

West Deer Township
Board of Supervisors
3 January 2023
7:00 p.m.

The West Deer Township Board of Supervisors held a Reorganization Meeting at the West Deer Township Municipal Building. Members present were: Vernon Frey; David Harrison; Shirley Hollibaugh; Beverly Jordan; and James Smullin. Also present were: Daniel Mator, Township Manager and Joseph Shook, Assistant Township Manager.

Mr. Mator opened and welcomed everyone to the Reorganization Meeting.

Pledge of Allegiance

Roll Call taken by Mr. Mator – Quorum present.

COMMENTS FROM THE PUBLIC

William Baker of 147 Starr Road

- Mr. Baker introduced himself, and stated that he was applying for the Deer Creek Drainage Basin Authority Board.

NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2023

Nominations opened for Chairperson:

- Supervisor Shirley Hollibaugh nominated Beverly Jordan.

No other nominations. Nominations closed.

A roll call vote was taken to appoint the 2023 Chairperson of the West Deer Township Board of Supervisors. Members voting for Mrs. Jordan: Mr. Frey; Mr. Harrison; Mrs. Hollibaugh; Mr. Smullin; and Mrs. Jordan. Motion carried unanimously 5-0.

2023 Chairperson – Beverly Jordan

NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2023

Nominations opened for Vice Chairperson:

- Supervisor Vernon Frey nominated Shirley Hollibaugh

No other nominations. Nominations closed.

A roll call vote was taken to appoint a nominee as 2023 Vice Chairperson of the West Deer Township Board of Supervisors. Members voting for Mrs. Hollibaugh: Mr. Frey; Mr. Harrison; Mr. Smullin; Mrs. Jordan; and Mrs. Hollibaugh. Motion carried unanimously 5-0.

2023 Vice Chairperson – Shirley Hollibaugh

FURNISH BONDS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to furnish bonds for the Township Manager and the Administrative personnel for the Year 2023. The bonds will be paid from the General Fund. Motion carried unanimously 5-0.

DEPOSITORY FOR FUNDS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to designate PNC Bank and PLGIT (PA Local Government Investment Trust) as depositories for the Township funds for the Year 2023. Motion carried unanimously 5-0.

FACSIMILE SIGNATURE

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to authorize the use of the facsimile stamp signature on all of the West Deer Township accounts. Motion carried unanimously 5-0.

SET MONTHLY MEETING DATE AND TIME

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to set the Township meeting on the third Wednesday of each month at 7:00 p.m. for the year 2023, and to advertise in accordance with applicable laws. Motion carried unanimously 5-0.

APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2023

Mrs. Jordan commented that she is willing to remain as the delegate.

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to appoint Beverly Jordan as the Delegate to the North Hills Council of Governments for the Year 2023. Motion carried unanimously 5-0.

DELEGATE: Beverly Jordan

Mr. Harrison stated he will volunteer for the alternate position.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to appoint David Harrison as the Alternate Delegate to the North Hills Council of Governments for the Year 2023. Motion carried unanimously 5-0.

ALTERNATE: David Harrison

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

Mrs. Jordan brought up that Mrs. Hollibaugh has been a member of this Association.

Mrs. Hollibaugh stated she is currently the Vice-Chair.

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to appoint Shirley Hollibaugh as the Voting Delegate to the Allegheny County Association of Township Officials for 2023. Motion carried unanimously 5-0.

DELEGATE: Shirley Hollibaugh

Mr. Smullin offered to be the alternate.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Harrison to appoint James Smullin as the Voting Alternate Delegate to the Allegheny County Association of Township Officials for 2023. Motion carried unanimously 5-0.

ALTERNATE: James Smullin

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Daniel Mator as Delegate to the Allegheny North Tax Collection Committee for the Year 2023. Motion carried unanimously 5-0.

DELEGATE: Daniel Mator

Mr. Frey asked if Joseph Shook should be the alternate.

Mr. Mator said that would be a good idea, and all were in agreement.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Joseph Shook as Alternate to the Allegheny North Tax Collection Committee for the Year 2023. Motion carried unanimously 5-0.

ALTERNATE: Joseph Shook

CONFERENCES

The Allegheny County Association of Township Officials 2023 Conferences are held in the spring and fall.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to authorize the Board members to attend the spring and fall conferences of the Allegheny County Association of Township Officials and expenses to be reimbursed for the Board members. Motion carried unanimously 5-0 .

APPLICANTS: BOARD VACANCIES

As of 31 December 2022, there are vacancies on the Deer Creek Drainage Basin Authority, Planning Commission, Zoning Hearing Board, and the Parks & Recreation Board. The Township advertised for all of the vacancies, and all applicants were invited to attend the Board's meeting to present any information they would like the Board to consider during their selection at the Regular Business Meeting.

DEER CREEK DRAINAGE BASIN AUTHORITY (ONE APPOINTMENTS)

In 2022, West Deer Township had four members and Indiana Township had five members serve on the Deer Creek Drainage Basin Authority.

In 2023, West Deer Township will have five members and Indiana Township will have four members serve on the Deer Creek Drainage Basin Authority.

Mr. Plesh requested reappointment and the Township received three letters of interest from residents William Baker, Daniel Loughlin and Geno Stello.

Mr. Frey explained to Mr. Baker that the Board will appoint the members at the Regular Business Meeting, January 18th.

PLANNING COMMISSION (ONE APPOINTMENT)

Two members' terms expired on 31 December 2022: Patrick Stark and Suzanne Garlena.

Mr. Stark requested reappointment.

The Township did not receive any letters of interest.

ZONING HEARING BOARD (ONE APPOINTMENT)

One members' term expired on 31 December 2022: George Hollibaugh

The Township did not receive any letters of interest.

Mr. Smullin asked if the zoning alternates could be appointed to this vacancy.

Mr. Mator responded they can be appointed as true members.

PARKS & RECREATION BOARD (ONE APPOINTMENT)

One members' term expired on 31 December 2022: Dave Kinniburgh

Mr. Kinniburgh requested reappointment.

The Township did not receive any letters of interest.

NEW BUSINESS

- None

ADJOURNMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to adjourn the meeting at 7:15 p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager