

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Meeting at the West Deer Township Municipal Building. Members present were: Arlind Karpuzi, Chairperson; Beverly Jordan, Vice Chairperson; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

**6:00 p.m. – PUBLIC HEARING– PITTSBURGH BUDDHIST CENTER**

Township Solicitor Gavin Robb opened the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Payne stated that the public hearing was advertised, property owners were notified via mail, neighboring property owners were notified via mail, and the properties were posted.

The Court Stenographer was present.

The purpose of this public hearing was for the Board to review testimony and evidence in order to make a determination as to whether to approve an application for conditional use approval filed by applicant Pittsburgh Buddhist Center to utilize the existing buildings located at 58 QSI Lane, Allison Park, PA 15101 as a place of worship.

The prior uses of the building included conference center and single-family residence.

Lot/Block Numbers: 1215-A-175 & 1215-B-268

Mr. Robb summarized the proposed conditional use approval for Pittsburgh Buddhist Center.

Bhante Pematana of Pittsburgh Buddhist Center

- Mr. Pematana explained in detail what the Pittsburgh Buddhist Center does. He pointed out that even though it was a place of worship, there were other free programs provided as well, such as meditation classes, a children summer camp, and mourning counseling.

Mr. Robb read out loud for the Public Record the list of the conditions and requirements that were recommended by the Planning Commission, as well as the applicant's written responses to these recommendations.

Mr. Payne acknowledged a possible complication with one of the recommendations: the removal of a stump and change the grading at the entrance/exit intersection of the business. He stated that if the property is not owned by Pittsburgh Buddhist Center, they will not be responsible to rectify it.

**PUBLIC COMMENTS**

Laurel Liko of Allison Park, PA

- Ms. Liko stated she owned a business located on QSI Lane and in her experience never had a problem with the intersection in question. She offered to help Pittsburgh Buddhist Center remove the stump and grade the property with her company's heavy equipment.

Mark Petrovich of Allison Park, PA

- Mr. Petrovich stated that he rented a building off of KAS and voiced that he drove his cargo van and pick-up truck through said intersection with no issues. He added he felt the sightline at said intersection is no different than that of Cedar Ridge Plan.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Pittsburgh Buddhist Center Conditional Use. As per the recommendation by the Planning Commission with the above listed conditions and comments.

Motion carried unanimously 5-0.

**ADJOURNMENT/PUBLIC HEARING**

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to adjourn the meeting at 6:47 p.m. Motion carried unanimously 5-0. Meeting adjourned.

**6:30 p.m. – PUBLIC HEARING – INTER-MUNICIPAL TRANSFER OF RESTAURANT LIQUOR LICENSE TOMASINO’S RESTAURANT & LA VITA**

Township Solicitor Gavin Robb opened the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Payne stated that the public hearing was advertised as required by the Liquor Code.

The Court Stenographer was present.

Pursuant to Section 461 of the Pennsylvania Liquor Code, the Board of Supervisors of West Deer Township held this hearing to take public comments on the proposed inter-municipal transfer of a restaurant liquor license from Indiana Township to La Vita, 940-942 Little Deer Creek Valley Road, Russellton, PA, West Deer Township, to vote on the proposed restaurant liquor license transfer, and to hear all other lawful matters which may come before the Board.

PLCB License: R-5579

Charles Caputo of Caputo Law Office representing EDL Foods, LLC

- Mr. Caputo summarized the proposed liquor license transfer.

No public comments.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-28 which is the transfer of restaurant liquor license R-5579 into West Deer Township from Indiana Township.

Motion carried unanimously 5-0.

**ADJOURNMENT/PUBLIC HEARING**

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to adjourn the meeting at 7:00 p.m. Motion carried unanimously 5-0. Meeting adjourned.

**OPEN REGULAR BUSINESS MEETING**

Chairman Karpuzi opened the meeting and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present

**COMMENTS FROM THE PUBLIC**

- None

**CHAIRMAN’S REMARKS**

- None

**ACCEPT MINUTES**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to accept the minutes of the 20 October 2021 regular business meeting as presented. Motion carried unanimously 4-0. (Supervisor Hollibaugh stepped out)

**PRESENTATION: DAN COHEN (CELL COVERAGE)**

Earlier this year the Board commissioned Cohen Law to complete a study on the wireless network in West Deer Township.

Mr. Dan Cohen of Cohen Law Group

- Mr. Cohen explained that Cohen Law Group represented local government with cable, wireless and broadband issues. He reported the findings on the unserviceable locations for West Deer Township’s wireless and broadband. Mr. Cohen recommended the Township hire an Engineering Firm to plot out whether the unserved areas meet the criteria to be considered for any extra support and if so, do a RFQ or RFP process to invite telecom providers in to submit proposals on how the Township could partner with them to increase broadband connectivity in those unserviceable areas.

Mr. Karpuzi acknowledged this topic is complex and stated that hiring the Cohen Law Group was necessary to move forward. He added that the Township goals were to assess the areas currently, find actions that the Board can take and look into the investments to help the Township accomplish these goals. Mr. Karpuzi thanked Mr. Cohen.

**PRESENTATION: SAM DORSEY (BRANDING/LOGO DESIGN)**

Earlier this year the Board commissioned Dorsey Design to design the Township’s new logo.

Ms. Sam Dorsey of Dorsey Design

- Ms. Dorsey pointed out the West Deer Township vision is to grow the population by attracting and retaining the higher end audiences by showing that the Township was affordable, green, and in a great location. She presented the finalists of the brand logos selected by the Committee for the Board to choose from.

Mr. Karpuzi voiced his support of the green and gold logos. He expressed with the West Deer Police Officers being in close proximity and working within the schools, that it would be nice to have their uniforms match the school colors. He outlined the history of the past Township logos.

Mrs. Jordan pointed out if the logo colors were changed then it would cost the Township money to change the current signs, employee shirts, and vehicle colors.

Dr. Mann expressed her approval of the green and gold logo because it would give a sense of community.

Mrs. Jordan suggested surveying the Township employees.

Mr. Karpuzi requested final approval be added to December Regular Business Agenda to give time for review.

## MONTHLY FINANCIAL REPORT

### TOWNSHIP OF WEST DEER FINANCE OFFICER'S REPORT

31 October 2021

#### **I - GENERAL FUND:**

	<u>October</u>	<u>YTD</u>	<u>% of Budget</u>
<b>Revenues</b>	538,098.84	7,280,986.17	101.31%
<b>Expenditures</b>	432,824.46	4,513,282.92	62.80%
<b>Cash and Cash Equivalents:</b>			
Sweep Account		<u>2,359,646.58</u>	
			<u><b>2,359,646.58</b></u>

#### **II - SPECIAL REVENUE FUNDS**

##### **Cash and Cash Equivalents:**

##### **Street Light Fund:**

    Restricted 65,804.24

##### **Fire Tax Fund:**

    Restricted 61,004.77

##### **State/Liquid Fuels Fund:**

    Restricted 12,050.18

**138,859.19**

##### **Investments:**

##### **Operating Reserve Fund:**

    Reserved 1,009,572.53

##### **Capital Reserve Fund:**

    Reserved 1,162,633.27

**2,172,205.80**

#### **III - CAPITAL PROJECT FUNDS:**

##### **Cash and Cash Equivalents:**

0.00

**0.00**

**TOTAL CASH BALANCE 10/31/21**

**4,670,711.57**

<b>Interest Earned October 2021</b>	<b>1389.46</b>		
	<b>10/1/2021 Debt Balance</b>	<b>October Principal Payment</b>	<b>10/31/2021 Debt Balance</b>
<b>Mars National - VFC #3</b>	\$104,524.60	\$2,607.94	\$102,188.12
<b>NexTier Bank VFC #2</b>	\$395,197.22	\$2,680.96	\$393,796.07

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the Finance Officer’s Report as submitted. Motion carried unanimously 4-0. (Supervisor Forbes stepped out)

**OCTOBER LIST OF BILLS**

Bearcom.....	292.47
Best Wholesale Tire Co. Inc.....	897.71
Hei-Way, LLC.....	1036.55
Jordan Tax Service, Inc.....	1083.72
Kress Tire.....	1035.00
MRM Workers’ Comp Fund.....	25078.38
Office Depot.....	362.08
Shoup Engineering, Inc.....	2942.75
Toshiba Financial Services.....	498.76
Tucker/Arensberg Attorneys.....	12729.44
Youngblood Paving Inc.....	929827.75

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0. (Supervisor Forbes stepped out.)

**POLICE CHIEF’S REPORT**

Chief Bob Loper was present and provided a summary report of Police Department activities for the month of October 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan asked if the cameras had been placed at the Nike Site.

Chief Loper answered in affirmative. He explained there was a delay in running the wire due to access needing to be granted to the Youth Football concession stand. He added that Sergeant Shurina spearheaded the project and stated the Nike Site camera view will be added to the Police room in the very near future.

**PUBLIC WORKS FOREMAN’S REPORT**

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of October 2021. A copy of the report is on file at the Township Building.

## **ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

### Projects

- 2021 Road Improvement Project
  - Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt, and bituminous seal coat projects with Youngblood Paving. The bituminous seal coat contract and hot mix asphalt paving contract have been completed. Cold mix asphalt work is complete and backfilling of the road edges is being finalized.
- Stream Restoration Project
  - The contractor, Sure Shot Excavation, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Route 910 at the Richland Township border. The work on Dawson Run (Mischen property) will be put on hold until Spring of 2022.
- Bairdford Park Pavilion Project
  - The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Replacement of the pavilion posts will occur as weather permits through the winter. Materials are expected to be eight (8) weeks out on delivery.

Development/Subdivision Review -The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Pittsburgh Buddhist Center
  - Reviews of this Condition Use Application for a place of worship located on QSI Lane were issued to the Township on 23 September 2021 and 8 October 2021.
- Dollar general (Russellton)
  - A review of the Land Development, Subdivision and Conditional Use Applications for the retail development located on Starr Road were issued to the Township on 20 October 2021.
- Rose Ridge
  - A review of the Conditional Use and PRD Applications for the residential development located on Route 910 was issued to the Township on 23 October 2021.

Dr. Mann asked if the paving of a road near McIntyre Road was resolved from last month's agenda.

Mr. Mator reported that the Public Works Department – during the placing of the drainage for the area – found that there were many large gas lines, so they had to put the project on hold until the gas company could schedule one of their emergency crews to be on the site.

Dr. Mann questioned if the Township would be able to pave the road.

Mr. Mator stated that the Township would be able to once the road is adopted, but that he, Mr. Shoup, and Mr. Robb are recommending the advertisement of the Ordinance be tabled to give Mr. Shoup and Mr. Robb time to get the Ordinance squared away.

Mr. Forbes asked if TOA and Dollar General hearings will be next month.

Mr. Shoup stated that Planning Commission was meeting the next evening to discuss and then it will get moved to Regular Business Meeting Agenda.

Mr. Robb reminded the Board that if either of these hearings were opposed then a different Board will be voting on it next year.

More discussion was held.

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of October 2021. A copy of the report is on file at the Township Building.

**WEST DEER #1 VFC REPORT**

The Board received the West Deer #1 VFC's Report for the month of October 2021. A copy of the report is on file at the Township Building.

Mr. Robb expressed his personal thanks and appreciation for the West Deer #1 Volunteers with their willingness to work with the Township by holding the gas well public hearings at their facility.

**WEST DEER #2 VFC REPORT**

The Board received the West Deer #2 VFC's Report for the month of October 2021. A copy of the report is on file at the Township Building.

**WEST DEER #3 VFC REPORT**

The Board received the West Deer #3 VFC's Report for the month of October 2021. A copy of the report is on file at the Township Building.

**WEST DEER EMS REPORT**

The Board received the West Deer EMS report for the month of October 2021. A copy of the report is on file at the Township Building.

Chief Humes reported the roof issue has been resolved as of last Tuesday.

**CDC STEERING COMMITTEE REPORT**

Mr. Mator reported he received an email from Mr. Majernik requesting for additional support from the Township on the incorporation filing process.

Mr. Robb commented he would have to look more into this – not that he does not want to help – but felt that it was in the best interest of the Township to have the committee hire their own attorney to keep Township and nonprofit funds separate.

**ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER**

The Board was in receipt of the attached email from Officer Jeffrey Yarusso stating he had resigned from his position.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to accept the resignation of Part-Time Police Officer Jeffrey Yarusso and wish him the best of luck. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2021-26 (REFUSE AGREEMENT)**

RESOLUTION NO. 2021-26

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST, DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ACCEPTING THE BID OF SHANK WASTE SERVICE, INC. TO PROVIDE RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL – AND RECYCLABLE MATERIAL COLLECTION AND DELIVERY – AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHANK WASTE SERVICE, INC TO PROVIDE SUCH SERVICES.

Sealed bids were due and received on 8 October 2021 at 3:00 p.m. The bids were publicly opened and read at 3:15 p.m. at the Township Building.

The bid received was as follows:

Bidder	2022	2023	2024	Option Years	
				2025	2026
Shank Waste	\$21.59	\$22.24	\$22.91	\$23.60	\$24.31

Mrs. Jordan expressed concern about collection, and that the residents needed to understand that the Township had no other bidders. She added that the Board had to accept this bid to keep the service.

Mr. Mator informed the Board that Mrs. French confirms that all complaints made to the Township office are addressed.

Mrs. Jordan asked for Mr. Mator to make sure that Mrs. French was following up, because it is up to the Township to take care of the issues if Shank is not.

Mr. Mator reiterated that Mrs. French does follow up and will even include Public Works if public safety is in question. He pointed out that Shank Waste has twenty-four hours to resolve any complaints/issues, but that in specific instances – such as broken glass on roads – Mrs. French has requested Public Works help if possible.

Mrs. Jordan stated this is unacceptable because it is their customer. She added residents need to contact the Township if their complaint/issue has not been resolved.

Mr. Robb mentioned there is a clause in the contract that can be used if they are not doing what is required of them.

More discussion was held.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to approve Resolution 2021-26 accepting the bid of Shank Waste Service, Inc. to provide residential solid waste collection and disposal – and recyclable material collection and delivery – and approving and authorizing the execution of a contract with Shank Waste Service, Inc. to provide such services. Motion carried unanimously 5-0.



**ADOPTION: RESOLUTION NO. 2021-27 (GEDTF GRANT)**

RESOLUTION NO. 2021-27

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST, DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, CONFIRMING THAT WEST DEER TOWNSHIP HAS FORMALLY REQUESTED A GRANT, HAS DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN WEST DEER TOWNSHIP AND THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC"), HAS AUTHORIZED THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS BETWEEN WEST DEER TOWNSHIP AND RAAC, AND HAS ASSURED WHERE APPLICABLE, PROVISION OF LOCAL MATCHING FUNDS.

Mr. Karpuzi stated for clarification, this resolution will permit the Township to obtain funds for the Bairdford Park Development Project from the Redevelopment Authority Grant up to \$500,000.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adopt Resolution No. 2021-27 confirming West Deer Township has formally requested a Redevelopment Authority of Allegheny County (RAAC) Grant and designated an official to perform the required duties between West Deer Township and the RAAC. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT ASSISTANT MANAGER AND PLANNING AND ZONING COORDINATOR POSITIONS**

At its last meeting, the Board instructed the Township Manager to have prepared job descriptions and advertisements for Assistant Manager and Planning and Zoning Coordinator positions.

Mrs. Jordan asked for clarification that the advertisements listed the base salary for the positions.

Mr. Mator answered in affirmative and added that any extra incentives had been listed under outstanding benefits.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the advertisement for the Assistant Manager and Planning and Zoning Coordinator positions. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISE ORDINANCE NO. 447 (ADOPTION OF FOXWOOD AND CANTER ROADWAYS**

ORDINANCE 447

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING ROADS: FOXWOOD COURT AND CANTER LANE.

Mr. Mator requested this Ordinance be tabled since it was still being modified.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to table the advertisement of Ordinance No. 447 accepting the adoption of Foxwood Court and Canter Lane. Motion carried unanimously 5-0.

**AUTHORIZATION: CHANGE ORDER (PAVILION ROOF)**

The Board of Supervisors awarded the Bairdford Park Pavilion Project to Santamaria Landscape & Cement Contractors, Inc.

Upon replacing the roof, it was found additional work was required.

Mr. Shoup pointed out that the plans and specifications of the bid were just an educated guess so as the contractors worked on the project there may be additional change orders needed.

Mrs. Jordan requested that the pavilion be roped off since it will be unsafe during construction.

Mr. Mator reported Mrs. French had announced the pavilion was closed to the public on the Township website and Facebook page.

Mrs. Jordan thanked Mr. Shoup for staying on top of the pavilion issues and for being diligent.

Mr. Shoup pointed out that Mr. Olar was the first to notice the pavilion structure was in need of repair.

Mrs. Jordan acknowledged and thanked Mr. Olar.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the change order for the Bairdford Park Pavilion Project in the amount of \$2,560.00 to Santamaria Landscape & Cement Contractors, Inc. as per the direction of the Township Engineer. Motion carried unanimously 5-0.

#### **AWARD: EMS BUILDING GARAGE DOORS**

At its previous meeting, the Board of Supervisors awarded the replacement of the EMS building garage doors to Thomas V. Giel Corporation in the amount of \$6,216. After submitting the signed proposal to the company, they notified the Township that the proposal had expired, and that they were no longer able to obtain that door due to production issues.

Attached is a revised, viable proposal for a comparable door at a cost of \$7,350.

Mrs. Jordan voiced that this was a big difference from what was originally approved but added she understood the reasoning.

Mr. Mator explained the door that originally was quoted is now over \$10,000 to order, and that it is months out before it could be delivered.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Mann to award the EMS building garage door bid to Thomas V. Giel Corporation in the amount of \$7,350 as per their proposal dated 28 October 2021. Motion carried unanimously 5-0.

#### **AWARD: MUNICIPAL COMPLEX STUDIES RFPS**

At its last meeting, the Board directed the Township Engineer and Township Manager to continue the first three design/feasibility processes of building a new Municipal Complex as per the Township's AIMS Report.

The third process, surveying will be performed by Shoup Engineering as the Township Engineer.

Mrs. Jordan asked for clarification if this complex was to be a community center or a municipal complex.

Mr. Karpuzi responded that it was the verbiage he used, but it meant the same thing.

Mr. Mator pointed out that no matter what is involved in the complex, the studies still need to be completed for any building to take place.

Mr. Shoup explained the proposals to the Board.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the bid for the new Municipal Complex Geotechnical Studies to Pennsylvania Soil & Rock, Incorporated in the amount of \$27,609. Motion carried unanimously 5-0.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the bid for the new Municipal Complex Phase 1 Environmental Site Assessment to American Geosciences Inc. in the amount of \$3,100. Motion carried unanimously 5-0.

**DISCUSSION: COAL TAR BAN RESOLUTION/ORDINANCE**

At its last meeting, the Board was given a presentation from Fox Chapel Councilmember Mandy Steele recommending the Board adopt a resolution or ordinance banning certain types of coal tar products in the Township. Chairperson Karpuzi asked that the Board review the information she presented in anticipation of this meeting.

Mr. Karpuzi summarized the resolution and voiced his support of the resolution/ordinance.

Mr. Robb explained that a draft of this resolution/ordinance could be prepared for the December agenda as a motion to advertise. He added that he was not 100% certain that this resolution/ordinance would withstand the challenge, but that at this time there has been no push back from the industry.

More discussion was held.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Mann to authorize the Township Solicitor and Township Manager to draft a Coal Tar Ban Ordinance for advertisement at the Board's December Regular Business Meeting. Motion carried 4-yes, 0-no, 1-abstain.

**DISCUSSION: COMMUNITY DAYS**

At its last meeting, Chairperson Karpuzi asked that the date(s) of the 2022 Community Days be discussed at this meeting.

Mrs. Jordan requested this be tabled for discussion in January because the Parks and Recreation Board are not meeting until January.

Mr. Karpuzi acknowledged and asked for this discussion to be added to the January Agenda.

**DISCUSSION: ON-STREET PARKING ORDINANCE**

At its last meeting, the Board discussed on-street parking with Chief Loper. The Board was sent a copy of the last draft Ordinance.

Mrs. Jordan questioned how much the current fine for on-street parking, if ticketed.

Chief Loper answered it was \$5.00 but he thought that it was increased last year.

Mr. Karpuzi requested for the fine cost to be revisited. He asked Chief Loper to check with other municipalities to see how they handle their On-Street Parking Ordinances.

More discussion was held.

Mr. Karpuzi asked for this to be tabled until January's Regular Business Meeting.

**OLD BUSINESS**

- Mr. Karpuzi brought up the objective – discussed at a previous Regular Business Meeting – for the Township to have stronger relations with the elected officials. He requested a monthly update of the Supervisor’s Regular Business Meetings be sent to PA State Representative, Bob Brooks and PA State Senate, Lindsey Williams.

**NEW BUSINESS**

- Mrs. Jordan reported the Nike Site building doors have been vandalized by being kicked in. She requested that the Board consider replacing them with commercial doors.

Mr. Mator was in agreement and added the building is leased by DLYF, but is still owned by the Township. He asked if the building still had its alarm system active.

Mrs. Jordan responded there is a whistle type of alarm, but that the police are not notified when it gets activated.

The Board was in agreement to purchase new commercial doors.

- Mrs. Jordan reported Mr. Petronio, the President of Deer Lakes Youth Football emailed her about dogs defecating on the football fields and players falling in it. She added Mr. Petronio requested the Board’s permission to gate off the entrance to the field – at his expense – and he would hand over a key to the Township for access.

Mr. Mator pointed out that this same scenario happened at Moskala Soccer Fields which resulted in all parks being posted no animals permitted on the properties. He added that he received the email as well, and plans on visiting the field.

More discussion was held.

- Mrs. Jordan questioned when the hybrid meetings could stop.

Mr. Karpuzi responded there is only one more meeting before the end of the year so, he would like it to resume and the new Board could decide to change it in January.

- Mr. Payne announced the Planning Commission and Zoning Board Committee have Board positions opening up the end of this year. He requested that it be advertised.

Mr. Mator answered Mrs. French handles these and will add them.

**COMMENTS FROM THE PUBLIC**

George Tymas of Russellton, PA

- Mr. Tymas requested the Township look into ways to improve the internet service where he lives. He added Mr. Cohen of Cohen Law Group’s presentation helped him understand certain aspects of the issues within the Township. He recommended the Township working with the COG to join other municipalities with the same service issues.

Scott Woloszyk of Shuster Road

- Mr. Woloszyk stated in reference to the on street parking issue that he knows families that have more cars than what their driveways can hold. He asked the Board to consider this when they make a decision.
- Mr. Woloszyk brought up how the Township Garbage Refuse Contract only had one bidder and that there has only been one bidder for years.

Chief Josh Wiegand of Squirrel Hollow Road

- Chief Wiegand questioned if the Volunteer Fire Companies were going to receive larger dumpsters. He added he contacted Shank Waste Service and was told the Township needed to authorize it. Mr. Mator answered in the affirmative that the dumpster was authorized to be increased.
- Chief Wiegand requested the Comcast Franchise Contract be modified with an upgrade to the current free basic service to a better package for the Volunteer Fire Companies.
- Dr. Mann asked Chief Wiegand for an update on the grant that was requested by West Deer #3 VFD. Chief Wiegand responded there should be a response received within a week or two. He added that West Deer #3 VFD had received \$25,000 from Allegheny County Grant (ARPA).

**ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:05 p.m. Motion carried unanimously 5-0. Meeting adjourned.

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Daniel J. Mator Jr., Township Manager