

**SELECT BOARD  
MONDAY, SEPTEMBER 8, 2025  
2<sup>nd</sup> FLOOR MEETING ROOM  
TOWN HALL  
816 MAIN ROAD  
6:00 P.M.**

**6:00 p.m. Call To order & Pledge of Allegiance**

Under MGL Chapter 30A, section 20(f) – this meeting is being recorded.

**Welcome Comments from the Chair**

**Acknowledgments & Recognitions**

**1. Public Hearings – 6:05PM**

- a. Petition from NSTAR Electric Company D/B/A Eversource Energy to install approximately 723' (feet) of conduit and three new MH's – MH10267/130, MH10267/140 and MH10267/150; and 10' (feet) of conduit from new MH 10267/150 to existing pole 83/6 in the Right of Way of Horseneck Road.
- b. Request from Compton Clambakes, LLC, 140 Charlotte White Road Extension for the Change of Ownership Interest to Jason Oliveira and Nathan Brown, change of Manager to Nathan Brown, and requested new dba, Backyard Westport. For the Wine & Malt Beverage License at 140 Charlotte White Road Extension.

**2. Licenses & Permits**

- a. Request from Cumberland Farms of Massachusetts, Inc. to change the officers of the Annual Package Store Wine and Malt License at 596 State Road, the request is to remove Caroline Taitelbaum as President, Treasurer and Director, and to add John Carey as President and Director, and Lisa N'Chonon is being added as Treasurer and Director.

**3. Appointments and Resignations**

- a. Request from Police Chief Christopher Dunn to appoint Michael Fitzgerald as a Reserve Police Officer, pending successful completion of a background check and psychological examination.
- b. Request to appoint Paula Brown to the Assistant to the Town Administrator effective September 8, 2025.
- c. Request from Keith Novo to appoint Nathan Alden to the part time IT Technician position.
- d. Request from the Shellfish Advisory Committee to appoint Ron Savaria to the Shellfish Advisory Committee.
- e. Request from the Finance Committee to appoint Zach Lebreux to the Energy Committee and the Tax Incentive Program Committee, Duncan Law to the Internet Advisory Committee and the Infrastructure Oversight Committee and Al Lees to the Capital Improvement Planning Committee.

- f. Request from Bonnie Strebel, Library Director, to promote Ryan Farley from Library Aide I to Principal Clerk, and to post the Library Aide Position both in house and external if needed.
- g. Request to appoint Roger Fernandes as Town Engineer subject to employment agreement negotiations.

**4. Action Items**

- a. Request from the Westport River Watershed Alliance to approve the Annual Fall Electronic Recycle Day, on Wednesday, September 17, 2025 from 9am-11am, 816 Main Road.
- b. Request from the Shellfish Advisory Committee to open the 2025-2026 bay scallop season on October 15, 2025 at 8:00 am.
- c. Request from Brock Cordeiro to support House Bill 2432, An Act to reduce incidence and death from pancreatic cancer.
- d. Request from the Council on Aging to accept the following donations totaling \$6,177.00:

\$80.00	Anonymous	Best Use
\$25.00	Betty Ann Mullins	Best Use
\$26.00	Carol Daponte,	Best Use
\$10.00	Carolyn Majewski	Best Use
\$26.00	Coffee/Hospitality	Best Use
\$50.00	Eileen Rogers	Best Use
\$100.00	James Connor	Best Use
\$10.00	Kadene Kaegal	Best Use
\$25.00	Lois Shea	Best Use
\$10.00	Nicolas Saulnier	Best Use
\$15.00	Richard Manchester	Best Use
\$100.00	Jill Cooker	In Memory Of Patricia Donovan
\$50.00	Linda Leo	In Memory Of Patricia Donovan
\$100.00	Marie Pimental	In Memory Of Patricia Donovan
\$75.00	Patricia Donovan	In Memory Of Patricia Donovan
\$50.00	Simonne Barresi	In Memory Of Lillian Barresi
\$150.00	Walter Rego	In Memory Of Theresa Rego
\$1,000.00	Friends of WCOA	Social Day Program
\$50.00	Carole Skarbo	Social Day Program
\$2,000.00	Disability Commission	Stroke Buddies
\$2,000.00	Friends of WCOA	Stroke Buddies
\$50.00	Donna Latinville	Tax Donation
\$15.00	Anonymous	Tech Help
\$10.00	Louise Gerards	Tech Help
\$40.00	Melissa Gell	Tech Help
\$100.00	Nancy Beale	Tech Help
\$10.00	Susan Oliveira	Tech Help

- e. Request from Chris Gonsalves, Highway Surveyor to approve the Contract for PJ Keating Company for the Chapter 90 Year 2025/2026 Paving Improvement Project \$920,447.50.
- f. Request from Donna Amaral, Chair of the Opioid Settlement Fund Advisory Committee to approve the RFP, to replace Lt. Glen Nunes with Firefighter Paramedic Bob Porawaski, to add an alternate Police Department Member and to appoint Detective Michelle Donovan as the alternate member.
- g. Request to approve Lease Agreement for 830 Drift Road.
- h. Request to approve FY27 Department Budget Memo and Timeline.
- i. Request from Patrick McBride to reject the 25% Design Plans for Kirby Brook Bridge.
- j. Request to designate Select Board Members to participate in the Administrative Assistant/Confidential Clerk Interviews.

**5. Discussion**

- a. Draft Barrier Beach Management Plan Presentation – Woods Hole Group
- b. Use of Fields at the Old High School

**6. Town Administrator Report**

**7. Approve Minutes**

- a. August 18, 2025

**8. Report on Bill Warrant**

**9. Selectmen Liaison Committee Reports & Suggestions for Future Agenda Discussion / Action**

**10. Comments and Statements**

**11. Boards/Committees/Commissions Vacancy List**

**12. Topics not reasonably anticipated forty-eight (48) hours in advance of the meeting.**

**Adjournment**

The Town of Westport does not discriminate based on disability and is committed to hosting accessible meetings. To request a reasonable accommodation to attend this meeting, please contact the municipal ADA Coordinator James Hartnett at [HartnettJ@Westport-ma.gov](mailto:HartnettJ@Westport-ma.gov).

**Boards/Committees/Commissions Vacancy List**

**\*\*Committee members with terms that end in June should advise if they wish to continue\*\***

ADA Transition Plan Committee – 1 Vacancy

Affordable Housing Trust - 2 Vacancies

Agricultural Commission Alternate – 2 Vacancies (Alternate)

Bike / Walking Path Committee - 2 vacancies.

Economic Development Task Force - 3 vacancies

Fence Viewers – 2 vacancies

Historical Commission - 1 vacancy & 2 alternates

Infrastructure Oversight Committee – 1 vacancy

Personnel Board – 1 vacancy

Shellfish Advisory Board - 2 vacancies

\*\* Committees are kindly requested to advise who serves as chair, vice chair and clerk \*\*



**TOWN OF WESTPORT**  
816 Main Road  
Westport, MA 02790  
The Coastal Agricultural Resource of New England  
**Office of the Select Board**

Tel. (508) 636-1003  
Fax. (508) 636-1147

Town Administrator  
James K. Hartnett

To: Board of Selectmen  
From: Jim Hartnett, Town Administrator  
Re: Bi-Weekly Report  
Date: September 8, 2025

1. **Power Surge Incident – August 29, 2025**

On Friday, August 29, 2025, a severe storm passed through the area, during which a nearby lightning strike impacted the Westport Police and Fire Departments. As a result, the Communications Center experienced a temporary outage affecting critical systems, including phone lines, E-911 services, and radio communications.

Additionally, the surge disrupted several internal systems, such as backup generators, fire alarms, phone systems, lighting, and mechanical controls. Police, Fire and the IT Departments are actively working with system vendors and the Town's insurance provider to assess the damage and implement permanent solutions.

Despite the challenges, the Police, Fire, and IT Departments were able to provide temporary solutions to restore essential public safety functions. Special thanks to all involved for their dedication and rapid response in ensuring that emergency services remained operational during the outage.

2. **Well Pump Failure and Facility Closure September 3rd**

Over the weekend, the well pump at the new school failed, possibly as a result of the recent storm. This well supplies water not only to the new school but also to the Elementary School and the Library.

As a result of the failure, all three facilities—the new school, the Elementary School, and the Library—were closed on Wednesday, September 3rd, to allow for necessary repairs.

3. **Town Administrator Search**

Community Paradigm has initiated the search for the Town Administrator and provided a revised timeline. (attached)

4. **Town Hall HVAC**

Electrical work for the Town Hall HVAC project is scheduled to begin on Wednesday, September 10, 2025. Work will start on the second floor and progress downward, with a goal of completing two offices per day. Andy Duncan will coordinate with the contractor and individual departments to help minimize disruption to daily operations.

Asbestos abatement is tentatively scheduled to begin on September 29, 2025. We will continue to meet weekly with the design and construction team to monitor progress and ensure efforts are made to accommodate public meetings and departmental staffing needs throughout the project.

This is a major construction project that will impact the daily operations of the departments over the next two months.

