

West Deer Township
Board of Supervisors
Summary of January 2, 2024
Reorganization Meeting
7:00pm

Members present: Vernon Frey, John Hollibaugh, Beverly Jordan, James Smullin, and Josh Wiegand.

NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2024

Nominations opened for Chairperson:

- Supervisor Frey nominated Beverly Jordan.

No other nominations.

Nominations closed.

A roll call vote was taken – by stating a nominee by name – to appoint a nominee as Chairperson of the West Deer Township Board of Supervisors for the Year 2024. Members are permitted to vote for themselves.

Members voting for Mrs. Jordan: Mr. Frey, Mr. Hollibaugh, Mrs. Jordan, Mr. Smullin and Mr. Wiegand. Motion carried unanimously 5-0.

2024 Chairperson – Mrs. Beverly Jordan

NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2024

Nominations opened for Vice Chairperson:

- Supervisor James Smullin nominated Vernon Frey

No other nominations.

Nominations closed.

A roll call vote was taken to appoint a nominee as Vice Chairperson of the West Deer Township Board of Supervisors for the Year 2024. Members are permitted to vote for themselves.

Members voting for Mr. Frey: Mr. Frey, Mr. Hollibaugh, Mrs. Jordan, Mr. Smullin and Mr. Wiegand. Motion carried unanimously 5-0.

2024 Vice Chairperson – Vernon Frey

APPROVAL; TOWNSHIP MANAGER EMPLOYMENT AGREEMENT

MOTION BY Supervisor Frey and SECONDED BY Smullin to approve the Employment Agreement with Township Manager Daniel Mator as presented – effective immediately – and to authorize its execution by the Chairperson of the Board of Supervisors. Members voting yes: Mr. Hollibaugh, Mrs. Jordan, Mr. Smullin and Mr. Frey. Members voting no: Mr. Wiegand. Motion carried (four “yes” and one “no”).

APPOINTMENT: APPOINTED TOWNSHIP AUDITOR

MOTION BY Supervisor Frey and SECONDED BY Supervisor Wiegand to appoint the certified and competent public accountancy firm of Mark C. Turnley, CPA to examine all the accounts of the Township for the 2023 Fiscal year. Motion carried unanimously 5-0.

APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2024

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint Beverly Jordan as the Delegate to the North Hills Council of Governments for the Year 2024. Motion carried unanimously 5-0.

DELEGATE: Beverly Jordan

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint Josh Wiegand as the Alternate Delegate to the North Hills Council of Governments for the Year 2024. Motion carried unanimously 5-0.

ALTERNATE: Josh Wiegand

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint Beverly Jordan as the Voting Delegate to the Allegheny County Association of Township Officials for the Year 2024. Motion unanimously 5-0.

DELEGATE: Beverly Jordan

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint John Hollibaugh as the Voting Alternate Delegate to the Allegheny County Association of Township Officials for the Year 2024. Motion carried unanimously 5-0.

ALTERNATE: John Hollibaugh

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint Daniel Mator as Delegate to the Allegheny North Tax Collection Committee for the Year 2024. Motion carried unanimously 5-0.

DELEGATE: Daniel Mator

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint Tracy Starr as Alternate to the Allegheny North Tax Collection Committee for the Year 2024. Motion carried unanimously 5-0.

ALTERNATE: Tracy Starr

FURNISH BONDS

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to furnish bonds for the Township Manager and the Administrative personnel for the Year 2024. The bonds will be paid from the General Fund. Motion carried unanimously 5-0.

DEPOSITORY FOR FUNDS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to designate PNC Bank and PLGIT (PA Local Government Investment Trust) as depositories for the Township funds for the Year 2024. Motion carried unanimously 5-0.

FACSIMILE SIGNATURE

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to authorize the use of the facsimile stamp signature on all of the West Deer Township accounts. Motion carried unanimously 5-0 .

SET MONTHLY MEETING DATE AND TIME

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to set the Township meeting on the third Wednesday of each month at 7:00 p.m. for the year 2024 and to advertise in accordance with applicable Laws. Motion carried unanimously 5-0.

CONFERENCES

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize the Board members to attend the spring and fall conferences of the Allegheny County Association of Township Officials and expenses to be reimbursed for the Board members. Motion carried unanimously 5-0.

ADJOURNMENT

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to adjourn the reorganization meeting at 8:00 p.m. Motion carried unanimously 5-0. Meeting adjourned.