

West Deer Township  
Board of Supervisors  
Summary December 21, 2022  
7:00 p.m.

Members present: Beverly Jordan, Chairwoman; Shirley Hollibaugh, Vice Chair; Vernon Frey; David Harrison; and James Smullin.

**2023 FINAL BUDGET**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2022-21 (The 2023 Budget). Motion carried unanimously 5-0.

**ACCEPT MINUTES**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 16 November 2022 regular business meeting as presented. Motion carried unanimously 5-0.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

**LIST OF BILLS**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-22 (APPROVAL OF THE FIREFIGHTERS ROSTERS)**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Harrison to adopt Resolution No. 2022-22 approving the volunteers that appear on the notarized lists submitted by the Fire Chiefs and verified by the Township Manager. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-23 (REIMBURSEMENT RESOLUTION)**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-23 approving the option of reimbursing advances made for capital purchases and related expenditures associated with the New Municipal Building Project. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-24 (RICHLAND WATER AMENDED ICA)**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-24 amending the existing Intergovernmental Cooperation Agreement with the Richland Township Municipal Authority of Allegheny County. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2022-25 (UCC BOARD OF APPEALS)**

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Smullin to adopt Resolution No. 2022-25 designating a Uniform Construction Code Board of Appeals and setting an application fee for appeals. Motion carried unanimously 5-0.

**APPOINTMENT: BOND COUNSEL**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint The Law Firm of Dinsmore & Shohl LLP as the Township's Bond Counsel, and to authorize the Township Manager to sign the Engagement Letter as presented. Motion carried unanimously 5-0.

**APPROVAL: HIRING OF BUILDING CODE OFFICIAL/ CODE ENFORCEMENT OFFICER**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to hire David Thomas as the Code Enforcement Officer effective January 1, 2023 and at a rate of \$30/hour pending a satisfactory background check. Motion carried unanimously 5-0.

MOTION BY Supervisor Harrison and SECONDED BY Supervisor Frey to hire Robert Keller as the Building Code Official at a rate of \$30/hour pending a satisfactory background check. Motion carried 4-yes, 0-no, 1-abstain. Member abstaining: Mr. Smullin.

**APPROVAL: HIRING OF PUBLIC WORKS LABORER**

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to hire David Crawford as a full-time employee of West Deer Township, and appoint him as Public Works Laborer effective January 1, 2023, contingent upon successful drug and physical screenings. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISE RESOLUTION NO. 2023-1 (APPOINTED AUDITOR FOR THE 2022 AUDIT)**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Resolution No. 2023-1 appointing the certified and competent public accountancy firm of Mark C. Turnley, CPA to replace the elected auditors in making the examination of all of the accounts of the Township for the 2022 Fiscal Year. Motion carried unanimously 5-0.

**ADDING A MOTION**

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to add the motion to terminate the employment of Harmit Bedi effective immediately. Motion carried unanimously 4-0.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to terminate the employment of Harmit Bedi effective immediately. Motion carried unanimously 4-0.

**ADJOURNMENT**

MOTIONED BY Supervisor and SECONDED BY Supervisor to adjourn at p.m. Motion carried unanimously . Meeting adjourned.

