

West Deer Township
Board of Supervisors
Summary June 16, 2021
7:00 p.m.

Members present: Arlind Karpuzi, Chairman; Beverly Jordan, Vice Chair; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann.

ACCEPT MINUTES

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Forbes to accept the minutes of the 19 May 2021 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

LIST OF BILLS

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-16 (BRANDING CONSULTANT AGREEMENT)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to table Resolution No. 2021-16 approving and authorizing the execution of a Branding Consultant Agreement. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-17 (VFC #3 BUILDING PURCHASE APPROVAL)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adopt Resolution No. 2021-17 approving VFC #3's entering into a contract to finance the purchase of a property for a new fire station. Motion carried unanimously 5-0.

APPROVAL: RETIREMENT/CONSULTANT AGREEMENT (CHIEF JONATHAN LAPE)

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Retirement/Consultant Agreement with retiring Chief of Police Jonathan Lape as presented, effective July 1, 2021. Motion carried unanimously 5-0.

APPROVAL: POLICE CHIEF EMPLOYMENT AGREEMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the Police Chief Employment Agreement with Sergeant Robert Loper as presented, effective July 1, 2021, and to authorize its execution by the Chairman of the Board of Supervisors and the Township manager. Motion carried unanimously 5-0.

APPROVAL: PROMOTION OF FULL-TIME POLICE OFFICER TO SERGEANT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the promotion of Officer Robert Petosky to Sergeant effective July 1, 2021. Motion carried unanimously 5-0.

APPROVAL: PROMOTION OF PART-TIME POLICE OFFICER TO FULL-TIME POLICE OFFICER

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the promotion of current Part-Time Police Officer Trevor Elza to the position of Full-Time Police Officer effective July 1, 2021. Motion carried unanimously 5-0.

APPROVAL: TOWNSHIP MANAGER EMPLOYMENT AGREEMENT

MOTION BY Supervisor Mann and SECONDED BY Supervisor Forbes to approve the Township Manager Employment Agreement with Daniel Mator as presented, effective immediately, and to authorize its execution by the Chairman of the Board of Supervisors. Motion carried unanimously 5-0.

APPROVAL: FINANCE OFFICER EMPLOYMENT AGREEMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer Agreement with Barbara Nardis as presented, effective immediately, and to authorize its execution by the Chairman of the Board of Supervisors and Township Manager. Motion carried unanimously 5-0.

APPROVAL: GIBSONIA ROAD ASSOCIATES LLC LOT CONSOLIDATION PLAN

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the preliminary and final subdivision of Gibsonia Road Associates LLC Lot Consolidation Plan as per the recommendation by the Planning Commission. Motion carried unanimously 5-0.

APPROVAL: 910 FLEX USE BUILDING

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to approve the 910 Flex Use Building Development Plan conditioned upon the successful completion of the recommendations made by the Planning Commission and Township Engineer. Motion carried unanimously 5-0.

APPROVAL: JEFFREY PLAN OF LOTS

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to approve the preliminary and final subdivision of Jeffrey Plan of Lots as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 5-0.

APPROVAL: MORETTI PLAN OF LOTS NO. 3

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the preliminary and final subdivision of Moretti Plan of Lots No. 3 as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 5-0.

APPROVAL: ROUND THE CORNER RESTAURANT DEVELOPMENT PLAN

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the relocation of Round the Corner Restaurant conditioned upon the successful completion of the recommendations made by the Planning Commission and Township Engineer. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF DEMOLITION OF 438 ALDER STREET

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the Township Manager to advertise and solicit bids for the demolition of the structures located at 438 and 437 Alder Street. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF PAVILION PROJECT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the Pavilion Project. Motion carried unanimously 5-0.

AUTHORIZATION: GUIDERAIL PROJECT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the award of the Guiderail Project to Fence By Maintenance Service in the amount of \$20,988.00 for McKrell Road, Short Street, Clendenning Road, and Glasgow Road. Motion carried unanimously 5-0.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 8:30 p.m. Motion carried unanimously 5-0 . Meeting adjourned.

