

Members present: Shirley Hollibaugh, Vice Chair; Vernon Frey, David Harrison and James Smullin.

**ACCEPT MINUTES**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to accept the minutes of the 19 July 2023 meeting as presented. Motion carried unanimously 4-0.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

**LIST OF BILLS**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Harrison to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

**ACCEPTANCE: 2024 MINIMUM MUNICIPAL OBLIGATIONS (MMOS)**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to acknowledge receipt of the 2024 Minimum Municipal Obligations for the Police and Municipal Employee Pension Plans. Motion carried unanimously 4-0.

**ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to add the motion to accept the resignation of Ross Orler effective 15 August 2023. Motion carried unanimously 4-0.

**ADOPTION: RESOLUTION 2023-6 (KINGSTON SEWAGE FACILITIES PLANNING MODULE)**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Harrison to adopt Resolution 2023-6 . Motion carried unanimously 4-0.

**APPOINTMENT: ALTERNATE ZONING HEARING BOARD MEMBER**

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Harrison to appoint Ryan Becker as an alternate member of Zoning Hearing Board to fill the unexpired term of Daniel Smullin, which expires December 31, 2026. Motion carried 3-yes, 0-no, 1-abstain. Member abstaining Supervisor Smullin.

**AUTHORIZATION: ADVERTISEMENT (FINANCE OFFICER POSITION)**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to approve the advertisement of the Finance Officer Position. Motion carried unanimously 4-0.

**AUTHORIZATION: ADVERTISEMENT (NATURAL GAS COMPRESSOR STATION HEARING)**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to set the Public Hearing for the Leto Compressor Station for September 26<sup>th</sup> at 6:00 p.m. at St. Victor Church – Our Lady of the Lakes Parish, located at 531 Bairdford Road. Motion carried unanimously 4-0.

**AUTHORIZATION: BON TOOL LOT LINE REVISION**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to approve the Bon Tool Lot Line Revision as per the recommendation by the Planning Commission with the condition previously mentioned. Motion carried unanimously 4-0.

**AUTHORIZATION: CHANGE ORDER (CREST STREET BRIDGE)**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize change order No. 1 for the Crest Street Bridge Replacement Project in the amount of \$25,100.00 per the recommendation of the Township Engineer. Motion carried unanimously 4-0.

**AUTHORIZATION: DEER LAKES SCHOOL DISTRICT MEMORANDUM OF UNDERSTANDING**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Harrison to authorize the signing of the Memorandum of Understanding between the West Deer Township Police Department and the Deer Lakes School District as presented. Motion carried unanimously 4-0.

**AUTHORIZATION: GRAYSTONE ESTATES REVISION NO. 1 SUBDIVISION PLAN**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to approve the preliminary and final subdivision of the Graystone Estates Revision No. 1 Subdivision Plan as per the recommendation by the Planning Commission. Motion carried unanimously 4-0.

**AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to hire Aaron Fuesting as a Part-Time Police Officer of West Deer Township. Motion carried unanimously 4-0.

**AWARD: 2023 GUIDERAIL PROGRAM**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to award the Guiderail Project to Fence by Maintenance Service in the amount of \$17,964.00 for Martin Road. Motion carried unanimously 4-0.

**AWARD: SALE OF PUBLIC WORKS TRUCK**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to award the 2012 Ford F550 Five-Ton Dump Truck to Chris Corrado, in the amount of \$30,500.00, as-is condition. Motion carried unanimously 4-0.

**ADJOURNMENT**

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Smullin to adjourn at 8:08 p.m. Motion carried unanimously 4-0. Meeting adjourned.