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WILKINS TOWNSHIP BOARD OF COMMISSIONERS
MINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 9, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl

Mr. Hanlon

Mr. Dinzeo
Mr. Yates

At the invitation of president Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS: None

(6291) MOVED DINZEO-YATES to approve the minutes of the Regular Meeting of December 12th and the Additional Stated Meeting of December 27, 1988.

COMMUNICATIONS:

CP-DOT	1.	C of PA-DOT Re: Airport Hazard Area. cc: Comm.,jmm,Plan/Comm.
Rec Bd Comm	2.	PA Council of the Arts Re: \$3,000. Grant - Arts Festival cc: Mrs. McKeever, Mrs. Kucic
Comm Items	3.	Wilkins Sr Citizens Re: Use of auditorium for bingo after regulare S C Meetings. cc: Commissioners
PS-T-1	4.	C of PA-DOT Re: Police fines \$3,355.46. cc: Commissioners
AF-T-31-D	5.	C of PA-DOT Re: Signage "TO RODI ROAD SOUTH" Comm.,JMM, CJ
C-C-P	6.	C of PA Office of the Governor Re: Reformation of outmoded local tax structure.
Surplus Food	7.	TCVCOG Re: Surplus Food Dist 1989. cc: Commissioners
AF-B-4	8.	Robert Dojonovic Re: Resignation/Auditors. cc: Comm., JMM, Mrs. Taglieri, Mr. DeStefano

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of none alarms occurred during the month.

2. POLICE:

REPORT OF ACTIVITY:

A. Calls & Complaints	249
B. Gasoline consumed - Unleaded	1,184.
- A9, A10	186.3
- Medic II	29.7
C. Miles of Patrol	8,663
D. Mileage on cars:	
Unit 11 -	57,371
Unit 12 -	17,460
Unit 13 -	67,634
Unit 14 -	89,362
E. Accidents	12
F. Arrests	11
G. Assaults	1
H. Aided Cases	11
I. Animal Complaints	1
J. Burglaries	2
K. Criminal Mischief	8
L. Fire Calls	2
M. Mutual Aid	1
N. Other Offenses	5
O. Thefts	4
P. Towed Vehicles	2
Q. Vehicle Theft	8

3. ANIMAL CONTROL: Triangle Pet Company reported 24 complaints/December.

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 70 cases during December. 39 in Wilkins, 17 in Churchill and 20 Mutual Aid Cases.

5. MANAGER: Mr. Kuszajewski reported the following for December 1988:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	\$12,931.10
Occupation Privilege Tax - Previous Month	130.00
Mercantile Tax - Previous Month	8,097.88
Business Privilege Tax - Previous Month	267.60
Secretary - General Fund	10,502.87
TOTAL	<u>\$31,929.45</u>

2. BUILDING PERMITS:

New Construction	1 (Garage)
Repairs & improvements	1

3. COMPLAINTS:

Received	1
Resolved	-0-
Pending	3

4. DELINQUENT SANITARY SEWAGE: Forty-five (45) "SECOND NOTICE" (Cycle J-04) prepared and mailed Monday, January 9, 1989.6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	993.23
Delinquent Tax	200.09 (Jordan Tax Svce)
Total	1,193.32

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,502.87
Current Realty Tax	2,228.49
Total	12,731.36

The status of the 1988 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate		973,234.17
Penalties - This report	202.59	
- Previous report	922.95	1,125.54
Total Charges		\$974,359.71

CREDITS - COLLECTIONS:

This report	2,228.49	
Previous report	670,869.10	
Discounts - Previous report	12,391.46	
Exonerations	83,405.70	
Total Credits		768,894.75
Balance to account for		205,464.96
Collection Percentage		78.9%
Percentage for same period - previous year		95.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1988	\$ 12,931.10	Previous Year	\$ 11,183.90	1988 Budget
Total for 1988	416,468.50	" "	398,851.29	\$388,722.

OCCUPATION PRIVILEGE TAX:

Month of December 1988	130.00	" "	191.80	1988 Budget
Total for 1988	46,017.60	" "	47,499.47	48,000.

MERCANTILE TAX:

Month of December 1988	8,097.88	" "	5,194.85	1988 Budget
Total for 1988	169,609.52	" "	169,957.81	165,000.

BUSINESS PRIVILEGE TAX:

Month of December 1988	267.60	" "	544.32	1988 Budget
Total for 1988	85,743.94	" "	75,147.84	75,500.

9. FINANCIAL REPORT - DECEMBER 1988:GENERAL FUND:

Bank Balance 12/1/88	PNB	PLGIT	TOTAL
	22,370.82	221,853.89	244,224.71

RECEIPTS:

Real Estate Tax - Current Duplicate		2,324.52	2,324.52
Earned Income Tax		12,931.10	12,931.10
Mercantile Tax		8,097.88	8,097.88
Occupation Privilege Tax		130.00	130.00
Business Privilege Tax		267.60	267.60
Interest		1,151.99	1,151.99
Office Deposit	10,502.87		10,502.87
Inter-Accounts Transfer		15,486.74	15,486.74
December Accounts Payable	95,584.41		95,584.41
Total Receipts			146,477.11
Total Receipts and Balances			390,701.82

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Financial Report - December 1988 (Continued)

Warrants Cleared	110,901.13	242,688.59	353,589.72
Bank Balance 12/31/88	17,556.97	19,555.13	37,112.10
Less Outstanding Warrants			4,190.29
CASH BALANCE DECEMBER 31, 1988			\$32,921.81

The above does not include the following amount collected by Mr. Porado through December 31, 1988 but not reflected on the PLGIT statement until after January 1, 1989:

Current RE Tax	561.33
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The above is in reconciliation with December ending statements.

CAPITAL RESERVE FUND:

Bank Balance 12/1/88 - PLGIT		83,350.08
RECEIPT: VFC #3 MELP	1,977.95	
Interest	575.14	2,553.09
Total Receipts and Balance		85,903.17
Expenditures: MELP Debt Service	1,977.95	
Engineering: Sanitary Sewer Projects	969.00	
Transfer: Sinking Fund	16,538.14	19,485.09
BANK BALANCE DECEMBER 31, 1988		\$66,418.08

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 12/1/88 - PLGIT		38,622.12
RECEIPTS: Capital Reserve Fund Transfer	45,000.00	
Sinking Fund Transfer	16,538.14	
Interest	268.64	61,806.78
BANK BALANCE DECEMBER 31, 1988		\$100,428.90

REVENUE SHARING FUND:

Bank Balance 12/1/88 - PLGIT		240.29
RECEIPT: Interest		1.73
BANK BALANCE DECEMBER 31, 1988		\$242.02

LIQUID FUELS FUND:

BANK BALANCE 12/1/88 - 12/31/88 - PLGIT	\$7.35
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(6292) MOVED HANLON-YATES to authorize payment of bills, totalling \$64,658.88, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

<u>JUNE 1986:</u>	1. <u>HIGHLAND/CLUGSTON SANITARY SEWER PROJECT</u> Assessment Ordinance adopted December 12, 1988
<u>AUGUST 1987:</u>	1. <u>GEORGE/JAMES SANITARY SEWER PROJECT - One (1)</u> Tap-in Permit outstanding. Assessment Ordinance adopted December 12, 1988
	2. <u>OLD WILLIAM PENN HIGHWAY SANITARY SEWER PROJECT -</u> Assessment Ordinance adopted December 12, 1988
<u>MARCH 1988:</u>	1. <u>INVESTIGATION OF THE CHIEF OF POLICE - Civil Service</u> Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988
<u>OCTOBER 1988:</u>	1. <u>RUBBISH COLLECTION</u> - Contract awarded December 12, 1988

NEW BUSINESS:

1. <u>ORDINANCES:</u>	None
2. <u>RESOLUTIONS:</u>	<u>RESOLUTION NO. 1-89</u>

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1988

(6293) MOVED POHL-YATES to adopt Resolution No. 1-89.

Resolutions: (Continued)

- (6294) MOVED YATES-HANLON to accept the resignation of Auditor Robert Dojonovic.

Mr. Porado noted its acceptance with regret.

- (6295) MOVED YATES-DINZEO to nominate Mr. Eugene Foley of 15 Charnwood Drive to fill the Auditor's vacancy.

RESOLUTION NO. 2-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING AN AUDITOR TO FILL THE VACANCY
CREATED BY THE RESIGNATION OF MR. ROBERT DOJONOVIC.

- (6296) MOVED HANLON-POHL to adopt Resolution No. 2-89.

Motions 6293 to 6296 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

- (6297) MOVED HANLON-POHL to authorize the sale of the used 1986 Pontiac police car to Mr. Charles E. Beck for his bid of \$1,145.00.

Yes - Hanlon-Pohl

No - Yates, Dinzeo, Porado

- (6298) MOVED YATES-DINZEO to advertise for competitive bidding for two police cars.

- (6299) MOVED DINZEO-YATES to authorize advertising for competitive bidding for one (1) 2.5 Ton Dump Truck.

- (6300) MOVED DINZEO-YATES to authorize attendance at various training Conferences by various officials and employees as provided in the 1989 Budget. Yes - Dinzeo, Yates, Porado No - Pohl, Hanlon

- (6301) MOVED YATES-HANLON to authorize the installation of a fire hydrant on Negley Avenue in conjunction with Turtle Creek Borough per the 1989 Budget.

- (6302) MOVED YATES-DINZEO to authorize the Solicitor to prepare an ordinance increasing the Treasurer's compensation by \$1,000.00 per fiscal year. This increase would be effective January 1, 1990.

Yes - Yates, Dinzeo, Porado

No - Pohl, Hanlon

- (6303) MOVED YATES-DINZEO to authorize the Solicitor to prepare an ordinance amending the police pension ordinance as follows:

1. Lowering the Social Security offset from 60% to 0%.
2. Increasing the service increments to \$100.00 per month after twenty five (25) years of service.

Yes - Yates, Dinzeo, Porado

No - Pohl, Hanlon

- (6304) MOVED HANLON-POHL to forward all pension and other benefit information, at issue, to the neutral designated Board of Arbitrators in order to reach agreement.

Motion withdrawn by Mr. Hanlon, after Board discussion, and agreement to discuss costs and terms of all aspects at issue with Mr. Means on 1/30/89.

- (6305) MOVED HANLON-POHL to hire the next qualified applicant on the test list as police department secretary.

Yes - Hanlon, Pohl

No - Yates, Dinzeo, Porado

All MOTIONS were adopted by unanimous roll call vote, except where otherwise noted.

- (6306) MOVED YATES-DINZEO to adjourn. The motion, being unanimously adopted by all present, the meeting was adjourned at 8:30 P.M.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented February 13, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
MINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 30, 1989

The Additional Stated Meeting of January 30, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
 Miss Pohl

Mr. Hanlon

Mr. Dinzeo
 Mr. Yates

Mr. Means, Township Solicitor and Mr. Taylor of Senate Engineering was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of February 13, 1989. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following new business was considered during the course of the review:

1. RESOLUTIONS:

RESOLUTION NO. 3-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
 AUTHORIZING AND DIRECTING AN AGREEMENT
 WITH TURTLE CREEK BOROUGH REGARDING THE
 INSTALLATION OF A FIRE HYDRANT.

(6307) MOVED YATES-HANLON to adopt.

2. MOTIONS:

(6308) MOVED POHL-YATES to authorize the Solicitor to represent the Zoning Hearing Board concerning any appeals of their decision of Case No. 208-88 (Getsy) in Common Pleas Court.

(6309) MOVED DINZEO-YATES to have the proposed Resolution concerning Police Department job descriptions reviewed by the Solicitor before any further consideration by the Board.

(6310) MOVED HANLON-POHL to authorize the Solicitor to proceed to the Court of Equity against the various parties concerning the building and/or fire code violations currently in existence at the Penn Center Office Complex.

Yes - Hanlon, Pohl, Dinzeo, Porado
 No - Yates

(6311) MOVED DINZEO-POHL to deny the request of the Township Auditors to conduct any portion of their audit, concerning the Township Manager records, outside of the Municipal Building.

(6312) MOVED HANLON-POHL to authorize the Solicitor to prepare an Ordinance which sets a time-payment policy for all payable assessments under the three recently completed sanitary sewer projects.

- A. Twelve (12) month payment plan, interest free
- B. 6% interest, on balance, thereafter
- C. Payable quarterly
- D. Lien language, per Code, to be included

(6313) MOVED HANLON-POHL to authorize the Solicitor to proceed to the Court of Equity against ownership of the William Penn Highway SPA property for failure to complete demolition of a public safety hazard.

(6314) MOVED YATES-DINZEO to hire Mr. Phil Dodge as Township Building Inspector and Ordinance Officer.

(6315) MOVED HANLON-DINZEO to authorize the Solicitor to write the Drs. Fischer concerning the status of their demolition permit, for a structure located at the corner of Farnsworth and Patterson, before the Township takes any further action in its removal.

(6316) MOVED DINZEO-YATES to authorize the Manager to attend an evening training seminar on changes to the Pennsylvania Municipalities Planning Code, Tuesday evening, February 14, 1989 in Greensburg.

The following matters were also discussed during the course of the review:

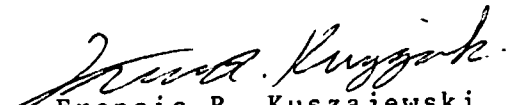
- 1. The Board is unable to grant a Business Privilege Tax Exemption to PEAK, Inc., who made a request for such consideration, as an incentive to relocate within the Township.

2. Mr. Means indicated that he will need an updated sales price-assessment list in order to file any appeals on those non-updated properties. He will also contact the new garbage haulers insurance agency in order to expedite receipt of the required insurance and bond forms.
3. The Board discussed the need to personally contact the District Magistrate in order to expedite the hearing of ordinance violation citations.
4. Mr. Taylor reviewed the Pennvest requirements and the Board directed that a retainage figure be calculated, against required restoration, before any final payments are made for the George-James and Old William Penn Sanitary Sewer Projects.
5. Before any Industrial Appraisal is authorized, the Manager was directed to contact the HDH Group concerning the inclusion of an "inflation factor" into the township's property, plant and equipment schedule for insured replacement.
6. At the adjournment of the public portion of the meeting, the Board will go into Executive Session concerning police wage policy committee negotiations.

(6317) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 9:30 P.M.

All motions were adopted by unanimous roll call vote, except where otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - ~~DECEMBER 27, 1988~~ *JANUARY 30, 1989*

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX vs ASSESSMENTS - ~~MR. HANLON TO MEET WITH COUNTY~~
Solicitor to File Appeals
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW POLICY, STATUS OF ELECTED AUDITORS.
- Mrs. Taylor's Hearing 2/6/89
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT
CDBG YEAR 15 - UNABLE TO QUALIFY
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT (Remove)
14. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW (Remove)
- IMPLEMENTATION OF 1987 AWARD
- MEETING WITH UNION, HDH GROUP 10/3/88
15. JOINT COMMUNICATIONS - BOARD REVIEW OF ALTERNATIVES (Remove)
16. HRC HEARING - BOARD TO REVIEW
17. SANITARY SEWER ASSESSMENT POLICY - SOLICITOR TO PREPARE ORDINANCE
18. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE (COMMUNITY FACILITY)
- ENGINEER, MANAGER TO REPORT
19. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN (Remove)
- BOARD TO REVIEW
- CDBG YEAR 15 (PARK SHELTERS)
- To Recreation Board
20. FUTURE POLICE NEGOTIATIONS - BOARD TO REVIEW
- COST, FUNDING TO ACTUARY
- Disability, Accident Study
21. CORNER PROPERTY: HARRISON AT PATTERSON - SOLICITOR TO REPORT
- Sheriff Sale 4/3/89
22. HAWTHORNE DRIVE TRAFFIC CONTROL - PASSAGE OF LEFT TURN PROHIBITION ORDINANCE 10/10/88
(Remove)
- REPEAL ORDINANCE CONSIDERED 12/12/88
- Installation of Redi Road South Signage

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - FEBRUARY 27, 1989

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - FEBRUARY 27, 1989

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - SOLICITOR TO FILE APPEALS
3. PENN CENTER WINDOW STATUS - ~~MANAGER TO REPORT~~ to B of B Appeals for hearing pending
4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW POLICY, STATUS OF ELECTED AUDITORS. - ~~MRS. TAGLIERI'S HEARING 2/6/89~~
8. FRANCHISE FEE AUTHORITY - ~~MANAGER~~, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT CDBG YEAR 15 - UNABLE TO QUALIFY
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. HRC HEARING - BOARD TO REVIEW
14. SANITARY SEWER ASSESSMENT POLICY - ~~SOLICITOR TO PREPARE ORDINANCE~~ adopted 2/27/89
15. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE (COMMUNITY FACILITIES)
- ENGINEER, MANAGER TO REPORT
16. FUTURE POLICE NEGOTIATIONS - BOARD TO REVIEW
- COST, FUNDING TO ACTUARY
- DISABILITY, ACCIDENT STUDY
18. CORNER PROPERTY: HARRISON AT PATTERSON - SOLICITOR TO REPORT
- SHERIFF SALE APRIL 3, 1989 10AM Gold Room
16. 960 REAR GREENSBURG PIKE -)
) - MANAGER TO REPORT
SPA PROPERTY
17. HALL STATION BRIDGE RECONSTRUCTION - ~~MANAGER TO REPORT~~ WORK TO START 3/1/89
18. GARBAGE CONTRACT - ~~MANAGER TO REPORT~~ PROPER OFFICERS TO SIGN CONTRACT
- ~~BOARD, SOLICITOR TO REVIEW~~
ACT 101 - ~~BID OPENING: OCTOBER 31, 1988~~

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - PAGE TWO

9. MUNICIPAL BUILDING - SIDEWALK, GENERATOR REPLACEMENT - MR. MCKEEVER
TO REPORT
20. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- IMPLEMENTATION OF ANY CHANGES
21. BUILDING INSPECTOR VACANCY - MANAGER TO REPORT
- BOARD TO REVIEW
22. INDUSTRIAL APPRAISAL - MANAGER TO REPORT
- "INFLATION FACTOR" ALTERNATIVE TO HDH
23. MUNICIPAL PLANNING CODE REVISIONS - ^{REPORT} MANAGER TO ATTEND FEBRUARY 24,
~~1989 TRAINING SESSION~~
24. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET
25. SIDEWALK REPAIR, MUNICIPAL BUILDING)
REPLACEMENT OF EMERGENCY GENERATOR) ^{REPORT} ~~BOARD & ENGINEER TO REVIEW~~
AIR CONDITIONERS vs "WHOLE HOUSE")
26. BOCA 1987 Fire Prevention Code Ordinance - To Solicitor to Review
27. Stormwater Management ^{District} (S.B.40) Request of Firefly Trp. - Board to Review
28. Amore properties Ord. No. 579 - Board to Review
29. 1990 Census - MANAGER TO Report, Board to Review

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE
- B. VACANCIES: BOARDS AND COMMISSIONS - BOARD TO REVIEW (Remove)
- C. INCREASED LIABILITY COVERAGES - MANAGER TO REPORT, BOARD TO REVIEW (Remove)
- D. BINGO IN MUNICIPAL BUILDING - BOARD TO REVIEW (Remove)
- E. IPMA Testing Services - Manager To Report (Remove)
- F. 1990 CENSUS Committee - To Recreation Board
- G. IDA Revised 1989 Budget - Board To Review (Remove)

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW, To Solicitor To Prepare (Remove - To Admin. and Misc. Agenda)
- C. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- D. VASCAR, ESP PATROLS - CHIEF TO REPORT
- E. FALSE ALARM ORDINANCE - CHIEF TO REPORT Board To Review
- F. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- G. WATSON COMPLAINT - CHIEF TO REPORT (Remove)
- H. AIRPORT ZONING ACT - MANAGER TO REPORT
- I. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - MR. HANLON TO REPORT BOARD/VFD'S TO REVIEW
- J. Macko case - TO Ins. Carrier (Remove)

- K. Closed Circuit Surveillance, Forest Hills - Manager To Report Board To Review

SURVEILLANCE

PUBLIC WORKS:

- A. PADOT INVOICE: 10/24/88 TREE CLEARANCE - MANAGER TO REPORT
- B. Status of TEUCOB Street Sweeper - MR. PORADO, MR. DINZIO TO REPORT
- C. Summer Vacancies - Manager, Mr. Dinzio To Report
- D. SYEP Program - Board To Review (Remove)

PROPERTY:

- A. Installation of Stage Stair Handrails - Manager To Report
- B. Quarterly Display - Set-up April 8th, Display April 10th - 21st (Remove)

Minutes of the Regular Meeting, Monday, February 13, 1989 - Page ThreeTreasurer and Tax Collector's report (Continued)CREDITS - COLLECTIONS:

This report	1,697.85	
Previous report	673,097.59	
Discounts - Previous report	12,391.46	
Exonerations	83,405.70	
Total Credits		770,592.60
Balance to account for		203,921.46
Collection Percentage		79.1%
Percentage for same period - previous year		96.4%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of January 1989	\$ 45,945.41	Previous Year	\$ 36,968.74	1989 Budget	\$402,000.
Total for 1989	45,945.41	" "	36,968.74		

OCCUPATION PRIVILEGE TAX:

Month of January 1989	430.00	" "	270.00	1989 Budget	44,000.
Total for 1989	430.00	" "	270.00		

MERCANTILE TAX:

Month of January 1989	13,921.00	" "	-0-	1989 Budget	165,000.
Total for 1989	13,921.00	" "	-0-		

BUSINESS PRIVILEGE TAX:

Month of January 1989	4,839.09	" "	2,185.42	1989 Budget	84,000.
Total for 1989	4,839.09	" "	2,185.42		

8. FINANCIAL REPORT - JANUARY 1989:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 1/1/89	17,556.97	19,555.13	37,112.10

RECEIPTS:

Real Estate Tax - Prior Duplicate		1,417.68	1,417.68
Earned Income Tax		45,945.41	45,945.41
Mercantile & Business Privilege Tax		18,760.09	18,760.09
Occupation Privilege Tax		430.00	430.00
Interest		820.70	820.70
Tax Anticipation Note Proceeds	200,000.00		200,000.00
CATV Franchise Fee	21,247.11		21,247.11
Office Deposit	9,068.22		9,068.22
Inter-Accounts Transfer		210,502.87	210,502.87
January Accounts Payable	64,159.47		64,159.47
Total Receipts			572,351.55
Total Receipts and Balance			609,463.65
Warrants Cleared	278,564.73	129,039.65	407,604.38
Bank Balance 1/31/89	33,467.04	168,392.23	201,859.27
Less Outstanding Warrants			207.40
CASH BALANCE JANUARY 31, 1989			\$201,651.87

The above does not include the following amount collected by Mr. Porado through January 31, 1989 but not reflected on the PLGIT statement until after February 1, 1989:

Prior Duplicate RE Tax	841.50
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The above is in reconciliation with January ending statements.

CAPITAL RESERVE FUND:

Bank Balance 1/1/89 - PLGIT		66,418.08
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RECEIPTS: VFC #3 MELP

Interest	1,855.50	
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	496.69	2,352.19
--	--------	----------

Total Receipts and Balance		68,770.27
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Expenditure: MELP Debt Service		1,855.50
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BANK BALANCE JANUARY 31, 1989		\$66,914.77
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1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 1/1/89 - PLGIT		100,428.90
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RECEIPT: Interest		739.27
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Total Receipt and Balance		101,168.17
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Expenditure: Assessment Refund		4,415.59
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BANK BALANCE JANUARY 31, 1989		\$96,752.58
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REVENUE SHARING FUND:

Bank Balance 1/1/89 - PLGIT		242.02
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RECEIPTS: Transactional Error	240.61	
Interest	2.17	242.78

Total Receipt and Balance		484.80
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Expenditure: Transactional Correction		240.61
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BANK BALANCE JANUARY 31, 1989		\$244.19
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Minutes of the Regular Meeting, Monday, February 13, 1989 - Page Four
Financial Report - (Continued)

LIQUID FUELS FUND:

BANK BALANCE JANUARY 1, 1989 - PLGIT

\$7.35

(6322) MOVED HANLON-YATES to authorize payment of bills, totalling \$49,187.54, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

JUNE 1986: 1. HIGHLAND/CLUGSTON SANITARY SEWER PROJECT-ASSESSMENT ORDINANCE adopted December 12, 1988

AUGUST 1987: 1. GEORGE/JAMES SANITARY SEWER PROJECT-ONE (1) TAP-IN PERMIT outstanding. Assessment ordinance adopted December 12, 1988

2. OLD WILLIAM PENN HIGHWAY SANITARY SEWER PROJECT - Assessment ordinance adopted December 12, 1988

Mr. Porado noted a revised time-payment ordinance will be considered at the end of the month

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

OCTOBER 1988: 1. RUBBISH COLLECTION - Contract awarded 12/12/88

Mr. means noted the necessity to certify the insurance and bonding requirements no later than February 27, 1989 or the Board may wish to consider other alternatives.

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 782

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 669 BY INCREASING
THE COMPENSATION OF THE TOWNSHIP TAX COLLECTOR

(6323) MOVED YATES-DINZEO to read Ordinance No. 782 for the first reading.

(6324) MOVED YATES-DINZEO to accept Ordinance No. 782 for the first reading.

(6325) MOVED DINZEO-YATES to read Ordinance No. 782 for the second reading by title only.

(6326) MOVED YATES-DINZEO to accept Ordinance No. 782.

Yes - Yates, Dinzeo, Porado

No - Pohl, Hanlon

2. RESOLUTIONS: RESOLUTION NO. 4-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1988

(6327) MOVED HANLON-POHL to adopt Resolution No. 4-89

(6328) MOVED DINZEO-YATES to submit Pat Wilson for consideration as an appointed auditor.

RESOLUTION NO. 5-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING AN AUDITOR TO FILL THE VACANCY
CREATED BY THE RESIGNATION OF JOANNE TAGLIERI

(6329) MOVED HANLON-YATES to adopt Resolution No. 5-89

Mr. Porado noted the appointment requirements of the First Class Township Code.

3. MOTIONS:


(6330) MOVED POHL-HANLON to approve payment #4 to Port Vue Plumbing \$16,181.71 for the George and James Streets Sanitary Sewer Project upon approval of the Township Engineer. (Note: \$2000.00 held retainage)

(6331) MOVED DINZEO-YATES to approve Payment #5 to Port Vue Plumbing \$18,989.72 for the Old William penn highway Sanitary Sewer Project upon approval of the Township Engineer (Note: \$3,500.00 held retainage)

(6332) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:40 P.M.

All motions were adopted by unanimous roll call vote, except where otherwise noted.

ATTEST:



Francis R. Kuszajewski, Secretary

APPROVED:

As presented March 13, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 27, 1989

The Additional Stated Meeting of January 30, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl

Mr. Hanlon

Mr. Dinzeo
Mr. Yates

Mr. Means, Township Solicitor and Mr. McKeever, Township Solicitor was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Ray Burkhart and Mr. Albert Yocca questioned the Board's policy on applying or Federal Grant monies for the Peter, John and Dorothy Streets Sewer Project as opposed to other sewer districts.

Mr. Porado responded.

The following new business was considered during the course of the review:

1. ORDINANCES: ORDINANCE NO. 783

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
PROVIDING FOR INSTALLMENT PAYMENTS OF THE
ASSESSMENTS DUE FROM PROPERTY OWNERS IN THE
HIGHLAND-CLUGSTON AVENUES, GEORGE AND JAMES
STREETS, AND LOUGEAY ROAD SANITARY SEWER DISTRICTS

(6333) MOVED POHL-DINZEO to read Ordinance No. 783 for the 1st reading.

(6334) MOVED YATES DINZEO to accept Ordinance No. 783 for the 1st reading.

(6335) MOVED DINZEO-POHL to read Ordinance No. 783 for the first reading by title only.

(6336) MOVED DINZEO-YATES to accept Ordinance No. 783.

Motions 6333 to 6336 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 6-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REQUESTING A COMMUNITY FACILITIES GRANT TO BE
USED FOR THE INSTALLATION OF COLLECTION LINES TO
SERVICE HOMES ON PETER, JOHN AND DOROTHY STREETS.

(6337) MOVED YATES-POHL to adopt Resolution No. 6-89.

RESOLUTION NO. 7-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING LICENSING "SMALL GAMES OF CHANCE"

(6338) MOVED HANLON-YATES to adopt Resolution No. 7-89

Motions 6337 and 6338 were adopted by unanimous roll call vote.

3. MOTIONS:

(6339) MOVED YATES-POHL to invoice Vincent Amore according to provisions of Ordinance No. 579 concerning a connection fee for unassessed properties on Penhurst Drive and George Street.

(6340) MOVED YATES-DINZEO to have the proper Township Officers sign the Solid Waste Contract (Clark Sanitation Company)

Motions 6339 and 6340 were adopted by unanimous roll call vote.

(6341) MOVED YATES-HANLON to adjourn, the meeting was adjourned at 8:00 P.M. by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Mae S. Franc
Acting Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 13, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Miss Pohl

Mr. Dinzeo
Mr. Yates

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. Robert Amore, 3 Lear Drive - Mr. Amore questioned the Board about the applicability of the connection fees (assessments) invoiced for his properties along Penhurst Drive and George Street. He referred to an agreement with the Township executed in July 1987. Mr. Means noted that he has had incomplete conversations with the Amore Attorney in an effort to clarify the matter. The Board directed Mr. Means to review the matter after his discussions with the Amore Attorney and advise. The Board will contact Mr. Amore thereafter.

2. Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins inquired as to the tax costs for the upcoming Sheriff Sale for the property located at the corner of Farnsworth and Patterson Streets.

Mr. Means directed him to the Real Estate Deputy of the Sheriff's Office.

(8342) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of February 13th and the Additional Stated Meeting of February 27, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-E-18 1. Ethics Financial Statements received from Mr. Hanlon, Chief Naccarati, Mrs. Wilson. Mr. Tully, Mr. Berger, Mr. Yates
- C-E 2. Mr. D. English Re: Water & Sewage services on Leax Lane. cc: Commissioners
- C-B 3. Boy Scouts/America Re: Community Service Parks, Recreation Areas etcetera. cc: Commissioners
- AF-T-10 4. TCVCOG Re: Savings in sharing equipment. cc: Comm., C.Jeznach
- AF-B-4 5. D. DeStefano Re: Excess compensation. cc: Comm., Mr. Means
- AF-S-2 6. Woodland HSD Thanks for contribution to help WHSD combat drug and alcohol sales. cc: Commissioners
- PS-F-7 7. WTVFD #3 (M. Rose) Re: Legalizing small games of chance.
- Rec Bd C 8. PA Council on the Arts \$3,000.00 for Arts Festival. cc; Commissioners, Mrs. McKeever
- AF-G-89 9. Allegheny County Planning Dept. Re: Allegheny County Solid Waste Management Plan. cc: Commissioners, Mr. Means
- AF-U-7 10. U-COMP Re: Divident 20%, Contribution Rate 1.5%. cc: Comm
- 1988 Audit 11. Annual Audit & Financial Report - 1988
- H/C Sew D. 12. J. Calhoun Re: 1987 Tax form - Sewer Assessment H/Clugston.

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies 1 & 4. A total of 7 alarms occurred/February.

2, POLICE: Chief Naccarati reported the following for February:

REPORT OF ACTIVITY:

A. Calls and complaints	219
B. Gasoline consumed	1,179.9
- A9 & A10	240.9
- Medic II	26.0
C. Miles of Patrol	8,476
D. Mileage on Cars:	
Unit 11	62,356
Unit 12	24,308
Unit 13	74,194
Unit 14	90,540
E. Accidents	7
F. Arrests	13
G. Assaults	1
H. Aided Cases	7
I. Animal complaints	2

Minutes of the Regular Meeting, Monday, March 13, 1989 - Page Two

Police report (continued):

J. Burglaries	12
K. Criminal Mischief	4
L. Fire Calls	2
M. Other Offenses	1
N. Registration Plates - lost/stolen	2
O. Thefts	12
P. Towed Vehicles	6
Q. Vehicle Theft	2

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 124 calls during January and February. 48 Wilkins, 31 Churchill, 45 Mutual Aid

4. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	59,326.34
Occupation Privilege Tax - previous month	2,079.80
Mercantile Tax - previous month	2,650.87
Business Privilege Tax - previous month	3,172.49
Secretary - General Fund	11,739.19
Secretary - Capital Reserve Fund	38,763.45
Total	<u>\$117,732.14</u>

2. BUILDING PERMITS ISSUED:

Repairs & Improvements	3
Signs	3

3. COMPLAINTS:

Received	3
Resolved	7
Pending	3

4. DELINQUENT SANITARY SEWAGE:

One Hundred Thirteen (113) "INITIAL NOTICES" (new Cycle K-04) prepared and mailed Friday, February 24, 1989

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,127.00			
Delinquent Tax	1,457.73	(Jordan Tax Svce)		
Municipal Claim	<u>3,150.00</u>	"	"	"
Total	\$7,734.73			

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	11,739.19
Current Realty Tax	<u>2,781.41</u>
Total	\$14,520.60

The status of the 1988 Tax Duplicate was reported for the month of February as follows:

Original Duplicate	973,234.17
Penalties - This report	252.86
- Previous report	<u>1,279.89</u>
Total Charges	\$974,766.92

CREDITS - COLLECTIONS:

This report	2,781.41		
Previous report	674,795.44		
Discounts - Previous report	12,391.46		
Exonerations	<u>83,405.70</u>		
Total Credits		773,374.01	
Balance to account for		201,392.91	
Collection percentage		79.3%	
Percentage for same period - previous year		96.7%	

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1989	\$ 59,326.34	Previous year	\$ 57,835.06	1989 Budget
Total for 1989	105,236.25	"	" 94,725.02	\$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of February 1989	2,079.80	"	" 2,458.60	1989 Budget
Total for 1989	2,509.80	"	" 2,708.60	\$ 44,000.00

MERCANTILE TAX:

Month of February 1989	2,650.87	"	" 5,447.72	1989 Budget
Total for 1989	16,571.87	"	" 5,447.72	\$165,000.00

Minutes of the Regular Meeting, Monday, March 13, 1989 - Page Three

Act 511 Taxes (continued)BUSINESS PRIVILEGE TAX:

Month of February 1989	\$ 3,172.49	Previous Year	\$ 7,812.98	1989 Budget
Total for 1989	8,011.58	"	9,998.40	\$ 84,000.00

8. FINANCIAL REPORT - FEBRUARY 1989

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 2/1/89	33,467.04	168,392.23	201,859.27
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Duplicate		2,140.38	2,140.38
Earned Income Tax		59,326.34	59,326.34
Mercantile Tax		2,650.87	2,650.87
O P Tax		2,079.80	2,079.80
Business Privilege Tax		3,172.49	3,172.49
Interest		1,205.39	1,205.39
Office Deposit	11,739.19		11,739.19
Inter-Accounts Transfer		30,315.33	30,315.33
Erroneous Wire Transfer		8,542.33	8,542.33
February Accounts Payable	78,743.75		78,743.75
Total Receipts			199,915.87
Total Receipts and Balances			401,775.14
Warrants Cleared	103,913.77	142,263.93	246,177.70
Bank Balance 2/28/89	20,036.21	135,561.23	155,597.44
Less Outstanding Warrants			5,431.31
CASH BALANCE FEBRUARY 28, 1989			<u>\$150,166.13</u>

The above does not include the following amount collected by Mr. Porado through February 28, 1989 but not reflected on the PLGIT statement until after March 1, 1989:

Prior Duplicate RE Tax	1,482.52
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The above is in reconciliation with February ending statements.

CAPITAL RESERVE FUND:

Balance 2/1/89 - PLGIT		66,914.77
<u>RECEIPTS:</u>		
Sanitary Sewer Project Assessments	38,763.45	
Interest	436.03	39,199.48
Total Receipts and Balance		106,114.25
Expenditures: Sinking Fund Transfer	23,177.33	
Sanitary Sewer Project: Legal Fees	675.00	23,852.33
CASH BALANCE FEBRUARY 28, 1989		<u>\$82,261.92</u>

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 2/1/89 - PLGIT		96,752.58
<u>RECEIPTS:</u>		
Capital Reserve Fund Transfer	23,177.33	
Interest	738.07	23,915.40
CASH BALANCE FEBRUARY 28, 1989		<u>\$120,667.98</u>

REVENUE SHARING FUND:

Bank Balance 2/1/89 - PLGIT		244.19
<u>RECEIPTS:</u>		
Interest		1.68
CASH BALANCE FEBRUARY 28, 1989		<u>\$245.87</u>

LIQUID FUELS FUND:

CASH BALANCE FEBRUARY 28, 1989 - PLGIT		<u>\$7.35</u>
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(8343) MOVED HANLON-DINZEO to authorize payment of bills, totalling \$48,666.23 as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

(8344) MOVED HANLON-POHL to meet the Township's contractual requirements

OLD BUSINESS:

JUNE 1986: 1. HIGHLAND/CLUGSTON SANITARY SEWER PROJECT - ASSESSMENT ORDINANCES ADOPTED DECEMBER 12, 1988 AND FEBRUARY 27, 1989.

AUGUST 1987: 1. GEORGE/JAMES SANITARY SEWER PROJECT - ONE (1) TAP-IN PERMIT OUTSTANDING. ASSESSMENT ORDINANCES ADOPTED DECEMBER 12, 1988 AND FEBRUARY 27, 1989.

2. OLD WILLIAM PENN HIGHWAY SANITARY SEWER PROJECT - ASSESSMENT ORDINANCES ADOPTED DECEMBER 12, 1988 AND FEBRUARY 27, 1989.

Minutes of the Regular Meeting, Monday, March 13, 1989 - Page Four

Mr. Porado questioned Mr. McKeever on the status of Township's Community Facilities application for the Peter, John, Dorothy Sanitary Sewer Project. Mr. McKeever informed the Board of its status.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 8-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING THE ALLEGHENY COUNTY SOLID WASTE
MANAGEMENT PLAN

(8345) MOVED POHL-DINZEO to adopt Resolution No. 8-89.

3. MOTIONS:

(8346) MOVED DINZEO-YATES to designate the Pittsburgh Post Gazette as the alternate official newspaper of the Township.

(8347) MOVED YATES-DINZEO to submit the Police Wage Policy Committee Pension Benefit Proposals to the arbitrator(s) for disposition.

Mr. Means will inform the arbitrator(s).

(8348) MOVED DINZEO-HANLON to appoint John Estocin, 873 Railroad Street, Wilkins Township 15145, tele # 824-7775, to the Recreation Board.

Yes - Dinzeo, Hanlon, Pohl, Porado
Abstention - Yates

(8349) MOVED YATES-HANLON to appoint Mrs. Shirley Holtzman, 19 Charnwood Drive, Wilkins Township 15235, tele # 823-3686 on to the Recreation Board.

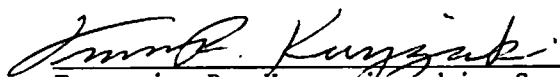
(8350) MOVED YATES-POHL to appoint Mr. Harold Spokane, 107 Queenston Drive, Wilkins Township 15235, to the Planning Commission.

done in the completion of the Township Audit.

(8351) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:50 P.M.

All motions were adopted by unanimous roll call vote except where otherwise noted.

ATTEST:


Francis R. Kuszaewski, Secretary

APPROVED:

As presented April 10, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 27, 1989

The Additional Stated Meeting of March 27, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl

Mr. Dinzeo
Mr. Hanlon

Mr. Yates was absent due to illness.

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following new business was considered during the course of the review:

1. MOTIONS:

- (8352) MOVED DINZEO-HANLON to authorize the proper Township Officers to execute the agreement between the Township and the Police Wage Policy Committee concerning matters to be sent to the Board of Arbitrators.
- (8353) MOVED POHL-HANLON to appoint Mr. Mel Gold as independent counsel for the Board of Building Appeals, per his quote of March 21, 1989.
- (8354) MOVED HANLON-POHL to authorize the engineer to prepare the specifications for the 1989 Street Resurfacing Program.
- (8355) MOVED DINZEO-POHL to authorize the Solicitor to advertise the proposed sidewalk waiver option amendment to Sub-Division Ordinance No. 275.
- (8356) MOVED DINZEO-POHL to authorize the Solicitor to advertise the Ordinance and all other requirements to amend Zoning Ordinance No. 542 to allow for a usage classification "un-used school buildings" in certain zoning districts.
- (8357) MOVED POHL-HANLON to purchase handrail for the sides of the Auditorium Stage Steps per the quote of \$180.00 from Lifetime Railing Company.

The following matters were also discussed during the course of the review;

- 1. Mary Beth Rushe', representing Wilkins-Churchill Rescue One addressed the Board concerning the ambulance services proposal to change their dispatch through Forbes Regional, in order to improve their service delivery to the community. Mr. Porado directed the Secretary to draft a Resolution for consideration concerning acceptance of the changes in the dispatch system.
- 2. Mr. McKeever noted that the Peter, John and Dorothy Sanitary Sewer Project will be advertised in April in order to be bid in May with a projected start-up date of September 1, 1989, depending upon the Township's financial status.
He also presented a report on the Frazier Drive Sanitary Sewer Problem with a program for corrective action.
- 3. The CDBG Year 14 bid opening for the rebuilding of the Lions Park Basketball Court was reviewed. It is \$3,800.(+) over the \$12,000.00 Grant amount. Mr. Kuszajewski will report on Township financing of the additional amount.
- 4. The Board expressed no objection to the appointment of Mr. Ed Bruener of the Township's DPW as its Official Gypsy Moth Program Coordinator.

Minutes of the Additional Stated Meeting of March 27, 1989 - Page Two

(8358) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 8:50 P.M.

The Board then met in Executive Session with the Solicitor and the Engineer.

All motions were approved by unanimous roll call vote.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - MARCH 27, 1989

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - ~~SOLICITOR TO FILE APPEALS~~
- Appeals Ailed by Solicitor
3. PENN CENTER WINDOW STATUS - ~~TO~~ BD OF BUILDING APPEALS FOR HEARING ^{3/30/89} PENDING
- Appointment of Mr. Gold
4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - ~~BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW~~
Solicitor Authorized to Prepare Amendment
6. ZONING AMENDMENT - ~~BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW~~
Solicitor Authorized to prepare amendment
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW POLICY, STATUS OF ELECTED AUDITORS
8. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT (Remove)
CDBG YEAR 15 - UNABLE TO QUALIFY
10. ^{stormwater Management} PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. HRC HEARING - BOARD TO REVIEW (Remove)
14. SANITARY SEWER ASSESSMENT POLICY - ORDINANCE ADOPTED 2/27/89 (Remove)
15. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- ENGINEER, MGR TO REPORT
16. FUTURE POLICE NEGOTIATIONS - ~~BOARD TO REVIEW~~ - Agreement to review and
- ~~COST, FUNDING TO ACTUARY~~ execute, to arbitrator
- ~~DISABILITY, ACCIDENT STUDY~~ panel
17. CORNER PROPERTY: HARRISON AT PATTERSON - SOLICITOR TO REPORT
- SHERIFF SALE 4/3/89 10AM GOLD ROOM
18. 960 REAR GREENSBURG PIKE - Manager to Report
SPA PROPERTY - Solicitor, Manager to Report
19. HALL STATION BRIDGE RECONSTRUCTION - WORK TO START MARCH 1, 1989
20. GARBAGE CONTRACT - PROPER OFFICERS TO SIGN CONTRACT (Remove)
ACT 101 - Manager to Report
21. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- IMPLEMENTATION OF ANY CHANGES

Miscellaneous and Administrative Agenda - Page Two

2. INDUSTRIAL APPRAISAL - MANAGER TO REPORT
- "INFLATION FACTOR" ALTERNATIVE TO HDH (Remove)
23. MUNICIPAL PLANNING CODE REVISIONS - MANAGER TO REPORT (Remove)
24. FRAZIER DRIVE SEWER PROBLEM - ~~ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET~~
Board to Review
25. SIDEWALK REPAIR, MUNICIPAL BUILDING)
)
REPLACEMENT OF EMERGENCY GENERATOR) ENGINEER TO REPORT
)
AIR CONDITIONERS vs "WHOLE HOUSE")
26. BOCA 1987 FIRE PREVENTION CODE ORDINANCE - TO SOLICITOR TO REVIEW
27. STORMWATER MANAGEMENT DISTRICT (S.B. 40) REQUEST OF FINDLAY TOWNSHIP -
BOARD TO REVIEW (Remove)
28. AMORE PROPERTIES ORD NO. 579 - BOARD TO REVIEW
29. 1990 CENSUS - MANAGER TO REPORT, BOARD TO REVIEW
30. Clean Indoor Air Act - Solicitor to Report, Board to Review
1. Cramer Leax "Vacation" Request - Solicitor to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 3, 1989

The Additional Stated Meeting of April 3, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Dinzeo
Miss Pohl

Mr. Yates was absent due to illness.

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

(8359) MOVED POHL-HANLON to refund to Mr. Vincent Amore \$3,217.06 previously paid under Township Invoice dated March 3, 1989 for the Sanitary Sewer Connection Fee concerning lot #547 fronting on George Street based upon the Township's Agreement of July 13, 1987. Let it be further understood that it is not the Township's intention to circumvent the provisions of Ordinance #579. The above referenced Agreement should not be considered as the Township's policy for any development for which the provisions of Ordinance #579 would apply.

(8360) MOVED HANLON-POHL to authorize the Turtle Creek Valley Council of Governments to award the contract for the Lions Park Basketball Court Rebuilding based upon the CDBG (\$12,000.) bid. The Township will assume the remaining cost of the project \$3,838.00 through the IDA Benefit Fund.

(8361) MOVED HANLON-DINZEO to purchase a new portable radio for the Police Department.

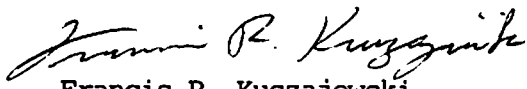
1. Mr. Jeznach was informed not to clear any obstructions or repair any State or County roads unless an emergency or life threatening situation exists. "Convenience" will no longer be considered as a basis for Township action.

2. Mr. Porado and Mr. Dinzeo will attend the next TCVCOG meeting in order to learn more about the new Sweeper Program. The Board finds it unacceptable in as presently outlined.

3. The Chief was directed to have the department use a checklist on police car conditions at the beginning and end of each shift. Also to caution officers about speeding, while on patrol, in order to avoid disciplinary action.

(8362) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 8:05 P.M.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 10, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Dinzeo

Mr. Yates was absent due to illness.
Miss Pohl had a prior commitment.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag. A moment of silence was held in memory of the passing of Mr. Thomas M. Nolan, former Wilkins Township Commissioner and State Senator.

CITIZEN'S HEARINGS:

1. William G. Wilson, 300 Kingston Drive. Mr. Wilson identified himself as President of the Police Department Wage Policy Committee. He spoke on the following matters: Improved pension plan, disability coverages (policy's and contract language), ordinance authorizations, agreement submissions, arbitration authorizations (and submission) prior negotiation sessions and "trade-off" language. He wished to know how the Board of Commissioners intended to act, as a follow-up to their prior authorizations of the Solicitor.

Mr. Means discussed collective bargaining procedures, in public, the disability coverages, the Board's responses to Committee requests to negotiate and arbitrate. Also, ordinance preparation based upon collective bargaining agreements.

Mr. Porado spoke on the authorizations to arbitrate and Board reviews.

2. Mr. M. Jos. Martinelli, 703 McMasters - Mr. Martinelli discussed the Township's inability to act upon the periodic increases in cable television basic rates, and need for municipal action.

Mr. Means responded by describing the locally contractual neutralizing effects caused by the passage of the Cable Act of 1984 and legal changes that can only be authorized by Congress. He also noted the Township lawsuit concerning franchise fees.

3. Mary Yakin, 35 Crestview Drive - Mrs. Yakin discussed her cable installation, as well as her understanding that Grandview Avenue and Quarry Street residents do not have Township Cable.

Mr. Means indicated that it was his understanding that all Township residential structures can receive American Cablevision hookup.

4. A. Steve Catranel, Catranel Real Estate
- B. Unidentified "Sales Agent"
- C. Unidentified "Buyer"

The above group addressed the Board concerning the property located at 325 Leax Lane and their attempts to buy/sell the property as hindered by the Township's acquisition of part of the property as a public ROW (for Leax Lane) in 1976. They also spoke about the lack of public improvements, through exiting and utility ROW's.

Mr. Means requested a former letter, from the sellers attorney be addressed to the Board explaining the ROW vacation request. Mr. Porado spoke about snow removal by the Township.

- (8363) MOVED HANLON-DINZEO to approve the minutes of the Regular meeting of March 13th and the Additional Stated Meeting of March 27, 1989 as presented.
The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- | | |
|-----------------------|---|
| AF-E-18 | 1. R. Fialla, Ethics Commission Financial Statement. |
| Ridge St
Waterline | 2. Allegheny County, Planning Comm., re: Ridge Street Water Line. The Board authorized Mr. McKeever to proceed with a Penn-Vest Grant application using the CDBG funds, as the Township's matching share. cc: Comm., McKeever |
| C-A | 3. Allegheny Cty, Plan Comm Re: Street reconstruction - purchase of materials. cc: Commissioners, McKeever |
| C-A | 4. Allegheny Cty, Plan Comm Re: Bridge rehabilitation: Ivy, Straley, Baker Street. cc: Comm., McKeever |
| AF-C-3 | 5. American Cablevision Re: April National Cable Month. cc: Comm |
| AF-C-3 | 6. American Cablevision Re: Raise in Basic Cable service. cc: Comm., JMM |
| AF-F-10 | 7. Federal Emergency Mgmt Agency Re: National Flood Insurance Program participating communities. cc: Comm., JMM. Niehl |
| AF-C-3 | 8. J. Means, Re: Twp of Wilkins vs Shows, Inc. Complaint in Action. cc: Comm |

- | | |
|------------|--|
| | 9. Human Services Ctr. Corp. Jobs available 1990 Census. cc: Comm |
| M Admin | 10. Papernick Re: Cramer, 325 Leax Lane, Road Dedication. cc: Comm., JMM |
| A 11 | 11. C of PA DOT Liquid Fuel Allocation \$85,630.52. cc: Comm |
| P-SS | 12. C of PA Re: \$50,000. CF Grant Peter, John, Dorothy SSS Proj. cc: Comm |
| P-SS | 13. C of PA Sen Davidas' request for approval PJD SS. cc: Comm |
| AF-25 | 14. TC Watershed Ass'n. Re: Change in By-laws. cc: Comm |
| SPA | 15. J. Means Re: Twp of Wilkins vs Venturini (SPA) cc: Comm PD |
| Comm Items | 16. Wilkins Senior Citizens request for hand railing (Audit) cc: Comm |
| PS-F-10 | 17. VFD #1 Activity report 1989. |
| AF-I-24 | 18. Wilkins Area IDA 1988 Contribution \$7,500.00. cc: Comm |
| R-16 | 19. W/C Rescue One Re: Proposed change dispatch. cc: Comm |

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty two alarms occurred during the month.

2. POLICE: Report for the month of March 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	245
B. Gasoline consumed	1,262
- A9, A10	270.5
- Medic II	15.0
C. Miles of Patrol	9,796
D. Mileage on cars:	
Unit 11 -	65,660
Unit 12 -	27,879
Unit 13 -	77,077
Unit 14 -	89,078
E. Accidents	12
F. Arrests	23
G. Aided Cases	13
H. Burglaries	3
I. Criminal Mischief	4
J. Domestic Disturbances	1
K. Fire Calls	1
L. Mutual Aid	2
M. Other Offences	1
N. Thefts	9
O. Towed Vehicles	5
P. Vehicle Theft	9

3. ANIMAL CONTROL: Hoffman Kennels reported eleven complaints during March 1989.

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 82 calls during March, 29 in Wilkins, 30 in Churchill and 23 mutual aid calls.

5. MAGISTRATE: District Magistrate Comunale reported the disposition of 34 cases with collections as follows:

To Township	586.25
To County	359.50
To State	655.25
Other	609.22

6. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous month	22,249.76
O P Tax - Previous month	1,180.00
Mercantile Tax - Previous month	5,111.62
Business Priv. Tax - Previous month	9,516.97
Secretary - General Fund	15,787.30
Secretary - Cap Res Fd (SS Ass'ts.)	21,954.48
TOTAL	<u>\$75,800.13</u>

2. BUILDING PERMITS:

New Construction	1
Repairs & Improvements	4
Signs	1

3. COMPLAINTS:

Received	10
Resolved	9
Pending	4

4. DELINQUENT SANITARY SEWAGE: Forty five (45) Second Notices prepared and mailed Friday, March 24, 1989.

Minutes of the Regular Meeting, Monday, April 10, 1989 - Page Three

5. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax	1,307.04) Jordan Tax Service
Costs	170.00)
Total	<u>\$1,477.04</u>	

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,185.46
Current Realty Tax	<u>1,997.33</u>
TOTAL	\$17,182.79

The status of the 1988 Tax Duplicate was reported for the month of March :

CHARGES:

Original Duplicate		973,234.17
Penalties - This report	181.58	
- Previous report	<u>1,532.75</u>	<u>1,714.33</u>
Total Charges		974,948.50

CREDITS - COLLECTIONS:

This report	1,997.33	
Previous report	677,576.85	
Discounts - previous report	12,391.46	
Exonerations	<u>83,405.70</u>	
Total Credits		775,371.34
Balance to account for		199,577.16
Collection Percentage		79.5%
Percentage for same period - previous year		97.4%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1989	\$24,421.88	Previous year	\$17,226.21	1989 Budget	\$402,000.
Total for 1989	129,657.28	"	"		111,306.69

OCCUPATION PRIVILEGE TAX:

Month of March 1989	1,180.00	"	"	1,140.00	1989 Budget	44,000.
Total for 1989	3,669.80	"	"	3,848.60		

MERCANTILE TAX:

Month of March 1989	5,111.62	"	"	524.87	1989 Budget	165,000.
Total for 1989	21,683.49	"	"	5,972.55		

BUSINESS PRIVILEGE TAX:

Month of March 1989	9,516.97	"	"	24,302.65	1989 Budget	84,000.
Total for 1989	17,528.55	"	"	34,301.05		

8. FINANCIAL REPORT - MARCH 1989:

GENERAL FUND:

Bank Balance 3/1/89	PNB	PLGIT	
	20,036.21	135,561.22	155,597.44

RECEIPTS:

Real Estate Tax - Prior Duplicate		2,429.96	2,429.96
Earned Income Tax		22,249.76	22,249.76
Mercantile Tax		5,111.62	5,111.62
Business Privilege Tax		9,516.97	9,516.97
O P Tax		1,180.00	1,180.00
Interest		736.56	736.56
Office Deposit	15,787.30		15,787.30
Inter-Accounts Transfer		11,739.19	11,739.19
March Accounts Payable	<u>54,149.73</u>		<u>54,149.73</u>
Total Receipts			<u>122,901.09</u>
Total Receipts and Balances			278,498.53
Warrants Cleared	<u>70,947.36</u>	<u>130,683.46</u>	<u>201,630.82</u>
Bank Balance 3/31/89	19,025.88	57,841.83	76,867.71
Less Outstanding Warrants			345.50
CASH BALANCE MARCH 31, 1989			<u>\$76,522.21</u>

The above does not include the following amount collected by Mr. Porado and Mr. Pugliano through March 31, 1989 but not reflected on the PLGIT statement until after April 1, 1989:

Prior Duplicate RE Tax	1,049.90
Earned Income Tax	2,172.12

The above is in reconciliation with March ending statements.

CAPITAL RESERVE FUND:

Balance 3/1/89 - PLGIT	82,261.92
------------------------	-----------

RECEIPTS:

Sanitary Sewer Projects Assessments	21,954.48
VFD #3 MELP	2,538.67
Ordinance No. 579 fee	3,217.06
Interest	<u>280.38</u>
Total Receipts and Balance	<u>27,990.59</u>
	110,252.51

Minutes of the Regular Meeting, Monday, April 10, 1989 - Page Four

Financial Report - Capital Reserve Fund - (Continued):

EXPENDITURES:

MELP Debt Service		2,538.67	
Sinking Fund Transfer		37,540.60	
Sanitary Sewer Projects: Construction	35,171.43		
Engineering	897.50		
Legal	690.00		
Miscellaneous Refund	648.14		
P-J-D San Swr Proj. Engineering		37,407.07	
Other Engineering		2,119.00	
		125.00	79,730.34
BANK BALANCE MARCH 31, 1989			<u>\$30,522.17</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 3/1/89 - PLGIT

120,667.98

RECEIPTS: Cap. Reserve Fd Transfer

37,540.60

Interest

1,141.56 38,682.16

BANK BALANCE MARCH 1, 1989

\$159,350.14

REVENUE SHARING FUND:

Bank Balance 3/1/89 - PLGIT

245.87

RECEIPT: Interest

1.86

Total Receipt and Balance

\$247.73

LIQUID FUELS FUND:

Bank Balance 3/1/89 - PLGIT

\$7.35

A list of current bills was presented for approval.

(8364) MOVED HANLON-DINZEO to authorize payment of bills, totalling \$50,928.01, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: 1. INVESTIGATION OF THE CHIEF OF POLICE - Civil Service Commission.

MARCH 1988:

Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court Dated July 21, 1988.

OCTOBER 1988:

1. RUBBISH COLLECTION - Contract awarded December 12, 1988. Contract Executed, service begins April 1, 1989.

NEW BUSINESS:

1. ORDINANCES - None

2. RESOLUTIONS:

RESOLUTION NO. 9-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ENTERING INTO AN AGREEMENT WITH
JOHN W. CARVILLE, ET UX, AND JOHN P. FALLON, ET UX.

(8365) MOVED HANLON-DINZEO to adopt Resolution No. 9-89.

RESOLUTION NO. 10-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
PROCLAIMING APRIL AS CABLE TELEVISION MONTH.

(8366) MOVED DINZEO-HANLON to adopt Resolution No. 10-89.

RESOLUTION NO. 11-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ACKNOWLEDGING THE CHANGE IN DISPATCH
PROCEDURES BY WILKINS-CHURCHILL RESCUE ONE.

(8367) MOVED HANLON-DINZEO to adopt Resolution No. 11-89.

RESOLUTION NO. 12-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
HONORING THE MEMORY OF THOMAS M. NOLAN.

(8368) MOVED DINZEO-HANLON to adopt Resolution No. 12-89.

Motions 8365 to 8368 inclusive were adopted by unanimous roll call vote of all present.

3. MOTIONS: None

Mr. Means reported on the Sheriffs Sale of the property located at the corner of Harrison Road and Patterson Street, noting that it sold at the Upset Price. He estimated that the Township may realize an estimated \$4,000.00

(8369) MOVED DINZEO-HANLON to adjourn. The motion being unanimously adopted by all present, the meeting was adjourned at 8:55 P.M.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented April 10, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 24, 1989

The Additional Stated Meeting of April 24, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl
Mr. Yates
Mr. Dinzeo
Mr. Hanlon

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda, with special notations as follows:

1. The Manager was directed to conduct a tax review for the Pedanic property, 125 Patterson Street, in order to see if a Sheriff Sale authorization would be proper.
2. Mr. Yates noted that the Grayhurst Sub-division review should take into account the old timber and fill foundation of the old school building. This will be brought to the attention of the Township Engineer.

(8370) MOVED POHL-HANLON to adjourn, the meeting was adjourned at 7:50 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - APRIL 24, 1989

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED ¹⁹⁸⁷ ~~1986~~ LIST (Remove)
2. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
3. PENN CENTER WINDOW STATUS - BOARD OF BUILDING APPEALS HEARING 3/30/89
- APPOINTMENT OF MR. GOLD
4. CD BLOCK GRANT - PROJECT YEAR ~~13~~, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - SOLICITOR AUTHORIZED TO
PREPARE AMENDMENT (Remove)
6. ZONING AMENDMENT - SOLICITOR AUTHORIZED TO PREPARE AMENDMENT (Remove)
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW POLICY, STATUS OF ELECTED AUDITORS
(Remove)
8. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
9. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
10. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
1. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
12. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- ENGINEER, MGR TO REPORT
13. FUTURE POLICE NEGOTIATIONS - AGREEMENT TO REVIEW AND EXECUTE,
TO ARBITRATOR PANEL
14. CORNER PROPERTY: HARRISON AT PATTERSON - SOLICITOR TO REPORT
- sheriff sale 4/3/89 10 AM GOLD ROOM
(Remove)
15. 960 REAR GREENSBURG PIKE - MANAGER TO REPORT
SPA PROPERTY - SOLICITOR, MANAGER TO REPORT
16. HALL STATION BRIDGE RECONSTRUCTION - WORK TO START MARCH 1, 1989 (Remove)
17. ACT 101 - MANAGER TO REPORT
8. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- IMPLEMENTATION OF ANY CHANGES

Miscellaneous and Administrative Agenda - Page Two

9. FRAZIER DRIVE SEWER PROBLEM - BOARD TO REVIEW
20. SIDEWALK REPAIR, MUNICIPAL BUILDING)
)
REPLACEMENT OF EMERGENCY GENERATOR) ENGINEER TO REPORT
)
AIR CONDITIONERS vs "WHOLE HOUSE")
- ~~21. BOCA 1987 FIRE PREVENTION CODE ORDINANCE - TO SOLICITOR TO REVIEW (Remove)~~
22. AMORE PROPERTIES ORD NO. 579 - BOARD TO REVIEW
23. 1990 CENSUS - ~~MANAGER TO REPORT, BOARD TO REVIEW~~ TO Recreation Board
24. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW
25. CRAMER LEAX "VACATION" REQUEST - SOLICITOR TO REPORT
26. Definition of Unsafe Structure - Solicitor To Report
27. Grading Ordinance #516 - Engineer To Report
28. Grayhurst Subdivision - Board To Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 24, 1989 (As corrected)

The Additional Stated Meeting of April 24, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl
Mr. Yates
Mr. Dinzeo
Mr. Hanlon

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda, with special notations as follows:

1. The Manager was directed to conduct a tax review for the Pedanic property, 125 Patterson Street, in order to see if a Sheriff Sale authorization would be proper.
2. Mr. Yates noted that the Grayhurst Sub-division review should take into account the old timber and fill foundation of the old school building. This will be brought to the attention of the Township Engineer.

Mr. Porado noted the meeting as adjourned at 7:40 P.M. when Mrs. Yakin, a member of the audience, began speaking; was ruled out of order and refused to relinquish the floor. Mr. Porado left the meeting at this point.

(8370) MOVED POHL-HANLON to adjourn, the meeting was adjourned at 7:50 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 1, 1989

The Additional Stated Meeting of May 1, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl
Mr. Dinzeo
Mr. Yates

Mr. Hanlon arrived while the meeting was in progress.

Also present was Chief Naccarati.

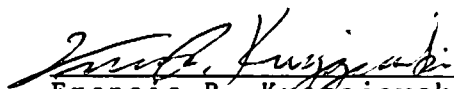
At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Porado noted that the Solicitor should be consulted concerning the applicability of sewer connection fee Ordinance No. 579 to the Grayhurst Subdivision application.
 2. The Recreation Board Newsletter was discussed as a medium for publicizing the following Township related business:
 - A. Availability of the "Household Hazardous Waste" leaflet for residential properties, as prepared by the Churchill Environmental Council.
 - B. A "Help Wanted" ad concerning census takers needed for the 1990 Census.
- (8371) MOVED YATES-DINZEO to correct the Regular Meeting Minutes of September 12, 1988 to show that MOTION No. 6182 was accepted by unanimous roll call vote of all present.
- (8372) MOVED DINZEO-YATES to hire Nicholas J. Fioravanti, 209 Churchill Road, as a seasonal employe with the Department of Public Works.
- (8373) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 7:40 P.M.

All motions were adopted by a unanimous roll call vote of all present. Mr. Hanlon was not present for the passage of MOTION 8371.

Respectfully submitted,



Francis R. Kuszajewski, Secretary

msf

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE
- B. 1990 CENSUS COMMITTEE - TO RECREATION BOARD
- C. PLG-IT By-Laws - Board To Review (Remove)

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
 - B. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
 - C. VASCAR, ESP PATROLS - CHIEF TO REPORT
 - D. FALSE ALARM ORDINANCE - BOARD TO REVIEW
 - E. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
 - F. AIRPORT ZONING ACT - MANAGER TO REPORT
 - G. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - MR. HANLON TO REPORT
 - H. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MGR TO REPORT _ BOARD TO REVIEW
 - I. Household Hazardous waste Leaflet - MGR. To Report (Remove)
 - J. Mock Disaster Drill - Chief to Report
- PUBLIC WORKS: K. Vehicle Maintenance Checklist - Chief to Report

- A. PADOT INVOICE: 10/24/88 TREE CLEARANCE - MANAGER TO REPORT
- B. STATUS OF TCVCOG STREET SWEEPER - MR. PORADO, MR. DINZEO TO REPORT (Remove)
- C. SUMMER VACANCIES - MANAGER, MR. DINZEO TO REPORT (Remove)
- D. PaDot Traffic Engineering - Manager To Report

PROPERTY:

- A. INSTALLATION OF STAGE HAND HANDRAILS - MANAGER TO REPORT

TOWNSHIP OF WILKINS

To: The Commissioners
From: Francis R. Kuszajewski
Secretary-Manager
Re: Regular Meeting
September 12, 1988
Date: April 26, 1989

A review of the above referenced Minutes indicates that the vote on Motion No. 6182 was omitted.

My notes indicate that it was accepted by unanimous roll call vote.

A MOTION would be in order to adjust those minutes indicating the result of said vote.

FRK:msf

cc: Mr. Means

Old Business (Continued)

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.

APRIL 1988: 1988 PAVING PROGRAM - Hart Drive Rebuild: Completed July 7, 1988. Slurry Seal Program completed 7/25/88

DECEMBER 1967: 1. RESOLUTION NO. 612-67

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY CONCERNING CONDUCT AT PUBLIC MEETINGS AND INSPECTION OF PUBLIC RECORDS.

(6182) MOVED YATES-DINZEO to rescind Res. No. 612-67.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 20-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS ALLOCATING FUNDS FOR FIRE TRUCK PURCHASES AND UPDATING RESOLUTION NO. 1-83 ESTABLISHING GUIDELINES FOR FIRE TRUCK ALLOCATIONS TO FIRE COMPANIES.

(6183) MOVED YATES-POHL to accept Resolution No. 20-88. Motion 6183 was adopted by unanimous roll call vote.

The following comments were made: Mr. Dinzeo noted that the costs of the firetrucks, rubbish collection and other costs will adversely effect the Township's tax structure and could cause an unaffordable tax burden upon senior citizens. He suggested the Board consider volunteer fire department consolidation as a method of saving money and using available volunteer manpower. Mr. Porado concurred and indicated that the Board should review these matters in the future.

3. MOTIONS:

(6184) MOVED DINZEO-POHL to approve final payment for the Hart Drive reconstruction @ \$54,287.00 based upon approval of the Township Engineer.

(6185) MOVED DINZEO-YATES to award the 1988-89 Salt Contract to the International Salt Company @ \$26.30 per ton through the TCVCOG joint bid.

(6186) MOVED HANLON-YATES to award the 1988-89 Cinder Contract to Rochez Brothers, Inc. @ \$8.90 per ton through the TCVCOG joint bid.

Motions 6184 to 6186 inclusive were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Hanlon spoke on the Township's need to act on Mr. Hill's review concerning installation of the "knock-out" windows for Penn Center Building #4, based upon Mr. Means counsel. Mr. Means explained the urgency for the Township to act while Mr. Kuszajewski noted that he has directed Mr. Hill, as Fire Marshal, to invoke the appropriate ordinance citation procedures. Mr. Yates spoke of the need to exercise caution in the issuance of any orders in handling this matter. The Manager was directed to set up a meeting between the Board, Mr. Hill and Mr. Means.

Mr. Hanlon also spoke about the clerical vacancy in the police department office and his opinion on service delivery to the general public. Miss Pohl also voiced her concern about proper procedures and possible political motivations by not filling the position. Mr. Yates indicated that the work is being completed by the Chief and the patrolmen.

(6187) MOVED HANLON-POHL to hire the next person on the test list to fill the current vacancy.

Yes - HANLON, POHL

No - YATES, DINZEO, PORADO

Mr. M. Joe. Mannoia, 703 McMasters Avenue, was recognized by the Chair, during which the MOTION to adjourn was entered.

(6188) MOVED YATES-DINZEO to adjourn.

Yes - YATES-DINZEO- PORADO

No - POHL-HANLON

The Meeting was adjourned at 8:55 P.M.

(Heraldic) - continued

INVESTIGATION OF THE CHARGE OF TORTURE AND HARBORING
OF A PERSON FUGITIVE FROM JUSTICE
IN A COURT OF LAW
JULY 11, 1988

1. What is the purpose of the study? The purpose of the study is to determine the effect of the use of a mobile learning application on the learning outcomes of students in the field of mathematics.

NO-110 001 MOUTB.00001 11

THE UNIVERSITY OF MICHIGAN LIBRARY
SERIES FOR THE UNIVERSITY OF MICHIGAN
THE UNIVERSITY OF MICHIGAN LIBRARY
SERIES FOR THE UNIVERSITY OF MICHIGAN

DECLASSIFIED BY: 6032 BJS/bjs Date of Review: 03-05-2013 OMBX-ESTAY QUYNH (2013)

• **CONCLUSIONS**

[illegible]

68-05 . GR 1017112215

INFORMATION AND TO PROVIDE SET TO INTERVIEW A
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ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE

1. The following information was obtained from the records of the Federal Bureau of Investigation, Bureau of Prisons, and the United States Department of Justice, Office of the Inspector General, regarding the activities of the Communist Party, U.S.A., in the United States, during the period from 1945 to 1954:

1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

1967 NOV-20 08:50:00 AM APPROVED BY THE BOARD OF DIRECTORS
RECEIVED AT THE OFFICE OF THE SECRETARY OF DEFENSE

Figure 1. Left: Schematic of the 1000 MW SGT and 600 MW CCGT combined cycle power plant. Right: The VGT and HGTs and the HRSG. The HRSG is a vertical shell and tube heat exchanger.

[illegible]

19-01344-3 2004-0721-0000

1. The following information was obtained from the records of the Federal Bureau of Investigation, Bureau of Prisons, and the United States Department of Justice, regarding the activities of the "Blackboard" during the period from 1941 to 1945:

~~The following information was obtained from the files of the Federal Bureau of Investigation, Department of Justice, Washington, D.C., regarding the activities of the Communist Party, U.S.A., in the United States:~~

On 11/11/1964, the following information was received from the Bureau of the Census, Washington, D.C.:

[illegible]

1. The following information was obtained from the records of the National Archives and Records Administration, Department of the Interior, Bureau of Land Management, Alaska Division, Fairbanks, Alaska, dated 10/10/68:

CONFIDENTIAL - SECURITY INFORMATION

FORWARDED TO: DIRECTOR, FBI - NEW YORK
DATE: 10/15/68

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY MAY 8, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Miss Pohl

Mr. Dinzeo
Mr. Hanlon

At the invitation of president Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. William G. Wilson, 300 Kingston Drive - Mr. Wilson commended the work of the Wage Tax Office and also asked for an update on the Amore assessments concerning the George Street properties. Mr. Means responded that Mr. Amore was only liable for tap-in fees. Mr. Yates, Mr. Dinzeo and Mr. Means discussed the applicability of Ordinance No. 579 and the financial implications of the executed Agreement between the Township and Mr. Amore.

2. Francis Colonello, 205 Wallace Avenue - Mr. Colonello asked for a status report on the SPA demolition and prior budget requests concerning a park shelter, using IDA funds. Mr. Means indicated that the demolition of the structure, in lieu of the upcoming sale of the property, was forthcoming. Mr. Kuszajewski noted that no stipulations were made by the IDA, concerning the usage of the annual donation last fall during budget preparations. Also, that the Board of Commissioners have final authority in all budget matters.

3. Edward Turkovich, 105 Wallace Avenue - Mr. Turkovich asked for a status report on the stage-steps handrail installation. Mr. Porado and Mr. Kuszajewski indicated that installation would occur before the next Senior Citizen Meeting.

4. Steve Catarinella, representing Cramer interests, 325 Leax Lane - Mr. Catarinella requested a status report on the vacation request concerning the Street ROW. Mr. Porado noted that the Board would have to meet in Executive Session over this Real Estate matter while Mr. Means spoke about the legal methodology, and ramifications to vacate a street. Mr. Yates spoke of the need for Board review, DPW Forman in-put and resident opinion.

A letter from the Cramer's Attorney was presented to the Secretary, by Mr. Means, for Board distribution while the real estate listing agent for the property presented a petition signed by residents of Leax Lane.

5. Mary Yakin, 35 Crestview Drive - Mrs. Yakin asked about her file and the proposed amendment to Zoning Ordinance No. 542. Mr. Kuszajewski, Mr. Porado and Mr. Means responded.

(8374) MOVED DINZEO-POHL to approve the minutes of the Regular Meeting of April 10th, the Additional Stated Meetings of April 3rd, April 24th (as corrected) and May 1, 1989.

The motion was approved by unanimous vote except as noted:

Mr. Yates - abstention

COMMUNICATIONS:

- | | | | |
|------------------------|--------|---|-----|
| AF-C-3 | 1. | American Cablevision Re: Merger w/Warner Communications. cc:Comm, | JMM |
| AF-C-3 | 2 & 3. | Dr. Lefton and J. Levine: Re Complaints concerning rates (Amer Cablevision: Mr. Means noted the Township's Resolutional protest to the Cable Communications Policy Act, passed during 1984. The Manager indicated the forthcoming Recreation Board Newsletter will contain information from residents on Cable rates. | " |
| AF-M-7 | 4 & 5. | Letters from Memorial Day Association: Memorial Day Parade and Donations for said day. cc: Comm. | |
| PS-P-17W | 6. | W/Police Ass'n. Wage Policy Committee Re: Collective Bargaining. cc: Comm
Mr. Means spoke about the executed arbitrational request agreement. | |
| Delin Tax
1989 File | 7. | G. M. Porado Re: 1988 Uncollected Delinquent RE Tax. cc: Commissioners | |

Minutes of the Regular Meeting, Monday, May 8, 1989 - Page Two

Communications (Continued)

- C-P 8. C of PA DOT Re: Traffic Control Devices State/Local Responsibility. cc: Commissioners, Mr. Means, Mr. Jeznach, Chief Naccarati
- Comm 9. Boro Forest Hills Re: Audio Visual System. cc: JMM, RN
Items Mr. Yates indicated that such a financial request should have been presented during budget preparation.
- C-P 10. C of PA Local Government Commission Re: Distribution of "Codes". cc: Commissioners, GMP, Chairman/Auditors.
- C-P 11. PA Nurserymen's Ass'n. Re: Drought warning (emergency regulations) cc: Commissioners
- M/Admin 12. Residents Leax Lane - Petition - Vacating portions Leax. cc: Leax

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 28 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of April 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	247
B. Gasoline consumed	1,215
- A9, A10	247.8
- Medic II	29.0
C. Miles of Patrol	6,446
D. Mileage on cars:	
Unit 11 -	68,080
Unit 12 -	31,360
Unit 13 -	79,281
Unit 14 -	92,020
E. Accidents	17
F. Arrests	17
G. Assaults	2
H. Aided Cases	13
I. Animal Complaints	2
J. Criminal Mischief	9
K. Domestic Disturbances	4
L. Fire Calls	7
M. Mutual Aid	1
N. Other Offenses	4
O. Registration Plates	1
P. Sex Related Offenses	1
Q. Thefts	9
R. Towed Vehicles	3
S. Vehicle Theft	1

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 87 calls during April: 31/Wilkins, 24/Churchill, 32/Mutual Aid
4. MAGISTRATE: District Magistrate Comunale reported the disposition of 86 cases with collections as follows:

To Township	1,673.25
To County	823.50
To State	1,275.25
Other	1,226.00

5. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - prev. month	62,585.04
O P Tax - previous month	2,523.00
Mercantile Tax - prev. month	174,248.98
Bus. Priv. Tax - prev. month	52,777.30
Secretary - General Fund	14,456.34
Secretary - Cap.Res SS Ass'ts	8,073.75
	<u>\$314,664.41</u>

2. BUILDING PERMITS:

New Construction - 2 Dwellings, 1 Garage
Repairs & Improvements - 12

3. COMPLAINTS:

Received	4
Resolved	4
Pending	4

4. DELINQUENT SANITARY SEWAGE: 22 "FINAL NOTICES" posted on residents premises, April 27, 1989

Minutes of the Regular Meeting, Monday, May 8, 1989 - Page Three

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,579.76
Delinquent Tax	1,797.46
Costs	60.00 (Jordan Tax Service)
Total	\$3,437.22

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	14,456.34
Current Realty Tax	2,977.92
Total	17,434.26

The status of the 1988 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate	973,234.17
Additions/Penalties - this report	270.72
- previous rpt	1,714.33
Total Charges	975,219.22

CREDITS - COLLECTIONS:

This report	2,977.92
Previous report	679,574.18
Discounts - previous rpt	12,391.46
Exonerations	83,407.50
Total Credits	778,351.06
Balance to account for	196,868.16
Collection percentage	80%
Percentage for same period - previous year	97.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of April 1989	\$ 66,762.97	Previous year	\$ 52,707.72	1989 Budget
Total for 1989	195,915.72	"	"	163,374.60 \$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of April 1989	18,781.20	"	"	12,720.00	1989 Budget
Total for 1989	22,241.00	"	"	16,568.60	\$ 44,000.00

MERCANTILE TAX:

Month of April 1989	180,287.29	"	"	139,914.20	1989 Budget
Total for 1989	201,970.78	"	"	145,886.79	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of April 1989	65,830.62	"	"	33,035.53	1989 Budget
Total for 1989	83,359.17	"	"	67,336.58	\$ 84,000.00

9. FINANCIAL REPORT - APRIL 1989:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 4/1/89	19,025.88	57,841.83	76,867.71
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Duplicate		2,802.20	2,802.20
Earned Income Tax		62,585.04	62,585.04
Mercantile Tax		174,248.98	174,248.98
Business Privilege Tax		52,777.30	52,777.30
Occupation Privilege Tax		2,523.00	2,523.00
Interest		743.89	743.89
Office Deposit	14,456.34		14,456.34
Inter-Accounts Transfer		15,185.46	15,185.46
April Accounts Payable	48,254.41		48,254.41
Total Receipts			373,576.62
Total Receipts and Balances			450,444.33
Warrants Cleared	66,195.37	101,110.84	167,306.21
Bank Balance 4/30/89	15,541.26	267,596.86	283,138.12
Less Outstanding Warrants			605.00
CASH BALANCE APRIL 30, 1989			\$282,533.12

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through April 30, 1989 but not reflected on the PLGIT statements until after May 1, 1989:

Prior Duplicate RE Tax	1,225.62
Earned Income Tax	6,350.05
Mercantile & Bus. Priv. Tax	19,092.23
O P Tax	16,258.20

The above is in reconciliation with April ending statements.

Minutes of the Regular Meeting, Monday, May 8, 1989 - Page Four

CAPITAL RESERVE FUND:

Balance 4/1/89 - PLGIT

30,522.17

RECEIPTS:

Sanitary Sewer Project Assessments

8,073.75

VFC #3 MELP

1,320.35

Interest

230.62

9,624.72

Total Receipts and Balance

40,146.89

EXPENDITURES: - MELP Debt Service

1,320.35

- Sinking Fund Transfer

7,022.48

- Ord #579 Refund

3,217.06

P-J-D- Sanitary Sewer Project: Engineering

470.00

12,029.89

BANK BALANCE APRIL 30, 1989

\$28,117.00

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 4/1/89 - PLGIT

159,350.14

RECEIPTS: Capital Reserve Fund Transfer

7,022.48

Interest

1,072.87

8,095.35

Total Receipts and Balance

167,445.49

EXPENDITURE: Debt Service

33,215.04

BANK BALANCE APRIL 30, 1989

\$134,230.45

LIQUID FUELS FUND:

Bank Balance 4/1/89 - PLGIT

7.35

RECEIPTS: State Allocation

85,630.52

Interest

353.51

85,984.03

Total Receipts and Balance

85,991.38

EXPENDITURE: Payroll Transfers

12,000.00

BANK BALANCE APRIL 30, 1989

\$73,991.38

REVENUE SHARING FUND:

Bank Balance 4/1/89 - PLGIT

247.73

RECEIPT: Interest

1.68

BANK BALANCE APRIL 30, 1989

\$249.41

A list of current bills was presented for approval.

(8375) MOVED HANLON-POHL to authorize payment of bills, totalling \$56,296.00, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

PUBLIC HEARING AMENDING ORDINANCE NO. 542

1. Mr. Porado read amendment verbatim and asked for public comment.
2. Mrs. Yakin indicated she was for the amendment, particularly since it did not include a housing option and could be converted back into a school, if necessary.
3. Mr. Yates spoke about the signage conditions, as proposed, and need for further review.
4. Mr. Means spoke on the historical significance of this proposed amendment.
5. Mr. Wilson asked if it would apply to the Faith Christian School and should area been posted. Mr. Means noted that it would apply but that the area did not have to be posted, all public notice requirements of the Municipalities Planning Code being met.

(8376) MOVED YATES-DINZEO to table consideration of the ordinance:

Yes - Yates, Dinzeo, Pohl

No - Hanlon, Porado

Hearing continued until it reached a conclusion.

6. Unidentified Person: Questioned municipal costs in administering amendment, and benefit to Municipality. Mr. Hanlon noted that it would put school buildings back on municipal tax rolls, while Mr. Means noted no additional administrative costs.

OLD BUSINESS:MARCH 1988:

1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989:

1. GRAYHURST SUB-DIVISION: Planning Commission Review conducted April 19, 1989

Minutes of the Regular Meeting, Monday, May 8, 1989 - Page Five

Old Business - Grayhurst Subdivision - (continued):

- A. Mr. Dinzeo questioned water and sewage flow direction.
- B. Les Niehl, 804 Larimer Avenue, Railroad Street (VFC #1 Chief) indicated that he would be conducting capacity tests for the Fire Prevention Bureau.
- C. Mr. Means reviewed the Subdivision application timetable concerning Board action, and the lack of applicability of Ordinance No. 579.
- D. Mr. Roger Glunt and Mr. Gary Sheffler appeared, representing the applicants and fielded questions by the Board concerning water capacity and the old school foundations, excavation, also requesting Board expediency in processing the application.
- E. Township Engineer, Bill McKeever, spoke on the thoroughness of the application and further required information while Mr. Means reminded the Board of the applicants responsibility to meet design standards.
- F. Mr. Means spoke about a presentation of the application to the Board, before consideration.

(8377) MOVED HANLON-POHL to consider the application, in regards to the Boards rendering of a decision, on May 30th at 8:00 P.M.

MISCELLANEOUS: 1. Mr. Yates spoke about the accident and disability coverage for police department personnel, Township managements lack of action before 1988 and his non-involvement, with the situation, during those years.

NEW BUSINESS:

PUBLIC HEARING ON AMENDING ORDINANCE NO. 275:

1. The Secretary read amendment verbatim and Mr. Porado asked for public comment.
2. Mr. Joseph Martinelli, 703 McMasters Avenue, noted Zoning Hearing Board involvement while Mr. Means corrected this perception because it pertains to a Sub-division.
3. Mr. Niehl spoke about the precedent involved, due to such an amendment being the result of a developers request. The Board members spoke about the Amore properties along George Street, as an example of the inappropriate requirement.
4. Mrs. Yakin spoke of eliminating the requirement altogether.
5. Two other unidentified persons showed hands for the amendment while two other unidentified persons showed hands against the amendment.

1. ORDINANCES: ORDINANCE NO. 784

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 275 BY ADDING TO SECTION 504
A NEW SECTION DESIGNATED AS SECTION 504(2)
PROVIDING FOR WAIVERS IN CERTAIN CASES.

- (8378) MOVED DINZEO-POHL to read Ordinance No. 784 for the 1st reading.
- (8379) MOVED POHL-DINZEO to accept Ordinance No. 784 for the 1st reading.
- (8380) MOVED HANLON-POHL to read Ordinance No. 784 for the first reading by title only.
- (8381) MOVED HANLON-POHL to accept Ordinance No. 784.

Motions 8378 to 8381 inclusive were adopted by unanimous roll call vote.
following

Mr. Yates discussed Section VII of the proposed ordinance in consideration of the role of the Board of Commissioners in the appeal process. Mr. Means and Mr. Ray Burkhardt, 215 Wallace Avenue, Chairman of the Board of Building Appeals discussed the historical provisions for a quorum, as modified by the Township, concerning the Fire Code Hearing Board and the Board of Building Appeals. Mr. Means also expressed concerns over the appeal process time limits, if an additional governmental layer is added.

- (8382) MOVED YATES - to eliminate the Fire Code Hearing Board and direct any appeals to the Board of Commissioners per the provisions of the proposed ordinance.

MOTION 8382 failed for lack of a second.

ORDINANCE NO. 785AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ADOPTING THE BOCA BASIC/NATIONAL FIRE
PREVENTION CODE, 1987 EDITION.

- (8384) MOVED HANLON-POHL to read ordinance No. 785 for the 1st reading
 (8385) MOVED POHL-HANLON to accept Ordinance No. 785 for the 1st reading.
 (8386) MOVED HANLON-POHL to read ordinance No. 785 for the first reading by title only.
 (8387) MOVED HANLON-POHL to accept Ordinance No. 785.

Motions 8384 to 8387 inclusive were adopted as follows:

Yes - Porado, Pohl, Hanlon, Dinzeo
 No - Yates

Mr. Yates and Mr. Hanlon discussed the Penn Center properties and personnel matters.

2. RESOLUTIONS:RESOLUTION NO. 13-89A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPROVING A SEWAGE PLANNING MODULE FOR
THE 1989 GRAYHURST DRIVE SANITARY SEWER
CONSTRUCTION PROJECT.

- (8388) MOVED POHL-DINZEO to adopt Resolution No. 13-89.

RESOLUTION NO. 14-89A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1988

- (8389) MOVED DINZEO-POHL to adopt Resolution No. 14-89.

Motions 8388 and 8389 adopted by unanimous roll call vote.

3. MOTIONS:


- (8390) MOVED DINZEO-POHL to exonerate the Treasurer from the uncollected balance of the 1988 Real Estate Tax.

- (8391) MOVED DINZEO-POHL to authorize advertising for bids for gasoline, oil and diesel fuel, to be opened on June 26, 1989.

Motions 8390 and 8391 adopted by unanimous roll call vote.

- (8392) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 10:05 P.M. by unanimous roll call vote.

ATTEST:


 Francis R. Kuszajewski, Secretary

APPROVED:

As presented June 12, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 30, 1989

The Additional Stated Meeting of May 30, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Dinzeo
Mr. Yates

Miss Pohl was unavailable to attend.

Mr. Means, Township Solicitor, and Mr. McKeever, Township Engineer was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following new business was conducted during the course of the review:

RESOLUTION NO. 15-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AMENDING RESOLUTION NO. 16-86 BY
ESTABLISHING FEES FOR SIDEWALK WAIVER APPLICATION,
UNDER THE PROVISIONS OF ORDINANCE NO. 275, AS
AMENDED BY ORDINANCE NO. 784

(8393) MOVED DINZEO-YATES to adopt Resolution No. 15-89 as amended.

MOTIONS:

(8394) MOVED YATES-DINZEO to open the bids for the Peter, John & Dorothy Sanitary Sewer Project.

Mr. McKeever opened, read the bids, and gave them to the Secretary for posting, as follows:

PETER, JOHN, DOROTHY SANITARY SEWER

#	BIDDER NAME	BID SIGNED	BID DEPOSIT	AMOUNT BID
1	Alden Construction Company	X	X	182,425.00
2	Fradicon Corporation	X	X	183,365.00
3	Pepenella Company	X	X	245,930.00

(8395) MOVED YATES-DINZEO to refer the bids to the appropriate Committee for review.

GRAYHURST SUBDIVISION APPLICATION REVIEW

1. The Manager reviewed applicable correspondence and the Planning Commissions review and recommendations.
2. Mr. Means spoke on the Subdivision requirements of Ordinance No. 275, as amended, the approval timetable and the Board's ability to act, based upon the prior reviews of the application, and resubmitted materials, on a conditional basis.
3. Mr. Gary Sheffler spoke on behalf of the developer, the Hawthorne Joint Venture, and assured the Board of all cooperation in meeting Township and Allegheny County Standards for subdivision development.

At the conclusion of this review:

(8396) MOVED YATES-DINZEO to accept the subdivision application of the Hawthorne Joint Venture for approval and authorize the Solicitor to draft a development agreement for execution which includes the following:

- A. Township Fire Marshal verification of the water capacity information, as supplied by the WPJWA (note: to be completed June 1, 1989)
- B. The posting of the appropriate bond for required public infrastructure improvements.

LEAX LANE VACATION REQUEST

The Board and Mr. Means discussed various aspects concerning the vacation of that part of the road, 325 Leax Lane. A summation would include:

Maintenance of cul-de-sac.

Snow removal, the petition on Leax Lane residents, expenses incurred in 1976 when Township took over road, the need to maintain a utility ROW, costs and procedures to vacate that part of the road, as well as the execution of the proper legal agreement between all parties.

At one point Dr. English, the potential buyer of the property, and Mrs. Campbell, the real estate agent, addressed the Board.

At the conclusion of this review:

- (8397) MOVED HANLON-DINZEO to authorize the Solicitor to prepare an Ordinance vacating that portion of the road that fronts 325 Leax Lane, including a provision for maintaining a utility ROW (as defined by the Township Engineer), with all expenses to be borne by the property owner.

OTHER BUSINESS:

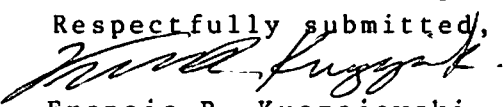
- (8398) MOVED YATES-DINZEO for the Township to write Governor Casey, Senator Dawida and Representative Cowell expressing their support of State Revenue Sharing Plan (similar to the discontinued Federal formula) for use of the defunct \$140 Million Dollar State "tax reform" local government transition aid.

OTHER NOTES:

1. Mr. Means spoke on the following matters for Board consideration:
 - A. Review of Resolution 16-86 Subdivision review fees.
 - B. The phase-out (and renewal) of the State Ethics Commission.
 - C. A possible amendment to Ordinance No. 275 (Subdivision) requiring Fire Marshal review of water authority capacity data.
 - D. Board policy on the initiation of development impact fees.
 - E. Township responsibilities concerning the upcoming Industrial Development Authority public meetings.
 2. Mr. McKeever noted that the final restoration work for the George-James and Old William Penn Highway Sanitary Sewer Projects will begin shortly.
 3. The Board expressed no objections to posting the former Megale property (corner of George Street and Harrison Road) for sale. The Township had acquired this property through condemnation proceedings.
- (8399) MOVED DINZEO-YATES to adjourn, the motion being unanimously adopted, the meeting was adjourned at 9:10 P.M.

All motions were adopted by unanimous roll call vote.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - MAY 30, 1989

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. PENN CENTER WINDOW STATUS - BOARD OF BUILDING APPEALS HEARING ~~3/30/89~~
~~- APPOINTMENT OF MR. GOLD~~ DECISION 4/20/89
3. CD BLOCK GRANT - PROJECT YEAR 14 & 15 - MANAGER TO REPORT
4. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
5. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
6. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
7. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
8. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE (COMMUNITY
- Bid Opening 5/30/89 FACILITIES) - ENGINEER,
MANAGER TO REPORT
9. FUTURE POLICE NEGOTIATIONS - AGREEMENT TO REVIEW & EXECUTE
TO ARBITRATOR PANEL
10. 960 REAR GREENSBURG PIKE - MANAGER TO REPORT
SPA PROPERTY - SOLICITOR, MANAGER TO REPORT
11. ACT 101 - MANAGER TO REPORT
12. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- IMPLEMENTATION OF ANY CHANGES
13. FRAZIER DRIVE SEWER PROBLEM - BOARD TO REVIEW
14. SIDEWALK REPAIR, MUNICIPAL BUILDING
REPLACEMENT OF EMERGENCY GENERATOR
AIR CONDITIONERS vs "WHOLE HOUSE" ENGINEER TO REPORT
15. AMORE PROPERTIES ORD NO. 579 - BOARD TO REVIEW (Remove)
16. 1990 CENSUS - TO RECREATION BOARD, Publicity
- MANAGER TO Report, Administration

Miscellaneous and Administrative Agenda - Page Two

7. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW
18. CRAMER LEAX "VACATION" REQUEST - SOLICITOR TO REPORT
19. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
20. GRADING ORDINANCE #516 - ENGINEER TO REPORT
21. GRAYHURST SUBDIVISION - ~~BOARD TO REVIEW~~
 - Authorization to Accept Subdivision Application 5/30/89
 - Solicitor, Manager to Report
22. Jail Facility Agreement (Forest Hill) - Manager to Report
23. Keper Tree - Manager to Report (Remove)
24. Turnway Subdivision - Manager, Solicitor to Report
25. Sale of Municipal Property (Meyale, Zirk) - Manager to Report
26. Subdivision Amendments: Fees, Procedures - Solicitor to Report
27. PennVest Ridge St. Wakenline Application - Engineer to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 5, 1989

The Additional Stated Meeting of June 5, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado		Mr. Dinzeo
Mr. Hanlon	Miss Pohl	Mr. Yates

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Chief Naccarati discussed the "Officer Phil" program for school students, recently held in the Woodland Hills School District elementary schools.
2. Mr. Dinzeo spoke about the condition of "Sanders Alley", a private alleyway that abutts Turtle Creek Borough and the necessity to make repairs in order to make it accessable for safety and service vehicles. Mr. Means to be consulted.
3. Mr. Hanlon presented the Board with a proposed Resolution concerning the Township's position on "Impact Fees". Said Resolution will be prepared for the June 12, 1989 meeting.

- (8400) MOVED DINZEO-YATES topurchase surfacing materials from Russell Standard Corporation, per their quote of May 26, 1989.
- (8401) MOVED DINZEO-HANLON topurchase traffic paint from Sherwin-Williams Corporation per their April 14, 1989 SHACOG bid.
- (8402) MOVED YATES-DINZEO to require the completion of Chief Naccarati's vehicle maintenance list as part of standard operating procedures at the beginning of each shift.
- (8403) MOVED HANLON-YATES to authorize the advertising for bids for the 1989 Slurry Seal Program for July 10, 1989 with the Remulac process as an alternate bid.
- (8404) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:00 p.m.

All motions were approved by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

ADMINISTRATION:

A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE (Remove)

B. 1990 CENSUS COMMITTEE - TO RECREATION BOARD (Remove)

C. BOCA Review of Building Plans - Board To Review

D. MYREC Grant: Arts Festival - Manager To Report

E. Public Meeting: Rails and Trails - Manager To Report

PUBLIC SAFETY:

A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT

B. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT

C. VASCAR, ESP PATROLS - CHIEF TO REPORT

D. FALSE ALARM ORDINANCE - BOARD TO REVIEW

E. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT

F. AIRPORT ZONING ACT - MANAGER TO REPORT

G. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - MR. HANLON TO REPORT

H. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MGR TO REPORT - BD TO REVIEW

I. MOCK DISASTER DRILL - CHIEF TO REPORT

J. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT

K. Spot Clearance Program - Manager To Report

L. Gypsy Moth Program - Manager To Report (Remove)

PUBLIC WORKS:

A. PADOT INVOICE: 10/24/88 TREE CLEARANCE - MANAGER TO REPORT (Remove)

B. PADOT TRAFFIC ENGINEERING - MANAGER TO REPORT (Remove)

C. Commodities Quoter - Board to Review (Remove)

PROPERTY:

A. INSTALLATION OF STAGE HAND HANDRAILS - MANAGER TO REPORT (Remove)

B. Municipal Electrician - Board to Review

C. Water Heater Replacement - Manager to Report (Remove)

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 7/3/89

ADMINISTRATION:

- A. BOCA REVIEW OF BUILDING PLANS - BOARD TO REVIEW (Remove ^{Remove} *(to Misc. and Admin.)*
Agenda)
- B. MYREC GRANT: ARTS FESTIVAL - MANAGER TO REPORT
- C. PUBLIC MEETING: RAILS AND TRAILS - MANAGER TO REPORT (Remove)

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT (Remove)
per Chief Naccaratti, will meet on an "as needed" basis
- B. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- C. VASCAR, ESP PATROLS - CHIEF TO REPORT
- D. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- E. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- F. AIRPORT ZONING ACT - MANAGER TO REPORT
- G. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - *MOTION TO Install 6/26/89*
~~MR. HANLON TO REPORT~~
- H. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MGR TO REPORT - BD TO REVIEW
- I. MOCK DISASTER DRILL - CHIEF TO REPORT (Remove)
- J. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- K. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- L. Roland Road Incident, Board notification - Chief TO Report (Remove)

PUBLIC WORKS:

- A. Fall Commodities, COG Joint Bid - Manager to Report
- B. TCVCOG Shared Public Works Project (line painting) - Mr. Jezusach to Report (Remove)
- C. Signage: watch childrens 903 Rita, Hidden Driveway G. Pike /cherryway - *Mr. Jezusach to Report*

PROPERTY:

- A. MUNICIPAL ELECTRICIAN - BOARD TO REVIEW

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JUNE 12, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Miss Pohl

Mr. Dinzeo
Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke on the Sheriff Selling of tax delinquent properties, the problem of low hanging trees over the public right of way and the upcoming Industrial Development Authority Meeting and access to their records.

Mr. Porado and Mr. Kuszajewski responded.

2. Ray Burkhart, 215 Wallace Avenue - Mr. Burkhart directing himself to the Public Safety Committee Chairman, as a member of the Board of Building Appeals. Mr. Burkhart responded to comments concerning the conduct of the last Board of Building Appeals hearing. He also spoke on the Commissioners position on the last BOCA Fire Code Adoption.

Mr. Yates responded that his position reflects his concern for the best interest of the Township as well as for those affected by Township official action.

Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke about prior meeting minutes, legal advertising dates, her file, correspondence dates, her legal appeals and the investigation of the Chief of Police.

She was responded to by Mr. Porado, Mr. Kuszajewski, Miss Pohl, Mr. Yates and Mr. Means.

(8405) MOVED HANLON-DINZEO to approve the minutes of the Regular Meeting of May 8, 1989, the Additional Stated Meetings of May 30 and June 5, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- | | |
|-----------------------|---|
| AF-G-89 | 1. Cty of Allegheny, Div'n Waste Mgmt., Re: Solid Waste Management Plan, Act 101 regulations. cc: Commissioners |
| AF-C-5 | 2. U. S. Dept. Commerce, Re: Census 90 |
| SPA File | 3. J. Means Re: Spa Agreement (Venturini) cc. Comm., NLH, PD, RN |
| AF-E-18 | 4. State Ethics Comm., 5/31/89 Advising Opinion and Advice of Council. cc: Commissioners, Mr. Means |
| C-A | 5. Allegheny East MH & MR, Re: Thanks to N. Leonard Hill for Fire Safety In Service Workshop. |
| Yr 15 Public Imp RIRA | 6. Allegheny County/Dept Development Re: Lions Park CD Funds. cc: Commissioners, Mr. McKeever |
| C-H | 7. Edgar Hill Re: Kingston Drive Traffic. cc: Comm., RN |
| Pub Sfty Comm. | 8. Pam Koval Re: Need for "Caution Children" Sign. cc: Commissioners, Mr. Jeznach, Chief Naccarati |
| Rec Bd Corres. | 9. Mon Valley Pk & Rec, Re: Concepts for the Mon Valley cc: Commissioners, Recreation Board |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 9 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of May, 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	242
B. Gasoline consumed	1,133
	- A9 & A10 247.8
	- Medic II 17.5
C. Miles of Patrol	9,211
D. Mileage on cars:	
Unit 11	70910
Unit 12	34917

Minutes of the Regular Meeting, Monday, June 12, 1989 - Page Two

Police Report (continued)

Unit 13	82173	
Unit 14	92930	
E. Accidents		17
F. Arrests		14
G. Assaults		5
H. Aided Cases		10
I. Animal Complaints		3
J. Burglaries		2
K. Criminal Mischief		6
L. Domestic Disturbances		5
M. Fire Calls		1
N. Mutual Aid		2
O. Other Offenses		1
P. Registration Plates (lost or stolen)		4
Q. Thefts		7
R. Towed Vehicles		2
S. Vehicle Theft		3

3. AMBULANCE: Mrs. Blenko reported 81 calls during May 1989. 34 in Wilkins, 16 in Churchill and 31 Mutual Aid Cases

4. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	52,238.55
O. P. Tax - previous month	28,796.20
Mercantile Tax - previous month	7,725.03
Bus. Privilege Tax - previous month	14,974.90
Secretary - General Fund	16,727.58
Secretary - Capital Reserve Fund	
(S S Proj. Assessments)	4,182.05
Total	<u>\$124,644.31</u>

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	- 12
Signs	- 5

3. COMPLAINTS:

Received	- -0-
Resolved	- 12
Pending	5

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	10,639.94	
Delinquent Tax, Municipal Claims	13,121.09	= Jordan Tax Svce
Costs	515.25	- "
Total	\$24,276.28	

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	\$15,299.24
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7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1989	\$ 48,559.94	Previous Year	\$ 51,623.59	1989 Budget
Total for 1989	244,455.34	"	214,710.91	\$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of May 1989	12,788.00	"	20,858.60	1989 Budget
Total for 1989	35,209.00	"	37,397.20	\$44,000.00

MERCANTILE TAX:

Month of May 1989	3,685.15	"	10,826.02	1989 Budget
Total for 1989	205,655.93	"	156,712.81	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of May 1989	8,821.42	"	22,367.37	1989 Budget
Total for 1989	88,495.44	"	78,877.93	\$84,000.00

Mr. Porado asked Mr. Means for a status report on the Penn Center Real Estate Tax Appeals. Mr. Means indicated that it currently awaits a formal hearing by the Board of Viewers for referral to the Court of Common Pleas. He will contact the Woodland Hills School District to assist in trying to expediate the hearing process.

8. FINANCIAL REPORT - JUNE 1989**GENERAL FUND:**

	PNB	PLGIT	TOTAL
Bank Balance 5/1/89	15,541.26	267,546.86	283,138.12
RECEIPTS:			
Real Estate Tax - Prior Duplicate		1,225.62	1,225.62
Earned Income Tax		52,238.55	52,238.55
Mercantile Tax		7,725.03	7,725.03
Business Privilege Tax		14,974.90	14,974.90
Occupation Privilege Tax		28,796.20	28,796.20
Interest		2,581.79	2,581.79
Office Deposit	16,727.58		16,727.58
Inter Accounts Transfer		31,183.92	31,183.92
May Accounts Payable	55,633.60		55,633.60
Total Receipts			211,087.19
Total Receipts and Balances			494,225.31
Warrants Cleared	87,322.52	107,308.77	194,631.29
Bank Balance 5/31/89	579.92	299,014.10	299,594.02
Less Outstanding Warrants			100.00
CASH BALANCE MAY 31, 1989			\$299,494.02

The above does not include the following amounts collected by Mr. Pugliano through May 31, 1989 but not reflected on the PLGIT statements until after June 1, 1989:

Earned Income Tax	2,671.44
Merc. & BP Tax	5,213.72
Occupation Priv. Tax	250.00

The above is in reconciliation with May ending statements.

CAPITAL RESERVE FUND:

Balance 5/1/89 - PLGIT	28,117.00
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RECEIPTS:

Sanitary Sewer Project Assessments	4,182.05	
VFC #3 MELP	1,449.56	
Interest	257.08	5,888.69
Total Receipts and Balance		34,005.69

Expenditures:

Sinking Fund Transfer	2,259.59	
MELP Debt Service	1,449.56	
Engineering: Sanitary Sewer Projects	226.00	3,935.15
BANK BALANCE May 31, 1989		\$30,070.54

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 5/1/89 - PLGIT	134,230.45
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RECEIPTS: Capital Reserve Fund

Interest	2,259.59	
	1,153.91	3,413.50

BANK BALANCE MAY 31, 1989	\$137,643.95
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LIQUID FUELS FUND:

Bank Balance 5/1/89 - PLGIT	73,991.38
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RECEIPTS: Interest

	567.44
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Total Receipts and Balance	74,558.82
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Expenditures: Payroll Transfers	12,000.00
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BANK BALANCE MAY 31, 1989	\$62,558.82
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REVENUE SHARING FUND:

Bank Balance 5/1/89 - PLGIT	249.41
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RECEIPT: Interest

	1.98
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BANK BALANCE MAY 31, 1989	\$251.39
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A list of current bills was presented for approval.

(8406) MOVED HANLON-YATES to authorize payment of bills, totalling \$93,461.68, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- MARCH 1988:**
1. INVESTIGATION OF THE CHIEF OF POLICE CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988
- APRIL 1989:**
1. GRAYHURST SUBDIVISION: Planning Commission Review
conducted April 19, 1989. Decision of the Board of Commissioners approved May 30, 1989.

Minutes of the Regular Meeting, Monday June 12, 1989 - Page Four

Old Business (continued)

- April 1989: 2. CRAMER (325 LEAX LANE) VACATION REQUEST Per Mr. Means:
No response on the submitted Township Agreement, concerning engineering cost estimates and other requirements, to be executed by Mrs. Cramer.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:

RESOLUTION NO. 16-89


A RESOLUTION OF THE TOWNSHIP OF WILKINS
IN SUPPORT OF HOUSE BILL NO. 649 WHICH WOULD
AUTHORIZE IMPACT FEES UNDER CERTAIN CONDITIONS.

- (8407) MOVED HANLON-YATES to adopt Resolution No. 16-89. The motion was adopted by unanimous roll call vote.

3. MOTIONS: None

- (8408) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 8:15 P.M. by unanimous roll call vote.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented July 10, 1989
As read _____, 1989
As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 26, 1989

The Additional Stated Meeting of June 26, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Mr. Dinzeo

Mr. Yates

Miss Pohl and Mr. Hanlon were absent.

Mr. Gordon Taylor, of Senate Engineering, was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following new business was conducted during the course of the review.

MOTIONS:

(8409) MOVED YATES-DINZEO to authorize the installation of emergency power outlets in the Rte 22 traffic signals, based upon the Traffic Control and Engineering quote of March 8, 1989, using the IDA Benefit Fund.

(8410) MOVED YATES-DINZEO to authorize the Solicitor to prepare any and all amending Ordinances required to implement the Arbitration Award, dated June 19, 1989, between the Township and the Police Wage Policy Committee.

Mr. Kuszajewski was directed to contact the Township's actuary in order to determine the municipal cost required by the award.

(8411) MOVED DINZEO-YATES to offer support of an Emergency Medical Services appropriation, for inclusion in the 1989-90 State Budget, as a Two Million Dollar line item.

(8412) MOVED YATES - to cancel the Staff Meeting of July 3, 1989. Motion failed for lack of a second. The other Board members noted the need to discuss other business, as required, along with the Staff Agenda.

OTHER NOTES:

1. Mr. Taylor spoke on the submitted Peter, John and Dorothy Streets Sanitary Sewer Project bids noting the revised Fradicon Corporation bid as well as the elimination of certain bid items in order to lower the low bid (of Alden Construction) nearer the estimated cost.

Mr. Taylor noted that this is a standard practice. However, the Board wished to clarify the matter with Mr. Means before deciding to re-bid or table the current list of bids pending the Community Facilities Grant status.

2. Mr Kuszajewski will contact the TCVCOG concerning the deletion of labor costs for the CDBG Year 15 Public Improvement Project for Lions Park, in order to install a larger shelter by the Township DPW.

OTHER MOTIONS:

(8413) MOVED YATES-DINZEO to recess, the meeting was recessed at 8:05 P.M. until 8:30 P.M. At 8:30 P.M., the meeting was called to order by Mr. Porado.

(8414) MOVED DINZEO-YATES to open the bids for gasoline, oil and diesel fuel.

The Secretary opened and read the bid and posted them as attached.

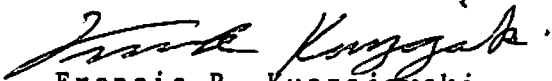
(8415) MOVED DINZEO-YATES to award the contract for gasoline, oil and diesel fuel to the Glassmere Fuel Service per their posted bid of June 26, 1989.

Minutes of the Additional Stated Meeting of June 26, 1989 - Page Two

(8416) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:35 P.M.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski
Secretary-Manager

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 3, 1989

The Additional Stated Meeting of July 3, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Dinzeo
Miss Pohl

Mr. Yates was absent. Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. After review of the TCVCOG joint line-painting proposal, as amended, with Mr. Jeznach, the Board seeing no benefit to the Township, declined to participate.

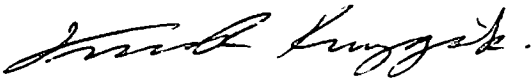
2. Chief Naccarati, requested Board consideration in appointing Philip Dodge and David Johnson as Deputy Emergency Management Coordinators. The Secretary was directed to prepare a Resolution for July 10, 1989 Board consideration.

(8417) MOVED HANLON-POHL to hire Bob Durrant to represent the Township in the upcoming Police Wage Policy Committee negotiations. Mr. Porado requested that an Executive Session be arranged with Mr. Durrant as soon as possible in order to discuss the negotiations.

(8418) MOVED POHL-DINZEO to adjourn, the meeting was adjourned at 7:50 P.M.

All motions were approved by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

BID TABULATION

GASOLINE, OIL AND DIESEL FUEL

JUNE 26, 1989

BIDDER	LEADED GAS		NO-LEAD GAS		DIESEL FUEL		SAE 20 OIL		SAE 10W30	
	DISC - /GAL	PRICE/GAL	DISC - /GAL	PRICE/GAL	DISC - /GAL	PRICE/GAL	DISC - GAL	SAE 20 OIL DISC - GAL	SAE 10W30 DISC/GAL	
GLASSMERE FUEL		.735		.695		.525	153.25	2.79	161.45	2.94
CURRENT:										
LEA ED .807										
NO-LEAD .785										

1. Oil delivered in 55 gallon drums, bid converted per gallon

[illegible]

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JUNE 26, 1989

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. PENN CENTER WINDOW STATUS - ~~BOARD OF BUILDING APPEALS~~ - DECISION 4/20/89
- Tentative Start-up Date: August 1, 1989
3. CD BLOCK GRANT - PROJECT YEAR 14 & 15 - MANAGER TO REPORT
4. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
5. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
6. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
7. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPT.
8. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- BID OPENING MAY 30, 1989
- ENGINEER, MGR TO REPORT
9. FUTURE POLICE NEGOTIATIONS - ~~AGREEMENT TO REVIEW & EXECUTE~~ Arbitration
TO ~~ARBITRATOR PANEL~~ Agreement Implementation
- 1990 negotiations
10. 960 REAR GREENSBURG PIKE - MANAGER TO REPORT

SPA PROPERTY - SOLICITOR, MANAGER TO REPORT
11. ACT 101 - MANAGER TO REPORT
12. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- Arbitration Agreement Implementation
13. FRAZIER DRIVE SEWER PROBLEM - BOARD TO REVIEW
14. SIDEWALK REPAIR, MUNICIPAL BUILDING
REPLACEMENT OF EMERGENCY GENERATOR ENGINEER TO REPORT
AIR CONDITIONERS vs "WHOLE HOUSE"
15. 1990 CENSUS - TO RECREATION BOARD, PUBLICITY
- MANAGER TO REPORT, ADMINISTRATION
16. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW
17. CRAMER LEAK "VACATION" REQUEST - SOLICITOR TO REPORT
18. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
19. GRADING ORDINANCE #516 - ENGINEER TO REPORT

Miscellaneous and Administrative Agenda - Page Two

20. GRAYHURST SUBDIVISION - AUTHORIZATION TO ACCEPT SUBDIVISION APPLICATION MAY 30, 1989
- SOLICITOR, MANAGER TO REPORT
21. JAIL FACILITY AGREEMENT (FOREST HILLS) - MANAGER TO REPORT
22. TURNWAY SUBDIVISION - MANAGER, SOLICITOR TO REPORT
23. SALE OF MUNICIPAL PROPERTY (MEGALE, ZISK) - MANAGER TO REPORT
24. SUBDIVISION AMENDMENTS: FEES, PROCEDURES - SOLICITOR TO REPORT
25. PENNVEST RIDGE STREET WATERLINE APPLICATION - ENGINEER TO REPORT
26. Deffered Compensation: Presentation To Board 7/31/89
27. Commissioners Insurance Benefits - Board to Review
28. Subdivision Ordinance: Role of Fire Marshall - Solicitor To Report
29. Subdivision Fees - Board To Review

ADMINISTRATION:

A. MYREC GRANT: ARTS FESTIVAL - MANAGER TO REPORT

B. OP/BP/MERC Audit - Manager TO Report

PUBLIC SAFETY:

A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT

B. VASCAR, ESP PATROLS - CHIEF TO REPORT

C. FALSE ALARM ORDINANCE - BOARD TO REVIEW

D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT

E. AIRPORT ZONING ACT - MANAGER TO REPORT (Remove to Misc. And Adm.)

F. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - MOTION TO INSTALL 6/26/89

G. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MGR TO REPORT - BD TO REVIEW

H. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT

I. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT

L. Crime Watch - Miss Pohl,
Chief to Report

J. Showcase Curb Cut - MANAGER TO REPORT

M. One Way Cherry Way - Manager
TO Report

K. Open Burning - MANAGER TO REPORT (Remove)

PUBLIC WORKS:

N. Railroad/Larimer: Three-way STOP - MANAGER TO REPORT

A. FALL COMMODITIES, COG JOINT BID - MANAGER TO REPORT

B. SIGNAGE: WATCH CHILDREN, 903 RITA - HIDDEN DRIVEWAY, GREENSBURG PIKE/ (Remove)
CHERRY WAY - MR. JEZNACH TO REPORT

C. WPTWA Repair of Stevendale Dr. - Forman TO Report (LEAVE ON)

D. PADOT Snow Removal Agreement - Board TO Review (Remove)

E. Queens Dr. Sewer Stoppage - Forman TO Report (Remove)

PROPERTY: F. Guardrail, 109 Coal St. - Board TO Review (Remove)

A. MUNICIPAL ELECTRICIAN - BOARD TO REVIEW
MANAGER TO REPORT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JULY 10, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado, Mr. Yates, Miss Pohl, Mr. Hanlon
Mr. Dinzeo was absent.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke about over-hanging trees and those that obstruct Township ROW's and the liability for same.

He was answered by Mr. Porado, Mr. Yates and Mr. Means. The matter will also be referred to the Ordinance Officer.

2. Mrs. Starkey, Mr. McClelland, Mr. Bonney (on behalf of Sangelo's 422 Highland Avenue - 424 Highland Avenue)

The above persons spoke about the condition of the un-accepted portion of Sanderson Alley. They spoke in regards to the landsliding condition of the accessway, the exposed sanitary sewer line (with leakage) and the lack of access for emergency and other vehicles, in regards to Mrs. Sangelo's health.

At 8:05 P.M. a recess of the meeting was called by Mr. Porado when Mrs. Mary Yakin (35 Crestview Drive) failed to yield the floor. The Board met with the Township Solicitor in Executive Session. The meeting was called back to order at 8:25 P.M.

Mr. Porado indicated the Township Engineer will conduct an estimate for repairing the landslide area and sewer line. However, this does not commit the Township to the dedication of the right of way. The estimate will be a basis for further discussion on the matter.

3. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke about the dedication of various streets within the Township, the Brown Plan, the proposed Cramer/Leax Lane vacation request, the Cramer Agreement including questions on the pre-paid fee and the concept of "legislative extortion" per past practice of the Board of Commissioners.

She was answered by Mr. Porado, Mr. Means and Mr. Yates.

4. Mrs. Campbell (representing Mrs. Cramer, 325 Leax Lane) - Mrs. Campbell addressed the Board and Solicitor on various aspects of the proposed Cramer Agreement particularly the pre-paid fee involved and the maintenance of the Leax Lane cul-de-sac. She also spoke on the 1976 Agreements with Lane residents as well as a request for a detailed breakdown of the pre-paid fee.

Mr. means relied by addressing the matter in regards to the Township's sub-division ordinance and engineering and legal fees required as an estimate before any formal work can be started. He also indicated that the fee breakdown can be submitted to Mrs. Cramer's Attorney.

Mr. Yates also spoke on costs associated with the 1976 Lane dedication.

(8419) MOVED POHL-HANLON to approve the minutes of the Regular Meeting of June 12, 1989, the Additional Stated Meeting of June 26 th and July 3, 1989 as presented.

The motion was unanimously adopted by roll call vote/^{of all present}with the exception of Mr. Yates abstaining from the July 3, 1989 approval.

COMMUNICATIONS:

Comm Items	1. Sangelo Family, Re: Sanderson Alley. cc: Comm., JMM
PS-P-17W	2. MMC&P Re: Police Arbitration Award. cc: Comm., JMM, Mr. Hergenroether
C-P	3. Sen. Mike Dawida Re: 1989-90 Budget for EMS Program. cc: Commissioners, Mr. Zaragoza
C-P	4. Gov. Casey Re: 1989-90 State Budget deliberations. cc: Comm., Mr. Zaragoza, AC/EMS Council
L. Taglieri Personnel File	5. U. S. District Court Re: Taglieri vs Township of Wilkins, G. Porado, J. Yates V. Dinzeo. cc: Hanlon, Pohl, JMM
AF-C-3	6. American Cablevision Re: ATC sues Paramount to Block Time, Inc., Tender Offer. cc: Comm., JMM

- PS-T-1 7. C of PA, DOT Semi-annual State Police Fines \$2,699.91
 cc: Comm., RN
- Yr 16 CDBG 8. All Cty, Dept Dev. Re: Year 16 Proposal App'n. cc: Comm
- AF-W-10 9. WPJWA Re: Installation exterior meter reading devices. Comm
- AF-I-24 10. Papernick Re: 1988 Annual rpt Wilkins Area IDA. cc: Comm.,GMP
- C-G 11. Jos. Gaydos Re: Flag burning. cc: Commissioners
- C-P 12. C of PA DCA Re: Use of \$140 Million to implement
 local tax reford. cc: Commissioners
- C-A 13. All Cty, Dept. Elections Re: Official certification
 return of votes Special Election 5/16/89. cc: Commissioners
- C-P 14. C of PA, Office Atty. General Re: Insurance Anti-
 trust litigation. cc: Comm., JMM
- Comm Items 15. C of PA DOT Re: Model airport zoning ordinance. cc: Comm

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, and 4. A total of 11 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of June, 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	311
B. Gasoline consumed	1,007.0
- A9 & A10	247.8
- Medic II	17.5
C. Miles of Patrol	8,500
D. Mileage on cars:	
Unit 11 - 74,223	
Unit 12 - 37,229	
Unit 13 - 84,840	
Unit 14 - 93,585	
E. Accidents (Traffic)	12
F. Arrests	13
G. Assaults	4
H. Aided Cases	12
I. Animal Compalints	4
J. Burglaries	2
K. Criminal Mischief	8
L. Fire Calls	3
M. Mutual Aid	2
N. Other Offenses	2
O. Registration Plates	1
P. Thefts	13
Q. Towed Vehicles	2
R. Vehicle Theft	4

3. ANIMAL CONTROL: Hoffman Kennels reported 20 complaints for April & May, 13 complaints for June 1989.

4. MAGISTRATE: Mr. Comunale reported the disposition of forty four (44) cases with collections as follows:

To Township	675.00
To County	716.50
To State	476.50
Other	285.50

5. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections

Earned Income Tax - Previous Month	13,076.68
O.P. Tax - Previous Month	570.00
Mercantile & BP Tax - Previous Month	6,717.10
Secretary - General Fund	28,266.80
Secretary - Capital Reserve Fund	
Sanitary Sewer Project Assessments	5,189.15
Total	<u>\$53,819.73</u>

2. BUILDING PERMITS:

Repairs & Improvements - 20	
Signs - 2	

Minutes of the Regular Meeting, Monday, July 10, 1989 - Page Three

Manager's Report (continued)3. COMPLAINTS:

Received	8
Resolved	9
Pending	4

4. DELINQUENT SANITARY SEWAGE:

Fifty (50) "SECOND NOTICES" prepared and mailed Monday, 6/19/89.

5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax: \$27,613.78

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of June 1989	\$ 10,405.24	Previous Year	\$ 10,816.11	1989
Total for 1989	254,860.58	"	"	225,277.02 Budget \$402,000.

OCCUPATION PRIVILEGE TAX:

Month of June 1989	320.00	"	"	901.00	1989
Total for 1989	35,519.00	"	"	38,288.20	Budget \$ 44,000.

MERCANTILE TAX:

Month of June 1989	330.98	"	"	207.10	1989
Total for 1989	205,986.91	"	"	153,361.29	Budget \$165,000.

BUSINESS PRIVILEGE TAX:

Month of June 1989	1,172.40	"	"	2,373.08	1989
Total for 1989	89,667.84	"	"	81,251.08	Budget \$ 84,000.

7. FINANCIAL REPORT - JUNE 1989:GENERAL FUND:

Bank Balance 6/1/89	PNB	PLGIT	TOTAL
	579.92	299,014.10	299,594.02

RECEIPTS:

Earned Income Tax		13,076.68	13,076.68
Mercantile & Business Priv. Tax			6,717.10
Occupation Privilege Tax		570.00	570.00
Interest		1,783.80	1,783.80
Office Deposit	28,266.80		28,266.80
June Accounts Payable	93,461.70		93,461.70
Inter Accounts Transfer		653.02	653.02
Total Receipts			144,529.10
Total Receipts and Balance			444,123.12
Warrants Cleared	93,981.10	171,522.96	265,504.06
Bank Balance 6/30/89	28,327.32	150,291.74	178,619.06
Less Outstanding Warrants			268.85
CASH BALANCE JUNE 30, 1989			\$178,350.21

The above is in reconciliation with June ending statements.

CAPITAL RESERVE FUND:

Balance 6/1/89 - PLGIT 30,070.54

RECEIPTS:

Sanitary Sewer Project Assessments	5,189.15	
VFC #3 MELP	1,335.00	
Interest	240.79	6,765.00
Total Receipts and Balance		36,835.54

EXPENDITURES:

MELP Debt Service	1,335.06	
Peter, John, Dorothy Sanitary Swr Proj: Engineering	411.00	
Legal Adv.	495.97	
Other Sanitary Sewer Projects: Engineering	608.00	2,850.03
BANK BALANCE JUNE 30, 1989		\$33,985.51

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 6/1/89 - PLGIT 137,643.95

RECEIPT: Interest 1,042.12

BANK BALANCE JUNE 30, 1989 \$138,686.07

LIQUID FUELS FUND:

Bank Balance 6/1/89 - PLGIT 62,558.82

RECEIPT: Interest 407.12

Total Receipt and Balance 62,965.94

EXPENDITURE: Payroll Transfers 18,000.00

BANK BALANCE JUNE 30, 1989 \$44,965.94

REVENUE SHARING FUND:

Bank Balance 6/1/89 - PLGIT 251.39

RECEIPT: Interest 1.80

BANK BALANCE JUNE 30, 1989 \$253.19

Minutes of the Regular Meeting, Monday, July 10, 1989 - Page Four

A list of current bills was presented for approval.

- (8420) MOVED HANLON-YATES to authorize payment of bills, totalling \$52,037.44, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

- MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION: Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
- APRIL 1989: 1. GRAYHURST SUBDIVISION: Planning Commission Review conducted April 19, 1989. Decision of the Board of Commissioners approved May 30, 1989.
- MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT Bids opened May 30, 1989. Department of Commerce Community Facilities Grant application pending.

Mr. Yates spoke on the math error concerning the second lowest bids, as reviewed by Mr. Taylor. Mr. Means indicated that this did not affect the outcome of the bids. Also, any line item deletions, changed after the awarding of the contract, would be allowable.

NEW BUSINESS:

1. ORDINANCES: None
2. RESOLUTIONS: RESOLUTION NO. 17-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATORS

- (8421) MOVED HANLON-POHL to adopt Resolution No. 17-89, as amended. The motion was adopted by unanimous roll call vote of all present.

3. MOTIONS:

- (8422) MOVED POHL-HANLON to renew the Township's Public Officials Liability Insurance with the National Union Fire Insurance Company.
- (8423) MOVED HANLON-POHL to open submission bids for the 1989 Street Improvement Program.

The Engineer opened and read the following bids, which were posted by the Secretary:

	SLURRY SEAL ALTERNATIVE A TOTAL AMOUNT	RALUMAC ALTERNATIVE B TOTAL AMOUNT
1. TRUMBULL CORP	8,568.00	14,994.00
2. CARUSO PAVING	7,649.89	No bid

initiate Sheriff Sale proceeding on the Penn C enter properties for non-payment of their 1988 real estate tax.

Yes - Hanlon, Pohl, Porado
No - Yates

Miss Pohl congratulated Mr. Hanlon for his election as State President of the Pennsylvania State Association of Township Commissioners and wished him a successful term.

All motions were approved by unanimous vote of all present, except as otherwise noted.

- (8426) MOVED POHL-YATES to adjourn, the meeting was adjourned at 9:50 P.M. by unanimous roll call vote of all present.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented Aug 14, 1989
As read _____, 1989
As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 31, 1989

The Additional Stated Meeting of July 31, 1989 was called to order at 7:00 P.M. by Vice-President Dinzeo. A quorum was present as follows:

Mr. Dinzeo Miss Pohl Mr. Yates

Mr. Porado arrived shortly after the meeting commenced.

Mr. Hanlon was absent.

Also present was Mr. Means and Mr. McKeever.

At the invitation of Vice-President Dinzeo, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following items were noted and New Business conducted during the course of the review:

1. A presentation was made to the Board by Lincoln Investment Planning concerning deferred compensation options for full-time Township employees. The Board will further review the matter.

2. Mr. McKeever spoke on the following matters:

- Community Facilities Grant status through the Pennsylvania Department of Commerce for the Peter, John, Dorothy Sanitary Sewer Project.
- The Ridge Street Waterline extension options (CDBG) and matching fund options. The Board also discussed the budgeted Brown Avenue waterline.
- Estimates for corrective action on Sanderson Alley concerning the Sangelo and Bonney properties.
- Restoration status of the Old William Penn Highway Sanitary Sewer Project properties.
- A review of the slurry seal and ralumac bids for the 1989 Street Resurfacing Program. At the conclusion of this review:

(8427) MOVED DINZEO-YATES to award the slurry seal contract to Caruso Paving per their low bid of \$7,649.89.

3. Mr. Means briefed the Board on the following:

- The relationship between union contract negotiations, arbitration agreements and 1990 Township Budget preparation.
- The Pennsylvania Tort Claims Act and the limitations upheld on municipal liability legal cases in regards to the amount of Excess Umbrella Coverage required.

The Board discussed the Township's general liability and excess coverages with the Solicitor and Manager while reviewing the submitted proposals from the HDH Group and Ivory and Wagner. At the conclusion of this review:

(8428) MOVED YATES-DINZEO to award the Township's general liability and excess coverage from August 1, 1989 through July 31, 1990 to the lowest premium quotation (PENCO through Ivory and Wagner)

4. The Board discussed the Sanderson Alley status with the Engineer and Solicitor while noting the following:

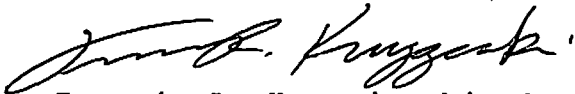
- The Engineer estimated repairs at \$59,000.00
- Mr. Means noted the market value of the Sangelo property (\$12,200.) opposed to the repair estimate.
- Mr. Yates and Mr. Porado spoke of the current private nature of any repair.

5. Mrs. Mary Yakin (35 Crestview Drive) asked the Board about procedures to request a hearing before the Civilian Police Review and Advisory Office. The Manager was directed to present appropriate material to the Board before August 12, 1989 on these procedures.

(8429) MOVED YATES-POHL to adjourn, the meeting was adjourned at 8:50 P.M., being noted that those items on the agenda not covered at this meeting will be presented for review on August 7, 1989.

All motions were approved by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JULY 31, 1989

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. PENN CENTER WINDOW STATUS - TENTATIVE START-UP DATE: AUGUST 1, 1989
3. CD BLOCK GRANT - PROJECT YEAR 14, & 15¹⁶ - MANAGER TO REPORT
4. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
5. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
6. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
7. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPT
8. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- BID OPENING MAY 30, 1989
- ENGINEER, MGR TO REPORT
9. FUTURE POLICE NEGOTIATIONS - ARBITRATION AGREEMENT IMPLEMENTATION
- 1990 NEGOTIATIONS
10. 960 REAR GREENSBURG PIKE - MANAGER TO REPORT

SPA PROPERTY - SOLICITOR, MANAGER TO REPORT
11. ACT 101 - MANAGER TO REPORT
12. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- ARBITRATION AGREEMENT IMPLEMENTATION
13. FRAZIER DRIVE SEWER PROBLEM - BOARD TO REVIEW
14. SIDEWALK REPAIR, MUNICIPAL BUILDING

REPLACEMENT OF EMERGENCY GENERATOR

AIR CONDITIONERS vs "WHOLE HOUSE"

ENGINEER TO REPORT
15. 1990 CENSUS - TO RECREATION BOARD, PUBLICITY
- MANAGER TO REPORT, ADMINISTRATION
16. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW

Miscellaneous and Administrative Agenda - July 31, 1989

17. CRAMER LEAX "VACATION" REQUEST - SOLICITOR TO REPORT
18. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
19. GRADING ORDINANCE #516 - ENGINEER TO REPORT
20. GRAYHURST SUBDIVISION - AUTHORIZATION TO ACCEPT SUBDIVISION APPLICATION MAY 30, 1989
- SOLICITOR, MANAGER TO REPORT (Remove)
To old Business
21. JAIL FACILITY AGREEMENT (FOREST HILLS) - MANAGER TO REPORT
22. TURNWAY SUBDIVISION - MANAGER, SOLICITOR TO REPORT (Remove)
23. SALE OF MUNICIPAL PROPERTY (MEGALE, ZISK) - MANAGER TO REPORT
24. SUBDIVISION AMENDMENTS: FEES, PROCEDURES - SOLICITOR TO REPORT
25. PENNVEST RIDGE STREET WATERLINE APPLICATION - ENGINEER TO REPORT
26. DEFERRED COMPENSATION: PRESENTATION TO BOARD 7/31/89
Board TO Review
27. COMMISSIONERS INSURANCE BENEFITS - BOARD TO REVIEW
28. SUBDIVISION ORDINANCE: RULE OF FIRE MARSHAL - SOLICITOR TO REPORT
29. SUBDIVISION FEES - BOARD TO REVIEW
BOCA Review Fees
30. Sanderson Alley
Bridge Inspection Options
1465 Jeff. Hgts. Sinkhole } Engineer To Report
31. Act 170 Planning Code Changes - Solicitor To Report
(Zoning, Sub-Div. PRD Amendments)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 7, 1989

The Additional Stated Meeting of August 7, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Miss Pohl

Mr. Dinzeo
Mr. Hanlon

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed, as well as the completion of the Miscellaneous and Administrative Agenda:

1. Miss Pohl spoke of the Century Club's desire to start a "Crime Watch" program in Wilkins Township. Chief Naccarati will attend their August 22nd Board Meeting to discuss the matter. After Board discussion, further action would be taken if the Club's membership votes for the program and presents a written request for Township assistance.
2. The Manager was directed to write PENDOT requesting permission for a three-way STOP intersection at the junction of Railroad Street/Larimer Avenue.
3. The Board expressed no interest in the PENDOT Snow Removal Program and item will be removed from the Agenda.
4. The Board further discussed the sinkhole along the ROW adjacent Jefferson Heights Road, and pending a report from the Township Engineer, wishes to take action at the upcoming August 14, 1989 Regular Meeting.
5. The Board discussed the Civilian Advisory Review Board and yielded the floor to Mrs. Mary Yakin, 35 Crestview Drive who discussed her complaint against the Chief of Police, as well as other subjects.
6. The Board discussed the request of Mr. Mark Stahl, 109 Coal Street for a guardrail adjacent his property. The installation of same was not considered appropriate for authorization.

(8430) MOVED YATES-HANLON to advertise for competitive bid for two (2) police cars.

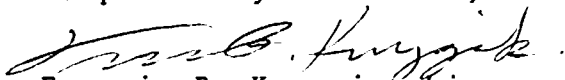
[Secretary's note: If 1990 vehicles are available, they will be bid]

(8431) MOVED DINZEO-YATES to authorize the preparation of an Ordinance amending the traffic ordinance in order to designate Cherry Way a one-way street inward from the Greensburg Pike.

(8432) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 8:45 P.M.

All motions were adopted by unanimous roll call vote.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 14, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Miss Pohl

Mr. Yates

Mr. Dinzeo

Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. M. Jos. Martinelli, 702 McMasters Avenue - Mr. Martinelli spoke about the Ordinance violation status of 103 Semmens Street as it has existed over the past two years. The Manager was directed to review the matter with Mr. Dodge.

2. Mary Yakin 35 Crestview Drive - Mrs. Yakin spoke on the following subjects: The Olympia Hall Grading Permit, her own personal past grading problems with the Township, Mr. Means responsibilities, Chief Naccarati's duties, Mr. McKeever's responsibilities, the acceptance of Zerjav Alley and Leax Lane, the Township minutes, the Sunshine Act and legal responsibilities, paving of the Township roads, Sanderson Alley, liberty, justice, truth and fair treatment of ordinance enforcement, the Civilian Advisory Review Board, the Mannella plans and Mr. McKeever's February 1987 Township sewerage plans.

She was answered by Mr. Means, Mr. Porado, Mr. Yates and Mr. Dinzeo. Unrecognized comments were made by members of the general public. Mr. Means spoke on Township employee cooperation with private investigators on matters pertaining to the Township.

(8433) MOVED YATES-POHL to allow Mrs. Yakin to make a presentation to the Board on the sewerage plans of Mr. Mannella and Mr. McKeever, on August 28, 1989 at 7:00 P.M.

Yes - Yates, Pohl, Dinzeo, Porado

No - Hanlon

3. William G. Wilson, 300 Kingston Drive - Mr. Wilson clarified that the statement he gave Mrs. Yakin's private investigator was at the order of the Chief of Police.

4. Charles Currey, 1465 Jefferson Heights Road - Mr. Currey spoke on the mine hole subsidence along the Township road right-of-way. Mr. McKeever reported on his investigations noting that the Sanitary Sewer line was in good condition and did not require enforcing. However, rather than waiting for PA DER action (which could be up to six months), the Township backfill the hole with a granulated material, based upon DER specifications.

(8434) MOVED YATES-HANLON to authorize the Township to complete the backfill procedure based upon Mr. McKeever's recommendations, by chute or other means.

5. George Hawkins, 129 Patterson Street - Mr. Hawkins questioned the Board's position on House Bill 1644, which provided for health insurance benefits for elected Township Commissioners.

Mr. Hanlon spoke on the PSATC's endorsement while Mr. Dinzeo spoke on his reimbursement of health insurance premiums.

Mrs. Yakin made some unrecognized comments on the subject.

(8435) MOVED YATES-DINZEO to approve the minutes of the Regular meeting of July 10th, the Additional Stated meetings of July 31st and August 7, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

C-C/S 1. Wilkins Senior Citizens, Thanks for the railing. cc: Comm.

AF-C-5 2. C of PA House Reps Re: 1990 Census. cc: Comm.

AF-G-89 3. Cty of Alleg, Progress Report Solid Wast Mgmt Plan. cc: Comm

C-C 4. D. Chiado, 943 Lilly Lane Re: Block Party 8/26/89. cc:Comm.,CJ

(8436) MOVED YATES-DINZEO to authorize the block party request on 8/26/89. Chief Naccarati & Mr. Jeznach to handle all details.

AF-U-7 5. U-COMP, 1988 year plan dividend check \$1,080.00. cc: Comm., JMM

C-S 6. Mark Stahl, 109 Coal St Re: Guardrail installed adj. property. cc: Comm., CJ

Minutes of the Regular Meeting, Monday, August 14, 1989 - Page TwoCommunications (Continued)

Comm Items 7. E.J. Hill Re: Monitoring speed on Kingston. cc: Comm., JMM, RN
 C-S 8. Strassburger Re: Twp Upper St Clair vs Cty of Alleg. cc: Comm., JMM
 C/Items S/A 9. R. Sangelo Re: Sanderson Alley Problems. cc: Comm.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 14 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of July, 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	290
B. Gasoline consumed	1,125.0
- A9, A10	281.4
- Medic II	14.0
C. Miles of Patrol	7,531
D. Mileage on cars:	
Unit 11	76,050
Unit 12	39,802
Unit 13	88,129
Unit 14	94,212
E. Accidents	18
F. Arrests	18
G. Aided Cases	11
H. Burglaries	3
I. Criminal Mischief	3
J. Domestic Disturbances	2
K. Fire Calls	1
L. Mutual Aid	1
M. Other Offenses	1
N. Registration Plates	1
O. Thefts	12
P. Vehicle Theft	11
Q. False Alarms	17

3. AMBULANCE: Mr. Hissrich reported 82 calls during July 1989, 27 in Wilkins, 24 in Churchill and 31 Mutual Aid Cases
4. ANIMAL CONTROL: Hoffman Kennels reported 10 complaints for July 1989.
5. MAGISTRATE: Mr. Comunale reported the disposition of 78 cases with collections as follows:

To Township	1,194.09
To County	704.00
To State	1,066.50
Other	976.91

6. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	34,756.59
O P Tax - Previous month	1,685.00
Mercantile Tax - Previous month	1,287.21
Business Privilege Tax - Previous month	3,433.40
Secretary - General Fund	12,204.20
Secretary - Capital Reserve Fund	4,889.24
(San Sewage Project Assessment)	
Total	<u>\$58,255.64</u>

BUILDING PERMITS ISSUED:

New Construction	1 Garage
Repairs & Improvements	20

COMPLAINTS:

Received	2
Resolved	4
Pending	2

DELINQUENT SANITARY SEWAGE:

Thirty one (31) "FINAL NOTICES" posted on residents premises, 7/17/89

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	7,741.06
Delinquent Tax	1,046.20
Total	<u>\$8,787.26</u>

Minutes of the Regular Meeting, Monday, August 14, 1989 - Page Three

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	12,204.20
Current Realty Tax	69,964.56
Total	\$82,168.76

The status of the 1989 Tax Duplicate was reported for the month of July as follows:

CHARGES: Original Duplicate 891,802.71

CREDITS-COLLECTIONS:

This Report	69,964.56
Discounts - This report	1,427.85
Total Credits	71,392.41
Balance to account for	820,410.30
Collection Percentage	8.0%
Percentage for same period - previous year	6.8%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1989	\$ 44,187.59	Previous year	\$ 36,052.48	1989 Budget
Total for 1989	299,048.17	" "	261,317.79	\$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of July 1989	1,685.00	" "	1,450.00	1989 Budget
Total for 1989	37,194.00	" "	39,468.20	\$44,000.00

MERCANTILE TAX:

Month of July 1989	1,287.21	" "	4,980.56	1989 Budget
Total for 1989	207,274.12	" "	158,541.85	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of July 1989	3,433.40	" "	446.00	1989 Budget
Total for 1989	93,101.24	" "	81,697.00	\$84,000.00

10. FINANCIAL REPORT:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 7/1/89	28,327.32	150,291.74	178,619.06
<u>RECEIPTS</u> :			
R E Tax - Current Duplicate		51,330.53	51,330.53
Earned Income Tax		34,756.59	34,756.59
Mercantile Tax		1,287.21	1,287.21
Occupation Privilege Tax		1,685.00	1,685.00
Business Privilege Tax		3,433.40	3,433.40
Interest		1,065.04	1,065.04
Office Deposit	12,204.20		12,204.20
July Accounts Payable	53,665.25		53,665.25
Inter-Accounts Transfer		27,613.78	27,613.78
Total Receipts			187,041.00
Total Receipts and Balance			365,660.06
Warrants Cleared	80,976.82	107,666.95	188,643.77
Bank Balance 7/31/89	13,219.95	163,796.34	177,016.29
Less Outstanding Warrants			580.65
CASH BALANCE JULY 31, 1989			\$176,435.64

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through 7/31/89 but not transferred to PLGIT until after August 1, 1989:

Current RE Tax Duplicate	18,634.03
Earned Income Tax	9,431.00

The above is in reconciliation with July ending statements.

CAPITAL RESERVE FUND:

Bank Balance 7/1/89 - PLGIT	33,985.51
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RECEIPTS:

Sanitary Sewer Project Assessments	4,889.24
VFC #3 MELP	1,280.47
Interest	254.77
Total Receipts and Balance	6,424.48
	40,409.99

EXPENDITURES:

VFC #3 MELP	1,280.47
Engineering: Peter, John, Dorothy San Sewer Project	244.00
BANK BALANCE JULY 31, 1989	1,524.47
	\$38,885.52

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 7/1/89 - PLGIT	138,686.07
RECEIPT: Interest	977.72
BANK BALANCE JULY 31, 1989	\$139,663.79

Minutes of the Regular Meeting, Monday, August 14, 1989 - Page Four

Financial Statement - July 1989 - (Continued)

LIQUID FUELS FUND:

Bank Balance 7/1/89 - PLGIT	44,965.94
RECEIPT: Interest	289.58
Total Receipt and Balance	45,255.52
EXPENDITURES: Payroll Transfer	12,000.00
BANK BALANCE JULY 31, 1989	<u>\$33,255.52</u>

REVENUE SHARING FUND:

Bank Balance 7/1/89 - PLGIT	253.19
RECEIPT: Interest	1.74
BANK BALANCE JULY 31, 1989	<u>\$254.93</u>

A list of current bills was presented for approval:

((8437) MOVED HANLON-YATES to authorize payment of bills, totalling \$95,043.67, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE CIVIL SERVICE COMMISSION Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUBDIVISION: Developers Agreement security mortgage to be forwarded to Township. Mr. Means spoke on a request by the developer to amend the Developers Agreement by allowing for a surety bond as an option.

(8438) MOVED POHL-YATES to allow for the amended agreement and to be executed by the proper Township officials.

MAY 1989: 1. PETER, JOHN AND DOROTHY STREETS SANITARY SEWER PROJECT Bids opened May 30, 1989. Department of Commerce Community Facilities Grant application pending.

JULY 1989: 1. STREET RESURFACING: Bids opened July 10, 1989. Engineers recommendation July 31, 1989: Awarded to Caruso Asphalt for Slurry Seal.

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 786

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE RESURFACING OF VARIOUS STREETS

(8439) MOVED POHL-DINZEO to read Ordinance No. 786 for the 1st reading.

(8440) MOVED POHL-DINZEO to accept Ordinance No. 786 for the 1st reading.

(8441) MOVED YATES-HANLON to read Ordinance No. 786 for the reading by title only.

(8442) MOVED HANLON-YATES to a pt Ordinance No. 786.

Motions 8439 to 8442 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 18-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE
ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT

(8443) MOVED YATES-DINZEO to adopt Resolution No. 18-89.

RESOLUTION NO. 19-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE
ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT

(8444) MOVED POHL-DINZEO to adopt Resolution No. 19-89.

RESOLUTION NO. 20-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE
ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT

(8445) MOVED YATES-POHL to adopt Resolution No. 20-89.

RESOLUTION NO. 21-89A RESOLUTION OF THE TOWNSHIP OF WILKINS
DECLARING BLIGHTED STRUCTURES

(8446) MOVED POHL-DINZEO to adopt Resolution No. 21-89

3. MOTIONS:

(8447) MOVED YATES-DINZEO to support the WPJWA Plan to implement an outside meter system, at a cost of \$60.00 over five years.

Yes - Yates, Dinzeo, Pohl, Porado

No - Hanlon

The Authority to be notified in writing.

(8448) MOVED YATES-PORADO to request the WPJWA to appoint an Authority Board Member from Wilkins Township.

Yes - Yates, Porado

No - Dinzeo, Pohl, Hanlon

MOTION defeated.

(8449) MOVED DINZEO-HANLON for the Township to enter the Crimewatch Program with assistance from the Century Club.

Yes - Dinzeo, Hanlon, Pohl, Porado

No - Yates

Chief instructed to contact Sheriff's Office on start up details.

The above motions were made immediately following Old Business.


COMMISSIONERS COMMENTS:

1. Mr. Yates spoke about a start-up date for the Peter, John and Dorothy Streets Sanitary Sewer Project. Mr. Porado noted the Township's pending Community Facilities Application while Mr. Hanlon spoke on the Township's further financial commitment if the Grant is denied.
2. Mr. Porado spoke on the Marks Tap-in case and Township options pending the Magistrates decision. Mr. Means noted the Equity Action option, as evidenced by the SPA demolition.

All motions were approved by unanimous vote of all present, except as otherwise noted.

(8450) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:50 P.M. by unanimous roll call vote.

ATTEST:


 Francis R. Kuszajewski, Secretary
APPROVED:

As presented _____ 1989

As read _____ 1989

As corrected _____ 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 28, 1989

The Additional Stated Meeting of August 28, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Dinzeo

Miss Pohl

Mr. Yates
Mr. Hanlon

Also present was Mr. Means and Mr. McKeever.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

1. Mrs. Mary Yakin, 35 Crestview Drive, was given the floor by Mr. Porado in order to make a presentation to the Board, as permitted by approved MOTION of August 14, 1989. Mrs. Yakin spoke on the 1968 Mannella (Sanitary Sewer) Plan, Senate Engineering's 1987 Preliminary (Sanitary Sewer) Plan, and various other subjects and personalities.

Mr. Porado directed the Secretary to review the Miscellaneous and Administrative Agenda. The following items were noted during the course of the review:

2. The Board reviewed the Ridge Street Waterline extension options, as well as CDBG and matching fund requirements. The Secretary was directed to prepare a MOTION for approval in order to extend the waterline two hundred sixty (260) feet in order to serve the residents only. The TCVCOG then to be authorized to let the contract at this option.

3. An invoice to be prepared, and forwarded to the State DER, concerning the Township's costs of repairing the sink hole at 1465 Jefferson Heights Road, Mr. Curry having signed and returned an easement concerning repairs.

4. The Sanderson Alley review of repairs was discussed, the Board finding no method for repairing the un-accepted portion of the right of way or private property.

5. The Frazier Drive Sanitary Sewer Problem was reviewed with the Engineer's recommendation of periodic cleaning of the trunk line to be followed by the Township DPW.

6. The deferred compensation proposal by Lincoln Investment Planning was rejected due to a lack of municipal clientele.

7. Forest Hills to be informed that the Township wishes to be advised of all policy and capital purchase plans for review before they are implemented and sent to the Township for payment.

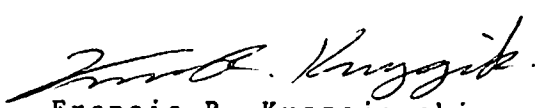
8. Mr. McKeever and the Ordinance Officer to complete the grading review of the Greek Social Hall parking lot on Electric Avenue.

9. The Manager was given permission to complete the Commissioners benefits survey, as requested by the PSATC.

10. The review of the upcoming Regular Meeting to be completed at the September 5th Staff Meeting.

(8451) MOVED DINZEO-POHL to adjourn, the meeting was adjourned by unanimous roll call vote at 9:15 P.M.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - AUGUST 28, 1989

- DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
- PENN CENTER WINDOW STATUS - TENTATIVE START-UP DATE: AUGUST 1, 1989
3. CD BLOCK GRANT - PROJECT YEAR 14, 15 & 16 - MANAGER TO REPORT
4. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
5. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
6. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
7. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPT.
8. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- BID OPENING MAY 30, 1989
- ENGINEER, MGR TO REPORT
9. FUTURE POLICE NEGOTIATIONS - ARBITRATION AGREEMENT IMPLEMENTATION
- 1990 NEGOTIATIONS
- 960 REAR GREENSBURG PIKE - MANAGER TO REPORT
- SPA PROPERTY - SOLICITOR, MANAGER TO REPORT (Remove)
11. ACT 101 - MANAGER TO REPORT
12. 1989 BUDGET REVIEW - CASH FLOW REVIEW
- ARBITRATION AGREEMENT IMPLEMENTATION
13. FRAZIER DRIVE SEWER PROBLEM - BOARD TO REVIEW (Remove)
14. SIDEWALK REPAIR, MUNICIPAL BUILDING }
REPLACEMENT OF EMERGENCY GENERATOR } ENGINEER TO REPORT
AIR CONDITIONERS VS "WHOLE HOUSE" }
15. 1990 CENSUS - TO RECREATION BOARD, PUBLICITY
- MANAGER TO REPORT, ADMINISTRATION
- CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW

- . CRAMER LEAX "VACATION" REQUEST - SOLICITOR TO REPORT
18. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
19. GRADING ORDINANCE #516 - ENGINEER TO REPORT (Remove)
20. JAIL FACILITY AGREEMENT (FOREST HILLS) - MANAGER TO REPORT (Remove)
21. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
22. SUBDIVISION AMENDMENTS: FEES, PROCEDURES - SOLICITOR TO REPORT (Remove)
23. PENNVEST RIDGE STREET WATERLINE APPLICATION - ENGINEER TO REPORT (Remove)
24. DEFERRED COMPENSATION: PRESENTATION TO BOARD 7/31/89 (Remove)
BOARD TO REVIEW
25. COMMISSIONERS INSURANCE BENEFITS - BOARD TO REVIEW (Remove)
26. SUBDIVISION ORDINANCE: RULE OF FIRE MARSHAL - SOLICITOR TO REPORT
27. SUBDIVISION FEES - BOARD TO REVIEW 1990 Budget (Remove)
BOCA REVIEW FEES - BOARD TO REVIEW 1990 Budget
28. SANDERSON ALLEY (Remove)
BRIDGE INSPECTION OPTIONS ENGINEER TO REPORT
1465 JEFFERSON HEIGHTS SINK HOLE
29. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
30. Employee Prot. Investigator Policy - Board To Review (Remove)
Personnel, Legal Matter

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 5, 1989

The Additional Stated Meeting of September 5, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Miss Pohl

Mr. Dinzeo
Mr. Hanlon

Also present was Chief Naccarati.

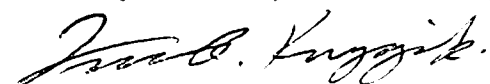
At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Chief Naccarati and Miss Pohl briefed the Board on the Crimewatch Program, including Century Club involvement. A Public Meeting on the program will be advertised and promoted. It will be held on September 27, 1989 in the Municipal Building.
 2. Chief Naccarati and the Board discussed the traffic speeding problems along Larimer Avenue (near Railroad Street) and as stated (by Penn Center Management) in front of Pizzaria Uno on Penn Center Boulevard. The Chief noted immediate VASCAR patrols and will report on long range solution.
 3. Mr. Yates asked the Manager to contact a local real estate rehabilitator if he would be interested in any of the spot clearance program dwellings.
- (8452) MOVED YATES-HANLON to replace two police car radios, in concert with the new police car purchase, per the 1989 Budget.
- (8453) MOVED YATES-HANLON to award the Mercantile, Business Privilege and Occupational Privilege Audit to Eugene P. Foley per his quote of \$450.00.
- (8454) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:15 P.M.

All motions were adopted by unanimous roll call vote.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 9/5/89

ADMINISTRATION:

- A. MYREC GRANT: ARTS FESTIVAL - MANAGER TO REPORT
- B. OP/BP/MERC AUDIT - MANAGER TO REPORT
- C. Payment of Penn Center Taxes - Manager To Report
- D. CPR Course - Manager To Report (Remove)

PUBLIC WORKS:

- A. FALL COMMODITIES, COG JOINT BID - MANAGER TO REPORT
- B. WPJWA REPAIR OF STEVENDALE DRIVE - FOREMAN TO REPORT (Remove)
- C. Street Capping by Contract - Manager To Report
- D. New Truck - Manager To Report
- E. Mirror Replacement at Farnsworth/Churchill - Manager To Report

PROPERTY:

- A. MUNICIPAL ELECTRICIAN - MANAGER TO REPORT

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- E. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - ~~MOTION TO INSTALL 6/26/89~~
- Installation by Mid-Oct.
- F. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MANAGER TO REPORT -
- BOARD TO REVIEW
- G. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- H. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- I. SHOWCASE CURB CUT - MANAGER TO REPORT
- J. CRIME WATCH - MISS POHL - CHIEF TO REPORT
- K. ONE WAY CHERRY WAY - MANAGER TO REPORT (Remove - To Misc. And Adm.)
- L. RAILROAD/LARIMER ^{Intersection} ~~THREE WAY STOP~~ - ^{Chief} MANAGER TO REPORT
- M. Penn Center Blvd. Speeding - Chief, Mr. Yates to Report
- N. Pursuit Driving Course - Chief to Report
- O. Police Car Radios - Chief to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 11, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Mr. Hanlon

Mr. Dinzeo
Miss Pohl

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. The following residents spoke about the condition of 1007 Gilchrest Drive noting it as a health, safety and fire hazard, citing debris in the front and rear yards and the junk cars in the driveway and those valid motor vehicles parked in the street:

Mr. & Mrs. Michael Fedak, 1006 Gilchrest Drive
Mr. Robert Ferguson, 1011 Gilchrest Drive

The Board Members, the Manager, Solicitor and Chief Naccarati (in the audience) responded on the history and local efforts to correct these chronic ordinance violations, noting its present status in the District Magistrate's Court and lack of Allegheny Health Department involvement. After further discussion, Mr. Means recommended a continuous citation exercise in order to sway the Magistrate into hearing the case and ordering a defined solution.

Miss Pohl spoke about the ordinance violations at 242 Harrison Road.

2. Mr. George Hawkins, 129 Patterson Street. Mr. Hawkins spoke about the Ordinance Officer's attention to his neighborhood, particularly his property.

(8455) MOVED HANLON-YATES to approve the minutes of the Regular Meeting of August 14th, the Additional Stated Meetings of August 28th and September 28, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-P 1. C of PA, LCB Re: Liquor License fees for 1989 \$3,000. cc: Comm., JMM
C-P 2. C of PA DOT Re: 3 way STOP sign Larimer/RR St. cc: Comm., CJ, RN
Comm Item 3. Sidney Goldberg Re: Handicapped Sign/126 Delaney. cc: Comm., RN
Comm Item 4. Alleg Cty, Conservation Dist. Re: District Land Use Policy. cc: Comm., JMM, WMcK
1989 Bud't. 5. Residents Eastmont Re: Eastmont Tennis Ct rebuild. cc: Comm.
C-A 6. Alleg Cty, Dist Ct 05-2-08 Auditors report 1987-88. cc: Comm., JMM, RN, PD

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No 1 and 4. A total of 35 alarms occurred during the month.

2. POLICE: Report for the month of August 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	305
B. Gasoline consumed	1,129.4
- A9 & A10	249.9
- Medic II	11.0
C. Miles of Patrol	8,088
D. Mileage on cars:	
Unit 11 -	78,716
Unit 12 -	42,923
Unit 13 -	90,921
Unit 14 -	94,810
E. Accidents	21
F. Arrests	18
G. Aided cases	17
H. Animal complaints	1
I. Burglaries	3
J. Criminal mischief	7
K. Domestic disturbances	7
L. Fire calls	7
J. Other offenses	3
K. Registration plates (lost or stolen)	4
L. Thefts	19
M. Towed Vehicles	1
N. Vehicle Theft	8
O. False Alarms	26

3. AMBULANCE: Mr. Hissrich reported 83 calls during August 1989. 30 in Wilkins, 19 in Churchill and 34 mutual aid calls.
4. ANIMAL CONTROL: Mr. Hoffman reported 14 complaints during August 1989.
5. MANAGER: Mr. Kuszajewski reported activites as follows:

FINANCIAL - COLLECTIONS:

Earned Income Tax - Previous month	\$51,273.94
O P Tax - Previous month	2,319.40
Mercantile Tax - Previous month	1,688.23
Business Priv. Tax - Previous month	2,923.69
Secretary - General Fund	12,826.48
Secretary - Capital Reserve Fund - Sanitary Sewer Proj. Ass'ts.	1,354.69
Total	<u>\$72,386.43</u>

BUILDING PERMITS:

Repairs & Improvements - 20

COMPLAINTS:

Received	8
Resolved	8
Pending	2

DELINQUENT SANITARY SEWAGE:

One Hundred Thirty Five (135) Cycle M-04 (new cycle) notices prepared and mailed Wednesday, August 23, 1989.

6. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax (Jordan Tax Svce)	163,408.72 (inc Penn Ctr 1988)
Deed Transfer Tax	3,956.34
Total	<u>\$167,365.06</u>

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	12,826.48
Current Realty Tax	704,392.70
Total	717,219.18

CHARGES:

Original Duplicate	891,802.71
--------------------	------------

CREDITS - COLLECTIONS:

This report	704,392.70
Previous report	69,964.56
Discounts - this report	14,375.47
- previous report	1,427.85
Exonerations	13,500.00
Total Credits	803,660.58
Balance to account for	88,142.13
Collection percentage	90.1%
Percentage for same period - previous year	72.0%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1989	\$ 41,842.94	Previous year	\$ 48,676.15	1989 Budget
Total for 1989	340,891.11	" "	309,993.94	\$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of August 1989	2,319.40	" "	3,349.60	1989 Budget
Total for 1989	39,503.40	" "	42,807.80	\$44,000.00

MERCANTILE TAX:

Month of August 1989	1,688.23	" "	1,924.54	1989 Budget
Total for 1989	208,962.35	" "	160,466.39	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of August 1989	2,923.69	" "	1,535.89	1989 Budget
Total for 1989	96,024.93	" "	83,232.90	\$84,000.00

9. CURRENT FINANCIAL REPORT - AUGUST 1989:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
	13,219.95	163,796.34	177,016.29
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate		229,035.58	229,035.58
Earned Income Tax		51,273.94	51,273.94
Mercantile Tax		1,688.23	1,688.23
Occupation Privilege Tax		2,319.40	2,319.40
Business Privilege Tax		2,923.69	2,923.69
Interest		1,741.42	1,741.42

Minutes of the Regular Meeting, Monday, September 11, 1989 - Page Three

Financial Report - General Fund - (continued)

Office Deposit	12,826.48		12,826.48
August Accounts Payable	94,411.86		94,411.86
Interest - Accounts Transfer		12,204.20	12,204.20
Total Receipts			408,424.80
Total Receipts and Balance			585,440.89
Warrants cleared	107,131.61	143,418.92	250,550.53
Bank Balance 8/31/89	13,326.68	321,563.88	334,890.56
Less Outstanding Warrants			115.08
CASH BALANCE AUGUST 31, 1989			<u>\$334,775.48</u>

The above does not include the following amount collected by Mr. Porado through August 31, 1989 but not transferred to PLGIT until after September 1, 1989:

Current RE Tax Duplicate 493,991.15

The above is in reconciliation with August ending statements.

CAPITAL RESERVE FUND:

Bank Balance 8/1/89 - PLGIT 38,885.52

RECEIPTS:

Sanitary Sewer Project Assessments	1,354.69	
VFC #3 MELP	1,287.80	
Interest	305.82	2,948.31
Total Receipts and Balance		41,833.83
Expenditure: MELP Debt Service		1,287.80
BANK BALANCE AUGUST 31, 1989		<u>\$40,546.03</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 8/1/89 - PLGIT	139,663.79
RECEIPT: Interest	1,076.36
BANK BALANCE AUGUST 31, 1989	<u>\$140,740.15</u>

LIQUID FUELS FUND:

Bank Balance 8/1/89 - PLGIT	33,255.52
RECEIPT: Interest	217.09
Total Receipts and Balance	33,472.61
Expenditures: Payroll Transfers	12,000.00
BANK BALANCE AUGUST 31, 1989	<u>\$21,472.61</u>

REVENUE SHARING FUND:

Bank Balance 8/1/89 - PLGIT	254.93
RECEIPT: Interest	1.98
BANK BALANCE AUGUST 31, 1989	<u>\$256.91</u>

A list of current bills was presented for approval.

(8456) MOVED HANLON-YATES to authorize payment of bills, totalling \$144,591.86, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

<u>MARCH 1988:</u>	1. <u>INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION</u> Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
<u>APRIL 1989:</u>	1. <u>GRAYHURST SUBDIVISION:</u> Developers Agreement - performance and payment bond received by the Township. Cut and fill permit issued.
<u>MAY 1989:</u>	1. <u>PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT</u> Bids opened May 30, 1989. Department of Commerce Community Facilities Grant application pending. Mr. Yates spoke on the lack of a response from the Department of Commerce, as well as the need to initiate construction. Mr. Kuszajewski to contact Department.
<u>JULY 1989:</u>	1. <u>STREET RESURFACING:</u> Awarded to Caruso Asphalt for Slurry Seal. Awaiting performance bond.

Mr. Porado and Mr. Means discussed the Cramer, Leax Lane vacation agreement and lack of a response to same from the Cramers.

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 787

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 542 BY PROVIDING FOR CERTAIN USES FOR UNUSED SCHOOL BUILDINGS.

Minutes of the Regular Meeting, Monday, September 11, 1989 - Page Four

- (8457) MOVED HANLON-YATES to read Ordinance #787 for the 1st reading.
 (8458) MOVED POHL-DINZEO to accept Ordinance #787 for the 1st reading.
 (8459) MOVED POHL-DINZEO to read Ordinance #787 for the 2nd reading by title only.
 (8460) MOVED YATES-POHL to adopt Ordinance #787.

Motions 8457 to 8460 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: None

3. MOTIONS:

- (8461) MOVED POHL-DINZEO to approve payment #1 at \$384.11 for the Lions Park Basketball Court rebuild, per approval of the Township Engineer.
 (8462) MOVED DINZEO-YATES to award the 1989-90 rock salt contract to the International Salt Company @ \$25.70 per ton through the SHACOG joint bid.
 (8463) MOVED YATES-POHL to award the 1989-90 cinder contract to the Duquesne Light Company @ \$6.65 per ton through the SHACOG joint bid.
 (8464) MOVED POHL-DINZEO to authorize the TCVCOG to advertise the CDBG Ridge Street waterline extension for 260 feet plus one fire hydrant, for bid.
 (8465) MOVED DINZEO-POHL to advertise for competitive bid for one two and one half (2½) ton dump truck.
 (8566) MOVED HANLON-POHL to ratify the Penn Center RE Tax Assessment Settlement Agreement for 1988 and 1989, as signed by the Township Solicitor per the Commissioners authorization.
 (8567) MOVED DINZEO-POHL to open the submitted police car bids.
 AL BENNETT FORD - Bid Security upon bid award.
 \$25,806.00 Net (with trade in)
 \$29,106.00 Alternate (without trade in)

Mr. Means spoke about the necessary trade-in language and, since its omission on the police car specifications, the need for a letter on the subject to all bidders. Mr. Yates noted its required inclusion on the 2.5 ton truck specifications and bid form.

- (8568) MOVED HANLON-POHL to submit the above bid to the appropriate Committee for review.

COMMISSIONERS COMMENTS:

1. Miss Pohl announced the public information Crimewatch meeting set for Wednesday, September 27, 1989 at 7:00 P.M. in the Municipal Building Auditorium.
2. Mr. Porado and Mr. Kuszajewski commented on this weekends upcoming Arts Festival, inviting all to attend.

All motions were adopted by unanimous roll call vote.

- (8569) MOVED POHL-YATES to adjourn, the meeting was adjourned at 8:30 P.M.

ATTEST:


 Francis R. Kuszajewski, Secretary

APPROVED:

As presented Oct 9, 1989

As read _____, 1989

As corrected _____, 1989

TOWNSHIP OF WILKINS

NEW POLICE CAR BIDS

SEPTEMBER 11, 1989

	BID SECURITY	NET (WITH TRADE IN)	ALTERNATE (WITHOUT T/I)	
COCHRAN PONTIAC				
A & Z CHEVROLET				
MCCRACKEN FORD				
AL BENNETT FORD	Upon Bid Award	25,806.00	29,106	

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 25, 1989

The Additional Stated Meeting of September 25, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Mr. Dinzeo
Miss Pohl

Also present was Mr. Means and Mr. McKeever.

Mr. Hanlon was absent.

At the invitation of president Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following items were noted and New Business conducted during the course of the review:

(8570) MOVED DINZEO-POHL to award the 1989 police car bid to Al Bennett Ford per his bid of \$25,806.00 for two vehicles.

(8571) MOVED YATES-POHL to award the Peter, John and Dorothy Streets Sanitary Sewer Project to the lowest bidder, the Alden Construction Company @ \$182,425.00.

Yes - Yates, Pohl, Porado
No - Dinzeo

The Board discussed an assessment policy, financing alternatives (in lieu of the Department Commerce Community Facilities Grant denial) and construction timetable.

(8572) MOVED DINZEO-YATES to disconnect the Cable TV service to the Municipal Building.

(8573) MOVED DINZEO-POHL to award the Police liability coverage, effective 10/5/89 to the Twin City Fire Insurance Company (Hartford-Penco) @ \$9,968.00 per year.

1. The Board directed the Secretary to send a thank you letter to MYREC for the Arts Festival support. The Board also wished to have a breakdown of the festival expenses and a percentage figure on Township resident participation.

2. Mr. Eugene Foley addressed the Board on the Mercantile, Business Privilege and Occupational Tax Operational audit of Mr. Pugliano's office. After Board discussion, they directed the Solicitor to correct Mr. Pugliano's contract to include language that requires enabling ordinance compliance.

3. The Board, Solicitor and Engineer discussed the various bridge inspection options for the Township's public and private bridges, in reference to the Volunteer Fire Companies safety check request. Mr. Means stressed the ability to inspect private bridges (if necessary) for public safety reasoning.

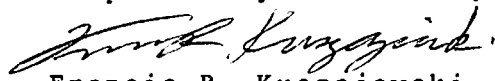
(8574) MOVED DINZEO-YATES to inform the fire companies not to use the following bridges: Free, Balint and Straley Lanes as a direct route for apparatus in fighting a fire. The width and topography of the adjacent grounds being prohibitive to vehicular access and movement.

4. The Secretary was directed to inform Mr. Lightman, the police union negotiator, of the Board's choice of Mr. Bob Durrant as management's arbitrator.

(8575) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 9:30 PM.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - SEPTEMBER 25, 1989

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR

2. PENN CENTER WINDOW STATUS - TENTATIVE START-UP DATE: AUGUST 1, 1989
October 2

3. CD BLOCK GRANT - PROJECT YEAR 14, 15 & 16 - MANAGER TO REPORT

4. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT

5. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE

6. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT

7. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPT.

8. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE
(COMMUNITY FACILITIES)
- BID OPENING MAY 30, 1989
- ENGINEER, MGR TO REPORT

9. FUTURE POLICE NEGOTIATIONS - ARBITRATION AGREEMENT IMPLEMENTATION
- 1990 NEGOTIATIONS
- ACT 305

10. 960 REAR GREENSBURG PIKE - MANAGER TO REPORT (Remove)

11. ACT 101 - MANAGER TO REPORT

12. 1989 BUDGET REVIEW - CASH FLOW REVIEW
(Remove)

13. SIDEWALK REPAIR - MUNICIPAL BUILDING

REPLACEMENT OF EMERGENCY GENERATOR

ENGINEER TO REPORT (Remove)

AIR CONDITIONERS VS "WHOLE HOUSE"

14. 1990 CENSUS - TO RECREATION BOARD, PUBLICITY
- MANAGER TO REPORT, ADMINISTRATION

15. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT, BOARD TO REVIEW

16. CRAMER LEAK "VACATION" REQUEST - SOLICITOR TO REPORT
Engineer

17. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT

- ✓ 18. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT ✓
- 19. SUBDIVISION ORDINANCE: ^{ROLE} ~~RULE~~ OF FIRE MARSHAL - ~~SOLICITOR TO REPORT~~ ✓
BOARD TO REVIEW
- 20. BRIDGE INSPECTION OPTIONS }
ENGINEER TO REPORT ✓
1465 JEFFERSON HEIGHTS SINK HOLE (Remove)
- ✓ 21. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT ✓
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
- 22. PERSONNEL - LEGAL MATTER (Remove)
- ✓ 23. ONE WAY CHERRY WAY - ^{Solicitor} ~~MANAGER~~ TO REPORT ✓
- ✓ 24. Airport Zoning Act - Solicitor To Report ✓
- ✓ 25. Krusinski Subdivision - MANAGER TO Report ✓
- ✗ 26. Leax Lane Improvements - Board To Review ✓

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 2, 1989

The Additional Stated Meeting of October 2, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Miss Pohl

Mr. Yates
Mr. Hanlon

Also present was Chief Naccarati and Mr. Jeznach.

Mr. Dinzeo was absent.

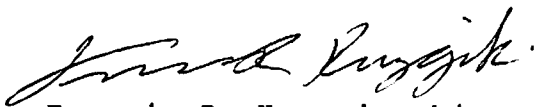
At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Yates requested the County be notified of slide problem and top heavy trees on the hillside adjacent lower Churchill Road.
 2. Mr. Means to be queried about the personal privacy aspect of the Forest Hills jail cell surveillance camera.
 3. Handicapped parking requests to be handled through Chiefs Office.
- (8576) MOVED POHL-YATES to authorize the Ridgewood Manor Association Block Party of October 8, 1989. Mr. Jeznach, Chief Naccarati to attend the details.
- (8577) MOVED HANLON-YATES to authorize Mr. Porado's travel expenses to Harrisburg in order to lobby, with Senator Dawida, for Community Facilities Grant Application reconsideration
- (8578) MOVED HANLON-POHL to redraft the personnel regulations to compensate the Chief of Police, hour for hour, complementary time, changing the current method of extra hours compensation.
- Yes - Hanlon, Pohl
No - Yates, Porado
- (8579) MOVED YATES-POHL to adjourn, the meeting was adjourned at 8:20 P.M.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - OCT 2, 1989

ADMINISTRATION:

- A. MYREC GRANT: ARTS FESTIVAL - MANAGER TO REPORT (Remove)
- B. OP/BP/MERC AUDIT - MANAGER TO REPORT (Remove - To Misc./Adm. Agenda)
- C. PAYMENT OF PENN CENTER TAXES - MANAGER TO REPORT (Remove)

PUBLIC WORKS:

- A. FALL COMMODITIES, COG JOINT BID - MANAGER TO REPORT (Remove)
- B. STREET CAPPING BY CONTRACT - MANAGER TO REPORT (Remove)
- C. NEW TRUCK - MANAGER TO REPORT, Bid Opening 10/5/89 (Remove)
- D. MIRROR REPLACEMENT AT FARNSWORTH/CHURCHILL - MANAGER TO REPORT (Remove)
- E. September 14, 1989 Storm Damage, 313 Leax - Mr. Jernach To Report (Remove)
- F. Leax Lane Curb Placement - Mr. Jernach To Report

PROPERTY:

- A. MUNICIPAL ELECTRICIAN - MANAGER TO REPORT

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- E. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION BY
MID-OCTOBER
- F. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MANAGER TO REPORT -
- BOARD TO REVIEW
- G. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- H. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- I. SHOWCASE CURB CUT - MANAGER TO REPORT (Remove)
- J. CRIME WATCH - MISS POHL - CHIEF TO REPORT, *next meeting 10/16/89*
- K. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- L. PENN CENTER BOULEVARD SPEEDING - CHIEF, MR. YATES TO REPORT
- M. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- N. POLICE CAR RADIOS - CHIEF TO REPORT
- O. Handicapped Spot, 126 Delaney - Chief to Review (Remove)
- P. Silvay Letter, 127 Powell - Manager to Report (Remove)
- Q. Greensburg Pike Curve - Chief to Report
- R. Halloween (October 29th, 2-4 PM) - Board to Review (Remove)
- S. Lougary Road Dumping - Chief to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 9, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado.

Mr. Porado
Miss Pohl

Mr. Yates

Mr. Dinzeo
Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Fran Colonello, 207 Wallace Avenue - Mr. Colonello questioned the Board's position in support of the Turtle Creek Borough and Forest Hills Borough request of the Woodland Hills School District to reduce their real estate millage due to the "windfall" of Penn Center back taxes. Mr. Yates and Mr. Dinzeo noted that the back taxes were received after the millage was set. Mr. Porado indicated that the Board should support lower taxes and, with no objections expressed by the Board Members, a letter to express that opinion, should be conveyed to the School District.

(8580) MOVED HANLON-POHL to approve the minutes of the Regular meeting of September 11th, the Additional Stated Meeting of September 25th and October 2, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-B-4 1. Melvin Gold Re: Resignation from Zoning Hearing Board effective September 22, 1989. cc: Commissioners, Members/ZHB
- 1989 Art/F 2. Mon-Yough Riverfront Re: Promotional work 1989 Arts Festival.
- AF-A-18 3. E. P. Foley Re: Audit 1988 OP, M&BP Tax Audit. cc: Comm., JMM, JSP
- Comm/Items 4. W. Deemer Jr. Re: Water & Sewer lines/Leax Lane. cc: Comm, WSMcK
- PS-F-18 5. C of PA/Auditor Gen'l. 1987 Audit Rpt. Firemans Relief Association. cc: Comm., JMM, V-Pres & Chiefs VFD's
- AF-P-11 6. C of PA DOT Re: Motor License Fund Approp \$89,371.11. cc: Comm
- C-A 7. Alleg Cty/Plng Dept. Re: Review of sub-division, land Development, PRD App'n. cc: Comm., JMM, McK, Plan/Comm.
- Pol/Pens F. 8. C of PA/Aud Gen'l Re: 1989 Allocation General Municipal pension system \$59,700.02. cc: Comm.
- AF-C-3 9. American Cablevision Re: rate adjustment for commercial and bulk a/c's. cc: Comm., JMM
- AF-U-5 10. C of PA, Dept. Revenue Re: Public Utility Realty \$18,276.25 cc: Comm., GMP
- C-P 11. Port Authority/A-C Re: Low density service demonstration, Monroeville 10/11/89. cc: Comm.
- AF-I-10 12. MRM Re: Plan of Consolidation, Municipal W/Comp Safety Group Program. cc: Comm., JMM
- AF-B-4 + 13. Irene Pohl Re: Resignation from B of Commissioners. cc: Comm., JMM

REPORTS:

- 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 34 alarms occurred during the month.
- 2. AMBULANCE ASSOCIATION: Mr. Hissrich reported 93 calls, 38 in Wilkins 22 in Churchill and 33 mutual aid calls.
- 3. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL - COLLECTIONS:

Earned Income Tax - previous month	7,476.69
Secretary - General Fund	25,048.32
- Capital Reserve Fd - SS Proj Ass'ts.	250.00
	\$32,775.01

BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	9
Signs	3

COMPLAINTS:

Received	6
Resolved	6
Pending	2

Manager's Report (continued):DELINQUENT SANITARY SEWAGE:

Fifty (50) "FINAL NOTICES" posted on residents premises Friday 8/6/89.

4. SOLICITOR: Mr. Means reported the collection of the following:
Deed Transfer Tax 2,671.97

5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	25,048.32
Current Realty Tax	7,047.45
TOTAL	\$32,095.77

The status of the 1989 Tax Duplicate was reported for the month of September as follows:

CHARGES:

Original Duplicate	891,802.71
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CREDITS-COLLECTIONS:

This report	7,047.45
Previous report	774,357.26
Discounts - previous report	15,803.32
Exonerations	13,500.00
Total Credits	810,708.03
Balance to account for	81,094.68
Collection Percentage	91.0%
Percentage for same period - previous year	72.6%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
Month of September 1989 \$ 8,629.51 Previous year \$ 7,201.83 1989 Budget
Total for 1989 349,520.62 " " 308,981.18 \$402,000.

OCCUPATION PRIVILEGE TAX:

Month of September 1989	2,920.00	"	"	410.00	1989 Budget
Total for 1989	42,413.40	"	"	44,208.37	\$44,000.

MERCANTILE TAX:

Month of September 1989	1,180.35	"	"	960.80	1989 Budget
Total for 1989	210,142.70	"	"	161,721.33	\$165,000.

BUSINESS PRIVILEGE TAX:

Month of September 1989	1,348.39	"	"	526.04	1989 Budget
Total for 1989	97,373.32	"	"	73,966.85	\$84,000.

CURRENT FINANCIAL REPORT - SEPTEMBER 1989:

GENERAL FUND:	PNB	PLGIT	TOTAL
Bank Balance 9/1/89	13,326.68	321,563.88	334,890.56
<u>RECEIPTS:</u>			
R E Tax - Current Duplicate		497,251.85	497,251.85
Earned Income Tax		7,476.69	7,476.69
Interest		4,751.09	4,751.09
R E Tax - Liened	162,914.91		162,914.91
Office Deposit	25,048.32		25,048.32
September Accounts Payable	145,198.96		145,198.96
Inter-Accounts Transfer		175,741.39	175,741.39
Total Receipts			1,018,383.21
Total Receipts and Balances			1,353,273.77
Warrants Cleared	288,845.09	199,696.05	488,541.14
Bank Balance 9/30/89	57,643.78	807,088.85	864,732.63
Less Outstanding Warrants			32,000.00
CASH BALANCE SEPTEMBER 30, 1989			\$832,732.63

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through September 30, 1989 but not transferred to PLGIT until after 10/1/89:

Current R E Tax Duplicate	3,786.75
Earned Income Tax	1,152.82
Occupation Privilege Tax	2,920.00
Mercantile Tax	1,180.35
Business Privilege Tax	1,348.39

The above is in reconciliation with September ending statements.

CAPITAL RESERVE FUND:

Bank Balance 9/1/89 - PLGIT	40,546.03
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RECEIPTS:

Sanitary Sewer Project Assessments	250.00
VFC #3 MELP	1,435.98
Interest	269.20
Total Receipts and Balance	42,501.21

Current Financial Report (continued):Capital Reserve Fund (cont):EXPENDITURES:

MELP Debt Service	1,435.98	
Sanitary Sewer Project Restoration: Engineering	<u>170.00</u>	<u>1,605.98</u>
BANK BALANCE SEPTEMBER 30, 1989		<u>\$40,895.23</u>

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 9/1/89 - PLGIT	140,740.15
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RECEIPT:

Interest	939.51
Total Receipt and Balance	<u>141,679.66</u>

EXPENDITURE: Maintenance Fee (PNB)

	<u>652.25</u>
BANK BALANCE SEPTEMBER 30, 1989	<u>\$141,027.41</u>

LIQUID FUELS FUND:

Bank Balance 9/1/89 - PLGIT	21,472.61
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RECEIPT: Interest	102.18
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Total Receipt and Balance	<u>21,574.79</u>
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EXPENDITURES: Payroll Transfer	<u>12,000.00</u>
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BANK BALANCE SEPTEMBER 30, 1989	<u>\$9,574.79</u>
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REVENUE SHARING FUND:

Bank Balance 9/1/89 - PLGIT	256.91
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RECEIPT: Interest	1.74
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BANK BALANCE SEPTEMBER 30, 1989	<u>\$258.65</u>
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(8581) MOVED HANLON-POHL to authorize payment of bills, totalling \$282,891.60, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION - Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION: Cut & fill permit issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT Bids opened May 30, 1989. Department of Commerce Community Facilities Grant application denied. Contract awarded September 25, 1989.

JULY 1989: 1. STREET RESURFACING: Awarded to Caruso Asphalt for Slurry Seal. Work completed September 26, 1989.

(8582) MOVED YATES-HANLON to authorize the acceptance of the recently negotiated and signed labor contract with Police Wage Policy Committee. Mr. Means to notify of any and all ordinance requirements.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 22-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DIRECTING THE DISTRIBUTION OF PENSION FUND
MONIES UNDER PROVISIONS OF ACT 205

(8583) MOVED YATES-DINZEO to adopt Resolution No. 22-89.

RESOLUTION NO. 23-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1989

(8584) MOVED POHL DINZEO to adopt Resolution No. 22-89

3. MOTIONS:

The Secretary noted that no DPW Truck bids had been received.

(8584) MOVED HANLON-YATES to re-advertise for one two and one half (2½) ton dump truck, bids to be opened on November 13, 1989.

(8585) MOVED HANLON-POHL to advertise the acceptance of bids for the public sale of the corner lot of George Street and Harrison Road, bids to be opened on November 13, 1989.

COMMISSIONERS COMMENTS:

1. Miss Pohl announced that the next Crime Watch meeting will be held Monday evening, October 16, 1989 at 7:00 P.M.
 2. The Township Manager announced that Halloween would be celebrated on Sunday, October 29, 1989 between the hours of 2:00 and 4:00 P.M.
 3. Mr. Taylor, of Senate Engineering, briefed the Board on the Peter, John and Dorothy Streets Sanitary Sewer Project, TCVCOG personnel changes, the Ridge Street Waterline specifications and Leax Lane/Cramer vacation report.
 4. Mr. Porado spoke of his upcoming meeting in Harrisburg on October 12th, with Senator Dawida and Department of Commerce personnel, on the Townships rejected Community Facilities Grant application, inviting any other Board members to attend. He also spoke to a member of the audience pertaining to a tree, located within the Township berm of Gardenia Drive in regards to maintenance.
 5. Miss Pohl handed in her resignation from the Board of Commissioners. The Secretary read her letter of resignation, which is to take effect October 10, 1989. Mr. Hanlon congratulated Miss Pohl for her years of service and wished her well.
- (8586) MOVED HANLON-DINZEO to appoint Mr. Francis Colonello, of 207 Wallace Avenue, to the Board of Commissioners to fill the unexpired term of Miss Irene Pohl.

Mr. Yates questioned advertising requirements while Mr. Hanlon noted First Class Code provisions for filling a vacancy.

Yes - Hanlon, Dinzeo, Pohl, Yates, Porado

(8587) MOVED DINZEO-HANLON to accept Miss Pohl's resignation for the Board of Commissioners.

Yes - Dinzeo, Hanlon, Yates, Porado
Abstention - Pohl

Mr. Porado noted to the Board, the audience and Mr. Colonello that all of the above actions of the Board, pertaining to the filling of the Board vacancy, are subject to the review of the Township Solicitor (who was not represented this evening) for his legal opinion.

(8588) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:10 P.M.

All motions were approved by unanimous roll call vote, except as otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented Nov 13, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 30, 1989

The Additional Stated Meeting of October 30, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Mr. Dinzeo
Mr. Hanlon

Commissioner-appointee Colonello was present.

Also present was Mr. Means and Mr. McKeever.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

A. Mr. Yates requested the floor and discussed the October 9, 1989 appointment of Mr. Colonello to the Board of Commissioners with Mr. Means. requesting clarification of the procedural aspects and the legal precedents, seeking verification of Mr. Means memo on the matter.

Mr. Means verified various aspects of his opinion.

Mr. Porado spoke on the handling of the matter, and the need for Board discussion and cooperation if similar circumstances occur in the future.

Mr. Kuszajewski swore-in Mr. Francis P. Colonello as a member of the Board of Commissioners.

Mr. Porado noted the vacant Chairmanship of the Recreation and Property Committee will be addressed at the November 13, 1989 Regular Public Meeting.

Mr. Means will review Mr. Colonellos status on the Planning Commission and the Industrial Development Authority.

B. The Secretary reviewed the awarding of the Pennsylvania Department of Commerce Community Facilities Grant of \$50,000.00 for the Peter, John and Dorothy Sanitary Sewer Project.

Mr. Yates thanked Mr. Porado for his personal efforts in the securing of the grant. Mr. Porado reviewed the sequence of events leading to the granting of the award. Also, thanking Senator Dawida and Representative Cowell for their efforts, noting that a presentation will be made at the Municipal Building on November 2, 1989 at 4:00 P.M. inviting all to attend.

The Board also discussed an assessment policy, noting this projects similarity to the Highland-Clugston project, and the precedent it set.

RESOLUTION NO. 24-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ACCEPTING A PENNSYLVANIA DEPARTMENT OF
COMMERCE COMMUNITY FACILITIES GRANT

(8589) MOVED HANLON-YATES to adopt Resolution No. 24-89.

C. The Board discussed the public sale of the lot located at the corner of Harrison and George Streets. Mr. Means noting the necessity to know a minimum bid amount based upon condemnation, sale costs, and appraisal fees. Public Auction to be withheld until these amounts are prepared.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following items were noted and New Business conducted during the course of the review:

1. The Manager was directed to expedite the completion of the Grayhurst street opening permit.

Minutes of the Additional Stated Meeting of October 30, 1989 - Page Two

2. Mr. Steve Catarinella addressed the Board on Mr. McKeever's recommendations for the Cramer/Leax Lane vacation request, noting needed deposit information while discussing the proposed solution. Mr. Means noted a response from the Cramer attorney to the proposal would be the next step.

3. The Board discussed the necessity to consider an increase in the Earned Income Tax rent for 1990. The Manager to have prepared by November 27, 1989 an increase estimate.

4. Mr. Yates spoke on the submitted Forest Hills invoice for the holding cells surveillance equipment, noting Mr. Means opinion on the legality of such equipment in lieu of privacy concerns:

(8590) MOVED YATES-HANLON to honor the Township's invoice of \$920.15 for the installed equipment.

Yes - Yates, Hanlon, Colonello, Porado
No - Dinzeo

(8591) MOVED YATES-COLONELLO to voice the Board of Commissioners non-support of House Bill 1300, concerning public employee occupational safety jurisdiction and state enforcement, based upon the Pennsylvania League of Cities recommendation.

(8592) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 9:30 P.M.

All motions were approved by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - OCTOBER 30, 1989

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT
5. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
6. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
7. ONE WAY CHERRY WAY - SOLICITOR TO REPORT
8. AIRPORT ZONING ACT - SOLICITOR TO REPORT ✓
9. CD BLOCK GRANT - PROJECT YEAR 14, 15 & 16 - MANAGER TO REPORT
10. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT
- TO ALLEGHENY COUNTY HEALTH DEPT.
11. ACT 101 - MANAGER TO REPORT
12. 1990 CENSUS - MANAGER TO REPORT, ADMINISTRATION
- TO RECREATION BOARD, PUBLICITY
13. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
14. KRUSINSKI SUB-DIVISION - MANAGER TO REPORT
15. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER AND ENGINEER TO REPORT
16. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - ENGINEER, MGR TO REPORT
(Remove to Old Business)
17. CRAMER LEAX "VACATION" REQUEST - ENGINEER TO REPORT
18. BRIDGE INSPECTION OPTIONS - ENGINEER TO REPORT X
19. SUBDIVISION ORDINANCE: ROLE OF FIRE MARSHAL - BOARD TO REVIEW
20. LEAX LANE IMPROVEMENTS - ~~BOARD TO REVIEW~~
Engineer To Report X

21. PENN CENTER WINDOW STATUS - START-UP DATE OCTOBER 2, 1989
22. POLICE NEGOTIATIONS - ~~ARBITRATION AGREEMENT IMPLEMENTATION~~
- ~~1990 NEGOTIATIONS~~
- ~~ACT 205~~ - Solicitor To Prepare Ordinance ✓ n
23. DPW negotiations - Board TO Review * n
24. Act 511 TAX Collection - Earned Income Comm. Meeting (Mgn.) ✓ n
- Merc. / B.P. TAX Audit (Solicitor)
25. Lions Park Tennis Court - Engineer, Solicitor TO Report X n
26. Rubbish Collection (Dwelling Unit Counts) - Manager TO Report X - 1
27. House Bill 1300 - Board TO Review (Remove)
28. Amore Sidewalk Waiver Application - Engineer TO Report X n

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 6, 1989

The Additional Stated Meeting of November 6, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Colonello

Mr. Yates
Mr. Dinzeo

Also present was Mr. Jeznach.

At the invitation of President Porado all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Jeznach was directed to complete a survey of guard-rail sites within the Township. One Hundred (100) additional bands and posts to be purchased.

2. Wood Electric to be used on as an as needed basis for Municipal Building electrical projects and repair.

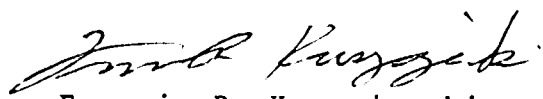
(8593) MOVED HANLON-DINZEO to accept the Pennsylvania Municipal Retirement Systems recommendations concerning the distribution of municipal account excess interest monies.

(8594) MOVED HANLON-DINZEO to notify the Allegheny County Board of Assessment of the Board of Commissioners opposition to House Bill 146 of 1988, pertaining to real property tax relief provisions for long time owner occupants.

(8495) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 7:50 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - NOV. 6, 1989

ADMINISTRATION:

1. PMRS Excess Interest - Board To Review (Remove)
2. VACANCIES: Boards, Summer Employer, School Guards - Manager To Report

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
- B. Churchill Road Maintenance - Manager To Report
- C. School Bus Crossing (Lowen Rodi Rd.) - Manager To Report
- D. 445 Wilbur Ave. Erosion - Manager To Report
- E. Guardrail Survey - Mr. Jeznach To Report

PROPERTY:

- A. MUNICIPAL ELECTRICIAN - MANAGER TO REPORT (Remove)

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- E. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION BY
MID-OCTOBER
- F. CLOSED CIRCUIT SURVEILLANCE, FOREST HILLS - MANAGER TO REPORT (Remove)
- BOARD TO REVIEW
- G. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- H. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- I. CRIME WATCH - MISS POHL - CHIEF TO REPORT, NEXT MTG ~~10/16/89~~
11/20/89
- J. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- K. PENN CENTER BOULEVARD SPEEDING - CHIEF, MR. YATES TO REPORT
- L. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- M. POLICE CAR RADIOS - CHIEF TO REPORT
- N. GREENSBURG PIKE CURVE - CHIEF TO REPORT
- O. LOUGEAY ROAD DUMPING - CHIEF TO REPORT
- P. School Guard Requests - Board TO Review
- Q. PAT: Low Density Demonstration Project - Manager TO Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, NOVEMBER 13, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Mr. Colonello

Mr. Dinzeo
Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS: None

(8496) MOVED HANLON-COLONELLO to approve the minutes of the Regular meeting of October 9, 1989, the Additional Stated Meeting of November 6, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-C-5 1. US Bureau Census - Thanks for placing article "The Census is important" in local newsletter. cc: Commissioners, Mrs. Pena
- AF-G-88-9 2. C of PA DER Re: Reminder deadline recycling program 9/26/91. cc: Commissioners, Mr. Means
- AF-G-88-9 3. C of A, Div'n Waste Mgmt - Progress report ACSW Management Plan. cc: Commissioners, Mr. Means
- Peter, John 4. C of PA, Dept Commerce Re: FY1989-90 Grant approval
Dorothy SSP \$50,000.00. cc: Commissioners, Mr. Means
- C-C 5. D. Chiado Thanks for making "Trick & Treat" Day a safe and sane event. cc: Commissioners, Mr. Doyle, Sgt Sejko
- 89 Budget 6. C of A, Bd Property Assessments Re: RE Property Tax Relief Provisions. cc: Commissioners, Mr. Means
- AF-B-4 7. D. DeStefano Re: Resignation from Auditors position. cc: Commissioners, Pat Wilson, Terrence Tully
- Mr. Porado directed the Secretary to notify Mr. DeStefano of the acceptance of his resignation, with regrets, thanking him for his service to the Township.
- AF-F-10 8. Federal Emergency Management Agency Re: Final rule changes National Flood Insurance Program. cc: Commissioners, Mr. Means
- Doyle 9. Sears - Thanks to the Police Department for participating
DeMarco P/F in the First ever Halloween Safety Day.
- C-C 10. R. Cowell Re: Two new programs sponsored by PA Housing Finance Agency - #1. "Closing Cost Assistance Program" #2 "Lower Income Home Ownership Program" cc: Commissioners

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 & 4. A total of 12 alarms occurred during the month.
2. POLICE: Report for the month of October 1989 as prepared by Sgt Sejko:
REPORT OF ACTIVITY:

A. Calls and complaints	276
B. Gasoline consumed	1,013.4
C. - A9, A10	353.2
D. - Medic II	14.0
E. Miles of Patrol	8,571
F. Mileage on cars:	
Unit 11	3134
Unit 12	2642
Unit 13	2615
Unit 14	180
G. Accidents	7
H. Arrests	28+
I. Assaults	3
J. Aided Cases	8
K. Animal Complaints	6
L. Burglaries	2
M. Criminal Mischief	15
N. Domestic Disturbances	4
O. Fire Calls	2
P. Mutual Aid	1
Q. Other Offenses	7
R. Registration Plates	2
S. Thefts	6
T. Towed Vehicles	2
U. Vehicle Theft	6

3. AMBULANCE ASSOCIATION: Mr. Hissrich reported the following:

September: 88 Calls, 36 in Wilkins, 20 in Churchill 32 Mutual Aid Calls
 October: 97 Calls, 32 in Wilkins, 20 in Churchill 45 Mutual Aid Calls

4. ANIMAL CONTROL: Mr. Hoffman reported 9 complaints during October.5. MAGISTRATE: Mr. Comunale reported the disposition of 29 cases with collections as follows:

To Township	491.00
To County	980.00
To State	411.00
Other	362.50

6. MANAGER: Mr. Kuszajewski reported activities as follows:FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	45,547.33
Occupation Privilege Tax - previous month	2,920.00
Mercantile Tax - previous month	1,180.35
Business Privilege Tax - previous month	1,348.39
Secretary - General Fund	11,701.30
Secretary - Capital Reserve Fund (Sanitary Sewer Project Assess)	5,738.07
Total	<u>\$68,435.44</u>

BUILDING PERMITS:

Repairs and Improvements	13
Signs	3

COMPLAINTS:

Received	16
Resolved	12
Pending	6

DELINQUENT SANITARY SEWAGE:

Fourteen (14) water shut-offs to occur week of 11/13/89

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,794.65
Delinquent Tax (Incl. Penn Center) (Jordan Tax Svce)	<u>163,014.59</u>
Total	167,809.24

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	11,701.30
Current Realty Tax	<u>36,802.44</u>
Total	48,503.74

The status of the 1989 Tax Duplicate was reported for the month of October 1989 as follows:

CHARGES:

Original Duplicate	891,802.71
--------------------	------------

CREDITS-COLLECTIONS:

This report	36,802.44
Previous report	781,404.71
Discounts - Previous report	15,803.32
Exonerations	<u>13,500.00</u>
Total credits	847,510.47
Balance to account for	44,292.24
Collection percentage	95%
Percentage for same period - previous year	78.5%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of October 1989	\$ 44,394.51	Previous year	\$ 44,141.37	1989 Budget
Total for 1989	393,915.13	"	"	365,261.71 \$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of October 1989	820.00	"	"	1,300.00	1989 Budget
Total for 1989	43,223.40	"	"	44,227.80	\$ 44,000.00

MERCANTILE TAX:

Month of October 1989	482.83	"	"	-0-	1989 Budget
Total for 1989	210,625.53	"	"	160,702.04	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of October 1989	3,388.46	"	"	1,106.23	1989 Budget
Total for 1989	100,761.78	"	"	85,476.34	\$ 84,000.00

Minutes of the Regular Meeting, Monday, November 13, 1989 - Page Three

10. CURRENT FINANCIAL REPORT - OCTOBER 1989:

GENERAL FUND:	PNB	PLGIT	TOTAL
Bank Balance 10/1/89	57,643.78	807,088.85	864,732.63
<u>RECEIPTS:</u>			
R E Tax - Current Duplicate		12,928.05	12,928.05
Earned Income Tax		45,547.33	45,547.33
Mercantile Tax		1,180.35	1,180.35
Occupation Privilege Tax		2,920.00	2,920.00
Business Privilege Tax		1,348.39	1,348.39
Interest		4,984.23	4,984.23
PURTA	18,276.25		18,276.25
Office Deposit	11,701.30		11,701.30
TAN - Int. Refund	191.78		191.78
October Accounts Payable	282,569.60		282,569.60
Inter-Accounts Transfer		43,324.57	43,324.57
Total Receipts			424,971.85
Total Receipts and Balances			1,289,704.48
Warrants Cleared	341,533.16	336,753.93	678,287.09
Bank Balance 10/31/89	28,849.55	582,567.84	611,417.39
Less Outstanding Warrants			15,969.70
CASH BALANCE OCTOBER 31, 1989			\$595,447.69

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through 10/31/89 but not transferred to PLGIT until after 11/1/89:

Current RE Tax Duplicate	4,495.05
O P Tax	820.00
Merc & Bus Privilege Tax	3,871.29

The above is in reconciliation with October ending statements

CAPITAL RESERVE FUND:

Bank Balance 10/1/89 - PLGIT		40,895.23
<u>RECEIPTS:</u> Sanitary Sewer Project Assessments	5,738.07	
VFC #3 MELP	1,196.52	
Interest	322.28	7,256.87
Total Receipts and Balance		48,152.10
<u>Expenditure:</u> MELP Debt Service		1,196.52
BANK BALANCE OCTOBER 31, 1989		\$46,955.58

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 10/1/89 - PLGIT		141,027.41
<u>RECEIPT:</u> Interest		846.88
Total Receipt and Balance		141,874.29
<u>EXPENDITURE:</u> Debt Service		58,215.04
BANK BALANCE OCTOBER 31, 1989		\$83,659.25

LIQUID FUELS FUND:

Bank Balance 10/1/89 - PLGIT		9,574.79
<u>RECEIPT:</u> Interest		25.57
Total Receipt and Balance		9,600.36
<u>EXPENDITURES:</u> Payroll Transfers		9,574.00
BANK BALANCE OCTOBER 31, 1989		\$26.36

REVENUE SHARING FUND:

Bank Balance 10/1/89 - PLGIT		258.65
<u>RECEIPT:</u> Interest		1.92
BANK BALANCE OCTOBER 31, 1989		\$260.57

A list of current bills was presented for approval.

(8497) MOVED HANLON-YATES to authorize payment of bills, totalling \$73,744.06, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

<u>MARCH 1988:</u>	1. <u>INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SVCE COMMISSION</u> Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
<u>APRIL 1989:</u>	1. <u>GRAYHURST SUB-DIVISION:</u> Cut and fill permit issued
<u>MAY 1989:</u>	1. <u>PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT:</u> Department of Commerce Community Facilities Grant awarded. Contract awarded September 25, 1989 to TCVCOG

Old Business (Continued):

- JULY 1989: 1. STREET RESURFACING: Awarded to Caruso Asphalt for Slurry Seal. Work completed September 26, 1989.
- OCTOBER 1989: 1. COMMITTEE VACANCY: Appointment to the vacant Recreation and Municipal Property Chairmanship

Mr. Porado spoke on the Chairmanship and other responsibilities, including Crimewatch, that Mr. Colonello would inherit. He then appointed Mr. Colonello Chairman of the Recreation and Municipal Property Committee, noting the Committee membership and posted description of responsibilities.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 788

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 643 BY AMENDING
SECTION 16 OF ARTICLE I.

- (8498) MOVED HANLON-DINZEO to read Ordinance #788 for the 1st reading.
(8499) MOVED HANLON-YATES to accept Ordinance #788 for the 1st reading.
(8500) MOVED DINZEO-COLONELLO to read ordinance #788 for the 2nd reading.
(8501) MOVED YATES-DINZEO to adopt Ordinance #788.

Motions 8498 to 8501 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 25-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1989

- (8502) MOVED DINZEO-YATES to adopt Resolution No. 25-89.

3. MOTIONS:

- (8503) MOVED DINZEO-YATES to approve payment to Caruso Asphalt @ \$7,707.21 for 1989 Slurry Seal, per approval of Township Engineer.
(8504) MOVED HANLON-YATES to open and post submitted bids for the purchase of a two and one half (2½) ton dump truck.

NAME	NET (WITH TRADE IN)	ALTERNATE (WITHOUT TRADE IN)
Allegheny Ford Truck	\$38,386.57	\$40,536.57
Schmitt GMC, inc.	49,165.56	50,665.56

- (8505) MOVED COLONELLO-YATES to submit the bids to the appropriate committee for review.

- (8506) MOVED COLONELLO-YATES to appoint David Raniero to the Zoning Hearing Board.

Mr. Yates spoke on Resolution No. 6-82, pertaining to the Solicitor's responsibilities and fees. He also spoke on the advertisement of the Solicitors and Engineers January 1990 appointment on a fees for services rendered application.

- (8507) MOVED YATES - to advertise for the acceptance of applications, as outlined above. Mr. Yates rescinded his motion after Board discussion.

- (8508) MOVED DINZEO-HANLON to table this discussion until a later date.

After Board discussion (with unrecognized members of the audience) concerning policy on filing the vacant auditors position, as well as other advisory Board vacancies:

- (8509) MOVED YATES-DINZEO to advertise and publicise the Township's acceptance of applications from interested residents to fill the Board of Auditors vacancy.

- (8510) MOVED COLONELLO-DINZEO to place the Citizen's Hearing portion, of the Regular Meeting at the end of the Agenda.

Yes - Colonello, Dinzeo, Hanlon, Porado No - Yates

- (8511) MOVED DINZEO-COLONELLO to adjourn, the meeting was adjourned at 8:25 PM.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted

ATTEST:

Approved as presented
December 11, 1989


Francis R. Kuszelewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 27, 1989

The Additional Stated Meeting of November 27, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Mr. Colonello

Mr. Hanlon

Mr. Dinzeo

Mr. Yates

Also present was Mr. Means, Township Solicitor.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado announced that the first item of business is the:

Hearing on the Leax Lane Vacation Request

1. Mr. Porado made a few explanatory comments and then asked if any members of the audience wished to comment.
2. In favor of the vacation: Barbara Campbell, Real Estate Listing Agent
Dennis English, Proposed buyer
Herbert Cratsley, 323 Leax Lane
3. In opposition to the vacation: No one appeared
4. Solicitor Means offered the following into the record:
 - A. Notice of Hearing, to the Leax Lane (vacation area) abutting owners.
 - B. Recordable easement as signed by Mrs. Cramer and Dr. English.
 - C. Indemnity Release of the Township
 - D. Paving Escrow monies, as estimated by the Township Engineer with a 12/31/89 completion date, deposited with the Township.
5. The Board discussed various aspects of the vacation with Mr. Means.
6. The Hearing was then closed.

Mr. Means then read the Report of the Board of Commissioners into the record.

(8512) MOVED YATES-COLONELLO to accept the report as read.

ORDINANCE NO. 789

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
VACATING A PORTION OF LEAX LANE

(8513) MOVED YATES-DINZEO TO READ Ordinance #789 for the 1st reading.

(8514) MOVED YATES-COLONELLO to accept Ordinance #789 for the first reading.

(8515) MOVED YATES-COLONELLO to read Ordinance #789 for the 2nd reading.

(8516) MOVED HANLON-DINZEO to adopt Ordinance #789.

Motions 8512 to 8516 inclusive were adopted by unanimous roll call vote.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting. This was completed, as well as a review of the Miscellaneous and Administrative Agenda.

The following items were noted and New Business conducted during the course of the review.

(8517) MOVED YATES - to advertise for the positions of Solicitor and Engineer (per specifications supplied) to be appointed January 2, 1990.

Motion failed to be acted upon for lack of a second.

(8518) MOVED YATES-DINZEO to notify all Joint Earned Income Tax Office Municipalities of a 13.3% rent increase effective with the 1990 lease.

Question: Mr. Hanlon spoke on the timing of the rental increase in lieu of a prior joint collection meeting at which no increase in rent was assured.

Yes - Dinzeo

No - Yates, Colonello, Hanlon, Porado

(8519) MOVED YATES - HANLON to notify all Joint Earned Income Tax Office Municipalities that an undetermined (at this time) rent increase will be effective January 1991.

Yes - Yates, Hanlon, Colonello, Porado

No - Dinzeo

Mr. Means discussed the background of the Krusinski Sub-division application and its review by the Township Planning Commission, in regards to the required action by the Board of Commissioners. He was then directed to read the proposed Decision on Application into the record for Board consideration. At the end of this reading:

(8520) MOVED YATES - COLONELLO to accept the decision of the Board of Commissioners, disapproving the application, and communicating same to the applicant.

(8521) MOVED COLONELLO-HANLON in support of Senate Bill 1307, supporting a more equalized Act 205 distribution calculation.

Mr. Means discussed the process for hiring an independent auditor by the legal process of dissolving the Board of Auditors.


(8522) MOVED HANLON-PORADO to authorize the Solicitor to prepare an ordinance, according to the provisions of the First Class Township Code, enabling the Township to hire an independent auditor to conduct its 1989 audit.

(8523) MOVED HANLON-DINZEO to grant Township Employee Annette Gardner a one year leave of absence effective November 28, 1989, on the condition of her reinstatement based upon an "as needed" basis.

(8524) MOVED YATES-COLONELLO to adjourn, the meeting was adjourned at 9:30 P.M.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

BOARD OF COMMISSIONERS

TOWNSHIP OF WILKINS

In Re:

**Vacation of a Portion
of Leax Lane Situate In
The Township of Wilkins,
Allegheny County, Pennsylvania**

)
)
)
)

**Hearing Date:
November 27, 1989**

Report of the Board of Commissioners

Findings

1. Dorothy Cramer, holding legal title, and Dennis H. English and Denise L. English, his wife, holding equitable title to real estate abutting Leax Lane have petitioned the Board of Commissioners to vacate a portion of Leax Lane abutting the subject real estate.

2. Leax Lane, a public road, and the real estate abutting the portion to be vacated are more particularly shown on the Leax Lane Right-of-Way Vacation Plan, prepared by Senate Engineers under date of October 18, 1989, which plan is attached hereto and made a part of this report.

3. Notice of this hearing was given to Dorothy Cramer, Dennis H. English and Denise L. English, his wife, and Edgewood Country Club by registered mail and returns by the U.S. Postal Department are on file showing receipt of the notice.

4. Title reports on file with the Township show that the entire portion of Leax Lane shown on the Plan was obtained by the Township of Wilkins by deed of Road Dedication from Frank M. Cramer and Dorothy Cramer, his wife, dated _____, 1975 and recorded in Deed Book Volume _____, page _____.

5. Leax Lane was accepted as a public road of the Township of Wilkins by Ordinance No. 600 adopted June 14, 1976.

6. All of the road to be vacated will revert to the owner of the Cramer-English realty.

7. The Township Engineer filed his report recommending vacation of the subject portion of Leax Lane subject to four conditions, all of which the Petitioners have agreed to meet.

8. The Engineers report states: With the above conditions it is our belief that the intent and function of the right-of-way will not be diminished.

9. Cramer and English have released the Township of Wilkins from all claims for liability arising from the vacation of the subject portion of Leax Lane. The Release is attached hereto and made a part of this report.

10. The Edgewood Country Club does not use Leax Lane as a means of ingress or egress and the Club will not be affected by the vacation.

Conclusion

1. Under the conditions recited by the Engineer in its report, no disadvantage will be incurred by the Township in vacating the portion of Leax Lane as shown on the Plan.

Decision

The Board of Commissioners approves the vacation of the portion of Leax Lane as shown on said Plan.

An ordinance vacating Leax Lane as shown on the Plan shall be prepared and considered.

This report is approved at a duly assembled public meeting of the Board of Commissioners of the Township of Wilkins held the 27th day of November, 1989.

Board of Commissioners of the
Township of Wilkins

By George Porado
President

Attest:

Jim B. Kuzayak
Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - NOVEMBER 27, 1989

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. CLEAN INDOOR AIR ACT - SOLICITOR TO REPORT (Remove)
5. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
6. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
7. ONE-WAY CHERRY WAY - SOLICITOR TO REPORT (Remove)
8. AIRPORT ZONING ACT - SOLICITOR TO REPORT
9. POLICE NEGOTIATIONS - SOLICITOR TO PREPARE ORDINANCE
10. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - SOLICITOR
- EARNED INCOME COMM. MEETING (MANAGER)
11. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT - TO ACHD
13. ACT 101 - MANAGER TO REPORT
14. 1990 CENSUS - MANAGER TO REPORT, ADMINISTRATION
- TO RECREATION BOARD, PUBLICITY
15. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
16. KRUSINSKI SUB-DIVISION - MANAGER TO REPORT
17. RUBBISH COLLECTION (DWELLING UNIT COUNTS) - MANAGER TO REPORT (Remove)
18. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
19. CD BLOCK GRANT - PROJECT YEAR 14, 15 & 16 - MANAGER TO REPORT
20. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
21. CRAMER LEAX "VACATION" REQUEST - ENGINEER TO REPORT (Remove)

22. BRIDGE INSPECTION OPTIONS - ENGINEER TO REPORT (Remove)
23. LEAX LANE IMPROVEMENTS - ENGINEER TO REPORT
24. DPW NEGOTIATIONS - BOARD TO REVIEW
25. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - BOARD TO REVIEW
26. PENN CENTER WINDOW STATUS - START UP DATE OCTOBER 2, 1989
27. Legislative Updates - SB 184 (Additional Millage) - Board To Review
S13 1307 (Act 205 Adj.) (Remove)
28. Board/Commission Reappointments - Board To Review
29. VACANCY Board of Auditors - Board To Review
Solicitor To Report
30. PAT Low Density Service - Mr. Colonello To Report (Remove)

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS

In Re: Application of Joseph N. and
 Joanne Krusinski for Approval
 of Subdivision Known as
 Krusinski Estates

DECISION ON APPLICATION

The Board of Commissioners of the Township of Wilkins makes the following:

FINDINGS OF FACT

1. Joseph N. and Joanne Krusinski ("Applicants") submitted an application for subdivision approval dated September 1, 1989 and accepted as completed on September 15, 1989.
2. The application was accompanied by a subdivision plan prepared by Triangle Engineering & Planning Service, Inc. and dated August 1, 1989, together with a three-page narrative.
3. The Subdivision Committee received the Plan and the Township Engineer issued his report on September 20, 1989, a copy of which is attached hereto and made a part hereof.
4. The Planning Commission at its meeting of September 20, 1989 postponed any action to October 18, 1989 and directed the Applicants to respond to the Engineer's report.
5. Under date of September 26, 1989, the Township Solicitor issued his report, a copy of which is attached hereto and made a part hereof.
6. Applicants did not revise their submission at the October 18 or November 15, 1989 meeting of the Planning Commission.

7. The Applicants submitted a document requesting the Township to waive indefinitely "a time limit restriction". It is not known whether or not this letter was intended to be the Applicants' waiver of Section 508 of the Municipalities Planning Code.

8. The Plan as submitted proposes a twenty (20) foot wide unpaved private road two hundred ninety (290) feet in length abutting four lots.

9. The Plan as submitted proposed access to the said private road over Christina Road, an unopened street in a recorded plan known as Churchill Estates Plan No. 2 as recorded in the Office of the Recorder of Deeds of Allegheny County in Plan Book Volume 4, page 180.

10. Christina Road has never been accepted as a public road and may not now be accepted as a public road, the dedication having been made more than twenty-one (21) years ago. Act of May 9, 1889, P.L. 173 No. 192.

11. The proposed Plan would give access to the nearest public street, Gardenia Drive, through Christina Road.

12. No revisions to the Plan as submitted have been made by the Applicants.

CONCLUSIONS OF LAW

The Subdivision Application and Plan are defective in that:

1. A private unpaved road twenty (20) feet in width is proposed in conflict with Subdivision Ordinance No. 275 as amended, which requires streets to contain a minimum right-of-way of fifty (50) feet with minimum paving of twenty-four (24) feet between curbs. Section 502(d)(1).

2. No cul de sac is shown on the Plan. Ordinance No. 275 requires a cul de sac to terminate a street with paving diameter of sixty (60) feet and right-of-way diameter of eighty (80) feet. Sections 201 and 502(e).

3. The Plan does not provide for sidewalks. Sidewalks are required by Ordinance No. 275 Section 504(a).

4. The proposed street is a private road. The road should be public. See solicitor's letter attached for ordinance citations.

5. The proposed road, whether public or private, does not provide access to a public street. Lot owners in the Plan could not presently have ingress, egress and regress to a public street. This is in violation of the purposes of Ordinance No. 275. See Article I, Sections 1, 2 3 and 5.

6. The proposed Plan is not in conformance with Ordinance No. 275, Sections 509.1, 513, 514, 603(C)(3) and 604(C)(2). See Engineer's Report attached for details.

7. The proposed Plan does not comply with Allegheny County Subdivision Regulations, Sections 402(E)(8), 402(E)(20), 503(1)(A) and 808. See Engineer's Report attached for details.

DECISION AND ORDER

AND NOW, this 27th day of November, 1989, the application of Joseph N. Krusinski and Joanne Krusinski for approval of a subdivision known as Krusinski Estates is disapproved.

This Decision and Order is made by the Board of Commissioners of the Township of Wilkins at a duly assembled public meeting held this 27th day of November, 1989.

ATTEST:


Secretary

BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF WILKINS

By 
President

SENATE ENGINEERING COMPANY

University of Pittsburgh
Applied Research Center (U-PARC)
420 William Pitt Way
PITTSBURGH, PENNSYLVANIA 15238

Telephone (412) 826-5454

September 20, 1989

WILKINS -
KRUSINSKI
SUBDIVISION

Mr. Fran Kuszajewski
Wilkins Township
110 Peffer Road
Turtle Creek, PA 15145

RE: KRUSINSKI ESTATES
SECO #4586

Dear Fran:

We have reviewed the above referenced subdivision for compliance with Wilkins Township subdivision regulations/zoning regulations, Wilkins Township engineering standards, and Allegheny County subdivision regulations and offer the following comments:

Wilkins Township Subdivision Ordinance

Article V

Section 502.d.1

Minimum street right-of-way required is 50'.
Minimum paving required is 24' between curbs.

NOTE: By definition a "street" is a right-of-way municipally or privately owned, serving as a means of vehicular and pedestrian travel.....

Section 502.e.

A cul-de-sac shall be used to terminate a street. The required paving diameter shall be 60' and the right-of-way diameter shall be 80'.

Section 504.a.

Sidewalks shall be provided throughout the entire plan.

Section 506

(See Zoning)

Section 509.1

Permanent survey monuments are required in accordance with this section and shall be labeled on the recorded plan.

Consulting Engineers - Landscape Architects - Planners - Surveyors

Mr. Fran Kuszajewski
WILKINS TOWNSHIP
RE: KRUSINSKI ESTATES
September 20, 1989
Page Two

Section 513

Locations of proposed and existing hydrants shall be shown on the site plan. Sizes of proposed gas and water lines shall be labeled. Details of thrust blocking for waterlines shall be provided.

Section 514

It shall be noted on the construction drawings that all improvements to be accepted by Wilkins Township shall be installed in accordance with Township engineering standards.

Article VI

Section 603.C.3

In reference to detail E sheet 3, the typical paving section shall be shown in accordance with Township engineering standards. (See Attached)

Section 604.C.2

All easements shall be defined by bearings and distances on the recorded plan.

Wilkins Township Zoning Ordinance

Property is zoned R-2 medium density residential.

Minimum area - 10,000 sq. ft. All lots comply.

Minimum lot width - 65 ft.

Minimum front yard - 30 ft.

ALLEGHENY COUNTY SUBDIVISION REGULATIONS

Section 402.E.8

Indicate local benchmarks and reference data on construction drawings.

Section 402.E.20

Owners of the plan shall personally sign the recorded plan and have it notarized.

Section 503.1.A

Any street shall be continued at not less than its existing or planned width.

Section 808

Municipal Engineers Certification has been updated as of 7/17/89. (See Attached)

General Comments:

1. Specific covenants regarding ownership and maintenance responsibilities of the private road shall be noted on the recorded plan.

Mr. Fran Kuszajewski
WILKINS TOWNSHIP
RE: KRUSINSKI ESTATES
September 20, 1989
Page Three

2. In addition to the cul-de-sac that should be constructed for emergency vehicles at the terminus of the private road, an additional cul-de-sac shall be provided at the terminus of the public right-of-way of Gardenia Drive, for maintenance vehicles. It should also be noted that a cul-de-sac must be constructed on a terminating street in order for that street to be eligible to receive liquid fuels tax money.
3. Bicycle safe grates are recommended on inlets, Detail C sheet 3.
4. Detail D sheet 3 indicates manhole frames and covers that are inconsistent with township standards. (See Attached) We also recommend the use of the following:
 - a) Bituminous seals between manhole sections
 - b) Precast concrete base sections
 - c) Plastic coated ladder rungs
 - d) Frames to be bolted to manholes
5. Detail B sheet 3 does not specify stone size on energy dissipater.
6. In areas that storm sewers cross under the traveled road, it is recommended that concrete pipe be used and backfill shall be select material.
7. A trench bedding and backfilling detail shall be incorporated on the construction drawings in accordance with township specifications.

If you should have any questions or need more information, please call our office.

Sincerely,

SENATE ENGINEERING COMPANY



William S. McKeever, Jr., P.E.
Vice President

WSM/sr

Enclosures

To: Board of Commissioners, Township Engineer, and Planning Commission
From: John M. Means, Solicitor
Re: Krusinski Subdivision
Date: September 26, 1989

Under Section 201 of Ordinance No. 275, the Board and the Engineer are a subdivision committee who review preliminary plans and make recommendations under Section 402.

I have been requested to review the subject subdivision and comment. I am doing so at this time without a copy of the preliminary plan, but after having seen it.

I. The first problem is Christina Drive. This is a paper street which has never been opened or accepted as a public street.

It is basically a private right-of-way owned by the abutting owners. The right of Krusinski to use this property as access to a new subdivision should be established to the satisfaction of Wilkins Township. This most logically could be done by application to a title insurance company with a request to insure that the purchasers of lots in the Krusinski Plan will have uninterrupted access across Christina Drive.

II. The second problem is the intent to provide lots within the plan vehicular access over a private road.

Section 201 defines a street as a right-of-way municipally or privately owned. Ordinance No. 275 was adopted in 1960.

In 1973, Zoning Ordinance No. 542 was adopted. Ordinance No. 542 (regulates) the location and use of structures and land for residences, etc. and Section 105 provides that no structure shall be located, erected, constructed . . . or land be used except in full compliance with all provisions of this ordinance.

Ordinance No. 542, Section 601.11 defines a lot as:

A parcel of land fronting on a street or highway, which is or may be occupied by a main building . . .

Section 601.24 defines a street as:

A public right-of-way which affords primary means of access to abutting property.

It would seem that reading the two ordinances together, a lot in a subdivision must abut a public street.

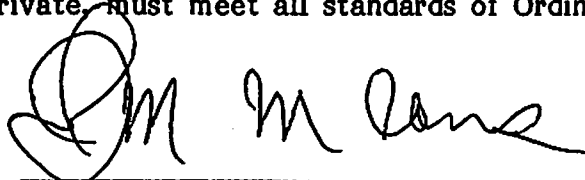
III. The third problem is, assuming for argument's sake, that a private road is permitted, nevertheless Ordinance No. 275 requires all "streets" public or private, to comply with the standards of Section 502 as more fully set forth in Mr. McKeever's letter of September 20, 1989.

Since the streets as constructed must be built to Township standards, one would think the developer and the lot owner would wish the municipality to take over maintenance thereafter.

Also, it is my understanding that it will be difficult, if not impossible, to obtain mortgage financing for homes on private roads.

CONCLUSIONS

1. The legal right of the developer to use Christina Drive as part of the subdivision street system must be established.
2. The interior street probably must be a public street.
3. The street, whether public or private, must meet all standards of Ordinance No. 275.

A handwritten signature in black ink, appearing to read "John M. Means", written over a horizontal line.

John M. Means, Solicitor

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 4, 1989

The Additional Stated Meeting of December 4, 1989 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Yates

Mr. Dinzeo
Mr. Colonello

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. The Board and Mr. Jeznach discussed the November 13, 1989 two and one half (2½) ton truck bids and reviewed various aspects of the purchase of a new truck. They also discussed options concerning the awarding and/or rejecting of bids. At the end of this review:

(8525) MOVED HANLON-DINZEO to reject the low bid for Allegheny Ford for failure to meet minimum specifications and to award the alternate bid, without trade, to Schmitt GMC @ \$50,665.56.

2. The Board discussed police scheduling procedures with Chief Naccarati stressing the aspect of always having two patrolmen on each shift. The Chief was directed to follow the following guidelines in his completion or approval of posted monthly schedule or:

- A. Adjust the daily shifts to fill open slots, according to the provisions of the Agreement between the Township and Wage Policy Committee.
- B. Use overtime as necessary.
- C. Do not approve compensatory time instead of payable overtime.

(8526) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 8:25 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - DEC 4, 1989

ADMINISTRATION:

1. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS - MANAGER TO REPORT

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. SCHOOL BUS CROSSING (LOWER RODI ROAD) - MANAGER TO REPORT (Remove)
- D. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
- E. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- F. 11/13/89 Truck Bids - Mr. Jeznach to Report, Bd. to Review (Remove)
- G. Commercial License Test - Mr. Jeznach To Report

PROPERTY:

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REPORT
- D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT
- E. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION ^{Completed} BY ~~MID~~-OCTOBER
- F. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- G. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- H. CRIME WATCH - CHIEF TO REPORT, NEXT MEETING ~~11/20/89~~ 1/17/90
- I. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- J. PENN CENTER BOULEVARD SPEEDING - CHIEF, MR. YATES TO REPORT
- K. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- L. POLICE CAR RADIOS - CHIEF TO REPORT
- M. GREENSBURG PIKE CURVE - CHIEF TO REPORT
- N. LOUGEAY ROAD DUMPING - CHIEF TO REPORT (Remove)
- O. SCHOOL GUARD REQUESTS - BOARD TO REVIEW
- P. PAT: LOW DENSITY DEMONSTRATION PROJECT - MANAGER TO REPORT (Remove)
- Q. Forcet Hills Radio Repeater System Replacement - Chief TO Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, DECEMBER 11, 1989

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Mr. Colonello

Mr. Yates

Mr. Dinzeo

Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

(8527) MOVED HANLON-YATES to approve the minutes of the Regular Meeting of November 13th, the Additional Stated Meetings of November 27th and December 4, 1989 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- Comm Items/C 1. M/M Dryburgh, Thanks for guard rail - Clugston Avenue. cc: Comm., CJ
C-E 2. Eastmont Friends Club, Thanks for cleaning Eastmont Entrance. cc: Comm
A.DeMarco P/F 3. N. DeBattiste commending A. DeMarco for outstanding job. cc: Comm
AF-B-4 4. Pat Wilson resignation from position Township Auditor. cc: Comm
AF-A-23 5. ALCOSAN Re: Increase in charges for sewage treatment. cc: Comm
C-P 6. C of PA, Hse/Reps Re: Resolution #212, POW/MIA Flag. cc: Comm., JMM
C-P 7. C of PA, Hse/Reps Re: PENNFREE funding for Community Organization. cc: Comm
AF-P-11 8. C of PA, Auditor Gen'l. Audits - Non-uniformed + Police Pension. cc: Comm

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 18 alarms were answered during the month.
2. POLICE: Report for the month of November 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	300
B. Gasoline consumed	1,046
- A-9, A-10	327.9
- Medic 11	14.0
C. Miles of Patrol	8,280
D. Mileage on cars:	
Unit 11 -	87,005
Unit 12 -	52,150
Unit 13 -	98,998
Unit 14 -	95,699
E. Accidents	13
F. Arrests	19
G. Assaults	3
H. Aided Cases	13
I. Animal Complaints	2
J. Burglaries	2
K. Criminal Mischief	10
L. Domestic Disturbances	4
M. Fire Calls	3
N. Other Offenses	3
O. Thefts	5
P. Towed Vehicles	3
Q. Vehicle Theft	3
R. False Alarm Calls	15
3. <u>ANIMAL CONTROL</u> : Mr. Hoffman reported 10 complaints.	
4. <u>MANAGER</u> : Mr. Kuszajewski reported activities as follows:	
<u>FINANCIAL</u> : Collections:	
Earned Income Tax - Previous month	35,881.12
Occupation Privilege Tax " "	3,729.60
Mercantile Tax - " "	492.83
Business Privilege Tax " "	4,175.44
Secretary - General Fund	10,892.30
Secretary - Capital Reserve Fund (SS Assess)	1,103.52
	<u>\$56,274.81</u>

BUILDING PERMITS ISSUED:

Repairs and Improvements - 10
Signs - 1
Fire System - 1
Cut and Fill - 1

Manager's report - continued:

COMPLAINTS:

Received	5
Resolved	10
Pending	1

DELINQUENT SANITARY SEWAGE:

One Hundred Twenty Four (124) Initial Notices (Cycle N-04) prepared and mailed Monday, December 4, 1989.

5. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax	3,251.16 (Jordan Tax Service)
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5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,881.59
Current Realty Tax	1,095.14
TOTAL	\$11,976.73

The status of the 1989 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate	891,802.71
Additions/Penalties - This Report	99.56
Total Charges	891,902.27

CREDITS-COLLECTIONS:

This Report	1,095.14
Previous report	818,207.15
Discounts - Previous report	15,803.32
Exonerations	13,500.00
Total Credits	848,605.61
Balance to Account For	43,296.66
Collection Percentage	95.2%
Percentage for same period - previous year	78.6%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1989	\$ 35,881.12	Previous Year	\$ 38,475.18	1989 Budget
Total for 1989	429,299.15	" "	403,721.45	\$402,000.00

OCCUPATION PRIVILEGE TAX:

Month of November 1989	\$ 2,909.60	" "	1,669.80	1989 Budget
Total for 1989	46,133.00	" "	45,897.60	\$44,000.00

MERCANTILE TAX:

Month of November 1989	\$ 10.00	" "	809.60	1989 Budget
Total for 1989	210,635.53	" "	161,511.64	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of November 1989	\$ 786.98	" "	-0-	1989 Budget
Total for 1989	101,557.76	" "	85,476.34	\$84,000.00

7. FINANCIAL REPORT - NOVEMBER 1989

GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance	28,849.55	582,567.84	611,417.39
RECEIPTS:			
RE Tax - Current Duplicate		27,661.14	27,661.14
Earned Income Tax		35,881.12	35,881.12
Mercantile Tax		492.83	492.83
Occupation Privilege Tax		3,729.60	3,729.60
Business Privilege Tax		4,175.44	4,175.44
Interest		3,830.93	3,830.93
Office Deposit	10,892.30		10,892.30
November Accounts Payable	73,695.60		73,695.60
Inter-Accounts Transfer		11,701.30	11,701.30
Total Receipts			172,060.26
Total Receipts and Balances			783,477.65
Warrants Cleared	100,942.30	138,513.44	239,455.74
Bank Balance 11/30/89	12,495.15	531,526.76	544,021.91
Less Outstanding Warrants			424.30
CASH BALANCE NOVEMBER 30, 1989			\$543,597.61

The above does not include the following amounts collected by Mr. Porado through October 30, 1989 but not transferred to PLGIT until after December 1, 1989: Current RE Tax Duplicate 1,095.14

The above is in reconciliation with November ending statements.

Minutes of the Regular Meeting, Monday, December 11, 1989 - Page ThreeFinancial Report - Continued:CAPITAL RESERVE FUND:

Bank Balance 11/1/89 - PLGIT	46,955.58
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RECEIPTS:

Sanitary Sewer Project Assessments	1,103.52	
VFC #3 MELP	1,114.82	
Interest	317.89	2,536.23
Total Receipts and Balance		49,491.81

<u>EXPENDITURES:</u> MELP Debt Service	1,114.82	
Engineering: Lions Park Tennis Court Rebuild	260.00	
Peter, John, Dorothy San. Sewer Project	100.00	1,474.82

CASH BALANCE NOVEMBER 30, 1989		<u>\$48,016.99</u>
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1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 11/1/89 - PLGIT	83,659.25
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RECEIPT: Interest	562.89
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CASH BALANCE NOVEMBER 30, 1989	<u>\$84,222.14</u>
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LIQUID FUELS FUND:

Bank Balance 11/1/89 - PLGIT	26.36
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RECEIPT: Interest	.30
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CASH BALANCE NOVEMBER 30, 1989	<u>\$26.26</u>
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REVENUE SHARING FUND:

Bank Balance 11/1/89 - PLGIT	260.57
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RECEIPT: Interest	1.80
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CASH BALANCE NOVEMBER 30, 1989	<u>\$262.37</u>
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A list of current bills was presented for approval.

(8528) MOVED HANLON-COLONELLO to authorize payment of bills, totalling \$215,260.00 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

Mr. Hanlon spoke on the Taglieri legal costs and asked the Solicitor to advise on the propriety to approve the Township's attorneys fees.

Mr. Means advised that such approved payments would be proper.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION

Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Cut and fill permit issued

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Department of Commerce Community Facilities Grant awarded. Contract awarded September 25, 1989 to TCVCOG. Solicitor obtaining easements.

NOVEMBER 1989: 1. DPW TRUCK BIDS
Opened 11/13/89. Awarded to Schmitt GMC, Inc. 12/4/89

NEW BUSINESS:1. ORDINANCES:

Mr. Porado made an explanatory statement on auditing procedures.

ORDINANCE NO. 790

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
PROVIDING FOR AUDIT OF TOWNSHIP ACCOUNTS
BY AN INDEPENDENT AUDITOR.

(8529) MOVED DINZEO-COLONELLO to read Ordinance #790 for the 1st reading.

(8530) MOVED YATES-DINZEO to accept Ordinance #790 for the 1st reading.

(8531) MOVED HANLON-YATES to read Ordinance #790 for the second reading.

(8532) MOVED HANLON-YATES to adopt Ordinance #790.

Motions 8529 to 8532 were adopted by unanimous roll call vote.

RESOLUTIONS:RESOLUTION NO. 26-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1989

(8533) MOVED YATES-COLONELLO to adopt Resolution No. 26-89.

RESOLUTION NO. 27-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING AN INDEPENDENT AUDITOR

(8534) MOVED YATES-COLONELLO to adopt Resolution No. 27-89.

RESOLUTION NO. 28-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING AN AGREEMENT WITH THE HOFFMAN BOARDING
KENNELS FOR ANIMAL CONTROL SERVICES

(8535) MOVED YATES-COLONELLO to adopt Resolution No. 28-89.

RESOLUTION NO. 29-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING AN AGREEMENT REGARDING
JOINT COLLECTION OF THE EARNED INCOME TAX

(8536) MOVED HANLON-YATES to adopt Resolution No. 29-89.

Motions 8533 to 8536 inclusive were adopted by unanimous roll vote.

3. MOTIONS:

(8537) MOVED COLONELLO-YATES to accept the letter of resignation from
Mrs. Pat Wilson from the position of Township Auditor.

(8538) MOVED HANLON-YATES to approve final payment to the TCVCOG for the
Lions Park Basketball Court rebuild @ \$3,208.01 per the approval
of the Township Engineer.

Motions 8537 and 8538 were adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Comments on the Preliminary 1990 Township Budget may be made at this time.

1. Mary Yakin, 33 Crestview Drive - Mrs. Yakin spoke on the following subjects: the elected auditor/independent auditor question, auditing procedures and recommendations, Taglieri legal bills, engineer and solicitor job descriptions, the membership of the Board and the 1990 Budget.

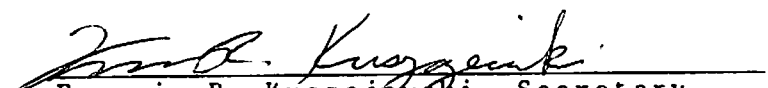
She was answered by members of the Board, the Solicitor and the Manager.

2. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke on the availability of a job description for the Solicitor and Engineer.

Mr. Porado and Mr. Means indicated such a description was available through a prior Resolution.

(8539) MOVED YATES-COLONELLO to adjourn, the meeting was adjourned at 8:55 P.M. the motion was adopted by unanimous roll call vote.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented January 8, 19 90

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 26, 1989

The Additional Stated Meeting of December 26, 1989 was called to order at 7:00 PM by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Yates

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello was absent.

Also present was Mr. Means, Township Solicitor and Mr. Taylor, the Township Engineer.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to conduct this evenings Agenda. The following new business was conducted:

1. ORDINANCES: ORDINANCE NO. 791

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 355 BY PROVIDING FOR LENGTH OF SERVICE INCREMENTS AND REDUCTION OF THE SOCIAL SECURITY OFF-SET IN THE POLICE PENSION FUND, A WIDOWS AND CHILDRENS BENEFIT, REDEFINING SALARY AND PROVIDING FOR THE PENSION FUND CONTRIBUTION BY MEMBERS.

(8540) MOVED YATES-DINZEO to read Ordinance #791 for the 1st reading.

(8541) MOVED HANLON-YATES to accept Ordinance #791 for the 1st reading.

(8542) MOVED HANLON-DINZEO to read Ordinance #791 for the second reading.

(8543) MOVED HANLON-YATES to adopt Ordinance #791.

Motions 8540 to 8543 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 792

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
FIXING THE TAX RATE FOR THE YEAR 1990.

(8544) MOVED DINZEO-YATES to read Ordinance #792 for the 1st reading.

(8545) MOVED YATES-DINZEO to accept Ordinance #792 for the 1st reading.

(8546) MOVED HANLON-DINZEO to read Ordinance #792 for the second reading.

(8547) MOVED HANLON-YATES to adopt Ordinance #792.

Motions 8544 to 8547 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 793

AN ORDINANCE OF THE TOWNSHIP OF WILKINS IN THE COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT. HEREINAFTER SET FORTH DURING THE YEAR 1990.

(8548) MOVED DINZEO-YATES to read Ordinance #793 for the 1st reading.

(8549) MOVED HANLON-YATES to accept Ordinance #793 for the 1st reading.

(8550) MOVED HANLON-DINZEO to read Ordinance #793 for the second reading.

(8551) MOVED YATES-DINZEO to adopt Ordinance #793.

Motions 8548 to 8551 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 794

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING
THE COMPENSATION OF THE TOWNSHIP MANAGER.

(8552) MOVED HANLON-DINZEO to read Ordinance #794 for the 1st reading.

(8553) MOVED YATES-HANLON to accept Ordinance #794 for the 1st reading.

(8554) MOVED DINZEO-HANLON to read Ordinance #794 for the second reading.

(8555) MOVED HANLON-DINZEO to adopt Ordinance #794.

Motions 8552 to 8555 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCE NO. 795

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF.

- (8556) MOVED DINZEO-HANLON to read Ordinance #795 for the 1st reading.
 (8557) MOVED YATES-HANLON to accept Ordinance #795 for the 1st reading.
 (8558) MOVED HANLON-YATES to read Ordinance #795 for the second reading.
 (8559) MOVED YATES-HANLON to adopt Ordinance #795.

Motions 8556 to 8559 inclusive were adopted by unanimous roll call vote of all present.

2. RESOLUTIONS: RESOLUTION NO. 30-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPOINTING CERTAIN RESIDENTS TO VARIOUS BOARDS AND COMMISSIONS.

- (8560) MOVED YATES-HANLON to adopt Resolution No. 30-89

RESOLUTION NO. 31-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING THE COMPENSATION OF CERTAIN EMPLOYEES

- (8561) MOVED HANLON-YATES to adopt Resolution No. 31-89

RESOLUTION NO. 32-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE RE-BALANCING OF THE 1989 GENERAL FUND BUDGET BY APPROPRIATING SURPLUS FUNDS RECEIVED AND REAPPROPRIATING UNUSED FUNDS TO DEPLETED APPROPRIATIONS.

- (8562) MOVED HANLON-DINZEO to adopt Resolution No. 32-89.

RESOLUTION NO. 33-89

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXECUTING AN AGREEMENT WITH THE WILKINS TOWNSHIP POLICE WAGE POLICY COMMITTEE FOR THE YEARS 1990 THROUGH 1992.

- (8563) MOVED YATES-HANLON to adopt Resolution No. 33-89.

Motions 8560 to 8563 inclusive were adopted by unanimous roll call vote of all present.

3. MOTIONS:

Mr. Means briefed the Board on the Township's obligation concerning the Murphy legal fees. He also spoke on the reimbursement of those fees by the Township's professional liability carrier.

Mr. Hanlon spoke on the payment of the fees.

- (8564) MOVED DINZEO-YATES to approve final payment to the law firm of Murphy, Taylor, Trout and Chestek @ \$4,288.73 concerning their retention as Counsel for the Taglieri legal proceedings.

Motion 8564 was adopted Yes - Dinzeo, Yates, Porado
 No - Hanlon

- (8565) MOVED YATES-PORADO to rescind the adoption of Ordinance No. 793 and reconsider various aspects of the 1990 Township Budget.

Yes - Yates, Porado
 No - Hanlon, Dinzeo

Motion 8565 failed to carry due to a lack of a majority vote.

- (8566) MOVED DINZEO-YATES to approve the consideration by Resolution, of the various collective bargaining items between the Township and the Maintenance Employees Association as discussed and revised between the two parties.


Motion 8566 was adopted by unanimous roll call vote of all present.

OTHER MATTERS:

1. The Board and Mr. Taylor discussed the various water line projects and sewer line projects that will be proposed and/or constructed during 1990. Mr. Means also discussed the need to define an assessment policy and the necessary information required for authorization ordinances.

(8567) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:20 P.M., the motion was passed by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REORGANIZATION MEETING OF TUESDAY, JANUARY 2, 1990

The Bi-Annual Reorganization Meeting of January 2, 1990 was called to order at 7:10 P.M. by President Porado. A quorum was present as follows:

Mr. Porado
Mr. Hanlon

Mr. Yates

Mr. Dinzeo
Mr. Colonello

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

(8568) MOVED HANLON-COLONELLO to appoint Victor A. Dinzeo Acting Chairman of the Board.

(8569) MOVED HANLON-COLONELLO to appoint Francis R. Kuszajewski Acting Secretary.

The Acting Secretary noted the receipt of the required proof of publication of meeting notice. He also noted the submission of Election Certificates, presented as follows:

Mr. John J. Hanlon - Commissioner at Large

Mr. George M. Porado - Treasurer

The Oaths of Office were administered by the Secretary, as a Notary Public.

(8570) MOVED HANLON-COLONELLO to nominate and elect Mr. Victor A. Dinzeo as President of the Board of Commissioners.

(8571) MOVED HANLON-DINZEO to nominate and elect Mr. Francis P. Colonello as Vice-President of the Board of Commissioners.

Mr. Dinzeo and Mr. Colonello were elected by unanimous roll call vote as President and Vice-President (respectfully) of the Board of Commissioners.

The Acting Secretary presented the following applications for various appointments:

Solicitor - Mr. John M. Means, Mr. Falco A. Muscante
Secretary - Mr. Francis R. Kuszajewski
Engineer - Senate Engineering Company
Bank Depository - Pittsburgh National Bank
Official Newspaper - Gateway Publications (The Progress)

(8572) MOVED HANLON-COLONELLO to appoint the following:

Solicitor - Mr. John M. Means
Secretary - Mr. Francis R. Kuszajewski
Engineer - Senate Engineering Company
Bank Depository - Pittsburgh National Bank
Official Newspaper - Gateway Publications (The Progress)

Mr. Means noted the necessity to appoint an alternate newspaper for emergency advertisements.

(8573) MOVED PORADO-HANLON to appoint the Pittsburgh Press/Post Gazette as the alternate official newspaper.

All motions were adopted by unanimous roll call vote.

Mr. Dinzeo appointed the following Standing Committee Chairman, noting Committee membership completion at a later date:

Finance & Administration - Mr. Colonello
Public Safety - Mr. Hanlon
Public Works - Mr. Yates
Recreation and
Municipal Property - Mr. Porado

No further business or comments were initiated by the Board.

(8574) MOVED PORADO-HANLON to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 7:20 P.M.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 8, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Porado

Mr. Yates

Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8575) MOVED COLONELLO-HANLON to approve the minutes of the meetings of December 11, 1989, the Additional Stated Meetings of December 26, 1989 and January 2, 1990 as presented.

The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- 1990 WT A/F 1. PA Council on the Arts, \$2500. Grant awarded for the Wilkins Twp Arts Festival. cc: Comm., Mrs. Pena, Mrs. McKeever
- C-P 2. C of Pa DER, Preliminary Report State Parks 2000.
- AF-I-10-89/90 3. MRM Re: New rates for Workmans/Comp Policies. cc: Comm., JMM

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 25 alarms occurred during the month.
2. POLICE: Report for the month of December 1989:

REPORT OF ACTIVITY:

A. Calls and complaints	251
B. Gasoline consumed - unleaded	1,227
- A-9, A-10	374.6
- Medic II	15.7
C. Miles of Patrol	3,601
D. Mileage on Cars:	
Unit 11 -	87,319 (Maggiore's garage)
Unit 12 -	55,699
Unit 13 -	102,998
Unit 14 -	96,110
E. Accidents	11
F. Arrests	18
G. Assaults	2
H. Aided Cases	9
I. Animal complaints	1
J. Burglaries	4
K. Criminal mischief	2
L. Domestic disturbances	4
M. Fire calls	6
N. Registration plates	1
O. Thefts	7
P. Towed Vehicles	4
Q. Vehicle Theft	5
R. False Alarms	19

3. ANIMAL CONTROL: Mr. Hoffman reported 13 complaints.
4. AMBULANCE ASSOCIATION: Mr. Hissrich reported 91 calls during November. 32 calls in Wilkins, 20 in Churchill and 39 mutual aid calls.
5. MAGISTRATE: Mr. Comunale reported the disposition of 29 cases with collections as follows:
- | | |
|-------------|--------|
| To Township | 569.50 |
| To County | 277.00 |
| To State | 342.50 |
| Other | 356.50 |

6. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned income Tax - previous month	7,954.26
O P Tax - previous month	250.00
Mercantile Tax - previous month	102.00
Business Privilege Tax - previous month	266.46
Secretary - General Fund	13,277.21
Secretary - Capital Reserve Fund	
SS Project Assessments	650.00

Total \$22,499.92

Manager's report - continued:BUILDING PERMITS: NoneCOMPLAINTS:

Received	6
Resolved	5
Pending	2

DELINQUENT SANITARY SEWAGE: Fifty seven (57) "SECOND NOTICES" to be prepared & mailed week of January 8th.

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,791.78
Delinquent Tax	3,071.45 (Jordan Tax Svce)
Total	\$5,863.23

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	13,277.21
Current realty tax	1,295.26
Total	14,572.47

The status of the 1989 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate		891,802.71
Additions - this report	95.22	
- previous report	1,496.36	1,591.58
Total charges		893,394.29

CREDITS - COLLECTIONS:

This report	1,295.26	
Previous report	819,302.29	
Discounts - this report	5.06	
- previous report	15,803.32	
Exonerations	13,500.00	
Total Credits		849,905.93
Balance to account for		43,488.36
Collection percentage		95.1%
Percentage for same period - previous year		78.9%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1989	\$ 7,954.26	Previous year	\$ 12,931.10	1989 Budget
Total for 1989	437,253.41	"	"	416,468.50 \$ 402,000.

OCCUPATION PRIVILEGE TAX:

Month of December 1989	250.00	"	"	130.00	1989 Budget
Total for 1989	46,383.00	"	"	46,017.60	44,000.

MERCANTILE TAX:

Month of December 1989	102.00	"	"	8,097.88	1989 Budget
Total for 1989	210,737.53	"	"	169,609.52	165,000.

BUSINESS PRIVILEGE TAX:

Month of December 1989	368.46	"	"	267.50	1989 Budget
Total for 1989	101,825.22	"	"	85,743.94	84,000.

10. FINANCIAL REPORT - DECEMBER 1989GENERAL FUND:

Bank Balance 12/1/89	PNB	PLGIT	TOTAL
	12,495.15	531,526.76	544,021.91

RECEIPTS:

RE Tax - Current Duplicate		1,095.14	1,095.14
Earned Income Tax		7,954.26	7,954.26
Mercantile Tax		102.00	102.00
O. P. Tax		250.00	250.00
Business Privilege Tax		266.46	266.46
Interest		2,958.75	2,958.75
Office Deposit	13,277.21		13,277.21
December Accounts Payable	90,547.13		90,547.13
Inter-Accounts Transfer		24,158.80	24,158.80
Total Receipts			140,609.75
Total Receipts and Balances			684,631.66
Warrants Cleared	112,181.81	332,313.70	444,495.51
Bank Balance 12/31/89	4,137.68	235,998.47	240,136.15
Less Outstanding Warrants			2,963.42
CASH BALANCE DECEMBER 31, 1989			\$237,172.73

Minutes of the Regular Meeting, Monday, January 8, 1990 - Page ThreeDecember Financial Report - continued:CAPITAL RESERVE FUND:

Bank Balance 12/1/89 - PLGIT	650.00	
VFC #3 MELP	1,310.04	
Interest	310.07	2,270.11
Total Receipts and Balance		50,287.10
Expenditures: MELP Debt Service	1,310.04	
Sinking Fund Transfer	3,986.69	5,296.73
BANK BALANCE DECEMBER 31, 1989		<u>\$44,990.37</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 12/1/89 - PLGIT		84,222.14
RECEIPTS:		
General Fund Transfer	135,000.00	
Capital Reserve Fund Transfer	3,986.69	
Interest	578.96	139,565.65
Total Receipts/BANK BALANCE DECEMBER 31, 1989		<u>\$223,787.79</u>

LIQUID FUELS FUND:

Bank Balance 12/1/89 - PLGIT		26.66
RECEIPT: Interest		.29
BANK BALANCE DECEMBER 31, 1989		<u>\$26.95</u>

REVENUE SHARING FUND:

Bank Balance 12/1/89 - PLGIT		262.37
RECEIPT: Interest		1.74
BANK BALANCE DECEMBER 31, 1989		<u>\$264.11</u>

The above is in reconciliation with December ending statements.

(8576) MOVED COLONELLO-HANLON to accept reports as presented. The motion was adopted by unanimous roll call vote.

A list of current bills was presented for approval.

(8577) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$76,094.36, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Cut and Fill Permit issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Department of Commerce Community Facilities Grant awarded. Contract awarded September 25, 1989 through TCVCOG to Alden Construction Company.

Mr. McKeever reported on the Notice to proceed through the TCVCOG, and the Townships acceptance of the PA Community Facilities Grant Agreement. Mr. Means reported on the filing of the, as needed, Declarations of Taking, below the Greensburg Pike properties.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 1-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
RATIFYING THE EXECUTION OF AN AGREEMENT
WITH THE WILKINS TOWNSHIP MAINTENANCE
EMPLOYEES ASSOCIATION FOR THE YEARS
1990, 1991 AND 1992.

(8578) MOVED PORADO-YATES to adopt Resolution No. 1-90.

Motion 8578 was adopted by unanimous roll call vote.

RESOLUTION NO. 2-90A RESOLUTION OF THE TOWNSHIP OF WILKINS
FIXING THE RATE OF COMPENSATION FOR THE
TOWNSHIP SOLICITOR.

(8579) MOVED HANLON-COLONELLO to adopt Resolution No. 2-90.

Motion 8579 was adopted by unanimous roll call vote.

3. MOTIONS:

Mr. Yates questioned Mr. McKeever on the restoration of various George-James and Old William Penn properties.

(8580) MOVED HANLON-COLONELLO to approve final payment to Port Vue Plumbing in the retained amount of \$5,500.00 for the George and James Streets and Old William Penn highway sanitary sewer construction projects per approval of Township Engineer.

(8581) MOVED YATES-PORADO to award the Lions Park Picnic Shelter materials project through the TCVCOG to Sandy Creek Supply @ \$10,100.00 CDBG monies, per approval of Township Engineer.

Motions 8580 and 8581 were adopted by unanimous roll call vote.

COMMISSIONERS REPORTS:

Mr. Porado briefed the Board on the following matters:

- A. The Standing Committee appointments run through the first Monday of January 1992, not the entire year.
- B. Hall Station Bridge visibility problems due to inadequate lighting and PENDOT contacts on the matter. Mr. Hanlon noted that the Board voted not to get involved with Monroeville on a joint lighting project some time ago.
- C. Brown Avenue Waterline extension project update.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street - Mr. Hawkins requested a complete rundown of the monthly bills as an attachment to the Agenda. Mr. Dinzeo referred the matter to Mr. Colonello for review.
2. William G. Wilson, 200 Kingston Drive - Mr. Wilson inquired as to the status of the passage of the Police Pension Benefit Change Ordinance. He was informed of its December 26, 1989 passage.
3. M. Jos. Martinelli, 703 McMasters Avenue - Mr. Martinelli spoke on the Townships (inadequate) efforts to have various abandoned homes razed. He was answered by Mr. Dinzeo, Mr. Kuszajewski and Mr. Dodge on the Townships CDBG applications and various ordinance enforcement efforts. Mr. Martinelli noted the option of payments through the General Fund and lienning. Mr. Means discussed this procedure. Mr. Dinzeo added that the Board would further review this matter.
4. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following subjects:

Resolutions No. 1-90 and 2-90.
 Police Department negotiation/arbitration
 Township spending patterns
 Listing of monthly bills attached to agenda
 Township Budget
 DPW Snow Removal and Dump Truck usage
 Bond Issue monies
 Solicitor Social Security payments
 Razing of vacant homes

She was answered by Mr. Dinzeo, Mr. Yates, Mr. Hanlon and Mr. Means.

(8582) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M., the motion was adopted by unanimous roll call vote.

ATTEST:


 Francis R. Kuszajewski, Secretary

APPROVED:

As presented February 12, 1990

As read _____, 1990

As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 29, 1990

The Additional Stated Meeting of January 29, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Porado

Mr. Colonello
Mr. Hanlon

Also present was Mr. Means and Mr. McKeever.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda.

The following items were noted and New Business conducted during the course of the Miscellaneous and Administrative Briefing review:

RESOLUTION NO. 3-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE EXECUTION AND DELIVERY
OF A QUITCLAIM DEED

- (8583) MOVED HANLON-COLONELLO to adopt Resolution No. 3-90.
- (8584) MOVED PORADO-HANLON to authorize the Solicitor to intervene on behalf of the Township in support of the Zoning Hearing Board appeal to Common Pleas Court by R. J. Scott Realty.
- (8585) MOVED COLONELLO-YATES to authorize the Solicitor to amend Ordinance No. 399 by allowing for a quorum of two members of the Recreation Board in order to conduct a meeting.
- (8586) MOVED HANLON-COLONELLO to accept an offer of \$500.00 net from Mr. R. G. Crawford for the sale of Township Lot 454-G-86.
Yes - Hanlon, Colonello, Dinzeo
Abstention - Yates, Porado
Mr. Means will handle the transaction details.
- (8587) MOVED COLONELLO-HANLON to authorize the Solicitor to draw an amendment to the Sub-division Ordinance stating the role of the Fire Marshal in the verifying of, and meeting of, water pressure availability according to adopted standards.
- (8588) MOVED COLONELLO-YATES to place a monthly summation of all vouchers on the reverse side of the Regular Meeting Financial Report.

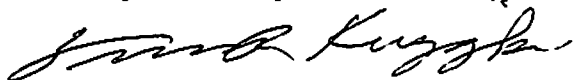
OTHER MATTERS:

1. Mr. Porado spoke on the assessment policy for the Ridge Street Waterline Project, stressing a similar 25%/75% split between resident/Township according to the recent sanitary sewer projects. As currently drawn by Mr. Means, a respective 75%/25% (historical) split is proposed.
The Board will further review the matter.
2. The Board authorized the Manager to contact adjacent property owners concerning the sale of municipal lots previously owned by Leah Zist.
3. Per Ordinance No. 784, a Resolution will be prepared for February 12, 1990, in consideration of the Engineer's recommendation concerning the Amore sidewalk waiver application.
4. The Manager and Engineer were directed to file the appropriate grant applications in consideration of the water and sewer lines Leax Lane improvements through the Pennsylvania Community Facilities and CDBG programs.
5. Per the negotiations with the DPW, a pension plan improvement meeting will be set up with PMRS for the Association and the Board.
6. Mr. Dinzeo made the following appointments as the TCVCOC representatives: Mr. Dinzeo, Mr. Colonello (alternate).

(8589) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:50 P.M.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski,
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JANUARY 29, 1990

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. DEFINITION OF UNSAFE STRUCTURE - SOLICITOR TO REPORT
5. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
6. AIRPORT ZONING ACT - SOLICITOR TO REPORT (Remove)
7. POLICE NEGOTIATIONS - SOLICITOR TO PREPARE ORDINANCE (Remove)
8. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - SOLICITOR *To Report*
~~EARNED INCOME COMM. MEETING (MANAGER)~~
9. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
10. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT - TO ACHD
11. ACT 101 - MANAGER TO REPORT
12. 1990 CENSUS - MANAGER TO REPORT, ADMINISTRATION
~~TO RECREATION BOARD, PUBLICITY~~
13. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
14. KRUSINSKI SUB-DIVISION - MANAGER TO REPORT (Remove)
15. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
16. CD BLOCK GRANT - PROJECT YEAR (14,) 15 & 16 - MANAGER TO REPORT
17. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
18. LEAX LANE IMPROVEMENTS - ENGINEER TO REPORT
19. DPW NEGOTIATIONS - BOARD TO REVIEW (Remove)
20. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - ~~BOARD TO REVIEW~~
Solicitor To Report

21. BOARD/COMMISSION REAPPOINTMENTS - BOARD TO REVIEW (Remove)
22. VACANCY BOARD OF AUDITORS - BOARD TO REVIEW (Remove)
- SOLICITOR TO REPORT
23. PENN CENTER WINDOW STATUS - ~~START UP DATE OCTOBER 2, 1989~~
MANAGER TO REPORT
24. Recreation - Amend Ord. No. 399 To Allow For Quorum, Solicitor Report
- Board Review of Draft Ord. on park usage and conduct.
25. Police Dept. Interns - Solicitor TO Report
26. Misc Engineers Report : - Leak Lane Curb
- Bridge Inspections
- Senate Bill No. 1297 Application
27. Scott Demolition (Highland Ave.) - Manager TO Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 5, 1990

The Additional Stated Meeting of February 5, 1990 was called to order at 7:00 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Colonello
Mr. Hanlon

Mr. Yates
Mr. Porado

President Dinzeo was out of town.

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of Vice-President Colonello, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Kuszajewski reported on the upcoming Ridge Street Waterline Authorization Ordinance Assessment Provisions, for Board review. Also the willingness of Cablevision to meet with the Board, if requested. He was directed to follow up on the Board, DPW, PMRS Pension benefit meeting.
 2. Mr. Jeznach reported on the Peter, John and Dorothy Sanitary Sewer Project and the recent sewer line back-up involving 400 Elwood Drive and the status of 132 Leneake Street tap-in.
 3. The Board discussed the potential agreement between the Township and Chalfant Borough in order to allow one home in Chalfant use the Dorothy Street mainline. Mr. Kuszajewski was directed to research the Litman development agreement between the two municipalities.
 4. Chief Naccarati discussed the status of the ordered police cars as well as Forest Hills Borough dispatch center procedures that require clarification. Mr. Colonello was asked to discuss the possibility of a joint dispatch service with other TCVCOG members at their next meeting.
 5. Mr. Colonello spoke about compensation for the Fire Marshal. Mr. Yates indicated that those discussions should occur during Budget deliberations.
 6. The Board discussed the potential use of penalty clause language in future police car bidding.
- (8590) MOVED HANLON-COLONELLO to direct the Manager and Chief to meet with the Civil Service Commission in order to begin procedures to fill the forthcoming (6/29/90) Patrolman vacancy.


Yes - Hanlon, Colonello
No - Yates, Porado

Motion failed due to lack of a majority vote.

(8591) MOVED YATES-PORADO to adjourn, the meeting was adjourned at 8:30 P.M.

All motions were carried by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

Minutes of the Regular Meeting, Monday, February 12, 1990 - Page Three
Financial Report (General Fund) - continued:

R E Tax - Prior Duplicate	1,145.87
Earned Income Tax	2,530.56
Mercantile & BP Tax	1,690.07
O P Tax	1,500.00

CAPITAL RESERVE FUND:

Bank Balance 1/1/90 - PLGIT	44,990.37
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RECEIPTS:

Sanitary Sewer Project Assessments	3,939.39	
VFC #3 MELP	1,602.22	
Interest	325.93	5,867.54
Total Receipts and Balance		50,857.91

EXPENDITURES: MELP Debt Service

George/James - Old Wm penn Hwy	1,602.22	
Sanitary Sewer Project: Retained construction	5,500.00	
Peter/John/Dorothy Sts Sewer Project - Engineering	587.50	7,689.72
BANK BALANCE JANUARY 31, 1990		<u>\$43,168.19</u>

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 1/1/90 - PLGIT	223,787.79
<u>RECEIPT: Interest</u>	<u>1,615.19</u>
BANK BALANCE JANUARY 31, 1990	<u>\$225,402.98</u>

LIQUID FUELS FUND:

Bank Balance 1/1/90 - PLGIT	26.95
<u>RECEIPT: Interest</u>	<u>.32</u>
BANK BALANCE JANUARY 31, 1990	<u>\$27.27</u>

REVENUE SHARING FUND:

Bank Balance 1/1/90 - PLGIT	264.11
<u>RECEIPT: Interest</u>	<u>1.98</u>
BANK BALANCE JANUARY 31, 1990	<u>\$266.09</u>

The above is in reconciliation with January ending statements.

A list of current bills was presented for approval.

(8576) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$81,486.30, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988:

1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989:

1. GRAYHURST SUB-DIVISION:
Cut and fill permit issued

MAY 1989:

1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Notice to proceed issued by TCVCOG

NEW BUSINESS:

1. ORDINANCES:

ORDINANCE NO. 796

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
 AUTHORIZING THE CONSTRUCTION OF A WATER MAIN
 WITHIN RIDGE STREET AND ASSESSMENT OF THE UNFUNDED COSTS.

(8577) MOVED COLONELLO-PORADO to read Ordinance No. 796 for the 1st reading. The Board, Mr. Means and Members of the audience discussed the assessment breakdown, as advertised, as opposed to recent sanitary sewer assessments:

(8578) MOVED YATES-PORADO to amend Section VI of the proposed ordinance as read, changing the assessment ratio from 75%/25% (resident/Township) to 25%/75% (resident/Township) for any and all unfunded costs.

(8579) MOVED PORADO-COLONELLO to accept Ord. #796 for the 1st reading, (as amended)

(8580) MOVED COLONELLO-HANLON to read Ord. #796 for the 2nd reading. (as amended)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 12, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Porado

Mr. Yates

Mr. Colonello
Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the Flag.

(8592) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of January 8, 1990, the Additional Stated Meetings of January 29 and February 5, 1990 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-E-18 1. Ethic forms completed and returned: Mr. Naccarati, Messrs. Porado, Mr. Dinzeo, Mr. Kuszajewski, Mr. Means, Mr. McKeever, Mr. Colonello, Mr. Hanlon, Mr. Yates.
- PS-T-1 2. C of Pa DOT Re: Semi-annual payment State Police Fines \$3,493.96. cc: Commissioners, G. M. Porado
- 1990 Budget 3. Allegheny County, Board Property Assessment 1990 Value \$49,826,655.00. cc: Comm., GMP
- AF-C-5 4. U S Dept Commerce, Bureau/Census Re: Need for census workers. cc: Comm., Mr. Turkovich
- AF-T-12 5. G. M. Porado Re: 1989 Tax Collectors Report. cc: Comm
- AF-C-3 6. American Cable Re: Franchise Fee 1989 \$23,174.19. cc: Comm, JMM
- C-P 7. C of PA DER Re: Sewage Facilities Planning. cc: Comm., WMCK
- ZHB #204-88 8. J. Means Re: Opinion Judge Penkower, Getsy ZHB appeal. cc: Comm., ZHB Members, Mrs. Stemerick, Mr. Gold
- AF-G-89'90 9. Allegheny County Re: Draft: Solid Waste Management Plan 1990. cc: Comm., JMM

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 9 alarms occurred during January.
2. POLICE: Report for the month of January 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	247
B. Gasoline consumed	1,333.0
- A9 & A10	367.5
- Medic II	27.0
C. Miles of Patrol	8,307
D. Mileage on Cars:	
Unit 11 -	90,896
Unit 12 -	58,309
Unit 13 -	105,170
Unit 14 -	97,659
E. Accidents	8
F. Arrests	13
G. Assaults	3
H. Aided Cases	3
I. Animal complaints	1
J. Burglaries	4
K. Criminal Mischief	6
L. Fire Calls	2
M. Mutual Aid	2
N. Thefts	5
O. Towed Vehicles	2
P. Vehicle Theft	7
Q. False Alarms	20

3. AMBULANCE ASSOCIATION: Mr. Hissrich reported 116 calls during December 1989. 35 in Wilkins Township, 15 in Churchill and 66 Mutual Aid Calls.

4. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	33,478.07
Secretary - General Fund	38,496.07
Secretary - Cap Reserve Fund	3,939.39
Total	<u>\$75,913.53</u>

Manager's report (continued):BUILDING PERMITS ISSUED:

Signs	2
Repairs & Improvements	11
Fire Damage	2

COMPLAINTS:

Received	8
Resolved	5
Pending	5

DELINQUENT SANITARY SEWAGE:

Thirty two (32) Final Notices posted Wednesday, January 31, 1990.

5. SOLICITOR: Mr. Means reported the collection of the following:
- | | |
|-------------------|-------------------------------|
| Deed Transfer Tax | 3,947.20 |
| Delinquent Tax | 1,722.58 (Jordan Tax Service) |
| Total | \$5,669.78 |

6. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:
- | | |
|---------------------------------------|-------------|
| Sources other than current realty tax | 38,496.07 |
| Current Realty Tax | 2,280.76 |
| Total | \$40,776.83 |

The status of the 1989 Tax Duplicate was reported for the month of January as follows:

CHARGES:

Original Duplicate		891,802.71
Additions/Penalties - This report	121.55	
- Previous report	1,591.58	1,713.13
Total Charges		893,515.84

CREDITS-COLLECTIONS:

This report	2,280.76	
Previous report	820,597.55	
Discounts - This report	19.24	
- Previous Report	15,808.38	
Exonerations	13,500.00	
Total Credits		852,205.93
Balance to account for		41,309.91
Collection Percentage		95.4%
Percentage for same period - previous year		79.1%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
- | | | | | |
|-----------------------|--------------|---------------|--------------|----------------------|
| Month of January 1990 | \$ 41,377.09 | Previous Year | \$ 45,945.41 | 1989 Budget |
| Net Total for 1990 | 41,377.09 | " | " | 45,945.41 \$440,000. |

OCCUPATION PRIVILEGE TAX:

Month of January 1990	1,500.00	"	"	430.00 1989 Budget
Net Total for 1990	1,480.00	"	"	430.00 \$45,000.

MERCANTILE TAX:

Month of January 1990	987.86	"	"	13,921.00 1989 Budget
Net Total for 1990	987.86	"	"	13,921.00 \$190,000.

BUSINESS PRIVILEGE TAX:

Month of January 1990	702.21	"	"	4,839.09 1989 Budget
Net Total for 1990	702.21	"	"	4,839.09 \$86,000.00

8. FINANCIAL REPORT - JANUARY 1990

GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 1/1/90	4,137.68	235,998.47	240,136.15

RECEIPTS:

RE Tax - Prior Duplicate		2,430.15	2,430.15
Earned Income Tax		33,478.07	33,478.07
Interest		1,347.48	1,347.48
Office Deposit	38,496.07		38,496.07
January Accounts Payable	75,420.00		75,420.00
Total Receipts			151,171.77
Total Receipts and Balances			391,307.92
Warrants Cleared	78,758.69	145,632.32	224,391.01
Bank Balance 1/31/90	39,295.06	127,621.85	166,916.91
Outstanding Warrants			330.00
CASH BALANCE JANUARY 31, 1990			\$166,586.91

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through 1/31/90 but not reflected on the PLGIT statements until after 2/1/90:

See page 123

Also see page 120 - #1 under "COMMISSIONERS COMMENTS)

(8594) MOVED COLONELLO-HANLON to correct the Minutes of the Regular Meeting of February 12, 1990 by deleting Mr. Kuszajewski's interpretation of Mr. Colonello's Public Safety comments and inserting the verbatim transcript as presented.

THE VERBATIM TRANSCRIPT:

Taken from the tape of the Meeting of February 12, 1990:

Mr. Hanlon - We do have a starting salary which is considerably lower than the existing salary paid to patrol. In the long run we will save money and still have our force and the same number of men.

Mr. Yates - I don't care!

Mr. Hanlon - You don't care but what about the police who are on there now and deserve their vacation but can't take it because there isn't anyone to take their place. (Dispute between Hanlon & Yates)

Mr. Colonello - I would also like to make a comment here:

I don't think we can save money when it comes to Public Safety, that salary is in the budget - (Discussion between Colonello & Yates)

Mr. Colonello - You can't save money on Public Safety!

Mr. Dinzeo - Any questions?

No - roll call vote

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 26, 1990

The Additional Stated Meeting of February 26, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Hanlon

Mr. Yates

Mr. Colonello

Mr. Porado

Also present was Mr. McKeever and Mr. Eisner, from the law firm of Markel, Schafer and Means.

The Manager previewed the upcoming Regular Meeting Agenda.

The following items were noted and New Business conducted during the course of this preview and review of the Miscellaneous and Administrative Briefing Agenda:

1. The Manager was directed to write the TCVCOG on their aid concerning mandated recycling, specifically on technical assistance and leaf waste. Mr. Colonello indicated a willingness to attend the Recycling Workshop of March 15, 1990.

2. Mr. Hanlon made the following remarks concerning Mr. Foleys 1989 Audit Report:

A. General Fund end of the year balance should be listed as investments rather than cash. Mr. Foley to be advised.

B. The Township should use the remaining Revenue Sharing Funds during 1990 to close the fund.

3. Mr. Yates spoke about the flowing water problem at 130 Linhart Street. An estimate of the required repairs to be prepared by Mr. Jeznach, in order to channel the drainage.

4. The Manager was directed to contact the Townships general liability carrier concerning the suggested consumption of alcoholic beverages (under a permit) at the newly installed parks shelter, as opposed to the strict disallowance of alcoholic consumption, as currently in force.

(8590) MOVED HANLON-YATES to advertise for competitive bid the purchase of one, or two as an alternate bid, new police cars, offering one car (or two as an alternate) in trade.

The Board reviewed the submitted bids from Mr. Potter (representing Mr. McCracken), and Mrs. Southworth @ \$500.00 per parcel and Mr. Buterbaugh @ \$250.00 in regards to the Townships land sale solicitation letter of February 8, 1990. At the completion of this review, which concerned parcel size and prior bid acceptances:

(8591) MOVED HANLON-COLONELLO to accept a "net" bid of \$500.00 per parcel in lieu of back taxes and liens. (pending a review by Mr. Means)

The Potter and Southworth bids were directed to Mr. Means for further processing. The Butterbaugh bid being rejected by the Board action.

Mr. Yates spoke about the DPW manpower situation, pending Mr. Cortazzo's upcoming retirement.

(8592) MOVED YATES-COLONELLO to advertise the position of skilled laborer and the Townships acceptance of applications.

The Board noted the following parameters to be included in the advertisement:

Commercial license required

Confidential drug-alcohol questionnaire amended to application (similar to police)

Township residence

Probationary period

The Manager was directed to supply probationary period information (per Ordinance No. 314 as amended) as other non-uniform full-time employees.

(8593) MOVED HANLON-COLONELLO to authorize the Solicitor to prepare an amendment to Traffic Ordinance No. 643, Section 22, designating the front of the entrance area to Pizzeria Uno on Penn Center Boulevard as a Fire Lane, for consideration.

(8594) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - FEBRUARY 26, 1990

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. DEFINITION OF UNSAFE STRUCTURE - ~~SOLICITOR TO REPORT~~
Review of Draft Ordinance by Fire Marshall
5. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD MANEDMENTS)
6. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - SOLICITOR TO REPORT
7. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
8. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT - TO ACHD
9. ACT 101 - MANAGER TO REPORT, *Seminar Attendance 3/15/90*
10. 1990 CENSUS - MANAGER TO REPORT
11. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
12. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
13. CD BLOCK GRANT - PROJECT YEAR ~~14~~ 15 & 16 - MANAGER TO REPORT
14. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
15. LEAX LANE IMPROVEMENTS - ENGINEER TO REPORT
16. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
17. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
18. RECREATION - AMEND ORD NO. 399 TO ALLOW FOR QUORUM, SOLICITOR TO REPORT
- BOARD REVIEW OF DRAFT ORD ON PARK USAGE AND CONDUCT
- Fees, Rules for Shelter Usage to Recreation Board
19. POLICE DEPARTMENT INTERN - SOLICITOR TO REPORT
20. MISCELLANEOUS ENGINEERS REPORT: - LEAX LANE CURB
- BRIDGE INSPECTIONS
- SENATE BILL NO. 1297 APPLICATION
- Planning Module Training Class 2/21/90
21. SCOTT DEMOLITION (HIGHLAND AVENUE) - MANAGER TO REPORT
22. Public Official and Employee Ethics Law of 1989 - Solicitor to Report

ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS -
MANAGER TO REPORT

B. Minutes 2/12/90: Board To Review (Remove)

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
- D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- E. COMMERCIAL LICENSE TEST - MR. JEZNACH TO REPORT
- F. POSITION VACANCY - ~~MR. YATES TO REPORT~~ Board To Review
- G. Spring Commodities - Manager To Report
- H. Palarino Waterway - Manager To Report, Refer to Solicitor
- I. Truck Radios - Manager To Report
- PROPERTY:

- A. POW/MIA FLAG PURCHASE - BOARD TO REVIEW
- B. Gypsy Moth Spray Program - Manager To Report

Township of Wilkins - Agenda of Committee Items as Revised - 3/5/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION COMPLETED
- E. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT (Remove)
- F. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- G. CRIME WATCH - CHIEF TO REPORT, NEXT MEETING ~~2/19/90~~
3/20/90
- H. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- I. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- J. POLICE CAR RADIOS - CHIEF TO REPORT (Remove)
- K. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES -
- L. POSITION VACANCY (PATROLMAN) - ~~BOARD TO REVIEW~~
Civil Service Meeting 3/12/90

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - TUESDAY 2/5/90

ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS -
MANAGER TO REPORT

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
- D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- E. COMMERCIAL LICENSE TEST - MR. JEZNACH TO REPORT
- F. Position VACANCY - MR. YATES TO REPORT

PROPERTY:

- A. POW/MIA Flag Purchase - Board To Review

Township of Wilkins - Agenda of Committee Items as Revised - 2/5/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REPORT
- D. STATUS REPORTS PENDING: MR. COMUNALE, ACHD - MANAGER TO REPORT (Remove)
- E. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION COMPLETED
- F. VEHICLE MAINTENANCE CHECKLIST - CHIEF TO REPORT
- G. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- H. CRIME WATCH - CHIEF TO REPORT, NEXT MEETING 2/19/90
- I. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- J. PENN CENTER BOULEVARD SPEEDING - CHIEF, MR. YATES TO REPORT (Remove)
- K. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- L. POLICE CAR RADIOS - CHIEF TO REPORT
- M. GREENSBURG PIKE CURVE - CHIEF TO REPORT
- N. SCHOOL GUARD REQUESTS - BOARD TO REVIEW (Remove)
- O. SCHOOL GUARD REQUESTS - BOARD TO REVIEW
- P. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
Dispatch Procedures -
- Q. Position Vacancy (Patrolman) - Board to Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 5, 1990

The Additional Stated Meeting of March 5, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Yates

Mr. Colonello
Mr. Porado

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Kuszajewski was directed to the following matters:
 - Check with the State and County on "piggy back" police car purchases.
 - Check with Syntonic concerning the adaptation of the old police car radios for the DPW vehicles.
 - Request from Jordan Tax Service a delinquent tax listing for Board review and Sheriff Sale consideration.
 - Direct ordinance officer into the pursuit of illegal residential businesses, particularly in Seville Square Apartments.
 - Collect information on a Paver purchase, with Grader trade-in for 1991 Budget consideration.
 - Review Occupancy Permit information for home pre-sale inspections and follow-up.
2. Chief Naccarati thanked the Board for consideration in the purchase of two new police cars.
3. Mr. Jeznach discussed the pavilion construction in Lions Park.
4. Mr. Colonello spoke on the following matters:
 - Corner lot Greensburg Pike/Alpine Boulevard development.
 - Illegal residential commercial establishments.
 - Occupancy permits for real estate transactions.

(8593) MOVED HANLON-COLONELLO to authorize payment for Chief Naccarati's PA Chief of Police Association dues.


Yes - Hanlon, Colonello, Dinzeo
Abstention - Yates, Porado

(8594) MOVED COLONELLO-HANLON to correct the Minutes of the Regular Meeting of February 12, 1990 by deleting Mr. Kuszajewski's interpretation of Mr. Colonello's Public Safety comments and inserting the verbatim transcript as presented.

(8595) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:20 P.M.

All motions were carried by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 12, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Porado

Mr. Hanlon

Mr. Colonello
Mr. Yates

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

Mr. Porado requested the floor and spoke of the Minutes correction, for February 12, 1990, as authorized March 5, 1990. He reiterated that as corrected, the verbatim transcript of Mr. Colonello's comments on Public Safety are part of the official minutes, Mr. Kuszajewski's interpretation to be stricken.

The Manager indicated that the correction will be completed, as authorized March 5, 1990.

(8596) MOVED COLONELLO-HANLON to approve the corrected minutes of the Regular Meeting of February 12, 1990, the minutes of the Additional Stated Meetings of February 26th and March 5, 1990 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

AF-G-'89-90 1. C of A, Div'n. Waste Management Re: Technical assistance in the design of municipal recycling programs. cc: Comm

AF-C-3 2. American Cablevision Re: New service tiers and prices for 1990. cc: Comm., JMM

C-C 3. Chalfont Borough Re: 75th Anniversary (Yearbook) cc: Comm

Comm Items 4. Jesse Nathans Re: Requests for bridge and entrance onto Lucia Road (Lions Park) cc: Comm

AF-T-10 5. Alleg Cty - Review TCVCOC Community Development 4/1/87 through 5/24/89. cc: Comm., JMM

1989 Audit 6. G. Foley - Fin'l Statements 12/31/89, Annual Audit and Financial Report 1989 Township.

AF-S-2 Woodland Hills School District - EIT Office Audit Report June 30, 1989. cc: Comm

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 14 alarms occurred during the month.
2. POLICE: Report for the month of February 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	225
B. Gasoline consumed - unleaded	1,055.0
- A9, A10	344.1
- Medic II	15.0
C. Miles of Patrol	8,466
D. Mileage on cars:	
Unit 11 --	93,670
Unit 12 -	1,750
Unit 13 -	2,270
Unit 14 -	60,353
E. Accidents	6
F. Arrests	19
G. Assaults	3
H. Aided Cases	10
I. Burglaries	4
J. Criminal Mischief	11
K. Domestic Disturbances	1
L. Fire Calls	2
M. Other offenses	1
N. Registration Plates (lost/stolen)	2
O. Thefts	9
P. Vehicle Theft	9
Q. False alarms	7

3. ANIMAL CONTROL: Mr. Hoffman reported six complaints in January 1990 and 9 in February 1990.

4. AMBULANCE ASSOCIATION: Mr. Hissrich reported 111 calls during January, 41 were in Wilkins, 23 in Churchill and 47 Mutual aid calls.

5. MAGISTRATE: Mr. Comunale reported the disposition of 36 cases with collections as follows:

To Township	481.50
To County	427.50
To State	338.50
Other	939.31

6. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	59,635.92
O P Tax - previous month	2,640.00
Mercantile Tax - previous month	6,335.12
Business Privilege Tax - previous month	3,668.30
Secretary - General Fund	11,426.18
Secretary - Capital Reserve Fund	
San Sewer Project Ass'ts.	671.10
	<u>\$84,376.62</u>

2. BUILDING PERMITS:

Repairs and Improvements	2
Grading	1
Dish Satelite	1

3. COMPLAINTS:

Received	5
Resolved	6
Pending	4

4. DELINQUENT SANITARY SEWAGE:

One Hundred Seventeen (117) Cycle P (new cycle) prepared and mailed February 21, 1990.

Twenty One (21) water shut-off notices prepared and distributed on March 5, 1990.

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,531.25
Delinquent Tax	1,163.06 (Jordan Tax Svce)
	<u>2,694.31</u>

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,774.28
Current Realty Tax	6,334.03
Total	<u>17,108.31</u>

The status of the 1989 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate	891,802.71
Additions/Penalties - this report	575.23
- previous report	<u>1,713.13</u>
Total Charges	<u>894,091.07</u>

CREDITS-COLLECTIONS:

This report	6,334.03
Previous report	822,878.31
Discounts - previous report	15,827.62
Exonerations	<u>13,500.00</u>
Total Credits	858,539.96
Balance to account for	35,551.11
Collection Percentage	96.0%
Percentage for same period - previous year	79.3%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1990	\$ 57,125.16	Previous year	\$ 59,326.39	1990 Budget
Total for 1990	98,219.96	"	"	105,236.25
				\$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of February 1990	1,380.00	"	"	2,079.80	1990 Budget
Net Total for 1980	2,850.00	"	"	2,509.80	\$45,000.00

MERCANTILE TAX:

Month of February 1990	5,358.99	"	"	2,650.87	1990 Budget
Total for 1990	6,346.75	"	"	16,571.87	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of February 1990	3,164.83	"	"	3,172.49	1990 Budget
Total for 1990	3,867.04	"	"	8,011.58	\$86,000.00

10. FINANCIAL REPORT - FEBRUARY 1990

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 2/1/90	39,295.06	127,621.85	166,916.91
<u>RECEIPTS:</u>			
RE Tax - Prior Duplicate		6,023.61	6,023.61
Earned Income Tax		59,635.92	59,635.92
Mercantile Tax		6,335.12	6,335.12
Business Privilege Tax		3,668.30	3,668.30
Occupation Privilege Tax		2,640.00	2,640.00
Interest		865.20	865.20
Office Deposit	11,426.18		11,426.18
February Accounts Payable	82,872.37		82,872.37
Inter-Accounts Transfer		49,270.35	49,270.35
Total Receipts			222,737.05
Total Receipts and Balances			389,653.96
Warrants Cleared	120,644.37	151,722.59	272,366.96
Bank Balance 2/28/90	12,949.24	104,337.76	117,287.00
Outstanding Warrants			12,819.11
CASH BALANCE FEBRUARY @*, !((()			<u>\$104,467.89</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through 2/28/90 but not reflected on the PLGIT statements until after 3/1/90:

RE Tax - Piror Duplicate	1,456.29
Earned Income Tax	5,388.26
Mercantile & BP Tax	210.47
Occupation Privilege Tax	240.00

Outstanding Warrants include Offic e Deposit (\$10,774.28) posted by PLGIT February 28, 1990

CAPITAL RESERVE FUND:

Bank Balance 2/1/90 - PLGIT		43,168.19
<u>RECEIPTS:</u> VFC #3 MELP	1,271.25	
San Swr Project Ass'ts.	671.10	
Interest	256.18	2,198.53
Total Receipts and Balance		45,366.72
<u>EXPENDITURES:</u> MELP Debt Service	1,271.25	
P-J-D San Swr Project: Engineering	4,439.00	5,710.25
BANK BALANCE FEBRUARY 28, 1990		<u>\$39,656.47</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 2/1/90 - PLGIT	225,402.98
<u>RECEIPT:</u> Interest	1,354.13
BANK BALANCE FEBRUARY 28, 1990	<u>\$226,757.11</u>

LIQUID FUELS FUND:

Bank Balance 2/1/90 - PLGIT	27.27
<u>RECEIPT:</u> Interest	.28
BANK BALANCE FEBRUARY @*, !((()	<u>\$27.55</u>

REVENUE SHARING FUND:

Bank Balance 2/1/90 - PLGIT	266.09
<u>RECEIPT:</u> Interest	1.68
BANK BALANCE FEBRUARY 28, 1990	<u>\$267.77</u>

The above is in reconciliation with February ending statements.

CURRENT BILLS: A list of current bills was presented for approval.

(8597) MOVED COLONELLO-PORADO to authorize payment of bills, totalling \$99,285.71, as approved by the various committees & the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
- APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Cut and Fill Permit issued
- MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Construction completed: Tap-in letter to be issued pending inspection.
Mr. Taylor gave a brief report. He will check on retainage figures.

Mr. Yates requested the floor and spoke on the Townships responsibilities concerning mine and stormwater flow through private property, particularly at 130 Linhart Street, owned by Mr. Palarino.

The Board and Mr. Means discussed various aspects to the maintenance of this particular water flow situation, as well as a Township wide policy. At the conclusion of this discussion:

(8598) MOVED YATES - to authorize the Township DPW to correct the water flow at 130 Linhart Street by tying into the public storm drains.

Motion failed to be considered for lack of a second.

Mr. Porado spoke on authorizing the Township Engineer to establish the ROW line along 130 Linhart St. The Board discussed the proposal but took no action.

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 797

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 399 TO PROVIDE
FOR FIXING OF A QUORUM OF THE RECREATION
BOARD AND PROVIDING FOR REMOVAL OF BOARD
MEMBERS FOR NONFEASANCE.

(8599) MOVED HANLON-COLONELLO to read Ordinance No. 797 for the 1st reading.

(8600) MOVED PORADO-COLONELLO to accept Ordinance No. 797 for the 1st reading.

(8601) MOVED PORADO-YATES to read Ordinance No. 797 for the second reading.

(8602) MOVED PORADO-YATES to adopt Ordinance No. 797.

2. RESOLUTIONS: None

3. MOTIONS:

(8603) MOVED PORADO-COLONELLO to authorize payments #1 and #2 of the Township share of the Peter, John and Dorothy Streets Sanitary Sewer Project @ \$27,345.90 total, per approval of Township Engineer.

(8604) MOVED HANLON-COLONELLO to authorize the Township Engineer to prepare specifications and advertise for competitive bid of the Township's street resurfacing program per 1990 adopted budget.

Mr. Means explained the background for this motion:

(8605) MOVED PORADO-YATES to authorize the Township Solicitor to settle the condemnation and assessment of the property of Hayden Cohen and Dorothy Cohen for Sanitary Sewer Purposes on the following Basis.

Payment by Township to Cohen Heirs for taking of right-of-way \$700.00 less payment by Cohen Heirs for estimated Assessment \$250.00 equals net payment to Cohen Heirs by Township \$450.00.

CITIZEN'S HEARINGS:

1. John Luffe, 257 Penhurst Drive - Mr. Luffe questioned Township policy on Real Estate Tax Delinquent Properties. Mr. Hanlon described delinquency, Township follow-up and Sheriff Sale procedures noting the upcoming initiation of such procedures, based upon information from the Jordan Tax Service.

Mr. Dinzeo directed the Manager to send a copy of the list to Mr. Luffe, as well as Mr. George Hawkins, 129 Patterson Street, who also requested a copy of the information.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

(8606) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:05 P.M.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented _____, 1990
As read _____, 1990
As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 26, 1990

The Additional Stated Meeting of March 26, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Porado

Mr. Hanlon

Mr. Colonello
Mr. Yates

Also present was Mr. McKeever and Mr. Means.

The Manager indicated that there were items of new business to conduct:

1. POLICE CAR BIDS:

(8607) MOVED YATES-HANLON to direct the submitted bids to be opened, read and posted, by the Secretary, as attached.

(8608) MOVED PORADO-YATES to refer the bids to the appropriate Committee for review:

Yes - Porado, Yates
No - Hanlon, Colonello, Dinzeo

(8609) MOVED HANLON-COLONELLO to purchase two police cars, with trade, from Stuckey-Emes Ford @ \$21,200.00

Yes - Hanlon, Colonello, Dinzeo
No - Porado, Yates

2. PA DER RAT SOURCE ELIMINATION GRANT PROGRAM

Mr. Kuszajewski and Mr. Means described the State residential demolition program available through PA DER and the time constraints due to the "first come - first served" basis of the applications.

The actions of the Board were necessary to expediate application submission.

(8610) MOVED YATES-COLONELLO to ratify the action of the Township Solicitor in the advertisement, of an Ordinance defining and prohibiting of dangerous structures, for Board consideration.

(8611) MOVED YATES-COLONELLO to authorize drawing up of specifications, legal advertising and opening of bids for the demolition of various structures.

(8612) MOVED YATES-COLONELLO to authorize the proper Township Officials to sign an agreement with the PA Department of Environmental Resources concerning the awarding and acceptance of a Rat Source Elimination Grant.

(8613) MOVED COLONELLO-YATES to authorize the proper Township Officials to inspect those structures, designated for Program Application, as in need of repair.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other new business conducted:

1. Mr. McKeever noted that the construction testing for the Peter, John and Dorothy Streets Sanitary Sewer Project is completed. The tap-in notice to residents can be issued shortly. He further noted that the receipt of the street resurfacing bids will be set for April 30, 1990. He was directed by the Board to set up a material cost estimate for the construction of a restroom facility in Lions Park. A community facilities authorizing Resolution for the Leax Lane projects will be required. He further spoke of phasing in the water and sewer projects, over two years, in order to maximize grant funding.

2. Mr. Yates spoke about the Appliance Store claim for the Volunteer Fire Company as well as conversations with Penn Center dealing with company practices at the site.

3. Mr. Means reviewed the following matters: Township versus individual donations by Board members allowable by the First Class Township Code, traffic, parking restriction procedures and format, occupancy permit historical background, among other discussions.

4. The Board discussed the proposed park rules and regulations ordinance, including the alcohol consumption question, with Mr. Means and at the conclusion of their review:

(8614) MOVED YATES-COLONELLO to authorize the Solicitor to advertise the park rules and conduct Ordinance, as drafted, for Board consideration.

5. The Manager was directed to contact Mr. Foley for a detailed description of his Mercantile and Business Privilege Tax Compliance Audit Proposal for Board review.

6. The Board discussed the sale of the Megale property by public bid. Mr. Means noted the sale notice to be sent to local developers such as Catranel, Glunt, Regan and Amore.

(8615) MOVED YATES-PORADO to authorize the advertising of the receipt of bids for the lot using the following parameters:

- A. Advertise in Progress, Pgh Press and Post Gazette East Editions.
- B. \$10,500 minimum bid (based on appraisal).
- C. Other terms, conditions and bid date as recommended by Solicitor and Manager.

7. The Board discussed their decision not to grant a sidewalk waiver for the Penhurst IV Sub-division. The Manager requested direction on notification of installation limits:

(8616) MOVED PORADO-YATES to require installation of the sidewalks within sixth (60) days

Yes - Porado, Yates
No - Colonello, Dinzeo
Abstention - Hanlon

Motion failed to pass for lack of a majority vote.

Mr. Means indicated that he would advise the Manager in notifying the developer of the installation requirement.

8. The Board requested that the Recreation Board be cognizant of the need to develop a permitting system for Lions Park which coordinates usage of the ballfield and the parks shelter. Mr. Porado indicated they would consider all options.

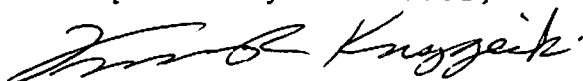
9. The Manager was directed to advise Mr. Pugliano's office of the requirement of checking the submitted apartment rosters for accuracy in Act 511 collections.

10. The Board, Manager and Solicitor discussed various aspects, options, and variables in the Act 101 Recycling collection legislation in order to be familiar with the Township's mandated responsibilities.

(8617) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 10:15 P.M.

All motions were approved by unanimous roll call vote of all present except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski
Secretary-Manager

msf

TOWNSHIP OF WILKINS

3/26/90

	Bid Security	ONE CAR		(ALT) TWO CAR	
		W/TRADE	WITHOUT TRADE	WITH TRADE	WITHOUT TRADE
Cochran Pontiac					
A-Z Chevrolet					
McCracken Ford					
① Al Bennett Ford	✓	13,353	14,553	25,906	29,106
Bob Smith Ford					
② Stuckey Emes	✓	11,400	13,400	21,200	26,800

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
- X 4. DEFINITION OF UNSAFE STRUCTURE - ~~REVIEW OF DRAFT ORDINANCE BY FIRE MARSHAL~~
Ordinance Consideration 4/9/90
5. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
- X 6. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - ^{Manager}~~SOLICITOR~~ TO REPORT
7. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
8. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT - TO ACHD
9. ACT 101 - MANAGER TO REPORT, SEMINAR ATTENDANCE MARCH 15, 1990
10. 1990 CENSUS - MANAGER TO REPORT
11. SALE OF MUNICIPAL PROPERTY, (MEGALE, ZISK) - MANAGER TO REPORT
12. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
13. CD BLOCK GRANT - PROJECT YEAR 15 & 16 - MANAGER TO REPORT
14. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
15. LEAX LANE IMPROVEMENTS - ENGINEER TO REPORT
16. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
17. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
18. RECREATION ^(Remove)
- AMEND ORD NO. 399 TO ALLOW FOR QUORUM, SOLICITOR TO REPORT
- BOARD REVIEW OF DRAFT ORD ON PARK USAGE AND CONDUCT
- FEES, RULES FOR SHELTER USAGE TO RECREATION BOARD
19. POLICE DEPARTMENT INTERN - SOLICITOR TO REPORT ^(Remove)
20. MISCELLANEOUS ENGINEERS REPORT:
 - LEAX LANE CURB ^(Remove)
 - BRIDGE INSPECTIONS
 - SENATE BILL NO. 1297 APPLICATION ^(Remove)
 - PLANNING MODULE TRAINING CLASS 2/21/90
 - Receipt of Resurfacing Bids 4/30/90

21. SCOTT DEMOLITION (HIGHLAND AVENUE) - MANAGER TO REPORT
22. PUBLIC OFFICIAL AND EMPLOYEE ETHICS LAW OF 1989 - SOLICITOR TO REPORT (Resole)
23. Occupancy Permit Inspections - Board To Review
24. Municipal Tax Delinquencies - Manager To Report
25. Act 511 Tax Collection Accuracy - Manager To Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 2, 1990

The Additional Stated Meeting of April 2, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Mr. Porado

Mr. Hanlon

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Chief Naccarati briefed the Board on the Allegheny River-WPJWA oil spill, water conservation measures. He spoke on firefighting provisions, residential voluntary conservation, (crisis) business operation mandatory cutbacks, and other information.

2. Mr. Yates spoke on replacement of traffic signal bulbs when the DPW is off duty or more efficient replacement procedures. Mr. Hanlon will submit literature and prices for a truck bed scissors-scaffold.

He also spoke on moving up the release of real estate tax bills from July to January. Manager and Solicitor to report.

3. Mr. Colonello would like the Board to visit Lions Park with Mr. Jeznach in order to discuss future development.

(8618) MOVED YATES-PORADO to submit a letter of thanks to Township resident, Jim Hood for his company's volunteer efforts in the installation of the pavilion roof.

4. Mr. Colonello spoke on reimbursement policy of HAZMAT hours for a Township DPW employee:

(8619) MOVED HANLON-YATES to reimburse Ed Bruener for the four (4) hours he went on HAZMAT duty as well as pay for those hours, during normal working hours, when he is called on HAZMAT duty.

(8620) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 8:15 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS - MANAGER TO REPORT
- B. Republican Comm. Building Usage - Board to Review (Remove)
- C. March Cash Flow - Manager to Report (Remove)

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
- D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- E. COMMERCIAL LICENSE TEST - MR. JEZNACH TO REPORT
- F. POSITION VACANCY - BOARD TO REPORT
- G. SPRING COMMODITIES - MANAGER TO REPORT
- H. PALARINO WATERWAY - MANAGER TO REPORT - REFER TO SOLICITOR
- I. TRUCK RADIOS - MANAGER TO REPORT
- J. Truck Bed Scaffolding - Mr. Harlos to Report

PROPERTY:

- A. POW/MIA FLAG PURCHASE - BOARD TO REVIEW (Remove)
- B. GYPSY MOTH SPRAY PROGRAM - MANAGER TO REPORT
- C. Lions Park Pavillion - Board To Review
(name, plaque, dedication)

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - APRIL 2, 1990

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION COMPLETED
- E. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- F. CRIME WATCH - CHIEF TO REPORT, NEXT MEETING ^{April 23} ~~MARCH 19~~, 1990
- G. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- H. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- I. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES
- J. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE ^{Testing: April 26, 1990} ~~MEETING MARCH 12, 1990~~
- K. Prospect St. (E. P. h.) Access - Board to Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 9, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Hanlon

Mr. Yates

Mr. Porado

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8621) MOVED COLONELLO-PORADO TO APPROVE THE MINUTES OF THE Regular meeting of March 12th, the Additional Stated Meetings of March 26th and April 2, 1990 as corrected. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

PJD SS-CFG 1. C of PA - Community Facilities Grant \$44,865.00.

AF-P-11 2. C of PA DOT Re: Liquid Fuels Allocation \$89,311.12.

1990 A/Fest 3. PA Council of the Arts - W/T Festival grant \$2,500.00. cc: Comm.,Pena, Helfer, McKeever

CD Yr 16 4. A/Cty & TCVCOG Re: Material CD Yr 16. cc: Comm., JMM

Lions Pk Pav. 5. Letter to J. Hood, Thanking him for affixing roof to L/PP. cc: Comm.,CJ

Rec Bd Comm 6. Pittsburgh Baseball Club Re: Clinic, Sat., 8/25/90. cc:Comm.,Rec Bd, JMM

Comm Items 7. Boro East Pgh., Re: Emergency access roadway from Housing Project to Quarry Street Wilkins Township.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Company #1. Three alarms occurred during the month.

2. POLICE: Report for the month of March 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	237
B. Gasoline consumed	677.0
- A9 & A10	292.0
- Medic II	27.5
C. Miles of Patrol	8,936
D. Mileage on cars:	
Unit 11	94,941
Unit 12	5,331
Unit 13	6,401
Unit 14	64,650
E. Accidents	5
F. Arrests	35
G. Aided Cases	8
H. Animal Complaints	1
I. Burglaries	3
K. Criminal Mischief	7
L. Domestic Disturbances	1
M. Fire Calls	2
N. Other Offenses	3
O. Registration Plates (lost or stolen)	4
P. Thefts	12
Q. Towed Vehicles	1
R. Vehicle Theft	20
S. False Alarms	4

3. ANIMAL CONTROL: Hoffman Kennels reported seven complaints during March.

4. MAGISTRATE: Mr. Comunale reported the disposition of 85 cases with collections as follows:

To Township	1,509.00
To County	1,043.00
To State	1,070.50
Other	1,488.31

5. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	30,400.35
O P Tax - previous month	940.00
Mercantile Tax - previous month	992.07
Business Privilege Tax - previous month	6,667.40

Minutes of the Regular Meeting, Monday, April 9, 1990 - Page Two

Managers Report - Financial collections (continued):

Secretary - General Fund	12,041.30
Secretary - Capital Reserve Fund - SS Proj. Assess.	100.00
	<u>\$51,141.12</u>

BUILDING PERMITS:

Repairs and Improvements	6
Swimming Pool	1
Signs	2

DELINQUENT SANITARY SEWAGE:

Forty two (42) Second notices prepared and mailed March 27, 1990.

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	11,432.57
Current Realty Tax	<u>11,282.27</u>
Total	<u>22,714.84</u>

The status of the 1989 Tax Duplicate was reported for the month of March:

CHARGES:

Original Duplicate		891,802.71
Additions/Penalties - This report	1,009.22	
- Previous report	<u>2,288.96</u>	<u>3,298.18</u>
Total Charges		<u>895,100.89</u>

CREDITS-COLLECTIONS:

This report	11,282.27	
Previous report	829,212.34	
Discounts - Previous report	15,827.62	
Exonerations	<u>13,500.00</u>	
Total Credits		869,822.23
Balance to account for		25,278.66
Collection Percentage		97.2%
percentage for same period - previous year		79.5%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1990	\$ 26,681.99	Previous year \$	24,421.88	1990 Budget	\$440,000.
Net total for 1990	124,775.56	" "	129,657.28		

OCCUPATION PRIVILEGE TAX:

Month of March 1990	2,701.00	" "	1,180.00	1990 Budget	\$ 45,000.
Net total for 1990	5,531.00	" "	3,669.80		

MERCANTILE TAX:

Month of March 1990	2,991.12	" "	5,111.62	1990 Budget	\$190,000.
Total for 1990	9,337.87	" "	21,683.49		

BUSINESS PRIVILEGE TAX:

Month of March 1990	11,514.47	" "	9,516.97	1990 Budget	\$ 86,000.
Total for 1990	15,381.51	" "	17,528.55		

8. FINANCIAL REPORT - MARCH 1990:

GENERAL FUND:

Bank Balance 3/1/90	PNB	PLGIT	TOTAL
	12,949.24	104,337.76	117,287.00

RECEIPTS:

RE Tax - Prior Duplicate		10,939.01	10,939.01
Earned Income Tax		30,400.35	30,400.35
Occupation Privilege Tax		940.00	940.00
Mercantile Tax		992.07	992.07
Business Privilege Tax		6,667.40	6,667.40
Interest		373.13	373.13
Office Deposit	12,041.30		12,041.30
March A/C's Payable (partial)	19,459.00		19,459.00
Inter-Accounts Transfer		5,000.00	5,000.00
Total Receipts			86,812.26
Total Receipts and Balance			204,099.26
Warrants Cleared	<u>37,131.67</u>	<u>117,182.51</u>	<u>154,314.18</u>
Bank Balance 3/31/90	7,317.87	42,467.21	49,785.08
Outstanding Warrants			360.00
CASH BALANCE MARCH 31, 1990			<u>\$49,425.08</u>

The above does not include the following amount collected by Mr. Porado and Mr. Pugliano through March 31, 1990 but not reflected on the PLGIT statement until after April 1, 1990:

RE Tax - Prior Duplicate	1,799.55
O P Tax - Prior Duplicate	2,001.00
Mercantile Tax	2,010.78

Minutes of the Regular Meeting, Monday, April 9, 1990 - Page Three

Financial report - General Fund - (continued)

Business Privilege Tax	5,045.81
Earned Income Tax	1,669.90

CAPITAL RESERVE FUND:

Bank Balance 3/1/90 - PLGIT		39,656.47
<u>RECEIPTS:</u> VFC #3 MELP	1,315.27	
Interest	204.93	
Sanitary Sewer Project Assessments	100.00	1,620.20
Total Receipts and Balance		41,276.67
<u>Expenditures:</u> MELP Debt Service	1,315.27	
PJD San. Swr. Project: Construction	27,345.90	
Engineering	3,480.50	32,141.67
BANK BALANCE MARCH 31, 1990		<u>\$9,135.00</u>

Mr. Kuszajewski noted the depletion of the remaining original Bond Issue Borrowing.

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 3/1/90 - PLGIT	226,757.11
<u>RECEIPT:</u> Interest	1,467.77
BANK BALANCE MARCH 31, 1990	<u>\$228,224.88</u>

LIQUID FUELS FUND:

Bank Balance 3/1/90 - PLGIT	27.55
<u>RECEIPT:</u> Interest	.30
BANK BALANCE MARCH 31, 1990	<u>\$27.85</u>

REVENUE SHARING FUND:

Bank Balance 3/1/90 - PLGIT	267.77
<u>RECEIPT:</u> Interest	1.80
BANK BALANCE MARCH 31, 1990	<u>\$269.57</u>

The above is in reconciliation with March ending statements.

A list of current bills was presented for approval.

(8622) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$63,384.85, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower. Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Cut and Fill Permit issued. One (1) Bldg. Pmt. issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Construction completed: Tap-in letter to be issued pending inspection.

NEW BUSINESS:

1 ORDINANCES: ORDINANCE NO. 798
AN ORDINANCE OF THE TOWNSHIP OF WILKINS
PROHIBITING DANGEROUS STRUCTURES WHICH
CONSTITUTE PUBLIC NUISANCES.

(8623) MOVED PORADO-YATES to read Ordinance #798 for the first reading.

Mr. Yates questioned the liening of the properties of the demolished homes. Mr. Means indicated that the ordinance provides for same and has been standard Township practice.

(8624) MOVED PORADO-YATES to accept Ordinance #798 for the first reading.

(8625) MOVED HANLON-COLONELLO to read Ordinance #798 for the 2nd reading.

(8626) MOVED PORADO-YATES to adopt Ordinance #798.

ORDINANCE NO. 799

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE CONSTRUCTION OF A WATER MAIN
WITHIN BROWN AVENUE AND ASSESSMENT OF THE
UNFUNDED COSTS.

- (8627) MOVED HANLON-COLONELLO to read Ordinance #799 for the 1st reading.
(8628) MOVED HANLON-COLONELLO to accept Ordinance #799 for the 1st reading.
(8629) MOVED YATES-COLONELLO to read Ordinance #799 for the second reading.
(8630) MOVED HANLON-YATES to adopt Ordinance #799.

Mr. Porado questioned any further delays in the funding of the project. The Manager referred the Board to the March 31, 1990 Capital Reserve Fund Balance noting the deficiency to fund the project, based upon (budgetary) delays in the receipt of assessment revenue. Mr. Means explained the procedure to approval procedure to change the 1990 Township Budget, transferring General Fund monies to the Capital Reserve Fund in order to provide the additional funding required:

- (8631) MOVED COLONELLO-YATES to change the adopted 1990 Township Budget by transferring the required amount of General Fund monies to the Capital Reserve Fund in order to complete the funding of the Brown Avenue Water Line installation.

ORDINANCE NO. 800

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING ORDINANCE NO. 643 BY REPEALING
AND RE-ENACTING SECTION 2 OF ARTICLE I.

- (8632) MOVED HANLON-COLONELLO to read Ordinance No. 800 for the 1st reading.
(8633) MOVED HANLON-YATES to accept Ordinance #800 for the 1st reading.
(8634) MOVED COLONELLO-HANLON to read Ordinance #800 for the 2nd reading.
(8635) MOVED HANLON-YATES to adopt Ordinance #800.

2. RESOLUTIONS: RESOLUTION NO. 6-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REQUESTING A COMMUNITY FACILITIES GRANT TO BE USED
FOR THE INSTALLATION OF SANITARY SEWER COLLECTION LINES
AND WATERLINES TO SERVICE HOMES ON LEAX LANE.

- (8636) MOVED YATES-PORADO to adopt Resolution No. 6-90.

RESOLUTION NO. 7-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DESIGNATING A PORTION OF PENN CENTER BOULEVARD
A NO-PARKING ZONE.

- (8637) MOVED HANLON-YATES to adopt Resolution No. 7-90.

RESOLUTION NO. 8-90

- A RESOLUTION OF THE TOWNSHIP OF WILKINS
PROCLAIMING APRIL AS CABLE TELEVISION MONTH.
(8637a) MOVED COLONELLO-HANLON to adopt Resolution No. 8-90.
Yes - Colonello, Hanlon, Porado, Yates
No - Dinzeo

3. MOTIONS:

- (8638) MOVED COLONELLO-PORADO to correct the minutes of April 2, 1990 by the insertion of the words "during normal working hours" on MOTION NO. 8619 after the word "hours".
(8639) MOVED PORADO-YATES to authorize the disbursement of \$44,865.00 Community Facilities Grant monies for the Peter, John and Dorothy Streets Sanitary Sewer Project.

COMMISSIONERS COMMENTS:

Mr. Porado spoke on the following matters:

1. As a cost-saving measure, the hiring of two part-time police officers instead of one full-time patrolman. He indicated that savings could be expected in fringe benefits and overtime.

The Board, Mr. Means and the Manager discussed the legal authority of part-time patrolmen in Allegheny County and in other Pennsylvania Counties. They also discussed Pennsylvania legislative proposals concerning part-time police, state police and part-time police usage in other municipalities, budgetary cost savings and public safety protection.

2. Discussing Commissioners medical insurance reimbursement, he asked whether such reimbursement was considered part of the 1989 Township Audit. The Manager indicated that those records were made available to Mr. Foley for inclusion in his audit report. Mr. Porado further asked about arrears but having made reimbursement through March 1990. The two gentlemen discussed monthly payment options, payroll deductions and monthly pay for the Commissioners instead of quarterly. Mr. Hanlon noting he would not let the situation occur again.

CITIZEN'S HEARINGS:


1. Mr. Ray Burkhardt, 215 Wallace Avenue - Mr. Burkhardt questioned the total cost of the Peter, John and Dorothy Sanitary Sewer Project as well as the length of the waterline extension along Brown Avenue.

Mr. Kuszajewski explained the sewer project funding scheme while Mr. Porado explained the improvement, and limitation, of the Brown Avenue waterline extension.

(8640) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 8:35 P.M.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented May 14, 1989

As read _____, 1989

As corrected _____, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 30, 1990

The Additional Stated Meeting of April 30, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Yates

Mr. Colonello
Mr. Porado

Also present was Mr. McKeever and Mr. Eisner.

The Manager indicated that there were items of New Business to conduct:

1. ORDINANCE NO. 801

AN ORDINANCE OF THE TOWNSHIP OF WILKINS GOVERNING THE USE OF THE TOWNSHIP PARK AND PARKLET FACILITIES AND THE CONDUCT OF THE VISITORS TO AND PATRONS OF SAID FACILITIES.

(8641) MOVED COLONELLO-YATES to read Ordinance No. 801 for the 1st reading.

(8642) MOVED PORADO-COLONELLO to accept Ordinance No. 801 for the first reading.

The Board had some questions concerning the alcoholic consumption prohibition clause, and other comments.

(8643) MOVED YATES-PORADO to table the second reading of the Ordinance, by Title only, until May 14, 1990:

Yes - Yates, Porado, Colonello
No - Hanlon, Dinzeo

The Board will meet with Mr. Jeznach, Thursday, May 3, 1990 at 9:AM at Lions Park for an inspection tour of the park facilities.

2. Miss Lisa Drahusz, representing Gateway Publications, presented THE PROGRESS' Wilkins Township Citizen of the Year plaque to Township Employee Mae S. Franc.

3. Mr. Dinzeo announced that comments from the General Public would now be taken on the Township's application for a Community Facilities Grant for Leax Lane improvements:

- A. It was noted that no one appeared to comment on the application.
- B. Mr. McKeever gave an overview of the application, noting that it will deal with sanitary sewer line installation only. A separate water line installation application would be submitted in 1991. He further noted that the CDBG Year 17 application for 50% of the project cost would be prepared in August 1990.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other new business conducted:

1. The Manager was directed to prepare a Resolution in support of the CDBG program for consideration May 7, 1990.

2. (8644) MOVED YATES-PORADO to donate \$100.00, per the Township Budget, to the TC Valley Memorial Day Association. Mr. Colonello spoke of the invitation to march in the Parade, and the Board agreed to take part in the May 28, 1990 affair.

3. (8645) MOVED COLONELLO-HANLON to approve the holding of a block party by the residents of Rita Drive on July 15, 1990. Mr. Jeznach and Chief Naccarati to handle the notification details.

4. (8646) MOVED HANLON-YATES to accept Mr. Foley's Mercantile & Business Privilege Tax Audit proposal \$ \$750.00 per his letter of March 28, 1990.

5. Mr. Colonello briefed the Board on the TCVCOG's Recycling/Leaf Composting Center proposal. The Board was urged to read the COG Status report on the project as well as expect further information.

6. (8647) MOVED YATES-COLONELLO to exonerate the Treasurer in the amount of \$22,539.51 in uncollected real estate taxes from the 1989 Tax Duplicate.

7. Mr. McKeever discussed the Pennsylvania Bridge Rehabilitation Program, discussing the Township's historical involvement, application and certification options and inspection requirements. At the conclusion of this review:

(8648) MOVED COLONELLO-HANLON to authorize the Engineer to inspect the Ivy Street Bridge during 1990 in order to compare data for re-applications into the bridge program.

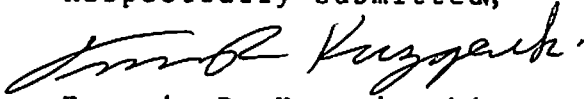
8. Mr. Colonello spoke on the Grandview Avenue - Prospect Street Access proposal, as submitted by East Pittsburgh Borough.

The Board wishes to invite a representation from Turtle Creek Borough to their joint meeting of June 4, 1990.

(8649) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:45 P.M.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - APRIL 30, 1990

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
7. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
8. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT - TO ACHD (Remove)
9. ACT 101 - MANAGER TO REPORT, ~~SEMINAR ATTENDANCE MARCH 15, 1990~~
- TCUCOG Status Report
10. 1990 CENSUS - MANAGER TO REPORT
11. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - MANAGER TO REPORT
12. CD BLOCK GRANT - PROJECT YEAR 15 & 16 - MANAGER TO REPORT
13. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
14. SCOTT DEMOLITION (HIGHLAND AVENUE) - MANAGER TO REPORT (Remove)
15. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
16. ACT 511 TAX COLLECTION ACCURACY - MANAGER TO REPORT (Remove)
17. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
18. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
19. LEAX LANE IMPROVEMENTS - ENGINEER TO REPORT
20. OCCUPANCY PERMIT INSPECTIONS - BOARD TO REVIEW
21. DEFINITION OF UNSAFE STRUCTURE - ORDINANCE CONSIDERATION 4/9/90 (Remove)

Township of Wilkins - Miscellaneous & Administrative Agenda - 4/30/90

22. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, Rehab 5/14/90
- RECEIPT OF RESURFACING BIDS 4/30/90
(Remove) -> - PLANNING MODULE TRAINING CLASS 2/21/90
- Lions Park Toilet Facility Specs.
23. RECREATION - BOARD REVIEW OF DRAFT ORDINANCE ON PARK USAGE & CONDUCT
- FEES, RULES FOR SHELTER USAGE TO RECREATION BOARD

24. 1991 VFC#1 Fire Truck Allocation - Manager To Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 7, 1990

The Additional Stated Meeting of May 7, 1990 was called to order at 7:00 PM by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Hanlon

Mr. Colonello
Mr. Porado

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. Mr. Jeznach discussed the engine problems with the GMC one (1) Ton and the rebuild (at \$1,000. + net) versus fix (at \$1200) options.

(8650) MOVED COLONELLO-HANLON to install the rebuilt engine with the Township work force.

2. Mr. Dinzeo, the Board and Mr. Jeznach discussed the options of using smaller trucks opposed to the two (2) and two and one half (2.5) ton vehicles. The use of smaller trucks would be in conjunction with a regional road salt distribution site located in Eastmont. The Board will further consider the matter when new trucks are scheduled to be purchased.

3. Chief Naccarati distributed a police department monthly report on patrolman activity.

4. The Board discussed the following Lions Park future projects:

- The installation of a 12' x 24' restroom facility.
- Electrification of the restroom and pavilion, waterline extension.
- Dedication ceremony this upcoming summer as the "LEON HART PAVILION". Also a funding plaque.
- A cut and fill project in order to provide additional parking [FRK note: This matter to be referred to the Township Engineer for an implementation plan, drawing and timetable]

5. RESOLUTION NO. 9-80

A RESOLUTION OF THE TOWNSHIP OF WILKINS
IN SUPPORT OF CDBG PROGRAM.

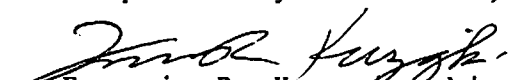
(8651) MOVED HANLON-YATES to adopt Resolution No. 9-80.

6. The Manager was directed to complete the Brown Avenue Waterline Extension Agreement with any ratification action necessary to be completed at a later date.

(8652) MOVED PORADO-YATES to adjourn, the meeting was adjourned at 8:15 P.M.

All motions approved by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYES, SCHOOL GUARDS - MGR TO REPORT
B. PLAT PROXY - Board To Review (Remove) *Mr. to Return as recommended*
C. Internship - Refer to Solicitor, Legal Counsel
D. MEIT Flexible Benefits
COMMITTEE - FC, VAD
TO JOIN
Report as required (Remove)

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MR. JEZNACH TO REPORT
B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
E. COMMERCIAL LICENSE TEST - ~~MR. JEZNACH TO REPORT~~
Training Class 5/16/50: FRE, CT, JY, RC
F. POSITION VACANCY - ~~BOARD TO REPORT~~
Four Finalists To Board 6/4/50
G. SPRING COMMODITIES - MANAGER TO REPORT
H. PALARINO WATERWAY - MANAGER TO REPORT - REFER TO SOLICITOR (Remove)
I. TRUCK RADIOS - MANAGER TO REPORT
J. TRUCK BED SCAFFOLDING - MR. HANLON TO REPORT

PROPERTY:

- A. GYPSY NOTH SPRAY PROGRAM - ~~MANAGER TO REPORT~~
Residential Training Class 5/12/50
B. LIONS PARK PAVILION - BOARD TO REVIEW
(NAME, PLAQUE, DEDICATION)
C. Lions Park YMCA Program - Board To Review
D. May Newsletter - Manager To Report

Township of Wilkins - Agenda of Committee Items as revised - May 7, 1990

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION COMPLETED
- E. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- F. CRIME WATCH - CCHIEF TO REPORT, NEXT MEETING, ~~APRIL 23~~, 1990
May 30
- G. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- H. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- I. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES
- J. POSITION VACANCY (PATROLMAN) - ~~CIVIL SERVICE TESTING:~~
~~APRIL 26 & 28, 1990~~
Certification to Board
- K. PROSPECT ST (E. PGH) ACCESS - ~~BOARD TO REVIEW~~
Joint Discussion 6/4/90

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MAY 14, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello

Mr. Yates
Mr. Porado

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8653) MOVED COLONELLO-PORADO to approve the minutes of the Regular Meeting of April 9, 1990, the Additional Stated Meetings of April 30th and May 9, 1990 as presented. The motion was approved by unanimous vote.

COMMUNICATIONS:

AF-I-10 '89 1. MRM Re: Dividend check + report 1989 Fiscal Yr. cc:Comm.,JMM
Admin/Misc 2. Mrs. Miele Burik, 103 Quarry St Re:problem run-off
(drainage & septic tank) into a gutter. cc:Comm.,CJ,McK,JMM
AF-T-12 3. G. M. Porado, 1989 Delin. RE Tax as of 5/1/90.
PJD SS 4. C of PA, DC Community Fac. Grant \$5,135.00 cc: Comm.,McK
AF-I-13'90 5. HDH Re: Dividend check \$1,227.89 MRP-CPA. cc: Comm.,JMM
AF-T-10 6. TC Valley COG Re: St Peters Child Dev. Ctr. cc: Comm
CC 7. C. Coffman - Block Party - Rita Dr 7/15/90. cc:Comm.,RN,CJ
AF-M-7 8. T C Memorial Day Re: MD Parade 5/28/90. cc:Comm., RN

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 8 alarms occurred during month.
2. POLICE: The following is the report of the Police Department for the month of April 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	239
B. Gasoline consumed - unleaded	963
Gasoline consumed - A9, A10	324.6
- Medic II	25.0
C. Miles of Patrol	8,635
D. Mileage on cars:	
Unit 11	96,687
Unit 12	9,186
Unit 13	3,341
Unit 14	60,614
D. Accidents	11
E. Arrests	16
F. Assaults	1
G. Aided Cases	1
H. Animal Complaints	1
I. Burglaries	6
J. Criminal Mischief	10
K. Domestic Disturbances	6
L. Fire Calls	1
M. Other Offenses	3
N. Sex Related Offenses	1
O. Thefts	22
P. Towed Vehicles	1
Q. Vehicle Theft	16
R. False Alarms	11

3. MAGISTRATE: Magistrate Comunale reported the disposition of 131 cases with collections as follows:

To Township	5,222.50
To County	2,325.00
To State	1,835.50
Other	4,173.65

4. MANAGER: Mr. Kuszajewski reported the following for April 1990:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	59,096.56
O P Tax - previous month	3,271.00
Mercantile Tax - previous month	127,945.94
Business Priv Tax - previous month	73,742.10
Secretary - General Fund	14,834.10

Managers Report (continued)

Secretary - Capital Reserve Fund

San Swr Project Assessments 400.00

Total \$279,289.70

2. BUILDING PERMITS:

New construction	1
Repairs & Improvements	8
Signs	2

3. COMPLAINTS:

Received	20
Resolved	13
Pending	7

4. DELINQUENT SANITARY SEWAGE:

Twenty eight (28) "FINAL NOTICES" posted on residents premises on Wednesday, April 25, 1990.

5. SOLICITOR: Solicitor Means reported the collection of the following:

Delinquent Tax	808.12 (Jordan Tax Svce)
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6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	2,987.33
Current Realty Tax	14,834.10
Total	17,821.43

The status of the 1989 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate		891,802.71
Additions/Penalties - this report	271.58	
- previous report	3,298.18	3,569.76
Total Charges		\$895,372.47

CREDITS - COLLECTIONS:

This report	2,987.33	
Previous report	840,494.61	
Discounts - previous report	15,827.62	
Exonerations	13,523.40	
Total Credits		872,832.96
Balance to account for		22,539.51
Collection percentage		97.5%
Percentage for same period - previous year		80%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of April 1990	\$ 73,064.33	Previous year	\$ 66,762.97	1990 Budget	\$440,000.
Net Total for 1990	196,966.99	" "	195,915.72		

OCCUPATION PRIVILEGE TAX:

Month of April 1990	9,921.20	" "	18,781.20	1990 Budget	\$45,000.
Net Total for 1990	15,442.20	" "	22,241.00		

MERCANTILE TAX:

Month of April 1990	145,367.92	" "	180,287.29	1990 Budget	\$190,000.
Total for 1990	154,705.79	" "	201,970.78		

BUSINESS PRIVILEGE TAX:

Month of April 1990	80,579.15	" "	65,830.62	1990 Budget	\$86,000.
Total for 1990	95,960.66	" "	83,359.17		

8. FINANCIAL REPORT - APRIL 1990:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 4/1/90	7,317.87	42,467.21	49,785.08

RECEIPTS:

R E Tax - Prior Duplicate		2,707.38	2,707.38
Earned Income Tax		59,096.56	59,096.56
Mercantile Tax		127,945.94	127,945.94
Occupation Privilege Tax		3,271.00	3,271.00
Business Privilege Tax		73,742.10	73,742.10
Interest		275.55	275.55
Office Deposit	14,834.10		14,834.10
March-April Accounts Payable	98,369.36		98,369.36
Inter-Accounts Transfer		2,872.00	2,872.00
Total Receipts			383,113.99
Total Receipts and Balance			432,899.07
Warrants Cleared	118,287.85	155,493.69	273,781.54
Bank Balance 4/30/90	2,233.48	156,884.05	159,117.53

Minutes of the Regular Meeting, Monday, May 14, 1990 - Page ThreeFINANCIAL REPORT - (Continued)General fund (continued)

Outstanding Warrants	1,205.76
CASH BALANCE APRIL 30, 1990	<u>\$157,911.77</u>

The above does not include the following amounts collected by Mr. Pugliano through April 30, 1990 but not reflected on the PLGIT statement until after May 1, 1990:

Earned Income Tax	15,637.67
Mercantile Tax	19,432.76
Business Privilege Tax	11,882.86
O P Tax	8,651.20

CAPITAL RESERVE FUND:

Bank Balance 4/1/90 - PLGIT	9,135.00
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RECEIPTS: VFC #3 MELP	1,353.41	
San Swr Project Assessments	400.00	
Interest	58.76	1,812.17

Total Receipts and Balance		10,947.17
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Expenditures: MELP Debt Service	1,353.41	
P-J-D San Swr Prj: Engineering	665.25	2,018.66

BANK BALANCE APRIL 30, 1990		<u>\$8,928.51</u>
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1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 4/1/90 - PLGIT	228,224.88
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RECEIPT: Interest	1,353.42
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Total Receipt and Balance	229,578.30
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Expenditure: Debt Service	32,496.25
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BANK BALANCE APRIL 30, 1990	<u>\$197,082.05</u>
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LIQUID FUELS FUND:

Bank Balance 4/1/90 - PLGIT	27.85
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RECEIPTS: State Allocation	89,311.12	
Interest	306.75	89,617.87

Total Receipts and Balances		89,645.72
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Expenditures: Payroll Transfer		12,000.00
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BANK BALANCE APRIL 30, 1990		<u>\$77,645.72</u>
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COMMUNITY FACILITIES FUND:

Bank Balance 4/1/90 - PLGIT	-0-
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RECEIPTS: State Grant	44,865.00	
Interest	145.19	45,010.19

Expenditure: P-J-D San Swr Prj: Construction		44,864.00
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BANK BALANCE APRIL 30, 1990		<u>\$146.19</u>
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The above is in reconciliation with April ending statements.

A list of current bills was presented for approval.

(8654) MOVED COLONELLO-YATES to authorize payment of bills, totalling \$72,285.28, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

Mr. Porado corrected the Township's donation to the TCV Memorial Day Association to \$100.00, rather than the \$50.00 listed on the voucher, per the 1990 Budget. There was no objection by the Board, based upon their conversations of April 30, 1990.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION

Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION: Cut and Fill Permit issued. One (1) Building Permit issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Construction completed:
Thirteen (13) tap-in permits issued.
Eight (8) outstanding.
Restoration to be completed.

NEW BUSINESS:1. ORDINANCES:

The Board and Solicitor discussed various aspects concerning allowing alcoholic beverages permitted at the Lions Park pavilion. Those aspects included: Beer only permits @ \$5.00, the legal authority to do so, restrictions of the permits, liability discussions, Township lawsuit

Ordinances: (discussion continued)

vulnerability, police enforcement of ordinance and permit procedures.
At the conclusion of these discussions:

(8655) MOVED HANLON-PORADO to read Ordinance No. 801 by Title only

Yes - Hanlon, Porado, Dinzeo

No - Yates, Colonello

(8656) MOVED to adopt:

Yes - Hanlon, Porado, Dinzeo

No - Yates, Colonello

ORDINANCE NO. 801

AN ORDINANCE OF THE TOWNSHIP OF WILKINS GOVERNING THE USE OF THE
TOWNSHIP PARK AND PARKLET FACILITIES AND THE CONDUCT OF THE VISITORS
TO AND PATRONS OF SAID FACILITIES.

2. RESOLUTIONS: RESOLUTION NO. 10-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE REFUND
OF CERTAIN EXONERATED REAL ESTATE TAXES FOR THE YEARS 1988 & 1989

(8657) MOVED YATES-COLONELLO to adopt Resolution No. 10-90.

3. MOTIONS:

(8658) MOVED COLONELLO-HANLON to open and post submitted street re-
surfacing bids.

(8659) MOVED PORADO-COLONELLO to open and post submitted bids for the
sale of Lot 453-R-134.

(8660) MOVED HANLON-PORADO to award to Mr. Regan for his submitted bid
of \$11,100.00.

COMMISSIONERS COMMENTS:

1. Mr. Dinzeo spoke on the invitation from Mayor Oroz of Chalfant Borough
to take part in their July 10, 1990 Diamond Jubilee Parade.

(8661) MOVED PORADO-COLONELLO to authorize the Board and Police Depart-
ment to take part in the Parade.

The Manager was directed to find out the particulars.

2. Mr. Colonello questioned the status of the delinquent real estate tax
survey by the Jordan Tax Service. The Manager noted that it is in progress.
However, the events of the completed list is such that progress is very slow.
Mr. Colonello noted that the liening should be completed during 1989 and
any further delays, by Jordan, should be minimized. A request for a
completion date is in order. The Manager will follow-up.

3. Mr. Yates spoke of the Catranel property (610 Brown Avenue) and the
historical occupancy of same, based upon the Board of Building Appeals decision
of 1979. Mr. Dinzeo discussed the decreased fire hazard, as currently fun
as a flower shop opposed to a pizza shop. The matter was brought about
due to an occupancy question by the Fire Marshal, Ordinance Officer and
Manager. The Board referred the matter to the Solicitor for his review.

Mr. Yates further discussed the opinions offered by Mr. Foley on Mercantile
and Business Privilege Tax collection in the May 3, 1990 edition of the
Pittsburgh Press. He noted that he is being retained to audit and not act
as a spokesman for the Township or Board of Commissioners.

(8662) MOVED YATES-COLONELLO directing the Manager to inform Mr. Foley
of his retained duties and refrain from discussing with the media
Township and Board of Commissioners policy.

Yes - Yates, Colonello, Porado, Dinzeo

No - Hanlon

4. Mr. Porado discussed police department overtime, departmently and
individually noting the usage of part-time police as a cost savings
alternative.

He mentioned its allowance by the current labor contract. Mr. Dinzeo
informed the audience of how the usage of part-time police is scheduled.

Mr. Colonello referred the matter to a future executive session.

CITIZEN'S HEARINGS:

1. Mr. George Hawkins, 129 Patterson Street. Mr. Hawkins questioned the hiring procedures for the DPW vacancy. Mr. Dinzeo responded by noting involvement by the Board, Mr. Kuszajewski and Mr. Jeznach in the hiring process which the Board hopes to have well underway by June 4, 1990.

2. Mr. Lee Balint, 570 Brown Avenue. Mr. Balint discussed waterline extension policy along Brown Avenue, the current waterline being installed, service tap-ins and assessment policy. He discussed further extensions in order to include the Balint properties. He was answered by Mr. Porado and Mr. Dinzeo, directing the Manager to get budgetary and engineering information for consideration with the 1991 Budget.

Mr. Balint further discussed the Townships takeover of his private road. He was directed to submit a petition, signed by all affected property owners, requesting takeover of the road as well as the waterline installation.

3. Mrs. Mary Yakin, 35 Crestview Drive. Mrs. Yakin was welcomed back by Mr. Dinzeo. She spoke on the following subjects:

Road Department vacancy and organization

Mr. Foleys Mercantile & Business Privelege Tax Audit and newspaper criticism as well as her own prior audit criticisms.

(8663) MOVED YATES-COLONELLO to adjourn, the meeting was adjourned at 8:45 P.M.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented June 11, 1990

As read _____, 1990

As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 29, 1990

The Additional Stated Meeting of May 29, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Mr. Porado

Mr. Hanlon

Also present was Mr. McKeever and Mr. Means.

The Manager indicated that there was one item of New Business to conduct:

RESOLUTION NO. 11-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AMENDING RESOLUTION NO. 16-86
DETERMINING A PERMIT FEE FOR THE
LIONS PARK PAVILION.

(8664) MOVED PORADO-COLONELLO to adopt Resolution No. 11-90.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other New Business conducted:

1. Mr. Means discussed the Sullivan easement, obtained for the Peter, John and Dorothy Sanitary Sewer Project, and noted that he would like a status report on construction damages. Mr. McKeever noted that the contractor corrected any property damages during recent restoration. Mr. McKeever will seek to verify this with Mr. Sullivan.

2. Mr. McKeever reported on the sewer line damage along Lougeay Road, the apparent result of the Old William Penn Highway sewer line contractor, and his efforts to resolve the replacement of the damaged line (25', 40' between manholes). He explained the contractor's compromise proposal to the Board for their consideration:

(8665) MOVED YATES-COLONELLO to authorize the proper Township officers to act on a written proposal, (by the contractor, when submitted) to make repairs to the sewer line. The Township incurring a maximum amount of \$1,100.00 expenses, pending review by the Township Engineer and Solicitor.

3. Mr. McKeever reviewed his recommendations concerning the 1990 Street Resurfacing bids:

A. PAVING - \$82,195.89 to Russell Standard Company

B. SLURRY SEAL - \$35,372.22 to Trumbull Corporation

(8666) MOVED YATES-PORADO to award contracts.

Mr. McKeever to coordinate receipt of required contractual information.

4. Mr. Porado discussed the WPJWA installation of the Brown Avenue water line and areas to be clarified:

A. Length of the extension 475' as agreed

B. Placement of the proposed fire hydrant

The Manager and Mr. Jeznach to verify before June 4, 1990.

(8667) MOVED YATES-PORADO to table any Board action on hydrant installation until this information is verified.

5. (8668) MOVED PORADO-YATES to authorize the advertising for competitive bid of the demolition of various single family dwellings in the Township. Bids to be opened June 25, 1990.

6. (8669) MOVED HANLON-COLONELLO ORDERING THE Fire Marshal to cite the Penn Center properties on the applicable Ordinance violations pertaining to the identification of the knock-out windows in Buildings No. 3, 4 and 5.

Yes - Hanlon, Colonello, Dinzeo

No - Yates

Abstention - Porado

7. Mr. Colonello spoke on the following subjects:

7. Continued -

- A. The usage of delinquent, sheriff sale on real estate tax revenue in order to avoid a 1991 tax increase.
- B. The usage of IDA contributions as a matter of authority priority, Township adopted budgets, and Board policy.

8. After review of Mr. Johnson's Administrative Part-time, Temporary employment proposal and Solicitor's opinion and budgetary information:

- (8669) MOVED YATES-COLONELLO to offer Mr. Johnson an eight (8) week temporary, administrative assistant position @ \$4.00 per hour, under the direction of the Township Manager.
- (8670) MOVED YATES-COLONELLO to transfer the appropriate funding from the DPW payroll accounts, for part-time employees, to the appropriate administrative payroll accounts.

For both above MOTIONS: Yes - Yates, Colonello, Hanlon, Dinzeo
Abstention - Porado

9. Mr. Means briefed the Board on the Civil Service Commission testing certification questions pertaining to Pennsylvania Attorney General Preates directive on Veterans preference:

- A. Who is eligible to receive preference.
- B. Disputed "armed conflict" periods.
- C. Legal requirements pertaining to Veterans appointments by the Board of Commissioners.

Mr. Means reviewed his memos on the matter and sought direction:

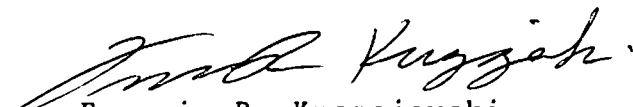
- (8671) MOVED HANLON-COLONELLO to direct the Solicitor to enter the proper motions with Common Pleas Court in order to seek legal direction for the Board.

Mr. Means noted that the proceeding would be handled by the Civil Division and could extend over thirty (30) days before a ruling. The Board noted, and will further discuss, the option of part-time police.

- (8672) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:01 P.M.

All MOTIONS carried by unanimous roll call vote of all present except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - MAY 28, 1990

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
7. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
8. ACT 101 - MANAGER TO REPORT - TCVCOG STATUS REPORT
9. 1990 CENSUS - MANAGER TO REPORT
10. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - ^{Solicitor}~~MANAGER~~ TO REPORT
11. CD BLOCK GRANT - PROJECT YEAR 15 & 16 - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
16. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
17. LEAX LANE IMPROVEMENTS - ^{Manager}~~ENGINEER~~ TO REPORT
18. OCCUPANCY PERMIT INSPECTIONS - BOARD TO REVIEW
19. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, REHAB
- OWP Sewer Collapse - RECEIPT OF RESURFACING BIDS 5/14/90 (Remove)
- Leax Lane Road width - LIONS PARK TOILET FACILITY SPECS
- (Remove) 20. RECREATION - BOARD REVIEW OF DRAFT ORDINANCE ON PARK USAGE & CONDUCT
- FEES, RULES FOR SHELTER USAGE TO RECREATION BOARD
21. Demolition Bids - to advertise, opening 6/25/90
22. D.J. Pant-tire - Board To Review (Remove)
23. Brown Ave. water line - Authorization to Install hydrant

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 4, 1990

The Additional Stated Meeting of June 4, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Hanlon

Mr. Colonello
Mr. Porado

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and New Business completed:

1. Chief Naccarati reviewed the following:

- Third Shift Supervision referred to the Committee for review and report on suitability of a corporal position.

- The hiring of temporary part-time patrolman for availability to fill gaps in the schedule until the hiring of a full-time officer is resolved: The Board discussed the hiring options training requirements, the "temporary" nature of any hiring as opposed to permanent part-time, and at the end of their review:

(8673) MOVED COLONELLO-HANLON to hire two temporary part-time police officers for schedule availability until the Court of Common Pleas makes a decision concerning the hiring of a full-time officer.

The Manager was directed to discuss the hiring of the part-time patrolman with the Solicitor. The Chief was directed to discuss the application reviews (from the current full-time pool) with the Public Safety Committee.

2. A Resolution is required in order to designate an area across from Hibiscus Drive along Gardenia Drive as a "NO PARKING" Zone. The Manager will prepare same for Board consideration June 11, 1990.

3. The Board reviewed Mr. Kuszajewski's and Mr. Jeznach's recommendations for the DPW vacancy for further processing. At the conclusion of this review and discussion of candidates, in general terms, as well as Board hiring options:

(8674) MOVED YATES - to table discussion on the hiring of any employee until a review of all applications could be completed.

Motion was not acted upon for lack of a second. Mr. Colonello noted the Manager and Foremans review of all application.

(8675) MOVED HANLON-COLONELLO to hire Mr. Daniel C. Olah of 137 Orchard Street as a Probationary Skilled Laborer.

Yes - Hanlon, Colonello, Dinzeo
No - Yates, Porado

4. (8676) MOVED YATES-COLONELLO to purchase paving materials from Russell Standard Corporation per their SHACOG joint bid.

(8677) MOVED YATES-PORADO to purchase traffic paint from the Puritan Paint Company, per their SHACOG joint bid.

5. The Board reviewed Mr. Jeznach's report on the truck radio, installed by Syntonic Technology, as a test. The report was very positive.

((8678) MOVED COLONELLO-HANLON to purchase four (4) radios at \$777.00 each for a total of \$3,108.00 through Syntonic, PA State Contract #5820.02.

6. The Board discussed the Brown Avenue waterline extension. The Manager noting that the extension was installed at 480 feet. The Board reviewed the fire hydrant installation options and at the conclusion of their review:

(8679) MOVED PORADO-YATES to authorize the installation of the hydrant at the termination of the extension per the WPJWA quote of \$2,500.00.

7. A presentation was made by Council persons Mr. Frank Pribanic, 543 Ridge Avenue and Mrs. Vickie Polacek, 545 Ridge Avenue representing the Borough of East Pittsburgh. Their presentation was concerning an emergency accessway between Grandview Avenue/Quarry Street and Prospect Terrace in East Pittsburgh. Their concern being the possible traffic tie up of Prospect Street in Turtle Creek Borough and the need for another access point. They stressed the roadway would be used by only emergency personnel and the installation would be completed by the Allegheny County Housing Authority.

The Board discussed the matter and asked the East Pittsburgh representatives to submit an agreement outlining the funding commitment by Allegheny County and the restrictions proposed by East Pittsburgh.

The proposed agreement would be reviewed by the Board and the Township Solicitor.

8. The Board discussed the name of the Lions Park Pavilion. The Manager was directed to prepare an Honor Roll of former Board Members who served in office since the acceptance of Lions Park, for inclusion in the Dedication Ceremony Resolution. A Sunday in August will be chosen for the Dedication Ceremony.

(8680) MOVED HANLON-COLONELLO to dedicate the pavilion as the "LEON HART PAVILION".

9. The Civil Service Commission appeared before the Board and discussed various circumstances that are delaying their continuing testing process. They also spoke of the need to have a better suited police psychological exam for future testing.

(8681) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M.

All motions approved by unanimous roll call vote, unless otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

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ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS - MGR TO REPORT
- B. INTERNSHIP - REFER TO SOLICITOR, LEGAL COUNSEL (Remove)
- C. MEIT FLEXIBLE BENEFITS COMMITTEE - COLONELLO, DINZEO TO JOIN (Remove)
- D. Chalfant Borough Parade - Board To Participate 7/10/90
- E. Horizon Financial Consolidation - Manager To Report (Remove)

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - ^{Manager} ~~MR. JEZNACH~~ TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT
- D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- E. COMMERCIAL LICENSE TEST - TRAINING CLASS 5/16/90: FRK, CJ, JY, RG
materials Distributed
- F. POSITION VACANCY - ~~FOUR FINALISTS TO BOARD JUNE 4, 1990~~
Appointment made 6/4/90
- G. SPRING COMMODITIES - MANAGER TO REPORT (Remove)
- H. TRUCK RADIOS - ~~MANAGER TO REPORT~~ Contract Awarded 6/4/90
- I. TRUCK BED SCAFFOLDING - MR. HANLON TO REPORT (Remove) To 1991 Budget
- J. Brown Ave. Fire Hydrant - Board to Review (Remove)
- K. Farnsworth Ave. French Drain/Riser Rings - Mr. Jeznach to Report

PROPERTY:

- A. GYPSY MOTH SPRAY PROGRAM - RESIDENTIAL TRAINING CLASS 5/12/90 (Remove)
- B. LIONS PARK PAVILION - BOARD TO REVIEW (NAME, PLAQUE, DEDICATION)
- C. LIONS PARK YMCA PROGRAM - BOARD TO REVIEW
- D. MAY NEWSLETTER - MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised - 6/4/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. RTE 22 TRAFFIC SIGNALS EMERGENCY POWER - INSTALLATION COMPLETED (Penne)
- E. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- F. CRIME WATCH - CHIEF TO REPORT, NEXT MEETING MAY 30, 1990
- G. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- H. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- I. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES
- J. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- K. PROSPECT ST (E. PGH) ACCESS - JOINT DISCUSSION 6/4/90
- L. Temporary Part-time Patrolman - Manager To Report
- M. Third Shift Supervision - Committee To Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JUNE 11, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Porado
Mr. Yates

Mr. Colonello was absent due to illness.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8682) MOVED HANLON-PORADO to approve the minutes of the Regular Meeting of May 14th, the Additional Stated Meetings of May 29th and June 4, 1990 as presented.

The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

CDBG Yr 17 1. County of Allegheny, Dept. Development Re: Beginning stages planning for Yr 17, Allegheny Community Development Block Grant Program (CDBG). cc: Commissioners.

(8683) MOVED HANLON-YATES to authorize Township participation in the CDBG Program from April 1, 1991 to march 31, 1994.

AF-C-5a 2. Allegheny County Re: Conduct a "Were You Counted" Campaign. cc: Commissioners

C-U 3. Union National Bank Re: Consolidation of Horizon Financial into Union Nat'l. Bank. cc: Comm., JMM, MSF

AF-T-10 4. TCVCOG Re: Meeting on recycling 6/13/90 at the "Castle" cc: Commissioners, Mr. means

C-A 5. Allegheny County Works Re: Jobs for Economic Growth Program 6/22/90 at Steel Valley Human Services Center, Homestead. cc: Commissioners

AF-R-16 C of PA, DER Re: DER Act 101 Grant (Recycling) offering of \$1,470. cc: Commissioners, Mr. Means

(8684) MOVED HANLON-PORADO to accept the DER, Act 101, Grant offering of \$1,470.00.

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No 1 and 4. A total of 7 alarms occurred.

2. POLICE: The following is the report of the Police Department for the month of May, 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	254
B. Gasoline consumed	1,042
- A9, A10	320.0
- Medic 11	22.0
C. Miles of Patrol	8,836
D. Mileage on cars:	
Unit 11	98,865
Unit 12	12,573
Unit 13	6,673
Unit 14	60,525
E. Accidents	11
F. Arrests	18
G. Assaults	1
H. Aided Cases	8
I. Animal Complaints	1
J. Burglaries	3
K. Criminal Mischief	6
L. Domestic Disturbances	1
M. Fire Calls	1
N. Mutual Aid	1
O. Other Offenses	2
P. Registration Plates (lost or stolen)	5
Q. Thefts	5
R. Towed Vehicles	1
S. Vehicle Theft	9
T. Fire Alarms	7

Minutes of the Regular Meeting, June 11, 1990 - Page Two

3. AMBULANCE ASSOCIATION: Mr. Hissrich reported the following:

March 1990 - 89 calls, 32 in Wilkins, 21 in Churchill, 36 Mutual Aid.
 April 1990 - 79 calls, 28 in Wilkins, 17 in Churchill, 34 Mutual Aid

4. ANIMAL CONTROL: Mr. Hoffman reported eight complaints in May 1990.

5. MANAGER: Mr. Kuszajewski reported the following:

FINANCIAL - Collections:

Earned Income Tax - Previous Month	61,816.89
Occupation Privilege Tax - Previous Month	31,238.00
Mercantile Tax - Previous Month	21,195.12
Business Privilege Tax - Previous Month	20,792.39
Secretary - General Fund	15,589.42
Total	\$150,631.82

BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	11
Residential Garage	1

COMPLAINTS:

Received	7
Resolved	10
Pending	4

DELINQUENT SANITARY SEWAGE:

One Hundred Forty Two (142) Initial statements (new cycle Q-04, prepared and mailed May 22, 1990.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,933.82
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7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,589.42
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8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1990	\$ 48,867.86	Previous Year	\$ 48,559.94	1990 Budget
Net Total for 1990	245,716.81	" "	244,455.34	\$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of May 1990	\$ 22,846.80	" "	12,788.00	1990 Budget
Net Total for 1990	38,269.00	" "	35,209.00	\$45,000.00

MERCANTILE TAX:

Month of May 1990	19,479.67	" "	3,685.15	1990 Budget
Total for 1990	174,185.46	" "	205,655.93	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of May 1990	31,124.91	" "	8,821.42	1990 Budget
Total for 1990	107,605.90	" "	88,495.44	\$86,000.00

9. FINANCIAL STATEMENT - May 1990

GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 5/1/90	2,233.48	156,884.05	159,117.53

RECEIPTS:

R E Tax - Prior Duplicate		2,079.50	2,079.50
Earned Income Tax		61,816.89	61,816.89
Mercantile Tax		21,195.12	21,195.12
Occupation Privilege Tax		31,238.00	31,238.00
Business Privilege Tax		20,792.39	20,792.39
Interest		1,309.44	1,309.44
Office Deposit	15,589.42		15,589.42
May Accounts Payable	71,791.82		71,791.82
Inter-Accounts Transfer	8,000.00	21,224.26	20,224.26
Re-Deposit (Non Revenue)	50.00		50.00
Total Receipts			255,086.84
Total Receipts and Balance			414,204.37
Warrants Cleared	96,038.14	136,433.51	232,471.65
Bank Balance 5/31/90	1,626.58	180,106.14	181,732.72
Outstanding Warrants			899.59

CASH BALANCE MAY 31, 1990

\$180,833.13

The above does not include the following amounts collected by Mr. Pugliano through May 31, 1990 but not reflected on the PLGIT statements until after June 1, 1990:

Earned Income Tax	2,688.64
Mercantile Tax	17,717.31
Business Privilege Tax	2,735.71
Occupation Privilege Tax	260.00

Minutes of the Regular Meeting, Monday, June 11, 1990 - Page Three

CAPITAL RESERVE FUND:

Bank Balance 5/1/90 - PLGIT		8,928.51
RECEIPTS: UFC #3 MELP	1,695.63	
Interest	4.73	1,700.36
Total Receipts and Balance		10,628.87
Expenditures: Brown Avenue Waterline Construction		8,800.00
BANK BALANCE MAY 31, 1990		<u>\$1,828.87</u>

1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 5/1/90 - PLGIT		197,082.05
RECEIPTS: Interest	1,388.03	
Wire Transfer Error	100.00	1,488.03
BANK BALANCE MAY 31, 1990		<u>\$198,570.08</u>

LIQUID FUELS FUND:

Bank Balance 5/1/90 - PLGIT		77,645.72
RECEIPT: Interest		492.73
Total Receipts and Balance		78,138.45
Expenditure: Payroll Transfer		12,000.00
BANK BALANCE MAY 31, 1990		<u>\$66,138.45</u>

COMMUNITY FACILITIES FUND:

Bank Balance 5/1/90 - PLGIT		146.19
RECEIPTS: State Grant	5,135.00	
Interest	27.40	5,162.40
BANK BALANCE MAY 31, 1990		<u>\$5,308.59</u>

The above is in reconciliation with May ending statements.

A list of current bills was presented for approval.

(8685) MOVED HANLON-PORADO to authorize payment of bills, totalling \$57,638.07, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION

Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION: Cut and Fill Permit issued. One (1) Building Permit issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT Construction completed: Eighteen (18) tap-in permits issued. Three (3) outstanding. Restoration to be completed.

MAY 1990: 1. Street Resurfacing Contracts awarded 5/29/90: Slurry Seal to Trumbull Corporation. Resurfacing to Russell Standard Corporation.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 12-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REGULATING PARKING ALONG GARDENIA DRIVE

(8686) MOVED HANLON-PORADO to adopt Resolution No. 12-90.

3. MOTIONS:

(8687) MOVED PORADO-YATES to open and post submitted Gasoline and Oil bids.

(8688) MOVED HANLON-PORADO to submit the bids to the proper committee for review. *

(8689) MOVED YATES-HANLON to release \$1,100.00 held in escrow, for the completion of the additional Leax Lane paved shoulder, per the agreement with Mrs. Dorothy Cramer upon written receipt of approval by the Township Engineer less affiliated engineering expenses.

COMMISSIONERS COMMENTS:

None

*GLASSMERE FUEL 87+ Octane .6985/gal -90+ Octane .7385/gal - Diesel Fuel .554/gal
SAE 10W-40 \$140.25

CITIZEN'S HEARINGS:

1. James F. Doyle III, President - Wilkins Township Police Wage Policy Committee. Mr. Doyle requested a meeting with the Board of Commissioners concerning the Townships hiring of part time police. Mr. Hanlon responded by indicating that the Board of Commissioners have not discussed the hiring of part-time police or a full-time officer in order to fill the recent staff vacancy.

He further mentioned the Board of Commissioners awaiting a response from the Common Pleas Court on the Solicitor's filing a Declaratory Judgement on the recent Civil Service Commission testing.

2. William G. Wilson, 300 Kingston Drive. Mr. Wilson discussed the TCV Memorial Day Parade and the conclusion of the full parade route before it reaches Churchill Road, as scheduled, leaving many disappointed residents.

The Manager will write the Association expressing the Boards concern over this matter.

3. Mrs. Pat Thorpe, 657 Highland Avenue. Mrs. Thorpe questioned the condition of 664 Highland Avenue.

The Manager responded that the house will be bid for demolition on June 25th as part of the Township's DER application. Mr. Dinzeo directed a rat infestation survey of the area.

4. Mr. M. Jos. Martinelli, 703 McMasters Avenue. Mr. Martinelli discussed the condition of the 105 Semmens Street lot high grass and 103 Semmens Street dilapidated conditions. He also questioned demolition funding.

The Manager responded that 103 Semmens Street is part of the demolition bid package, 105 Semmens, High grass, to be referred to the Ordinance Officer. The Board of Commissioners could make a General Fund funding decision based upon the bid response.

5. Mr. George Hawkins, 129 Patterson Street. Mr. Hawkins asked about the fine for high grass. Sgt. Sejko, seated in the audience, noted that the fine runs between \$10.00 to \$300.00.

6. Mrs. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following matters: Requesting the present full time police, on the usage of part-time police, to express their opinion on the matter, the use of Liquid Fuels monies, police protection versus budget savings.

She was responded to by Mr. Dinzeo.

7. The following individuals spoke against the usage of part-time police officers:

- Mr. John Luffe, 257 Penhurst Drive
- Mr. Richard Fialla, 309 Dunbar Drive

Mr. Yates noted the State requirements of part-time police officers.

(8690) MOVED HANLON-PORADO to adjourn, the meeting was adjourned at 8:10 P.M.

All motions were carried by unanimous roll call vote of all present, except as otherwise noted.

ATTEST:

Francis R. Kuszajewski, Secretary

APPROVED:

As presented July 9, 1990

As read _____, 1990

As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 25, 1990

The Additional Stated Meeting of June 25, 1990 was called to order at 7:00 PM by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Yates

Mr. Colonello
Mr. Porado

Also present was Mr. McKeever and Mr. Means.

The following New Business was conducted:

RESOLUTION NO. 13-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
EXECUTING A DEED FROM THE TOWNSHIP TO
DONALD O. REGAN

(8691) MOVED YATES-PORADO to adopt Resolution No. 13-90.

(8692) MOVED HANLON-COLONELLO to award the following gasoline and oil bids to the Glassmere Fuel Service:

87+ Octane Gasoline @ \$0.6958 (Township bid)
91+ Octane Gasoline @ \$0.6962 (State Contract)
Diesel Fuel @ \$0.554 (Township bid)
SAE 1-W-40 Motor Oil @ \$140.25 (Township bid)

(8693) MOVED PORADO-YATES to direct the Manager to open and post bids for the demolition of various properties, as posted below:

<u>NAME</u>	<u>664 Hiland</u>	<u>804 Grnsbg Pk</u>	<u>104 Moss</u>	<u>103 Semmens</u>	<u>TOTAL</u>
Karis Contracting Inc. 3215 W Carson Street Pgh PA 15204	4,233.00	2,430.00	1,900.00	2,300.00	\$10,863.00
Ralph Eli R D #3 Canonsburg PA 15317	5,800.00	3,000.00	3,500.00	2,000.00	\$14,300.00
D. J. Demo 504 Stokes Avenue N Braddock PA 15104	4,250.00	3,750.00	4,900.00	4,200.00	\$17,100.00
Art Hawk 5150 Mamont Road Murrysville PA 15668	6,840.00	4,200.00	5,250.00	2,830.00	\$19,120.00

(8694) MOVED HANLON-COLONELLO to direct the bids to the appropriate Committee for review.

The Manager noted the submission of various grant applications with bid documents.

(8695) MOVED COLONELLO-YATES to allow the Ridgewood Civic Association to hold its block party on July 7, 1990 per Mrs. Ferguson's letter.

The Manager previewed the upcoming Regular Meeting agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other New Business conducted:

1. Mr. McKeever spoke at length on the recently completed Baker Street and Russell Lane bridge inspections, noting:

- A. The posting of the structures for weight restrictions.
- B. Repair recommendations will be included on the final reports.

2. Mr. Means, Mr. McKeever and the Board discussed the Old William Penn Highway sewer line repair, settling on the following parameters to be addressed to the contractor:

- A. A Change Order to be issued on the original contract concerning the repair.
- B. A Maintenance Bond and Insurance Certificate to be issued.
- C. An Agreement to be executed between both parties.

3. Mr. Porado discussed the cracks in the Linhart and Eastmont Park Tennis Courts. The Board directed the Manager to check with Carnegie Tar and Asphalt on the use of the proper materials to seal the cracks.
4. Mr. McKeever reported on his inspection of the Miele property on Quarry Street, noting the private nature of the storm water problem.
5. The Manager will prepare, for the 1991 Budget, a cost-benefit analysis of increasing the building inspectors hours versus the number of deed transfers per year.
6. The Manager was directed to follow-up on the Leona's Flower Shop occupancy question.
7. Mr. Dinzeo made the following appointments, as a Committee on Township Recycling:
Mr. Hanlon, Mr. Colonello and Mr. Yates, in order to form the Township's Recycline Policy and direct the application for Act 101, Grants. The Committee was directed initially to form a residential Public Education policy using the 1990 Act 101 Grant Award.
8. Mr. Dinzeo noted receipt of \$1,504.00 unemployment compensation premium refund.
9. Mr. Colonello noted Skilled Laborer Mr. Luciano's efforts in helping the Wilkins Seniors conduct their activities at the Municipal Building.
10. Mr. Hanlon presented the following Resolution for the Boards consideration:

RESOLUTION NO. 14-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ALLOWING THE HIRING OF PART-TIME POLICE
OFFICERS AND SETTING ELIGIBILITY REQUIREMENTS, AND
PARAMETERS FOR THEIR USAGE.

Mr. Hanlon noted the intent of this Resolution is to insure the availability of police officers for scheduling from now until the certification of a full-time officer eligibility list. It is not a committment to the use of permanent part-time patrolmen, rather a temporary availability procedure.

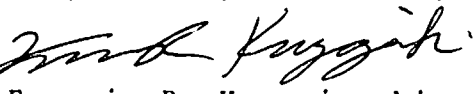
(8696) MOVED HANLON-PORADO to adopt Resolution No. 14-90.

Mr. Means suggested the Board grant the Police Wage Policy Committees request for a meeting on this matter. The Manager was directed to set a meeting for Monday, July 2, 1990 at 7:00 P.M.

(8697) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 8:55 P.M.

All motions were unanimously approved by all present.

Respectfully submitted,



Francis R. Kuszajewski
Secretary

msf

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
7. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
8. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
9. ACT 101 - ~~MANAGER TO REPORT~~ - ~~TCVCOG STATUS REPORT~~
Committee to Report
10. 1990 CENSUS - MANAGER TO REPORT
11. CD BLOCK GRANT - PROJECT YEAR ~~15 &~~ 16 - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
16. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
17. AMORE SIDEWALK WAIVER APPLICATION - ENGINEER TO REPORT
18. OCCUPANCY PERMIT INSPECTIONS - BOARD TO REVIEW (Remove)
19. MISCELLANEOUS ENGINEERS REPORT:
 - BRIDGE INSPECTIONS, REHAB
 - OWP SEWER COLLAPSE
 - LEAX LANE ROAD WIDTH (Remove)
 - LIONS PARK TOILET FACILITY SPECS
 - *Tennis court cracks*
20. DEMOLITION BIDS - TO ADVERTISE, OPENING 6/25/90
- Manager to Report
21. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
22. Pension Benefit Count Decisions - *Mr. Meador to Report* (Remove)
23. Floodplain Ordinance - *Solicitor to Prepare Amendment*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 2, 1990

The Additional Stated Meeting of July 2, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Hanlon

Mr. Colonello
Mr. Porado

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The First Order of Business was a discussion between the Board and the Police Wage Policy Committee concerning the usage of part-time police. The Committee representatives noting their opposition to the scheduling of part-time police. The Board noted that any usage of part-time police would be on an interim basis until a certification is received from the Civil Service Commission and a ruling can be made on the Townships Declaratory Judgement request.

The Manager was directed to conduct a survey on Eastern municipalities part-time police wages for Board review.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and New Business completed:

1. Chief Naccarati noted that, with the receipt of the two new police cars, that for the first time in history, the Township Police Department Staff has complete new cars and radios. He thanked all involved.

The Board asked the Chief to make an arrest citation report on the use of the ESP and Vascar units at each Staff Meeting.

2. Mr. Dinzeo and the Board directed that the Township Ordinance Officer use a marked police car during the course of his duties.

(8698) MOVED PORADO-YATES to award the demolition contract to Karis Contracting Inc. @ \$10,863.00 conditionally upon the receipt and/or expenditure of a Pennsylvania Rat Source Elimination Grant or Community Development Block Grant.

(8699) MOVED PORADO-YATES to cancel the advertised meeting of September 24, 1990 in order to allow the Manager to attend the International City Management Association Conference in Fort Worth, Texas. The agenda, for that evening will be conducted on October 1, 1990.

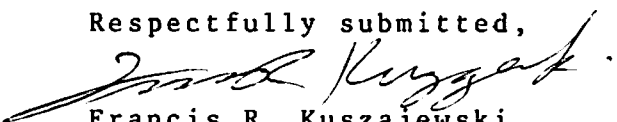
3. Mr. Yates directed that the Manager to obtain pricing information for a new DPW Roller for consideration in the 1991 Budget.

(8700) MOVED COLONELLO-YATES to authorize Board attendance at the ICP Dinner and Awards Presentation, September 6, 1990.

(8701) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:15 P.M.

All motions were approved by unanimous roll call vote.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

ADMINISTRATION:

- A. VACANCIES: BOARDS, SUMMER EMPLOYEES, SCHOOL GUARDS - MGR TO REPORT
- B. CHALFANT BOROUGH PARADE - BOARD TO PARTICIPATE 7/10/90
- C. ICMA Conference - Board TO Review (Remove)

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MANAGER TO REPORT
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. 445 WILBUR AVENUE EROSION - MANAGER TO REPORT (Remove)
- D. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- E. COMMERCIAL LICENSE TEST - TRAINING MATERIALS DISTRIBUTED
- F. POSITION VACANCY - APPOINTMENT MADE 6/4/90 (Remove)
- G. TRUCK RADIOS - CONTRACT AWARDED 6/4/90
- H. FARNSWORTH AVENUE FRENCH DRAIN/RISER RINGS - MR. JEZNACH TO REPORT
- I. PA. Contract, 1 Ton Truck - Board TO Review (Remove)
- J. PA. Turnback Program - Board TO Review (Remove)
- K. Pension Benefit Cost Studies - Board to Review, Meet EA

PROPERTY:

- A. LIONS PARK PAVILION - BOARD TO REVIEW (NAME, PLAQUE, DEDICATION)
- Dedication 8/26/90
- B. LIONS PARK YMCA PROGRAM - BOARD TO REVIEW
- C. MAY NEWSLETTER - MANAGER TO REPORT (Remove)
- D. Street Light Request, 101 Larchwood - Mr. Porada to Report, Board to Review

Township of Wilkins - Agenda of Committee Items as revised - 7/2/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT, ~~NEXT MEETING MAY 30, 1990~~
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- J. PROSPECT ST (E PGH) ACCESS - JOINT DISCUSSION 6/4/90
- K. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- L. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- M. Rescue One, 6/16/90 Incident - Chief To Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JULY 9, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Porado
Mr. Colonello	Mr. Yates	Mr. Hanlon

Also in attendance was Mr. Means and Mr. Gazdik.

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

- (8702) MOVED COLONELLO-HANLON to approve the minutes of the Regular meeting of June 11th, the Additional Stated Meetings of June 25th and July 2, 1990 as presented.
The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-F-10 1. C of PA DCA Re: Floodplain Mgmt. Ordinance. cc:Comm., JMM
Swge Fac Pln2. All County H/D Re: Public Drinking Water SFP. cc: Comm,JMM
AF-R-16 3. All Cty Waste Mgmt Re: A/C Solid Wste Mgmt Plan '90. "
PS-T-10 4. C of PA DOT Semi-annual State Police Fines 2,657.24. cc:Comm.,GMP
AF-I-24 Papernick/Gefsky 1989 IDA Ann Rpt /Audit Rpt. Comm.,JMM,GMP

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies 1 & 3. A total of 8 alarms during the month.

2. POLICE:- REPORT OF ACTIVITY:

A. Calls and complaints	333
B. Gasoline consumed	1,067.0
- A9 & A10	418.7
- Medic II	51.0
C. Miles of Patrol	9,072
D. Mileage on cars:	
Unit 11	99,601
Unit 12	16,758
Unit 13	10,457
Unit 14	64,673
E. Accidents	8
F. Arrests	19
G. Assaults	3
H. Aided Cases	12
I. Burglaries	2
J. Criminal Mischief	7
K. Domestic Disturbances	5
L. Fire Calls	2
M. Mutual Aid	1
N. Other Offenses	1
O. Registration Plates	1
P. Thefts	4
Q. Towed vehicles	3
R. Vehicle Theft	1

3. MAGISTRATE: Mr. Comunale reported the disposition of 64 cases with collections as follows:

To Township	2,601.25
To County	1,106.50
To State	1,538.75
Other	455.50

4. MANAGER: Mr. Kuszajewski reported activities as follows:FINANCIAL: Collections:

Earned Income Tax - previous month	11,913.39
O P Tax - previous month	1,400.00
Mercantile Tax - previous month	19,642.31
Business Privilege - previous month	2,735.71
Secretary - General Fund	37,523.79
Secretary - Capital Reserve Fund	3,581.61
TOTAL	<u>\$76,796.81</u>

BUILDING PERMITS ISSUED:

New Construction	2
Repairs & Improvements	15

Manager's report - continued:COMPLAINTS:

Received	11
Resolved	9
Pending	6

DELINQUENT SANITARY SEWAGE:

Sixty five (65) second notices prepared and mailed Wed., 6/20/90

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,144.18
Delinquent Tax	2,486.18 (Jordan Tax)
	<u>6,630.36</u>

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	\$40,588.79
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7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of June 1990	\$ 13,144.28	Previous Year \$	10,405.24	1990 Budget
Net Total for 1990	258,861.09	" "	254,860.58	\$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of June 1990	5,482.10	" "	320.00	1990 Budget
Net Total for 1990	43,751.10	" "	35,519.00	\$45,000.00

MERCANTILE TAX:

Month of June 1990	3,698.55	" "	330.98	1990 Budget
Total for 1990	177,884.01	" "	205,986.91	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of June 1990	8,553.08	" "	1,172.40	1990 Budget
Total for 1990	112,460.43	" "	89,667.84	\$86,000.00

8. FINANCIAL REPORT - JUNE 1990:

GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 6/1/90	1,626.58	180,106.14	181,732.72

RECEIPTS:

Earned Income Tax		11,913.39	11,913.39
Mercantile Tax	1,925.00	17,717.31	19,642.31
Occupation Privilege Tax	1,140.00	260.00	1,400.00
Business Privilege Tax		2,735.71	2,735.71
Interest		877.60	877.60
Office Deposit	37,523.79		37,523.79
June Accounts Payable	57,637.11		57,637.11
Inter-Accounts Transfer		4,203.24	4,203.24
Total Receipts			<u>135,933.15</u>
Total Receipts and Balance			317,665.87
Warrants Cleared	61,075.57	123,012.19	184,087.76
Bank Balance 6/30/90	38,766.91	94,801.20	133,578.11
Outstanding Warrants			1,524.12
CASH BALANCE JUNE 30, 1990			<u>\$132,053.99</u>

The above does not include the following amounts collected by Mr. Pugliano through June 30, 1990 but not reflected on the PLGIT statements until after July 1, 1990:

Earned Income Tax	3,919.53
Business Privilege Tax	4,854.53
Mercantile Tax	1,773.55
Occupation Privilege Tax	4,342.10

CAPITAL RESERVE FUND:

Bank Balance 6/1/90 - PLGIT	1,828.87
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RECEIPTS:

VFC #3 MELP	1,487.88
Tap-in permits	1,800.00
Assessments	1,781.61
Interest	17.74
Total Receipts and Balance	<u>5,087.23</u>
	6,916.10

EXPENDITURES:

P-J-D Easement	500.00
P-J-D Engineering	530.58
MELP Debt Service	3,183.31
	<u>4,214.09</u>

BANK BALANCE JUNE 30, 1990

\$2,702.01

1986 BOND ISSUE SINKING FUND:

Bank Balance 6/1/90 - PLGIT	198,570.08
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RECEIPT: Interest

	1,238.08
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Total Receipts and Balance

199,808.16

EXPENDITURE: Wire transfer error correction

100.00

BANK BALANCE JUNE 30, 1990

\$199,708.16

Minutes of the Regular Meeting, Monday, July 9, 1990 - Page ThreeFinancial Report - June 1990 - Continued:LIQUID FUELS FUND:

Bank Balance 6/1/90 - PLGIT	66,138.45
RECEIPT: Interest	355.70
Total Receipts and Balance	66,494.15
EXPENDITURE: Payroll Transfers	12,000.00
BANK BALANCE JUNE 30, 1990	<u>\$54,494.15</u>

COMMUNITY FACILITIES FUND:

Bank Balance 6/1/90 - PLGIT	5,308.59
RECEIPT: Interest	33.11
BANK BALANCE JUNE 30, 1990	<u>\$5,341.70</u>

The above is in reconciliation with June ending statements.

A list of current bills was presented for approval.

(8703) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$80,010.38, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Cut and Fill Permit issued.
Two (2) Building Permits Issued

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Construction completed:
Twenty (20) tap-in permits issued.
One (1) outstanding
Restoration to be completed

MAY 1990: 1. STREET RESURFACING:
Contracts awarded 5/29/90:
Slurry Seal to Trumbull Corporation
Resurfacing to Russell Standard Corporation

LIONS PARK TENNIS COURT REPAIR

Mr. Means and Mr. Gazdik discussed the repairs progress by the original contractor and options in order to resolve the matter and complete repairs if he continues to balk at completing repairs.

(8704) MOVED PORADO-COLONELLO to authorize the completion of the court repairs by another contractor with costs filed against the original contractors bonding company if repairs are not properly completed within the time frame (prior) specified by Mr. Means notice of repair.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:
As proposed for consideration by Mr. Colonello, after review by Mr. Means.

RESOLUTION NO. 15-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
SUPPORTING THE ESTABLISHMENT OF A REGIONAL
RECYCLING CENTER BY THE TURTLE CREEK VALLEY
COUNCIL OF GOVERNMENTS.

(8705) MOVED COLONELLO-HANLON to adopt Resolution No. 15-90.

3. MOTIONS: None

COMMISSIONERS COMMENTS:

1. Mr. Yates indicated that Township property located between Negley and Highland Avenues could serve as a means of access for the developer of the "Iris Court" area located off Gardenia Drive. He suggested a land survey in order to possibly offer the land to the developer. It was noted that the developer had not approached Mr. Yates or any Township employee. No further action was taken by the Board.

Commissioners Comments - Continued:

2. Mr. Hanlon noted the need for pothole patching on Stevendale Drive. Referred to the DPW.
 3. Mr. Dinzeo noted the need to extend the NO PARKING Zone along Gardenia Drive across from Hibiscus Drive northward. Referred to the DPW.
 4. Mr. Porado spoke about the current vacancy on the Recreation Board and the interest of a recently located Township resident to fill the vacancy. He nominated Mr. Andrew Rossi of 105 George Street based on Mr. Rossi's interest and parks and recreation background.
- (8706) MOVED PORADO-YATES to appoint Mr. Rossi to the Recreation Board.

CITIZEN'S HEARINGS:

1. Miss Karen Zinza, 896 Stevendale Drive - Miss Zinza complained about the blatant commercial autobody work, associated loud noises and fumes and a harassment situation. She presented supporting documentation of these activities. The Board referred the matter to the Ordinance Officer and Police Department for investigation and processing.
2. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Vakin spoke on the following matters: The Burik (103 Quarry Street) drainage problems, the Greek Church grading permit, the sanitary sewerage of the Brown Plan, the Highland Manor developments, the Township Brown Plan Park property and right-of-ways, her own grading permit applications. During the course of her statements, she directed questions to Mr. Porado and Mr. Hanlon. She spoke until the meeting was adjourned.

(8707) MOVED HANLON-PORADO to adjourn, the meeting was adjourned at 8:20 P.M.

All motions adopted by unanimous roll call vote.

ATTEST: "


Francis R. Kuszajewski, Secretary

APPROVED:

As presented 8/13, 1990

As read _____, 1990

As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 30, 1990

The Additional Stated Meeting of July 30, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Also present was Mr. Means, the Building Inspector: Phil Dodge and Mr. Gazdik of Senate Engineering.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other New Business conducted:

1. Mr. McWilliams, representing Wilkins GP, Mr. Dodge and all present reviewed grading and blasting, preliminary plans concerning the contiguous piece of property located along Rt 22 between Hawthorne Drive and the Showcase Cinema property. This review followed-up upon an earlier conference between Mr. McWilliams and Township representatives on requirements necessary to receive the proper permits.

2. (8708) MOVED COLONELLO-DINZEO to issue Mr. Regan a building permit for construction, including excavation work pertaining to foundation installation, while grading, as required for drainage and landscaping purposes, without issuance of a grading permit for the lot at Harrison Road and George Street.

This action was prefaced by discussion with Mr. Means on the Townships responsibilities for the lot until the closing is held. Mr. Yates suggested the posting of "NO DUMPING" signs.

3. (8709) MOVED COLONELLO-DINZEO to award the Townships General Liability/Auto, "Umbrella" Excess Liability, and Law Enforcement Liability insurance coverages to PENCO (the Hartford) through Ivory, Wagner and Associates as well as the Public Officials E & O to the National Union Insurance Company through the HDH Group, Inc.

Mr. Yates noted that the insurance policies should be reviewed before renewal in order to verify that they cover the Townships needs. Mr. Means indicated that as independent insurance consultant can do this as well as compare submitted policies, before renewal. The Board indicated that this research should be accomplished in May of each year before renewal.

4. Mr. Yates asked Mr. Gazdik to check on Hart Drive to see how the construction lining fabric is working deflecting any reflection cracking.

5. Mr. Colonello spoke on the payment of delinquent taxes, the services of the Jordan Tax Service and the Townships responsibilities and efforts to collect this tax in lieu of any future tax increases.

Mr. Means noted the efforts of the school district to collect their delinquent taxes. he would contact the school district solicitor for information on the districts efforts.

6. Mr. Dinzeo spoke on the Smith Pennzoil parking lot situation, asking the Solicitor whether a citation can be issued for cars parked without permission. Mr. Means will look into the matter and advise.

7. RESOLUTION NO. 4-90


A RESOLUTION OF THE TOWNSHIP OF WILKINS
GRANTING A SIDEWALK WAIVER TO AMORE COMPANIES, INC.

(8710) MOVED COLONELLO-DINZEO to adopt Resolution No. 4-90.

Yes - Colonello, Dinzeo

No - Yates

(8711) MOVED COLONELLO-DINZEO to adjourn, the meeting was adjourned at 9:15 P.M.

Respectfully submitted,

Francis R. Kuszajewski
Secretary

All motions were adopted by
unanimous roll call vote, of
all present, except as
otherwise noted.

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT
7. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
8. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
9. ACT 101 - COMMITTEE TO REPORT
10. 1990 CENSUS - MANAGER TO REPORT
11. CD BLOCK GRANT - PROJECT YEAR 16 ^{§17} - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
16. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
17. AMORE SIDEWALK WAIVER APPLICATION - ~~ENGINEER TO REPORT~~ (Remove)
Board To Review
18. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, REHAB
- OWP SEWER COLLAPSE
- LIONS PARK TOILET FACILITY SPECS
- TENNIS COURT CRACKS
- Burile, Quarry St.
19. DEMOLITION BIDS - ~~TO ADVERTISE, OPENING 6/25/90~~ - MANAGER TO REPORT
20. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
1. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
22. G. P. Wilkins Rt. 22 Grading - ~~Presentation by owner, Mr. Dodge~~
MANAGER TO REPORT
23. YMCA Agreement - ~~Solicitor to Review~~
MANAGER TO REPORT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 6, 1990

The Additional Stated Meeting of August 6, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Colonello
Mr. Hanlon

Also present was Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Chief Naccarati were directed to review the Staff Meeting Agenda. This completed (see attached review) with the following items noted and new business conducted:

1. Intern David Johnson presented an overview of the Townships Emergency Management Plan, the adoption of which will be considered August 13, 1990. He explained how it was formulated and how it was operationally designed. He answered questions, and received comments from the Board, as well as their "thanks" for a job well done.
2. Mr. Kuszajewski: was directed to discuss with the TCVCOG procedures for the application of public safety administration grants.
3. Mr. Hanlon will speak with Mr. Nychis, of the Civil Service Commission, on the police testing certification.
4. Mr. Kuszajewski informed the Board of the resignation of Mr. Olah, of the Department of Public Works, after six weeks of service. Mr. Hanlon reprimanded the Manager for failing to inform the Board, by personal service, as soon as he was aware of the submitted resignation. The Board discussed the vacancy, as well as Mr. Miller's sick leave status:

(8712) MOVED COLONELLO-HANLON to hire David Gailey for the Department of Public Works as a Probationary Skilled Laborer.

Yes - Colonello, Hanlon, Dinzeo
Abstention - Yates

The Manager was further directed to obtain a doctors report on Mr. Miller's health and continuing employment status.

5. The Board denied the street light request for 101 Larchwood Drive based upon Mr. Porado's report and the 300 foot precedence policy between installed street lights.

6. (8713) MOVED COLONELLO-YATES to allow the block party request of Mrs. Murphy, of 102 Larchwood Drive for August 12, 1990.

Mr. Jeznach and Chief Naccarati to handle the particulars.

7. The Board discussed the Lions Park Pavilion dedication ceremony preparations progress and after review, settled on delaying the ceremony until October 7, 1990. Thus allowing the Manager and Staff greater time to produce a quality ceremony and the thoroughness such a project deserves. The Board suggested that Mr. Johnson be retained, using any and all remaining time allocation, to handle specifics.

8. The Board began their review of the Jordan Tax Service delinquency study. Mr. Colonello working with the Manager on plotting the desireable block and lots to pursue.

9. The Manager was directed to contact Mr. Allen of PMRS in order to brief the Board on the Employees Association pension cost studies. He was also directed to send a letter of appreciation to Allegheny County for the storm sewer work completed along Churchill Road.

(8714) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:10 PM.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

ADMINISTRATION:

A. VACANCIES: BOARDS, SUMMER EMPLOYEES, ~~SCHOOL GUARDS~~ - MGR TO REPORT

B. CHALFANT BOROUGH PARADE - BOARD TO PARTICIPATE 7/10/90 (Remove)

PUBLIC WORKS:

A. LEAX LANE CURB PLACEMENT - MANAGER TO REPORT

B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT

C. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

D. COMMERCIAL LICENSE TEST - TRAINING MATERIALS DISTRIBUTED

E. TRUCK RADIOS - CONTRACT AWARDED 6/4/90 (Remove)

F. FARNSWORTH AVENUE RISER RINGS - MR. JEZNACH TO REPORT

G. PENSION BENEFIT COST STUDIES - BOARD TO REVIEW, MEET EA

H. VACANCIES - Olah (Millen) - Board To Review

PROPERTY:

A. LIONS PARK PAVILION - BOARD TO REVIEW (NAME, PLAQUE)
- DEDICATION ~~8/26/90~~ 10/7/90

B. LIONS PARK YMCA PROGRAM - ~~BOARD TO REVIEW~~ Manager To Report

C. STREET LIGHT REQUEST, 101 LARCHWOOD - MR. PORADO TO REPORT (Remove)
- BOARD TO REVIEW

D. Gasoline Tank Registration - Manager To Report (Remove)

E. Allegheny County Traveling Clinic - Manager To Report (Remove)
Eastmont Park 8/7/90

Township of Wilkins - Agenda of Committee Items as revised - 8/6/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- ~~J. PROSPECT ST (E PGH) ACCESS - JOINT DISCUSSION 6/4/90 (Remove)~~
- K. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- L. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- ~~M. RESCUE ONE, 6/16/90 INCIDENT - CHIEF TO REPORT (Remove)~~
- N. Cullison, 898 Stereodale - Chief To Report
- O. Smith Parking Lot - Chief To Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 13, 1990

The Regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Porado

Mr. Colonello
Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8714) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of July 29, 1990, the Additional Stated Meetings of July 30th and August 6, 1990 as presented. The motion was approved by unanimous roll call vote.

The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- | | |
|-----------------|--|
| 1990 Arts Fest | 1. MY-REC, Regional program approved \$800.00. cc:comm.,Pena, McKeever |
| AF-I-13-91 | 2. Old Republic Re: Insurance rate #OC-08392302. cc: Comm., JMM |
| AF-C-5 | 3. Allegheny Cty, Plng. Dept. Final Report 1990 Census. cc: Comm |
| AF-P-11 | 4. C of PA, DOT, Audit Liquid Fuels Tax Fund. cc: Comm., JMM |
| 1990 Tax Dup. | 5. Jordan Tax Service, Recap 1990 R E Tax. cc: Comm |
| C-P | 6. C of PA, Dept. Environmental Resources, Re: Rat Service Elimination Grant. cc: Comm., JMM, CJ |
| 1989 M & BP Tax | 7. E. P. Foley, 1989 Bus. Priv/Mercantile Tax Compliance Audit. cc: Comm., JMM |

The Commissioners noted they did not received their copy. The Manager will distribute same later that evening.

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 & 4. A total of 11 alarms occurred during the month.

2. POLICE: The following is the report of the police department for July, 1990.

A. Calls and complaints	258
B. Gasoline consumed - Unleaded	1,048
- A-9 and A-10	301.6
- Medic II (Rescue One)	41.0
C. Miles of Patrol	8,067
D. Mileage on cars:	
Unit 11 -	3,097
Unit 12 -	22,501
Unit 13 -	13,037
Unit 14 -	642
E. Accidents	9
F. Arrests	12
G. Assaults	2
H. Aided Cases	9
I. Criminal Mischief	4
J. Domestic Disturbances	7
K. Mutual Aid	1
L. Other Offenses	1
M. Registration Plates (lost or stolen)	1
N. Thefts	3
O. Vehicle Theft	9
P. False Alarms	5

3. ANIMAL CONTROL: Mr. Hoffman reported six complaints during July.

4. AMBULANCE ASSOCIATION: Mr. Hissrich reported 105 calls during July. 38 in Wilkins, 26 in Churchill and 41 mutual aid calls.

5. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	39,840.18
Occupation privilege Tax - previous month	5,622.10
Mercantile Tax - previous month	2,863.32
Business Privilege Tax - previous month	8,569.37
Secretary - General Fund	13,992.01
Secretary - Capital Reserve Fd (San S Ass'ts.)	400.00
Total	<u>\$71,286.98</u>

Manager's Report - Continued:BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	20

COMPLAINTS:

Received	7
Resolved	9
Pending	4

DELINQUENT SANITARY SEWAGE:

One Hundred Fourteen (114) accounts Cycle R-04 (new cycle) being prepared to mail week of August 13, 1990.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	7,190.75
Delinquent Tax	10,535.19 (Jordan Tax)
Total	\$17,725.94

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	13,992.01
Current Realty Tax (as revised)	112,093.52
Total (as revised)	126,085.53

The status of the 1990 Tax Duplicate was reported for the month of July as follows: (as revised)

CHARGES:

Original Duplicate	896,932.26	896,932.26
--------------------	------------	------------

CREDITS - COLLECTIONS:

This report	112,093.52	
Discounts - This report	2,287.75	
Total Credits		114,381.27
Balance to Account For		782,550.99
Collection Percentage		12.75%
Percentage for same period - previous year		8.0%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1990	\$ 44,494.85	Previous Year	\$ 41,842.99	1990 Budget
Net Total for 1990	302,565.55	" "	340,891.11	\$ 440,000.00

OCCUPATION PRIVILEGE TAX:

Month of July 1990	2,850.00	" "	2,319.40	1990 Budget
Net Total for 1990	46,591.10	" "	3,950.34	\$ 45,000.00

MERCANTILE TAX:

Month of July 1990	1,255.77	" "	1,688.23	1990 Budget
Total for 1990	179,139.78	" "	208,962.35	\$ 190,000.00

BUSINESS PRIVILEGE TAX:

Month of July 1990	5,658.86	" "	2,923.69	1990 Budget
Total for 1990	118,119.29	" "	96,024.92	\$ 86,000.00

9. FINANCIAL STATEMENT - JULY 1990GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 7/1/90	38,776.91	94,801.20	133,578.11

RECEIPTS:

RE Tax - Current Duplicate		85,045.23	85,045.23
Earned Income Tax		39,840.18	39,840.18
Mercantile Tax		2,863.32	2,863.32
O P Tax		5,622.10	5,622.10
Business Privilege Tax		8,569.37	8,569.37
Interest		633.72	633.72
Office Deposit	13,992.01		13,992.01
July Accounts Payable	81,177.60		81,177.60
Inter-Accounts Transfer		50,377.56	50,377.56
Total Receipts			288,121.09
Total Receipts and Balance			421,699.20
Warrants Cleared	120,778.31	151,537.84	272,316.15
Bank Balance 7/31/90	13,168.21	136,214.84	149,383.05
Outstanding Warrants			10,078.13
CASH BALANCE JULY 31, 1990			\$139,304.92

The above does not include the following amounts collected by Mr. Pugliano and Mr. Porado through July 31, 1990 but not reflected on the PLGIT statements until after August 1, 1990:

Minutes of the Regular Meeting, Monday, August 13, 1990 - Page ThreeFinancial Statement - General Fund - Continued:

RE Tax - Current	27,411.67
Earned Income Tax	8,574.20
Mercantile/Business Privilege Tax	2,110.02
Occupation Privilege Tax	1,570.00

CAPITAL RESERVE FUND:

Bank Balance 7/1/90 - PLGIT		2,702.01
RECEIPTS: Assessments	400.00	
Interest	18.83	418.83
Total Receipts and Balance		3,120.84
EXPENDITURES: MELP Debt Service	1,317.69	
P-J-D Sanitary Sewer - Engineering	122.25	1,439.99
BANK BALANCE JULY 31, 1990		<u>\$1,680.90</u>

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 7/1/90 - PLGIT	199,708.16
RECEIPT: Interest	1,359.71
Total Receipt and Balance	201,067.87
EXPENDITURE: Maintenance Fee	681.80
BANK BALANCE JULY 31, 1990	<u>\$200,386.07</u>

LIQUID FUELS FUND:

Bank Balance 7/1/90 - PLGIT	54,454.15
RECEIPT: Interest	299.45
Total Receipts and Balance	54,793.60
EXPENDITURES:	18,000.00
BANK BALANCE JULY 31, 1990	<u>\$36,793.60</u>

COMMUNITY FACILITIES FUND:

Bank Balance 7/1/90 - PLGIT	5,341.70
RECEIPT: Interest	36.48
BANK BALANCE JULY 31, 1990	<u>\$5,378.18</u>

The above is in reconciliation with july ending statements.

A list of current bills was presented for approval.

(8715) MOVED COLONELLO-PORADO to authorize payment of bills, totalling \$89,368.37, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION: Three (3) Building Permits issued

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Construction completed
Twenty one (21) tap-in permits issued
Three connections pending. Restoration to be completed.

MAY 1990: 1. STREET RESURFACING: Contracts awarded 5/29/90.
Slurry Seal/Trumbull began 8/8/90, Resurfacing/Russell Standard began 8/14/90.

Mr. Porado inquired as to the status of the Brown Avenue Waterline Extension fire hydrant placement. The Manager was directed to contact the WPJWA for an update.

NEW BUSINESS: 1. ORDINANCES - None

2. RESOLUTIONS: RESOLUTION NO. 16-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING THE ALLEGHENY COUNTY SOLID WASTE
MANAGEMENT PLAN.

(8716) MOVED YATES-PORADO to adopt Resolution No. 16-90.

RESOLUTION NO. 17-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT

(8717) MOVED PORADO-YATES to adopt Resolution No. 17-90

RESOLUTION NO. 18-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT

(8718) MOVED YATES-COLONELLO to adopt Resolution No. 18-90

RESOLUTION NO. 19-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPROVING ADOPTING AND PLACING INTO IMMEDIATE EFFECT AN EMERGENCY OPERATIONS PLAN

(8719) MOVED COLONELLO-YATES to adopt Resolution No. 19-90.

COMMISSIONERS COMMENTS:

1. (8720) MOVED COLONELLO-HANLON to appoint Patricia Towers, of 234 Ridge Street to the Township Recreation Board.
2. Mr. Hanlon briefed the audience on the dedication ceremony plans for the Lions Park Pavilion honoring Leon Hart scheduled for August 26, 1990 at 2:00 P.M. pending approval by Mr. Hart. Chief Naccarati gave a brief report on his discussion with Mr. Hart.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke on the following subjects: Mr. Foley's Mercantile and Business Privilege Tax Audit, Ted McWilliams auto dealership advertising, the (speculative) development plans for the remaining RT 22 frontage, liability homeowners insurance and minutes availability for the Additional Stated Meetings. Mr. Dinzeo responded by noting that no firm development plans were known at this time. Also, meeting minutes are available through the Managers Office.

[Secretary's Note: The following residents spoke concerning the proposed grading work along Route 22 by the Ted McWilliams group, as well as any speculative development. A brief notation is made concerning their remarks and questions.]

2. Eugene P. Foley, 15 Charnwood Drive: Zoning of Property
3. Barbara Lapidus, 10 Thorncrest: sanitary sewers, property damages, Hawthorne Drive road openings.
4. Robert Ruppel, 6 Thorncrest: Property damages
5. Barbara Gualtieri, 2 Thorncrest: Zoning of property.
6. Eileen Ruppel, 6 Thorncrest: Zoning, Crawford property, up Hawthorne Dr.
7. William Tangalos, 216 Hawthorne: Rt 22 Traffic Light, Hawthorne access.
8. Barbara Gualtieri, 2 Thorncrest: Underground mining
9. Irwin Izenon, 14 Thorncrest: Property damage concern, Zoning change
10. Bill Wilson, 300 Kingston: Public notice on Zoning District hearing charges.
11. Mary Yakin, 35 Crestview: Grading Ordinance regulations
12. Robert Lapidus, 10 Thorncrest: Showcase Cinema grading, adjacent Eastmont Swim Club.
13. Barbara Lapidus, 10 Thorncrest: Zoning of property, hole being excavated with current demolition permit.

The above individuals were responded to by Mr. Dinzeo, who discussed the matter in terms of the presentation made by Mr. McWilliams on July 30, 1990, as well as Township ordinances that must be followed before any permits are issued. Mr. Means also reviewed the legal requirements and procedures that any grading, blasting and development applications would be necessary. He further reviewed residential damage claim procedures and development bonding requirements.

14. Mary Yakin, 35 Crestview: Mrs. Yakin also discussed the following Matters: Mr. Foley's audit report and Revenue Sharing Fund recommendations, correction of the July 9, 1990 minutes, grading ordinance requirements, prior grading applications (DeAndrea). She was responded to by Mr. Dinzeo & Mr. Foley.
15. Mr. Colonello asked Mrs. Zinza, of Stevendale Drive, who was seated in the audience, if she was satisfied with the Townships handling of her complaint stated last month. She indicated that the situation has improved significantly, however, she would like the Township to continue monitoring the situation.

(8721) MOVED COLONELLO-HANLON to adjourn. The meeting was adjourned at 8:30 P.M.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

ATTEST:

Approved as presented 9/10/90.


Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 27, 1990

The Additional Stated Meeting of August 27, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Porado

Mr. Colonello
Mr. Hanlon

Also present was Mr. Means and Mr. McKeever.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The following New Business was conducted:

1. RESOLUTION NO. 20-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING THE ALLEGHENY COUNTY SOLID WASTE
MANAGEMENT PLAN

(8722) MOVED YATES-COLONELLO to adopt Resolution No. 20-90.

2. RESOLUTION NO. 21-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
DEDICATING THE LIONS PARK PAVILION
THE LEON HART PAVILION

(8723) MOVED HANLON-COLONELLO to adopt Resolution No. 21-90.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted:

3. Matters referred to the Building Inspector/Ordinance Officer
Mr. Dodge:

- Sunset Lanes occupancy, liquor license issuance
- Discussion with the Board and Solicitor concerning Zoning Ordinance amendments pertaining to enforceable, disturbances:
Meeting September 4, 1990 - 9:00 A.M.
- Monitoring the test borings work along Route 22 by Wilkins G.P.

4. Mr. McKeever further briefed the Board on the following:

- (1) The Leax Lane widening application status with PaDot. He will arrange a meeting on side.
- (2) The final invoice concerning the Peter-John-Dorothy Streets Sanitary Sewer Project, so an Assessment Ordinance may be prepared.

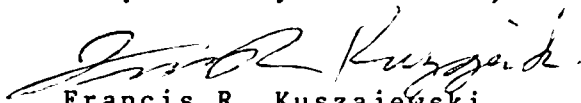
5. The number of exit doors at Penn Center Building #5 was referred to the Fire Marshal for further review.

6. The Board was advised by the Solicitor of their option to present an opinion to the Zoning Hearing Board on the use occupancy variance application concerning 610 Brown Avenue.
Note: Hearing to be scheduled for a later date.

(8724) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M.

All motions were passed by unanimous roll call vote.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - AUGUST 27, 1990

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SUB-DIVISION ORDINANCE: ROLE OF FIRE MARSHAL - SOLICITOR TO REPORT (Remove) #21
7. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT #25
8. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT #24
9. ACT 101 - COMMITTEE TO REPORT
10. 1990 CENSUS - MANAGER TO REPORT
11. CD BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT #19 #22 #27 #26
16. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
17. AMORE SIDEWALK WAIVER APPLICATION - BOARD TO REVIEW (Remove)
18. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, REHAB
- OWP SEWER COLLAPSE
- LIONS PARK TOILET FACILITY SPECS
- TENNIS COURT CRACKS Rebuild Est.
- BURIK, QUARRY STREET
19. DEMOLITION BIDS - MANAGER TO REPORT
20. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT #9 ^
21. ^ FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT ^

Township of Wilkins - Miscellaneous & Administrative Agenda - August 27, 1990

22. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT x

~~23. YMCA AGREEMENT - MANAGER TO REPORT (Remove)~~

n 24. Westinghouse, Building #5 - Board, Solicitor to Review x
Refer to Fire Marshall

n 25. Americans with Disabilities Act - Solicitor to Review +

n 26. 610 Brown Ave Occupancy - Manager to Report x
- Board to Review

n 27. Act 72 of 1990 - Manager to Report x

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 4, 1990

The Additional Stated Meeting of September 4, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Porado

Mr. Colonello
Mr. ~~Porado~~ Yates

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and new business completed:

1. MOTIONS:

(8725) MOVED COLONELLO-YATES to authorize the appropriate Township Officials to execute a letter authorizing the TCVCOG to demolish dwelling units, at scattered sites. The Township will idemnify, defend and hold harmless the TCVCOG of any and all claims of any nature arising out of the demolition.

(8726) MOVED COLONELLO-YATES to award the 1990-91 bulk rock salt contract to the International Salt Company, at their bid of \$27.35 per ton, through the SHACOG joint bid.

(8727) MOVED YATES-COLONELLO to award the 1990-91 cinder contract to the Duquesne Light Company, at their bid of \$7.15 per ton, through the SHACOG joint bid.

(8728) MOVED PORADO-YATES to authorize the Solicitor to prepare an amendment to the Personnel Ordinance requiring all full-time, non-uniform new hires to satisfactorily complete a physical examination as a condition of employment.

(8729) MOVED YATES-COLONELLO to appoint Harry Miller, of the Department of Public Works, as an Equipment Operator, effective September 17, 1990.

2. Mr. Jeznach was directed to advise the Manager of which equipment would be beneficial for 1991 budget consideration concerning confined space (manhole) work.

3. Mr. Nychis of the Civil Service Commission briefed the Board on their certification results and the problems encountered, delaying it. The written certification to be posted this week. He further stated a Commission recommendation that future testing be advertised on a regional basis, increasing the number of potential candidates.

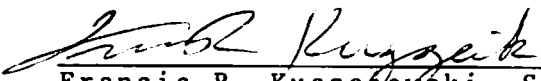
4. Chief Naccarati discussed police overtime usage and policy, joint radio expenses and Board options as well as policy pertaining to dispatch procedures.

5. Mr. Yates noted the number of street lights that are malfunctioning and the need for improved police department recognition and Duquesne Light Company notification.

(8730) MOVED PORADO-YATES to adjourn, the meeting was adjourned at 8:35 PM.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

ADMINISTRATION:

A. VACANCIES: BOARDS, SUMMER EMPLOYEES, - MANAGER TO REPORT (Remove)

B. 1990 Census - Manager To Report (Remove to Adm. Misc.)

PUBLIC WORKS:

A. LEAX LANE CURB PLACEMENT - MANAGER TO REPORT

B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT

C. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

D. COMMERCIAL LICENSE TEST - TRAINING MATERIALS DISTRIBUTED
- VIDEO TRAINING 9/6-7/90

E. FARNSWORTH AVENUE RISER RINGS - MR. JEZNACH TO REPORT (Remove)

F. PENSION BENEFIT COST STUDIES - BOARD TO REVIEW, MEET EA

G. VACANCIES - OLAH (MILLER) - BOARD TO REVIEW (Remove)

H. Equipment Operator VACANCY - Board To Review (Remove)

I. Pa Dot Tour Sgt 21st - Board To Review

J. Gypsy Moth Program - Manager To Report

K. Iny St. Bridge Insp.
- Manager To Report
(Remove to Misc. Adm.)

L. Confined Space Training
- Mr. Jeznach to Report
(Remove to 1991 Budget)

PROPERTY:

A. LIONS PARK PAVILION - BOARD TO REVIEW (NAME, PLAQUE) (Remove)
- DEDICATION 10/7/90

B. LIONS PARK YMCA PROGRAM - MANAGER TO REPORT (Remove)

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
DISPATCH PROCEDURES *Tape Policy*
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF TO REPORT
- M. SMITH PARKING LOT - CHIEF TO REPORT (*Remove*)
- N. Mandatory In Service Training - Chief To Report (*Remove*)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 10, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Hanlon

Mr. Colonello
Mr. Porado

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8731) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of August 13th, the Additional Stated Meetings of August 27th and September 4, 1990 as presented. The motion was carried by unanimous roll call vote.

COMMUNICATIONS:

- | | | |
|------------------------|----|--|
| EOP/WT | 1. | Allegheny County - Commendation on the Wilkins Township Emergency Operations Plan. |
| AF-L-13 | 2. | C of PA, Liquor Control Board - 1990 Liquor Licenses, \$2,600.00. cc: Commissioners |
| Leon Hart/Pav | 3. | Leon Hart thanking all concerned for the dedication of the Pavilion, also appreciation for the honor. |
| AF-W-10 | 4. | NIRA Consulting Engineers Re: design drawings for water-line replacement Harrison Road between Churchill and Larimer Avenue. cc: Comm., CJ, WSMcK. |
| Balint Lane Acceptance | 5. | Residents of Balint Lane Re: petition to accept Balint Lane for a public street. cc: Comm., JMM |
| CSC | 6. | Candidate scores for police applicants test, April 26th, April 28th and June 4, 1990. cc: Comm., RN, FRK, CSC, Bull Board |

- REPORTS:
1. FIRE: Reports were received, read and filed from Fire Company #1. A total of 16 alarms occurred during the month.
 2. POLICE: The following is the report of the police department/August:

A. Calls and complaints	249
B. Gasoline consumed - Unleaded	1,046.
- A-9, A-10	255.4
- Medic II (Rescue I)	59.4
C. Miles of Patrol	9,157
D. Mileage on Cars:	
Unit II	6,457
Unit 12	23,196
Unit 13	16,055
Unit 14	1,024
E. Accidents	6
F. Arrests	15
G. Assaults	1
H. Aided Cases	7
I. Animal Complaints	4
J. Burglaries	2
K. Criminal Mischief	4
L. Domestic Disturbances	1
M. Fire Calls	2
N. Mutual Aid	1
O. Other Offenses	1
P. Registration Plates	1
Q. Sex Related Offenses	1
R. Thefts	10
S. Towed Vehicles	4
T. Vehicle Theft	7
 3. ANIMAL CONTROL: Mr. Hoffman reported 7 complaints during August.
 4. AMBULANCE ASSOCIATION: Mr. Hissrich reported 85 calls during August. 33 in Wilkins, 16 in Churchill and 36 mutual aid calls.

5. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - Previous month	52,857.45
Occupation Privilege Tax - previous month	3,479.00
Mercantile Tax - previous month	206.34
Business Privilege Tax - previous month	4,230.05
Secretary - General Fund	31,015.14
Secretary - Capital Reserve Fund	
Assessments & Tap-in fees	860.00
Total	<u>\$92,647.98</u>
2. BUILDING PERMITS ISSUED:

New Construction	2
Repairs & Improvements	20
3. COMPLAINTS:

Received	13
Resolved	11
Pending	6
4. DELINQUENT SANITARY SEWAGE:

One hundred fourteen (114) delinquencies prepared and mailed October 31, 1990 (Cycle R-04, new cycle)

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	6,093.23
Delinquent Tax	3,535.50 (Jordan0
	<u>\$9,628.73</u>

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	31,015.14
Current Realty Tax	<u>679,304.31</u>
Total	710,319.45

The status of the 1990 Tax Duplicate was reported for the month of August as follows:

<u>CHARGES</u> :	
Original Duplicate	\$896,932.26
<u>CREDITS-COLLECTIONS</u> :	
This report	679,304.31
Previous report	112,093.52
Discounts - This report	13,863.45
- Previous report	<u>2,287.75</u>
Total Credits	807,549.03
Balance to account for	89,383.23
Collection percentage	90.0%
Percentage for same period - previous year	90.1%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1990	\$47,973.05	Previous year	\$ 41,842.94	1990 Budget
Net total for 1990	350,528.60	"	"	340,891.11 \$440,000.00

<u>OCCUPATION PRIVILEGE TAX</u> :				
Month of August 1990	2,079.00	"	"	2,319.40 1990 Budget
Net total for 1990	48,660.10	"	"	39,503.40 \$45,000.00

<u>MERCANTILE TAX</u> :				
Month of August 1990	192.34	"	"	1,688.23 1990 Budget
Total for 1990	178,076.35	"	"	208,962.53 \$190,000.00

<u>BUSINESS PRIVILEGE TAX</u> :				
Month of August 1990	6,247.31	"	"	2,923.69 1990 Budget
Total for 1990	124,366.60	"	"	96,024.93 \$86,000.00

9. FINANCIAL STATEMENT - AUGUST 1990:

10. <u>GENERAL FUND</u> :			
Bank Balance 8/1/90	PNB	PLGIT	TOTAL
	13,168.21	136,214.84	149,383.05
<u>RECEIPTS</u> : - RE Tax - Current Duplicate		193,068.78	193,068.78
- Earned Income Tax		52,857.45	52,857.45
- Mercantile Tax		206.34	206.34
- Occupation Privilege Tax		3,479.00	3,479.00
- Business Privilege Tax		4,230.05	4,230.05
- Interest		1,352.11	1,352.11
- Office Deposit	31,015.14		31,015.14
- August Accounts Payable	88,183.37		88,183.37
- Inter Accounts - Transfer	<u>24,374.70</u>	<u>28,190.12</u>	<u>52,564.82</u>

Minutes of the Regular Meeting, Monday, September 10, 1990 - Page ThreeFinancial Statement - August 1990 - ContinuedGeneral Fund - continued

Total Receipts			\$426,957.06
Total Receipts and Balance			576,340.11
Warrants Cleared	126,962.16	171,778.52	298,740.68
Bank Balance 8/31/90	29,779.26	247,820.17	277,599.43
Outstanding Warrants			2,171.83
CASH BALANCE AUGUST 31, 1990			\$275,427.60

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through August 31, 1990 but not reflected on the PLGIT statements until after September 1, 1990:

R E Tax - Current Duplicate	396,619.85
Earned Income Tax	3,689.80
Mercantile/Business Privilege Tax	4,113.28
O P Tax	170.00

CAPITAL RESERVE FUND:

Bank Balance 8/1/90 - PLGIT		1,680.90
RECEIPTS: Assessments	400.00	
Tap-in fees	460.00	
VFC #3 - MELP	2,419.35	
Interest	21.04	3,300.39
Total Receipts and Balance		4,981.29
Expenditure: MELP Debt Service	1,101.66	
P-J-D San. Swr Project: Engineering	137.50	1,239.16
BANK BALANCE AUGUST 31, 1990		\$3,742.13

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 8/1/90 - PLGIT	200,386.07
RECEIPT: Interest	1,308.66
BANK BALANCE AUGUST 31, 1990	\$201,694.73

LIQUID FUELS FUND:

Bank Balance 8/1/90 - PLGIT	36,793.60
RECEIPT: Interest	202.33
Total Receipt and Balance	36,995.93
Expenditure: Payroll Transfer	12,000.00
BANK BALANCE AUGUST 31, 1990	\$24,995.93

COMMUNITY FACILITIES FUND:

Bank Balance 8/1/90 - PLGIT	5,378.18
RECEIPT: Interest	35.13
BANK BALANCE AUGUST 31, 1990	\$5,413.31

The above is in reconciliation with August ending statements.

A list of current bills was presented for approval:

(8732) MOVED COLONELLO-PORADO to authorize payment of bills, totalling \$172,526.06, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988:	1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SVCE COMM Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 28, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
APRIL 1989:	1. GRAYHURST SUB-DIVISION: Three (3) Building Permits Issued
MAY 1989:	1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT Construction completed Twenty one (21) tap-in permits issued Three connections pending Restoration completed
MAY 1990:	1. STREET RESURFACING Contracts awarded 5/29/90: Slurry Seal to Trumbull Corporation, completed 8/17/90 Resurfacing to Russell Std Corp., completed 8/24/90

NEW BUSINESS:1. ORDINANCES:

NONE

2. RESOLUTIONS:

NONE

3. MOTIONS:

(8733) MOVED YATES-PORADO to refer the Baline Lane public street petition to the Township Engineer for review.

COMMISSIONER'S COMMENTS:

Mr. Yates noted the Declaratory Judgement to be filed by the Township Solicitor since the receipt of the police officer testing certification by the Civil Service Commission.

CITIZEN'S HEARINGS:

1. Mr. Ray Burkhart, 215 Wallace Avenue - questioned the adequacy of the Municipal Building Public Address System. Referred to the Property Committee.

2-A Mr. Steve Rose, 46 Charnwood Drive - representing the Concerned Citizens of Wilkins Township. Mr. Rose read a statement concerning the speculative grading and development of the Wilkins G.P. site along Route 22. His statement wished to: A. Open a line of communication with the Bd of Commissioners. B. Express the groups concerns on the following aspects of the speculation: blasting, mine subsidence, traffic load along Rt 22, residential damages, buffer zones, aesthetics, property values versus commercial tax base, comprehensive plan on land use as well as extending an invitation to the Manager and Board of Commissioners to attend the next CC of WT meeting on 9/13/90

2-B Mrs. Wendy DeGeorge (Probo), 34 Charnwood Drive - Mrs. Probo spoke on the following aesthetic values of property, commercial opposed to residential development in terms of a subdivision application avoidance of legal appeals through negotiation, questions to Solicitor for procedural answers.

2-C Mrs. Rose, 46 Charnwood Drive - Mrs. Rose had procedural questions as well as comments on the core-borings necessity and availability of the original SPA property development application.

Solicitor Means responded on behalf of the Board of Commissioners. He stressed the following: A. The quasi-judicial role of the Board of Commissioners, advising their avoidance of an pre-application discussion on the matter, thus avoiding any conceived prejudice. B. He spoke on the procedural aspects concerning any blasting, grading, or development applications as well as the public hearing requirements. He also noted the Townships timely response on applications as well as appeal processes. C. He noted the requirements of the PA Municipalities Planning Code as well as the role of the Planning Commission and the Board of Commissioners. He further stated that, if available, he would try to attend the CC of WT meeting to discuss procedures or answer written questioning on procedures.

3. Mr. Ernest Parti, 564 Brown Avenue - Mr. Parti has questions on local ordinances regulating development and the applicability of an Environmental Impact Statement (EIS).

Mr. Means noted all local regulations pertaining to development and questioned EIS applicability, based upon what is proposal, when proposed.

4. Mr. George Hawkins, 125 Patterson Street - Mr. Hawkins questioned the depth of the Rt 22 commercial frontage.

Mr. means noted that it is approximately three hundred (300) feet, exact depth would have to be determined, if (when) necessary.

(8734) MOVED HANLON-COLONELLO to adjourn. The meeting was adjourned at 8:30 P.M.

All motions were adopted by unanimous roll call vote by all present.


ATTEST:

APPROVED:

As presented 10/8, 1990

As read _____, 1990

As corrected _____, 1990


Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 1, 1990

The Additional Stated Meeting of October 1, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Porado

Mr. Yates

Mr. Hanlon
Mr. Colonello

Also present was Mr. Jeznach, Chief Naccarati and Mr. Means.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing and Staff Meeting Agendas. The following items were noted and New Business conducted:

1. (8735) MOVED COLONELLO-YATES to approve the block party request of the Ridgewood Garden Club on Saturday, October 27, 1990 along Gilchrest Drive. Mr. Jeznach and Chief Naccarati to handle details.
2. The Board discussed the PA CDL workshops, allowing the Manager to set up training for the Township DPW.
3. The Manager was directed to write ALCOSAN concerning the vandalism expense associated with the 1989 Thompson Run Interceptor invoice. Further details are to be requested. Also, a recommendation concerning lockable manhold cover installation is to be voiced by the Board of Commissioners.
4. The Manager was directed to handle personally the distribution of conference per-diem checks insuring that they don't become misplaced before they are given to the conference attendees.
5. Mr. McKeever will be informed to be ready to discuss, the latest recreational surfaces proposal concerning the repair of the Lions Park tennis court, on October 8, 1990, as well as bridge replacement options through State programs and the Sears building occupancy.
6. After discussion between the Board, Manager and Solicitor concerning acceptance of the PA DER grant toward a Township Public Education Program, geared for 1990 distribution.
- (8736) MOVED HANLON-COLONELLO to decline acceptance of the \$1,400.00 grant.
7. The Manager conducted the following in-depth reviews:
 - A. IDA Account purchasing alternatives of an emergency generator for the Municipal Building, during 1991.
 - B. Act 205 Reports.
 - C. Excess Interest of PMRS non-uniform Plan.
- (8737) MOVED YATES-PORADO to adjourn, the meeting was adjourned at 9:15 P.M.

All motions were passed by unanimous roll call vote.

Respectfully submitted,

Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT
8. AMERICANS WITH DISABILITIES ACT - SOLICITOR TO REVIEW (Remove)
9. WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW
REFER TO FIRE MARSHAL
10. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
11. 1990 CENSUS - MANAGER TO REPORT
12. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
13. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
14. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
15. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
16. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
17. DEMOLITION BIDS - MANAGER TO REPORT
18. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
19. ACT 72 of 1990 - MANAGER TO REPORT
20. ^{#27}610 BROWN AVENUE OCCUPANCY - MANAGER TO REPORT
^{#26}- BOARD TO REVIEW
21. ACT 101 - COMMITTEE TO REPORT
22. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
23. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - ~~MANAGER & ENGINEER TO REPORT~~
(Board To Review Participation)
24. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, REHAB
- Projects to Dawidars office - OWP SEWER COLLAPSE
- Auditorium Acoustics, Eng. - LIONS PARK TOILET FACILITY SPECS
- Sears Building - TENNIS COURT REBUILD EST.
- BURIK, QUARRY STREET
25. IVY STREET BRIDGE INSPECTION - MANAGER TO REPORT
26. IDA Account - Board To Review
27. Act 205 - MANAGER TO REPORT

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 10/1/90

ADMINISTRATION:

PUBLIC WORKS:

- A. LEAX LANE CURB PLACEMENT - MANAGER TO REPORT (*Remove*)
- B. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT
- C. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- D. COMMERCIAL LICENSE TEST - ~~TRAINING MATERIALS DISTRIBUTED~~
- ~~VIDEO TRAINING 9/6-7/90~~
- *PA. COL Workshops*
- E. PENSION BENEFIT COST STUDIES - BOARD TO REVIEW, MEET EA
- F. PA DOT TOUR SEPT 21ST - BOARD TO REVIEW (*Remove*)
- G. GYPSY MOTH PROGRAM - MANAGER TO REPORT

PROPERTY:

- A. Auditorium PA Improvement - *Manager To Report*

Township of Wilkins - Agenda of Committee Items as revised - 10/1/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
- I. (DISPATCH PROCEDURES TAPE POLICY) *Remove*
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF OF POLICE

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 8, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Porado

Mr. Yates

Mr. Colonello

Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8738) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of September 10, 1990, the Additional Stated Meeting of October 1, 1990 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

Misc/Admin	1.	VFD #1 Re: Proposal 1991 Pierce Dash D-8000 Pumper.
AF-A-23	2.	ALCOSAN Re: Vandalism related expenses 1989. Comm., JMM
AF-I-24	3.	Wilkins Area IDA Re: IDA 1989-90 Contribution \$15,000.00. cc: Commissioners
AF-P-11	4.	C of PA, DOT Re: Liquid Fuels Tax check \$86,300.06. Comm
Police pens.	5.	C of PA, Auditors General Re: General Municipal
Fin'l. File		Systems State Aid \$67,680.57.
C-P	6.	C of PA Dept/Commerce Re: Financial Assistance from Community Facilities Program.
RIRA	7.	C of PA DCA Re: Grant applications for funding through RIRA. Comm., Recreation Board
R-16 R/C	8.	C of PA DER Re: Deadline recycling program. Comm, JMM. Reddy
C-P	9.	C of PA DER Re: Pre-hearing #89-083-F Penn Hills Clean Streams Act.

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 22 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of September 1990:

REPORT OF ACTIVITY:

A. Calls and complaints	290
B. Gasoline consumed	900
	- A9, A10 304.8
	- Medic 11 28.0
C. Miles of Patrol	7932
D. Mileage on cars:	
Unit 11	- 8611
Unit 12	- 26220
Unit 13	- 18933
Unit 14	-
D. Accidents	10
E. Arrests	12
F. Assaults	1
G. Aided Cases	9
H. Animal complaints	2
I. Burglaries	1
J. Criminal mischief	7
K. Domestic Disturbances	1
L. Fire calls	2
M. Mutual aid	2
N. Other offenses	1
O. Registration plates (lost/stolen)	3
P. Thefts	1
Q. Vehicle Theft	4

- MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	10,989.14
O P Tax - previous month	170.00
Mercantile Tax - previous month	152.00
Bus. Priv. Tax - previous month	3,961.28
Secretary - General Fund	17,924.57
Secretary - Capital Reserve Fund	100.00
Total	<u>\$33,296.99</u>

Manager's Report - Continued:2. BUILDING PERMITS ISSUED:

New Construction	2
Repairs & Improvements	20

3. COMPLAINTS:

Received	7
Resolved	8
Pending	5

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	5,501.23
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5. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	17,924.57
Current Realty Tax	5,108.36
Total	23,032.93

The status of the 1990 Tax Duplicate was reported for the month of September 1990 as follows:

CHARGES:

Original Duplicate	896,932.26
Additions/Penalties - This report	16.20
Total Charges	896,948.46

CREDITS-COLLECTIONS:

This report	5,108.36
Previous Report	791,397.83
Discounts - this report	.22
- previous report	16,151.20
Total Credits	812,657.61
Balance to account for	84,290.85
Collection Percentage	90.6%
Percentage for same period - previous year	91.0%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Sept 1990	\$ 9,565.29	Previous year	\$ 8,629.51	1990 Budget
Total for 1990	360,093.89	" "	349,520.62	\$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of Sept 1990	200.50	" "	2,920.00	1990 Budget
Net Total for 1990	48,850.60	" "	42,413.40	\$45,000.00

MERCANTILE TAX:

Month of Sept 1990	1,014.94	" "	1,180.35	1990 Budget
Total for 1990	178,898.84	" "	210,142.70	\$150,000.00

BUSINESS PRIVILEGE TAX:

Month of Sept 1990	679.00	" "	1,348.39	1990 Budget
Net Total for 1990	124,676.40	" "	97,373.32	\$86,000.00

7. FINANCIAL STATEMENT - SEPTEMBER 1990:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 9/1/90	29,799.26	247,820.17	277,599.43
<u>RECEIPTS:</u>			
RE Tax Current Duplicate		516,020.68	516,020.68
Earned Income Tax		10,989.14	10,989.14
Mercantile Tax		152.00	152.00
Occupation Privilege Tax		170.00	170.00
Business Privilege Tax		3,961.28	3,961.28
Interest		3,303.60	3,303.60
Office Deposit	17,924.57		17,924.57
September Accounts Payable	159,207.93		159,207.93
Inter-Accounts - Transfer		32,598.26	32,598.46
Total Receipts			744,327.66
Total Receipts and Balance			1,021,927.09
Warrants Cleared	172,642.26	216,316.17	388,958.43
Bank Balance 9/30/90	34,269.50	598,699.16	632,968.66
Outstanding Warrants			34,995.44
CASH BALANCE SEPTEMBER 30, 1990			\$597,973.22

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through September 30, 1990 but not reflected on the PLGIT statements until October 1, 1990:

Financial Statement - General Fund - Continued:

R E Tax - Current Duplicate	2,734.88
Earned Income Tax	2,265.95
Mercantile/Business Privilege	1,693.94
Occupation Privilege Tax	200.50

CAPITAL RESERVE FUND:

Bank Balance 9/1/90 - PLGIT		3,742.13
RECEIPTS: Assessments	100.00	
VFC #3 - MELP	1,266.88	
Interest	22.17	1,389.05
Total Receipts and Balance		5,131.18
Expenditure: MELP Debt Service		1,266.88
BANK BALANCE SEPTEMBER 30, 1990		<u>\$3,864.30</u>

1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 9/1/90 - PLGIT	201,694.73
RECEIPT: Interest	1,183.22
BANK BALANCE SEPTEMBER 30, 1990	<u>\$202,877.95</u>

LIQUID FUELS FUND:

Bank Balance 9/1/90 - PLGIT	24,995.93
RECEIPT: Interest	108.87
Total Receipt and Balance	25,104.80
Expenditure: Payroll Transfer	12,000.00
BANK BALANCE SEPTEMBER 30, 1990	<u>\$13,104.80</u>

COMMUNITY FACILITIES FUND:

Bank Balance 9/1/90 - PLGIT	5,413.31
RECEIPT: Interest	31.79
BANK BALANCE SEPTEMBER 30, 1990	<u>\$5,445.10</u>

The above is in reconciliation with September ending statements.

A list of current bills was presented for approval:

(8739) MOVED COLONELLO-PORADO to authorize payment of bills, totalling \$225,735.30, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

<u>MARCH 1988:</u>	1. <u>INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION</u> Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.
<u>APRIL 1989:</u>	1. <u>GRAYHURST SUB-DIVISION:</u> Three (3) Building Permits Issued
<u>MAY 1989:</u>	1. <u>PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT</u> Twenty One (21) tap-in permits issued. Two connections pending. Restoration completed.
<u>MAY 1990:</u>	1. <u>STREET RESURFACING:</u> Contracts awarded 5/29/90. Slurry Seal to Trumbull Corp., completed 8/17/90. Resurfacing to Russell Std. Corp., completed 8/24/90.

Mr. McKeever discussed the following matters with the Board:

1. Lions park Tennis Court Repair: The latest proposal was discussed in which the original contractor would resurface and repaint the surface as well as provide a one year warranty. Mr. McKeever recommended approval due to the three years usage the court has already endured. The work would be done either this Fall or next Spring.

(8740) MOVED YATES-PORADO to accept the latest proposal, and authorize notice to proceed, per recommendation of the Township Engineer.

2. Balint Lane Road Acceptance Petition: Status quo, undergoing review the Board referred Mr. McKeever to storm water drainage along the existing roadway.

NEW BUSINESS:1. PUBLIC COMMENT ON PROPOSED SUB-DIVISION ORDINANCE NO. 802:

Mr. Means gave a brief synopsis of the proposed subdivision ordinance, historically as compliance with State law and Township review and revision procedures in order to comply with same. He reviewed, and entered into the Record the Minutes of the Township Planning Commission meeting of September 19, 1990. He also reviewed the inserted revisions as recommended by the Allegheny County Planning Commission. Further, he gave a short summation of the ordinance and legal advertising and hearing requirements, as stipulated by State Law.

President Dinzeo invited comment from the audience. No one from the audience, or submitted written opinion, commented.

Mr. Means noted the Board action would be concerning the following:

- A. Original Proposed Ordinance (55 Pages)
- B. Two Page Revision in compliance with the Allegheny County Planning Commission (9/19/90)
- C. One Page Re-Revision, submitted by Mr. Means (9/20/90)
- D. Incorporation of Recommendations of the Wilkins Township Planning Commission.
- E. The Ordinance could be read (1st Reading) by Title only. If any Commissioner did not read all applicable sections, a negative vote would constitute the full reading of the proposed ordinance.

2. ORDINANCES: ORDINANCE NO. 802

AN ORDINANCE OF THE TOWNSHIP OF WILKINS DEFINING AND REGULATING THE SUBDIVISION OF LAND AND THE DEVELOPMENT THEREOF.

- (8741) MOVED COLONELLO-HANLON to read Ord. No. 802 for the 1st reading.
- (8742) MOVED YATES-PORADO to accept Ord. No. 802 for the 1st reading.
- (8743) MOVED COLONELLO-YATES to read Ord. No. 802 for the 2nd reading.
- (8744) MOVED PORADO-COLONELLO to adopt Ordinance No. 802.

3. RESOLUTIONS: RESOLUTION NO. 22-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS DIRECTING THE DISTRIBUTION OF PENSION FUND MONIES UNDER PROVISIONS OF ACT 205.

- (8745) MOVED HANLON-YATES to adopt Resolution No. 22-90.

RESOLUTION NO. 23-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE REFUND OF CERTAIN EXONERATED REAL ESTATE TAXES FOR THE YEAR 1990.

- (8746) MOVED PORADO-COLONELLO to adopt Resolution No. 23-90.

3. MOTIONS:

- (8747) MOVED YATES-COLONELLO to authorize the payment of \$79,680.28 to Russell Standard Corporation for street resurfacing, per approval of the Township Engineer.
- (8748) MOVED YATES-PORADO to authorize the payment of \$35,372.22 to Trumbull Corp. for Slurry Sealing of various streets, per approval of Township Engineer.

COMMISSIONERS COMMENTS:

Mr. Hanlon referred to the DER correspondence pertaining to the Township's mandated recycling program implementation by September 26, 1991. As Chairman of the Recycling Committee of the Board of Commissioners, and based upon the recommendation of the Township Solicitor.

- (8749) MOVED HANLON-COLONELLO to hire Mr. Edmond Reddy as a consultant concerning the implementation of the Township's Recycling Program at a rate of \$20.00 per hour plus expenses.

Mr. Porado questioned whether a cap would be placed upon the amount of fees earned. Mr. Hanlon noted the State deadlines for grant application acceptance is early December, so time and hours spent should not be an issue.

Mr. Means noted that the arrangement can be terminated at any time if the Board feels the fees are getting too high.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street


Mr. Hawkins spoke about the need for School Crossing Alert signage on Larimer Avenue and the Township's concern for sewage overflows in Monroeville.

Mr. Dinzeo noted the signage estimate as an inclusion in the 1991 Budget and Mr. Hanlon noted that the correspondence pertained to an ALCOSAN line of which the Township is a member of a joint maintenance agreement.

(8749) MOVED HANLON-YATES to adjourn. The meeting was adjourned at 8:20 P.M.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented Nov 12th, 1990

As read _____, 1990

As corrected _____, 1990

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 29, 1990

The Additional Stated Meeting of October 25, 1990 was called to order at 7:00 P.M. by president Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Also present was Mr. McKeever.

Messrs. Hanlon and Porado were absent.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The following New Business was conducted:

(8750) MOVED COLONELLO-YATES to distribute the non-uniform employee PMRS Excess Investment monies according to the proposed Equalized Yield distribution submitted by PMRS.

(8751) MOVED COLONELLO-YATES to amend the non-uniform employee pension plan according to "Proposal 3", as presented by PMRS, as attached. Also, the required employee contribution to be increased 1.5% of pay to a total of 4.5%

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. The following items were noted and other New Business conducted:

1. A letter of appreciation to Mr. Woods, retiring from the Planning Commission, would be in order from the Board of Commissioners.
2. Mr. Colonello spoke concerning the Townships delinquent real estate tax accounts and, with the concurrence of the Board, directed that a mailing be conducted similar to 1983's in order to collect these monies. He reiterated his position that no millage increase will occur while these taxes remain outstanding.
3. Mr. McKeever reviewed the Balint Lane acceptance petition with the Board with the following notations:
 - A. Information of clear title need to be submitted.
 - B. An official map of the proposed ROW needs to be certified by an engineer and submitted with their application.
 - C. Attention needs to be given to the adjacent Patchell property as well as the culvert adjoining Brown Avenue.

Mr. Balint to be notified.

4. The Board discussed, with Mr. McKeever, the Burik erosion complaint concerning the natural drainage way adjacent her property. Mr. McKeever noted that he, and the DPW Forman, could see no signs of erosion. It was noted that Mrs. Burik does not own this property. The Solicitor will be asked his opinion on the Township's requiring the property owner to pipe this drainage.
5. Mr. Dinzeo noted that the Township's Emergency Management Plan should include information on what facilities the Woodland Hills School District has available to coordinate during an emergency situation. The Deputy Emergency Management Coordinators to be notified.
6. Mr. Foley to be questioned on the filing of the Mercantile and Business Privilege Tax Audits final report, as well as the submission of an application for 1990 Township Audit consideration.
7. Mr. Colonello reported on the TCVCOG receipt of bids for a joint recycling center, including the recommendation for the AEC proposal. He asked the Board to review this material for possible future consideration. It will also be forwarded to Mr. Reddy.
8. Mr. Kuszajewski discussed possible delays in the completion of the preliminary 1991 Township Budget due to the receipt of garbage and recyclable collection bids, slated for late November or early December. He also mentioned a possible legal delay in the adoption date of the budget due to the falling of the New Years Eve and New Years Day holidays.
- (8752) MOVED COLONELLO-YATES to review the budget line by line in a Board of Commissioners work session within the next few weeks.

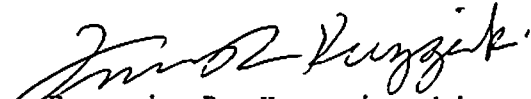
Minutes of the Additional Stated Meeting, October 29, 1990 - Page Two

9. Mr. Kuszajewski reviewed the proposed rent increase for the joint wage tax collection service effective January 1, 1991 based upon the September CPI per Board of Commissioners action, November 27, 1989.

(8753) MOVED COLONELLO-YATES, to adjourn, the meeting was adjourned at 9:00 P.M.

All motions were approved by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 10/29/90

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, SUB-DIVISION, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: solicitor to prepare amendment
8. WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW
REFER TO FIRE MARSHAL
9. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
10. 1990 CENSUS - MANAGER TO REPORT
11. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
16. DEMOLITION BIDS - MANAGER TO REPORT
17. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
18. ACT 72 OF 1990 - MANAGER TO REPORT (Remove)
19. ACT 205 - MANAGER TO REPORT (Remove)
20. 610 BROWN AVENUE OCCUPANCY - MANAGER TO REPORT
~~BOARD TO REVIEW~~
21. IDA ACCOUNT - BOARD TO REVIEW (Remove - to 1991 Budget consideration)
H 28.29.30
22. ACT 101 - COMMITTEE TO REPORT

Township of Wilkins - Miscellaneous & Administrative Agenda - 10/29/90

23. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
24. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
25. MISCELLANEOUS ENGINEERS REPORT:
 - BRIDGE INSPECTIONS, REHAB
 - OWP SEWER COLLAPSE
 - LIONS PARK TOILET FACILITY SPECS
 - TENNIS COURT REBUILD EST.
 - BURIK, QUARRY STREET
 - PROJECTS TO DAWIDA'S OFFICE
 - AUDITORIUM ACOUSTICS
 - EMERGENCY GENERATOR
 - SEARS BUILDING (Remove)
 - Balint Lane Acceptance
26. IVY STREET BRIDGE INSPECTION - MANAGER TO REPORT (Remove)
27. Revision to Personnel Ordinance - Solicitor To Report
28. Thompson Run Sewer Maintenance - Manager To Report
29. WAGE TAX OFFICE Rent Increase - Manager To Report
30. 1991 Budget Preparation - Manager To Report

A SUMMARY OF THE PENSION PLAN FOR THE MUNICIPAL EMPLOYEES OF WILKINS TOWNSHIP

Proposal 3

This pamphlet contains a summary of your proposed retirement benefits. It has been prepared by the Pennsylvania Municipal Retirement System (PMRS) specifically for your municipality.

If you have questions on any of the information, please contact your employer or phone the Pennsylvania Municipal Retirement System at our toll free number 1-800-622-7968.

WHEN WILL I FIRST BE ELIGIBLE FOR RETIREMENT?

Your normal retirement age is sixty-five (65).

HOW MUCH CAN I EXPECT TO RECEIVE?

Your annual benefit is determined by multiplying your years of credited service times your final salary times one and twenty-five hundredths percent (.0125). Example: Assume 20 years credited service and a final salary of \$20,000.

$$20 \times \$20,000 \times .0125 = \$5,000 \text{ annual benefit.}$$

Final salary is defined as your average annual compensation during your final five (5) years prior to the effective date of your retirement.

CAN I RETIRE EARLY AND STILL RECEIVE BENEFITS?

You may retire early if you are involuntarily terminated with eight (8) or more years of credited service or you voluntarily leave employment with at least twenty-four (24) years of credited service.

If you elect an early retirement, the monthly benefit will be actuarially reduced for each year prior to normal retirement age that you elect early retirement. The reduction will be approximately one-half percent (1/2%) of the benefit for each month under normal retirement age.

WHAT TYPE OF SURVIVOR BENEFITS CAN I PROVIDE?

You will select one of the following options at the time of retirement.

Single Life Annuity - Under this option you will receive a continual income throughout your lifetime with no beneficiary benefit. In the event of death, any member contributions and credited interest not already paid to you in the form of a benefit will be paid to your designated beneficiary.

Option 1 - Selecting this option provides you with a reduced lifetime benefit so that the remaining lump sum value of the account will go to your beneficiary. Under this option, if you die before receiving the present value of your retirement benefit (the accumulated member and municipal contributions), the remainder will be paid to your named beneficiary or to your estate. If the amount is more than five thousand dollars (\$5,000), your beneficiary may elect to receive it in (1) a lump sum, (2) an annuity, or (3) a lump sum with the remainder as an annuity.

Option 2 - Option 2 allows you to provide a joint and one hundred percent (100%) survivorship annuity. With this option, you choose a survivor annuitant, and as long as either you or your survivor annuitant is living, the benefit continues to be paid at the same dollar level.

Option 3 - Option 3 allows a joint and fifty percent (50%) survivorship annuity. You choose a survivor annuitant. Then upon your death, if the survivor annuitant is still living, the annuitant receives a benefit that is one half (1/2) of your original benefit. If the survivor annuitant is no longer living, the benefit ceases.

Under Option 2 and Option 3, you must select your survivor annuitant at retirement. You may not change your survivor annuitant after retiring.

HOW WILL SOCIAL SECURITY AFFECT MY RETIREMENT BENEFIT?

The two benefits are not interdependent. What you receive from your pension plan will not be affected by any Social Security benefit to which you may be entitled.

HOW MUCH MUST I CONTRIBUTE TO THE RETIREMENT PLAN?

Your plan requires a deduction of three percent (3%) of your compensation.

HOW MUCH INTEREST DOES MY MONEY EARN?

Regular interest on your account is annually determined by the Pennsylvania Municipal Retirement Board. Currently the regular interest is six and one-half percent (6 1/2%).

Your municipality may also allocate excess investment monies to you as a separate benefit beyond your normal annual annuity. Excess investment money is the amount of investment earnings remaining in the Pennsylvania Municipal Retirement Fund after the required regular interest and expenses have been paid. Your annual member statement will indicate the amount of excess investment money allocated to your account, if any.

WHAT HAPPENS IF I DIE WHILE WORKING?

If you would be eligible for a monthly benefit and die before electing to take that benefit, it will be assumed that you retired and elected Option 1 from the benefit payment options the day before your death, or stated another way, your beneficiary will receive the present value of your account.

If you meet the qualifications for a monthly benefit but do not yet want to receive it, you may file an application for said benefit, selecting any of the above options if you so desire. You may still continue to work and the application will become effective only upon your death or until you change it.

If you die before being eligible for a monthly retirement benefit, your accumulated deductions will be paid to the beneficiary that you named most recently and filed on proper forms with PMRS. If there are no employee contributions, there is no benefit.

CAN I GET CREDIT FOR MY MILITARY TIME?

If you join the military in times of war, armed conflict or national emergency, and if you have been employed by the municipality for a period of at least six (6) months, the time spent in such service is credited to your employment record for pension or retirement benefits provided you return to your employment within six (6) months after separation from the military service.

Separately, you may purchase credit for up to five (5) years of service other than intervening military time provided you have completed five (5) years of service with the municipality subsequent to such military service. There are certain additional restrictions. For complete eligibility requirements and costs, contact the Pennsylvania Municipal Retirement System. The cost may be paid in a lump sum or it may be amortized with additional interest through salary deductions in amounts agreed upon by you and the Board.

WHAT HAPPENS TO MY BENEFITS IF I LEAVE MUNICIPAL SERVICE?

Vesting - If you terminate service before retirement, you may elect to leave accumulated contributions in the system and defer receipt of benefits until normal retirement age. Then when you receive your benefits, checks will include your member contributions and the municipal contributions. Your plan allows this to happen after twelve (12) years.

A copy of the form PMRB-8 (Application for Retirement and Vesting) is available from your employer or by contacting the PMRS office. You must file within ninety (90) days from termination of employment to receive the vesting benefits.

WHAT HAPPENS TO MY BENEFITS IF I GO TO WORK FOR ANOTHER MUNICIPALITY?

If you terminate employment and go to work for another PMRS member municipality within a year of separation, your service credits may be transferred unimpaired to your new employer. This feature is called portability. You must notify PMRS that you are electing to institute the benefit when you join your new employer.

WHAT IF I AM NOT ELIGIBLE FOR BENEFITS?

If you terminate employment and are not eligible for a retirement benefit or portability, all of your accumulated deductions, your interest earned, and your excess investment monies credited as of the severance date will be returned to you.

DOES THE PLAN HAVE ANY DISABILITY BENEFITS, AND IF SO, WHAT KIND?

The retirement plan does provide for disability retirement. The disability must prevent you from being gainfully employed, be permanent and total, and occur prior to your normal retirement age. For a service connected disability, your annual benefit will equal fifty percent (50%) of your final salary.

The benefit is offset by appropriate Worker's Compensation benefits.

For a non-service connected disability, the annual benefit will equal thirty percent (30%) of your final salary, provided you have ten (10) or more years of credited service.

The above represents a general description of the proposed retirement plan.

0042202 - Prepared 06/22/90 by JBA:ah

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 5, 1990

The Additional Stated Meeting of November 5, 1990 was called to order at 8:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Colonello
Mr. Hanlon


Mr. Porado was absent.

Also present was Mr. Jeznach and Chief Naccarati.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting agenda. This was completed (see attached review) with the following items noted:

1. Chief Naccarati briefed the Board on the house explosion investigation at 4041 Miller Street. He noted that Officer Greco, who injured his ankle at the scene, will be off work for approximately six (6) weeks.
2. Mr. Jeznach noted that all of the snow plows are interchangeable, thus, a new plow is not required to fit the new truck.
3. The Board was asked to review the preliminary delinquent real estate tax list, as prepared, in order to delete those uncollectable or exempt properties from mailing.
4. The Manager briefed the Board on his inquiry of the Solicitor for interpretation of the Macino withdrawal from the Civil Service Commission eligibility list.
5. The Board was reminded of the Recreation Board meeting invitation to attend their November 7, 1990 meeting.
6. Mr. Kuszajewski noted that the non-uniform pension plan improvements can only be improved as part of an amendment ordinance, referral to the Solicitor. Also an agreement will be executed with PMRS and the increased payroll deductions will begin with the first quarter of 1991.

(8754) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 7:35 P.M.


Francis R. Kuszajewski
Secretary

msf

ADMINISTRATION:

PUBLIC WORKS:

A. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT

B. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

C. COMMERCIAL LICENSE TEST - PA COL WORKSHOPS

D. PENSION BENEFIT ^{Amendment} COST STUDIES - BOARD TO REVIEW, ^{consider Ordinance} ~~MEET EA~~

E. GYPSY MOTH PROGRAM - MANAGER TO REPORT

F. Snow Plow for New Truck - Mr. Jeznach To Report (Remove)

PROPERTY:

A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT

B. Attendance At Rec. Bd. meeting, B of C, 11/7/90 (Remove)

Township of Wilkins - Agenda of Committee Items as revised - 11/5/90

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- Referred TO Solicitor
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF OF POLICE

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, NOVEMBER 12, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Hanlon

Mr. Yates

Mr. Porado

At the invitation of President Dinzeo, all present arose and participated in the pledge of allegiance to the flag.

(8755) MOVED COLONELLO-PORADO to approve the minutes of the Regular Meeting of October 8th, the Additional Stated Meetings of October 29th and November 5, 1990. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-8 1. L. Sablowsky Re: Thanks for services performed 10/29/90. Comm., CJ
- C-P 2. C of PA DER Re: National Radon Week 10/14-20/90. Comm
- 1991 Budget 3. VFW-J D Rodgers Post #6681 Re: Veterans Appropriation \$300.00 for 1991 (per Art 15, Sec 48 1st Class Twp Code).
- AF-B-4 4. R. Martin Woods resignation from Planning Commission, also Township's acceptance of resignation w/regrets. Comm., P/Comm
- Police 5. Eric Macino desire to have his name removed from eligibility App'ns. list for Pol. Dept. effective 10/26/90. Comm., CSC, RN
- AF-A-23 6. ALCOSAN. Re: Rate increase effective 1/22/91. Comm.
- Doyle 6. Sears Re: Thanks for participation Halloween Safety Day DeMarco P/F Officers Doyle & DeMarco commended. Comm., Doyle & DeMarco

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 7 alarms occurred during the month.
2. AMBULANCE ASSOCIATION: Mr. Hissrich reported 96 calls during October; 45 in Wilkins, 14 in Churchill, 37 Mutual Aid
3. ANIMAL CONTROL: Mr. Hoffman reported 4 complaints during October.
4. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	\$40,143.02
Occupation Privilege Tax - previous month	2,160.50
Mercantile Tax - previous month	1,806.42
Business Privilege Tax - previous month	8,982.41
Secretary - General Fund	28,110.29
Secretary - Capital Reserve Fund	
Assessments & Tap-in fees	515.00
TOTAL	\$81,717.64

2. BUILDING PERMITS ISSUED:

New Construction	2
Repairs and Improvements	11
Signs	1

3. COMPLAINTS:

Received	7
Resolved	8
Pending	4

4. DELINQUENT SANITARY SEWAGE:

One (1) water shut-off pending - previous cycles
Four (4) Final Notices pending - Cycle R-04

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,666.83
Delinquent Tax	14,351.48
Total	\$18,018.31

6. TREASURER & TAX COLLECTOR: Mr. Porado reported receipts as follows:

Sources other than current realty tax	27,839.59
Current Realty Tax	51,416.54

TOTAL **\$79,256.23**

Treasurer & Tax Collectors Report (Continued)CHARGES:

Original Duplicate	896,932.26
Additions - Previous report	16.20
TOTAL CHARGES	896,948.46

CREDITS - COLLECTIONS:

This report	51,416.64	
Previous report	796,506.19	
Discounts - Previous report	16,151.42	
TOTAL CREDITS		864,074.25
Balance to account for		32,874.21
Collection Percentage		96.3%
Percentage for same period - previous year		95.0%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of October 1990	\$ 42,130.61	Previous Year	\$ 44,394.51	1990 Budget
Net Total for 1990	402,204.50	" "	393,915.13	\$440,000.

OCCUPATION PRIVILEGE TAX:

Month of October 1990	1,960.00	" "	820.00	1990 Budget
Net Total for 1990	50,340.60	" "	43,223.40	\$45,000.

MERCANTILE TAX:

Month of October 1990	791.48	" "	482.83	1990 Budget
Total for 1990	178,898.95	" "	210,625.53	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of October 1990	8,303.41	" "	3,388.46	1990 Budget
Net Total for 1990	132,979.09	" "	100,761.78	\$86,000.

8. FINANCIAL STATEMENT - OCTOBER 1990:GENERAL FUND:

Bank Balance 10/1/90	PNB	PLGIT	TOTAL
	34,269.50	598,699.16	632,968.66
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate		11,271.83	11,271.83
Earned Income Tax		40,143.02	40,143.02
Mercantile Tax		1,806.42	1,806.42
Business Privilege Tax		8,982.41	8,982.41
Interest		3,432.09	3,432.09
Occupation Privilege Tax		2,160.50	2,160.50
PURTA	22,139.14		22,139.14
Office Deposit	28,110.29		28,110.29
Returned Check (Non-income)	15.00		15.00
October Accounts Payable	225,554.80		225,554.80
Inter Accounts Transfer		50,249.43	50,249.43
Total Receipts			393,864.93
Total Receipts and Balance			1,026,833.59
Warrants Cleared	286,353.31	279,833.79	566,187.10
Bank Balance 10/31/90	23,735.42	436,911.07	460,646.49
Outstanding Warrents			24,268.81
CASH BALANCE OCTOBER 31, 1990			\$436,377.68

The above does not include the following amounts collected by Mr. Pugliano and Mr. Porado through October 31, 1990 but not reflected on the PLGIT statement until after November 1, 1990:

R E Tax - Current Duplicate	4,272.75
Earned Income Tax	4,253.54

CAPITAL RESERVE FUND:

Bank Balance 10/1/90 - PLGIT		3,864.30
<u>RECEIPTS:</u>		
Assessments	400.00	
VFD #3 MELP	1,825.32	
Tap-in fee	115.00	
Interest	24.61	2,364.93
Total Receipts and Balance		6,229.23
EXPENDITURE: MELP, Debt Service		1,825.32
BANK BALANCE OCTOBER 31, 1990		\$4,403.91

1986 G O BOND ISSUE SINKING FUND:

Bank Balance 10/1/90 - PLGIT		202,877.95
<u>RECEIPTS: Interest</u>		
		1,227.96
Total Receipts and Balance		204,105.91
EXPENDITURE: Debt Service		57,496.29
BANK BALANCE OCTOBER 31, 1990		\$146,609.62

Minutes of the Regular Meeting, Monday, November 12, 1990 - Page ThreeLIQUID FUELS FUND:

Bank Balance 10/1/90 - PLGIT	13,104.80
RECEIPT: Interest	40.14
Total Receipt and Balance	13,144.94
EXPENDITURE: Payroll Transfer	12,000.00
BANK BALANCE OCTOBER 31, 1990	<u>\$1,144.99</u>

COMMUNITY FACILITIES FUND:

Bank Balance 10/1/90 - PLGIT	5,445.10
RECEIPT: Interest	37.90
BANK BALANCE OCTOBER 31, 1990	<u>\$5,483.00</u>

The above is in reconciliation with September ending statements.

A list of current bills was presented for approval.

(8756) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$84,969.90, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE - CIVIL SERVICE COMMISSION
Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:
Four (4) Building Permits Issued

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Twenty one (21) tap-in permits issued.
Project completed
Restoration completed

Mr. McKeever gave a brief report on the associated costs of the project which will be used to define a draft assessment ordinance, which will be available for Board review November 26, 1990. He estimates a maximum of \$352.00 per assessable lot.

NEW BUSINESS:

1. ORDINANCES: None
2. RESOLUTIONS: None
3. MOTIONS:

Mr. Kuszajewski noted reimbursement of at least \$10,863.00 from DER forthcoming. The Change Order may also be accepted for reimbursement. The sites were also inspected by DER on November 9, 1990.

(8757) MOVED YATES-COLONELLO to approve payment to Karis Contracting \$12,163.00 for demolition of various structures pending final inspection.

(8758) MOVED COLONELLO-PORADO to authorize the removal of Mrs. DeMarco and Mr. Rossi from the Recreation Board per Section 3b of Ordinance No. 399 as amended.

Mr. Means gave a brief description of the changes, concerning the bidding requirements, amended to the First Class Township Code.

(8759) MOVED COLONELLO-HANLON to authorize the price quotation procedural requirements for all purchases between \$4,000.00 and \$10,000.00 per amendment to the First Class Township Code.

Mr. Means briefed the Board on the Township easement through the Marra property on George Street available to provide an extension of the sanitary sewer main line to the Regan lot, at the corner of George Street and Harrison Road. He indicated that an agreement is being prepared based upon the review of submitted plans by the Township Engineer, allowing for the extension of the main line. The Agreement would concern the installation of the line, payment of legal and engineering fees, restoration escrow monies and the ultimate dedication of the line to the Township.

Mr. Porado and Mr. Yates questioned some of the technical aspects of the installation, which were answered by Mr. McKeever.

Mr. Means further noted that the line would not be accepted by the Township if not properly installed. During this conversation, Mr. McKeever exemplified this requirement by the necessity to install two manholes instead of the proposed one manhole and a lamphole.

(8760) MOVED HANLON-COLONELLO to authorize the execution of the Agreement between the Township and Mr. Regan concerning the installation and dedication of the extension of the James Street sanitary sewer line.

COMMISSIONERS COMMENTS:

1. Mr. Colonello requested the Board meet to discuss the preliminary delinquent tax list and the 1990 budget at a work-information session.

The Board settled upon November 19, 1990 at 8:00 AM to meet.

2. Mr. Yates mentioned the approval of the \$25,000,000 loan program to purchase fire apparatus. Mr. Colonello felt it pertained to only Volunteer Fire Company applications. Representative Cowell to be contacted for statute language. He further discussed occurrences of repaired tap-in lateral replacements which are interfering with the Township main line. Mr. Means noted that those residents who are caught in this situation should be notified to properly install the line, if the Manager is told of the problem. Mr. Yates further inquired as to the status of the Old William Penn Highway sanitary sewer pipe repair. Mr. McKeever noted that the repair is forthcoming.

3. Mr. Porado had questions on the following matters:

- A. The status of the Brown Avenue fire hydrant installation - no installation or payment made to date, Manager to contact WPJWA.
- B. Status of the Personnel Ordinance amendment concerning full time new hire passage of a physical examination - referred to the Solicitor for preparation.
- C. Recreation Board request for a meeting with the Board of Commissioners. Mr. Dinzeo directed the Manager to notify the Recreation Board the Board of Commissioners will meet with them on December 3, 1990 at 8:00 PM. Furthermore the meeting with the volunteer fire companies would begin at 7:00 PM, the staff meeting agenda would be cancelled.

CITIZEN'S HEARINGS:

1. Mr. Donald Regan, George Street. Mr. Regan questioned the need for two manholes installed on the right-of-way regarding extension of the George Street sanitary sewer line. Mr. McKeever noted that due to maintenance of access for the public line, and any potential subdivision of the lot, as well as being a Township construction standard, two manholes would be required.

2. George Hawkins, 129 Patterson Street. Mr. Hawkins questioned the membership of the Vacancy Board. He was informed that Mrs. Gallaretto is still a member of the Board. Mr. Hanlon and Mr. Means reviewed the duties of the Board which does not include filling employment vacancies.

He further questioned the employment status of Mr. Olah. He was informed that Mr. Olah resigned from the Department of Public Works. A new employee was hired in August or September.


Further on, he questioned whether a budget hearing would be held, stating that one should be. He then noted some Board members confusion with the passage ordinance of the 1990 Township Budget. Mr. Dinzeo responded that all Board members had the opportunity during the consideration of that ordinance to question and/or propose amendments to the proposed budget.

3. Mary Yakin, 35 Crestview Drive. Mrs. Yakin discussed the following matters: Township hiring and appointment practices, official business being conducted at the additional stated meetings rather than the regular meetings, the handling of the Miele complaint and the topography of the adjacent area, her file and submission of plans in past years, the destruction of Township records in 1984, the Mannella, Shope and McKeever sanitary sewer plans of the Brown Plan, ordinances not uniformly enforced, North Avenue icing history and DPW operations as well as members of the Board of Commissioners. She was answered by Mr. Dinzeo and Mr. Yates, who indicated he would inspect the Miele complaint area.

(8761) MOVED HANLON-YATES to adjourn. The meeting was adjourned at 8:45 P.M.

All motions were adopted by unanimous roll call vote, except as otherwise noted.

ATTEST:



Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 26, 1990

The Additional Stated Meeting of November 26, 1990 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Yates

Mr. Colonello
Mr. Porado

Also present was Mr. Means.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. (attached) The following items were noted and New Business conducted:

1. Mr. Means discussed the Cohen Agreement concerning the Peter, John and Dorothy Streets Sanitary Sewer Project condemnation of their property. The signed and registered Agreement included the easement amount less the (then) anticipated assessment of the property for a net Township payment.

The Agreement was read verbatim by Mr. Means. He noted a prior authorization by the Board of Commissioners to compose same.

(8762) MOVED COLONELLO-HANLON to authorize the proper Township Officers to execute this agreement.

Mr. Porado spoke about conducting business at the additional stated meetings instead of the Regular Meetings. He noted the amount of business being conducted at these meetings rather than the traditional Regular Public Meeting. Mr. Means indicated that the purpose of having these advertised, additional public meetings was to allow business to be conducted, between regular meetings, in the presence of the general public which attends.

2. In reviewing the proposed ordinance concerning the improvement of the non-uniformed employees pension plan, Mr. Means asked the Manager to contact PMRS for clarification between the PMRS working "permanent" and Township intended "full-time" personal language.

3. Mr. Kuszajewski read applications from Mr. Wise for the vacancy on the Recreation Board and from Mr. Blenko and Mr. Nychis for consideration of the Planning Commission vacancy:

(8763) MOVED COLONELLO-HANLON to appoint Mr. Wise to the Recreation Board.

(8764) MOVED HANLON-COLONELLO to appoint Mr. Blenko to the Planning Commission.

Yes - Hanlon, Colonello, Dinzeo
No - Porado, Yates

4. Mr. Means, noted, and discussed with the Board, the following:

- The proposed ordinance concerning physical examinations for full-time non-police personnel will have to provide for job related examination language to distinguish between departments.
- In order to expediate the sale of the (former) Zist lots, the School District's balking at the relief of the taxes, a Quit-Claim deed could be filled so the lots may be sold by the Township.
- A review was made of a complaint from Mr. Davis of 142 George Street concerning his inability to receive mail service on days his road side mailbox is blocked by his neighbor's car. A review was made of both the George Street Acceptance Ordinance No. 248 and the Improvement Ordinance No. 387. Both show, conclusively, that the public right-of-way of George Street does not extend to Mr. Davis's lot. The Township can neither enforce parking or influence the delivery of the mail. Mr. Means indicated that the property owner can either move his mailbox to the public ROW, talk to his neighbor about blocking his mailbox or talk to the postal service. He should also check with his title company about his access to George Street. The Board of Commissioners could also adopt an Ordinance accepting the rest of the street, if they wished to do so.

Minutes of the Additional Stated Meeting, Monday, November 26, 1990

5. In Public Safety matters, Mr. Dinzeo noted that he has requested Chief Naccarati to check with Turtle Creek Borough on procedures to join their radio network. Mr. Hanlon indicated that daylight shift will now be covered by mostly, one man.

6. Mr. Colonello spoke to the Board about reconsidering the dropping of the Common Pleas Court Case versus the Civil Service Commission concerning Chief Naccarati's suspension in 1988. He mentioned that the Board should support its appointed Civil Service Commission. Mr. Yates noted that the Board must be cognizant of any possible countersuit that Chief Naccarati could file. Mr. Colonello discussed the idea of reaching an understanding with Chief Naccarati out of court.

(8765) MOVED COLONELLO-HANLON to direct the Township's Attorney, in this matter, to make all preparations in order to discuss a possible agreement with Chief Naccarati in order to drop the Townships Case versus the Civil Service Commission in Common Pleas Court.

Yes - Colonello, Hanlon, Yates, Dinzeo
Abstention - Porado

7. Mr. Kuszajewski briefed the Board on the grading permit filed by Wilkins, G.P., while Mr. Means noted the incompleteness of the application due to the requirements of Sub-division Ordinance No. 802 and other required approved PA DER applications. He indicated that he will notify the State that the Township may wish to submit a position on these applications for DER review. Wilkins G.P. (through Bankson Engineers) to be notified of these further requirements.

8. Mr. Colonello spoke of compensating the Fire Marshal at \$50.00 per quarter. Mr. Yates noted that the Fire Marshal has indicated in the past that he did not want compensated. The Manager was directed to check with Mr. Hill on his present position on compensation.

9. A review was conducted of Mr. Reddy's proposed Garbage/Refuse, Recycling and Leaf Waste Collection bid specifications. Mr. Means indicated approval by the Board on this policy was necessary. Discussion centered on corrections, vacant housing unit counts and a continuation of Township policy concerning limited, verifiable back yard pick-up for all collectables. This information to be communicated to Mr. Reddy. Board approval can be done at an upcoming public meeting while bid openings are scheduled for December 10, 1990.

(8766) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 9:00 P.M.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, ~~SUB-DIVISION~~, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT
8. REVISION TO PERSONEL ORDINANCE - SOLICITOR TO REPORT
9. ^{#27} WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW
REFER TO FIRE MARSHAL
10. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
11. 1990 CENSUS - MANAGER TO REPORT
12. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
13. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
14. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
15. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
16. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
17. DEMOLITION BIDS - MANAGER TO REPORT (Remove)
18. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
19. 610 BROWN AVENUE OCCUPANCY - MANAGER TO REPORT
20. THOMPSON RUN SEWER MAINTENANCE - MANAGER TO REPORT
21. WAGE TAX OFFICE RENT INCREASE - MANAGER TO REPORT (Remove)
22. 1991 BUDGET PREPARATION - MANAGER TO REPORT

Township of Wilkins - Miscellaneous & Administrative Agenda - 11/26/90

23. ACT 101 - COMMITTEE TO REPORT

24. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT

25. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW
PARTICIPATION

26. MISCELLANEOUS ENGINEERS REPORT: - BRIDGE INSPECTIONS, REHAB
- OWP SEWER COLLAPSE
- LIONS PARK TOILET FACILITY SPECS
- TENNIS COURT REBUILD EST.
- BURIK, QUARRY STREET
- PROJECTS TO DAWIDA'S OFFICE
- AUDITORIUM ACOUSTICS
- EMERGENCY GENERATOR
- BALINT LANE ACCEPTANCE

27. P-J-D Assessment Ordinance - Solicitor TO Prepare

28. George St. Acceptance - Manager TO Report

MINUTES OF THE REGULAR MEETING, MONDAY, DECEMBER 10, 1990

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Mr. Hanlon

Mr. Porado

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8767) MOVED COLONELLO-HANLON to approve the minutes of the regular meeting of November 12, 1990 and the additional stated meeting of November 26, 1990. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-B 1. Bell Atlantic Re: Requirements for pay telephone aggregation. cc: Commissioners, Mr. Means
- Gas & Oil Bids 2. Glassmere Re: Changes/State & Federal Motor Fuel Tax. cc: Comm
- AF-T-25 3. Allegheny County Re: Turtle Creek Watershed Stormwater Management Plan. cc: Comm., JMM
- AF-G-90 4. Allegheny County Re: DER approval Allegheny County Solid Waste Management Plan 1990. cc: Comm., JMM
- AF-B-4 5. Shirley Holtzman Re: Resignation from Recreation Board effective 12/1/90, cc: Comm., Recreation Board
- (8768) MOVED PORADO-COLONELLO to accept resignation.
- AF-U-7 6. U-COMP Re: U/C rate adjustment policy 8/12/88. cc: Comm
- PS-F-18 7. C of PA, Auditor General Re: Audit Report 1988 W/T Firemans Relief Association. cc: Comm., VFD Presidents

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and No. 4. A total of 16 alarms occurred during November.
2. ANIMAL CONTROL: Mr. Hoffman reports six complaints and one prosecution for Dog Violations during November.
3. AMBULANCE ASSOCIATION: Mr. Nealon reported 90 calls during November; 38 in Wilkins, 7 in Churchill and 45 Mutual Aid calls.
4. MAGISTRATE: Mr. Comunale reported the disposition of thirty seven (37) cases with collections as follows:

To Township	1,804.25
To County	702.00
To State	1,025.25
Other	854.97

5. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	45,023.17
Secretary - General Fund	23,117.36
Secretary - Capital Reserve Fund	100.00
Total	\$68,240.53

2. BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	10
Signs	1

3. COMPLAINTS:

Received	7
Resolved	8
Pending	3

4. DELINQUENT SANITARY SEWAGE:

124 DSS bills prepared and mailed
November 20, 1990

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,756.16
Delinquent Tax	13,893.38 (Jordan Tax Service)
Total	\$15,649.54

7. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current relaty tax	14,500.02
Current Realty Tax	2,442.33
TOTAL	\$16,942.35

Minutes of the Regular Meeting, Monday, December 10, 1990 - Page TwoTreasurers Report (continued)

The status of the 1990 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate		896,932.26
Penalties - This Report	222.03	
- Previous Report	<u>16.20</u>	<u>238.23</u>
Total charges		897,170.49

CREDITS-COLLECTIONS:

This Report	2,442.33	
Previous Report	847,922.83	
Discounts - Previous report	<u>16,151.42</u>	
Total Credits		866,516.58
Balance to account for		30,653.91
Collection Percentage		96.6%
Percentage for same period - previous year		95.2%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1990	\$ 44,062.66	Previous Year	\$ 35,881.12	1990 Budget
Net Total for 1990	446,235.49	" "	429,299.15	\$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of November 1990	970.00	" "	2,909.60	1990 Budget
Net Total for 1990	51,290.60	" "	46,133.00	\$45,000.00

MERCANTILE TAX:

Month of November 1990	569.09	" "	10.00	1990 Budget
Total for 1990	179,468.04	" "	210,635.53	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of November 1990	694.29	" "	786.98	1990 Budget
Total for 1990	133,673.38	" "	101,557.56	\$86,000.00

9. FINANCIAL STATEMENT - NOVEMBER 1990GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 11/1/90	23,735.42	436,911.07	460,646.49

RECEIPTS:

RE Tax - Current Duplicate		42,879.69	42,879.69
Earned Income Tax		45,023.17	45,023.17
Interest		2,677.45	2,677.45
Office Deposit	23,117.36		23,117.36
November Accounts Payable	<u>84,341.28</u>		<u>84,341.28</u>
Total Receipts			<u>198,038.95</u>
Total Receipts and Balance			658,685.44
Warrants Cleared	<u>104,707.66</u>	<u>151,449.56</u>	<u>256,157.22</u>
Outstanding Warrants			<u>3,936.67</u>

CASH BALANCE NOVEMBER 30, 1990			<u>\$398,591.55</u>
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The above does not include the following amounts collected by Mr. Pugliano through November 30, 1990 but not reflected on the PLGIT statements until after December 1, 1990:

Earned Income Tax	3,293.03
Mercantile & Business Privilege Tax	1,263.38
Occupation Privilege Tax	970.00

CAPITAL RESERVE FUND:

Bank Balance 11/1/90 - PLGIT		4,403.91
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RECEIPTS: Assessments

Interest	100.00	
	<u>28.77</u>	<u>128.77</u>

BANK BALANCE NOVEMBER 30, 1990		<u>\$4,532.68</u>
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1986 G O BOND ISSUE SINKING FUND:

Bank Balance 11/1/90 - PLGIT		146,609.62
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<u>RECEIPT:</u> Interest		<u>940.30</u>
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BANK BALANCE NOVEMBER 30, 1990		<u>\$147,549.92</u>
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LIQUID FUELS FUND:

Bank Balance 11/1/90 - PLGIT		1,144.94
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<u>RECEIPT:</u> Interest		<u>.53</u>
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Total Receipt and Balance		1,145.47
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Expenditure		<u>1,104.80</u>
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BANK BALANCE NOVEMBER 30, 1990		<u>\$40.67</u>
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Minutes of the Regular Meeting, Monday, December 10, 1990 - Page ThreeFinancial Report (continued)COMMUNITY FACILITIES FUND:

Bank Balance 11/1/90 - PLGIT	5,483.00
RECEIPT: Interest	35.16
BANK BALANCE NOVEMBER 30, 1990	<u>\$5,518.16</u>

The above is in reconciliation with November ending statements.

A list of current bills was presented for approval.

(8769) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$182,399.84 as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE
CIVIL SERVICE COMMISSION

Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, Order of Court dated July 21, 1988. Board of Commissioners authorization to negotiate out of Court Settlement November 26, 1990.

APRIL 1989: 1. GRAYHURST SUB-DIVISION:

Four (4) Building Permits Issued.

MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT

Assessment Ordinance under preparation by Solicitor.

NEW BUSINESS:

1. ORDINANCES - NONE

2. RESOLUTIONS:

RESOLUTION NO. 24-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING AN AGREEMENT REGARDING JOINT
COLLECTION OF THE EARNED INCOME TAX

(8770) MOVED PORADO-YATES to accept Resolution No. 26-90.

RESOLUTION NO. 25-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING AN INDEPENDENT AUDITOR.

(8771) MOVED YATES-PORADO to accept Resolution No. 25-90.

RESOLUTION NO. 26-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1990.

(8772) MOVED PORADO-COLONELLO to accept Resolution No. 26-90.

(8773) MOVED HANLON-COLONELLO to read Triangle Pet proposed agreement.

RESOLUTION NO. 27-90

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
AN AGREEMENT WITH THE TRIANGLE PET CONTROL SERVICE CO.,
INC. FOR ANIMAL CONTROL SERVICES AS AMENDED.

(8774) MOVED COLONELLO-HANLON to accept Resolution No. 27-90.

Yes - COLONELLO, HANLON, DINZEO
No - PORADO, YATES

Mr. Yates spoke concerning the Hoffman Kennels proposal citing less animal pick up costs and greater days per week coverage.

Mr. Hanlon spoke about the non-availability of the Hoffman Kennels on more than one occasion. Mr. Yates noted that calls to Triangle Pet could have resulted from Police Department confusion on the Township's animal service.

Mr. Porado spoke on reading the Hoffman proposal. Mr. Means noted that the Triangle Pet proposal was accepted by majority vote of the Board of Commissioners, noting that if it was not approved, then a reading of the Hoffman proposal would be warranted for consideration.

3. MOTIONS:

- (8775) MOVED HANLON-PORADO to open and post submitted bids for the Residential Collection of garbage/rubbish, recycling materials and Leaf Waste.
- (8776) MOVED HANLON-PORADO to refer bids to Committee, with consultation by Mr. Reddy.

COMMISSIONERS COMMENTS: None

CITIZEN'S HEARINGS:

1. William G. Wilson, 300 Kingston Drive - Mr. Wilson spoke on the public safety aspects of having a police officer on any shift for over 10,000 residents and workers. He compared the question to the Penn Center knock-out window public safety issue. He spoke about the police department overtime budget, workers compensation reimbursement for Naccarati, Greco injuries, the 1990 projected end of year cash balance and the un-spent Varlotta salary as a non-economic justification for one man shifts.

He also spoke on the settlement of the Naccarati case, agreeing with the Boards position but disagreeing with the Post-Gazette East newspaper article on aspects of the case, such as bias in the investigation process and Naccaratti's stated position on the accusations. Furthermore, he noted that the issue revolved around constitutional rights of freedom of speech, not State Law. He supposed Mr. Dinzeo and Mr. Yates changed their position for that reason. He cited Mrs. Yakins access to records, and ability to speak at public meetings.

Mr. Yates responded that he believes two officers should work daylight shift, particularly during December.

2. George Hawkins, 129 Patterson Street - Mr. Hawkins questioned how much the final cost of the Naccarati settlement attorneys fees would be, over and above the \$7,000.00 plus, already spent.

Mr. Yates noted there would be costs associated with drawing up any agreement between all parties involved.

3. Mary Yakin, 33 Crestview Drive - Mrs. Yakin spoke on the following subjects: Judge Penkower's offices comments on the Naccarati settlement, public official liability coverages, surcharge suit against those Commissioners who brought forth the case against Naccarati in order to recover attorneys fees, Township funds to accomplish projects instead of grant monies or in hiring another patrolman.

Mr. Means noted that the Board of Commissioners were within their authority to conduct an investigation, according to the First Class Township Code. Mr. Dinzeo noted the availability of funds to hire a patrolman but case still in Common Pleas Court.

- (8777) MOVED YATES-COLONELLO to conduct public hearing on the Proposed 1991 Township Budget,

BUDGET HEARING:

1. Mr. Kuszajewski gave an overview of the 1991 proposed budget citing significant General Fund Revenue and Expenditure appropriations and other fund projects.

2. Mr. Dinzeo invited public comment:

A. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following subjects: purchase of generator, Sinking Fund balances, fire truck purchase-escrow, objections to tax anticipation note borrowing, PSATC membership and conferences, spending on all conferences - use for other projects, the Treasurers attendance at conferences, office secretaries lack of a pension, objection to conferences and dues spending, use of grants to accomplish projects - spend Township dollars now instead of waiting for grant, 1990 expenses on Solicitor and Engineer, grading permits and rights of way, Mr. Porado, assessments on properties listed in enabling ordinances, cash balances to balance budget, use of Capital Reserve Fund, past mistakes to learn from and Commissioner reimbursed hospitalization inclusion.

Minutes of the Regular Meeting, Monday, December 10, 1990 - Page Five

B. William G. Wilson, 300 Kingston Drive - Mr. Wilson reminded the Board of the increasing average age of Township full-time personnel and the need to consider the hiring of additional employees as a cover for possible and potential retirements.

Mr. Yates noted Police Department Civil Service non-restrictions on age consideration.

C. Commissioner Yates wished to make some comments on the proposed budget. He spoke on the following:

Too many increases for the DPW probationary employee wages, PSATC Convention and dues - use in Recreation Department the approximate \$6,100.00, limitations should be imposed on Chief of Police Conference attendance and the unsubstantiated public equipment appropriation.

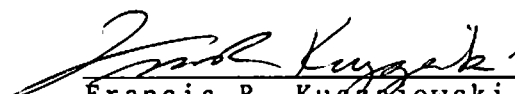
The Manager noted projection limitations due to the Chiefs compensation absence.

Mr. Dinzeo discussed computerization of the police department records.

(8778) MOVED HANLON-COLONELLO to adjourn. The meeting was adjourned at 10:00 P.M.

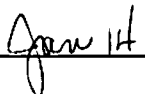
All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

ATTEST:



Francis R. Kuszejewski
Secretary

APPROVED:

As presented , 1991
As read _____, 1991
As corrected _____, 1991

TOWNSHIP OF WILKINS

BID SUMMATION : GARBAGE/REFUSE CONTRACT

BIDS DUE DECEMBER 10, 1990 - 7:00 P. M.

ALT. I: 1 YEAR CONT. YEAR CONTRACT	BIDDERS	GARBAGE/RUBBISH, GRASS/HEDGE/SHRUBBERY CLIPPINGS, TREE PRUNING AND LEAVES, AND HOUSEHOLD REFUSE - WEEKLY CURBSIDE.							
		PICCIRILLI		LONGS		TRI-VALLEY		CHAMBERS	
		Per Unit	Per Ton	Per Unit	Per Ton	Per Unit	Per Ton	Per Unit	Per Ton
1.Collection & Disposal									
1991		10.40		5.33	37.00	7.24	80.00	8.65	68.53
2.Collection Only									
1991								4.13	32.72
3.Disposal Only									
1991									

ALT. II: 2 YEAR CONT. YEAR CONTRACT

1.Collection & Disposal									
1991		10.40		5.33	37.00	7.24	80.00	8.65	68.53
1992		11.05		5.43	41.00	7.67	85.00	8.99	71.22
2.Collection Only									
1991								4.13	32.72
1992								4.34	34.39
3.Disposal Only									
1991									
1992									

ALT. III: 3 YEAR CONT. YEAR CONTRACT

1.Collection & Disposal									
1991		10.40				7.24	80.00	8.65	68.53
1992		11.05				7.67	85.00	8.99	71.22
1993		12.60				8.09	89.75	9.61	76.13
2.Collection Only									
1991								4.13	32.72
1992								4.34	34.39
1993								4.55	36.05
3.Disposal Only									
1991									
1992									
1993									

ADDENDUM NO. 1

x

x

x

x

TOWNSHIP OF WILKINS

BID SUMMATION : RECYCLING COLLECTION

SHEET 1 OF 4

BIDS DUE DECEMBER 10, 1990

		BIDDERS											
	DESCRIPTION	PICCIRILLI	TRI-VALLEY	CHAMBERS									
→	I. BASE BID: (ONE CONTAINER - CO-MINGLED)												
	A. PARTICIPATING UNIT BASIS, COST PER UNIT PER MONTH												
	1 YEAR CONT. - 1991		1.75										
	2 YEAR CONT. - 1991		1.75										
	1992		2.00										
	3 YEAR CONT. - 1991		1.75										
	1992		2.00										
	1993		2.25										
	B. 80% OF TOTAL UNITS FIXED RATE BASIS, COST PER UNIT PER MONTH												
	1 YEAR CONT. - 1991		1.65										
	2 YEAR CONT. - 1991		1.65										
	1992		1.90										
	3 YEAR CONT. - 1991		1.65										
	1992		1.90										
	1993		2.15										
	C. BIDDER ALTERNATE FIXED RATE BASIS (___% OF TOTAL UNITS) COST PER UNIT PER MONTH												
	1 YEAR CONT. - 1991		%	1.25	%		%		%		%		%
	2 YEAR CONT. - 1991			1.25									
	1992			1.45									
	3 YEAR CONT. - 1991			1.25									
	1992			1.45									
	1993			1.65									
	D. BIDDER ALTERNATE FIXED TOTAL SINGLE FEE PER MONTH BASIS												
	1 YEAR CONT. - 1991	27,378.	1.25										
	2 YEAR CONT. - 1991	27,378.	1.25										
	1992	39,546.	1.45										
	3 YEAR CONT. - 1991	27,378.	1.25										
	1992	39,546.	1.45										
	1993	45,588.	1.65										
	E. DISTRIBUTION OF MARKET VALUE												
	TOWNSHIP %	-0-	-0-										
	COLLECTOR %	100	100										
	BID BOND/ADDENDUM(Y/N)	1,150	500										

DEC-10-90 MON 9:47 BOROUGH OF WHITELAND

BID SUMMATION : RECYCLING COLLECTION

SHEET 3 OF 4

BIDS DUE DECEMBER 10, 1990

		BIDDERS											
DESCRIPTION	CHAMBERS												
III. ALTERNATE B: (BIDDER SUGGESTED METHOD)													
A. PARTICIPATING UNIT BASIS, COST PER UNIT PER MONTH													
1 YEAR CONT. - 1991													
2 YEAR CONT. - 1991													
1992													
3 YEAR CONT. - 1991													
1992													
1993													
B. 80% OF TOTAL UNITS FIXED RATE BASIS, COST PER UNIT PER MONTH													
1 YEAR CONT. - 1991													
2 YEAR CONT. - 1991													
1992													
3 YEAR CONT. - 1991													
1992													
1993													
C. BIDDER ALTERNATE FIXED RATE BASIS (___% OF TOTAL UNITS) COST PER UNIT PER MONTH													
1 YEAR CONT. - 1991			%		%		%		%		%		%
2 YEAR CONT. - 1991													
1992													
3 YEAR CONT. - 1991													
1992													
1993													
D. BIDDER ALTERNATE FIXED TOTAL SINGLE FEE PER MONTH BASIS													
1 YEAR CONT. - 1991													
2 YEAR CONT. - 1991													
1992													
3 YEAR CONT. - 1991													
1992													
1993													
E. DISTRIBUTION OF MARKET VALUE													
TOWNSHIP %													
COLLECTOR %													
BID BOND/ADDENDUM(Y/N)													

DEC 10 1990

225

[illegible][illegible][illegible][illegible]

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 2, 1991

The Additional Stated Meeting of January 2, 1991 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Mr. Porado

Mr. Hanlon

Also present was Mr. Means.

At the invitation of Mr. Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Secretary indicated that there was New Business to consider as follows:

1. ORDINANCES: ORDINANCE NO. 803

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
FIXING THE TAX RATE FOR THE YEAR 1991

- (8779) MOVED HANLON-COLONELLO to read Ordinance No. 803 for the first reading.
- (8780) MOVED COLONELLO-YATES to accept Ord. #803 for the 1st reading.
- (8781) MOVED HANLON-COLONELLO to read Ord #803 for the 2nd reading.
- (8782) MOVED HANLON-COLONELLO to adopt Ordinance No. 803.

ORDINANCE NO. 804

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE
REQUIRED, FOR THE SPECIFIC PURPOSES OF THE
MUNICIPAL GOVERNMENT. HEREINAFTER SET FORTH
DURING THE YEAR 1991.

- (8783) MOVED COLONELLO-HANLON to read Ordinance No. 804 for the first reading.

Mr. Kuszajewski noted changes in the General Fund cash balance and public health summation.

- (8784) MOVED HANLON-COLONELLO to accept Ord #804 for the 1st reading.

The following MOTIONS were present by Board Members for consideration in the amending of the 1991 Budget as accepted:

- (8785) MOVED YATES-PORADO to eliminate the \$800.00 PSATC dues from A/C #400.240:
 - Yes - Yates, Porado
 - No - Hanlon, Colonello, Dinzeo
- (8786) MOVED YATES-PORADO to eliminate the \$5,355.00 PSATC Conference expense from A/C #400.460:
 - Yes - Yates, Porado
 - No - Hanlon, Colonello, Dinzeo
- (8787) MOVED COLONELLO-HANLON to amend A/C #400.460 by sending three or four Commissioners and other to each Conference rather than the full Township representation:
 - Yes - Colonello, Hanlon, Dinzeo
 - No - Yates, Porado
- (8788) MOVED YATES-PORADO TO CUT A/C #410-740, Police Department major equipment, from \$7,500.00 to \$1,500.00:
 - Yes - Yates, Porado
 - No - Hanlon, Colonello, Dinzeo
- (8789) MOVED COLONELLO-HANLON to issue the Fire Marshal a \$200 per year wage payable in \$50. quarterly increments:
 - Yes - Colonello, Hanlon, Porado, Yates, Dinzeo
- (8790) MOVED PORADO-YATES TO PAY DPW summer temporary employees a \$5.00 per hour wage instead of minimum wage:
 - Yes - Porado, Yates
 - No - Hanlon, Colonello, Dinzeo
- (8791) MOVED PORADO-YATES to take corrective action (to be determined) to fix the sidewalks around the Municipal Building:
 - Yes - Porado, Yates, Hanlon, Colonello, Dinzeo

During the course of the amendment deliberations, various budgetary subjects were discussed by Board Members, some without official action being taken. A summation of these subjects follows by Board Members:

Yates; Use savings for Eastmont Park projects, police equipment specifics, pension for office secretary, tax anticipation note borrowing.

Colonello: Purchase of computer for police department, as well as FAX machine, record of upcoming delinquent tax collections, optional bid for Township copy machine versus trade-in value.

Hanlon: Purchase of automatic weapons by police department, status of hospitalization reimbursement account.

Mr. Means: State pension statute, status of police department hiring in front of Common Pleas Court, Commissioner hospitalization expenditures and reimbursement.

Porado: Balint Lane water line and sewer line installation, municipal building sidewalk and improvement options, use of part-time police versus overtime cost, Commissioner hospitalization payments as part of budget-reimbursement of same and individual account status.

Dinzeo: Unpredictability of police overtime, past consideration of secretarial pensions.

Mr. Kuszajewski: Reviewed cash flow status as it pertains to necessity of tax anticipation note borrowing.

Furthermore, Mr. Porado noted, and the Board concurred that quarterly budget control reviews should be taken by the full Board. Mr. Yates questioned review of the garbage recycling bids, Mr. Dinzeo indicated such a review pending receipt of Mr. Reddy's recommendations.

Mr. Dinzeo appointed Mr. Colonello to set the Conference attendance roster for the Board and others.

(8792) MOVED HANLON-COLONELLO to read Ordinance No. 804, by title only as amended:

Yes - Hanlon, Colonello, Dinzeo
No - Yates, Porado

(8793) MOVED HANLON-COLONELLO to adopt Ordinance No. 804, as amended:

Yes - Hanlon, Colonello, Dinzeo
No - Yates, Porado

ORDINANCE NO. 805

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ESTABLISHING THE COMPENSATION OF THE TOWNSHIP MANAGER.

(8794) MOVED HANLON-COLONELLO to read Ordinance #805 for the 1st reading.

(8795) MOVED HANLON-COLONELLO to accept Ord. #805 for the 1st reading.

(8796) MOVED PORADO-YATES to read Ord. #805 for the second reading.

(8797) MOVED PORADO-YATES to adopt Ordinance No. 805.

ORDINANCE NO. 806

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
LEVELING ASSESSMENTS FOR SANITARY SEWERS
CONSTRUCTED IN THE DOROTHY STREET SANITARY SEWER DISTRICT
AND PROVIDING FOR NOTICE AND COLLECTION OF SAID ASSESSMENTS.

(8798) MOVED PORADO -YATES to read Ordinance No. 806 by title only, with the understanding that all Commissioners have thoroughly read Ordinance No. 806.

(8799) MOVED HANLON-COLONELLO to adopt Ordinance No. 806.

Mr. Means noted for Mr. Yates that the property owner is responsible for the assessment payment, not any renter.

2. RESOLUTIONS: RESOLUTION NO. 1-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND
DIRECTING THE RE-BALANCING OF THE 199 GENERAL FUND BUDGET BY
APPROPRIATING SURPLUS FUNDS RECEIVED AND REAPPROPRIATING UNUSED
FUNDS TO DEPLETED APPROPRIATIONS

Minutes of the Additional Stated Meeting, Wednesday, January 2, 1991 - Three

(8800) MOVED HANLON-COLONELLO to adopt Resolution No. 1-91.

RESOLUTION NO. 2-91

RESOLUTION NO. 3-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING CERTAIN RESIDENTS TO VARIOUS BOARDS & COMMISSIONS

(8802) MOVED YATES-COLONELLO to adopt Resolution No. 3-91.

RESOLUTION NO. 4-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE
ISSUANCE OF A TAX ANTICIPATION NOTE FOR 1991.

(8803) MOVED YATES-COLONELLO to read by title only, with the understanding the Board of Commissioners have read fully.

(8804) MOVED COLONELLO-YATES to adopt Resolution No. 4-91.

3. MOTIONS:

TO APPROVE THE WITHDRAWAL OF THE LONG HAULING INC. GARBAGE/REFUSE CONTRACT BID, BASED UPON THE BOARD OF COMMISSIONERS HEARING OF DECEMBER 21, 1990 AND UPON THE ADVICE OF THE TOWNSHIP SOLICITOR.

(8805) MOVED COLONELLO-HANLON to read order of the Board of Commissioners.
Order read by Mr. Means.

(8805) MOVED HANLON-COLONELLO to authorize approval of the order.

(8806) MOVED HANLON-YATES to adjourn. The meeting was adjourned at 8:30 P.M.

All motions were unanimously adopted, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

BOARD OF COMMISSIONERS

TOWNSHIP OF WILKINS

In Re:

LONG'S HAULING COMPANY, INC.

BID WITHDRAWAL

HEARING

DECEMBER 21, 1990

ORDER

AND NOW, this 2nd day of January, 1991, it appearing that:

(a) Long's Hauling Company, Inc. has duly filed with the Township of Wilkins a request to withdraw its bid submitted for garbage/refuse and recycling;

(b) A hearing on the matter was held before the Board of Commissioners on December 21, 1990; and

(c) The Board of Commissioners finds that the bid did contain a clerical error made in good faith and due to an unintentional omission of a substantial quantity of work, labor, material and services;

IT IS ORDERED that Long's Hauling Company, Inc. is permitted to withdraw its bid and that all bonds or security are hereby released to said bidder and/or surety.

THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF WILKINS

By Victor A. Dinger
President of the Board of
Commissioners

ATTEST:

Robert Kuzgicki
Secretary

By Motion Approved January 2, 1991

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 7, 1991

The Additional Stated Meeting of January 7, 1991 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello
Mr. Yates

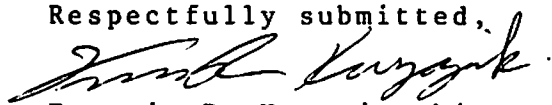
Mr. Porado was absent.

Also present was Mr. Jeznach and Chief Naccarati.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted:

1. The Board is aware of a number of streets where water-drainage is icing adjacent road surfaces. Mr. Jeznach noted the excessive winter rains causing the extra runoff.
 2. Mr. Yates discussed the need to provide a phone or alerting system in the DPW Garage Addition. After discussion, the Board suggested a bell alerting system be extended, attached to the intercoms.
 3. Chief Naccarati reviewed the police training guidelines, as amended, by the State. He indicated that the department is signed up for the training classes, which will be conducted in the Municipal Building Auditorium.
 4. A review was made of the benefits of computerizing the police department office. The Chief was directed to solicit quotes on various hardware and software purchases to accomplish same, for Board review.
 5. The Chief briefed the Board on PA radar legislation for municipal usage as well as an MRM alert on the Ford Crown Victoria parking brake, as communicated to the department.
 6. Mr. Yates spoke about police shift changes. The Chief indicated that authorizations were given by Mr. Hanlon and Mr. Dinzeo before implementation.
 6. Mr. Colonello directed the Manager to keep a listing of the delinquent tax collection accounting, as well as record conformance with the Jordan Tax Service.
 7. The Manager was directed to contact PA DER on inspection of old gas wells and lines still in operation in the Brown Plan and other areas of the Township.
 8. Mr. Dinzeo thanked Mr. Colonello for a job well done in the completion of a conference attendance schedule.
 9. The Manager reviewed a final 1991 Budget Report. he further reviewed the Agenda for the upcoming regular public meeting.
- (8807) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:00 P.M.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 1/7/91

ADMINISTRATION:

PUBLIC WORKS:

- A. CHURCHILL ROAD MAINTENANCE - MANAGER TO REPORT (*Renove*)
- B. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- C. COMMERCIAL LICENSE TEST - PA CPL WORKSHOPS
- D. PENSION BENEFIT AMENDMENT - BOARD TO CONSIDER ORDINANCE
- E. GYPSY MOTH PROGRAM - MANAGER TO REPORT
- F. DPW Garage Addition - *Intercom Bell Alert Installation*

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised - 1/71/91

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
- I. POSITION VACANCY (PATROLMAN) - CERTIFICATION TO BOARD
- REFERRED TO SOLICITOR
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF OF POLICE
- M. Computerization of Records Room - Chief to Report
- N. Mandated Police Training - Chief to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 14, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by resident Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello
Mr. Yates

Mr. Porado was absent due to illness.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8808) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of December 10, 1990, the Additional Stated Meetings of January 2nd and January 7, 1991. The motion was approved by unanimous roll call vote

COMMUNICATIONS:

- PS-T-10 1. C of PA DOT - Semi Annual State Police Fines \$3,409.79.cc:Comm
C-S 2. Stuckey Emes - Thanks to all the officers involved in the recovery of stolen cars.
PMRS Corres 3. C of PA PERSC PMRS - Re: Senate Bill #1307. cc: Comm., JMM
Arts Fest. C 4. PA Council on the Arts Re: Grant of \$2,000.00 for 1991 Arts Festival.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No 1 and 4. a total of eleven alarms occurred during the month.
2. ANIMAL CONTROL: Hoffman Kennels reported five complaints received.
3. AMBULANCE ASSOCIATION: Mr. Nealon reported 83 calls during December, 44 in Wilkins, 8 in Churchill and 31 out of the district.
4. MANAGER: Mr. Kuszajewski reported activities as follows:

The following is the Manager's Report for December 1990:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	10,617.73
O P Tax - previous month	1,080.00
Mercantile Tax - previous month	569.09
Business Privilege Tax - previous month	2,182.56
Secretary - General Fund	18,052.25
Secretary - Capital Reserve Fund (Tap-in Pmt)	115.00
TOTAL	<u>\$32,616.63</u>

2. BUILDING PERMITS:

Repairs and Improvements	- 3
Signs	- 1
Grading	- 1

3. COMPLAINTS:

Received	4
Resolved	3
Pending	4

4. DELINQUENT SANITARY SEWAGE:

Fifty (50) "SECOND NOTICES" prepared and mailed December 21, 1990

5. SOLICITOR: Mr. means reported the collection of the following:

Deed Transfer Tax	3,034.28
Delinquent Tax	752.40 (Jordan Tax Svce)
Total	\$3,786.68

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	16,824.90
Current Realty Tax	2,246.31
TOTAL	\$19,071.21

The status of the 1990 Tax Duplicate was reported for the month of December 1990 as follows:

TREASURERS REPORT (continued)CHARGES:

Original Duplicate		896,932.26
Penalties - This Report	204.21	
- Previous Report	238.23	442.44
Total Charges		\$897,374.70

CREDITS-COLLECTIONS:

This Report	2,246.31	
Previous Report	850,365.16	
Discounts - Previous Report	16,151.42	
Total Credits		868,762.89
Balance to account for		28,611.81
Collection Percentage		96.8%
Percentage for same period - previous year		95.1%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
 Month of December 1990 \$ 7,324.70 Previous report \$ 7,954.26 1990 Budget
 Net Total for 1990 453,560.19 " " 437,253.41 \$440,000.00

OCCUPATION PRIVILEGE TAX:

Month of December 1990	110.00	"	"	250.00	1990 Budget
Net Total for 1990	51,380.60	"	"	46,383.00	\$ 45,000.00

MERCANTILE TAX:

Month of December 1990	-0-	"	"	102.00	1990 Budget
Total for 1990	179,468.04	"	"	210,737.53	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of December 1990	1,488.27	"	"	368.46	1990 Budget
Net Total for 1990	135,161.65	"	"	101,825.22	\$ 86,000.00

8. FINANCIAL REPORT - DECEMBER 1990GENERAL FUND:

Bank Balance 12/1/90	PNB	PLGIT	TOTAL
	26,486.40	376,041.82	402,528.22

RECEIPTS:

RE Tax - Current Duplicate		2,442.33	2,442.33
Earned Income Tax		10,617.73	10,617.73
Mercantile Tax		569.09	569.09
O P Tax		1,080.00	1,080.00
Business Privilege Tax		2,182.56	2,182.56
Interest		1,873.54	1,873.54
Office Deposit	18,052.25		18,052.25
December A/C Payable	88,640.44		88,640.44
Inter Accounts Transfer		36,315.66	36,315.66
Total Receipts			161,773.60
Total Receipts and Balance			564,301.82
Warrants Cleared	126,454.77	286,082.32	412,537.09
Bank Balance 12/31/90	6,724.32	145,040.41	151,764.73
Outstanding Warrants			5,860.56
CASH BALANCE DECEMBER 31, 1990			\$145,904.17

The above does not include the following amount collected by Mr. Porado through December 31, 1990 but not reflected on the PLGIT statements until after January 1, 1991:

R E Tax Duplicate	2,446.31
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CAPITAL RESERVE FUND:

Bank Balance 12/1/90 - PLGIT	4,532.68
------------------------------	----------

RECEIPTS:

CDBG:P-J-D Sanitary Sewer Project	5,993.60	
Community Facility Reimbursement - Sanitary Sewer Project	5,518.16	
VFC #3 MELP	1,485.46	
Tap-in Permit	115.00	
Interest	46.70	13,158.92
Total Receipt and Balance		\$17,691.60

Expenditures:

MELP Debt Service	2,871.42	
P-J-D-Sanitary Sewer Project: Legal Fee	616.50	
Engineering	417.25	
Easement	450.00	
Old Wm Penn San Sewer Project: Engineering	68.50	4,423.67
BANK BALANCE DECEMBER 31, 1990		\$13,267.93

IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

LISA A. TAGLIERI,

Plaintiff

vs.

WILKINS TOWNSHIP
WILKINS TOWNSHIP BOARD OF
COMMISSIONERS, GEORGE PORADO
individually, and as Wilkins
Township Commissioner, JOSEPH
YATES, individually, and as
Wilkins Township Commissioner,
VICTOR DINZEO, individually, and as
Wilkins Township Commissioner.

Defendants

NO. 89-1311

JURY TRIAL DEMANDED

Judge Paul Simmons

Magistrate - None

SETTLEMENT AGREEMENT

WHEREAS, Lisa Taglieri was hired as Police Secretary (Office Assistant Grade II) on January 22, 1987; and

WHEREAS, on or about January 11, 1988, the Wilkins Township Board of Commissioners voted to abolish the job of Police Secretary, thus terminating the employment of Lisa Taglieri; and

WHEREAS, Lisa Taglieri filed a Complaint with the Pennsylvania Human Relations Commission at Docket Number E-42968D and with the Equal Opportunity Commission, Complaint Charge Nos. 172-890884 and 17F-880764;

WHEREAS, Lisa Taglieri has also filed a Complaint in the United States District Court for the Western District of Pennsylvania at Docket Number 89-1311; and

WHEREAS, the parties to this agreement deem it in their mutual best interest

to terminate the Human Relations Commission Complaint and the Complaint filed in the United States District Court.

NOW, THEREFORE, intending to be legally bound hereby, Lisa Taglieri and the Township of Wilkins hereby agree as follows:

(1) The Township of Wilkins agrees to reinstate Lisa Taglieri to a position of part-time clerical employment. The terms of the employment shall be as follows:

- a. A minimum of 20 hours with a maximum of 24 hours per week limited to three consecutive days per week;
- b. \$8.02 per hour.
- c. Health insurance, dental insurance vision insurance, and prescription benefits, except for pension benefits, which Lisa Taglieri had received prior to the termination of her employment will be available to her and her dependents as though she were a full-time employee.

(2) The Township further agrees that if a full-time clerical position is created, Lisa Taglieri shall have the right of first refusal for the position. If she accepts the full-time position, her seniority for the purpose of sick leave and vacation shall be reinstated retroactively to the date of her initial hiring.

(3) National Union Fire Insurance Company and Firemens Fund Insurance Company hereby agrees to pay \$30,000.00 and \$5,000.00 respectively to Lisa Taglieri and her attorney, Helen Kotler, Esquire for all legal fees and expenses incurred in the Human Relation Commission and Equal Opportunity Commission claims and the claim filed in the United States District Court as well as for compensation of lost wages, benefits, medical expenses and any other sums

associated with the termination of Lisa Taglieri's employment with Wilkins Township.

(4) Lisa Taglieri agrees to execute a stipulation for dismissal with prejudice and full and final release which shall discontinue the Human Relations Commission and Equal Opportunity Commission actions and the United States District Court action referenced above.

(5) Lisa Taglieri agrees to pay Helen Kotler, Esquire the sum of \$17,000.00 for all legal fees. Additionally, any credits or costs for expenses incurred in the litigation of her claims against the Township of Wilkins that are owed Kotler or Taglieri will be settled between Kotler and Taglieri.

(6) Wilkins Township agrees to treat Lisa Taglieri fairly while employed for the Township and shall not retaliate for the filing of the Human Relations Commission and Equal Opportunity Commission actions or the Complaint in the United States District Court, provided, however, that the Township may still discipline Lisa Taglieri for failure to properly fulfill her duties of employment with the Township in the same manner as they would any other employee.

(7) No liability or wrongdoing: Taglieri and Wilkins Township agree and hereby stipulate publicly that this Settlement Agreement is not an admission of liability or wrongdoing by the Township and any allegation of liability or wrongdoing is expressly denied by the parties.

(8) It is the intent of the Agreement to release and discharge Wilkins Township, Wilkins Township Board of Commissioners; George Porado, individually, and as Wilkins Township Commissioner; Victor Dinzeo, individually, and as Wilkins Township Commissioner and Joseph Yates, individually and as Wilkins Township

Commissioner from all claims raised in the Equal Employment Opportunity Commission, Human Relations Commissions and the United States District Court for the Western District of Pennsylvania.

Lisa Taglieri 1-14-91
Lisa Taglieri

Victor A. Dwyer
For Wilkins Township

On Behalf of Firemens Fund
Insurance Company

On Behalf of National Union
Fire Insurance Company

Minutes of the Regular Meeting, Monday, January 14, 1990 - Page ThreeFinancial Report - (continued)1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance - PLGIT		147,549.92
RECEIPT: General Fund Transfer	90,000.00	
Interest	888.41	90,888.41
BANK BALANCE DECEMBER 31, 1990		<u>\$238,438.33</u>

LIQUID FUELS FUND:

Bank Balance December 1, 1990 - PLGIT		40.67
RECEIPT: Interest		.29
BANK BALANCE DECEMBER 31, 1990		<u>\$40.96</u>

COMMUNITY FACILITIES FUND:

Bank Balance 12/1/90 - PLGIT		5,518.16
RECEIPT: Interest		33.23
Total Receipt and Balance		5,551.35
EXPENDITURE: Capital Reserve Transfer	5,518.16	
Dividend Payment	33.23	5,551.35
BANK BALANCE DECEMBER 31, 1990		-0-

A list of current bills was presented for approval.

(8809) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$97,295.30, as approved by the various committees and the Manager. The motion was dopted by unanimous roll call vote of all present.

OLD BUSINESS:

MARCH 1988:

1. INVESTIGATION OF THE CHIEF OF POLICE CIVIL SERVICE COMMISSION
Board of Commissioners authorization to negotiate out of Court Settlement, November 26, 1990.

APRIL 1989:

1. GRAYHURST SUB-DIVISION:
Four (4) Building Permits Issued

MAY 1989:

1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT
Assessment Ordinance adopted 1/2/91

DECEMBER 1990:

1. GARBAGE/RUBBISH, RECYCLING MATERIALS AND LEAFWASTE RESIDENTIAL COLLECTION
Bids received 12/10/90. Currently under review by Mr. Reddy.

Acceptance of Long Hauling Inc. bid withdrawal 1/7/91.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 5-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING THE REFUND OF CERTAIN EXONERATED
REAL ESTATE TAXES FOR THE YEAR 1990

(8810) MOVED HANLON-COLONELLO to adopt Resolution No. 5-91.

RESOLUTION NO. 6-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS
GRANTING VFC #1
FUNDS FOR THE PURCHASE OF A PUMPER, FIRE TRUCK.

(8811) MOVED HANLON-COLONELLO to adopt Resolution No. 6-91.

Mr. Kuszajewski noted that the exact amount of the Township Grant can be determined January 16, 1991 when the December 1990 Consumer Price Index figures are released.

COMMISSIONERS COMMENTS:

Mr. yates briefed the Board on Mr. Porado's medical condition, following his recent operation, noting his progress.

CITIZEN'S HEARINGS:

1. George Hawking, 129 Patterson Street - Mr. Hawkins questioned the Board on the following: Status of Chief of Police and Lisa Taglieri settlements, payment of attorneys fees for same, auditorium amplification and Larimer Avenue school crossing lights installation status.

Citizen's Hearings: (continued)

Mr. Dinzeo indicated that settlements are pending, attorneys fees for Taglieri would be paid by the insurance companies while Naccarati's would be by the Township. The school crossing lights are being reviewed by the Chief of Police. The Manager noted that proposals for the auditorium public address system improvement are being reviewed by the Board.

2. Wendy DeGeorge, 34 Charnwood Drive - Ms. DeGeorge spoke representing the Concerned Citizens of Wilkins Township asking for a status report on any negotiations with Wilkins GP on the development of the Rt 22 frontage.

Mr. Means first noted that the Township conducts no negotiations. As an applicant, Wilkins GP must meet all local regulations as required by ordinance before any grading or development operations can begin.

He then reviewed the status of the incomplete grading application filing, State applications required of the applicant and the Townships requirements for a related sub-division applications as well as the submission of compliance with all State permits. He further noted the Township's notice to the State on wetlands and maintenance concerns over the filing for any State permit.

3. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following subjects: The passage of Ordinance No. 802, Township attorneys fees, Lisa Taglieri's settlement and associated attorneys fees payment, Chief Naccarati's settlement agreement, monthly Old Business Agenda, Mrs. Franc's pension and Township funding options, fairness in Township employment policies, Mr. Baldwin, responsible Board of Commissioners governing, public department hiring - Common Pleas Court involvement, DPW hiring, proposed personnel hiring, medical exams.

She was answered by Mr. Yates who verified certain elements of the proposed Taglieri settlement and who was responsible for related attorney fees. He also mentioned the Townships inquiry to PMRS concerning benefit and cost estimates for Mrs. Francs pension. Mr. Means noted that any settlement with Taglieri could be discussed in Executive Session with the Board of Commissioners but read and voted on publically. He announced the receipt of same, for Board review, this date.

4. Raymond Burkhardt, 215 Wallace Avenue - Mr. Burkhardt questioned whether a new police officer had been hired. Mr. Dinzeo responded that none has.

5. Wendy DeGeorge, 34 Charnwood Drive - Speaking as a member of the Civil Service Commission, she spoke of the Commissions difficulty in certifying the list of candidates for the Board of Commissioners due to the conflicting Attorney General opinions.

At this point, the Commissioners went into Executive Session at 8:15 P.M. in order to discuss the proposed Taglieri settlement, as received by Mr. Means.

The meeting was called back to order at 8:45 P.M.

Mr. Dinzeo deferred to Mr. Means, who reviewed the proposed settlement agreement between the Board and Mrs. Taglieri:

1. He made a statement on Mr. Yates and Mr. Dinzeos ability to vote on any proposed agreement, even though they are individual defendants in the case. He noted their filing of a disclosure that allows them to participate, under the Ethics Act, Act 170. This document is a public record on file in the Managers Office.

2. He read the settlement agreement verbatim, as attached.

At the conclusion of this reading:

(8812) MOVED YATES-DINZEO to accept the settlement agreement as read and authorize the proper officers to execute it on behalf of the Township.

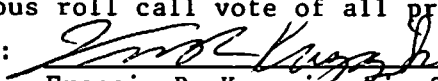
In response to Mrs. Yakins question, Mr. Means indicated that the Act 170 disclosure was necessary for Commissioners Yates, Dinzeo and Porado in order to have a quorum available in order to vote on any Taglieri proposed settlement agreement.

The Manager will coordinate Mrs. Taglieri's return to Township employment per the conditions of the Agreement.

(8813) MOVED HANLON-COLONELLO to adjourn. The meeting was adjourned at 9:00 P.M.

All motions were passed by unanimous roll call vote of all present.

ATTEST:


Francis R. Kuszajewski, Secretary

Approved as presented 2/11/91

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 28, 1991

The Additional Stated Meeting of January 28, 1991 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo

Mr. Colonello

Mr. Yates

Also present was Mr. Means.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda (attached). The following items were noted and new Business conducted:

1. Mr. Kuszajewski read verbatim the Agreement between the Board of Commissioners and Chief Naccarati in order to settle the Townships action against the Civil Service Commission. At the conclusion of the reading:

(8814) MOVED COLONELLO-YATES to ratify the action of the Board of Commissioners in the execution of the Agreement, which occurred on January 14, 1991.

2. Mr. Means briefed the Board on the proposed settlement on the Conley Motel Tax Appeal, as proposed by special counsel Bresnahan. He reviewed the history of the case as well as the proportional settlement and cost breakdown. At the conclusion of this review:

(8815) MOVED YATES-COLONELLO to approve the settlement on the basis proposed by Counsel Bresnahan.

3. Mr. Means reviewed the proposed police department weapons authorization Resolution, pending repeal of existing authorization Ordinance. It was noted that this pertained to the usage of automatic weapons by the department, as proposed by the Chief. The Board of Commissioners will review the matter with the Chief February 4, 1991.

4. The Board discussed the Townships policy on the liening of tax delinquent properties by the Jordan Tax Service. Mr. Means reviewed the parameters Jordan is supposed to be following pertaining to minimum assessments and lack of address. Mr. Kuszajewski to verify the following of these parameters. He noted the lack of addresses for a majority of the delinquent property listings.

5. Mr. Hanlon was appointed as the Boards representative (with Mr. Means) in order to negotiate any settlement with Shows Inc. over the franchise fee lawsuit.

6. The Board reviewed the proposed amendment to the Personnel Ordinance regarding physical examinations for non-police personnel. The Solicitor was directed to advertise the consideration of the ordinance for adoption at the February 11, 1990 Regular Meeting.

7. The Manager was directed to contact the IRS concerning the clarification of a Social Security deduction for elected officials, particularly retired elected officials, effective July 1, 1991.

8. Mr. McKeever noted the following:

- A. A summation of short-term bridge repair recommendation will be forwarded as well as a bridge rehabilitation status report on the State 80/20 grant program.
- B. The Thompson Run sewer maintenance vandalism repair bill was discussed. Mr. McKeever reviewed the ALCOSAN report. His conclusion was that the lid discussed was the inner manhole cover. The outer manhole cover did not appear to be bolted, only the inner surge cover.

(8816) MOVED YATES-COLONELLO to pay the vandalism repair expenditure (Township share) while informing ALCOSAN that the Board of Commissioners wished to have the outer locking lids installed to deter future vandalism.

- C. The Liquid Fuels State reimbursement could apply to the future Township acceptance of Balint Lane and Grayhurst Drive, when dedicated.

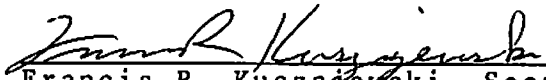
Minutes of the Additional Stated Meeting of January 29, 1991 - Page Two

9. Mr. Colonello briefed the Board on the TCVCOG-AEC recycling center status, as well as the status of any PA DER (Municipality of Monroeville) grants. He described the sequence of COG municipal actions based upon the receipt of applied grant applications.

Pending TCVCOG-AEC start-up, the Township is proceeding with its own collection-disposal preparations.

(8817) MOVED YATES-COLONELLO to adjourn, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 1/28/91

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(Zoning, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT
8. REVISION TO PERSONNEL ORDINANCE - ~~SOLICITOR TO REPORT~~
Board Consideration 2/11/91
9. P-J-D ASSESSMENT ORDINANCE - SOLICITOR TO PREPARE (Remove)
10. WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW
REFER TO FIRE MARSHAL
11. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
12. 1990 CENSUS - MANAGER TO REPORT (Remove)
13. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
14. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
15. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
16. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
17. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
18. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
19. 610 BROWN AVENUE OCCUPANCY - MANAGER TO REPORT (Remove)
20. THOMPSON RUN SEWER MAINTENANCE - MANAGER TO REPORT
21. 1991 BUDGET PREPARATION - MANAGER TO REPORT (Remove)
22. GEORGE STREET ACCEPTANCE - MANAGER TO REPORT (Remove)

Township of Wilkins - Miscellaneous & Administrative Agenda - 1/28/91

23. ACT 101 - COMMITTEE TO REPORT
24. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
25. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
26. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB
OWP SEWER COLLAPSE
LIONS PARK TOILET FACILITY SPECS
TENNIS COURT REBUILD EST
BURIK, QUARRY STREET
PROJECTS TO DAWIDA'S OFFICE (Remove)
AUDITORIUM ACOUSTICS
EMERGENCY GENERATOR
BALINT LANE ACCEPTANCE
sidewalk Alternatives
27. Soc. Security For Elected Officials - Manager To Report ✓
28. Insurance policy reviews - Board To Review ✓
29. Gas wells - Manager To Report (Remove)
30. Enabling Ordinance: 1990 BOCA Fire Prevention Code - Solicitor To Prepare ✓
31. Act 189 of 1990 - Manager To Report ✓
32. PMRS Amending Ordinance - Solicitor To Report ✓

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 4, 1991

The Additional Stated Meeting of February 4, 1991 was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Colonello
Mr. Hanlon

Also present was Mr. Jeznach and Chief Naccarati.

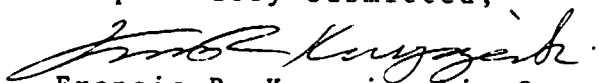
At the invitation of Mr. Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati reviewed the Staff Meeting Agenda. This was completed (see attached) with the following items noted:

1. Mr. Jeznach spoke of the need to replace the outdated roller that he considers a safety hazard. He spoke of the potential cost of a new roller (with trade-in), the cost of retrofitting the existing roller (not recommended), state of the art roller technology and lease/purchase plan options. The Board will further review the matter, noting purchase was not included in the 1991 Township Budget.
2. In response to a request of Mrs. Janthey, of 204 George Lane, the Manager was directed to prepare a Thomas Lane "STOP" sign resolution, for consideration on February 11, 1991, at the George Lane intersection.
3. In discussing Crimewatch, Mr. Colonello noted the upcoming neighborhood meeting to be held at VFC #3 Fire Hall in March. The Board directed the usage of a special Recreation Board Newsletter issue concerning the Crimewatch program.
4. Mr. Dinzeo directed the Chief to recommend to PADOT the directed usage of the bypass for Monroeville traffic during the Rt 22 construction period. The Manager was directed to write Rep. Cowell and Senator Dawida about the installation of the Wilkins Business Route 22 signage.
5. The Chief reviewed the proposed purchase of automatic weapons for the police department. He distributed quotes for Board review. The Board discussed the usage of uniform allowance to purchase patrolman weapons (belonging to the Township) in the past and as an option for partial payment of any automatics. The Chief noted the improved public safety aspects for the patrolmen and the general public for usage of these weapons. Mr. Hanlon will discuss the matter, including current weapons return with Mr. Means before Board action.
6. The Chief briefed the Board on the revocation of the Handicapped parking space in front of 111 Hart Drive, due to the death of the (then) affected resident, lack of current use and driveway usage by resident.
7. Miscellaneous items discussed:
 - To Police Department: Junk cars on Highland Avenue, purchase of FAX machine for police department, moving the word processor back into the Secretary's office (until purchase of computer system), the Chief's back wages.
 - To Manager: Per Mr. Colonello, preparation of a delinquent tax mailing report, check with Mr. Means on Brewer offer to purchase, also the development of delinquent tax guidelines for liening for the Jordan Tax Service.

(8818) MOVED YATES-COLONELLO to adjourn, the meeting was adjourned at 7:58 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 2/4/91

ADMINISTRATION:

Public Worker

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - PA CDL WORKSHOPS
- C. PENSION BENEFIT AMENDMENT - BOARD TO CONSIDER ORDINANCE
- D. GYPSY MOTH PROGRAM - MANAGER TO REPORT
- E. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION
- F. Basketball Hoop ROW Washington St. - Mr. Jeznach to Report (Remove)

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised - 2/4/91

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT
- I. POSITION VACANCY (PATROLMAN) - ~~CERTIFICATION TO BOARD~~
- REFERRED TO SOLICITOR
- Civil Service Meeting 2/4/91: Recertification necessary
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF TO REPORT
- M. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- N. MANDATED POLICE TRAINING - CHIEF TO REPORT
- O. Hall Station Bridge "Freeze" Sign - Manager TO Report
- P. Rt. 22 Construction - Chief TO Report
- Q. Atomic Weapons Usage - Chief, Mr. Hanlon TO Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 11, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 by president Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello
Mr. Yates

Mr. Porado was absent due to illness.

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8819) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of January 14, 1991, the Additional Stated Meetings of January 28th and February 4, 1991. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- | | |
|------------------|---|
| AF-C-5 | 1. U S Dept Comm./Census Re: State population counts 1990 Census. |
| AF-W-2 | 2. Earned Income Tax/WHSD & WT Fin'l stmt 6/30/90. cc: Comm., JMM |
| AF-T-12 | 3. G. M. Porado Re: 100- Tax Collectors Report |
| AF-E-18 | 4. Fin'l. Statements (ETHICS) McKeever., JMM, FRC, VAD, FRK, GMP |
| M & A
Act 205 | 5. C of PA, Public Emp. Retirement Study Commission Re: Municipal Pension Plan Funding Requirements. cc: Comm., JMM |
| C-S | 6. SPRPC Summary, Comments, Suggestions Re: Mobility Improvements in the Parkway East Corridor. cc: Commissioners |
| 1991 Budget | 7. C of A, Bd Property Asses. & Appeals Re: 1991 RE Value \$50,333,555. Comm |
| AJG/JFD III | 8. WHSD, Thanks for responding to emergency 1/24/91 at Wilkins Primary School. |
| C-S | 9. Marsha Sablowsky, Thanks for help clearing ice on Lucia Rd., cc: Comm., CJ |
| AF-C-3 | 10. American Cable Re: new price schedule effective 4/1/91. cc: Comm., JMM |
| AF-C-3 | 11. American Cable Re: Franchise fee 1990 \$26,535.10. cc: Comm., JMM |
| AF-A-23 | 12. ALCOSAN Re: Installation bolted locking devices on all manhole covers. cc: Comm., JMM. McKeever, Jesnach |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of ten alarms occurred during January.
- POLICE: The following is the report of the Police Department for the month of January 1991:

REPORT OF ACTIVITY:

- | | |
|---|---------|
| A. Calls and complaints | 239 |
| B. Gasoline consumed | 1,070.4 |
| - A9 and A10 | 208.3 |
| - Medic II | 31.0 |
| C. Miles of patrol | 9,993 |
| D. Mileage on Cars: | |
| Unit 11 - | 21,952 |
| Unit 12 - | 36,677 |
| Unit 13 - | 29,718 |
| Unit 14 - | 2,170 |
| E. Accidents | 12 |
| F. Arrests | 7 |
| G. Assaults | 4 |
| H. Aided Cases | 13 |
| I. Burglaries | 1 |
| J. Criminal Mischief | 4 |
| K. Domestic Disturbances | 4 |
| L. Registration Plates - lost or stolen | 1 |
| M. Sec Related Offenses | 1 |
| N. Thefts | 7 |
| O. Vehicle Thefts | 8 |
| P. Alarm Calls | 6 |
- ANIMAL CONTROL: Triangle Pet reported twelve complaints during January.
 - MANAGER: Mr. Kuszajewski reported the following for the month of January 1991:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	37,736.89
Occupation Privilege Tax - Previous Month	670.00
Mercantile Tax - Previous Month	407.54
Business Privilege Tax - Previous Month	5,098.24
Secretary - General Fund	19,751.87
Secretary - Capital Reserve Fund (Ass'ts.)	500.00
Total	<u>\$64,164.54</u>

2. BUILDING PERMITS:

None

3. COMPLAINTS:

Received	4
Resolved	5
Pending	3

3. DELINQUENT SANITARY SEWAGE:

Twenty three (23) "FINAL NOTICES: posted on residents premises on Friday, January 25, 1991.

5. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax \$4,046.11 (Jordan Tax Svce)

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax:	30,614.67
Current Realty Tax	<u>1,655.28</u>
Total	\$32,269.95

The status of the 1990 Tax Duplicate was reported for the month of January as follows:

CHARGES:

Original Duplicate		896,932.26
Penalties - This Report	150.48	
- Previous Report	<u>442.48</u>	<u>592.92</u>
Total Charges		897,525.18

CREDITS - COLLECTIONS:

This Report	1,655.28	
Previous Report	852,611.47	
Discounts - Previous report	<u>16,151.42</u>	
Total Credits		870,418.17
Balance to account for		27,107.01
Collection Percentage		97%
Percentage for same period - previous year		95.4%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of January 1991	\$ 43,226.92	Previous Year \$ 41,377.09	1991 Budget
Total for 1991	43,226.92	" " 41,377.09	\$463,500.00

OCCUPATION PRIVILEGE TAX:

Month of January 1991	670.00	" "	1,500.00	1991 Budget
Total for 1991	670.00	" " (net)	1,480.00	\$ 49,000.00

MERCANTILE TAX:

Month of January 1991	407.54	" "	987.86	1991 Budget
Total for 1991	407.54	" "	987.86	\$ 190,000.00

BUSINESS PRIVILEGE TAX:

Month of January 1991	5,098.24	" "	702.21	1991 Budget
Total for 1991	5,098.24	" "	702.21	\$115,000.00

8. FINANCIAL REPORT JANUARY 1991GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 1/1/91	6,724.32	145,040.41	151,764.73
<u>RECEIPTS:</u>			
RE Tax - Prior Duplicate		2,969.01	2,969.01
Earned Income Tax		37,736.89	37,736.89
Business Privilege Tax		5,098.24	5,098.24
Occupation privilege Tax		670.00	670.00
Mercantile Tax		407.54	407.54
Interest		1,077.41	1,077.41
Tax Anticipation Note	100,000.00		100,000.00
CATV Franchise Fee	26,535.10		26,535.10
PA Rat Source Elimination Grant	10,863.00		10,863.00
Office Deposit	19,751.87		19,751.87
Inter-Account Transfer		110,778.98	110,778.98
January Accounts Payable	<u>80,827.00</u>		<u>80,827.00</u>

Minutes of the Regular Meeting, Monday, February 11, 1991 - Page ThreeFinancial Statement - January 1991 (continued):

General Fund - Total Receipts			396,715.04
Total Receipts and Balance			548,479.77
Warrants Cleared	200,736.85	151,400.28	352,137.13
Bank Balance 1/31/91	43,964.44	152,378.20	196,342.64
Warrants Outstanding			7,176.12
CASH BALANCE JANUARY 31, 1991			<u>\$189,166.52</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through January 31, 1991 but not reflected on the PLGIT Statements until after February 1, 1991:

RE Tax Prior Duplicate	932.58
Earned Income Tax	5,490.03

CAPITAL RESERVE FUND:

Bank Balance 1/1/91 - PLGIT	13,267.93
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RECEIPTS:

VFC #3 MELP	3,278.50	
Assessments	500.00	
Interest	95.33	
Miscellaneous	33.23	3,907.06
Total Receipts and Balance		17,174.99

EXPENDITURES:

MELP Debt Service	1,892.54	
P-J-D Sanitary Sewer Project: Legal Fees	90.00	
Lions Park Tennis Court: Legal Fees	270.00	2,252.54
BANK BALANCE JANUARY 31, 1991		<u>\$14,922.45</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 1/1/91 - PLGIT	238,438.33
RECEIPT: Interest	1,521.94
BANK BALANCE JANUARY 31, 1991	<u>\$239,960.27</u>

LIQUID FUELS FUND:

Bank Balance 1/1/91 - PLGIT	40.96
RECEIPT:	
Interest	.33
BANK BALANCE JANUARY 31, 1991	<u>\$41.29</u>

The above is in reconciliation with January ending statements.

A list of current bills was presented for approval.

(8820) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$73,484.63, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

- MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE CIVIL SERVICE COMMISSION
Board of Commissioners authorization to negotiate out of Court Settlement, November 26, 1990. November 26, 1990. Agreement approved January 28, 1991.
[Remove from Agenda]
- APRIL 1989: 1. GRAYHURST SUB-DIVISION: Four (4) Building Permits issued.
- MAY 1989: 1. PETER, JOHN & DOROTHY STREETS SANITARY SEWER PROJECT:
Assessment Ordinance adopted 1/2/91. Mr. Kuszajewski noted that \$1,361.92 has been received so far, plus numerous waiver applications.
- DECEMBER 1990: 1. GARBAGE/RUBBISH, RECYCLING MATERIALS AND LEAFWASTE RESIDENTIAL COLLECTION:
Bids received 12/10/90. Currently under review by Mr. Reddy. Acceptance of Long Hauling Inc. bid withdrawal 1/7/91. The Board of Commissioners will meet with Mr. Reddy on February 13, 1990 at 7:00 P.M. to discuss his bid review and recommendations.

DELINQUENT REAL ESTATE TAX LIENING: Mr. Kuszajewski reviewed the information he received from the Jordan Tax Service:

1. No standard policy on tax duplicate lienning procedures.

Old Business (continued)

2. Cost breakdown between Township and School District on liening costs.

Mr. Means explained a potential liening deletion parameter based upon market value or location of property. Mr. Kuszajewski noted lack of ownership address as a further parameter. Mr. Colonello would like a listing prepared based on the above while Mr. Means will contact the School District for their opinion on this matter.

NEW BUSINESS:1. ORDINANCES: None2. RESOLUTIONS: RESOLUTION NO. 7-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE DESIGNATION OF A "STOP" INTERSECTION.

(8821) MOVED HANLON-YATES to adopt Resolution No. 7-91.

3. MOTIONS:

(8822) MOVED COLONELLO-YATES to authorize the Engineer to prepare specifications, and advertise for competitive bid the townships 1991 street resurfacing program.

(8823) MOVED HANLON-COLONELLO to authorize the filing of a letter of intent with the PA Department of Commerce for a community facilities grant.

COMMISSIONERS COMMENTS:

1. Mr. Dinzeo briefed the audience on Mr. Porado's absence due to illness.
2. Mr. Colonello asked the Manager about the Townships delinquent tax mailing returns and update as well as a roll of the Township insurance carriers. Mr. Kuszajewski gave a review of the insurance carriers as well as noting a report on the Townships mailing will be forthcoming.
3. Mr. Yates questioned any further quotes forthcoming on the auditorium P.A. improvement. Mr. Kuszajewski noted a third quote was expected.
4. Mr. Hanlon reported on the American Cablevision meeting in order to settle out of court the franchise fee lawsuit. He indicated that a proposal from the cable company, will be sent for the Boards review.

CITIZEN'S HEARINGS:

1. Florence Liebling, 111 Hart Drive - Mrs. Liebling questioned the removal of the Handicapped parking designation in front of her home by order of the Chief of Police. She mentioned her State certification as handicapped as well as her strained relationship with neighbors who requested the signs removal. Mr. Hanlon indicated the Board of Commissioners designates or removes handicapped spaces and the space will be signed as such this week.

2. Jack Kalmanson, 324 Sunset Drive - Mr. Kalmanson questioned the status on the Wilkins GP development application. Mr. Dinzeo indicated nothing new to report. Mr. Kalmanson also questioned an extension of the median divider at the Rt 22 and Hawthorne Drive intersection to ease turning onto the highway. Mr. Dinzeo spoke of the repeated denials by the State concerning the installation of a traffic signal. He further directed the Manager to contact the State about consideration of this alternative.

3. Raymond Burkhart, 215 Wallace Avenue - Mr. Burkhart indicated the need to list the "STOP" intersection on the agenda when a Resolution such as No. 7-91 is listed. The Board of Commissioners agreed.

4. George Hawkins, 129 Patterson Street - Mr. Hawkins requested an explanation of the legal fees, as specified in the January 1991 Capital Reserve financial report. The fees were for services associated with the Peter, John and Dorothy Streets Sanitary Sewer project assessments and the Lions Park Tennis Court rebuilding repair, as detailed by Mr. Means. No further fees are anticipated.

(8824) MOVED HANLON-YATES to adjourn, The meeting was adjourned at 8:15 P.M.

All motions were passed by unanimous roll call vote of all present unless otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

Approved as presented 3/11/91

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 25, 1991

The Additional Stated Meeting of February 25, 1991 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Colonello
Mr. Yates

Mr. Hanlon and Mr. Porado were absent.

Also present was Mr. McKeever and Mr. Eisner.

At the presentation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda, as well as a preview of the Miscellaneous and Administrative Briefing Agenda (attached). The following items were noted and New Business conducted:

1. The Board discussed the \$4,000.-\$10,000. State purchasing guidelines in terms of official action requirements of the Board of Commissioners. Mr. Eisner will seek clarification and advise.
2. Mr. Yates discussed this question regarding the purchase of automatic weapons by the Police Department. He indicated that some officers have indicated a preference to use their own weapons. He also spoke of rising costs over the original submitted quotations. Mr. Dinzeo noted that individual officers should state their complaints to the Board of Commissioners or Public Safety Committee Chairman. He further stated that officers must use equipment issued to them.
3. The Board discussed the inclusion of the Congressional Cable TV Act of 1986 information into the next Recreation Board Newsletter.
4. The receipt of the Wilkins G.P. grading and land development applications were discussed. The Engineer indicated the drafting of an Ordinance No. 802 (Subdivision Ordinance) Fee Schedule was underway. The subsequent approval of the schedule and receipt of the application fee was pending. The review of the submitted plans could now be undertaken. Mr. Dinzeo directed a copy of all submitted materials to Mr. Probo, in attendance, representing the Concerned Citizens of Wilkins Township.
All submitted materials will be distributed for review as required.
5. The Board discussed, and directed the Engineer to work with the Building Inspector, the assurance that the new homes being built on Penhurst Drive, at Harrison Road, are properly draining their rear stormwater and not allowing it to flow toward the properties along George Street.
6. The Manager was directed to contact the ACHD about the water collection near the Union Railroad site in Monroeville concerning composition and vector breeding.
7. The Manager gave an extensive report on the following:
 - Obligations imposed by Act 189 of 1990 (Pension Fund MMO obligation)
 - 1986 G.O. Bond Issue Re-cap and In-house Performance Audit
8. In lieu of the absence of Recycling Committee Chairman Hanlon, the awarding of the recycling and refuse hauling contracts were postponed until March 4th or March 11, 1991.

(8825) MOVED COLONELLO-YATES to adjourn, the meeting was adjourned at 8:25 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 2/25/91

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
(ZONING, PRD AMENDMENTS)
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MEGALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT
8. REVISION TO PERSONNEL ORDINANCE - BOARD CONSIDERATION ^{#20 #21 #27} 2/11/91
3/11/91
9. WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW
REFER TO FIRE MARSHAL
10. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
11. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
12. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
13. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
16. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
- TO Planning Commission 3/20/91
17. THOMPSON RUN SEWER MAINTENANCE - MANAGER TO REPORT
18. SOCIAL SECURITY FOR ELECTED OFFICIALS - MANAGER TO REPORT
19. ACT 189 OF 1990 - MANAGER TO REPORT (Remove) #29
20. ENABLING ORDINANCE: 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
21. PMRS AMENDING ORDINANCE - SOLICITOR TO PREPARE

Township of Wilkins - Miscellaneous & Administrative Agenda - 2/25/91

22. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
23. INSURANCE POLICY REVIEWS - BOARD TO REVIEW
24. ACT 101 - COMMITTEE TO REPORT # 30
25. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT
26. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB
OWP SEWER COLLAPSE (Remove)
LIONS PARK TOILET FACILITY SPECS
TENNIS COURT REBUILD EST (Remove)
BURIK, QUARRY STREET
AUDITORIUM ACOUSTICS (Remove)
EMERGENCY GENERATOR
BALINT LANE ACCEPTANCE
SIDEWALK ALTERNATIVES
27. Police Penros Benefit Calculations - Solicitor To Review
28. 1986 Bond Issue Recap - Manager To Report (Remove)
29. Sidewalks on Penhurst Dr. - Manager To Report
30. Recreation Board: Pavillios Been Permits - Board, Solicitor To Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 4, 1991

The Additional Stated Meeting of March 4, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates
Mr. Hanlon

Also present was Mr. Jeznach and Chief Naccarati.

Mr. Colonello and Mr. Porado were absent.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted.

1. Based upon the recommendations and stipulations to awarding by Mr. Reddy, the following contracts were awarded.
 - A. (8826) MOVED HANLON-YATES to award the garbage/refuse contract to TRI-VALLEY WASTE SYSTEMS on a per unit basis effective April 1, 1991 through 12/31/93 per their submitted bid.
 - B. (8827) MOVED HANLON-YATES to award the recycling collection contract to Chambers Development Company per their Bidder Suggested Method effective September 1991 through December 1993, by the execution of a Letter of Undertaking, per their submitted bid.
 - C. No action was taken on a separate leaf waste collection.
2. The Board reviewed the received quotations on an office copy machine (attached). At the conclusion of this review:

(8828) MOVED HANLON-YATES to purchase an ADLER-ROYAL 2222, with features and maintenance contract as specified, per their quote of \$4,495.00.
3. The Board reviewed the quotations for improvement to the Auditorium Sound System and tabled consideration. Mr. Hanlon indicated that he would have an independent review of the quotes made by a knowledgeable acquaintance, and report to the Board.
4. The Board reviewed a letter from Mr. William Tangalos of 216 Hawthorne Drive (the private drive off Hawthorne Drive) concerning drainage and signage problems. Mr. Tangalos made a brief explanation. The Board indicated that they could not work on a private road. Mr. Tangalos will be forwarded the public acceptance requirements. Public Works Committee will check on drainage and signage.
5. The Board reviewed the letter of Mrs. Nancy Buccigrossi of 902 Alpine Boulevard, concerning poor snow removal by the Township. It was noted that this house is located off of the Lions Park entrance road. Mr. Jeznach explained the physical difficulty in plowing in front of this driveway. The Board discussed the matter with the following conclusions:
 - A. The Manager will write the Buccigrossi's suggesting they park on the upper lot of Lions Park during bad weather.
 - B. Mr. Romanelli will be informed to shovel salt around their driveway entrance when salting roads.
 - C. Parking will be reviewed by the Board.
6. Mr. Jeznach was directed to purchase mobile breathing apparatus for sanitary sewer manhole work. Quotes on gas monitoring devices will be obtained.
7. The Board reviewed information on DPW roller purchase options. At the conclusion of this review:

(8829) MOVED HANLON-YATES to draw specification and advertise for the bid purchase of a new roller, offering the existing roller and grader for trade and financed over a five year period.

8. (8830) MOVED HANLON-YATES to accept the quote from Professional Risk Management Consultants of \$4,250.00 to complete the risk management review project, as outlined in their proposal of February 1991.
9. Chief Naccarati briefed the Board on the drug arrest made March 1, 1991 at Conleys-Greyhound Bus Terminal. He further spoke about the usage of semi-automatic weapons, and reviewed his survey of the department on their usage. He indicated that the type of weapon proposed is different from initially proposed. Also, part of the officers clothing allowance (\$45.00) would be used to supplement a portion of the overall costs. He explained the specifications of the currently proposed weapon. Mr. Yates noted that the old submitted quotations would not apply to this different weapon.
- (8831) MOVED HANLON-YATES to authorize the departmental usage of semi-automatic weapons, per recommendation of the Chief of Police. The purchase of same to follow proper purchasing quotation procedures.
10. Mr. Dinzeo spoke about his opinion that off duty officers should not be permitted to carry their weapons. Chief Naccarati presented his reasoning for not prohibiting such actions.
- (8832) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:15 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

BIDDING REQUIREMENTS FORM - PURCHASES FROM \$4,000.00 TO \$10,000.00

This form should be completed in full and provided to all Commissioners prior to the award of any contract between \$4,000.00 and \$10,000.00 which requires price quotations pursuant to Act No. 1990-91. It should then be maintained in Township records for a period of at least three years.

A. Description of construction, repair, reconstruction, maintenance, work, item or service for which quotation was requested: Purchase of copy machine within the following features: CPM:18-32, with duplexer, Paper feeder. Ten (10) bin sorter and optional (touch) dual color printing and
Optional editing feature. Maintenance contract quoted per year.

B. Identify contractors (at least three) from whom written or telephonic price quotations have been received. If any quotation is subject to special terms or conditions, add attachment describing same.

<u>Name & Address of Contractor & Representative</u>	<u>Price Quoted</u>	<u>Date of Quote</u>
1. Triangle Copy Products, 4400 Old William Penn Hwy. 15146 ADLER-ROYAL 2222	\$4,495 (Maint. \$665.00)	2/23/91
2. Simmons Buisness Systems, 5390 Progress Blvd, Bethel Pk 15102 KONICA 2290	\$5,010 (Maint \$1359.)	2/21/91
3. 3 Rivers Bus. Graphics, 409 Beatty Rd., 15146 MITA 2285	\$5,327 (Maint \$1860.)	2/22/91
4. Copyworld of Pgh., 2831 Banksville Rd., Pgh 15216 SAVIN 9180	\$5,500 (Maint \$840)	2/12/91
5. Monroe Systems, 2858 Banksville Rd., PO Box 7930, Pgh 15216 MONROE 932DX	\$5,670 (Maint \$990)	2/18/91
6. RTR Business Pdts., 4 Smithfield St Pgh 15222 MINOLTA 4230	\$6,325 (Maint \$858)	Feb/91
7. Allegheny Bus. Machines, Foster Plaza 3, 601 Holiday Dr., CANON NO-3825	\$6,966 (Maint \$1596)	2/14/91

C. If fewer than three qualified contractors exist in market area within which it is practicable to obtain quotations, describe area within which quotations were sought and any efforts to obtain quotations.

D. Attach copies of written quotations or memorandums of telephonic quotations.

E. Date submitted to Board: March 4, 1991

By: _____

James R. Kuzginski

SIGNATURE

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 3/4/91

ADMINISTRATION:

A. Churchill Env. Council: Use of Recycled Paper - Board To Review

PUBLIC WORKS:

A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

B. COMMERCIAL LICENSE TEST - PA CDL WORKSHOPS

C. PENSION BENEFIT AMENDMENT - BOARD TO CONSIDER ORGINANCE

D. GYPSY MOTH PROGRAM - MANAGER TO REPORT

E. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION

F. PAT construction Service - CJ, RN, B Mck To Review (Remove)

G. Snow Plowing 902 Alpine Blvd - CJ, Board To Review

H. Confined Space Equip. - Board To Review

I. Roller Purchase - CJ to Draw Specifications

PROPERTY:

A. AUDITORIUM PA IMPROVEMENT - ~~MANAGER TO REPORT~~
Mr. Hanlon To Report

Township of Wilkins - Agenda of Committee Items as revised - 3/4/91

PUBLIC SAFETY:

- A. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT (Remove)
- B. VASCAR, ESP PATROLS - CHIEF TO REPORT
- C. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- D. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- E. CRIME WATCH - CHIEF TO REPORT
- F. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- G. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- H. FOREST HILLS RADIO REPEATER SYSTEM REPLACEMENT - CHIEF TO REPORT (Remove)
- I. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 2/4/91:
RECERTIFICATION NECESSARY
- J. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- K. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- L. CUBBISON, 898 STEVENDALE - CHIEF TO REPORT (Remove)
- M. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- N. MANDATED POLICE TRAINING - CHIEF TO REPORT
- O. HALL STATION BRIDGE "FREEZE" SIGN - MANAGER TO REPORT
- P. RT 22 CONSTRUCTION - CHIEF TO REPORT
- Q. ^{Semi-}AUTOMATIC WEAPONS USAGE - ~~CHIEF, MR. HANLON TO REPORT~~
Authorized by Board 3/4/91

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 11, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello
Mr. Yates

Mr. Porado was absent.

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

- (8833) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of February 11, 1991, the Additional Stated Meetings of February 25th and March 4, 1991. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- AF-E-18 1. Financial Statements (ETHICS): E. P. Foley, Michael Madden, P. Nychis, G. Porado, M. Yakin, Joseph Yates
(IDA - F. Colonello, Richard Rubinoff)

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1 and #4. A total of 16 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of February 1991:

REPORT OF ACTIVITY:

A. Calls and complaints	180
B. Gasoline consumed	1,057.8
- A9 & A10	217.8
- Medic 11	26.0
C. Miles of Patrol	10,345
D. Mileage on cars:	
Unit 11.....	25,222
Unit 12.....	39,200
Unit 13.....	33,704
Unit 14.....	3,258
E. Accidents	9
F. Arrests	9
G. Assaults	8
H. Aided Cases	12
I. Animal Complaints	1
J. Burglaries	2
K. Criminal Mischief	9
L. Domestic Disturbances	1
M. Fire Calls	7
N. Mutual Aid	1
O. Other Offenses	5
P. Thefts	11
Q. Vehicle Thefts	2
R. Alarm Calls	14

3. ANIMAL CONTROL: Triangle Pet reported twenty six complaints during February 1991.
4. AMBULANCE ASSOCIATION: Mr. Nealon reported the following:
January 1991 - 70 calls, 34 in Wilkins, 18 in Churchill, 18 Mutual Aid
February 1991 62 calls, 30 in Wilkins, 10 in Churchill, 23 Mutual Aid
5. MANAGER: Mr. Kuszajewski reported the following for the month of February 1991:
 1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	56,639.55
Secretary - General Fund	9,332.93
Secretary - Capital Reserve Fund	
(Assessments)	1,802.40
TOTAL	\$67,774.88

Manager's Report - Continued:2. BUILDING PERMITS:

Repairs and Improvements - 1

3. COMPLAINTS:

Received	5
Resolved	7
Pending	1

4. DELINQUENT SANITARY SEWAGE:

One Hundred Thirty Seven (137) "INITIAL" notices prepared and mailed February 27, 1991.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,829.91
Delinquent Tax	3,441.93 (Jordan Tax Svce)
TOTAL	\$5,271.84

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	9,332.93
Current Realty Tax	2,495.79
TOTAL	\$11,828.72

The status of the 1990 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate		896,932.26
Additions/Penalties - This report	226.89	
- Previous report	592.92	819.81
Total Charges		\$897,752.07

CREDITS-COLLECTIONS:

This report	2,495.79	
Previous Report	854,266.75	
Discounts - Previous report	16,151.42	
Total Credits		872,913.96
Balance to account for		24,838.11
Collection percentage		97.2%
Percentage for same period - previous year		9.6%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1991	\$ 55,395.62	Previous Year	\$ 57,125.16	1991 Budget
Net Total for 1991	97,897.37	" "	98,219.96	\$463,500.00

OCCUPATION PRIVILEGE TAX:

Month of February 1991	1,810.00	" "	1,380.00	1991 Budget
Net Total for 1991	2,470.00	" "	2,850.00	\$ 49,000.

MERCANTILE TAX:

Month of February 1991	4,693.43	" "	5,358.99	1991 Budget
Total for 1991	5,100.97	" "	6,346.75	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of February 1991	4,304.84	" "	3,164.83	1991 Budget
Total for 1991	9,403.08	" "	3,867.84	\$115,000.00

9. FINANCIAL REPORT - FEBRUARY 1991GENERAL FUND:

Bank Balance 2/1/91	PNB	PLGIT	TOTAL
	43,964.44	152,378.20	196,342.64

RECEIPTS:

R E Tax - Prior Duplicate		2,497.77	2,497.77
Earned Income Tax		56,639.55	56,639.55
Interest		720.66	720.66
Office Deposit	9,332.93		9,332.93
Inter-Account Transfers		34,246.50	34,246.50
February Accounts Payable	73,372.96		73,372.96
Total Receipts			176,810.37
Total Receipts and Balance			373,153.01
Warrants Cleared	115,280.42	141,597.86	256,878.28
Bank Balance 2/28/91	11,389.91	104,884.82	116,274.73
Outstanding Warrants			2,599.97

BANK BALANCE FEBRUARY 28, 1991

\$113,674.76

Minutes of the Regular Meeting, Monday, March 11, 1991 - Page Three

The following does not include the following amounts collected by Mr. Porado and Mr. Pugliano through February 28, 1991 but not reflected on the PLGIT statements until after March 1, 1991:

R E Tax - Prior Duplicate	930.60
Earned Income Tax	4,246.10
Mercantile & BP Tax	8,998.27
Occupation Privilege Tax	1,810.00

CAPITAL RESERVE FUND:

Bank Balance 2/1/91 - PLGIT	14,922.45
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RECEIPTS:

VFC #3 MELP	1,402.18	
Assessments	1,802.40	
Interest	75.10	3,279.68
Total Receipts and Balance		18,202.13

EXPENDITURES:

MELP Debt Service	1,402.18	
Engineering: Sanitary Sewer Project	713.75	2,115.93

BANK BALANCE FEBRUARY 28, 1991	<u>\$16,086.20</u>
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1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 2/1/91 - PLGIT	239,960.27
RECEIPT: Interest	1,205.44
BANK BALANCE FEBRUARY 28, 1991	<u>\$241,165.71</u>

LIQUID FUELS FUND:

Bank Balance 2/1/91 - PLGIT	41.29
RECEIPT: Interest	.28
BANK BALANCE FEBRUARY 28, 1991	<u>\$41.59</u>

The above is in reconciliation with February ending statements.

A list of current bills was presented for approval.

(8834) MOVED COLONELLO-YATES to authorize payment of bills, totalling \$75,035.42, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

APRIL 1989: 1. GRAYHURST SUB-DIVISION
Four (4) Building Permits Issued

MAY 1989: 1. PETER, JOHN AND DOROTHY STREETS
SANITARY SEWER PROJECT
Assessment Ordinance adopted 1/2/91. The Manager noted the preparation of a lien filing list to be forwarded to the Solicitor.

DECEMBER 1990: 1. GARBAGE/RUBBISH, RECYCLING MATERIALS AND
LEAFWASTE RESIDENTIAL COLLECTION
Acceptance of Long Hauling Inc. bid withdrawal 1/7/91.
Garbage/Refuse Collection awarded to:
Tri-Valley Waste Systems effective 4/1/91
Recycling Collection awarded to:
Chambers Development Company
effective September 1991.
Mr. Means indicated the need to develop a leaf disposal understanding with Tri-Valley before September, 1991.

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 807

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
PROVIDING FOR PHYSICAL EXAMINATIONS OF APPLICANTS
FOR CLASSIFIED SERVICE POSITIONS

(8835) MOVED HANLON-COLONELLO to read Ordinance No. 807 for the first reading.

Question: Mr. Yates inquired as to whether this ordinance pertained to minority hiring practices. If not, then shouldn't that language be included. Mr. Means responded that this ordinance does not apply to minority hiring practices. Those practices are governed by applicable State and Federal laws, while this ordinance is a Board of Commissioners discretionary policy.

- (8836) MOVED HANLON-COLONELLO to accept Ordinance No. 807 for the first reading.
- (8837) MOVED YATES-COLONELLO to read Ordinance No. 807 for the 2nd reading.
- (8838) MOVED HANLON-YATES to adopt Ordinance No. 807.

2. RESOLUTIONS: RESOLUTION NO. 8-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS
AUTHORIZING POLICE OFFICERS TO CARRY EQUIPMENT
AND WEAPONS AS DIRECTED BY THE CHIEF OF POLICE

- (8839) MOVED COLONELLO-YATES to adopt Resolution No. 8-91.

RESOLUTION NO. 9-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING SUB-DIVISION AND LAND DEVELOPMENT FEES
PAYABLE IN COMPLIANCE WITH ORDINANCE NO. 802.

- (8840) MOVED COLONELLO-HANLON to adopt Resolution No. 9-91.

3. MOTIONS:

- (8841) MOVED YATES-COLONELLO to approve payment of Change Order No. 3 for the Lougeay Road Sewer Repair @ \$1,100.00 to Port Vue Plumbing per approval of Township Engineer.

The Manager indicated that Chief Naccarati distributed to the Board quote information on 40 caliber semi-automatic weapons for departmental usage. The quotes were read, as extended for the purchase of 11 sets (as attached). Mr. Hanlon indicated that the weapons would be the property of the Township, signed for and returnable by the individual officers.

- (8842) MOVED HANLON-COLONELLO to purchase eleven sets of semi-automatic weapons from PA Police Supply per their quote of \$5,461.50.

COMMISSIONERS COMMENTS:

1. Mr. Colonello asked about the status of the Townships efforts to collect delinquent real estate tax. Mr. Kuszajewski, noted that a report would be prepared for review, and follow-up for the end of the month.

CITIZEN'S HEARINGS:

1. Mrs. Richard Bonda, 108 Hart Drive. Mrs. Bonda discussed the designated handicapped parking in front of 111 Hart Drive. She spoke of the residents lack of usage of the space as well as the general lack of parking spaces along Hart Drive. Mr. Hanlon indicated that he will discuss the matter with the Chief of Police and review the requirements for this handicapped space designation.

2. M. Jos. Martinelli, 703 McMasters Avenue. Mr. Martinelli discussed the need for the Board of Commissioners to assert themselves against the ever-increasing American Cablevision rates. Mr. Hanlon and Mr. Means reviewed the 1984 Cable Act which deregulated cable companies and the binds placed on local governments. Mr. Means noted that action should be directed on the National Level to local representatives. He mentioned an amending bill being considered by Congress.

3. George Hawkins, 129 Patterson Street. Mr. Hawkins further discussed the Cable TV situation noting a willingness to get a petition circulated protesting the cable companies practices. He also questioned the length of the Townships contract preferring shorter contract periods instead. The Board and Solicitor discussed the matter and decided upon the following actions:

- A. Mr. Dinzeo asked Mr. Martinelli (who consented) to draw up a petition for local residents.
- B. Mr. Hawkins will circulate the petition for residential signatures.
- C. The Board of Commissioners will pass a resolution on March 25, 1991 in support of Federal legislation regulating the cable television, and giving local government increased control.
- D. The news media (at the suggestion of Mr. William Tangelos of 216 Hawthorne Road) will be enlisted to support the Townships petition efforts.

Citizen's Hearings (Continued)

4, Mr. Steven Rose, Mrs. Jamie Rose, 46 Charnwood Drive
The Roses' had procedural questions on the Wilkins G.P. grading and
land development application review processes.

The Manager reviewed the calendar timetable, with the Planning Commission
meeting of March 20, 1991 being the first step in the process. He noted
the applications are currently being reviewed by the Township Engineer.

Mr. Means discussed the extent of the review process as it pertains to
the Planning Commission as a grading land development application and
the future development of property.


The Roses had questions concerning buffer zone requirements and "as is"
forest conditions as well as wet lands. Mr. Means indicated that these
areas would be covered by the Engineers review.

Also, a public comment and questioning period would provide all parties
an opportunity to discuss various aspects of the submitted plan, as
applicable.

(8843) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at
8:35 P.M.

All motions were passed by unanimous roll call vote of all present
unless otherwise noted.

ATTEST:


Francis R. Kuszajewski, Secretary

APPROVED:

As presented April 8, 1991

As read _____, 1991

As corrected _____, 1991

BIDDING REQUIREMENTS FORM - PURCHASES FROM \$4,000.00 TO \$10,000.00

This form should be completed in full and provided to all Commissioners prior to the award of any contract between \$4,000.00 and \$10,000.00 which requires price quotations pursuant to Act No. 1990-91. It should then be maintained in Township records for a period of at least three years.

- A. Description of construction, repair, reconstruction, maintenance, work, item or service for which quotation was requested: (11) S & W Model 4046 .40 Cal DAO Stainless Steel Semi-Automatic Pistols.
(11) Safariland Holsters Model 200. (11) Double Magazine Pouches

- B. Identify contractors (at least three) from whom written or telephonic price quotations have been received. If any quotation is subject to special terms or conditions, add attachment describing same.

	<u>Name & Address of Contractor & Representative</u>		<u>Price Quoted</u>	<u>Date of Quote</u>
1.	Penna, Police Supply Route 40 East P.O. Box 249 Chalk Hill, PA 15421 412-437-1800	S & W Model 4046 Safariland Holster Model 200 Magazine Pouch Model 66-B-527	437.00 45.00 <u>14.50</u> 496.5 X 11 = 5461.50	03/06/91
2.	M & M Uniform Co 202 Second Ave. Elizabeth, PA 15037 412-384-3121	S & W Model 4046 Safariland Holster Model 200 Magazine Pouch	501.00 65.00 <u>17.00</u> 583 X 11 = 6413.00	03/11/91
3.	Wm. Powell Gun Inc. 491 Fielding Rd. Pittsburgh, PA 15235 412-731-6211	S & W Model 4046 Safariland Holster Model 200 Magazine Pouch	485.00 60.00 <u>18.50</u> 563.5 X 11 = 6198.50	03/11/91

- C. If fewer than three qualified contractors exist in market area within which it is practicable to obtain quotations, describe area within which quotations were sought and any efforts to obtain quotations.

- D. Attach copies of written quotations or memorandums of telephonic quotations.

- E. Date submitted to Board: March 11, 1991

By: Cliff R. Z...
SIGNATURE

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING OF MARCH 18, 1991

The Additional Stated Meeting of March 18, 1991 was called to order at 9:30 A.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates
Mr. Colonello
Mr. Porado

Also present was Mr. Means

Mr. Hanlon was absent.

The following New Business was conducted, and other items noted:

1. ORDINANCE NO. 808

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ELECTING TO IMPROVE THE BENEFITS IT HAS
IN THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM

(8844) MOVED COLONELLO-YATES to read Ordinance No. 808 for the first reading.

Mr. Yates and Mr. Porado had questions pertaining to the "permanent" employe status, in Section II. Mr. Means indicated that he is seeking to clarify its applicability within the enabling statute and PMRS regulations.

(8845) MOVED COLONELLO-YATES to accept Ordinance No. 808 for the first reading

(8846) MOVED YATES-COLONELLO to read Ordinance No. 808 for the second reading.

(8847) MOVED COLONELLO-YATES to adopt Ordinance No. 808.

(8848) MOVED COLONELLO-YATES to authorize the proper Township Officials to execute the appropriate Agreement with the Pennsylvania Municipal Retirement System concerning the pension benefit improvements.

2. Mr. Means briefed the Board on the following matters:

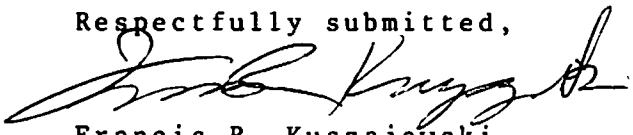
A. The American Cablevision settlement offer and counter offer, as approved.

B. The Declaratory Judgement police hiring request, in Common Pleas Court.

3. The Manager noted the availability of the Wilkins G.P. application information and drawing submissions for Board review, in conjunction with the Township Engineers reviews and Planning Commission testimony and hearing.

(8849) MOVED COLONELLO-YATES to adjourn, the meeting was adjourned at 10:30 A.M.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 25, 1991

The Additional Stated Meeting of March 25, 1991 was called to order at 7:00 P.M. by president Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Porado

Mr. Colonello
Mr. Hanlon

Also present was Mr. Means.

At the invitation of president Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda, as well as a review of the Miscellaneous and Administrative Briefing Agenda (attached). The following items were noted and New Business conducted:

1. RESOLUTIONS: RESOLUTION NO. 10-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING A COMMUNITY FACILITIES GRANT TO BE USED FOR THE INSTALLATION OF SANITARY SEWER COLLECTION LINES TO SERVICE HOMES ON LEAX LANE.

(8850) MOVED YATES-COLONELLO to adopt Resolution No. 10-91.

RESOLUTION NO. 11-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS SUPPORTING THE FEDERAL RE-REGULATION OF THE CABLE TV INDUSTRY AND URGING PRESIDENTIAL, SENATORIAL AND CONGRESSIONAL SUPPORT OF SAME.

(8851) MOVED YATES-PORADO to adopt Resolution No. 11-91.

Mr. Colonello noted that the Resolution should be sent to the appropriate Federal Officials with Mr. Martinelli's Petition, when completed.

2. Mr. Means discussed the proposed settlement of the Wanda Yates, DPW hiring discrimination charges before the Pennsylvania HRC. He reviewed his discussions with the Board of Commissioners and insurance counsel, Mr. Puntill, who recommended efforts to settle the matter as soon as possible. The parameters of the proposed settlement would be:

- A. Wanda Yates would begin Township employment on April 1, 1991. Her seniority date (except for pension purposes) would begin July 2, 1990.
- B. She would receive a flat \$1,000.00 settlement from National Union Insurance Company.

Mr. Dinzeo and Mr. Colonello stated their opposition to the intent of such a settlement.

Mr. Means noted the long-term implications of not settling the matter quickly. He further noted the necessity of following traditional hiring practices (i.e.;.....interviews, reference checks, adherence to stated job requirements) in future hiring practices in order to avoid this situation.

Mr. Kuszajewski spoke of the required physical exam, according to Ordinance No. 807. Mr. Means indicated such an exam, would be required, according to a revised job description supplied by the Manager, for the physicians usage.

At the conclusion of this discussion:

(8852) MOVED HANLON-COLONELLO, to accept the recommendations of the Township Solicitor, and settle the Wanda Yates HRC matter based on the stated parameters.

Yes - Hanlon, Colonello, Porado, Dinzeo
Abstention - Yates

Mr. Means noted that he felt this matter was not a case of sexual discrimination, appearances notwithstanding. However, the timely settling of the matter would be in the best interest of the Township. An agreement will be executed by both parties and referred to the Manager for the Township obligations.

3. The Board, Mr. Means and the Manager discussed follow-up actions on the tax delinquency mailings, after reviewing the results of the initial mailing. Mr. Means explained Sheriff Sale procedures and cost estimates of same. The Board will meet to decide upon those properties to institute action.

4. The Board discussed the Recreation Boards recommendation to consider permitting beer at the Lions Park Pavilion. It was discussed in terms of liability, fees and additional clean-up costs. Mr. Means will check with the Townships liability carrier concerning endorsement costs to the policy, if such a parks usage policy is adopted. At the conclusion of this discussion:

(8853) MOVED COLONELLO-HANLON to direct the Solicitor to propose an amendment to Ordinance No. 801 by permitting beer consumption with a Lions Park Pavilion usage permit.

5. Mr. Kuszajewski spoke of the Engineer amending the Townships Engineering Standards in order to reflect current ordinances and strictest compliance.

6. The Board discussed the tax appeal of the Soffer (Sears property) lot as disposed by the Board of Property Assessment, dated March 15, 1991, noting the loss of \$312,700. of assessed value. Mr. Means discussed appraisal costs associated with a full appeal and school district involvement.

(8854) MOVED HANLON-COLONELLO to direct the Solicitor to file an appeal with Common Pleas Court of the March 15, 1991 assessed values.

Yes - Hanlon, Colonello, Porado, Dinzeo

No - Yates

7. The Board reviewed the Tamarelli proposal for sale of their Negley Avenue property to the Township. Those members who viewed the property indicated that it would serve the Township no purpose. Mr. Dinzeo suggested it be sold to adjoining property owners. The Manager was directed to inform Mr. Tamarelli that the Board is not interested in the purchase proposal.

8. The Board reviewed the contract with Forest Hills Borough concerning the joint radio dispatch administration. It was noted the exclusive control of its operation by Forest Hills. Any control changes would have to be mutually agreeable. Also, Mr. Means pointed out the withdrawal clause, if the Township had another dispatching option available. Mr. Dinzeo to address dispatch question at the TCVCOG Meeting. Mr. Hanlon to speak to Forest Hills Officials at ALOM Conference.


9. Mr. Means briefed the Board on Zoning Ordinance amendment procedures, as they may apply per a forthcoming amendment request concerning Volunteer Fire Company No. 4 and the Pittsburgh Cellular Telephone Company.

10. Mr. Hanlon spoke about verbal requests from Mr. Slusser, 320 Delaney Drive covering a Township tree threatening his property. The tree being too large for the DPW to take down.

(8855) MOVED HANLON-PORADO to direct the Manager to solicit quotes and have the tree in question removed from Township property.

(8856) MOVED YATES-PORADO to adjourn, the meeting was adjourned at 9:00 P.M.. All motions were approved by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - MARCH 25, 1991

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - SOLICITOR TO REPORT
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
5. LIONS PARK TENNIS COURT - ENGINEER, SOLICITOR TO REPORT
6. SALE OF MUNICIPAL PROPERTY - (MECALE, ZISK) - SOLICITOR TO REPORT
7. FLOODPLAIN ORDINANCE: SOLICITOR TO PREPARE AMENDMENT
8. ENABLING ORDINANCE: 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
9. PMRS AMENDING ORDINANCE - SOLICITOR TO PREPARE (Remove)
10. POLICE PENSION BENEFIT CALCULATION - SOLICITOR TO REVIEW (Remove)
11. REVISION TO PERSONNEL ORDINANCE - BOARD CONSIDERATION 3/11/91 (Remove)
12. WESTINGHOUSE, BUILDING #5 - BOARD, SOLICITOR TO REVIEW (Remove)
#29, 31, 25, 26
REFER TO FIRE MARSHAL
13. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT
14. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
15. PENN CENTER WINDOW STATUS - MANAGER TO REPORT (Remove)
16. MUNICIPAL TAX DELINQUENCIES - MANAGER TO REPORT
17. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
18. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
19. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
- TO PLANNING COMMISSION 3/20/91, 4/17/91
20. THOMPSON RUN SEWER MAINTENANCE - MANAGER TO REPORT (Remove)
21. SOCIAL SECURITY FOR ELECTED OFFICIALS - MANAGER TO REPORT
22. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
#34

23. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
* 30,133
24. INSURANCE POLICY REVIEWS - ~~BOARD TO REVIEW~~
Risk Management Report Authorized 3/4/91
25. RECREATION BOARD: PAVILION BEER PERMITS - ~~BOARD, SOLICITOR TO REVIEW~~
Solicitor To Prepare Amendment
26. ACT 101 - ~~COMMITTEE TO REPORT~~ Solicitor To Prepare Recycling Ordinance
Manager To Report
27. BROWN AVENUE WATERLINE - AUTHORIZATION TO INSTALL HYDRANT (Remove)
28. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB
LIONS PARK TOILET FACILITY SPECS
BURIK, QUARRY STREET
EMERGENCY GENERATOR
BALINT LANE ACCEPTANCE
SIDEWALK ALTERNATIVES
Sewage Facilities Regulations
Engineering Standards To Amend
29. Soffer (sew) Tax Appeal - Solicitor To Report ✓
30. Forest Hills Radio Agreement - Board To Review, Mr. Harlow To Report
31. Amending Solicitation Ordinance - Manager To Report, Solicitor To Prepare Amendment
32. Conley Tax Appeal - Solicitor To Report (Remove)
33. IVFC #4, Cellular One Appeal - Board To Review
34. Tangelos ROW request - Manager To Report
35. Tamarelli Property Sale Request - Board To Review (Remove)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 1, 1991

The Additional Stated Meeting of April 1, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Hanlon

Mr. Colonello
Mr. Yates

Also present was Chief Naccarati and Mr. Jeznach.


Mr. Porado was absent.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted:

1. The Board was notified of Mr. Porado's cancellation, attending the ALOM Conference, due to his impending hospitalization.
2. Mr. Hanlon notified the Board that an agreement could not be reached with Shows Inc. over the franchise fee settlement. A hearing will be held on April 13, 1991 in Common Pleas Court.
3. Mr. Jeznach reviewed the following:
 - Confined space equipment quotes, advised by Board to contact additional vendors.
 - Completion of the Dorothy Street gabion wall.
 - The parking situation along the Washington Street Extension, which is inhibiting snow removal. The Chief was directed to talk to the resident about improving off street parking.
 - The Slusser tree will be viewed in terms of Township or private property.
4. The Manager was directed to set up a meeting with Turtle Creek Borough on the Negley Avenue waterline extension.
5. The Chief reviewed the following:
 - All quotes for the computer equipment has been received. They are currently being reviewed, with assistance from VFC No. 4 Chief Marting.
 - All the Townships police officers have completed their mandated training certification.
 - The Board directed the removal of the Liebling Handicapped Parking sign due to the lack of usage of the space, per monitoring of the Police Department and Mr. Hanlon.
 - The STOP sign at Kingston Drive/Dunbar Drive will be re-hung with the conclusion of the snowfall season.
6. Mr. Dinzeo directed the re-installation of the Rodi Road South directional signs along Rt 22. Mr. Hanlon asked that a "Welcome to Wilkins Township" sign be quoted upon for hanging along Rt 22 on the existing guidewires hung across Rt 22 at Hawthorne Drive.

Respectfully submitted,


Francis R. Kuszajewski
Secretary

msf

SCHAULL
BIDDER

ROLLER:

Bid for new Roller, as Specified \$ 29,450.00

Less trade in:

1964 -Ingram Roller \$ 3,000.00

1951 Caterpillar Grader \$ 3,000.00

Total Trade-In \$ 6,000.00

NET BID: \$ 23,450.00

P APR Financing Rate 10.8%

t (5) year Total Financing Charge \$ 7,036.60

TOTAL BID W/FINANCING CHARGE \$ 30,486.60

RAILER:

id for new Trailer, as specified \$ 2,995.00

lus APR Financing Rate 10.8%

ive (5) Year Total financing Charge \$ 899.00

TOTAL BID W/FINANCING CHARGE \$ 3,894.00

WALSH
BIDDER

ROLLER:

Bid for new Roller, as Specified \$ 35,200.

Less trade in:

1964 Ingram Roller \$ 3,320.00

1951 Caterpillar Grader \$ 4,000.00

Total Trade-In \$ 7,320.

NET BID: \$ 27,880.

Plus APR Financing Rate 8 %

Five (5) year Total Financing Charge \$ 6,039.

TOTAL BID W/FINANCING CHARGE \$ 33,919.

TRAILER:

Bid for new Trailer, as specified \$ 4,807.

Plus APR Financing Rate 8 %

Five (5) Year Total financing Charge \$ 1,041.

TOTAL BID W/FINANCING CHARGE \$ 5,848.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 8, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Colonello
Mr. Hanlon

Mr. Porado was absent.

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8833) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of March 11, 1991, the Additional Stated Meetings of March 18th and March 25th and April 1, 1991. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- AF-E-18 1. Financial Statements - ETHICS - Mr. Hanlon, Chief Naccarati.
AF-P-11 2. C of PA, DOT, Liquid fuels Tax Check \$86,181.44. cc: Comm., GMP
Leax Ln Imp. 3. C of A, D/Dev., Leax Lane Sanitary Sewer Installation.
cc: Commissioners, Mr. McKeever, Mr. Means, Mr. Deemer
ZHB #211-91 4. Eckert, Seamans Re: Petition to Amend Zoning Ordinance.
cc: Commissioners, Mr. Means, Chief Naccarati, ZHB
- Mr. Means explained their options to the Board of Commissioners concerning disposition of this petition:
1. Submit to the Planning Commission for review.
 2. Review directly by the Board of Commissioners, or
 3. Decline any review or action on the petition.
- (8834) MOVED YATES-COLONELLO to refer the petition to the Planning Commission for review and recommendations.
- Mr. Means noted that no time limits are involved in Board action on this petition.
- DeMarco P/F 5. Brian Ellicker, Commendation for Anthony DeMarco, also thanks from Wilkins PTA to Officers DeMarco & Doyle for fingerprinting children
Leax Ln Imp. 6. Dennis English, Re: Petition from residents Leax Lane.
cc: Commissioners, Mr. Means

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 23 alarms were answered during March.
2. POLICE: The following is the report of the Police Department for the month of March, 1991:

REPORT OF ACTIVITY:

A. Calls and complaints	223
B. Gasoline Consumed	1,123
- A9 & A10	236.4
- Medic II	27.7
C. Miles of Patrol	11,532
D. Mileage on Cars:	
Unit 11 -	28,894
Unit 12 -	42,479
Unit 13 -	37,090
Unit 14 -	4,453
E. Accidents	12
F. Arrests	3
G. Assaults	3
- Telephone types	7
H. Aided cases	7
I. Animal Complaints	4
J. Burglaries	4
K. Criminal Mischief	13
L. Domestic Disturbances	9
M. Fire Calls	4
N. Mutual Aid	7
O. Other Offenses	3
P. Registration Plates - lost or stolen	4
Q. Thefts	10
R. Vehicle Thefts	9
S. Alarm Calls	22

3. AMBULANCE ASSOCIATION: Mr. Nealon reported 75 calls during March; 29 in Wilkins, 20 in Churchill and 26 Mutual Aid Calls.
4. ANIMAL CONTROL: Triangle Pet reported 13 complaints during March.
5. MAGISTRATE: Mr. Comunale reported the disposition of 55 cases with collections as follows:

To Township	1,422.50
To County	668.00
To State	2,011.50
Other	1,046.03

6. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections

Earned Income Tax - previous month	27,956.64
O P Tax - previous month	1,810.00
Mercantile Tax - previous month	4,693.43
Business Priv. Tax - previous month	4,304.84
Secretary - General Fund	15,097.73
Secretary - Capital Reserve Fund:	
Assessments	440.48
Tap-In	115.00
	<u>555.48</u>
	\$54,418.12

2. BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	11
Signs	1
Demolition	1

3. COMPLAINTS:

Received	8
Resolved	8
Pending	1

4. DELINQUENT SANITARY SEWAGE:

Forty (40) Second Notices prepared and mailed Tuesday, March 26th

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	602.70
Delinquent Tax	<u>216.91</u> (Jordan Tax Svce)
Total	\$819.61

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,097.73
Current Realty Tax	<u>6,654.38</u>
Total	21,752.11

The status of the 1990 Tax Duplicate was reported for March, 1991:

CHARGES:

Original Duplicate		896,932.26
Additions/Penalties - This Report	3,417.89	
- Previous Report	<u>803.61</u>	<u>4,221.50</u>
Total Charges		\$901,153.76

CREDITS-COLLECTIONS:

This Report	6,654.38	
Previous Report	856,762.54	
Discounts - This report	55.26	
- Previous report	<u>16,151.42</u>	
Total Credits		\$879,623.60
Balance to account for		21,530.16
Collection Percentage		97.6%
Percentage for same period - previous year		97.2%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1991	\$ 26,381.71	Previous Year \$	26,681.99	1991 Budget
Net Total for 1991	124,076.05	" "	124,775.56	\$463,500.

OCCUPATION PRIVILEGE TAX:

Month of March 1991	5,172.80	" "	2,701.00	1991 Budget
Net Total for 1991	7,612.80	" "	5,531.00	\$ 49,000.

MERCANTILE TAX:

Month of March 1991	68.46	" "	2,991.12	1991 Budget
Total for 1991	5,169.43	" "	9,337.87	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of March 1991	9,409.73	" "	11,514.47	1991 1991 Budget
Total for 1991	18,812.81	" "	15,381.51	\$115,000

Minutes of the Regular Meeting, Monday, April 8, 1991 - Page Three

10. FINANCIAL REPORT - MARCH 1991

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 3/1/91	11,389.91	104,884.82	116,274.73
<u>RECEIPTS:</u>			
RE Tax - Prior Duplicate		2,727.45	2,727.45
Earned Income Tax		27,956.64	27,956.64
Mercantile Tax		4,693.43	4,693.43
Occupation Privilege Tax		1,810.00	1,810.00
Business Privilege Tax		4,304.84	4,304.84
Interest		390.82	390.82
Office Deposit	15,097.73		15,097.73
March Accounts Payable (partial)	56,000.00		56,000.00
Inter-Accounts Transfer		16,719.26	16,719.26
Total Receipts			129,700.17
Total Receipts and Balance			245,974.90
Warrants Cleared	81,447.64	133,509.30	214,956.94
Bank Balance 3/31/91	1,040.00	29,977.96	31,017.96
Outstanding Warrants			2,204.97
BANK BALANCE MARCH 31, 1991			\$28,812.99

The following does not reflect the following amounts collected by Mr. Porado and Mr. Pugliano through March 31, 1991 but not reflected on the PLGIT statements until after March 1, 1991:

RE Tax - Prior Duplicate	4,857.53
Earned Income Tax	2,671.17
Mercantile & BP Tax	9,478.19
Occupation Privilege Tax	5,172.80

CAPITAL RESERVE FUND:

Bank Balance 3/1/91		16,086.20
<u>RECEIPTS:</u>		
VFC #3 MELP	1,410.36	
Assessments	440.48	
Tap-In Permit	115.00	
Interest	89.54	2,055.38
Total Receipts and Balance		18,141.58
<u>Expenditures:</u> MELP Debt Service	1,410.36	
OWP Sanitary Sewer Project: Construction	1,100.00	2,510.36
BANK BALANCE MARCH 31, 1991		\$15,631.22

1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 3/1/91 - PLGIT	241,165.71
<u>RECEIPTS:</u> Interest	1,350.33
BANK BALANCE MARCH 31, 1991	\$242,516.04

LIQUID FUELS FUND:

Bank Balance 3/1/91 - PLGIT	41.57
<u>RECEIPTS:</u> Interest	.31
BANK BALANCE MARCH 31, 1991	\$41.88

The above is in reconciliation with March ending statements.

A list of current bills was presented for approval.

(8835) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$70,128.79, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

- APRIL 1989: 1. GRAYHURST SUB-DIVISION Four (4) Building Pmts. Issued
- MAY 1989: *1. PETER, JOHN & DOROTHY STREETS - SANITARY SEWER PROJECT
Assessment Ordinance adopted 1/2/91. Lien list to Mr. Means.
- DECEMBER 1990: 1. GARBAGE/RUBBISH RECYCLING MATERIALS AND LEAFWASTE RESIDENTIAL COLLECTION
*Acceptance of Long Hauling, Inc. bid withdrawal 1/7/91
*Garbage/Refuse Collection awarded to:
Tri-Valley Waste Systems effective 4/1/91
Recycling Collection awarded to:
Chambers Development company effective September 1991

* To be removed from the Agenda as of this date.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 809

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
 REPEALING ORDINANCE NO. 227 IN ITS ENTIRETY

- (8836) MOVED HANLON-COLONELLO to read Ordinance No. 809 for the 1st reading.
 (8837) MOVED HANLON-COLONELLO to accept Ord. No. 809 for the first reading.
 (8838) MOVED COLONELLO-HANLON to read Ord. No. 809 for the second reading.
 (8839) MOVED HANLON-COLONELLO to adopt Ordinance No. 809.

2. RESOLUTIONS: None3. MOTIONS: NoneCOMMISSIONERS COMMENTS:

Mr. Hanlon directed the Manager to read verbatim Mr. Foley's Mercantile and Business Privilege Tax Audit Letter of April 8, 1991. It was read verbatim. Mr. Hanlon then noted that, based upon Mr. Foleys Comments, the fine job Mr. Pugliano does for the Township and the School District in the collection of all Act 511 Taxes.

CITIZEN'S HEARINGS:

1. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects: Mr. Foley's Mercantile and Business Privilege Audit and his 1990 Township Audit Report, Use of Liquid Fuels monies - Balint Lane - Grayhurst Drive usage [Mr. McKeever noted that prior Minute discussion on those streets dealt with future Township acceptance of those streets for Liquid Fuels reimbursement eligibility, not current expenditure] - the purchase of a roller - long term planning - bond issue monies usage and waterlines - hiring agreements for Taglieri and Wanda Yates creates precedents for future lawsuits - need to complete Township sewerage and water lines - paving of all streets - voting practices - assessments - delinquent real estate tax collection - Litman (Highland Manor) real estate tax assessments - attorneys fees for Taglieri Case - liability insurances and coverages [Mr. Means explained differences and applicability of various coverages, including those involved in the Taglieri Case].

She was also answered by Mr. Dinzeo and Mr. Hanlon.

2. Mrs. Joan Weissman, 324 Frazier Drive - Mrs. Weissman asked about the further review of the Wilkins GP applications before the Planning Commission.

Mrs. McKeever noted that he needs at least a week to complete any review of submitted, amended drawings and technical data. It being doubtful that such a review will be completed for the April 17, 1991 meeting.

Mr. Means noted that a Planning Commission meeting would be held irregardless of the review status of the amended plans in order to discuss the status of the applicants response as well as other matters.

3. Public comment on leax Lane Sanitary Sewer Line, PA Department of Commerce, Community Facilities Grant Application.

No one appeared to comment specifically on the grant application.

All motions were approved by unanimous roll call vote of all present.

(8840) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 8:25 P.M.

Attest:


 Francis R. Kuszaewski, Secretary

APPROVED:

As presented May 13, 1991

As read _____, 1991

As corrected _____, 1991

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 29, 1991

The Additional Stated Meeting of April 29, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo
Mr. Yates

Mr. Colonello
Mr. Hanlon

Mr. George Porado was absent due to illness.

Also present was Mr. Means and Mr. McKeever.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager previewed the upcoming Regular Meeting Agenda, as well as a review of the Miscellaneous and Administrative Briefing Agenda (attached). The following items were noted and New Business conducted:

- (8841) MOVED YATES-COLONELLO to open and post bids for the purchase of a DPW Roller and Trailer. The Manager read and posted same (attached)
- (8842) MOVED HANLON-COLONELLO to refer the bids to Committee for review and recommendation.
- (8843) MOVED HANLON-COLONELLO to open and post bids for the 1991 Street Resurfacing Program. The Manager read and posted same (attached).
- (8844) MOVED YATES-COLONELLO to refer the bids to Committee for review and recommendation.
- 1. Mr. Dinzeo and Mr. Colonello will attend the Turtle Creek Valley Memorial Day Association Parade, May 27, 1991.
- (8845) MOVED YATES-COLONELLO to authorize the contribution of \$50.00 to the Association.
- 2. Mr. Means reviewed the agreement between the Township and Mrs. Wanda Yates, concerning her employment, including those conditions prior authorized.
- (8846) MOVED COLONELLO-HANLON to authorize the execution of the Agreement between the Township and Mrs. Yates.
 - Yes - Colonello, Hanlon, Dinzeo
 - Abstention - Yates
- 3. Mr. Dinzeo invited comments from the audience concerning the advertised application for a \$50,000.00 PA Department of Commerce Community Facilities Grant Application for the proposed Leax Lane Sanitary Sewer Line:
 - No comments were made by the assembly.
- 4. Mr. Dinzeo noted that volunteers will help construct the Lions Park Bathroom Facility. He mentioned that they will lay block as well as do plumbing work.
- 5. Mr. Means reviewed the proposed Ageeement with Shows, Inc. on the settlement of the Franchise Fee Lawsuit:
 - 1% extra fee for 1990, 5% for 1991 thereafter, per Federal Law
 - Number of Community access channels reduced from 4 to 1
 - Extend the current contract for an additional ten (10) years
 - A provision concerning any Monroeville municipality settlement, the Township will receive the same percentage, if settled greater.
- (8847) MOVED COLONELLO-YATES to authorize execution of the Agreement with SHOWS, INC. Mr. Means noted that an amending ordinance to No. 691 will be prepared.
- 6. The Board reviewed the proposed amendment to the parks usage and conduct Ordinance (No. 801) allowing a beer permit only in conjunction with the Lions Park Pavilion. Mr. Means noted that an insurance endorsement will be required and that a quote on premium increases will be supplied by Mr. Wagner.

6. (continued)

The Board noted that either the usage fee or the clean-up deposit will increase. They also discussed the security/police patrolling aspect of any pavilion, beer permitting usage.

(8848) MOVED COLONELLO-HANLON to authorize the Solicitor to advertise the amending of Ordinance No. 801.

7. Mr. Means reviewed his preparations of the proposed recycling ordinances, particularly as it applies to commercial and multi-family dwellings. He further noted the administrative details involved, concerning single family dwellings. Mr. Means noted that DER requirements can be met when the Townships collection ordinance is passed by September 1991. Collection can proceed after the receipt of the grant monies and the distribution of containers and public education materials. The Townships contract with Chambers allows for the flexibility of a later start-up date.

8. Mr. Foleys Mercantile and Business Privilege Tax Audit Report will be communicated to Mr. Pugliano noting that all returns should be accepted, however, a letter should be sent requesting the required back-up data if not included.

9. The Board reviewed the delinquent real estate tax list mailed January 3, 1991 requesting payment. It was noted that some delinquencies are being paid on account monthly. Mr. Colonello noted the need to act upon those notified property owners who have either ignored the request for payments or notification was undeliverable.

(8849) MOVED COLONELLO-HANLON to authorize the Solicitor to begin the property Sheriff Sale of those notified property owners who have not made any attempt to settle their accounts with a provision that Sheriff Sale procedures would also begin on the properties whose owners are making time-payments if payment is not received for two consecutive months.

10. Mr. McKeever indicated that due to the three year lapse, an updated estimate on the emergency generator installation will be prepared. He also briefed the Board on the final bridge inspection reports. A full review would occur after Board review of the reports. However, Mr. Kuszajewski noted that AWK recommends that the fire companies not use the Ivy Street Bridge. Mr. Dinzeo directed that the companies be notified.

11. Mr. Hanlon discussed the following: The Auditorium amplification reviews should be completed soon; referring to an engineering report on the Russell Lane Bridge requested by Mr. Yates - he indicated that the matter was not discussed or authorized by the full Board and that any engineering bill should be handled accordingly. He further noted that any investment exercise should use the highest rate offered, provided the amount is FIDC insured, regardless of the banking institution.

12. Mr. Dinzeo asked Mr. Means about Code regulations concerning Commissioners absences, specifically as it applies to Mr. Porado's health condition. Mr. Means indicated that the only method for Commissioner removal from office concerns a citizens petition filed with the Court of Quarter Sessions for neglect of duty.

(8850) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:15 P.M.

All motions adopted by unanimous roll call vote of all present except as otherwise noted.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - APRIL 29, 1991

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. FRANCHISE FEE AUTHORITY - ~~SOLICITOR TO REPORT~~ *Agreement Authorized 4/29/91*
- *Ord. No. 691 to be Amended*
3. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
5. LIONS PARK TENNIS COURT - ENGINEER, ~~SOLICITOR~~ TO REPORT
- *MID MAY Completion*
6. SALE OF MUNICIPAL PROPERTY - (ZISK) - SOLICITOR TO REPORT *(Remove)*
7. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
8. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
9. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
10. RECREATION BOARD: PAVILION BEER PERMITS - SOLICITOR TO PREPARE AMENDMENT
11. ACT 101 - SOLICITOR TO PREPARE RECYCLING ORDINANCE - MANAGER TO REPORT
12. AMENDING SOLICITATION ORDINANCE - SOLICITOR TO PREPARE AMENDMENT *(5/13/91)*
MANAGER TO REPORT
13. ACT 511 TAX COLLECTION - MERC/BP TAX AUDIT - MANAGER TO REPORT *(Remove)*
14. C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
15. MUNICIPAL TAX DELINQUENCIES - *Solicitor* ~~MANAGER~~ TO REPORT, *Sheriff Sales authorized 4/29/91*
16. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
17. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
18. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT
- TO PLANNING COMMISSION 3/20/91, 4/17/91, 5/15/91
- TO ZHB, 5/23/91
19. SOCIAL SECURITY FOR ELECTED OFFICIALS - MANAGER TO REPORT *(Remove)*
20. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
21. TANGELOS ROW REQUEST - MANAGER TO REPORT

22. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
23. VFC #4, CELLULAR ONE APPEAL - ~~BOARD TO REVIEW~~ *TO Planning Commission 4/17/91, 5/15/91*
24. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
25. INSURANCE POLICY REVIEWS - RISK MANAGEMENT REPORT AUTHORIZED 3/4/91
26. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB
Eastmont Barketsall Court Rebuild LIONS PARK TOILET FACILITY SPECS
BURIK, QUARRY STREET
EMERGENCY GENERATOR
~~BALINT LANE ACCEPTANCE (Remove)~~
SIDEWALK ALTERNATIVES
~~SEWAGE FACILITIES REGULATIONS (Remove)~~
ENGINEERING STANDARDS TO AMEND
- ~~27. Clark Landfill Fee - Solicitor TO Report (Remove)~~
28. CFU Addition - Manager TO Report
- TO ZHB 4/25/91, 5/23/91

1991 STREET PROGRAM
Wilkins Township

BID TABULATION
April 29, 1991

Name of Bidder	Envelope Titled & Sealed	Bid Bond or Check	TOTAL AMOUNT OF BID
1. Derry Construction			
2. Clairton Slag			
3. Tresco Paving			
4. David G. Casper			
5. Russell Standard Corp.	✓	✓	87,969.75
6. El Grande	✓	✓	73,366.65
7. Russell Industries	✓	✓	89,932.00
8. Consolidated Paving Co.	✓	✓	81,063.50
9. Trumbull Corporation	✓	✓	10,812.90 (A)
10. Sciarretti Asphalt	✓	✓	100,662.00
11. Standard Paving			

ADMINISTRATION:

CHURCHILL ENVIRONMENTAL COUNCIL: USE OF RECYCLED PAPER - BOARD TO REVIEW

Job Descriptions - Manager TO Report

PUBLIC WORKS:

A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

B. COMMERCIAL LICENSE TEST - PA CDL WORKSHOPS

C. PENSION BENEFIT AMENDMENT - BOARD TO CONSIDER ORDINANCE (Remove)

D. GYPSY MOTH PROGRAM - MANAGER TO REPORT

E. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION

F. SNOW PLOWING 902 ALPINE BOULEVARD - MR. JEZNACH, BOARD TO REVIEW (Remove)

G. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW

H. ROLLER PURCHASE - MR. JEZNACH TO DRAW SPECIFICATIONS. Bids to be opened 4/29/91

I. ON-Lot Sewage - Meeting with Residents, ACHD 4/23/91

PROPERTY:

A. AUDITORIUM PA IMPROVEMENT - MR. HANLON TO REPORT

B. Removal of Tree (Slusser & Delaney Dr.) - Mr. Jeznach, Manager TO Report

Township of Wilkins - Agenda of Committee Items as revised - 4/1/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- G. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING ^{4/2/91} ~~2/4/91~~ -
RECERTIFICATION NECESSARY
- H. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- I. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- J. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- K. MANDATED POLICE TRAINING - CHIEF TO REPORT (Remove)
- L. HALL STATION BRIDGE "FREEZE" SIGN - MANAGER TO REPORT
- M. RT 22 CONSTRUCTION - CHIEF TO REPORT
- N. SEMI-AUTOMATIC WEAPONS USAGE - AUTHORIZED BY BOARD 3/4/91 (Remove)
- O. Waterline Extension: Naylor Ave. - Meeting with Turtle Creek Borough
- P. Hart Dr. Handicapped Sppt (Liesling) - Mr. Harton, Board TO Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 6, 1991

The Additional Stated Meeting of May 6, 1991 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo
Mr. Colonello

Mr. Yates
Mr. Hanlon

Mr. George Porado was absent due to illness.

Also present was Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. Mr. Jeznach was directed to obtain quote information pertaining to the trimming of the tree(s) on the old treatment plant driveway ROW near the Slusser home on Delaney Drive.

2. Mr. Jeznach reviewed quote information on the manhole gases monitoring devices as well as mobile breathing apparatus. At the conclusion of this review:

(8851) MOVED YATES-COLONELLO to purchase the gas monitor from Industrial Scientific per their quote of \$2,230.00.

Unanimously approved.

Mr. Dinzeo asked that the police unused resusitators be checked to see if they are adaptable for conversion from oxygen to air usage.

3. The Manager discussed the roller bids as well as quoted financing rate through Pittsburgh National Bank (per Mr. Yates' suggestion) as an alternative to dealer financing. Mr. Hanlon spoke about the budget process and those "cuts", including a new roller, made by the Manager when the 1991 Budget was prepared. Any re-inclusion to have been considered at that time.

The Board took no further action.

4. Mr. Colonello and Mr. Dinzeo thanked the Public Works Department for the work on the Dorothy Street and Ridge Street wall repairs.

(8852) MOVED COLONELLO-YATES to adjourn, the meeting was adjourned at 7:40 P.M.

Respectfully submitted,


Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 5/6/91

ADMINISTRATION:

- A. CHURCHILL ENVIRONMENTAL COUNCIL: USE OF RECYCLED PAPER ~~BOARD TO REVIEW~~ *(Remove)*
~~Ream Ordered~~
- B. JOB DESCRIPTIONS - MANAGER TO REPORT
- C. Newsletter - Manager TO Report

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - PA CDL WORKSHOPS
- C. GYPSY MOTH PROGRAM - MANAGER TO REPORT
- spraying Anticipated for late May
- D. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION
- E. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW
- F. ROLLER PURCHASE - BIDS TO BE OPENED APRIL 29, 1991
- G. ON-LOT SEWAGE - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991
- ACHD TO schedule Meeting with Board

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - MR. HANLON TO REPORT
- B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH,
MANAGER TO REPORT
- C. Field Use Schedule Released - NO Girls Softball *(Remove)*

Township of Wilkins - Agenda of Committee Items as revised - 5/6/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. PURSUIT DRIVING COURSE - CHIEF TO REPORT
- G. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
RECERTIFICATION NECESSARY
- H. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- I. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- J. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- K. HALL STATION BRIDGE "FREEZE" SIGN - MANAGER TO REPORT (*Remove*)
- L. RT 22 CONSTRUCTION - CHIEF TO REPORT
- M. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE CREEK
BOROUGH 4/12/91
- WPJWA estimate authorized
- N. HART DRIVE HANDICAPPED SPOT (LIEBLING) - MR. HANLON, BOARD TO REVIEW
(*Remove*)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, MAY 13, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Porado
Mr. Dinzeo

Mr. Hanlon

Mr. Yates
Mr. Colonello

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

(8853) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of April 8, 1991, the Additional Stated Meetings of April 29th and May 6, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

AF-T-10	1.	TCVCOG Approval Lions Park Restroom Facility \$11,000.00. Comm
MRPC	2.	Municipal Risk Property & Casualty - Divident check \$5,072.71 - 4th Annual consecutive dividend. cc:Comm., JMM
1st Cl Twp Code	3.	C of PA, Cumulative Supplement #2, placed in Twp. Code Book
AF-E-15	4.	C/A Environmental Council re: "HOW TO COMPACT" pamphlets. Comm
Comm Items	5.	J. Luzader, 100 Gilmore Drive, Re: Guardrail. cc: Comm
AF-P-11	6.	C of PA, Auditor General, Liquid Fuels Tax Audit 1/1/87 to 12/31/88. cc: Comm., JMM
af-C-3	7.	J. Pirozzi Re: American Cablevision Franchise fee rate (opposition to). cc: Comm
ACHD	8.	All. Cty Health Dept., Re: Area Sewage Survey/Wilkins Township Re: unsewered area along Beulah Road.

REPORTS:

- FIRE: Reports were received, read and filed from Fire Company No. 4. A total of 5 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of March, 1991:

REPORT OF ACTIVITY:

A. Calls and complaints	221
B. Gasoline Consumed - Unleaded	1,038
- A9 & A10	281.4
- Medic II	28.0
C. Miles of Patrol	10,473
D. Mileage on Cars:	
Unit 11	31,320
Unit 12	46,575
Unit 13	40,489
Unit 14	5,005
D. Arrests	17
E. Assaults	6
F. Aided Cases	8
G. Animal Complaints	4
H. Criminal Mischief	13
I. Domestic Disturbances	7
J. Fire Calls	3
K. Mutual Aid	1
M. Other Offenses	2
N. Thefts	13
O. Vehicle Thefts	12
P. Alarm Calls	28

- ANIMAL CONTROL: Triangle Pet reported 12 complaints during April.
- MAGISTRATE: District Magistrate Comunale reported the disposition of 40 cases with collections as follows:

To Township	686.77
To County	352.50
To State	1,512.25
Other	1,256.98

- MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL - Collections:

Earned Income Tax - previous month	66,598.51
Occupation Privilege Tax - prev. mnth	18,812.80
Mercantile Tax - previous month	170,918.07

Minutes of the Regular Meeting, Monday, May 13, 1991 - Page TwoManager's Report (Continued) Collections -

Business Privilege Tax - previous month	118,169.89
Secretary - General Fund	16,908.80
Secretary - Capital Reserve Fund	1,555.96
(Assessments 1,210.96	
Tap-ins 345.00)	
Total	<u>\$392,964.03</u>

BUILDING PERMITS ISSUED:

Repairs and Improvements	10
Signs	3
Demolition	1

COMPLAINTS:

Received	11
Resolved	11
Pending	1

DELINQUENT SANITARY SEWAGE:

Four (4) Water shut-off Notices posted May 7, 1991.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,263.09
Delinquent Tax	812.30 (Jordan Tax Svce)
Total	\$4,075.39

7. TREASURER AND TAX COLLECTOR: George M. Porado reported receipts as follows:

Sources other than current realty tax	16,908.80
Current Realty Tax	2,734.63
Total	19,643.43

The status of the 1990 Tax Duplicate was reported for the month of April:

CHARGES:

Original Duplicate	896,932.26
Additions/Penalties - This report	238.50
Previous report	4,221.50
	<u>4,460.00</u>
TOTAL CHARGE	\$901,392.26

CREDITS-COLLECTIONS:

This report	2,734.63
Previous report	863,780.30
Discounts - This report	2.27
- Previous report	16,214.10
Exonerations	24.30
TOTAL CREDITS	\$882,755.60
Balance to account for	18,636.66
Collection Percentage	97.9%
Percentage for same period - previous year	97.5%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Aoril 1991	\$ 73,221.04	Previous Year	\$ 73,064.33	1991 Budget
Net Total for 1991	197,297.09	"	"	196,966.99 \$463,500.00

OCCUPATION PRIVILEGE TAX:

Month of April 1991	\$ 17,930.00	Previous Year	\$ 9,921.20	1991 Budget
Net Total for 1991	25,562.80	"	"	15,442.20 \$49,000.00

MERCANTILE TAX:

Month of April 1991	176,604.23	"	"	145,367.92	1991 Budget
Total for 1991	181,773.66	"	"	154,705.79	\$190,000.00

BUSINESS PRIVILEGE TAX:

Month of April 1991	113,740.75	"	"	80,579.15	1991 Budget
Total for 1991	132,553.56	"	"	95,960.66	\$115,000.

9. CURRENT FINANCIAL REPORTGENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 4/1/91	1,040.00	29,977.96	31,017.96

RECEIPTS:

RE Tax - Prior Duplicate		6,808.08	6,808.08
Earned Income Tax		66,598.51	66,598.51
Mercantile Tax		170,918.07	170,918.07
Occupation Privilege Tax		18,812.80	18,812.80
Business Privilege Tax		118,169.89	118,169.89
Interest		495.66	495.66
Office Deposit	16,908.80		16,908.80
March-April Accounts Payable	84,592.46		84,592.46
Inter Accounts Transfer	1,500.00	4,636.49	6,136.49
Total Receipts			489,440.76

Minutes of the Regular Meeting, Monday, May 13, 1991 - Page Three

Financial Report (Continued)

Total Receipts and Balance			520,458.72
Warrants Cleared	88,807.27	145,045.82	233,853.09
Bank Balance 4/30/91	15,233.99	271,371.64	286,605.63
Outstanding Warrants			4,677.18
BANK BALANCE APRIL 30, 1991			<u>\$281,928.45</u>

The above does not reflect the following amounts collected by Mr. Pugliano and Mr. Porado through April 30, 1991 but not reflected on the PLGIT statements until after April 1, 1991:

RE Tax - Prior Duplicate	784.08
Earned Income Tax	10,045.82
Mercantile & BP Tax	10,735.21
Occupation Privilege Tax	4,290.00

CAPITAL RESERVE FUND:

Bank Balance 4/1/91 - PLGIT		15,631.22
<u>RECEIPTS:</u>		
Assessments	1,210.96	
Tap-In Permits	345.00	
Interest	80.82	1,636.78
Total Receipts and Balance		17,268.00
<u>Expenditure:</u>		
MELP Debt Service		1,418.58
BANK BALANCE APRIL 30, 1991		<u>\$15,849.42</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 4/1/01 - PLGIT		242,516.04
<u>RECEIPT: Interest</u>		1,112.65
Total Receipts and Balance		243,628.73
<u>Expenditure: Debt Service</u>		31,746.29
BANK BALANCE APRIL 30, 1991		<u>\$211,882.44</u>

LIQUID FUELS FUND:

Bank Balance 4/1/91 - PLGIT		41.88
<u>RECEIPTS: State Allocation</u>	86,181.44	
Interest	283.25	86,464.69
Total Receipts and Balance		86,506.57
<u>Expenditure: DPW Payroll Transfers</u>		12,000.00
BANK BALANCE APRIL 30, 1991		<u>\$74,506.57</u>

The above is in reconciliation with april ending statements

A list of current bills was presented for approval:

(8854) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$85,019.53, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

APRIL 1989: 1. GRAYHURST SUB-DIVISION Five (5) Building Permits Issued

DECEMBER 1990: 1. GARBAGE/RUBBISH RECYCLING MATERIALS AND LEAFWASTE RESIDENTIAL COLLECTION

RECYCLINE COLLECTION AWARDED TO:
CHAMBERS DEVELOPMENT COMPANY EFFECTIVE SEPTEMBER 1991

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 810

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 693 BY REQUIRING FROM STATIONARY TRANSIENT MERCHANT APPLICANTS WRITTEN PERMISSION FROM PROPERTY OWNERS.

(8855) MOVED HANLON-COLONELLO to read Ordinance No. 810 for the first reading.

(8856) MOVED PORADO-COLONELLO to accept Ordinance No. 810 for the first reading.

(8857) MOVED COLONELLO-YATES to read Ordinance No. 810 for the second reading.

(8858) MOVED PORADO-YATES to accept Ordinance No. 810.

2. RESOLUTIONS:

RESOLUTION NO. 12-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
A CDBG AGREEMENT WITH THE TURTLE CREEK VALLEY COG THROUGH ACT 180 OF 1972
(8859) MOVED YATES-COLONELLO to accept Resolution No. 12-91.

RESOLUTION NO. 13-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AN
AGREEMENT WITH THE ALLEGHENY COUNTY HEALTH DEPARTMENT FOR
GYPSY MOTH CONTROL

(8860) MOVED YATES-COLONELLO to accept Resolution No. 13-91.

MOTIONS:

Mr. Kuszajewski explained the latest IRS regulations concerning reimbursable mileage allowance as opposed to the Townships current policy, which has been reimbursed at \$0.20¢ per mile for some years.

(8861) MOVED HANLON-COLONELLO to increase the reimbursable mileage allowance to \$0.275¢ per mile per IRS Regulations.

Mr. McKeever reviewed the bids opened April 29, 1991.

Mr. Porado spoke about the condition of Curry Avenue and the need for its repair by capping. Mr. Dinzeo directed the Manager to include Curry Avenue in the 1992 Street Resurfacing Program.

(8862) MOVED YATES-COLONELLO to award the 1991 Street Resurfacing Contract to El Grande Construction @ \$73,366.65 per recommendation of the Township Engineer.

Yes - Yates, Colonello, Hanlon, Dinzeo
Abstention - Porado

(8863) MOVED YATES-COLONELLO to award the 1991 RELUMAC Contract to Trumbull Corporation @ \$10,812.90 per recommendation of the Township Engineer.

(8864) MOVED COLONELLO-HANLON to table the exoneration of the Treasurer from the uncollected balance of the 1990 Real Estate Tax/

Mr. Porado spoke about the exoneration process, in regards to the turning over the delinquent tax records to the Jordan Tax Service for further collection. Mr. Kuszajewski explained the real estate budgeting process concerning the estimated 1.5% uncollectable taxes. The Treasurer's uncollected tax percentage would be .8% as opposed to 2.3%. Mr. Colonello noted the need to discuss the entire delinquent tax collection process.

Yes - Colonello, Hanlon, Dinzeo
No - Porado, Yates

COMMISSIONERS COMMENTS:

1. Mr. Yates requested the floor: He discussed the Senior Citizen Cable rate discounts available at other communities:

(8865) MOVED YATES-PORADO to allow Senior Citizens, who are on a pension, to be eligible for \$1.00 a month discount, to be absorbed by the Township.

Mr. Hanlon noted the matter should be referred to the Solicitor for an opinion.

Yes - Yates, Porado
No - Hanlon, Colonello, Dinzeo

Mr. Yates questioned why the Cablevision Franchise Fee is not paid monthly. Mr. Hanlon replied that the fee is paid annually, as set by contract. He further stated the franchise fee increase was part of a negotiated settlement, that cable television is a luxury that any resident can have disconnected and that American Cablevision mailing to Township subscribers did not present the complete story behind the increase. He further stated that he voiced his displeasure to General Manager McCabe.

2. Mr. Porado had status questions on the following budgeted projects:

A. Auditorium sound system improvement: Submitted quotes are being reviewed by an independant consultant, through Mr. Hanlon. Recommendation and Board Action can be anticipated, as early as the May 28, 1991 meeting.

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- B. Municipal building emergency generator: Mr. McKeever explained options noting the submission of updated cost estimates, that are awaiting formal authorization to proceed.
- C. Municipal building sidewalk repair: Alternatives and cost estimates to be prepared for Board review. Mr. Dinzeo noted a grass planting alternative for a portion of the broken sidewalk.

Mr. Porado indicated that action should be taken to complete these projects rather than allowing them to be budgeted and not completed.

CITIZENS HEARINGS:

1. Tom Prosser, 112 Grandview Avenue. Mr. Prosser discussed the Housing Authority Playground adjacent his property and the nuisance it is causing to his property concerning noise, littering and vandalism. Mr. Hanlon will direct the Police Department to beef up patrols. Mr. Dinzeo directed the Manager to check the Townships Agreement with East Pittsburgh Borough and/or the Allegheny County Housing Authority concerning the playground.

2. Roy Branigan, 103 Gilmore Drive. Mr. Branigan identified himself as the Eastmont Baseball Association Director. He thanked Commissioners Dinzeo, Porado and Hanlon for their efforts in helping the Association. He further stated that promises are being made in Eastmont about 1992 budgeted installation of a pavilion and restroom in the park.

Mr. Hanlon and Mr. Yates debated the budgeting process in providing for there capital improvements for 1992. The budget has not begun for 1992, anything else speculated is a rumor.

Mr. Branigan further stated that promises should not be made, particularly to children, that cannot be kept. Also, Eastmont Park is neglected compared to Township Parks elsewhere or not to make park improvements a political issue.

Mrs. Yakin spoke up concerning use of conference non-attendance savings, as previously pledged. Mr. Colonello spoke concerning use of delinquent real estate tax collection for public department FAX and computer equipment.

3. Mrs. Yakin, 35 Crestview Drive. Mrs. Yakin spoke about the installation of the Housing Authority Parklet, including Mr. Mannella's involvement, illegal activities being conducted including drug pushing and Chief Naccarati's responsiveness in acting upon information she wished to present.

Chief Naccarati notified the Board that he told Mrs. Yakin that if he is not in the municipal building, to leave any auto registration information with the front offices.

4. Paul Christopher, 211 Dunbar Drive. Mr. Christopher discussed the condition of the tennis courts in Eastmont Park, recommending they be closed. He spoke about the money being spent in Lions Park. Mr. Colonello reviewed the pavilion and restroom installation funding at Lions Park using CDBG and IDA Benefit Funds.

Mr. Christopher further commended Mr. Yates suggestion to allow the senior citizen discount. He asked what Township fund would be effected by allowing such discount. Mr. Dinzeo indicated the General Fund.

5. Karen Zinza, 896 Stevendale Drive. Ms Zinza indicated that her neighbor at 898 Stevendale Drive was again conducting car repair activities in his home, despite their mutual agreement through the District Magistrate. In addition he was advertising his business through his front window as well as conducting a harrassment campaign against her and her mother.

The matter was referred to the Police Department and Ordinance Officer.

6. Danny Olah, 137 Orchard Street. Mr. Olah voiced concerns over references made in the Pittsburgh Post-Gazette concerning his "unqualified" status for the DPW position he was hired for and subsequently resigned from, last year. Mr. Dinzeo indicated that any opinion was not made by the Board of Commissioners, but the Post-Gazette's interpretation of the Wanda Yates sex discrimination case settlement.

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7. M. Jos. Martinelli, 703 McMasters Avenue. Mr. Martinelli discussed the Cablevision franchise fee increase over and above increasing cable rates. Also the Board stand on the 5% future fees. Mr. Hanlon reviewed the settlement agreement with Cablevision, noting the original contract provisions allowed for a 5% fee, which the Township lowered 3%. After industry de-regulation, Cablevision price increases could not be challenged, while they failed to recognize the Townships request for the fee increase. Hence, the Township filed suit and negotiated a settlement for the increased fee. While the status of de-regulation is being challenged. Mr. Colonello noted the receipt of the re-regulation House and Senate bills and their availability for review and comment to the Townships Senator and Congressman.
8. Irene Simon, 105 Frazier Drive. Mrs. Simon asked about the upcoming reviews of the Wilkins GP Land Development application. The Manager reviewed the hearing schedule of May 15th before the Planning Commission and May 23rd before the Zoning Hearing Board.
9. Joan Weisman, 324 Frazier Drive. Mrs. Weisman complained about the excessive speaker system noise coming from Valley Honda. Referred to the Ordinance Officer.
10. William G. Wilson, 300 Kingston Drive. Mr. Wilson discussed the need for a new Eastmont Park directional sign at the corner of Kingston Drive and Route 22. Mr. Hanlon noted the old sign should have been replaced when the Township-wide signage was replaced. The Manager was directed to order and install same.
11. Mrs. Yakin addressed the Board on public officials Error and Omissions coverages, insurance coverage deductables, policy renewals, voucher information from 1990, insurance rates, audit reports, payment of attorneys fees.

During the course of this address:

(8865) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 9:15 P.M.

All motions were approved unanimously by all present except as otherwise noted.

Attest:


Francis R. Kuszajewski
Secretary

APPROVED:

As presented _____, 1991

As read _____, 1991

As corrected _____, 1991