

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, AUGUST 12, 1985

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Bowlin

At the invitation of President Dombrosky, all present arose and participated in the pledge of allegiance to the flag of the U.S.A.

CITIZEN'S HEARINGS:

1. Ms. Alma Beverage, 811 Larimer Avenue, complained Re: Speeding on Larimer Avenue. Mr. Dombrosky indicated that the Township would seek PENDOT's permission to erect STOP signs on Larimer Avenue at McMasters Avenue.
2. Joseph Yakin, 35 Crestview Drive, inquired as to status of Police Case. He was answered by Mr. Dombrosky. He also discussed the status of proposed State legislation to increase penalty and interest on delinquent real estate taxes. He also indicated a hole on his street needing repair. Mr. Dombrosky indicated the Township was aware of this.
3. Mary Yakin, 35 Crestview Drive, again complained regarding aspects of auditing of the Police Pension Fund. After several minutes Mrs. Yakin was declared out of order.

(5418) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of July 8th and the additional stated meeting of July 29, 1985 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- |                |  |
|----------------|--|
| C-G            | 1. Letter from Cong. Joseph Gaydos acknowledging Resolution on tax reform. - Filed   |
| PS-F-10        | 2. 1984 Financial Report, VFD #4. cc: Commissioners  |
| AF-A-5         | 3. Letter from Health Department Re: Sewage approval US Steel Company Project, Monroeville, Plum, Penn Hills. cc: Comm., JMM, DP |
| AF-E-13        | 4. Letter from HDH Group Re: "Package Policy" renewal. cc: Comm  |
| PS-P-17T       | 5. Letter from Meyer, Darragh, Buckler, Bebenek and Eck Re: Garcia Case. cc: Commissioners, Department Heads                     |
| PC-Min-BK      | 6. Minutes of Planning Commission Mtg 7/17. cc: Commissioners  |
| AF-B-9C        | 7. Renewal of Wage Tax Collector's Bond. cc: JMM, Mr. Pugliano   |
| 1985 RE        | 8. Certification from Jordon Tax Service Re: 1985 Duplicate  |
| Tax Coll.      | cc: Commissioners, Mr. Means, Mr. George M. Porado   |
| PS-P-7-1       | 9. Letter from Mockenhaupt, Mockenhaupt, Cowden and Parks Re: Evaluation of Finding Vehicles for Police Pension Plan. cc: C, JMM |
| AF-C-3         | 10. Letter from American Cablevision Re: outage on 7/6/85. cc: Commissioners, Mr. George Hawkins                                 |
| C-M            | 11. Letter from Mrs. Christine Mezyk, 946 Lilly Lane requesting to close street on August 24th for Block Party. Refer to Mgr.    |
| AF-R-14K       | 12. Letter from Treasury Dept. Re 1984 Audit. Refer to Mgr.  |
| Elmer          | 13. Notice of appeal and decision - Unemployment Compensation  |
| Per File       | Re: James Elmer. Referred to Attorney Campbell   |
| PF-Cur-SE-59   | 14. Letter from PA Dept. of Commerce Re: Funding Application Highland-Clugston Sewers. cc: Commissioners                         |
| State B/Insp#2 | 15. Letter from PA Dept. of Transportation. Re: Bridge Inspection. cc: Mr. Palomera  |
| PF-Cur S70     | 16. Letter from Engineer Re: Contract Award 1985 Paving Program. cc: Commissioners   |

- REPORTS:
1. FIRE - Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty alarms occurred during the month. #3 VFD - June - two alarms.
  2. POLICE: The following is the report of the Police Department for the month of July 1985:

Regular Meeting, Monday, August 12, 1985 - Page Two

REPORT OF ACTIVITY:

A. Calls and complaints	386	
B. Gasoline consumed - unleaded	1,135	gals
- A9, A10	181	gals
C. Miles of Patrol	8,779	
D. Mileage on cars:		
Unit 11 -	11,035	
Unit 12 -	45,874	
Unit 13 -	12,002	
Unit 14 -	82,670	
E. Accidents	27	
F. Arrests	23	
G. Assaults	1	
H. Animal Complaints	12	
I. Aided Cases	10	
J. Burglaries	8	
K. Criminal Mischief	9	
L. Domestic Disturbances	4	
M. Fire Calls	2	
N. Mutual Aid	2	
O. Other Offenses	1	
P. Thefts	17	
Q. Towed Vehicles	1	
R. Vehicle Thefts	12	

3. ANIMAL CONTROL: Mr. Hoffman reported the following:

7 Strays picked up in June, 6 in July 1985.

4. DISTRICT MAGISTRATE: Mrs. Daw reported the disposition of 144 cases in June, 87 in July with collections as follows:

	June 85	July 85
To Township	1,867.50	1,581.75
To County	1,588.50	820.50
To State	3,640.00	2,142.75
Other	1,294.50	181.70

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Mercantile Tax - previous month	315.02
Business Priv Tax - " "	3,321.11
Wage Tax - previous month	46,256.18
O P Tax - " "	900.00
Secretary - General Fund	7,388.48
Secretary - Capital Reserve Fund	200.00
Total	58,380.79

BUILDING PERMITS

COMPLAINTS:

Received	24
Resolved	27
Pending	13

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	818.30
Delinquent Taxes	172.32
Total	990.62

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	5,520.98
Current Realty Tax	31,927.29
Total	37,448.27

REAL ESTATE TAX COLLECTOR'S REPORT - MONTH OF JULY, 1985

CHARGES - Original Duplicate 641,069.31

CREDITS - COLLECTIONS:

This Report	20,561.24
Discounts - this report	419.65
Exonerations	10,956.40
Total Credits	31,937.29
Balance to Account For	609,132.02
Collection % 3.3%, % same period previous year 5.0%	

## Regular Meeting, Monday, August 12, 1985 - Page Three

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of July 51,529.35 Previous Year 48,382.76 '85 Bgt 368,100.  
 Total for 1985 252071.48 " " 240,404.58

OCCUPATION PRIVILEGE TAX:

Month of July 900.00 " " 2,759.20 " 51,500.  
 Total for 1985 48522.30 " " 49,118.40

MERCANTILE TAX:

Month of July 315.02 " " 8,862.15 " 145,500.  
 Total for 1985 143413.18 " " 140,136.73

BUSINESS PRIVILEGE TAX:

Month of July 3,321.11 " " 1,080.38 " 62,000.  
 Total for 1985 63632.64 " " 58,742.37

9. FINANCIAL REPORT - July 1985GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 7/1/85	13,951.88	31,268.37	45,220.25
<u>RECEIPTS:</u>			
Real Estate Tax - Current		17,293.78	17,293.78
Earned Income Tax		46,256.18	46,256.18
Mercantile Tax		315.02	315.02
Occupation Privilege Tax		900.00	900.00
Business Privilege Tax		3,321.11	3,321.11
Interest		243.46	243.46
Office Deposit	7,388.48		7,388.48
Inter-Account Transfer		12,490.62	12,490.62
July Accounts Payable (partial)	29,982.64		29,982.64
Total Receipts			118,191.29
Total Receipts and Balances			163,411.54
Warrants Cleared	44,077.97	75,353.81	119,431.78
Bank Balance July 31, 1985	7,245.03	36,734.73	43,979.76
Less Outstanding Warrants			30,804.05
CASH BALANCE JULY 31, 1985			<u>\$13,175.71</u>

NOTES: 1. This statement does not reflect the following amounts collected by Mr. Pugliano and Mr. Porado through July 31, 1985 but not reflected on PLGIT statements until after August 1, 1985:

Earned Income Tax	7,715.44
RE Tax - Current	3,267.46

The above is reconciliation with July ending statements.

2. High amount of outstanding warrants due to cash flow management.  
 \$24,020.60 of July warrants released August 1, 1985.

CAPITAL RESERVE FUND:

Bank Balance 7/1/85 - PLGIT	2,681.34	
<u>RECEIPTS:</u> General Fund Transfer	3,450.00	
Municipal Liening	100.00	
Sewer Tap-in	100.00	
Interest	3.51	
Total Receipts and Balances		6,334.85
Less Expenditures: Larimer Ave SS (misc)	2,273.38	
Debt Service	3,923.50	
CASH BALANCE JULY 31, 1985		<u>\$137.97</u>

LIQUID FUEL FUND:

Bank Balance 7/1/85 - PLGIT	52,874.26	
<u>RECEIPTS:</u> Interest	305.14	
Total Receipts and Interest		53,179.40
Less Expenditure: Payroll Transfers	12,000.00	
CASH BALANCE JULY 31, 1985		<u>\$41,179.40</u>

REVENUE SHARING FUND:

Bank Balance 7/1/85 - PLGIT	9,661.24	
<u>RECEIPTS:</u> Federal Allocation	21,619.00	
Interest	154.56	
Total Receipts and Balances		31,434.80
Less Expenditures: Solid Waste	7,984.78	
CASH BALANCE JULY 31, 1985		<u>\$23,450.02</u>

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(5419) MOVED HANLON-PORADO to authorize payment of bills, totalling \$72,569.42, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. Delinquent Sanitary Sewage A/C's, Cycle 404, Twenty Six (26) final notices posted on residences, Tuesday 7/23/85.

MAY 1979: 1. #3 Hill Sanitary Sewer - One (1) tap-in not made. Property being processed for demolition.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

APRIL 1985: 1. New Dump Truck - on order.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 23-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXON-  
ERATED REAL ESTATE TAXES FOR THE YEAR 1985.

(5420) MOVED HANLON-BOWLIN to adopt Resolution No. 23-85. The motion was adopted by unanimous roll call vote.

3. MOTIONS:

(5421) MOVED POHL-BOWLIN to award contracts for 1985 Street Improvements, as recommended by the Engineer, to the low bidders as follows:

Slurry Seal, Trumbull Corporation	\$7,112.25
Asphalt, Burrell Construction	\$74,911.25

The motion was adopted by unanimous roll call vote.

(5422) MOVED HANLON-BOWLIN to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:00 P.M.

ATTEST:



Wilmer K. Baldwin, Secretary

APPROVED:

As presented Sept 16, 1985

As read \_\_\_\_\_, 1985

As corrected \_\_\_\_\_, 1985



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 26, 1985

The Additional Stated Meeting of August 26th was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

The meeting was held in the Conference Room.

Mr. Dombrosky indicated there was one item requiring action as a result of the preceding briefing session.

(5423) MOVED BOWLIN-POHL to ratify the Manager's action in advertising for bids for salt and cinders. The motion was adopted by unanimous roll call vote.

(5424) MOVED BOWLIN-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:35 P.M.

Respectfully submitted,

Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, SEPTEMBER 9, 1985

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Miss Pohl  
 Mr. Porado

It was noted that Mr. Bowlin was out of town and; hence, unable to attend.

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag of the U.S.A.

(5425) MOVED HANLON-PORADO to approve the minutes of the regular meeting of August 12th and the additional stated meeting of August 26, 1985 as presented. The motion was approved by unanimous roll call vote of all present.

The following communications were presented to the Board with action as noted:

- AF-I-29 1. Executed certificate of approval by IDA of financing for Hochstetter Printing Company. - Filed
- C-S 2. Letter from Senator John Heniz Re: renewal of funding for Soil Conservation Service. - Filed
- AF-F-10 3. Letter from PA Dept. of Community Affairs suggesting further modification to Flood Plain Ordinance. Refer to JMM
- C-G 4. Letter from Cong. Joseph Gaydos Re: 1986 Federal Budget.
- AF-A-18 5. Quotations from Robert Baker, CPA and Eugene Foley, CPA Re: Audits of OP, M & B Privilege Taxes. cc: Commissioners
- C-M 6. Letter from Mary Mazon, Re: Block Party, Briaridge Dr 8/25.
- C-A 7. Letter from County Development Dept. Re: Year XII Community Development Grants. - cc: Commissioners
- AF-I-13 8. Certificate of Insurance SMP & Fleet Policies from HDH Group. - Filed
- 85-6
- AF-A-5 9. Letter from US Steel Realty Development Re: Use of Thompson Run Sewer. - Answered by Manager
- AF-R14K 10. Completed Revenue Sharing Audit Report by Robert Baker, CPA. cc: Commissioners
- C-W 11. Letter from Woodland Hills Task Force on Drug & Alcohol Abuse requesting financial assistance. cc: Commissioners
- Bridge I. 12. Letter from Engineer Re: Bridge Inspection. cc: Comm.
- AF-I-13 13. 1985-86 SMP & E&O Insurance Policies from HDH Group. - Filed

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 15 alarms occurred/August.

2. POLICE: The following is the report of the Police Department for the month of August 1985:

REPORT OF ACTIVITY:

A. Calls and complaints	349
B. Gasoline consumed - unleaded	1,050
C. Gasoline consumed - A9 and A10	131.9
D. Miles of Patrol	8,450
E. Mileage on Cars:	
Unit 11 -	14,473
Unit 12 -	48,274
Unit 13 -	15,029
Unit 14 -	83,105
F. Accidents	21
G. Arrests	31
H. Assaults	1
I. Animal Complaints	17
J. Aided Cases	19
K. Burglaries	4
L. Criminal Mischief	4
M. Domestic Disturbances	1
N. Fire Calls	3
O. Mutual Aid	2
P. Other Offenses	1
Q. Registration Plates Stolen	2

Police Report - continued

R. Sex Related Offenses (Public Idenency_	1
S. Thefts	1
T. Towed Vehicles	4
U. Vehicle Thefts	12

3. MAGISTRATE: District Magistrate Daw reported the disposition of 109 cases with collections as follows:

To Township	\$2,816.25
To County	717.50
To State	2,490.25
Constable & Other	775.50

4. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Wage Tax - previous month	39,383.56
Secretary - General Fund	9,355.86
Total	\$48,739.42

BUILDING PERMITS ISSUED:

Repairs and Improvements	14
Sign	1

COMPLAINTS:

Received	16
Resolved	21
Pending	12

5. SOLICITOR: Mr. means reported the collection of the following:

Delinquent Tax	1,046.97
Deed Transfer Tax	3,029.39
Total	\$4,076.36

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	9,355.86
Current Realty Tax	492,438.91
Total	\$501,794.77

Real Estate Tax Collector's Report - August 1985CHARGES:

Original Duplicate	641,069.31
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CREDITS - COLLECTIONS:

This Report	492,438.91
Previous Reports	31,517.64
Discounts - this report	10,050.07
- Previous report	419.65

Total Credits	534,426.27
Balance to account for	106,643.04
Collection Percentage	83.4%
Percentage for same period - previous year	88.8%

9. EARNED INCOME TAX - Mr. Pugliano reported collections as follows:

Month of August	33,715.40	previous year	32,636.17	85 Budget	368,100.
Total for 1985	285,786.88	"	"	273,050.75	

10. OCCUPATION PRIVILEGE TAX:

Month of August	2,229.20	"	"	1,109.60	"	"	51,500
Total for 1985	50,751.50	"	"	50,198.00			

11. MERCANTILE TAX

Month of August	1,393.24	"	"	898.33	"	"	145,500.
Total for 1985	144,806.42	"	"	141,035.06			

12. BUSINESS PRIVILEGE TAX:

Month of August	1,301.93	"	"	498.00	"	"	62,000.
Total for 1985	64,934.57	"	"	59,240.37			

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### 13. Financial Report - August 1985

GENERAL FUND:	PNB	PLGIT	TOTAL
Bank Balance	7,245.03	36,734.72	43,979.76
RECEIPTS:			
Real Estate Tax - Current		158,241.32	158,241.32
Earned Income Tax		39,383.56	39,383.56
Interest		233.72	233.72
Office Deposit	9,355.86		9,355.86
Inter Account Transfer		9,355.86	9,355.86
July Accounts Payable (Partial)	24,020.60		24,020.60
August Accounts Payable	55,616.64		55,616.64
Total Receipts			296,207.56
Total Receipts and Balance			340,187.32
Warrants Cleared	82,207.21	154,026.38	236,233.59
Bank Balance 8/31/85	14,030.92	89,922.81	103,953.73
Less Outstanding Warrants			13,454.37
CASH BALANCE AUGUST 31, 1985			<u>\$90,499.36</u>

NOTE: This statement does not reflect the following amounts collected by Mr. Porado and Mr. Pugliano through August 31, 1985 but reflected on PLGIT statements until after September 1, 1985:

Real Estate Tax	337,465.05
Earned Income Tax	2,077.28
Occupation Privilege Tax	2,689.20
Mercantile Tax	2,605.17

The above is in reconciliation with August ending statements.

#### CAPITAL RESERVE FUND:

Bank Balance August 1, 1985 - PLGIT	137.97	
RECEIPTS: General Fund Transfer	16,576.00	
Interest	4.34	
Total Receipts and Balances		16,718.31
Less Expenditures: Debt Service	16,311.01	
Larimer Avenue Sewer (Eng)	400.00	
CASH BALANCE AUGUST 31, 1985		<u>\$7.30</u>

#### LIQUID FUELS FUND:

Bank Balance August 1, 1985 - PLGIT	41,179.40	
RECEIPTS: Interest	198.22	
Total Receipts and Balances		41,377.62
Less Expenditures: Payroll Transfers		18,000.00
CASH BALANCE AUGUST 31, 1985		<u>\$23,377.62</u>

#### REVENUE SHARING FUND:

Bank Balance August 1, 1985 - PLGIT	23,450.02	
RECEIPTS: Interest	130.70	
Total Receipts and Balances		23,580.72
Less Expenditures: Solid Waste		7,932.28
CASH BALANCE AUGUST 31, 1985		<u>\$15,648.44</u>

(5426) MOVED HANLON-PORADO to authorize payment of bills as approved, totalling \$110,663.15, by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

#### OLD BUSINESS:

1. Delinquent Sanitary Sewage A/C's Cycle 504 (new cycle) eight-six notices mailed Wednesday, August 21, 1985.

#### MAY 1979:

1. #3 Hill Sanitary Sewer - One (1) tap-in not made. Property being processed for demolition.

#### JUNE 1981:

1. Pending Driveway Permit - 3333 William Penn Hwy. Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

#### APRIL 1985:

1. New Dump Truck - on order.

#### AUGUST 1985:

1. 1985 Street Improvements - contracts let - Slurry seal completed - Asphalt to be done September 1985.

NEW BUSINESS:1. ORDINANCES: None2. RESOLUTIONS:RESOLUTION NO. 24-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXON-  
ERATED REAL ESTATE TAXES FOR THE YEAR 1985.

(5427) MOVED PORADO-HANLON to adopt Resolution No. 24-85.

RESOLUTION NO. 25-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING COMPENSATION FOR THE CHIEF  
OF POLICE AND THE FOREMAN, DEPARTMENT  
OF PUBLIC WORKS

(5428) MOVED POHL-HANLON to adopt Resolution No. 25-85.

Motions 5427 and 5428 were adopted by the unanimous roll call vote  
of all present.

3. MOTIONS: None

(5429) MOVED HANLON-PORADO to adjourn. The motion being unanimously  
adopted, by all present, the meeting was adjourned at  
7:49 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented 10/14, 1985

As read \_\_\_\_\_, 1985

As corrected \_\_\_\_\_, 1985

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 30, 1985

The Additional Stated Meeting of September 30th was called to order at 8:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Bowlin

Miss Pohl  
 Mr. Porado

The meeting was held in Conference Room #1.

Mr. Dombrosky indicated that there were three items requiring action by the Board.

1. RESOLUTION NO. 26-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING AND DIRECTING AN AGREE-  
 MENT WITH TURTLE CREEK BOROUGH  
 REGARDING SPEED CONTROL DEVICES.

(5430) MOVED BOWLIN-PORADO to accept Resolution No. 26-85. The motion was adopted by unanimous roll call vote of all present.

2. The Chair directed the Secretary to present the 1986 preliminary pension budget as required by Act 205 and as prepared by Mr. Kuszajewski, the Finance Officer.

PRELIMINARY PENSION BUDGET IN COMPLIANCE WITH ACT 205

REVENUE

Estimated: 36,300.  
 Per Markotan and Company  
 (see note A)

REQUIRED Expenditures:

(letter 9/5/85)	PMRS	10,654.00
(4/29/85 Actuarial Study)	Police Pension Fund	<u>8,996.00</u>
		\$19,650.00

RECOMMENDED Expenditures:

PMRS	10,654.00
Police Pension Fund	<u>25,646.00</u>
	\$36,300.00

NOTE: A: Unit appropriations per Act 205 Guidelines:

\$1100 x 11 (DPW & Admin)	\$2,100.
\$2200 x 11 (Police)	<u>24,200.</u>
	\$36,300.

(5431) MOVED BOWLIN-PORADO to accept the proposed pension budget. The motion was adopted by unanimous roll call vote of all present.

3. Mr. Dombrosky indicated that bids were to be received for bulk rock salt and cinders.

(5432) MOVED POHL-BOWLIN to open and read the bids.

The Secretary presented Proof of Publication of the Bid Notice.

All bids were accompanied by the required Bid Security.



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<u>BIDDER</u>	<u>Rock Salt Del'd. /Ton</u>	<u>Cinders Del'd./Ton</u>	<u>Cinders FOB Plant/Ton</u>
Rochez Brothers	27.46	13.15	-
Ramm Slag Sales	-	11.85	7.00

(5436) MOVED BOWLIN-POHL to refer the bids to the appropriate committee for review.

Motions 5435 and 5436 were adopted by the unanimous roll call vote of all present.

(5437) MOVED POHL-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:36 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 14, 1985

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of Mr. Dombrosky all present arose and participated in the pledge of allegiance to the flag of the U.S.A.

CITIZEN'S HEARINGS:

1. Joseph Yakin, 35 Crestview Drive spoke concerning management salary increases vs the police arbitration award under litigation. Mr. Means indicated this case was still pending. Mr. Yakin also spoke concerning the question of medical insurance for elected officials.
2. Mary Yakin, 35 Crestview Drive also spoke regarding medical insurance for elected officials.
3. Ms. Donna Peters, of ONQUE-HARAI ASSOCIATES, presented an application (not complete) for a Planned Residential Development on property of Dr. Fisher on Farnsworth Avenue. She was directed to present the application to the Zoning Officer. Mr. Means indicated that the procedure was for the application to go to the Zoning Officer and then to the Planning Commission. Mr. Means indicated for the record that this should not be considered a public hearing. Ms. Peters showed a general site plan to the Board and commented on same. Mr. Dombrosky again reviewed procedure.

(5438) MOVED POHL-HANLON to approve the minutes of the Regular Meeting of September 9th and the Additional Stated and Bid Opening Meeting of September 30, 1985 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                   |  |
|-------------------|--|
| AF-W-2            | 1. Audit Report of Earned Income Tax Collector to 6/30/85. - Filed   |
| AF-M-3            | 2. Audit Report Mercantile, Business Privilege and Occupation Privilege Tax Collection to December 31, 1984. - Filed |
| AF-I-13'5         | 3. Police Professional Liability Insurance Policy to 10/5/86. Filed  |
| AF-U-7            | 4. Loss Control Runs Unemployment Compensation Second Quarter 1985. - Filed  |
| PS-P-7-1          | 5. Information from MMC&P Actuary Re: Pension Fund as required by Act 205. - Filed                                   |
| Aid Proj          | 6. New criteria for CD Projects from County Development. - Filed   |
| TALNB             | 7. Letter from Township Association Re: Federal Mandating of Social Security for Township Employees. - Filed         |
| AF-I-10           | 8. Binder for 1985-6 Workers Comp Insurance. - Filed   |
| C-E               | 9. Letter from EPI Architectural Systems Re: use of Franklin School. - cc: Commissioners, JMM                        |
| AF-A-23           | 10. Letter from ALCOSAN Re: Budget for delinquent accounts in 1986. cc: Commissioners                                |
| AF-P-11           | 11. 1986 Est, Liquid Fuel Allowance \$80,331.91. - Filed   |
| '85 CSC Test File | 12. Letter from Civil Service Comm certifying police eligibility list. cc: Commissioners                             |
| PS-F-4            | 13. Letter from VFD #1 Re: Radio problems. cc: Commissioners   |
| AF-I-29           | 14. Executed IDA Certificate of Approval to Churchill Park Associates. - Filed                                       |
| AF-I-13 '85-6     | 15. Excess Liability Insurance Policy to 8/1/86. - cc: Mr. Means   |
| PS-F-7            | 16. VFD #3 Re: Consideration of loan - 15 yrs \$110,000. '65 Supthan Tower Truck.                                    |

REPORTS: 1. FIRE - Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 14 alarms occurred during September.

2. POLICE: Police Department Report for Month of September 1985:

REPORT OF ACTIVITY:

A.	Calls and complaints	306	
B.	Gasoline consumed - unleaded	1,052	gallons
	- A9 & A10	84	gallons
C.	Miles of Patrol	7,350	
D.	Mileage on Cars:		
	Unit 11 - 15,920		
	Unit 12 52,215		
	Unit 13 - 17,467		
	Unit 14 - 83,461		
E.	Accidents	10	
F.	Arrests	11	
G.	Animal Complaints	9	
H.	Aided Cases	19	
I.	Burglaries	1	
J.	Criminal Mischief	5	
K.	Domestic Disturbances	6	
L.	Fire Calls	1	
M.	Mutual Aid	1	
N.	Other Offenses	1	
O.	Registration Plates Stolen	1	
P.	Thefts	15	
Q.	Towed Vehicles	7	
R.	Vehicle Thefts	11	

3. ANIMAL CONTROL: Mr. Hoffman reported 7 strays in August and 9 in September 1985.

4. MAGISTRATE: Mrs. Daw reported the disposition of 111 cases with collections as follows:

To Township	2,508.10
To County	1,175.50
To State	3,140.15
Constable and other	503.00

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Mercantile Tax - previous month	1,393.24
Business Priv - " "	1,301.93
Wage Tax - " "	6,259.08
Occ Priv Tax - " "	2,689.20
Secretary - General Fund	<u>18,245.19</u>
TOTAL	\$29,888.64

BUILDING PERMITS ISSUED:

New Construction	- 1
Repairs and Improvements	- 1

**COMPLAINTS:**

Received	15
Resolved	19
Pending	9

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,478.91
Delinquent Taxes: Tax	<u>330.33</u>
TOTAL	\$2,809.24

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	17,642.85
Current Realty Tax	<u>38,563.35</u>
TOTAL	\$56,206.20

8. REAL ESTATE TAX COLLECTOR'S REPORT - September 1985

**CHARGES :**

Original Duplicate	641,069.31
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## Regular Meeting, Monday, October 14, 1985 - Page Three

CREDITS - COLLECTIONS:

This Report	38,563.35	
Previous Report	513,000.15	
Discounts - Previous Report	<u>10,469.72</u>	
Total Credits		562,033.22
Balance to account for		79,036.09
Collection Percentage		87.7%
Percentage for same period - previous year		90.2%

9. EARNED INCOME TAX - Mr. Pugliano reported collections as follows:

Month of September	5,943.77	Prev. Year	6,269.57	'85 Budget	368,100.
Total for 1985	291,730.65	"	"		279,310.32

10. OCCUPATION PRIVILEGE TAX:

Month of September	790.00	"	"	790.00	"	"	51,500.
Total for 1985	51,531.50	"	"	50,988.00			

11. MERCANTILE TAX:

Month of September	761.70	"	"	197.25	"	"	145,500.
Total for 1985	145,568.12	"	"	141,232.35			

12. BUSINESS PRIVILEGE TAX:

Month of September	1,477.59	"	"	19.24	"	"	62,500.
Total for 1985	66,412.16	"	"	59,259.61			

13. FINANCIAL REPORT - September 1985

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance	14,030.92	89,922.81	103,953.73
<u>RECEIPTS:</u>			
Real Estate Tax - Current		367,994.15	367,994.15
Earned Income Tax		6,259.08	6,259.08
Mercantile Tax		1,393.24	1,393.24
Occupation Privilege Tax		2,689.20	2,689.20
Business Privilege Tag		1,301.93	1,301.93
Interest		1,643.26	1,643.26
Office Deposit	18,245.19		18,245.19
September Accounts Payable	<u>110,661.16</u>		<u>110,661.16</u>
Total Receipts			<u>510,187.21</u>
Total Receipts and Balances			614,140.94
Warrants Cleared	<u>104,649.99</u>	<u>151,788.30</u>	<u>256,438.29</u>
Bank Balance September 30, 1985	38,287.28	319,415.37	357,702.65
Less Outstanding Warrants			<u>18,572.53</u>
CASH BALANCE September 30, 1985			<u>\$339,130.12</u>

NOTE: This statement does not reflect the following amounts collected by Mr. Porado and Mr. Pugliano through September 30, 1985 but reflected on PLGIT statement after October 1, 1985.

Real Estate Tax	3,194.10
Earned Income Tax	1,833.22
Mercantile & BP Tax	2,239.29
Occupation Privilege Tax	790.00

The above is in reconciliation with September ending statements.

CAPITAL RESERVE FUND:

Bank Balance 9/1/85 - PLGIT	7.30
<u>RECEIPTS:</u>	-0-
Expenditures	-0-
CASH BALANCE SEPTEMBER 30, 1985	<u>\$7.30</u>

LIQUID FUELS FUND:

Bank Balance 9/1/85 - PLGIT	23,377.62
<u>RECEIPTS:</u> State Allocation	2,420.77
Interest	<u>126.18</u>
Total Receipts and Balance	25,924.57
Less Expenditures: Payroll Transfers	<u>12,000.00</u>
CASH BALANCE SEPTEMBER 30, 1985	<u>\$13,924.57</u>

REVENUE SHARING FUND:

Bank Balance 9/1/85 - PLGIT	15,648.44
<u>RECEIPTS:</u>	
Interest	<u>71.64</u>
Total Receipts and Balance	15,720.08
Less Expenditures: Solid Waste	<u>7,947.28</u>
CASH BALANCE SEPTEMBER 30, 1985	<u>\$7,772.80</u>

Regular Meeting, Monday, October 14, 1985 - Page Four

A list of current bills was presented for approval.

(5439) MOVED HANLON-PORADO to authorize payment of bills, totalling \$189,314.11, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. Delinquent Sanitary Sewage A/C's, Cycle 504, - 39  
Second Notices mailed Friday, 9/20/85

MAY 1979: 1. #3 Hill Sanitary Sewer - One tap-in not made. Property demolished - DROP.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

APRIL 1985: 1. New Dump Truck - on order.

AUGUST 1985: 1. 1985 Street Improvements - contracts let - Slurry Seal completed. Asphalt done September 1985. DROP.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 735

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF THE  
TOWNSHIP MANAGER.

- (5440) MOVED BOWLIN-HANLON to read Ordinance No. 735 for the 1st reading.  
(5441) MOVED PORADO-BOWLIN to accept Ordinance No. 735 for the 1st reading.  
(5442) MOVED POHL-HANLON to read Ordinance No. 735 for the second reading by title only.  
(5443) MOVED HANLON-BOWLIN to accept Ordinance No. 735 for the second reading and to adopt said Ordinance.

Motions 5440 to 5443 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 27-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEAR 1985.

- (5444) MOVED PORADO-POHL to adopt Resolution No. 27-85.

RESOLUTION NO. 28-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT REGARDING JOINT  
COLLECTION OF THE EARNED INCOME TAX.

- (5445) MOVED HANLON-POHL to adopt Resolution No. 28-85.

RESOLUTION NO. 29-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE DISTRIBUTION OF PENSION FUND  
MONIES UNDER PROVISIONS OF ACT 205.

- (5446) MOVED BOWLIN-PORADO to adopt Resolution No. 29-85.

Motions 5444 to 5446 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

- (5447) MOVED BOWLIN-POHL to appoint Mr. Anthony J. DeMarko of 3917 Dowling Avenue as a Probationary Police Officer for a period of one year. The motion was adopted by unanimous roll call vote.  
(5448) MOVED POHL-BOWLIN to authorize payment of an approved Engineer's estimate for the 1985 Slurry Seal Contract to Trumbull Corporation \$7,434.88. The motion was adopted by unanimous roll call vote.  
(5449) MOVED BOWLIN-POHL to read a proposed decision regarding the appeal of Mr. James Elmer. The motion was adopted by unanimous roll call vote. The decision was read by Mr. Means and was adopted by a unanimous roll call vote.

No action was taken on a motion awarding contracts for salt and cinders. The Secretary had been directed to investigate joint purchasing of these items through the Turtle Creek Valley Council of Governments.

Regular Meeting, Monday, October 14, 1985 - Page Five

(5450) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:29 P.M.

ATTEST:

*Wilmer K. Baldwin*  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented 11-11, 1985

As read \_\_\_\_\_, 1985

As corrected \_\_\_\_\_, 1985



WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 4, 1985

The Additional Stated Meeting of November 4th was called to order at 8:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

The meeting was held in the Conference Room.

The Secretary indicated receipt of the Proof of Publication of the notice changing the meeting date from October 28th.

Mr. Dombrosky indicated that there were two items requiring action as a result of the preceding briefing session.

RESOLUTION NO. 30-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE FILING OF AN APPLICATION  
 FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT  
 OF DEVELOPMENT

- (5451) MOVED PORADO-BOWLIN to adopt Resolution No. 30-85. The motion was adopted by unanimous roll call vote.
- (5452) MOVED POHL-HANLON to ratify action of the Township Manager in purchasing Salt and Cinders through the Turtle Creek Valley Council of Governments. The motion was adopted by unanimous roll call vote.
- (5453) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:35 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
 Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, NOVEMBER 11, 1985

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mary Yakin, 35 Crestview Drive, made usual remarks regarding budgeting procedure, display of minutes, street maintenance etcetera. After several minutes she was declared out of order by the Chair.
2. Francis Colonello, 207 Wallace Avenue, complained about parking of trailer trucks on the Greensburg Pike at Ridge Street. He was answered by Mr. Dombrosky.

(5454) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of October 14th and the additional stated meeting of November 4, 1985<sup>as presented</sup> the motion was approved by unanimous roll call vote of all present.

The following communications were presented to the Board with action as noted:

- |                       |  |
|-----------------------|--|
| D aft 78<br>L-4       | 1. Letter from Brandywine Agency Re: exchange of land adjacent to Highland Manor Apartments. cc: Comm., JMM, Referred to Recreation Board for review |
| AF-P-38               | 2. Proposed sewer easement w/Union Railroad refer to Solicitor. - See new business   |
| AF-A-23               | 3. Letter from USS Realty Corp. Re: Sewer Capacity Study, Thompson Run. cc: Commissioners, JMM   |
| CSC 1985<br>Test File | 4. Anonymous letter Re: Civil Service Examinations. cc: Comm., JMM, Chief Naccarati, CSC   |
| C-Y                   | 5. Letter from Mrs. Yakin Re: Obtaining documents. - Filed   |
| AF-I-29               | 6. Executed IDA Certificates of Approval, W.C.Rudolph et ux 365,000. Presbyterian Association on Aging 900,000. - Filed                              |
| New Bus               | 7. Proposed Ordinance from Solicitor Re: Day Care Ctrs. - Filed  |
| CD Proj<br>File       | 8. Proposed application for CD Funding, Ridge St Water Line extension as prepared by TCVCOG. cc: Comm.   |
| C-A                   | 9. Proposed Snow Removal Agreement w/Alleg. County. - cc: Comm.  |
| AF-B-4                | 10. Letter of Resignation as Auditor, Albert Belisky. - Accepted with regret.  |
| D aft 78              | 11. Comments from County Planning Dept. Re: Proposed Ordinance concerning Day Care Centers. - cc: Comm., Planning Comm.                              |
| C-B                   | 12. Letter from John A. Balint, 556 Brown Ave., Re: Easement for gas line. cc: Commissioners, JMM  |
| PF Cur<br>SE59        | 13. Environmental Impact Statement - Highland-Clugston Sewers. Filed   |
| 1986<br>Budget        | 14. 1986 Gross Property Assessment Certification from County Board of Assessment \$45,178,025. - Filed   |

REPORTS: 1. FIRE - Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 11 alarms occurred during the Month.

2. POLICE DEPARTMENT REPORT FOR MONTH OF OCTOBER 1985:

REPORT OF ACTIVITY:

A. Calls and complaints	371
B. Gasoline consumed	1,118
	- A9 & A10
	126
C. Miles of Patrol	10,540
D. Mileage on Cars:	
Unit 11 -	18,413
Unit 12 -	55,445
Unit 13 -	20,642
Unit 14 -	85,299
E. Accidents	15
F. Arrests	21
G. Assaults	1
H. Animal Complaints	13

Regular Meeting, Monday, November 11, 1985 - Page TwoPolice Report - Report of Activity (continued)

I. Aided Cases	9
J. Burglaries	2
K. Criminal Mischief	9
L. Domestic Disturbances	2
M. Fire Calls	2
N. Mutual Aid	3
O. Other Offenses	1
P. Registration Plates	2
Q. Thefts	13
R. Towed Vehicles	5
S. Vehicle Thefts	13

3. MAGISTRATE: Mrs. Daw reported the disposition of seventy six cases with collections as follows:

To Township	1,222.25
To County	579.00
To State	1,036.60
Other	1,122.81

4. MANAGER: Mr. Baldwin reported activities as follows:

1. <u>FINANCIAL</u> : Collections	
Mercantile Tax - previous month	761.70
Business Privilege Tax " "	1,477.59
Wage Tax - previous month	44,298.35
O P Tax - " "	790.00
Secretary - General Fund	33,077.15
Secretary - Capital Reserve Fund	<u>1,682.00</u>
TOTAL	\$82,086.79

2. BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	16
Signs	2

3. COMPLAINTS:

Received	17
Resolved	18
Pending	12

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,567.51
Delinquent Taxes: Tax	<u>659.62</u>
Total	\$2,227.13

6. TREASURER AND TAX COLLECTOR:

Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	33,067.15
Current Realty Tax	<u>44,963.80</u>
Total	78,030.95

Real Estate Tax Collector's Report - Month of October 1985:

CHARGES:

Original Duplicate	641,069.31
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CREDITS - COLLECTIONS:

This Report	44,963.80
Previous Reports	551,563.50
Discounts - Previous Reports	<u>10,469.72</u>
Total Credits	<u>606,997.02</u>
Balance to Account For	\$34,072.29
Collection Percentage	94.7%
Percentage for same period - previous year	95.9%

7. EARNED INCOME TAX - Mr. Pugliano reported collections as follows:

Month of October	48,258.17	- Previous year	51,083.17	- '85 Budget
Total for 1985	339,988.82	- " "	330,393.49	368,100.

8. OCCUPATION PRIVILEGE TAX:

Month of October	859.80	- " "	1,319.80	- '85 Budget
Total for 1985	52,391.30	- " "	52,307.80	51,500.

Regular Meeting, Monday, November 11, 1985 - Page Three

9. <u>MERCANTILE TAX:</u>				
Month of October	18.25	- Previous Year	2.76	- '85 Budget
Total for 1985	145,586.37	- Previous year	141,235.07	145,500.
10. <u>BUSINESS PRIVILEGE TAX:</u>				
Month of October	1,702.93	"	"	428.48 - '85 Budget
Total for 1985	68,115.09	"	"	59,688.09 62,500
11. <u>FINANCIAL REPORT - OCTOBER 1985</u>				
<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>	
Bank Balance	38,287.28	319,415.37	357,702.65	
<u>RECEIPTS:</u>				
Real Estate Tax - Current		11,545.45	11,545.45	
Earned Income Tax		44,298.35	44,298.35	
Mercantile Tax		761.70	761.70	
Occupation Privilege Tax		790.00	790.00	
Business Privilege Tax		1,477.69	1,477.69	
Interest		2,039.47	2,039.47	
Office Deposit (inc PURTA)	33,077.15		33,077.15	
Inter-Account Transfers		50,710.00	50,710.00	
October Accounts Payable	189,000.00		189,000.00	
Total Receipts			333,699.71	
Total Receipts and Balances			691,402.36	
Warrants Cleared	256,718.90	228,025.98	484,744.88	
Bank Balance October 31, 1985	3,645.53	203,011.95	206,657.48	
Less Outstanding Warrants			2,361.96	
CASH BALANCE OCTOBER 31, 1985			<u>\$204,295.52</u>	

NOTE: This statement does not reflect the following amounts collected by Mr. Porado and Mr. Pugliano through October 31, 1985 but reflected on PLGIT statements after November 1, 1985:

Real Estate Tax	13,388.90
Earned Income Tax	5,793.04
Mercantile & Business Priv. Tax	1,721.18
Occupation Privilege Tax	859.80

Report does not include voided PLGIT incorrect share purchase. The above is in reconciliation with October ending statements.

CAPITAL RESERVE FUND:

Bank Balance 10/1/85 - PLGIT	7.30	
<u>RECEIPTS:</u> Sewer Tap-In Fees	1,400.00	
Municipal Liening	282.00	
Interest	7.89	
Total Receipts and Balance		1,697.19
Less Expenditures:		
Highland-Clugston Sewer (Eng)	112.50	
CASH BALANCE OCTOBER 31, 1985		<u>\$1,584.69</u>

LIQUID FUELS FUND:

Bank Balance 10/1/85 - PLGIT	13,924.57	
<u>RECEIPTS:</u> Interest	61.83	
Total Receipts and Balances		13,986.40
Less Expenditures: Solid Waste	12,000.00	
CASH BALANCE OCTOBER 31, 1985		<u>\$1,986.40</u>

REVENUE SHARING FUND:

Bank Balance 10/1/85 - PLGIT	7,772.80	
<u>RECEIPTS:</u> Federal Allocation	21,619.00	
Interest	146.88	
Total Receipts and Balance		29,538.68
Less Expenditures: Solid Waste	7,932.28	
CASH BALANCE OCTOBER 31, 1985		<u>\$21,606.40</u>

A list of current bills was presented for approval.

(5455) MOVED HANLON-PORADO to authorize payment of bills, totalling \$119,261.01, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

Regular Meeting, Monday, November 11, 1985 - Page FourOLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE A/C's, Cycle 504, Twelve water shut-off cases mailed to WPJWA 11/4/85
- JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.
- APRIL 1985: 1. New Dump Truck - Delivered - Drop

Mr. Dombrosky recognized Mrs. Sorina Blenko, newly elected President of the Rescue I Ambulance Association.

Mr. Dombrosky also congratulated Mr. Hanlon on his re-election to the Board of Commissioners.

NEW BUSINESS:

1. ORDINANCES - None
2. RESOLUTIONS: RESOLUTION NO. 31-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE PROPER OFFICERS TO EXECUTE  
A SANITARY SEWER EASEMENT AGREEMENT  
WITH THE UNION RAILROAD

The Secretary was directed to read the Resolution.

(5456) MOVED HANLON-PORADO to adopt Resolution No. 31-85. The motion was adopted by unanimous roll call vote.

Mr. Porado asked the Manager to check the status of an easement on the second Township sewer line which crosses the Railroad right of way.

3. MOTIONS:

(5457) MOVED POHL-BOWLIN to approve adjusted semi-final engineering estimate to Burrell Construction in the amount of \$57,253.36 for 1985 Street Improvements. The motion was adopted by unanimous roll call vote.

Mr. Means indicated receipt of a deed to the Water authority for the Brown Avenue Water Line. He noted certain corrections required and suggested that a motion be adopted authorizing execution of the Deed.

(5458) MOVED PORADO-BOWLIN to authorize execution of a deed turning over the water line on Brown Avenue, completed, November 1983, to the Wilksburg Penn Joint Water Authority. The motion was adopted by unanimous roll call vote.

Mr. Porado indicated that consideration should be given to an appointment of an auditor to fill the vacancy created by Mr. Belisky's resignation.

Mr. Dombrosky and Mr. Porado requested that the Manager contact the Chief of Police and the County Maintenance Department regarding the parking problem at the intersection of the Greensburg Pike and Ridge Street.

(5459) MOVED HANLON-PORADO to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:20 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented Dec 9, 1985

As read \_\_\_\_\_, 1985

As corrected \_\_\_\_\_, 1985

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 25, 1985

The Additional Stated meeting of the Board of Commissioners was called to order at 8:30 P.M.. A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Porado

President Dombrosky led all present in the pledge to the flag.

Mr. Dombrosky indicated that the principal item of business was the Required Public Hearing on the 1984 Revenue Sharing Fund Budget.

He asked the Secretary to read the Budget into the record.

The Secretary introduced Notice of the Hearing as advertised in the Official Newspaper.

He read and reviewed the following proposed budget:

REVENUE SHARING ACCOUNT

Balance October 20, 1985	7,772.
Receipts to December 31, 1985	<u>21,619.</u>
	29,391.
Less Solid Waste Collections	
Three months @ 8,000.	<u>24,000.</u>
	5,391.
.. Est Balance December 31, 1985	5,391.
Receipts 4 @ 21,619.	86,476.
Interest	<u>1,400.</u>
Total Receipts and Balance	93,267.
Less Expenses:	
Solid Waste Collection 8,000./month x 12	
- 96,000. less 3,600. General Fund	<u>93,000.</u>
Balance December 31, 1986	267.

Mr. Dombrosky then called for testimony:

1. Mr. George Hawkins, 129 Patterson Street, indicated that he had no comment on the Revenue Sharing Budget. He asked for an opportunity to comment on the General Fund Budget. Mr. Dombrosky indicated that this hearing was confined to Revenue Sharing Funds and that a decision would be made regarding when comment could be made on the General, and other fund Budgets.
2. Mr. Joseph Yakin, 35 Crestview Drive, commented in a manner similar to Mr. Hawkins and received the same answer from Mr. Dombrosky. He also commented on the future elimination of the Revenue Sharing Program.
3. Mrs. Mary Yakin, 35 Crestview Drive, proposed using Revenue Sharing funds for independent audit services. She then made several remarks on matters not related to this hearing.

After several minutes, she was declared out of order by the Chair.

(5460) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:44 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
 Wilmer K. Baldwin  
 Secretary



WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, DECEMBER 9, 1985

The Regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Joseph Yakin, 35 Crestview Drive, inquired as to when comments could be made re: 1986 Budget. Mr. Dombrosky indicated December 16th at 8:30 P.M.
2. Mrs. Mary Yakin, 35 Crestview Drive, made her usual comments regarding the Budget etcetera. She was answered by Mr. Porado.
3. Mr. Jack Shepherd, President, Forest Hills Borough Council, spoke regarding proposed new console, indicated no prior notice, and apologized for same. He indicated the need for long range plans in this area but that nothing was planned for 1986 and; hence, withdrew the request. Mr. Shepherd indicated that long range joint plans would be formulated. Mr. Dombrosky thanked Mr. Shepherd for his remarks and indicated that no apology was necessary. Mr. Shepherd also recognized Mr. Porado for his service to the TCVCOG.

Public Hearings:

Mr. Dombrosky indicated that testimony would be received regarding proposed Ordinance No. 736 and 738 in a Public Hearing as required by Act 247. The Secretary introduced notices of the hearings. No one appeared.

(5461) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of November 11, 1985, the Additional Stated Meeting of November 25, 1985 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: were presented to the Board with action as noted:

- |                    |  |
|--------------------|--|
| PSR-10D            | 1. Letter from Fire Chiefs Ass'n. Re: Radio problems. - cc: Comm.  |
| C-U                | 2. Letter from U S Dept. Justice Re: Antitrust action, Solid Waste Collection. cc: Commissioners, JMM                          |
| Elmer<br>Pers/File | 3. Writ of Certiorari - Appeal of James Elmer vs Wilkins Township. cc: Commissioners, JMM                                      |
| PF Cur<br>S-70     | 4. Maintenance Bond 1985 Street Improvement Contract. - Burrell Construction and Supply Company. - Filed                       |
| PS-R-1             | 5. Invoice for 1986 Joint Radio Costs - Borough of Forest Hills.   |
| AF-R14G            | 6. Executed Revenue Sharing Statement of Assurances '86. - Filed   |
| PS-F-18            | 7. Audit Report - Fireman's Relief Ass'n. to 12/31/84. cc: To Board.   |
| Daft78L2           | 8. Letter from James Schwartz Re: Vacation of certain "paper" streets, Brown Plan. cc: Commissioners, JMM                      |
| AFI10'85-6         | 9. Workers Compensation Ins. Policy 10/1/85-10/1/86. - Filed   |
| AF-W-10            | 10. Letter from WPJWA Re: Winter use of Fire Hydrants. cc: DPW, Commissioners, Fire Departments                                |
| AF-P-38            | 11. Easement from Union RR Re: Sewer ROW Thompson Run. - New Business  |
| R-16               | 12. Letter from Rescue I requesting assistance in construction project. Referred to Board.                                     |
| PC-MIN BK          | 13. Minutes of Planning Commission Meeting 11/20/85. - cc: Comm.   |
| AF-C-3             | 14. Letter from American Cablevision Re: New Connection Rates.   |
| AF-A-23            | 15. Letter from ALCOSAN Re: Annual Maintenance Cost - Thompson Run Sewer. cc: Commissioners                                    |
| AF-T5-85           | 16. Letter from Mr. Means Re: Rochez Bros. Assessment Appeals (Gray School & Eles Bros. (Rodi Rd). cc: Commissioners           |
| AF-R14-G           | 17. Letter from Treasury Dept. Re: Adjustment in data for Revenue Sharing Allocation. cc: Commissioners, Mr. Kuszajewski       |
| AF-D-8             | 18. Bargaining requests for 1986, Wilkins Maint. Employees Ass'n.  |
| c-B                | 19. Letter from Julia V. Bartos, 462 Charlotte Dr., Pgh 15236 commending Township and City Police on recovery of a stolen car. |

Regular Meeting, Monday, December 9, 1985 - Page Two

- C-A 20. Executed Snow Removal Agreement w/County of Allegheny.  
cc: Commissioners
- C-S 21. Letter from St. William School requesting donation of  
used drapes. cc: Commissioners
- af-U-7 22. Unemployment Compensation Insurance Loss Run,  
Third Quarter 1985. - Filed

REPORTS: #1 FIRE Reports were received, read and filed from Fire  
Companies No. 1 and 4. A total of 11 alarms occurred during the month.

2. The Police Report for November will be included in the January  
Minutes.
3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 66 calls during  
November. 44 in Wilkins 11 in Churchill and 11 Mutual aid calls.
4. ANIMAL CONTROL: Mr. Hoffmann reported picking up 7 strays in  
October and 5 in November.
5. MAGISTRATE: Mrs. Daw reported the disposition of 54 cases with  
collections as follows:

To Township	850.00
To County	319.50
To State	1,364.50
Other	117.50

6. MANAGER: Mr. Baldwin reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	35,233.31
Occupation Privilege Tax - prev. month	859.80
Mercantile Tax - previous month	18.25
Business Privilege Tax - previous month	1,702.93
Secretary - General Fund	<u>6,816.95</u>
Total	\$44,631.24

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	11
Signs	1

3. COMPLAINTS:

Received	16
Resolved	22
Pending	5

7. SOLICITOR: Mr. Means reported the collection of the following:
- |                   |            |
|-------------------|------------|
| Deed Transfer Tax | \$2,325.05 |
|-------------------|------------|

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts  
as follows:

Sources other than current realty tax	6,347.08
Current Realty Tax	<u>3,503.90</u>
Total	9,850.98

The status of the 1985 Tax Duplicate was reported for the month  
of November as follows:

CHARGES:

Original Duplicate	641,069.31
Penalties - This Report	<u>318.55</u>
Total Charges	\$641,387.86

CREDITS - COLLECTIONS:

This Report	3,503.90
Previous report	596,527.30
Discounts - Previous report	<u>10,469.72</u>
Total Credits	610,500.92
Balance to Account For	30,886.94
Collection Percentage	95.2%
Percentage for same period -previous year	96.1%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1985	\$30,229.89	Previous Year	\$28,753.51	1984 Budget
Total for 1985	370,211.71	"	"	359,147.00 \$368,100.00

OCCUPATION PRIVILEGE TAX:

Month of November 1985	1,179.00	"	"	1,219.80	1984 Budget
Total for 1985	53,570.30	"	"	53,527.60	\$ 51,500.00

Regular Meeting, Monday, December 9, 1985 - Page ThreeMERCANTILE TAX:

Month of November 1985 \$	150.40	Previous Year \$	37.47	1984 Budget
Total for 1985	144,736.77	"	"	\$145,500.00

BUSINESS PRIVILEGE TAX:

Month of November 1985	184.05	"	"	515.50	1984 Budget
Total for 1985	68,299.14	"	"	60,203.59	\$ 62,500.00

10. CURRENT FINANCIAL REPORT - OCTOBER 1985

<u>GENERAL FUND</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 11/1/85	3,645.53	203,011.95	206,657.48
<u>RECEIPTS:</u>			
Real Estate Tax - Current	28,063.70*	44,519.14	72,582.84
Earned Income Tax		35,233.31	35,233.31
Mercantile Tax		18.25	18.25
Occupation Privilege Tax		859.80	859.80
Business Privilege Tax		1,702.93	1,702.93
Interest	80.33*	1,036.29	1,116.62
Office Deposit	6,816.95		6,816.95
Inter-Accounts Transfer		6,844.81	6,844.81
November Accounts Payable	119,309.34		119,309.34
Total Receipts			244,484.85
Total Receipts and Balances			451,142.33
Warrants Cleared	156,289.70	171,640.85	327,930.55
Bank Balance 11/30/85	1,626.15	121,585.63	123,211.78
Less Outstanding Warrants			474.26
CASH BALANCE NOVEMBER 30, 1985			<u>\$122,737.52</u>

NOTES: \*The PNB, Current Real Estate Tax Total of \$28,063.70 reflects a late transfer. The resultant interest of \$80.33 was added for the lateness by PNB.

This statement does not show the following amounts collected by Mr. Pugliano through November 30, 1985 but not reflected on PLGIT statements after December 1, 1986:

Earned Income Tax	782.62
Occupation Privilege Tax	1,179.00
Mercantile & Business Priv. Tax	334.45

The above is in reconciliation with November ending statements.

CAPITAL RESERVE FUND:

Bank Balance 11/1/85 - PLGIT	1,584.69
<u>RECEIPTS:</u> General Fund Transfer	130.00
Interest	6.02
Total Receipts and Balances	1,720.71
Less Expenditures: Debt Service	1,711.86
CASH BALANCE NOVEMBER 30, 1985	<u>\$8.85</u>

LIQUID FUELS FUND:

Bank Balance 11/1/85 - PLGIT	1,986.40
<u>RECEIPTS:</u> Interest	2.86
Total Receipts and Balances	1,989.26
Less Expenditure: Payroll Transfer	1,986.00
CASH BALANCE NOVEMBER 30, 1985	<u>\$3.26</u>

REVENUE SHARING FUND:

Bank Balance 11/1/85 - PLGIT	21,606.40
<u>RECEIPTS:</u> Interest	107.99
Total Receipts and Balances	21,714.39
Less Expenditure: Solid Waste	7,947.68
CASH BALANCE NOVEMBER 30, 1985	<u>\$13,766.71</u>

A list of current bills was presented for approval:

(5462) MOVED HANLON-PORADO to authorize payment of bills, totalling \$70,180.58, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. Delinquent Sanitary Sewage A/C's - Cycle 504 - Ten (10) cases to water shut off. Cycle 604 (new cycle) One Hundred (100) bills prepared and mailed on Monday, November 18, 1985.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Option received.

NOVEMBER 1985: 1. Demolition - 132 Wallace Avenue

Regular Meeting, Monday, December 9, 1985 - Page Four

NEW BUSINESS:

The Secretary noted receipt of proofs of publication.

1. ORDINANCES:

ORDINANCE NO. 736

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 638 REGULATING  
BUILDING AND DEVELOPMENT IN FLOODPLAIN  
AREAS.

- (5463) MOVED BOWLIN-HANLON to read Ord. #736 for the first reading.
- (5464) MOVED PORADO-BOWLIN to accept Ord. #736 for the first reading.
- (5465) MOVED POHL-HANLON to read Ord. #736 for the second reading by title only.
- (5466) MOVED HANLON-POHL to accept Ord. #736 for the second and final reading and to adopt said Ordinance.

Motions 5463 to 5466 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 737

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF THE  
TOWNSHIP COMMISSIONERS ELECTED ON  
NOVEMBER 5, 1985 AND THEREAFTER.

- (5467) MOVED BOWLIN-POHL to read Ord. #737 for the first reading.
- (5468) MOVED POHL-BOWLIN to accept Ord. #737 for the first reading.
- (5469) MOVED BOWLIN-PORADO to read Ord. #737 for the second reading by title only.
- (5470) MOVED POHL-BOWLIN to accept Ord. #737 for the second and final reading and to adopt said Ordinance.

Motions 5467 to 5470 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 738

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 542 TO PROVIDE  
FOR GROUP CARE FACILITIES.

- (5471) MOVED HANLON-PORADO to read Ord. #738 for the first reading.
- (5472) MOVED POHL-BOWLIN to accept Ord. #738 for the first reading.
- (5473) MOVED HANLON-PORADO to read Ord. #738 for the second reading by title only.
- (5474) MOVED PORADO-BOWLIN to accept Ord. #738 for the second and final reading and to adopt said Ordinance.

Motions 5471 to 5474 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:

RESOLUTION NO. 32-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE PROPER OFFICERS TO  
EXECUTE A SANITARY SEWER EASEMENT  
AGREEMENT WITH THE UNION RAILROAD.

- (5475) MOVED POHL-BOWLIN to adopt Resolution No. 32-85)

RESOLUTION NO. 33-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXON-  
ERATED REAL ESTATE TAXES FOR THE YEAR 1985.

- (5476) MOVED PORADO-HANLON to adopt Resolution No. 33-85.

Motions 5475 and 5476 were adopted by unanimous roll call vote.

3. MOTIONS:

- (5477) MOVED POHL-HANLON to approve payment of 10% retainage to Burrell Construction for 1985 Street Improvement Contract as approved by Engineer (Bond Received) \$6,361.49.

The motion was adopted.

- (5478) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:18 P.M.

ATTEST:

  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented Jan 13, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 16, 1985

The Additional Stated Meeting of December 16th was called to order at 8:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

President Dombrosky led all present in the pledge to the flag.

The Secretary presented proof of publication of the change in meeting date.

Mr. Dombrosky indicated that there were three items requiring action as a result of the preceding administrative briefing session.

(5479) MOVED HANLON-PORADO to award contract for Treasurers Bond to Marsh and McLennan, Inc. per their low quote of \$338.00/year or \$1,200.00 for four years.

(5480) MOVED POHL-BOWLIN to direct the Township Manager to secure quotes on an emergency basis to replace a dump truck destroyed by fire.

(5481) MOVED BOWLIN-POHL to authorize advertising for bids for a new police car.

Motions 5479 to 5481 inclusive were adopted by unanimous roll call vote.

Mr. Dombrosky then indicated that the Board would entertain comment on the proposed 1986 Budget.


Two residents, Mr. Raymond Burkhardt and Mr. Francis Colonello were present, however, no one appeared to make any comment.

Mr. Dombrosky indicated that the proposed budget included a 1.5 mill tax increase. Mr. Dombrosky indicated that no one was pleased with this prospect but that a careful analysis of the Township's finances indicated that the increase was necessary.

Mr. Dombrosky discussed the recent large increases in insurance costs, the cutbacks and loss of Revenue Sharing Funds and expected increases in Solid Waste Collection Costs.

(5482) MOVED HANLON-PORADO to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:42 P.M.

Respectfully submitted,

  
 Wilmer K. Baldwin  
 Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REORGANIZATION MEETING OF JANUARY 6, 1986

The Bi-Annual Reorganization meeting of January 6, 1986 was called to order at 7:30 P.M. by Mr. Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

(5483) MOVED BOWLIN-POHL to elect Mr. Dombrosky as Acting Chairman.  
 The motion was adopted by unanimous roll call vote.

Mr. Dombrosky assumed the Chair. He led all present in the pledge to the flag.

Mr. Dombrosky appointed Mr. Baldwin as Acting Secretary.

Mr. Baldwin presented proof of publication of the Notice of the Reorganization Meeting and a copy, as advertised, of the notice changing the time of the meeting to 7:30 P.M.

Mr. Dombrosky asked the Acting Secretary to read a list of Election Certificates as presented.

The following had presented Certificates:

Mr. John J. Hanlon - Commissioner at Large  
 Mr. George M. Porado - Treasurer  
 Mr. Robert J. Dojonovic - Auditor  
 Mr. Carl Hensell, Jr. - Constable  
 Mr. Albert Balisky - Constable

The Oaths of Office were administered by the Honorable Donna Jo McDaniel, Judge, Allegheny County Court of Common Pleas. Mr. Dombrosky thanked Judge McDaniel for her kind assistance.

On behalf of the Board, Mr. Dombrosky extended congratulations to the newly installed officials.

(5484) MOVED BOWLIN-POHL to nominate and elect Mr. Joseph J. Dombrosky as President of the Board of Commissioners.

(5485) MOVED POHL-BOWLIN to nominate and elect Mr. John J. Hanlon as Vice-President, Board of Commissioners.

Both motions were adopted by unanimous roll call vote.

Mr. Dombrosky assumed the Chair. He asked the acting Secretary to present applications for various appointments. Mr. Baldwin presented the following:

Solicitor - Mr. John M. Means  
 Secretary - Mr. Wilmer K. Baldwin  
 Engineer - Nandor Engineering Co., Ltd.  
                   - R. F. Mitall and Associates  
                   - Senate Engineering Company  
 Bank Depository - Pittsburgh National Bank  
 Official Newspaper - Gateway Press (CHURCHILL AREA PROGRESS)

(5486) MOVED BOWLIN-POHL to appoint the following:

Solicitor - Mr. John M. means  
 Secretary - Mr. Wilmer K. Baldwin  
 Engineer - Senate Engineering Company  
 Bank Depository - Pittsburgh National Bank  
                   - Alternate PA Local Gov't. Investment Trust  
 Official Newspaper - Gateway Publications (CHURCHILL AREA PROGRESS)  
                   - Alternate PITTSBURGH PRESS

The motion was adopted by unanimous roll call vote with the exception that Mr. Porado desired to be recorded as voting no on the Engineering appointment.

Mr. Dombrosky appointed the following Standing Committees of the Board with responsibilities as noted:

PUBLIC WORKS COMMITTEE

CHAIRMAN - Miss Pohl  
                   Mr. Hanlon  
                   Mr. Bowlin

PUBLIC SAFETY COMMITTEE

CHAIRMAN - Mr. Bowlin  
                   Miss Pohl  
                   Mr. Porado



Minutes of the Reorganization Meeting of January 6, 1986 - Page TwoFINANCE AND ADMINISTRATION COMMITTEE

CHAIRMAN - Mr. Hanlon  
 Mr. Bowlin  
 Mr. Porado

RECREATION AND MUNICIPAL PROPERTY COMMITTEE

CHAIRMAN - Mr. Porado  
 Mr. Bowlin  
 Mr. Hanlon

FUNCTIONS OF 1986 - 1988 STANDING COMMITTEESPUBLIC WORKS COMMITTEE

All functions involving Public Works Personnel, Road Maintenance, Sewer Maintenance, Solid Wastes, etcetera.

PUBLIC SAFETY AND HEALTH COMMITTEE

Police, Fire, Health

FINANCE AND ADMINISTRATION COMMITTEE

Sewer Construction and Planning, Budget Development and Control, Capital Improvements.

RECREATION AND MUNICIPAL PROPERTY

Public Fire Hydrant and Water Service  
 Street Lights  
 Municipal Building, Parks and Other Public Property

Mr. Dombrosky indicated that there were certain administrative matters to be dealt with:

ORDINANCE NO. 739

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 COUNTY OF ALLEGHENY, COMMONWEALTH OF  
 PENNSYLVANIA, FIXING THE TAX RATE FOR  
 THE YEAR 1986.

- (5487) MOVED HANLON-BOWLIN to read Ordinance No. 739 for the 1st reading.
- (5488) MOVED BOWLIN-PORADO to accept Ordinance No. 739 for the 1st reading.
- (5489) MOVED POHL-HANLON to read Ordinance No. 739 for the second reading by title only.
- (5490) MOVED HANLON-PORADO to accept Ordinance No. 739 for the second and final reading and to adopt said Ordinance.

Motions 5487 to 5490 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 740

AN ORDINANCE OF THE TOWNSHIP OF WILKINS,  
 COUNTY OF ALLEGHENY, COMMONWEALTH OF  
 PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS  
 ESTIMATED TO BE REQUIRED FOR THE SPECIFIC  
 PURPOSES OF THE MUNICIPAL GOVERNMENT,  
 HEREINAFTER SET FORTH, DURING THE YEAR 1986.

- (5491) MOVED HANLON-BOWLIN to read Ordinance No. 740 for the 1st reading.
- (5492) MOVED PORADO-BOWLIN to accept Ordinance No. 740 for the 1st reading.
- (5493) MOVED BOWLIN-POHL to read Ordinance No. 740 for the second reading by title only.
- (5494) MOVED HANLON-PORADO to accept Ordinance No. 740 for the second and final reading and to adopt said Ordinance.

Motions 5491 to 5494 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 1-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE ISSUANCE OF TAX AND REVENUE  
 ANTICIPATION NOTES.

- (5495) MOVED PORADO-BOWLIN to adopt Resolution No. 1-86.

RESOLUTION NO. 2-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING AND DIRECTING THE RE-BALANCING  
 OF THE 1985 GENERAL FUND BUDGET BY APPROP-  
 RIATING UNUSED FUNDS TO DEPLETED APPROPRIATIONS.

- (5496) MOVED HANLON-POHL to adopt Resolution No. 2-86.

Minutes of the Reorganization meeting of January 6, 1986 - Page Three

RESOLUTION NO. 3-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING A RESIDENT TO FILL THE UN-  
EXPIRED TERM OF AUDITOR.

(5497) MOVED POHL-BOWLIN to adopt Resolution No. 3-86.

Motions 5495 to 5497 inclusive were adopted by unanimous roll call vote.

Mr. Dombrosky thanked all those present for their attendance.

(5498) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:05 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE REGULAR MEETING OF MONDAY, JANUARY 13, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky, all present arose and participated in the pledge of allegiance to the flag.

Mr. Dombrosky administered the Oath of Office to Mr. Dominic DeStefano, 902 Rita Drive, appointed as Auditor.

(5499) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of December 9th, the Additional Stated Meeting of December 16th and the Reorganization Meeting of January 6, 1986 as presented.

The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- |                       |  |
|-----------------------|--|
| PC-Min Bk             | 1. Minutes Planning Commission Meeting of December 11, 1985.   |
| AF-C-3                | 2. Letter from Attorney John R. Winherton, Erie PA Re: Cable Television Franchise. cc: Commissioners, Mr. Means                                |
| Rec Bd MBk            | 3. Minutes of Recreation Board Meeting of 12/4/85. cc: Comm.   |
| PMRS Corres           | 4. Letter from PMRS requesting determination of distribution of excess interest. - See new business  |
| AF-I-29               | 5. Executed Certificate of Approval IDA financing Hauhenco Trading \$1,000,000.00. - Filed   |
| AF-A-24               | 6. Letter from Allegheny League of Municipalities Re: Cut-back in Revenue Sharing Funds. cc: Commissioners                                     |
| D aft 78<br>C-2       | 7. Petition for rezoning Property of Francis Ciraula, 460 Brown Avenue as presented by Attorney Martin I. Gefsky, cc: Commissioners, Mr. Means |
| PS-F-7                | 8. 1985 Financial Report VFD #3. cc: Commissioners   |
| C-B                   | 9. Bingo License List from County Treasurer. - Filed   |
| Rec 1986<br>Arts Fest | 10. Notification from PA Council on the Arts. Re: Grant for 1986 Arts Festival.  |
| C-A                   | 11. Letter from County Maintenance Department Re: No Parking Zone, Greensburg Pike and Ridge Street. cc: Commissioners                         |
| AF-I-29               | 12. Letter from IDA Re: Donation of surplus funds. cc: Comm.   |
| 1986 A F              | 13. Letter from Sen. Romanelli congratulating Township on receipt of Arts Festival Grant. - Filed  |
| AF-A-23               | 14. Letter from ALCOSAN Re: Annual Wasteload Mgr. Rpt. - Ans/Mgr   |
| AF-C-3                | 15. Certificate of Insurance, American Television & Communications Corporation. cc: Mr. Means  |
| PS-R-10D              | 16. Letter from Forest Hills Borough Re: Purchase of Dispatch Center Dictaphone Equipment. cc: Commissioners, Chief Naccarati                  |
| AFI-13-'85-6          | 17. 1986 VFD Errors and Omissions Policy. cc: Comm., JMM, F/Chiefs   |
| AF-D-8-C              | 18. Memo of Agreement between Township and Wilkins Township Maintenance Employees Ass'n. - cc: Comm., Mr. Means                                |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 9 alarms occurred during the Month. (#3 for November - 7)
2. POLICE: The following is the report of the Police Department for the month of November 1985:

REPORT OF ACTIVITY:

A. Calls and complaints	292
B. Gasoline consumed	1,194 gals
C. Gasoline consumed - A9 & A10	152.5 "
D. Miles of Patrol	7,934
E. Mileage on cars:	
Unit 11 -	20,796
Unit 12 -	57,866
Unit 13 -	20,642
Unit 14 -	85,901

## Regular Meeting, Monday, January 13, 1986 - Page Two

## Report of the Police Department - November 1985 (Continued)

F. Traffic accidents	13
G. Arrests	21
H. Assaults	1
I. Animal Complaints	12
J. Aided Cases	21
K. Burglaries	3
L. Criminal Mischief	3
M. Domestic Disturbances	5
N. Fire calls	1
O. Mutual Aid	1
P. Other Offences	5
Q. Registration Plates	1
R. Thefts	11
S. Towed Vehicles	5
T. Vehicle Thefts	5

The following is the Report of the Police Department for December 1985:

REPORT OF ACTIVITY:

A. Calls and complaints	374
B. Gasoline consumed	1,148
C. Gasoline consumed - A9 & A10	187.5
D. Miles of Patrol	10,875

## E. Mileage on cars:

Unit 11 - 24,745

Unit 12 - 62,335

Unit 13 - 29,245

\*Unit 14 - 85,964 \* Unit #14 - not in service due to faulty engine.  
This vehicle should be replaced.

F. Traffic Accidents	27
G. Arrests	11
H. Assaults	5
I. Animal Complaints	5
J. Aided Cases	21
K. Burglaries	6
L. Criminal Mischief	8
M. Fire Calls	1
N. Other Offenses	5
O. Thefts	13
P. Towed Vehicles	7
Q. Vehicle Thefts	13

3. ANIMAL CONTROL: Mr. Gary Hoffman reported 7 strays during December.

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 65 calls during December. 46 were in Wilkins, 13 were in Churchill and 6 were mutual aid cases.

5. DISTRICT MAGISTRATE: Mrs. Daw reported the disposition of 52 cases with collections as follows:

To Township	1,022.50
To County	506.00
To State	1,512.76
Other	75.50

6. MANAGER: Mr. Baldwin reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - Previous month	9,400.11
Occupation Privilege Tax - " "	1,179.00
Mercantile Tax - Previous month	150.40
Business Privilege Tax " "	184.05
Secretary - General Fund	28,588.89
Total	\$39,502.45

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	2
Signs	1

3. COMPLAINTS:

Received	4
Resolved	9
Pending	4

7. SOLICITOR: Mr. means reported the collection of the following:

Deed Transfer Tax	3,884.23
Delinquent Tax	753.84
Total	\$4,638.07

Regular Meeting, Monday, January 13, 1986 - Page Three8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	26,408.03
Current Realty Tax	<u>746.13</u>
Total	27,154.16

The status of the 1985 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate	641,069.31
Additions/Penalties - this report	67.83
- previous report	<u>318.55</u>
	<u>386.38</u>
Total Charges	\$641,455.69

CREDITS - COLLECTIONS:

This report	746.13
Previous report	600,031.20
Discounts - previous report	<u>10,469.72</u>
Total Credits	611,247.05
Balance to account for	30,208.64
Collection Percentage	95.3%
Percentage for same period - previous year	96.3%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December	10,585.34	Previous Year	7,987.39	1985 Budget
Total for 1985	380,797.05	"	"	366,671.14 \$368,100.

OCCUPATION PRIVILEGE TAX:

Month of December	140.00	"	"	230.00	1985 Budget
Total for 1985	53,710.30	"	"	53,517.30	\$51,500.

MERCANTILE TAX:

Month of December	97.22	"	"	833.42	1985 Budget
Total for 1985	144,833.99	"	"	142,105.96	\$145,500.

BUSINESS PRIVILEGE TAX:

Month of December	1,958.39	"	"	4,784.35	1985 Budget
Total for 1985	70,257.53	"	"	64,987.99	\$62,000.

10. FINANCIAL REPORT - DECEMBER 1985:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 12/1/85	1,626.15	121,585.63	123,211.78
<u>RECEIPTS:</u>			
Real Estate Tax - Current		437.36	437.36
Earned Income Tax		9,400.11	9,400.11
Mercantile Tax		150.40	150.40
Occupation Privilege Tax		1,179.00	1,179.00
Business Privilege Tax		184.05	184.05
Interest		490.45	490.45
Office Deposit	28,588.89		28,588.89
DPW Truck Loss/Ins Stmt	33,035.80		33,035.80
Inter Accts. - Transfer		61,624.69	61,624.69
December A/C's Payable	<u>66,876.09</u>		<u>66,876.09</u>
Total Receipts			<u>201,986.84</u>
Total Receipts and Balances			325,178.62
Warrants Cleared	<u>125,576.86</u>	<u>128,107.38</u>	<u>253,684.24</u>
Bank Balance 12/31/85	4,550.07	66,944.31	71,494.38
Less Outstanding Warrants			<u>3,413.18</u>
CASH BALANCE DECEMBER 31, 1985			<u>\$68,081.20</u>

NOTE: This statement does not reflect the following amounts collected by Mr. Pugliano through December 31, 1985 but not reflected on the PLGIT Statements until after January 1, 1986:

Earned Income Tax	2,014.78
Business Privilege Tax	1,958.39
Mercantile Tax	97.22
Occupation Privilege Tax	140.00

It also does not reflect a PLGIT payroll expenditure which occurred on December 31, 1985 of 29,010.94

The above is in reconciliation with December ending statements.

## Financial Report - December 1985 (Continued)

CAPITAL RESERVE FUND:

Bank Balance 12/1/85 - PLGIT	8.85	
RECEIPTS: General Fund Transfer	3,165.00	
Interest	1.32	
Total Receipts and Balances		3,175.17
Less Expenditures: Debt Service		3,170.33
CASH BALANCE DECEMBER 31, 1985		<u>\$4.84</u>

LIQUID FUEL FUND:

Bank Balance 12/1/85 - PLGIT	3.26	
RECEIPTS:	-0-	
Expenditures	-0-	
CASH BALANCE DECEMBER 31, 1986		<u>\$3.26</u>

REVENUE SHARING FUND:

Bank Balance 12/1/85 - PLGIT	13,766.71	
RECEIPTS: Interest	73.97	
Total Receipts and Balance		13,840.68
Less Expenditure: Solid Waste		7,937.88
CASH BALANCE DECEMBER 31, 1985		<u>\$5,902.80</u>

CURRENT BILLS: A list of current bills was presented for approval.

(5500) MOVED HANLON-PORADO to authorize payment of bills, totalling \$48,400.99, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE A/C's. Cycle 604 - Fifty (50) second notices prepared and mailed out on Friday, December 20, 1985.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Option received.

NOVEMBER 1985: 1. Demolition - 132 Wallace Avenue

DECEMBER 1985: 1. New Police Car  
2. Replacement Dump Truck

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 741

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ADOPTING THE 1984 EDITION OF THE BOCA  
NATIONAL BUILDING CODE.

(5501) MOVED BOWLIN-POHL to read Ordinance No. 741 for the 1st reading.  
(5502) MOVED PORADO-BOWLIN to accept Ordinance No. 741 for the 1st reading.  
(5503) MOVED HANLON-PORADO to read Ordinance No. 741 for the second and final reading by title only.  
(5504) MOVED POHL-BOWLIN to accept Ordinance No. 741 for the second and final reading and to accept said Ordinance.

Motions 5501 to 5504 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 4-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING INDIVIDUALS TO VARIOUS  
BOARDS AND COMMISSIONS.

(5505) MOVED POHL-BOWLIN to adopt Resolution No. 4-86.

RESOLUTION NO. 5-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXON-  
ERATED REAL ESTATE TAXES FOR THE YEAR 1985.

(5506) MOVED PORADO-HANLON to adopt Resolution No. 5-86.

RESOLUTION NO. 6-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
RATIFYING THE EXECUTION OF AN AGREEMENT  
WITH THE WILKINS TOWNSHIP MAINTENANCE  
EMPLOYEES ASSOCIATION FOR THE YEARS  
1985 AND 1986.

(5507) MOVED POHL-HANLON to adopt Resolution No. 6-86.

Regular Meeting, Monday, January 13, 1986 - Page Five

RESOLUTION NO. 7-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING THE COMPENSATION OF CERTAIN EMPLOYEES.

(5508) MOVED HANLON-BOWLIN to adopt Resolution No. 7-86.

Motions 5505 to 5508 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

(5509) MOVED BOWLIN-POHL to authorize attendance at various training conferences by various officials and employees as provided in 1986 Budget.

(5510) MOVED HANLON-BOWLIN to award contract for Animal Control Services to Hoffman Boarding Kennels who submitted the low quote.

(5511) MOVED PORADO-HANLON to ratify action of Manager in authorizing distribution of excess interest, PA Municipal Retirement System per PMRS Equalized Yield.

(5512) MOVED POHL-HANLON to authorize purchase of a dump truck from Zoresco Equipment Company per their low quote of \$31,308.00.

(5513) MOVED BOWLIN-POHL to reappoint Mrs. Angie Gialloredo of 977 Elizabeth Street as a member of the Vacancy Board.

Motions 5509 to 5513 inclusive were adopted by unanimous roll call vote.

(5514) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:09 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented 2/10, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 3, 1986

The Additional Stated Meeting of February 3rd was called to order at 8:30 P.M. by President Dombrosky. The meeting was held in the Auditorium. A quorum was present as follows.

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin  
Miss Pohl

It was noted that Mr. Porado was out of town and; hence, unable to attend the meeting.

Mr. Dombrosky led all present in the Pledge to the Flag.

Mr. Dombrosky indicated there was one item for Board consideration as a result of the preceding briefing session.

(5515) MOVED BOWLIN-POHL to award a contract for one new police car with trade to Cochran Pontiac, Inc. per their low bid of \$9,454.67, The motion was adopted by unanimous roll call vote of those present.

Mr. Dombrosky recognized Attorney James P. Sommers representing Mr. & Mrs. Francis Ciraula of 460 Brown Avenue who had, by letter of December 13, 1985 requested rezoning of their property from R-3 to Commercial.

Mr. Sommers also noted that he had submitted documentation from Mr. & Mrs. Walter Staub of 463 Brown Avenue joining in the request/ letter of January 21, 1986.

Mr. Sommers and Mr. Ciraula made the following points:

1. In the short range Mr. Ciraula desired to expand his non-conforming business. In the language there was the possibility of using the property for other purposes.
2. This and adjacent property had been zoned Commercial under the 1962 Zoning Ordinance but was zoned R-3 Residential under the current Zoning Ordinance No. 542 of 1973.
3. The property was about one eighth mile south of the southern boundary of present Commercial Zoning along Brown Avenue.
4. South of Washington Street land uses are largely Commercial.
5. Present Zoning is restrictive to Mr. Ciraula.

Mr. Dombrosky indicated that on the advice of Mr. Means, Township Solicitor, the Board has a serious concern about spot zoning.

Mr. Means indicated it would not be proper to rezone just one lot.

He suggested the following alternatives:

- A. Rezoning a larger area. He indicated the rights and desires of other property owners would have to be considered.
- B. Appeal to the Zoning Hearing Board on the Building expansion question.

Mr. Dombrosky indicated that the Board would further review the request and that the Secretary would notify Mr. Sommers of the Board's decision.

(5516) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted by all present, the meeting was adjourned at 8:55 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin, Secretary



WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF FEBRUARY 10, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS: None

(5517) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of January 13, 1986 and the Additional Stated Meeting of February 3, 1986.

The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                     |   |
|---------------------|---|
| PF-Cur-<br>P-15     | 1. Preliminary Report, Soil Conservation Service, Eastmont Park Project. cc: Commissioners  |
| PS-T-1              | 2. Semi-Annual Payment of State Traffic Fines \$3,082.87. Filed   |
| C-E                 | 3. Letter from PA Society of Professional Engineers Re: Resolution for Engineers Week.  |
| AF-F-10             | 4. Letter from Dept. of Community Affairs approving recent amendments to flood regulations. cc: Commissioners   |
| AF-C-4              | 5. Insurance Certificate, CATV System. cc: Mr. Means  |
| D Aft 78<br>C-2     | 6. Letter from Atty. James Sommers enclosing consent from adding Staub property, 463 Brown Avenue, to rezoning petition of Francis Ciraula. cc: Commissioners                               |
| C-PC                | 7. Planning Commission Minutes 1/15/86. cc: Commissioners   |
| 1986 Bud<br>Revenue | 8. Revised Certification of Gross Assessment, County Board of Assessment \$45,071,125. cc: Commissioners  |
| AF-E-18             | 9. Statements of Financial Interest Mr. Baldwin, Mr. McKeever, Mr. Bowlin, Mr. DeStefano, Mr. G. M. Porado, Mr. Dombrosky, Mr. Hanlon, Miss Pohl, Mr. G. Porado, Constable Belisky. - Filed |
| AF-C-3              | 10. Annual Report and Payment of Franchise Fee \$16,481.48 American Television and Communications Corp. - Filed   |
| AF-P-38             | 11. Executed Easements URR Re: Sewer Lines. - Filed   |
| C-P                 | 12. Letter from ReP Cowell to PENDOT Re: Speeding Larimer Ave.  |
| AF-T-12             | 13. Report of Tax Collector from George M. Porado.  |
| AF-R-14F            | 14. Revenue Sharing Receipt Account Statement. cc: Commissioners  |
| PS-D-2              | 15. Executed copies 1986 Animal Control Contract with Gary Hoffman, Hoffman Board Kennels. - Filed  |
| AF-T12              | 16. Letter from Treasurer Re: Delinquent Tax Mailing. cc: Comm  |
| PS-G-2              | 17. Memo from Chief Naccarati Re: School Guard Trng. - Filed  |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 26 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of January, 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	325
B. Gasoline Consumed - Unleaded	1,331
C. Gasoline Consumed- A9, A10	94.5
D. Miles of Patrol	11,050
E. Mileage on Cars:	
Unit 11 - 28,507	
Unit 12 - 65,732	
Unit 13 - 33,241	
Unit 14 - Out of service	
F. Accidents	21
G. Arrests	29
H. Assaults	1
I. Animal Complaints	5
J. Aided Cases	25
K. Burglaries	7
L. Criminal Mischief	2

Report of the Police Department - January 1986 (Continued)

M. Domestic Disturbances	4
N. Fire Calls	5
O. Mutual Aid	3
P. Registration Plates recovered	1
Q. Sex Related Offenses	1
R. Thefts	14
S. Towed Vehicles	8
T. Vehicle Thefts	6

3. ANIMAL CONTROL: Mr. Hoffman reported picking up 6 strays during January.

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 90 calls during January. 56 in Wilkins, 13 in Churchill, 21 Mutual Aid Calls.

5. MAGISTRATE: Mrs. Daw reported the disposition of 75 cases with collections as follows:

To Township	1,297.00
To County	715.00
To State	1,387.75
Other	708.32

6. MANAGER: Mr. Baldwin reported activities as follows:

A. FINANCIAL: Collections:

Earned Income Tax - previous month	30,726.12
O P Tax - previous month	140.00
Mercantile Tax - previous month	97.22
Bus. Privilege Tax - previous month	1,958.29
Secretary - General Fund	28,466.87
Total	\$61,388.60

B. BUILDING PERMITS ISSUED: None

C. COMPLAINTS:

Received	9
Resolved	5
Pending	6

7. SOLICITOR: Mr. means reported the collection of the following:

Deed Transfer Tax	1,800.26
Delinquent Tax	145.39
Total	1,945.65

8. TREASURER AND TAX COLLECTOR:

Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	28,466.87
Current Realty Tax	3,416.88
Total	31,883.75

The status of the 1985 Tax Duplicate was reported for the month of January 1986 as follows:

CHARGES:

Original Duplicate		641,069.31
Additions/Penalties - this report	310.63	
- previous report	386.38	697.01
Total Charges		641,776.32

CREDITS-COLLECTIONS:

This report	3,416.88	
Previous report	600,777.33	
Discounts - previous report	10,469.72	
Total Credits		614,663.93
Balance to account for		27,102.39
Collection Percentage		95.8%
Percentage for same period - previous year		96.4%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of January 1986	35,550.40	previous year	29,815.20	1986 Budget
Total for 1986	35,550.40	"	"	29,978.76 \$377,300.

OCCUPATION PRIVILEGE TAX:

Month of January 1986	810.00	"	"	1,080.00 1986 Budget
Total for 1986	810.00	"	"	1,080.00 \$50,000.00

MERCANTILE TAX:

Month of January 1986	-0-	"	"	-0- 1986 Budget
Total for 1986	-0-	"	"	-0- \$150,600.

BUSINESS PRIVILEGE TAX:

Month of January 1986	-0-	previous year	\$747.91	1986 Budget
Total for 1986	-0-	"	747.91	\$68,700.00

10. FINANCIAL REPORT - JANUARY 1986GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 1/1/86	4,550.07	66,944.31	71,494.38
<u>RECEIPTS:</u> Real Estate Tax - prior year		3,950.49	3,950.49
Earned Income Tax		30,726.12	30,726.12
Mercantile Tax		97.22	97.22
Occupation Privilege Tax		140.00	140.00
Business Privilege Tax		1,958.39	1,958.39
Interest		476.22	476.22
Tax Anticipation Note	190,000.00		190,000.00
Office Deposit	28,466.87		28,466.87
Inter-Account Transfers	<u>1,425.00</u>	<u>142,500.00</u>	<u>143,925.00</u>
Total Receipts			399,740.31
Total Receipts and Balances			471,234.69
Warrants Cleared	<u>192,719.67</u>	<u>86,142.87</u>	<u>278,862.54</u>
Bank Balance 1/31/86	31,722.27	160,649.88	192,372.15
Less Outstanding Warrants			<u>2,550.86</u>
CASH BALANCE JANUARY 31, 1986			<u>\$189,821.29</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through January 31, 1986 but not reflected on the PLGIT Statement until after February 1, 1986:

Earned Income Tax	6,992.01
Occupation Privilege Tax	810.00

The above is in reconciliation with January ending statements.

CAPITAL RESERVE FUND:

Bank Balance 1/1/86 - PLGIT	4.84
<u>RECEIPTS:</u>	-0-
Expenditures	-0-
CASH BALANCE JANUARY 31, 1986	<u>\$4.84</u>

LIQUID FUELS FUND:

Bank Balance 1/1/86 - PLGIT	3.26
<u>RECEIPTS:</u>	-0-
Expenditures	-0-
CASH BALANCE JANUARY 31, 1986	<u>\$3.26</u>

REVENUE SHARING FUND:

Bank Balance 1/1/86 - PLGIT	5,902.80
<u>RECEIPTS:</u> Federal Allocation	21,306.00
Interest	<u>121.50</u>
Total Receipts and Balances	
Less Expenditures: Solid Waste	<u>7,932.88</u>
CASH BALANCE JANUARY 31, 1986	<u>\$19,397.42</u>

A list of current bills was presented for approval.

(5518) MOVED HANLON-PORADO to authorize payment of bills, totalling \$86,487.53, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE A/C's - Cycle 604 - Forty Seven (470 water shut off notices prepared and posted on residences Thursday, January 16, 1986

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Option received.

NOVEMBER 1985: 1. Demolition - 132 Wallace Avenue

DECEMBER 1985: 1. New Police Car - Bids taken 1/27/86  
2. Replacement Dump Truck - On order

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 742

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ADOPTING A FIRE PREVENTION CODE.

- (5519) MOVED BOWLIN-POHL to read Ordinance No. 742 for the first reading.  
(5520) MOVED PORADO-BOWLIN to accept Ordinance No. 742 for the first reading.  
(5521) MOVED HANLON-POHL to read Ordinance No. 742 for the second reading  
by title only.  
(5522) MOVED POHL-BOWLIN to accept Ordinance No. 742 for the second and  
final reading and to adopt said Ordinance.

Motions 5519 to 5522 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 8-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
PROCLAIMING FEBRUARY 16TH TO 22ND AS  
ENGINEERS WEEK.

- (5523) MOVED PORADO-POHL to adopt said Resolution. The motion was adopted  
by unanimous roll call vote.

3. MOTIONS:

- (5524) MOVED POHL-HANLON to appoint Chief of Police Raymond Naccarati as  
Emergency Management Coordinator.

The motion was adopted by unanimous roll call vote.

Mr. Dombrosky recognized four members of the Rescue I Ambulance Association  
who were in attendance.

- (5525) MOVED HANLON-PORADO to adjourn. The motion being unanimously  
adopted, the meeting was adjourned at 8:03 P.M.

NOTE: After adjournment, Mr. Francis Caraula owner of property at 460  
Brown Avenue informally addressed the Board Re: his rezoning request.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented March 10, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 24, 1986

The Additional Stated Meeting of February 24th was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon  
Miss Pohl  
Mr. Porado

It was noted that Mr. Bowlin was ill and; hence, unable to attend.

Mr. Dombrosky indicated that there were no matters requiring action as a result of the preceding Administrative Briefing Session.

(5526) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:35 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MARCH 10, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky	Miss Pohl
Mr. Hanlon	Mr. Bowlin
	Mr. Porado

At the invitation of President Dombrosky, all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

Robert Pasqual, 944 Greensburg Pike, questioned the Solicitor on due dates for real estate taxes. He indicated that the final cut off date was different between the tax bill and the collectors follow-up letter. The Solicitor reviewed the documents concerned. Mr. Means then explained the matter.

(5527) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of February 10th, the Additional Stated Meeting of February 24, 1986. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- C-P 1. Letter from Thomas Fox, P.E., District Traffic Engineer, PENDOT to Chief Naccarati Re: Speeding on Larimer Ave., - Filed
- C-P 2. Letter from David Calabria, PENDOT, Re: Speed Control PENDOT Signing on Larimer Avenue. cc: Commissioners
- Bridge 3. Executed copy - Project Reimbursement Agreement, Free Insp. Lane Bridge. - Filed
- PS-P-17-T 4. Executed Police Arbitration Award. cc: Comm., JMM
- MEIT 5. Letter from Municipal Employers Insurance Trust Re: Proposed Corr. File Resolution amending trust agreement to permit COG's to participate in MEIT. - See new business
- PF-Cur- 6. Memo from Turtle Creek Re: Connection of Highland Avenue SE-59 Sewer. cc: Commissioners
- AF-E-18 7. Statement of Financial Interest, Act 170, Mrs. Taglieri.
- AF-F-10 8. Reimbursement of costs, \$47.00 Administration of Flood Plain Management Act
- AF-C-3 9. Letter from American Cablevision Re: Changes to service. Comm.
- PF-Cur- 10. Letter from Senate Engr. Co. Re: Brown Avenue Sewer Repair SE-61 cc: Commissioners, Churchill Borough
- AF-E-8-S 11. Letter from Senate Engr. Co. Re: Retainer. cc: Commissioners
- AF-C-3 12. Insurance Certificate - American Cablevision. cc: Mr. Means
- Wetzler 13. Letter from Chief Naccarati Re: Permanent appointment, Pers. Officer Wetzler. cc: Commissioners
- AF-E-15 14. Minutes of Environmental Council Meeting 2/24/86. cc: Comm.
- Mgrs. Ref 15. Proposed agreement from US Dept. of the Interior Re: Mine Opng. Mine Opening Project. - Reviewed by Solicitor
- PF-Cur- 16. Proposed Sewage Planning Module, Highland-Clugston Sewers, SE-59 as prepared by Engineer. Submitted to ACHD, PENDER.
- REC '86 17. Letter from PA Council of the Arts enclosing grant of Fest. File \$1,000. for 1986 Arts Festival.

REPORTS: Reports were received, read and filed from Fire Companies No. 1, No. 3 and No. 4. A total of five alarms occurred during the month.

2. POLICE: The following is the report of the Police Department for the month of February, 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	277
B. Gasoline consumed	1,128
- A9, A10	145
C. Miles of Patrol	9,732
D. Mileage on cars:	
Unit 11 -	31,350
Unit 12 -	69,163
Unit 13 -	36,749
Unit 14 -	Out of service

## Police Report. (Continued)

E. Accidents	18
F. Arrests	42
G. Assaults	4
H. Animal Complaints	3
I. Aided Cases	14
J. Burglaries	4
K. Criminal Mischief	25
L. Domestic Disturbances	4
M. Mutual Aid	2
N. Other Offenses	2
O. Sex Related Offenses	1
P. Thefts	23
Q. Towed Vehicles	3
R. Vehicle Thefts	10

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 54 calls during February, 33 in Wilkins, 11 in Churchill, 10 Mutual Aid Cases.

4. MAGISTRATE: Mrs. Daw reported the disposition of 73 cases with collections as follows:

To Township	1,666.00
To County	703.00
To State	1,136.50
Other	1,006.53

5. MANAGER: Mr. Baldwin reported activities as follows:

1. FINANCIAL: (Collections)

Earned Income Tax - previous month	53,205.47
O P Tax - previous month	810.00
Secretary - General Fund	<u>7,936.23</u>
Total	\$61,951.70

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	3
Signs	2

3. COMPLAINTS:

Received	7
Resolved	8
Pending	9

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	758.77
-------------------	--------

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	7,128.26
Current Realty Tax	<u>1,519.98</u>
Total	8,648.24

The status of the 1985 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate	641,069.31
Additions/Penalties - this report	138.18
	<u>697.01</u>
Total Charges	\$641,904.50

CREDITS-COLLECTIONS:

This report	1,519.98
Previous report	604,194.21
Discounts - previous report	<u>10,469.72</u>
Total Credits	\$616,183.91
Balance to account for	25,720.59
Collection Percentage	96%
Percentage for same period - prev year	96.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1986	\$ 50,312.56	Previous year	\$ 61,334.94	1986
Total for 1986	85,700.40	"	"	91,008.82 Budget 377,300.

OCCUPATION PRIVILEGE TAX:

Month of February 1986 \$ 958.80 Previous year \$ 1,408.30 1986  
 Total for 1986 1,658.80 " " 2,478.30 Budget \$50,000.

MERCANTILE TAX:

Month of February 1986 -0- " " 6,539.07 1986  
 Total for 1986 -0- " " 6,539.07 Budget \$150,000.

BUSINESS PRIVILEGE TAX:

Month of February 1986 -0- " " 2,412.74 1986  
 Total for 1986 -0- " " 3,160.65 Budget \$ 68,700.

9. FINANCIAL REPORT - FEBRUARY 1986GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 2/1/86	31,722.27	160,649.88	192,372.15
<u>RECEIPTS:</u>			
Real Estate Tax - prior year		212.52	212.52
Earned Income Tax		53,205.47	53,205.47
Occupation Privilege Tax		810.00	810.00
Interest		890.77	890.77
Office Deposit	7,936.23		7,936.23
PNB Acct., Credit Return (IDA)	15,000.00		15,000.00
Inter Account Transfers		36,402.90	36,402.90
February A/C's payable	78,466.33		78,466.33
Total Receipts			192,924.22
Total Receipts and Balances			385,296.37
Warrants Cleared	131,299.81	186,813.20	318,113.01
Bank Balance February 28, 1986	1,825.02	65,358.34	67,183.36
Less Outstanding Warrants			1,140.41
CASH BALANCE FEBRUARY 29, 1986			<u>\$66,042.95</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through February 28, 1986 but not reflected on the PLGIT statements until after March 1, 1986.

Earned Income Tax	4,099.10
Occupation Privilege Tax	958.80

The above is in reconciliation with February ending statements.

CAPITAL RESERVE FUND:

Bank Balance 2/1/86 - PLGIT	4.84
<u>RECEIPTS:</u> General Fund Transfer	7,417.00
Interest	4.59
Total Receipts and Balances	7,426.43
Less Expenditures: Debt Service	7,417.39
CASH BALANCE FEBRUARY 28, 1986	<u>\$9.04</u>

LIQUID FUELS FUND:

Bank Balance 2/1/86 - PLGIT	3.26
<u>RECEIPTS:</u>	-0-
Expenditures:	-0-
CASH BALANCE FEBRUARY 28, 1986	<u>\$3.26</u>

REVENUE SHARING FUND:

Bank Balance 2/1/86 - PLGIT	19,397.42
<u>RECEIPTS:</u> Interest	100.72
Total Receipts and Balances	19,498.14
Less Expenditures: Solid Waste	7,932.28
CASH BALANCE FEBRUARY 28, 1986	<u>\$11,565.86</u>

A list of current bills was presented for approval

(5528) MOVED HANLON-PORADO to authorize payment of bills, totalling \$57,771.46, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE A/C's Cycle 704 (new cycle) 97 first notices prepared and mailed Friday, February 21st.

JUNE 1981:

1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Option received.

DECEMBER 1985:

1. New Police Car - on order.
2. Replacement Dump Truck - on order.



NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 743

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 582 BY PROVIDING  
FOR EXTENSION OF RETIREMENT BENEFITS TO  
CERTAIN TOWNSHIP OFFICERS AND EMPLOYES.

- (5529) MOVED POHL-BOWLIN to read Ordinance No. 743 for the 1st reading.  
(5530) MOVED BOWLIN-POHL to accept Ordinance No. 743 for the 1st reading.  
(5531) MOVED POHL-BOWLIN to read Ordinance No. 743 for the second reading by title only.  
(5532) MOVED PORADO-HANLON to accept Ordinance No. 743 for the second and final reading and to adopt said Ordinance.

Motions 5529 to 5532 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 744

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 643 REGARDING  
WHERE PARKING IS PROHIBITED.

- (5533) MOVED HANLON-PORADO to read Ordinance No. 744 for the 1st reading.  
(5534) MOVED BOWLIN-POHL to accept Ordinance No. 744 the the 1st reading.  
(5535) MOVED POHL-HANLON to read Ordinance No. 744 for the second reading by title only.  
(5536) MOVED HANLON-PORADO to accept Ordinance No. 744 for the second and final reading and to adopt said Ordinance.

Motions 5533 to 5536 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:RESOLUTION NO. 9-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXON-  
ERATED REAL ESTATE TAXES FOR THE YEAR 1985.

- (5537) MOVED PORADO-HANLON to adopt Resolution No. 9-86.

RESOLUTION NO. 10-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING AN AMENDMENT TO THE MUNICIPAL  
EMPLOYERS TRUST AGREEMENT.

- (5538) MOVED POHL-BOWLIN to adopt Resolution No. 10-86.

RESOLUTION NO. 11-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING RESIDENTS TO THE BUREAU OF  
FIRE PREVENTION AND TO THE FIRE CODE  
HEARING BOARD.

- (5539) MOVED PORADO-BOWLIN to adopt Resolution No. 11-86.

RESOLUTION NO. 12-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
EXPRESSING THE OPPOSITION OF THE BOARD OF  
COMMISSIONERS TO S.B. 1211.

- (5540) MOVED PORADO-HANLON to adopt Resolution No. 12-86.

Motions 5537 to 5540 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

- (5541) MOVED BOWLIN-POHL to authorize Engineer to prepare specs for 1986 Street Improvement Program.  
(5542) MOVED POHL-HANLON to approve preliminary report Alt #2 Soil Conservation Project #42-6003-003-045 for Eastmont Park.  
(5543) MOVED BOWLIN-POHL to appoint William W. Wetzler as permanent Police Officer effective March 4, 1986.

Motions 5541 to 5543 inclusive were adopted by unanimous roll call vote.

Mr. Porado reported that the next surplus food distribution would be Friday, March 21, 1986.

- (5544) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted the meeting was adjourned at 8:07 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented April 14, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE PUBLIC HEARING OF MARCH 24, 1986

57

The Public Hearing of March 24, 1986 was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Also present were Attorney Charles Means representing Mr. John Means, Township Solicitor and Mr. William McKeever, Township Engineer.

President Dombrosky led all present in the pledge to the flag.

Mr. Dombrosky indicated that the purpose of the hearing was to receive testimony on the application of Dr. and Mrs. Robert Fisher to construct a Planned Residential Development on Farnsworth Avenue.

Mr. Dombrosky administered the appropriate oath to the following witnesses:

1. Ms. Donna Peters, Onqui-Harai Associates, Edgewood PA, Consultants to Dr. Robert and Dr. Evelyn Fisher.
2. Mrs. Nelson Kirkpatrick, 101 Patterson Street.
3. Mr. Charles Boyer, 231 Harrison Road.
4. Mr. William Driscoll, 149 Curry Avenue.
5. Mr. George Hawkins, 129 Patterson Street.
6. Mr. Vincent Amore, 410 Radcliff Drive.
7. Mrs. Donna Schellhammer, 213 Harrison Road.
8. Mr. Arthur Kubiczki, 156 Curry Avenue.

Comments were also made by Mr. Dombrosky, Mr. Porado, Mr. Means and Mr. Baldwin.

NOTE: The Planned Residential Development application and supporting documents relevant to this issue include the following. Said items were made available for public inspection:

1. Application by R. M. Fisher delivered December 4, 1985 including:
  - A. Application Form
  - B. Site Plan, Survey, Topographic Map, Map showing streets and sewers.
  - C. Statements indicating number and size of development, organization to own and maintain common open space.
  - D. Traffic Study by Anthony Miscimarra, P.E. proposed restrictive covenants.
  - E. Requested modifications to setback requirement along Farnsworth Avenue.
  - F. Statement of Public Interest and Timetable.
  - G. Certificates of service adequacy Water Authority and School District.
  - H. Copies of Deeds.
  - I. Engineering Study of sewers by R. F. Mitall & Associates, Engineers.
2. Studies by David Wooster, Township Traffic Consultant  
George Beckman, Township Planning Consultant  
William McKeever, Township Engineer Consultant
3. Minutes of Planning Commission Meeting of December 11, 1985.
4. Notice of Hearing and Public Examination of File as advertized in Official Newspaper, Proof of Publication, and affidavits indicating posting and mailing of notices.

Mr. Dombrosky requested Ms. Peters to review the application. Ms. Peters made the following points:

1. The proposed PRD would consist of forty eight (48) residential units of single detached, single detached, single party wall, and duplex types.
2. Sale prices would be \$100,000. per unit and up.
3. Recreation facilities would be provided as follows:

- A. Two Playgrounds.
  - B. Tennis Court.
  - C. Existing private pool to be rebuilt.
  - D. Existing Linhart Homestead ("Log-House") to remain for use as a Community Center.
- 4. A twenty (20) foot cart way private street to be built.
  - 5. Street and sewer maintenance to be by owners association.
  - 6. Density on site, as proposed, is not in excess of density permitted under base R-2 Zoning.
  - 7. The application generally confirms to all provisions of Ordinance No. 543 except for a requested reduction in yard depth (setback) from Farnsworth Avenue. It was noted that this reduction was recommended by the Planning Commission and Planning Consultant.

In testimony the following points were made and were answered as indicated by Ms. Peters:

- 1. Residents on Patterson Street, Harrison Road and Curry Court were concerned about the effect of increased traffic on the existing street system. It was noted that the design of streets in the #3 Hill area was old. Miss Peters and others commented as follows:
  - A. Two traffic engineering studies indicated no serious problems.
  - B. The Township's study indicated the need for some internal improvements and the need for the Township to consider actions to improve traffic flow on streets in the #3 Hill area.
  - C. The Township was reviewing this matter.
  - D. Anticipated traffic flow per both studies is no greater under the PRD proposal that would be permitted under base R-2 Zoning.
  - E. The traffic studies could be further reviewed by interested citizens during normal business hours.
  - F. The applicant was not responsible for offsite traffic improvements.
- 2. A further concern over traffic exists if #3 Hill local streets have to carry through traffic when Larimer Avenue or Churchill Road are closed.
- 3. Residents inquired if off street parking requirements were met. Ms. Peters indicated that they were.
- 4. Zoning density requirements are met.
- 5. The general philosophy of a Planned Residential Development and its relation to basic zoning was discussed.
- 6. The sanitary sewer system has the capacity required.
- 7. The storm sewer system has capacity for the proposed development subject to increasing the size of the downstream 300+ feet of public storm sewer line. This will be done at the developer's expense.
- 8. No public expenditures should be required to support the PRD. Property and Wage Tax Revenue will, however, be generated.
- 9. Use of the "Log-House" for Township wide functions could pose a serious parking problem. Ms. Peters will, however, inform the developers of the Recreation Board's interest.
- 10. Mr. Amore, who identified himself as a home builder and developer, questioned the marketability of the proposal and whether the PRD was large enough to be self sustaining.
- 11. Sidewalks are not required/Ordinance No. 547.
- 12. The procedure after the hearing includes the following:
  - A. Review by the Board.
  - B. Action per Section 404 of Ordinance No. 543 to either grant tentative approval, grant tentative approval subject to conditions or to deny tentative approval.
  - C. If tentative approval, with or without conditions, was granted, the Township would then accept an application for final approval under Section 406.1 of Ordinance No. 543.

Minutes of the Public Hearing of March 24, 1986 - Page Three

- D. It was noted that the Doctors Fisher had waived the time limit requirements under Ordinance No. 543 and Act 247.
- E. It was further noted that all subsequent actions must be taken at future public meetings and that the Board must give reasons for its actions.

Mr. Dombrosky informed all present of Chief Naccarati's recent hospitalization and asked for the prayers of all present for his rapid recovery.

(5545) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:20 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 31, 1986

The Additional Stated Meeting of March 31st was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky

Miss Pohl

Mr. Hanlon

Mr. Bowlin

Mr. Porado

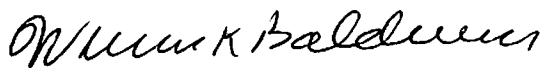
Mr. Dombrosky indicated there was one item requiring action as a result of the preceding Administrative Briefing Session.

(5546) MOVED BOWLIN-POHL to make permanent, the appointment of Raymond Naccarati as Chief of Police. Said appointment to be effective April 1, 1986.

The motion was adopted by unanimous roll call vote.

(5547) MOVED BOWLIN-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:33 P.M.

Respectfully submitted,



Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF APRIL 14, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Porado  
Mr. Bowlin

Mr. Dombrosky introduced Mr. William Stang who represented Mr. Means, Township Solicitor.

At the invitation of President Dombrosky all present arose and participated in the Pledge of Allegiance to the Flag.

At this point, Miss Pohl entered the meeting.

CITIZEN'S HEARINGS:

1. Mrs. Nelson Kirkpatrick, 101 Farnsworth Avenue, inquired concerning traffic surveys regarding the Fisher PRD application. She was answered by Mr. Dombrosky and Mr. Baldwin.

2. George Hawkins, 129 Patterson Street, spoke in opposition to the proposed Fisher PRD. He spoke concerning traffic, grounds, maintenance and street design. He was answered by Mr. Dombrosky. Mr. Dombrosky indicated that the Solicitor had reviewed the application and found it to be in conformance with Ordinance 543. Mr. Hawkins was also answered by Miss Peters, Planning Consultant to the Fishers, who indicated that the road would be constructed initially.

3. Joseph Yakin, 35 Crestview Drive, spoke concerning the acceptance of the unopened portion of Patterson Street. He was answered by Mr. Baldwin.

4. Mrs. Mary Yakin, 35 Crestview Drive, spoke on the same issue. Mr. Bowlin again indicated that the street in question was not a public street. He indicated the review procedure for consideration for public maintenance. Mrs. Yakin continued with her usual statements regarding Township finances, insurance etcetera. After several minutes she was declared out of order by the Chair.

(5546) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of March 10, 1986, the Additional Stated Meeting of March 31, 1986 and the Public Hearing of March 24, 1986 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |            |  |
|------------|--|
| Mrgs Ref   | 1. Notice from U S Dept. of Labor Re: Application of Fair Labor      |
| FLSA File  | Standards Act. cc: Commissioners, RN, VFD's, Rescue I                |
| C-P        | 2. Letter from PENDOT Re: Request for Guard Rail, 716 Larimer        |
|            | Avenue. cc: Commissioners and Resident                               |
| AF-U-7     | 3. Unemployment Compensation Report 4th Qtr. 1985. - Filed           |
| AF-E-18    | 4. Statement of Financial Interest Mr. Dojonovic, Mr. Kuszajewski.   |
| PS-P-7-4   | 5. Act 205 Form Police Pension Fund. - Filed                         |
| PMRS Corr  | 6. Act 205 Form PMRS Pension Fund. - Filed                           |
| AF-G-2     | 7. Certificate of Workers Comp Ins., US Utilities. cc: JMM 84/88     |
| D aft 78   | 8. Report from Twp. Engineer Re: Robert Fisher, PRD Proposal.        |
| F-2        | cc: Commissioners, JMM   |
| Rec Bd     | 9. Minutes of Special Meeting of Recreation Board 3/18/86 Re:        |
| Min Bk     | Park property in Brown Plan. cc: Comm., JMM, Mr. Litman              |
|            | Mr. Means to prepare necessary agreement                             |
| PS-F-10    | 10. 1985 Financial Report VFD #1. - Filed                            |
| AF-T-10    | 11. Minutes of TCVCOG Meeting 3/27/86. cc to Board                   |
| AF-I-30    | 12. Updated list of all streets eligible for IMPAC Program. cc: Comm |
| AF-T-5-86  | 13. Letter from Board of Assessment placing B'Nai Emunoh Cemetery    |
|            | in tax exempt status   |
| AF-t-10    | 14. Letter from Turtle Creek Watershed Ass'n. requesting '86 dues.   |
| PG-CurSE59 | 15. Letter from ALCOSAN Re: Highland-Clugston Sewers. cc: Comm JMM   |
| AF-A-23    | 16. Letter & Study from USS Realty Dev. & Regola Associates Re:      |
|            | Capacity Study Thompson Run Sanitary Sewer. cc: Commissioners,       |
|            | Mr. Means, Mr. McKeever  |

## Regular Meeting, Monday, April 14, 1986 - Page Two

- AF-P-11 17. Letter and check from PA Dept. of Transportation with 1986 Liquid Fuels Allocation \$80,538.54. - Filed and deposited
- PS-P-7-1 18. Letter from MMC&P actuaries Re: 1986 Payroll Deduction, Police Pension Plan. cc: Commissioners
- PF-Cur-P15 19. Letter from Soil Conservation Service Re: Status of Eastmont Park Project. cc: Commissioners
- AF-M-7 20. Letters from Turtle Creek Valley Memorial Day Ass'n.. Re: 1986 Ceremonies and Donation
- Naccarati Pers File 21. Letter from PA Emergency Management Agency Re: Appointment of Raymond Naccarati as Coordinator of Emergency Management.
- AF-Z-6A 22. Updated Base Zoning Map as prepared by Beckman Associates.
- C-Y 23. Letter from Mrs. Yakin requesting explanation Re: Audit Report. - cc: Commissioners
- AF-A-23 24. Letter from Engineer Re: Review of Thompson Run Sewer Study.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of thirty alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of March, 1986:

REPORT OF ACTIVITY:

- |                          |         |
|--------------------------|---------|
| A. Calls and Complaints  | 282     |
| B. Gasoline Consumed     | 1,056.3 |
| - A9, A10                | 169.9   |
| - Rescue Car             | 14      |
| C. Miles of Patrol       | 11,727. |
| D. Mileage on Cars:      |         |
| Unit 11 -                | 35,787  |
| Unit 12 -                | 1,367   |
| Unit 13 -                | 41,556  |
| Unit 14 -                | 70,591  |
| E. Accidents             | 9       |
| F. Arrests               | 24      |
| G. Assaults              | 1       |
| H. Animal Complaints     | 6       |
| I. Aided Cases           | 11      |
| J. Burglaries            | 3       |
| K. Criminal Mischief     | 10      |
| L. Domestic Disturbances | 3       |
| M. Fire Calls            | 8       |
| N. Mutual Aid            | 2       |
| O. Other Offenses        | 2       |
| P. Registration Plates   | 2       |
| Q. Sex Related Offenses  | 2       |
| R. Thefts                | 6       |
| S. Towed Vehicles        | 2       |
| T. Vehicle Thefts        | 9       |
3. ANIMAL CONTROL: Mr. Hoffman reported picking up five strays in February, and 6 in March.
  4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 45 calls in March, 26 in Wilkins, 13 in Churchill, 6 Mutual Aid
  5. MAGISTRATE: Mrs. Daw reported the disposition of seventy cases with collections as follows:

To Township	1,121.75
To County	660.50
To State	1,383.75
Other	923.98
  6. MANAGER: Mr. Baldwin reported activities as follows:
    1. FINANCIAL: Collections

Earned Income Tax - previous month	12,802.76
Occupation Privilege Tax - " "	1,398.80
Mercantile Tax - " "	10,302.92
Business Privilege Tax - " "	2,039.61
Secretary - General Fund	10,889.66
Total	<u>\$37,433.75</u>

Manager's Report - Continued2. BUILDING PERMITS ISSUED:

Repairs and Improvements	4
Signs	2

3. COMPLAINTS:

Received	34
Resolved	28
Pending	16

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	681.10
-------------------	--------

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current RE Tax	10,793.84
Current Realty Tax	2,825.49
Total	13,619.33

The status of the 1985 Tax Duplicate was reported for the month of March 1986 as follows:

CHARGES:

Original Duplicate	641,069.31	
Additions/Penalties - this report	256.84	
- previous rpt	835.19	
Total Charges		642,161.34

CREDITS-COLLECTIONS:

This report	2,825.49	
Previous report	605,714.19	
Discounts - previous report	10,469.72	
Total Credits		619,009.40
Balance to account for		23,151.94
Collection Percentage		96.4%
Percentage for same period - previous year		97.2%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1986	\$10,500.72	Previous Year	\$10,351.59	1986 Budget
Total for 1986	96,136.63	"	"	100,746.44 377,300.

OCCUPATION PRIVILEGE TAX:

Month of March 1986	740.00	"	"	340.00	1986 Budget
Total for 1986	2,398.80	"	"	2,818.30	50,000.

MERCANTILE TAX:

Month of March 1986	13,915.13	"	"	7,309.34	1986 Budget
Total for 1986	13,913.15	"	"	13,848.41	150,600.

BUSINESS PRIVILEGE TAX:

Month of March 1986	2,794.37	"	"	1,761.62	1986 Budget
Total for 1986	2,794.37	"	"	4,922.27	68,700.

10. CURRENT FINANCIAL REPORT: March 1986GENERAL FUND:

Bank Balance 3/1/86	PNB	PLGIT	TOTAL
	1,825.02	65,358.34	67,183.36

RECEIPTS:

Real Estate Tax - Prior Year		2,835.91	2,835.91
Earned Income Tax		12,802.76	12,802.76
Mercantile Tax		10,302.92	10,302.92
Occupation Privilege Tax		1,398.80	1,398.80
Business Privilege Tax		2,039.61	2,039.61
Interest		290.07	290.07
Office Deposit	10,889.66		10,889.66
March A/C's Payable (Partial)	28,172.28		28,172.28
Total Receipts			68,732.01
Total Receipts and Balances			135,915.37
Warrants Cleared	28,186.25	88,970.95	117,157.20
Bank Balance 3/31/86	12,700.71	6,057.46	18,758.17
Less Outstanding Warrants			12,661.00
CASH BALANCE MARCH 31, 1986			\$6,097.17

NOTE: 1. This statement does not include the following amounts collected by Mr. Pugliano through March 31, 1986 but not reflected on the PLGIT statements until after April 1, 1986:

Earned Income Tax	1,797.06
Occupation Privilege Tax	330.00
Mercantile & Business Priv. Tax	4,366.97



Financial Report - March 1986 - Continued:CAPITAL RESERVE FUND:

Bank Balance 3/1/86 - PLGIT	9.04	
Receipts and Expenditures - None	<u>-0-</u>	
CASH BALANCE MARCH 31, 1986		<u>\$9.04</u>

LIQUID FUELS FUND:

Bank Balance 3/1/86 - PLGIT	3.26	
Receipts and Expenditures - None	<u>-0-</u>	
CASH BALANCE MARCH 31, 1986		<u>\$3.26</u>

REVENUE SHARING FUND:

Bank Balance 3/1/86 - PLGIT	11,565.86	
RECEIPTS: Interest	<u>47.02</u>	
Total Receipts and Balances		11,612.88
Less Expenditures: Solid Waste		<u>7,932.36</u>
CASH BALANCE MARCH 31, 1986		<u>\$3,680.52</u>

A list of current bills was presented for approval.

(5547) MOVED HANLON-PORADO to authorize payment of bills, totalling \$91,191.78, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE A/C's - Cycle 704  
Twenty five (25) final notices placed on residences on April 3, 1986.

JUNE 1981:

1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

DECEMBER 1985:

1. New Police Car - Delivered
2. Replacement Dump Truck - Delivery expected

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS:RESOLUTION NO. 13-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AN AGREEMENT AMONG THE BOROUGHES OF CHALFANT, CHURCHILL AND FOREST HILLS, THE TOWNSHIP OF WILKINS AND THE WOODLAND HILLS SCHOOL DISTRICT REGARDING QUARTERS FOR THE JOINT TAX COLLECTOR OF EARNED INCOME TAX.

(5548) MOVED PORADO-HANLON to adopt Resolution No. 13-86.

RESOLUTION NO. 14-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS PROVIDING FOR A REDUCTION IN THE RATE OF MEMBERS CONTRIBUTION TO THE POLICE PENSION FUND.

(5549) MOVED BOWLIN-POHL to adopt Resolution No. 14-86.

RESOLUTION NO. 15-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING THE SALARY OF THE CHIEF OF POLICE.

(5550) MOVED HANLON-BOWLIN to adopt Resolution No. 15-86.

Motions 5548 to 5550 inclusive were adopted by unanimous roll call vote.

MOTIONS:

The Secretary was directed to read the decision Re: The PRD application of Doctor Robert and Doctor Evelyn Fisher which is incorporated herein.

(5551) MOVED PORADO-POHL to adopt said decision and to grant tentative approval, subject to certain conditions, to the Planned Residential Development application of Robert and Evelyn Fisher for property on Farnsworth Avenue.

The motion was adopted by unanimous roll call vote.

Mr. Dombrosky made reference to a release prepared regarding a proposed bond issue. He indicated that copies were available for public review and that the matter would be further considered at the April 28th Additional Stated Meeting.

(5552) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:25 P.M.

ATTEST:

Wilmer K. Baldwin

Wilmer K. Baldwin, Secretary

APPROVED:

As presented May 12, 1986

## **TOWNSHIP OF WILKINS**

**In Re:**

**Application of Dr. Robert M. Fisher  
and Dr. Evelyn Fisher For Planned  
Residential Development**

**Hearing: March 24, 1986**

### **DECISION OF GOVERNING BODY**

After consideration of the developer's application, the recommendations of the Planning Commission, Beckman Associates, the report of the Township Engineer, traffic impact studies of Anthony Miscimarra, P.E. and David E. Wooster & Associates, Inc. and the testimony and exhibits presented at the public hearing, the Board of Commissioners makes the following findings of fact:

1. The development is consistent with the Comprehensive Plan of Wilkins Township in that:

(a) The plan is located primarily in the R-2 and R-3 zoning districts and will consist of up to forty-eight residential units on eleven acres. Fifty-five units could legally be located on the same acreage under the Zoning Ordinance. Recreational facilities are located adjacent to the building sites.

(b) The site has available, sanitary sewage service by ALCOSAN and public water.

(c) All dwellings will front on a private road, reducing traffic congestion on public access roads.

(d) The plan demonstrates concern for preserving the residential characteristics of the area by retaining a wooded buffer zone between the plan and existing homes; and preserving an historic landmark (log cabin).

2. The plan meets all zoning and subdivision regulations otherwise applicable to the property, including density, with two exceptions:

(a) The plan calls for reduction of the seventy foot set back of some residences as set forth in Section 602.1 of Ordinance No. 543. This reduction would result in twenty-two residences being set back fifty feet from Farnsworth Avenue. Considering the significant grade difference and proposed screening, this variance is not objectionable.

(b) The plan does not propose sidewalks abutting the interior street. Since the street will remain private, is a cul-de-sac and will serve only the residents of the development, this variance is not objectionable.

3. The common open space is designated on the plan. Included are a community center building, swimming pool, a tennis court, two playgrounds and walking trails. These amenities are found to be more than adequate for forty-eight residential units.

The Board of Commissioners makes the following conclusions:

1. The plan preserves the objectives of Ordinance No. 543 and is consistent with the Comprehensive Plan.

2. The plan as proposed is sited, oriented and landscaped to produce a harmonious relationship of building and grounds to adjacent buildings and properties.

3. The plan will produce a total visual impression and environment which is consistent with the environment of the neighborhood.

4. The plan, with the conditions herein provided, will organize vehicular access and parking to minimize traffic congestion.

The Board of Commissioners hereby grants tentative approval of the development plan as submitted, subject to the following conditions:

1. The developer shall comply with the recommendations concerning street design, plan modifications, and final plan detail as more particularly set forth in paragraphs one through eight of the Traffic Impact Study prepared by David E. Wooster & Associates, Inc. dated January 8, 1986, which is incorporated herein by reference thereto.

2. The developer shall replace at no cost to the Township 340 feet more or less of 18" storm sewer, with 24" storm sewer, on Farnsworth Avenue in accordance with directions of the Township Engineer.

3. Streets within the plan shall be constructed and installed in accordance with PennDot Form 408.

4. The developer shall obtain and file with the Township approval by the Pennsylvania Department of Environmental Resources of a Sanitary Sewage Planning Module and Storm Water Management Plan; and flow and pressure information from the Wilkinsburg-Penn Joint Water Authority.

5. The developer shall file with the application for final approval a surety bond or other form of financial security and responsibility acceptable to the Township to guarantee construction and installation of the streets, sanitary sewers, storm sewers, recreational facilities, and utilities set forth in or necessary to the completion of the development.

TIMING

The Board of Commissioners hereby orders that the application for final approval of the first stage of the development be filed on or before June 1, 1987; and if the plan is divided into two stages, application for final approval of stage two shall be made on or before June 1, 1988.

Dated: April 14, 1986

BOARD OF COMMISSIONERS OF  
THE TOWNSHIP OF WILKINS

Joseph J. Donnelly  
Shene J. Lohle  
William R. Bowlin  
John J. Stanton  
George Porada

I hereby certify the above to be a true and correct copy of the Decision filed in this matter.

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary  
Township of Wilkins

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 28, 1986

The Additional Stated Meeting of April 28th was called to order at 8:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Porado

Mr. Dombrosky led all present in the pledge to the flag.

Mr. Dombrosky indicated that there were several items requiring action as the result of the preceding Administrative Briefing Session and as a result of public notice of this meeting.

The Secretary indicated that Proofs of Publication and/or copies of the various legal advertisements were on file.

(5553) 1. MOVED HANLON-POHL to open and read bids for the 1986 Slurry Seal Contract.

The Secretary opened and read the following bid:

TRUMBULL CORPORATION \$37,867.50

No other bids were received.

The bid was accompanied by the required bid security.

(5554) MOVED BOWLIN-POHL to refer the bid to the Engineer and the appropriate Board Committee for review.

Motions 5553 and 5554 were adopted by unanimous roll call vote.

2. ORDINANCE NO. 745

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE RESURFACING OF VARIOUS STREETS.

(5555) MOVED HANLON-BOWLIN to read Ordinance No. 745 for the first reading.

(5556) MOVED PORADO-BOWLIN to accept Ordinance No. 745 for the second reading by title only.

(5557) MOVED HANLON-POHL to accept Ordinance No. 745 for the second and final reading and to adopt said Ordinance.

Motions 5555 to 5557 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 746

AN ORDINANCE OF THE BOARD OF COMMISSIONERS  
 OF THE TOWNSHIP OF WILKINS (i) AUTHORIZING,  
 DIRECTING AND PROVIDING FOR THE INCURRING OF  
 NONELECTORAL DEBT OF THE TOWNSHIP IN THE  
 AGGREGATE FACE AMOUNT OF \$1,000,000. TO BE  
 EVIDENCED BY GENERAL OBLIGATION BONDS,  
 SERIES OF 1986 ("BONDS") IN THE AGGREGATE  
 PRINCIPAL AMOUNT OF \$1,000,000. FOR THE  
 PURPOSE OF PROVIDING FUNDS TO REFUND  
 CERTAIN EXISTING OBLIGATIONS ("REFUNDING  
 PROGRAM") OF THE TOWNSHIP,  
 TO CONSTRUCT OR OTHERWISE ACQUIRE CERTAIN  
 CAPITAL PROJECTS AND TO PAY THE  
 COSTS OF ISSUING THE BONDS.

(5558) MOVED POHL-BOWLIN to read Ordinance No. 746 for the 1st reading.

(5559) MOVED HANLON-BOWLIN to accept Ordinance No. 746 for the first reading.

Several questions were asked regarding the proposed bond issue by Mrs. Mary Yakin and Mr. Joseph Yakin of 35 Crestview Drive. They were answered by Mr. Dombrosky. The Yakins then registered their objection to the proceedings.

A written statement in opposition to the proposed bond issue was read into the record by Mr. M. Joseph Martinelli of 703 McMasters Avenue. The Chair directed that the Commissioners be provided with copies of Mr. Martinelli's statement.

(5560) MOVED HANLON-POHL to read Ordinance No. 746 for the second reading by title only.

(5561) MOVED HANLON-POHL to accept Ordinance No. 746 for the second and final reading and to adopt said Ordinance.

Motions 5558 to 5561 inclusive were adopted by unanimous roll call vote.

NOTES: Representatives of Commonwealth Securities and Investments, Inc. and Kirkpatrick and Lockhart Bond Counsel were present for this meeting.

(5562) MOVED POHL-HANLON to adjourn. The motion being unanimously adopted, the meeting was adjourned at 9:25 P.M.

Respectfully submitted,



Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MAY 14, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Joseph Yakin, 35 Crestview Drive, spoke regarding completion of the sewer system. He was answered by Mr. Dombrosky.
2. Mrs. Mary Yakin, 35 Crestview Drive, also spoke concerning future construction work on the sewer system.

(5563) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of April 14, 1986, and the Additional Stated Meeting of April 28, 1986. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                        |   |
|------------------------|---|
| C-S                    | 1. Presidential Proclamation Re: Small Business Week May 18-24. cc: Commissioners   |
| PS-F-7                 | 2. Letter from VFD #3 Re: Parade 7/26/86. cc: Commissioners, Sgt. Sejko, Forest Hills, Churchill & Chalfant Boroughs                                    |
| AF-E-8-N               | 3. Letter from Nandor Engineering Co., Ltd. with return of various drawings. cc: Mr. Means, Mr. McKeever  |
| AF-E-18                | 4. Statement of Financial Interest, C. Hensel, R. Naccarati.  |
| PMRS Corres File       | 5. Audit Report by Auditor General of PMRS to 12/31/85 with observations to 12/4/85. - File   |
| C-B                    | 6. Letter from Rev. James Long, Beulah United Presbyterian Church Re: Anti-Pornography Program. - Filed   |
| C-A                    | 7. Letter from Mr. George Abram, 85 Ridgecrest Drive, Re: D'Andrea Office Building Project. Answered by Manager   |
| Naccarati Greco P/File | 8. Letter from Sheriff Coon Re: Variety Club Law Enforcement Awards Chief Naccarati, Officer Greco.   |
| PF-Cur-S-74            | 9. Letter from Township Engineer Re: 1986 Slurry Seal Bid. cc: Commissioners, Solicitor   |
| D-aft-78 Fl-A1         | 10. Order of County Court Re: Faith Bible Baptist Church vs Bd. of Commissioners of Township of Wilkins. cc: Comm., Mr. Means, Zoning Hearing Board     |
| ZHB-190 84             | 11. Order of County Court Re: Faith Bible Baptist Church vs Zoning Hearing Board Township of Wilkins. same dist. as #10                                 |
| PS-P7-2                | 12. Benefit Statements, Police Pension Plan 1/1/86. cc:/ea Member   |
| PS-P-7-1               | 13. Notification of filing status PA Employee Retirement Study Commission. - Filed  |
| C-M                    | 14. Letter and proposed resolution from Mayor Washowich, City of McKeesport requesting support for legislation permitting dog racing. cc: Commissioners |
| PS-P-7-3               | 15. Annual Financial Statement, Deposit & Administrative A/C, Police Pension Fund. - Filed  |
| PS-F-10                | 16. Annual Financial Report VFD #4. - Filed   |
| AF-P-12                | 17. Audit Report by Auditor General - Liquid Fuels Fund 1/1/83 - 12/31/84. - Filed  |
| D-aft 78 F-2           | 18. Letter from Township Engineer approving PENDER Sewage Planning Module for Fisher PRD. - See new business.   |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Company No. 1. A total of seven alarms occurred during the month of April.
2. POLICE: The following is the report of the Police Department for the month of April, 1986:



REPORT OF ACTIVITY:

A. Calls and complaints	253
B. Gasoline consumed	933.8
- A9, A10	146.8
- Rescue Car	24.4
C. Miles of Patrol	10,915
D. Mileage on Cars:	
Unit 11 -	39,656
Unit 12 -	5,500
Unit 13 -	44,142
Unit 14 -	70,918
E. Accidents	10
F. Arrests	7
G. Animal Complaints	23
H. Aided Cases	17
I. Burglaries	4
J. Criminal Mischief	7
K. Domestic Disturbances	2
L. Fire Calls	3
M. Mutual Aid	1
N. Registration Plates Stolen	4
O. Thefts	9
P. Towed Vehicles	6
Q. Vehicle Thefts	10
3. <u>MAGISTRATE:</u>	Mrs. Daw reported the disposition of eighty one cases with collections as follows:

To Township	1,568.25
To County	675.00
To State	1,980.25
Other	997.10

4. MANAGER: Mr. Baldwin reported activities as follows:FINANCIAL: Collections:

Earned Income Tax - previous month	53,267.17
O P Tax - previous month	26,411.40
Business Privilege Tax - prev. month	172,408.61
Secretary - General Fund	19,726.78
Total	\$271,813.96

BUILDING PERMITS ISSUED:

Repairs and Improvements	12
Signs	2

COMPLAINTS:

Received	33
Resolved	33
Pending	21

Mr. Baldwin also reported as follows:

A. On participation by various employees and residents in the Current Blood Drive. He noted that an Honor Role of participants was received from the Blood Bank and is displayed in the lobby.

B. That a letter of commendation had been sent to Fireman Nick Slobodnyak of 102 Wallace Avenue and to Fireman Edward Bruener of 908 Greensburg Pike (also a DPW employe) for their efforts in administering CPR to Mr. James Anweiler of 116 Wallace Avenue. Mr. Baldwin read the letter into the record.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,367.51
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6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	11,390.31
Current Realty Tax	2,339.64
	13,729.93

The status of the 1985 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate		641,069.31
Additions/Penalties - this report	212.69	
- previous report	1,092.03	1,304.72
Total Charges		\$642,374.03

Regular Meeting, Monday, May 12, 1986 - Page ThreeTreasurer's Report - Continued:CREDITS - COLLECTIONS:

This Report	2,339.64	
Previous report	608,539.68	
Discounts - previous report	10,469.72	
Exonerations		<u>10,956.40</u>
Total Credits		632,305.44
Balance to Account For		10,068.59
Collection Percentage		98.4%
Percentage for same period - previous year		98.5%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of April \$61,112.12 Previous Year \$59,592.06 1986 Budget  
 Total for 1986 157,248.75 " " 159,765.64 \$377,300.

OCCUPATION PRIVILEGE TAX:

Month of April	26,051.40	"	"	24,208.20	1986 Budget
Total for 1986	28,452.20	"	"	27,086.50	\$ 50,000.

MERCANTILE TAX:

Month of April	141,824.36	"	"	125,351.34	1986 Budget
Total for 1986	155,739.49	"	"	139,119.15	\$150,600.

BUSINESS PRIVILEGE TAX:

Month of April	56,911.50	"	"	46,035.96	1986 Budget
Total for 1986	59,705.87	"	"	50,958.23	\$ 68,700.

8. CURRENT FINANCIAL REPORT: April 1986GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 4/1/86	12,700.71	6,057.46	18,758.17
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Year		1,509.56	1,509.56
Earned Income Tax		53,267.17	53,267.17
Mercantile & Business Privilege Tax		172,408.61	172,408.61
Occupation Privilege Tax		26,411.40	26,411.40
Interest		315.85	315.85
MRM Refund	10,321.32		10,321.32
Office Deposit	9,405.46		9,405.46
Inter-Account Transfers		19,050.74	19,050.74
March A/C's Payable (partial)	16,743.18		16,743.18
April Accounts Payable	<u>87,101.91</u>		<u>87,101.91</u>
Total Receipts			<u>396,535.20</u>
Total Receipts and Balances			415,293.37
Warrants Cleared	<u>132,066.14</u>	<u>156,686.12</u>	<u>288,752.26</u>
Bank Balance 4/30/86	4,206.44	122,334.67	126,541.11
Less Outstanding Warrants			<u>3,106.26</u>
CASH BALANCE APRIL 30, 1986			<u><u>\$123,434.85</u></u>

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through April 30, 1986 but not reflected on the PLGIT statements until after May 1, 1986:

Prior Year Real Estate Tax	2,339.64
Earned Income Tax	10,073.71
Mercantile & BP Tax	30,694.22

The above is in reconciliation with April ending statements.

CAPITAL RESERVE FUND:

Bank Balance 4/1/86 - PLGIT	9.04	
<u>RECEIPTS:</u> General Fund Transfers	5,380.66	
Interest	<u>5.15</u>	
Total Receipts and Balances		5,394.85
Less Expenditures: Engineering		
Highland-Clugston Sewer	<u>5,380.66</u>	<u>5,380.66</u>
CASH BALANCE APRIL 30, 1986		<u><u>\$14.19</u></u>

LIQUID FUELS FUND:

Bank Balance 4/1/86 - PLGIT	3.26	
<u>RECEIPTS:</u> State Allocation	80,538.54	
Interest	<u>288.63</u>	
Total Receipts and Balances		80,830.43
Less Expenditures: Payroll Transfers		<u>12,000.00</u>
CASH BALANCE APRIL 30, 1986		<u><u>\$68,830.43</u></u>

Financial Report - April 1986 (Continued):REVENUE SHARING FUND:

Bank Balance 4/1/86 - PLGIT	3,680.52	
RECEIPTS: Federal Allocation	21,306.00	
Interest	105.33	
Total Receipts and Balances		25,091.85
Less Expenditures: Solid Waste		7,932.28
CASH BALANCE APRIL 30, 1986		<u>\$17,159.57</u>

A list of current bills was presented for approval.

(5564) MOVED HANLON-PORADO to authorize payment of bills, totalling \$58,538.69, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE A/C's. Cycle 704 - Five accounts to be processed for water shut-off.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

APRIL 1986: 1. Slurry Seal - Contract to be awarded.

NEW BUSINESS:

1. ORDINANCES - None

2. RESOLUTIONS: RESOLUTION NO. 16-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING FEES FOR VARIOUS PERMITS AND SERVICES.

(5565) MOVED POHL-BOWLIN to adopt Resolution No. 16-86.

RESOLUTION No. 17-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING THE SEWAGE PLANNING MODULE FOR  
THE ROBERT & EVELYN FISHER PLANNED RESIDENTIAL DEVELOPMENT.

(5566) MOVED PORADO-HANLON to adopt Resolution No. 17-86.

Motions 5565 and 5566 were adopted by unanimous roll call vote.

3. MOTIONS:

(5567) MOVED POHL-BOWLIN to award the contract for the 1986 Slurry Seal Program to the Trumbull Corporation per their bid of \$37,867.50 as approved by the Engineer.

(5568) MOVED HANLON-POHL to authorize execution of an agreement for Engineering Services with the Senate Engineering Company.

(5569) MOVED POHL-BOWLIN to authorize advertising for bids for the following:  
1. Gasoline, Oil and Diesel Fuel  
2. Highlift-Backhoe

Motions 5567 to 5569 inclusive were adopted by unanimous roll call vote.

OTHER MOTIONS:

1. Mr. Means indicated that the Zoning Hearing Board would hear an appeal on May 15th regarding the continued use of the Franklin House as an Office Building. He inquired as to whether the Board desired to take a position on the matter. There was a general discussion of this matter.

The Secretary was instructed to advise the Zoning Board in writing that the Commissioners looked upon the request with favor.

2. Mr. Porado raised three issues:

A. He indicated that a letter would be received from the Board of the Churchill Cemetery Corporation requesting police patrolling of the Cemetery roads because of recent vandalism. He asked that this be placed before the Public Safety Committee.

B. Mr. Porado asked the Manager and Code Enforcement Staff to check conditions at the northernmost of the three Jewish Cemeteries off the end of Negley Avenue. He indicated an open cistern and poor condition of the Chapel Building.

- C. Mr. Porado asked the Manager to have the DPW repaint the missile on the Municipal Building grounds. Mr. Bowlin indicated a previous decision to remove the missile. Mr. Dombrosky indicated the matter would be further reviewed by the Board.

(5570) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:16 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented June 9, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF MAY 27, 1986

The Additional Stated Meeting of May 27th was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Porado

The meeting was held in the Conference Room.

Mr. Dombrosky indicated that there were several items requiring action as a result of the preceding briefing session.

RESOLUTION NO. 18-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 ESTABLISHING A CLOSING ACCOUNT

(5571) MOVED HANLON-BOWLIN to adopt Resolution No. 18-86.

RESOLUTION NO. 19-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING EASEMENT AGREEMENT WITH  
 RICHARD A. AND DARLEEN L. GRACIANO

(5572) MOVED BOWLIN-POHL to adopt Resolution No. 19-86.

Motions 5571 and 5572 were adopted by unanimous roll call vote.

(5573) MOVED POHL-HANLON to authorize the proper officers to execute new signature cards for the Delinquent Tax Account.

(5574) MOVED POHL-BOWLIN to authorize execution of PENDER Sewage Planning Module for Highland-Clugston Sanitary Sewer Project and payment of \$100.00 filing fee, if applicable.

(5575) MOVED HANLON-POHL to authorize settlement of Paul and Sharon Sweeney Case (Citations #0012445N and #0011930N by returning \$100.00 of \$300.00 fine imposed and collected, if acceptable, to defendant.

Motions 5573 and 5574 were adopted by unanimous roll call vote.

(5575) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:47 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
 Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF JUNE 9, 1986

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of Mr. Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mary Yakin, 35 Crestview Drive, questioned the Resolution regarding a land exchange with Deglit, Inc. She was answered by Mr. Dombrosky. She also spoke concerning administrative costs of the Bond Issue.

2. Joseph Yakin, 35 Crestview Drive, made similar comments.

(5576) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of May 12th and the additional stated meeting of May 27, 1986. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- C-B 1. Listing from County Treasurers Office Re: 1986 Bingo Licenses.
- AF-R-14-G 2. Letter from Office of Revenue Sharing Re: Status of Revenue Sharing Payments. cc: Finance Officer
- AF-T-5-86 3. Letter from Solicitor Re: Assessment Appeal of Beech-Sun Oil. cc: Commissioners
- C-W 4. Letter from Radio Station WXVX requesting historical information for community broadcasting. cc: Commissioners
- C-P 5. Letter to PENDOT from Presentation of Christ Greek Orthodox Church requesting traffic warning signal. cc: Comm., RN
- ZHB File #190-84 6. Order of Judge Farino appointing Attorney Louis Vitti as referee Faith Bible Baptist Church vs Wilkins Twp. Board of Commissioners and Zoning Hearing Board.
- Bruener Per/File 7. Letter from Rescue I Ambulance Association commending Edward Bruener & Nick Slobodnyak for CPR Efforts. cc: Comm.
- AF-E-15 8. Minutes of Environmental Council Mtg. 4/28/86. cc: Comm.
- Memo Bk. Admin. 9. Letter from County Planning Dept. Re: revisions to Subdivision regulations. cc: Comm., JMM, Senate
- C-P 10. Letter from Presentation of Christ Greek Orthodox Church requesting permission to erect banners for Food Festival. Ref/Mgr
- C-B 11. Proposed Resolution from Baldwin Borough Re: Group Homes.
- C-T 12. Letter from Tim Townsend, 354 Frazier Drive, Re: Improvements Eastmont Park. cc: Comm., Rec Bd
- PMRS 13. Letter from PMRB Re: Auditor General Audit. cc: Comm., JMM
- AF-C-3 14. Letter from American Cablevision indicating increase in Cable rates 7/1/86. cc: Comm., JMM
- AF-W-2 15. Executed Joint Agreement for Wage Tax Collectors Office. Filed
- C-H 16. Letter from Handicapped Challenge Foundation. Re: Bulletin Bd
- AF-E-15 17. Minutes of Environmental Council Meeting 6/2/86.
- C-S 18. Letter from Sebastians, 344A Churchill Road, thanking Township for various actions. cc: Comm., Chief, DPW
- D aft 78 F-2 19. Letter from Drs. Fisher acknowledging receipt of tentative PRD approval. cc: Commissioners
- D aft 78 L3 20. PRD application from Highland Manor Associates. Ref/PC
- C-B 21. Letter from County Borough's Ass'n. Re: Flood Relief. cc: Commissioners, Fire Chiefs, Rescue I
- C-W 22. Invitation from Turtle Creek High School Re: Fall Festival October 18, 1986. cc: Comm., VFD's, Rescue I.

REPORTS:

- 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of nine alarms occurred during the month. #4 - three for April.

2. POLICE: The following is the report of the Police Department for the month of May, 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	310
B. Gasoline consumed	1,070
C. Gasoline consumed A9, A10	181.6
Rescue Car	16
D. Miles of Patrol	10,640
E. Mileage on Cars:	
Unit 11 - 42,750	
Unit 12 - 9,530	
Unit 13 - 47,363	
Unit 14 - 71,213	
F. Accidents	9
G. Arrests	20
H. Assaults	2
I. Animal Complaints	11
J. Aided Cases	12
K. Burglaries	4
L. Criminal Mischief	4
M. Domestic Disturbances	2
N. Fire Calls	2
O. Other Offenses	2
P. Registration Plates	2
Q. Thefts	20
R. Towed Vehicles	10
S. Stolen Vehicles	11

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 44 cases in May, 28 in Wilkins, 11 in Churchill, 5 mutual aid
4. MAGISTRATE: Mrs. Daw reported the disposition of twenty three cases with collections as follows:

To Township	1,329.50
To County	705.00
To State	496.75
Other	366.90

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	42,947.03
O P Tax - Previous month	7,299.60
Mercantile Tax - Previous month	10,255.73
Business Priv. Tax - Previous month	26,046.94
Secretary - General Fund	12,650.59
Total	\$99,199.89

BUILDING PERMITS ISSUED:

Repairs and Improvements	11
Signs	1

COMPLAINTS:

Received	29
Resolved	36
Pending	21

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,844.94
Delinquent Tax	1,444.68
Total	\$4,289.62

7. TREASURER AND TAX COLLECTOR:

Mr. George M. Porado reported receipts as follows: No Report, 1985 Duplicate completed.

Sources other than current realty tax \$12,650.59

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1986	\$34,832.34	Previous year	\$34,424.66	'86 Budget	377,300.
Total for 1986	191,975.46	"	"	194,142.01	

OCCUPATION PRIVILEGE TAX:

Month of May 1986	15,569.20	"	"	18,933.80	"86 Budget	50,000.
Total for 1986	44,019.40	"	"	46,022.30		

MERCANTILE TAX:

Month of May 1986 \$3,695.23 Previous Year \$ 1,092.92 '86 Budget 150,000.  
 Total for 1986 159,434.72 " " 140,292.67

BUSINESS PRIVILEGE TAX:

Month of May 1986 6,045.25 " " 3,125.66 '86 Budget 68,700.  
 Total for 1986 65,751.12 " " 54,083.89

FINANCIAL REPORT - MAY 1986GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance	4,206.44	122,334.67	126,541.11
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Year		2,339.64	2,339.64
Earned Income Tax		42,947.03	42,947.03
Occupation Privilege Tax		7,299.60	7,299.60
Mercantile Tax		10,255.73	10,255.73
Business Privilege Tax		26,046.94	26,046.94
Interest		821.05	821.05
Office Deposit	12,650.59		12,650.59
Inter-Accounts Transfer		12,595.37	12,595.37
May Accounts Payable	40,782.69		40,782.69
Total Receipts			155,738.64
Total Receipts and Balances			282,279.75
Warrants Cleared	55,066.97	105,331.76	160,398.73
Bank Balance 5/31/86	2,572.75	119,308.27	121,881.02
Less Outstanding Warrants			1,345.96
CASH BALANCE MAY 31, 1986			<u>\$120,535.06</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through May 31, 1986 but not reflected on the PLGIT STATEMENTS UNTIL AFTER June 1, 1986.

Earned Income Tax	1,959.02
Mercantile Tax	2,475.40
Business Privilege Tax	1,656.63
Occupation Privilege Tax	8,279.60

The above is in reconciliation with May ending statements.

CAPITAL RESERVE FUND:

Bank Balance 5/1/86 - PLGIT	14.19
<u>RECEIPTS:</u> General Fund Transfer	17,756.00
Interest	9.30
Total Receipts and Balances	17,779.49
Less Expenditures: Debt Service	14,296.33
Engineering (Highland/Clugston Sewer)	3,459.88
CASH BALANCE MAY 31, 1986	<u>\$23.28</u>

LIQUID FUELS FUND:

Bank Balance 5/1/86 - PLGIT	68,830.43
<u>RECEIPTS:</u> Interest	332.64
Total Receipts and Balances	69,163.07
Less Expenditures: Payroll Transfers	12,000.00
CASH BALANCE MAY 31, 1986	<u>\$57,163.07</u>

REVENUE SHARING FUND:

Bank Balance 5/1/86 PLGIT	17,159.57
<u>RECEIPTS:</u> Interest	76.79
Total Receipts and Balances	17,236.36
Less Expenditures: Solid Waste	7,956.28
CASH BALANCE MAY 31, 1986	<u>\$9,280.08</u>

A list of current bills was presented for approval.

(5577) MOVED HANLON-PORADO to authorize payment of bills, totalling \$51,485.90, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE - CYCLE 804 (New Cycle) - 108 accounts processed and mailed May 20, 1986

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court. Heard March 1985. Opinion received.

APRIL 1986: 1. Slurry Seal - Contract awarded.



NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 747

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REQUIRING  
THE REMOVAL OR REPAIR OF A DANGEROUS STRUCTURE  
TITLED IN THE NAME OF CARL AND MARY MUNK.

- (5578) MOVED POHL-BOWLIN to read Ordinance #747 for the first reading.  
 (5579) MOVED BOWLIN-POHL to accept Ordinance #747 for the first reading.  
 (5580) MOVED POHL-BOWLIN to read Ordinance #747 for the second reading  
by title only.  
 (5581) MOVED HANLON-BOWLIN to accept Ordinance #747 for the second and  
final reading and to adopt said Ordinance.

Motions 5578 to 5581 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:RESOLUTION NO. 20-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS IN  
SUPPORT OF STATE LEGISLATION PERMITTING  
DOG RACING.

- (5582) MOVED PORADO-HANON to adopt Resolution No. 20-86.

RESOLUTION NO. 21-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH DEGLIT, INC.  
RE: THE EXCHANGE OF LAND

- (5583) MOVED POHL-BOWLIN to adopt Resolution No. 21-86.

RESOLUTION NO. 22-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING A SEWAGE PLANNING MODULE FOR THE  
HIGHLAND-CLUGSTON SANITARY SEWER PROJECT.

- (5584) MOVED BOWLIN-POHL to adopt Resolution No. 22-86.

Motions 5582 to 5584 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

- (5585) MOVED PORADO-HANLON to authorize preparation of specifications  
and advertising for bids:

- A. Air Conditioning Municipal Building Auditorium.  
 B. Improvements to Lions Park Tennis Courts.

The motion was adopted by unanimous roll call vote.

Mr. Porado announced that surplus food would be distributed on Friday,  
June 20, 1986 from noon to 3 PM at the following locations:

Municipal Building  
 #3 VFD  
 #4 VFD

ADJOURNMENT:

- (5586) MOVED HANLON-BOWLIN TO ADJOURN. The motion being unanimously  
adopted, the meeting was adjourned at 8:14 P.M.

ATTEST:

  
 Wilmer K. Baldwin, Secretary

APPROVED:

As presented July 22, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 30, 1986

The June 30th Additional Stated Meeting was called to order at 8:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky	Miss Pohl
Mr. Hanlon	Mr. Bowlin
	Mr. Porado

The meeting was held in the Conference Room.

Mr. Dombrosky indicated that there were several items requiring action as a result of the preceding Administrative Briefing Session and of public notices of various pending actions.

1. RECEIPT OF BIDS, GASOLINE, OIL AND DIESEL FUEL

(5587) MOVED HANLON-BOWLIN to open the bids.

The Secretary opened and read bids as indicated on the attached tabulation form.

Two of the three bids were accompanied by the required security as noted on the tabulation form.

(5588) MOVED HANLON-BOWLIN to refer the bids to the appropriate Committee for review.

Motions 5587 and 5588 were adopted by unanimous roll call vote.

2. ORDINANCES:

NOTE: Prior to the reading of the ordinances which follow, Mr. Dombrosky requested the floor and made the following remarks:

- A. He desired to abstain from voting on Ordinances 748 and 749 and a subsequent motion regarding the Clugston-Highland-Ayers Avenues Sanitary Sewer Project.
- B. He is part owner of a property in the sewer project area where an easement must be acquired. He is also owner and resides in a second property in the project area.
- C. He feels it would be a conflict of interest for him to vote on these issues.
- D. He asked Vice-President Hanlon to sign the ordinances as preciding officer if same were adopted.

ORDINANCE NO. 748

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN CLUGSTON, HIGHLAND AND AYERS AVENUES, DESIGNATING THE PROJECT AS CLUGSTON-HIGHLAND-AYERS AVENUES SANITARY SEWER DISTRICT, AND PROVIDING FOR THE WORK OF CONSTRUCTION TO BE DONE UNDER CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER.

- (5589) MOVED BOWLIN-HANLON to read Ordinance No. 748 for the 1st reading.
- (5590) MOVED POHL-BOWLIN to accept Ordinance No. 748 for the 1st reading.
- (5591) MOVED HANLON-PORADO to read Ordinance No. 748 for the second reading by title only.
- (5592) MOVED BOWLIN-POHL to accept Ordinance No. 748 for the second and final reading and to adopt said ordinance.

Motions 5589 to 5592 inclusive were adopted by a roll call vote of 4 yes, 1 abstention as follows:

Yes - Mr. Hanlon  
 - Mr. Bowlin  
 - Miss Pohl  
 - Mr. Porado  
 Abstention - Mr. Dombrosky

ORDINANCE NO. 749

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES OF THE OWNERS THEREOF.

- (5593) MOVED POHL-BOWLIN to read Ordinance No. 739 for the 1st reading.  
 (5594) MOVED BOWLIN-HANLON to accept Ordinance No. 749 for the 1st reading.  
 (5595) MOVED HANLON-POHL to read Ordinance No. 749 for the second reading by title only.  
 (5595) MOVED POHL-HANLON to accept Ordinance No. 749 for the second and final reading and to adopt said Ordinance.

Motions 5593 to 5595 inclusive were adopted by a roll call vote of 4 yes, 1 abstention as follows:

Yes - Mr. Hanlon  
 - Mr. Bowlin  
 - Miss Pohl  
 - Mr. Porado

Abstention - Mr. Dombrosky

3. RESOLUTIONS:                      RESOLUTION NO. 23-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
 THE FILING OF AN APPLICATION FOR FUNDS WITH THE  
 ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT.

- (5595) MOVED POHL-PORADO TO ADOPT Resolution No. 23-86.

RESOLUTION NO. 24-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
 THE SUBMISSION OF A LETTER OF INTENT FOR FUNDS WITH THE  
 COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF COMMUNITY AFFAIRS.

- (5596) MOVED HANLON-POHL to adopt Resolution No. 24-86.

RESOLUTION NO. 25-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPROVING  
 A SEWAGE PLANNING MODULE FOR THE HIGHLAND MANOR II  
 PLANNED RESIDENTIAL DEVELOPMENT.

- (5597) MOVED POHL-BOWLIN to adopt Resolution No. 25-86.

Motions 5595 to 5597 inclusive were adopted by unanimous roll call vote.

4. MOTIONS:

- (5598) MOVED HANLON-BOWLIN to authorize execution of an amendment to  
 the Joinder Agreement with the Municipal Employees Insurance  
 Trust Re: Group Life and Disability Insurance.

The motion was adopted by unanimous roll call vote.

- (5599) MOVED BOWLIN-HANLON to authorize purchase of various easements  
 in the Clugston-Highland-Ayers Avenues Sanitary Sewer Project  
 at \$500.00 each.

The motion was adopted by a vote of 4 yes, 1 abstention as follows:

Yes - Mr. Hanlon  
 - Mr. Bowlin  
 - Miss Pohl  
 - Mr. Porado

Abstention - Mr. Dombrosky

- (5600) MOVED HANLON-BOWLIN to adjourn, the motion being unanimously  
 adopted, the meeting was adjourned at 8:50 P.M.

Respectfully submitted, ~

*Wilmer K. Baldwin*  
 Wilmer K. Baldwin  
 Secretary-Manager

NOTE: We have found that the PROGRESS again erred and did not publish  
 the Fuel Bid Notice as sent to them. On the advise of the Solicitor,  
 this must be rebid.

TOWNSHIP OF WILKINS

April 16, 1986

ITEMS THROWN OUT FROM FILES

1. Street opening permits prior to 1980
2. Individual inspection files CETA Code Enforcement Project 1978
3. Phase II, III, IV ACHD Sewer Tap paperwork
4. Correspondence 1970 - 1978
5. Ordinance reprints 447 - 565
6. Duplicate County Tax Blotters 1980 - 1984
7. ICMA Municipal Year Books 1972 - 1980
8. Old "MJM" traffic counter (went with old mechanical speed timer - long since disposed of)
9. 1980 - 1981 PSATC Yearbook
10. /EJS Duplicate copies citations before 1982
11. Extra copies of minutes 1969 - 1979
12. Police radio logs before 1980/EJS
13. /EJS Accident Reports and State Forms 1968-1971
14. Old Public Personnel Association Civil Service Test Blanks and instructions prior to 1968

*Wilmer K. Baldwin*  
Wilmer K. Baldwin

msf

cc: Commissioners  
Mr. Kuszajewski  
Chief Naccarati  
Sergeant Sejko

TOWNSHIP OF WILKINS

DOCUMENTS REMOVED FROM FILES AND THROWN OUT

1. Site Plans John H. Miller, Case ZHB February 14, 1984.
2. Purchase Orders 1971 - 1980
3. Monthly Reports 1971 - 1977
4. Gasoline and Oil Bids to 1982
5. Police Car Bids and Sale Bids to 1984
6. Bids 1970 Dump Truck
7. Sale of Dodge Truck 1974
8. Vehicle Maintenance Service Quotations to 1980
9. Salt and Cinder Bids to 1984
10. Sale ONAN Generator 1977
11. Old Traffic Paint Quotes
12. Sale of Mower and Tractor 1974
13. 1985 Mower
14. Sale of various items of Surplus Property to 1984
15. Rescue I Financial Reports 1970 - 1971
16. Extra copies of Minutes 74 - 81
17. Police Activity Reports to 1979
18. DPW Interviews 1976 - 1977
19. School Guard and Police Applications to 1979
20. Police Applications 1970

May 27, 1986

TOWNSHIP OF WILKINS

April 22, 1986

ITEMS THROWN OUT FROM FILE:

1. Solid Waste Contracts 1969 - 1976
2. Engineering Invoices 1940 - 1960
3. Flood Damage File Hurricane Agnes June 1972
4. Engineering Drawing Sign Out Book 1968 - 1975
5. Project 70 Information (Park Land Acquisition) AF-P-37
6. Spot Clearance AF-S-11-14
7. AF-P-10 PENDOT Correspondence to 1972
8. AF-U-3 Utility Company Permits to 1970
9. AF-U-4 Utility Company Permits to 1975
10. AF-S-23 1969 Spot Clearance
11. AF-W-2 Wage Tax Collector 1967 - 1974
12. AF-A-4 Health Department Correspondence to 1964
13. AF-A-5 & A-5-1 Health Department Correspondence 1964 - 1974
14. AF-D-5 & 6 Duquesne Light Company Correspondence to 1970
15. AF-E-4 PA Economy League Correspondence to 1977
16. PS-R-2,A,1,2 & 3 Joint Radio Grants and Correspondence to 1973
17. PS-F-24 Fire Prevention Bureau Correspondence to 1977
18. PS-P-17A-L Police Labor Relations 1968 - 1972
19. Misc. & Administrative Agendas Committee Agendas and Committee items completed to 1980
20. Information on Purchase of Various Supplies to 1973
21. Sewer ROW Photos Phases III, IV, and V (All cases settled by Viewers)
22. Tap-in Permit Plans #3 Hill Sewer Project - all properties tapped in
23. Bond Bidders File 1973
24. Proposed Capital Notes 1977
25. Several Misc. files on Capital Improvement Plan Revisions 1965 - 1980
26. Correspondence Files 1979 - 1983 (Yakin correspondence to dead storage)

*Wilmer K. Baldwin*  
Wilmer K. Baldwin

msf

TOWNSHIP OF WILKINS

April 23, 1986

1. PS-P-17 A, D, E, F, G, H, I, J, K, L - 1968 - 1974

Note: Arbitration awards, judicial opinions and legal notices saved.

2. 1980 and 1981 R E Tax Receipts/G.M.P.

3. Tax Duplicates 1967 - 1980 G.M.P. "School Books"

4. Receipted Parking Tickets from dawn of time through 1983

*Wilmer K. Baldwin*  
Wilmer K. Baldwin

msf

# BID TABULATION - 6/30/86 - BIDS FOR GASOLINE, OIL, DIESEL FUEL

BIDDER	ITEM 1 MOTOR GAS. 1 GAL PRICE DISCOUNT NET	ITEM 2 NON-LEADED GAS 1 GAL PRICE DISCOUNT NET	ITEM 3 DIESEL FUEL 1 GAL PRICE DISCOUNT NET	ITEM 4 SAE 30 OR 30 OIL 1 GAL PRICE DISCOUNT NET	ITEM 5 SAE 10W-30 OIL 1 GAL PRICE DISCOUNT NET
GLASSMERE FUEL SERVICE INC	.515 .03 .485 L.B	.515 .03 .485 L.B	.455 .03 .425 L.B	3.18 .27 2.91	3.37 .24 3.13
BUTLER PET- ROLEUM CORP	.795 .17 .625	.695 .131 .564	.599 .124 .475	3.87 .65 3.22	4.72 .79 3.93
PENNZOIL PRODUCTS CO	NO BID	NO BID	NO BID	3.14 .46 2.68 L.B	3.44 .46 2.98 L.B

## NOTES:

1. L.B. = LOW BID
2. BID SECURITY PROVIDED BY GLASSMERE FUEL SERVICE & PENNZOIL PRODUCTS
3. " " NOT PROVIDED BY BUTLER PETROLEUM UNLESS AWARD MADE
4. PENNZOIL PRICES FROM 7/1/86 - 7/1/87
5. ESCALATION / DE-ESCALATION CLAUSES CONTAINED IN GLASSMERE FUEL & BUTLER PETROLEUM BIDS



WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF JULY 14, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Ray Burkhart, 115 Wallace Avenue inquired as to the status of Court Case Re: Driveway 3333 Wm. Penn Hwy. He was answered by Mr. Dombrosky, Mr. Hanlon and Mr. Baldwin.
2. Thomas Kearney, 961 Roland Road inquired regarding the moving of a fire plug located between his and an adjacent driveway. He indicated he could not afford the cost of moving the plug. Mr. Dombrosky indicated the matter would again be referred to the Public Safety Committee for review.
3. Al Yamnitzky, 933 Rita Drive opposed removal of the missile from the front lawn. He asked for the reasons. Mr. Dombrosky indicated that four members of the Board were seriously concerned with safety and insurance liability of the missile. Mr. Yamnitzky suggested fencing of the missile.
4. William Hallgren, 149 Gardenia Drive, also spoke concerning the missile. He inquired concerning ownership. Mr. Dombrosky indicated it was a donation from the Army to the BiCentennial Commission in 1976. Mr. Hallgren proposed that the missile remain.
5. Mr. George Porado, former Chairman of the BiCentennial Commission and Commissioner spoke regarding the original donation and the significance of same. He indicated the Senior Citizens organization supported retention of the missile. He asked the Board to re-consider. Mr. Dombrosky indicated that the matter had already been discussed.

(5601) MOVED BOWLIN-POHL to direct the removal of the missile.

The motion was adopted by a vote of 4 yes 1 no as follows:

Yes - Mr. Bowlin, Miss Pohl, Mr. Hanlon, Mr. Dombrosky

No - Mr. Porado

Miss Pohl spoke regarding the origin of the BiCentennial Commission indicating the Women's Club initiated same. She also spoke concerning the safety hazards posed by the missile and indicated her desire to see same removed.

(5602) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of June 9, 1986 and the Additional Stated Meeting of June 30, 1986.

The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                      |  |
|----------------------|--|
| DeMarco<br>Pers File | 1. Letter from Nancy Sauro, 1221 Edgewood Drive, West Leechburg, PA 15656 to Chief Naccarati commending Officer DeMarco Re: Recovery of stolen car. cc: Comm., Off. DeMarco    |
| C-0                  | 2. Letter from Mrs. Mary Jane Hirt, Manager, O'Hara Township expressing thanks from O'Hara and adjacent communities for flood cleanup assistance. cc: Comm., Members DPW Staff |
| PF-Cur-<br>SE-59     | 3. Letters from PA Dept. of Environmental Resources and ACHD approving sewage facilities plan revision. - Highland-Clugston Sanitary Sewer Project. - Filed                    |
| C-G                  | 4. Letter from Mary Doreza, Presentation of Christ Greek Orthodox Church Re: hanging of banners for Church Food Festival. Answered by Manager.                                 |
| PC Mnts.<br>Book     | 5. Minutes of Planning Commission Meeting of 6/18/86 Re: Review of PRD application Highland Manor II. cc: Commissioners  |
| C-C                  | 6. Letter from Rep. Cowell Re: Turnpike Commission sale of surplus guard rail posts and plates. - Filed.   |
| Mgrs.<br>Ref MELP    | 7. Letter from #3 VFD requesting approval of MELP Loan for financing new fire truck. cc: Commissioners   |
| AF-M-28              | 8. Letter from County Law Dept. and Office of Special Courts of Lease for District Justice Office. cc: Commissioners   |

Regular Meeting, Monday, July 14, 1986 - Page Two

- PS-T-1 9. Letter from PA Dept. of Transportation with semi-annual payment of State Traffic Fines \$2,299.51. - Filed
- D aft 78L3 10. Proposed Sewage Module, Highland Manor II. cc: Engineer
- C-A 11. Letter of commendation from Auditor General Re: Investment of Liquid Fuel Tax Funds. cc: Commissioners
- C-A 12. Letters from Animal Care & Welfare & Animal Friends protesting support of Dog Racing Legislation. - Filed
- AF-B-1980 13. Paid off Capital Notes 1980, 83, 84, 84. Filed 80-85 Notes
- Aid Proj 14. Letter from Allegheny County Dept. of Development Re: CD '86 '87 Year XIII Community Dev. Projects. cc: Commissioners
- Naccarati 15. Letter from Allegheny County noting reappointment of Pers. File Chief Naccarati to Police Academy Board. cc: Commissioners
- AF-P-21 16. Petition from Richard M. Gordon, 1100 Penn Center Boulevard and 27 others Re: speeding on Penn Center Blvd. cc: Commissioners
- AF-I-29 17. Executed Certificate of Approval, Industrial Development Authority, Three Rivers Enterprises, \$425,000..

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, #3 and #4. A total of twenty alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of June, 1986:

REPORT OF ACTIVITY:

A. Calls and Complaints	318
B. Gasoline consumed	1,050
C. Gasoline consumed A9, A10	130.3
D. Gasoline consumed Medic 11	49.0
E. Miles of Patrol	9,400
F. Mileage on Cars:	
Unit 11 - 43,595	
Unit 12 - 14,019	
Unit 13 - 51,254	
Unit 14 - 71,666	
G. Accidents	14
H. Arrests	25
I. Assaults	3
J. Aided Cases	10
K. Animal Complaints	17
L. Criminal Mischief	3
M. Domestic Disturbances	2
N. Fire Calls	3
O. Mutual Aid	2
P. Other Offenses (Run away)	1
Q. Thefts	15
R. Towed vehicles	4
S. Sex Offenses	1
T. Stolen vehicles	10

3. ANIMAL CONTROL: Mr. Hoffman reported the following:

April - 7 strays picked up  
 May - 9 " " "  
 June - 4 " " "

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 56 calls during June. 32 in Wilkins, 16 in Churchill, 8 mutual aid calls.

5. MAGISTRATE: Mrs. Daw reported the disposition of forty nine cases with collections as follows:

To Township	906.25
To County	544.00
To State	1,223.75
Other	616.46

6. MANAGER: Mr. Baldwin reported activities as follows:

A. FINANCIAL: Collections:

Earned Income Tax - previous month	9,786.01
O P Tax - previous month	8,279.60
Mercantile Tax - previous month	12,763.53
Business Privilege Tax - previous month	2,089.35
Secretary - General Fund	10,965.08
Secretary - Capital Reserve Fund	135.00
Bond Issue Proceeds (net)	763,928.90

6. Manager's Report (Continued)

Total (Financial - Collections) \$807,949.47

B. BUILDING PERMITS ISSUED:

Repairs & Improvements 9

C. COMPLAINTS:

Received 12

Resolved 26

Pending 17

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax 2,331.42

Delinquent Tax 724.12

Total \$3,055.54

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax \$10,965.08

No report - 1985 Tax Duplicate completed.

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of June 1986 \$ 9,510.65 Previous Year \$ 6,566.98 1986 Budget

Total for 1986 201,481.22 " " 200,708.99 \$377,300.

OCCUPATION PRIVILEGE TAX:

Month of June 1986 1,640.00 " " 1,600.00 1986 Budget

Total for 1986 45,659.40 " " 47,622.30 \$50,000.

MERCANTILE TAX:

Month of June 1986 13,133.35 " " 2,805.49 1986 Budget

Total for 1986 172,568.07 " " 143,098.16 \$150,600.

BUSINESS PRIVILEGE TAX:

Month of June 1986 3,043.46 " " 6,227.64 1986 Budget

Total for 1986 68,794.58 " " 60,311.53 \$68,700.

10. FINANCIAL REPORT - JUNEGENERAL FUND:

	PNB	PLGIT	TOTALS
Bank Balance 6/1/86	2,572.75	119,308.27	121,881.02
<u>RECEIPTS:</u>			
Earned Income Tax		9,786.01	9,786.01
Mercantile Tax		12,763.53	12,763.53
Occupation Privilege Tax		8,279.60	8,279.60
Business Privilege Tax		2,089.35	2,089.35
Interest		463.15	463.15
Office Deposit	10,965.08		10,965.08
Inter-Accounts Transfer		10,956.10	10,956.10
June Accounts Payable	51,488.90		51,488.90
Total Receipts			106,791.72
Total Receipts and Balances			228,672.74
Warrants Cleared	61,739.15	103,051.17	164,790.32
Less Outstanding Warrants			2,071.74
CASH BALANCE JUNE 30, 1986			\$61,810.68

Note: This statement does not include the following amounts collected by Mr. Pugliano through June 30, 1986 but not reflected on the PLGIT statement until after July 1, 1986:

Earned Income Tax 1,683.66

Occupation Privilege Tax 1,640.00

Mercantile & BP Tax 5,455.96

The above is in reconciliation with June ending statements.

CAPITAL RESERVE FUND:

Bank Balance 6/1/86 - PLGIT 23.28

RECEIPTS:

Bond Issue Proceeds (Net) 763,928.90

Tap-In Fee 135.00

Interest 3,245.59

Less Expenditures -0-

BANK BALANCE JUNE 30, 1986 \$767,332.77

Note: Bond Issue Proceeds equal total issue value less disbursements for legal services, administrative services and payment of existing debt service which were deducted at the issue closing.

Regular Meeting, Monday, July 14, 1986 - Page FourLIQUID FUELS FUND:

Bank Balance 6/1/86 - PLGIT

57,163.07

RECEIPTS:

Interest

258.17

Total Receipts and Balances

57,421.24

Less Expenditures - Payroll Transfers

12,000.00

BANK BALANCE JUNE 30, 1986

\$45,421.24REVENUE SHARING FUND:

Bank Balance 6/1/86 - PLGIT

9,280.08

RECEIPTS: Interest33.35

Total Receipts and Balances

9,313.43

Less Expenditures: Solid Waste

7,932.28

BANK BALANCE JUNE 30, 1986

\$1,381.15

A list of current bills was presented for approval.

(5603) MOVED HANLON-PORADO to authorize payment of bills, totalling \$36,382.31, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle 804, Forty-Five (45) Second Notices processed and mailed Friday, 6/20/86.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court, heard March 1985. Opinion received.

APRIL 1986: 1. Slurry Seal - Contract awarded.

JUNE 1986: 1. Highland-Clugston Sanitary Sewers - Bids taken by TCVCOG June 26, 1986.

NEW BUSINESS:

Mr. Dombrosky noted the untimely passing of Mr. Harry W. Kane, a Member of the Recreation Board. He recognized Mr. Kane's valuable service to the Township.

Mr. Dombrosky asked all present to remember Mr. Kane and his family in their prayers.

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 26-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
HONORING THE MEMORY OF MR. HARRY W. KANE.

(5604) MOVED PORADO-BOWLIN to adopt Resolution No. 26-86. The motion was adopted by unanimous roll call vote.

3. MOTIONS: None

(5605) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:03 P.M.

ATTEST:

*Wilmer K. Baldwin*  
\_\_\_\_\_  
Wilmer K. Baldwin, Secretary

APPROVED:As presented Aug 11, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF JULY 28, 1986

The Additional Stated Meeting of July 28th was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin  
 Miss Pohl

It was noted that Mr. Porado was out of town and; hence, unable to attend.

Mr. Dombrosky led all present in the Pledge to the Flag.

Mr. Dombrosky indicated there were three items requiring action as a result of the preceding briefing session or from notices of bids to be received:

1. Receipt of Bids for Gasoline, Oil and Diesel Fuel

(5605) MOVED POHL-BOWLIN to open the bids.

The Secretary and read the following bids:

	ITEM 1 MOTOR GAS 1 Gal			ITEM 2 NON-LEADED 1 GAL			ITEM 3 DIESEL FUEL 1 GAL			ITEM 4 SAE 20 or 20 or 30 OIL(1G)			ITEM 5 SAE 10W30 OIL 1 GAL		
BIDDER	Price	disc	net	Price	disc	net	Price	disc	net	Price	disc	net	Price	disc	net
Glassmere Fuel Service	.429	.03	.399	.429	.03	.399	.409	.03	.379	3.91	.10	3.81	3.33	.10	3.23
										or					
										3.61	1.00	2.91	←/ Mr. Chromie 7/29/86 This price correct		
Butler Petroleum	.525	.079	.446	.530	.079	.451	.559	.79	.480	4.41	.74	3.67	4.73	.80	3.93
Pennzoil	No Bid			No Bid			No Bid			3.14	.46	2.68	3.44	.46	2.98

All bids except that of the Butler Petroleum Corporation were accompanied by the required security.

The Secretary introduced proof of publication of the bid notice.

(5606) MOVED HANLON-BOWLIN to refer the bids to the appropriate Committee for review.

Motions 5605 and 5605 were adopted by the unanimous roll call vote of all present.

2. Receipt of Bids for Highlift-Backhoe

(5607) MOVED BOWLIN-POHL to open the bids.

The Secretary opened and read the following bids:

BIDDER - MAKE - MODEL			GROSS BID	LESS TRADE	NET BID	FRONT WHEEL DR. ALT.	NET BID W/ALTERNATE
PASCO	FORD	655A TLB	32,197.	5,500.	26,697.	3,500.	30,197.
SCOTT	CASE	580JE	55,437.	29,582.	25,855.	4,400.	30,255.
SHAULL	CASE	580JE	38,339.	16,000.	22,339.	3,095.	25,434.
PETRI	J.DEERE	310C	49,900.	28,074.	21,826.	Bid 55,692. Actual 25,636. -21,826. 3,810.	25,636.
DOYLE	J.DEERE	310C	47,133.	22,000.	25,133	3,927.	29,060.

All Bids were accompanied by the required security.

The Secretary introduced proof of publication of the bid notice.

Minutes of the Additional Stated Meeting of July 28, 1986

(5608) MOVED HANLON-POHL to refer the bids to the appropriate committee for review.

Motions 5607 and 5608 were adopted by the unanimous roll call vote of all present.

3. RESOLUTIONS:

RESOLUTION NO. 27-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH THE BOROUGH  
OF TURTLE CREEK REGARDING TOWNSHIP USE OF  
BOROUGH SANITARY SEWERS.

(5609) MOVED POHL-BOWLIN to adopt Resolution No. 27-86.

The motion was adopted by the unanimous roll call vote of all present.

(5610) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted the meeting was adjourned at 8:47 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF AUGUST 11, 1986

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of Mr. Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

Mr. Dombrosky indicated that the first order of business was to conduct a public hearing on the proposed Planned Residential Development of Highland Manor Associates known as Highland Manor #II,

He indicated that the Board would listen to comment and that all questions should be directed to the applicant.

Mr. Dombrosky introduced Mr. Eugene Litman, applicant. Mr. Litman then introduced Mr. James Schwartz who commented as follows:

1. The proposed twenty four (24) unit apartment is on a five (5) acre site off the end of Dorothy Street.
2. It is a duplicate of existing Highland Manor #I.
3. The full application is on record with the Township.

Comment was then received:

1. Mrs. Mary Yakin, 35 Crestview Drive, questioned the need for a Township right of way for park property and the maintenance thereof.

Mr. Schwartz discussed the PRD recreation requirements and indicated that the right of way would be maintained as private property unless the Township deems otherwise.

2. Mrs. Yakin stated she favored sale of park land and made several remarks not directly related to the issue.
3. Mr. Dombrosky asked Mrs. Yakin to confine her remarks to the issue at hand.
4. Mr. N. Leonard Hill, Fire Marshal, noted Dorothy Street water line was not sufficient for fire purposes and asked Mr. Schwartz to advise how the matter would be resolved.

Mr. Schwartz introduced a report from Donald Glenn, P.E. deeming service sufficient. Mr. Hill indicated that residual pressure was not addressed. He referenced his previous reports on this matter.

Mr. Schwartz indicated the matter would be further addressed.

5. Mary Lauer, 144 Dorothy Street, noted narrow width of streets and potential high traffic loading. She asked if another access would be provided.

Mr. Schwartz indicated no other access was proposed. He made reference to a traffic study by Donald Glenn, P.E. indicating that the street would carry existing and proposed traffic flow.

6. Mr. Joseph Kromer, 142 Dorothy Street, also complained regarding traffic loading and water service problems.

Mrs. Lauer also complained about potential construction, traffic and solid waste collection vehicles. She further complained about alleged damage to her home from previous construction of Highland Manor #I.

Mr. Dombrosky asked for comment on other issues.

He indicated the Board would further consider the Highland Manor matter.

1. George Hawkins, 129 Patterson Street, inquired as to status of Farnsworth Manor Project. He was answered by Mr. Baldwin.
2. Pat Rodgers, 954 Lilly Lane, representing Girls Softball Association presented a trophy for third place finish of team as follows:

Kim Anster, Sharon Burke, Carol Comtois, Trisha Gazdik, Maria Henderson, Jennifer Holzer, Kelley Kooser, Kris Meigs, Maureen McCaffrey, Amy Porado, Michelle Sperduto and Tracy Wilsman. They were coached by Al (Bucky) Holzer, Tony DeMarco and Paul Comtois.

She praised the girl's accomplishment and thanked the Board and Recreation Board for sponsorship and support.

She asked that the trophy be displayed. Mr. Dombrosky thanked Mrs. Rodgers and the Recreation Board and accepted the trophy on the Recreation Board's behalf. He directed the Manager to display same.

3. Mary Yakin, 35 Crestview Drive, spoke further on the Dorothy Street issue.

(5611) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of July 14th and the Additional Stated Meeting of July 28, 1986.

The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                            |   |
|----------------------------|---|
| Police<br>Pens Fd Bdr.     | 1. Executed agreement amending Police Pension Fund Contract to establish 12/31 fiscal year. - Filed.                        |
| C-P                        | 2. Letter from PENDOT Re: Winter Maintenance Agreement.<br>cc: Commissioners, Referred to Manager to answer                 |
| PS-P-17-T                  | 3. Letter from Atty. Robert Durrant Re: invoicing, Police arbitrators. - Answered by Finance Officer                        |
| AF-I-6A-5A                 | 4. Letter from Attorney Ralph T. Schuster, Re: Injury claim Mrs. Albert Boulton, 3607 Ridgewood Dr. - Refer to Ins. carrier |
| D aft 78<br>L-3            | 5. Letter from Mary Lauer, 144 Dorothy Street, objecting to proposed Highland Manor #II PRD. cc: Commissioners              |
| 1986 Tax Dup.<br>Rpt. file | 6. Recapitulation of 1986 Realty Taxes, Jordon Tax Service.<br>cc: Commissioners, Mr. Means, Mr. George M. Porado           |
| D aft 78<br>L-3            | 7. Letter from Township Engineer Re: Water Supply, Proposed Highland Manor #II PRD. cc: Commissioners                       |
| AF-B-9-C                   | 8. Earned Income Tax Collectors Bond. - Filed   |
| AF-I-13<br>86-87           | 9. Letter from HDH Group, Inc. noting placement of Public Officials Liability Insurance. - Filed                            |
| AF-T-10                    | 10. Agenda TCVCOC Meeting 7/24/86 - Minutes TCVCOC Meeting 6/26/86. - Filed   |
| AF-I-13                    | 11. Binder for 1986-87 SMP Insurance - Filed  |
| AF-I-13                    | 12. " " " Umbrella Insurance. - Filed   |
| PS-F-24                    | 13. Fire Marshal's report Jan-June 1986. - cc: Commissioners  |
| Hunsberger<br>Pers File    | 14. Letter from Adelphai Village, Latrobe, PA thanking Officer Hunsberger for services. - Filed                             |
| Doyle<br>Pers File         | 15. Letter of commendation from Chief Naccarati to Officer Doyle. - Filed   |

#### REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1 and #4. A total of 13 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of July, 1986:

#### REPORT OF ACTIVITY:

A. Calls and complaints	375
B. Gasoline consumed	1,147
- A9, A10	165.4
- Medic II	41.5
C. Miles of Patrol	10,335
D. Mileage on cars:	
Unit 11 -	46,811
Unit 12 -	17,464
Unit 13 -	54,319
Unit 14 -	73,150
E. Accidents	22
F. Arrests	12
G. Assaults	3
H. Aided Cases	22
I. Animal Complaints	16
J. Burglaries	2
K. Criminal Mischief	3
L. Domestic Disturbances	3
M. Fire Calls	5
N. Mutual Aid	2
O. Other Offenses	1
P. Thefts	18
Q. Towed Vehicles	6
R. Vehicle Thefts	8



3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 60 calls during July, 35 were in Wilkins, 18 in Churchill and 7 were mutual aid calls.
4. MAGISTRATE: Mrs. Daw reported the disposition of 70 cases with collections as follows:

To Township	1,240.00
To County	845.00
To State	2,645.00
Other	488.50

5. MANAGER: Mr. Baldwin reported activities as follows:

A. FINANCIAL: Collections:

Earned Income Tax - previous month	21,884.68
Occupation Privilege Tax - previous month	1,640.00
Mercantile Tax - previous month	2,845.22
Business Privilege Tax - previous month	2,610.74
Secretary - General Fund	14,652.21
Secretary - Capital Reserve Fund	9,180.67
Total	\$52,813.52

B. BUILDING PERMITS ISSUED:

Repairs and Improvements	7
--------------------------	---

C. COMPLAINTS:

Received	30
Resolved	32
Pending	16

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,575.24
Delinquent Tax	473.74
Total	\$5,048.98

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	14,652.21
Current Realty Tax	39,707.81
Total	54,360.02

The status of the 1986 Tax Duplicate was reported for the month of July 1986 as follows:

CHARGES:

Original Duplicate	698,246.01
--------------------	------------

CREDITS-COLLECTIONS:

This report	39,707.81
Discounts - This report	810.54
Total Credits	40,518.35
Balance to Account For	657,727.66
Collection Percentage	5.8%
Percentage for same period - previous year	3.3%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1986	47,955.08	Previous year	51,529.35	1986 Budget
Total for 1986	249,436.30	"	"	252,071.48
				377,300.

OCCUPATION PRIVILEGE TAX:

Month of July 1986	1,709.60	"	"	2,759.20	1986 Budget
Total for 1986	47,369.00	"	"	49,118.40	50,000.

MERCANTILE TAX:

Month of July 1986	3,155.92	"	"	8,862.15	1986 Budget
Total for 1986	172,723.99	"	"	140,136.73	150,000.

BUSINESS PRIVILEGE TAX:

Month of July 1986	2,465.53	"	"	1,080.38	1986 Budget
Total for 1986	71,260.11	"	"	58,742.37	68,700.

9. FINANCIAL REPORT - JULY 1986

GENERAL FUND:

Bank Balance 7/1/86	PNB	PLGIT	TOTALS
	3,287.58	60,594.84	63,882.42

RECEIPTS:

Real Estate Tax - Current Year	21,884.68	21,884.68
Earned Income Tax	46,063.95	46,063.95
Mercantile Tax	2,845.22	2,845.22
Occupation Privilege Tax	1,640.00	1,640.00
Business Privilege Tax	2,610.74	2,610.74
Interest	290.40	290.40
Office Deposit	14,652.21	14,652.21

General Fund - Continued	PNB	PLGIT	TOTALS
Inter-Account Transfer		14,652.21	14,652.21
July Accounts Payable	36,336.33		36,336.33
Total Receipts			140,975.74
Total Receipts and Balances			204,858.16
Warrants Cleared	48,072.61	105,899.70	153,972.31
Bank Balance 7/31/86	6,203.51	44,682.34	50,885.85
Less Outstanding Warrants			4,952.67
CASH BALANCE JULY 31, 1986			<u>\$45,933.18</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through July 31, 1986 but not reflected on the PLGIT statement until after August 1, 1986:

Real Estate Tax	6,132.83
Earned Income Tax	3,574.79
Occupation Privilege Tax	1,709.60
Mercantile & BP Tax	5,621.45

The above is in reconciliation with July ending statements.

#### CAPITAL RESERVE FUND:

Bank Balance 7/1/86 - PLGIT	767,332.77	
RECEIPTS:		
Bond Issue Closing - A/C Interest Trans.	9,180.67	
Interest	4,455.40	13,636.07
Total Receipts and Balances		780,968.84

#### Expenditures:

Highland-Clugston Sewer:		
Easement Fees	1,000.00	
Engineering	7,245.25	
Legal Fees	1,340.00	
Legal Advertising	393.60	
PA Permit	100.00	10,078.85
Other Engineering:		
Lions Park Tennis Court	41.25	
Munic. Bldg. Air Cond.	1,522.50	1,563.75
Bank Balance 7/31/86		769,326.24
Less Outstanding Warrants		2,912.50
CASH BALANCE JULY 31, 1986		<u>\$766,413.74</u>

#### LIQUID FUELS FUND:

Bank Balance 7/1/86 - PLGIT	45,421.24	
RECEIPTS: Interest	220.04	
Total Receipts and Balances		45,641.28
Less Expenditures: Payroll Transfers	18,000.00	
BANK BALANCE JULY 31, 1986		<u>\$27,641.28</u>

#### REVENUE SHARING FUND:

Bank Balance 7/1/86 - PLGIT	1,381.15	
RECEIPTS: Federal Allocation	18,577.00	
Interest	70.78	
Total Receipts and Balances		20,028.93
Less Expenditures: SolidWaste	7,962.25	
BANK BALANCE JULY 31, 1986		<u>\$12,066.68</u>

NOTE: Federal Allocation reduced 14.7% from prior quarter.

A list of current bills was presented for approval.

(5612) MOVED HANLON-PORADO to authorize payment of bills, totalling \$66,380.09, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

#### OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - CYCLE 804 - Twenty Five (25) Final Notices posted on residents homes on Thursday, July 24, 1986.

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court, heard March 1985. Opinion received.

APRIL 1986: 1. Slurry Seal - Work in progress

JUNE 1986: 1. Highland-Clugston Sanitary Sewers - Bids taken by TCVCOG June 26, 1986.

Regular Meeting, Monday, August 11, 1986 - Page Five

NEW BUSINESS:

1. ORDINANCES - None
2. RESOLUTIONS - None
3. MOTIONS:

(5613) MOVED POHL-BOWLIN to award contracts for Gasoline, Oil and Diesel Fuel to the low bidders as follows:

Glassmere Fuel Service - Motor Gasoline \$0.399/gal  
- Non-Leaded Gasoline \$0.399/gal  
- Diesel Fuel - \$0.379/Gal

Pennzoil Products Company - SAE 20 or 30 Oil \$2.68/Gal  
- SAE 10W 30 Oil \$2.98/Gal

(5614) MOVED HANLON-POHL to award the contract for a Highlift-Backhoe, with the front wheel drive alternate to the Shaul Equipment and Supply Company per their low bid of \$25,434.00.

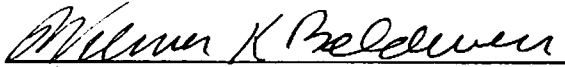
(5615) MOVED POHL-HANLON to accept the bids as received by the Councils of Governments for winter materials.

(5616) MOVED BOWLIN-POHL to ratify action of the Manager in advertising for bids for street sign materials.

Motions 5613 to 5616 inclusive were adopted by unanimous roll call vote.

5617) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted the meeting was adjourned at 8:18 P.M.

ATTEST:

  
\_\_\_\_\_  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented Sept 8, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 25, 1986

The Additional Stated Meeting of August 25th was called to order at 8:30 P.M. by President Dombrosky. The meeting was held in the Conference Room.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky stated that there were three items requiring action by the Board:

1. RESOLUTION NO. 28-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING A RESIDENT TO AN UNEXPIRED TERM  
ON THE RECREATION BOARD OF WILKINS TOWNSHIP.

(5618) MOVED HANLON-PORADO to adopt Resolution No. 28-86. The motion was adopted by unanimous roll call vote.

2. Opening of Bids for Street Name Sign Materials

(5619) MOVED PORADO-BOWLIN to open the bids. The Secretary opened and read the following bids:

BID TABULATION AUGUST 25, 1986 - STREET NAME SIGN MATERIALS

	<u>SAFETY SERVICE</u>	<u>A &amp; H EQUIP</u>	<u>AMERICAN SAF. SVCE.</u>
#1 6" x 24" Sign			
One (1) each	12.93	11.73	15.75
270	3,491.10	3,167.10	4,252.50
#2 6" x 30" Sign			
One (1) each	16.04	14.92	19.90
20 (Twenty)	320.80	298.40	398.00
#3 6" x 36" Sign			
One (1) each	19.19	20.06	23.30
10 (Ten)	191.90	200.60	233.00
#4 CAP			
One (1) each	3.25	3.75	3.15
150	487.50	562.50	472.50
#5 BRACKET			
One (1) each	3.25	3.60	3.15
150	487.50	540.00	472.50
#6 POST			
One (1) each	17.75	19.49	17.50
75 (Seventy Five)	<u>1,331.25</u>	<u>1,461.75</u>	<u>1,312.50</u>
TOTAL	<u>\$6,310.05</u>	<u>\$6,230.35</u>	<u>\$7,141.00</u>

(5620) MOVED BOWLIN-POHL to refer the bids to the proper committee for review.

3. Opening of Bids for Air Conditioning of Municipal Building Auditorium

(5621) MOVED PORADO-BOWLIN to open the bids. The Secretary opened and read the following bids:

BID TABULATION AUGUST 25, 1986 - AUDITORIUM AIR CONDITIONING BIDS

<u>BIDDER</u>	<u>ALT A complete w/trench excavation</u>	<u>ALT B COM. w/o trench excav.</u>
Victor Capretto	29,900.	27,485.
L. G. Comer	19,852.	18,952.
J. Huckenstein	20,900.	19,300.

(5622) MOVED HANLON-POHL to refer the bids to the appropriate committee for review.

Minutes of the Additional Stated Meeting, August 25, 1986 - Page Two

NOTE: 1. All bids were accompanied by the required security.

2. The Secretary presented proofs of publication of notices of both bids.

Motions 5619 to 5622 inclusive were adopted by unanimous roll call vote.

(5623) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin, Secretary

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky	Miss Pohl
Mr. Hanlon	Mr. Bowlin
	Mr. Porado

At the invitation of President Dombrosky, all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. Paul Long, 706 Thompson Street, requested weeds and brush to be cut along Negley Avenue below Highland and near Ayers Avenue.
2. Mrs. Mary Yakin, 35 Crestview Drive, asked questions concerning legal services.
3. Mr. Joel Merenstein, 220 Hawthorne Drive, presented petition requesting public acceptance of a spur off Hawthorne Drive.

(5624) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of August 11th, the Additional Stated Meeting of August 25, 1986 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- |                                     |  |
|-------------------------------------|--|
| AF-I-13-86-7                        | 1. Binder & Policy 1986-87 Public Officials Liability Ins. - Filed   |
| PF Cur SE-59                        | 2. Approved Part II Pender Pmt., Clugston, Highland, Ayers Sanitary Sewer Project. - Filed   |
| D aft 78-L3                         | 3. Letter from James Schwartz, Highland Manor Associates waiving "90 day rule" under Act 247. cc: Comm., JMM   |
| D aft 78<br>FIAI ZHB<br>190-84      | 4. Order of Court 8/7/86 Faith Bible Baptist Church of Wilkins Township vs The Zoning Hearing Board of Wilkins Township and the Board of Commissioners of Wilkins Township and correspondence from Solicitor. cc: Commissioners, ZHB |
| Rec-Eastmont<br>Tennis Ct<br>Lights | 5. Letter from Dorothy Lain, 104 Frazier Dr., requesting hearing Re: Eastmont Park proposed evening Basketball League. Answered by Manager   |
| Bond Issue<br>aft 4/28/86           | 6. Report from Engineer Re: Tennis Court Improvements. cc: Commissioners, Recreation Board   |
| PF-Cur-SE59A                        | 7. Recorded Easements Clugston-Highland-Ayers SSP. - Filed   |
| C-P                                 | 8. Letter from residents on Powell St Re: Weeds vicinity 119 Powell Street. - Refer to Ord. Officer  |
| C-P                                 | 9. Application of Potter Twp., Beaver Cty to Federal Energy Regulatory Commission Re: Hydroelectric Power. - Filed   |
| C-M                                 | 10. Letter from Mary Mazon, 210 Briaridge Dr., Re: Block Party August 24th. - Answered by Manager  |
| AF-I-13 6-7                         | 11. Excess Liability Ins. Policy 8/1/86-87. cc: JMM  |
| C-R                                 | 12. Letter from Sen. James Romanelli, enclosing information Re: Institutional Conservation Program. cc: Fin Off., Engineer   |
| M/R S/A File                        | 13. Letter from US Dept. of Commerce Re: Federal Single Audit.-File  |
| Greco P/F                           | 14. Letter from Chief LaPaglia, Forest Hills, expressing thanks to Wilkins Officer Greco for assistance. cc: Commissioners   |
| PF-Cur-SE59                         | 15. Letters from County Health Dept. Re: Clugston-Highland Sewer Taps. - cc: Commissioners   |
| PF-Cur-<br>Parks LWCF               | 16. Letter from PA Dept of Comm Affairs Re: denial of Land & Water Conservation Fund Grant Application. - cc: Comm., Rec Bd.   |
| Naccarati<br>P/F                    | 17. Letter from PA Chiefs of Police Ass'n. appointing Chief Naccarati to Education & Training Committee, cc: Commissioners   |
| Hunsberger<br>P/F                   | 18. Letter from Chief Naccarati designating Officer Hunsberger as Fire Arms Instructor. cc: Commissioners  |
| M/R #3VFD/TL                        | 19. Letter from VFD #3 requesting decision Re: Financing of new Truck. Comm.   |
| AF-T-5-86                           | 20. Letter from Dr. Charles Blocksidge, Director of Assessments Re: Various items 1986 Tax Duplicate.  |
| C-R                                 | 21. Letter from Mrs. Robert Ferguson, Ridgewood Drive Ass'n. Re: Block Party 9/6. - Answered by Manager.   |

Regular Meeting, Monday, September 8, 1986 - Page Two

- Comm I/A 22. Letter from Lawrence Patchel, 596 Brown Ave., requesting Russell Lne meeting Re: Acceptance of Russell Lane & Bridge. cc: Comm., JMM
- D aft 78 23. Petition for exchange of Real Property (Highland Manor L-3-B II Project) - Filed
- AF-T-5-86 24. Letter from Westinghouse Elec Corp, paying taxes under protest. cc: Commissioners, JMM
- C-C 25. Letter from Dorothy Chiado Re: Block Party, Lily Lane, 9/13/86. cc: Commissioners, Emergency Services
- AF-L-12 26. Letter from Liquor Control Board w/1986 license fees check \$2,850.00. - Filed
- C-B 27. Take Pride in America application Re: Mr. Albert Belisky Re: Floral displays at Municipal Building - Filed
- AF-I-29 28. Executed Certificate of Approval, IDA, Sandoz Inc. \$350,000.00.
- EMS File 29. Letter from Dan Fitzhenry Re: Proclamation EMS Training Wk. 9/21-27/86. cc: Commissioners
- D aft 78 30. Report from Twp. Engr. Re: Fire Service, Highland Manor II
- PF-Cur-S74 31. Approval Engineers estimate Slurry Seal Contract
- Bond Issue 32/ Award Recommendation, Air Conditioning Project

- REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 16 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of August 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	358
B. Gasoline Consumed - Unleaded	1,169
C. Gasoline Consumed - A9, A10	202.1
D. Gasoline Consumed Medic 11	26.0
E. Miles of Patrol	10,387
F. Mileage on Cars	
Unit 11 - 49,030	
Unit 12 - 21,375	
Unit 13 - 57,894	
Unit 14 - 74,117	
G. Accidents	20
H. Arrests	23
I. Aided Cases	14
J. Animal Complaints	15
K. Burglaries	4
L. Criminal Mischiefs	5
M. Domestic Disturbances	5
N. Fire Calls	2
O. Mutual Aid	2
P. Other Offenses	1
Q. Registration Plates	3
R. Sex Related Offenses	1
S. Thefts	26
T. Towed Vehicles	2
U. Stolen Vehicles	5

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 83 calls during August. 40 were in Wilkins, 29 in Churchill and 14 mutual aid calls.

4. MANAGER: Mr. Baldwin Reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - Previous month	34,026.91
O P Tax - Previous month	3,109.60
Mercantile Tax - Previous month	3,477.04
Business Priv. Tax - Previous month	4,503.96
Secretary - General Fund	12,854.71
Secretary - Capital Res. Fd.	100.00
Total	58,072.22

2. BUILDING PERMITS ISSUED: Repairs and Improvements - 11

3. COMPLAINTS:

Received	32
Resolved	43
Pending	17

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,843.16
Delinquent Tax	<u>702.38</u>
Total	5,545.54

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	12,475.26
Current Realty Tax	<u>575,106.43</u>
Total	587,581.69

The status of the 1986 Tax Duplicate was reported for the month of August as follows:

CHARGES:

Original Duplicate - Total Charges	698,246.01
------------------------------------	------------

CREDITS-COLLECTIONS:

This report	575,106.43	
Previous report	39,707.81	
Discounts - This report	11,737.77	
Discounts - Previous report	<u>810.54</u>	
Total Credits		627,362.45
Balance to Account For		70,883.46
Collection Percentage		89.8%
Percentage for same period - previous year		83.4%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1986	\$ 30,452.12	Previous Year	\$ 33,715.40	1986 Budget
Total for 1986	279,801.95	"	"	285,786.88 \$377,300.

OCCUPATION PRIVILEGE TAX:

Month of August 1986	1,400.00	"	"	2,229.20	1986 Budget
Total for 1986	48,769.00	"	"	50,751.50	\$ 50,000.

MERCANTILE TAX:

Month of August 1986	232.47	"	"	1,393.24	1986 Budget
Total for 1986	175,956.46	"	"	144,806.42	\$150,000.

BUSINESS PRIVILEGE TAX:

Month of August 1986	2,127.08	"	"	1,301.93	1986 Budget
Total for 1986	73,387.19	"	"	64,934.67	\$ 68,700.

8. CURRENT FINANCIAL REPORT:GENERAL FUND:

Bank Balance 8/1/86	<u>PNB</u>	<u>PLGIT</u>	<u>TOTALS</u>
	6,203.51	44,682.34	50,885.85

RECEIPTS:

Real Estate Tax - Current Year		179,492.95	179,492.95
Earned Income Tax		34,026.91	34,026.91
Mercantile Tax		3,477.04	3,477.04
Occupation Privilege Tax		3,109.60	3,109.60
Business Privilege Tax		4,503.96	4,503.96
Interest		372.46	372.46
Office Deposit	12,854.71		12,854.71
Inter-Account Transfer		12,475.26	12,475.26
August Accounts Payable	<u>65,250.00</u>		<u>65,250.00</u>
Total Receipts			<u>315,562.89</u>
Total Receipts and Balance			366,448.74
Warrants Cleared	<u>83,219.88</u>	<u>113,145.59</u>	<u>196,365.47</u>
Bank Balance 8/31/86	1,088.34	168,994.93	170,083.27
Less Outstanding Warrants			<u>594.44</u>
CASH BALANCE AUGUST 31, 1986			<u>\$169,488.83</u>

NOTE: The above is in reconciliation with August ending statements.

CAPITAL RESERVE FUND:

Bank Balance 8/1/86 - PLGIT	769,326.24
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RECEIPTS:

Tap-in Fee	100.00
Interest	<u>3,699.26</u>
Total Receipts and Balances	773,125.50

Expenditures:

Highland-Clugston Sewer: Easement Fees	2,000.00
Engineering	292.00
Legal Fees	84.00
Legal Advertising	<u>46.42</u>
	2,422.42



Regular Meeting, Monday, September 8, 1986 - Page Four

Financial Report - Capital Reserve Fund: (Continued)

Other Engineering: Other sewers	495.00	
Municipal Building Air	141.50	636.50
Arts Festival Easels	2,412.50	2,412.50
Bank Balance 8/31/86		767,654.08
Less Outstanding Warrants		1,000.00
CASH BALANCE AUGUST 31, 1986		<u>\$766,654.08</u>

LIQUID FUELS FUND:

Bank Balance 8/1/86 - PLGIT		27,641.28
RECEIPTS: Interest	118.50	
Total Receipts and Balance		27,759.78
Less Expenditures: Payroll Transfers		12,000.00
CASH BALANCE AUGUST 31, 1986		<u>\$15,759.78</u>

REVENUE SHARING FUND:

Bank Balance 8/1/86 - PLGIT	12,066.68	
RECEIPTS: Interest	43.68	
Total Receipts and Balance		12,110.36
Less Expenditures: Solid Waste		7,932.28
CASH BALANCE AUGUST 31, 1986		<u>\$4,178.08</u>

(5625) MOVED HANLON-PORADO to authorize payment of bills, totalling \$406,110.36, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE - CYCLE 904 (New Cycle) Ninety Nine (99) Initial Notices prepared and mailed Wednesday, August 20, 1986

JUNE 1981: 1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court, Heard March 1985. Opinion received.

APRIL 1986: 1. Slurry Seal - Work Completed

JUNE 1986: 1. Highland-Clugston Sanitary Sewers - Work to start about September 9, 1986

JULY 1986: 1. New Highlift-Backhoe - Delivered September 3, 1986

NEW BUSINESS:

1. ORDINANCES - NONE

2. RESOLUTIONS: RESOLUTION NO. 29-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING FORTH A POLICY RELATING TO REQUESTS  
BY VOLUNTEER FIRE COMPANIES FOR TOWNSHIP  
PARTICIPATION IN THE FINANCING OF  
FIRE TRUCKS.

(5626) MOVED BOWLIN-POHL to adopt Resolution No. 29-86.

RESOLUTION NO. 30-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING APPLICATION FOR COMMUNITY  
DEVELOPMENT FUNDS FOR A WATER LINE  
EXTENSION ON BROWN AVENUE.

(5627) MOVED PORADO-HANLON to adopt Resolution No. 30-86.

Motions 5626 and 5627 were adopted by unanimous roll call vote.

3. MOTIONS:

(5628) MOVED PORADO-BOWLIN to award the contract for air conditioning of the Municipal Building Auditorium to the low bidder, alternate B, L. G. Comer, Inc. per their low bid of \$18,952.00.

(5629) MOVED POHL-HANLON to award the contract for street name sign materials to the low bidder A & H Equipment Company per their low bid of \$6,230.35.

(5630) MOVED POHL-BOWLIN to authorize payment of approved final Engineer's estimate to the Trumbull Corporation for 1986 Slurry Seal Contract in the amount of \$38,125.92.

Motions 5626 to 5630 inclusive were adopted by unanimous roll call vote.

Mr. Porado announced that registration for the Surplus Food Program would be conducted at the Municipal Building on Saturday, September 13th from 10 AM until 3 PM.

Mr. Baldwin reported on the condition of injured Police Officer Albert Greco.

The Board directed the Manager to express their thanks to all persons involved with the recent Arts Festival.

(5631) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:06 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented 10/13, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

msf

## **TOWNSHIP OF WILKINS**

**In Re:**

**Application of Highland Manor Associates  
For Planned Residential Development**

**Hearing: August 11, 1986**

### **DECISION OF GOVERNING BODY**

After consideration of the developer's application, the recommendations of the Planning Commission, the report of the Township Engineer and Township Fire Marshall, traffic impact studies of Donald Glenn, P.E., and the testimony and exhibits presented at the public hearing, the Board of Commissioners makes the following findings of fact:

1. The development is consistent with the Comprehensive Plan of Wilkins Township in that:

(a) The plan is located in the R-3 zoning district and will consist of a three-story apartment building with twenty-four residential units on approximately five acres. Recreational facilities are located adjacent to the building site.

(b) The site has available, sanitary sewage service by ALCOSAN and public water; however, fire fighting water flow capacity in existing lines is not adequate for protection of the proposed apartments.

(c) The dwellings will front on a private road, reducing traffic congestion on public access roads.

(d) The plan demonstrates concern for preserving the residential characteristics of the area by complying with density concerns set forth in Ordinance 543.

2. The plan meets all zoning and subdivision regulations otherwise applicable to the property, including density.

3. The common open space is designated on the plan. The space provided is more than adequate for twenty-four residential units.

4. The application for tentative approval has been amended to an application for final approval.

The Board of Commissioners makes the following conclusions:

1. The plan preserves the objectives of Ordinance 543 and is consistent with the Comprehensive Plan.

2. The plan as proposed is sited, oriented and landscaped to produce a harmonious relationship of building and grounds to adjacent buildings and properties.

3. The plan will produce a total visual impression and environment which is consistent with the environment of the neighborhood.

4. The plan, with the conditions herein provided, will organize vehicular access and parking to minimize traffic congestion.

The Board of Commissioners hereby grants tentative and final approval of the development plan as submitted, subject to the following conditions:

1. The developer shall extend the Brighton Street water line to provide service to the proposed development to a point designated by the Township Engineer.

2. The developer shall submit for Township review and approval plans and specifications for additional water fire flow, by looping or cross feeding from two or more sources.

A fire flow system shall be installed by the developer which results in a minimum flow of 750 gallons per minute with a minimum residual pressure of twenty p.s.i.

This system shall be installed and tested before building permits are issued.

3. The Court of Common Pleas of Allegheny County shall approve the Petition for Exchange of Real Property filed at No. 4041 of 1986.

4. Streets within the plan shall be constructed and installed in accordance with PennDot Form 408.

5. The developer shall obtain and file with the Township approval by the Pennsylvania Department of Environmental Resources of a Sanitary Sewage Planning Module and Storm Water Management Plan.

6. The developer shall file forthwith a surety bond or other form of financial security and responsibility acceptable to the Township to guarantee construction and installation of the streets, sanitary sewers, storm sewers, water lines, and utilities set forth in or necessary to the completion of the development.

Dated: September 29th, 1986

BOARD OF COMMISSIONERS OF  
THE TOWNSHIP OF WILKINS

Joseph J. Dunderosky  
William R. Bowl  
Arene J. Fahl  
George Porado  
J. J. Stanton

I hereby certify the above to be a true and correct copy of the Decision filed in this matter.

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary  
Township of Wilkins

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 29, 1986

The Additional Stated Meeting of September 29th was called to order at 8:30 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky led all present in the Pledge to the Flag.

Mr. Dombrosky indicated that action was to be taken on a decision regarding tentative and final approval of the Planned Residential Development Application of Highland Manor Associates for a development known as Highland Manor #II located off Dorothy Street.

Mr. Dombrosky asked the applicant if there were any changes to the application as originally submitted.

Mr. James Schwartz, representing Highland Manor Associates indicated that there were not.

The Secretary introduced proof of publication of the meeting notice.

Mr. Dombrosky directed the Secretary to read the proposed decision granting tentative and final approval subject to various conditions. See copy attached.

(5632) MOVED HANLON-POHL to adopt the decision as read. The motion was adopted by unanimous roll call vote.

The Commissioners then executed the decision.

Mr. Dombrosky emphasized the applicant's need to comply with conditions regarding water supply for the fire service.

(5633) MOVED HANLON-POHL to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:42 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 13, 1986

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-President Hanlon. A quorum was present as follows:

Mr. Hanlon  
 Mr. Bowlin

Miss Pohl  
 Mr. Porado

It was noted that Mr. Dombrosky was scheduled to work and; hence, was unable to attend.

At the invitation of Mr. Hanlon all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mrs. Mary Yakin, 35 Crestview Drive, questioned various aspects of Township financial operations. After several minutes she was declared out of order by the Chair.

(5634) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of September 8, 1986 and the Additional Stated Meeting of September 29, 1986. The motion was approved by unanimous roll call vote of all present.

The following communications were presented to the Board with action as noted:

- |               |  |
|---------------|--|
| AF-I-6A5      | 1. Notice of complaint Billings vs Pallatino and Township of Wilkins. cc: Mr. Means, Insurance Agent   |
| AF-I-13-'86/7 | 2. Workers Comp Ins. Certificate, Forest Hills Borough Re: use of officers as private employees. - Filed   |
| D aft 78 L-3  | 3. Letters from Highland Manor Associates Re: Water Service proposed Highland Manor #2 PRD and requesting PRD final approval. - Filed - cc: Commissioners, Mr. Means |
| D aft 78 L-3  | 4. Proposed decision of Governing Body, Highland Manor #2 PRD application. cc: Commissioners   |
| AF-I-13 '85/6 | 5. Loss Run, SMP Policy. cc: Commissioners, Dept. Heads  |
| AF-G2-'84/88  | 6. Replacement Bond Solid Waste Contract. cc: Mr. Means  |
| AF-I-13-'86/7 | 7. 1986-87 Special Multi Peril Insurance Policy. - Filed   |
| AF-C-3        | 8. Information from American Cablevision Re: Theft of Services.  |
| AF-F-10       | 9. Bulletin from Federal Emergency Management Agency Re: Flood Plain Regulations. - Filed  |
| AF-P-14-F     | 10. Final Report Revenue Sharing Allocations. cc: Comm., JMM   |
| PF-Cur-SE 57  | 11. Report from Dukes, Inc. Re: Cleaning of various Sanitary Sewers. - Filed   |
| 1987-Bud File | 12. Letter from ALCOSAN Re: 1987 Budget Allocation. cc:Comm.   |
| C-H           | 13. Resolution from Hopewell Twp. Re: Benefit Plans for Steelworkers. cc: Commissioners, JMM   |
| D aft 78 F-2  | 14. Approval from PENDER of Sewage Facilities Plan Revision - Fisher property. cc: Mr. McKeever  |
| AF-U-5        | 15. Letter transmitting check for \$17,894.91, Utility Realty Tax. - Filed and deposited   |
| D aft 78 C-2  | 16. Letter from Attorney Martin Gefsky requesting rezoning of various properties, 400 Block Brown Avenue.  |
| Mgrs. Ref.    | 17. Letter from VFD #3 requesting release of Bond Issue VFD #3 NoteFunds for new fire truck. cc: Commissioners, JMM  |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, and No. 4. A total of twelve alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of September 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	304
B. Gasoline consumed	995
- A9 and A10	178.3
- Medic II	60.7
C. Miles of Patrol	9,279

Police Report - Continued:

## D. Mileage on Cars:

Unit 11 - 52,449  
 Unit 12 - 25,233  
 Unit 13 - 59,716  
 Unit 14 - 74,889

E. Accidents 11  
 F. Arrests 22  
 G. Assaults 2  
 H. Aided Cases 12  
 I. Animal complaints 12  
 J. Burglaries 2  
 K. Criminal Mischief 6  
 L. Domestic Disturbances 2  
 M. Fire Calls 3  
 N. Mutual Aid 1  
 O. Other Offenses 4  
 P. Registration Plates 3  
 Q. Sex Related Offenses 1  
 R. Thefts 15  
 S. Towed Vehicles 3  
 T. Stolen Vehicles 7

3. ANIMAL CONTROL: Mr. Hoffman reported the following:

Dogs picked up in July - 7  
 August - 5  
 September - 6

4. AMBULANCE ASSOCIATION: Mrs. Blenko reported 67 calls during September; 34 in Wilkins, 22 in Churchill and 11 aided cases.5. MAGISTRATE: Mrs. Daw reported the disposition of cases with collections as follows:

	<u>August 163 Cases</u>	<u>September 76 Cases</u>
To Township:	3,995.40	1,784.25
To County:	1,885.50	308.00
To State:	3,221.25	1,514.02
Other	1,484.70	624.00

6. MANAGER: Mr. Baldwin reported activities as follows:FINANCIAL (Collections):

Earned Income Tax - Previous Month 7,245.10  
 O P Tax - Previous Month 500.00  
 Mercantile Tax - Previous Month 4,923.33  
 Business Privilege Tax - Prev. month 441.04  
 Secretary - General Fund 9,405.70  
 Total \$22,515.17

BUILDING PERMITS ISSUED:

Repairs and Improvements 8

COMPLAINTS:

Received 27  
 Resolved 25  
 Pending 22

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax \$2,626.40

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax 9,405.70  
 Current Realty Tax 14,378.68  
 Total \$23,784.38

The status of the 1986 Tax Duplicate was reported for the month of September 1986:

CHARGES:

Original Duplicate 698,246.01  
 Additions/Penalties - This Report 539.40 539.40  
 Total Charges 698,785.41



## Regular Meeting, Monday, October 13, 1986 - Page Three

## Treasurer and Tax Collector Report - Continued

CREDITS - COLLECTIONS:

This Report	14,378.68	
Previous Report	614,814.24	
Discounts - This report	4.34	
- Previous report	<u>12,548.31</u>	
Total Credits		641,745.57
Balance to Account For		571,039.84
Collection Percentage		91.8%
Percentage for same period - previous year		87.7%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Sept 1986	\$7,245.10	Previous Year	\$5,943.77	1986 Budget - \$377,300
Total for 1986	287,047.05	"	"	291,730.65

OCCUPATION PRIVILEGE TAX:

Month of Sept 1986	480.00	"	"	790.00	"	"	50,000.
Total for 1986	49,249.00	"	"	51,531.50			

MERCANTILE TAX:

Month of Sept 1986	5,011.98	"	"	761.70	"	"	150,000.
Total for 1986	180,968.44	"	"	145,568.12			

BUSINESS PRIVILEGE TAX:

Month of Sept 1986	352.39	"	"	1,477.59	"	"	68,700.
Total for 1986	73,739.68	"	"	66,412.16			

10. FINANCIAL REPORT - September 1986GENERAL FUND:

	PNB	LGIT	TOTALS
Bank Balance 9/1/86	1,088.34	168,994.93	170,083.27
<u>RECEIPTS:</u>			
Real Estate Tax - Current Year		418,734.89	418,734.89
Earned Income Tax		7,245.10	7,245.10
Mercantile Tax		4,923.33	4,923.33
Occupation Privilege Tax		500.00	500.00
Business Privilege Tax		441.04	441.04
Interest		1,881.91	1,881.91
Office Deposit	9,405.70		9,405.70
Inter-Accounts Transfer		9,405.70	9,405.70
September A/C Payable (partial)	148,731.11		148,731.11
PNB Internal Control (non-income)	<u>14,320.00</u>		<u>14,320.00</u>
Total Receipts			615,588.78
Total Receipts and Balances			785,672.05
Warrants Cleared	<u>157,203.26</u>	<u>198,652.48</u>	<u>355,855.74</u>
Bank Balance 9/30/86	16,341.89	413,474.42	429,816.31
Less Outstanding Warrants			<u>15,691.02</u>
CASH BALANCE SEPTEMBER 30, 1986			<u>\$414,125.29</u>

NOTE: The above is in reconciliation with August ending statements.

CAPITAL RESERVE FUND:

Bank Balance 9/1/86 - PLGIT	767,654.08	
<u>RECEIPTS:</u> Interest	<u>3,723.22</u>	
Total Receipts and Balances		771,377.30
<u>Expenditures</u>		
Highland-Clugston Sewers: Eastmont fees	1,000.00	
Municipal Bldg., Air Cond.: Legal Adv.	75.96	
Highlift-Backhoe	<u>25,623.00</u>	<u>26,698.96</u>
Bank Balance 9/30/86		744,678.34
Less Outstanding Warrants		<u>61.92</u>
CASH BALANCE SEPTEMBER 30, 1986		<u>\$744,616.42</u>

LIQUID FUELS FUND:

Bank Balance 9/1/86 - PLGIT	15,759.78	
<u>RECEIPTS:</u> Interest	<u>54.62</u>	
Total Receipts and Balances		15,814.40
Less Expenditures: Payroll Transfers		<u>12,000.00</u>
CASH BALANCE SEPTEMBER 30, 1986		<u>\$3,814.40</u>

REVENUE SHARING FUND:

Bank Balance 9/1/86 - PLGIT	4,178.08	
<u>RECEIPTS:</u> Federal Allocation	<u>13,584.00</u>	
Interest	<u>11.21</u>	
Total Receipts and Balances		17,773.29
Less Expenditures: Solid Waste		<u>4,100.00</u>
CASH BALANCE SEPTEMBER 30, 1986		<u>\$13,673.29</u>

NOTE: Federal Allocation reduced 36.2% compared to First and Second Quarters

(5635) MOVED BOWLIN-PORADO to authorize payment of bills, totalling \$39,884.48, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle 904 - Forty Three (43) Second Notices prepared and mailed Friday, September 19, 1986

JUNE 1981:

1. Pending Driveway Permit - 3333 William Penn Highway Township appealed to Commonwealth Court, heard March 1985. Opinion received.

JUNE 1986:

1. Highland-Clugston Sanitary Sewers - In progress

SEPTEMBER 1986:

1. Municipal Building - Auditorium Air Conditioning Contract - Awarded September 8, 1986
2. Street Name Sign Contract - Awarded Sept. 8, 1986

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 750

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 741 (ADOPTION OF BOCA BASIC NATIONAL BUILDING CODE NINTH EDITION) BY PROHIBITING THE ISSUING OF BUILDING PERMITS UNTIL A SEWAGE DISPOSAL PLAN HAS BEEN REVIEWED AND APPROVED.

- (5636) MOVED PORADO-BOWLIN to read Ordinance No. 750 for the 1st reading.  
 (5637) MOVED BOWLIN-POHL to accept Ordinance No. 750 for the 1st reading.  
 (5638) MOVED POHL-BOWLIN to read Ordinance No. 750 for the second and final reading by title only.  
 (5639) MOVED POHL-BOWLIN to accept Ordinance No. 750 for the second and final reading and to adopt said Ordinance.

Motions 5636 to 5639 inclusive were adopted by the unanimous roll call vote of all present.

2. RESOLUTIONS:RESOLUTION NO. 31-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS AMENDING RESOLUTION NO. 16-86 REGARDING THE FEES FOR TRAFFIC ACCIDENT REPORTS.

- (5640) MOVED POHL-BOWLIN to adopt Resolution No. 31-86.

RESOLUTION NO. 32-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS URGING THAT THE FEDERAL GOVERNMENT PRESERVE THE PENSION BENEFIT GUARANTY CORPORATION TO ENSURE THE PENSION BENEFITS OF ALL RETIRED PERSONS IN THE UNITED STATES OF AMERICA.

- (5641) MOVED POHL-BOWLIN to adopt Resolution No. 32-86.

Motions 5640 and 5641 were adopted by the unanimous roll call vote of all present.

3. MOTIONS:

- (5642) MOVED PORADO-BOWLIN to authorize payment of approved semi-final Engineer's estimate to L. J. Comer, Inc. for Municipal Building Auditorium air conditioning contract in the amount of \$3,550.00.  
 (5643) MOVED POHL-BOWLIN to authorize the Township Staff to prepare the necessary paperwork to apply for a MELP Loan for a new fire truck for #3 VFD.  
 (5644) MOVED BOWLIN-POHL to authorize release of Township Share of New #3 VFD Fire Truck in the amount of \$69,195.97.

Motions 5642 to 5644 inclusive were adopted by the unanimous roll call vote of all present.

Mr. Bowlin indicated that the VASCAR speed timing equipment was now in service and would be initially used on residential streets.

- (5645) MOVED PORADO-BOWLIN to adjourn. The motion being unanimously adopted by all present the meeting was adjourned at 8:02 P.M.

ATTEST:

  
 Wilmer K. Baldwin, Secretary

As presented 11/10, 1986

as read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 27, 1986

The Additional Stated Meeting of October 27th was called to order at 8:30 P.M. by President Dombrosky. The meeting was held in Conference Room #2.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky indicated that there were several items requiring action as a result of the preceding Administrative Briefing Session.

1. RESOLUTION NO. 33-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPLYING FOR RECREATIONAL IMPROVEMENT  
AND REHABILITATION ACT PROGRAM FUNDS  
FOR LIONS AND LINHART PARKS.

(5646) MOVED PORADO-HANLON to adopt Resolution No. 33-86.

2. RESOLUTION NO. 34-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE DISTRIBUTION OF PENSION  
FUND MONIES UNDER PROVISIONS OF ACT 205.

(5647) MOVED POHL-HANLON to adopt Resolution No. 34-86.

Motions 5646 and 5647 were adopted by unanimous roll call vote.

(5648) 3. MOVED POHL-HANLON to authorize the following regarding the proposed Highland Manor #II PRD Project.

- A. Execution of Deed Re: Exchange of land
- B. Execution of Recordable Instrument for final approval.

The motion was adopted by unanimous roll call vote.

(5649) 4. MOVED POHL-HANLON to authorize donation of \$100.00 to Woodland Hills Task Force on Drug and Alcohol Abuse per 1986 Budget.

The motion was adopted by unanimous roll call vote.

(5650) MOVED POHL-HANLON TO ADJOURN. The motion being unanimously adopted, the meeting was adjourned at 8:36 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, NOVEMBER 10, 1986

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mrs. Mary Yakin, 35 Crestview Drive complained re: installation of a drain and various other matters. She complained regarding various actions by the Manager. She was answered by Mr. Porado. After several minutes, she was declared out of order by the Chair.

(5651) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of October 13, 1986, the Additional Stated Meeting of October 27, 1986. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

The following communications were presented to the Board with action as noted:

- |              |  |
|--------------|--|
| DeMarco      | 1. Letter from Chief Naccarati recommending permanent personnel file appointment, Officer Anthony DeMarco. cc: Comm., - See new business   |
| PS-F-7       | 2. Letter from Attorney Michael J. Seymour Re: alleged noise from WTVFD #3. cc: Commissioners, Mr. Means   |
| AF-I-10 85'7 | 3. Workers Compensation Ins. Policy 10/1/86-9/30/87. - Filed   |
| AF-P-11      | 4. 1987 Motor License Fund Allocation \$81,272.13. cc: Comm.   |
| C-B          | 5. Letter from M/M Otto Boehmig, 127 Gardenia Drive commending the Works Department for repair of storm sewer adjacent to their property. cc: Comm., Mr. Jeznach, DPW Bulletin Board |
| C-W          | 6. Letter from Mr. Albert Beymer, Woodland Hills Task Force on Drug and Alcohol Abuse, requested \$100.00 budgeted donation.   |
| C-A          | 7. Register of County Bingo Licenses.  |
| AF-I-29      | 8. Letter from Industrial Development Authority requesting reappointment of various members. cc: Commissioners   |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of nine alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of October, 1986:

REPORT OF ACTIVITY:

A. Calls and complaints	422
B. Gasoline consumed	998.3
C. Gasoline consumed A9, A10	111.2
D. Gasoline consumed - Medic II	29.0
E. Miles of Patrol	10,148
F. Mileage on Cars:	
Unit 11 - 54,345	
Unit 12 - 29,368	
Unit 13 - 63,430	
Unit 14 - 75,054	
G. Accidents	13
H. Arrests	20
I. Assaults	5
J. Aided Cases	11
K. Animal Complaints	11
L. Burglaries	2
M. Criminal Mischief	11
N. Domestic Disturbances	3
O. Fire Calls	1
P. Mutual Aid	1
Q. Other Offenses	2
R. Registration plates lost or stolen	2
S. Thefts	30
T. Towed Vehicles	4
U. Stolen Vehicles	13

Regular Meeting, Monday, November 10, 1986 - Page Two

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 48 calls during October, 19 in Wilkins, 19 in Churchill and 10 mutual aid calls.

4. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	45,468.34
Occupation Privilege Tax - previous month	1,440.00
Secretary - General Fund	27,161.60
<b>TOTAL</b>	<b>74,070.00</b>

BUILDING PERMITS ISSUED:

Repairs and Improvements	- 5
Signs	- 2

COMPLAINTS:

Received	15
Resolved	23
Pending	16

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	5,049.94
Delinquent Tax	926.85
<b>Total</b>	<b>5,976.79</b>

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	29,201.80
Current Realty Tax	28,859.98
<b>Total</b>	<b>58,061.78</b>

The status of the 1986 Tax Duplicate was reported for the month of October as follows:

CHARGES:

Original Duplicate	698,246.01
Additions/Penalties - Previous Report	539.40
<b>Total Charges</b>	<b>698,785.41</b>

CREDITS-COLLECTIONS:

This report	28,857.98
Previous Report	629,192.92
Discounts - This report	6.45
- Previous report	12,552.65
<b>Total Credits</b>	<b>670,610.00</b>
Balance to Account For	28,175.41
Collection Percentage	96%
Percentage for same period - previous year	94.7%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of October 1986	\$ 49,953.59	Previous Year	\$ 48,258.17	1986 Budget	\$377,300.
<b>Total for 1986</b>	<b>\$337,000.00</b>	"	"	339,988.82	

OCCUPATION PRIVILEGE TAX:

Month of October 1986	\$ 1,440.00	"	"	859.80	1986 Budget	\$ 50,000.
<b>Total for 1986</b>	<b>50,679.00</b>	"	"	52,391.30		

MERCANTILE TAX:

Month of October 1986	-0-	"	"	18.25	1986 Budget	\$150,000.
<b>Total for 1986</b>	<b>180,968.44</b>	"	"	145,586.37		

BUSINESS PRIVILEGE TAX:

Month of October 1986	-0-	"	"	1,702.93	1986 Budget	\$ 68,700.
<b>Total for 1986</b>	<b>73,739.58</b>	"	"	68,115.09		

8. FINANCIAL REPORT - OCTOBER 1986

GENERAL FUND:

	P N B	PLGIT	TOTALS
Bank Balance - October 1, 1986	16,341.89	413,774.42	429,816.31

RECEIPTS:

Real Estate - Current Year		20,539.31	20,549.41
Earned Income Tax		45,468.34	45,468.34
Occupation Privilege Tax		1,440.00	1,440.00
Interest		1,714.82	1,714.82
PURTA	17,894.91		17,894.91
Office Deposit	27,161.66		27,161.66
Inter-Account Transfers		45,056.57	45,056.57
October Accounts Payable	236,759.00		236,759.00
<b>Total Receipts</b>			<b>396,044.61</b>

8. Financial Report (Continued)  
General Fund - Receipts - (Continued):

Total Receipts and Balances			825,860.92
Warrants Cleared	297,302.01	292,704.06	590,006.07
Bank Balance October 31, 1986	855.45	234,999.40	235,854.85
Less Outstanding Warrants			371.00
CASH BALANCE OCTOBER 31, 1986			\$235,483.85

NOTE: This statement does not include the following amount collected by Mr. Pugliano through October 31, 1986 but not reflected on the PLGIT statement until after November 1, 1986.

Earned Income Tax	4,485.24
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The above is in reconciliation with November ending statements.

CAPITAL RESERVE FUND:

Bank Balance October 1, 1986 - PLGIT	744,678.34	744,678.34
RECEIPTS: Interest		3,328.38
Total Receipts and Balances		748,006.72
Expenditures:		
Sinking Fund Transfer	34,427.50	
Wilkins Twp VFD #3 Fire Truck Allocation	69,195.97	
Municipal Building Air Conditioning: Partial	3,550.02	
Highland-Clugston Sewer: Miscellaneous	73.00	107,246.49
Bank Balance October 31, 1986		640,760.23
Less Outstanding Warrants		3,278.67
BANK BALANCE OCTOBER 31, 1986		\$637,481.56

LIQUID Fuels Fund:

Bank Balance October 1, 1986 - PLGIT	3,814.40	3,814.40
RECEIPTS: Interest		5.21
Total Receipts and Balances		3,819.61
Less Expenditures: Payroll Transfer		3,814.00
BANK BALANCE OCTOBER 31, 1986		\$5.61

REVENUE Sharing Fund:

Bank Balance October 1, 1986 - PLGIT	13,673.29
RECEIPTS: Interest	53.34
Total Receipts and Balances	13,726.63
Less Expenditures: Solid Waste	7,970.98
BANK BALANCE OCTOBER 31, 1986	\$5,755.65

A list of current bills was presented for approval.

(5652) MOVED HANLON-PORADO to authorize payment of bills, totalling \$35,726.38, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle 904- Thirty (30) FINAL NOTICES prepared and posted at the main entrances of the premises - Thursday, October 16, 1986.

JUNE 1981:

1. Pending Driveway Permit - 3333 William Penn Highway - Township appealed to Commonwealth Court, heard March 1985. Opinion received.

JUNE 1986:

1. Highland-Clugston Sanitary Sewers - In Progress

SEPTEMBER 1986:

1. Municipal Building - Auditorium Air Conditioning Contract - Work in Progress.
2. Street Name Sign Contract - Awarded September 8, 1986 - Purchase Order Pending

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - Application Filed

NEW BUSINESS:

1. ORDINANCES - None

2. RESOLUTIONS: RESOLUTION NO. 35-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
HONORING THE MEMORY OF MR. LEONARD SILVERMAN

(5653) MOVED POHL-HANLON to adopt Resolution #35-86.

## RESOLUTION NO. 36-85

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT REGARDING  
JOINT COLLECTION OF THE EARNED INCOME TAX

(5654) MOVED BOWLIN-POHL to adopt Resolution No. 36-86.

Motions 5653 and 5654 were adopted by unanimous roll call vote.

3. MOTIONS:

(5655) MOVED HANLON-PORADO to authorize payments of approved semifinal Engineer's estimates to L. J. Comer, Inc. for Municipal Building Auditorium Air Conditioning Contract as follows:

Estimate #2	\$9,540.00
" #3	\$3,966.30

(5656) MOVED BOWLIN-POHL to appoint Anthony DeMarco as a permanent patrolman in the Police Department.

Motions 5655 and 5656 were adopted by unanimous roll call vote.

(5657) MOVED HANLON-PORADO to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:01 P.M.

ATTEST:

  
\_\_\_\_\_  
Wilmer K. Baldwin, SecretaryAPPROVED:As presented 12/8, 1986

As read \_\_\_\_\_, 1986

As corrected \_\_\_\_\_, 1986

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 24, 1986

The Additional Stated Meeting of November 24, 1986 was called to order at 8:40 P.M. by Vice-President Hanlon.

The meeting was held in the Conference Room.

A quorum was present as follows:

Mr. Hanlon  
Mr. Bowlin  
Miss Pohl  
Mr. Porado

It was noted that Mr. Dombrosky was unable to attend due to his work schedule.

Mr. Hanlon indicated that there was one item requiring action as a result of the preceding Administrative Briefing Session. He stated this was the matter of a study of Zoning at the Southern End of Brown Avenue as proposed in a letter from Attorney Martyn Gefsky, October 10, 1986.

(5658) MOVED BOWLIN-POHL to drop the matter with no further action.

The motion was adopted by the unanimous roll call vote of those present.

(5659) MOVED BOWLIN-POHL to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:50 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary



WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, DECEMBER 8, 1986

The regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of Mr. Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mrs. Mary Yakin, 35 Crestview Drive, asked to address the Board regarding the proposed 1987 Budget. She was declined permission by the Chair. Mrs. Yakin exchanged Holiday Greetings with the Chair and left the meeting.

(5660) MOVED BOWLIN-POHL to approve the minutes of the regular meeting of November 10th and the additional stated meeting of November 24, 1986 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

Mgrs Ref	1. Letter from Authority for Improvements in Municipalities
VFD #3 Note	w/ proposed ordinance on Fire Truck Loan. - See new business
1987	2. Letter from Allegheny County Board of Assessment, Appeals
Budget	& Review Re: 1986 est gross assessment \$45,220,400.. cc:
	Commissioners, Mr. Means, Dept. Heads
D aft 78	3. Letter from Highland Manor Associates Re: Status of
L-3	Highland Manor II. cc: Comm., Mr. Means, Mr. McKeever
AF-W-10	4. Letter from Water Authority Re: Winter Operation of
	Hydrants. cc: Comm., Mr. Jeznach, Fire Chiefs
C-P	5. Letter from PENDOT Re: Lighting of Rte 22 Bridge. cc:Comm,JMM
Arent	6. Letter from Mrs. Phyllis Arent indicating intention to
Pers File	retire 12/31/86. cc: Commissioners
PF-Cur	7. RIRA Application to Dept of Community Affairs Re:
P-16	Park Improvements. - Filed
D aft 78	8. Notice Re: Environmental Review Procedure - Highland
L-3	Manor II Apartments. - Filed
D aft 78L3B	9. Deed from Deglit, Inc. to Township. - Filed
C-P	10. Letter from Mayor Calaguiri Re: Tax Reform. cc: Comm., JMM
D aft 78 L3	11. Approved Pender Permit Highland Manor II. cc: Comm., JMM
D aft 78L3	12. Recorded right of way Highland-Manor II Project. - Filed
PMRS Corres	13. Letter from PMRS Re: use of excess investment funds. See new bus
C-A	14. Letter from County Re: Stormwater Management Plan for
	Turtle Creek Watershed. - Filed
D aft 78P3	15. Application for Subdivision Approval Penhurst #4, Amore
	Companies. - Referred to Planning Commission
AF-B-9B	16. Solicitor's Bond. - Filed
C-H	17. Letter from Mrs. Beverly Homa, 143 Wilbur Ave. Re. Brown
	Ave. construction. - Answered by Manager
AF-T-5-86	18. Appeal of Assessment Highland Manor Associates #1. - Filed

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of five alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of November 1986:

REPORT OF ACTIVITY:

A. Calls and Complaints	285
B. Gasoline consumed	960
- A9, A10	146.1
- Medic 11	39.5
C. Miles of Patrol	8,931

## D. Mileage on Cars:

Unit 11 - 57,116  
 Unit 12 - 33,150  
 Unit 13 - 66,349  
 Unit 14 - 75,788

E. Accidents 16  
 F. Arrests 15  
 G. Assaults 2  
 H. Aided Cases 15  
 I. Animal Complaints 9  
 J. Burglaries 3  
 K. Criminal Mischief 8  
 L. Domestic Disturbances 2  
 M. Fire Calls 2  
 N. Mutual Aid 1  
 O. Other Offenses 2  
 P. Registration plates lost or stolen 1  
 Q. Thefts 20  
 R. Towed Vehicles 2  
 S. Stolen Vehicles 10

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 57 calls during November. 38 in Wilkins, 12 in Churchill and 7 mutual aid calls.

4. MAGISTRATE: Mrs. Daw reported the disposition of 58 cases with collections as follows:

	<u>October</u>	<u>November</u>
To Township	1,112.75	611.50
To County	579.50	226.50
To State	821.25	320.00
Other	481.50	216.50

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections

Earned Income Tax - previous month 34,836.61  
 Secretary - General Fund 11,369.51

Total 46,206.12

BUILDING PERMITS ISSUED:

Repairs and Improvements 2  
 Signs 4

COMPLAINTS:

Received 11  
 Resolved 20  
 Pending 9

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax 2,589.16  
 Delinquent Tax 1,753.34  
 Total 4,342.50

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax 11,369.51  
 Current Realty Tax 1,965.02  
 Total 13,334.53

The status of the 1986 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate 698,246.01  
 Additional/Penalties - this report 718.03  
 Total Charges 698,964.04

CREDITS - COLLECTIONS:

This report 1,965.02  
 Previous report 658,050.90  
 Discounts - Previous report 12,559.10  
 Total Credits 672,575.02  
 Balance to Account For 26,389.02  
 Collection Percentage 96.2%  
 Percentage for same period - previous year 95.2%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of Nov 1986 \$ 28,939.91 Previous Year \$ 30,229.89 1986 Budget \$377,300.  
 Total for 1986 365,940.59 " " 370,211.71

OCCUPATION PRIVILEGE TAX:

Month of Nov 1986 1,388.70 " " 1,179.00 1986 Budget \$ 50,000.  
 Total for 1986 52,067.00 " " 53,570.30

MERCANTILE TAX:

Month of Nov 1986 188.30 " " 150.40 1986 Budget 150,000.  
 Total for 1986 181,156.74 " " 144,736.77

BUSINESS PRIVILEGE TAX:

Month of Nov 1986 846.83 " " 184.05 1986 Budget 68,700.  
 Total for 1986 74,586.41 " " 68,229.14

9. FINANCIAL REPORT - NOVEMBER 1986:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTALS</u>
Bank Balance November 1, 1986	855.45	234,999.40	235,854.85
<u>RECEIPTS:</u>			
Real Estate Tax - Current Year		15,116.28	15,116.28
Earned Income Tax		34,836.61	34,836.61
Interest		937.74	937.74
Office Deposit	11,369.51		11,369.51
Inter-Account Transfer		11,369.51	11,369.51
November Accounts Payable	35,726.89		35,726.89
Total Receipts			109,356.54
Total Receipts and Balances			345,211.39
Warrants Cleared	44,806.60	97,843.22	142,649.82
Bank Balance 11/30/86	3,145.25	199,416.32	202,561.57
Less: Outstanding Warrants			2,660.80
CASH BALANCE NOVEMBER 30, 1986			<u>\$199,900.77</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano and Mr. Porado through November 30, 1986 but not reflected on the PLGIT statement until after December 1, 1986:

Earned Income	892.09
Occupation Privilege Tax	1,398.70
Mercantile & Bus. Priv. Tax	1,035.13
Current Real Estate Tax	1,435.61

The above is in reconciliation with November ending statements.

CAPITAL RESERVE FUND:

Bank Balance 11/1/86 - PLGIT	640,760.23	
<u>RECEIPTS:</u> Interest	2,615.03	
Total Receipts and Balance		643,375.26
<u>Expenditures:</u>		
Highland-Clugston Sewer: Easement Fees	3,000.00	
Engineering	4,033.25	
Legal	1,323.00	
Construction (partial)	23,252.63	
Municipal Building Air Conditioning - Engineering	920.50	
- Miscellaneous	250.00	
- Installation (partial)	13,506.30	
Lions Park Tennis Court: Engineering	828.75	
Other Sewer Projects: Engineering	90.00	47,204.43
Bank Balance 11/30/86		596,170.83
Less Outstanding Warrant		61.92
CASH BALANCE NOVEMBER 30, 1986		<u>\$596,108.91</u>

REVENUE SHARING FUND:

Bank Balance 11/1/86 - PLGIT	5,755.65
<u>RECEIPTS:</u> Interest	15.26
Total Receipts and Balance	5,770.91
Less Expenditures: Solid Waste	5,755.65
BANK BALANCE NOVEMBER 30, 1986	<u>\$15.26</u>

LIQUID FUELS FUND:

BANK BALANCE 11/1/86 - 11/30/86 - PLGIT	<u>\$5.61</u>
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A list of current bills was presented for approval.

(5661) MOVED HANLON-PORADO to authorize payment of bills, totalling \$63,711.00, as approved by the various Committees and the Manager.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle A-04 (New Cycle) ONE HUNDRED (100) Initial notices prepared, typed and mailed on Friday November 21, 1986.
- JUNE 1981: 1. PENDING DRIVEWAY PERMIT - 3333 Wm. Penn Highway - Township appealed to Commonwealth Court, heard March 1985. Opinion received. - DROP
- JUNE 1986: 1. Highland-Clugston Sanitary Sewers - In Progress
- SEPTEMBER 1986: 1. Municipal Building - Auditorium Air Conditioning Contract - Contract work completed, to be tested when Duquesne Light completes three phase wiring.
2. Street Name Sign Contract - Awarded September 8, 1986 - Purchase Order Pending
- OCTOBER 1986: 1. MELP Loan #3 VFD Truck - Application Filed.

NEW BUSINESS:

1. ORDINANCES:

ORDINANCE NO. 751

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE TOWNSHIP TO INCUR LEASE RENTAL DEBT IN THE AMOUNT OF \$120,000.00.

- (5662) MOVED BOWLIN-PORADO TO READ Ordinance #751 for the first reading.  
 (5663) MOVED POHL-HANLON to accept Ordinance #751 for the first reading.  
 (5664) MOVED HANLON-POHL to read Ordinance #751 for the second reading by title only.  
 (5665) MOVED BOWLIN-POHL to accept Ordinance #751 for the second and final reading and to adopt said Ordinance.

Motions 5662 to 5665 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:

RESOLUTION NO. 37-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPOINTING RESIDENTS TO VARIOUS BOARDS AND COMMISSIONS.

- (5666) MOVED PORADO-POHL to adopt Resolution No. 37-86. The motion was adopted by unanimous roll call vote. Mr. Dombrosky noted that Mr. Francis Colonello, Member of the Planning Commission and the Industrial Development Authority was present. He recognized Mr. Colonello for his services to the Township.

3. MOTIONS:

- (5667) MOVED HANLON-BOWLIN to authorize crediting of 1985 Excess Investment Yield per PMS Formula.  
 (5668) MOVED POHL-BOWLIN to adopt an amended decision of governing body Re: Highland Manor #2 Planned Residential Development. A copy of the decision is attached to these minutes.  
 (5669) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:10 P.M.

ATTEST:

*Wilmer K. Baldwin*

Wilmer K. Baldwin, Secretary

APPROVED:

As presented Jan 12, 1987

As read \_\_\_\_\_, 1987

AS corrected \_\_\_\_\_, 1987

## **TOWNSHIP OF WILKINS**

**In Re:**

**Application of Highland Manor Associates  
For Planned Residential Development**

**Hearing: August 11, 1986**

### **DECISION OF GOVERNING BODY**

After consideration of the developer's application, the recommendations of the Planning Commission, the report of the Township Engineer and Township Fire Marshall, traffic impact studies of Donald Glenn, P.E., and the testimony and exhibits presented at the public hearing, the Board of Commissioners makes the following findings of fact:

1. The development is consistent with the Comprehensive Plan of Wilkins Township in that:

(a) The plan is located in the R-3 zoning district and will consist of a three-story apartment building with twenty-four residential units on approximately five acres. Recreational facilities are located adjacent to the building site.

(b) The site has available, sanitary sewage service by ALCOSAN and public water; however, fire fighting water flow capacity in existing lines is not adequate for protection of the proposed apartments.

(c) The dwellings will front on a private road, reducing traffic congestion on public access roads.

(d) The plan demonstrates concern for preserving the residential characteristics of the area by complying with density concerns set forth in Ordinance 543.

2. The plan meets all zoning and subdivision regulations otherwise applicable to the property, including density.

3. The common open space is designated on the plan. The space provided is more than adequate for twenty-four residential units.

4. The application for tentative approval has been amended to an application for final approval.

The Board of Commissioners makes the following conclusions:

1. The plan preserves the objectives of Ordinance 543 and is consistent with the Comprehensive Plan.

2. The plan as proposed is sited, oriented and landscaped to produce a harmonious relationship of building and grounds to adjacent buildings and properties.

3. The plan will produce a total visual impression and environment which is consistent with the environment of the neighborhood.

4. The plan, with the conditions herein provided, will organize vehicular access and parking to minimize traffic congestion.

The Board of Commissioners hereby grants tentative and final approval of the development plan as submitted, subject to the following conditions:

1. The developer shall extend the Brighton Street water line to provide service to the proposed development to a point designated by the Township Engineer.

2. The developer shall submit for Township review and approval plans and specifications for additional water fire flow, by looping or cross feeding from two or more sources.

A fire flow system shall be installed by the developer which results in a minimum flow of 750 gallons per minute with a minimum residual pressure of twenty p.s.i.

This system shall be installed and tested before building permits are issued.

3. The Court of Common Pleas of Allegheny County shall approve the Petition for Exchange of Real Property filed at No. 4041 of 1986.

4. Streets within the plan shall be constructed and installed in accordance with PennDot Form 408.

5. The developer shall obtain and file with the Township approval by the Pennsylvania Department of Environmental Resources of a Sanitary Sewage Planning Module and Storm Water Management Plan.

6. The developer shall file forthwith a surety bond or other form of financial security and responsibility acceptable to the Township to guarantee construction and installation of the streets, sanitary sewers, storm sewers, water lines, and utilities set forth in or necessary to the completion of the development.

Dated: September 29th, 1986

BOARD OF COMMISSIONERS OF  
THE TOWNSHIP OF WILKINS

Joseph J. Dunderosky  
William R. Bowl  
Arene J. Fahl  
George Porado  
J. G. Stanton

I hereby certify the above to be a true and correct copy of the Decision filed in this matter.

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary  
Township of Wilkins

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE ADDITIONAL STATED AND BUDGET ADOPTION MEETING 12/29/86

The December 29th Meeting of the Board of Commissioners was called to order at 8:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

President Dombrosky led all present in the pledge to the flag.

Mr. Dombrosky stated that the Board would consider the adoption of 1987 Budget and Tax Ordinances. he called for public comment:

1. Mrs. Mary Yakin, 35 Crestview Drive, appeared and asked several questions regarding personnel expenditures, including benefits. She was answered by Mr. Hanlon.

Mr. Yakin exchanged New Years Greetings with the Chair.

ORDINANCES:

ORDINANCE NO. 752

AN ORDINANCE OF THE TOWNSHIP OF WILKINS,  
 COUNTY OF ALLEGHENY, COMMONWEALTH OF  
 PENNSYLVANIA FIXING THE TAX RATE FOR THE YEAR 1987.

- (5670) MOVED HANLON-BOWLIN to read Ordinance No. 752 for the 1st reading.
- (5671) MOVED PORADO-POHL to accept Ordinance No. 752 for the 1st reading.
- (5672) MOVED BOWLIN-POHL to accept Ordinance No. 752 for the second reading by title only.
- (5673) MOVED PORADO-BOWLIN to accept Ordinance No. 752 for the second and final reading and to adopt said Ordinance.

Motions 5670 to 5673 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 753

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 IN THE COUNTY OF ALLEGHENY, COMMONWEALTH  
 OF PENNSYLVANIA, APPROPRIATING SPECIFIC  
 SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC  
 PURPOSES OF THE MUNICIPAL GOVERNMENT,  
 HEREINAFTER SET FORTH, DURING THE YEAR 1987.

- (5674) MOVED HANLON-POHL to read Ordinance No. 753 for the 1st reading.
- (5675) MOVED BOWLIN-POHL to accept Ordinance No. 753 for the 1st reading.
- (5676) MOVED HANLON-PORADO to read Ordinance No. 753 for the second reading by title only.
- (5677) MOVED BOWLIN-PORADO to accept Ordinance No. 753 for the second and final reading and to adopt said Ordinance.

Motions 5674 to 5677 inclusive were adopted by unanimous roll call vote.

RESOLUTIONS:

RESOLUTION NO. 38-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING AND DIRECTING THE RE-BALANCING  
 OF THE 1986 GENERAL FUND BUDGET BY APPROP-  
 RIATING SURPLUS FUNDS RECEIVED AND REAPPROP-  
 RIATING UNUSED FUNDS TO DEPLETED APPROPRIATIONS.

- (5678) MOVED HANLON-POHL to adopt Resolution No. 38-86

RESOLUTION NO. 39-86

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 EXPRESSING APPRECIATION TO MRS. PHYLLIS ARENT  
 FOR HER SERVICES TO THE TOWNSHIP.

- (5679) MOVED BOWLIN-PORADO to adopt Resolution No. 39-86.

Motios 5678 and 5679 were adopted by unanimous roll call vote.

Mr. Dombrosky praised the community service rendered by the Arent Family to the Township and to the Rescue I Ambulance Association.

MOTIONS:

- (5680) MOVED PORADO-HANLON to approve payment of final approved Engineers estimate #4 to L. J. Comer, Inc. in the amount of \$2,314.70 for Municipal Building Air Conditioning Contract. Said payment to be subject to approval of Electrical Inspection by Middle Department Inspection Agency, Inc.



Additional Stated and Budget Adoption Meeting, December 29, 1986

The motion was adopted by unanimous roll call vote.

(5681) MOVED HANLON-POHL to adjourn.

The motion, being unanimously adopted, the meeting was adjourned at 8:55 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE REGULAR MEETING OF MONDAY, JANUARY 12, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky	Miss Pohl
Mr. Hanlon	Mr. Bowlin
	Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. George M. Porado, 174 Curry Avenue, Township Treasurer. Mr. Porado expressed his objection to his being deleted from the Training Budget (A/C 400.460) for 1987.

He asked the Manager several questions regarding the rationale for this action and objected to increases in training funds for various employees.

Mr. Porado submitted an annotated copy of Tables III and IV comparing 1986 and 1987 training expenses and asked for comment.

Mr. Baldwin reviewed these figures and reviewed directives received at a review of the then proposed 1987 Budget on October 28, 1986 before the Finance and Administration Committee Chairman.

Mr. Hanlon also answered Mr. Porado and discussed in detail the reasoning for adjustments to the training budget.

Mr. Porado also questioned a decision permitting him to receive a key to the outside doors of the Municipal Building. He indicated a need for an inside master key.

Mr. Bowlin and Mr. Dombrosky suggested that the Treasurer place his various concerns in writing and that the full Board would review same.

Commissioner Porado objected to the current policy of distribution of Budget supporting documents.

2. Mr. William Hallgren, 144 Gardenia Drive, expressed concern regarding costs of training for elected officials and employees.

He also questioned the need for a Manager and Assistant Manager.

Mr. Hanlon explained the duties of each position and the work involved.

Mr. Hallgren also objected to the proposal to have the surplus food distribution handled by public employees rather than volunteers.

Mr. Dombrosky indicated that volunteers would still be involved. He indicated a concern based on his understanding of Ethics Commission actions that coordination of the program should not be directly through elected officials.

(5682) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of December 8, 1986, the Additional Stated and Budget Adoption Meeting of December 29, 1986 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

C-A	1. Letter from County Planning Department Re: Subdivision Approval. cc: Commissioners, Mr. Means, Mr. McKeever, Plan/Comm
Eng/Dwg	2. PENDOT, Allegheny County Map with new route designations./Filed
AF-A-23	3. Letter from ALCOSAN Re: 1987 est costs. Thompson Run Sewer. cc: Commissioners
PS-D-2	4. Proposed Animal Control Contract, Hoffman B/Kennel. (New bus)
PS-F-10	5. VFD #3 1986 Audit Report. cc: Commissioners
AF-B-9-D	6. Occupation Privilege/Mercantile & Business Privilege Tax Collectors Bond. cc: Mr. Means
D aft 78 P-3	7. Memo from Solicitor Re: Penhurst 4 Subdivision Application. cc: Commissioners, Planning Commission
Mgrs Ref VFD #3 N	8. Executed Amendment to Purchase Agreement, VFD # Aerial apparatus. - Filed
ZHB File 196-98	9. Letter from Forest Hills Solicitor Re: Forest Hills Zoning Hills Zoning Pmts., Franklin House. cc: Comm., JMM
D aft 78	10. License & Permit Board Highland Manor II. cc: JMM (L-3)
DeMarco & Doyle P/F	11. Letter from Mary Ann Miller, WPGH TV, thanking Officers DeMarco & Doyle for assistance - Filed

Wetzler P/F 12. Request for Step II Grievance Procedure, Officer Wm. Wetzler -  
cc: Commissioners, Mr. Means, Chief Naccarati

AF-C-4 13. Certificate of Insurance - American Cablevision. cc: JMM

AF-S-2 14. Letter from School District Re: Status Franklin House  
& Eastmont School. cc: Commissioners, JMM, Chief Naccarati

C-A 15. Letter from PA Attorney General Re: Non-Collusion  
Affidavits. cc: Comm., JMM, Mr. McKeever

Rec 87 16. Notification of Grant \$1,000. for 1987 Arts Festival from  
Arts Fest. PA Council of Arts. - Filed

Af-W-2 17. Earned Income Tax Office Audit Report to 6/30/86. Filed

Bond Issue 18. Approved Final Estimate from Engr. \$2,314.70 Re: Munic.  
A/C File Bldg. Auditorium A/C Contract. cc: Commissioners

AF-S-2 19. Letter from School District further regarding status of  
Eastmont School. cc: Commissioners

PS-T-1 20. Letter of Transmittal Return of State Traffic Fines  
\$3,354.97. - Filed and deposited

PC Minute 21. Minutes of Plan/Comm Mtg. 12/17/87. cc: Comm, JMM

AF-A-23 22. Letter from ALCOSAN Re: Waste Load Mgr Rpt. Ans. by Mgr.

PF-Cur SE59 23. Letter from Progress Cont. Co. Re: Completion date of  
Clugston-Highland-Ayers Aves. Sewer Project.

D aft 78 L3 24. Letter from Fire Marshal indicating correction to amended  
PRD decision 12/8/86 Highland Manor II. cc: App't, Comm., JMM

Muhar P/F 25. Letter of Resignation. Hazel Muhar accepted with regret.

PF Cur SE59 26. Letter from Eng. Re: Design matters Highland-Clugston  
Sewer Project. cc: Commissioners

PS-F-23 27. 1987 Roster VFD #4. cc: Commissioners

C-P 28. Letter from PA Human Resources Comm. Re: Martin Luther  
King Day 1/19/87. cc: Commissioners

PS-F-24 29. Letter from Wm. Kucic, #1 VFD resigning as Deputy Fire  
Marshal. - Accepted with regret

PS-F-24 30. Letter from #1 VFD Recommending Wayne Davis as Deputy  
Fire Marshal. cc: Comm., Fire Marshal

AFI13 86'7 31. Police I & O Insurance Policy. cc: JMM

C-P 32. Letter from Rep. R Cowell Re: Regulations for Employment  
& Community Conservation Program & Neighborhood Assistantance  
Program. cc: Commissioners

AF-B-9C 33. Letter from Jos. Wagner Re: Status of various bonds,  
JS Pugliano. cc: Comm., JMM

REPORTS: 1. FIRE: Reports were received, read and filed from Fire  
Companies #1,3 & 4. A total of 16 alarms during  
the month. #3 November - one alarm

2. POLICE: The following is the report of the Police Department for  
the month of December, 1986:

REPORT OF ACTIVITY:

A. Calls and Complaints	297
B. Gasoline Consumed	824
- A9, A10	145
- Medic II	52
C. Miles of Patrol	9,089
D. Mileage on Cars:	
Unit 11 -	59,591
Unit 12 -	35,368
Unit 13 -	70,980
Unit 14 -	76,460
E. Accidents	9
F. Arrests	28
G. Assaults	3
H. Aided Cases	17
I. Animal Complaints	3
J. Burglaries	2
K. Criminal Mischief	6
M. Domestic Disturbances	1
N. Fire Calls	1
O. Mutual Aid	2

Report of Activity - Police Department - Continued

P. Other Offenses	7
Q. Registration plates - lost/stolen	1
R. Sex Related Offense	1
S. Thefts	24
T. Towed Vehicles	3
U. Stolen Vehicles	5

3. ANIMAL CONTROL: Mr. Hoffman reported 7 strays picked up in November  
4 in December

4. WILKINS-CHURCHILL RESCUE ONE: Mrs. Blenko reported 55 calls during December. 32 in Wilkins, 16 in Churchill and 7 Mutual Aid Cases.

5. MAGISTRATE: Mrs. Daw reported the disposition of 43 cases with collections as follows:

To Township	982.25
To County	507.50
To State	807.77
Other	435.00

6. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	12,571.75
Occupation Privilege Tax - Previous month	1,488.70
Mercantile Tax - Previous month	1,273.00
Business Privilege Tax - Previous month	1,814.04
Secretary - General Fund	18,394.04
Total	35,541.33

BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	3

COMPLAINTS:

Received	10
Resolved	14
Pending	7

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,497.42
Delinquent Tax	1,211.52
Total	2,708.94

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	18,037.24
Current Realty Tax	4,722.04
Total	22,759.28

The status of the 1986 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate	698,246.01
Additions/Penalties this report	429.30
previous rpt	178.63
Add't Assm't	539.40
	1,147.33
	699,393.34

CREDITS-COLLECTIONS:

This report	4,722.04
Previous report	660,015.92
Discounts - This report	12,559.10
Total Credits	677,297.06
Balance to Account For	22,096.28
Collection Percentage	96.8%
Percentage for same period - prev year	95.3%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1986	\$ 11,679.66	Previous Year	\$ 10,585.34	1986 Budget	\$377,300.
Total for 1986	377,620.25	"	"		380,797.05

OCCUPATION PRIVILEGE TAX:

Month of December 1986	80.00	"	"	140.00	1986 Budget	50,000.
Total for 1986	52,147.70	"	"	53,710.30		

MERCANTILE TAX:

Month of December 1986	1,084.70	"	"	97.22	1986 Budget	150,000.
Total for 1986	182,241.44	"	"	144,833.99		

BUSINESS PRIVILEGE TAX:

Month of December 1986 \$ 967.21 Previous Year \$ 1,958.39 1986 Budget \$68,700.  
 Total for 1986 75,553.62 " " 70,257.53

10. FINANCIAL REPORT - DECEMBER 1986GENERAL FUND:

	PNB	PLGIT	TOTALS
Bank Balance 12/1/86	3,145.25	199,416.32	202,561.57
<u>RECEIPTS:</u>			
Real Estate Tax - Current Year		2,157.10	2,157.10
Earned Income Tax		12,571.75	12,571.75
Mercantile Tax		1,273.00	1,273.00
Occupation Privilege Tax	90.00	1,398.70	1,488.70
Business Privilege Tax		1,814.04	1,814.04
Interest		591.84	591.84
Office Deposit	18,394.04		18,394.04
Inter-Account Transfer		18,037.24	18,037.24
December - Accounts Payable	57,300.00		57,300.00
PNB Adj (non-income)	800.00		800.00
Total Receipts			114,427.71
Total Receipts and Balances			316,989.28
Warrants Cleared	75,412.60	156,516.23	231,928.83
Bank Balance 12/31/86	4,316.69	80,743.76	85,060.45
Less Outstanding Warrants			4,443.80
CASH BALANCE DECEMBER 31, 1986			\$80,616.65
The above is in reconciliation with December ending statements			
Expenditure Adjustment (less 12/31/86 PLGIT Payroll Exp)			29,578.59
ADJUSTED CASH BALANCE DECEMBER 31, 1986			\$51,038.06

CAPITAL RESERVE FUND:

Bank Balance 12/1/86 - PLGIT		596,170.83
<u>RECEIPTS: Interest</u>		3,058.51
Total Receipts and Balances		599,229.34
<u>Expenditures:</u>		
Engineering - Highland-Clugston Sewer	457.38	
- Municipal Building Air Conditioning	130.50	
- Linhart Park Shelter Study	205.50	
- Other Sanitary Sewer	185.75	
Sinking Fund Transfer	55,820.00	57,015.63
Bank Balance 12/31/86		542,213.71
Less: Outstanding Warrant		61.92
CASH BALANCE DECEMBER 31, 1986		\$542,151.79

REVENUE SHARING FUND:

Bank Balance 12/1/86 - PLGIT		15.26
Less Expenditure: Solid Waste		15.26
BANK/CASH BALANCE DECEMBER 31, 1986		-0-

LIQUID FUELS FUND:

BANK BALANCE 12/1-12/31/86 - PLGIT		\$5.61
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1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 12/1/86 - PLGIT		-0-
<u>RECEIPTS:</u>		
General Fund Transfer		35,795.00
Capital Reserve Fund Transfer		55,820.00
Interest		369.73
BANK BALANCE DECEMBER 31, 1986		\$91,984.73

A list of current bills was presented for approval.

(5683) MOVED HANLON-POHL to authorize payment of bills, totalling \$62,148.81, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle A04. Forty Five (45) SECOND NOTICES prepared and mailed on Monday, December 29, 1986

JUNE 1986:

1. HIGHLAND-CLUGSTON SANITARY SEWERS - In Progress

SEPTEMBER 1986:

1. Municipal Building - Auditorium Air Conditioning Contract - Contract work completed, to be tested when Duquesne Light completes three phase wiring.
2. Street Name Sign Contract - Awarded September 8, 1986 - Purchase Order Pending

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - Application Filed.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 1-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX AND  
REVENUE ANTICIPATION NOTES.

(5684) MOVED PORADO-BOWLIN to adopt Resolution No. 1-87.

RESOLUTION NO. 2-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING GUIDELINES FOR THE  
ACQUISITION OF FIRE APPARATUS.

(5685) MOVED BOWLIN-PORADO to adopt Resolution No. 2-87.

RESOLUTION NO. 3-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF THE  
CHIEF OF POLICE.

(5686) MOVED HANLON-BOWLIN to adopt Resolution No. 3-87.

RESOLUTION NO. 4-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF  
MEMBERS OF THE ZONING HEARING BOARD.

(5687) MOVED PORADO-HANLON to adopt Resolution No. 4-87.

RESOLUTION NO. 5-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AMENDMENT TO THE BY-LAWS  
OF THE TURTLE CREEK VALLEY COUNCIL OF GOVERNMENTS.

(5688) MOVED PORADO-HANLON to adopt Resolution No. 5-87.

RESOLUTION NO. 6-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH HOFFMAN'S  
BOARDING KENNELS FOR ANIMAL CONTROL SERVICES.

(5689) MOVED POHL-BOWLIN to adopt Resolution No. 6-87.

RESOLUTION NO. 7-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING THE TOWNSHIP'S OFFICIAL  
SEWAGE FACILITIES PLAN.

(5690) MOVED POHL-HANLON to adopt Resolution No. 7-87.

Motions 5684 to 5690 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

(5691) MOVED BOWLIN-POHL to authorize purchase of two police vehicles by  
competitive bidding or through provisions of PA Act 31. The  
motion was adopted by unanimous roll call vote.

Mr. Bowlin stated that Township Fire Service representation to the Special  
Joint Radio Committee would be modified as follows:

Permanent Member	-	Ralph Marting
Alternate Members	-	Wayne Davis Richard Simpson

It was noted that Mr. Davis and Mr. Simpson would alternate at meetings.

Mr. Bowlin also announced that a VCR tape of the proposed new joint  
console would be shown to Fire and Ambulance Officers on Saturday, January  
17th at 1 PM in the Auditorium of the Wilkins Municipal Building.

Mr. Porado presented a written statement regarding the Surplus Food issue.

He outlined the duties involved and indicated he would continue to handle the program unless he was removed by a vote of the Board.

There was a considerable discussion of this matter.

At the conclusion of the discussion the Chair polled each member of the Board on the question of whether the surplus food program should be operated through the Township Office.

Four members of the Board voted to operate the program through the Township Office. These being:

Mr. Dombrosky  
Mr. Hanlon  
Mr. Bowlin  
Miss Pohl

(5692) MOVED HANLON-BOWLIN to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:50 P.M.

ATTEST:

  
\_\_\_\_\_  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented 2/9, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 26, 1987

The Additional Stated Meeting of January 26th was called to order at 7:00 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky indicated that there were no items of business requiring Board action at this time.

He directed the Secretary to brief the Board on those items to be on the agenda for the regular meeting of February 9, 1987.

This was done.

The Chair then directed the Secretary to review those items on the Miscellaneous and Administrative Agenda. This was also accomplished. (See Miscellaneous and Administrative Agenda Notebook for notes on these items)

There being no further business, the Chair directed the meeting adjourned at 8:42 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 2, 1987

The Additional Stated Meeting of February 2nd was called to order at 7:00 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky asked the Secretary to review those items on the Committee Items Agenda. This was done with the assistance of Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach. (See Staff Meeting Notebook for notes on the status of these items)

At the conclusion of this review, Mr. Dombrosky indicated that bids were to be received for two new police cars.

(5693) MOVED BOWLIN-HANLON to open the bids.

The Secretary presented Proof of Publication of the bid notice and opened and read the following bids. Both bids were accompanied by the required security.

<u>BIDDER</u>	<u>MODEL</u>	<u>GROSS BID</u> <u>2 CARS</u>	<u>LESS TRADE-INS</u>		<u>TOTAL</u>	<u>NET BID</u> <u>2 CARS</u> <u>W/TRADE</u>	<u>NET BID</u> <u>2 CARS</u> <u>W/O TRADE</u>
			<u>#11</u>	<u>#13</u>			
CORCELLO CHEVROLET	CAPRICE IBL69	24,176.	2,000.	2,000.	4,000.	20,176.00	24,176.00
A & Z CHEVROLET	CAPRICE IBL 69	28,500.	4,163.06	4,163.06	8,326.12	20,173.88	23,973.88

(5694) MOVED PORADO-HANLON to award the contract to A-Z Chevrolet as the lowest responsible bidder.

Motions 5693 and 5694 were adopted by unanimous roll call vote.

(5695) MOVED HANLON-BOWLIN TO ADJOURN. The motion, being unanimously adopted, the meeting was adjourned at 8:18 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary-Manager

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - MARCH 1987

X = SUPPLEMENTAL MATERIAL

- X 1. REVIEW OF TAX DELINQUENT AND LIENED PROPERTIES - 1984 SOLICITOR TO REPORT - 1985, MANAGER TO REPORT - 19 PAID TO OCTOBER 22, 1986  
NEW REMINDERS TO BE SENT FEBRUARY-MARCH 1987 \$10.00 MINIMUM TO BE USED FOR LIENS. *LIEN COSTS CORRECTED W/ JORDAN TAX. NO PAYMENTS YET RECEIVED ON RECENT REMINDER*
2. DEED TRANSFER TAX VS ASSESSMENTS - WB TO REPORT -  
*APPROXIMATELY 10% changed*  
*/ANALYSIS OF F.R.K. 19 OF 70 ASSESSMENTS ADJUSTED*
3. SOLID WASTE COLLECTION - MANAGER TO REPORT -  
*SYSTEM OPERATING PROPERLY*
4. BRIDGE - REPLACEMENT AND INSPECTION - CFA FUNDS CAN NOT BE USED  
MANAGER TO EXPLORE OTHER SOURCES - LETTER SENT TO TCVC.
5. SALE OF LOTS - STATUS QUO
- X 6. RUSSELL LANE ACCEPTANCE - SOLICITOR TO REPORT - STATUS QUO
- X 7. EXPENSE ACCOUNT FORM - BOARD TO REVIEW - ASSIGNED TO MR. BOWLIN  
*APPROVED W/SHEET SHOWING ALLOWANCE TO BE ADDED*
- X 8. WORKERS COMP REFUND - MANAGER TO REPORT - STATUS QUO
- X 9. AMORE SUBDIVISION APPLICATION - MANAGER AND SOLICITOR TO REPORT  
GEORGE STREET SEWER COSTS  
SUB-DIVISION COMMITTEE TO REVIEW  
REVIEW INITIATED, TO BE COMPLETED  
BY MAY 1, 1987
- X 10. REVIEW OF LONG RANGE FISCAL QUESTIONS - BOARD TO REVIEW & INDIVIDUALLY  
*ANSWER QUESTIONS*
11. JOINT COLLECTIVE BARGAINING - STATUS QUO
- X 12. SURPLUS FOOD PROGRAM - MANAGER TO REVIEW -  
*CHANGE DISTRIBUTION FROM 3/14 TO 3/30*
- X 13. REVISIONS TO POLICE A & S INSURANCE - MANAGER & FRK TO REVIEW  
*MEET A&S PROPOSAL TO BE OBTAINED* /SOLICITOR, MEETING W/UNION  
*MUC&P TO REMAIN AS ACTUARY ALSO* IN ORDER TO CLARIFY & CORRECT  
*TO DO FUTURE PENSION CALCULATIONS*
- X 14. TRAINING EXPENSES - MANAGER TO REVIEW - STATUS QUO
- X 15. ANNUAL COST P.M.R.S. SYSTEM - FRK TO REVIEW - FRK TO REPORT  
*REVIEW OF MEETING W/MR ALLEN "PENSION PICKUP/IRS SELECT 414 H TO BE EXPLAINED"*
- X 16. VIETNAM MEMORIAL - STATUS QUO - MGR TO CONTACT MR JAMES  
*ANWILER OF VFW. (271-6047)*

Township of Wilkins

Miscellaneous and Administrative Agenda - March 1987 - (Continued)

- X 17. CIVIL SERVICE TESTING - MANAGER TO REVIEW & TO PROCEED
18. REVIEW OF VARIOUS ITEMS RE: POLICE NEGOTIATIONS - SEE MEMO 2/5/87  
MR BOWLIN TO ACT AS LEAD NEGOTIATOR  
MGT STRATEGY LIST TO BE PREPARED  
MTC W/WPC TO DETERMINE ISSUES BEFORE DECISION ON USE OF LABOR RELATIONS COM
- X 19. DPW SUMMER EMPLOYEES, MANAGER & MISS POHL TO REPORT  
BO REVIEWED APPLICATIONS, OK TO PROCEED / NORMAL PROCEDURE - INTERVIEW  
IN ORDER OF APPLICATION WB, 13P, 15
- X 20. YAKIN LETTER 1/29/87 - REVIEW BY BOARD OK TO SEND W/ ADDITION  
OF STATEMENT CONCLUDING CORRESPONDENCE ON THIS ISSUE
- X 21. DINZEO LEAVE OF ABSENCE - REVIEW BY BOARD MGR & FRK TO  
CHECK OUT INSURANCE ISSUE, REVIEW W/ MR DINZEO & REPORT BACK  
TO BOARD ON 3/2/87
- X 22. VCR RE: MEDIA RELATIONS - MANAGER TO REVIEW - DROP

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS: None

(5696) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of January 12th, the Additional Stated Meetings of January 26th and February 2, 1987 as presented.

The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- PS-F-23 1. Report from #1 VFD of 1987 Officers. cc: Comm., Chief, F/Hills  
1987 Bud Ntce 2. Revised RE Assessment from County \$45,190,925. - Filed  
Yates P/File 3. Letter from Officer Joseph Yates Jr. indicating desire  
to retire effective March 2, 1987. - Accepted with regret  
D aft 78P3 4. Letter from Vincent A. Amore Re: Sidewalks, cc: Comm, JMM, WMCK  
AFG2 84-88 5. Corrected Insurance Certificate, Chambers. cc: Mr. Means  
Wetzler P/F 6. Letter from Officer Wetzler requesting Step III Grievance  
Procedure. cc: Commissioners, Mr. Means, Chief Naccarati  
AF-B-9C 7. Letter from Solicitor Re: Wage Tax Collectors Bond and  
other Act 511 Tax Bonds. cc: Commissioners, Mr. Pugliano  
AF-S-2 8. Letter from Robert J. Cloherty, WHSD re: Future status of  
Eastmont School. - Answered by Manager/Board directive  
PF-Cur-SE59 9. Invoice from TCVCOC \$29,023.33 for approved Engineering  
Estimate #4, Clugston, Highland, Ayers Ave. Sanitary Sewer  
Project. - cc: Commissioners, Mr. Means  
PS-P-7-11 10. Police Pension Audit 1984-86. - Filed  
PF-Cur P16 11. Letter from PA Dept of Community Affairs indicating  
denial of RIRA application for Park Improvements. - Filed  
PF-Cur SE59 12. Letter from Engineer re: Testing Area Clugston, Highland,  
Ayers Sewer Project. cc: Commissioners  
D aft 78P3 13. Letter from Engineer Re: Sewage Permit Penhurst IV  
Subdivision application. cc: Commissioners  
AF-E-18 14. Statements of Financial Interest WKB, IP, RN, FRK, GP,  
JJD, JJH, WRB, R. Dojonovic, Mr. McKeever.  
C-B 15. Copy of Citation to Albert Belisky from Sen. Romanelli  
Re: Landscaping efforts. - Filed  
AF-C-3 16. Letter from American Cablevision Re: Rate increase. cc: C, JMM  
AF-I-13 17. Fire Dept. E & O Policy. cc: JMM, Fire Chiefs  
PS-P-17 18. Letter from Wage Policy Committee, Police Dept., notifying  
of officers and intention to initiate bargaining. cc: Comm, JMM, RN  
AF-H-3 19. Letter from Solicitor enclosing invoice \$1,456. for sur-  
charge case w/Ethics Commission decision indicating authority  
for Township to pay.  
A/C PPF 20. Statement of Fund Balance, Position Police Pension Fund  
1/1/87 \$662,787. Firstmark Ins. Co. - Filed  
Yates P/F 21. Letter from HDH Group. Re; Pension Jos. Yates. - Filed  
Varlotta PF 22. Letter from HDH Group Re: Pension A. Varlotta. - Filed  
AF-C-3 23. Letter from American Cablevision w/Annual Franchise \$17,323.55  
D aft 78 24. Letter from Bd of Assessment Re: Exemption of properties  
L-3 Re: Land swap Highland Manor #2 PRD. - Filed  
C-G 25. Letter from Rep. Jos. Gaydos indicating introduction of  
legislation renewing Revenue Sharing. cc: Commissioners  
AF-C-3 26. Memo from Solicitor Re: Cable TV Rate increases. cc: Comm  
PS-P-17U 27. Letter from Wage Policy Comm. Re; Various Matters cc: C, JMM

Cortazzo P/F 28. Letter from Nicholas Cortazzo indicating desire to retire 5/29/87. - cc: Commissioners

D aft 78 P3 29. Letter from Township Engineer Re: Sewers, Proposed Penhurst Plan IV. cc: Commissioners, Mr. Means

AF-E-15 30. Environmental Council Minutes 1/26/87. cc: Comm.

PS-P-7-1 31. Letter from MMC&P Pension Actuaries Re: Status of payroll deduction - Police Pension Plan. cc: Commissioners

AF-P-14-D 32. Letter from U.S. Treasury Dept. Re: status of various aspects of Revenue Sharing Program. cc: Commissioners

Naccarati P/F 33. Letter from Jim Lydon, 5240 Orchard Hill Drive thanking Chief Naccarati Re: Assistance to Mother.

D aft 78 P3 34. Letter from ALCOSAN Re: Proposed Penhurst Plan IV. cc: Comm

PS-P-17U 35. Letter from Markotan Re: Police A & S Ins. cc: Comm., JMM

AF-I-6A5a 36. Letter from Atty. McClain Re: Billings Case. - Filed

AF-P-12 37. Liquid Fuels Audit Report 1/1-12/31/88. - Filed

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty five alarms occurred during the month.

2. POLICE: The following is the report of the Police Department for the month of January, 1987:

REPORT OF ACTIVITY:

A. Calls and complaints	275
B. Gasoline consumed	1,163.gallons
- A9, A10	112.gallons
- Medic II	37.gallons
C. Miles of Patrol	10,463
D. Mileage on cars:	
Unit 11 -	62,346
Unit 12 -	38,987
Unit 13 -	74,811
Unit 14 -	77,095
E. Accidents	18
F. Arrests	20
G. Assaults	2
H. Aided Cases	20
I. Animal Complaints	4
J. Burglaries	2
K. Criminal Mischief	3
L. Domestic Disturbances	5
M. Fire Calls	6
N. Mutual Aid	1
O. Other Offenses	4
P. Registration Plates	1
Q. Thefts	22
R. Towed Vehicles	4
S. Stolen Vehicles	2
T. Recovered Vehicles	3

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 62 calls during January, 13 Churchill, 34 Wilkins and 15 Mutual Aid Calls.

4. MAGISTRATE: Mrs. Daw reported the disposition of 45 cases with collections as follows: (Report received 2/11/87)

To Township	1,893.00
To County	582.00
To State	666.00
Other	700.50

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	19,991.91
Secretary - General Fund	16,916.12
Total	35,908.03

BUILDING PERMITS ISSUED:

Signs 1

COMPLAINTS:

Received	4
Resolved	6
Pending	7

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	8,747.87
Delinquent Tax	167.58
Total	8,915.45

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	16,848.12
Current Realty Tax	1,675.19
Total	18,523.31

The status of the 1986 Tax Duplicate was reported for the month of January 1987 as follows:

<u>CHARGES</u> : Original Duplicate	698,246.01
Additions/Penalties - this report	152.30
- previous report	429.30
- additions	539.40
	1,121.00
Total Charges	699,367.01

CREDITS-COLLECTIONS:

This report	1,675.19
Previous report	664,737.96
Discounts - Previous Report	12,559.10
Total Credits	678,972.25
Balance to account for	20,394.76
Collection Percentage	97.1%
Percentage for same period - previous year	95.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of January 1987 \$	22,514.31	Previous Year \$	35,550.40	1987 Budget	\$381,000.
Total for 1987	22,514.31	"	"	35,550.40	

OCCUPATION PRIVILEGE TAX:

Month of January 1987 \$	500.00	"	"	810.00	1987 Budget	\$48,000.
Total for 1987	500.00	"	"	810.00		

MERCANTILE TAX:

Month of January 1987 \$	5,637.72	"	"	-0-	1987 Budget	\$181,600.
Total for 1987	5,637.72	"	"	-0-		

BUSINESS PRIVILEGE TAX:

Month of January 1987 \$	395.14	"	"	-0-	1987 Budget	\$ 75,700.
Total for 1987	395.14	"	"	-0-		

FINANCIAL REPORT - JANUARY 1987:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 1/1/87	4,316.69	80,743.76	85,060.45
<u>RECEIPTS</u> :			
Real Estate Tax - Prior Year		5,261.68	5,261.68
Earned Income Tax		18,991.91	18,991.91
Tax Anticipation Note	200,000.00		200,000.00
Office Deposit	16,916.12		16,916.12
Interest		424.53	424.53
Inter-Accounts Transfer		160,637.12	160,637.12
Accounts Payable	1,400.00		1,400.00
NSF Reimburse (non-income)	24.52		24.52
Total Receipts			403,655.88
Total Receipts and Balances			488,716.33
Warrants Cleared	225,361.01	95,181.53	320,542.54
Bank Balance 1/31/87	-2,703.68	170,877.47	168,173.79
Less Outstanding Warrants			8,420.92
CASH BALANCE JANUARY 31, 1987			\$159,752.87

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through January 31, 1987 but not reflected on the PLGIT statement until after February 1, 1987:

Earned Income Tax	3,541.40
Occupation Privilege Tax	520.00
Mercantile & B P Tax	6,032.86

The above is in reconciliation with January ending statements. Overdrawn PNB checking account reimbursed early February.

CAPITAL RESERVE FUND:

Bank Balance 1/1/87 - PLGIT	542,213.71
<u>RECEIPTS</u> : Interest	2,658.96
Total Receipts and Balance	544,872.67

Financial Report - January 1987 - Capital Reserve Fund (Continued)EXPENDITURES:

Highland-Clugston Sewer: Engineering	770.00	
Municipal Building Air Conditioning: Installation	2,314.70	
Ridge Street Water Line: Construction	317.34	
Bond Issue Closing Costs	464.45	3,866.49
Bank Balance 1/31/87		541,006.18
Less: Outstanding Warrants		29,220.61
CASH BALANCE JANUARY 31, 1987		<u>\$511,785.57</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 1/1/87 - PLGIT	91,984.73
RECEIPTS: Interest	453.40
BANK BALANCE JANUARY 31, 1987	<u>\$92,438.13</u>

LIQUID FUELS FUND:

BANK BALANCE JANUARY 1 - JANUARY 31, 1987 - PLGIT	<u>\$5.61</u>
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A list of current bills was presented for approval.

(5697) MOVED HANLON-PORADO to authorize payment of bills, totalling \$60,014.28, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle A-04 - Twenty-nine (29) FINAL NOTICES posted Thursday, January 29, 1987.

JUNE 1986:

1. Highland-Clugston Sanitary Sewers. 2nd Phase in progress

SEPTEMBER 1986:

1. MUNICIPAL BUILDING - Auditorium Air Conditioning Contract work completed, to be tested when Duquesne Light completes three phase wiring.

2. Street Name Sign Contract - Awarded September 8, 1986. Purchase Order Issued.

OCTOBER 1986:

1. MELP LOAN #3 VFD Truck - Application Filed

JANUARY 1987:

1. Two (2) new police cars - Bids received and contract awarded 1/26/87. - Drop

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 754

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING SECTION 6 OF ORDINANCE NO. 355  
BY PROVIDING FOR LENGTH OF SERVICE INCREMENTS  
AND REDUCTION OF THE SOCIAL SECURITY  
OFF-SET IN THE POLICE PENSION FUND AND  
REPUBLISHING SECTION 6 AS PREVIOUSLY AMENDED.

- (5698) MOVED POHL-BOWLIN to read Ordinance No. 754 for the first reading.  
(5699) MOVED POHL-BOWLIN TO ACCEPT Ordinance No. 754 for the first reading.  
(5700) MOVED HANLON-PORADO TO READ Ordinance No. 754 for the second reading by title only.  
(5701) MOVED PORADO-BOWLIN to accept Ordinance No. 754 for the second and final reading and to adopt said Ordinance.  
Motions 5698 to 5701 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 755

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ELECTING TO UPGRADE THE BENEFITS IT  
HAS IN THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM.

- (5702) MOVED BOWLIN-POHL to read Ordinance No. 755 for the first reading.  
(5703) MOVED HANLON-POHL to accept Ordinance No. 755 for the first reading.  
(5704) MOVED PORADO-BOWLIN TO READ Ordinance No. 755 for the second reading by title only.  
(5705) MOVED PORADO-HANLON to accept Ordinance No. 755 for the second and final reading and to adopt said ordinance.  
Motions 5702 to 5705 inclusive were adopted by unanimous roll call vote.

NEW BUSINESS (Continued)2. RESOLUTIONS:                      RESOLUTION NO. 8-87A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING A DEPUTY FIRE MARSHAL

(5706) MOVED POHL-BOWLIN to adopt Resolution No. 8-87.

Motion 5706 was adopted by unanimous roll call vote.

3. MOTIONS:

(5707) MOVED HANLON-POHL to authorize preparation of plans and specifications for 1987 Street Improvement Program/1987 Budget.

(5708) MOVED BOWLIN-POHL to authorize the Civil Service Commission to test for the position of Police Patrolman.

Motions 5707 and 5708 were adopted by unanimous roll call vote.

(5709) MOVED HANLON-BOWLIN to authorize attendance by Officials and Employees at various training sessions and conferences per 1987 Budget.

The motion was adopted by a vote of four (4) yes, one (1) no as follows:

Yes - Mr. Hanlon  
      Mr. Bowlin  
      Miss Pohl  
      Mr. Dombrosky

No - Mr. Porado

Mr. Porado requested the floor. He questioned the Manager on his review with the Board and hiring of an Office Assistant.

He stated, in his opinion, certain Ordinances and procedures were not followed. Mr. Baldwin and Mr. Hanlon reviewed the actions and procedures

Mr. Bowlin also requested the floor. He indicated that he would not be a Candidate for re-election and would end his term on the Board as of the end of 1987.

Mr. Dombrosky and Miss Pohl expressed the Board's regret at this decision, expressed the Board's thanks to Mr. Bowlin for his many years of service to the community and expressed best wishes to him for the future.

The Chair recognized Mr. Francis Ciraula of 460 Brown Avenue who addressed the Board regarding Zoning on his property.

He questioned the Solicitor on the question of rezoning these lots to commercial.

Mr. Means indicated that, in his opinion, the lots in question were not large enough to be properly rezoned.

Mr. Ciraula presented a petition for a curative amendment to the Zoning Ordinance.

The Secretary was directed to forward a copy to the Solicitor for his review.

Mr. Ciraula expressed thanks to the Board for the opportunity to appear.

(5710) MOVED HANLON-BOWLIN to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:25 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented March 9, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

msf



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 23, 1987

The Additional Stated Meeting of February 23rd was called to order at 7 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky indicated that there was one item requiring official action at this time.

The Secretary introduced the report on future Sanitary Sewer Projects as presented February 19, 1987 together with notes prepared by the Manager.

There was a general discussion of this matter.

(5711) MOVED HANLON-BOWLIN to accept the Engineer's report on future sanitary sewer construction as presented February 19, 1987 and to direct the Staff to proceed with projects #1, 2, 3 and 4.

The motion was adopted by unanimous roll call vote.


The Chair then directed the Secretary to review the agenda for the regular meeting of March 9th. This was done.

The Secretary was then directed to review the Miscellaneous and Administrative Agenda.

See attached notes.

The meeting was directed adjourned at 9:10 P.M.

Respectfully submitted,

  
Wilmer K. Baldwin  
Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - - MARCH 30, 1987

COPIES  
COMMISSIONERS  
FRK  
SOLICITOR  
ENGR  
+ 2 FOR  
NOTEBOOK

X = SUPPLEMENTAL MATERIAL

- X 1. REVIEW OF TAX DELINQUENT AND LIENED PROPERTIES - 1984 SOLICITOR TO REPORT - 1985, MANAGER TO REPORT - 19 PAID TO OCTOBER 22, 1986. NEW REMINDERS TO BE SENT FEBRUARY-MARCH 1987 \$10.00 MINIMUM TO BE USED FOR LIENS. LIEN COSTS CORRECTED WITH JORDAN TAX. NO PAYMENTS YET RECEIVED ON RECENT REMINDER. 1 PAYMENT RECEIVED
2. DEED TRANSFER TAX VS ASSESSMENTS - WB TO REPORT - APPROXIMATELY 10% CHANGES/ANALYSIS OF FRK 19 OF 70 ASSESSMENTS ADJUSTED.
3. SOLID WASTE COLLECTION - MANAGER TO REPORT - SYSTEM OPERATING PROPERLY. DAMAGE TO TWP GARAGE BY GARBAGE TRUCK \$120.00 TO BE PAID BY CONTRACTOR.
4. BRIDGE - REPLACEMENT AND INSPECTION - CFA FUNDS CAN NOT BE USED. MANAGER TO EXPLORE OTHER SOURCES - LETTER SENT TO TCVCOG. ENGINEER TO REVIEW STATE MEMO RE: INSPECTIONS
5. SALE OF LOTS - STATUS QUO
- X 6. RUSSELL LANE ACCEPTANCE - SOLICITOR TO REPORT - STATUS QUO
- X 7. EXPENSE ACCOUNT FORM - BOARD TO REVIEW - ASSIGNED TO MR. BOWLIN APPROVED WITH SHEET SHOWING ALLOWANCE TO BE ADDED. - DROP
- X 8. WORKERS COMP REFUND - MANAGER TO REPORT - STATUS QUO - DROP
- X 9. AMORE SUBDIVISION APPLICATION - MANAGER AND SOLICITOR TO REPORT GEORGE STREET SEWER COSTS SUB-DIVISION COMMITTEE TO REVIEW. REVIEW INITIATED, TO BE COMPLETED BY MAY 1, 1987. - SEE MINUTES 3/30/87
- X 10. REVIEW OF LONG RANGE FISCAL QUESTIONS - BOARD TO REVIEW AND INDIVIDUALLY ANSWER QUESTIONS. COPIES RECEIVED BALDWIN, KUSZAJEWSKI E MEALS.
- X 11. JOINT COLLECTIVE BARGAINING - STATUS QUO
- X 12. SURPLUS FOOD PROGRAM - MANAGER TO REVIEW - CHANGE DISTRIBUTION FROM MARCH 19th TO MARCH 20, 1987 3/20 DISTRIBUTION COMPLETED. THANKS GIVEN TO VOLUNTEERS. LISTS TO BE UPDATED

Township of Wilkins

Miscellaneous and Administrative Agenda - March 1987 - (Continued)

- X 13. REVISIONS TO POLICE A & S INSURANCE - MANAGER AND FRK TO REVIEW/  
SOLICITOR, MEETING W/UNION IN ORDER TO CLARIFY AND CORRECT.  
MEIT A & S PROPOSAL TO BE OBTAINED  
MMC&P TO REMAIN AS ACTUARY AND ALSO TO DO FUTURE PENSION CALCULATIONS
- X 14. TRAINING EXPENSES - MANAGER TO REVIEW - STATUS QUO
- X 15. ANNUAL COST P.M.R.S. SYSTEM - FRK TO REVIEW - FRK TO REPORT  
REVIEW OF MEETING WITH MR. ALLEN "PENSION PICK UP/IRS SECT 414 H  
TO BE EXPLORED. *Solicitor to review*
- X 16. VIETNAM MEMORIAL - STATUS QUO - MANAGER TO CONTACT MR. JAMES  
ANWILER OF VFW (271-6047) *Resolution adopted, VFW to serve*  
*- DROP*
- X 17. CIVIL SERVICE TESTING - MANAGER TO REVIEW AND TO PROCEED  
*see 3/30/87 minutes*
- X 18. REVIEW OF VARIOUS ITEMS RE: POLICE NEGOTIATIONS - SEE MEMO 2/5/87  
MR. BOWLIN TO ACT AS LEAD NEGOTIATOR  
MGT STRATEGY LIST TO BE PREPARED - *done, copies to MR BOWLIN & Miss Pohl*  
MTG W/WPC TO DETERMINE # ISSUES BEFORE DECISION ON USE OF LABOR  
RELATIONS COUNCIL
- X 19. DPW SUMMER EMPLOYEES - MANAGER AND MISS POHL TO REPORT - BOARD  
REVIEWED APPLICATIONS - OK TO PROCEED/NORMAL PROCEDURE -  
INTERVIEW IN ORDER OF APPLICATION WB, IJP, CJ  
*HOLD SINCE MR CORTAZZO NOT RETIRING - DROP*
- X 20. YAKIN LETTER 1/29/87 - REVIEW BY BOARD - OK TO SEND W/ADDITION  
OF STATEMENT CONCLUDING CORRESPONDENCE ON THIS ISSUE. - *DROP*
- X 21. DINZEO LEAVE OF ABSENCE - REVIEW BY BOARD - MANAGER AND FRK TO  
CHECK OUT INSURANCE ISSUE, REVIEW W/MR. DINZEO AND REPORT BACK  
TO BOARD ON MARCH 2, 1987  
*letter sent 3/30 DROP*
- 22 *tree 133 WALLACE - MGR TO REVIEW W/SOLICITOR*
- 23 *tree stump Removal 815-17 ELIZABETH ST - MGR TO*  
*GET ESTIMATES*
- 24 *Penn center window status Report BY MGR*
- 25 *NMO coverage - Report BY FRK*
- 26 *Rescue E PAVING OK TO PROCEED*

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE REGULAR MEETING OF MONDAY, MARCH 9, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. Rege Marra, 106 George Street, asked for additional information regarding sewers in his neighborhood. He spoke specifically regarding lots north of his home.

He was answered by Mr. Baldwin. The Manager was directed to have the Engineer to meet with Mr. Marra regarding the vacant lots.

He also asked for additional piping of the storm sewer adjacent to his home. Mr. Dombrosky indicated this matter would be further reviewed. Mr. Marra indicated this will involve about 100' of 18" C.M. pipe. Mr. Dombrosky requested that the Engineer look into this.

2. Donald Potts, 220 Harwick Drive, questioned whether the Engineer had measured property on Penhurst Drive per a Zoning Board Decision. Mr. Baldwin indicated this would be done by March 18, 1987.

3. Francis Ciraula, 460 Brown Avenue, spoke concerning the status of his curative amendment petition. Mr. Dombrosky indicated Mr. Means had responded to Mr. Ciraula by letter. Mr. Ciraula asked the Board to view the site. Mr. Means explained the hearing procedure under the curative amendment request and indicated that the Board members, therefore, could not examine the property with Mr. Ciraula. He indicated the Board must hold a hearing as a body.

Mr. Means indicated that unless the Curative Amendment Request was withdrawn, the Board must proceed on same.

4. Mary Yakin, 35 Crestview Drive, complained regarding a letter she had received. Mr. Dombrosky indicated the letter was in answer to her request for information.

She further discussed copying costs and records inspection procedures.

After several minutes she was advised by the Chair to conclude her remarks in two minutes. After that time she was declared out of order by the Chair.

(5712) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of February 9, 1987, the Additional Stated Meeting of February 23rd and the Additional Stated Meeting of March 2, 1987 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                 |   |
|-----------------|---|
| C-P             | 1. Letter to Mr. Dombrosky from PA Dept. of Education Re: Summer Food Service Program. - Referred to Rec. Board   |
| 1987 CSC File   | 2. Letter from Chief Naccarati Re: Police Dept. entrance requirements. cc: Comm., Members/Civil Service Commission  |
| AF-T-5-87       | 3. Letter from Atty. Dusty Elias Re: Harley Hotel RE Tax Credit/Refund. cc: Comm., JMM, GMP   |
| AF-D-8          | 4. Letter from WTEA Re: Swap of Washington Birthday Holiday for Day after Thanksgiving. - Answered by Manager   |
| D aft 78<br>C-2 | 5. Petition Re: Rezoning, Francis Ciraula, 460 Brown Ave. cc. w/ltr from JMM, Comm., JMM  |
| AF-T-12         | 6. Tax Collectors Report 1986 - Filed   |
| 1987-CSC-file   | 7. Memo from Mr. Means Re: Veterans Preference. cc: Comm, CSC, RN   |
| Greco P/F       | 8. Letter from Wilkinsburg PD thanking Officer Greco's assistance.  |
| AF-B-9C&D       | 9. New Earned Income Tax & OP, Bus Pr & Mercantile Tax Bonds with cover letter from Mr. Means.  |
| AF-E-18         | 10. Statement of Financial Interest for G. Porado (2nd copy) Mr. DeStefano, Mr. Colonello, Mr. Turkovich, Mr. Gold, Mr. Yates, Mr. G. M. Porado, Mr. Joseph Yakin, Mrs. Manganoaro, Mr. Gallippi, Beth Hawkins, Mr. Hensel, Patricia Rodgers. - Filed |
- Note: Statements from s. Hawkins, Mr. Hensel and Mrs. Rodgers received at office on evening of March 9th and 3/10/87.

- DeMarco P/F 11. Letter from Chief of Police appointing Anthony DeMarco as Juvenile Officer. cc: Commissioners
- Doyle P/F 12. Letter from Chief of Police commending Officer Doyle Re: Burglary at Smith' Mobile. cc: Commissioners
- AF-S-9 13. Letter from Mr. Means Re: Changes to procedures for advertising for bids. cc: Commissioners, Mr. McKeever
- C-M 14. Letter from Michael & Hazel Muhar, 689 Negley Re: Deteriorated wall. cc: Comm., JMM. WmK. - Refer to Manager
- AF-T-5-87 15. Letter from Mr. Means Re: Four RE Tax Ass't. Appeals.
- Mgrs. Ref 16. Letter from VFD #3 requesting clarification of proposed VFD #3 Truck/N agreement Re: Fire Truck Note. - Referred to Mr. Means
- Gre File-WWW 17. Letter from Att'y. R. Kolner Re: Wetzler Grievance. Comm
- D aft 78 18. Letter from Vincent Amore Re: Approval of Plan, proposed P-3 Penhurst #4 Subdivision. - Answered by Manager
- AF-I-13-86'7 19. Letter from PSATC Re: Penn Prime Insurance Pool. - Filed
- Naccarati P/F 20. Letter from Womansplace thanks Chief & Police Dept. for donation of used clothing. - Filed
- D aft 78 S-1 21. Petition from Agnes Sanker, 110 Powell Street and eight others requesting that Professional Offices be permitted as a conditional use in Residential Zoning District. cc: Comm., PC
- AF-T-31-D 22. Letter from David Wooster Re: Description of work, signal improvements William Penn Hwy & Kingston. - Filed
- C-T 23. Letter from Tavern Ass'n. Re: Court Ruling on Mercantile Taxes. cc: Comm., Mr. Means
- PS-F-4 24. Annual Report VFD #1. cc: Commissioners
- Mgrs Ref 25. Letter from Authority for Improvements in Municipalities VFD #3 Note Re: Fire Truck Note. cc: JMM, FRK for review
- C-H 26. Letter from Mrs. helen Herman, 569 Mortimer Avenue Re: repairs to retaining wall. - Refer to Mgr & DPW
- AF-I-29 27. Letter from Industrial Development Authority transmitting \$15,000. Grant. cc: Comm., FRK

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, ## and #4. A total of 5 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of February 1987:

REPORT OF ACTIVITY:

A. Calls and Complaints	288
B. Gasoline Consumed	968
- A9 & A10	109
- Medic II	25
C. Miles of Patrol	7,886
D. Mileage on cars:	
Unit 11 -	65,693
Unit 12 -	40,860
Unit 13 -	78,258
Unit 14 -	77,555
E. Accidents	2
F. Arrests	28
G. Assaults	4
H. Aided Cases	11
I. Animal Complaints	4
J. Burglaries	5
K. Criminal Mischief	25
L. Domestic Disturbances	5
M. Fire Calls	1
N. Other Offenses	5
O. Registration Plates - lost	1
P. Thefts	26
Q. Towed Vehicles	8
R. Vehicle Thefts	10

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 41 calls during February. 27 in Wilkins, 9 in Churchill and 3 were mutual aid cases.

4. MAGISTRATE: Mrs. Daw reported the disposition of 56 cases with collections as follows:

To Township	1,152.50
To County	650.00
To State	786.50
Other	317.62
EMS	156.50

5. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: (Collections:

Earned Income Tax - previous month	63,567.91
O P Tax - previous month	520.00
Mercantile Tax - previous month	8,637.72
Business Privilege Tax - prev mo	395.14
Secretary - General Fund	8,342.80
Total	\$78,463.57

BUILDING PERMITS ISSUED:

Signs 3

COMPLAINTS:

Received 9  
Resolved 8  
Pending 6

6. SOLICITOR: Mr. Means reported the collection of the following:  
Deed Transfer Tax 935.00

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	8,333.82
Current Realty Tax	760.46
Total	9,094.28

The status of the 1986 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate		698,246.01
Additions/Penalties - this report	69.15	
- previous report	152.30	
- addition	539.40	760.85
Total Charges		699,006.86

CREDITS - COLLECTIONS:

This Report	760.46	
Previous Report	666,413.15	
Discounts - previous report	12,559.10	
Total Credits		679,732.31
Balance to Account For		19,274.15
Collection Percentage		97.2%
Percentage for same period - previous year		96.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1987	\$ 65,768.36	Previous year	\$ 50,312.86	1987 Budget	\$381,000.
Total for 1987	88,282.67	"	"	85,700.40	

OCCUPATION PRIVILEGE TAX:

Month of February 1987	1,258.40	"	"	958.80	1987 Budget	\$48,000.
Total for 1987	1,758.40	"	"	1,658.86		

MERCANTILE TAX:

Month of February 1987	86.43	"	"	-0-	1987 Budget	\$181,600.
Total for 1987	5,724.15	"	"	-0-		

BUSINESS PRIVILEGE TAX:

Month of February 1987	1,907.05	"	"	-0-	1987 Budget	\$75,500.
Total for 1987	2,302.19	"	"	-0-		

A list of current bills was presented for approval.

(5713) MOVED HANLON-PORADO to authorize payment of bills, totalling

\$61,609.99, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

FINANCIAL REPORT - FEBRUARY 1987:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 2/1/87	-2,703.68	170,877.47	168,173.79
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Year		1,415.18	1,415.18
Earned Income Tax		63,567.91	63,567.91
Mercantile Tax		5,637.72	5,637.72
Business Privilege Tax		395.14	395.14
Occupation Privilege Tax		520.00	520.00
Interest		778.87	778.87
CATV Franchise Fee	17,323.55		17,323.55
Office Deposit	8,342.80		8,342.80
Inter-Accounts Transfer	12,066.00	33,133.82	34,199.82
February Accounts Payable	52,981.28		52,981.28
Total Receipts			185,162.27
Total Receipts and Balances			353,336.06
Warrants Cleared	74,091.48	129,873.15	203,964.63
Bank Balance 2/28/87	13,918.47	135,452.96	149,371.43
Less Outstanding Warrants			7,931.07
CASH BALANCE FEBRUARY 28, 1987			<u>\$141,440.56</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through February 28, 1987 but not reflected on the PLGIT statements until after March 1, 1987.

Earned Income Tax	5,741.85
Occupation Privilege Tax	1,288.40
Mercantile & BP Tax	1,993.48

The above is in reconciliation with month ending statement.

CAPITAL RESERVE FUND:

Bank Balance 2/1/87 - PLGIT	541,006.18	
<u>RECEIPTS:</u> Interest		2,207.55
Total Receipts and Balances		543,213.73
<u>Expenditures:</u>		
Highland-Clugston Sewer Construction	26,479.74	
" " " Engineering	2,750.50	
Lions Park Tennis Court Rebuild: Engineering	56.25	
Other Sewer Projects: Engineering	1,936.16	
Other Engineering: Penhurst Subdivision	206.25	
other Engineering: Municipal Building A/Cond	100.50	31,529.60
Bank Balance February 28, 1987		<u>\$511,684.13</u>

1986 G.O. Bond Issue Sinking Fund:

Bank Balance February 1, 1987 - PLGIT	92,438.13
<u>RECEIPTS:</u> Interest	397.58
BANK BALANCE FEBRUARY 28, 1987	<u>\$92,835.71</u>

LIQUID FUELS FUND:

Bank Balance February 1, 1987 - PLGIT	<u>\$5.61</u>
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OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - CYCLE B-04 (New Cycle) Ninety-eight (98) initial notices invoiced and mailed Wednesday and Thursday, February 18-19, 1987

JUNE 1986:

1. Highland-Clugston Sanitary Sewers - Second Phase in progress.

SEPTEMBER 1986:

1. MUNICIPAL BUILDING - Auditorium Air Conditioning Contract - Contract work completed, to be tested when Duquesne Light completes three phase wiring.
2. Street Name Sign Contract - Awarded September 8, 1986 - Purchase Order Issued

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - Application Filed - Approval Pending

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 756

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE RESURFACING OF VARIOUS STREETS

(5714) MOVED POHL-BOWLIN to read Ordinance No. 756 for the first reading.

Ordinance No. 756 (continued)

(5715) MOVED BOWLIN-POHL to accept Ordinance No. 756 for the first reading.

(5716) MOVED PORADO-HANLON to read Ordinance No. 756 for the second reading by title only.

(5717) MOVED HANLON-BOWLIN to accept Ordinance No. 756 for the second and final reading and to adopt said Ordinance.

Motions 5714 to 5717 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:

RESOLUTION NO. 9-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
PROVIDING FOR A REDUCTION IN THE RATE OF  
MEMBERS CONTRIBUTION TO THE POLICE PENSION FUND.

(5718) MOVED BOWLIN-POHL TO ADOPT Resolution No. 9-87.. The motion was adopted by the unanimous roll call vote.

RESOLUTION NO. 10-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH THE #3 VOL-  
UNTEER FIRE COMPANY REGARDING FINANCING  
OF NEW FIRE APPARATUS.

(5719) MOVED BOWLIN-PORADO to adopt Resolution No. 10-87. The motion was adopted by unanimous roll call vote.

3. MOTIONS: None

(5720) MOVED HANLON-PORADO to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:36 P.M.

ATTEST:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented April 13, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

msf



WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 30, 1987

The Additional Stated Meeting of March 30th was called to order at 7:00 P.M. by President Dombrosky.

A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Porado

The Secretary made several miscellaneous announcements.

The Chair directed the Secretary to review the Agenda for the Regular April Meeting and to review the Miscellaneous and Administrative Agenda.

This was done.

See separate notes for disposition of Miscellaneous and Administrative items.

Mr. Dombrosky indicated there were several items requiring action as a result of the preceding reviews:

1. Mr. Dombrosky commended Mr. Bowlin for his efforts with the Joint Radio Committee.
2. The Board, meeting as the Land Subdivision Committee, reviewed the Penhurst IV Subdivision application.

It was noted that three of the four conditions of the Planning Commission had been met (see Commission Minutes of March 18, 1987) and that the remaining item for decision was the question of sidewalks on George Street. It was noted that the applicant, Amore Companies, Inc. had requested a waiver on the sidewalk requirement on George Street.

The Secretary also presented a copy of the Record Plan for review.

The Board discussed three options:

- A. Require sidewalks on all streets involved in the subdivision.
- B. Amend the subdivision ordinance to permit a waiver on sidewalks on George Street.
- C. Waive sidewalks on George Street but require the funds released to be used for other improvements connected with the subdivision.

The Secretary was directed to review these options with the Solicitor and report back at the April 6, 1987 meeting.

It was noted that a final decision must be made by May 1, 1987.

3. The Secretary introduced a memorandum regarding the setting of education requirements for the proposed Civil Service Examination for Police Officers. The advisability of three alternate standards were discussed:

- A. High School Diploma and Act 120 Training.
- B. AB College Degree or Act 120 Training (standard used on last two tests).
- C. AA or AB College Degree and Act 120 Training.

After considerable discussion Alternate C was chosen on a 3-2 vote

Yes - Mr. Bowlin  
Mr. Dombrosky  
Mr. Hanlon

No - Miss Pohl  
Mr. Porado

4. RESOLUTIONS: 8:30 P.M.

RESOLUTION NO. 11-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
EXPRESSING APPRECIATION TO OFFICER JOSEPH YATES  
FOR HIS SERVICES TO THE TOWNSHIP.

(5721) MOVED BOWLIN-PORADO to adopt Resolution No. 11-87.

RESOLUTION NO. 12-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ACKNOWLEDGING THE PITTSBURGH/ALLEGHENY COUNTY  
VIETNAM VETERANS MONUMENT FUND AS THE PROGRAM  
IN ALLEGHENY COUNTY TO CONSTRUCT A MONUMENT TO  
RECOGNIZE THE SERVICE OF THE VIETNAM VETERANS.

(5722) MOVED HANLON-POHL to adopt Resolution No. 12-87.

RESOLUTION NO. 13-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING COOPERATIVE PURCHASING WITH  
THE COUNTY OF ALLEGHENY PURSUANT TO ACT 148  
OF 1986.

(5723) MOVED POHL-BOWLIN to adopt Resolution No. 13-87.

Motions 5721 to 5723 inclusive were adopted by unanimous roll call vote.

5. Opening of Bids 1987 Slurry Seal Program 8:30 P.M.

(5724) MOVED POHL-PORADO to open bids.

The Secretary opened and read the following bid:

TRUMBULL CORPORATION .91/SY \$36,218.00

The Secretary introduced proof of publication of the bid notice. The bid was accompanied by the required security.

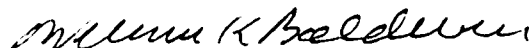
Mr. McKeever, Township Engineer, was present for the opening.

(5725) MOVED HANLON-PORADO to refer the bid to the appropriate Committee and the Engineer for review.

Motions 5724 and 5725 were adopted by unanimous roll call vote.

(5726) MOVED HANLON-BOWLIN to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 8:50 P.M.

Respectfully submitted,



Wilmer K. Baldwin  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, APRIL 13, 1987

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The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Miss Pohl  
Mr. Porado

It was noted that Mr. Bowlin was ill and unable to attend.

At the invitation of Mr. Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Joseph Yakin, 35 Crestview Drive, spoke re: Federal Grant vs Assessments on sewer projects. He was answered by Mr. Baldwin.
2. Mary Yakin, 35 Crestview Drive, also spoke regarding Federal Grant vs Assessments on sewer projects.
3. Jos. Yates, 852 Larimer Avenue, thanked the Board for Resolution on his retirement. He also drew a distinction between sewer projects on various parts of Larimer Avenue.
4. Mr. Francis Ciraula, 460 Brown Avenue, spoke re: rezoning his and adjacent properties from R-3 to Commercial. He indicated he had withdrawn his curative amendment petition and requested clarification of procedure. He was answered by Mr. Means. Mr. Means again reviewed procedure and indicated problems with "spot zoning".

Mr. Ciraula indicated additional lots were involved. Mr. Baldwin was asked to describe these lots and did so. The Solicitor indicated that if vacant they were not non-conforming.

5. Mrs. Yakin spoke in support of Mr. Ciraula, Building Permit Fees and inspection of records. She spoke regarding the audit report.
6. Mary Lauer, Dorothy Street, spoke concerning the cost of sewers on Dorothy Street.

(5727) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of March 9th, the Additional Stated Meeting of March 30th and the Additional Stated Meeting of April 6, 1987 as presented.

The motion was approved by unanimous roll call vote of all present.

The following communications were presented to the Board with action as noted:

- |              |  |
|--------------|--|
| Mgrs Ref     | 1. Executed agreement by VFD #3 and Township Re: Fire Truck Financing                        |
| VFD #3 Note  | /Res 10-87. - Filed  |
| 1986 Audit   | 2. Completed 1986 Audit (DCA Form). - Filed  |
| C-E          | 3. Letter from Atty. G.N.Evashavik Re: Dismissal of McKinney Class Action. - Copy: Solicitor |
| Aid Proj     | 4. Letter from WPJWA giving estimate of \$1,733.50 for fire                                  |
| 2nd Brown    | hydrant, Brown Avenue at end of proposed extension #2364.                                    |
| Ave W/L      | cc: Commissioners  |
| Bond Iss     | 5. Letter from Twp. Engineer to County Commissioners Re: Notif-                              |
| Future Sewer | ication of Proposed Sanitary Sewer extensions. - Filed                                       |
| Proj File    |  |
| AF-R-14L     | 6. Quotations Re: Federal Single Audit: Eugene P. Foley, CPA                                 |
|              | cc: Commissioners, Mr. Means   |
| C-Y          | 7. Request from Mrs. Mary Yakin for refund of copying charges.                               |
|              | cc: Commissioners  |
| Bridge insp  | 8. Letter from Pendot Re: re-inspection of bridges. -  |
|              | Referred to engineer   |
| C-G          | 9. Letter from Greater Pittsburgh Chamber of Commerce Re:                                    |
|              | local Government Procurement Network. cc: Comm., Dept. Heads                                 |
| Cortazzo     | 10. Letter from Nicholas Cortazzo cancelling plans to retire.                                |
| Pers File    | cc: Commissioners, Mr. Jeznach   |
| C-A          | 11. Letter from County Housing Authority Re: Public Housing                                  |
|              | Sites. cc: Commissioners, Mr. Means  |
| C-M          | 12. Letter from Monroeville Re: Street lights Rte 22 Bridge.                                 |
|              | Answered by Manager  |
| Dombrosky    | 13. Copy of letter to Mr. Dombrosky from Greater Pittsburgh                                  |
| Pers Fle     | Chamber of Commerce notifying him as recipient of Annual Inter-                              |
|              | governmental Cooperation Award. - Filed  |

- D aft 78 14. Letter from F. Ciraula Re: Rezoning, 460 Brown Ave.  
C-2 cc: Commissioners, Mr. Means
- D aft 78 15. Brief by Mr. Means, Commonwealth Court Re: Faith Bible  
F1-A1 Baptist Church. cc: Commissioners
- Engrs Dwg 16. New Topo Maps of Allegheny County from Topographic  
and Geologic Service. - Filed
- AF-I-29 17. Letter from Peoples Natural Gas Co. Re: Economic  
Development Fund. - Filed
- AF-A-24 18. Letter from Intergovernment Cooperation Program Re:  
Revenue Sharing Survey. cc: Commissioners
- MRM N/Bk \$ 19. Letter from Twp. of Shaler Re: Right to Know Trng. Re:Comm
- AF-T-31D 20. Letter from David Wooster Re: Signal Improvements.  
cc: Commissioners, Chief Naccarati
- D aft 78 21. Letter from Mr. Means to Francis Ciraula Re:  
C-2 Rezoning 460 Brown Ave. cc: Commissioners
- D aft 78 P3 22. Letter from Amore Co's. Re: Sidewalk waiver, Penhurst IV
- PC Min Bk 23. Minutes of 3/18/87 Plan. Comm. Mtg. cc: Commissioners
- C-W 24. Letter to Chief Naccarati from Womens Center & Shelter of  
Greater Pgh. thanking Police Dept. for donations of clothing.
- AF-P-11 25. Letter of Transmittal \$80,897.71 Liquid Fuel Tax Funds. Filed
- C-C 26. Letter from Churchill Borough Re: July 4th Fire Works.  
cc: Commissioners, Fire Chiefs, Mrs. Blenko
- AF-T-31-D 27. Letter from Traffic Systems & Services Re: Signal  
Coordinations Unit & answer from David Wooster. cc: Comm.,RN, DW
- AF-D-6 28. Letter from Duquesne Light Co. Re: PUC Rate Case. cc: Comm
- D aft 78 F2 29. Letter from Robert Fisher Re: PRD Status. cc: Comm, JMM
- PF Cur S75 30. Letter from Twp Engr Re: 1987 Slurry Seal Contract. cc: Comm,JMM
- Naccarati P/F 31. Letter from Allegheny County appointing Chief Naccarati  
as Member of Police Academy Board
- AF-E-18 32. Statement of Financial Interest, Albert Belisky. -Filed

- REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies  
No 1, 3 and 4. A total of 25 alarms occurred during March.
2. POLICE: The following is the report of the Police Department for the  
month of March, 1987:

REPORT OF ACTIVITY:

A. Calls and complaints	285
B. Gasoline consumed	991
- A9 & A10	121
- Medic II	36
C. Miles of Patrol	9,394
D. Mileage on cars:	
Unit 11 -	68,779
Unit 12 -	43,899
Unit 13 -	81,523
Unit 14 -	77,675
E. Accidents	14
F. Arrests	28
G. Assaults	2
H. Aided Cases	9
I. Animal Complaints	3
J. Burglaries	8
K. Criminal Mischief	10
L. Domestic Disturbances	7
M. Fire Calls	8
N. Mutual Aid	6
O. Other Offenses	2
P. Registration Plates	2
Q. Sex Related Offense	1
R. Thefts	18
S. Towed Vehicles	4
T. Vehicle Thefts	5

3. ANIMAL CONTROL: Mr. Hoffman reported picking up eighteen dogs during January, February and March 1987.
4. AMBULANCE ASSOCIATION: Mrs. Blenko reported forty six calls during March 1987, 29 in Wilkins, 12 in Churchill and 5 mutual aid calls.
5. MAGISTRATE: Mrs. Daw reported the disposition of sixty two cases with collections as follows:

To Township	1,868.25
To County	735.00
To State	739.81
Other	519.50
EMS	267.00

6. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: (Collections:

Earned Income Tax - previous month	21,754.02
Occupation Privilege Tax - prev. month	1,288.40
Mercantile Tax - previous month	86.43
Business Privilege Tax - prev. month	1,907.05
Secretary - General Fund	8,788.74
Total	\$33,824.64

BUILDING PERMITS ISSUED:

Repairs and Improvements 10

COMPLAINTS:

Received	13
Resolved	10
Pending	17

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,932.15
Delinquent Tax	341.36
Total	2,273.51

8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	8,752.21
Current Realty tax	2,758.32
Total	\$11,510.53

The status of the 1986 Tax Duplicate was reported for the month of March 1987 as follows:

CHARGES:

Original Duplicate	698,246.01
Penalties - this report	250.78
- previous report	829.38
- Additions	539.40
Total Charges	\$699,865.57

CREDITS - COLLECTIONS:

This report	2,758.32
Previous report	667,173.61
Discounts - previous report	12,559.10
Total Credits	682,491.03
Balance to Account For	17,374.54
Collection Percentage	97.5%
Percentage for same period - previous year	96.4%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1987 \$	18,527.82	Previous year \$	10,500.72	1987 Budget
Total for 1987	106,810.49	"	"	96,136.63 \$381,100.00

OCCUPATION PRIVILEGE TAX:

Month of March 1987	1,310.00	"	"	740.00	1987 Budget
Total for 1987	3,068.40	"	"	2,398.80	48,000.00

MERCANTILE TAX:

Month of March 1987	8,192.21	"	"	13,915.13	1987 Budget
Total for 1987	13,916.36	"	"	13,915.13	181,600.00

BUSINESS PRIVILEGE TAX:

Month of March 1987	2,836.96	"	"	2,794.37	1987 Budget
Total for 1987	5,139.15	"	"	2,794.37	75,500.00

FINANCIAL REPORT - MARCH 1987

	PNB	PLGIT	TOTAL
Bank Balance March 1, 1987	13,918.47	135,452.96	149,371.43
Bank Balance March 1, 1987			
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Year		1,431.38	1,431.38
Earned Income Tax		21,754.02	21,754.02
Mercantile Tax		86.43	86.43
Business Privilege Tax		1,907.05	1,907.05
Occupation Privilege Tax		1,288.40	1,288.40
Interest		490.69	490.69
Office Deposit	8,788.74		8,788.74
Inter Accounts Transfer		8,788.74	8,788.74
March Accounts Payable	57,800.00		57,800.00
Total Receipts			102,335.45
Total Receipts and Balances			251,706.88
Warrants Cleared	77,633.26	123,510.78	201,144.04
Bank Balance 3/31/87	2,873.95	47,688.89	50,562.84
Less Outstanding Warrants			621.24
CASH BALANCE MARCH 31, 1987			<u>\$49,941.60</u>

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through March 31, 1987 but not reflected on the PLGIT statements until after April 1, 1987:

Earned Income Tax	3,127.93
Occupation Privilege Tax	1,310.00
Mercantile & BP Tax	11,029.17

The above is in reconciliation with month ending statements.

CAPITAL RESERVE FUND:

Bank Balance March 1, 1987 - PLGIT	511,684.13
<u>RECEIPTS:</u> Interest	2,538.47
Total Receipts and Balances	514,222.60
<u>Expenditures: Engineering</u>	
Other Sewer Projects	973.75
Lions Park Tennis Court	639.50
Highland-Clugston Sewer	472.00
BANK BALANCE MARCH 31, 1987	<u>\$512,131.35</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance March 1, 1987 - PLGIT	92,835.71
<u>RECEIPTS:</u> Interest	461.46
BANK BALANCE MARCH 31, 1987	<u>\$93,297.17</u>

REVENUE SHARING FUND:

Bank Balance February 1, 1987 - PLGIT	-0-
<u>RECEIPTS:</u> Federal Allocation	1,400.00
Interest (February-March)	8.57
BANK BALANCE MARCH 31, 1987	<u>\$1,408.57</u>

LIQUID FUELS FUND:

Bank Balance 3/1-3/31/87 - PLGIT	<u>\$5.61</u>
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A list of current bills was presented for approval.

(5728) MOVED HANLON-PORADO to authorize payment of bills, totalling \$54,403.50, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - CYCLE B-04, Fifty Two (52) SECOND NOTICES prepared and mailed Friday, March 20, 1987

JUNE 1986:

1. HIGHLAND-CLUGSTON SANITARY SEWERS - Second phase in progress.

SEPTEMBER 1986:

1. MUNICIPAL BUILDING - Auditorium Air Conditioning Contract - Contract work completed, to be tested when Duquesne Light completes three phase wiring.
2. Street Name Sign Contract - Awarded September 8, 1986 - Materials delivered, work in progress

OCTOBER 1986:

1. MELP Loan #3 VFD TRUCK - Application filed - Approval Pending.

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 757

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
INCURRING LEASE RENTAL DEBT RE:  
#3 VFD FIRE APPARATUS.

- (5729) MOVED HANLON-PORADO to read Ordinance No. 757 for the first reading.  
(5730) MOVED POHL-HANLON to accept Ordinance No. 757 for the first reading.  
(5731) MOVED POHL HANLON to read Ordinance No. 757 for the second reading by title only.  
(5732) MOVED PORADO-HANLON to accept Ordinance No. 757 for the second and final reading and to adopt said ordinance.

Motions 5729 to 5732 inclusive were adopted by the unanimous roll call vote of all present.

2. RESOLUTIONS:RESOLUTION NO. 14-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING A SEWAGE PLANNING MODULE FOR  
THE 1987 AREAWIDE SANITARY SEWER CON-  
STRUCTION PROJECTS.

- (5733) MOVED HANLON-POHL to adopt Resolution No. 14-87.

The motion was adopted by the unanimous roll call vote of all present.

3. MOTIONS:

- (5734) MOVED POHL-HANLON to authorize advertising of Public Hearing  
Re: Use of \$1,400.00 in Revenue Sharing Funds.  
(5735) MOVED POHL-HANLON to award the 1987 Slurry Seal Contract, per  
recommendation of the Engineer, to the Trumbull Corporation per  
their bid of \$36,218.00.  
(5736) MOVED HANLON-POHL to authorize the proper officers to sign a  
compromise settlement and mutual release re: Unemployment Com-  
pensation matter U COMP vs PSAB-UC.

Motions 5734 to 5736 inclusive were adopted by the unanimous roll call vote of all present.

4. OTHER MATTERS:

A. Mr. Means suggested consideration of a motion granting an extension to Dr. Robert Fisher Re: filing of final approval for the Farnsworth Terrace PRD. There was some question as to the length of the extension. Mr. Baldwin indicated that Dr. Fisher had requested to meet with him on April 14, 1987 and that his request would then be clarified. Mr. Baldwin was directed to convey this information to the Board for future consideration.

B. Mr. Vincent Amore, President of Amore Companies, Inc., appeared regarding his subdivision application known as Penhurst IV. He made reference to his letter of March 25th and the Planning Commission minutes of March 27th.

Mr. Amore indicated that he was withdrawing his request for a waiver of the Subdivision Ordinance requirements for sidewalks on George Street but might desire to further review the matter at a later date. He indicated that the conditions of the Planning Commission and the requirements of the Subdivision Ordinance were, therefore, met. He requested that the Board, therefore, approve his record plan.

Mr. Means indicated that this decision must be in writing and that he needed guidance from the Board in the preparation of the decision.

There was a general discussion of procedure. As a result of this discussion the Chair recessed the meeting at 8:52 P.M. in order that the Board might advise the Solicitor and that Mr. Means might prepare the decision.

The meeting was reconvened at 9:29 P.M. Mr. Means read the proposed decision into the record. (Copy attached)

(5737) MOVED HANLON-POHL to accept the decision and to authorize recording of the Penhurst IV Subdivision. The motion was adopted by unanimous roll call vote of those present.

(5738) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted by all present, the meeting was adjourned at 9:40 P.M.

ATTEST:

  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented May 11, 1987

**TOWNSHIP OF WILKINS**

**IN RE:**

**APPLICATION OF AMORE CONSTRUCTION  
COMPANY, INC. FOR APPROVAL OF  
SUBDIVISION KNOWN AS PENHURST NO. 4.**

**April 13, 1987**

**DECISION**

The application of Amore Construction, Inc. for preliminary approval of a Subdivision Plan known as Penhurst No. 4 is approved subject to the following modifications and conditions in the final plan:

1. A twenty foot setback from Penhurst Drive is approved as to Lot Nos. 535, 536 and 537 pursuant to variances granted by the Zoning Hearing Board on February 17, 1987.
2. The Plan, as submitted, does not identify which of several alternatives shall be used for sanitary sewage collection. Sanitary sewers shall be installed as shown on an Improvement Construction Plan to be submitted, which Plan shall be in accordance with Recommendations and Sketch prepared by the Township Engineer under date of February 3, 1987. Sanitary sewers shall be installed in accordance with Section 512 of Ordinance No. 275.
3. The Plan, as submitted. does not provide for all sidewalks as required by Section 504 of Ordinance No. 275. Sidewalks shall be installed on all streets in accordance with Section 504 of Ordinance No. 275.
4. Completion of improvements or guarantee shall be provided by the applicant as required by the Pennsylvania Municipalities Planning Code - Section 509.
5. Upon submission of the completion of improvements or guarantee, the proper Township officials are authorized to execute and deliver to the applicant the Record Plan prepared by the Gateway Engineers, Inc. dated January 1987 and revised March 1987.



This Decision made the 13th day of April, 1987 by the Board of Commissioners  
of The Township of Wilkins at a duly assembled public meeting.

ATTEST:

*William H. Belderson*  
Secretary

TOWNSHIP OF WILKINS

*Joseph J. Dangleashy*  
*Glenn J. Vahl*  
*George Porado*  
*John Stanton*

The following documents have been removed from the files: .

1. All PENDOT Liquid Fuel forms prior to 1974

Wilmer K. Baldwin

April 8, 1987

cc: Commissioners  
Mr. Kuszajewski

File with April 13, 1987 Minutes .

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 27, 1987

The Additional Stated Meeting of April 27th was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

The Secretary noted that bids were to be received at 8:30 P.M. for the rebuilding of the Lions Park Tennis Courts.

Mr. Gordon Taylor, Jr. of Senate Engineers was present along with Mr. Jack Helfer of the Recreation Board.

The Secretary reviewed items for the agenda of the May 11th public meeting.

As a result of this review, the Board unanimously directed the Secretary to accomplish the following:

1. The Public Works Committee to review need for additional summer labor in view of two employees being on sick leave.
2. Staff to proceed to resolve various delinquent commercial sewer accounts.
3. The Public Works Committee to review the question of a French Drain on Quarry Street per letter from County Health Department March 6, 1987.
4. The Memorial Day donation to the Turtle Creek Valley Memorial Day Association for 1986 and 1987.
5. Participation was authorized in the State Bridge Inspection Program per recommendation of the Engineer.
6. Civil Service Commission to proceed with testing for Police Patrolman using education requirements as recommended by the Civil Service Commission April 21, 1987. Mr. Bowlin recommended that, in the future, Elected Officials not serve on the Civil Service Commission. The Board requested that the Civil Service Commission request evidence of a High School Diploma from applicants.
7. The Secretary was asked to have the Solicitor accomplish the following:
  - A. Review the question of ownership and responsibility for repair of the wall on the Muhar property, 687 Negley Avenue.
  - B. Prepare an ordinance declaring the tree adjacent to 133 Wallace Avenue as a hazard.
  - C. Review proposed land fill contract with Chambers Development Corporation.
  - D. Review and comment on proposed PMRS Pension Pickup Provisions.
  - E. Review proposed E.B.C. Health Care Trust Agreement.

The Secretary indicated one proposal had been received for the required Federal Single Audit.

(5739) MOVED BOWLIN-POHL to award contract for Federal Single Audit to Mr. Eugene P. Foley, C.P.A. per his quotation of March 9, 1987 in the amount of \$1,200.00. The motion was adopted by unanimous roll call vote.

The Secretary was directed to review the agenda of Miscellaneous and Administrative items. See separate notes for disposition of these items.

Mr. Dombrosky indicated that the final order of business was receipt of bids for rebuilding the Lions Park Tennis Courts.

The Secretary introduced the required proof of publication.

(5740) MOVED HANLON-PORADO to open bids.

Minutes of the Additional Stated Meeting of April 27, 1987 - Page Two

The Secretary opened and read the following bids which were tabulated by the Engineer and Mr. Kuszajewski:

<u>BIDDERS</u>	<u>Bituminous Surface Total Bid Contract "A"</u>	<u>Synthetic Surface Total Bid Contract "B"</u>
FABIAN PAVING COMPANY	27,120.00	25,270.00
RECREATIONAL SURFACES	23,877.50	OMNI 28,491.00
		OMNI II 21,822.00
		CAM-TURF 24,994.50
CARNEGIE TAR AND ASPHALT	-	28,846.00
ELLIS ASPHALT PAVING	28,559.60	-
TONY PAMPENA CORPORATION	34,667.50	-

All bids were accompanied by the required security.

The Engineer and Mr. Helfer were asked to review and report.

(5741) MOVED PORADO-BOWLIN to also refer the bids to the appropriate committee for review.

Both motions were adopted by unanimous roll call vote.

Mr. Helfer discussed the various types of surfaces and expressed his preference for one of an asphalt type.

(5742) MOVED HANLON-PORADO to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - APRIL 27, 1987

COPIES w/minutes  
COMMISSIONERS  
FRK  
JMM  
COPIES  
W3  
notebook ✓

X = SUPPLEMENTAL MATERIAL

1. REVIEW OF TAX DELINQUENT AND LIENED PROPERTIES - 1984 SOLICITOR TO REPORT - 1985, MANAGER TO REPORT - 19 PAID TO OCTOBER 22, 1986. NEW REMINDERS TO BE SENT FEBRUARY - MARCH 1987 \$10.00 MINIMUM TO BE USED FOR LIENS. LIEN COSTS CORRECTED WITH JORDAN TAX. NO PAYMENTS YET RECEIVED ON RECENT REMINDER. ONE PAYMENT RECEIVED TO MARCH 31, 1987.
2. DEED TRANSFER TAX VS ASSESSMENTS - WB TO REPORT - APPROXIMATELY 10% CHANGES/ANALYSIS OF FRK 19 OF 70 ASSESSMENTS ADJUSTED.
3. SOLID WASTE COLLECTION - MANAGER TO REPORT - SYSTEM OPERATING PROPERLY. DAMAGE TO TOWNSHIP GARAGE BY GARBAGE TRUCK \$120.00 TO BE PAID BY CONTRACTOR. - WORK COMPLETED, VOUCHER PREPARED
4. BRIDGE - REPLACEMENT AND INSPECTION - CFA FUNDS CAN NOT BE USED. MANAGER TO EXPLORE OTHER SOURCES - LETTER SENT TO TCVCOG. ENGINEER TO REVIEW STATE MEMO RE: INSPECTIONS OK TO PROCEED RE: STATE INSPECTIONS
5. SALE OF LOTS - STATUS QUO
- X 6. RUSSELL LANE ACCEPTANCE - SOLICITOR TO REPORT - STATUS QUO
- X 7. AMORE SUBDIVISION APPLICATION - MANAGER AND SOLICITOR TO REPORT GEORGE STREET SEWER COSTS SUB-DIVISION COMMITTEE TO REVIEW. REVIEW INITIATED, TO BE COMPLETED BY MAY 1, 1987. - SEE MINUTES MARCH 30, 1987. RECORDED PLAN TO BE CORRECTED & SIGNED
8. REVIEW OF LONG RANGE FISCAL QUESTIONS - BOARD TO REVIEW AND INDIVIDUALLY ANSWER QUESTIONS. COPIES RECEIVED BALDWIN, KUSZAJEWSKI AND MEANS
9. JOINT COLLECTIVE BARGAINING - STATUS QUO
10. SURPLUS FOOD PROGRAM - MANAGER TO REVIEW - CHANGE DISTRIBUTION FROM MARCH 19TH TO MARCH 20, 1987, 3/20 DISTRIBUTION COMPLETED. THANKS GIVEN TO VOLUNTEERS. LISTS TO BE UPDATED. LISTS BEING UPDATED
- X 11. REVISIONS TO POLICE A & S INSURANCE - MANAGER AND FRK TO REVIEW/ SOLICITOR, MEETING W/UNION IN ORDER TO CLARIFY AND CORRECT. MEIT A & S PROPOSAL TO BE OBTAINED. MMC&P TO REMAIN AS ACTUARY AND ALSO TO DO FUTURE PENSION CALCULATIONS. PROPOSAL BY MMC&P TO BE REVISED
12. TRAINING EXPENSES - STATUS QUO AWAITING SUBMISSION FROM TREASURER
- X 13. ANNUAL COST P.M.R.S. SYSTEM - FRK TO REVIEW - FRK TO REPORT REVIEW OF MEETING WITH MR. ALLEN "PENSION PICK UP/IRS SECT 414 H TO BE EXPLORED. SOLICITOR TO REVIEW.
- X 14. REVIEW OF VARIOUS ITEMS RE: POLICE NEGOTIATIONS - SEE MEMO FEBRUARY 5, 1987. MR. BOWLIN TO ACT AS LEAD NEGOTIATOR. MGT STRATEGY LIST TO BE PREPARED - DONE, COPIES TO MR. BOWLIN AND MISS POHL. MTG W/WPC TO DETERMINE NUMBER OF ISSUES BEFORE DECISION ON USE OF LABOR RELATIONS COUNCIL.

Township of Wilkins

Miscellaneous and Administrative Agenda - <sup>APRIL</sup>~~March~~ 1987 - (Continued)

15. TREE REMOVAL, 133 WALLACE AVENUE - WKB TO REPORT ~~OK TO PROCEED~~  
~~ORDINANCE TO BE PREPARED~~
16. TREE STUMP REMOVAL, 815-17 ELIZABETH STREET - WKB TO REPORT  
~~QUOTE TO BE OBTAINED~~
17. PENN CENTER WINDOW STATUS - WKB TO REPORT - STATUS P00
18. RESCUE I PAVING - WKB TO REPORT
19. HMO'S ETCETERA - FRK TO REPORT - BOARD TO FURTHER REVIEW
20. FISHER PRD EXTENSION, FINAL REVIEW, AWAITING WORD  
FROM DR FISHER
21. SIGNAL MAINTENANCE CONTRACT - Bd Chief TO REVIEW  
FOR DECISION AT C/I STAFF MTG.
22. SLURRY SEAL - PORTION OF CLUGSTON - BETWEEN TWO SEWER  
PROJECTS - OK TO PROCEED
23. STORM SEWER EXTENSION 106 GEORGE ST OK TO PROCEED  
COORDINATE W/AMORE
24. CT DECISION RE POLICE PENSION DEFINITION OF COMPENSATION  
- SOLICITORS OPINION REVIEWED W/BOARD
25. AMENDMENT TO SUBDIVISION ORDINANCE RE: SIDEWALK  
WAIVER - PLANNING COMMISSION TO REVIEW
26. BOLISKY - DEAD TREE - BOARD TO REVIEW

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 4, 1987

The Additional Stated Meeting of May 4, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Bowlin

Miss Pohl  
Mr. Porado

Also present were Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach. Mr. Baldwin, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was done. - See file copy for disposition.

At the conclusion of this review, the following action was taken:

(5743) MOVED POHL-BOWLIN to appoint Mr. John A. Butts as Assistant Foreman, Department of Public Works to succeed Mr. John Guido who is retiring. Further Moved to confirm Mr. Butts' seniority as third in the Department after Mr. Jeznach and Mr. Guido.

(5744) MOVED POHL-BOWLIN to authorize Manager to hire two additional temporary Summer DPW Laborers, Mr. John Germ and Mr. John DeStefano at a salary of \$4.00/hour.

Motions 5743 and 5744 were adopted by a unanimous roll call vote of all present.

RESOLUTION NO. 15-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING A RESOURCE CONSERVATION AND  
DEVELOPMENT MEASURE PLAN FOR IMPROVEMENTS  
IN EASTMONT PARK.

(5745) MOVED PORADO-BOWLIN to adopt Resolution No. 15-87.

The motion was adopted by unanimous roll call vote of all present.

President Dombrosky then indicated a Public Hearing was in order regarding use of \$1,415.33 in 1987 Federal Revenue Sharing Funds. The Hearing, as advertised, was called to order at 8:00 P.M.

The Secretary presented proof of publication of the Hearing Notice.

Mrs. Constance McKeever, Member of the Recreation Board appeared representing the Recreation Board and Arts Festival Committee and presented the following proposal:

To Wilkins Township Arts Festival Committee, for use in purchase of additional display easels for the festival and covering for these easels. To design and have printed a brochure about the Festival with color photographs; this brochure to be updated so that it may be used for a number of years for publicity and solicitation of additional funds from government, civic, and commercial sponsors.

Mr. Dombrosky indicated such a request would be regarded on a "one shot only" basis and no guarantee could be made of additional local funding in future years.

Mr. Porado suggested using some of the funds for tree and stump removal on Wallace Avenue and Elizabeth Street.

No one else appeared.

The Board directed the Staff to prepare a proposed 1987 Budget allocating 50% of the Revenue Sharing Funds to the Recreation Board for use by the Arts Festival Committee for the 1987 Arts Festival per the proposal submitted and 50% for tree and stump removal on Wallace Avenue, Elizabeth Street and as needed.

It was noted that the Budget would be further considered at a future meeting.

(5746) MOVED PORADO-POHL to adjourn, the motion being unanimously adopted by all present, the meeting was adjourned at 8:20 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, MAY 11, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. George Iksic, 553 Negley Avenue spoke concerning zoning matters on the Zikmund property (829-831 Railroad Street). See communications
2. Mary Yakin, 35 Crestview Drive, thanked Board for refunding copy charges but indicated she would not cash check. She inquired as to copy charge procedures. She again demanded a hearing regarding "abuses" by the Manager. She specifically referred to a drainage issue on Quarry Street.  
 She also spoke regarding sewage planning in the Brown Plan area.  
 She again requested that the Board waive the procedure requiring inspection of records through an agent but indicated she would not "be back" to further inspect records.

3. Mr/Mrs Robinson, 3746 Old William Penn Highway, inquired concerning sanitary sewers on the north side of their street. It was noted that the Engineer was working on this. The Secretary was directed to contact the family when the plans were finished.

(5747) MOVED POHL-BOWLIN to approve the minutes of the Regular Meeting of April 13th, the Additional Stated Meeting of April 27th and the Additional Stated Meeting of May 4, 1987 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |                                  |  |
|----------------------------------|--|
| Naccarati<br>P/File              | 1. Letter from Monroeville PD thanking Chief Naccarati & Staff for assistance March 7, 1987. - Filed   |
| AF-M-7                           | 2. Letters from TCV Memorial Day Ass'n. requesting annual donation and invitation to Parade. cc: Comm., Chief Naccarati  |
| AF-T-25                          | 3. Letter, TC Watershed Ass'n. requesting annual dues \$100.00. cc: Commissioners  |
| Mgr's Ref<br>133 Wallace         | 4. Estimate & letter from B-J Tree Service Re: Tree removal 133 Wallace. cc: Commissioners   |
| Bridge insp                      | 5. Letter from Engineer Re: Bridge Inspection. cc: Commissioners   |
| Bond Issue<br>A/C file           | 6. Letter from Engineer noting completion of auditorium air conditioning project. - Filed  |
| C-W                              | 7. Letter from Joanne Winston, 587 Lucia Road Re: Damage to property 4/14/87. cc: Comm., Ord Officer, Police Chief   |
| PC Minute                        | 8. Minutes of Planning Commission 4/15/87. cc: Commissioners   |
| AF-A-5                           | 9. Letter from Allegheny County health Dept Re: Septic Tank Permits. cc: Commissioners, Mr. McKeever, Mr. Jeznach  |
| C-M                              | 10. Report from Engineer Re: Wall, 689 Negley Ave. cc: Comm.,JMM   |
| AF-B-3                           | 11. Letter of resignation from Board of Building Appeals, Frank Olander, 3532 Ridgewood Drive  |
| AF-G2-84-8                       | 12. Proposed contract w/Chambers Development Co., Inc. Re: use of land fill. cc: Mr. Means for review  |
| AF-U-7                           | 13. Letter from U-COMP acknowledging receipt of release form. PSAB Case. - Filed   |
| D aft 78<br>1987 CSC             | 14. Letter from Engineer Re: Record Plan, Penhurst IV. cc:Comm.,JMM  |
| c-M                              | 15. Minutes of Civil Service Commission Mtg. 4/21/87 cc: Comm.,JMM   |
|                                  | 16. Letter from M/M Martino, 1124 Gilcrest Dr., thanking Works Dept & Mr. Jeznach for assistance in correcting sewer stoppage 4/4&5/87, cc: Comm., Mr. Jeznach, DPW Bulletin Board |
| Naccarati<br>Hunsberger<br>Greco | 17. Letter from Mrs. Moore thanking Chief Naccarati and Officers Hunsberger and Greco for assistance at time of Mr. Moore's Passing  |
| AF-U-7                           | 18. Dividend, U-COMP \$984.24. - Filed and deposited   |
| AF-E-18                          | 19. Statements of Financial Interest, IDA Mbrs. Norris & Reicher   |



1986 Tax 20. Letter from G. M. Porado, Treasurer, indicating completion of collections,  
Tax Dup 1986 Tax Duplicate. - See New Business

PS-P-17U 21. Collective Bargaining Requests - Police Wage Policy Committee.  
cc: Commissioners, Mr. Means, Chief Naccarati

ZHB File 22. Letter from Joseph & Lena Zikmund, 829-831 RR Street Re:  
Zikmund Zoning Change on property - Referred by Secretary to ZHB

C-S 23. Proclamation Re: Small Business Week. - Filed

Rec Corr 24. Memo from PA Recreation & Park Society Re: Amendments to  
Title 42 Judicial Code regarding liability for Recreation  
Volunteers. - cc: Commissioners

Mgr's Ref 25. Est from B-J Tree Service \$250.00 for stump removal 815/817 Elizabeth  
Tree file St. cc: Commissioners

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of seven alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of April 1987:

REPORT OF ACTIVITY:

A. Calls and complaints	258
B. Gasoline Consumed	1,065
-A-9, A-10	140
C. Miles of Patrol	9,503
D. Mileage on cars:	
Unit 11 -	71,830
Unit 12 -	46,720
Unit 13 -	85,253
Unit 14 -	78,056
E. Arrests	38
F. Assaults	5
G. Aided Cases	13
H. Animal Complaints	8
I. Burglaries	3
J. Criminal Mischief	14
K. Domestic Disturbances	2
L. Fire Calls	4
M. Mutual Aid	4
N. Other Offenses	17
O. Registration Plates Lost/Stolen	2
P. Sex Related Offense	1
Q. Thefts	19
R. Towed Vehicles	5
S. Vehicle Thefts	1

3. AMBULANCE ASSOCIATION:

Mrs. Blenko reported 58 calls during April. 21 were in Wilkins, 23 were in Churchill and 15 mutual aid cases.

4. MAGISTRATE: Mrs. Daw reported the disposition of fifty four cases with collections as follows:

To Township	2,310.75
To County	606.50
To State	683.75
Other	428.03
EMS	153.00

5. MANAGER: Mr. Baldwin reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	45,316.65
Occupation Privilege Tax - prev month	13,750.00
Mercantile Tax - previous month	103,306.89
Business Privilege Tax - previous month	44,917.84
Secretary - General Fund	15,395.60
Total	\$222,686.98

2. BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	6
Certificates of Occupancy	3

3. COMPLAINTS:

Received	28
Resolved	11
Pending	23

Regular Meeting, Monday May 11, 1987 - Page Three6. SOLICITOR: Mr. means reported the collection of the following:

Deed Transfer Tax	3,338.37
Delinquent Tax	2,143.60
Total	\$5,481.97

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,380.60
Current Realty Tax	7,996.58
Total	\$23,377.18

The status of the 1987 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate	698,246.01
Additions/Penalties - this report	727.02
- previous report	1,080.16
- other	539.40
Total	\$700,592.59

CREDITS - COLLECTIONS:

This report	7,996.58
Previous report	669,931.93
Discounts - previous report	12,599.10
Total Credits	690,487.61
Balance to account for	10,104.98
Collection Percentage	98.6%
Percentage for same period - previous year	98.4%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of April 1987	\$ 49,667.40	Previous Year	\$ 61,112.12	1987 Budget	\$381,100.
Total for 1987	156,023.54	"	"	157,248.75	

OCCUPATION PRIVILEGE TAX:

Month of April 1987	19,219.20	"	"	26,051.40	1987 Budget	48,000.
Total for 1987	22,287.60	"	"	28,452.20		

MERCANTILE TAX:

Month of April 1987	135,985.70	"	"	141,824.36	1987 Budget	181,600.
Total for 1987	149,902.00	"	"	155,739.49		

BUSINESS PRIVILEGE TAX:

Month of April 1987	51,170.30	"	"	56,911.50	1987 Budget	75,500.
Total for 1987	62,309.45	"	"	59,705.87		

9. FINANCIAL REPORT - APRIL 1987GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance April 1, 1987	2,873.95	47,688.89	50,562.84
<u>RECEIPTS</u> :			
Real Estate Tax - Prior Year		6,609.06	6,609.06
Earned Income Tax		45,316.65	45,316.65
Mercantile Tax		103,306.89	103,306.89
Occupation Privilege Tax		13,750.00	13,750.00
Business Privilege Tax		44,917.84	44,917.84
Interest		446.06	446.06
Office Deposit	15,395.60		15,395.60
Inter-Accounts Transfer		15,395.60	15,395.60
April Accounts Payable	53,420.48		53,420.48
Total Receipts			298,558.18
Total Receipts and Balances			349,121.02
Warrants Cleared	68,747.84	108,811.66	177,559.50
Bank Balance April 30, 1987	2,942.19	168,619.33	171,561.52
Less Outstanding Warrants			704.48
CASH BALANCE APRIL 30, 1987			\$170,857.04

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through April 30, 1987 but not reflected on the PLGIT statements until after May 1, 1987:

Real Estate Tax - Prior Year	2,714.46
Earned Income Tax	7,478.68
Mercantile & Business Privilege Tax	55,960.44
Occupation Privilege Tax	6,799.20

The above is in reconciliation with month ending statements.

CAPITAL RESERVE FUND:

Bank Balance April 1, 1987 - PLGIT	512,131.35	
Expenditures:		
Highland-Clugston Sewers - Construction	15,644.78	
- Engineering	367.75	
Other Engineering: Municipal Building Air Conditioning	48.00	
Lions Park Tennis Court	421.50	
Other Sewer Projects	6,818.36	23,300.39
BANK BALANCE APRIL 29, 1987		<u>\$488,830.96</u>

NOTE: April interest figure unavailable, to be included in May Statement

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance April 1, 1987 - PLGIT	93,297.17	
RECEIPTS: Interest	370.37	
Total Receipt and Balances	93,667.54	
Less Expenditure: Debt Service	34,427.51	
BANK BALANCE APRIL 30, 1987		<u>\$59,240.03</u>

REVENUE SHARING FUND:

Bank Balance April 1, 1987 - PLGIT	1,408.57	
RECEIPTS: Interest	6.76	
BANK BALANCE APRIL 30, 1987		<u>\$1,415.33</u>

LIQUID FUELS FUND:

Bank Balance April 1, 1987 - PLGIT	5.61	
RECEIPTS: State Allocation	80,897.71	80,897.71
Interest	279.04	
Total Receipts and Balance		81,182.36
Less Expenditure: Payroll Transfer		6,000.00
BANK BALANCE APRIL 30, 1987		<u>\$75,182.36</u>

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - CYCLE B-04 - 35 FINAL NOTICES posted on delinquent's premises April 29, 1987
- JUNE 1986: 1. HIGHLAND-CLUGSTON SANITARY SEWERS - Second Phase completed. Restoration & tap-ins in 1st Phase - in progress
- SEPTEMBER 1986: 1. MUNICIPAL BUILDING - AIR CONDITIONING CONTRACT - Completed and tested by Engineer.
2. STREET NAME SIGN CONTRACT - First Phase completed
- OCTOBER 1986: 1. MELP LOAN #3 VFD TRUCK - Ordinance adopted, County approval pending
- APRIL 1987: 1. SLURRY SEAL CONTRACT - Awarded

NEW BUSINESS:

1. ORDINANCES - None
2. RESOLUTIONS - None
3. MOTIONS:
- (5749) MOVED PORADO-POHL to award the contract for rebuilding the Lions Park Tennis Courts to the low bidder, Recreation Services, Alternate A (asphalt overlay) per recommendation 5/11/87 of Engineer & Mr. Helfer (Rec Boar
- (5750) MOVED POHL-BOWLIN to authorize advertising for bids for gasoline, oil and diesel fuel.
- (5751) MOVED BOWLIN-HANLON to exonerate Treasurer from uncollected balance 1986 Real Estate Tax.
- (5752) MOVED PORADO-BOWLIN to authorize removal of tree stumps 815/817 Elizabeth Street per quote of B.J. Tree Service 5/6/87 \$250.00
- All motions were adopted by unanimous roll call vote.
- (5753) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:16 P.M.

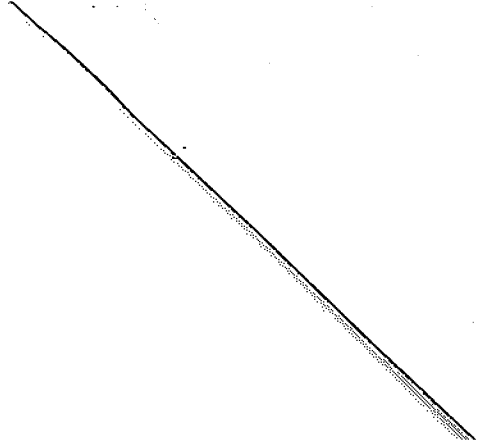
ATTEST:

APPROVED:

Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

As presented June 8, 1987  
As read \_\_\_\_\_, 1987  
As corrected \_\_\_\_\_, 1987

totaling  
and the Manager



t of current bills was presented  
MOVED HANLON-POHL to authorize pa  
44,348.81, as approved by the var  
was adopted by unanimous roll cal.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 26, 1987

The Additional Stated Meeting of May 26th was called to order at 7:00 PM by Vice-President Hanlon.

A quorum was present as follows:

Mr. Hanlon  
Mr. Bowlin

Miss Pohl  
Mr. Porado

Mr. Dombrosky and Solicitor Means were absent.

The Secretary indicated there were no items requiring immediate action.

The Secretary and Mr. William McKeever, Township Engineer reviewed the status of various proposed sewer projects, the Penhurst IV Subdivision and the status of vacant ground, Harrison and George Street.

A general discussion was held on these matters.

At the conclusion of the discussion, the Manager and Engineer were directed to proceed as follows:

1. Complete processing of Penhurst IV approval.
2. Proceed with modifications to George Street-James Street Sewer Project to incorporate Amore and Marra properties. Amore to construct line serving his lots.
3. Manager and Engineer to meet with Solicitor regarding above.
4. Engineer to prepare modifications to Old William Penn Highway Sewer Project for review by Board and Public, June 8, 1987 at 7:00 P.M.
5. Manager to proceed with Solicitor Re: Acquisition of vacant ground, George Street and Harrison Road and Storm Sewer Extension on this and adjacent property at 106 George Street.
6. Motion to be placed on agenda June 8th Meeting to advertise for bids to be received on four sewer projects July 13, 1987.

The Secretary was directed to accept Dr. Robert Fisher's request for an extension to September 1, 1987 on his final PRD approval.

Mr. Hanlon and Mr. Porado noted a conflict between the June 29th Meeting and the Annual PSATC Meeting. The Secretary was directed to give notice that the June 29th and July 6, 1987 meetings would be combined.

The Secretary was then directed to review agenda items for the regular meeting of June 8th and the items of the Miscellaneous and Administrative Agenda.

This was done. (see separate notebook for status of items on Miscellaneous and Administrative Agenda)

Mr. Bowlin then reported on the current status of work of the Joint Radio Committee.

He indicated that the low band base now at the Forest Hills Middle School would have to be moved to the #3 VFD (Wilkins) due to the School being closed August 1, 1987.

Because of limitations on the #3 VFD Emergency Generator, a new base station with a battery operated emergency power is required. The pro-rata cost will be about \$1,500.00 to the Township. The old base may be available to the Township.

(5754) MOVED BOWLIN-PORADO to authorize this expenditure. The motion was adopted by the unanimous roll call vote of all present.

The meeting was directed adjourned at 8:35 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*  
Wilmer K. Baldwin  
Secretary

TOWNSHIP OF WILKINS

1987 BUDGET

REVENUE SHARING FUND

REVENUE

Federal Allocation		1,400.00
Interest: February	1.54	
March	7.03	
April	6.76	
		<u>15.33</u>
Balance May 4, 1987		\$1,415.33
Interest to December 31, 1987		20.00
Total Receipts and Balance		1,435.33
<u>Less Expenditures: /Public Hearing 5/4/87</u>		
50% to Recreation Board for Arts Festival		717.67
50% for tree and stump removal		<u>717.66</u>
Total Expenses		<u>1,435.33</u>
BALANCE DECEMBER 31, 1987		-0-

May 19, 1987

msf

cc: Commissioners  
Mr. Kuszajewski  
Chief Naccarati  
Mr. Jeznach  
Mr. Means  
Mr. Baldwin  
Lobby BB  
Rec Bd Box

File AF-R-14-M  
1987 Budget Master  
1988 Budget

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE REGULAR MEETING OF MONDAY, JUNE 8, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Mr. Bowlin

Miss Pohl  
 Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mary Yakin, 35 Crestview Drive, questioned Mr. Porado as follows:

1. As to who initiated "overcharge" on copies.
2. As to inspection by Agent of Records.
3. As to hiring of personnel.

She commented on the lack of following up on these and other matters. She further commented on Mr. Porado's statement regarding the Bond Issue. She also questioned involvement of Police Personnel in political activities and participation in training programs.

She was declared out of order by the Chair after several subsequent comments.

(5755) MOVED HANLON-BOWLIN to approve the minutes of the Regular Meeting of May 11th, the Additional Stated Meeting of May 26th and the Additional Stated Meeting of June 1, 1987 as presented.

The motion was approved by unanimous roll call vote.

COMMUNICATIONS: The following communications were presented to the Board with action as noted:

- |               |  |
|---------------|--|
| PS-P-7-1      | 1. Letter from MMC&P re: definition of compensation for police pension purposes. cc: Finance Officer, Mr. Means  |
| AF-I-6A5      | 2. Notice of Judgement, Billings vs Pallatino. cc: JMM,W.Merrell, HDH  |
| C-R           | 3. Letter from Mr. Stanton B. Reed, 615 Highland Ave Re: repair of wall. Referred to Mr. Jeznach   |
| AF-E-18       | 4. Statements of Financial Interest IDA Mr. Clarence Turner. - Filed   |
| AF-I-30       | 5. Letter from County Development Department Re: including Mortimer Avenue in IMPAC Program. - Referred to Manager & Mr. Pugliano  |
| C-M           | 6. Letter from Solicitor Re: wall Muhar property, 689 Negley Avenue. cc: Comm., Engineer, DPW Foreman, M/M Muhar.  |
| D aft 78 F-2  | 7. Letters from Robert Fisher re: Planned Residential Development :<br>A. Requesting extension to 9/1/87 re: final approval and requesting certain changes<br>B. Requesting discussions with Township re: lease of "log house"<br>cc: Comm., Mr. Means, Engineer, Planning Comm., Recreation Board |
| AF-A-5        | 8. Letter from health Departmenr re: Rat Control Certification. cc: Comm.  |
| AF-I-13 '87-8 | 9. Letter from Crum and Forster Underwriters Group indicating notice of increase in premium re: umbrella policy  |
| AF-I-13-'87-8 | 10. Information from PA League of Cities re: Penn Prime Insurance Pool. cc: Comm   |
| PS-F-24       | 11. Report of Activities, Fire Marshal August 12, 1986. cc: Commissioners  |
| AF-I-30       | 12. Letter from County adding Mortimer Avenue to IMPAC Area and listing all other streets involved. cc: Commissioners  |
| PS-F-24       | 13. Letter from Fire Marshal re: amendment to Fire Prevention Code concerning hazardous buildings. cc: Commissioners   |
| PS-F-18       | 14. Auditor General's report Fireman's Relief Ass'n. 1985. - Filed   |
| C-A           | 15. Letter from County re: County Bicentennial Celebration and Requesting Contact Person. cc: Commissioners  |
| Plann Comm    | 16. Minutes of the Planning Commission Meeting 5/20. cc: Commissioners   |
| D aft 78-P-3  | 17. Letter from Vincent Amore, President, Amore Companies Inc. re: Security for and waiver of sidewalks Penhurst Plan #4. cc: Comm.,JMM,Eng. P/C   |
| Rec Corres    | 18 Letter from Recreation Director re: Baseball Clinic. cc: Commissioners  |

REPORTS:

1. Fire: Reports were received, read and filed from Fire Companies No. 1, and #4.

A total of nine alarms occurred during the month.



2. POLICE: The following is the report of the Police Department for the month of May, 1987:

REPORT OF ACTIVITY:

A. Calls and Complaints	235
B. Gasoline consumed	1,201
- A9, A10	160
- Medic II	49
C. Miles of Patrol	7,789
D. Mileage on cars	
Unit 11 -	1,872
Unit 12 -	49,533
Unit 13 -	1,826
Unit 14 -	78,451
E. Arrests	17
F. Assaults	1
G. Aided Cases	23
H. Animal Complaints	6
I. Burglaries	4
J. Criminal Mischief	17
K. Domestic Disturbances	10
L. Fire Calls	2
M. Mutual Aid	4
N. Other Offenses	2
O. Thefts	15
P. Towed Vehicles	2
Q. Vehicle Thefts	7

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 61 calls in May. 32 in Wilkins, 11 in Churchill and 18 were mutual aid.

4. MAGISTRATE: Mrs. Daw reported the disposition of 66 cases with collections as follows:

To Township	\$1,439.75
To County	649.00
To State	883.75
Other	437.46
EMS	237.50

5. MANAGER: The Manager reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	55,295.79
Occupation Privilege Tax - previous month	21,840.87
Mercantile Tax - previous month	45,519.79
Business Privilege Tax - previous month	16,627.61
Secretary - General Fund	13,295.77
Total	\$152,579.83

BUILDING PERMITS ISSUED:

New Construction	1
Repairs and Improvements	12
Sign	1

COMPLAINTS:

Received	17
Resolved	19
Pending	7

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,395.52
-------------------	----------

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	13,295.77
Current Realty Tax - No report, between duplicates	

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1987	\$ 49,702.32	Previous Year	\$ 34,832.34	1987 Budget	\$381,100.
Total for 1987	205,725.86	"	"		191,975.46

OCCUPATION PRIVILEGE TAX:

Month of May 1987	16,921.27	"	"	15,569.20	1987 Budget	48,000.
Total for 1987	39,208.87	"	"	44,019.40		

MERCANTILE TAX:

Month of May 1987	4,809.49	"	"	3,695.23	1987 Budget	181,600.
Total for 1987	154,711.55	"	"	159,434.72		

BUSINESS PRIVILEGE TAX:

Month of May 1987	3,833.57	"	"	6,045.25	1987 Budget	75,500.
Total for 1987	66,143.02	"	"	65,751.12		

Regular Meeting, Monday, June 8, 1987 - Page Three9. FINANCIAL REPORT - MAY 1987:

GENERAL FUND:	PNB	PLGIT	TOTAL
Bank Balance May 1, 1987	2,942.19	168,619.33	171,561.52
RECEIPTS:			
Real Estate Tax - Prior Year		2,714.46	2,714.46
Earned Income Tax		55,295.79	55,295.79
Mercantile Tax		45,591.79	45,591.79
Business Privilege Tax		16,627.61	16,627.61
Occupation Privilege Tax		21,840.87	21,840.87
Interest		1,114.85	1,114.85
Office Deposit	13,295.77		13,295.77
May Accounts Payable	66,268.16		66,268.16
Total Receipts			222,749.30
Total Receipts and Balances			394,310.82
Warrants Cleared	66,713.08	114,118.86	180,831.94
Bank Balance May 31, 1987	15,793.04	197,685.84	213,478.88
Less Outstanding Warrants			2,005.69
CASH BALANCE MAY 31, 1987			\$211,475.19

NOTE: This statement does not include the following amounts collected by Mr. Pugliano through May 31, 1987 but not reflected on the PLGIT statements until after 6/1/87:

Earned Income Tax	1,969.79
Mercantile & Business Privilege Tax	2,384.10
Occupation Privilege Tax	1,899.60

The above is in reconciliation with May ending statements.

CAPITAL RESERVE FUND:

Bank Balance May 1, 1987 - PLGIT	488,830.96
Interest: April and May	4,842.81
Total Receipts and Balances	493,673.77
Expenditures: Engineering	
- Future Sewer Projects	7,498.75
- Lions Park Tennis Court Rebuilding	1,024.75
- Highland-Clugston-Ayers Sanitary Sewers	624.00
- Municipal Building Air Conditioning	11.25
Total Expenditures	9,158.75
CASH BALANCE MAY 31, 1987	\$484,515.02

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance May 1, 1987 - PLGIT	59,240.03
RECEIPTS: Interest	289.86
CASH BALANCE MAY 31, 1987	\$59,529.89

REVENUE SHARING FUND:

Bank Balance May 1, 1987 - PLGIT	1,415.33
RECEIPTS: Interest	6.92
CASH BALANCE MAY 31, 1987	\$1,422.25

LIQUID FUELS FUND:

Bank Balance May 1, 1987 - PLGIT	75,182.36
RECEIPTS: Interest	336.26
Total Receipts and Balance	75,518.62
Less Expenditures: Payroll Transfers	12,000.00
CASH BALANCE MAY 31, 1987	\$63,518.62

A list of current bills was presented for approval.

(5756) MOVED HANLON-POHL to authorize payment of bills, totalling \$55,122.94, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

<u>OLD BUSINESS:</u>	1. DELINQUENT SANITARY SEWAGE - FOURTEEN (14) SLATED FOR WATER SHUT-OFF. Cycle C-04 (new cycle) 94 delinquents received, to be billed ASAP.
<u>JUNE 1986:</u>	1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins in progress.
<u>SEPTEMBER 1986:</u>	1. MUNICIPAL BUILDING - Auditorium air-conditioning contract - Completed and tested by engineer. Drop? 2. Street Name Sign Contract - First Phase completed. - Drop?
<u>OCTOBER 1986:</u>	1. MELP LOAN #3 vfd truck - Ordinance adopted, County approval pending.
<u>APRIL 1987:</u>	1. Slurry Seal Contract - Awarded, Contracts, insurance certificates, bonds etcetera to Contractor for signature.
<u>MAY 1987:</u>	1. Rebuilding of tennis courts, Lions Park - Contract awarded.

NEW BUSINESS:1. ORDINANCES: - none2. RESOLUTIONS: RESOLUTION NO. 16-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
EXPRESSING APPRECIATION TO MR. ALBERT BELISKY  
FOR HIS EFFORTS IN PROVIDING FLORAL PLANTINGS  
AT THE MUNICIPAL BUILDING

(5757) MOVED POHL-BOWLIN to adopt Resolution No. 16-87. The motion was adopted by unanimous roll call vote.

3. MOTIONS:

(5758) MOVED POHL-HANLON to authorize advertising for bids to be received on four sewer projects (July 13, 1987)

(5759) MOVED BOWLIN-PORADO to authorize adoption of 1987 Revenue Sharing Budget per decisions of May 4, 1987 Public Hearing (50% for Arts Festival and 50% for Tree and Stump Removal). See copy attached.

(5760) MOVED PORADO-BOWLIN to authorize advertising for bids for Traffic Signal Maintenance (July 6, 1987)

Motions 5758 to 5760 inclusive were adopted by unanimous roll call vote.

Mr. Hanlon reported re: an insurance claim of Mr. Daniel Martino, 1124 Gilchrest Drive, due to a sanitary sewer stoppage caused by root infiltration in Churchill Borough.

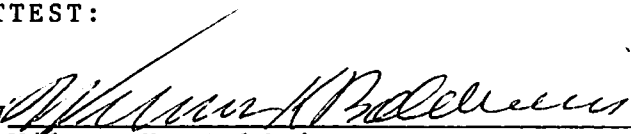
He was answered by Mr. Baldwin and Mr. Means.

The Secretary was directed to follow up on this matter with Churchill Borough.

(5761) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:08 P.M.

ATTEST:

By

  
Wilmer K. Baldwin  
Secretary

APPROVED:

As presented July 13, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 6, 1987

The Additional Stated Meeting of July 6th was called to order at 7:00 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky		Miss Pohl
Mr. Hanlon	Mr. Bowlin	Mr. Porado

The Chair indicated that there were several items requiring action by the Board.

(5762) MOVED PORADO BOWLIN to appoint Mr. M. Jos. Martinelli of 703 McMasters Avenue as the contact person and representative in Wilkins Township for the Allegheny County Bi-Centennial Commission.

The Motion was adopted by unanimous roll call vote. The Secretary was directed to advise Mr. Martinelli of this appointment.

ORDINANCES:ORDINANCE NO. 758

ENABLING ORDINANCE, GEORGE & JAMES STREET  
SANITARY SEWER DISTRICT

(5763) MOVED HANLON-PORADO to read Ordinance No. 758 for the first reading.

(5764) MOVED HANLON-BOWLIN to accept Ordinance No. 758 for the first reading.

(5765) MOVED POHL-BOWLIN to read Ordinance No. 758 for the second reading by title only.

(5766) MOVED BOWLIN-HANLON to accept Ordinance No. 758 for the second reading and to adopt said Ordinance.

Motions 5763 to 5766 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 759

ENABLING ORDINANCE CHURCHILL-HARRISON  
SANITARY SEWER DISTRICT

(5767) MOVED POHL-BOWLIN to read Ordinance No. 759 for the first reading.

(5768) MOVED HANLON-POHL to accept Ordinance No. 759 for the first reading.

(5769) MOVED POHL-BOWLIN to read Ordinance No. 759 for the second reading by title only.

(5770) MOVED POHL-BOWLIN to accept Ordinance No. 759 for the second and final reading and to adopt said Ordinance.

Motions 5767 to 5770 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 760

ENABLING ORDINANCE DOROTHY STREET  
SANITARY SEWER DISTRICT

(5771) MOVED POHL-BOWLIN to read Ordinance No. 760 for the first reading.

(5772) MOVED PORADO-HANLON TO ACCEPT Ordinance No. 760 for the first reading.

(5773) MOVED HANLON-PORADO to read Ordinance No. 760 for the second reading by title only.

(5774) MOVED POHL-BOWLIN to read Ordinance No. 760 for the second and final reading and to adopt said Ordinance.

Motions 5771 to 5774 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 761

ENABLING ORDINANCE LOUGEAY ROAD  
SANITARY SEWER DISTRICT

(5775) MOVED HANLON-POHL to read Ordinance No. 761 for the first reading.

(5776) MOVED BOWLIN-POHL to accept Ordinance No. 761 for the first reading.

(5777) MOVED HANLON-PORADO to read Ordinance No. 761 for the second reading by title only.

(5778) MOVED BOWLIN-POHL to accept Ordinance No. 761 for the second and final reading and to adopt said Ordinance.

Motions 5775 to 5778 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 762

## ACQUIRES VARIOUS SEWER EASEMENTS

- (5779) MOVED POHL-HANLON to read Ordinance No. 762 for the first reading.  
 (5780) MOVED PORADO-HANLON to accept Ordinance No. 762 for the first reading.  
 (5781) MOVED POHL-HANLON to read Ordinance No. 762 for the second reading by title only.  
 (5782) MOVED POHL-HANLON TO ACCEPT Ordinance No. 762 for the second and final reading and to adopt said Ordinance.

Motions 5779 to 5782 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 763ACQUIRES FRANK MEGALE PROPERTY BY EMINENT DOMAIN

- (5783) MOVED PORADO-HANLON to read Ordinance No. 763 for the first reading.  
 (5784) MOVED PORADO-BOWLIN to accept Ordinance No. 763 for the first reading.  
 (5785) MOVED POHL-HANLON to read Ordinance No. 763 for the second reading by title only.  
 (5786) MOVED PORADO-HANLON to read Ordinance No. 763 for the second and final reading and to adopt ordinance.

Motions 5783 to 5786 inclusive were adopted by unanimous roll call vote.

Copies of Proofs or advertised copies of the Ordinances are on file.

The Secretary indicated that the County Commissioners had scheduled Wilkins Township on a tour for Wednesday, August 19th. Suggested topics for discussion were proposed Water and Sewer Capital Projects.

The Secretary also noted the following:

1. The Engineer had completed work on sewer designs except for Dorothy Street which was still in progress. These are available for public inspection.
2. The Civil Service Commission has completed testing of candidates for the vacancy in the position of Police Patrolman. The top three candidates are undergoing physical and psychological examination July 3-10, 1987. The final certification will follow. The Chief and Secretary were directed to arrange interviews with the candidates and the Board on July 13th.
3. A meeting is needed with the Board, Engineer, Solicitor, Manager and Finance Officer between July 13th and July 27th to review various details on the proposed sanitary sewer projects.
4. The Secretary distributed and reviewed various documents regarding changes to the guidelines for Community Development Project Grants and requested guidance from the Board on the matter.
5. An additional ordinance would be needed on other sewer easements in the Churchill Road District.

The Chair then directed the Secretary, Chief and DPW Foreman to review the Committee Items Agenda. This was done. See notes for status of various items.

The Chair then indicated that it was 8:30 and time for the opening of bids for gasoline, oil and diesel fuel and for Traffic Signal Maintenance.

The Secretary indicated proofs or advertised copies of the bid notices were on file. He introduced Mr. Patrick Wright of David E. Wooster Associates, Traffic Engineer who was present for the bids.

- (5787) MOVED HANLON-POHL to open bids for Traffic Signal Maintenance. The Secretary opened and read the following bids:

<u>TRAFFIC SYSTEMS AND SERVICES:</u>	Travel time rate	\$17.50/hr
	At site rate	20.00/hr
	Holiday/Overtime	
	Repair change	22.00/hr

NOTE: This bid presented in a different form than that requested.

TRAFFIC SIGNAL MAINTENANCE BIDS \_ Continued)TRAFFIC CONTROL AND ENGINEERING COMPANY

- |  |              |
|--|--------------|
| 1. Preventative Maintenance Service Charge | \$24.00/hour |
| 2. Response Repairs:                       |              |
| Hourly Repair Charge                       | 24.00/hr     |
| Holiday/Overtime Repair Charge             | 24.00/hr     |
| Monthly Service Charge/specification 2.6   | 60.00/month  |

Both bids were accompanied by the required security.

Mr. Wright was asked to evaluate the bids and recommend to the Board by July 13th.

(5788) MOVED HANLON-PORADO to refer the bids to the appropriate Committee for review.

Motions 5787 and 5788 were adopted by unanimous roll call vote.

(5789) MOVED BOWLIN-POHL to open bids for Gasoline, Oil and Diesel Fuel.

The Secretary opened and read the following bids:

PENNZOIL PRODUCTS - letter of introduction - no bid submitted

GLASSMERE FUEL SERVICE, INC.

ITEM #	ITEM	CURRENT TANK WAGON PRICE/GAL	DISCOUNT/GAL	NET PRICE/GAL
1	MOTOR GAS	.659	.040	.619
2	NON-LEADED GAS	.649	.040	.609
3	DIESEL FUEL	.615	.040	.575
4	SAE 20 OR 30 OIL	2.56	.10	2.46
5.	SAE 10W-30 OIL	2.66	.10	2.56

The bid was accompanied by the required security. The Secretary was directed to check the math. NOTE: This has been done, prices and discounts verified July 7, 1987.

(5790) MOVED HANLON-POHL to refer the bid to the appropriate Committee for review.

Motions 5789 and 5790 were adopted by unanimous roll call vote.

At the point Mr. Bowlin was excused from the meeting.

The Chair then directed the Secretary to review the agenda for the July 13, 1987 Regular Public Meeting. This was done.

The Secretary was then directed by the Chair to review the Miscellaneous and Administrative Agenda.

This was also done. See notes for status of these items.

(5791) MOVED HANLON-POHL to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 9:23 P.M.

Respectfully Submitted,

  
 Wilmer K. Baldwin, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, JULY 13, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Francis Colonello, 207 Wallace Avenue, representing #3 VFD thanked the Board, Solicitor and Manager for assistance in acquiring new fire apparatus. Mr. Dombrosky also thanked the Staff involved.

2. Mrs. Mary Yakin, 35 Crestview Drive, asked if new Supreme Court Order on Court employees political activity applied to Miss Pohl and Mr. Gold. Miss Pohl indicated that the rule did not apply to her or Mr. Gold since they were employees of the County Commissioners not the Courts.

Mrs. Yakin asked Mr. Porado if he had investigated who had initiated overcharges for document copies. Mr. Porado indicated that he had not and would not answer further if Mrs. Yakin continued to "belittle" the Board.

She inquired about proposed sewers in the Brown Plan (assumed Quarry Street and Grandview Avenue) and commented on designs.

She also commented on legal and engineer's fees.

She again requested access to certain documents and requested the continued right to speak.

She was later declared out of order by the Chair.

(5792) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of June 8th, the Additional Stated Meeting of July 6th and the Bid Opening Meeting of July 6, 1987 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

- |              |   |
|--------------|---|
| AF-U-7       | 1. 1st Quarter 1987 Unemployment Comp Insurance Experience Report - Filed   |
| D aft 78F2   | 2. Memo from Manager re: Fisher PRD. cc: Comm., JMM, WSMcK  |
| AF-T-5-87    | 3. Memo from Solicitor re: Linhart Foundry, Westinghouse tax appeal. cc: Commissioners  |
| AF-I-13 86'7 | 4. Letter from HDH Group re: Police Professional Liability Ins.   |
| D aft 78 P3  | 5. Letter from Amore Co's re: security return - storm sewers Penhurst IV Plan. - Referred to Engineer   |
| D aft 78 P3  | 6. Record copy Penhurst Plan #4. - Filed  |
| Guido P/F    | 7. Letter from John Guido indicating intention to retire 7/15/87. Accepted with regret.   |
| C-Y          | 8. Letter from Mary Yakin requesting various documents. cc: Commissioners, Mr. Means  |
| PC Min Bk    | 9. Minutes of Planning Commission Mtg 6/17/87. cc: Comm   |
| PS-T-1       | 10. Letter from PENDOT transmitting June 1987 share traffic fines \$2,900.01. - filed and deposited   |
| AF-A-23      | 11. Letter from ALCOSAN RE: Eagle Ridge Plan, Monroeville. - Filed  |
| AF-T-5-87    | 12. Appeal of Township Re: Assessment Hazley Property, Greensburg Pike and Elizabeth Street. - Filed  |
| P/F          | 13. Letter from Mr. Jeznach re: performance of summer employees.  |
| PF cur SE59  | 14. Letter from Twp. Engineer re: Lateral Problem, 515 Clugston Ave. cc: to all parties concerned   |
| D aft 78 P-3 | 15. Letter from Engineer recommending release of \$7500. Cash Bond re: storm sewer Penhurst IV. cc: Comm., JMM, Mr. Amore   |
| T/A L/NB     | 16. Bulletin from Twp. Ass'n. re: Gov. Casey's proposed legislation in Solid Waste Area. cc: Comm., JMM   |
| AF-S-2       | 17. Correspondence from WHS Dist. & Allegheny East MH-MR re: use of Eastmont School for Developmental Day Care Center. Ref JMM  |
| A/P CD YR13  | 18. Letter from County Development Dept. re: new guidelines on CD Projects concerning income levels. (Pertains to 1987 Brown Ave. Water Line Project) cc: Comm., JMM, WSMcK |

- T/A L N/B 19. Memo from Twp. Ass'n. re: Tax Report. cc: Comm., JMM
- AF-G-2 88 20. Letter from Chambers Dev. Co., Inc. re: Questionnaire on recycling. cc: Commissioners, FRK
- AF-T-9-87 21. Notes of Fall meeting Allegheny County & W PA Ass'n. of Twp Commissioners. cc: Commissioners
- AF-A-5 22. Letter from Chief, County Plumbing Inspector re: Sewer Connections. cc: Comm and employes involved
- D aft 78 P3 23. Letter from Amore Co., Inc. re: temporary sewer connection, 101 George St. cc: Comm., WSMcK
- B/I FSP 24. Revised Sewer Project Cost Estimates from Engineer w/notes from Manager. cc: Comm., FRK, JMM, WSMcK
- M/R VFD3/N 25. Approval of note for fire apparatus of PA Dept. of Community Affairs. - Filed
- B/I FSP 26. Letter from Engineer to Solicitor w/information re: acquisition of Meagale Property and easements Marra property. filed
- AF-T-10 27. Memo from TCVCOG re: right to know legislation training. cc: comm., DPW Foreman, Safety Officer
- AF-I-29 28. 1986 Annual Report, IDA. cc: Comm., F/O, JMM, Plann/Comm
- B/I skg fd 29. Statement of Transaction, Sinking Fund 6/30/86-6/30/87
- AFR-14-C 30. Audit Report 1986 from E Foley, CPA, to meet Federal Single Audit Requirements. cc: Comm., JMM
- '87 CSC T/F 31. Certification letter, Civil Service Commission
- AF-C-5 32. Information Kit re: 1990 Census. - Filed
- PS-F-24 33. Report of Fire Marshal 1/87-6/87. cc: Commissioners
- B/I TC 34. Insurance Certificates from Contractor, Lions Pk TC Rebuild.
- AF-T-5-87 35. Memo from JMM re: Proposed Settlement Ass't. Appeal Re: Beulah Rd Associates. - See new business
- AF-T-31D 36. Evaluation, Wooster Associates Re: Traffic Signal Main. Bids.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and No. 3. A total of 13 alarms occurred during the month.

2. POLICE:REPORT OF ACTIVITY:

A. Calls and complaints	326		
B. Gasoline consumed	1185		
	A9-A10	123	
	Medic II	37	
C. Miles of Patrol	9535		
D. Mileage on Cars:			
Unit 11	4799		
Unit 12	52349		
Unit 13	5123		
Unit 14	78792		
E. Accidents	22		
F. Arrests	24		
G. Assaults	4		
H. Aided Cases	22		
I. Animal Complaints	12		
J. Burglaries	1	Attempt	7
K. Criminal Mischief	3		
L. Domestic Disturbances	7		
M. Fire Calls	7		
N. Mutual Aid	2		
O. Other Offenses	4		
P. Registration Plates	2		
Q. Sex Related Offense	1		
R. Thefts	16		
S. Towed Vehicles	1		
T. Vehicle Thefts	5		

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 71 calls during June, of these 37 were in Wilkins, 21 in Churchill and 13 were mutual aid calls.



4. MAGISTRATE: Mrs. Daw reported the disposition of 99 cases with collections as follows:

To Township	1,581.25
To County	977.00
To State	1,548.25
Other	378.00
EMS	570.00

5. MANAGER: Mr. Baldwin reported activities as follows:

1. FINANCIAL: Collections
 

Earned Income Tax - previous month	9,901.33
Occupation Privilege Tax - prev month	2,789.70
Mercantile Tax - previous month	799.02
Business Privilege Tax - prev month	2,942.16
Secretary - General Fund	12,815.51
Secretary - Capital Reserve Fund	3,220.00
<b>TOTAL</b>	<b>\$32,467.72</b>
2. BUILDING PERMITS ISSUED:  
Repairs and Improvements 10
3. COMPLAINTS:
 

Received	20
Resolved	23
Pending	9

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,373.32
Delinquent Tax	239.62
<b>TOTAL</b>	<b>\$2,612.94</b>

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax 12,763.02

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of June 1987	\$ 7,931.54	Previous Year	\$ 9,510.65	1987 Budget	\$381,100.
Total for 1987	213,657.40	"	"	201,481.22	

OCCUPATION PRIVILEGE TAX:

Month of June 1987	890.10	"	"	1,640.00	"	"	48,000.
Total for 1987	40,088.97	"	"	43,659.40			

MERCANTILE TAX:

Month of June 1987	710.30	"	"	13,133.35	"	"	181,600.
Total for 1987	155,421.85	"	"	172,568.07			

BUSINESS PRIVILEGE TAX:

Month of June 1987	646.78	"	"	3,043.46	"	"	75,500.
Total for 1987	67,059.80	"	"	68,794.58			

9. FINANCIAL REPORT - JUNE 1987

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance June 1, 1987	15,793.04	197,685.84	213,478.88
<u>RECEIPTS:</u>			
Earned Income Tax		9,901.33	9,901.33
Mercantile Tax		799.02	799.02
Occupation Privilege Tax		2,789.70	2,789.70
Business Privilege Tax		2,942.16	2,942.16
Interest		930.89	930.89
Office Deposit	12,815.51		12,815.51
Inter-Accounts Transfer		13,295.77	13,295.77
June Accounts Payable	52,108.77		52,108.77
<b>Total Receipts</b>			<b>95,583.15</b>
<b>Total Receipts and Balances</b>			<b>309,062.03</b>
Warrants Cleared	66,491.93	107,576.53	174,068.46
Bank Balance June 30, 1987	14,225.39	120,768.18	134,993.57
Less Outstanding Warrants			944.95
<b>CASH BALANCE JUNE 30, 1987</b>			<b>\$134,048.62</b>

The above is in reconciliation with month ending statements.

CAPITAL RESERVE FUND:

Bank Balance June 1, 1987 - PLGIT	484,515.02	
<u>RECEIPTS:</u>		
Tap-in fees	3,220.00	
Interest	2,757.27	5,977.27
<b>Total Receipts and Balance</b>		<b>490,492.29</b>

CAPITAL RESERVE FUND - (Continued)EXPENDITURES: Engineering:

Highland-Clugston-Ayers Sanitary Sewer	1,052.00	
Municipal Building Air Conditioning	120.00	
Lions Park Tennis Court Rebuild	693.25	
Future Sewer Projects	3,432.75	5,298.00

BANK BALANCE JUNE 30, 1987

\$485,194.291986 G.O. BOND ISSUE SINKING FUND:

Bank Balance June 1, 1987 - PLGIT

59,529.89

RECEIPTS: Interest338.05

BANK BALANCE JUNE 30, 1987

\$59,867.94REVENUE SHARING FUND:

Bank Balance June 1, 1987 - PLGIT

1,422.25

RECEIPTS: Interest7.72

Total Receipts and Balance

1,429.97

LESS EXPENDITURE: Tree Stump Removal250.00

BANK BALANCE JUNE 30, 1987

\$1,179.97LIQUID FUELS FUND:

Bank Balance June 1, 1987 - PLGIT

63,518.62

RECEIPTS: Interest320.04

Total Receipts and Balance

63,838.66

LESS EXPENDITURE: Payroll Transfers12,000.00

BANK BALANCE JUNE 30, 1987

\$51,838.66

(5793) MOVED HANLON-PORADO to authorize payment of bills, totalling \$49,448.31, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle C-04 (new cycle) Ninety Four (94) delinquents prepared and billed June 17-18, 1987

JUNE 1986:

1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins in progress

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - MANAGER-SOLICITOR to meet with AIM June 11, 1987

APRIL 1987:

1. Slurry Seal Contract - Work to start late June. Done - some corrections needed - done 7/10/87

MAY 1987:

1. Rebuilding of Tennis Courts, Lions Park - Contract Awarded - DPW portion of work to start 7/13/87

NEW BUSINESS:

1. ORDINANCES - None

2. RESOLUTIONS: RESOLUTION NO. 17-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING APPRECIATION TO JOHN GUIDO FOR HIS SERVICES TO THE TOWNSHIP

(5794) MOVED POHL-BOWLIN to adopt Resolution No. 17-87.

RESOLUTION NO. 18-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AN AGREEMENT WITH AMORE COMPANIES, INC. REGARDING SANITARY SEWERS FROM PENHURST PLAN IV.

(5795) MOVED POHL-BOWLIN to adopt Resolution No. 18-87.

Motions 5794 and 5795 were adopted by unanimous roll call vote.

3. MOTIONS:

(5796) MOVED POHL-HANLON to award the contract for Gasoline, Oil and Diesel Fuel to Glassmere Fuel Services, Inc. per the bid of 7/6/87.

(5797) MOVED BOWLIN-POHL to direct the Secretary to request further written analysis on traffic signal maintenance bids from the Traffic Engineer and, if necessary, to authorize rebidding the contract.

(5798) MOVED PORADO-BOWLIN to authorize refund of Real Estate Tax due Westinghouse Electric Corporation (Linhart Foundry) per Court Order of May 1, 1987 and authorizes solicitor to execute said order

- (5799) MOVED HANLON-PORADO to authorize release of \$7,500.00 Cash Bond, Amore Companies, Inc. Re: Penhurst IV Storm Sewer/Recommendation/Engineer.
- (5800) MOVED PORADO-HANLON to grant extension to June 1, 1988 for filing of final PRD approval Robert Fisher Property, Farnsworth Avenue.
- (5801) MOVED POHL-BOWLIN to authorize Solicitor to accept proposed settlement in case of Beulah Road Associates per memo of 7/9/87.
- (5802) MOVED BOWLIN-HANLON to appoint Edward Krancic as a probationary patrolman in the Police Department.

Mr. Hanlon indicated this had been a difficult decision as all candidates were highly qualified.

Motions 5796 to 5802 inclusive were adopted by unanimous roll call vote.

The Chair indicated it was now 8:30 P.M. and that, as advertised, the Board would open bids for various sewer projects.

The Secretary introduced a copy of the bid notice as advertised.

- (5803) MOVED HANLON-PORADO to open bids.

The Secretary opened and read the following bids which were tabulated by Mr. Gordon Taylor of Senate Engineers and the Finance Officer.

BIDDER	Titled & Sealed	Check or Bid Bond	GEORGE & JAMES ST CONTRACT 1-87 TOTAL BID	CHURCHILL ROAD CONTRACT 2-87 TOTAL BID	OLD WILLIAM PENN HIGHWAY LOUGEAY RD CONTRACT 4-87 TOTAL BID
Glen Johnston	X	X	85,700.00	30,530.25	83,014.00
Process Cont.	X	X	176,565.50	71,562.50	232,145.00
Port Vue Plbg.	X	X	160,735.00	54,931.00	187,499.00
WA&R Const.	X	X	No Bid	53,118.30	No Bid
State Pipe Svces	X	X	208,350.00	62,450.00	268,830.00
Philip Const Co	X	X	178,970.00	No Bid	No Bid

- (5804) MOVED PORADO-BOWLIN to refer the bids to the Engineer and appropriate Committee of the Board for review.

- (5805) MOVED HANLON-PORADO to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

ATTEST:

By Wilmer K. Baldwin  
Wilmer K. Baldwin, Secretary

APPROVED:

As presented August 10, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

## WILKINS TOWNSHIP BOARD OF COMMISSIONERS

## MINUTES OF THE ADDITIONAL STATED MEETING OF JULY 27, 1987

The Additional Stated Meeting of July 27, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin  
Miss Pohl

It was noted that Mr. Porado was out of town and; hence, unable to attend. The Secretary indicated that there were no items on the Additional Stated Meeting Agenda.

Mr. Dombrosky indicated that a public hearing was scheduled at 7:30 PM Re: Withdrawal of Sewer Construction Bid.

Mr. Dombrosky asked that the Secretary review the agenda for the August 10th Regular Meeting.

This was done through Old Business.

At 7:30 PM the Chair announced that a public hearing would be held on the request of Glenn Johnston, Contractor to withdraw his bid submitted July 13, 1987 for Sewer Contracts 1-87, 2-87 and 4-87.

Mr. Means indicated the hearing was being held pursuant to the provisions of Section 4, State Act of January 23, 1974 (Contractor's Bid Withdrawal Act) and Township Resolution 3-77.

A full stenographic record was made of the proceedings.

The following documents were made part of the record:

1. Bid as submitted by Mr. Johnston July 13, 1987.
2. Bid Bond submitted by Mr. Johnston July 13, 1987.
3. Letter re: Withdrawal of Bid from Mr. Johnston to Mr. Taylor and Mr. Baldwin dated July 14, 1987 and hand delivered July 15, 1987.

The following persons testified or made comment:

1. Mr. Means, Township Solicitor.
2. Mr. Glenn Johnston, Contractor.
3. Mr. McKeever, Township Engineer.
4. Mr. Baldwin, Township Manager
5. Commissioners Dombrosky, Hanlon and Bowlin

At the conclusion of Testimony and Comment the Board recessed from 7:55 to 8:05 PM. At the conclusion of the recess Mr. Means indicated that after hearing the witnesses, Mr. Johnston's request to withdraw his bid was in keeping with the statute and that he had so advised the Board.

(5806) MOVED POHL-BOWLIN to permit Mr. Johnston to withdraw his bid. The motion was adopted by unanimous roll call vote.

The hearing was concluded at 8:07 PM.

Mr. Dombrosky then asked the Secretary to complete review of the New Business Agenda for the August 10th meeting. This was done.

During the review of the August 10th Agenda, the Board directed the Staff to offer \$500.00/each for various sewer easements required on contracts 1, 2 and 4-87.

The Chair then directed the Secretary to review the Miscellaneous and Administrative Agenda. This was done. (See separate notes)

(5807) MOVED HANLON-POHL to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:25 PM.

Respectfully submitted,

  
Wilmer K. Baldwin  
Secretary

TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - JULY 6, 1987

COPIES  
COMMISSIONERS  
FRK  
SOLICITOR  
CJ  
RN  
ENGR.

= SUPPLEMENTAL MATERIAL

ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT
- B. SEWER AGREEMENT W/TURTLE CREEK RE: DOROTHY STREET - MANAGER TO PROCEED  
*AWAITING POPULATION INFORMATION FROM TURTLE CREEK*

2. PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. BOWLIN TO REPORT - *EQUIPMENT BEING DELIVERED MODIFIED STATUS RE: BASIC UPBASE*
- B. PARKING - FISHER PROPERTY - STATUS QUO
- C. YELLOW LINE ACROSS FROM 107 LENEAKE STREET - STATUS QUO, *NO CHANGE - DROP*
- D. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT
- E. THIRD SHIFT SUPERVISION - MR. BOWLIN & CHIEF TO REVIEW
- F. BULLET PROOF VESTS - OK TO PROCEED W/ONE AFTER FINAL COSTS DETERMINED ON POLICE CARS - *OK TO PROCEED - DROP*
- G. MEMO RE: PART TIME - BOARD TO REVIEW - *NO ONE NOW AVAILABLE. DROP*
- H. PEDESTRIAN LINES - LUCIA DRIVE - BOARD TO REVIEW - *MGR & CHIEF TO REVIEW W/ SCHOOL DISTRICT*
- I. NO-PARKING ZONE - 441 WILBUR AVENUE - BOARD TO REVIEW
- K. NO-PARKING, STIRONE LINHART ST - " " " "

3. PUBLIC WORKS: *L. SLOW SIGNS HARRISON - OK - DROP*  
*M. STOP SIGN BARRETT ST - " "*  
*N. SLOW SIGNS PIKE - NO EXTRA PATROLLING - DROP*  
*O. COA AUCTION - OK - LIST TO BOARD - DROP*

- X A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. STORM SEWER THOBOIS - NEGLEY AVENUE - SCHEDULED SUMMER 1987
- D. GUARD RAIL - EVANS PROPERTY - MGR TO CONTACT PENDOT - *LETTER RECEIVED FROM PENDOT "OK" - DROP*
- X E. ETS SEWER GROUT PROPOSAL - COMMITTEE TO REVIEW - *1988 BUDGET - DROP*
- F. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD
- G. SWANK LETTER - STATUS QUO - *DROP*
- H. CURB REPAIR - 1423 JEFFERSON HEIGHTS - MR. JEZNACH TO REPORT
- I. FRAZIER DR SEWER PROBLEM - ENGR TO REVIEW - *DONE - DROP*

4. PROPERTY:

- A. SALE OF LOTS - MGR TO CONTACT NORTHWOOD REALTY - *NEW BROKER APPOINTED MRS URSULA GORDON*
- B. CFA GRANTS - RE: BRIDGES - MANAGER TO EXPLORE FUNDING - *NO LOCAL FUNDING SOURCE FOUND - "AYLE TAX" PROBLEM - DROP FOR NOW*
- X C. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY - *LIMIT LIGHTS ONLY BOARD TO FURTHER REVIEW TO INTERSECTIONS - MGR & CHIEF TO PROCEED*
- D. PICTURE MOUNTING - OK - *DROP*
- E. BASEBALL CLINIC, SWIM CLUB LESSONS - FRK REPORT - *DROP*

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JULY 6, 1987

X = SUPPLEMENTAL MATERIAL

1. REVIEW OF TAX DELINQUENT AND LIENED PROPERTIES - Work to start 1986 List
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR. HANLON TO MEET WITH COUNTY
3. SOLID WASTE COLLECTION - MANAGER TO REPORT
4. BRIDGE - REPLACEMENT AND INSPECTION - MGR TO EXPLORE FUNDING SOURCES  
*See committee item notes - DROP*
5. SALE OF LOTS - STATUS QUO *See committee item notes DROP*
- X 6. RUSSELL LANE ACCEPTANCE - ~~STATUS QUO~~ *OWNERS Documentation TO SOLICITOR  
PAUL RUSSELL*
7. REVIEW OF LONG RANGE FISCAL QUESTIONS - BOARD TO REVIEW AND INDIVIDUALLY ANSWER QUESTIONS. COPIES RECEIVED BALDWIN, KUSZAJEWSKI AND MEANS.  
*IF NO RESPONSE BY 7/27 - DROP*
8. SURPLUS FOOD PROGRAM - MANAGER TO REVIEW - LISTS UPDATED - NEXT DISTRIBUTION JUNE 18-19, 1987 - *NEXT 9/87*
- X 9. REVISIONS TO POLICE A & S INSURANCE - OK TO PROCEED - MMC&P PROPOSAL 5/18/87  
*SUBJECT OF NEGOTIATIONS*
10. TRAINING EXPENSES - MEETING SCHEDULED MAY 26TH - POSTPONED BY BOARD
- X 11. ANNUAL COST PMRS SYSTEM - SOLICITOR HAS APPROVED  
*SUBJECT OF NEGOTIATIONS*
2. REVIEW OF VARIOUS ITEMS RE: POLICE NEGOTIATIONS - USE OF MR. DURRANT APPROVE
13. PENN CENTER WINDOW STATUS - WKB TO REPORT
14. RESCUE I PAVING - WKB TO REPORT
15. HMO'S ETCETERA - FRK TO REPORT *(EBC HEALTH & LIFE QUOTES) OK / MR MEANS  
SUBJECT OF NEGOTIATIONS*
16. FISHER PRD FINAL APPROVAL EXTENSION - APPROVED TO SEPTEMBER 1, 1987  
*TO BE EXTENDED TO 6/1/88 - DROP*
17. SIGNAL MAINTENANCE CONTRACT - BOARD TO REVIEW & SIGNAL IMPROVEMENT STATUS BY JUNE 1, 1987 - *BIDS Received - DROP*
18. STORM SEWER EXTENSION - 106 GEORGE STREET - MANAGER TO REPORT
19. SIDEWALK WAIVER - SUB-DIVISION ORD - PC TO REVIEW, *7/15 Meeting*
20. ALTERNATE QUOTES, GROUP LIFE INSURANCE - FRK TO REPORT *- SUBJECT OF  
NEGOTIATIONS  
SEE ITEM 15 - DROP*
21. FALSE ARREST INSURANCE - IMPERIAL vs NATIONWIDE - MANAGER TO REPORT TOWNSHIP VS POLICE OFFICER, SOLICITOR TO REVIEW *- SUBJECT OF NEGOTIATIONS*
22. VACANCY - BOARD OF BUILDING APPEALS - BOARD TO CONSIDER
3. SEWER LATERAL PROBLEM - DISCUSSION - ENGR TO BRIEF BOARD
4. REVIEW OF SEWER PROJECTS & FINANCING, MEETING NEEDED 7/15-7/24  
*COMMISSIONERS, ENGINEER  
SOLICITOR, FIN. OFF, MGR*



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 3, 1987

The Additional Stated Meeting of August 3rd was called to order at 7:00 P. M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin  
Mr. Porado

It was noted that Miss Pohl was unable to attend due to a death in her family.

The Secretary and Assistant Secretary were directed to review the Committee Items Agenda.

This was done. See separate notes for disposition of various agenda items.

Mr. Jeznach was present. It was noted that Chief Naccarati was on vacation.

During the course of review of agenda items, the following was discussed:

1. The Engineer was asked to review Dorothy Street Area Sewer Plans with the Board.

(5808) 2. MOVED BOWLIN-PORADO to instruct the Engineer to proceed with various sewer projects using lowest bidder after bid withdrawal of July 27, 1987. (The Engineer to notify Secretary as to bidders for future award motion). The motion was adopted by unanimous roll call vote of all present.

3. The Chief of Police was directed to use Vascar equipment on Lucia Drive.

4. Mr. Kuszajewski reviewed the proposed County Commissioner's Tour of August 19th at 9:15 A.M.

The following tour items were agreed to subject to County approval:

- A. New Fire Truck (if MELP loan completed)
- B. Brown Avenue Water Line
- C. Sewer Projects
- D. Eastmont Park
- E. Discussion of help from TCVCOG
- F. Need for repairs on Churchill Road

Mr. Bowlin and Mr. Porado indicated they would attend.

(5809) MOVED HANLON-PORADO to adjourn. The motion being unanimously adopted, the meeting was adjourned at 7:40 P.M.

Respectfully submitted,

*Wilmer K. Baldwin*

Wilmer K. Baldwin  
Secretary-Manager

TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - AUGUST 3, 1987

COPIES  
COMMISSIONERS  
FRK  
RN  
CJ  
JMH  
WMHCK

ORIGINAL - Note Book

= SUPPLEMENTAL MATERIAL

1. ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT - *MEETING NEEDED - SEE NOTE RE ENGINEERS SCHEDULE*
- B. SEWER AGREEMENT W/TURTLE CREEK RE: DOROTHY STREET - MANAGER TO PROCEED  
AWAITING POPULATION INFORMATION FROM TURTLE CREEK  
(*COUNTY COMMISSIONERS TOUR, 8/19 - AGENDA REVIEWED BY FRK*)
2. PUBLIC SAFETY: *DAGE DISCRIMINATION & EMPLOYMENT ACT - REVIEWED BY FRK*

- A. RADIO MEETINGS w/FOREST HILLS - MR. BOWLIN TO REPORT - EQUIPMENT  
BWING DELIVERED MODIFIED STATUS RE: BACK UP BASE
- B. PARKING - FISHER PROPERTY - STATUS QUO
- C. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT
- D. THIRD SHIFT SUPERVISION - MR. BOWLIN & CHIEF TO REVIEW
- E. PEDESTRIAN LINES - LUCIA DRIVE - BOARD TO REVIEW - MANAGER AND CHIEF  
TO REVIEW W/SCHOOL DISTRICT
- F. NO-PARKING ZONE - 441 WILBUR AVENUE - BOARD TO REVIEW
- G. NO-PARKING - STIRONE - LINHART STREET *BEHIND 7'S WIDTH 17' DRIVEWAY  
DEEMED TOO NARROW. DECIDED  
- DROP*
- H. LOADING ZONE - KRAVETZ TROPHIES - GRNSBG PIKE - CHIEF TO REPORT

3. PUBLIC WORKS:

- X A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. STORM SEWER THOBOIS - NEGLEY AVENUE - SCHEDULED SUMMER 1987
- D. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD
- X E. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW

4. PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER  
APPOINTED - MRS. URSULA GORDON
- X B. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY - BOARD TO FURTHER REVIEW  
LIMIT LIGHTS ONLY TO INTERSECTIONS - MANAGER & CHIEF TO PROCEED.
- C. SAFE CABINETS ETCETERA - MANAGER TO REPORT



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, AUGUST 10, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 PM by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Hanlon

Mr. Bowlin

Miss Pohl  
Mr. Porado

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

## 1. Mr. George Hawkins, 129 Patterson Street

A. Questioned the reasoning behind the use of an independent auditor and the funds involved in the audit. Mr. Kuszajewski replied by explaining the requirements of the Federal Single Audit Act of 1984 and the scope of the audit.

B. Raised concerns over low hanging tree limbs on Harrison, Farnsworth and Patterson Streets. Mr. Dombrosky replied that the Township DPW will be requested to determine which potentially harmful tree limbs are on public and private property, and act accordingly.

## 2. Mrs. Mary Yakin, 35 Crestview Drive

A. Comments concerned the independent auditors criticism of Township accounting principles by referring to past independent audits by Mr. Baker. She also questioned the cost of Mr. Foley's Audit, in comparison to the prior costs charged by Mr. Baker, for funds audited.

B. Directing her comments to Commissioner Porado, she questioned whether he knew the exact location of the sanitary sewer pipe under the Greensburg Pike. He answered to the affirmative. She then referred to a report from the Township Engineer that indicated his inability to locate it on Allegheny County drawings.

## 3. Mr. Joseph Yates, 852 Larimer Avenue

A. Referred to correspondence and conversation with Mr. Baldwin concerning requests for his overtime pay amounts over the last thirty six months of employment. Mr. Dombrosky asked Mr. Yates to put his exact request in writing to be acted upon by the Manager's office.

(5810) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of July 13, 1987, the Additional Stated Meeting of July 27, 1987 and the Additional Stated Meeting of August 7, 1987 as presented. The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

1987 Tax Dup File	1. Letter from Jordan Tax Service certifying 1987 Tax Duplicate Net @ \$756,317.64. cc: Commissioners, George M. Porado
C-C	2. Letter from Rep. Ronald Cowell re: Governor's Tax Reform Proposals. cc: Commissioners
PS-G-2	3. Notes on meeting with Mr. Marsh of School District Re: Guard Posts 1987-88 School Year.
AFI13-'87'88	4. Letter from HDH Group re: Public Officials E&O Insurance.
C-P (P'DOT)	5. Letter from PA Dept. of Transportation Re: Snow Removal Agreement. cc: Commissioners
PMRS Corres.	6. Audit report by Auditor General Re: Non-Uniformed Pension Plan, year ending 12/31/85. - Filed
VFD Officers 1/4 Mtg Files	7. Correspondence between Mr. Means and Mr. Merrell HDH Group Re: VFD Mutual Aid Agreements. cc: Comm., Fire & Police Chfs. RI
C-C	8. Letter from Mrs. Dorothy Chicado, 943 Lily Lane Re: Block Party 8/15/87. - OK to proceed
C-I	9. Correspondence to and from Treasury Dept. IRS Re: Tax Withholding Problem. refer to Finance Officer/answer prepared
PS-F-7	10. Letter from VFD #3 Re: Closing Powell Street 7/23/25 for Fair. - Approved by Manager
AF-T-31D	11. Letter from David Wooster Associates Re: Award of contract Traffic Signal Maintenance. - See new business
AF-R-14-L	12. Management Exit Letter, Eugene Foley, CPA and response by Mr. Baldwin. cc: Comm., JMM, Finance Officer, Mrs. Franc, Elected Auditors.

- Bond Issue 13. Proposed Sewer Easements, 106 George Street, as prepared  
Future Sewer by Solicitor. - Referred to Manager for consultation with  
Project property owners.
- Bond Issue 14. Letter from Glenn Johnston re: withdrawal of bid 1987  
Fut Sewer P Sewer Contracts with supplementary documents. cc: Comm., JMM
- C-D 15. Dun & Bradstreet report on Township. - Filed
- C-A 16. Letter from County Planning Dept. Re: Flood Plain Mgmt.  
cc: Commissioners, Mr. Means, Mr. McKeever
- Bond Issue 17. Memo from Engineer with plans from County of Greensburg  
Fut Sewer P Pike re: lack of sanitary sewer crossing. Bd & WSMcK/review
- Baldwin 18. Letter of resignation effective 8/7/87 WKB. - Filed
- C-O 19. Letter from Councilman James O'Malley, City of Pgh.  
Re: Bond Issue Costs. cc: Commissioners
- AF-I-6-A5 20. Letter from Fireman's Fund Re: Midas Muffler Landslide.
- PC Min Book 21. Minutes of Planning Commission Meeting of 7/15/87.
- AF-S-2 22. Letter from Allegheny East MH/MR re: Eastmont School.
- AFI13'87'8 23. Letter from HDH Inc. Re: Brokerage, Imperial Casualty E & O  
Policy (Police) - Referred to Manager
- Wetzler P/F 24. Letter from Rescue I Ambulance Ass'n. commending Officer  
Wetzler in CPR situation 7/12/87. - cc: Officer Wetzler
- AF-E-18 25. PA Act 170 Statement of Financial Interest, Mary Yakin,  
Candidate as Commissioners at Large. - Filed
- C-A 26. Letter from Allegheny County Re: Year 14 Community  
Development Applications. cc: Commissioners, Mr. McKeever
- PF Cur S75 27. Letter from Engineer approving final estimate 1987  
Slurry Seal Contract. cc: Comm., Mr. Means
- C-L 28. Letter from the Ridgewood Manor Civic Association con-  
cerning the condition of the Ridgewood and Gilchrest Slurry  
Seal work. cc: Comm., JMM, WSMcK for review & comment
- Rec Bd Box 29. Notification from the Allegheny County Bicentennial  
Lobby Display Commission on registration for the comemorative 10K races  
held at County Parks, October 4, Boyce Park Registration Forms/Lobby

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1,  
and #3. A total of 41 alarms occurred during the month.

2. POLICE:

REPORT OF ACTIVITY:

A. Calls and complaints	331
B. Gasoline consumed	1,132
- A9, A10	197
- Medic II	42
C. Miles of Patrol	9,844
D. Mileage on cars:	
Unit 11 -	8095
Unit 12	54702
Unit 13	8260
Unit 14	79130
E. Accidents	11
F. Arrests	28
G. Assaults/Harrassment	7
H. Aided Cases	24
I. Animal Complaints	9
J. Burglaries/Attempts	7
K. Criminal Mischief	10
L. Domestic Disturbances	7
M. Fire Calls	7
N. Mutual Aid	1
O. Other Offenses/DUI	18
P. Registration Plates	1
Q. Thefts	13
R. Towed Vehicles	3
S. Vehicle Thefts	6

Regular Meeting, Monday, August 10, 1987 - Page Three

3. ANIMAL CONTROL: Mr. Hoffman reported picking up sixteen dogs during April, May and June 1987

4. MANAGER: Mr. Baldwin reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	38,113.40
Occupation Privilege Tax - previous month	1,289.40
Mercantile Tax - previous month	5,296.20
Business Privilege Tax - previous month	5,034.32
Secretary - General Fund	10,981.76
Secretary - Capital Reserve Fund	460.00
Total	\$61,175.10

BUILDING PERMITS ISSUED:

Repairs and Improvements	12
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COMPLAINTS:

Received	8
Resolved	18
Pending	6

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,560.34
Delinquent Tax	896.00
Total	\$4,456.34

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,981.76
Current Realty Tax	73,231.10
Total	\$84,212.86

The status of the 1987 Tax Duplicate was reported for the month of July as follows:

CHARGES:

Original Duplicate	771,753.38
--------------------	------------

CREDITS - COLLECTIONS:

This report	71,766.45
Discounts - this report	1,464.65
Total credits	73,231.10
Balance to account for	698,522.28
Collection Percentage	9.5%
Percentage for same period - previous year	5.8%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1987	\$ 38,113.40	Previous Year	\$ 47,955.08	1987 Budget	\$381,000.00
Total for 1987	251,770.80	"	"	249,436.30	

OCCUPATION PRIVILEGE TAX:

Month of July 1987	1,289.40	"	"	1,709.60	1987 Budget	48,000.00
Total for 1987	41,378.37	"	"	47,369.00		

MERCANTILE TAX:

Month of July 1987	5,296.20	"	"	3,155.92	1987 Budget	181,600.00
Total for 1987	160,718.05	"	"	172,723.99		

BUSINESS PRIVILEGE TAX:

Month of July 1987	5,034.32	"	"	2,465.53	1987 Budget	75,000.00
Total for 1987	72,094.12	"	"	71,260.11		

8. CURRENT FINANCIAL REPORT - July 1987

GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance July 1, 1987	14,225.39	120,768.18	134,993.57
<u>RECEIPTS:</u>			
Real Estate Tax - Current		51,458.25	51,458.25
Earned Income Tax		38,113.40	38,113.40
Mercantile Tax		5,296.20	5,296.20
Occupation Privilege Tax		1,289.40	1,289.40
Business Privilege Tax		5,034.32	5,034.32
Interest		578.08	578.08
Office Deposit	10,981.78		10,981.78
Inter-Accounts Transfer		23,797.27	23,797.27
July Accounts Payable	48,760.67		48,760.67
Total Receipts			185,309.37
Total Receipts and Balances			320,302.94

Regular Meeting, Monday, August 10, 1987 - Page FourFinancial Report - General Fund (Continued)

Warrants Cleared	73,572.54	118,907.99	192,480.53
Bank Balance 7/31/87	395.30	127,427.11	127,822.41
Less Outstanding Warrants			695.90
CASH BALANCE JULY 31, 1987			<u>\$127,126.51</u>

NOTE: This statement does not include the following amount collected by Mr. Porado through July 31, 1987 but not reflected on the PLGIT statements until after August 1, 1987:

R E Tax (current) 20,308.20

The above is in reconciliation with July ending statements.

CAPITAL RESERVE FUND:

Bank Balance July 1, 1987 - PLGIT		485,194.29
RECEIPTS: Tap-in Fees	460.00	
Interest	2,650.79	3,110.79
Total Receipts and Balance		488,305.08
Expenditures: - Engineering		
Highland-Clugston-Ayers Sanitary Sewer	132.00	
Other Sewer Projects	4,518.25	
Other Sewer Projects - Legal Advertising	173.80	4,824.05
BANK BALANCE JULY 31, 1987		<u>\$483,481.03</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance July 1, 1987 - PLGIT	59,867.94	
RECEIPT: Interest	327.87	
BANK BALANCE JULY 31, 1987		<u>\$60,195.81</u>

REVENUE SHARING FUND:

Bank Balance July 1, 1987 - PLGIT	1,179.97	
RECEIPT: Interest	3.95	
Total Receipts and Balance		1,183.22
Less Expenditure: Easel purchase (Arts Festival)		582.25
BANK BALANCE JULY 31, 1987		<u>\$601.67</u>

LIQUID FUELS FUND:

Bank Balance July 1, 1987 - PLGIT	51,838.66	
RECEIPT: Interest	238.31	
Total Receipts and Balances		52,076.97
Less Expenditure: Payroll Transfer		18,000.00
BANK BALANCE JULY 31, 1987		<u>\$34,076.97</u>

(5811) MOVED HANLON-PORADO to authorize payment of bills, totalling \$87,707.47, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle C-04 Forty-Five (45) final notices to be placed on residences week of 7/27/87

JUNE 1986:

1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins nearly complete.

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - Closing expected late July.

APRIL 1987:

1. Slurry Seal Contract - Completed, corrections made.

MAY 1987:

1. Rebuilding of Tennis Courts, Lions Park - Contract awarded. DPW portion of work started July 13th.

JULY 1987:

1. Various sewer projects - 7/13/87- Bids being reviewed.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 764

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
PROVIDING FOR THE ACQUISITION BY EMINENT  
DOMAIN FOR TOWNSHIP SEWER PURPOSES OF FEE  
SIMPLE TITLE IN PROPERTY OF CHARLES RUBEN.

(5812) MOVED PORADO-BOWLIN to read Ordinance No. 764 for the first reading.

(5813) MOVED HANLON-POHL to accept Ordinance No. 764 for the first reading.

(5814) MOVED BOWLIN-HANLON to read Ordinance No. 764 for the second reading by title only.

(5815) MOVED HANLON-PORADO to read Ordinance No. 754 for the second and final reading and to adopt the ordinance.

Motions 5812 to 5815 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:

RESOLUTION NO. 19-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
RECOGNIZING MR. CHESTER JEZNACH ON THE  
FORTIETH ANNIVERSARY OF HIS TOWNSHIP SERVICE.

(5816) MOVED POHL-BOWLIN to adopt Resolution No. 19-87. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 20-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING RESOLUTION NO. 16-86 BY ESTAB-  
LISHING FEES FOR FLOOD INSURANCE CERTIFICATION  
LETTERS.

(5817) MOVED HANLON-POHL to adopt Resolution No. 20-87. The motion was adopted by unanimous roll call vote.

3. MOTIONS:

(5818) MOVED BOWLIN-PORADO to award contract for Traffic Signal Maintenance/recommendation of Traffic Engineer.

(5819) MOVED POHL-BOWLIN to authorize payment of approved (by Engineer) final estimate Trumbull Corporation the 1987 Slurry Seal Contract \$38,893.40.

(5820) MOVED BOWLIN-POHL to approve the purchase of Public Official Liability Coverage from the National Union Fire Insurance Company/recommendation of Solicitor and Manager (Mr. Baldwin).

Motions 5818 to 5820 inclusive were adopted by unanimous roll call vote.

(5821) MOVED BOWLIN-POHL to appoint Francis R. Kuszajewski as Township Secretary/Manager.

Motion 5821 was adopted by a four to one vote. Mr. Porado voting "no". Mr. Porado declared that he felt the position vacancy should be advertised.

(5822) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:30 P.M.

ATTEST:

By Francis R. Kuszajewski  
Francis R. Kuszajewski  
Secretary

APPROVED:

As presented 9/14, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 31, 1987

The Additional Stated Meeting of August 31, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Miss Pohl

Mr. Bowlin

Mr. Hanlon  
 Mr. Porado

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer were also in attendance.

The Secretary indicated that there were various items for consideration on the Additional Stated Meeting Agenda at the conclusion of the Administrative Briefing Session. Mr. Dombrosky asked that the Secretary review the agenda for the upcoming regular meeting of September 14th as well as the Miscellaneous and Administrative Agenda items. This was completed (see separate notes) with the following items noted:

1. Fall Commodities Joint Bid (SHACOG) - The Board reviewed the bid prices from the various vendors and at the conclusion of this review:

(5823) MOVED PORADO-BOWLIN to award the salt bid to Rochez Brothers, Inc. at \$22.65 delivered per ton.

(5824) MOVED PORADO-BOWLIN to award the cinder bid to Rochez Brothers, Inc. at \$11.97 delivered per ton.

Motions 5823 and 5824 were adopted by unanimous roll call vote.

The Secretary was directed to handle all ordering requirements.

2. Miss Pohl indicated, per Senator Romanelli's Office, that the Township will be implicated in a pending lawsuit concerning the Lower Rodi Road landslide. The Secretary was directed to immediately inform our insurance carrier, Mr. Means and the Board as soon as any official notification is received.

3. Russell Lane Acceptance - The Board took note of a status request letter from the lane residents and at the conclusion of this review directed as follows:

- A. The Secretary to request a signed and sealed recent road survey plan for engineering review.
- B. The Engineer to estimate road repair costs.
- C. The Solicitor to prepare an acceptance ordinance.

4. Sanitary Sewer Projects - The Board took note of the following:

A. Mr. Porado produced an Allegheny County drawing of the Greensburg Pike/Davis Street intersection which showed the location of the 8" sewer pipe across the width of the Pike. Mr. McKeever to review.

B. The Board referred to the MOTION of August 3rd which directed the engineer to review the next lowest bids on the various remaining sewer projects. The engineers recommendations were noted in Communications and referred to the Board. Input by the Manager and Solicitor was also reviewed.

5. Discussion centered upon the necessity of the Board to re-authorize membership in the Municipal Risk Property and Casualty Company created by Municipal Risk Management in order to be eligible for a first time ever dividend.

6. Follow-up action was noted, as needed, on the various remaining County CDBG applications. Mr. McKeever noted the possible application for Community Facilities monies in concert with CDBG (Year 14) Funds as possible funding for the Peter, John and Dorothy Street Sanitary Sewer Project.

The following new business action was taken:

1. RESOLUTIONS:            RESOLUTION NO. 21-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING APPLICATION FOR FUNDS WITH THE  
 ALLEGHENY DEPARTMENT OF DEVELOPMENT; \$6,000.00  
 FOR STORM SEWER EXTENSION, GEORGE STREET  
 AND HARRISON ROAD.

(5825) MOVED POHL-BOWLIN to adopt Resolution No. 21-87

RESOLUTION NO. 22-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING APPLICATION FOR FUNDS WITH THE  
ALLEGHENY DEPARTMENT OF DEVELOPMENT: \$1,225.00  
FOR STORM SEWER EXTENSION, CLINE STREET.

(5826) MOVED PORADO-HANLON to adopt Resolution No. 22-87

RESOLUTION NO. 23-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING MEMBERSHIP IN THE MUNICIPAL  
RISK PROPERTY AND CASUALTY COMPANY CREATED  
BY MUNICIPAL RISK MANAGEMENT.

(5827) MOVED BOWLIN-POHL to adopt Resolution No. 23-87.

Motions 5825 to 5827 inclusive were adopted by unanimous roll call vote.

2. MOTIONS:

(5828) A motion to award contract 1-87 for the George Street and James  
Street Sanitary Sewer Construction to Port Vue Plumbing at a  
bid of \$160,735.00.

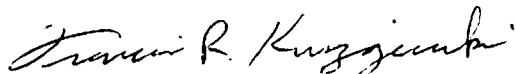
(5829) A motion to award contract 4-87 for the Lougeay Road and Old  
William Penn Highway Sanitary Sewer Construction to Port Vue  
Plumbing at a bid of \$187,499.00.

(5830) A motion to withdraw all bids for Contract 2-87 for the  
Churchill Road Area Sanitary Sewer Construction.

Motions 5828 to 5830 inclusive were adopted by unanimous roll call vote.

(5831) MOVED PORADO-HANLON to adjourn. The motion being unanimously  
moved the meeting was adjourned at 8:40 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 8, 1987

The Additional Stated Meeting of September 8, 1987 was called to order at 7:00 P.M. by Priesident Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Bowlin

Mr. Porado

Miss Pohl  
Mr. Hanlon

Also present were Chief Naccarati and Mr. Jeznach.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was duly completed - see file copy for disposition.

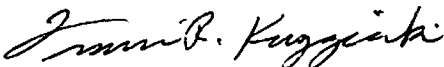
During the course of the Agenda Review, the Board entered Executive Session to discuss the following Staff Positions:

1. DPW Equipment Operator vacancy
2. DPW (subsequent) Skilled Laborer vacancy
3. Custodial position
4. Assistant (to the) Manager position

The Manager was directed to explore the filing of the positions amongst the current Township Personnel and to review alternatives for employment of qualified personnel.

(5832) MOVED HANLON-BOWLIN to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary-Manager

msf



TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - <sup>October 5</sup> SEPTEMBER 8, 1987

X = SUPPLEMENTAL MATERIAL

1. ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT <sup>- contract awarded, paperwork to Post Vve</sup>  
B. SEWER AGREEMENT W/TURTLE CREEK RE: DOROTHY STREET - MANAGER TO PROCEED AWAITING POPULATION INFORMATION FROM TURTLE CREEK <sup>- Exempts being obtained</sup>  
<sup>- no word from Turtle Creek to date - Pre-Application (CDRA 14) approval</sup>

2. PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. BOWLIN TO REPORT - EQUIPMENT BEING DELIVERED MODIFIED STATUS RE: BACK UP BASE  
B. PARKING - FISHER PROPERTY - STATUS QUO  
C. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT  
D. THIRD SHIFT SUPERVISION - MR. BOWLIN AND CHIEF TO REVIEW  
E. PEDESTRIAN LINES - LUCIA DRIVE - BOARD TO REVIEW - MANAGER AND CHIEF TO REVIEW W/SCHOOL DISTRICT  
F. NO-PARKING ZONE - 441 WILBUR AVENUE - BOARD TO REVIEW

~~G. LOADING ZONE - KRAVETZ TROPHIES - GRNBBG PIKE - CHIEF TO REVIEW~~

3. PUBLIC WORKS: <sup>DO NOT MUST BE ON A LEASE - signed stock (remove) 1988 Budget</sup>  
A. SEWER BILLINGS - STATUS QUO <sup>#. Federal surplus - R.N. C.S. to go</sup>  
B. THOMPSON RUN CAPACITY STUDY - STATUS QUO <sup>school board post revision - Chief to Report</sup>

~~C. STORM SEWER THOROIS - NEGLEY AVENUE - SCHEDULED SUMMER 1987~~  
<sup>completa (remove)</sup>

D. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD ~~completa~~

E. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW (no report yet)

4. PROPERTY: <sup>Replace Positions: Equipment Operator  
Skilled Laborer  
Sanitor</sup>

A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER APPOINTED - MRS. URSULA GORDON

B. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY - BOARD TO FURTHER REVIEW LIMIT LIGHTS ONLY TO INTERSECTIONS - MANAGER AND CHIEF TO PROCEED. QUOTE TO BE OBTAINED FROM D.L.CO <sup>not yet received</sup>

C. SAFE CABINETS ETCETERA - BOARD TO REVIEW

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, SEPTEMBER 14, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky

Mr. Porado

Mr. Hanlon

Miss Pohl

Mr. Bowlin

At the invitation of President Dombrosky all present arose and participated in the Pledge of Allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. George Hawkins, 129 Patterson Street
    - A. Questioned how future openings in the Department of Public Works would be staffed and if the Township was aware of a County sponsored Federal Hiring Program - Miss Pohl responded indicating that the matter of department vacancies was under review while Mr. Kuszajewski said he was aware of the County Program.
    - B. Requested a status report on the Greensburg Pike - Davis Street Sanitary Sewer pipe location. - Mr. Porado responded that Mr. McKeever, Township Engineer, has been given a copy of an Allegheny County Map which shows the location of the pipe.
  2. Mrs. Mary Yakin, 35 Crestview Drive
    - A. Commented on the location of the Greensburg Pike/Davis Street pipe in respect to past historical works projects along the Pike while referencing past newspaper articles. - Mr. Porado responded by re-stating his prior statements concerning the location of the pipe and map documentation.
    - B. Commented on the apparent lack of a need for a Township Assistant Manager due to the outstanding work performance of Mrs. Franc, Office Assistant. She noted her lack of a pension and recommended Mrs. Franc for the Assistant's vacancy, if it must be filled.
  3. Mr. John Sloan, 3723 Old William Penn Highway
    - A. Asked if the Township Engineer was in attendance to address questions on about the upcoming sewer projects. - Mr. Sloan, and other affected residents, were advised of an "informational meeting" to be held on Wednesday, September 23, 1987 at the Municipal Building at 7:30 P.M. At that time, Mr. McKeever will be available to address both general and individual property owners questions and concerns.
- (5832) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of August 10, 1987, the Additional Stated Meeting of August 31, 1987. The motion was approved by unanimous roll call vote.
- The following communications were presented to the Board with action as noted:
- |                        |  |
|------------------------|--|
| PF-Cur-SE59            | 1. Approved invoice for partial payment - Highland-Clugston sewer TCVCOG (app Senate Eng). cc: Comm., JMM  |
| PF-Cur-SE64<br>cc: C-A | 2. Alleg. Cty Health Dept: Outline of proper administrative procedures to obtain a plumbing permit. cc: Comm.,MSF,CJ   |
| C-R                    | 3. Letter from Sen. Romanelli's Office soliciting receptiveness from local emergency officials on a hazardous materials Workshop. cc: Comm.,RN, NLH, W-C Rf, Fire Chiefs |
| C-A                    | 4. Agenda for Alleg. Cty, Commissioners Tour of 8/19/87. cc: Comm., RN. Note: Comm Hanlon,Bowlin,Porado, Pohl attended.  |
| C-F                    | 5. Letter from Mrs. Ferguson, 1011 Gilcrest Re: Permission to hold block party 9/19. cc: Comm.,CJ,VFD#4 notified, horses del'd.  |
| AF-T-25                | 6. Letter from TCWA requesting any knowlege about available office space. cc: Comm., JMM, directed to check with Human Svcs. Center                                      |
| AF-P-15                | 7. Notification from PA Bureau of Municipal Services on procedures credit additional mileage for Act 655, Liquid Fuels Tax Allocations. cc: Comm., JMM, CJ               |
| PF-Cur-SE64            | 8. Letter from Senate Eng on recommendations concerning sanitary sewer construction based on 7/22 B of C recommendations   |
| AF-G-1                 | 9. Letter from Chambers Dev (to all customers) on this opinion concerning the disposal of New Jersey Waste. Comm.,JMM  |
| MRM N/B                | 10. Letter from MRM concerning announcement of the first ever dividend based on individual municipal performance rating.   |

- AF-A-5 11. Letter from ACHD concerning landslide dumping at 401 Northern Pike, Penn Hills. cc: Comm - instructions to prop owners - Inspection
- C-F 12. Thank you letters from Comm. Foerster (plus Comm. Hafer) behalf and Comm Flaherty on courtesies shown during Municipal Tour.
- MR VFD3Loan 13. Correspondence concerning closing documents for the MELP Loans (for VFD #3 120,000. for firetruck).
- L/S File 14. Copy of letter from Rep. Cowell concerning the lower Rodi Road landslide to Sec. Howard Yerusalem of PENDOT. cc: Comm
- C-P 15. Notification from the Greater Pgh C of C on the formation of a local government marketplace newsletter to advertise bid and proposed opportunities at no charge. cc: Comm.
- Chf RN for Emergency File 16. Notification from Cty Dept of Planning on special information for the elderly and disabled in what to take for pre-emergency evacuation precautions. Also notice of a special workshop on the emergency needs of elderly and disabled persons 9/16/87. cc: Comm., Fire Chiefs, NL Hill, Mrs. Blenko, RN, WTSC
- L/S File 17. Served papers concerning the Rodi Road landslide naming the Township as an additional defendant. cc: Wally Merrill, JMM
- PMRS 18. Notification from PMRS on the amount of excess investment interest and choices for Twp distribution. cc: Comm., JMM
- AIM 19. Executed loan paperwork for AIM Loan (with receipts) for the 8/21-22/87 transfer to VFD #3.
- CABG 14 20. Notification from TCVCOG on the acceptance of the pre-app'n. for Peter, John, Dorothy Streets. CADG Year 14. Proposal Form (full app'n) to be executed before 10/16/87, cc: Comm., WSMcK
- Fed Tax File 21. IRS adjustments for crediting monies, equalizing our accounts which were considered past due thereby deducting penalties.
- AF-T-3 22. Executed (by all parties) Order of Court concerning the Tax Appeal of [W] Elec Corp. for Linhart Works. cc: Comm
- C-U 23. Notification of the US Fed En. Rg. Comm. Public Meeting on Ohio River Basin Env. Impact Statement concerning the issue of 24 proposed hydropower project licenses. (Specify date) cc: Comm
- T/C Bond I 24. Invoice approved by Township Eng. Est #1, T/C Reconst. cc:Comm
- S/F File 25. Surplus Food Release

REPORTS: 1. FIRE: Reports were received, read and filed from VFD's #1,3 &4.  
A total of 23 alarms occurred during the month.

2. POLICE:

Report of Activity:

A. Calls and complaints	690
B. Gasoline consumed	1226
	- A9, A10 252
	- Medic II 50.5
C. Miles of Patrol	9322
D. Mileage on cars:	
Unit 11 -	11520
12 -	56999
13 -	11900
14 -	79287
E. Accidents	21
F. Arrests	34
G. Assaults	2
H. Aided Cases	26
I. Animal Complaints	7
J. Burglaries	1
K. Criminal Mischief	10
L. Domestic Disturbances	7
M. Fire Calls	5
N. Mutual Aid	1
O. Other Offenses	6
P. Sex Related Offense	1
Q. Thefts	15
R. Towed Vehicles	2
S. Vehicle Thefts	2

3. AMBULANCE ASSOCIATION: Mrs. Blenko reported 192 calls during July and August 1987. 93 in Wilkins, 35 in Churchill and 44 Mutual Aid Cases.

4. MAGISTRATE: Mrs. Daw reported the disposition of 134 cases with collections as follows:

To Township	2,964.50
To County	1,507.50
To State	3,554.50
Other	81.00
EMS	1,142.50

5. MANAGER: Mr. Kuszajewski reported activities as follows and distributed to the Board:

FINANCIAL: Collections:

Earned Income Tax - previous month	50,223.61
Occupation Privilege Tax "	2,420.00
Mercantile Tax - "	42.48
Business Privilege Tax - "	1,346.49
Secretary - General Fund	17,880.18
Secretary - Cap Reserve Fund	120,000.00
TOTAL	\$191,912.76

BUILDING PERMITS ISSUED:

Repairs and Improvements	5
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COMPLAINTS:

Received	22
Resolved	18
Pending	13

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	5,869.71
Delinquent Tax	924.71
TOTAL	\$6,794.42

7. TREASURER AND TAX COLLECTOR: Mr. Porado reported receipts as follows:

Sources other than current realty tax	17,842.43
Current realty tax	578,446.53
TOTAL	\$596,288.96

The status of the 1987 Tax Duplicate was reported for the month of August as follows:

CHARGES:

Original Duplicate	771,753.38
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CREDITS - COLLECTIONS:

This report	578,446.53
Previous report	71,776.45
Discounts - this report	11,805.76
- previous report	1,464.65
Total Credits	663,483.29
Balance to account for	108,269.99
Collection percentage	86.0%
Percentage for same period - previous year	89.8%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1987	\$ 50,040.58	Previous Year	\$ 30,452.12	1987 Budget	\$381,000.00
Total for 1987	301,811.38	"	"	279,801.95	

OCCUPATION PRIVILEGE TAX:

Month of August 1987	2,420.00	"	"	1,400.00	1987 Budget	48,000.00
Total for 1987	43,798.37	"	"	48,769.00		

MERCANTILE TAX:

Month of August 1987	42.48	"	"	232.37	1987 Budget	181,600.00
Total for 1987	160,760.53	"	"	175,936.46		

BUSINESS PRIVILEGE TAX:

Month of August 1987	1,346.49	"	"	2,127.08	1987 Budget	75,000.00
Total for 1987	73,440.61	"	"	73,387.19		

9. CURRENT BILLS:

A list of current bills was presented for approval:

(5833) MOVED HANLON-PORADO to authorize payment of bills, totalling \$141,684.76, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

10. FINANCIAL REPORT - AUGUST 1987:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 8/1/87	395.30	127,427.11	127,822.41
<u>RECEIPTS:</u>			
Real Estate Tax - Current Year		172,929.15	172,929.15
Earned Income Tax		50,223.61	50,223.61
Mercantile Tax		42.48	42.48
Occupation Privilege Tax		2,420.00	2,420.00
Business Privilege Tax		1,346.49	1,346.49
Interest		843.08	843.08
Office Deposit	17,880.18		17,880.18
August Accounts Payable	87,734.29		87,734.29
Total Receipts			333,419.28
Total Receipts and balances			461,241.69
Warrants Cleared	84,215.19	133,398.71	217,613.90
Bank Balance 8/31/87	21,794.58	221,833.21	243,627.79
Less Outstanding Warrants			3,392.13
CASH BALANCE AUGUST 31, 1987			<u>\$240,235.66</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado through September 4, 1987 but not reflected on the PLGIT statements until after September 1, 1987:

R E Tax (Current) 425,825.58

The above is in reconciliation with August ending statements.

CAPITAL RESERVE FUND:

Bank Balance 8/1/87 - PLGIT		483,481.03
<u>RECEIPTS:</u>		
AIM LOAN	120,000.00	
Interest	2,317.84	122,317.84
Total Receipts and Balance		605,798.87
<u>Expenditures:</u>		
VFD #3 AIM Proceeds	120,000.00	
Highland-Clugston Sanitary Sewer: Construction	24,691.97	
Lions Park Tennis Court: Construction	4,320.13	
Other Sanitary Sewer Projects: Advertising	193.60	
Miscellaneous Advertising	321.25	149,526.95
BANK BALANCE AUGUST 31, 1987		<u>\$456,271.92</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 8/1/87 - PLGIT	60,195.81
<u>RECEIPT:</u> Interest	305.71
BANK BALANCE AUGUST 31, 1987	<u>\$60,501.52</u>

REVENUE SHARING FUND:

Bank Balance 8/1/87 - PLGIT	601.67
<u>RECEIPT:</u> Interest	3.13
BANK BALANCE AUGUST 31, 1987	<u>\$604.80</u>

LIQUID FUELS FUND:

Bank Balance 8/1/87 - PLGIT	34,076.97
<u>RECEIPT:</u> Interest	153.04
Total Receipts and Balances	34,230.01
Expenditure: Payroll Transfers	12,000.00
BANK BALANCE AUGUST 31, 1987	<u>\$22,230.01</u>

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE - Cycle D-04 (New Cycle)  
Eighty nine (89) initial notices mailed Thursday, 8/20/87

JUNE 1986: 1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins nearly complete.

MAY 1987: 1. Rebuilding of Tennis Courts, Lions Park - contract awarded. DPW portion of work under the Court completed. Contractor notified to proceed, almost fully completed.

JULY 1987: 1. Various sewer projects - August 3, 1987 motion to award bids to second lowest bidder, pending engineer, solicitor review. August 31, 1987 - George Street, James Street and Old William Penn Highway bids awarded. Churchill Rd bids - withdrawn. Peter, John and Dorothy Street - call from TC Councilman verifying the Townships request for information, what is needed - referred to Manager.

1. ORDINANCES: ORDINANCE NO. 765AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING  
THE COMPENSATION OF THE TOWNSHIP MANAGER.

- (5834) MOVED HANLON-BOWLIN to read Ordinance No. 765 for the 1st reading.  
 (5835) MOVED BOWLIN-PORADO to accept Ordinance No. 765 for the 1st reading.  
 (5836) MOVED POHL-BOWLIN to read Ordinance No. 765 for the second reading by title only.  
 (5837) MOVED HANLON-POHL to read Ordinance No. 765 for the second and final reading and to adopt the ordinance.

Motions 5834 to 5837 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 766AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING  
FOR THE ACQUISITION BY EMINENT DOMAIN FOR  
TOWNSHIP SANITARY SEWER PURPOSES OF THE NECESSARY  
EASEMENTS ACROSS, THROUGH, AND UNDER CERTAIN PRIVATE  
PROPERTIES IN SAID TOWNSHIP AND SETTING FORTH THE NAMES  
OF THE OWNERS THEREOF.

- (5838) MOVED POHL-HANLON to read Ordinance No. 766 for the 1st reading.  
 (5839) MOVED PORADO-BOWLIN to accept Ordinance No. 766 for the first reading.  
 (5840) MOVED POHL-HANLON to read Ordinance No. 766 for the second reading by title only.  
 (5841) MOVED BOWLIN-PORADO to read Ordinance No. 766 for the second and final reading and to adopt the ordinance.

Motions 5838 to 5841 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: - None3. MOTIONS:

- (5842) MOVED HANLON-PORADO to authorize crediting of excess investment interest for 1986 earned with the PMRS.  
 (5843) MOVED POHL-BOWLIN to authorize the payment of the following contracts based on approved invoices by Township Engineer:  
 A. HIGHLAND-CLUGSTON SANITARY SEWER construction estimate #6 \$24,691.97 to TCVCOG.  
 B. LIONS PARK TENNIS COURT reconstruction estimate #1 \$21,489.75 to recreational surfaces.  
 (5844) MOVED BOWLIN-PORADO to authorize the incurrance of \$120,000.00 short-term debt through acceptance of an aim loan and its immediate re-payment after receipt of MELP proceeds.  
 (5845) MOVED HANLON-BOWLIN to appoint N. Leonard Hill as Assistant Building Inspector as a temporary measure until a permanent Building Inspector is hired.  
 (5846) MOVED POHL-HANLON to thank the Arts Festival Committee, the Recreation Board and Township Staff, Custodian and Department of Public Works personnel for a wonderful presentation of the 4th Annual Wilkins Township Arts Festival.

Motions 5842 to 5846 inclusive were adopted by unanimous roll call vote.

- (5847) MOVED HANLON-BOWLIN to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:30 P.M.

ATTEST:

By Francis R. Kuszajewski  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Oct 12, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

AGENDA OF COMMITTEE ITEMS AS REVISED - OCTOBER 5, 1987X = SUPPLEMENTAL MATERIAL1. ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT - CONTRACTS AWARDED, PAPERWORK TO PORT VUE  
- EASEMENTS BEING OBTAINED  
- Assessment Policy to be Defined
- B. SEWER AGREEMENT W/TURTLE CREEK RE: DOROTHY STREET - MANAGER TO PROCEED AWAITING POPULATION INFORMATION FROM TURTLE CREEK - NO WORD FROM TURTLE CREEK TO DATE - PRE-APPLICATION (CDRG 14) APPROVED
- C. Re-Investment of C.D *Greensburg Pike/Davist. Pipe located*
2. PUBLIC SAFETY: - MANAGER TO REPORT

- A. RADIO MEETINGS W/FOREST HILLS - MR. BOWLIN TO REPORT - EQUIPMENT BEING DELIVERED MODIFIED STATUS RE: BACK UP BASE  
*Awaiting appointment of chief*
- B. PARKING - FISHER PROPERTY - STATUS QUO

- C. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT

- D. THIRD SHIFT SUPERVISION - MR. BOWLIN AND CHIEF TO REVIEW

- ~~E. PEDESTRIAN LINES - LUCIA DRIVE - BOARD TO REVIEW - MANAGER AND CHIEF TO REVIEW W/SCHOOL DISTRICT~~

- F. NO-PARKING ZONE - 442 WILBUR AVENUE - BOARD TO REVIEW

- G. DOGS MUST BE LEASHED - SIGNS IN STOCK - 1988 BUDGET

- H. FEDERAL SURPLUS - CHIEF & MR. JEZNACH TO ATTEND

- I. SCHOOL GUARD POST REVISIONS - CHIEF TO REPORT, *One additional full-time post (Queerwater, Delmar)*

3. PUBLIC WORKS:

- J. V.F.D. #1 Identification Sign - Board to Review  
*K: Rescue One Daylight Shift - Chief to Report*  
*L: Drug Information Flyer - Independent Solicitation*  
*M: Training Session - Chief to Report*
- X A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO

- C. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD

- X D. FRAZIER DRIVE SEWER PROBLEM - ~~ENGINEER TO REVIEW~~ NO REPORT AS YET  
*ENGINEER TO REVIEW T.V. TRUCK TAPE, FOR 1988 Budget*

- ~~E. REPLACE POSITION: - EQUIPMENT OPERATOR  
- SKILLED LABORER  
- JANITOR~~

- F. Penn Cent. Bid - Letter to Penn Dept, Manager to Report

4. PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER APPOINTED - MRS. URSULA GORDON

- B. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY - ~~BOARD TO FURTHER REVIEW~~  
*Quote from light Co. received*  
*Letter to proceed issued*  
~~LIMIT LIGHTS ONLY TO INTERSECTIONS - MANAGER AND CHIEF TO PROCEED. QUOTE TO BE OBTAINED FROM D. L. COMPANY - NOT YET RECEIVED~~

- C. SAFE CABINETS ETCETERA - BOARD TO REVIEW

- D. Garbage Contract - Re Sid November 1987, Board to Review Specs.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
 MINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 28, 1987

The Additional Stated Meeting of September 28, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
 Mr. Hanlon

Miss Pohl  
 Mr. Porado

Mr. Bowlin was absent due to illness.

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer, were also in attendance.

The Secretary indicated that there were various items for consideration on the Additional Stated Meeting Agenda during the course of the Administrative Briefing Session. Mr. Dombrosky directed the Secretary to review the agenda for the upcoming Regular Meeting of October 12th as well as the Miscellaneous and Administrative Agenda items. This was completed (see separate notes) with the following items noted:

1. Mr. McKeever reviewed the "information meeting" of September 23rd for residents of the George/James Streets and Old William Penn Highway Sewer Projects. Attended also by Mr. Jeznach, they answered residents questions for specific properties. The following was noted as categorical concerns:

- A. Need for restoration clause and specified fee on easement contract.
- B. Assessment alternatives: still under review.

After Board discussion, policy on this matter will be discussed after the October 5th Staff Meeting.

- C. Starting date: Residents were informed of a six to eight week wait, with restoration expected to begin next Spring. Mr. McKeever indicated to the Board that this starting date could be moved up considerably, dependent upon the easement execution and contractor submission of required documents.

(5848) MOVED POHL-PORADO to allow Senate Engineering to advance costs to Pennsylvania DER and submit Part II of planning module permit application.

The motion was adopted by unanimous roll call vote of all present.

2. The Board discussed the proposed Ordinance concerning acceptance of Russell Lane as Township Right of Way. Mr. McKeever reviewed the maintenance costs, which he considered minimal. He also discussed confusion over whether the submitted survey included all the road which was to be taken over omitting its cul-de-sac.

(5849) MOVED PORADO-HANLON to table the proposed Ordinance until the cul-de-sac question was properly answered as to whether the submitted survey needed revision.

The motion was adopted by unanimous roll call vote of all present.

3. Mr. McKeever advised the Board of locating the eight inch pipe under the Greensburg Pike at "Davis Street". With the Township DPW's and TCVCOG assistance, they marked both ends of the pipe for future identification.

4. Vacancy - Board of Building Appeals: After review of perspective candidates.

(5950) MOVED POHL-HANLON directing the Manager to contact Mr. Vincent Amore, of 410 Radcliffe Drive, to see if he would be interested in filling the position.

The motion was adopted by unanimous roll call vote of all present.

5. The Board and Mr. Means discussed the apparent lack of utility companies (and others) to comply with the regulations of the Street Opening Permit Ordinance. The Township Staff was directed to require and monitor stricter compliance.

6. The Manager reviewed the upcoming Pennsylvania Auditor General's distribution of Act 205 pension monies. It consisted of the following:

- A. A review of the existing 1987 State Aid distribution budget.
- B. A calculation of the 1987 State Aid which indicated a greater amount, as confirmed by the State. This amount will be received by the Treasurer shortly.
- C. A revised State Aid distribution suggested to be acted upon at the October 12th meeting.



Additional Stated Meeting, Monday, September 28, 1987

D. Distribution of the Minimum Municipal Obligation calculation for the Police Pension Fund and Non-Uniformed Pension Fund as required by Act 205 for 1988.

The following new business action was taken:

RESOLUTIONS:RESOLUTIONS (A11)

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT.

Resolution No. 24-87 - \$12,000.00 for Street Improvements.

(5951) MOVED PORADO-HANLON to adopt Resolution No. 24-87.

Resolution No. 25-87 - \$12,000.00 for Recreational Improvements.

(5952) MOVED PORADO-POHL to adopt Resolution No. 25-87.

Resolution No. 26-87 - \$80,000.00 for Peter, John and Dorothy Streets Sanitary Sewer Projects.

(5953) MOVED POHL-HANLON to adopt Resolution No. 26-87

Motions 5951 to 5953 inclusive were adopted by unanimous roll call vote of all present.

(5954) MOVED POHL-HANLON to adjourn. The motion being unanimously adopted by all present, the meeting was adjourned at 9:10 P.M.

Respectfully submitted:



Francis R. Kuszajewski  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 5, 1987

The Additional Stated Meeting of October 5, 1987 was called to order by Vice-President Hanlon, as Mr. Dombroky was unable to attend. A quorum was present as follows:

Mr. Hanlon  
Mr. Bowlin

Miss Pohl  
Mr. Porado

Also present were Chief Naccarati and Mr. Jeznach

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was duly completed. - See file copy for disposition.

The following new business action was taken:

1. RESOLUTIONS:

RESOLUTION NO. 27-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS, BEING DESIROUS OF OBTAINING REIMBURSEMENT OF MONIES FOR EXPENSES INCURRED PURSUANT TO THE TRAINING PROVISIONS OF THE MUNICIPAL POLICE OFFICERS' EDUCATION AND TRAINING ACT, ACT 120 OF 1974.

(5955) MOVED BOWLIN-POHL to adopt Resolution No. 27-87. The motion was approved by unanimous roll call vote of all present.

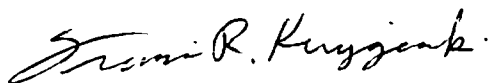
The Board then reviewed and discussed the following matters:

1. Assessment alternatives for the previously authorized George and James Street and Old William Penn Highway Sanitary Sewer Projects. This discussion centered upon project costs, assessable properties, projected income, the bond issue debt service structure and ability to pay, collect assessments. Mr. Means was directed to prepare an appropriate ordinance for consideration while the Board considered possible assessable limits.

2. In Executive Session, the Board continued their review of various personnel matters, including current vacancies, temporary vacancies and alternate services. The Manager was directed to continue his search procedures.

(5956) MOVED BOWLIN-POHL to adjourn, the motion being unanimously adopted, the meeting was adjourned at 9:45 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 12, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky.	Mr. Hanlon
Mr. Porado	Miss Pohl
Mr. Bowlin	

At the invitation of President Dombrosky all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

## 1. Mr. Jerrold R. Canninzun, 1 Thorncrest Drive:

A. Requested the Township to further extend the guardrail along the front of their property, citing recurring accidents. Also requested the clean-up of loose slurry seal aggregate at curbside. Mr. Kuszajewski and Mr. Jeznach were directed to investigate and report.

B. Requested the Township to apply to the State for the installation of a traffic signal at Hawthorne Road and Route 22. The Board and Mr. Means responded reciting a past history of traffic signal requests and procedures required by the State, including traffic count analysis, in order to permit installation. Mr. Kuszajewski was directed to contact the State concerning renewed application procedures.

## 2. Mr. Donald Schmitt, 136 George Street:

A. Questioned the Board on any further information on the Lower Rodi Road re-opening. Miss Pohl and Mr. Porado responded indicating that the contractor is awaiting a shipment of steel beams (a week to 10 days) before the clean-up can begin

B. Questioned the Board on assessment policy for the upcoming George and James Streets Sanitary Sewer Project. Mr. Hanlon and Mr. Means responded indicating the Board has discussed the policy, considering an assessment limit or "cap", the extent and costs of municipal trunk lines and total project costs. Mr. Porado indicated the Board's willingness to meet with residents before any policy is implemented.

C. Questioned the Township's policy on sidewalk installation concerning the Amore (George Street) development. Mr. Bowlin responded citing historical development of sidewalk policy and current review by the Planning Commission on possible revisions.

## 3. Mrs. Mary Yakin, 35 Crestview Drive:

A. Questioned the agenda status of the Reilly Case. Mr. Means responded by indicating that Commonwealth Court has ruled in favor of the Township, pending for the appeal.

B. Questioned Mr. Porado on bid status of the Peter, John and Dorothy Sanitary Sewer Project, now that the Greensburg Pike "Davis Street" pipe has been found. Mr. Porado responded that the project would be bid in the future.

C. Questioned her accessibility to the Mannella Master Plan and her contention that the plan her agent (Mr. George Hawkins) viewed was not the proper plan. At this point she questioned the integrity of certain Township Officials, for which she was ruled out of order by the Chair.

(5957) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of September 14th, the Additional Stated Meetings of September 28th and October 5, 1987 as presented.

The motion was approved by unanimous roll call vote.

The following communications were presented to the Board with action as noted:

PF-Cur-SE59 1. Letter from Senate Engineering to process Contracting concerning restoration details for Highland-Clugston Sanitary Sewer Project. - Subcontractor proceeding.

Mgrs Ref #3 N. 2. Closing documents for the MELP Loan.

C-A 3. Receipt of the Official Flag - Allegheny County Bicentennial Comm.

C-A 4. Allegheny County directive on proper "surveyors certification" declaration.

C-A 5. Notice on CDBG Year 14, 15, 16 Programs. No municipal action required to participate.

PS-F-4 6. Audit Notification Report from VFD #1.

- Mgrs Ref #3 Note 7. Loan Agreement paperwork between the Township & AIM concerning the substitute short-term loan before MBLP closing.
- AF-A-23 8. ALCOSAN notification of delinquent sewer charges payable for 1988.
- Pension documents 9. PA Auditor General distribution of Act 205 monies.
- AF-I-10 87'8 10. MRM notification concerning the issuance of a binder for continuing Workers Compensation Coverage.
- AF-C-3 11. Notification from American Cablevision on increases for installation services on non-basic services.
- AF-A-5 12. Allegheny County notification concerning chemical usage by the Air Pollution Control Board - no large usage in community
- C-T 13. Letter from the Borough of Turtle Creek concerning DPW repair of Greensburg Pike, Dorothy St Sewer Line.
- AF-A-5 14. Allegheny County (PEMA) notification on five conferences on hazardous materials for public officials.
- Labor Negotiations documents 15. Notification from the PA Labor Relations Board of the Notice of Filing by the Wilkins Township Police Wage Policy Committee - no complaint has been issued at this time.
- L/P 16. Senate Eng. - Lions Park Reconstruction - final payment- Tennis Re/B Recreation Surfaces, Inc. SECO 4518 \$2,387.75

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of eleven alarms occurred during the month.
2. POLICE REPORT FOR THE MONTH OF SEPTEMBER 1987:

REPORT OF ACTIVITY:

- |                           |        |
|---------------------------|--------|
| A. Calls and complaints   | 253    |
| B. Gasoline consumed      | 1,191  |
| - A9, A10                 | 103    |
| - Medic II                | 34     |
| C. Miles of Patrol        | 14,321 |
| D. Mileage on cars:       |        |
| Unit 11                   | 14,855 |
| Unit 12                   | 58,956 |
| Unit 13                   | 15,302 |
| Unit 14                   | 79,862 |
| E. Accidents              | 12     |
| F. Arrests                | 32     |
| G. Assaults/Harrassment   | 4      |
| H. Aided Cases            | 20     |
| I. Animal Complaints      | 2      |
| J. Burglaries             | 6      |
| K. Criminal Mischief      | 8      |
| L. Domestic Disturbances  | 10     |
| M. Fire Calls             | 3      |
| N. Mutual Aid             | 1      |
| O. Other Offenses - 3 DYI | 10     |
| P. Registration Plates    | 3      |
| Q. Thefts                 | 23     |
| R. Towed Vehicles         | 2      |
| S. Vehicle Thefts         | 3      |
3. MANAGER: Mr. Kuszajewski reported activities as follows:
    1. FINANCIAL: Collections:
 

Earned Income Tax - Previous Month	7,201.83
O P Tax - Previous Month	410.00
Mercantile Tax - Previous Month	960.80
Business Priv. Tax - Previous Month	526.04
Secretary - General Fund	11,810.82
Secretary - Capital Reserve Fund	123,000.00
Total	\$143,909.49
    2. BUILDING PERMITS ISSUED:
 

Repairs and Improvements	- 13
Sign	- 1
    3. COMPLAINTS:
 

Received	7
Resolved	5
Pending	15
  4. SOLICITOR: Mr. Means reported the collection of the following:
 

Deed Transfer Tax	\$4,456.55
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Regular Meeting, Monday, October 12, 1987 - Page Three5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	11,810.82
Current Realty Tax	<u>19,045.71</u>
Total	30,856.53

The status of the 1987 Tax Duplicate was reported for the month of September as follows:

<u>CHARGES</u> : Original Duplicate		771,753.38
Additions - This report	<u>2,281.40</u>	<u>2,281.40</u>
Total Charges		774,034.78

<u>CREDITS - COLLECTIONS</u> : This report	19,045.71	
Previous report	650,212.98	
Discounts - This report	4.93	
Previous Report	<u>13,270.41</u>	
Total Credits		682,534.03
Balance to account for		91,500.75
Collection Percentage		88.2%
Percentage for same period - previous year		91.8%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of Sept 1987	\$ 7,201.83	Previous report	\$ 7,245.10	1987 Budget	\$381,000.
Total for 1987	308,981.18	"	"		287,047.15

OCCUPATION PRIVILEGE TAX:

Month of Sept 1987	410.00	"	"	480.00	1987 Budget \$ 48,000
Total for 1987	44,208.37	"	"	49,249.00	

MERCANTILE TAX:

Month of Sept 1987	960.80	"	"	5,011.98	1987 Budget \$181,600.
Total for 1987	161,721.33	"	"	180,968.44	

BUSINESS PRIVILEGE TAX:

Month of Sept 1987	526.04	"	"	352.39	1987 Budget 75,000.
Total for 1987	73,966.65	"	"	73,739.68	

CURRENT FINANCIAL REPORT - September 1987GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 9/1/87	21,794.58	221,833.21	243,627.79
<u>RECEIPTS</u> :			
Real Estate Tax - Current Duplicate		434,299.67	434,299.67
Earned Income Tax		7,201.83	7,201.83
Mercantile Tax		960.80	960.80
Occupation Privilege Tax		410.00	410.00
Business Privilege Tax		526.04	526.04
Interest		2,995.37	2,995.37
Office Deposit	11,810.82		11,810.82
Inter Accounts Transfer		29,653.25	29,653.25
September Accounts Payable	<u>141,685.06</u>		<u>141,685.06</u>
Total Receipts			629,542.84
Total Receipts and Balances			873,170.63
Warrants Cleared	<u>142,883.42</u>	<u>188,810.55</u>	<u>331,693.97</u>
Bank Balance September 30, 1987	32,407.74	509,069.62	541,476.66
Less Outstanding Warrants			<u>31,926.28</u>
CASH BALANCE SEPTEMBER 30, 1987			<u>\$509,550.38</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado through October 7, 1987 but not reflected on the PLGIT statement until after October 1, 1987:

R. E. Tax (Current)	10,571.62
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The above is in reconciliation with September ending statements.

CAPITAL RESERVE FUND:

Bank Balance 9/1/87 - PLGIT	456,271.92
<u>RECEIPTS</u> : MELP Proceeds	117,600.00
Interest	<u>2,828.78</u>
Total Receipts and Balances	576,700.70
<u>Expenditures</u> : AIM Debt Service	120,000.00
Easement fees	3,000.00
Lions Park Tennis Rebuild: Contractor	21,489.75
Other Sewer Projects: Legal Exp.	<u>4,499.75</u>
CASH BALANCE SEPTEMBER 30, 1987	<u>\$427,711.20</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 9/1/87 - PLGIT	60,501.52
<u>RECEIPTS</u> : Interest	<u>346.97</u>
Total Receipts and Balances	60,848.49
<u>Expenditure</u> : Maintenance Fee	<u>610.49</u>
CASH BALANCE SEPTEMBER 30, 1987	<u>\$60,238.00</u>

Financial Report - September 1987 - (Continued)REVENUE SHARING FUND:

Bank Balance 9/1/87 - PLGIT	604.80	
RECEIPTS: Interest	<u>3.20</u>	
Total Receipts and Interest		608.00
Expenditure: Arts Festival Expense		<u>142.07</u>
CASH BALANCE SEPTEMBER 30, 1987		<u>\$465.93</u>

LIQUID FUELS FUND:

Bank Balance 9/1/87 - PLGIT	22,230.01	
RECEIPTS: Interest	<u>99.52</u>	
Total Receipts and Balances		22,329.53
Expenditure: Payroll Transfers		<u>12,000.00</u>
CASH BALANCE SEPTEMBER 30, 1987		<u>\$10,329.53</u>

A list of current bills was presented for approval:

(5958) MOVED HANLON-PORADO to authorize payment of bills, totalling \$257,692.83, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

1. DELINQUENT SANITARY SEWAGE - Cycle D-04 32 second notices mailed 9/22/87.

JUNE 1986:

1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins completed. Contractor notified of required restoration, sub-contractor proceeding.

OCTOBER 1986:

1. MELP LOAN #3 VFD TRUCK - COUNTY AIM LOAN repaid. MELP closing September 15, 1987.

MAY 1987:

1. Rebuilding of Tennis Courts, Lions Park - Contractor completed, DPW to finish outer drainage work.

AUGUST 1987:

1. George-James Sanitary Sewers - Contract awarded, documents being executed. Required easements being sought.
2. Old William Penn Sanitary Sewers - Contract awarded, documents being executed. Required easements being sought.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 767

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ACCEPTING A DEED OF DEDICATION OF CERTAIN LAND AS A PUBLIC ROAD.

- (5959) MOVED HANLON-POHL to read Ordinance No. 767 for the first reading.  
 (5960) MOVED POHL-BOWLIN to accept Ordinance No. 767 for the first reading.  
 (5961) MOVED HANLON-PORADO to read Ordinance No. 767 for the second reading by title only.  
 (5962) MOVED PORADO-POHL to read Ordinance No. 767 for the second and final reading and to adopt the ordinance.

Motions 5959 to 5962 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 28-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE REFUND OF CERTAIN EXONERATED REAL ESTATE TAXES FOR THE YEARS 1977 THROUGH 1986 INCLUSIVE.

- (5963) MOVED POHL-BOWLIN to adopt Resolution No. 28-87  
 The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 29-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS DIRECTING THE DISTRIBUTION OF PENSION FUND MONIES UNDER PROVISIONS OF ACT 205.

- (5964) MOVED PORADO-BOWLIN to adopt Resolution No. 29-87. The motion was adopted by unanimous roll call vote.

3. MOTIONS:

- (5965) MOVED PORADO-HANLON to authorize final payment for the Lions Park Tennis Court rebuilding based on Township Engineer's approval.  
 (5966) MOVED POHL-HANLON to execute the agreement with Rochez Brothers concerning the awarding of the Salt and Cinder bid.

Motions 5965 and 5966 were adopted by unanimous roll call vote.

- (5967) MOVED HANLON-PORADO to adjourn. The motion being unanimously adopted the meeting was adjourned at 8:35 P.M.

Approved as presented 11/9/87

ATTEST:

  
 Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 26, 1987

The Additional Stated Meeting of October 26, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Porado

Mr. Bowlin

Mr. Hanlon  
Miss Pohl

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer were also in attendance.

Mr. Dombrosky directed the Secretary to review the agenda for the upcoming Regular Meeting of November 9th as well as the Miscellaneous and Administrative Agenda items. This was completed (see separate notes) with the following items noted:

1. Mr. McKeever and Mr. Means reviewed the contractual and easement status for both the George-James Streets and Old William Penn Highway Sanitary Sewer Projects. Particular attention was paid to the concerns expressed by the Ridgewood Manor Association over easement acquisition. At the conclusion of this review:

(5968) MOVED POHL-BOWLIN directing the Engineer to prepare an Official Change Order avoiding the Ridgewood Manor Association property while authorizing the Manager to prepare a voucher, when appropriate, for an additional \$1,000.00 easement fee to compensate for the additional property rights required by the re-directed sewer line.

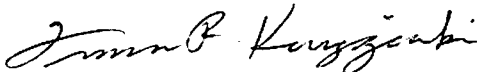
The motion was adopted by unanimous roll call vote of all present.

2. Mr. McKeever indicated that if the Contractor continues to ignore the required restoration for the Highland-Clugston Sanitary Sewer Project, the Township will have to take appropriate action to assure completion of the project.

3. Mr. Bowlin outlined the proposed arbitrated settlement of the Wilkins Township/Wilkins Township Police Wage Policy Committee Contract as communicated by Mr. Durrant, Township Negotiator as prepared by Mr. Amis, Arbitrator.

(5969) MOVED HANLON-POHL to adjourn. The motion being unaimously adopted by all present, the meeting was adjourned at 9:10 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - OCTOBER 26, 1987

= SUPPLEMENTAL MATERIAL

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK TO START 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR. HANLON TO MEET W/COUNTY
3. SOLID WASTE COLLECTION - MGR TO REPORT - BD TO REVIEW BID DOCUMENT.  
BID IN NOVEMBER OR DECEMBER.
4. RUSSELL LANE ACCEPTANCE - BID IN NOVEMBER OR DECEMBER. SOLICITOR TO PREPARE ORDINANCE. BD, ENGINEER TO REVIEW CONDITION.  
ROAD SURVEY TO BE FINALIZED.  
*ROW ACCEPTED DPW Repairs Completed (REMOVE)*
5. TRAINING EXPENSES - TO BE REVIEWED FOR 1988 BUDGET
6. ANNUAL COST PMRS SYSTEM - SOLICITOR HAS APPROVED - SUBJECT TO NEGOTIATIONS
7. REVIEW OF VARIOUS ITEMS RE: POLICE & DPW NEGOTIATIONS. STAFF WORK ON FOLLOWING ITEMS COMPLETED. NOW SUBJECT TO NEGOTIATIONS W/EITHER OR BOTH BARGAINING UNITS:
  - A. REVISIONS TO POLICE A & S INS. - LONG AND SHORT TERM
  - B. HMO'S
  - C. EBC LIFE & HEALTH INS. QUOTATIONS
  - D. IMPERIAL VS NATIONWIDE (DROP) FALSE ARREST INSURANCE
8. PENN CENTER WINDOW STATUS - FRK TO REPORT
9. RESCUE I PAVING - FRK TO REPORT *DPW COMPLETED Repairs (Remove)*
- 10A. STORM SEWER EXTENSION - 106 GEORGE ST., CLINE ST EXT CDBG YEAR 13 APPLICATION
- 10B. OTHER CDBG (13) PROJECTS - MANAGER TO REPORT
11. SIDEWALK WAIVER - SUB-DIVISION ORD - ~~PG TO REVIEW, 9/16 MTG, 2ND REVIEW 10/21 MTG.~~  
*Commission Review Completed, Board to Review*
12. VACANCY - BD OF BUILDING APPEALS - MR. VINCENT AMORE NOMINATED -  
MANAGER TO CONTACT
13. SEWER LATERAL PROBLEM - 515 CLUGSTON - ROAD REPAIRED BY TOWNSHIP, PLUMBER  
BILLED, BILL PAID IN FULL *(Remove)*
14. MRM INC LIST OF DOCTORS - MANAGER TO REPORT
15. CDBG PROGRAM YEAR 14 - RESOLUTIONS PASSED, APPLICATIONS SUBMITTED MID-OCTOBER
16. ZONING AMENDMENT - ADDRESS USAGE OF UNUSED SCHOOL BUILDINGS - BOARD TO REVIEW
17. ZONING CERTIFICATE APPLICATION - ~~MANAGER TO COMPOSE, SOLICITOR TO REVIEW~~  
*Solicitor composed, Board to Review*
18. ACT 205 REQUIREMENTS - MANAGER TO REVIEW *(REMOVE)*
19. ZONING OFFICER TRAINING COURSE - BOARD TO REVIEW - MANAGER TO ATTEND *(REMOVE)*
20. STREET OPENING PERMIT REQUIREMENTS - MANAGER TO REPORT
21. *Sanitary Sewer Line, 139 Gardenia - Manager to Report*
22. *Property Appraisal - Manager, Solicitor to Report*
23. *1988 Budget Review -  
Manager to Prepare,  
Board to Review, Comment.*



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 2, 1987

The Additional Stated Meeting of November 2, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Porado

Mr. Bowlin

Miss Pohl  
Mr. Hanlon

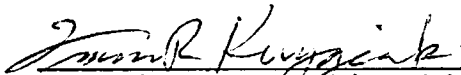
Also present were Chief Naccarati and Mr. Jeznach.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was duly completed. See file copy for disposition. The following matters were noted:

1. Chief Naccarati was directed to discuss a mutual aid agreement with the Turtle Creek Police Chief.
2. The Board discussed the letter from Mr. Bednar, Forest Hills Borough Manager, concerning the Borough's interest in taking over Braddock Hills police service. After Board discussion, Mr. Kuszajewski was directed to answer Mr. Bednar by addressing the issue both through the police protection and the joint radio network aspects of the extended service.
3. Mr. Kuszajewski, was directed to insert Mr. Wooster's quote (\$3,500.00) for the traffic statistical information the State requires for the Rte 22 and Hawthorne Drive traffic signal permit, into the 1988 Budget.
4. Mr. Hill's reimbursement requests for Fire Marshal subpoenaed jury trial days to the City School Board were discussed. Mr. Kuszajewski was directed to prepare a voucher for the October 16, 1987 subpoenaed day as well as provide provision for additional days in the 1988 Budget.
5. In Executive Session, the Board discussed the future of the custodial position as either a continuation of a full-time employe or the hiring of a custodial service. Mr. Kuszajewski was directed to obtain quotes from qualified firms while providing for the possible continuation of a full-time employe in the 1988 Budget.

(5970) MOVED HANLON-PORADO to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:15 P.M.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - NOVEMBER 2, 1987

X = SUPPLEMENTAL MATERIAL

1. ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT - CONTRACTS AWARDED, PAPERWORK TO PORT VUE  
- EASEMENTS BEING OBTAINED  
- ASSESSMENT POLICY TO BE DEFINED
- B. SEWER AGREEMENT W/TURTLE CREEK - RE: DOROTHY STREET - MANAGER TO PROCEED AWAITING POPULATION INFORMATION FROM TURTLE CREEK - NO WORD FROM TURTLE CREEK TO DATE - PRE-APPLICATION (CDRG 14) APPROVED - GREENSBURG PIKE/DAVIS STREET - PIPE LOCATED
- C. ~~RE: INVESTMENT OF GD -~~ MANAGER TO REPORT (*Remove*)

2. PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. BOWLIN TO REPORT - EQUIPMENT BEING DELIVERED MODIFIED STATUS RE: BACK UP BASE AWAITING APPOINTMENT OF CHIEF
- B. PARKING - FISHER PROPERTY - STATUS QUO
- C. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT
- D. THIRD SHIFT SUPERVISION - MR. BOWLIN AND CHIEF TO REVIEW
- E. NO-PARKING ZONE - 442 WILBUR AVENUE - BOARD TO REVIEW
- F. DOGS MUST BE LEASHED - SIGNS IN STOCK - 1988 BUDGET
- G. FEDERAL SURPLUS - CHIEF & MR. JEZNACH TO ATTEND
- H. ~~School Guard Post Revisions - Chief to Report~~  
~~FEDERAL SURPLUS - CHIEF & MR. JEZNACH TO ATTEND, ONE ADDITIONAL FULL TIME POST (QUEENSTON AND DELANEY) -~~ (*Remove*)
- I. ~~VFD #1 IDENTIFICATION SIGN - BOARD TO REVIEW~~ (*Remove*)
- J. RESCUE ONE DAYLIGHT SHIFT - CHIEF TO REPORT

- K. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT

- L. <sup>Penn State</sup> TRAINING SESSION - CHIEF TO REPORT *M. Forest Hills/Braddock Hills Police Service - Chief, Manager to Report*

3. PUBLIC WORKS:

- X A. SEWER BILLINGS - STATUS QUO *W. Fire Marshall's requests subpoena compensation - 1988 Budget (Remove)*
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO *O. Traffic Signal (Rt. 22 & Hawthorne) Wooster (Pa.) Info. gathering - 1988 Budget.*
- C. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD
- X D. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE, FOR 1988 BUDGET

3. PUBLIC WORKS: (Continued)

- E. REPLACE POSITION: - ~~EQUIPMENT OPERATOR~~ (Remove)  
- ~~SKILLED LABORER~~ (Remove)  
- JANITOR

F. PENN CENTER BOULEVARD - ~~LETTER TO PENDOT~~, MANAGER TO REPORT

4. PROPERTY:

A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER  
APPOINTED - MRS. URSULA GORDON

X B. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY  
- ~~QUOTE FROM LIGHT COMPANY RECEIVED~~  
- LETTER TO PROCEED ISSUED, *Acknowledgement received from Light Co.*

C. SAFE CABINETS ETCETERA - BOARD TO REVIEW

D. GARBAGE CONTRACT -, ~~REBID NOVEMBER 1987~~, BOARD TO REVIEW SPECS  
- *Bid opening 11/30/87*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, NOVEMBER 9, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Porado

Mr. Bowlin

Miss Pohl  
Mr. Hanlon

At the invitation of President Dombrosky all present arose and participated in the Pledge of Allegiance to the Flag.

CITIZEN'S HEARINGS:

- 1A. Mrs. Mary Yakin, 35 Crestview Drive
- 1B. Mr. George Hawkins, 129 Patterson Street

Both inquired as to the availability of the proposed 1988 Budget, its scheduled public review sessions and its date for passage. Mr. Dombrosky replied that the proposed budget will be on display beginning November 23, 1987 with passage proposed for December 28, 1987.

(5971) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of October 12th, the Additional Stated Meeting of October 26th and the Additional Stated Meeting of November 2, 1987 as presented. The motion was approved by unanimous roll call vote.

ADDITIONAL CITIZEN'S HEARINGS:

2. Mr. Thomas Nolan, 565 Tongalucas Street. Mr. Nolan commented on the communication from the PA Labor Relations Board concerning the dismissal of all charges noting that the arbitration discussions included the withdrawal of all charges by the Wage Policy Committee.

3. Commissioners Porado stated that he felt that the incoming Board members should be included in all 1988 Budget discussions. Mr. Hanlon replied that the Manager has been instructed to include Commissioner-Elect Dinzeo and Commissioner-Elect Yates in all budget correspondence.

4. Commissioner Bowlin requested the Board adjourn into Executive Session in order to discuss upcoming Department of Public Works labor negotiations as well as the Police Department Arbitration Award.

COMMUNICATIONS:

- |                 |  |
|-----------------|--|
| Committee Items | 1. Notification Alleg. County Health Department (401 Northern Pike) Reinspection of property - no word yet. cc: Chief N, JMM   |
| C-R             | 2. Letter from Senate Engineering concerning 1987 Slurry Seal Program, Ridgewood Dr. (R/Wood Manor C Assoc) cc: CJ   |
| C=P             | 3. PA DOT Commercial Motor Vehicle Safety Requirements. Comm, JMM, CJ  |
| C-A             | 4. Executed Snow/Ice Agreement between Twp/Alleg Cty. Re: Churchill Road (Larimer to Harrison)   |
| C-A             | 5. Alleg Cty/Bicentennial Comm. Receipt of 200 tulip bulbs planted front of building. cc: Comm., Mr. Belisky   |
| AF-C-5          | 6. US Dept of Commerce: Census Review Workup (1950) cc: Comm., JMM   |
| 1987 Audit      | 7. PA DOT notification of non-waiver of annual audit re: Liquid Fuels Payment Audit by 3/15/88. cc: Comm., JMM   |
| C-A             | 8. Alleg Cty/Planning, change in subdivision/& development regulations. cc: Comm., JMM, McKeever   |
| PS-F-10         | 9. VFD #1 Correspondence, upcoming practice session 652 Beech.   |
| PSATC N/B       | 10. PSATC: Notification of revision of changes in the Constitution and By-Laws. cc: Comm., JMM   |
| AF-T-10         | 11. Letter to Senator Pecora, Rep. Micholovic Re: Support of COGFUND, support of COG's, General Assembly Re: Funding COMM, JMM   |
| R-16            | 12. Thank you letter for a job well done from Rescue One Re: Paving of additional parking area. cc: Comm   |
| C-P             | 13. DCA Notification of required Act 222 (energy conservation) wording on bldg permits for new construction, additions and substantial renovations (to be implemented). cc: Comm., JMM |
| PF Cur SE64     | 14. Senate Eng. Change Order #1, OWP Highway SS Project. Comm CJ   |
| C-P             | 15. Notification: PA Labor Relations Board concerning dismissal of Charge of Unfair Labor Practices (Police Wage Policy Committee) cc: Comm., JMM. Chief Naccarati                     |

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 13 alarms occurred during month.

2. POLICE: REPORT OF ACTIVITY/October 1987:

A. Calls and complaints	266
B. Gasoline Consumed - Unleaded	1,279
- A9 and A10	206.7
- Medic II	68
C. Miles of Patrol	10262
D. Mileage on Cars:	
Unit 11 -	16942
Unit 12 -	61745
Unit 13 -	19918
Unit 14 -	80782
E. Accidents	21
F. Arrests	35
G. Assaults/Harrassment	2
H. Aided Cases	14
I. Animal Complaints	14
M. Burglaries	1
N. Criminal Mischief	21
O. Fire Calls	4
P. Mutual Aid	3
Q. Other Offenses	9
R. Thefts	15
Q. Towed Vehicles	1
R. Vehicle Thefts	4

3. ANIMAL CONTROL: Mr. Hoffman reported 24 complaints July, Aug., Sept.

4. RESCUE ONE: Mrs. Blenko reported 135 calls during Octiber, 70 in Wilkins, 31 in Churchill and 34 Mutual Aid Cases.

5. MAGISTRATE: Mrs. Daw reported the disposition of 164 cases during September and October 1987:

To Township	3,846.50
To County	2,545.75
To State	1,946.25
Other	867.50

6. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - Previous month	29,021.45	
Secretary - General Fund	23,300.35	
Total		52,321.80

BUILDING PERMITS ISSUED:

New Construction	2
Repairs and Improvements	10

COMPLAINTS:

Received	6
Resolved	5
Pending	16

7. TREASURER AND TAX COLLECTOR: Mr. Porado reported receipts as follows:

Sources other than current realty tax	23,300.35	
Current Realty Tax	52,901.35	
Total		76,201.70

The status of the 1987 Tax Duplicate was reported for the month of October:

CHARGES:

Original Duplicate	771,753.38
Additions/Penalties - previous report	2,281.40
Total Charges	774,034.78

CREDITS-COLLECTIONS:

This report	52,901.35	
Previous report	669,258.69	
Discounts - This report	39.95	
- Previous report	13,275.34	
Total Credits		735,475.33
Balance to Account For		38,559.45
Collection Percentage		95%
Percentage for same period - previous year		96%

## Regular Meeting, Monday, November 9, 1987 - Page Three

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of October 1987 \$ 36,779.78 Previous Year \$ 49,953.59 1987 Budget \$381,000.00  
 Total for 1987 345,760.96 " " 337,000.00

OCCUPATION PRIVILEGE TAX:  
 Month of October 1987 \$ 930.00 " " 1,440.00 1987 Budget \$ 48,000.00  
 Total for 1987 45,138.37 " " 50,679.00

MERCANTILE TAX:  
 Month of October 1987 \$ 3,044.63 " " -0- 1987 Budget \$181,600.00  
 Total for 1987 164,762.96 " " 180,968.44

BUSINESS PRIVILEGE TAX:  
 Month of October 1987 355.13 " " -0- 1987 Budget 75,000.00  
 Total for 1987 74,321.78 " " 73,739.58

9. FINANCIAL REPORT - OCTOBER 1987

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 10/1/87	32,407.04	509,069.62	541,476.66
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		33,787.86	33,787.86
Earned Income Tax		29,021.45	29,021.45
Interest		2,508.87	2,508.87
PURTA	18,988.71		18,988.71
Office Deposit	23,300.35		23,300.35
Inter-Accounts Transfers	27,273.91	20,441.03	47,714.94
Stale Date Check (non-income)	28.65		28.65
September A/C Payable	256,114.30		256,114.30
Total Receipts			411,465.13
Total Receipts and Balances			952,941.79
Warrants Cleared	331,437.52	307,087.40	638,524.92
Bank Balance 10/31/87	26,675.44	287,741.43	314,416.87
Less Outstanding Warrants			8,218.70
CASH BALANCE October 31, 1987			\$306,198.17

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Ougliano through October 31, 1987 but not reflected on the PLGIT statement until after November 1, 1987:

R E Tax Current	5,719.23
Earned Income Tax	7,758.33
M & BP & OP Tax	4,326.96

The above is in reconciliation with October ending statements.

<u>CAPITAL RESERVE FUND:</u>		
Bank Balance 10/1/87 - PLGIT		427,711.20
<u>RECEIPTS:</u> VFD #3 MELP	1,815.31	
Interest	2,420.68	
General Fund Transfer	5,115.00	9,350.99
Total Receipts and Balances		437,062.19
<u>Expenditures:</u> MELP Debt Service	2,225.44	
Sanitary Sewer Project: Easement Fees	6,000.00	
Engineering	7,024.24	
Legal	187.00	
Other Engineering: Highland/Clugston San Sewer	69.00	
Lions Park Tennis Court Rebuild	726.00	16,231.68
CASH BALANCE OCTOBER 31, 1987		\$420,830.51

<u>1986 G. O. BOND ISSUE SINKING FUND:</u>	
Bank Balance 10/1/87 - PLGIT	60,238.00
<u>RECEIPTS:</u> Interest	249.15
Total Receipts and Balances	60,487.15
Expenditure: Debt Service	54,427.51
CASH BALANCE OCTOBER 31, 1987	\$6,059.64

<u>REVENUE SHARING FUND:</u>	
Bank Balance 10/1/87 - PLGIT	465.93
<u>RECEIPTS:</u> Interest	2.70
CASH BALANCE OCTOBER 31, 1987	\$468.63

<u>LIQUID FUELS FUND:</u>	
Bank Balance 10/1/87 - PLGIT	10,329.53
<u>RECEIPT:</u> Interest	26.98
Total Receipts and Balances	10,356.51
<u>Expenditure:</u> Payroll Transfers	10,329.00
CASH BALANCE OCTOBER 31, 1987	\$27.51

A list of current bills was presented for approval.

(5972) MOVED HANLON-PORADO to authorize payment of bills, totalling \$43,990.24, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: 1. DELINQUENT SANITARY SEWAGE - Cycle D-04 Twenty-Five (25) Final Notices posted Wednesday, October 14, 1987

JUNE 1986: 1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins completed. Contractor notified of required restoration, sub-contractor notified to proceed.

AUGUST 1987: 1. George-James Sanitary Sewers - Contract awarded. Documents being executed. Required easements being sought.

2. Old William Penn Sanitary Sewers - Contract awarded, documents being executed. Required easements being sought.

NEW BUSINESS: 1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 30-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEARS 1986 AND 1987.

(5973) MOVED PORADO-BOWLIN to adopt Resolution No. 30-87.

RESOLUTION NO. 31-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT REGARDING  
JOINT COLLECTION OF THE EARNED INCOME TAX.

(5974) MOVED HANLON-PORADO to adopt Resolutuion No. 31-87.

Motions 5973 and 5974 were adopted by unanimous roll call vote.

3. MOTIONS:

(5975) MOVED POHL-HANLON TO APPOINT CHARLES HUNSBERGER AS EQUIPMENT OPERATOR AND MICHELE LUCIANO AS SKILLED LABORER EFFECTIVE NOVEMBER 16, 1987.

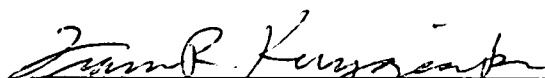
(5976) MOVED BOWLIN-HANLON TO APPOINT JOANNE LUTTON AS ASSISTANT MANAGER AT \$20,000.00 PER YEAR.

Motion 5975 was adopted by unanimous roll call vote.

Motion 5976 was adopted by four yays, one abstention.

(5977) MOVED HANLON-PORADO TO ADJOURN. The Motion being unanimously adopted, the meeting was adjourned at 8:05 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Dec 14, 1987

As read \_\_\_\_\_, 1987

As corrected \_\_\_\_\_, 1987

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 30, 1987

The Additional Stated Meeting of November 30, 1987 was called to order at 7:00 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky

Mr. Hanlon

Mr. Porado

Mr. Bowlin

Miss Pohl

Mr. Means, Township Solicitor, was also in attendance.

Mr. Dombrosky directed the Secretary to review the agenda for the upcoming Regular Meeting of December 14th as well as the Miscellaneous and Administrative Agenda items. This was completed (see separate notes) with the following items noted:

1. The Board reviewed Mr. McKeever's recommendation concerning the restoration completion of the Highland-Clugston-Ayers Sanitary Sewer Project. They declined his proposal (Township hold \$1,300.00 to complete or have restoration completed, pay contractor remaining encumbered monies) and decided to continue to hold the entire encumbered amount (\$5,000.00) until the contract is completed.

2. The Solicitor and Manager reviewed the Lower Rodi Road Grading Permit Stop-Work Order situation chronologically discussing its implications and Township responsibilities in enforcing its ordinances. Mr. Means was directed to prepare a Press Release on the Townships position.

3. The Board discussed the Solicitors proposed Zoning Amendment which addressed the usage of unusual school buildings.

(5978) MOVED PORADO-HANLON directing Mr. Means to prepare the appropriate amendment ordinance for further review by the Planning Commission.

The motion was adopted by unanimous roll call vote of all present.

4. Mr. Porado indicated that Mr. Hochlinski of the Recreation Board does not wish to be reappointed. The Secretary will verify this fact before the December 14th Regular Meeting.

It should be noted that Miss Pohl left the meeting at this time, due to illness.

5. The Solicitor reviewed the actual administration of local delinquent tax collection as conducted by the Jordan Tax Service, his deputy, and recommended that the Service be named as Delinquent Tax Collector.

(5979) MOVED BOWLIN-HANLON to appoint the Jordan Tax Service as the official Wilkins Township Delinquent Tax Collector.

6. Garbage and Rubbish Collection Contract

(5980) MOVED PORADO-BOWLIN to open submitted bids.

The Secretary reviewed correspondence, opened submitted bids, read same and posted (attached).

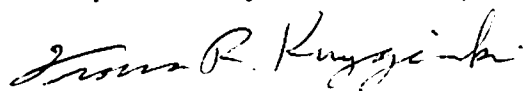
(5981) MOVED BOWLIN-PORADO to direct the posted bids to the Finance Committee for review.

7. The 1988 proposed Budget Review Session was tabled until December 7th due to Miss Pohl's absence. The Secretary was directed to postpone the Emergency Services meeting for that night.

(5982) MOVED HANLON-BOWLIN to adjourn. The meeting was adjourned at 8:50 P.M.

All MOTIONS noted above were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf



TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - DECEMBER 7, 1987

X = SUPPLEMENTAL MATERIAL

ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT - CONTRACTS AWARDED, PAPERWORK TO PORTVUE  
- EASEMENTS BEING OBTAINED  
- ASSESSMENT POLICY TO BE DEFINED
- B. SEWER AGREEMENT W/TURTLE CREEK - RE DOROTHY STREET - MANAGER TO PROCEED AWAITING POPULATION INFORMATION FROM TURTLE CREEK - NO WORD FROM TURTLE CREEK TO DATE - PRE-APPLICATION (CDRG 14) APPROVED - GREENSBURG PIKE/DAVIS STREET - PIPE LOCATED
- C. TAX Reform Briefing - Manager to Report, Board Review in Favor of Passage

2. PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. BOWLIN TO REPORT - EQUIPMENT BEING DELIVERED MODIFIED STATUS RE: BACK UP BASE AWAITING APPOINTMENT OF CHIEF
- B. PARKING - FISHER PROPERTY - STATUS QUO
- C. TRAFFIC SIGNALS MODIFICATIONS - MANAGER TO REPORT (Remove)
- D. THIRD SHIFT SUPERVISION - MR. BOWLIN AND CHIEF TO REVIEW
- E. NO-PARKING ZONE - 442 WILBUR AVENUE - BOARD TO REVIEW
- F. DOGS MUST BE LEASHED - SIGNS IN STOCK - 1988 BUDGET
- G. FEDERAL SURPLUS - CHIEF AND MR. JEZNACH TO ATTEND
- H. RESCUE ONE DAYLIGHT SHIFT - CHIEF TO REPORT
- I. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT
- J. PENN STATE TRAINING SESSION - CHIEF TO REPORT (Remove)
- K. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - CHIEF, MANAGER TO REPORT
- L. TRAFFIC SIGNAL (RTE 22 & HAWTHORNE) WOOSTER (PA) INFO GATHERING - 1988 BUDGET  
M. Definition of Unsafe Structure - Board to Review  
N. Dog Control Service - Board to Review
3. PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. STORM DRAIN QUARRY STREET - OK TO PROCEED/ACHD
- D. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE, FOR 1988 BUDGET
- E. REPLACE POSITION: - JANITOR, 1988 Budget
- F. PENN CENTER BOULEVARD - MANAGER TO REPORT: NO satisfaction from State Request from Penn Center - Board To Review; NO satisfaction from Township

4. PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER  
APPOINTED - MRS. URSULA GORDON
- X B. STREET LIGHT SURVEY - WILLIAM PENN HIGHWAY  
(Remove) - LETTER TO PROCEED ISSUED  
- ACKNOWLEDGEMENT RECEIVED FROM LIGHT COMPANY  
- Lights have been removed
- C. SAFE CABINETS ETCETERA - BOARD TO REVIEW
- D. GARBAGE CONTRACT - BOARD TO REVIEW SPECS  
- BID OPENING NOVEMBER 30, 1987  
- Amend bid documents  
- Board review of 11/30/87 bid: Reject submitted bids  
- Re bid 12/28/87
- E. Damage to Park Property - Truck owner invoiced for damages

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 7, 1987

The Additional Stated Meeting of December 7, 1987 was called to order at 7:00 P.M. by Vice-President Hanlon. A quorum was present as follows:

Mr. Hanlon  
Miss Pohl

Mr. Bowlin  
Mr. Porado

Mr. Dombrosky was absent due to a personal matter.

Also present were Chief Naccarati and Mr. Jeznach.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Statt Meeting Agenda. This was duly completed. See file copy for disposition. The following matters were noted:

1. Mr. Bowlin informed the Board on the labor agreement reached between the Township and the Maintenance Employees Association. Board members will be provided with the contract document for review when it is prepared.
2. Chief Naccarati reviewed the State guidelines concerning the operation of a licened dog control service, the implications of the Township not having access to such a service and an interpretation of the "under control" provision of the dog law. The current dog service contract is up for renewal January 1, 1988. Further Board review to follow.

3. Mr. Kuszajewski reviewed the results of the November 30, 1987 garbage and rubbish collection contract. The Board then discussed the implications of the elimination of the "two barrel" clause in the contract, the future possibility of Allegheny County direct involvement in landfill operations and the merits of one year, two year and three year alternate bidding. At the conclusion of this review:

(5983) MOVED BOWLIN-POHL to reject all bids submitted for consideration on November 30, 1987, amend the language of the bid document to include the "two barrel" restrictions, provide for alternate length bids and advertise for rebidding on December 28, 1987.

4. Mr. McElhaney, of Rescue One, was invited to brief the Board on the services efforts to address the daylight shift problem as well as future merger possibilities and the use of a consulting firm to address these concerns. He also made a request for a \$1,000.00 budetary donation on Rescue One's behalf. The Board accepted the budget request under advisement and directed the service to the TCVCOG and various individuals to help funding activities.

5. Mr. Kuszajewski briefed the Board on the training session held concerning Governor Casey's Tax Reform Plan. The Board reviewed the various implications and the flexibility involved in the levying of Act 511 Taxes, Real Estate Taxes and other Taxes to meet each municipality's needs. At the conclusion of this review:

(5984) MOVED POHL-BOWLIN in favor of the tax reform package based upon PSATC endorsement. The Secretary was directed to communicate same to the appropriate legislatures.

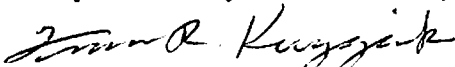
6. Chief Naccarati submitted a request to be appointed Constable in lieu of Mr. Belisky's resignation. The Board took this request under advisement pending review by Mr. Means and the First Class Township Code.

7. An extensive review session was held concerning the Manager's proposed 1988 Township Budget. Various adjustments were discussed and directed for inclusion in the final version before passage. The major adjustments may be summarized as follows:

- A. Revised 1987 Cash Balance.
- B. Revised 1988 R E Tax Income.
- C. Rubbish Collection Revision based on 12/28/87 rebid.
- D. Rescue One request included in IDA Benefit Fund.
- E. Escrow monies set aside in Emergency Contingency Fund for purchasing of DPW trucks.
- F. Precident for increasing Magistrate Fines Revenue.
- G. Inclusion of exact labor contract languages.
- H. Status of Custodial and Assistant Manager positions.
- I. Review of VFD's funding requests.

(5985) MOVED POHL-BOWLIN to adjourn. The meeting was adjourned at 10:00 P.M. All motions noted above were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/91

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR C + E + G
Chambers	6.27	15,229.83	182,757.96	2628.37	31,540.44	70.00	840.00	215,138.40
BFI								
Anthony Phillips								
Fulton								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - NOVEMBER 30, 1987

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK TO START 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR. HANLON TO MEET W/COUNTY
3. SOLID WASTE COLLECTION - MGR TO REPORT - ~~BD TO REVIEW BID DOCUMENT.~~  
~~BID IN NOVEMBER OR DECEMBER.~~ *BID opening completed.*  
*To Finance Committee*
4. TRAINING EXPENSES - TO BE REVIEWED FOR 1988 BUDGET (*Remove*)
- ✓5. ANNUAL COST PMRS SYSTEM - SOLICITOR HAS APPROVED - SUBJECT TO NEGOTIATIONS
- ✓6. REVIEW OF VARIOUS ITEMS RE: POLICE & DPW NEGOTIATIONS. STAFF WORK ON FOLLOWING ITEMS COMPLETED. NOW SUBJECT TO NEGOTIATIONS W/EITHER OR BOTH BARGAINING UNITS:
  - A. REVISIONS TO POLICE A & S INS. - LONG AND SHORT TERM
  - B. HMO'S
  - C. EBC LIFE & HEALTH INS. QUOTATIONS
  - D. IMPERIAL VS NATIONWIDE (DROP) FALSE ARREST INSURANCE
7. PENN CENTER WINDOW STATUS - FRK TO REPORT
- \*8A STORM SEWER EXTENSION - 106 GEORGE ST., CLINE ST EXT CDBG YEAR 13 APPLICATION
- ✓8B OTHER CDBG (13) PROJECTS - MANAGER TO REPORT
9. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW
10. VACANCY - BD OF BUILDING APPEALS - MR. VINCENT AMORE NOMINATED -  
MANAGER TO CONTACT
11. MRM INC. LIST OF DOCTORS - MANAGER TO REPORT (*Remove*)
- \*12. CDBG PROGRAM YEAR 14 - RESOLUTIONS PASSED, APPLICATIONS SUBMITTED MID-OCTOBER
13. ZONING AMENDMENT - ADDRESS USAGE OF UNUSED SCHOOL BUILDINGS - ~~BOARD TO REVIEW~~  
*Solicitor to Prepare*
14. ZONING CERTIFICATE APPLICATION - ~~SOLICITOR COMPOSED, BOARD TO REVIEW~~  
*Manager Directed to use in daily Administration*
15. STREET OPENING PERMIT REQUIREMENTS - MANAGER TO REPORT
16. SANITARY SEWER LINE, 139 GARDENIA - MANAGER TO REPORT (*Remove*)
17. PROPERTY APPRAISAL - MANAGER, SOLICITOR TO REPORT
18. 1988 BUDGET REVIEW - MANAGER TO PREPARE - BOARD TO REVIEW, COMMENT
19. *Delinquent Tax Collection - Manager, Solicitor to Report*
20. *1987 Township Audits - Board to Review Mr. Foley's Proposal*
  1. *Martino (1124 Gilchrist) Sewer Back-up - Mgr. Mr. Hanlon to Review Solicitor Opinion*

Notes: ✓ - items to be consolidated

\* - items to be consolidated

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, DECEMBER 14, 1987

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dombrosky. A quorum was present as follows:

Mr. Dombrosky  
Mr. Porado

Miss Pohl

Mr. Bowlin  
Mr. Hanlon

At the invitation of President Dombrosky, all present arose and participated in the Pledge of Allegiance to the Flag.

CITIZEN'S HEARINGS:

1. A. Mrs. Margaret Lindsay, 138 Gardenia Drive
- B. Mr. William Hallgren, 149 Gardenia
- C. Mr. Carmen Biondo, 142 Gardenia
- D. Mrs. Sally Jo Tomasevich, 145 Gardenia
- E. Mr. Walter Kivinski, 143 Gardenia
- F. Mr. John Mahoney, Coldwell-Banker Real Estate

The residents listed above, and their consultant, spoke in favor of a petition (Communication #16) presented to the Board which requested consideration for the installation of a sanitary sewer system for those homes along the upper end of Gardenia Drive which currently use the undermines for disposal. The following represents the major points of their presentation:

- a. Petition represented all effected property owners.
- b. Question Board policy on the placement of sewer projects for bid and installation.
- c. Value loss of property due to lack of sewer. Inability to finance.
- d. Cited similiarities between existing situation and methane gas concerns currently in the Municipality of Monroeville.
- e. Lack of success of Bond Issue proceeds to successfully complete sewerage all unsewered parts of the Township.
- f. Lack of existing plans showing path of sewage into the mines; particularly troublesome to plumbers.

In response to the above, the following Township comments were presented:

- (1) Mr. Kuszajewski was contacted December 14, 1987 by the ACH Department. Correspondence was to be forwarded to the Township on the matter.
- (2) Mr. Bowlin confirmed the lack of existing detailed plans for the development.
- (3) Mr. Dombrosky noted the original intention for sewage in that area was to flow into the Briaridge Extension Area, which has not yet been developed, as well as the prohibitive cost-benefit of the use of a pumping station if an installed line would be connected to the existing system at the corner of Gardenia and Peffer. He also proposed the following:

The Board will conduct a review of the various alternatives available concerning the feasibility of a sanitary sewer installation as well as other alternatives.

Mr. Kuszajewski was directed to contact the Township Engineer concerning method to have the homes tested for methane gas as well as test for the location of sewage to mine pathway.

2. Mr. Nathan Williams, 965 Rita Drive

Mr. Williams chronicled the problems he has been having with the Police Department, in general, and the Public Safety Committee Chairman, in particular, over the treatment he has been receiving due to condition of his dog as it is led along the public streets. Mr. Williams stated that his dog is always "under control" and perceived problems are one of a personal nature rather than one of public safety.

Mr. Hanlon and Mr. Bowlin responded by indicating that complaints have been received from constituents of more than one Commissioner and that the "control" problems have occurred when Mr. William's Son is delivering morning papers. Both indicated that they would continue to process constituent complaints through normal channels.

3. Mr. George Hawkins, 129 Patterson Street

Mr. Hawkins indicated that Commissioner-Elect Yates had undergone open heart surgery today and was doing well in recovery. He asked for our prayers. The Board thanked Mr. Hawkins for this information.

Mr. Hawkins related the problems Mrs. Yakin has historically had in obtaining access to and copies of Township records which are accessible to the general public. He wished to know why she has been denied access and who has issued orders to the Township Staff to deny her due access. Mr. Dombrosky briefly related the history of this denial and directed Mr. Kuszajewski to send a copy of Resolution No. 612-67 to Mr. Hawkins.

Regular Meeting, Monday, December 14, 1987 - Page Two

At the conclusion of Citizens Hearings, Mr. Dombrosky left the proceedings due to illness.

(5986) MOVED BOWLIN-POHL to approve the minutes of the Regular Meeting of November 9, 1987, the Additional Stated Meetings of November 30th and December 7, 1987 as presented. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- |             |     |  |  |
|-------------|-----|--|--|
| OWP-SS      | 1.  | Senate Eng. Notice to Proceed, Old Wm Penn Hwy and                         |  |
| G-J-SS      |     | George and James Street. cc: Commissioners, Mr. Means                      |  |
| COGFUND     | 2.  | Letter from Ms. Miller DCA, support of COGFUND. cc: Comm.                  |  |
| COGFUND     | 2.  | Letter from Sen. Romanelli " " " cc: Comm.                                 |  |
| Lower Rodi  | 3.  | Correspondence pertaining to the "STOP WORK" order                         |  |
| Landslide   |     | and Grading Permit, Lower Rodi Road. cc: Comm., CJ., JMM, Eng.             |  |
| "           | 4.  | Correspondence relating to State relief for excess traffic                 |  |
|             |     | on Penn Center Boulevard. cc: Comm., JMM, CJ                               |  |
| C-K         | 5.  | Letter from Mrs. Nancy Kneip, 137 Sunset Drive concerning                  |  |
|             |     | aesthetic appearance of the driveway located for 161-65                    |  |
|             |     | Sunset Drive. cc: Comm., RN., CJ., JMM                                     |  |
| PS-P-17-V   | 6.  | Executed Arbitration Agreement under Act 111 between the                   |  |
|             |     | Township and Wilkins Twp Police Wage Policy Comm., cc:Comm.,RN,CJ          |  |
| AF-C-3      | 7.  | Correspondence between Mr. Samuel Chirsan, 1100 Penn Center Blvd, American |  |
|             |     | Cablevision concerning the current programming available through           |  |
|             |     | our Cable Outlet.  |  |
| OWPH-SS     | 8.  | Letter from Mr. Means to Judd F. Crosby, Esq., (Ridgewood                  |  |
|             |     | Manor Assoc) change in location Old Wm Penn Sanitary Sewer                 |  |
|             |     | Easement. cc: Comm., CJ., Mr. McKeever                                     |  |
| C-B,C-H,C-P | 9.  | Letters of Resignation, Mr. Belisky, Constable, Mr. Potter                 |  |
|             |     | and Mr. Hochlinski, Rec Bd - cc: cc: Comm., RN, Mrs. Daw, Rec Bd           |  |
| Tax Reform  | 10. | Correspondence relating to tax reform plan as proposed for                 |  |
| M&A Agenda  |     | Gov. Casey. cc: Comm., Letter to Cowell, Romanelli                         |  |
| C-V         | 11. | Letter from the Pgh/Alleg Cty Vietnam Veterans Monument                    |  |
|             |     | Fund, local thanx for those who helped. cc: Comm., VFW                     |  |
| C-A         | 12. | Notification from Alleg Cty, Municipal Solid Waste Plan Mtgs               |  |
|             |     | in 1988. cc: Comm., JMM., RN., CJ., McKeever                               |  |
| AF-S-5      | 13. | Letter requesting re-appointment from the re-organized Board               |  |
| AF-E-8-S    |     | of Commissioners from Mr. Means & Mr. McKeever. cc:Comm., JY.VAD           |  |
| Gas/Oil 87' | 14. | Notification from Glassmere Fuel Service concerning the im-                |  |
|             |     | plementation of the Federal Excise Tax and Refund Procedures.              |  |
| C-T         | 15. | Letter from Dr. Temeles, 101 Gilmore, re: concerning install-              |  |
|             |     | ation of a guiderail at corner Kingston/Gilmore. cc:Comm., RN, PSC         |  |
| Dead end    | 16. | Petition from property owners living along the upper end of                |  |
| Gardenia    |     | Gardenia requesting installation of san sewers. cc:Comm.,JMM.,WMcK         |  |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and No. 4. A total of 10 alarms occurred during the month.

2. POLICE: Report for November 1987:

REPORT OF ACTIVITY:

A.	Calls and Complaints	237
B.	Gasoline consumed	1,150
	A9, A10	177.6
	Medic II	36
C.	Miles of Patrol	10,077
D.	Mileage on Cars:	
	Unit 11 -	20,750
	Unit 12 -	63,799
	Unit 13 -	22,989
	Unit 14 -	80,994
E.	Accidents	15
F.	Arrests	15
G.	Assaults/Harrassment	4
H.	Aided Cases	18
I.	Animal Complaints	9
J.	Burglaries	2
K.	Criminal Misc hief	10
L.	Domestic Distrubances	6
M.	Fire Calls	4

N. Mutual Aid	1
O. Other Offenses	4
P. Thefts	12
Q. Towed Vehicles	2
R. Vehicle Thefts	5

3. ANIMAL CONTROL: Mr. Hoffman reported 10 strays during Oct/November 1987

4. MAGISTRATE: District Magistrate Daw reported the disposition of fifty two cases with collections as follows:

To Township	960.25
To County	601.50
To State	646.75
Other	410.00

5. MANAGER: The Manager reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	48438.87
Occupation Priv. Tax - " "	930.00
Mercantile Tax - " "	3,041.63
Business Priv. Tax -	355.13
Secretary - General Fund	10,120.01
Total	62,885.64

BUILDING PERMITS ISSUED:

Repairs and Improvements	2
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6. COMPLAINTS:

Received	10
Resolved	13
Pending	13

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,649.43
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8. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,120.01
Current Realty Tax	1,255.69
Total	\$11,375.70

The status of the 1987 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate	771,753.38
Penalties - this report	114.14
Additions - previous report	2,281.40
Total Charges	774,148.92

CREDITS - COLLECTIONS:

This report	\$1,255.69
Previous report	722,160.04
Discounts - previous report	13,315.29
Total Credits	736,731.02
Balance to Account For	37,417.90
Collection Percentage	95.2%
Percentage for same period - previous year	96.2%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1987	\$42,690.36	Previous Year	\$ 28,939.91	1986
Total for 1987	388,402.79	" "	365,940.59	Budget \$381,000.

OCCUPATION PRIVILEGE TAX:

Month of November 1987	2,169.60	" "	1,388.70	1986
Total for 1987	47,307.97	" "	52,067.00	Budget \$48,000.

MERCANTILE TAX:

Month of November 1987	-0-	" "	188.30	1986
Total for 1987	164,762.96	" "	181,156.74	Budget \$181,600.

BUSINESS PRIVILEGE TAX:

Month of November 1987	281.74	" "	846.83	1986
Total for 1987	74,603.52	" "	74,586.41	Budget \$75,000.



Regular Meeting, Monday, December 14, 1987 - Page Four

<u>GENERAL FUND:</u>			
	<u>PNB</u>	<u>PLGIT</u>	<u>TOTALS</u>
Bank Balance 11/1/87	26,675.44	287,741.43	314,416.87
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		29,685.11	29,685.11
Earned Income Tax		48,438.87	48,438.87
Mercantile Tax		3,041.63	3,041.63
Occupation Privilege Tax		930.00	930.00
Business Privilege Tax		355.13	355.13
Interest		1,771.62	1,771.62
Office Deposit	10,120.01		10,120.01
Inter-Accounts Transfer		31,866.84	31,866.84
November Accounts Payable	37,216.95		37,216.95
Total Receipts			163,426.16
Total Receipts and Balances			477,843.03
Warrants Cleared	72,773.46	98,605.13	171,378.59
Bank Balance 11/30/87	1,238.94	305,225.50	306,464.44
Less - Outstanding Warrants			677.68
CASH BALANCE NOVEMBER 30, 1987			<u>\$305,786.76</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through November 30, 1987 but not reflected on the PLGIT statement until after December 1, 1987:

R E Tax Current	1,255.69
Earned Income Tax	2,009.82
BP and OP Tax	2,451.34

The above is in reconciliation with November ending statements.

<u>CAPITAL RESERVE FUND:</u>			
Bank Balance 11/1/87 - PLGIT		420,830.51	420,830.51
<u>RECEIPTS:</u> VFD #3 MELP			
Interest		2,363.61	
		2,345.20	4,708.81
Total Receipts and Balances			425,539.32
<u>Expenditures:</u> MELP Debt Service			
Sanitary Sewer Project: Easement Fees		1,953.48	
Engineering		1,500.00	
Legal		1,729.25	
		835.85	
Lions Park Tennis Court: Construction		2,387.75	
Engineering		18.75	
other Eng. (Highland/Clugston SS Project)		84.00	8,509.08
CASH BALANCE NOVEMBER 30, 1987			<u>\$417,030.24</u>

<u>1986 G.O. BOND ISSUE SINKING FUND:</u>			
Bank Balance 11/1/87 - PLGIT		6,059.64	6,059.64
<u>RECEIPT:</u> Interest			
			33.96
CASH BALANCE NOVEMBER 30, 1987			<u>\$6,093.60</u>

<u>REVENUE SHARING FUND:</u>			
Bank Balance 11/1/87 - PLGIT		468.63	468.63
<u>RECEIPT:</u> Interest			
			2.61
CASH BALANCE NOVEMBER 30, 1987			<u>\$471.24</u>

<u>LIQUID FUELS FUND:</u>			
Bank Balance 11/1/87 - PLGIT		27.51	27.51
<u>RECEIPT:</u> Interest			
			.29
CASH BALANCE NOVEMBER 30, 1987			<u>\$27.80</u>

(5987) MOVED POHL-BOWLIN to authorize payment of bills, totalling \$179,288.20 as approved by the various committees and the Manager. The Motion was adopted by unanimous vote of all present.

<u>OLD BUSINESS:</u>	1. <u>DELINQUENT SANITARY SEWAGE</u> - Cycle E-04 Ninety-Nine (99) first notices (new cycle) prepared and mailed November 11, 1987
<u>JUNE 1986:</u>	1. <u>HIGHLAND-CLUGSTON SANITARY SEWERS</u> - Tap-ins completed. Contractor notified of required restoration, sub-contractor notified to proceed.
<u>AUGUST 1987:</u>	1. George-James Sanitary Sewers - Contractor notified to proceed. Required easements being sought. 2. Old William Penn Sanitary Sewer - Contractor notified to proceed. Required easements being sought.
<u>NOVEMBER 1987:</u>	1. Garbage-Rubbish Collection Contract - All bids rejected. Re-bidding advertised for 12/28/87

Regular Meeting, Monday, December 14, 1987 - Page Five

Old Business (Continued):

- November 1987: 1. Garbage-Rubbish Collection Contract (Continued)
- A. Bids 11/30/87: 126% Annual increase in costs
  - B. Alternate bids: 1 yr, 2 yr, or 3 yr based upon County involvement in landfills
  - C. Use of "standard" contract language

NEW BUSINESS: 1. ORDINANCES (None)

2. RESOLUTIONS: RESOLUTION NO. 32-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING CERTAIN RESIDENTS TO VARIOUS  
BOARDS AND COMMISSIONS

(5988) MOVED BOWLIN-PORADO to adopt Resolution No. 32-87

RESOLUTION NO. 33-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING A SEWAGE PLANNING MODULE FOR THE  
1987 AREAWIDE SANITARY SEWER CONSTRUCTION PROJECT

(5989) MOVED POHL-BOWLIN to adopt Resolution No. 33-87

Motions 5988 and 5989 were adopted by unanimous roll call vote of all present.

3. MOTIONS: (None)

ADDITIONAL CITIZEN'S HEARINGS:

4. Commissioner Porado made the Board aware of the illness of long-time VFD #3 Volunteer Jim O'Brien.

5. Mrs. Mary Yakin, 35 Crestview Drive:

A. Mrs. Yakin referred to the Township Sanitary Sewer Marker Plan, the proposed 1988 Capital Reserve Fund Budget and completed Bond Issue Projects in supporting the Gardenia Drive Petitioners request.

B. She responded to the applicability of Resolution No. 612-67 as it pertains to her relationship with Township Officials and Staff, and her access to public records.

6. Mr. Hanlon referred to the 1988 Budget Hearing conducted December 7, 1987 and indicated that he has informed the Manager to include following for further revision:

A. Exclusion of the Assistant Manager position in all applicable budget appropriations. Board Members voiced no objection to this revision.

7. Mrs. Yakin commented on the proposed budget and also cited removal of the Assistant Manager position as well as the following:

- Attendance at Conferences by elected officials
- spoke of comparative salary levels between appointed officials and secretarial staff members.

She was declared out of order by the Chair.

8. Mr. Bowlin then expressed thanks to the community for allowing him to serve twenty eight years as a Township Commissioner in service to the public. Speaking for the community and the Board, Mr. Hanlon thanked Mr. Bowlin and Mr. Dombrosky for their years of dedicated service. A round of applause for both men was conducted.

(5990) MOVED BOWLIN-POHL to adjourn. The meeting was adjourned at 8:35 PM. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented 1/11/88, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 28, 1987

The Additional Stated Meeting of December 28, 1987 was called to order at 7:00 P.M. by Vice-President Hanlon. A quorum was present as follows:

Mr. Hanlon  
Mr. Porado

Mr. Bowlin  
Miss Pohl

Mr. Dombrosky was absent due to illness.

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer were also in attendance.

Mr. Hanlon directed the Secretary to review the agenda for the upcoming Regular Meeting of January 11, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (see attached review) with the following items noted:

1. Mr. McKeever addressed the Gardenia Drive Sanitary Sewer Line Petition, noting the Townships timely response to the petitioners concerns in conjunction with the Allegheny County Health Department testing for, any "explosive atmosphere" situation and the design of sewer system alternatives, to address the lack of sewers, for Board consideration. He further noted the upcoming meeting on January 7, 1988 with County Officials when further input would be available.

Mr. Kuszajewski indicated that he had been verbally informed by the County that "explosive atmosphere" tests for six of the homes in question had negative results. The other two had not yet been tested. He was directed to forward meeting minutes and financial reports to Mrs. Lindsay concerning 1986 G.O. Bond Issue Projects.

2. Mr. Means reviewed Volunteer Fire Company #4's petition to the Court concerning the dismissal of assessment and tax liens placed against the prior owner of their property.

(5991) MOVED PORADO-BOWLIN directing the Solicitor to take no action in opposition to the petition.

3. Mr. Kuszajewski reviewed the ACHD notification of their intention to not act as plumbing inspector in storm water management matters concerning new development.

Mr. Means was directed to prepare an ordinance to address these local responsibilities as well as update the BOCA Basic Building Code. Mr. McKeever was advised of his possible increase in review and enforcement procedures for these matters.

NEW BUSINESS:ORDINANCES

No. 768 To fix the Tax Rate for 1988

No. 769 To appropriate specific sums estimated for specific purposes during 1988

(5992) MOVED BOWLIN-POHL to table action on the above Ordinances until the re-organized Board of Commissioners has the opportunity to convene.

RESOLUTIONSRESOLUTION NO. 34-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
RATIFYING THE EXECUTION OF AN AGREEMENT  
WITH THE WILKINS TOWNSHIP MAINTENANCE  
EMPLOYEES ASSOCIATION FOR THE YEARS 1988 AND 1989

(5993) MOVED BOWLIN-POHL to adopt Resolution No. 34-87.

RESOLUTION NO. 35-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING THE COMPENSATION OF CERTAIN EMPLOYEES

(5994) MOVED POHL-BOWLIN to adopt Resolution No. 35-87.

RESOLUTION NO. 36-87

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
AND DIRECTING THE RE-BALANCING OF THE 1987 GENERAL  
FUND BUDGET BY APPROPRIATING SURPLUS FUNDS RECEIVED AND  
REAPPROPRIATING UNUSED FUNDS TO DEPLETED APPROPRIATIONS

(5995) MOVED PORADO-BOWLIN to adopt Resolution No. 36-87.

Resolutions (Continued)RESOLUTION NO. 37-87A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX AND  
REVENUE ANTICIPATION NOTES

(5996) MOVED PORADO-BOWLIN to adopt Resolution No. 37-87.

Motions 5993 to 5996 inclusive were adopted by unanimous roll call vote of all present.

MOTIONS

(5997) MOVED POHL-PORADO to award contract to Triangle Pet Service effective January 1, 1988 for a one-year period of time.

(5998) MOVED PORADO-BOWLIN to open submitted bids on Garbage and Rubbish Collection Contract.

The Secretary reviewed correspondence, opened submitted bids, read same (with attached letters) and posted (attached).

(5999) MOVED BOWLIN-POHL to direct the posted bids to the Finance Committee for review.

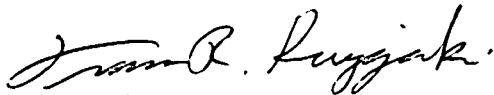
Motions 5997 to 5999 inclusive were adopted by unanimous roll call vote of all present.

Mr. Hanlon again thanked Mr. Bowlin and Mr. Dombrosky for the years of dedicated service to the people of Wilkins Township and the PSATC.

(6000) MOVED POHL-BOWLIN to adjourn. The meeting was adjourned at 8:45 P.M.

All actions of the Board were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - DECEMBER 28, 1987

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK TO START 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR HANLON TO MEET W/COUNTY
3. SOLID WASTE COLLECTION - ~~MGR TO REPORT - BID IN NOVEMBER OR DECEMBER.~~  
~~BID OPENING COMPLETED - TO FINANCE COMMITTEE~~  
*Re-bid 12/28/87 - TO Finance Committee*
4. LABOR NEGOTIATIONS: (*Remove*)
  - A. ANNUAL COST PMRS SYSTEM ✓ SOLICITOR HAS APPROVED - SUBJECT TO NEGOTIATIONS
  - B. REVIEW OF VARIOUS ITEMS RE: POLICE & DPW NEGOTIATIONS. STAFF WORK ON FOLLOWING ITEMS COMPLETED. NOW SUBJECT TO NEGOTIATIONS W/EITHER OR BOTH BARGAINING UNITS:  
*NEGOTIATIONS completed (✓) included*
    - (1) REVISIONS TO POLICE A & S INS. - LONG AND SHORT TERM
    - (2) HMO'S ✓
    - (3) EBC LIFE & HEALTH INS. QUOTATIONS ✓
    - (4) IMPERIAL VS NATIONWIDE (DROP) FALSE ARREST INSURANCE
5. PENN CENTER WINDOW STATUS - ~~ERK~~ *MGR.* TO REPORT
6. C D BLOCK GRANT:  
PROJECT 13 AND 14-MANAGER TO REPORT
7. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW
8. VACANCY - BD OF BUILDING APPEALS - MR. VINCENT AMORE NOMINATED - MANAGER TO CONTACT
9. ZONING AMENDMENT - ADDRESS USAGE OF UNUSED SCHOOL BUILDINGS - SOLICITOR TO PREPARE *Amendment, TO Planning Commission for review*
- ~~10. ZONING CERTIFICATE APPLICATION - MANAGER DIRECTED TO USE IN DAILY ADMINISTRATION~~  
*(Remove)*
11. STREET OPENING PERMIT REQUIREMENTS - MANAGER TO REPORT
- ~~12. PROPERTY APPRAISAL - MANAGER, SOLICITOR TO REPORT~~ *(Remove)*  
*- solicit Quote for 1989 Budget*
13. 1988 BUDGET REVIEW - MANAGER TO PREPARE - BOARD TO REVIEW, COMMENT
- ~~14. DELINQUENT TAX COLLECTION - MANAGER, SOLICITOR TO REPORT~~ *(Remove)*  
*- Change in Collector Authorized*
15. 1987 TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL
- ~~16. MARTINO (1124 GILCHREST) SEWER BACK-UP - MGR, MR HANLON TO REVIEW~~  
~~SOLICITOR OPINION~~ *(Remove)*
17. Franchise Fee Authority - Manager, Solicitor to Report
18. Upper Gardenia Sanitary Sewer Line - Manager, Engineer to Report  
*- Meeting with ACHD, 1/7/88*
19. Tax Reform - Letters of support sent to state officials
20. BOCA Amendments - Solicitor to Prepare Ordinances

1 year

BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/89

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR C + E + G
Chambers	5.77	14,015.33	168,183.96	2492.00	29,904.00	70.00	840.00	198,927.96
BFI	6.64	16,128.56	193,542.72	—	—	—	—	193,542.72
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

3 year

## BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/91

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR C + E + G
Chambers	7.39	17,950.31	215,403.72	3274.00	39,288.00	85.00	1020.00	255,711.72
BFI	7.23	17,561.67	210,740.04	—	—	—	—	210,740.04
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

(7)

2 year

## BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/90

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR C + E + G
Chambers	6.54	15,885.66	190,627.92	2852.00	34,224.00	77.00	924.00	225,775.92
BFI	7.17	17,415.93	208,991.16	—	—	—	—	208,991.16
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REORGANIZATION MEETING OF JANUARY 4, 1988

The Bi-Annual Reorganization Meeting of January 4, 1988 was called to order at 7:30 P.M. by Mr. Hanlon. A quorum was present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Pohl

Mr. Porado  
Mr. Yates

At the invitation of Vice-President Hanlon, all present arose and participated in the Pledge of Allegiance to the flag. He acknowledged the presence of Mr. William Bowlin, a retiring Township Commissioner, and thanked him, on behalf of the Community, for his years of dedicated service.

Mr. Hanlon appointed Mr. Kuszajewski as Acting Secretary.

Mr. Hanlon noted the submission of Election Certificates to the Acting Secretary, presented as follows:

Mr. Dominic A. DeStefano - Auditor  
Mr. Victor A. Dinzeo - Commissioner: 3rd Ward  
Miss Irene J. Pohl - Commissioner: At Large  
Mr. George Porado - Commissioner: At Large  
Mr. Joseph Yates - Commissioner: 1st Ward

The Oaths of Office were administered by the Honorable Donna Jo McDaniel, Judge of the Allegheny County Court of Common Pleas. Mr. Hanlon thanked Judge McDaniel for her kind assistance. He welcomed all newly installed officials.

(6001) MOVED YATES-DINZEO to nominate and elect Mr. George Porado as President of the Board of Commissioners.

The motion was adopted by a four to zero to one vote with Miss Pohl abstaining.

Mr. Porado assumed the Chair. He thanked the Board for their support and acknowledged the general public by pledging to work for all taxpayers.

Mr. Yates nominated Mr. Dinzeo to be elected as Vice-President of the Board of Commissioners. Miss Pohl nominated Mr. Hanlon to be elected as Vice-President of the Board of Commissioners. A roll call vote was conducted in consideration of Mr. Yates' nomination as follows:

Mr. Yates - Yes, Mr. Hanlon - No, Miss Pohl - No,  
Mr. Dinzeo - Yes, Mr. Porado - Yes whereby;

Mr. Victor A. Dinzeo was elected as Vice-President of the Board of Commissioners.

Mr. Porado asked the Acting Secretary to present applications for various appointments. Mr. Kuszajewski presented the following:

Solicitor - Mr. John M. Means  
Secretary - Mr. Francis R. Kuszajewski  
Engineer - Senate Engineering Company  
Bank Depository - Pittsburgh National Bank  
Official Newspaper - Gateway Publications (The Progress)

(6002) MOVED YATES-DINZEO to table the applications concerning the Appointed Officials until Mr. Yates could review the submitted applications.

(6003) MOVED YATES-DINZEO to appoint the following:

Bank Depository - Pittsburgh National Bank  
Official Newspaper - Gateway Publications (The Progress)

The motions were adopted by unanimous roll call vote with the exception of Mr. Hanlon who voted "NO" on the tableing motion concerning Appointed Officials.

Mr. Porado appointed the following Standing Committees of the Board with responsibilities as noted:

PUBLIC WORKS COMMITTEE

CHAIRMAN - Mr. Victor A. Dinzeo  
- Mr. Joseph Yates  
- Miss Irene J. Pohl

Standing Committees (Continued)PUBLIC SAFETY COMMITTEE

Chairman - Mr. Joseph Yates  
- Mr. Victor A. Dinzeo  
- Miss Irene J. Pohl

FINANCE AND ADMINISTRATION COMMITTEE

Chairman - Mr. John J. Hanlon  
- Mr. Victor A. Dinzeo  
- Mr. Joseph Yates

RECREATION AND MUNICIPAL PROPERTY COMMITTEE

Chairman - Miss Irene J. Pohl  
- Mr. Victor A. Dinzeo  
- Mr. John J. Hanlon

FUNCTIONS OF 1988 - 1990 STANDING COMMITTEESPUBLIC WORKS COMMITTEE

All functions involving Public Works Personnel, Road Maintenance, Sewer Maintenance, Solid Wastes, etcetera.

PUBLIC SAFETY AND HEALTH COMMITTEE

Police, Fire, Health

FINANCE AND ADMINISTRATION COMMITTEE

Sewer Construction and Planning, Budget Development and Control, Capital Improvements.

RECREATION AND MUNICIPAL PROPERTY

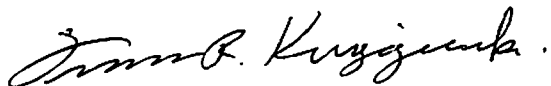
Public Fire Hydrant and Water Service  
Street Lights  
Municipal Building, Parks and Other Public Property

No further business or comments were initiated by the Board.

Mr. Porado thanked all those present for their attendance.

(6004) MOVED DINZEO-YATES to adjourn. The motion, being unanimously adopted, the meeting was adjourned at 7:45 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Acting Secretary

msf

PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. ~~STORM DRAIN QUARRY STREET - OK TO PROCEED/AGHD (Remove)~~
- D. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR 1988 BUDGET
- E. REPLACE POSITION: JANITOR, 1988 BUDGET
- F. ~~PENN CENTER BOULEVARD - MANAGER TO REPORT - NO SATISFACTION FROM STATE (Remove)~~
- G. ~~REQUEST FROM PENN CENTER - BOARD TO REVIEW - NO SATISFACTION FROM TOWNSHIP (Remove)~~
- H. DPW Bay Lights - Mr. Kurzajewski to Report

PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTRACT NORTHWOOD REALTY - NEW BROKER APPOINTED - MRS. URSULA GORDON
- . SAFE CABINETS ETCETERA - BOARD TO REVIEW
- . GARBAGE CONTRACT - ~~BOARD TO REVIEW SPECS~~
  - ~~BID OPENING NOVEMBER 30, 1987~~
  - ~~AMEND BID DOCUMENTS~~
  - ~~BOARD REVIEW OF 11/30/87 BID: REJECT SUBMITTED BIDS~~
  - ~~REBID DECEMBER 28, 1987~~
  - Board Review of 1/25/88 BID
- D. DAMAGE TO PARK PROPERTY - TRUCK OWNER INVOICED FOR DAMAGES
  - Ins. Co. to be directly Invoiced
- E. Municipal Bldg. Water Cooler - Unrepairable
  - Manager authorized to purchase new unit

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF REGULAR MEETING, MONDAY, JANUARY 11, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Hanlon

Miss Pohl

Mr. Yates  
Mr. Dinzeo

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

CITIZEN'S HEARINGS:

1. A. Mr. Darius Brncic, 74B Boone Drive (Re: Family Homestead 118 Powell St)
- B. Mr. Edward Trkovich, 105 Wallace Avenue

Both gentlemen discussed the property located at 118 Powell Street in regards to the sewer line installation in the mid-seventies. Apparently, Mrs. Brncic paid her assessed frontage and was put on the ALCOSAN Roster, but never was tapped-in. Mr. Brncic also related an engineering problem relating to tapping in through the frontage as opposed to going out through the rear of the property, tapping in on Wallace Avenue, as a neighbor did at the initial installation. He is seeking permission either to tap-in through a revised route to Wallace Avenue or Township approval of the operational on-site septic system plus any refund considerations.

Mr. Porado responded indicating that the Township would look into his problem to re-determine the feasibility of the initially proposed tap-in route and suggest alternatives.

2. Mr. John Mahoney, Coldwell-Banker Real Estate. Mr. Mahoney asked for an update on the Gardenia Drive sanitary sewer installation in regards to the Township's January 7, 1988 Meeting with the Allegheny County Health Department.

Mr. Kuszajewski gave a general review of the meeting which included fact finding and alternatives for solution. The County will be forwarding its recommendations in writing for Board Review. Mr. McKeever, the Township Engineer, briefed Mr. Mahoney and the Gardenia Drive residents (in attendance) on further details of the meeting.

(6005) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of December 14th, the Additional Stated Meeting of December 28, 1987 and the Reorganization Meeting of January 4, 1988. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- |                |   |
|----------------|---|
| 1988 Arts Fest | 1. PA Council of the Arts - Application for Grant. cc: Comm., Kucic, C.McKever  |
| AF-D-8-88      | 2. Executed Agreement 88-89 Maintenance Emp. Ass'n. cc: Comm,VAD,JY,RN  |
| PS-F-23        | 3. VFD #4 1988 Line Officers & Ex Board Roster. cc: Comm,VAD,JY,RN  |
| C-P            | 4. Ltr from Don Potts - Thanx to E Krancic. cc: Comm,RN,EK  |
| PS-T-1         | 5. C of PA Pendot - Dec 1987 Share Police Fines \$3663.07. cc:Comm.   |
| PS-F-24        | 6. Corr John Means, Petition VFD #1 Compromise Delinquent RE & Property Tax. cc: Commissioners  |
| C-A            | 7. C of Alleg. H/D - County no longer enforcing provision Plumbing Code Art XV, Re: Storm Water System. cc: Comm,JMM,NLH,CJ   |
| Rec Corres     | 8. C of Alleg. Dept Dev - Re: Denial Year 14 County Dev Funding. cc: Comm   |
| C-A            | 9. C of Alleg, Dept Maint Re: Various County Roads #1 Mirror/Farnsworth Ave #2 Catch Basin #576, #3 and 4 Steep Grade Churchill Road and Intersection Churchill/Larimer. cc: Comm,CJ,RN |
| C-A            | 10. C of Alleg. H/D Re: Gardenia sewered into mine?, Ridgecrest - Odor, S S Construction George/James, Peter John & Dorothy, Churchill-Harrison.  |
| R-16           | 11. W-C Rescue I - Re: New Ambulance to replace 1979 A-9. cc: Comm, RN  |
| R-16           | 12. W-C Rescue I - Thanx to Road Department for their help over the year to the Ambulance Crew. cc: Comm, RN, CJ  |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of six (6) alarms occurred during the month.

2. POLICE:REPORT OF ACTIVITY FOR DECEMBER 1987:

A. Calls and Complaints	235
B. Gasoline Consumed	1,201
- A9, A10	177.5
- Medic II	63.8

Police Report - December 1987 (Continued)

C. Miles of Patrol	8,639
D. Mileage on Cars:	
Unit 11 -	24,162
Unit 12 -	65,651
Unit 13 -	26,550
Unit 14 -	81,466
E. Accidents	11
F. Arrests	17
G. Aided Cases	22
H. Animal Complaints	1
I. Burglaries	4
J. Criminal Mischief	8
K. Domestic Disturbances	5
L. Mutual Aid	2
M. Other Offenses	2
N. Thefts	12
O. Towed Vehicles	3
P. Vehicle Thefts	4

3. MANAGER: Mr. Kuszajewski reported activities as follows:1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous month	\$9,800.86
O P Tax - Previous month	2,169.60
Business Privilege Tax - Previous month	281.74
Secretary - Feneral Fund	<u>12,339.93</u>
TOTAL	<u>\$24,592.13</u>

2. BUILDING PERMITS:

New Construction	-0-
Repairs & Improvements	4
Signs	1

3. COMPLAINTS:

Received	13
Resolved	3
Pending	3

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,814.23
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5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	12,339.93
Current Realty Tax	<u>4,267.13</u>
Total	16,607.06

The status of the 1987 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate	771,753.38
Additions/Penalties - This report	377.37
- Previous report	<u>2,881.40</u>
Total Charges	<u>774,412.15</u>

CREDITS - COLLECTIONS:

This report	4,267.13
Previous report	723,415.73
Discounts - This report	27.23
- Previous report	<u>13,315.29</u>
Total Credits	742,230.62
Balance to account for	32,181.47
Collection Percentage	95.8%
Percentage for same period - previous year	96.8%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1987	\$ 11,183.90	Previous Year	\$ 11,679.06	1986
Total for 1987	398,851.29	"	"	377,620.25 Budget \$381,000.

OCCUPATION PRIVILEGE TAX:

Month of December 1987	191.80	"	"	80.00	1986
Total for 1988	47,499.47	"	"	52,147.70	Budget 48,000.

MERCANTILE TAX:

Month of December 1987	5,194.85	"	"	1,084.20	1986
Total for 1987	169,957.81	"	"	182,241.44	Budget 181,600.

BUSINESS PRIVILEGE TAX:

Month of December 1987	544.32	"	"	967.21	1986
Total for 1987	75,147.84	"	"	75,553.62	Budget 75,000.

## Minutes of the Regular Meeting, Monday, January 11, 1988 - Page Three

7. FINANCIAL REPORT - DECEMBER 1987:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTALS</u>
Bank Balance 12/1/87	1,238.94	305,225.50	306,464.44
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		3,840.74	3,840.74
Earned Income Tax		9,800.86	9,800.86
Occupation Privilege Tax		2,169.60	2,169.60
Business Privilege Tax		281.74	281.74
Interest		1,379.18	1,379.18
Office Deposit	12,339.93		12,339.93
Inter Accounts Payable		12,339.93	12,339.93
December Accounts Payable	90,338.06		90,338.06
Total Receipts			132,490.04
Total Receipts and Balances			438,954.48
Warrants Cleared	101,157.14	241,017.39	342,174.53
Bank Balance December 31, 1987	2,759.79	9,420.16	96,779.95
Less Outstanding Warrants			2,418.53
CASH BALANCE DECEMBER 31, 1987			<u>\$94,361.42</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through December 31, 1987 but not reflected on the PLGIT statement until after January 1, 1988:

R.E. Tax Current	1,682.08
Earned Income Tax	3,392.86
Mercantile, BP or OP Tax	5,739.17

The above is in reconciliation with December ending statements.

Expenditure Adjustment (Less 12/30/87 PLGIT Payroll Exp)	29,105.68
Adjusted Cash Balance December 31, 1987	<u>\$65,255.74</u>

CAPITAL RESERVE FUND:

Bank Balance 12/1/87 - PLGIT	417,030.24	417,030.24
<u>RECEIPTS:</u> VFD #3 MELP	1,886.66	
Interest	2,638.10	4,524.76
Total Receipts and Balances		421,155.00
<u>Expenditures:</u> MELP Debt Service	1,886.66	
Sinking Fund Transfer	30,626.86	
Sanitary Sewer Projects: Easements	2,500.00	
Legal	275.80	
Engineering	845.75	36,135.07
Bank Balance 12/31/87		385,419.93
Less Outstanding Warrant		250.00
CASH BALANCE DECEMBER 31, 1987		<u>\$385,169.93</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 12/1/87 - PLGIT		6,093.60
<u>RECEIPTS:</u> General Fund Transfer	88,733.14	
Capital Reserve Fund Transfer	30,626.86	
Interest	356.75	119,716.75
CASH BALANCE DECEMBER 31, 1987		<u>\$125,810.35</u>

REVENUE SHARING FUND:

Bank Balance 12/1/87 - PLGIT	471.24	
<u>RECEIPTS:</u> Interest	3.08	474.32
CASH BALANCE DECEMBER 31, 1987		<u>\$474.32</u>

LIQUID FUELS FUND:

Bank Balance 12/1/87 - PLGIT	27.80	
<u>RECEIPT:</u> Interest	.33	28.13
CASH BALANCE DECEMBER 31, 1987		<u>\$28.13</u>

A list of current bills was presented for approval.

(6006) MOVED HANLON-YATES to authorize payment of bills, totalling \$52,254.27, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

- |                      |  |
|----------------------|--|
| <u>OLD BUSINESS:</u> | 1. <u>DELINQUENT SANITARY SEWAGE</u> - Cycle E-04, Thirty eight second notices prepared & mailed 1/6/88                                |
| <u>JUNE 1986:</u>    | 1. <u>HIGHLAND-CLUGSTON SANITARY SEWERS</u> - Tap-ins completed. Contractor notified of required restoration.                          |
| <u>AUGUST 1987:</u>  | 1. <u>GEORGE-JAMES SANITARY SEWERS</u> - Contractor notified to proceed. One easement outstanding. Condemnation proceeding.            |
|                      | 2. <u>OLD WILLIAM PENN SANITARY SEWER</u> - Contractor notified to proceed. All easements obtained. Mr. McKeever reported on progress. |

Old Business (Continued)NOVEMBER 1987:

1. GARBAGE-RUBBISH COLLECTION CONTRACT -  
Re-bidding completed December 28, 1987. To  
Finance Committee for review.

(6007) MOVED HANLON-POHL to reject all bids and re-advertise for re-bidding on January 25, 1988. The motion was adopted by unanimous roll call vote.

NEW BUSINESS:ORDINANCES:ORDINANCE NO. 768

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
FIXING THE TAX RATE FOR THE YEAR 1988.

(6007) MOVED POHL-HANLON to read Ordinance No. 768 for the first reading.

(6008) MOVED YATES-DINZEO to accept Ord. No. 768 for the first reading.

(6009) MOVED POHL-DINZEO to read Ordinance No. 768 for the second reading by title only.

(6010) MOVED DINZEO-YATES to read Ord. No. 768 for the second and final reading and to adopt the ordinance.

Motions 6007 to 6010 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 769

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED  
FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL  
GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 1988.

(6011) MOVED HANLON-DINZEO to read Ordinance No. 769 for the first reading.  
Motion 6011 was adopted by unanimous roll call vote.  
Motions to amend proposed (as revised) budget:

(6012) MOVED YATES-DINZEO to cut Manager's Auto Allowance to \$480.00. (A/C 401.337)

(6013) MOVED YATES-DINZEO to eliminate purchase of new police car radios  
(retracted. (A/C 410.740))

(6014) MOVED YATES-DINZEO to cut ammunition purchase to \$500.00. (A/C 410.740)

(6015) MOVED YATES-DINZEO to eliminate purchase of one-way mirror (410.740)

(6016) MOVED YATES-DINZEO to eliminate purchase of coveralls (410.740)

(6017) MOVED YATES-DINZEO to cut ammunition purchase (for new weapons) (410.740)

(6018) MOVED YATES-DINZEO to eliminate Township payment of Chief of Police  
Associations Dues. (400.240)

(6019) MOVED YATES-DINZEO to cut Manager's Travel & Trng. to \$900.00. (400.460)

(6020) MOVED YATES-DINZEO to cut Chief of Police Travel & Trng to \$500.00 (400.460)

(6021) MOVED YATES-DINZEO to cut VFD #1's Allocation to \$14,500.00 (411.541)

(6022) MOVED YATES-DINZEO to cut VFD #3's Allocation to \$14,500.00 (411.543)

(6023) MOVED YATES-DINZEO to cut VFD #4's Allocation to \$14,500.00 (411.544)

(6024) MOVED YATES-DINZEO to eliminate the Full-time Police Department Sec-  
reterial position (and all applicable budget appropriations) and  
authorize the Manager to advertise for two part-time secreterial/  
clerical positions (position details to be determined)

All motions above voted as follows: Motions 6012 to 6024 inclusive:

Yes - Mr. Yates, Mr. Dinzeo, Mr. Porado

No - Miss Pohl, Mr. Hanlon

(6025) MOVED YATES-DINZEO to accept Ordinance No. 769 for the first reading  
with the inclusion of the above approved motions.

(6026) MOVED YATES-DINZEO to read Ordinance No. 769 for the second reading  
by title only.

(6027) MOVED YATES-DINZEO to read Ordinance No. 769 for the second and  
final reading and to adopt the ordinance.

Motions 6025 to 6027 inclusive were adopted by the following vote:

Yes - Mr. Yates, Mr. Dinzeo, Mr. Porado

No - Miss Pohl, Mr. Hanlon

RESOLUTIONS:RESOLUTION NO. 1-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH THE TRIANGLE  
PET SERVICE FOR ANIMAL CONTROL SERVICES

(6028) MOVED POHL-HANLON to adopt Resolution No. 1-88 by unanimous roll call vote.

MOTIONS:

(6029) MOVED DINZEO-HANLON to appoint Mr. John M. Means as Township Solicitor.

(6030) MOVED HANLON-POHL to appoint Mr. William S. McKeever as Township Engineer.

Motions 6029 and 6030 were adopted by unanimous roll call vote.

(6031) MOVED YATES-DINZEO to appoint Mr. Francis R. Kuszajewski as Acting Secretary for an additional thirty days.

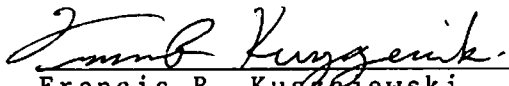
(6032) MOVED DINZEO-YATES to appoint Mr. Francis R. Kuszajewski as Acting Manager for an additional thirty days.

Motions 6031 and 6032 were adopted by a roll call vote as follows:

Yes - Mr. Yates, Mr. Dinzeo, Mr. Porado, Miss Pohl  
No - Mr. Hanlon

(6033) MOVED YATES-DINZEO to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:55 P.M.

ATTEST:

  
Francis R. Kuszajewski  
Acting Secretary

APPROVED:

As presented 2/8, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 25, 1988

The Additional Stated Meeting of January 25, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Mr. Dinzeo

Miss Pohl

Mr. Hanlon

Mr. Yates

Mr. Means, Township Solicitor, was also present.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Acting Secretary to review the agenda for the upcoming Regular Meeting of February 8, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (see attached review) with the following items noted:

1. Mr. Kuszajewski and Mr. Means reviewed the implications involved with the new regulations concerning municipal pesticide application for rodent control, particularly the insurance liability and licensing provisions. At the conclusion of this review, Mr. Kuszajewski was directed to register Mr. Butts of the DPW for the Allegheny County Health Department licensing course as well as check the Township's liability coverage for pesticide application.

2. Miss Pohl noted that Magistrate Thomas is currently presiding over the Wilkins District Court until Mr. Communale passes his jurisdictional exams.

3. Mr. Kuszajewski and the Chief of Police were asked to investigate Allegheny County joint purchasing options as it pertains to police cars in comparison to Pennsylvania "piggy-back" and local bidding options.

4. Mr. Porado reviewed the PennVest Infrastructure Improvement Program through House Bill No. 2035 and the Township's application for consideration through Representative Cowell.

5. The Board reviewed the Brncic (118 Powell Street) sanitary sewer tap-in situation and the Acting Secretary was asked to direct the Engineer to compile a report on the feasibility (and difficulty) of using the frontage to the existing Powell Street sewer line or going through the rear yards to Wallace Avenue, per estimate and plans submitted by Mr. Jeznach.

MOTIONS:

(6034) MOVED HANLON-YATES to open submitted garbage and rubbish collection bids, read same and post. (Attached)

(6035) MOVED HANLON-YATES to direct the posted bids to the Finance Committee for review.

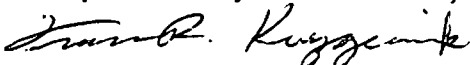
(6036) MOVED YATES-DINZEO to send the Chief of Police to the Local Government Academy's Training Session on AIDS.

(6037) MOVED YATES-DINZEO to authorize the Acting Secretary to locally advertise for the two budgeted part-time Administrative Assistant positions based upon job descriptions presented the Board by Mr. Porado.

(6038) MOVED DINZEO-YATES to adjourn. The meeting was adjourned at 9:00 P.M.

All actions of the Board were adopted by unanimous roll call vote.

Respectfully submitted,



Francis R. Kuszajewski  
Acting Secretary

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JANUARY 25, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK <sup>started on</sup> ~~TO START~~ 1986 LIST, <sup>yet completed</sup> not
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR. HANLON TO MEET W/COUNTY
3. SOLID WASTE COLLECTION - RE-BID ~~12/28/87~~ <sup>1/25/88</sup> - TO FINANCE COMMITTEE
4. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
5. C D BLOCK GRANT:  
PROJECT 13 AND 14 - MANAGER TO REPORT
6. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED,  
BOARD TO REVIEW
7. VACANCY - BD OF BUILDING APPEALS - MR. VINCENT AMORE NOMINATED -  
MANAGER TO CONTACT
8. ZONING AMENDMENT - ADDRESS USAGE OF UNUSED SCHOOL BUILDINGS - SOLICITOR  
TO PREPARE AMENDMENT, TO PLANNING COMMISSION FOR REVIEW
- ~~9. STREET OPENING PERMIT REQUIREMENTS - MANAGER TO REPORT (Remove)~~
- ~~10. 1988 BUDGET REVIEW - MANAGER TO PREPARE - BOARD TO REVIEW, COMMENT (Remove)~~
1. <sup>Future</sup> 1987 TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL
12. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
13. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
- MEETING WITH ACHD, 1/7/88
14. TAX REFORM - LETTERS OF SUPPORT SENT TO STATE OFFICIALS
15. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES
16. VACANCIES - Recreation Board - nominations to be considered 2/1/88
17. PennVest Infrastructure Improvement Bill - Manager To Report
18. 118 Powell St. Tap-In - Engineer To Report
19. Civil Service Commission Reorganization - Manager, Solicitor To Report
20. Part-time Administrative Attt. positions - To be advertised
1. Delinquent Sanitary Sewage Monthly Report - To be included within the  
managers Report
22. Dye Test, 909 Larimen Ave - Manager To Report

1/25/88

3 year

## BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/91

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR OR COMBINED C + E + G BTD (month) (ANNUAL)
Chambers ✓								21,320.10
BFI								255841.20
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

(7)

1/25/88 2 year

BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/91

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR OR COMBINED C + E + G BTD (month) (ANNUAL)
Chambers ✓								18,630.43
BFI								223,565.16
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

1/25/88

1 year

## BID TABULATION FORM - SOLID WASTE CONTRACT 4/1/88 - 3/31/91

Bidder	A Bid for Garbage /DWG Unit/Month	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL/YEAR OR COMBINED C + E + G BID (MONTH) (ANNUAL)
Chambers ✓								16,420.04
BFI								197,040.48
Anthony Phillips								
Fulton								
Queen								
Present Chambers	2.80	6,801.20	81,614.40	1,121.08	13,452.96	10.00	120.00	95,187.36

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 1, 1988

The Additional Stated Meeting of February 1, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Yates

Mr. Dinzeo  
Mr. Hanlon

Also present were Mr. Jeznach and Chief Naccarati. At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was duly completed (see separate notes) with the following items noted:

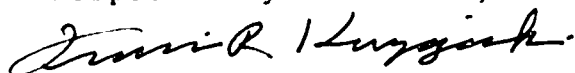
1. Chief Naccarati reviewed the comparative information for ordering police cars through the State, County or locally, indicating that if the Township would use the State "piggy-back", orders must be verbally placed by February 12, 1988.
2. The Board discussed tabling any decision on financial support for a new antenna tower, to be placed upon the roof of VFD #3, to improve low-band radio reception, until VFD #3 holds their monthly meeting and submits their findings to the Board.
3. Mr. Kuszajewski was directed to discuss with Mr. Means the following matters needing a legal opinion:
  - A. Ordinance language prohibiting a Township Employee to serve as Constable.
  - B. Advertisements required to cancel a public meeting so far scheduled monthly (Staff Meeting).

4. Mr. Porado reviewed the agenda for the past TCVCOG Meeting and asked the Board to carefully consider the proposed Mutual Aid Agreement between member municipalities public works departments.

5. The Board reviewed the proposed advertisements concerning the two part-time Administrative Assistant positions and Mr. Kuszajewski was directed to submit the ads to THE PROGRESS and either the Sunday, PITTSBURGH PRESS or the weekly (minimal advertisement) PITTSBURGH POST GAZETTE. The application deadline was set for February 26, 1988.

(6039) MOVED YATES-HANLON to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Acting Secretary

TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - JANUARY 4, 1988

February 1,

~~EX SUPPLEMENTAL MATERIAL~~

ADMINISTRATION

- A. SEWER PROJECTS - MANAGER TO REPORT - CONTRACTS AWARDED, PAPERWORK TO PORTVUE  
- EASEMENTS BEING OBTAINED  
- ASSESSMENT POLICY TO BE DEFINED
- B. SEWER AGREEMENT W/TURTLE CREEK - RE: DOROTHY STREET - MANAGER TO PROCEED AWAITING POPULATION INFORMATION FROM TURTLE CREEK - NO WORD FROM TURTLE CREEK TO DATE - PRE-APPLICATION (CDRG 14) APPROVED - GREENSBURG PIKE/DAVIS STREET - PIPE LOCATED
- C. TAX REFORM BRIEFING - MANAGER TO REPORT, BOARD REVIEW IN FAVOR OF PASSAGE
- D. Want-ADD Language - Board to Review, Manager to advertise
- E. New Letterhead - Board to Review Alternatives
- F. 1987 Delinquent R.E. Tax Notices, Request of Treasurer - Ok by Board (Remove)

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. <sup>YATES</sup> ~~BOWLIN~~ TO REPORT - ~~EQUIPMENT BEING DELIVERED~~ MODIFIED STATUS RE: BACK UP BASE AWAITING APPOINTMENT OF CHIEF  
PARKING - FISHER PROPERTY - STATUS QUO
- C. THIRD SHIFT SUPERVISION - MR. <sup>YATES</sup> ~~BOWLIN~~ AND CHIEF TO REVIEW
- D. NO-PARKING ZONE - 442 WILBUR AVENUE - BOARD TO REVIEW
- E. DOGS MUST BE LEASHED - SIGNS IN STOCK - 1988 BUDGET
- F. FEDERAL SURPLUS - CHIEF AND MR. JEZNACH TO ATTEND
- G. RESCUE ONE DAYLIGHT SHIFT - CHIEF TO REPORT
- H. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT
- I. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - CHIEF, MANAGER TO REPORT
- J. TRAFFIC SIGNAL (RTE 22 & HAWTHORNE) WOOSTER (PA) INFO GATHERING 1988 BUDGET  
Authorize 2/2/88
- K. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- L. DOG CONTROL SERVICE - BOARD TO REVIEW (Remove)
- M. Police Car, 1988 Budget - Chief to Report, Board to Review
  - 1. Replace Position: Building Inspector - Board to Review
  - 2. Antenna VFD#3 Bldg - Board to Review
  - P. Joint Radio Service Costs - Board to Review
  - Q. Mutual Aid Agreement, Turtle Creek - Chief to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 8, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Mr. Yates

Miss Pohl  
Mr. Hanlon

At the invitation of President George Porado all present arose and participated in the pledge of allegiance to the flag.

(6040) MOVED DINZEO-YATES to approve the minutes of the Regular Meeting of January 11, 1988, the Additional Stated Meeting of January 25th and the Additional Stated Meeting of February 1, 1988 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-A 1. Allegheny County - Help for Dislocated Workers in area.  
D/E Gardenia 2. Allegheny County Re: Sewage Disposal Dead End Gardenia.  
cc: Comm., JMM. CJ, Mr. McKeever  
AF-B-3 3. Vincent Amore - Appointment to Bd of B/Appeals. cc: Comm., JMM  
AF-C-3 4. American Cablevision, 1988 Service Improvement. cc: Commissioners  
AF-E-18 5. Ethics Commission State Financial Interest, W. Bowlin, V. Dinzeo,  
F. Kuszajewski, R. Naccarati, I. Pohl, G. Porado, G. M. Porado, J. Yates  
AF-I-29 6. Industrial Dev. Auth. 1987 Contribution \$7500. To W/Twp. cc: Comm  
AF-T-12 7. G. M. Porado - Tax Collector's Report 1987  
AF-T-31-B 8. Monroeville Chamber of Commerce Re: Traffic back-up in Penn Center  
Area. cc: Comm., R. Naccarati, J. Means, Mr. Wooster  
AF-W-2 9. Earned Income Tax Office Report fiscal yr ending 6/30/87. cc: Comm, JMM, JSP  
PS-F-8 10. W-T VFD #4 - Thanx to Police Depart for Assist, Fitness USA Fire.  
R-16 11. W-C Rescue I Re: hiring a full time Paramedic/Manager. cc: Comm, JMM, RN  
88 Budget 12. Allegheny County certification 1988 RE Value \$45,618,490.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of twenty three alarms occurred during the month.  
2. POLICE: The following is the report of the Police Department for the month of January 1987:

REPORT OF ACTIVITY:

A. Calls and complaints	256
B. Gasoline consumed -	1,270
- A-9, A-10	169.3
- Medic II	24.5
C. Miles of Patrol	9,324
D. Mileage on Cars:	
Unit 11 -	27,300
Unit 12 -	68,432
Unit 13 -	30,169
Unit 14 -	81,886
E. Accidents	3
F. Arrests	13
G. Assaults/Harrassment	3
H. Aided Cases	11
I. Animal Complaints	2
J. Burglaries	2
K. Criminal Mischief	14
L. Domestic Disturbances	3
M. Fire Calls	5
N. Mutual Aid	1
O. Other Offenses	4
P. Thefts	9
Q. Vehicle Thefts	6

3. ANIMAL CONTROL: Triangle Pet Control Service reported three complaints.  
4. MAGISTRATE: Mrs. Daw reported the disposition of thirty seven cases with collections as follows: (December 1987)

To Township	1,376.50
To County	454.50
To State	658.00
Other	579.50



5. MANAGER: Mr. Kuszajewski reported activities as follows:
- FINANCIAL: Collections

Earned Income Tax - previous month	37,523.16
Occupation Privilege Tax - previous month	471.80
Mercantile Tax - previous month	5,194.85
Business Privilege Tax - previous month	2,729.74
Secretary- General Fund	12,714.94
Total	\$58,634.49

BUILDING PERMITS ISSUED:

Signs -	1
---------	---

COMPLAINTS:

Received	4
Resolved	3
Pending	14

DELINQUENT SANITARY SEWAGE:

Thirty (3) "FINAL NOTICES" posted on residents premises on Friday, January 29, 1988 (Cycle E-04)
6. SOLICITOR: Mr. Means reported the collection of the following:
- |                   |          |
|-------------------|----------|
| Deed Transfer Tax | 4,944.55 |
|-------------------|----------|
7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:
- |                                       |              |
|---------------------------------------|--------------|
| Sources other than current realty tax | 232,167.60   |
| Current Realty Tax                    | 4,959.72     |
| Total                                 | \$237,127.32 |
- The status of the 1987 Tax Duplicate was reported for the month of January as follows:
- CHARGES:
- |                         |              |
|-------------------------|--------------|
| Original Duplicate      | 771,753.38   |
| Penalties - This Report | 450.89       |
| - Previous Report       | 2,658.77     |
|                         | 3,109.66     |
| Total Charges           | \$774,863.04 |
- CREDITS - COLLECTIONS:
- |  |            |
|--|------------|
| This report                                | 4,959.72   |
| Previous report                            | 727,682.86 |
| Discounts - Previous report                | 13,342.52  |
| Exoneration                                | 1,205.30   |
| Total Credits                              | 747,190.40 |
| Balance to account for                     | 27,672.64  |
| Collection Percentage                      | 96.4%      |
| Percentage for same period - previous year | 97.1%      |
8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
- |                       |              |               |              |             |            |
|-----------------------|--------------|---------------|--------------|-------------|------------|
| Month of January 1988 | \$ 36,968.74 | Previous Year | \$ 22,514.31 | 1988 Budget | \$388,722. |
| Total for 1988        | 36,968.74    | "             | "            | 22,514.31   |            |
- OCCUPATION PRIVILEGE TAX:
- |                       |        |   |   |        |             |         |
|-----------------------|--------|---|---|--------|-------------|---------|
| Month of January 1988 | 270.00 | " | " | 500.00 | 1988 Budget | 48,000. |
| Total for 1988        | 270.00 | " | " | 500.00 |             |         |
- MERCANTILE TAX:
- |                       |     |   |   |          |             |          |
|-----------------------|-----|---|---|----------|-------------|----------|
| Month of January 1988 | -0- | " | " | 5,637.72 | 1988 Budget | 165,000. |
| Total for 1988        | -0- | " | " | 5,637.72 |             |          |
- BUSINESS PRIVILEGE TAX:
- |                       |          |   |   |        |             |         |
|-----------------------|----------|---|---|--------|-------------|---------|
| Month of January 1988 | 2,185.42 | " | " | 395.14 | 1988 Budget | 75,500. |
| Total for 1988        | 2,185.42 | " | " | 395.14 |             |         |
9. FINANCIAL REPORT - JANUARY 1988:
- |                                   |            |            |            |
|-----------------------------------|------------|------------|------------|
| GENERAL FUND:                     | PNB        | PLGIT      | TOTALS     |
| Bank Balance 1/1/88               | 2,759.79   | 94,020.16  | 9,677.95   |
| RECEIPTS:                         |            |            |            |
| Real Estate Tax - Prior Duplicate |            | 2,294.98   | 2,294.98   |
| Earned Income Tax                 |            | 37,523.16  | 37,523.16  |
| Mercantile Tax                    |            | 5,194.85   | 5,194.85   |
| Occupation Privilege Tax          |            | 471.80     | 471.80     |
| Business Privilege Tax            |            | 2,729.74   | 2,729.74   |
| Interest                          |            | 666.65     | 666.65     |
| Tax Anticipation Note Proceeds    | 200,000.00 |            | 200,000.00 |
| CATV Franchise Fee                | 19,452.66  |            | 19,452.66  |
| Office Deposit                    | 12,714.94  |            | 12,714.94  |
| Inter-Account Transfers           |            | 150,317.89 | 150,317.89 |
| Total Receipts                    |            |            | 431,366.67 |
| Total Receipts and Balances       |            |            | 528,146.62 |

Financial Report - January 1988 - General Fund (Continued)

Warrants Cleared	199,627.63	90,507.34	290,134.67
Bank Balance 1/31/88	35,299.76	202,711.89	238,011.65
Less Outstanding Warrants			2,784.60
CASH BALANCE JANUARY 31, 1988			<u>\$235,227.05</u>

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through January 31, 1988 but not reflected on the PLGIT statement until after February 1, 1988:

R E Tax - Prior	4,346.82
Earned Income Tax	2,838.44

The above is in reconciliation with january ending statements.

CAPITAL RESERVE FUND:

Bank Balance 1/1/88 - PLGIT	385,419.93	385,419.93
RECEIPTS: VFD #3 MELP	2,038.11	
Interest	2,177.89	4,216.00
Total Receipts and Balances		<u>389,635.93</u>
Expenditures: MELP Debt Service	2,038.11	
Sanitary Sewer Projects: Engineering	1,079.25	
Legal	792.00	
Easements	500.00	4,409.36
BANK BALANCE JANUARY 31, 1988		<u>\$385,226.57</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 1/1/88 - PLGIT	125,810.35	
RECEIPTS: Interest	712.51	126,522.86
BANK BALANCE JANUARY 31, 1988		<u>\$126,522.86</u>

REVENUE SHARING FUND:

Bank Balance 1/1/88 - PLGIT	474.32	
RECEIPT: Interest	2.62	476.94
BANK BALANCE JANUARY 31, 1988		<u>\$476.94</u>

LIQUID FUELS FUND:

Bank Balance 1/1/88 - PLGIT	28.13	
RECEIPT: Interest	.29	28.42
BANK BALANCE JANUARY 31, 1988		<u>\$28.42</u>

A list of current bills was presented for approval.

(6041) MOVED HANLON-YATES to authorize payment of bills, totalling \$95,308.84, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

JUNE 1986: 1. HIGHLAND CLUGSTON SANITARY SEWERS - Tap-ins completed. Contractor notified of required restoration.

AUGUST 1987: 1. GEORGE-JAMES SANITARY SEWERS - Contractor notified to proceed. All easements obtained.

2. OLD WILLIAM PENN SANITARY SEWER - Contractor has begun construction. All easements obtained.

NOVEMBER 1987: 1. GARBAGE-RUBBISH COLLECTION CONTRACT Re-bidding completed January 25, 1988. To Finance Committee for review.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 2-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEAR 1987.

(6042) MOVED HANLON-POHL to adopt Resolution No. 2-88 by unanimous roll call vote.

RESOLUTION NO. 3-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
HONORING THE MEMORY OF MR. LAWRENCE AIELLO.

(6043) MOVED YATES-DINZEO to adopt Resolution No. 3-88 by unanimous roll call vote.

RESOLUTION NO. 4-88A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING RESIDENTS ON THE  
RECREATION BOARD OF WILKINS TOWNSHIP.

(6044) MOVED POHL-YATES to adopt Resolution No. 4-88 by unanimous roll call vote.

3. MOTIONS:

(6045) MOVED YATES-DINZEO to appoint Francis R. Kuszajewski as Secretary/Manager of Wilkins Township.

(6046) MOVED YATES-DINZEO to authorize the purchase of one new police car \$11,718.00 through the provisions of PA Act 31.

(6047) MOVED HANLON-POHL to authorize preparation of plans and specifications for the 1988 Street Improvement Program.

(6048) MOVED DINZEO-YATES to authorize preparation of specifications for purchase of one new riding mower by competitive bidding or joint purchasing through Allegheny County.

(6049) MOVED YATES-DINZEO to authorize filing of a letter of intent with the PA Department of Commerce requesting a Community Facilities Grant for the proposed Peter, John and Dorothy Street SS Project.

At this point, Mr. Means explained his proposal concerning the merit of the Township appealing residential assessments, for transferred property, in which a disparagy exists between sale price and market value of over \$20,000.00.

(6050) MOVED HANLON-POHL to authorize the appeal of all residential assessments, for transferred property, in which the sale price exceeds the market value of the property by \$20,000.00 or more.

Before the next motion, the Board and Solicitor discussed the current state of local government rubbish collection, particularly as it pertains to Wilkins Township. Their comments may be summarized as follows:

Mr. Yates - Township recommendations to the local business community concerning usage of the Wilkins hauler, in lieu of a credit being issued to the Township by its hauler. (A possible inclusion into future specifications, pending legal review)

Mr. Dinzeo - Lack of input by the Allegheny County Commissioners on land-fill space.

Mr. Means - Need for action at Pennsylvania Legislative level.

Miss Pohl - Possibilities of TCVCOG Joint Bidding.

Mr. Porado - Local Government Associations need to take lobbying involvement.

At the conclusion of this discussion:

(6051) MOVED HANLON-DINZEO to award the rubbish collection contract to Chambers Development for one year @ \$197,040.48.

Yes - Mr. Hanlon, Mr. Dinzeo, Miss Pohl, Mr. Porado

No - Mr. Yates

(6052) MOVED HANLON-POHL to approve payment #1 to Port Vue Plumbing for the Old William Penn Highway SS Project @ \$18,794.00 as approved by the Township Engineer.

COMMISSIONERS COMMENTS:

1. Mr. Dinzeo cited speeding complaints by residents of Powell Street and Wallace Avenue for traffic traveling the Greensburg Pike. He suggested greater VASCAR usage. Mr. Yates indicated he would discuss the matter with the Chief of Police.

2. Mr. Dinzeo expressed concern over the structural condition of the Health Spa building after the recent fire. Mr. Kuszajewski indicated that Mr. Hill, Fire Marshal, has deemed the building unsalvagable and should be razed, subject to the Allegheny County Fire Marshal's arson investigation. Mr. Kuszajewski was directed to write the present owner, enclosing Mr. Hill's letter, with copy to the County Fire Marshal in order to get the razing process started.

3. Mr. Means reviewed the Manager's duties and at his conclusion:

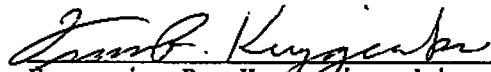
(6053) MOVED YATES-POHL to appoint Mr. Kuszajewski as Zoning Officer and Ordinance Enforcement Officer.

Minutes of the Regular Meeting of Monday, February 8, 1988 - Page Five

(6054) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:20 P.M.

All of the above motions were accepted by unanimous approval of all present except as otherwise noted.

ATTEST:



Francis R. Kusajewski  
Secretary

APPROVED:

As presented March 14, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

## WILKINS TOWNSHIP BOARD OF COMMISSIONERS

## MINUTES OF THE ADDITIONAL STATED MEETING OF FEBRUARY 29, 1988

The Additional Stated Meeting of February 29, 1988 was called to order at 7:00 P.M. By President Porado. A quorum was present as follows:

Mr. Porado

Mr. Hanlon

Miss Pohl

Mr. Dinzeo

Mr. Yates

Mr. Charles Means, Esq., representing Solicitor John Means, as well as Mr. McKeever, Township Engineer, was also present.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of March 14, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (see attached review) with the following items noted:

1. The Board discussed the implications of the new Per Diem Law (PA Acts 8, 9 & 10) as it pertains to Conference and Convention Expenses. The Solicitor's Office was directed to author a model Resolution for consideration which would include limited expense categories as reimbursable, as opposed to a strict per day limit. Mr. Kuszajewski was directed to estimate an amount, pre-payable, before the upcoming ALOM Conference and reimbursable upon itemization afterwards. Mr. Means advised that the Township's Resolution on per diem policy be adopted before attendance at any conference or convention.

2. Mr. McKeever reported on a number of items:

A. The progress of the Old William Penn Highway Sanitary Sewer Project, noting the cooperation of the property owners, the changes authorized resulting in "as-built" easements (cleared with the Solicitor's Office) with potential construction cost savings between \$10,000.- 12,000. dollars.

B. He reviewed the Allegheny County Health Department letter about the Upper Gardenia Drive sewage situation noting the inadequacy of their findings and their assistance. He also noted Township efforts to obtain funding through Pennsylvania Pennvest and other programs.

C. The tap-in situation was reviewed concerning 118 Powell Street, with the presentation of findings that the property owner could connect with the existing Powell Street line. Thus avoiding a rear yard connection through Wallace Avenue. The Board wished to review the matter before directing the Secretary to contact the property owner.

D. He reviewed efforts on receiving from Turtle Creek Borough user information needed for any agreement between the Township and the Borough, on a future Peter, John and Dorothy Streets Sanitary Sewer Project, for sewage disposal.

3. The Board authorized Mr. Kuszajewski to prepare, for consideration, a Resolution concerning the acceptance of the Allegheny County Municipal Solid Waste Management Plan.

4. The Board directed Mr. Kuszajewski to write the Township's U. S. Senators supporting House efforts to reinstate remittance of gasoline excise taxes directly to the Internal Revenue Service by wholesale distributors. Currently the Township (tax-exempt) is being charged the tax by our distributor for which we must apply for a refund from the IRS.

5. The Board reviewed the 1988 Joint Communications Budget submitted by Forest Hills, noting the inconsistency and lack of authorization for changes. Mr. Porado will be writing their Council President addressing the following major issues:

- Tardiness in Township notification
- The 10% offset not maintained
- The initiation of an "administrative overhead" charge in regards to our existing joint agreement

6. Township Auditors (closed session)

7. The Board authorized the preparation of a Resolution for consideration which would clarify the Civil Service Commission appointments and appoint Mr. Papernick's recommendation to the IDA Board.

8. The Board discussed the codification clarification procedure concerning the authority to complete the work the arbitrators appointees failed to finish. Mr. Means pointed out that it is only by the arbitrators decision that the appointees can be relieved of their assignment and some other parties appointed to complete it.

(6055) MOVED HANLON-POHL to advise the arbitrator of the status of the assignment and ask for his recommendations to assure its completion.

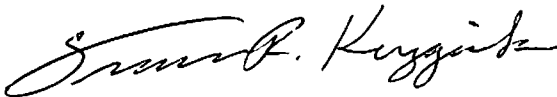
Yes - Hanlon, Pohl, Porado

No - Yates, Dinzeo

Motion 6055 was adopted by a three "yes" two "no" vote.

(6056) MOVED POHL-DINZEO to adjourn, the meeting was adjourned at 9:30 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary-Manager

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - FEBRUARY 29, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK STARTED ON 1986 LIST, NOT YET COMPLETED.
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR HANLON TO MEET WITH COUNTY
3. SOLID WASTE COLLECTION - RE-BID 1/25/88 - TO FINANCE COMMITTEE  
*Awarded 2/8/88 (Remove)*
4. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
5. CD BLOCK GRANT - PROJECT 13 & 14 - MANAGER TO REPORT
6. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW
7. VACANCY - BD OF BUILDING APPEALS - MR. VINCENT AMORE NOMINATED - MANAGER TO CONTACT  
*Accepted nomination (Remove)*
8. ZONING AMENDMENT - ADDRESS USAGE OF UNUSED SCHOOL BUILDINGS - SOLICITOR TO PREPARE AMENDMENT, TO PLANNING COMMISSION FOR REVIEW  
*Commission Review Completed, Board to Review*
9. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL
10. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
11. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
- MEETING WITH ACHD, 1/7/88  
*- Board to Review ACHD Findings*
12. TAX REFORM - LETTERS OF SUPPORT SENT TO STATE OFFICIALS *(Remove)*
13. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES
14. VACANCIES - RECREATION BOARD - NOMINATIONS TO BE CONSIDERED 2/8/88  
*Appointed 2/8/88 (Remove)*
15. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER TO REPORT  
*Engineer*
16. 118 POWELL STREET TAP-IN - ENGINEER TO REPORT
17. CIVIL SERVICE COMMISSION REORGANIZATION - MANAGER, SOLICITOR TO REPORT
18. PART-TIME ADMINISTRATIVE ASSISTANT POSITION - ~~TO BE ADVERTISED~~  
*MANAGER TO Report*
19. DELINQUENT SANITARY SEWAGE MONTHLY REPORT - ~~TO BE INCLUDED WITHIN THE MANAGER'S REPORT~~ *(REMOVE)*
20. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
*- TO Allegheny County Health Department*
21. CONFERENCE ATTENDANCE PER DIEM - Board to establish limits.
22. VACANCY: FIRE CODE HEARING BOARD - Board to appoint
23. TOWNSHIP AUDITORS - Solicitor to report
24. CODIFICATION OF POLICE CONTRACT - Letter to Arbitrator  
- Manager to report
25. DISABILITY STUDY (INVOICE) - Manager to report
26. BOND ISSUE FINANCIAL STATEMENT - Board to review



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 7, 1988

The Additional Stated Meeting of March 7, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Hanlon

Mr. Dinzeo  
Mr. Yates

Miss Pohl was absent due to illness.

Also present were Mr. Jeznach, Chief Naccarati and Mr. John Means, Township Solicitor. At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was duly completed (see attached review). The Board also directed a series of questions to Mr. Means for his opinion. The following items being noted:

1. The Board reviewed the Triangle Pet Rabies Clinic - Dog Licensing Program. Mr. Kuszajewski was directed to follow-up by setting up Township Sponsorship of a local clinic.
2. Chief Naccarati informed the Board of the March 6, 1988 incident in which Officer Doyle was injured (not badly) in a head-on police chase. He is expected to be off work for a two-three week period.
3. The Board discussed the TCVCOG proposal concerning a Mutual Aid Agreement between the various member municipal public works departments. After discussion:

(6057) MOVED DINZEO-HANLON not to commit the Township to the proposed TCVCOG Mutual Aid Agreement.

However, the Board did not rule out Township participation in an assistance capacity when aid is requested, in an emergency, disaster type situation.

The motion was adopted by unanimous roll call of all present.

4. Mr. Jeznach informed the Board on the icing situation occurring along the berm of Queenston Drive. Contributory property owners are co-operating by limiting the amount of water pumped toward the street. A solution would be tapping into a Township installed french drain along the curb, tying into an adjacent catch basin.

(6058) MOVED DINZEO-YATES authorizing the expenditure of all appropriate Township funds and labor for the installation of the french drain along Queenston Drive. The motion was adopted by unanimous roll call vote of all present.

5. The Board discussed the part-time Building Inspector position as authorized by the 1988 Budget, and at the conclusion of this review:

(6059) MOVED YATES-DINZEO to advertise the employment position in THE PROGRESS. The motion was adopted by unanimous roll call vote of all present.

6. The Board discussed the two part-time positions, as advertised and applications received, with Mr. Means while noting the Township's intention to hire the most qualified person for each job.

(6060) MOVED YATES-DINZEO to hold a competitive exam of all applicants in order to ascertain the most qualified.

Mr. Kuszajewski was directed to handle the notification process as well as the set-up for the exam, which will be held on Saturday, March 19, 1988 at 10:00 A.M. in the Municipal Building Auditorium.

The motion was adopted by unanimous roll call vote of all present.

7. The Board discussed, with Mr. Means, the apparent overpayments which have been made for elected auditing services conducted during 1987 and 1986. They also discussed the legality of reimbursement.

(6061) MOTION DINZEO-HANLON directing the Manager to authorize payment to the elected auditors for services conducted during 1988, based upon the recovery of all documented overpayments which were made during the past two years, according to the First Class Township Code. The motion was adopted by unanimous roll call vote of all present.

8. Mr. Means advised the Board of the Commonwealth Court decision upholding the Township's (and the Zoning Hearing Board) rendering of appeals as filled by the Faith Bible Baptist Church. (See communications 3/14/88).



Minutes of the Additional Stated Meeting of March 7, 1988

9. The Board discussed, with Mr. Means, the alignment of the correct terms of the Civil Service Commission. Mr. Means will prepare the appropriate Resolution.
10. Mr. Porado made the following appointments:
- A. Vacancy Board - Mr. Dinzeo, Mr. Yates
  - B. TCVCOG Representatives - Mr. Porado, Mr. Dinzeo (alt)
- (6062) MOTION DINZEO-YATES TO ADJOURN. The motion being unanimously adopted by all all present, the meeting was adjourned at 8:30 PM.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS

AGENDA OF COMMITTEE ITEMS AS REVISED - <sup>March 7,</sup> ~~FEBRUARY 1,~~ 1988

ADMINISTRATION:

- A. SEWER PROJECTS - MANAGER TO REPORT - <sup>WORK IN Progress</sup> ~~CONTRACTS AWARDED, PAPERWORK TO PORTVUE~~  
- EASEMENTS ~~BEING~~ OBTAINED  
- ASSESSMENT POLICY TO BE DEFINED
- B. SEWER AGREEMENT W/TURTLE CREEK - RE: DOROTHY STREET - MANAGER TO PROCEED AWAIT-  
ING POPULATION INFORMATION FROM TURTLE CREEK - ~~NO WORD FROM TURTLE CREEK TO DATE~~ -  
PRE-APPLICATION (CDRG 14) APPROVED - GREENSBURG PIKE/DAVIS STREET - PIPE LOCATED
- C. TAX REFORM BRIEFING - MANAGER TO REPORT, BOARD REVIEW IN FAVOR OF PASSAGE
- D. WANT-AD LANGUAGE - BOARD TO REVIEW, MANAGER TO ADVERTISE (~~Remove~~)
- E. NEW LETTERHEAD - BOARD TO REVIEW ALTERNATIVES <sup>PART-TIME POSITIONS - Applications received, OBJECTIVE TESTING 3/14/88</sup>
- F. Investment Exercise ~~G. Misc. Fund Balances - Board to Review (Remove)~~

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. PARKING - FISHER PROPERTY - STATUS QUO
- C. THIRD SHIFT SUPERVISION - MR. YATES AND CHIEF TO REVIEW (~~Remove~~)
- D. NO-PARKING ZONE - 442 WILBUR AVENUE - <sup>- unnecessary at this time</sup> BOARD TO REVIEW (~~Remove~~)
- E. DOGS MUST BE LEASHED - <sup>Ordered, Received, Installed</sup> SIGNS IN STOCK - 1988 BUDGET (~~Remove~~)
- F. FEDERAL SURPLUS - CHIEF AND MR. JEZNACH TO ATTEND
- G. RESCUE ONE DAYLIGHT SHIFT - CHIEF TO REPORT
- H. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT
- I. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - CHIEF, MANAGER TO REPORT
- J. TRAFFIC SIGNAL (RTE 22 & HAWTHORNE) WOOSTER (PA) INFO GATHERING 1988  
BUDGET - AUTHORIZE 2/8/88
- K. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- L. POLICE CAR, 1988 BUDGET - CHIEF TO REPORT, BOARD TO REVIEW (<sup>Ordered,</sup> ~~Remove~~)
- M. REPLACE POSITION: BUILDING INSPECTOR - ~~BOARD TO REVIEW~~ <sup>To be advertised</sup>
- N. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
- O. JOINT RADIO SERVICE AND COSTS - BOARD TO REVIEW <sup>R. Municipal Rat Service -</sup>  
<sup>MR. Bruener certified (Remove)</sup>
- P. MUTUAL AID AGREEMENT: TURTLE CREEK - CHIEF TO REPORT <sup>S. Spa Property Demolition</sup>
- Q. Rabies Clinic (Triangle Pet) - <sup>Manager to Report</sup>
- T. Fire Truck Allocation Policy - <sup>Manager to Report</sup>

PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET
- D. REPLACE POSITION: JANITOR, 1988 BUDGET
- E. DPW BAY LIGHTS - MR. KUSZAJEWSKI TO REPORT <sup>Jeznach, MR Hanlon to Report</sup>
- F. TCVCOG DPW Mutual Aid - <sup>BOARD Review, MOTION to decline involvement</sup>

PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTRACT NORTHWOOD REALTY - NEW BROKER APPOINTED -  
MRS. URSULA GORDON
- G. Queerston Icing Conditions - MR Jeznach to Report
- H. Guardrail Placements - MR. Jeznach to Report
- I. Summer VACANCY -  
<sup>One position unfilled</sup>

PROPERTY: (Continued)

- B. SAFE CABINETS ETCETERA - BOARD TO REVIEW
- C. GARBAGE CONTRACT - BOARD REVIEW OF 1/25/88 BID (Remove)
- D. DAMAGE TO PARK PROPERTY - TRUCK OWNER INVOICED FOR DAMAGES
  - INSURANCE COMPANY TO BE DIRECTLY INVOICED -  
Contacted on status
- E. MUNICIPAL BUILDING WATER COOLER - UNREPAIRABLE
  - MANAGER AUTHORIZED TO PURCHASE  
NEW UNIT
  - Unit Installed (Remove)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, MARCH 14, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Mr. Hanlon  
Mr. Yates

Note: Miss Pohl arrived at 7:40 P.M.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. Ed Turkovich, 105 Wallace Avenue, expressed concern over the amount of speeding that occurs along the Greensburg Pike. Mr. Yates responded that the Police Department has been spot checking with the VASCAR Unit and will continue to do so in the future.
2. Mrs. Margaret Lindsay, 138 Gardenia Drive, requested an update on Upper Gardenia Drive Sanitary Sewer status. Mr. Porado directed the Manager to send a copy of Mr. McKeever's report to Mrs. Lindsay.

(6063) MOVED DINZEO-HANLON to approve the minutes of the Regular Meeting of February 8, 1988, the Additional Stated Meetings of February 29th and March 7, 1988 as presented. The motion was approved by unanimous roll call vote. Note: Mr. Porado objected to the approval for payment to one Township Auditor for services rendered in 1987.

COMMUNICATIONS:

- |                 |   |
|-----------------|---|
| Tax Reform File | 1. Letter C of PA, DCA, Re: proposal for comprehensive local tax reform. cc: Commissioners, Mr. Means   |
| MRM N/B #4      | 2. Letter Municipal Risk Mgmt, Re: Initial dividend MRP&C Program check amount \$966.96. cc: Commissioners, Mr. Means   |
| AF-G-88 Cont.   | 3. Letter C of A, Dept Planning, Re: Municipal Solid Waste Management Plan. cc: Commissioners, Mr. Means  |
| AF-T-5-'87/8    | 4. Letter Mr. Means, re: 20 Tax Appeals involving assessments where the market value as assessed is less than the actual sales price. cc: Commissioners, Mrs. Franc |
| Landslide File  | 5. Letter Duckstein Cont Re: Wilkins Township billings for Rodi Road Landslide. cc: Commissioners, Mr. Means  |
| AF-E-18         | 6. Financial Statements, State Ethics Commission, R.Dojonovic, J. Taglieri  |
| Taglieri P/F    | 7. Complaint C of PA, PA Human Relations Comm (Lisa Dombrosky Taglieri) vs Wilkins Township. cc: Commissioners, Mr. Means   |
| Gas/Oil Bids 88 | 8. Letter Glassmere Fuel Svce. Re: Tax Reform Act of 1986 (P.L. 99-514) excise tax. cc: Commissioners   |
| AF-T-10         | 9. TCVCOG, Surplus food distribution 3/18/88.   |
| PS-R-10-D       | 10. Boro Forest Hills Re: 1988 Jt Comm Budget & Breakdown 4 communities   |
| PS-F-10         | 11. WTVFD #1 Report activity for 1987. cc: Commissioners, Chief Naccarati   |
| C-C             | 12. Senate Eng. Re: Sewer profile investigation, 118 Powell, SECT #4550   |
| D Aft 64 F1 A1  | 13. Mr. Means, opinion/Comm Court sustaining action of the Board of Commissioners application Faith Bible Baptist Church for use as private school                  |
| Quarterly Mtg   | 14. C of A, Emergency Management Re: Hazardous materials incidents.   |
| Off Wilson P/F  | 15. Letter Leslee Holzer thanx to Officer Wilson for assistance.  |
| PS-F-23         | 16. VFD #4, Re: Costs to Township for low band radio work.  |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 15 alarms were answered by all companies.
2. POLICE: Report of Activity for the month of February 1988:
 

A. Calls and complaints	277
B. Gasoline consumed	1,216
- A9, A10	142.1
- Medic II	40.9
C. Miles of Patrol	10,013
D. Mileage on cars:	
Unit 11 -	30,648
Unit 12 -	70,635
Unit 13 -	34,150
Unit 14 -	82,312

Minutes of the Regular Meeting, Monday, March 14, 1988 - Page TwoPolice Report (Continued)

E. Accidents	10
F. Arrests	27
G. Assaults	1
H. Aided Cases	25
I. Animal Complaints	1
J. Criminal Mischief	8
K. Domestic Disturbances	5
L. Fire Calls	2
M. Other Offenses	5
N. Registration Plates	2
O. Thefts	3
P. Towed Vehicles	3
Q. Vehicle Thefts	9

3. ANIMAL CONTROL: Triangle Pet reported answering 9 complaints during February.

4. MAGISTRATE: District Magistrate Thomas reported the disposition of 76 cases with collections as follows:

To Township	\$937.25
To County	784.00
To State	737.25
Other	950.17

5. MANAGER: Mr. Kuszajewski reported activities as follows as distributed:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	\$57,059.28
Secretary - General Fund	<u>11,360.08</u>
Total	<u>\$68,419.36</u>

BUILDING PERMITS:

Repairs and Improvements - Two Additions

COMPLAINTS:

Received	4
Resolved	4
Pending	14

DELINQUENT SANITARY SEWAGE:

Ninety three (93) "INITIAL" invoices prepared and mailed Thursday, February 18, 1988. Cycle F-04 (new cycle)

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,435.79
Delinquent Tax	<u>770.93</u> (Jordan)
Total	\$3,206.72

7. TREASURER AND TAX COLLECTOR: Mr. Porado reported receipts as follows:

Sources other than	
Current Realty Tax	11,068.59
Current Realty Tax	<u>2,530.60</u>
Total	13,599.19

The status of the 1987 Tax Duplicate was reported for the month of February as follows:

CHARGES:

Original Duplicate		771,753.38
Penalties - This report	230.07	
Previous report	<u>3,109.66</u>	<u>3,339.73</u>
Total Charges		775,093.11

CREDITS - COLLECTIONS:

This report	2,530.60	
Previous report	733,847.88	
Discounts - Previous report	<u>13,342.52</u>	
Total Credits		749,721.00
Balance to account for		25,372.11
Collection Percentage		96.7%
Percentage for same period - previous year		97.2%



Minutes of the Regular Meeting, Monday, March 14, 1988 - Page Three

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of February 1988 \$ 57,835.06 Previous Year \$ 65,768.26 1988 Budget  
 Total for 1988 94,725.02 " " 88,282.67 \$ 388,722.

OCCUPATION PRIVILEGE TAX:  
 Month of February 1988 2,458.60 " " 1,258.40 1988 Budget  
 Total for 1988 2,708.60 " " 1,758.40 48,000.

MERCANTILE TAX:  
 Month of February 1988 5,447.72 " " 86.43 1988 Budget  
 Total for 1988 5,447.72 " " 5,724.15 165,000.

BUSINESS PRIVILEGE TAX:  
 Month of February 1988 7,812.98 " " 1,907.05 1988 Budget  
 Total for 1988 9,998.40 " " 2,302.19 75,500.

9. FINANCIAL REPORT - JANUARY 1988:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTALS</u>
Bank Balance 2/1/88	32,299.76	202,711.89	238,011.65
<u>RECEIPTS:</u>			
Real Estate Tax - Prior Duplicate		5,365.04	5,365.04
Earned Income Tax		57,059.28	57,059.28
Interest		1,141.06	1,141.06
Office Deposit	11,360.08		11,360.08
Inter-Accounts Transfer		43,239.38	43,239.38
February Accounts Payable	68,446.33		68,446.33
Total Receipts			186,611.17
Total Receipts and Balances			424,622.82
Warrants Cleared	110,839.79	130,640.18	241,479.97
Bank Balance 2/29/88	4,266.38	178,876.47	183,142.85
Less Outstanding Warrant			3,700.00
CASH BALANCE FEBRUARY 29, 1988			\$179,442.85

NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through February 29, 1988 but not reflected on the PLGIT statements until after March 1, 1988:

R E Tax - Prior Duplicate	1,512.38
Earned Income Tax	3,614.22
Mercantile & Business Privilege Tax	13,260.70
Occupation Privilege Tax	2,458.60

The above is in reconciliation with February ending statements.

<u>CAPITAL RESERVE FUND:</u>		
Bank Balance 2/1/88 - PLGIT		385,226.57
<u>RECEIPTS:</u> VFD #3 MELP	1,883.06	
Interest	2,000.00	3,883.76
Total Receipts and Balances		389,110.33
<u>Expenditures:</u> MELP Debt Service	1,883.06	
Sanitary Sewer Projects: Legal	281.17	
Easement	500.00	
Construction (Old Wm Penn)	18,794.00	21,458.23
BANK BALANCE FEBRUARY 29, 1988		\$367,652.10

<u>1986 G. O. BOND ISSUE SINKING FUND:</u>	
Bank Balance 2/1/88 - PLGIT	126,522.86
<u>RECEIPT:</u> Interest	668.99
BANK BALANCE FEBRUARY 29, 1988	\$127,191.85

<u>REVENUE SHARING FUND:</u>	
Bank Balance 2/1/88 - PLGIT	476.94
<u>RECEIPT:</u> Interest	2.61
BANK BALANCE FEBRUARY 29, 1988	\$479.55

<u>LIQUID FUELS FUND:</u>	
Bank Balance 2/1/88 - PLGIT	28.42
<u>RECEIPT:</u> Interest	.29
BANK BALANCE FEBRUARY 29, 1988	\$29.71

A list of current bills was presented for approval.

(6064) MOVED HANLON-POHL to authorize payment of bills, totalling \$44,607.35, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

OLD BUSINESS:JUNE 1986:

1. HIGHLAND/CLUGSTON SANITARY SEWERS  
Tap ins completed. Contractor notified of required restoradion.

AUGUST 1987:

1. GEORGE/JAMES SANITARY SEWERS  
Contractor notified to proceed. All easements obtained.
2. OLD WILLIAM PENN SANITARY SEWER  
Contractor has begun construction. All easements obtained.

NOVEMBER 1987:

1. GARBAGE-RUBBISH COLLECTION CONTRACT  
Re-bidding completed January 25, 1988. To Finance Committee for review. Contract awarded 2/8/88

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 5-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AMENDMENT TO THE BY-LAWS  
OF THE TURTLE CREEK VALLEY COUNCIL OF GOVERNMENTS

- (6065) MOVED YATES-DINZEO to adopt Resolution No. 5-88. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 6-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ADOPTING THE ALLEGHENY COUNTY SOLID WASTE  
MANAGEMENT PLAN

- (6066) MOVED POHL-HANLON to adopt Resolution No. 6-88. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
MAKING AN APPOINTMENT TO FILL THE EXISTING  
VACANCY ON THE WILKINS AREA INDUSTRIAL  
DEVELOPMENT AUTHORITY

- (6067) MOVED DINZEO-YATES to adopt Resolution No. 7-88. The motion was adopted by unanimous roll call vote.

3. MOTIONS:

- (6068) MOVED DINZEO-HANLON to authorize attendance by Officials and employes at various training sessions and conferences per the adopted 1988 Township Budget.
- (6069) MOVED POHL-HANLON to authorize the completion of the street name sign contract, second phase, per the adopted 1988 Township Budget.
- (6070) MOVED YATES-DINZEO to approve construction payment #2 to Port Vue Plumbing @ \$62,603.86 for the Old William Penn highway Sanitary Sewer Project per recommendation of the Township Engineer.
- (6071) MOVED HANLON-DINZEO to authorize the expenditure of \$1,987.38 (at maximum) for the Townships share of Joint Communications Network Communications Network Equipment per Mr. Marting's (VFD #4) letter of March 8, 1988.

Mr. Kuszajewski noted that, per The HDH Croup, the insurance liability coverage on the tower would be the joint committees responsibility.

- (6072) MOVED DINZEO-YATES to authorize the testing of the part-time Office Assistant Applicants by Mrs. Sylvia Martinelli per the arranged test schedules.

- (6073) MOVED YATES-HANLON to authorize the Manager to write the Municipalities of Monroeville and Penn Hills, the Borough of Turtle Creek and the Turtle Creek Valley Council of Governments on the availability of entering into and the cost of joining (or forming) a joint emergency dispatch communication network.

Motions 6068 to 6073 inclusive were adopted by unanimous roll call vote.

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(6074) MOVED DINZEO-YATES to establish an <sup>investigation</sup> of the Chief of Police for involvement in local political activity during the 1987 Election, in violation of the Personnel Ordinance.

Yes - Dinzeo, Yates, Porado  
No - Hanlon, Pohl

Motion 6074 was adopted by a three "yes", two "no" vote.

(6075) MOVED HANLON to establish an investigation of the Police Department for involvement in local political activity during the 1987 Election, in violation of the Personnel Ordinance.

Motion 6075 not considered for lack of a "second".

COMMISSIONERS COMMENTS:


Mr. Dinzeo - Discussed the Auditors interest in his hospitalization coverage and reimbursement.

- Asked the Manager to check on the State (PA) DUI fine monies.

(6076) MOVED YATES-DINZEO to adjourn. The motion being adopted the meeting was adjourned at 8:30 P.M.

All motions carried by unanimous roll call vote of those present, except as otherwise noted.

ATTEST:

  
Francis R. Kuszaewski, Secretary

APPROVED:

As presented April 11, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988



## WILKINS TOWNSHIP BOARD OF COMMISSIONERS

## MINUTES OF THE ADDITIONAL STATED MEETING OF MARCH 28, 1988

The Additional Stated Meeting of March 28, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Mr. Dinzeo

Miss Pohl

Mr. Yates

Mr. Hanlon

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer were also present.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of April 11, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (see attached review) with the following items noted:

1. Mr. McKeever briefed the Board on the following matters:

A. Construction status of sewer projects in progress as well as cost estimate updates and assessment policy implications.

B. Peter, John and Dorothy Sanitary Sewer Project update on C.D.BG and Community Facilities Act financing as well as maintenance agreement information with Turtle Creek Borough.

C. He, with Mr. Means, reviewed the agreement concerning the tap-in of 139 Gardenia Drive. Both attested to its relevancy and accuracy.

(6077) MOVED YATES-DINZEO to authorize the proper Township Officials to execute the proposed agreement, in its present form, at the convenience of the property owner.

D. Mr. McKeever was directed to submit a cost estimate on the surveying of the Turtle Creek/Wilkins boundary along the Greensburg Pike.

E. The Board reviewed the Financially Disadvantaged Municipalities Program (in conjunction with the Business Infrastructure Development Act) as a means of financing the Upper Gardenia Drive Sanitary Sewer Project as well as other projects. Mr. Kuszajewski was directed to prepare the appropriate designation application Resolution.

2. Mr. Means briefed, and discussed, with the Board the following matters:

A. He will review and report back to the Board on the following: Sidewalk waiver provisions, police disability coverage inequities, police contract codification, and HRC Hearing.

B. He reviewed the feasibility of legal action against American Cablevision in order to establish the franchise fee authority. At the conclusion of this review:

(6078) MOVED HANLON-DINZEO to authorize the Township Solicitor to file suit in Common Pleas Court concerning the Township's ability to increase the franchise fee through the provisions of the contract executed with American Cablevision.

3. The Board discussed, with the assembled Staff, the following:

A. The Manager was directed to write Mrs. Joanne Taglieri, Township Auditor, for a detailed account of her 1987 Auditing Activities. Payment to be withheld until this information is reviewed.

B. The Manager was directed to write the Monroeville Chamber of Commerce concerning traffic signal loop improvements and other alternatives per Board review.

C. During the course of the meeting, the Board reviewed matters and "built" the New Business Agenda for the April 11, 1988 Regular Meeting.

4. NEW BUSINESS:

The Board discussed and acted upon the following matter:

(6079) MOVED DINZEO-YATES to appoint Ms. Wendy DeGeorge to the Civil Service Commission to fill the currently expired term of Peter Nychis

Yes - Dinzeo, Yates, Porado

No - Hanlon, Pohl

RESOLUTION NO. 8-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 PROVIDING FOR THE APPOINTMENT OF CIVIL  
 SERVICE COMMISSIONERS FOR SIX-YEAR  
 STAGGERED TERMS EXPIRING EVERY TWO YEARS.

(6080) MOVED DINZEO-YATES to accept:

Yes - Dinzeo, Yates, Porado  
 No - Hanlon  
 Abstention - Pohl

RESOLUTION NO. 9-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 CONCERNING ATTENDANCE AT VARIOUS  
 CONFERENCES, CONVENTIONS AND SCHOOLS  
 BY TOWNSHIP OFFICIALS AND EMPLOYEES AND  
 DEFINING REIMBURSABLE EXPENSES AND  
 ITEMIZATIONS THEREOF.

(6081) MOVED DINZEO-YATES. To accept Resolution No. 9-88.  
 /The motion was adopted by unanimous roll call  
 vote.

(6082) MOVED YATES-DINZEO to open bids for the purchase of a riding  
 lawn mower.

The Secretary opened, read and posted the bids (attached).

(6083) MOVED HANLON-YATES to submit the posted bids to the appropriate  
 Committee for review.

(6084) MOVED YATES-POHL to pay Mrs. Lisa Taglieri for four (4) sick  
 leave days that (through review of applicable personnel ordinances)  
 it has been determined that she was compensatable for when she  
 began her maternity leave.

(6085) MOVED YATES-DINZEO for the Board of Commissioners to inform the  
 Woodland Hills School District of their position in favor of Fall  
 daylight football games to be played at Turtle Creek Stadium.


Yes - Yates, Dinzeo, Pohl, Porado  
 Abstention - Hanlon

(6086) MOVED YATES-DINZEO to cancel the April 4, 1988 Public Staff Meeting.  
 Note: Manager will conduct normal office hours.

(6087) MOVED DINZEO-POHL to adjourn, The motion being adopted,  
 the meeting was adjourned at 10:30 P.M.

All motions were carried by unanimous vote, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski  
 Secretary

msf

Riding Lawn Mower - 3/28/88

Dealer	net bid - with trade	net bid - without trade
Gosnell Garden Shops		
Scotts Garden Center		
Laspinas Equipment	\$4000.00	\$5000.00
Pascoe Equipment	\$4995.00	\$5495.00
Doyle Equipment	no bid	\$7162.00

1988 Budget \$5000

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - MARCH 28, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - ~~WORK STARTED ON 1986~~  
LIST, NOT YET COMPLETED: 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - STATUS QUO, MGR & MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT 13 & 14 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED,  
BOARD TO REVIEW  
*Solicitor To Review, Report*
6. ZONING AMENDMENT - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
139 Gardenia Dr. Agreement - ~~MEETING WITH ACHD, 1/7/88~~  
- ~~BOARD TO REVIEW ACHD FINDINGS~~  
- *Agreement to Property Owner*
10. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. 118 POWELL STREET TAP-IN - ENGINEER TO REPORT
13. CIVIL SERVICE COMMISSION REORGANIZATION - MANAGER, SOLICITOR TO REPORT
14. PART-TIME ADMINISTRATIVE ASSISTANT POSITION - MANAGER TO REPORT
15. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
16. CONFERENCE ATTENDANCE PER DIEM - Board to establish limits.  
- *Policy (Resolution) passed 3/28/88*
17. VACANCY: FIRE CODE HEARING BOARD - Board to appoint
18. TOWNSHIP AUDITORS - Solicitor to report
19. CODIFICATION OF POLICE CONTRACT - Letter to Arbitrator  
- ~~Manager to Report~~  
- *Solicitor to Report*
20. DISABILITY STUDY (INVOICE) - ~~Manager to report~~  
*Solicitor to Report, Board to Review*
21. BOND ISSUE FINANCIAL STATEMENT - Board to review
22. 1988 Joint Communications Budget - MR. PARADIS Letter of 3/2/88
23. Acquisition of Fire Apparatus - Board to Review Policy
24. Sheriff Sale Agreement: Twp, WHSD, Alleg. County - MR. MEANS to Report (Remove)

25. HRC Hearing - Solicitor to Report

26. Part-time Summer DPW - One vacancy  
- Board to Review

27. Traffic Signal Repair (Rt. 22 & Kingston Dr.)  
- Letter to Monroeville Chamber  
of Commerce (Remove)

28. Sanitary Sewer Assessment Policy - Board to Define

29. Peter, John, Dorothy Sanitary Sewer Project - Funding Update  
- Engineer, Manager to Report

1. The first part of the report is the introduction.

2. The second part is the literature review.

3. The third part is the methodology.

4. The fourth part is the results.

5. The fifth part is the conclusion.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, APRIL 11, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Miss Pohl

Mr. Hanlon  
Mr. Yates

At the invitation of Mr. Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street requested an update on police dispatch alternatives. Mr. Yates responded that no changes have yet been authorized.

2. Peter Nychis, 100 Calmont Drive, read his Civil Service Commission position elimination letter and submitted to the Board's attention the following:

- A. Appointment letter from 1983 to fill the (then) existing vacancy.
- B. Resolution No. 8-85 which reappointed him to the Commission through December 31, 1984.

The Board, and Manager, reported that they were unaware of this re-appointment Resolution when research was conducted on the status of the Commission members appointments. Mr. Nychis further stated that his dis-association with the Commission did not follow proper legal procedure. The Board indicated that this matter would be referred to Mr. Means.

3. Mary Yakin, 35 Crestview Drive, discussed the following matters:

- A. Her preference to use professional, rather than elected Auditors and the need for a much clearer Audit Report detailing benefit accounts and investment schedules.
- B. She feels that Commissioners, who were former employes, should receive health insurance as a Township benefit. The Board responded that those members who receive health insurance reimburse the Township monthly.
- C. She feels that any investigation of Chief Naccarati should not be conducted by any Township Police Officer who could gain from his demotion or firing. She prefers an independent investigation.
- D. Asked about the Grant (Federal, State) status of the Peter, John and Dorothy Streets Sanitary Sewer Project, as opposed to other sewer projects and their assessment implications. Mr. Porado responded by indicating that the Township is making every effort to secure State or Federal funding for all sanitary sewer projects.
- E. Spoke about the problems of sanitary sewer installations as opposed to getting home mortgages and setting assessments. Mr. Porado responded that sewer line installations were prioritized for those un-sewered areas and that the Board is considering various alternatives in assessment policy.
- F. Questioned Mr. Porado on the filing of a report on the ALOM Conference as well as "surprises" that are not listed on the Public Meeting Agenda.

4. Mrs. Peg Lindsay, 138 Gardenia Drive, questioned the historical setting of priorities as opposed to past promises for sanitary sewer service and a request for a high priority. Mr. Porado responded that other sections of the Township had a higher priority, per Board policy. However, the Board is making every effort to obtain funding in order to complete the sanitary sewerage of the Township.

5. Mr. Bill Hallgren, 149 Gardenia Drive, commented on the mistake made years ago by the Township on not sewerage the upper Gardenia Drive when the rest of Gardenia was completed. Mr. Porado responded that the Township policy concerning sanitary sewer installation has been to use the natural flow contours of the topography. Thus, Upper Gardenia would be best suited for discharge down toward Brown Avenue or the Briaridge Plan.

6. William Moore, 119 George Street

Ed Ferris, 140 George Street - Both questioned the Board's assessment policy on sanitary sewer installation and aid status for the George and James Street project. Mr. Porado responded that some sort of assessment policy would be established by the Board. Mr. Kuszajewski indicated that part of the Board's consideration would be the exclusion of the common trunk line expenses. Also, this project was included in the Township PENNVEST application for State aid.

Minutes of the Regular Meeting, Monday, April 11, 1988 - Page Two

(6088) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of March 14, 1988, the Additional Stated Meeting of March 28, 1988 as presented. The motion was approved by unanimous motion.

COMMUNICATIONS:

- C-F 1. R. Ferguson, request for a block party May 7, 1988  
Ridgewood Drive. cc: Comm., Mr. Jeznach
2. Allegheny County, Dept. Development - various sewer projects, street & basbetball resurfacing. cc: Comm., CJ
- PS-F-23 3. VFD #4 Roster of Line Officers. cc: Comm., CJ
- PS-F-3 4. Rosters of all fire departments. cc: Comm., Chief Naccarati
- AF-T-31D 5. Correspondence J. Means & Wooster Associates - Re: Traffic signal 22 & Hawthorne Drive. cc: Comm., RN
- AF-E-18 6. Ethics Commission Financial Statements Hensel, Mr. Hanlon, Mr. Dombrosky, Mr. McKeever.
- AF-S-2 7. Weis & Weis, (Woodland Hills SD) Re: Use of Turtle Creek Stadium for football.
- AF-T-25 8. Turtle Creek Watershed Ass'n. Re: Membership in Ass'n.
- C-PENDOT 9. Comm of PA DOT Re: Guiderail and problems on Larimer Avenue. cc: Comm., Mr. Jeznach, Mr. Guido
- PS-P-71 10. M, M, C & P Re: Police Pension Fund. cc: Comm., Mr. Means
- AF-M-7 11. Turtle Creek Memorial Day Ass'n. Re: Memorial Day Services. cc: Comm., Mr. Jeznach
- AF-P-11 12. Comm of PA - Auditor General - Audit Report - Liquid Fuels Fund. cc: Comm., Mr. Means

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 18 alarms occurred during the month.

2. POLICE DEPARTMENT REPORT FOR MARCH 1988:REPORT OF ACTIVITY:

A. Calls and complaints	245
B. Gasoline consumed	1,285.
- A9, A10	241.6
- Medic II	42.7
C. Miles of patrol	9,441
D. Mileage on cars:	
Unit 11 -	34,620
Unit 12 -	73,817
Unit 13 -	35,732
Unit 14 -	83,318
E. Accidents	12
F. Arrests	17
G. Aided Cases	16
H. Animal Complaints	6
I. Criminal Mischief	7
J. Domestic Disturbances	4
K. Fire Calls	4
L. Other Offenses	3
M. Registration Plates	3
N. Thefts	12
O. Towed Vehicles	10
P. Vehicle Thefts	5

3. ANIMAL CONTROL: Triangle Pet Service reported four complaints during the month.
4. AMBULANCE ASSOCIATION: Mr. Johnson reported year end stats for 1987. Rescue One answered 803 calls, with 15,647 hours being donated by the volunteers.
5. MANAGER: Mr. Kuszajewski reported the following:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	19,726.52
Occupation Privilege Tax - previous month	3,418.60
Mercantile Tax - previous month	5,789.31
Business Privilege Tax - previous month	13,350.23
Secretary - General Fund	13,790.96
Total	<u>\$42,725.39</u>



## Minutes of the Regular Meeting of Monday, April 11, 1988 - Page Three

Manager's Report (Continued)BUILDING PERMITS:

Repairs and Improvements 5

COMPLAINTS:

Received 6

Resolved 10

Pending 10

DELINQUENT SANITARY SEWAGE:

Thirty Seven (37) "SECOND NOTICES" (Cycle F-04) prepared and mailed Wednesday, March 23, 1988. Twenty (20) "FINAL NOTICES" to be posted week of April 14, 1988.

6. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax (Jordan Tax Service)	1,064.80
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7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	13,317.37
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Current Realty Tax	5,608.65
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Total	18,926.02
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The status of the 1987 Tax Duplicate was reported for the month of March as follows:

CHARGES: Original Duplicate	771,753.38
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Additions/Penalties - This report	509.92
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- Previous report	3,339.73	3,849.65
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Total Charges	775,603.03
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CREDITS - COLLECTIONS:

This report	5,608.65
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Previous report	736,378.48
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Discounts - Previous Report	13,342.52
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Total Credits	755,329.65
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Balance to Account For	20,273.38
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Collection Percentage	97.4%
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Percentage for same period - previous year	97.5%
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8. FINANCIAL REPORT - MARCH 1988:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 3/1/88	4,266.38	178,876.47	183,142.85

RECEIPTS:

Real Estate Tax - Prior Duplicate		5,262.68	5,262.68
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Earned Income Tax		19,726.52	19,726.52
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Mercantile Tax		5,789.31	5,789.31
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Occupation Privilege Tax		3,418.60	3,418.60
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Business Privilege Tax		13,350.23	13,350.23
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Interest		977.03	977.03
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Office Deposit	13,790.96		13,790.96
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March Accounts Payable	43,878.68		43,878.68
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Total Receipts			106,194.01
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Total Receipts and Balances			289,336.86
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Warrants Cleared	44,686.12	106,024.53	150,710.65
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Bank Balance 3/31/88	17,249.90	121,376.31	138,626.21
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Less Outstanding Warrants			3,561.73
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CASH BALANCE MARCH 31, 1988			\$135,064.48
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NOTE: This statement does not include the following amounts collected by Mr. Porado and Mr. Pugliano through March 31, 1988 but not reflected on the PLGIT statements until after April 1, 1988.

R E Tax - Prior Duplicate	1,858.35
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Earned Income Tax	1,113.91
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Mercantile & Business Privilege Tax	18,948.68
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Occupation Privilege Tax	180.00
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The above is in reconciliation with March ending statements.

CAPITAL RESERVE FUND:

Bank Balance 3/1/88 - PLGIT	367,652.10	367,652.10
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RECEIPTS: VFD #3 MELP	1,833.56	
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Interest	2,042.58	3,876.14
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Total Receipts and Balances		371,528.24
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Expenditures: MELP Debt Service	1,833.56	
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Sanitary Sewer Projects: Legal	10.00	
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Engineering	8,396.50	
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Construction - Old Wm Penn	62,603.86	72,843.92
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BANK BALANCE MARCH 31, 1988		\$298,684.32
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Financial Report (Continued)

1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 3/1/88 - PLGIT	127,191.85
RECEIPTS: Interest	744.83
BANK BALANCE MARCH 31, 1988	<u>\$127,936.68</u>

REVENUE SHARING FUND:

Bank Balance 3/1/88 - PLGIT	479.55
RECEIPT: Interest	2.76
BANK BALANCE MARCH 31, 1988	<u>\$482.31</u>

LIQUID FUELS FUND:

Bank Balance 3/1/88 - PLGIT	28.71
RECEIPT: Interest	.33
BANK BALANCE MARCH 31, 1988	<u>\$29.04</u>

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
Month of March 1988 \$ 17,226.21 Previous year \$ 18,527.82 1988 Budget \$388,722.  
Total for 1988 111,306.69 " " 106,810.49

OCCUPATION PRIVILEGE TAX:

Month of March 1988	1,140.00	"	"	1,310.00	1988 Budget \$ 48,000.
Total for 1988	3,848.60	"	"	3,068.40	

MERCANTILE TAX:

Month of March 1988	524.87	"	"	8,192.21	1988 Budget \$165,000.
Total for 1988	5,972.55	"	"	13,916.36	

BUSINESS PRIVILEGE TAX:

Month of March 1988	24,302.65	"	"	2,836.96	1988 Budget \$ 75,500.
Total for 1988	34,301.05	"	"	5,139.15	

A list of current bills was presented for approval.

(6089) MOVED HANLON-POHL to authorize payment of bills, totalling \$50,065.20, as approved by the various committees and the Manager. The motion was adopted by unanimous motion.

OLD BUSINESS:

- JUNE 1986: 1. HIGHLAND/CLUGSTON SANITARY SEWERS Tap-ins completed. Contractor notified of required restoration.
- AUGUST 1987: 1. GEORGE/JAMES SANITARY SEWERS Contractor has begun construction. All easements obtained.
2. OLD WILLIAM PENN SANITARY SEWER Contractor has begun construction. All easements obtained.
- MARCH 1988: 1. PURCHASE OF RIDING LAWN MOWER Bids opened March 28, 1988. Mr. Kuszajewski noted that the low bid mower had not yet been inspected and tested by the Department of Public Works. He recommended that the Board withhold action until this inspection was completed.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION No. 10-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING  
A COMMUNITY FACILITIES GRANT TO BE USED FOR THE IN-  
STALLATION OF COLLECTION LINES TO SERVICE HOMES ON  
PETER, JOHN AND DOROTHY STREETS

(6090) MOVED POHL-DINZEO to adopt Resolution No. 10-88.

RESOLUTION NO. 11-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
THE FILING OF AN APPLICATION FOR CERTIFICATION AS A  
FINANCIALLY DISADVANTAGED MUNICIPALITY WITH THE  
DEPARTMENT OF COMMUNITY AFFAIRS, COMMONWEALTH  
OF PENNSYLVANIA

(6091) MOVED YATES-HANLON to adopt Resolution No. 11-88.

RESOLUTION NO. 12-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT AMONG THE WOODLAND  
HILLS SCHOOL DISTRICT, THE TOWNSHIP OF WILKINS  
AND ALLEGHENY COUNTY

(6092) MOVED DINZEO-HANLON to adopt Resolution No. 12-88.

RESOLUTION NO. 13-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 REGULATING THE ACTIVITIES OF THE ELECTED  
 TOWNSHIP AUDITORS DURING THE PERFORMANCE  
 OF THEIR DUTIES

(6093) MOVED YATES-HANLON to adopt Resolution No. 13-88.

Motions 6090 to 6093 inclusive were adopted by unanimous roll call vote.

3. MOTIONS:

(6094) MOVED DINZEO-POHL to approve payment No. 1 @ \$12,164.44 for the George and James Streets Sanitary Sewer Project per approval of the Township Engineer.

(6095) MOVED HANLON-YATES to approve payment No. 3 @ \$41,657.39 for the Old William Penn highway Sanitary Sewer Project per approval of the Township Engineer.

Motions 6094 and 6095 were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Hanlon noted that the Township received, at the ALOM Conference, \$7,153.29 from Municipal Risk Management for its 1987 refund of Workers Compensation premium.

(6096) MOVED HANLON-POHL to postpone the April 25, 1988 Civil Service Commission Re-organization Meeting until after the correct membership of the Commission was ascertained.

Motion 6096 was adopted by unanimous roll call vote.

(6096) MOVED DINZEO-POHL to adjourn, the motion being unanimously adopted, the meeting was adjourned at 8:45 P.M.

ATTEST:

  
 Francis R. Kuszajewski, Secretary

APPROVED:

As presented \_\_\_\_\_, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF APRIL 25, 1988

The Additional Stated Meeting of April 25, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Yates

Mr. Dinzeo  
Mr. Hanlon

Mr. Means, Township Solicitor, and Mr. McKeever, Township Engineer, were also present.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Miss Pohl arrived shortly after the start of the meeting.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of May 9, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (see attached review) with the following items noted:

1. Mr. McKeever briefed the Board on the status of the various sanitary sewer projects:
  - A. Highland-Clugston: Process Contracting has hired a sub-contractor to work with the residents to complete the project to their satisfaction.
  - B. Old William Penn Highway/George-James Streets:  
The Board discussed the preliminary cost and footage estimates supplied by Mr. McKeever as a basis for the adoption of an assessment ordinance. Mr. McKeever will file a report, including a final cost total for Old William Penn Highway, for Board review on May 31, 1988. At that time, a better educated estimate of the assessment ordinance may be proposed.
  - C. Peter, John and Dorothy: Mr. McKeever briefed the Board on the cameraing and condition of the Turtle Creek, Seneca Street Sanitary Sewer line. He also submitted alternative plans through the Township's Wilbur Avenue line or the installation of a pump station directed back toward Chalfant Borough. The Board will review these alternatives.
  - D. Upper Gardenia Drive: Mr. McKeever reviewed the literature on gas detection devices and Mr. Kuszajewski was directed to share this information with the affected residents.
2. Mr. Means briefed the Board on the Township Code procedures on eliminating the elected Auditors and the hiring of independent CPA's to do the annual audit. He also informed the new Board Members on the Township's past position on only authorizing the filing of liens on tax delinquent property with over \$10.00 tax. The Board offered no objection to the continuation of this practice.
3. Mr. Kuszajewski was directed to complete a chronological rendering of the Civil Service Commission from its inception in 1959-60 through the present. This project should be documented, as much as possible and completed by May 9, 1988.

NEW BUSINESS:

The Board acted upon the following matters:

ORDINANCES:ORDINANCE NO. 770

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE RESURFACING OF VARIOUS STREETS.

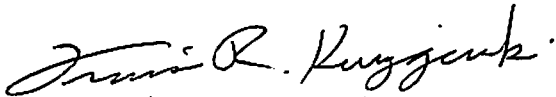
- (6097) MOVED POHL-DINZEO to read Ordinance No. 770 for the first reading
- (6098) MOVED HANLON-POHL to accept Ordinance #770 for the first reading.
- (6099) MOVED POHL-HANLON to read Ordinance #770 for the second reading by title only.
- (6100) MOVED YATES-DINZEO to read Ordinance #770 for the second and final reading and to adopt the ordinance.

Motions 6097 to 6100 were adopted by unanimous roll call vote.

MOTIONS:

- (6101) MOVED DINZEO-YATES to open bids for the 1988 Paving Program.  
The Engineer opened and read the bids while the Secretary posted them (attached).
- (6102) MOVED HANLON-POHL to submit the bids to the appropriate Committee for review.
- (6103) MOVED YATES-POHL to authorize the Manager to order a Port-O-John unit for each of the ball parks from May 9, 1988 through July 15, 1988 with the provision that if destroyed or vandalized, it will not be replaced.
- (6104) MOVED DINZEO-YATES to cancel the May 2, 1988 Staff Meeting (Manager authorized to attend the APMM Conference)
- Motions 6101 to 6104 inclusive were adopted by unanimous roll call vote
- (6105) MOVED DINZEO-POHL to adjourn, the motion being unanimously adopted the meeting was adjourned at 10:15 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary-Manager

msf

1988 PAVING PROGRAM  
Wilkins Township

BID TABULATION  
April 25, 1988

	Envelope Titled & Sealed	Bid Bond or Check	Contract A TOTAL BID <i>Slurry Seal</i>	Contract B TOTAL BID <i>Hant Drive</i>
1. Tresco Paving				
2. Clairton Slag				
(B) 3. Russell Standard	✓	✓ BID BOND	NO BID	38,540.00
(A) 4. Caruso Paving	✓	✓ BID BOND	22,747.00	42,800.00
(C) 5. Trumbull Corp.	✓	✓ BID BOND	21,689.00	NO BID
(D) 6. Burrell Const.	✓	✓ BID BOND	NO BID	49,195.00
(E) 7. Russell Ind.	✓	✓ BID BOND	NO BID	37,545.00

REMARKS:

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - APRIL 25, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - work completed 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - ~~STATUS QUO, MGR & MR. HANLON TO MEET WITH COUNTY~~
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT 13 & 14 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW, SOLICITOR TO REVIEW AND REPORT
6. ZONING AMENDMENT - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
- AGREEMENT TO PROPERTY OWNERS  
- GAS Detection Monitors Info.
10. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. 118 POWELL STREET TAP-IN - ENGINEER TO REPORT (*Remove*)
13. CIVIL SERVICE COMMISSION REORGANIZATION - MANAGER, SOLICITOR TO REPORT
14. PART-TIME ADMINISTRATIVE ASSISTANT POSITION - ~~MANAGER TO REPORT~~  
*Board to Review*
15. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
16. CONFERENCE ATTENDANCE PER DIEM - BOARD TO ESTABLISH LIMITS  
- POLICY (RESOLUTION) PASSED 3/28/88  
(*Remove*)
17. VACANCY: FIRE CODE HEARING BOARD - BOARD TO APPOINT
18. TOWNSHIP AUDITORS - <sup>MANAGER, Solicitor</sup> ~~SOLICITOR~~ TO REPORT
19. CODIFICATION OF POLICE CONTRACT - ~~LETTER TO ARBITRATOR~~  
- ~~SOLICITOR TO REPORT~~  
- *Completed, For Review*
20. DISABILITY STUDY (INVOICE) - SOLICITOR TO REPORT, BOARD TO REVIEW  
- *Implementation of 1987 Award*
21. BOND ISSUE FINANCIAL STATEMENT - BOARD TO REVIEW (*Remove*)
22. 1988 JOINT COMMUNICATIONS BUDGET - MR. PORADO'S LETTER OF 3/2/88  
- *Board Review of Alternatives*
23. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY



24. HRC HEARING - SOLICITOR TO REPORT
25. PART-TIME SUMMER DPW - ONE VACANCY  
- BOARD TO REVIEW
26. SANITARY SEWER ASSESSMENT POLICY - BOARD TO DEFINE
27. PETER, JOHN, DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
28. Police & Non-Uniform Actuarial Studies - Manager to Report (Remove)
29. Recreation Updates - Manager to Report (Remove)
  - Pont-O-John Units, to be ordered (Remove)
  - Quarterly Gallery (Remove)
  - Summer Program Changes (Remove)
  - Long Range Capital Improvement Plan, Board to Review
30. DPW Uniform Contract - Expires 6/28/88  
- Manager to Report
31. Pepsi Vending Machine Proposal - Manager to Report (Remove)  
- Board to Review



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, MAY 9, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkin was called to order at 7:30 P.M. by president Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Miss Pohl

Mr. Hanlon  
Mr. Yates

Also in attendance was Mr. Means, Township Solicitor and Mr. William S. McKeever, Township Engineer.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag. Mr. Porado asked for a moment of silence in memory of Mayor Richard Caliguiri of Pittsburgh.

CITIZEN'S HEARINGS:

1. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin commented on the following: Suggested that inaccurate Township Minutes of the December 14, 1987 Regular Meeting were kept in regards to her access to Township records. Suggested that inaccurate Township Minutes of the April 11, 1988 Regular Meeting were kept in regards to the investigation of the Chief of Police. She also referred to the establishment of the Civilian Police Review and Advisory Office through the Township Regular Meeting Minutes of December 13, 1982. The Board directed Mr. Kuszajewski to review the cited minutes for their accuracy.
2. Mr. Donald Schmitt, 136 George Street - Mr. Schmitt inquired as to the total cost of the George and James Street Sanitary Sewer Project in comparison to the construction costs. He also inquired as to the con-

(6106) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of April 11th, the Additional Stated Meeting of April 25, 1988. The motion was approved by unanimous vote of all present if correctable after review.

COMMUNICATIONS:

- |           |  |
|-----------|--|
| AF-P-11   | 1. Comm of Pa, Letter of transmittal with pymt \$82,936.60, Liquid Fuel Tax Fund                     |
| Rec Corr  | 2. Comm of Pa, DER, Pa's Recreation Plan 1986-90. cc:Comm, Kucic                                     |
| PS-P-7-1  | 3. M M C & P Acturial Study Police Pension Plan cc: Comm.,Amis, Wilson Bowlin, Nolan, Durrant, Means |
| PENNVEST  | 4. Comm of PA, DCA Re: MAP (financiall disadvantaged) Creation. cc:Comm.,JM                          |
| Rec Corr  | 5. Boro Churchill Re: Agreement Joint Recreation Activities Churchill Area. cc: Comm., Rec Board Box |
| AF-E-18   | 6. Ethics Commission. D. DeStefano Financial Statement.  |
| Treas Rpt | 7. G. M. Porado request for exoneration. cc: Comm., Mr. Means  |
| PS-F-18   | 8. Comm of PA, Auditor General Re: Fireman's Relief Ass'n. cc: Comm., Means                          |
| R-16      | 9. W-C Rescue I, Re: Appointment Manager John Zaragoza. cc: Comm.,JMM, CJ                            |
| C-R       | 10. Don Martino, Re: Resignation from Recreation Board. cc: Comm., Rec Bd                            |
| C-C       | 11. M. Costantino Re: Dead tree on Twp. property. cc: Comm., C.J.                                    |
| PENNVEST  | 12. PA Infrastructure Inv. Authority. Re: PV Guidelines. cc:Comm., JMM, McK                          |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 & 4. A total of two alarms occurred during the month.
2. POLICE DEPARTMENT REPORT FOR THE MONTH OF APRIL 1988:

REPORT OF ACTIVITY:

A. Calls and complaints	204
B. Gasoline consumed	1,183.
- A9, A10	166.8
- Medic II	11.
C. Miles of Patrol	8,800
D. Mileage on cars:	
Unit 11 -	37,847
Unit 12 -	75,872
Unit 13 -	39,526
Unit 14 -	83,621
E. Accidents	5
F. Arrests	16
G. Aided Cases	19
H. Animal Complaints	1
I. Burglaries	2
J. Criminal Mischief	8

Minutes of the Regular Meeting, Monday, May 9, 1988 - Page TwoPolice Department Report - April 1988: (Continued)

K. Domestic Disturbances	3
L. Fire Calls	1
M. Other Offenses	1
N. Registration Plates (lost/stolen)	1
O. Thefts	10
P. Towed Vehicles (Twp Ord)	2

3. ANIMAL CONTROL: Triangle Pet reported eight complaints answered during the month.

4. MAGISTRATE: District Magistrate Thomas reported the disposition of seventy eight cases with collections as follows:

To Township	1,624.75
To County	793.50
To State	764.75
Other	1,236.68

5. MANAGER: The Manager reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - Previous month	47,610.20
Occupation Privilege Tax - "	12,900.00
Mercantile Tax - "	140,097.48
Business Privilege Tax - "	51,800.93
Secretary - General Fund	30,119.61
Total	282,528.22

2. BUILDING PERMITS ISSUED:

Demolition	1
Repairs & Improvements	12
Sign	1

3. COMPLAINTS:

Received	10
Resolved	7
Pending	13

4. DELINQUENT SANITARY SEWAGE:

Twenty four (24) "FINAL NOTICES" posted on residents premises on Thursday, April 21, 1988.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,141.70
Delinquent Tax	13,096.12
Total	14,237.82

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	30,119.61
Current Realty Tax	3,894.31
Total	34,013.92

The status of the 1987 Tax Duplicate was reported for the month of April as follows:

CHARGES:

Original Duplicate		771,753.38
Additions - This report	354.06	
- Previous report	3,849.65	4,203.71
Total charges		\$775,957.09

CREDITS-COLLECTIONS:

This report	3,894.31	
Previous report	740,781.83	
Discounts - Previous report	13,342.52	
Exonerations (Prior Report)	1,205.30	
Total Credits		759,225.96
Balance to account for		16,733.13
Collection Percentage		97.8%
Percentage for same period - previous year		98.4%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of April 1988	\$ 52,707.72	Previous Year	\$ 49,667.40	1988 Budget	\$388,722.
Net Total for 1988	163,374.60	"	"		156,023.54

OCCUPATION PRIVILEGE TAX:

Month of April 1988	12,720.00	"	"	19,219.20	1988 Budget	48,000.
Net Total for 1988	16,568.60	"	"	22,287.60		

Minutes of the Regular Meeting, Monday, May 9, 1988 - Page ThreeMr. Pugliano's reports (continued):MERCANTILE TAX:

Month of April 1988	\$ 139,914.20	Previous year	\$135,985.70	1988 Budget
Net Total for 1988	145,886.79	" "	149,902.00	\$165,000.

BUSINESS PRIVILEGE TAX:

Month of April 1988	33,035.53	" "	51,170.30	1988 Budget
Net Total for 1988	67,336.58	" "	62,309.45	\$ 75,500.

7. FINANCIAL REPORT - APRIL 1988GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 4/1/88	17,249.90	121,376.31	138,626.21

RECEIPTS:

Real Estate Tax - Prior Duplicate		5,020.55	5,020.55
Earned Income Tax		47,610.20	47,610.20
Mercantile Tax		140,097.48	140,097.48
Occupation Privilege Tax		12,900.00	12,900.00
Business Privilege Tax		51,800.93	51,800.93
Interest		894.83	894.83
Office Deposit	30,119.61		30,119.61
April Accounts Payable	51,284.20		51,284.20
Inter-Accounts Transfer		13,347.37	13,347.37
Total Receipts			353,075.17
Total Receipts and Balances			491,701.38
Warrants Cleared	64,850.14	113,265.29	178,115.43
Bank Balance April 31, 1988	33,803.57	279,782.38	313,585.95
Less Outstanding Warrants			915.90

CASH BALANCE APRIL 31, 1988			\$312,670.55
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NOTE: This statement does not include the following amounts collected by Mr. porado and Mr. Pugliano through April 31, 1988 but not reflected on the PLGIT statements until after May 1, 1988:

R E Tax - Prior Duplicate	732.11
Earned Income Tax	6,211.43

The above is in reconciliation with April ending statements.

CAPITAL RESERVE FUND:

Bank Balance 4/1/88 - PLGIT		298,684.32
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RECEIPTS: VFD #3 MELP

Interest	1,913.73	
	1,505.06	3,418.79
Total Receipts and Balances		302,103.11

Expenditures: MELP DEBT SERVICE

Sanitary Sewer Projects: Easement	1,913.73	
Construction	1,000.00	
Legal	53,821.83	
Engineering	124.23	
	3,982.00	60,841.79

BANK BALANCE APRIL 31, 1988		\$241,261.32
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1986 G. O. BOND ISSUE SINKING FUND:

Bank Balance 4/1/88 - PLGIT		127,936.68
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RECEIPT: Interest

		587.85
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Total Receipt and Balance		128,524.53
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Expenditure: Debt Service		33,902.51
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BANK BALANCE APRIL 31, 1988		\$94,622.02
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REVENUE SHARING FUND:

Bank Balance 4/1/88 - PLGIT		482.31
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RECEIPT: Interest

		2.47
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BANK BALANCE APRIL 31, 1988		\$484.78
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LIQUID FUELS FUND:

Bank Balance 4/1/88 - PLGIT		29.04
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RECEIPTS: State Allocation	82,936.60	
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Interest	44.46	82,981.06
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BANK BALANCE APRIL 31, 1988		\$83,010.10
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A list of current bills was presented for approval:

(6107) MOVED HANLON-YATES to authorize payment of bills, totalling \$69,888.34, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- JUNE 1986: 1. HIGHLAND/CLUGSTON SANITARY SEWERS - Tap-ins completed. Contractor notified of required restoration.
- AUGUST 1987: 1. GEORGE/JAMES SANITARY SEWERS - Contractor has begun construction. All easements obtained.
2. OLD WILLIAM PENN SANITARY SEWER - Contractor has begun construction. All easements obtained.
- MARCH 1988: 1. PURCHASE OF RIDING LAWN MOWER - Bids opened March 28, 1988
2. INVESTIGATION OF THE CHIEF OF POLICE - Personnel matter - Executive session.
- (6108) MOVED DINZEO-YATES to prepare formal charges against the Chief of Police in violation of provisions in the First Class Township Code regarding political activity. Also to reduce Chief Naccarati to the rank of Patrolman effective the beginning of the next pay period (5/16/88) pending a Civil Service Commission investigation.
- YES - DINZEO, YATES, PORADO  
NO - HANLON, POHL
- APRIL 1988: 1. 1988 PAVING PROGRAM - Bids opened April 25, 1988

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 711

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
PROVIDING FOR THE IMPOSITION OF A REAL  
ESTATE TRANSFER TAX.

(6109) MOVED DINZEO-YATES to table consideration of Ordinance No. 711 until the June 13, 1988 Regular Meeting. The motion was adopted by unanimous roll call vote.

2. RESOLUTIONS: None3. MOTIONS:

- (6110) MOVED POHL-HANLON to approve Payment No. 2 \$30,498.46 for the George and James Streets Sanitary Sewer Project per approval of the Township Engineer.
- (6111) MOVED DINZEO-YATES to approve Payment No. 4 \$18,594.40 for the Old William Penn Highway Sanitary Sewer Project per approval of the Township Engineer.
- (6112) MOVED DINZEO-HANLON to exonerate the Treasurer from the uncollected balance of the 1987 Real Estate Tax.
- (6113) MOVED DINZEO-YATES to award the Riding Lawn Mower bid to the Laspina Equipment Company for the "WOOD MODEL #1850" @ \$4,000.00 low bid.
- (6114) MOVED POHL-DINZEO to award the 1988 Paving Program contracts to the following low bidders, per approval of the Township Engineer:
- Slurry Seal of various streets: Trumbull Corp @ \$21,689.00
  - Rebuild of Hart Drive: Russell Industries \$37,545.00
- (6115) MOVED YATES-DINZEO to authorize advertising for bids for gasoline, oil and diesel fuel.

Motions 6110 to 6115 inclusive were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

- A. Mr. Hanlon asked the Solicitor to review and comment on the Civil Service Commission chronological study, as completed by the Township Manager. This was completed, and at the end of this review:
- (6116) MOVED YATES-HANLON to accept the Solicitor's report, verifying the existing terms of office, as determined by State Law, through local establishment of the Commission by Ordinance No. 266 in 1959:
- Irene Pohl - term expires December 31, 1988
  - Peter Nychis - term expires December 31, 1990
  - Raymond Herr - term expires December 31, 1992

The motion was approved by unanimous roll call vote.

The Manager was directed to contact those effected.

Minutes of the Regular Meeting, Monday, May 9, 1988 - Page Five

Commissioners Comments: (Continued)

- B. (6117) MOVED YATES-DINZEO to appoint the the following individuals to part-time secreterial positions:

Dorothy Michalski - Police Department Office on a  
ninety (90) day trial basis.

Mary Wetmore - Administrative Office

YES - YATES, DINZEO, PORADO

NO - Mr. Hanlon opposed the MOTION based upon the advice of counsel.

ABSTENTION - POHL

The Manager was directed to secure their employment at the earliest mutual convenience.


- C. (6118) MOVED DINZEO-YATES to appropriate \$300.00 to repair the existing catch basin at the corner of Coal and Meadow Streets, in response to resident concerns.

The motion was approved by unanimous roll call vote.

- (6119) MOVED DINZEO-YATES to adjourn. The motion being unanimously adopted, the meeting was adjourned at 8:40 P.M.

The Board entered Executive Session with the Manager, Solicitor and Engineer until 10:00 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented June 13,, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF MAY 31, 1988

The Additional Stated Meeting of May 31, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Dinzeo  
Mr. Yates

It was noted that Mr. Hanlon was out of town and; hence, unable to attend.

Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer, were also present. At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of June 13, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted:

1. Mr. McKeever briefed the Board on the status of all the sewer projects (under construction or anticipated) noting that the work briefly stopped on the George and James Streets project the week of May 23rd, but is underway again.
2. An in-depth discussion, between all present, occurred concerning the various options that were available for the Board's definition of an assessment policy for the sanitary sewer construction projects. Options discussed were:

Board-of-View

Front-foot (gross)

Front-foot with a "cap" on the maximum assessment amount

The Amore properties (not in the district) adjacent to the assessable lots were also discussed. Mr. Means indicated that Mr. Amore may be due a refund for the \$5,000.00 pre-payment he made for the Township's sewer line extension. Also, those adjacent properties would be covered by Ordinance No. 579, charging a rental fee by a defined formula, if he wishes to tap-in to the new system. Mr. McKeever will verify if any refund is due.

3. Mr. Means clarified the language concerning proposed Ordinance No. 711, the Deed Transfer Ordinance. He indicated that the language complies with State Statute, however, at the behest of an adopted MOTION, the term "Township Manager" will be substituted with the term "Township Solicitor" thus verifying the actual administration and enforcement responsibilities. The Ordinance will be considered June 13, 1988.

4. Mr. Means updated the Board on the Commonwealth Court suit filed by former Township Patrolman, James Elmer, and the Township's response, as filed with the Court.

5. Miss Pohl informed the Board of the recognition the Century Club of Wilkins Township has received for their clean-up work around the Community. She wished to thank the Board and the Department of Public Works for their joint efforts in this project.

NEW BUSINESS:RESOLUTION NO. 14-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ALLEGHENY COUNTY, PENNSYLVANIA APPROVING A  
SEWAGE PLANNING MODULE FOR THE 1988 PETER, JOHN,  
DOROTHY STREETS SANITARY SEWER CONSTRUCTION PROJECTS

(6120) MOVED YATES-DINZEO to adopt.

MOTIONS:

- (6121) MOVED DINZEO-YATES to submit to the Planning Commission the revised sidewalk waiver proposal, as authorized by Mr. Means, for their review.
- (6122) MOVED DINZEO-POHL to install the Pepsi-Cola Company Vending Machine in the Municipal Building lobby, on a trial basis, with the understanding that it may be removed at the behest of either party.
- (6123) MOVED YATES-DINZEO to purchase a VASCAR unit from Systems Innovation @ \$1,895.00 and arrange for installation by Highway Systems for \$100.00 into the new police car, when arrived.
- (6124) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 10:10 PM.

All motions were unanimously carried by those present.

Minutes of the Additional Stated Meeting of May 31, 1988 - Page Two

Respectfully submitted,

*Francis R. Kuszajewski*

Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - - MAY 31, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT 13 & 14 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - COMMISSION REVIEW COMPLETED,  
BOARD TO REVIEW, SOLICITOR TO REVIEW AND REPORT
6. ZONING AMENDMENT - COMMISSION REVIEW COMPLETED, BOARD TO REVIEW  
*- Board Considered Solicitor Proposal, after Planning Comm. Review*  
*- Solicitor to meet with Planning Commission June 15th*
7. FUTURE TOWNSHIP AUDITS - BOARD TO REVIEW MR. FOLEY'S PROPOSAL  
*- Solicitor to Report*
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
- AGREEMENT TO PROPERTY OWNERS  
- GAS DETECTION MONITORS INFO
10. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. CIVIL SERVICE COMMISSION REORGANIZATION - MANAGER, SOLICITOR TO REPORT  
*Re-organized 5/23/88* (Remove)
13. PART-TIME ADMINISTRATIVE ASSISTANT POSITION - BOARD TO REVIEW  
(Remove)
14. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
15. VACANCIES  
VACANCY: FIRE CODE HEARING BOARD - BOARD TO APPOINT  
*Recreation Board* - BOARD TO APPOINT
16. TOWNSHIP AUDITORS - MANAGER, SOLICITOR TO REPORT
17. CODIFICATION OF POLICE CONTRACT - COMPLETED, FOR REVIEW
18. DISABILITY STUDY ~~(INVOICE)~~ <sup>MANAGER</sup> - SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD
19. 1988 JOINT COMMUNICATIONS BUDGET - MR. PORADO'S LETTER OF 3/2/88  
- BOARD REVIEW OF ALTERNATIVES
20. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY
21. HRC HEARING - SOLICITOR TO REPORT
22. PART-TIME SUMMER DPW - ONE VACANCY  
- BOARD TO REVIEW (Remove)
23. SANITARY SEWER ASSESSMENT POLICY - BOARD TO DEFINE



4. PETER, JOHN, DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
23. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW
24. DPW UNIFORM CONTRACT - EXPIRES 6/28/88, Quote Review 6/6/88  
- MANAGER TO REPORT
24. PEPSI VENDING MACHINE PROPOSAL - ~~BOARD TO REVIEW~~  
- MACHINE TO BE INSTALLED
25. Regular Meeting Minutes 12/14/87 & 4/11/88 - Manager To Report
26. (old) Franklin School Zoning - Manager, Solicitor To Report  
- BOARD TO REVIEW
30. American Cablevision Food Bank - Manager To Plead (Remove)
1. Sliding Board, Laenecke St. Parklet - To Recreation Board To Review
22. Future Police Negotiations - M.R. Yater To Report  
(move to uncatel #12)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 6, 1988

The Additional Stated Meeting of June 6, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Miss Pohl

Mr. Hanlon

Mr. Dinzeo

Mr. Yates

Also present were Mr. Jeznach and Sgt. Sejko. At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Sgt. Sejko were directed to review the Staff Meeting Agenda. This was duly completed (see attached review) with the following items noted:

1. Mr. Dinzeo commented on the usage of outside attorneys conducting Township business, as opposed to the Township Solicitor.
2. Sgt. Sejko informed the Board on the Workers Compensation status of Officers Doyle and Hunsberger. The Manager was directed to look into improvements for the policy bay garage door.
3. Miss Pohl spoke about the littering problem along Penn Center Boulevard. The Board spoke of improved vascar usage along Harrison Road, and in general, around the Township.
4. The Board discussed the Croation Fraternal Union police detail of May 1988 and advised Sgt. Sejko and the Manager that the Board should be informed of any future such details (and obtain permission) before they are undertaken.

NEW BUSINESS:

Mr. Porado discussed proposed changes in the PSATC By-Laws, concerning officer eligibility, and asked the Boards opinion on the proposed amendments.

(6125) MOVED YATES-DINZEO to oppose the proposed amendments as stated:

Yes - Yates, Dinzeo, Porado

No - Pohl, Hanlon

(6126) MOVED YATES-DINZEO to retain the services of Attorney Patrick J. Thomassey to represent the Board of Commissioners in the Civil Service matter verses demoted Police Chief Naccarati:

Yes - Yates, Dinzeo, Porado

No - Hanlon

Abstention - Pohl

(6127) MOVED YATES-DINZEO to use Sample #2 Letterhead for Township business:

Yes - Yates, Dinzeo, Hanlon, Porado

No - Pohl

Note: Mr. Kuszajewski will place a minimum order for a trial basis.

(6128) MOVED DINZEO-YATES to order six (6) fixtures (per sample) from REPCO II for the Department of Public Works garage addition.

After review of submitted quotes, and discussion among the Board, Mr. Jeznach and Mr. Kuszajewski:

(6129) MOVED DINZEO-YATES to purchase ID2 road repair products from Carnegie Tar.

(6130) MOVED HANLON-YATES to purchase road paint from the Puritan Paint Co.

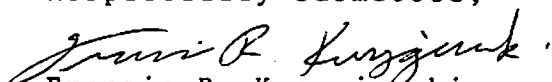
(6131) MOVED DINZEO-POHL to award the uniform service contract, effective 6/28/88, to Ruby's Uniform Rental.

(6132) MOVED DINZEO-YATES to purchase wallmount water cooler (compact) Model No. 3H231 from W. W. Grainger, Inc. for the Department of Public Works Garage.

(6133) MOVED YATES-DINZEO to adjourn at 8:20 P.M.

All motions were unanimously approved, except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT, BOARD REVIEW IN FAVOR OF PASSAGE
- B. NEW LETTERHEAD - BOARD TO REVIEW ALTERNATIVES *(Remove)*  
*- Alternative chosen*
- C. TYPEWRITER MAINTENANCE CONTRACT - BOARD TO REVIEW

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. *Improvements - Parsonville Neighborhood - Board to Review*  
PARKING - FISHER PROPERTY - STATUS QUO  
*(Fisher PRO)*
- C. RESCUE ONE DAYLIGHT SHIFT - CHIEF TO REPORT *(Remove)*
- D. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - *Sgt. Sejko* CHIEF TO REPORT
- E. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - *Sgt. Sejko* CHIEF, MANAGER TO REPORT
- F. TRAFFIC SIGNAL (RTE 22 & HAWTHORNE) WOOSTER (PA) INFO GATHERING 1988  
BUDGET - AUTHORIZE 2/8/88  
*Study unable to meet standards*  
*Alternatives Proposed - Board to Review*
- G. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- H. REPLACE POSITION: BUILDING INSPECTOR - ~~TO BE ADVERTISED~~  
*Board to Review*
- I. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
- J. RABIES CLINIC (TRIANGLE PET) - MANAGER TO REPORT *(Remove)*  
*60 pets unvaccinated 20 Licensed*
- K. SPA PROPERTY DEMOLITION - MANAGER TO REPORT
- L. RESCUE ONE DONATION - MANAGER TO REPORT
- M. "COLLEGE" STUDENTS ON PATROL - MANAGER TO REPORT *(Remove)*  
*- TO Sgt. Sejko*
- N. Police Bay Garage Door - Manager to Report

PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET
- D. REPLACE POSITION: CUSTODIAN, 1988 BUDGET
- E. DPW BAY LIGHTS - MR. JEZNACH, MR. HANLON TO REPORT
- F. QUEENSTON ICING CONDITION - MR. JEZNACH TO REPORT (Remove)
- G. GUARDRAIL PLACEMENTS - MR. JEZNACH TO REPORT
- H. FEDERAL SURPLUS - MANAGER TO REPORT
- I. EASTMONT SWIM CLUB SIGN - MANAGER, MR. JEZNACH TO REPORT
- J. COST OF SWEEPER - MANAGER TO REPORT
- K. COAL STREET/MEADOW STREET CATCH BASIN - MR. JEZNACH TO REPORT (Remove)
- L. QUOTATIONS - BOARD TO REVIEW (Remove)
- M. SAW MILL RUN CLEANUP - MANAGER TO REPORT
- N. GARAGE WATER COOLER - BOARD TO REVIEW
- O. DITCH 102 QUEENSTON - MANAGER TO REPORT (Remove)  
- cleaned up by property owner

PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD RE - NEW BROKER APP'TD. MRS. URSULA GORDON
- B. SAFE CABINETS ETCETERA - ~~BOARD TO REVIEW~~ Manager to Report
- C. DAMAGE TO PARK PROPERTY - TRUCK OWNER INVOICES FOR DAMAGES  
- INSURANCE COMPANY TO BE DIRECTLY  
CONTACTED ON STATUS



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, JUNE 13, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Miss Pohl

Mr. Hanlon  
Mr. Yates

Also in attendance was Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1A & 1B Mr. & Mrs. Roy S. and Patricia K. Thorpe, 657 Highland Avenue - The Thorpes questioned the Townships non-participation in a Crime Watch Program, their neighbors (Mrs. Hall) notice on an Ordinance Violation (un-kept grass), a parking and speeding problem on Highland Avenue and the condition of the Scott properties. Mr. Porado, Mr. Kuszajewski and Mr. Yates responded and the Police Department Officer in Charge will be notified of the parking and speeding situation.

2. Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins inquired about the corner lot (un-kept) at Harrison and Patterson Streets. Mr. Porado responded that the Township Solicitor is reviewing its tax status.

3. Mr. William Hallgren, 149 Gardenia Drive - Requests the Township to repair the washed-out area of the Gardenia Drive curb in front of his home. Referred to the Department of Public Works.

4. Mr. Jerrold Cannizun, 1 Thorncrest Drive - Mr. Cannizun discussed the findings of the Township's Engineer, Wooster and Associates, concerning a requested traffic signal at Hawthorne Drive and the William Penn Highway. He also discussed the accident history of the intersection as well as suggest increased enforcement of the posted speed limit by use of VASCAR. An ordinance violation complaint was also raised. Referred to the Public Safety Committee and the Township Manager.

5. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke about the December 14, 1987 Regular Public Meeting Minutes, the Chief of Police's demotion, the Lisa Taglieri, Human Relations Commission appeal, the Liquid Fuels Tax Allocation, a (projected) Sinking Fund for firefighting equipment, the Peter, John and Dorothy Streets Sanitary Sewer Project, the (in progress) sanitary sewer project assessment policy, and the need for a Township Patrolman at the Regular Public Meeting. Mr. Porado responded and, at one point, ruled Mrs. Yakin out of order.

6. Mrs. Beverly Keenan, 209 Kingston Drive - Mrs. Keenan questioned the status of a continuous Township Ordinance violation. The Manager responded with a status update.

(6134) MOVED YATES-DINZEO to approve the minutes of the Regular Meeting of May 9, 1988, the Additional Stated Meetings of May 31, 1988 and the June 6, 1988 as presented.

COMMUNICATIONS:

- |                |     |   |
|----------------|-----|---|
| PS-P-17-V      | 1.  | L. R. Amis Re: 1988-89 Police Agreement. cc: Comm., JMM   |
| AF-D-6         | 2.  | Duquesne Light Re: Rate Increases. cc: Comm., JMM   |
| PS-F-23        | 3.  | 1987 VFD #4's Treasurers report. cc: Commissioners  |
| AF-G-88        | 4.  | Allegheny County (Plng Dept) Municipal Solid Waste Management Plan. cc: Commissioners, JMM                      |
| AF-I-13-88'95. |     | Crum & Foster Re: Advance notice Intent to increase renewal premiums. cc: Comm., JMM, VFD #1,3,4, HDH, Rescue I |
| C-P            | 6.  | C of PA (DER) Proclamation "June Revers Month". cc: Comm.,  |
| AF-T-10        | 7.  | TCVCOG Re: Surplus Food. cc: Comm., MSF   |
| Elmer Per/F    | 8.  | Mr. Means Re: Elmer vs Bd of Comm. cc: Comm., E. Sejko  |
| AF-F-10        | 9.  | Federal Emergency Mgmt Agency Re: Amendment Floor Plain Regulations. cc: Commissioners, JMM                     |
| AF-U-7         | 10. | U-COMP Dividend check \$2,117.00 1987 Plan Year. cc: Comm., JMM   |
| C-F            | 11. | Federal Energy Regulatory Comm. Re: Draft Environmental Impact Statement.                                       |
| L Rodi L/S     | 12. | The Township to HDH Group Re: Writ of Summons - Lower Rodi Road Landslide.                                      |

PENNVEST 13. C of PA (DER) Re: Request for date of consultation. cc: Commissioners, Mr. Means, Mr. McKeever.

Taglieri P/F 14. John Means Re: lis Taglieri - Findings from H.R.C. cc: Comm.

### REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of seventeen alarms occurred during the month.
2. POLICE: POLICE DEPARTMENT REPORT FOR THE MONTH OF MAY 1988:

### REPORT OF ACTIVITY:

A. Calls and complaints	151
B. Gasoline consumed	1,157
- A9, A10	338.3
- Medic II	41.4
C. Miles of Patrol	9,148
D. Mileage on cars:	
Unit 11 -	42,125
Unit 12 -	75,905
Unit 13 -	43,894
Unit 14 -	84,090
E. Accidents	9
F. Arrests	25
G. Assaults	3
H. Aided Cases	19
I. Animal Complaints	3
J. Burglaries	1
K. Criminal Mischief	6
L. Domestic Disturbances	3
M. Fire Calls	3
N. Mutual Aid	2
O. Other Offenses	7
P. Registration Plates (lost/stolen)	1
Q. Sex Related Offenses	2
R. Thefts	7
S. Towed Vehicles	3
T. Vehicle Theft	6

VASCAR citations were issued at the following locations for the month of May:

Route 22	18
Larimer Avenue	3
Brown Avenue	3
Greensburg Pike	4
Total	28

3. ANIMAL CONTROL: Triangle Pet Company reported eleven complaints - May 1988.
4. MAGISTRATE: District Magistrate Thomas reported the disposition of 162 cases with collections as follows:

To Township	2,521.10
To County	1,742.00
To State	2,299.60
Other	1,427.00

5. MANAGER: Mr. Kuszajewski reported activities as follows:

#### 1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	57,835.02
O P Tax - Previous Month	20,858.60
Mercantile Tax - Previous Month	10,826.02
Business Privilege Tax - prev. month	11,541.35
Secretary - General Fund	9,676.12
Total	\$110,737.11

#### 2. BUILDING PERMITS:

Repairs and Improvements	12
Sign	1

#### 3. COMPLAINTS:

Received	10
Resolved	12
Pending	11

#### 4. DELINQUENT SANITARY SEWAGE:

Seventy Three (73) INITIAL NOTICES mailed May 18, 1988 (New Cycle G-04)

Minutes of the Regular Meeting of Monday, June 13, 1988 - Page Three6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,124.15	
Delinquent Tax	465.54	(Jordan Tax Service)
Total	\$2,589.69	

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	\$9,568.83
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8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1988 \$	51,623.59	Previous year \$	49,702.32	1988 Budget
Total for 1988	214,710.91	" "	205,725.86	\$388,722.00

OCCUPATION PRIVILEGE TAX:

Month of May 1988	20,858.60	" "	16,921.27	1988 Budget
Total for 1988	37,397.20	" "	39,208.87	\$48,000.00

MERCANTILE TAX:

Month of May 1988	10,826.02	" "	4,809.49	1988 Budget
Total for 1988	156,712.81	" "	154,711.55	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of May 1988	22,367.37	" "	3,833.57	1988 Budget
Total for 1988	78,877.93	" "	66,143.02	75,500.00

9. CURRENT FINANCIAL REPORT - MAY 1988:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 5/1/88	33,803.57	279,782.38	313,585.95

RECEIPTS:

Real Estate Tax - Prior Duplicate		732.11	732.11
Earned Income Tax		57,835.02	57,835.02
Mercantile Tax		10,826.02	10,826.02
Occupation Privilege Tax		20,858.60	20,858.60
Business Privilege Tax		11,541.35	11,541.35
Interest		1,668.16	1,668.16
Office Deposit	9,676.12		9,676.12
May Accounts Payable	67,668.33		67,668.33
Inter-Accounts Transfer		32,119.61	32,119.61
Total Receipts			212,925.32
Total Receipts and Balances			526,511.27
Warrants Cleared	100,739.87	115,890.08	216,629.95
Bank Balance 5/31/88	10,408.15	299,473.17	309,881.32
Less Outstanding Warrant			180.00
CASH BALANCE MAY 31, 1988			\$309,701.32

The above is in reconciliation with May ending statements.

CAPITAL RESERVE FUND:

Bank Balance 5/1/88 - PLGIT		241,261.32
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RECEIPTS: VFD #3 MELP

Interest	1,811.08	
	1,256.68	3,067.76
Total Receipts and Balances		244,329.08

Expenditures: MELP Debt Service

Engineering: Sanitary Sewer Projects	1,811.08	
Lions Park Tennis Court Rebuild	4,327.00	
	40.00	6,178.08

BANK BALANCE MAY 31, 1988		\$238,151.00
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1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 5/1/88 - PLGIT		94,622.02
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RECEIPT: Interest

		493.91
BANK BALANCE MAY 31, 1988		\$95,115.93

REVENUE SHARING FUND:

Bank Balance 5/1/88 - PLGIT		484.78
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RECEIPT: Interest

		2.61
BANK BALANCE MAY 31, 1988		\$487.39

LIQUID FUELS FUND:

Bank Balance 5/1/88 - PLGIT		83,010.10
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RECEIPTS: Interest

		398.54
Total Receipts and Balances		83,408.64

Expenditure: Payroll Transfers

		12,000.00
BANK BALANCE MAY 31, 1988		\$71,408.64

A list of current bills was presented for approval.

(6135) MOVED HANLON-POHL to authorize payment of bills, totalling \$55,595.33, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- JUNE 1986: 1. HIGHLAND-CLUGSTON SANITARY SEWERS - Tap-ins completed. Contractor notified of required restoration.
- AUGUST 1987: 1. GEORGE/JAMES SANITARY SEWERS - Contractor has begun construction. All easements obtained.
2. OLD WILLIAM PENN SANITARY SEWER - Construction near completion. Tap-in permits being obtained.
- MARCH 1988: 1. PURCHASE OF RIDING LAWN MOWER - Contract awarded 5/9/88.
2. INVESTIGATION OF THE CHIEF OF POLICE - To Civil Service Commission: Hearings held May 23rd & June 7, 1988
- APRIL 1988: 1. 1988 PAVING PROGRAM - Contract awarded May 9, 1988

NEW BUSINESS:1. ORDINANCES: MOTION RE DEED TRANSFER TAX

(6135) MOVED POHL-DINZEO that with the consent of all Commissioners, Ordinance No. 771 be read once by title only and that it be adopted as written with the exception that Sections 4.1., 4.2 and 4.6 be amended to substitute Township Solicitor for Township Manager.

Motion 6135 was adopted by unanimous roll call vote.

ORDINANCE NO. 771

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
FOR THE IMPOSITION OF A REAL ESTATE TRANSFER TAX.

(6136) MOVED HANLON-DINZEO to read Ordinance No. 771 by title only.

(6137) MOVED HANLON-POHL to adopt Ordinance No. 771.

Motions 6136 & 6137 were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ALLOCATING FUNDS FOR FIRE TRUCK PURCHASE  
AND UPDATING RESOLUTION NO. 1-83 ESTABLISHING  
GUIDELINES FOR FIRE TRUCK ALLOCATIONS TO FIRE COMPANIES.

(6138) MOVED HANLON-POHL to read and accept:

Yes - Hanlon, Pohl

No - Yates, Dinzeo, Porado

The following discussion was noted:

Mr. Yates wishes to study the allocation formula further as it pertains to Township Budgeting. Mr. Hanlon spoke of the Volunteer Fire Departments budgeting concerns. Mr. Porado spoke of the need for Committee review and the Township's financial priorities. Chief Niehl, of VFD #1, spoke of the need for long-term planning by the Companies in order to align their budgets stressing the need for a Township commitment.

3. MOTIONS:

(6139) MOVED YATES-HANLON to hire Greg Keenan as a Summer Employee of the Department of Public Works.

(6140) MOVED HANLON-YATES to approve payment #3 \$53,227.40 for the George and James Streets Sanitary Sewer Project per approval of the Township Engineer.

(6141) MOVED POHL-DINZEO to allow Wilkins-Churchill Rescue One to use a prior \$1,000.00 Township Donation for General purposes as they see fit

(6142) MOVED YATES-HANLON to approve an additional \$239.47 toward purchase of the Radio Tower installation at Wilkins VFD #3.

Motions 6139 to 6142 inclusive were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Yates directed the Manager to set up a meeting with the appropriate Borough of Forest Hills Committee concerning the 1988 Joint Dispatch budget, as prepared and submitted by Forest Hills.



Minutes of the Regular Meeting, Monday, June 13, 1988 - Page Five

(6143) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 8:45 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented July 12, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERS  
MINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 27, 1988

The Additional Stated Meeting of June 27, 1988 was called to order at 7:05 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
 Mr. Hanlon

Mr. Dinzeo  
 Mr. Yates

Miss Pohl was unavailable to attend.

Mr. Means, the Township Solicitor, was also present. At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

NEW BUSINESS:

(6144) MOVED YATES-DINZEO to authorize the appeal of the decision of the Civil Service Commission, in the case of the The Township of Wilkins versus Raymond Naccarati, to Common Pleas Court.

Yes - Yates, Dinzeo, Porado  
 No - Hanlon

Mr. Dinzeo questioned the objectivity of Mr. Herr of the Civil Service Commission while Mr. Hanlon discussed the legal fees of the case, to this point, and of any further appeal.

ORDINANCE NO. 772

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 PROVIDING FOR THE REMOVAL OF A NUISANCE  
 ON PROPERTY SITUATE ON WALLACE AVENUE.

- (6145) MOVED DINZEO-YATES to read Ordinance No. 772 for the 1st reading.
- (6146) MOVED HANLON-YATES to accept Ordinance No. 772 for the 1st reading.
- (6147) MOVED YATES-DINZEO to read Ordinance No. 772 for the second reading by title only.
- (6148) MOVED YATES-DINZEO to adopt Ordinance No. 772.

ORDINANCE NO. 773

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 PROVIDING FOR THE ADOPTION OF "THE  
 BOCA NATIONAL BUILDING CODE, TENTH EDITION, 1987"

- (6149) MOVED DINZEO-YATES TO READ Ordinance No. 773 for the 1st reading.
- (6150) MOVED DINZEO-YATES to accept Ordinance No. 773 for the 1st reading.
- (6151) MOVED YATES-HANLON to read Ordinance No. 773 for the second reading.
- (6152) MOVED HANLON-YATES to adopt Ordinance No. 773.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of July 11, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted:

1. Mr. Means advised the Manager to be sure that the restoration procedures for the Highland-Clugston-Ayers Sanitary Sewer Project are sufficient before releasing the retainage. His suggestion will be referred to the Township Engineer.
2. The Board directed the Manager to contact Mr. Jack Leddon concerning the ownership of the property located at the corner of Harrison and Patterson Streets before Sheriff Sale procedures are authorized.
3. The Board and Mr. Means discussed the following matters:
  - A. Further developments on the Planning Commission Ordinance No. 275 sidewalk waiver and zoning ordinance revisions review.
  - B. Single Audit Act regulations and the elected/appointed auditor independent work issue.
  - C. Cablevision franchise fee authority.
  - D. Volunteer Fire Companies/Township allocation, purchase policy for fire apparatus.
4. The Manager was directed the following matters:
  - A. Prepare a Resolution to appoint Pat DeMarco to the Recreation Board.
  - B. With the Solicitor, prepare a comprehensive Resolution concerning the purchase of fire apparatus.
  - C. Contact MMC & P on the actuarial soundness of their pension cost estimates, compared to plan assets.

Minutes of the Additional Stated Meeting of Monday, June 27, 1988 - Page Two

- D. Contact the Police Wage Policy Committee on meeting with the Township and the HDH Group on the Accident and Sickness Insurance coverages.
- E. Write Mrs. Glickman, of 905 Roland Road, referring her letter to the Public Safety Committee.

OTHER NEW BUSINESS:

- (6153) MOVED HANLON-YATES to open bids for purchase of leaded and non-leaded gas, diesel fuel and motor oil. The Secretary opened, read and posted the bids (attached) [Please note Glassmere Oil bid conversion to price per gallon].
- (6154) MOVED HANLON-YATES to submit the posted bids to the appropriate committee for review.
- (6155) MOVED YATES-DINZEO directing the Manager to re-listen to the tape of the Regular Public Meeting of December 14, 1987 as it pertains to Mrs. Yakin's comments and Mr. Dombrosky's replies.
- (6156) MOVED YATES-DINZEO to cancel the July 5, 1988 Public Staff Meeting.
- (6157) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 9:25 P.M.

All motions were carried by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf

# BID TABULATION

6/27/88

## GASOLINE OIL & DIESEL FUEL

BIDDER

LEADED GAS

NO LEAD GAS

DIESEL

SAE 20

SAE 10W30

DISC - /GAL

PRICE/GAL

DISC - /GAL

PRICE/GAL

DISC - /GAL

PRICE/GAL

DISC. /GAL

DISC. /GAL

PENZOIL PRODUCTS

.621

.6085

.595

2.98

3.24

GLASSMERE FUEL ①

.589

.554

.495

(drum)  
154.95

2.82

(drum)  
161.95

2.94

CURRENT:  
LEADED .649  
NO LEAD .634

① For motor oil, price submitted in first column is per drum.

Per Glassmere Fuel, each drum contains 55 gallons which is converted into column two.

② Price escalation, de-escalation clause included

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JUNE 27, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT 13 & 14 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION ~~OF SOLICITOR~~  
OF PROPOSAL, AFTER PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - ~~COMMISSION REVIEW COMPLETED, BOARD TO REVIEW~~  
~~SOLICITOR TO MEET WITH PLANNING COMMISSION JUNE 15TH~~  
- *Planning Commission Review July 20, 1988*
7. FUTURE TOWNSHIP AUDITS - ~~BOARD TO REVIEW MR. FOLEY'S PROPOSAL~~  
- SOLICITOR TO REPORT
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
- ~~AGREEMENT TO PROPERTY OWNERS~~  
- ~~CAS DETECTION MONITORS INFO~~  
- *CDBG YEAR 15*
10. BOCA AMENDMENTS - SOLICITOR TO PREPARE ORDINANCES (*Remove*)  
*10. Plumbing Ordinance - Solicitor to Prepare Ordinance*
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT  
RECREATION BOARD - BOARD TO APPOINT (*Remove*)
14. TOWNSHIP AUDITORS - MANAGER, SOLICITOR TO REPORT
15. CODIFICATION OF POLICE CONTRACT - COMPLETED, FOR REVIEW
16. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD
17. 1988 JOINT COMMUNICATIONS BUDGET - ~~MR. PORADO'S LETTER OF 3/2/88~~  
- BOARD REVIEW OF ALTERNATIVES  
- *MEETING WITH Forest Hills Borough*
18. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY
19. HRC HEARING - SOLICITOR TO REPORT
20. SANITARY SEWER ASSESSMENT POLICY - BOARD TO DEFINE
21. PETER, JOHN, DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
22. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- *CDBG YEAR 15 (PARK SHELTERS)*

Miscellaneous and Administrative Agenda - June 27, 1988 - Page Two

23. FUTURE POLICE NEGOTIATIONS - MR. YATES TO REPORT
24. DPW UNIFORM CONTRACT - EXPIRES 6/28/88  
- QUOTE REVIEW 6/6/88 (Remove)  
- MANAGER TO REPORT
25. PEPSI VENDING MACHINE PROPOSAL - MACHINE TO BE INSTALLED
26. REGULAR MEETING MINUTES 12/14/87 & 4/11/88 - MANAGER TO REPORT
27. (OLD) FRANKLIN SCHOOL ZONING - MANAGER, SOLICITOR TO REPORT  
- BOARD TO REVIEW
28. SLIDING BOARD, LENEAKE STREET PARKLET - ~~TO RECREATION BOARD TO REVIEW~~  
ORDERED FOR INSTALLATION
29. Automatic Garage Door Opener - Board to Review
30. 966 Rear Greensburg Pike - Manager to Report  
SPA Property
31. Corvon Property: Harrison at Pattenson - Manager, Solicitor To Report  
(move to #24 slot)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, JULY 11, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl  
Mr. Yates

Mr. Dinzeo and Mr. Hanlon were absent.

Also in attendance was Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins inquired as to the status of the correction of the December 14, 1987 Regular Meeting Minutes. After discussion with the Board, the Manager was directed to have that portion of the verbal exchange between Mrs. Yakin and Mr. Dombrosky, concerning her access to records, transcribed and amended to the minutes.

2. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke about the December 14, 1987 Regular Public Meeting Minutes and the transcription of same, "her" correspondence file and its contents, the history of improvements, service delivery and accepted R.O.W. of Crestview Drive, as well as auditors status, preference of professional over elected auditors, her willingness to serve as an appointed auditor, auditing fees paid over the last few years and other political activities by Township employees that she was aware.

She was responded to by Mr. Porado, Mr. Means, Mr. Kuszajewski and Mr. Yates. Mr. Yates stressed the point that if any elected auditor has a problem with how their fees have been reconciled, they should directly contact the Board of Commissioners.

3A & 3B. Mr. & Mrs. Roy S. Thorpe, 657 Highland Avenue - Mr. Thorpe wished to thank the Board of Commissioners, the Police Department, the Department of Public Works and Ordinance Enforcement Personnel on their prompt response to his concerns raised last month.

Mrs. Thorpe spoke about the conduct of the public meeting as it pertains to audience participation and sources of interruption when Board members or a specific citizen has the floor. Mr. Porado responded that the meeting should not be conducted that way.

4. Mr. Tom Nolan, 565 Tongalucas Street - Mr. Nolan spoke of the past Pennsylvania Ethics Commission ruling on the Board of Commissioner's ability to receive hospitalization benefits and registered a reconciliation of benefits received (since the inception of the practice) at Township expense and amounts of restitution made by Ethics Commission order. Mr. Means indicated that he would respond with a written explanation of the Commission outcome.

Mrs. Yakin and Mr. William Suvak (116 Patterson Street) also requested a copy of Mr. Means reply.

(6158) MOVED POHL-YATES to approve the minutes of the Regular Meeting of June 13, 1988 and the Additional Stated Meeting of June 27, 1988. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- |             |  |
|-------------|--|
| R-16        | 1. Wilkins-Churchill Rescue I appointment of Mark Ruppel, EMT/Assistant Manager. cc: Commissioners, Sgt. Sejko |
| PS-T-1      | 2. Comm of PA - State Police Fines \$2,608.10.   |
| Peter J & D | 3. C of Alleg Notice of finding (Release of funds CDXIV)   |
| C-A         | 4. Cty of Alleg - Constable System. cc: Comm., JMM., RN  |
| Nacc appeal | 5. P. Thomassey Re: Appeal Petition & Notice of Appeal. Comm., JJH, JMM  |
| PS-F-3      | 6. WH Sch Dist - Thanx to fire co's for help. Comm., ES, 1, 3 & 4  |
| PF-Cur-S76  | 7. Senate Re: Notice to proceed 1988 S S Program. Comm., CJ  |
| C-S         | 8. J. Smith Re: School Tax raise. cc: Comm   |
| PF-Cur-S76  | 9. Senate Re: Notice to proceed 1988 Hart Dr R/B. Comm., CJ  |
| C-G.        | 10. A. Glickman Re: Conditions Roland/Stevendale. Comm., JSP, ES   |



Minutes of the Regular Meeting of Monday, July 11, 1988 - Page TwoCommunications - (Continued)

- AF-T-31D 11. Wooster Re: Report W P Hwy & Hawthorne Intersection. Comm., JMM, WMCK  
 Yr 15 BGP 12. All Cty Re: Year 15 Block Grant Program. cc: Comm.  
 C-W 13. Wall Borough, Help Needed! Street Repair. cc: Comm., CJ  
 C-A 14. All Cty Re: Low Rent Housing Units. cc: Comm., JMM  
 M/R 133 Wallace 15. B-J Tree Re: Tree removal 133 Wallace. cc: Comm., JMM

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, and 4. A total of 14 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of June, 1988:

REPORT OF ACTIVITY:

A. Calls and Complaints	320
B. Gasoline consumed	888.7
- A9, A10	253.4
- Medic II	26.7
C. Miles of Patrol	8,310
D. Mileage on Cars:	
Unit 11 -	46,186
Unit 12 -	77,344
Unit 13 -	46,315
Unit 14 -	84,479
E. Accidents	7
F. Arrests	24
G. Assaults	2
H. Aided Cases	19
I. Animal Complaints	10
J. Burglaries	3
K. Criminal Mischief	6
L. Domestic disturbances	1
M. Fire Calls	4
N. Other Offenses	4
O. Registration Plates - lost/stolen	1
P. Thefts	12
Q. Towed Vehicles	7
R. Vehicle Theft	4

3. ANIMAL CONTROL: Triangle Pet Company reported fourteen complaints - June 1988
4. MANAGER'S REPORT: Mr. Kuszajewski reported activities as follows:

FINANCIAL COLLECTIONS:

Earned Income Tax - Previous month	10,816.11
Occupation Privilege Tax - Previous month	901.00
Mercantile Tax - Previous month	207.10
Business Privilege Tax - Previous month	2,373.08
Secretary - General Fund	18,906.40
Total	<u>\$33,203.69</u>

BUILDING PERMITS:

Repairs and Improvements	- 7
Sign	- 1

COMPLAINTS:

Received	28
Resolved	24
Pending	15

DELINQUENT SANITARY SEWAGE:

Twenty seven (27) "SECOND NOTICES" prepared and mailed June 23, 1988.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,355.68
Delinquent Tax	273.86 (Jordan Tax Service)
	<u>2,629.54</u>

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than	
Current Realty Tax	\$16,841.40



## Minutes of the Regular Meeting of Monday, July 11, 1988 - Page Three

7. <u>EARNED INCOME TAX:</u> Mr. Pugliano reported collections as follows:					
Month of June 1988	\$ 10,816.11	Previous Year	\$ 7,931.54	1988 Budget	
Total for 1988	225,277.02	" "	213,657.40	\$388,722.00	
<u>OCCUPATION PRIVILEGE TAX:</u>					
Month of June 1988	901.00	" "	890.10	1988 Budget	
Total for 1988	38,288.20	" "	40,088.97	\$48,000.00	
<u>MERCANTILE TAX:</u>					
Month of June 1988	207.10	" "	710.30	1988 Budget	
Total for 1988	153,361.29	" "	155,421.85	\$165,000.00	
<u>BUSINESS PRIVILEGE TAX:</u>					
Month of June 1988	2,373.08	" "	646.78	1988 Budget	
Total for 1988	81,251.08	" "	67,059.80	\$75,500.00	

8. CURRENT FINANCIAL REPORT - JUNE 1988

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 6/1/88	10,408.15	299,473.17	309,881.32
<u>RECEIPTS:</u>			
Earned Income Tax		10,816.11	10,816.11
Mercantile Tax		207.10	207.10
Occupation Privilege Tax		901.00	901.00
Business Privilege Tax		2,373.08	2,373.08
Interest		1,581.80	1,581.80
Office Deposit	18,906.40		18,906.40
June Accounts Payable	55,594.95		55,594.94
Inter-Accounts, Transfer		9,568.83	9,568.83
Total Receipts			99,949.26
Total Receipts and Balances			409,830.58
Warrants Cleared	63,369.86	111,319.72	174,689.58
Bank Balance 6/30/88	21,539.63	213,601.37	235,141.00
Less Outstanding Warrants			1,879.04
CASH BALANCE JUNE 30, 1988			\$233,261.96

The above is in reconciliation with June ending statements.

CAPITAL RESERVE:

Bank Balance 6/1/88 - PLGIT		238,151.00
<u>RECEIPTS:</u> VFD #3 MELP		
Interest	1,896.94	
	1,471.45	3,368.39
Total Receipts and Balances		241,519.39
Expenditure: MELP Debt Service		1,896.94
Bank Balance 6/30/88		239,622.45
Less Outstanding Warrant: Sanitary Sewer Construction		53,227.40
CASH BALANCE JUNE 30, 1988		\$186,395.05

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 6/1/88 - PLGIT	95,115.93
<u>RECEIPT:</u> Interest	587.39
BANK BALANCE JUNE 30, 1988	\$95,703.32

REVENUE SHARING FUND:

Bank Balance 6/1/88 - PLGIT	487.39
<u>RECEIPT:</u> Interest	2.97
BANK BALANCE JUNE 30, 1988	\$490.36

LIQUID FUELS FUND:

Bank Balance 6/1/88 - PLGIT	71,408.64
<u>RECEIPT:</u> Interest	393.59
Total Receipt and Balances	71,802.23
Expenditure: Payroll Transfers	12,000.00
BANK BALANCE JUNE 30, 1988	\$59,802.23

A list of current bills was presented for approval.

(6159) MOVED YATES-POHL to authorize payment of bills, totalling \$65,572.31, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:JUNE 1986:

1. HIGHLAND/CLUGSTON SANITARY SEWERS Tap-ins completed. Contractor notified of required restoration: work underway

AUGUST 1987:

1. GEORGE/JAMES SANITARY SEWERS Contractor near completion. Tap-in permits being obtained.
2. OLD WILLIAM PENN SANITARY SEWER Construction near completion. Tap-in permits being obtained.

MARCH 1988:

1. INVESTIGATION OF THE CHIEF OF POLICE To Civil Service Commission: Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988.

APRIL 1988:

1. 1988 PAVING PROGRAM Hart Drive Rebuild: Work began June 27, 1988. Slurry Seal Program to begin mid-July

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:

RESOLUTION NO. 15-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING A MEMBER OF THE RECREATION BOARD

- (6160) MOVED POHL-YATES to adopt Resolution No. 15-88. The motion was adopted by unanimous roll call vote of all present.

3. MOTIONS:

- (6161) MOVED YATES-POHL to award the bid for leaded and non-leaded gasoline, diesel fuel and motor oil to Glassmere Fuel Service, Inc.

The motion was adopted by unanimous roll call vote of all present.

- (6162) MOVED POHL-YATES to adjourn. The meeting was adjourned at 8:05 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Aug 8, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSAMENDED PORTION OF THE REGULAR MEETING OF MONDAY, DECEMBER 14, 1987

By passage of a MOTION on June 27, 1988 and at the Board's direction on July 11, 1988, the following portion of the Citizen Hearings agenda has been transcribed, and amended to the Minutes of the December 14, 1987 Regular Meeting:

GEORGE HAWKINS - I was up at the Township Municipal Building the other day with Mary Yakin to look at the budget. Francis said they finally found the Spa Plan, well Mrs. Yakin asked to see it and Fran said she could not see it but I could act as her agent and view it. Why is she not allowed to see these plans? According to the laws and rules, these plans are open to all the residents of the Township to see.

JOSEPH DOMBROSKY - I don't know what transpired, you said that Francis said he would give it to you but not to her, is that correct?

GH - That is correct - why does she have to go through an agent - this is what I want to know - why?

JD - Because there was a resolution passed - years ago prior to my being, and you know this George as well as I do that since she ran off with some records one time, that she not be permitted in here where she could get the records. OK, now thats the way the thing reads.

MARY YAKIN - Are you saying I ran off with the records?

[after much conversation between the above three (which I couldn't decipher): *mef*

JD - Were not going to argue.

MY - Before you go to your reward, you better recind that resolution because I have never had due process - I have never altered a record, I have never taken a record that was not given to me. That Resolution in no way applies to me - and yet for twenty five years I finally have an agent and now you won't let him do anything either. Who in this Township would understand the plans that that man [who went to jail in Florida]*mef* prepared. He was a thief.  
[three people talking here - unable to decipher]*mef*

JD - George are you satisfied with your answer?

MY - You are shielding his records because you know that they were a fraud.

GH - All I want to know is why I can't buy or why this woman cannot go up to that window and buy a copy of a record - now this is wrong. Any citizen should be able to buy a copy of a record. I gave him 75¢ for some copies and he gave me them without any trouble at all.

JD - Were you acting as her agent? [repeat] - Were you acting as her agent?

GH - She shouldn't need an agent - she should not need an agent, all she needs to do is to walk up to that window and say "I want a copy and I'll pay for it".

JD - George, you are her agent and he gave you the transcript you wanted.

WILLIAM HALLGREN - I have a question - I would like to know who gave orders that she couldn't have the transcript.

JD - I just got done answering that -

BH - You didn't answer to me!

JD - I answered to them.

BH - What did you say?

JD - By a Resolution on the books - by the Board as a whole.

BH - The Board as a whole tells him not to give her any records? I think that she is entitled to records the same as me or him or him.

JD - There was a Resolution passed prior to my being on the Board.

MY - Does the Resolution say that Mary Yakin can't have records - NO - what does the Resolution say - tell us - tell us.

JD - You know what it says - I'm not going to repeat it.

MY - You don't know what it says - you don't know what you are doing - you have been doing the wrong thing.

GH - OK, lets put it this way - I would like to see a copy of this Resolution - who made it and what it pertains to and I would like to see what could be done to [solve ?] <sup>my</sup> this Resolution because it violates her constitutional rights - that's all I want to know - who is responsible for violating her constitutional rights - a citizen of the United States.

[After discussion about the Resolution:] <sup>my</sup>

FRANCIS KUSZAJEWSKI - I will put a copy of the Resolution in the mail tomorrow.

JD - OK, were going to move on now.

As transcribed

Mae S. Franc  
Mae S. Franc

ATTEST:

Francis R. Kuszajewski  
Francis R. Kuszajewski

APPROVED:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF July 25, 1988

The Additional Stated Meeting of July 25, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Yates

Mr. Dinzeo

Mr. Hanlon  
Miss Pohl

Mr. Means, the Township Solicitor, and Mr. McKeever, the Township Engineer was also present. At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of August 8, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted:

1. After review of the Pennsylvania Seat Belt Legislation with the Solicitor, the Manager was directed to instruct all departments in the mandatory usage of safety seat belts while operating Township owned vehicles or using personal vehicles during the course of Township business.

2. The Manager also reviewed the various recommendations Fireman's Fund made, after their inspection of Township properties, and steps for their incorporation.

3. Mr. McKeever reviewed the various public works projects:

- road repair
- sewer projects
- Peter, John and Dorothy Streets (Community Facilities Grant)
- PENNVEST (in-depth)
- grading permit applications

He indicated that final cost figures for the Old William Penn Highway Sanitary Sewer Project would be available by August 8, 1988.

4. The Board discussed alternatives for the Hawthorne Drive/Route 22 Intersection, in regards to Mr. Wooster's suggestions. Further review to follow.

5. The Manager was directed to set-up a meeting with Forest Hills Borough to discuss the joint communications budget on Thursday, August 4, 1988 at 7:30 P.M. at the Borough Building. Mr. Means will also attend.

6. Mr. Yates briefed the Board on the last Joint Communications Meeting that dealt solely with insurance questions and costs. Such discussion has held up the installation of the VFD #3 radio tower. For further joint review August 4th.

7. The Board reviewed the Manager's recommendations for Township notes, to be included in the next edition of the Recreation Board Newsletter.

(6163) MOVED POHL-YATES to adjourn. The meeting was adjourned at 8:45 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - JULY 25, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT 13 <sup>year</sup> & 14 <sup>15</sup> - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - ~~PLANNING COMMISSION REVIEW JULY 20, 1988~~  
*Board Consideration of Planning Commission Review*
7. FUTURE TOWNSHIP AUDITS - SOLICITOR TO REPORT
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
CDBG YEAR 15
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE.
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT
14. TOWNSHIP AUDITORS - MANAGER, SOLICITOR TO REPORT
15. CODIFICATION OF POLICE CONTRACT - COMPLETED, FOR REVIEW
16. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD
17. 1988 JOINT COMMUNICATIONS BUDGET - BOARD REVIEW OF ALTERNATIVES  
- MEETING WITH FOREST HILLS BOROUGH
18. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY
19. HRC HEARING - ~~SOLICITOR TO REPORT~~ *Board To Review*
20. SANITARY SEWER ASSESSMENT POLICY - BOARD TO DEFINE
21. PETER, JOHN, DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
22. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- CDBG YEAR 15 (PARK SHELTERS)
23. FUTURE POLICE NEGOTIATIONS - MR. YATES TO REPORT

Miscellaneous and Administrative Agenda - July 25, 1988 - Page Two

24. CORNER PROPERTY: HARRISON AT PATTERSON - MANAGER, SOLICITOR TO REPORT
25. PEPSI VENDING MACHINE PROPOSAL - MACHINE TO BE INSTALLED
26. <sup>see 31</sup> REGULAR MEETING MINUTES 12/14/87 & 4/11/88 - MANAGER TO REPORT (Remove)
27. (OLD) FRANKLIN SCHOOL ZONING - MANAGER, SOLICITOR TO REPORT (Remove)  
- BOARD TO REVIEW
28. SLIDING BOARD, LENEAKE STREET PARKLET - ORDERED FOR INSTALLATION
29. AUTOMATIC GARAGE DOOR OPENER - BOARD TO REVIEW
30. 960 REAR GREENSBURG PIKE -  
SPA PROPERTY - MANAGER TO REPORT
31. Hawthorne Dr. Traffic Control - Board To Review (move to #26)
32. Recreation Board Newsletter - MANAGER TO REPORT (Remove)  
Board TO Review
33. Nuisance Tree, Wallace Ave. - MANAGER TO REPORT
34. Hall Station Bridge Reconstruction - MANAGER TO REPORT
35. Act 205 MMO Preparation - MANAGER TO REPORT (Remove)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 1, 1988

The Additional Stated Meeting of August 1, 1988 was called to order at 7:00 P.M. by Vice-President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Miss Pohl

Mr. Yates  
Mr. Hanlon

Mr. Porado arrived while the meeting was in progress.


Also present were Mr. Jeznach and Chief Naccarati.

At the invitation of Vice-President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Mr. Jeznach and Chief Naccarati were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted:

1. The Manager was directed to address a letter to Rep. Cowell and Senator Romanelli about the State's reluctance to clean the Saw Mill Run and the lack of litter, clean-up patrols along State Routes.
  2. The Manager was directed to contact the HDH Group for an opinion concerning the usage of employe vehicles used during police department details.
  3. The Chief was directed to attend to the following:
    - A. Contact the Wilkes-Barre Police Department to confirm that the Township's ordered police car is ready for pick-up. Also to determine the most convenient delivery of the vehicle.
    - B. Address Mr. Gaeto's concern for the conduct of Officer Greco, referring to the faulty break drums of police car.
    - C. Investigate the Jenkins and Tiernie properties along Railroad Street for ordinance violations and clean-up.
    - D. Usage of VASCAR and ESP devices along Roland Road, Highland Avenue and Greensburg Pike (in the A.M.).
  4. Mr. Jeznach was directed to clean along the road sides of various streets within the Township. Also, to be wary of allowing the laborers to operate Township equipment.
- (6164) MOVED YATES-POHL to adjourn. Unanimously approved, the meeting was adjourned at 8:10 P.M.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf



TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - AUGUST 1, 1988

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT, BOARD REVIEW IN FAVOR OF PASSAGE
- B. TYPEWRITER MAINTENANCE CONTRACT - BOARD TO REVIEW
- C. Township Letterhead - Board To Review suggested Changes

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. IMPROVEMENTS - FARNSWORTH NEIGHBORHOOD - BOARD TO REVIEW (FISHER PRD) (Remove)
- C. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - <sup>Chief</sup> ~~SGT SEJKO~~ TO REPORT
- D. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - <sup>Chief</sup> ~~SGT SEJKO~~, MGR TO REPORT
- E. TRAFFIC SIGNAL (RTE 22 & HAWTHORNE) - STUDY UNABLE TO MEET STANDARDS  
ALTERNATIVES PROPOSED - BD TO REVIEW  
(Remove - TO Misc. And Admn. Agenda)
- F. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- G. REPLACE POSITION: BUILDING INSPECTOR - BOARD TO REVIEW
- H. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
- I. SPA PROPERTY DEMOLITION - MANAGER TO REPORT
- J. RESCUE ONE DONATION - MANAGER TO REPORT (Remove)
- K. POLICE BAY GARAGE DOOR - MANAGER TO REPORT
- L. Halloween - MANAGER TO REPORT (Remove)
- M. Constable Usage - Chief To Report
- N. Emergency Management Plan - Chief to Report
- O. Roland Road Patrols - Mr. Yates To Report (Remove)
- P. Vascar, ESP Patrols - Chief to Report

PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO
- C. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET, CDBG Year 15
- D. REPLACE POSITION: CUSTODIAN, 1988 BUDGET
- E. DPW BAY LIGHTS - MR. JEZNACH, MR. HANLON TO REPORT (Remove)  
- Installed
- F. GUARDRAIL PLACEMENTS - MR. JEZNACH TO REPORT
- G. FEDERAL SURPLUS - MANAGER TO REPORT
- H. EASTMONT SWIM CLUB SIGN - MANAGER, MR. JEZNACH TO REPORT  
- Installed, billed
- I. COST OF SWEEPER - MANAGER TO REPORT (Remove)
- J. SAW MILL RUN CLEANUP - MANAGER TO REPORT
- K. GARAGE WATER COOLER - BOARD TO REVIEW (Remove)  
- Installed
- L. Chestview Dr. - MR. Dinzo, Mr. Jeznach TO Review

PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD RE - NEW BROKER APP'TD MRS. URSULA GORDON
- B. SAFE CABINETS ETCETERA - MANAGER TO REPORT (Remove)
- C. DAMAGE TO PARK PROPERTY - TRUCK OWNER INVOICES FOR DAMAGES  
- INSURANCE COMPANY TO BE DIRECTLY CONTACTED, ON STATUS Status Quo
- D. Joint Garbage Collection - MANAGER, Mr. Porado to Report

MINUTES OF THE REGULAR MEETING OF MONDAY, AUGUST 8, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Mr. Pohl

Mr. Hanlon  
Mr. Yates

Also in attendance was Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

1. Mr. Francis Colonello, 207 Wallace Avenue - Mr. Colonello requested that the Township consider installation of a large picnic pavilion in Lions Park in order to accomodate such groups as the Senior Citizens or the Volunteer Fire Departments. Mr. Porado responded that such consideration can occur during the 1989 Budget review.

2. Mr. Edward Turkovich, 105 Wallace Avenue - Mr. Turkovich requested the Township, and Allegheny County, to consider the strictest controls for speeding, even by school buses, along the Greensburg Pike. Mr. Yates indicated that the Police Department will use the ESP unit along the Pike and Mr. Porado requested that the School District be alerted as to their speeding drivers.

3. Mr. William Wilson, 300 Kingston Drive - Mr. Wilson spoke on the following matters, with the provision that the Board may dispute any of his statements:

A. He spoke of his background, as a life-long resident of the Township, his employment for twenty four years as a Township patrolman and his membership with the Italian-American Citizens Club and as President of the Wage Policy Committee, in order to establish his credibility, despite his IACC membership, in reference to Mr. Herr of the Civil Service Commission.

B. He remarked about the Naccarati investigation. His assignment to investigate, not volunteer service. The history of patrolman investigating other officers as in his own Civil Service affairs and those of Mr. James Elmer, former Township probationary patrolman who was fired.

C. He remarked about the costs of the following Township matters: Elmer hearings, the Township's suit against the police department union in 1985 and the 1976 police department manpower study which eliminated the position of Corporal but kept "senior man" responsibilities.

D. The precedent set by the Civil Service Commission ruling, if upheld, as it would apply to police department personnel's involvement in the upcoming Spring primary.

E. Mr. Means' involvement in his own Civil Service case where a conflict of interests could be construed.

F. The lack of any notification, and application for the vacant Chief's position when Mr. Dinzeo resigned. he again stated that neither he or Sergeant Sejko were looking for advancement by their investigation of Chief Naccarati. Also, he noted no dispute by the Board to his comments.

4. Mrs. Mary Lauer, 144 Dorothy Street - Mrs. Lauer spoke on the following:

A. The sanitary sewerage of Dorothy Street as it pertained to a 1960 appropriation. Also, the Township's current efforts to sewer the area using Federal monies which would make the project non-assessable. Mr. Porado responded that the Township is trying to secure project financing and that Federal Laws would apply as to the assessability of its costs.

B. She complained of the Highland Manor apartment traffic which disregards STOP signs on Dorothy Street. Also the lack of proper speed limit posting of the street, as well as the need for another access road to the apartment complex. Mr. Yates responded, indicating that the sign obeyance will be policed as well as proper signs posted. Mr. Porado indicated that the matter will be referred to the Public Safety Committee.

5. Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke about the need for access between the East Pittsburgh Projects and the Township. He said the Board vetoed a past request for same. Mr. Porado agreed, indicating the veto was based on Allegheny County's reluctance to improve any Township street involved.

6. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following matters: the proposed Peter, John and Dorothy Streets Sanitary Sewer Projects accessibility if CDBG monies used through the TCVCOG, the direction of the flow, the costs of the project, past articles by the Progress on the project and the Township's usage of its ROW through the Litman properties. Mr. Porado responded to some of her comments, ruled her out of order more than once and, at one point, presented her with eviction if she continued to disrupt the proceedings.

7. Miss Irene Pohl, Member, Board of Commissioners - Miss Pohl responded to Mr. Wilson's prior comments by also describing her life-long Wilkins Township background and her legal background expertise. She also described the Civil Service Commission deliberations concerning study of the submitted legal briefs, research and quoted testimony, on the Naccarati case, in forming their decision.

In other matters, she clarified that Mr. James Elmer was not fired but rather did not meet the standards of becoming a full-time, permanent employe at the end of his probationary period. She further stated that this action was taken by the Board based on the recommendations of Chief Naccarati and former Chief Dinzeo.

Mr. Dinzeo stated that he never made a recommendation on Mr. Elmer because he retired on April 1st and Mr. Elmer was not retained in July.

(6165) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of July 11, 1988, the Additional Stated Meetings of July 25th and August 1, 1988 as presented. The motion was approved by unanimous roll call vote.

#### COMMUNICATIONS:

- |               |  |
|---------------|--|
| AF-I-13 88'9  | 1. Old Republic Re: Increase on premium OC-08392300.<br>cc: Commissioners, JMM             |
| C-P           | 2. Comm of PA DER Re: Cleanup of Saw Mill Run. cc:Comm,jmm,cj,es                           |
| Loss Cont N/B | 3. Fireman's Fund Re: Improvements on Loss Control endeavor.<br>cc. Comm., CJ, ES, ML, JMM |
| C-P           | 4. C of PA DOT Re: Winter Service Agreement. cc: Comm                                      |
| C-U           | 5. U S Federal Energy Re: Public Meeting Hydroelectric Development. cc: Comm               |
| C-U           | 6. U S Dept Interior: Re: Draft Environmental Impact Statement                             |
| PS-F-10       | 7. WT-VFD #1 Re: 1987 Financial Report. cc: Comm., JMM                                     |
| Greco P/File  | 8. V. P. Gaeto, Jr. Re: Citation issued by A J Greco 7/13/88.Comm                          |
| RN CSC Appeal | 9. Cty of Alleg. Ct. of Common Pleas Re: Demotion of Ray Naccarati. cc: Comm., JMM, CSC    |
| AF-G-88       | 10. C of Alleg. Planning Dept. Re: Solit Waste Mgmt. Comm., JMM                            |
| OLW-GJ SSC    | 11. Senate Eng. Re: OLP Hwy & G-J San. Sewer Construction                                  |
| H-C SSC       | 12. Senate Eng. Re: Highland-Clugston Sanitary Sewers                                      |
| C-S           | 13. Sears Re: Thanks for all efforts in response to fire 5/31/88. cc: Comm                 |

#### REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1 and #3. A total of 16 alarms occurred during July. (#3 June)
- POLICE: The following is the report of the Police Department for the month of July 1988:

#### REPORT OF ACTIVITY:

A. Calls and Complaints	296
B. Gasoline Consumed - Unleaded	1,212
- A9, A10	311.4
- Medic II	35.8
C. Miles of patrol	8,803
D. Mileage on Cars:	
Unit 11 -	50,230
Unit 12 -	79,203
Unit 13 -	50,024
Unit 14 -	84,918
E. Accidents	8
F. Arrests	25
G. Assaults	1
H. Aided Cases	17
I. Animal Complaints	6

Police Report (continued)

J. Burglaries	3
K. Criminal Mischief	2
L. Domestic Disturbances	7
M. Fire Calls	5
N. Mutual Aid	2
O. Other Offenses	12
P. Sex Related Offenses (Ind. expo)	1
Q. Thefts	10
R. Towed Vehicles	3
S. Vehicle Theft	14

3. ANIMAL CONTROL: Triangle Pet Control Company reported 9 complaints July 1988.

4. MANAGER'S REPORT: Mr. Kuszajewski reported activities as follows:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	36,052.48
Occupation Privilege Tax - previous month	1,450.00
Mercantile Tax - previous month	4,980.56
Business Privilege Tax - previous month	446.00
Secretary - General Fund	15,792.17
Secretary - Capital Reserve Fund (Tap-in pmts)	2,760.00
TOTAL	<u>\$61,481.21</u>

BUILDING PERMITS:

New Construction (Garage)	1
Repairs & Improvements	11
Signs	2

COMPLAINTS:

Received	13
Resolved	25
Pending	3

DELINQUENT SANITARY SEWAGE:

Thirteen (13) WATER SHUT-OFF NOTICES mailed on thursday, July 21, 1988.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,354.93
Delinquent Tax	1,981.91 (Jordan Tax Svce)
Costs	30.00
Total	<u>6,366.84</u>

6. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,792.17
Current Realty Tax	64,982.22
Total	<u>80,774.39</u>

The status of the 1988 Tax Duplicate was reported for the month of July as follows:

<u>CHARGES</u> : Original Duplicate	973,234.17	973,234.17
-------------------------------------	------------	------------

CREDITS - COLLECTIONS:

This report	64,982.22	
Discounts - this report	<u>1,326.09</u>	
Total Credits		66,308.31
Balance to account for		906,925.86
Collection percentage		9.3%
Percentage for same period - previous year		9.5%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1988	\$ 36,052.48	Previous Year	\$ 38,113.40	1988 Budget	\$388,722.00
Total for 1988	261,317.79	"	"		251,770.80

OCCUPATION PRIVILEGE TAX:

Month of July 1988	1,450.00	"	"	1,289.40	1988 Budget	48,000.00
Total for 1988	39,468.20	"	"	41,378.37		

MERCANTILE TAX:

Month of July 1988	4,980.56	"	"	5,296.20	1988 Budget	165,000.00
Total for 1988	158,541.85	"	"	160,718.05		

BUSINESS PRIVILEGE TAX:

Month of July 1988	446.00	"	"	5,034.32	1988 Budget	75,500.00
Total for 1988	81,697.01	"	"	72,094.12		



8. CURRENT FINANCIAL REPORT:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 7/1/88	21,539.63	213,601.37	235,141.00
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		48,392.95	48,392.95
Earned Income Tax		36,052.48	36,052.48
Mercantile Tax		4,980.56	4,980.56
Occupation Privilege Tax		1,450.00	1,450.00
Business Privilege Tax		446.00	446.00
Interest		1,065.56	1,065.56
Office Deposit	15,792.17		15,792.17
Inter-Account Transfers		18,906.40	18,906.40
July Accounts Payable	63,196.43		63,196.43
Total Receipts			190,282.55
Total Receipts and Balances			425,423.55
Warrants Cleared	79,724.16	134,247.49	213,971.65
Bank Balance 7/31/88	20,804.07	190,647.83	211,451.90
Less Outstanding Warrants			3,513.56
CASH BALANCE JULY 31, 1988			\$207,938.34

The above does not include the following amounts collected by Mr. Porado through July 31, 1988 but not reflected on the PLGIT statements until after August 1, 1988.

Current Real Estate Tax	16,589.27
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The above is in reconciliation with July ending statements.

CAPITAL RESERVE FUND:

Bank Balance 7/1/88 - PLGIT		239,622.45
<u>RECEIPTS:</u>		
General Fund Transfer (Tap-in permits)	2,760.00	
VFD #3 MELP	1,899.55	
Interest	996.84	5,656.39
Total Receipts and Balances		245,278.84
<u>Expenditures:</u>		
MELP Debt Service	1,899.55	
Sanitary Sewer (G-J) Construction	102,320.26	
Engineering: Sanitary Sewer Construction	3,988.00	
Other (PJD) Sanitary Sewer	380.00	
Lions Park Tennis Court Rebuild	120.00	
Other	60.00	108,767.81
CASH BALANCE JULY 31, 1988		\$136,511.03

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 7/1/88 - PLGIT		95,703.32
<u>RECEIPT:</u> Interest		534.41
Total Receipt and Balance		96,237.73
Less Expenditure: Maintenance Fee		638.51
CASH BALANCE JULY 31, 1988		\$95,599.22

REVENUE SHARING FUND:

Bank Balance 7/1/88 - PLGIT		490.36
<u>RECEIPT:</u> Interest		2.73
CASH BALANCE JULY 31, 1988		\$493.09

LIQUID FUELS FUND:

Bank Balance 7/1/88 - PLGIT		59,802.23
<u>RECEIPT:</u> Interest		283.56
Total Receipt and Balance		60,085.79
Less Expenditure: Payroll Transfer		18,000.00
CASH BALANCE JULY 31, 1988		\$42,085.79

A list of current bills was presented for approval.

(6166) MOVED HANLON-YATES to authorize payment of bills, totalling \$57,734.90, as approved, if all approved, by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

JUNE 1986: 1. HIGHLAND/CLUGSTON SANITARY SEWERS Tap-ins completed. Contractor notified of required restoration: work underway.

Old Business (Continued)

- AUGUST 1987:
1. GEORGE/JAMES SANITARY SEWERS - Contractor near completion. Tap-in permits being obtained.
  2. OLD WILLIAM PENN SANITARY SEWER - Construction near completion. Tap-in permits being obtained.
- MARCH 1988:
1. INVESTIGATION OF THE CHIEF OF POLICE - Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.
- APRIL 1988:
1. 1988 PAVING PROGRAM:  
Hart Drive Rebuild: Completed July 7, 1988  
Slurry Seal Program: Completed July 25, 1988

NEW BUSINESS:ORDINANCES - NONERESOLUTIONS - NONE

Mr. Hanlon submitted his Resolution on Township involvement with the Volunteer Fire Companies purchase of fire apparatus during the 1990's but withdrew it when the Board directed Mr. Means to author same using the \$35,000. base while consolidating the subsequent 1987 Resolution and other concerns of the Board into one comprehensive Resolution.

MOTIONS:

(6167) MOVED DINZEO-YATES to approve Payment #4 to Port Vue Plumbing @ \$43,497.79 for the George and James Streets Sanitary Sewer Project based upon approval of Township Engineer.

Mr. Porado read Sergeant Sejko's letter of recommendation into the record.

(6168) MOVED HANLON-POHL to appoint Edward Krancic as a full-time patrolman retroactive to July 25, 1988.

(6169) MOVED YATES-POHL to approve final payment of \$5,000.00 for the Highland-Clugston Streets Sanitary Sewer Project to the TCVCOC based upon the approval of the Township Engineer.

COMMISSIONERS COMMENTS:

1. Mr. Dinzeo discussed a dog control and patrol problem on Leneake Street, indicating that he was informed by Triangle Pet Control that the service did not know the location of the street, while never responding to a call where a child was bitten.

Mr. Porado directed that a report be prepared on the dog bite incident and that the Manager and Chief secure better control of the patrols of the dog service, verifying their knowledge of the Township.

2. Mr. Yates informed the Manager of not having the Krancic permanent appointment MOTION on the July 25, 1988 agenda. Such motions should not be considered after the fact. The Manager will take note.

3. Mr. Porado, the rest of the Board and Mr. Means discussed the time limit restrictions on the assessment of the two current sewer projects. Mr. Means assured the Board that the proper time frame can be established.

(6170) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 8:35 P.M.

All motions were adopted by unanimous roll call vote.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Sept 12, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 29, 1988

The Additional Stated Meeting of August 29, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado

Miss Pohl

Mr. Yates

Mr. Dinzeo

Mr. Hanlon

Mr. Charles Means, representing the Township Solicitor, was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of September 12, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted:

1. The Manager was directed to contact the Woodland Hills School District in order to take possession of all the (former) Wilkins Junior High trophies for storage.
2. Mr. Porado discussed the joint TCVCOG Public Works Department proposal and directed the Manager to obtain written information on the subject. He indicated that the Township would carefully review any proposal before considering joining the program.
3. Chief Niehl, at the Board's request, historically informed them on the knock-out pane required installation at Building #4, Penn Center. The Board will discuss the matter with Fire Marshal Hill.
4. The Manager was directed to consult with Mr. McKeever on the adequacy of the Municipal Building emergency generator to keep minimum services (gas pumps, DPW garage door, refrigerator etcetera) going above what is currently provided for. The Board will review alternatives.

NEW BUSINESS:RESOLUTIONS:RESOLUTION NO. 16-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT.

(6171) MOVED POHL-HANLON to adopt Resolution No. 16-88.

RESOLUTION NO. 17-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT.

(6172) MOVED YATES-DINZEO to adopt Resolution No. 17-88.

RESOLUTION NO. 18-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT.

THE HANLON to adopt Resolution No. 18-88.

RESOLUTION NO. 19-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
FUNDS WITH THE ALLEGHENY COUNTY DEPT. OF DEVELOPMENT.

Commissions recommendations in amending the SUB-DIVISION ORDINANCE to allow for the waiver of required sidewalk installations.

The MOTION was tabled for lack of a second.

(6176) MOVED HANLON-DINZEO to authorize the Solicitor to advertise the Ordinance determining the assessment policy for the George-James and Old William Penn Highway Sanitary Sewer Projects, using the Engineer's final costs figures, setting a maximum assessment of \$3,000.00 per lot figures, setting a maximum assessment of \$3,000.00 per lot.

(6177) MOVED DINZEO-POHL to authorize the Solicitor to advertise an Ordinance amending the Traffic Control Ordinance prohibiting any and all left turns off of Hawthorne Drive onto the William Penn Highway (PA Business Rt 22).



Minutes of the Additional Stated Meeting, Monday, August 29, 1988 - Page Two

(6178) MOVED HANLON-POHL to authorize the expenditure of \$390.00 to install smoke detectors in Room 1 and the Jail Cell Area upon the recommendation of the Township's insurance carrier.

Yes - HANLON, POHL, DINZEO, PORADO  
No - YATES

All MOTIONS carried by unanimous roll call vote, except as otherwise noted.

(6179) MOVED HANLON-DINZEO to adjourn, the meeting was adjourned at 8:15 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF September 6, 1988

The Additional Stated Meeting of September 6, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Yates

Mr. Dinzeo  
Mr. Hanlon

Miss Pohl was absent due to a family illness.

Also present was Mr. Jeznach and Chief Naccarati.

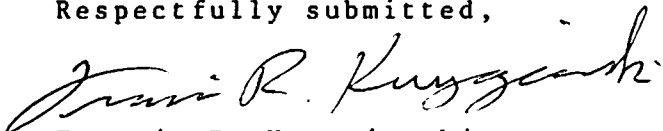
At the invitation of President Porado all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Mr. Jeznach were directed to review their portions of the Staff Meeting Agenda. This was completed (see attached review) with the following items noted:

1. The Manager and Department of Public Works were advised to use the remaining patching allocation of the budget to make necessary repairs to the Russell Lane Bridge.
2. After reviewing the bid information, and comparison, the appropriate MOTIONS will be placed on the September 12, 1988 Agenda for consideration.
3. The Board was advised of the condition of the Municipal Building sidewalk and the Manager was directed to contact the Township Engineer for his review.

The Meeting reached an adjournment, at the request of President Porado, when he left at 7:25 P.M. followed shortly by Mr. Yates. A quorum was no longer present.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE
- B. TYPEWRITER MAINTENANCE CONTRACT - BOARD TO REVIEW
- C. TOWNSHIP LETTERHEAD - BOARD TO REVIEW SUGGESTED CHANGES
- D. PLG IT Investment Pool - MANAGER TO REPORT

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
  - B. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT
  - C. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - CHIEF, MGR TO REPORT
  - D. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
  - E. REPLACE POSITION: BUILDING INSPECTOR - BOARD TO REVIEW
  - F. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
  - G. SPA PROPERTY DEMOLITION - MANAGER TO REPORT
  - H. POLICE BAY GARAGE DOOR - MANAGER TO REPORT
  - I. CONSTABLE USAGE - CHIEF TO REPORT
  - J. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
  - K. VASCAR, ESP PATROLS - CHIEF TO REPORT
  - L. Animal Control - Manager, Chief to Report
  - M. School Guard Requests - Manager, Chief to Report
  - N. Police Car Status - Chief, Mr. Yates to Report
  - O. Police Secretary Position - Board to Review
  - P. BOCA Membership - MANAGER TO REPORT
- } TO  
} Misc. AND Admn. Agenda  
} (Remove)

AGENDA OF COMMITTEE ITEMS AS REVISED - PAGE TWO

PUBLIC WORKS:

L. Salt Spreader - Mr. Jeznach, Manager  
To Report

A. SEWER BILLINGS - STATUS QUO

K. Emp. Fire Time - Board To Review  
(Remove)

B. THOMPSON RUN CAPACITY STUDY - STATUS QUO

C. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE  
FOR '88 BUDGET, ~~CDBG YEAR 15~~

D. REPLACE POSITION: CUSTODIAN, 1988 BUDGET

E. GUARDRAIL PLACEMENTS - MR. JEZNACH TO REPORT

F. FEDERAL SURPLUS - MANAGER TO REPORT

G. EASTMONT SWIM CLUB SIGN - MANAGER TO REPORT - INSTALLED, BILLED

H. SAW MILL RUN CLEANUP - MANAGER TO REPORT

I. CRESTVIEW DRIVE - MR. DINZEO, MR. JEZNACH TO REVIEW

J. Russell Lane Bridge - Mr. Jeznach to Report (Remove)

K. Winter Commodities - Board to Review (Remove)

PROPERTY:

A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY -  
NEW BROKER APPOINTED - MRS. URSULA GORDON (gone)  
Board To Review

B. DAMAGE TO PARK PROPERTY - INSURANCE COMPANY TO BE DIRECTLY  
CONTACTED - STATUS QUO

C. JOINT GARBAGE COLLECTION - MANAGER, MR. PORADO TO REPORT

D. Sidewalk Repair, Municipal Building - Board To Review

AGENDA  
for Meeting with  
Wilkins Township Board of Commissioners

Tuesday 6 September 1988 - 8:00 p.m.

A. Request for option "B" for equipment appropriation in 1988, as per memo from F. Kuszajewski to Fire Chiefs on 2 June 1988 (\$2,000 reimbursable and \$679 contingency/foam).

2. Non-financial items as follows:

1. Traffic control and availability of police officers during emergencies (i.e., Route 22 during storm and power outage of 15 August 1988).
2. Progress on Emergency Management Coordinator and Emergency Management Plan.
3. Pumper purchase plan.

1. Financial items for consideration in the 1989 Township budget, as follows:

1. continuation of fleet insurance as at present;
2. continuation of compensation insurance and \$200 per company per year salary;
3. maintain the "equipment" category at \$2,000 per company;
4. increase the cash allocation to \$15,000 per company;
5. maintain the "training" category at \$400 per company;
6. maintain the E & O insurance at the highest possible coverage limits;
7. continue the hydrant marker installation program with the purchase of 150 additional markers (50 per company - this should finish the initial installation);
8. continue the foam bank purchases at 20 gallons per company per year.

TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - AUGUST 29, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT YEAR 13, 14, & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
7. FUTURE TOWNSHIP AUDITS - SOLICITOR TO REPORT
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
CDBG YEAR 15 - *UNABLE TO QUALIFY*
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE.
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT.
14. TOWNSHIP AUDITORS - MANAGER, SOLICITOR TO REPORT
15. CODIFICATION OF POLICE CONTRACT - COMPLETED, FOR REVIEW
16. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD
17. 1988 JOINT COMMUNICATIONS BUDGET - BOARD REVIEW OF ALTERNATIVES  
~~- MEETING WITH FOREST HILLS BOROUGH~~  
*- Final 1988 Budget Submitted*
18. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY
19. HRC HEARING - BOARD TO REVIEW
20. SANITARY SEWER ASSESSMENT POLICY - ~~BOARD TO DEFINE~~ *Solicitor To Prepare Ordinance*
21. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
22. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- CDBG YEAR 15 (PARK SHELTERS)
23. FUTURE POLICE NEGOTIATIONS - MR. YATES TO REPORT

Miscellaneous and Administrative Agenda - July 25, 1988 - Page Two

1. CORNER PROPERTY: HARRISON AT PATTERSON - MANAGER, SOLICITOR TO REPORT
25. PEPSI VENDING MACHINE PROPOSAL - MACHINE TO BE INSTALLED (Remove)
26. HAWTHORNE DRIVE TRAFFIC CONTROL - BOARD TO REVIEW Solicitor To Prepare Ordinance
27. SLIDING BOARD, LENEAKE STREET PARKLET - ORDERED FOR INSTALLATION (Remove)  
- Installed
28. AUTOMATIC GARAGE DOOR OPENER - BOARD TO REVIEW
29. 960 REAR GREENSBURG PIKE - )  
  ) - MANAGER TO REPORT  
SPA PROPERTY -                                 )
30. NUISANCE TREE, WALLACE AVENUE - MANAGER TO REPORT (Remove)
31. HALL STATION BRIDGE RECONSTRUCTION - MANAGER TO REPORT
32. Firemans Fund Recommendations - MANAGER TO Report
33. Wilson Cost Questions - Manager TO Report (Remove)



TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - OCTOBER 3, 1988

MINISTRATION:

TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE

- B. TYPEWRITER MAINTENANCE CONTRACT - BOARD TO REVIEW (Remove)
- C. TOWNSHIP LETTERHEAD - BOARD TO REVIEW SUGGESTED CHANGES (Remove)
- D. PLGIT INVESTMENT POOL - MANAGER TO REPORT (Remove)

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. DRUG INFORMATION FLYER - INDEPENDENT SOLICITATION - CHIEF TO REPORT (Remove)
- C. FOREST HILLS/BRADDOCK HILLS POLICE SERVICE - CHIEF, MGR TO REPORT (Remove)
- D. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- E. REPLACE POSITION: BUILDING INSPECTOR - BOARD TO REVIEW (Remove)  
- 1989 Budget
- F. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
- G. CONSTABLE USAGE - CHIEF TO REPORT
- H. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- I. VASCAR, ESP PATROLS - CHIEF TO REPORT
- J. ANIMAL CONTROL - MANAGER, CHIEF TO REPORT (Remove)
- K. SCHOOL GUARD REQUESTS - MANAGER, CHIEF TO REPORT
- L. POLICE CAR STATUS - CHIEF, MR. YATES TO REPORT
- M. POLICE SECRETARY POSITION - BOARD TO REVIEW (Remove)  
- 1989 Budget
- N. BOCA MEMBERSHIP - MANAGER TO REPORT (Remove)  
- set-up for 1989 Budget
- O. False Alarm Ordinance - Board to Review
- P. Special Police Appointment Resolution - Board to Review (Remove)



AGENDA OF COMMITTEE ITEMS AS REVISED - PAGE TWO

PUBLIC WORKS:

SEWER BILLINGS - STATUS QUO

- B. THOMPSON RUN CAPACITY STUDY - STATUS QUO (Remove)
- C. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR 1988 BUDGET
- D. REPLACE POSITION: - CUSTODIAN, 1988 BUDGET (Remove)  
- 1989 Budget
- E. GUARDRAIL PLACEMENTS - MR. JEZNACH TO REPORT (Remove)
- F. FEDERAL SURPLUS - MANAGER TO REPORT (Remove)
- G. EASTMONT SWIM CLUB SIGN - MANAGER TO REPORT - INSTALLED, BILLED
- H. SAW MILL RUN CLEANUP - MANAGER TO REPORT  
- MR. Dinzeo, Mr. Jeznach to Review
- I. CRESTVIEW DRIVE - MR. DINZEO, Mr. JEZNACH TO REVIEW (Remove - to Misc. and Adm. Agenda)
- SALT SPREADER - MR. JEZNACH, MANAGER TO REPORT (Remove)
- Russell Lane Bridge - Mr. Jeznach to Report

PROPERTY:

- A. SALE OF LOTS - MANAGER TO CONTACT NORTHWOOD REALTY - NEW BROKER APPOINTED - MRS. URSULA GORDON (GONE) - BOARD TO REVIEW (Remove)
- B. DAMAGE TO PARK PROPERTY - INSURANCE COMPANY TO BE DIRECTLY CONTACTED - STATUS QUO (Remove)
- C. JOINT GARBAGE COLLECTION - MANAGER, MR. PORADO TO REPORT (Remove)
- D. SIDEWALK REPAIR, MUNICIPAL BUILDING - BOARD TO REVIEW

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, SEPTEMBER 12, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by president Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Yates

Mr. Dinzeo  
Mr. Hanlon

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

President Porado announced that the Board will allow a three to five minute time limit for each speaker.

1. William G. Wilson, 300 Kingston Drive. Mr. Wilson identified himself as President of the Police Department Wage Policy Committee and thanked the Manager for supplying his requested (last month) cost figures. He also thanked the current administration, Mr. Bowlin and Mr. Nolan for codifying the current contract, noting that the bargaining unit is satisfied with the completed document. He also wished to set up a meeting to discuss the pension provisions of the last agreement.

Mr. Yates set up a time with the Manager for Thursday, September 15, 1988 at 10:00 A.M.

2. Thomas Nolan, 565 Tongalucas Street. Mr. Nolan restated his prior request for Ethics Commission information, from the July meeting, noting that no information had been received from the Township Solicitor, as promised. Mr. Means indicated that any information could be made available through the Township Board of Commissioners, his employers, through the Manager's Office. Mr. Porado asked the Manager to forward the requested information.

Mr. Nolan also spoke of his Pennsylvania Senate experience on conflict of interests and questioned the Solicitor's ability to claim same, without a vote by the Board of Commissioners.

3. Mrs. Lisa Taglieri, 110 Hibiscus Drive. Mrs. Taglieri asked about the status of filling the vacant police department secretarial position, in lieu of her being tested in March, and spot on the eligibility list.

Mr. Porado responded that no action was currently being contemplated and that the Board would decide when to fill the position.

4. Mr. George Hawkins, 129 Patterson Street. Mr. Hawkins spoke on the following subjects:

A. Thanking the Public Works Chairman for brush clearance work at the corner of Harrison and Patterson Streets.

B. Uncooperativeness in opening up an access road to Prospect Street.

C. The Bond Issue debt payment of 1992 and its relation to the proposed fire department debt aid of that year.

Mr. Porado suggested that Mr. Hawkins approach Allegheny County on the Prospect Street question and he and Mr. Yates indicated that budgeting through the Sinking Fund will provide the required payments for bond issue debt.

5. Mrs. JoAnne Taglieri, 110 Hibiscus Drive. Mrs. Taglieri discussed the lack of police department clerical help, and the idea of police officers doing clerical work, as a pretense for a money saving device. She also cited a lack of public knowledge about events occurring in the Municipal Building.

Mr. Porado responded that the Board is aware of all municipal building events while Mr. Yates indicated that the Chief of Police is capable of performing all the required clerical duties. Mr. Porado indicated that it was the Public Safety Committee Chairman's decision not to fill the current vacancy.

6. Mr. Ed Ferris, 140 George Street. Mr. Ferris spoke on the following matter: Assessment policy of the Board for the completed sanitary sewer projects, Township applications for State or Federal aid and guidelines and methods of paying the assessments.

Mr. Porado responded that an assessment ordinance will be advertised with a \$3,000.00 limitation per buildable lot, also the Township's inability to obtain any federal or state aid for these projects, while mentioning the C.D.B.G. guidelines. Mr. Hanlon noted that any resident may petition the Board of Commissioners for the making of time payments on assessments.

Minutes of the Regular Meeting, Monday, September 12, 1988 - Page Two

Mr. Ferris further noted his displeasure by the receipt of aid for the prior Highland-Clugston and the proposed Peter-John-Dorothy Streets Sanitary Sewer Projects while none was received for George-James Streets Project.

The Manager was directed to review the pre-project aid application.

7. Mrs. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects:

- A. The Citizen Hearing time limit restriction.
- B. The Prospect Street access through the Township.
- C. The incorrectness of the minutes.
- D. Mr. Nolan's requests for information and post-1985 medical payments.
- E. Public hearings on the budget.
- F. The pre-liminary sanitary sewer plan of 1987.
- G. The Township's right-of-way through the Litman property and land swap justification.
- H. The time-payment policy on assessments.
- I. The paving of streets before the installation of sanitary sewer lines.
- J. The Bond Issue closing debt service payments.
- K. The payment of fire truck loans.
- L. The park property in the Brown Plan, her past ownership of Brown Plan properties.
- M. Mr. Dombrosky's past Board Presidency. Mr. Porado's past Board Presidency.
- N. Character remarks about Mr. Porado, Mr. Yates and Mr. Means.

Mr. Porado responded that he would answer none of her questions and Mr. Yates indicated that he, and other members of the present Board, have been seated only since January of 1988.

(6180) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of August 8, 1988, the Additional Stated Meeting of August 29, 1988 as presented. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- |               |     |  |
|---------------|-----|--|
| C-P           | 1.  | Comm of PA, Health Dept. Re: Senior Fitness Program. cc: Commissioners, Recreation Board   |
| AF-T-10       | 2.  | TCVCOG Re: Surplus Food. cc: Commissioners   |
| P-J-D M & Adm | 3.  | Comm of PA, Dept Commerce Re: Request for financial assistance CFP 88'89. cc: Comm., Senate, JMM   |
| PS-F-3        | 4.  | Twp to All Fire Depts, Thanks for their aid-storm 8/15/88.   |
| AF-L-13       | 5.  | Comm of PA, Liquor Control Bd, 1988 Licenses \$3,000.00.   |
| AF-T-25       | 6.  | TC Watershed Re: Revision to By-Laws. cc: Comm., JMM   |
| AF-T-25       | 7.  | TC Watershed Re: Storm water control W. Twp. cc: Comm, CJ, RN, Senate  |
| AF-S-2        | 8.  | Wdland HSD Re: Trophies from past Wkns Jr. Hi. cc: Comm.   |
| AF-S-2        | 9.  | FRK to WHSD Re: Acceptance of trophies. cc: Comm., CJ, ML  |
| C-A           | 10. | All. Cty, Dept Federal Programs Re: Help for dislocated workers in area. cc: Commissioners   |
| AF-C-3        | 11. | American Cablevision Re: New service 10/3/88 TNT. cc: Comm, JMM  |
| C-M           | 12. | M. Jos. Martinelli Re: Township Problems.  |
| C-Y           | 13. | Correspondence between Attorneys Bowen and Means Re: Yakin Mrs. Yakin disrupted the Reports portion of the Agenda and would not allow the meeting to continue until the above referenced correspondence was read in its entirety. The Board directed the Manager to read same. |

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 15 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of August, 1988:

REPORT OF ACTIVITY:

- |    |                          |       |
|----|--------------------------|-------|
| A. | Calls and complaints     | 297   |
| B. | Gasoline consumed        | 1,269 |
|    | - A9, A-10               | 271.3 |
|    | - Medic II               | 24.3  |
| C. | Miles of Patrol          | 7,640 |
| D. | Mileage on Cars:         |       |
|    | Unit 11 - Not in service |       |
|    | Unit 12 - 1,750          |       |
|    | Unit 13 - 54,262         |       |
|    | Unit 14 - 85,948         |       |

Police Report - Continued

E. Accidents	5
F. Arrests	14
G. Aided Cases	16
H. Animal Complaints	3
I. Burglaries	1
J. Criminal Mischief	2
K. Domestic Disturbances	1
L. Fire Calls	4
M. Sex Related Offense (Indecent Exp)	1
N. Thefts	9
O. Towed Vehicles	4
P. Stolen Vehicles	23
Q. Vehicle Theft	15

3. ANIMAL COMPLAINTS: Triangle Pet Company reported 7 complaints - August.

4. MANAGER'S REPORT: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	48,676.15
Occupation Privilege Tax - Previous Month	3,349.60
Mercantile Tax - Previous Month	1,924.54
Business Privilege Tax - Previous Month	1,535.89
Secretary - General Fund	11,120.44
TOTAL	<u>\$66,606.62</u>

2. BUILDING PERMITS:

Repairs & Improvements	10
Signs	1

3. COMPLAINTS:

Received	9
Resolved	9
Pending	3

4. DELINQUENT SANITARY SEWAGE:

Eighty Two (82) "INITIAL NOTICES" Cycle H-04 prepared and mailed August 10, 1988

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	1,772.82
Delinquent Tax	<u>1,307.19</u> (Jordan Tax Svce)
	3,080.01

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	10,652.31
Current Realty Tax	<u>541,712.11</u>
Total	\$552,364.42

The status of the 1988 Tax Duplicate was reported for the month of August:

CHARGES:

Original Duplicate		973,234.17
Additions - This Report	<u>814.50</u>	814.50
Total Charges		\$974,048.67

CREDITS-COLLECTIONS:

This report	541,712.11	
Previous report	64,982.22	
Discounts - This report	11,055.65	
- Previous report	<u>1,326.09</u>	
Exonerations		<u>82,256.40</u>
Total Credits		701,332.47
Balance to Account For		272,716.20
Collection Percentage		72%
Percentage for same period - previous year		86%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1988	\$48,676.15	Previous Year	\$50,040.58	1988 Budget	\$388,722.
Total for 1988	309,993.94	"	"		301,811.38

OCCUPATION PRIVILEGE TAX:

Month of August 1988	3,349.60	"	"	2,420.00	1988 Budget	48,000.
Total for 1988	42,807.80	"	"	43,798.37		

MERCANTILE TAX:

Month of August 1988	1,924.54	"	"	42.48	1988 Budget	165,000.
Total for 1988	160,466.39	"	"	160,760.53		

Mr. Pugliano's Report - Continued:BUSINESS PRIVILEGE TAX:

Month of August, 1988	\$1,535.89	Previous Year	\$1,346.49	1988 Budget	\$75,500.00
Total for 1988	83,232.90	"	"		73,440.61

8. CURRENT FINANCIAL REPORT:GENERAL FUND:

	PNB	PLGIT	TOTAL
Bank Balance 8/1/88	20,804.07	190,647.83	111,451.90
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		228,861.18	228,861.18
Earned Income Tax		48,676.15	48,676.15
Mercantile Tax		1,924.54	1,924.54
O. P. Tax		3,349.60	3,349.60
Business Privilege Tax		1,535.89	1,535.89
Interest		1,700.79	1,700.79
Office Deposit	11,120.44		11,120.44
August Accounts Payable	71,784.90		71,784.90
Miscellaneous (Returned Check)	5,985.00		5,985.00
Inter-Accounts Transfer		15,792.17	15,792.17
Total Receipts			390,730.66
Total Receipts and Balances			602,182.56
Warrants Cleared	96,846.54	119,957.30	216,803.84
Less: Outstanding Warrants			581.20
CASH BALANCE AUGUST 31, 1988			<u>\$384,797.52</u>

The above does not include the following amount collected by Mr. Porado through August 31, 1988 but not reflected on the PLGIT statements until after September 1, 1988:

Current R E Tax	329,440.20
-----------------	------------

The above is in reconciliation with August ending statements.

CAPITAL RESERVE FUND:

Bank Balance 8/1/88 - PLGIT		136,511.03
<u>RECEIPTS:</u>		
General Fund Transfer (Reimburse)	60.00	
VFD #3 MELP	1,944.75	
Interest	792.08	2,796.83
Total Receipts and Balances		139,807.86
<u>Expenditures:</u>		
MELP Debt Service	1,944.75	
Sanitary Sewer Construction: Highland/Clugston	5,000.00	
George/James	43,497.79	50,442.54
BANK BALANCE AUGUST 31, 1988		<u>\$88,865.32</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 8/1/88 - PLGIT	95,599.22
RECEIPT: Interest	641.93
BANK BALANCE AUGUST 31, 1988	<u>\$96,241.15</u>

REVENUE SHARING FUND:

Bank Balance 8/1/88 - PLGIT	493.09
RECEIPT: Interest	2.65
Total Receipt and Balance	495.74
Less Expenditure: Tree Stump Removal	260.00
BANK BALANCE AUGUST 31, 1988	<u>\$235.74</u>

LIQUID FUELS FUND:

Bank Balance 8/1/88 - PLGIT	42,085.79
RECEIPT: Interest	249.31
Total Receipt and Balance	42,335.10
Less Expenditure: Payroll Transfers	12,000.00
BANK BALANCE AUGUST 31, 1988	<u>\$30,335.10</u>

A list of current bills was presented for approval.

(6181) MOVED HANLON-POHL to authorize payment of bills, totalling \$245,650.33, if all approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- AUGUST 1987:
1. GEORGE/JAMES SANITARY SEWERS Construction completed. One (1) Tap-in permit outstanding.
  2. OLD WILLIAM PENN SANITARY SEWER Construction completed. Tap-in permits obtained.

Old Business (Continued)

MARCH 1988: 1. INVESTIGATION OF THE CHIEF OF POLICE Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.

APRIL 1988: 1988 PAVING PROGRAM - Hart Drive Rebuild: Completed July 7, 1988. Slurry Seal Program completed 7/25/88

DECEMBER 1967: 1. RESOLUTION NO. 612-67

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING FORTH A POLICY CONCERNING CONDUCT  
AT PUBLIC MEETINGS AND INSPECTION OF  
PUBLIC RECORDS.

(6182) MOVED YATES-DINZEO to rescind Res. No. 612-67.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 20-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS ALLOCATING  
FUNDS FOR FIRE TRUCK PURCHASES AND UPDATING RESOLUTION  
NO. 1-83 ESTABLISHING GUIDELINES FOR FIRE TRUCK  
ALLOCATIONS TO FIRE COMPANIES.

(6183) MOVED YATES-POHL to accept Resolution No. 20-88. Motion 6183 was adopted by unanimous roll call vote.

The following comments were made: Mr. Dinzeo noted that the costs of the firetrucks, rubbish collection and other costs will adversely effect the Township's tax structure and could cause an unaffordable tax burden upon senior citizens. He suggested the Board consider volunteer fire department consolidation as a method of saving money and using available volunteer manpower. Mr. Porado concurred and indicated that the Board should review these matters in the future.

3. MOTIONS:

(6184) MOVED DINZEO-POHL to approve final payment for the Hart Drive reconstruction @ \$54,287.00 based upon approval of the Township Engineer.

(6185) MOVED DINZEO-YATES to award the 1988-89 Salt Contract to the International Salt Company @ \$26.30 per ton through the TCVCOG joint bid.

(6186) MOVED HANLON-YATES to award the 1988-89 Cinder Contract to Rochez Brothers, Inc. @ \$8.90 per ton through the TCVCOG joint bid.

Motions 6184 to 6186 inclusive were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Hanlon spoke on the Township's need to act on Mr. Hill's review concerning installation of the "knock-out" windows for Penn Center Building #4, based upon Mr. Means counsel. Mr. Means explained the urgency for the Township to act while Mr. Kuszajewski noted that he has directed Mr. Hill, as Fire Marshal, to invoke the appropriate ordinance citation procedures. Mr. Yates spoke of the need to exercise caution in the issuance of any orders in handling this matter. The Manager was directed to set up a meeting between the Board, Mr. Hill and Mr. Means.

Mr. Hanlon also spoke about the clerical vacancy in the police department office and his opinion on service delivery to the general public. Miss Pohl also voiced her concern about proper procedures and possible political motivations by not filling the position. Mr. Yates indicated that the work is being completed by the Chief.

(6187) MOVED HANLON-POHL to hire the next person on the test list to fill the current vacancy.

Yes - HANLON, POHL

No - YATES, DINZEO, PORADO

Mr. M. Jos. Martinelli, 703 McMasters Avenue, was recognized by the Chair, during which the MOTION to adjourn was entered.

(6188) MOVED YATES-DINZEO to adjourn.

Yes - YATES-DINZEO- PORADO

No - POHL-HANLON

The meeting was adjourned at 8:55 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented \_\_\_\_\_, 1988

As read \_\_\_\_\_, 1988

As corrected Oct 10, 1988

MINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 26, 1988

The Additional Stated Meeting of September 26, 1988 was called to order at 7:00 P.M. BY President Porado. A quorum was present as follows:

Mr. Porado

Mr. Yates

Mr. Hanlon

Mr. Dinzeo

Miss Pohl

Mr. Means, Township Solicitor, and Mr. McKeever, the Township Engineer was also present.

At the invitation of President Porado all arose and participated in the Pledge of Allegiance to the Flag. On behalf of the Board of Commissioners, President Porado offered his condolences to Commissioner Irene Pohl, and her family, on the passing of her mother, Mrs. Mary Pohl.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of October 10, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted, as well as other conducted business:

1. Mr. McKeever discussed the following with the Board:
  - A. The status of the Peter, John and Dorothy Streets Sanitary Sewer Project, in regards to PENNVEST and C.D.B.G. funding and other alternatives. He discussed PENNVEST guidelines in depth.
  - B. The fee schedule for the adjacent Amore properties along the George Street Sanitary Sewer Line. Mr. Means included information on the applicable ordinance provisions.
  - C. Various CDBG TCVCOG project status reports.
2. Mr. Yates discussed the Township's position, and the administrative enforcement of its ordinances, in relation to the Penn Center "knock-out" window installation. Mr. Means explained the ramifications of Fire Marshal Hill's conclusions. The Manager was directed to settle a meeting date between the Township and Penn Center Management, with all appropriate parties present.

NEW BUSINESS:RESOLUTION NO. 21-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING THE RECORDING OF A REVISION  
OF GLARNER PLAN NO. 1.

(6189) MOVED POHL-DINZEO to adopt Resolution No. 21-88.

MOTIONS:

Mr. Randy Robbins appeared on the behalf of Mr. John H. Carville, owners of property located at 277 Penhurst Drive requesting the Board of Commissioners to consider the signing of an agreement which would relinquish all rights associated with a sanitary sewer easement, over which a five foot section of the dwelling was built.

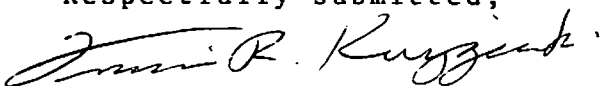
After Board discussion concerning accessibility to the sewer line:

(6190) MOVED YATES-POHL to authorize the appropriate Township Officials to sign the prepared agreement provided it is modified in order to maintain the required fifteen (15) foot right-of-way, with whatsoever additional easement being granted the Township in regards for the like amount of current easement being relinquished.

(6191) MOVED YATES-DINZEO to authorize the appropriate Township Officials to sign the codified contract with the Police Department Wage Policy Committee. Said codification being found acceptable to both parties.

(6192) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 9:30 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary



TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - SEPTEMBER 26, 1988

REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST

DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY

3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT

4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT

5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW

6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW

7. FUTURE TOWNSHIP AUDITS - SOLICITOR TO REPORT

8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT

9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
CDBG YEAR 15 - UNABLE TO QUALIFY

0. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE.

PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT

2. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT

3. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT.

4. TOWNSHIP AUDITORS - MANAGER, SOLICITOR TO REPORT (Remove)

5. CODIFICATION OF POLICE CONTRACT - COMPLETED, FOR REVIEW (Remove)

6. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD

- Meeting with Union, HDH Group 10/3/88

7. 1988 JOINT COMMUNICATIONS BUDGET - BOARD REVIEW OF ALTERNATIVES  
- FINAL 1988 BUDGET SUBMITTED

8. ACQUISITION OF FIRE APPARATUS - BOARD TO REVIEW POLICY (Remove)

HRC HEARING - BOARD TO REVIEW

SANITARY SEWER ASSESSMENT POLICY - SOLICITOR TO PREPARE ORDINANCE

1. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
22. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- CDBG YEAR 15 (PARK SHELTERS)
23. FUTURE POLICE NEGOTIATIONS - MR. YATES TO REPORT
24. CORNER PROPERTY: HARRISON AT PATTERSON - MANAGER, SOLICITOR TO REPORT
25. HAWTHORNE DRIVE TRAFFIC CONTROL - SOLICITOR TO PREPARE ORDINANCE
26. AUTOMATIC GARAGE DOOR OPENER - BOARD TO REVIEW  
- 1989 Budget (Remove)
27. 960 REAR GREENSBURG PIKE - )  
- MANAGER TO REPORT  
SPA PROPERTY - )
28. HALL STATION BRIDGE RECONSTRUCTION - MANAGER TO REPORT
29. FIREMAN'S FUND RECOMMENDATIONS - MANAGER TO REPORT
30. Act 205 Reports - Manager To Report
31. DeGurian Subdivisions - Mr. Matus To Report (Remove)
32. Garbage Contract - Manager To Report  
- Board, Solicitor to Review  
- Bid opening: 10/31/88
33. Public Meeting/Access to Records Policy - Board to Review







PLANNING COMMISSION OF THE  
TOWNSHIP OF WILKINS

In Re: Subdivision Plan of           :       Hearing September 21, 1988 at 7:30 p.m.  
Alexander G. Degurian           :

REPORT OF PLANNING COMMISSION

An application for subdivision was duly submitted on behalf of Alexander G. Degurian and hearing on this subdivision plan held September 21, 1988 at 7:30 p.m. in the Municipal Building.

Present were Commissioners Woods, Foreman, Leddon and Wagner.

Also present were Alexander G. Degurian, Robert Fallat, Richard H. McCloskey, Melissa S. Lobos, Esq., and Brenda Betts, Esq.

John M. Means, the Township Solicitor, acted as advisor to the Commission and as Secretary to the meeting.

The Degurian plan is a simple subdivision involving division of property situate on Rodi Road into two parcels. One parcel is to be sold to Lawrence Aiello and abutting property of Lawrence Aiello will front on a private right-of-way 30' in width with frontage of 102.23' extending westwardly 407.55' on one side and 388.08' on the other side and having a rear lot line of 100.01'. The subdivision property is in the manufacturing zone.

A review of the Plan indicated that the following changes should be made.

1. The word "Supervisors" should be changed to "Commissioners".
2. A 50' setback should be shown on the private right-of-way and on that portion of the subdivision abutting Rodi Road.

It appeared that otherwise, the Plan was in conformance with the regulations of Subdivision Ordinance No. 275.

It was moved by Joseph Wagner and seconded by Mr. Woods that the Plan be forwarded to the Board of Commissioners for action at their meeting of September 26, 1988, it appearing that approval of the Plan before October 1, 1988 was essential to completion of the sale of the subdivided lot. The motion was carried unanimously.

PLANNING COMMISSION OF THE  
TOWNSHIP OF WILKINS

By \_\_\_\_\_  
Robert Forman

RESOLUTION NO. 21-88

THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS RESOLVES AS FOLLOWS:

SECTION 1.

*off the rear of*

<sup>a</sup>  
The revision of Parcel A <sup>of</sup> Glarner Plan No. 1 by subdividing Parcel No. 1 into two parcels as more particularly shown on the Plan of Property prepared by Alexander G. Degurian dated September, 1988 is hereby approved.

SECTION 2.

The proper officers are hereby authorized and directed to sign a copy of the Plan for purposes of recording in the Office of the Recorder of Deeds of Allegheny County, Pennsylvania.

RESOLVED AND ADOPTED at a duly assembled meeting of the Township of Wilkins held this 26th day of September, 1988.

ATTEST:

TOWNSHIP OF WILKINS

By \_\_\_\_\_

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President, Board of Commissioners

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 3, 1988

The Additional Stated Meeting of October 3, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Mr. Yates  
Mr. Hanlon

Miss Pohl was absent.

Also present were Chief Naccarati and Mr. Jeznach.

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski, Chief Naccarati and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted:

1. The Manager noted that auctioning procedures for old car 12 will be initiated as soon as the wrecked police car has been fully repaired by Chuck's Chassis.
2. Mr. Porado suggested a letter of appreciation be directed to the Arts Festival Committee for their efforts during the recent Festival.
3. The Board discussed the recent AC & WPATC Conference at Seven Springs noting the training sessions on PENNVEST and mandatory recycling legislation.
4. Resolution on the following subjects were noted or discussed.  
For inclusion on future public meeting agendas:  
Conduct at public meetings  
Special police appointments  
The make-up of the Civil Service Board

(6193) MOVED YATES-DINZEO to adjourn. Unanimously approved, the meeting was adjourned at 8:20 P.M.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf



MINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 10, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Miss Pohl

Mr. Hanlon  
Mr. Yates

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

President Porado announced that the Board will allow a three to five minute time limit for each speaker.

1. Mr. Ben Kashinsky, 133 Delaney Drive. Mr. Kashinsky spoke on the following matters in reference to the vacant property located behind his home: its status if taxes are not paid, its reversion back to the Township, the cleaning of the storm water ditch that runs throughout the property by former Commissioner Aiello and its lack of current maintenance, his backyard drainage problems and the status of the adjacent Township catch basin on Delaney Drive.

Mr. Means responded that property cannot revert back to the Township due to non-payment of taxes. Miss Pohl indicated that the Township does not work on private property. Mr. Aiello must have worked on his own.

Mr. Porado responded that the Township maintains the public catch basins along Delaney Drive.

2. Mr. George Hawkins, 129 Patterson Street. Mr. Hawkins discussed the Township's ability to put up tax delinquent properties for sheriff sale, citing the Pedanic property. Mr. Porado responded that difficulties exist in finding buyers for these properties, citing the Eastmont Sampson property. Mr. Yates indicated that the Township will maintain its storm drain right-of-ways. Further on with the meeting, Mr. Hawkins wished the "Concerned Citizens" who circulated the public meeting attendance letter to identify themselves. No one in the audience did. Mr. Porado indicated that whomever circulated such a letter should identify themselves or such a letter be ignored. Mr. Hawkins requested Ethics Commission information, which the Manager indicated would be available for viewing tomorrow, October 11, 1988 at 9:00 A.M.

3. Mr. Robert Smith, 585 Clugston Avenue. Mr. Smith questioned the quality of the police service with the Township noting the lack of patrols on Clugston Avenue and the lack of service when calls are made concerning the adjacent parklet. Mr. Yates noted that all the streets of the Township are patrolled while Chief Naccarati (in attendance) noted that the quality of police protection and service are as good as it ever was. He further noted that any lack of requested service should be reported to his office for investigation.

4. Mr. M. Jos. Martinelli, 703 McMasters Avenue. Mr. Martinelli discussed the following:

A. He stated his belief that Resolution No. 612-67, rescinded at the September Regular Meeting by a passed MOTION, could only be rescinded by another Resolution.

B. He read his letter of September 9, 1988 verbatim. Mr. Yates responded that no complaints were received when past administrations expended funds for un-budgeted legal services, citing the 1985 police arbitration case.

C. The possibility of Commissioner surcharges should also be considered by the present Board in their continuance of the Naccarati case. Mr. Porado indicated that if a letter, addressed to the Board, is meant to be read at the Public Meeting, it should be noted as such.

5. Mr. Donald Schmitt, 136 George Street. Mr. Schmitt spoke about the Board's finalized assessment policy for the George and James Streets Sanitary Sewer Project. Mr. Porado indicated that the assessment ordinance would be considered on October 31, 1988. Mr. Yates noted the Board's intention for a \$3,000.00 cap on any assessment. Mr. Schmitt further stated his opinion that property owners have been "shortchanged" within the recent projects compared to other non-assessable sanitary sewer projects.

6. Mr. Thomas Nolan, 565 Tongalucas Street. Mr. Nolan spoke on the following subjects:

A. His prior request for medical benefits information, detailed per Commissioner since they began receiving coverage through 1985.

B. The amount of legal expenses, and various attorneys involved with the Township's contesting of the 1984 AMIS Arbitration Award. He read the list of attorneys involved and noted that those fees could have satisfied the police award.

C. The legality of the Township's payment of the Solicitors Social Security, per Mr. Nolan's interpretation of IRS regulations. He further mentioned a possible IRS investigation.

D. The Solicitor's application for appointment and the duties covered by his retainage as well as the lack of a specific approved MOTION to cover the past increase in his fee schedule.

E. The written duties of the Manager, needed if the present Manager accepts employment elsewhere, for specifying the duties of a new Manager.

F. Mr. Porado responded that the Township will attempt to supply him with all the information he requested and answer his questions.

7. Mrs. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects:

A. The public reading of, and the content of, the September 9, 1988 Martinelli letter.

B. Surcharge filing against the present Board.

C. The Board's motives behind the Naccarati case.

D. The Manager's attitude.

E. The "new" Board versus the "old" Board's responsibilities for past Board actions.

F. A Penhurst Drive lots development.

G. Unfulfilled hope for the "new" Board.

H. Historical Crestview Drive improvements and name change.

I. Lions Club Street Resurfacing.

J. Conduct at public meetings.

K. The access to records Resolution of 1985.

She was responded to, variously, by Mr. Porado, Mr. Dinzeo and Mr. Yates.

8. Mr. Ray Burkhart, 215 Wallace Avenue. Mr. Burkhart wished to know the procedure for letters addressed to the Board of Commissioners, to be read verbatim at the public meeting. Mr. Porado explained the procedure.

(6194) MOVED YATES-HANLON to approve the minutes of the Regular Meeting of September 12, 1988, the Additional Stated Meetings of September 26th, and October 3, 1988 as presented.

The MOTION was approved unanimously provided that the September 12, 1988 Regular Meeting Minutes be corrected, at the behest of Mr. Yates, to indicate that under COMMISSIONERS COMMENTS the words "AND THE PATROLMEN" be eliminated.

#### COMMUNICATIONS:

AF-G-88 1. Allegheny Cty, Planning Dept. Re: Municipal Waste Mgmt Plan. cc: Comm.,JMM

AF-G-88 2. Chambers Dev. Co. Re: Municipal Waste Mgmt. Plan Recycle/  
Waste Reduction. cc: Commissioners, Mr. Means

Police Pens. 3. C of PA, Treasury Dept. Re: Municipal Pension Plans \$55,819.81.  
Fin'l. File

AF-U-5 4. C of PA, Dept Revenue Re: Utility Realty Tax \$19,030.26.

AF-S-9B 5. Notice of Class Action Re: Disposition of fines DUI.  
cc: Commissioners, Mr. Means, Chief Naccarati

C-F 6. Federal Energy Reg. Comm. Re: Final Impact Statement.

#### REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and #4. A total of 7 alarms occurred during the month.

2. POLICE: The following is the report of the Police Department for the month of September 1988:

Minutes of the Regular Meeting, Monday, October 10, 1988 - Page ThreeREPORT OF ACTIVITY:

A. Calls and complaints	225
B. Gasoline consumed - Unleaded	1,021
- A9, A10	200.6
- Medic II	26
C. Miles of Patrol	13,260
D. Mileage on Cars:	
Unit 11 -- Not in service	
Unit 12 --	6,345
Unit 13 --	58,200
Unit 14 --	87,250
E. Accidents	9
F. Arrests	19
G. Aided Cases	13
H. Animal Complaints	3
I. Burglaries	1
J. Criminal Misc hief	14
K. Domestic Disturbances	2
L. Fire Calls	4
M. Mutual Aid	1
N. Thefts	7
O. Towed Vehicles	2
P. Vehicle Theft	8

3. AMBULANCE ASSOCIATION: Triangle Pets reported 11 complaints in September.

4. AMBULANCE ASSOCIATION: Manager John Zagagoza reported 260 calls for emergency assistance during July-September. 108 were in Wilkins, 63 in hurchill and 89 were mutual aid cases.

5. MANAGER'S REPORT: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	11,582.86
Occupation Privilege Tax - previous month	120.00
Mercantile Tax - previous month	235.63
Business Privilege Tax - previous month	1,137.21
Secretary - General Fund	24,721.54
Total	<u>\$37,797.24</u>

2. BUILDING PERMITS:

New Construction	2
Repairs & Improvements	3

3. COMPLAINTS:

Rec eived	5
Resolved	6
Pending	2

4. DELINQUENT SANITARY SEWAGE:

Thirty three (33) "FINAL NOTICES" posted on residents premises on Thursday, September 29, 1988.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,549.56
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7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	24,696.54
Current Realty Tax	<u>6,462.36</u>
Total	31,158.90

The status of the 1988 Tax Duplicate was reported for the month of September as follows:

CHARGES:

Original Duplicate		973,234.17
Additions - Previous report	814.50	<u>814.50</u>
Total Charges		974,048.67

CREDITS - COLLECTIONS:

This report	6,462.36
Previous report	606,694.33
Discounts - Previous report	12,381.74
Exonerations	<u>82,256.40</u>
Total Credits	707,794.83
Balance to account for	266,253.84
Collection Percentage	72.6%
Percentage for same period - previous year	88.2%

Minutes of the Regular Meeting of Monday, October 10, 1988 - Page Four8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of September 1988	\$ 11,582.86	Previous year	\$ 7,201.83	1988 Budget
Total for 1988	321,120.34	" "	308,981.18	\$388,722.00

OCCUPATION PRIVILEGE TAX:

Month of September 1988	120.00	" "	410.00	1988 Budget
Total for 1988	42,927.80	" "	44,208.37	\$48,000.00

MERCANTILE TAX:

Month of September 1988	235.63	" "	960.80	1988 Budget
Total for 1988	160,702.04	" "	161,721.33	\$165,000.00

BUSINESS PRIVILEGE TAX:

Month of September 1988	1,372.84	" "	526.04	1988 Budget
Total for 1988	84,370.11	" "	73,966.65	\$75,500.00

9. FINANCIAL REPORT - SEPTEMBER 1988:GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 9/1/88	12,847.87	372,530.85	385,378.72
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		333,172.05	333,172.05
Earned Income Tax		11,582.86	11,582.86
Mercantile Tax		235.63	235.63
Occupation Privilege Tax		120.00	120.00
Business Privilege Tax		1,137.21	1,137.21
Interest		3,420.10	3,420.10
Office Deposit	24,721.54		24,721.54
Inter-Accounts Transfer		10,652.31	10,652.31
September Accounts Payable	242,400.60		242,400.60
Total Receipts			627,442.30
Total Receipts and Balances			1,012,821.02
Warrant Cleared	218,648.08	291,944.24	510,592.32
Bank Balance 9/30/88	61,321.93	440,906.77	502,228.70
Less Outstanding Warrants			22,487.27
CASH BALANCE SEPTEMBER 30, 1988			\$479,741.43

The above does not include the following amount collected by Mr. Porado through September 30, 1988 but not reflected on the PLGIT statement until after October 1, 1988.

Current R E Tax	2,730.51
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The above is in reconciliation with September ending statements.

CAPITAL RESERVE FUND:

Bank Balance 9/1/88 - PLGIT	88,865.32
<u>RECEIPT:</u> Interest	544.48
Total Receipt and Balance	89,409.80
<u>Expenditures:</u> MELP Debt Service	2,001.22
Engineering-Sanitary Sewer: George/James Sts	1,774.00
Peter/John/Dorothy	40.00
	3,815.22
BANK BALANCE SEPTEMBER 30, 1988	\$85,594.58

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 9/1/88 - PLGIT	96,241.15
<u>RECEIPT:</u> Interest	605.29
BANK BALANCE SEPTEMBER 30, 1988	\$96,846.44

REVENUE SHARING FUND:

Bank Balance 9/1/88 - PLGIT	235.74
<u>RECEIPT:</u> Interest	1.50
BANK BALANCE SEPTEMBER 30, 1988	\$237.24

LIQUID FUELS FUND:

Bank Balance 9/1/88 - PLGIT	30,335.10
<u>RECEIPT:</u> Interest	152.91
Total Receipt and Balance	30,488.01
Less Expenditure: Payroll Transfers	12,000.00
BANK BALANCE SEPTEMBER 30, 1988	\$18,488.01

CURRENT BILLS:

A list of current bills was presented for approval.

(6195) MOVED HANLON-POHL to authorize payment of bills, totalling \$43,048.07, as approved by the various committees and the Manager.

The motion was adopted by unanimous roll call vote.

However, Mr. Yates required further details on one voucher before his approval.

OLD BUSINESS:

- AUGUST 1987:
1. GEORGE/JAMES SANITARY SEWERS Construction completed. One (1) Tap-in permit outstanding
  2. OLD WILLIAM PENN SANITARY SEWER Construction completed. Tap-in permits obtained.
- MARCH 1988:
1. INVESTIGATION OF THE CHIEF OF POLICE Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.
- APRIL 1988:
1. 1988 PAVING PROGRAM Slurry Seal Program: Completed July 25, 1988

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 774

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 643 BY ADDING  
THERETO A PROVISION PROHIBITING LEFT TURNS  
FROM HAWTHORNE DRIVE ONTO WILLIAM PENN HIGHWAY.

- (6196) MOVED DINZEO-HANLON to read Ordinance No. 774 for the 1st reading.  
(6197) MOVED HANLON-YATES to accept Ordinance No. 774 for the 1st reading.  
(6198) MOVED HANLON-POHL to read Ordinance No. 774 for the second reading by title only.  
(6199) MOVED HANLON-POHL to accept Ordinance No. 774

Motions 6196 to 6199 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 22-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE DISTRIBUTION OF PENSION FUND  
MONIES UNDER PROVISIONS OF ACT 205

- (6200) MOVED POHL-DINZEO to accept Resolution No. 22-88. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 23-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEARS 1985, 1986, 1987 & 1988

- (6201) MOVED POHL-HANLON to accept Resolution No. 23-88. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 24-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING FORTH A POLICY CONCERNING  
CONDUCT AT PUBLIC MEETINGS

Mr. Hanlon questioned the Solicitor as to whether the appropriate "in conflict of" language should be included. Mr. Means noted that it did not.

- (6202) MOVED DINZEO-YATES to accept Resolution No. 24-88.

Yes - Mr. Porado  
Mr. Hanlon  
Mr. Dinzeo  
Mr. Yates  
Miss Pohl abstained.

RESOLUTION NO. 25-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING "SPECIAL SCHOOL POLICE"

- (6203) MOVED YATES-DINZEO to accept Resolution No. 25-88. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 26-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
MAKING AN APPOINTMENT TO THE CIVIL  
SERVICE COMMISSION

Miss Pohl remarked that the consideration of this Re-appointment Resolution was early, in the calendar year, compared to other years, against normal procedure. She further stated that it must have been discussed last Monday, October 3, 1988, in her absence.

(6204) MOVED YATES-DINZEO to accept Resolution No. 26-88.

Yes - Yates, Dinzeo, Porado  
No - Hanlon, Pohl

3. MOTIONS:

(6205) MOVED POHL-HANLON to authorize the advertising of bids for Garbage and Rubbish Collection.

(6206) MOVED HANLON-POHL to exonerate the Eastmont Swim Club from their financial obligation concerning payment for a Township purchased intersection name sign.

Motions 6205 and 6206 were accepted by unanimous roll call vote.

Mr. Hanlon prefaced the following by indicating that the Chief of Police should not do clerical work.

(6207) MOVED HANLON-POHL to hire the next qualified person on the test list to fill the current police department secretarial vacancy.

Yes - Hanlon, Pohl  
No - Dinzeo, Porado, Yates

Mr. Porado noted the Board is reluctant to fill the vacancy while the former police department secretary has a discrimination charge, against the Township, pending before the Pennsylvania Human Relations Commission.

(6208) MOVED DINZEO-YATES to adjourn. The meeting was adjourned at 8:50 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Nov 14, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 31, 1988

The Additional Stated Meeting of October 31, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Yates

Mr. Dinzeo  
Mr. Hanlon

Mr. Means, Township Solicitor was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of November 14, 1988 as well as the Miscellaneous and Administrative Agenda items. This was completed (with attached review) with the following items noted, as well as other conducted business:

1A. Mr. Porado spoke on the revisions that will be made to the sewer assessment ordinances in order to provide a more equitable assessment for all projects. Mr. Means noted that upon receipt of cost figures from the Township Engineer, the revisions can be calculated according to the Board's wishes for an equitable assessment ratio.

2B. Mr. Regis Marra, 106 George Street.

Mr. Marra spoke on behalf of a collective group of George and James Streets residents. He entered, and read into the record a report of those residents prepared for the Board's consideration concerning their concerns and justifications for a fair assessment, submitting their suggested total per assessable lot. Mr. Marra thanked the Board for the opportunity to speak and asked for a further opportunity once the revised assessment ordinance had been prepared and reviewed.

Mr. Porado responded that the revised ordinance will be mailed to Mr. Marra as well as Mr. Robinson, of the Old William Penn Highway Project.

(6209) MOVED YATES-DINZEO to table Ordinances No. 775 and No. 776 until the revisions are made concerning the amount of assessments charged per assessable lot, and re-advertised for Board consideration.

2. Mr. Porado read the grant application ordinance concerning the Highland-Clugston Sanitary Sewer Project and asked Mr. Means what bearing it had on the assessability of that project. Mr. Means responded that it had no bearing and went on to describe (per Mr. Bush of the Allegheny County Planning Department) the procedures to assess properties when Federal Grants were used to assist financing of a capital improvement project: Assessments can be charged, with the onus on the property owner to prove that income levels are below Federal guidelines, granting an exemption to assessment.

(6210) MOVED YATES-DINZEO to authorize the Solicitor to prepare an ordinance concerning the assessment of the Highland-Clugston Sanitary Sewer Project.

3. Mr. Kuszajewski reviewed the Allegheny County briefing session on the implementation of Act 101, the Solid Waste Recycling Act, and the various responsibilities at the County and Municipal levels of Government. He noted that progress and implementation of the Act will be ongoing in preparation of the Township's legal target date of September 26, 1991. The Board will be continually informed of these ongoing developments.

(6211) MOVED DINZEO-YATES to open bids for garbage and rubbish collection. The Secretary opened, read and posted the bids (attached).

(6212) MOVED HANLON-POHL to direct the posted bids to the appropriate committee for review.

4. The Board discussed the appointment of an independent auditor, and legalities of same, as compared to the usage of the elected auditors. Mr. Kuszajewski was directed to verify the necessity of a 1988 independent audit under the provisions of the Single Audit Act.

(6213) MOVED YATES-PORADO to authorize the Solicitor to prepare an ordinance modifying the Township's audit procedures from elected to independent, appointed auditors.

Yes - Yates, Porado  
No - Pohl, Hanlon  
Abstention - Dinzeo

Motion does not carry for lack of a majority vote.

5. (6214) MOVED HANLON-POHL to authorize the Solicitor to file suit against American Cablevision in order to raise the franchise fee from 3% to 5%.

Minutes of the Additional Stated Meeting of 10/31/88 - Page Two

(6215) MOVED YATES-DINZEO to adjourn, the meeting was adjourned at 8:50 P.M.

All motions were carried by unanimous roll call vote, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf



two Year

	A BID FOR GARBAGE /DWG UNIT/MONTH	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL YEAR OR COMBINED BID C + E + G
BIDDER								
CHAMBERS	7.95	19,310.55		3406.65		90.00		21,711.00 month 272532.00
BFI								
FULTON								
QUEEN								
SOUTH HILLS								
MACKSON								
LONG								
NORTH HILLS								
AAA								
CLARK								18800.46 month 225605.52 Year
FRANKS								
BRUNNER								
PRESENT CHAIR								

BID TABULATION FORM - SOLID WASTE CONTRACT

One Year

	A BID FOR GARBAGE /DWG UNIT/MONTH	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL YEA OR COMBINED BID C + E + G
BIDDER								
CHAMBERS	7,52	18,266.08		3221.40		80.00		21,476.00 month 257,212.00 Year
BFI								
FULTON								
QUEEN								
SOUTH HILLS								
MACKSON								
LONG								
NORTH HILLS								
AAA								17,709.41 month 212,488.92 Year
CLARK								
FRANKS								
BRUNNER								

PRESENT CH

Three Year

	A BID FOR GARBAGE /DWG UNIT/MONTH	B 2429 UNITS	C X 12 MONTHS	D BID FOR RUBBISH/MONTH	E X 12 MONTHS	F RUBBISH HOPPER	G X 12	TOTAL YEAR OR COMBINED BID C + E + G
CHAMBERS .	8.38	20355.02		3591.90		95.00		23446.00 month 287352.00 Year
BFI								
FULTON								
QUEEN								
SOUTH HILLS								
MACKSON								
LONG								
NORTH HILLS								
AAA								
CLARK								20719.37 month 248632.44
FRANKS								
BRUNNER								

## TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - OCTOBER 31, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX VS ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
7. FUTURE TOWNSHIP AUDITS - SOLICITOR TO REPORT
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
CDBG YEAR 15 - UNABLE TO QUALIFY
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER AND ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT
14. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD  
- MEETING WITH UNION, HDH GROUP 10/3/88
15. JOINT COMMUNICATIONS - BOARD REVIEW OF ALTERNATIVES
16. HEC HEARING - BOARD TO REVIEW
17. SANITARY SEWER ASSESSMENT POLICY - SOLICITOR TO PREPARE ORDINANCE
18. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE  
- ENGINEER, MANAGER TO REPORT
19. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- CDBG YEAR 15 (PARK SHELTERS)
20. FUTURE POLICE NEGOTIATIONS - MR. YATES TO REPORT Board to Review  
- Cost, Funding to Actuary
21. CORNER PROPERTY: HARRISON AT PATTERSON - MANAGER, SOLICITOR TO REPORT
22. HAWTHORNE DRIVE TRAFFIC CONTROL - SOLICITOR TO PREPARE ORDINANCE  
- Passage of Left Turn Prohibition Ordinance 10/10/88
1. 960 REAR GREENSBURG PIKE - )  
- ) - MANAGER TO REPORT
1. SPA PROPERTY - )

4. HALL STATION BRIDGE RECONSTRUCTION - MANAGER TO REPORT
25. FIREMAN'S FUND RECOMMENDATIONS - MANAGER TO REPORT
26. ACT 205 REPORTS - MANAGER TO REPORT
27. GARBAGE CONTRACT - MANAGER TO REPORT
  - BOARD, SOLICITOR TO REVIEW
  - Act 101 - BID OPENING: OCTOBER 31, 1988
33. PUBLIC MEETING/ACCESS TO RECORDS POLICY - BOARD TO REVIEW (Remove)
34. *Boards / Committee Vacancies - Manager to Report, Board to Review*
35. *Municipal Building  
sidewalk, Generator Replacement - Mr. McKeever to Report*
36. *1989 Budget Review*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 7, 1988

The Additional Stated Meeting of November 7, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Dinzeo

Miss Pohl

Mr. Yates  
Mr. Hanlon

Also present was Mr. Jeznach.

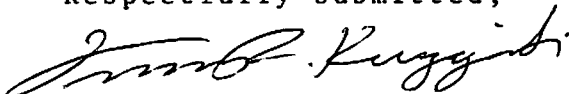
At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted:

1. Mr. Porado indicated that the Board has not revised the assessment policy for the recently completed sanitary sewer projects as figures have not been submitted by the Solicitor and Engineer.
2. The Board directed the Manager to submit an invoice to the State of Pennsylvania for the DPW's recent clean-up of a downed tree across Saw Mill Run, adjacent Lower Rodi Road.
3. Mr. Dinzeo suggested that a letter be written to the Allegheny County Board of Commissioners concerning tardiness in the distribution of DUI fines. Mr. Kuszajewski and Chief Naccarati will author the request based upon the amount due to the Township.
4. The Board was briefed on Mr. Hill's meeting with Penn Center Management.

(6216) MOVED DINZEO-YATES to adjourn, the meeting was adjourned at 7:25 P.M.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf



TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 11/14/88

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE
- B. Single Audit Act - MANAGER TO REPORT (Remove)
- C. VACANCIES: Board & Commissioners - Board to Review

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
- B. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
- C. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW
- D. CONSTABLE USAGE - CHIEF TO REPORT (Remove)
- E. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
- F. VASCAR, ESP PATROLS - CHIEF TO REPORT
- G. SCHOOL GUARD REQUESTS - MANAGER, CHIEF TO REPORT (Remove)
- H. POLICE CAR STATUS - CHIEF, MR. YATES TO REPORT
- I. FALSE ALARM ORDINANCE - BOARD TO REVIEW

PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO
- B. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET
- C. EASTMONT SWIM CLUB SIGN - MANAGER TO REPORT - INSTALLED, BILLED (Remove)
- D. SAW MILL RUN CLEANUP - MANAGER TO REPORT - MR. DINZEO, MR. JEZNACH TO REVIEW (Remove)
- E. RUSSELL LANE BRIDGE - MR. JEZNACH TO REPORT (Remove)

PROPERTY:

- A. SIDEWALK REPAIR, MUNICIPAL BUILDING - BOARD TO REVIEW } 1989  
Replacement of Emergency Generator - Board to Review } Budget

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 12/5/88

ADMINISTRATION:

- A. TAX REFORM BRIEFING - MANAGER TO REPORT - BOARD REVIEW IN FAVOR OF PASSAGE
- B. VACANCIES: BOARD & COMMISSIONS - BOARD TO REVIEW
- C. Increased Liability Coverage - Manager To Report, Board To Review

PUBLIC SAFETY:

- A. RADIO MEETINGS W/FOREST HILLS - MR. YATES TO REPORT
  - B. DEFINITION OF UNSAFE STRUCTURE - BOARD TO REVIEW
  - C. ANTENNA VFD #3 BUILDING - BOARD TO REVIEW (Remove)
  - D. EMERGENCY MANAGEMENT PLAN - CHIEF TO REPORT
  - E. VASCAR, ESP PATROLS - CHIEF TO REPORT
  - F. POLICE CAR STATUS - CHIEF, MR. YATES TO REPORT
  - G. FALSE ALARM ORDINANCE - BOARD TO REVIEW Chief to Report
  - H. Status Reports Pending: Mr. Commune, ACHD - Manager To Report
  - I. Animal Control Contract : Board To Review
  - J. Watson Complaint - Chief to Report
- PUBLIC WORKS:

- A. SEWER BILLINGS - STATUS QUO (Remove)
- B. FRAZIER DRIVE SEWER PROBLEM - ENGINEER TO REVIEW TV TRUCK TAPE FOR '88 BUDGET
- C. Yard Tire Removal - Manager To Report, Board To Review
- D. PaDOT Invasive: 10/24/88 Tree Clearance - Manager To Report

PROPERTY:

- A. SIDEWALK REPAIR, MUNICIPAL BUILDING - BOARD TO REVIEW)
  - REPLACEMENT OF EMERGENCY GENERATOR - BOARD TO REVIEW )
- } 1989 BUDGET



TOWNSHIP OF WILKINS

MISCELLANEOUS AND ADMINISTRATIVE AGENDA - NOVEMBER 28, 1988

1. REVIEW OF TAX DELINQUENT & LIENED PROPERTIES - WORK COMPLETED 1986 LIST
2. DEED TRANSFER TAX vs ASSESSMENTS - MR. HANLON TO MEET WITH COUNTY
3. PENN CENTER WINDOW STATUS - MANAGER TO REPORT
4. CD BLOCK GRANT - PROJECT YEAR 13, 14 & 15 - MANAGER TO REPORT
5. SIDEWALK WAIVER - SUB-DIVISION ORD - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
6. ZONING AMENDMENT - BOARD CONSIDERATION OF PLANNING COMMISSION REVIEW
7. FUTURE TOWNSHIP AUDITS - ~~SOLICITOR TO REPORT~~ Board to Review policy, status of elected Auditor
8. FRANCHISE FEE AUTHORITY - MANAGER, SOLICITOR TO REPORT
9. UPPER GARDENIA SANITARY SEWER LINE - MANAGER, ENGINEER TO REPORT  
CDBG YEAR 15 - UNABLE TO QUALIFY
10. PLUMBING ORDINANCE - SOLICITOR TO PREPARE ORDINANCE
11. PENNVEST INFRASTRUCTURE IMPROVEMENT BILL - MANAGER & ENGINEER TO REPORT
12. DYE TEST - 909 LARIMER AVENUE - MANAGER TO REPORT  
- TO ALLEGHENY COUNTY HEALTH DEPARTMENT
13. VACANCIES: FIRE CODE HEARING BOARD - BOARD TO APPOINT
14. DISABILITY STUDY - MANAGER, SOLICITOR TO REPORT, BOARD TO REVIEW  
- IMPLEMENTATION OF 1987 AWARD  
- MEETING WITH UNION, HDH GROUP 10/3/88
15. JOINT COMMUNICATIONS - BOARD REVIEW OF ALTERNATIVES
16. HRC HEARING - BOARD TO REVIEW
17. SANITARY SEWER ASSESSMENT POLICY - SOLICITOR TO PREPARE ORDINANCE
18. PETER, JOHN & DOROTHY SANITARY SEWER PROJECT - FUNDING UPDATE (Community Facilities)  
- ENGINEER, MANAGER TO REPORT
19. RECREATION UPDATES - LONG RANGE CAPITAL IMPROVEMENT PLAN  
- BOARD TO REVIEW  
- CDBG YEAR 15 (PARK SHELTERS)
20. FUTURE POLICE NEGOTIATIONS - BOARD TO REVIEW  
- COST, FUNDING TO ACTUARY
21. CORNER PROPERTY: HARRISON AT PATTERSON - ~~MANAGER~~, SOLICITOR TO REPORT
- HAWTHORNE DRIVE TRAFFIC CONTROL - PASSAGE OF LEFT TURN PROHIBITION ORDINANCE 10/10/88  
- Repeat Ordinance considered 12/12/88

MISCELLANEOUS & ADMINISTRATIVE AGENDA - NOVEMBER 28, 1988 - PAGE TWO

3.   960 REAR GREENSBURG PIKE - )  
                                       ) - MANAGER TO REPORT  
SPA PROPERTY -                     )
24.   HALL STATION BRIDGE RECONSTRUCTION - MANAGER TO REPORT
25.   FIREMAN'S FUND RECOMMENDATIONS - MANAGER TO REPORT
26.   ACT 205 REPORTS - MANAGER TO REPORT
27.   GARBAGE CONTRACT - MANAGER TO REPORT  
                                       - BOARD, SOLICITOR TO REVIEW  
ACT 101                         - BID OPENING: OCTOBER 31, 1988
28.   BOARDS/COMMITTEE VACANCIES - MANAGER TO REPORT, BOARD TO REVIEW
29.   MUNICIPAL BUILDING - SIDEWALK, GENERATOR REPLACEMENT - MR. McKEEVER  
  TO REPORT
30.   1989 BUDGET REVIEW

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING OF MONDAY, NOVEMBER 14, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Mr. Hanlon

Mr. Yates

Mr. Dinzeo  
Miss Pohl

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

[Secretary's Note: Due to the involved length and depth of the remarks made by the individual speakers and in order to avoid any unintentional bias through their account, the following Hearings are represented in a brief, summarized format. The audio tape of the Hearings will be made available upon request. Also, at the Board's direction, a verbatim transcript of the Hearings can be made.]

1A. The following residents spoke in opposition to the recent passage of Ordinance No. 774, which prohibited left hand turns from Hawthorne Drive onto the William Penn Highway:

- Dr. Martin Cohen, 109 Calmont Drive - read letter into record and presented it to the Secretary for Board distribution and review.
- Mr. Landey, 1444 Laurel Drive
- Mr. Edmund Rosenberg, 120 Calmont Drive
- Mr. Matgouranis, 226 Sunset Drive
- Mr. Morris Mendelsohn, 104 Calmont Drive
- Mr. & Mrs. Kalmanson, 324 Sunset Drive
- Mr. Joseph Manfred, 115 Hawthorne Drive
- Mr. William Tangelos, 216 Hawthorne Drive
- Mr. Donald Jacobson, 1470 Laurel Drive
- Mr. Charles Currey, 1465 Jefferson heights Road
- Mr. Alvin Neilly, 1111 Orion Drive
- One person unidentified

1B. The following residents spoke in favor of Ordinance No. 774:

- Mr. Nick DiBattiste, 199 Sunset Drive
- One person unidentified

1C. The following residents also spoke, during the hearing, on Ord #774:

- Mr. George Hawkins, 129 Patterson Street
- Mrs. Mary Yakin, 35 Crestview Drive

At the conclusion of this portion of the Citizen's Hearings, Mr. Yates spoke on safety and other aspects concerning the passage of the Ordinance while Mr. Dinzeo spoke on specific safety problems for senior citizens using the adjacent doctor's offices.

Mr. Hanlon spoke on the procedures needed to amend the existing ordinance.

(6217) MOVED YATES-HANLON to authorize the Solicitor to prepare and Ordinance rescinding the left turn prohibition of Ordinance #774, while also requesting the Township's traffic engineer to make specific recommendations for improvements, addressing the Board's public safety concerns for the intersection for further review.

Yes - Yates, Hanlon, Pohl, Porado      No - Dinzeo

2. Mr. William G. Wilson, Jr., 300 Kingston Drive - Mr. Wilson expressed his concern over the number of residents, in attendance, who exited the Public Meeting, after the Ordinance No. 774, item of business was completed.

3. Mr. Thomas Nolan, 565 Tongalucas Street - Mr. Nolan spoke on the following subjects: His prior information requests and receipt of same, the Township Solicitor's office (various aspects), municipal association, conference expenses, the permanent denial of repetitive motions through passage of an ordinance, the latest police department arbitration award, the Chief of Police's reluctance as an employed position.

Mr. John Means, Township Solicitor, responded by addressing Mr. Nolan's concerns over the Solicitor's Office, his conjectured motives and the basis for news reporting.

Mr. Nolan replied by addressing his motivations, his State Senate record and past advice from the Solicitor to the Board of Commissioners.

4. Mr. William Ward, 119 George Street - Mr. Ward spoke about the Township's involvement with the payment of the Solicitor's Social Security.

Minutes of the Regular Meeting of Monday, November 14, 1988 - Page Two

5. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin addressed Mr. Nolan's comments as well as his past membership on the Board. She also spoke on medical premium information for Commissioners, the Naccarati case, the resolution on the receipt of public information, as well as Township book-keeping practices.

6. Mr. James Kregiel, 124 Leneake Street - Mr. Kregiel spoke on the possible methods to correct any perceived problem concerning the Solicitor's Social Security, also on the conduct witnessed at the public meetings.

7. Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins spoke on the hearing time-limit restrictions, in regards to a list (which he read) of subjects that need to be discussed. He also spoke on an inability to receive Ethics Commission order receipt information from the Township Manager.

8. Mr. M. Joseph Martinelli, 703 McMasters Avenue - Mr. Martinelli read into the record his letter, to the Board (given to the Secretary for distribution), concerning the Common Pleas Court appeal of the decision of the Civil Service Commission regarding the Chief of Police.

(6218) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of October 10th, the Additional Stated Meetings of October 31st and November 7, 1988 as presented. The motion was approved by unanimous roll call vote

COMMUNICATIONS:

- AF-T-9 1. Dr. Martin Cohen, Re: "No Left Turn" sign Hawthorne/22.
- AF-C-3 2. American Cablevision, Re: TNT Service & other available services. cc: Commissioners, Mr. Means
- R-16 3. Wilkins-Churchill Rescue I Re: Appointment Assistant Manager Scott Feher. cc: Chief Naccarati, Mr. Jeznach, Commissioners
- AF-P-11 4. C of PA DOT, Motor License Fund Appropriation \$85,714.41. cc: Comm
- PF-R-10D 5. Boro Forest Hills Re: Proposed 1989 Jt. Comm. Budget. cc: Comm., JMM, RN
- AF-A-23 6. ALCOSAN Re: Budget Funds Delin. Sanitary Sewage. cc: Comm., JMM
- Pol Ptrlms 7. Letters from J.W. Regan, Jr., Thanks to Officers DeMarco, Personnel Files Wilson, Krancic, Naccarati for help in solving crime. cc: Comm
- C-M 8. M. J. Martinelli Re: Township problems
- Comm I. 9. C of A., Health Dept, Re: Scrap tire dump. cc: Comm., JMM, CJ, RN
- C-A 10. C of Al, Plan Dept. "6 Year Capital Dev. Program 88-93.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 27 alarms occurred during the month.
2. POLICE: Report of Activity for the month of October 1988:
 

A. Calls and complaints	239
B. Gasoline consumed	1,132.
- A9, A10	217.5
- Medic II	33.5
C. Miles of Patrol	9,253
D. Mileage on cars	
Unit 11 (out of service)	
Unit 12	10,465
Unit 13	62,413
Unit 14	88,108
E. Accidents	5
F. Arrests	15
G. Aided Cases	15
H. Animal Complaints	2
I. Burglaries	2
J. Criminal Mischief	9
K. Domestic Disturbances	4
L. Fire Calls	6
M. Mutual Aid	1
N. Registration Plates (lost or stolen)	2
O. Thefts	7
P. Towed Vehicles	6
Q. Vehicle Theft	15
3. ANIMAL CONTROL: Triangle Pets answered 18 complaints.

## Minutes of the Regular Meeting, Monday, November 14, 1988 - Page Three

4. MAGISTRATE: Mr. Comunale reported the disposition of 113 cases with collections as follows:

To Township	1,613.75
To County	1,058.00
To State	1,002.75
Other	1,675.50

5. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous month	\$40,927.64
Secretary - General Fund	8,795.63
Total	\$49,723.27

2. BUILDING PERMITS:

Repairs and Improvements	9
Signs	2

3. COMPLAINTS:

Received	7
Resolved	8
Pending	1

4. DELINQUENT SANITARY SEWAGE:

Ten (1) residents slated for "Water Shut-Off"

6. SOLICITOR: Solicitor Means reported the collection of the following:

Deed Transfer Tax	3,933.37	
Delinquent Tax	1,300.00)	
Municipal Claims	102.23)	Jordan Tax Svce
	\$5,335.60	

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	8,395.63
Current Realty Tax	56,893.86
	\$65,289.49

The status of the 1988 Tax Duplicate was reported for the month of October as follows:

<u>CHARGES</u> : Original Duplicate	973,234.17
Additions - This report	
Previous report	814.50
Total Charges	974,048.67

CREDITS-COLLECTIONS:

This report	56,893.86
Previous report	613,156.69
Discounts - This report	9.72
- Previous report	12,381.74
Exonerations	82,256.40
Total Credits	764,698.41
Balance to account for	209,350.26
Collection Percentage	78.5%
Percentage for same period - previous year	95.0%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of October 1988	\$ 44,141.37	Previous Year	\$ 36,779.78	1987 Budget	\$388,722.
Total for 1988	365,261.71	"	"		345,760.96

OCCUPATION PRIVILEGE TAX:

Month of October 1988	1,300.00	"	"	930.00	1987 Budget	48,000.
Total for 1988	44,227.80	"	"	45,138.37		

MERCANTILE TAX:

Month of October 1988	-0-	"	"	3,044.63	1987 Budget	165,000.
Total for 1988	160,702.04	"	"	164,762.96		

BUSINESS PRIVILEGE TAX:

Month of October 1988	1,106.23	"	"	355.13	1987 Budget	75,500.
Total for 1988	85,476.34	"	"	74,321.78		



9. FINANCIAL REPORT - OCTOBER 1988:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 10/2/88	61,321.93	440,906.77	502,228.70
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		9,878.94	9,878.94
Earned Income Tax		40,927.64	40,927.64
PURTA	19,030.26		19,030.26
Office Deposit	8,795.63		8,795.63
Interest		2,405.45	2,405.45
Inter-Accounts Transfer		55,639.80	55,639.80
October Accounts Payable	252,140.17		252,140.17
Total Receipts			388,817.89
Total Receipts and Balances			891,046.59
Warrants Cleared	328,076.40	301,581.12	629,657.52
Bank Balance 10/31/88	13,211.59	248,177.48	261,389.07
Less Outstanding Warrants			2,190.84
CASH BALANCE OCTOBER 31, 1988			<u>\$259,198.23</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through October 31, 1988 but not reflected on the PLGIT statement until after November 1, 1988:

Current RE Tax	49,745.43
Earned Income Tax	3,213.73
O P Tax	1,300.00
Business Privilege Tax	1,106.23

The above is in reconciliation with October ending statements.

<u>CAPITAL RESERVE FUND:</u>		
Bank Balance 10/1/88 - PLGIT		85,594.58
<u>RECEIPTS:</u> Interest	527.40	
VCF #3 MELP	4,001.41	4,528.81
Total Receipts and Balance		90,123.39
<u>EXPENDITURES:</u>		
MELP Debt Service	2,000.19	
Engineering: George/James San Sewer Project	3,478.00	
Peter, John, Dorothy San Sewer Project	725.00	
Lions Park Tennis Court Rebuild	20.00	6,223.19
BANK BALANCE OCTOBER 31, 1988		<u>\$83,900.20</u>

<u>1986 G.O. BOND ISSUE SINKING FUND:</u>		
Bank Balance 10/1/88 - PLGIT		96,846.44
<u>RECEIPT:</u> Interest		409.68
Total Receipt and Balance		97,256.12
<u>EXPENDITURE:</u> Debt Service		58,902.54
BANK BALANCE OCTOBER 31, 1988		<u>\$38,353.58</u>

<u>REVENUE SHARING FUND:</u>		
Bank Balance 10/1/88 - PLGIT		237.24
<u>RECEIPT:</u> Interest		1.45
BANK BALANCE OCTOBER 31, 1988		<u>\$238.69</u>

<u>LIQUID FUELS FUND:</u>		
Bank Balance 10/1/88 - PLGIT		18,488.01
<u>RECEIPT:</u> Interest		73.25
Total Receipt and Balance		18,561.26
<u>EXPENDITURE:</u> Payroll Transfers		12,000.00
BANK BALANCE OCTOBER 31, 1988		<u>\$6,561.26</u>

(6219) MOVED HANLON-YATES to authorize payment of bills, totalling \$288,198.33, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

Mr. Porado requested the Township Engineer, in attendance, to brief the audience on his report to the Board on the assessment policy alternatives, concerning the three recently completed sanitary sewer projects. Mr. McKeever complied and made his presentation. Mr. Means spoke on the assessability guidelines for the Highland-Clugston project, due the inclusion of Federal monies in project expenses.

Mrs. Yakin spoke on grantsmanship and was responded to by Mr. Porado.

Mr. Porado also indicated that the Board will meet in Executive Session in order to define the assessment policy for ordinance advertisement and consideration. He also indicated that this policy should be available for resident review by November 28, 1988.

Minutes of the Regular Meeting of Monday, November 14, 1988 - Page FiveOLD BUSINESS:

- AUGUST 1987:
1. GEORGE/JAMES SANITARY SEWERS - Construction completed. One (1) Tap-in permit outstanding.
  2. OLD WILLIAM PENN SANITARY SEWER - Construction completed. Tap-in permits obtained.
- MARCH 1988:
1. INVESTIGATION OF THE CHIEF OF POLICE - Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.
- APRIL 1988:
1. 1988 PAVING PROGRAM - Slurry Seal Program: Completed July 25, 1988
- OCTOBER 1988:
1. RUBBISH COLLECTION - Bids opened October 31, 1988

NEW BUSINESS:

1. ORDINANCES - NONE

2. RESOLUTIONS: RESOLUTION NO. 27-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT REGARDING JOINT  
COLLECTION OF THE EARNED INCOME TAX

(6220) MOVED DINZEO-POHL to adopt Resolution No. 27-88

RESOLUTION NO. 28-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
PROVIDING FOR A REDUCTION IN THE RATE OF  
MEMBERS CONTRIBUTION TO THE POLICE PENSION FUND

(6221) MOVED YATES-DINZEO to adopt Resolution No. 28-88

Motions 6220 and 6221 were adopted by unanimous roll call vote.

3. MOTIONS:

(6222) MOVED YATES-HANLON to authorize payment for the 1988 Slurry Seal Program based upon the approval of the Township Engineer.

Motion 6222 was adopted by unanimous roll call vote.

Mr. Yates spoke on the apparant violation, presented by Section 502 of the First Class Township Code, where elected auditors are also elected political party committee people. This conflict was verified by an opinion from Mr. Means.

(6223) MOVED YATES-DINZEO to notify the elected auditors that if they also hold an elected Committee Person position, within two weeks receipt of the cretified notification, they must inform the Board of which position they wish to retain during 1989.

Motion 6223 was adopted by unanimous roll call vote.

(6224) MOVED HANLON-POHL to hire the next qualified person the the test list to fill the current police department secretarial vacancy.

Yes - Hanlon, Pohl  
No - Yates, Porado  
Abstention - Dinzeo

Motion 6224 failed to carry due to the lack of a majority.

(6225) MOVED DINZEO-YATES to adjourn. The meeting was adjourned at 9:55 P.M.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented \_\_\_\_\_, 1988

As read \_\_\_\_\_, 1988

As corrected \_\_\_\_\_, 1988

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 28, 1988

The Additional Stated Meeting of November 28, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Hanlon

Mr. Dinzeo  
Mr. Yates

Mr. Means, Township Solicitor and Mr. McKeever, the Township Engineer was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of December 12, 1988.

At the conclusion of this review, Mr. Porado requested the Engineer to lead discussion on the Sanitary Sewer Assessment policy, and enabling ordinances, for the three sanitary sewer districts. This discussion may be summarized in four parts:

1. Mr. McKeever reviewed the historical assessment policy of the Township (Board of View) while noting the Board's intention of defining a more equitable policy. He discussed the assessment formula submitted (25% of Township costs divided by the number of zoneable lots) as opposed to direct front-foot assessments. He also spoke on the Highland-Clugston policy, due to the inclusion of Federal aid.

2. Various residents spoke, none of whom identified themselves, voicing their concerns over the proposed assessment policy, the apparant inequitable treatment between districts, the lack of notification and conflicting public information, billing procedures (time-payment option) and various questions on the formulation of the assessment policy.

3. In response to numerous questions, Mr. Means spoke on the First Class Township Code, HUD qualifications for assessment waivers (Highland-Clugston only), the inherent inequities of any assessment policy, Federal grantsmanship policy, zoning lot definitions, and billing procedures.

4. The Board members also responded to questioning by speaking on the 75% (Township)/25% (residents) cost of project split, grant and assessment waiver guidelines, their intention to develop as equitable a policy as possible, and the formulation of a time-payment policy (if adopted) to be included with the assessment bill.

The meeting recessed from 8:50 P.M. until 9:10 P.M.

At the reconvening of the meeting, the Secretary was directed to review the Miscellaneous and Administrative Agenda.

This was completed (see attached review) with the following items noted:

1. Mr. Means, and the Board, discussed the decision involved in the letter for either auditor or committee person in order to have a position declared or Board alternatives to provide for the 1989 Audit.

2. Mr. Kuszajewski reviewed the various funding schemes, based upon the actuaries cost estimates, for the current police pension plan negotiations.

Mr. Porado made the following appointments as the Township's bargaining unit:

Mr. Yates  
Mr. Hanlon  
Mr. Kuszajewski

Mr. Means indicated that he will prepare a memorandum on the Township's obligation to further negotiate, based upon the last arbitration award.

3. The Manager was directed to authorize the Engineer to file another Community Facilities Grant Application for the Peter, John and Dorothy Sanitary Sewer Project.

4. All assembled discussed the various implications concerning the submitted garbage and rubbish collection bids, as recommended by the Manager. He will contact Clark Haulings references for a performance evaluation, to be further reviewed by the Board.

(6226) MOVED YATES-POHL to adjourn, the meeting was adjourned at 10:15 PM

Respectfully submitted,

*Francis R. Kuszajewski*  
Francis R. Kuszajewski  
Secretary-Manager



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 5, 1988

The Additional Stated Meeting of December 5, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Dinzeo  
Mr. Yates

Mr. Hanlon was absent.

Also present was Mr. Jeznach

At the invitation of President Porado, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Kuszajewski and Mr. Jeznach were directed to review the Staff Meeting Agenda. This was completed (see attached review) with the following items noted and business conducted:

1. Mr. Porado suggested that the various Board and Commission vacancies be publicized in THE PROGRESS in order to attract interested residents.

(6226) MOVED YATES-POHL to authorize the removal of all scrap tires, from the Public Works Yard, with American Typlex.

The Board will consider the imposition of a "drop-off" charge for each tire as a policy matter.

(6227) MOVED YATES-DINZEO to award the 1989 Animal Control contract to Hoffman Boarding Kennels at \$150.00 per month.

4. The Chief of Police was directed to submit a list of false alarms, a report on the Watson Complaint and a written memo on the reporting of flickering or constantly burning street lights.

5. At 8:00 P.M. the Board met with the Emergency Services Representatives. Major points of discussion being:

- A. 1989 Budget considerations
- B. A clarification of the emergency power receptacle for the Rt. 22 traffic signals
- C. Cost-cutting (equipment) measures
- D. Improved DPW snow cleaning of the Rescue-One and Fire Department garage aprons


6. An extensive review session was held concerning the Manager's proposed 1989 Township Budget. Various adjustments were discussed some of which were directed for inclusion in a revised version before passage. The major adjustments may be summarized as follows:

- A. Revised 1988 Cash Balance & Sinking Fund Transfer
- B. Revised 1989 R E Tax Income & 25% withholding
- C. Revised Animal Control expenditure
- D. Areas discussed but not acted upon: Association dues, Conference attendance, Solicitor's retainer, Police major equipment, Fire equipment, mileage increase solely for fire truck purchase, air conditioning of offices, etcetera
- E. Speculative effects of the tax reform legislation

(6228) MOVED POHL-DINZEO to adjourn, the meeting was adjourned at 10:10 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING OF MONDAY, DECEMBER 12, 1988

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Porado. A quorum was present as follows:

Mr. Porado  
Miss Pohl

Mr. Yates  
Mr. Hanlon

Mr. Dinzeo was absent.

At the invitation of President Porado all present arose and participated in the pledge of allegiance to the flag.

CITIZEN'S HEARINGS:

Mr. Porado made a statement concerning conduct at the recent public meetings. He noted that this type of disruptive behavior would not be tolerated, that speakers would be limited to five minutes and any extension would have to be granted by the Board of Commissioners.

1. William G. Wilson, 300 Kingston Drive - Mr. Wilson spoke on the Police Pension Fund 1989 Budget, which includes a provision for a 1.38% employee contribution, while referring to latest actuarial report. He asked the Board to consider offsetting the contribution (which reduces the police pay increase) by using C.D. principle and interest, as indicated in the report, when they mature in 1989 and as matured and purchased in 1988. Mr. Porado indicated that the matter would be looked into.

2. Mr. Thomas Nolan, 565 Tongalucas Street - Mr. Nolan inquired as to when public comment would be accepted on the preliminary 1989 budget, also when the Board wished to further negotiate on police pension benefits. Mr. Porado noted that public comment would be accepted this evening or in writing within the next few days. Also that an appointed contingent from the Board would be setting up a negotiation session within the next few weeks.

3. Mr. Michael Kelly, 3733 Old William Penn Highway - Mr. Kelly noted that he is not satisfied with the restoration of his property from the sewer project contractor. He will send a follow-up written explanation. Mr. Porado and Mr. Means replied by referring the matter to the Township Engineer.

Mr. George Hawkins, 129 Patterson Street - Mr. Hawkins asked for a status report on the sheriff sale of the Pedanic and other properties. Mr. Means indicated that the sheriff sale of the Barclay property is under-way while Mr. Porado noted that the sale of the Pedanic property would be considered.

Mr. Hawkins further noted that he did not see a "circus" at last months public meeting in its conduct.

5. Dr. Martin Cohen, 109 Calmont Drive - Dr. Cohen thanked the Commissioners in the supplying of information concerning the Hawthorne Drive/Route 22 intersection. Also for their consideration of Ord No. 778.

6. Mr. Francis Colonello, 207 Wallace Avenue - Mr. Colonello, on behalf of the Wilkins Seniors, spoke in favor of the installation of a parks shelter. He also requested a status report on the demolition of the Route 22 SPA property.

Mr. Porado noted the CDBG applications for shelters in the Township Parks as pending while Mr. Kuszajewski commented on the status of the issued demolition permit as well as the District Justice status of citation on the property.

7. Mrs. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following subjects: The 1989 preliminary budget, the December 5, 1988 Board budget session and discussed revisions, the status of various appropriations, the Naccarati Case and arbitration/negotiations with the police department. She was responded to by Mr. Kuszajewski, Mr. Porado and Mr. Yates.

8. Mr. Ed Ferris, 140 George Street - Mr. Ferris wished to know if the assessment ordinance would be read in full. Mr. Porado indicated that they would.

(6229) MOVED HANLON-POHL to approve the minutes of the Regular Meeting of November 14th, the Additional Stated Meetings of November 28th and December 5, 1988 as presented.

COMMUNICATIONS:

PF-R-10-D 1. Boro Turtle Creek, Re: Inclusion in Emergency Dispatch System. cc: Commissioners, Mr. Means, R. Naccarati, C. Jeznach

AF-1-10 '88-92. MRM Re: Payroll Audit 1988 MRM Workers/Comp policy. cc:Comm.,JMM

Minutes of the Regular Meeting of Monday, December 12, 1988 - Page TwoCommunications - Continued

- AF-E-15 3. Churchill Area Env. Council Re: Two appointments to Council. cc: Commissioners
- AF-G-88 4. Allegheny County, Planning Dept. Re: Status report Solid Waste Management Plan. cc: Comm., JMM
- AF-I-30 5. Allegheny County, Dept. Development Re: Addition of George & James Streets to IMPAC. cc: Comm., R. Marra
- AF-U-7 6. C of PA, Office Governor Re: Changes in Unemployment Compensation Law. cc: Comm., JMM
- AF-T-31-D 7. C of PA, DOT, Re: Directional signage, RTE 22/Hawthorne. cc: Comm., JMM, CJ, RN
- '89 Budget 8. All. Cty. - Bd Property Assessment: Re: Estimated Value 1989 \$49,857,890. cc: Comm
- AF-T-25 9. T C Watershed, Re: Mtg 12/21 to revise By-Laws. cc: Comm
- C-A 10. All. Cty., Plan Dept, Re: Regulation land development/conventional sub-division. cc: Comm., JMM., Plan Commission
- R-16 11. W-C Rescue I, Re: 1988 '89 New officers. cc: Comm., RN
- AF-T-31-D 12. D. Wooster Re: problems, 221 Hawthorne. cc: Commissioners
- C-Y 13. M. Yakin Re: Various documents. cc: Comm
- C-A 14. Allegheny County, Commissioners Re: DUI Fines. cc: Comm., JMM, RN
- AF-P-12 15. C of PA, DOT, 1987 Audit Liquid Fuels Tax Fd., cc: Comm., JMM
- Wilson, DeMarco 16. Chief of Police - Commendation - outstanding manner Doyle Per/File in which they solved five burglaries. cc: Comm
- FRK/Per F 17. Yakin vs Kuszajewski - Civil Suit 2/3/89. cc: Comm., JMM
- C-D 18. Upper St Clair vs Alleg. Cty. Re: DUI Fines. cc: Comm., JMM, RN
- AF-C-3 19. American Cablevision Re: Monthly billing/late chge. cc: Comm., JMM
- PS-F-7 20. VFD #3, Re: Paul Osman, named to Fire Code Hrg Bd. cc: Comm.
- C-P 21. C of PA, Att'y General Re: Ins. Anti-trust Litigation cc: Comm., JMM

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of ten alarms were responded to during the month.
2. POLICE: Report for the month of November, 1988:

REPORT OF ACTIVITY:

A. Calls and complaints	278
B. Gasoline consumed - unleaded	1,102.0
- A9, A10	208.7
- Medic II	38.0
C. Miles of Patrol	8,854
D. Mileage on cars:	
Unit 11	54,140
Unit 12	13,857
Unit 13	65,500
Unit 14	88,865
E. Accidents	4
F. Arrests	21
G. Assaults	1
H. Aided Cases	17
I. Burglaries	6
J. Criminal Mischief	11
K. Domestic Disturbances	3
L. Fire calls	1
M. Other Offenses	1
N. Sex Related Offenses	1
O. Thefts	8
P. Towed Vehicles	3
Q. Vehicle Theft	4

3. ANIMAL CONTROL: Triangle Pet answered 14 complaints
4. AMBULANCE ASS'N. Mrs. Blenko reported 78 calls during November,  
     40 in Wilkins  
     16 in Churchill  
     22 Mutual Aid

Minutes of the Regular Meeting of Monday, December 12, 1988 - Page Three

5. MAGISTRATE: Mr. Comunale reported the disposition of forty seven cases with collections as follows:

To Township	\$1,096.75
To County	420.50
To State	424.25
Other	528.00

6. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	41,688.91
Occupation Privilege Tax - p/month	2,969.80
Mercantile Tax - previous month	809.60
Business Privilege Tax - p/month	1,106.23
Secretary - General Fund	15,486.79
<b>TOTAL</b>	<b>\$62,061.33</b>

2. BUILDING PERMITS:

New construction	1 (Restaurant)
Repairs & Improvements	7
Signs	4

3. COMPLAINTS:

Received	8
Resolved	7
Pending	2

4. DELINQUENT SANITARY SEWAGE:

Seventy Nine (79) Initial bills (Cycle J-04) prepared and mailed on Thursday, December 8, 1988

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,110.98
Delinquent Tax	1,087.37 (Jordan Tax Svce)
<b>TOTAL</b>	<b>5,198.35</b>

8. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	15,486.74
Current Realty Tax	1,192.95
<b>TOTAL</b>	<b>16,679.69</b>

The status of the 1988 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate	973,234.17
Additions/Penalties - this report	108.45
- previous report	814.50
<b>Total Charges</b>	<b>974,157.12</b>

CREDITS - COLLECTIONS:

This report	1,192.95
Previous report	669,676.15
Discounts - Previous report	12,391.46
Exonerations	82,256.40
<b>Total Credits</b>	<b>765,516.96</b>
Balance to account for	208,640.16
Collection percentage	78.6%
Percentage for same period-previous year	95.2%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
- |                        |              |                  |            |             |
|------------------------|--------------|------------------|------------|-------------|
| Month of November 1988 | \$ 38,475.18 | previous year \$ | 42,690.36  | 1988 Budget |
| Total for 1988         | 403,721.45   | " "              | 388,402.79 | \$388,722.  |

OCCUPATION PRIVILEGE TAX:

Month of November 1988	1,669.80	" "	2,169.60	1988 Budget
Total for 1988	45,897.60	" "	47,307.97	\$48,000.

MERCANTILE TAX:

Month of November 1988	809.60	" "	-0-	1988 Budget
Total for 1988	161,511.64	" "	164,762.96	\$165,000.

BUSINESS PRIVILEGE TAX:

Month of November 1988	-0-	" "	281.74	1988 Budget
Total for 1988	85,476.34	" "	74,603.52	\$75,500.

10. FINANCIAL REPORT - NOVEMBER 1988:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 11/1/88	13,211.59	248,177.48	261,389.07
<u>RECEIPTS:</u>			
Real Estate Tax - Current Duplicate		50,281.02	50,281.02
Earned Income Tax		41,688.91	41,688.91
Mercantile Tax		809.60	809.60
O P Tax		2,969.80	2,969.80
Business Privilege Tax		1,106.23	1,106.23
Interest		1,837.83	1,837.83
Office Deposit	15,486.74		15,486.74
Transactional Error	35,498.43		35,498.43
Inter-Accounts Transfer		8,395.63	8,395.63
November Accounts-Payable	76,063.07		76,063.07
Total Receipts			234,137.26
Total Receipts & Balances			495,526.33
Warrants Cleared	117,889.01	133,412.61	251,301.62
Bank Balance 11/30/88	22,370.82	221,853.89	244,224.71
Less Outstanding Warrants			4,255.91
CASH BALANCE NOVEMBER 30, 1988			\$239,968.80

The above does not include the following amount collected by Mr. Porado through November 30, 1988 but not reflected on the PLGIT statement until after December 1, 1988:

Current R E Tax 652.36

The above is in reconciliation with November ending statements.

CAPITAL RESERVE FUND:

Bank Balance 11/1/88 - PLGIT		83,900.20
<u>RECEIPT:</u> Interest	584.88	
VFC #3 MELP	1,949.13	2,534.01
Total Receipts and Balance		86,434.21
<u>EXPENDITURES:</u>		
MELP Debt Service	1,949.13	
Engineering: Lions Park Tennis Court Rebuild	40.00	
Peter, John, Dorothy San Swr Project	1,095.00	3,084.13
BANK BALANCE NOVEMBER 30, 1988		\$83,350.08
<u>1986 G.O. BOND ISSUE SINKING FUND:</u>		
Bank Balance 11/1/88 - PLGIT		38,353.58
<u>RECEIPT:</u> Interest		268.54
BANK BALANCE NOVEMBER 30, 1988		\$38,622.12

REVENUE SHARING FUND:

Bank Balance 11/1/88 - PLGIT	238.69
<u>RECEIPT:</u> Interest	1.60
BANK BALANCE NOVEMBER 30, 1988	\$240.29

LIQUID FUELS FUND:

Bank Balance 11/1/88 - PLGIT	6,561.26
<u>RECEIPT:</u> Interest	7.09
Total Receipt and Balance	6,568.35
<u>EXPENDITURE:</u> Payroll Transfer	6,561.00
BANK BALANCE NOVEMBER 30, 1988	\$7.35

A list of current bills was presented for approval.

- (6230) MOVED HANLON-YATES to authorize payment of bills, totalling \$165,679.88, as approved by the various committees and the Manager. The motion was adopted by HANLON-YATES-POHL.

OLD BUSINESS:JUNE 1986:

1. HIGHLAND/CLUGSTON SANITARY SEWER PROJECT  
Assessment Ordinance to be considered.

AUGUST 1987:

1. GEORGE/JAMES SANITARY SEWER PROJECT Construction completed. One (1) tap-in permit outstanding. Assessment Ordinance to be considered.
2. OLD WILLIAM PENN HIGHWAY SANITARY SEWER PROJECT  
Construction completed. Tap-in permits obtained. Assessment Ordinance to be considered.

MARCH 1988:

1. INVESTIGATION OF THE CHIEF OF POLICE - Civil Service Commission. Decision rendered June 27, 1988. Appeal to Common Pleas Court authorized June 27, 1988. Hearing before Judge Penkower, order of court dated July 21, 1988.

OCTOBER 1988:

1. RUBBISH COLLECTION - Bids opened October 31, 1988.

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 775

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
LEVYING ASSESSMENTS IN THE GEORGE/JAMES  
STREETS SANITARY SEWER DISTRICT.

- (6231) MOVED POHL-HANLON to read Ordinance No. 775 for the 1st reading.  
 (6232) MOVED YATES-HANLON to accept Ordinance No. 775 for the 1st reading.  
 (6233) MOVED HANLON-POHL to read Ordinance No. 775 for the second reading  
by title only.  
 (6234) MOVED POHL-YATES TO ACCEPT Ordinance No. 775  
 Motions 6231 to 6234 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 776

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
LEVYING ASSESSMENTS IN THE LOUGEAY ROAD  
SANITARY SEWER DISTRICT.

- (6235) MOVED YATES-HANLON to read Ordinance No. 775 for the 1st reading.  
 (6236) MOVED POHL-YATES to accept Ordinance No. 776 for the 1st reading.  
 (6237) MOVED HANLON-YATES to read Ordinance No. 776 for the second reading  
by title only.  
 (6238) MOVED POHL\_YATES to accept Ordinance No. 776.  
 Motions 6235 to 6238 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 777

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
LEVYING ASSESSMENTS IN THE HIGHLAND /  
CLUGSTONAYERS SANITARY SEWER DISTRICT.

- (6239) MOVED HANLON-YATES to read Ordinance No. 777 for the 1st reading.  
 (6240) MOVED POHL-YATES to accept Ordinance No. 777 for the 1st reading.  
 (6241) MOVED HANLON-POHL to read Ordinance No. 777 for the second reading  
by title only.  
 (6242) MOVED POHL-YATES to accept Ordinance No. 777.  
 Motions 6239 to 6242 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 778

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 643 BY DELETING THEREFROM  
A PROVISION PROHIBITING LEFT TURNS FROM  
HAWTHORNE DRIVE ONTO WILLIAM PENN HIGHWAY.

- (6243) MOVED YATES-HANLON to read Ordinance No. 778 for the 1st reading.  
 (6244) MOVED HANLON-YATES to accept Ordinance No. 778 for the 1st reading.  
 (6245) MOVED YATES HANLON to read Ordinance No. 778 for the second reading  
by title only.  
 (6246) MOVED POHL-YATES to accept Ordinance No. 778.  
 Motions 6243 to 6246 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS: NoneFURTHER CITIZEN'S HEARINGS:

9. Dr. Martin Cohen, 109 Calmont Drive - Dr. Cohen inquired as to the  
legality of Cablevision's installation of a late charge, in relation to the  
Township Cable TV Contract Ordinance.

Mr. Means responded by referring to the Township's contract, the Cable  
Communications policy Act of 1984, and the only alternative of protest by  
contacting your Congressman.

3. MOTIONS:

- (6247) MOVED Pohl-Yates to award the Garbage and Rubbish Collection  
Contract from April 1, 1989 through March 31, 1991 to Wallie Clark  
Commercial Hauling @ \$18,800.46 per month.

Per advice of the Solicitor:

(6248) MOVED HANLON-YATES to refer Mrs. Yakin's lawsuit against the Township Manager, to the Township's General Liability Carrier for disposition.

(6249) MOVED HANLON-POHL to hire the next qualified person from the test list to fill the current police department secretarial vacancy.

Yes - Hanlon, Pohl

No - Yates, Porado

Motion failed to carry due to the lack of a majority.

Mr. Porado discussed the consistent making of the MOTION in view of the history of the former employees position; her failure to appeal directly to the Board of Commissioners and her current appeal before the Pennsylvania Human Relations Commission.

(6250) MOVED YATES-PORADO to adjourn, the meeting was adjourned at 8:40 P.M.

All motions were carried by unanimous roll call vote, except as otherwise noted.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented January 11, 1989

As read \_\_\_\_\_, 1989

As corrected \_\_\_\_\_, 1989

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 27, 1988

The Additional Stated Meeting of December 27, 1988 was called to order at 7:00 P.M. by President Porado. A quorum was present as follows:

Mr. Porado		Mr. Dinzeo
Mr. Yates	Miss Pohl	Mr. Hanlon

Mr. Means, the Township Solicitor, was also present.

At the invitation of President Porado, all arose and participated in the Pledge of Allegiance to the Flag.

Mr. Porado directed the Secretary to review the agenda for the upcoming Regular Meeting of January 9, 1989. At the conclusion of this review, the Secretary noted that, with Mr. Porado's consent, the review of the Miscellaneous and Administrative will be waived due to the amount of new business that needs to be conducted.

NEW BUSINESS:ORDINANCES:ORDINANCE NO. 779

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
FIXING THE TAX RATE FOR THE YEAR 1989

(6251) MOVED HANLON-POHL to read Ordinance No. 779 for the first reading

Yes - Hanlon, Pohl, Porado  
No - Yates, Dinzeo

(6252) MOVED POHL-HANLON to accept Ordinance No. 779 for the first reading

Yes - Pohl, Hanlon  
No - Yates, Dinzeo, Porado

ORDINANCE NO. 780

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
APPROPRIATING SPECIFIC SUMS REQUIRED FOR  
SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT

(6253) MOVED HANLON-POHL to read Ordinance No. 780 for the first reading

Yes - Hanlon, Pohl, Porado  
No - Yates, Dinzeo

(6254) MOVED POHL-HANLON to accept Ordinance No. 780 for the first reading.

Unanimously adopted

MOTIONS to amend proposed (as revised) budget:

(6255) MOVED HANLON-POHL to delete appropriations for Meetings and Conferences (400.460) and transfer amount (\$12,550.) to Street Resurfacing (439.611)

Yes - Hanlon, Pohl  
No - Yates, Dinzeo, Porado

(6256) MOVED YATES-DINZEO to eliminate the P.S.A.T.C. dues and Yearbook Ad (400.240)

Yes - Yates, Dinzeo, Porado  
No - Hanlon, Pohl

(6257) MOVED YATES-DINZEO to eliminate attendance at the PSATC Conference (400.460)

Yes - Yates, Dinzeo, Hanlon, Porado  
No - Pohl

(6258) MOVED YATES-DINZEO to reduce the Manager's travel and training to \$600.00 (400.460)

Unanimously adopted.

(6259) MOVED YATES-DINZEO to eliminate the Chief of Police travel and training allowance (400.600)

Yes - Yates, Dinzeo, Porado  
No - Pohl, Hanlon

(6260) MOVED YATES-DINZEO to reduce the Solicitor's 4.5% payroll increase to present levels (404.130)

Yes - Yates, Dinzeo, Porado  
No - Pohl, Hanlon



- (6261) MOVED YATES-DINZEO to lower Photography and Training, for the Police Department allocation to \$1,500.00 (410.174)  
 Yes - Yates, Dinzeo, Pohl, Porado  
 No - Hanlon
- (6262) MOVED PORADO-YATES to eliminate the Police Department Office Assistant appropriations (410.140 & 410.152)  
 Yes - Porado, Yates, Dinzeo  
 No - Pohl, Hanlon
- (6263) MOVED PORADO-YATES to appropriate funds for the construction of a water line extension along Brown Avenue.  
 Unanimously adopted
- (6264) MOVED YATES-DINZEO to appropriate funds, the equivalent of .5 mill, into a separate Fire Truck Sinking Fund  
 Yes - Yates, Dinzeo  
 No - Hanlon, Porado  
 Abstention - Pohl
- (6265) MOVED YATES-DINZEO to appropriate funds, the equivalent of .25 mill, for Police Pension Fund purposes  
 Yes - Yates, Dinzeo  
 No - Pohl, Hanlon, Porado
- (6266) MOVED YATES-DINZEO to appropriate funds, the equivalent of 1 (one) mill into a separate Sanitary Sewer Construction Sinking Fund  
 Yes - Yates, Dinzeo  
 No - Pohl, Hanlon, Porado
- (6267) MOVED HANLON-POHL TO READ Ordinance No. 780 for the second reading by title only, as amended.
- (6268) MOVED HANLON-POHL to adopt Ordinance No. 780.

ORDINANCE NO. 779

As reconsidered

- (6269) MOVED DINZEO-POHL to read Ordinance No. 779 for the 1st reading.
- (6270) MOVED POHL-YATES to accept Ordinance No. 779 for the 1st reading.
- (6271) MOVED YATES-DINZEO to read Ordinance No. 779 for the second reading by title only.
- (6272) MOVED HANLON-YATES to accept Ordinance No. 779.

ORDINANCE NO. 781

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
 ESTABLISHING THE COMPENSATION OF THE TOWNSHIP MANAGER

- (6273) MOVED YATES-POHL to read Ordinance No. 781 for the 1st reading.
- (6274) MOVED YATES-POHL to accept Ordinance No. 781 for the 1st reading.
- (6275) MOVED DINZEO-HANLON to read Ordinance No. 781 for the second reading by title only.
- (6276) MOVED DINZEO-HANLON to accept Ordinance No. 781.

RESOLUTIONS:RESOLUTION NO. 29-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 MAKING APPOINTMENTS TO THE FIRE CODE HEARING  
 BOARD AND THE CHURCHILL AREA ENVIRONMENTAL COUNCIL.

- (6277) MOVED POHL-YATES to adopt Resolution No. 29-88

RESOLUTION NO. 30-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 APPOINTING CERTAIN RESIDENTS TO VARIOUS  
 BOARDS AND COMMISSIONS

- (6278) MOVED YATES-POHL to adopt Resolution No. 30-88

RESOLUTION NO. 31-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 SETTING THE COMPENSATION OF CERTAIN EMPLOYEES

- (6279) MOVED YATES-HANLON to adopt Resolution No. 31-88

RESOLUTION NO. 32-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH THE HOFFMAN  
BOARDING KENNELS FOR ANIMAL CONTROL SERVICES

(6280) MOVED POHL-DINZEO to adopt Resolution No. 32-88

RESOLUTION NO. 33-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AND DIRECTING THE RE-BALANCING OF THE  
1988 GENERAL FUND BUDGET BY APPROPRIATING SURPLUS FUNDS  
RECEIVED AND REAPPROPRIATING UNUSED FUNDS TO DEPLETED APPROPRIATIONS

(6281) MOVED HANLON-YATES to adopt Resolution No. 33-88.

RESOLUTION NO. 34-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX AND REVENUE  
ANTICIPATION NOTES IN THE AGGREGATE PRINCIPAL AMOUNT OF \$200,000.00

(6282) MOVED YATES-DINZEO to waive reading in full and read by title only.

(6283) MOVED HANLON-YATES to adopt Resolution No. 34-88

RESOLUTION NO. 35-88

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
TO EXECUTE AND DELIVER TO THE WPJWA A DEED  
FOR A WATER LINE IN RIDGE AVENUE.

(6284) MOVED HANLON-YATES to adopt Resolution No. 35-88

MOTIONS:

(6285) MOVED HANLON-YATES to open bids for the sale of the 1986 Pontiac Bonneville used police department cruiser.

The Secretary opened, read and posted the following bid:

1. Mr. Charles E. Beck: \$1,145.00

(6286) MOVED HANLON-POHL to refer to the appropriate Committee for review.

(6287) MOVED DINZEO-HANLON to table consideration of any improvements to the Police Pension Plan Benefits until the Public Safety Committee has drafted information for review.

(6288) MOVED YATES-DINZEO to authorize the Solicitor to take the appropriate actions in order to vacate the auditing positions held by both elected auditors and political committee persons office holders.

(6289) MOVED YATES-HANLON to authorize the drafting of the following policy concerning time-payments for municipal assessments:

Qualifications: HUD low & moderate income guidelines

Duration: One Year

Minimum Payments: One every Quarter - Year

Terms: Six (6) months without interest, .5% interest on unpaid balance for each month thereafter.

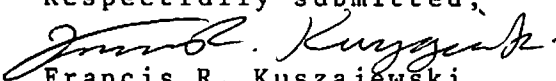
(6290) MOVED YATES-POHL to cancel the regularly scheduled staff meeting of January 3, 1989.

(6291) MOVED DINZEO-POHL to adjourn, the meeting was adjourned at 10:00 PM.

All motions were approved by unanimous roll call vote except as otherwise indicated.

[Secretary's note: The above Minutes reflect official actions taken by the Board of Commissioners by roll call vote. No attempt has been made to paraphrase or summarize the conversations or opinions rendered by the Board of Commissioners during their deliberations. The audio tape of the meeting is available upon request.]

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary