

West Deer Township
Board of Supervisors
Summary November 16, 2022
7:00 p.m.

Members present: Beverly Jordan, Chairperson; Shirley Hollibaugh, Vice Chair; Vernon Frey; and James Smullin.
Member absent: David Harrison

ACCEPT MINUTES

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 19 October 2022 regular business meeting and 9 November 2022 special meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

ADOPTION: ORDINANCE NO. 450 (ACT 57 TAX WAIVER)

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to adopt Ordinance No. 450 requiring the tax collector to waive additional charges to real estate taxes when a taxpayer fails to receive tax notice and when a property or mobile home transfer has taken place within the previous twelve months. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2022-20 (STEEL CITY SUPPLY SEWAGE FACILITIES PLANNING MODULE)

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2022-20 approving the PA DEP Sewage Facilities Planning Module for the Steel City Supply Sewage Planning Module Plan. Motion carried unanimously 4-0.

AUTHORIZATION: FIRE COMPANY CONTRIBUTIONS

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize the contribution of \$27,000 equally to Volunteer Fire Company(ies) # 1, 2, and 3, subject to verification of their financial reports. Motion carried unanimously 4-0.

AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to hire Colin Kadlick as a Part-Time Police Officer of West Deer Township, contingent upon completion of all the necessary steps to obtain certification from the PA Municipal Officers Training Commission. Motion carried unanimously 4-0.

AUTHORIZATION: PFM LETTER OF ENGAGEMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to approve an engagement letter in a form acceptable to the Township Solicitor, and to authorize the Township Manager to work with PFM Financial Advisors, LLC, as the Township's Financial Advisor in conjunction with the financing of its general obligation bonds/notes, series of 2023, in the approximate amount of \$7,000,000. Motion carried unanimously 4-0.

AUTHORIZATION: PITNEY BOWES POSTAGE MACHINE AGREEMENT

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize the Township Manager to enter into a Postage Machine Agreement with Pitney Bowes as presented. Motion carried unanimously 4-0.

AUTHORIZATION: SALE OF POLICE CAR

MOTION BY Supervisor Frey and SECONDED BY Supervisor Smullin to authorize the sale of the 2007 Ford Explorer to Zakary Fedunok in the amount of \$1200.00 and in as-is condition. Motion carried unanimously 4-0.

ADJOURNMENT

MOTIONED BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to adjourn at 7:26 p.m. Motion carried unanimously 4-0. Meeting adjourned.