million, does not see any other alternative. We have a system in place to pay for this without raising taxes, however, if anybody feels there are other avenues to explore where we could get additional funding we would like to hear from them.

Mr. Yates, Mr. Metzler, Mrs. Yakin, Mrs. Janthey, Mr. Martinelli, Mr. Suvak and Mr. Marra spoke on the following subjects:

New Bond, Old Bond, Sewer Assessments, Stop borrowing money, Leax Lane front foot assessments, and procedure on bond.

Commissioner Nychis then stated that the bond issue needs further study, therefore:

(8961) MOVED NYCHIS-COWELL to table the Bond Issue. Commissioner Cowell stated that tabling at this time is no reflection on Mr. Patterson he has done a good job and has worked very hard at putting this budget together. There should have been more communication amongs't the Commissioners. The motion was adopted by: Yes - Nychis, Cowell, Dinzeo and Madden. No - Colonello.

Commissioner Cowell wishes to congratulate Connie McKeever upon her receiving the Citizen of the Year Award.

Commissioner Cowell spoke about the security at Showcase Cinema. Commissioner Nychis noted that since Showcase is a private enterprize and you cannot force a private business to do anything, all you can do is to communicate our concern.

Commissioner Colonello wants to go on record approving the sewer project as it stands with the committment with ACHD requirement as to when we will complete it. He is not in favor of an extension as it would generate additional cost and we are in financial problems now.

Commissioner Nychis would like Mr. Patterson to investigate a situation where American Cablevision is charging a fee for unused converter boxes.

(8962) MOVED DINZEO-COLONELLO to adjourn, the motion was adopted by unanimous roll call vote.

Respectfully submitted,


Gerald S. Patterson, Jr.
Assistant Secretary

An Executive Session to follow, Re: Rogal Law Suit.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 14, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden

Miss Cowell

Mr. Dinzeo

Commissioners Colonello and Nychis were absent.

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor and Mr. McKeever, Engineer.

At the invitation of President Madden all present arose and participated in the Pledge to the Flag.

(8963) MOVED COWELL-DINZEO to approve the minutes of the Reorganization meeting of 1/3/94, the Additional Stated meetings of 1/24 and 1/31/94. The minutes of the Regular meeting of 1/10/94 were not approved, there were several discrepancies and, until they are settled the minutes cannot be approved. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letters from Carl Osterholm and Gregg Morris, Esq. thanking the Road Department for the great job in snow removal.

2. Letter dated 1/19/94 from John Erikson, Manager of the Billing Department, ALCOSAN RE: Splitting the bill. Mr. Erikson thanks the Commissioners for the good suggestion; but "Alcosan has included it as a major item in their long range plan system. The complex nature of this change along with the necessary analysis on policies and procedures do not support making such a change in the near term. A more efficient use of rate payer charges supports the conclusion that this change is best accomplished during the development of the new system. A change of this magnitude requires tracking, calculating and posting of financial data at the fundamental file level of computer systems. Alcosan will be developing requirements for a new system within the next two years. We will keep you apprized of these developments. We look forward to participation by Wilkins along with other customers."

3. Memo from Gerald S. Patterson, Jr. dated February 8, 1994 to the Members of the Board of Commissioners: "Please accept this as notification of my intention to resign from my position as Township Manager/Assistant Secretary effective the end of business, Friday, March 4, 1994. The reasons are both personal and professional. I appreciate the total support the Board has given me during the term of my employment. Without this support we would not have been able to accomplish all that we have. I will make myself available to provide necessary assistance to a new Manager after I leave.

(8964) MOVED COWELL-DINZEO to accept with regret the resignation of Manager Gerald S. Patterson, Jr. The motion was adopted by unanimous roll call vote of all present.

(8965) MOVED COWELL-DINZEO that we immediately advertise for the Managers position with the following qualifications: Bachelor of Science degree in Business Administration, Finances or Public Administration plus five (5) years of municipal management experience. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

Police Chief Sejko issued the following report:

Total Criminal Offenses reported	39
Criminal Arrests/Persons charged	18

Minutes of the Regular Meeting, Monday, 2/14/94 - Page Two

Criminal Offenses Cleared by Arrest	18
Non-traffic citations issued	1
Traffic Citations & Parking tags issued	38
Total Police Calls logged	319
Gasoline used by Police vehicles	1,002
Gasoline used by W/C Rescue One	345
Total monies collected by P/D	\$1,534.

Training classes for Lisa Taglieri and Chris Donofrio will begin the week of February 21, 1994.

Keith Guthrie was introduced as Sergeant.

Mr. Paul Vargo made a monthly report on the following subjects:

- Roads and Bridges
- Storm Sewer System
- Sanitary Sewer System
- Signs and markings
- Equipment maintenance
- Buildings
- Overtime

Commissioner Dinzeo commended Paul Vargo on his fine report. Commissioner Cowell stated that the Lucia Drive residents appreciate the work done on that road. Mr. Vargo accepts the commendation for the entire department as it takes 100% cooperation to accomplish all the fine work being done.

FIRE: Reports were received, read and filed from Fire Companies #1 and 4. A total of 27 alarms, six drills and practices and three schools occurred during the month.

MANAGER: Mr. Patterson reported activities as follows:

Earned income tax - previous month	\$23,810.72
Secretary - General Fund	32,927.58
Total	\$56,738.30

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of January 1994 as follows:

CHARGES: - Original Duplicate		\$1,103,475.62
Additions/Penalties - this report	18,117.23	
- prev report	525.90	
Other Additional Assessments	3,079.37	
TOTAL CHARGES		1,125,198.12

CREDITS-COLLECTIONS:

This report	199,761.11
Previous report	871,900.75
Discounts - this report	9.64
previous report	16,200.21

TOTAL CREDITS	1,087,871.71
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Balance to account for	37,326.41
Collection Percentage	96.7%
Percentage for same period - previous year	96.5%

We are also in receipt of Mr. Porado's December 31, 1993 DCA Report

Minutes of the Regular Meeting, Monday, 2/14/94 - Page Three

Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of January 1994	\$35,853.14	Prev Yr	\$28,787.50	'93 Budget	\$470,000.00
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OCCUPATION PRIVILEGE TAX:

Month of January 1994	590.00	"	"	340.00	\$ 47,000.00
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MERCANTILE TAX:

Month of January 1994	2,005.49	"	"	398.58	190,000.00
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BUSINESS PRIVILEGE TAX:

Month of January 1994	1,293.63	"	"	6,915.41	160,000.00
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We are in receipt of the Audit Report for the Earned Income Tax Collector of the Woodland Hills School District for the Township of Wilkins, the Boroughs of Chalfant, Churchill and Forest Hills for the period ending June 30, 1993. This report is available for public review. We are also in receipt of financial statements from the Turtle Creek Council of Governments for periods ending 12/31/91 and 12/31/92.

(8966) MOVED COWELL-DINZEO to authorize payment of bills, totalling \$119,271.81 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS:

RESOLUTION NO. 2-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8967) MOVED DINZEO-COWELL to adopt Resolution No. 2-94. The motion was adopted by unanimous roll call vote of all present.

ROGAL DECISION:

(8968) MOVED COWELL-DINZEO not to appeal the Rogal Decision to the Common Pleas Court. The motion was adopted by unanimous roll call vote of all present.

(8969) MOVED DINZEO-COWELL to purchase two new police vehicles (1994 Crown Victoria @ \$13,519.00/ea w/out trade). The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

President Madden assured the residents that no danger exists with the security of Show Case Cinemas. Commissioner Nychis looked into the matter and is convinced that the professionals involved can handle any situations that may arise.

Commissioner Cowell also visited the site and agrees that the lines of communications need to stay open and if we all work together everything will turn out fine.

Commissioner Cowell and Officer William Wilson attended the Woodland Hills Town Meeting and Hearing, a select committee on violence sponsored by the PA House of Representatives.

Minutes of the Regular Meeting, Monday, 2/14/94 - Page Four


CITIZEN'S COMMENTS:

Officer Wilson
Tom Worrell
Frank Francioni
Mrs. Yakin
Mr. Suvak
Mr. Hawkins
Ron Yates
Mr. Metzler and
Mr. Marra spoke on the following subjects:

Request for an Executive Meeting
ACHD extension on sewers
Garbage and Recycling Collections
Bond Issue
Sewer Installation
Impact Fee
Budget and financial documents difficult to read
Fines from Allegheny County for not tapping into the system on time

(8970) MOVED DINZEO-COWELL to adjourn. The meeting was adjourned at 8:32 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


John J. Hanlon
Secretary

To: Board of Commissioners
From: John M. Means, Solicitor
Re: Impact Fees
Date: February 16, 1994

At the public meeting of February 14, 1994, a citizen (Ronald Yates) opined that a solution to current sewage financial problems would be imposition of impact fees on new land use projects and specifically noted the Wilkins G.P. property and an undisclosed development rumored to be intended somewhere on Route 22. I tried, without success, to explain that impact fees were not a feasible solution to the current financial problems.

Enclosed is a copy of the pertinent portions of the Municipalities Planning Code ("MPC") relating to impact fees. Briefly, it provides:

- (a) No impact fee whatever can be imposed except by ordinances related to costs associated with capital transportation improvements 53 P.S. 10503-A(b).
- (b) Prior to enacting an ordinance, the municipality must prepare and adopt a transportation capital improvements plan prepared by professional planners. 10504-A.
- (c) No fees can be used for:
 - (1) Construction, acquisition or expansion of municipal facilities other than transportation capital improvements as defined in the MPC.
 - (2) Repair, operation or maintenance of existing or new capital improvements.
 - (3) Upgrading, updating, expanding or replacing existing capital improvements (roads for example) . . . not attributable to new development.
 - (4) Upgrading, updating, expanding or replacing existing capital improvements to remedy deficiencies in service to existing development or fund deficiencies resulting from deferred maintenance. See 503A-d-(1).

The study and analysis required by the MPC is described in 504-A(c)(2); (3)(d), et seq.

An estimate of the cost of such a study and analysis is \$25,000.

This Section of the MPC was reviewed when the Subdivision and Land Ordinance was adopted.

In view of the fact that Route 22 is a state highway and because all streets in any conceivable transportation district are existing streets, it does not seem that any impact fee would be feasible or would generate any fees sufficient to make a study worthwhile.

Any fees not used for the purposes allowed by the MPC must be returned to the developer if it can be located.

Since you may receive questions about the imposition of impact fees to solve financial problems, this information is provided.

The bottom line is: IMPACT FEES are prohibited, except for a transportation district fee.



John M. Means, Solicitor

cc.
Board of Comm
2/17/94

Regarding Mr. Ron Yates comments at the Commissioners meeting on February 14, 1994 concerning his company paying \$400,000 in impact fees to Penn Township the following is submitted:

On Friday, February 18, 1994, I spoke with Mr Leonard (Phone 744-2877) of Penn Township. He was referred to me as the official at Penn Township who is the most knowledgeable of development and related fees at the Township.

Mr. Leonard stated that he knows Mr. Ron Yates as the Director of Operations and Construction for Glemcher Group (Phone 765-3333). Glemcher is proposing to build a small shopping center and grocery outlet in Penn Township. The proposed development is in the preliminary stages. The subdivision is being reviewed to go on the agenda for consideration of preliminary approval.

Penn Township currently has no impact fee ordinance adopted nor have they ever collected any impact fees. They have considered imposing impact fees and should an ordinance be enacted Mr. Leonard believes the maximum fee that would be assessed to the Glemcher project would be \$50,000.

Based upon my discussion with Mr. Leonard, there is absolutely no truth to Mr. Yates' statement about \$400,000 in impact fees.


G. S. Patterson, Jr.
2-18-94

MR LEONARD IS THE DIRECTOR OF COMMUNITY DEVELOPMENT
FOR PENN TOWNSHIP -

C.C. COMM MAISON
MR MENNS
MR McKEOWN

Shopping center
working
No impact fees

~~Maybe~~ maybe \$50,000

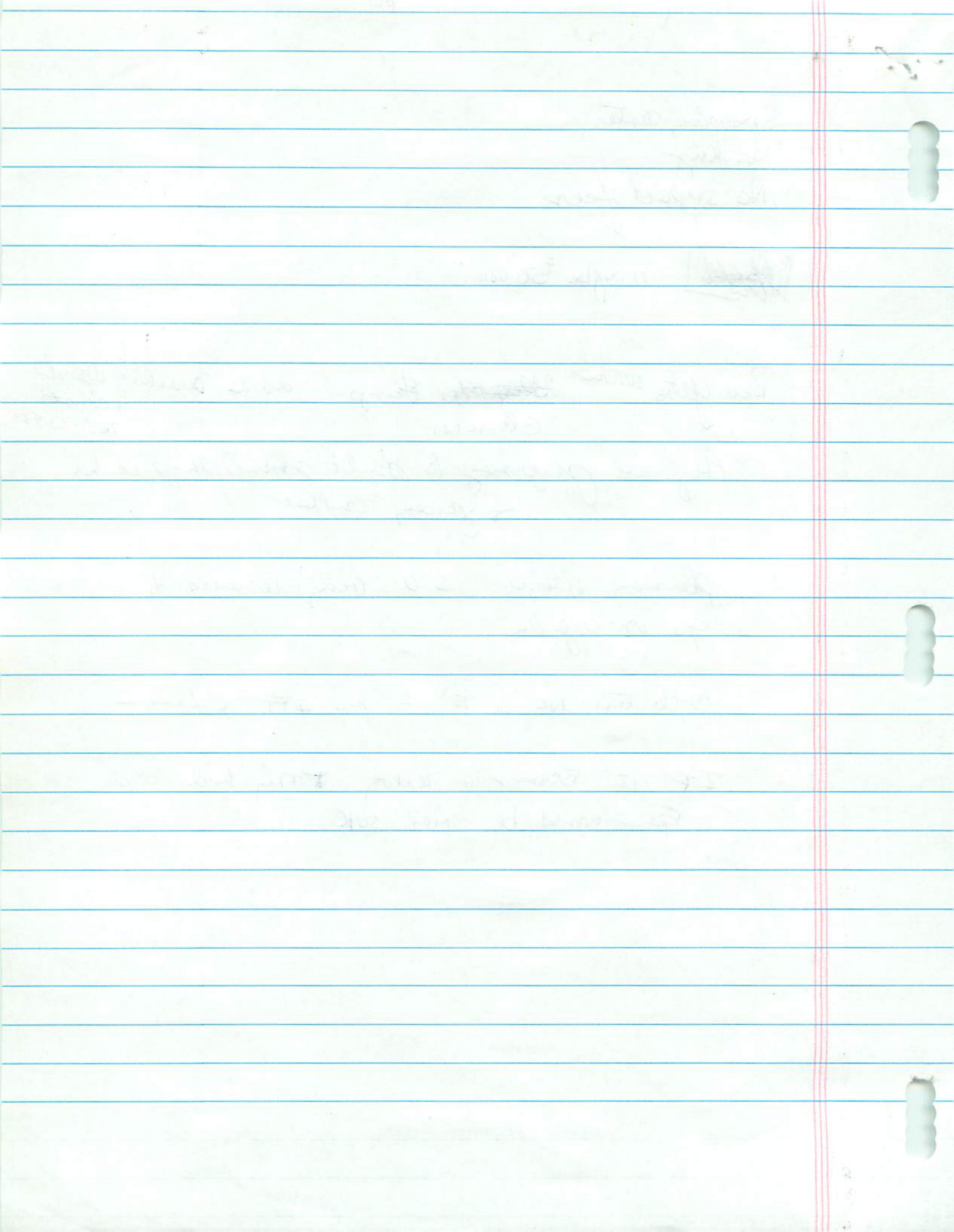
Ran into Walter ~~Hanscher~~ Group as a Director of Project
Glencher Const
765-3333

They are proposing to build small shops center
+ grocery outlet

Palman Stage S.O. being reviewed to
go on Ogden

Collection No I F - No IFF order

IF IT Becomes a reality & They had ord
Fee would be max \$0K



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, 3/7/94

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden, Miss Cowell, Mr. Dinzeo and Mr. Nychis.

Commissioner Colonello was absent.

Also present were Mr. John Hanlon, Secretary, Mr. Paul Vargo, Mr. Means Solicitor and Mr. Art Gazdik, Senate Engineering.

At the invitation of President Madden all present arose and participated in the Pledge to the Flag.

1. ORDINANCE NO. 848

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING A MUNICIPAL POLICE COOPERATIVE AGREEMENT WITH OTHER SIGNATORY MUNICIPALITIES TO ENFORCE NARCOTICS AND ILLEGAL DRUG LAWS AND THEREBY TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE COMMUNITY; AND TO APPROVE AN AGREEMENT WITH THE OFFICE OF ATTORNEY GENERAL

(8971) MOVED DINZEO-NYCHIS to read Ordinance No. 848 for the first reading.

(8972) MOVED COWELL-DINZEO to accept Ordinance No. 848 for the first reading.

(8973) MOVED DINZEO-COWELL to read Ordinance No. 848 by title only.

(8974) MOVED COWELL-DINZEO to adopt Ordinance No. 848.

2. ORDINANCE NO. 849

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REGULATING CABLE TELEVISION; ESTABLISHING ADMINISTRATIVE, ENFORCEMENT AND RATE REGULATION PROCEDURES; REGULATING CUSTOMER SERVICE AND PRESCRIBING PENALTIES FOR VIOLATIONS

(8975) MOVED COWELL-DINZEO to read ordinance No. 849 for the first reading.

(8976) MOVED COWELL-DINZEO to accept Ordinance No. 849 by title only.

(8977) DINZEO-COWELL to read Ordinance No. 849 by title only.

(8978) COWELL-DINZEO to adopt Ordinance No. 849.

Motions 8971 to 8978 inclusive were adopted by unanimous roll call vote of all present.

3. Mr. Means decision and Mr. Pattersons remarks on the Impact Fees which were read at the meeting are attached.

4. Request from Senate for payment to HET Construction:

(8979) MOVED COWELL-DINZEO to forward same to COG for their consideration. The motion was adopted by unanimous roll call vote of all present.

5. RESOLUTION NO. 3-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS THAT THE BOARD OF COMMISSIONERS DEEM IT NECESSARY THAT THE DUTIES OF THE MANAGER BE PERFORMED UNTIL A NEW MANAGER IS APPOINTED.

MINUTES OF THE ADDITIONAL STATED MEETING, 3/7/94 - PAGE TWO

(8980) MOVED DINZEO-COWELL to adopt Resolution No. 3-94. The motion was adopted by unanimous roll call vote of all present.

(8981) MOVED DINZEO-NYCHIS to appoint Mr. Paul Vargo as Acting Manager and to serve at his current compensation for the duration of his position. Motions 8980 and 8981 were adopted by unanimous roll call vote of all present.

CITIZEN'S HEARINGS:

Mr. Wilson
Mr. Fasciano
Tom Worrall
Regis Marra

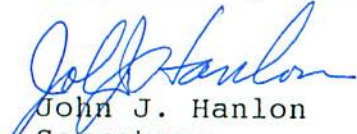
Mary Yakin spoke on the following subjects:

The Sunshine Act
The sewer project
The bond issue
Opportunity to discuss comments
Township employee serving on the Civil Service Board
Taking over of private roads

Mr. Nychis requested the Solicitor to review residency requirements for the Manager and other employees not covered. Mr. Means to report back to the Board.

(8982) MOVED DINZEO-COWELL to adjourn. The motion being approved the meeting was adjourned at 8:25 P.M.

Respectfully submitted,


John J. Hanlon
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 14, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 6:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Miss Cowell
Mr. Nychis

Commissioner Colonello was absent.

Also present were Mr. Hanlon, Secretary, Mr. Vargo, Acting Manager, Mr. Means, Solicitor and Elias Sejko, Chief of Police.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(8983) MOVED COWELL-DINZEO to approve the minutes of the February 14th meeting, the January 10th meeting and the Additional Stated Meeting of March 7, 1994. The motion was adopted by unanimous roll call vote of all present.

Police Chief Sejko issued the following report:

Total criminal offenses reported	-	32
Criminal Arrests/Persons Charged	-	8
Traffic Citations issued	-	55
Parking Tags issued	-	19
Total Police Calls Logged	-	276
Total Police Mileage - month	-	9,840
Total monies collected by P/D	-	\$3,249.08

On February 25, 1994 Mrs. Donofrio and Mrs. Taglieri completed their forty hour course for "Detention Officers" conducted at the Public Safety building in Pittsburgh. Some of the Classes were conducted at the Pittsburgh Police Academy.

A report of unruly school children in front of the #3 Fire Hall was unfounded. There are no plans to change this post.

On February 23, 1994 two new 1994 Ford Crown Victoria police cars were placed in operation.

The traffic signal at Roland Road should be replaced. It is over twenty five years old. A new unit has been recommended. The total cost will be approximately \$3,937.00.

Mr. Paul Vargo, Road Superintendent submitted his monthly report which consisted of work on roads & bridges, storm sewer system, sanitary sewer system, signs & markings, parks, equipment maintenance, buildings and overtime.

COMMUNICATIONS:

1. Letter (2/15/94) from David E A Johnson resigning from his position as Emergency Management Coordinator. Mr. Johnson recommended Mr. Phil Dodge for the position.

(8984) MOVED COWELL-DINZEO to table Mr. Johnsons resignation and to request that Mr. Johnson stay in this position for at least thirty days.

(8985) MOVED COWELL-DINZEO to advertise immediately for the position of Emergency Management Coordinator.

Motions 8984 and 8985 were adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, Monday, 3/14/94 - Page Two

2. Note (3/2/94) from the Morrisises, 151 Sunset Drive thanking and congratulating the road department for a job well done this past winter.

3. Letter from Bill Kochan ACDofD (2/16/94) with a response to a recent inquiry from one of the Township's residents; re: Sanitary Sewer Service.

4. Letter from Raymond Reaves (2/28/94) ACHD Re: our input into a transportation program.

5. Turtle Creek Memorial Day Association asking for a donation to honor the memory of those department men & women who have taken part in the wars in which our country has been involved.

(8986) MOVED DINZEO-COWELL to donate \$50.00 to this worthy cause. The motion was adopted by unanimous roll call vote of all present.

6. Letter dated March 9, 1994 from Scott Hornbacher, Side Productions thanking the Township for their assistance during the filming of "Boys on the Side" at Conley's Motel.

REPORTS:

FIRE: Reports were received, read and filed from Fire Companies No. 1 and No. 4. A total of thirteen alarms occurred during the month.

MANAGER: Acting Manager Paul Vargo reported activities as follows:

FINANCIAL: Collections

Earned Income Tax - previous month	81,893.97
Occupation Privilege Tax " "	590.00
Mercantile Tax " "	2,005.49
Business Privilege Tax " "	1,293.63
Secretary - General Fund - Office Deposits	21,425.30
TOTAL	\$107,208.29

BUILDING PERMITS ISSUED:

Repairs & Improvements	- 8
Signs	- 1

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,731.75
Delinquent Tax	682.05 Jordan

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate	1,103,475.62
Additions/Penalties - This report	427.94
Previous report	18,643.13
Additional Assessments	3,079.37
TOTAL CHARGES	1,125,626.06

CREDITS-COLLECTIONS:

This report	4,761.83
Previous report	1,071,661.86
Discounts - previous rpts	16,209.85

TOTAL CREDITS	1,092,633.54
Balance to account for	32,992.52
Collection percentage	97.1%
Percentage for same period - prev year	96.9%

Minutes of the Regular Meeting, Monday, 3/14/94 - Page Three

Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of February '94	\$80,640.72	Prev Rpt	\$84,408.31	1993 Budget
Total for 1994	116,455.80	" "	86,974.00	\$470,000.00

OCCUPATION PRIVILEGE TAX:

Month of February '94	930.00	" "	1,842.20	1993 Budget
Total for 1994	1,510.00	" "	2,142.20	\$ 47,000.00

MERCANTILE TAX:

Month of February '94	2,005.49	" "	876.98	1993 Budget
Total for 1994	2,272.63	" "	1,275.56	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of February '94	1,293.63	" "	-0-	1993 Budget
Total for 1994	7,647.74	" "	6,915.41	\$160,000.00

CURRENT FINANCIAL REPORT - Monthly reports available to view

(8987) MOVED COWELL-DINZEO to authorize payment of bills, totalling \$81,198.48 as approved by the various committees and the Manager.

(8988) MOVED COWELL-DINZEO to amend motion 8987 by adding payments to the following accounts: Capital Reserve \$800.00, Police Pension \$4,784.22, Sewer Fund \$787.48 for a grand total of \$87,570.18. Motions 8987 and 8988 were adopted by unanimous roll call vote of all present.

OLD BUSINESS:

There was a discussion/opinion by Solicitor Means and the Board of Commissioners on the acceptance of private streets, therefore:

RESOLUTION NO. 4-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
INVOLVING DEDICATION AND ACCEPTANCE OF PRIVATE STREETS.

(9090) MOVED DINZEO-COWELL to adopt Resolution No. 4-94. The motion was adopted by unanimous roll call vote of all present.

NEW BUSINESS:

ORDINANCES - none

RESOLUTIONS: RESOLUTION NO. 5-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGARDING THE JURISDICTION OF POLICE EMPLOYES

Mr. Hanlon suggested that Resolution No. 5-94 be skipped and go on to the other resolutions.

RESOLUTION NO. 6-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9091) MOVED COWELL-DINZEO to adopt Resolution No. 6-94. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 7-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REQUIRING THE TOWNSHIP TREASURER TO PROVIDE
A BOND PRESCRIBED AT LEAST TO EQUAL
FIFTY PER CENTUM OF THE PROBABLE AMOUNT
OF THE ANNUAL TOWNSHIP TAX.

Minutes of the Regular Meeting, Monday, 3/14/94 - Page Four

(9092) MOVED DINZEO-NYCHIS to adopt Resolution 7-94. A motion was adopted by unanimous roll call vote of all present.

After a discussion with the Solicitor and the Board of Commissioners on Resolution No. 5-94 it was decided to:

(9093) MOVED COWELL-NYCHIS to adopt Resolution No. 5-95. The motion was adopted by unanimous roll call vote of all present.

(9094) MOVED NYCHIS-COWELL to direct the Solicitor to repeal Ordinance #844 (adopted December 27, 1993) which established the compensation of the Township Manager. Ordinance #844 pertained to the compensation of the former manager Gerald S. Patterson, Jr. This puts the Board of Commissioners at liberty to negotiate a contract with the newly appointed manager.

Mr. McKeever, Senate Engineering, went over the Frank Fasciano finance plan. He proceeded to point out the inaccurate, misleading, varied and many errors in the report.

CITIZEN'S HEARINGS:

Mr. Marra
Mr. Suvak
Mr. William Wilson
Mr. Brilliante Romanelli
Mrs. Tomasevich
Mrs. Sylvia Martinelli
Mr. Hawkins
Mr. Charles Beck

spoke on the following subjects:

Original 12 year plan
Time frame agreement ACHD
Snow removal on private streets
Gardenia Drive sewer installation
Bond Issue
Long time financing
Taxes being raised
Repeal users fee

(9095) MOVED DINZEO-COWELL to adjourn. The meeting was adjourned at 9:58 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



John J. Hanlon
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MARCH 28, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by president Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Mr. Nychis

Miss Cowell
Mr. Colonello

Also present were Mr. John Hanlon, Secretary; Mr. Paul Vargo, Acting Manager, Mr. John M. Means, Solicitor and Mr. McKeever, Engineer.

At the invitation of President Madden all present arose and participated in the Pledge to the Flag.

1. OPEN BIDS FOR THE SALE OF USED POLICE VEHICLES:

(9095) MOVED COLONELLO-COWELL to open and read the bids.

A. Jay Schroeder, 2684 Leechburg Road - 1990 Crown Victoria - 12A \$611.52; 1991 Crown Victoria - 13 \$611.52.

B. Ron Sklenar, Mosside Auto Service - 1990 Crown Victoria - 12A \$2,523.; 1991 Crown Victoria - 13 \$3,123.

(9096) MOVED COLONELLO-DINZEO to refer to the proper committee for review.

Motions 9095 & 9096 were adopted by unanimous roll call vote.

2. AUTHORIZATION TO HIRE A FINANCIAL CONSULTANT.

(9097) MOVED DINZEO-NYCHIS to hire Susan Werksman as Financial Consultant at \$20.00 per hour. The motion was adopted by unanimous roll call vote.

3. AUTHORIZATION FOR THE CIVIL SERVICE COMMISSION TO ESTABLISH AN ELIGIBILITY LIST FOR POLICE PATROLMAN.

(9098) MOVED NYCHIS-DINZEO to authorize the Civil Service Commission to establish an eligibility list for police patrolman and to advertise to accept applications for said position. The motion was adopted by unanimous roll call vote.

4. AUTHORIZATION TO REQUEST REP. RON COWELL'S ASSISTANCE IN OBTAINING A LEGISLATIVE INTEREST GRANT IN THE AMOUNT OF \$3,937.00 TO REPLACE THE TRAFFIC CONTROLLER AT BROWN AND ROLAND ROADS.

(9099) MOVED COWELL-COLONELLO to authorize the request for Ron Cowell's assistance to obtain a grant for the replacement of the traffic controller at Brown and Roland Roads. The motion was adopted by unanimous roll call vote.

5. RESOLUTION NO. 8-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
CREATING THE ALLEGHENY REGIONAL ASSET DISTRICT

(9100) MOVED DINZEO-COLONELLO that the governing body of this municipality supports and urges the Board of Commissioners of Allegheny County to adopt an ordinance creating the Allegheny Regional Asset District and levying the additional One Percent (1%) Sales and Use Tax in the County of Allegheny pursuant to Act 77 of 1993 to fund the Regional Assets and provide financial relief for municipalities and citizens of Allegheny County.

The motion was passed by the following votes:

Dinzeo	-	Yes
Colonello	-	Yes
Nychis	-	Yes - under protest
Cowell	-	Yes - under protest
Madden	-	Yes

6. RESOLUTION NO. 9-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
EXPRESSING ITS INTENT TO OBTAIN FINANCING

(9101) MOVED COWELL-COLONELLO to obtain financing, the motion was adopted by unanimous roll call vote.

7. RESOLUTION NO. 10-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING
A COMMUNITY FACILITIES GRANT TO BE USED FOR THE
INSTALLATION OF SANITARY SEWER COLLECTION LINES TO
SERVICE HOMES IN THE BROWN AVENUE SEWER PROJECT AREA

(9102) MOVED DINZEO-COWELL to request a grant to be used for the installation of sanitary sewer collection lines to service homes in the Brown Avenue Sewer Project Area. The motion was adopted by unanimous roll call vote.

7A. (9103) MOVED COLONELLO-NYCHIS to authorize the proper officers to be authorized to contact Mellon Bank to complete arrangements for financing sanitary sewer project costs under Option 2 as contained in the Mellon Bank proposal set forth in the report of Susan Werksman. The Option is for two (2) ten (10) Year Notes. Option 2 if for a one (1) ten (10) Year Note and one (1) seventeen (17) Year Bond Issue. The motion was adopted by unanimous roll call vote after a lengthy discussion by President Madden and Commissioners Cowell and Nychis.

7B. (9104) MOVED DINZEO-COWELL to receive resumes for the position of Township Manager with minimum qualifications as follows: College Degree in Business Administration, Financial or Business Administration and prior experience in the municipal management area. The motion was adopted by unanimous roll call vote.

7C. (9105) MOVED DINZEO-COLONELLO to appoint Bond Counsel. The motion was adopted by unanimous roll call vote.

Mr. Lance Alexander representing Zoresco Equipment Company made a request for any help the Township may give him for the damage that was caused by the Chalfant Run Creek to the Zoresco property. They do not expect any help for the damage done to their buildings - just the erosion done by the water. Commissioner Cowell suggested he write a letter to Rep. Cowell and Senator Dawida. Mr. Alexander thought it would be more effective if the Township wrote the letter.

COMMISSIONERS COMMENTS:

Commissioner Cowell would like to schedule meetings where the residents who are involved in sanitary sewer installation to discuss any problems that they may have involving installation, assessments etcetera.

Commissioner Cowell apologized for the Board of Commissioners after reviewing legal council concerning maintenance of private property.

The following persons spoke, at length, on such issues as:

Elsie Janthey, 204 George Lane
Kathy Ruffner, 702 Washington Street
George Hawkins, 129 Patterson Street
Maria Cratsley, Leax Lane
Douglas Metzler, Leax Lane
Frank Fasciano, Mortimer Avenue
Mary Yakin, 35 Crestview Drive

Chalfant Run creek Pollution
Brown Avenue Sewer Project
Water run-off on Thompson Run - where it comes from
Tap-in on Leax Lane
Allegheny County tap-in regulations
Liens placed on unpaid sewer assessments
Payment schedules
Extension of payments
Extension of the 45 day tap-in date
Residents never being notified of the lien that was placed
Bond Issue
Users Fee
Commissioners not doing their job
Good fiscal management not used

The Audit Report
Mistake being made borrowing money
Pay back what is being borrowed immediately

(9106) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 9:22 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


John J. Hanlon
Secretary

MINUTES OF THE REGULAR MEETING, MONDAY, APRIL 11, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden

Mr. Colonello

Mr. Dinzeo

Miss Cowell

Mr. Nychis

Also present were Mr. Hanlon, Secretary, Mr. Vargo, Acting Manager, Mr. Means, Solicitor and Elias Sejko, Chief of Police.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9107) MOVED COWELL-COLONELLO to approve the minutes of the Regular Meeting of March 14, 1994 and the Additional Stated Meeting of March 28, 1994. However since the minutes were just given them they have not had enough time to review, therefore they will be approved at the next regular meeting of May 9, 1994. The motion was adopted by the unanimous roll call vote.

COMMUNICATIONS:

1. Letter dated 3/22/94 from John W. Schombert, A/C Health Department Re: Area Wide Sewage Problems. (It is the Department's intention to hold Wilkins Township to the original schedule for the installation of public sewers)
2. Letter from Zoresco Equipment requesting aid in Creek Erosion Problems.
3. Memo from John Means regarding use of public funds on private property.
4. Letters written to Senator Dawida and Representative Cowell urging them to lend whatever support is possible to a business that is located within our Township.

MELLON BANK PROPOSAL - REPRESENTATIVE CHRIS HOTTOIS

(9108) MOVED NYCHIS-COWELL authorizing the proper officers to enter into a contract with Mellon Bank to lock in \$710,000.00 fixed @ 5.5% to refinance the 1986 Bond Issue over a ten (10) year period thereby reducing the length of the loan by two (2) years - from twelve (12) years to ten (10) years bringing the savings of approximately \$105,000.00 to the Township. The motion was adopted by unanimous roll call vote.

REPORTS:

The following is the Police Departments report for the month of March 1994:

Total criminal offenses reported	36
Criminal Arrests/Persons Charges	3
Criminal Offenses Cleared by Arrest	4
Traffic Citations Issued	97
Parking Tags Issued	36
Total Police Calls Logged	247
Total Police Mileage - month	10,838
Total monies collected by P/D	\$2,423.09

A permanent, full time school guard has been placed at Linhart Street. Chief Sejko has advertised for temporary school guards. The Civil Service Exam has been scheduled for May 11, 1994 at the High School in Elizabeth, PA. Tentative arrangements have been made with Allegheny County Academy to conduct a physical agility test on May 20th or 27, 1994.

Mr. Paul Vargo, Road Superintendent submitted his month report. (Report filed)

Mr. Vargo advises that we will file an application to recoup some compensation for emergency snow removal from the Federal government, there is no available figure as yet and compensation cannot be expected before the end of 1994.

Mr. Vargo also reports that he contacted Allegheny County Re: Tap-ins on Leax Lane - prior to 1994 the County gave a tap-in exception to anyone that was more than 150' of the line. In 1994 they extended it to 250'. Everyone must tap-in. The County tested the water in Chalfant Run and found raw sewage being discharged at the intersection of Lougeay and Rodi Roads. We tested our lines and found blockage and corrected same. Manholes on Montgomery and Washington to be adjusted.

MANAGER'S REPORT: Mr. Paul Vargo, Acting Manager reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	26,458.82
Occupation Privilege Tax " "	1,630.00
Mercantile Tax - " "	2,774.09
Business Privilege Tax - " "	3,879.15
Secretary - General Fund	25,585.00
TOTAL	\$60,327.06

BUILDING PERMITS ISSUED:

Repairs & Improvements - 8

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,339.75
Delinquent Tax	830.60 Jordan

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate		1,103,475.62
Additions/Penalties - This report	465.73	
Prev. report	19,071.07	
Additional Assessments	3,079.37	22,616.17
TOTAL CHARGES		1,126,091.79

CREDITS-COLLECTIONS:

This Report	5,122.67	
Previous Report	1,076,423.69	
Discounts - Previous Report	16,209.85	
TOTAL CREDITS		1,097,756.21
Balance to account for		28,335.58
Collection Percentage		97.5%
Percentage for same period - previous year		97.7%

Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of March 1994	\$ 26,458.82	Previous Year	\$ 28,667.14	1993 Budget	\$470,000.00
Total for 1994	142,684.53	" "	141,550.14		

OCCUPATION PRIVILEGE Tax:

Month of March 1994	1,630.00	" "	1,730.00	1993 Budget	\$ 47,000.00
Total for 1994	3,140.00	" "	3,862.20		

MERCANTILE TAX:

Month of March 1994	2,774.09	" "	10,170.48	1993 Budget	\$190,000.00
Total for 1994	5,046.72	" "	11,446.04		

BUSINESS PRIVILEGE TAX:

Month of March 1994	3,879.15	" "	20,567.08	1993 Budget	\$160,000.00
Total for 1994	11,526.89	" "	27,482.49		

CURRENT FINANCIAL REPORT: Unfortunately, we do not have a financial report due to technical difficulties with the computer.

(9109) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$166,082.88, as approved by the various committees and the Acting Manager. The motion was adopted by unanimous roll call vote.

NEW BUSINESS:

ORDINANCE NO. 850

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 838

(9110) MOVED COLONELLO-COWELL to read Ordinance No. 850 for the first reading.

(9111) MOVED COLONELLO-DINZEO to accept Ordinance No. 850 for the first reading.

(9112) MOVED COLONELLO-DINZEO to delete Section II in its entirety and

to make Section III Section II and Section IV Section III.

(9113) MOVED DINZEO-COLONELLO to read Ordinance No. 850 in its entirety.

(9114) MOVED COWELL-COLONELLO to adopt Ordinance No. 850 as amended.

Motions 9110 to 9114 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 11-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DESIRING TO FUND A CERTAIN SANITARY SEWER
CAPITAL PROJECT

(9115) MOVED NYCHIS-COWELL to adopt Resolution No. 11-94

RESOLUTION NO. 12-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9116) MOVED COWELL-COLONELLO to adopt Resolution No. 12-94

RESOLUTION NO. 13-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND
DIRECTING THE PROPER TOWNSHIP OFFICIALS TO EXECUTE AND
DELIVER A SNOW REMOVAL ASSISTANCE APPLICATION AND AGREEMENT

(9117) MOVED COLONELLO-COWELL to adopt Resolution No. 13-94.

Motions 9115 to 9117 inclusive were adopted by unanimous roll call vote.

MOTIONS:

(9118) MOVED COLONELLO-COWELL to approve payment of \$80,304.06 to H.E.T. Construction for the Washington Avenue Sanitary Sewer Project.

Motion 9118 was adopted by unanimous roll call vote.

(9119) MOVED COWELL-COLONELLO to award the sale of two (2) used police vehicles to Mossie Auto Sales in the amount of \$5,646.00 .

Motion 9119 was adopted by unanimous roll call vote.

(9120) MOVED COWELL-NYCHIS for authorization to accept a Grant from Penns Corner Conservancy in the amount of \$30,800.00 for erosion control at Eastmont.

Motion 9120 was adopted by unanimous roll call vote.

(9121) MOVED COLONELLO-COWELL to obtain the necessary permits to install a holding tank at the Eastmont Park Restrooms.

Motion 9121 was adopted by unanimous roll call vote.

(9122) MOVED DONZEO-NYCHIS to advertise for bids for a public works tractor.

Motion 9122 was adopted by unanimous roll call vote.

(9123) MOVED COLONELLO-COWELL to advertise for school guards.

Motion 9123 was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell stated that she, Chief Sejko and Paul Vargo visited the parks. The police will be checking the parks, we received two grants for the Arts Festival, the Recreation Board will be getting a newsletter together for the end of May - any input into this newsletter will be appreciated. We intend to do the summer lunch program. We are still accepting applications for the Parks Monitor jobs. The Eastmont Baseball Association is now accepting children throughout the Township and the name has been changed to "THE WILKINS/EASTMONT BASEBALL ASSOCIATION". The Police are doing an excellent job at making their rounds and also checking closely with their spot lights in between the homes, they really appreciate this service. Commissioner Cowell would also like to commend Paul Vargo on the excellent job he is doing in keeping the Township together over the past month +.

Commissioner Colonello would like to meet with the Financial Advisory Board, which consists of Commissioners Cowell and Nychis, to set up two Capital Reserve Funds, one for the roads and one for the maintenance of equipment. Material to be brought back to the Board for its review and approval.

CITIZEN'S HEARINGS:

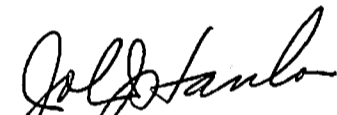
The following persons spoke on such issues as:

Maria Cratsley
William G. Wilson
James McGraw
Tom Wherle
Mary Yakin
Frank Fasciano

One year to pay for assessment
Back wages - 1968 + 12%
Speed bumps
Taking over a street
Fines for not tapping in
Mr. Foley's Audit
Mr. Patterson
Possession of Township Records
Character Assassination
Manager's Position
Legal Courses of Action

(9124) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 9:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


John J. Hanlon
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, APRIL 25, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden		Mr. Dinzeo
Mr. Colonello	Mr. Nychis	Miss Cowell

Also present were: Mr. Paul Vargo, Mr. John Means, Mr. Art Gazdik and Sergeant Guthrie.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

President Madden would like to thank Representative Cowell, by letter, for obtaining the legislative grant for the Brown Avenue Traffic Contract.

(9125) MOVED DINZEO-COLONELLO to accept the resignation of Mr. John J. Hanlon from the position of Township Secretary.

1. AWARD OF BIDS FOR SEWER PROJECTS:

(9126) MOVED COLONELLO-COWELL to award the bid for the Gardenia Drive Sewer Project to the Gulisek Construction Company in the amount of \$47,408.25. The motion was adopted by unanimous roll call vote.

(9127) MOVED COWELL-COLONELLO to award the bid for the Churchill Road Sewer Project to the Alden Construction Company in the amount of \$342,110.00. The motion was adopted by unanimous roll call vote.

(9128) MOVED COLONELLO-COWELL to reject the Brown Avenue and Grandview Avenue bids as the township cannot award the bids and still apply for grants. The motion was adopted by unanimous roll call vote.

2. BILLS:

(9129) MOVED COLONELLO-COWELL to approve the bills totalling \$56,032.75. The motion was adopted by unanimous roll call vote.

3. RESOLUTION NO. 14-94.

(9130) MOVED DINZEO-COLONELLO to accept Res. #14-94 amending the rules and regulations of the Civil Service Commission. The motion was adopted by unanimous roll call vote.

4. ZORESCO EQUIPMENT UP-DATE:

Letter received from Michael Dawida advising that a letter has been sent to Larry Oliver, Chief of the Division of Stream Improvements to request his staff to develop a plan to stop the erosion.

5. BROWN AVENUE CONTROLLER UP-DATE:

Representative Cowell is pleased to inform the Township that a special grant in the amount of \$2,000.00 will be made available to Wilkins Township within the next several weeks. It is to be used for the purpose of replacing the traffic controller at Brown Avenue and Roland Road.

6. REPORT ON HIGHLAND AVENUE SLIDE:

The Township has experienced a slide on Highland Avenue below its intersection with Clugston Avenue. The result has been that the roadway has settled several times. We have had the Public Works Department down and back fill with IXY stone and cold patch. The

Minutes of the Additional Stated Meeting, 4/25/94 - Page Two

Engineer has been notified and is in the process of investigating the problem.

(9131) MOVED COWELL-COLONELLO to authorize the Engineer to investigate the slide on Highland Avenue. The motion was adopted by unanimous roll call vote.

7. REPORT ON EASTMONT PARK RESTROOMS:

Mr. Paul Vargo reported that the footer has been dug and poured. The laying of blocks and installing door frames is in progress. They are ready to begin to lay water and electric supply lines.

8. Mr. & Mrs. Sablowski, Lucia Road, Mrs. Casseli, Curry Court, Mr. Kapp, Lucia Drive spoke about the Hoops on their streets. Sergeant Guthrie, representing the Chief of Police discussed the hoops, and the location of same, the concerns of the road department, etcetera. Mr. Means, the Solicitor and the Public Safety Committee to investigate.

9. 1993 AUDIT available for review.

10. APPROVAL OF SUB-DIVISION

(9132) MOVED DINZEO-COLONELLO to approve the Glarner Sub-Division. The motion was adopted by unanimous roll call vote.

Art Gazdik, Senate Engineering, presented two invoices for the Washington Avenue Approval of \$95,849.38 and \$31,828.37 of Mr. Madden advised that the gabion wall on Mortimer Avenue has been investigated.

(9133) MOVED COLONELLO-DINZEO approved the invoices for Washington Avenue. The motion was adopted by unanimous roll call vote.

Invoice and change order on the Wilbur Avenue wall in the amount of \$4,065.00 has been approved.

(9134) MOVED COLONELLO-COWELL to approve payment of \$4,065.00 on the Wilbur Avenue Wall. The motion was adopted by the following vote: Yes - Colonello, Cowell, Dinzeo, Madden - Mr. Nychis abstained as he had no prior notice of bill.

COMMISSIONERS COMMENTS: Miss Cowell spoke on the following subjects:

The Township Parks
The Road Department
The Washington Avenue Sewer Project

CITIZEN'S HEARINGS:

Mr. William Wilson, Mr. Hawkins, Mr. Metzler on behalf of Mrs. Cratsley, Mr. Goetz, Mr. Wherle and Mrs. Yakin spoke on the following subjects:

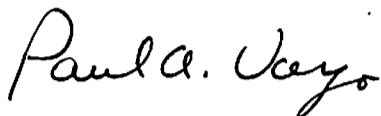
Sewer Bids
Bond Issue
Interest Charges on borrowed money
Free Lane
Leax Lane
Waiving sewer taps
Letter to all Leax Lane residents concerning possible well water contamination
Cratsley Sewer
1986 Bond Issue
Current Bond increasing budget
Liens on property
Audit Report

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Differences on 91 and 92 liability insurance.
Commended Mr. Nychis on saving the Township money by awarding the Churchill Road bid now.
Discussion on Messrs. Colonello & Foley
Meeting with Gardenia Drive residents.

(9135) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Acting Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING, MONDAY, MAY 9, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:08 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Colonello

Miss Cowell
Mr. Dinzeo

Commissioner Peter Nychis was absent.

Also present were Mr. Vargo, Acting Manager, Chief Sejko and Mr. Jeznach, Foreman, DPW.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9136) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of April 11, 1994, and the Additional Stated Meetings of March 28 and April 25, 1994. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

Mr. William Tangalos, 216 Hawthorne Drive commended the Department of Public Works for the tremendous job that they performed during the winter months on snow removal.

REPORTS:

FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty two alarms occurred during the month.

POLICE: The following is the Police Departments report for the month of April 1994:

Total criminal offenses reported	36
Criminal Arrests/Persons Charged	12
Criminal Offenses Cleared by Arrest	13
Traffic Citations Issued	224
Parking Tags issued	33
Total Police Calls Logged	248
Fuel used by: Police Vehicles	984/gal
Rescue One	72/gal
Total Police Mileage for the month	10,773
Total Monies collected by P/D	\$2,981.73
Sale of Used Police Vehicles	\$5,646.00

PUBLIC WORKS REPORT given by Chester Jeznach:

The DPW is currently working on a slide on Highland Avenue
Installed guardrail on Ridge Street
Repaired guardrail on Coal and Orchard Streets
Installed a french drain on Delaney Drive
Repaired catch basin on Jefferson heights Road
Rodded and flushed lines on Lougeay Rd and Stevendale Drive
Dye tested line on Kingston Drive
Investigated problem on Railroad Street. Report by county and Alcosan indicates that the main line backing up into ours put a back-check into there as no permission was granted to install an overflow
Painted Vascar lines for Police Department

MANAGER: Mr. Paul Vargo reported activities as follows:

FINANCIAL: Collections

Earned Income Tax - previous month	\$45,791.31
Occupation Privilege Tax - prev. month	9,870.00
Mercantile Tax - previous month	160,763.45

Minutes of the Regular Meeting, Monday, May 9, 1994 - Page Two

Business Privilege Tax	\$118,863.31
Secretary - General Fund	<u>26,427.70</u>
TOTAL	\$361,705.77

BUILDING PERMITS ISSUED:

New Construction	1 Home
Repairs & Improvements	18

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$2,766.89
Delinquent Tax	9,399.86 (Jordan)

TREASURER & TAX COLLECTOR: George M. Porado reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate		\$1,103,475.62
Additions/Penalties - this report	482.42	
previous report	19,536.80	
others	3,079.37	
TOTAL CHARGES		\$1,126,574.21

CREDITS-COLLECTIONS:

This report	5,573.10	
Previous report	1,081,546.36	
Discounts - previous report	16,209.85	
TOTAL CREDITS		1,103,329.31
Balance to account for		23,244.90
Collection Percentage		97.9%
Percentage for same period - previous year		97.8%

Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of April '94	\$ 57,873.91	Prev year	\$ 76,602.42	'93 Budget
Total for 1994	200,242.38	"	"	217,262.31 \$470,000.

OCCUPATION PRIVILEGE TAX:

Month of April '94	13,630.00	"	"	19,240.00 '93 Budget
Total for 1994	16,730.00	"	"	23,082.20 \$ 47,000.

MERCANTILE TAX:

Month of April '94	166,359.46	"	"	172,345.97 '93 Budget
Total for 1994	171,406.18	"	"	183,792.01 \$190,000.

BUSINESS PRIVILEGE TAX:

Month of April '94	79,138.83	"	"	107,696.02 '93 Budget
Total for 1994	90,665.72	"	"	135,178.51 \$160,000.

CURRENT FINANCIAL REPORT: This report is due for public review.

CURRENT BILLS:

(9137) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$93,009.64, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, Monday May 9, 1994 - Page Three

OLD BUSINESS:

Mr. Vargo sent the following letter to all residents of Leax Lane on April 28, 1994:

"To the residents of Leax Lane:

This letter is to inform you that Herbert & Maria Cratsley, residents of 323 Leax Lane, have requested relief from tapping their septic system into the Township's Sanitary Sewer System. Two issues have been raised in this matter (1) This would be the only one not required to tap-in and (2) A question has been raised concerning the possible contamination of area water wells should this system malfunction. In an effort to resolve this matter the Township Board of Commissioners are interested in hearing any concerns and/or opinions the residents of Leax lane would have in this matter. Therefore, the Board invites you to their next regular meeting to discuss this matter. This meeting will be held at the Municipal Building on May 9, 1994 at 7:00 P.M. If you are unable to attend you may express your opinions by letter to the Board of Commissioners, 110 Peffer Rd., T C PA 15145. If you have any questions concerning this matter, please feel free to contact me at 824-6650. (Signed) Paul A. Vargo"

Mrs. Maria Cratsley then read the following Sewer Connection Variance Petition:

"We the undersigned are not opposed to the residence at 323 Leax Lane being granted a variance by Wilkins Township in regards to connecting to the newly installed sewer line on Leax Lane. (i.e.; we do not think that connection should be required in this case)"

The above petition was signed by all the residents of Leax Lane with the exception of Dennis English who wrote a letter which is attached to these minutes.

Mr. Metzler questioned the concerns that were raised on Leax Lane, he also spoke about a permit which was issued to Dr. English.

Mrs. Yakin also spoke about the English septic tank.

NEW BUSINESS:

Commissioners Cowell and Dinzeo have recommended that the following people be hired for the Summer Programs in the Parks and Public Works Departments at the rate of \$4.50 per hour:

PARKS & RECREATION: Wendy Wetmore, 909 Roland Road and Tracey Shook, 108 Leneake Street

DEPARTMENT OF PUBLIC WORKS: Charles Simeone, 261 Kingston Drive, Jeffry Ballock, 3904 Dowling Avenue, Aaron Scrbin, 331 Cline Street and Patrick Miller, 205 Wallace Avenue.

(9147) MOVED DINZEO-COWELL to hire the above people at the stated salary. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 851

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
REGULATING THE USE AND MAINTENANCE OF SEWAGE
HOLDING TANKS WITHIN THE TOWNSHIP OF WILKINS
AND PROVIDING PENALTIES FOR THE VIOLATION HEREOF.

(9148) MOVED COWELL-COLONELLO to read Ordinance No. 851 for the first reading.

(9149) MOVED COWELL-COLONELLO to accept Ordinance No. 851 for the first reading.

Minutes of the Regular Meeting, Monday, May 9, 1994 - Page Four

(9150) MOVED COLONELLO-COWELL to read Ordinance No. 851 by title only.

(9151) MOVED DINZEO-COWELL to accept Ordinance No. 851.

Motions 9148 to 9151 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 852

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE INCURRING OF A NONELECTORAL DEBT TO FINANCE THE COST OF A PROJECT; PROVIDING FOR THE ISSUANCE OF A SERIES OF GENERAL OBLIGATION NOTES IN THE AGGREGATE PRINCIPAL AMOUNT OF \$710,000.; ESTABLISHING THE FORM AND TERMS OF THE NOTES; AWARDING THE NOTES TO THE PURCHASER THEREOF, APPOINTING A SINKING FUND DEPOSITARY; PROVIDING FOR THE REGISTRATION AND TRANSFER OF THE NOTES; AUTHORIZING THE EXECUTION AND DELIVERY OF THE NOTES; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER FOR THE PAYMENT THEREOF AND COVENANTING TO PAY DEBT SERVICE ON THE NOTES; ESTABLISHING A SINKING FUND; AUTHORIZING THE PREPARATION AND FILING OF A DEBT STATEMENT, BORROWING BASE CERTIFICATE, DEBT EXCLUSION PROCEEDINGS AND A TRANSCRIPT OF THE PROCEEDINGS FOR THE ISSUANCE OF THE NOTES; PROVIDING FOR COVENANTS, REPRESENTATIONS AND WARRANTIES REGARDING FEDERAL INCOME TAX MATTERS; DESIGNATING THE NOTES AS QUALIFIED TAX EXEMPT OBLIGATIONS; AND REPEALING INCONSISTENT ORDINANCES.

(9152) MOVED COLONELLO-DINZEO to read Ordinance No. 852 by title only. (Ordinance No. 852 read by title only due to its being a very lengthy document. Copy of the Ordinance to be posted.

(9153) MOVED DINZEO-COLONELLO to accept Ordinance No. 852.

(9154) MOVED COLONELLO-COWELL to read Ordinance No. 852 by title only for the second reading.

(9155) MOVED COWELL-COLONELLO to accept Ordinance No. 852 for the second reading.

(9156) MOVED COWELL-COLONELLO to approve Ordinance No. 852.

Motions 9152 to 9156 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTION NO. 15-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9157) MOVED COLONELLO-COWELL to accept Resolution No. 15-94. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell stated that, at the Arts Festival Meeting, several people who were involved in the Festival are going to resign. She would like new people to come forth to participate. Please contact Paul Vargo, David Gailey or Connie McKeever.

President Madden gave an update on the New Manager's Position. He is hopeful that we can name a Manager and have that person in place within the next few weeks.

Mr. Madden also stated that we will have a conclusion to the Cratsley problem shortly. Mr. Means stated that when we make a decision to change the Ordinance, a new one must be prepared.

CITIZEN'S HEARINGS:

Don Craig, 4050 Miller Street, feels that two trees on the street are on Township property. He would like them checked out.

Minutes of the Regular Meeting, Monday, May 9, 1994 Page Five

Mr. Marra, Mrs. Yakin and Mr. Metzler spoke on the following subjects:

Taxes
 Old Bond
 New Bond
 Sewers
 Sewer Users Fee
 Minutes
 Extension & negotiation of three year period
 Questions on Audit Report
 Audits in 1st Class Townships
 Mr. Foley's letter to Mr. Colonello
 Basic accounting methods
 Auditor's criticism
 Recreation Board records not in Municipal Building

Mr. Colonello then read Mr. Foleys letter to the Board dated April 21, 1994:

"In conjunction with my audit of the financial statements of the Township of Wilkins for December 31, 1993, I found that all the items I listed in last year's letter had been addressed by Mr. Patterson. Specifically, most funds are now "on the books" and all bank accounts are now being reconciled monthly. During the course of my audit, I found no indication that the Township Manager was lax in the handling of the Township funds. (Signed) Eugene P. Foley, C.P.A."

(9158) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 8:13 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Paul A. Vargo
 Paul A. Vargo
 Acting Manager

Wilkins Township Commissioners
110 Pepper Road
Turtle Creek, Pa. 15145

4/30/94
325 Leax Lane
Turtle Creek, Pa. 15145

Dear Commisioners,

I believe there are several reasons that ALL Leax Lane properties should be tapped into the Leax Lane sewer line.

1. As all the homes on Leax Lane have wells for our water supply it is imperative that the safety of those wells be protected as much as possible. Even a properly functioning septic system could still place our wells at contamination risks. The only way around this concern would be for the Township to install a water line up Leax lane. I believe it is the Township's responsibility to provide water for it's residents not only as a safe drinking water supply, but also for fire protection. I believe the Township is being negligent in not acting to extend the water line up Leax Lane.

2. As I understand it the Township is under DER mandate to have the entire Township connected to a sewer system and furthermore, the runoff from the stream going down Leax Lane into the Brown Ave. stream has been and continues to be polluted by sewage.

3. Government money was used to perform the Leax Lane project and therefore, the local taxpayers have the right to expect that all sources of sewage pollution on Leax Lane will be eliminated by being included in the sewer system.

4. Individual exclusions from the use of a public sewer system would appear to be a dangerous precedent for the Township to begin. This type of favortism could lead to numerous similar requests and resulting legal entanglements.

I would hope the Board would consider all the ramifications of it's action before any individual exclusions from the sewer system are granted that could detrimentally affect the other residents of Leax Lane, all of whom have or are in the process of connecting to the sewer system.

Sincerely,

Dennis English

Dennis English

Wilkins Township Commissioners
110 Pepper Road
Turtle Creek, Pa. 15145

4/30/94
325 Leax Lane
Turtle Creek, Pa. 15145

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1. As all the homes on Leax Lane have wells for our water supply it is imperative that the safety of those wells be protected as much as possible. Even a properly functioning septic system could still place our wells at contamination risks. The only way around this concern would be for the Township to install a water line up Leax lane. I believe it is the Township's responsibility to provide water for it's residents not only as a safe drinking water supply, but also for fire protection. I believe the Township is being negligent in not acting to extend the water line up Leax Lane.

2. As I understand it the Township is under DER mandate to have the entire Township connected to a sewer system and furthermore, the runoff from the stream going down Leax Lane into the Brown Ave. stream has been and continues to be polluted by sewage.

3. Government money was used to perform the Leax Lane project and therefore, the local taxpayers have the right to expect that all sources of sewage pollution on Leax Lane will be eliminated by being included in the sewer system.

4. Individual exclusions from the use of a public sewer system would appear to be a dangerous precedent for the Township to begin. This type of favoritism could lead to numerous similar requests and resulting legal entanglements.

I would hope the Board would consider all the ramifications of it's action before any individual exclusions from the sewer system are granted that could detrimentally affect the other residents of Leax Lane, all of whom have or are in the process of connecting to the sewer system.

Sincerely,

Dennis English

Dennis English

TOWNSHIP OF WILKINSSPECIAL MEETING, TUESDAY, MAY 24, 1994

The Special Meeting of the Township Board of Commissioners was called to order at 7:02 P.M. A quorum was present as follows:

Mr. Madden		Mr. Colonello
Mr. Nychis	Miss Cowell	Mr. Dinzeo

Also present were: Ken Eisner, Solicitor; Melissa Jad, Bond Counsel and Chris Hottois, Mellon Bank.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Madden stated that this meeting was called in order to bring the Bond Issue to conclusion and hopefully to fill the position of Township Manager and also to introduce Ms. Melissa Jad, Bond Counsel. Melissa will present the Ordinances involving the Bond.

ORDINANCE NO. 852

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE INCURRING OF NONELECTORAL DEBT TO FINANCE THE COST OF A PROJECT; PROVIDING FOR THE ISSUANCE OF A SERIES OF GENERAL OBLIGATION NOTES IN THE AGGREGATE PRINCIPAL AMOUNT OF \$710,000.; ESTABLISHING THE FORM AND TERMS OF THE NOTES; AWARDING THE NOTES TO THE PURCHASER THEREOF; APPOINTING A SINKING FUND DEPOSITARY; PROVIDING FOR THE REGISTRATION AND TRANSFER OF THE NOTES; AUTHORIZING THE EXECUTION AND DELIVERY OF THE NOTES; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER FOR THE PAYMENT THEREOF AND COVENANTING TO PAY DEBT SERVICE ON THE NOTES; ESTABLISHING A SINKING FUND; AUTHORIZING THE PREPARATION AND FILING OF A DEBT STATEMENT, BORROWING BASE CERTIFICATE, DEBT EXCLUSION PROCEEDINGS AND A TRANSCRIPT OF THE PROCEEDINGS FOR THE ISSUANCE OF THE NOTES; PROVIDING FOR COVENANTS, REPRESENTATIONS AND WARRANTIES REGARDING FEDERAL INCOME TAX MATTERS; DESIGNATING THE NOTES AS QUALIFIED TAX-EXEMPT OBLIGATIONS; AND REPEALING INCONSISTENT ORDINANCES.

(9159) MOVED COLONELLO-COWELL to approve Ordinance No. 852 for the first reading.

(9160) MOVED COWELL-COLONELLO to accept Ordinance No. 852 for the second reading by title only.

(9161) MOVED COLONELLO-COWELL to approve the second reading of Ordinance No. 852.

ORDINANCE NO. 853

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE ANNUAL TRANSFER OF ONE HUNDRED THOUSAND DOLLARS (\$100,000.) OF SEWER USER FEES TO THE SINKING FUND ESTABLISHED IN CONNECTION WITH THE TOWNSHIP'S GENERAL OBLIGATION BONDS, SERIES OF 1994, COMMENCING ON AUGUST 15, 1995 AND EACH AUGUST 15 THEREAFTER UNTIL MATURITY OR EARLIER REDEMPTION OF SUCH BONDS; AND REPEALING ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF INsofar AS THE SAME SHALL BE INCONSISTENT HERewith.

(9162) MOVED COLONELLO-COWELL to read Ordinance No. 853 by title only.

(9163) MOVED COWELL-DINZEO to accept the first reading of Ordinance No. 853.

(9164) MOVED DINZEO-COLONELLO to read Ordinance No. 853 for the second reading by title only.

(9165) MOVED COLONELLO-COWELL to approve Ordinance No. 853.

ORDINANCE NO. 854

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING ISSUANCE OF A SERIES OF GENERAL OBLIGATION BONDS, SERIES OF 1994, DATED AS OF JUNE 15, 1994, IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE MILLION THREE HUNDRED FIFTEEN THOUSAND DOLLARS (\$1,315,000), PURSUANT TO THE ACT OF THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF PENNSYLVANIA, KNOWN AS THE LOCAL GOVERNMENT UNIT DEBT ACT, WITH THE PROCEEDS, TO PROVIDE FUNDS FOR AND TOWARDS THE COSTS OF A PROJECT CONSISTING OF: (1) FUNDING CERTAIN SANITARY SEWER CAPITAL PROJECT; AND (2) PAYMENT OF THE COSTS AND EXPENSES OF ISSUING SAID GENERAL OBLIGATION BONDS; FINDING A PRIVATE SALE BY NEGOTIATION TO BE IN THE BEST FINANCIAL INTEREST OF THE TOWNSHIP; DETERMINING THAT SUCH DEBT SHALL BE NONELECTORAL DEBT OF THE TOWNSHIP; ACCEPTING A PROPOSAL FOR PURCHASE OF SUCH GENERAL OBLIGATION BONDS AND AWARDING SUCH GENERAL OBLIGATION BONDS; PROVIDING THAT SUCH GENERAL OBLIGATION BONDS, WHEN ISSUED, SHALL BE GENERAL OBLIGATIONS OF THE TOWNSHIP; FIXING THE SUBSTANTIAL FORM, DENOMINATIONS, NUMBERS, DATE, MATURITY DATES, INTEREST RATES, INTEREST PAYMENT DATES, REGISTRATION PROVISIONS, PLACE OF PAYMENT OF PRINCIPAL AND INTEREST AND REDEMPTION PROVISIONS; AUTHORIZING EXECUTION OF SUCH GENERAL OBLIGATION BONDS AND AUTHENTICATION THEREOF; PROVIDING COVENANTS RELATED TO PAYMENT OF DEBT SERVICE AND PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE TOWNSHIP IN SUPPORT THEREOF; CREATING A SINKING FUND AND A PROJECT FUND; APPOINTING A PAYING AGENT, A REGISTRAR A SINKING FUND DEPOSITARY AND BOND COUNSEL; AUTHORIZING AND DIRECTING SPECIFIED OFFICERS OF THE TOWNSHIP TO DO, TO TAKE AND TO PERFORM CERTAIN SPECIFIED, REQUIRED, NECESSARY OR APPROPRIATE ACTS AND THINGS; RATIFYING PRIOR ADVERTISEMENT AND DIRECTING FURTHER ADVERTISEMENT; AUTHORIZING PAYMENT OF EXPENSES; AUTHORIZING THE ACCEPTANCE OF A COMMITMENT FOR MUNICIPAL BOND INSURANCE; RATIFYING THE PRELIMINARY OFFICIAL STATEMENT; AUTHORIZING APPROVAL OF THE FINAL OFFICIAL STATEMENT; DESIGNATING THE BONDS AS QUALIFIED TAX EXEMPT OBLIGATIONS; AND REPEALING ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF INsofar AS THE SAME SHALL BE INCONSISTENT HERewith.

(9166) MOVED COLONELLO-COWELL to read Ordinance No. 854 in summary.

(9167) MOVED COWELL-NYCHIS to accept Ordinance No. 854 for the first reading.

(9168) MOVED NYCHIS-COWELL to read Ordinance No. 854 for the second reading by title only.

(9169) MOVED COLONELLO-COWELL to approve Ordinance No. 854 for the second reading.

Motions 9159 to 9169 inclusive were adopted by unanimous roll call vote.

Mr. Nychis stated for the benefit of the citizens in attendance he would like to briefly explain what has been approved here today: Two debt instruments to be finalized. (1) involved a loan in the amount of \$710,000.00. (2) A bond issue for \$1,315,000.00. The loan part of it is to refinance the old 1986 Bond Issue to be paid out of the General Fund. The term of the loan of \$710,000.00 is for ten (10) years. The annual cost (debt service) for the loan is \$92,675.00. The bond issue again is \$1,315,000.00 the term of the bond is for seventeen (17) years. It is for sanitary sewer construction. It will be paid out of sewer users fees for the first ten (10) years at an approximate annual cost of \$100,000.00. The last seven years of the bond will be paid from a combination of \$100,000.00 from the users fee and the \$92,675.00 from the General Fund that would no longer be needed for the loan payments.

Mr. Nychis thanked the Board for allowing him to make the above statement.

Minutes of the Special Meeting, Tuesday, May 24, 1994 - Page Three

(9170) MOVED COWELL-COLONELLO that Bruce D. Jamison be appointed Township Manager, Assistant Township Secretary, Zoning Officer and ordinance Enforcement Officer. Compensation and other conditions of employment to be set forth by letter dated May 12, 1994 all of which shall be set forth in a formal contract with the proper Township Officers are authorized to execute and deliver. The motion was adopted by unanimous roll call vote.

(9171) MOVED COLONELLO-NYCHIS to appoint Lisa Taglieri as Township Secretary. The motion was adopted by unanimous roll call vote.

The following letter was written to Mr. Means, Solicitor from Bruce D. Jamison:

"Dear Mr. Means:

During my interview of May 2, 1994 with the Board of Commissioners, the following salary and benefit package was discussed: 1. Three year contract. 2. Starting salary - \$38,000. annually. 3. Raises - Same as Chief of Police. 4. Membership to the PA Municipal Retirement Pension Plan. 5. Health - I will waive the basic Blue Cross/Blue Shield coverage. If your plan includes prescription, dental or vision benefits, the family would like to be included (MEIT permits this). If my spouse loses her family Blue Cross/Blue Shield insurance coverage, my family will automatically be added to your municipal plan at no cost to the employee. 6. Accident Insurance - existing level of current employees. 7. Auto Usage - .28 per mile (or IRS regulation), which does not include normal commute. This only includes the use of my personal vehicle on township business when the township vehicle is unavailable. 8. Vacation - Two (2) weeks during the first year, after a minimum of seven months employment. Three (3) weeks years two through five. Four (4) weeks years six through ten. Five (5) weeks years eleven through twenty. 9. Holidays - Township observed holidays. 10. Personal Days - same as Chief of Police. 11. Sick Days - same as Chief of Police. 12. Resignation - 30 days notice. 13. Termination - 30 days notice with 90 days severance pay. If you have questions or need additional information, please do not hesitate to call me during the day at (412)271-1018 or 271-1027. My home phone is (412)836-6577. Sincerely, Signed/Bruce D. Jamison."

Peter Nychis presented the following back-ground information on Manager Appointee Bruce D. Jamison:

Mr. Jamison is currently serving as Circuit Rider Manager for the Boroughs of Rankin and Braddock (since July 1991).

From March 1989 to June 1991 - Manager of the City of Greensburg.

1986 - 1988 Served as an Investment Executive for Parker-Hunter.

B/S Degree from St. Vincent College in Business Finance.

Three Licenses - Series 7NASD Federal, Series 63 State SEC and 87 Life Insurance and Annuities.

He is 36 years of age - Married with two children, a son 12 and a daughter 8 years of age.

He resides in North Huntington.

Mr. Nychis is very happy that we selected Mr. Jamison and he feels that he is the appropriate person to fulfill our needs in the area of finance and also management.

At this point in the meeting a ten (10) minute recess was called.

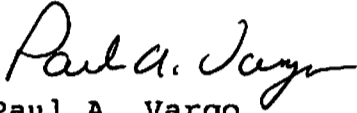
Minutes of the Special Meeting, Tuesday, May 24, 1994 - Page Four

Mr. Regis Marra and Mrs. Mary Yakin spoke on the following subjects:

Letter and qualifications - Mr. Jamison
Transfer of monies from the Sewer Fund to the Sinking Fund.
Both old and new debt
Assessment money going toward the Bond Issue
Over Borrowing
Audit
Police Fund
Public Safety Fund
Liability Insurance

(9172) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, TUESDAY, MAY 31, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Colonello

Mr. Dinzeo
Mr. Nychis

Commissioner Cheryl Cowell was absent.

Also present were Art Gazdik representing Senate Engineering, Mr. John Means, Solicitor, Chief Sejko and Mr. Paul Vargo.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

President Madden presented the following messages given him by Commissioner Cowell:

"The formal meetings for the month of June have been postponed, they will resume in July"

"Question concerning the \$300.00 donation to the VFW. Commissioner Colonello stated that the donation has already been taken care of."

1. BID OPENING FOR PUBLIC WORKS TRACTOR.

One bid received:

(9173) MOVED NYCHIS-DINZEO to open the bid.

The bid was received from Three Rivers Ford New Holland, 118 Lenzner Court, Sewickley PA 15143

WITH TRADE:

PURCHASE:

ITEM #1 - Four Wheel Drive Tractor With 72" Mid-Mount Mower	\$14,535.00
ITEM #2 - 72" Power Brush	3,856.00
ITEM #3 - 72" Landscape Rake	815.00

LEASE/PURCHASE:

OPTION #1 - Terms & Conditions of 48 month Lease/Purchase for Item #1 \$346.00 per month - 6.4%

OPTION #2 - Terms & Conditions of 48 month Lease/Purchase for Items 1 + 2 \$437.00 per month - 6.4%

OPTION #3 - Terms & Conditions of 48 month Lease/Purchase for Items 1+2+3 \$456.00 per month - 6.4%

WITHOUT TRADE:

PURCHASE:

ITEM #1 - Four Wheel Drive Tractor with 72" Mid-Mount Mower	\$14,835.00
ITEM #2 - 72" Power Brush	3,856.00
ITEM #3 - 72" Landscape Rake	815.00

Minutes of the Additional Stated Meeting, May 31, 1994 - Page Two

LEASE/PURCHASE:

OPTION #1 - Terms & Conditions of 48 month Lease/Purchase for Item #1 \$356.00 per month - 6.4%

OPTION #2 - Terms & Conditions of 48 month Lease/Purchase for Items 1+2 \$447.00 per month - 6.4%

OPTION #3 - Terms & Conditions of 48 month Lease/Purchase for Items 1+2+3 \$466.00 per month - 6.4%

(9174) MOVED NYCHIS-DINZEO to refer the bid to the proper Committee for review.

Motions 9173 and 9174 were adopted by unanimous roll call vote of all present.

2. ZORESCO EQUIPMENT UPDATE - The following letter was received from Robert T. Gibson, Chief, Engineering Section, Division of Stream Improvements, C of PA, DER which was written to Senator Dawida on May 2, 1994: "Dear Senator Dawida: This is in response to your April 19, 1994 letter concerning erosion problems at the Zoresco Equipment Company along Chalfant Run in Wilkins Township, Allegheny County. Under the Department's stream improvement program, we construct projects to reduce flooding or erosion damages to houses, business buildings, or industrial structures. To determine if this problem qualifies for assistance under our guidelines we have, tentatively, assigned William P. Kcenich of our Engineering Section to meet with you. Signed/Rbt. Gibson"

3. MORTIMER AVENUE WALL - Per Mr. Vargo the retaining wall on Mortimer Avenue has been repaired. The Public Works Department dug out between the roadway and wall and was able to pull the wall back in. We then installed tie-ins back to the roadbed and back filled the area.

4. EASTMONT PARK RESTROOMS - Mr. Vargo stated that work is proceeding as follows: All work has been completed except for one portion wall. The carpenters have begun to install the roof. The water lines and electric have been installed underground. Installation of the electric service and plumbing fixtures is continuing. I would request authorization to pay material bills that have been presented for payment in the amount of \$7,013.14 (block, concrete, pipe, wire, mortar, wood & plumbing). These bills will be paid out of the Capital Reserve Fund and reimbursed when we receive our grant money.

(9175) MOVED COLONELLO-DINZEO to pay the material bills in the amount of \$7,013.14. The motion was adopted by unanimous roll call vote of all present.

5. RESOLUTION NO. 16-84 - A RESOLUTION OF THE TOWNSHIP OF WILKINS TO DEVELOP A PLAN REVISION FOR NEW LAND DEVELOPMENT

(9176) MOVED DINZEO-COLONELLO to adopt Resolution No. 16-84. The motion was adopted by unanimous roll call vote of all present.

A certified copy of Resolution No. 16-84 to be sent to Senate Engineering.

6. MILLER STREET TREES - There are two large sycamore trees located in front of this address, growing between the curb and sidewalk. The ownership of these trees is unknown as they were not planted by the Township and the property owner claims he did not plant them. They are not dead and are not touching the house at any point. They have a slight lean towards the street and, in my opinion, if they were to fall they would fall across the street towards an empty lot.

Minutes of the Additional Stated Meeting, May 31, 1994 - Page Three

(9177) MOVED DINZEO-COLONELLO to let the trees stand. The motion was adopted by unanimous roll call vote of all present.

7. HARWICK AND PENHURST DRIVES - Correspondence has been received from residents on Harwick and Penhurst Drive concerning the condition of these streets.

It has been decided to inspect these streets and give recommendations.

8. RADIO MAINTENANCE CONTRACT - Mr. Vargo has reviewed both the current and past radio maintenance agreements. It appears that under the contract dating back to 1989 the Township covered six mobiles in the Public Works Department, six mobiles, six portables, three base stations, three encoders and three monitors in the fire companies and five mobiles and nine portables in the Police Department. For some reason, when the contract was renewed in 1993 the Public Works and some of the fire companies radios were omitted. He has worked up a comparison of the current contract and a proposed contract that would include the Public Works and Fire Companies. The additional cost to the Township would be \$1,350.00/yr of which \$468.00 would be for Public Works and \$882.00 for the VFD's. He would recommend that these additional radios be added to the maintenance agreement.

(9178) MOVED NYCHIS-COLONELLO to approve the Radio Maintenance Agreement. The motion was adopted by unanimous roll call vote of all present.

9. APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR. After being advertised, two applications were received: one from Philip Dodge and the other from Gina Russo. After being reviewed it was:

(9179) MOVED NYCHIS-COLONELLO that Philip R. Dodge be appointed to fill the vacancy of Emergency Management Coordinator. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

President Madden, Commissioner Nychis and Mr. Gazdik had a discussion on the following subjects:

Washington Avenue conclusion
Damages
Paving and sealing of area
Gardenia Drive sewer placement
Gardenia Drive starting date
Money vs cost of inconvenience to homeowners
Making decision in order to proceed
Notification of property owners
Easements and notification process
Vote at next meeting
Inspection of site with engineer

CITIZEN'S HEARINGS:

Gregory D. Gerlach, Attorney at Law, Maiello, Andrews & Price representing Vincent and Angelo Meinert, 113 Baker Street presented a proposed ordinance amending Ordinance No. 643 deleting Section 21 of said ordinance referring to that certain street located in Ward I to permit parking on both sides of Baker Street.

After a lengthy discussion with the Commissioners, Solicitor Means, Mr. Vargo and Mr. Meinert on parking, rights of way and grass cutting it was decided that this is a private property dispute and a Code Enforcement matter and not for the Board at the present time. The Commissioners will takt this under advisement until the next meeting which will be held on Monday, June 13, 1994.

Minutes of the Additional Stated Meeting, May 31, 1994 - Page Four


Don Craig
Ron Branigan
George Hawkins
Mary Yakin
Doug Metzler and
John Hanlon spoke on the following subjects:

Trees on Miller Street
VFW Donation
Grass cutting
Highland Manor
Audit Report
Legislative liability insurance
New auditor
Leax Lane
Cash basis accounting
Financial Statement
Enforcement of five minute talks by citizens

At this point in the meeting the Manager appointee Bruce D. Jamison was introduced to the audience.

(9180) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 8:38 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Paul A. Vargo
Acting Manager

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JUNE 13, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Nychis
Mr. Dinzeo

Miss Cowell
Mr. Colonello

President Madden was absent.

Also present were Mr. Means, Solicitor, Mr. Art Gazdik, Senenate Engineering, Mr. Vargo Assistant Secretary and Chief Sejko.

At the invitation of Mr. Colonello all present arose and participated in the Pledge of Allegiance to the Flag.

(9181) MOVED COWELL-DINZEO to approve the minutes of the Regular Meeting of May 9, 1994 and the Additional Stated Meetings of May 24th and May 31, 1994. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

State Representative Cowell is sponsoring a trip to Harrisburg for 34th District constituents on June 23, 1994. The trip will include a tour of the Governor's Residence and the Capitol with a photo session in the Capitol Rotunda, a hot lunch at the Capitol and free time to spend within the Capitol Complex. The cost of the trip will be \$27.00. Reservations and additional information may be obtained by Calling Rep. Cowell's office at 731-2333.

REPORTS:

FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of seven alarms occurred during the month.

POLICE: Chief Sejko presented the following report of the Police Department:

Total criminal offenses reported	32
Criminal Arrests/Persons Charged	18
Criminal Offenses Cleared by Arrest	14
Total Police calls logged	292
Traffic citations issued	186
Parking tags issued	30
Fuel used by police vehicles	1,013/gal
Total police mileage for the month	15,467
Total monies collected by P/D	\$2,305.71

Mr. Feltovich, Manager of Sears, Penn Center has donated a childs car seat to be used in the police vehicles, therefore:

(9182) MOVED COWELL-NYCHIS to send a letter of thanks to Mr. Feltovich. The motion was adopted by unanimous roll call vote of all present.

PUBLIC WORKS REPORT: Presented by Mr. Vargo:

Repaired the slide area on Highland Avenue
Repaired the retaining wall on Mortimer Avenue
Trimmed trees on Elizabeth Street
Rat baited two properties
Cleaned and rodded sanitary lines on Railroad Street, Orion Drive, Lucia Drive and Roland Road
Dye tested sanitary line on Gilmore Drive
cut roots from sanitary line on Charnwood Drive
Cleaned and cut grass at Lions, Eastmont, Linhart, Mortimer, Meadow, Dombrosky, Railroad and Leneake Parks
Replaced basketball nets at Eastmont Park

Minutes of the Regular Meeting, Monday, 6/13/94 - Page Two

Repaired tennis nets at Lions and Eastmont Parks
 Replace swing brackets at Leneake Park
 Cut grass at Harrison Cemetery for Memorial Day
 Repaired lights on Truck #64
 Township offices were cleaned and maintained daily
 Installed wall, lights and window in the Police squad room
 Cleaned and cut grass around Municipal Building
 Overtime pay - Four (4) hours Memorial Day Parade 5/30/94

MANAGER'S REPORT: Mr. Vargo Acting Manager reported the following:

FINANCIAL: Collections

Earned Income Tax - previous month	\$79,018.13
Occupation Privilege Tax - previous month	25,052.00
Mercantile Tax - previous month	14,911.92
Business privilege Tax - previous month	55,565.63
Secretary - General Fund	23,992.29
 TOTAL	 \$198,539.97

BUILDING PERMITS ISSUED:

Repairs & Improvements 20

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$ 1,539.60
Delinquent Tax	4,952.15

TREASURER & TAX COLLECTOR: Mr. George M. Porado has requested exoneration for the delinquent taxes in the amount of \$23,244.90 which he has sent to Jordan Tax Service.

Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of May '94	\$ 66,739.48	Prev year	\$ 55,047.36	'93 Budget
Total for 1994	266,982.36	"	"	272,157.80 \$470,000.

OCCUPATION PRIVILEGE TAX:

Month of May '94	21,262.00	"	"	13,030.00 '93 Budget
Total for 1994	37,992.00	"	"	36,082.20 \$ 47,000.

MERCANTILE TAX:

Month of May '94	9,305.91	"	"	675.99 '93 Budget
Total for 1994	180,712.09	"	"	184,468.00 \$198,000.

BUSINESS PRIVILEGE TAX:

Month of May '94	3,946.75	"	"	7,244.27 '93 Budget
Total for 1994	94,612.47	"	"	142,422.78 \$160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9183) MOVED COWELL-DINZEO to authorize payment of bills, totalling \$171,784.71 less vouchers #142 and #1223 which Commissioner Nychis questioned. The motion was approved by unanimous roll call vote of all present.

There was a discussion between Commissioners Nychis, Colonello and Solicitor Means regarding all the delinquent real estate taxes. It was explained that several hundreds of these delinquent properties are located in creek beds and steep hillsides deeming them unbuildable.

OLD BUSINESS:

Gardenia Drive Sanitary Sewer - There will be a meeting with the Gardenia Drive residents on Wednesday, June 15, 1994 at 7:30 P.M. to discuss the SS project. The Manager to notify the residents.

Minutes of the Regular Meeting, Monday, June 13, 1994 - Page Three

TRACTOR: Commissioner Nychis asked for the Managers recommendation to award the tractor with trade in.

(9184) MOVED DINZEO-COWELL to award the Tractor Bid to Three Rivers Ford, with trade in, amount of \$19,206. The motion was adopted by unanimous roll call vote of all present.

BAKER STREET - A meeting of the Baker Street residents has been called for Thursday June 23, 1994 at 8:00 P.M. The Manager to notify all residents.

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS:

RESOLUTION NO. 17-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9185) MOVED DINZEO-COWELL to adopt Resolution No. 17-94. The motion was adopted by the following vote:

Dinzeo - yes

Cowell - yes

Colonello - yes

Nychis - abstained - Mr. Nychis wants a written explanation as to the reason for the refunds.

SUNSET DRIVE - A petition was received on June 13, 1994 for consideration to pave Sunset Drive. The matter has been referred to the Public Works Department for their review.

The following letter has been received in reference to purchasing property owned by the Township. "Re: Lot & Block 453-S-24 - Dear Mr. Vargo: I am interested in purchasing the above-referenced real estate, which I understand is owned by Wilkins Township. I would like to develop a single family residence on this property. I am willing to offer the sum of \$650.00 for this parcel. This offer is contingent on my ability to obtain clearance from the Pennsylvania Department of Transportation for access to Old Rodi Road, which is a state route, and my ability to obtain clearance from the Pennsylvania Department of Environmental Resources to cross the creek in front of this property. Obviously, I need a sales agreement from the Township before I can obtain the necessary clearances from these state agencies. I would ask that you raise this matter with the Wilkins Township Commission at their hearing on June 13, 1994, and let me know as shortly thereafter so that I can begin the clearance procedures with the state agencies. I am not available for the June 13, 1994 meeting, so please let me know by telephone or mail of the Commission's decision. Thank you for your kind attention to this matter. Signed/Kay L. Stonemetz"

Solicitor Means explained what the procedure will be - two appraisals needed - lot was part of Linhart Park.

(9186) MOVED NYCHIS-COWELL to refer this request to the Recreation Board. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell was unable to attend the Recreation Board meeting, therefore, Mr. Vargo gave the report. Miss Cowell commented on walking dogs and not cleaning up after them. The Commissioners, in lieu of attending the Conference at Mt. Airy, have applied the Conference expenses toward the purchase of the tractor. A moment of silence was requested to honor the veterans who participated in "D-Day" June 6, 1944.

Minutes of the Regular Meeting, Monday, June 13, 1994 - Page Four

CITIZEN'S HEARINGS:

William Wilson, 300 Kingston Drive spoke about the \$300.00 donation to the VFW. Mr. Colonello stated that he will deliver the donation.

Messrs. Horn and Cerrelli, Braddsley Drive spoke on the following subjects:

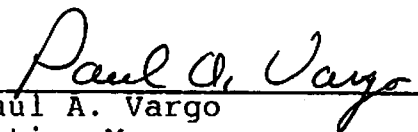
Paving the street
Cold Patch incident
Was not on list for Bond Issue
Has not been done in years
Comments on patching
Dog Issue

Maria Cratsley, Leax Lane Re: tap-in, requests delay to July meeting. Copy of estimate to be brought to the building. Mr. Means commented that any agreement must be by amendment to the ordinance.

Mrs. Elton, Gardenia Drive - "Thanks for setting up meeting, I'm beginning to have faith in the system again."

(9187) MOVED DINZEO-COWELL to adjourn. The meeting was adjourned at 7:55 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Paul A. Vargo
Acting Manager

Executive Session to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, JUNE 27, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden		Mr. Colonello
Miss Cowell	Mr. Dinzeo	Mr. Nychis

Also present were Mr. Means, Solicitor, Chief Sejko, Paul Vargo and Art Gazdik who represented Senate Engineering.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

COMMUNICATIONS:

1. Letter from John B. Ferguson, 208 Harwick Drive, concerning the deplorable condition of Harwick Drive.
2. Letter from G. H. Farbman, President of the Penhurst Civic Association concerning deterioration of the Penhurst Plan Streets.
3. Two (2) letters from Flora and Patsy Dinnocenzo with a formal offer of their intention to purchase Lots 146-150 in the Oakridge Plan of Lots and a request to delay formal action on matters with the Township Commissioners and Vincent and Angela Meinert.

APPROVAL OF PAYMENT TO HET:

(9188) MOVED COLONELLO-COWELL to approve payment to HET in the amount of \$77,337.83. The motion was adopted by unanimous roll call vote.

EASTMONT RESTROOM BILLS:

(9189) MOVED COLONELLO-COWELL to authorize payment of the Eastmont Restroom Bills in the amount of \$2,727.50. The motion was adopted by unanimous roll call vote.

SENATE ENGINEERING BILLS:

(9190) MOVED COWELL-DINZEO to authorize payment to Senate Engineering in the amount of \$84,190.63. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 18-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
EXONERATING THE TOWNSHIP TREASURER
GEORGE M. PORADO FROM THE COLLECTION
OF THE 1993 REAL ESTATE TAXES.

(9191) MOVED COWELL-COLONELLO to adopt Resolution No. 18-94. The motion was adopted by unanimous roll call vote.

ORDINANCES:

ORDINANCE NO. 855

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ESTABLISHING A POLICY FOR COLLECTION OF ASSESSMENTS
IMPOSED FOR SANITARY SEWER PROJECTS.

(9192) MOVED COWELL-COLONELLO to read Ordinance No. 855.

(9193) MOVED COWELL-COLONELLO to accept Ordinance No. 855 for the first reading.

(9194) MOVED COWELL-DINZEO to read Ordinance No. 855 by title only.

Minutes of the Additional Stated Meeting, 6/27/94 - Page Two

(9195) MOVED COWELL-DINZEO to accept Ordinance No. 855 for the second reading.

(9196) MOVED COWELL-COLONELLO to adopt Ordinance No. 855.

Motions 9192 to 9196 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 856

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF.

(9197) MOVED COLONELLO-COWELL to read Ordinance No. 856.

(9198) MOVED COWELL-NYCHIS to accept Ordinance No. 857.

(9199) MOVED COLONELLO-COWELL to read Ordinance No. 857 by title only.

(9200) MOVED COWELL-NYCHIS to read Ordinance No. 857 for the second reading.

(9201) MOVED COWELL-COLONELLO to adopt Ordinance No. 857.

Motions 9197 to 9201 inclusive were adopted by unanimous roll call vote.

There was a general discussion on the GARDENIA DRIVE SANITARY SEWER PROJECT:

There was a letter received from Attorney William Bresnahan who is representing the Eltons and Carol Stevenson also a Doctor's Certificate was received concerning John Elton.

Mr. Means and Mrs. DeCarlois also spoke very briefly on the Gardenia Drive Sanitary Sewer Project.

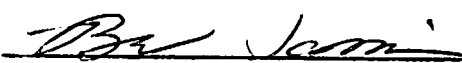
(9202) MOVED NYCHIS-COWELL to go to the alternate route providing that all easements are signed within fourteen (14) days, also there will be no assessment to the residents of upper Gardenia Drive for the additional cost. The motion was adopted by unanimous roll call vote.

Mary Yakin spoke briefly concerning the bond and also agreed on the Gardenia Drive project.

There was a general discussion with Mr. Means, the entire Board, Greg Gerlach, Angela & Vincent Meinert, Chief Sejko, Miss Dinnocenzo, and Mr. Dinnocenzo. After the discussion Solicitor Means was directed to inspect the site and make a recommendation.

(9203) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted:


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING, MONDAY, JULY 11, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Nychis
Mr. Madden

Mr. Dinzeo

Miss Cowell
Mr. Colonello

Also present were Chief Sejko, Mr. Paul Vargo & Solicitor Means

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9204) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of June 13, 1994 and the Additional Stated Meeting of June 27, 1994. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter signed by fourteen residents of Hart Drive requesting the Township to pave the inner ends of the oval on Hart Drive. After a short discussion Mr. Vargo suggested another solution to the problem.

2. Letter (petition) from Charles Currey and five residents from Jefferson Heights Drive requesting the sealed storm drains be immediately opened to restore their original design function.

3. Letter from W. A. Fullerton, Architect advising that if the Township does not offer immediate correction he suggests that the Pittsburgh Office of the DER be contacted to investigate the complaint.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total criminal offenses reported	29
Criminal Arrests/Persons charged	9
Criminal Offenses Cleared by Arrest	8
Total Police calls logged	246
Traffic Citations Issued	93
Parking Tags Issued	8
Fuel used by police vehicles	960
Total police mileage for the month	9,986
Total monies collected by P/D	\$2,466.24
\$685.00 received from PENNDOT Reimbursement for overtime (corridor blitzes)	

PUBLIC WORKS REPORT: Presented by Mr. Vargo:

Hot patch was used to repair potholes on Harwick, Heritage, Radcliff, Penhurst, Braddsley, Geoge, James, Laurel, Hawthorne, Orion, Calmont, Thorncrest and Sunset.

A dead tree was removed on Lucinda Drive

Right of Ways were cut along Negley, Highland, Dorothy, Farnsworth, Mortimer, Moss, Tongalucas and Leneake.

Repairs were made to the Russell Lane bridge.

Sanitary line on Cline Street was cleaned and rodded.

A catch basin was repaired on Thorncrest Drive

A hood was removed from a catch basin on Leneake Street

Traffic signal lamps were replaced at the Brown Avenue Intersection

The grass was cut twice at Lions, Eastmont, Linhart, Mortimer, Dombrosky, Meadow and Leneake Parks

The trash was picked up weekly at all Parks

Guardrails were painted at Eastmont and Lions Parks

Minutes of the Regular Meeting, July 11, 1994 - Page Two

A footer was dug for the sidewalk at the Eastmont Park restrooms
 Calcium for dust control was put down on the Eastmont Park road
 Grass on the traffic islands at Brown/Roland and Larimer/Thompson
 was cut

Painting is in progress at Lions Park by the Summer Youth Program
 and the DPW

Municipal Offices were cleaned daily

Parking lot curbs were painted

Grass was cut twice on the ballfield and around the building

MANAGER: Mr. Bruce D. Jamison, Manager, reported the following:

FINANCIAL: Collections:

Earned Income Tax - previous month	\$ 15,838.59
Occupation Privilege Tax "	1,080.00
Mercantile Tax - " "	2,431.27
Business Privilege Tax - " "	2,003.86
Secretary - General Fund	27,338.15
 TOTAL	 \$48,591.87

BUILDING PERMITS ISSUED:

New Construction	2 Homes - 1 Building
Repairs & Improvements	10
Signs	1

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$3,713.71
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TREASURER/TAX COLLECTOR: No report - exonerated

Mr. Pugliano has reported collections as follows:

EARNED INCOME TAX:

Month of June '94	\$ 15,838.49	Previous Year	\$ 17,059.24	'94 Budget
Total for 1994	282,758.34	"	"	288,955.59 \$470,000.

OCCUPATION PRIVILEGE TAX:

Month of June '94	1,080.00	"	"	3,350.00 '94 Budget
Total for 1994	39,002.00	"	"	39,422.20 47,000.

MERCANTILE TAX:

Month of June '94	2,431.27	"	"	202.20 '94 Budget
Total for 1994	183,143.36	"	"	184,670.20 190,000.

BUSINESS PRIVILEGE TAX:

Month of June '94	2,003.86	"	"	1,457.79 '94 Budget
Total for 1994	96,616.33	"	"	143,880.57 160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9204) MOVED COLONELLO-DINZEO to authorize payment of bills, totalling \$150,217.56, as approved by the various committees and the Manager. The motion was adopted by the following:

Colonello	-	Yes
Dinzeo	-	Yes
Cowell	-	Yes
Madden	-	Yes
Nychis	-	Abstension

OLD BUSINESS:

LEAX LANE SEWER - CRATSLEY - A review of the conditions set forth in Paul Vargo's letter dated June 10, 1994. John Mans asked that we amend the current ordinance to accomodate this situation at the next meeting.

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BAKER STREET - A letter dated June 29, 1994 from John Means, Solicitor, dealing with the parking problem and the grass and weed cutting. Suggestion to amend the Ordinance for parking on the right-of-way. Mr. Means feels that amending the ordinance will cover the situation.

NEW BUSINESS:

(9205) MOVED COLONELLO-COWELL to hire the following persons for School Crossing Guards:

Ronile Rowan, Queenston Drive
Konnie Hollinger, Gilmore Drive
Joyce Wagner, Miller Street

The motion was adopted by unanimous roll call vote.

(9206) MOVED DINZEO-COLONELLO to send out bids for the 1994 Paving Program. The motion was adopted by unanimous roll call vote.

ORDINANCES: None

RESOLUTIONS: RESOLUTION NO. 19-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9207) MOVED COWELL-COLONELLO to adopt Resolution No. 19-94. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 20-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A MANUAL OF RULES AND PROCEDURES
GOVERNING THE OPERATION OF THE TOWNSHIP
POLICE DEPARTMENT DEFINING THE DUTIES
OF THE POLICE DEPARTMENT EMPLOYEES

(9208) MOVED NYCHIS-DINZEO to adopt Resolution No. 20-94. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Colonello commented on the serious delinquent sewage accounts particularly Eastmont Swim Club. He suggests a meeting be called with the proper officials.

Commissioner Cowell spoke about recreation up dates and improvements.

(9209) MOVED COWELL-NYCHIS to provide Officer DeMarco \$500.00 of Crime Watch money for childrens ID Badges. The motion was adopted by unanimous roll call vote.

Commissioner Nychis requests stronger system for code enforcement. No verbal permits, written only. Permits for all work - insistance by the Commissioners for written permission.

CITIZEN'S COMMENTS:

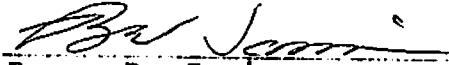
Mrs. Yakin, Mr. Meinert, Mr. Hawkins and Mr. Hanlon spoke on the following subjects:

Eastmont Swim Club
Plans for Penn Hills Sewers
Sewer Lines on Gardenia Drive
Easement Status
Allowing more time for easements
Refund check from U-COMP
Three million dollar project

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(9210) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

ADDITIONAL STATED MEETING, MONDAY, JULY 25, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden Miss Cowell Mr. Colonello

Commissioners Dinzeo and Nychis were absent.

Also present were Mr. Durrant, Solicitor and Paul Vargo, DPW.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

ORDINANCE NO. 857

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF.

(9211) MOVED COWELL-COLONELLO to read Ordinance No. 857

(9212) MOVED COWELL-COLONELLO to accept Ordinance No. 857 for the first reading.

(9213) MOVED COLONELLO-COWELL to read Ordinance No. 857 by title only.

(9214) MOVED COLONELLO-COWELL to accept Ordinance No. 857 for the second reading.

(9215) MOVED COWELL-COLONELLO to adopt Ordinance No. 857.

Motions 9211 to 9215 inclusive were adopted by unanimous roll call vote of all present.

(9215) MOVED COWELL-COLONELLO to read Resolution No. 21-94.

RESOLUTION NO. 21-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE TOWNSHIP TO EXECUTE AND DELIVER AN AGREEMENT BETWEEN THE TOWNSHIP AND EDGEWOOD COUNTRY CLUB IN AN AGREEMENT

(9216) MOVED COWELL-COLONELLO to adopt Resolution No. 21-94.

Motions 9215 and 9216 were adopted by unanimous roll call vote of all present.

(9217) MOVED COLONELLO-COWELL to permit the Department of Works to remove a tree at the corner of Tongalucas and Fern Streets.

The motion was adopted by unanimous roll call vote of all present

The following residents spoke on issues below:

Mrs. Yakin
George Hawkins
Miss Dinnocenzo & Mr. Dinnocenzo

Complaints on Baker Street
Liability Insurance (\$53,000.00)
Building on the right-of-way
Ordinance violations
Grass Cutting

(9218) MOVED COLONELLO to adjourn. The meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted:


Bruce D. Jamison, Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 8, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Mr. Colonello

Miss Cowell
Mr. Dinzeo

Commissioner Peter Nychis and Manager Bruce Jamison were absent.

Also present were Chief Sejko and Solicitor Means.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9219) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of July 11, 1994 and the Additional Stated Meeting of July 25, 1994. The motion was approved by unanimous roll call vote of all present.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls Logged	275
Criminal Arrests/Persons Charged	7
Criminal Offenses Cleared by Arrest	6
Traffic Citations Issued	51
Parking Tags Issued	17
Speeding Citations Issued	25
Fuel used by Police Vehicles	894 gallons
Total Police Mileage for the month	8,957
Total monies collected by P/D	\$5,387.31

The Baker Street Study has been completed and the report has been forwarded to Mr. Means.

The Rules and Procedures for the Police Department have been forwarded to all the police employees.

Commissioner Cowell reported that the oral interviews for the Police Department will be concluded on August 11, 1994.

Patrolman Wilson will be returning to work this week and Patrolman Hunsbergers reevaluation will be made shortly.

There has been minor damage to Eastmont Park.

The topic discussions with Chief Sejko Sgt. Guthrie have been placed in the newsletter.

Mrs. Taglieri, in Paul Vargo's absence, presented the monthly report for the Department of Public Works:

130 Tons of hot patch was used to repair: Baker, Barnes, Cline, Dorothy, Farnsworth, George Lane, John, Leneake, Mortimer, Peffer, Powell, Russell, Sunset and Quarry.

Installed cement right of way markers on Baker Street

Cut trees on Negley Avenue & Railroad Street

Repaired curbs on Jefferson Heights Road

Repaired berms on Beaver, Beech, Hazel & Washington

Cleaned, cut and slaged the Cline Street turnaround

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Graded, seeded and installed rocks on the Hart Drive Island

Installed guardrail at the dead end of Montgomery Street

Cleaned the intersection of Roland and Brown

Cut right of ways along Alpine, Briaridge, Churchill Lane, George Lane, Harrison, Highland, Leax, Mortimer, Old William Penn, Powell, Ridge & Wallace

Cleaned and rodded sanitary line on Gilmore Drive

Checked sanitary line on Larimer Avenue

Installed deodorant block on Kingston Drive

Repaired catch basin on Thompson Street

Eastmont, Lions, Linhart, Mortimer, Dombrosky, Meadow, Leneake and Railroad Parks were cut twice

Cut Hart, Roland/Brown and Larimer/Thompson Islands.

Painted playground equipment, guardrail, gates and ballfield fence at Lions Park

Painting is in progress at Eastmont Park

Moved the gate at Eastmont Park

Installed fence at Leneake Park

Repaired the steps at Lions Park

Replaced a basketball rim at Lions Park

Township offices were cleaned daily

Grass around the Municipal Building was cut twice

Grass and weeds in the storage yard were cut

Repaired a retaining wall at Rescue One

The Lions Park restroom was checked and cleaned three times a week

Trucks 61, 63, 64 and 66 were washed

Flats were repaired on the hi-lift and woods cutter

The voltage regulator was replaced on Truck 62

Truck 66 was greased, oiled, tuned-up and had the clutch adjusted

It has been suggested that a tree at the corner of Tongalucas and Fern Streets be taken down, therefore:

(9220) MOVED DINZEO-COLONELLO to accept bids to remove tree. The motion was adopted by unanimous roll call vote of all present.

A report was received from Fire Company #1 was read and filed. A total of two alarms were reported. 4 practices and one controlled fire (Rear of Conleys - individual units)

The Manager's report is not available at this time.

Building permits issued: Repairs & Improvements 5, Signs 2 and Swim Pools 2.

Minutes of the Regular Meeting, August 8, 1994 - Page Three

Solicitor Means reported the collection of Delinquent Tax in the amount of \$5,168.08.

Treasurer & Tax Collector George M. Porado reported receipts as follows:

Current Realty Tax	\$157,499.52
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The status of the 1994 Tax Duplicate was reported for the month of July as follows:

CHARGES:

Original Duplicate	\$1,148,820.33
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CREDITS-COLLECTIONS:

This Report	157,499.52
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Discounts - This report	3,214.41
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TOTAL CREDITS	160,713.93
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Balance to account for	988,106.40
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Collection Percentage	13.9%
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Percentage for same period - previous year	17.0%
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Mr. John S. Pugliano's report not available at this time.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9221) MOVED COLONELLO-DINZEO to authorize payment of bills, totalling \$79,073.37, as approved by the various committees and the Manager. The motion was approved by Madden, Colonello and Dinzeo. Commissioner Cowell abstained since she has not reviewed the bills as yet.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES:

ORDINANCE NO. 858

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING
FOR A BUDGETARY RESERVE ACCOUNT PURSUANT TO ACT 77 OF 1993

(9222) MOVED COWELL-COLONELLO to read Ordinance No. 858.

(9223) MOVED COWELL-COLONELLO to accept Ordinance No. 858 for the first reading.

There was a discussion between Mrs. Yakin, Commissioners Colonello and Cowell. Mr. Means then explained the entire process: "This Ordinance applies to the funds we will receive in partial year 1994. Only those funds will go in for emergencies. In 1995 the funds you get will be distributed in accordance with the act reduction of taxes and payments to COG etcetera. This is by statute, it's obvious because of the Township finances. You do need some sort of budgetary reserve for emergencies even if you didn't have this. This only applies to the money you'll receive in September, October, November and December 1994, nothing else."

(9224) MOVED COWELL-COLONELLO to read Ordinance No. 858 in title only for the second reading.

(9225) MOVED COWELL-COLONELLO to approve Ordinance No. 858.

Motions 9222 to 9225 inclusive were adopted by the unanimous roll call vote of all present.

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RESOLUTIONS:RESOLUTION NO. 22-94A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9226) MOVED COLONELLO-COWELL to adopt Resolution No. 22-94.

The motion was adopted by unanimous roll call vote of all present.

Mr. William S. McKeever, Senate Engineering, opened the Street Improvement Bids:

1994 STREET IMPROVEMENT PROGRAM
Wilkins Township
Section 222

BID TABULATION

August 8, 1994

BIDDERS	Envelope Titled & Sealed	Bid Bond or Check	ALTERNATIVE A (FULL SCORE)			ALTERNATIVE B (REDUCED SCORE)		
			Total Bid	Total Bid	Total Bid	Total Bid	Total Bid	Total Bid
			Part I Streets	Part II Tennis/ Hockey	I & II	Part I Streets	Part II Tennis/ Hockey	I & II
1. Trecco Paving	✓	10%	280,316	13,206.50	293,522.50	175,938	13,206.50	189,144.50
2. Russell Standard	✓	10%	318,117	15,124.15	363,241.15	218,610	15,124.15	233,734.15
3. Russell Industries	✓	10%	265,410	15,751.35	281,161.35	166,172	15,751.35	181,923.35
4. Consolidated Paving	✓	10%	270,715	13,013.50	283,728.50	171,118	13,013.50	184,131.50
								184,191.50

(9227) MOVED DINZEO-COWELL to refer the bids to the proper committee for review. The motion was adopted by unanimous roll call vote of all present.

There was a discussion between Solicitor Means and Mrs. Agnes Elton. Mr. Means stated that there was nothing more the Township could do to help the cause. It will be difficult to say how long the project would take to get started since legal action has been threatened.

Commissioner Cowell gave a report on recreation activities: There was a mixup at Lions Park concerning the Baseball Clinic. Mr. Jamison to send letter. Messrs. Jamison and Vargo attending a meeting, they discussed an update on the availability of grant funding for recreation projects. On the land request purchase off Rodi Road, which is part of Linhart Park, was discussed. Suggestion of a meeting between Miss Cowell, Messrs. Colonello and Dinzeo. Two people mentioned that people walk their dogs around the pool fence, this should be prohibited as children cut through there and the pool also dumps their water in the same place. A tennis player reported a major crack on one of the courts. Is it possible to look over the courts and make the necessary repairs. The lunch program did not take place this summer in Eastmont Park. The County could not find a person to take the job. The newsletter will be distributed this month. All homes and businesses should have their numbers visible and appropriately marked and visible. All vendors must have a permit and photo ID's. Thanks to Tracy Shook and Wendy Wetmore for their summer work also to Ciel Repasi for the County Lunch Program. In this years Art Festival the police department will be sponsoring a childrens fingerprinting and ID booth.

Minutes of the Regular Meeting, August 8, 1994 - Page Five

Mr. Jamison is absent from this meeting today because of an illness. Mrs. Taglieri is Presiding Secretary.

(9228) MOVED DINZEO-COLONELLO to appoint Paul A. Vargo as Assistant Manager and also Superintendent of Public Works.

(9229) MOVED DINZEO-COLONELLO to pay Paul Vargo the same compensation as Mr. Jeznach received which was \$39,416.00 yearly.

Motions 9228 and 9229 were adopted by the following vote:

Dinzeo - Yes

Colonello - Yes

Madden - Yes

Cowell - Abstention, since the full Board was not present and no former discussion was held on this matter.

(9230) MOVED DINZEO-COLONELLO to appoint Adam Romanelli as Assistant Forman. The motion was accepted by the same 3 to 1 vote as above.

Mrs. Mary Yakin spoke on the following subjects:

Comments and discussion of Township Minutes

Lack of Correspondence in the Minutes

U-COMP Check

Check Register

Too many problems in the Township

Commissioners not running the Township properly

Mr. Meinert spoke on the Traffic Ordinance revision and also about a plot of land on Rodi Road owned by the Township.

Commissioner Cowell held her meeting on Monday August 1, 1994 but, must cancel the meeting of Saturday, August 20, 1994 due to her work schedule. The meetings will resume in September 1994.

(9231) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 8:14 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted

Lisa Taglieri

Lisa Taglieri
Secretary

ADDITIONAL STATED MEETING, MONDAY, AUGUST 29, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Miss Cowell

Mr. Colonello
Mr. Nychis

Also present were Assistant Secretary Jamison, Chief Sejko and Road Superintendent Paul Vargo.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9232) MOTION DINZEO-COLONELLO to award the Paving Alternate B, streets only with one addition - Sunset Drive - to Russell Industries for \$166,192.00. The streets involved are: Kingston, Elizabeth, Stevendale - Sunset to Orion. The motion was adopted by unanimous roll call vote.

Mr. Jamison read the DER Award Letter for the Leaf Composting Grant.

(9233) MOVED COLONELLO-DINZEO to draw up specifications and advertise for the needed equipment. The motion was adopted by unanimous roll call vote.

(9234) MOVED COWELL-COLONELLO to read Resolution No. 23-94.

RESOLUTION NO. 23-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGULATING TRAFFIC ON CERTAIN TOWNSHIP STREETS

(9235) MOVED COLONELLO-COWELL to adopt Resolution No. 23-94.

Motions 9234 and 9235 were adopted by unanimous roll call vote.

ORDINANCE NO. 859

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ESTABLISHING THE COMPENSATION OF THE TOWNSHIP MANAGER

(9236) MOVED COWELL-DINZEO to read Ordinance No. 859 for the first reading.

(9237) MOVED COWELL-COLONELLO to accept Ordinance No. 859 for the first reading.

(9238) MOVED COWELL-COLONELLO to read ordinance No. 859 by title only.

(9239) MOVED COWELL-COLONELLO to accept Ordinance No. 859 for the second reading.

(9240) MOVED COWELL-COLONELLO to adopt Ordinance No. 859.

Motions 9236 to 9240 inclusive were adopted by unanimous roll call vote.

Mr. McNelis entered the meeting at this point.

Mr. McNelis presented the Wilkins G.P. Plans and discussed the traffic signal. He noted that they now have another undisclosed individual who may be interested in the Wilkins G.P. site.

COMMISSIONERS COMMENTS:

Commissioner Cowell does not want the the tennis court paved that has been used for Deck Hockey. The paving damages their skates. She would like to have permission granted to the Wilkins/Eastmont Hockey League to erect a shed where they could store their equipment. Miss Cowell also asked for a donation of \$100.00 for two new nets; therefore:

(9241) MOVED COLONELLO-COWELL to donate the money from the IDA account. The motion was adopted by unanimous roll call vote.

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Miss Cowell would like to bring everyone's attention to the upcoming Arts Festival and the Childrens ID Program.

She also wants to thank Chester Jeznach for his forty seven (47) years of faithful service and wish him well.

(9242) MOVED COWELL-COLONELLO to celebrate the Halloween Trick or Trick on Sunday, October 30, 1994 between the hours of 3 and 5 P.M. The motion was adopted by unanimous roll call vote.

Commissioner Dinzeo would hope that everyone on Baker Street is satisfied with Resolution No. 23-94. Every house on Baker Street to receive a copy of the Resolution. He would like to see a weight limit imposed on Leax Lane.

Commissioners Colonello and Nychis did not have any comments.

CITIZEN'S COMMENTS:

Mrs. Yakin spoke on the following subjects:

Is the codification complete?
Holding Pond on Wilkins G.P. property is poorly constructed.
Grandview repairs need redone.
Someone is speeding by her home around 3 A.M.
Professional zoning and planning

Mr. Dinnocenzo: No permit on Meinert property - Building Inspector to look into it and give a report. Parking. Dog loose in Dinnocenzo's back yard.

Mrs. Gratsley noted that Peoples Gas Company cracked the edge of the street. It was not the trucks going to her home that did the damage.

Mr. Anthony Dinnocenzo of 1107 Orion Drive would like to receive the names of the Planning Commission Personnel.

(9243) MOVED COLONELLO-NYCHIS to adjourn. The meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

Executive Meeting immediately following to discuss administrative matters.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 12, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Colonello Mr. Dinzeo Mr. Nychis

Commissioners Madden and Cowell were absent. Miss Cowell was absent due to two unforeseen circumstances.

Also present were: Bruce Jamison, Assistant Secretary, Solicitor Means, Chief Sejko and Paul Vargo, Road Superintendent.

At the invitation of Vice-President Colonello all present arose and participated in the Pledge of Allegiance to the Flag.

At this point in the meeting there was one silent moment of prayer for the recent plane crash victims, families and friends.

(9244) MOVED DINZEO-NYCHIS to approve the minutes of the Regular Meeting of August 8, 1994 and the Additional Stated Meeting of August 29, 1994. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls logged	341
Total Criminal Offenses reported	38
Criminal Arrests/Persons Charged	11
Criminal Offenses Cleared by Arrest	13
Traffic Citations Issued	21
Parking Tags Issued	7
Fuel used by police vehicles	868
Fuel used by ambulance service	209
Total police mileage for this month	8,885
Odometer readings:	
Car 11	61,679
Car 12	21,927
Car 13	19,893
Car 15	73,679
Total monies collected by P/D	\$2,453.09

(9245) MOVED NYCHIS-DINZEO to sell an obsolete light bar to Braddock Borough for the token price of \$1.00. The motion was adopted by unanimous roll call vote of all present.

(9246) MOVED NYCHIS DINZEO to hire Janel Pernell, 301 Kingston Drive, as a School Crossing Guard. The motion was adopted by unanimous roll call vote of all present.

Office Wilson is presently back on duty. Officer Hunsberger will return to work on Monday, September 19, 1994.

One of the finalists on the police test list has accepted other employment. Upon receipt of his withdrawal letter the person in the #4 position will assume the #3 position. A review will then be conducted.

Paul Vargo, Public Works Superintendent, gave the following report:

202 Tons of hot patch was used to repair Ayers, Elizabeth, Farnsworth, Heritage, Highland, McMasters, Mortimer, Meadow, Negley, Roland, Sunset, Semmens and Tynewood

Cut two trees on McMasters Avenue

Minutes of the Regular Meeting, September 12, 1994 - Page Two

Trimmed a tree on Fern Street
 Removed a tree on Churchill Road
 Repaired the berms on Beaver & Beech Streets
 Cleaned up storm damage on Heritage, Washington, Beaver & Hazel
 Placed groundhog traps in various locations in the township
 Cut right of ways along Hawthorne, Hazel, Highland, Leneake, Ivy, McMasters, Sunset and Tongalucas
 Rodded, flushed & ran the camera through Heritage Drive line
 Rodded and flushed the Railroad St. sanitary line
 Cleared blocked sanitary line on Briaridge Drive
 Cleared blocked storm line on Leax Lane
 Cleaned storm lines on Brown & George
 Opened collapsed storm line on George Street
 Cut the grass at Lions, Eastmont, Linhart, Mortimer, Dombrosky, Meadow, Railroad & Leneake parks twice this month
 Painted playground equipment at Eastmont, Railroad and Mortimer Parks
 Replaced the basketball nets at Eastmont Park
 Repaired the ladies room sink at Lions Park
 Repaired the seesaw at Eastmont Park
 Trimmed the trees behind the backstop at Lions Park
 Picked up trash weekly at all the parks
 Installed speed limit signs on Larimer Avenue
 Replaced traffic light at Roland and Brown
 Replaced stop sign at Lucia and Roland
 Installed new stop signs at Rita and Stevendale and at Laurel and Hawthorne
 Repaired signs/posts on Gardenia, Churchill and Hawthorne
 Painted crosswalks on Dunbar & Jefferson Heights
 Washed & waxed Truck #61, 64, 65 and 66
 Greased and oiled Truck #62 and the Hi-lift
 Repaired the rear end on Truck #61
 Cleaned and maintained the Township offices daily
 Cut the grass around the Municipal Building twice
 Set up the auditorium for the Arts Festival judging
 The paving program for Kingston, Stevendale and Elizabeth tentatively scheduled to begin September 19, 1994
 ACHD to correct sanitary line on Railroad Street
 George Street storm line collapsed, need to be corrected

FIRE: Reports were recieved, read and filed from Fire Companies No. 1 and 3. A total of 22 alarms occurred during the month.

MANAGER: Mr. Jamison reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	\$49,492.55
Occupation Privilege Tax - previous month	1,210.00
Mercantile Tax - previous month	994.00
Business Privilege Tax - previous month	<u>3,576.67</u>

Total	\$55,273.22
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BUILDING PERMITS ISSUED:

Repairs & Improvements 19 homes - 1 commercial
 Fire Restoration - 1

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$ 1,496.95
Delinquent Tax	689.94 (Jordan)

TREASURER & TAX COLLECTOR: George M. Porado reported receipts as follows:

The status of the 1994 Tax Duplicate was reported for the month of August 1994 as follows:

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CHARGES: - Original Duplicate \$1,148,820.33

CREDITS-COLLECTIONS:

This Report	868,904.07
Previous Report	157,499.52
Discounts - This report	17,733.27
- Previous report	<u>3,214.41</u>

TOTAL CREDITS 1,047,351.27

Balance to account for	101,469.06
Collection Percentage	91.2%
Percentage for same period - previous year	73.3%

EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Aug 1994 \$	49,492.55	Prev. year \$	38,022.94	'94 Budget
Total for 1994	375,124.98	"	"	383,787.21 \$470,000.

OCCUPATION PRIVILEGE TAX:

Month of Aug 1994	1,210.00	"	"	1,601.00 '94 Budget
Total for 1994	41,082.00	"	"	42,813.20 \$ 47,000.

MERCANTILE TAX:

Month of Aug 1994	994.00	"	"	-0- '94 Budget
Total for 1994	187,057.09	"	"	184,874.10 \$190,000.

BUSINESS PRIVILEGE TAX:

Month of Aug 1994	3,576.67	"	"	3,141.35 '94 Budget
Total for 1994	110,691.59	"	"	152,432.98 \$160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9247) MOVED DINZEO-COLONELLO to authorize payment of bills, (all but a few in question) totalling \$103,044.63, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS: None

COMMISSIONERS COMMENTS:

Solicitor Means answered a question that Commissioner Nychis presented re: citizens who appear officially at a public meeting.

CITIZEN'S HEARINGS:

Roberta Kalmanson, 324 Sunset Drive questioned activity on the Wilkins G.P. property. Mrs. Kalmanson to be advised on any future development.

Patsy Dinnocenzo, 108 Baker Street, questioned the lack of issuing a building permit on the Meinert property in 1989.

Flora Dinnocenzo, 108 Baker Street, delivered a letter to the Township on Monday, September 12, 1994. She wanted to know why the letter was not read at the meeting. Mr. Jamison, Manager, said that the letter was not received in time.

Minutes of the Regular Meeting, September 12, 1994 - Page Four

The questions that she asked in the letter will be answered at the meeting of September 26, 1994.

Regis Marra, 106 George Street, discussed the replacement of a storm sewer on George Street.

Mary Yakin, 135 Crestview Drive, asked to have the Dinnocenzo letter read. She also had a question on the 1980 Audit Report.

(9248) MOVED NYCHIS-DINZEO to adjourn, the meeting was adjourned at 8:40 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

Executive session to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

ADDITIONAL STATED MEETING, MONDAY, SEPTEMBER 26, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden		Mr. Colonello
Mr. Dinzeo	Miss Cowell	Mr. Nychis

Also present were Assistant Secretary Jamison, Solicitor John M. Means and Road Superintendent Paul A. Vargo.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

Letter from Mr. Rossi, 105 George Street Re: Water problem, on George Street. After a lengthy discussion the Commissioners made a recommendation to have the engineer review the property.

Letter from the Century Club requesting permission to plant ten dogwood trees.

(9249) MOVED COWELL-DINZEO to grant permission to the Century Club to plant ten dogwood trees on various Township property and parklands. The motion was adopted by unanimous roll call vote.

Mr. Vargo to be consulted and given ten days notice on the planting of the trees.

(9250) MOVED COLONELLO-COWELL to appoint Mr. W. A. Fullerton to fill the unexpired term of Dr. Harold Spokane to the Planning Commission. Term to expire December 31, 1998. The motion was adopted by unanimous roll call vote.

(9251) MOVED DINZEO-COLONELLO to have the proper officers to enter into an agreement with TCVCOG to supply the Township with salt from AKZO at the price of \$26.21 per ton. The motion was adopted by unanimous roll call vote.

LEAF COLLECTION EQUIPMENT - Since there was only one (1) bid received for the equipment:

(9252) MOVED DINZEO-COWELL to rebid the Leaf Collection Equipment. The motion was adopted by unanimous roll call vote.

CHURCHILL ROAD SANITARY SEWER PROJECT - FIRST DRAW DOWN - After an up-date given by Art Gazdik and an explanation by Solicitor Means on the Contractors Fund for Payment Law:

(9253) MOVED COLONELLO-DINZEO to pay the bill within the time provided by the Pennsylvania State Statute. The motion was adopted by unanimous roll call vote.

RESOLUTIONS:

RESOLUTION NO. 24-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS FOR ADA CURB CUT RAMPS ON THE GREENSBURG PIKE.

(9254) MOVED DINZEO-COLONELLO to adopt Resolution No. 24-94

RESOLUTION NO. 25-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS FOR ADA CURB CUT RAMPS IN THE PENHURST AREA

(9255) MOVED COWELL-COLONELLO to adopt Resolution No. 25-94.

Minutes of the Additional Stated Meeting, Sept. 26, 1994 - Page Two

Motions 9254 and 9255 were adopted by unanimous roll call vote.

ORDINANCES:

ORDINANCE NO. 860

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REGULATING
CONNECTIONS TO THE PUBLIC SEWAGE SYSTEMS REQUIRING
A PERMIT TO CONNECT TO THE PUBLIC SEWAGE SYSTEM
PRESCRIBING PENALTIES FOR VIOLATIONS.

(9256) MOVED COLONELLO-COWELL to read Ordinance No. 860 for the first reading by title only. A copy of the Ordinance to be left in the rear of the auditorium for reference.

(9257) MOVED COWELL-DINZEO to accept Ordinance No. 860 in title only.

(9258) MOVED COWELL-COLONELLO to accept Ordinance No. 860 for the second time in title only.

(9259) MOVED COWELL-DINZEO to approve Ordinance No. 860.

Motions 9256 to 9259 inclusive were adopted by unanimous roll call vote.

Commissioner Cowell would like to thank the Arts Festival Committee, the Recreation Board, the Police Department and the employees for their attendance and support of the Arts Festival and especially Patrolman DeMarco for his role in setting up the Kid Care program.

She would also like to thank John Miller of the Post Gazette for his article on the Eastmont Hockey League.

Commissioner Colonello gave an update on the Conley Site: At the Planning Commission Meeting on Thursday September 22, 1994 it was stated that if they get the OK for the red light from Pendot it looks like six (6) month for approval. Building to be completed by the end of 1996. There are more meetings to follow.

CITIZEN'S COMMENTS:

Patsy Dinnocenzo, 108 Baker Street spoke on the following subjects: Building Permit for Meinerts, Adopting the Building Code and abiding by it, the last two letters that were written by the Dinnocenzos.

Flora Dinnocenzo: Is there a statute on building permits? If so what is it? Dumping in parklands, wants the Meinert property reassessed - the county does that not the township, the 1990 acquisition of Barnes Avenue, suggestion to use Barnes Avenue as a road to the Park - that will be reviewed with Mr. Means and the Recreation Board, the Dinnocenzo lot, parking, Miss Dinnocenzo wants notification if the parkland property goes on the market.

Mrs. Yakin, 35 Crestview Drive spoke on the Bond Issue and the Conley Site.

Maria Cratsley, 323 Leax Lane would like to thank the Board for passing Ordinance No. 860. Every six (6) months she is to have her septic tank tested a registered engineer or certified sewer officer to conduct the test.

(9260) MOVED COLONELLO-COWELL to adjourn, the meeting was adjourned at 9:10 P.M. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, Sept. 26, 1994 - Page 3

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

Executive Meeting to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 10, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden		Mr. Colonello
Mr. Dinzeo	Miss Cowell	Mr. Nychis

Also present were: Manager Bruce Jamison, Solicitor John Means, Police Chief Sejko and Road Superintendent Paul Vargo.

(9261) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of September 12, 1994 and the Additional Stated Meeting of September 26, 1994. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

1. Mrs. G. W. Norris, 151 Sunset Drive, thanking the township for the beautiful cooperative job resurfacing Sunset Drive.
2. Kevin Feltes, 863 Railroad Street is interested in purchasing the lot on Railroad Street. The Commissioners will investigate and advise.
3. The Borough of Turtle Creek expressing their sincere appreciation to the Police Department for assisting Turtle Creek Police at the Woodland Hills and McKeesport football game on Saturday, September 24, 1994.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls logged	228
Total Criminal offenses Reported	21
Criminal Arrests/Persons Charged	7
Criminal Offenses Cleared by Arrest	8
Traffic Citations Issued	54
Parking Tags Issued	13
Rt 22 Highway Corridor Detail	
9/21/94 1 morning (4 Hours) 10A to 2P	27
Total Police Mileage for this month	9,119
Total monies collected for Sept '94	\$2,056.74

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo reported the following:

Ninety two (92) tons of hot patch was used to repair Dowling, Harwick, Lilly and Peffer.
 Fallen trees were remove4d on Ayers, Farnsworth and Washington.
 Hazel, Harwick, Lilly, Miller and Washington were cleaned.
 Curbs were repaired on Charnwood, Cline Elwood, Gardenia, Hart, Powell and Thompson
 Cleaned and rodded the sanitary line on Roland at Stevendale.
 Graded a storm line on Railroad Street.
 Cleaned the catch basins on Ayers, Elwood & Miller.
 Cleaned and rodded the storm line at Roland & Stevendale.
 Replaced the storm line on George Street (180' of 24").
 Painted the intersection at Roland & Brown.
 Painted crosswalks in Eastmont.
 Installed Watch Children sign on Cline Street.
 Installed No Parking signs on Elwood Drive.
 Installed Street Name on Ridge Street.
 Installed Speed Limit signs on Hawthorne Drive
 Installed Handicap Parking signs at the Municipal Building.
 Painted curbs on Baker Street.
 Repaired the Woman's Club sign post on Churchill Road.
 Lions, Linhart, Eastmont, Dombrosky, Mortimer, Meadow, Linhart &

Minutes of the Regular Meeting, October 10, 1994 - Page Two

Railroad Parks were cut and cleaned.
 Playground equipment at Dombrosky & Meadow Parks were painted.
 Trimmed a tree at Lions Park.
 Set up the Municipal Building and parking lot for the Arts Festival.
 Repaired the salt yard road.
 Built material storage bins in the salt yard.
 Township offices were cleaned and maintained daily.
 Washed trucks 62, 64 and 66
 Oiled and greased Truck 66.
 Repaired front end on Truck 65.

DPW paving completed on Kingsdale, Stevendale, Elizabeth & Sunset.
 Seal coating to be done.

The asphalt which has been dumped in Eastmont Park is the material which is going to be used to regrade the road leading to the sewage treatment plant.

Mr. Colonello would like to thank the DPW for putting up the watch children sign on Cline Street also replacing the Ridge St. sign.

FIRE: A report was received, read and filed from Fire Company No. 3. A total of 14 alarms occurred during the month.

MANAGER: Mr. Jamison reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	\$ 11,660.63
Occupation Privilege Tax - Previous month	80.00
Mercantile Tax - Previous month	488.85
Business Privilege Tax - Previous month	5,058.61
Total	\$ 17,288.09

BUILDING PERMITS ISSUED:

Repairs & Improvements	- 19
Demolition	- 1
Signs	- 1

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$ 4,708.41
Delinquent Tax	4,946.35

TREASURER & TAX COLLECTOR:

The status of the 1994 Tax Duplicate was reported for the month of September as follows:

CHARGES: Original Duplicate \$ 1,148,820.33

CREDITS-COLLECTIONS:

This Report	15,382.37
Previous Report	1,026,403.59
Discounts - Previous report	20,947.68

TOTAL CREDITS 1,062,733.64

Balance to account for	86,086.69
Collection Percentage	92.5%
Percentage for same period - previous year	74.0%

EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
 Month of Sept '94 \$ 11,660.63 Prev Year \$ 38,022.94 '94 Budget
 Total for 1994 386,741.50 " " 383,787.21 \$470,000.

Minutes of the Regular Meeting, October 10, 1994 - Page ThreeOCCUPATION PRIVILEGE TAX:

Month of Sept '94	80.00	"	"	1,601.00	'94 Budget
Total for 1994	41,162.00	"	"	42,813.30	47,000.

MERCANTILE TAX:

Month of Sept '94	488.85	"	"	-0-	'94 Budget
Total for 1994	187,545.94	"	"	184,874.10	190,000.

BUSINESS PRIVILEGE TAX:

Month of Sept '94	5,058.61	"	"	3,141.35	'94 Budget
Total for 1994	115,750.20	"	"	152,432.98	160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9262) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$57,475.81 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: NoneNEW BUSINESS:RESOLUTION NO. 26-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN TAXES

(9263) MOVED COLONELLO-COWELL to adopt Resolution No. 26-94

RESOLUTION NO. 27-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DECLARING BLIGHTED STRUCTURES

(9264) MOVED COWELL-DINZEO to adopt Resolution No. 27-94

RESOLUTION NO. 28-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS (SANITARY SEWERS)

(9265) MOVED COWELL-COLONELLO to adopt Resolution No. 28-94

RESOLUTION NO. 29-84

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS (STREET RECONSTRUCTION)

(9266) MOVED COLONELLO-DINZEO to adopt Resolution No. 29-94

RESOLUTION NO. 30-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
FILING OF AN APPLICATION FOR FUNDS FOR ADA PLAYGROUND

(9267) MOVED COWELL-COLONELLO to adopt Resolution No. 30-94

RESOLUTION NO. 31-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS (DEMOLITION)

(9268) MOVED COLONELLO-DINZEO to adopt Resolution No. 31-94

Motions 9263 to 9268 inclusive were adopted by unanimous roll call vote.

ORDINANCES: None

Minutes of the Regular Meeting, October 10, 1994 - Page Four

COMMISSIONERS COMMENTS:

Commissioner Cowell reviewed the Recreation Board Minutes of October 5, 1994 and also reviewed the activities of the Arts Festival.

Discussion on: Deck Hockey, Eastmont - Renovation Linhart Park Spring '95 - Walking Trail - Police Department in conjunction with the local businesses and the Recreation Board for a lunch with santa for children 0 - 9, Italian Club December 17, 1994 from Noon until 3 P.M. - Vacancy Recreation Department suggestion was made appoint Cheryl Cowell and Tony DeMarco, there was a discussion about Mr. Demarco residency. Mr. Means to amend the Recreation By-Laws to include employees not residing in the Township. - Wilkins Township Festival Week End '95 to include concert in the park, Health & Safety Day also a 5K race. - Cracks in the tennis courts - Did we make the proper motion to hire Mr. Tangalos as Auditor.

President Madden commented on a memo to all employees with a complaint or comment or questions on duties or job conditions. These comments are not to be discussed with anyone except a Supervisor or a Commissioner.

Mr. Madden also stated that the Churchill main line should be in within the next two weeks.

CITIZEN'S COMMENTS:

George Hawkins commented on the Solicitors lateness.

Patsy Dinnocenzo: Meinert's Swimming Pool Building Permit, since it was completed in 1990 why wasn't it taxed before '94? - Conflict over Barnes Street - the Township does not have jurisdiction over Barnes Street - people on both sides of the street own to the center - the county does all the assessing on properties.

Flora Dinnocenzo: Tree cut down and debris placed in parkland - Vincent Nese - Truck 7" too wide - Mr. Jamison to do things by priority - Grants vs time expended by observations - police violation - Ms. Dinnocenzo contacted Harrisburg - Barnes Street needed to be vacated - paper street never accepted as a Township Street.

Stanley Blagovich, 115 Grandview - Curb put in and never backfilled - people turning around on his property. President Madden was under the impression that everything was taken care of

Mrs. Yakin: If terms and conditions in the letter are satisfactory a motion to accept the named person should be done - her street has never been paved - two people want to secede from Penn Hills - Penn Hills must pay fines - Questioned conferences and wants to know who is running the Township? Commissioner Colonello stated if we have questions Solicitor Means gives us the answers.

(9269) MOVED COLONELLO-DINZEO to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, OCTOBER 31, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Colonello
Miss Cowell

Mr. Dinzeo
Mr. Nychis

President Madden was absent.

Also present were Assistant Secretary Jamison and Solicitor John M. Means. Also present representing Home Depot were Attorney McKeegan and Brad Davis.

At the invitation of Vice-President Colonello all present arose and participated in the Pledge of Allegiance to the Flag.

(9270) MOVED NYCHIS-DINZEO to award the Municipal Property and Casualty Insurance to the HDH Group, Inc., agent for Fireman's Fund. The motion was adopted by unanimous roll call vote of all present.

(9271) MOVED NYCHIS-COWELL to read Resolution No. 33-94.

RESOLUTION NO. 33-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING AN INDEPENDENT AUDITOR

(9272) MOVED NYCHIS-COWELL to adopt Resolution No. 33-94. Motions 9271 and 9272 were adopted by unanimous roll call vote of all present.

The Engineer was unable to attend this evenings meeting, therefore, Mr. Jamison presented the following "Engineers Report":

1994 Paving Program
Churchill Area Sanitary Sewer Project Status
Gardenia Drive Area Sanitary Sewer Project Status
Brown Avenue Area Sanitary Sewer Project Status
Washington Avenue Sanitary Sewer Project Status
Quarry/Grandview Sanitary Sewer Status
Old Business: 1. Highlands Phase III
2. George Street Drainage Inspection

Attorney Kevin McKeegan presented the preliminary site plan for "Home Depot" to be granted subject to the following conditions:

1. An amendment to the Zoning Ordinance is passed allowing for a 9' x 19' stall dimension.
2. Two (2) are shown, only one (1) is allowed by ordinance. (Wall Signs)
3. The signs surface area of 196 square feet is greater than the 72 square feet allowed by ordinance.

The 35' height of the free standing sign exceeds the height of 8' allowed by ordinance.

4. A coal mine report acceptable to the Township Engineer indicating how the development will affect or be affected by any possible mines within 500' of the site, 402.BB shall be provided.
5. A proposed site landscaping plan shall be provided, as per 402.FF.
6. A lighting plant shall be provided, as per 402.II.

Minutes of the Additional Stated Meeting, 10/31/94, Page Two

- (9273) MOVED COWELL-DINZEO that the President or Vice-President of the Board be authorized to execute the signature that approves the above conditions. The motion was adopted by unanimous roll call vote of all present.

In August 1994 we had several large delinquent sanitary sewage accounts, we started procedures and recently Turnway Corporation paid their account of \$2,700.00 in full.

RESOLUTION NO. 32-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING A SEWER CONNECTION FEE.

- (9274) MOVED DINZEO-COWELL to adopt Resolution No. 32-94. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 34-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING REIMBURSEMENT FOR EXPENSES INCURRED
FOR ANY CONFERENCE, SCHOOL, SEMINAR OR SIMILAR FUNCTION
FOR AUTOMOBILE EXPENSES AND USE OF MARKED OR UNMARKED
POLICE DEPARTMENT VEHICLES.

- (9275) MOVED DINZEO-COWELL to adopted Resolution No. 34-94, as corrected. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell advised that the Recreation Board Meeting that has been scheduled for Wednesday, November 2, 1994 has been changed to Wednesday, November 9, 1994 due to the lack of the Board Members being able to attend.

Commissioner Nychis discussed dumping at Sears - No action of the violation - ordered to stop either at court or magistrate - Sears cited three times by Ordinance Officer - no action taken on it - ordered to stop but dumping continues - also ordered to clean up the site immediately - weakness in Code Enforcement.

Mr. Nychis also discussed the issue of Tax Collector - we have received three applications from individuals + PMRS - Is George M. Porado eligible to collect the Act 511 taxes? - It would be easier if one collector was deligated - that way we would have one office, one set of books and one set of employees. It has been suggested that we write a letter to the School Board Superintendent and the School Board and express our concerns and thoughts.

- (9276) MOVED NYCHIS-COWELL to write said letter. The motion was adopted by unanimous roll call vote of all present.

Mr. Nychis again discussed the dumping at Penn Center. He made a motion to authorize the Township Solicitor to take any form of legal action that he deems appropriate in law or in equity in order to stop the dumping at the Penn Center site described as Rte 22 next to the old automobile center and compel them to clean the site as expeditiously as possible. The motion died due to lack of a second move.

- (9277) MOVED NYCHIS-COWELL to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

REGULAR MEETING, MONDAY, NOVEMBER 14, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Miss Cowell

Mr. Colonello
Mr. Nychis

Also present were: Bruce Jamison, Assistant Secretary, Solicitor John M. Means, Police Chief Sejko and Road Superintendent Paul Vargo.

9278) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of October 10th and the Additional Stated Meeting of October 31, 1994. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

1. Memo from Turtle Creek Valley Council of Governments advising a meeting of Time Warner Cable on Tuesday, November 15th at 7:30 P.M. to discuss some options for service.

2. Mr. & Mrs. DiNinno asking for a street light on Upper Mortimer Avenue.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls logged	320
Total Criminal offenses reported	27
Criminal Arrests/Persons Charged	7
Criminal Offenses Cleared by Arrest	8
Traffic Citations Issued	80
Parking Tags Issued	15
Rt 22 Corridor Detail	41
Total Police Mileage this month	9,835
Total monies collected for Oct '94	\$2,600.78

DEPARTMENT OF PUBLIC WORKS Mr. Vargo reported the following:

Eighty-two (82) Tons of hot patch was used to repair Boone, Delaney, Dunbar, Frazier, Gilchrist, Leax, Mortimer, Ridgewood, Roland, Spur, Queenston and William Penn.
Leaves were picked up on Mortimer, Negley and Wallace.
Trees were cut on Negley and Wallace.
Salt and cinders were stockpiled for winter
Repaired curbs on George, Roland and Sunset
Sanitary sewer lines were rodded and cleaned on Dunbar, Elizabeth, Frazier, Gilchrist, Larimer, McMasters and Thompson.
Cleaned catch basins on Roland Road
Cleaned a storm grate at Penn Center and Rodi
Graded and seeded the George Street storm sewer area
Painted centerlines, channelines, arrows and stop bars on Penn Ctr Blvd
Painted crosswalks & sidewalk lines on Dunbar, Delaney, Frazier & Queenston
Cut & cleaned Eastmont, Lions, Linhart, Mortimer, Dombrosky, Meadow & Leneake
Winterized the Lions Park Restroom
Township offices were cleaned and maintained daily
Grass was cut at the Municipal Building and ballfield
Repaired the plow light on Truck #63
Cleaned and painted the salt hoppers for Trucks 61 & 62
Repaired the dump hoist, tuned up, changed oil, greased and washed Truck #61
Replaced the clutch on Truck #65
Cleaned and washed Trucks 61, 62 and 66
Replaced the front tire, hydraulic oil cooler, fan belts & hoses on back hoe
Set up Truck #61 for winter use

REPORTS:

FIRE: Reports were received, read and filed from Fire Companies No. 1 & 4. A total of 9 alarms occurred during the month.

MANAGER: Mr. Jamison reported activities as follows:

FINANCIAL Collections:

Earned Income Tax - previous month	\$ 37,622.18
Occupation Privilege Tax - prev. month	3,090.45
Mercantile Tax - previous month	132.86
Business Privilege Tax - " "	<u>3,746.90</u>
TOTAL	\$ 44,592.39

BUILDING PERMITS ISSUED:

New Construction - 1 (Home) - 1 (Warehouse)
Repairs & Improvements - 13

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	6,520.23
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TREASURER & TAX COLLECTOR Mr. George M. Porado reported receipts as follows:

CREDITS - COLLECTIONS:

This report	43,692.57	
Previous report	1,041,785.96	
Discounts - Previous report	<u>20,947.68</u>	
Total Credits		\$ 1,106,426.21
Balance to account for		42,394.12
Collection Percentage		96.3%
Percentage for same period - previous year		79.8%

EARNED INCOME TAX Mr. Pugliano reported collections as follows:

Month of Oct '94	\$ 37,622.18	Previous Year	\$ 41,451.29	1994 Budget
Total for 1994	425,856.03	" "	437,063.03	\$ 470,000.

OCCUPATION PRIVILEGE TAX:

Month of Oct '94	3,090.45	" "	830.60	1994 Budget
Total for 1994	44,432.45	" "	43,888.90	\$ 47,000.

MERCANTILE TAX

Month of Oct '94	132.86	" "	506.92	1994 Budget
Total for 1994	184,637.57	" "	185,389.49	\$ 190,000.

BUSINESS PRIVILEGE TAX

Month of Oct '94	3,746.90	" "	4,502.27	1994 Budget
Total for 1994	168,210.01	" "	158,938.38	\$ 160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9279) MOVED COLONELLO-DINZEO to authorize payment of bills, totalling \$301,028.51, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

(9280) MOVED COLONELLO-COWELL to authorize the advertisement for a \$375,000.00 Tax Anticipation Loan. The motion was adopted by unanimous roll call vote.

Mr. Jack Trent, Classic Development Consultants, Inc., representing Mrs. Evelyn Fisher discussed the proposed sub-division of ten acres of land on Farnsworth Avenue into eight (8) lots. The owner is requesting a waiver to the requirements for sidewalks, therefore; the following Resolution was proposed:

RESOLUTION NO. 35-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO WAIVE THE INSTALLATION OF SIDEWALKS
IN THE FISHER PLAN OF LOTS.

(9281) MOVED COLONELLO-DINZEO to adopt Resolution No. 35-94. The motion was adopted by the following vote:

Yes - Mr. Colonello, Mr. Dinzeo, Miss Cowell
No - Mr. Nychis, Mr. Madden

A draft copy of the 1995 will be available after the meeting for public review.

(9282) MOVED NYCHIS-DINZEO to appoint Mr. Walter Weidenhofer as Police Officer contingent upon his passing the medical and psychological examination. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell discussed the Recreation Board Budget, grants available, upgrading playground safety equipment, walking trail, hockey court and the lunch with Santa.

Commissioner Nychis was elated to see so many people in the audience, notification to the Gardenia Drive residents for sewer construction, letters from Penn Hills residents who wish to secede from the Municipality of Penn Hills.

CITIZEN'S HEARINGS:

Mr. Ted Yost presented a signed petition to have a Stop Sign installed at the corner of Larimer Avenue and Railroad Street.

Regina Walsh presented a signed petition from residents in the Wilkins section of Ridgwood Manor to repave the roads in their neighborhood as they are unsightly and hazardous.

Mrs. Janthey, Mr. Patsy Dinocenzo, Mr. Pete Russell, Mr. Marra and Mrs. Yakin spoke on the following subjects:

- Cable rates
- Water lines
- Earned Income Tax Collector
- Alcosan billing
- Erosion problems
- Raising the taxes
- Municipal service fee

(9283) MOVED COLONELLO-DINZEO to adjourn. The meeting was adjourned at 9:42 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

ADDITIONAL STATED MEETING, MONDAY, NOVEMBER 28, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M., by President Madden. A quorum was present as follows:

Mr. Madden
Miss Cowell

Mr. Nychis

Mr. Colonello
Mr. Dinzeo

Also present were Assistant Secretary Jamison and Solicitor John M. Means. Art Gazdik was representing Senate Engineering Company.

At the invitation of President Madden all present arose and participated in the Pledge of Allegiance to the Flag.

Commissioner Peter Nychis, as Public Safety Chairman, greeted Officer Walter Weidenhofer and his family and would like to welcome him on this joyous event. He wished Walter a very successful career on the police department. Walter was the most qualified officer in over one hundred applicants. Kathleen Durkin of Common Pleas Court administered the Oath of Office to Officer Weidenhofer. Commissioner Cowell on behalf of the Board congratulated Officer Weidenhofer and presented him with some token gifts.

Richard A. Lear, Manager of Sales & Marketing, of the Pennsylvania Municipal Service Company gave a fifteen minute presentation on the collection of Earned Income Tax, Business Privilege Tax, Mercantile Tax and Occupational Privilege Tax for Wilkins Township.

Manager Bruce Jamison read the 1995 Budget by the line item numbers.

After reading, he declared the Budget open for Citizen's Remarks.

William Suvak, Ted Yost, Regis Marra, Ray Naccarati and Mrs. Yakin made the following remarks:

A letter circulating a petition opposing the Municipal Service Fee, the 1995 Capital Improvements/Roads, the refuse bills of other communities, Ridgewood/Old 22 roads very bad, raise of property tax, Capital Bond, Users fee, assessments cannot be used for roads, money should be used for what it was collected for, hopes for a change, want an accounting of spending, training of police department, TAN.

Commissioner Cowell stated that there is an allocation in the budget for training police.

- (9284) MOVED COWELL-COLONELLO that this presented proposed budget be accepted and placed on public display before final consideration and vote next month. The motion was adopted by the following vote:
Dinzeo, Colonello, Cowell & Madden - Yes
Nychis - Abstained

RESOLUTION NO. 36-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING AN OFFICIAL SEWAGE FACILITIES PLAN
AT THE CONLEY SITE.

- (9285) MOVED DINZEO-COWELL to adopt Resolution No. 36-94. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 37-94

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGARDING SECTION 3172B OF ACT 77.

- (9286) MOVED COWELL-COLONELLO to adopt Resolution No. 37-94. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, November 28, 1994 - Page Two

The Engineer then gave a status report of the various sewer projects.

COMMISSIONER'S COMMENTS:

Commissioner Cowell commended the Board and Manager for having the nerve and consideration to make the necessary cuts - and proposing the best possibility for the Townships welfare in working on our 1995 Budget.

She thanked the citizens for their input and concerns.

Commissioner Cowell stated that all need to review any unfinished topics - especially in regards to each of our designated chair areas for 1995 over the next two weeks - review and try to update any concerns prior to the first meeting in December.

She wished all of the Jewish Faith a Happy Holiday.

CITIZEN'S COMMENTS:

Mr. Ted Yost, 819 Railroad Street, commented on the condition of Railroad Street. The Water Authority drilled holes in the street and if water gets under the street it will split the street. Also he would like to see a new sewer top installed at the fire hall.

Commissioner Cowell would like the Board, the State and PENDOT to schedule the STOP signs at the Home Depot and Railroad/Larimer.

Mr. William G. Wilson would like the vacant home at 661 Larimer Avenue demolished.

(9287) MOVED COWELL-COLONELLO to adjourn. The meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

Executive session to follow the meeting.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 12, 1994

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Mr. Colonello
Miss Cowell

It was noted that Mr. Nychis will be delayed.

Also present were: Bruce Jamison, Assistant Secretary
Solicitor John M. Means, Police Chief Sejko and Road Superintendent Paul Vargo.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

President Madden, on behalf of the Board of Commissioners, would like to extend to Mrs. Mary Yakin a very Special Happy Birthday Wish!

(9288) MOVED COLONELLO-COWELL to approve the Minutes of the November 14, 1994 Regular Meeting. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

Letter from Mrs. Olson, 148 Sunset Drive, thanking the Township for paving Sunset Drive "it looks wonderful". She would like the Township to make arrangements for the residents of Wilkins Township to have free access to use the Library in Monroeville.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls Logged	236
Total Criminal Offenses Reported	26
Criminal Arrests/Persons Charged	4
Criminal Offenses Cleared by Arrest	9
Traffic Citations Issued	18
Parking Tags Issued	22
Total Police Mileage for this Month	9,066
Total monies collected for November	\$2,531.59

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo's report available in the office.

FIRE: A report was received, read and filed from VFD #1. A total of seven (7) alarms occurred during the month.

MANAGER: Mr. Jamison reported activities as follows:

FINANCIAL: (Collections):

Earned Income Tax - previous month	\$66,504.78
Occupation Privilege Tax - prev. month	1,630.00
Business Privilege Tax - " "	<u>1,328.58</u>

TOTAL	<u>\$69,463.36</u>
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BUILDING PERMITS ISSUED:

Repairs and Improvements	8
Signs	3

Regular Meeting, Monday, December 12, 1994 - Page TwoSOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$3,029.31
Delinquent Tax	3,049.90
Costs	<u>18.00</u>
TOTAL	<u>\$6,079.21</u>

TREASURER:

Mr. George M. Porado reported the status of the 1994 Tax Duplicate for the month of November:

CHARGES:

Original Duplicate		\$1,148,820.33
Additions/Penalties - This report	279.81	
Total Charges		\$1,149,100.14

CREDITS-COLLECTIONS:

This Report	3,077.52	
Previous report	1,085,478.53	
Discounts - previous report	20,947.68	
Total Credits		\$1,109,503.73
Balance to account for		39,596.41
Collection Percentage		96.5%
Percentage for same period - previous year		80.0%

EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Nov '94	\$ 66,504.78	Previous year	\$ 47,780.00	1994 Bgt.
Total for 1994	492,360.81	" "	484,707.00	\$470,000.

OCCUPATION PRIVILEGE TAX:

Month of Nov '94	\$ 1,630.00	" "	2,520.00	1994 Bgt.
Total for 1994	46,062.45	" "	46,409.00	\$ 47,000.

MERCANTILE TAX:

Month of Nov '94	-0-	" "	10.00	1994 Bgt.
Total for 1994	184,637.57	" "	185,400.00	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of Nov '94	1,328.58	" "	71.00	1994 Bgt.
Total for 1994	169,538.59	" "	159,009.00	\$160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9289) MOVED COLONELLO-DINZEO to authorize payment of bills, totalling \$598,210.86 as approved by the various committees and the committees and the Manager. The motion was adopted by the following vote:

Colonello	- Yes
Dinzeo	- Yes
Madden	- Yes
Cowell	- Abstained

TAX ANTICIPATION NOTE: \$375,000.00

Three Bids were received:
 Irwin Bank & Trust 4.84%
 Community Savings 5.25%
 PNC 4.89%

Regular Meeting, Monday, December 12, 1994 - Page Three

(9290) MOVED COLONELLO-DINZEO to award the bid for the Tax Anticipation Note for \$375,000.00 to Irwin Bank and Trust at 4.84%. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 861

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ESTABLISHMENT OF A PROGRAM OF PROPERTY TAX RELIEF PURSUANT TO THE ALLEGHENY REGIONAL ASSET DISTRICT LAW (ACT 77 OF 1993)

(9291) MOVED COLONELLO-COWELL to read Ordinance No. 861 by title only (because of the length of the document it was not read but will be on display.)

(9292) MOVED DINZEO-COWELL to accept Ordinance No. 861 for the first reading.

(9293) MOVED COWELL-DINZEO to read Ordinance No. 861 for the second time by title only.

(9294) MOVED DINZEO-COWELL to accept Ordinance No. 861.

(9295) MOVED COWELL-COLONELLO to approve Ordinance No. 861 as so read in title only - but had been read in total by all the Commissioners.

Motions 9291 to 9295 inclusive were adopted by the unanimous roll call vote of all present.

Commissioner Nychis entered the meeting at this point.

ORDINANCE NO. 862

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REGULATING THE DISCHARGE OF WASTE MATERIALS INTO SEWERS OF THE TOWNSHIP OF WILKINS; PROHIBITING THE DISCHARGE THERE INTO OF WASTES WHICH MAY DAMAGE THE SEWERS OR OTHER FACILITIES OF THE TOWNSHIP OF WILKINS OR OF THE ALLEGHENY COUNTY SANITARY AUTHORITY.

(9296) MOVED COLONELLO-COWELL to read Ordinance No. 862 by title only. (because of the length of the document it was not read but will be on display.)

(9297) MOVED COLONELLO-COWELL to accept Ordinance No. 862 for the second time by title only.

(9298) MOVED COWELL-DINZEO to read Ordinance No. 862 in title only.

(9299) MOVED DINZEO-COLONELLO to accept Ordinance No. 862.

(9300) MOVED COWELL-COLONELLO to approve Ordinance No. 862 as so read in title only, but had been read in total by all the Commissioners.

Motions 9296 to 9300 inclusive were adopted by unanimous roll call vote.

After a lengthy discussion between Rich Lear, PEMS, the Commissioners and Mr. Means it was:

(9301) MOVED COLONELLO-DINZEO to authorize the proper municipal officials to execute and deliver the contract.

The contract has been revised on December 12, 1994 for a period of four (4) years, commencing January 1, 1995 including the last quarter of 1994 taxes with an additional provision that the fee to be charged as set forth in Paragraph 3 be amended in the Business Privilege, Mercantile and OP Tax to 2-1/4% in the original document. Both documents to read that in the event the collections

Regular Meeting, Monday, December 12, 1994 - Page Four

exceed one million then the rate on the amount collected over one million would be reduced to 2%, in calculating the one million it includes all collections from all sources including delinquents. Paragraph 9 - the amount of the bond needs to be determined. \$200,000.00 for the bond and the period commencing January 1, 1995 and ending December 31, 1998. With these additions in the contract the proper officers would be authorized to execute the delivery of the contract.

The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Madden	-	Yes
Nychis	-	No
Cowell	-	Abstension

COMMISSIONERS COMMENTS:

Commissioner Cowell noted the following:

Thanks for the time and information given us by PAMS. Results of the Recreation Board meeting: The visitation of three parks - Eastmont Park, what to do with present deck hockey site, resurfacing the present basket ball field. Linhart Park, Major changes - deck hockey court to where the tennis courts are presently - putting in a rest room - playground equipment. Lions Park - walked the old trail - put in walking trail complete with handicapped facilities. Scheduling the Arts Festival the third week in September.

(9302) MOVED COWELL-COLONELLO to issue a proclamation honoring John S. Pugliano and his Staff appreciation for their fine work over the many years. The motion was adopted by unanimous roll call vote.

On behalf of the Township Commissioners, the Manager and the employees Commissioner Cowell wishes everyone a Happy Holiday Season. Best Wishes!

President Madden noted that Commissioner Nychis expressed his dissatisfaction with the Regional Asset Distribution. Mr. Madden endorses RAT. Mr. Colonello to attend the Cable meeting.

CITIZEN'S COMMENTS:

Mr. Marra, Mrs. Yakin, Mr. Suvak, Mr. Schwartz, Mr. Rauch and Mr. Hawkins commented on the following:

Grants, Condition of the Roads, The Road Program, Users Fee, Municipal Service Fee, not taking care of the streets, Property Tax increases, waste water treatment services, Cable company boxes on streets where there is underground wiring, agreement gives the Cable company the right to use the right of way, storm sewer on Dunbar Drive, Churchill Road street sign tree covered.

(9303) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 8:42 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

Executive session to follow the meeting.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, DECEMBER 27, 1994

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Colonello
Miss Cowell

Mr. Dinzeo
Mr. Nychis

Mr. Madden was absent due to illness.

Also present were Assistant Secretary Jamison and Solicitor John M. Means. Art Gazdik was representing Senate Engineering Company.

At the invitation of Vice-President Colonello all present arose and participated in the Pledge of Allegiance to the Flag.

Chief Sejko received a letter from Thomas Fox, District Traffic Engineer, PENDOT dated December 13, 1994 concerning questions we had at previous meetings on Larimer & Railroad. The District recently reviewed the intersection of Larimer & Railroad with the possibility of installing a STOP sign on Larimer Avenue as per Title 67 of the PA Code, Section 201.52. STOP signs are warranted where there is not enough site distance or where there is an accident problem at the intersection. PENDOT measured the site distances at the intersection and found them to be adequate. The required distance to the left of Railroad Street was 147'. PENDOT measured 150'. PENDOT feels that the corner site distance could be improved at this intersection if the shrubs and hedges located along the property at the left of Railroad Street are removed. Wilkins Township has the authority to order the removal of these shrubs under Section 6112 of the PA Vehicle Code. Pendot also recommended that the Township post the enforced parking restrictions along Larimer Avenue near Railroad Street in order not to block the line of site at this intersection. PENDOT reviewed their accident data and did not find an accident pattern at this intersection. Unless the Township has a record of more reportable accidents at this intersection PENDOT feels that a STOP sign on Larimer is not warranted at this time.

ORDINANCE NO. 863

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
FIXING THE REAL ESTATE TAX RATE FOR
THE YEAR 1995

(9304) MOVED DINZEO-COWELL to read Ordinance No. 863 for the first reading.

(9305) MOVED DINZEO-COWELL to accept Ordinance No. 863 for the first reading.

(9306) MOVED DINZEO-COWELL to read Ordinance No. 863 for the second reading in title only.

(9307) MOVED DINZEO-COWELL to accept Ordinance No. 863.

Motions 9304 to 9307 were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 864

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ESTABLISHING FEES OR CHARGES FOR THE COLLECTION
AND REMOVAL OF SOLID WASTE AND RECYCLEABLE MATERIALS

(9308) MOVED COWELL-DINZEO to read Ordinance No. 864 for the first reading.

Minutes of the Additional Stated Meeting, 12/27/94, Page Two

(9309) MOVED COWELL-DINZEO to read Ordinance No. 864 for the second reading after revising it by adding a Sub-section B to Section III.

(9310) MOVED COWELL-DINZEO to accept Ordinance No. 864 by title only.

(9311) MOVED DINZEO-COWELL to accept Ordinance No. 864.

Motions 9308 to 9311 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 865

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
APPROPRIATING SPECIFIC SUMS FOR
SPECIFIC PURPOSES FOR 1995

(9312) MOVED DINZEO-NYCHIS to read Ordinance No. 865 for the first reading.

(9313) MOVED DINZEO-COLONELLO to read Ordinance No. 865 for the second reading by title only.

(9314) MOVED DINZEO-COWELL to accept Ordinance No. 865 by title only.

(9315) MOVED NYCHIS-COWELL to adopt Ordinance No. 865.

Motions 9312 to 9315 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 866

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ESTABLISHING THE COMPENSATION OF THE TOWNSHIP MANAGER.

(9316) MOVED NYCHIS-COWELL to read Ordinance No. 866 for the first reading.

(9317) MOVED COWELL-DINZEO to read Ordinance No. 866 for the second reading by title only.

(9318) MOVED DINZEO-COWELL to accept Ordinance No. 866 by title only.

(9319) MOVED COWELL-DINZEO to adopt Ordinance No. 866.

Motions 9316 to 9319 inclusive were adopted by unanimous roll call vote of all present.

NEW BUSINESS:

The Industrial Development Authority has appropriated \$15,000.00 to be used at the Township's discretion. It has been suggested that \$5,000.00 be used for the Arts Festival, \$5,000.00 for the Township Walking Trail, \$500.00 for police mailings and hold \$4,500.00 in reserve.

In lieu of Mr. C. W. Turners resignation from the Industrial Development Authority it has been:

(9320) MOVED COWELL-DINZEO to appoint Charles Weisberg to the Industrial Development Authority, term to expire December 31, 1997. The motion was adopted as follows:

Cowell	-	Yes
Dinzeo	-	Yes
Colonello	-	Yes
Nychis	-	No

Minutes of the Additional Stated Meeting, 12/27/94 - Page Three

(9321) MOVED NYCHIS-DINZEO to approve the final payment to Alden Construction Company in the amount of \$67,352.72. The motion was adopted by unanimous roll call vote of all present.

(9322) MOVED DINZEO-NYCHIS to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP OF BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JANUARY 9, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Assistant Manager Paul Vargo. A quorum was present as follows:

Mr. Nychis
Miss Cowell

Mr. Dinzeo
Mr. Madden

Messrs Colonello and Jamison were absent.

Chief Sejko was present.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

The minutes of the 12/12 and the 12/27/94 meetings were not available due to mechanical problems with the copier.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	246
Criminal Arrests/Persons Charged	16
Criminal Offenses cleared by arrest	20
Traffic citations issued	64
Parking Tags Issued	20
Total police mileage for December	12,264
Total monies collected for December	\$4,559.03

DEPARTMENT OF PUBLIC WORKS:

Mr. Vargo's report available in the office

(9323) MOVED COWELL-DINZEO to honor Mr. Vargo's request to authorize the Manager to advertise and hire a part time employee for the Public Works Department. The motion was adopted by unanimous roll call vote of all present.

FIRE: A report was received and read from VFD #1. A total of seven (7) alarms occurred during the month.

MANAGER: Mr. Vargo reported the following:

FINANCIAL: (collections):

Earned Income Tax - previous month	\$372.83
Occupation Priv. Tax - previous month	30.00
Business & Privilege Tax - prev. month	539.21
General Fund	<u>16,938.79</u>

Total	\$26,880.83
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BUILDING PERMITS ISSUED:

Additions & Alterations 4

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$1,416.40
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TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate		\$1,148,820.33
Penalties - this report	187.92	
- previous report	<u>279.81</u>	
TOTAL CHARGES		<u>\$1,149,288.06</u>

Minutes of the Regular Meeting, 1/9/95 - Page TwoCREDITS-COLLECTIONS:

This report	\$2,067.04	
Previous report	1,088,556.05	
Discounts - previous report	<u>20,947.68</u>	
<u>TOTAL CREDITS</u>		\$1,111,570.77
Balance to account for		37,717.29
Collection Percentage		96.7%
Percentage for same period - previous year		80.2%

EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Dec '94	\$ 9,372.83	Previous year	\$ 11,889.98	'94 Bdgt
Total for 1994	501,733.64	"	"	496,596.96 \$470,000.

OCCUPATION PRIVILEGE TAX:

Month of Dec '94	30.00	"	"	90.00	'94 Bdgt
Total for 1994	46,092.45	"	"	46,488.90	\$ 47,000.

MERCANTILE TAX:

Month of Dec '94	-0-	"	"	876.08	'94 Bdgt
Total for 1994	184,637.57	"	"	186,275.57	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of Dec '94	539.21	"	"	806.55	'94 Bdgt
Total for 1994	170,077.80	"	"	159,815.70	\$160,000.

CURRENT FINANCIAL REPORT: Available for review in the office.

(9324) MOVED NYCHIS-COWELL to authorize payment of bills, totalling \$121,547.77 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

Mr. Dinzeo suggested that the minutes, the budget and reports be posted on the Lobby Bulletin Board.

OLD BUSINESS:

The Fisher Plan on Farnsworth Road was presented for approval. After a lengthy discussion it was:

(9325) MOVED DINZEO-MADDEN to accept the Plan subject to three conditions that apply. The voting was deadlocked by a two to two vote.

Dinzeo	-	Yes
Madden	-	Yes
Cowell	-	No
Nychis	-	No

Commissioners Cowell and Nychis felt that they had not received enough information and documentation. When properly prepared it will be resubmitted to the Board at a later date.

NEW BUSINESS:

The following bids were presented for the Brown Avenue Sanitary Sewer Area:

David G. Martin Company	\$225,640.00
Glenn Johnston	287,700.00
Fradicon Corporation	242,968.00
John Gulisek Construction	165,330.00
B. Pepenella Company	189,900.00
M & K Construction Group	200,788.00
Eles Brothers	194,755.00
Alden Construction	174,115.00
ASTCO Construction	260,810.00

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C. Ferri Construction	378,361.86
Nicassio Corporation	460,235.00
Dan Sciullo & Company	326,041.25

(9326) MOVED COWELL-NYCHIS to refer the bids to the Engineer and Solicitor for review. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 1-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO APPLY FOR THE KEYSTONE, RECREATION,
PARK AND CONSERVATION GRANT

(9327) MOVED COWELL-DINZEO to adopt Resolution No. 1-95. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 2-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO ACCEPT (WITH CORRECTION) THE TAX ANTICIPATION NOTE FOR 1995

(9328) MOVED DINZEO-COWELL to adopt Resolution No. 2-95. The motion was adopted by unanimous roll call vote of all present.

(9329) MOVED NYCHIS-COWELL to authorize Chief Sejko to hire two (2) new substitute school guards. The motion was adopted by unanimous roll call vote of all present.

(9330) MOVED NYCHIS-COWELL authorizing Philip Dodge to attend the Penn-Boc Seminar on January 30, 1995. The motion was adopted by unanimous roll call vote of all present.

(9331) MOVED NYCHIS-DINZEO to authorize Chief Sejko to designate an officer to attend classes at the PA State Police Academy April 17-19, 1995. The motion was adopted by unanimous roll call vote of all present.

There was a discussion on the radio system. The 911 County System to go into effect in March of 1995.

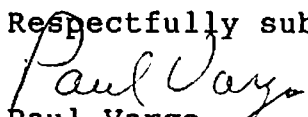
CITIZEN'S COMMENTS:

Mrs. Tepke, Mr. Naccarati and Mr. Hanlon spoke on the following subjects:

Thanks for removing tree, questions on Crime Watch money and ordinance violations.

(9332) MOVED DINZEO-NYCHIS to adjourn. The meeting was adjourned at 8:57 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Paul Vargo
Assistant Manager

Executive session to follow the meeting.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, JANUARY 30, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Assistant Manager Paul Vargo. A quorum was present as follows:

Mr. Madden
Miss Cowell

Mr. Dinzeo
Mr. Nychis

Also present were Solicitor Means and Assistant Manager Vargo.

Messrs. Jamison and Colonello were absent.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

ORDINANCE NO. 867

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF (GRANDVIEW SSP)

(9333) MOVED DINZEO-COWELL to read Ordinance No. 867 for the first reading by title only.

(9334) MOVED DINZEO-COWELL to accept Ordinance No. 867 by title only. (Ordinance No. 867 to be placed on the Lobby Bulletin Board)

Motions 9333 and 9334 were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 868

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF (BROWN AVE SSP)

(9335) MOVED DINZEO-COWELL to read Ordinance No. 868 for the first reading by title only.

(9336) MOVED DINZEO-COWELL to accept Ordinance No. 867 by title only. (Ordinance No. 868 to be placed on the Lobby Bulletin Board)

Motions 9335 and 9336 were adopted by the unanimous roll call vote of all present.

ORDINANCE NO. 869

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 802 BY ADDING THERETO SECTION 506.A PROVIDING FOR STORM WATER MANAGEMENT.

(9337) MOVED COWELL-DINZEO to read Ordinance No. 869 for the first reading by title only.

(9338) MOVED COWELL-DINZEO to accept Ordinance No. 869 by title only. (Ordinance No. 869 to be placed on the Lobby Bulletin Board)

Motions 9337 and 9338 were adopted by the unanimous roll call vote of all present.

Mr. Jack Trent, of Classic Development, resubmitted the Fisher Sub-Division Plan on Farnsworth Road, therefore,

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(9339) MOVED COWELL-DINZEO to accept the final developers plans on the Fisher Sub-Division. The motion was adopted by unanimous roll call vote of all present.

(9340) MOVED DINZEO-COWELL to award the low bidder, John Gulisek Construction the contract for the Brown Avenue Area Sanitary Sewers in the amount of \$165,339.00. The motion was adopted by unanimous roll call vote of all present.

Mr. Vargo presented the 1995 Road Report and Paving Program. It was

(9341) MOVED COWELL-DINZEO to authorize Senate Engineering to develop plans and specifications for the 1995 Paving Program. The motion was adopted by unanimous roll call vote of all present.

The bids for the ADA Sidewalk Improvement were opened and read as follows:

Sciulli Brothers	\$ 8,376.00
Tri State Contracting	15,860.00
Coffey Construction	13,700.00
Merante Contracting	7,445.00
Raimondo Construction	11,178.00
Steel City Contracting	11,692.10
Palmieri Construction	6,625.00
Swede Construction	9,415.00
Soli Construction	6,883.75
Satira Brothers	5,801.25

MOVED DINZEO-COWELL to refer the bids to the engineer for review. The motion was adopted by unanimous roll call vote.

(9342) MOVED DINZEO-COWELL to approve payment in the amount of \$42,724.44 for the Gardenia Drive Area Sanitary Sewer. The motion was approved by unanimous roll call vote of all present.

Mr. Harry B. Maruca of 827 Railroad Street requested a "STOP" sign at Larimer Avenue and Railroad Street. He requested the following statement will be permanently recorded in the minutes:

"I and the residents of Railroad Street in Wilkins Township hereby hold Pennsylvania Department of Transportation and or its representatives totally libel for any accidents fatal or otherwise that could have been prevented by the installation of a stop sign at the intersection of Larimer Avenue and Railroad Street. We have made every effort to convince Pendot and their representatives of the danger and safety for the people of Railroad Street that exists at this intersection, but it appears that Pendot has taken other means to a problem which we feel is totally unacceptable and we the people of Railroad Street will continue to demand the installation of a stop sign for the safety and prevention of any accidents to the people of Railroad Street. This is a clear case of taxation without representation."

The above statement signed by residents of Larimer Avenue and Railroad Street.

Mr. Nick Fecko of 261 Penhurst Drive stated that his portion of Penhurst has all underground wiring. Time Warner, the cable company, came into Penhurst and without permission from the Township dug up the terrain and installed above ground vaults. They have been ordered to cease and desist, if they are observed excavating in the Township right-of-way the police have the power to make an arrest and the Building Inspection will issue a citation.

(9343) MOVED COWELL-DINZEO to advise Time Warner to follow the contract and that it be enforced as implicated in our prior letter to them.

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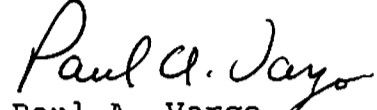
(9344) MOVED NYCHIS-COWELL to conduct a thorough review of the Time Warner Contract.

Motions 9343 and 9344 were adopted by unanimous roll call vote of all present.

Mr. Patchel of 596 Brown Avenue questioned the assessment of the Brown Avenue Project. He was advised that everyone will be thoroughly informed at a meeting which will be held at 6:30 P.M. on Monday, February 6, 1995.

(9345) MOVED DINZEO-COWELL to adjourn, the meeting was adjourned at 8:41 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Paul A. Vargo
Assistant Secretary

Executive session to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 13, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis

Miss Cowell
Mr. Dinzeo

Mr. Colonello was absent.

Also present were Manager Bruce Jamison, Chief Al Sejko and Road Superintendent Paul Vargo.

At the invitation of President Madden all present arose and participated in the pledge of allegiance to the flag.

In the January 9, 1995 meeting there were three items inadvertently omitted from the minutes:

1. Meeting with the Auditor to give a status report.
2. Requesting a meeting with the Engineer to discuss available office space in the Municipal Building.
3. Mr. Nychis suggested we have the financial statements of the Crime Watch account audited by Mr. William Tangalos.

(9346) MOVED COWELL-DINZEO to approve the minutes of the Regular Meetings of December 12, 1994 and January 9, 1995 and the Additional Stated Meetings of December 27, 1994 and January 30, 1995. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter from William Russell, 602 Brown Avenue, requesting the snow to be removed from his driveway. He was answered by Commissioner Dinzeo, the Township is not permitted on private roads. Solicitor Means also stated that it would be spending public money on a private road.

2. Letter from Wilkins Township VFD #3 thanking the management and DPW crew for their prompt response in assisting the fire department at the February 6, 1995 house fire at 951 Lilly Lane.

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	275
Criminal Arrests - Persons charged	16
Criminal Offenses cleared by arrest	10
Traffic citations issued	22
Parking tags issued	44
Total police mileage for January	7,523
Total monies collected for January	\$1,559.18

Lou Maggiore reported that two marked cars are back on the road after problems with water in the gas tanks.

Sgt. Guthrie was involved in a stolen car incident. The police car was damaged, estimate \$2,251.43, and the actor got away on foot. The insurance is being handled by the owners liability covering.

It has been suggested that Officer Krancic and two passing motorists be given proper recognition for their unselfish efforts in extricating a driver from an overturned, badly mangled van that had ran over a forty foot embankment and caught fire.

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Officer Krancic was also assisted at the scene by off-duty Township Officer William G. Wilson who stayed at the scene and assisted the officer until adequate on-duty help arrived.

(9347) MOVED NYCHIS-COWELL to approve Officer Grecos's request to attend a seminar on February 22, 1995 and also Chief Sejko's and Bruce Jamison's request to attend a seminar to be held on CMU Campus on March 13, 1995. The motion was adopted by unanimous roll call vote of all present.

Mr. Bordogna of Thompson Street requested that traffic be both ways again on Rebecca Street.

DEPARTMENT OF PUBLIC WORKS:

Mr. Vargo's report available in the office.

ENGINEER'S REPORT:

Churchill Road and Gardenia Drive Sewer Projects 100% complete - notices going to be mailed - final restoration in Spring of 1995, Brown Avenue project awarded - documents given to contractor February 9th.- The Solicitor has been asked question on the ROW from several residents. Walkways and American Disability Act - two bids received - ADA improvements to building - doorway for handicapped - bids held for ninety days

FIRE: A report was received and read from VFD #1. A total of 12 (12) alarms and four (4) practices occurred during the month.

SOLICITOR: Mr. Means reported the following collections:

Deed Transfer Tax: \$ 815.85

MANAGER: Mr. Jamison reported the following:

Collections: General Fund \$ 16,175.04

Building Permits: Five (5) Additions & Alterations

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

<u>CHARGES:</u> Original Duplicate	1,148,820.33
Penalties - this report	111.37
- previous report	467.73

Total charges	1,149,399.43
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<u>CREDITS-COLLECTIONS:</u> This report	1,225.09
Previous report	1,090,623.09
Discounts - previous report	20,947.68

Total Credits	1,112,795.86
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Collection Percentage	96.8%
Percentage for same period - previous year	96.7%

EARNED INCOME TAX: Pennsylvania Municipal Services reported collections as follows:

Month of January 1995 \$ 7,543.16

NO collections were made for Occupation Privilege Tax, Mercantile Tax and Business Privilege Tax.

CURRENT FINANCIAL REPORT: Available for review in the office.

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A list of current bills was presented for approval.

(9348) MOVED COWELL-DINZEO to table the bills until the end of February. They did not have the opportunity to review same as it was just presented today. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell stated that she and Mr. Jamison met with the Department of Community Affairs concerning the Linhart Park renovation. It was a very informative meeting and she will keep you posted on future plans.

Miss Cowell wishes everyone in attendance a very Happy Valentines Day!

Commissioner Nychis reported that there are funds available for additional police officers under the new Federal Crime Bill. Chief Sejko and Mr. Jamison will be attending a seminar on the updates and application process. They will keep you advised.

President Madden questioned the problem on the Soffer property. He was answered by Mr. Jamison who attended a meeting with Don Brown of DER. Soffer's engineering firm made an attempt to disqualify the area at the base of hill as wet lands. Soffer is to be advised that it is wet lands.

RESOLUTION NO. 3-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
FOR PLAN REVISION FOR NEW LAND DEVELOPMENT
EVELYN M. FISHER (FISHER PLAN OF LOTS)

The above resolution to be amended by incorporating the following to the last paragraph. "...The Planning Module Submission shall incorporate the letter of ALCOSAN dated October 3, 1994 and the letter of the Department of Environmental Resources dated September 6, 1994."

(9349) MOVED DINZEO-COWELL to adopt Resolution No. 3-95, as amended, the motion was adopted by unanimous roll call vote of all present.

REFUSE BILLING QUOTES:PENNSYLVANIA MUNICIPAL SERVICES - PROPOSAL

2.25% on collections
2400 accounts x \$60.00 per = \$144,000. @ 2.25% = \$3,240.00
Note: The 2.25% is based on actual collections
FEES: Ten (10) day notice @ \$6.00 per
FOLLOW UP LETTER: Certified \$16.00 per
MAGISTRATE:

COUNCIL OF GOVERNMENTS - PROPOSAL

Set up \$300.00

One dollar (\$1.00) per bill x 2400 accounts = \$2,400.00
Nineteen cents (.19) postage x 2400 accounts = 456.00
Total Cost \$3,156.00
Notice sent thirty (30) days past due
Offering fifteen (15) day notice for magisterial action
Cost \$10.00 per

After a lengthy discussion, it was:

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(9350) MOVED NYCHIS-COWELL to authorize the responsible officials of this Township to enter into a contract with the Council of Governments per the proposal which was submitted. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S HEARINGS:

Mr. Ted Yost, Mr. William McElheny, Mrs. Yakin, Mr. Suvak, Mr. Ray Burkhart, Mr. Marra and Mrs. Janthy spoke on the following subjects:

Conditions on Railroad Street
"No Parking Sign" Larimer Avenue
Budget on fire trucks
Need decision on fire vehicle
Refuse collections
Police retiring
Balancing the budget
Sunset-Hawthorne-Gilchrest Drives
Authorizing the Solicitor to look into the "CAT" box situation
Purchasing TV service from other companies
Churchill Road Sewers
Thanx to VFD #3 for their on Lily Lane

(9351) MOVED DINZEO-NYCHIS to adjourn, the meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, FEBRUARY 27, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael J. Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis
Mr. Dinzeo

Commissioners Cowell and Colonello were absent.

Also present were: Manager Bruce Jamison and Solicitor John Means.

At the invitation of President Madden all present arose and participated in the pledge of allegiance to the flag.

President Madden called a moment of silent prayer in memory of former Act 511 Tax Collector John S. Pugliano.

CORRESPONDENCE:

1. Letter from Jim DeMuzzio, Mayor, Turtle Creek Borough commending and thanking the fire departments for the great job in assisting Turtle Creek at the fire of February 15, 1995.
 2. Local Government Academy notice to Manager and Secretary inviting all municipal elected and appointed officials as well as police, fire and emergency services personnel to attend an information meeting on the installation and operation of the proposed enhanced 9-1-1 system to be held in the municipal building on March 9, 1995 from 6:30 to 8:30 P.M.
 3. Letter from Byron Falchetti (Soffer Organization) supporting the Township's position on banning major billboards in the Township. It is their opinion that major billboards degrade the natural aesthetic qualities of our environment.
 4. Florian Rajakovich's letter in answer to William Russell. Mr. Rajakovich is strongly suggesting that it is essential that the Township does not engage in activities that are the responsibilities of private residents. If a claim occurs on a private road, and it involves the Township manpower or equipment, the Township may not be protected by the Tort Claims Act.
 5. Letter from Wayne S. Press (ISO Commercial Risk Services, Inc.) advising the Township of their recent survey on the fire insurance classifications.
 6. Letter from N. Leonard Hill, Fire Marshal, requesting permission to attend an arson/fire investigation class at the West Virginia State Fire Marshals office.
- (9352) MOVED NYCHIS-DINZEO to refer his request to the Public Safety Commission for further review. The motion was adopted by unanimous roll call vote.
7. Letter from Angelo Bordogna dated January 30, 1995 for a request to allow Rebecca Street to become a two-way street once again. Request to be referred to local residents for review.
- (9353) MOVED DINZEO-NYCHIS to read Ordinance No. 870 by title only.

ORDINANCE NO. 870

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES AND CORPORATIONS TO OBTAIN A BUILDING PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH BUILDING PERMITS; SETTING FORTH CERTAIN MINIMUM

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REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE TOWNSHIP OF WILKINS WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

Per Mr. Nychis' observation, the ordinance does not define "minor construction". Mr. Means suggested that the Ordinance be tabled in order to define minor construction contained in Section 1.01 B minor repair.

(9354) MOVED NYCHIS-DINZEO to table Ordinance No. 870. The motion was adopted by unanimous roll call vote of all present.

(9355) MOVED NYCHIS-DINZEO to accept for payment all the bills that have been presented to us for review and approval. The motion was adopted by unanimous roll call vote of all present.

The Engineers Report was presented and approved. It will be available for review in the office.

COMMISSIONERS COMMENTS:

Mr. Nychis attended a meeting held with Time Warner in Monroeville to fight the "CAT" boxes on February 16, 1995. Twelve other municipalities were in attendance. Also present were representatives from Senator Santorum and U. S. Congressman Mike Doyle's offices.

Remarks: When can we expect to get any kind of action from the FCC on this issue?

Other municipalities have assessed their residents .75 or .95 cents per subscriber to raise money for legal fees.

The cable company is forcing this issue upon subscribers - not a matter of choice.

Two through sixteen basic tiers cannot be scrambled but they can scramble anything above that. In order to receive that service you need a box for each television set or VCR. Cost \$2.99 to \$3.99 for each box per month. Municipalities cannot put a freeze on the cable company for doing this. What can be done?

Township requests a meeting with FCC people. Two other municipalities also petitioned the FCC - try to persuade the FCC to force a delay on the cable company - when can we expect a decision from the FCC? Probably eighteen months but in that time we will, probably, have new technology and a lot of this may become mute at this point - no quick decision - was there an FCC meeting?

Another meeting is scheduled for the middle of March - things do not look good - we are persuing under our own contract.

We sent a letter to the cable company on January 31, 1995 giving them thirty days to remove the above ground boxes - we could give them forty eight hours to remove the boxes. Mr. Means suggest not to file an injunction - by taking the boxes out we could be in serious trouble.

Before Mr. Means files a litigation we must amend Ordinance No. 634 to include a penalty clause.

Before litigation Mr. Means will get in touch with the Manager of Time-Warner as to what they want to do about it.

Mr. Nychis would like to change the statute.

(9356) MOVED NYCHIS-DINZEO to take legal action against Time-Warner Cable in the event that they do not comply with our thirty day letter. The motion was adopted by unanimous roll call vote of all present.

Mr. Nychis stated the citations are running out - we need a handicapped and also a new solicitation ordinance. Mr. Nychis questioned the codification process. Mr. Means stated that it is just a matter of finishing up. A meeting will be scheduled to go over the balance of the ordinances. We also need a planned residential ordinance before the codification is complete. The Commissioners would like to see it completed by April 30, 1995.

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Mr. Nychis would like to see the towing business opened up for bids.


CITIZEN'S COMMENTS:

Mr. Wilson, Mr. Dodge, Mr. Metzler and Mrs. Yakin spoke on the following subjects:

Competitive TV companies to bid
 Availability of satellite discs
 Bell Telephone has service available
 Pitcairn has own cable company
 New Manager - New Budget
 Year ending cash balance
 New Nuisance taxes
 Tan note paid in December?
 All bills paid up in December
 Police pension & non-police pension all paid up in December
 We have overspent
 We are in trouble
 "...Why didn't you just borrow \$5,000,000.00 and do all the sewers, put in all the water lines and fix the roads and be done with it..."
 Do what Chalfont is doing - raise the taxes!
 Everything is being doled out, spending money for conferences, playing golf.
 3-1/2 mill increase
 Users fee (sewage)
 Property taxes up 67%

(9357) MOVED DINZEO-NYCHIS to adjourn. The meeting was adjourned at 8:54 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 13, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Miss Cowell
Mr. Nychis

Mr. Colonello was absent.

Also present were: Manager Bruce Jamison, Solicitor John Means, Chief Al Sejko and Road Superintendent Paul Vargo.

At the invitation of Mr. Madden all present arose and participated in the pledge of allegiance to the Flag.

MOVED COWELL-DINZEO to approve the minutes of the Regular Meeting of February 13th and the Additional Stated Meeting of February 27, 1995. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS: None

REPORTS:

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	268
Total Criminal Offenses Reported	23
Traffic Citations issued	38
Parking Tags Issued	43
Total Police Mileage for February	9,938
Total Monies Collected for February	\$1,750.08

(9359) MOVED NYCHIS-COWELL to authorize Officer Widenhofer to attend the second stage of his accident investigation school. The motion was adopted by unanimous roll call vote of all present.

A survey is being conducted for Thompson Street two way direction. The vote was 10 yes - 7 no. This item will be deferred until the next meeting.

DEPARTMENT OF PUBLIC WORKS:

Mr. Vargo's report available in the office.

ENGINEERS REPORT:

Status report on Sanitary Sewer Projects.
1995 Paving Program - Bids due April 24, 1995
No activity on the Wilkins GP site
D'Andrea final plan review
Water for Leax Lane - WPJWA to be consulted

FIRE: A report was received and read from VFD #1. A total of six (6) alarms and four (4) practices occurred during the month.

MANAGER'S REPORT: Copies not available due to malfunctioning copier.

BUILDING PERMITS ISSUED: 1 Addition, 1 Fire Damage Lilly Lane

SOLICITORS REPORT: Mr. Means reported the following collections:

Deed Transfer Tax	\$1,001.20
Delinquent Tax	124.00

Regular Meeting, Monday, March 13, 1995 - Page Two

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	\$ 64,633.47
Current Realty Tax	5,062.20

The status of 1995 was reported for the month of February as follows:

CHARGES:

Original Duplicate	\$1,148,820.33
Additions/Penalties - this report	537.00
previous report	579.10
Total Charges	\$1,149,936.43

CREDITS-COLLECTIONS:

This report	5,906.68
Previous report	1,091,848.18
Discounts - previous report	20,947.68
Total Credits	\$1,118,702.54
Balance to account for	31,233.89
Collection Percentage	97.3%
Percentage for same period - previous year	97.1%

PENNSYLVANIA MUNICIPAL SERVICES: Reported collections as follows:

EARNED INCOME TAX:

Month of Feb 1995 \$	47,138.53	Prev. year \$	80,640.72	1995 Budget
Total for 1995	54,681.69	" "	116,455.80	\$475,000.00

OCCUPATION PRIVILEGE TAX:

Month of Feb 1995	-0-	" "	930.00	1995 Budget
Total for 1995	-0-	" "	1,510.00	\$ 45,000.00

MERCANTILE TAX:

Month of Feb 1995	-0-	" "	2,005.49	1995 Budget
Total for 1995	-0-	" "	2,272.63	\$193,000.00

BUSINESS PRIVILEGE TAX:

Month of Feb 1995	-0-	" "	1,293.63	1995 Budget
Total for 1995	-0-	" "	7,647.74	\$170,000.00

A list of current bills was presented for approval.

(9360) MOVED NYCHIS-DINZEO to authorize payment of bills, totalling (General) \$85,610.35 (Non-General) \$73,793.35, as approved by the various committees and the Manager. The motion was adopted by the following:

Dinzeo	-	Yes
Nychis	-	Yes
Madden	-	Yes
Cowell	-	Abstention
Colonello	-	Absent

Mr. Means stated that the Codification is 99.99/100% completed.

Messrs. Means and Jamison have amended Ordinance #870. If satisfactory we must consider adopting same as it will make the area available for National Flood Insurance.

Amendments have been made on Page 2 Section 102.
Page 3 Section 201.B
Page 28 Section 28

Sub-section "I" at the end requires a fee to be deposited and excess to be returned to the applicant.

Regular Meeting, Monday, March 13, 1995 - Page Three

(9361) MOVED NYCHIS-COWELL to read Ordinance No. 870 as amended by title only.

(9362) MOVED NYCHIS-COWELL to approve Ordinance No. 870.

(9363) MOVED NYCHIS-COWELL to approve Ordinance No. 870 for the second time.

(9364) MOVED COWELL-DINZEO to accept Ordinance No. 870 for the second time.

(9365) MOVED COWELL-DINZEO to approve Ordinance No. 870 as so stated and written and posted for citizens display.

(9366) MOVED COWELL-DINZEO to adopt Ordinance No. 870.

Motions 9361 to 9366 inclusive were adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell discussed the upcoming programs for the Spring, Summer and Fall. She would like to have a day when Mr. Jamison, the Recreation Board, Mr. Vargo and Chief Sejko could visit the three main parks as well as the mini-parks. Would like to publish a questionnaire regarding the Parks and Recreation. Working on a Spring Newsletter any input from individuals please advise the office. The Arts Festival will be held on the third week end in September. To our knowledge there is a vacancy available in the summer lunch program.

(9367) MOVED COWELL-DINZEO to accept Denese Olson, Angela Meinert and Cheryl Cowell to the Recreation Board. The motion was adopted by unanimous roll call vote of all present.

Commissioner Nychis reviewed the cable complaints. Mr. Nychis attended a seminar (Grants) for police equipment and police salaries, while there he met Congressman Doyle. They plan to meet to discuss a decision from FCC. Mr. Doyle proposes legislation in Congress to change the law as well as seeking some changes in regulations.

Mr. Nychis was happy to see the representatives from the fire companies and would like to welcome them to all meetings. He reported that we have been paying Forest Hills Dispatch amounts exceeding, what would be equal to 1-1/2 mills in taxes. There have been meetings conducted with Penn Hills, Monroeville and Forest Hills Dispatch Centers. In future meetings (for discussion) all reps from the fire companies and the public safety committee are invited. No decision will be reached for a couple of months.

Commissioner Nychis commented that since there is more and more business, the first Monday of each month (7:00 P.M.) has been designated as the Public Safety Meeting. Commissioner Cowell has suggested that Sergeant Guthrie as well as the dispatch and radio systems attend.

Commissioner Dinzeo would like to thank the Department of Public Works for keeping the roads open.

CITIZEN'S COMMENTS:

William McElheny, 302 Delaney Drive discussed the following:

VFD #4's purchase of a new truck

Communications between the VFD's and the Commissioners

The Fire Companies would like to become a major part of Wilkins Township, and be on the agenda for the Regular Meeting.

Regular Meeting, Monday, March 13, 1995 - Page Four

Mrs. McGrath, 269 Penhurst Drive; N. Leonard Hill, 405 Kingston Drive; Jay Lindner, VFD Chief #1, Churchill Road; Al Schwartz, 13 Curry Court; Dr. Cohen, Calmont Drive; George Hawkins, Patterson Street and Mary Yakin, 35 Crestview Drive spoke on the following subjects:

Television cable going over private pavements and driveways
Its being there since the second week in January
Visable hazard
Discussions of a few Fire Marshal items
All equipment should be offered to all services
Action should be taken before September on the radio service
Picture on picture tv's
Underground cable
Cat boxes
Unsightly green boxes
Firemen
Over budget
Sewer construction
Poconos
Emergency Fund
Liability Insurance
PA League

(9369) MOVED DINZEO-NYCHIS to adjourn, the meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, MARCH 27, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Colonello. A quorum was present as follows:

Miss Cowell
Mr. Dinzeo

Mr. Colonello
Mr. Nychis

President Madden was absent.

Also present were: Solicitor John Means and Manager Bruce Jamison.

COMMUNICATIONS:

1. Letter from Charlotte Palarino, 130 Linhart Street, complaining of erosion of the bank and loss of property. Paul Vargo, Road Superintendent investigate.

2. Letter from Barbara Lukens, General Manager, Time-Warner Cable confirming viewing without a CAT box. Channels 2 through 16 and 17 through 40 will not be scrambled. Any special services will require a CAT box.

HOME DEPOT:

The Wilkins Township Planning Commission recommends the final approval of Home Depot contingent upon #'s 4,5,7,8,10,11,12,13,14 and 15 in Art Gazdik's letter of March 9, 1995.

(9370) MOVED NYCHIS-DINZEO to give Home Depot final approval of their plan as submitted to the Planning Commission and recommend to the Board for adoption subject to conditions complying with the above numbers, variance for signage and rezoning (amendment of Zoning Ordinance concerning parking) with additions to the numbers shown on letter, (signage before the Zoning Hearing Board) and parking stalls before the Board of Commissioners. The motion was adopted by unanimous roll call vote of all present.

Kevin McKeegan, who has worked with the Township, wished to thank the Board and also the Staff and the Planning Commission. He has worked with many developments and plans and states that this one was handled quite professionally and amicably, its been a pleasure working with us!

Mr. Rich Lear of the Pennsylvania Municipal Services presented a comparison sheet and conducted a question and answer period.

(9371) MOVED DINZEO-COWELL to purchase a TOSHIBA copy machine for a total amount of \$7,150.00. The motion was adopted by unanimous roll call vote of all present.

ENGINEERS REPORT:

Mr. Gazdik presented a letter regarding the ADA Improvements Projects, concrete walk/handicap ramp installation and municipal building improvements.

After a general discussion with the Board, Mr. Gazdik and Mr. Jamison it was decided to give the Russell Lane Bridge more serious study.

RESOLUTION NO. 4-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DIRECTING THE CHIEF OF POLICE TO IMPOSE
SUCH TRAFFIC REGULATIONS AS MAY BE
SPECIFIED BY RESOLUTION.

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(9372) MOVED DINZEO-NYCHIS to adopt Resolution No. 4-95. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 5-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING A FEDERAL SURPLUS PROPERTY PROGRAM

(9373) MOVED COWELL-DINZEO to adopt Resolution No. 5-95.

ORDINANCE NO. 871

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REGULATING CURB CUT OPENINGS AND EXCAVATIONS IN THE STREETS AND RIGHTS OF WAY OF THE TOWNSHIP, REQUIRING PERMITS FOR THE INSTALLATION OF CERTAIN UTILITIES AND PROVIDING FOR REFILLING, RESURFACING AND REPAVING OF STREET IMPROVEMENTS AND PROVIDING PENALTIES FOR VIOLATION.

(9373) MOVED DINZEO-COWELL to read Ordinance No. 871 for the first reading by title only.

(9374) MOVED COWELL-DINZEO to accept Ordinance No. 871 for the first reading by title only.

(9375) MOVED COWELL-DINZEO to read Ordinance No. 871 for the second reading by title only.

(9376) MOVED COWELL-DINZEO to accept Ordinance No. 871 for the second reading by title only.

(9377) MOVED COWELL-DINZEO to adopt Ordinance No. 871 .

Motions 9373 to 9377 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 872

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 693 (THE PEDDLERS ORDINANCE)

(9378) MOVED COWELL-DINZEO to read Ordinance No. 872 for the first time by title only.

(9379) MOVED COWELL-DINZEO to accept Ordinance No. 872 for the first time by title only.

(9380) MOVED COWELL-DINZEO to read Ordinance No. 872 for the second time by title only.

(9381) MOVED COWELL-DINZEO to adopt Ordinance No. 872.

Motions 9378 to 9381 inclusive were adopted by unanimous roll call vote of all present.

Letter of William J. Tangalos dated March 27, 1995 requesting that the Township of Wilkins provide a survey of the strip of land located at 212-220 Hawthorne Drive to determine who owns this strip of land which abuts Mr. Tangalos' driveway. It has been determined that Mr. Tangalos obtain a Title Exam and also search the deeds.

Commissioner Cowell spoke on the following subjects:

Work is being done on the Newsletter.

It should be noted on the Newsletter that PAMS is now collecting Act 511 Taxes.

Representative Cowell has presented two checks awarding grants:
#1 A check in the amount of \$5,000.00 to obtain a tractor; and
#2 A check in the amount of \$2,000.00 for the Traffic Control Box at Brown Avenue and Roland Road.

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A "Wilkins Township Meals on Wheels" has been established at the Emanuel Lutheran Church in Eastmont. The service will begin on Monday, April 3, 1995. Thanks to Mr. & Mrs. Flaherty of Wilkins Township, who through their two years of hard work and fund raising, have made this possible.

Calls after business hours

CITIZEN'S HEARINGS:

Mary Yakin spoke about the audit.

(9382) MOVED DINZEO-COWELL to adjourn. The meeting was adjourned at 8:57 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

Executive session to follow the meeting.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 10, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Mr. Nychis

Miss Cowell
Mr. Colonello

Also present were: Manager Bruce Jamison, Solicitor John Means, Chief Al Sejko, Road Superintendent Paul Vargo and William McKeever representing Senate Engineering Company.

At the invitation of Mr. Madden all present arose and participated in the pledge of allegiance to the flag.

Due to a malfunction of the furnace, Mr. Madden apologized for the lack of heat in the auditorium.

Advertised public hearing notice for 7:00 P.M. Re: Zoning changes in the parking stall sizes (Home-Depot). No questions or comments from the audience.

(9383) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of March 13th and the Additional Stated Meeting of March 27, 1995. The motion was adopted by unanimous roll call vote.

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	254
Total criminal offenses reported	24
Traffic citations issued	149
Parking tags issued	74
Kingston Dr. 3/29/95 detail	46 speeding citations
Total police mileage for March	12,221
Total monies collected for March	\$1,675.22

Twenty one (21) firearms were sent to the crime lab for destruction.

(9384) MOVED NYCHIS-COWELL to authorize Officer DeMarco to attend the "OUTREACH FIRE SETTERS PROGRAM" to be held at Greentree on May 18 & 19, 1995.

Commissioner Cowell mentioned that certain residents on Wallace Avenue and Charnwood Drive never see a police car on their streets.

DEPARTMENT OF PUBLIC WORKS:

Mr. Vargo's report available in the office.

(9385) MOVED COWELL-COLONELLO to advertise and hire five (5) summer workers. \$5.00 per hour to start. On returnees .50 cents per hour per previous year worked.

When the DER Permit is received, a corrugated arch type bridge will be installed on Russell Lane.

The Eastmont Washroom is now operational.

ENGINEER'S REPORT:

Status report on Sanitary Sewer Projects
1995 Paving Program
Penn Hills Sewer - violation (damage to pipe)
Wilkins GP - status quo
Free Lane Plan of Lots
D'Andrea Boundary

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(9386) MOVED COWELL-DINZEO to award the Handicapped Walkway Ramp and Driveway to Satira Construction in the amount of \$5,801.25. The motion was adopted by unanimous roll call vote.

(9387) MOVED COWELL-COLONELLO to award the Access Entrance, Water Fountain and Men\Womens Rest Room Improvement to Mann Construction in the amount of \$13,778.00. The motion was adopted by unanimous roll call vote.

FIRE: A report was received from Fire Companies #3 and #4. A total of six (6) alarms occurred during the month.

MANAGER'S REPORT: Mr. Jamison's report available in the office.

BUILDING PERMITS ISSUED: Seven (7) additions & alterations, One (1) sign.

SOLICITOR'S REPORT: Mr. Means reported the following collections:

Deed Transfer Tax	\$ 1,117.20
Delinquent Tax	994.64

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate		\$1,148,820.33
Additions/Penalties - this report	\$ 536.12	
- previous rpt	<u>1,116.10</u>	
Total Charges		<u>\$1,150,472.55</u>

CREDITS-COLLECTIONS:

This report	5,897.20	
Previous report	1,097,754.86	
Discounts - previous report	<u>20,947.68</u>	
Total credits		<u>\$1,124,599.74</u>
Balance to account for		25,872.81
Collection Percentage		97.8%
Percentage for same period - prev. year		97.5%

PENNSYLVANIA MUNICIPAL SERVICES: Reported collections as follows:

EARNED INCOME TAX:

Month of March '95	\$ 72,925.94	Prev Year	\$ 26,458.82	'95 Budget
Total for 1995	127,607.63	" "	142,684.53	\$475,000.

OCCUPATION PRIVILEGE TAX"

Month of March '95	2,800.00	" "	1,630.00	'95 Budget
Total for 1995	2,800.00	" "	3,140.00	\$ 45,000.

MERCANTILE TAX:

Month of March '95	-0-	" "	2,774.09	'95 Budget
Total for 1995	-0-	" "	5,046.72	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of March '95	-0-	" "	3,879.15	'95 Budget
Total for 1995	-0-	" "	11,526.89	\$170,000.

A list of bills was presented for approval.

(9388) MOVED COLONELLO-DINZEO to authorize payment of bills - General \$65,291.51 - Non-General \$39,508.72 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 873

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING SECTION 304.2 OF ORDINANCE NO. 542 TO PROVIDE FOR THE SIZE OF PARKING SPACES, TRAFFIC AISLES AND ACCESS DRIVES

Minutes of the Regular Meeting, Monday 4/10/95 - Page Three

(9389) MOVED COWELL-COLONELLO to read Ordinance No. 873 for the first reading.

(9390) MOVED COWELL-DINZEO to accept Ordinance No. 873 for the first reading.

(9391) MOVED COLONELLO-COWELL to read Ordinance No. 873 bor the first reading by title only.

(9392) MOVED COWELL-DINZEO to accept Ordinance No. 873 for the second reading.

(9393) MOVED COWELL-COLONELLO to approve and display Ordinance No. 873.

Motions 9389 to 9393 inclusive were adopted by unanimous roll call vote.

COMMISSISSIONER'S COMMENTS:

Commissioner Cowell commented on the following subjects:

T-Ball
Field Trips
Newsletter
Advertise for employment of two (2) summer employes for the two parks. Also need one (1) employe for the Food Program - Eastmont Park.
Arts Festival
Walking Trail
Recreation Director
Crime Watch Audit


CITIZEN'S COMMENTS:

Mr. Hawkins, Mr. Suvak, Mrs. McGrath, Mrs. Yakin and Mr. Metzler spoke on the following subjects:

Letter opposing the garbage collection fee
Charging businesses for garbage collection
Thanks for allowing residents to speak at meetings.
Responsibility to citizens
Procedures need to be improved
No response to citizens inquiries
Additional inspections
Police should do routine inspections
Frustration with utility companies
Cooperation with other communities
Auditor
Financial statements
Water usage fees
Cable TV Franchise
Raising taxes

(9388) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 9:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

Executive session to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, APRIL 24, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Mr. Nychis

Miss Cowell
Mr. Colonello

Also present were: Manager Bruce Jamison, Solicitor John Means and Art Gazdik representing Senate Engineering.

At the invitation of President Madden all arose and participated in the pledge to the flag.

A moment of silence was observed in memory of the victims in the tragedy in Oklahoma City.

Again, our apologies for the coolness of the auditorium due to a furnace malfunction.

Mr. William Tangalos introduced himself as Auditor of the Township of Wilkins and presented the following letter from John R. Ficco, C.P.A. to the Commissioners:

"Dear Members:

I have audited the Balance Sheet of the Township of Wilkins as of December 31, 1994 and the related Statement of Income for the year then ended. These financial statements are the responsibility of the Township's management.

My audit was conducted in accordance with generally accepted auditing standards. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The terms of my engagement did not include the examination of the records in the Office of the Prothonotary of Allegheny County to verify the correctness of the liened taxes.

Inconsistent accounting treatment was noted during the course of the audit. This resulted, in part, because the Township had three different managers during the year, an acting manager and two other Township managers. In addition, I was unable to satisfy myself to the correct opening balances of all accounts.

In light of the deficiencies noted above and/or disclosed in the footnotes, I am unable to render an opinion on the fairness of presentation of the financial statements, taken as a whole."

Signed John R. Ficco, C.P.A.

Mr. Tangalos stated the Audit went well and he was happy with the results.

Mr. Madden - On behalf of the Board he would like to thank the Manager and his staff for a job well done.

An equipment operator vacancy was created in the Public Works Department when Adam Romanelli was promoted to the position of Assistant Foreman.

(9389)MOVED DINZEO-NYCHIS to appoint Wanda Yates to the position of Equipment Operator. The motion was unanimous by roll call vote.

Minutes of the Additional Stated Meeting, 4/24/95 - Page Two

(9390) MOVED COLONELLO-COWELL to attend the Leak Detection for Underground Storage Tanks seminar on May 2, 1995 (no cost). And the Public Works Laws and Regulations seminar on the evening of May 17, 1995, cost \$30.00. The motion was adopted by unanimous roll call vote.

Mr. Gazdik presented the Engineers Report:

(9391) MOVED NYCHIS-DINZEO to reduce the retainage for Alden Construction on the CASSP to \$3,700.00. The motion was adopted by unanimous roll call vote.

(9392) MOVED COLONELLO-COWELL to approve Invoice #2 in the amount of \$2,084.77 to John Gulisek Construction on the Gardenia Drive Sanitary Sewer Project. The motion was adopted by unanimous roll call vote.

There has been a delay on the Brown Avenue Area Sanitary Sewer Project. It is scheduled to begin the week of May 1, 1995.

Commissioner Nychis made a personal inspection of the Baker Street Bridge, therefore:

((9393) MOVED NYCHIS-COLONELLO to authorize Senate Engineering to make inspections on the Baker Street and Ivy Street Bridges at a cost of \$850.00 per structure. The motion was adopted by unanimous roll call vote.

An inspection and report will be forthcoming from Moss Street.

There was a discussion for main line installation of water to the areas in the Township which are not serviced. A study is to be furnished by Paul Vargo and presented at the next meeting for review.

(9394) MOVED COWELL-COLONELLO to give authorization for the Heck 2 Study for the Russell Bridge at an estimated cost of \$1,000.00. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell has stated that we have received a Legislative Grant in the amount of \$3,000.00 to be used for recreation to Township residents. Miss Cowell would like to utilize this money to contract with the Eastmont Swim Club that would allow our children and senior citizens to utilize the pool on certain days and certain hours.

(9395) MOVED COWELL-NYCHIS for authorization to send the Eastmont Swim Club a certified letter to schedule a meeting to discuss the above subject. The motion was adopted by the following roll call vote: Cowell - Yes, Nychis - Yes, Colonello - Yes, Madden - Yes, Mr. Dinzeo abstained.

Vacancies for summer employment.

Because the Conference Room is going to be used for storage, it was decided that this room not be air conditioned. It is the only room left out of the plans.

In the near future we will be asking to make the Municipal Building a non-smoking area under the Clear Air Act which is a State Law.

Senate Engineering reviewed the storage area with members of the storage system company and members of the Board. Mr. Gazdik is putting together a report. This project should be underway by June 1, 1995.

Mr. Nychis is exploring options for the communication system.

Minutes of the Additional Stated Meeting, 4/24/95 - Page Three

Each community in the system is asked to nominate one official and the Chief of Police to compose a committee looking at sharing the control.

Mr. Colonello remarked that the statement was made that Five (5) Commissioners had gone to the 7 Springs Conference. He would ask that it would be known that he did not attend this Conference.

Mr. Madden made the statement that the Eastmont Swim Club should be relieved of taxes from the Woodland Hills School District.

CITIZEN'S COMMENTS:

Mrs. Mary Yakin spoke but could not be heard.

(9396) MOVED COLONELLO-COWELL to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Administrative Session to follow this meeting.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 8, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden		Miss Cowell
Mr. Dinzeo	Mr. Nychis	Mr. Colonello

Also present were: Manager Bruce Jamison, Solicitor John Means, Chief Al Sejko, Road Superintendent Paul Vargo and William McKeever representing Stnate Engineering Company.

At the invitation of Mr. Madden all present arose and participated in the pledge of allegiance to the flag.

(9397) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of April 10th and the Additional Stated Meeting of April 24, 1995. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

1. Letters from R. E. Wise dated April 26, 1995 and David Gailey dated May 2, 1995 advising of their resignation from the Recreation Board.

(9398) MOVED NYCHIS-COLONELLO to accept the resignation of Messrs. Wise and Gailey with regrets. The motion was adopted by unanimous roll call vote.

2. Application dated April 27, 1995 from Ron Brannigan for consideration to be appointed to the Recreation Board. After a heated dispute it was:

(9399) MOVED NYCHIS-COWELL to accept Mr. Brannigan's application. The motion was adopted by unanimous roll call vote.

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	274
Total criminal offenses reported	36
Traffic citations issued	197
Parking tags issued	25
Total police mileage for April	10,506 miles
Total monies collected for April,	\$2,510.98

(9400) MOVED NYCHIS-DINZEO to approve a one day class for Officer DeMarco and a three day class for Officers Hunsberger and Krancic. The motion was adopted by unanimous roll call vote.

(9401) MOVED NYCHIS-COWELL to appoint Jackson Davis of 216 Penhurst Drive to an unpaid temporary internship for the Police Department. The motion was adopted by unanimous roll call vote.

Commissioner Cowell's comments:

Vandalism in the parks
No police protection on Elwood Drive
Dogs running loose in Eastmont

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo's report available in the office.

(9402) MOVED NYCHIS-DINZEO to authorize a cost estimate for providing water on Leax, Russell and Straley Lanes at a cost not to exceed \$600.00. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, May 8, 1995 - Page TwoENGINEER'S REPORT:

Status report on Sanitary Sewer Projects:

Brown Avenue - Balint job to be completed 8 - 10 weeks
 Gardenia Drive - essentially completed
 Churchill Road Area - final payment not released
 Washington St Area - waiting for schedules from viewers
 Grandview/Quarry - June 22nd open date for bids
 McMasters - Hold until 1996
 CD Projects - curb ramps Grnsbg. Pk. - to be bid by Township
 1995 Street Program - Receive bids June 12th, award bids June 26th, work to begin July - August
 1994 Program - Kingston - Russell put on notice to repair
 ADA Projects - contracts prepared
 Russell Lane Bridge - Use conduit or pipe - Permit to DER
 Ivy, Baker and Moss Street Bridges - to be inspected May 22nd

Letter from George M. Porado noting that he has completed his collection of the 1994 Real Estate taxes and wishes to be exonerated from collecting the uncollected balance. Confirmation of exoneration to be forwarded upon adoption.

FIRE: A report was received from Fire Companies #1 and #4. A total of three call were reported for April 1995.

MANAGER'S REPORT: Mr. Jamison's report available in the office.

BUILDING PERMITS ISSUED: Seven (7) additions and alterations.

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported the following:

CHARGES:

Original Duplicate	\$ 1,148,820.33
Additions/penalties - this report	\$ 609.87
- prev report	1,652.22
 Total Charges	 \$ 1,151,082.42

CREDITS-COLLECTIONS:

This report	6,708.37
Previous report	1,103,652.06
Discounts - previous report	20,947.68
 Total Credits	 \$ 1,131,308.11
Balance to account for	19,774.31
Collection percentage	98.3%
Percentage for same period - previous year	97.9%

PENNSYLVANIA MUNICIPAL SERVICES: Reported collections as follows:

EARNED INCOME TAX:

Month of April '95	\$ 30,752.18	Prev Year	\$ 57,873.91	'95 Budget
Total for 1995	158,359.81	"	"	200,242.38 \$475,000.

OCCUPATION PRIVILEGE TAX:

Month of April '95	3,250.00	"	"	13,630.00 '95 Budget
Total for 1995	6,050.45	"	"	16,730.00 \$ 45,000.

MERCANTILE TAX:

Month of April '95	98,800.00	"	"	166,359.46 '95 Budget
Total for 1995	98,800.00	"	"	171,406.18 \$193,000.

BUSINESS PRIVILEGE TAX:

Month of April '95	77,200.00	"	"	79,138.83 '95 Budget
Total for 1995	77,200.00	"	"	90,665.72 \$170,000.

(9403) MOVED COLONELLO-COWELL to authorize payment of bills - General \$83,284.51 - Non-General \$12,297.10 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, May 8, 1995 Page Three

Letter dated April 27, 1995 to Commissioner Cowell from Bruce Jamison preparing a tentative room assignment as follows:

POLICE:

Office #7 remains the squad room
Office #5 will be the interview room/juvenile
Office #4 will be for the police chief
Office #3 will be for the police secretary

ADMINISTRATION/FILES:

Office #6 will contain the main filing room
Office #1 will be the flat file/code room
Office #9 will be archive room

(9404) MOVED COLONELLO-COWELL to accept the above room recommendations. The motion was adopted by the following vote:

Colonello	-	Yes
Cowell	-	Yes
Dinzeo	-	Yes
Madden	-	Yes
Nychis	-	No

Request from the Turtle Creek Watershed Association, Inc. for support of their organization. After a discussion it was decided to table their request.

The AT&T phone study to upgrade our equipment has been tabled until the next meeting.

(9405) MOVED COLONELLO-DINZEO to approve expenses incurred at the CCAC Northside Campus ES Weekend, class in Arson Investigation, also for photos, slides and typing in the amount of \$51.07. The motion was approved by unanimous roll call vote.

(9406) MOVED COLONELLO-COWELL to read Resolution No. 695:

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY
RELATING TO REQUESTS BY VOLUNTEER FIRE COMPANIES FOR TOWNSHIP
PARTICIPATION IN THE FINANCING OF PURCHASES OF FIRE AND
RESCUE VEHICLES.

(9407) MOVED COLONELLO-COWELL to approve Resolution No. 695. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell invited all candidates to "Meet the Candidates" night on Monday May 15, 1995 at 7:00 P.M. in the auditorium.

The newly formed "Meals on Wheels" at the Emanuel Lutheran Church in Eastmont is in dire needs of Volunteers.

The Commissioners held a discussion on "Political Signs". Should we update our present Ordinance to enforce tougher regulations? Mr. Means to review.

Commissioner Nychis questioned "Codification". Mr. Means responded that it was just about completed.

(9408) MOVED NYCHIS-COWELL to have Mr. Means prepare a "NON-SMOKING" statement and policy. The motion was adopted by unanimous roll call vote.

Commissioner Nychis stated that its time we put politics aside and do what we can to save the "Eastmont Swim Club". It should be given absolute support. It is in bankruptcy and will be put up for sale with a possibility that it will be in the hands of a private development. We must do something to help them.

Minutes of the Regular Meeting, May 8, 1995 - Page Four

(9409) MOVED NYCHIS-DINZEO to appoint N. Leonard Hill as Deputy Emergency Management Coordinator for Wilkins Township. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Kim Scott
 Melanie Brannigan
 Mary Linsenbigler
 JoAnn Hank
 Ron Brannigan
 Mary Keenan
 William Wilson

Spoke on the following subjects:

Eastmont Swim Club
 Letters to them
 Communications to Township from ESC
 Delinquent Sewage Bills
 Selection of volunteers for the Arts Festival
 Reappropriated funds from ESC for parties
 Children supervision at ESC
 Eastmont Park not a safe place to go
 Can't use Township crews and equipment to help the ESC
 ESC is a non-profit private swim club
 Who owns the property
 The Charter of the ESC
 ESC needs at least \$7,000.00 to open doors
 Memorial Day Parade
 Bring the Parade through the Township
 Thanks to Gene & JoAnn Yost for their generosity and service

(9410) MOVED NYCHIS-COWELL to authorize the Solicitor to intervene on behalf of the Township on the bankruptcy actions so that our interests are represented. To make judgement and move accordingly to save the Eastmont Swim Club. The motion was adopted by the following vote:

Nychis	-	Yes
Cowell	-	Yes
Dinzeo	-	Yes
Madden	-	Yes
Colonello	-	Abstension

(9411) MOVED COLONELLO-NYCHIS to adjourn. The meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, TUESDAY, MAY 30, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden		Miss Cowell
Mr. Dinzeo	Mr. Colonello	Mr. Nychis

Also present were: Manager Bruce Jamison, Solicitor John Means and Philip Dodge, Building Inspector.

At the invitation of President Madden all arose and participated in the pledge to the flag.

Easement Agreement - 1489 Laurel Drive, Burton F. and Nanette V. Tucker.

(9412) MOVED DINZEO-COLONELLO to grant the easement and also noting that nothing be built on the wooded area. Also access to the property for sewers. The Township rights to utility maintenance reserved and easement terminate when residential use terminates. The motion was adopted by unanimous roll call vote.

The Commissioners presented an award to Gene & JoAnn Yost for their unselfish personal contribution shown to the police and fire departments as well as local residents during the coppermill fire on March 7, 1995.

Mary Milar, Timewarner Cable, presented an upgrade on the cable service improvements. Customers will get their first opportunity to enjoy additional programming on June 27, 1995.

(9313) MOVED COWELL-COLONELLO to advertise for bids on Leaf Collection equipment. The motion was adopted by unanimous roll call vote.

(9314) MOVED DINZEO-COLONELLO to advertise for bids on a 1 Ton Dump Truck. The motion was adopted by unanimous roll call vote.

After advertising through the University of Pittsburgh to hire a summer intern to help with our record keeping system, it was:

(9315) MOVED COWELL-DINZEO to hire John B. Hammer a graduate of Case Western Reserve and presently a student of the Graduate School of Public and International Affairs. The motion was adopted by unanimous roll call vote.

Recreation Board appointments:

(9316) MOVED COLONELLO-DINZEO to appoint Ron Brannigan, 103 Gilmore Drive and Judy Koryak, 5 Curry Court for the unexpired terms of the two members who recently resigned. The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	Yes
Madden	-	Yes
Cowell	-	Abstention

(9317) MOVED COLONELLO-DINZEO to grant reimbursement and permission to Philip Dodge to attend four (4) local seminars. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, - 5/30/95 - Page 2

Per Art Gazdik, Senate Engineering Company, a request was received from Robert Hendricks of 624 Brown Avenue to relocate the sewer line as he intends to enlarge the garage/apartment structure in the future:

(9318) MOVED DINZEO-COLONELLO that they deny Mr. Hendricks wishes to relocate the sewer line. The motion was adopted by the following vote:

Dinzeo	-	Yes
Colonello	-	Yes
Cowell	-	Yes
Nychis	-	Yes
Madden	-	No

(9319) MOVED COLONELLO-COWELL to accept the quote from Storage Solutions for record storage room shelving, flat files and lateral files for the vault. The motion was adopted by unanimous roll call vote.

Solicitor Means is reviewing the proposed AT&T phone system.

RESOLUTION NO. 7-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AMENDING RESOLUTION NO. 21-91 WHICH
ESTABLISHED FEE FOR VARIOUS PERMITS AND SERVICES

(9320) MOVED DINZEO-COLONELLO to adopt Resolution No. 7-95. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 8-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
EXONERATING GEORGE M. PORADO FROM THE
COLLECTION OF THE 1994 REAL ESTATE TAXES

(9321) MOVED DINZEO-COLONELLO to adopt Resolution No. 8-95. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell stated that the water and sewage bills are mailed in the same month and residents on fixed incomes concerned about payment of same.

Commissioner Cowell would like to thank Paul Vargo for his Park Report.

Commissioner Dinzeo commented on the grass condition at 923 Elizabeth Street and would also like to discuss changing the date for the Real Estate Tax Collection.

The Commissioners had a discussion on the Baker Street parking situation.

CITIZEN'S COMMENTS:

Amy Bailey owner of Fox's Pizza wants permission to sell snacks at the Parks. She was advised to come to the next meeting for an answer.

(9322) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.



Bruce D. Jamison, Ass't. Secretary

Executive meeting to follow

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 12, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden

Mr. Dinzeo

Miss Cowell

Mr. Colonello

Mr. Nychis

Also present were Solicitor Means, Chief Sejko, Manager Bruce Jamison and Mr. McKeever (Senate Engineering).

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9323) MOVED COWELL-COLONELLO to approve the minutes of the Regular Meeting of May 8th and the Additional Stated Meeting of May 30, 1995. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from Robert Hendricks, 624 Brown Avenue. Re: Sewer line installation.

POLICE: Chief Sejko presented the following report of the Police Department:

Total police calls logged	368
Total criminal offenses reported	42
Traffic citations issued	111
Parking tags issued	25
Total police mileage for May	12,157 miles
Total monies collected for May	\$2,510.98

Officer Widenhofer is serving the second half of his probationary period. Sgt. Guthrie, Training Officer, stated that he is performing in an excellent manner, no problems with training and is quite capable of handling any problem that may come up.

Commissioner Cowell has reported vandalism in the Eastmont Park wash-rooms. Also youths gathering in the Frazier & Gilmore vicinity, roller blading and driving cars in an unsafe way. On his night shift Officer Greco patrols the streets frequently, also thanks for getting information on Frazier Drive.

Commissioner Nychis requests that any reports on Zoning or Building code should be turned over to the Police Department. Success in getting abandoned vehicle removed on George Lane. Why can't police report these violations when they see them?

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo's report available in the office.

Commissioner Cowell commended on the road into Eastmont Park, good job.

Commissioner Colonello would like to thank the DPW for the job on Wallace Avenue.

ENGINEER'S REPORT:

Status report on Sanitary Sewer Projects:

Brown Avenue sewer - most active at this time - going very well.

Churchill - 100% complete.

Gardenia - Additional Restoration on Elton property

Quarry/Grandview - scheduled to open bids June 22, 1995

McMasters Application to be prepared - will try to get 50%

Minutes of the Regular Meeting, Monday 6/12/95 - Page Two

Development projects - application essentially incomplete
 Home Depot - status unchanged
 D'Andrea application on hold
 ADA contracts awarded by the Board - no activity started
 Russell Lane Bridge - utilize a culvert pipe rather than bridge
 Bridge inspections - Moss & Ivy Wood & Steel - Ivy possible deck replacement
 Baker - steel with wooden deck - possible deck replacement
 Fisher Plan of Lots - activity there - installing sanitary sewers
 Two other CD awards - one demolition, Greensburg Pike money received for ramps
 EPA letter - new regulations - combined sewer overflows

Commissioner Cowell questioned the matter of major cracks on the tennis courts, was anything done?

FIRE: A report was received from VFD's #1 and #4. A total of twelve (12) calls were reported for May. The Commissioners and the Fire Department toured the fire companies.

PENNSYLVANIA MUNICIPAL SERVICES: reported collections as follows:
EARNED INCOME TAX:

Month of May '95	\$ 100,730.14	Prev Year	\$ 66,739.48	'95 Budget
Total for 1995	259,089.95	" "	266,982.36	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of May '95	19,389.80	" "	21,262.00	'95 Budget
Total for 1995	25,440.25	" "	37,992.00	\$ 45,000.

MERCANTILE TAX:

Month of May '95	82,946.57	" "	9,305.91	'95 Budget
Total for 1995	181,746.57	" "	180,712.09	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of May '94	49,985.25	" "	3,946.75	'95 Budget
Total for 1995	127,185.25	" "	94,612.47	\$170,000.

(9324) MOVED COLONELLO-COWELL to authorize payment of bills - General Fund \$90,123.27, Sewer Fund \$926.40, Sinking Fund \$9,293.07, Recreation Fund \$284.00. The motion was adopted by unanimous roll call vote.

1995 STREET IMPROVEMENT PROGRAM

Streets involved in the Paving Program:

Ridgewood Drive, Gilchrest Drive, Old Northern Pike, Harwick Drive, Heritage Drive, Braddsley Drive, Radcliff Drive, Lily Lane and Eastmont Basketball Court.

BID TABULATION

BIDDERS	Envelope Titled & Sealed	Bid Bond or Check	Alternative A Full Scope (less Lily Ave)	Alternative B Full Scope
Boss Construction	✓	✓	I: 157,000.50 II: 5,635.30 Total:	I: 178,131.50 II: 5,640.30 Total:
A. Berardi Asphalt	✓	✓	I: 116,798.25 II: 3,808 Total:	I: 124,355.25 II: 3,808.00 Total:
Russell Industries	✓	✓	I: 232,560 II: 9,690 Total:	I: 259,490 II: 9,690 Total:
El Grande Industries	✓	✓	I: 235,223.20 II: 7,925.10 Total:	I: 263,052.70 II: 7,925.10 Total:

Minutes of the Regular Meeting, Monday 6/12/95 - Page Three

Victor Paving	✓	✓	I: 160,887.50 II: 6,724.50 Total:	I: 179,417.00 II: 6,724.50 Total:
Derry Construction Co.	✓	✓	I: 167,230.00 II: 10,922.50 Total:	I: 189,270.00 II: 10,922.50 Total:
Sciarretti Paving	✓	✓	I: 187,604.00 II: 8,021.50 Total:	I: 190,787.00 II: 8,021.50 Total:
Norwin Construction Co.	✓	✓	I: 165,062.50 II: 5,515.50 Total:	I: 178,650.00 II: 5,515.50 Total:
Consolidated Paving	✓	✓	I: 160,947.50 II: 7,089.00 Total:	I: 178,912.50 II: 7,089.00 Total:
Tresco Paving	✓	✓	I: 161,427.75 II: 8,133.50 Total:	I: 179,410.25 II: 8,133.50 Total:
Donegal Construction	✓	✓	I: 191,487.50 II: 8,384.50 Total:	I: 213,487.50 II: 8,384.50 Total:

Bids to be awarded at the June 26, 1995 meeting.

(9325) MOVED COLONELLO-COWELL to install the upgraded Partner Plus Control Unit, Partner VS-10 phone system. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 874

AN ORDINANCE OF THE TOWNSHIP OF WILKINS DESIGNATING THE ENCLOSED AREA OF THE MUNICIPAL BUILDING AS A NO SMOKING AREA AND ESTABLISHING A FINE FOR SMOKING IN NO SMOKING AREAS

(9326) MOVED COWELL-COLONELLO to read Ordinance No. 874 for the first reading by title only.

Mr. Madden suggested that the Board table Ordinance No. 874 until the next meeting in order to review and make a decision as the County prohibits the Township from passing any ordinance on our own.

COMMISSIONERS COMMENTS:

Commissioner Cowell stated that if we are not sure of a document it should not be brought up by the Board.

Recreation Board meeting June 7, 1995 - good meeting. Maureen McKeever gave a report on the Arts Festival.

Recreation Board working on a newsletter

Park Monitors started in Eastmont and Lions Parks on June 12th.

Young adults would like to have a deck hockey court

"T" ball going very well

Home owner on Railroad Street would like to purchase Township land which is presently being used for a "Mini" Park. If land cannot be purchased he would like an 8' closed fence erected.

CITIZEN'S COMMENTS:

George Hawkins, Carmen Bionda, Loretta Carossi, 113 Hart Drive, Florence Liebling, 111 Hart Drive, Bill Suvak, Mrs. McDowney, Gilmore Drive, & Mary Yakin spoke on the following subjects:

Log Cabin party

One side parking on Farnsworth Avenue

Recreation fires

Minutes of the Regular Meeting, Monday, 6/12/95 - Page Four

Gardenia Drive restoration - poor job
 When will Gardenia Drive be repaved?
 Railroad Street property
 Easiest thing would be to install a fence
 Garbage bills
 Unfair to give less than 30 days to pay them
 People with limited income cannot afford the \$60.00 garbage bill
 People getting taxed out of the Township
 Eastmont Swim Club - high grass - stagnant water - rodents
 Green boxes remain on Curry Court - Law suit to have them removed
 Get some stranger to go over the records from the 1880's

Amy Bailey from Fox Pizza appeared, would like to have permission to sell food and beverages in the Parks.

(9327) MOVED DINZEO-COLONELLO to amend the ordinance to permit vendors sell food and beverages in the Parks under certain conditions. The motion was adopted by unanimous roll call vote.

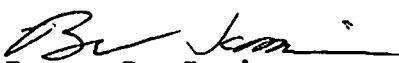
Robert Hendricks, 624 Brown Avenue notified the Board that he is not in complete agreement with their decision to change the sewer location on his property. After a long discussion, it was

(9328) MOVED NYCHIS-COWELL to authorize the Engineer to reroute the sewer on the Hendricks property substantially as shown by the drawing that Mr. Gazdik presented at the last meeting and to authorize the exchange of a new easement from Mr. Hendricks in consideration of release of the old easement. All that needs to be done is to substitute easements. Mr. Hendricks to reimburse the Township \$400.00. The motion was adopted by the following vote:

Nychis	-	Yes
Cowell	-	Yes
Madden	-	Yes
Dinzeo	-	No
Colonello-		No

(9329) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSEMERGENCY MEETING, TUESDAY, JUNE 20, 1995

The Emergency Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Miss Cowell		Mr. Colonello
Mr. Nychis	Mr. Dinzeo	Mr. Madden

Also present were: Solicitor Means, Assistant Manager Paul Vargo, Art Gazdik representing Senate Eng. Co. and Mrs. Linda Porado.

1995 STREET RESURFACING BIDS

Upon reviewing the bid results, Mr. Gazdik noticed that one bidder was substantially lower than the rest. Mr. Berardi, the bidder in question, advised the Township that a mathematical error had occurred and he wished to withdraw his bid. Messrs. Means, Vargo and Gazdik had a discussion and since the bid was submitted in good faith and an unintended math error had been made; upon recommendation of Mr. Means it was:

(9325) MOVED DINZEO-COWELL to accept the letter of June 14, 1995 from Mr. Berardi honoring his request to withdraw the bid. The motion was adopted by the following vote:

Dinzeo	-	Yes
Cowell	-	Yes
Colonello	-	Yes
Madden	-	Yes
Nychis	-	Abstention

(9326) MOVED DINZEO-COWELL to award the 1995 street resurfacing bid to Boss Construction. The motion was adopted by the following vote:

Dinzeo	-	Yes
Cowell	-	Yes
Colonello	-	Yes
Madden	-	Yes
Nychis	-	Abstention

1995 REAL ESTATE TAX:

Mrs. Linda Porado stated that the Woodland Hills School District is again changing their date of collection of real estate tax. They are setting the millage in time but there are two districts within the twelve that are going to have a late billing because they are working with the County, the County because of the 4th of July holiday won't be ready for the July 1st statement date.

(9327) MOVED COWELL-COLONELLO to wait until the same date as the School District in order to alleviate confusion. The motion was adopted by the following vote:

COWELL	-	Yes
COLONELLO	-	Yes
MADDEN	-	Yes
DINZEO	-	No
NYCHIS	-	No

Minutes of the Emergency Meeting, Monday, 6/20/95 - Page Two

(9328) MOVED DINZEO-COLONELLO to change the date for the collection of the 1996 Real Estate Tax to mailing date of March 1, 1996 discount date of April 30, 1996. The motion was approved by the following vote:

Dinzeo	-	Yes
Colonello	-	Yes
Cowell	-	Yes
Madden	-	Yes
Nychis	-	No

(9329) MOVED COLONELLO-DINZEO to not approve Larry W. Soleret to represent the Township in the Wilkins Township/Penn Hills boundary case. The motion was approved by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	Yes
Madden	-	Yes
Cowell	-	Abstention

Mr. Litman, owner of property in the Grandview Avenue Project, would rather give the property to the Township instead of an easement. Messrs. Gazdik and Vargo to investigate if it would be to the Township's advantage to take it over. After a full investigation it is hoped that this matter will be settled at the next Board meeting.

At the June 26, 1995 it is expected that Ordinance No. 874 (The No Smoking Ordinance) will be adopted.

(9330) MOVED COLONELLO-DINZEO to approve Chief Sejko's attendance at the Fall Conference in Seven Springs. The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Madden	-	Yes
Cowell	-	No
Nychis	-	No

It has been suggested that Mr. Tangalos perform an audit for the Crime Watch Program.

Mr. Madden to attend the COG meeting on Thursday, June 22, 1995.

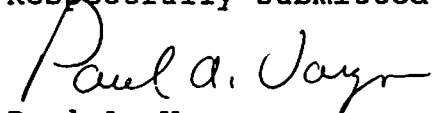
(9331) MOVED COLONELLO-COWELL to appoint Mr. Durrant as the Township's representative at the rates indicated in the letter. The motion was adopted by unanimous roll call vote.

(9332) MOVED NYCHIS-COLONELLO to advise Manager Bruce Jamison to get the Board's full approval before scheduling a vacation. The motion was adopted by unanimous roll call vote.

A full investigation will be held on a problem on Fern and Ivy Streets.

(9333) MOVED COLONELLO-COWELL to adjourn. The meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Assistant Manager

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, JUNE 26, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Colonello, Miss Cowell, Mr. Nychis, Mr. Dinzeo

President Madden was absent.

Also present were: Manager Bruce Jamison and Art Gazdik representing Senate Engineering Company.

At the invitation of Mr. Colonello all arose and participated in the pledge to the flag.

COMMUNICATIONS:

The following residents have written letters in protest to the price increase in Time-Warner's rates:.

Stanley Chotine, 1100 Penn Center Boulevard
Estelle Salzman, 1100 Penn Center Boulevard
Daniel Andrews, 18 Charnwood Drive

Per correspondence from Time-Warner dated June 12, 1995 they have advised that "customers will continue to be able to receive the same services they now receive without additional equipment". In other words if one has Basic & Standard Tier you do not need the "Cat Box", if you already have a premium channel it will be grandfathered into the system. If you do not have an upgraded system such as HBO etcetera and you wanted to add it after that period, you would then need the "Cat Box".

ENGINEER'S REPORT:

(9334) MOVED COWELL-DINZEO to give authorization to Senate Engineering for estimates for surveying boundary items in the Wilkins/Penn Hills area. The motion was adopted by unanimous roll call vote of all present.

Bridge inspection reports for Baker and Ivy were forwarded to the Township.

Moss Street bridge very sound - not recommended to be inspected.

Brown moving well in Hendrick's property, additional pipe/add a water line tube around 12-1500.

Mr. Nychis mentioned that the Ridgcrest/Hospitality Inn area was rezoned in the 1950's. The Township will fight for our borders. Mr. Nychis would like to see the Ridgcrest/Sunset sewer fees be assessed. We should charge them these fees.

(9335) MOVED COWELL-NYCHIS to read Ordinance No. 874 for the first reading:

ORDINANCE NO. 874

AN ORDINANCE OF THE TOWNSHIP OF WILKINS DESIGNATING THE
ENCLOSED AREA OF THE MUNICIPAL BUILDING AS A NO SMOKING AREA

(9336) MOVED COWELL-NYCHIS to accept Ordinance No. 874 for the first reading.

(9337) MOVED COWELL-NYCHIS to read Ordinance No. 874 for the second time in title only.

(9338) MOVED COWELL-NYCHIS to accept Ordinance No. 874 for the second time in title only.

Minutes of the Additional Stated Meeting, 6/26/95 - Page Two

(9339) MOVED COWELL-NYCHIS to accept and post Ordinance No. 874.

Motions No. 9335 to 9339 inclusive were adopted by unanimous roll call vote of all present.

(9340) MOVED COWELL-NYCHIS to change the Regular Meeting date of Monday, July 10th to Tuesday, July 11, 1995. This is being changed because of a conflict of interest where not enough Commissioners would be in attendance on July 10, 1995. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Dinzeo reported a problem at the rear of 105 Gardenia Drive. There is an open trench line to the rear of their property. The County storm sewer on Churchill Road dumps out onto the shoulder of the road and drains down in the rear of these houses. The County will not pipe it.

He also noted that Fern Street (dirt alley) is not maintained by us. We do plow it in heavy snow. The alley is access to several garages in the area.

Commissioner Dinzeo would like to see more checks on the Baker Street parking.

Commissioner Cowell noted that the recreation department is sponsoring a trip to Sand Castle or the Good Ship LollyPop on Wednesday, July 19, 1995.

Lunch & Crafts are in full operation at Eastmont and Lions Parks Monday through Friday.

There will be a "Community Day" on Saturday, August 19, 1995.

Solicitor Means to draw up a Resolution or Ordinance to change the tax structure from July to March. If changed to March the due date for payment of tax would be April 30, 1996.

CITIZEN'S COMMENTS:

Ed Duli, 111 Ivy Street, Jack Deem, 197 Ivy Street, Amy Duli, Donna Shanter, Agnes Tepke, Bill Wilson and Mr. Suvak spoke on the following subjects:

Fern Street
Cleaning and cutting trees in the alley
Fence at the end of Fern Street
Parking problem on Ivy Street
Debries, ants and hornets in neighborhood
Cut grass at ESC and lien
Disposition of chemicals at ESC
Stagnant water gone from ESC pool
Township Millage, SS Users Fee, Garbage collection Fee, Cable Franchise Fee, borrowing money
Person was beat up by a Turtle Creek gang in Eastmont Park

(9341) MOVED DINZEO-NYCHIS to adjourn, the meeting was adjourned at 9:25 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, TUESDAY, JULY 11, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden
Miss Cowell

Mr. Colonello
Mr. Nychis

Mr. Dinzeo was absent.

Also present were Solicitor Means, Chief Sejko, Manager Bruce Jamison and Mr. McKeever representing Senate Engineering Company.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9342) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of June 12, 1995 the Emergency Meeting of June 20, 1995 and the Additional Stated Meeting of June 26, 1995. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

Howard Davidson of Penn Hills has requested a meeting on Tuesday, July 25, 1995 at 1:30 P.M. in the Penn Hills Municipal Building. He requests the presence of Solicitor Means, The Engineer and Messrs. Vargo and Jamison. Decision to be made at the Executive Session.

Bell Atlantic would like to remove the phone that is located on the counter in the foyer. It has been suggested that it be moved outside the building.

The Commissioners have received a verbal resignation from Philip R. Dodge, Code Enforcement Officer:

(9343) MOVED NYCHIS-COLONELLO to accept Mr. Dodge's resignation. The motion was adopted by the following vote:

Nychis	-	Yes
Colonello	-	Yes
Madden	-	Yes
Cowell	-	Abstention

George Slusser, 320 Delaney Drive commented on the condition of the sewer plant road which borders his property. Mr. Vargo advised him that something will be done later this summer.

POLICE: Sergeant Guthrie presented the following report of the Police Department:

Total police calls logged	312
Total criminal offenses reported	32
Traffic citations issued	124
Parking tags issued	35
Total police mileage for June	10,674
Total monies collected for June	\$6,562.01

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo's report available in the office.

The Department of Public Works is to continue to maintain the property at the Eastmont Swim club on a regular basis, legally we can't do this but what with the rodent problem it is a health hazard.

1995 PAVING PROGRAM:

(9344) MOVED COWELL-COLONELLO to add three (3) streets to the Paving Program, Patterson & Farnsworth Sts & Nannette Drive. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, July 11, 1995 - Page Two

FIRE: A report was received from VFD's #1, 3 & 4. A total of eight (8) calls were reported for June 1995.

ENGINEERS REPORT:

(9345) MOVED COLONELLO-COWELL to award the low bid for the Wilkins Township section of the Greensburg Pike Handi-capped ramp to Pampeno in the amount of \$7,080.10. The motion was adopted by unanimous roll call vote of all present.

(9346) MOVED COWELL-COLONELLO to award the low bid for the Negley Avenue Reconstruction to Sciaretti Asphalt Paving in the amount of \$15,795.00. The motion was adopted by unanimous roll call vote of all present.

(9347) MOVED COWELL-COLONELLO to award the low bid for the Quarry/Grandview Sanitary Sewer Project to Tom Boyd Plumbing Contractor in the amount of \$238,000.00. The motion was adopted by unanimous roll call vote of all present.

(9348) MOVED COLONELLO-COWELL to approve the first payment of \$64,827.67 for the Brown Avenue Project. The motion was adopted by unanimous roll call vote of all present.

The Gardenia Drive Sanitary Sewer Project has been completed. The restoration complaints of Bionda and Elton have been addressed. The Stephenson property was not used, Mr. McKeever to follow up on her complaint.

The Fisher Plan Sanitary Sewer has been installed, no further activity there.

The ADA Project exterior and interior work is underway. It is hoped that the project will be complete within the next 2 weeks.

CD 22 next years funding program - prepared applications for the McMasters Sewer, Handi-capped ramps in Penhurst, ADA playground improvements in the Township municipal building area, asking for funding of the Leax Lane & Brown Avenue area to extend water lines into that area, application for funds for the Russell Lane Bridge.

Work will begin for the 1995 Street Paving Project by the Boss Construction Company.

MANAGERS REPORT:BUILDING PERMITS ISSUED:

New construction - 1 Home
Repairs & Improvements - 11
Signs - 2

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:

EARNED INCOME TAX:

Month of June '95 \$	26,000.00	Prev year	\$15,838.49	'95 Budget
Total for 1995	285,089.95	"	"	282,758.34 \$475,000.

OCCUPATION PRIVILEGE TAX:

Month of June '95	3,120.00	"	"	1,080.00 '95 Budget
Total for 1995	28,560.25	"	"	39,002.00 \$ 45,000.

MERCANTILE TAX:

Month of June '95	2,095.37	"	"	2,431.27 '95 Budget
Total for 1995	183,841.94	"	"	183,143.36 \$193,000.

BUSINESS PRIVILEGE TAX:

Month of June '95	12,366.44	"	"	2,003.86 '95 Budget
Total for 1995	139,551.69	"	"	96,616.33 \$170,000.

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SOLICITORS REPORT: Mr. Means reported the following:

Deed Transfer Tax	\$2,285.85
Delinquent Tax	979.88

(9349) MOVED COLONELLO-COWELL to authorize payment of bills - General Fund \$109,934.16, Other Funds \$113,062.93 which included a payment to ALCOSAN of \$96,067.93. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 9-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE SALE OF FOOD AND NON-ALCOHOLIC
IN THE TOWNSHIP PLAYGROUNDS

(9350) MOVED COLONELLO-COWELL to adopt Resolution No. 9-95. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell reported from the Recreation Board meeting:

The trip to the Sand Castle and the Good Ship Lolly-Pop on July 19, 1995 is coming along quite well.

The Community Day date has been changed to Sunday, August 20, 1995.

The "T" Ball organization is wrapping up their season, the Picnic\Banquet will be held at Eastmont Park on July 17, 1995. They are looking into forming a Soccer team for the fall.

The Recreation Board visited the Railroad Street Parklet - the Board does not recommend it to be paved for a Basketball Court. The Board does recommend that it be divided into four (4) sections which would enable the neighbors to purchase the piece adjacent to their properties.

Youth in the Parks.

Animals not permitted in Parks, residents allowing their pets in the parks should be cited.

Update on Mercantile & Business Taxes and also on the Crime Watch.

Miss Cowell not going to the Fall Conference, wants to donate the money which would be used to the "Lunch with Santa"

Commissioner Nychis would like to see an improvement to the PA system, its very difficult to hear and be heard.

He would like to have the weight posted on the bridges.

He also reported that there are two spot lights at the rest rooms in Eastmont Park which are on just about constantly. It has been suggested that a "timer" be put on them.

On July 10, 1995 Mr. Nychis attended a very informative communications meeting. A system is needed to control costs and input on the budget. We need more input on the operation, also a new body to oversee, more accountability. The current formula is bad. We need more accuracy in the number of calls and number of NCIC's.

It is very unfortunate that Philip Dodge has resigned. The Board would certainly like to express their appreciation for his many years of service to the Township. We wish him well in the future.

Declare Emergency Management Coordinator position vacant.

Minutes of the Regular Meeting, July 11, 1995 - Page Four

Paul Vargo and Bruce Jamison to handle ALL building permits. The basic (roof - windows etc) to be handled by the office staff.

Police to report any building alterations or repairs that they may observe in their routine patrol where there is not a building permit card visable.

Mr. N. Leonard Hill would like to make sure that his line of communication between the Code Enforcement Officer and himself will continue.

Commissioner Cowell noted that we have been given a small Toyota truck to be utilized by Mr. Vargo, Manager Jamison, Mr. Luciano and the Department of Public Works. Letter of thanks to be sent to the donator.


CITIZEN'S COMMENTS:

Carmen Bionda, Ted Yost, N. Leonard Hill and Edward Duly spoke on the following items:

The parklet on Railroad Street
 Recommendations for use of the parklet
 Basketball court on the level part of the parklet
 Children at the park are not from Wilkins
 Children hang out at the bridge
 Ditch on Larimer Avenue not cleaned up
 Mr. Vargo to investigate
 Get rid of parklet
 Support your fire companies
 Deep disappointment in the resignation of Mr. Dodge
 Mr. Hill had the greatest rapport with Mr. Dodge
 Alleyway on Fern Street
 Mr. Vargo to look into the pool permit
 Was ther encroachment onto property
 DPW plows alley
 Right side of alley maintained

(9351) MOVED COLONELLO-COWELL to adjourn. The meeting was adjourned at 9:15 P. M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, JULY 31, 1995

The Additional Stated Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael J. Madden. A quorum was present as follows:

Mr. Madden
Mr. Dinzeo

Mr. Colonello
Miss Cowell

Mr. Nychis was absent.

Also present were: Solicitor John Means, Manager Bruce Jamison and Assistant Manager Paul A. Vargo.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

PAVING PROGRAM AND UPDATE

Boss Construction began last week, Gardenia, Nanette, Lilly, Braddsley, Harwick, Heritage, Patterson and Northern Pike completed. Ridgewood, Gilchrest and Eastmont Basketball Court/deck hockey court will be completed by the end of the week. Few minor situations to be rectified.

(9352) MOVED COWELL-COLONELLO to proceed by late Fall to utilize the grant money which has been set aside for the soil and erosion program. The motion was adopted by unanimous roll call vote of all present.

Car #12 was totalled on July 14, 1995,. The insurance company is offering \$12,950.00 + the cost of equipment change over. The following is a breakdown of the replacement cost:

New car under the State piggyback	\$17,810.00
Less the insurance check of:	<u>12,950.00</u>

The difference required is: \$ 4,860.00

(9353) MOVED COWELL-DINZEO to purchase the new car in the amount of \$4,860.00. The motion was adopted by unanimous roll call vote of all present.

(9354) MOVED COWELL-DINZEO to permit Officer DeMarco to attend a seminar for Child Abuse & Exploitation, September 11th through the 15, 1995. The motion was adopted by unanimous roll call vote of all present.

BID OPENINGS FOR THE NEW TRUCK:

	<u>W/OUT TRADE</u>	<u>WITH TRADE</u>
DAY FORD	\$32,385.00	\$30,385.00
BABE CHARAPP	33,495.10	31,395.10
ALLEGHENY TRUCK SALES	33,060.00	31,400.00

The bids were tabled - they will be reviewed.

SALE OF USED DUMP TRUCK:

MARK OF BADEN	\$2,525.00
WILLIAM W. WETZLER	1,200.00

The bids were tabled - they will be reviewed.

RESOLUTION NO. 10-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS CREATING
THE POSITION OF A CIRCUIT RIDER FLEET MECHANIC

Minutes of the Additional Stated Meeting, Monday, 7/31/95 - Pg Two

(9355) MOVED COLONELLO-COWELL to adopt Resolution No. 10-95. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 11-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
PROPER TOWNSHIP OFFICERS TO ACCOMPLISH DEMOLITION OF
THREE DERELICT PROPERTIES

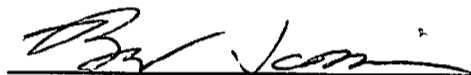
(9356) MOVED DINZEO-COWELL to adopt Resolution No. 11-95. The motion was adopted by unanimous roll call vote of all present.

(9357) MOVED COLONELLO-COWELL to amend the Developers Agreement on the Fisher Plan of Lots to read "A Letter of Credit" to be issued. The motion was adopted by unanimous roll call vote of all present.

Mr. Duly and Mrs. Tepke spoke on the conditions on Fern and Ivy Streets.

(9358) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 8:10 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, AUGUST 14, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael J. Madden. A quorum was present as follows:

Mr. Madden	Mr. Colonello
Mr. Nychis	Miss Cowell
Mr. Dinzeo	

Also present were: Solicitor John Means, Manager Bruce Jamison and Assistant Manager Paul A. Vargo.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9359) MOVED COWELL-COLONELLO to approve the minutes of the Regular Meeting of July 11, 1995 and the Additional Stated Meeting of July 31, 1995. The motion was adopted by the following vote:

Madden	-	Yes
Cowell	-	Yes
Dinzeo	-	Yes
Colonello	-	Yes
Nychis	-	Abstention

PUBLIC HEARINGS: FREE PROPERTY - MODIFICATION - Subdivision to divide land as to create lots which will abutt Free Lane.

(9360) MOVED COWELL-COLONELLO to approve the Free property subdivision plan as modified. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS: Portions of a letter from Time Warner Cable was read by the Manager indicating a proposal to the FCC which would decrease basic service.

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls Logged	314
Criminal Offenses Reported	21
Criminal Arrests Charged/Cleared	7
Traffic Citations Issued	72
Parking Tags Issued	31
Total police mileage for July	10,441
Total monies collected for July	\$2,465.72
Year to date monies collected	\$19,105.51

Reports of graffiti to Township parks on July 19 and 26, 1995 have been removed by DPW.

DEPARTMENT OF PUBLIC WORKS: Mr. Vargo's report available in the office.

(9361) MOVED COLONELLO-COWELL to permit Paul A. Vargo to attend seminar given by EPA, September 19, 1995 on the subject of underground storage tank closures and a second seminar on September 14, 1995 concerning Commercial Driver License drug and alcohol testing. The motion was adopted by a unanimous roll call vote of all present.

ENGINEER'S REPORT:

Home Depot/Conley Project - Copy of traffic design received; recommendation to Board expected by next meeting.
Status of Sanitary Sewer Projects:
Brown Avenue - Essentially complete.

Minutes of the Regular Meeting, Monday, August 14, 1995 - Page Two

(9362) MOVED COLONELLO-COWELL to approve periodic payment No. 2 to John Gulisek Company for \$39,323.34. The motion was adopted by a unanimous roll call vote.

Gardenia Drive -

(9363) MOVED DINZEO-COLONELLO to approve final payment of Gardenia Sewer Project to John Gulisek Company in the amount of \$7,486.38. The motion was adopted by a unanimous roll call vote of all present.

Churchill - 100% Complete.

(9364) MOVED DINZEO-COWELL to release retainage of \$3,700 to Alden Construction Company. The motion was adopted by a unanimous roll call vote of all present.

Grandview - Bids received, currently with COG. Will report status at next meeting.

1995 Paving Program - Essentially complete - No invoices received to date.

(9365) MOVED COWELL-COLONELLO to approve final payment to Satira Bros. in the amount of \$8,160.00 relative to handicap renovations to Township building. The motion was adopted by a unanimous roll call vote of all present.

EPA combined sewer overflow packet of information sent to EPA, a copy of which is in Township office.

Russell Lane Bridge - Presently looking in to ways to get the bridge serviceable.

MANAGER'S REPORT:BUILDING PERMITS ISSUED:

New Construction	1 Home
Repairs & Improvements	17
Total Amount	\$5,145.00

SOLICITOR'S REPORT: Mr. Means reported the following:

Deed Transfer Tax:	\$ 6,996.96
Delinquent Tax:	\$ 3,968.57

TREASURER & TAX COLLECTOR:

The status of the Tax Duplicate for the month of July, 1995 is as follows:

Original Duplicate		\$1,098,938.72
Credits (Current Report)	86,671.15	
Discounts (Current Report)	1,768.88	
Total credits	88,440.03	
Balance to Account For		\$1,010,498.69
Collection Percentage: Current		8%
Collection Percentage: Previous Year		13.9%

ACT 511 TAXES:

Earned Income Tax for the Month of July	\$ 23,228.57
Previous Year	17,059.24
Total Year to Date	308,318.52
Previous Year	288,955.59
1995 Budget	475,000.00

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Occupation Privilege Tax for the Month of July	\$ 5,634.80
Previous Year	3,350.00
Total Year to Date	34,195.05
Previous Year	39,422.20
1995 Budget	\$ 45,000.00
Mercantile Tax for the Month of July	\$ 2,117.64
Previous Year	202.20
Total Year to Date	185,959.58
Previous Year	184,670.20
1995 Budget	\$ 193,000.00
Business Privilege Tax Month of July	\$ 592.87
Previous Year	1,457.79
Total Year to Date	140,144.56
Previous Year	143,880.57
1995 Budget	170,000.00

(9366) MOVED COLONELLO-DINZEO to authorize payment of bills in the amount of \$90,463.31. The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	Yes
Madden	-	Yes
Cowell	-	Abstention

OLD BUSINESS:

(9367) MOVED DINZEO-COLONELLO to award the new dump truck bid to Day Chevrolet in the amount of \$33,098.00 and award the bid to Mark Gaudino for the used truck in the amount of \$2,525.00. The motion was adopted by a unanimous roll call vote of all present.

NEW BUSINESS:

(9368) MOVED COWELL-COLONELLO to table the leaf collection bids until next meeting and to refer them to the proper committee. The motion was adopted by a unanimous roll call vote of all present.

(9369) MOVED DINZEO-COLONELLO that the Manager attend a Quickens Seminar August 29, 1995. The motion was adopted by a unanimous roll call vote of all present.

There was a discussion on the Real Estate Tax due date. In order to change the date we must pass an ordinance to set the dates. The earliest time that this can be done is January, bills to sent in February, payable at discount March/April. 10% penalty in July. This could be done at the same time as the County Tax. The Woodland Hills School Taxes cannot be changed.

Commissioner Cowell questioned the audit of the Mercantile & Business Privilege Tax and the crime watch - the Auditor is looking into it. At the present time the Municipal Building has two (2) problems: 1. Oil leaks from the lighting fixtures: and 2. Possibility of air conditioning the main hallway, the rest rooms and the conference room. The Arts Festival committee is working very diligently. The Community Day went very well.

Raymond Naccarati of 245 Penhurst Drive and Russell Burger of 579 spoke on the following subjects: Complaints and harassment by the Fire Marshal and Mr. Smith on Clugston Avenue putting a fence on the property line.

(9367) MOVED COLONELLO-DINZEO to adjourn. The meeting was adjourned at 9:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


 Bruce D. Jamison
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY AUGUST 28, 1995

The Additional Stated Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Miss Cowell

Mr. Colonello
Mr. Nychis

Mr. Dinzeo was absent.

At the invitation of Mr. Madden all arose and participated in the pledge to the Flag.

(9368) MOVED COLONELLO-COWELL to advertise for Township insurance which is due in November. The motion was adopted by unanimous roll call vote of all present.

A plaque was presented and accepted by Attorney Alan Papernick on behalf of the Industrial Development Authority of Wilkins Township for their outstanding services to the Township.

(9369) MOVED COLONELLO-COWELL to appoint Paul Romanelli as Deputy Fire Marshal at WTVFD #1. The motion was adopted by unanimous roll call vote of all present.

(9370) MOVED COWELL-COLONELLO to award the Leaf Collection Equipment Bid to the ODB Company. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 875

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ACCEPTING A
CERTAIN SANITARY SEWER INSTALLED AS PART OF THE FISHER
PLAN OF LOTS AS PART OF THE TOWNSHIP SANITARY SEWER SYSTEM

(9371) MOVED COLONELLO-COWELL to read Ordinance No. 875 for the first reading by title only.

(9372) MOVED COWELL-COLONELLO to accept Ordinance No. 875 for the first reading by title only.

(9373) MOVED COWELL-COLONELLO to read Ordinance No. 875 for the second reading by title only.

(9374) MOVED COWELL-COLONELLO to adopt Ordinance No. 875.

Motions 9371 to 9374 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTION NO. 12-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS DECLARING
SEVERAL VACANT AND DILAPIDATED STRUCTURES AND
ORDERING DEMOLITION OF SAME

(9375) MOVED COLONELLO-COWELL to adopt Resolution No. 12-95.

RESOLUTION NO. 13-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY
DEPARTMENT OF DEVELOPMENT. (DEMOLITION \$30,000.00)

(9376) MOVED COWELL-COLONELLO to adopt Resolution No. 13-95.

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RESOLUTION NO. 14-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS
WITH THE A/C DOD. (MCMASTERS SEWER PROJECT \$32,500.00)

(9377) MOVED COWELL-COLONELLO to adopt Resolution No. 14-95

RESOLUTION NO. 15-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS
WITH THE A/C DOD. (PENHURST \$16,000.00)

(9378) MOVED COWELL-COLONELLO to adopt Resolution No. 15-95.

RESOLUTION NO. 16-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS
WITH THE A/C DOD. (STREET RECONSTRUCTION \$102,600.00)

(9379) MOVED COWELL-COLONELLO to adopt Resolution No. 16-95)

RESOLUTION NO. 17-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS
WITH THE A/C DOD. (ADA PLAYGROUND \$12,500.00)

(9380) MOVED COWELL-COLONELLO to adopt Resolution No. 17-95.

RESOLUTION NO. 18-95


A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS
WITH THE A/C DOD. (RUSSELL LANE BRIDGE \$50,000.00)

(9381) MOVED COLONELLO-COWELL to adopt Resolution No. 18-95.

Motions 9375 to 9381 inclusive were adopted by unanimous roll call vote of all present.

(9382) MOVED COLONELLO-COWELL to adjourn. The meeting was adjourned at 7:40 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 11, 1995

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Michael Madden. A quorum was present as follows:

Mr. Madden

Mr. Nychis

Mr. Colonello

Miss Cowell and Mr. Dinzeo were absent.

Also present were Solicitor Means, Chief Sejko, Manager Bruce Jamison and Public Works Director Paul Vargo.

At the invitation of Mr. Madden all present arose and participated in the Pledge of Allegiance to the Flag.

(9383) MOVED COLONELLO-NYCHIS to approve the minutes of the Regular Meeting of August 14th and the Additional Stated Meeting of September 18, 1995. The motion was adopted by unanimous roll call vote of all present.

DEPARTMENT OF PUBLIC WORKS - Mr. Vargo's report available in the office.

At this point in the meeting a letter was delivered by the Police to be opened and read by Mr. Vargo:

Letter dated September 11, 1995 - "I have requested Mr. Vargo to read this because of the leaders sitting amongst this meeting, you are a person I respect and trust. I am not a direct friend with you, but more so I have a Township Official/Employe relationship. Mr. Vargo, you have handled yourself well in all causes and you display honesty and leadership, in my opinion.

To the Wilkins Township Board of Commissioners, Manager, Assistant Manager, Solicitor and Chief of Police:

I have chosen not to present this in person tonight, because I could not do it without feeling, emotions, and most likely tears.

Effective immediately, I, Cheryl L. Cowell, resign as Commissioner-at-Large in Wilkins Township. Dated for September 11, 1995, at the 7:00 P.M. Commissioner's Meeting.

My decision is for a number of reasons. I would first like to state....I have very positive feelings towards the residents of Wilkins Township. I sincerely thank, not only those who voted for me, but all who continually displayed respect, and confidence in me. Wilkins Township has been my home of thirty-six years.

Yesterday, September 10th was my birthday. In a card I received from a very dear friend, it was written....{Wishing you all the desires of your heart}. Although I had decided on my announcement on Friday night, I had two days of mixed emotions. When I read this card, I thought....{THE DESIRES OF MY HEART} are to see people working together in today's POLITICAL WORLD, more so our local leaders in Wilkins Township. To NEVER see the anger, vindictiveness, that I have witnessed over a period of time now. To have a Board of Commissioners NOT of Political Party or POWER....Rather one of dignity, integrity, strong character, sensitivity and common goals for Wilkins Township.

I already knew, {The Desires of My Heart}, will not be met. If anything, over the next two months, due to Election time, this Township Board of Commissioners will be split, and the games will be played.

I do not care to be a participant. I asked myself {What is the best gift I could give myself for my birthday?} My answer, IS MY INTEGRITY. I am proud of who I am, but I am not proud of the

Minutes of the Regular Meeting, September 11, 1995 Page Two

deceitfulness members of this Board have displayed for their own cause. That IS NOT why we were elected.

In a four month period, I have witnessed out and out lies, personal attacks, requests and questions unanswered, lack of communication, undirected funding, and an occasional...OH CHERYL....THAT'S POLITICS! Well, my answer is...It's not what Cheryl Cowell's about. It doesn't make it right, and...PERHAPS this is why our world has turned into what it is today. I can no longer PRETEND that there is not questionable wrong doing in this Township. I cannot simply keep my mouth shut, because often it is the political thing to do. And I should never be under personal attacks that are untrue. And...there is no respectable Commissioner, with any dignity, that should permit this towards a Co-Commissioner.

In closing, it is with GREAT HONOR that I have served the residents of Wilkins Township. To the employees, 98% of you HAVE BEEN GREAT, and it has been a pleasure working with you. To the Volunteer, your positive input is appreciated. Commissioner Colonello, 97% of the time you were my supporter. You were like a dad, but more so a friend. I respect you, and appreciate you very much. Mr. Means, regardless of what Mary Yakin says...YOU ARE extremely knowledgable. I thank you for the support, advise and friendship you gave me.

I have but only a few requests as I end my Commissionership. First, I remind you that I chose not to attend the Fall Conference at Seven Springs, and requested those total dollars be transferred to the Lunch With Santa Event for the Holidays this year. Second, there are only seven meetings remaining this year for Commissioners. I ask that my seat be left vacated, and the \$500.00 pay I would have received in December be transferred to Recreation for continued functions/events. And finally, I left a note yesterday for the permit fee at LIONS PARK next Sunday be waved for the SPECIAL OLYMPICS PROGRAM.

My keys to this building are enclosed. The scanner I had is in the file cabinet drawer marked with my name. Community Day pictures go to the Recreation Board. And, I ask all of you and residents, to please attend the Annual Arts Festival this coming week-end.

To those of you who have been so understanding. THANK YOU FROM MY HEART.

(Signed) CHERYL L. COWELL"

(9384) MOVED NYCHIS-MADDEN to accept Miss Cowell's resignation. The motion was adopted by unanimous roll call vote of all present.

Mr. Nychis noted THAT ALL REPORTERS WERE NOTIFIED THAT THERE IS A VACANCY.

POLICE: Chief Sejko presented the following report of the Police Department:

Total Police Calls logged	266
Total Criminal Offenses reported	15
Traffic Citations issued	44
Total Police Mileage for August	11,905
Total Monies Collected for August	\$2,433.23

FIRE: A report was received from VFD #4. A total of nineteen (19) calls were reported for August.

Mr. Jamison reported that seven (7) building permits were issued for repairs and improvements.

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$3,003.70
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Delinquent Tax 2,810.67

TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES: - Original Duplicate \$ 1,098,938.72

CREDITS-COLLECTIONS:

This Report	\$856,511.50
Previous Report	86,671.15
Discounts - This Report	17,480.93
- Previous Report	<u>1,768.88</u>
TOTAL CREDITS	962,432.46
Balance to account for	136,506.26
Collection Percentage	87.6%
Percentage for same period - previous year	91.2%

PENNSYLVANIA MUNICIPAL SERVICES: Collections as follows:

EARNED INCOME TAX:

Month of August '95	\$32,043.44	Prev Year	\$49,492.55	'95 Budget
Total for 1995	340,361.96	" "	375,124.98	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of August '95	500.00	" "	1,210.00	'95 Budget
Total for 1995	34,695.05	" "	41,082.00	\$ 45,000.

MERCANTILE TAX:

Month of August '95	-0-	" "	994.00	'95 Budget
Total for 1995	85,959.58	" "	187,057.09	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of August '95	-0-	" "	3,576.67	'95 Budget
Total for 1995	140,144.56	" "	110,691.59	\$170,000.

(9385) MOVED COLONELLO-NYCHIS to authorize payment of bills in the amount of \$114,516.08. The motion was adopted by unanimous roll call vote of all present.

(9386) MOVED NYCHIS-COLONELLO to accept all three (3) Agreements of Home Depot upon completion of same. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 876

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING THE DATES FOR DELIVERY OF REAL ESTATE TAX NOTIFICATIONS; ESTABLISHING RATES AND DATES OF DISCOUNTS AND PENALTIES; AND PROVIDING FOR INTEREST RATES ON DELINQUENT TAXES.

(9387) MOVED COLONELLO-NYCHIS to read Ordinance No. 876 for the first reading.

(9388) MOVED COLONELLO-NYCHIS to read Ordinance No. 876 for the second reading by title only.

(9389) MOVED COLONELLO-NYCHIS to accept Ordinance No. 876.

(9390) MOVED COLONELLO-NYCHIS to adopt Ordinance No. 876.

Motions 9387 to 9390 inclusive were adopted by the unanimous roll call vote of all present.

(9391) MOVED NYCHIS-MADDEN to conduct a study on the Eastmont Swim Club Pool. The motion was adopted by unanimous roll call vote of all present.

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There were comments made, both pro and con, regarding the Eastmont Swim Club by the following persons:

Dick Conti
Marilyn Hill
Mike Walsh
Constance McKeever
Ron Brannigan
Carol Pena
Kim Scott
Joe Wagler
Ray Naccarati
Linda Price
Mr. Colonello
Mr. Nychis
Bill Wilson
Jay McDonald

(9392) MOVED COLONELLO-NYCHIS to adjourn. The meeting was adjourned at 9:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, SEPTEMBER 25, 1995

The Additional Stated Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis

Mr. Colonello
Mr. Dinzeo

At the invitation of Mr. Madden all arose and participated in the pledge to the Flag.

Commissioner Colonello stated that there is an opening on the Board of Commissioners, ten applications have been received and the Board is reviewing same.

A communication was received from Sally Powell, 109 Coal Street requesting a guard rail.

A resignation from the Recreation Board was received from Denese Olsen, 148 Sunset Drive. It was accepted with regrets.

(9393) MOVED DINZEO-COLONELLO to appoint Jay McDonald, 401 Dunbar Drive to the unexpired term of Mrs. Olsen, Recreation Board. The motion was adopted by the following vote:

Mr. Dinzeo	-	Yes
Mr. Colonello	-	Yes
Mr. Madden	-	Yes
Mr. Nychis	-	No

Sealed bids were opened and read for the Eastmont Park, Penn's Corner Resource Conservation and Development Project:

Nicassio Enterprise	\$ 48,000.00
Paliotta General Contractors	37,695.00
Oakdale Construction	46,720.00

The bids were tabled for review. Decision to be made at the next meeting.

The following bids were received by the Council of Governments for bulk rock salt for the 1995-96 winter season:

AKZO Nobel Salt, Inc.	27.81 per ton
Morton Salt Company	30.21 " "
North American Salt	33.50 " "

(9394) MOVED COLONELLO-DINZEO to award the low bid to AKZO Salt. The motion was adopted by unanimous roll call vote.

THE EASTMONT SWIM CLUB

There were comments made, both pro and con, regarding the Eastmont Swim Club by the following persons:

Rege Marra
Ted Yost
Jay Muldowney
Patty Middlemiss
Michele Middlemiss
Bill Wilson
Mark Simone
George Hawkins
Ray Burkhart
Ray Naccarati
Mary Yakin
Rich Daley
Bruce Hooper

Rob Gelner

Minutes of the Additional Stated Meeting, Sept. 25, 1995 - Page 2

Ralph Keller

Kim Scott

Rob Gelner

(9395) MOVED COLONELLO-DINZEO to apply for a grant to conduct the "Swimming Pool Feasibility Study". The motion was adopted by the following vote:

Mr. Colonello	-	Yes
Mr. Dinzeo	-	Yes
Mr. Madden	-	Yes
Mr. Nychis	-	No

(9396) MOVED COLONELLO-NYCHIS to adjourn. The meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

Executive session to follow the meeting.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 9, 1995

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Madden.

The following Commissioners were present:

Mr. Madden
Mr. Nychis

Commissioners Colonello and Dinzeo were absent.

Also present were: Bruce Jamison, Manager, Mr. Means, Solicitor, Chief Sejko, Road Superintendent Paul Vargo and Mr. William McKeever representing Senate Engineering Company.

Due to a lack of a quorum no decisions requiring a motion can be made. The meeting was conducted as follows:

Chief Sejko made the following report for the Police Department:

Total police calls logged	277
Total criminal offenses reported	30
Criminal Arrests/Persons Charges	6
Criminal Offenses Cleared by Arrest	14
Zoning & Ordinance violations	3
Traffic Citations Issued	159
Parking Tags Issued	19
Total Police Mileage (Sept)	10,121
Monies collected - September	\$1,301.44

Paul Vargo's monthly report is available for viewing in the Township Office.

FIRE: VFD #3 reported twelve calls and two drills.

Mr. McKeever presented the following:

Sanitary Sewer Projects:

Churchill Area, Washington Avenue & Gardenia - complete - viewers plans to be submitted.

Brown Avenue - still some testing required - need Bonds and "as built"

Quarry-Grandview - bids received. Contracts in place - waiting for notice to proceed.

McMasters Area applied for CD Funding - will be completed in 1996.

Paving program for Negley - just about complete.

Greensburg Pk Ramp Program - 90% complete.

Eastmont Park Erosion Control Project - bids received - will act next month.

MANAGER: Mr. Jamison reported seven Repairs and Improvements for September 1995.

SOLICITOR: Mr. John Means reported the collection of the following:

Deed Transfer Tax	\$ 4,243.89
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TREASURER & TAX COLLECTOR:

The status of the 1995 Tax Duplicate was reported for the month of September:

<u>CHARGES:</u> Original Duplicate	\$ 1,098,938.72
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Minutes of the Regular Meeting, October 9, 1995, Page TwoCREDITS-COLLECTIONS:

This Report	\$ 8,459.33
Previous Report	943,182.65
Discounts - This report	19.07
- Previous report	<u>19,249.81</u>

TOTAL CREDITS

	\$ 970,910.86
Balance to account for	128,027.86
Collection Percentage	88.4%
Percentage for same period - previous year	92.5%

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:EARNED INCOME TAX

Month of Sept '95	\$29,163.54	Prev Year	\$11,660.33	'95 Budget
Total for 1995	369,525.50	" "	386,741.50	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of Sept '95	4,533.18	" "	80.00	'95 Budget
Total for 1995	39,228.23	" "	41,162.00	\$ 45,000.

MERCANTILE TAX:

Month of Sept '95	877.53	" "	488.85	'95 Budget
Total for 1995	186,837.11	" "	187,545.94	\$193,000.

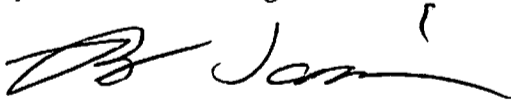
BUSINESS PRIVILEGE TAX:

Month of Sept '95	1,961.83	" "	5,058.61	'95 Budget
Total for 1995	142,106.39	" "	115,750.20	\$170,000.

Cheryl Cowell, Secretary & Treasurer for the Recreation Board presented a report of the Community Day and the Arts Festival. Also discussed Finances and Ways to bring in revenue for the Recreation Board, Applications for grants, Park needs and upgrading for safety in the Parks. Saturday, October 28, 1995 there will be a "Screaming Hollow Hay Ride" in Penn Hills. Applications for the hay ride will be available in the Township Office. Preparations will be made for "Lunch with Santa" at the IACC on Saturday, December 9, 1995.

Commissioner Nychis made a public announcement that Halloween will be observed on Tuesday Evening, October 31, 1995 between the hours of 6:00 and 8:00 P.M.

Due to the lack of a quorum no motions could be made, therefore, a special meeting was scheduled for October 18, 1995.



WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING, WEDNESDAY, OCTOBER 18, 1995

The Special Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Michael Madden.

The following Commissioners were present:

Mr. Madden
Mr. Colonello

Mr. Dinzeo
Mr. Nychis

Also present were Solicitor John M. Means and Manager Bruce Jamison.

At the invitation of Mr. Madden all present arose and participated in the pledge to the flag.

(9397) MOVED COLONELLO to approve the minutes of September 11th and 25 and October 9, 1995 as read. Commissioner Nychis noted that in the minutes of September 11th after Miss Cowell's resignation letter was read, he made a statement that he did not concur with the statements contained in her letter. The minutes will be corrected to reflect his statement. The motion was seconded by Commissioner Dinzeo. The motion was then unanimously approved.

The following insurance bids were opened and read:

	<u>PAYNE</u>	<u>HDH</u>	<u>HIGBEE</u>	<u>WAGNER</u>
PACKAGE	\$32,707.	\$31,808.	\$27,296.	\$43,805.
F/MAN E&O	INC	INC	INC	1,150.
PUB OFFICIALS	4,232.	4,700.	4,008.	N/Q
POLICE LIA	8,929.	7,133.	5,144.	N/Q

(9298) MOVED COLONELLO-DINZEO to refer the bids to the proper committee for review. The motion was adopted by unanimous roll call vote.

(9299) MOVED COLONELLO-DINZEO to approve the September bills in the amount of \$245,706.20 included in this total is the Alcosan bill in the amount of \$89,173.06 and sewer construction in the amount of \$107,942.51. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 19-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ERECT, OPERATE AND MAINTAIN TRAFFIC SIGNALS ON THE WILLIAM PENN HIGHWAY (SR 2048) AND THE HOME DEPOT DRIVEWAY/ TED MCWILLIAMS DRIVEWAY

(9300) MOVED COLONELLO-DINZEO to adopt Resolution No. 19-95. The motion was adopted by unanimous roll call vote.

The Vacancy Board consists of the Board of Commissioners and one registered elector of the Township, who is appointed by the Board of Commissioners at the Board's first meeting each calendar year. This person acts as the Chairman of the Vacancy Board. As of December of 1992 the Chairmanship of the Vacancy Board expired. The vacancy was never filled, therefore in order to fill the vacancy it was:

(9301) MOVED NYCHIS-MADDEN to have Solicitor Means petition the Court of Common Pleas to appoint a Chairperson to the Vacancy Board. The motion was adopted by unanimous roll call vote.

(9302) MOVED NYCHIS-DINZEO to hire two substitute (2) School Guards at the rate of \$6.27 per hour. The motion was adopted by unanimous roll call vote.

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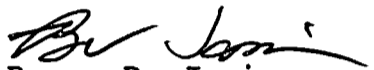
(9303) MOVED NYCHIS-COLONELLO to send Officer Krancic to a two day seminar (11/1-2/95) for various defensive non-lethal weaponry, and to send Officer Guthrie and Mrs. Taglieri to a Law Enforcement Coordinating Committee Bureau/Alcohol and Tobacco Seminar on November 20, 1995. The motion was adopted by unanimous roll call vote.

Mary Yakin spoke on the following subjects: Sewer Projects, Board of View and the Washington Street Sewer.

There was a discussion and no action was taken on replacing Miss Cowell's vacancy on the Board.

(9304) MOVED COLOELLO-DINZEO to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, OCTOBER 30, 1995

The Additional Stated Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Michael Madden.

The following Commissioners were present:

Mr. Madden	Mr. Dinzeo
Mr. Colonello	Mr. Nychis

Also present were Mr. Means, Mr. Vargo Mr. Jamison and Mr. Art Gazdik representing Senate Engineering Company.

Mr. Joseph Lesczynski of 831 Elizabeth Street would like to have a "Hidden Driveway" sign installed to his present "Stop" sign for the reason he is having a difficult time exiting his driveway. Permission granted. Mr. Vargo to make a note of it.

Mr. William Tangalos addressed the scope of the 1995 Audit. It was therefore:

(9305) MOVED COLONELLO-DINZEO to accept the contract for the 1995 Audit. The motion was adopted by unanimous roll call vote.

Bids were opened and a letter submitted for the Easmont Park Bid Award in September. Award was recommended to the low bidder Payliotta Construction of Monroeville in the amount of \$37,695.00. Mr. Nychis suggested we postpone this decision until the Budget is accepted.

(9306) MOVED COLONELLO-DINZEO to accept the low bid for insurance to the Higbee Company in the amount of \$36,448.00. The motion was adopted by unanimous roll call vote.

(9307) MOVED COLONELLO-DINZEO to grant permission to advertise for the Tax Anticipation Note. The motion was adopted by unanimous roll call vote.

Mr. Jamison stated that during negotiations the police were offered a 4% raise, (4% being the norm across the State) police turned it down and requested arbitration.

(9308) MOVED COLONELLO-NYCHIS to read Resolution #20-95 by title only:

RESOLUTION NO. 20-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGULATING THE USE OF PUBLIC STREETS FOR
ASSEMBLAGES AND PROCESSIONS

(9309) MOVED COLONELLO-NYCHIS to accept Resolution No. 20-95.

RESOLUTION NO. 21-95

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A REVISED MANUAL OF RULES AND PROCEDURES

(9310) MOVED COLONELLO-NYCHIS to accept Resolution No. 21-95.

Motions 9308 to 9310 inclusive were adopted by unanimous roll call vote.

(9311) MOVED DINZEO-COLONELLO to abolish the \$60.00 garbage fee. The motion was adopted by the following vote:

Dinzeo	-	Yes
Colonello	-	Yes
Madden	-	Yes
Nychis	-	No

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Mr. Colonello made a request to make a handicapped section at the #3 VFD fire station.

CITIZEN'S COMMENTS:

William Wilson, Paul Russell and Mary Yakin spoke on the following subjects:

Misleading statements made concerning budget figures
Police arbitration
Russell Lane bridge
Can we expedite the bridge construction?
Liability for persons using the Andy Russell property
RE Taxes
New contract for DPW


A discussion was held between Messrs. Means and Nychis stating that the Motion #9311 is simply not to renew the garbage fee. The actual repeal of the Ordinance will have to be by an advertised ordinance under the 1st Class Township Code, therefore:

(9312) MOVED COLONELLO-DINZEO to advertise for the Ordinance. The motion was adopted by the following:

Colonello	-	Yes
Dinzeo	-	Yes
Madden	-	Yes
Nychis	-	No

(9313) MOVED COLONELLO-DINZEO to adjourn. The meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 13, 1995

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Michael Madden.

The following Commissioners were present:

Mr. Madden
Mr. Dinzeo
Mr. Nychis

Also present were Solicitor Means, Manager Bruce Jamison and Mr. McKeever representing Senate Engineering Company.

At this time (7:05 P.M.) Commissioner Colonello entered the meeting.

At the invitation of Mr. Madden all present arose and participated in the pledge to the flag.

The first order of business was a hearing for Penn Center Plans for the development of Sears Old Garage site.

There was a discussion by Solicitor Means, Dennis Norris and Irv Droski of Fahringer, McCarty and Gray concerning Sears opinion on development concerning the legal requirements for the Allegheny County Planning Commission.

Mr. McKeever discussed their response to the Township Engineers opinion.

(9314) MOVED COLONELLO-DINZEO to accept the four studies as approved by the Engineer and the Solicitor. The motion was adopted by unanimous roll call vote.

(9315) MOVED COLONELLO-NYCHIS to approve the minutes of the Special Meeting of October 18, 1995. Commissioner Nychis pointed out an error on Motion 9301. It should have read:
"(9301) MOVED COLONELLO-DINZEO to petition the courts to fill the vacancy on the Board. The motion was adopted by the following vote: Colonello, yes; Dinzeo, yes, Nychis, no and Madden yes."

Motion 9315 was adopted by unanimous roll call vote.

Chief Sejko made the following report for the Police Department:

Total police calls logged	264
Total criminal offenses reported	30
Criminal Arrests/Persons Charged	8
Criminal Offenses Cleared by Arrest	17
Traffic Citations Issued	159
Parking Tags Issued	14
Total Police Mileage (Oct)	9,750.
Monies collected - October	\$2,030.40

DPW Supervisor Paul A. Vargo's monthly report is available for viewing in the Township Office.

Treasurer & Tax Collector George M. Porado reported the following:

Original Duplicate	\$ 1,980,938.72
All Others	<u>1,969.37</u>
TOTAL	\$1,100,908.09
CREDITS	91,998.84
Previous Report	951,641.98

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Discounts	24.41
Previous report	19,268.88
Total Credits	\$1,062,934.11
Balance to account for	\$37,973.98
Collection percentage	96.6%
Percentage for same period - prev year	96.3%

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:EARNED INCOME TAX:

Month of October '95	\$17,223.00	Prev Year	\$37,622.00	'95 Budget
Total for 1995	386,749.00	"	"	425,856.00 \$475,000.

OCCUPATION PRIVILEGE TAX:

Month of October '95	1,479.50	"	"	3,090.00 '95 Budget
Total for 1995	40,708.00	"	"	44,432.00 \$45,000.

MERCANTILE TAX:

Month of October '95	-0-	"	"	133.00 '95 Budget
Total for 1995	186,837.00	"	"	184,640.00 \$193,000.

BUSINESS PRIVILEGE TAX:

Month of October '95	-0-	"	"	3,747.00 '95 Budget
Total for 1995	142,106.00	"	"	168,210.00 \$170,000.

(9316) MOVED COLONELLO-DINZEO to approve payment of bills amounting to \$103,241.52 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

Mr. McKeever stated that no formal request for acceptance of Grayhurst Drive to bring it up to Township standards and into the system was proposed. Messrs. McKeever and Vargo proposed the following: Waive the 18 month maintenance bond and pave according to engineers report. The street is in good shape if it can be waived. Mr. Means suggest we accept the proposal - work to be done under Senate Engineering per their specifications.

(9317) MOVED COLONELLO-DINZEO to accept the Grayhurst Proposal immediately. The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	No
Madden	-	Yes

(9318) MOVED DINZEO-COLONELLO that the Penn's Corner Resource Conservation Project be awarded to the low bidder, Paliotta General Contractors of Monroeville in the amount of \$37,695.00. The motion was adopted by the following vote:

Dinzeo	-	Yes
Colonello	-	Yes
Nychis	-	No
Madden	-	Yes

(9319) MOVED DINZEO-COLONELLO to accept the Sewer Agreement with North Braddock to service the Quarry/Grandview Plan. The motion was adopted by unanimous roll call vote.

(9320) MOVED COLONELLO-DINZEO to approve the proposed 1996 as prepared. The motion was adopted by the following by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	No
Madden	-	Yes

Mr. Colonello questioned Mr. Nychis as to why he voted No.

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CITIZEN'S COMMENTS:

Mr. Marra, Mrs. Yakin and Mr. Suvak spoke on the following items:

The 1996 General Fund Budget

Why pass Budget before you hear from anyone else

Mr. Tangalos works for a CPA

Is Mr. Tangalos going to do more work this year?

PAMS to have an independent auditor

Police Arbitration

Every effort was tried to get a settlement

The maximum of 30 mills is the highest we can reach on RE taxes

(9321) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, NOVEMBER 27, 1995

The Additional Stated Meeting of Monday, November 27, 1995 was called to order at 7:00 P.M. by President Madden. A quorum was present as follows:

Mr. Madden
Mr. Nychis

Mr. Colonello
Mr. Dinzeo

At the invitation of Mr. Madden all present arose and participated in the pledge to the Flag.

The first order of business was:

ORDINANCE NO. 877

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
REPEALING ORDINANCE NO. 865

(9322) MOVED COLONELLO-DINZEO to read Ordinance No. 877 for the first reading.

(9323) MOVED COLONELLO-DINZEO to accept Ordinance No. 877 for the first reading.

(9324) MOVED COLONELLO-DINZEO to read Ordinance No. 877 for the second reading by title only.

(9325) MOVED COLONELLO-DINZEO to accept Ordinance No. 877.

Motions 9322 to 9325 inclusive were adopted by the following vote:

Mr. Colonello	-	Yes
Mr. Dinzeo	-	Yes
Mr. Nychis	-	No
Mr. Madden	-	Yes

(9326) MOVED NYCHIS-DINZEO to hire the following persons to School Guard Positions at the rate of \$6.27 an hour subject to review in 1996:

Carla Pantone
200 Hart Drive
Wilkins Township

Deniese Thompson
118 Dunbar Drive
Wilkins Township

The motion was adopted by unanimous roll call vote.

Mr. Nychis recommended Walter Widenhofer as a permanent Police Officer on the Wilkins Township Police Department. Mr. Nychis has reviewed all the reports by his supervisor and police chief and declares Mr. Widenhofer as one of our best Patrolmen in our Department.

(9327) MOVED NYCHIS-DINZEO to appoint Walter Widenhofer as a permanent Police Officer. The motion was adopted by unanimous roll call vote.

(9328) MOVED COLONELLO-DINZEO to send a letter of appreciation to S. Seman, Rege Ireland and Dennis Santos for their courageous rescue of two persons who were trapped on a roof of a home which was on fire at 854 Larimer Avenue on October 24, 1995. The motion was adopted by unanimous roll call vote.

The house at 854 Larimer Avenue is in the hands of the insurance company. The owner will possibly make the land a parking lot for neighbors until rebuilding is started.

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Mr. Nychis explained his reason for voting "NO" on Ordinance No. 877.

Mr. Madden commented on his letter regarding his promise to the residents to abolish the garbage fee.

Mr. Marra, Mrs. Yakin and Steve Rose spoke on the following subjects:

Upkeep of roads

Assessments on sewers

1996 Budget

Wages

Elimination of garbage fees

Who is this woman

Where is Mr. Vargo?

He is to sit in when the Manager is not here

Mr. Nychis responded to Mr. Roses' comments.

(9329) MOVED DINZEO-COLONELLO to adjourn. The meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Lisa Taglieri
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 11, 1995

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Michael Madden.

The following Commissioners were present:

Mr. Madden
Mr. Colonello
Mr. Dinzeo
Mr. Nychis

Also present were: Solicitor Means, Manager Bruce Jamison, Paul Vargo, Chief Sejko and Mr. McKeever representing Senate Engineering Company.

At the invitation of Mr. Madden all present arose and participated in the pledge to the flag.

(9330) MOVED COLONELLO-DINZEO to approve the minutes of the following meetings: The Regular Meeting of November 13, 1995 and the Additional Stated Meetings of October 30th and November 27, 1995. The motion was adopted by unanimous roll call vote.

Chief Sejko made the following report for the month of November 1995:

Total police calls logged	264
Total criminal offenses reported	16
Criminal offenses\persons charged	8
Criminal offenses cleared by arrest	7
Traffic citations issued	159
Parking tags issued	26
Total police mileage (November)	8,955
Monies collected - November	\$1,613.11

DPW Supervisor Paul A. Vargo's monthly report is available for viewing in the Township office.

William McKeever gave the following Engineer's report:

SANITARY SEWER EXTENSIONS

Washington Avenue Area and Churchill Area - construction complete

Brown Avenue Area and Gardenia Drive Area - essentially complete

Quarry/Grandview Area - construction with COG

McMasters Avenue Area - no change in status

PAVING PROGRAM:

1995 Program complete.

1996 Will proceed when a listing of streets is presented.

LAND DEVELOPMENT:

Home Depot - no change in status - waiting for items in the developers agreement.

Penn Center East Shops - Nothing to report

DeAndrea Project - no activity

Greyhurst Plan - final restoration of street

Circuit City Site - Presentation letter later in the meeting

BRIDGE PROJECTS:

Russell Lane Bridge - waiting for funding

Minutes of the Regular Meeting, 12/11/95 - Page TwoGENERAL ITEMS:

Eastmont Park - Contract awarded - construction expected to take place in December 1995 or January 1996 with restoration in spring of 1996.

There was a discussion between Mr. Means, Mr. Nychis and Mr. McKeever on benefit assessments and right of way compensation for condemned parcels. The final restoration of Grayhurst Drive and the Russell Lane Bridge.

MANAGERS REPORT:

BUILDING PERMITS ISSUED: New Construction - 1
Repairs & Improvements - 4
Demolitions - 1

Solicitor Means reported the following collections:

Deed Transfer Tax	\$ 1,126.02
Delinquent Tax	65,087.32

Mr. George M. Porado reported the collection of the following:

The status of the 1995 Tax Duplicate was reported for the month of November as follows:

<u>CHARGES:</u> Original Duplicate	\$ 1,098,938.72
Additions/Penalties	95.95
Others - Additional Assessments	<u>1,969.37</u>
Total	\$ 1,101,004.04

<u>CREDITS:</u> This report	1,095.54
Previous report	1,043,640.82
Discounts - this period	.82
Previous report	<u>19,293.29</u>
Total Credits	\$ 1,064,030.47
Balance to account for	36,973.57
Collection Percentage	96.7%
Percentage for same period prev. year	96.5%

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:

EARNED INCOME TAX:

Month of Nov '95	\$50,690.63	Previous Year	\$47,780.00	'95 Budget
Total for 1995	437,439.26	"	"	484,707.00 \$475,000.

OCCUPATION PRIVILEGE TAX:

Month of Nov '95	620.50	"	"	2,520.00 '95 Budget
Total for 1995	41,238.23	"	"	46,409.00 \$45,000.

MERCANTILE TAX:

Month of Nov '95	117.96	"	"	10.00 '95 Budget
Total for 1995	186,955.87	"	"	185,400.00 \$193,000.

BUSINESS PRIVILEGE TAX:

Month of Nov '95	-0-	"	"	71.00 '95 Budget
Total for 1995	142,106.39	"	"	159,000.00 \$170,000.

(9331) MOVED COLONELLO-DINZEO to approve payment of bills as follows:

Tax Anticipation Loan	\$383.700
DPW Truck	30,000.
General Fund	<u>105,573.</u>
Total	\$519,273.

as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

Ted McWilliams presented an overview of the potential for retail development in Wilkins Township. Circuit City wants to build at the DAY building site on Rte 22 (William Penn Highway).

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Mr. Tom Bice of the Frederic R. Harris Engineering Company presented detailed plans for Circuit City. He asked the Commissioners for final approval contingent upon the Engineers Punch List.

Mr. Nychis asked for a ten minute executive session to discuss the development which was followed by a very lengthy discussion between Messrs. Means and Nychis concerning possible zoning problems with Circuit City, therefore:

(9332) MOVED NYCHIS-COLONELLO to give final approval subject to compliance with Ordinance No. 802, Section 304, Sub-Section 3 (Final Plan) unless a variance is required as may be necessary. The motion was adopted by unanimous roll call vote.

(9333) MOVED COLONELLO-DINZEO to adopt the 1996 Budget. The motion was adopted by the following vote:

Colonello	-	Yes
Dinzeo	-	Yes
Nychis	-	No
Madden	-	Yes

RESOLUTION #22-95 A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ACCEPT THE TAX ANTICIPATION NOTE FOR 1996.

(9334) MOVED COLONELLO-DINZEO to accept Res 22-95 and award the PNC Bank the TAN with a fixed rate of 4.1% with no originationn fee. The motion was adopted by unanimous roll call vote.

(9335) MOVED DINZEO-COLONELLO to read Ordinance No. 878.

ORDINANCE NO. 878

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES AND CORPORATIONS TO OBTAIN A BUILDING PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH BUILDING PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE TOWNSHIP OF WILKINS WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

(9336) MOVED DINZEO-COLONELLO to accept Ordinance No. 878 for the first reading.

(9337) MOVED DINZEO-COLONELLO to read Ordinance No. 878 for the second time by title only.


(9338) MOVED DINZEO-COLONELLO to adopt Ordinance No. 878.

Motions 9335 to 9338 inclusive were adopted by unanimous roll call vote.

Miss Cowell presented a plaque to the Township thanking the residents to allow her to serve as Commissioner from January 1991 until September 1995.

(9339) MOTION COLONELLO-DINZEO to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REORGANIZATION MEETING OF TUESDAY, JANUARY 2, 1996

The Bi-Annual Reorganization Meeting of January 2, 1996 began with the presentation of election certificates and the swearing in ceremony the following persons:

Judge Comunale administered the Oath of Office to Commissioner Elect Melanie Brannigan.

Register of Wills Jay Costa administered the Oath of Office to Commissioner Elect Paul Costa.

Judge Lawrence J. O'Toole administered the Oath of Office to Commissioner Elect Victor A. Dinzeo and Joseph Yates.

The meeting was called to order by Bruce Jamison at 7:50 P.M. A quorum was present as follows:

Mr. Nychis		Mr. Dinzeo
Mrs. Brannigan	Mr. Yates	Mr. Costa

The first item on the agenda is the organization of the Board:

(9340) MOVED YATES-BRANNIGAN to appoint Peter Nychis as President. The motion was adopted by unanimous roll call vote.

(9341) MOVED YATES-DINZEO to appoint Melanie Brannigan as Vice-President. The motion was adopted by unanimous roll call vote.

(9342) MOVED BRANNIGAN-DINZEO to appoint Mae Franc as Secretary. The motion was adopted by unanimous roll call vote.

The second item on the agenda:

(9343) MOVED DINZEO-YATES to adopt a meeting schedule for the year and it be duly advertised. The regular meeting to be held the second Monday of the month at 7:00 P.M. and the last Monday at 7:00 P.M. for the work session. The motion was adopted by unanimous roll call vote.

(9344) MOVED DINZEO-BRANNIGAN to designate the Gateway Progress and the Tribune Review as the official newspapers for legal advertisements and that it be advertised. The motion was adopted by unanimous roll call vote.

The next item on the agenda is for the appointment of Solicitor.

(9345) MOVED DINZEO-COSTA to reinstate John M. Means as Solicitor. The motion was defeated by the following vote:

Dinzeo	-	Yes
Costa	-	Yes
Yates	-	No
Brannigan	-	No
Nychis	-	No

(9346) MOVED BRANNIGAN-YATES to nominate Mark A. Griffith as Solicitor. The motion was adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Costa	-	No
Dinzeo	-	No
Nychis	-	Yes

At this time President Nychis administered the Oath of Office to Mr. Griffith.

(9347) MOVED BRANNIGAN-YATES to set Mr. Griffith's salary (temporarily) at \$90.00 per hour. The motion was adopted by the

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following vote:

Brannigan	-	Yes
Yates	-	Yes
Costa	-	Yes
Dinzeo	-	No
Nychis	-	Yes

President Nychis noted that Mr. Griffith is willing to waive the \$1,000.00 per month retainer and accept the \$90.00 per hour rate. For this we are very grateful.

(9348) MOVED DINZEO-COSTA to nominate Senate Engineering Company. The motion was defeated by the following vote:

Dinzeo	-	Yes
Costa	-	Yes
Yates	-	No
Brannigan	-	No
Nychis	-	No

(9349) MOVED YATES-BRANNIGAN to advertise for an engineer, but in the interim to keep Senate as the engineer. The motion was adopted by unanimous roll call vote.

(9350) MOVED YATES-BRANNIGAN to compensate Senate Engineering at their present rate. The motion was adopted by unanimous roll call vote.

(9351) MOVED DINZEO-BRANNIGAN to appoint N. Leonard Hill as Fire Marshall. The motion was adopted by unanimous roll call vote.

(9352) MOVED DINZEO-YATES to appoint Paul Romanelli, David Johnson and William McElheny as Deputy Fire Marshals. The motion was adopted by unanimous roll call vote.

President Nychis made the following appointments:

Finance - Paul Costa, Chair; Melanie Brannigan; Joseph Yates
 Public Safety - Peter Nychis, Chair; Joseph Yates; Paul Costa
 Public Works - Joseph Yates, Chair; Victor Dinzeo; Melanie Brannigan
 Recreation - Melanie Brannigan, Chair, Paul Costa, Victor Dinzeo

(9353) MOVED BRANNIGAN-YATES to recommend an ordinance repealing the creating of a Township Recreation Board and that all powers now vested in such Recreation Board shall, after its dissolution be placed in the Board of Commissioners of Wilkins. That it shall be advertised prior to its adoption and be brought to public hearing on February 12, 1996 at 7:00 P.M. Also to appoint Bruce Jamison as Recreation Director. The motion was adopted by unanimous roll call vote.

President Nychis appointed himself as representative of the Township to the Turtle Creek Valley Council of Governments and Melanie Brannigan as alternate.

(9354) MOVED COSTA-DINZEO to create an Emergency Communications Committee. The motion was adopted by unanimous roll call vote.

President Nychis to appoint himself as Chair; Paul Costa and Melanie Brannigan to the Emergency Communications Committee.

(9355) MOVED BRANNIGAN-YATES to dissolve the Recreation Board along with four persons whose terms not expired and not to renew terms for Judy Koryak, Jay McDonald & Constance McKeever. The motion was adopted by unanimous roll call vote.

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President Nychis Made the following appointments:

Planning Commission: Andrew Blenko, Chair; William L. Wilson

Zoning Hearing Board: Rawley Krasik, Chair.

(9356) MOVED YATES-BRANNIGAN to appoint Peter Nychis to the expired term of Ron Puntil on the Industrial Development Authority. The motion was adopted by unanimous roll call vote.

(9357) MOVED BRANNIGAN-DINZEO to conduct a feasibility study on the Board of Building Appeals and the Fire Code Hearing Board which have been inactive for several years. The motion was adopted by unanimous roll call vote.

(9358) MOVED YATES-BRANNIGAN to discontinue membership in the Pennsylvania State Association of Township Commissioners and cease payment of membership fees. The motion was adopted by the following vote: Yates - Yes, Brannigan - Yes, Dinzeo - No, Costa - Yes, Nychis Yes.

(9359) MOVED YATES-BRANNIGAN to reopen the budget which was previously passed. The motion was adopted by unanimous roll call vote.

(9360) MOVED COSTA-DINZEO to have the Finance Committee meet on Friday, January 5, 1996 to conduct Public Hearings and make recommendations for its revision thereof. The motion was adopted by unanimous roll call vote.

(9361) MOVED YATES-COSTA that the Finance Committee shall present a proposed budget to the Board at the regularly scheduled meeting of January 8, 1995

That said proposed budget as may be raised by action of the Board be placed on the agenda for acceptance thereof.

That budget as accepted on January 8, 1996 be duly advertised and made available for public inspection for a minimum period of ten (10) days and that said budget be placed on the agenda of a special public hearing/meeting to be held on January 29, 1996 immediately prior to the scheduled work session for its final adoption. Furthermore that said special meeting on the budget be duly advertised and an ordinance adopting said budget be prepared by Solicitor and duly advertised for said January 29, 1996 meeting. The motion was adopted by unanimous roll call vote.

The following is a preliminary motion:

That Finance Committee, as part of the amendment of the budget provide for the repeal of the sewer users fee and that same be repealed upon the enactment of the ordinance adopting an amended budget for year 1996.

Moreover, move that it be included in the legal description of the proposed ordinance for the proposed ordinance for the adoption of the amended budget and same be duly advertised.

The above to be taken into consideration.

(9362) MOVED DINZEO-BRANNIGAN TO APPOINT THREE (3) depositories of Township funds and that same be: PNC, Mellon Bank, PLGIT (PA Local Government Investment Trust).

Mr. Marra stated that he will be 100% supportive of the New Board and things will be a lot better - no more complaining.

(9363) MOVED DINZEO-COSTA to adjourn, the meeting was adjourned
at 8:40 P.M.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JANUARY 8, 1996

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by Vice-President Melanie Brannigan. A quorum was present as follows:

Mrs. Brannigan
Mr. Costa

Mr. Dinzeo
Mr. Yates

Also present were: Solicitor Griffith, Manager Bruce Jamison, Paul Vargo, Chief Sejko, Senate Engineering Company.

At the invitation of Mrs. Brannigan all present arose and participated in the pledge to the flag.

(9364) MOVED DINZEO-COSTA to approve the minutes of the Regular Meeting of December 11, 1995. The motion was adopted by unanimous roll call vote of all present.

Chief Sejko made the following report for the month of December 1995:

Total police calls logged	302
Total criminal offenses reported	34
Criminal offenses/persons charged	6
Criminal offenses cleared by arrest	9
Traffic citations issued	7
Parking tags issued	19
Total police mileage (December)	8,198
Monies collected - November 1995	\$5,687.75

DPW Supervisor Paul A. Vargo's monthly report is available for viewing in the Township Office.

At this point, (7:10 P.M.), President Peter Nychis entered the meeting.

VFD's #1 and #3 reported eleven (11) fires during December 1995.

MANAGER'S REPORT:

Deed Transfer Tax \$15,635.90

The status of the 1995 Tax Duplicate was reported for the month of December as follows:

<u>CHARGES:</u>	Original Duplicate		\$1,098,938.72
	Additions/Penalties-This Rpt	209.37	
	Prev Rpt	95.95	
	Other Additional Ass'ts	1,969.37	
TOTAL CHARGES			\$1,101,213.41

CREDITS-COLLECTIONS:

This report	2,360.89	
Previous report	1,044,736.36	
Discounts - Previous Report	19,294.11	

<u>TOTAL CREDITS</u>	1,066,391.36
Balance to account for	34,822.05
Collection Percentage	96.8%
Percentage for same period - previous year	96.7%

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:

EARNED INCOME TAX:

Month of Dec '95	\$54,095.42	Prev year	\$ 9,372.83	'95 Budget
Total for 1995	491,534.68	" "	501,733.64	\$475,000.

Minutes of the Regular Meeting, 1/8/96 - Page TwoOCCUPATION PRIVILEGE TAX:

Month of Dec '95	\$ 1,550.50	Prev year	\$ 30.00	'95 Budget
Total for 1995	42,878.73	" "	46,092.45	\$ 45,000.

MERCANTILE TAX:

Month of Dec '95	-0-	" "	-0-	'95 Budget
Total for 1995	186,955.07	" "	184,637.57	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of Dec '95	2,343.21	" "	539.21	'95 Budget
Total for 1995	144,449.60	" "	170,077.80	\$170,000.

(9365) MOVED DINZEO-COSTA to approve payment of bills in the amount of \$91,671.52 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

(9366) MOVED BRANNIGAN-YATES to appoint Ralph Keller to the Wilkins Township Vacancy Board. The motion was adopted by unanimous roll call vote.

The Wilkins Township Board of Commissioners will hold a Budget Meeting on Saturday morning the 20th of January 1996 at 9:30 A.M. in the Municipal Building. All interested citizens will be welcome. Said meeting to be advertised.

There was a discussion on abolishing the credit meter system for sewage due to the high cost of administration. After the discussion it was:

(9366) MOVED YATES-BRANNIGAN to table the abolishment until it could be studied. The motion was adopted by unanimous roll call vote.

Commissioners Costa and Nychis would like to commend the Department of Public Works for the excellent job they have done this winter.


At this time the Board called a recess ^{to conduct an executive} ~~for a brief~~ session to discuss personnel matters. *Correction bdy*

^{certain} Back in session President Nychis advised that two items were discussed; #1 Maintenance Association matters and #2 Police Arbitration Award.

(9367) MOVED BRANNIGAN-DINZEO to appoint Mr. N. Leonard Hill as Emergency Management Coordinator. The motion was adopted by unanimous roll call vote.

(9368) MOVED DINZEO-BRANNIGAN to adjourn. The meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Bruce D. Jamison
Assistant Secretary

TOWNSHIP OF WILKINSSPECIAL BUDGET MEETING, SATURDAY, JAN 20, 1996

The Special Budget Meeting of the Board of Commissioners (which was duly advertised) was held on Saturday, January 20, 1996.

A quorum was present as follows:

President Nychis
Vice-President Brannigan
Paul Costa
Victor Dinzeo
Joseph Yates

Also present were: Manager Jamison, Chief Sejko, DPW Superintendent Paul Vargo and Citizen Regis Marra.

February 15th dead-line with ten (10) day public comment.

1. Non Act 195 - Employees - exclude pay increase or not
2. Grants for the streets - paving or not
3. Grant (CDBG) \$15,000. return
Special account for Board Control - Recreation

Public Works Contract Roll Call: For - Dinzeo - Yates
Against Costa - Nychis - Brannigan

Russell Bridge/\$4,000.
\$30,000. Street Grants

At this point, the meeting was recessed and a Continuation Meeting was scheduled for 7:00 P.M., Thursday, January 25, 1996.

TOWNSHIP OF WILKINSCONTINUATION OF THE SPECIAL BUDGET THURSDAY, JANUARY 25, 1996

The Continuation of the Special Budget Meeting of the Board of Commissioners was called to order at 7:05 P.M. on Thursday, January 29, 1996.

A quorum was present as follows:

President Nychis		Mrs. Brannigan
Victor Dinzeo	Paul Costa	Joseph Yates


Also present were: Manager Jamison, Chief Sejko, Solicitor Griffith and Paul Vargo Ass't Manager

There was a discussion between the Commissioners and William Wilson on new police cars.

(9369) MOVED DINZEO-BRANNIGAN to purchase a police car. The motion was adopted by unanimous roll call vote.

The Manager to research the loan program to find available monies for the car.

(9370) MOVED DINZEO-COSTA to adjourn, the meeting was adjourned at 9:20 P.M. The motion was adopted by unanimous roll call vote.


Bruce D. Jamison
Manager

TOWNSHIP OF WILKINSMINUTES OF THE TOWNSHIP COMMISSIONERS WORK SESSION MEETING,
MONDAY, JANUARY 29, 1996

The Work Session Meeting was brought to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Costa	Mr. Dinzeo	Mr. Yates

Also present were: Manager Jamison, Ass't. Manager Vargo, Chief Sejko and Solicitor Mark A. Griffith.

At the invitation of President Nychis all arose and gave the pledge of allegiance to the flag.

President Nychis called for comments from the audience:

Chief McElheny, VFD #4, spoke at length on the cut in funding for the fire departments. There was a discussion on the subject with President Nychis, Commissioner Yates and Chief McElheny. Mr. Nychis thanked Mr. McElheny for his comments.

William G. Wilson spoke on behalf of the Department of Public Works. He commended them on the job they did in the Blizzard of 1994 and also on the good job they are doing so far in 1996. He also credits the DPW for getting their certification.

DISCUSSION OF THE PROPOSED 1996 BUDGET:

Commissioner Costa noted that the Commissioners were very happy that someone had come forward and pointed out errors that had been made in the past, they will gladly accept suggestions to rectify this situation.

(9371) MOVED YATES-BRANNIGAN to reduce line item 492.019 by \$5,000.00 and transfer it to line item 411.261 for the fire companies. The motion was adopted by unanimous roll call vote.

(9372) MOVED YATES-DINZEO to keep the sewer users fee for 1996.

Prior to voting on this motion:

(9373) MOVED BRANNIGAN to eliminate the sewer users fee. The motion was not seconded. Mr. Nychis called for a vote on the motion by Mr. Yates:

The motion was adopted by the following vote:

Yates	-	Yes
Dinzeo	-	Yes
Brannigan	-	No
Costa	-	Yes, on the condition that we wipe it out next year
Nychis	-	No

Mr. Jamison explained how the sewer revenues were distributed. Commissioners Nychis and Yates discussed other ways to distribute the sewer fee revenues. Eventually, the Commissioners, as a group, discussed at length the distribution of the sewer user fee revenues.

(9374) MOVED YATES-COSTA to set the following line items to their listed amounts: repairs to roads and bridges, 438.210 - \$185,000; Tools and Minor Equipment, 411.260 - \$5,000; and Capital Vehicles/Equipment, 410.740 - \$42,000. The motion was adopted by the following vote: Yes: Yates, Costa, Dinzeo, Brannigan
No: Nychis

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There was a discussion on the proposed wages for Administration and Department of Public Works. With the exception of all part time employees, all above employees received a 4% raise and Select Blue Insurance.

(9375) MOVED YATES-DINZEO to accept the 1996 Budget as amended. The motion was adopted by the following vote:

Mr. Yates	-	Yes
Mr. Dinzeo	-	Yes
Mrs. Brannigan	-	Yes
Mr. Costa	-	Yes
Mr. Nychis	-	No

(9376) MOVED DINZEO-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Bruce D. Jamison
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 12, 1996

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Peter Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Dinzeo

Mrs. Brannigan
Mr. Yates

Also present were: Solicitor Griffith, Manager Bruce Jamison, Paul Vargo and Chief Sejko.

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

MINUTES: of the meetings of January 8, 20, 25 and 29, 1996. There was a correction to be made on page 186 on the meeting of 1/2/96. In motion 9353 it was stated that "all powers now vested in such Recreation Board shall OFFER its dissolution" it should read "all powers now vested in such Recreation Board shall, AFTER its dissolution" The other correction appears on page 190, meeting of 1/8/96. The item read "At this time the Board called a recess for a brief session to discuss personnel matters." It should have read "At this time the Board called a recess to conduct an executive session to discuss certain personnel matters. It was:

(9377) MOVED DINZEO-BRANNIGAN to accept as read and revised the meetings of 1-8,20,25 and 29, 1996. The motion was adopted by unanimous roll call vote.

Chief Sejko made the following report for the month of January 1996:

Total police calls logged	315
Total criminal offenses reported	24
Criminal offenses/persons charged	6
Criminal offenses cleared by arrest	8
Traffic citations issued	53
Parking tags issued	33
Total police mileage (January)	10,352
Monies collected January 1996	\$2,181.41

(9378) MOVED DINZEO-BRANNIGAN to accept the Police Report for the month of January 1996.

(9379) MOVED YATES-COSTA to accept Mr. Vargo's DPW Report which is available for viewing in the Township office.

Motions 9378 and 9379 were adopted by unanimous roll call vote.

MANAGER'S REPORT:

VFD #1 reported 7 calls & 4 practices in January. 164.5 man hours for alarms, 113.0 man hours for practices.

The status of the 1996 Tax Duplicate was reported for the month of January as follows:

CHARGES:

Original Duplicate		\$ 1,098,938.72
Additions/Penalties - this rpt	798.35	
- prev.rpt	305.32	
TOTAL CHARGES		1,102,011.76

CREDITS-COLLECTIONS:

This report	8,781.60
Previous Report	1,047,097.25

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Discounts - previous report 19,294.11

TOTAL CREDITS	1,075,172.96
Balance to account for	26,838.80
Collection Percentage	97.6%
Percentage for same period - previous year	96.8%

PENNSYLVANIA MUNICIPAL SERVICES reported collections as follows:

EARNED INCOME TAX:

Month of Jan '96	\$10,000.00	Previous year	\$7,543.16	1996 Budget
Total for 1996	10,000.00	"	"	7,543.17 \$475,000.00

OCCUPATION PRIVILEGE TAX: No collection for January '96 Budget
\$ 45,000.00

MERCANTILE TAX: No collection for January '96 Budget
\$193,000.00

BUSINESS PRIVILEGE TAX: " " " '96 Budget
\$170,000.00

(9380) MOVED DINZEO-YATES to accept the Manager's report for January 1996. The motion was adopted by unanimous roll call vote.

SOLICITOR'S REPORT: Mark Griffith reported on the following:

Police Arbitration
Time Warner
Russell Bridge Agreement
J. P. Stevens
Churchill Road & Washington Street Sewer Assessments - meeting
scheduled for April 8th, hearing to follow on April 10, 1996

(9381) MOVED YATES-DINZEO to accept the Solicitor's report for January 1996. The motion was adopted by unanimous roll call vote.

(9382) MOVED COSTA-DINZEO to approve payment of bills in the amount of \$141,910.29 as approved by the various committees and the Manager with a condition upon review of a certain bill that's been brought into question by Mr. Yates. The motion was adopted by unanimous roll call vote.

ORDINANCES: ORDINANCE NO. 879

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING
THE COMPENSATION OF THE MANAGER OF THE TOWNSHIP OF WILKINS

(9383) MOVED DINZEO-YATES to read Ordinance No. 879 for the first time.

(9384) MOVED DINZEO-BRANNIGAN to read Ordinance No. 879 for the second time in title only.

(9385) MOVED DINZEO-BRANNIGAN to accept Ordinance No. 879 .

(9386) MOVED DINZEO-BRANNIGAN to adopt Ordinance No. 879.

Motions 9383 to 9386 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 880

AN ORDINANCE OF THE TOWNSHIP OF WILKINS FIXING
THE REAL ESTATE TAX RATE FOR THE YEAR 1996

(9387) MOVED DINZEO-BRANNIGAN to read Ordinance No. 880 for the first time.

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(9388) MOVED COSTA-YATES to read Ordinance No. 880 for the second time by title only.

(9389) MOVED DINZEO-COSTA to accept Ordinance No. 880.

(9390) MOVED YATES-COSTA to adopt Ordinance No. 880.

Motions 9387 to 9390 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 881

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 1996

(9391) MOVED DINZEO-BRANNIGAN to read Ordinance No. 881 for the first reading by title only.

(9392) MOVED COSTA-BRANNIGAN to read Ordinance No. 881 for the second reading by title only.

Motions 9391 and 9392 were adopted by unanimous roll call vote.

(9393) MOVED BRANNIGAN-YATES to accept Ordinance No. 881.

Motion 9393 was adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Costa	-	Yes
Dinzeo	-	Yes
Nychis	-	No for reasons previously given

(9394) MOVED DINZEO-COSTA to adopt Ordinance No. 881.

Dinzeo	-	Yes
Costa	-	Yes
Brannigan	-	Yes
Yates	-	Yes
Nychis	-	No - for reasons previously given including failure to eliminate sewer users fee from the budget

Ordinance No. 882 was withdrawn at this time.

RESOLUTIONS:RESOLUTION NO. 1-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS
FOR NEW LAND DEVELOPMENT (PENN CENTER EAST SHOPS)

(9395) MOVED DINZEO-YATES to adopt Resolution No. 1-96. The motion was adopted by unanimous roll call vote.

(9396) MOVED DINZEO-COSTA to approve the Arbitration Award under Act III of 1968 between Wilkins Township and the Wage and Policy Committee of the Wilkins Township Police Office with the exception of those certain disputed items appealed by the Solicitor to Common Pleas Court. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING A RECREATION ADVISORY COUNCIL

(9397) MOVED BRANNIGAN to adopt Resolution No. 2-96

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After a lengthy discussion on the resolution Mrs. Brannigan withdrew her motion.

(9398) MOVED DINZEO-COSTA to table the proposed resolution until the next meeting. The motion was adopted by the following vote:

Dinzeo	-	Yes
Costa	-	Yes
Brannigan	-	Yes
Yates	-	No
Nychis	-	Yes

EASTMONT SWIM CLUB PROPERTY UPDATE: Mr. Nychis requested an update on the September 25, 1995 Board directive concerning grant application for the Eastmont Feasibility Study. Mr. Jamison did not apply as there was not any funding available at that time. Additionally, the Manager was waiting for Solicitor Means to clarify whether or not eminent domain would excuse the Township from the Eastmont Swim Club debt. To date the Manager has not received clarification. After a lengthy discussion it was:

(9399) MOVED YATES-DINZEO to request that the Solicitor review and report back to the Board whether or not this particular issue be timely placed on the primary ballot for April 23, 1996. The motion was adopted by the following vote:

Yates	-	Yes
Dinzeo	-	Yes
Brannigan	-	Yes
Costa	-	Yes
Nychis	-	No

(9400) MOVED YATES-DINZEO to authorize payment to sanitary sewer contractor John Gulisek for the Brown Avenue Sewer Project in the amount of \$5,939.21 and the Gardenia Drive Sewer Project in the amount \$1,252.41. The motion was adopted by unanimous roll call vote.

The following items are all related:

#1 Motion to authorize Solicitor to draft an ordinance regulating the creation and use of pools, lakes and other water retention facilities on private property in the township.

#2 Motion to authorize the Solicitor to draft an Ordinance requiring the erection of a fence around all ponds on private property in the township and providing for the height and specifications of the fencing. Said draft of the Ordinance shall be presented at the Work Session for the Board's consideration.

#3 Motion to authorize the Solicitor to draft an Ordinance amending the Zoning Ordinance to provide clarity to developers regarding parking space requirements for planned development.

#4. Motion to authorize the Solicitor to draft an Ordinance to amend the Zoning Ordinance to provide greater protection to residential zoned areas from commercial development, to provide for the creation of buffer zones and enlarging the setback and sideyard requirements.

(9401) MOVED COSTA-YATES to authorize the Solicitor to review and make recommendations on the above items. The motion was adopted by unanimous roll call vote.

There was a motion for authorization to consider the hiring of part-time police officers and additional part-time public works employees to reduce overtime costs.

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(9402) MOVED DINZEO-BRANNIGAN to table the above motion until the next meeting. The motion was adopted by unanimous roll call vote.

(9403) MOVED DINZEO-BRANNIGAN to authorize the President of the Board to discuss consolidation of essential services with any municipality that is contiguous with Wilkins Township. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. Wilson, Mr. Greco, Mr. Marra and Ms. McKeever spoke on the following subjects:

The Agenda

Part-time police officers

Part time issue

The police do not recommend part-time officers

Four (4) officers are eligible for retirement in '96

Resolution #1-96 deals with Penn Center development, does not apply to any other area

Storm water drainage

The Arts Festival

Who owns assets and who is entitled to the funds upon dissolution of the Recreation Board.

At this point Mr. Nychis call for a recess for the Executive Session. Upon returning the following items were discussed: 1. DPW application for union certification. 2. The Board of Commissioners right to Health Insurance Benefit under the Township Health Insurance Plan. 3. Township Commissioners salaries. 4. Litigation over the Police Arbitration Award.

Commissioner Dinzeo mentioned that legislation was passed that the First Class Township Commissioners are entitled to a \$500.00 raise. He was declared out of order by President Nychis, reason being that this item was not on the agenda and also that an Ordinance is needed to make the raise.

(9404) MOVED BRANNIGAN-COSTA to adjourn. The meeting was adjourned at 11:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSWORK SESSION-AGENDA MEETING, MONDAY, FEBRUARY 26, 1996

The Work Session-Agenda Meeting was brought to order by President Peter Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Dinzeo
Mrs. Brannigan	Mr. Yates	Mr. Costa

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Ass't Secretary Paul Vargo, Chief Sejko and Art Gazdik, representing Senate Engineers.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance.

Mr. DeMarco, Raymond Naccarati, Chris Donofrio, Pat Sarknes and Mary Yakin spoke on the following subjects:

Personal Day Issue
Police overtime
Police part-time
Other police matters
Pension and insurance for retired police
School Guard raise
Hud

The following items were discussed:

DEP \$32,940. check received for the Leaf Collection Grant
HYD notice of meeting, letter from AMORE, letters from Edgewood and Swissvale.
PAMS - collection change
Capital Improvements - Roads
Baseball Field Usage
Penn Center - Two (2) grading permits
DEP - Mine drainage
Deed Transfer - J M Means
Letter - J M Means
CDL - Drugs and Alcohol
71st Annual Conference
Engineers - RFP
Eye Care Program
Solicitor to review and report on the Eastmont Pool Ballot Issue
Solicitor Report Health Benefit and Raise - Commissioners
Parking Ordinance
Pools, lakes and fences
Nepotism
Code of Conduct
Update to codification
ADA Restroom
Russell Bridge

At this point the Board recessed for an executive session when they returned the following items were discussed:

1. DPW Unit Certification
2. Time Warner Litigation
3. Grievance - Greco and Krancic
4. Police Arbitration Appeal
5. Status of two unfair practices - labor charges filed against the Township.
6. Authorization to attend the Seven Springs Conference.
7. Recreation Board dissolution.

MOVED DINZEO-YATES to adjourn the meeting.

Respectfully submitted,

Mae S. Franc
Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 11, 1996

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Peter Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Costa	Mr. Dinzeo	Mr. Yates

Also present were: Solicitor Griffith, Manager Bruce Jamison, Paul Vargo and Chief Sejko.

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

(9405) MOVED DINZEO-COSTA to accept the Minutes of the Meeting of February 12, 1996 as read. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Nick Conti, Bill Russell, Alice Honda, Ted Yost, Robert McGrath, Michele Lucas, Paul Russell, Mrs. McGrath, Stacy Amatangelo, Jane Muldowney, Paul Ballog, Konnie Hollinger, Ralph Keller, Edith Kress, JoAnn Henk, Katy Pankowski, Regis Marra, Kim Scott, William G. Wilson, Mable Muldowney, Chris Donofrio, M. Bower, Thomas Well, Jim Odenheimer and Mary Yakin spoke on the following subjects:

Early payment of Township Tax
 Russell Bridge
 School Guard Raise
 History of the School Guards
 Eastmont Swim Club (pro and con)
 Congratulations to the DPW (snow removal)
 Questions on parking (Frazier Drive)
 HUD purchase of the Eastmont Swim Club
 Bad school system
 Nepotism
 Seniors against the Eastmont Swim Club
 The need for "young blood" in the Township
 Cable Boxes in Penhurst
 Sale of the police car to Braddock Borough

At this point the Board broke for a five minute recess.

Following the recess, the Chief of Police gave the following Police Report for the month of February 1996:

Total police calls logged	292
Total criminal offenses reported	26
Criminal Arrested/Persons charged	9
Criminal Offenses Cleared by Arrest	9
Traffic Citations Issued	45
Parking Tags Issued	25
Total Police Mileage (February)	10,173
Monies collected February 1996	\$2,233.38

(9406) MOVED DINZEO-BRANNIGAN to accept the Police Report for the month of February 1996. The motion was adopted by unanimous roll call vote.

(9407) MOVED YATES-DINZEO to accept Mr. Vargo's DPW Report which is available for viewing the the Township Office. The motion was adopted by unanimous roll call vote.

Solicitor Mark Griffith made the following report: a number of items of litigation are proceeding specifically Time Warner situation continues, there are a number of issues to be discussed at the Executive Session: the police arbitration, the petition to

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vacate a portion of the police arbitration award and the HUD situation. The J P Stevens litigation continues, the matter will be decided by the courts. The Home Depot and Circuit City projects seem to be moving forward.

(9408) MOVED DINZEO-BRANNIGAN to accept the Engineer's Report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

Manager Bruce Jamison presented the following report:

BUILDING PERMITS ISSUED:

Repairs and alterations	8
Temporary sign	1

The status of the 1996 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate		\$1,098,938.72
Additions/Penalties - this report	468.65	
	- previous report	1,103.67
Others - Additional Assessments	<u>1,969.37</u>	
TOTAL CHARGES		1,102,480.41

CREDITS- COLLECTIONS:

This report	5,154.99	
Previous report	1,055,878.85	
Discounts - Previous report	<u>19,294.11</u>	
TOTAL CREDITS		1,080,327.95
Balance to account for		22,152.46
Collection percentage		97.9%
Percentage for same period - previous year		97.3%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of February '96	\$31,448.05	prev. year	\$47,138.53	'96 Budget
Total for 1996	41,448.05	"	"	54,681.69 \$475,000.

O P TAX: no collection for February 1996 - '96 Budget \$45,000.

MERCANTILE TAX: " " " " - '96 Budget \$193,000.

BUSINESS PRIVILEGE TAX:

Month of February '96	669.98	prev. year	-0-	'96 Budget
Total for 1996	669.98	"	"	-0- \$170,000.

(9409) MOVED BRANNIGAN-COSTA to approve the Manager's Report for February 1996. The motion was adopted by unanimous roll call vote.

(9410) MOVED DINZEO-BRANNIGAN to approve payment of bills in the amount of \$103,216.10 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 4-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS DESIGNATING AN AGENT TO FILE AN APPLICATION FOR ASSISTANCE UNDER THE DISASTER RELIEF AND EMERGENCY ASSISTANCE ACT.

(9411) MOVED YATES-DINZEO to accept Resolution No. 4-96. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING A DRUG AND ALCOHOL TESTING PROGRAM AND POLICY FOR TOWNSHIP EMPLOYEES WITH COMMERCIAL DRIVERS LICENSES.

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(9412) MOVED YATES-BRANNIGAN to accept Resolution No. 2-96. The motion was adopted by unanimous roll call vote.

(9413) MOVED DINZEO-YATES to approve the assignment of the AEC recycling contract to Tri-Valley. All provisions of the contract to stay the same. This action is required because AEC was acquired by Tri-Valley. The solicitor and other township employees are hereby authorized to execute all documents to effectuate said assignment. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 882

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
DISSOLVING THE RECREATION BOARD.

(9414) MOVED BRANNIGAN-NYCHIS to read Ordinance No. 882 for the first reading. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	No
Dinzeo	-	No
Costa	-	Yes

(9415) MOVED COSTA-BRANNIGAN to read Ordinance No. 882 for the second reading by title only. The motion was adopted by the following vote:

Costa	-	Yes
Brannigan	-	Yes
Yates	-	No
Dinzeo	-	No
Nychis	-	Yes

(9416) MOVED BRANNIGAN-NYCHIS to accept Ordinance No. 882. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	No
Dinzeo	-	No
Costa	-	Yes

(9417) MOVED BRANNIGAN-NYCHIS to adopt Ordinance No. 882. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	No
Dinzeo	-	No
Costa	-	Yes

RESOLUTION NO. 5-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING A RECREATION ADVISORY COUNCIL.

(9418) MOVED BRANNIGAN-NYCHIS to accept Resolution No. 5-96. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	No
Dinzeo	-	No
Costa	-	Yes

RESOLUTION NO. 3-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING
FEES FOR THE RENTAL OF TOWNSHIP BALLFIELDS

(9419) MOVED COSTA-BRANNIGAN to accept Resolution No. 3-96. The motion was adopted by unanimous roll call vote.

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(9420) MOVED BRANNIGAN-COSTA to propose Ordinance No. 883 which would adopt a code of conduct for township officials and employees be accepted and legally advertised, and the same be considered for final adoption at the April 8, 1996 meeting of the Board. The motion was adopted by the following vote:

Brannigan	-	Yes
Costa	-	Yes
Yates	-	No
Dinzeo	-	No
Nychis	-	Yes

The above ordinance to be incorporated into the minutes.

Mr. Nychis discussed a proposed ordinance against nepotism in the hiring and promotion of township employees be accepted and legally advertised, and the same be considered for final adoption at the April 8, 1996 meeting of the Board. Because there was no motion in support of the proposed ordinance, the measure died.

(9421) MOVED DINZEO-COSTA to adopt the VSP vision plan for township employees and eligible officials. The motion was adopted by unanimous roll call vote.

Mr. Nychis discussed a proposed ordinance amending the township parking ordinance be accepted and legally advertised, and that the same be considered for final adoption at the April 8, 1996 meeting of the Board. After a discussion it was:

(9422) MOVED YATES-DINZEO to table the proposed ordinance and consider it for final adoption at the Work Session Meeting of March 25, 1996. The motion was adopted by the following vote:

Yates	-	Yes
Dinzeo	-	Yes
Brannigan	-	No
Costa	-	Yes
Nychis	-	No

(9423) MOVED DINZEO-YATES that authorization is hereby requested by Paul Vargo, Public Works Superintendent, to Senate Engineers to establish bidding requirements for the 1996 Road Paving Program and that a notice of the acceptance of sealed bids according to these requirements be duly advertised by the solicitor. The motion was adopted by unanimous roll call vote.

(9424) MOVED DINZEO-COSTA to authorize Chief of Police Sejko to purchase two (2) new police vehicles for the department. The motion was adopted by unanimous roll call vote.

After a lengthy discussion between Mrs. Brannigan, Solicitor Griffith, Commissioners Yates and Nychis it was:

(9425) MOVED BRANNIGAN-NYCHIS to authorize the solicitor to initiate condemnation proceedings against the Eastmont Swim Club property in order to obtain it for recreational purposes leading to a declaration of taking to authorize the solicitor to take preliminary steps to obtain an appraisal and to conduct a survey and to complete these tasks as quickly as possible and report back to the Board with a proposed ordinance regarding the condemnation of this property within the next thirty (30) days. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	No
Dinzeo	-	No
Nychis Costa	-	Yes

(9426) MOVED BRANNIGAN-NYCHIS to rescind the designation of the solicitor as Deed Transfer Tax Collector for the Township and that said position of Deed Transfer Tax Collector, if the same shall exist, be eliminated entirely. The solicitor shall notify the

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Recorder of Deeds to forward all future deed transfer taxes directly to the Township. The motion was adopted by unanimous roll call vote.

(9427) MOVED YATES-DINZEO to authorize the commissioners and the solicitor to attend the Allegheny County and Western Pennsylvania Association of Township Commissioners Spring Conference at the Embassy Suites Hotel on April 25, 1996 at \$35.00 per person. The motion was adopted by unanimous roll call vote.

(9438) MOVED DINZEO-YATES to authorize the commissioners, the manager and the solicitor to attend the Allegheny County League of Municipalities Conference at Seven Springs on April 11-14, 1996. The motion was adopted by unanimous roll call vote.

Motion to donate Car #14 to Braddock Borough for \$1.00.

(9439) MOVED BRANNIGAN-DINZEO to table the above motion. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 6-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING EXECUTION
TO CONSENT FOR RIGHT OF ENTRY AGREEMENT TO INSTALL A MINE
DRAINAGE COLLECTION SYSTEM

(9440) MOVED YATES-BRANNIGAN to adopt Resolution No. 6-96 conditioned upon review by the Solicitor. The motion was adopted by unanimous roll call vote.

At this point the Board broke for a short recess to entertain certain personnel and legal matters in executive session.


The following matters took place in executive session:

1. William Wilson addressed the Board regarding a personnel grievance that he wished to bring to the Board's attention.
2. Discussion concerning pending police arbitration case and various other police grievances now pending. The Commissioners were briefed on a discussion that took place with the Police Wage Policy Committee in attempt to reach an overall settlement in the various issues now facing the Board. The police reviewed various grievances now outstanding involving the police department.
3. There was a discussion concerning the Time Warner arbitration award. The Board made a decision as to whether or not to appeal from the arbitration award entered.
4. There was a discussion concerning a claim that was entered by Raymond Naccarati that he is entitled to unpaid death benefits and certain retirement benefits.

The above describes what took place in executive session.

(9441) MOVED DINZEO-BRANNIGAN to adjourn. The meeting was adjourned at 11:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSWORK SESSION-AGENDA MEETING, MONDAY, MARCH 25, 1996

The Work Session-Agenda Meeting was brought to order by President Peter Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Dinzeo
Mrs. Brannigan	Mr. Yates	Mr. Costa

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Assistant Secretary Paul Vargo, C hierf Sejko and Art Gazdik representing Senate Engineers.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Nychis asked for a moment of silent prayer and offered the Commissioner's condolence for the passing of Marcella Dinzeo, Commissioner Victor Dinzeo's Mother.

Mrs. McGrath, Officer Anthony DeMarco and Mary Yakin spoke on the following subjects:

- Dissapointment due to lack of leadership
- The parks are nice but we need to do more for the kids
- What are the age groups of children in the Township;
- This is needed for recreational purposes
- What is the size of the Eastmont Swimming Pool?
- We need more park activities
- Parking at Eastmont
- Arts Festival
- Conduct survey and obtain an appraisal
- Get the Boy Scouts to clean up

COMMUNICATIONS:

Letter from Representative Ron Cowell dated March 18, 1996 requesting the use of the Township Building for a "Town Meeting" on March 28, 1996 at 7:30 P.M. There will be a discussion on the Allegheny County's Committee Compact 21 Report.

Gary Campbell is asking the Township for its support for a 4th of July Fireworks Display at the Woodland Hills High School site. Mr. Jamison is going to invite Mr. Campbell to the next meeting to present his information.

Solicitor Griffith discussed the following items:

The proposed amendment to the Township parking ordinance.

The Eastmont Swim Club appraisal.

Time Warner Settlement.

At the request of one of the Commissioners the meeting regularly scheduled for April 8th has been rescheduled to Tuesday, April 9, 1996.

The Recreation Advisory Council, with its five members, will be established from the list of applications received at the meeting of April 9, 1996.

There will be an "Easter Egg Hunt" on Saturday, April 6, 1996 at the Municipal Building grounds between the hours of 1 and 3 P.M.

Mr. Vargo has been authorized to advertiste and accept bids for the 1996 Paving Project. It is projected that the Township will proceed with all the 1996 paving projects.

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There was a discussion between Mary Yakin, William Russell, Commissioners Nychis and Yates and Mr. Jamison:

Grandview Avenue Sewers
Russell Bridge
Eastmont Traffic Problems
Kingston Drive being a short-cut
Eastmont Pool

At this point, the Commissioners recessed for an Executive Session.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 9, 1996

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Costa		Mr. Dinzeo
Mrs. Brannigan	Mr. Yates	Mr. Nychis

Also present were: Solicitor Griffith, Manager Bruce Jamison, Paul Vargo and Chief Sejko.

At the invitation of Mr. Nychis all present arose and participated in the pledge to the flag.

(9442) MOVED DINZEO-YATES to correct and accept the minutes of the Regular Meeting of March 11, 1996:

CORRECTION In motion #9425 the fifth person of the motion was Mr. Costa a YES vote.

(9443) MOVED DINZEO-YATES to approve George M. Porado to attend the Conference at Seven Springs April 11-14/96. Motions 9442 and 9443 were adopted by unanimous roll call vote.

A thank you note to the Commissioners and Office Staff for their thoughtfulness in expressing sympathy to the Dinzeo family.

CITIZEN'S COMMENTS:

Mrs. McGrath, Denny Onderick, Mark Wolfgang, Melanie Brannigan, Tim Townsend, Pete Nychis, Andy Rossi and Kathy Strait of Wilbur Avenue spoke on the following subjects:

HUD and the purchasing of homes in the Township
Does Wilkins have a representative on the East Suburbs Task Force?
We participate but do not hold a place on the Board.
Intention to place Solicitor Griffith & Commissioner Nychis spokespersons on the Task Force.
The Township is interested in this issue and is working to change things
There will be public meetings
Discussion concerning the Churchill Area Baseball League, it has served the community for 35 years and over three hundred children between the ages of 6 to 16 are being served.
Fee ordinance be waived
Fees are not outrageous, Penn Hills and Plum charge \$100.00 per day
Forest Hills and Woodland Hills School District do not charge.
Discharge of a 55 gallon drum of air freshener and degreaser from the Westinghouse Research in Churchill.
Who is responsible for paying the "clean-up" bills?
DER and HAZMAT teams were on the scene.
This matter has been referred to the Solicitor for his review.
Chief Sejko is also to be involved.

Chief Sejko gave the following Police Report for the month of March 1996:

Total Police calls logged	312
Total criminal offenses reported	26
Criminal arrests/persons charged	10
Criminal offenses cleared by arrest	11
Traffic citations issued	13
Parking tags issued	27
Total police mileage (March)	10,677
Monies collected March 1996	\$1,188.32

(9443) MOVED DINZEO-BRANNIGAN to accept the Police Report for March 1996. The motion was adopted by unanimous roll call vote.

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(9444) MOVED YATES-BRANNIGAN to accept Mr. Vargo's DPW Report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

Manager Bruce Jamison presented the following report:

WTVFD #1 reported 11 fires during February 1996 (47 hours) and four (4) practices (106 hours).

BUILDING PERMITS ISSUED:

New Construction 1 Dwelling, 1 Retail
Repairs and Improvements 5

The status of the 1996 Tax Duplicate was reported for the month of March 1996 asd follows:

CHARGES:@

Original Duplicate \$ 1,106,867.89

CREDITS-COLLECTIONS:

This report	\$ 112,437.85
Discounts - This report	<u>2,294.86</u>
TOTAL CREDITS	114,732.71
Balance to account for	992,135.18
Collection percentage	10.4%
Percentage for same period - previous year	N/A

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of March '96	\$79,440.78	prev.year	\$ 72,925.94	'96 Budget
Total for 1996	120,888.83	"	"	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of March '96	1,492.23	"	"	2,800.00	'96 Budget
Total for 1996	1,492.23	"	"	2,800.00	\$ 45,000.

MERCANTILE TAX:

Month of March '96	-0-	"	"	-0-	'96 Budget
Total for 1996	-0-	"	"	-0-	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of March '96	2,598.61	"	"	-0-	'96 Budget
Total for 1996	3,265.59	"	"	-0-	\$170,000.

(9445) MOVED DINZEO-BRANNIGAN to approve the Manager's Report for March 1996. The motion was adopted by unanimous roll call vote.

SOLICITOR'S REPORT:

Arbitration matters Township vs Police Department - Judge rendered a decision. Followed the Township's position. Copies of decision distributed.

Condemnation proceedings were held for the Washington Street & Churchill Road areas. Viewers hearing being held shortly.

PA Labor Relations Board Hearing being held May 16, 1996 at 9:45 AM Board of View Hearing Re: Soffer matter, meeting June 11, 1996

J.B. Stevens litigation, sign issue and zoning ordinance - awaiting decision

Placement of mail box at Gilchrest\Old William Penn Highway - an attempt is being made to resolve the problem.

The Eastmont Traffic Issue will be discussed at a public meeting to be held on Monday April 29, 1996 with the Commissioners and the citizens of Eastmont.

(9446) MOVED BRANNIGAN-DINZEO to accept Solicitor Griffith's report. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, April 9, 1996 - Page ThreeENGINEER'S REPORT:

(9447) MOVED DINZEO-BRANNIGAN to authorize the Engineer to proceed with the development of the specifications for the Russell Lane Bridge. The motion was adopted by unanimous roll call vote.

(9448) MOVED COSTA-DINZEO to accept the Engineer's Report for the month of March 1996. The motion was adopted by unanimous roll call vote. (The Engineers Report is available for viewing in the Township Office)

(9449) MOVED COSTA-DINZEO to approve payment of bills in the amount of \$147,296.52 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

(9450) MOVED COMMISSIONER NYCHIS to read the following proposed amendment:

A motion to accept proposed amendment to #304 of the Zoning Ordinance regarding off-street parking and loading, that the same be legally advertised and that it be placed on the agenda and considered for final adoption at the May 13, 1996 meeting of the Board.

There was a discussion between Solicitor Griffith, Commissioners Nychis and Yates on the above, it was:

(9451) MOVED BRANNIGAN-YATES to table the above motion to the meeting of May 13, 1996. The motion was adopted by unanimous roll call vote.

(9452) MOVED DINZEO-BRANNIGAN to authorize the solicitor to prepare all documents necessary to transfer the 1990 Ford Crown Victoria unmarked police vehicle for use by the Township Fire Marshal and that Township Officials are authorized to execute any necessary documents for said purpose. The motion was adopted by unanimous roll call vote.

Eastmont Pool property update by the Solicitor to include future action necessary by the Board.

(9453) MOVED DINZEO-YATES not to proceed with any further action on the proposed condemnation of this property. This motion died due to lack of votes. It was suggested that a meeting to be called to further discuss the Eastmont Swim Club. It was later set for April 29, 1996.

RESOLUTION NO. 7-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING FINANCIAL ASSISTANCE UNDER THE AUTHORITY OF Act 47 OF 1987 FOR THE PURPOSE OF PARTICIPATING IN AN INTER-MUNICIPAL COOPERATIVE SHARED MECHANIC PROJECT

(9454) MOVED DINZEO-YATES to reject Resolution No. 7-96. The motion was rejected by the following vote:

Dinzeo	-	Yes
Yates	-	Yes
Brannigan	-	No
Costa	-	Yes
Nychis	-	No

(9455) MOVED YATES-COSTA to table action to dissolve the Credit Meter System. The motion was adopted by unanimous roll call vote.

At this time the Board broke for a short recess for an Executive Session to consider legal and personnel matters.

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Returning from the break Commissioner Nychis reported the following items under discussion:

1. Police Department Staffing
2. Letter from Public Works, Maintenance Employees Union requesting negotiations. Referred to the Solicitor for his review and recommendations.
3. Russell Lane Bridge Project
4. Review applications for the Recreation Advisory Council

(9456) MOVED BRANNIGAN-COSTA to appoint the following persons to the Recreation Advisory Council:

Anthony DeMarco
Joseph DiDiano
Ralph Keller
Kelley Muldowney
Angela Naccarati

The motion was adopted by unanimous roll call vote.

(9457) MOVED DINZEO-COSTA to adjourn. The meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Commissioner Costa would like to convey his thanks to all for changing the Regular Meeting of April 8th to April 9, 1996.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSWORK SESSION\AGENDA MEETING, MONDAY, APRIL 29, 1996

The Work Session\Agenda Meeting was brought to order at 7:00 P.M. by President Peter Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Costa	Mr. Dinzeo	Mr. Yates

Also present were: Assistant Manager Paul Vargo, Solicitor Mark Griffith and Art Gazdik representing Senate Engineering.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

CITIZEN'S COMMENTS:

Mary Yakin, Mark Griffith and Ted Yost spoke on the following subjects:

Solicitor's bills, Audit and Codification Status, down spouts on Railroad Street, run off still floods the basement, smoke test.

CITIZEN'S COMMENTS - PUBLIC HEARING - EASTMONT SWIM PROPERTY:

Robert McGrath, 269 Penhurst Drive - Thanks to the commissioners for having this meeting, land is worthless, who will benefit from their action, cost of recreation - financial obligation of the Township, what are the costs for disposing of the liens, cost for reclaiming the land, annual operating cost, determine the positions of the people who have a claim against property, operating budget, everything should be more public.

Bob Ramsey, 976 Greensburg Pike-opposed to the purchase of the pool

Mrs. McGrath, 269 Penhurst - we need facts on recreation spending, we have six ball fields and three tennis courts, commends the maintenance people, budget for recreation is \$6,500. for general and \$8,000. for building repair, the budget is \$36,652 for liability insurance, does this include the liability for the pool? Estimated bills for the ball fields April through July 1996 - \$6,340.00. The work to be done in the fields includes: grass cutting, porta-johns, tree trimming, reseeding of the outfields, building a tie-wall behind the back stop, install a french drain and also work on repairs, drainage and new road. We need answers.

Commissioner Nychis stated that before a decision is made it should be known that this meeting was called to receive recommendation from the public as to possible uses of the Eastmont Swim Club property. To date he has not heard any proposals from the public.

William Wilson - Would it be possible for VFD #4 to use this property as a training area?

Mrs. Mary Yakin - Can the Township sell this property to a private developer? Mr. Nychis answered "No".

Ralph Keller - Since there is a pool there, why not use it as a pool for the Township, the pool itself could be a source of revenue for the Township. Either that or take the property over, repair the pool and sublet it to a private concern for fees.

Anthony DeMarco - Since the Recreation Advisory Council has been established, why not let the Council look into the situation.

Joan Henk, 200 Frazier Drive - Joann was the former treasurer for the swim club. The pool made money and the reason it fell apart was because of the tax burden. It would be an asset to the community and be a benefit to the kids, the grown-ups and the Senior Citizens.

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Regis Marra, George Street - The statement was made that there is vacant land available, why don't we utilize same?

Mary Yakin stated that she knows residents who were denied admission to the Eastmont Swim Club.

Ted Yost, Railroad Street - If the Township would repair and operate the pool, it would cost the residents double in that they would be paying a fee as well as taxes.

Beth Humberston, 118 Frazier Drive - Thinks that the pool is a good idea, Monroeville has three pools which are subsidized, Briaridge has raised their pool fee to \$300.00.

Jane Muldowney, 157 Gilmore Drive - Let the pool issue fly - try it out for our childrens sake.

Dorothy Majewski, 308 Dunbar Drive - The kids in Wilkins Township have nothing to do.

Joe Rausch, 121 Dunbar Drive - He is an original bond holder - his children took advantage of the pool, it was a great thing. If you could keep it going it would be an advantage.

Michele Liscio, 157 Queenston Drive - The pool was great - keep it!

This concludes the public hearing on the Eastmont Swim Club.

PUBLIC HEARING - INCREASED TRAFFIC PROBLEM IN EASTMONT

Mr. Gazdik presented a brief overview to discuss options on the Eastmont traffic problems. Please refer to the attached sheet "Proposed Traffic Mitigation Summary", the public should be interested in installing this system.

Commissioner Yates questioned whether there was a motion made to do a traffic study.

Mr. Vargo replied that there was authorization to make a traffic study at the March 25, 1996 meeting.

There was a discussion between Commissioner Yates and President Nychis relating to traffic and other items; i.e. Road crew negotiations, it is not always necessary to have an attorney present. The letter asking for a meeting with the Township to discuss the contract was first discussed at the executive session. Former tax litigation/Jos. & Violet Soffer.

Mrs. McGrath, Mrs. Humbertson, Mrs. Yakin, Mr. McGrath, and Mr. Rausch spoke on the following subjects:

Solicitor's report Re: traffic in Eastmont
No motion made but a discussion of a traffic study
Eastmont fought to have Jefferson Heights open to traffic
There has been a traffic problem in Eastmont
Speed traps to be installed
Possible solution for the traffic situation
Slide on Rt. 22

Commissioner Yates suggested that a letter be sent to the Governor advising of the poor job that was done concerning the Rt. 22 slide.

RECREATION ADVISORY COUNCIL:

Commissioner Brannigan would like to thank everyone who cared enough to make application to the Recreation Advisory Council.

The following persons were selected to represent the Recreation Advisory Council.

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Tony DeMarco
 Joe DiDiano
 Ralph Keller
 Kelley Muldowney
 Angela Naccarati

Many thanks to all of you!!

Commissioner Yates stated that under Section 3010 of the Code the Board could not dissolve the old Recreation Board. President Nychis and Solicitor Griffith stated that everything was done legally within the parameter of the Township Code, it was done properly and in conformance with the law.

ORDINANCE NO. 883

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING A CODE OF
 CONDUCT FOR TOWNSHIP OFFICIALS AND EMPLOYEES

(9458) MOVED BRANNIGAN-NYCHIS to advertise Ordinance No. 883 as amended and be presented for final adoption at the May 14, 1996 meeting. The motion was adopted by the following vote:

Mrs. Brannigan	-	Yes
Mr. Nychis	-	Yes
Mr. Costa	-	Yes
Mr. Dinzeo	-	No
Mr. Yates	-	No

(9459) MOVED YATES-COSTA to amend Ordinance No. 884 to read 250 square feet instead of 1 for every 200 square feet of gross leaseable floor area. The motion was adopted by the following vote:

Mr. Yates	-	Yes
Mr. Costa	-	Yes
Mr. Dinzeo	-	Yes
Mrs. Brannigan	-	Yes
Mr. Nychis	-	No

(9460) MOVED YATES-BRANNIGAN to advertise Ordinance No. 884 as amended and be presented for final adoption at the May 14, 1996 meeting. The motion was adopted by the following vote:

Mr. Yates	-	Yes
Mrs. Brannigan	-	Yes
Mr. Costa	-	Yes
Mr. Dinzeo	-	Yes
Mr. Nychis	-	No

Mr. Gazdik opened the following 1996 Street Improvements bids:

	<u>ALTERNATE A</u>	<u>ALTERNATE B</u>
A. Berardi & Son	\$142,642.00	\$ 75,288.25
Norwin Construction	95,289.00	78,593.85
Tresco Paving	110,480.00	109,593.50
Land Construction	NO BID	NO BID
ElGrande Industries	111,556.00	81,114.50
Peter J. Caruso & Sons	NO BID	NO BID
Consolidated Paving	113,790.00	87,512.25
Sciarretti Asphalt	106,775.00	80,319.50

(9461) MOVED YATES-DINZEO to recommend to the Engineer and the proper Committee for review, decision to be made at the May 14, 1996 meeting.

Maureen McKeever, Chairman of the Wilkins Township Art Festival Committee has presented a proposal concerning the 1996 Arts Festival be presented to the Board of Commissioners. President Nychis requested that this proposal be referred to the Recreation

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Advisor Council for their consideration.

Mr. Gazdik presented an invoice in the amount of \$29,711.25 from the Environmental Council for Eastmont Park. Invoice given to Bruce Jamison to place on the agenda at the next meeting.

The Board, at this point, took a five minute break for executive meeting to discuss the following subjects:

1. Police Arbitration Litigation
2. Soffer Tax Issue
3. Pending Litigation in regard to the above
4. DPW Labor Issues and Current Status
5. Police Department Staffing Issues

The Board readjourned at 10:04 P.M.

1. Police Arbitration Litigation - the police took an appeal of the decision of Judge Melvin on this matter.
2. Soffer Tax Issue - decision by the Board to accept Soffers Tax payment as due in the normal course.
3. DPW Labor issues and current status - discussion to enter into negotiations for this year and possibly a three year contract.
4. Police Department staffing issues - whether full or part time police officers should be considered for hiring by the Township. Meet and discuss this and other issues with the Wage and Policy Committee of the Police Department.

Raymond Burkhart has resigned from the Planning Commission.

(9462) MOVED DINZEO-COSTA to advertise for applicants to fill the unexpired term of Mr. Burkhart. The motion was adopted by unanimous roll call vote.

(9463) MOVED DINZEO-YATES to adjourn. The meeting was adjourned at 10:10 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MAY 14, 1996

The Regular Meeting of May 14, 1996 of the Board of Commissioners was brought to order by President Peter Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis		Mr. Yates
Mrs. Brannigan	Mr. Costa	Mr. Dinzeo

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, DPW Superintendent Paul Vargo and William McKeever, representing Senate Engineering.

At the request of President Nychis all present arose and participated in the pledge to the flag.

Correction on motion #9453 meeting of April 9, 1996: This motion stated that it "died" to lack of votes it is corrected to read: "9453 MOVED DINZEO-YATES not to proceed with any further action on the proposed condemnation of this property. This motion was "withdrawn". It was suggested that a meeting to be called to further discuss the Eastmont Swim Club. It was later set for April 29, 1996"

(9464) MOVED DINZEO-YATES to approve the minutes of April 9, 1996 as corrected. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS: An invitation from the Allegheny County Sanitary Authority celebrating its 50th year of incorporation at an Open House to be on June 1, 1996 at the ALCOSAN Wastewater Treatment Plant on Preble Avenue, Pittsburgh PA 15233.

CITIZEN'S COMMENTS:

Mr. William Wilson, Mr. William Grimm, 127 Gilmore Drive, N. Leonard Hill, William Suvak, 116 Patterson Sreet, Kim Scott, 378 Princeton Drive, Penn Hills and Mrs. Mary Yakin spoke on the following subjects:

Code of Conduct, Supplement to the State Ethics Code, Time to bring the kids back to Eastmont, Swim club a great loss to the Township, Township should take the Swim Club over, Replacement of Ray Burkhart on the Planning Commission, Opposition to the Township taking over the Eastmont Swim Club property, Location is bad, Good for the Eastmont kids because they can walk there, Never had problems parking for the Swim Club, Estimates are high for repairs, Gang fights and race riots at the theatre, Alcohol serving facilities, Tax Abatement, Advertised hearings have been held, Complaints to the State Ethics Commission is a violation.

REPORTS:

Chief Sejko gave the following Police Report for the month of April 1996:

Total Police calls logged	293
Total criminal offenses reported	32
Criminal arrests/Persons charged	6
Criminal Offenses Cleared by Arrest	10
Traffic Citations Issued	29
Parking Tags Issued	19
Total Police Mileage (April)	11,032.

(9465) MOVED DINZEO-COSTA to authorize Chief Sejko and Albert Stanonik to attend a seminar on "Strategies for Effective Policing" on June 6-7, 1996 and a seminar on "Identi-Kit Training Class on June 24-25, 1996 with change of overtime. Both seminars are no-fee. The motion was adopted by the following vote:

Dinzeo, Costa, Brannigan, Yates	- Yes
Nychis	- no

MNB050

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Mr. Vargo presented the DPW Report. Questions were asked by Messrs. Dinzeo & Yates, one on the Russell Bridge the other concerned storing equipment out-side. A meeting with the DPW and Messrs. Jamison & Vargo will be scheduled to discuss same.

(9466) MOVED DINZEO-COSTA to approve both the Police and DPW Reports. The motion was adopted by unanimous roll call vote.

Building Permits issued for April 1996:

Retail	-	1
Repairs & alterations	-	15
Signs	-	1
Demolitions	-	3

Total monies received for building permits \$ 39,175.00
Also holding Circuit Citys check for \$ 9,785.00.
Total amount budgeted for 1996 \$35,000.00.

The status of the 1996 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate		\$1,106,867.89
Other	408.98	
TOTAL CHARGES		1,107,276.87

CREDITS-COLLECTIONS:

This report	865,674.40	
Previous report	112,437.85	
Discounts - this report	17,667.87	
- previous report	2,294.86	
TOTAL CREDITS		998,074.98
Balance to account for		109,201.89
Collection percentage		90.1%
Percentage for same period - prev yr		N/A

PENNSYLVANIA MUNICIPAL SERVICES:

EARNED INCOME TAX:

Month of April '96	\$ 67,086.57	Prev. year	\$ 30,752.18	'96 Budget
Total for 1996	187,975.40	"	"	153,359.81 \$475,000.

O. P. TAX:

Month of April '96	4,050.00	"	"	3,250.00	'96 Budget
Total for 1996	5,542.00	"	"	6,050.45	\$ 45,000.

MERCANTILE TAX:

Month of April '96	10,748.21	"	"	98,800.00	'96 Budget
Total for 1996	10,748.21	"	"	98,800.00	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of April '96	62,655.05	"	"	77,200.00	'96 Budget
Total for 1996	65,920.64	"	"	77,200.00	\$170,000.

Mr. Dinzeo asked a question as to the status of the slide. Mr. Jamison noted that DER has taken over on the slide by doing the inspections.

(9467) MOVED DINZEO-BRANNIGAN to accept Mr. Jamison's report. The motion was adopted by unanimous roll call vote.

SOLICITOR'S REPORT:

PA Labor Relations Bd Hrg rescheduled to July 8, 1996 at 9:45 P.M.

Quarry Grandview Sewer - problem - contractor filed for bankruptcy. Attorneys Evasavik & Griffith will try to handle the issue - need to be strong and forceful and push them into compliance. There are

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some litigation issues which will be discussed in Executive Session.

Tax Appeal Re: Soffer scheduled for June 11, 1996 at 9:30 A.M. In addition matters will be discussed in Executive Session Re: Tax Appeal posturing.

Westinghouse Chemical Spill - We have been assured that the spill appears to be a one-time incident. An anonymous tip suggests that the degreaser was put in the line intentionally. The best cure is to let time take care of it.

Police Arbitration Appeal - proceeding - the judge has twenty days to complete her opinion and forward the record to a higher court.

J. P. Stevens - no decision on sign litigation.

(9468) MOVED DINZEO-BRANNIGAN to accept the Solicitor's report for April 1996. The motion was adopted by unanimous roll call vote.

(9469) MOVED DINZEO-BRANNIGAN to accept the Engineer's Report for the month of April 1996. The motion was adopted by unanimous roll call vote. (The Engineers Report is available for viewing in the Township Office)

(9470) MOVED COSTA to pay all bills in the amount of \$221,917.80.

(9471) MOVED YATES to pay all bills except the legal bills.

There was a discussion regarding all the bills.

(9472) MOVED NYCHIS to roll call vote Motions 9470 & 9471. At this point, it was noted that the motions were not seconded.

(9473) MOVED NYCHIS to second Motion 9470, and since there was not a second on Motion 9471 the motion died due to the lack of a second.

At this point, Mr. Nychis called for a reading of the legal bills of both Mr. Means and Mr. Griffith.

(9474) MOVED YATES-DINZEO to pay all the bills with the exception of the legal bills. The motion was adopted by the following vote:

Yates, Dinzeo, Costa & Brannigan - Yes
Nychis - No

ORDINANCE NO. 883

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ADOPTING A CODE OF CONDUCT FOR TOWNSHIP
OFFICIALS AND EMPLOYEES

Commissioner Costa offered the suggestion that the Commissioners have a meeting with the Department of Public Works and the Wage and Policy Committee to further discuss this ordinance.

(9475) MOVED COSTA-YATES to table Ordinance No. 883. The motion was adopted by the following vote:

Costa, Yates, Dinzeo, Brannigan - Yes
Nychis - No

ORDINANCE NO. 884

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
REGARDING OFF-STREET PARKING AND LOADING

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(9476) MOVED YATES-DINZEO to read Ordinance No. 884 for the first reading by title only.

(9477) MOVED YATES-DINZEO to read Ordinance No. 884 for the second reading by title only.

(9478) MOVED YATES-COSTA to accept Ordinance No. 884.

Motions 9476 to 9478 inclusive were adopted by unanimous roll call vote.

(9479) MOVED YATES-COSTA to adopt Ordinance No. 884. The motion was adopted by the following vote:

Yates, Costa, Dinzeo and Brannigan - Yes
Nychis - No

After a lengthy discussion by the Board of Commissioners and Solicitor Griffith it was:

(9480) MOVED YATES-DINZEO to drop the property at this time and to not accept the pool. The motion was adopted by the following roll call vote:

Yates, Dinzeo, Costa - Yes
Brannigan & Nychis - No

PRESIDENT NYCHIS to appoint the following members to a Special Negotiating Committee to represent the Township in future negotiations with the Maintenance Employees Association:

Paul Costa - Chair
Victor Dinzeo
Melanie Brannigan
Mark Griffith - Solicitor

(9481) MOVED YATES-DINZEO to have the Public Works Committee do the negotiating on behalf of the Township. The motion was defeated by the following vote:

Yates, Dinzeo - Yes
Costa, Brannigan, Nychis - No

President Nychis is making the following re-assignments revoking the appointments which he made at the reorganization meeting of the Board. Mr. Nychis is acting to remove Joseph Yates from the Public Safety Committee, and also acting to removing Joseph Yates from the Public Works Committee which he serves as Chair and in his place Mr. Nychis is appointing Victor A. Dinzeo as Chair.

(9482) MOVED YATES-DINZEO to replace Mr. Nychis as President of the Board with the Vice-President to take over until we get a President. The motion was defeated by the following vote:

Yates, Dinzeo - Yes
Costa, Brannigan, Nychis - No

(9483) MOVED YATES-DINZEO to accept the recommendation of the Manager in respect to elimination of the Credit Meter System subject to the approval of ALCOSAN. The motion was adopted by unanimous roll call vote.

(9484) MOVED DINZEO-COSTA that the 1996 Street Improvement Alternate A be awarded to Norwin Constrtuction in the amount of \$95,289.00. The motion was adopted by unanimous roll call vote.

(9485) MOVED BRANNIGAN-DINZEO to approve the first payment request (estimate I) to Paliotta General Contractors (Eastmont Park Erosion Control Program) in the amount of \$29,711.25. The motion was adopted by unanimous roll call vote.

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(9486) MOVED BRANNIGAN-DINZEO to install a restroom in Linhart Park. The motion was adopted by unanimous roll call vote.

(9487) MOVED YATES-BRANNIGAN to appoint Ralph Keller to the Planning Commission to fill the unexpired term of Raymond Burkhart who has resigned due to poor health. The motion was adopted by unanimous roll call vote.

At this point the Board has called for a brief session to discuss legal and personnel in Excecutive Session.

Back in session - the following items were discussed in Executive Session:

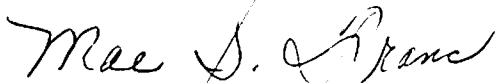
- #1 Soffer Tax Appeal
- #2 Board of Viewers Proceedings
- #3 Lesko mail box matter
- #4 Greco Workers Comp injury up-date
- #5 Discussion of Solicitors fees
- #6 Complaint/Grievance presented by Officer William Wilson Re: adverse action taken by the Board of Commissioners 1976

President Nychis offered his congratulations on behalf of the Board of Commissioners and residents on the swearing in of Jay Costa. We are proud to have him as OUR Senator in the 43rd District. We wish him luck in November.

(9488) MOVED YATES-BRANNIGAN to pay Solicitor Mark Griffith his bills. The motion was adopted by unanimous roll call vote.

(9489) MOVED DIZEO-COSTA to adjourn. The meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING OF MAY 28, 1996

The second regular meeting of May 28, 1996 of the Board of Commissioners was brought to order by President Peter Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Yates	Mr. Costa	Mr. Dinzeo

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko and Art Gazdik representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9490) MOVED COSTA-BRANNIGAN to approve the minutes of the Work Session meeting of April 29, 1996. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

William Wilson and Mary Yakin spoke on the following subjects:

Dissatisfaction with the Memorial Day Parade inasmuch as the parade does not come up to Wilkins Township. Also comments against proposed Ordinance No. 883.

Art Gazdik gave a report on the Russell Bridge project, a discussion followed, therefore:

(9491) MOVED BRANNIGAN-DINZEO for authorization to apply for a grant through the Allegheny County Department of Development for the Russell Lane Bridge. The motion was adopted by unanimous roll call vote.

Mr. Nychis then proposed three options for the bridge and asked the Manager to put this proposal on the June Agenda.

Mr. Nychis called for the preparation and advertising of a resolution regarding demolition of dangerous buildings.

(9492) MOVED BRANNIGAN-COSTA to approve preparation and advertising of a proposed ordinance adopting the local version of a State statute authorizing the collection of attorneys fees on collection of municipal liens. The motion was adopted by unanimous roll call vote.

(9493) MOVED BRANNIGAN-NYCHIS for authorization to advertise Ordinance No. 883 and place it on the agenda for the June meeting. The motion was adopted by the following vote:

Brannigan, Nychis, Costa	-	Yes
Yates, Dinzeo	-	No

Discussion on bidding out exclusive contract with towing operator to tow vehicles in the township where the tow is ordered by police or other authorized officials pursuant to law. To be placed on the agenda for the June meeting.

Recreation Committee/Public Works Department updates on the Linhart Park bathroom and with respect to Pennscorner Eastmont Project.

Committee reassignments by President of the Board.

(9494) MOVED YATES-BRANNIGAN to read Resolution No. 7-96. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS IN OPPOSITION TO A PROPOSED MON/FAYETTE EXPRESSWAY BYPASS THROUGH THE TOWNSHIP OF WILKINS LINKING WITH BUSINESS ROUTE 22 AT PENN CENTER

(9495) MOVED YATES BRANNIGAN to adopt Resolution No. 7-96. The motion was adopted by unanimous roll call vote.

Authorization to advertise to hire part-time police officers. Due to the lack of a motion this item died. Mr. Nychis would like to record that he supported this motion and the balance of the Board did not.

(9496) MOVED DINZEO-BRANNIGAN to proceed to advertise the Ordinance which would adopt the Code of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

There was a discussion on the adoption of the Code. Mr. Yates questioned as to why this was not discussed before the above motion was made.

(9497) MOVED COSTA-DINZEO that we purchase the Codification Disc information. The motion was adopted by unanimous roll call vote.

(9498) MOVED BRANNIGAN-COSTA to advertise for a public hearing and consideration for adoption of the Code. The motion was adopted by unanimous roll call vote.


(9499) MOVED BRANNIGAN-COSTA for authorization to change work session meeting (2nd meeting of the month) to a regular meeting of the Board and to advertise the change. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan questioned the functions of the Industrial Development Authority. Mr. Jamison stated that he has collected all the data and has given it to the Auditor to make a report.

Commissioner Brannigan reported on future summer activities.

(9500) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 9:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING JUNE 10, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis		Mr. Yates
Mrs. Brannigan	Mr. Costa	Mr. Dinzeo

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, DPW Superintendent Paul Vargo and Senate Engineering Company.

At the request of President Nychis all present arose and participated in the pledge to the flag.

(9501) MOVED BRANNIGAN-DINZEO to approve the minutes of the Regular Meeting of May 14, 1996. The motion was adopted by unanimous roll call vote.

(9502) MOVED YATES-BRANNIGAN to approve Mrs. Frankola's request to have a bicycle parade for the children and grandchildren of Penhurst residents on July 4, 1996 starting at 10:00 A.M. Also request has been granted that a firetruck be allowed to participate in the parade. The motion was adopted by unanimous roll call vote.

REPORTS:

Chief Sejko gave the following Police Report for the month of May 1996:

Total police calls logged	290
Total criminal offenses reported	65
Criminal arrests/persons charges	31
Criminal offenses cleared by arrest	40
Traffic citations issued	136
Parking tags issued	24
Total police mileage for May	10,432
Monies collected for May	\$2,327.95

President Nychis questioned the citations which were issued on Kingston Drive. Of the forty eight (48) issued only two (2) were residents, the balance were non-residents and all were operating at an excessive speed.

(9503) MOVED BRANNIGAN-COSTA to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote.

(9504) MOVED DINZEO-BRANNIGAN to accept Mr. Vargo's DPW report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan commended Mr. Vargo and his staff, not only for the upkeep of the fields, but also their excellent work on all phases of the Department.

MANAGER'S REPORT:

Building reports issued for May 1996:

Repairs & Improvements	- 20
Signs	- 3

The status of the 1996 Tax Duplicate was reported for the month of May as follows:

CHARGES:

Original Duplicate	\$1,106,867.89
Other additional assessments	408.98
Total Charges	1,107,276.87

Minutes of the Regular Meeting, June 10, 1996 - Page TwoCREDITS-COLLECTIONS:

This report	17,365.15	
Previous report	978,112.25	
Discounts - previous report	19,962.73	
Total credits		<u>1,015,440.13</u>
Balance to account for		91,836.74
Collection percentage		91.7%
Percentage for same period - previous year		N/A

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of May '96	\$ 81,581.04	Prev. Year	\$100,730.14	'96 Budget
Total for 1996	269,556.44	" "	259,089.95	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of May '96	24,330.00	" "	19,389.80	'96 Budget
Total for 1996	29,872.23	" "	25,440.25	\$ 45,000.

MERCANTILE TAX:

Month of May '96	175,776.36	" "	82,946.57	'96 Budget
Total for 1996	186,524.57	" "	181,746.57	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of May '96	64,215.78	" "	49,985.25	'96 Budget
Total for 1996	130,136.42	" "	127,185.25	\$170,000.

(9505) MOVED COSTA-BRANNIGAN to accept the Manager's Report for May 1996. The motion was adopted by unanimous roll call vote.

A year to date financial report was presented to the Board prior to June 10, 1996

SOLICITOR'S REPORT:

PA Labor Relations Board Hearing - the hearing scheduled for July 8th has been postponed - this meeting has been consolidated with the second action hearing. The Labor Relations Board will schedule a meeting a new date for both - probably sometime in August.

Soffer Tax Bill - postponed indefinitely at the request of the School Board - this matter to be discussed at the Executive Board session.

DPW negotiations continue - discussion at the Ex Bd Meeting.

Boyd matter - Re: default bankruptcy filing - Solicitor for the COG has been involved to date - no progress - to be rebid - continue litigation in Executive Session.

Russell Bridge - correspondence received from an Attorney in Philadelphia who represents the estate. Discussion in executive session.

(9506) MOVED BRANNIGAN-COSTA to approve the Solicitor's Report. The motion was adopted by unanimous roll call vote.

(9507) MOVED COSTA-BRANNIGAN to accept the Engineer's Report for the month of May 1996. The motion was adopted by unanimous roll call vote. The Engineer's Report is available for viewing in the Township Office.

Commissioner Brannigan presented the following summer events:

Wilkins Story Time - from Monday June 17th for ten (10) consecutive Mondays one hour 10:00 to 11:00 A.M.
 Adult Softball - June 30th at Lions Park July 14th at Linhart Park and July 14th at Eastmont Park.
 Pirate Game August 9, 1996 \$20.00 per person includes the picnic at Three Rivers - ticket and transportation.

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Wilkins Township Community Picnic - August 24 & 25, 1996 - Municipal Building - Refreshments and Entertainment.
Wilkins Township Golf Outing - Sunday August 25, 1996 \$45.00 per person - Grandview Gold Course followed by picnic at Lions Park

(9508) MOVED DINZEO-COSTA to approve the above events. The motion was adopted by unanimous roll call vote.

(9509) MOVED COSTA-DINZEO to authorize payment of bills totalling \$172,563.56 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 883

AN ORDINANCE OF THE TOWNSHIP OF WILKINS TO ADOPT
A CODE OF CONDUCT FOR TOWNSHIP OFFICIALS AND EMPLOYEES

Due to a lack of a motion the Ordinance died.

RESOLUTION NO. 8-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS RELATING
TO CERTAIN REAL PROPERTIES CONSTITUTING A
A NUISANCE AND/OR A DANGEROUS STRUCTURE

(9510) MOVED YATES-COSTA to adopt Resolution No. 8-96. The motion was adopted by unanimous roll call vote.

There was a discussion on the property at 854 Larimer Avenue. A letter was received by the new owner of said property along with plans to renovate the property. Condemnation order will be given if he fails to meet the Township specs in sixty (60) days.

Discussion on bidding out exclusive contract with towing operator to tow vehicles in the Township where the tow is ordered by police or other authorized officials pursuant to law. Bid specifications need to be developed for interested towing services.

(9511) MOVED BRANNIGAN-COSTA to prepare towing specifications for bid proposals. The motion was adopted by the following vote:

Brannigan, Costa, Nychis	-	Yes
Dinzeo, Yates	-	No

Consideration of ordinance to authorize the imposition of reasonable attorneys' fees in the collection of delinquent taxes and other municipal liens.

(9512) MOVED COSTA-BRANNIGAN that we consider the above. The motion was adopted by unanimous roll call vote.

Discussion on workers compensation insurance for all township employees.

(9513) MOVED COSTA-BRANNIGAN to forward a notice of our current intent to cancel the present W/C insurance. The motion was adopted by unanimous roll call vote.

(9514) MOVED BRANNIGAN-COSTA to advertise that the Township is accepting bids on W/C insurance. The motion was adopted by unanimous roll call vote.

At this point there was a break for an Executive Session to discuss personnel matters and litigation.

Back in session the following matters were discussed.

1. Soffer Tax Appeal
2. DPW Collective Bargaining

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3. Boyd Bankruptcy Case

4. Russell Bridge Case

(9516) MOVED BRANNIGAN-DINZEO to consider whether or not to authorize Senate to proceed with the permitting process with respect to the Russell Bridge Project. The motion was adopted by unanimous roll call vote.

(95170 MOVED DINZEO-BRANNIGAN to adjourn. The meeting was adjourned at 8:47 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING OF JUNE 24, 1996

The Second Regular Meeting of June 24, 1996 of the Board of Commissioners was brought to order by President Peter Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis
Mr. Yates

Mr. Dinzeo
Mr. Costa

Mrs. Brannigan was absent.

Also present were: Mr. Vargo, Assistant Manager, Solicitor Mark Griffith, Chief Sejko and Art Gazdik representing Senate Engineering company.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

COMMUNICATIONS:

1. Letter from Laurie A. Vernieri commenting on all the problems she has been having with PA Municipal Services.
2. Letter from U-COMP informing the municipality that they have declared a dividend for the 1995 plan year.
3. Letter from John R. Ficco, C.P.A., Township Auditor making recommendations for improvements.

CITIZEN'S COMMENTS: None

COMMISSIONER'S COMMENTS:

Paul Costa noted that the Township T-Shirts are now available.

Peter Nychis read Melanie Brannigan's recommendation that the Township turn the money from last years Art Festival over to Miss McKeever. Also to make the DPW available to assist.

Mr. Nychis asked the opinion of the Solicitor if we can turn the money over to them and what is the proper method to do so.

Maureen McKeever had a discussion concerning several items regarding the Arts Festival. It was decided to table this for two weeks and refer the matter to the Solicitor and place it on the agenda for the next meeting.

At 7:19 P.M. the Board recessed for an Executive Session.

At 8:20 P.M. the Board returned.

(9518) MOVED YATES-COSTA to authorize the Solicitor to prosecute the appeal of J.B. Steven on behalf of the Township. And to defend the collateral action instituted by J. B. Steven to compel the Township to issue a permit. The motion was adopted by unanimous roll call vote.

The following was discussed at the Executive Session:
Discussion on the Audit.

It was suggested that Messrs. Costa and Vargo open and review the Engineering bids.

(9519) MOVED DINZEO-YATES to adjourn. The meeting was adjourned at 8:42 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Paul A. Vargo
Paul A. Vargo
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING JULY 8, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis	Mr. Yates
Mrs. Brannigan	Mr. Costa

Mr. Dinzeo was absent.

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, Superintendent Paul Vargo and William McKeever representing Senate Engineering Company.

At the request of President Nychis all present arose and participated in the pledge to the flag.

(9520) MOVED BRANNIGAN-YATES to approve the minutes of the meetings of May 28, 1996 and June 10, 1996. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S HEARINGS: Don Schmitt of 136 George Street complained about George Street being water logged, mud slides from construction site and dust after the mud dries.

REPORTS:

Chief Sejko gave the following Police Report for the month of June 1996:

Total police calls logged	290
Total criminal offenses reported	25
Criminal arrests/persons charged	9
Criminal offenses cleared by arrest	13
Traffic citations issued	184
Parking tags issued	13
Total police mileage for June	9,549
Monies collected for June	\$4,982.05

Chief Sejko had two requests: one to permit Walter Widenhofer to attend a class on July 25th for Infra Red & Vascar Systems Innovations and a Handicapped Parking Tag for Hazel Muhar at 689 Negley Avenue, only the Muhars would be permitted to park at that site using their Handicapped Permit.

(9521) MOVED BRANNIGAN-COSTA to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote of all present.

(9522) MOVED COSTA-BRANNIGAN to accept Mr. Vargo's DPW report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote of all present.

Bruce Jamison reported the following:

Deed Transfer Stamps	\$8,676.92
Building Permits Issued: repairs & improvements - 22	

The status of the 1996 Tax Duplicate was reported for the month of June as follows:

CHARGES:

Original Duplicate	\$1,106,867.89
Additional Assessments	408.98

CREDITS-COLLECTIONS:

This report	46,428.16	
Previous report	995,477.40	
Discounts-this report	1.95	
" -prev. report	<u>19,962.73</u>	
Total Credits		1,061.870.24
Balance to account for		45,406.63
Collection percentage		95.9%

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PENNSYLVANIA MUNICIPAL SERVICES:

EARNED INCOME TAX:

Month of June '96	\$ 26,993.76	Prev Year	\$ 26,000.00	'96 Budget
Total for 1996	296,550.20	" "	285,089.95	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of June '96	5,149.50	" "	3,120.00	'96 Budget
Total for 1996	35,021.73	" "	28,560.25	\$ 45,000.

MERCANTILE TAX:

Month of June '96	1,509.73	" "	2,095.37	'96 Budget
Total for 1996	188,034.30	" "	183,841.94	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of June '96	15,803.88	" "	12,366.44	'96 Budget
Total for 1996	145,940.30	" "	139,551.69	\$170,000.

(9523) MOVED COSTA-BRANNIGAN to accept the Manager's report for July 1996. The motion was adopted by unanimous roll call vote of all present.

Mr. McKeever gave the following engineer's report for July 1996:

Sanitary Sewer Extensions - Grandview/Quarry project has been postponed and rebid. Received June 27th-the bids are under review - will make an award after the review.

McMasters Sewer - request for funding under a grant.

Paving Program - contracts prepared been forwarded to Township for review - use of CD money - to be matched - out for bids, bids to be received July 25 by the COG.

Home Depot - construction to proceed - Wall 3 to be altered

Penn Center East Shops - permits issued - currently under construction

Grayhurst Drive - repave surface - completed

Circuit City - separate item on agenda - received revised plans - Art Gazdik has approved the revisions.

Comp USA - Beech Street grading - demolition and grading permit - plans reviewed - conditional approval by Planning Commission.

Russell Lane Bridge - application for funding - preliminary design

(9524) MOVED YATES-BRANNIGAN to approve the Engineer's report. The motion was adopted by unanimous roll call vote of all present.

Solicitor Mark Griffith reported the following:

J B Stevens litigation continues - the Board of Commissioners filed an appeal, the alleged deemed approval for the variance shortly after filing the appeal we received an action adamas wherein the plaintiffs are attempting to compel the Township Manager to issue a building permit and do that which they believe should be done - answer due by July 15, 1996. Commissioners approval to proceed to prepare an answer.

Negotiations with DPW stalled - information for Commissioners prepared for their review.

Police Department matters continue - briefs hearing before the Pennsylvania Labor Relations Board - thirty day period to resolve. Action brought by the Police Unit to Township - stop their action to retroactively to use personal days against days already worked so they could earn premium holiday pay.

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(9525) MOVED COSTA-BRANNIGAN to accept Mr. Griffith's report. The motion was adopted by unanimous roll call vote of all present.

(9526) MOVED COSTA-YATES to authorize payment of bills totalling \$98,700.93 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

Matters raised by the Police Chief and Solicitor:

((9527) MOVED BRANNIGAN-COSTA to permit Officer Widenhofer to attend a class on July 25, 1996 for Infra Red & Vascar Systems Innovations. The motion was adopted by unanimous roll call vote of all present.

(9528) MOVED YATES-BRANNIGAN to authorize a Handicapped Parking Permit to the Muhars at 689 Negley Avenue. The motion was adopted by unanimous roll call vote of all present.

(9529) MOVED COSTA-YATES to authorize the Solicitor to proceed in defending the Township in all matters dealing with J.B. Stevens billboard litigation case. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 9-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS RELATING TO
CERTAIN APPROPRIATIONS TO NON-PROFIT ART CORPORATIONS

(9530) MOVED COSTA-YATES to adopt Resolution No. 9-96. The motion was adopted by unanimous roll call vote of all present.

Jon Sweringen of Fahringer, McCarty & Grey, Inc. gave a short presentation of COMP USA. There will be a special hearing on the approval of the final plans on Wednesday, July 15, 1996 at 7:00 P.M.

(9531) MOVED YATES-COSTA to recess the hearing of the Circuit City Plan until July 15, 1996 at 7:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Mr. Yates noted that the Planning Board be alerted to have the letter and their minutes at this meeting.

The Solicitor and the Board reviewed the "TERMINATION FEE AGREEMENT", after a discussion it was:

(9532) MOVED BRANNIGAN-COSTA to authorize the Township Officials to enter into this Termination Fee Agreement conditioned upon us receiving, accepting and considering bids on Workmans Compensation Insurance. The motion was adopted by unanimous roll call vote of all present.

(9533) MOVED YATES-COSTA to adopt the following resolutions:

Resolution No. 10-96	- Russell Culvert	- \$50,000.00
Resolution No. 11-96	- Ivy St Bridge	- 50,000.00
Resolution No. 12-96	- Road Reconstruc	- 106,445.00
Resolution No. 13-96	- Curb Ramp P'hurt-	16,600.00
Resolution No. 14-96	- McMaster SS	- 32,500.00
Resolution No. 15-96	- ADA Playground	- 12,250.00
Resolution No. 16-96	- Demolition	- 30,000.00
Resolution No. 17-96	- Condemnation	- Dilapidated Structures

The motion was adopted by unanimous roll call vote of all present.

Mr. Costa discussed problems with dogs running loose in the streets, also the problem of animal debris. He also discussed the RAD money.

Minutes of the Regular Meeting, July 8, 1996 - Page Four

Commissioner Brannigan reported on all the summer projects. The adult pick up ball games are going great. Mr. Nychis would like to see these ball games scheduled for every summer. The story time Mondays are picking up with the numbers increasing.

Commissioner Yates commented on the status and condition of the dwelling at 854 Larimer Avenue.

Mr. Yates would also like to have the Township Municipal property surveyed with an attempt to make the parking lot larger.

Mr. Wilson and Commissioner Nychis discussed police negotiations, labor disputes and neutral arbitrators.

(9534) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING, MONDAY, JULY 15, 1996

The Special Meeting of Monday, July 15, 1996 was called to order at 7:00 P.M. by President Peter Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Yates

Mrs. Brannigan
Mr. Costa

Mr. Dinzeo was absent.

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Mr. Gazdik representing Senate Engineering Company and Messrs. Haines and Sweringen representing Frederic R. Harris.

President Nychis stated that this is a continuation of the recessed public hearings into Circuit City and COMP USA planned developments.

Mr. Gazdik gave the following report on the two plans:

On Circuit City the application for the developers agreement and plans previous filed. The only change that developer had added was to reduce the landscaping somewhat on the small islands that were in front of the store at the end of the parking rows. All the other additions were to improve the plan relative to the entrance and insure better circulation internally and try to reduce traffic problems relative to the layout of the parking lot and its associated entrances into both PENDOT and the access roads. McWilliams vacated space will be planted and reseeded and remain a green space. Possibly another developer to come in and develop same. The letter of July 12, 1996 outlines suggestions and planning. There are nine changes and Mr. Haines recommends that this plan list be accepted.

(9535) MOVED YATES-BRANNIGAN to approve the amendments to the developers agreement and the December 11, 1995 decision of the Board of Commissioners to include a set of plans contained in the July 12, 1996 letter from Senate and the July 10, 1996 letter from Frederic R. Harris. The motion was adopted by unanimous roll call vote of all present.

Also on the letter of July 12, 1996 from Senate Re: COMP USA the items to be reviewed and satisfied.

(9536) MOVED YATES-BRANNIGAN to provide approval subject to satisfaction in full of the Senate letter of July 12, 1996, items 1 through 12. The motion was adopted by unanimous roll call vote of all present.

Please note: Copies of the letter from Senate July 12, 1996 (Circuit City) and letter from Frederic R. Harris July 10, 1996 (CC) and letter from Senate July 12, 1996 (COMP USA) are attached to these minutes.

(9537) MOVED BRANNIGAN-COSTA to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

SENATE ENGINEERING COMPANY

University of Pittsburgh
Applied Research Center (U-PARC)
420 William Pitt Way
PITTSBURGH, PENNSYLVANIA 15238-1330

Telephone (412)826-5454
Fax No. (412)826-5458

July 12, 1996

Mr. Bruce Jamison
WILKINS TOWNSHIP
110 Peffer Road
Turtle Creek, PA 15145

RE: CIRCUIT CITY STORE
WILKINS TOWNSHIP
SECO #2450

Dear Mr. Jamison:

As requested, we have reviewed the revised site plans for the above referenced project.

The plans conform to the requirements of ordinance and are generally the same as those plans previously filed and approved by the Township.

The revisions to the plan are as outlined in the letter by Frederic R. Harris, dated July 10, 1996 (attached). All of the changes, other than the deletion of the plantings on the parking islands, were as requested by PennDOT, the Township engineer or the Fire Marshall in our efforts to address the conditions of approval contained in the decision of the Board. If approved, the previous developer's agreement and decision of the Board of Commissioners should be amended as follows. The previous list of plans should be replaced with the following table.

<u>Title</u>	<u>Sheet No.</u>	<u>Date</u>
• Title Sheet	1	5/23/96
• Existing Conditions	2	5/23/96
• Construction Plan	3	5/28/96
• Construction Details	4	5/10/96
• Grading and Drainage Plan	5	5/23/96
• Spot Elevation Plan	6	5/23/96
• Utility Plan	7	5/28/96
• Lighting and Landscaping Plan	8	5/28/96
• Erosion & Sedimentation Control Plan-Phase I	10	5/10/96
• Erosion & Sedimentation Control Plan-Phase II	11	5/23/96
• Erosion & Sedimentation Control Plan-Phase III	12	5/23/96
• Erosion & Sedimentation Control Details	13	2/27/96
• Erosion & Sedimentation Control Details	14	2/27/96

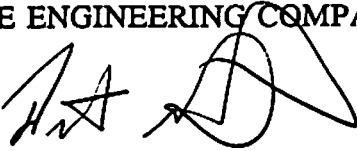
Consulting Engineers - Landscape Architects - Planners - Surveyors

WILKINS TOWNSHIP
RE: CIRCUIT CITY STORE
July 12, 1996
Page 2

If you have any questions please contact the undersigned.

Sincerely,

SENATE ENGINEERING COMPANY

A handwritten signature in black ink, appearing to be 'Art Gazdik', written over the company name.

Art Gazdik, P.E.
Project Engineer

Attachment

P\2450\DOC\071296L.DOC

Frederic R. Harris, Inc.
One Gateway Center, 9 North
Pittsburgh, PA 15222-1416
412-644-5500
Fax: 412-644-5501



July 10, 1996

Township of Wilkins
110 Peffer Road
Wilkins Township, PA 15145-1192

Attention: Mr. Bruce Jamison
Township Manager

RE: Circuit City Store, Inc.
Final Plans for Land Development
Revised

Dear Bruce:

We have revised the following plans submitted prior to the December 11, 1995 Board of Commissioners decision. We are requesting that you review and approve these final plans:

<u>Title</u>	<u>Sheet No.</u>	<u>Date</u>
• Title Sheet	1	5/23/96
• Existing Conditions	2	5/23/96
• Construction Plan	3	5/28/96
• Construction Details	4	5/10/96
• Grading and Drainage Plan	5	5/23/96
• Spot Elevation Plan	6	5/23/96
• Utility Plan	7	5/28/96
• Lighting and Landscaping Plan	8	5/28/96
• Erosion and Sedimentation Control Plan, Phase I	10	5/10/96
• Erosion and Sedimentation Control Plan, Phase II	11	5/23/96
• Erosion and Sedimentation Control Plan, Phase III	12	5/23/96
• Erosion and Sedimentation Control Details	13	2/27/96
• Erosion and Sedimentation Control Details	14	2/27/96

The reports submitted for the Board of Commissioners review prior to the December 11, 1995 decision have not been revised and are not included with this submission.

Since the Township decision (December 11, 1995), Circuit City has requested a number of additional design sheets developed for construction purposes. These sheets have been omitted from this submission as suggested by Art Gazdik, P.E. Please see the Title Sheet for a complete sheet list.

In the time since the Board of Commissioners' decision (December 11, 1995), the site design has also progressed through a number of revisions. A brief description of each follows:

1. The Ted McWilliams Toyota building is proposed to be demolished and the site regraded for future considerations.
2. The plantings within the parking islands have been eliminated for maintenance purposes. The 6' landscaping screen will remain as proposed.
3. The site driveway has been reconfigured to address all Township and PaDOT concerns.
4. Access to the paved area in front of the McWilliams building will be removed to eliminate any driveway congestion.
5. The first parking lot access aisle has been eliminated to allow for a longer queue length on the driveway and to eliminate vehicular conflicts.
6. Additional parking has been added to the northern lot to utilize the space created by the demolition of the McWilliams building.
7. The site drainage has been redesigned to incorporate the S.R. 2048 drainage system as required by PaDOT.
8. The Erosion and Sedimentation Control Plan has been divided into three phases to allow for proper site treatment and plan clarification as required by the Allegheny County Conservation District.
9. The fire hydrant serving the site has been relocated to address the concerns of Leonard Hill and the Wilkinsburg Penn Joint Water Authority.

If you have any questions, or need additional information please call me at 644-5500.

Sincerely,

FREDERIC R. HARRIS, INC.

For

David P. Haines

Thomas G. Bice, P.E.
Project Manager

*exhibit
1*

cc: Art Gazdik, Senate Engineers

circuit:letter\gazdik2.wp6

SENATE ENGINEERING COMPANY

University of Pittsburgh
Applied Research Center (U-PARC)
420 William Pitt Way
PITTSBURGH, PENNSYLVANIA 15238-1330

Telephone (412)826-5454
Fax No. (412)826-5458

July 12, 1996

Mr. Bruce Jamison
WILKINS TOWNSHIP
110 Peffer Road
Turtle Creek, PA 15145

RE: COMP USA REVIEW (LETTER #2)
WILKINS TOWNSHIP
SECO #2837

Dear Mr. Jamison:

As requested, we have reviewed the following items, with respect to the above referenced land development, for conformance with Township's subdivision and zoning ordinances. All items were prepared by Fahringer, McCarty, Grey, Inc., other than the Foundation recommendation which was prepared by PSI Engineers.

<u>Plans</u>	<u>Date</u>
Revised Soffer Plan of Lots	6/11/96

<u>Cover Sheet</u>	<u>Sheet No.</u>	<u>Date of Last Revision</u>
Existing Conditions	S-1	7/09/96
Site Plan	S-2	7/09/96
Layout Plan	S-2A	7/19/96
Earthwork Plan	S-3	6/12/96
Stormwater Management Plan	S-4	7/09/96
Soil Erosion & Sedimentation Control Plan	S-5	6/12/96
Soil Erosion & Sedimentation Control Details	S-6	6/12/96
Landscape Plan	S-7	6/12/96
Site Details	S-8	6/12/96
Construction Drawings	CD-1	7/09/96
Construction Drawings	CD-2	7/09/96
Utility Layout Plan	S-2B	7/09/96

Consulting Engineers - Landscape Architects - Planners - Surveyors

WILKINS TOWNSHIP

RE: COMP USA REVIEW (LETTER #2)

July 12, 1996

Page 2

Reports

Date

Stormwater Management Report

6/12/96

Coal Mine Status Report

Subsurface Exploration & Foundation Recommendations

5/31/96

Our comments are as follows:

1. The deed/plat book volume and page establishing all the existing easements and rights-of-way should be shown on the plan. In particular, it should be clarified if the Township has an easement for any of the existing sanitary or storm sewers. If the sewer is not public, at what point does it become public? 402.L. and 403.8.
2. Note that additional information relative to slope stability, grading and the earth retainage structure shall be required prior to final approval, 402.AA.
3. Design details for fences, lighting fixtures and other outdoor structures have not been provided, 402.GG.
4. A lighting plan has not been provided, as per 402.II.
5. A signage plan has not been submitted, as per Ordinance 834. Please note that this plan should include type, location and dimensions of all signs. A table noting the applicable Township requirements should also be included. Will a pylon sign be constructed?
6. An application for a sign permit is required, Ordinance 834.2.C.1.
7. A traffic study as per the requirement of Ordinance No. 650 has not been provided, 402.CC.
8. A PennDOT Highway Occupancy Permit is required, 403.11.
9. Permanent boundary monuments shall be placed in the field and shown on the subdivision and site plans, 403.Q.

WILKINS TOWNSHIP

RE: COMP USA REVIEW (LETTER #2)

July 12, 1996


Page 3

10. A letter from the Fire Marshal approving the location of fire hydrants, adequacy of fire flow and the accessibility of the site for fire fighting equipment must be provided.
11. A developer's agreement providing adequate bonding or escrow relative to the construction of the storm sewer system, retaining wall, storm water management pond, grading, landscaping, engineering review, inspection costs and preparation of as-built plans must be prepared.
12. Labor and Industry approval for the plans is required prior to issuance of the building permit.

If you have any questions, please contact the undersigned.

Sincerely,

SENATE ENGINEERING COMPANY
Wilkins Township Engineer



Art Gazdik, P.E.
Project Engineer

cf: Mark Griffith, Esq.
Jon Sweringen, FMG

P2837DOC\071296L.DOC

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING OF JULY 29, 1996

The Second Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. on Monday, July 29, 1996. A quorum was present as follows:

Mr. Nychis
Mr. Yates

Mr. Costa

Mrs. Brannigan
Mr. Dinzeo

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief of Police Sejko and Paul Vargo, Superintendent of Public Works.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

There was a moment of silence for the victims of Flight 800 and the Olympic bombing.

(9538) MOVED BRANNIGAN-COSTA to adopt the Minutes of the Second Regular Meeting of June 24, 1996. The motion was adopted by unanimous roll call vote.

Letter from Alan Papernick, Industrial Development Authority awarding \$7,000.00 to the Arts Festival, \$2,000.00 to each Fire Department, \$1,000.00 to Rescue One and \$1,000.00 to the Wilkins Senior Citizens.

Letter of thanks to be sent to Mr. Papernick.

CITIZEN'S COMMENTS:

Lee Sablowsky, 527 Lucia Road, Lined the pedestrian area, commend the police on the return of a stolen car, expansion of business on Route 22 more police and a pet problem, we need more police.

(9539) MOVED YATES-BRANNIGAN to authorize Paul Vargo to attend a Public Works Symposium to be held on September 30th through October 2, 1996 at Seven Springs. The motion was adopted by unanimous roll call vote.

(9540) MOVED YATES-BRANNIGAN to request authorization to develop specs and advertise for bids for a new tar kettle to be used for road maintenance. The motion was adopted by unanimous roll call vote.

(9541) MOVED YATES-DINZEO to request authorization to explore the possibility of entering into an agreement with Churchill and Forest Hills to use and maintain their compost site at Rodi and Business Route 22. The motion was adopted by unanimous roll call vote.

(9542) MOVED YATES-BRANNIGAN to award the bid for the Quarry/Grandview Area Sanitary Sewer to Independent Enterprises, Inc. in the amount of \$235,230.00. The motion was adopted by unanimous roll call vote.

Mr. Nychis attended the COG meeting, the following items were discussed:

1. CD/21 Street Reconstruction
2. CD/21 Quarry/Grandview
3. CD/22 Demolition: Karris \$9,500.00 - accept conditional/review of the engineer.

(9543) MOVED DINZEO-YATES to table the Workmans Compensation Bids until the Regular Meeting of August 12, 1996. The motion was adopted by unanimous roll call vote.

Review of the CD23 letter - drop the ADA playground due to low income disqualification.

ORDINANCE NO. 885

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING A SCHEDULE OF ATTORNEY FEES IN CONNECTION WITH THE COLLECTION OF DELINQUENT REAL ESTATE TAXES AND OTHER MUNICIPAL CLAIMS, PURSUANT TO ACT 1 OF 1996

(9544) MOVED BRANNIGAN-COSTA to read Ordinance No. 885 for the first reading.

(9545) MOVED BRANNIGAN-COSTA to read Ordinance No. 885 for the second reading by title only.

(9546) MOVED BRANNIGAN-COSTA to accept Ordinance No. 885.

(9547) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 885

Motions 9544 to 9547 inclusive were adopted by unanimous roll call vote.

There was a discussion on the park system and several citizens gave their comments: Clean up the courts, Linhart Park is inferior to the other parks it needs swings etcetera, Commissioner Brannigan suggested that the tennis courts in Linhart be removed and replaced by a green area that could be utilized for "Horseshoes" and "Bocci", therefore:

(9548) MOVED BRANNIGAN-DINZEO to remove the tennis courts from Linhart Park and replace the space with a green area. The motion was adopted by unanimous roll call vote.

President Nychis noted that there will be a COG meeting on August 22, 1996. HUD will attend with their representative to answer questions. He urges all to attend.

Mrs. Yakin and Mrs. McGrath made the following comments:

Encourage people to attend meetings, especially the HUD meeting, keep Wilkins involved, upset about audit, we stopped using the check register on the financials, 40 years of insults, ending balance incorrect, we are in deep financial problem, the audit was late.

At this point the Board broke for an executive session.

When they returned it was stated that the following was discussed:

1. The Soffer Tax Appeal (Lot & Block 542-K-30)
2. The J. B. Stevens Case

(9549) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING AUGUST 12, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis		Mr. Yates
Mrs. Brannigan	Mr. Dinzeo	Mr. Costa

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, Superintendent Paul Vargo and Mr. McKeever representing Senate Engineering Company.

At the request of President Nychis all present arose and participated in the pledge to the flag.

(9550) MOVED BRANNIGAN-YATES to approve the minutes of July 8th and July 29th, and approve, as amended, the minutes of Special Meeting July 15th to read: {Moves 9535 and 9536 to read "MOVED YATES-BRANNIGAN"} The motion was adopted by unanimous roll call vote.

Letter from Gerald Kerprich, Director of the Department of Transportation commending the Township for conducting a well managed investment program and also for their prudent fiscal policies on the Liquid Fuel Tax.

REPORTS:

Chief Sejko gave the following Police Report for the month of July 1996:

Total police calls logged	350
Total criminal offenses reported	47
Criminal Arrests/persons charged	8
Criminal Offenses Cleared by Arrest	19
Traffic Citations Issued	47
Parking Tags Issued	14
Total police mileage for July	9,494
Monies collected for July 1996	\$3,259.42

(9551) MOVED DINZEO-COSTA to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote.

(9552) MOVED COSTA-DINZEO to accept Mr. Vargo's DPW report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

Manager Jamison reported the following:

BUILDING PERMITS ISSUED:

Repairs and Improvements	14
Garages	1

SOLICITOR: Mark Griffith reported the collection of the following:

Deed Transfer Tax	\$ 38,482.58
Delinquent Tax	3,551.36

TAX COLLECTOR: George Porado reported the following:

CHARGES:

Original Duplicate		\$1,106,867.89
Additions/Penalties - This report	273.12	
Other	408.98	
TOTAL CHARGES		<u>\$1,107,549.99</u>

Minutes of the Regular Meeting, August 12, 1996 - Page TwoCREDITS-COLLECTIONS:

This report	3,005.26	
Previous report	1,041,905.56	
Discounts	.02	
Discounts - previous report	19,964.68	
TOTAL CREDITS		\$1,064,875.52
Balance to account for		42,674.47
Collection Percentage		96.1%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of July '96	\$ 25,798.52	Prev Year	\$ 23,228.57	'96 Budget
Total for 1996	322,348.72	" "	308,318.52	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of July '96	920.20	" "	5,634.80	'96 Budget
Total for 1996	35,941.43	" "	34,195.05	\$45,000.

MERCANTILE TAX:

Month of July '96	-0-	" "	2,117.64	'96 Budget
Total for 1996	188,034.30	" "	185,959.58	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of July '96	14,439.86	" "	592.87	'96 Budget
Total for 1996	160,380.16	" "	140,144.56	\$170,000.
TOTAL CREDITS			\$1,064,875.52	

WT VFD #3 reported 8 calls and 3 practices during July.

WILKINS-CHURCHILL RESCUE ONE reported 45 calls within the Township and a total of 103 calls during July 1996.

(9552) MOVED YATES-BRANNIGAN to accept Manager Jamison's report for July 1996. The motion was adopted by unanimous roll call vote.

Solicitor Mark Griffith reported the following:

Various matters involving J. B. Stevens and sign litigation continues. Conciliation scheduled for August 13th at 1:45 P.M. Soffer Tax Appeal continue a meeting has been scheduled with the School District.

DPW negotiations stalled at this point - schedule meeting for this week.

Codification of ordinances - steer forward - the compact disc cannot be entered and changed by the Township, therefore, it cannot be used.

(9553) MOVED COSTA-BRANNIGAN to accept Mr. Griffith's report. The motion was adopted by unanimous roll call vote.

(9554) MOVED DINZEO-BRANNIGAN to accept the Engineers Report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

(9555) MOVED COSTA-DINZEO to authorize Senate Engineering to inspect the Baker and Ivy Street Bridges. The motion was adopted by unanimous roll call vote.

(9556) MOVED COSTA-DINZEO to authorize payment of bills totalling \$117,743.68, \$57,156.00 was a contribution to the fire companies. The motion was adopted by unanimous roll call vote.

ENGINEER'S REPORT:

Mr. McKeever's report is available for viewing in the Township Office. A report was made for the 1996 CDBG Street Reconstruction Program, therefore, it was:

Minutes of the Regular Meeting, August 12, 1996 - Page Three

(9557) MOVED YATES-BRANNIGAN to authorize the COG to enter into a contract with Norwin Construction and to award the bid for Alternate "A" in the amount of \$118,427.50 to Norwin. The motion was adopted by unanimous roll call vote.

WORKERS COMPENSATION INSURANCE:

After a full discussion regarding proposals from Ivory, Wagner & Associates, Inc. (PA League of Cities Worker Compensation Trust) and Peter Payne Insurance (H.A.R.I.E.) and since the Solicitor has not had an opportunity to review, it was:

(9558) MOVED COSTA-DINZEO to table the proposals for the Workmans Compensation Insurance until the next meeting. The motion was adopted by unanimous roll call vote.

There is a vacancy on the Planning Commission caused by the resignation of Andrew W. Blenko.

(9559) MOVED BRANNIGAN-YATES to authorize a letter of appreciation be sent to Mr. Blenko and also to advertise asking for application from interested residents. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Costa would like to thank the Commissioners and the Recreation Advisory Board for the very successful evening at the ball game on Friday, August 9, 1996.

Commissioner Brannigan gave a preview on the Community Days. There will be rides, food, oldies group, pony rides, petting zoo and a golf outing at the Grandview Golf Club. The activities to be advertised in the media.

Commissioners Dinzeo and Yates discussed the Forest Hill dispatch and the PA system.

(9560) MOVED BRANNIGAN-COSTA to authorize the Manager to obtain written proposals on a PA System. The motion was adopted by unanimous roll call vote.

At this point the Board called a recess for the Executive Session.

8:35 P.M. - back in session.

The following items were discussed in the Executive Session:

1. Home Depot
2. Forest Hills communication system

The Solicitor would like to thank Officer Wilson for solving the Lesko-Lacotosh mailbox dispute. It has been resolved favorably.

A Special Executive Session to discuss personnel issues and the Forest Hills Communication system topic is scheduled for Wednesday, August 21, 1996 at 7:00 P.M.

(9561) MOVED DINZEO-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, AUGUST 27, 1996

The Second Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis
Mr. Dinzeo

Mr. Costa

Mr. Yates
Mrs. Brannigan

Also present were: Manager Bruce Jamison and Solicitor Griffith

At the request of President Nychis all present arose and participated in the pledge to the flag.

(9562) MOVED BRANNIGAN-DINZEO to approve the minutes of the August 12, 1996 meeting. The motion was adopted by unanimous roll call vote.

David Chontos, Attorney representing the police union's wage policy committee commented on the police over-time, part-time police, altering of the personnel time sheets and other serious accusations made by the commissioners.

Tony DeMarco, member of the Recreation Advisory Board, commented on the successful Community Days. He also stated that there was a misconception that it was held for certain portions of the Township.

Mary Mazon was granted permission to hold a block party on Saturday, September 7, 1996.

(9563) MOVED BRANNIGAN-COSTA to authorize the advertising of proposed Ordinance No. 887 which deals with a renewal agreement with the Attorney General's Drug Task Force. The motion was adopted by unanimous roll call vote.

(9564) MOVED YATES-BRANNIGAN to award the Workers Compensation Insurance proposal to Peter J. Payne (H.A.R.I.E.). The motion was adopted by the following vote:

YATES	Yes
BRANNIGAN	Yes
NYCHIS	Yes
DINZEO	Abstention
COSTA	No

(9565) MOVED DINZEO-YATES to advertise Ordinance No. 886 to demolish the structures located at 681 Negley Avenue and 585 Tongalucas Street. The motion was adopted by unanimous roll call vote.

(9566) MOVED YATES-BRANNIGAN to advertise for a public hearing on Ordinance No. 886. The motion was adopted by unanimous roll call vote.

(9567) MOVED YATES-BRANNIGAN to advertise and hire an extra crossing guard as a back-up to be deployed only when needed. The motion was adopted by unanimous roll call vote.

(9568) MOVED DINZEO-BRANNIGAN to read Resolution No. 18-96. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 18-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS RECOGNIZING WILKINS-CHURCHILL RESCUE ONE, A NON-PROFIT EMERGENCY MEDICAL SERVICES ASSOCIATION, AS A CIVIC AND/OR SERVICE ASSOCIATION UNDER THE LOCAL OPTIONS SMALL GAMES OF CHANCE ACT, AS AMENDED.

Second Regular Meeting, August 27, 1996 - Page Two

(9569) MOVED COSTA-BRANNIGAN to adopt Resolution No. 18-96. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Costa thanked the Recreation Advisory Council and Mrs. Brannigan, Mr. DiDianno and Mr. DeMarco for the wonderful job they accomplished for the Community Days.

A letter was received from Home Depot with their apologies for the error in identifying their location being in Monroeville.

Commissioner Dinzeo stated that we should get PENDOT to identify Wilkins on the sign on Rte. 22.

Commissioner Brannigan thanked the DPW, the Police Department and Mr. Jamison for their cooperation and assistance to the RAC on the Community Days. She also suggested that we add more members to the Recreation Advisory Board.

(9570) MOVED BRANNIGAN-DINZEO to amend the RAC Ordinance to increase the members from five (5) to eleven (11) persons. The motion was adopted by unanimous roll call vote.

(9571) MOVED YATES-DINZEO to authorize the Township Commissioners, Manager, Solicitor and Treasurer to attend the Allegheny County & Western PA Association of Township Commissioners Fall Conference at Seven Springs September 26th through September 29, 1996. The motion was tabled until the meeting of September 9, 1996.

President Nychis discussed old and new issues such as:

- Standards for East Suburban communities
- Failure to pass the nepotism ordinance
- Failure to pass the Ethics Code - fail to act on State Code
- Ban on political activities by all employees (including the Police Department)
- Pass a recinding request for all Township employes to take up residence within one (1) year after being hired by the Township
- Expressing his opposition to the Mon-Valley Expressway
- Would like to draft a "Truth of Advertising" Ordinance

President Nychis would, personally, wish to thank all who participated in the 175th Anniversary celebration. Thanks to Commissioner Brannigan for all her hard work and dedication. Also thanks to Messrs. DeMarco and DiDiano for all their help.

(9572) MOVED DINZEO-COSTA to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING SEPTEMBER 9, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis
Mrs. Brannigan

Mr. Yates
Mr. Costa

Mr. Dinzeo was absent due to illness.

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Sergeant Guthrie and Superintendent Paul Vargo.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9573) MOVED YATES-BRANNIGAN to approve the minutes of August 27, 1996. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

Letter from Iva A. Rossi, a caring citizen, discussing "Wilkins Identity".

William L. Wilson, presenting his resignation from the Planning Commission.

(9574) MOVED YATES-BRANNIGAN to accept Mr. Wilson's resignation. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

William G. Wilson, citizen, tax payer and President of the Police Union; Tony DeMarco, resident, tax payer and Secretary and Treasurer of the Police Union; Mary Yakin, Crestview Drive and Don Schmitt of George Street spoke on the following subjects:

Part time police, wants a public hearing before hiring, labor relations budget already 117% over, political activity, grievances, Township violated contract, the residency requirement should be abolished, Officer on workman's comp - Township being reimbursed for his salary, personal days, arbitration award, Crime in Penn Center therefore we need more police, unfriendly to residents and businesses, mismanagement. the Treasurer should have an office in the Municipal Building, put storm sewer drains on George Street

(9575) MOVED YATES-BRANNIGAN to have Mr. Vargo install a storm sewer on George Street. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

Sergeant Guthrie gave the following Police Report for the month of August 1996:

Total Police calls logged	295
Total Criminal offenses reported	37
Criminal Arrests/persons charged	7
Criminal Offenses cleared by arrest	13
Traffic citations issued	26
Parking tags issued	18
Total police mileage for August	9,163
Monies collected for the year 1996	\$18,908.18

(9576) MOVED COSTA-BRANNIGAN to accept Sergeant Guthrie's report for August 1996. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, Sept 9, 1996 - Page Two

(9577) MOVED BRANNIGAN-COSTA to accept Mr. Vargo's DPW report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote of all present.

Manager Bruce Jamison reported the following:

Building permits issued for 1 Dwelling (Sunset Drive), 15
Repairs and Improvements and 1 sign.

George Porado reported the following:

CHARGES:

Original Duplicate		\$ 1,106,867.89
Additions/Penalties - this report	395.68	
- prev report	273.12	
Additional assessments	408.98	
TOTAL CHARGES		<u>1,107,945.67</u>

CREDITS-COLLECTIONS:

This report	4,353.21	
Previous report	1,044,910.82	
Discounts - This report	19,964.70	
TOTAL CREDITS		<u>1,069,227.73</u>
Balance to account for		38,717.94
Collection Percentage		96.5%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of Aug '96	\$ 42,000.00	Prev Year	\$ 32,043.44	'96 Budget
Total for 1996	364,348.72	" "	340,361.96	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of Aug '96	920.20	" "	500.00	'96 Budget
Total for 1996	35,941.43	" "	34,695.05	\$ 45,000.

MERCANTILE TAX:

Month of Aug '96	-0-	" "	-0-	'96 Budget
Total for 1996	188,034.30	" "	85,959.58	193,000.

BUSINESS PRIVILEGE TAX:

Month of Aug '96	-0-	" "	-0-	'96 Budget
Total for 1996	160,380.16	" "	140,144.56	170,000.

(9578) MOVED BRANNIGAN-YATES to approve Mr. Jamison's report. The motion was adopted by unanimous roll call vote of all present.

Solicitor Mark Griffith reported the following:

Washington Street Sewer benefits assessed and posted, hearing set for September 20th.

Churchill Road Sanitary Sewer benefits assessed, to be exhibited on September 25th. Hearing set for October 7, 1996.

Gardenia Drive SS - two properties filed notices of de facto taking, proceed with viewing on October 28, 1996. Hearing before the Board of View on November 13, 1996.

J.B. Stevens litigation matters continue - three different suits involved - all proceeding (inherited from John Means since 1993 two cases given to the Supreme Court decisions rendered - all coming to a head - all related)

Negotiations with DPW continue - awaiting Township's response.

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President Nychis noted that Attorney Griffith is doing a very, very good job considering a very heavy load has been inherited by the former solicitor, his work load with the Planning Commission due to all the construction on 22 is heavy and with all this being considered, his fees are not out of line.

(9579) MOVED COSTA-BRANNIGAN to accept Attorney Griffith's report. The motion was adopted by unanimous roll call vote of all present.

(9580) MOVED COSTA-BRANNIGAN to authorize payment of bills for \$50,012.88, and \$98,982.67 totalling \$148,995.55 (\$82,000.00 not due until October 1996. The motion was adopted by unanimous roll call vote of all present.

ENGINEER'S REPORT:

Mr. Jamison was advised that the representatives of Senate Engineering were unable to attend this evenings meeting due to personal reasons, however, they will forward an Engineers Report to their homes this week. Any questions please contact Bill or Art.

Senate has faxed two items: #1 Letter regarding Building #2 expansion what has been reviewed. #2 Once site plans are finished they will be reviewed by the Fire Marshal, the Labor & Industry and also a BOCA review.

Mr. Jamison then read the minutes from the Planning Commission meeting of September 5, 1996:

The Planning Commission Meeting was brought to order at 8:00 P.M. by Mr. William Fullerton. The following members were present:

Mr. Fullerton
Mr. Keller
Mr. Forman
Mr. William L. Wilson

After a discussion and presentation of expanding Building #2 at Penn Center it was: MOVED KELLER-WILSON to approve these plans as submitted. The motion was adopted by the following vote:

Keller, Wilson, Forman - YES. Fullerton - NO.

Adjournment 9:30 P.M.

(9581) MOVED YATES-BRANNIGAN to accept the Engineer's Report. The motion was adopted by unanimous roll call vote of all present.

Mark Delana representing the Soffer organization gave a short explanation on the expansion of Building #2 in Penn Center. They are accepting "READING CHINA" as a tenant, therefore they are expanding the present building by forty (40) feet.

(9582) MOVED YATES-BRANNIGAN, subject to the satisfaction of all items contained in the Engineer's letter of September 9, 1996 including the developers agreement and the other items that may be required by the Solicitor, to approve the expansion of Building #2. The motion was adopted by unanimous roll call vote of all present.

At this point, a two (2) minute recess was called.

(9583) MOVED COSTA-YATES to read Resolution No. 19-96. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 19-96

A RESOLUTION OF BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF WILKINS RELATING TO CERTAIN REAL
PROPERTIES CONSTITUTING A NUISANCE AND/OR A
DANGEROUS STRUCTURE.

(9584) COSTA-YATES to adopt Resolution No. 19-96. The motion was adopted by unanimous roll call vote of all present.

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(9585) MOVED COSTA-BRANNIGAN to authorize the Solicitor to also advertise the proposed ordinance as now amended to include this particular parcel for adoption by the Board at its next meeting. The motion was adopted by unanimous roll call vote of all present.

Doran Check of 420 Dunbar Drive gave a report and recommendations on the auditorium sound system.

President Nychis would like to thank Mr. Check for all his time in preparing the sound system report and also for his services on Community Day. He is, again, giving his thanks to all volunteers as well as Mr DeMarco and the Department of Public Works.

(9586) MOVED YATES-BRANNIGAN to authorize the Township Commissioners, Manager, Solicitor and Treasurer to attend the Allegheny County & Western PA Association of Township Commissionedrs Fall Conference at Seven Springs Mountain Resort Thursday September 26th through September 29, 1996. The motion was adopted by unanimous roll call vote of all present.

Mr. Vargo presented the following salt bids:

AKZO, Nobel Salt, Inc.	\$29.70 per ton
North American Salt	32.31
Morton Salt	33.49
Cargill Salt	45.98
State	29.78
Churchill Borough	32.05

All above are delivered prices.

(9587) MOVED YATES-BRANNIGAN to award the salt contract to AKZO Nobel Salt, Inc. in the amount of \$29.70 per ton delivered. The motion was adopted by unanimous roll call vote of all present.

A presentation was made by Mr. DeMarco on behalf of the Recreation Advisory Board discussing Linhart Park, Halloween Parade and Scare Trail, it was:

(9588) MOVED BRANNIGAN-COSTA to proceed in the direction that was discussed but cost to be considered before any decision is made. The motion was adopted by unanimous roll call vote of all present.

(9589) MOVED BRANNIGAN-NYCHIS to observe Halloween on the evening of October 31, 1996. The motion was put on hold by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Costa	-	No
Yates	-	No

(9590) MOVED YATES-COSTA to advertise and also set a date for a special meeting to appoint two candidates for the two slots left vacant by Messrs. Blenko and Wilson. The date of the special meeting will be Monday, September 23, 1996 at 7:00 P.M. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS REPORTS AND ANNOUNCEMENTS:

Commissioner Yates would like to check to find out if we have any surveys on the Municipal Building lot and also all of the park properties.

Commissioner Brannigan would like to remind everyone of the Arts Festival being held on September 21 and 22, 1996 at the Wilkins Township grounds.

Commissioner Costa would like to thank Mr. Check for his excellent report on the Municipal Building Sound System.

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Commissioner Costa would also like to investigate the possibility of carpeting and drapes changing the acoustics of the auditorium. Plus, the drapes would help in retaining heat and keeping out the cold.

President Nychis discussed the acquisition of the Eastmont School, he would like to know just what our rights are.

(9591) MOVED BRANNIGAN-COSTA to authorize the solicitor to do a title search on the Eastmont School and get the results back to the Board for the next meeting. The motion was adopted by unanimous roll call vote of all present.

(9592) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING SEPTEMBER 26, 1996

The Special Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis Mrs. Brannigan Mr. Yates

Mr. Costa was absent.

A silent prayer was said for Victor Dinzeo who passed away this morning, September 26, 1996. Not only was Victor an Officer and later the Chief of Police of the Township since 1954 until 1985, he was also a Commissioner since January 4, 1988. He will be sadly missed by his fellow employees, his constituents and everyone who knew him.

This Special Meeting was called to consider applications for appointment to the Planning Commission. There were three names submitted:

Mark S. Wolfgang, 339 Sunset Drive
Steven M. Rose, 46 Charnwood Drive
Gregg L. Morris, 958 Lilly Lane

(9593) MOVED YATES-BRANNIGAN to appoint Mark Wolfgang and Steven Rose to the Planning Commission. The motion was adopted by unanimous roll call vote of all present.

Letters of congratulations to be sent to the successful candidates.

(9594) MOVED BRANNIGAN-YATES to read a proposed Resolution.

(9595) MOVED BRANNIGAN-YATES to adopt the Resolution:

RESOLUTION NO. 20-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DECLARING SEPTEMBER 25, 1996 AS "HOME DEPOT DAY"
THROUGHOUT THE TOWNSHIP

Motions 9594 & 9595 were adopted by unanimous roll call vote of all present.

Information on the passing of Victor A. Dinzeo: Act 530 of the First Class Township Code state that thirty (30) days is required to fill a vacancy or turn it over to the Vacancy Review Board. This WARD position successor to be a Second Ward resident (with a one year occupancy).

Vacancy has arisen less than sixty (60) days prior to the next municipal election. The person who has been selected to serve until the next municipal election (which will not be until May of 1997) which would be for this particular slot and before the unexpired term reason being that this matter is before the court at this time. President Nychis feels that this is the appropriate time to make the correction which he had sought, without affecting any persons term. Since the successor would serve not more or less than a two (2) year period it would be a good time to make the correction. When we elect the next time, it would be for a four (4) year term as opposed to the unexpired term which would be two years plus. We would, therefore, have staggered terms beginning thereafter electing three (3) and two (2) as opposed to four (4) and one (1).

(9596) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 7:14 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Mae S. Franc
Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, SEPTEMBER 30, 1996

The Second Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis
Mrs. Brannigan

Mr. Costa
Mr. Yates

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko and Art Gazdik representing Senate Engineering.

President Nychis called for a moment of silent prayer for deceased colleague Victor A. Dinzeo. Mr. Nychis noted that Victor had served his entire life to the Township. He was instrumental in professionalizing and modernizing the police department of which he was a member for thirty years and the Chief of Police from 1957 until his retirement in 1985. He then went on to serve as Commissioner and as President of the Board of Commissioners from 1990 until December 31, 1993. Mr. Dinzeo was involved in all kinds of professional associations and volunteer organizations including The Italian American Citizens Club of which he was the President and Manager, He also held the Presidency of the Allegheny Chiefs of Police Association, the Western PA Chiefs Association and the PA State Chiefs Association. He was also instrumental in forming the Wilkins/Churchill Rescue One of which he was the First President. Mr. Nychis suggested that a memorial should be erected in this Township to his memory.

Commissioner Costa also remembered Mr. Dinzeo for all the help he gave him in his first few months being a new Commissioner.

Letter from PA Economy League reporting the RAD funds for 1996.

(9597) MOVED YATES-BRANNIGAN to approve Officer Krancic's attendance at a Police Seminar (U S Department of Justice) to be held November 6 & 7, 1996 at the Westmoreland Community College. The motion was adopted by unanimous roll call vote.

Dale Harrison, Don Potts, Jan Stouffer, Mary Yakin, Dorin Check and Paul Davliakos spoke on the following subjects:

It is not fair or right to have part-time police, Observance of Halloween, The opening of all the new businesses on 22 will cause traffic in Eastmont to increase, Eastmont was not intended to be a throughway, Make Dunbar Drive from the Eastmont school down to the STOP sign at Kingston a "ONE-WAY" street, The traffic in Eastmont is a very complex situation, no easy solution to the problem, Years ago the citizens wanted a "NO LEFT TURN" onto 22 from Hawthorne, What is need for part time vs full time police, Was there an impact study done before Home Depot was developed, Senior citizens are as much of a concern as the children on the Eastmont streets.

(9598) MOVED YATES-BRANNIGAN to advertise for the acceptance of applications for the position of Commissioner representing the Second Ward. This vacancy was created by the death of Victor A. Dinzeo. The requirements are a one year residency of the Second Ward and you must be a registered voter. Applications will be received at the Township Managers Office - deadline October 11, 1996 4:00 P.M. The motion was adopted by unanimous roll call vote.

Consideration of a resolution authorizing the solicitor to intervene on behalf of the Township and seek the granting of the petition filed by Commissioner Peter Nychis in the Court of Common Pleas at G.D. 96-8288. If the petition is granted, the term of office of the Ward 2 Commissioner elected in 1997 shall be for a term of four (4) years, rather than two (2) years. This will result in the creation of staggered terms so that the people will be electing three and two commissioners every two years as opposed to the four and one as presently exists.

Second Regular Meeting, 9/30/96 - Page Two

(9599) MOVED YATES-BRANNIGAN to table reading the above proposed resolution until the next meeting to enable everyone to study the resolution. The motion was adopted by the following vote:

Yates	-	Yes
Brannigan	-	Yes
Costa	-	No
Nychis	-	Abstension

COMMITTEE RE-ASSIGNMENTS:

Commissioner Joseph Yates to serve on the Finance and also on the Public Safety Committees. He will also serve as the Interim Chairman of the Public Works Committee.

(9600) MOVED BRANNIGAN-YATES to read Ordinance No. 886 for the first time by title only:

ORDINANCE NO. 886

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CONDEMNING AS A NUISANCE DANGEROUS STRUCTURE, THOSE CERTAIN STRUCTURES KNOWN AS: 681 NEGLEY AVENUE, NOW OR FORMERLY OWNED BY ROBERT B. MOORE AND BEDELIA C. MOORE, HIS WIFE; 585 TONGALUCAS STREET, NOW OR FORMERLY OWNED BY MARY ALICE BURKE; AND 907 LARIMER AVENUE, NOW OR FORMERLY OWNED BY JOSEPH MARKS.

(9601) MOVED BRANNIGAN-YATES to read Ordinance No. 886 for the second time by title only.

(9602) MOVED BRANNIGAN-YATES to accept Ordinance No. 886 subject to inclusion of such as inspected and approved by the engineer.

(9603) MOVED BRANNIGAN-YATES to adopt Ordinance No. 886.

Motions 9600 to 9603 inclusive were adopted by unanimous roll call vote of all present.

(9604) MOVED BRANNIGAN-COSTA to read Ordinance No. 887 for the first time by title only:

ORDINANCE NO. 887

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING A MUNICIPAL POLICE COOPERATIVE AGREEMENT WITH OTHER SIGNATORY MUNICIPALITIES TO ENFORCE NARCOTICS AND ILLEGAL DRUG LAWS AND THEREBY TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE COMMUNITY; AND TO APPROVE AN AGREEMENT WITH THE OFFICE OF THE ATTORNEY GENERAL.

(9605) MOVED BRANNIGAN-COSTA to read Ordinance No. 887 for the second time by title only.

(9606) MOVED BRANNIGAN-COSTA to accept Ordinance No. 887.

(9607) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 887.

Motions 9604 to 9607 inclusive were adopted by unanimous roll call vote of all present.

Consideration of the repeal of Ordinance No. 822 which established a sanitary users fee. Need motion to authorize solicitor to draft and advertise said proposed ordinance to take effect January 1, 1997.

(9608) MOVED YATES-COSTA to authorize the solicitor to draft and advertise an ordinance which would repeal Ordinance No. 822. The motion was adopted by unanimous roll call vote of all present.

Second Regular Meeting, 9/30/96 - Page Three

COMMISSIONERS REMARKS:

Commissioner Brannigan did not agree with some of the remarks which were made by citizens in regards to our police. She stated that our police deserve more respect. She was also glad to see that so many citizens were against part-time police.

(9609) MOVED YATES-BRANNIGAN to observe Halloween on the evening of October 31, 1996 between the hours of 6 and 8 P.M. The motion was adopted by the following roll call vote:

Yates	-	Yes
Brannigan	-	Yes
Costa	-	No
Nychis	-	Yes

(9610) MOVED YATES-BRANNIGAN to adopt the following Resolution:

RESOLUTION NO. 21-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS INCREASING THE
NUMBER OF MEMBERS OF THE RECREATION ADVISORY COUNCIL

The motion was adopted by unanimous roll call vote of all present.

President Nychis would like to thank everyone for attending the meeting.

(9611) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

MNB050

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING MONDAY, OCTOBER 14, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis
Mrs. Brannigan

Mr. Yates
Mr. Costa

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, Superintendent Paul Vargo and William McKeever representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9612) MOVED YATES-BRANNIGAN to approve the minutes of September 9th, September 26th and September 30, 1996. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

Robert Smith, 585 Clugston Avenue; Miss Middlemiss, 138 Gardenia Drive; Don Potts, 220 Harwick Drive and Robert McGrath, 269 Penhurst Drive spoke on the following subjects:

Heavy trucks breaking up the roads, residents are fearful of walking on these roads, Part-time police, Questionair sent out, 627 responses received all against part-time police, Budget, Higher revenues due to construction on 22?, Repeal of the sewer users fee, freeze on assessments, no additional revenues expected from the frozen assessments. Budget meeting to be held on Monday, October 21, 1996. A public hearing will be held before the budget is adopted. Monthly and year to date reports have been distributed. Budget and proposed budget for next year along with reports from all departments declaring their requests.

REPORTS:

Chief Sejko gave the following Police Report for the month of September 1996:

Total police call logged	244
Total criminal offenses reported	39
Criminal arrests\persons charged	8
Criminal offenses cleared by arrest	15
Traffic citations issued	7
Parking tags issued	11
Total police mileage for September	8,502
Monies collected for the year 1996	\$23,203.04

(9613) MOVED COSTA-YATES to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote of all present.

(9614) MOVED YATES-BRANNIGAN to accept Mr. Vargo's monthly report and also the additional report on George Street Storm Sewers. The motion was adopted by unanimous roll call vote of all present.

MANAGER'S REPORT:

WTVFD #3 reported 12 calls and 2 drills during September 1996.

George Porado reported the following:

CHARGES:

Original Duplicate		\$1,106,867.89
Additions/Penalties - this report	153.65	
- previous report	668.80	
Additional assessments	408.98	

Minutes of the Regular Meeting, Monday, October 14, 1996 - Page Two

TOTAL CHARGES \$1,108,099.32

CREDITS-COLLECTIONS:

This report	1,690.15	
Previous report	1,049,263.03	
Discounts - This report	19,964.70	<hr/>
TOTAL CREDITS		\$1,070,917.88
Balance to account for		37,181.44
Collection Percentage		96.6%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of Sept '96 \$	43,017.97	Prev Year \$	29,163.54	'96 Budget
Total for 1996	407,366.69	" "	369,525.50	\$475,000.

OCCUPATION PRIVILEGE TAX:

Month of Sept '96	2,517.50	" "	4,533.18	'96 Budget
Total for 1996	38,459.43	" "	39,228.23	\$ 45,000.

MERCANTILE TAX:

Month of Sept '96	1,292.98	" "	877.53	'96 Budget
Total for 1996	189,327.28	" "	186,837.11	\$193,000.

BUSINESS PRIVILEGE TAX:

Month of Sept '96	2,603.66	" "	1,961.83	'96 Budget
Total for 1996	162,983.82	" "	142,106.39	\$170,000.

BUILDING PERMITS ISSUED:

Two (2) new (including COMP USA)
 Thirteen (13) Repairs and Improvements
 One (1) Sign

(9615) MOVED COSTA-BRANNIGAN to accept Mr. Jamison's report. The motion was adopted by unanimous roll call vote of all present.

Solicitor Mark Griffith gave the following report for September 1996:

DPW Contract - continues - hope to resolve matter shortly

J. B. Stevens - continues - Four separate actions pending -
 Two with Commonwealth Court - Two issues at trial level

Gardenia, Washington and Churchill Sewers - Hearing date near future - no formal appeals to date

(9616) MOVED COSTA-BRANNIGAN to accept Solicitor Griffith's report. The motion was adopted by unanimous roll call vote of all present.

(9617) MOVED COSTA-YATES to accept Mr. McKeever's Engineers report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote of all present.

(9618) MOVED COSTA-YATES to authorize payment of bills totalling \$185,174.04. The motion was adopted by unanimous roll call vote of all present.

The consideration for the appointment of a resident of the Second Ward to fill the vacancy created by the death of Victor A. Dinzeo. The term of office shall be until December 31, 1997.

At this time nominations are in order:

(9619) MOVED COSTA to nominate Frank Greco. Due to the lack of a second, the motion died.

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(9620) MOVED YATES-BRANNIGAN to nominate Randall S. Herr. The motion was adopted by the following vote:

Yates	-	Yes
Brannigan	-	Yes
Nychis	-	Yes
Costa	-	No

Congratulations to the applicant! Swearing in ceremony to be held at the next meeting.

(9621) MOVED YATES-BRANNIGAN to adopt

RESOLUTION NO. 23-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGARDING THE ELECTION OF EVEN-NUMBERED
WARD COMMISSIONERS FOR WARD TWO

The motion was adopted by the following vote:

Yates	-	Yes
Brannigan	-	Yes
Costa	-	Yes
Nychis	-	Abstension

COMMITTEE REASSIGNMENTS:

Randall S. Herr - Committee member: Department of
Public Works, Recreation

Joseph Yates - Chairman, Public Works

Mr. Doran Check made a presentation on the "Sound System for the Municipal Building".

(9622) MOVED COSTA-YATES to adopt Resolution No. 22-96

RESOLUTION NO. 22-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
PROPER OFFICERS TO EXECUTE A RIGHT OF ENTRY AGREEMENT.
(MINES-GEORGE STREET)

The motion was adopted by unanimous roll call vote of all present.

(9623) MOVED COSTA-BRANNIGAN to authorize the Solicitor to prepare and advertise an ordinance for the dedication of the Grayhurst Plan. The motion was adopted by unanimous roll call vote of all present.

(9624) MOVED COSTA-BRANNIGAN to authorize the Solicitor to prepare and advertise two ordinances #1 That all lands in the Township be subject to the BOCA anti-blasting condition and #2 Procedures in connection with a permit for blasting. The motion was adopted by unanimous roll call vote of all present.

(9625) MOVED BRANNIGAN-COSTA to authorize the Solicitor to prepare a new ordinance amending the Planning Commission and Zoning Board ordinances setting expiration times and additional information for approved developments. The motion was adopted by unanimous roll call vote of all present.

(9626) MOVED BRANNIGAN-YATES for Chief Sejko's authorization to use the Wilkins Township School Guards for the Halloween Trick or Treat Celebration on Thursday, October 31, 1996 between the hours of 6 and 8 P.M. The motion was adopted by unanimous roll call vote of all present.

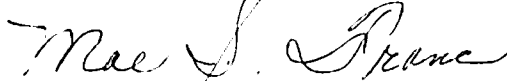
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(9627) MOVED YATES-BRANNIGAN to hire Susan Hineman and Ronile Rowan as part-time school guards. The motion was adopted by unanimous roll call vote of all present.

(9628) MOVED BRANNIGAN-YATES to authorize the Solicitor to prepare an ordinance to establish the position of Wilkins Township Recreation Director at no salary. The motion was adopted by unanimous roll call vote of all present.

(9629) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mae S. Franc".

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 28, 1996

The Second Regular Meeting of October 28, 1996 began with a swearing-in ceremony.

Judge Frank Comunale administered the Oath of Office to appointed Commissioner, Second Ward, Randall S. Herr.

On behalf of the residents of Wilkins Township and the Commissioners, President Nychis offered his congratulations and best wishes to Mr. Herr for his two year term and hopefully for the next four years after that.

The Second Regular Meeting of October 28, 1996 was brought to order by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Herr	Mr. Yates

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, Mr. Vargo and Art Gazdik.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9630) MOVED YATES-BRANNIGAN to approve the minutes of the regular meeting of October 14, 1996. The motion was adopted by unanimous roll call vote.

(9631) MOVED BRANNIGAN-YATES to read Ordinance No. 888 for the first time by title only:

ORDINANCE NO. 888

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING THE "BOCA NATIONAL FIRE PREVENTION CODE, EIGHTH EDITION, 1990", AS THE APPLICABLE REGULATION CONTROLLING THE USE AND TRANSPORTATION OF EXPLOSIVES AND BLASTING AGENTS FOR ANY PURPOSE AND IN ANY AREA WITHIN THE TOWNSHIP OF WILKINS.

(9632) MOVED BRANNIGAN-YATES to read Ordinance No. 888 for the second time by title only.

(9633) MOVED BRANNIGAN-YATES to accept Ordinance No. 888.

(9634) MOVED BRANNIGAN-YATES to adopt Ordinance No. 888.

Motions 9631 to 9634 were adopted by unanimous roll call vote.

(9635) MOVED BRANNIGAN-COSTA to read Ordinance No. 889 for the first time by title only:

ORDINANCE NO. 889

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING AN APPLICATION PROCEDURE FOR SECURING AN EXPLOSIVES PERMIT NECESSARY TO CONDUCT BLASTING OPERATIONS WITHIN THE COMMUNITY AND THEREBY TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE COMMUNITY.

(9636) MOVED BRANNIGAN-COSTA to read Ordinance No. 889 for the second time by title only.

(9637) MOVED BRANNIGAN-COSTA to accept Ordinance No. 889

(9638) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 990

Motions 9635 to 9638 were adopted by unanimous roll call vote.

(9639) MOVED YATES-BRANNIGAN to read Ordinance No. 890 for the first time by title only.

Minutes of the Second Regular Meeting, 10/28/96 - Page TwoORDINANCE NO. 890

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ACCEPTING THE DEDICATION OF THAT CERTAIN PUBLIC STREET KNOWN AS GRAYHURST DRIVE IN THE GRAYHURST PLAN OF LOTS AS A TOWNSHIP ROADWAY.

(9640) MOVED YATES-BRANNIGAN to read Ordinance No. 890 for the second time by title only.

(9641) MOVED HERR-YATES to accept Ordinance No. 890.

(9642) MOVED YATES-BRANNIGAN to adopt Ordinance No. 890.

Motions 9639 to 9642 were adopted by unanimous roll call vote.

Ordinances No. 881 and 882 must be read in conjunction with each other:

ORDINANCE NO. 891

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING AN ORDINANCE PURSUANT TO SECTION 508 OF THE ACT OF MAY 17, 1921 (P.L. 682, NO. 284), KNOWN AS THE INSURANCE COMPANY LAW OF 1921, ADDED JULY 9, 1992 (P.L. 678, NO. 98), AS AMENDED IN 1994, ("SECTION 508") PROVIDING THAT IN CERTAIN FIRE LOSSES, THE INSURANCE COMPANY, ASSOCIATION OR EXCHANGE SHALL TRANSFER INSURANCE PROCEEDS TO A DESIGNATED OFFICER OF THE MUNICIPALITY TO PAY DELINQUENT TAXES, ASSESSMENTS, PENALTIES, USER CHARGES, THE COSTS FOR REMOVAL, REPAIR OR SECURING OF A BUILDING OR OTHER STRUCTURE ON THE PROPERTY, PROVIDING FOR FEES, PROVIDING FOR PENALTIES FOR VIOLATION AND SETTING FORTH PROCEDURES AND REQUIREMENTS PERTAINING TO SUCH INSURANCE PROCEEDS AND TO THE IMPLEMENTATION OF THE ACT IN THE TOWNSHIP OF WILKINS.

ORDINANCE NO. 892

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING AN ORDINANCE PURSUANT TO SECTION 508 OF THE ACT OF MAY 17, 1921 (P.L. 682, NO. 284), KNOWN AS INSURANCE COMPANY LAW OF 1921, ADDED JULY 9, 1902 (P.L. 678, NO. 98), AS AMENDED IN 1994, ("SECTION 508") PROVIDING THAT IN CERTAIN FIRE LOSSES, THE INSURANCE COMPANY, ASSOCIATION OR EXCHANGE SHALL TRANSFER INSURANCE PROCEEDS TO A DESIGNATED OFFICER OF THE MUNICIPALITY FOR SECURITY AGAINST THE TOTAL COST OF REMOVING, REPAIRING, OR SECURING THE DAMAGED BUILDING, PROVIDING FOR FEES, PROVIDING FOR PENALTIES FOR VIOLATION AND SETTING FORTH PROCEDURES AND REQUIREMENTS PERTAINING TO SUCH INSURANCE PROCEEDS AND TO THE IMPLEMENTATION OF THE ACT IN THE TOWNSHIP OF WILKINS.

(9643) MOVED YATES-BRANNIGAN to read Ordinances No. 891 and 892 for the first time by title only.

(9644) MOVED YATES-BRANNIGAN to read Ordinances No. 891 and 892 for the second time by title only.

(9645) MOVED YATES-BRANNIGAN to accept Ordinances No. 891 and 892.

(9646) MOVED YATES-BRANNIGAN to adopt Ordinances No. 891 and 892.

Motions 9643 to 9646 were adopted by unanimous roll call vote.

(9647) MOVED BRANNIGAN-COSTA to give authorization to send William Wilson to a seminar being held on November 12 & 13, 1996 and to send Sgt. Guthrie to a seminar being held on November 19 & 20, 1996. The motion was adopted by unanimous roll call vote.

There was a discussion between the Board, Mr. Griffith and Chief Sejko relative to making an offer of police services to Chalfant Borough for twenty four hour police service in exchange for the sum of \$35,000.00 plus their existing police vehicle.

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(9648) MOVED BRANNIGAN-HERR to render an offer to Chalfant Borough for twenty four (24) hour police service in exchange for the sum of \$35,000.00 plus a police vehicle. This motion is contingent upon final approval of the Board of Commissioners. The motion was adopted by unanimous roll call vote.

Doran Check presented a follow-up recommendation of his previous proposal for the Municipal Building Sound System. The item is to be placed on the next agenda for consideration.

Russell Hall, Quarry Street; Janet Hunt, 130 Quarry Street; William Wilson, 300 Kingston Drive; Mary Yakin, Crestview Drive and Mrs. McGrath of 269 Penhurst Drive spoke on the following subjects:

Problems on Quarry Street, Good idea on the Chalfant Borough proposal, Mr. Litman's property, Why do we have a second reading on Ordinances?

(9649) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P. M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 11, 1996

The Regular Meeting of the Board of Commissioners was brought to order by President Nychis at 7:00 P.M. A quorum was present as follows:

Mr. Nychis		Mr. Yates
Mrs. Brannigan	Mr. Herr	Mr. Costa

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko, Superintendent Paul Vargo and William McKeever.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9650) MOVED YATES-BRANNIGAN to approve the minutes of the Second Regular Meeting held October 28, 1996. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS: None

CITIZEN'S COMMENTS:

Rege Marra, George Street - Mr. Marra stated that due to paying the taxes early last year that would eliminate the borrowing of Tax Anticipation Note. Now, the Commissioners are requesting the borrowing of money. President Nychis responded that was the intent but we still need money to meet obligations.

Mary Yakin, 35 Crestview Drive - Spoke about taxes and also the sound system but, due to her lack of the use of the microphone the comments were ineligible on the tape.

Russell Hall, Quarry Street - Mr. Hall appeared for the second time requesting information on the road they are to use while their road is being worked on. Mr. Vargo assured him that the temporary access road would be maintained.

REPORTS:

Chief Sejko gave the following Police Report for the month of October 1996:

Total police calls logged	296
Total criminal offenses reported	35
Criminal arrests\persons charged	7
Criminal offenses cleared\arrest	14
Traffic citations issued	10
Parking tags issued	11
Total police mileage\October	9,946
Monies collected\October	\$2,166.36

(9651) MOVED COSTA-BRANNIGAN to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote.

(9652) MOVED BRANNIGAN-YATES to accept Mr. Vargo's monthly report. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

WT/VFD #3 reported 4 calls and 3 drills during October.
WT/VFD #4 reported 11 calls, 3 drills, Fire School 6 and Work detail 1. Total man hours during October 365.5
Wilkins Churchill Rescue I reported 40 calls during October.

Building Reports issued: 12 additions & alterations, 1 sign and 2 demolitions. Total collected in October \$12,306.18, year to date total \$65,777.01

MNB050

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Mr. George M. Porado reported receipts as follows:

<u>CHARGES:</u>		
Original Duplicate		\$ 1,106,867.89
Additions\Penalties\this report	\$ 111.54	
previous report	822.45	
others	<u>408.98</u>	
<u>TOTAL CHARGES</u>		<u>1,108,210.86</u>

<u>CREDITS-COLLECTIONS:</u>		
This report	1,226.75	
Previous report	1,050,953.18	
Discounts/previous report	<u>19,964.70</u>	
<u>TOTAL CREDITS</u>		<u>1,072,144.63</u>
Balance to account for		36,066.23
Collection percentage		96.7%

PENNSYLVANIA MUNICIPAL SERVICES:

<u>EARNED INCOME TAX:</u>			
Month of Oct '96	\$ 27,518.16	Previous year	\$ 17,223.00 '96 Budget
Total for 1995	434,884.85	" "	386,749.00 \$475,000.

<u>OCCUPATION PRIVILEGE TAX:</u>			
Month of Oct '96	2,517.50	" "	1,479.50 '96 Budget
Total for 1995	38,629.43	" "	40,708.00 \$45,000.

<u>MERCANTILE TAX:</u>			
Month of Oct '96	-0-	" "	-0- '96 Budget
Total for 1995	189,327.28	" "	186,837.00 \$193,000.

<u>BUSINESS PRIVILEGE TAX:</u>			
Month of Oct '96	4,660.77	" "	-0- '96 Budget
Total for 1995	167,644.59	" "	142,106.00 \$170,000.

Attached is a complete year to date summary data and cover page. Do we need a TAN? Yes, we do. Although we may end the year with \$50,000.00 we need to meet obligations beginning in 1997. In the beginning of June we may turn in the T A Note.

(9652) MOVED YATES-BRANNIGAN to accept the Manager's report. The motion was adopted by unanimous roll call vote.

Solicitor Mark Griffith gave the following report for October 1996:

J B Stevens litigation - no resolution - expect these issues to continue for some time.

Police Wage & Policy Committee action involving unfair practice issue - decision rendered 10/25/96.

Gardenia Sewer Problem - moving forward and proceeding.

(9653) MOVED BRANNIGAN-HERR to accept Solicitor Griffith's report. The motion was adopted by unanimous roll call vote.

(9654) MOVED YATES-BRANNIGAN to accept Mr. McKeever's Engineers report which is available for viewing in the Township Office. The motion was adopted by unanimous roll call vote.

(9655) MOVED COSTA-BRANNIGAN to authorize payment of bills totalling \$102,064.25. The motion was adopted by unanimous roll call vote.

(9656) MOVED BRANNIGAN-COSTA to authorize the Manager to place a request for proposals from lenders on the Tax Anticipation Note and advertise said request. The motion was adopted by unanimous roll call vote.

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(9657) MOVED BRANNIGAN-COSTA to approve the recommendations of Doran Check for sound system equipment and accept the proposal only after the Township check into the current system and also subject to review with report. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S REPORT:

Commissioner Costa would like to thank the #1, 3 and 4 fire departments for all their help in the Halloween celebration. Also thanks to the Recreation Council for the successful hayride.

Commissioner Brannigan thanked the Department of Public Works, the Police Department and the Fire Companies for all their help for the hayride. Special thanks to John Regrut for volunteering his services in driving the hay wagon.

(9658) MOVED BRANNIGAN-COSTA to obtain approval of the Commissioners to hold a Night at Races and also a Christmas Lunch with Santa. The motion was adopted by unanimous roll call vote.

MOVED YATES to withdraw our offer to the Chalfant Borough Police.

After a discussion between Mr. Nychis and Mr. Yates referring to the Chalfant Borough Police.

MOVED YATES to withdraw his motion which was made above.

President Nychis would also like to thank all the Township services and the volunteers who helped with the Halloween celebration.

Commissioner Brannigan would like to thank the volunteers from the Woodland Hills School Drama Class for their participation in the celebration. They all received extra credits for their efforts. She also stated that the Parade in Eastmont was a huge success.

(9659) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, NOVEMBER 25, 1996

The Second Regular Meeting of November 25, 1996 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith and Art Gazdik representing Senate Engineering Company

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9660) MOVED YATES-HERR to approve the minutes of the Regular Meeting of November 11, 1996. The motion was adopted by unanimous roll call vote.

The Board of Commissioners gave their approval to the Department of Public Works to hold a Christmas Party on Friday, December 20, 1996.

CITIZEN'S COMMENTS:

William Romanelli, 714 Thompson Street, spoke about parking problems in the alley behind his home. Mr. Jamison to investigate the problem and advise.

Russell Hall, Quarry Street had quite a few questions on the new sewer line which is being installed.

Heather Kinkopf, 147 Quarry Street, complained about stones falling from the truck - would like to have the street cleaned - she is afraid of falling on the stones and injuring herself. She would also like to have the detour sign removed at night.

Anthony DeMarco, Recreation Advisory Board, was very much upset that Wilkins Township did not place an ad in the Braddock Free Press in support of the Woodland Hills Football Team. Commissioner Brannigan was also in agreement with Mr. DeMarco. Commissioner Costa suggested that a resolution be passed congratulating the team and have team members who live in Wilkins appear at the next meeting to receive the award.

Marie Tokarsky, 650 Mortimer Avenue, complained about the condition of the curb after the street resurfacing. Messrs. Vargo and Jamison to inspect and advise.

Mary Yakin, Crestview Drive, spoke about the audit and also the location of the Tax Collectors Office.

Mr. Marra, George Street, commented on the presentation of the Budget. The Manager has prepared a summary, highlighting charges in the Budget.

Manager Bruce Jamison presented a draft copy of the 1997 Preliminary Budget. The Board and Manager discussed various line items and reviewed major projects and summarized each area.

President Nychis commended the Manager for giving us a balanced budget. Hopefully the sewer users fee will be eliminated next year. He also apologized that he could not give more to the Recreation Department but also commended Commissioner Brannigan in raising funds for all the recreation functions.

(9661) MOVED COSTA-YATES to read, for the first time, in title only the ordinance in connection with the adoption and advertisement of the proposed budget for the fiscal year 1997. The motion was adopted by unanimous roll call vote.

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The Budget will be available for view by the public. It will be adopted during December 1996.

COMMISSIONER'S REMARKS:

Commissioner Costa congratulated the Woodland Hills High School Football Team. He suggested that we give them an award as an appreciation for their efforts.

Commissioner Herr thanked everyone for their attendance at the meeting and wished them all a Happy Thanksgiving and a safe Holiday.

No comments from Commissioners Brannigan and Yates.

President Nychis noted that we had two executive sessions - November 13th and 19, 1996 at which time the budget was discussed along with some pending litigation involving the Township and some personnel matters concerning employees.

(9662) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Mae S. Franc

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 9, 1996

The Regular Meeting of December 9, 1996 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were Senator Jay Costa, Manager Bruce Jamison, Solicitor Mark Griffith, Chief Sejko and Mr. McKeever representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9663) MOVED COSTA-HERR to approve the minutes of the Second Regular Meeting of November 25, 1996. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

The following letter from William S. McElheny, Chief of WTVFD #4 was received on December 9, 1996:

"Dear Commissioners: As per our discussion last month, it is the intent of Wilkins #4 Fire Department to enter into a contract with American Fire Rescue to purchase a new fire apparatus, with the Township's assistance, in accordance with Township of Wilkins Resolution 00-95. As we had informed you, the cost for a new rescue vehicle will be \$197,500.00. We will also be applying for a state loan and they require formal documentation of township approval. A motion stating township approval. We will also be applying for a state loan and they require formal documentation of township approval. A motion stating township approval for this purpose should be sufficient documentation. Your immediate attention to this matter is necessary since the quoted price has time limitations." Signed William S. McElheny, Chief

(9664) MOVED COSTA-BRANNIGAN to give Mr. McElheny a commitment to continue with his intent to enter into a contract with American Fire Rescue. The motion was adopted by the following vote.

Costa	-	Yes
Brannigan	-	Yes
Herr	-	Yes
Yates	-	No
Nychis	-	Yes

(9665) MOVED BRANNIGAN-COSTA to read Resolution No. 24-96. The motion was adopted by unanimous roll call vote:

RESOLUTION NO. 24-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS RECOGNIZING THE WILKINS TOWNSHIP STUDENTS ASSOCIATED WITH THE WOODLAND HILLS HIGH SCHOOL CHAMPIONSHIP FOOTBALL TEAM

(9666) MOVED BRANNIGAN-COSTA to accept Resolution No. 24-96. The motion was adopted by unanimous roll call vote.

A certificate of award in recognition of accomplishments was presented to the following Township students:

FOOTBALL TEAM:

Jerome Tompkins
Douglas Kody
Christopher Kody
Michael Henk
Rhett Butler

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Anthony Donofrio
 Scott Henderson
 Joseph Daily

CHEERLEADERS:

Sharon Bionda
 Jennifer Jackson

President Nychis and Commissioner Brannigan congratulated the team and thanked them for their accomplishments.

Mr. DiDiano of the Recreation Advisory Board then presented them with a thank you gift.

At this point, a recess was called in order to present the above students with a reception in their honor.

Senator Jay Costa was very gracious to give a very informative question and answer session at which the following subjects were discussed:

Mon-Fayette Expressway
 Local Tax Reform
 Charter Schools
 Discrepancy in the Special Education Formula
 Full Time Police
 Contact Pendot in order to obtain a Wilkins Township Sign
 Moving his office to Rodi Road in the very near future

Senator Jay Costa thanked everyone and wished them all "Happy Holidays!"

CITIZEN'S COMMENTS:

Dawn Lynn Check of 420 Dunbar Drive spoke about the traffic conditions in Eastmont since the new business district has been opened:

1. Jefferson Heights Road - cars are constantly parked on the wrong side of the road.

2. We need larger signs in Eastmont. There are more cars coming from Monroeville. Motorists travelling too fast and do not observe the STOP signs. Mrs. Check feels that the neighborhood is being lost.

Mr. Nychis was at a loss for words after Mrs. Check spoke. He feels that we must move to correct conditions before COMP USA opens. A suggestion was made to place a light at Hawthorne Drive.

REPORTS:

Chief Sejko gave the following Police Report for the month of November 1996:

Total police calls logged	283
Total criminal offenses reported	26
Criminal arrests/person charged	13
Criminal offenses cleared/arrest	11
Traffic citations issued	58
Parking tags issued	12
Total police mileage/November	9,028
Monies collected/November	\$1,862.56

(9667) MOVED COSTA-HERR to accept Chief Sejko's report. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, 12/9/96 - Page ThreeMANAGER'S REPORT:

WTVFD #4 reported 5 calls during November 1996.

Building Permits issued: Repairs and improvements - Six
Signs 3

During November 1996 the collection for building permits was \$1,370.00 - Year to date \$67,147.01 - YTD Budget \$35,000.00

TREASURER & TAX COLLECTOR:

Mr. George M. Porado reported receipts as follows:

The status of the 1996 Tax Duplicate was reported for the month of November 1996 as follows:

CHARGES:

Original Duplicate		\$1,106,867.89
Additions/Penalties - This report	\$ 433.39	
- Previous Report	933.99	
Additional Assessments	408.98	
TOTAL CHARGES		<u>1,108,644.25</u>

CREDITS-COLLECTIONS:

This Report	4,767.14	
Previous Report	1,052,179.93	
Discounts - Previous Report	19,964.70	
TOTAL CREDITS		<u>1,076,911.77</u>
Balance to account for		31,732.48
Collection Percentage		97.1%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of Nov '96	\$68,287.31	Previous Year	\$ 50,690.63	'96 Budget
Total for 1996	503,172.16	"	"	437,439.26 \$475,000.

OCCUPATION PRIVILEGE TAX:

Month of Nov '96	2,528.75	"	"	620.50 '96 Budget
Total for 1996	41,158.18	"	"	41,238.23 \$ 45,000.

MERCANTILE TAX:

Month of Nov '96	-0-	"	"	117.96 '96 Budget
Total for 1996	189,327.28	"	"	186,955.87 \$193,000.

BUSINESS PRIVILEGE TAX:

Month of Nov '96	3.64	"	"	-0- '96 Budget
Total for 1996	167,648.23	"	"	142,106.39 \$170,000.

(9668) MOVED YATES-COSTA to approve the Managers Report for the month of November 1996. The motion was adopted by unanimous roll call vote.

(9669) MOVED COSTA-YATES to approve the following bills for payment:

General Fund	\$87,887.78
Other Funds	106,731.18

for a grand total of \$194,618.96
A great portion of this amount was for the Quarry Grandview Sewer Project. The motion was adopted by unanimous roll call vote.

Mr. Jamison went over the Engineer's Report which is available for viewing in the Township Office.

SOLICITOR'S REPORT:

- #1. Soffer Tax Assessments - almost final.
- #2. DPW Negotiation Meeting set for December 11, 1996.
- #3. Letter of intent to be sent Re: Aquisition Eastmont School.

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(9670) MOVED COSTA-BRANNIGAN to approve the Solicitor's Report. The motion was adopted by unanimous roll call vote.

(9671) MOVED COSTA-BRANNIGAN to read Resolution No. 25-96.

RESOLUTION NO. 25-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS ADOPTING CERTAIN CHANGES, AMENDING AND RESTATING THE MANUAL OF RULES AND PROCEDURES OF THE TOWNSHIP OF WILKINS POLICE DEPARTMENT

(9672) MOVED COSTA-BRANNIGAN to adopt Resolution No. 25-96.

Motions 9671 and 9672 adopted by unanimous roll call vote.

(9673) MOVED YATES-BRANNIGAN to read Resolution No. 26-96.

RESOLUTION NO. 26-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS RECOGNIZING THE CONTRIBUTIONS OF CHIEF ELIAS SEJKO AND AUTHORIZING A STIPEND IN CONNECTION WITH HIS RETIREMENT

(9674) MOVED YATES-HERR to ratify Resolution No. 26-96 by altering paragraph three to read: "WHEREAS, Chief Sejko has admirably served the Township of Wilkins with dedication, dignity, honor and distinction"

(9675) MOVED YATES-BRANNIGAN to adopt Resolution No. 26-96.

Motions 9673 to 9675 inclusive were adopted by unanimous roll call vote.

A meeting for a public hearing on the proposed budget has been set for Monday, December 16, 1996 at 7:00 P.M.

The following proposals have been received for the Tax Anticipation Note in the amount of \$375,000.00:

Irwin Bank and Trust Company	4.22%
Century National	5.197%
National City	4.46%
Mellon Bank	4.14%
PNC Bank	4.12%

(9676) MOVED YATES-BRANNIGAN to award the Tax Anticipation Note to Mellon Bank at the rate of 4.14% with no prepayment penalties. The motion was adopted by unanimous roll call vote.

(9677) MOVED YATES-BRANNIGAN to award C. J. Panagulias & Company, Public Accountants to perform the 1996 Audit of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(9678) MOVED BRANNIGAN-YATES to adopt the proposal which was formally approved to enhance the present sound system. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S REMARKS:

Commissioner Brannigan spoke on the acquisition of Eastmont School. Commissioner Yates stated that there is a tremendous amount of work to be done on the Eastmont School to bring it to code. Commissioner Costa would like to thank the Recreation Advisory Committee for their reception for the Woodland Hills Football Team. He would also like to thank Senator Costa for his appearance. And would like to wish everyone "Happy Holidays" President Nychis would, also, wish everyone the same greeting.

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President Nychis noted that there are vacancies on the Zoning Hearing Board, The Civil Service Board and the Wilkins Area Industrial Development Authority. Any citizen that is interested is welcome to apply. There will be a public service announcement in the local paper concerning the vacancies.

(9679) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING, MONDAY, DECEMBER 16, 1996

A Special Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Nychis.

The purpose of this meeting was to receive comments from the public on the proposed 1997 Budget and also to consider any other business that may come before the Board.

Since the public or the Board of Commissioners did not have remarks regarding the Budget it will be considered for adoption at the next meeting.

(9680) MOVED YATES-NYCHIS to nominate William G. Wilson to fill the vacancy for Chief of Police Elias Sejko who is retiring. The motion was adopted by the following vote:

Yates	-	Yes
Nychis	-	Yes
Costa	-	Yes
Brannigan	-	No
Herr	-	No

(9681) MOVED BRANNIGAN-HERR to nominate Keith Guthrie for the same position as above.

President Peter Nychis stated that the Code specifies that one name only be submitted to the Civil Service Commission. Any further nominations to be eliminated since the nomination for William G. Wilson was unanimously passed and it was not necessary to have a roll call vote on the second one.

(9682) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 7:20 P.M. The motion was adopted by the following vote:

Brannigan	-	No
Yates	-	Yes
Costa	-	Yes
Yates	-	Yes
Nychis	-	Yes

Respectfully yours,

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, DECEMBER 30, 1996

The Second Regular Meeting of December 30, 1996 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

Also present were Manager Bruce Jamison and Solicitor Mark Griffith.

COMMUNICATIONS:

Letter from John D. Luffe asking to be reinstated on the Civil Service Board.

Letter from Raymond Naccarati asking for the position on the Civil Service Board.

Mr. Nychis read a letter from Turtle Creek COG regarding RAD money for 1996.

CITIZEN'S COMMENTS:

Mr. Robert McGrath, 269 Penhurst, thanks Manager Jamison for preparing a good budget also wants to thank him for taking time with him.

Mrs. Dawn Check, 420 Dunbar Drive, talked about the traffic on Dunbar as well as all of Eastmont. She really appreciates all the police efforts, would like to see more speed limit and stop signs also would like rumble strips. Please note that the Monroeville Police re-routed traffic to Old William Penn and through Eastmont.

The following, Ordinance No. 893, was read for the first time at a prior meeting:

ORDINANCE NO. 893

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING SPECIFIC SUMS ESTIMATES TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 1997

(9683) MOVED YATES-BRANNIGAN to read Ordinance No. 893 for the second time by title only.

(9684) MOVED YATES-BRANNIGAN to read Ordinance No. 893 in its entirety.

(9685) MOVED YATES-BRANNIGAN to approve Ordinance No. 893, as read, by the Manager.

(9686) MOVED BRANNIGAN-YATES to adopt Ordinance No. 893.

Motions 96830 to 9686 inclusive were adopted by unanimous roll call vote.

(9687) MOVED YATES-BRANNIGAN to read Ordinance No. 894 for the first time in its entirety:

ORDINANCE NO. 894

AN ORDINANCE OF THE TOWNSHIP OF WILKINS LEVYING AND FIXING THE RATE OF TAXATION UPON REAL PROPERTY LOCATED WITHIN THE TOWNSHIP OF WILKINS

(9688) MOVED YATES-BRANNIGAN to read Ordinance No. 894 in its entirety.

Second Regular Meeting, December 30, 1996 - Page Two

(9689) MOVED YATES-BRANNIGAN to accept Ordinance No. 894.

(9690) MOVED YATES-BRANNIGAN to adopt Ordinance No. 894.

Motions 9687 to 9690 inclusive were adopted by unanimous roll call vote.

(9691) MOVED YATES-BRANNIGAN to authorize Solicitor Griffith to advertise the following proposed Ordinance:

An Ordinance of the Township of Wilkins reducing the rate of levy of sewerage user fee upon sanitary sewer connections within the Township of Wilkins.

The motion was adopted by unanimous roll call vote.

(9692) MOVED BRANNIGAN-COSTA to authorize Solicitor Griffith to advertise the following proposed Ordinance:

An Ordinance of the Township of Wilkins establishing the compensation of the Manager of the Township of Wilkins.

The motion was adopted by unanimous roll call vote.

(9693) MOVED COSTA-BRANNIGAN to read Resolution No. 27-96.

RESOLUTION NO. 27-96

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTE(S), SERIES 1997, WITH THE TERMS SET FORTH IN THE ATTACHED CERTIFICATE AND TRANSMITTAL; APPROVING A FORM OF NOTE; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE NOTE(S); AUTHORIZING AND DIRECTING THE FILING OF THE PROCEEDINGS WITH THE PENNSYLVANIA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS; APPOINTING A PAYING AGENT, REGISTRAR AND SINKING FUND DEPOSITORY; CREATING A SINKING FUND; MAKING CERTAIN FEDERAL INCOME TAX COVENANTS IN RESPECT OF THE NOTES; ACCEPTING THE PROPOSAL OF MELLON BANK, N.A. FOR THE PURCHASE OF THE NOTES; AND REPEALING INCONSISTENT PROVISIONS.

(9694) MOVED COSTA-HERR to adopt Resolution No. 27-96.

Motions 9693 and 9694 were adopted by unanimous roll call vote.

APPOINTMENTS TO BOARDS AND COMMISSIONS:

(9695) MOVED YATES-BRANNIGAN to reappoint Francis Colonello to the Wilkins Area Industrial Authority for a five year term ending December 31, 2001. The motion was adopted by unanimous roll call vote.

(9696) MOVED YATES-BRANNIGAN to nominate David Rainero to the Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

(9697) MOVED COSTA to nominate Greg Morris to the Zoning Hearing Board. The motion died due to the lack of a second.

(9698) MOVED YATES-BRANNIGAN to reappoint David Rainero to the Zoning Hearing Board for a three year term ending December 31, 1999. The motion was adopted by unanimous roll call vote.

(9699) MOVED YATES-BRANNIGAN to reappoint John D. Luffee to the Civil Service Board for a six year term ending December 31, 2002. The motion was adopted by unanimous roll call vote.

(9700) MOVED BRANNIGAN-COSTA to appoint Don Cwynar, Mike Pankowski, Brian Hill, Frank Greco and Sherwyn Myers to the Recreation Advisory Board for a two year term. The motion was adopted by unanimous roll call vote.

Second Regular Meeting, December 30, 1996 - Page Three

Vacancy Board position to be filled at the meeting of January 13, 1997.

EASTMONT TRAFFIC STUDY:

Mr. Art Gazdik of Senate Engineers addressed the Board advising that last spring they asked to get together to discuss Eastmont traffic. The meeting occurred and it was reported to the Board that there is an increase in Eastmont traffic. The Police Chief will take steps to have speed bumps installed. There are several alternatives to keep the traffic moving in Eastmont but all suggestions would inconvenience the residents. The Board did hold a meeting but it was very poorly attended, therefore the Board did not take action until they collect more data from the residents.

Mr. Nychis also gave his suggestions as did Dawn Check, and Bill Grimm noting suggestions of a light at Hawthorne, make Delaney one-way increase the number of traffic and stop signs and rumble strips.

Mr. Muhar, 689 Negley Avenue would like to thank the Commissioners for putting "Wilkins Township" on the map.

COMMISSIONERS COMMENTS:

Mr. Yates spoke about the traffic sign on the parkway and the parking lot expansion.

Mrs. Brannigan would like to thank the Recreation Advisory Council and especially the DeMarco Family, the DiDiano Family, Mr. & Mrs. Gene Stemerick, the Brannigan Family, Mr. & Mrs. Check, Paul Costa, Brian and Marilyn Hill, the Jamison Family and also the Fire Companies and the Emergency Services for their help with the: Easter Egg Hunt, the 10 week Reading Program, 3 Soft Ball Games, the Pirate Game, the Mother of the Eastern Suburbs 175th Birthday Party, the Haunted Trail and Hayride, the Halloween Parade, the Night at the Races and the Lunch with Santa.

Mrs. Brannigan also stated that regarding her vote at the December 16, 1996 meeting was not against the nomination of William Wilson for Chief of Police, she simply wanted others to know that when they work hard and do a tremendous job that they will be appreciated and considered for goals they want to achieve. All of our police officers do a great job and many could have been interviewed for the position. Mr. Wilson will do a great job for the police department and Wilkins Township.

Mr. Herr would like to wish everyone and Happy Holiday and be careful!

Mr. Costa also wishes to thank the Recreation Advisory Council for the great job they did in 1996 and Happy New Year to everyone!

There will be a break for the Executive Session, the results of which will be reviewed before the meeting of January 13, 1997.

(9701) MOVED COSTA-YATES to adjourn, the meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JANUARY 13, 1997

The Regular Meeting of January 13, 1997 was called at order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were: Manager Jamison, Solicitor Griffith, Chief Sejko, DPW Superintendent Paul Vargo and William McKeever representing Senate Engineering.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9702) MOVED YATES-BRANNIGAN to appoint William G. Wilson as Chief of Police in Wilkins Township. The motion was adopted by unanimous roll call vote.

Mr. William G. Wilson was sworn in as Chief of Police by Frank Comunale, District Magistrate and witnessed by Larry Dunn, Allegheny County Commissioner. The effective date would be Saturday, January 25, 1997.

PEP-BOYS PRESENTATION TO THE BOARD

Attorney Mark Aletto presented a summary on the Pep-Boys building proposed on the site where Circuit City now exists (across the parking lot from Circuit City) building to be approximately 18,500 square feet, the building to house auto park sales and service.

Additional information on the proposal was provided by the following:

Mark Aletto
David Haines
Mark Griffith
President Peter Nychis
Commissioner Joseph Yates
Commissioner Melanie Brannigan
Leonard Hill, Fire Marshal
Anthony DeMarco

(9703) MOVED YATES-BRANNIGAN to table the Pep-Boys proposal until the meeting of January 27, 1996. The motion was adopted by unanimous roll call vote.

SOFFER LEGAL AGREEMENT

(9704) MOVED YATES-BRANNIGAN to authorize the proper Township officials and the Solicitor to approve the sub-division plan for Soffer dated 2/22 (revised 8/8) as submitted and approved by the plan subject to the agreement to be executed by the Board and the Soffer organization. The motion was adopted by unanimous roll call vote.

APPOINTMENTS:

Peter G. Nychis has been appointed to the COG as Chief Delegate, Melanie Brannigan as Alternate Delegate.

(9705) MOVED BRANNIGAN-HERR to reappoint Ralph Keller to the Vacancy Review Board. The motion was adopted by unanimous roll call vote.

PUBLIC WORKS CONTRACT:

(9706) MOVED BRANNIGAN-COSTA to authorize the appropriate officers of the Township to execute the contract on behalf of the Township. subject to review and approval by the Dept. of Public Works. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, January 13, 1997 - Page TwoTRAFFIC SIGNALS:

(9707) MOVED BRANNIGAN-COSTA to authorize the Manager to issue a "60 day notice" to Walt Brunner of Traffic Control Equipment Company advising him that Wilkins will not be renewing his contract. The motion was adopted by unanimous roll call vote.

Manager Jamison to prepare an advertisement for maintenance and repairs of the traffic signal.

(9708) MOVED YATES-BRANNIGAN to authorize the Solicitor to advertise an ordinance to make modifications on the existing planning ordinance. The motion was adopted by unanimous roll call vote.

(9709) MOVED HERR-COSTA to authorize the Solicitor to advertise an ordinance dealing with "TRUTH IN ADVERTISING". the motion was adopted by unanimous roll call vote.

(9710) MOVED COSTA-YATES to approve payment of bills in the amount of \$126,540.80 and also the reports as submitted. The motion was adopted by unanimous roll call vote.

A report on the Executive Session of December 30th was given by President Nychis. The following was discussed: various litigation, personnel issues, DPW Contract, the Manager's salary plus employees salaries; decision to be made at next meeting.

All the Commissioners wished Chief Al Sejko the best of luck in his retirement.

(9711) MOVED YATES-COSTA to permit the Recreation Advisory Council to hold classes for Aerobics and Self Defense. Also to hold an Easter Celebration for the children on Saturday March 22, 1997. The motion was adopted by unanimous roll call vote.

(9712) MOVED YATES-COSTA to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JANUARY 27, 1997

The Second Regular Meeting of January 27, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, DPW Superintendent Paul Vargo, Former Chief of Police Elias Sejko and Art Gazdik, representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge of Allegiance to the Flag.

(9713) MOVED BRANNIGAN-HERR to approve the minutes of the Regular Meeting of January 13, 1997. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

The first item of correspondence was the Fire Departments requests. They were advised that several of the items should have been incorporated in the budget as early as October. Many of the requests that they are asking for, we already do and we would be continuing. We ask that the fire departments contact us in early October to request items for the upcoming year. Also quarterly meetings would like to be scheduled.

One other item was that they are asking for is their allocation be given them a little earlier in the year. With the taxes moved forward, that isn't a problem at all.

N. Leonard Hill, the Fire Marshal gave his report.

Residents of Stevendale Drive thanking the road crew for their efficient service in snow removal.

Letter from Naomi Vichic, 112 Tynewood Drive Re: Identity Crisis.

CITIZEN'S COMMENTS:

Lance Alexander, Vice-President, Zoresco Equipment Company, 1241 Lower Rodi Road appeared to express his concern about the proposed Truth-In-Advertising Ordinance.

The Public Hearing portion of the minutes for PEP BOYS is in the form of an attachment to these minutes.

(9714) MOVED YATES-BRANNIGAN that we approve the Pep-Boys site plan. The motion was adopted by unanimous roll call vote.

(9715) MOVED COSTA-YATES to request authorization to schedule our Officers for their 1997 Allegheny County Mandatory In-Service Training courses as per the memo circulated January 10, 1997. The motion was adopted by unanimous roll call vote.

(9716) MOVED YATES-BRANNIGAN to approve the payment of Invoice #2, periodic estimate #2 of the Independent Enterprising bill of \$133,281.09 on the recommendation of the Engineer. The motion was adopted by unanimous roll call vote.

(9717) MOVED BRANNIGAN-COSTA to authorize the Police Department to perform background investigations on the four top individuals that are on the certified list of the Civil Service Eligibility List. The motion was adopted by unanimous roll call vote.

President Nychis asked for feedback on our new sound system. He received several nods of approval.

MNB050

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(9718) MOVED YATES-BRANNIGAN to ratify an indemnification agreement with Turtle Creek Borough for the use of their jail. The motion was adopted by unanimous roll call vote.

(9719) MOVED COSTA-HERR to apply for the cop's grant to obtain funds to hire additional police officers. The motion was adopted by unanimous roll call vote.

The Commissioners, Mr. Jamison and Solicitor Griffith had a discussion on the RAD money.

Mr. Sejko then discussed the Monroeville identity situation, and also the Countywide 911 system. He understands that Commissioner Dunn is concerned that he wants more input from the volunteer organizations, the fire companies in addition to the police departments and the ambulance organizations.

President Nychis questioned Mr. Sejko on the progress of the proposed Wilkins/Monroeville business district sign.

Mr. Alexander of Zoresco spoke, at length, on the geographic area of the Zoresco business.

After a long discussion on proposed Ordinance No. 895 it was:

(9720) MOVED YATES-BRANNIGAN to read Ordinance No. 895 for the first time by title only.

ORDINANCE NO. 895

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR BUSINESSES SITUATE IN THE TOWNSHIP OF WILKINS WHICH CONDUCT OR ARE ENGAGED IN ADVERTISING CONTAINING THE LOCATION OF THE BUSINESS, TO INCLUDE ACCURATE REFERENCE TO THE LOCATION OF THE BUSINESS BY SPECIFICALLY REFERRING TO "WILKINS TOWNSHIP"; FOR PROVIDING PENALTIES FOR THE VIOLATION OF THIS ORDINANCE; AND FURTHER PROVIDING FOR THE DUTIES OF THE CODE ENFORCEMENT OFFICER IN CONNECTION THEREWITH.

(9721) MOVED YATES-BRANNIGAN to read Ordinance No. 895 for the second time by title only.

(9722) MOVED BRANNIGAN-YATES to accept Ordinance No. 895.

(9723) MOVED YATES-BRANNIGAN to approve Ordinance No. 895.

Motions 9720 to 9723 inclusive were adopted by unanimous roll call vote.

At this point, the Board broke for a two minute recess.

Back at 9:28 P.M.

Mr. DeMarco appeared on behalf of the Recreation Advisory Council to discuss the activities of 1997.

First of all they intend to establish a fund raiser for each year, the 1997 would be a phone directory with a list of all residents and businesses in Wilkins Township.

The following monthly activities are as follows:

January, February, March - Aerobics, Self Defense classes, an Easter Brunch and St Patrick celebration.

April - a baseball parade.

May - A Senior Citizens bus trip with dinner.

June - New Bocci and Horseshoe Court at Linhart Park, also the first softball game at Linhart Park.

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July - Fourth of July Parade, Picnic, Ball game and Fire Works Night. Community Week - childrens activities.

August & September - no activities have been scheduled as yet.

October - Halloween Parade and Halloween Trail.

November - Nite at the Races - Monte Carlo.

December - Dedicated to "Santa Claus".

(9724) MOVED BRANNIGAN-HERR to propose a "BATTLE THE BALL" contest during the community days to raise funds. The motion was adopted by unanimous roll call vote.

(9725) MOVED BRANNIGAN-COSTA to ask the Board's permission that the entire scheduling of all activities go through the Recreation Advisory Council. The motion was adopted by unanimous roll call vote.

Solicitor Griffith that Ordinance No. 896 is a modification to the existing land use and development ordinance requiring that the developer's provide floorplans, elevations and cross-sections.

(9726) MOVED BRANNIGAN-COSTA to read Ordinance No. 896 for the first reading.

ORDINANCE NO. 896

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING CHAPTER 148 OF THE WILKINS CODE AS ENACTED BY SECTION 304 OF ORDINANCE NO. 802 OF OCTOBER 8, 1990 REGARDING MAJOR SUBDIVISION AND LAND DEVELOPMENT PROCEDURES BY ADDING CERTAIN REQUIREMENTS FOR THE APPROVAL OF PRELIMINARY AND FINAL PLANS.

(9727) MOVED BRANNIGAN-COSTA to read Ordinance No. 896 for the second reading.

(9728) MOVED BRANNIGAN-COSTA to approve Ordinance No. 896.

(9729) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 896.

Motions 9726 to 9729 inclusive were adopted by unanimous roll call vote.

Messrs. Gazdik and Vargo discussed the 1997 Street Paving Program.

(9730) MOVED YATES-BRANNIGAN to bid out the paving. The motion was adopted by unanimous roll call vote.

The Board then broke for an Executive Session.

There were several personnel items and the consideration of salaries in the Manager's Office discussed. It was:

(9731) MOVED BRANNIGAN-COSTA to approve the salaries in the Manager's Office. The motion was adopted by unanimous roll call vote.

(9732) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

MNB050

Attachment
see Notes # 9714

New item - Pep Boys: - PUBLIC HEARING

Nychis

... of the public hearing on the Pep Boys development. This was first presented to the Board at the meeting held on January 13th. Issues came up at that time ... continued until today. I should note for the record that we did hold a meeting a week ago on (get my notes here) ... a couple weeks.

Aletto:

Good evening. My name again is Mark Aletto, attorney for Pep Boys. With me this evening is Steve Marinelli (sp?), representative from Pep Boys, also David Haines and Tom Blios, and Federick

R. Harris, a consulting engineering firm for the proposed project.

As you mentioned, we did attend the meeting and discuss the issues of concern with the Township and I agree with you, I agree that they been resolved enough that we may proceed with the project assuming approval is granted.

I will just touch on the issues briefly and Dave will also discuss some of the other issues.

The first dealt with the parking area to the rear of the site. Pep Boys will join in with Circuit City in the appeal to the Zoning Hearing Board which is scheduled for February 22nd. If we are not successful at that point, Pep Boys had committed, as well as Circuit City, to reconvene on that issue and resolve that in a satisfactory way to the Township and the applicants.

In addition to that, as a safeguard to the Township, a provision will be drafted into the developer's agreement so that it will be put down in writing and bind the applicant, Pep Boys...

The second issue discussed dealt with the traffic lights. As part of the PennDot approval, review and approval process, the Pep Boys had several meetings with PennDot to fully aware of their obligations to make some commitments and contribute in a certain fashion to retiming the traffic lights. Again, I think that will be spelled out in the developer's agreement as well as any approval that we receive from PennDot. So, to summarize, Pep Boys will make a commitment to assist in the retiming of the traffic lights or whatever is deemed necessary.

An additional item dealt with the fencing along the base of the hillside which is to the rear of the proposed building. Mr. Haines will address some of the options that they have explored and offer them to the Township to alleviate that concern.

The final issue, I believe it is the final issue, deals with the storage of chemicals on site. At that meeting we discussed that both federal and state regulations will be complied with as well as the review by your own Township Fire Marshal. Of course, they would be unable to operate with any of

those chemicals unless all of the approvals are received. This process is typically done following site plan review when we are in the stages... building permit and so forth. So, again, Pep Boys has committed to installing all the safeguards necessary to comply with federal, state and local requirements.

Dave, if you would like to point out the options regarding the fence.

Haines

Good evening. I believe we had discussed last time about placing a fence, eight foot high chain link fence along the back of the wall, and I think what we discovered was that any rocks that would fall off of that slope would accumulate behind the fence, and since the fence would be up against the slope, it would not allow any cleaning behind ... so it really would keep you from that area, but it really wouldn't clutter the area also of its debris. So, what we looked into was an item called "shock crete", it's basically an electrified concrete which is sprayed onto the face of the rock and hardens and basically forms a solid wall...

Unknown

In discussing that option with a representative from Pep Boys, ... like to add an additional option, and maybe this is something that can be discussed with the local contractor to see if there is not an additional safeguard that can be done in case that particular is not viable, after inspecting the site more closely, and, if possible, we'd like to present the first option as well as the second and enforce the second, would then have to be satisfactory to the Township Engineer.

I don't have any like, according to Mr. Marinelli, a different site ... they have gone in initially with one proposed option and only found that another option is more practical for that particular site. I know we had the construction manager at the site and he also voiced several different options that he had used in the past and would like to also deal with the local contractor and see if they have experienced the ... thing locally that proved to be beneficial.

We would like to, maybe following further analysis ... alot of times when you bring a local contractor in, he says "why are you guys doing this, I did this down the road" or something like that ... much better idea and what I would like to

do is have that option and present it to the Township.. say hey, this guy came up with a better idea than we ever thought about...

Unknown Are you talking the back lot or are you talking...

Unknown Is that in regard to the parking lot.... I thought if we, if it became an issue where, of course you know, it needs to be removed, that... would go in its place.

Again, we thought that was in reference to...approach the property owners ...additional plannings.

Griffith I believe they have addressed most of the issues that we discussed at the meeting. I do not necessarily have a problem in the "shock crete" and that particular system or the lack of agreement in connection therewith. In my view, we are in the position where the Township may not want to compel any specific type or remediation. In fact, my recommendation would be to simply notify them that we perceive a danger and a problem and that they should address the problem as they see fit and allow that burden to continue to rest with them.

I would not impose any specific type or remedy or perceive a problem at this point.

Unknown

Griffith Well, that is part of the developer's agreement, the maintenance agreement with lights and all the information that we have to develop in connection with the PennDot study of that particular sector of the _____. That's all part of the developer's agreement.

Nychis See if we have a clear understanding here. ...submitted, subject to a developer's agreement..

Unknown ...

Nychis I don't know how much control you want in this Art?

Gazdik ...

Nychis How about, the remedial to be reviewed by the ...

Unknown ...

Griffith

If I may interject, I am reviewing my notes as I was listening to you, there was a proposal at our last meeting that was brought to the table in conjunction with the trash bins and the used tire site. The original plans as presented to the Planning Commission did not contain a reference to a small building accessory structure, if you will, to be built on the property. The Pep Boys organization has proposed enclosing the trash bins and the old tires in a structure that I believe is about 9.5 by 18 or 20 feet, a relatively small enclosed structure, and the structure will be made of the same material as the facade of the facility that they are building, and they have requested the authority to add that particular structure to the plans as presented. I have polled the Planning Commission members and discussed this matter with them, this of course happened after presentation to the Planning Commission at next month's meeting, but, nonetheless, I polled the Commissioners and they are all in agreement that they believe that not only is it appropriate as recommended and the Planning Commission has sanctioned the modification. I mention that by way of information so that that building is actually part of the plan that we would be affirming tonight.

In addition, there was some discussion about internal signage on the Pep Boys site. I believe that they agreed that they would place appropriate designation signage and that again, would be part of the developer's agreement. Simply for the record, I think it is necessary to state the subject has been addressed ... compliance.

Unknown

....

Nychis

part of our approval here ... by 18 feet...as I have stated for the record...modified..

Yates

I make the motion that we accept the Pep Boys plans and that we issue a permit for their building.

Nychis

Not yet..

(cannot make out - according to notes, approve plan as submitted, subject to developer's agreement, maintenance agreement, highway occupancy, remedy potential hillside problem to be reviewed by engineer zoning requirements, internal _____ and developer's agreement.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING, SATURDAY, FEBRUARY 8, 1997

The Special Meeting of Saturday, February 8, 1997 was brought to order at 9:00 A.M. by President Nychis.

At the invitation of President Nychis all arose and participated in the Pledge to the Flag.

There is one item on the agenda.

(9733) MOVED YATES-BRANNIGAN to read Resolution No. 1-97.

RESOLUTION NO. 1-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS,
COUNTY OF ALLEGHENY, PENNSYLVANIA,
RECOGNIZING THE CONTRIBUTIONS OF
CHIEF ELIAS SEJKO

(9734) MOVED YATES-BRANNIGAN to adopt Resolution No. 1-97.

(9735) MOVED YATES BRANNIGAN to adjourn. The meeting was adjourned at 9:10 A.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

MNB050

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 10, 1997

The Regular Meeting of February 10, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were: Manager Jamison, Solicitor Griffith, Chief Wm. G. Wilson, DPW Superintendent, Paul Vargo and Wuilliam McKeever representing Senate Engineering.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

COMMUNICATIONS:

The Municipality of Penn Hills is interested in learning the present intentions of the other eastern suburb communities regarding the implementation of the proposed County Wide 911 Plan. The purpose of this initial letter is to see if any preliminary interests exists for us to provide this service for your community.

Helen Boring, 516 Washington Street. Miss Boring is requesting a handicapped parking spot.

The Athletic Director of the Woodland Hills School District is asking for a donation of \$100.00 to sponsor one of their football players with a Championship Ring. This item has been given to the Recreation Director.

The Wilkins Area Meals on Wheels is asking for our participation in buying an ad in their booklet which is being published as a fund raiser.

CITIZEN'S COMMENTS:

Lance Alexander of Zoresco Company made the following comments in regard to Ordinance No. 895: He does not believe public safety is the issue. Zoresco is not in violation (remove the fines). He has a legal opinion.

Chief William G. Wilson gave his report for the month of January 1997:

Total Police Calls Logged	337
Total Criminal Offenses reported	44
Criminal Arrests/Persons Charges	20
Criminal Offenses Cleared by Arrest	13
Traffic Citations Issued	48
Parking Tags Issued	30
Total Police Mileage for this Month	10,564
Monies collected for January 1997	\$1,561.26

Officer DeMarco to attend the "DARE" Program to be held in Elizabethtown PA from October 6-17-97.

(9736) MOVED COSTA-BRANNIGAN to approve Chief Wilson Police Report for the month of January 1997. The motion was adopted by unanimous roll call vote.

(9737) MOVED YATES-HERR to approve Mr. Vargo's DPW Report for the month of January 1997 which is available in the Township Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

WTVFD #4 reported 10 fire calls--82 man hours, 2 drills--16 man hours. They had a total of 110.5 man hours for January 1997.

MNB050

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No Treasurers Report for January 1997. Mr. Porado has completed his report for the year.

ACT 511 TAXES:

EARNED INCOME TAX:

Month of January '97	\$18,870.47	prev year	\$10,000.00	1997 Budget
Total for 1997	18,870.47			\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of January '97	1,250.00	"	"	-0-	1997 Budget
Total for 1997	1,250.00				\$40,000.

MERCANTILE TAX:

Month of January '97	No report for January	1997 Budget
Total for 1997	-0-	\$195,000.00

BUSINESS PRIVILEGE TAX:

Month of January '97	4,123.88	prev year	-0-	1997 Budget
Total for 1997	4,123.88			\$210,000.

(9738) MOVED YATES-BRANNIGAN to approve the Manager's Report for January 1997. The motion was adopted by unanimous roll call vote.

SOLICITOR'S REPORT:

J. B. Stevens litigation continues - Two matters before the Commonwealth Court on appeal, the first one involves J. B. Stevens, the second on is the Mandamis action against Mr. Jamison.

Stevenson/Elton concerns Re: Sewer Line - hearing in May 1997.

Wage & Policy Committee - two matters under litigation, one before Commonwealth Court, two - retroactive - personal days.

Kepes family - a taking sewer line.

(9739) MOVED BRANNIGAN-COSTA to accept the Solicitor's Report for January 1997. The motion was adopted by unanimous roll call vote.

(9740) MOVED BRANNIGAN-YATES to approve the Engineers Report a copy of which is available at the Township Offices. The motion was adopted by unanimous roll call vote.

(9741) MOVED BRANNIGAN-COSTA to approve an Easter Brunch to be held on Sunday, March 23, 1997. The motion was adopted by unanimous roll call vote of all present.

(9742) MOVED COSTA-BRANNIGAN for payment of bills in the amount of \$377,163.44. The motion was adopted by unanimous roll call vote.

(9743) MOVED COSTA-YATES to read Ordinance No. 897 for the first reading by title only.

ORDINANCE NO. 897

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AS REQUIRED BY SECTION 1502(IV) OF THE FIRST CLASS TOWNSHIP CODE OF PENNSYLVANIA ESTABLISHING THE COMPENSATION OF THE MANAGER OF THE TOWNSHIP OF WILKINS.

(9744) MOVED COSTA-HERR to read Ordinance No. 897 for the second reading in title only.

(9745) MOVED COSTA-YATES to approve Ordinance No. 897.

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(9746) MOVED COSTA-HERR to adopt Ordinance No. 897.

Motions 9743 to 9746 inclusive were adopted by unanimous roll call vote.

(9747) MOVED COSTA-BRANNIGAN to read Ordinance No. 898 for the first time in title only.

ORDINANCE NO. 898

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REDUCING THE RATE OF LEVY OF SEWERAGE USER FEE UPON SANITARY SEWER CONNECTIONS WITHIN THE TOWNSHIP OF WILKINS

(9748) MOVED COSTA-BRANNIGAN to read Ordinance No. 898 for the second reading by title only.

(9749) MOVED COSTA-BRANNIGAN to approve Ordinance No. 898.

(9750) MOVED COSTA-HERR to adopt Ordinance No. 898.

Motions 9747 to 9750 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 2-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS INCREASING THE MEMBERSHIP OF THE ZONING HEARING BOARD FROM THREE TO FIVE MEMBERS.

(9751) MOVED YATES-BRANNIGAN to adopt Resolution No. 2-97. The motion was adopted by unanimous roll call vote.

(9752) MOVED BRANNIGAN-COSTA to approve Officer DeMarco's attendance to the "DARE" Program being held in Elizabethtown PA from October 6 to the 17, 1997. All instructional materials, meals and lodging will be provided through federal funds. The motion was adopted by unanimous roll call vote.

Letter dated February 1, 1997 from Dr. Joan Gottlieb advising that the Board may appoint three members to the Churchill Area Environmental Council. This article to be advertised in the local newspaper.

A report on the Executive Session was given by President Nychis. The following was discussed:

Salaries for the Department of Public Works
Tax Assessment status
Allegheny County 911 Plan

(9753) MOVED BRANNIGAN-HERR to grant Solicitor Griffith request to file tax appeals on the Rte 22 properties. The motion was adopted by unanimous roll call vote.

(9754) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Mae S. Franc
Secretary

MNB050

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 24, 1997

The Second Regular Meeting of February 24, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief of Police William G. Wilson and Art Gazdik who was representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

(9755) MOVED BRANNIGAN-YATES to approve the minutes of the Special Meeting of February 8th and the Regular Meeting of February 10, 1997. The motion was adopted by unanimous roll call vote.

The minutes of the Second Regular Meeting of January 27, 1997 have not been reviewed, as yet, by Solicitor Griffith, therefore, no motion was made for approval.

Letter from Western PA Conservancy information pertaining to highly visible floral beds and vegetable gardens being planted in the Township. All information being given to Commissioner Brannigan for her review.

Blanche Hippensteel of 911 Larimer Avenue spoke on the traffic and speeding on Larimer Avenue due to the increase in traffic on Rt 22. The area had flashing lights to alert the motorists of the children coming and going to their bus stops, but they are no longer operating. She also requested speed bumps in the area. She also wrote a letter to Commissioner Yates complaining about the lack of a member on the Board for the Wilksburg Penn Joint Water Authority.

Lance Alexander of Zoresco, 1241 Rodi Road, Wilkins Township appeared and presented the Board of Commissioners with a list of requests for their consideration and action. He would like to see the appeal of Ordinance No. 895, if not repealed he would like to have the title changed to "SAFETY ZONE DESIGNATION IN ADVERTISING ORDINANCE". He would like a "Wilkins Wide Businesses" meeting designed to promote safety.

Mary Yakin, 35 Crestview Drive, spoke on the "Truth and Advertising Ordinance" and also about bad audits and bad business

The Municipality of Monroeville has expressed interest in becoming an emergency dispatch center. Action on Monroeville's letter is as follows:

(9756) MOVED BRANNIGAN-YATES to allow Monroeville to provide dispatching services for the Township. The motion was adopted by unanimous roll call vote.

Consideration to amend the Planning Ordinance to require sidewalks in front of commercial establishments on Rte 22.

Wilkins Township will begin a study of the installation of sidewalks in the Route 22 corridor. The Board expressed concern about unsafe bus stops on the highway and visibility of pedestrians who cross it. The Board plans to schedule a public hearing on the sidewalk issue and invite businesses to participate.

(9757) MOVED YATES-BRANNIGAN for authority to start the process for the sidewalk study on Rt 22. The motion was adopted by unanimous roll call vote.

MNB050

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There was a discussion between the Commissioners and the Solicitor on the \$82,000.00 deficit caused by the undervalue assessments of Circuit City, Home Depot and the Shoppe's at Penn Center. Allegheny County had not released its 1997 figure on assessed valuation of properties until after the Township had prepared its budget. The Commissioners authorized Solicitor Griffith to appeal the assessments but because of the backlog in the County we may see any revenues until 1998 or later. There were several options discussed for reducing the anticipated deficit.

There was a discussion on "COMMUNITY ORIENTED POLICING SERVICES - COPS". After a lengthy discussion it was decided that a decision could not be made at this time. A Special Meeting will be held on Thursday, March 7, 1997 at 6:30 with interviews to follow at 7:30 P.M.

(9758) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 10, 1997

The Regular Meeting of March 10, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were: Chief William G. Wilson and Assistant Manager Paul A. Vargo and Mr. McKeever representing Senate Engineering.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9759) MOVED YATES-BRANNIGAN to approve the minutes of the February 24, 1997 Meeting. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Don Schmitt, 136 George Street, discussed the sewer fee.

Bill Suvak, Patterson Street, questioned the change in the status of the sewer fee.

Dawn Check, 420 Dunbar Drive, spoke about the speed of traffic on Jefferson Heights and Dunbar, would like to have speed limit signs and speed bumps on Dunbar.

Agnes Tepke, Ivy Street, would like to have the Fern Street site reinspected as there are tires, swings and a boat on the site. Chief Wilson and Paul Vargo were instructed to inspect the site.

John Hrenko, 255 Harrison Road, complaining about leaves from the cemetery, would like to see a snow fence erected to keep the leaves out of his property.

Nick Fioravanti, #1 VFD, read a letter concerning the 911 move. Public Safety Meeting being held March 17, 1997 at 7:00 P.M.

Chief William G. Wilson gave his report for the month of February 1997:

Total Police Calls Logged	280
Total Criminal Offenses Reported	48
Criminal Arrests/Persons Charged	26
Criminal Offenses Cleared by Arrest	16
Traffic Citations Issued	11
Parking Tags Issued	41
Total Police Mileage for this month	8,740
Monies collected for February 1997	\$2,040.39

(9760) MOVED COSTA-BRANNIGAN to approve Chief Wilson's Police Report for the month of February 1997. The motion was adopted by unanimous roll call vote.

(9761) MOVED YATES-BRANNIGAN to approve Mr. Vargo's DPW Report for the month of February 1997 which is available in the Township Office. The motion was adopted by unanimous roll call vote.

Assistant Manager read the reports of the Fire Departments for the past month.

(9762) MOVED YATES-BRANNIGAN to accept the Fire Departments reports. The motion was adopted by unanimous roll call vote.

Due to the Manager's absence, there are no Manager's and Act 511 Tax Reports this evening.

MNB050

Minutes of the Regular Meeting, March 10, 1997 - Page Two

Mr. Vargo presented the Solicitor's report:

1. Commonwealth Court - Police Department issues argued in court - now waiting decision
2. J. B. Stevens - Hearing scheduled for the 13th
3. Sewers - Gardenia and Brown Avenue projects have gone to the Board of View
4. Tax appeals have been filed on the Home Depot, Circuit City, Sears, Soffers, Shoppes at Penn Center and COMPUSA properties

(9763) MOVED COSTA-HERR to approve the Solicitor's report. The motion was adopted by unanimous roll call vote.

Mr. McKeever gave the Engineers Report. All current projects are proceeding on time. He announced that the sidewalk committee would meet on Friday, March 14, 1997.

(9764) MOVED YATES-BRANNIGAN to approve Senate Engineering Company's report for the month of February, 1997 which is available in the Township Office. The motion was adopted by unanimous roll call vote.

Tony DeMarco gave the Recreation Report. Subjects discussed include the Easter Lunch, Childrens Week, WHHS Girls Basketball Team and the formation of a Wilkins Recreation Board/Business Associates.

(9765) MOVED BRANNIGAN-YATES to approve the payment of bills totalling \$167,477.37. The motion was adopted by unanimous roll call vote.

The following appointments were made:

ZONING HEARING BOARD Gregg Morris - 12/31/2000
Ralph E. Keller - 12/31/2001

PLANNING COMMISSION Alvin Merz to fill the unexpired term of
Ralph Keller - 12/31/97

CHURCHILL AREA ENVIRONMENTAL COUNCIL

Steven Rose) Appointments to expire 12/31/2000
Lee Sablowsky)

(9766) MOVED BRANNIGAN-YATES to authorize the Solicitor to draft and advertise the repealing of Ordinance #898 the "Sewer User's Fee". The motion was adopted by unanimous roll call vote.

(9767) MOVED BRANNIGAN-COSTA to authorize the Solicitor to draft and advertise for a "Residency Ordinance". The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Yates would like to see a Wilkins Township Resident appointed to the Wilkinsburg Penn Joint Water Authority Board.

(9768) MOVED YATES-BRANNIGAN to investigate the possibility of making an appointment to the WPJWA Board. The motion was adopted by unanimous roll call vote.

(9769) MOVED BRANNIGAN-COSTA to advertise for the appointment of a Code Enforcement Officer. The motion was adopted by unanimous roll call vote.

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Commissioner Brannigan would like to have Eastmont School donated to the Township to use it for a Senior Citizens Center, a Library and also a Community Center.

She is also in favor of a full time Policeman.

(9770) MOVED COSTA-YATES to send a letter of congratulations to East Pittsburgh on Act 47. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS

Mrs. McGrath, 269 Penhurst Drive, thinks that the Board should not vote twice at one meeting, the vote should be over two meetings.

Mary Yakin, 35 Crestview Drive, spoke about the sewerage areas, the assessments for Churchill and Washington areas, the Manager's duties, the Auditor, the Budget and the Solicitor's fees. She was ruled out of order by President Nychis.

Don Schimitt, George Street, spoke about the sound system and the auditorium acoustics.

(9771) MOVED COSTA-HERR to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

MNB050

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 31, 1997

The Second Regular Meeting of March 31, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

Also present were: Manager Bruce Jamison, Solicitor Mark Griffith, Chief William Wilson, Mr. Vargo and Art Gazdik who was representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

(9772) MOVED BRANNIGAN-HERR to approve the minutes of the Second Regular Meeting of January 27th and the Regular Meeting of March 19, 1997. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Letter from the Borough of Turtle Creek dated March 28, 1997 - They would like to discuss the possibility of undertaking an inter-municipal road improvement project on Negley Avenue.

Letter from Brian Hill, Recreation Board Member, commending Police Officer Anthony DeMarco on his time, effort, energy and expertise in assisting teaching a course in self defense. He is also to be commended for his interest and dedication to our Township.

A letter from Paul Russell, 600 Brown Avenue, to his niece Andrea Russell referring to the replacement of the bridge on Brown Avenue. The next letter is Andrea Russell's reply to Paul Russell's letter.

A letter from Mr. & Mrs. Jeffries, 1434 Jefferson Heights Road, commenting on the increased traffic in Eastmont, the great job our police do, and their excitement for the possibility of sidewalks being installed. If the Jeffries can be any help please do not hesitate to call upon them.

CITIZEN'S COMMENTS:

Mr. Edward Duli, 111 Ivy Street, Spoke about his property on "Fern" Street. After a lengthy discussion, the matter was given to the Solicitor for his review.

Mr. Donahue of Chalfant Borough, owner of property at 108 Peter Street, he discussed water shut-off matters on properties holding delinquent sewage bills. He was answered by Manager Jamison who informed him that if the tenant does not pay bill, the owner is liable for same.

At this time there was a break in the meeting enabling Recreation Director Brannigan to present certificates to the Girls Basketball Team, the Cheerleaders and the Coaches for winning the Woodland Hills AAAA Championship Basketball Game. The following persons were honored:

Cristin Greco
Korie Morton
Quinn Morton
Megan Muldowney
Wendy Wiggins
Sharon Biondo
Jen Jackson
Frank Greco
Phil Hopbell
Tom Scott

A reception was held serving cake and refreshments.

Minutes of the Second Regular Meeting, 3/31/97 - Page Two

Frank Comunale, District Justice, administered the Oath of Office to the following appointees:

PLANNING COMMISSION - Alvin B. Merz

ZONING HEARING BOARD - Ralph Keller and Gregg Morris

CHURCHILL AREA ENVIRONMENTAL COUNCIL - Steven M. Rose and
- Lee Sablowsky

REPORTS:

Chief William Wilson reported thirty (30) tickets being given out during the Dunbar Blitz. Mr. Duli has been given an extension of time in order for him to clean the Fern Street area.

PA MUNICIPAL SERVICES reported the following collections for February 1997:

EARNED INCOME TAX:

Month of February '97	\$ 69,896.	Prev Year	\$ 31,448.	'97 Budget
Total for 1997	88,766.	" "	41,448.	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of February '97	3,132.	" "	-0-	'97 Budget
Total for 1997	4,333.	" "	-0-	40,000.

MERCANTILE TAX: No tax collected for February 1997

BUSINESS PRIVILEGE TAX:

Month of February 1997	-0-	Prev Year	670.	'97 Budget
Total for 1997	4,124	" "	670.	\$210,000.

Mr. Gazdik presented information from The United States Environmental Protection Agency ("EPA") with the requirements of the Clean Water Act, after a lengthy discussion it was:

(9773) MOVED YATES-BRANNIGAN to have Senate Engineering Company coordinate with other communities involved in our water shed to determine a schedule and monitoring plans and a cost sharing arrangement for our water shed. The motion was adopted by unanimous roll call vote.

On the Sidewalk Issue - Larimer Avenue, Gilmore Acres, Eastmont and the Rte 22 was discussed. Mr. Gazdik to report back to the Board with recommendations.

There was a discussion on the Russell Lane Bridge.

(9774) MOVED YATES-NYCHIS to donate \$100.00 to the TCCOG Hospitality Room at the Seven Springs Spring Conference. The motion was adopted by the following vote:

Yates	-	Yes
Nychis	-	Yes
Brannigan-		Yes
Herr	-	Yes
Costa	-	No

Mr. Tangalos, Township Auditor, presented the 1996 Audit which met with positive and favorable comments.

ORDINANCE NO. 899

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REVISING AND REENACTING THE REQUIREMENT OF RESIDENCY FOR TOWNSHIP EMPLOYEES OF THE CLASSIFIED SERVICE, AND ENACTING THE REQUIREMENT OF RESIDENCY FOR EMPLOYEES OF THE EXEMPT SERVICE.

Minutes of the 2nd Regular Meeting, 3/31/97 - Page Three

(9775) MOVED COSTA-BRANNIGAN to add one more exception to this ordinance, being that if one already lives outside the Township you are permitted to continue to live outside the Township. If you live inside the Township then you have to stay inside the Township. Any new hiree that will be hired has to follow within the other guidelines of that one year residency requirement. The motion was adopted by unanimous roll call vote.

EXCEPTIONS TO RESIDENCE REQUIREMENTS - Amended to read:

The following employees and appointed officials shall be exempt from the provisions of the preceding section: The current full time employees, who as of the date hereof now reside outside the Township, the Township Manager, the Township Solicitor, the Township Engineer and other officers appointed in their professional capacities part time employees and various short term employees, including summer and seasonal part time employees and interns.

(9776) MOVED BRANNIGAN-COSTA to read Ordinance No. 899 as amended. The motion was adopted by unanimous roll call vote.

After a brief break Solicitor Mark Griffith then amended the above EXCEPTIONS TO RESIDENCE REQUIREMENTS TO READ:

The following employees and appointed officials shall be exempt from the provisions of the preceding section:

A. Current full time employees who are employees under Sub-paragraph A as of this date hereof.

B. Are authorized under the existing ordinances or written agreements to reside outside the Township.

C. Now reside outside the Township.

(9777) MOVED COSTA-BRANNIGAN to read Ordinance No.899 for the first reading.

(9778) MOVED COSTA-BRANNIGAN to read Ordinance No. 899 in title only.

(9779) MOVED COSTA-BRANNIGAN to accept Ordinance No. 899 .

(9780) MOVED COSTA-BRANNIGAN to adopt Ordinance No. 899.

The motion was adopted by the following vote.

Costa	-	Yes
Brannigan	-	Yes
Herr	-	Yes
Nychis	-	Yes
Yates	-	No

(9781) MOVED YATES-BRANNIGAN to read Ordinance #900 for the first time:

ORDINANCE NO. 900

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA FIXING THE RATE OF LEVY OF SEWERAGE USER FEE UPON SANITARY SEWER CONNECTIONS WITHIN THE TOWNSHIP OF WILKINS

(9782) MOVED YATES-BRANNIGAN to read Ordinance #900 in title only.

(9783) MOVED YATES-BRANNIGAN to accept Ordinance #900.

(9784) MOVED YATES-BRANNIGAN to adopt Ordinance #900.

Motions 9781 to 9784 inclusive were adopted by the following vote: Yates, Brannigan, Herr, Nychis - Yes. Costa No

Minutes of the 2nd Regular Meeting, 3/31/97 - Page Four

(9785) MOVED COSTA-BRANNIGAN to consider hiring David B. Klobucher for the Wilkins Township Police Department subject to passing a physical, mental and medical examination. The motion was adopted by the following vote:

Costa	-	Yes
Brannigan	-	Yes
Herr	-	Yes
Nychis	-	Yes
Yates	-	No

President Nychis congratulated Mr. Klobucher and wished him the best.

Mr. Klobucher thanked the Commissioners and assured them that he will serve the residents of Wilkins Township to the best of his ability.

(9786) MOVED BRANNIGAN-HERR to read Resolution No. 3-97.

RESOLUTION NO. 3-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING EXECUTION OF THE APPROVAL OF THE WILKINS AREA INDUSTRIAL DEVELOPMENT AUTHORITY ISSUANCE OF REFUNDING BONDS IN CONNECTION WITH THE "FAIRVIEW EXTENDED CARE SERVICES, INC. PROJECT"

(9787) MOVED BRANNIGAN-HERR to adopt Resolution No. 3-97.

COMMISSIONERS COMMENTS:

Commissioner Costa congratulated the Recreation Advisory Council on their "Easter Lunch".

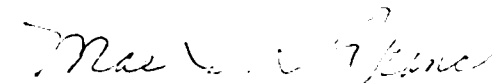
Commissioner Herr thanked everyone for their patience.

Commissioner Brannigan mentioned that there will be a meeting at the Eastmont Fire Hall on April 15, 1997 to discuss future plans for the Eastmont School Building.

Commissioner Yates is not against full time police but we really should hire part time police.

(9788) MOVED COSTA-YATES to adjourn, the meeting was adjourned at 11:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 14, 1997

The Regular Meeting of April 14, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

Also present were Manager Bruce Jamison, Solicitor Mark Griffith, Chief William Wilson, Mr. Vargo and Mr. McKeever representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

(9789) MOVED YATES-BRANNIGAN to approve the minutes of the Second Regular Meeting of March 31, 1997. The motion was adopted by unanimous roll call vote.

At this point, District Justice Frank Comunale swore in David P. Klobucher as Police Officer of Wilkins Township.

COMMUNICATIONS:

Letter from TCVCOG thanking the Board of Commissioners for their generous contribution to their Hospitality Room at the recent conference.

A reminder from the AC&WPAofTC of the Spring Conference & Legislative Dinner Meeting to be held on Thursday, May 8, 1997 at the Highland Country Club.

A letter from the Turtle Creek Valley Memorial Day Association asking for a donation to help defray the expenses of the day.

A letter to Chief William G. Wilson from the Commonwealth of PA, Department of Transportation granting permission for Wilkins Township to install a "SCHOOL BUS STOP AHEAD" sign on Lower Rodi Road in advance of Larimer Avenue.

Notice of Work Meeting on Tuesday, April 22, 1997 at 10:00 A.M. for the Act 308 Response (SSO'S) Thompson Run (Interceptor) Watershed.

A joint bid for Police Car Video Camera System from the SHACOG, would appreciate a response by April 23, 1997.

Robert Alexander of 883 Larimer Avenue is requesting two (2) "HIDDEN DRIVEWAY" signs at his residence.

Letter dated April 8, 1997 from Dr. Joan Eiger Gottlieb requesting the appointment of Lisa George to the Churchill Area Environmental Council.

The Commonwealth of PA, Dept. of Agriculture is offering a free Homeowner Pesticide Disposal Program in Allegheny County. This is a chance for homeowners to dispose of unwanted pesticide materials.

PA State Ass'n. of Township Commissioners is asking for the Township's support for the 72nd Annual Convention 6/22-25/97.

Mr. Jamison requested the opinion of the Board relating to the removal of freon from discarded air conditioners & refrigerators.

CITIZEN'S COMMENTS:

Edward Krancic, Vice-President of the Wilkins Township Police Officers Association thanked the Board for hiring David P. Klobucher as Police Officer.

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Joseph DiDiano, President of the Recreation Advisory Council, spoke on the improvements to Linhart Park. The RAC would like Linhart Park renamed "VICTOR A. DINZEO/LINHART COMPLEX".

Mary Yakin spoke on the Allegheny County Housing Authority's new development at the end of Quarry Street.

Jay Shaffer of Cline Street would like the trash along the Park property line cleaned up. He also thinks that a street light should be installed at this location.

Chief William G. Wilson presented the following report for the month of March 1997:

Total Police Calls Logged	263
Total Criminal Offenses Reported	20
Criminal Arrests/persons charged	5
Criminal Offenses cleared by arrest	6
Monies collected for March 1997	\$2,635.77

(9790) MOVED COSTA-HERR to accept the Police Report for the month of March 1997. The motion was adopted by unanimous roll call vote.

(9791) MOVED YATES-BRANNIGAN to accept Mr. Vargo's report of the Department of Public Works. The report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S OFFICE:

WTVFD #3 reported five emergency calls and three drills during the month of March 1997.

Mr. George M. Porado reported the following collections during March 1997:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,127,428.38
<u>CREDITS:</u> CURRENT REPORT	137,699.55
<u>DISCOUNTS:</u> CURRENT REPORT	<u>2,810.41</u>
TOTAL CREDITS	140,509.96
BALANCE TO ACCOUNT FOR	986,918.42
CURRENT COLLECTION PERCENTAGE	12.5%
PREVIOUS YEAR " "	10.4%

Pennsylvania Municipal Services reported the following for March:

EARNED INCOME TAX:

Month of March '97	\$ 46,533.	Prev Year	\$ 79,441.	'97 Budget
Total for 1997	135,300.	" "	120,889.	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of March '97	2,066.	" "	1,492.	'97 Budget
Total for 1997	6,398.	" "	1,492.	\$ 40,000.

MERCANTILE TAX:

Month of March '97	138.	" "	-0-	'97 Budget
Total for 1997	138.	" "	-0-	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of March '97	2,389.	" "	2,599.	'97 Budget
Total for 1997	6,513.	" "	3,266.	\$210,000.

A year to date report for each department has been given to the Commissioners for their review.

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(9792) MOVED COSTA-YATES to approve the Manager's report for March 1997. The motion was adopted by unanimous roll call vote.

Solicitor Mark Griffith submitted the following report:

The J. B. Stevens litigation continues - there are three separate issues at three different courts. They are continuing at the same time, our appeal is scheduled to be heard April 21, 1997. The J. B. Stevens appeal was heard approximately two weeks ago, we have no decision at this point. The Zoning Board appeal of the deemed approval is scheduled for June before the Commonwealth Court.

There are two issues involving the Police:

#1 The Township appeal of the arbitration award granting retroactive health benefits - argued at the Commonwealth Court - no decision rendered as yet.

#2 The Township filed exceptions to the Commonwealth hearing officers decision regarding retroactive personal days - no decision or response to the exceptions filed - awaiting response from the State.

The various assessment appeals were filed at the end of February - currently working with the School Board in an attempt to agree upon the selection of an appraiser.

The various concerns with the Dulis' on Fern Street are being reviewed by the Solicitor.

The Environmental Protection Agency sewage line development continues - the meeting is scheduled for April 22, 1997.

On the Russell Bridge issue - the Solicitor is reviewing the status of the titles of that area. It may involve litigation. The Solicitor will present the findings to the Commissioners at the Executive Session.

(9793) MOVED BRANNIGAN-COSTA to accept the Solicitor's report. The motion was adopted by unanimous roll call vote.

(9794) MOVED YATES-BRANNIGAN to accept the Engineer's Report which is available for view in the Manager's Office. The motion was adopted by unanimous roll call vote.

There was a discussion between the Board and Mr. DeMarco regarding activities of the Recreation Advisory Board. It was:

(9795) MOVED BRANNIGAN-YATES to approve the Baseball Parade to be held on Saturday, May 3, 1997 and to adopt the LOGO presented as an official Wilkins Township Logo. The motion was adopted by unanimous roll call vote.

(9796) MOVED COSTA-YATES to approve payment of the March 1997 bills in the amount of \$116,824.61. The motion was adopted by unanimous roll call vote.

1997 STREETS IMPROVEMENT PROGRAM

There were nine bid applications sent out, five were returned:

<u>BIDDER</u>	<u>ALT A (BASE BID)</u>	<u>ALT B (LUCINDA)</u>
Norwin Construction (Russ Std)	\$180,550.75	\$ 203,847.75
PEC Contracting Engineers	188,688.90	206,784.90
A. Folino Construction	178,966.55	204,033.05
Cipra Construction Company	190,393.85	218,028.35
Tresco Paving	219,428.45	249,254.95

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(9797) MOVED YATES-BRANNIGAN to table the above bids for further review. The motion was adopted by unanimous roll call vote.

The following quotes were received for the paving of the basketball court at Linhart Park:

Bishop Asphalt Paving Company	\$ 11,200.00
David Casper Asphalt Company	11,830.00
Tresco Paving Corporation	8,900.00

After a long discussion on the subject it was: (See corrections below at the completion of the minutes - Page Six)

(9798) MOVED BRANNIGAN-COSTA to award the Linhart Park basketball court paving in the amount of \$8,900.00 to Tresco Paving Corporation dependent upon verification of the scope of work. The motion was adopted by unanimous roll call vote.

(9799) MOVED YATES-BRANNIGAN to award the low bidder, Carmen Paliotta Contracting Company the amount of \$8,000.00, for the proposed demolition of 907 Larimer Avenue. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 4-97

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS RELATING TO CERTAIN REAL PROPERTIES CONSTITUTING A NUISANCE AND/OR A DANGEROUS STRUCTURE.

(9800) MOVED BRANNIGAN-COSTA to adopt Resolution No. 4-97. The motion was adopted by the following vote:

Brannigan	-	Yes
Costa	-	Yes
Herr	-	Yes
Nychis	-	Yes
Yates	-	Abstention

(9801) MOVED BRANNIGAN-COSTA to have the Solicitor prepare and advertise for a public hearing for the condemnation of properties listed in Resolution No. 4-97, at 6:45 P.M. on May 12, 1997. The motion was adopted by unanimous roll call vote.

(9802) MOVED BRANNIGAN-YATES to appoint Lisa George, 106 Hibiscus Drive, to the Churchill Area Environmental Council. The motion was adopted by unanimous roll call vote.

In the past, we had a service which picked up refrigerators and air conditions and removed the freon at a reasonable price. We have had notice that this company is no longer in business. Before the next meeting the Manager has been advised to make a report of companies who are still active in performing this service.

(9803) MOVED YATES-BRANNIGAN to send \$50.00 to help defray the Turtle Creek Memorial Day Association expenses. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Brannigan would like to thank Brian and Daren Hill for conducting the Self Defense Class. It was very well accepted!

Thanks to the Board for activating Linhart Park.

The Eazor Racquet Time Club has expressed a desire to offer the residents of Wilkins Township their pool facilities for the summer season at the cost of \$150.00 per family.

May 3, 1997 - kick off of the Wilkins Township Baseball Season - no time set as yet.

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Joseph Rausch, Dunbar Drive would like to know why this sudden urgency to get rid of abandoned cars.

He was answered by Commissioner Joseph Yates.

The following issues were discussed in Executive Session:

The Eastmont School property
The Recreation Advisory
Personnel Matters

(9804) MOVED YATES-BRANNIGAN to increase Mr. Vargo's salary by 3%. The motion was adopted by unanimous roll call vote.

(9805) MOVED COSTA-YATES to reschedule the second regular meeting from Monday, April 28th to Tuesday, April 29, 1997. The motion was adopted by unanimous roll call vote.

(9806) MOVED HERR-YATES to adjourn. The meeting was adjourned at 10:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

CORRECTIONS TO THE ABOVE APRIL 14, 1997 MEETING:

Page Two - first paragraph read: Joseph DiDiano, President of the Recreation Advisory Council stated that Linhart Park should be renamed "The Victor A. Dinzeo/Linhart Complex", it should have read: "Joseph DiDiano, Pres of the RAC would like to dedicate the new complex; i.e., the Bocci Court rename "The Victor A. Dinzeo/Sports Complex".

Page Three - between moves 9794 and 9795 the paragraph read "There was a discussion between the Board and Mr. DeMarco regarding activities of the Recreation Advisory Board", it should have read: "Mr. DeMarco spoke on the success of the Easter Bunny Lunch, the pre-approval of the Baseball Parade on Saturday, May 3, 1997, the LOGO which was presented and the Wilkins Township Children's Community Week to be held in the third week of August as a fund raiser for the benefit of Childrens Hospital. They would like a resolution to name that week in August "Childrens Week". The package will be reviewed and the Board will get back to the Commissioners with the findings". Move 9795 then follows.

MOVE 9798: Mr. Vargo sent out requests for bids for the paving of the Linhart Park Basketball Courts. Article 18, Section 1802 of the 1st Class Township Code requires three written or telephone quotes on bids over \$4,000.00, not exceeding \$10,000.00. The funds were included in the 1997 Budget, line item #452373. The three bids differ in price in that Tresco owns their own asphalt plant, whereas the other two do not. All these contractors are reputable and proved reliable in the past, therefore, Mr. Vargo would recommend that we award the bid to the lowest bidder in the amount of \$8,900.00. Tresco has done work for the Township before, the last project being street paving in 1995. Tresco was \$2,300.00 lower than the other two bidders. In the street paving bids for the 1997 street resurfacing Tresco's bid came in the highest, that was because street paving involves full depth reclamation which he does not do, therefore, he would have to sub-contract that out, probably that is why the street paving bid was so high. Mr. Nychis to Mr. McKeever - In response to our request, Tresco's warranty does not seem to be detailed enough. Exactly whatwhat does not encompass, where in the other ones, for example..... Mr. Vargo recommendations through Art - they also have to grade and add base to get the flow for the water. Mr. Nychis - do we have that in

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writing and does this not tell me that.....its very sketchy. Mr. Costa said something about purchase orders (could not make out). Mr. Vargo - that would be very susceptible. Mr. Yates - they have grade existing - add base as needed. Mr. Vargo - its not a very complicated project - most of the grading would be done by us already. Its just a question of adding stone and bringing it to final grade. Mr. Nychis - do we need clarification.....had to be very specific - we should have it on a sheet of paper - this is their submission in writing. Mr. Vargo - this is their written submission.....their grade existing base to obtain a fall and then there is a lay of full course of 2-1/2" binder and 1-1/2" wearing - thats the scope of the work. Mr. Costa-once we have the quotations.....and execute the purchase order..... Mr. Nychis - If he goes through with it - Mr. McKeever questions; this is what they are bound by then we can require them to fulfill their submission. This isn't detailed enough, I wouldn't even force them to comply with this because this isn't..... you have to go back and basically negotiate with them. Mr. Costa questions (can't make out) Mr. Nychis - I don't think its in compliance with..... Mr. Costa.....? Mr. Nychis - the items - they have to put in all the items.....? makes a good bargain for us but its still defective. Mr. Vargo - the code did not require a written response - I could have received this by telephone. Mr. Nychis - but its in pursuance to plans and specs, everybody can be on equal footing, your'e asking each one to give us a quote based on the same specs, how else can we judge it? If you pick up a phone and ask one thing, they give you one thing, they give you one code - what you may have represented to these people in this case. Mr. Vargo - I don't know what you think is different between the three quotes - as far as they are specifying what their going to do - Mr. Nychis - compare theirs to Casper - its very detailed. Mr. Vargo - OK he's going to prepare the base and put a base and a wearing course. Mr. Costa questioned - prepare the site that what Tresco says, install the 2-1/2" binder and 1-1/2" wearing courts - are they still talking the same language? Mr. McKeever - Yes, I think they are - typical bid - low 4,000. to 10,000. saving money - each of the three present the same proposal - planned to written description - site is well defined in the field. Mr. Nychis - clean up the work area - if DPW goes well we'll have to spend \$1,000. - he should have prepared a list - there not the same, I personally find it defective - personally I'm not satisfied - Mr. Jamison how about if they honor Casper's bid? I don't know, approve it subject to - approve subject to compliance.

Commissioner Brannigan moved to go ahead with a pre-approval subject to getting a bid from Tresco with confirmation that their writing presupposes the same wording (interpretation). Commissioner Costa seconded the motion.

Solicitor Griffith stated the bid was already prepared and it appears on the surface that it is adequate given the nebulos drafting of their response we would like to confirm that this bid means THIS. If this bid means THIS we are prepared to proceed with this.

Roll call: Brannigan - Yes
 Costa - Yes
 Herr - Yes
 Yates - Yes
 Nychis - Yes

Motion 9798 was adopted by unanimous roll call vote.

msf

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONEERSSECOND REGULAR MEETING, TUESDAY, APRIL 29, 1997

The Second Regular Meeting of April 29, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

Also present were: Manager Bruce Jamison and DPW Superintendent Paul Vargo.

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

(9807) MOVED YATES-BRANNIGAN to approve the minutes of the Regular Meeting of April 14, 1997 providing that all the corrections mentioned be made. The corrections were made on pages five and six of the minutes of 4/14/97. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

"My name is Joe DiDiano, I live at 402 Elwood Drive, Wilkins Township. As I brought up at the last meeting of the Recreation Advisory Council, I would like to name the new complex of the Bocci Court, Horseshoe Pits and Baseball Court etcetera, in honor of Victor Dininzo. This project will be completed soon and we feel that, as it happens, it would be a great time for the dedication along with a plaque and picture of Mr. Dininzo to be placed at the complex. We would like your decision tonight so we could have everything for the opening."

Mr. Nychis "I would like to say one thing Mr. DiDiano, at the request of his spouse, it has been respectfully requested that we confer with her."

Joseph DiDiano, "Is she here?" PN "No, she's not here." JD "Do you have her telephone number?" PN "No, I don't have it." JD "Can you give it to me after the meeting?" PN "There ought to be some discussion, can you consult with her." JD "Well, I'm asking you, do you have the number?" PN "I don't have the number with me." JD "Will you have it after the meeting?" PN "I'm sure we can find it after the meeting." JD "OK, thank you."

CITIZEN'S HEARINGS:

Leslie Criner, 409 Kingston Drive, was present to ask the Township Commissioners for their support and backing in reference to acquiring the former Eastmont School located in Wilkins Township for the purpose of having a Community Center, Library, a Senior Citizens Complex and a Recreational Center. This would benefit all the citizens of Wilkins Township and the Woodland Hills School District. They have had two meetings and the people have been very positive and enthusiastic towards having the building. They cannot afford the price tag on this building but have been working with Woodland Hill School District re: grants and programs available. They must act on this building now and would like to hear your feelings and hope to give your support in order to go forward with this project. They have backing from Jay Costa, Ronald Cowell and Mike Doyle. Mr. Jamison stated that there is a possibility for RAD funds but they would have to follow the Allegheny County Library Associations rules and regulations re: staffing, hours etcetera in order to qualify. There may be other funds available and he will look into them. If one does not own the building you can't acquire the funds. Ms. Criner would like to know if she has the Wilkins Township Commissioners behind her on acquiring this building? The Township has written a letter expressing their desire to acquire the building. The Township has had no response. Mr. Jamison suggests that Ms. Criner meets with the School again. The Township will write another letter to the School.

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The Commissioners already replied that Ms. Criner has their support. President Nychis stated that the Township must proceed with caution, do a complete financial analysis and get an engineer's inspection, the facts should be out there before we delve into something. MOVE WITH CAUTION! LOOK CAREFULLY!

Bill Brehm, Eastmont, would like to take the "old gal" out of moth balls and give her a "use".

Robert Doyle, 707 McMasters Avenue, feels that this is an excellent opportunity for citizens of Wilkins. Knows that it needs a lot of repairs etcetera but there are volunteers out there who would be more than willing to help.

Sue, 328 Frazier Drive, has been a resident of Eastmont for forty years and feels that Eastmont has always been left out and is tired of having things pushed down their throats. Let the volunteers work.

(9808) MOVED YATES-NYCHIS to recommend hiring the Appliance Outlet, Route 30, North Versailles to pick up and remove freon from obsolete refrigerators and air conditioners. The motion was adopted by unanimous roll call vote.

Paul A. Vargo on the paving of the Linhart Park Basketball Court: Awarding the paving of Linhart Basketball Court to Tresco Paving in the amount of \$8,900.00. This approval was conditioned on the confirmation on the bid price and the scope of work. The work includes:

1. Proper installation/grading and compaction to insure proper base grade for adequate drainage - 2A stone will be used for any additional base.
2. Furnish and install a 2-1/2" compacted base course of ID2 binder.
3. Furnish and install a 1-1/2" compacted top course of ID2 wearing.

Please confirm the scope of this work as well as a price by your signature in the space provided on the bottom of this page. As soon as work is received a purchase order will be issued for this work. No work is authorized until a purchase order is issued.

Mr. Vargo did not have a chance to review the paving bid tabulations, therefore, they have been tabled.

(9809) MOVED BRANNIGAN-COSTA to address the issue that we dedicate the new complex at Linhart Park to Victor A. Dinzeo providing we discuss this with Marie Dinzeo, Widow of Victor A. Dinzeo if she refuses this, Mr. Costa will also vote to recind it. The motion was defeated by the following vote:

Brannigan	-	Yes
Costa	-	Yes
Herr	-	No
Yates	-	No
Nychis	-	No

At this point, the Board broke for an Executive Session. The items discussed at the Session were:

Manager Bruce Jamison's Contract
 The hiring of a Police Officer
 Outstanding court cases (J.B.Stevens)
 Employment status of John Regrut
 and Patrick Hearn

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(9810) MOVED COSTA-YATES to table the Regrut/Hearn matter for further discussion. The motion was adopted by the following vote:

Costa	-	Yes
Yates	-	Yes
Herr	-	Yes
Nychis	-	Yes
Brannigan	-	No

(9811) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

At 6:45 P.M. on Monday, May 12, 1997 there was a public hearing on the condemnation of two dilapidated and dangerous structures located at 510 Mortimer Avenue and 854 Larimer Avenue. Ordinance No. 798 was prepared and notices given to the owners, certified letters were written, the properties posted and photos taken.

Mrs. Eva Smith, owner of 510 Mortimer Avenue, was not present at the hearing. She advised the Township that she was not interested in replacing or repairing the structure and would like it demolished.

Mr. Richard Granger, owner of the structure at 854 Larimer Avenue, appeared at the hearing and stated his case: On October 24, 1995 there was a structure fire at 854 Larimer Avenue which was then owned by DLDT Development Company. The fire departments responded and put the fire out. The property was boarded and a letter was written to the DLDT Development Company that the structure should be demolished. There was no response from DLDT until we were advised that they had arrangements made with Mr. Granger to buy the property. On May 2, 1996 a letter was written to Mr. Granger that the property was in violation an unsafe building, badly in need of repair of fire damage and garbage and rubbish left from the fire. Mr. Granger was given thirty (30) days to respond. Mr. Granger responded on June 4, 1996 and was given sixty (60) days to bring the house up to Code. He was to repair the roof and clean out the structure in phases which he did not do in one hundred and fourteen (114) days. On October 24, 1996 Mr. Granger was sent a certified letter advising him that winter was setting in and the Township wanted a signed contract within fifteen (15) days. Mr. Granger's attorney responded saying that he had done everything that he had to do (which he didn't). The dumpster has just recently been removed. Mr. Granger is asking for a continuance.

(9812) MOVED COSTA-HERR to sustain the actions of the Code Enforcement Officer designating the property as a dangerous structure constituting a public nuisance in ordering its demolition. Mr. Granger was advised that he had thirty (30) days to appeal his case to the Common Pleas Court. The motion was adopted by the following vote:

Costa	-	Yes
Herr	-	Yes
Brannigan	-	Yes
Nychis	-	Yes
Yates	-	Abstention

REGULAR MEETING, MONDAY, MAY 12, 1997

The Regular Meeting of Monday, May 12, 1997 was called to order by President Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Costa	Mr. Yates	Mr. Herr

Also present were: Manager Jamison, Solicitor Griffith, Chief Wilson, Road Supervisor Paul Vargo and Mr. McKeever representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9813) MOVED BRANNIGAN-YATES to approve the minutes of the Second Regular Meeting of Tuesday, April 29, 1997. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Leslie Criner, 409 Kingston Drive, would like to have a walk through for the old Eastmont School. Mr. Costa, Mr. Hill and Mr. McElheny would like to go on the tour, therefore, it was:

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(9814) MOVED COSTA-BRANNIGAN to give Senate Engineering approval to look into the possibility to view the Eastmont School. The motion was adopted by unanimous roll call vote.

Bruce Alexander of Zoresco's has been instrumental in organizing the Wilkins Township Business Association. They had their first meeting on May 6, 1997 with ten people present including Melanie Brannigan and Tony DeMarco. At their next meeting they hope to organize a nominating committee.

Sid Watts, Real Estate Agent - would like a hold placed on the Truth and Advertising Ordinance No. 895.

Dale Harrison - There is an identity problem in the Wilkins Business District especially with the truckers. The business signs should be identified.

Leonard Hill, Fire Marshal - If the school district would go back to placing the Eastmont School on the active list, it would be very expensive to bring it to code.

Jack Burton, Shadyhill Builders, Re: 928 Stevendale Drive - an addition is to built at 928 Stevendale Drive - there is a problem on the site with a sewer line. He would like to try and get it resolved.

REPORTS:

Chief William G. Wilson presented the following report for the month of April 1997:

Total police calls logged	271
Total criminal offenses reported	29
Criminal arrests/persons charged	15
Criminal offenses cleared by arrest	11
Vehicles removed and/or brought into conformance (Ord 247 & 643)	28
Traffic citations issued	43
Parking tags issued	8
Total police mileage for April '97	9,606
Monies collected for April '97	\$1,319.47

(9815) MOVED COSTA-YATES to approve Chief Wilson's report for April 1997. The motion was adopted by unanimous roll call vote.

(9816) MOVED YATES-BRANNIGAN to accept Mr. Vargo's report of the Department of Public Works for April 1997. The report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

Treasurer George M. Porado reported the following for the month of April 1997:

<u>CHARGES:</u> Original Duplicate	\$1,127,428.38
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CREDITS:

Soffer Settlement	\$ 107,510.19
Current Report	740,341.25
Previous Report	137,699.55

DISCOUNTS:

Current Report	17,304.11
Previous Reports	<u>2,810.41</u>

TOTAL CREDITS

\$1,005,665.51

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Balance to account for	121,762.87
Collection Percentage: Current	89.2%
Previous Year	90.1%

PA MUNICIPAL SERVICES reported the following for April 1997:

EARNED INCOME TAX:

Month of April '97	\$ 24,141.74	prev year	\$ 67,086.57	'97 Budget
Total for 1997	159,441.19	" "	187,975.40	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of April '97	2,680.00	" "	4,050.00	'97 Budget
Total for 1997	9,078.00	" "	5,542.00	\$ 40,000.

MERCANTILE TAX:

Month of April '97	126,610.85	" "	10,748.21	'97 Budget
Total for 1997	126,748.85	" "	10,748.21	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of April '97	73,379.22	" "	62,655.05	'97 Budget
Total for 1997	79,891.80	" "	65,920.64	\$210,000.

(9817) MOVED COSTA-HERR to accept the Manager's Report for April 1997. The motion was adopted by unanimous roll call vote.

Solicitor Mark Griffith submitted the following report for the month of April 1997:

The J. B. Stevens litigation continues. There are two cases pending for the June 21, 1997 hearing.

The EPA issue continues throughout the watershed. Some progress has been made to date. The Board authorized the Engineer to proceed to meet the August 1st deadline. We must move as soon as possible.

The Auditor General's Office audited summaries on the 1993-95 Pension Plan service related disability.

Some activity to be considered on the part of the Solicitor on the Brown Avenue-Gardenia Drive items.

Not much progress with McMasters and Turtle Creek.

928 Stevendale not resolved as yet.

The issue concerning the Soffer organization - refrain from further discussion on this issue until we have had the opportunity to meet in executive session and review in connection with the general budetary issues that we need to address.

PA Labor Relations Board issue - An appeal was filed by the Police Union to the full Labor Relations Board.

Mr. Griffith reported that an arbitration hearing had been conducted on Officer Greco's grievance and a decision was pending (since that time we received a favorable decision that is favorable to the Township) on the grievance. Mr. Griffith reported that there was a hearing conducted, and a decision was pending.

(9818) MOVED COSTA-HERR to accept the Solicitor's Report for April 1997. The motion was adopted by unanimous roll call vote.

Mr. William McKeever, representing Senate Engineering Company spoke on the U. S. Environmental guidelines concerning flow monitors. The flow monitors must be in place by August 1, 1997, therefore, there was a discussion as to whether we should lease or purchase the monitors, the cost and the availability. The matter will be discussed further in executive session.

(9819) MOVED YATES-COSTA to approve Mr. McKeever's report. The motion was adopted by unanimous roll call vote.

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(9819) MOVED COSTA-BRANNIGAN to approve the payment of bills in the amount of \$190,135.94. The motion was adopted by unanimous roll call vote.

(9820) MOVED COSTA-BRANNIGAN to read Ordinance No. 901 for the first time in title only:

ORDINANCE NO. 901

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CONDEMNING AS A NUISANCE AND DANGEROUS STRUCTURE, THOSE CERTAIN STRUCTURES KNOWN AS: 510 UPPER MORTIMER AVENUE, NOR OR FORMERLY OWNED BY EVA T. SMITH; AND 854 LARIMER AVENUE, NOW OR FORMERLY OWNED BY RICHARD TO. GRAINGER.

(9821) MOVED COSTA-BRANNIGAN to read Ordinance No. 901 for the second time in title only.

(9822) MOVED COSTA BRANNIGAN to accept Ordinance No. 901.

(9823) MOVED COSTA-BRANNIGAN to adopt Ordinance No. 901.

Motions 9820 to 9823 inclusive were adopted by the following vote:

Costa	-	Yes
Brannigan	-	Yes
Herr	-	Yes
Nychis	-	Yes
Yates	-	Abstention

(9824) MOVED COSTA-HERR to authorize the Manager to prepare and advertise a request for proposals on a five-year note & loan of \$120,427. or less to cover the purchase of a new fire truck vs a vehicle. The motion was adopted by unanimous roll call vote.

(9825) MOVED BRANNIGAN-HERR that we grant the request, made by Solicitor Griffith, for a formal waiver to continue to represent the Township in all matters related to the proposed D'Andrea development and border issues with Penn Hills as may be required. The motion was adopted by the following vote:

Brannigan	-	Yes
Herr	-	Yes
Costa	-	Yes
Nychis	-	Yes
Yates	-	Abstention

(9826) MOVED COSTA-BRANNIGAN to schedule a public hearing on Russell Lane and to invite the residents of Russell Lane to attend. The meeting will be held at 6:45 P.M. at the Second Regular Meeting of May 27, 1997. The motion was adopted by unanimous roll call vote.

(9827) MOVED YATES-BRANNIGAN to prepare and advertise a request for proposals on a new Township Auditor. The motion was adopted by unanimous roll call vote.

(9828) MOVED HERR-BRANNIGAN to authorize the Solicitor to continue his work on the Police Pension and to hire M.M.C.&P. to complete a new actuary report including the new in-service disability clause. The motion was adopted by unanimous roll call vote.

(9829) MOVED COSTA-BRANNIGAN to recess and schedule another meeting on Monday, May 19, 1997 to continue the above meeting. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMAY 19, 1997 CONTINUATION MEETING OF THE REGULAR MEETING OF MAY 12, 1997

The continuation meeting of May 19, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis

Mr. Herr

Mr. Yates

Mrs. Brannigan

Mr. Costa

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

This continuation meeting was requested for this day to do a comprehensive review of the budget and conduct an executive meeting to discuss with the solicitor certain legal issues regarding the real estate tax appeals in the Penn Center business district, past and present contractual issues involving the police and other employees, to receive legal advice on the EPA's Clean Water Act mandates and other matters that may be the proper subject of an executive meeting:

Mr. Lewis of the Environmental Protection Agency discussed Section 308 of his letter to the Township regarding the number of municipalities who are to report on outflows of sewage into the municipal sewer systems; monitoring of the sewer, which is shared by Churchill and Monroeville was supposed to have begun May 1st but we are working for an extension of time per COG intervention; Wilkins has two options to comply either purchase the monitoring equipment or hire a private company to do the work; Wilkins must see that residents in homes flowing into the sewer are using less than 250 gallons of water per day per person.

An ordinance should be proposed to do dye testing.

An information package on water usage and conservation of water to be prepared and issued to all residents.

Solicitor Griffith reported on the following:

J. B. Stevens - three matters in litigation

Boundary dispute

Police appeal/pension

EPA - condemnation

Soffer appeal

Ordinance - uniformed pension plan

Other matters discussed in this meeting:

Grant application - for truck (branches & twigs)

Salt Budget

Road Projects

Municipal Building Roof

Russell Bridge

Underground Storage Tanks

(9830) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, TUESDAY, MAY 27, 1997

The Second Regular Meeting of Tuesday, May 27, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis

Mr. Costa

Mr. Yates

Mrs. Brannigan

Mr. Herr

Also present were: Manager Jamison, Solicitor Griffith, Supt. Vargo and William McKeever representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the pledge of allegiance to the flag.

Mr. Wasowich gave a briefing on the proposed Mon/Fayette Transportation Project (interstate 68 to Uniontown) which is to go through and/or connect at some point in the Wilkins/Penn Hills/Monroeville area.

Mr. McKeever stated that the Board of Commissioners is making every effort to replace the Russell Lane Bridge whether it be by culvert or structure. They applied for grants also matching funds but were unsuccessful in both.

Mr. Vargo gave a cost estimate on a roadway or a culvert. The roadway would cost approximately \$12,000.00, the culvert (asphalt) \$5,500.00.

Larry Patchel, owner of the 33' right of way stated that " I allow my friends and neighbors, namely; Mr. Lally, Mr. Catarinella, the Balints and the Russells, to use my road, but no way will I give up any property of mine for a road. I don't know if you expect me to, but I think that is the only way to get into the property you need ingress to is through my property, otherwise the distance, vertical distance, is too great. I was made an offer to the people who owned the Russells (Andrew Russells house - daughter owns it) and I would purchase the house just for privacy. My intention would be to tear it down because I don't like a vacant house next to mine and I would like control for some privacy there. Any questions I will answer them - this is the information I'm passing on to you."

Solicitor Griffith "Has she accepted your offer?"

LP: "Yes, verbally, no written agreement, all verbal."

Bill Russell, Russell Lane, couldn't understand "Are we going to get a bridge on Russell Lane? The purpose of this hearing is to determine. We on Russell Lane have well water, we need new wells. The contractor said it is impossible, they could never get the equipment in."

Tim Russell stated that the bridge could be replaced by repairing it.

Paul Russell "I don't know why they took over the bridge. We fixed it 22 years ago, all we need is 7 or 8 beams of 8x14 wolmanized lumber."

At this point there was much discussion and it was decided that the Commissioners and the Solicitor would meet with the residents at 6:00 P.M. on June 6, 1997 to view the site.

(9831) MOVED HERR-COSTA to authorize Mr. Vargo to advertise for purchase of "flow monitors". The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Tuesday, 5/27/97 - Page TwoCITIZEN'S COMMENTS:

Mr. Robert McGrath stated that if a private person would require less regulation to build a bridge - give the bridge back and the problem will go away.

Jane Muldowny, please cut the grass at the old Eastmont Swim Club.

(9832) MOVED BRANNIGAN-HERR to cut the grass at the Eastmont Swim Club site. The motion was adopted by unanimous roll call vote.

Commissioner Yates suggested that the road department should keep track of the time spent on the grass cutting on the ESC site.

(9833) MOVED BRANNIGAN-COSTA to read Ordinance No. 902 in title only for the first time.

ORDINANCE NO. 902

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING AND MODIFYING ORDINANCE NO. 355 AND THE EXISTING WILKINS TOWNSHIP UNIFORMED EMPLOYEE PENSION PLAN BY ADDING PROVISIONS PROVIDING PENSION BENEFITS TO UNIFORMED EMPLOYEES SUFFERING A PERMANENT SERVICE-RELATED DISABILITY.

(9834) MOVED BRANNIGAN-COSTA to read Ordinance No. 902 in title only for the second time.

(9835) MOVED BRANNIGAN-COSTA to accept Ordinance No. 902 as read.

(9836) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 902.

Motions 9833 to 9836 inclusive were adopted by unanimous roll call vote.

(9837) MOVED YATES to accept the Manager's contract. Since this contract was not reviewed by all the Commissioners, Mr. Yates withdrew his motion.

(9838) MOVED BRANNIGAN-COSTA to adopt, name and dedicate the new Bocci Court at Linhart Park to the deceased Victor A. Dinzeo. The motion was defeated by the following vote:

Brannigan	-	Yes
Costa	-	Yes
Yates	-	No
Herr	-	No
Nychis	-	No

Commissioner Costa would like to congratulate his colleagues on their recent nominations for the November elections.

(9839) MOVED BRANNIGAN-NYCHIS to approve a \$500.00 donation to offset the cost of baseball uniforms. The motion was adopted by unanimous roll call vote.

(9840) MOVED HERR-COSTA to approve payment of \$750.00 to cover the down payment for two bands to play for the Community Day. The motion was adopted by the following vote.

Herr	-	Yes
Costa	-	Yes
Brannigan		Yes
Yates	-	Yes
Nychis	-	No

President Nychis stated that the Township needs a proposed budget for approval for all expenses for Community Days. Nothing was submitted for the Commissioners consideration and approval.

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(9841) MOVED YATES-COSTA to adjourn, the meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 9, 1997

The Regular Meeting of Monday, June 9, 1997 was called to order by President Nychis. A quorum was present as follows:

Mr. Nychis		Mr. Costa
Mrs. Brannigan	Mr. Yates	Mr. Herr

Also present were: Manager Jamison, Solicitor Griffith, Chief Wilson, Road Supervisor Paul Vargo and Mr. William McKeever.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

There was a moment of silence for Ronile Rowan, a Wilkins Township School Guard, who passed away unexpectedly on June 5, 1997.

COMMUNICATIONS:

Mockenhaupt Associates Re: Township of Wilkins Police Pension Plan, a completed actuarial study to estimate the cost of adding a disability benefit to the plan. The exhibit illustrates the estimated change in cost for each of the proposals.

Notice from Mary Ann Nau, Manager of the Municipality of Monroeville, announcing a meeting of the Eastern Regional Area Dispatch Center for E9-1-1 scheduled for Monday, June 23, 1997 at 7:30 P.M. in the Monroeville Council Chambers.

Letter from Maureen McKeever requesting the use of the Wilkins Township Municipal Building and adjoining grounds, and the services of the Township Department of Public Works for the 1997 Arts Festival September 11th through the 14th, 1997.

Letter from Senator Jay Costa, Jr. informing the Township that the Department of Community and Economic Development has approved the Township for a Community Revitalization Program grant in the amount of \$15,000.00. These funds will be used for the renovation to Eastmont Park.

A "WELCOME TO WILKINS TOWNSHIP" sign to be erected on the Circuit City property.

A complete layout for the Eastmont School, Jefferson Heights Road.

A complete recommendation for the re-roofing of the Wilkins Township Municipal Building given by Mark Day of Roofing Design Services.

CITIZEN'S COMMENTS:

Mrs. McGrath, 369 Penhurst Drive, spoke on the following: The Recreation Board needs structure and a budget, Responsibility for the accountability of the funds they collect, Commissioners should inform the public a little more, Need a 5 year plan, Recreation Board should submit a Financial Report.

Mike Muhar, 689 Negley Avenue would like to thank the Township for cutting the weeds and hedges along Negley Avenue.

Mr. McGrath, 369 Penhurst Drive, spoke on the "Truth in Advertising" Ordinance.

REPORTS:

Chief William Wilson presented the following report for the month of May 1997:

Total Police Calls Logged	325
Total Criminal Offenses reported	38

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Criminal Arrests/Persons Charged	13
Criminal Offenses Cleared by Arrest	10
Traffic Citations Issued	20
Parking Tags Issued	12
Total Police Mileage for May '97	11,140
Monies collected for May '97	\$1,192.01

(19842) MOVED YATES-COSTA to approve Chief Wilson's report for the month of May, 1997. The motion was adopted by unanimous roll call vote.

(9843) MOVED YATES-BRANNIGAN to accept Mr. Vargo's report of the Department of Public Works for May 1997. This report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

Treasurer George M. Porado reported the following for the month of May 1997:

<u>CHARGES:</u>	Original Duplicate	\$ 1,127,428.38
<u>CREDITS:</u>	COLLECTIONS:	
	CURRENT REPORTS	\$ 15,700.10
	PREVIOUS REPORTS	985,550.99
	DISCOUNTS:	
	PREVIOUS REPORT	<u>20,114.52</u>
	TOTAL CREDITS	1,021,365.61
	BALANCE TO ACCOUNT FOR	106,062.77
	COLLECTION PERCENTAGE: CURRENT	90.6%
	PREVIOUS YEAR	91.7%

BUILDING PERMITS ISSUED:

New Construction - 1 Garage
1 Retail - Brew House
Repairs and Improvements - 21

PA MUNICIPAL SERVICES reported the following for May 1997:

EARNED INCOME TAX:

Month of May '97	\$109,731.	Prev Year	\$81,581.	'97 Budget
Total for 1997	269,172.	" "	269,556.	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of May '97	7,330.	"	"	24,330.	'97 Budget
Total for 1997	16,408.	"	"	29,872.	\$ 40,000.

MERCANTILE TAX:

Month of May '97	33,135.	"	"	175,776.	'97 Budget
Total for 1997	159,884.	"	"	186,525.	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of May '97	5,616.	"	"	64,215.	'97 Budget
Total for 1997	85,509.	"	"	130,136.	\$210,000.

(19844) MOVED COSTA-HERR to accept the Manager's Report for May 1997. The motion was adopted by unanimous roll call vote.

Mark Griffith, Solicitor, mentioned that the Russell Bridge meeting was held on this evening at 6:00 P.M.

Mr. Griffith and Mr. Jamison reviewed the Duli property.

Mr. Griffith also reported on the Auditor General Report and the J. B. Stevens Case.

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(9845) MOVED YATES-BRANNIGAN to accept the Solicitor's Report. The motion was adopted by unanimous roll call vote.

(9846) MOVED YATES-BRANNIGAN to accept Mr. McKeever's Engineering Report. The report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

(9847) MOVED COSTA-YATES to approve the payment of bills in the amount of \$68,073.30. The motion was adopted by unanimous roll call vote.

(9848) MOVED YATES-BRANNIGAN to table the "5 Year Term Loan" bids until the June 30, 1997 meeting. The motion was adopted by unanimous roll call vote.

(9849) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JUNE 30, 1997

The Second Regular Meeting of Monday, June 30, 1997 was called to order by President Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Yates	Mr. Herr	Mr. Costa

At the invitation of President Nychis all arose and participated in the pledge to the flag.

Proposals on a new Township Auditor were presented by the following individuals:

Eugene P. Foley, C.P.A.
David Duessel of Maher-Duessel

The proposals will be discussed in Executive Session and, hopefully, a decision will be reached.

CITIZEN'S COMMENTS:

Jim Reardon, 413 Elwood Drive - The Penn Hills Border dispute has been going on for a long time, Mr. Reardon wants to know what the Board is going to do to help the Wilkins people out on this. Messrs. Nychis and Griffith and Commissioner Brannigan assured Mr. Reardon that they will do everything to protect the Township and citizens interest. They are going to be aggressive and have more meetings to keep the citizens informed. The Board is totally supportive.

Mary Alice Stemerick, 415 Elwood Drive - The boundary dispute resurfaced in 1995, but they were never informed. Messrs, Nychis, Yates and Griffith advised Mrs. Stemerick that they were not holding back any information, there was not a direct mailing but this item had been discussed several times in meetings and several articles had been in the newspapers. They will keep you posted.

John Hanlon, 281 Penhurst Drive (former resident of Elwood Drive) - "Mr. Nychis is it true that you disqualified yourself in 1995 from voting on the Mr. DeAndrea's matter because you represented him one time? Mr. Nychis - what matter? Mr. Hanlon - the boundary change and that. Mr. Nychis - this matter never came before the Board, it never got past the Planning Commission as you well know. Mr. Hanlon, I'm talking about 1995 Sir. In 1995 the Board of Commissioners, at that time directed the Solicitor, Mr. Means, to meet with the Penn Hills people. There was a meeting held on October 31, 1995 at 10:00 A.M. Mr. Nychis - do you have a board action number? Mr. Hanlon - No, I do not Sir. But I'm sure a check on the minutes from that meeting-----. Mr. Nychis - If you have the Board approval that would help. Mr. Hanlon - Don't keep avoiding me Sir. Mr. Nychis - present the Board authority, you don't have that do you? Mr. Hanlon - No, but I'll get it for you for the next meeting. There was an agreement reached, representing Wilkins Township was Mr. McKeever, Mr. Means and Mr. Gazdik. Representing Penn Hill's was Mr. Damion, Mr. McAdoe and Planing Director Mr. Davidson. Mr. Nychis - where is this agreement - was there documentation in the public minutes? Mr. Hanlon - Mr. Means was directed to meet with these people to settle the issue. After he met with them he came back and met in Executive Session with the Board of Commissioners of Wilkins Township - what they had settled on - that being that they leave the line exactly the way it is. Mr. Nychis - Mr. Hanlon bring facts with you the next time - what you are suggesting here is plainly illegal and you know that. What you are saying here could be possible in the 60's or 70's but not today in the present state of the law. Mr. Hanlon - for what reason? He was bringing back a report for the Board to take action on. Mr. Nychis - I don't know what report, I have never seen it and I was a minority member at that time. Why don't you bring all these minutes up, the approval, what was settled, who authorized

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any kind of settlement and what the settlement was. Mr. Hanlon - The settlement was never authorized because Mr. Means brought it back to the Board in Executive Session. Mr. Nychis - I was a minority member of the Board - if there was an agreement, and, were you a member of the Board at that time? Mr. Hanlon - no Sir. Mr. Nychis - Alright, whoever was on the Board in the majority, then why wasn't it authorized? Mr. Hanlon - It was brought back to the Board. Mr. Nychis - In Executive Session? Was there a public hearing or public discussion, you are making a lot of unfounded acquisitions directed at me. Mr. Hanlon - No, I'm not, my original question was did you abstain from voting? Mr. Nychis - There was no vote Mr. Hanlon, bring the minutes from that particular meeting where there was something brought before the Board to make a decision concerning this boundary dispute and then I'll answer you. Don't come in here with a lot of allegations, you have no facts. Mr. Hanlon - I have a question for the Solicitor. Mr. Hanlon these are public comments, this is not a show and tell - you are out of order, I ask you to sit down. Again, Mr. Hanlon tried to ask a question concerning conflicts of interest. Mr. Nychis you should know about conflicts of interest - have your seat. Mr. Hanlon - Thank you, Mr. Nychis - Your'e not welcome."

Mary Yakin, 35 Crestview Drive, Too bad that the people on Mr. Hanlon's street didn't know about the trouble we were having regarding the boundary. It was newsworthy in the newspapers. All Mr. DeAndrea wanted to do was to build his building.

Sharon Fialla, 218 Kingston Drive, At the meeting on June 29, 1997 Mr. Griffith addressed the concerns of the residents of the homes in Eastmont which can possibly be effected by the boundary dispute. Mr. Nychis, Commissioners Brannigan and Costa and Solicitor Griffith assured the residents that they are all working to one goal and that is to end the boundary dispute.

Stephen Mihm, 1409 Jefferson Heights Drive - Concerned about the people who are on a fixed income, also the young people attending Penn Hills Schools. He was assured, like Sharon Fialla, that everything is being done to bring this all to a favorable conclusion.

Mrs. Antolik, 612 McMasters Avenue wants a "WATCH CHILDREN" sign on her street. This item will be submitted to the Police Chief and the DPW Superintendent for their review.

(9850) MOVED YATES-BRANNIGAN to approve the minutes of May 12 th (with changes), May 19th, May 27th and June 9, 1997. The motion was adopted by unanimous roll call vote.

The following proposals have been received for the purchase of a "Five Year Term Note" (\$180,000.00 or \$120,000.00):

1. Century National Bank provided a fixed rate of 6.25% for either amount.
2. Parkvale Savings Bank provided a fixed rate of 5.50% for either amount.
3. National City Bank provided a fixed rate of 6.13% for either amount.
4. PNC Bank provided a fixed rate of 5.80% for either amount.
5. Mellon Bank provided a fixed rate of 5.22% for either amount.

(9851) MOVED BRANNIGAN-YATES to award the bond purchase (in the amount of \$120,000.00) to Mellon Bank at the rate of 5.22%. The motion was adopted by unanimous roll call vote.

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There was a discussion on the Township's formal request to change the scope of work redirecting the \$15,000.00 (or part thereof) grant for playground equipment in the Eastmont Park for the condemnation and taking of the Eastmont Swim Club:

(9852) MOVED BRANNIGAN-YATES to redirect the grant funds to acquire the bankrupt Eastmont Swim Club. The motion was adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Herr	-	Yes
Nychis	-	Yes
Costa	-	No

(9853) MOVED COSTA-BRANNIGAN to select option #1 concerning the Eastern Regional 911 Center. "We wish to be involved in discussion as soon as possible in creating the Eastern Regional 9-1-1 Center and all Public Safety communications to be handled by PSAP" The motion was adopted by the following vote:

Costa	-	Yes
Brannigan	-	Yes
Yates	-	Yes
Costa	-	Yes
Herr	-	No

There was a public hearing on the Russell Lane Bridge and also a view of the site was conducted by the Commissioners, the Engineer and the Solicitor. Information was gathered to make decisions as to a roadway or culvert. Solicitor Griffith stated that he feels the culvert is the answer. The road is in the stream, not the cement road that exists at this time due to erosion. After a discussion it was:

(9854) MOVED YATES-BRANNIGAN to proceed and advertise for bids with the condemnation necessary to implement the culvert. The motion was adopted by unanimous roll call vote.

Letter from U-COMP declaring a dividend of \$1,826.00 based on the Township's claim experience during 1996.

(9855) MOVED YATES-BRANNIGAN the the 1997 Street Improvement Program be awarded to the low bidder A. Folino in the amount of \$172,210.15. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan presented a Community Days Cost Analysis. The total anticipated cost for the 1997 Community Days includes rides, childrens rides, entertainment, advertising, janitorial service (booths are on consignment) \$6,222.86 - last years total \$5,19300. We're hoping for a more successful year and offset the cost by even more.

(9856) MOVED BRANNIGAN-COSTA to approve Commissioner Brannigan's cost analysis and funding for Community Days July 4-5, 1997. The motion was adopted by unanimous roll call vote.

Manager Jamison's agreement to be discussed in Executive Session.

At this point the Board broke for the Executive Session.

The following matters were discussed in the Executive Session:

On Tuesday, June 24, 1997 there was a meeting to discuss the boundary dispute and to receive information and discuss legal matters.

Public aspect of the Wilkins Baseball Association.
Legal advice on the Manager's Agreement - needs further investigation.

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Legal advice from the Solicitor regarding the boundary case.
Boundary commission procedures.
Discussion on proposals that were received from potential auditors.

Solicitor Griffith stated that there are a number of legal issues involved with the boundary dispute involving Penn Hills, a large part of the problem is of an engineering matter and circumstances and type of information which would authorize the Township to retain outside engineering service, this engineer to work with the Solicitor and the Planning Commission in connection with the D'Andrea request for an application for a building permit. This Board authorized the solicitor to engage Mr. Andrew Blenko. Mr. Blenko, by virtue of his prior relations with the Township, has valuable experience and knowledge concerning our Zoning and Sub-Division ordinances etcetera. He has presented a formal offer presentation to the Commissioners. Mr. Blenko offers the package that we need to proceed with our analysis.

(9857) MOVED HERR-BRANNIGAN to accept and retain Mr. Andrew Blenko. The motion was adopted by unanimous roll call vote.

(9858) MOVED YATES-BRANNIGAN to table the decision on the selection of an auditor until a later time. The motion was adopted by unanimous roll call vote.

After a lengthy discussion between the Board of Commissioners and President Anthony Dallesandro of the Wilkins Baseball Association it was noted that the baseball association did a fine job this year and hope that they will do better next year. The Township has five fields and will use every field next year. It is good to promote our Township and encourage our children to participate in their own activities; therefore, it was:

(9859) MOVED YATES-COSTA that the Wilkins Baseball Association be given priority over the use of the five (5) fields for 1998. The motion was adopted by unanimous roll call vote.

(9860) MOVED YATES-COSTA to adjourn, the meeting was adjourned at 11:25 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JULY 14, 1997

The Regular Meeting of Monday, July 14, 1997 was called to order by Vice-President Brannigan. A quorum was present as follows:

Mrs. Brannigan Mr. Yates Mr. Herr

Both President Nychis and Commissioner Costa were absent.

Also present were: Manager Jamison, Solicitor Griffith, Chief Wilson, Road Supervisor Paul Vargo & William McKeever.

At the invitation of Vice-President Brannigan all present arose and participated in the pledge to the flag.

COMMUNICATIONS:

There will be a workshop for the Thompson Run Sewer Committee on Thursday, July 17, 1997 at 2:30 P.M.

Letter from John M. Means concerning Wilkins files still in his system. Mr. Means to locate all files and contact the Township to arrange for the transfer.

Letter from Durr Marketing thanking the Township for extra effort to help in the clean up resulting from the storm of July 2, 1997.

Letter from Commissioner Paul Costa thanking the Recreation Advisory Council, the Public Works and Police Departments and all the people who volunteered their time and energy in making the Wilkins Township Community Days a success.

CITIZEN'S COMMENTS:

Mrs. McGrath, 269 Penhurst Drive, spoke on the following:

She visited all parks

Eastmont Swim Club site, Eastmont Park road bad, Equipment, park benches, picnic tables, bleachers, hockey nets, basket ball backstops all bad. We need to purchase equipment. Lions Park rusty chains, walking trail going bad tennis courts also bad. The general condition of the parks leaves a lot to be desired. Municipal parking lot, bench, roof on the building - all bad shape. Parklet swings - bad shape. We need more police traffic details. Public Works have enough to do but they continue to get more projects. We can repair the Eastmont Park. The Manager has to work too hard. Everyone had fun at the Community Days.

Mary Yakin, 35 Crestview Drive, Issue check for \$400.00 for her easement, Privatize the Public Works, someone should have monitored the black top work - she was given only three feet of black top.

Michael Sovic, 357 Churchill Road, spoke about the tree situation on his property caused by the installment of the sewer.

Mrs. Tepke, 115 Ivy Street spoke about the bad condition of their street.

Mr. McGrath, 269 Penhurst Drive commented on the nice Community Day, the quality of government and strong repore. Eastmont Pool is a hazard, just close the property and clean it up.

REPORTS:

Chief William Wilson presented the following report for the month of June 1997:

Total Police Calls Logged	321
Total Criminal Offenses Reported	34
Criminal Arrests/Persons Charged	2
Criminal Offenses Cleared by Arrest	4

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Traffic Citations Issued	45
Parking Tags Issued	15
Total Police Mileage for June 1997	10,266
Monies collected for June 1997	\$4,775.29.

(9861) MOVED YATES-HERR to approve Chief Wilson's report for the month of June 1997. The motion was adopted by unanimous roll call vote of all present.

(9862) MOVED YATES-HERR to accept Mr. Vargo's report of the Department of Public Works for June 1997. This report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote of all present.

MANAGER'S REPORT:

Treasurer George M. Porado reported the following for the month of June 1997:

<u>CHARGES:</u> Original Duplicate	\$ 1,127,438.38
Penalties - Add'l. Assessments	<u>16,114.04</u>

TOTAL CHARGES	\$ 1,143,542.42
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<u>CREDITS:</u> COLLECTIONS:	
CURRENT REPORTS	\$ 61,932.22
PREVIOUS REPORTS	1,001,251.09
DISCOUNTS:	
PREVIOUS REPORT	<u>20,114.52</u>

TOTAL CREDITS	1,083,297.83
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Balance to account for	60,244.59
Collection Percentage: Current	94.7%
Previous Year	95.9%

BUILDING PERMITS ISSUED:

Repairs & Improvements	- 9
Garage	- 1
Interiors	- 3
Signs	- 1

PA MUNICIPAL SERVICES reported the following for June 1997:

EARNED INCOME TAX:

Month of June '97	\$ 30,083.45	Prev Year	\$ 26,994.	'97 Budget
Total for 1997	299,256.	" "	296,550	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of June '97	20,860.	" "	5,150.	'97 Budget
Total for 1997	37,268.	" "	35,022.	\$ 40,000.00

MERCANTILE TAX:

Month of June '97	87,616.	" "	1,509.	'97 Budget
Total for 1997	247,501.	" "	188,034.	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of June '97	30,349.	" "	15,804.	'97 Budget
Total for 1997	115,857.	" "	145,940.	\$210,000.

(9863) MOVED HERE-YATES to accept the Manager's Report for June 1997. The motion was adopted by unanimous roll call vote of all present.

(9864) MOVED YATES-HERR to approve the payment of bills in the amount of \$ 261,727.38. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, Monday July 14, 1997 Page Three

Solicitor Griffith made the following remarks:

J. B. Stevens - Township vs Zoning
Township vs Stevens
Mandamus against Mr. Jamison

Wage & Policy - Greco - Rule with the Township

Health Benefits - Police win
Retroactive Benefits to retirees
Future retirees up to December 1995

(9865) MOVED HERR-BRANNIGAN to accept the services of Mr. Lou Averbach as a professional condemnation appraiser. Mr. Averbach to be paid a flat fee per property. The motion was adopted by unanimous roll call vote of all present.

(9866) MOVED YATES-HERR to advertise the McMaster Avenue Sanitary Sewer condemnations. The motion was adopted by unanimous roll call vote of all present.

(9867) MOVED YATES-HERR to execute settlement with the Kepes family property in the amount of \$11,000.00. The motion was adopted by unanimous roll call vote of all present.

(9868) MOVED YATES-HERR to accept Solicitor Griffith's June 1997 report. The motion was adopted by unanimous roll call vote of all present.

(9869) MOVED YATES-BRANNIGAN to obtain the services of Mr. Andrew Blenko as a "Flow Monitor Consultant". The motion was adopted by unanimous roll call vote of all present.

(9870) MOVED YATES-HERR to accept Mr. McKeever's Engineering Report. The report is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 5-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS
PROVIDING FOR THE ISSUANCE OF A GENERAL
OBLIGATION TERM LOAN NOTE IN THE AMOUNT OF \$120,000.00

(9871) MOVED YATES-HERR to adopt Resolution No. 5-97. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 6-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A DEMOLITION SLUMS AND BLIGHT RESOLUTION

(9872) MOVED YATES-HERR to adopt Resolution No. 6-97. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 7-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A DEMOLITION RESOLUTION

(9873) MOVED YATES-HERR to adopt Resolution No. 7-97. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 8-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A STREET RECONSTRUCTION RESOLUTION

(9874) MOVED YATES-BRANNIGAN to adopt Resolution No. 8-97. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 9-97A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING THE IVY STREET BRIDGE REPLACEMENT RESOLUTION

(9875) MOVED YATES-HERR to adopt Resolution No. 9-97. The motion was adopted by unanimous roll call vote of all present.

At this point the Board broke for an Executive Session.

The following was discussed at the Executive Session:

Civil Service and Personnel Matters
The Kepes Case
The Manager's Contract
Legal opinion on appeal
Who was to blame for the flood
There is a dam at the Union Railroad Site
The Turtle Creek Watershed
Engineer must research the dam as the State does not know
Federal Corps of Engineers
Turtle Creek Watershed

(9876) MOVED HERR-YATES to appoint Chris Patterson of 135 Tynewood Drive to the Planning Commission. The motion was adopted by unanimous roll call vote of all present.

(9877) MOVED YATES-HERR to award the CD23 ADA Curb Cuts Program in the Penhurst Area. the motion was adopted by unanimous roll call vote of all present.

(9878) MOVED YATES-HERR to approve a periodic payment, in the amount of \$51,392.51, for the Quarry-Grandview Sewer Program (the COG will pay 50%). The motion was adopted by unanimous roll call vote of all present.

(9879) MOVED YATES-HERR to adjourn. The meeting was adjourned at 10:00 P.M. The motion was dopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JULY 28, 1997

The Second Regular Meeting of Monday, July 28, 1997 was called to order by Vice-President Melanie Brannigan. A quorum was present as follows:

Mrs. Brannigan
Mr. Costa

Mr. Yates
Mr. Herr

President Peter G. Nychis was absent.

Also present were: Sam Happel (from Solicitor Griffith's office), Manager Bruce Jamison, Chief William Wilson, DPW Superintendent Paul Vargo and William McKeever representing Senate Engineers.

At the invitation of Vice-President Brannigan all arose and participated in the pledge to the flag.

(9880) MOVED YATES-HERR to approve the minutes of the Second Regular Meeting of June 30, 1997. The motion was adopted by unanimous roll call vote of all present.

(9881) MOVED YATES-COSTA to reschedule and advertise the Regular Meeting of August 11, 1997 to Tuesday, August 12, 1997 at 7:00 P.M. in the Municipal Building. The motion was adopted by unanimous roll call vote of all present.

Mr. Francis Colonello of the Wilkins Industrial Development Authority presented a check in the amount of \$15,000.00. This money is to be used for Linhart Park improvements. Mrs. Brannigan thanked Mr. Colonello for all that IDA has done in the past and would wish that Linhart Park can be named after former Chief of Police and Commissioner Victor A. Dinzeo.

Manager Jamison stated that we have received notice concerning a grant under Act 101, this would be under the recycling program. We will be receiving a total amount of \$46,920.00. Broken down we would be funded 100% for a brush chipper, 25% for a backhoe, 40% for a truck and 90% for education which includes the recycling calendar for 1998. We have one year in which to use these funds, whatever we can't do this year will be incorporated into next years budget.

CITIZEN'S COMMENTS:

Jim Kreigel, 124 Leneake Street (also owns property at 123 Leneake Street) - He has been advised by DER that the Township has been put on notification that their line is causing a water back-up on to his property which is in violation of the DER regulations. If this problem is not corrected he will have no recourse but to enter into litigation with the Township. The former owner of Mr. Kreigel's property boarded over a stream in order to give him a yard. Over the years, the water has been washing out underneath the yard and this last flood it broke out - we must have a clean out. Mr. Vargo to look into the situation and advise.

Mrs. McGrath, 269 Penhurst Drive - She has three items which she wants to bring up for the Commissioners consideration: #1 The Parks - nothing has been done in the parks since her last inspection. Mr. Vargo is very efficient but with only six employees he is doing the best that he can. #2 The municipal building roof - what with all the repairs that have been done it is no longer efficient. #3 We need a plan, a budget and periodic reports for the Recreation Department. A report on Community Day is requested - they did a fine job as far as PR and goodwill is concerned but we need a report! Mrs. Brannigan explained the acquisition of the Eastmont Swim Club and its advantages to Mrs. McGrath.

Minutes of the Second Regular Meeting, Monday, 7/28/96 - Page Two

Mark Simeone, 261 Kingston Drive - Discussed the speeding on Kingston Drive. He and other residents started their own community group to stop this speeding. They have erected several "home made" signs along the road and Mrs. Brannigan seems to think that this has slowed the motorists down. They would like the Township to do a traffic study. Paul Vargo and Bill Wilson to look into this. Mr. Gazdik suggested re-timing the lights. Bruce & Bill are going to Murrysville and check on systems they use to slow traffic, they are also going to take photos. They will make up a report. Mrs. Brannigan stated that this is a very critical situation, but with everyones help and suggestions we will be able to make a peaceful settlement.

Mr. McGrath, 269 Penhurst Drive - He would like to see "WATCH CHILDREN" signs on Kingston Drive they would help a lot.

Mr. Yates' remarks Re: Hiring of Andrew Blenko, Engineer.

(9882) MOVED HERR-COSTA to consider hiring Randy Lamb for the Wilkins Township Police Department subject to passing a physical, mental and medical examination. The motion was adopted by the following vote:

Herr	-	Yes
Costa	-	Yes
Brannigan	-	Yes
Yates	-	No

(9883) MOVED YATES-COSTA to hire John Regrut full time and Patrick Hearn part time (four (4) days a week) to the Department of Public Works. The motion was adopted by unanimous roll call vote of all present.

(9884) MOVED YATES-HERR to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, TUESDAY, AUGUST 12, 1997

The Regular Meeting of August 12, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Herr

Mr. Costa
Mr. Yates

Mrs. Brannigan was absent.

Also present were Manager Bruce Jamison, Solicitor Mark Griffith, Chief William Wilson and DPW Superintendent Paul Vargo.

At the invitation of President Nychis all present arose and participated in the Pledge of Allaegiance to the Flag.

(9885) MOVED COSTA-HERR to approve the minutes of the Second Regular Meeting of July 28, 1997. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

Letter dated 7/22/97 from Richard James, Chief of Police, Churchill Borough commending Officer's Stanonik and Widenhofer for their assistance with traffic control and the on-scene investigation in the fatal accident on Route 22 at Lower Rodi Road on July 12, 1997.

Memo from Manager Jamison to the Commissioners explaining what has been done, so far, in controlling the speeding on Kingston Drive. Mr. Jamison stated that he has had reports that a few residents on Kingston Drive are attempting to slow traffic by stepping in front of the speeding cars. The Police Department will investigate this unsafe method with the hopes of preventing an accident.

Letter dated 8/8/97 from Jay Costa, Jr. advising that a grant in the amount of \$46,928. was recently awarded to Wilkins Township under Act 101 of 1988.

CITIZEN'S COMMENTS:

Mark Simone, 227 Kingston Drive, he wants to thank the Commissioners for their strong support in the Eastmont traffic situation.

Mary Alice Stemerick, 415 Elwood Drive would like a status report on the Boundary Line. Solicitor Griffith that he is in the process of preparing the first mailer and the work continues. Mr. Andy Blenko has been hired to search the boundary lines.

Chief William Wilson presented the police report for the month of July 1997:

Total police calls logged	333
Total criminal offenses reported	28
Criminal arrests/persons charged	8
Criminal offenses cleared by arrest	9
Traffic citations issued	83
Parking tags issued	8
Monies collected in July 1997	1,475.10

(9886) MOVED COSTA-YATES to approve the police report for July 1997. The motion was adopted by unanimous roll call vote of all present.

(9887) MOVED YATES-COSTA to approve Mr. Vargo's report for July 1997. This report is available for review in the Manager's office. The motion was adopted by unanimous roll call vote of all present.

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Mr. Vargo would like to see a "STOP" sign at Delaney Drive and two "STOP" signs plus a speed bump in the area of the vascar lines (200 block of Kingston Drive).

MANAGER'S REPORT:

WTVFD #3 reported three fires and two drills for June 1997. WTVFD #4 reported twenty fire calls, three fire schools, two drills and one work detail for July 1997.

Treasurer Geore Porado reported the following for July 1997:

CHARGES:

Original Duplicate	\$ 1,127,428.38
Penalties - this report	503.96
Additional Assessments	<u>16,114.04</u>
TOTAL CHARGES	\$ 1,144,046.38

CREDITS:

Current Report	\$ 5,705.56
Previous Reports	1,063,183.31
Discounts - Current Report	.82
- Previous Report	<u>20,114.52</u>
TOTAL CREDITS	<u>1,089,004.21</u>
Balance to account for	55,042.17
Collection percentage: Current	95.2%
Previous year	96.1%

BUILDING PERMITS ISSUED:

PA MUNICIPAL SERVICES reported the following for July 1997:

EARNED INCOME TAX:

Month of July 1997	\$ 30,083.45	Prev Year	\$ 25,798.52	'97 Budget
Total for 1997	299,255.94	" "	322,348.72	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of July 1997	20,860.00	" "	920.20	'97 Budget
Total for 1997	37,268.00	" "	35,941.43	\$ 40,000.

MERCANTILE TAX:

Month of July 1997	87,616.31	" "	-0-	'97 Budget
Total for 1997	247,500.59	" "	188,034.30	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of July 1997	30,348.91	" "	14,439.86	'97 Budget
Total for 1997	115,857.46	" "	160,380.16	\$210,000.

BUILDING PERMITS ISSUED:

Additions & alterations - 10
Signs - 3
Interior renovation, 8" fire service & wall - General
Motors Training Center

(9888) MOVED COSTA-YATES to accept the Manager's Report. The motion was adopted by unanimous roll call vote of all present.

Solicitor Mark Griffith gave the following report:

J. B. Stevens litigation continues
The Granger appeal at 854 Larimer Avenue was quashed by the judge.

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The election matter continues - a petition was filed for an expedited hearing.

A number of issues are continuing with respect to the Russell Bridge.

Progress is continuing with respect to the easements necessary for the sewer project in McMasters Avenue.

(9889) MOVED COSTA-HERR to accept Solicitor Griffith's report for July 1997. The motion was adopted by unanimous roll call vote of all present.

(9890) MOVED COSTA-YATES to approve the payment of bills in the amount of \$89,189.95. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

Commissioner Yates located the dam which burst causing the flooding of Linhart and Railroad Street. It was determined that the U. S. Army Corps of Engineers built this dam in the 1960's.

(9891) MOVED YATES-COSTA to have Mr. Jamison advise the State delegation of this situation. The motion was adopted by unanimous roll call vote of all present.

(9892) MOVED YATES-COSTA to have Mr. Jamison write a letter thanking Representative Cowell for all the assistance he rendered during the flood. The motion was adopted by unanimous roll call vote of all present.

(9893) MOVED COSTA-YATES to have Mr. Jamison write a letter asking for representation to the Board of the Wilkinsburg Penn Joint Water Authority. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 10-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
PROPER OFFICERS TO EXECUTE A RIGHT OF ENTRY AGREEMENT

(9894) MOVED YATES-COSTA to adopt Resolution No. 10-97. The motion was adopted by unanimous roll call vote of all present.

Manager Jamison is asking permission to draft a letter and present it to Mark Griffith for his review. Our agreement with Forest Hills dispatch is that we must notify them plus all the other communities within the dispatch service by September 1, 1997. Put them on notice of our intention to withdraw, but asking that, at the beginning of next year, that we continue on a month-to-month basis until the 911 system is in place.

(9894) MOVED YATES-COSTA to authorize Mr. Jamison to send a letter the Forest Hills Dispatch. The motion was adopted by the following vote:

Yates	-	Yes
Costa	-	Yes
Herr	-	No
Nychis	-	Yes

(9895) MOVED YATES-HERR to approve the minutes of the Regular Meeting of July 14, 1997. The motion was adopted by the members who were in attendance (Yates, Herr, Brannigan).

(9896) MOVED YATES-COSTA to approve the Engineer's Report. The Complete Report is available in the Manager's office for review. The motion was adopted by unanimous roll call vote of all present.

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(9897) MOVED YATES-COSTA to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, AUGUST 25, 1997

The Second Regular Meeting of August 25, 1997 was called to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis		Mrs. Brannigan
Mr. Costa	Mr. Yates	Mr. Herr

Also present were Manager Bruce Jamison, Solicitor Mark Griffith and Chief William Wilson.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

RESOLUTION NO. 11-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE TOWNSHIP SOLICITOR TO PETITION THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA TO APPOINT VIEWERS FOR THE BROWN AVENUE SANITARY SEWER DISTRICT.

(9898) MOVED BRANNIGAN-COSTA to adopt Resolution No. 11-97.

RESOLUTION NO. 12-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE TOWNSHIP SOLICITOR TO PETITION THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA TO APPOINT VIEWERS FOR THE UPPER GARDENIA SANITARY SEWER DISTRICT.

(9899) MOVED BRANNIGAN-COSTA to adopt Resolution No. 12-97.

Motions 9898 and 9899 were adopted by unanimous roll call vote.

Wilkinsburg Penn Joint Water Authority has presented the Township with an agreement that they require all Townships, Boroughs and Municipalities to enter into this agreement which shuts off water service in the Township when they are notified that a resident has a delinquent sewage account. After a discussion and a thorough viewing of the agreement with the Commissioners, the Manager and the Solicitor it was decided that the Township does not wish to enter into this agreement.

Commissioner Yates commented on the Corps of Engineers meeting concerning the Flood and the Dam, the selection of an Auditor and the Manager's agreement.

Commissioner Brannigan commented on the BOCA and FIRE CODES.

At this point, the Honorable Frank Comunale III, District Justice of Magisterial District 05-2-08 swore in Randy Lamb as Police Officer in Wilkins Township.

CITIZEN'S COMMENTS:

Mary Yakin, 35 Crestview Drive, spoke about the audit problems, the sound system, the agendas, old business and the roof.

Pat Simeone is complaining about noise coming from Starbucks and the Ice Cream Shop. She explained that a band plays every Saturday evening starting at 8 P.M. and goes on to all hours. Chief Wilson to investigate.

At this point, there was a recess called for the Executive Session.

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In the Executive Session it was:

(9900) MOVED YATES-BRANNIGAN to hire Janice Zalinski as Substitute School Guard. The motion was adopted by unanimous roll call vote.

(9901) MOVED YATES-BRANNIGAN to send a letter to the reporter at the Pittsburgh Post Gazette commending her on her excellent article on the Dam located on Thompson Run Road. The motion was adopted by unanimous roll call vote.

(9902) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 8, 1997

The Regular Meeting of Monday, September 8, 1997 was called to order by President Peter Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

Also present were Manager Bruce Jamison, Solicitor Mark Griffith, Chief William Wilson, Road Superintendent Paul Vargo and Art Gazdik who represented Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the Pledge of Allegiance to the Flag.

At this time there is a Public Hearing scheduled for the preliminary approval for the proposed development of the D'Andrea property. In attendance were: Joseph D'Andrea, Attorney Lawrence Zurawsky, David Palomera and Ralph Murovich.

The report from the hearing will be attached to this document.

President Nychis then excused himself and turned the meeting over to Vice-President Brannigan.

Vice-President Brannigan called the meeting back to order and suggested that it be moved to Executive Session at this time for some issues to discuss. Solicitor Griffith stated that for the record we will be discussing legal matters with respect to the current litigation and we will not be deliberating on the application per se but will be addressing the legal issues that the Board of Commissioners need to hear a little bit about the posturing of the current litigation.

Representative Ron Cowell who was in attendance to accept a certificate awarded in recognition of his service in providing assistance in cleanup and restoration in the recent flood. Mr. Cowell thanked the Commissioners and the residents of the Township for this award. He also thanked the volunteers, the Ambulance Association and the Fire Companies for all their help. Mr. Cowell is proud to say that he is from Wilkins Township.

At this point, the meeting was moved to Executive Session.

Vice-President Brannigan brought the meeting back in session, time 9:05 P.M.

Prior to moving to Executive Session there was a motion on the floor are there any questions regarding that motion? Mr. Yates stated that he will withdraw his motion, Seconded by Mr. Costa.

(9903) MOVED YATES-COSTA to give preliminary application for the proposed development of the D'Andrea building excluding condition #1 in the list of conditions provided to us from the Planning Commission. The motion was adopted by the following vote: Yes - Yates, Costa, Brannigan, Herr; for the record Nychis.

Vice-President Brannigan welcomed President Nychis back to the meeting. Mr. Nychis thanked Mrs. Brannigan for chairing the protracted hearing on the D'Andrea Development.

COMMUNICATIONS:

A letter dated August 29, 1997 from Kay Brown of the Woodland Hills School District advising the Board of Commissioners of an opportunity that would bring computer equipment and educational software not only to our schools but also to community sites to give children and adults the opportunity to improve their computer training and skills. A meeting will be held at the Woodland Hills School to outline the program and give more information.

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Mrs. Brannigan and Mr. Jamison to attend said meeting.

CITIZEN'S HEARINGS:

John Hanlon, 281 Penhurst Drive, Why was the school on Churchill Road exempt from the Churchill Road Sanitary Sewer Assessments by the Board of View? He was answered by Mark Griffith and Peter Nychis who stated that they will obtain, for the next meeting, a written opinion as to why this was not appealed from the Board of View.

N. Leonard Hill, Fire Marshal spoke on the need for the Commissioners to adopt the most current Fire Code. The Commissioners stated that the State was in the process of making amendments and/or changes. The Board does want to work with Mr. Hill. This item will be on next months agenda.

(9904) MOVED BRANNIGAN-HERR to approve a "HANDICAPPED PARKING SIGN" at the Simqui residence at 158 Gilmore Drive. The motion was adopted by unanimous roll call vote.

REPORTS:

(9905) MOVED BRANNIGAN-COSTA to approve the following reports and incorporate them into the record. The motion was adopted by unanimous roll call vote.

<u>POLICE:</u>	Total police call logged	294
	Total criminal offenses reported	29
	Criminal Arrests/Persons charged	5
	Criminal offenses cleared by arrest	10
	Traffic citations issued	44
	Parking tags issued	10
	Monies collected for August '97	\$261.24

Mr. Vargo's DPW Report and the Engineers Report for August are available for review in the Manager's Office.

WTVFD #3 reported ten (10) fires and one (1) drill for August '97.

Treasurer George Porado reported the following for August '97:

CHARGES:

Original Duplicate	\$ 1,127,428.38
Penalties - This report	493.59
- Previous report	503.96
Previous Additional Assessments	<u>16,114.04</u>

<u>TOTAL CHARGES</u>	\$ 1,144,539.97
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CREDITS:

Current Report	\$ 6,420.95
Previous Reports	1,068,888.87
Discounts - current report	79.28
- previous reports	<u>20,115.34</u>

<u>TOTAL CREDITS:</u>	\$1,095,504.44
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Balance to account for	49,035.53
Collection percentage: Current	95.7%
Previous Year	96.5%

PA MUNICIPAL SERVICES reported the following for August 1997:

EARNED INCOME TAX:

Month of August '97	\$ 49,594.00	prev year	\$ 32,043.00	'97 Budget
Total for 1997	380,167.00	"	"	340,362.00 \$490,000.00

Mnutes of the Regular Meeting, Monday, 9/8/97 - Page ThreeOCCUPATION PRIVILEGE TAX:

Month of August '97	949.00	prev year	50.00	'97 Budget
Total for 1997	38,598.00	" "	34,695.00	40,000.00

MERCANTILE TAX:

Month of August '97	49.00	" "	-0-	'97 Budget
Total for 1997	248,978.00	" "	85,960.00	195,000.00

BUSINESS PRIVILEGE TAX:

Month of August '97	849.00	" "	-0-	'97 Budget
Total for 1997	118,712.00	" "	140,145.00	210,000.00

Commissioner Brannigan gave a report on the Community Days. She stated that it could have been better what with more advertising and not having holding it on such a busy week end we would have been more successful. We must establish a new date and hold it every year at the same time.

(9806) MOVED YATES-COSTA to issue, at least, four newsletter a year in order to keep the public informed as to what activities are planned for the year. The motion was adopted by unanimous roll call vote.

(9807) MOVED COSTA-HERR to hold a "HAUNTED TRAIL AND HAYRIDE" at Lions Park on October 28, 29 & 30, 1997 from 6:00 to 8:30 P.M.. The motion was adopted by unanimous roll call vote.

President Nychis would like to express his appreciation and thank Mrs. Brannigan for all her efforts in making the Community Day a success. He would also like to thank Mr. Costa and to everyone who participated and contributed to the Community Days.

(9808) MOVED BRANNIGAN-HERR to approve the bills for August 1997 in the amount of \$247,196.96. The reason for the large amount was a quarterly payment for the sewage bills in the amount of \$89,488.12 and the Sinking Fund Bond in the amount of \$62,777.52. The motion was adopted by unanimous roll call vote.

(9809) MOVED BRANNIGAN-YATES to appoint Eugene Foley, C.P.A. as the official Wilkins Township Auditor. The motion was adopted by unanimous roll call vote.

Commissioner Yates stated that he met with the Corps of Engineers at the site where the dam was built. They stated that it did not cause the flood, but Mr. Yates disagrees. They will rebuild it and, hopefully, it will not break through again.

Proposals to be circulated for Code Enforcement Officer.

(9810) MOVED BRANNIGAN-HERR to designate Friday, October 31, 1997, 6:00 to 8:00 P.M., as the Township of Wilkins official "Trick or Treat" celebration. The motion was adopted by the following vote: "Yes" Mrs. Brannigan, Mr. Herr, Mr. Yates, Mr. Nychis. "NO" Mr. Costa.

A questionnaire on the Act 205, 1998 / Non-uniformed MMO was presented. No action taken.

(9811) MOVED BRANNIGAN-COSTA to read Resolution No. 11-97:

RESOLUTION NO. 11-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING EXECUTION OF THE APPROVAL OF THE WILKINS AREA INDUSTRIAL DEVELOPMENT AUTHORITY ISSUANCE OF A REVENUE NOTE IN CONNECTION WITH THE "REBECCA RESIDENCE PROJECT"

(9812) MOVED BRANNIGAN-COSTA to adopt Resolution No. 11-97.

Motions 9811 and 9812 were adopted by unanimous roll call vote.

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(9813) MOVED BRANNIGAN-COSTA to read Ordinance No. 903 for the first time in title only:

ORDINANCE NO. 903

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN OF APPROXIMATELY .036 ACRES OF PROPERTY ADJACENT TO THE INTERSECTION OF BROWN AVENUE AND RUSSELL LANE FOR TOWNSHIP ROAD PURPOSES

(9814) MOVED BRANNIGAN-COSTA to read Ordinance No. 903 for the second time in title only.

(9815) MOVED BRANNIGAN-HERR to accept Ordinance No. 903.

(9816) MOVED BRANNIGAN-HERR to adopt Ordinance No. 903.

Motions 9813 to 9816 inclusive were adopted by unanimous roll call vote.

(9817) MOVED YATES-COSTA to read Ordinance No. 904 for the first time in title only:

ORDINANCE NO. 904

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE MCMASTER AVENUE SANITARY SEWER DISTRICT, PROVIDING FOR THE WORK OF CONSTRUCTION TO BE DONE UNDER CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER AND PROVIDING FOR THE IMPOSITION OF A CONNECTION CHARGE, AND TAP IN FEE OR SEWER RENTAL OR ASSESSMENT AS DETERMINED BY THE BOARD OF COMMISSIONERS UPON COMPLETION

(9818) MOVED YATES-BRANNIGAN to read Ordinance No. 904 for the second time in title only.

(9819) MOVED YATES-BRANNIGAN to accept Ordinance No. 904.

(9820) MOVED YATES-BRANNIGAN to adopt Ordinance No. 904.

Motions 9817 to 9820 inclusive were adopted by unanimous roll call vote.

(9821) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, SEPTEMBER 29, 1997

The Second Regular Meeting of the Board of Commissioners was held on Monday, September 29, 1997 at 8:00 P.M. There was a quorum present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

Also present were: Manager Jamison and Solicitor Griffith.

(9822) MOVED BRANNIGAN-YATES to approve the minutes of the August 12th and August 25, 1997 meetings. The motion was adopted by unanimous roll call vote.

On September 22, 1997 Chief William Wilson made the following commendation:

"I would like to commend Officers David Klobucher, Randy Lamb and Anthony DeMarco for their outstanding manner in which their investigation of drug activities in the Wilkins Township area led to the arrest of a local drug dealer and the seizure of a large amount of marijuana along with a loaded sawed off shotgun.

Officer Klobucher and Lamb initiated the investigation and obtained a Search Warrant on September 22, 1997. Officer DeMarco was called out to assist. Due to Officer DeMarco's experience in drug investigations, he supervised the serving of the Search Warrant and the arrests. They subsequently were able to make the arrest without incident and no one got hurt.

This recognition is certainly justified. I would recommend that this letter become part of the above named officers' permanent personnel record."

CITIZEN'S COMMENTS:

Mrs. McGrath commented on the costs for the Community Day, also the meeting of 9/8/97 was too long, more public explanation is needed at the meetings. The public hearing which was held was entirely too long, the plans should have been exposed to the audience, the public meetings should be defined more clearly, action should be taken to place everything in the code.

Ted Yost, Railroad Street, the trees along the street should be trimmed and the creek bed should be lowered.

John Means, 201 Sunset Drive, spoke on the "legal" meeting?, his letter of August 6th to the Board not being read, why wasn't it on the agenda to be read since there was no vote to take it off. Why was the school district exempt from paying the Churchill Road Sewer Assessment since there was \$75,000.00 budgeted to pay the assessment?

A confrontation between Attorneys Means and Nychis took place on the above subjects.

Mrs. McGrath wants good government and she will be back to insist on same!

Mrs. Yakin, 35 Crestview Drive, She's been waiting thirty (30) years for answers from Mr. John Means, Why hasn't Mr. Jamison's agreement been signed?

(9823) MOVED BRANNIGAN-HERR to read Resolution No. 12-97 by title only:

Minutes of the Second Regular Meeting, 9/29/97 - Page TwoRESOLUTION NO. 12-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING EXECUTION OF VARIOUS DOCUMENTS AMENDING THE INVESTMENT MANAGEMENT AGREEMENT BETWEEN THE TOWNSHIP OF WILKINS AND PNC BANK IN CONNECTION WITH THE TOWNSHIP OF WILKINS POLICE PENSION FUND

(9824) MOVED BRANNIGAN-HERR to adopt Resolution No. 12-97.

Motions 9823 and 9824 were adopted by unanimous roll call vote.

(9825) MOVED YATES-BRANNIGAN to read Resolution No. 13-97 by title only:

RESOLUTION NO. 13-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS RELATING TO THE LOWEST BID PRICE IN CONNECTION WITH THAT CERTAIN PROPERTY NOW OR FORMERLY OWNED BY EDWARD J BUTLER KNOWN AS TREVASKIS TERRACE PLAN 378, WILBUR AVENUE, BLOCK 7 LOT NUMBER 455-E-71

(9826) MOVED YATES-BRANNIGAN to adopt Resolution No. 13-97.

Motions 9825 & 9826 were adopted by unanimous roll call vote.

(9827) MOVED COSTA-BRANNIGAN to read Resolution No. 14-97 by title only:

RESOLUTION NO. 14-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AWARDDING A CONTRACT TO THE LOW BIDDER FOR THE PROVISION OF ROAD SALT

(9828) MOVED COSTA-BRANNIGAN to adopt Resolution No. 14-97.

Motions 9828 & 9828 were adopted by unanimous roll call vote.

(9829) MOVED YATES-BRANNIGAN to read Ordinance No. 905 for the first time in title only:

ORDINANCE NO. 905

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FOR THE NAMES OF THE OWNERS THEREOF

(9830) MOVED YATES-BRANNIGAN to read Ordinance No. 905 for the second time in title only.

(9831) MOVED YATES-BRANNIGAN to approve Ordinance No. 905.

(9832) MOVED YATES-BRANNIGAN to adopt Ordinance No. 905.

Motions 9829 to 9832 inclusive were adopted by unanimous roll call vote.

(9833) MOVED BRANNIGAN-YATES to authorize the Solicitor to prepare and advertise for a dye test ordinance. The motion was adopted by unanimous roll call vote.

(9834) MOVED COSTA-HERR to authorize the Solicitor to prepare and advertise for the creation of a list of eligible persons for the police department. The motion was adopted by unanimous roll call vote.

To read into the record the Township of Wilkins Police Pension Plan 1998 Minimum Municipal Obligation.

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To advertise for adoption of certain codes.

To publish a newsletter.

(9835) MOVED BRANNIGAN-COSTA to join the Municipal Utility Alliance.

(9836) MOVED BRANNIGAN-HERR to accept "HOFFMAN KENNELS" as the official Wilkins Township animal control as of November 1, 1997. The motion was adopted by unanimous roll call vote.

(9837) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 13, 1997

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. on Monday, October 13, 1997 by President Peter Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Yates

Mrs. Brannigan
Mr. Costa

Mr. Herr was absent due to illness.

Also present were: Manager Jamison, Solicitor Griffith, Chief Wilson, Mr. McKeever representing Senate Engineering and DPW Superintendent Vargo.

(9838) MOVED BRANNIGAN-YATES to approve the minutes of the Regular Meeting of September 8, 1997. The motion was adopted by unanimous roll call of all present.

COMMUNICATIONS:

Letter dated September 29, 1997 from ALCOSAN advising the Board that the charge for sewage treatment will be increased on January 23, 1998. The new rates increase the basic sewage rate by forty-two cents for each thousand gallons of water used, and an increase of seventeen cents for the service charge. The average customer who uses 20,000 gallons of water per quarter year, will pay \$10.57 more for the three months service (from \$28.53 per quarter to \$39.10). This represents a net increase of 37%

(9839) MOVED YATES-BRANNIGAN to send a letter to ALCOSAN opposing the raise. The motion was adopted by unanimous roll call vote of all present.

Letter dated September 25, 1997 to Richard A. Lear, PAMS Re: Stadlanders Drug Company regarding the amounts reported on Stadlanders' 1993, 1994, 1995, 1996 and 1997 Township of Wilkins Mercantile & Business Privilege Tax Returns.

Letter dated October 8, 1997 from Kratzenberg & Associates, Inc. regarding a recent proposal to the Woodland Hills School District concerning the position of Earned Income Tax Collector. As stated in their detailed proposal, Keystone has also agreed to collect the local portion of the Earned Income Tax for the Township of Wilkins. Solicitor Griffith stated that we need to review the PAMS Contract before any action is taken.

PUBLIC COMMENTS:

Mrs. McGrath, 269 Penhurst Drive, recommended additions to the Administrative Code. She was answered by President Nychis and Vice-President Brannigan.

Mr. Robert McGrath, 269 Penhurst Drive, suggested that the Eastmont Swim Club pool be covered up, but first develop a plan of what the final use of the property will become.

REPORTS:

Chief William Wilson reported the following for the month of September 1997:

Total police calls logged	303
Total criminal offenses reported	35
Criminal arrests/persons charged	3
Traffic Citations issued	38
Parking tags issued	7
Traffic citations	\$1,036.13
Monies collected for 1997	\$17,921.55

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Chief Wilson reappointed Ed Krancik as Juvenile Officer, also Randy Lamb completed his training and is doing a good job.

(9840) MOVED BRANNIGAN-YATES to advertise for the position of School Guard. The motion was adopted by unanimous roll call vote of all present.

(9841) MOVED BRANNIGAN-COSTA to approve Chief Wilson's report for September 1997. The motion was adopted by unanimous roll call vote of all present.

Mr. Vargo presented his DPW report which is available for view in the Manager's Office.

(9842) MOVED BRANNIGAN-YATES to permit the DPW personnel to obtain the hay wagon from Wilmerding and inspect it as to its efficiency and safety.

(9843) MOVED YATES-BRANNIGAN to write letters to the individuals who permitted the Township to use their property while the Baker Street Bridge was being built and also to the person who supplied the beams.

Mr. Vargo to check the basketball hoop on Coal Street for regulation.

Also the Board wishes to thank the Road Department for their fine job on the Baker Street Bridge.

(9844) MOVED YATES-BRANNIGAN to accept Mr. Vargo's DPW report.

Motions 9842 to 9844 inclusive were adopted by unanimous roll call vote of all present.

Manager Bruce Jamison presented his report for September 1997:

WTVFD Fire Department #3 reported 13 calls during September 1997.

Treasurer George M. Porado's Real Estate Tax report Sept. 1997:

<u>CHARGES:</u>	Original Duplicate	\$1,127,428.38
	Additions: Penalties - this report	159.50
	- prev report	997.55
	Previous additional assessments	<u>16,114.04</u>

<u>TOTAL CHARGES:</u>	\$1,144,699.47
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<u>CREDITS:</u>	Collections: current report	\$1,754.43
	Previous reports	1,075,309.82
	Discounts - prev report	<u>20,194.62</u>

<u>TOTAL CREDITS:</u>	1,097,258.87
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<u>BALANCE TO ACCOUNT FOR</u>	47,440.60
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Collection percentage - Current	95.9%
- Previous year	96.6%

PA MUNICIPAL SERVICES REPORT - SEPTEMBER 1997:EARNED INCOME TAX:

Month of Sept '97	\$ 21,957.14	prev year \$	43,017.97	'97 Budget
Total for 1997	402,124.33	" "	407,366.69	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of Sept '97	6,390.00	" "	4,533.18	'97 Budget
Total for 1997	44,987.65	" "	39,222.23	\$ 40,000.00

MERCANTILE TAX:

Month of Sept '97	2,712.13	" "	877.53	'97 Budget
Total for 1997	251,689.63	" "	186,837.11	\$195,000.00

Minutes of the Regular Meeting, 10/13/97 - Page ThreeBUSINESS PRIVILEGE TAX:

Month of Sept '97	1,473.72	"	"	1,961.83	'97 Budget
Total for 1997	120,185.35	"	"	142,106.39	\$210,000.00

(9845) MOVED YATES-COSTA to approve the Manager's Report for September 1997. The motion was adopted by unanimous roll call vote of all present.

Solicitor Mark Griffith reported the following: J.B. Stevens litigation continues, the matter involving the Zoning Hearing Board was argued months ago - to date no decision rendered. Brief filed on the Police Policy vs Labor Relations - no argument scheduled. Will issue opinion on 854 Larimer Avenue, then proceed with demplition. Boundary Meeting Thursday, November 6, 1997, Township residents meeting October 20, 1997. Will discuss Stevenson/Elton appeals in the Executive Session.

(9846) MOVED BRANNIGAN-COSTA to approve Solicitor Griffith's September Report. The motion was adopted by unanimous roll call vote of all present.

Mr. McKeever presented the Engineer's Report which is available for view in the Manager's Office.

Mr. McKeever then read the bid tabulations for the Russell Lane Culvert:

A. Merante Cont. Inc.	86,800.00
Frank Zottola Const.	62,471.00
M. A. Beech Corp.	72,200.00
Gary Metzinger Cont.	114,990.00
Perdar Company	104,663.53
Tony Pampena Corp.	147,000.00
D & M Contracting	72,450.00
C.H. & D Enterprise	80,310.00

(9847) MOVED YATES-BRANNIGAN to accept the above bid tabulations for the Commissions review. The motion was adopted by unanimous roll call vote of all present.

(9848) MOVED YATES-COSTA to approve Mr. McKeever's Engineers Report for September 1997. The motion was adopted by unanimous roll call vote of all present.

(9849) MOVED COSTA-BRANNIGAN to approve the payment of bills totalling \$288,977.76. The motion was adopted by unanimous roll call vote of all present.

(9850) MOVED YATES-BRANNIGAN to appoint Hoffman Kennels as the Township of Wilkins official animal control service as of November 10, 1997. The motion was adopted by unanimous roll call vote of all present.

(9851) MOVED YATES-BRANNIGAN to read Ordinance No. 906 in title only:

ORDINANCE NO. 906

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE REQUIREMENT OF A DYE TEST DESIGNED TO IDENTIFY VIOLATIONS OF TOWNSHIP ORDINANCES PRIOR TO THE ISSUANCE OF LIEN LETTERS BY THE TOWNSHIP; PROHIBITING RESIDENTIAL SALES WITHOUT COMPLIANCE THEREWITH; AND PROVIDING FOR THE PROMULGATION OF RULES AND REGULATIONS IN CONNECTION THEREWITH.

(9852) MOVED BRANNIGAN-COSTA to re-advertise Ordinance No. 906 (at no cost).

Motions 9851 & 9852 were adopted by unanimous roll call vote of all present.

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At this point an Executive Session was called with Mr. McKeever attending.

The following topics were discussed at the Executive Session:

#1. The Stevenson/Elton Board of View Assessment decisions:

(9853) MOVED BRANNIGAN-COSTA to approve the Solicitor to go ahead in filing an appeal (Stevenson/Elton). The motion was adopted by unanimous roll call vote of all present.

#2. Re-evaluate the Code Enforcement applications and RFP.

#3. The Soffer Tax Appeal, particularly the Penn Center Shops, was discussed. A report by the Solicitor will be given.

#4. A discovery was made that the Dinzeo garage (Leneake Street) encroaches upon Township property. This will be reviewed by the Township Solicitor.

#5. The Manager's agreement on benefits to be modified and refined. To be finalized by the next meeting.

(9854) MOVED BRANNIGAN-COSTA to adjourn. The meeting was adjourned at 10:35 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 27, 1997

The Second Regular Meeting of the Township of Wilkins was called to order at 7:00 P.M. by President Peter Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

Also present were: Manager Jamison, Mr. James Lewis, Esquire, representing Mark Griffith, Esquire and Art Gazdik representing Senate Engineering Company.

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

President Nychis stated that we have before the Board, for its consideration, the final plan approval of the D'Andrea Sub-Division and Land Development Plan. A preliminary plan has been previously approved by the Board, a final plan has been submitted and has been considered by the Planning Commission. The Planning Commission has made a decision, a recommendation has been forwarded to the Board who is the ultimate authority on this. As has been the practice in the past on this matter I will, once again, recuse myself from participating in this matter whatsoever in respect to Mr. D'Andrea's submission. I would like to, at this time, turn the Chair over to Vice-President Brannigan.

Solicitor Mark Griffith would like to be excused from this meeting this evening as he is preparing with our team at his office for the beginning of the Board of Commissioners hearing tomorrow at Penn Hills at 7:00 P.M.

Mrs. Brannigan presented David Palomera who is representing Mr. D'Andrea of Maple Lane in Wilkins Township.

Appearing on behalf of Mark Griffith is James Lewis, Esquire, Senior Partner who is acting Solicitor for this evening.

David Palomera is presenting a four (4) story, 60,000 square foot office building for final approval by the Planning Commission (with conditions) that we provide a profile of the center line of the access road leading up to the site. Also a revised storm water management plan and resolution of some other problems that were associated with the initial presentation of this project to the Board of Commissioners. All have been met - Mr. Palomera forwarded submissions of the corrections and additions that were requested by the Planning Commission to the Solicitor, Manager and Engineer. The building exceeds all parking requirements, a landscape plan, a lighting plan, a storm water management plan and approved erosion and sedimentation control plan and other information that the Planning Commission requested. The parking situation exceeds a standard (industry wide) plan which provides one stall for every 300 square feet. The current zoning Ordinance requires one stall for every 600 square feet of gross square footage. There is enough parking to take care of whatever has been proposed for the new office building and what exists on the old. There will be no conflict, all the items that were outstanding have been reviewed, the sewer module needs completed. The building permit not to be issued until the boundary dispute is completed.

(9855) MOVED COSTA-YATES to table this issue until the Regular Meeting of November 10, 1997. The motion was adopted by unanimous roll call vote.

Letter dated October 21, 1997 from the Turtle Creek Council of Governments Re: Reminder of Act 77 R.A.D. money.

(9856) MOVED YATES-BRANNIGAN to award the bid for the Mc Masters Sewer Project to Soli Construction Company in the amount of

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\$34,331.00. The motion was adopted by unanimous roll call vote.

(9857) MOVED YATES-BRANNIGAN to award the bid for the Russell Lane Culvert to Zottola Construction Company in the amount of \$62,471.00. The motion was adopted by unanimous roll call vote.

In 1994 when the Churchill Road Sanitary Sewer Project was being installed, the property of Michael & Madelyn Sovic, 357 Churchill Road was damaged by the contractor taking out a very expensive LIVE tree. A less expensive tree was put into its place. Since then the second tree has died and the problem was never solved. President Peter Nychis stated that this property must be restored to its original position, therefore, this item is to be placed on the agenda for Monday, November 11, 1997 for the Board's immediate action.

(9858) MOVED BRANNIGAN-COSTA to read Ordinance No. 906 in title only:

ORDINANCE NO. 906

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE REQUIREMENT OF A DYE TEST DESIGNED TO IDENTIFY VIOLATIONS OF TOWNSHIP ORDINANCES PRIOR TO THE ISSUANCE OF LIEN LETTERS BY THE TOWNSHIP; PROHIBITING RESIDENTIAL SALES WITHOUT COMPLIANCE THEREWITH; AND PROVIDING FOR THE PROMULGATION OF RULES AND REGULATIONS IN CONNECTION THEREWITH.

(9859) MOVED COSTA-BRANNIGAN to read Ordinance No. 906 for the second time in title only.

(9860) MOVED BRANNIGAN-COSTA to approve Ordinance No. 906 as read.

(9861) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 906 as read.

Motions 9858 to 9861 inclusive were adopted by unanimous roll call vote.

Commissioner Yates discussed 854 Larimer Avenue and the Manager's agreement.

Mr. Lewis stated a decision will be made on the arguments in September on the election issue.

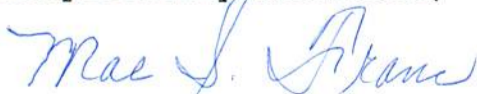
(9862) MOVED BRANNIGAN-HERR to enter into an agreement with the County of Allegheny for the Township to salt Churchill Road from Harrison Road to Larimer Avenue. The motion was adopted by unanimous roll call vote.

At this point (8:40 PM) the Board broke for Executive Session they reconvened at 10:25 PM, the following subjects were discussed:

Auditors Contract
Managers Contract
854 Larimer Avenue
Employee personnel matter

(9863) MOTION YATES-BRANNIGAN to adjourn, the meeting was adjourned at 11:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 10, 1997

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

At the invitation of President Nychis all arose and participated in the pledge to the flag.

The first item on the agenda is a Public Meeting on the D'Andrea Development. Present were: Larry Zurawsky, Attorney, Architect Ralph Murovich, Engineer David Palomera and Joseph D'Andrea.

President Nychis excused himself from this matter and turned the meeting over to Vice-President Melanie Brannigan.

Larry Zurawsky: "First of all we are in possession of a draft copy of a letter from your Solicitor reporting to you that both conditions imposed by the Planning Commission subsequent to the applicants appearance before them on October 15, 1997. I have a remark to make on each of the items of interest. I also want to make a comment that I do not know if ninety (90) days from the date of the application expires on January 13, 1998. I have not bothered to establish that fact in my own mind, it has been stated repeatedly on the record that 1/13/98 is your drop-dead date. If it is, maybe it isn't, I don't know. The point of this record is do not be misled by the applicants failure up to this point, to comment on 1/13/98 as a deemed approved "drop-dead" date. I don't know if it is or isn't, I'm not going to bother to address that. I don't think thats the problem, if it isn't then thats another issue. But, if we're not agreeing that 1/13/98 is the last day you have to make a decision, it might be sooner, I don't know. There are twelve (12) issues in the Solicitor's letter:

The first one is that the Planning Commission recommended approval on condition that the boundary dispute be resolved. Your Solicitor advised that: that is not a condition. It's my impression that this Board has more or less decided that you will not be guided by a tendency of this dispute. You have all figured out by now that most of us will have attended their retirement dinners before the boundary dispute is resolved. Let me tell you what is going to happen: they will get the data, petition the court for an extension of time, because its a complex problem, extension will be granted, the commission will submit to the court, oppose findings of fact, consider those findings, the court will issue what is called "pre-mise" which is a preliminary decree. subsequently the parties will have time to file exceptions to that, the court will consider exceptions and finally someone will appeal. It will languish in the Court of Appeals in the Commonwealth Court for twelve to twenty four months. Whoever loses there will petition the Supreme Court for allocate, or petition of review. It will go on for two to four years - it will be no simple resolution of the boundary. Perhaps that is one of the reasons why your advisors have advised you not to delay this application pending resolution of that dispute.

The second condition in the letter is that in the Planning Commissions OPINION the proposed development does not comply with the height regulation, if you impose that condition it is totally illegal - your ordinance says {that a developers applicant must determine the average elevation of the foot print of the building} take the high and the low and divide by two, if this building does not exceed over 35' of that elevation, he complies. Your Planning Commission Chairman want to impose upon you his esthetic sense that if any part of the building exceeds 35' over ground level that does not comply. That is not your law, that is not your ordinance. If he does that he's leading you into perversible error and you have

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been advised by your Engineer and you have been advised by your Solicitor that this building meets the height requirements.

Mr. Murovich presented a list of twelve points, In respect to the opinion of Mr. Murovich I want to ualify two statements which I do no agree with:

#5 The Developer shall comply with all recommendations of the County of Allegheny following such county's review of the Development Plans. That ties in - can't wait for Allegheny County - The boundary dispute is going to go on for three to four years before being settled. If I am wrong dinner will be on me at your call.

#4 The Developer and the Developer's counsel shall cooperate with the Township Solicitor in connection with the filing, or refiling, as the case may be, of a subdivision plan be approved by the Township Solicitor. That is also a condition in the twelve conditions imposed by the Planning Commission. Your Solicitor is buried and I don't think its a surprise that he is or why he is buried! We have not resolved that a sub-division application is necessary and we have not resolved that a sub-division application is moot, meaningless and invalid and should be disregarded. 3.48 acres are in Wilkins Township and 1.52 acres in Penn Hills, all our development is in your property. The 1.52 acres in Penn Hills, you have no authority, jurisdiction or power to regulate how can you sub-divide a piece of property that lies in Penn Hills.

#3 That the Developer shall submit a Sewer Planning Module to be reviewed and approved by the Township Engineer. Mr. Palomera submitted an application for an exemption for the Sewer Planning Module, we will add 2,300 gallons per day to the Sanitary Sewer System which will be draining down into lower Rodi Road then into Thompson Run collection sewer into ALCOSAN. The Manager gave it to your Engineer and your Public Works Director. They conferred and sent it back with an affirmative recommendation to your Manager who signed it on the form line 7-B, sent the application DEP to Tom Flannigan then ALCOSAN (Jan Oliver) - can ALCOSAN accept another 2,300 gallons - ALCOSAN ton prove they can't accept 2,300 additional gallons.

#6 The developer shall comply with all Township Ordinances including, but not limited to, the Land Development and Sub-Division Ordinance and the Zoning Ordinance. - We have made every effort to do this.

#7 The Developer shall install sufficient curbing or other means to prohibit vehicles from drifting down certain embankments located on the Development. - We will comply.

#8 The Developer shall provide a profile of the center line of the access roadway of the property, which profile shall be reviewed and approved by the Township Engineer. - That has been done.

#9 The Developer shall modify the lighting plan and shall convert the two light fixtures at the top of the access roadway from "C" fixtures to "A" fixdtures - That has been done.

#10 The Development include an eight (8) inch water line. This was done.

#11 That the Developer shall submit a revised grading plan to be reviewed and approved by the Township Engineer. - This was done.

#12 That the Developer comply with all directives from the Township Engineer in connection with the modifications to the Allocation and the Development. - Complied with all - done

Present understanding - #1 County Review - Addressed three times

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#2 Engineer hasn't addressed, I explained the history and the status.

#3 Coal Mine ? - Potential for mine subsidence - Completed

#4 The Developer agrees to cooperate with the Wilkins Township Solicitor in connection with action on a subdivision Plan. - If the final plan is accepted tonight the Solicitor will draft and we will comply.

#5 Mr. McKeever satisfied with Sewer Planning Module, all the technical requirements have been satisfied."

(9864) MOVED COSTA-HERR to accept the final approval of the proposed development of the D'Andrea property. The motion was adopted by the following: Costa - Yes, Herr - Yes, Brannigan - Yes, Yates - Yes.

At this point Vice-President Brannigan turned the meeting over to President Nychis.

(9865) MOVED YATES-BRANNIGAN to accept the minutes of the meetings of September 29th and October 13, 1997. The motion was adopted by the following: Yates - Yes
Brannigan - Yes
Costa - Yes
Nychis - Yes
Herr Abstained as he was not present at the one meeting

Chief William McElheny, representing Wilkins Township VFD's #1, 3 and 4, discussed the move to "911". They are concerned mostly about not being invited to the meetings and also being reduced from six to two frequencies. President Nychis assured him they will be advised as to all future meetings.

Don Schmidt, 136 George Street, thanked the Commissioners for their new street, but was a bit dissatisfied with the condition of his driveway.

Aaron Skrbins, Board Member of Wilkins Township VFD #3 is concerned as to what will happen if the Monroeville System does not work and is also concerned over the two frequencies.

Mr. Poladora is concerned about lack of communications also why can't the Department of Public Works respond to Forest Hills and Churchill fires during their normal working hours. He was answered by Paul Vargo who explained the policy for fire response.

Robert McGrath finds it very disconcerting that it may take three to four years before the boundary dispute is settled. Hundred of thousands of dollars will be spent. After all the years what will happen if the building happens to be in Penn Hills?

REPORTS:

Chief William Wilson reported the following for the month of October 1997:

Total police call logged	324
Total criminal offenses reported	42
Criminal arrests/persons charged	10
Traffic citations issued	27
Monies collected during October '97	1,496.69
Monies collected for 1997	19,417.24

(9866) MOVED YATES-BRANNIGAN to approve Chief Wilson's report for October 1997. The motion was adopted by unanimous roll call vote.

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(9867) MOVED YATES-BRANNIGAN to accept Mr. Vargo's report for October 1997 which is available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

Manager Bruce Jamison reported the following:

Fire Calls: VFD #3 - 9 fire calls, VFD #4 12 calls.

Building Permits Issued: 7 Additions & Alterations
1 Fire Damage
1 Sign

Treasurer's Report:

<u>CHARGES:</u>	Original Duplicate	\$1,127,428.38
	Penalties - this report 468.05	
	- previous rpt 1,157.05	
	Previous additional assessments	<u>16,114.04</u>
<u>TOTAL CHARGES:</u>		1,145,167.52

<u>CREDITS:</u>	Collections: current rpt 5,255.85	
	Previous reports 1,077,064.25	
	Discounts-prev rpts <u>20,194.62</u>	
<u>TOTAL CREDITS:</u>		1,102,514.72
Balance to account for		42,652.80
Collection percentage - Current		96.3%
- Previous year		96.7%

PA MUNICIPAL SERVICES REPORT - OCTOBER 1997:

EARNED INCOME TAX:

Month of October '97	\$19,196.10	Prev Year \$27,518.16	'97 Budget
Total for 1997	421,320.43	" " 434,884.85	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of October '97	300.00	" "	2,517.50	'97 Budget
Total for 1997	45,287.65	" "	38,629.43	\$ 40,000.00

MERCANTILE TAX:

Month of October '97	5,529.11	" "	-0-	'97 Budget
Total for 1997	257,218.74	" "	189,327.28	\$195,000.00

BUSINESS PRIVILEGE TAX:

Month of October '97	-0-	" "	4,660.77	'97 Budget
Total for 1997	120,185.35	" "	167,644.59	\$210,000.00

(9868) MOVED YATES-BRANNIGAN to accept the Manager's Report for October 1997. The motion was adopted by unanimous roll call vote.

Mr. Lewis of Plowman, Spiegel & Lewis gave the following report:

The term decision on the Boundary dispute is still out. There has been an agreement worked out with the McMasters Avenue Project.

(9869) MOVED YATES-BRANNIGAN to accept the Solicitor's Report for the month of October, 1997. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan reported that the "Haunted Hayride and Trail" was a huge success. Her thanks and appreciation goes to all the volunteers: VFD's #1,3 & 4, Rescue I, the Police Department and the Department of Public Works.

(9870) MOVED COSTA-BRANNIGAN to approve the payment of bills totalling \$295,751.42, the largest portion going to paving. The motion was adopted by unanimous roll call vote.

(9871) MOVED COSTA-BRANNIGAN to accept the \$6,000.00 bid from Geo Diversified for the demolition of two dwellings. The motion was adopted by the following vote:

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Costa	-	Yes
Brannigan	-	Yes
Herr	-	Yes
Nychis	-	Yes
Yates	-	Abstains

(9872) MOVED YATES-COSTA to approve partial payment of \$155,604.46 to Folino Brothers for paving. The motion was adopted by unanimous roll call vote.

(9873) MOVED YATES-BRANNIGAN to have Mr. Lewis read Resolution No. 15-97:

RESOLUTION NO. 15-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
AN AGREEMENT WITH THE BOROUGH OF TURTLE CREEK
REGARDING TOWNSHIP USE OF THE BOROUGH'S SANITARY SEWERS

(9874) MOVED YATES-BRANNIGAN to accept Resolution No. 15-97.

Motions 9873 and 9874 were adopted by unanimous roll call vote.

The Board then broke for an Executive Session.

The following subjects were discussed during the Executive Session:

1. Sovic Tree
2. Trans Associates Traffic Study
3. Eastmont Swim Club Property
4. 1998 Budget

(9875) MOVED HERR-BRANNIGAN to negotiate an agreement with the Sovic's and bring back to the Board to finalize the agreement. The motion was adopted by unanimous roll call vote.

(9876) MOVED YATES-HERR to take no action at this time on the Trans Associates Traffic Study in Eastmont. The motion was adopted by unanimous roll call vote.

(9877) MOVED YATES-BRANNIGAN to schedule the following meetings:

A Budget meeting on the 17th day of November 1997

A Public Hearing on the 20th day of November 1997 on the Eastmont Swim Club

A Second Hearing on the 1998 Budget also on the 20th day of November 1997

The motion was adopted by unanimous roll call vote.

(9878) MOVED COSTA-YATES to grant the newly elected officials, Ms. Pohl and Mr. Frank Greco, the opportunity to attend classes for Commissioners. The motion was adopted by unanimous roll call vote.

(9879) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, NOVEMBER 24, 1997

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Herr

Mrs. Brannigan
Mr. Yates

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

(9880) MOVED YATES-BRANNIGAN to table the Minutes of the Meeting of October 27, 1997 so they may be reviewed for passage at the next meeting. The motion was adopted by unanimous roll call vote.

(9881) MOVED BRANNIGAN-YATES to approve the settlement agreement with Michael & Madelyn Sovic subject to their signing a release on assignment of this claim to the Township in the amount of \$800.00. The motion was adopted by unanimous roll call vote.

(9882) MOVED BRANNIGAN-COSTA to prepare and advertise the Budget Ordinance to have it adopted at the last meeting of December 1997. The motion was adopted by unanimous roll call vote.

Manager Bruce Jamison reviewed the changes in the Budget.

Total Revenue (without beginning balance)	\$ 3,413,162.07
Total Expenditures	<u>3,413,007.82</u>

Balance	\$ 154.25
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(9883) MOVED YATES-BRANNIGAN to approve the budget with the proposed amendment for the first reading and also thereafter to advertise it and make it available for public inspection until the last meeting in December at which time it will be considered by the Board for adoption. The motion was adopted by unanimous roll call vote.

(9884) MOVED COSTA-HERR to read the Budget in summary form. The motion was adopted by unanimous roll call vote.

(9885) MOVED YATES-BRANNIGAN to prepare an ordinance setting the Manager's salary at the amount stated in the 1998 Budget. The motion was adopted by unanimous roll call vote.

After a lengthy discussion on the Eastmont Swim Club Property with the Commissioners and Attorney Lewis it was:

(9886) MOVED HERR-BRANNIGAN to acquire the Eastmont Swim Club Property by eminent domain for recreational purposes excluding use for a swimming pool. The motion was adopted by the following vote:

Herr	-	Yes
Brannigan	-	Yes
Yates	-	Yes
Nychis	-	Yes
Costa	-	No

(9887) MOVED BRANNIGAN-HERR to advertise for the Tax Anticipation Note in the amount of \$375,000.00. The motion was adopted by unanimous roll call vote.

At this point the Board broke for an Executive Session.

The Board convened at 8:35 P.M.

Minutes of the Second Regular Meeting, 11\24\97 - Page Two

The following was discussed at the Executive Session:

Vender dispute over the Community Days

Step 2 Grievance\Wage & Policy Committee
Meeting December 2, 1997 6:30 P.M.

Boundary Meeting Thursday, December 4, 1997, 6:30 P.M.

(9888) MOVED YATES-COSTA to adjourn, the meeting was adjourned at 8:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 8, 1997

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mr. Yates

Mrs. Brannigan
Mr. Herr

At the invitation of President Nychis all present arose and participated in the Pledge to the Flag.

At the invitation of President Nychis, all present arose and participated in the pledge to the flag.

(9889) MOVED BRANNIGAN-YATES to approve the minutes of the Regular Meeting of November 10, 1997. The motion was adopted by unanimous roll call vote.

Letters from Mr. Kratzenberg of Keystone Municipal Collections and Norine Kelly of the Turtle Creek Valley COG regarding the sale of Tax Liens. After a discussion, it was decided to hold this item until early 1998 and go over it with the new Board.

Mr. Marra of 106 George Street and Mr. Hanlon of 281 Penhurst Drive had a great number of questions on the 1998 Budget.

Chief William G. Wilson reported the following for the month of November 1998:

Total Police Calls Logged	351
Total Criminal Offenses reported	54
Criminal Arrests/Persons charged	8
Criminal Offenses Cleared by arrest	12
Traffic Citations Issued	16
Parking Tags Issued	2
Total Police mileage for November	9,298
Total monies collected for November	345.00

(9890) COSTA-HERR to approve Chief Wilson's police report for the month of November 1998. The motion was adopted by unanimous roll call vote.

(9891) MOVED YATES-BRANNIGAN to approve Mr. Vargo's Department of Public Works November 1998 which is on view in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

Wilkins Township VFD #4 reported 10 fire calls and 2 drills during November.

PA MUNICIPAL SERVICES:EARNED INCOME TAX

Month of Nov '97	\$ 60,570.17	Prev. Year	\$ 50,690.63	'97 Budget
Total for 1997	481,890.60	"	"	437,439.26 \$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of Nov '97	1,310.50	"	"	620.50 '97 Budget
Total for 1997	46,598.15	"	"	41,238.23 \$ 40,000.00

MERCANTILE TAX:

Month of Nov '97	-0-	"	"	117.96 '97 Budget
Total for 1997	257,218.74	"	"	186,955.87 \$195,000.00

BUSINESS PRIVILEGE TAX:

Month of Nov '97	-0-	"	"	-0- '97 Budget
Total for 1997	120,185.35	"	"	142,106.39 \$210,000.00

Minutes of the Regular Meeting, 12/8/97 - Page TwoSOLICITOR'S REPORT:

Mr. Lewis of Plowman, Spiegel & Lewis prepared a Resolution in regards to the Eastmont Swim Club Property. A Resolution is required pursuant to taking the property only for residential use with exclusion of an operation community pool. He suggests it be formally executed.

The Sovic's to sign a release for payment of their tree.

The Wilkins/Penn Hills border dispute meeting was postponed. As of this date no new date has been set. He suggests early January.

(9892) MOVED BRANNIGAN-YATES to accept the Solicitor's report for November 1997. The motion was adopted by unanimous roll call vote.

Mr. McKeever presented the Engineer's Report for November 1998.

(9893) MOVED BRANNIGAN-YATES to accept the Engineer's Report which will on view in the Manager's Office. The motion was adopted by unanimous roll call vote.

(9894) MOVED COSTA-BRANNIGAN to approve payment of the bills in the amount of \$122,828.00. The motion was adopted by unanimous roll call vote.

Development and enactment of the rules, regulations and fees on the Dye Test Ordinance to be placed on the agenda for the next meeting.

Appointments for the Boards and Commissions to be made at the Reorganization Meeting of January 5, 1998.

(9895) MOVED BRANNIGAN-COSTA to advertise for vacancies on the Boards and Commissions. The motion was adopted by unanimous roll call vote.

We have received three (3) proposals for the Tax Anticipation Note in the amount of \$375,000.00: PNC Bank 4.29%, National City Bank 5.15% and Mellon Bank 4.25%.

(9896) MOVED BRANNIGAN-YATES to remove the Stop Sign at Kingston Drive and Gilmore. The motion was adopted by unanimous roll call vote.

(9897) MOVED BRANNIGAN-YATES to read Resolution No. 16-97 in title only:

RESOLUTION NO. 16-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE CONDEMNATION OF CERTAIN REAL PROPERTY FOR TOWNSHIP
RECREATIONAL PURPOSES.

(9898) MOVED BRANNIGAN-YATES to adopt Resolution No. 16-97. Motions 9897 and 9898 were adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Costa	-	No
Yates	-	Yes
Nychis	-	Yes

(9899) MOVED COSTA-BRANNIGAN to approve payment to Santa Maria Construction Company in the amount of \$10,500.00 for the Penhurst Curb Cuts. The motion was adopted by unanimous roll call vote.

At this point, the Board broke for an Executive Session.

At 9:15 P.M. the Board was back in session. The following was discussed at the Executive Session:

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1. Legal requirements for public notice of the Board Meetings of 1998.
2. Pending border dispute with Penn Hills.
3. Status of "911" negotiations with Monroeville.
4. Possible new legal dispute with Police over Personnel Days.

On the 1998 Tax Anticipation Note it was recommended, by Manager Bruce Jamison, that the transaction be given to Mellon Bank, N.A. Therefore, the following was read by Mr. Jamison:

"SECTION I: That the Township of Wilkins enter into a credit facility commonly known as a "Tax Anticipation" transaction with Mellon Bank N.A. to be evidenced by a promisory Note in the original Principal amount of \$375,000.00, wherein and whereby the Township of Wilkins shall borrow the sum of \$375,000.00 for a term not to exceed one (1) year at an interest rate of 4.25% per annum."

(9900) MOVED BRANNIGAN-COSTA to read Resolution No. 17-97 in title only:

RESOLUTION NO. 17-97

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTE(S), SERIES 1998, WITH THE TERMS SET FORTH IN THE ATTACHED CERTIFICATE AND TRANSMITTAL; APPROVING A FORM OF NOTE; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE NOTE(S); AUTHORIZING AND DIRECTING THE FILING OF THE PROCEEDINGS WITH THE PENNSYLVANIA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE NOTE; APPOINTING A PAYING AGENT, REGISTRAR AND SINKING FUND DEPOSITORY; CREATING A SINKING FUND; MAKING CERTAIN FEDERAL INCOME TAX COVENANTS IN RESPECT OF THE NOTES; ACCEPTING THE PROPOSAL OF MELLON BANK, N.A. FOR THE PURCHASE OF THE NOTES; AND REPEALING INCONSISTENT PROVISIONS.

(9901) MOVED YATES-BRANNIGAN to adopt Resolution No. 17-97. Motions 9900 and 9901 inclusive were adopted by unanimous roll call vote.

Treasurers report for the month of November 1997:

CHARGES:

ORIGINAL DUPLICATE	\$ 1,127,428.38
PENALTIES - THIS REPORT	788.67
- PREVIOUS REPORT	1,625.10
- PREVIOUS ADD'L ASSESSMENTS	<u>16,114.04</u>
TOTAL CHARGES	\$ 1,145,956.19

CREDITS: (COLLECTIONS)

CURRENT REPORT	\$ 8,675.10
PREVIOUS REPORTS	1,082,320.10
DISCOUNTS - PREV REPORTS	<u>20,194.62</u>
TOTAL CREDITS	\$ 1,111,189.82
BALANCE TO ACCOUNT FOR	34,766.37
COLLECTION PERCENTAGE: CURRENT	97.0%
PREVIOUS YEAR	97.1%

(9902) MOVED BRANNIGAN-YATES to accept the Manager's Report, the Act 511 Tax Report and the Treasurer's Report. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, 12/8/97 - Page Four

(9903) MOVED BRANNIGAN-COSTA to approve a request to hold a "Childrens Lunch with Santa" on Saturday, December 20, 1997. The motion was adopted by unanimous roll call vote.

(9904) MOVED COSTA-BRANNIGAN to permit the Department of Public Works to hold a Christmas Party on Friday, December 19, 1997. The motion was adopted by unanimous roll call vote.

(9905) MOVED BRANNIGAN-COSTA to publish a schedule of the meetings of the Board of Commissioners for 1998 and also schedule the Reorganization Meeting of the Board of Commissioners on Monday, January 5, 1998. The motion was adopted by unanimous roll call vote.

(9906) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 10:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY DECEMBER 29, 1997

The Second Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Nychis. A quorum was present as follows:

Mr. Nychis
Mr. Costa

Mrs. Brannigan
Mr. Yates

Mr. Herr was absent.

At the invitation of President Nychis all present arose and participated in the pledge to the flag.

(9907) MOVED YATES-BRANNIGAN to adopt the minutes of the meeting of Monday, October 27, 1997. The motion was adopted by unanimous roll call vote of all present.

Letter dated December 16, 1997 from the Eastmont VFD thanking Officer Ed Krancic for his contribution to their successful Open House.

CITIZEN'S COMMENTS:

John Hanlon, 281 Penhurst Drive, discussed the 1998 Budget stating that it was not complete.

William Wilson, 300 Kingston Drive would like to thank the Board, under President Nychis' leadership, for appointing him Chief of Police.

President Nychis expressed his appreciation to his fellow Commissioners noting some of the accomplishments that have been done over the last two years by the present Board. Mr. Nychis thanked them all and assured them that he will be around and if they need his help he'll be there!

(9908) MOVED BRANNIGAN-YATES to read Ordinance No. 907 for the first time in title only:

ORDINANCE NO. 907

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING SPECIFIC SUMS ESTIMATES TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 1998

(9909) MOVED BRANNIGAN-YATES to read Ordinance No. 907 for the second time in title only.

(9910) MOVED BRANNIGAN-YATES to accept Ordinance No. 907.

(9911) MOVED BRANNIGAN-YATES to adopt Ordinance No. 907.

Motions 9908 to 9911 inclusive were adopted by unanimous roll call vote of all present.

(9912) MOVED BRANNIGAN-YATES to read Ordinance No. 908 in its entirety:

ORDINANCE NO. 908

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AS REQUIRED BY SECTION 1502(IV) OF THE FIRST CLASS TOWNSHIP CODE OF PENNSYLVANIA ESTABLISHING THE COMPENSATION OF THE MANAGER OF THE TOWNSHIP OF WILKINS.

(9913) MOVED COSTA-BRANNIGAN to amend Ordinance No. 908 by deleting Section III and replacing it with Section IV.

(9914) MOVED BRANNIGAN-COSTA to read amended Ordinance No. 908 for the second time in title only.

(9915) MOVED BRANNIGAN-COSTA to accept Ordinance No. 908 as read.

(9916) MOVED BRANNIGAN-COSTA to adopt Ordinance No. 908.

Motions 9912 to 9916 inclusive were adopted by the unanimous roll call vote of all present.

(9917) MOVED COSTA-BRANNIGAN to read Ordinance No. 909 in its entirety:

ORDINANCE NO. 909

AN ORDINANCE OF THE TOWNSHIP OF WILKINS FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 1998

(9918) MOVED COSTA-BRANNIGAN to read Ordinance No. 909 for the second time by title only.

(9919) MOVED COSTA-BRANNIGAN to accept Ordinance No. 909.

(9920) MOVED COSTA-BRANNIGAN to adopt Ordinance No. 909.

Motions 9917 to 9920 inclusive were adopted by the unanimous roll call vote of all present.

(9921) MOVED YATES-BRANNIGAN to waive the fees for an application to perform the dye test prior to the issuance of no-lien letters.

(9922) MOVED BRANNIGAN-YATES to adopt a certificate (application) for the dye test.

Motions 9921 and 9922 were adopted by the unanimous roll call vote of all present.

At this point the Board broke for an Executive Session.

In the Executive Session matters were discussed related to the Police Pension Fund and also pending police grievances.

(9923) MOVED BRANNIGAN-NYCHIS to conduct an actuarial study for police pension benefits to survivors and also to whom it would affect. MMC&P to do the study at a cost of \$500.00. The motion was adopted by the following vote:

Brannigan	-	Yes
Nychis	-	Yes
Yates	-	Abstained
Costa	-	No


Mr. Lewis, Senior Partner Plowman, Spiegel & Lewis, gave a status report on the litigation for the Penn Hills boundary dispute.

Letter from Mark Griffith dated 12/29/97 thanking the Township for the privilege and honor to serve as Solicitor. Also to offer his resignation of the Solicitorship effective January 5, 1998. Mr. Griffith also thanked the Board, personally, for the last two years of service.

Commissioner Brannigan thanked Plowman, Spiegel & Lewis for their reliable and professionalism. She also thanked Paul Costa for all his help in the past year in the Recreation Department, also to Peter Nychis for all his help.

(9924) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned 9:00 P.M. The motion was adopted by the unanimous roll call vote of all present.

Respectfully submitted,


Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REORGANIZATION MEETING, MONDAY, JANUARY 5, 1998

The Bi-Annual Reorganization Meeting of January 5, 1998 began with a prayer by the Reverend Father Ronny Naylor.

The swearing-in ceremony was performed by the Honorable Judge Donna Jo McDaniel. The Oath of Office was administered to the following persons:

Miss Irene J. Pohl
Mr. Frank J. Greco
Mr. George M. Porado
Mr. Philip R. Dodge
Mr. Richard Fialla

The meeting was called to order by Commissioner Melanie Brannigan. A quorum was present as follows:

Mr. Costa		Miss Pohl
Mr. Greco	Mr. Yates	Miss Brannigan

The first item on the agenda was the organization of the Board.

(9925) MOVED BRANNIGAN-POHL to appoint Paul Costa as President.

(9926) MOVED GRECO-BRANNIGAN to appoint Irene Pohl as Vice-President.

(9927) MOVED BRANNIGAN-YATES to appoint Mae Franc as Secretary.

(9928) MOVED POHL-GRECO to appoint John M. Means as Solicitor.

Motions 9925 to 9928 inclusive were adopted by unanimous roll call vote.

Mr. Costa then called for a motion for the position of engineer - Commissioners Brannigan would like to defer this position until a further review could be made.

Vice President Pohl made a nomination for Mr. William McKeever of Senate Engineering for engineer at this time.

Mr. Costa then stated that he needed a second to table the issue of Mrs. Brannigan. It died for a lack of second.

(9929) MOVED POHL-GRECO to appoint William McKeever of Senate Engineering for Township Engineer. The motion was adopted by the following vote:

Pohl	-	Yes
Greco	-	Yes
Brannigan	-	No
Yates	-	Yes
Costa	-	Yes

(9930) MOVED BRANNIGAN-POHL to appoint N. Leonard Hill as Fire Marshal and to allow the fire companies to appoint their own Deputies. The motion was adopted by unanimous roll call vote.

(9931) MOVED BRANNIGAN-POHL to retain Plowman, Spiegel & Lewis to represent the Township in the Penn Hills\Wilkins Township boarder dispute. The motion was adopted by unanimous roll call vote.

Mr. Costa named the following committees:

<u>FINANCE</u>	Mr. Greco, Chairman, Mr. Pohl, Mr. Yates
<u>POLICE</u>	Miss Pohl, Chairperson, Mr. Greco, Mrs. Brannigan
<u>ROAD</u>	Mr. Yates, Chairman, Mrs. Brannigan, Miss Pohl
<u>RECREATION</u>	Mrs. Brannigan, Chairperson, Mr. Greco, Mr. Yates

President Costa would like to have the ability to have a non-voting interest in every one of the departments.

(9932) MOVED BRANNIGAN-YATES to schedule the Regular Meetings on the second and last Mondays of each month. The motion was adopted by unanimous roll call vote.

Angie Gialloreto, Democratic Chairperson of Wilkins Township introduced the following persons:

Senator Jay Costa
George M. Porado
Chief William Wilson
Jan McMahon representing Ron Cowell
John Hanlon

Commissioner Frank Greco introduced his wife and family.

Vice-President Pohl introduced her family and friends.

(9933) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JANUARY 12, 1998

The Regular Meeting of the Board of Commissioners was called to order by President Paul Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Paul Costa all arose and participated in the pledge to the flag.

At this point, President Costa introduced the audience to his brother, the Honorable Senator Jay Costa, who came to speak on things going on in Pennsylvania, specifically, in District 43 as well as Wilkins Township. He addressed the following subjects:

The referendum on the 1-1/2% Sales Tax
Education: particularly the Charter Schools
The Gas Tax
Compac 21 which is the restructuring of Allegheny County
The Budget
Educational vouchers
Inheritance Tax
Plan "B"
Mon-Fayette Expressway

Senator Costa then answered all the questions that were asked by the citizens.

At 8:04 P.M. President Costa brought the meeting back in session.

COMMUNICATIONS:

Information on the Allegheny League 25th Conference.
Information on the Boroughs Association 49th Banquet.
Quotes on the rates for legal advertising - Gateway Publications, Tribune Review and the Pittsburgh Post Gazette.

(9934) MOVED POHL-GRECO to use Gateway Publications and the Tribune Review as our official newspapers. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Robert McGrath, 269 Penhurst Drive, would like to have a brief reading of the list of items on the agenda before the meeting.

Mrs. McGrath, 269 Penhurst Drive, wants the discussion to continue with the Solicitor as to the number of weeks an ordinance or resolution be read to the Board prior to its passing.

Chief William Wilson presented his report for the Police Department for December 1997:

Total police calls logged	377
Total criminal offenses reported	54
Criminal Arrests - persons charged	13
Criminal Offenses cleared by arrest	18
Traffic citations issued	15
Parking tags issued	17
Monies collected during December	\$4,433.50

(9935) MOVED YATES-POHL to accept Chief Wilson's report. The motion was adopted by unanimous roll call vote.

(9936) MOVED YATES-BRANNIGAN to approve Mr. Vargo's DPW Report for the month of December 1997 which is available for view in the Township Office. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, 1/12/98 - Page TwoMANAGER'S REPORT:

VFD #3 reported seven drills during December 1997

Mr. George M. Porado made the following report for December 1997:

CHARGES:

Original Duplicate	\$ 1,127,428.38
Additions: Penalties - This report	1,175.68
- Previous report	2,413.77
- Previous additional assessments	<u>16,114.04</u>
TOTAL CHARGES	\$1,147,131.87

CREDITS:

Collections: Current Report	12,940.70
Previous Reports	1,090,995.20

DISCOUNTS:

Current Report (Error report #6 Batch #52)	(59.04)
Previous reports	<u>20,194.62</u>

TOTAL CREDITS:	\$1,124,071.48
Balance to account for	\$ 23,060.39

Collection Percentage: Current	98%
Previous Year	97.6%

PA MUNICIPAL SERVICES REPORT - DECEMBER 1997EARNED INCOME TAX:

Month of Dec '97	\$ 15,882.33	Prev Year	\$ 7,416.42	'97 Budget
Total for 1997	497,772.92	" "	510,588.58	\$490,000.

OCCUPATION PRIVILEGE TAX:

Month of Dec '97	958.00	" "	272.50	'97 Budget
Total for 1997	47,556.15	" "	41,430.68	\$40,000.

MERCANTILE TAX:

Month of Dec '97	1,081.81	" "	-0-	'97 Budget
Total for 1997	258,300.55	" "	189,327.28	\$195,000.

BUSINESS PRIVILEGE TAX:

Month of Dec '97	6,128.57	" "	584.60	'97 Budget
Total for 1997	126,313.92	" "	168,232.83	\$210,000.

Mr. Jamison placed a note for the Commissioners stating that a complete recap of PAMS for 12 months was available. We ended \$1,197.84 in the red - PAMS wired out \$12,400.00 which did not reach our bank account until January 2, 1998.

(9937) MOVED YATES-GRECO to adopt the Manager's Report for December 1997. The motion was adopted by unanimous roll call vote.

Solicitor Means stated that there are a number of litigation cases pending, since PS&L have not sent the material he can't proceed. Mr. Jamison to call and have the files sent out as soon as possible.

(9938) MOVED GRECO-POHL to accept Solicitor Means' report. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan wanted to thank all the volunteers for their help at the Christmas Tree Burning. The Recreation Board would like to sponsor a Self Defense Class. They need the use of the

Minutes of the Regular Meeting, 1/12/98 - Page Three

Municipal Building.

(9939) MOVED BRANNIGAN-GRECO to give the Recreation Board permission to hold the Self Defense Class. The motion was adopted by unanimous roll call vote.

(9940) MOVED BRANNIGAN-GRECO to accept the Recreation Board's report. The motion was adopted by unanimous roll call vote.

Mr. McKeever representing Senate Engineering gave his report for December 1997. In his report it was noted that:

(9941) MOVED YATES-POHL to extend the Russell Bridge change order #1 for thirty (30) days at not cost change.

(9942) MOVED YATES-POHL to accept the engineers report.

Motions 9341 and 9342 were adopted by unanimous roll call vote.

Commissioner Greco presented the bills for December 1997: General Fund in the amount of \$173,646.84 and Sewer bills in the amount of \$94,000.00. It was noted that in late December the following bills were paid: Tax Anticipation Note in the amount of \$390,654.38 and Police Pension Fund in the amount of \$40,100.00.

(9943) MOVED GRECO-POHL to accept the payment of bills as above. The motion was adopted by unanimous roll call vote.

Mr. Jamison read the proposed Addendum submitted by PAMS. Solicitor Means stated that he too had reviewed the Addendum, therefore, it was:

(9944) MOVED GRECO-POHL to accept the PAMS Addendum. The motion was adopted by unanimous roll call vote.

(9945) MOVED POHL-BRANNIGAN to reopen the 1998 Budget for further review. The motion was adopted by unanimous roll call vote.

APPOINTMENTS TO BOARDS AND COMMISSIONS:

(9946) MOVED POHL-GRECO to appoint Angie Gialloredo to a two year term on the Vacancy Board. The motion was adopted by unanimous roll call vote.

(9947) MOVED YATES-BRANNIGAN to reappoint Alvin Kacin, Richard Rubinoff and Charles Weisberg to the Wilkins Area Industrial Development Board. The motion was adopted by unanimous roll call vote.

Mr. Nychis resigned from the the Wilkins Area Industrial Development Board, therefore:

(9948) MOVED YATES-BRANNIGAN to reappoint Ronald Punttil to the Wilkins Industrial Development Board. The motion was adopted by unanimous roll call vote.

(9949) MOVED YATES-BRANNIGAN to reappoint Chris Patterson to the Planning Board. The motion was adopted by unanimous roll call vote.

(9950) MOVED GRECO-POHL to reappoint M. Jos. Martinelli to the Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

Mr. Costa is going to replace Mr. Nychis as representative on the Turtle Creek Council of Governments. Therefore, the representatives are Mr. Costa and Mrs. Brannigan.

(9951) MOVED BRANNIGAN-YATES to read Resolution No. 1-98.

Minutes of the Regular Meeting, 1/12/98 - Page FourRESOLUTION NO. 1-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE COMMISSIONERS TO ENTER INTO AN AGREEMENT WITH THE MUNICIPALITY OF MONROEVILLE FOR "911" COMMUNICATION SERVICES.

(9952) MOVED BRANNIGAN-POHL to adopt Resolution No. 1-98.

Motions 9350 and 9351 were adopted by unanimous roll call vote.

(9953) MOVED GRECO-BRANNIGAN to create a "911" Board formed by the Manager and members of the Police and Fire Departments and the EMS. The motion was adopted by unanimous roll call vote.

At this point the Board broke for an Executive Session.

Back from the Executive Session the time is 11:05 P.M.

The following subjects were discussed in Executive Session:

Legal Issues
Boundary dispute with Penn Hills
Victor A. Dinzeo Second Ward Commission Seat
Injunction Order from Judge Farino

(9954) MOVED BRANNIGAN-POHL to direct the Solicitor not to take any action and not to appeal Judge Farino's injunction order. The motion was adopted by unanimous roll call vote.

President Costa stated that there will a reopening of the Budget on Saturday, January 17, 1998 at 9:00 A.M.

Also discussed was a proposal for availability of engineering services and the code enforcement services, personnel issues and the Chief's authorization to hire a substitute crossing guard.

(9955) MOVED BRANNIGAN-GRECO to appoint Mrs. Janet Buch as a substitute crossing guard. The motion was adopted by unanimous roll call vote.

(9956) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 11:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JANUARY 26, 1998

The Second Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M. by President Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, all arose and participated in the pledge of allegiance to the flag.

Notice of Turtle Creek Valley COG 1998 Annual Dinner to be held Friday, 2/27/98, 6:30 p.m. to be held at Davoli's.

There was a presentation on the Housing & Redevelopment Insurance Exchange (H.A.R.I.E. Workman's Compensation Carrier) presented by Linda Williams, AVP Attorney-in-fact.

CITIZEN'S COMMENTS:

Linda Vargo, Member of the Century Club of Wilkins Township would like permission to hold a Spaghetti Dinner in the Auditorium, it was:

(9957) MOVED BRANNIGAN-GRECO to grant permission to the Century Club to sponsor a Spaghetti Dinner to be held in the Auditorium of the Wilkins Township Municipal Building on Sunday, April 19, 1998 between the hours of 2 and 6 P.M. The motion was adopted by unanimous roll call vote.

Jim Reardon of Elwood Drive spoke on the boundary issue.

Bill Suvak of Farnsworth Avenue would like to see the Solicitor and the Engineer present an itemized list detailing their actual hours and expenses. Mr. Means to look into the possibility of carrying this out.

Mr. McGrath spoke about the 1998 Budget.

Mrs. Yakin spoke about the Budget and also about the Boundary. She would also like to know how she can acquire the property next to her home.

John Hanlon, 281 Penhurst Drive, spoke about the deficit.

Mike Doyle and Linda William had a few questions for Solicitor Means.

(9958) MOVED GRECO-YATES to consider adoption of an amended budget and related ordinances for the 1998 fiscal year. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
AND DIRECTING THE PROPER TOWNSHIP OFFICERS TO EXECUTE
AND DELIVER AN EMERGENCY COMMUNICATIONS SERVICE AGREEMENT
WITH THE MUNICIPALITY OF MONROEVILLE

(9959) MOVED POHL-BRANNIGAN to adopt Resolution No. 2-98. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 3-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS CREATING A
REGIONAL COMMUNICATIONS ADVISORY BOARD COMPRIZED OF ONE
MEMBER FROM THE WILKINS TOWNSHIP POLICE DEPARTMENT, ONE
MEMBER FROM THE WILKINS TOWNSHIP VFD, ONE MEMBER FROM
WILKINS TOWNSHIP RESCUE ONE, ONE MEMBER FROM THE

Minutes of the Second Regular Meeting, 1/26/98 - Page TwoWILKINS TOWNSHIP BOARD OF
COMMISSIONERS AND THE WILKINS TOWNSHIP MANAGER

(9960) MOVED POHL-BRANNIGAN to adopt Resolution No. 3-98. The motion was adopted by unanimous roll call vote.

Manager Jamison read a letter he had received on January 13, 1998 from Christopher Anderson of Mockenhaupt Associates. In it he explains that an actuarial study to estimate the cost of providing a surviving spouse benefit for retirees who retired before the adoption of the surviving spouse benefit that currently applies to all future retirees. This benefit would pay the surviving spouse 50% of the retiree's benefit at the date of death. The change in net annual cost would be \$900.00. Joseph Yates is the only retiree to whom this would apply.

(9961) MOVED BRANNIGAN-GRECO to approve payment in the amount of \$900.00 for Joseph Yates. The motion was adopted by the following vote:

Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	Abstained
Costa	-	Yes

Mr. McKeever gave an update on the following: The work on the Russell Lane Bridge is going real well. The McMasters project will start shortly and will be a four (4) week job.

Solicitor Means discussed the McMasters project, it was decided to:

(9962) MOVED BRANNIGAN-GRECO to grant payment of right-of-ways on McMasters Avenue. The motion was adopted by unanimous roll call vote.

Mr. Vargo presented a report on the "Road and Bridge Conditions" it will be available for viewing in the Manager's Office. This year funds were included in the 1998 Budget (Line item 438.210) to complete the Russell Lane Project and to repave the following streets: Calmont Drive, Charnwood Drive, Frazier Drive and Thorncrest Drive.

(9963) MOVED YATES-BRANNIGAN to authorize Mr. Vargo to advertise for bids for the 1998 street repaving. The motion was adopted by unanimous roll call vote.

Mr. Vargo is requesting that the Board authorize the hiring of Jeffrey Ballock and Edward Miller as part time help in the Public Works Department effective February 1, 1998. The rate of pay for these positions is set at \$7.63 per hour.

(9964) MOVED BRANNIGAN-POHL to authorize the hiring of Messrs. Ballock and Miller as part time help at the rate of \$7.63 per hour. The motion was adopted by unanimous roll call vote.

NEW BUSINESS:

Commissioner Brannigan stated that the Borough of Wilmerding has offered to sell Wilkins Township a "BUGGY" (it was used by Wilkins last year for the hayride) and several Carnival Booths and equipment. The Buggy will be used by the Department of Public Works and there is a possibility of renting out the Booths and equipment.

(9965) MOVED BRANNIGAN-GRECO to approve the purchase of the above from the Borough of Wilmerding in the amount of \$1,500.00. The motion was adopted by unanimous roll call vote.

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At Fire Marshal N. Leonard Hill's recommendation the following persons have been suggested as the Fire Marshal's Deputies:

Paul Romanelli	- VFD #1
David Johnson	- VFD #3
Wm. McElheny	- VFD #4

(9966) MOVED BRANNIGAN-YATES to appoint Messrs. Romanelli, Johnson and McElheny as Deputies to the Fire Marshal. The motion was adopted by unanimous roll call vote.

(9967) MOVED YATES-POHL to adjourn. The meeting was adjourned at 9:10 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 9, 1998

The Regular Meeting of the Board of Commissioners was called to order by President Paul Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa		Mrs. Brannigan
Miss Pohl	Mr. Yates	Mr. Greco

The following persons were also present: Solicitor John Means, Manager Bruce Jamison, DPW Superintendent Paul Vargo, Police Chief William Wilson & Mr. McKeever of Senate Engineers.

A presentation on the proposed retail stores and restaurant which would be located on the Wilkins GP site on Business Route 22 was given by Tom Bice of Frederic R. Harris, Inc. After the complete presentation was reviewed it was:

(9958) MOVED YATES-BRANNIGAN that preliminary approval be given to Wilkins GP subject with the conditions to be met that were requested by the Planning Commission and the Engineer. The motion was adopted by unanimous roll call vote.

A complete copy of the Frederic R. Harris presentation is available in the Manager's Office.

CITIZEN'S COMMENTS:

Mr. Hanlon spoke on the proposed 1998 Amended Budget. Mrs. Yakin spoke on the Budget, the Manager's contract, the Secretarie's raise and Senate Engineers.

There was a discussion on the traffic situation on Route 22. It was suggested that we contact Congressman Doyle and ask for his assistance in getting a federal study done on Rte 22.

Mr. William McElheny spoke on the "OPTI-COM" system which is used in neighboring municipalities by the fire and police departments for the control of traffic lights. PENDOT and Monroeville to be contacted for information on "OPTI-COM".

REPORTS:

Chief William Wilson gave the following Police Report for the month of January 1998:

Total police calls logged	349
Total criminal offenses reported	46
Criminal arrests/persons charged	21
Criminal offenses cleared by arrest	16
Traffic citations issued	27
Parking tags issued	24
Total monies collected during January	\$994.17

Chief Wilson reported that all is going well with "911".

(9969) MOVED POHL-BRANNIGAN to approve Chief Wilson's report. The motion was adopted by unanimous roll call vote.

(9970) MOVED GRECO-YATES to approve Mr. Vargo's DPW Report for the month of January 1998. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

VFD #3 reported 13 fire calls, 2 drills & 2 work details
VFD #4 reported 10 fire calls, 2 drills & 2 work details

Building permits issued - 1 alteration, 1 interior renovation (Bldg #7 P/Ctr)

Minutes of the Regular Meeting, Monday, 2/9/98 - Page Two

PA MUNICIPAL SERVICES reported the following for January 1998:

EARNED INCOME TAX:

Month of Jan '98	\$ 16,057.32	PREV YEAR	\$ 18,870.47	'98 BUDGET
Total for 1998	16,057.32	" "	18,870.47	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of Jan '98	70.00	" "	1,250.00	'98 BUDGET
Total for 1998	70.00	" "	1,250.00	\$ 45,000.00

No reported Mercantile Tax for the month of January 1998.

BUSINESS PRIVILEGE TAX:

Month of Jan '98	-0-	" "	4,123.88	'98 BUDGET
Total for 1998	-0-	" "	4,123.88	\$150,000.00

(9971) MOVED BRANNIGAN-YATES to approve the Manager's Report for January 1998. The motion was adopted by unanimous roll call vote.

Solicitor Means spoke about the McMaster Sewers - the easements and change of location to avoid several properties. He is playing catch up on the J.B. Stevens litigation. Possible continuance on the February 18th Soffer hearing.

(9972) MOVED GRECO-POHL to approve the Solicitor's Report for January 1998. The motion was adopted by unanimous roll call vote.

(9973) MOVED GRECO-POHL to approve the Engineer's Report for the month of January 1998. Mr. McKeever would also request the approval of Zottola's estimate #1 in the amount of \$53,412.70. The motion was adopted by unanimous roll call vote.

(9974) MOVED BRANNIGAN-GRECO to hold an Easter Egg Hunt and Lunch with the Easter Bunny in the Municipal Building on Saturday April 11, 1998. The Wilkins Baseball Association would like to schedule a parade from the Municipal Building to Linhart Park sometime in May with the condition that the Rest Rooms will be completed. The motion was adopted by unanimous roll call vote.

(9975) MOVED GRECO-POHL to approve payment of the bills from January 1998 in the amount of \$193,157.60. The motion was adopted by unanimous roll call vote.

(9976) MOVED GRECO-POHL to read Ordinance No. 910 for the first time:

ORDINANCE NO. 910

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING
A BUDGET FOR THE YEAR 1998 AFTER AMENDMENT OF THE BUDGET
PREVIOUSLY ADOPTED IN THE YEAR 1997

(9977) MOVED GRECO-POHL to accept Ordinance No. 910 for the first reading.

(9978) MOVED YATES-BRANNIGAN to read Ordinance No. 910 for the second reading.

(9979) MOVED YATES-BRANNIGAN to accept Ordinance No. 910 for the second reading.

(9980) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 910.

Motions 9374 to 9378 inclusive were adopted by unanimous roll call vote.

President Costa stated that Michael Lamb, head of the Citizen's 2000 Group will be available next for discussion of "Compac 21".

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The Board, at this time, broke for the Executive Session.

Back in session, time 10:16 P.M.

The Solicitor's fee and personnel issues were discussed.

(9981) MOVED BRANNIGAN-POHL that John M. Means, Esquire, be given \$100.00 per hour for general legal matters and \$125.00 per hour for litigation matters. The motion was adopted by unanimous roll call vote.

(9982) MOVED BRANNIGAN-YATES to approve the expenses for the Commissioners, the Manager and/or the Police Chief or the DPW Superintendent to attend the Seven Springs Conference to be held April 2-5, 1998. The motion was adopted by unanimous roll call vote.

(9983) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 10:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 23, 1998

The Second Regular Meeting of the Township of Wilkins was brought to order at 7:00 P.M. Monday, February 23, 1998 by President Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

Also present were: Manager Bruce Jamison, Solicitor John M. Means and Mr. Paul Vargo, DPW Superintendent.

At the invitation of President Costa all arose and participated in the pledge to the flag.

Mr. Adam Romanelli a forty three year employee of the DPW Department presented his letter of retirement which will be effective March 6, 1998.

(9984) MOVED GRECO-YATES to accept Mr. Romanelli's letter of retirement with regret. The motion was adopted by unanimous roll call vote.

The Commissioners wished Mr. Romanelli the best for the future and thanked him for his years as a loyal and dedicated employee of the Township and presented him a plaque.

((9985) MOVED YATES-BRANNIGAN to approve the minutes of December 29, 1997, January 5, 12 and the 26, 1998. The motion was adopted by unanimous roll call vote.

A letter of thanks has been sent to Representative Ron Cowell for his assistance in obtaining a \$10,000.00 Grant from the Department of Community and Economic Development for the purchase of playground equipment in Lions Park.

A letter was received from Regis Timm of 931 Roland Road asking the commissioners to investigate the seemingly unbridled rise in monthly cable users rates for Wilkins Township Area.

(9986) MOVED YATES-POHL to contact the three U. S. Congressmen to investigate the "Rising monthly Cabletelevision Rates". The motion was adopted by unanimous roll call vote.

Communication from the Allegheny County Conservation District relating to the 1998 Community Tree Planting Program. This item was passed on for further review.

(9987) MOVED YATES-POHL that John M. Means, Township Solicitor, having advised the Board of Commissioners that he cannot participate as legal counsel for the Township of Wilkins in the cases of Peter G. Nychis and the Township of Wilkins, Intervenor, v. Victor Dinzeo and John J. Hanlon, Intervenor, which cases are filed in the Commonwealth Court at No. 207 C.D. 1997 and in the Court of Common Pleas at No. F.D. 96-8288, the Board of Commissioners hereby retains Michael J. Witherel, Esquire, for the purpose of entering his appearance in said cases on behalf of the Township, with instructions to discontinue the Township participation as a party in those cases. The motion was adopted by unanimous roll call vote.

(9988) MOVED YATES-BRANNIGAN to hire Patrick Hearn as a full time DPW employee at the rate of \$13.69 per hour. The motion was adopted by unanimous roll call vote.

There was a discussion between Solicitor Means and the Commissioners regarding the Wilkins G.P. project. It was:

(9989) MOVED GRECO-POHL to authorize John Means to send a letter to the developer granting preliminary approval to Wilkins G.P.

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The motion was adopted by unanimous roll call vote.

Mr. Michael Lamb, a representative of the Allegheny 2000 Citizens Committee, spoke on the Home Rule Charter Benefits. By approving the home rule charter referendum on May 19th, it will create a county government that can meet the challenges of the 21st century. This modern, efficient county government will be built on greater leadership and representation and it will reduce wasteful spending while increasing government accountability and protecting taxpayers.

President Costa thanked Mr. Lamb for his presentation and answering the questions of the audience.

At this point, the Board broke for an Executive Session.

Back from the Executive Session at 9:30 P.M. The following items were discussed:

Business Privilege Tax

Alcosan Bill

Traffic Light Agreement with Circuit City

Inspection of private swimming pools throughout the Township

Discount purchasing vs leasing police cars in the Township

(9990) MOVED YATES-BRANNIGAN to advertise and authorize the Commissioners to reschedule the monthly meeting from Monday, March 9th to Wednesday, March 11, 1998. The motion was adopted by unanimous roll call vote.

(9991) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, MARCH 11, 1998

The Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M., Wednesday, March 11, 1998. A quorum was present as follows:

Mr. Costa		Mrs. Brannigan
Miss Pohl	Mr. Yates	Mr. Greco

At the invitation of President Costa all arose and participated in the pledge to the flag.

President Costa apologized for switching the Regular Meeting from Monday, March 9th to Wednesday, March 11, 1998.

(9992) POHL-YATES to accept the minutes of the Regular Meeting of February 9th and the Second Regular Meeting of February 23, 1998. Motion #9986 of the meeting of 2/23/98 stated that the three U.S. Congressmen to investigate the "Rising Monthly Cabletelevision Rates". It should have read: "That the two U.S. Senators and Congressman Mike Doyle to investigate....." After the correction Motion 9992 was adopted by unanimous roll call vote.

Under Citizen's Comments, Mary Yakin spoke and warned the citizens of an ongoing "Gas Fraud"

COMMUNICATIONS:

John Luffe, 257 Penhurst Drive presented his letter of resignation from the Wilkins Township Civil Service Commission. The resignation was accepted, with regret, from the Commissioners.

(9993) MOVED YATES-GRECO to authorize the Manager to advertise for the position of Committeeperson for the Civil Service Commission. The motion was adopted by unanimous roll call vote.

A letter from the Wage & Policy Committee of the Wilkins Township Police Department announcing the newly elected officials of the Wage & Policy Committee:

President	-	Officer John R. Hunsberger
V-President		Walter Widenhofer
Sec'y/Treas		Officer Anthony J. DeMarco

A letter from the Turtle Creek Area Council of Governments requesting donations for the Hospitality Room at the Seven Springs Conference, April 2 through April 5, 1998.

Chief William Wilson presented the Police Report for the month of February 1998:

Total police calls logged	263
Total criminal offenses reported	39
Criminal arrests\persons charged	13
Criminal offenses cleared by arrest	12
Traffic citations issued	30
Parking tags issued	25
Monies collected during February '98	1,207.30

(9994) MOVED GRECO-POHL to accept Chief Wilson's report for February 1998. The motion was adopted by unanimous roll call vote.

(9995) MOVED BRANNIGAN-YATES to accept Paul Vargo's DPW Report for February 1998 which is available for review in the Township Office. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Wednesday, 3/11/98 - Page TwoMANAGER'S REPORT:

WTVFD #1 reported 8 fires & 4 practices for January, 10 fires & 4 practices for February.

WTVFD #3 reported 12 calls and 3 practices for February.

Building Permits for February: 8 alterations and additions, 1 sign and 1 demolition.

PA MUNICIPAL SERVICES reported the following for February 1998:

EARNED INCOME TAX:

Month of Feb '98	\$ 48,468.41	prev year	\$ 69,896.	'98 Budget
Total for 1998	64,525.73	" "	88,766.	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of Feb '98	\$ 817.50	" "	3,132.	'98 Budget
Total for 1998	887.50	" "	4,333.	\$ 45,000.00

MERCANTILE TAX:

Month of Feb '98	\$ 254.15	" "	-0-	'98 Budget
Total for 1998	254.15	" "	-0-	\$400,000.00

BUSINESS PRIVILEGE TAX:

Month of Feb '98	\$ -0-	" "	-0-	'98 Budget
Total for 1998	-0-	" "	4,124.	\$150,000.00

(9996) MOVED BRANNIGAN-GRECO to approve the Manager's Report for February 1998. The motion was adopted by unanimous roll call vote.

SOLICITOR'S REPORT:

Solicitor Means stated the Board of View will file its final report on the Brown Avenue & Upper Gardenia assessments on March 12, 1998. He has advertized the notice of the filing, it becomes final in thirty (30) days. If they want to appeal they have thirty (30) days, after the thirty days we can begin to try to collect the assessments.

In February, Mr. Means learned through a notice he received, that several years ago, in addition to the appeals the Township had taken on property on Rt 22 the Soffer's took appeals. They haven't been heard from as yet plus in addition to that there was a pending appeal by the Conley property going back three or four years. There will be a hearing on that on the 17th of March 1998. He didn't know if the hearing will go through or there will be a continuation but, fortunately, the school district has been involved - checking with them to see where they are with testimony. There is nothing in the '98 Budget for refund in the event any of these appeals turn out in favor of the tax payers. We are to take 25% of the amount involved but he knows this has not been done. Pending how they come out we may have more financial woes.

(9997) MOVED GRECO-BRANNIGAN to approve Mr. Means' report for February 1998. The motion was adopted by unanimous roll call vote.

ENGINEER'S REPORT:

Mr. McKeever of Senate Engineering presented his report for February 1998. Under Item 1, Section "E" the following motion was made:

(9998) MOVED YATES-POHL to request periodic payment in the amount of \$31,560.60 to Soli Construction with an additional \$7,000.00 being retained until such time as the restoration is complete. The motion was adopted by unanimous roll call vote.

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(9999) MOVED GRECO-POHL to adopt Mr. McKeever's report for February 1998 which is available in the Manager's Office for review. The motion was adopted by unanimous roll call vote.

(10000) As of Motion #10000 it has been suggested by President Paul Costa that we start numbering our motions by year, ie; next MOTION number will be (98-1).

(98-1) MOVED BRANNIGAN-GRECO to advertise for positions on the Recreation Advisory Council. This will be combined with the advertisement for position on the Civil Service Commission (Motion #9993). The motion was adopted by unanimous roll call vote.

(98-2) MOVED BRANNIGAN-GRECO to secure the services of the "VOGUES" for the Community Days Celebration, also to send them a \$500.00 deposit. The deposit will be refundable if the Township cancels thirty (30) days prior to the named date. The Solicitor is to review the contract. The motion was adopted by unanimous roll call vote.

(98-3) MOVED GRECO-BRANNIGAN to approve payment of the February 1998 bills in the amount of \$238,551.13, \$90,329.46 of which is Alcosan. The motion was adopted by unanimous roll call vote.

There was a discussion on the police cars by the Solicitor, the Chief of Police, the Manager and the Commissioners, it was:

(98-4) MOVED POHL-BRANNIGAN to approve the purchase of two vehicles under conditions previously discussed after final review and approval by the Solicitor. The motion was adopted by unanimous roll call vote.

NEW BUSINESS:RESOLUTION NO. 4-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUIRING THE TOWNSHIP TREASURER TO PROVIDE A BOND PRESCRIBED AT LEAST TO EQUAL FIFTY PER CENTUM OF THE PROBABLE AMOUNT OF THE ANNUAL TOWNSHIP TAX.

(98-5) MOVED YATES-POHL to adopt Resolution No. 4-98. The motion was adopted by unanimous roll call vote.

At this point there was a break for Executive Session.

Back in session from the Executive Session at 10:02 P.M.

In Executive Session the following was discussed:

Consideration of a retirement window for Township employees.

(98-6) MOVED YATES-POHL to authorize the Solicitor to get an opinion from the Ethics Commission on several subjects. The motion was adopted by unanimous roll call vote.

(98-7) MOVED POHL-GRECO to authorize the Solicitor to seek a third opinion on the appointment of the viewers decision to exempt Woodland Hills School District from paying on sanitary sewer project on Churchill Road. The motion was adopted by unanimous roll call vote.

(98-8) MOVED BRANNIGAN-YATES to grant the Township Secretaries the same raise as Lisa Taglieri, retroactive to January 1, 1998. The motion was adopted by the following vote: Brannigan, Yates, Greco and Costa - Yes. Pohl - abstention.

(98-9) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 30, 1998

The Second Regular Meeting of the Board of Commissioners was called to order at 7:00 P.M., Monday, March 30, 1998. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa all arose and participated in the pledge to the flag.

The first order of business was a report by Chief William McElheny of WTVFD #4 of the fire which occurred on Saturday March 28, 1998 at 19.51 hours at the Penn Tower Apartments.

Mr. McElheny presented a very detailed, professional report of the fire stating that three (3) units were on the scene in minutes after the alarm had been sounded. In a very short time Monroeville 4 & 7 and Churchill responded. He was very happy with "911" and he has a copy of the 911 tape. He would like to thank all the volunteers who really put their lives on the line. Penn Center management was very helpful they immediately obtained 110 rooms for the residents and the Port Authority provided two buses for the transport. Especially helpful were the volunteers who obtained all the meds and prescriptions from the residents quarters and transported them to the hotel. It took over two hours for the volunteers to accomplish this task. Mr. Costa would like to see seminars conducted in all the highrises to make sure that everyone is briefed as to what you should and should not do in case of a fire. Mr. McElheny assured him that this could be done.

(9840) MOVED POHL-YATES to authorize the Manager to send a letter of appreciation to all the Fire and Rescue units who were involved. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. Ron Brannigan, 103 Gilmore Drive would like to have the present status on the Eastmont Swim Club.

The controversy over the future of the abandoned site continues to go on. The Township Commissioners initially reacted to heavy public pressure against taking the property by eminent domain. A dek-hockey suggestion was left in limbo by the loss of the "then" president.

After a lengthy discussion, it was decided by the Commissioners that all that is wanted is the pool to be filled in and make the site safe but there doesn't seem to be any consensus of what to do with it. It was suggested by President Costa to authorize the Manager to get the "Safe Neighborhood Demolition Grant" to fill in the pool and to remove the roof of the existing building and to clean the building out as much as the grant will cover.

Mrs. Muldowney (who is the closest neighbor to the Club) pleaded with the commissioners to just fill the pool and plant grass.

Mary Yakin, 35 Crestview Drive, spoke about the Penn Towers fire, when will her street be paved?, why Mr. Means made a resolution to change the name of her street, the Chalfant sewers and Litman's private agreement.

Mr. McGrath spoke about the pool situation and urged the Board of Commissioners to vote to fill in the pool and wants this situation finalized by voting at the next meeting.

Michael Muhar, Negley Avenue, spoke about the bad condition of Negley Avenue between Rebecca Street and the Churchill Apartments. Would like to see the street cleared of all the junk and debris

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which is being dumped there.

President Costa is authorizing the Manager to obtain written legality of using the CD Safe Neighborhood grant to fill the pool in and to remove the roof and to clean the structure.

(98-11) MOVED BRANNIGAN-YATES to authorize the Manager to look into this and, hopefully, have an answer by the 13th of April 1998 meeting so the Commissioners can vote on this. The motion was adopted by unanimous roll call vote.

Letter received from Chief William Wilson commending Sergeant Guthrie and Officer Widenhofer on their very professional actions during the Penn Towers fire on March 28, 1998. This letter is to be made a part of their permanent file.

Eighteen months ago the Township applied for a "COPS GRANT" the details of the grant to be clarified before it is accepted.

A letter received from Representative Ronald Cowell explaining the Capital Assistance Grant which would improve the quality of life for Senior Citizens. Manager Jamison to review.

(98-12) MOVED GRECO-BRANNIGAN to forego our 1998-99 Safe Neighborhood grant allocation for this year and to give it to Braddock Hills in exchange for next year. Braddock Hills will give us their which would give us a total \$20,000.00. The motion was adopted by unanimous roll call vote.

Letter from Mr. & Mrs. John Petruch, 107 Leneake Street, asking questions on the condition of the creek along Lower Rodi Road and conditions that exist that could cause future flooding problems. This letter was answered by Paul A. Vargo.

(98-13) MOVED BRANNIGAN-POHL to advertise the proposed "911" Ordinance. The motion was adopted by unanimous roll call vote.

(98-14) MOVED BRANNIGAN-GRECO to authorize Art Gazdik of Senate Engineering Company to get the specs together to tabulate bids on the Municipal Building roof. The motion was adopted by unanimous roll call vote.

Art Gazdik read the following 1998 Streets Improvement Program:

1998 STREETS IMPROVEMENT PROGRAM
Wilkins Township
SECO #3517

BID TABULATION

March 30, 1998

BIDDERS	Envelope Titled & Sealed	Bid Bond or Check	Alt. A TOTAL	Alt. B TOTAL	Alt. C TOTAL	Alt. D TOTAL
CIPRA CONSTRUCTION	X	10%	173,123.	199,161.25	186,637.80	219,500.25
A. FOLINO CONST., INC.	X	10%	184,565.	213,398.75	175,806.10	206,860.55
PEC CONTRACTING ENGINEERS	X	10%	192,730.50	221,751.75	203,673.25	234,063.25
NORWIN CONSTRUCTION CO.	X	10%	208,837.50	246,146.25	174,114.25	199,574.25
TRESCO PAVING	X	10%	192,589.20	228,609.		

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(98-15) MOVED GRECO-POHL to authorize Messrs. Gazdik & Vargo to tabulate the bids and refer them to the proper committee for review. The motion was adopted by the unanimous roll call vote.

(98-16) MOVED YATES-BRANNIGAN to authorize the Solicitor to try to complete the agreement with WPJWA and also to remove the amendment. The motion was adopted by unanimous roll call vote.

(98-17) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 13, 1998

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

Also present were: Manager Bruce Jamison, Solicitor John Means, DPW Superintendent, Paul Vargo, Chief William Wilson and William McKeever representing Senate Engineering Company.

Patricia James, a member of the Wilkins Township School Guards was at her post on April 6, 1998 at the corner of Churchill Road and Negley Avenue. She heard cries of help from a child, she ran up Negley Avenue to the corner of Churchill Lane where she found an eleven year old female who had been walking her dog on a leash. It happened that a stray dog was attacking her dog. Upon Mrs. James arrival at the scene, the stray had knocked down the youth and was growling and snapping viciously at her. Pat positioned herself between the girl and the stray. The stray dog then turned and again began attacking the leashed dog. At this point Pat grabbed the stray by the collar, pulled it away from the area and held it until Officer Randy Lamb arrived. The youth was shaken-up, but thanks to the clear thinking and fast actions of pat James, she and her dog were uninjured.

Commissioner Irene J. Pohl presented Mrs. James with a certificate in recognition of a Wilkins employee going above and beyond her job.

Mr. Ted McWilliams and Mr. Tom Bice of Frederic R. Harris gave a presentation for the final plans of the Wilkins G P site.

(98-18) MOVED YATES-GRECO to give final approval to the Wilkins G.P. site to go along with the conditions of the Planning Commission. The motion was adopted by unanimous roll call vote.

(98-19) MOVED POHL-YATES to approve the minutes of the regular meeting of March 11, 1998. The motion was adopted by unanimous roll call vote.

A letter was recieved from Chief William McElheny of the VFD #4 addressed to William Wilson thanking him and his office for all their professional services rendered during the Hi-rise fire of March 29, 1998. The officers went beyond and above of what is expected of police officers, they were very friendly and compassionate and certainly are to be commended for their fine work.

PUBLIC COMMENTS:

Don Schmitt spoke about the poor condition of George Street, the asphalt is chipping away because it was not sealed properly.

Robert McGrath - please get rid of the hazard - fill in the pool.

Mary Yakin spoke about the boundary and Judge Farino's decision.

Chief William Wilson gave the following report for the month of March 1998:

Total police calls logged	291
Total criminal offenses reported	59
Criminal arrests/Persons charged	21
Criminal offenses cleared by arrest	19
Traffic citations issued	26
Parking tags issued	10
Total monies collected during March '98	\$2,163.33

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(98-20) MOVED GRECO-POHL to accept Chief Wilson's report for March 1998. The motion was adopted by unanimous roll call vote.

(98-21) MOVED BRANNIGAN-YATES to approve Mr. Vargo's DPW Report for the month of March 1998. Mr. Vargo's report is on file in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

WTVFD #3 reported 12 fire calls and 3 drills, WTVFD #4 reported 11 fire calls and 3 drills.

There were eleven building permits for repairs and improvements during the month of March 1998.

George M. Porado, Tax Collector gave the following report for the month of March 1998:

CHARGES:

Original Duplicate	\$ 1,167,977.06
Total Charges	1,167,977.06

CREDITS:

Current Report	\$ 155,324.08	
Discounts - Current report	<u>3,170.05</u>	
Total Credits		158,494.13
Balance to account for		1,009,482.93
Collection Percentage		13.6%
Previous Year		12.5%

PA MUNICIPAL SERVICES reported the following report for March 1998:

EARNED INCOME TAX:

Month of March '98	\$ 54,126.	prev year	\$ 118,652.	'98 Budget
Total for 1998	79,441.	" "	120,889.	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of March '98	2,891.	" "	3,779.	'98 Budget
Total for 1998	1,492.	" "	1,492.	\$ 45,000.00

MERCANTILE TAX:

Month of March '98	27,429.	" "	27,683.	'98 Budget
Total for 1998	-0-	" "	-0-	\$400,000.00

BUSINESS PRIVILEGE TAX:

Month of March '98	4,630.	" "	4,630.	'98 Budget
Total for 1998	2,599.	" "	3,266.	\$150,000.00

(98-22) MOVED BRANNIGAN-GRECO to approve the Manager's Report for the month of March 1998. The motion was adopted by unanimous roll call vote.

Solicitor Means reported the following for the month of March 1998:

A request from a resident to join in the McMasters right-of-way purchase programs. This will be done.

Approximately a \$7,000.00 payment was received from the Brown Avenue sanitary sewer project. This has been deposited and receipts sent to the tax payers.

(98-23) MOVED POHL-BRANNIGAN to accept Solicitor Means' report. The motion was adopted by, unanimous roll call vote.

(98-24) MOVED GRECO-YATES to award the paving contract (Alt C) to Norwin Construction in the amount of \$174,114.25. The motion was adopted by unanimous roll call vote.

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(98-25) MOVED YATES-BRANNIGAN to accept the Engineer's Report for March which is available for view in the Manager's Office. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan would like to thank everyone for a very successful Easter Egg Hunt and Hay-Ride.

(98-26) MOVED BRANNIGAN-YATES to appoint the following persons to the Recreation Advisory Board:

Roy Bost
Nora Regrut
Ron Brannigan
Leslie Cryner
Mark Wells

the motion was adopted by unanimous roll call vote.

(98-27) MOVED GRECO-POHL to hold the bills in the amount of \$140,343.44 until the Executive Session. The motion was adopted by unanimous roll call vote.

(98-28) MOVED BRANNIGAN-YATES to table the bills. The motion was adopted by unanimous roll call vote.

(98-29) MOVED POHL-YATES to read Ordinance 911 in title only:

ORDINANCE NO. 911

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY PENNSYLVANIA, AUTHORIZING JOINING INTO A COOPERATION AGREEMENT BY AND AMONG EASTERN REGIONAL COMMUNICATIONS CENTER AND OTHER JOINING MUNICIPALITIES; AUTHORIZING ENTRY OF AN AGREEMENT UNDER WHICH EASTERN REGIONAL COMMUNICATIONS CENTER WILL PROVIDE COMMUNICATIONS SERVICE; AUTHORIZING THE PAYMENT OF AMOUNTS TO BECOME DUE TO EASTERN REGIONAL COMMUNICATIONS CENTER; AUTHORIZING OTHER NECESSARY ACTION; AND REPEALING INCONSISTENT ORDINANCES.

(98-30) MOVED GRECO-POHL to approve Ordinance No. 911 for the first reading.

Motions 98-29 and 98-30 were adopted by unanimous roll call vote.

(98-31) MOVED BRANNIGAN-YATES to appoint Irene J. Pohl as Delegate and Frank J. Greco as Alternate to the Eastern Regional Communications Center. The motion was adopted by unanimous roll call vote.

(98-32) MOVED GRECO-POHL to review the Refuse and Recycling Contracts in preparation for bids for 1999. The motion was adopted by unanimous roll call vote.

(98-33) MOVED GRECO-POHL to revoke the condemnation and use the grant under Ordinance No. 798 to correct the undesirable conditions and use the TCVCOG to eliminate the swimming pool. The motion was adopted by unanimous roll call vote.

(98-34) MOVED BRANNIGAN-GRECO to give the \$10,000.00 grant back to Eastmont Park for renovation. The motion was adopted by unanimous roll call vote.

(98-35) MOVED BRANNIGAN-COSTA to appoint Raymond Naccarati to the unexpired term of John Luffe on the Civil Service Board. The motion was defeated by the following vote:

Brannigan	-	Yes
Costa	-	Yes
Greco	-	No
Pohl	-	No
Yates	-	No

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(98-36) MOVED POHL-GRECO to appoint Albert Greco to the unexpired term of John Luffe on the Civil Service Board. The motion was adopted by the following vote:

Pohl	-	Yes
Greco	-	Yes
Yates	-	Yes
Costa	-	Yes
Brannigan	-	No

At this point the Board broke for an Executive Session.

The following subjects were discussed during Executive Session:

The "COPS" Grant
Tax Appeals filed against the Township
Contract for sewer overflow
The bills that were tabled by Motion #98-27

(98-37) MOVED GRECO-POHL to pay the bills as corrected. The motion was adopted by unanimous roll call vote.

(98-38) MOVED YATES-BRANNIGAN to reject the proposal for sewer overflow, the contract remains in effect. The motion was adopted by unanimous roll call vote.

(98-39) MOVED POHL-YATES to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE SECOND REGULAR MEETING, MONDAY, APRIL 27, 1998

The Second Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

Also present were: Solicitor John Means, Manager Bruce Jamison, DPW Superintendent and Chief William G. Wilson.

(98-40) MOVED BRANNIGAN-GRECO to adopt the minutes of the meeting of March 30, 1998. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARING:

Jo Ann Whitney, 106 Ivy Street complained about the neighbor at 108 Ivy Street her yard is strewn with garbage and dirty diapers, she has an unlicensed pit bull dog. Mrs. Whitney is here on behalf of her daughter and son-in-law who has purchased her home at 106 Ivy Street. They would like to erect a privacy fence in order to keep their dog in and the pit bull out. Mr. Jamison to review the situation on the garbage and also the fence.

Ordinance No. 911 was read and approved for the first time at the meeting of April 13, 1998.

(98-41) MOVED GRECO-POHL to read Ordinance No. 911 for the second time in title only;

(98-42) MOVED POHL-YATES to accept Ordinance No. 911.

(98-43) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 911.

Motions 98-41 to 98-43 were adopted by unanimous roll call vote.

(98-44) MOVED POHL-BRANNIGAN to appoint Officer David Klobucher to the position of "Permanent Police Officer" with the Wilkins Township Police Department. The motion was adopted by unanimous roll call vote.

The Wilkins Township Police Wage/Policy Association presented a letter to President Costa. The letter was directed to the Finance Department and Solicitor John Means for their review.

(98-45) MOVED BRANNIGAN-YATES to authorize Paul Vargo to purchase a Case Model 580 Super L Backhoe and a Brush Bandit Model 150 wood chipper and also to advertise for bids for the sale of the Township's 1985 Case Backhoe. The motion was adopted by unanimous roll call vote.

CORRESPONDENCE:

A letter was received from Allegheny County to thank the Township for the "Snow and Ice Contract".

A letter from the PSATC Township Commissioners requesting that we purchase an ad.

(98-46) MOVED YATES-BRANNIGAN to donate, the sum of money which was previously given in past years, to the Turtle Creek Memorial Day Association. The motion was adopted by unanimous roll call vote.

At 7:50 P.M. the Commissioners broke for an Executive Session.

At 9:41 P.M. the Commissioners returned from the Executive Session.

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The following subjects were discussed:

Personnel
Codification
Wilkins G.P.
Sewer Assessment

(98-47) MOVED GRECO-POHL to authorize Solicitor Means to discuss the cost of challenging the original decision of the 1996 Woodland Hill School District in the Churchill Road Sewer Assessment. The motion was adopted by unanimous roll call vote.

Commissioner Pohl discussed the GFWC Century Club of Wilkins Township selection of a 9th grade student at Woodland Hills East Junior High School, ERIC SIEPKES as a piano contestant in Federation Arts competition. With Eric's display of talent, he brought distinction not only to himself but also to the Century Club of Wilkins Township. He is to be honored with a Wilkins Township Certificate on May 11, 1998.

(98-48) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:41 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MAY 11, 1998

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, Trudi Kuenzi, Chairperson for the Allegheny County Veteran's Association led the pledge to the flag.

Mrs. Kuenzi then announced that the 35th Annual Wheel Chair Olympics will be held on July 7-10, 1998 at the David Lawrence Center in Pittsburgh and also activities at the colleges in Oakland.

Commissioner Irene Pohl presented Eric Siepkes with an Award Certificate for his piano presentation in the GFWC Century Club of Wilkins Township Federation Arts competition. With Eric's display of talent he brought distinction not only to himself but also to the Century Club of Wilkins Township.

Eric then captivated the audience attention with his excellent presentation of Chopin's Polonaise in A Major Opus 40 #1. Eric received a standing ovation.

(98-49) MOVED YATES-GRECO to accept the minutes of the meetings of April 13th and April 27, 1998. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Joel Merenstein, 220 Hawthorne Road, spoke about the Township taking over the portion of Hawthorne Drive which is presently under the name of Frank Cerra. The land itself must have attributes in the title. This matter given to Solicitor Means for his review.

Mrs. McGrath, 269 Penhurst, spoke about the latest newsletter, the Recreation Advisory Council being careful about promoting businesses.

Richard Kacin, 604 Negley, complained about the noise level and loud music in his neighborhood.

Raymond Naccarati, 245 Penhurst Drive, spoke about his presentation of his resume for the Civil Service Commission, political retaliation and personnel.

George Glarner, 1231 Rodi Road, is making a request for final approval for an addition to his current business.

(98-50) MOVED YATES-GRECO to grant Mr. Glarner's final approval if the following conditions are met: #1. Meet all the requirements of the Township Engineers letter and #3. Have Senate Engineering provide a letter to Planning when all the conditions are complete. The motion was adopted by unanimous roll call vote.

(98-51) MOVED YATES-GRECO to have Senate Engineering issue a letter to Planning when all conditions are met. The motion was adopted by unanimous roll call vote.

CORRESPONDENCE:

(98-52) MOVED YATES-BRANNIGAN to send the Manager, Bruce Jamison to the first business meeting of the Eastern Regional Communications Center on May 14, 1998 at 7:30 P.M. The motion was adopted by unanimous roll call vote.

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Letter dated May 4, 1998 from Patsy & Flora Dinnocenzo, 108 Baker Street requesting an amendment to Ordinance No. 601 to exclude unimproved wooded lots. Also requesting that the parking area on the south side of Baker Street in the right-of-way area and off the paved section of the roadway be either paved or chipped.

After a lengthy discussion between the Commissioners, Manager Jamison, Chief Wilson and Solicitor John Means it was decided to take their request under advisement. The Dinnocenzos will be advised.

Letter from the Soffer organization addressed to Fire Marshal N. Leonard Hill. In appreciation for all their help in the Hi-rise fire a \$10,000.00 check was presented. All three fire departments will benefit from this welcome check.

Chief William Wilson presented his Police Report for the month of April 1998:

Total Police Calls Logged	263
Total Criminal Offenses reported	43
Criminal Arrests/Persons charged	20
Criminal Offenses Cleared by arrest	15
Traffic Citations Issued	47
Parking Tags Issued	21
Monies collected during April 1998	\$2,537.37

Chief Wilson stated that this week (May 10-16, 1998) is National Police Week.

On May 25, 1998 the annual Memorial Day Parade will be held.

(98-53) MOVED YATES-POHL to accept Chief Wilson's report. The motion was adopted by unanimous roll call vote.

(98-54) MOVED GRECO-YATES to accept Mr. Vargo's DPW Report for April 1998. The report is available for review in the Manager's office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

WTVFD #3 reported eleven calls and four drills, WTVFD #4 reported ten calls and five drills.

George M. Porado reported the following collections for April 1998:

CHARGES: - Original Duplicate \$ 1,167,977.06

CREDITS: - Current Report \$ 874,788.02
- Previous Reports 155,324.08

DISCOUNTS - Current Report 17,853.69
- Previous Report 3,170.05

TOTAL CREDITS: 1,051,135.84

BALANCE TO ACCOUNT FOR 116,841.22
COLLECTION PERCENTAGE: CURRENT 90%
PREVIOUS YEAR 89.2%

PA MUNICIPAL SERVICES REPORTED THE FOLLOWING:

EARNED INCOME TAX:

Month of April '98	\$ 31,608.	prev year	\$ 24,412.	'98 Budget
Total for 1998	150,260.	" "	159,441.	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of April '98	2,730.	" "	2,680.	'98 Budget
Total for 1998	6,509.	" "	9,078.	\$ 45,000.00

Minutes of the Regular Meeting, 5/11/98 - Page ThreeMERCANTILE TAX:

Month of April '98	82,661.	prev year	126,610.	'98 Budget
Total for 1998	110,344.	" "	126,748.	\$400,000.00

BUSINESS PRIVILEGE TAX:

Month of April '98	13,684.	" "	73,379.	'98 Budget
Total for 1998	18,313.	" "	79,891.	\$150,000.00

(98-55) MOVED BRANNIGAN-YATES to accept the Manager's report for the month of April 1998. The motion was adopted by unanimous roll call vote.

Mr. Means presented the following report for the month of April 1998;

Today, May 11, 1998, final legal action needs to be taken to complete the swim club property availability for demolition. The only remaining paper work involving legal matter is that Solicitor Means has to sign a letter to the TCVCOG (President Costa to sign also) saying that everything that has to be legally done for them to demolish the property has been done and it is up to the Manager to work with the COG to get that program going. Letter to be prepared for signing this week. We're now ready to have the COG demolish the Swim Club.

A list of demands have been received from the Police and the DPW Departments. Commissioner Greco to set up a meeting with the Manager to review.

Solicitor Means to complete the codification process.

(98-56) MOVED BRANNIGAN-YATES to accept Solicitor Means' report. The motion was adopted by unanimous roll call vote.

Mr. McKeever presented the Engineers Report for the month of April 1998 which is available for review in the Manager's Office.

(98-57) MOVED BRANNIGAN-YATES to authorize Senate Engineering Company to help formulate preapplication for the Community Development Block Grants.

(98-58) MOVED GRECO-YATES to accept Mr. McKeever's report for the month of April 1998. Motions 98-57 and 98-58 inclusive were adopted by unanimous roll call vote.

Commissioner Brannigan would like to present the Recreation Report for the month of April 1998. She would like to thank the police for their help during the baseball parade. She also stated that the Recreation Board meetings will be held on the second Wednesday of each month. The public is welcome to attend. President Costa would like to commend Mr. Demarco and all who helped to bring the first newsletter to print. He is very pleased.

(98-59) MOVED BRANNIGAN-POHL to accept the Recreation report for the month of April 1998. The motion was adopted by unanimous roll call vote.

(98-60) MOVED GRECO-POHL to approve the bills, in the amount of \$189,784.40, for payment. The motion was adopted by unanimous roll call vote.

The Pennsylvania Turnpike Commission will be having a meeting to discuss the Mon-Fayette Expressway from PA Route 51 to Pittsburgh. At this meeting representatives of the PTC and its consultants will review the preliminary alternatives and the possible impacts to our community. The meeting is scheduled for Wednesday, May 27, 1998 from 7 PM to 9 PM at the Wilkins Township Municipal Building. All are welcome.

Minutes of the Regular Meeting, 5/11/98 - Page Four

A favorable report was received from Mark Griffith on the Penn Hills/Wilkins Township Boundary Dispute. The boundary line extends 650 feet north from where it is now. Penn Hills, Wilkins and the group from Ridgecrest have thirty (30) days to file exception to this boundary report. If there is no opposition we will then gain some additional homes. The Judge also has to approve this report. Plowman, Spiegel & Lewis to give an update and address the Board after the thirty days.

NEW BUSINESS:

A copy of the completed audit was placed in all the Commissioners boxes. Mr. Foley was unable to attend this meeting but he will attend the meeting of May 26, 1998, any questions or comments he will be more than happy to address.

At this time (9:15 P.M.) the Board broke for Executive Session.

The Board returned from the Executive Session (10:13 P.M.) the following was discussed:

1. Legal matter concerning the Township
2. COPS Grant - little more research needed
3. Civil Service - Mr. Albert Greco to be sworn in before the May 26, 1998 meeting.

(98-61) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, TUESDAY, MAY 26, 1998

The Second Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, His Honor District Justice Frank Comunale led the pledge to the flag.

Mrs. Alice Honda was presented a Certificate of Appreciation by Commissioner Irene Pohl for her serving twenty eight (28) years of dedicated service on the Soecial Police Services (School Crossing Guards) in the Township of Wilkins.

Mr. Albert J. Greco was sworn in as a member of the Civil Service Commission by District Magistrate Frank Comunale.

(98-62) MOVED GRECO-POHL to approve the minutes of the Regular Meeting of May 11, 1998. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Mary Yakin spoke.

Dolores Stirone complained about the condition of the house at 108 Linhart Street. The code enforcement officer will investigate the property.

President Costa spoke about the political signs being left behind after an election. Several municipalities require a bond be posted before a sign is permitted, therefore, there wouldn't be any problem in having them remove same. It was suggested that the solicitor be permitted to structure such an ordinance.

(98-63) MOVED YATES-BRANNIGAN to reschedule and advertise the regular meeting of Monday, June 8th to Tuesday, June 9, 1998. The motion was adopted by unanimous roll call vote.

Vincent Meinert, 113 Baker Street, would like to bring up an issue that goes back several years. There is a piece of property in his front yard that is owned by his neighbor. The grass on that portion of land is not in compliance with Ordinance No. 601 in that it is very high and needs cut. He requests that the site be revisited and the Township cut the grass. All he asks is that the property be maintained and the individual comply with the law and he be made to cut the two (2) foot grass.

The following subjects were brought before the Executive Session:

The border line issue

Authority for the Solicitor on a couple decisions for a vote
Baker Stret Wars

(98-64) MOVED BRANNIGAN-YATES to authorize Mark Griffith to give a status report on the boundary issue. The motion was adopted by unanimous roll call vote.

(98-65) MOVED GRECO-BRANNIGAN to advise Solicitor Means not to appeal the J. B. Stevens Case. The motion was adopted bu unanimous roll call vote.

(98-66) MOVED POHL-BRANNIGAN to authorize Solicitor Means to determine the legality of a buy out for police officers and, if legal to prepare an offer letter to the police officers who are eligible for this particular buy out and also preparation of an acceptance letter of this offer to the police officers. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Tuesday, 5/26/98 Page Two

President Costa stated that in the Baker Street Wars we send the code enforcement officer to the Dinnocenzos' and advise them that they are required to cut the grass because they are violating the ordinance. If they want to challenge it - so be it!

(98-67) MOVED GRECO-COSTA to authorize Manager Jamison to prepare and send a letter to Flora and Patsy Dinnocenzo and have them cut the grass. The motion was adopted by the following vote:

GRECO	-	YES
COSTA	-	YES
POHL	-	YES
BRANNIGAN	-	NO
YATES	-	NO

(98-68) MOVED BRANNIGAN-YATES to authorize Paul Vargo to hire the following students for the Summer of 1998:

Darren Hill, 213 Churchill Road
Steve Kaszinski, 205 Ridge Avenue
Gary Ramsey, 144 Wallace Avenue
Chelsea Watson, 206 Hart Drive

The motion was adopted by unanimous roll call vote.

Chief Wilson and Commissioner Irene J. Pohl participated in the Memorial Day Parade.

Solicitor John Means commended Manager Bruce Jamison on the method that he instituted in distributing the binders that contain all the information for the meetings.

(98-69) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 9:51 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, TUESDAY, JUNE 9, 1998

The Regular Meeting of the Board of Commissioners was brought to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa		Mrs. Brannigan
Miss Pohl	Mr. Yates	Mr. Greco

At the invitation of President Costa all arose and participated in the pledge to the flag.

(98-70) MOVED GRECO-POHL to accept the minutes of the meeting of May 26, 1998. After a small correction was made, the minutes were adopted by unanimous roll call vote.

CORRESPONDENCE:

Attorney Mark Griffith presented a twenty six page report on the Penn Hills/Wilkins boundary. The decision was in favor of Wilkins Township and all will have the opportunity to file exceptions.

PUBLIC COMMENTS:

Patsy Dinnocenzo, Baker Street, questioned dye testing. The entire process was explained to him by Manager Jamison and Solicitor John Means.

Chief William Wilson presented his Police Report for the month of May 1998:

Total police calls logged	270
Total criminal offenses reported	41
Criminal arrests/Persons charged	12
Criminal offenses cleared by arrest	9
Traffic citations issued	176

There were five warning letters issued Re: Ordinances 239 & 601, one of which was written to the Dinnocenzo's Re: high grass.*

There were two small fires set in the park washrooms, (toilet paper holders set on fire).

A recognition letter was sent by the Allegheny County Health Department on the School Safety Program (gun safety).

Total monies collected during May 1998: \$1,144.03

(98-71) MOVED POHL-BRANNIGAN to accept Chief Wilson's report and also to send the above letter*. The motion was adopted by unanimous roll call vote.

(98-72) MOVED YATES-BRANNIGAN to accept Mr. Vargo's DPW Report for May 1998. The report is available for review in the Manager's office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

WTVFD #3 reported ten fires, three drills and three work details for the month of May 1998.

George M. Porado reported the following collections for May '98:

CHARGES: Original Duplicate \$1,167,977.06

CREDITS: Current Report 19,509.97
Previous Report 1,030,112.10

DISCOUNTS: Previous reports 21,023.74

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<u>TOTAL CREDITS</u>	\$1,070,645.81
BALANCE TO ACCOUNT FOR	97,331.25
COLLECTION PERCENTAGE: CURRENT	91.6%
PREVIOUS YEAR	90.6%

PA MUNICIPAL SERVICES REPORTED THE FOLLOWING:

<u>EARNED INCOME TAX:</u>				
Month of May '98	\$ 112,948.70	prev year	\$109,731.	'98 Budget
Total for 1998	263,208.23	" "	269,172.	\$490,000.00

<u>OCCUPATION PRIVILEGE TAX:</u>				
Month of May '98	34,959.82	" "	7,330.	'98 Budget
Total for 1998	41,468.46	" "	16,408.	\$ 45,000.00

<u>MERCANTILE TAX:</u>				
Month of May '98	202,832.64	" "	33,135.	'98 Budget
Total for 1998	313,176.80	" "	159,884.	\$400,000.00

<u>BUSINESS PRIVILEGE TAX:</u>				
Month of May '98	74,917.57	" "	5,616.	'98 Budget
Total for 1998	93,230.82	" "	85,509.	\$150,000.00

(98-73) MOVED GRECO-POHL to accept the Manager's Report for May 1998. The motion was adopted by unanimous roll call vote.

ENGINEER'S REPORT:

Mr. McKeever has suggested that a letter be written to the Allegheny County Health Department advising them that the Township has completed the replacement of the sewers required per their request from 1990 and 1991.

The Zatola project has been completed per plans and specifications per bid price. Total cost of the project is \$9,058.30.

The Engineers report is available for review in the Manager's office.

(98-74) MOVED YATES-BRANNIGAN to approve Zatola's project in the amount of \$9,058.30 and accept Mr. McKeever's report for the month of May 1998. The motion was adopted by unanimous roll call vote.

Solicitor Means reported that he is working on the liening of the Churchill Road project and the conveyances for Grandview/Quarry project. The paper work for the Eastmont Swim Club has been completed and all is ready to go!

(98-75) MOVED GRECO-POHL to accept Solicitor Means report for the month of May 1998. The motion was adopted by unanimous roll call vote.

(98-76) MOVED BRANNIGAN-POHL to initiate a program for Arts & Crafts at Linhart Park, also Solicitor Means to prepare an agreement for the Hay Wagon and Dunk Tank, and to allow the building to stand at the Eastmont Swim Club, but replace the roof. The motion was adopted by unanimous roll call vote.

(98-77) MOVED GRECO-POHL to approve payment of the bills for May 1998 in the amount of \$274,187.78. The motion was adopted by unanimous roll call vote.

(98-78) MOVED BRANNIGAN-YATES to read Res 5-98 in title only:

Minutes of the Regular Meeting, 6/9/98 - Page ThreeRESOLUTION NO. 5-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS ENDORSING THE EXTENSION OF THE LIGHT RAIL TRANSIT SYSTEM TO THE EASTERN SUBURBS AND THE ACCOMPANING DEVELOPMENT OF THE PENNSYLVANIA MAIN LINE LINEAR PARK

(98-79) MOVED GRECO-YATES to adopt Resolution No. 5-98.

Motions 98-78 and 98-79 were adopted by unanimous roll call vote.

(98-80) MOVED BRANNIGAN-POHL to read Resolution 6-98 in title only:

RESOLUTION NO. 6-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING PROCEDURES FOR THE RENTAL OF THE HAY-RIDE VEHICLE.

(98-81) MOVED GRECO BRANNIGAN to accept Resolution No. 6-98

Motions 98-80 and 98-81 were adopted by unanimous roll call vote.

There was a discussion relating to ADELPHIA not having warnings of the tornado on the air, also a discussion on the newly acquired "DUNK-TANK".

At 8:05 P.M. the Board broke for an executive session.

At 9:00 P.M. the Board returned and presented the following:

Resolution Re: Early Retirement - to be addressed at a future date
Personnel Issues
Agreement with vendors
N. Leonard Hill inspection duties

(98-82) MOVED BRANNIGAN-GRECO to hire N. Leonard Hill as Inspector at the rate of \$10.00 per hour, not to exceed 200 hours for the balance of the year 1998.

(98-83) MOVED BRANNIGAN-YATES to adjourn, the meeting was adjourned at 9:04 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY JUNE 29, 1998

The Second Regular Meeting of the Board of Commissioners was called to order by President Paul Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa all arose and participated in the pledge to the flag.

(98-84) MOVED POHL-BRANNIGAN to approve the minutes of the Regular Meeting of June 9, 1998. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Two (2) letters from Mr. Deemer, 211 Leax Lane, #1 concerns the traffic on Leax Lane, #2 pertains to rain water running down the street and washing over his driveway. Mr. Vargo stated that this problem has been has been settled.

Letter from the Penhurst Civic Association requesting permission to hold the 3rd Annual Bicycle Parade.

(98-85) MOVED GRECO-BRANNIGAN to grant permission to hold the Parade. The motion was adopted by unanimous roll call vote.

Velma Skinner, Beaver Street would like to thank the Township for their participation in getting the fire damaged home demolished. Mrs. Skinner was very pleased with the contractor's job.

Letter complaining about well water on Leax Lane. After a lengthy discussion on ways of getting water for Leax Lane, it was:

(98-86) MOVED YATES-BRANNIGAN requesting the Manager to contact Wilkinsburg Penn Joint Water Authority asking for an estimate on the cost of installing the water line. After a reply is received, contact all the residents of Leax Lane advising them of the cost and confirm if they are still interested. The motion was adopted by unanimous roll call vote.

Chief William Wilson announced the resignation of Officer David P. Klobucher effective June 17, 1998.

Seven (7) bids were received for the backhoe which has been advertised:

Ligonier Construction	\$ 15,870.00
Kenneth Hoffman	18,800.00
Bruce Gilchrest	15,550.00
George Parker	15,555.00
Mike Zyndorf Trucking	16,100.00
W & W Equipment Company	17,125.00
Grazetti Motor Cars	17,625.00

The bids were referred to the Manager and Mr. Vargo for their review.

The Township is required to close our current underground gasoline tanks by December 22, 1998 and will need to have the above ground tank in service prior to that date, therefore:

(98-87) MOVED YATES-GRECO to authorize Mr. Vargo to advertise for the removal of both underground gasoline storage tanks and the purchase and installation of an above ground storage tank. The motion was adopted by unanimous roll call vote.

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The Township recently acquired a "Dunk Tank", therefore the following Resolution was adopted:

(98-88) MOVED BRANNIGAN-GRECO to read Resolution No. 7-98.

RESOLUTION NO. 7-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO GIVE OTHER GOVERNMENTAL AGENCIES THE PRIVILEGE OF USING THE "DUNK TANK"

(98-89) MOVED BRANNIGAN-POHL to adopt Resolution No. 7-98.

Motions 98-88 and 98-89 were adopted by unanimous roll call vote.

The Board, at this point, went into Executive Session.

At 9:03 P.M. the Board returned from the Session with the following remarks:

Retirement plans
Duties of the Civil Service Commission
Delinquent Tax Collection
Acceptance of the "BACKHOE" bids:

(98-90) MOVED GRECO-YATES to award the bid of \$18,800.00 to Kenneth Hoffman. The motion was adopted by unanimous roll call vote.

(98-91) MOVED POHL-BRANNIGAN to authorize Mr. Jamison to accept the application for the "COPS GRANT". The motion was adopted by the following vote:

POHL	-	YES
BRANNIGAN	-	YES
GRECO	-	YES
COSTA	-	YES
YATES	-	NO

(98-92) MOVED BRANNIGAN-YATES to authorize the expenditure of \$20,000.00 for Linhart Park improvements which will be reimbursed at a later date. Also, look into the cost of bocce balls and horse shoes. The motion was adopted by unanimous roll call vote.

(98-93) MOVED YATES-BRANNIGAN to check our stock of air conditioners and if they are inoperable a new one will be purchased for the Conference Room. The motion was adopted by unanimous roll call vote.

(98-94) MOVED YATES-GRECO to cancel the 2nd Regular Meetings that have been scheduled for July and August 1998. The motion was adopted by unanimous roll call vote.

(98-95) MOVED BRANNIGAN-YATES to adjourn, the meeting was adjourned at 9:12 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JULY 13, 1998

The Regular Meeting of the Board of Commissioners was called to order by President Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

Mr. Fran Colonello, past Township Commissioner, gave the pledge of allegiance to the flag. All arose and participated in same.

COMMUNICATIONS:

Alan Papernick of the Wilkins Area Industrial Development Authority presented a contribution of \$15,000.00. After a review Mr. Colonello would like to present it to the Recreation Department for new playground equipment.

A hearing date for the boundary with Judge Farino has been set for July 20, 1998.

A letter from Albert Greco announcing his resignation from the Civil Service Board.

(98-96) MOVED BRANNIGAN-YATES to appoint Raymond Naccarati on the Civil Service Commission as Albert Greco's replacement. The motion was adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Greco	-	Yes
Costa	-	Yes
Pohl	-	Abstention

There was a presentation by T. J. Kratzenberg, President of Keystone Municipal Collections who explained the entire proposal of their Delinquent Real Estate Program. The written proposal to be reviewed by the Board and the Manager.

PUBLIC COMMENTS:

Emily Thomas, 313 Leax Lane, bought her home on Leax Lane in 1960, they have wells and have been having problems with the water for years. The residents of Leax Lane were informed as to how they can be connected to the water line: The Township requests an estimate from WPJWA, if the price is agreeable with the residents it is then decided what the split will be, as the Township is willing to pay a portion. An agreement or an ordinance will be prepared to install the water line. The Township then assesses the residents. Mr. Jamison was then asked to request an estimate from WPJWA.

Mr. John Hanlon, 281 Penhurst Drive, spoke about the 1997 Audit. He was invited to attend the EXIT CONFERENCE MEETING which will be held in the very near future.

Chief Wilson presented his June 1998 Police Report:

Total Police Calls Logged	290
Total criminal offenses reported	28
Criminal Arrests/persons charged	12
Criminal offenses cleared by arrest	7
Traffic Citations issued	55
Parking Tags issued	14
Monies collected for June 1998	\$ 2,347.95

(98-97) MOVED POHL-GRECO to accept the Police Report for June 1998. The motion was adopted by unanimous roll call vote.

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(98-98) MOVED YATES-BRANNIGAN to approve Mr. Vargo's DPW report for June 1998 which is available for view in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

VFD #1 reported 17 fires and 4 practices during June 1998. VFD #4 reported 18 fire calls and 3 drills during June 1998.

George M. Porado, Treasures reported the following for June 1998:

<u>CHARGES:</u>	Original Duplicate	\$ 1,167,977.06
	Additions: Add' Assessments	
	Per AE-19980406089	<u>3,377.88</u>
TOTAL CHARGES		\$ 1,171,354.94

<u>CREDITS:</u>	Collections:	
	Exon per AE-19980505044	410.00
	Current Report	40,970.02
	Previous Report	1,049,622.07
	<u>DISCOUNTS:</u>	
	Previous Reports	<u>21,023.74</u>
	TOTAL CREDITS	\$ 1,112,025.83
	Balance to account for	59,329.11
	Collection Percentage: Current	94.9%
	Previous Year	94.7%

PENNSYLVANIA MUNICIPAL SERVICES reported the following for June 1998:

EARNED INCOME TAX:

Month of June '98	\$ 18,281.08	prev year	\$ 109,731.	'98 Budget
Total for 1998	281,489.31	" "	269,172.	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of June '98	1,346.44	" "	7,330.	'98 Budget
Total for 1998	42,814.90	" "	16,408.	\$ 45,000.00

MERCANTILE TAX:

Month of June '98	2,364.98	" "	33,135.	'98 Budget
Total for 1998	315,541.78	" "	159,884.	\$400,000.00

BUSINESS PRIVILEGE TAX:

Month of June '98	3,872.96	" "	5,616.	'98 Budget
Total for 1998	97,103.78	" "	85,509.	\$150,000.00

Total, year to date, of all the Act 511 Taxes:
 Budget \$1,134,000.00 Current \$ 805,897.02
 Current Collection Percentage: 71.07%

(98-99) MOVED POHL-GRECO to approve the Manager's Report for June 1998. The motion was adopted by unanimous roll call vote.

Solicitor John M. Means reported the following:

The Soffer Organization filed four (4) appeals in Common Pleas Court contesting the results of the assessment action by the Board of Property Appeals, Assessments and Review. - It will be dealt with with in due course by the School District and the Township.

The Churchill municipal claims have been prepared and signed by the Solicitor and will be filed.

Mr. Means mentioned that there was a problem with the Auditor General's Office on pensions, stating that it was an order from the AGO that our state aid has been cut off. Mr. Jamison stated that our Ordinance was in conflict based on gross vs net income, all we need to do is to correct the Ordinance and file an answer.

(98-100) MOVED BRANNIGAN-GRECO to approve Mr. Means' report. The motion was adopted by unanimous roll call vote.

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Mrs. Brannigan gave a Recreation "Wish List" for several items: Picnic for the Wilkins Baseball Association, a group called the "ELMONICS" for Community Day also fireworks for the same day, also to purchase a TV set which will be offered in a raffle, therefore,

(98-101) MOVED BRANNIGAN-GRECO to purchase a TV set for not more than \$650.00 to be raffled off on Community Day.

(98-102) MOVED BRANNIGAN-GRECO to engage the "ELMONICS" musical group for Community Day.

(98-103) MOVED BRANNIGAN-GRECO to accept Mrs. Brannigan's Report.

Motions 98-101 to 98-103 inclusive were adopted by unanimous roll call vote.

(98-104) MOVED GRECO-POHL to approve the payment of bills in the amount of \$85,681.72 for the month of June 1998. The motion was adopted by unanimous roll call vote.

Mr. Gazdik of Senate Engineering opened and read the bids for the Municipal Building & Maintenance Garage Roof Replacement Project:

R. L. Glendenning	Cont #1	76,704.00	#2	93,012.00
Phoenix Rooding	"	69,360.00	"	87,880.00
Jottan, Inc.	"	72,311.00	"	84,724.00

(98-105) MOVED GRECO-POHL to review and then table the bids until the meeting of August 13, 1998. The motion was adopted by unanimous roll call vote.

(98-106) MOVED YATES-GRECO to accept Art Gazdiks report for June 1998. The motion was adopted by unanimous roll call vote.

RESOLUTIONS FOR COMMUNITY BLOCK GRANTS:

#1 DEMOLITION - Res #8-98 in the amount of \$12,000.00

(98-107) MOVED GRECO-POHL to adopt Resolution No. 8-98.

(98-108) MOVED POHL-GRECO to adopt Resolution No. 9-98 which is a secondary ordinance covering Slums & Blight - no dollar value.

(98-109) MOVED YATES-GRECO to adopt Resolution No. 10-98 which is for road reconstruction on Peter John and Dorothy Streets in the amount of \$23,500.00

(98-110) MOVED YATES-BRANNIGAN to adopt Resolution No. 11-98 which covers Phase II in the amount of \$134,373.00.

(98-111) MOVED YATES-BRANNIGAN to adopt Resolution No. 12-98 which covers the Railroad Street Retaining Wall in the amount of \$27,550.00.

Motions 98-107 to 98-111 inclusive were adopted by unanimous roll call vote.

(98-112) MOVED GRECO-YATES to adjourn, the meeting was adjourned at 9:59 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

DDJ753

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 10, 1998

The Regular Meeting of the Board of Commissioners was called to order by President Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, all present arose and participated in the pledge to the flag.

(98-113) MOVED POHL-BRANNIGAN to approve the minutes of the 2nd Regular Meeting of June 29, 1998 and the Regular Minutes of July 13, 1998. The motion was adopted by unanimous roll call vote.

Letters of Resignation from the Civil Service Board were received from: Wendy DeGeorge and Raymond Herr.

(98-114) MOVED GRECO-POHL to accept, with regrets, the resignations of Ms. DeGeorge and Raymond Herr. The motion was adopted by unanimous roll call vote.

PUBLIC COMMENTS:

Mrs. McGrath commented on the following subjects:

- Long range planning
- Goals and priorities
- Park property
- Park maintenance
- Cost/Recreation reports revenues vs expenditures

Mr. Muhar, 689 Negley Avenue has some concern over a fallen tree which may be on Township property.

Mr. Thomas Moore, 687 Negley Avenue would like to see a "WATCH CHILDREN" sign at McMasters Avenue and Semmens Street.

Emily and Kenneth Thomas, Douglas Metzler and Jay Wilson, residents of Leax Lane expressed their concerns over the water situation.

Mary Ross, daughter of Mr. & Mrs. Ross who were the owners of an original farm house on Leax Lane spoke about the neighborhood and told about having spring water as opposed to a well. The spring water is now contaminated and cannot be used. She was advised to contact every available source of help including State Senator Jay Costa, State Representative Ron Cowell and U. S. Representative Mike Doyle.

Roland Catarinella, Township resident of fifty years and also the developer of Gilmore Acres spoke about using two (2) inch pipe instead of eight (8) inch pipe, but N. Leonard Hill doubted that a two inch pipe could accomodate a fire hydrant which in his opinion would be needed to serve Leax Lane.

Chief William Wilson presented the Police Report for July:

Total police calls logged	305
Total criminal offenses reported	42
Criminal arrests/persons charged	14
Criminal offenses cleared by arrest	13
Traffic citations issued	35
Parking tags issued	21
Monies collected during July	\$1,614.48

(98-115) MOVED POHL-BRANNIGAN to accept Chief Wilson's report for July. The motion was adopted by unanimous roll call vote.

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(98-116) MOVED POHL-BRANNIGAN to accept full time police patrolman status for Randy Lamb. To install speed limit signs on Sunset Drive and to appoint two (2) new school guards. The motion was adopted by unanimous roll call vote.

Mr. Vargo presented his report for July 1998. It is available for review in the Manager's office. Mr. Vargo opened and read both the bids for the installation of the above ground fuel tank and also for the removal of the underground fuel tank:

ABOVE GROUND FUEL TANK INSTALLATION:

#1 John J. Brentzel, Inc.	bid amount	\$7,500.00
#2 L & A Construction Company		\$7,455.00
#3 August Environmental		\$7,341.00
#4 Petroclean, Inc.		\$8,450.00

UNDERGROUND FUEL TANK REMOVAL:

#1 Babich Plumbing	bid amount	\$12,000.00
#2 Petroclean, Inc.		\$ 8,100.00
#3 Flynn Environmental		\$ 7,350.00
#4 John J. Breltzel, Inc.		\$10,000.00
#5 August Environmental		\$12,890.00
#6 L & A Construction		\$ 9,815.00
#7 C J Contracting		\$ 7,800.00
#8 WEG		\$ 8,646.00

(98-117) MOVED BRANNIGAN-GRECO to table the bids for further review. The motion was adopted by unanimous roll call vote.

(98-118) MOVED YATES-GRECO to accept Mr. Vargo's report for July 1998. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT:

VFD #3 reported 22 responses and 3 practices for June 1998 and 21 responses and 3 practices for July 1998.
VFD #4 reported 11 fire calls, 2 drills and 5 work details for July 1998.

Treasurer George M. Porado reported the following:

<u>CHARGES:</u>	Original Duplicate	\$ 1,167,977.06
	Penalties - add'l assessments	<u>3,377.88</u>

TOTAL CHARGES	\$ 1,171,354.94
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<u>CREDITS:</u>	Collections	410.00
	Current Report	10,781.21
	Previous Reports	1,090,592.09

<u>DISCOUNTS:</u>	" "	<u>21,023.74</u>	<u>1,122,807.04</u>
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BALANCE TO ACCOUNT FOR	\$ 48,547.90
COLLECTION PERCENTAGE: CURRENT	95.9%
PREVIOUS YEAR	95.2%

PA MUNICIPAL SERVICES REPORT:EARNED INCOME TAX:

Month of July '98	\$ 8,000	PREV YEAR	\$ 30,083.45	'98 BUDGET
Total for 1998	289,489.31	" "	299,256.00	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of July '98	-0-	" "	20,860.00	'98 BUDGET
Total for 1998	42,814.90	" "	37,268.00	\$ 45,000.00

MERCANTILE TAX:

Month of July '98	-0-	" "	87,616.00	'98 Budget
Total for 1998	315,541.78	" "	247,501.00	\$400,000.00

Minutes of the Regular Meeting, 8/10/98 - Page ThreeBUSINESS PRIVILEGE TAX:

Month of July '98	-0-	PREV YEAR	30,349.00	'98 BUDGET
Total for 1998	97,103.78	" "	115,857.00	\$150,000.00

(98-119) MOVED GRECO-POHL to accept the Manager's Report for July. The motion was adopted by unanimous roll call vote.

Solicitor John M. Means reported the following for July 1998:

The J. B. Stevens Case is continuing.

(98-120) MOVED BRANNIGAN-YATES to authorize withdrawal of the further litigation in the Commonwealth Court referring to the J. B. Steven/Wilkins Township case pending. The motion was adopted by unanimous roll call vote.

(98-121) MOVED POHL-GRECO to advertise an ordinance amending Ordinance 791 by defining the words "COMPENSATION" and "FINAL MONTHLY AVERAGE SALARY". The motion was adopted by unanimous roll call vote.

(98-122) MOVED GRECO-POHL to accept the Solicitor's Report for July 1998. The motion was adopted by unanimous roll call vote.

(98-123) MOVED BRANNIGAN-GRECO to accept the Engineer's Report (which is available in the Manager's Office for review) for July 1998. The motion was adopted by unanimous roll call vote.

(98-124) MOVED GRECO-YATES to award the roof bid to the Phoenix Roofing Company in the amount of \$86,652.79. The motion was adopted by unanimous roll call vote.

(98-125) MOVED BRANNIGAN-GRECO to purchase a trailer to be used for recreational purchases in the amount of \$600.00. The motion was adopted by unanimous roll call vote.

(98-126) MOVED BRANNIGAN-YATES to accept Mrs. Brannigan's Recreation Report for July 1998. The motion was adopted by unanimous roll call vote.

(98-127) MOVED GRECO-POHL to approve the payment of bills in the amount of \$188,194.90. The motion was adopted by unanimous roll call vote.

Mr. Roland Catarinella has requested that Block & Lot 373-D-180 be rezoned from R2 to R4 for a proposed project. It was:

(98-128) MOVED YATES-GRECO to discuss rezoning of a section of Brown Avenue. The motion was adopted by unanimous roll call vote.

At 10:23 P.M. the Board went into Executive Session.

When the Board returned at 10:58 P.M. Mr. Costa stated that the following was discussed:

The bids for the gasoline tanks
Legal issues concerning the Township
The Civil Service Commission

(98-129) MOVED POHL-BRANNIGAN to appoint Sylvia Martinelli and Elias Sejko to the two vacancies of the Civil Service Commission. The motion was adopted by unanimous roll call vote.

(98-130) MOVED GRECO-BRANNIGAN to award the bid to install the above ground tank to August Environmental in the amount of \$7,341.00. The motion was adopted by unanimous roll call vote.

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(98-131) MOVED YATES-BRANNIGAN to award the bid to remove the underground tanks to C. J. Contractors in the amount of \$7,800.00. The motion was adopted by unanimous roll call vote.

(98-132) MOVED POHL BRANNIGAN to amend Ordinance No. 911. The motion was adopted by unanimous roll call vote.

(98-133) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 11:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 14, 1998

The Regular Meeting of the Board of Commissioners was called to order by President Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, Mark Griffith, former Township Solicitor led the pledge to the flag.

There was a moment of silence for Paul Vargo's Mother, Betty Bosnyak, who passed away on Wednesday, September 9, 1998.

(98-134) MOVED YATES-POHL to approve the minutes of the Regular Meeting of August 10, 1998. The motion was adopted by unanimous roll call vote.

At this point, Mark Griffith, Esquire of Plowman, Spiegel & Lewis gave a presentation of "THE BOUNDARY". He gave a short history of Wilkins Township since 1821, the date of its chartering, and its association with Penn Hills Township. He also answered the inquiries of Penn Hills residents.

At 7:50 P.M. the Board broke for an Executive Session.

At 9:05 P.M. the Board was back in session. While in session the BOARDER DISPUTE was discussed.

(98-135) MOVED POHL-BRANNIGAN to authorize Mark Griffith to proceed with the case pending Penn Hill's or private citizens appealing this case. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Jay Wilson, Leax Lane, inquired about the availability of obtaining water on Leax Lane. He was answered by Manager Bruce Jamison.

Mr. Metzler spoke about the high cost of having Leax Lane sewerred. He questioned the fact that it would be more or less expensive to have water.

Mr. Worrall, Brown Avenue, stated that the residents of the lanes along Brown Avenue put in their own road, water, storm sewers and sanitary sewers and it is his opinion that it is the property owners responsibility.

Mrs. Cratsley feels that she doesn't need the water since her well is 250 feet deep.

CORRESPONDENCE:

Ron Cowell Re: "James G. Fulton" Internship Program
Turtle Creek Watershed - can it be extended to the "dam"?
Wall on Railroad Street - grant submitted
Larry Dunn Re: County-wide 2% Assessment Increase
Ridgewood Manor Block Party - Change

(98-136) MOVED YATES-GRECO to grant permission to Ridgewood Manor to change the date of their block party from September 20 to September 26, 1998. The motion was adopted by unanimous roll call vote.

(98-137) MOVED GRECO-BRANNIGAN to authorize Solicitor Means to have the agreement signed to settle the Soffer tax appeal. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, 9/14/98 - Page Two

The Police and DPW monthly reports will be filed in the Township Office for review.

(98-138) MOVED YATES-BRANNIGAN to award the salt bid to IMC Salt, Inc. in the amount of \$27.85 per ton. The motion was adopted by unanimous roll call vote.

(98-139) MOVED POHL-YATES to make the Police, the DPW, the Fire Departments, The Manager's and Treasurer's Reports available in the Township office for review. The motion was adopted by unanimous roll call vote.

(98-140) MOVED GRECO-YATES to approve Senate Engineer's Report for August 1998. The motion was adopted by unanimous roll call vote.

(98-141) MOVED GRECO-POHL to approve payment of bills for August 1998 in the amount of \$248,781.50. The motion was adopted by unanimous roll call vote.

John M. Means, Solicitor presented the following information: He prepared and advertised the amendment to the Police Pension Ordinance, also prepared and advertised the ordinance to amend the Intergovernmental Cooperation agreement relating to the Regional Communication Center, prepared the notice on the Grandview Board of View proceedings, it was advertised in the Legal Journal and also the Tribune Review, sent Mr. Naccarati a copy of the court decision Re: When you have more than a majority of a body that must vote, that has a conflict sent to the Civil Service Commission on information from an article of the Department of Justice referring to the American Disabilities Act - hiring of police officers, A lot of problems have been solved with Wilkins GP.

(98-142) MOVED YATES-BRANNIGAN to accept Solicitor Means report. The motion was adopted by unanimous roll call vote.

(98-143) MOVED POHL-BRANNIGAN to read Ordinance No. 912 in title only:

ORDINANCE NO. 912

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE 791 BY DEFINING THE WORDS "COMPENSATION" AND "FINAL MONTHLY AVERAGE SALARY".

(98-144) MOVED POHL-BRANNIGAN to accept Ordinance No. 912 for the first reading.

(98-145) MOVED YATES-GRECO to accept Ordinance No. 912 for the second reading.

(98-146) MOVED POHL-BRANNIGAN to adopt Ordinance No. 912.

Motions 98-143 to 98-146 inclusive were adopted by unanimous roll call vote.

(98-147) MOVED GRECO-POHL to read Ordinance No. 913 in title only:

ORDINANCE NO. 913

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROVING AN ADDENDUM TO THE INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO THE EASTERN REGIONAL COMMUNICATIONS CENTER TO ELIMINATE THE INSURANCE REQUIREMENT FOR MEMBER MUNICIPALITIES.

(98-148) MOVED POHL-GRECO to accept Ordinance No. 913 Ordinance No 913 for the first reading.

(98-149) MOVED GRECO-BRANNIGAN to accept Ordinance No. 913 for the second reading.

(98-150) MOVED POHL-BRANNIGAN to adopt Ordinance No. 913.

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Motions 98-147 to 98-150 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 13-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING A COMMUNITY AND ECONOMIC DEVELOPMENT GRANT TO BE USED FOR THE INSTALLATION OF A WATER LINE TO SERVICE HOMES ON LEAX LANE.

(98-151) MOVED YATES-BRANNIGAN to adopt Resolution No. 13-98.

RESOLUTION NO. 14-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ERECT, OPERATE AND MAINTAIN TRAFFIC SIGNALS ON THE WILLIAM PENN HIGHWAY (SR 2048) AND THE WILKINS G P DRIVEWAY

(98-152) MOVED YATES-GRECO to adopt Resolution No. 14-98.

Motions 98-151 and 98-152 were adopted by unanimous roll call vote.

(98-153) MOVED YATES-BRANNIGAN to table The Kratzenburg Proposal. The motion was adopted by unanimous roll call vote.

(98-154) MOVED BRANNIGAN-YATES to authorize Mr. Jamison to advertise for a \$110,000.00 note (Option B) with a five (5) year term. Option A is for \$100,000.00. This loan is to be used for a new roof on the Municipal Building. The motion was adopted by unanimous roll call vote.

(98-155) MOVED BRANNIGAN-YATES to adjourn. The meeting was adjourned at 10:10 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, SEPTEMBER 28, 1998

The Second Regular Meeting of the Board of Commissioners was called to order by President Paul Costa at 7:00 P.M. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs Brannigan
Mr. Greco

At the invitation of President Costa, Mr. & Mrs. Robert McGrath led the pledge of allegiance to the flag.

(98-156) MOVED GRECO-POHL to approve the minutes of the Regular Meeting of Monday, September 14, 1998. The motion was adopted by unanimous roll call vote.

A presentation was made on behalf of the DARE PROGRAM by Chief William Wilson and Patrolman DeMarco, a certificate of appreciation was given to Pete Feldovich and Michele Estovanci of Sears for their contribution of \$637.50 which was raised on Labor Day at the Sears store for the DARE PROGRAM.

Mrs. Yakin spoke about her driveway, Wal-Mart and Mr. Litman's intention to construct Highland Manor IV.

(98-157) MOVED GRECO-BRANNIGAN to direct Solicitor Means to draft an ordinance which would control Political Signs in the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(98-158) MOVED YATES-GRECO to authorize the TCVCOG to award the bid for the removal of the Eastmont Swim Club Pool to GEO Diversified in the amount of \$8,500.00. The motion was adopted by unanimous roll call vote.

There was a discussion between the Commissioners and the Solicitor on Y2K which deals with the computers in the year 2000 and also the year 2000 Census.

(98-159) MOVED BRANNIGAN-GRECO to hold the Halloween Parade, and the Trick or Treat on Saturday, October 31, 1998. Also the "Haunted Trail" will be held in Lions Park on the 27th, 28th, 29th and 30th of October 1998 between the hours of 7:00 to 9:00 P.M. The motion was adopted by unanimous roll call vote.

(98-160) MOVED POHL-BRANNIGAN to appoint T. J. Kratzenberg of Keystone Municipal Collections to collect delinquencies. The motion was adopted by unanimous roll call vote.

At this point, The Board went into Executive Session.

At the Executive Session, the following subjects were discussed:

The Pension Fund
The Boundary
The hiring of a Zoning Hearing Board and Police Attorney.

(98-161) MOVED BRANNIGAN-YATES to hire a Zoning Attorney at the rate of \$125.00 per hour. The motion was adopted by unanimous roll call vote.

(98-162) MOVED YATES-BRANNIGAN to hire a Police Attorney at the rate of \$125.00 per hour. The motion was adopted by unanimous roll call vote.

(98-163) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:12 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted:

Mae S. Franc

Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 12, 1998

The Regular Meeting of Monday, October 12, 1998 was called to order at 6:30 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, all present arose and participated in the Pledge of Allegiance to the flag.

At this point in the meeting, a request was made by Mr. Roland Catarinella to the commissioners to consider a change in zoning on a parcel of land off Brown Avenue.

Solicitor John M. Means made the following remarks: "A request for rezoning is not given automatically, it's an amendment to the Zoning Ordinance. An individual, corporation or land owner wishes to ask for a request for R-2 zoning considered. 1st the Planning Commission is petitioned, they review the proposal and report the findings and recommendations to the governing body, being the Board of Commissioners. The Board then, first, must determine whether they wish to have a proposed ordinance prepared and considered, that's the first step. There is nothing in the Zoning Ordinance that requires a public hearing, but the Board decided that they would like to hear from the public to help them in their decision as to whether they even want to consider having an ordinance introduced. A notice was placed in the newspaper identifying the property and stated a hearing on the question would be held at 6:30 P.M. on this day, October 12, 1998. There was certified mail sent to the property owners. - The Board holds the hearing, after the hearing, if the Board determines that they want to consider an ordinance, they direct the Solicitor to draft the ordinance which would amend the Zoning Map permitting the changing of the R-2 District to permit multiple family dwellings. Then an ordinance is prepared - then we get out of the ordinance and into the Pennsylvania Municipal Planning Code and once the governing body determines that they will consider it - the proposed ordinance is then sent to the Planning Commission - they hold a hearing, then make a recommendation to the Board. At that meeting there is another public hearing on the ordinance which is required by law. This hearing was not required by law, this hearing was at the request of the Board to help them in their initial decision. If the decision is yes we will consider an ordinance - the ordinance is drafted and then sent by law to the Planning commission - the Planning Commission sends its recommendation to the Board. At the last go-around the Planning Commission recommended to the Board 3 to 2 that the Board consider preparing a change to the Zoning Ordinance. That is where we are now."

Mr. Roland Catarinella made a complete presentation to change the parcel of land off Brown Avenue from R-2 to R-4. Messrs. Patchel, Greenaway and Worrell requested that their property also be changed to R-4. Solicitor Means advised Mr. Catarinella in order to make changes to all the land that is involved, he will need to have a survey and legal description to encompass all this.

After a lengthy discussion with Solicitor Means, Mr. Catarinella, Mr. McKeever and the Board of Commissioners on the approval, it was:

(98-164) MOVED YATES-GRECO to approve his land with the condition that we draw the outer boundaries at a later time that we get a chance to review the Zoning map more thoroughly. The motion was adopted by unanimous roll call vote.

Mr. Parti addressed the question as to what was going to happen to the creek between the Gibson property & Beulah Bowl.

Minutes of the Regular Meeting, Monday, 10/12/98 - Page TwoCITIZEN'S COMMENTS:

Mrs. Holtzman, 19 Charnwood Drive, spoke about the Eastmont School Building, can it be sold and what can it be used for.

Mary Kay Baum, 35 Crestview Drive spoke about the Greek Church property, Rezoning and Development, Highland Manor and Mr. Litman.

Mrs. McGrath spoke about Long Term Planning.

Mrs. Yakin, 35 Crestview Drive spoke about Mr. Litman.

The Police, the Department of Public Works, the Engineer's and the Manager's Reports are all on file in the Manager's Office and they may be reviewed at the residents request during normal business hours.

(98-165) MOVED POHL-BRANNIGAN to accept the above reports. The motion was adopted by unanimous roll call vote.

Two proposals were received for the \$100,000.00 Note: PNC's quote is 4.8% and Mellon Bank 4.25% both banks quotes are for the two options.

(98-166) MOVED GRECO-POHL to have Solicitor Means review the above quotes. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Letter from Maureen McKeever of the Arts Festival thanking the Commissioners, the DPW and the Office staff for their support.

PENDOT'S report of the Liquid Fuel Tax Fund Account.

Eugene P. Foley's question on what is TAXABLE INCOME?

ADELPHIA presented a document describing rate ratio.

Communication from Plowman, Spiegel & Lewis Re: Boundary

United States Department of the Interior is having a problem with surface mining and access to a home on Churchill Road, it was, therefore, :

(98-167) MOVED BRANNIGAN-YATES to permit heavy equipment on Churchill Road and Curry Court to gain access. The motion was adopted by unanimous roll call vote.

Solicitor Means presented his monthly report with remarks on the following:

Allegheny County Ice and Snow Agreement.
Grandview Avenue.

The Board of Commissioners to appoint a contact person to work with Mr. Durant.

(98-168) MOVED BRANNIGAN-GRECO to appoint Ms. Irene Pohl as liaison between Mr. Durant and the Township. The motion was adopted by unanimous roll call vote.

Garbage & Recycling specs about ready to go out.
Working on an ordinance for the Political Signs.
Wilkins Township\Penn Hills Boundary

(98-169) MOVED GRECO-POHL to accept Solicitor Means' report for September 1998. The motion was adopted by unanimous roll call vote.

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Commissioner Brannigan presented her Recreation report in which she discussed the Children's Story Time on Monday mornings, the Haunted Trail and the Hay Ride.

(98-170) MOVED BRANNIGAN-YATES to accept the Recreation Departments report for September 1998. The motion was adopted by unanimous roll call vote.

(98-171) MOVED GRECO-POHL to approve the bills in the amount of \$447,377.24 which include the asphalt paving and the new gasoline tanks. (The paving vouchers will be held). The motion was adopted by unanimous roll call vote.

(98-172) MOVED YATES-BRANNIGAN to approve approximately one hundred hours of time for N. Leonard Hill to finish out the year 1998. the motion was adopted by unanimous roll call vote.

(98-173) MOVED BRANNIGAN-GRECO to reschedule the November 9, 1998 meeting to Wednesday, November 11, 1998. The motion was adopted by unanimous roll vote.

(98-174) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 9:47 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 26, 1998

The Second Regular Meeting of Monday, October 26, 1998 was called to order at 7:00 P.M. by President Costa. A quorum was present as follows:

Mr. Costa
Mr. Yates

Mr. Greco

Mrs. Brannigan
Miss Pohl

At the invitation of President Costa all arose and participated in the Pledge to the Flag.

(98-175) MOVED BRANNIGAN-POHL to approve the minutes of the meeting of September 28, 1998. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. Robert McGrath spoke about the recent election and the replacement of Mr. Costa in 30 days.

Mary Yakin spoke about a misinterpretation of what was said. Mr. Costa apologized to her.

Mary Kay Baum spoke about the Passodelis property, the Litman building on land that is zoned single family and spot zoning.

COMMUNICATIONS:

Senator Jay Costa's letter of October 21, 1998 giving support to residents of Leax Lane for their water line.

Letter from SHACOG Re: Utility Alliance:

(98-176) MOVED YATES-GRECO to authorize Mr. Jamison to shop with SHACOG for better electric prices. The motion was adopted by unanimous roll call vote.

Letter from Eugene P. Foley submitting a proposal for the annual audit of the Township at a fee of \$4,000.00:

(98-177) MOVED YATES-BRANNIGAN to hire Eugene P. Foley to perform the annual audit. The motion was adopted by unanimous roll call vote.

There were two (2) bids received for the \$100,000.00 loan:

Mellon Bank	4.25%
PNC	4.8%

(98-178) MOVED POHL-BRANNIGAN to accept the proposal from Mellon Bank at the rate of 4.25% for the \$100,000.00 loan. The motion was adopted by unanimous roll call vote.

(98-179) MOVED GRECO-BRANNIGAN to advertise Ordinance #914 providing for the issuance of a general obligation term loan note. The motion was adopted by unanimous roll call vote.

Commissioner Melanie Brannigan reported on the following activities in the Recreation Department:

Haunted House and Trail to be held at Lions Park October 27th through October 30, 1998.
District Attorney Steve Zappala will present a check on behalf of the DARE AWARENESS PROGRAM.
Parade in Eastmont, Saturday, 10/31/98 and TRICK OR TREAT in the entire Township Saturday, 4:00 to 6:00 P.M.

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At 7:29 P.M. the Board broke for an Executive Session.

The following subjects were discussed in Executive Session:

A Personnel Matter

A Legal Matter concerning J. B. Stevens. There will be a meeting on this matter on October 27, 1998, therefore, it was:

(98-180) MOVED YATES-GRECO to authorize Solicitor Means to attend the meeting on Tuesday, October 27, 1998. The motion was adopted by unanimous roll call vote.

(98-181) MOVED POHL-YATES to adjourn, the meeting was adjourned at 8:16 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, NOVEMBER 11, 1998

The Regular Monthly Meeting of November was brought to order at 7:00 P.M. by President Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa, all arose and participated in the Pledge of Allegiance to the Flag.

This being Veterans Day, President Costa would like to thank and honor all the Veterans.

COMMUNICATIONS:

William Brehm and Carl Pursh presented a letter for the Board's consideration of appointment for the vacancy being left by Paul Costa.

Letter received from Neva Potts requesting exemption from paying penalty on her real estate tax. She was addressed by Solicitor Means.

The PA Municipal Retirement Board sent an ALLOCATION OF 1998 EXCESS INVESTMENT MONEY AWARD. Before the Board decides how to distribute the award, they are asking for more time to review.

The Board is also more time to review THE AGILITY PROGRAM.

PUBLIC COMMENTS:

Mrs. McGrath spoke on Recreation, 5 Year Plan, Monies spent on Roads and Recreation, more details on the 1998 Budget, need a 1/4 yearly report, more figures needed on Recreation.

Mrs. Yakin spoke, but could not decipher due to her not using a microphone.

Mr. McGrath spoke about lack of communications and asks the Board to pick the best candidate for Costa's vacancy.

The Board broke at 8:12 P.M. and was back in session at 8:25 P.M.

Bids were received from the following three company's

U.S.WASTE

<u>REFUSE</u>	<u>RECYCLING</u>	<u>COMBINED</u>
1999 - 201,076.20	1999 - 27,986.40	1999 - 196,209.00
2000 - 206,856.00	2000 - 28,594.80	2000 - 396,981.00
2001 - 213,244.20	2001 - 29,203.20	2001 - 602,620.20
2002 - 218,719.80	2002 - 29,811.60	2002 - 813,126.60
2003 - 221,761.80	2003 - 30,420.00	2003 - 1,028,500.20

WESTMORELAND

1999 - 233,321.40	1999 - 31,332.60	1999 - 272,867.40
2000 - 252,181.80	2000 - 31,941.00	2000 - 565,812.00
2001 - 266,175.00	2001 - 33,462.00	2001 - 875,487.60
2002 - 280,472.00	2002 - 34,678.80	2002 - 1,201,590.00
2003 - 287,773.20	2003 - 36,199.80	2003 - 1,537,425.80

YORK

1999 - 189,412.40	1999 - 19,773.00	1999 - 228,758.40
2000 - 193,167.00	2000 - 19,773.00	2000 - 461,471.40
2001 - 197,121.60	2001 - 19,773.00	2001 - 698,139.00
2002 - 201,076.20	2002 - 10,773.00	2002 - 941,194.80
2003 - 205,030.80	2003 - 20,989.80	2003 - 1,188,205.20

(98-182) MOVED GRECO-BRANNIGAN to table the bids for further review. The motion was adopted by unanimous roll call vote.

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(98-183) MOVED YATES-GRECO to present Commissioner Brannigan with the top three candidates for the Police position. The motion was adopted by unanimous roll call vote.

The Police, the Department of Public Works, the Fire Companies, The Manager, The Solicitor, The Treasurer, The Engineer and the Recreation Reports are all on file in the Manager's Office, they may be reviewed at the residents request during normal business hours.

(98-184) MOVED POHL-BRANNIGAN to accept the above reports. The motion was adopted by unanimous roll call vote.

(98-185) MOVED YATES-POHL to direct the Planning Commission to rezone Mr. Catarinella's area off Brown Avenue and estimate the cost of a survey. The motion was adopted by unanimous roll call vote.

(98-186) MOVED GRECO-POHL to approve the payment of bills in the amount of \$128,817.98 which includes \$68,503.72 for the roof payment which is being withheld at the present. The motion was adopted by unanimous roll call vote.

(98-187) MOVED POHL-BRANNIGAN to advertise the following meetings:
 November 16, 1998 - Budget Meeting - Auditorium
 November 18, 1998 - Budget Meeting - Fire Hall VFD #3
 Reschedule the 2nd regular meeting of November 30, 1998 to
 Monday, November 23, 1998.

The motion was adopted by unanimous roll call vote.

(98-188) MOVED YATES-GRECO that the Proposed Code of the Township of Wilkins and the Proposed Code Adoption Ordinance be approved and the proper Township officials are authorized to advertise Code Adoption Ordinance at least thirty (30) but not more than sixty (60) days prior to the public meeting of December 28, 1998, which is the date proposed for final enactment and public hearing. The motion was adopted by unanimous roll call vote.

(98-189) MOVED GRECO-POHL to authorize Mr. Jamison to advertise for a \$375,000.00 Tax Anticipation Loan. The motion was adopted by unanimous roll call vote.

(98-190) MOVED YATES-GRECO to accept the Peter Payne proposal for insurance which is to be incorporated into the 1999 Budget. The motion was adopted by unanimous roll call vote.

Commissioner Melanie Brannigan would, again, like to thank the Police Department and the Department of Public Works for all their help on the "HAUNTED TRAIL"

At 9:16 P.M. the Board broke for an Executive Session where Former Solicitor Mark Griffith will discuss new and exciting issues on the border dispute.

At 9:52 P.M. the Board returned and:

(98-191) MOVED YATES-GRECO to authorize Mark Griffith to act on the Township's behalf to intervene in a complaint by Mr. D'Andrea against Penn Hill's in the alleged violation of the Sunshine Act, also giving Mark the authorization to consent to the extension of the briefing schedule. The motion was adopted by unanimous roll call vote.

(98-192) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,
Mae S. Franc
 Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, NOVEMBER 23, 1998

The Second Regular Meeting of Monday, November 23, 1998 was brought to order by Vice-President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Greco

Mrs. Brannigan
Mr. Yates

President Paul Costa was absent.

At the invitation of Vice-President Pohl all participated in the Pledge to the Flag.

(98-193) MOVED YATES-BRANNIGAN to accept the minutes of the meeting of October 12, 1998. The motion was adopted by unanimous roll call vote of all present.

Joseph DiDiano spoke about the use of the Municipal Building for parties etcetera. It was decided by Vice-President Pohl and Commissioner Brannigan to have a discussion on the above subject and report their findings.

Mrs. McGrath spoke about starting a good system, she stated that the Recreation Board is doing a good job, tree trimming, grass cutting and various other jobs that the DPW would be involved with.

Mr. McGrath spoke on the Budget, feels that more detail is needed.

Mr. Regis Marra, 106 George Street is not happy with the way the municipal monies are being spent.

After a discussion with the Solicitor and the Commissioners it was:

(98-194) MOVED BRANNIGAN-GRECO to award a five year contract of the Refuse & Recycling Bid to USA WASTE in the amount of \$1,028,500.00. The motion was adopted by unanimous roll call vote of all present.

(98-195) MOVED GRECO-BRANNIGAN to read Ordinance No. 914 for the first time in title only:

ORDINANCE NO. 914

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE INCURRING OF NONELECTORAL DEBT TO FINANCE THE COST OF A PROJECT IN THE AGGREGATE PRINCIPAL AMOUNT OF \$ 100,000.00.

(98-196) MOVED GRECO-BRANNIGAN to read Ordinance No. 914 for the second time in title only.

(98-197) MOVED GRECO-BRANNIGAN to accept Ordinance No. 914 for the first and second reading.

(98-198) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 914.

Motions 98-195 to 98-198 inclusive were adopted by unanimous roll call vote of all present.

At this point the Board broke for an Executive Meeting to discuss the Budget in detail and also a personnel matter. When they returned at 9:25 P.M. they proceeded with the first reading of the preliminary budget:

GENERAL FUND

Beginning Balance	\$10,000.00
Real Property Tax	\$1,197,000.00
Act 511 Taxes	1,112,000.00
Business/Licenses/Permits	68,100.00

Minutes of the Second Regular Meeting, 11/23/98 - Page Two

Fines & Forfeits	21,500.00
Interest Earnings	31,000.00
State Grants	176,200.00
State Shared Revenues	226,199.97
General Government	20,500.00
Public Safety	97,646.29
Sanitation	3,500.00
Recreation	12,000.00
Misc. Revenues	10,350.00
Proceeds F.A.D.	4,000.00
Short Term Debt	375,000.00
Refunds prior expenditures	25,000.00

TOTAL ALL REVENUES	<u>\$3,379,996.26</u>
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GENERAL FUND EXPENDITURES

Legislative	34,292.52
Manager's Office	72,810.91
Fin'l. Administration	3,000.00
Tax Collection	85,000.00
Clerical/Secreterial	92,262.35
Data Processing	2,100.00
Engineering	55,000.00
General Gov't Bldgs	59,600.00
Police Department	1,131,171.62
Fire	105,764.00
Ambulance/Rescue	1,549.00
Code Enforcement	11,162.40
Planning/Zoning	3,750.00
Waste Management	196,709.00
Roads	581,118.05
Snow & Ice	18,500.00
Traffic Signals/Markings	9,500.00
Street Lighting	68,000.00
Tools/Equipment	17,800.00
Repairs Hwys/Bridges	277,815.89
Participant Recreation	42,164.22
Debt Service	391,875.00
Intergovernmental Expense	3,500.00
Refunds	58,145.00
Interfund Transfers	45,850.00

TOTAL ALL EXPENDITURES	<u>\$3,379,996.26</u>
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TOTAL REVENUES LESS EXPENDITURES	<u>-0-</u>
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OTHER FUNDS

IDA Rev & Exp	3,776.48
Sewer Const. R&E	82,980.00
Sewer Revenue Fund R&E	(4,744.00)
Emergency Contingency R&E	75.82
Emergency Mgmt R&E	137.40
Sinking Fund R&E	-0-
Capital Reserve R&E	1,000.00
Liquid Fuels Fund R&E	-0-
Police Pension Fund R&E	-0-
Retired Members D/B R&E	48,519.61

(98-199) MOVED YATES-BRANNIGAN to approve the DPW Annual Christmas Party to be held at the DPW Shop on Friday, December 18, 1998. The motion was adopted by unanimous roll call vote of all present.

(98-200) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 9:48 P.M. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Second Regular Meeting, 11/23/98 - Page Three

(98-201) MOVED YATES-GRECO to reopen the Second Regular Meeting of Monday November 23, 1998 at 9:50 P.M. The motion was adopted by unanimous roll call vote of all present.

The meeting was reopened to have a discussion on the allotted excess interest in the Pennsylvania Municipal Retirement System. It was decided to follow the procedures done in the past.

(98-202) MOVED YATES-GRECO to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mae S. Franc". The signature is written in a cursive, flowing style.

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 14, 1998

The Regular Monthly Meeting of December 14, 1998 was called to order at 7:00 P.M. by President Paul Costa. A quorum was present as follows:

Mr. Costa		Mrs. Brannigan
Miss Pohl	Mr. Yates	Mr. Greco

At the invitation of President Costa, all arose and participated in the Pledge of Allegiance to the Flag.

(98-203) MOVED POHL-GRECO to approve the minutes of the October 26th meeting, the November 11th and November 23, 1998 meetings. The motion was adopted by the following vote:

Pohl	-	Yes
Greco	-	Yes
Yates	-	Yes
Brannigan	-	Yes

Mr. Costa did not cast a vote since he was absent at the 11/23/98 meeting.

A communication was received from the Sabre Systems and Service explaining the Allegheny County Revaluation Project which is underway.

Manager Jamison presented the Police Report for November 1998:

Total Police Calls Logged	279
Total Criminal Offenses Reported	39
Criminal Arrests/Persons Charges	9
Criminal Offenses Cleared by Arrest	6
Traffic Citations Issued	15
Parking Tags Issued	4
Monies collected for November 1998	\$1,388.86

(98-204) MOVED POHL-BRANNIGAN to accept the Police Report. The motion was adopted by unanimous roll call vote.

(98-205) MOVED YATES-BRANNIGAN to accept Mr. Vargo's DPW Report which will be available for review in the Manager's Office. The motion was adopted by unanimous roll call vote.

(98-206) MOVED GRECO-POHL to accept the following fire companies reports for November 1998: VFD #1 - 9 fire calls, 3 practices - VFD #3 - 8 emergencies, 2 drills - VFD #4 - 5 fire calls, 2 drills. The motion was adopted by unanimous roll call vote.

George M. Porado reported the following for November 1998:

CHARGES:

Original Duplicate	1,167,977.06
Additions: Penalties - This report	449.99
- Previous report	2,683.48
- Others (Add'l Ass'ts See Report #4)	3,377.88
<u>TOTAL CHARGES</u>	<u>1,174,488.41</u>

CREDITS:

Collections (Exoneration see RPT #4)	410.00
Current Report	4,949.78
Previous Reports	1,120,109.17
<u>DISCOUNTS - Previous reports</u>	<u>21,023.74</u>

<u>TOTAL CREDITS</u>	1,146,492.69
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Balance to account for	27,995.72
Collection Percentage: Current	97.6%
Previous Year	97.0%

Minutes of the Regular Meeting, 12/14/98 - Page Two

Report of PA MUNICIPAL SERVICES:

EARNED INCOME TAX:

Month of Nov '98	\$ 70,500.96	Prev year	\$ 60,570.17	'98 Budget
Total for 1998	486,749.59	" "	481,890.60	\$490,000.00

OCCUPATION PRIVILEGE TAX:

Month of Nov '98	1,892.00	" "	1,310.50	'98 Budget
Total for 1998	47,878.40	" "	46,598.15	\$45,000.00

MERCANTILE TAX:

Month of Nov '98	-0-	" "	-0-	'98 Budget
Total for 1998	355,823.54	" "	257,218.74	400,000.00

BUSINESS PRIVILEGE TAX:

Month of Nov '98	-0-	" "	-0-	'98 Budget
Total for 1998	125,333.60	" "	120,185.35	150,000.00

(98-207) MOVED YATES-POHL to approve the Manager's Report. The motion was adopted by unanimous roll call vote.

Solicitor John Means reported on Act 50 which is the Tax Reform Statute. The State has passed a law that the Tax Payers Relief Act be written into Act 50 which would entitle citizens to obtain information on the Act 511 Taxes. The Township has a choice of contracting this project out or do it "in house".

(98-208) MOVED POHL-GRECO to authorize the Solicitor write up a program, prepare the Resolution and also to appoint the Manager as hearing officer to hear the tax appeals. The motion was adopted by unanimous roll call vote.

(98-209) MOVED GRECO-BRANNIGAN to accept the Solicitor's Report for Novem. '98. The motion was adopted by unanimous roll call vote.

(98-210) MOVED POHL-BRANNIGAN to accept the Engineer's Report which is available in the Manager's Office for review. The motion was adopted by unanimous roll call vote.

Commissioner Melanie Brannigan wants to remind everyone of the "LUNCH WITH SANTA" which is being held at the Olympia Hall on Saturday, December 19, 1998 at 12 Noon. The Recreation Department would like to have a "TREE BURNING CEREMONY" after the first of the New Year 1999.

(98-211) MOVED GRECO-POHL to accept the bills in the amount of \$520,364.89 for payment. The motion was adopted by unanimous roll call vote.

The bids for the Tax Anticipation Note were opened with the following results:

Mellon Bank	-	3.60%
PNC Bank	-	3.60%

(98-212) MOVED GRECO-POHL to award the bid to PNC Bank after both proposals are studied. The motion was adopted by unanimous roll call vote.

(98-213) MOVED POHL-GRECO to advertise Ordinance 915 (Budget) and Ordinance 916 (fixing the tax rate) for passage on 12/28/98. The motion was adopted by unanimous roll call vote.

At 7:59 P.M. the Board broke for an Executive Session. At 8:56 P.M. they returned and announced that the following subjects were discussed: Personnel Issues and the Civil Service Commission.

(98-214) MOVED YATES-POHL to adjourn. The meeting was adjourned at 8:47 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, TUESDAY, DECEMBER 28, 1998

The Second Regular Meeting of Tuesday, December 28, 1998 was called to order at 7:00 P.M. by President Costa. A quorum was present as follows:

Mr. Costa
Miss Pohl

Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of President Costa State Representative Ron Cowell led the Pledge to the Flag.

(98-215) MOVED POHL-YATES to adopt the following Resolution:

RESOLUTION NO. 16-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS HONORING STATE REPRESENTATIVE RONALD COWELL FOR HIS DISTINGUISHED SERVICE TO THE RESIDENTS OF WILKINS TOWNSHIP.

The motion was adopted by unanimous roll call vote.

Representative Cowell thanked the Commissioners, the Township Employees and all the volunteer Boards and Commissions for all their help through the years and also for honoring him for his service to the residents of Wilkins Township.

(98-216) MOVED POHL-BRANNIGAN to approve the minutes of the Regular Meeting of December 14, 1998. The motion was adopted by unanimous roll call vote.

Mrs. Yakin, Mr. Brannigan, Mary Baum and Mr. Suvak spoke on the following subjects: Mr. Costa not to vote for the upcoming Commissioner, Ethics citations, residents disapproving of the process of replacing Mr. Costa, No problem with Mr. Pursh, also the voting process.

Mr. William Wilson would like to thank the Township's Finance Committee for all their help.

(98-217) MOVED GRECO-POHL to read Resolution 15-98 in title only:

RESOLUTION NO. 15-98

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES.

(98-218) MOVED GRECO-POHL to adopt Resolution No. 15-98.

Motions 98-217 and 98-218 were adopted by unanimous roll call vote.

(98-219) MOVED POHL-BRANNIGAN to adopt Resolution No. 17-98:

RESOLUTION NO. 17-98

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS PROVIDING FOR COMPLIANCE WITH ACT 1998-50, SECTIONS 8421 THROUGH 8438 - LOCAL TAXPAYERS BILL OF RIGHTS ACT.

The motion was adopted by unanimous roll call vote.

(98-220) MOVED YATES-BRANNIGAN to appoint N. Leonard Hill as Ordinance Officer. The motion was adopted by unanimous roll call vote.

(98-221) MOVED GRECO-POHL to read Ordinance No. 915 for the first time in title only:

Second Regular Meeting, Tuesday, December 28, 1998 - Page Two

ORDINANCE NO. 915

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING SPECIFIC SUMS ESTIMATES TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 1999.

(98-222) MOVED GRECO-POHL to accept the first reading of Ordinance No. 915.

(98-223) MOVED POHL-GRECO to read Ordinance No. 915 for the second time in title only.

(98-224) MOVED GRECO-BRANNIGAN to accept Ordinance No. 915 as read for the second time.

(98-225) MOVED POHL-GRECO to adopt Ordinance No. 915.

Motions 98-221 to 98-225 inclusive were adopted by unanimous roll call vote.

(98-226) MOVED GRECO-POHL to read Ordinance No. 916 in title only:

ORDINANCE NO. 916

AN ORDINANCE OF THE TOWNSHIP OF WILKINS FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 1999.

(98-227) MOVED GRECO-POHL to accept the first reading of Ordinance No. 916.

(98-228) MOVED POHL-BRANNIGAN to read Ordinance No. 916 for the second time in title only.

(98-229) MOVED GRECO-BRANNIGAN to accept Ordinance No. 916 as read for the second time.

(98-230) MOVED POHL-BRANNIGAN to adopt Ordinance No. 916.

Motions 98-226 to 98-230 inclusive were adopted by unanimous roll call vote.

(98-231) MOVED GRECO-POHL to read Ordinance No. 917 in title only:

ORDINANCE NO. 917

AN ORDINANCE OF THE TOWNSHIP OF WILKINS TO APPROVE, ADOPT AND ENACT AN ORDINANCE CODIFICATION OF A COMPLETE BODY OF LEGISLATION TO PROVIDE FOR THE REPEAL OF CERTAIN LEGISLAION NOT INCLUDED THEREIN; TO SAVE FROM REPEAL CERTAIN OTHER LEGISLATION NOT INCLUDED THEREIN; AND TO PROVIDE PENALTIES FOR THE VIOLATION OF THE CODE OR CHAPTERS THEREOF.

(98-232) MOVED BRANNIGAN-POHL to accept Ordinance No. 917 as read for the first time.

(98-233) MOVED POHL-GRECO to read Ordinance No. 917 for the second time.

(98-234) MOVED POHL-GRECO to accept Ordinance No. 917 as read for the second time.

(98-235) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 917.

Motions 98-231 to 98-235 inclusive were adopted by unanimous roll call vote.

At this point (8:30 P.M.) the Board broke for Executive Session.

Second Regular Meeting, Tuesday, 12/28/98 - Page Three

At 9:04 P.M. the Board convened and it was:

(98-236) MOVED POHL-YATES that after consideration of the eligibility list submitted by the Township Civil Service Commission an individual, JON SHERMAN, was appointed to employment as probationary patrolman in the Township of Wilkins Police Department. The appointment to become effective upon receipt of report that the appointee has successfully passed the required physical and psychological examination. The motion was adopted by unanimous roll call vote.

(98-237) MOVED POHL-BRANNIGAN to continue this Second Regular Meeting on Saturday morning, January 2, 1999 at 10:00 A.M. in the Wilkins Township Municipal Building. The motion was adopted by unanimous roll call vote.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSCONTINUATION OF MONDAY, DECEMBER 28, 1998 MEETINGSATURDAY, JANUARY 2, 1999 10:00 A. M.

The Continuation Meeting of Saturday, January 2, 1999 was called to order by President Paul Costa at 11:00 A.M. This meeting represents the first meeting of the 1999 Session. A quorum was present as follows:

Mr. Costa		Mrs. Brannigan
Miss Pohl	Mr. Yates	Mr. Greco

At the invitation of President Costa all present arose and participated in the Pledge to the Flag.

This meeting is being held to fill all the positions of the vacancies being left vacant at the end of the year 1998.

The Planning Commission has two vacancies:

(99-1) MOVED YATES-POHL to reappoint Robert Forman and William Fullerton. The motion was adopted by unanimous roll call vote.

The Zoning hearing Board has one vacancy:

(99-2) MOVED POHL-GRECO to reappoint Rawley Krasik. The motion was adopted by unanimous roll call vote.

The Civil Service Commission has one vacancy:

(99-3) MOVED GRECO-POHL to reappoint Sylvia Martinelli. The motion was adopted by unanimous roll call vote.

(99-4) MOVED BRANNIGAN-GRECO to reappoint the following persons to the Recreation Advisory Council:

Roy Bost
 Ron Brannigan
 Leslie Criner
 Don Cwynar
 Anthony DeMarco
 Christine Donofrio
 Brian Hill
 William McConnell
 John Morvay
 Nora Regrut
 Steve Wilson

The motion was adopted by unanimous roll call vote.

There were two vacancies on the Wilkins Area Industrial Development Authority.

(99-5) MOVED YATES-BRANNIGAN to reappoint Franklin D. Norris of the Oxford Development Company and Paul Rocchini of the Boston Company. The motion was adopted by unanimous roll call vote.

(99-6) MOVED POHL-BRANNIGAN to reappoint Angie Gialoretto to the Vacancy Board. The motion was adopted by the following vote:

Pohl	-	Yes
Brannigan	-	Yes
Yates	-	Abstention
Greco	-	Yes
Costa	-	Yes

(99-7) MOVED GRECO-POHL to reschedule and advertise the following meeting dates:

Minutes of the Continuation Meeting, Sat., 1/2/99 11:00 AM Page 2

Regular Board Meeting scheduled for Monday, 1/11/99
rescheduled to Wednesday, January 13, 1999 7:00 P.M.

Second Regular Board Meeting scheduled for Monday, January
25, 1999 to Wednesday, January 27, 1999 7:00 P.M.

The motion was adopted by the following vote:

Greco	Yes
Pohl	Yes
Brannigan	Yes
Yates	Yes
Costa	Abstention

(99-8) MOVED BRANNIGAN-GRECO to have Mr. Jamison distribute copies of the "Rules & Regulations for the use of the Municipal Building" to the Commissioners for their review. Also to contact the insurance agent as to matters that would be affected. The motion was adopted by unanimous roll call vote.

(99-9) MOVED POHL- to have John Hanlon fill the unexpired term of Paul Costa. The motion died due to the lack of a second. Mr. Costa explained that a vacancy would not occur until he resigned, which would be approximately at noon on this day (1/2/99).

(99-10) MOVED BRANNIGAN-GRECO to conduct and advertise interviews for the candidates who submitted their names to fill Mr. Costa's vacancy. The interviews would be conducted on Wednesday, January 13, 1999 at 6:00 PM in a non-public meeting. The motion was adopted by the following vote:

Brannigan	-	Yes
Greco	-	Yes
Yates	-	No
Pohl	-	Yes
Costa	-	Yes

(99-11) MOVED BRANNIGAN-POHL to authorize Mr. Means to prepare an ordinance relating to "Political Signs" The motion was adopted by unanimous roll call vote.

(99-12) MOVED POHL-YATES to adjourn. The meeting was adjourned at 11:01 A.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, JANUARY 27, 1999

The Regular Meeting of Wednesday, January 27, 1999 was called to order at 7:00 P.M. by Vice-President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Yates

Mrs. Brannigan
Mr. Greco

At the invitation of Vice-President Pohl all present arose and participated in the Pledge to the Flag.

PUBLIC COMMENTS:

Under the category of Public Comments, the first item of business will be to interview the candidates for the vacancy position of Commissioner created by the resignation of Paul Costa who was elected to State Representative of the 34th Legislative District of Pennsylvania.

The following candidates were interviewed:

John J. Hanlon, 281 Penhurst Drive, Wilkins Township
Carl Pursh, 517 Lucia Road, Wilkins Township

A letter of application was received from:

Francis Colonello, 207 Wallace Avenue, Wilkins Township,

(99-13) MOVED BRANNIGAN-POHL to appoint John Hanlon as Commissioner. The following vote was cast:

Brannigan	-	Yes
Pohl	-	Yes
Yates	-	No
Greco	-	No

(99-14) MOVED GRECO-YATES to appoint Carl Pursh as Commissioner. The following vote was cast:

Greco	-	Yes
Yates	-	Yes
Brannigan	-	No
Pohl	-	No

Since it was a 2-2 vote, the Vacancy Board will meet to make their decision to name the successor to Paul Costa's seat.

(99-15) MOVED BRANNIGAN-GRECO to schedule the Vacancy Board meeting for Wednesday, February 10, 1999 at 7:00 P.M. The motion was adopted by unanimous roll call vote.

PUBLIC COMMENTS:

(99-16) MOVED BRANNIGAN-GRECO to grant Kathy Strait's request to permit the Century Club to hold their Second Annual Spaghetti Dinner in the Wilkins Township's Auditorium on Sunday April 18, 1999. The motion was adopted by unanimous roll call vote.

William Cullen, Ridgecrest Drive in Penn Hills, commented on the Wilkins/Penn Hills Boundary.

Mary Baum, 35 Crestview Drive, commended the Department of Public Works for the excellent job during the recent Snow and Ice storm. She also made remarks regarding John Hanlon and Melanie Brannigan.

(99-17) MOVED BRANNIGAN-GRECO to approve the minutes of the meetings of December 28, 1998 and January 2, 1999. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Wednesday, 1/27/99 - Page Two

(99-18) MOVED BRANNIGAN-YATES to accept, with regrets, the resignation of Bea Schubert, School Guard and Robert Forman of the Planning Commission. The motion was adopted by unanimous roll call vote.

(99-19) MOVED POHL-BRANNIGAN to accept \$5,885.00 for the purchase of a base station subject to the conditions under W. Timothy Barry's letter of January 21, 1999. The motion was adopted by unanimous roll call vote.

(99-20) MOVED POHL-BRANNIGAN to pursue the COPS 99 Program. This is a one year grant which has been enhanced to provide reimbursement up to \$25,000.00 per veteran for hiring expenses. The motion was adopted by unanimous roll call vote.

(99-21) MOVED GRECO-YATES to refuse the offer of the USA Waste to collect the waste for the entire Township on one day and to maintain the same four day pickup. The motion was adopted by unanimous roll call vote.

(99-22) MOVED GRECO-YATES to accept the final approved plan review for the tract of land located at the northeasterly corner of the intersection of Hawthorne Drive and Route 22. Per Senate Engineering they have complied with the six items listed on their letter of January 18, 1999. The motion was adopted by unanimous roll call vote.

(99-23) MOVED POHL-BRANNIGAN to contract with Hoffman Boarding Kennels for service between the 1st day of January 1999 to December 31, 2000. The motion was adopted by unanimous roll call vote.

(99-24) MOVED YATES-BRANNIGAN to permit Paul Vargo of the Public Works Department to transfer some funds. The motion was adopted by unanimous roll call vote.

A memo was received from Paul Vargo on January 22, 1999 requesting that the Board authorize the hiring of Jeffery Ballock and Edward Miller as full time laborers in the Public Workd Department. This item was tabled.

(99-25) MOVED YATES-BRANNIGAN to accept Paul Vargo's DPW report for December 1998. This report is available for view in the Manager's Office. The motion was adopted by unanimous roll call vote.

MANAGER'S REPORT

(99-26) MOVED GRECO-YATES to review the invoice from the Allegheny League of Municipalities (PELRAS PROGRAM). The motion was adopted by unanimous roll call vote.

(99-27) MOVED YATES-BRANNIGAN to pay the membership renewal for PELRAS. The motion was adopted by unanimous roll call vote.

(99-28) MOVED GRECO-YATES to authorize Mr. McKeever of Senate Engineering to process the two CDBG Grants. The motion was adopted by unanimous roll call vote.

Mr. N. Leonard Hill's Fire Marshals report is on view in the Manager's Office.

The Treasurer's, the PAMS and the Police Report are on file for view in the Manager's Office.

(99-29) MOVE GRECO-YATES to approve the December and January bills in the amount of \$242,059.77 for payment. The motion was adopted by unanimous roll call vote.

At this point, the Board retired for Executive Session.

Minutes of the Regular Meeting, Wednesday, 1/27/99 - Page Three

Upon the Board's return it was:

(99-30) MOVED POHL-BRANNIGAN that after consideration of the eligibility list submitted by the Township Civil Service Commission, **ROBERT D. SCHLANGER**, is provisionally appointed to employment as Probationary Patrolman in the Township of Wilkins Police Department, the appointment to become effective upon receipt of reports that the appointee has successfully passed the required physical and psychological examinations. The motion was adopted by unanimous roll call vote.

(99-31) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 9:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, VACANCY BOARD MEETING AND REORGANIZATION MEETING,
WEDNESDAY, FEBRUARY 10, 1999

The Regular Meeting of Wednesday, February 10, 1999 was called to order at 7:00 P.M. A quorum was present as follows:

Miss Pohl
Mr. Yates

Mrs. Brannigan
Mr. Greco

Also present was Mrs. Gialloredo, Chairman of the Vacancy Board of the Township of Wilkins.

At the invitation of Vice-President Pohl all arose and participated in the Pledge to the Flag.

The first order of business will be an appointment to fill the vacancy in the office of Township Commissioner. There were two (2) candidates present.

(99-32) MOVED BRANNIGAN-POHL to read:

VACANCY BOARD RESOLUTION NO. 1-99

The Vacancy Board of the Township of Wilkins hereby RESOLVES as follows:

SECTION 1: The resignation of Commissioner Paul Costa on January 2, 1999 is noted.

SECTION 2: John J. Hanlon is appointed to fill the vacancy in the office of Township Commissioner, to hold such office for the term prescribed by Section 530 of the First Class Township Code.

RESOLVED AND ADOPTED by the Vacancy Board of the Township of Wilkins at a duly assembled public meeting held this 10th day of February, 1999.

The motion was adopted by the following vote:

Brannigan	-	Yes
Pohl	-	Yes
Gialloredo	-	Yes
Yates	-	Abstention
Greco	-	Abstention

At this point, the Regular Meeting is now in session.

The Oath of Office was administered by Lisa Taglieri to Mr. Hanlon. The Board along with the audience welcomed Commissioner John J. Hanlon.

The first order of business was the reorganization of the Board:

President Pohl made the following appointments:

Mr. Joseph Yates	-	Public Works
Mrs. Brannigan	-	Recreation
Mr. Greco	-	Finance

President Pohl stepped down from her Department of Public Safety Chairmanship and she appoints John J. Hanlon to that position, and also the committees in which she serves. She, as Chairman will have privy and information to all meetings and attendance.

(99-33) MOVED HANLON-BRANNIGAN to appoint Irene J. Pohl President of the Board of Commissioners. The motion was adopted by unanimous roll call vote.

(99-34) MOVED HANLON-POHL to appoint Melanie Brannigan Vice-President of the Board of Commissioners.

Minutes of the Regular, Vacancy Board and Reorganization Meeting of
Wednesday, February 10, 1999 Page 2

The motion was adopted by unanimous roll call vote.

(99-35) MOVED BRANNIGAN-YATES to approve the minutes of the Second Regular Meeting of January 27, 1999. The motion was adopted by the following vote:

Brannigan	-	Yes
Yates	-	Yes
Greco	-	Yes
Pohl	-	Yes
Hanlon	-	Abstention (Mr. Hanlon was not a member of the Board on 1/27/99)

At this point in the meeting Manager Bruce Jamison assured the residents present that, pertaining to Wilkins G.P. blasting, every step of the Township Ordinance was met in order to blast, also all the insurance and bonding which was required was met. Mr. Jamison then introduced Fire Marshal, N. Leonard Hill who stated that the first papers were submitted to him on January 12, 1999, he began negotiating with the BOCA Fire Code and the in-house Township requirements. We received (in print) their intentions which included maps, charges, depth of holes and forces, also commitments from Vibra-Tech to measure shock waves going out. At the recommendations of Senate Engineering and GAI, Engineering Consultants they gave their advisements on safety and feasibility. Mr. Hill met with the State regarding local requirements and safety concerns. Wilkins G.P. posted the necessary liability and bond information. Wilkins G.P. and Mr. Hill then met with Solicitor John Means and the OK was given to issue the permit. There is nothing in the BOCA Fire Code or the in-house ordinance stating that it is necessary, nor is it a mandate, to advise the surrounding residents of the blasting. Forty eight (48) hour notice was given to the Police and the Fire Departments.

The following persons spoke, commented and asked questions on the blasting:

Donna Valent, 330 Frazier Drive
Natalie & Eugene Foley, 10 Charnwood Drive
William Brehm
Dan Andrews
William Wilson
Jamie & Steve Rose
Douglas Nairn, 328 Frazier Drive
Shirley & Stanley Holtzman

All of the above persons were assured that Mr. Jamison will get back to them on their concerns.

Mr. Robert McGrath read a letter which he had written expressing his comments on the qualifications, restrictions and the term regarding the Vacancy Hearing Board.

Chief William Wilson stated that the Police Report will be available for view in the Manager's Office.

Chief Wilson would like to have a meeting with the Public Safety Committee and all emergency services in Wilkins Township to discuss possible problems created by Y2K.

RESOLUTION NO. 1-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING APPRECIATION TO
BEA SCHUBERT FOR HER SERVICES TO THE TOWNSHIP

(99-36) MOVED POHL-HANLON to adopt Resolution No. 1-99. The motion was adopted by unanimous roll call vote.

Minutes of the Regular, Vacancy Board and Reorganization Meeting of
Wednesday, February 10, 1999 Page 3

The Manager's and Solicitor's Reports will be available for review in the Manager's Office.

(99-37) MOVED YATES-BRANNIGAN to accept the Engineer's Report for January 1999. The motion was adopted by unanimous roll call vote.

(99-38) MOVED GRECO-YATES to approve payment in the amount of \$87,716.33 for the January bills. The motion was adopted by unanimous roll call vote.

At 9:50 P.M. the Board broke for an executive session to discuss personnel matters. Upon their return it was:

(99-39) MOVED YATES-BRANNIGAN to hire Jeffrey Ballock and Edward Miller, who were part time personnel, to full time laborers at the rate of \$10.00 per hour. The motion was adopted by unanimous roll call vote.

(99-40) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, WEDNESDAY, FEBRUARY 24, 1999

The Second Regular Meeting of Wednesday, February 24, 1999 was brought to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl

Mr. Yates

Mr. Hanlon

Mrs. Brannigan

Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-41) MOVED YATES-BRANNIGAN to approve the minutes of the Regular Meeting, The Vacancy Board Meeting and the Reorganization Meeting of Wednesday, February 10, 1999. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Two letters from HUD - The first one dated February 1, 1999 notifying the Township that the Pittsburgh Area Office of the Department of Housing and Urban Development (HUD) is presently considering a proposal submitted by the Allegheny County Housing Authority for the acquisition of two houses located at 225 Kingston Drive and 130 Gilmore Drive. The second letter dated February 17, 1999 is for the acquisition of one house located at 207 Dunbar Drive.

(99-42) MOVED HANLON-BRANNIGAN to send a letter to HUD listing our opposition and express our feelings to the housing proposals. The motion was adopted by unanimous roll call vote.

Letter dated February 22, 1999 from the Department of Community and Economic Development advising the Township that they are unavailable to fund the application for the Leax Lane Project.

An invitation from the Woodland Hills School District to attend a meeting on Thursday, February 25, 1999 at 7:00 P.M. to discuss Joint purchasing, Act 50, tax payers bill of rights, tax liens, cost leveling and low income housing.

A letter from the Borough of Swissvale supporting the light rail system.

An explanation of the Allegheny County Sanitary Authority implementing a new billing system in order to bring them into compliance with the year 2000.

(99-43) MOVED HANLON-BRANNIGAN to schedule the public meetings of the Wilkins Township Board of Commissioners for the second and last Mondays of the month at 7:00 P.M. Due to holiday observance, the Memorial Day Meeting of May 31st will be held on Monday, May 24, 1999 at 7:00 P.M. The motion was adopted by unanimous roll call vote.

(99-44) MOVED HANLON-YATES to advertise for the formation of a Board of Building Appeals which would consist of five (5) members. The motion was adopted by unanimous roll call vote.

After a discussion it was decided to appoint Irene J. Pohl as delegate and Frank Greco as alternate to the COG.

(99-45) MOVED YATES-BRANNIGAN to sign Auditor Eugene P. Foley's Engagement letter. The motion was adopted by unanimous roll call vote.

(99-46) MOVED BRANNIGAN-HANLON to appoint Ron Yates to the Planning Commission to fill the unexpired term of Robert Forman which expires December 31, 2004. The motion was adopted by the following vote:

DDJ753

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Brannigan	-	Yes
Hanlon	-	Yes
Pohl	-	Yes
Greco	-	Yes
Yates	-	Abstention

(99-47) MOVED YATES-BRANNIGAN to grant Paul Vargo authorization to develop specifications and advertise for the purchase of a new truck and dump body and to purchase and construct a cold storage building. The motion was adopted by unanimous roll call vote.

(99-48) MOVED HANLON-BRANNIGAN to solicit proposals for the concrete painting of the soffit & fascia of the Municipal Building. The motion was adopted by unanimous roll call vote.

At this point the Board broke for Executive Session. They returned at 8:15 P.M.

(99-49) MOVED GRECO-BRANNIGAN to amend two (2) items in Chapter 24, Article 2 of the Township Code Re: Blasting - #1 To give 48 hours notice prior to detonation and #2 Distance of 250' of the site also time limit of the permit. The motion was adopted by unanimous roll call vote.

(99-50) MOVED YATES-BRANNIGAN to consider adoption of Ordinance 918 (Compensation of the Manager). The motion was adopted by unanimous roll call vote.

(99-51) MOVED HANLON-YATES to approve the attendance of the Manager, the five Commissioners and the Tax Collector at the Spring Conference to be held at Seven Springs, April 8-11, 1999. The motion was adopted by unanimous roll call vote.

(99-52) MOVED YATES-BRANNIGAN to grant Mr. Vargo's request for a Budget Transfer of the excess revenues in the amount \$35,000.00 to be applied to line item 438-210 Roads and Bridges used for repair of the Laurel Drive Storm Sewer with remaining funds being used for the Railroad Street Retaining Wall. The motion was adopted by unanimous roll call vote.

(99-53) MOVED YATES-BRANNIGAN to accept, with regrets, the resignation of Mr. Michele Luciano as of May 4, 1999. The motion was adopted by unanimous roll call vote.

The DPW Contract is under advisement at this time.

John J. Hanlon: "Back in 1997, the Board of Commissioners were given a list on the Churchill Road School District Assessments. Absent from that Assessment list was the Woodland Hills School on Churchill Road. On the advise of council, at that time, he said they were exempt. I question that since the Township and the School District are not coterminous and John Means had gotten a letter, an opinion from an E. J. Strassburger, an attorney who specializes in this type of litigation and Mr. Strassburger feels that we have a very good case to recoup our money of \$75,000.00 that the School District was never assessed. Mr. Strassburger has agreed to take this case on a contingency basis, so if he gets nothing for us, it doesn't cost us anything. So, therefore, I move that this Board contact Mr. Strassburger and proceed with this case."

Commissioner Yates stated: "The Board of View said the School couldn't be charged for that, and no it wasn't \$75,000.00 it was more like \$25,000.00."

Commissioner Hanlon: "First of all on the Board of View, they had nothing down for the School District, they said Exempt, OK?"

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The law very plainly says if the School District and the Municipality is coterminous you can assess them. We are not coterminous with the School District because that covers eleven other municipalities, why should the residents of Wilkins Township be stuck paying for a sewer line that services a total of twelve other communities. Mr. Strassburger has agreed to take this case on a contingency basis, so that if he does not collect were out nothing."

Commissioner Yates: "Wasn't there a time limit against the School District?"

Commissioner Hanlon: "It wasn't against the School District it would be against the former counsel. The School District, at the time, felt that they would have to pay, they had an estimate of \$75,000.00. They had that budgeted, when we didn't appeal the rulings of the Board of View they said thank you very much and kept their \$75,000.00. The reason it wasn't appealed was because of the opinion of the Solicitor at that time. I questioned him in 1997 and again it has come up and I feel we should make every effort to recover the money from somebody for our citizens because it was not that school service but eleven other communities."

After the discussion it was:

(99-54) MOVED HANLON-BRANNIGAN to grant Mr. E. J. Strassburger's request for an opinion whether exceptions should have been filed and an appeal taken from the 1997 Board of Viewers decision that the property owned by the Woodland Hills School District was exempt from sewer benefit assessment on the Churchill Road School. Mr. Strassburger is willing to take this case on a contingency basis. The motion was adopted by the following vote:

Hanlon	-	Yes
Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	No

Commissioner Hanlon Re: "Letter directed about removing liens placed on the Washington Avenue Sewer Line - I asked Mr. Means about it and he said they were placed in error because we received a grant on that project and the people did not meet the income standards. My question to you is who authorized the filing of these liens in the first place."

Manager Jamison replied: "I would have to go back and research the records because it was very early when I was here - as I recall when the project was done Plowman, Spiegel & Lewis did put liens on the property. I don't know whether the Board requested it or whether they did it on their own. I would have to review the minutes to be sure."

Commissioner Hanlon : "Would you be so kind, also find out a cost - what it costs us to lien these and what John's bill would be to get the liens off. It should be very interesting."

(99-55) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 9:35 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 8, 1999

The Regular Meeting of Monday, March 8, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Yates

Mr. Hanlon

Mrs. Brannigan
Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

The first order of business was a presentation of the Extension of Light Rail Transit to the Eastern Communities of Allegheny County given by Mr. Edward Schmidt.

Mr. William McKeever of Senate Engineering Company was granted permission to give his Engineers Monthly Report for February 1999. There was one motion to be made, the report will be filed in the Manager's office:

(99-56) MOVED GRECO-YATES to approve the final payment in the amount of \$17,776.24 to Phoenix Roofing with the understanding that we have all closing data and the warranty in place. The motion was adopted by unanimous roll call vote.

REPORTS:

Chief Wilson presented the following report:

Total Police Calls Logged	-	287
Total Criminal Offenses Reported		44
Criminal Arrests/Persons Charged		16
Criminal Offenses Cleared		16
Traffic Citations Issued		46
Parking Tags Issued		11
Monies collected during February		\$1,719.75

Mr. Vargo's DPW Report is available for review in the Manager's Office.

WTVFD #3 reported 12 calls and 2 drills during February.

WTVFD #4 Reported 9 calls and 2 drills during February.

Mr. N. Leonard Hill reported issuing the following permits during February:

Repairs and Improvements	-	2
Office Renovations (P/C)	-	3
One Blasting Permit		
One Fire Damage Repair		

PENNSYLVANIA MUNICIPAL SERVICES REPORT FOR FEBRUARY:EARNED INCOME TAX:

Month of February '99	\$ 40,454.53	prev year	\$ 48,468.41	'99 Budget
Total for 1998	53,454.53	"	"	64,525.73 \$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of February '99	-0-	"	"	817.50 '99 Budget
Total for 1998	-0-	"	"	817.50 \$ 46,000.00

MERCANTILE TAX:

Month of February '99	80,225.42	"	"	254.15 '99 Budget
Total for 1998	80,225.42	"	"	254.15 \$380,000.00

BUSINESS PRIVILEGE TAX:

Month of February '99	3,997.23	"	"	-0- '99 Budget
Total for 1998	3,997.23	"	"	-0- \$130,000.00

Mr. Means, the Township Solicitor, stated that the five vacant positions on the Building Appeals Board and the three on the Fire Prevention Board must be filled. The Township had advertised but had no response.

The Blasting Permit has been advertised and will be ready to act upon on Monday, March 29, 1999.

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The warranty on the roof, which was installed by Koppers Industries, needs to be close at hand and an inspection of the roof should be done every year. (Please mark calendar)

Mr. Means also spoke at length on "Bankruptcy" and "Delinquent Sewage".

(99-57) MOVED YATES-GRECO to approve the above reports. The motion was adopted by unanimous roll call vote.

(99-58) MOVED GRECO-YATES to approve payment of the February bills in the amount of \$124,766.85. the motion was adopted by unanimous roll call vote.

Letter received from Turtle Creek Memorial Day Association soliciting funds for the Memorial Day Parade. Letter to be sent stating that if they do not enter the Township we will withhold the contribution.

Mr. McGrath and Solicitor Means discussed the Mark Griffith Case.

Mr. Leonard Hill suggested we adopt the 1999 BOCA Code.

Mrs. McGrath questioned as to who is taking over the Boundary Case since Mr. Griffith is no longer interested. She was informed that Solicitor Means will take over. Mrs. McGrath commented on the fact that in 1997 the subject of the Churchill School Assessment was discussed, why wasn't action taken then?

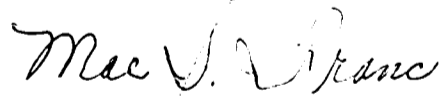
(99-59) MOVED YATES-HANLON to table the pay raises of the Manager, the Administrative Secretaries and the School Guards. The motion was adopted by unanimous roll call vote.

Commissioner Hanlon questioned the following: Budget update, Error on item #430.120 in Mr. Vargo's Budget, The Financial Statements for the years 1993-1997, who was responsible for those audits? What was the Bond Rate in 1996? Can the Bonds be retired and refinanced?

(99-60) MOVED HANLON-BRANNIGAN to find out if the Bonds can be retired and refinanced, report back in one month if possible. The motion was adopted by unanimous roll call vote.

(99-61) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 8:40 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 29, 1999

The Second Regular Meeting of Monday, March 29, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Greco

Mr. Hanlon

Mrs. Brannigan
Mr. Yates

At the invitation of President Pohl, all present arose and participated in the Pledge of Allegiance to the flag.

Frank Comunale, District Justice, swore in Probationary Officer Robert B. Schlanger. The Board wishes to congratulate and welcome Officer Schlanger to the Township.

Representative Paul Costa was introduced to the audience. Mr. Costa explained all the services which are being offered by his office and his full time staff which consists of the following persons:

Tom Caulfield and Jan McMahon

CITIZEN'S COMMENTS:

Robert McGrath, 269 Penhurst Drive, read a letter which he had written on February 24, 1999 Re: Mark Griffith.

A resident of 3932 Dowling Avenue inquired as to how she could purchase property formally owned by Arthur P. Graf, lot being 50'x60' in Greensburg Pike (Rear). She was answered by Solicitor John M. Means.

Sid Watson, Hart Drive, complained about the noise being created by the cleaning of the parking lots of Circuit City and Pep Boys.

Mary Yakin spoke about lots being acquired, treatment that Mark Griffith is getting, poor communication between the Township and the School District. Mr. Hanlon responded to Mrs. Yakin's remarks. At the last meeting it was agreed that Mr. Strassberger will be retained, his agreement states that if he doesn't get any money for the Township we will not pay him. The eleven or twelve districts of the Woodland Hill School District should pay their portion of the Churchill Road School Assessment.

(99-62) MOVED HANLON-BRANNIGAN to adopt the minutes of the Meeting of March 8, 1999 after a small correction is made. The motion was adopted by unanimous roll call vote.

(99-63) MOVED YATES-HANLON to accept an agreement between the Members of the Wilkins Township Maintenance Employees Association and the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(99-64) MOVED BRANNIGAN-GRECO to grant a 4% salary raise to the School Guards, The Police Secretary, The Administrative Staff and Paul Vargo, Superintendent of the DPW retroactive from the beginning of the year January 1, 1999. The motion was adopted by, unanimous roll call vote.

(99-65) MOVED YATES-BRANNIGAN to read Ordinance 918 for the first time:

ORDINANCE NO. 918

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AS REQUIRED BY SECTION 1502 (IV) OF THE FIRST CLASS TOWNSHIP CODE OF PENNSYLVANIA ESTABLISHING THE COMPENSATION OF THE MANAGER OF THE TOWNSHIP OF WILKINS

(99-66) MOVED GRECO-YATES to read Ordinance No. 918 for the second time in title only.

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(99-67) MOVED YATES-GRECO to accept Ordinance No. 918 for the first and second readings.

(99-68) MOVED YATES-GRECO to adopt Ordinance No. 918.

Motions 99-65 to 99-68 inclusive were adopted by unanimous roll call vote.

(99-69) MOVED GRECO-HANLON to read Ordinance No. 919 for the first time:

ORDINANCE NO. 919

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING
ARTICLE II OF CHAPTER 82 OF THE CODE OF THE TOWNSHIP OF WILKINS

(99-70) MOVED BRANNIGAN-GRECO to read Ordinance No. 919 for the second time in title only.

(99-71) MOVED GRECO-BRANNIGAN to accept Ordinance No. 919 for the first and second reading.

(99-72) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 919.

Motions 99-69 to 99-72 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 2-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING THE FEE FOR AN APPLICATION FOR A PERMIT TO USE OR TRANSPORT EXPLOSIVE MATERIALS

(99-73) MOVED YATES-BRANNIGAN to adopt Resolution No. 2-99. The motion was adopted by unanimous roll call vote.

(99-74) MOVED GRECO-HANLON to authorize Mr. McKeever of Senate Engineering to prepare an application for a grant through the Allegheny County Three Rivers Wet Weather Demonstration Program. The motion was adopted by unanimous roll call vote.

(99-75) MOVED HANLON-BRANNIGAN to table the DPW truck bid in the amount of \$62,098.72. The motion was adopted by unanimous roll call vote.

(99-76) MOVED YATES-BRANNIGAN to award a contract to Don's Appliances for the removal of refrigerators, air conditioners and dehumidifiers which contain freon from residents homes. The motion was adopted by unanimous roll call vote.

The 1999 Street Resurfacing bids were tabled.

(99-77) MOVED YATES-BRANNIGAN to purchase a diesel fuel tank from Dunn Industries in the amount of \$9,432.00 and a contract for installation of the tank to C. J. Contracting Company in the amount of \$3,150.00. The motion was adopted by unanimous roll call vote.

Mr. Vargo would like to construct a storage building on a vacant lot situate on Beech Street in all rear of Saw Mill Run Road. The lot is known as B & L 454-E-185, 132"x322.41 (no value), therefore:

(99-78) MOVED YATES-BRANNIGAN to prepare a do a title search on B&L 454-E-185. The motion was adopted by unanimous roll call vote.

(99-79) MOVED GRECO-BRANNIGAN to replace and install 7 or 8 railroad ties on the Newtown Bridge to insure safety for the persons using same. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, 3/29/99 - Page Three

(99-80) MOVED HANLON-YATES to appoint John Brewer of 131 Curry Avenue to the Fire Code Hearing Board. The motion was adopted by unanimous roll call vote.

(99-81) MOVED BRANNIGAN-GRECO to grant permission to purchase jackets for the Recreation Advisory Board in appreciation for their services to the community. The motion was adopted by unanimous roll call vote.

There is a problem with a dwelling at 102 Dorothy Street. The Fire Marshal is under the impression that it is a very dangerous structure and should be condemned, therefore:

(99-82) MOVED HANLON-BRANNIGAN for the Fire Marshal, the Manager and the Solicitor to take appropriate steps for the demolition of the home at 102 Dorothy Street. The motion was adopted by unanimous roll call vote.

(99-83) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 9:07 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mae S. Franc".

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 12, 1999

The Regular Meeting of Monday, April 12, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl

Mr. Greco

Mrs. Brannigan was absent.

Mr. Hanlon

Mr. Yates

At the invitation of President Pohl, all present arose and participated in the Pledge of Allegiance to the flag.

(99-84) MOVED HANLON-GRECO to accept the minutes of the Second Regular Meeting of March 29, 1999. The motion was adopted by unanimous roll call vote of all present

CITIZEN'S COMMENTS:

Mike Muhar, 689 Negley Avenue, expressed his concern relating to letting dogs run loose and feels the Township should have a "pooper-scooper law".

William Suvak, Patterson Street, spoke concerning Mr. Strasburger's attempt to collect the assessment of the Churchill School. He also spoke about Mr. Griffith being sued by the Township and the Solicitor taking over the Penn Hills/Wilkins Boundary Case. Mr. Suvak is very disturbed about the amount of money to be spent by the Solicitor researching the case.

Jim Odenheimer, 408 Cline Street, spoke about the "Wild Cat" problem on Cline Street, he was answered by Chief Wilson, therefore:

(99-85) MOVED YATES-GRECO to purchase six traps to catch the cats and take care of the situation. The motion was adopted by unanimous roll call vote of all present.

Dorie Peruzzi, 123 Leneake Street spoke about the wild cats situation on Leneake/Linhart Streets.

COMMUNICATIONS:

Requests from the YMCA and Meals on Wheels for donations.

(99-86) MOVED GRECO-YATES to erect two (2) "DEAF CHILD" signs at the Richardson residence, 528 Lucia Road. The motion was adopted by unanimous roll call vote of all present.

Stevemn M. Rose, 46 Charnwood Drive, Member of the Churchill Area Environmental Council, would like to suggest that each of our member municipalities (C.A.E.C.) might "chip in" proportionally to a graduation award for a senior at Woodland Hills High School who has done something exceptional for the local environment or ecology, therefore:

(99-87) MOVED YATES-HANLON for approval of the Commissioners to donate \$45.00 to be added to the additional donations of the C.A.E.C. for Miss Megan Welsh, an honor student of the Woodland Hills School District. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

Chief William Wilson presented the following report for the month of March 1999:

Total Police Calls Logged	317
Total Criminal Offenses Reported	8
Criminal Offenses Cleared	9
Traffic Citations Issued	42

Minutes of the Regular Meeting, Monday, 4/12/99 - Page Two

Parking Tags Issued 11
Monies collected during March '99 \$2,603.16

Paul Vargo's Report is available for review in the Manager's Office.

WTVFD #1 reported 14 calls and 4 practices, WTVFD #3 reported 14 ccalls and 3 drills.

BUILDING PERMITS ISSUED - MARCH 1999

HIGHLAND MANOR - 24 UNIT APARTMENT - 1
SIGNS - 3
RESIDENTIAL ADDITIONS & ALTERATIONS - 4
FIRE DAMAGE RESTORATION - 1
DEMOLISH SECOND FLOOR & BUILD NEW REAR ADD'N FIRE DAMAGE - 1
FENCES - 2
FIRE SUPPRESSION SYSTEM - 2
INTERIOR RENOVATION - PENN CENTER - 5
TOTAL AMOUNT COLLECTED \$5,499.50

PA MUNICIPAL SERVICES

EARNED INCOME TAX

Month of March '99	\$ 67,317.47	PREV YR	\$ 54,126.00	'99 Budget
Total for 1999	120,772.00	" "	79,441.00	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of March '99	\$ 4,110.50	" "	2,891.00	'99 Budget
Total for 1999	4,110.50	" "	2,891.00	\$ 46,000.00

MERCANTILE TAX:

Month of March '99	\$ 3,762.05	" "	27,429.00	'99 Budget
Total for 1999	83,987.47	" "	27,429.00	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of March '99	3,408.27	" "	2,599.00	'99 Budget
Total for 1999	7,405.50	" "	4,630.00	\$130,000.00

Mr. George M. Porado presented the Treasurer's Report for March 1999:

CHARGES:

Original Duplicate \$1,160,055.30

CREDITS:

Current Reports 130,053.64

DISCOUNTS:

Current Report 2,654.23

TOTAL CREDITS

\$ 132,707.87

Balance to account for 1,027,347.43

Collection Percentage: current 11.5%
previous year 13.6%

Solicitor John Means spoke about the 1998 Baker Street incident and the placement of sewer assessments prior to 1995.

Mr. McKeever is ill, he will give his report at the next meeting.

Wilkins Township and the Western PA Conservancy will have a project to plant flowers on Saturday, May 22, 1999 at 10 AM at the PEP BOYS location on route 22. Volunteers are needed.

(99-88) MOVED YATES-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote of all present.

(99-89) MOVED GRECO-YATES to pay the bills in the amount of \$123,703.78 as presented. The motion was adopted by unanimous roll call vote of all present.

(99-90) MOVED YATES-HANLON to reject the COG bids on McMasters Avenue. The motion was adopted by unanimous roll call vote of all present.

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(99-91) MOVED YATES-HANLON to authorize the 1999 Paving Program and combine it with the McMasters bid. The motion was adopted by unanimous roll call vote of all present.

(99-92) MOVED YATES-HANLON to reject the bid of Mark Bedino in the amount of \$1,031.00 for the surplus truck and accept the bid of Hunter Truck Sales in the amount of \$62,098.72 contingent upon the supplying of a price on the trade-in which the Township considers to be a reasonable price. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 3-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS CELEBRATING ALLEGHENY COUNTY'S TWENTY FIVE (25) YEARS OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

(99-93) MOVED HANLON-YATES to adopt Resolution No. 3-99. The motion was adopted by unanimous roll call vote of all present.

(99-94) MOVED YATES-HANLON to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, APRIL 26, 1999

The Second Regular Meeting of Monday, April 26, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl, all present arose and participated in the Pledge of Allegiance to the flag.

The Board paused for a moment of silence for the victims of the Columbine School disaster in Colorado.

A plaque was presented to Michele Luciano, for his faithful and loyal thirty four years of service to the Township, who is retiring May 4, 1999. The Board wished Michele luck and much happiness in his retirement.

Commissioner Hanlon stated that before the meeting gets started he has a few items to be clarified:

Mr. Hanlon: "I picked up my paycheck and it's wrong - you overpaid me Bruce - I want it corrected. I only want paid for what I'm entitled to. I do have another question about it - I see Mr. Costa's signature on this check, he hasn't been a commissioner for four months - may I ask why he is still signing these checks?"

Mr. Jamison: "They should not have come in that way - we contacted ADP - those are lazer signatures and those were changed - they came out on all the other employee checks - why they didn't come out on yours I don't know."

Mr. Hanlon: "No they didn't, they were all signed by Paul Costa - all signed there."

Mr. Jamison: "Let me check into that."

Mr. Hanlon: "I also noted that our checks that we send out every month, at least this last month, were signed by Mr. Porado, Treasurer, Miss Pohl, President of the Board and Mrs. Brannigan as vice-President - they were all signed with facsimile signatures."

Mr. Jamison: "That is correct."

Mr. Hanlon: "That shouldn't be - the First Class Township Code clearly states that the checks should be signed by the Secretary or Assistant Secretary, the President or the Vice-President of the Board and the Treasurer. The only one that is permitted to have a facsimile signature is the President or the Vice-President. I strongly recommend to the President and the Vice-President to get your signatures cleared out because I contacted Mr. Foreman and he will tell you that it is a short-cut to big trouble because your using a facsimile where you shoul'n't."

Mr. Jamison: "The signature stamps have been used long before I came on board."

Mr. Hanlon: "I disagree with you Sir, the checks always had live signatures on them. The checks that were sent out had Mr. Nychis' name on them, he used to sign them."

Mr. Jamison: "I don't Believe so."

Mr. Hanlon: "I do."

There was a discussion about Commissioner Yates' insurance coverage, it appears that Mr. Yates is getting coverage that no other employee is getting. The auditing department of Blue Cross

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is researching this. Taking part in the discussion were: Mr. Yates, Mr. Hanlon, Mr. Jamison and Miss Tammie Kiminski of MEIT.

(99-95) MOVED HANLON-BRANNIGAN to turn the above matter over to Mr. Means, Solicitor for a full investigation. The motion was adopted by the following vote:

Mr. Hanlon	-	Yes
Mrs. Brannigan	-	Yes
Mr. Greco	-	Yes
Miss Pohl	-	Yes
Mr. Yates	-	Abstention

CITIZEN'S HEARINGS:

Mr. Nairn, Mrs. Holtzman, Miss Valent, Ms. DeGeorge and Mrs. Musial spoke about the three blastings on the Wilkins GP Site. Their questions were answered by Robert Bruhn, P.E., Mr. Hill and Mr. Jamison to get together with Mr. McWilliams to determine the exact status.

(99-96) MOVED BRANNIGAN-YATES that a permit for blasting will not be issued until it is brought to the Board at a public meeting. The motion was adopted by unanimous roll call vote.

(99-97) MOVED HANLON-YATES to accept the minutes of the Second Meeting of Monday, March 29, 1999. The motion was adopted by unanimous roll call vote.

(99-98) MOVED YATES-BRANNIGAN to regretfully accept the resignation of Mr. Raymond Naccarati from the Civil Service Board effective April 26, 1999. The motion was adopted by unanimous roll call vote.

(99-99) MOVED BRANNIGAN-YATES expressing our desire to remain in the Allegheny County CDBG program for the years 2001 and 2002. The motion was adopted by unanimous roll call vote.

(99-100) MOVED HANLON-BRANNIGAN to authorize the Solicitor to take action for an agreement with the Cat & Kitten Rescue Team. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan and Tony DeMarco commented on the wonderful job that the Recreation Board is doing with the children and she would like to thank all the volunteers for their hard work.

(99-101) MOVED BRANNIGAN-YATES to appoint Denise Bost to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(99-102) MOVED HANLON-BRANNIGAN to authorize the Manager to contact the State Representative and the State Senator that the Township is opposed to House Bill #263 in its present form. The motion was adopted by unanimous roll call vote.

(99-103) MOVED BRANNIGAN-YATES to adjourn, the meeting was adjourned at 9:22 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 10, 1999

The Regular Meeting of Monday, May 10, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl, all present arose and participated in the Pledge of Allegiance to the flag.

President Pohl stated that the first order of business this evening will be PUBLIC COMMENTS:

Shirley Holtzman, 19 Charnwood Drive, would like to thank Commissioners Pohl and Brannigan and Chief Wilson for all their help to her and the residents of Eastmont. Mrs. Holtzman spoke about the blasting, the traffic light at Kingston and Rte. 22, the Eastmont Pool, the School and Organization. She was answered by Solicitor Means and Commissioners Hanlon and Yates.

Jamie Rose, 46 Charnwood Drive, referred to a letter from F & F Consultants which listed all her complaints due to Wilkins G.P. blasting. Mrs. Rose feels that the items were not corrected to her satisfaction and demands that they make another investigation and make the required repairs.

(99-104) MOVED BRANNIGAN-YATES to approve the minutes of the Regular Meeting of May 12th and the Second Regular Meeting of May 26, 1999. The motion was adopted by unanimous roll call vote.

(99-105) MOVED YATES-BRANNIGAN to grant approval to N. Leonard Hill to attend the PA Association Arson Investigation seminar, not to exceed \$450.00. The motion was adopted by unanimous roll call vote.

(99-106) MOVED HANLON BRANNIGAN to appoint Melissa Knapp Cermak to the unexpired term of Raymond Naccarati on the Civil Service Commission. The motion was adopted by unanimous roll call vote.

REPORTS:

Chief William Wilson reported the following for the month of April 1999:

Total police calls logged	314
Total criminal offenses reported	36
Total Criminal arrests/persons charged	12
Criminal offenses cleared	13
Traffic Citations issued	134
Parking tags issued	27
Monies collected during April 1999	\$2,824.62

WTVFD #3 reported 12 fire calls and 3 drills during April 1999.

(99-107) MOVED GRECO-HANLON requesting the allocation to each Fire Company for the current year. The motion was adopted by unanimous roll call vote.

Mr. N. Leonard Hill, the Building Inspector reported that 16 permits were issued for additions and alterations, 2 for fences, 1 sign and 1 hot tub. With a total collection of \$1,042.50.

Auditor Eugene Foley of 15 Charnwood Drive presented the combined Statement of Assets, Liabilities and Fund Balances arising from Cash Transactions of the Township of Wilkins dated December 31, 1998, since it was presented just this evening the Board feels that they need more time for review, therefore, Mr. Foley is asked to return to the June 7, 1998 meeting.

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George M. Porado presented the Treasurer's Report for April 1999:

<u>CHARGES:</u>	Original Duplicate	\$ 1,160,055.30
<u>CREDITS:</u>	Current Report	902,493.32
	Previous Reports	130,053.64
<u>DISCOUNTS:</u>	Current Report	18,418.71
	Previous Reports	<u>2,654.23</u>
<u>TOTAL CREDITS</u>		<u>1,053,619.90</u>
<u>BALANCE TO ACCOUNT FOR</u>		<u>106,435.50</u>
<u>COLLECTION PERCENTAGE: CURRENT</u>		90.8%
<u>PREVIOUS YEAR</u>		90.0%

PAMS presented the following report for April 1999:

EARNED INCOME TAX:

Month of April '99	\$ 25,282.00	PREV YEAR	\$ 24,412.00	'99 BUDGET
Total for 1998	146,054.00	" "	159,441.00	\$500,000.

OCCUPATION PRIVILEGE TAX:

Month of April '99	-0-	" "	2,730.00	'99 BUDGET
Total for 1998	4,110.50	" "	6,509.00	\$ 46,000.

MERCANTILE TAX:

Month of April '99	-0-	" "	82,661.	'99 BUDGET
Total for 1998	83,987.47	" "	110,344.	\$380,000.

BUSINESS PRIVILEGE TAX:

Month of April '99	-0-	" "	13,684.	'99 BUDGET
Total for 1998	7,495.50	" "	18,313.	\$130,000.

(99-108) MOVED YATES-GRECO to accept the above reports. The motion was adopted by unanimous roll call vote.

(99-109) MOVED GRECO-YATES to approve the April bills for payment in the amount of \$285,147.89. The motion was adopted by unanimous roll call vote.

Mr. Jamison presented a monthly report for each of the Funds. Commissioner Hanlon requested that this report be repeated for each month.

(99-110) MOVED YATES-BRANNIGAN to hire the Messrs. Hill, Kody and Ramsey at the rate of \$6.00 for the Department of Works, also Mr. Michael Henk at the rate of \$5.50 per hour. At the present time there is one other position to be filled. The motion was adopted by unanimous roll call vote.

There was a discussion to advertise for the position of Laborer for the DPW. This item has been for discussion at the Executive Session of the meeting.

(99-111) MOVED YATES-HANLON to authorize Mr. Vargo to advertise for bids for a new air compressor. The motion was adopted by unanimous roll call vote.

(99-112) MOVED BRANNIGAN-YATES to authorize hiring three persons to take care of the Crafts and the Summer Feeding Program in the three parks. The motion was adopted by unanimous roll call vote.

Mr. McKeever, Senate Engineering presented his report which is available in the Manager's Office for review.

RESOLUTION NO. 4-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE THREE RIVERS WET WEATHER DEMONSTRATION PROGRAM

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(99-113) MOVED HANLON-GRECO to adopt Resolution No. 4-99 as presented and amended. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 920

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ARTICLE II OF CHAPTER 82 OF THE
CODE OF THE TOWNSHIP OF WILKINS

(99-114) MOVED HANLON-BRANNIGAN to read Ordinance No. 920, as amended, in its entirety.

(99-115) MOVED HANLON-BRANNIGAN to read and adopt Ordinance No. 920 in title only.

Motions 114 & 115 were adopted by unanimous roll call vote.

(99-116) MOVED HANLON-BRANNIGAN to cite Mr. McWilliams for illegal blasting. The motion was adopted by unanimous roll call vote.

(99-117) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 9:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MAY 24, 1999

The Second Regular Meeting of Monday, May 24, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Hanlon

Mrs. Brannigan
Mr. Greco

Mr. Yates was absent due to illness.

At the invitation of President Pohl, all present arose and participated in the Pledge of Allegiance to the flag.

(99-118) MOVED BRANNIGAN-HANLON to approve the minutes of the Regular Meeting of May 10, 1999. The motion was adopted by unanimous roll call vote of all present.

PUBLIC COMMENTS:

Robert McGrath spoke about the blasting ordinance, the discussion following the presentation was well done as well as the time allotted for all issues.

Shirley Holtzman, 19 Charnwood Drive also spoke about the blasting ordinance and Mr. McWilliams being cited relative to his blasting. Mr. Hill to answer Mrs. Holtzman.

Betty Wall of Chalfant Borough questioned the flooding from the Litman property. Mr. Hill has checked the site and definately found brown silty water coming from non-vegitated land. A letter was sent to Mr. Litman and also General Industries who will investigate the problem.

Mr. Robert Bruhn of the GAI/Department of Mining presented a professional opinion of the probable effects of blasting mining sites.

Mr. N. Leonard Hill reported that he has served 109.75 volunteer hours as Fire Marshal for the first four months of 1999.

CORRESPONDENCE:

Memo received from the Allegheny League of Municipalities relating to the opposition of Federal CDBG Reductions:

(99-119) MOVED HANLON-BRANNIGAN to authorize Mr. Vargo to send a letter in opposition to the CDBG reductions to the Honorable Senators Spector and Santorum and also to the Honorable Representative Doyle. The motion was adopted by unanimous roll call vote of all present.

Letter received May 10, 1999 from Tim Dougherty, Troop 90 BSA relating to his Eagle Scout Project of collecting worn out flags. Permission was granted to collect the flags at the Municipal Building June 5th and 12, 1999 from 9:30 A.M. until 12 Noon.

A memo dated May 20, 1999 from the Allegheny County Housing Authority advising the Township that they have taken ownership of 207 Dunbar Drive.

A letter from the Allegheny County Fair & Exposition inviting the Township officials to participate in the 1999 Parade, South Park, Saturday, July 3, 1999.

(99-120) MOVED HANLON-BRANNIGAN to accept the resignation of Bruce D. Jamison, Manager, effective at the end of business Tuesday, June 1, 1999. The motion was adopted by unanimous roll call vote of all present.

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There is also a letter on file dated 5/19/99 from Bruce Jamison offering to provide support during the change over. No action has been taken on this.

Eugene P. Foley gave a report of his recent Audit.

(99-121) MOVED HANLON-GRECO to retain Robert Tomasic to review the Audits from 1995 through 1998, not to exceed \$4,000.00, subject to a submission of a proposal for a specific hourly rate, including rates of people assigned. Proposal to be reviewed by the Acting Manager and/or the Finance Committee. The motion was adopted by unanimous roll call vote of all present.

Mr. Greco suggested that the summer meeting schedule to be revised as follows:

(99-122) MOVED GRECO-BRANNIGAN to conduct only the Regular Meeting for the second Monday during the months of June, July and August 1999. The motion was adopted by unanimous roll call vote of all present.

Comments on the Animal Control Ordinance to be placed on the agenda at a future date.

COMMISSIONERS COMMENTS:

Commissioner Hanlon stated that Officer Walter Widenhofer be given proper recognition for his life-saving efforts on Wednesday, May 5, 1999.

It has been suggested that "WATCH CHILDREN" signs be placed throughout the Township, and a "20MPH" be placed on Lucia Road and a "25MPH" on Clugston. Speed limits should be checked on Kingston Drive, Larimer Avenue and Harrison Road.

(99-123) MOVED BRANNIGAN-HANLON to adjourn, the meeting was adjourned at 8:04 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 7, 1999

The Regular Meeting of Monday, June 7, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl		Mrs. Brannigan
Mr. Yates	Mr. Greco	Mr. Hanlon

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

A commendation was given to Officer Walter Widenhofer by Chief Wilson. On May 5, 1999, Officer Widenhofer was on a routine business check when he noticed a commotion. A customer was attempting to use the Heimlich maneuver on a choking woman. Widenhofer, who has received American Red Cross training, was able to dislodge the food and restore her ability to breathe. Officer Widenhofer thanked the Commissioners for the award.

(99-124)

MOVED HANLON-BRANNIGAN to approve the minutes of the Second Regular Meeting of May 24, 1999. The motion was adopted by the following vote:

Hanlon	-	Yes
Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	Abstained, since he was absent from said meeting

COMMUNICATIONS:

Dennis English, 325 Leax Lane, asking for considerations concerning the provision of a public water line to the residents of Leax Lane. Mr. Vargo to respond.

A letter from the WTVFD's advising the Commissioners that a forty foot trailer has been donated to them by Lou Maggiore, they would like permission to put the trailer at the old Eastmont pool complex and use it for training. Also asked if the DPW could assist in taking two other trailers to the scrap yard. Any assistance in this matter would be greatly appreciated.

(99-125) MOVED YATES-BRANNIGAN to ask that the Commissioners comply with the above letter. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. McGrath, 269 Penhurst Drive spoke as to what action, or formal order is needed to do all the sewers and the sewer system, he asked for a complete description of the Recreation Board, are we demanding too much from our Managers?, why have Commissioners discussed personnel problems in public meetings instead of at the Executive Session?

Mrs. Yakin, 35 Crestview Drive, spoke about the a CPA going over the Audit, whose idea was this?, you need to go all over the 90's to really get things straightened out.

REPORTS:

Chief Wilson presented the following report for the month of May 1999:

Total police calls logged	359
Total Criminal offenses reported	43
Criminal arrests/persons charged	24
Criminal offenses cleared	15

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Traffic citations issued	83
Parking tags issued	40
Monies collected during May '99	\$1,896.43

Mr. Edward Bruener, presented the May 1999 DPW monthly report. It will be filed in the Manager's Office for review.

WTVFD #3 reported 26 fire calls, WTVFD #4 reported 14 fire calls, 3 drills and 1 work detail for the month of May 1999.

Building permits issued:

Residential Additions & Alterations	16
Commercial " "	7
Signs	3
Retaining wall - Super-valu	1

Total value of the permits \$3,955.00

April 1999 Deed Transfer Tax \$19,396.20.

Mr. Kratzenberg of Keystone & Associates reported collection of delinquent Real Estate Tax in the amount of \$2,254.79.

Mr. George M. Porado, Treasurer reported the following collections during May 1999:

CHARGES:

Original Duplicate	\$ 1,160,055.30
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CREDITS:

Current Report	\$ 12,863.81
Previous Reports	1,032,546.96

DISCOUNTS:

Previous reports	<u>21,072.94</u>
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<u>TOTAL CREDITS</u>	<u>1,066,483.71</u>
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Balance to account for	93,571.59
Collection percentage: Current	91.9%
Previous year	91.6%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of May '99	\$ 98,894.17	PREV YEAR	\$112,948.70	'99 Budget
Total for 1999	244,948.17	" "	263,208.23	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of May '99	29,878.00	" "	34,959.82	'99 Budget
Total for 1999	33,988.50	" "	41,468.48	\$ 46,000.00

MERCANTILE TAX:

Month of May '99	225,366.50	" "	202,832.64	'99 Budget
Total for 1999	309,353.97	" "	313,176.79	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of May '99	86,709.89	" "	74,917.57	'99 Budget
Total for 1999	94,115.39	" "	93,230.82	\$130,000.00

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The Engineer's Report was read by Rich Knappek of Senate Engineering and is being filed in the Manager's Office.

(99-126) MOVED YATES-GRECO to approve all of the above reports. The motion was adopted by unanimous roll call vote.

(99-127) MOVED GRECO-HANLON to approve the bills in the amount of \$333,511.30 for the month of May 1999. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 921

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING SECTION 173-30G OF ARTICLE V OF CHAPTER 173 OF THE CODE OF THE TOWNSHIP OF WILKINS TO PROVIDE FOR THE ERECTION AND REMOVAL OF TEMPORARY POLITICAL SIGNS.

(99-128) MOVED HANLON-BRANNIGAN to read Ordinance No. 921 for the first time in its entirety.

(99-129) MOVED HANLON-BRANNIGAN to read Ordinance No. 921 for the second time in title only.

(99-130) MOVED HANLON-BRANNIGAN to accept Ordinance No. 921.

(99-131) MOVED HANLON-GRECO to adopt Ordinance No. 921.

Motions 99-129 to 99-131 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 5-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING PERMISSION TO PARTICIPATE IN THE PENNSYLVANIA DEPARTMENT OF GENERAL SERVICES COOPERATIVE PURCHASING PROGRAM.

(99-132) MOVED GRECO-BRANNIGAN to adopt Resolution No. 5-99. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 6-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO PROVIDE FOR A PERMIT DEPOSIT AND RETURN OF DEPOSIT IN CONNCECTION WITH THE PLACEMENT AND REMOVAL OF TEMPORARY POLITICAL SIGNS.

(99-133) MOVED GRECO-BRANNIGAN to adopt Resolution No. 6-99. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT AN EARLY RETIREMENT INCENTIVE PLAN (ERIP).

(99-134) MOVED HANLON-BRANNIGAN to adopt Resolution No. 7-99. The motion was adopted by the following vote:

Hanlon	-	Yes
Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	No

- - - - -
BIDS - PUBLIC WORKS AIR COMPRESSOR

VENDOR	AMOUNT WITH TRADE	AMOUNT WITHOUT TRADE
AIR EQUIPMENT	\$10,146.00	\$10,346.00
MACHINERY RENTAL	10,995.00	10,995.00

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NATIONS RENTAL	NO BID	10,900.00
DOYLE EQUIPMENT	11,402.00	11,552.00

The above bids will be reviewed while the Commissioners are in Executive Session.

After reviewing the paving bids and the budget and discussing the matter with Bill McKeever, Mr. Vargo would make the following recommendation to the Board:

That we award the "Contract B" of 1999 Paving Bid to Cipra Construction in the amount of \$269,514.00. The streets to be paved include, Cline Street, McMasters Avenue and Powell Street.

(99-135) MOVED HANLON-BRANNIGAN to award the 1999 Paving Bid to CIPRA Consruction in the amount of \$269,514.00. The motion was adopted by unanimous roll call vote.

At this point the Commissioners broke for Executive Session.

Upon their return from the Executive Session, Ed Bruener, Acting Superintendent of the DPW recommended that the bids for the Air Compressor be tabled until the next meeting for further review.

(99-136) MOVED HANLON-BRANNIGAN to table the bids for the Air Compressor until July 12, 1999. The motion was adopted by unanimous roll call vote.

(99-137) MOVED HANLON-BRANNIGAN to adjourn, the meeting was adjourned at 9:10 P.M. The motion was adopted by unnimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JULY 12, 1999

The Regular Meeting of Monday, July 12, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Yates

Mrs. Brannigan
Mr. Greco

Mr. Hanlon is presently on vacation.

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-138) MOVED YATES-BRANNIGAN to approve the minutes of the meeting of June 7, 1999. The motion was adopted by the unanimous vote of all present.

COMMUNICATIONS:

A letter dated June 23, 1999 from Mr. & Mrs. Richard Linsenbigler of 146 Montgomery Street requesting a "HANDICAPPED SIGN" at their residence.

(99-139) MOVED YATES-BRANNIGAN to honor the Linsenbigler's request. The motion was adopted by unanimous roll call vote of all present.

(99-140) MOVED YATES-GRECO to give Paul Costa permission to address the Board on the matter of providing public transportation throughout the Township. He and his representatives from the Port Authority will address the Board at the meeting held on August 9, 1999 to discuss providing "Gold Bus Service" in the Township. The motion was adopted by unanimous roll call vote of all present.

A letter of resignation has been received from Anthony DeMarco resigning his position on the Recreation Advisory Board.

(99-141) MOVED BRANNIGAN-YATES to accept, with regrets, the immediate resignation of Anthony Demarco. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

Mike Muhar of 689 would like to commend the Road Department on their excellent job of cleaning and keeping the weeds down on Negley Avenue between the Apartments and Rebecca Street. Good Job Paul!

Lee Sablowski of Lucia Road spoke on the problem which is being caused by cats and dogs in Gilmore Acres.

Solicitor Means spoke on a proposed Ordinance which would regulate the keeping and possession of animals within the Township, also prohibiting kennels and certain pens; regulate pet shops; provide for permits, enforcement, violations and penalties.

(99-142) MOVED BRANNIGAN-GRECO to authorize Solicitor Means to advertise the above proposed ordinance. The motion was adopted by unanimous roll call vote of all present.

Mrs. McGrath, 269 Penhurst Drive, spoke on the following subjects: Commended Anthony DeMarco on the fine job he has done for the Recreation Advisory Committee and is sorry that he presented his resignation, The flowers at the Pep Boys site are lovely, thanks to the persons who are responsible for same, Exactly what are the responsibilities of the Recreation Advisory Committee?, Expenses from the 1997 Community Day, What happens when a volunteer is hurt?, Fund raising events.

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Ed Krancic, 345 Sunset Drive, was recently elected to the Wage Policy Committee of the Township. He would like to know what the Board's intention is as to hiring two patrolmen. President Pohl advised him that this item will be reviewed at the Executive Session.

Mrs. Yakin, 35 Crestview Drive, spoke on the following subjects: Water run-off on Quarry, Gas leak on Hagar Alley - Chief & Ed to investigate, Why didn't we give her mail? Audit Report.

REPORTS:

Chief Wilson gave the following report for the month of June 1999:

Total police calls logged	386
Total criminal offenses reported	33
Criminal arrests/persons charged	11
Criminal offenses cleared	7
Traffic citations issued	45
Parking tags issued	49
Total monies collected June 1999:	\$2,918.63

(99-143) MOVED BRANNIGAN-GRECO to recognize former Officers Doyle and Hunsberger for their many years of fine service to the community. Recognition to be given in the form of a Resolution. The motion was adopted by unanimous roll call vote of all present.

Discussion on the Eligibility List of the persons to be hired. The top six names on the List to be notified that their names are being certified for appointment.

Edward Bruener presented the Department of Public Works Report for the month of June 1999.

MANAGER'S REPORT:

BUILDING PERMITS FOR JUNE 1999:

Demolition (Garage)	1
Additions/alterations	13
Swimming Pools	2
Total monies collected	\$659.00

Deed Transfer Tax - \$2,699.90

Treasurer's Real Estate Tax Collection Report for June 1999:

CHARGES: Original Duplicate: \$ 1,160,055.30

CREDITS: Current Report: \$ 41,211.98
Previous Report: 1,045,410.77

DISCOUNTS: Previous Reports: 18,418.71

TOTAL CREDITS: 1,105,041.46

BALANCE TO ACCOUNT FOR: 55,013.84

COLLECTION PERCENTAGE: Current 95.3%
Previous year 94.9%

PENNSYLVANIA MUNICIPAL SERVICES - JUNE 1999

EARNED INCOME TAX:

Month of June '99	\$ 22,688.60	PREV YEAR	\$ 18,281.08	'99 Budget
Total for 1999	266,636.77	" "	281,489.31	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of June '99	8,160.00	" "	1,346.44	'99 Budget
Total for 1999	42,148.50	" "	42,814.90	\$ 46,000.00

MERCANTILE TAX:

Month of June '99	102,548.89	" "	2,364.98	'99 Budget
Total for 1999	411,902.86	" "	315,541.78	\$380,000.00

Minutes of the Regular Meeting, Monday, July 12, 1999 - Page ThreeBUSINESS PRIVILEGE TAX:

Month of June '99	22,733.06	PREV YEAR	3,872.96	'99 Budget
Total for 1999	116,848.45	" "	97,103.78	\$130,000.00

SOLICITOR'S REPORT:

Animal Control and Manager's Salary must be set by Ordinance at the Executive Session, discuss the Manager's Salary, appoint a Manager, letter in auditor's report Re: District Magistrate, RE Tax Collector and EIT audit required by State Law - Mr. Foley audited the books and the letter is to be put into a form of amended auditors report, file in the Prothonotary's Office, also file with the Commonwealth of Pennsylvania as amended to the Audit - separate audit for EIT collector if, such an audit was filed we should have a copy.

Commissioner Brannigan presented a report on the expenses and income on the various events which were sponsored by the Recreation Department.

Richard Knappek of Senate Engineering Company presented The Engineers Report for June 1999.

(99-144) MOVED YATES-GRECO to approve all of the above reports. The motion was adopted by unanimous roll call vote of all present.

(99-145) MOVED GRECO-BRANNIGAN to approve payment of bills totalling \$182,352.29. The motion was adopted by unanimous roll call vote of all present.

Mr. Bruener, Acting Foreman, presented the bid results for the portable air compressor:

Air Equipment Corporation - w/o trade \$10,346., with trade \$10,146.
 Doyle Equipment Company - w/o trade \$11,552., with trade \$11,402.
 Machinery Rental - w/o trade \$10,995., with trade \$10,995.
 A-Action Rental - w/o trade \$10,900., with trade \$10,900.

(99-146) MOVED YATES-BRANNIGAN to award the bid to Air Equipment Corporation for a Sullivan Model: D18Q6JD in the amount of \$10,146.00 with trade in. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 8-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS THAT THE STRUCTURES LOCATED AT 102 DOROTHY STREET AND 843 RAILROAD STREET HAVE BEEN DECLARED VACANT, A PUBLIC NUISANCE AND DILAPIDATED STRUCTURES AND CONSTITUTE A HEALTH AND SAFETY HAZARD.

(99-147) MOVED YATES-GRECO to adopt Resolution No. 8-99. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 9-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS (\$108,385.) WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

(99-148) MOVED GRECO-BRANNIGAN to adopt Resolution No. 9-99. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 10-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS (\$23,000.00) WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

(99-149) MOVED GRECO-BRANNIGAN to adopt Resolution No. 10-99. The motion was adopted by unanimous roll call vote of all present.

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The Public Safety Chairman, John Hanlon, has asked that the Board request the Civil Service Commission to certify a list of the top six (6) candidates for the position of police patrolman. He has asked that this list be ready for the Public Safety meeting on July 19, 1999.

(99-150) MOVED BRANNIGAN-GRECO to prepare a list for the meeting of July 19, 1999. The motion was adopted by unanimous roll call vote of all present.

The Wilkins Township Public Safety Committee will meet on July 19, 1999 at 7:00 P.M. The meeting will be held at the Wilkins Township Municipal Building, 110 Pepper Road, Wilkins Township, PA 15145. The purpose of the meeting is to discuss vacancies on the Township Police force and any other business that may come before the committee.

Mr. Vargo is requesting that the Board authorize an amendment to the Maintenance Employees Contract. This amendment would allow their retirees to choose between "65 Special" and "Security Blue" at the time of retirement. As he explained in a previous memo, this would result in a considerable savings to the Township, while providing a better option to our employees. In fact, three retirees have already signed up for the "Security Blue" option, resulting in a savings to the Township of \$4,140.00 per year. Mr. Vargo will place this item on the July 12, 1999 meeting agenda for your consideration.

(99-151) MOVED GRECO-BRANNIGAN to approve the above Maintenance Employees contract amendment. The motion was adopted by unanimous roll call vote of all present.

Mr. Vargo's memo of 7/8/99. " As part of the EPA's and Allegheny County Health Department's sanitary sewer overflow program, we are required to provide them with mapping of the Township's sewer system by January, 2000. This mapping must be in a form acceptable to them. Because of the recent sewer projects and the work done under the EPA's "308" mandate, Senate already has a large portion of the sewer system mapped. This proposal would complete that work and allow us to meet the January 1 deadline. I would like to note that this system will provide us with the capability to do much more than just sewer mapping. As we build our data base for this system, we will be able to add tax information, zoning and land use and building permit information. Funds for this project were included in the 1999 Budget in the Sewer Construction Fund in the amount of \$20,820.00 (their proposal figure is \$16,241.55, we will purchase a computer). I will place this item on the July 12, 1999 meeting agenda for your consideration."

(99-152) MOVED GRECO-BRANNIGAN to accept the above proposal. The motion was adopted by unanimous roll call vote of all present.

(99-153) MOVED GRECO-BRANNIGAN to have Solicitor Means investigate, and possibly resolve, the annuity contract with Standard Life of Indiana. The motion was adopted by unanimous roll call vote of all present.

At this time (9:00 P.M.) the Board broke for the Executive Session.

At this time (10:15 P.M.) the Board returned from the Executive Session.

President Pohl reported that the following subjects were discussed:

Personnel Matters
Police Staffing
Tax Liens
GLS Suit

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President Pohl stated that we must have a motion to have the Staley Communications Contract voided for the 911 changeover, and not pay the second part of the contract.

(99-154) MOVED BRANNIGAN-GRECO to declare the Staley Communications Contract void. The motion was adopted by unanimous roll call vote of all present.

Mr. Foley
Mrs. McGrath (volunteers)

(99-155) MOVED YATES-BRANNIGAN to adjourn. The meeting was adjourned at 10:20 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, AUGUST 9, 1999

The Regular Meeting of Monday, August 9, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Yates

Mr. Hanlon

Mrs. Brannigan
Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

Ann Walton of the American Red Cross presented Officer Walter A. Widenhofer with a Certificate of Extraordinary Personal Action for saving a life using American Red Cross CPR Training, May 5, 1999.

(99-156) MOTION BRANNIGAN-YATES to approve the minutes of the meeting of July 12, 1999 as presented. The motion was adopted by the following:

Brannigan	-	Yes
Yates	-	Yes
Greco	-	Yes
Pohl	-	Yes
Hanlon	-	Abstained as he was not present at the 7/12/99 meeting

COMMUNICATIONS:

The Wilkins Township Arts Festival will not be held this year. The reason for this year's suspension is a number of scheduling difficulties which they were unable to overcome.

The Woodland Hills Football Booster Association is soliciting ads for their 1999 Program Book.

The PA Turnpike Commission (Mon-Fayette Expressway) is holding a neighborhood open house meeting for Turtle Creek and Wilkins on Tuesday, August 10, 1999 from 1 - 8 P.M. at the Olympia Hall on Electric Avenue in East Pittsburgh.

Letter from Tony DeMarco asking to be reconsidered for the Recreation Advisory Board.

Christine McSorley of the Allegheny County Port Authority gave a Public Transportation Presentation on the "GOLD BUS" explaining the possibility of future "GOLD BUS" service to the residents of Wilkins Township.

CITIZEN'S COMMENTS:

Richard Szurley, 4063 Miller Street, spoke on the situation on Miller Street.

The Maggiore's spoke on the condition of 843 Railroad Street, remove the dumpster and clean up the yard and porch.

Mr. Hanlon on the storage yard owned by Mr. Yates.

REPORTS:

Chief Wilson gave the following report for the month of July 1999:

Total police calls logged	358
Total Criminal Offenses reported	47
Criminal arrests/persons charged	11
Criminal offenses cleared	16
Traffic citations issued	29
Parking tags issued	29
Total monies collected July 1999	\$2,825.10

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Edward Bruener presented the Department of Public Works Report for the month of July, 1999.

Mr. McKeever presented Senate Engineering Report for the month of July, 1999.

Both of the above reports are on file in the Manager's Office.

MANAGER'S REPORT:

WTVFD #3 reported 19 fire calls
WTVFD #4 reported 28 fire calls

BUILDING PERMITS ISSUED FOR JULY 1999:

ADDITIONS AND ALTERATIONS	23
SPRINKLER SYSTEM	1
FOOTER/FOUNDATION (SUPERVALU)	1
FENCES	2
POOLS	2
Total monies collected	\$2,401.56

TREASURER'S REAL ESTATE TAX COLLECTION REPORT FOR JULY 1999:

<u>CHARGES:</u> - Original Duplicate	\$1,160,055.30
Additions: Penalties - this report	264.98
<u>TOTAL CHARGES</u>	1,160,320.28
<u>CREDITS:</u>	
Current report -	2,914.62
Previous reports -	1,086,622.75
<u>DISCOUNTS:</u>	
Previous reports	18,418.71
<u>TOTAL CREDITS</u>	\$1,107,956.08
Balance to account for	52,364.20
Collection percentage: Current	95.5%
Previous year	95.9%

PENNSYLVANIA MUNICIPAL SERVICES REPORT - JULY 1999:EARNED INCOME TAX:

Month of July '99	\$ 31,165.29	PREV YR	\$ 8,000.00	'99 Budget
Total for 1999	297,802.06	" "	289,489.31	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of July '99	2,429.50	" "	-0-	'99 Budget
Total for 1999	44,578.00	" "	42,814.90	\$ 46,000.00

MERCANTILE TAX:

Month of July '99	-0-	" "	-0-	'99 Budget
Total for 1999	411,902.86	" "	315,541.78	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of July '99	2,839.77	" "	-0-	'99 Budget
Total for 1999	119,688.22	" "	97,103.78	\$130,000.00

Solicitor John Means spoke on his correspondence with Mrs. McGrath relative to the Recreation Advisory Council and also about the boundary and how it would affect the Woodland Hills School District students.

(99-157) MOVED GRECO-YATES to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(99-158) MOVED GRECO-BRANNIGAN to approve the payment of bills totalling \$277,431.24 which included General Fund - \$62,234.20, Sewer Fund - \$210,455.79 and the Police Pension Fund - \$4,741.25. The motion was adopted by unanimous roll call vote.

(99-159) MOVED BRANNIGAN-HANLON to accept Mr. DeMarco's request to be placed on the Recreation Advisory Committee. The motion was adopted by unanimous roll call vote.

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(99-160) MOVED HANLON-BRANNIGAN to read Ordinance No. 922 for the first time by title only:

ORDINANCE NO. 922

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REGULATING
THE KEEPING AND POSSESSION OF ANIMALS WITHIN THE TOWNSHIP

(99-161) MOVED HANLON-BRANNIGAN to accept Ordinance No. 922.

(99-162) MOVED BRANNIGAN-HANLON to read Ordinance No. 922 for the second time by title only.

(99-163) MOVED BRANNIGAN-HANLON to adopt Ordinance No. 922.

Motions 99-160 to 99-163 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 11-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY
COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(99-164) MOVED GRECO-HANLON to adopt Resolution No. 11-99. The motion was adopted by unanimous roll call vote.

(99-165) MOVED GRECO-BRANNIGAN to honor the request of Mrs. Gialloreto to use the Hayride Wagon for Allegheny County's Labor Day Parade. The motion was adopted by unanimous roll call vote.

A request has been received from Mrs. Rose DePaulo to donate a piece of property on Larimer Avenue (454-L-150) to the Township. After a discussion it was decided to table the subject for review.

At this point the Board retired to the Executive Session. Upon their return at 10:10 P.M. it was:

(99-166) MOVED HANLON-GRECO to authorize Mr. Vargo to transfer \$32,314.57 from the General Fund to the Sewer Fund for Bond payment. The motion was adopted by unanimous roll call vote.

(99-167) MOVED GRECO-BRANNIGAN to authorize Mr. Vargo to transfer \$34,337.91 from the Sewer Construction Fund to the Sewer Revenue Fund. The motion was adopted by unanimous roll call vote.

(99-168) MOVED BRANNIGAN-GRECO to notify Mr. Anthony Varlotta of an overpayment on his Pension amount along with an explanation as to how this error materialized. The motion was adopted by unanimous roll call vote.

(99-169) MOVED HANLON-BRANNIGAN to adjourn. The meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 13, 1999

The Regular Meeting of Monday, September 13, 1999 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-170) MOVED HANLON-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, August 9, 1999. The motion was adopted by unanimous roll call vote.

President Pohl expressed the Board's appreciation to retired police officer John Hunsberger for his thirty three years of dedicated service to the Township and presented him with the following resolution:

RESOLUTION NO. 12-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING
APPRECIATION TO JOHN R. HUNSBERGER FOR HIS
SERVICES TO THE TOWNSHIP

(99-171) MOVED HANLON-BRANNIGAN to adopt Resolution No. 12-99. The resolution was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter from State Representative Paul Costa thanking the Township for allowing the Port Authority to give an explanation of the possibility of future bus service in Wilkins Township. He would also like to thank Commissioner Brannigan, the Recreation Advisory Board and all of the volunteers that helped create the very successful Community Days.

Mr. William A. Fullerton tendered his resignation from the Planning Commission, it was:

(99-172) MOVED GRECO-HANLON to accept, with regrets, Mr. Fullerton's resignation and thank him for his services. The motion was adopted by unanimous roll call vote.

A letter from Dennis Simon, Council President of the Borough of East Pittsburgh regarding an emergency road for Prospect Terrace, the Allegheny County Housing Complex. This road would be accessible to only the East Pittsburgh Borough and Wilkins Township Police and Fire Departments. It was:

(99-173) MOVED HANLON-YATES to request East Pittsburgh to provide an agreement and have Solicitor Means to review the same. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mike Muhar, 689 Negley Avenue commended Wilkins Township VFD #1 for their favorable responses.

Dr. Kalmonson, 324 Sunset Drive spoke about the conditions on Rte 22, at the WGP site, such as work hours and dust control.

Dr. Cohen, 326 Sunset Drive spoke about traffic lane control, lighting and signs.

Mr. G. DeCarolus, 139 Gardenia Drive spoke about the new pet ordinance, his cat being shot by an arrow and what are the Commissioners doing with the investigation on same. Chief Wilson

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will answer Mr. DeCarolis later. He would also like to thank Officer Krancic for his quick response and kind actions during the call.

REPORTS:

Chief Wilson's monthly report for August 1999:

Total police calls logged	373
Total criminal offences reported	44
Criminal Arrests/persons charged	21
Criminal offenses cleared	19
Traffic citations issued	95
Parking tags issued	19
Monies collected during August 1999	\$2,203.05

(99-174) MOVED BRANNIGAN-GRECO to name the walking trail at Lions Park for Fran Colonello and the bocci and horseshoe courts at Linhart for Victor Dinzeo. The motion was adopted by unanimous roll call vote.

(99-175) MOVED HANLON-BRANNIGAN to approve a block party for the Ridgewood Civic Association to be held on Saturday, September 18, 1999. The motion was adopted by unanimous roll call vote.

Mr. Bruener presented the Department of Public Works report for August 1999 which will be on file in the Manager's Office.

WTVFD #3 reported 17 calls and WTVFD #4 reported 15 calls and 2 drills during August 1999.

Mr. Leonard Hill reported the following building permit applications for August 1999:

Additions & alterations - 18
 Repair Bridge - Wilbur Avenue
 The following work was performed at Penn Center:
 One boiler installation
 One sprinkler system
 One demising wall

Mr. Michael Della Vecchia reported \$4,281.11 for the July 1999 Deed Transfer Tax.

Mr. George M. Porado, Treasurer, reported the following Real Estate Tax collection for August 1999:

CHARGES:

Original Duplicate	\$ 1,160,055.30
Additions: Penalties - this report	3,309.93
- previous report	264.98
TOTAL CHARGES	\$ 1,163,630.21

CREDITS:

COLLECTIONS - current report	\$ 36,409.24
- previous reports	1,089,537.37
DISCOUNTS - previous reports	18,418.71
TOTAL CREDITS	\$ 1,144,365.32
BALANCE TO ACCOUNT FOR	19,264.89
Collection percentage: Current	98.3%
Previous year	96.0%

PA MUNICIPAL SERVICES FOR AUGUST 1999:EARNED INCOME TAX:

Month of August '99	\$ 46,025.97	PREV YEAR	\$78,029.57	'99 BUDGET
Total for 1999	343,828.03	" "	367,518.88	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of August '99	4,164.40	" "	2,410.00	'99 BUDGET
Total for 1999	48,742.40	" "	45,224.90	\$ 46,000.00

Minutes of the Regular Meeting, 9/13/99 - Page ThreeMERCANTILE TAX:

Month of August '99	2,208.95	PREV YEAR	-0-	'99 BUDGET
Total for 1999	414,711.81	" "	315,541.78	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of August '99	475.68	" "	19,631.91	'99 BUDGET
Total for 1999	120,163.90	" "	116,735.69	\$130,000.00

John Means, Solicitor gave the following report for August 1999: Penn Hill Boundary line dispute is now in Commonwealth Court, their six months time to answer is due September 29, 1999. Suggestion to advertise for five members of the Board of Building Appeals and two replacements for the Planning Commission.

Commissioner Brannigan would like to commend the Recreation Advisory Board for all their hard work for the Community Days. Although the weather did not cooperate they did a fantastic job, Thanking all the members and the volunteers for a job well done!!!

Paul Vargo reported that the paving has been started on Cline, Powell and McMasters. It should be completed by September 29th. Laurel Drive project to be bid at the next meeting.

(99-176) MOVED HANLON-BRANNIGAN to accept the above reports. The motion was adopted by unanimous roll call vote.

(99-177) MOVED GRECO-BRANNIGAN to approve the bills, in the amount of \$126,829.34, for August 1999. The motion was adopted by unanimous roll call vote.

(99-178) MOVED HANLON-BRANNIGAN to conditionally offer David Brokaw a position as police officer subject to his passing the physical and psychological examinations. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 923

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP PUBLIC BUILDING PURPOSES OF PRIVATE PROPERTY IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF.

(99-179) MOVED HANLON-BRANNIGAN to read Ordinance No. 923 for the first time in its entirety.

After reading there was a correction made to Section 5: "Plans prepared by the Township Engineer, showing the exact location of the easements aforesaid are adopted..." has been changed to: "A plan prepared by the Township Engineer, showing the exact location of the property aforesaid is adopted..."

(99-180) MOVED HANLON-BRANNIGAN to accept Ordinance No. 923, as amended.

(99-181) MOVED BRANNIGAN-GRECO to read Ordinance No. 923 by title only.

(99-182) MOVED GRECO-BRANNIGAN to adopt Ordinance No. 923.

Motions 99-179 to 99-182 inclusive were adopted by unanimous roll call vote.

(99-183) MOVED BRANNIGAN-HANLON to table Resolution No. 13-99 which is honoring Officer James Doyle. The motion was adopted by unanimous roll call vote.

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(99-184) MOVED HANLON-BRANNIGAN to accept the MMO Pension Plans for the year 2000 for both the Police and the Non-Uniformed Pension Contribution. The motion was adopted by unanimous roll call vote.

(99-185) MOVED YATES-GRECO to award the Winter 1999/2000 Salt bid to Morton International Salt, Inc. at the price of \$30.00 per ton delivered in bulk. The motion was adopted by unanimous roll call vote.

Paul Vargo stated that we have undergone an audit by the Pennsylvania Auditor General's office of the police pension fund and the non-uniformed pension fund. He read the preliminary results of those audits.

(99-186) MOVED HANLON-BRANNIGAN to authorize the Solicitor to investigate and attempt to recover the interest that was overpaid. The motion was adopted by the following vote:

Hanlon	-	Yes
Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	Abstention

(99-187) MOVED HANLON-BRANNIGAN to accept the preliminary report of the State Audits in regard to the uniformed and non-uniformed pension. The motion was adopted by unanimous roll call vote.

Commissioner Hanlon stated that in April, the Central PA Association of Township Commissioners conducted a meeting during which time a legislative panel focused on the 11.3 billion dollar tobacco settlement windfall due the Commonwealth of PA. The monies will be allocated to augment medical research, medical centers, health care providers, health insurance companies, etcetera all medically related in some form of fashion.

(99-188) MOVED HANLON-BRANNIGAN to advise the Association of Township Commissioners to endorse this matter and to sell this need to our Governor and Representative Costa. The motion was adopted by unanimous roll call vote.

(99-189) MOVED GRECO-HANLON to authorize the Engineer and the Solicitor to prepare an assessment on the McMasters sewer installation using the tapping fee method under Act 203. The motion was adopted by unanimous roll call vote.

At 8:47 P.M. the Board went into the Executive Session, at 10:22 P.M. they returned with the following:

There was a discussion on the Planning Commission vacancies.

(99-190) MOVED GRECO-BRANNIGAN to consider removing Chris Patterson from the Planning Commission due to his lack of attendance. The motion was adopted by unanimous roll call vote.

(99-191) MOVED HANLON-BRANNIGAN to authorize the Solicitor to investigate Mrs. Jamison's internship with the Township. The motion was adopted by unanimous roll call vote.

(99-192) MOVED HANLON-GRECO to adjourn, the meeting was adjourned at 10:42 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary