

West Deer Township
 Board of Supervisors
 Summary of January 17, 2024
 Regular Business Meeting

Members present at the Regular Meeting: Beverly Jordan, Chairwoman; Vernon Frey, Vice-Chair; John Hollibaugh; James Smullin and Josh Wiegand.

OPEN REGULAR BUSINESS MEETING

ACCEPT MINUTES

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to accept the minutes of the December 20, 2023 and January 2, 2024 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor and SECONDED BY Supervisor to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

LIST OF BILLS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

2024 BOARD APPOINTMENTS

PLANNING COMMISSION – 2 APPOINTMENTS

MOTION BY Supervisor Wiegand and SECONDED BY Supervisor Frey to appoint Alan Banks as member of the Planning Commission for a four year term to expire 31 December 2027. Motion carried unanimously 5-0.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint David Harrison as member of the Planning Commission for a four year term to expire 31 December 2025. Members voting yes: Mr. Hollibaugh, Mrs. Jordan, Mr. Smullin and Mr. Frey. Members voting no: Mr. Wiegand. Motion carried (four "yes" and one "no").

ZONING HEARING BOARD – 2 APPOINTMENTS

MOTION BY Supervisor Wiegand and SECONDED BY Supervisor Frey to appoint Sean Parkinson as a member of the Zoning Hearing Board for a five year to expire on 31 December 2028. Motion carried unanimously 5-0.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Wiegand to appoint H. Nelson Crooks, Jr. as a full member of the Zoning Hearing Board for the remainder of Mr. Gizienski's unexpired term which expires December 31, 2024. Motion carried unanimously 5-0.

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Smullin to accept the resignation of Part-Time Police Officer Damian Brand and wish him the best. Motion carried unanimously 5-0.

ACCEPTANCE: RETIREMENT – SERGEANT DARREN MIKUS

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to accept the notice of retirement from Sergeant Darren Mikus effective January 26, 2024. Motion carried unanimously 5-0.

ACCEPTANCE: RETIREMENT – OFFICER EDWARD NEWMAN

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to accept the notice of retirement from Officer Edward Newman effective January 26, 2024. Motion carried unanimously 5-0.

ADOPTION: ORDINANCE NO. 456 – ROADWAY ADOPTION (COPPER CREEK TRAIL)

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to adopt Ordinance No. 456 adopting Copper Creek Trail and amending Ordinance No. 427 to include the same. Motion carried unanimously 5-0.

APPROVAL: HIRING OF PART-TIME POLICE OFFICERS

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to hire Michael Seefeld and Kevin Vresh as Part-Time Police Officers of West Deer Township. Motion carried unanimously 5-0.

APPROVAL: MUNICIPAL POLICE COOPERATIVE AGREEMENT

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to approve the Municipal Police Cooperative Agreement as presented and to authorize its execution by the Chairperson of the Board of Supervisors, the Township Manager, and the Chief of Police. Motion carried unanimously 5-0.

APPROVAL: PROMOTION OF PART-TIME POLICE OFFICERS TO FULL-TIME POLICE OFFICERS

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to approve the promotion of current Part-Time Police Officers Aaron Fuesting and Colin Kadlick to the position of Full-Time Police Officers effective January 26, 2024. Motion carried unanimously 5-0.

APPROVAL: TOWNSHIP MANAGER EMPLOYMENT AGREEMENT (REVISED)

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to approve the revised Employment Agreement with Township Manager Daniel Mator as presented – effective immediately – and to authorize its execution by the Chairperson of the Board of Supervisors. . Members voting yes: Mr. Hollibaugh, Mrs. Jordan, Mr. Smullin and Mr. Frey. Members voting no: Mr. Wiegand. Motion carried (four “yes” and one “no”).

DISCUSSION: PURCHASE OF FINANCIAL SOFTWARE

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to approve at the cost not exceed \$10,000 and upon approval of the form by the Township Manager and Township Solicitor. Motion carried unanimously 5-0.

ADJOURNMENT

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to adjourn the meeting at 8:23 p.m. Motion carried unanimously 5-0. Meeting adjourned.