

West Deer Township
Board of Supervisors
Summary of January 19, 2022
Regular Business Meeting

Members present at the Regular Meeting: Beverly Jordan, Chairwoman; Shirley Hollibaugh, Vice-Chair; Vernon Frey; Jennifer Mann and James Smullin.

OPEN REGULAR BUSINESS MEETING

ACCEPT MINUTES

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to accept the minutes of the December 15, 2021 and January 3, 2022 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

LIST OF BILLS

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

2022 BOARD APPOINTMENTS

DEER CREEK DRAINAGE BASIN AUTHORITY – 1 APPOINTMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to appoint Donald Simonetti as a member of the Deer Creek Drainage Basin Authority for a five year term to expire 31 December 2026. Motion carried unanimously 5-0.

PLANNING COMMISSION – 2 APPOINTMENTS

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to appoint Mark Schmidt and Richard Hollibaugh as members of the Planning Commission for a four year term to expire 31 December 2025. Motion carried 4-yes, 0-no, 1-abstention.

ZONING HEARING BOARD – 2 APPOINTMENTS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Neil Tristani and Daniel Smullin as members of the Zoning Hearing Board for a five year term to expire on 31 December 2026. Motion carried 4-yes, 0-no, 1-abstention.

PARKS & RECREATION BOARD – 2 APPOINTMENTS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Carol McCaskey and Jennifer Morrow as members of the Parks & Recreation Board for a five year term to expire 31 December 2026. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2022-01 (APPOINTED AUDITOR FOR THE 2022 AUDIT)

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-01 appointing the certified and competent public accountancy firm of Mark C. Turnley, CPA to replace the elected Auditors in making the examination of all of the accounts of the Township for the 2021 fiscal year. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2022-02 (DOLLAR GENERAL SEWAGE PLANNING MODULE PLAN)

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to approve the PA DEP Sewage Facilities Planning Module for the Russellton Dollar General Sewage Planning Module Plan. Motion carried unanimously 5-0.

ADOPTION – RESOLUTION NO. 2022-03 (SECRETARIAL COLLECTIVE BARGAINING AGREEMENT)

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2022-03 ratifying the tentative agreement by and between West Deer Township and the Teamsters Local Union 205 (Secretarial Union), and approving and authorizing the execution of a new agreement which incorporates the terms of the aforementioned tentative agreement in the last agreement between the parties. Motion carried unanimously 5-0.

APPROVAL/DENIAL: TRADITIONS OF AMERICA CONDITIONAL USE APPLICATION

MOTION BY Supervisor Mann and SECONDED BY Supervisor Smullin to approve the Traditions of America Rose Ridge Plan Conditional Use and the tentative application for a planned residential development as per the recommendation by the Planning Commission with the above listed conditions and comments listed by Shoup Engineering. Motion carried unanimously 5-0.

AUTHORIZATION: PURCHASE OF IPADS

MOTION BY Supervisor Mann and SECONDED BY Supervisor Frey to authorize the Township Manager to purchase five I-pads at a cost not to exceed \$5,000. Motion carried unanimously 5-0.

AUTHORIZATION: PURCHASE OF PUBLIC WORKS TRUCK

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to authorize the purchase of a new 2022 Ford Super Duty F-600 Dump Truck from Laurel Ford as quoted in the total amount of \$96,949.00, and the financing of said vehicle to Laurel Capital at a rate of 3.06% for five years. Motion carried unanimously 5-0.

AUTHORIZATION: PURCHASE OF POLICE TRUCK

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to authorize the purchase of a new 2022 Ford F-150 4X4 Responder Truck from Laurel Ford as quoted in the total amount of \$38,550.00, and the financing of said vehicle to First National Bank at a rate of 2.73% for three years. Motion carried unanimously 5-0.

ADJOURNMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 8:51 p.m. Motion carried unanimously 5-0. Meeting adjourned.