

West Deer Township
Board of Supervisors
Summary July 21, 2021
7:00 p.m.

Members present: Beverly Jordan, Vice Chair; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Member Absent: Arlind Karpuzi, Chairman.

ACCEPT MINUTES

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 June 2021 and 16 June 2021 meetings as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

MOTION BY Supervisor Mann and SECONDED BY Supervisor Forbes to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

ACCEPTANCE: RETIREMENT OF WILLIAM BAILEY

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to accept the notice of retirement from Sergeant William Bailey effective July 31, 2021. Thank him for his service, and wish him the best in his retirement. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2021-16 (BRANDING CONSULTANT AGREEMENT)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to table Resolution No. 2021-16 approving and authorizing the execution of a Branding Consultant Agreement. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2021-18 (RANGE RESOURCES UNITIZATION)

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-18 approving and authorizing the execution of a consent to unitize with Range Resources-Appalachia, LLC. Motion carried unanimously 4-0.

APPROVAL: PROMOTION OF POLICE OFFICER TO SERGEANT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to approve the promotion of Officer Tim Burk to Sergeant effective August 1, 2021. Motion carried unanimously 4-0.

APPROVAL: PROMOTION OF PART-TIME POLICE OFFICER TO FULL-TIME POLICE OFFICER

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the promotion of current Part-time Police Officer Dominic Rigous to the position of Full-time Police Officer effective August 1, 2021. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT (BIDS FOR SOLID WASTE/RECYCLING CONTRACT)

MOTION BY Supervisor Mann and SECONDED BY Supervisor Forbes to authorize the advertisement of sealed bids for the Garbage/Recycling Contract. Bids will be received and opened on Friday, October 8, 2021 at 3:00 p.m. Motion carried unanimously 4-0.

AUTHORIZATION: DEER LAKES SCHOOL DISTRICT SERVICE AGREEMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Forbes to authorize the signing of the service agreement between the Township and the Deer Lakes School District as presented. Motion carried unanimously 4-0.

AUTHORIZATION: EASTVIEW FARMS FINAL SUBDIVISION PLAN

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the final subdivision of the Eastview Farms Plan of Lots as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 4-0.

AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICERS

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to hire Jeffrey Yarusso and Bret Vulakovich as Part-time Police Officers of West Deer Township, contingent upon their completion of all the necessary steps to obtain certification from the PA Municipal Officers Training Commission. Motion carried unanimously 4-0.

AUTHORIZATION: SALE OF POLICE CAR

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to authorize the sale of the 2014 Dodge Charger Pursuit AWD to Youseff Dabbach in the amount of \$5,350.00 as-is condition. Motion carried unanimously 4-0.

AWARD: DEMOLITION CONTRACT

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the Demolition Project to Orban's Landscaping LLC for the structure at the property located at 438 Alder Street and 437 Alder Street in Tarentum, PA 15084 in the total amount of \$6,000.00. Motion carried unanimously 4-0.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the asbestos removal project for the structure 437 Alder Street in Tarentum, PA 15084 to CSI Construction in the amount of \$995.00. Motion carried unanimously 4-0.

DISCUSSION: FIRE STUDY

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to submit a Letter of Intent with the Governor Center of the Local Government Services to perform a Peer-to-Peer Fire Study, and to authorize the Chairman Board of Supervisors and Township Manager to execute and administer the program. Motion carried unanimously 4-0. Meeting adjourned.

ADJOURNMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Mann to adjourn the meeting at 8:15 p.m. Motion carried unanimously 4-0. Meeting adjourned.