



**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**

February 16, 2022

**6:30pm: Executive Session
7:00pm: Regular Business Meeting**

Members present:

Mr. Frey
Mrs. Hollibaugh
Dr. Mann
Mr. Smullin
Mrs. Jordan

West Deer Township Board of Supervisors
February 16, 2022

6:30pm: Executive Session

7:00pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session
5. Comments from the Public
6. Accept Minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
8. Police Chief's Report
9. Public Works Foreman's Report
10. Engineer's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Parks & Recreation Board Report
13. West Deer #1 VFC Report
14. West Deer #2 VFC Report
15. West Deer #3 VFC Report
16. West Deer EMS Report
17. Acceptance: Resignation of Part-Time Police Officer
18. Adoption: Resolution No. 2022-04 (Public Works Collective Bargaining Agreement)
19. Adoption: Resolution No. 2022-05 (Gaming Grant Application)
20. Authorization: Advertisement of Ordinance 440 (On Street Parking)
21. Authorization: Hiring of Part-Time Police Officer
22. Authorization: Purchase of Vermeer Vacuum Excavator
23. Authorization: Transfer of Police Vehicle to EMS
24. Authorization: Svoboda Final Subdivision Plan
25. Discussion: Community Days
26. Discussion: Logos/Website/Outreach
27. Old Business
28. New Business
29. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call

- Mr. Mator

4 Executive Session

- Mr. Robb

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JANUARY 19, 2022 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE JANUARY 19, 2022 REGULAR BUSINESS MEETING.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present were: Beverly Jordan, Chairperson; Shirley Hollibaugh, Vice Chairperson; Vernon Frey; Jennifer Mann; and James Smullin. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

OPEN REGULAR BUSINESS MEETING

Chairperson Jordan opened the meeting and welcomed everyone to the meeting.

Pledge of Allegiance

Roll Call taken by Mr. Mator – Quorum present

COMMENTS FROM THE PUBLIC

Mary Kay Kalivoda of 702 Crystal Spring Court

- Ms. Kalivoda expressed her disapproval of any gas drilling near a community and requested that the Board support their decision of denial during the Olympus appeal.

Jim Shuey of 147 Bryson Road

- Mr. Shuey requested that the Board challenge the Olympus appeal.

Marci Brissett of 37 Corbriwood Lane

- Ms. Brissett voiced her support of the Board decision to deny the Olympus gas well drilling.

Tom Tisa of 628 Whispering Pines Drive

- Mr. Tisa asked the Board to continue to uphold their decision during the Olympus appeal.

Jack Rearick of 37 Corbriwood Lane

- Mr. Rearick supported the Board's decision to deny the Olympus Gas Well Drilling and requested they stand behind their decision during the Olympus appeal.

Frank Huffman of 218 Meadowood Drive

- Mr. Huffman spoke in regard to the on-street parking ordinance on the agenda. He reported that his daughter received a parking citation even though he informed the Police in advance. Mr. Huffman asked the Board for guidance on how to handle this situation if it arose again.
- Mrs. Jordan asked Chief Loper to speak on this. Chief Loper responded that the Police Department had received complaints from Mr. Huffman's neighborhood about his on-street parking. He added that Mr. Huffman was contacted by an officer prior to the enforcement of the ordinance to remind him to be mindful.
- More discussion was held.

ACCEPT MINUTES

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 December 2021 regular business meeting and 3 January 2022 reorganization meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT**TOWNSHIP OF WEST DEER**
FINANCE OFFICER'S REPORT**33 December 2021****I - GENERAL FUND:**

	<u>December</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	360,312.28	8,137,192.13	113.23%
Expenditures	1,748,660.37	7,659,068.16	106.58%

Cash and Cash Equivalents:

Sweep Account

124,168.29

124,168.29**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Restricted

54,224.61

Fire Tax Fund:

Restricted

47,197.90

State/Liquid Fuels Fund:

Restricted

2,935.06

104,357.57**Investments:****Operating Reserve Fund:**

Reserved

2,278,056.19

Capital Reserve Fund:

Reserved

1,162,660.03

3,440,716.22**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 12/31/21****3,669,242.08****Interest Earned December 2021****44.24**

	<u>12/1/2021</u>	<u>November</u>	<u>12/31/2021</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	\$99,908.28	\$2,607.94	\$97,419.36
NexTier Bank VFC #2	\$392,340.57	\$2,680.96	\$390,885.67

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

DECEMBER LIST OF BILLS

Bearcom	786.16
Best Wholesale Tire Co. Inc.....	320.45
Culverts, Inc	4500.00
Fence By Maintenance Service, Inc	20784.00
Hei-Way, LLC.....	862.01
Jordan Tax Service, Inc	188.00
Office Depot.....	95.53
Shoup Engineering Inc	4803.50
Smullin Asphalt.....	18856.00
Toshiba Financial Services.....	498.76
Tucker/Arensberg Attorneys	10044.52
Wine Concrete Products, Inc.....	2212.00

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

POLICE CHIEF'S REPORT

Chief Bob Loper was present and provided a summary report of Police Department activities for the month of December 2021. A copy of the report is on file at the Township Building.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of December 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan thanked the Public Works Department for doing a great job removing the snow after the last storm.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

Projects

- Stream Restoration Project
 - The contractor, Sure Shot Excavating, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Roue 910 at the Richland Township border. The work on Dawson Run (Mischen property) will be put on hold until Spring of 2022.
- Bairdford Park Pavilion Project
 - The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Excavating of the existing footings revealed unexpected findings. An alternative for using the existing footings without their removal is being developed.

Development/Subdivision Review -The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Svoboda Plan
 - Reviews of the Subdivision Plan were performed and review letters were issued to the Township on 15 November 2021 and 16 December 2021.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of December 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan asked Mr. Payne why the same deplorable properties are showing up monthly on his report.

Mr. Payne responded that property owners are given a certain amount of time to correct the violation, so the duplicate reporting would be his follow-ups.

Mr. Robb brought up that he had attended many court hearings with Mr. Payne. He added that the most efficient way to handle these properties was by working with the homeowner and the judge to get the property in compliance.

More discussion was held.

PARKS AND RECREATION BOARD REPORT

The Board received the Parks and Recreation report for the month of December 2021. A copy of the report is on file at the Township Building.

Mrs. Stark explained the report in more detail. She reported there was no set date for Community Days because she was still in the process of finding a ride vendor.

Mrs. Jordan added that Community Days may not be held the same timeframe as in the past and hoped that next month the Board would receive the dates.

More discussion was held.

WEST DEER #1 VFC REPORT

The Board received the West Deer #1 VFC's Report for the month of December 2021. A copy of the report is on file at the Township Building.

WEST DEER #2 VFC REPORT

The Board received the West Deer #2 VFC's Report for the month of December 2021. A copy of the report is on file at the Township Building.

WEST DEER #3 VFC REPORT

The Board received the West Deer #3 VFC's Report for the month of December 2021. A copy of the report is on file at the Township Building.

WEST DEER EMS REPORT

The Board received the West Deer EMS report for the month of December 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan asked if EMS had held their award ceremony at the Township Building.

Mr. Mator answered in the affirmative.

Mrs. Jordan announced that five members of the EMS received an award for their help in saving a cardiac arrest patient while assisting another EMS Department.

2022 BOARD APPOINTMENTS

As of 31 December 2021, there are vacancies on the Planning Commission, Zoning Hearing Board & The Parks & Recreation Board. Some of the applicants attended the reorganization meeting on 3 January 2022 to meet the Board of Supervisors and to introduce themselves.

DEER CREEK DRAINAGE BASIN AUTHORITY – ONE APPOINTMENT

In 2021, West Deer Township had five members and Indiana Township had four members serve on the Deer Creek Drainage Basin Authority.

In 2022, West Deer Township will have four members and Indiana Township will have five members serve on the Deer Creek Drainage Basin Authority.

Two members' term expired on 31 December 2021: Donald Simonetti and Daniel Coluccio. Mr. Simonetti requested reappointment.

The Board also received a letter of interest from Geno Stello.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to appoint Donald Simonetti as a member of the Deer Creek Drainage Basin Authority for a five-year term to expire 31 December 2026. Motion carried unanimously 5-0.

PLANNING COMMISSION – TWO APPOINTMENTS

Two members' term expired on 31 December 2021 – Mark Schmidt and John Butala. Mr. Schmidt requested reappointment.

The Board also received letters of interest from Nina Jonnet and Richard Hollibaugh.

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Frey to appoint Mark Schmidt and Richard Hollibaugh as members of the Planning Commission for a four-year term to expire 31 December 2025. Motion carried 4-0-1.

ZONING HEARING BOARD – TWO APPOINTMENTS

Two members' term expired on 31 December 2021 – Neil Tristani and James Smullin/Alternate. Mr. Tristani requested reappointment.

The Board also received a letter of interest from Daniel Smullin.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Neil Tristani as a member and Daniel Smullin as an alternate member of Zoning Hearing Board for a five year to expire on 31 December 2026. Motion carried unanimously 4-0-1.

PARKS & RECREATION BOARD – TWO APPOINTMENTS

Two members' terms expired on 31 December 2021 – Carol McCaskey and Nina Jonnet. Ms. McCaskey requested reappointment.

The Board also received a letter of interest from Jennifer Morrow.

MOTION BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to appoint Carol McCaskey and Jennifer Morrow as members of The Parks & Recreation Board for a five-year term to expire 31 December 2026. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2022-01 (APPOINTED AUDITOR FOR THE 2021 AUDIT)

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPOINTING THE CERTIFIED AND COMPETENT PUBLIC ACCOUNTANCY FIRM OF MARK C. TURNLEY, CPA TO REPLACE THE ELECTED AUDITORS IN MAKING THE EXAMINATION OF ALL OF THE ACCOUNTS OF THE TOWNSHIP FOR THE 2021 FISCAL YEAR.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Frey to adopt Resolution No. 2022-01 appointing the certified and competent public accountancy firm of Mark C. Turnley, CPA to replace the elected auditors in making the examination of all the accounts of the Township for the 2021 fiscal year. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2022-02 (DOLLAR GENERAL SEWAGE PLANNING MODULE PLAN)

RESOLUTION NO. 2022-02

A RESOLUTION APPROVING THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE PLAN LOCATED AT 201 STARR ROAD CHESWICK, PA IN THE C-2 ZONING DISTRICT.

Mr. Shoup explained in detail this resolution application request.

MOTION BY Supervisor Smullin and SECONDED BY Supervisor Mann to adopt Resolution 2022-02 approving the PA DEP Sewage Facilities Planning Module for the Russellton Dollar General Sewage Planning Module Plan. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2022-03 (SECRETARIAL COLLECTIVE BARGAINING AGREEMENT)

RESOLUTION NO. 2022-03

RESOLUTION NO. 2022-06, WHICH RATIFIES THE TENTATIVE AGREEMENT BETWEEN TEAMSTERS LOCAL UNION 205 (SECRETARIAL UNION) AND THE TOWNSHIP. THIS AGREEMENT WOULD BE EFFECTIVE 1 JANUARY 2022 THROUGH 31 DECEMBER 2024.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2022-03 ratifying the Tentative agreement by and between West Deer Township and the Teamsters Local Union 205 (Secretarial Union), and approving and authorizing the execution of a new agreement which incorporates the terms of the aforementioned tentative agreement into the last agreement between the parties. Motion carried unanimously 5-0.

APPROVAL/DENIAL: TRADITIONS OF AMERICA CONDITIONAL USE APPLICATION

The Public Hearing is for a Conditional Use for a Planned Residential Development (PRD) for the applicant, Traditions of America Rose Ridge, LLC to construct 234 single family detached homes and twelve single family attached homes on 176.49 acres located on Gibsonia Road Allison Park, PA.

Name of Plan: Traditions of America Rose Ridge
 Lot/Block Numbers: 1216-E-281 & 1215-R-121
 Zoning District: R-2 Semi-Suburban Residential

Mr. Robb reminded the Board that with an approval motion – under Article Seven of the Municipalities Planning Code – they were required to adopt specific findings to support their decision. He added the applicant turned in a list of proposed findings and after some modifications – based on input from Township Engineer and Zoning Officer – the motion would also include the final findings.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Smullin to approve the Traditions of America Rose Ridge Plan Conditional Use and the tentative application for a Planned Residential Development as per the recommendation by the Planning Commission with the above listed conditions and comments listed by Shoup Engineering. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT ORDINANCE NO. 440 (ON-STREET PARKING)

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER PROHIBITING THE PARKING OF VEHICLES ON CERTAIN MUNICIPAL STREETS.

Mr. Mator added to the earlier discussion – specifically what residents were to do if they had more vehicles than spaces when guests come for parties – and suggested that residents work with their neighbors to use each others' driveways when they have the space available. He explained he had made that a practice himself, and viewed such action as being neighborly.

Chief Loper stated that he and Mr. Mator discussed the residents contacting 911 to notify Police of on-street parking violations. He said that there were not enough requests that such calls would tie up 911.

Chief Loper also requested listing streets where parking *was* permitted as opposed to listing streets where parking was *not* permitted. He pointed out that the ordinance does not reflect future changes, for example, when more housing developments are built, which would require updating the ordinance each time.

Mrs. Jordan questioned if the no parking signs would need to be posted at every housing plan intersection.

Mr. Robb answered there is no specific ruling on how many signs are necessary as long as each housing plan had signage.

Dr. Mann asked if the Township could create a phone number for residents to text their house number to report to the Police that they plan on having on-street parking.

Mr. Mator acknowledged Dr. Mann's suggestion and responded that texts/emails could cause a claim where someone says notification was delivered even if it was never received. He supported the use of 911 or using the police phone number to have a record of all the requests.

More discussion was held.

AUTHORIZATION: PURCHASE OF IPADS

As part of the 2022 Budget – and as an effort to streamline administrative services – the Board included the purchasing of iPads for each of the supervisors. These iPads would be used for Township communications and meeting facilitation.

Mr. Mator explained that the purchase of iPads had been a discussion for many years. He showed the Board the version he recommended for them – the iPad Pro – and stated they were larger in size than the average iPad, and therefore would be easier to read. Mr. Mator added that administration could upload supporting documents so they would be available to view via the agenda table of contents, but added that the Board could still have the agenda “scripts” printed for them if individual supervisors so chose.

Mrs. Jordan acknowledged how the Police had been delivering the paper agendas for years to Supervisor homes and the cost that such deliveries incur.

More discussion was held.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Frey to authorize the Township Manager to purchase five iPads at a cost not to exceed \$5,000. Motion carried unanimously 5-0.

AUTHORIZATION: PURCHASE OF PUBLIC WORKS TRUCK

The Township budgeted for a 2022 Ford F-600 Super Duty Dump Truck and associated equipment. The attached quotes were for the chassis from Laurel Ford under the PA COSTARS contract in the amount of \$53,165.00, and the bed and plow for the U.S. Municipal in the amount of \$43,784.00.

These total \$96,949.00

The Township Manager secured financing proposals prior to the business meeting, and that information was distributed to the Board of Supervisors.

MOTIONED BY Supervisor Frey and SECONDED BY Supervisor Hollibaugh to authorize the purchase of a new 2022 Ford Super Duty F-600 Dump Truck from Laurel Ford as quoted in the total amount of \$96,949.00, and the financing of said vehicle to Laurel Capital at a rate of 3.06% for five years. Motion carried unanimously 5-0.

AUTHORIZATION: PURCHASE OF POLICE TRUCK

The Township received the attached quote from Laurel Ford for the one 2022 Ford Police F-150 4X4 Responder truck at a cost of \$38,550.00.

Laurel Ford is a participant in the PA COSTARS purchasing program.

The Township Manager secured financing proposals prior to the business meeting, and that information was distributed to the Board of Supervisors.

MOTIONED BY Supervisor Smullin and SECONDED BY Supervisor Hollibaugh to authorize the purchase of a new 2022 Ford F-150 4X4 Responder truck from Laurel Ford as quoted in the total amount of \$38,550.00, and the financing of said vehicle to First National Bank at a rate of 2.73 for three years. Motion carried unanimously 5-0.

DISCUSSION: LOGOS/WEBSITE/OUTREACH

Last year the Board contracted with Dorsey Design to generate a new Township Logo, then work on various Outreach/Branding initiatives, such as a new website design.

Ms. Dorsey was present and summarized what her contract entailed. She pointed out the logo project needed to be reviewed again to incorporate the new elected Boards' vision of the Township.

Mr. Mator elaborated by stating that Ms. Dorsey needed a vision from the Board as a whole to properly reflect how the logo "felt" and how the culture of West Deer Township would be conveyed to the viewer.

Mr. Smullin suggested to ask the West Deer Community for logo ideas.

Ms. Dorsey advised against involving too many people. She explained that it could become difficult to narrow down a decision and that it could be too costly for the Township. She recommended the Board and staff narrowing down the options to two, then deciding from those.

Ms. Dorsey showed a slideshow of all the existing logo options, and more discussion was held.

DISCUSSION: 2022 GOALS/OBJECTIVES

Mrs. Jordan brought up some goals/objectives suggestions for 2022.

- She proposed restarting the Charter Committee, and asked for suggestions of who to ask to be on the Committee.

Mr. Mator explained that the last Charter Commission was made up of three supervisors and four Township residents, with Michael Foreman from the DCED, the Township Solicitor, and himself serving as advisors.

- Mrs. Jordan voiced she would like to have Township newsletter mailers sent out regularly to the residents and the Fire Department donation links added to the Township website/mailers.
- She requested that an explanation of the Deer Creek Drainage Basin Authority's bill increase be addressed on the Township website, and explaining that they are a separate entity from the Township.
- Mrs. Jordan asked if there were any applications for the new Township positions (Assistant Manager and Planning and Zoning Administrator) and questioned when the interviews will be.

Mr. Mator responded there have been three applications for the Assistant Manager and five for the Planning and Zoning Administrator. He added January 28th is the deadline to submit an application, and that the applicants would be contacted for interviews the first week of February.

Mrs. Jordan suggested that Supervisors attend the interview process and asked who would like to be involved. Dr. Mann and Mrs. Hollibaugh stated they would both like to attend the interviews. Mrs. Jordan also requested to be included in the interview process.

- Mrs. Jordan mentioned she has read the 150 years of West Deer book on the Township website, and suggested requesting the help of the West Deer residents to gather more history with pictures to expand upon the book.

Dr. Mann asked for clarification if Mrs. Jordan meant a display to be put together, and Mrs. Jordan explained she was thinking more along the line of publishing.

Mr. Smullin suggested displaying West Deer memorabilia. Mrs. Jordan agreed and brought up these items could be displayed in the new Township municipal complex.

More discussion was held.

- She requested that the changes to the Zoning Ordinances be summarized or to put together a committee to handle the reviewing process.
- Mrs. Jordan recommended a Building Committee be in place to oversee the new Township building process.
- She pointed out that the Board had set aside funds in the 2021 Budget for the CDC Steering Committee but currently, the Committee had not moved forward on their plans. She requested for this to be a discussion topic at a later date for the Board to decide what to do with the Committee.
- Mrs. Jordan suggested a Christmas program like a living Nativity scene in Bairdford Park or a Drug program, and asked Dr. Mann for her ideas.

Dr. Mann mentioned that Deer Lakes School District had held a Veteran's Day program in the past but eliminated it due to the cost.

Mrs. Jordan recommended Dr. Mann having a meeting with Mrs. Stark to discuss event ideas. She emphasized these events should be free.

More discussion was held.

DISCUSSION: COAL TAR BAN

Mr. Mator advised the Board that there was information given to the Board by Mr. Patrick Stark for them to review prior to making a decision on this resolution.

Mrs. Jordan requested more time to review the information.

Mr. Mator agreed and stated this resolution will be on the February agenda to discuss.

DISCUSSION: COMMUNITY DAYS

Community Days was previously discussed during the Parks & Recreation Board Report.

OLD BUSINESS

- None

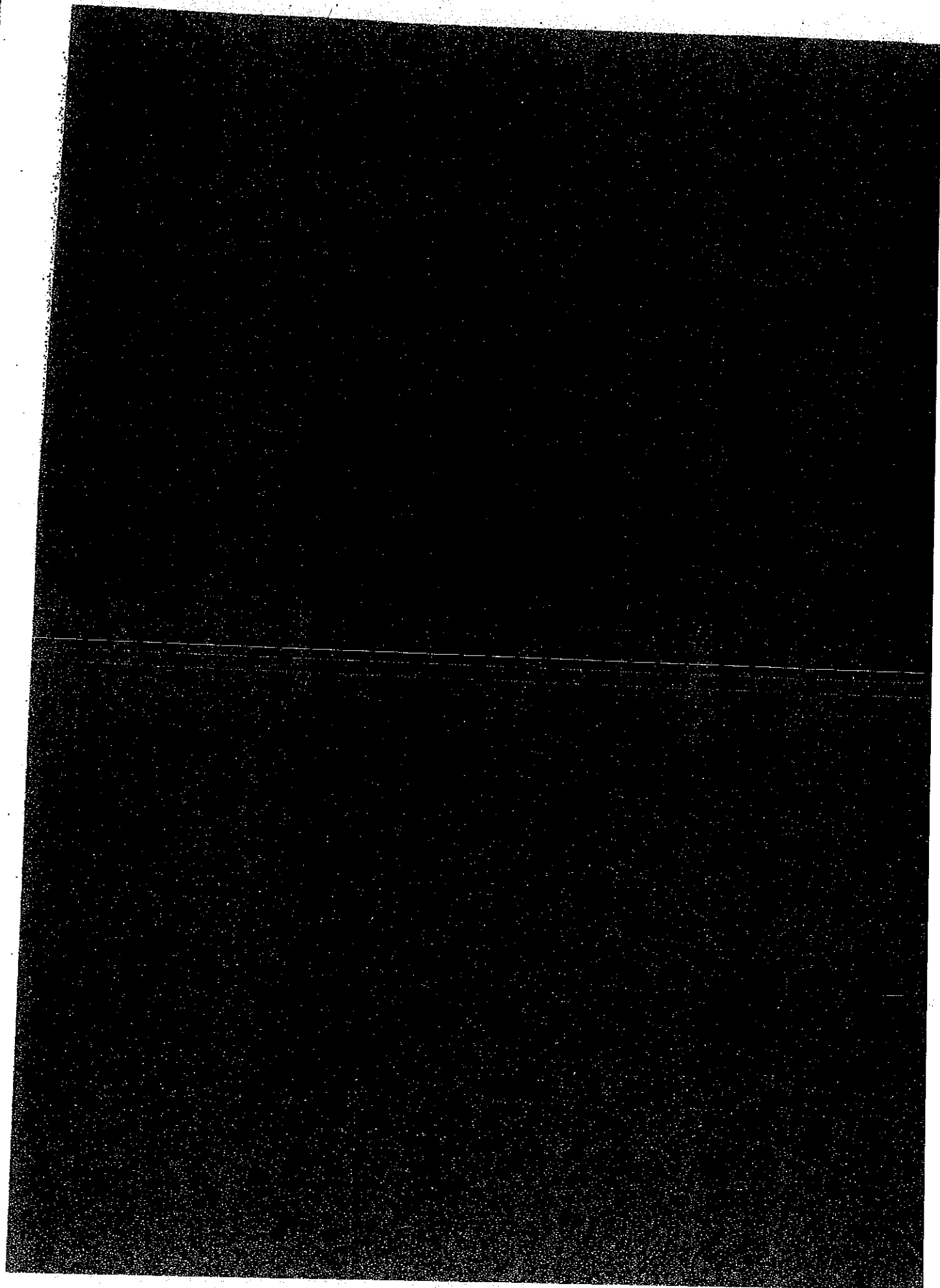
NEW BUSINESS

- None

ADJOURNMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 8:51 p.m.
Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

FINANCE OFFICER'S REPORT**January 31, 2022****I - GENERAL FUND:**

	<u>January</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,820,643.81	1,820,643.81	20.19%
Expenditures	379,602.32	379,602.32	4.21%

Cash and Cash Equivalents:

Sweep Account

1,597,934.10**1,597,934.10****II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Restricted

48,066.52

Fire Tax Fund:

Restricted

22,760.21

State/Liquid Fuels Fund:

Restricted

2,935.09

73,761.82**Investments:****Operating Reserve Fund:**

Reserved

776,359.54

Capital Reserve Fund:

Reserved

962,990.33**1,739,349.87****III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**0.00**0.00****TOTAL CASH BALANCE 1/31/22****3,411,045.79****Interest Earned January 2022****1,042.77**

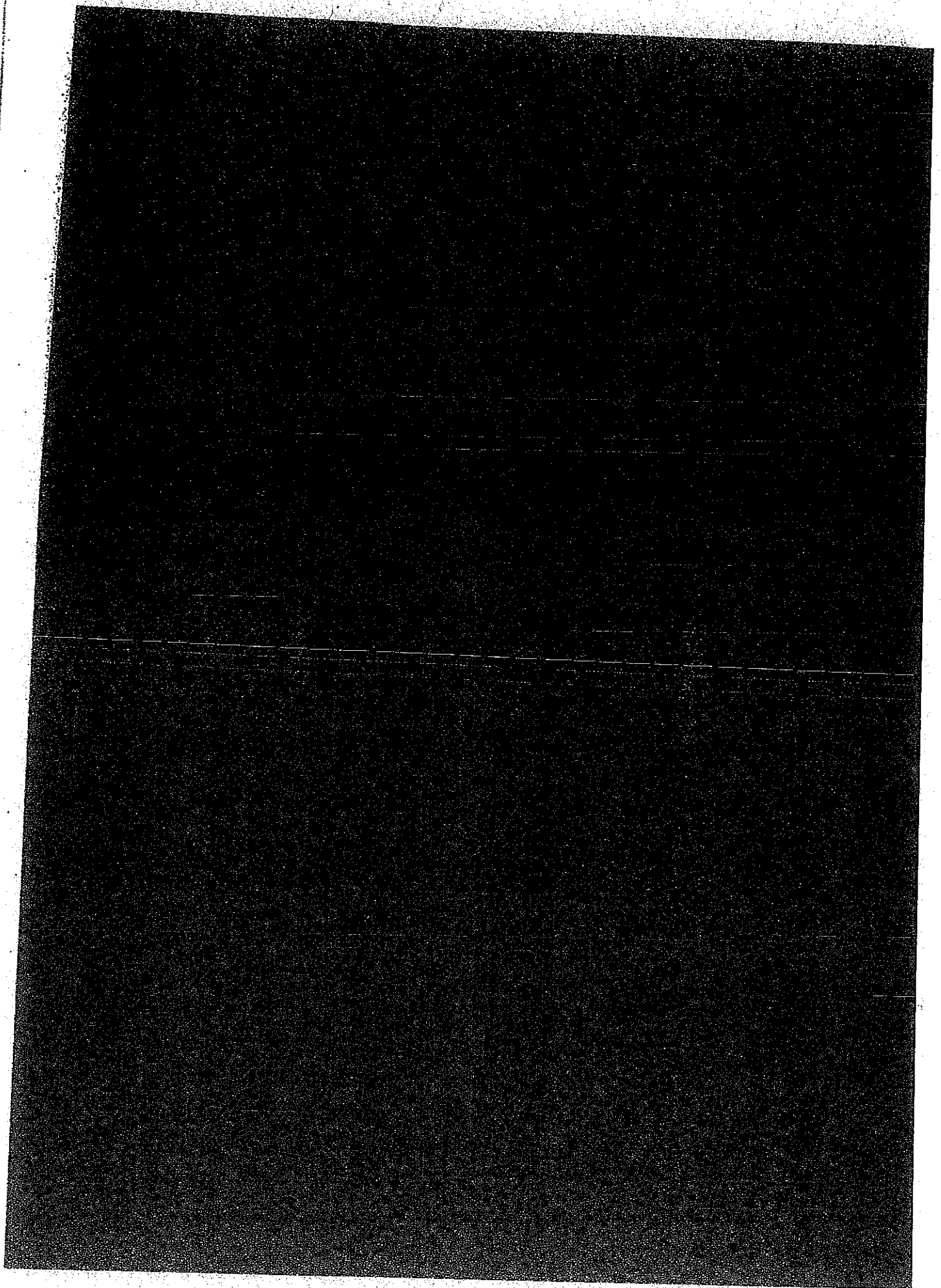
	<u>1/1/2022</u>		<u>January</u>		<u>1/31/2022</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	97,438.99	\$	2,607.94		95,060.08
NexTier Bank VFC #2	390,885.67	\$	2,680.96		389,430.77

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2022

	<u>JANUARY</u>	<u>YTD</u>
GENERAL FUND	\$9.19	\$9.19
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$0.20	\$0.20
OPERATING RESERVE	\$7.20	\$7.20
STATE FUND	\$0.03	\$0.03
CAPITAL RESERVE	<u>\$1,026.15</u>	<u>\$1,026.15</u>
TOTAL INTEREST EARNED	<u><u>\$1,042.77</u></u>	<u><u>\$1,042.77</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

By Name
Cutoff as of: 12/31/9999

Due Dates: 02/15/2022 thru 02/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name:	AMERI KOHL AGGREGATES INC			1398.00				1398.00		
Name:	AMERI KOHL TRANSPORT INC			587.15				587.15		
Name:	BEARCOM			292.47				292.47		
Name:	BEST WHOLESALE TIRE CO, INC			417.75				417.75		
Name:	HEI-WAY, LLC			349.06				349.06		
Name:	JORDAN TAX SERVICE, INC.			554.04				554.04		
Name:	KRESS TIRE			35.00				35.00		
Name:	MRM WORKERS' COMP FUND			25078.38				25078.38		
Name:	OFFICE DEPOT			552.74				552.74		
Name:	SHOUP ENGINEERING INC.			824.00				824.00		
Name:	STEPHENSON EQUIPMENT, INC.			1870.66				1870.66		
Name:	TOSHIBA FINANCIAL SERVICES			498.76				498.76		
Name:	TRISTANI BROTHERS, INC.			2540.89				2540.89		
Name:	TUCKER/ARENSBERG ATTORNEYS			3472.16				3472.16		
FINAL TOTALS:				38471.06				38471.06		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 08:42 am
Date: 02/10/2022
Page: 1By Name
Cutoff as of: 12/31/9999

Due Dates: 02/15/2022 thru 02/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES Road: Anti-Skid	430.372 0122	183116 01/17/2022	454.20 02/15/2022	01/18/2022			454.20		N
00337	AMERIKOHL AGGREGATES Road: Anti-Skid	430.372 0222	56453 02/07/2022	943.80 02/15/2022	02/08/2022			943.80		N
Name: AMERIKOHL AGGREGATES INC				1398.00				1398.00		
00338	AMERIKOHL TRANSPORT Road: Delivery of Anti-Skid	430.372 0122	37560 01/17/2022	190.76 02/15/2022	01/18/2022			190.76		N
00338	AMERIKOHL TRANSPORT Road: Delivery of Anti-Skid	430.372 0222	37683 02/07/2022	396.39 02/15/2022	02/08/2022			396.39		N
Name: AMERIKOHL TRANSPORT INC				587.15				587.15		
00674	BEARCOM Road: Radio Equip Maint	430.327 0222	5325733 02/01/2022	57.47 02/15/2022	02/02/2022			57.47		N
00674	BEARCOM POL: Radio Equip Maint	410.328 0222	5326916 02/02/2022	235.00 02/15/2022	02/03/2022			235.00		N
Name: BEARCOM				292.47				292.47		
00553	BEST WHOLESale TIRE Police:Car#37-oil change/filte0122	410.374 0122	21865 01/08/2022	44.55 02/15/2022	02/02/2022			44.55		N
00553	BEST WHOLESale TIRE Police:Car#34-battery/oil chan0122	410.374 0122	21875 01/07/2022	273.20 02/15/2022	02/02/2022			273.20		N
00553	BEST WHOLESale TIRE Police:Car#30-oil change/filte0122	410.374 0122	21916 01/13/2022	51.75 02/15/2022	02/02/2022			51.75		N
00553	BEST WHOLESale TIRE Police:Car#38-oil change/filte0122	410.374 0122	21937 01/18/2022	48.25 02/15/2022	02/02/2022			48.25		N
Name: BEST WHOLESale TIRE CO, INC				417.75				417.75		
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0222	10325984 02/01/2022	349.06 02/15/2022	02/07/2022			349.06		N
Name: HEI-WAY, LLC				349.06				349.06		
00106	JORDAN TAX SERVICE, Delinquent R E Tax Commission	403.140 0122	1-C-#127 01/17/2022	554.04 02/15/2022	01/24/2022			554.04		N

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 08:42 am
Date: 02/10/2022
Page: 2

By Name
Cutoff as of: 12/31/9999

Due Dates: 02/15/2022 thru 02/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: JORDAN TAX SERVICE, INC.				554.04				554.04		
00362	KRESS TIRE	430.374	10270-37	35.00				35.00		N
Road: Flat repair				02/15/2022	01/27/2022					
Name: KRESS TIRE				35.00				35.00		
00325	MRM WORKERS' COMP FU	486.354	2122PRJ7550	25078.38				25078.38		N
3rd Install of 4-workers Comp				02/15/2022	01/31/2022					
Name: MRM WORKERS' COMP FUND				25078.38				25078.38		
00657	OFFICE DEPOT	410.210	221022909001	294.35				294.35		N
Police: office Supplies				02/15/2022	01/24/2022					
00657	OFFICE DEPOT	409.226	222183317001	44.24				44.24		N
Cleaning: supplies				02/15/2022	01/31/2022					
00657	OFFICE DEPOT	406.210	222183317001	43.39				43.39		N
office supplies				02/15/2022	01/31/2022					
00657	OFFICE DEPOT	409.226	222183452001	37.32				37.32		N
Cleaning supplies				02/15/2022	01/31/2022					
00657	OFFICE DEPOT	406.210	222183453001	133.44				133.44		N
Office supplies				02/15/2022	01/31/2022					
Name: OFFICE DEPOT				552.74				552.74		
00830	SHOUP ENGINEERING IN	408.319	22-24	103.00				103.00		N
Engineering: Rose Ridge				02/15/2022	02/01/2022					
00830	SHOUP ENGINEERING IN	408.313	22-25	515.00				515.00		N
Engineering: Miscellaneous				02/15/2022	02/01/2022					
00830	SHOUP ENGINEERING IN	408.319	22-26	51.50				51.50		N
Engineering: Dollar General				02/15/2022	02/01/2022					
00830	SHOUP ENGINEERING IN	408.319	22-27	154.50				154.50		N
Engineering: Passerello-Schaa				02/15/2022	02/01/2022					
Name: SHOUP ENGINEERING INC.				824.00				824.00		
00074	STEPHENSON EQUIPMENT	430.374	18049619	1382.50				1382.50		N
Road: ABI Sliding/Trip Spring				02/15/2022	01/20/2022					

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 08:42 am
Date: 02/10/2022
Page: 3

By Name
Cutoff as of: 12/31/9999

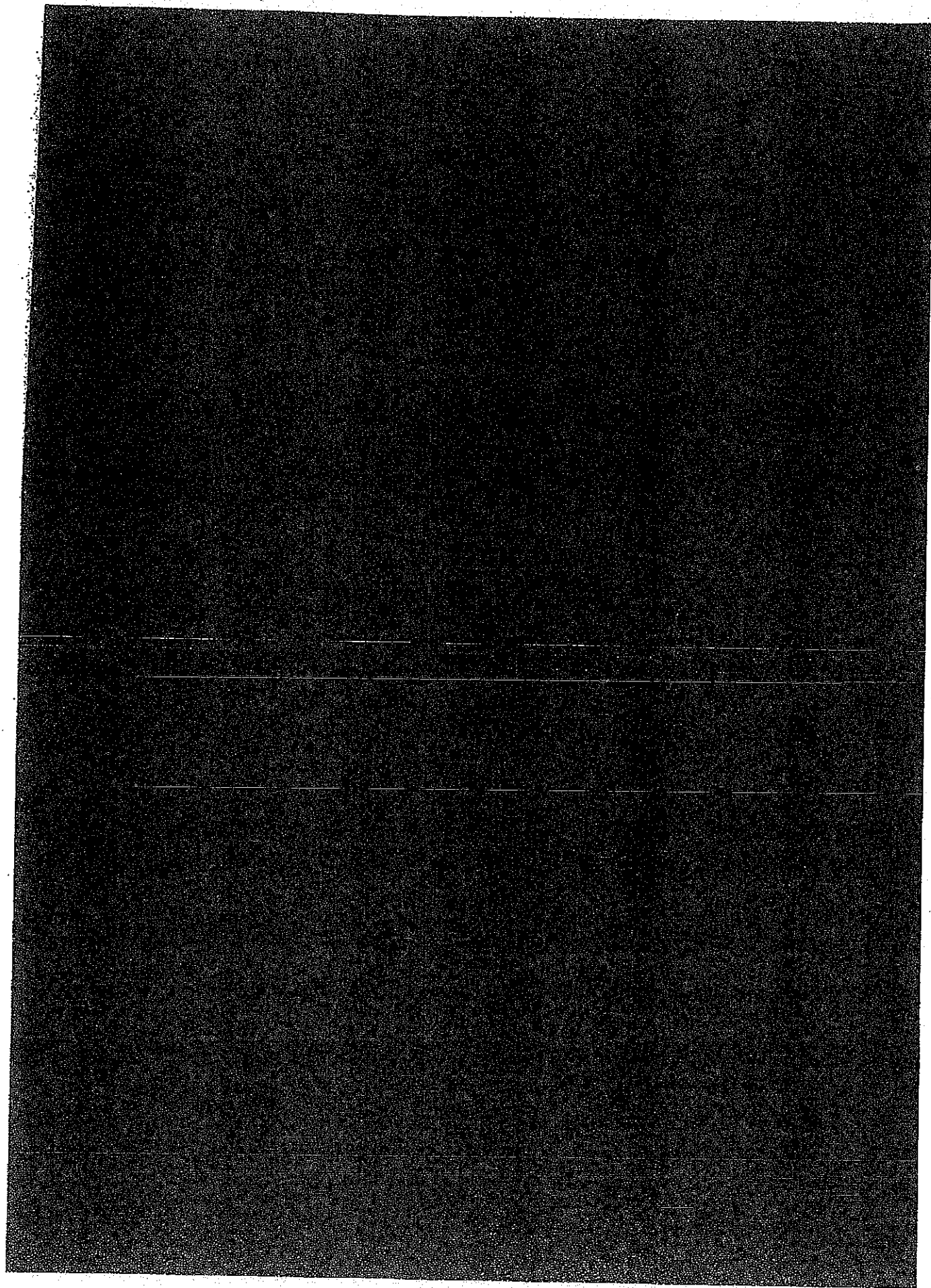
Due Dates: 02/15/2022 thru 02/15/2022

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00074	STEPHENSON EQUIPMENT 430.374 Road: 5/8-Eyebo1/p1ow marker 0122		18050027 01/27/2022	244.08 02/15/2022 01/27/2022				244.08	N	
00074	STEPHENSON EQUIPMENT 430.374 Road: 11x4 eyebolt/p1ow markers0222		18050027 01/27/2022	244.08 02/15/2022 01/31/2022				244.08	N	
Name: STEPHENSON EQUIPMENT, INC.				1870.66				1870.66		
00577	TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance of Copiers0122		5018567498 01/18/2022	253.82 02/15/2022 01/24/2022				253.82	N	
00577	TOSHIBA FINANCIAL SE 410.261 Lease & Maintenance of Copiers0122		5018567498 01/18/2022	244.94 02/15/2022 01/24/2022				244.94	N	
Name: TOSHIBA FINANCIAL SERVICES				498.76				498.76		
00067	TRISTANI BROTHERS, I 430.374 Road: Trk#9-Inspection 0122		2200119 01/31/2022	308.77 02/15/2022 02/07/2022				308.77	N	
00067	TRISTANI BROTHERS, I 430.374 Road: Trk#8-Service & Inspection0122		2200120 01/31/2022	672.34 02/15/2022 02/07/2022				672.34	N	
00067	TRISTANI BROTHERS, I 430.374 Road: Trk#2-Set Rear Springs/hy0122		2200121 01/31/2022	1559.78 02/15/2022 02/07/2022				1559.78	N	
Name: TRISTANI BROTHERS, INC.				2540.89				2540.89		
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Retainer 0122		629273 01/31/2022	500.00 02/15/2022 02/09/2022				500.00	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Rose Ridge-PRD 0122		629274 01/31/2022	651.00 02/15/2022 02/09/2022				651.00	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: General 0122		629275 01/31/2022	1664.16 02/15/2022 02/09/2022				1664.16	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Litigation 0122		629276 01/31/2022	62.00 02/15/2022 02/09/2022				62.00	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Dionysus-Use Ap0122		629277 01/31/2022	595.00 02/15/2022 02/09/2022				595.00	N	
Name: TUCKER/ARENSBERG ATTORNEYS				3472.16				3472.16		

FINAL TOTALS:

38471.06

38471.06



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Robert J. Loper, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: February 8, 2022

Attached is the Officer's Monthly Report for January 2022.

JB

CC: D. Mator, Manager
B. Jordan, Chairwoman
S. Hollibaugh, Vice Chairwoman
Dr. J. Mann
J. Smullin
V. Frey

OFFICER'S MONTHLY REPORT
January 2022

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	64	0	64
CALLS FOR SERVICE/FIELD CONTACTS	465	0	465
ALL OTHER CALLS	507	0	6135
TOTALS CALLS FOR SERVICE	1036	0	6664
 <u>ARRESTS</u>			
ADULT	9	0	9
JUVENILE	0	0	0
TRAFFIC CITATIONS	5	0	5
NON TRAFFIC CITATIONS	0	0	0
PARKING CITATIONS	2	0	2
WARNINGS	30	0	30
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	0	0
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9,272	0	9,272
GALLONS OF GASOLINE USED	1000.2	0.00	1000.2
REPAIRS/MAINTENANCE	426.57	0.00	426.57
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	20	0.00	20
PRELIMINARY HEARINGS	0	0.00	0
PRETRIAL	0	0.00	0
INVESTIGATIONS	4.5	0.00	4.5
ARRESTS	3.5	0.00	3.5
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	0	0.00	0
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	16	0.00	16
TOTAL HOURS	44	0.00	44

Points of Interest

January 2022

Budget Figure YTD -7.71%

Chief Robert Loper

- January 6- Met with Public Works Foreman Olar and Deer Lakes Baseball at Bairdford Park.
- January 25- Attended assembly at Deer Lakes High School
- January 25- Met with director at Pyramid Health
- January 31- Met with an applicant for potential part time officer position

K9 Officer Edward Newman

- January 7- Tracking and Narcotic training held at Butler City School
- January 14- Tracking and Narcotics training held at Butler County Courthouse.
- January 21- Tracking and Narcotics training held at Preston Park in Butler Twp.
- January 28- Nitro had a pre-operation vet consult.

Sergeant Mikus & Sergeant Petosky

- January 13- Sgt. Petosky participated in at warrant planning for an individual with multiple firearms violations. The warrant was served, and the actor was taken into custody without incident.
- January 14- Sgt. Petosky attended training at the Ross Twp. Annex. Operators completed their yearly firearms inspections. Inventory and inspection of all gear was completed.
- January 28- Operators attended training at the Ross Twp. Annex. Operators worked on a warrant service training in two different locations within the township of Ross.

EMA- Sergeant Shurina

- See attached EMA report

Deer Lakes School District

- See attached SRO report
- January 7- Officers Elza and Lindner provided general security for the Boys Basketball game versus Burrell.
- January 8- Officer Rigous provided general security for the Girls Basketball game versus Knoch.
- January 13- Officer Gizienski provided general security for the Girls Basketball game versus Valley

- January 14- Officers Newman and Brand provided general security for the Boys Basketball game versus Keystone Oaks.
- January 21- Sergeant Shurina and Officer Vulakovich provided general security for the Boys Basketball game versus Knoch
- January 24- Sergeant Burk provided general security for the Girls Basketball game versus Freeport
- January 25- Sergeant Petosky and Officer Brand provided general security for the Boys Basketball game versus Freeport
- January 28- Officers Evan and Lindner provided general security for the Boys Basketball game versus Hampton
- January 31- Officer Trocki provided general security for the Girls Basketball game versus Burrell.

Explorers

- Prepped for an early February Open House.

Misc. Details

- January 10- Sergeant Shurina and Officer Rigous attended Train the Trainer Defensive Tactics training.
- January 12- All officers attended CPR/ First Aid recertification training performed by West Deer EMS Chief Humes.
- January 26- Officer Evan attended Uniform Crime Reporting training at Pennsylvania State Police



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

Monthly Report
Deer Lakes School District
SRO / Security Detail & Logs

JANUARY 2022

WDPD INCIDENT REPORTS

TOTAL: 5

- 2 MVA – Non Reportable**
- 1 Harassment – Terroristic Threats**
- 2 Drug Laws – General**

2 TOTAL ARRESTS / CITATIONS FROM ABOVE INCIDENTS
(Summary, Misdemeanor, Felony)

SRO / SECURITY DETAILS & LOGS

TOTAL: 93

- 64 Security General**
- 1 Security Cafeteria**
- Security Parking Lot**
- 2 Instruct SRO Student Program**
- Instruct SRO Faculty Program**
- Instruct DARE Program**
- 1 Attend Court**
- 4 Attend Meeting**
- 3 Attend Training**
- 2 Assist Student**
- 3 Assist Teacher**
- 8 Assist Administrator**
- Assist Juv. Prob. Officer**
- 1 Assist Nurse / EMS**
- Assist Other**
- 1 Student Transport**
- Student Missing / Search**
- Student Monitoring**
- Suspicious Incident / person**
- K-9 Drug Search**
- 3 School Safety Drill**
- Other / Miscellaneous**

TOTAL ACTIVITY

TOTAL: 98



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	30	ADMIN. BUILDING	0
MIDDLE SCHOOL	20	BUS GARAGE	0
E.U. INTERMEDIATE	20	OTHER	7
CURT. PRIMARY	21		

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None TOTAL INVOLVEMENTS THIS PERIOD: None

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

Number of Classes

14

Grade Level

3RD Grade Charlie Check First

SRO Programs

INSTRUCTED DURING THIS PERIOD

Program

None

School

Date

Submitted by:

Sgt. Michael J. Shurina
West Deer Township Police Department
Deer Lakes School District SRO

See attached WDPD reports for more detail and/or any notes regarding specific incidents.



EMA Coordinator: Michael Shurina
109 East Union Road - Cheswick, PA 15024 / 724-265-1100
mshurina@westdeertownship.com

EMA Team

Robert Loper
Joshua Wiegand
Mark Lovey
Gary Borsuk

John Krauland
Donald Gerlach
Aaron Skrbini

EMERGENCY MANAGEMENT

Monthly Report

JANUARY 2022

Listed below are the activities which the West Deer Township Emergency Management Coordinator and/or Deputies (EMA Team) participated in and/or responded to.

INCIDENT: Online Training – Fundamentals of Emergency Management
DATE: January 7, 2022
MISC. INFO: Mike Shurina Completed online training (IS-700 National Incident Management Intro) as required by Allegheny County EMA.

INCIDENT: Online Training – Emergency Planning / Leadership and Influence
DATE: January 20, 2022
MISC. INFO: Mike Shurina Completed online training (IS-775 EOC Management and Operations) as required by Allegheny County EMA.

Submitted by:

Sgt. Michael J. Shurina
West Deer Township Police Department
West Deer Township EMA Coordinator

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date:

1/1/2022

Report End Date:

1/31/2022

Calls For Service:

ALARM ACTIVATION - BUSINESS	1
ALARM ACTIVATION - BUSSINESS/FALSE	5
ALARM ACTIVATION - FIRE	1
ALARM ACTIVATION - RESIDENTL/FALSE	5
ANIMAL - COMPLAINT	7
ANIMAL - CRUELTY	1
ASSAULT - STRONG ARM	1
ASSIST - EMS	21
ASSIST - EMS (DOA)	6
ASSIST - OTHER	5
ASSIST - POLICE	8
ASSIST - RESIDENT	4
ASSIST - WELFARE CHECK	9
BURGLARY - FORCE (RESIDENTIAL)	1
CIVIL - CHILD CUSTODY	1
CIVIL - COMPLAINT	3
CIVIL - LANDLORD TENANT	2
CIVIL - NEIGHBOR DISPUTE	1
COURT - MAGISTRATE	2
COURT - WARRANT SERVICE	2
CRIMINAL MISCHIEF - GENERAL	1
CRIMINAL MISCHIEF - RESIDENTIAL	2
DISABLED VEHICLE - GENERAL	8
DOMESTIC - PHYSICAL	3
DOMESTIC - VERBAL	7
DRUG LAWS - GENERAL	4
DUI - OVER LEGAL AGE	1
FIRE - STRUCTURE (RESIDENCE)	1
FRAUD - GENERAL	3
HARASSMENT - TERRORISTIC THREATS	3
HAZARDOUS CONDITION - ROAD HAZARD	13
HAZARDOUS CONDITION - UTILITY COMP	1
HUNTING COMPLAINT - GENERAL	4
INSECURE - RESIDENCE	1
MENTAL COMMITMENT - INVOLUNTARY	1
MISSING PERSON - JUVENILE MALE	1
MVA - DUI	2
MVA - LEAVING THE SCENE	1
MVA - NON REPORTABLE	8
MVA - PRIVATE PROPERTY	1
MVA - REPORTABLE	8
NOISE COMPLAINT - RESIDENTIAL	1
NOTIFICATION - DEATH	1
PARKING COMPLAINT - RESIDENTIAL	16

Calls For Service:

PATROL - GENERAL	133
PFA - VIOLATION	1
PHONE CALLS - GENERAL	6
POLICE INFORMATION - FOLLOW UP INVEST	9
POLICE INFORMATION - GENERAL	15
PREMISES CHECK - BUSINESS	4
PROPERTY - FOUND	1
SOLICITATION COMPLAINT - GENERAL	1
SPECIAL DETAIL - ADMINISTRATIVE	16
SPECIAL DETAIL - CHILD SEAT INSTALLATIO	1
SPECIAL DETAIL - PATROL	4
SRO DETAIL - ASSIST ADMINISTRATOR	8
SRO DETAIL - ASSIST NURSE / EMS	1
SRO DETAIL - ASSIST STUDENT	2
SRO DETAIL - ASSIST TEACHER	3
SRO DETAIL - ATTEND COURT	1
SRO DETAIL - ATTEND MEETING	4
SRO DETAIL - ATTEND TRAINING	3
SRO DETAIL - INSTRUCT SRO PROGRAM (ST	2
SRO DETAIL - SCHOOL SAFETY DRILL	3
SRO DETAIL - SECURITY (CAFETERIA)	1
SRO DETAIL - SECURITY (GENERAL)	64
SRO DETAIL - STUDENT TRANSPORT	1
SUSPICIOUS - OTHER	1
SUSPICIOUS - PERSON	6
SUSPICIOUS - VEHICLE	2
THEFT - BUSINESS	1
THEFT - FROM MOTOR VEHICLE	1
THEFT - IDENTITY	1
THEFT - OTHER	1
THEFT - RETAIL	1
TRAFFIC - COMPLAINT	8
TRAFFIC - DETAIL	24
TRAFFIC - SCHOOL ZONE	2
TRAFFIC - STOP	18
TRESPASS - RESIDENCE	1

TOTAL CALLS FOR SERVICE: 529

West Deer Township Police Department Total Arrest Report

This report lists all adult and juvenile arrests made within a given time period.
(Note: This report only includes Misdemeanor and Felony arrests.)

Report Start Date: 1/1/2022

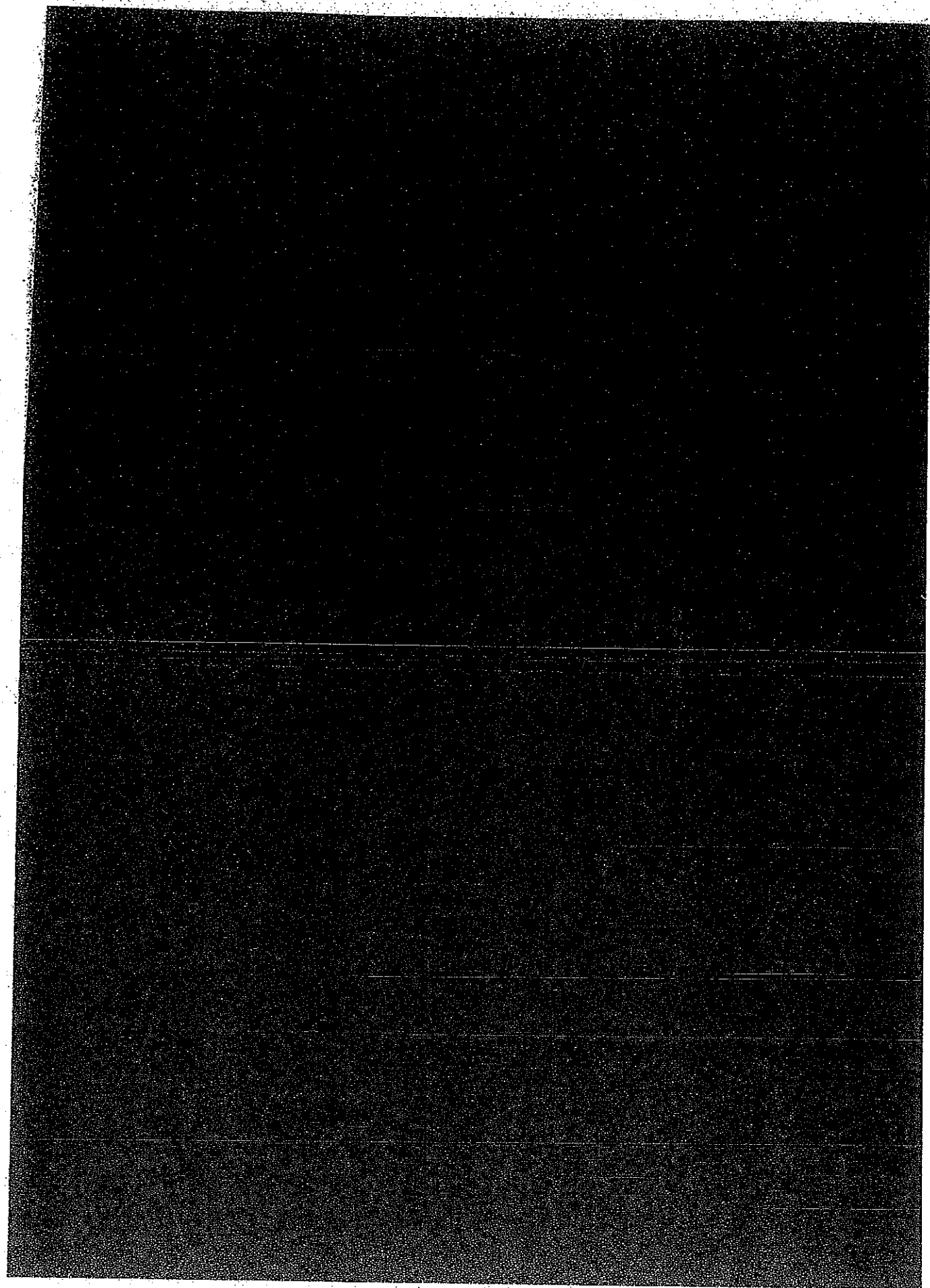
Report End Date: 1/31/2022

ARREST DATE	D I #	SIGNAL CODE	JUVENILE ARREST
1/6/2022	20220011	THEFT - RETAIL	
1/12/2022	20220010	FRAUD - GENERAL	
1/12/2022	20220022	MVA - DUI	
1/13/2022	20220024	DRUG LAWS - GENERAL	
1/14/2022	20220030	DUI - OVER LEGAL AGE	
1/21/2022	20220039	BURGLARY - FORCE (RESIDENTIAL)	
1/23/2022	20220042	MVA - DUI	
1/30/2022	20220061	DOMESTIC - PHYSICAL	
1/30/2022	20220061	DOMESTIC - PHYSICAL	

TOTAL ARRESTS: 9

TOTAL ADULT ARRESTS: _____

TOTAL JUV. ARRESTS: _____



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2022
MONTHLY REPORT FOR JANUARY
PUBLIC WORKS DEPARTMENT

ROADS

- Clean up washout on Rittman Road.
- Repair wash out in alley in Russellton.
- Replace 10' of 15" pipe on Christy Road and Henry Road, also place R-5 stone as head wall.
- Patch Grouse Run Road and McIntyre Road.
- Remove trees from Superior Road and Eisele Road..
- Patch alleys in Bairdford, Curtisville, & Russellton.
- Snow Removal.

TRUCKS & EQUIPMENT


- Change oil, filter & fuel filter spare excavator grease.
- Take truck #7 to Shultz Ford for recall.
- Repair door on high lift.
- Change batteries in truck #3.
- Take Peterbilt to Hunter.
- Clean & grease trucks.

MISCELLANEOUS

- Re-hang Veteran banner on East Union Road.
- Dig out spot for trailer at Bairdford Park & spread stone.
- Repair mailboxes.
- Repair stop sign on Benjamin.
- Change fan in bathroom.
- Mark lines for drilling.

PA1 Calls
66

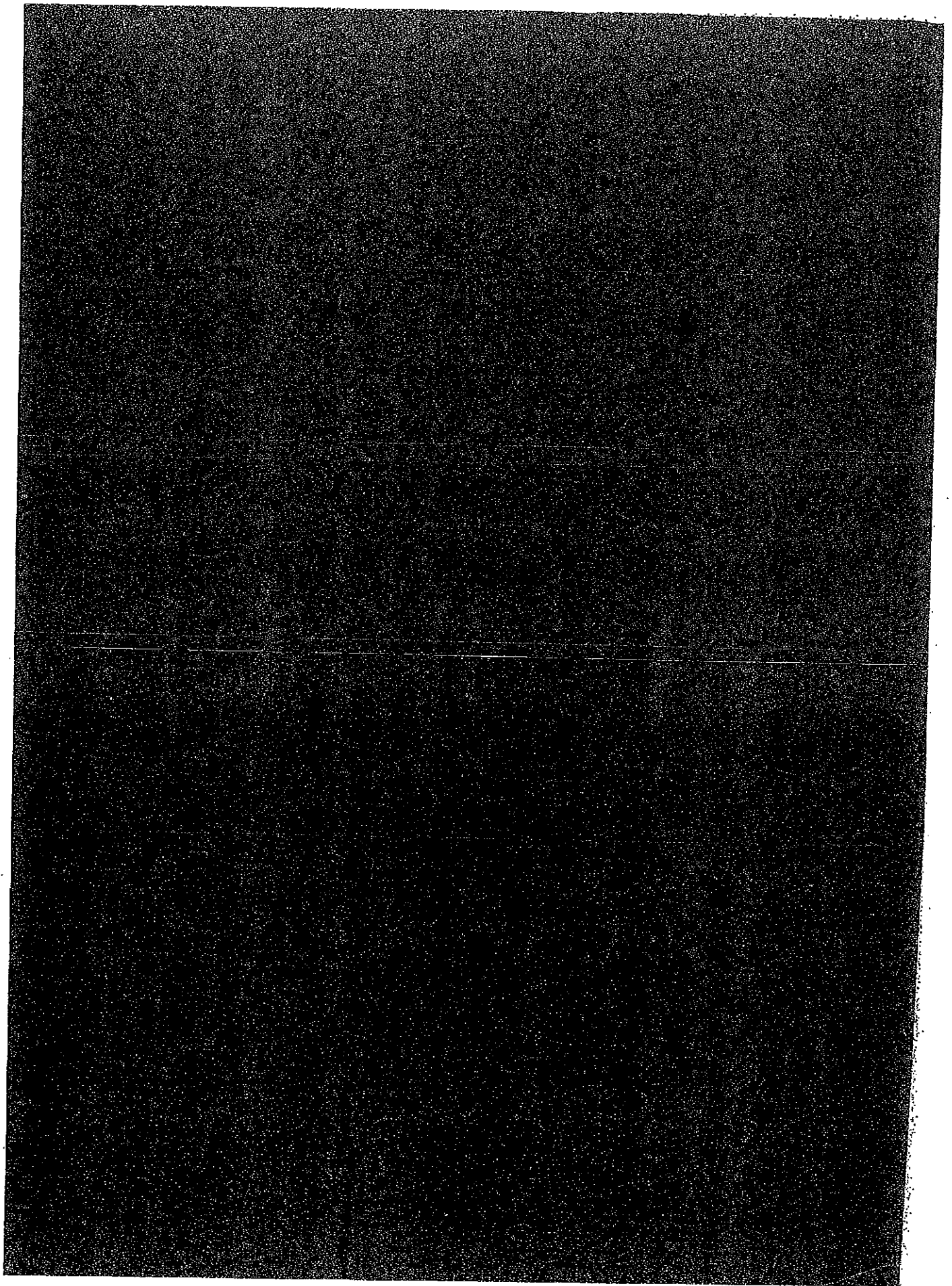
OT
487 hrs



Kevin Olar

1-4-22

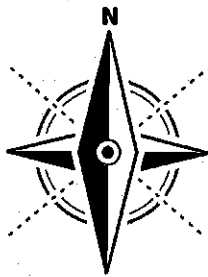
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

JANUARY 2022 ENGINEER'S REPORT

WEST DEER TOWNSHIP

Prepared February 10, 2022

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – January 19, 2022

Planning Commission Meeting – none

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Projects:

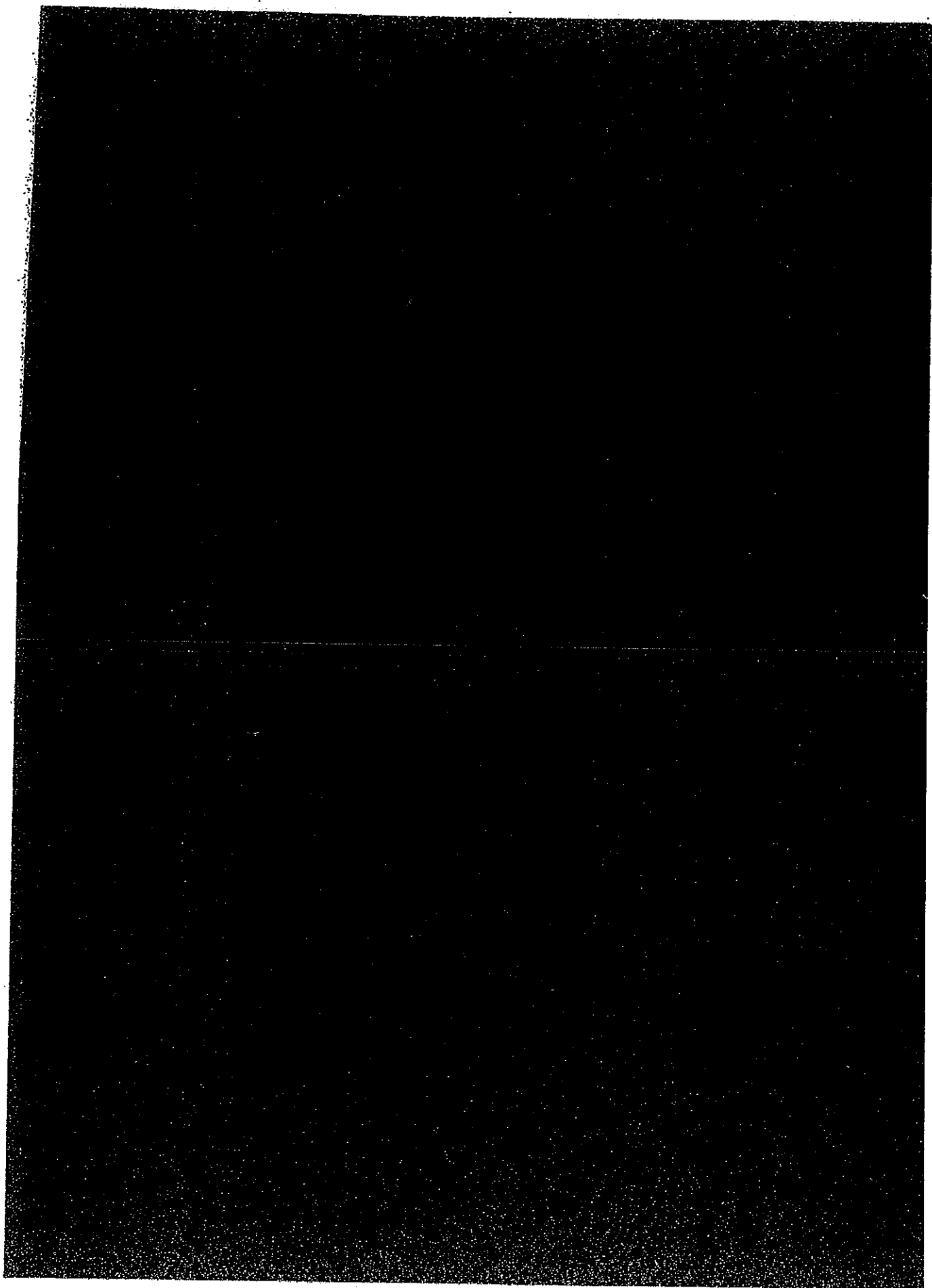
- Stream Restoration Project – The contractor, Sure Shot Excavating, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Route 910 at the Richland Township border. The work on Dawson Run (Mischen property) has been put on hold until Spring of 2022.
- Bairdford Park Pavilion Project – The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Excavation of the existing footings revealed unexpected findings. An alternative method of installing the posts and anchoring to the existing footings has been developed.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Passerello-Schaaf Plan – Reviews for this Lot Line Revision Plan were performed and review letters were issued to the Township on January 31, 2022 and February 1, 2022.

Respectfully Submitted,
SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

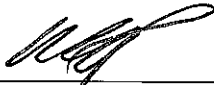
ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

Code Enforcement

January 31, 2022

1. Issued 13 Occupancy Permits
2. Issued 13 Building Permits
3. Performed 49 site inspections
4. See attached Project Status report.
5. Planning commission meeting was canceled due to no active projects needing discussed and awaiting EPD revisions on Zoning Ordinance. Planning Commission meeting is scheduled for 2-24-22.
6. Zoning Ordinance review process is ongoing a meeting is planned for 2-11-22 with EPD (consultant) Township staff and solicitor.
7. No Zoning Hearing Board meeting was held.
8. Initiated 4 complaint investigations.
9. Attended court for 25 citations.



William Payne

**West Deer Township
Occupancy Permit Report
January 2022**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
01/07/2022	O22-001	1511-P-262	Donald Sangelo	215 MCCLURE RD	Single Family Home	No
01/07/2022	O22-002	1670-K-097	Jessica Ostrowski	1122 STONECREST DR	Single Family Home	No
01/07/2022	O22-003	1218-M-297	Mandy Noble	1257 PATTON DR	Single Family Home	No
01/07/2022	O22-004	1838-R-235	Kristy Difeo & Brian Maskas	171 BESSEMER ST	Single Family Home	No
01/10/2022	O22-005	2010-J-198	James M. & Margaret K. Froehlich	21 HUNTER RD	Single Family Home	No
01/12/2022	O22-006	1218-A-247	Nicolas P. Scibetta and Abigail R. Schurer	46 MICHAEL RD	Single Family Home	No
01/14/2022	O22-007	1508-A-90	Robert and Carolyn Remington	941 COPPER CREEK TRAIL	Single Family Home	Yes
01/19/2022	O22-008	2192-E-284	Jonathan G. and Kristen Sherman	146 DONALDSON RD	Single Family Home	No
01/19/2022	O22-009	1357-F-133	Nichelle Eyth	133 STEEPLECHASE	Single Family Home	No
01/19/2022	O22-010	1362-A-385	Family Dollar - Leasehold Only	3-10 CREIGHTON RUSSELLTON RD	Business	No
01/19/2022	O22-011	1360-M-204	Andrew R. Callender	7 DEER PARK DR	Single Family Home	No

**West Deer Township
Occupancy Permit Report
January 2022**

01/19/2022	022-012	1219-J-216	Sarah R. Matta	979 LITTLE DEER CREEK VALLEY RD	Single Family Home	No
01/21/2022	022-013	1669-G-161	BOBBY ROSS	26 MONIER RD	Additions. Alterations or Repairs	Yes

Total Fees Collected by Month

January- \$275

Total Fees Collected

Grand Total - \$275

**West Deer Township
Building Permit Report
January 2022**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
01/03/2022	P22-001	Antenna	DONALD & JANE DILLNER	756 Packsaddle Trl	2382-R-232-00T1	\$20,000.00	\$350.00
01/05/2022	P22-002	Single Family Dwelling	David Adam & Joey Rae Young	142 MCINTYRE RD.	1667-N-82	\$585,000.00	\$1,765.70
01/06/2022	P22-003	Deck		142 PARTRIDGE RUN RD	1357-E-124	\$15,000.00	\$135.00
01/13/2022	P22-004	Fence	Anne L. McFeaters & Paul M. Mattingly	4601 WOODLAKE DR	1079-A-394	\$6,800.00	\$79.00
01/21/2022	P22-005	Fitment	Spedd, Inc.	50 OAK RD	1508-S-220	\$30,000.00	\$739.00
01/21/2022	S22-001	Sign Permit	LEONARD KULBACKI	4118 BAKERSTOWN CULMERVILLE RD	2008-M-339	\$	\$52.70
01/24/2022	P22-006	Solar Panel	A CHRISTIAN & SANDRA UHL	5 CHRISTINE DR	1216-M-64	\$25,960.00	\$375.00
01/24/2022	P22-007	Porch/Deck Roof only	DOROTHY & SAMUEL GORNICK	21 MCKRELL RD	1512-S-280	\$12,200.00	\$44.00
01/24/2022	P22-008	Addition	JENNIFER & BRETT ADAMS	141 PINTAIL RD	1356-H-73	\$65,000.00	\$212.40
01/26/2022	P22-009	Fence	Partick Ventura and Greg Schaffer	1639 SAXONBURG BLVD	2013-N-192	\$2,000.00	\$44.00
01/27/2022	P22-010	Addition	Kelly M. Bradley	115 STARR RD	1361-B-216	\$65,000.00	\$253.35

**West Deer Township
Building Permit Report
January 2022**

01/28/2022	P22-011	3 Seasons Room	Elizabeth Blaisse Ronald Kuzmirek	366 OAK RD	1669-J-346	\$23,750.00	\$148.00
01/28/2022	P22-012	Addition	DEREK & LAURIE MARUSKI	2030 MARSHALL ST	1671-J-380	\$109,607.00	\$233.75
Totals: 13						\$960,317.00	\$4,431.90

Permit Type	Count	Construction Cost	Fee Total
3 Seasons Room	1	\$23,750.00	\$148.00
Addition	3	\$239,607.00	\$699.50
Antenna	1	\$20,000.00	\$350.00
Deck	1	\$15,000.00	\$135.00
Fence	2	\$8,800.00	\$123.00
Fitment	1	\$30,000.00	\$739.00
Porch/Deck Roof only	1	\$12,200.00	\$44.00
Sign Permit	1	\$	\$52.70
Single Family Dwelling	1	\$585,000.00	\$1,765.70
Solar Panel	1	\$25,960.00	\$375.00

Permit Status	Count	Construction Cost	Fee Total
Issued	13	\$960,317.00	\$4,431.90

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Date	Type	Owner	Parcel/Owner Address	Legal Address	Parcel ID	Status	Inspector
1/3/2022	Framing		4830 Tremont Dr., Allison Park, PA, 15101	4830 TREMONT DR	1214-J-349	Passed	William Payne
1/3/2022	Final		4830 Tremont Dr., Allison Park, PA, 15101	4830 TREMONT DR	1214-J-349	Passed	William Payne
1/3/2022	Drywall		26 MONIER, GIBSONIA, PA, 15044	26 MONIER RD	1669-G-161	Passed	William Payne
1/3/2022	Drywall		4201 COHASSET LN, ALLISON PARK, PA, 15101	943 COPPER CREEK TRAIL	1508-A-90-B	Completed	William Payne
1/3/2022	Drywall		941 Copper Creek Trail, Gibsonia, PA, 15044	941 COPPER CREEK TRAIL	1508-A-90	Passed	William Payne
1/3/2022	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	943 COPPER CREEK TRAIL	1508-A-90-B	Passed	William Payne
1/5/2022	Occupancy Inspection		21 Hunter Rd., Gibsonia, PA, 15044	21 HUNTER RD	2010-J-198	Completed	William Payne
1/5/2022	Occupancy Inspection		21 Hunter Rd., Gibsonia, PA, 15044	21 HUNTER RD	2010-J-198	Completed	William Payne
1/6/2022	Framing		303 McIntyre Rd., Gibsonia, PA, 15044	303 MCINTYRE RD	1667-B-187	Passed	William Payne
1/7/2022	Complaint Follow Up		1046 MUELLER ST, GIBSONIA, PA, 15024	1046 MUELLER ST	1669-J-310	Completed	William Payne
1/10/2022	Occupancy Inspection		3-10 Creighton Russellton Rd., Russellton, PA, 15076	3-10 CREIGHTON RUSSELLTON RD	1362-A-385	Passed	William Payne
1/10/2022	Occupancy Inspection		3-10 Creighton Russellton Rd., Russellton, PA, 15076	3-10 CREIGHTON RUSSELLTON RD	1362-A-385	Passed	William Payne
1/11/2022	Final		4828 SPRING VALLEY DR, ALLISON PARK, PA, 15101	4828 SPRING VALLEY DR	1213-M-269	Passed	William Payne
1/11/2022	Framing		4828 SPRING VALLEY DR, ALLISON PARK, PA, 15101	4828 SPRING VALLEY DR	1213-M-269	Passed	William Payne
1/11/2022	Site Inspection		490 BAIRD FORD RD, BAIRD FORD, PA, 15006	490 BAIRD FORD RD	1669-F-046	Completed	William Payne
1/12/2022	Occupancy Inspection		7 Deer Park Dr., Cheswick, PA, 15204	7 DEER PARK DR	1360-M-204	Completed	William Payne
1/12/2022	Occupancy Inspection		7 Deer Park Dr., Cheswick, PA, 15204	7 DEER PARK DR	1360-M-204	Completed	William Payne
1/13/2022	Occupancy Inspection		7 Deer Park Dr., Cheswick, PA, 15204	7 DEER PARK DR	1360-M-204	Passed	William Payne
1/13/2022	Occupancy Inspection		146 Donaldson Rd., Gibsonia, PA, 15944	146 DONALDSON RD	2192-E-284	Passed	William Payne
1/13/2022	Complaint Follow Up		40 EMBER LN, CURTISVILLE, PA, 15032	40 EMBER LN	1671-C-291	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
1/13/2022	Occupancy Inspection		979 Little Deer Creek Valley Rd., Russellton, PA, 15076	979 LITTLE DEER CREEK VALLEY RD	1219-J-216	Completed	William Payne
1/13/2022	Occupancy Inspection		146 Donaldson Rd., Gibsonia, PA, 15944	146 DONALDSON RD	2192-E-284	Passed	William Payne
1/13/2022	Complaint Follow Up		322 INWOOD CT, CHESWICK, PA, 15024	322 INWOOD CT	8000-T-3409	Completed	William Payne
1/13/2022	Occupancy Inspection		979 LITTLE DEER CREEK VALLEY RD., RUSSELLTON, PA, 15076	975 LITTLE DEER CREEK VALLEY RD	1219-J-220	Completed	William Payne
1/13/2022	Occupancy Inspection		7 Deer Park Dr., Cheswick, PA, 15204	7 DEER PARK DR	1360-M-204	Passed	William Payne
1/13/2022	Occupancy Inspection		979 Little Deer Creek Valley Rd., Russellton, PA, 15076	979 LITTLE DEER CREEK VALLEY RD	1219-J-216	Completed	William Payne
1/13/2022	Complaint Follow Up		40 EMBER LN, CURTISVILLE, PA, 15032	40 EMBER LN	1671-C-291	Completed	William Payne
1/14/2022	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
1/14/2022	Complaint Follow Up		634 BAIRDFORD RD., GIBSONIA, PA, 15044	634 BAIRDFORD RD	1670-N-273	Completed	William Payne
1/19/2022	Occupancy Inspection		941 Copper Creek Trail, Gibsonia, PA, 15044	941 COPPER CREEK TRAIL	1508-A-90	Completed	William Payne
1/19/2022	Occupancy Inspection		941 Copper Creek Trail, Gibsonia, PA, 15044	941 COPPER CREEK TRAIL	1508-A-90	Completed	William Payne
1/19/2022	Occupancy Inspection		133 Steeplechase Circle, Gibsonia, PA, 15944	133 STEEPLCHASE	1357-F-133	Completed	William Payne
1/19/2022	Occupancy Inspection		133 Steeplechase Circle, Gibsonia, PA, 15944	133 STEEPLCHASE	1357-F-133	Completed	William Payne
1/19/2022	Occupancy Inspection		105 TRUMP RD, CHESWICK, PA, 15024	105 TRUMP RD	1359-S-45	Completed	William Payne
1/20/2022	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
1/20/2022	Framing		102 Mountain View Rd., Gibsonia, PA, 15044	102 MOUNTAINVIEW RD	1358-H-372	Passed	William Payne
1/20/2022	Framing		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne
1/21/2022	Floodplain		26 MONIER, GIBSONIA, PA, 15044	26 MONIER RD	1669-G-161	Passed	William Payne
1/21/2022	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	944 COPPER CREEK TRAIL	1508-A-72	Completed	William Payne
1/21/2022	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	938 COPPER CREEK TRAIL	1508-A-70	Passed	William Payne
1/21/2022	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	940 COPPER CREEK TRAIL	1508-A-70	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
1/21/2022	Final		26 MONIER, GIBSONIA, PA, 15044	26 MONIER RD	1669-G-161	Passed	William Payne
1/21/2022	Occupancy Inspection		, CURTISVILLE, PA, 15032	395 KAUFMAN RD	1837-M-166	Completed	William Payne
1/21/2022	Complaint Follow Up		3431 Cedar Glen Dr., Allison Park, PA, 15101	3431 CEDAR GLEN DR	1214-K-76	Completed	William Payne
1/21/2022	Occupancy Inspection		, CURTISVILLE, PA, 15032	395 KAUFMAN RD	1837-M-166	Completed	William Payne
1/25/2022	Occupancy Inspection		4705 WOODLAKE DR, ALLISON PARK, PA, 15101	4705 WOODLAKE DR	1213-S-71	Completed	William Payne
1/25/2022	Occupancy Inspection		17 ABER RD, CHESWICK, PA, 15024	17 ABER RD	1511-N-357	Completed	William Payne
1/25/2022	Occupancy Inspection		3558 HUNTERTOWN RD, ALLISON PARK, PA, 15101	3558 HUNTERTOWN RD	1214-K-020	Completed	William Payne
1/25/2022	Occupancy Inspection		17 ABER RD, CHESWICK, PA, 15024	17 ABER RD	1511-N-357	Completed	William Payne
1/25/2022	Final		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Completed	
1/26/2022	Occupancy Inspection		26 Ridge Dr., Cheswick, PA, 15024	26 RIDGE DR	1511-K-224	Completed	William Payne
1/26/2022	Occupancy Inspection		26 Ridge Dr., Cheswick, PA, 15024	26 RIDGE DR	1511-K-224	Completed	William Payne
1/26/2022	Complaint Follow Up		40 EMBER LN, CURTISVILLE, PA, 15032	40 EMBER LN	1671-C-291	Completed	William Payne
1/27/2022	Occupancy Inspection		512 Shadow Ct., Gibsonia, PA, 15235	512 SHADOW CT	1667-J-5	Completed	William Payne
1/27/2022	Occupancy Inspection		148 Steeplechase Circle, Gibsonia, PA, 15044	148 STEEPLCHASE	1357-F-148	Completed	William Payne
1/27/2022	Occupancy Inspection		1639 Saxonburg Blvd., Tarentim, PA, 15084	1639 SAXONBURG BLVD	2013-N-192	Completed	William Payne
1/27/2022	Occupancy Inspection		603 Whispering Pines Dr., Gibsonia, PA, 15044	603 WHISPERING PINES DR	1667-J-163	Completed	William Payne
1/27/2022	Occupancy Inspection		603 Whispering Pines Dr., Gibsonia, PA, 15044	603 WHISPERING PINES DR	1667-J-163	Completed	William Payne
1/27/2022	Occupancy Inspection		1639 Saxonburg Blvd., Tarentim, PA, 15084	1639 SAXONBURG BLVD	2013-N-192	Completed	William Payne
1/27/2022	Occupancy Inspection		148 Steeplechase Circle, Gibsonia, PA, 15044	148 STEEPLCHASE	1357-F-148	Completed	William Payne
1/27/2022	Occupancy Inspection		512 Shadow Ct., Gibsonia, PA, 15235	512 SHADOW CT	1667-J-5	Completed	William Payne
1/31/2022	Site Inspection		216 Bairdford Rd., Gibsonia, PA, 15044	216 BAIRD FORD RD	1835-G-312	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
1/31/2022	Footer		207 McKrell Rd., Tarentum, PA, 15084	207 MCKRELL RD	1670-S-122	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Count by Type

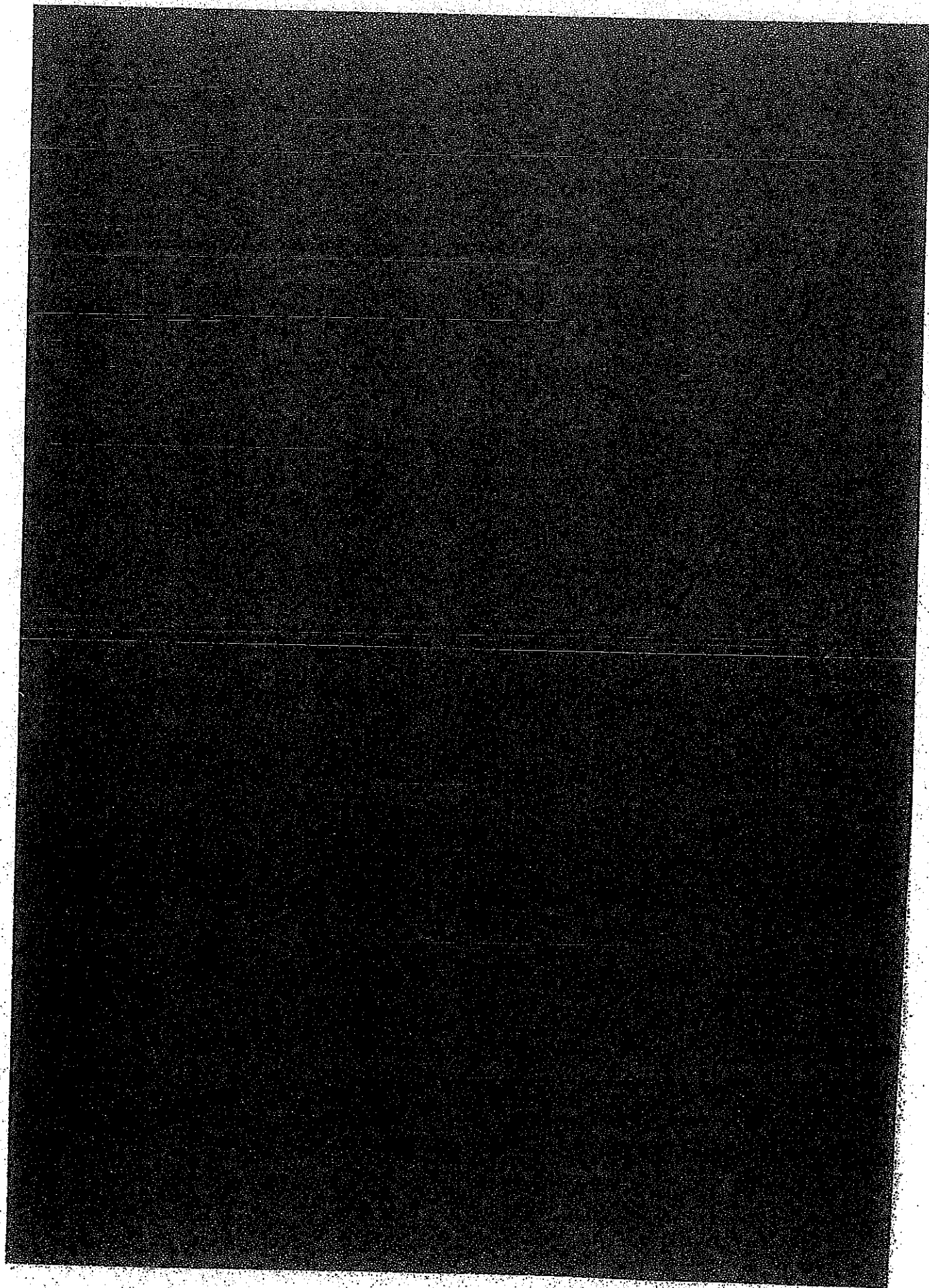
Type	Count
Complaint Follow Up	10
Drywall	3
Final	4
Fireblocking	1
Floodplain	1
Footer	1
Framing	8
Occupancy Inspection	19
Site Inspection	2
Total	49

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 01/01/2022 To 01/31/2022

Count by Status

Status	Count
Completed	32
Passed	17
Total:	49



PARKS AND RECREATION BOARD REPORT

ATTACHED IS THE PARKS AND RECREATION BOARD REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE REPORT?

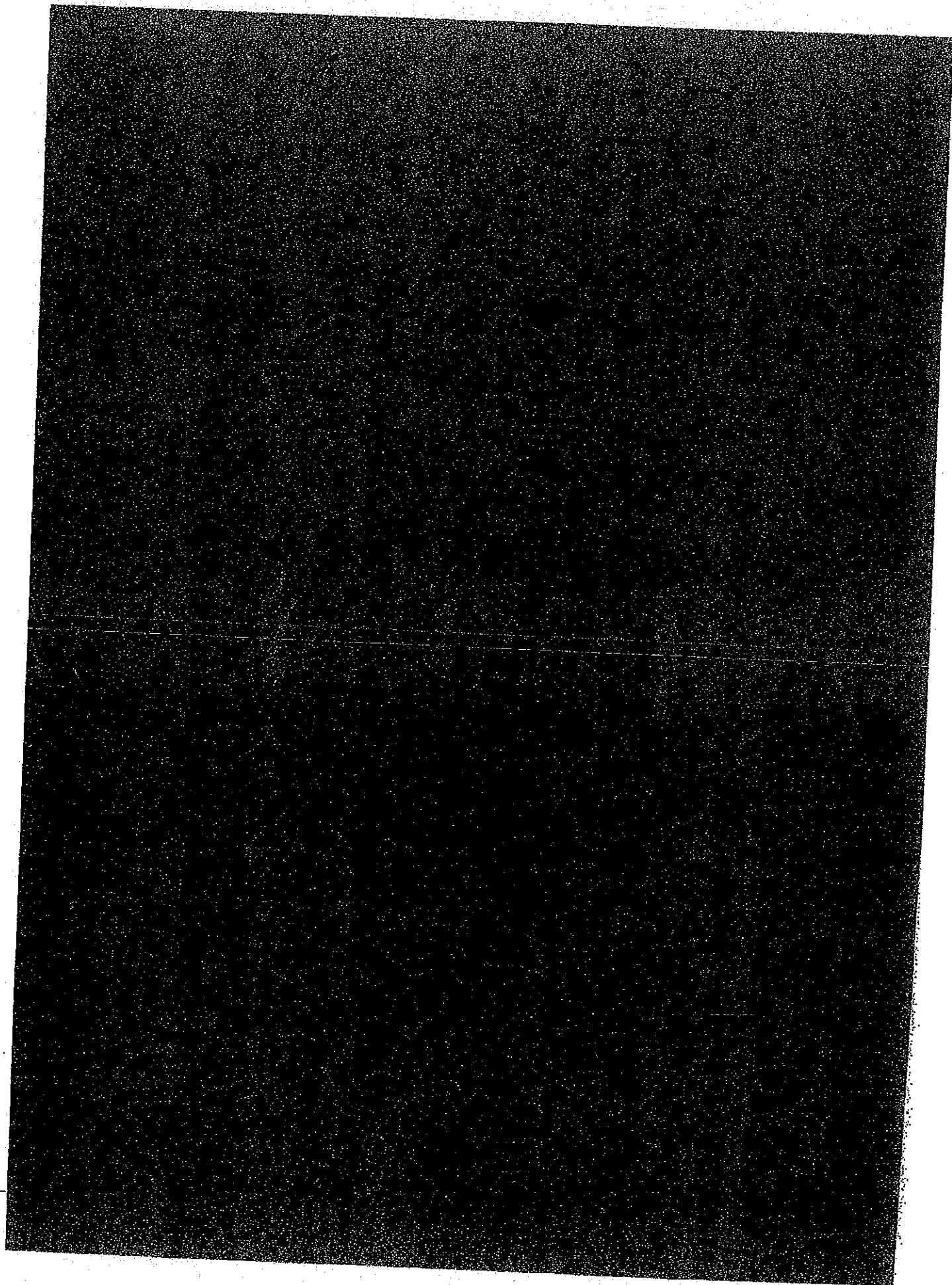
Parks & Recreation Report

February 16th, 2022

Planned 2022 Events (hopefully more will be added and these are subject to change)

- April 10th – Easter Egg Hunt at Bairdford Park
- June 3rd – Movie in the Park at Bairdford Park
- June 7th - Food Truck Event at Nike Site
- July 1st - Movie in the Park at Bairdford Park
- July 5th - Food Truck Event at Nike Site
- August 2nd - Food Truck Event at Nike Site
- August 5th - Movie in the Park at Bairdford
- September 2nd - Movie in the Park at Bairdford Park
- September 6th - Food Truck Event at Nike Site
- September 24-25th- Community Days at Bairdford Park
- October 15th - Trunk or Treat at East Union Church
- December 11th - Breakfast with Santa at #1 VFD

Other events being planned are the bluebird house building, a family fishing day, senior luncheon and a hunter/trapper safety course. Our next meeting will be February 23, 2022.



WEST DEER #1 VFC REPORT

ATTACHED IS THE WEST DEER #1 VFC REPORT.

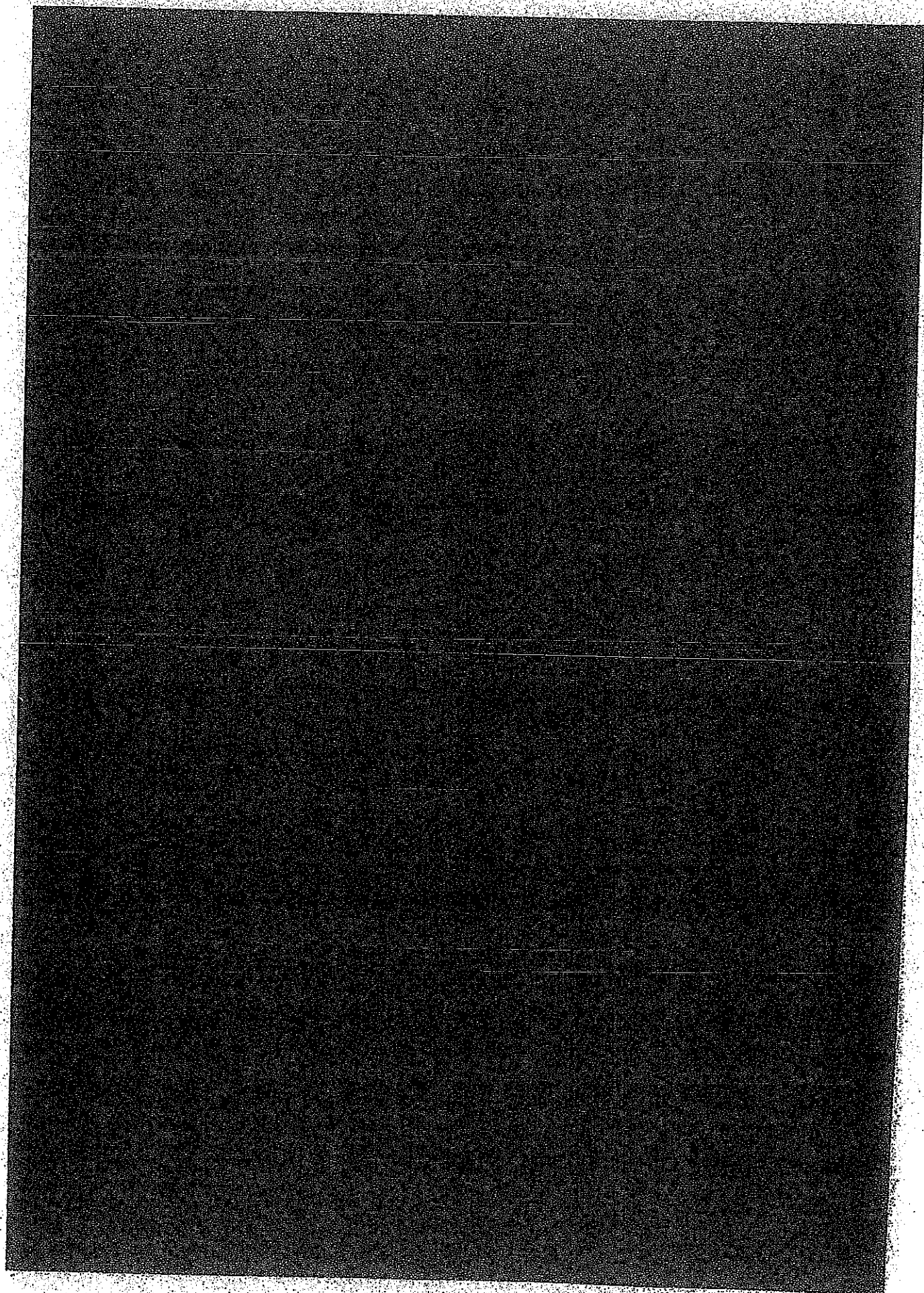
ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer VFD #1

1520 Saxonburg Blvd Tarentum PA 15084

JANUARY 2022 REPORT

- 12 calls
- HAD ALL SCBA'S FLOW TESTED
- ALL FIRE EXTINGUISHERS INSPECTED
- TRAINING THIS MONTH WAS REVIEW OF THE TRUCKS & WORKING WITH HYDRANTS
- ENGINE 2 INSPECTED
- We had two hall rentals



WEST DEER #2 VFC REPORT

ATTACHED IS THE WEST DEER #2 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

WEST DEER #3 VFC REPORT

ATTACHED IS THE WEST DEER #3 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer Twp. VFC # 3

FIRE CHIEF'S REPORT

February 2022

Call Report for January – 103 total calls

67 - QRS Calls with response, 11 - QRS calls with no response (14%)

24 - Fire Calls

- 1 - Commercial Structure Fire
- 5 - Commercial Fire Alarm
- 3 - Residential Structure Fire
- 2 - Residential Fire Alarm
- 9 - MVC
- 2 - MVC w/ entrapment
- 1 - Rescue, other than MVC
- 0 - Misc. (flooding/wires down/trees down)
- 0 - Landing Zone
- 1 - CO Alarm
 - 2 - Hampton
 - 8 - Richland
 - 1 - Middlesex
 - 13 - West Deer
 - 12 - 0500-1700
 - 12 - 1700-0500

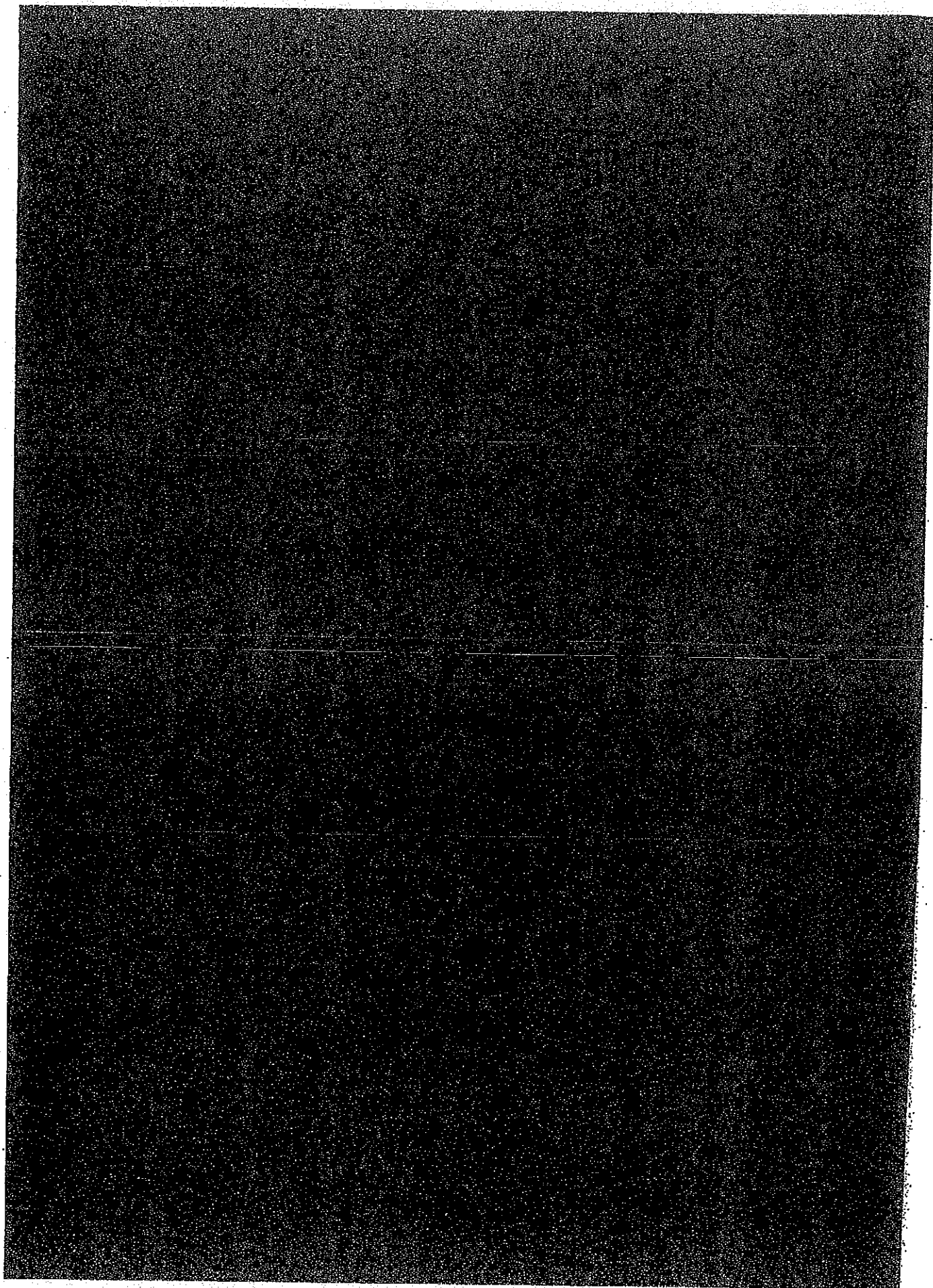
- Equipment/truck checklists – All completed
- Replaced 2 adult Epi-pens used on calls, 6 Narcan that expired, need to replace 4 expired Pedi Epi-pens
- February Operations meeting held 1/30/22

Upcoming events:

- 2/8 – SCBA donning / Gear Inspection
- 2/15 – Annual Hazmat Ops Refresher
- 2/22 – Work Night
- Smoke Detector Program – Replaced 4 smoke detectors in 1 residence
- Fire Prevention – will begin commercial property walkthroughs on 3 company drill nights
- Pannier Graphics updated FDC on front side of building to 5” Storz connect per Twp. code
- Fire Station project
 - Man door contract signed – awaiting decent weather
 - Meeting with General Contracts for bid specifications
- Grants – GEDTF funded at \$250,000 for phase 2
 - Received rope equipment from Firehouse Subs Grant, rope backordered
 - State Grant awarded at \$15,000 for debt reduction
 - County provided \$25,000 and 8 new radios from ARP funding
- Hose testing needs completed
- Rescue recertification started, needs completed ASAP
- Command vehicle passed state inspection
- Township Fire Study information needs completed
- ISO Fire Study pending
- COVID mitigation – Current policy – Surgical masks in station and in vehicles when social distancing cannot be achieved. N-95 required on all medical calls. Truck cabs need disinfected after each use.

Respectfully submitted by:

Josh Wiegand, Fire Chief



WEST DEER EMS REPORT

ATTACHED IS THE WEST DEER EMS REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

THE BOARD IS IN RECEIPT OF THE ATTACHED EMAIL FROM OFFICER SHANE FALLEN STATING HE HAS RESIGNED FROM HIS POSITION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATION OF PART-TIME POLICE OFFICER SHANE FALLEN AND WISH HIM THE BEST OF LUCK.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	___	___	___	___
MR. FREY	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. MANN	___	___	___	___
MRS. JORDAN	___	___	___	___

RECEIVED

JAN 23 2022

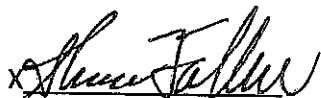
WEST DEER
TOWNSHIP POLICE

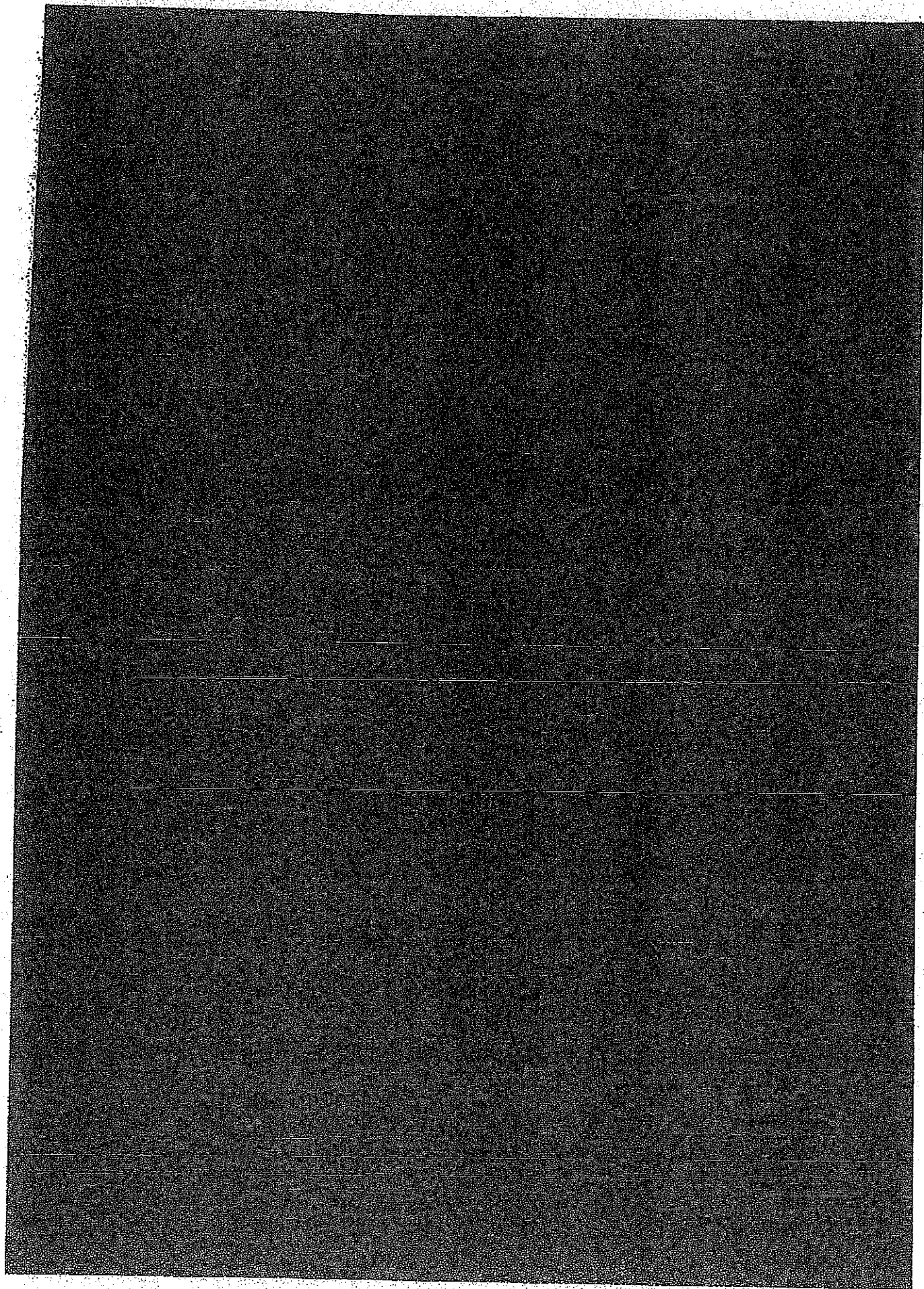
Ct. Daniel Mater
Barbara Norris
Employee File

Chief Loper,

I unfortunately will be resigning from the West Deer Police Department as of 1/31/2022 as I have gained full time employment elsewhere. I appreciate everything that you and everyone in the department have done to help me be successful over the past 2 years. I feel as though my experiences as part of the West Deer family have made me a better person and I take pride in having been a part of that family.

Shane Fallen

A handwritten signature in cursive script that reads "Shane Fallen". The signature is written in dark ink and is positioned below the printed name.



ADOPTION: RESOLUTION NO. 2022-04 (PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT)

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AN AGREEMENT BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 FOR A COLLECTIVE BARGAINING AGREEMENT WITH THE TOWNSHIP’S PUBLIC WORKS EMPLOYEES FOR A TERM EFFECTIVE FROM JANUARY 1, 2022 TO DECEMBER 31, 2024.

ATTACHED IS A DRAFT OF THE AGREEMENT. THE SIGNED AGREEMENT WILL BE PRESENTED TO THE BOARD PRIOR TO THE MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ADOPT RESOLUTION NO. 2022-04 APPROVING AN AGREEMENT BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 FOR A COLLECTIVE BARGAINING AGREEMENT WITH THE TOWNSHIP’S PUBLIC WORKS EMPLOYEES FOR A TERM EFFECTIVE FROM JANUARY 1, 2022 TO DECEMBER 31, 2024.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2022-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AN AGREEMENT BETWEEN WEST DEER TOWNSHIP AND THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL NO. 668 FOR A COLLECTIVE BARGAINING AGREEMENT WITH THE TOWNSHIP'S PUBLIC WORKS EMPLOYEES FOR A TERM EFFECTIVE FROM 1 JANUARY 2022 TO 31 DECEMBER 2024

WHEREAS, the Township of West Deer and the Service Employees International Union Local No. 668 ("Public Works Union") have an existing agreement which, by its terms, expired 31 December 2020, but was extended by a one-year memorandum of understanding that expired 31 December 2021; and

WHEREAS, the Board of Supervisors of the Township of West Deer has determined that approving and authorizing the execution of a new Agreement between the Township and the Public Works Union in the form attached hereto will further the health, safety, and welfare of the current and future residents of the Township; and

WHEREAS, it is the intent of both the Township and the Public Works Union to enter into a formal agreement with a term of 1 January 2022 through 31 December 2024.

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the Township of West Deer, that the Board hereby approves and authorizes the execution the attached Agreement between the Township and the Public Works Union.

RESOLVED this 16th day of February, 2022, by the Board of Supervisors of the Township of West Deer.

Attest:

Township of West Deer

Daniel J. Mator, Jr., Township Manager

Beverly S. Jordan, Chairperson
Board of Supervisors

DRAFT

AGREEMENT

BETWEEN

**THE TOWNSHIP OF WEST DEER
AND
LOCAL 668, SERVICE EMPLOYEES
INTERNATIONAL UNION**

JANUARY 1, 2022 - DECEMBER 31, 2024

AGREEMENT

This Agreement made and entered into on the 16th day of February 2022, by and between the Supervisors of the Township of West Deer (hereinafter referred to as "Employer") and Local 668, Service Employees International Union, Pittsburgh, Pennsylvania (hereinafter referred to as "Union").

ARTICLE I RECOGNITION

The Employer recognizes the Union as the exclusive bargaining representative for the purpose of collective bargaining with respect to wages, hours, and terms and conditions of employment in a subdivision of the Employer unit comprised of all regular full-time Public Works employees excluding employees in the police department, management level employees, supervisors, first level supervisors, confidential employees, clerical employees, and guards as defined in Act 195. This recognition specifically excludes seasonal employees.

ARTICLE II MANAGEMENT RIGHTS

The functions and responsibilities of Management are retained and vested exclusively in the Employer except as otherwise specifically abridged or modified by the express provisions of this Agreement. The rights reserved to the Employer include all matters of inherent managerial policy plus those necessitated by the unique nature of providing services to residents of the Township.

Subject to the provisions of this Agreement, the Employer reserves the right to establish, revise and administer policies and procedures, training, operations, services, and maintenance; to hire, to promote, to evaluate, to transfer, furlough, and recall employees to work; to reprimand, suspend, discharge, or otherwise discipline employees for just cause; to determine the number of employees, their hours of work and duties to be performed by them; to maintain the efficiency and effectiveness of employees; to establish, expand, reduce, appoint, combine, consolidate, or abolish any job classification, department, operation, or service; to determine staffing patterns and ratios and areas worked; to introduce new equipment and supplies; to determine schedules and assignment of employees to those schedules; to control and regulate the use of facilities, supplies, equipment, and other property of the Township; to determine

the number, location, and operation of divisions, departments, and other units of the Township; to subcontract for work, provided such subcontracting does not result in the layoff or elimination of bargaining unit employees; to determine the assignment of work, the qualifications required and the size and composition of the work force including the number of positions; to make or change Employer rules, regulations, policies, and practices as the Employer in its sole discretion deems appropriate, and otherwise to help the Township attain and maintain full operating efficiency and effectiveness, and direct the work force; to assign and transfer employees to other department or jobs, as Township operating needs may require.

Nothing herein contained is to be considered to mean that any employee or group of employees has inherent rights to a particular task or job, nor is their work restricted to a particular tasks or job. Job duties and descriptions shall be as determined by the Township. However, in the event of substantial changes in the duties and/or requirement of a job the Union shall have the right to grieve the wage rate. The Union, for itself and on behalf of all employees, agrees to cooperate with the Township to attain and maintain maximum productivity and full efficiency. It is understood and agreed that employees shall comply with Township rules, regulations and policies now in force or as hereafter revised or adopted and that employees will be required to perform all duties assigned. When the Township adopts, repeals or revises a personnel rule, regulation or policy applicable to employees covered by this Agreement, notice of the change will be provided to the employees and to the Union.

It shall not be contrary to this Agreement for a supervisor to fill in when an employee is unexpectedly absent, or to occasionally perform incidental bargaining unit work. Nothing in this Agreement shall be interpreted to restrict the right of the Township to contract for services of independent contractors or to hire seasonal employees to perform bargaining unit work.

Nothing in this Agreement shall be interpreted to restrict the right of the Township to contract for services of independent contractors or to hire seasonal employees to perform bargaining unit work, so long as no bargaining unit employee is on layoff and so long as such contracting or subcontracting or seasonal employment does not cause the lay-off or elimination of bargaining unit employees. Independent contractors and seasonal employees employed under this provision shall not be subject to the terms and conditions of this Agreement. Seasonal employment shall be defined as the period between May 15 and September 30 of each year.

Notwithstanding the foregoing, the Township may not utilize the provisions of this Article to contravene the intent of this Article or the other provisions of this Agreement.

ARTICLE III SENIORITY

A. Seniority is based on length of continuous service the employee has with the Employer. Seniority shall be accumulated during absence due to illness, layoff or leave of absence as long as such seniority is not terminated in accordance with other provisions of this Agreement.

B. **New Employees**

1. All new employees shall be considered probationary employees for a period of one (1) year from the beginning of their employment, during which time they shall have no seniority and no rights to holiday pay, bereavement pay, or jury duty pay.
2. During the one year period of probation, the employee shall be entitled to hospitalization, surgical and major medical programs after completing ninety (90) consecutive calendar days of employment, of which the probationary employee has worked a full schedule of work days.
3. All new employees shall be paid according to the tiered schedule listed in Appendix "A" of this Agreement.
4. A new employee may be summarily dismissed within said one year period from the date of employment at the sole discretion of the Employer. If such employee is retained beyond the one year probationary period from the beginning of employment, they shall immediately thereafter be classified as a regular employee and their seniority shall commence as of the date of their original employment.
5. Probationary employees shall otherwise enjoy and be bound by all of the other provisions of this Agreement.

C. **Promotions**

In the event there is a permanent job vacancy which the Employer intends to fill, such vacancy shall be posted in a designated location in each building for a period of seven (7) calendar days. During this period, employees who wish to be considered for the position may submit their request in writing to the Township Manager's office. The Employer shall consider the experience, competency, efficiency, qualifications, ability, physical fitness to perform the job, and other relevant factors in deciding whether it shall appoint one of the current employees to the position. If these factors are relatively equal, the Employer

shall award the job to the most senior employee bidding. However, the final decision shall rest in the sole discretion of the Employer.

- D. The Employer agrees to supply the Union within one (1) month after execution of this Agreement, a list containing the names of all employees covered by this Agreement and their length of service with the Employer.
- E. Seniority shall be broken for any of the following reasons:
1. An employee quits or resigns.
 2. An employee is discharged for just cause or during the probationary period.
 3. Absence due to layoff for a period longer than two (2) years, or absence due to physical disability for a period of eighteen (18) months, provided that absence due to a compensable disability shall not break continuous service if the employee reports himself available for work within ten (10) days within final payment of statutory compensation for the disability or within ten (10) days after the end of the period used in calculation of a lump sum payment.
 4. Failure to report back to work within seven (7) calendar days after recall from layoff.
 5. Absence without notification to the immediate supervisor of the absence and the reason for it, unless the employee presents proof that he was unable to notify his immediate supervisor.

**ARTICLE IV
NO DISCRIMINATION**

- A. In accordance with applicable law, the Employer and the Union agree not to discriminate against any individual with respect to hiring, compensation, terms or conditions of employment because of such individual's race, color, religion, sex, national origin, pregnancy, or age, nor will they limit, segregate or classify employees in any way to deprive any individual employee of employment opportunities because of race, color, religion, sex, national origin, pregnancy, or age.
- B. Whenever any words are used in this Agreement in the masculine gender, they shall also be constructed as though they were used in the feminine gender.

**ARTICLE V
LEGALITY AND SEPARABILITY**

- A. Legality - The parties specifically agree that it is their intent that this Agreement, under all circumstances and in every respect, shall comply with all applicable statutes, governmental regulations, and judicial decisions.
- B. Separability - In the event that any provision of this Agreement is found to be invalid or unenforceable with existing or hereinafter enacted statutes or ordinances, the provisions of such statutes or ordinances shall prevail; and if any provision herein is determined to be invalid and unenforceable by a court or other authority having jurisdiction, such provision shall be considered void, but all other valid provisions hereof shall remain in full force and effect for the entire term of this Agreement.

**ARTICLE VI
WAIVER**

- A. The parties mutually agree that the terms and conditions expressly set forth in this Agreement represent the full and complete understanding, agreement and commitment between the parties hereto, and that such agreement has been reached voluntarily without undue or unlawful coercion, influence, or force by either party.
- B. All items included within the scope of bargaining, whether or not proposed, and all items proposed, whether or not agreed to or rejected, shall not be subject to renegotiation or a duty to bargain until negotiations for a new Agreement commence in accordance with the provisions of Act 195 and this Agreement and shall not be modified in whole or in part during its term, unless the parties mutually agree to alter, amend, supplement or modify it with said change by a written instrument duly executed by both parties.

ARTICLE VII GRIEVANCE PROCEDURE

A. Definitions

1. Grievance is defined as an alleged breach or violation of this Agreement or a dispute arising out of the interpretation or application of the provisions of this Agreement.
2. Grievant is defined as any employee or group of employees claiming the alleged breach or violation of this Agreement or claiming a dispute has arisen out of the interpretation or application of the provisions of this Agreement.

B. Scope of Grievance Procedure

1. Any matter not specifically covered by any provision of this Agreement, as well as any matter reserved to the discretion of the Employer by the statutes, legal precedents and regulations of the Commonwealth of Pennsylvania and/or by their terms of this Agreement is not a grievance and will not be construed as a grievance.
2. An election by an employee to utilize a legal or administrative procedure will preclude such issue from being raised in the grievance procedure.

C. Informal Settlement of an Alleged Grievance

1. Any grievant shall first discuss and attempt to settle the alleged grievance at the lowest appropriate level (i.e., an employee will discuss the matter with his immediate supervisor).
2. The grievant may attempt to resolve the grievance informally, either directly or through the Union's designated representative; nothing herein shall restrict the rights of any person which are provided in Section 606 of Act 195.

D. Procedure

STEP ONE – ROADMASTER

If the grievant and the Union are not satisfied with the informal disposition of the alleged grievance, such grievance may be reduced to writing within seven (7) calendar days from the alleged occurrence of the grievance or within seven (7) calendar days from the time the grievant reasonably should have known or been aware of the existence of the situation giving rise to the alleged grievance. The grievance must be submitted in writing on a form provided for such purpose and which must be signed by the grievant and an authorized Union representative to his immediate supervisor, who shall attempt to resolve the grievance to the mutual satisfaction of the employee and the Employer within five (5) work days of its presentation. The supervisor, within five (5) work days after receiving the grievance, shall report his decision in writing to the employee.

STEP TWO - CHIEF ADMINISTRATIVE OFFICER OF THE TOWNSHIP

If the grievant is not satisfied with the disposition of the grievance at Step One, he may submit a written appeal to the Chief Administrative Officer of the Township or his designee within five (5) work days after receiving a decision at the first step or within not less than five (5) work days nor more than ten (10) work days after the grievance was formally presented at the first step. The Chief Administrative Officer of the Township or his designee, within five (5) work days after receiving the appeal, shall meet with the employee and/or a representative in an attempt to resolve the grievance. The Chief Administrative Officer of the Township or his designee shall give the employee a written decision within five (5) work days following the meeting.

STEP THREE - THE BOARD OF SUPERVISORS FOR THE TOWNSHIP

If the employee is not satisfied with the disposition of the grievance at Step Two, the employee may submit a written appeal to the Board of Supervisors for the Township or their designee within five (5) work days after receiving a decision at the second step or within not less than ten (10) work days nor more than fifteen (15) work days after the grievance was presented at the second step. The Board of Supervisors for the

Township or their designee, within five (5) work days after receiving the appeal, shall arrange a meeting for purposes of hearing the appeal. The Board or its designee, within ten (10) work days following the hearing, shall give the employee a written decision.

STEP FOUR - ARBITRATION

If the employee and the Union are not satisfied with the disposition of the grievance at Step Three, the employee or the Union may, within five (5) calendar days after the decision at Step Three, or within fifteen (15) calendar days after the grievance was submitted at Step Three, whichever is sooner, serve written notice upon the Employer that he intends to submit the grievance to arbitration, and the name of his arbitrator. Within eight (8) calendar days of said notice, the representatives of the parties will confer; the Employer will name its arbitrator and the parties will attempt to agree upon a mutually acceptable third arbitrator. Should the parties fail to agree upon a neutral arbitrator, they will jointly request the Pennsylvania Bureau of Mediation to submit to them a panel of seven (7) arbitrators. The Union shall strike a person first and the parties shall then strike alternately until only one proposed neutral arbitrator remains. Such remaining person on the list becomes the neutral arbitrator for the arbitration proceeding. The tri-partite board of arbitrators so selected shall hear the case and render a written decision as soon as possible. The decision of the arbitrators shall be final and binding and in accordance with the terms of Section 903 of Act 195. The parties may mutually waive the tri-partite board and choose a single neutral arbitrator in the manner set forth above.

The board of arbitrators or arbitrator is hereby authorized only to clarify and interpret the express terms, provisions or clauses of this Agreement, and the board of arbitrators shall not have the authority to enlarge, modify, delete, or change the express terms, provisions or clauses of this Agreement.

E. Miscellaneous Provisions

1. It is agreed that any grievance must be presented under the procedures of this Article promptly and within prescribed time limitations. Any grievance not presented within the time limitations of each step shall be

considered settled on the basis of the decision in the last step to which the grievance was presented and shall not be further appealed or filed as a new grievance. Time limits in the appeal steps may be extended by mutual consent of the parties.

2. Conferences, meetings and hearings held pursuant to the grievance procedure shall be set by mutual agreement of the parties.
3. The Union shall inform the Employer of all persons authorized to settle grievances on a step, or advance grievances to the next step. Only such persons shall settle and/or advance such grievances. All answers to and advances of grievances in and from Step One and above shall be in writing with reasons.
4. Grievance forms shall be prepared jointly by the Employer and the Union and given appropriate distribution so as to facilitate the operation of the grievance procedure.
5. All employees attending conferences, meetings and/or hearings involving this grievance procedure will do so on their own time.
6. The Union and the Employer will each bear its own costs incurred in the grievance procedure, except that both parties will share the cost of the neutral arbitrator equally.
7. Nothing in this Article shall prevent the parties from settling an alleged grievance to their mutual satisfaction prior to the issuance of the arbitrator's decision.
8. Grievances which involve all employees may be filed at Step Two by the Union.

**ARTICLE VIII
WAGES AND FRINGE BENEFITS**

The wages and fringe benefits pertaining to the employees within the unit may be found in attached Appendix "A" and Appendix "B", which are made a part hereof.

**ARTICLE IX
SCHEDULING AND OVERTIME**

A. Scheduling

1. The Employer shall schedule the employees and shall, to the extent practicable, inform the employees of schedules at least one (1) week in advance.
2. The workday shall consist of twenty-four (24) hours and the normal work shift shall consist of eight (8) consecutive hours of work, inclusive of one-half (½) hour lunch period.
3. No employee is guaranteed any number of hours per day (except as set forth below), days per week, or days or weeks per year. In the event that the employee is scheduled to work and comes to work and is a regular full-time employee and no work is available, the employee may either be set to work at another job or informed that no work is available. If no work is available, such employee shall receive no less than four (4) hours pay at his straight-time equivalent. Any employee who is called back to work after completing his regular day's work shall be guaranteed three (3) hours work at time and one-half (1½). Such employees that have been called back to work after completing the regular shift may be assigned additional duties to fill the entire three hours. Call out time will not apply to regular park maintenance, which will remain at two and one half (2½) hours.
4. It is understood that one working foreman can perform bargaining unit work at any time. However, the normal work week of current bargaining unit employees shall not be reduced as a result of any work performed by the working foreman. However, nothing contained herein shall limit or affect, in any way, the right of the Township to lay off employees. If any bargaining unit employees have their work hours reduced or are laid off,

then the working foreman will not be able to perform any bargaining unit work.

B. Overtime

1. Time and one-half (1½) the employee's regular rate of pay shall be paid for all hours worked in excess of eight (8) hours in any one day or for all hours worked in excess of forty (40) hours in any work week. There shall be no pyramiding of time and one-half (1½) payments or benefits provided in this Agreement.
2. No employees shall be justified or warranted without permission of the Roadmaster or Chief Administrative Officer of the Township to refuse to work overtime on any day when the necessity for doing such overtime work arises because the job must be finished that day or because of any emergency that reasonably necessitates the doing of such overtime work.
3. As much as practicable, without reducing the efficiency of work performance or production, opportunities to work scheduled overtime shall be rotated among the employees in each job classification provided the employees are fully qualified to perform the overtime work required and an employee may be assigned to finish a job he has started. Employees refusing or being unable to work overtime shall be credited as having worked the overtime for the purposes of calculating equitable rotation of overtime opportunities.

**ARTICLE X
PEACE AND STABILITY**

It is understood that there shall be no strike as the term is defined under the Public Employee Relations Act, during the life of this Agreement, nor shall any officer, representative, or Union official authorize, assist, or encourage such strike during the life of this Agreement. Should a strike occur, the Union, within twenty-four (24) hours following the Employer's request shall publicly disavow the action by the employees, and shall instruct them to return to work immediately.

The Employer reserves the right to discipline, suspend, or discharge any employee who violates the provisions of this Article.

ARTICLE XI UNION SECURITY

A. Indemnity

The Union shall indemnify and hold the Employer harmless against any and all claims, suits, costs, orders or judgments brought or issues against the Employer as a result of any action taken or not taken by the Employer under the provisions of this Article.

B. Maintenance of Membership

The Employer and the Union hereby agree that all employees in the bargaining unit who are non-members of the Union shall be subject to a fair share fee as provided for in Act 15 of the 1993 (Senate Bill 399) and any amendments thereto.

This provision will require that it shall be a condition of employment that all employees covered by this Agreement and hired on or after its execution date shall become and remain members of the Union within thirty (30) days following and beginning of employment or pay a fair share in lieu thereof.

Such provision will also provide that employees failing to become members and remain members or failing to pay a fair share be subject to discharge within ten (10) days of written notice from the Union to the Employer.

C. Dues Check-off

The Employer agrees to deduct monthly Union dues and initiation fees from the first pay of each month of any member from whom voluntary written authorization is received and to transmit such dues and fees to the Union on or before the end of the month for which the deduction is made.

The Employer agrees to deduct monthly fair share fees from employees in accordance with the Fair Share provisions of this contract and to transmit such fees to the Union on or before the end of the month for which the deduction is made.

The Employer agrees to use SEIU Local 668's dues billing form for the purpose of remitting dues and fees. The Employer agrees to update this form on a monthly

basis and indicate employees who may have resigned, retired, died, been promoted or placed on leave of absence or inactive status.

For each new hire, the Employer agrees to furnish the Union with the following information: name, social security number, job title, rate of pay, number of hours worked, and the number of days worked per year.

The Employer agrees to provide the Union with a roster of the name, home address, date of hire, and any information relevant to the administration of this contract for each employee when requested in writing from the Union.

D. Voluntary Political Contribution

The Employer hereby agrees to honor the voluntary contribution deduction authorization from its employees who are Union members in the following form:

"I hereby authorize the Employer to deduct from my pay the sum of _____ from each of my regular paychecks and to forward that amount to the SEIU Local 668 COPE. This authorization is voluntarily made on the specific understanding that the signing of this authorization and the making of payments to the SEIU COPE are not conditions of membership in the Union or of employment with the Employer and that SEIU COPE will use the money it receives to make political contributions and expenditures in connection with federal, state and local elections."

A check will be issued to the SEIU Local 668 COPE which includes the aggregate deductions of all employees authorizing the check-off of political contributions, together with an itemized statement, by the twentieth (20th) of the month following the month in which the deductions are made. The Union shall notify the Employer in writing of the name of the person (together with his/her title and address) to whom the check should be sent, and any changes concerning this information.

E. Union Business

1. The Employer recognizes the right of the Union to designate job stewards and alternates. The authority of job stewards and alternates so designated by the Union shall be limited to, and shall not exceed, the following duties and activities:

- a. The investigation and presentation of grievances in accordance with the provisions of the Agreement;
 - b. The collection of dues when authorized by appropriate local union action;
 - c. The transmission of such messages and information which shall originate with, and are authorized by the local union or its officers, provided such messages and information have been reduced to writing, or, if not reduced to writing, are of routine nature and do not involve work stoppages, slowdowns, refusal to handle goods, or any other interference with the Employer's business.
2. Job stewards and alternates have no authority to take strike action, or any other action interrupting the Employer's business, except as authorized by official action of the Union. The Employer recognizes these limitations upon the authority of job stewards and their alternates, and shall not hold the Union liable for any unauthorized acts. The Employer in so recognizing such limitations shall have the authority to impose proper discipline, including discharge, in the event the job steward has taken unauthorized strike action, slowdown, or work stoppage in violation of this Agreement.
3. Stewards shall be permitted to investigate, present and process grievances on the property of the Employer, without loss of time or pay. Such time spent in handling grievances shall be considered working hours in computing daily and/or weekly overtime.

ARTICLE XII MISCELLANEOUS PROVISIONS

- A. The Employer shall continue to have the right and authority to adopt, amend and delete rules and regulations, administrative and operating codes, and engage in and implement job analysis and rating studies. However, the Employer shall inform the Union before any change in those existing is implemented.
- B. If substantial changes are made in the regular job duties or requirements of any job, either the Union or the Employer may propose a revision of the wage standards for that job. Such proposal shall be handled in accordance with the grievance procedure as set forth in this Agreement.
- C. The Employer agrees to reimburse the employee for any licensing fees or courses where other than a Class I driver's license is required for employment.
- D. The present bargaining unit employees shall not be required to live in the Township if any ordinance is passed by a future Board's action which would make employment contingent upon residency in the Township.

ARTICLE XIII DURATION

Pursuant to the requirements of Act 195, this Agreement shall be binding upon the parties hereto, their successors and assigns, from January 1, 2022 to and including December 31, 2024 and thereafter from year to year except that either party may notify the other by certified mail in accordance with Act 195 of its desire to modify or terminate this Agreement. The parties hereto will meet after receipt of such notice to discuss the terms and conditions of employment to become effective following the expiration date in accordance with Act 195.

IN WITNESS WHEREOF, the parties hereto having negotiated understood and read the foregoing, being duly authorized to bind the party they represent and intending to be legally bound hereby have hereunto set their hands and seals this 16th day of February 2022.

LOCAL 668, SERVICE EMPLOYEES
INTERNATIONAL UNION

By _____

TOWNSHIP OF WEST DEER

By _____

APPENDIX A WAGES

A. Wage Increases

1. The following wage increases shall be granted to the specified classifications on the date specified.

	1/1/2022 2.50%	1/1/2023 2.50%	1/1/2024 2.50%
Laborer (hired after 1 January 2000)	\$29.88	30.62	\$31.39
Laborer (hired on or before 1 January 2000)	\$30.64	\$31.40	\$32.19
Working Foreman	\$37.27	\$38.20	\$39.15

2. New Employees shall be paid under a six-tier "percent of prevailing rate" which shall be effective for all employees hired after 1 January 2017. The percent of prevailing rate shall be as follows:

- Starting Rate 65%
- At completion of probation 80%
- At completion of two years 85%
- At completion of three years 90%
- At completion of four years 95%
- At completion of five years 100%

B. Job Classifications

1. Any employee who is assigned to work as the working foreman, shall receive the rate of pay for such job classification for the hours he so works.

C. Time Sheets

Falsification of a time sheet with respect to the number of hours worked or type of job classification may be subject to disciplinary procedures and/or termination

based on the severity of the loss of the Township. The employee is solely responsible for an accurate record of hours worked in each job classification.

D. Longevity

Beginning in 2018, each employee hired prior to 1 January 2000 shall receive longevity pay of \$400, payable the first paycheck of December each year of the agreement.

For the purposes of retirement eligibility, this pay will be paid as a post-retirement benefit, provided the employee retires after the anniversary date of their hiring.

E. Retirement Bonus

The employees shall submit notice to the Township of their intent to retire as soon as is practicable. If the employee submits notice no less than four months prior to the date of actual retirement, then the employee shall receive a post-retirement bonus of \$1,000.

Ten (10) business days after the submission of the notice of intent to retire, the employee's retirement will become irrevocable.

APPENDIX B FRINGE BENEFITS

A. Holidays

1. The Employer shall grant all full-time employees the following ten (11) holidays as well as three (3) Personal Days:

New Year's Day
Martin Luther King Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day

2. When a holiday falls on a Sunday, the following Monday shall be observed. When a holiday falls on a Saturday, the preceding Friday shall be observed as a holiday.
3. If a holiday occurs within the forty (40) hour scheduled work week, such holiday, whether worked or not, shall be considered as hours worked for the purpose of determining weekly overtime. Holiday pay for no work performed shall be paid at the employee's straight time hourly rate.
4. Any employee who is required to work on any of the above-enumerated holidays shall be paid one and one-half (1½) times his regular hourly rate of pay plus holiday pay.
5. The employee shall notify his supervisor prior to the start of the shift, in case of emergency or, in advance of the date on all other instances prior to taking the Personal Holiday. Personal days must be taken by the employees before the last day of December of each year of the contract.

There shall be no accumulation of personal days.

6. Eligibility

In order to be eligible for pay on the holidays as set forth above, the employee must be:

- a. A regular full-time employee;
- b. Work on his last scheduled day prior to and his next scheduled day after such holiday, except if other prior arrangements are made with the Chief Administrative Officer of the Township.

B. Vacations

1. All regular full-time employees covered under this Agreement shall be eligible for paid vacations based on service in the previous year in accordance with the following schedule:

0 to 1 year	-	No vacation
1 to 5 years	-	Two weeks
6 to 10 years	-	Three weeks
11 to 15 years	-	Four weeks
16 to 20 years	-	Five weeks
20+ years	-	One additional day for each year of service

2. Employees hired after 1 January 2000 are capped at five (5) weeks paid vacation.

3. A week of vacation pay shall consist of the employee's regularly scheduled number of hours paid at the employee's straight-time hourly rate.

4. Vacation Scheduling

- a. By April 1 of each year, employees shall select their vacation period in order of their seniority during the vacation period and selection period approved and posted by the Employer. Employees will be required to take time off for their vacation and vacations are not cumulative. By May 1 of each year, the Employer shall post a vacation schedule and employees who fail

to select their vacation in the period provided shall be scheduled without regard to seniority. The Employer shall have the right to limit vacations based upon the operational and efficiency needs of continuing the Employer's operation. All weeks of vacation may be split if the employee desires. Once vacations are scheduled and approved by the Employer, they may not be changed except by mutual agreement between the Employer and the employee, except in emergency situations. No two employees are to be on vacation at the same time for more than one (1) day and without the approval of the Chief Administrative Officer of the Township, which shall not be unreasonably withheld.

- b. If a holiday occurs during the employee's vacation, the employee shall not be charged for a vacation day on the day of the holiday and may schedule an additional day off with the Employer.
- c. If an employee is called back to work from his vacation, he shall be paid double (two times) time for all hours so worked, and shall be permitted to elect to take equal time off with pay at his regular hourly rate at a later date mutually agreeable by and between Employer and employee.
- d. The Employer must be notified no less than one (1) week in advance for vacations not scheduled before April 1 unless approved by the Chief Administrative Officer.

5. Vacation Eligibility

- a. In order to be eligible for a vacation an employee must have completed the service requirements as specified.
- b. An employee who does not work the full previous year or who is not on paid vacation or sick leave for the full previous year shall have his vacation eligibility prorated and an employee who does not work more than 520 hours in any year shall not be entitled to vacation the following year.
- c. Employees on sick leave, leave of absence, who have resigned and failed to give at least ten (10) working days prior notice, probationary employees and employees terminated for just cause

shall not be eligible for vacation benefits.

C. Sick Leave

1. It is understood by the Employer, Union and employees that sick leave is a benefit earned by service and is available when and if needed and shall not be a "right of taking" such as vacation. Any abuse of sick leave shall be just cause for immediate discharge.
2. Employees hired prior to 1 January 2000 are entitled to fourteen (14) sick days per year. Sick leave may be accumulated from year to year up to a maximum of one-hundred (100) days for the purposes of disability pay. All sick days accumulated over one hundred (100) shall be bought out at the rate of 50% at the end of the year. Such payment shall be made by a separate check issued by the Township, and shall be made no later than December 15th of each year of the contract.

Upon retirement, the full bank shall be bought at 75% of the current rate.

3. Employees hired after 1 January 2000 are entitled to ten (10) sick days per year. Sick leave may be accumulated from year to year up to a maximum of ninety (90) days for the purposes of disability pay. All sick days accumulated over ninety (90) will not accumulate or be bought out.

Upon retirement, the full bank shall be bought at 75% of the current rate.

4. In cases of industrial injury entitling an employee to Workmen's Compensation insurance payments, the employee shall receive his full disability benefit payment, plus each portion of his earned sick leave pay as shall aggregate to an amount equal to but not exceeding the employee's regular rate of pay.
5. Sick leave shall be granted when an employee is required to be absent from work because of illness of the employee or necessary medical or dental attention that cannot be scheduled during non-working hours.
6. Employees shall notify the Chief Administrative Officer before the beginning of the work shift that they will be on sick leave. Failure to call the Chief Administrative Officer before the shift shall result in loss of sick pay and appropriate disciplinary action.

7. Eligibility

- a. In order to be eligible for sick leave, an employee must have completed the service requirements as specified.
 - b. An employee who does not work the full previous year or who is not on paid vacation or sick leave for the full previous year shall have his sick leave prorated and an employee who does not work more than 520 hours in any year shall not be entitled to sick leave the following year.
 - c. Employees on unpaid sick leave, leave of absence, who resigned after giving less than ten (10) working days prior notice, probationary employees and employees terminated for just cause, shall not be eligible for sick leave benefits.
8. Employees who are on sick leave for more than three (3) consecutive work days shall be required to submit a doctor's certificate attesting to their fitness to return to work. The Employer may require a doctor's certificate after one (1) day's sick leave.

D. Bereavement Leave

1. Employees shall be permitted up to and including four (4) consecutive days absence with pay in the event of a death in the employee's immediate family, or in the event of a death in their spouse's immediate family.
2. In the event of the death of an employee's aunt, uncle, or first cousin, the employee will be granted up to two (2) days off with pay for their absence.
3. If the leave days include a scheduled day (or days) off, no compensation shall be made for those days.
4. Payment for bereavement leave shall be at the employee's basic straight time.

E. Jury Duty

1. An employee who is called for jury duty shall immediately notify the Township Manager and his immediate supervisor upon the receipt of his notice to serve on jury duty. Upon the employee's prior request, he shall be excused from work for the days on which he actually served on jury duty. Jury duty is used herein includes required reporting for jury when summoned, whether or not he is used. The employee shall present proof as soon as possible to the Township Manager that he did serve or report as a juror. Failure to notify the Township Manager and immediate supervisor, make a prior request and present proof of service shall disqualify an employee for the benefits of this Article.
2. Any full-time employee who has been called for jury duty shall be compensated by the Employer the amount of money necessary to equal the difference between the employee's regular basic eight (8) hours straight-time pay and gross compensation such employee received for jury duty. The employee will present proof of the amount of pay received for such jury service.
3. An employee excused from jury service shall report for work at the beginning of his next regularly scheduled shift.
4. An employee shall not receive jury duty pay allowance when it duplicates any pay received for time not worked for any other reason. Time thus paid will not be counted as hours worked for the purposes of determining overtime pay liability.

F. Insurance Benefits

1. All eligibility in benefits shall be in accordance with the provisions of the insurance policies provided by the Employer who shall have the right to select the insurance carrier. Eligibility for coverage under these insurance policies shall be extended only to those full-time employees who have successfully completed their probationary period, except as required under Article III, Paragraph B of this Agreement. However, to the extent permitted by the respective insurance carriers, and provided that no expense or other liability results to the Township therefrom, retired employees shall be permitted to purchase insurance coverage

through the group policies applicable to Township Road Department employees. The Employer's obligation to provide this insurance coverage shall extend only for the duration of this contract.

2. The Employer shall provide group term life insurance in the amount of \$40,000.00 during employment, and accidental death/dismemberment insurance in the amount of \$40,000.00.

3. Health Insurance

- a. The Employer shall provide healthcare insurance to each Public Works employee and their eligible dependents.
- b. Healthcare contributions made by the employees during this contract shall be 8% of the premium for the duration of this agreement.
- c. Any Public Works employee who opts out of the health insurance benefit shall receive \$300.00 per month in lieu of benefits.
- d. Once during the term of this agreement, the Township may change plans and/or carriers to "comparable" coverage. "Comparable" coverage shall mean comprehensively equivalent to the existing plan. When the Township decides to change the plan or carrier, it will provide the Union with details of both the current plan and the new comparable plan. If the union does not agree that the plan or carrier selected by the Township is comparable, it will so state, in writing, to the Township within fourteen (14) calendar days of the plan and/or provider being presented to the union by the Township, or such longer period as mutually agreed to by the parties in writing, identifying the reasons. In that event, the Township may not unilaterally implement the proposed new plan and/or carrier provided; however, it may immediately process the dispute before a neutral arbitrator selected pursuant to the arbitration step of the grievance procedure. The decision of the arbitrator on this "comparable" issue shall be issued within forty-five (45) calendar days of the union's written notice contesting that the plan selected by the Township is "comparable" and shall be final and binding and will determine if the Township is authorized to implement the new plan or provider.

4. Pension

- a. For the duration of this Agreement, each employee shall contribute 5% of their salary to the West Deer Township Non-Uniformed Employees Pension Plan.
- b. SEIU Local 668 employees of West Deer Township shall be eligible for full pension at 20 years of service and 55 years of age.
- c. Surviving Spouse Benefits - The Township agrees to provide all SEIU Local 668 employees with Surviving Spouse Benefits in lieu of any other benefit payable upon or by reason of the death of a SEIU Local 668 Employee under the pension plan.

5. Vision and Dental Plans

Effective 2018, the Employer shall provide each Public Works employee and their eligible dependents with vision and dental insurance. The choice of coverage shall be at the discretion of the employee.

6. Prescription Drug Program

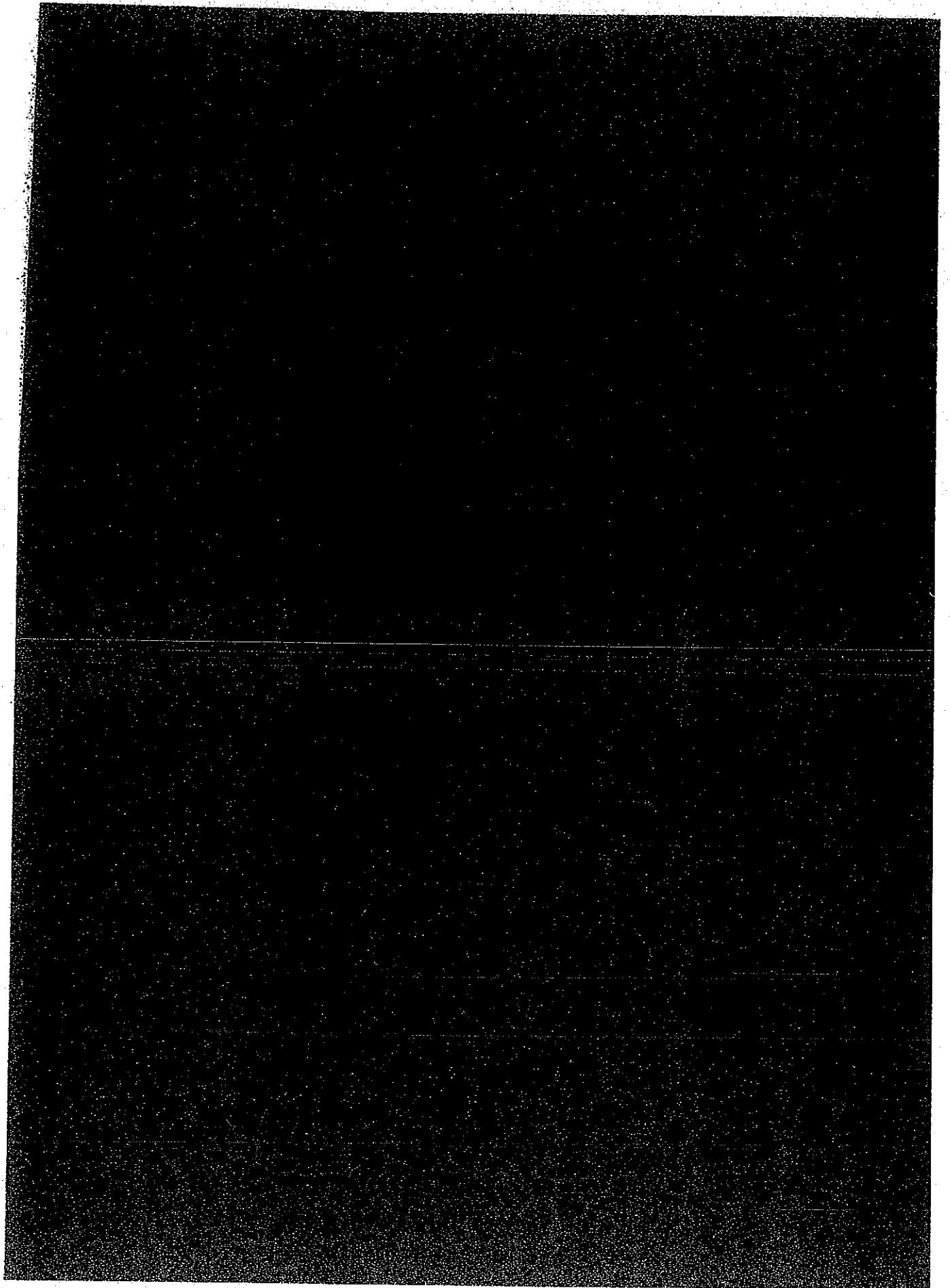
The Employer shall provide each employee and his dependents with coverage for a prescription drug program.

G. Uniform Allowance

1. For the duration of this Agreement, the Township shall provide for a \$250 annual boot allowance for each employee.
2. Boot purchases shall follow Township protocol, and will be either made directly through the Township, or through reimbursements approved by the Township Manager.

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ADOPTION: RESOLUTION NO. 2022-05 (GAMING GRANT APPLICATION)

RESOLUTION NO. 2022-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND DESIGNATING BOTH THE CHAIRPERSON OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP AS DESIGNATED SIGNATORIES.

MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ADOPT RESOLUTION NO. 2022-04 AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND DESIGNATING BOTH THE CHAIRPERSON OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP AS DESIGNATED SIGNATORIES.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	—	—	—	—
DR. MANN	—	—	—	—
MR. SMULLIN	—	—	—	—
MR. FREY	—	—	—	—
MRS. JORDAN	—	—	—	—

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2022-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR A STATEWIDE LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND DESIGNATING BOTH THE CHAIRPERSON OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP AS DESIGNATED SIGNATORIES

WHEREAS, the Township of West Deer desires to apply for a Statewide Local Share Assessment grant through the Commonwealth Financing Authority; and

WHEREAS, the Commonwealth Financing Authority requires formal approve for the application of said grant, and also requires an official be designated to execute all documents and agreements between the Township and Commonwealth Financing Authority.

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the Township of West Deer, Allegheny County, hereby requests a Statewide Local Share Assessment grant of \$1 million from the Commonwealth Financing Authority to be used for the construction of the new West Deer Municipal Complex.

BE IT FURTHER RESOLVED, by the Board of Supervisors of the Township of West Deer, Allegheny County, that the Applicant does hereby designate Beverly Jordan, Chairperson of the Board of Supervisors and Daniel Mator, Township Manager, as the officials to execute all documents and agreements between the Township of West Deer and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

RESOLVED this 16th day of February 2022 by the Board of Supervisors of the Township of West Deer.

Attest:

Township of West Deer

Daniel J. Mator, Jr., Township Manager

Beverly S. Jordan, Chairperson
Board of Supervisors

DRAFT

I, Daniel Mator, duly qualified Township Manager/Secretary of the Township of West Deer, Allegheny County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors of West Deer Township at a regular meeting held 16 February 2022, and said Resolution has been recorded in the minutes of the Township of West Deer and remains in effect as of this date.

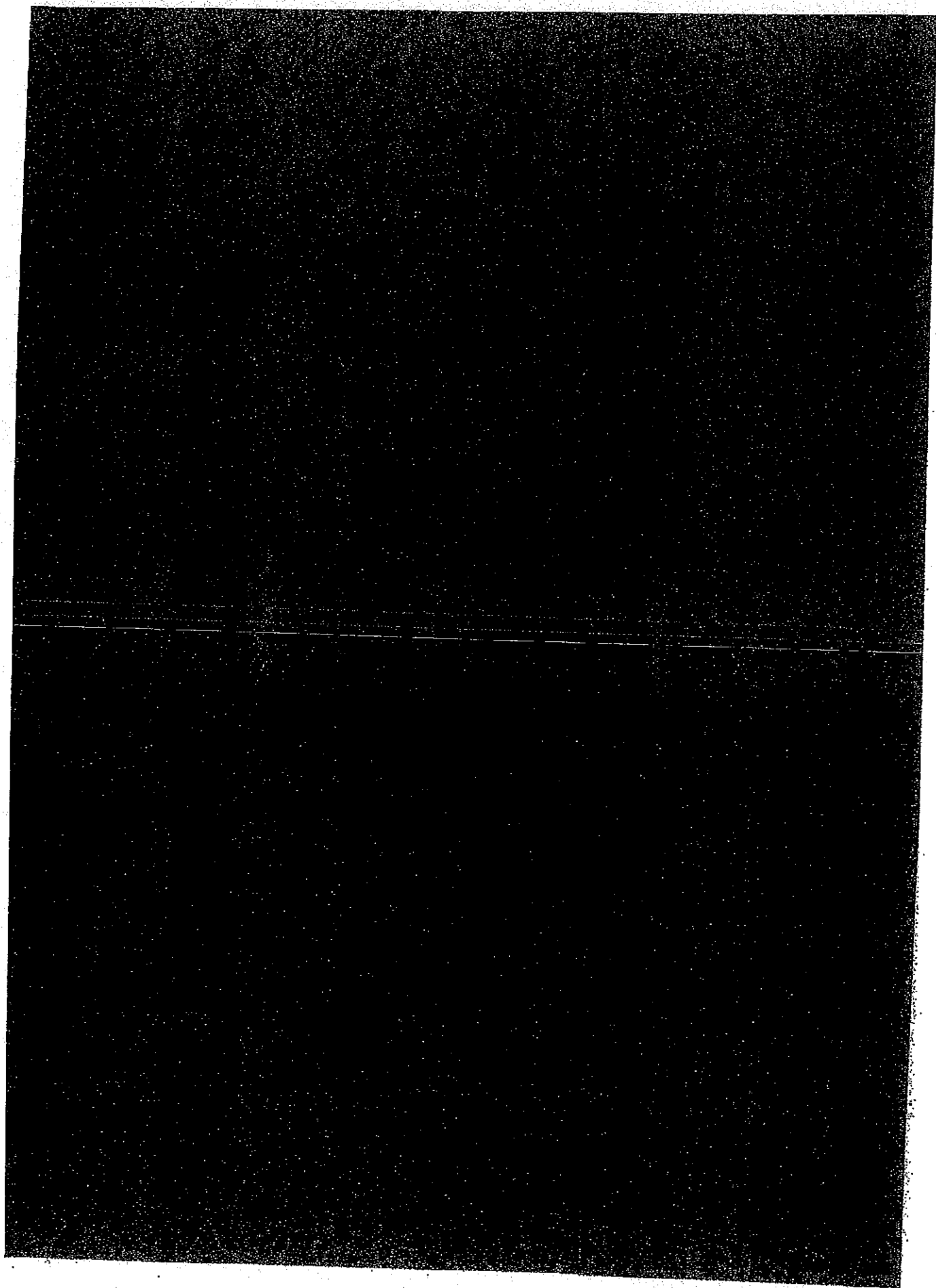
IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of West Deer this 16th day of February 2022.

West Deer Township
Name of Applicant

Allegheny County
Name of County

Township Manager/Secretary

DRAFT



AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 440 (ON-STREET PARKING)

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP.

MR. ROBB, CHIEF LOPER, AND MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 440 PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 440

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE PARKING OF VEHICLES ON CERTAIN TOWNSHIP STREETS; AND FURTHER, TO INCREASE THE FINES FOR ALL PARKING VIOLATIONS IN THE TOWNSHIP

WHEREAS, the Board of Supervisors of the Township of West Deer is empowered to establish traffic and parking regulations and devices; and

WHEREAS, in order to maintain an orderly flow of traffic, remove impediments to prompt responses by emergency vehicles, and protect both motorists and pedestrians from injury, the Board of Supervisors has deemed it necessary to establish regulations to restrict on-street parking on Township streets or sections of the same, subject to certain exceptions which are set forth herein; and

WHEREAS, Township Ordinance No. 177, enacted on 10 June 1987, which was subsequently amended by Ordinance No. 319 enacted on 17 March 2004, established, *inter alia*, parking restrictions as well as a penalty and notice provisions for violations; and

WHEREAS, the Board of Supervisors also seeks to increase the amount of the fines for violations of the Township's parking regulations in order to deter future violations.

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. Parking Prohibitions.

On-street parking shall be prohibited at all times on all Township streets, except on the following streets where on-street parking shall be permitted:

RUSSELLTON I & II	CURTISVILLE I	CURTISVILLE II	BLANCHARD	BAIRDFORD
Church St	Benjamin St	Poplar St	Walnut St	Orchard St
School St	Bessemer St	Sycamore St	Chestnut St	Larch Ln
Pine St	Pollock St	Birch Ln	Beechnut St	Elm St
Oak St	Liberty St	Blueberry Ln		Cedar Ln
West St	Ford St	Hawthorne Ln		Maple St
Plant St	Hill St	Alder St		Fir Ave
Garden St	Ember Ln	Magnolia Dr		Hemlock St
Blue Row St	Short St	Aspen Ln		Center St
Utleigh St	Shoaf St	Laurel Ln		Mueller St
Crest St	Keasey St	Juniper Ln		Locust St
Roy St	Snyder St	Hickory St		Pine Ln
Poma St		Walnut St		Ash Ln
Mcarthur Dr		Willow Way		Spruce St
Bataan Dr		Holly Ln		
Eisenhower Dr				
Patton Dr				

Section 2. Limited Parking Permits. The Chief of Police or his designee shall have the authority to permit on-street parking on Township streets not listed in Section 1 of this Ordinance in limited areas and for limited time periods upon the advance request of a Township resident for the purposes of providing on-street parking for parties, gatherings, or similar events. In no event shall such on-street parking create a hazard to pedestrian or vehicular safety as determined in the sole discretion of the Chief of Police or his designee. The Township Manager and/or Chief of Police shall establish the necessary forms and/or procedure to process a request for on-street parking pursuant to this Section.

Section 3. The Township Manager, Chief of Police, Code Enforcement Officer, Public Works Foreman, Township Solicitor, and all others employed or appointed by the Township of West Deer, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof, including the placement of appropriate signage.

Section 4. Violations/Penalty. Any person found guilty of a violation of the parking regulations of the Township of West Deer, including but not limited to those set forth in this Ordinance and Ordinance No. 177, as amended by Ordinance No. 319, shall pay a fine of Twenty Dollars (\$20.00) per violation. Each day of a violation shall be considered a separate offense.

Section 5. Repealer. Any and all ordinances and/or resolutions, or parts thereof, conflicting herewith are repealed to the extent of such inconsistency.

Section 6. Severability. The provisions of this Ordinance are severable, and if any clause, sentence, section, or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid, or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the remainder of the Ordinance. It is hereby declared that it is the intent of the Township of West Deer Board of Supervisors that this Ordinance would have been adopted as if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

Section 7. Effective Date. This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Board of Supervisors of the Township of West Deer.

ORDAINED AND ENACTED INTO LAW THIS 16th DAY OF MARCH, 2022.

ATTEST:

Daniel J. Mator, Jr.
Township Manager

TOWNSHIP OF WEST DEER

Beverly Jordan, Chairperson,
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 16 March 2022, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Pennsylvania Sunshine Act, as amended, by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is five; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes

No

Abstain

Absent

Beverly Jordan, Chairperson

Shirley Hollibaugh, Vice Chairperson

Vernon Frey

Jennifer Mann

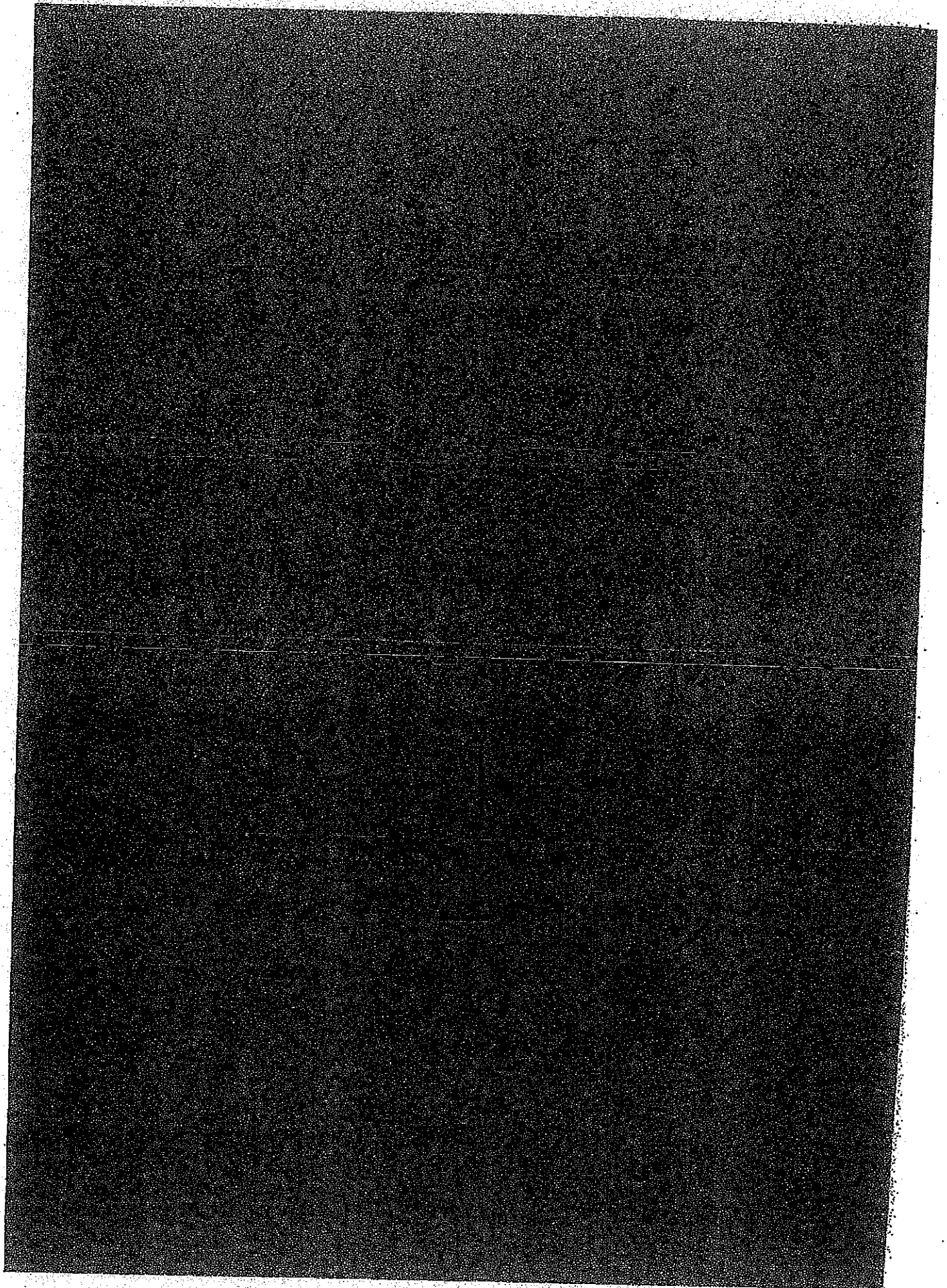
James Smullin

WITNESS my hand and the seal of the Township on this 16th day of March, 2022.

[SEAL]

By: _____

Daniel Mator
Township Manager



AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LOPER RECOMMENDING THE HIRING OF ROSS ORLER FOR THE POSITION OF PART-TIME POLICE OFFICER.

A SATISFACTORY BACKGROUND CHECK WAS PERFORMED ON THE APPLICANT.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE ROSS ORLER AS A PART-TIME POLICE OFFICER OF WEST DEER TOWNSHIP, CONTINGENT UPON THE COMPLETION OF ALL THE NECESSARY STEPS TO OBTAIN CERTIFICATION FROM THE PA MUNICIPAL OFFICERS TRAINING COMMISSION.

	MOTION	SECOND	AYES	NAYES
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Robert J. Loper, Chief of Police
Subject: Hiring of Part Time Police Officer
Date: February 10, 2022

Mr. Mator,

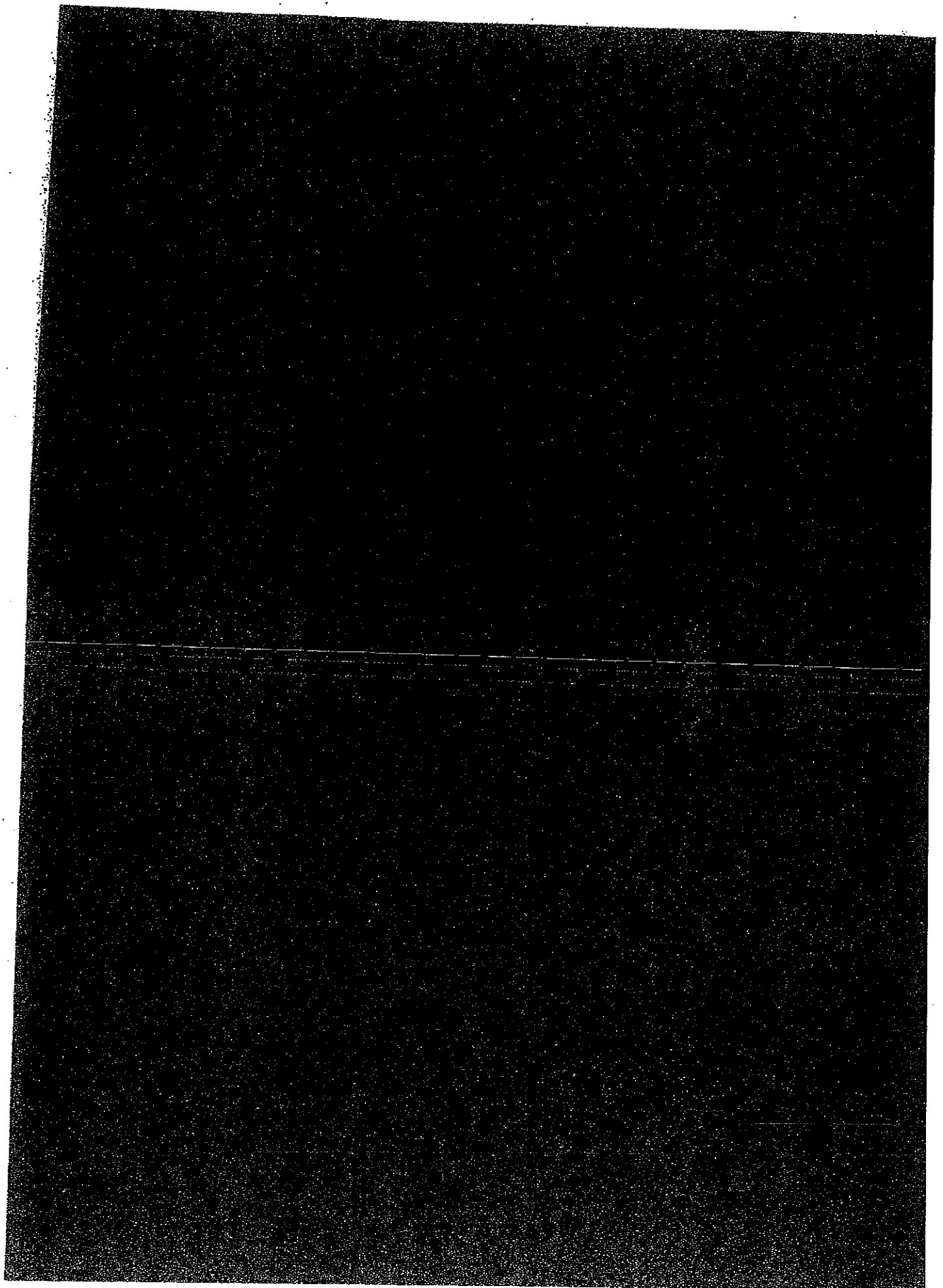
With the resignation of Part Time Officer Yarusso in October 2021 and Part Time Officer Fallen in January 2022, I am asking to replace one of those positions this month. An interview was conducted on February 2, 2022.

My recommendation to the Board of Supervisors is to hire Ross Orler for the position of Part Time Police Officer.

Ross is a graduate of Pine-Richland High School. He then attended Lycoming College and earned a Bachelor of Arts degree in Psychology. While attending college, Ross was a four year member of their varsity wrestling team. Ross received the Andy Bergeson Award presented by the wrestling coaching staff for outstanding dedication, commitment and progress. Ross was also recognized for mentoring underclassmen in the Lycoming College Wrestling Program. Ross then attended LaRoche University and earned a Human Resources Certificate. In April of 2019, Ross graduated from the City of Pittsburgh Police Training Academy and received Act 120 certification.

Ross obtained experience working as a Police Officer for the City of Pittsburgh, Millvale Borough and Etna Borough. Ross is currently certified through the PA Municipal Officers Training Commission and is able to start employment with West Deer Township pending approval from the West Deer Township Board of Supervisors.

A background check was performed on Mr. Ross Orler and nothing was found that would prevent him from working with our department. I would like to recommend to the Board of Supervisors to hire Ross Orler as a part time officer with the West Deer Township Police Department.



AUTHORIZATION: PURCHASE OF VERMEER VACUUM EXCAVATOR

THE TOWNSHIP RECEIVED THE ATTACHED QUOTE FROM VERMEER ALL ROADS FOR A VERMEER MC573SDT TRAILER MOUNTED VACUUM EXCAVATOR.

VERMEER ALL ROADS IS A MEMBER OF THE COSTARS PURCHASING PROGRAM.

MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE PURCHASE OF A VERMEER VACUUM EXCAVATOR FROM VERMEER ALL ROADS IN THE AMOUNT OF \$114,550.00 AS PRESENTED.

	MOTION	SECOND	AYES	NAYES
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____



EQUIPPED TO
DO MORE.

Quote

2/1/2022

Address 131 Wisconsin Ave
Cranberry Twp, PA 16066
USA

Reference Number R-00008818
Expiration Date 10/20/2021

Prepared By Jacob Pflugh
Email jacob.pflugh@vermeerallroads.com

Contact Name Kevin Olar
Phone (724) 265-1333
Email kolar@westdeertownship.com

Bill To Name West Deer Township
Bill To 109 E Union Rd
Cheswick, PA 15024-1719

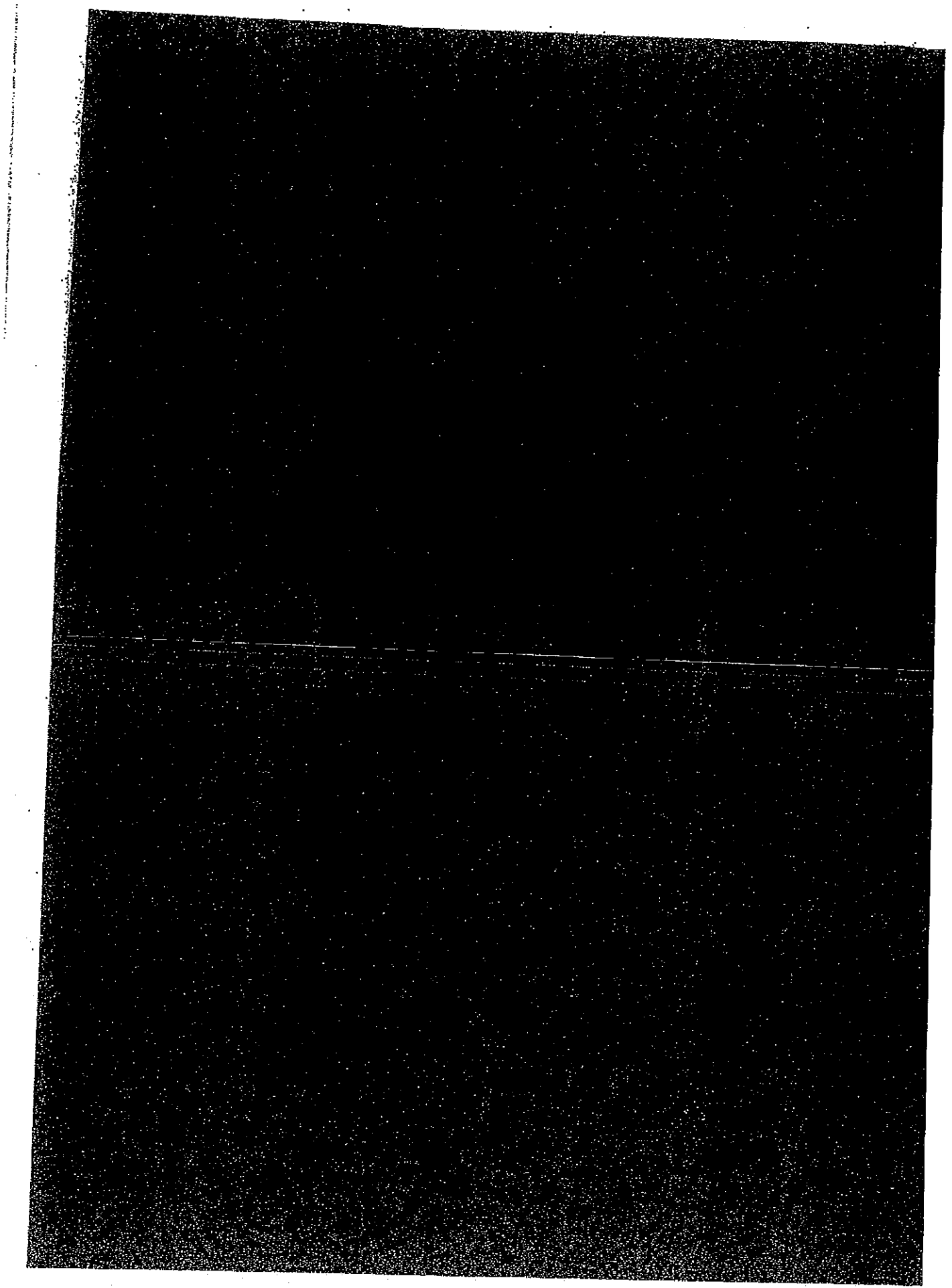
Ship To 109 E Union Rd
Cheswick, PA 15024-1719

Product Name	Product Details	Quantity	Sales Price	Total Price
VACTRON MC573SDT	MC573SDT TRAILER MOUNTED VACUUM EXCAVATION / JETTER COMBO * 74 HP Kohler Diesel (Tier 4 Final) * 1,000 CFM Vacuum Pump (High-CFM) * Reverse Pressure to off-load liquids and dislodge debris in hose * 30' x 4" Suction Hose and Suction Tool * Tank mounted boom - hydraulic in/out, lift/lower, and rotation * 500 Gallon Debris Tank with Hydraulic Tilt * Hydraulically operated full open and locking rear door * Polymer liner on bottom half of tank for easy dumping and clean out * 2,000 PSI @ 15 GPM - High Pressure Water System * 172,000 BTU diesel fired hot box w/ recirculation kit * 300' Jetter Hose w/ Powered Reel * (2) 150 Gallon Water Tanks * Water Knife and Clean-up wand * Fully enclosed and insulated engine stand (lockable) * 30 Gallon Fuel Tank * 14,000 GVWR Trailer	1.00	\$114,550.00	\$114,550.00
OPTIONAL 3 year warranty	Extension of manufacturer's standard warranty for two additional years (three total)	1.00	\$3,870.00	\$3,870.00

PRICING PER PA DGS COSTARS PURCHASING PROGRAM - CONTRACT # 4400010097

Subtotal \$118,420.00
Total Price \$118,420.00
Grand Total \$118,420.00

Signature: _____



AUTHORIZATION: TRANSFER OF POLICE VEHICLE TO EMS

IN LIEU OF SELLING RETIRED POLICE VEHICLES, THE BOARD OF SUPERVISORS AGREED TO DONATE THEM TO TOWNSHIP EMERGENCY SERVICES (IF THEY SO REQUESTED ONE).

WEST DEER EMS REQUESTED A POLICE SUV, AND A TRANSFER AGREEMENT IS ATTACHED.

SGT. SHURINA AND MR. ROBB...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TRANSFER OF A POLICE SUV TO THE WEST DEER EMS AS SPECIFIED IN THE ATTACHED TRANSFER AGREEMENT.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

VEHICLE DONATION ACKNOWLEDGEMENT AND RELEASE

This Vehicle Donation Acknowledgement and Release ("the Agreement") is executed by West Deer Township, a Pennsylvania municipal corporation located at 109 East Union Road Cheswick, PA 15024 ("the Township") and West Deer Ambulance Service, Inc. d/b/a West Deer EMS, a Pennsylvania non-profit corporation located at 101 East Union Road, Cheswick, PA 15024 ("West Deer EMS") on this 16th day of February, 2022.

WHEREAS, the Township is the owner of a 2013 Ford Interceptor SUV identified by VIN #1FM5K8AR7DGA88906 ("the subject vehicle"); and

WHEREAS, the Township desires to donate the subject vehicle to West Deer EMS to be used for emergency medical service purposes, as reasonably determined by West Deer EMS.

NOW THEREFORE, for and in consideration of the foregoing, the mutual covenants contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. Consideration. The Township agrees to give the subject vehicle to West Deer EMS in exchange for one dollar (\$1.00).
2. Warranties. The subject vehicle is given to West Deer EMS "AS IS", with all defects, latent or otherwise. Neither the Township or its agents, shall be bound to any representation or warranty of any kind relating in any way to the subject vehicle or its condition or quality, except as specifically set forth in this Agreement.
3. Delivery of Subject Vehicle. The Township shall deliver the subject vehicle, and West Deer EMS shall take possession of same, at 109 East Union Road, Cheswick, PA 15024 on or before 1 May 2022 ("Delivery Date").
4. Transfer of Title. The Township shall convey title of the subject vehicle to West Deer EMS upon delivery of the vehicle. The parties agree and covenant to execute all documents necessary to finalize transfer of title to West Deer EMS.
5. Insurance and Tags. West Deer EMS acknowledges that any insurance coverage, license, tags, plates, or registration maintained by the Township on the subject vehicle shall be canceled upon delivery of the subject vehicle. Thereafter, West Deer EMS shall be solely responsible for insuring the subject vehicle and transferring/changing the vehicle's tags, plates, and registration.
6. Release. West Deer EMS hereby releases, waives, and forever discharges the Township, its Board of Supervisors, employees, officials, insurers, agents and assigns from any and all actions, causes of action, suits, losses, liabilities, rights, debts, obligations, costs, expenses, liens, promises, damages, judgments, claims, and demands, of every kind and nature whatsoever in law or equity arising out of or related to the transfer of the subject vehicle.
7. Indemnity. The Township will not be responsible for any loss or injury resulting from defects related to the subject vehicle or from the subsequent use of the subject vehicle. West Deer EMS expressly agrees to indemnify and hold the Township, its Board of Supervisors, employees, officials, insurers, agents and assigns, harmless from any and all claims that may hereafter at any time be asserted by

any subsequent owner, user, by any agent or employee of such user, or by any third party arising from any purported defect related to the subject vehicle or by reason of the use of subject vehicle.

8. Entire Agreement. This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. All prior agreements, representations, and warranties, express or implied, oral or written, with respect to the subject matter hereof, are hereby superseded by this Agreement.
9. Severability. In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect.
10. Jurisdiction and Venue. This Agreement is entered into in the Commonwealth of Pennsylvania and will be construed pursuant to the laws of the Commonwealth of Pennsylvania. The parties agree to the exclusive jurisdiction of and venue in the state and/or federal courts located in and for the Commonwealth of Pennsylvania, and expressly waive the right to initiate or maintain a suit arising pursuant to this Agreement in any other court. The parties agree and acknowledge that venue and forum are appropriate in the foregoing courts and agree to submit to the personal jurisdiction of such courts. The parties agree to waive any jury trial.
11. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

The parties agree that they have read and understand this Agreement, are entering into this Agreement voluntarily, and they have been given the opportunity to have this Agreement reviewed by counsel of their choice.

WEST DEER TOWNSHIP

By: _____

Title: Township Manager

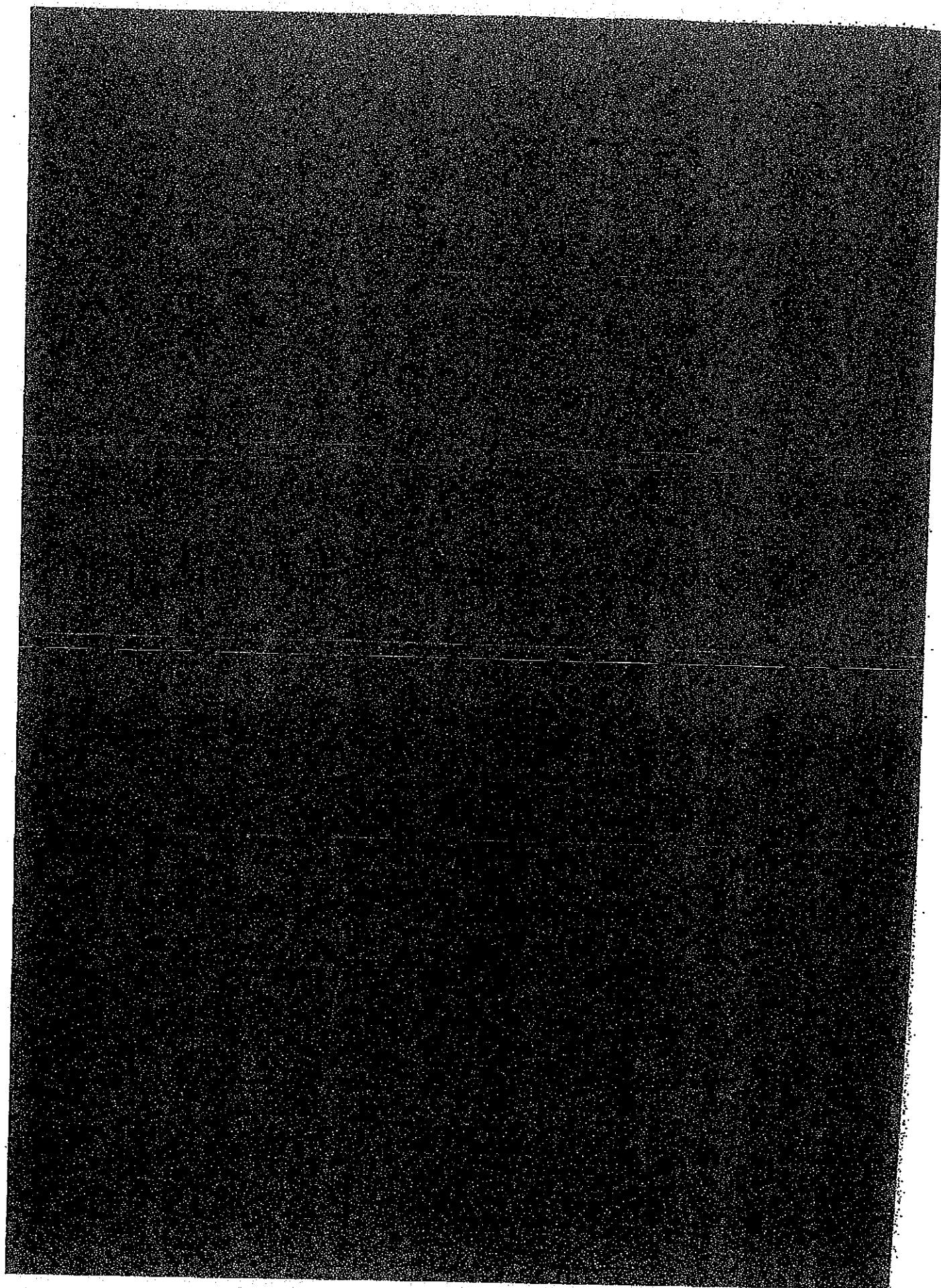
_____ Date

**WEST DEER AMBULANCE SERVICE, INC.
D/B/A WEST DEER EMS**

By: _____

Title: _____

_____ Date



AUTHORIZATION: SVOBODA FINAL SUBDIVISION PLAN

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE SVOBODA FINAL SUBDIVISION PLAN AT THEIR DECEMBER 16, 2021 MEETING.

PROPERTY LOCATION: LOGAN ROAD – GIBSONIA
ZONING DISTRICT: R-3 SUBURBAN RESIDENTIAL

2 LOT SUBDIVISION:
LOTS TO MEASURE A MINIMUM OF 4.76 ACRES

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE SVOBODA SUBDIVISION PLAN SUBJECT TO FOLLOWING CONDITIONS:

- 1. ALL REQUIREMENTS FROM SHOUP ENGINEERING LETTERS DATED NOVEMBER 16 ,2021 AND DECEMBER 16, 2021 SHALL BE MET.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINAL SUBDIVISION OF THE SVOBODA PLAN AS PER THE RECOMMENDATION BY THE PLANNING COMMISSION WITH THE CONDITIONS PREVIOUSLY MENTIONED.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____

WEST DEER TOWNSHIP
109 East Union Rd. • Cheswick, PA 15024
724-265-2780 (Code Enforcement Office)

SUBDIVISION AND LAND DEVELOPMENT APPLICATION

APPLICATION NO. _____

Application For:

- ☒ Preliminary Subdivision
☐ Final Subdivision
☐ Land Development
☐ PRD
☐ Lot Line Revision

Location of Property: Logan Road - Gibsonia, PA 15044
Parcel Lot and Block No.: 1670-G-00092
Name of Subdivision/Land Development: Svoboda Subdivision

Name of Applicant: Rudy Svoboda
E-Mail Address: _____
Address: 227 Bauman Avenue; Pittsburgh, PA 15227
Telephone No.: 412-680-0832

Name of Property Owner(s): Rudolph J. & Mary Lou Svoboda
E-Mail Address: _____
Address: 227 Bauman Avenue; Pittsburgh, PA 15227
Telephone No.: 412-680-0832

Surveyor/Engineer: Gibson-Thomas Engineering Co., Inc. (Jason Paulovich)
Address: 9951 Old Perry Highway; Wexford, PA 15090
Telephone No.: 724-935-8188 E-Mail: jason.paulovich@gibson-thomas.com
Purpose of Development: Subdivision

Proposed Use: Single Family ☒ Two Family ☐ Multi Family ☐
 Townhouse ☐ Commercial ☐ Industrial ☐
 Other _____

Total Acreage of Tract: 12.11
No. of Acres to be Developed: N/A Number of Lots: 2
Percentage of Lot Coverage: N/A Min. Lot Size: 4.76 acres
Estimated Start of Construction: N/A

Zoning District: R-3 Suburban Residential

Use Permitted by: ☒ right ☐ special exception ☐ conditional use

Waivers requested (list section & hardship) and/or special situations or circumstances:
N/A

Water Supply: ☒ Public ☐ Other (specify _____)

Sewage Disposal: ☒ Public ☐ Other (specify _____)

Off-street Parking: ☐ Garage ☐ Driveways ☐ Other ☒ None

Streets: Lineal feet of new streets N/A

Proposed for Dedication: ☐ Yes ☒ No

Existing Use: Vacant Land

Number of Existing Lots: 1

Existing Acreage: 12.11

Location of Existing Buildings: N/A

Current Parking Spaces: N/A

Existing Parking Surface Area: N/A

Access Driveway Location: N/A

Width: N/A

Proposed Use: Single family dwellings

Description of Building(s): Single family dwellings

Additional Parking Spaces: N/A

Access Driveway Location: N/A

Width: N/A

Current Employees: N/A

New Employees: N/A

Percentage of Lot Coverage: N/A

Phase:

Total Number of Phases: 1

Phase Number of this Application: 1

Total Acres: 12.11

Acres this Phase: 12.11

Total Lots: 2

Lots this Phase: 2

Total Lineal Feet of Storm Sewer: N/A

Total Storm Sewer this Phase: N/A

Environmental Standards:

Will the proposed use generate any of the following conditions?

Smoke	<input type="checkbox"/>	Electrical Interference	<input type="checkbox"/>
Air Pollutants	<input type="checkbox"/>	Vibrations	<input type="checkbox"/>
Odors	<input type="checkbox"/>	Noise	<input type="checkbox"/>
Water Pollutants	<input type="checkbox"/>	Radioactive Emissions	<input type="checkbox"/>

Material stored on site: _____

Applications:

Percolation Test	N/A _____ (date)
DER Planning Module Waiver	N/A _____
Water Authority	N/A _____
Sewer Authority	N/A _____
Allegheny Co. Conservation District	N/A _____
Allegheny Co. Dept. of Economic Development	N/A _____

Right-of-Way:

Agreements of adjacent properties: ☐ Yes ☐ No ☒ N/A

Describe: _____

Easements:

Agreements with adjacent properties: ☒ Yes ☐ No ☐ N/A

Describe: See Note #1 on Plan



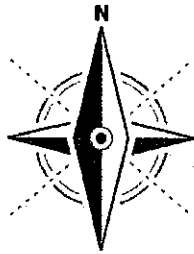
**West Deer Township Planning Commission
Meeting Report for December 16, 2021**

Project Name: **SVOBODA SUBDIVISION**

Property Location: West Deer Twp. – Allegheny County: Logan Rd. - Parcel # 1670-G-92
Zoned: R-2 – Suburban Residential

First motion by Mr. Stark and second motion by Mr. Butala to **RECOMMEND APPROVAL**, voting was unanimous, of the Svoboda Final Subdivison with the following conditions:

1. Fulfillment of any outstanding issues in Scott Shoup's Engineering letters dated November 16, 2021, and December 16, 2021.



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

December 16, 2021

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via Email

Re: Svoboda Plan
Preliminary and Final Subdivision (plan revised November 16, 2021)

Dear Mr. Payne,

I have reviewed the above-referenced preliminary and final subdivision located in the R-3 Zoning District and the following comments should be considered.

1. A PADEP sewage facility planning module will need to be prepared and submitted to the Township..

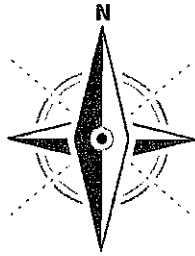
If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

cc: Daniel Mator, vial email
Gavin Robb, via email
Dorothy Moyta, via email
Jodi French, via email
Jason Paulovich, Gibson-Thomas Engineering, via email



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

November 16, 2021

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via Email

Re: Svoboda Plan
Preliminary and Final Subdivision (plan dated October, 2021)

Dear Mr. Payne,

I have reviewed the above-referenced preliminary and final subdivision located in the R-3 Zoning District and the following comments should be considered.

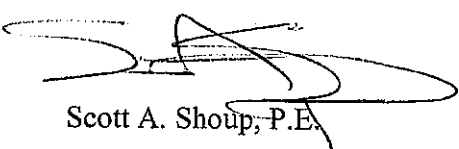
1. A PADEP sewage facility planning module will need to be prepared and submitted to the Township.
2. One or both of the arc distances of the Logan Road right-of-way listed as 121.80 feet are incorrect.
3. The distance of 105.39 feet on the Logan Road right-of-way is incorrect.
4. The text of the adjoiners on Drawing Sheet RP-2 is too light as to almost be illegible.

A written response should be provided by the applicant indicating how the each of the above comments has been addressed with submission of revised plans.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

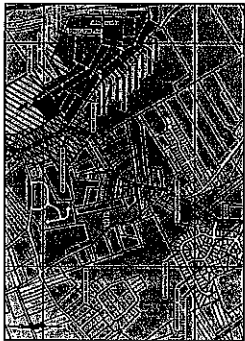
SHOUP ENGINEERING INC.


Scott A. Shoup, P.E.

cc: Daniel Mator, vial email
Gavin Robb, via email
Dorothy Moyta, via email
Jodi French, via email
Jason Paulovich, Gibson-Thomas Engineering, via email



100



Vicinity Map

Zoning District: R-3 - Suburban Residential
Permitted Use: Single-Family

	Required	Provided
Lot Width at Building Line	75 ft. min.	627.53 ft. min.
Lot Area	15,000 s.f. min.	397,166 s.f. min.
Front Setback	35 ft. min.	35 ft. min.
Side Yard	15 ft. min.	15 ft. min.
Rear Yard	40 ft. min.	49 ft. min.
Rear Yard (necessary)	10 ft. min.	10 ft. min.

MUNICIPAL DECLARATIONS

The Board of Supervisors of West Deer Township gives notice that, in approving this plan for recording, West Deer Township assumes no obligation to accept the dedication of any street, land or public facilities and has no obligation to improve or maintain such streets, land or facilities.

Secretary or Manager _____
Chairperson _____
West Deer Township agrees not to issue building permits until the "Planning Module for Land Development" has been approved in accordance with the regulations of the Pennsylvania Department of Environmental Protection.

Date _____
Authorized Municipal Official _____

REQUIRED MUNICIPAL AND COUNTY REVIEW AND APPROVAL STATEMENTS

Reviewed by the Planning Commission of West Deer Township, this _____ day of _____, 20____.

Secretary _____
Chairperson _____
Approved by the Board of Supervisors of West Deer Township, by resolution, this _____ day of _____, 20____.

Secretary _____
Chairperson _____
Reviewed by the Allegheny County Department of Economic Development on this _____ day of _____, 20____.

(Seal) _____
Director _____

PROOF OF RECORDING

Recorded in the office of the Department of Real Estate of the County of Allegheny, Commonwealth of Pennsylvania, in Plan Book Volume _____, Page _____.

Given under my hand and seal this _____ day of _____, 20____.
(Seal) _____
Department of Real Estate

SURVEYOR'S CERTIFICATION

I certify that, to the best of my information, knowledge and belief the survey and plan shown here on are correct and accurate to the standards required.

Date _____
Ed Thamer, PLS
Registration Number SUW16749E
(Seal) _____

- Notes:
1. The purpose of this plan is to Subdivide Parcel 1 6710-G-92 into two lots as shown on the plan. Additionally, Parcel 1 has the right to construct and maintain a sanitary sewer lateral across Parcel 2. Upon construction of said sanitary sewer lateral, a permanent 20 ft wide sanitary sewer easement shall be established on the center of the lateral.
 2. Allegheny County Ordinance No. 4230, which amended the "State Highway Law" of June 1, 1945 (P.L. 1242, No. 4230) requires that the "State Highway Law" before driveway access to a State highway is permitted.

OWNER'S ADOPTION AND DEDICATION

We, Rudolph J. Svoboda, Mary Lou Svoboda, Martin A. Svoboda, and Denise Svoboda, owners of the land shown on the Svoboda Subdivision Plan, hereby adopt this plan as our plan of lot and irrevocably dedicate all streets and other property identified for dedication on the plan to West Deer Township. This adoption and dedication shall be binding upon our heirs, executors, and assigns.

IN WITNESS WHEREOF, we set our hands and seal this _____ day of _____, 20____.

ATTEST: _____
Notary Public

Rudolph J. Svoboda _____
Martin A. Svoboda _____

Mary Lou Svoboda _____
Denise Svoboda _____

ACKNOWLEDGEMENT OF NOTARY PUBLIC

Before me, the undersigned Notary Public in and for the Commonwealth of Pennsylvania and County of Allegheny, personally appeared the above named Rudolph J. Svoboda, Mary Lou Svoboda, Martin A. Svoboda, and Denise Svoboda, and acknowledged the foregoing adoption and dedication to be their act.

Witness my hand and notarial seal this _____ day of _____, 20____.
My commission expires the _____ day of _____, 20____.

(Seal) _____
Notary Public

CERTIFICATION OF TITLE

We hereby certify that the title to the property contained in the Svoboda Subdivision is in the name of Rudolph J. Svoboda, Mary Lou Svoboda, Martin A. Svoboda, and Denise Svoboda and is recorded in deed book volume 12268, page 532. We further certify that there is no mortgage, lien, or other encumbrance against this property.

Witness _____
Rudolph J. Svoboda _____
Martin A. Svoboda _____
Mary Lou Svoboda _____
Denise Svoboda _____

MUNICIPAL ENGINEERS CERTIFICATION

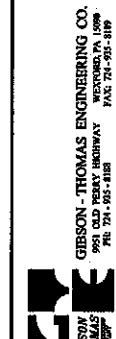
I certify that the plan meets all engineering and design requirements of the applicable ordinances of West Deer Township, except as departures have been authorized by the appropriate officials of the municipality.

Date _____
(Seal) _____
Name _____
Registration Number _____

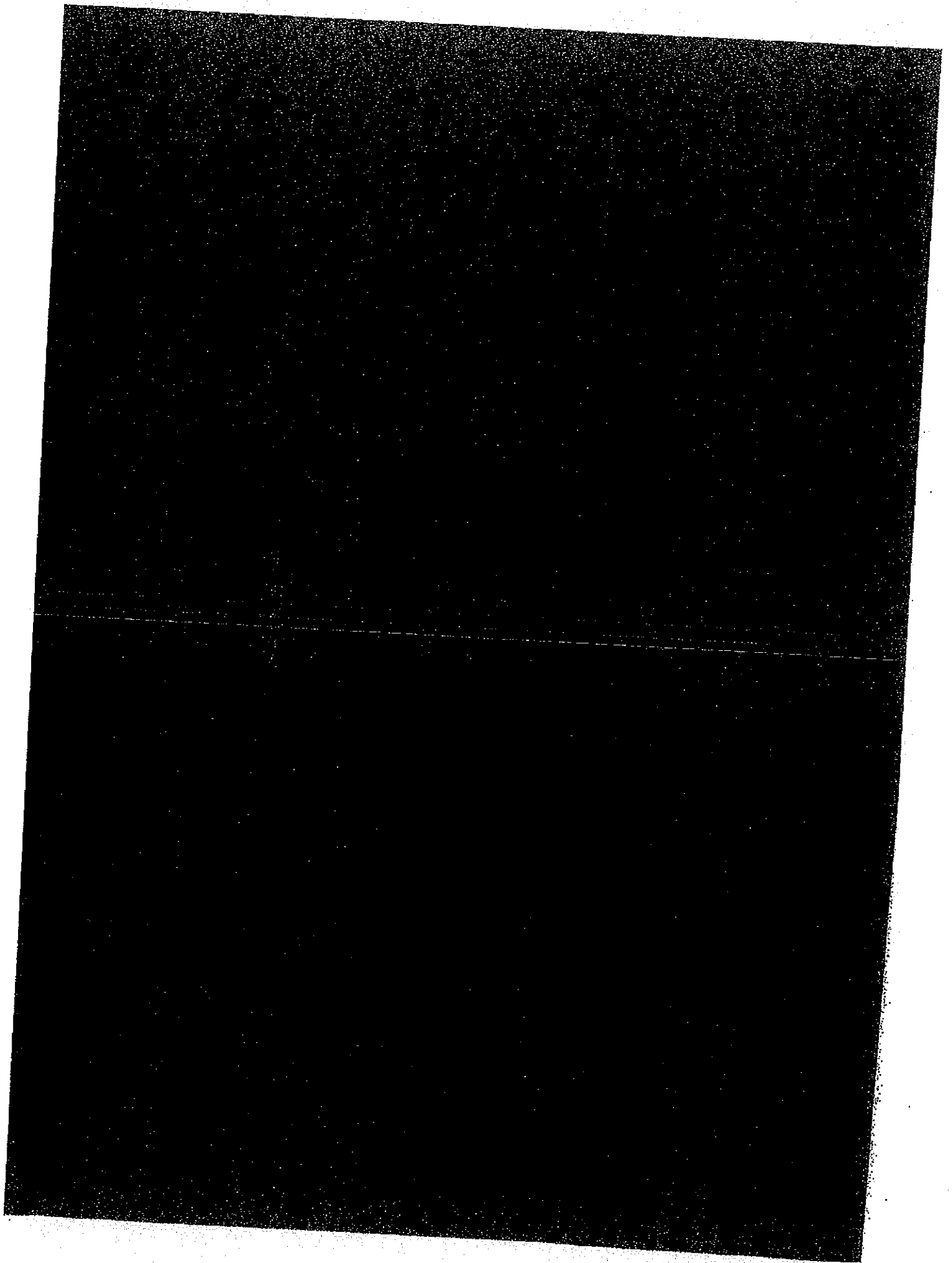


DATE	REVISION	DATE

SVOBODA SUBDIVISION
FOR PROPERTY ALONG
LOGAN ROAD
PARCELS 6710-G-92
TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PA.
MADE FOR
RUDOLPH J. SVOBODA



GIBSON-THOMAS ENGINEERING CO.
9501 OLD PERRY HIGHWAY
WESTFORD, PA. 15089
TEL. 724-931-8158 FAX 724-931-8189



DISCUSSION: COMMUNITY DAYS

DURING THE BUDGET WORKSHOPS, THE QUESTION OF WHEN COMMUNITY DAYS SHOULD BE HELD IN 2022 AROSE.

MRS. STARK AND MRS. JORDAN...

DISCUSSION: LOGOS/WEBSITE/OUTREACH

LAST YEAR THE BOARD CONTRACTED WITH DORSEY DESIGNS TO GENERATE A NEW TOWNSHIP LOGO, THEN WORK ON VARIOUS OUTREACH/BRANDING INITIATIVES, SUCH AS A NEW WEBSITE DESIGN.

MR. MATOR...

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
DR. MANN	_____	_____	_____	_____
MR. SMULLIN	_____	_____	_____	_____
MR. FREY	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____