

West Deer Township
 Board of Supervisors
 Summary of January 3, 2022
 Reorganization Meeting
 6:00pm

Members present: Shirley Hollibaugh, Beverly Jordan, Jennifer Mann, and James Smullin.

APPOINTMENT: DISTRICT 1 SUPERVISOR

MOTIONED BY Supervisor Hollibaugh and MOTIONED BY Supervisor Smullin to appoint Vernon Frey a Township Supervisor representing District #1 to fill the unexpired term of Supervisor Brandon Forbes, which expires 31 December 2023. Motion carried unanimously 4-0.

NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2022

Nominations opened for Chairperson:

- Supervisor Hollibaugh nominated Beverly Jordan.

No other nominations.

Nominations closed.

A roll call vote was taken – by stating a nominee by name – to appoint a nominee as Chairperson of the West Deer Township Board of Supervisors for the Year 2022. Members are permitted to vote for themselves.

Members voting for Mrs. Jordan: Dr. Mann, Mr. Smullin, Mrs. Hollibaugh and Mr. Frey. Member abstaining: Mrs. Jordan. Motion carried: 4-yes, 0-no, 1-abstention.

2022 Chairperson – Mrs. Beverly Jordan

NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2022

Nominations opened for Vice Chairperson:

- Supervisor Beverly Jordan nominated Shirley Hollibaugh

No other nominations.

Nominations closed.

A roll call vote was taken to appoint a nominee as Vice Chairperson of the West Deer Township Board of Supervisors for the Year 2022. Members are permitted to vote for themselves.

Members voting for Mrs. Hollibaugh: Dr. Mann, Mr. Smullin, Mrs. Jordan, and Mr. Frey. Member abstaining: Mrs. Hollibaugh. Motion carried: 4-yes, 0-no, 1-abstention.

2022 Vice Chairperson – Shirley Hollibaugh

APPROVAL: TOWNSHIP MANAGER EMPLOYMENT AGREEMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the Township Manager Employment Agreement with Daniel Mator as presented, effective immediately, and to authorize its execution by the Chairperson of the Board of Supervisors. Motion carried unanimously 5-0.

APPROVAL: POLICE CHIEF EMPLOYMENT AGREEMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to approve the Police Chief Employment Agreement with Chief Loper as presented, effective immediately, and to authorize its execution by the Chairperson of the Board of Supervisors and the Township Manager. Motion carried unanimously 5-0.

APPROVAL: FINANCE OFFICER EMPLOYMENT AGREEMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the Finance Employment Agreement with Barbara Nardis as presented, effectively immediately, and to authorize its execution by the Chairperson of the Board of Supervisors and Township Manager. Motion carried unanimously 5-0.

FURNISH BONDS

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to furnish bonds for the Township Manager and the Administrative personnel for the Year 2022. The bonds will be paid from the General Fund. Motion carried unanimously 5-0.

DEPOSITORY FOR FUNDS

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to designate PNC Bank and PLGIT (PA Local Government Investment Trust) as depositories for the Township funds for the Year 2021. Motion carried unanimously 5-0.

FACSIMILE SIGNATURE

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize the use of the facsimile stamp signature on all of the West Deer Township accounts. Motion carried unanimously 5-0 .

SET MONTHLY MEETING DATE AND TIME

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to set the Township meeting on the third Wednesday of each month at 7:00 p.m. for the year 2022 and to advertise in accordance with applicable Laws. Motion carried unanimously 5-0.

APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2022

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to appoint Beverly Jordan as the Delegate to the North Hills Council of Governments for the Year 2022. Motion carried unanimously 5-0.

DELEGATE: Beverly Jordan

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Smullin to appoint Jennifer Mann as the Alternate Delegate to the North Hills Council of Governments for the Year 2022. Motion carried unanimously 5-0.

ALTERNATE: Jennifer Mann

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to appoint Shirley Hollibaugh as the Voting Delegate to the Allegheny County Association of Township Officials for the Year 2022. Motion unanimously 5-0.

DELEGATE: Shirley Hollibaugh

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to appoint James Smullin as the Voting Alternate Delegate to the Allegheny County Association of Township Officials for the Year 2022. Motion carried unanimously 5-0.

ALTERNATE: James Smullin

APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Smullin to appoint Daniel Mator as Delegate to the Allegheny North Tax Collection Committee for the Year 2022. Motion carried unanimously 5-0.

DELEGATE: Daniel Mator

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to appoint Beverly Jordan as Alternate to the Allegheny North Tax Collection Committee for the Year 2022. Motion carried unanimously 5-0.

ALTERNATE: Beverly Jordan

CONFERENCES

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to authorize the Board members to attend the spring and fall conferences of the Allegheny County Association of Township Officials and expenses to be reimbursed for the Board members. Motion carried unanimously 5-0.

ADJOURNMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to adjourn the reorganization meeting at 6:40 p.m. Motion carried unanimously 5-0. Meeting adjourned.