

West Deer Township  
Board of Supervisors  
Summary May 18, 2022  
7:00 p.m.

Members present: Beverly Jordan, Chairwoman; Shirley Hollibaugh, Vice Chair; Vernon Frey; Jennifer Mann and James Smullin.

**ACCEPT MINUTES**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to accept the minutes of the 20 April 2022 meeting as presented. Motion carried unanimously 5-0.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

**LIST OF BILLS**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Mann to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-09 (VACANT PROPERTY PROGRAM)**

MOTION BY Supervisor Mann and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-09 confirming that the acquisition and subsequent disposition of a parcel of vacant property known as block and lot number 1838-P-314 is in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-10 (DUI GRANT APPLICATION)**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-10 authorizing the Township Manager to sign the DUI Grant on behalf of West Deer Township. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT PRD MODIFICATION REQUEST PUBLIC HEARING – TOA ROSE RIDGE, L.P.**

Motion by Supervisor Frey and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of the PRD Modification Request Public Hearing for TOA Rose Ridge, L.P. scheduled June 15, 2022 at 6:30 p.m. Motion carried unanimously 5-0.

**AUTHORIZATION: CHANGE ORDER (DAWSON RUN STREAM RESTORATION PROJECT)**

Motion by Supervisor Smullin and SECONDED BY Supervisor Mann to authorize the change order for the Dawson Run Stream Restoration Project in the amount of \$1,000.00 to Sure Shot Excavating, LLC as per the recommendation of the Township Engineer. Motion carried unanimously 5-0.

**AUTHORIZATION: CHANGE ORDER (PAVILION POSTS)**

Motion by Supervisor Mann and SECONDED BY Supervisor Hollibaugh to authorize the third change order for the Bairdford Park Pavilion Project in the amount of \$3,140.00 to Santamaria Landscape & Cement Contractors, Inc. as per the recommendation of the Township Engineer. Motion carried unanimously 5-0.

**AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to authorize to hire Connor Dobransky as a part-time Police Officer of West Deer Township. Motion carried unanimously 5-0.

**AUTHORIZATION: MISCHEN PLAN OF LOTS VIII**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to approve the Preliminary and Final Subdivision of the Mischen Plan of Lots VIII as per the recommendation by the Planning Commission.. Motion carried unanimously 5-0.

**AWARD: MUNICIPAL COMPLEX ARCHITECT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to award the Municipal Complex Architect Bid to HHSDR in the amount of \$419,900.00. Motion carried unanimously 5-0.

**ADJOURNMENT**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 7:35 p.m. Motion carried unanimously 5-0. Meeting adjourned.