



**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**

March 16, 2022

**6:30pm: Executive Session
7:00pm: Regular Business Meeting**

Members present:

Mr. Frey	_____
Mrs. Hollibaugh	_____
Dr. Mann	_____
Mr. Smullin	_____
Mrs. Jordan	_____

West Deer Township Board of Supervisors
March 16, 2022

6:30pm: Executive Session

7:00pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session
5. Comments from the Public
6. Accept Minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
8. Police Chief's Report
9. Public Works Foreman's Report
10. Engineer's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Parks & Recreation Board Report
13. West Deer #1 VFC Report
14. West Deer #2 VFC Report
15. West Deer #3 VFC Report
16. West Deer EMS Report
17. Acceptance: Retirement of Brian Dobson
18. Adoption: Ordinance 440 (On Street Parking)
19. Adoption: Policy and Procedures Manual (Employee Handbook)
20. Adoption: Resolution No. 2022-04 (Public Works Collective Bargaining Agreement)
21. Adoption: Resolution No. 2022-05 (C2P2 Grant Authorization)
22. Adoption: Resolution No. 2022-06 (Noise Resolution Substitution: Deer Lakes Bowl)
23. Adoption: Resolution No. 2022-07 (Hiring of Assistant Township Manager)
24. Approval: Hiring of Planning/Zoning Administrator
25. Approval: Promotion of Part-Time Police Officer to Full-Time Police Officer
26. Authorization: Beacom Plan of Lots
27. Authorization: Change Order (Pavilion Posts)
28. Authorization: Transfer of Police Vehicle to VFD #3
29. Award: 2022 Road Program
30. Old Business
31. New Business
32. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call

- Ms. French

4 Executive Session

- Mr. Voltz

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE FEBRUARY 16, 2022 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE FEBRUARY 16, 2022 REGULAR BUSINESS MEETING.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present were: Beverly Jordan, Chairperson; Vernon Frey; Jennifer Mann; and James Smullin. Member absent: Shirley Hollibaugh, Vice Chairperson. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

OPEN REGULAR BUSINESS MEETING

Chairperson Jordan opened the meeting and welcomed everyone to the meeting.

Pledge of Allegiance

Roll Call taken by Mr. Mator – Quorum present

COMMENTS FROM THE PUBLIC

Dan Kerr of 59 Crest Street

- Mr. Kerr spoke on behalf of the residents that live on Sixth Way. He brought up that Sixth Way is in need of repair and asked the Board of Supervisors to accept the private road as a Township Road. Mr. Kerr reported the road is registered with Allegheny County as a road not as a right-of-way.

Mr. Mator explained the road was discussed and researched about ten years prior. He stated the conclusion of the Township Solicitor at that time was that Sixth Way was considered a private road, and that the Township was not responsible for the repairs. He added that it was advised the Board not accept the road.

Mr. Robb commented he would be happy to review all the past documents on Sixth Way for the Board.

More discussion was held.

Frank Huffman of Deer Creek Plan

- Mr. Huffman brought up the On-Street Ordinance and requested the Boards' consideration to those residents that have more vehicles than space for in their driveways.

ACCEPT MINUTES

MOTION BY Supervisor Frey and SECONDED BY Supervisor Mann to accept the minutes of the 19 January 2022 regular business meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT

31 January 2022

I - GENERAL FUND:

	<u>January</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,820,643.81	1,820,643.81	20.19%
Expenditures	379,602.32	379,602.32	4.21%

Cash and Cash Equivalents:

Sweep Account

1,597,934.10

1,597,934.10
II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Restricted

48,066.52

Fire Tax Fund:

Restricted

22,760.21

State/Liquid Fuels Fund:

Restricted

2,935.09

73,761.82
Investments:**Operating Reserve Fund:**

Reserved

776,359.54

Capital Reserve Fund:

Reserved

962,990.33

1,739,349.87
III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

0.00

0.00
TOTAL CASH BALANCE 1/31/22

3,411,045.79

Interest Earned January 2022**1,042.77**

	<u>1/1/2022</u> <u>Debt Balance</u>	<u>November</u> <u>Principal</u> <u>Payment</u>	<u>1/31/2022</u> <u>Debt Balance</u>
Mars National - VFC #3	\$97,438.99	\$2,607.94	\$95,060.08
NexTier Bank VFC #2	\$390,885.67	\$2,680.96	\$389,430.77

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

JANUARY LIST OF BILLS

Amerikohl Aggregates Inc	1398.00
Amerikohl Transport Inc.	587.15
Bearcom	292.47
Best Wholesale Tire Co.	417.75
Hei-Way, LLC	349.06
Jordan Tax Service, Inc.	554.04
Kress Tire	35.00
MRM Workers' Comp Fund	25078.38
Office Depot	552.74
Shoup Engineering Inc	824.00
Stephenson Equipment, Inc	1870.66
Toshiba Financial Services	498.76
Tristani Brothers, Inc.	2540.89
Tucker/Arensberg Attorneys	3472.16

MOTION BY Supervisor Frey and SECONDED BY Supervisor Mann to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

POLICE CHIEF'S REPORT

Chief Bob Loper was present and provided a summary report of Police Department activities for the month of January 2022. A copy of the report is on file at the Township Building.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of January 2022. A copy of the report is on file at the Township Building.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

Projects

- Stream Restoration Project
 - The contractor, Sure Shot Excavating, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Route 910 at the Richland Township border. The work on Dawson Run (Mischen property) will be put on hold until Spring of 2022.
- Bairdford Park Pavilion Project
 - The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Excavating of the existing footings revealed unexpected findings. An alternative for using the existing footings without their removal has been developed.

Development/Subdivision Review -The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Passerello-Schaaf Plan
 - Reviews for this Lot Line Revision Plan were performed and review letters were issued to the Township on 31 January 2022 and 1 February 2022.

Mrs. Jordan asked if the Bairdford Park Pavilion roof had been replaced and the post situation had a solution. Mr. Shoup answered in affirmative. He added that there will be a change order request in the near future given to the Board.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of January 2022. A copy of the report is on file at the Township Building.

Mr. Payne reported the Zoning Ordinance was still in the review process and asked the Board if anyone would be interested in a copy with the recent changes.

Dr. Mann and Mrs. Jordan both requested a copy.

More discussion was held.

PARKS AND RECREATION BOARD REPORT

The Board received the Parks and Recreation report for the month of January 2022. A copy of the report is on file at the Township Building.

Dr. Mann reported she had spoken to several people at the Deer Lakes High School and there was interest in volunteering at the upcoming events.

Mrs. Stark announced the Community Days event this year will be held on Saturday, September 24th and Sunday, September 25th. She also summarized the Parks and Recreation report.

More discussion was held.

WEST DEER #1 VFC REPORT

The Board received the West Deer #1 VFC's Report for the month of January 2022. A copy of the report is on file at the Township Building.

Mrs. Jordan asked for an update on the Fire Study.

Mr. Mator responded he had reached out to the three Fire Departments. He reported two of the departments had responded that they will be getting information to him.

WEST DEER #2 VFC REPORT

The Board did not receive the West Deer #2 VFC's Report for the month of January 2022.

WEST DEER #3 VFC REPORT

The Board received the West Deer #3 VFC's Report for the month of January 2022. A copy of the report is on file at the Township Building.

Chief Weigand spoke on VFC #3 updates.

- He reported that a special meeting was being held the following Tuesday to discuss a possible buyer for the original VFC #3 building. He added that the sales agreement would include permitting the VFC #3 to work out of the original building until their new building was completed.
- Chief Weigand mentioned he was looking to apply for a partial refinance of \$450,000 for the new building through the Fire Commissioners Loan Program at a rate of 2.00%. He explained that this approval would require a Board acknowledgement and a Public Hearing to be held.
- Chief Weigand asked the Board to approve the Township applying for a grant on behalf of the Fire Department for their new building. He explained the VFC #3 were ineligible to be the applicant but could be the beneficiary of the funds.

Mr. Robb stated that if the Board requested it, he would look over the grant to see if it was an option.

Mrs. Jordan asked for Chief Weigand to forward the documentation to Mr. Mator.

- Chief Weigand spoke on the Fire Study. He reported that their department was still in the process of gathering information. Chief Weigand also asked for clarification on where to send the report.

Mr. Mator requested that all reports were forwarded to him so he could review for completion. He explained he would then forward on to the State.

Mrs. Jordan asked if one fire department does not respond will that negatively impact the study.

Mr. Mator answered in the affirmative.

WEST DEER EMS REPORT

The Board did not receive the West Deer EMS report for the month of January 2022.

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

The Board was in receipt of an email from Officer Shane Fallen stating he had resigned from his position.

MOTIONED BY Supervisor Smullin and SECONDED BY Supervisor Frey to accept the resignation of Part-Timer Police Officer Shane Fallen and wish him the best of luck. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2022-04 (PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT)

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AN AGREEMENT BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 FOR A COLLECTIVE BARGAINING AGREEMENT WITH THE TOWNSHIP'S PUBLIC WORKS EMPLOYEES FOR A TERM EFFECTIVE FROM JANUARY 1, 2022 TO DECEMBER 31, 2024.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Frey to table the Resolution 2022-04 approving an agreement between West Deer Township and the Service Employees International Union Local No. 668 for a Collective Bargaining Agreement with the Township's Public Works Employees for a term effective from January 1, 2022 to December 31, 2024. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2022-05 (GAMING GRANT APPLICATION)

RESOLUTION NO. 2022-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND DESIGNATING BOTH THE CHAIRPERSON OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP AS DESIGNATED SIGNATORIES.

Mr. Mator explained this resolution was to authorize the Township Manager to apply for a grant to help fund the new Building Municipal Complex. He added this resolution was to also permit the Chairperson and Township Manager to be signatories.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Smullin to adopt Resolution No. 2022-05 authorizing the Township Manager to apply for a Statewide Local Share Assessment Grant from the Commonwealth of Financing Authority, and designating both the Chairperson of the Board of Supervisors and the Township as designated signatories. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT ORDINANCE NO. 440 (ON-STREET PARKING)

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP.

Mr. Robb summarized the changes to the On-Street Parking Ordinance -list the street names that permit on-street parking, instead of the many that do not and to increase the fine from \$5 to \$20 – that were considered and added to ordinance.

Mrs. Jordan commented that this ordinance was intended for the residents that continually use the street for parking instead of their driveways.

More discussion was held.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Frey to authorize the advertisement of Ordinance No. 440 prohibiting the parking of vehicles on certain Township streets; and further, to increase the fines for all parking violations in the Township. Motion carried unanimously 4-0.

AUTHORIZATION: HIRING OF PART-TIMER POLICE OFFICER

The Board received a memorandum from Chief Loper recommending the hiring of Ross Orler for the position of Part-Time Police Officer.

A satisfactory background check was performed on the applicant.

Officer Orler expressed his appreciation for the opportunity to work for the Township.

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Mann to authorize the hire of Ross Orler as a Part-Time Police Officer of West Deer Township, contingent upon the completion of all the necessary steps to obtain certification from the PA Municipal Officers Training Commission. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE OF VERMEER VACUUM EXCAVATOR

The Township received a quote from Vermeer All Roads for a Vermeer MC573SDT Trailer Mounted Vacuum Excavator.

Vermeer All Roads is a member of the COSTARS purchasing program.

Mr. Mator explained that these trucks clean catch basins and inlets. He added Mr. Olar had requested this to help with cleaning up after storms. Mr. Mator brought up that these funds could be reimbursed from the ARPA Grant.

MOTIONED BY Supervisor Smullin and SECONDED BY Supervisor Frey to authorize the purchase of a Vermeer Vacuum Excavator from Vermeer All Roads in the amount of \$114,550.00 as presented. Motion carried unanimously 4-0.

AUTHORIZATION: TRANSFER OF POLICE VEHICLE TO EMS

In lieu of selling retired Police vehicles, the Board of Supervisors agreed to donate them to Township Emergency Services (if they so requested one).

West Deer EMS requested a Police SUV, and a transfer agreement was created.

Mr. Robb explained this Vehicle Transfer Agreement was a precautionary measure. He added the vehicle has no warranty and was being transferred as is condition to EMS.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Frey to authorize the transfer of a Police SUV to the West Deer EMS as specified in the Transfer Agreement. Motion carried unanimously 4-0.

AUTHORIZATION: SVOBODA FINAL SUBDIVISION PLAN

The Planning Commission recommended approval of the Svoboda Final Subdivision Plan at their December 16, 2021 meeting.

Property Location: Logan Road - Gibsonia
Zoning District: R-3 Suburban Residential

2 Lot Subdivision:
Lots to measure a minimum of 4.76

The Planning Commission recommended approval of the Svoboda Subdivision Plan subject to following conditions:

1. All requirements from Shoup Engineering letters dated November 16, 2021 and December 16, 2021 shall be met.

Shawn Palmer of Gibson Thomas Engineering summarized the request of the subdivision plan.

MOTIONED BY Supervisor Smullin and SECONDED BY Supervisor Frey to approve the final subdivision of the Svoboda Plan as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 4-0.

DISCUSSION: COMMUNITY DAYS

Community Days was previously discussed during the Parks & Recreation Board Report.

DISCUSSION: LOGOS/WEBSITE/OUTREACH

Last year the Board contracted with Dorsey Design to generate a new Township logo, then work on various Outreach/Branding initiatives, such as a new website design.

Mrs. Jordan commented that a logo needed to be chosen soon so the Township could order recycling bins and have welcome signs be placed.

Mr. Mator reported on the results of the design logo survey of the staff and Board. He requested the Board to narrow down to a couple designs. Mr. Mator stated he will contact Dorsey Design to change the type of font on the few selected and redistribute for a final survey.

More discussion was held.

OLD BUSINESS

Mrs. Jordan requested an update on preparing a Township newsletter, selecting a Charter Committee, and the historical discussion. Mr. Mator replied no updates on these discussion items at this time, but that all were in the process of being addressed.

Mrs. Jordan asked if a portion of the Federal Grant Funds (ARPA) could be donated to the Deer Creek Drainage Basin Authority to offset the increase in the resident's bills.

Mr. Mator responded that after speaking with the Executive Director of Deer Creek Drainage Basin Authority, it was decided that while Deer Creek would accept any amount the Township was willing to give, it would not make a significant difference in the resident's bills. He did state, however, that discussions were ongoing for a more targeted assistance to those in need.

Dr. Mann suggested following the latter approach, and mentioned the hardships some of her Deer Lakes students face due to utilities not being paid. She also asked that the staff post the links of utility programs be placed on the Township website and Facebook page for residents in need.

Mr. Mator concurred.

More discussion was held.

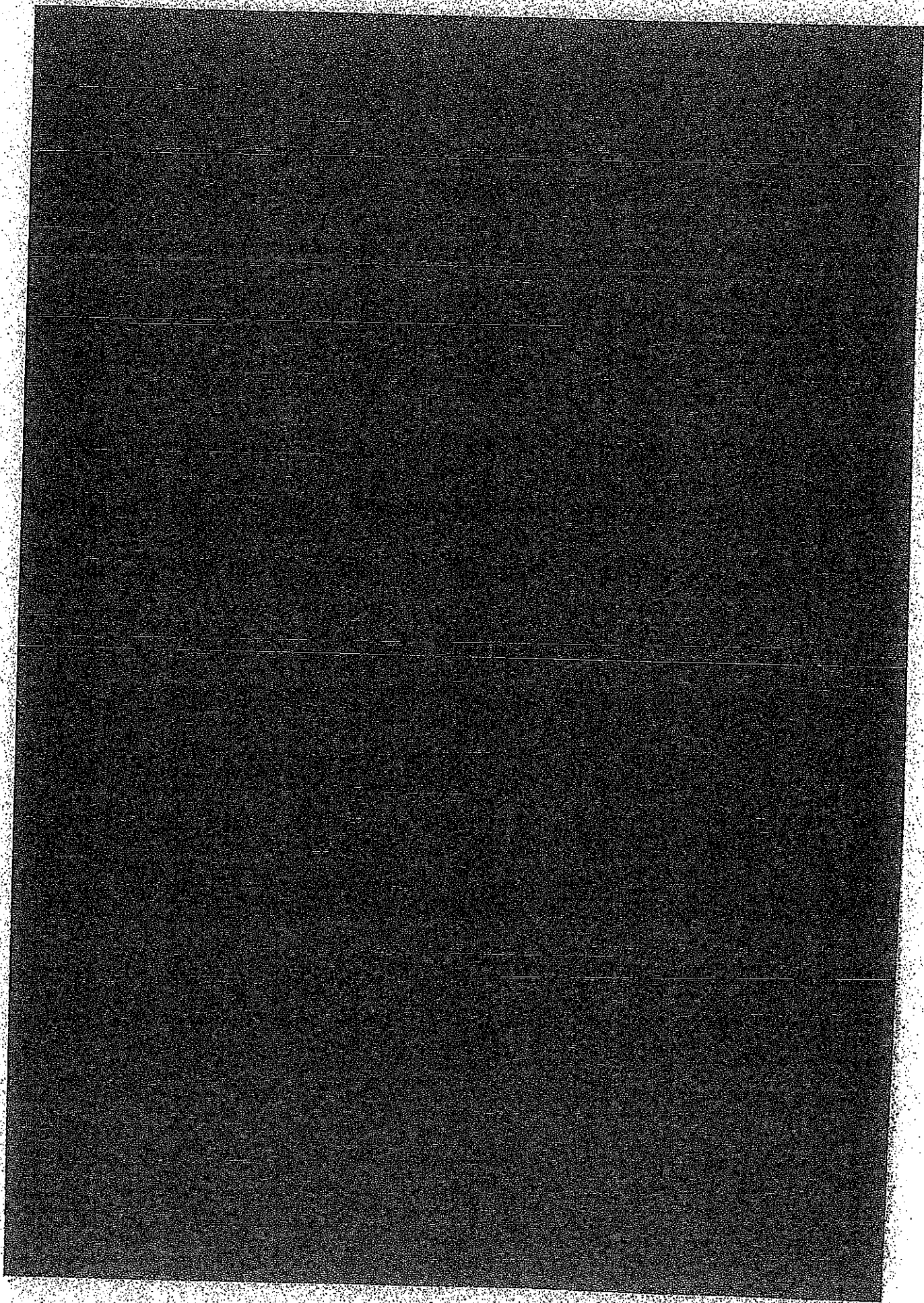
NEW BUSINESS

- None

ADJOURNMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Smullin to adjourn the meeting at 8:00 p.m. Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	___	___	___	___
DR. MANN	___	___	___	___
MR. SMULLIN	___	___	___	___
MR. FREY	___	___	___	___
MRS. JORDAN	___	___	___	___

FINANCE OFFICER'S REPORT
February 28, 2022

I - GENERAL FUND:

	<u>February</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	394,588.14	1,237,158.43	17.21%
Expenditures	384,892.86	729,624.63	10.15%

Cash and Cash Equivalents:

Sweep Account

1,452,805.38

1,452,805.38

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

42,524.51

Fire Tax Fund:

Restricted

10,361.78

State/Liquid Fuels Fund:

Restricted

2,935.11

55,821.40

Investments:

Operating Reserve Fund:

Reserved

776,365.35

Capital Reserve Fund:

Reserved

962,990.40

1,739,355.75

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 1/31/22

3,247,982.53

Interest Earned January 2022

14.33

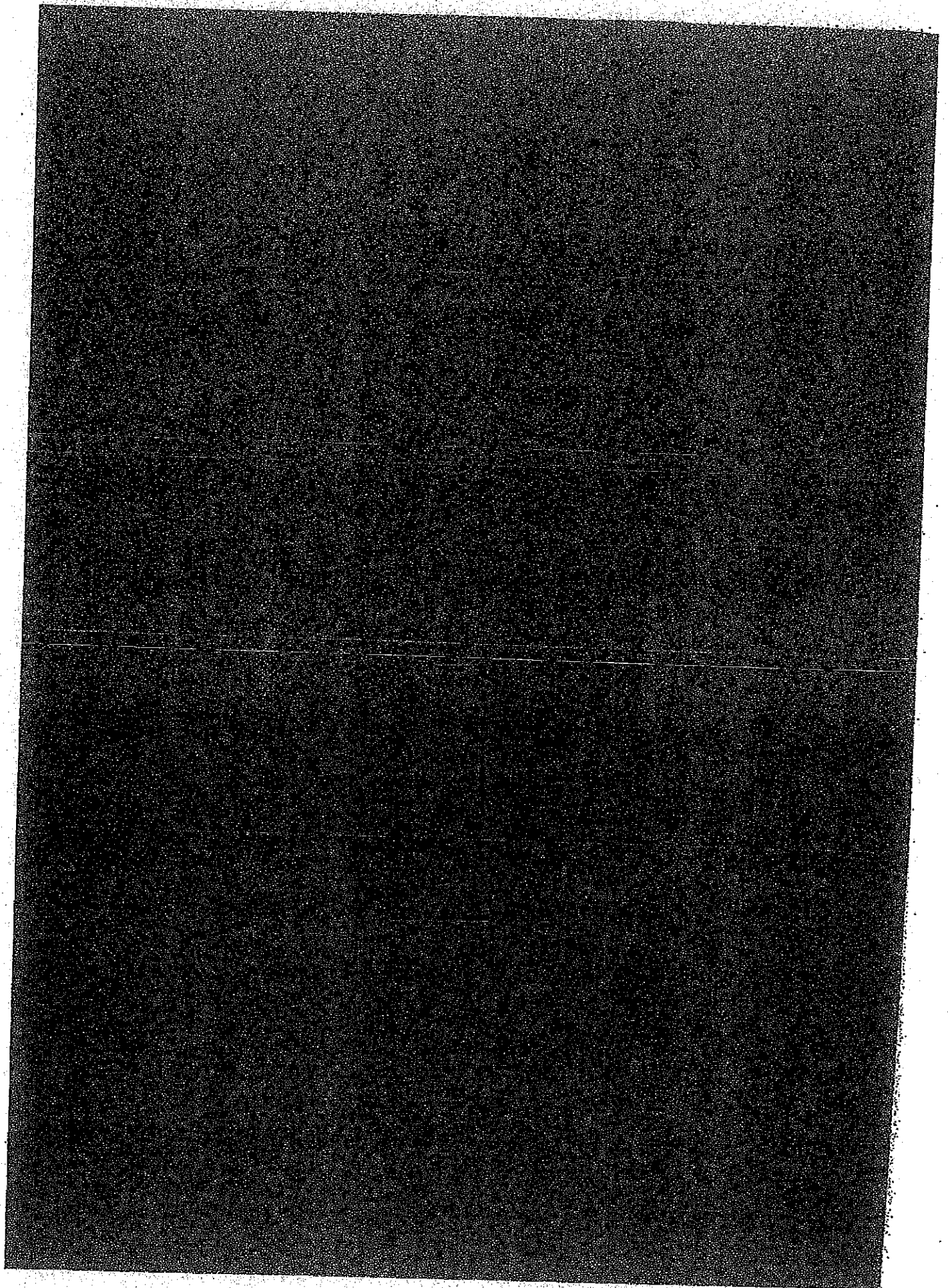
	<u>2/1/2022</u>		<u>February</u>		<u>2/28/2022</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	95,158.42	\$	2,607.94		92,877.85
NexTier Bank VFC #2	389,466.33	\$	2,680.96		388,046.99

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2022

	<u>FEBRUARY</u>	<u>YTD</u>
GENERAL FUND	\$8.17	\$17.36
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$0.12	\$0.32
OPERATING RESERVE	\$5.95	\$13.15
STATE FUND	\$0.02	\$0.05
CAPITAL RESERVE	<u>\$0.07</u>	<u>\$1,026.22</u>
TOTAL INTEREST EARNED	<u>\$14.33</u>	<u>\$1,057.10</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 09:47 am
Date: 03/09/2022
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2022 thru 03/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name:	AMERIKOHL AGGREGATES INC			4138.86				4138.86		
Name:	AMERIKOHL TRANSPORT INC			1904.62				1904.62		
Name:	BEARCOM			292.47				292.47		
Name:	BEST WHOLESALE TIRE CO, INC			502.16				502.16		
Name:	DELL MARKETING L P			3913.52				3913.52		
Name:	HEI-WAY, LLC			1244.68				1244.68		
Name:	JORDAN TAX SERVICE, INC.			1716.59				1716.59		
Name:	KRESS TIRE			972.52				972.52		
Name:	MARK C TURNLEY			3200.00				3200.00		
Name:	OFFICE DEPOT			1300.32				1300.32		
Name:	SHOUP ENGINEERING INC.			7281.75				7281.75		
Name:	TOSHIBA FINANCIAL SERVICES			1532.53				1532.53		
Name:	TUCKER/ARENSBERG ATTORNEYS			7941.72				7941.72		
FINAL TOTALS:				35941.74				35941.74		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 09:46 am
Date: 03/09/2022
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2022 thru 03/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0222	56675 02/28/2022	634.50 03/15/2022	03/01/2022			634.50		N
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0322	56825 03/07/2022	3504.36 03/15/2022	03/08/2022			3504.36		N
Name: AMERIKOHL AGGREGATES INC										
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0222	37832 02/28/2022	355.32 03/15/2022	03/01/2022			355.32		N
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0322	37937 03/07/2022	1549.30 03/15/2022	03/08/2022			1549.30		N
Name: AMERIKOHL TRANSPORT INC										
00674	BEARCOM Road: Radio Equip Maint	430.327 0322	5339266 03/01/2022	57.47 03/15/2022	03/02/2022			57.47		N
00674	BEARCOM POL:Radio Equip Maint	410.328 0322	5340293 03/20/2022	235.00 03/15/2022	03/03/2022			235.00		N
Name: BEARCOM										
00553	BEST WHOLESALE TIRE Police:Car #33-Wiper blades/oi0222	410.374 0222	22052 02/03/2022	83.56 03/15/2022	03/03/2022			83.56		N
00553	BEST WHOLESALE TIRE Police:Car #33-Alignment	410.374 0222	22074 02/07/2022	95.00 03/15/2022	03/03/2022			95.00		N
00553	BEST WHOLESALE TIRE Police:Car #35-Rear break pads0222	410.374 0222	22150 02/17/2022	323.60 03/15/2022	03/03/2022			323.60		N
Name: BEST WHOLESALE TIRE CO, INC										
00651	DELL MARKETING L P Police: 2-Dell Latitude 7220 R0222	407.272 0222	10561303580 02/17/2022	3913.52 03/15/2022	02/28/2022			3913.52		N
Name: DELL MARKETING L P										
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0222	10326184 02/11/2022	375.29 03/15/2022	02/15/2022			375.29		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0222	10326286 02/16/2022	195.84 03/15/2022	02/28/2022			195.84		N

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 09:46 am
Date: 03/09/2022
Page: 2By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2022 thru 03/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0222	10326461 02/24/2022	673.55 03/15/2022	02/28/2022			673.55		N
Name: HEI-WAY, LLC										
				1244.68				1244.68		
00106	JORDAN TAX SERVICE, Certifying for 5 Liens	403.140 0322	2-22-149 03/01/2022	350.00 03/15/2022	03/03/2022			350.00		N
00106	JORDAN TAX SERVICE, Delinquent R E Tax Commission	403.140 0222	2-C-#90 02/16/2022	1366.59 03/15/2022	02/28/2022			1366.59		N
Name: JORDAN TAX SERVICE, INC.										
				1716.59				1716.59		
00362	KRESS TIRE Police: CAR 36-TIRES	410.374 0222	10272-20 02/03/2022	349.44 03/15/2022	03/07/2022			349.44		N
00362	KRESS TIRE Police: CAR 33-TIRES	410.374 0222	10272-33 02/03/2022	623.08 03/15/2022	03/07/2022			623.08		N
Name: KRESS TIRE										
				972.52				972.52		
00481	MARK C TURNLEY Twp: Progress billing	402.311 0222	2/28/22 02/28/2022	3200.00 03/15/2022	03/03/2022			3200.00		N
Name: MARK C TURNLEY										
				3200.00				3200.00		
00657	OFFICE DEPOT Returned :Office Supplies	406.210 0322	227737925001 03/01/2022	-177.78 03/15/2022	03/07/2022			-177.78		N
00657	OFFICE DEPOT Returned :Office Supplies	406.210 0322	22774484001 03/01/2022	-689.34 03/15/2022	03/07/2022			-689.34		N
00657	OFFICE DEPOT Office Supplies	406.210 0322	229678573001 03/01/2022	135.14 03/15/2022	03/07/2022			135.14		N
00657	OFFICE DEPOT Office Supplies	406.210 0322	229679306001 03/01/2022	368.88 03/15/2022	03/07/2022			368.88		N
00657	OFFICE DEPOT Office Supplies	406.210 0322	230225795001 03/01/2022	314.48 03/15/2022	03/07/2022			314.48		N
00657	OFFICE DEPOT Office Supplies	406.210 0322	230225832001 03/01/2022	362.08 03/15/2022	03/07/2022			362.08		N
00657	OFFICE DEPOT Office Supplies	406.210 0322	230225833001 03/01/2022	794.80 03/15/2022	03/07/2022			794.80		N

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2022 thru 03/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657	OFFICE DEPOT Office Supplies	406.210 0322	230225834991 03/01/2022	177.78 03/15/2022	03/07/2022			177.78	N	
00657	OFFICE DEPOT Office Supplies	406.210 0322	230225836001 03/01/2022	14.28 03/15/2022	03/07/2022			14.28	N	
Name: OFFICE DEPOT				1300.32				1300.32		
00830	SHOUP ENGINEERING IN Bairdford Pavion Proj-6/15-2/10222	408.313 0222	22-35 02/15/2022	5586.50 03/15/2022	02/18/2022			5586.50	N	
00830	SHOUP ENGINEERING IN Engineering: Passerrell9-Schaa0222	408.319 0222	22-46 02/28/2022	77.25 03/15/2022	03/02/2022			77.25	N	
00830	SHOUP ENGINEERING IN Engineering: Russellton Dollar 0222	408.319 0222	22-47 02/28/2022	25.75 03/15/2022	03/02/2022			25.75	N	
00830	SHOUP ENGINEERING IN Engineering: Miscellaneous 0222	408.313 0222	22-48 02/28/2022	768.25 03/15/2022	03/02/2022			768.25	N	
00830	SHOUP ENGINEERING IN Engineering: Beacom Plan 0222	408.319 0222	22-50 02/28/2022	180.25 03/15/2022	03/02/2022			180.25	N	
00830	SHOUP ENGINEERING IN Engineering: Rose Ridge 0222	408.319 0222	22-55 02/28/2022	643.75 03/15/2022	03/02/2022			643.75	N	
Name: SHOUP ENGINEERING INC.				7281.75				7281.75		
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers0222	406.261 0222	5019038320 02/18/2022	1287.59 03/15/2022	02/28/2022			1287.59	N	
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers0222	410.261 0222	5019038320 02/18/2022	244.94 03/15/2022	02/28/2022			244.94	N	
Name: TOSHIBA FINANCIAL SERVICES				1532.53				1532.53		
00813	TUCKER/ARENSBERG ATT Legal Services:Retainer 0222	404.111 0222	630527 02/28/2022	500.00 03/15/2022	03/07/2022			500.00	N	
00813	TUCKER/ARENSBERG ATT Legal Services:Rose Ridge PRD 0222	404.111 0222	630528 02/28/2022	46.50 03/15/2022	03/07/2022			46.50	N	
00813	TUCKER/ARENSBERG ATT Legal Services:General 0222	404.111 0222	630529 02/28/2022	3585.72 03/15/2022	03/07/2022			3585.72	N	
00813	TUCKER/ARENSBERG ATT Legal Services:2022 Litigation0222	404.111 0222	630530 02/28/2022	217.00 03/15/2022	03/07/2022			217.00	N	

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 09:46 am
Date: 03/09/2022
Page: 4

By Name
Cutoff as of: 12/31/9999

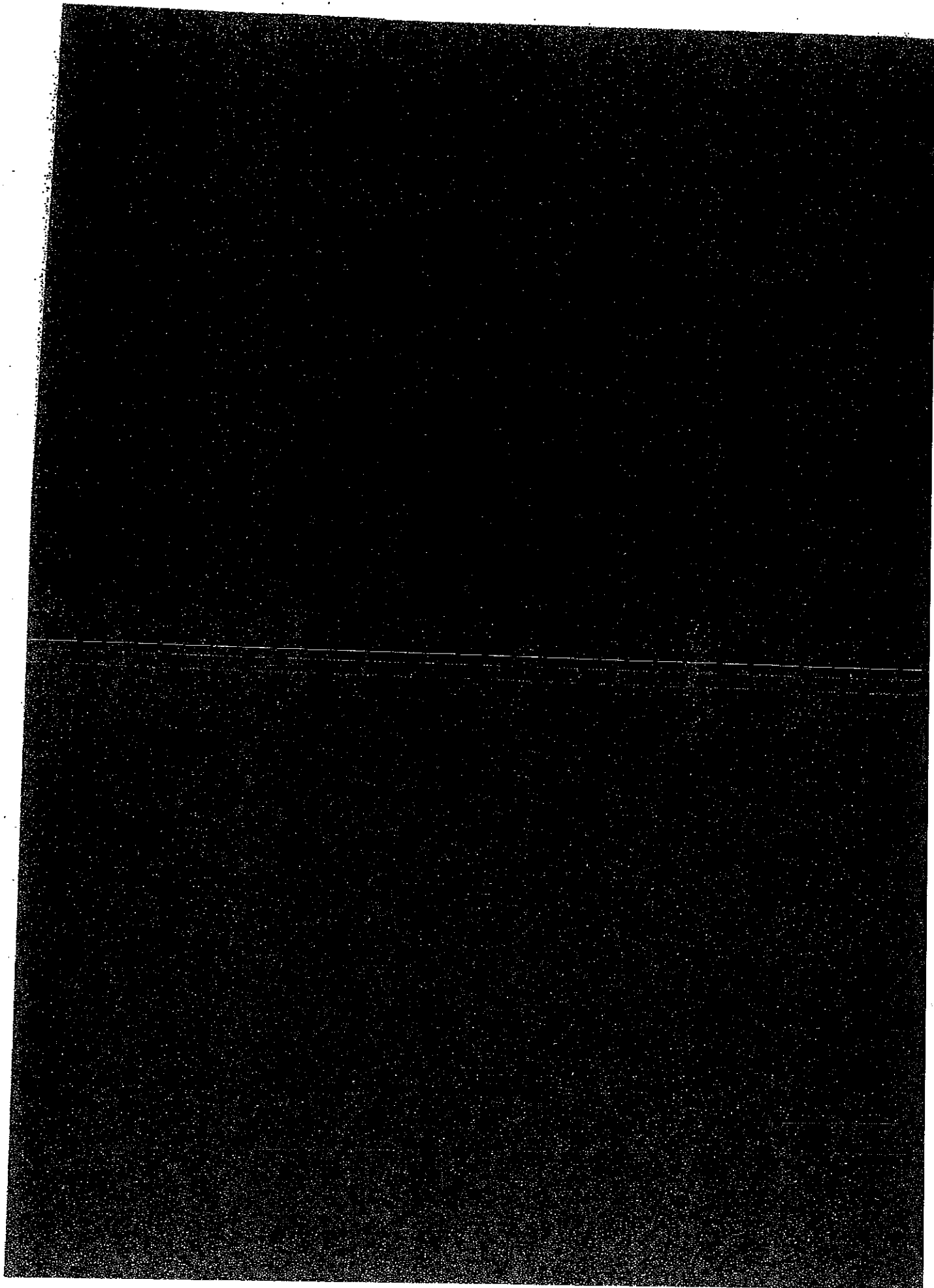
Due Dates: 03/15/2022 thru 03/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00813	TUCKER/ARENSBERG ATT 404.111		630531	3592.50				3592.50		
Legal Services:	Dionysus-Appeal0222		02/28/2022	03/15/2022	03/07/2022				N	
Name:	TUCKER/ARENSBERG ATTORNEYS			7941.72				7941.72		

FINAL TOTALS:

35941.74

35941.74



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Robert J. Loper, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: March 7, 2022

Attached is the Officer's Monthly Report for February 2022.

JB

CC: D. Mator, Manager
B. Jordan, Chairwoman
S. Hollibaugh, Vice Chariwoman
Dr. J. Mann
J. Smullin
V. Frey

OFFICER'S MONTHLY REPORT
February 2022

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	49	64	113
CALLS FOR SERVICE/FIELD CONTACTS	390	465	855
ALL OTHER CALLS	469	6,135	6135
TOTALS CALLS FOR SERVICE	908	7,193	7103
<u>ARRESTS</u>			
ADULT	7	9	16
JUVENILE	1	0	1
TRAFFIC CITATIONS	6	5	11
NON TRAFFIC CITATIONS	5	0	5
PARKING CITATIONS	0	2	2
WARNINGS	18	30	48
<u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	0	0
<u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	7,519	9,272	16,791
GALLONS OF GASOLINE USED	685.7	1,000.20	1685.9
REPAIRS/MAINTENANCE	439.80	426.57	866.37
<u>OVERTIME PAID</u>			
COURT (OFF DUTY)	28	20.00	48
PRELIMINARY HEARINGS	0	0.00	0
PRETRIAL	0	0.00	0
INVESTIGATIONS	0	4.50	4.5
ARRESTS	2	3.50	5.5
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	16	0.00	16
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	5	16.00	21
TOTAL HOURS	51	0.00	95

Points of Interest

February 2022

Budget Figure YTD – 18.29%

Chief Robert Loper

- February 2- Interviewed potential part time officer candidate.
- February 7,8- Attended mandatory Updates training.
- February 21- Administered full time test and essay to the current three part time officers.
- February 24- Interviewed potential part time officer candidate.

K9 Officer Edward Newman

- February 18- Secured location, date, and time for the annual K9 golf outing fundraiser. Registration is opened.
- K9 'Nitro' was neutered and recovered during the month: no trainings per doctor order.

Sergeant Mikus & Sergeant Petosky

- February 11- Training held at Ross Township Annex. Drills using technology and medical command were worked on.
- February 25- Training held at Franklin Park VFD. Operators trained on Tactical Combat Casualty Care.
- February 26- Operators dispatched to Etna, but disregarded en route.

EMA- Sergeant Shurina

- See attached EMA report

Deer Lakes School District

- See attached SRO report
- February 10- Officer Elza provided general security for the girls' basketball game.
- February 11- Sgt. Shurina and Officer Dobson provided general security for the boys' basketball game.
- February 14- Officers Wikert and Brand provided general security for the boys' basketball game.
- February 18- Sgt. Burk, Officers Evan and Vulakovich provided general security for the boys' basketball game.

Explorers

- February 2- Open House held at West Deer VFD #3

- February 9- First meeting, students were met by Sergeant Petosky of North Hills Special Response Team. They discussed clearing rooms safely.
- February 23- Sergeant Shurina and Officer Rigous discussed Use of Force.

Misc. Details

- February 2- Held blood drive in township meeting room. (NOTE: hours were rescheduled last minute due to impending storm)
- February 2,3-Sgt. Mikus attended mandatory Updates training.
- February 9, 10- Sgt. Petosky attended mandatory Updates training.
- February 16, 17- Officers Gizienski and Evan attended mandatory Updates training.
- February 17- Officer Dobson, Sgt. Petosky, and Officer Trocki held a DUI Task Force meeting at the West Deer Township Municipal building.
- February 21, 22- Officer Newman attended mandatory Updates training.
- February 23, 24- Sgt. Burk attended mandatory Updates training.

Communications:

- February 18- Received thank you letter from Vitalant recognizing 11 units collected from our blood drive.



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

Monthly Report
Deer Lakes School District
SRO / Security Detail & Logs

FEBRUARY 2022

WDPD INCIDENT REPORTS

TOTAL: 4

- 2 Drug Laws – General**
- 1 Disorderly Conduct – General**
- 1 Criminal Mischief – General**

3 TOTAL ARRESTS / CITATIONS FROM ABOVE INCIDENTS
(Summary, Misdemeanor, Felony)

SRO / SECURITY DETAILS & LOGS

TOTAL: 77

- 55 Security General**
- 5 Security Cafeteria**
- 2 Security Parking Lot**
- Instruct SRO Student Program**
- Instruct SRO Faculty Program**
- 1 Instruct DARE Program**
- Attend Court**
- 1 Attend Meeting**
- Attend Training**
- Assist Student**
- Assist Teacher**
- 5 Assist Administrator**
- Assist Juv. Prob. Officer**
- 2 Assist Nurse / EMS**
- Assist Other**
- Student Transport**
- 1 Student Missing / Search**
- Student Monitoring**
- 1 Suspicious Incident / person**
- K-9 Drug Search**
- 2 School Safety Drill**
- 2 Other / Miscellaneous**

TOTAL ACTIVITY

TOTAL: 81



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	21	ADMIN. BUILDING	0
MIDDLE SCHOOL	22	BUS GARAGE	0
E.U. INTERMEDIATE	15	OTHER	3
CURT. PRIMARY	20		

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None TOTAL INVOLVEMENTS THIS PERIOD: None

DARE / SRO CLASSES AND PROGRAMS

DARE CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
6	5 TH Grade DARE

SRO Programs INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
None		

Submitted by:

Sgt. Michael J. Shurina
West Deer Township Police Department
Deer Lakes School District SRO

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

EMA Team

Robert Loper
Joshua Wiegand
Mark Lovey
Gary Borsuk

John Krauland
Donald Gerlach
Aaron Skrbín

EMERGENCY MANAGEMENT

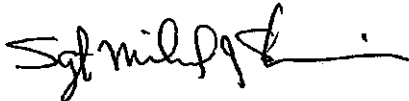
Monthly Report

FEBRUARY 2022

Listed below are the activities which the West Deer Township Emergency Management Coordinator and/or Deputies (EMA Team) participated in and/or responded to.

NO ACTIVITY TO REPORT

Submitted by:



Sgt. Michael J. Shurina
West Deer Township Police Department
West Deer Township EMA Coordinator

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 2/1/2022 Report End Date: 2/28/2022

Calls For Service:

911 HANG UP - GENERAL	1
ABANDON VEHICLE - PUBLIC PROPERTY	1
ALARM ACTIVATION - BUSINESS	2
ALARM ACTIVATION - BUSSINESS/FALSE	3
ALARM ACTIVATION - C02	2
ALARM ACTIVATION - FIRE / FALSE	1
ALARM ACTIVATION - RESIDENTL/FALSE	1
ANIMAL - COMPLAINT	7
ASSIST - EMS	27
ASSIST - OTHER	2
ASSIST - POLICE	5
ASSIST - RESIDENT	4
ASSIST - WELFARE CHECK	11
BURGLARY - ATTEMPT (RESIDENTIAL)	1
CHILD - CHILD LINE REPORTS	2
CIVIL - CHILD CUSTODY	1
CIVIL - COMPLAINT	1
COURT - WARRANT SERVICE	2
CRIMINAL MISCHIEF - GENERAL	1
DISABLED VEHICLE - GENERAL	5
DISORDERLY CONDUCT - GENERAL	2
DOMESTIC - PHYSICAL	2
DOMESTIC - VERBAL	4
DRUG LAWS - GENERAL	3
DUI - OVER LEGAL AGE	1
FRAUD - GENERAL	6
HARASSMENT - GENERAL	4
HARASSMENT - TERRORISTIC THREATS	1
HAZARDOUS CONDITION - FLOODING	6
HAZARDOUS CONDITION - ROAD HAZARD	9
HAZARDOUS CONDITION - UTILITY COMP	3
HAZARDOUS CONDITION - WIRE DOWN	1
MENTAL COMMITMENT - INVOLUNTARY	1
MENTAL COMMITMENT - VOLUNTARY	2
MVA - DUI	3
MVA - NON REPORTABLE	6
MVA - PRIVATE PROPERTY	1
MVA - REPORTABLE	5
NOISE COMPLAINT - RESIDENTIAL	2
PARKING COMPLAINT - RESIDENTIAL	9
PATROL - GENERAL	99
PFA - SERVICE	2
PHONE CALLS - GENERAL	11
POLICE INFORMATION - FOLLOW UP INVEST	4

Calls For Service:

POLICE INFORMATION - GENERAL	30
PREMISES CHECK - RESIDENTIAL	1
PROPERTY - LOST	1
PUBLIC INTOX - GENERAL	1
SEX CRIMES - INDECENT EXPOSURE	1
SPECIAL DETAIL - ADMINISTRATIVE	19
SPECIAL DETAIL - PUBLIC RELATIONS	1
SRO DETAIL - ASSIST ADMINISTRATOR	5
SRO DETAIL - ASSIST NURSE / EMS	2
SRO DETAIL - ATTEND MEETING	1
SRO DETAIL - INSTRUCT DARE PROGRAM	1
SRO DETAIL - OTHER / MISC.	2
SRO DETAIL - SCHOOL SAFETY DRILL	2
SRO DETAIL - SECURITY (CAFETERIA)	5
SRO DETAIL - SECURITY (GENERAL)	55
SRO DETAIL - SECURITY (PARKING LOT)	2
SRO DETAIL - STUDENT MISSING / SEARCH	1
SRO DETAIL - SUSPICIOUS INCIDENT / PERS	1
SUSPICIOUS - NOISE	1
SUSPICIOUS - OTHER	1
SUSPICIOUS - PERSON	2
SUSPICIOUS - VEHICLE	3
THEFT - FROM MOTOR VEHICLE	1
TRAFFIC - COMPLAINT	4
TRAFFIC - DETAIL	12
TRAFFIC - SCHOOL ZONE	1
TRAFFIC - STOP	16

TOTAL CALLS FOR SERVICE: 439

Date Printed:
3/4/2022

West Deer Township Police Department Total Arrest Report

This report lists all adult and juvenile arrests made within a given time period.
(Note: This report only includes Misdemeanor and Felony arrests.)

Report Start Date: 2/1/2022

Report End Date: 2/28/2022

ARREST DATE	D I #	SIGNAL CODE	JUVENILE ARREST
2/1/2022	20220037	THEFT - BUSINESS	
2/3/2022	20220006	DRUG LAWS - GENERAL	JUVENILE ARREST
2/3/2022	20220065	THEFT - OTHER	
2/4/2022	20220060	DOMESTIC - PHYSICAL	
2/5/2022	20220076	MVA - DUI	
2/9/2022	20220083	MVA - DUI	
2/13/2022	20220090	DUI - OVER LEGAL AGE	
2/28/2022		TRAFFIC - STOP	

TOTAL ARRESTS: 8

TOTAL ADULT ARRESTS:

TOTAL JUV. ARRESTS:



Five Parkway Center
Pittsburgh, PA 15220

1.877.25.VITAL
vitalant.org

February 07, 2022

Jennifer Borczyk
Community- West Deer Township
109 E Union Road
Cheswick, PA 15024

RECEIVED

FEB 18 2022

WEST DEER
TOWNSHIP POLICE

You are awesome!

Dear Jennifer,

On behalf of all the patients in area hospitals whose lives you helped save, thank you for hosting a successful blood drive.

We at Vitalant realize how much time and effort goes into planning a blood drive, and we appreciate your dedication and hard work. As a direct result of your efforts, 11 individuals registered to donate, and Vitalant collected 11 blood products. These blood products will help critically ill newborn babies, patients being treated for cancer, those suffering from traumatic injuries, and many many others.

Please share our gratitude with those who so generously donated blood, your blood drive planning team, and everyone else who played a role in transforming lives.

I will contact you to discuss your next blood drive as we continue to work together in serving the needs of our community.

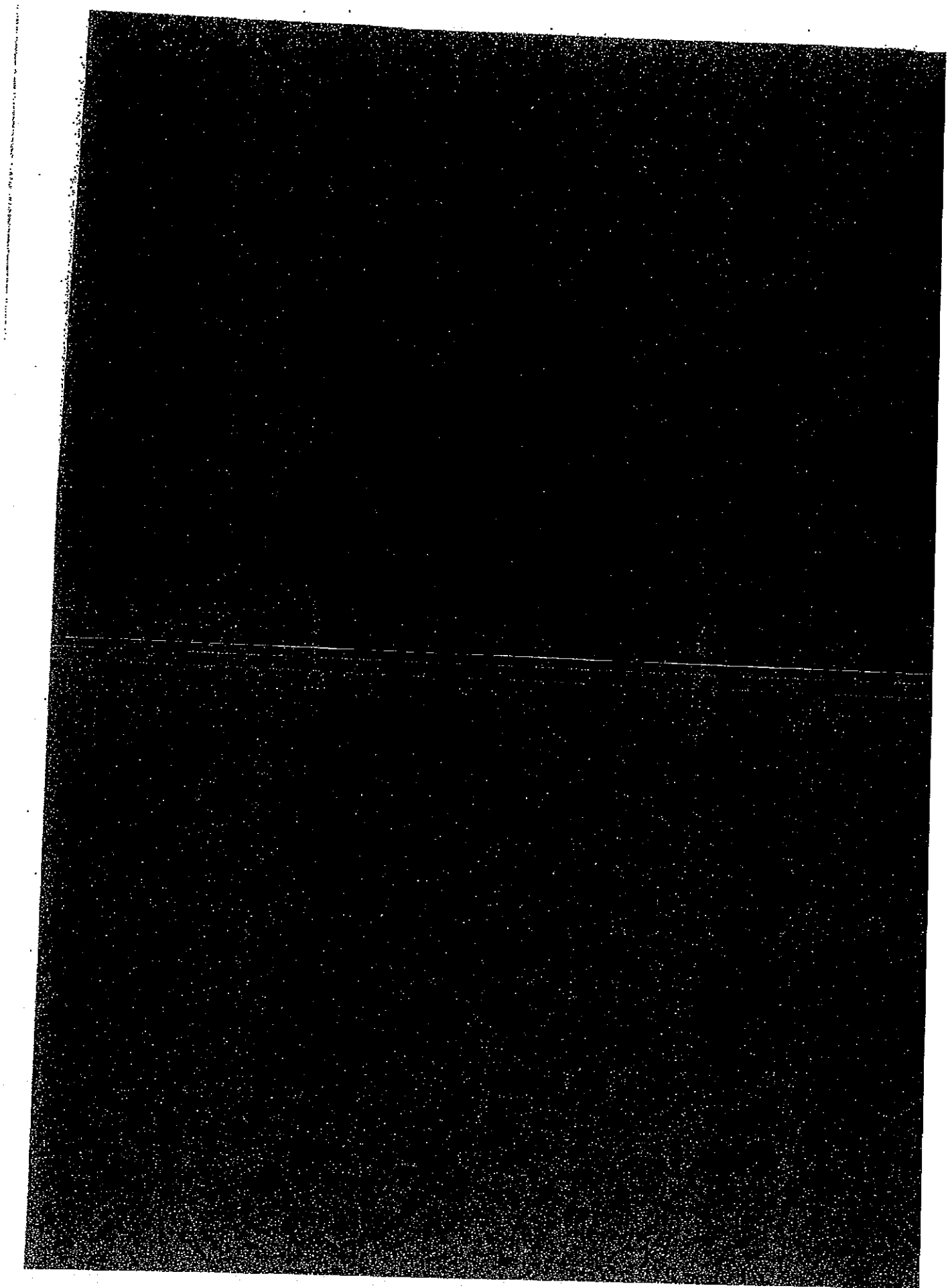
Sincerely,

A handwritten signature in black ink that reads "Cyndi A. Funk".

Cyndi Funk
Account Manager
(412) 477-2957
cfunk@itxm.org

Add a little awe to your day,
and someone's life





PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2022
MONTHLY REPORT FOR FEBRUARY
PUBLIC WORKS DEPARTMENT

ROADS

- Repair sinkhole on Ash Lane approximately 10' wide X 40' long.
- Install 50' of 18" pipe on Superior.
- Snow Removal and treat for ice.
- Remove trouble ice with backhoe.
- Start base repair at Baird Ford Park, parking lot.
- Clean up after storms (clean catch basins and debris).
- Patch various roads.

TRUCKS & EQUIPMENT

- Pick-up truck #6 from Shultz Ford.
- Change oil in truck #3.
- Replace cutting blade on front bucket of backhoe.
- Wash and grease skid steer.
- Repair broken hydraulic line in front end loader.
- Purchase chains for tires for Peterbilts.

MISCELLANEOUS

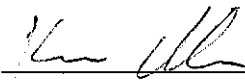
- Repair door on Public Works Building.
- Pick up metal for rings.
- Push up anti-skid material.
- Push up salt.
- Clean up Township parking lot.
- Cut metal, weld rings, and paint rings.
- Install new door at Youth Football concession stand.
- Repair damaged septic clean out.
- Remove tree on Michael Road.
- Move filing cabinet for Dorothy.
- Empty trash at Nike Site.
- Clean Public Works garage and lunchroom.
- Pick up cart for DEF fluid.
- Clean up fallen tree on McArthur Alley.
- Hang Veterans banners.

PA1 Calls

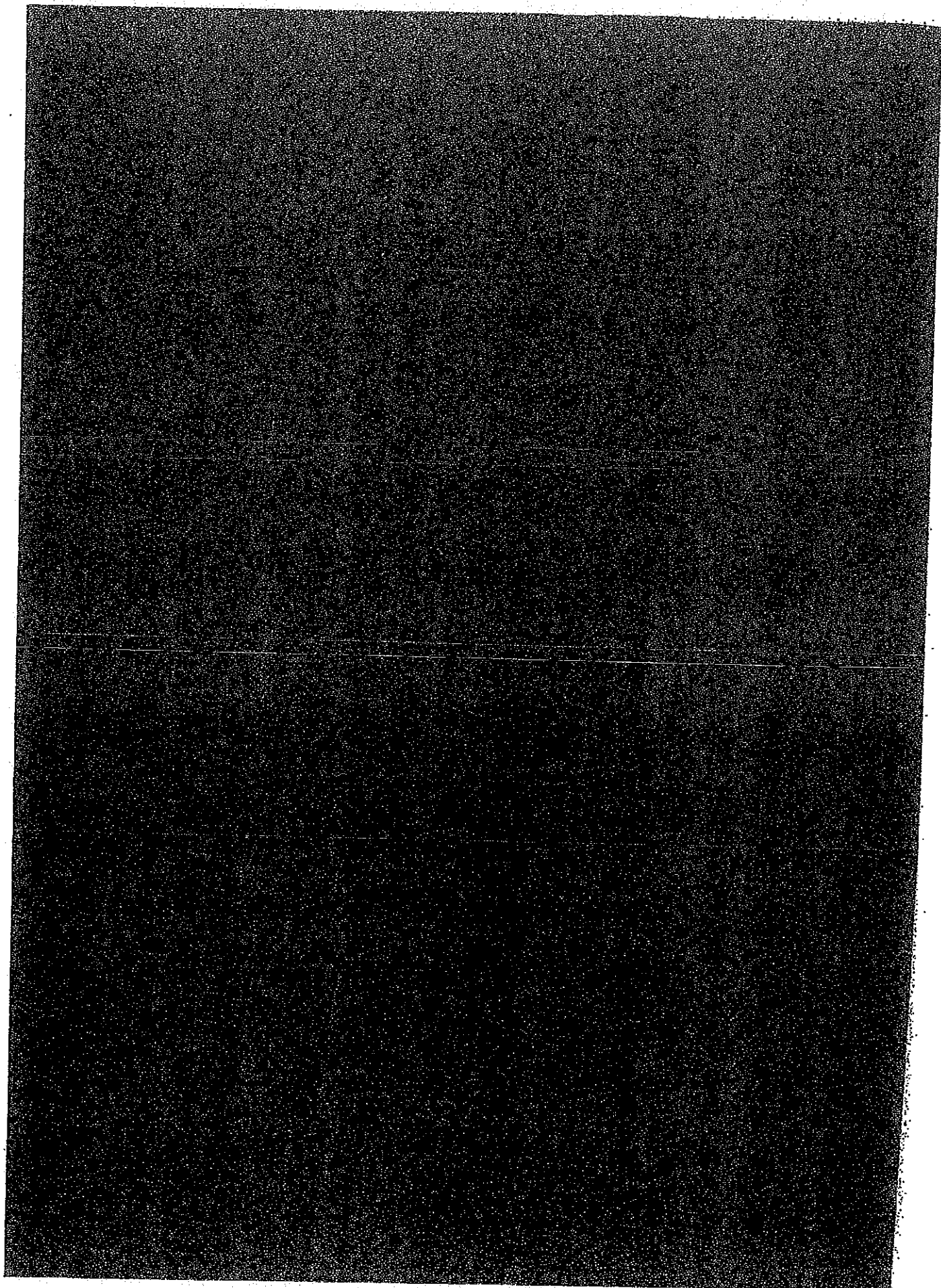
47

OT

161 hrs


Kevin Olar

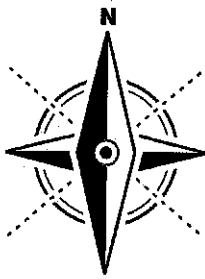
3-4-22
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S
REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

FEBRUARY 2022 ENGINEER'S REPORT WEST DEER TOWNSHIP

VIA EMAIL

Prepared March 3, 2022

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – February 16, 2022

Planning Commission Meeting – February 24, 2022

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Projects:

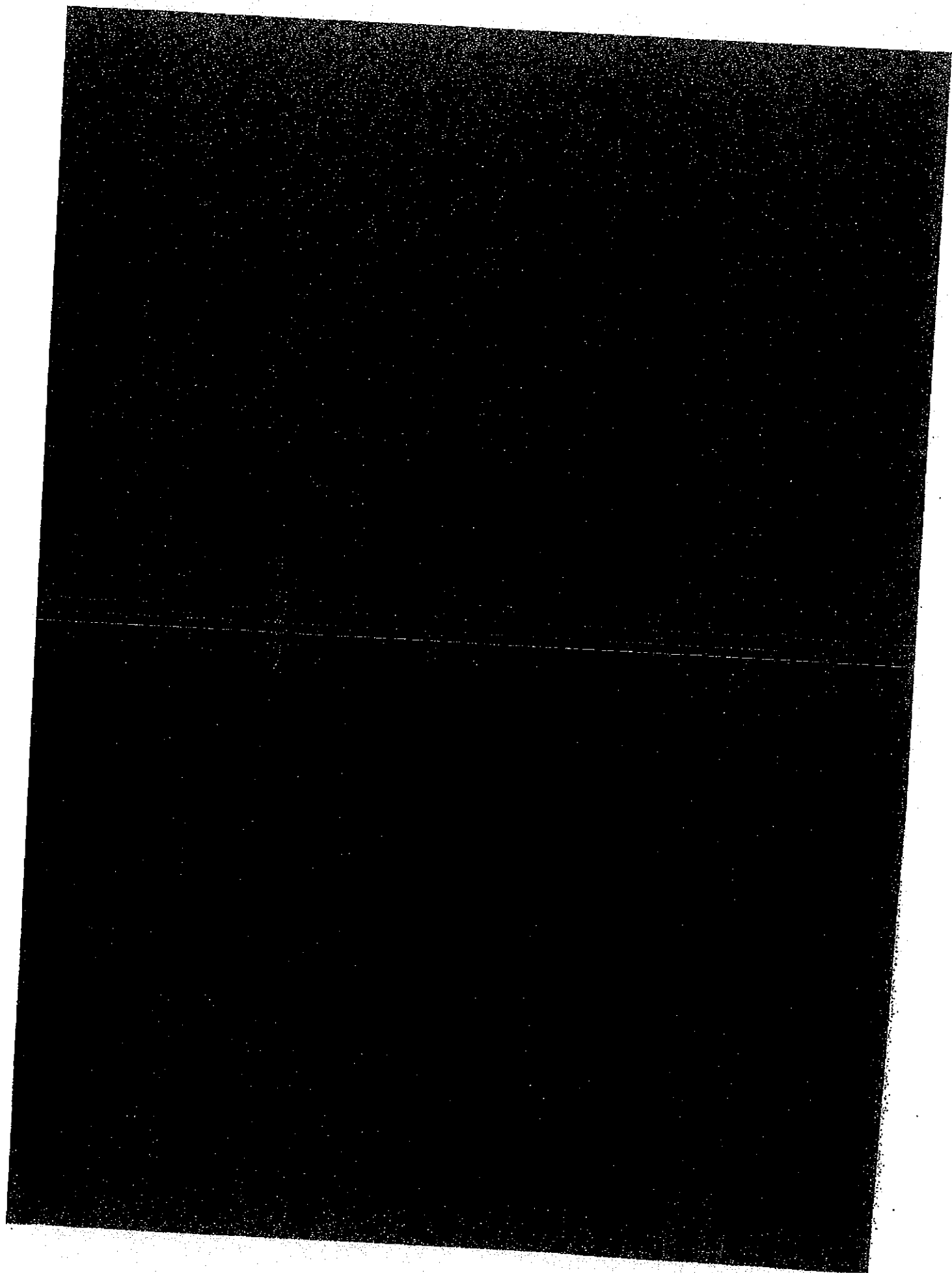
- Stream Restoration Project – The contractor, Sure Shot Excavating, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Route 910 at the Richland Township border. The work on Dawson Run (Mischen property) has been put on hold until Spring of 2022.
- Bairdford Park Pavilion Project – The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Excavation of the existing footings revealed unexpected findings. An alternative method of installing the posts and anchoring to the existing footings has been developed and a change order will need to be approved.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Passerello-Schaaf Plan – Reviews for this Lot Line Revision Plan were performed and review letters were issued to the Township on January 31, 2022 and February 1, 2022.
- Beacom Plan – A review for this three lot plan was performed and a review letter was issued to the Township on February 23, 2022.
- Rose Ridge – A review for this final PRD Development was performed and a review letter was issued to the Township on February 24, 2022.

Respectfully Submitted,
SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

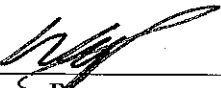
ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

Code Enforcement

February 28, 2022

1. Issued 23 Occupancy Permits
2. Issued 11 Building Permits
3. Performed 47 site inspections
4. See attached Project Status report.
5. Planning commission held their reorganization meeting and regular business meeting where they recommended approval of a 3-lot subdivision.
6. No Zoning Hearing Board meeting was held, but one is scheduled for March 17th.
7. Initiated 5 complaint investigations.
8. Issued 2 notices of violation
9. Attended court for 24 citations.
10. Continued revisions/comments on the Zoning Ordinance.



William Payne

**West Deer Township
Occupancy Permit Report
February 2022**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
02/07/2022	O22-014	1834-L-290	Rachel K. & James H. Eich III	89 Shepard Road	Single Family Home	Yes
02/07/2022	O22-015	1357-F-148	Suzette Swanson	148 STEEPLECHASE	Single Family Home	No
02/07/2022	O22-016	2013-N-192	Jason and Christy Totin	1639 SAXONBURG BLVD	Business	No
02/07/2022	O22-017	1667-J-163	Jason Sun & Shuang Ma	603 WHISPERING PINES DR	Single Family Home	No
02/08/2022	O22-018	1667-J-5	Megan W. and Jesser W. Willetts	512 SHADOW CT	Single Family Home	No
02/08/2022	O22-019	1507-H-233	Commercial Acquisitions, LLC	4514 DAWN RD	Single Family Home	No
02/09/2022	O22-020	1667-N-71	William J. Courtad	966 COPPER CREEK TRAIL	Single Family Home	No
02/09/2022	O22-021	1511-K-224	Gosta L. Frantz	26 RIDGE DR	Single Family Home	No
02/09/2022	O22-022	1511-N-357	Thomas Alpert	17 ABER RD	Single Family Home	No
02/10/2022	O22-023	1837-M-166	Larry & Jamie McClish	395 KAUFMAN RD	Single Family Home	No
02/10/2022	O22-024	1508-A-90	Robert and Carolyn Remington	941 COPPER CREEK TRAIL	Single Family Home	Yes

**West Deer Township
Occupancy Permit Report
February 2022**

02/16/2022	022-025	2386-M-192	Brantis and Katherine Davis	14 HENRY RD	Single Family Home	No
02/17/2022	022-026	1512-L-066	53 Poma Street LC	53 POMA ST	Single Family Home	No
02/18/2022	022-027	1508-A-74	Bonnie J. Hopkins Family Trust	946 COPPER CREEK TRAIL	Single Family Home	Yes
02/18/2022	022-028	1508-A-74	Linn W. and Rori A. Howard	948 COPPER CREEK TRAIL	Single Family Home	Yes
02/21/2022	022-029	1508-A-74	Bonnie J. Hopkins Family Trust	946 COPPER CREEK TRAIL	Single Family Home	Yes
02/21/2022	022-030	1508-A-74	Linn W. and Rori A. Howard	948 COPPER CREEK TRAIL	Single Family Home	No
02/21/2022	022-031	1511-P-138	Joshua Ippolito	24 MAGILL DR	Single Family Home	No
02/21/2022	022-032	1214-N-86	Cupola Homes 27, LLC	4761 BAYFIELD RD	Single Family Home	No
02/21/2022	022-033	1214-K-020	Michael L. and Heather T. Funkhouser	3558 HUNTERTOWN RD	Single Family Home	No
02/21/2022	022-034	1213-S-71	Elijah Stoehr and Angel Vermeersch	4705 WOODLAKE DR	Single Family Home	No
02/21/2022	022-035	1511-P-207	Heather N. Sebak and Zachary L. Mazur	234 MCCLURE RD	Single Family Home	No

**West Deer Township
Occupancy Permit Report
February 2022**

02/21/2022	O22-036	1509-B-326	Jeremy and Abbey Koenig	233 OAK RD	Single Family Home	No
02/22/2022	O22-037	8000-T-3488	Deer Lakes MHP LLC	55 CRESTVIEW DR	Single Family Home	Yes

Total Fees Collected by Month

February- \$425

Total Fees Collected

Grand Total - \$425

**West Deer Township
Building Permit Report
February 2022**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
02/09/2022	P22-013	Shed	Jeffrey P. Kostilnik & Diane M Ontko	132 RINGNECK CT	1356-M-46	\$3,870.00	\$58.00
02/14/2022	P22-014	Communication Tower	EDWARD & DOROTHY BREYNAK	3819 CEDAR RIDGE RD	1080-B-24	\$20,000.00	\$475.00
02/16/2022	P22-015	Above Ground Pool	Jennifer Bichler	147 PINTAIL RD	1356-H-69	\$5,000.00	\$50.00
02/16/2022	P22-016	Fence	Christopher Bichler	147 PINTAIL RD	1356-H-69	\$7,000.00	\$79.00
02/16/2022	P22-017	Shed	Christopher Bichler	147 PINTAIL RD	1356-H-69	\$4,500.00	\$65.00
02/17/2022	P22-018	Communication Tower	JOSEPH E MICALE	41A BLUE ROW ST	1361-M-027	\$147,000.00	\$650.00
02/18/2022	P22-019	Solar Panel	Anthony and Dawn Sorrentino	315 QUAIL RIDGE CT	1356-S-152	\$16,735.32	\$450.00
02/18/2022	P22-020	Single Family Dwelling	Frank J. Restelli	90 East Union Rd.	1511-L-44	\$300,000.00	\$939.00
02/23/2022	P22-021	In Ground Pool	ELIZABETH & JONATHAN PASSERRELLO	861 ASHLEY RD.	1510-D-3	\$44,000.00	\$75.00
02/24/2022	P22-022	In Ground Pool	RON & SARAH HROVOSKY	73 CREIGHTON RUSSELLTON	1362-B-276	\$20,000.00	\$75.00
02/24/2022	P22-023	Pole Building/Barn	SEVERO & JESSICA MIGLIORETTI	12 Kelly Court	1050-R-11	\$73,000.00	\$541.00

**West Deer Township
Building Permit Report
February 2022**

Totals: 11

\$641,105.32 \$3,457.00

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	1	\$5,000.00	\$50.00
Communication Tower	2	\$167,000.00	\$1,125.00
Fence	1	\$7,000.00	\$79.00
In Ground Pool	2	\$64,000.00	\$150.00
Pole Building/Barn	1	\$73,000.00	\$541.00
Shed	2	\$8,370.00	\$123.00
Single Family Dwelling	1	\$300,000.00	\$939.00
Solar Panel	1	\$16,735.32	\$450.00

Permit Status	Count	Construction Cost	Fee Total
Issued	11	\$641,105.32	\$3,457.00

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2022 To 02/28/2022

DATE	TYPE	OWNER	Parcel Owner Mailing	Legal Address	Parcel ID	STATUS	Inspector
2/1/2022	Occupancy Inspection		14 Henry Rd., Tarentum, PA, 15084	14 HENRY RD	2386-M-192	Completed	William Payne
2/1/2022	Occupancy Inspection		233 Oak Rd., Gibsonia, PA, 15044	233 OAK RD	1509-B-326	Passed	William Payne
2/1/2022	Occupancy Inspection		233 Oak Rd., Gibsonia, PA, 15044	233 OAK RD	1509-B-326	Passed	William Payne
2/1/2022	Occupancy Inspection		14 Henry Rd., Tarentum, PA, 15084	14 HENRY RD	2386-M-192	Completed	William Payne
2/2/2022	Occupancy Inspection		4514 Dawn Rd., Gibsonia, PA, 15044	4514 DAWN RD	1507-H-233	Completed	William Payne
2/2/2022	Complaint Follow Up		1046 MUELLER ST, GIBSONIA, PA, 15024	1046 MUELLER ST	1669-J-310	Completed	William Payne
2/2/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/2/2022	Occupancy Inspection		4514 Dawn Rd., Gibsonia, PA, 15044	4514 DAWN RD	1507-H-233	Completed	William Payne
2/2/2022	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
2/7/2022	Floodplain		4201 COHASSET LN, ALLISON PARK, PA, 15101	943 COPPER CREEK TRAIL	1508-A-90-B	Completed	William Payne
2/7/2022	Floodplain		941 Copper Creek Trail, Gibsonia, PA, 15044	941 COPPER CREEK TRAIL	1508-A-90	Passed	William Payne
2/8/2022	Site Inspection		3426 Cedar Glen Dr., Allison Park, PA, 15101	3426 CEDAR GLEN DR	1214-K-154	Completed	William Payne
2/8/2022	Footer		248 Deer Creek Valley, Tarentum, PA, 15084	248 DEER CREEK VALLEY RD	1838-R-074	Passed	William Payne
2/9/2022	Occupancy Inspection		4761 Bayfield Rd., Allison Park, PA, 15101	4761 BAYFIELD RD	1214-N-86	Passed	William Payne
2/9/2022	Occupancy Inspection		4761 Bayfield Rd., Allison Park, PA, 15101	4761 BAYFIELD RD	1214-N-86	Passed	William Payne
2/9/2022	Fireblocking		6394 POKETA RD, VERONA, PA, 15147	200 SUPERIOR RD	1838-M-042	Passed	William Payne
2/9/2022	Insulation		6394 POKETA RD, VERONA, PA, 15147	200 SUPERIOR RD	1838-M-042	Passed	William Payne
2/10/2022	Occupancy Inspection		966 Copper Creek Trail, Gibsonia, PA, 15044	966 COPPER CREEK TRAIL	1667-N-71	Completed	William Payne
2/10/2022	Complaint Follow Up		322 Unity Plaza, Latrobe, PA, 15650	2299 SAXONBURG BLVD	1359-M-127	Completed	William Payne
2/10/2022	Occupancy Inspection		966 Copper Creek Trail, Gibsonia, PA, 15044	966 COPPER CREEK TRAIL	1667-N-71	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2022 To 02/28/2022

Inspection Date	Inspection Type	Parcel Owner	Parcel/Owner Address	Parcel/Address	Parcel ID	Status	Inspector
2/11/2022	Complaint Follow Up		, BAIRD FORD, PA, 15006	639 BAIRD FORD RD	1670-N-132	Completed	William Payne
2/11/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/11/2022	Complaint Follow Up		34 MILLER RD, CHESWICK, PA, 15024	34 MILLER RD	1216-H-86	Completed	William Payne
2/11/2022	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
2/14/2022	Occupancy Inspection		4288 BAKERSTOWN CULMERVILLE RD., GIBSONIA, PA, 15044	5046 BAKERSTOWN CULMERVILLE	2013-B-73	Completed	William Payne
2/14/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/14/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/14/2022	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
2/15/2022	Occupancy Inspection		234 McClure Rd., Cheswick, PA, 15024	234 MCCLURE RD	1511-P-207	Completed	William Payne
2/15/2022	Occupancy Inspection		24 Magill Dr., Cheswick, PA, 15024	24 MAGILL DR	1511-P-138	Passed	William Payne
2/15/2022	Occupancy Inspection		946 Copper Creek Trail, Gibsonia, PA, 15044	946 COPPER CREEK TRAIL	1508-A-74	Completed	William Payne
2/15/2022	Occupancy Inspection		946 Copper Creek Trail, Gibsonia, PA, 15044	946 COPPER CREEK TRAIL	1508-A-74	Completed	William Payne
2/15/2022	Occupancy Inspection		948 Copper Creek Trail, Gibsonia, PA, 15044	948 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/15/2022	Occupancy Inspection		948 Copper Creek Trail, Gibsonia, PA, 15044	948 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/15/2022	Footer		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Failed	William Payne
2/15/2022	Site Inspection		13 DEWEY LANE, GIBSONIA, PA, 15044	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	Completed	William Payne
2/15/2022	Occupancy Inspection		948 Copper Creek Trail, Gibsonia, PA, 15044	948 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/15/2022	Occupancy Inspection		946 Copper Creek Trail, Gibsonia, PA, 15044	946 COPPER CREEK TRAIL	1508-A-74	Completed	William Payne
2/15/2022	Occupancy Inspection		24 Magill Dr., Cheswick, PA, 15024	24 MAGILL DR	1511-P-138	Passed	William Payne
2/15/2022	Occupancy Inspection		234 McClure Rd., Cheswick, PA, 15024	234 MCCLURE RD	1511-P-207	Completed	William Payne
2/16/2022	Footer		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2022 To 02/28/2022

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/16/2022	Complaint Follow Up		34 MILLER RD, CHESWICK, PA, 15024	34 MILLER RD	1216-H-86	Completed	William Payne
2/16/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/17/2022	Occupancy Inspection		53 Poma Street, Russellton, PA, 15076	53 POMA ST	1512-L-066	Completed	William Payne
2/17/2022	Final		948 Copper Creek Trail, Gibsonia, PA, 15044	948 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/17/2022	Floodplain		948 Copper Creek Trail, Gibsonia, PA, 15044	948 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/17/2022	Final		946 Copper Creek Trail, Gibsonia, PA, 15044	946 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/17/2022	Floodplain		946 Copper Creek Trail, Gibsonia, PA, 15044	946 COPPER CREEK TRAIL	1508-A-74	Passed	William Payne
2/18/2022	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Completed	William Payne
2/18/2022	Complaint Follow Up		634 BAIRDFORD RD., GIBSONIA, PA, 15044	634 BAIRDFORD RD	1670-N-273	Failed	William Payne
2/21/2022	Insulation		4006 CRESTWOOD DR, GIBSONIA, PA, 15044	4006 CRESTWOOD DR	1508-J-032	Passed	William Payne
2/23/2022	Occupancy Inspection		1432 SANDSTONE DR, TARENTUM, PA, 15084	1432 SANDSTONE DR	1670-K-77	Completed	William Payne
2/28/2022	Occupancy Inspection		1066 DEER CREEK RD, GIBSONIA, PA, 15044	4361BAKERSTOWN CULMERVILLE RD.	2010-A-26	Passed	William Payne
2/28/2022	Complaint Follow Up		133 Cedar Lane, Bairdford, PA, 15006	133 CEDAR LANE	1669-N-57	Completed	William Payne
2/28/2022	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	944 COPPER CREEK TRAIL	1508-A-72	Passed	William Payne
2/28/2022	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	944 COPPER CREEK TRAIL	1508-A-72	Passed	William Payne
2/28/2022	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	942 COPPER CREEK TRAIL	1508-A-72	Passed	William Payne
2/28/2022	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	942 COPPER CREEK TRAIL	1508-A-72	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2022 To 02/28/2022

Count by Type

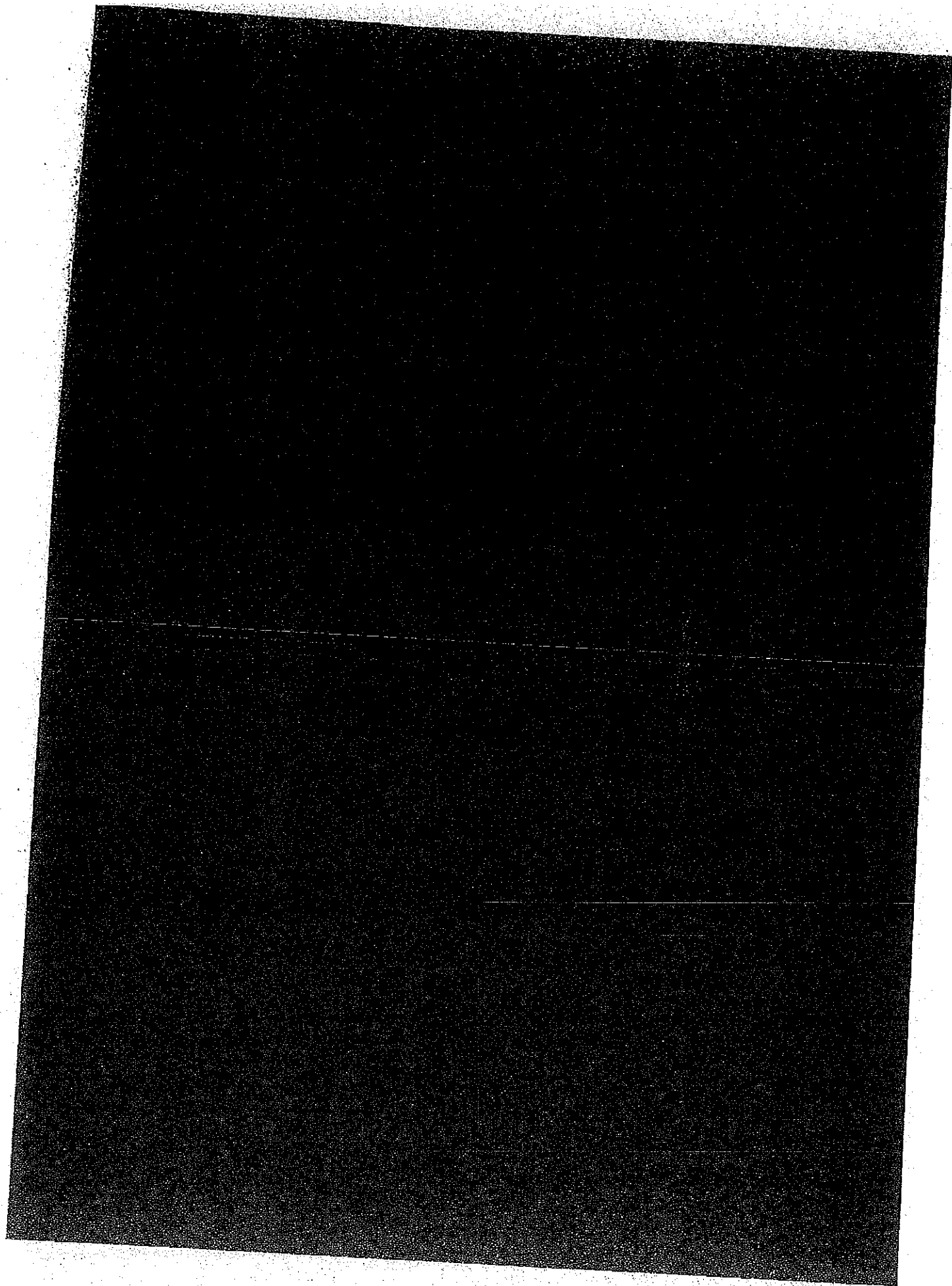
Type	Count
Complaint Follow Up	16
Final	2
Fireblocking	3
Floodplain	4
Footer	3
Insulation	4
Occupancy Inspection	13
Site Inspection	2
Total:	47

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2022 To 02/28/2022

Count by Status

Status	Count
Completed	26
Failed	2
Passed	19
Total	47



PARKS AND RECREATION BOARD REPORT

ATTACHED IS THE PARKS AND RECREATION BOARD REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE REPORT?

Parks & Recreation Report

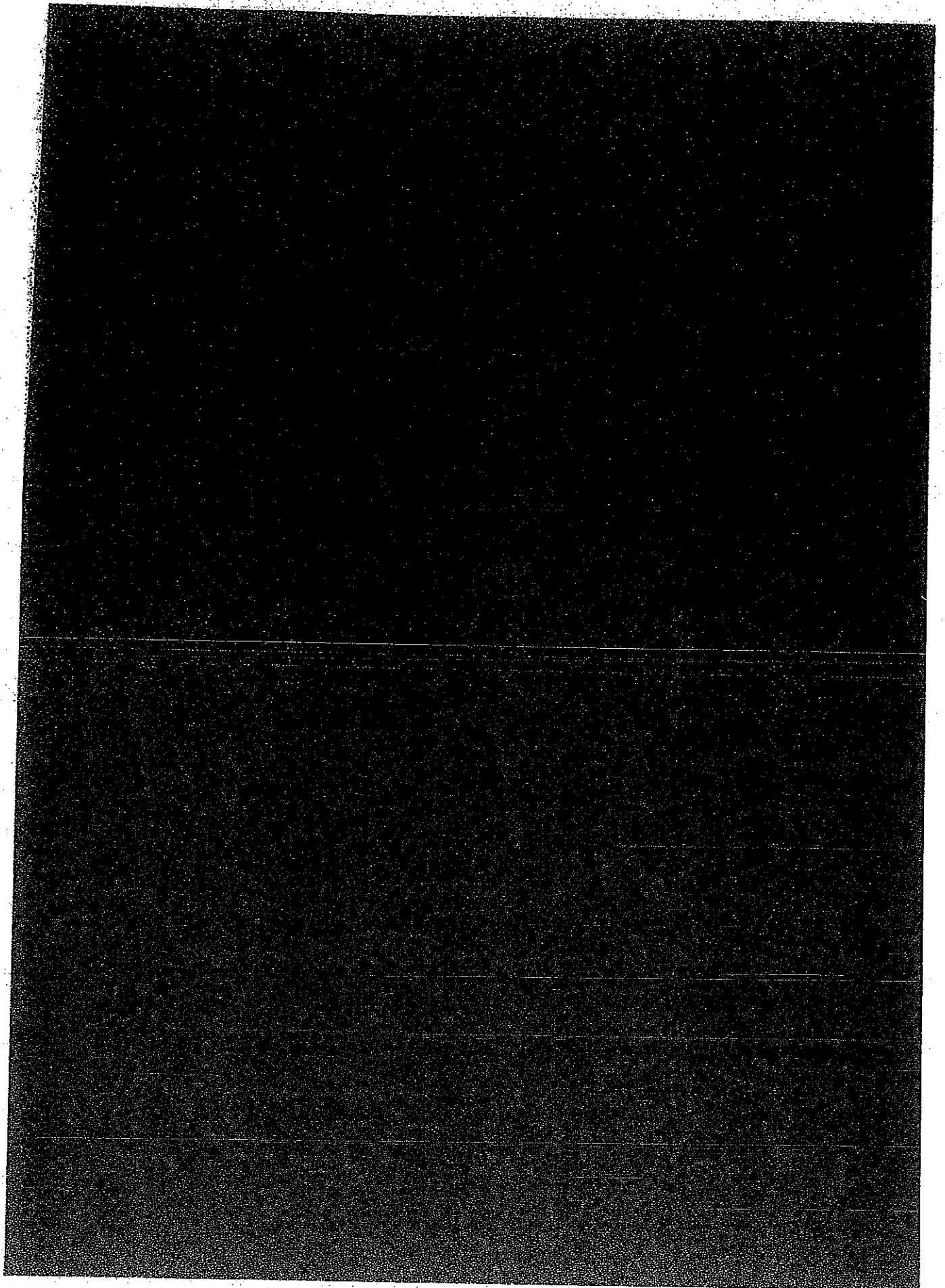
March 16th, 2022

Planned 2022 Events

- March 18th - Bluebird House Building at Township Building
- April 10th – Easter Egg Hunt at Bairdford Park
- May 24th - Senior Lunch at The Senior Center
- June 3rd – Movie in the Park at Bairdford Park
- June 7th - Food Truck Event at Nike Site
- July 1st - Movie in the Park at Bairdford Park
- July 5th - Food Truck Event at Nike Site
- August 2nd - Food Truck Event at Nike Site
- August 5th - Movie in the Park at Bairdford
- September 2nd - Movie in the Park at Bairdford Park
- September 6th - Food Truck Event at Nike Site
- September 24-25th- Community Days at Bairdford Park
- October 15th - Trunk or Treat at East Union Church
- December 11th - Breakfast with Santa at #1 VFD

I am also currently working on scheduling a family fishing day.

Our next meeting will be March 23rd, 2022.



WEST DEER #1 VFC REPORT

ATTACHED IS THE WEST DEER #1 VFC REPORT.

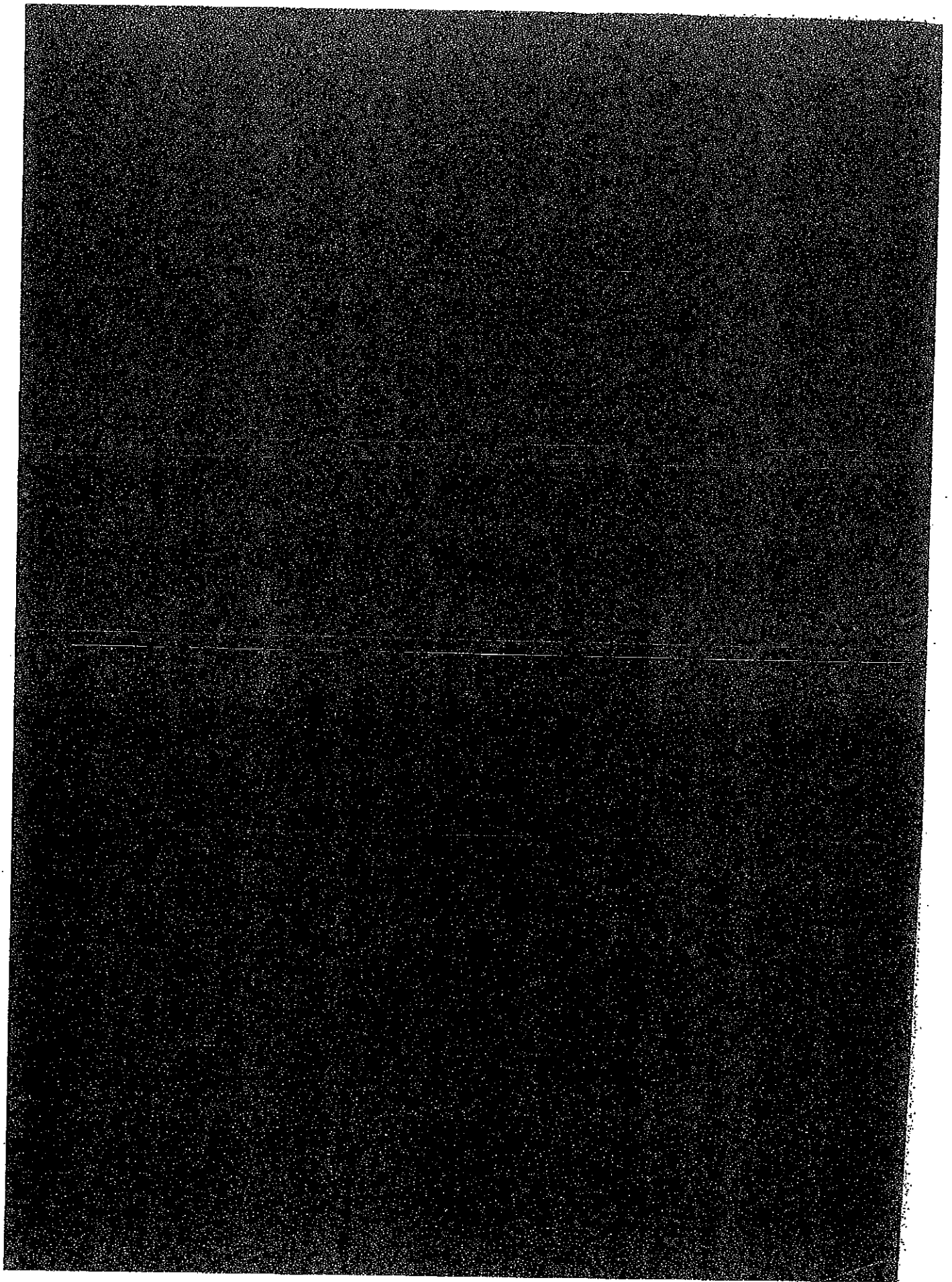
ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer VFD #1

1520 Saxonburg Blvd Tarentum PA 15084

February 2022

- 14 fire calls
- Replaced batteries on engine
- SCBA review and practice
- Held our yearly gun bash
- Had two hall rentals



WEST DEER #2 VFC REPORT

ATTACHED IS THE WEST DEER #2 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West deer #2 monthly report for Jan 11th 2022 to March 11th 2022

For the month of Jan/feb/march we responded to 29 calls

- 11 false fire alarms
- 2 possible residential fire
- 1 residential fire
- 1 wires down call
- 11 car crashes
- 1 co alarm
- 1 odor of gas
- 1 cover the area/stand by for west deer and Richland twp

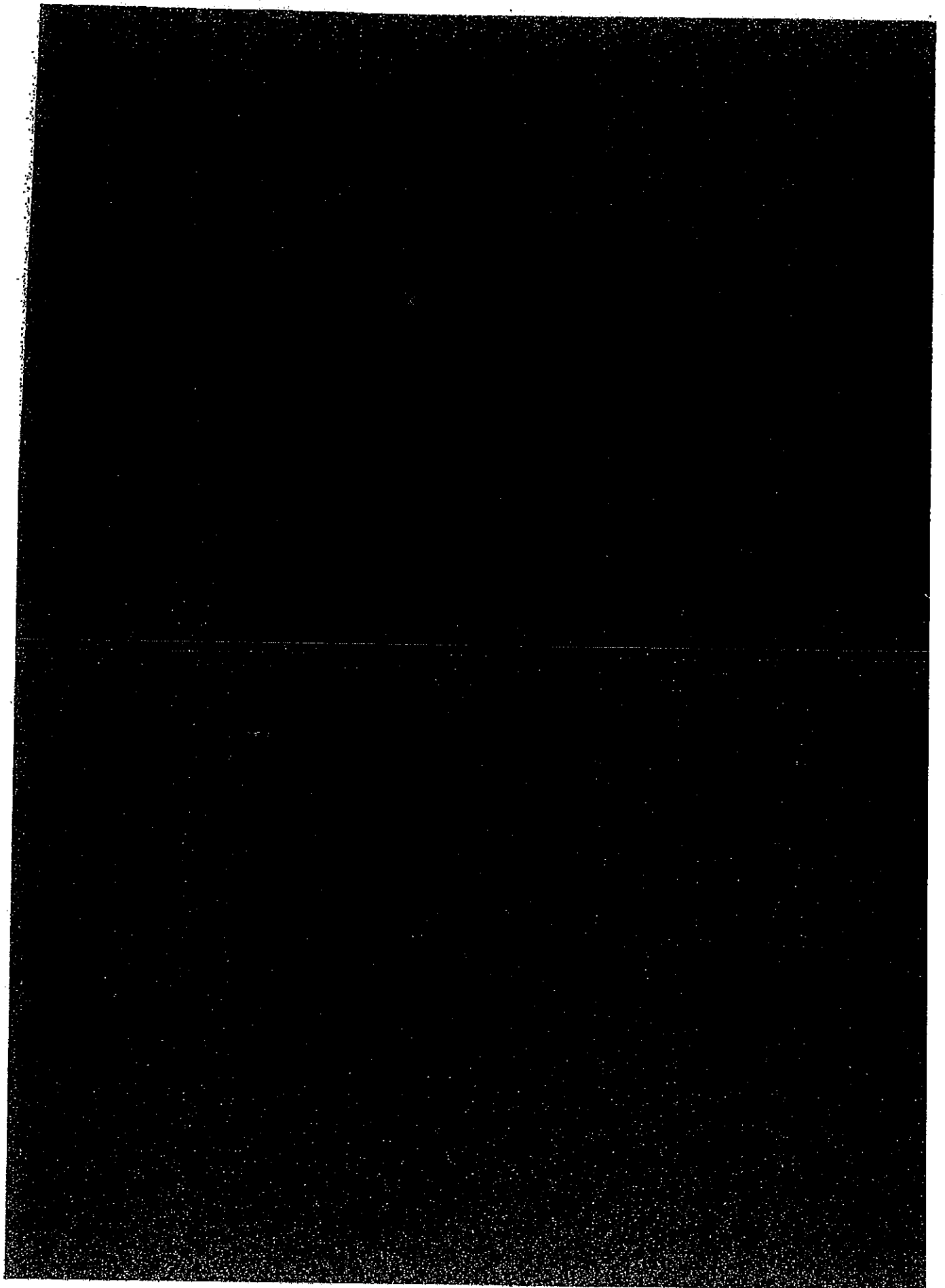
West deer # 2 has responded to a total 34 calls for 2022.

Crews trained on ropes, hose line deployment, and scba maze

Along with searching of buildings.

We received a \$15,000 grant from the state which will cover half of this years tanker payments.

The new tanker was on display at this years fire expo in Monroeville. We would like to thank the community for there continued support that helps us with the purchase of it.



WEST DEER #3 VFC REPORT

ATTACHED IS THE WEST DEER #3 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer Twp. VFC # 3

FIRE CHIEF'S REPORT

March 2022

Call Report for February – 86 total calls

58 - QRS Calls with response, 4 - QRS calls with no response (6%)

24 - Fire Calls

- 0 - Commercial Structure Fire
- 2 - Commercial Fire Alarm
- 1 - Residential Structure Fire
- 3 - Residential Fire Alarm
- 8 - MVC
- 2 - MVC w/ entrapment
- 0 - Rescue, other than MVC
- 1 - Misc. (flooding/wires down/trees down)
- 1 - Traffic Control
- 3 - CO Alarm
- 1 - Brush Fire
- 2 - Natural Gas
 - 2 - Hampton
 - 7 - Richland
 - 1 - Middlesex
 - 14 - West Deer
- 13 - 0500-1700
- 11 - 1700-0500

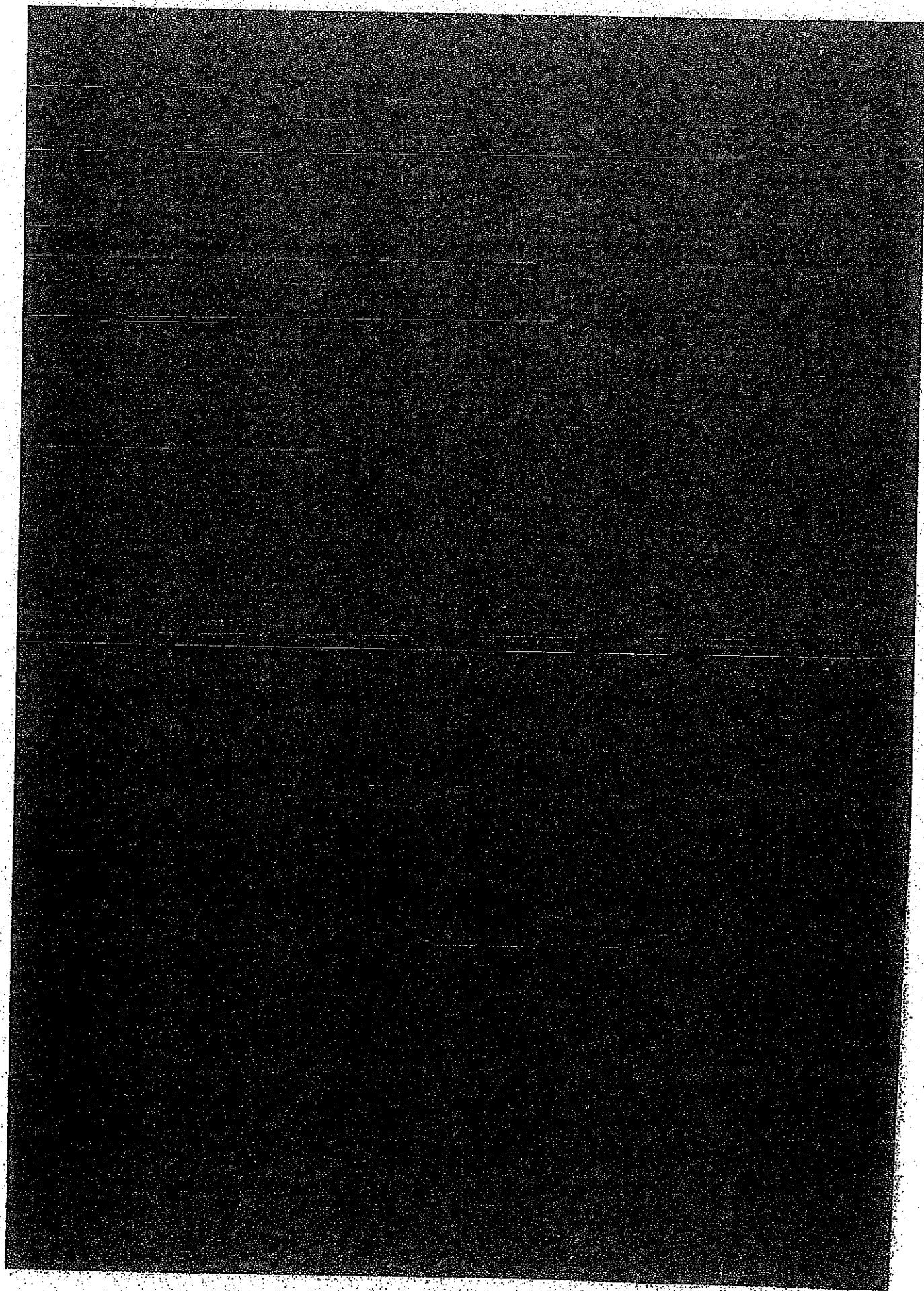
- Equipment/truck checklists – All completed
- Replaced 2 Narcan used on calls and Aspirin
- No Operations meeting held in March

Upcoming events:

- 3/8 – Training
- 3/15 – Training
- 3/22 – Work Night
- 3/29 – 3 Company Training
- Fire Station project
 - Work detail held 2/27/22 9am-3pm started demo of showroom, removed awning, organized furniture in offices, removed ceiling tiles in hallway and garage office
 - Met with fire sprinkler contractor for additional quote
 - HVAC contractor meeting 3/1/22
 - GC meeting 3/9/22
- Rope bags ordered for new rope
- Hazmat recert, SCBA donning and gear inspection need completed by 4/15/22
- Hose testing needs completed
- Rescue recertification submitted
- Bearcom sent Engine's non-charging headset back to manufacturer for repairs
- Howell Rescue PM'd hydraulic rescue tools 2/2/2022
- Township Fire Study nearly complete
- ISO Fire Study pending
- COVID mitigation – Current policy – N-95 masks required for medical calls, patient care and entering structures.
- Fire Prevention – Early Years employee training March 9th @ 6pm.

Respectfully submitted by:

Josh Wiegand, Fire Chief



WEST DEER EMS REPORT

ATTACHED IS THE WEST DEER EMS REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer EMS February 2022 Monthly Report

-Our Board of Directors has changed. The Chairman of the Board is now Mark Lovey. Ed Newman stepped down after several years of exemplary service.

-We had 139 requests for service in February. This is down after experiencing our busiest month ever in January.

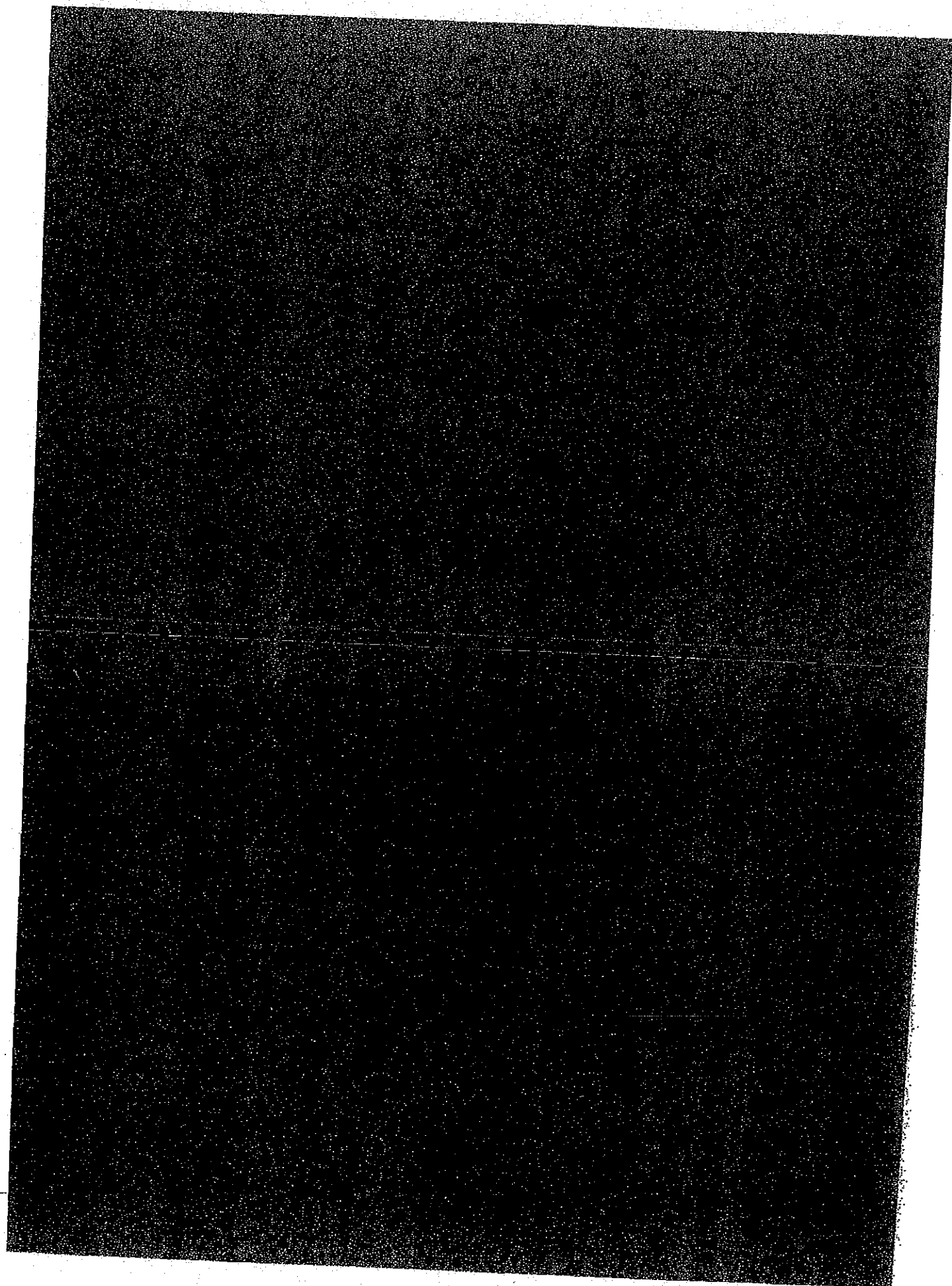
-Billing and subscription income for the month of February was \$34,749. Expenses for February were \$53,933. This is becoming more of a worrisome trend that we are investigating.

-The transfer has been completed of the police car and we are currently working on making the needed changes for EMS use.

- We are still waiting to hear about our new ambulance purchase. It has been delayed several times and the most recent information has delivery pushed back until at least July 2022. With build times being 18 months or more, we are currently looking at the option of ordering a second unit to have delivered in two years.

-We are having some issues with outside lights not working as they should. Currently working with Daniel to rectify this situation as it is a safety issue.

-Our subscription program will be mailed in late spring for the 2022-2023 subscription year. We are currently looking at options for a capital fund drive to run opposite of our subscription drive. Billing income has not been promising so we are going to have to look at other options for funding.



ACCEPTANCE: RETIREMENT OF BRIAN DOBSON

ON JANUARY 14, 2022, POLICE OFFICER BRIAN DOBSON SUBMITTED HIS FORMAL NOTICE OF RETIREMENT EFFECTIVE MARCH 25, 2022.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE NOTICE OF RETIREMENT FROM POLICE OFFICER BRIAN DOBSON EFFECTIVE MARCH 25, 2022, THANK HIM FOR HIS SERVICE TO OUR COMMUNITY, AND WISH HIM THE BEST FOR HIS FUTURE.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

Robert Loper

Chief of Police

West Deer Township

109 East Union Rd

Cheswick, Pa. 15024

01/14/2022

Dear Chief Loper:

I am writing to inform you of my plan to retire effective March 25, 2022.

I have enjoyed my 33 years working West Deer Township Police Department. I have had great satisfaction in taking on the challenges given to me with in the police department. I have learned many things, made many friends, and had many memories that will stay with me forever. I have also enjoyed working with the residents of West Deer Township.

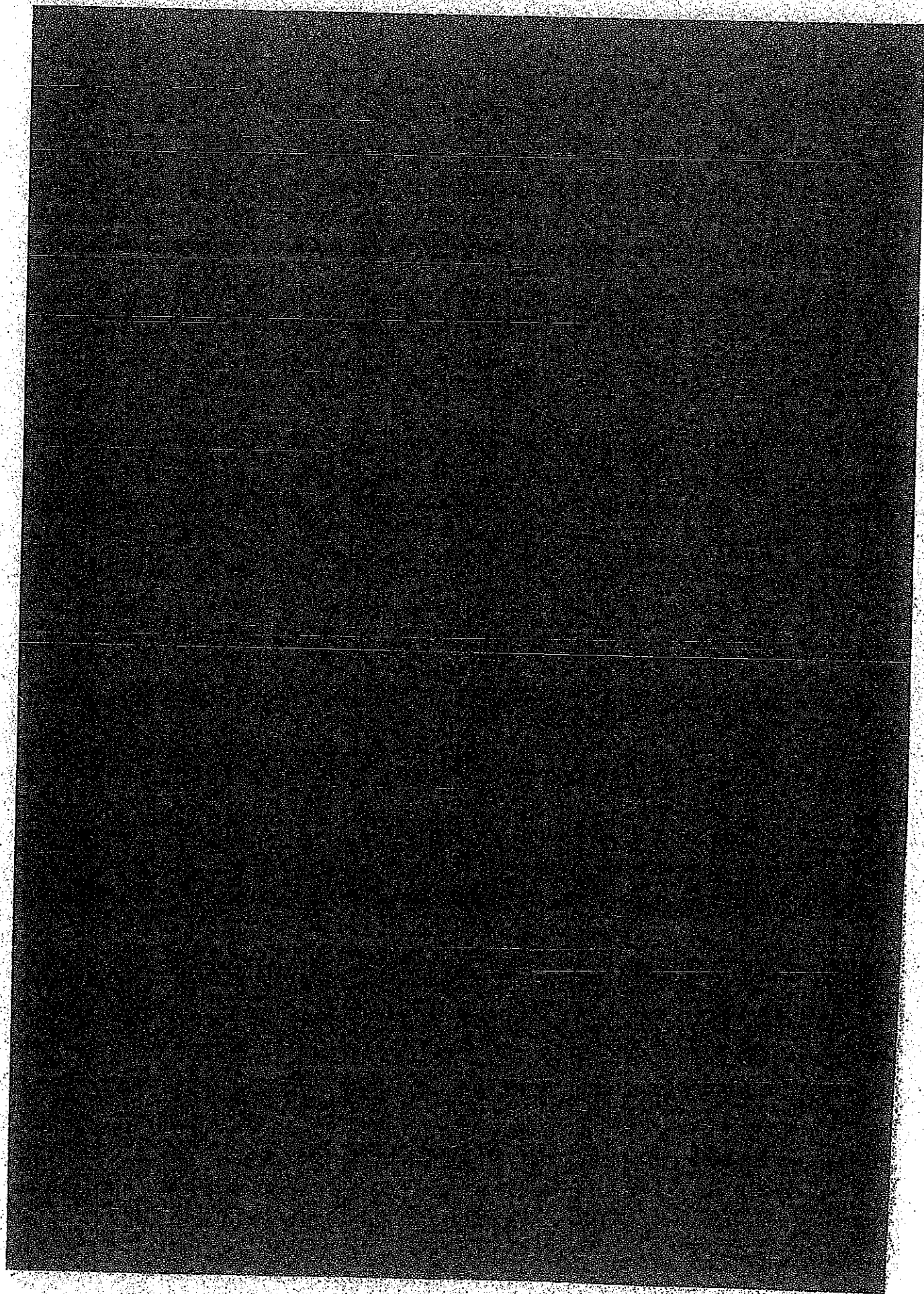
As per the terms of my employment contract, I will continue to work for the department for the next two months and 10 days, completing my employment on March 25, 2022 and my final shift 1500-2300 hrs.

I am thankful for the opportunities that were given to me during my time here. While I am thoroughly looking forward to my retirement, I will miss working here at the police department.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Dobson", with a stylized flourish at the end.

Brian Dobson



ADOPTION: ORDINANCE NO. 440 (ON-STREET PARKING)

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ADOPT ORDINANCE NO. 440 PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP.

	MOTION	SECOND	AYES	NAYES
MR. FREY	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. MANN	___	___	___	___
MR. SMULLIN	___	___	___	___
MRS. JORDAN	___	___	___	___

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP

WHEREAS, the Board of Supervisors of the Township of West Deer is empowered to establish traffic and parking regulations and devices; and

WHEREAS, in order to maintain an orderly flow of traffic, remove impediments to prompt responses by emergency vehicles, and protect both motorists and pedestrians from injury, the Board of Supervisors has deemed it necessary to establish regulations to restrict on-street parking on Township streets or sections of the same, subject to certain exceptions which are set forth herein; and

WHEREAS, Township Ordinance No. 177, enacted on 10 June 1987, which was subsequently amended by Ordinance No. 319 enacted on 17 March 2004, established, *inter alia*, parking restrictions as well as a penalty and notice provisions for violations; and

WHEREAS, the Board of Supervisors also seeks to increase the amount of the fines for violations of the Township's parking regulations in order to deter future violations.

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. Parking Prohibitions.

On-street parking shall be prohibited at all times on all Township streets, except on the following streets where on-street parking shall be permitted:

<u>RUSSELLTON I & II</u>	<u>CURTISVILLE I</u>	<u>CURTISVILLE II</u>	<u>BLANCHARD</u>	<u>BAIRDFORD</u>
Church St	Benjamin St	Poplar St	Walnut St	Orchard St
School St	Bessemer St	Sycamore St	Chestnut St	Larch Ln
Pine St	Pollock St	Birch Ln	Beechnut St	Elm St
Oak St	Liberty St	Blueberry Ln		Cedar Ln
West St	Ford St	Hawthorne Ln		Maple St
Plant St	Hill St	Alder St		Fir Ave
Garden St	Ember Ln	Magnolia Dr		Hemlock St
Blue Row St	Short St	Aspen Ln		Center St
Utleigh St	Shoaf St	Laurel Ln		Mueller St
Crest St	Keasey St	Juniper Ln		Locust St
Roy St	Snyder St	Hickory St		Pine Ln
Poma St		Walnut St		Ash Ln
Mcarthur Dr		Willow Way		Spruce St
Bataan Dr		Holly Ln		
Eisenhower Dr				
Patton Dr				

Section 2. Limited Parking Permits. The Chief of Police or his designee shall have the authority to permit on-street parking on Township streets not listed in Section 1 of this Ordinance in limited areas and for limited time periods upon the advance request of a Township resident for the purposes of providing on-street parking for parties, gatherings, or similar events. In no event shall such on-street parking create a hazard to pedestrian or vehicular safety as determined in the sole discretion of the Chief of Police or his designee. The Township Manager and/or Chief of Police shall establish the necessary forms and/or procedure to process a request for on-street parking pursuant to this Section.

Section 3. The Township Manager, Chief of Police, Code Enforcement Officer, Public Works Foreman, Township Solicitor, and all others employed or appointed by the Township of West Deer, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof, including the placement of appropriate signage.

Section 4. Violations/Penalty. Any person found guilty of a violation of the parking regulations of the Township of West Deer, including but not limited to those set forth in this Ordinance and Ordinance No. 177, as amended by Ordinance No. 319, shall pay a fine of Twenty Dollars (\$20.00) per violation. Each day of a violation shall be considered a separate offense.

Section 5. Repealer. Any and all ordinances and/or resolutions, or parts thereof, conflicting herewith are repealed to the extent of such inconsistency.

Section 6. Severability. The provisions of this Ordinance are severable, and if any clause, sentence, section, or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid, or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the remainder of the Ordinance. It is hereby declared that it is the intent of the Township of West Deer Board of Supervisors that this Ordinance would have been adopted as if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

Section 7. Effective Date. This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Board of Supervisors of the Township of West Deer.

ORDAINED AND ENACTED INTO LAW THIS 16th DAY OF MARCH, 2022.

ATTEST:

Daniel J. Mator, Jr.
Township Manager

TOWNSHIP OF WEST DEER

Beverly Jordan, Chairperson,
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 16 March 2022, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Pennsylvania Sunshine Act, as amended, by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is five; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes

No

Abstain

Absent

Beverly Jordan, Chairperson

Shirley Hollibaugh, Vice Chairperson

Vernon Frey

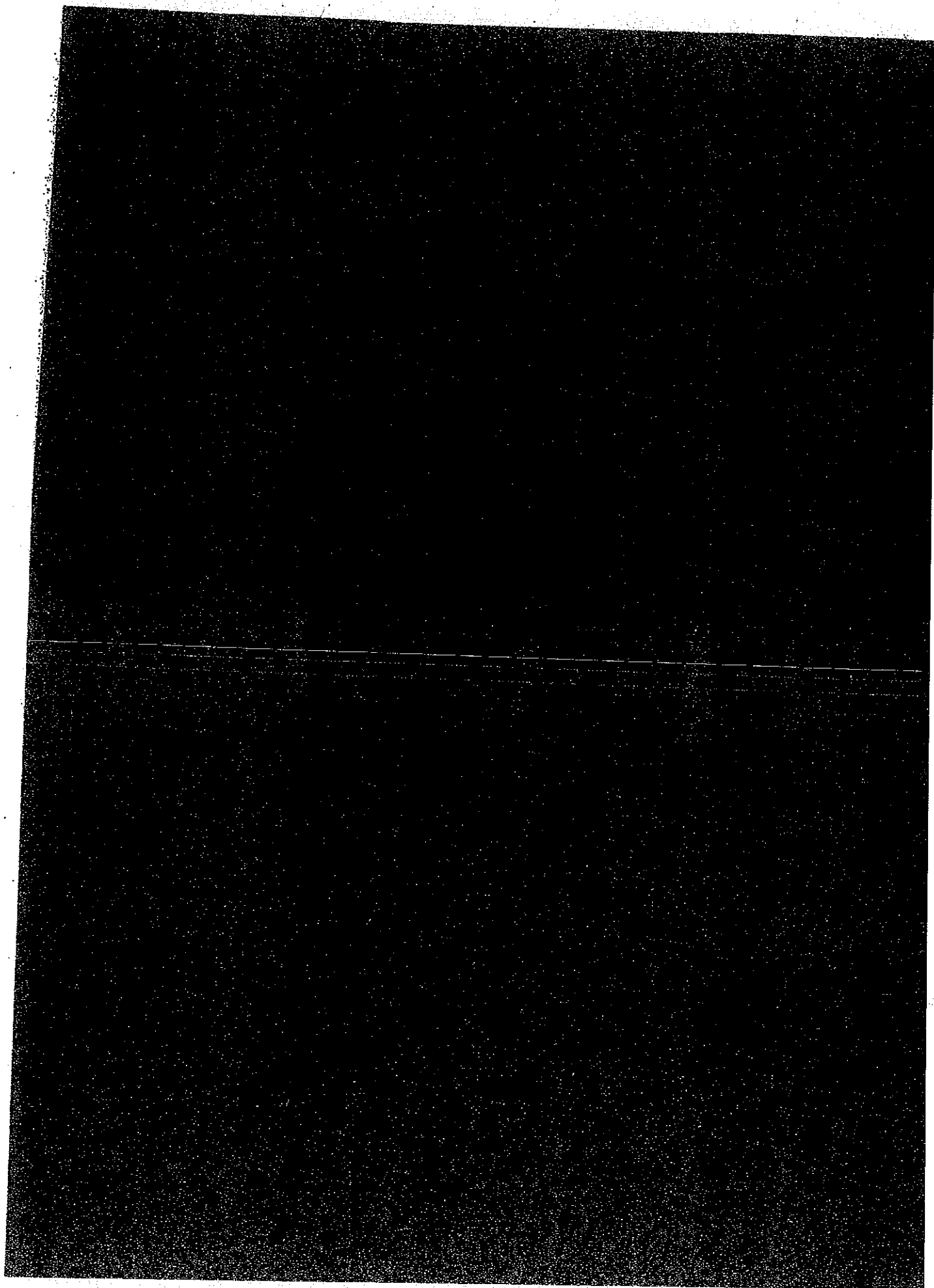
Jennifer Mann

James Smullin

WITNESS my hand and the seal of the Township on this 16th day of March, 2022.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: POLICY AND PROCEDURES MANUAL (EMPLOYEE HANDBOOK)

AS PER THE DIRECTION OF THE BOARD, EAST COAST RISK MANAGEMENT REVISED THE EMPLOYEE POLICY AND PROCEDURES MANUAL (EMPLOYEE HANDBOOK). A DRAFT WAS DISTRIBUTED TO THE BOARD AND STAFF FOR REVIEW, AND THE DRAFT WAS VETTED BY THE TOWNSHIP'S LABOR COUNSEL.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ADOPT THE REVISED EMPLOYEE POLICIES AND PROCEDURES MANUAL/EMPLOYEE HANDBOOK AS PRESENTED.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	___	___	___	___
DR. MANN	___	___	___	___
MR. SMULLIN	___	___	___	___
MR. FREY	___	___	___	___
MRS. JORDAN	___	___	___	___

ADOPTION: RESOLUTION NO. 2022-04 (PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT)

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TENTATIVE AGREEMENT BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 FOR A COLLECTIVE BARGAINING AGREEMENT WITH THE TOWNSHIP'S PUBLIC WORKS EMPLOYEES FOR A TERM EFFECTIVE FROM JANUARY 1, 2022 TO DECEMBER 31, 2024.

THE SIGNED AGREEMENT IS ATTACHED, AND – IF RATIFIED – WILL BE INCORPORATED INTO THE LAST FULL UNION AGREEMENT.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ADOPT RESOLUTION NO. 2022-04 RATIFYING THE TENTATIVE AGREEMENT BY AND BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 (PUBLIC WORKS UNION), AND APPROVING AND AUTHORIZING THE EXECUTION OF A NEW AGREEMENT WHICH INCORPORATES THE TERMS OF THE AFOREMENTIONED TENTATIVE AGREEMENT INTO THE LAST AGREEMENT BETWEEN THE PARTIES.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

Tentative Agreement

Between

SEIU Local 668

And

West Deer Township

(2-8-22)

Article VIII Wages:

- a. Remove all classifications except Foreman and Laborer. All employees will be placed into one of the two remaining classifications retroactive to January 1, 2022 at the agreed to rates.

Working Foreman:

(1-1-22) \$37.27

(1-1-23) \$38.20

(1-1-24) \$39.15

Laborer:

Employees hired prior to January 1, 2000

(1-1-22) \$30.64

(1-1-23) \$31.40

(1-1-24) \$32.19

Employees hire after January 1, 2000

(1-1-22) \$29.83

(1-1-23) \$30.62

(1-1-24) \$31.39

Article XIII Duration:

This Agreement shall be binding upon both parties, their successors and assigns from January 1, 2022 through December 31, 2024.

Appendix B Fringe Benefits:

A. Holidays

1. Add Christmas Eve
2. Increase the number of Personal Days to Three (3)
3. Remove Employees Birthday

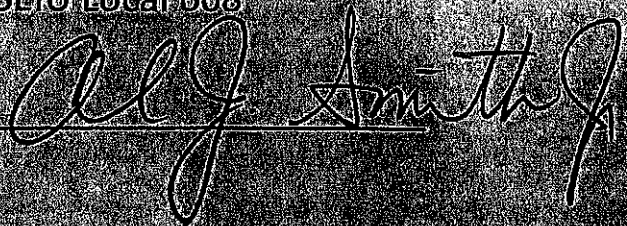
B. Uniform Allowance

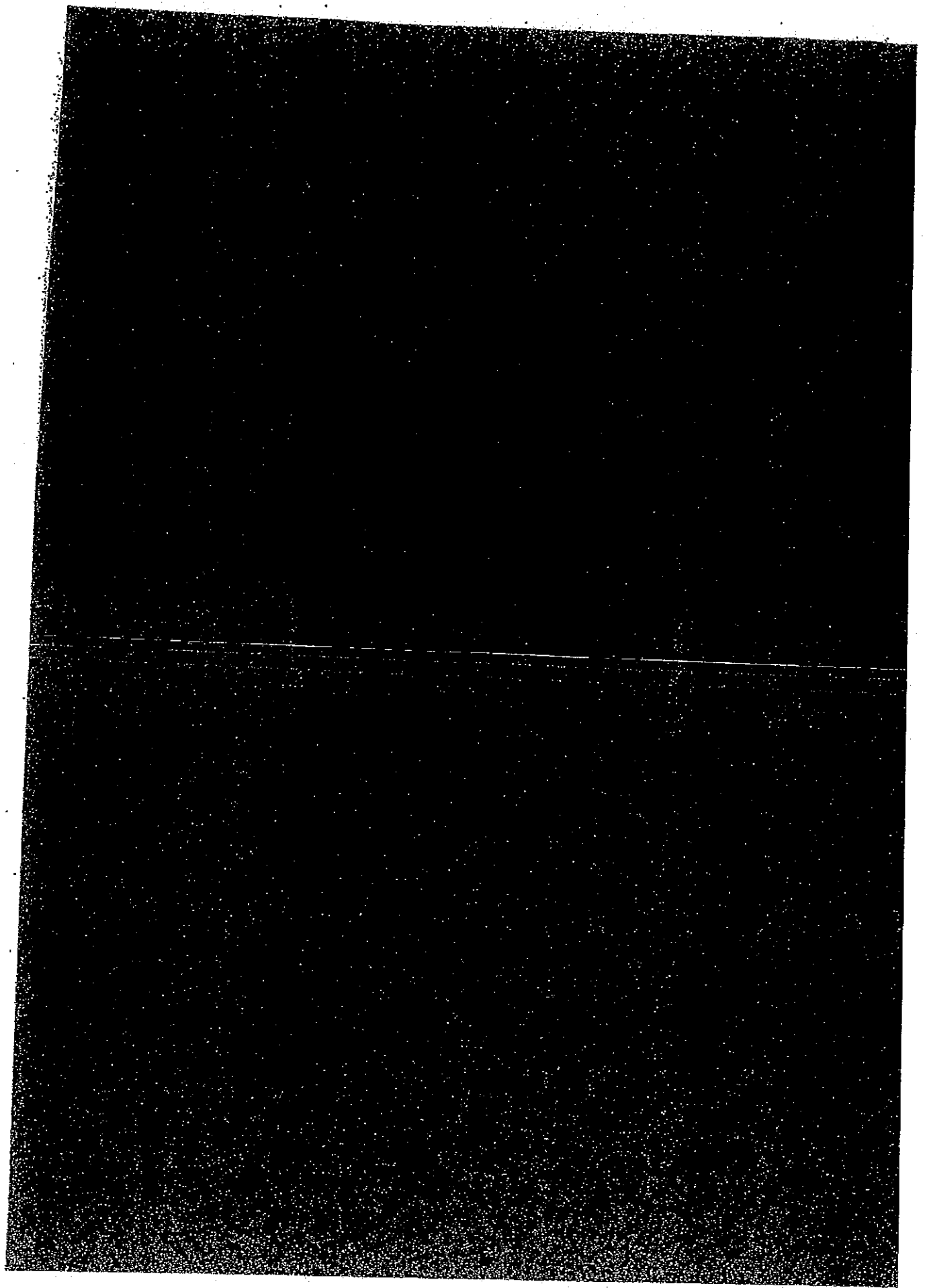
1. The Employer will provide a \$250.00 boot allowance if the existing township protocol is followed. (boots may also be ordered through the township or reimbursed).

* All other provisions of the previous Agreement shall remain unchanged.

SEIU Local 668

West Deer Township

 (2-27-21)



ADOPTION: RESOLUTION 2022-05 (C2P2 GRANT AUTHORIZATION)

RESOLUTION NO. 2022-05 AUTHORIZES THE TOWNSHIP MANAGER TO APPLY FOR AND SIGN (IF APPROVED) A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

ATTACHED IS A COPY OF RESOLUTION NO. 2022-05.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2022-05 AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR AND SIGN (IF APPROVED) A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____



pennsylvania

DEPARTMENT OF CONSERVATION
AND NATURAL RESOURCES

2022-05

RESOLUTION PAGE

Commonwealth of Pennsylvania
www.dcnr.state.pa.us/grants

DCNR-C2P2

Applicant Information (* Indicates required information)

Applicant/Grantee Legal Name: **WEST DEER TOWNSHIP**

Web Application ID: **2004861**

Project Title: **Bairdford Park Development Project (Phase B)**

WHEREAS, **WEST DEER TOWNSHIP** ("Applicant") desires to undertake the project, "**Bairdford Park Development Project (Phase B)**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "**Daniel Joseph Mator, Jr.**" who, at the time of signing, has a **TITLE** of "**Township Manager**" and the email address of "**dmator@westdeertownship.com**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the **"TITLE"** specified in paragraph 1 and the grantee will be bound by the amendment.

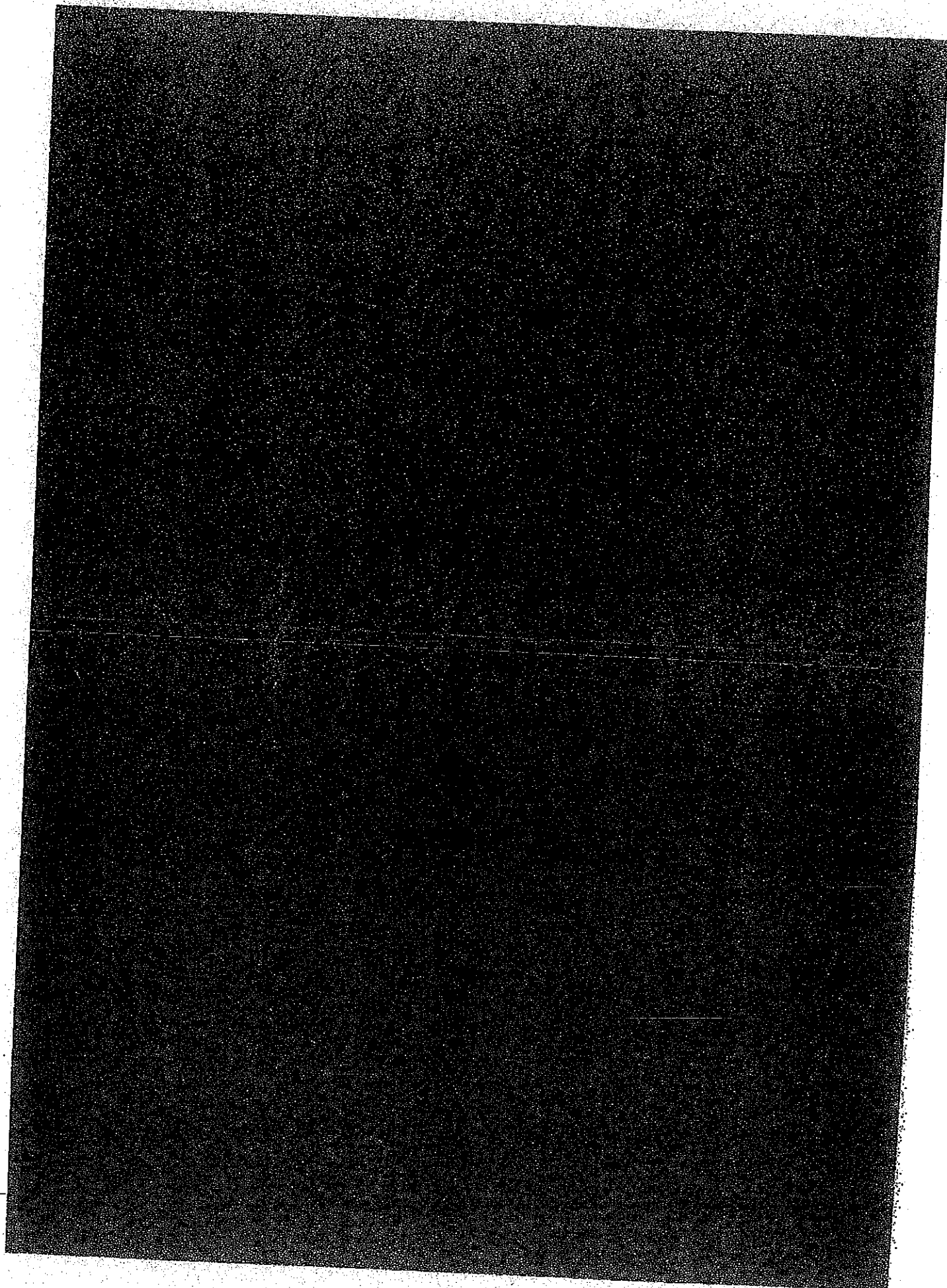
I hereby certify that this Resolution was adopted by the

Board of Supervisors of West Deer Township

(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this 16th day of March, 2022.

(signature of the governing body)



**ADOPTION: RESOLUTION NO. 2022-06 (NOISE RESOLUTION
SUBSTITUTION: DEER LAKES BOWL)**

RESOLUTION NO. 2022-06 CONFIRMS THE TOWNSHIP'S SUPPORT OF THE PETITION TO SUBSTITUTE THE TOWNSHIP'S NOISE ORDINANCE NO. 434 FOR SECTION 493 (34) OF THE PENNSYLVANIA LIQUOR CODE (47 P.S. § 4-493 (34)) IN ACCORDANCE WITH 40 PA. CODE § 5.36

ATTACHED IS A COPY OF RESOLUTION NO. 2022-06.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2022-06 CONFIRMING THE TOWNSHIP'S SUPPORT OF THE PETITION TO SUBSTITUTE THE TOWNSHIP'S NOISE ORDINANCE FOR DEER LAKES BOWL.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2022-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, CONFIRMING THE TOWNSHIP'S SUPPORT OF THE PETITION TO SUBSTITUTE THE TOWNSHIP'S NOISE ORDINANCE NO. 434 FOR SECTION 493(34) OF THE PENNSYLVANIA LIQUOR CODE (47 P.S. § 4-493(34)) IN ACCORDANCE WITH 40 PA. CODE § 5.36

WHEREAS, the Board of Supervisors of the Township of West Deer has examined circumstances surrounding the operation of a local restaurant/lounge facility known as Deer Lakes Bowl (the "Restaurant"), located at 284 East Union Road, Cheswick, PA 15024, relating to the Restaurant's proposed provision of musical entertainment and the related noise and potential impact to surrounding property owners and the public; and

WHEREAS, the Restaurant, as a liquor licensee, is presently subject to the noise regulations set forth in Section 493 of the Pennsylvania Liquor Code, 47 P.S. § 4-493; and

WHEREAS, the Board of Supervisors adopted Ordinance No. 434 on 17 June 2020, which contains provisions regulating noise in the Township; and

WHEREAS, the Restaurant has requested that the Board of Supervisors substitute the Township's noise regulations contained in Ordinance No. 434 to replace those set forth in the Liquor Code to regulate noise at the property upon which the Restaurant is located; and

WHEREAS, pursuant to Section 5.36 of Title 40 of the Pennsylvania Administrative Code, 40 Pa. Code § 5.36, the Township desires to substitute its noise ordinance for Section 493(34) of the Liquor Code (47 P.S. § 4-493(34)).

NOW THEREFORE, the Board of Supervisors of the Township of West Deer does hereby **RESOLVE**, as follows:

1. The Board of Supervisors of the Township of West Deer authorizes and approves the filing of a petition with the Commonwealth of Pennsylvania Liquor Control Board for exemption from the Board's regulation (47 P.S. § 4-493(34)), regarding amplified music being heard off of the licensed premises as to the facility known as Deer Lakes Bowl, located at 284 East Union Road, Cheswick, PA 15024.
2. It is the intention of the Township to enforce its noise ordinance, Ordinance No. 434 with respect to noise at the above location.
3. The Township Manager – or his designee – is hereby directed to deliver a copy of this Resolution to the Pennsylvania Liquor Control Board in accordance with the provisions of 40 Pa. Code § 5.36.

RESOLVED, by the Board of Supervisors of the Township of West Deer, this 16th day of March, 2022.

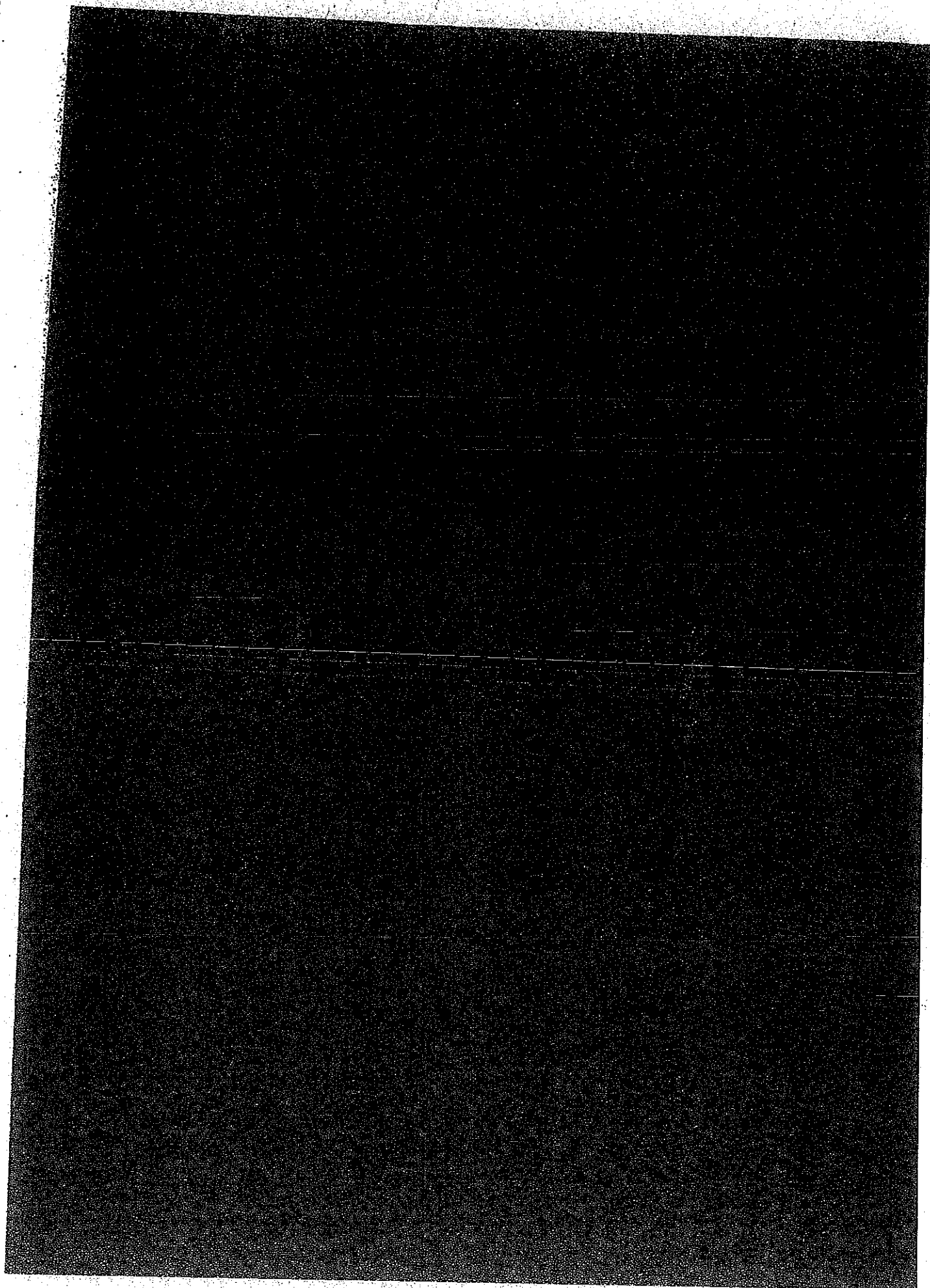
ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Beverly Jordan
Chairperson, Board of Supervisors

DRAFT



APPROVAL: HIRING OF ASSISTANT TOWNSHIP MANAGER

THE TOWNSHIP ADVERTISED FOR THE ASSISTANT TOWNSHIP MANAGER POSITION IN THE NEWSPAPER AND ON THE TOWNSHIP WEBSITE.

ATTACHED IS A DRAFT AGREEMENT.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE HIRING OF JOSEPH SHOOK AS THE ASSISTANT TOWNSHIP MANAGER.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	___	___	___	___
DR. MANN	___	___	___	___
MR. SMULLIN	___	___	___	___
MR. FREY	___	___	___	___
MRS. JORDAN	___	___	___	___

•

EMPLOYMENT AGREEMENT
Assistant Township Manager, West Deer Township

THIS EMPLOYMENT AGREEMENT (hereinafter "Agreement") made and entered into this 16th day of March 2022, by and between THE TOWNSHIP OF WEST DEER, Allegheny County, Pennsylvania, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, hereinafter referred to as "Township,"

AND

Joseph Shook, hereinafter referred to as "Employee."

WITNESSETH

WHEREAS, the Township desires to retain the services of Employee as Assistant Township Manager in accordance with the Home Rule Charter of West Deer Township, Township Ordinances, and the Second Class Township Code; and

WHEREAS, Employee is willing to serve in the employ of the Township as Assistant Township Manager; and

WHEREAS, Employee and the Township mutually desire to enter into an agreement providing certain terms and conditions of Employee's employment by the Township which:

- (1) secures and maintains the services of the Employee and provides inducement to remain in such employment; and
- (2) reduces to writing the terms of its agreement with the Employee and delineates the exchange of consideration; and
- (3) makes possible full work productivity by assuring Employee's morale and peace of mind with respect to future security; and
- (4) provides a just means for terminating Employee's services at such time as he may be unable fully to discharge his duties or when the Township may desire to

NOW THEREFORE, in consideration of the mutual covenants herein contained and the exchange of consideration referenced below – the receipt and sufficiency of which is hereby acknowledged – the parties agree to and intend to be bound by the following:

SECTION I – DUTIES

The Township agrees to employ Employee as Assistant Township Manager to perform the functions and duties of the Assistant Township Manager as more fully specified in the Township's Home Rule Charter, Township Code, the Township Personnel Policy and Procedure Manual, and the laws of the Commonwealth of Pennsylvania, and to perform such legally permissible and proper duties and functions as the Township Manager and Board of Supervisors may from time to time assign.

SECTION II – TERM

- A. The term of this Agreement shall be from 1 May 2022 to 2 January 2024.
- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Township Board of Supervisors to terminate the services of the Employee at any time.
- C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with the Township, provided, however, Employee shall give the Township thirty (30) days advance notice thereof to the Township.
- D. In the event of a termination, resignation, or retirement, the Employee shall be fully compensated for all accrued vacation, personal, and sick days in accordance with the terms of this Agreement.

SECTION III – SALARY AND REIMBURSABLES

A. Base Salary

1. For services rendered by Employee during his employment under this Agreement, the Township shall pay Employee an annual Base Salary before deductions or taxes of \$71,500.00 for the 2022 calendar year.
2. The Base Salary shall be paid at such intervals as salaries and wages are paid generally to employees of the Township.
3. Any and all increases to the Base Salary shall be within the sole discretion of the Board of Supervisors and adopted as part of the respective year's General Fund Budget, but in no event shall the Employee be paid less than the salary set forth in Section 3.A.1. of the Agreement except by mutual written agreement between Employee and the Township.

B. Wireless Smartphone Reimbursement

1. Employee shall obtain and provide a "smart" cellular phone at his own expense which shall be used in the performance of his duties set forth herein.
2. In lieu of providing Employee a smartphone, the Township agrees to reimburse the Employee for business use of his personal smartphone a lump sum amount of seventy-five dollars (\$75.00) per month.
3. Employee's cellular phone number shall be provided to the Township and the cell phone shall at all times be available and accessible for Township business.
4. Any and all increases to the Wireless Smartphone Reimbursement shall be within the sole discretion of the Board of Supervisors and adopted as part of the respective year's General Fund Budget.

SECTION IV – BENEFITS

- A. General: Employee shall be entitled to participate in the benefit plans as are generally provided by the Township to its non-union employees subject to any applicable eligibility and/or employee contribution requirements. Employee shall be entitled to the benefits set forth below.
- B. Health Insurance
1. Health Insurance benefits shall be provided to the Employee and his family by the Township.
 2. Employee's contribution rate shall be eight percent (8%) of the Health Insurance premium, and shall be payable at such intervals as contributions are generally paid by employees of the Township.
 3. Employee shall be entitled to receive a payment from the Township of three-hundred dollars (\$300.00) per month should Employee "opt-out" of the health insurance benefit plan provided by the Township.
 4. Any and all increases to the Employee's health insurance contribution rate shall be within the sole discretion of the Board of Supervisors and adopted as part of the respective year's General Fund Budget, but shall not exceed the contribution rate of the majority of other employees, department heads, or general employees of the Township as provided by its policies, Charter, ordinances, and/or personnel rules and regulations.
- C. Dental and Vision Insurance: Dental and Vision Insurance shall be provided to the Employee and his family by the Township, and the Township shall pay 100% of the premiums.
- D. Life Insurance: The Township shall purchase for the benefit of the Employee a fifty-thousand dollar (\$50,000) life insurance policy while the Employee is employed by the Township.

E. Pension Benefit

1. The Employee shall be enrolled in the Municipal Employees' Pension Plan established by the Township.
2. The Employee's contribution rate shall be five-percent (5%) as defined therein.

F. Deferred Contribution Plan

1. In addition to the Township's payment to the local pension plan referenced above, the Township agrees to execute and keep in force all necessary agreements provided by the ICMA Retirement Corporation (ICMA-RC) 457 deferred compensation plan for the Employee's participation in said supplementary retirement plan.
2. In addition to the base salary paid by the Township to the Employee, the Board of Supervisors may agree to contribute a percentage of the Employee's base salary into the ICMA-RC 457 deferred compensation plan on the Employee's behalf – in equal proportionate amounts each pay period – as part of the adopted General Fund Budget.
3. The Township and the Employee shall fully disclose to each other the financial impact of any amendment to the terms of Employee's retirement benefit.

G. Vacation Days

1. The Employee shall be entitled to ten (10) prorated vacation days during the 2022 calendar year.
2. Employee shall be entitled to one (1) additional vacation day each calendar year of employment until the total annual vacation day total reaches a maximum of twenty-five (25) days.
3. No more than ten (10) consecutive vacation days may be taken at one time.
4. All vacation days shall be non-cumulative.

H. Personal Days

1. Employee shall be eligible to take three (3) personal days per calendar year.
2. All personal days shall be non-cumulative.

- I. Holidays: The Employee shall be awarded paid holidays consistent with those provided in the Township's Personnel Policy and Procedures Manual.
- J. Sick Days
1. Employee shall be entitled to take ten (10) sick days per calendar year.
 2. Employee may accumulate a maximum of ninety (90) unused sick days over the course of his employment with the Township for use as paid disability leave.
 3. The Township reserves the right to require medical documentation or verification of any illness or other reason for Employee's use of any sick days permitted by this Section IV(J).
- K. Bereavement Leave: The Employee shall be awarded bereavement leave consistent with that provided in the Township's Personnel Policy and Procedures Manual.
- L. Termination and Severance Pay:
1. In the event Employee is terminated by the Board of Supervisors – and during or at such time as Employee is willing and able to perform the duties of the Assistant Township Manager – then in that event the Township agrees to pay Employee a lump-sum cash payment equal to three (3) months aggregate salary, or the balance of salary that would be owed if employment continued to the end of the agreement's term, whichever is less, plus all accrued vacation, personal, and sick leave benefits, in addition to continuing to pay for Employee's health insurance, life insurance, and disability coverage for three (3) months or the balance of the agreement's term, whichever is less; provided, however, that in the event Employee is terminated because of just cause including, but not limited to, his conviction of any illegal act involving moral turpitude, fraud or dishonesty, or a violation of the Controlled and Dangerous Substance Act, any wrongful use of Township funds or misappropriation of the same, because of any drug or alcoholic dependency rendering him unable to complete his duties under this agreement, or Employee's failure or refusal to perform the duties set forth in this Agreement, then the aforesaid severance pay and benefits shall not be payable by the Township to Employee.

2. In the event the Employee is terminated by the Board of Supervisors within three (3) months of any Supervisor being sworn into office, the termination and severance pay listed above in Section IV(L)(1) shall be increased to six (6) months of salary and benefits, or the balance of salary and benefits that would be owed if employment continued to the end of the agreement's term, whichever is less.
3. In the event that the Board of Supervisors at any time reduces the salary or other benefits of Employee, except as part of an across-the-board reduction for all Township Employees – or in the event that the Township refuses, following written notice, to comply with any other provisions benefiting Employee herein – Employee shall be deemed to be terminated at the date of such reduction or refusal to comply, and said termination shall be deemed to be within the meaning and context of the severance pay provision stated herein in Subsection (L)(1) of this Section.
4. As set forth in Section II(C), Employee may voluntarily terminate his employment by giving thirty (30) days advance notice thereof to the Board of Supervisors. In the event of such resignation, Employee's salary and benefits shall not continue beyond his final date of employment by the Township, nor shall Employee be entitled to any termination or severance pay payable under the terms of this Section IV(L).

SECTION V – CONTINGENCY MATTERS

The appointment, employment, and any continued employment with the Township is contingent and/or conditional upon the availability of and compliance with any bonding requirements for the Assistant Township Manager.

SECTION VI - PROFESSIONAL DEVELOPMENT AND EXPENSES

- A. The Township agrees to budget and pay for all approved Employee professional membership dues including the International City Managers Association (ICMA), the Association for Municipal Managers, the Allegheny League of Municipalities, and such other approved national, regional, state, or local government organizations and committees thereof, which Employee serves as a member.
- B. The Township shall pay all approved, ordinary, and necessary expenses incurred by Employee in furtherance of his education, or in connection with his attendance at any conferences or meetings associated with his membership in any approved professional organization. The Board of Supervisors may request that the Employee provide justification and/or reason for any membership dues or expenses incurred under this Section VI. If the Board of Supervisors determines that said expenses or membership dues are not reasonable, they may refuse to allow all or part of them. No expenses or membership dues shall be reimbursed or paid to the Employee without appropriate documentation and receipts provided by Employee to the Township.

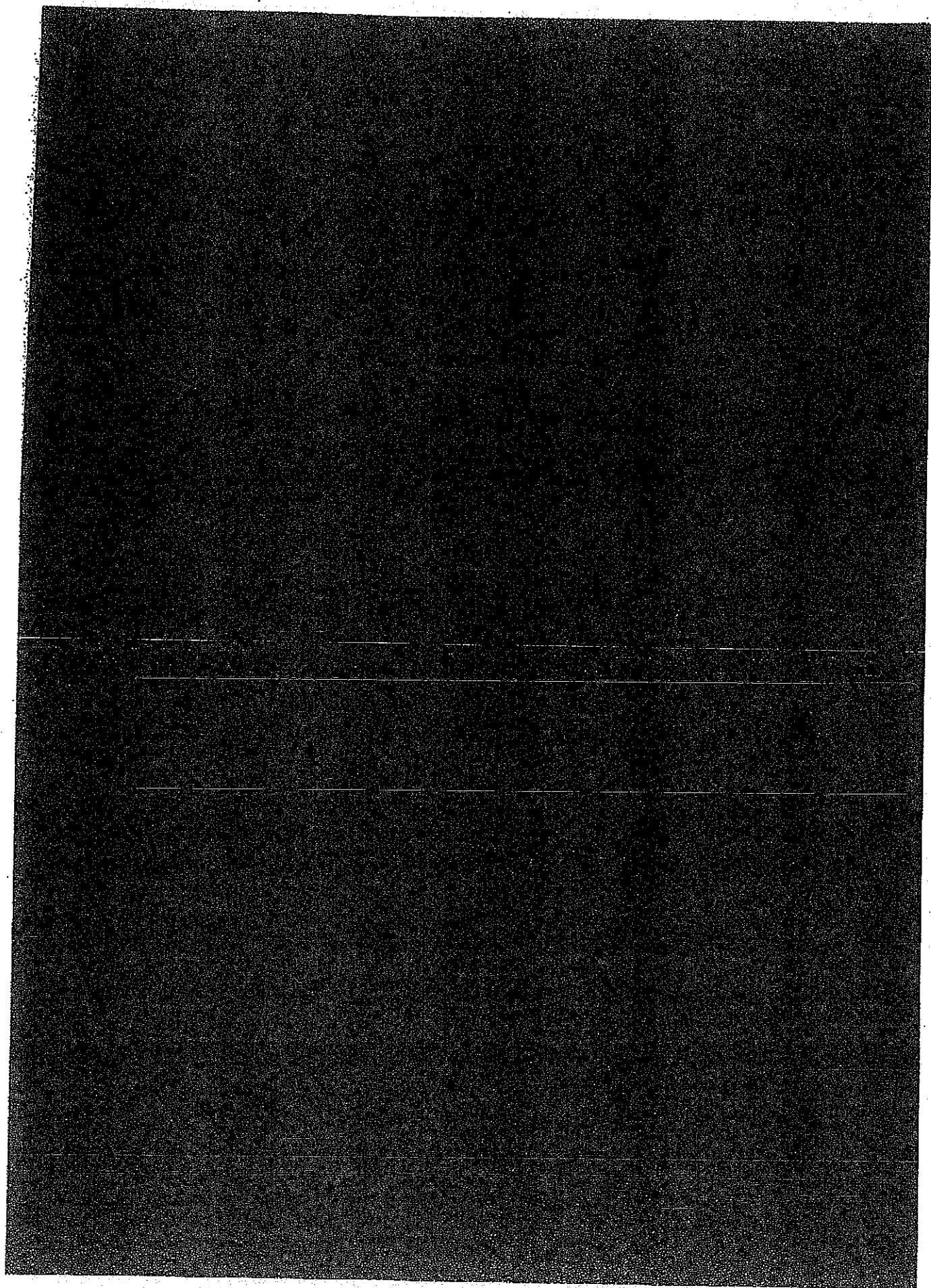
SECTION VII - OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A. To the extent the Township is covered by insurance the Township shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Assistant Township Manager, or resulting from the exercise of judgment or discretion in connection with the performance of his duties or responsibilities, unless the act or omission involved unlawful, willful, or wanton conduct and/or gross negligence. This indemnification provision shall cover any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorney fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with all matters covered by this provision. Any settlement of any claim must be made with prior approval of the Township in order for indemnification, as provided in this Section, to be available.
- B. Employee shall not engage in any other business or occupation which interferes in any way with the Employee's Township position without the express written consent of the Board of Supervisors.
- C. The Employee is an exempt employee under the Federal Fair Labor Standards Act. Accordingly, while the Township maintains a policy of accountability for paid time off and an expectation of availability during normal work hours, the Employee does not have a fixed schedule and may be required to devote time outside the normal office hours to the business of the Township including, but not limited to, attendance at meetings of the Board of Supervisors or other Township boards, committees, or organizations.

SECTION VIII - GENERAL PROVISIONS

- A. This Agreement shall become effective only upon the approval of the Board of Supervisors and execution by the parties hereto, and it shall encompass the entire agreement between the parties hereto.
- B. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable and deemed severable, the remainder of this Agreement shall not be affected and shall remain in full force and effect.
- C. The waiver by the Township of any breach of any provision of this Agreement by the Employee shall not operate or be construed as a waiver of any subsequent breach by Employee.
- D. The headings to articles have been used only for convenience and constitute no part of this Agreement and shall not be used to construe or interpret this Agreement in any manner.
- E. The Employee may not assign his rights and obligations under this Agreement.
- F. This Agreement may be executed in one or more counterparts each of which shall be deemed as an original, but all of which together shall constitute one and the same instrument.
- G. This Agreement embodies the entire understanding of the parties. No amendment or modification of this Agreement shall be valid or binding upon the Township unless made in writing and signed by a duly authorized officer of the Township or upon the Employee unless made in writing and signed by him.
- H. This Agreement shall be governed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania.
- I. This Agreement shall inure to the benefit of the Employee, his heirs, executors or administrators.

- 11 -



APPROVAL: HIRING OF PLANNING/ZONING ADMINISTRATOR

THE TOWNSHIP ALSO ADVERTISED AND INTERVIEWED FOR A PLANNING AND ZONING ADMINISTRATOR.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE HIRING OF _____ AS THE PLANNING AND ZONING ADMINISTRATOR.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

APPROVAL: PROMOTION OF PART-TIME POLICE OFFICER TO FULL-TIME POLICE OFFICER

THE PROCESS FOR PROMOTING ONE CURRENT POLICE OFFICER FROM PART-TIME TO FULL-TIME STATUS HAS BEEN COMPLETED.

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LOPER RECOMMENDING THE PROMOTION OF OFFICER BRET VULAKOVICH TO THE POSITION OF FULL-TIME POLICE OFFICER.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE PROMOTION OF CURRENT PART-TIME POLICE OFFICER BRET VULAKOVICH TO THE POSITION OF FULL-TIME POLICE OFFICER EFFECTIVE MARCH 26, 2022.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

West Deer Twp. Police

MEMO

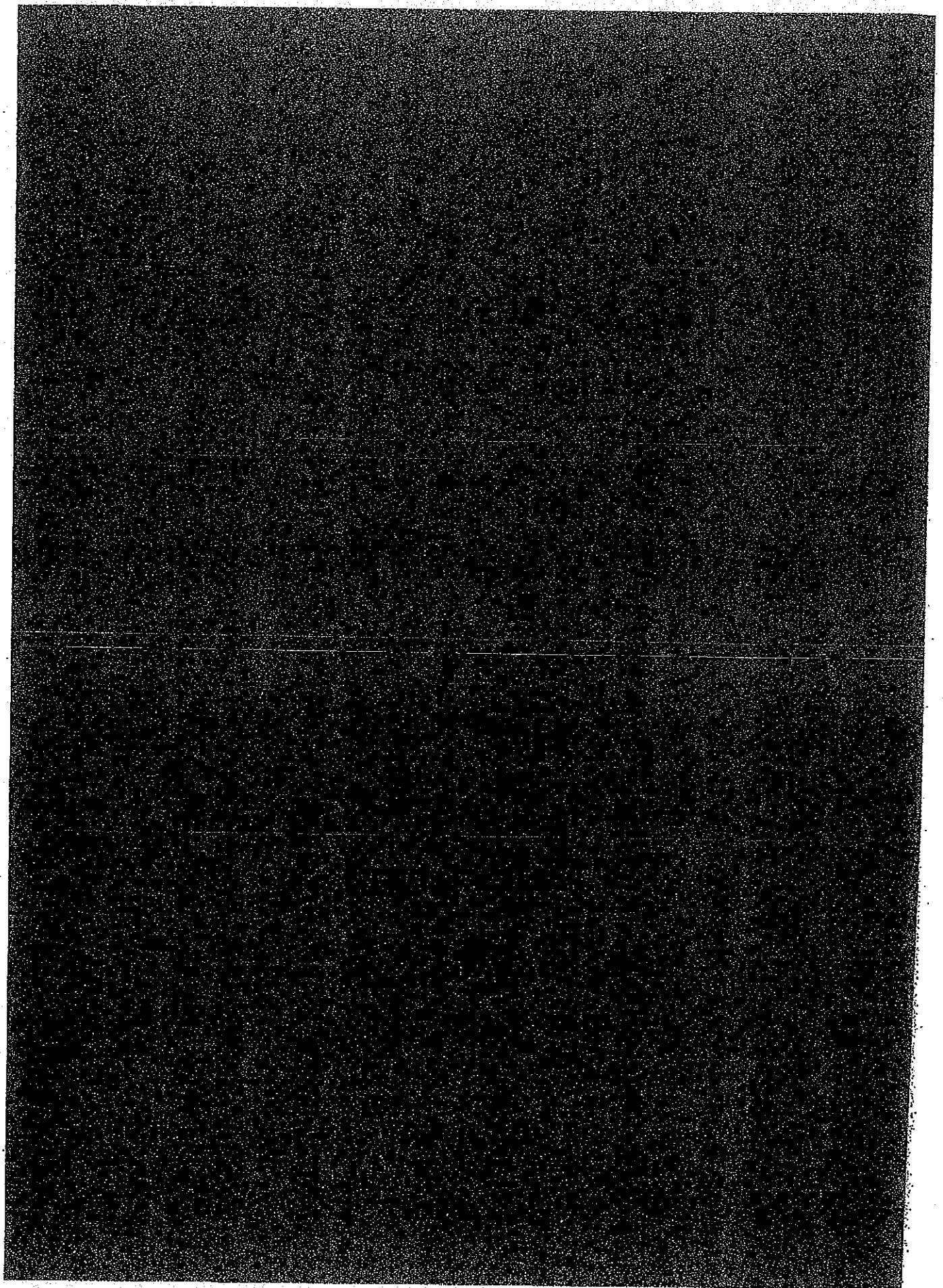
To: Daniel Mator, Township Manager
From: Robert J. Loper, Chief of Police *RJL*
Subject: Recommendation – Full Time Officer
Date: March 7, 2022

Mr. Mator,

With the retirement of Officer Dobson taking effect on March 25, 2022, I am recommending that the Board of Supervisors promote Part Time Police Officer Bret Vulakovich to the position of Full Time Police Officer. This promotion will enable our department to maintain a compliment of 14 Full Time Police Officers, which includes myself. Bret has been employed as a Part Time Officer since April 18, 2016.

With the approval from the Board of Supervisors, a Full Time Police promotional testing process was administered during February and March of 2022. A list was established from the results of this test. Officer Vulakovich placed fist on this list after calculating the scores of the three phase testing process. I am asking that Officer Bret Vulakovich be promoted to Full Time Police Officer.

Please consider March 26, 2022 as the starting date for Officer Vulakovich.



AUTHORIZATION: BEACOM PLAN OF LOTS

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE BEACOM PLAN OF LOTS PRELIMINARY AND FINAL SUBDIVISION PLAN AT THEIR FEBRUARY 24, 2022 MEETING.

PROPERTY LOCATION: 107 SUPERIOR ROAD TARENTUM, PA
ZONING DISTRICT: R-3 – SUBURBAN RESIDENTIAL

3-LOT SUBDIVISION:
LOTS TO MEASURE 1.592, 6.440, AND 4.725 ACRES
TOTAL PARCEL TO MEASURE 13.43 ACRES

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE BEACOM PLAN OF LOTS SUBJECT TO FOLLOWING CONDITIONS:

- 1. FULFILLMENT OF ANY OUTSTANDING ISSUES IN SCOTT SHOUP’S ENGINEERING LETTER DATED FEBRUARY 23, 2022.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE PRELIMINARY AND FINAL SUBDIVISION OF THE BEACOM PLAN OF LOTS AS PER THE RECOMMENDATION BY THE PLANNING COMMISSION.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____



West Deer Township Planning Commission
Meeting Report for February 24, 2022

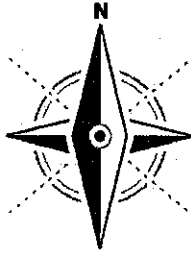
Project Name: **BEACOM PLAN OF LOTS**

Property Location: West Deer Twp. – Allegheny County:
107 Superior Rd. - Parcel # 1671-M-126

Zoned: R-2 – Semi-Suburban Residential

First motion by Mr. Hollibaugh and second motion by Mr. Bechtold to **RECOMMEND APPROVAL**, voting was unanimous, of the Beacom Plan of Lots with the following conditions:

1. Fulfillment of any outstanding issues in Scott Shoup's Engineering letter dated February 23, 2022.



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

February 23, 2022

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via Email

Re: Beacom Plan of Lots
Preliminary and Final Subdivision (plan dated January, 2022)

Dear Mr. Payne,

I have reviewed the above-referenced preliminary and final subdivision located in the R-3 Zoning District and the following comments should be considered:

1. The name of the sewage authority shown on the plan should be revised to the Deer Creek Drainage Basin Authority.
2. The applicant has submitted a Sewage Facilities Planning Module Exemption Form (Mailer) with their subdivision application. Unless things have recently changed, the Pennsylvania DEP has been requiring that complete planning module documents (Components 3, 4a and 4c) be prepared and approved due to capacity issues regarding the Allegheny Valley Joint Sewage Authority (AVJSA) Treatment Plant. The applicant should consult with AVJSA or the Pennsylvania DEP.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

cc: Daniel Mator, via email
Dorothy Moyta, via email
Jodi French, via email
Gavin Robb, via email
Alpha Engineering, via email - alphaengineering@verizon.net
James Beacom, via email - jimbeacom3@yahoo.com

WEST DEER TOWNSHIP
109 East Union Rd. • Cheswick, PA 15024
724-265-2780 (Code Enforcement Office)

SUBDIVISION AND LAND DEVELOPMENT APPLICATION

APPLICATION NO. _____

Application For:

- ☒ Preliminary Subdivision
☒ Final Subdivision
☐ Land Development
☐ PRD
☐ Lot Line Revision

Location of Property: 107 Superior Road, Tarentum PA 15084
Parcel Lot and Block No.: 1671-M-126
Name of Subdivision/Land Development: Beacom Plan of Lots

Name of Applicant: James and Deanna Beacom
E-Mail Address: jimbeacom3@yahoo.com
Address: 107 Superior Road
Tarentum PA 15084
Telephone No.: 724-316-0540

Name of Property Owner(s): James and Deanna Beacom
E-Mail Address: jimbeacom3@yahoo.com
Address: 107 Superior Road
Tarentum PA 15084
Telephone No.: 724-316-0540

Surveyor/Engineer: Alpha Engineering Co., Inc.
Address: 26608 Leechburg Road
Lower Burrell PA 15008
Telephone No.: 724-339-2000 E-Mail: alphaengineering@verizon.net
Purpose of Development: provide 2 additional lots for
single family dwellings

Proposed Use: Single Family ☒ Two Family ☐ Multi Family ☐
 Townhouse ☐ Commercial ☐ Industrial ☐
 Other _____

Total Acreage of Tract: 13.43
No. of Acres to be Developed: 13.43 Number of Lots: 3
Percentage of Lot Coverage: 2.0% Min. Lot Size: 1.592 acres
Estimated Start of Construction: July 2022

Zoning District: R-3 Suburban Residential

Use Permitted by: ☒ right ☐ special exception ☐ conditional use

Waivers requested (list section & hardship) and/or special situations or circumstances:

Water Supply: ☒ Public ☐ Other (specify _____)

Sewage Disposal: ☒ Public ☐ Other (specify _____)

Off-street Parking: ☒ Garage ☒ Driveways ☐ Other ☐ None

Streets: Lineal feet of new streets 0

Proposed for Dedication: ☐ Yes ☐ No N/A

Existing Use: Single Family Residential

Number of Existing Lots: 1 Existing Acreage: 13.43 Acres

Location of Existing Buildings: Shown on plan

Current Parking Spaces: 5

Existing Parking Surface Area: Shown on plan

Access Driveway Location: Shown on plan Width: 20' ±

Proposed Use: 2 - Single Family Residential

Description of Building(s): 2 - single residences

Additional Parking Spaces: 10

Access Driveway Location: Shown on Plan Width: 16' ±

Current Employees: N/A New Employees: N/A

Percentage of Lot Coverage: 2.0%

Phase:

Total Number of Phases: 1

Phase Number of this Application: 1

Total Acres: 13.43

Acres this Phase: 13.43

Total Lots: 3

Lots this Phase: 3

Total Lineal Feet of Storm Sewer: 0

Total Storm Sewer this Phase: 0

Environmental Standards:

Will the proposed use generate any of the following conditions? No

Smoke	<input type="checkbox"/>	Electrical Interference	<input type="checkbox"/>
Air Pollutants	<input type="checkbox"/>	Vibrations	<input type="checkbox"/>
Odors	<input type="checkbox"/>	Noise	<input type="checkbox"/>
Water Pollutants	<input type="checkbox"/>	Radioactive Emissions	<input type="checkbox"/>

Material stored on site: No

Applications:

Percolation Test	_____ (date)
DER Planning Module Waiver	<u>mailer sent to DEP</u>
Water Authority	<u>will be provided</u>
Sewer Authority	<u>will be provided</u>
Allegheny Co. Conservation District	_____
Allegheny Co. Dept. of Economic Development	_____

Right-of-Way:

Agreements of adjacent properties: ☐ Yes ☐ No ☒ N/A

Describe: _____

Easements:

Agreements with adjacent properties: ☐ Yes ☐ No ☒ N/A

Describe: _____

LAND DEVELOPMENT

General:

✓	Total acreage to be developed	✓	Property lines
✓	Number of lots	✓	Scale shown
✓	North arrow shown	✓	Vicinity map
✓	Abutting property owners identified	✓	Zoning district
✓	Existing streets	✓	Rights of way
✓	Easements (utility and drainage)		Streams, watersheds and watercourses
✓	Location of existing structures	✓	Building setback lines
	Unusual physical conditions		

Proposed Development:

	Structures		Walkways
	Driveways and entrances		Parking facilities
	Loading and unloading spaces		Landscaping
	Exterior lighting		Fences or walls
	Bench mark(s)		Contours and elevations
	Gradient of access drives		Gradient of parking facilities
	Location and size of utilities		Stormwater management plan
	Grading plan		

SUBDIVISION AND LAND DEVELOPMENT WORKSHEET

This worksheet will be used to evaluate all applications for subdivisions and/or land development review. The following information is required by ordinance. Please check box if information is provided with this application.

SUBDIVISION

General:

<input checked="" type="checkbox"/>	Location Map	<input checked="" type="checkbox"/>	North Arrow
<input checked="" type="checkbox"/>	Zoning District	<input checked="" type="checkbox"/>	Tract Boundary Lines
<input checked="" type="checkbox"/>	Total Acreage to be subdivided	<input checked="" type="checkbox"/>	Acreage of individual parcels

Proposed Subdivision:

<input checked="" type="checkbox"/>	Map at 100 scale or less	<input checked="" type="checkbox"/>	Contour Intervals
<input checked="" type="checkbox"/>	Natural and artificial features	<input checked="" type="checkbox"/>	Owners of adjacent properties
<input checked="" type="checkbox"/>	Driveway locations and widths	<input checked="" type="checkbox"/>	Easements (utility and drainage)
<input checked="" type="checkbox"/>	Location and size of utilities	<input checked="" type="checkbox"/>	Floodways
<input checked="" type="checkbox"/>	Sub-surface conditions		Draft of protective covenants

Engineering:

	Profiles and cross sections of street improvements		Stormwater management plan
	Grading plan	<input checked="" type="checkbox"/>	Layout and number of lots
<input checked="" type="checkbox"/>	Building setback lines		Location and size of utilities (gas, telephone, electric, cable TV)
<input checked="" type="checkbox"/>	Distance and bearings		Location of monuments
	Complete curve data		Identify dedicated lands

APPLICATION MATERIAL CHECKLIST

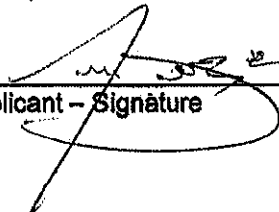
DATE _____


NO APPLICATION WILL BE CONSIDERED COMPLETE UNLESS THE FOLLOWING MATERIALS AND APPLICABLE ITEMS HAVE BEEN PROVIDED:

NOTE: ALL plans must be folded to 8 1/2" x 11" or the application will be returned as incomplete. Additional materials may be required depending upon the nature and location of the proposed development and/or subdivision.

- ☒ Eight (8) folded copies of all plans and six (6) reduced to 11" x 17" at initial submission
- ☒ One (1) copy of application
- ☐ Three (3) copies for lot line revisions
 - ☐ SUBDIVISION PLAT
 - ☐ SITE PLAN
 - ☐ CONSTRUCTION PLANS
 - ☐ Grading
 - ☐ Utilities
 - ☐ Landscaping
- ☐ FILING FEE and any applicable ESCROW
(The applicant is responsible for all professional costs incurred relating to review and inspection.)
- ☒ LOCATION MAP of development
- ☐ Two (2) copies of SUPPORTING DATA and/or EXHIBITS
 - ☐ Stormwater Management Plan
 - ☐ Soil Report
 - ☐ Erosion and Sedimentation Control Plan
 - ☐ Environmental Impact Statement
 - ☐ Architectural Drawings
 - ☐ Structural Drawings
 - ☐ Natural Features Plan (tree lines, wetlands, streams, floodplains, etc.)
- ☒ One (1) copy of the SEWAGE FACILITIES APPLICATION (Planning Module) which is submitted to the DEP or ACHD
- ☐ One (1) copy of the PROPOSED DEVELOPER'S AGREEMENT
(when an Agreement is required)

I certify that the information contained herein is true and correct.


Applicant - Signature


Print Name



60 2013 00010283

Allegheny County
Valerie McDonald Roberts
Department of Real Estate
Pittsburgh, PA 15219

Instrument Number: 2013-10283

BK-DE VL-15218 PG-344

Recorded On: April 26, 2013

As-Deed

Parties: MCCALL CLAIR B

To BEACOM JAMES F 3RD

of Pages: 5

Comment:

***** THIS IS NOT A BILL *****

Deed 150.00
0
0
Total: 150.00

Realty Transfer Stamp

Department of Real Estate Stamp

Affidavit Attached-No		Stamp Num-T8773
WEST DEER TP		
Ward-99-NO WARD		
Value	76,000.00	
Commonwealth of Pennsylvania	760.00	
Munic-West Deer Twp	760.00	
School District-Deer Lakes	380.00	
Munic-Penalty	0.00	
Munic-Interest	0.00	
School-Penalty	0.00	
School-Interest	0.00	
	1,900.00	

Certified On/By-> 04-26-2013 / B K
1671M00126000000

I hereby certify that the within and foregoing was recorded in the Department of Real Estate in Allegheny County, PA

****DO NOT REMOVE-THIS PAGE IS PART OF THE RECORDED DOCUMENT****

File Information:

Record and Return To:

Document Number: 2013-10283
Receipt Number: 2356780
Recorded Date/Time: April 26, 2013 01:22:36P
Book-Vol/Pg: BK-DE VL-15218 PG-344
User / Station: R Aubrecht - Cash Super 06

MAEGAN SUSA FILO ESQUIRE
AMBROSE LAW CENTRE
801 FREEPORT RD
NEW KENSINGTON PA 15068



Valerie McDonald Roberts, Manager
Rich Fitzgerald, County Executive

Maegan Susa Filo, Esquire
 Ambrose Law Centre
 801 Freeport Road
 New Kensington, PA 15068

Lot & Block No. 1671-M-126

THIS INDENTURE

MADE the 21st day of February, 2013

BETWEEN CLAIR B. MCCALL, a married man, party of the first part; and

JAMES F. BEACOM, III and DEANNA L. BEACOM, his wife, of Tarentum, Allegheny County, Pennsylvania, party of the second part:

WITNESSETH, that the said party of the first part, in consideration of Seventy Six Thousand and no/100 (\$76,000.00) Dollars, to him now paid by the said party of the second part, does grant, bargain, sell and convey unto the said party of the second part, its successors and assigns,

See Exhibit "A"

BEING the same premises conveyed to CLAIR B. McCALL, by deed of ROSE B. SIWICKI, Widow by her Attorney in Fact, Guy Petrone, by deed dated April 13, 2000 and Recorded with the Recorder of Deeds for Allegheny County at Deed Book Volume 10738, Page 563.

TOGETHER WITH all and singular the streets, alleys, passages, ways, waters, watercourses, rights, liberties, privileges, hereditaments and appurtenances whatsoever thereunto belonging or in anywise appertaining, and the reversions and remainders, rents, issues and profits thereof; and all the estate, right, title, interest, property, claim and demand whatsoever of the said Grantor, in law, equity or otherwise howsoever, of, in and to the same and every part thereof.

TO HAVE AND TO HOLD the said Unit above-described and the hereditaments and premises hereby granted, or mentioned and intended so to be, with the appurtenances unto the said Grantee, her heirs and assigns, to and for the only proper use and behoof of the said Grantee, her heirs and assigns forever, subject as aforesaid.

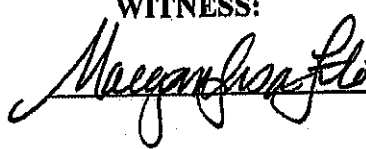
NOTICE-- THIS DOCUMENT MAY NOT/DOES NOT SELL, CONVEY, TRANSFER, INCLUDE OR INSURE THE TITLE TO THE COAL AND RIGHT OF SUPPORT UNDERNEATH THE SURFACE LAND DESCRIBED OR REFERRED TO HEREIN, AND THE OWNER OR OWNERS OF SUCH COAL MAY HAVE/HAVE THE COMPLETE LEGAL RIGHT TO REMOVE ALL OF SUCH COAL AND, IN THAT CONNECTION, DAMAGE MAY RESULT TO THE SURFACE OF THE LAND AND ANY HOUSE, BUILDING OR OTHER STRUCTURE ON OR IN SUCH LAND. THE INCLUSION OF THIS NOTICE DOES NOT ENLARGE, RESTRICT OR MODIFY ANY LEGAL RIGHTS OR ESTATES OTHERWISE CREATED, TRANSFERRED, EXCEPTED OR RESERVED BY THIS INSTRUMENT. (This notice is set forth in the manner provided in Section 1 of the Act of

106032 DRE Certified
 26-Apr-2013 01:19P Int By: B K

July 17, 1957, P. L. 984, as-amended, and is not intended as notice of unrecorded instruments, if any.)

WITNESS the hand and seal of the said parties of the first part.

WITNESS:

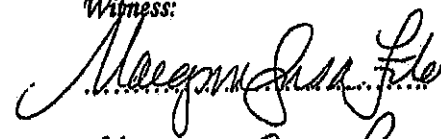
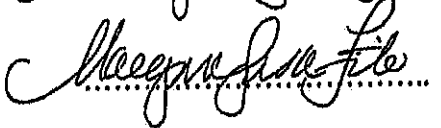

CLAIR B. MCCALL

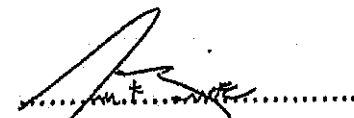
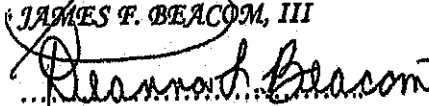
662 B

NOTICE

In accordance with the provisions of "The Bituminous Mine Subsidence and Land Conservation Act of 1966", I/we, the undersigned grantee/grantees, hereby certify that I/we know and understand that I/we may not be obtaining the right of protection against subsidence resulting from coal mining operations and that the purchased property may be protected from damage due to mine subsidence by a private contract with the owners of the economic interest in the coal. I/we further certify that this certification is in a color contrasting with that in the deed proper and is printed in twelve point type preceded by the word "notice" printed in twenty-four point type.

Witness:


JAMES F. BEACOM, III

DEANNA L. BEACOM

This 21st day of February, ..., 2013,

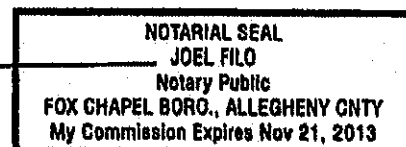
COMMONWEALTH OF PENNSYLVANIA)
)ss
COUNTY OF ALLEGHENY)

On this the 21st day of February, 2013, before me, a Notary Public, the undersigned officer, personally appeared CLAIR B. MCCALL, known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My commission expires:


Notary Public



Certificate of Residence

I do hereby certify that the Tax Billing Address of the within named grantee/s is:

JAMES & DEANNA BEACOM
208 Clarendon Ave.
Lower Burrell, PA 15068

I do hereby certify that the Owner Mailing Address of the within named grantee/s is

JAMES & DEANNA BEACOM
208 Clarendon Ave.
Lower Burrell, PA 15068

Witness my hand this 21st day of February, 2013.



**LEGAL DESCRIPTION
(McCall to Beacom)**

All that certain tract or piece of land situate in the Township of West Deer, County of Allegheny, and Commonwealth of Pennsylvania, bounded and described as follows:

Beginning at a point being the easterly corner of the land herein described also being the center line of Township Road No. 666 A.K.A. Superior Road at the Northerly corner of land now or formerly (N/F) the American Legion of West Deer Township Post No. 593; Thence along said center line of Superior Road having a 33 foot right-of-way the following bearings and distances: N 34° 08' 20" W, 150.20 feet; N 27° 26' 20" W, 170.51 feet; N 20° 10' 20" W 112.98 feet; N 10° 17' 50" W, 105.11 feet; N 16° 54' 20" W, 63.11 feet to a point at land N/F Maciej Dziure; Thence along said Dziura land and land N/F Stanley W. Jura, land N/F Wayne Lips land, N/F John A. Hammerman land and N/F Bessemer & Lake Erie Railroad land S 36° 38' 37" W, 1498.03 feet to a point; Thence continuing along said Bessemer and Lake Erie Railroad land S 58° 22' 03" E, 417.46 feet to a point along the northwesterly line of a 16' Private Drive; Thence along said Private Drive, the following bearings and distances N 27° 55' 37" E, 225.13 feet; N 45° 13' 22" E, 144.45 feet and N 41° 04' 49" E, 58.55 feet to a point at land N/F David B. Harley; Thence along said Harley land N 54° 10' 59" W, 141.17 feet to a point; Thence continuing along said Harley land N 35° 47' 37" E, 150.00 feet to a point in the center of Little Deer Creek Road; Thence along the center line of said Little Deer Creek Road having a 33 foot right-of-way the following bearing and distances S 59° 39' 23" E, 37.00 feet; S 54° 13' 03" E, 118.48 feet; and S 44° 49' 23" E, 97.95 feet to a point at land N/F the American Legion West Deer Township Post No. 593; Thence along said American Legion Land N 36° 43' 19" E, 604.08 feet to a point at the center of said Superior Road at the place of beginning.

Containing 13.4228 Acres
Being Block and Lot #1671-M-126

This description is made in accordance with a plan of property survey of vacant land by Lucas Land Surveying, Inc. dated February 2000 and made for Clair B. McCall.

EXHIBIT A

1. Development Information

Name of Development Beacom Plan of Lots
 Developer Name James Beacom
 Address 107 Superior Road
Tarentum PA 15084
 Telephone # 724-316-0540
 Email jimbeacom3@yahoo.com

2. Location of Development

- a. County Allegheny
 b. Municipality West Deer Township
 c. Address or Coordinates 107 Superior Road
Tarentum, PA 15084
 d. Tax Parcel # 1671-M-126
 e. USGS Quad Name Curtisville Quad
 Inches up 1.2 over 4.8
 from bottom right corner of map.
 f. Located in a High Quality/Exceptional Value watershed?
☐ Yes ☒ No

3. Type of Development Proposed (check appropriate box)

- ☒ Residential ☐ Multi-Residential
 Describe Existing residential lot Proposed
2 additional residential lots
☐ Commercial ☐ Institutional
 Describe _____
☐ Brownfield Site Redevelopment
☐ Other (specify) _____

4. Size

- a. # of lots 3 # of EDUs 3
 b. # of lots since 5/15/72 4
 c. Development Acreage 13.43
 d. Remaining Acreage 0

5. Sewage Flows 1050 gpd

6. Proposed Sewage Disposal Method (check applicable boxes)

- a. ☐ Sewerage System
☒ Existing (connection only) ☐ New (extension)
☒ Public ☐ Private
☐ Pump Station(s)/Force Main ☐ Gravity

Name of existing system being extended

N/AInterceptor Name Deer Creek InterceptorTreatment Facility Name Deer Creek
Sewage Authority

NPDES Permit # _____

- b. ☐ Construction of Treatment Facility
☐ With Stream Discharge
☐ With Land Application (not including IRSIS)
☐ Other
☐ Repair?

Name of waterbody where point of discharge is proposed
(if stream discharge)

- c. ☐ Onlot Sewage Disposal Systems
 (check appropriate box)
☐ Individual onlot system(s) (including IRSIS)
☐ Community onlot system
☐ Large-Volume onlot system

d. ☐ Retaining tanks

Number of Holding Tanks _____

Number of Privies _____

7. ☒ Request Sewage Facilities Planning Module forms in electronic format

8. Request for Planning Exemption

- a. Protection of rare, endangered or threatened species

Check one:

☒ The "PNDI Project Environmental Review Receipt" is attached.
or

☐ A completed "PNDI Project Planning & Environmental Review Form," (PNDI Form) is attached. I request DEP staff to complete the required PNDI search for my project. I realize that my planning exemption will be considered incomplete and that the DEP processing of my planning exemption request will be delayed, until a "PNDI Project Environmental Review Receipt" and all supporting documentation from jurisdictional agencies (when necessary) is/are received by DEP.

Applicant or Consultant Initials KAR

- b. ☒ Plot Plan Attached ☐ Site Reports Attached
 c. Onlot Disposal Systems

- (1) I certify that the Official Plan shows this area as an onlot service area.

(Signature of Municipal Official) _____ Date _____

Name (Print) _____ Title _____

Municipality (must be same as in 2.b.) _____

Telephone # _____

- (2) I certify that each lot in this subdivision has been tested and is suitable for both a primary and replacement sewage disposal system.

Signature of SEO _____ Date _____

Name (Print) _____ Certification # _____

Telephone # _____

- (3) I certify that each lot in this subdivision is at least 1 acre in size

Kimberly A. Hinch 11-28-2022
 (Signature of Project Applicant/Agent) Date

- d. Public Sewerage Service (i.e., ownership by municipality or authority)

Based upon written documentation, I certify that the facilities proposed for use have capacity and that no overload exists or is projected within 5 years. (Attach documents.)

(Signature of Municipal Official) _____ Date _____

Name (Print) _____ Title _____

Municipality (must be same as in 2.b.) _____

Telephone # _____

Return Correspondence/Forms to:

Alpha Engineering Co., Inc
21068 Leechburg Road
Lower Burrell, PA
15068

DEPARTMENT OF ENVIRONMENTAL PROTECTION

Southwest Region
400 waterfront Drive
Pittsburgh, PA 15222-4745

DEP USE	
Components Sent	
Onlot Disposal	<input type="checkbox"/>
Collection and Treatment	<input type="checkbox"/>
Planning Agency Review	<input type="checkbox"/>
Exempt from Planning	<input type="checkbox"/>
Code	_____
Date	_____

"Fold Here"

1. PROJECT INFORMATION

Project Name: **Beacom Plan of Lots**

Date of Review: **1/28/2022 11:37:51 AM**

Project Category: **Development, Residential, Subdivision containing more than 2 lots and/or 2 single-family units**

Project Area: **16.18 acres**

County(s): **Allegheny**

Township/Municipality(s): **WEST DEER TOWNSHIP**

ZIP Code:

Quadrangle Name(s): **CURTISVILLE**

Watersheds HUC 8: **Lower Allegheny**

Watersheds HUC 12: **Deer Creek**

Decimal Degrees: **40.631974, -79.834941**

Degrees Minutes Seconds: **40° 37' 55.1079" N, 79° 50' 5.7866" W**

2. SEARCH RESULTS

Agency	Results	Response
PA Game Commission	No Known Impact	No Further Review Required
PA Department of Conservation and Natural Resources	No Known Impact	No Further Review Required
PA Fish and Boat Commission	No Known Impact	No Further Review Required
U.S. Fish and Wildlife Service	Avoidance Measure	See Agency Response

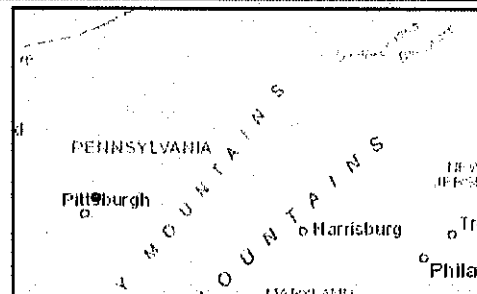
As summarized above, Pennsylvania Natural Diversity Inventory (PNDI) records indicate there may be potential impacts to threatened and endangered and/or special concern species and resources within the project area. If the response above indicates "No Further Review Required" no additional communication with the respective agency is required. If the response is "Further Review Required" or "See Agency Response," refer to the appropriate agency comments below. Please see the DEP Information Section of this receipt if a PA Department of Environmental Protection Permit is required.

Beacom Plan of Lots

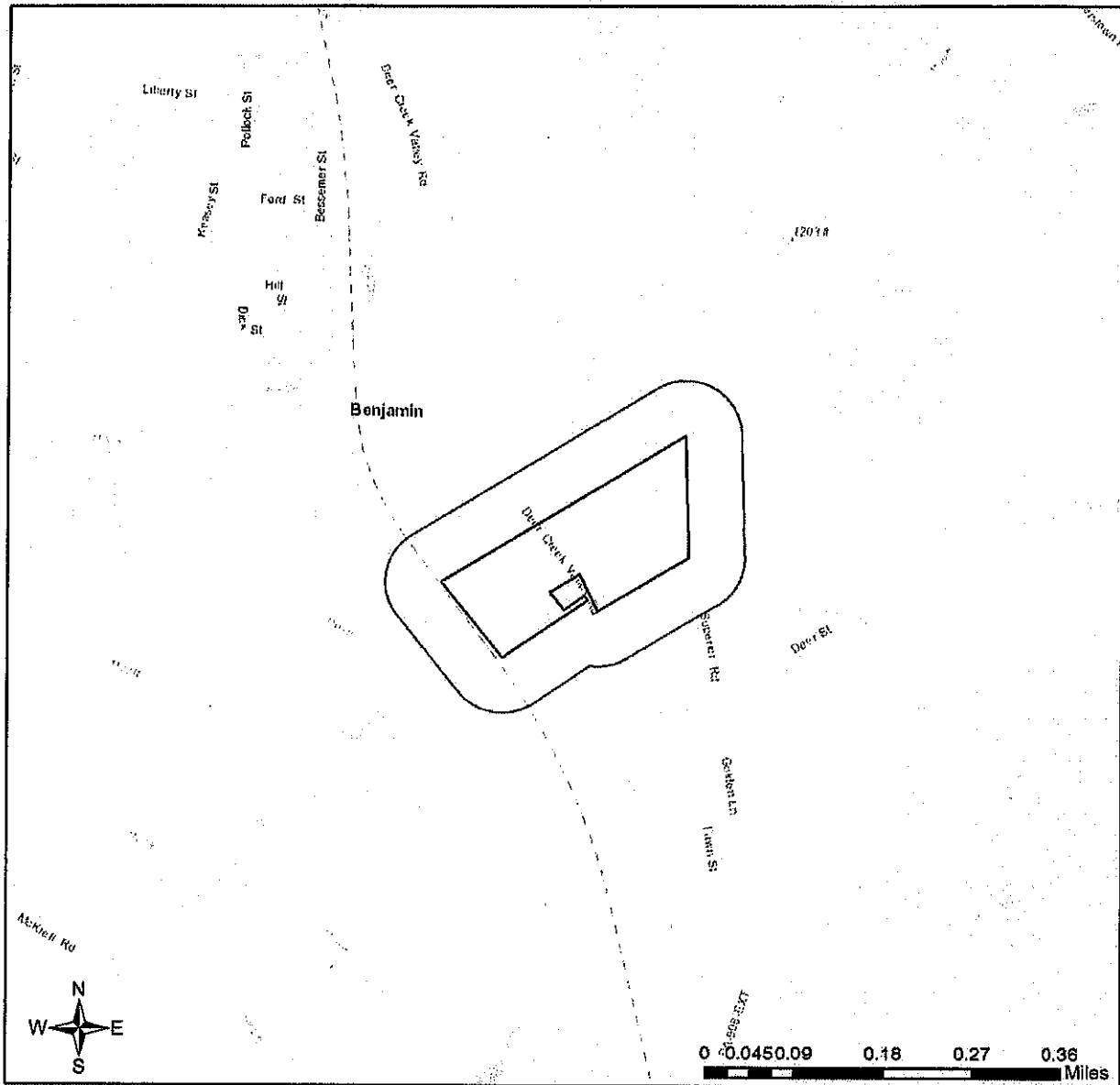


- ☐ Project Boundary
- ☐ Buffered Project Boundary

Service Layer Credits: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community
Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community
Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China

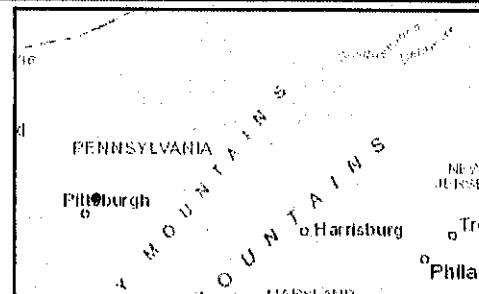


Beacom Plan of Lots



- ☐ Project Boundary
- ☐ Buffered Project Boundary

Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



RESPONSE TO QUESTION(S) ASKED

Q1: The proposed project is in the range of the Indiana bat. Describe how the project will affect bat habitat (forests, woodlots and trees) and indicate what measures will be taken in consideration of this. Round acreages up to the nearest acre (e.g., 0.2 acres = 1 acre).

Your answer is: The project will affect 40 to 200 acres of forests, woodlots and trees AND a seasonal restriction on tree clearing will be implemented (Conduct any tree cutting, tree inundation (flooding), and prescribed burning from October 1 to March 31.)

Q2: Is tree removal, tree cutting or forest clearing of 40 acres or more necessary to implement all aspects of this project?

Your answer is: No

3. AGENCY COMMENTS

Regardless of whether a DEP permit is necessary for this proposed project, any potential impacts to threatened and endangered species and/or special concern species and resources must be resolved with the appropriate jurisdictional agency. In some cases, a permit or authorization from the jurisdictional agency may be needed if adverse impacts to these species and habitats cannot be avoided.

These agency determinations and responses are **valid for two years** (from the date of the review), and are based on the project information that was provided, including the exact project location; the project type, description, and features; and any responses to questions that were generated during this search. If any of the following change: 1) project location, 2) project size or configuration, 3) project type, or 4) responses to the questions that were asked during the online review, the results of this review are not valid, and the review must be searched again via the PNDI Environmental Review Tool and resubmitted to the jurisdictional agencies. The PNDI tool is a primary screening tool, and a desktop review may reveal more or fewer impacts than what is listed on this PNDI receipt. The jurisdictional agencies **strongly advise against** conducting surveys for the species listed on the receipt prior to consultation with the agencies.

PA Game Commission

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

PA Department of Conservation and Natural Resources

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

PA Fish and Boat Commission

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

U.S. Fish and Wildlife Service

RESPONSE:

Avoidance Measure: Conduct any tree cutting, disturbance, inundation (flooding) and prescribed burning from October 1 to March 31.

As the project proponent or applicant, I certify that I will implement the above Avoidance Measure:

Kimberly A. Lynch (Signature)

SPECIAL NOTE: If you agree to implement the above Avoidance Measure and if applicable, any information Requests, no further coordination with this agency regarding threatened and endangered species and/or special concern species and resources is required. If you are not able to comply with the Avoidance Measures, you are required to coordinate with this agency - please send project information to this agency for review (see "What to Send" section).

WHAT TO SEND TO JURISDICTIONAL AGENCIES

If project information was requested by one or more of the agencies above, upload* or email the following information to the agency(s) (see AGENCY CONTACT INFORMATION). Instructions for uploading project materials can be found [here](#). This option provides the applicant with the convenience of sending project materials to a single location accessible to all three state agencies (but not USFWS).

*If information was requested by USFWS, applicants must email, or mail, project information to IR1_ESPenn@fws.gov to initiate a review. USFWS will not accept uploaded project materials.

Check-list of Minimum Materials to be submitted:

☒ Project narrative with a description of the overall project, the work to be performed, current physical characteristics of the site and acreage to be impacted.

☒ A map with the project boundary and/or a basic site plan (particularly showing the relationship of the project to the physical features such as wetlands, streams, ponds, rock outcrops, etc.)

In addition to the materials listed above, USFWS REQUIRES the following

☒ **SIGNED** copy of a Final Project Environmental Review Receipt

The inclusion of the following information may expedite the review process.

☐ Color photos keyed to the basic site plan (i.e. showing on the site plan where and in what direction each photo was taken and the date of the photos)

☐ Information about the presence and location of wetlands in the project area, and how this was determined (e.g., by a qualified wetlands biologist), if wetlands are present in the project area, provide project plans showing the location of all project features, as well as wetlands and streams.

4. DEP INFORMATION

The Pa Department of Environmental Protection (DEP) requires that a signed copy of this receipt, along with any required documentation from jurisdictional agencies concerning resolution of potential impacts, be submitted with applications for permits requiring PNDI review. Two review options are available to permit applicants for handling PNDI coordination in conjunction with DEP's permit review process involving either T&E Species or species of special concern. Under sequential review, the permit applicant performs a PNDI screening and completes all coordination with the appropriate jurisdictional agencies prior to submitting the permit application. The applicant will include with its application, both a PNDI receipt and/or a clearance letter from the jurisdictional agency if the PNDI Receipt shows a Potential Impact to a species or the applicant chooses to obtain letters directly from the jurisdictional agencies. Under concurrent review, DEP, where feasible, will allow technical review of the permit to occur concurrently with the T&E species consultation with the jurisdictional agency. The applicant must still supply a copy of the PNDI Receipt with its permit application. The PNDI Receipt should also be submitted to the appropriate agency according to directions on the PNDI Receipt. The applicant and the jurisdictional agency will work together to resolve the potential impact(s). See the DEP PNDI policy at <https://conservationexplorer.dcnr.pa.gov/content/resources>.

5. ADDITIONAL INFORMATION

The PNDI environmental review website is a preliminary screening tool. There are often delays in updating species status classifications. Because the proposed status represents the best available information regarding the conservation status of the species, state jurisdictional agency staff give the proposed statuses at least the same consideration as the current legal status. If surveys or further information reveal that a threatened and endangered and/or special concern species and resources exist in your project area, contact the appropriate jurisdictional agency/agencies immediately to identify and resolve any impacts.

For a list of species known to occur in the county where your project is located, please see the species lists by county found on the PA Natural Heritage Program (PNHP) home page (www.naturalheritage.state.pa.us). Also note that the PNDI Environmental Review Tool only contains information about species occurrences that have actually been reported to the PNHP.

6. AGENCY CONTACT INFORMATION

PA Department of Conservation and Natural Resources

Bureau of Forestry, Ecological Services Section
400 Market Street, PO Box 8552
Harrisburg, PA 17105-8552
Email: RA-HeritageReview@pa.gov

PA Fish and Boat Commission

Division of Environmental Services
595 E. Rolling Ridge Dr., Bellefonte, PA 16823
Email: RA-FBPACENOTIFY@pa.gov

U.S. Fish and Wildlife Service

Pennsylvania Field Office
Endangered Species Section
110 Radnor Rd; Suite 101
State College, PA 16801
Email: IR1_ESPenn@fws.gov
NO Faxes Please

PA Game Commission

Bureau of Wildlife Habitat Management
Division of Environmental Planning and Habitat Protection
2001 Elmerton Avenue, Harrisburg, PA 17110-9797
Email: RA-PGC_PNDI@pa.gov
NO Faxes Please

7. PROJECT CONTACT INFORMATION

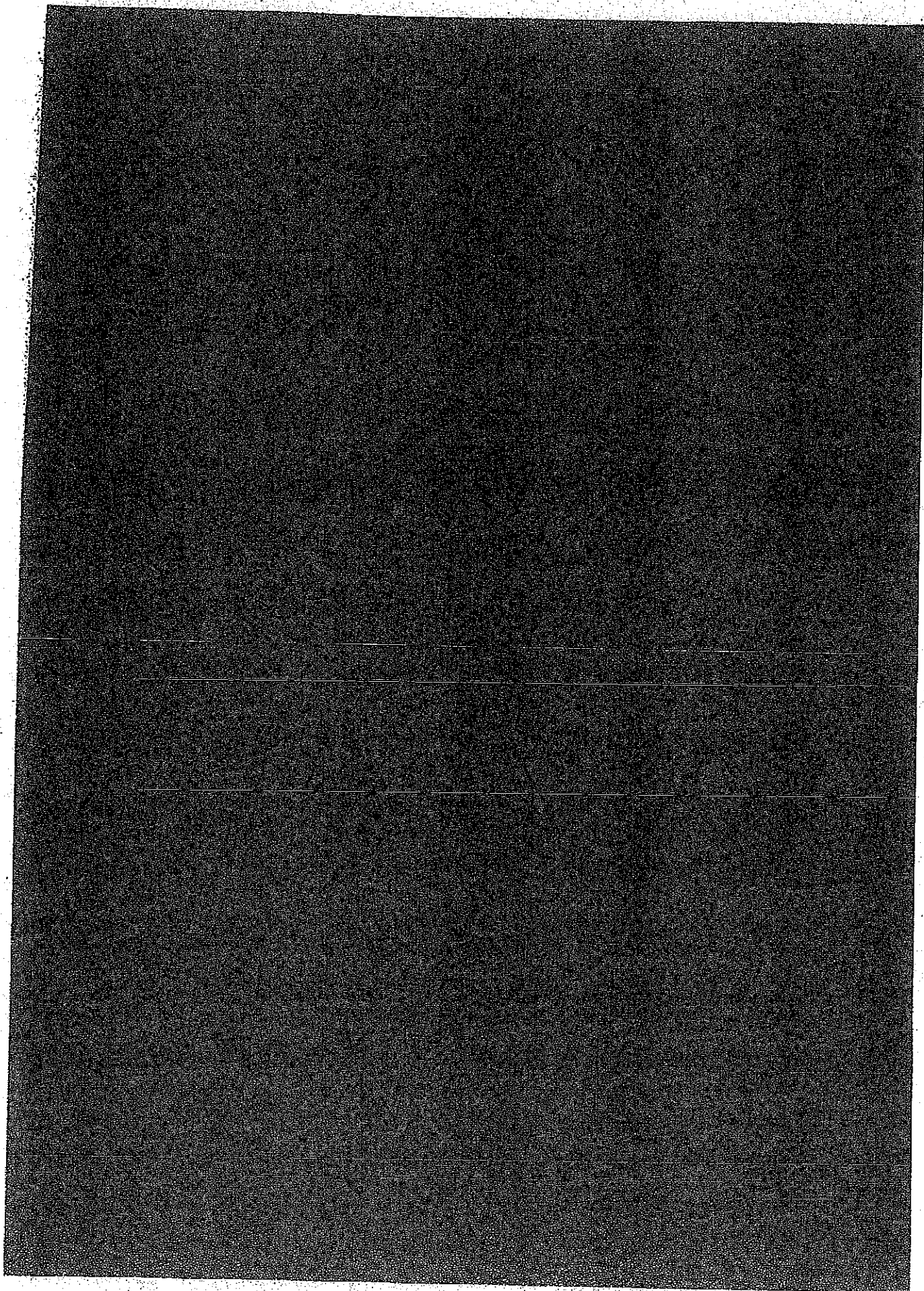
Name: Kimberly A. Lynch
Company/Business Name: Alpha Engineering Co., Inc.
Address: 2668 Leechburg Rd.
City, State, Zip: Lower Burrell, PA 15068
Phone: (724) 339-2000 Fax: (724) 339-8070
Email: alphaengineering@verizon.net

8. CERTIFICATION

I certify that ALL of the project information contained in this receipt (including project location, project size/configuration, project type, answers to questions) is true, accurate and complete. In addition, if the project type, location, size or configuration changes, or if the answers to any questions that were asked during this online review change, I agree to re-do the online environmental review.

Kimberly A. Lynch
applicant/project proponent signature

1-28-2022
date



AUTHORIZATION: CHANGE ORDER (PAVILION POSTS)

THE BOARD OF SUPERVISORS AWARDED THE BAIRDFORD PARK PAVILION PROJECT TO SANTAMARIA LANDSCAPE & CEMENT CONTRACTORS, INC.

UPON REPLACING THE POSTS, IT WAS FOUND ADDITIONAL WORK WAS REQUIRED.

A CHANGE ORDER IS ATTACHED

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE CHANGE ORDER FOR THE BAIRDFORD PARK PAVILION PROJECT IN THE AMOUNT OF \$60,342.49 TO SANTAMARIA LANDSCAPE & CEMENT CONTRACTORS, INC. AS PER THE RECOMMENDATION OF THE TOWNSHIP ENGINEER.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

CHANGE ORDER NO. 2
CHANGES IN WORK, LABOR, and MATERIALS

Contractor Name: Santamaria Landscape & Cement Contractors, Inc. Date: March 4, 2022
Contractor Address: 1441 Gilmar Road Municipality: West Deer Township
Apollo, PA 15613 Project Name: Bairdford Park Pavilion
Phone Number: 724-337-6137 Plan Construction Project - GEDF
Grant (19-GEDF-021) (#10064)

In connection with the above-referenced project, the following change is ordered:

Due to unforeseen subsurface conditions, the installation of posts at the footings has to be revised. Consultation with Keystone Structural Engineers resulted in a revised design.

Price Increase

Revisions include a change in post design to include a laminated post composition, installation of steel column plates and post collars anchoring to the footings and posts. Cost for this work is \$53,135.07.

Also included, is the staining of the wood laminated posts. Cost for this work is \$3,120.00.

Also included, is costs for additional replacement of concrete flooring under the pavilion (330 sf). Cost for this work is \$4,065.00.

Lastly, is the cost of exploratory excavation of existing footings (16 hours). Cost for this is \$4,145.73.

Price Decrease

Bid costs for the original post composition and concrete footings is deducted in the amount of \$4,123.21.

Subject to conditions hereinafter set forth, and equitable adjustment of the contract price as follows:

The Contract Price is **INCREASED** by the following amount:

Forty-Six Thousand Seven Hundred Eighty-Nine Dollars and One Cent (\$46,789.01) for a new total contract price of **One Hundred Fifty-Eight Thousand Six Hundred Fourteen Dollars and Fifty-Nine Cents (\$158,614.59)**.

Contract Amount \$98,272.00
Net Increase Amount \$60,342.59
New Contract Amount \$158,614.59

CHANGE ORDER NUMBER 2 IS ACCEPTED BY:

SANTAMARIA LANDSCAPE &
CEMENT CONTRACTORS, INC.

SHOUP ENGINEERING, INC.

WEST DEER TOWNSHIP

By: William H. Geiselhart, Jr.
Printed Name

William H. Geiselhart, Jr.
Written Name

By: Scott Shoup
Printed Name

Scott A. Shoup
Written Name

By: Daniel Mator
Printed Name

Daniel Mator
Written Name

Printed Title: Authorized Agent

DATE: 3/7/2022

Phone No: 724-337-6137

Printed Title: Township Engineer

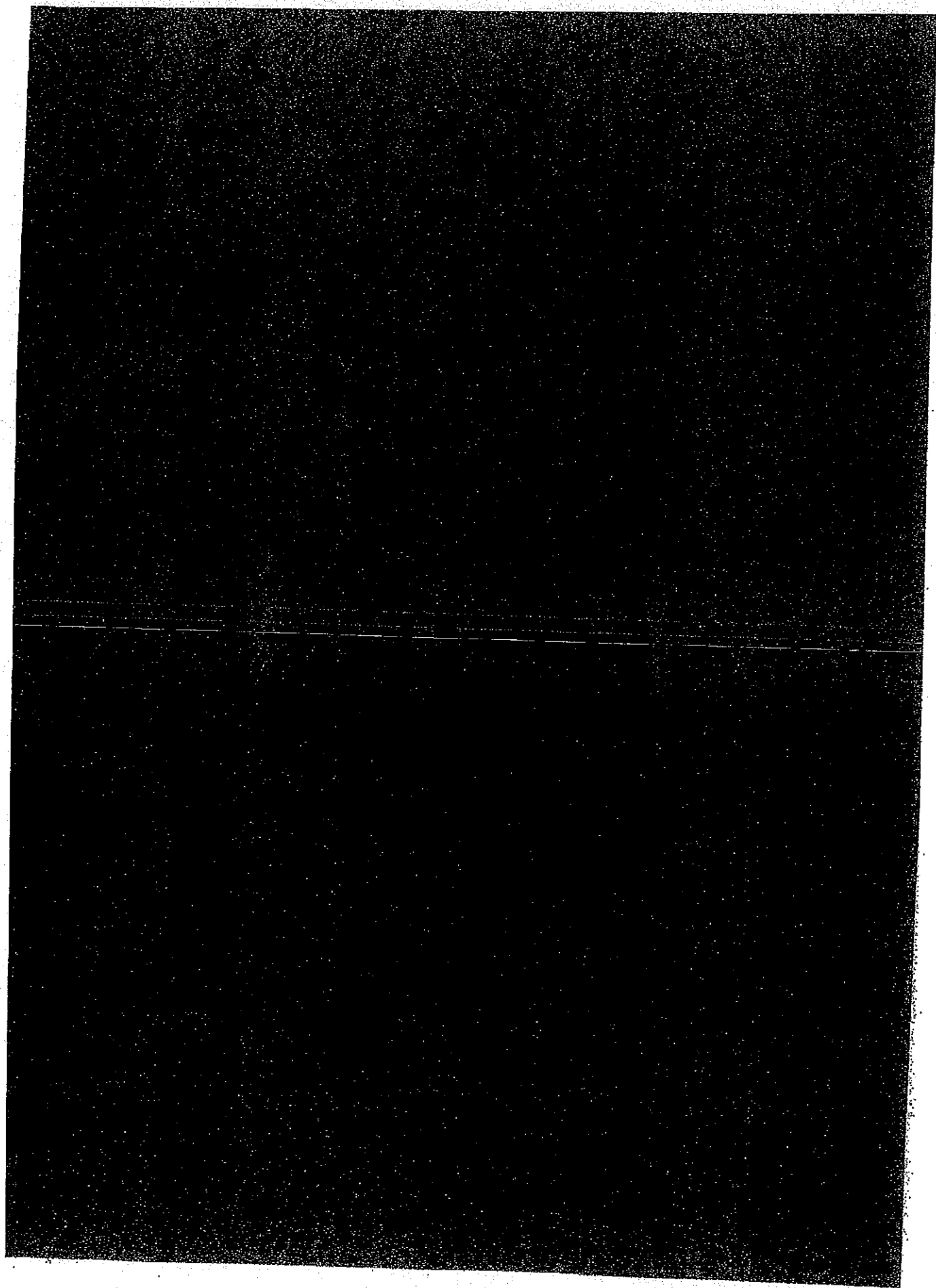
DATE: 3-7-2022

Phone No: 724-869-9560

Printed Title: Township Manager

DATE: 7 MARCH 2022

Phone No: 724-265-3680



**AUTHORIZATION: TRANSFER OF POLICE VEHICLE TO WEST DEER
VFD #3**

IN LIEU OF SELLING RETIRED POLICE VEHICLES, THE BOARD OF SUPERVISORS AGREED TO DONATE THEM TO TOWNSHIP EMERGENCY SERVICES IF THEY SO REQUESTED ONE ON A FIRST-COME/FIRST-SERVE BASIS.

WEST DEER VFD #3 REQUESTED A POLICE SUV, AND A TRANSFER AGREEMENT IS ATTACHED.

SGT. SHURINA.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TRANSFER OF A POLICE SUV TO THE WEST DEER VFD #3 AS SPECIFIED IN THE ATTACHED TRANSFER AGREEMENT.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

VEHICLE DONATION ACKNOWLEDGEMENT AND RELEASE

This Vehicle Donation Acknowledgement and Release ("the Agreement") is executed by West Deer Township, a Pennsylvania municipal corporation located at 109 East Union Road Cheswick, PA 15024 ("the Township") and West Deer Volunteer Fire Company #3 d/b/a West Deer Volunteer Fire Company Number 3 – Station 290, a Pennsylvania non-profit corporation located at 4372 Gibsonia Road, Gibsonia, PA 15044 ("VFC #3") on this 16th day of March, 2022.

WHEREAS, the Township is the owner of a 2013 Ford Explorer SUV identified by VIN #1FM5K8AR7DGA88906 ("the subject vehicle"); and

WHEREAS, the Township desires to donate the subject vehicle to VFC #3 to be used for emergency fire purposes, as reasonably determined by VFC #3.

NOW THEREFORE, for and in consideration of the foregoing, the mutual covenants contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. Consideration. The Township agrees to give the subject vehicle to VFC #3 in exchange for one dollar (\$1.00).
2. Warranties. The subject vehicle is given to VFC #3 "AS IS", with all defects, latent or otherwise. Neither the Township or its agents, shall be bound to any representation or warranty of any kind relating in any way to the subject vehicle or its condition or quality, except as specifically set forth in this Agreement.
3. Delivery of Subject Vehicle. The Township shall deliver the subject vehicle, and VFC #3 shall take possession of same, at 109 East Union Road, Cheswick, PA 15024 on or before 1 May 2022 ("Delivery Date").
4. Transfer of Title. The Township shall convey title of the subject vehicle to VFC #3 upon delivery of the vehicle. The parties agree and covenant to execute all documents necessary to finalize transfer of title to West Deer VFC #3.
5. Insurance and Tags. VFC #3 acknowledges that any insurance coverage, license, tags, plates, or registration maintained by the Township on the subject vehicle shall be canceled upon delivery of the subject vehicle. Thereafter, VFC #3 shall be solely responsible for insuring the subject vehicle and transferring/changing the vehicle's tags, plates, and registration.
6. Release. VFC #3 hereby releases, waives, and forever discharges the Township, its Board of Supervisors, employees, officials, insurers, agents and assigns from any and all actions, causes of action, suits, losses, liabilities, rights, debts, obligations, costs, expenses, liens, promises, damages, judgments, claims, and demands, of every kind and nature whatsoever in law or equity arising out of or related to the transfer of the subject vehicle.
7. Indemnity. The Township will not be responsible for any loss or injury resulting from defects related to the subject vehicle or from the subsequent use of the subject vehicle. VFC #3 expressly agrees to indemnify and hold the Township, its Board of Supervisors, employees, officials, insurers, agents and assigns, harmless from any and all claims that may hereafter at any time be asserted by any

subsequent owner, user, by any agent or employee of such user, or by any third party arising from any purported defect related to the subject vehicle or by reason of the use of subject vehicle.

8. Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. All prior agreements, representations, and warranties, express or implied, oral or written, with respect to the subject matter hereof, are hereby superseded by this Agreement.
9. Severability. In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect.
10. Jurisdiction and Venue. This Agreement is entered into in the Commonwealth of Pennsylvania and will be construed pursuant to the laws of the Commonwealth of Pennsylvania. The parties agree to the exclusive jurisdiction of and venue in the state and/or federal courts located in and for the Commonwealth of Pennsylvania, and expressly waive the right to initiate or maintain a suit arising pursuant to this Agreement in any other court. The parties agree and acknowledge that venue and forum are appropriate in the foregoing courts and agree to submit to the personal jurisdiction of such courts. The parties agree to waive any jury trial.
11. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

The parties agree that they have read and understand this Agreement, are entering into this Agreement voluntarily, and they have been given the opportunity to have this Agreement reviewed by counsel of their choice.

WEST DEER TOWNSHIP

By: _____
Title: Township Manager

Date

**WEST DEER VOLUNTEER FIRE COMPANY #3
D/B/A WEST DEER VOLUNTEER FIRE COMPANY NUMBER 3 – STATION 290**

By: _____
Title: _____

Date

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Robert J. Loper, Chief of Police *RJL*
Subject: 2013 Ford Explorer
Date: March 9, 2022

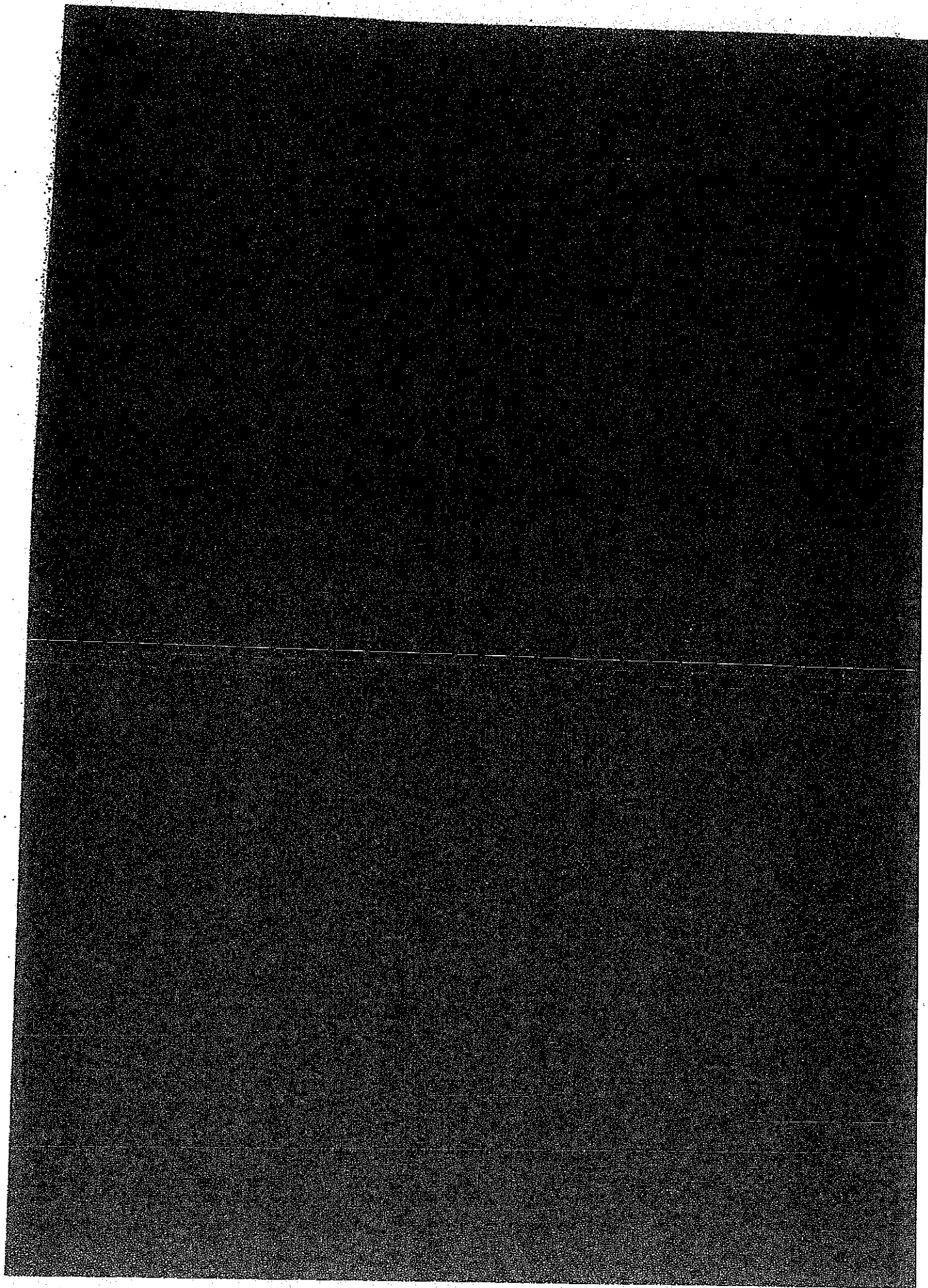
Mr. Mator,

The police department removed a 2013 Ford Explorer police vehicle from service. The Board of Supervisors recommended that this vehicle be offered as a donation to our volunteer fire companies. From my understanding this was discussed during the public meeting held on February 16, 2022.

Chief Josh Wiegand of West Deer VFD #3 contacted me and asked that this vehicle be donated to his fire company. Chief Wiegand stated the vehicle will be utilized as an additional QRS vehicle or possibly a vehicle in which an officer of his company can respond to incidents. Chief Wiegand was the only fire representative which expressed an interest in this vehicle. I am recommending that the 2013 Ford Explorer be donated to West Deer Volunteer Fire Company #3.

Vehicle Information

Year: 2013
Make: Ford
Model: Explorer
Vin #: 1FM5K8AR7DGA88906



AWARD: 2022 ROAD PROGRAM

PLANS, SPECIFICATIONS, AND BID DOCUMENTS WERE PREPARED BY SHOUP ENGINEERING FOR THE 2022 ROAD PROGRAM.

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 1:30 P.M. ON MONDAY, MARCH 14, 2022, AT WHICH TIME THEY WERE OPENED AND READ ALOUD.

CONTRACT 22-01 – WORK CONSISTS OF MILLING OF EXISTING ASPHALT, INSTALLATION OF HOT MIX SUPERPAVE BINDER AND WEARING COURSES, BASE REPAIR, BACKFILLING AND OTHER MISCELLANEOUS WORK ON ELEVEN (11) TOWNSHIP ROADS TOTALING APPROXIMATELY 17,000 FEET IN LENGTH.

CONTRACT 22-02 – WORK WILL CONSIST OF THE INSTALLATION OF COLD MIX FB MODIFIED BINDER LEVELING COURSE WITH CMS-2 EMULSION, BASE REPAIR, BACKFILLING AND OTHER MISCELLANEOUS WORK ON TWO (2) TOWNSHIP ROADS TOTALING APPROXIMATELY 10,600 FEET.

CONTRACT 22-03 – WORK WILL CONSIST OF THE APPLICATION OF A DOUBLE BITUMINOUS SEAL COAT ON FOUR (4) TOWNSHIP ROADS TOTALING APPROXIMATELY 29,000 FEET IN LENGTH.

THE BID RESULTS WILL BE PRESENTED TO THE BOARD OF SUPERVISORS PRIOR TO THE REGULAR BUSINESS MEETING.

Continued on next page.....

CONTRACT 21-01 – HOT MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2022 ROAD PROGRAM HOT MIX ASPHALT
PAVING CONTRACT 22-01 TO _____ IN THE AMOUNT OF
\$ _____ FOR THE BASE BID.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

CONTRACT 22-02 – COLD MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2022 ROAD PROGRAM COLD MIX ASPHALT
PAVING CONTRACT 22-02 TO _____ IN THE AMOUNT OF
\$ _____ FOR THE BASE BID.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

Continued on next page.....

CONTRACT 22-03 – DOUBLE BITUMINOUS SEAL COAT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2022 ROAD PROGRAM DOUBLE
BITUMINOUS SEAL COAT CONTRACT 22-03 TO _____ IN
THE AMOUNT OF \$ _____ FOR THE BASE BID.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____