



**WEST DEER
TOWNSHIP
SUPERVISORS
HYBRID
MEETING**

November 17, 2021

5:30pm: Executive Session

6:00pm: Pittsburgh Buddhist Center Public Hearing

6:30pm: Liquor License Transfer Public Hearing

7:00pm: Regular Business Meeting

Immediately Following Business Meeting: Budget Workshop #2

Members present:

Mr. Forbes

Mrs. Hollibaugh

Mrs. Jordan

Dr. Mann

Mr. Karpuzi

WEST DEER TOWNSHIP

Board of Supervisors

November 17, 2021

6:00pm: Pittsburgh Buddhist Center Public Hearing

6:30pm: Liquor License Transfer Public Hearing

7:00pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Comments from the Public
6. Chairman's Remarks
7. Accept Minutes
8. Presentation: Dan Cohen (Cell/Broadband Coverage)
9. Presentation: Sam Dorsey (Branding/Logo Design)
10. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
11. Police Chief's Report
12. Public Works Foreman's Report
13. Engineer's Report
14. Building Inspector/Code Enforcement Officer's Report
15. West Deer #1 VFC Report
16. West Deer #2 VFC Report
17. West Deer #3 VFC Report
18. West Deer EMS Report
19. CDC Steering Committee Report
20. Acceptance: Resignation of Part-Time Officer
21. Adoption: Resolution No. 2021-26 (Refuse Agreement)
22. Adoption: Resolution No. 2021-27 (GEDTF Grant Application)
23. Authorization: Advertise Assistant Manager and Planning and Zoning Coordinator Positions
24. Authorization: Advertise Ordinance No. 447 (Adoption of Foxwood and Canter Roadways)
25. Authorization: Change Order (Pavilion Roof)
26. Award: EMS Building Garage Doors
27. Award: Municipal Complex Studies RFPs
28. Discussion: Coal Tar Ban Resolution/Ordinance
29. Discussion: Community Days
30. Discussion: On-Street Parking Ordinance
31. Old Business
32. New Business
33. Comments from the Public
34. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call

- Mr. Mator

4 Executive Session Held

- Mr. Robb

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

CHAIRMAN'S REMARKS

MR. KARPUI.....

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE OCTOBER 20, 2021 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE OCTOBER 20, 2021 REGULAR BUSINESS MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

West Deer Township
Board of Supervisors
20 October 2021
7:00 p.m.

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Meeting at the West Deer Township Municipal Building. Members present were: Arlind Karpuzi, Chairperson; Beverly Jordan, Vice Chairperson; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened the meeting and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present

COMMENTS FROM THE PUBLIC

- None

CHAIRMAN'S REMARKS

- Mr. Karpuzi requested a moment of silence for the one-year anniversary of Supervisor Shawn Maudhuit's passing.

ACCEPT MINUTES

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to accept the minutes of the 15 September 2021 regular business meeting as presented. Motion carried unanimously 5-0.

PRESENTATION: DAN COHEN (CELL COVERAGE)

Earlier this year the Board commissioned Cohen Law to complete a study on the wireless network in West Deer Township.

Mr. Karpuzi explained the Township partnered with Cohen Law to research ways to expand the wireless communications. He reported that Mr. Cohen was not in attendance to give his presentation, but that Mr. Cohen provided a report and would be at the November meeting instead.

PRESENTATION: MANDY STEELE (COAL TAR BAN)

Fox Chapel Councilmember Mandy Steele gave a presentation to the Board on coal tar, and asked the Board to support the ban of a certain type of product being used on roads/driveways.

Mr. Karpuzi proposed that the Board review the documents given to them to make a decision at their next Regular Business Meeting. He thanked Ms. Steele for her time and her presentation.

MONTHLY FINANCIAL REPORT**TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT****31 September 2021****I - GENERAL FUND:**

	<u>September</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	568,502.08	6,741,769.83	93.81%
Expenditures	938,989.12	4,079,340.97	56.76%

Cash and Cash Equivalents:

Sweep Account

2,322,638.52**2,322,638.52****II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Restricted

70,973.67

Fire Tax Fund:

Restricted

75,704.69

State/Liquid Fuels Fund:

Restricted

312,049.55**458,727.91****Investments:****Operating Reserve Fund:**

Reserved

1,009,564.51

Capital Reserve Fund:

Reserved

1,162,167.40**2,171,731.91****III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**0.00**0.00****TOTAL CASH BALANCE 9/30/21****4,953,098.34****Interest Earned September 2021****29.84**

	<u>9/1/2021</u>	<u>August</u>	
	<u>Debt Balance</u>	<u>Principal</u>	<u>9/30/2021</u>
		<u>Payment</u>	<u>Debt Balance</u>
Mars National - VFC #3	\$106,861.08	\$2,607.94	\$104,503.93
NexTier Bank VFC #2	\$396,598.37	\$2,680.96	\$395,197.22

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

Mr. Forbes questioned where the American Rescue Plan funds were reflected in the financial report.

Mr. Mator answered that the funds were placed in the General Fund, but that disbursements are tracked separately for auditing purposes.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

AUGUST LIST OF BILLS

Air-Vac Inc.....	7385.00
Amerikohl Aggregates Inc	2221.80
Amerikohl Transport Inc	933.16
Bearcom	292.47
Best Wholesale Tire Co. Inc.....	166.50
Hei-Way, LLC.....	1303.67
Jordan Tax Service, Inc	10862.90
Kress Tire	2823.84
Mark C. Turnley	1550.00
Northeast Paving	101.64
Office Depot.....	730.29
Roadsafe Traffic Systems.....	510.00
Shoup Engineering, Inc	9587.00
Stephenson Equipment, Inc	521.44
Toshiba Financial Services.....	498.76
Tucker/Arensberg Attorneys	4862.50

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

POLICE CHIEF'S REPORT

Chief Bob Loper was present and provided a summary report of Police Department activities for the month of September 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan thanked everyone who helped with making the Fall Festival possible and commented that even with the rainy weather, the event was a success.

Chief Loper reported the police have been receiving complaints recently in regard to residents not following the no on-street parking rule in the neighborhoods that have narrower roadways. He added someone had stolen all the "no parking" signs in one housing development, and was in the process of trying to figure out a way to mount them that they cannot be removed. Chief Loper pointed out it is difficult for emergency vehicles and snowplow trucks to get around the vehicles parked on the street.

Mrs. Jordan stressed that she did not agree with residents calling 911 to receive permission from the police for any gatherings that may result in on-street parking.

More discussion was held, and Mr. Mator was asked to share the last draft Ordinance with the Board for later review.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of September 2021. A copy of the report is on file at the Township Building.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

Projects

- 2021 Road Improvement Project
 - Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt, and bituminous seal coat projects with Youngblood Paving. The bituminous seal coat contract and hot mix asphalt paving contract have been completed. Cold mix asphalt work is ongoing and participated to be completed by the end of October.

Development/Subdivision Review

- The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
 - Pittsburgh Buddhist Center – reviews of the Conditional Use Application for a place of worship located on Qsi Lane were issued to the Township on 23 September 2021 and 8 October 2021.

Mr. Shoup updated the Board on the 2021 Road Improvement Plan.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of September 2021. A copy of the report is on file at the Township Building.

Mr. Payne thanked everyone who had donated a gift basket and bought raffle tickets to support the West Deer Dog Shelter at the Fall Festival.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, attended the meeting and gave a report on the Fall Festival. She mentioned the Breast Cancer 5K/Walk raised \$5800.00 for ADAGIO. Mrs. Stark recommended next year returning to the Community Days Event – due to the weather conditions – but to change the date to the second or third week of July. She added she spoke with the ride vendor and July is not considered peak time for him so the cost would be similar or lower than September.

More discussion was held.

Mr. Karpuzi asked if the Community Day Event could be further discussed at next month's meeting.

WEST DEER #1 VFC REPORT

The Board received the West Deer #1 VFC's Report for the month of September 2021. A copy of the report is on file at the Township Building.

WEST DEER #2 VFC REPORT

The Board received the West Deer #2 VFC's Report for the month of September 2021. A copy of the report is on file at the Township Building.

WEST DEER #3 VFC REPORT

The Board received the West Deer #3 VFC's Report for the month of September 2021. A copy of the report is on file at the Township Building.

Chief Wiegand reported that a purse bash event held at the West Deer #3 Firehall raised \$11,000.

WEST DEER EMS REPORT

Chief Humes attended the meeting virtually and apologized for no report being sent. He reported they have been very busy.

CDC STEERING COMMITTEE REPORT

Mr. Karpuzi asked Mr. Mator to contact Mr. Majernik for the CDC Steering Committee's succession plan.

ADOPTION: RESOLUTION NO. 2021-26 (REFUSE AGREEMENT)**RESOLUTION NO. 2021-26**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST, DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ACCEPTING THE BID OF SHANK WASTE SERVICE, INC. TO PROVIDE RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL – AND RECYCLABLE MATERIAL COLLECTION AND DELIVERY – AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHANK WASTE SERVICE, INC TO PROVIDE SUCH SERVICES.

Sealed bids were due and received on 8 October 2021 at 3:00 p.m. The bids were publicly opened and read at 3:15 p.m. at the Township Building.

The bid received was as follows:

<u>Bidder</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Option Years</u>	
				<u>2025</u>	<u>2026</u>
Shank Waste	\$21.59	\$22.24	\$22.91	\$23.60	\$24.31

Mr. Karpuzi questioned if there was a possibility to receive any more bids.

Mr. Robb answered the Board could reject this bid and go through the process of rebidding. He advised that if the Board would decide to rebid, then there could be an issue because Shank Waste's bid is already available and known.

Mrs. Jordan requested to see the refuse agreement so that the Board could see what it contained.

Mr. Mator advised that the agreement was the standard form the Township has used for numerous contracts, but that there were a few minor changes and updates based on changed laws, etc. He then described some of the changes, and

stated that since the Board had time, he could distribute the agreement and the Board could table the motion and take action in November.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to table Resolution 2021-26 accepting the bid of Shank Waste Service, Inc. to provide residential solid waste collection and disposal – and recyclable material collection and delivery – and approving and authorizing the execution of a contract with Shank Waste Service, Inc. to provide such services. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF A LIQUOR LICENSE TRANSFER HEARING

The Township received the attached letter from Caputo Law Office, representing EDL Foods, LLC, who is seeking an intermunicipal transfer of restaurant license R-5579 from 260 Little Deer Creek Valley Road, Cheswick, Pennsylvania (Indiana Township) to the location of 940-942 Little Deer Creek Valley Road with West Deer Township.

Pursuant to section 461 (b.3) of the Pennsylvania Liquor Code, the applicant must first get the approval of West Deer Township before filing an application with the Pennsylvania Liquor Control Board ("PLCB") to transfer the liquor license from Indiana Township to West Deer. The Liquor Code requires the applicant request a Public Hearing before the Governing Body for the purpose of taking public comments on the proposed transfer.

Mr. Forbes questioned if the address 940-942 was No Offseason.

Mr. Payne answered in the affirmative. He added the liquor license transfer request was between Tomasino's Restaurant which resides in Indiana Township to No Offseason located in West Deer Township.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to set the Public Hearing for intermunicipal transfer of PLCB License R-5579 for Wednesday, November 17th at 6:30 p.m. Motion carried unanimously 5-0.

AWARD: BAIRDFORD PARK PAVILION PROJECT

The following bids were received for the Bairdford Park Pavilion Project to remove and replace 26 wood columns, repair the roof deck, remove and replace the shingle roof, and to perform other miscellaneous work.

Sealed bids were due and received on 18 October 2021 at 1:30 p.m. The bids were publicly opened and read at 1:30 p.m. at the Township Building.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate</u>	<u>Total</u>
Santamaria Landscape & Cement Contractors Inc.	\$88,562.00	\$7,150.00	\$95,712.00
Swede Construction	\$139,000.00	\$39,000.00	\$178,000.00
Vrabel Plumbing	\$121,200.00	\$34,000.00	\$155,200.00

Mr. Shoup summarized the Bairdford Park Pavilion Project. He reported he reviewed the scope with Santamaria Landscape & Cement Contractors Inc. and felt comfortable recommending them to do the work.

Mrs. Jordan asked if lighting could be added to the steps at the pavilion because the steps are hard to see at night. She also stated she would like to see a sunshade for the glare from the sun for the Movie in the Park events.

Mr. Mator explained to add something new – lighting or sunshade - would alter the scope of the project.

Mr. Forbes suggested adding to the budget for next year to take care of the extra items for the pavilion.

More discussion was held.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to award the contract for the Baird Park Pavilion Project to Santamaria Landscape & Cement Contractors Inc. in the amount of \$95,712.00. Motion carried unanimously 4-0. Mrs. Hollibaugh stepped out.

AWARD: EMS BUILDING ROOF

After soliciting bids from numerous services, the following bid was received for the EMS Building Roof Repair:

<u>Bidder</u>	<u>Amount</u>
Allway Roofing and Paving	\$5,900.00

Mr. Mator explained the details of the EMS Building Repair Project.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to award the contract for the EMS Building Roof Repair to Allway Roofing & Paving in the amount of \$5,900. Motion carried unanimously 5-0.

AWARD: EMS BUILDING GARAGE DOORS

After soliciting bids from numerous services, the following bid was received for the EMS Building Garage Door Repair:

<u>Bidder</u>	<u>Amount</u>
Thomas V. Giel Corporation	\$6,216.00

Chief Humes stated this bid was for the full replacement of both garage doors.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Jordan to award the contract for the EMS Building Garage Doors to the Thomas V. Giel Corporation in the amount of \$6,216. Motion carried unanimously 4-0. Mr. Forbes stepped out.

AWARD: RUSSELLTON NO. 2 ALLEY ROAD PAVING BID

The following bids were received for the Russellton No. 2 Alley Road Paving.

<u>Bidders</u>	<u>Total</u>
1) JC Paving & Asphalt Maintenance	\$19,500.00
2) Smullin Asphalt & Concrete LLC	\$19,500.00
3) Youngblood Paving Inc.	\$22,200.00

Mr. Mator explained that in the case of a tie bid, he had to email both parties - JC Paving & Asphalt Maintenance and Smullin Asphalt & Concrete LLC - to request a new bid which he added a deadline of Wednesday, October 20th at 3:00 p.m to have in time for Regular Business Meeting. He reported Smullin Asphalt & Concrete LLC was the only bidder to respond, and the bid was in the amount of \$18,856.

Mrs. Jordan questioned why the road was being paved.

Mr. Shoup responded that Kevin Olar contacted him to have the road paved due to the water issues and the constant repair that was needed.

Mrs. Jordan pointed out the Township was within budget for Road Improvement Plan, so she asserted that the Township could cover the cost.

Mr. Mator agreed, and added that the Public Works crew had already fixed the water issues with the road so it just required paving.

More discussion was held.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the contract for the Russellton No. 2 Alley Road Paving to Smullin Asphalt & Concrete LLC in the amount of \$18,856. Motioned carried unanimously 5-0.

DISCUSSION: NEW BUILDING COMPLEX/RCAP FUNDING

Mr. Karpuzi explained that he, Mr. Forbes, and Mr. Mator had a discussion of RACP Funding. He added the Township would want to take in any source of available funding.

Mr. Forbes described in detail the RACP Funding.

Mr. Mator stressed that the funding is very competitive and in the past, West Deer Township had been denied. He added it was still an opportunity and would require the support of the State Representatives.

Mr. Mator then detailed the steps outlined in the AIMS report for the Township to proceed with the new Township Building.

Mr. Karpuzi emphasized that the AIMS complex drawing was currently not the vision he saw for the Township and the Community.

Mr. Forbes pointed out that AIMS was just a starting point and the Board should have opportunities to change or add to the complex.

More discussion was held.

The Board was in agreement with Mr. Mator and Mr. Shoup initiating the new building complex process, and asked that AIM's initial recommendations be brought to the Board in November.

Mr. Karpuzi apologized for not moving forward on the building project last month.

DISCUSSION: STAFFING

Mr. Karpuzi spoke on the ALOM Report presented to the Board at its prior meeting by Mr. Dick Hadley. He stated that Mr. Hadley's final report proposed that the Township staff was near full capacity, and focused on two areas – parks/recreation and planning/zoning – of need. Mr. Karpuzi gave his opinion that planning/zoning is a priority, and recommended that a Community Development Coordinator to be hired. He stressed timing of the hiring, and said that he felt it was important to hire someone before the end of the year – even holding special meetings with the Board to achieve this, if necessary.

Mr. Forbes agreed, and pointed out the money was in the 2021 budget to hire for a position.

Mr. Mator reminded the Board that they had discussed a potential hiring of someone – and had budgeted accordingly – but that it was also the sentiment of the Board that they would evaluate a hiring after the completion of the ALOM and East Coast Management reports. He added that Mr. Hadley of ALOM advised that the Board

should review – using a long-term approach – where they saw the Township being in ten to twenty years, and to plan hirings accordingly to match that timetable.

Mr. Forbes asked Mr. Mator if a hiring could be made since the funds were available.

Mr. Mator pointed out that hiring is doable, but that there are a few obstacles to a hiring. He stated that the first major hurdle – and his greatest concern – was timing. Mr. Mator said that though he agreed that additional help would be welcomed – especially in the planning and zoning area given the Township's growth – there is limited space in the current Township Building, and that he did not see a feasible space from where a new employee could work, and advised holding off until the new municipal complex being discussed (with the available space) was constructed.

Regarding other positions, Mr. Mator added that there are employees (noting Mrs. French and Mrs. Borczyk) who already have a handle on public outreach, and that they could take on – and have shown a willingness to take on – greater responsibilities if needed. He also shared a discussion he had with Mrs. Stark – who had recommended hiring a Park & Recreation employee in the future to manage the Township events and a pool of volunteers – and said that such a system would be his long-term recommendation, as well.

Coming back to the hiring urgency Mr. Karpuzi had mentioned, Mr. Mator explained that a quality hiring prior to the end of the year is near impossible. Mr. Mator reasoned that the Board had no advertisement ready, no job description, and did not discuss a job title/duties. He asserted that even if the Board had all of the information before them at the meeting that evening – and approved the advertisement – it would take one week to get the advertisement in the paper, a two-month application window for high-level management employees as were being proposed, at least two weeks for interviews, and finally a vote at a public meeting. That, he said, would put a hiring at January or February at the earliest, and reiterated that was “if” the Board already had all the information ready that evening.

Mr. Mator stated that shortening the application period is not advisable, because it would limit the pool of quality applicants. He shared that other managers he had spoken to have expressed great concern because some good-paying positions were only generating two applications.

Mrs. Jordan stated that – given the building constraints – she would list the Parks and Recreation staff member as the lowest priority in hiring. Mr. Mator concurred.

Mr. Forbes expressed that he felt the ball should get rolling no matter what. He stated that the growth of the Township is requiring immediate action, even if a hiring could not be made by the end of the year as Mr. Karpuzi had requested.

Mr. Forbes also said that it was within the Board's discretion to reevaluate or reject the position if the applicants do not fit that which the Township desires, and recommended the Board begin the process to hire a “Community Development Coordinator,” or “Assistant Manager.” He added that he also felt it was important to address the planning and zoning staffing.

Mr. Mator asked, “so you are saying *two* positions?” Mr. Forbes responded in the affirmative.

More discussion was held on the matter, and the Board instructed Mr. Mator to organize Planning/Zoning Coordinator and Assistant Township Manager job descriptions for the Board to review at their November meeting.

OLD BUSINESS

- Mr. Karpuzi acknowledged Ms. Catanese previously questioning where residents are to vote with the district changes adopted by voters a few years back, and stated there were confused voters. Mr. Mator explained that the County assigns voting locations sometimes outside the district where the voters live, but each voter votes for the

candidates in the district where that voter *lives* (not necessarily where they vote). Mr. Forbes stated he had a map with the current districts that he will pass along to Mr. Mator to be posted on Township website.

More discussion was held.

NEW BUSINESS

- Dr. Mann informed the Board that Chief Wiegand had requested a letter of support from her for the GEDTF Grant the West Deer Fire Department #3 was applying for. She added the Grant was for \$500,000 to help the Fire Department with the renovation of their new building. The Board agreed to provide a letter of support.

COMMENTS FROM THE PUBLIC

Joe Wisniewski of Deer Creek Road

- Mr. Wisniewski voiced his concern of the safety issues he visualized of Youngblood Paving Company's employees while they were working on Township roads. Mr. Shoup responded that he will contact Youngblood Paving Co. the next morning about the issues seen.

Scott Woloszyk of Shuster Road

- Mr. Woloszyk stated in reference to the on street parking issue that he knows families that have more cars than what their driveways can hold. He asked the Board to consider this when they make a decision.
- Mr. Woloszyk brought up how the Township Garbage Refuse Contract only had one bidder and that there has only been one bidder for years.

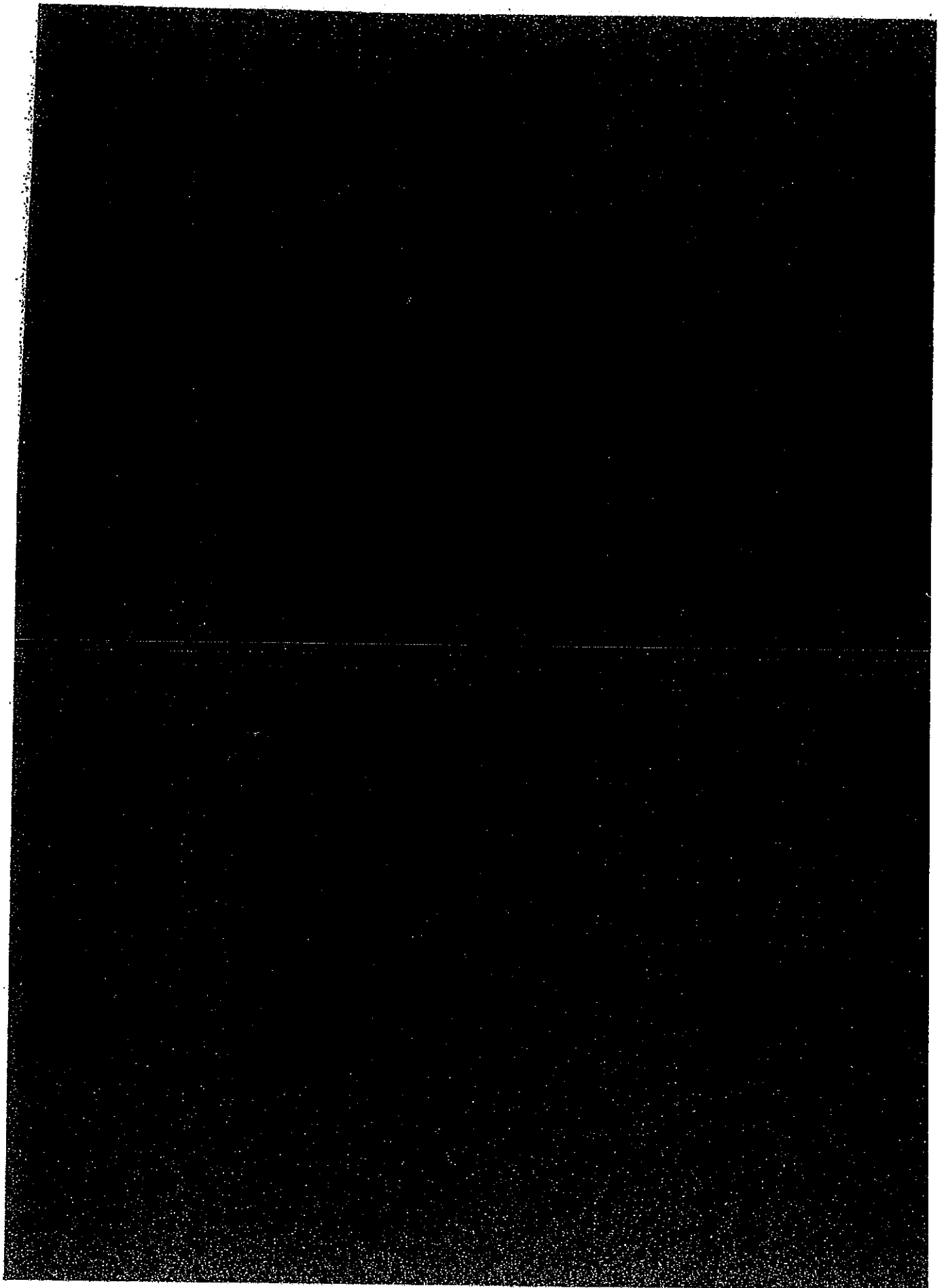
Chief Wiegand of Squirrel Hollow Road

- Chief Wiegand spoke of his support of the No On-Street Park Ordinance. He stated that he had visualized the emergency vehicles not being able to get through and blew the firemen's airhorn to get the resident's attention to move their vehicles. Chief Wiegand requested that the Police give parking ticket warnings to those that are repeat offenders. He added that some of the vehicles parked on the street are commercial vehicles. Chief Wiegand mentioned that residents need to consider enlarging the size of their driveways. Mr. Forbes suggested that once the missing no parking signs are back up, the police with an emergency vehicle could drive once every quarter through those housing plans to give warnings. Mr. Mator commented the Township sent reminder letters to those housing plans in the past. Chief Loper pointed out that Officers have already been out driving around and requested residents to move their vehicles only for them to be parked back on the street a few days later. More discussion was held.
- Chief Wiegand asked if the Township would be interested in the fencing that came with their new building, the Fire Department was willing to donate it to the Township, if needed. Mr. Mator responded he will ask Mr. Olar and suggested the Fire Department scrap the metal for money if Township is not in need of it. The Board also asked Mr. Mator to reach out to youth baseball and softball if the Township had no need of the fencing. More discussion was held.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adjourn the meeting at 9:42 p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



PRESENTATION: DAN COHEN (CELL/BROADBAND COVERAGE)

MR. COHEN...

PRESENTATION: SAM DORSEY (BRANDING/LOGO DESIGN)

MS. DORSEY...

MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

FINANCE OFFICER'S REPORT
October 31, 2021

I - GENERAL FUND:

	<u>October</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	538,098.84	7,280,986.17	101.31%
Expenditures	432,824.46	4,513,282.92	62.80%

Cash and Cash Equivalents:

Sweep Account

2,359,646.58

2,359,646.58

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

65,804.24

Fire Tax Fund:

Restricted

61,004.77

State/Liquid Fuels Fund:

Restricted

12,050.18

138,859.19

Investments:

Operating Reserve Fund:

Reserved

1,009,572.53

Capital Reserve Fund:

Reserved

1,162,633.27

2,172,205.80

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 10/31/21

4,670,711.57

Interest Earned October 2021

1,389.46

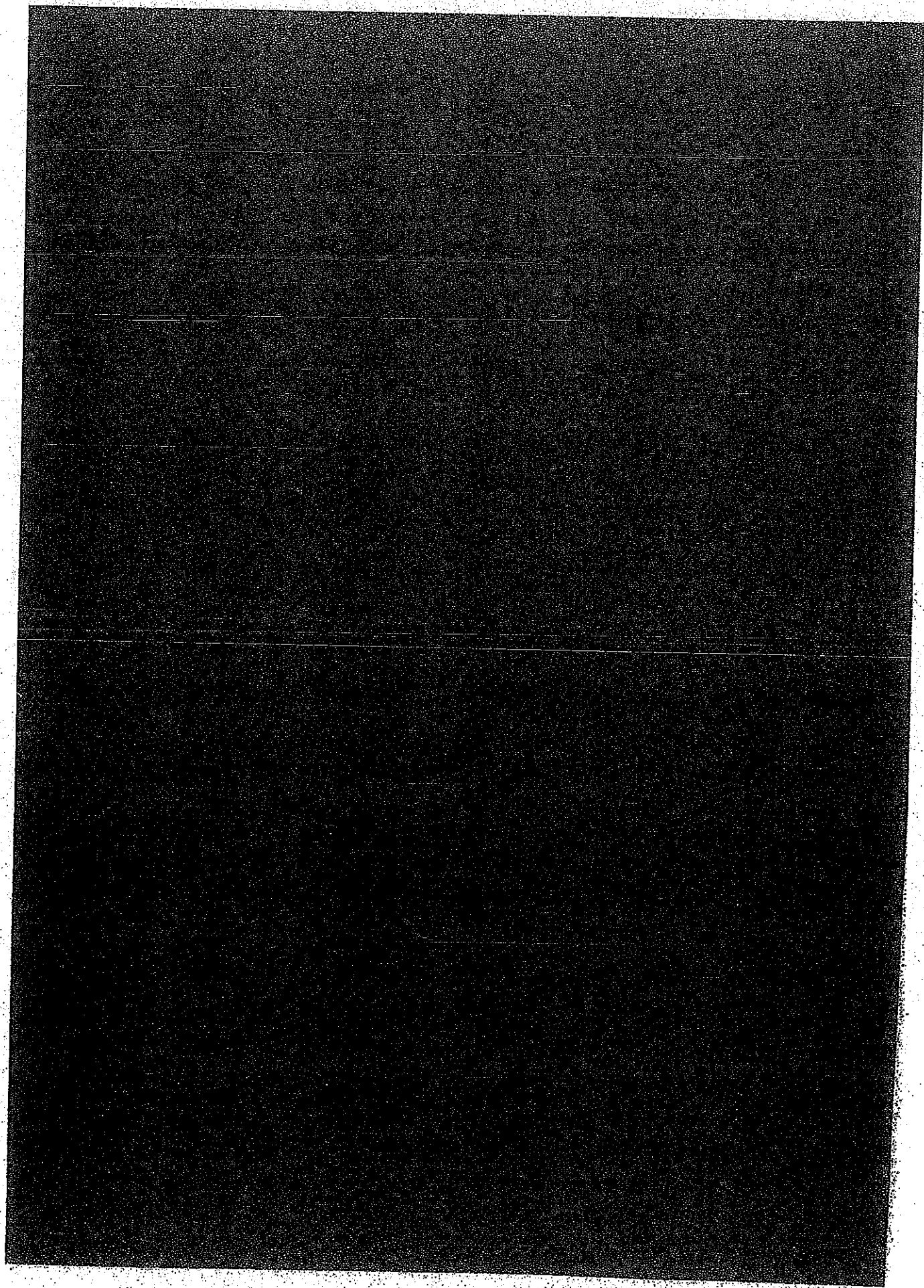
	<u>10/1/2021</u>		<u>October</u>		<u>10/31/2021</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	104,524.60	\$	2,607.94		102,188.12
NexTier Bank VFC #2	395,197.22	\$	2,680.96		393,796.07

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2021

	<u>OCTOBER</u>	<u>YTD</u>
GENERAL FUND	\$15.48	\$133.44
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$0.56	\$6.16
OPERATING RESERVE	\$8.02	\$118.68
STATE FUND	\$0.63	\$23.37
CAPITAL RESERVE	<u>\$1,364.77</u>	<u>\$13,425.74</u>
TOTAL INTEREST EARNED	<u>\$1,389.46</u>	<u>\$13,707.39</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 09:33 am
Date: 11/08/2021
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 11/15/2021 thru 11/15/2021

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: BEARCOM		292.47				292.47		
Name: BEST WHOLESALE TIRE CO, INC		897.71				897.71		
Name: HEI-WAY, LLC		1036.55				1036.55		
Name: JORDAN TAX SERVICE, INC.		1083.72				1083.72		
Name: KRESS TIRE		1305.00				1305.00		
Name: MRM WORKERS' COMP FUND		25078.38				25078.38		
Name: OFFICE DEPOT		362.08				362.08		
Name: SHOUP ENGINEERING INC.		2942.75				2942.75		
Name: TOSHIBA FINANCIAL SERVICES		498.76				498.76		
Name: TUCKER/ARENSBERG ATTORNEYS		12729.44				12729.44		
Name: YOUNGBLOOD PAVING INC		929827.75				929827.75		
FINAL TOTALS:		976054.61				976054.61		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 09:30 am
Date: 11/08/2021
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 11/15/2021 thru 11/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00674	BEARCOM	430.327	5282963	57.47				57.47		N
Road:	Radio Equip Maint	1121	11/01/2021	11/15/2021	11/02/2021					
00674	BEARCOM	410.328	5284000	235.00				235.00		N
POL:	Radio Equip Maint	1121	11/02/2021	11/15/2021	11/03/2021					
Name:	BEARCOM			292.47				292.47		
00553	BEST WHOLESale TIRE	410.374	21193	43.25				43.25		N
Police:	Car#33-oil change/filte1021	10/01/2021	10/01/2021	11/15/2021	11/02/2021					
00553	BEST WHOLESale TIRE	410.374	21298	229.95				229.95		N
Police:	Car#30-battery/test r &1021	10/19/2021	10/19/2021	11/15/2021	11/02/2021					
00553	BEST WHOLESale TIRE	410.374	21324	581.26				581.26		N
Police:	Car#31-inspection/brake1021	10/19/2021	10/19/2021	11/15/2021	11/02/2021					
00553	BEST WHOLESale TIRE	410.374	21351	43.25				43.25		N
Police:	Car#36-oil change/filte1021	10/25/2021	10/25/2021	11/15/2021	11/02/2021					
Name:	BEST WHOLESale TIRE CO, INC			897.71				897.71		
00005	HEI-WAY, LLC	430.372	1032459	195.84				195.84		N
Road:	Cold Patch	1121	11/01/2021	11/15/2021	11/03/2021					
00005	HEI-WAY, LLC	430.372	10324900	181.91				181.91		N
Road:	Cold Patch	1021	10/27/2021	11/15/2021	11/01/2021					
00005	HEI-WAY, LLC	430.372	10324994	658.80				658.80		N
Road:	Cold Patch	1121	11/03/2021	11/15/2021	11/08/2021					
Name:	HEI-WAY, LLC			1036.55				1036.55		
00106	JORDAN TAX SERVICE,	403.140	10-C-#122	1083.72				1083.72		N
Delinquent R E Tax Commission	1021	10/18/2021	10/18/2021	11/15/2021	10/20/2021					
Name:	JORDAN TAX SERVICE, INC.			1083.72				1083.72		
00362	KRESS TIRE	430.374	10223-21	500.00				500.00		N
Road:	Ford F550: TIRES	1121	11/05/2021	11/15/2021	11/08/2021					
00362	KRESS TIRE	430.374	10223-5	780.00				780.00		N
Road:	4 TIRES	1121	11/05/2021	11/15/2021	11/08/2021					
00362	KRESS TIRE	430.374	10706-42	25.00				25.00		N
Road:	Tractor: Dismantle mount/1021	10/13/2021	10/13/2021	11/15/2021	10/14/2021					

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 09:30 am
Date: 11/08/2021
Page: 2

By Name
Cutoff as of: 12/31/9999

Due Dates: 11/15/2021 thru 11/15/2021

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: KRESS TIRE		1305.00				1305.00		
00325 MRM WORKERS' COMP FU 486.354 Instal 2 of 4:workmens Comp I1121	2122PRJ7549 11/15/2021	25078.38	11/15/2021	11/03/2021		25078.38		N
Name: MRM WORKERS' COMP FUND		25078.38				25078.38		
00657 OFFICE DEPOT Cleaning Supplies	409.226 1021	61.77	11/15/2021	10/15/2021		61.77		N
00657 OFFICE DEPOT Police: Binders-Office Supplie	410.210 1021	22.19	11/15/2021	10/15/2021		22.19		N
00657 OFFICE DEPOT Twp: Cleaning Supplies	409.226 1021	36.21	11/15/2021	10/15/2021		36.21		N
00657 OFFICE DEPOT office Supplies	406.210 1021	106.77	11/15/2021	10/25/2021		106.77		N
00657 OFFICE DEPOT office Supplies	406.210 1021	135.14	11/15/2021	10/25/2021		135.14		N
Name: OFFICE DEPOT		362.08				362.08		
00830 SHOUP ENGINEERING IN 408.319 Engineering:Elevated Propertie	21-365 10/31/2021	103.00	11/15/2021	11/02/2021		103.00		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Dollar Gen/Land de	21-366 10/31/2021	437.75	11/15/2021	11/02/2021		437.75		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Pgh Buddhist Cente	21-367 10/31/2021	77.25	11/15/2021	11/02/2021		77.25		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Oakwood Heights 2	21-368 10/31/2021	103.00	11/15/2021	11/02/2021		103.00		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Dionysus well Pad	21-369 10/31/2021	489.25	11/15/2021	11/02/2021		489.25		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Dollar Gen/Subdivi	21-370 10/31/2021	154.50	11/15/2021	11/02/2021		154.50		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Dollar Gen/Cond Usi	21-371 10/31/2021	154.50	11/15/2021	11/02/2021		154.50		N
00830 SHOUP ENGINEERING IN 408.319 Engineering:Rose Ridge	21-372 10/31/2021	746.75	11/15/2021	11/02/2021		746.75		N

WEST DEER TOWNSHIP

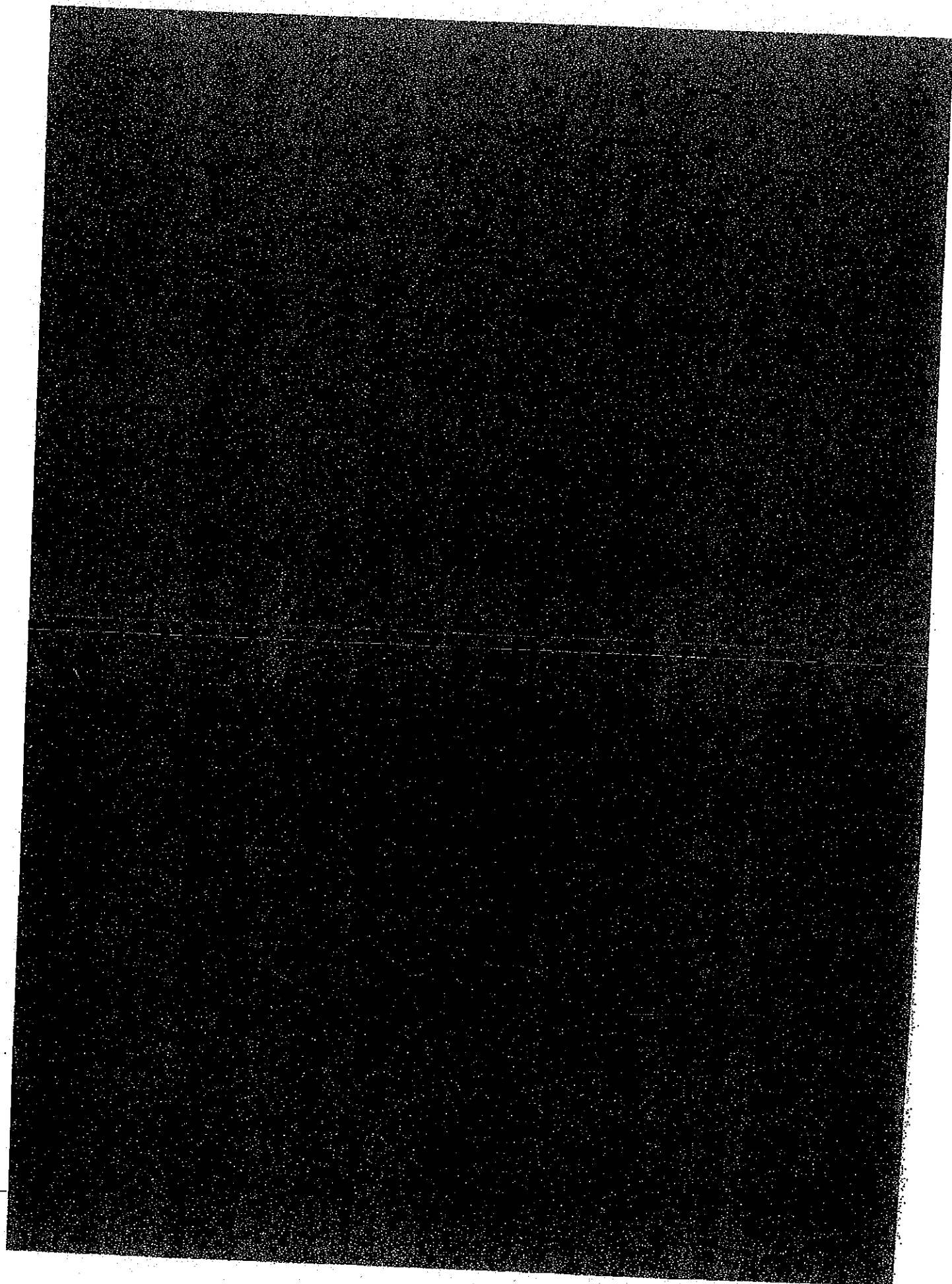
ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 09:30 am
Date: 11/08/2021
Page: 3

By Name
Cutoff as of: 12/31/9999

Due Dates: 11/15/2021 thru 11/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830	SHOUP ENGINEERING IN Engineering: Miscellaneous	408.313 1021	21-373 10/31/2021	676.75	11/15/2021	11/02/2021		676.75	N	
Name: SHOUP ENGINEERING INC.				2942.75				2942.75		
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	406.261 1021	5017327207 10/20/2021	253.82	11/15/2021	10/25/2021		253.82	N	
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	410.261 1021	5017327207 10/20/2021	244.94	11/15/2021	10/25/2021		244.94	N	
Name: TOSHIBA FINANCIAL SERVICES				498.76				498.76		
00813	TUCKER/ARENSBERG ATT Legal Services: Retainer	404.111 1021	625041 10/31/2021	500.00	11/15/2021	11/08/2021		500.00	N	
00813	TUCKER/ARENSBERG ATT Legal Services: Olympus Gas	404.111 1021	625042 10/31/2021	8369.94	11/15/2021	11/08/2021		8369.94	N	
00813	TUCKER/ARENSBERG ATT Legal Services: General	404.111 1021	625043 10/31/2021	2557.50	11/15/2021	11/08/2021		2557.50	N	
00813	TUCKER/ARENSBERG ATT Legal Services: Oakwood Hts	404.111 1021	625044 10/31/2021	356.50	11/15/2021	11/08/2021		356.50	N	
00813	TUCKER/ARENSBERG ATT Legal Services: Elevated Propel	404.111 1021	625045 10/31/2021	279.00	11/15/2021	11/08/2021		279.00	N	
00813	TUCKER/ARENSBERG ATT Legal Services: Rose Ridge-PRD	404.111 1021	625046 10/31/2021	666.50	11/15/2021	11/08/2021		666.50	N	
Name: TUCKER/ARENSBERG ATTORNEYS				12729.44				12729.44		
00211	YOUNGBLOOD PAVING IN #1-2021 Paving Project App #1	430.610 1121	2021-1566 11/04/2021	929827.75	11/15/2021	11/08/2021		929827.75	N	
Name: YOUNGBLOOD PAVING INC				929827.75				929827.75		
FINAL TOTALS:								976054.61		



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Robert J. Loper, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: November 8, 2021

Attached is the Officer's Monthly Report for October 2021.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
B. Jordan, Vice Chairwoman
S. Hollibaugh
B. Forbes
Dr. J. Mann

**OFFICER'S MONTHLY REPORT
October 2021**

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	60	606	666
CALLS FOR SERVICE/FIELD CONTACTS	430	3,715	4145
ALL OTHER CALLS	547	4,814	5361
TOTALS CALLS FOR SERVICE	1037	8,042	9079
 <u>ARRESTS</u>			
ADULT	5	47	52
JUVENILE	0	3	3
TRAFFIC CITATIONS	6	183	189
NON TRAFFIC CITATIONS	6	32	38
PARKING CITATIONS	0	8	8
WARNINGS	35	66	101
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	5	5
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	8,449	88,925	97,374
GALLONS OF GASOLINE USED	679.5	5,361.86	6041.36
REPAIRS/MAINTENANCE	1,039.05	11,200.26	12,239.31
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	6	28.00	34
PRELIMINARY HEARINGS	0	6.00	6
PRETRIAL	0	0.00	0
INVESTIGATIONS	0	10.00	10
ARRESTS	2	36.00	38
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	16	32.00	48
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	70.5	68.00	138.5
TOTAL HOURS	94.5	164.00	258.5

Points of Interest

October 2021

Budget Figure YTD – 82.56%

Chief Robert Loper

- October 6- Held a department meeting for all officers
- October 7- Meeting with Deer Lakes Administrative personnel to coordinate homecoming parade and road closure
- October 7- Meeting with Amy Stark to discuss Fall Festival

K9 Officer Edward Newman

- No Report

Sergeant Mikus & Sergeant Petosky

- October 7- Sgt Petosky met with all Team Leaders and Commander for National Incident Management System meeting.
- October 8- Sgt Petosky attended training in Neville Island. Operators worked on interior and exterior movements under nightfall.
- October 18- NHSRT Team responded to a barricaded male in Shaler, but were cancelled prior to arrival.
- October 21- A small team, including Mikus & Petosky, responded to a male in West Deer Twp with a 302 warrant whom threatened another person with a firearm.
- October 22- Both attended training at the Hampton Township Range. They attended a cold weather class, as well as weapons drills.

EMA- Sergeant Shurina

- See attached EMA report

Deer Lakes School District

- See attached SRO report
- October 8- Homecoming Parade/ Football Game/ Road Closures
- October 9- Homecoming Dance
- October 12- School Board Meeting (Officer Evan)
- October 12- ALICE Drill at Middle School and East Union
- October 13- ALICE Drill at Curtisville and High School
- October 19- School Board Meeting (Sergeant Mikus)
- October 22- Safety Day at Curtisville Primary Center- Chief Loper, Sergeant Shurina, and K9 Officer Newman attended

- October 29- General Security for football game vs. Freeport (Sergeant Shurina, Officers Newman, Brand, and Vulakovich)

Explorers

- October

Misc. Details

- October 1- Administrative Assistant Jen Borczyk attended a meeting with ARMS, a potential candidate for reporting software
- October 2- Hard to Recycle Event ** See attached document on what was collected
- October 5, 19, & 26- Defensive Tactics Training held at East Union Church Recreation Hall (Sgt. Shurina and Officer Rigous Instructed; all officer participated on their respective dates)
- October 14- Blood Drive held at West Deer Municipal Building **17 units collected
- October 16- Fall Festival held at Bairdford Park- officers worked in and around the park
- October 20 & 21- Officer Elza attended Enforcement of PA Motor Vehicle Regulations

Correspondence (See Attached)

- October 18- Sent donation letter and check to ADAGIO Health for 5,792.00. Please see the attached thank you letter from ADAGIO.



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

**Monthly Report
Deer Lakes School District
SRO / Security Detail & Logs**

OCTOBER 2021

WDPD INCIDENT REPORTS **TOTAL: 4**

SRO / SECURITY DETAILS & LOGS **TOTAL: 112**

68	Security General
5	Security Cafeteria
4	Security Parking Lot
-	Instruct SRO Student Program
-	Instruct SRO Faculty Program
2	Instruct DARE Program
1	Attend Court
2	Attend Meeting
1	Attend Training
1	Assist Student
5	Assist Teacher
10	Assist Administrator
-	Assist Juv. Prob. Officer
1	Assist Nurse / EMS
-	Assist Other
-	Student Transport
-	Student Missing / Search
1	Student Monitoring
2	Suspicious Incident / person
-	K-9 Drug Search
8	School Safety Drill
1	Other / Miscellaneous

TOTAL ACTIVITY **TOTAL: 116**



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	24	ADMIN. BUILDING	1
MIDDLE SCHOOL	28	BUS GARAGE	0
E.U. INTERMEDIATE	29	OTHER	6
CURT. PRIMARY	28		

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None

TOTAL INVOLVEMENTS THIS PERIOD: None

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

Number of Classes

10

Grade Level

2nd Grade DARE Classes

SRO Programs

INSTRUCTED DURING THIS PERIOD

Program

Safety Day

Forensic Classes (assist)

ALICE Safety Drills

School

Curtisville Primary

High School

All

Date

October 22, 2021

October 14, 2021

October 12 & 13, 2021

Submitted by:

Sgt. Michael J. Shurina
West Deer Township Police Department
Deer Lakes School District SRO

See attached WDPD reports for more detail and/or any notes regarding specific incidents.



EMA Coordinator: Michael Shurina
109 East Union Road - Cheswick, PA 15024 /724-265-1100
mshurina@westdeertownship.com

EMA Team
Robert Loper
Joshua Wiegand
Mark Lovey
Gary Borsuk

John Krauland
Donald Gerlach
William Humes

EMERGENCY MANAGEMENT

Monthly Report

OCTOBER 2021

Listed below are the activities which the West Deer Township Emergency Management Coordinator and/or Deputies (EMA Team) participated in and/or responded to.

INCIDENT: Allegheny County EMA Orientation Training
DATE: October 20, 2021
MISC. INFO: Attended EMA Training at the Allegheny County 911 Center

Member Attending: Michael Shurina
Mark Lovey

Submitted by:

Sgt. Michael J. Shurina
West Deer Township Police Department
West Deer Township EMA Coordinator

UCR Reportable Crimes October 2021

Part I Offenses

Crime	Amount	Classification on UCR Return A
Burglary- Attempt (Residential)	1	05.C Burglary Attempted Forcible Entry
Burglary- No Force (Residential)	2	05.B Unlawful Entry- No Force
Robbery- Firearm (Business)	1	03. A Firearm
Theft- Business	1	06. Larceny- Theft
Theft- Unauthorized Use of Motor Vehicle	1	06. Larceny- Theft
Theft- Other	1	06. Larceny- Theft

Part II Offenses

Criminal Mischief- General	4	140. Vandalism
Criminal Mischief- Residential	3	140. Vandalism
Disorderly Conduct	2	240. Disorderly Conduct
Domestic- Verbal	9	260. All Other Offenses
DUI- Over Legal Age	1	210. Driving Under the Influence
Fraud- General	10	110. Fraud
Harassment- Communications	1	240. Disorderly Conduct
Harassment- General	6	240. Disorderly Conduct
Harassment- Terroristic Threats	1	240. Disorderly Conduct
MVA- DUI	2	210. Driving Under the Influence
Trespass- Residence	2	260. All Other Offenses

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 10/1/2021

Report End Date: 10/31/2021

Calls For Service:

911 HANG UP - GENERAL	1
ABANDON VEHICLE - PRIVATE PROPERTY	1
ALARM ACTIVATION - BUSINESS	1
ALARM ACTIVATION - BUSSINESS/FALSE	1
ALARM ACTIVATION - FIRE / FALSE	2
ALARM ACTIVATION - MEDICAL	2
ALARM ACTIVATION - RESIDENTL/FALSE	4
ANIMAL - COMPLAINT	15
ASSIST - EMS	25
ASSIST - EMS (DOA)	1
ASSIST - EMS (NARCAN)	1
ASSIST - OTHER	2
ASSIST - POLICE	9
ASSIST - RESIDENT	1
ASSIST - WELFARE CHECK	7
BURGLARY - ATTEMPT (RESIDENTIAL)	1
CIVIL - CHILD CUSTODY	2
COURT - CRIMINAL	1
COURT - MAGISTRATE	1
COURT - WARRANT SERVICE	1
CRIMINAL MISCHIEF - GENERAL	4
CRIMINAL MISCHIEF - RESIDENTIAL	3
DISABLED VEHICLE - GENERAL	3
DISORDERLY CONDUCT - GENERAL	2
DOMESTIC - VERBAL	9
DUI - OVER LEGAL AGE	1
ESCORT - FUNERAL	1
FRAUD - GENERAL	10
HARASSMENT - COMMUNICATIONS	1
HARASSMENT - GENERAL	6
HARASSMENT - TERRORISTIC THREATS	1
HAZARDOUS CONDITION - ROAD HAZARD	1
HAZARDOUS CONDITION - UTILITY COMP	2
HAZARDOUS CONDITION - WIRE DOWN	2
HUNTING COMPLAINT - GENERAL	1
MENTAL COMMITMENT - INVOLUNTARY	2
MENTAL COMMITMENT - VOLUNTARY	2
MISSING PERSON - ADULT MALE	1
MVA - DUI	2
MVA - LEAVING THE SCENE	1
MVA - NON REPORTABLE	5
MVA - REPORTABLE	1
NOISE COMPLAINT - BUSINESS	1
NOISE COMPLAINT - RESIDENTIAL	14

Calls For Service:

PARKING COMPLAINT - RESIDENTIAL	6
PATROL - GENERAL	94
PFA - SERVICE	1
PHONE CALLS - GENERAL	9
POLICE INFORMATION - GENERAL	22
PREMISES CHECK - BUSINESS	1
PROPERTY - FOUND	1
PROPERTY - LOST	1
SOLICITATION COMPLAINT - GENERAL	2
SPECIAL DETAIL - ADMINISTRATIVE	10
SPECIAL DETAIL - OTHER / MISC.	2
SPECIAL DETAIL - PATROL	2
SPECIAL DETAIL - SECURITY	1
SRO DETAIL - ASSIST ADMINISTRATOR	10
SRO DETAIL - ASSIST NURSE / EMS	1
SRO DETAIL - ASSIST STUDENT	1
SRO DETAIL - ASSIST TEACHER	5
SRO DETAIL - ATTEND COURT	1
SRO DETAIL - ATTEND MEETING	2
SRO DETAIL - ATTEND TRAINING	1
SRO DETAIL - INSTRUCT DARE PROGRAM	2
SRO DETAIL - OTHER / MISC.	1
SRO DETAIL - SCHOOL SAFETY DRILL	8
SRO DETAIL - SECURITY (CAFETERIA)	5
SRO DETAIL - SECURITY (GENERAL)	68
SRO DETAIL - SECURITY (PARKING LOT)	4
SRO DETAIL - STUDENT MONITORING	1
SRO DETAIL - SUSPICIOUS INCIDENT / PERS	2
SUSPICIOUS - OTHER	2
SUSPICIOUS - PERSON	4
THEFT - BUSINESS	1
THEFT - OTHER	1
THEFT - UNAUTHORIZED USE OF VEHICLE	1
TRAFFIC - COMPLAINT	7
TRAFFIC - DETAIL	21
TRAFFIC - RADAR SPEED SIGN	1
TRAFFIC - SCHOOL ZONE	4
TRAFFIC - STOP	27
TRESPASS - RESIDENCE	2

TOTAL CALLS FOR SERVICE: 490

Date Printed:
11/5/2021

West Deer Township Police Department Total Arrest Report

This report lists all adult and juvenile arrests made within a given time period.
(Note: This report only includes Misdemeanor and Felony arrests.)

Report Start Date: 10/1/2021

Report End Date: 10/31/2021

ARREST DATE	D I #	SIGNAL CODE	JUVENILE ARREST
10/6/2021	20210633	MVA - DUI	
10/12/2021	20210346	CRIMINAL MISCHIEF - RESIDENTIAL	
10/13/2021	20210647	THEFT - OTHER	
10/17/2021	20210656	MVA - DUI	
10/23/2021	20210671	DUI - OVER LEGAL AGE	

TOTAL ARRESTS: 5

TOTAL ADULT ARRESTS:

TOTAL JUV. ARRESTS:



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WASTE MANAGEMENT



Record of Operations

Household/Small Business Hazardous Waste Collection Program

If you have questions filling out this form, please call your regional office listed in the directions that accompanied this form or call (717) 787-7382.

This form must be completed by all sponsors of collection events. The form must be submitted within 30 days of each non-permanent event. Permanent programs should submit this form on a quarterly basis and indicate the reporting period in question #1. If more than one location was utilized for the event, a separate form should be completed for each collection location.

1. Sponsor's Name West Deer Township
Address 109 East Union Road
Cheswick, PA 15024

Lead contact Person and Title Jennifer Borczyk, Administrative Assistant

Telephone Number 724-265-1100 x 303

Date(s) of event From 10/02/2021 To 10/02/2021 Quarter (if applicable) _____

Location(s) of event 109 East Union Road, Cheswick, PA 15024

2. Certification

This is to certify that I have personally examined and am familiar with the information in this application and attached documents. I have reviewed the legislation and regulations that pertain to household/small business hazardous waste collection and disposal programs and I am aware of the Department of Environmental Protection's requirements for this application. To the best of my knowledge, the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information.

Sworn to and subscribed before me

this 21st day of October, 2021

Michael Liscinski

signature of sponsor's authorized, official/contractor

3. Waste Information

Location Name West Deer Township

Type of Waste	Collector EPA ID	EPA Haz Waste ID	Number of Participants household	business/other	Lbs Collected	Management Method
1. Latex Paint		N/A			1658	Recycle/Fuels
2. Oil Based Paint		D001			241	Fuels Blending
3. Aerosols		D001			52	Fuels Blending
4. Corrosives/Caustics		D002			17	Neutralization
5. Pesticides/Poisons		D001, D013, D016, D020			98	Incineration
6. Chlorine Products		D001			17	Incineration
7. Used Oil/Antifreeze		N/A			226	Recycle
8. Flammable Liquids		D001, D018, D035, F003, F005			61	Fuels Blending
9. Alkaline Batteries		Universal			60	Recycle
10. Lead Acid Batteries		Universal			241	Recycle
11. NiCad Batteries		Universal			10	Recycle
12. Lithium Batteries		Universal			0	Recycle
13. Bulbs		Universal			11	Recycle
14. Propane		D001			22	Recycle
15. Non-Hazardous Chemicals		N/A			158	Recovery
16. Freon Devices		N/A			545	Recycle
17. Computers		N/A			482	Recycle
18. Computer Monitors		N/A			See Televisions	Recycle
19. Computer Peripherals		N/A			See Other	Recycle
20. Televisions		N/A			3973	Recycle
21. Other Electronics		N/A			1457	Recycle
Total	PAR000562284		90		9,329	

Conversions

Assume 8 pounds equals 1 gallon

For lead acid batteries, assume 20 pounds per battery

4. Management Information

	Collector's EPA ID	Management Facility EPA ID	Name of Treatment/ Disposal Facility	Address of Treatment/Disposal Facility
1.	PAR000562264	WVD981107600	Clean Earth of Morgantown	85 Olin Street, Morgantown, WV 26501
2.	PAR000562264	KYD985073196	AES Environmental LLC	1689 Shar-Cal Road, Calvert City, KY 42029
3.	PAR000562264	ILR000197939	Com2 Recycling	500 Kehoe Blvd, Carol Stream, Illinois 60188
4.	PAR000562264	ILR000177550	Kuusakoski Recycling	2022 West Townline Road, Peoria, IL 61615
5.	PAR000562264	OHR000108050	Cleanlites Recycling	7806 Anthony Wayne Ave, Cincinnati, OH 45216
6.	PAR000562264	VAR000503920	MXI Environmental Services	26319 Old Trail Road, Abingdon, VA 24210
7.	PAR000562264		Infinite Electronics Recycling	110 Main Street, Wintersville, OH 43953
8.	PAR000562264		Material Recovery Solutions	3297 Cumberland Highway, Meyersdale, PA 15552
9.	PAR000562264		Petromax LTD	301 Prestley Street, Carnegie, PA 15106
10.	PAR000562264	PAD067098822	Cycle Chem, Inc	550 Industrial Drive, Lewisberry, PA 17339

DEPARTMENT USE ONLY

Received by _____ Date _____

Reviewed by _____ Date _____

Approved by _____ Date _____

Disapproved by _____ Date _____

health

You're welcome here

RECEIVED

NOV 01 2021

WEST DEER
TOWNSHIP POLICE

October 2021

Chief Robert J. Loper
West Deer Township Police Department
109 East Union Road
Cheswick, PA 15024

Dear Chief Loper,

On behalf of Adagio Health, thank you for the generous contribution made courtesy of the West Deer Township Police Department towards our breast cancer programming. Your donation alone can provide 57 women with free mammogram testing that they otherwise may not have access to. Our Senior Director of Health Promotion and Disease Prevention, Casey Monroe, will be your contact for cancer screening services in the future. We are grateful for your annual sponsorship and hope the community days festivities can return next year.

For fifty years, Adagio Health has been providing health and wellness services to meet the needs of diverse communities, regardless of income, with a focus on women. Many of the 110,000+ clients who receive services through Adagio Health are women who reside in communities where access to healthcare services is scarce. Often, Adagio Health is their sole health care provider. Exceptional care is made possible through government funding, the local foundations and generous contributions from donors like you.

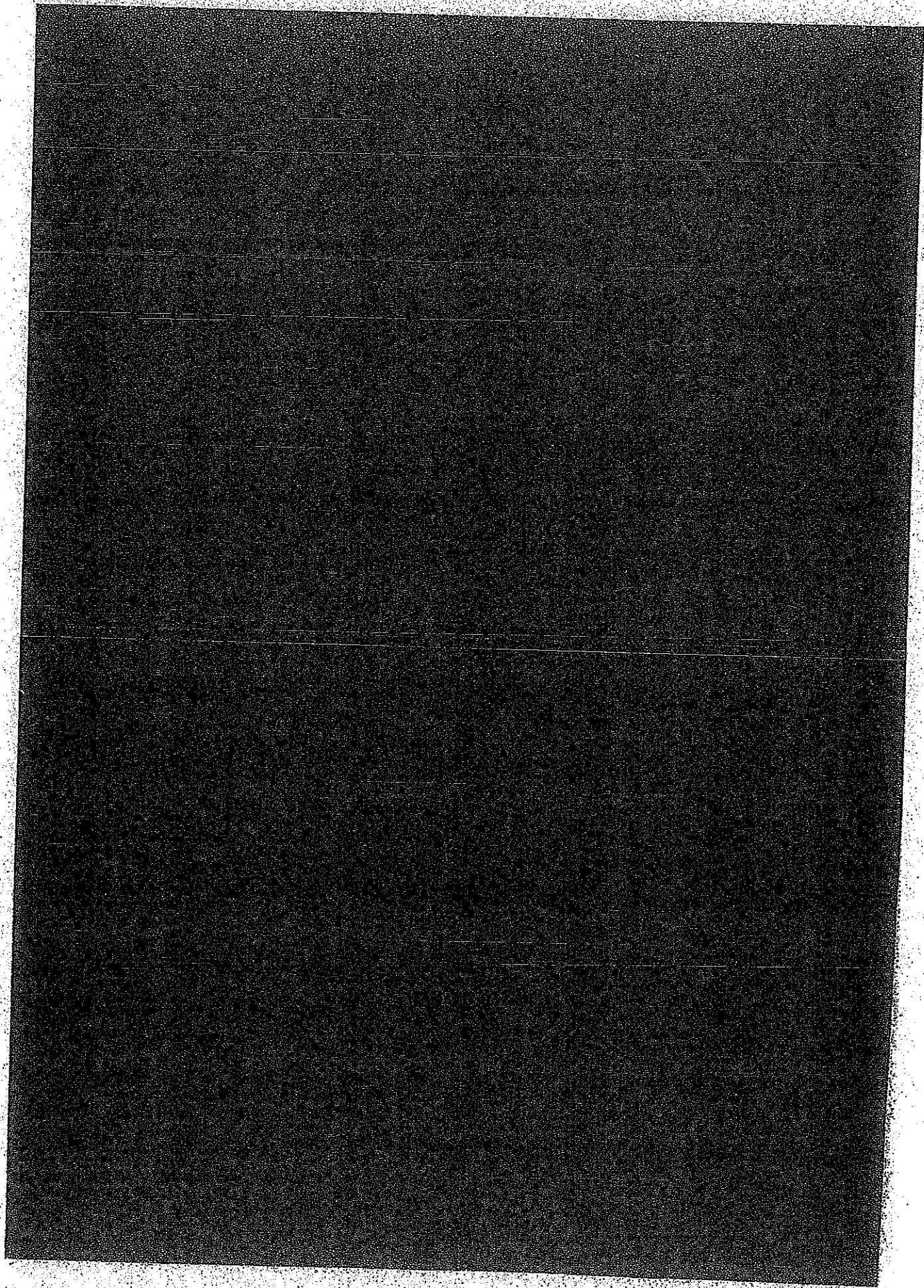
With the understanding that cancer can't wait, Adagio Health provides breast and cervical cancer screening services in 62 counties of western, central and northeast Pennsylvania. The Breast and Cervical Cancer Screening Early Detection Program is available to underinsured and uninsured women. Last year, over 6,000 patients were enrolled in the BCCEDP program, which is up from the year prior. It is our goal to continue providing exceptional care, and it is because of your support that eligible women can receive free breast and cervical cancer screening and diagnostic testing.

Best,


BJ Leber
President & CEO

Thank you so much!

No goods or services were received in exchange for this gift which is tax deductible as allowed by law. Please retain this receipt for your records.



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2021
MONTHLY REPORT FOR OCTOBER
PUBLIC WORKS DEPARTMENT

ROADS

- Crack seal – Curtisville #2, Magill, Oakwood Circle, Monier Road, Fawn Haven Hill & Cedar Ridge.
- Install 70' of 15" pipe and 2 catch basins on Beacom Road..
- Install 40' of 6" French drain pipe on Beacom Road.
- Install 240' of 12" pipe and 3 catch basins on Eisenhower Alley.

TRUCKS & EQUIPMENT

- Change oil in truck #3 and #9.
- Repair valve on boom mower.
- Replace lights on quad for police.
- Wash and grease trucks.
- Pick up Peterbilt from Hunters.

MISCELLANEOUS

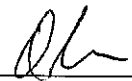
- Set up and tear down for Fall Festival.
- Pick up signs from Kinniburgh Graphics for Fall Festival.
- Install no dumping signs at leaf bag collection site.
- Install 25 mph signs on Hunter Road.
- Install Fall Festival signs throughout the Township & remove after Fall Festival.
- Install new paper towel dispenser at Municipal Building.
- Install new faucet at dog shelter.
- Install new lights at pavilion.
- Cement swing leg at Curtisville playground.
- Install no parking signs in Deer Park Plan.
- Unload new line for ice rink.
- Bring snow removal equipment to garage.
- Haul video and audio equipment to Firehall for first gas well meeting.
- Mow weeds on various Township Roads.
- Cut grass at parks.
- Patch West Starz and various Township Roads.

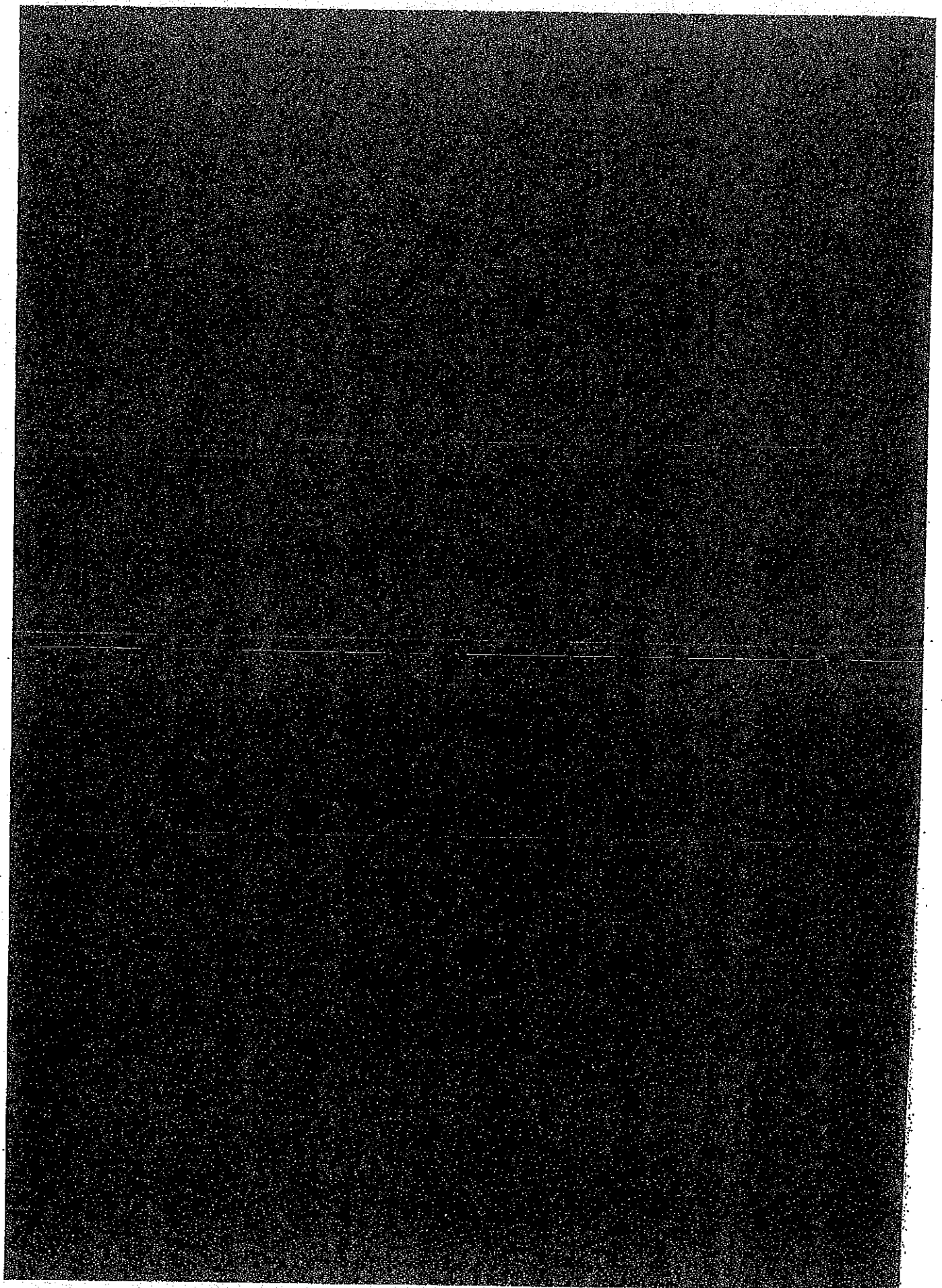
PA1 Calls

112

OT

49 hrs

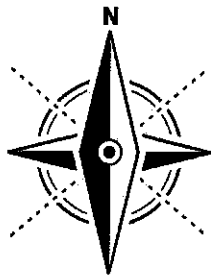
  11-4-21
Kevin Olar Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

OCTOBER 2021 ENGINEER'S REPORT

WEST DEER TOWNSHIP

Prepared November 10, 2021

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – October 20, 2021

Planning Commission Meeting – October 28, 2021

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Projects:

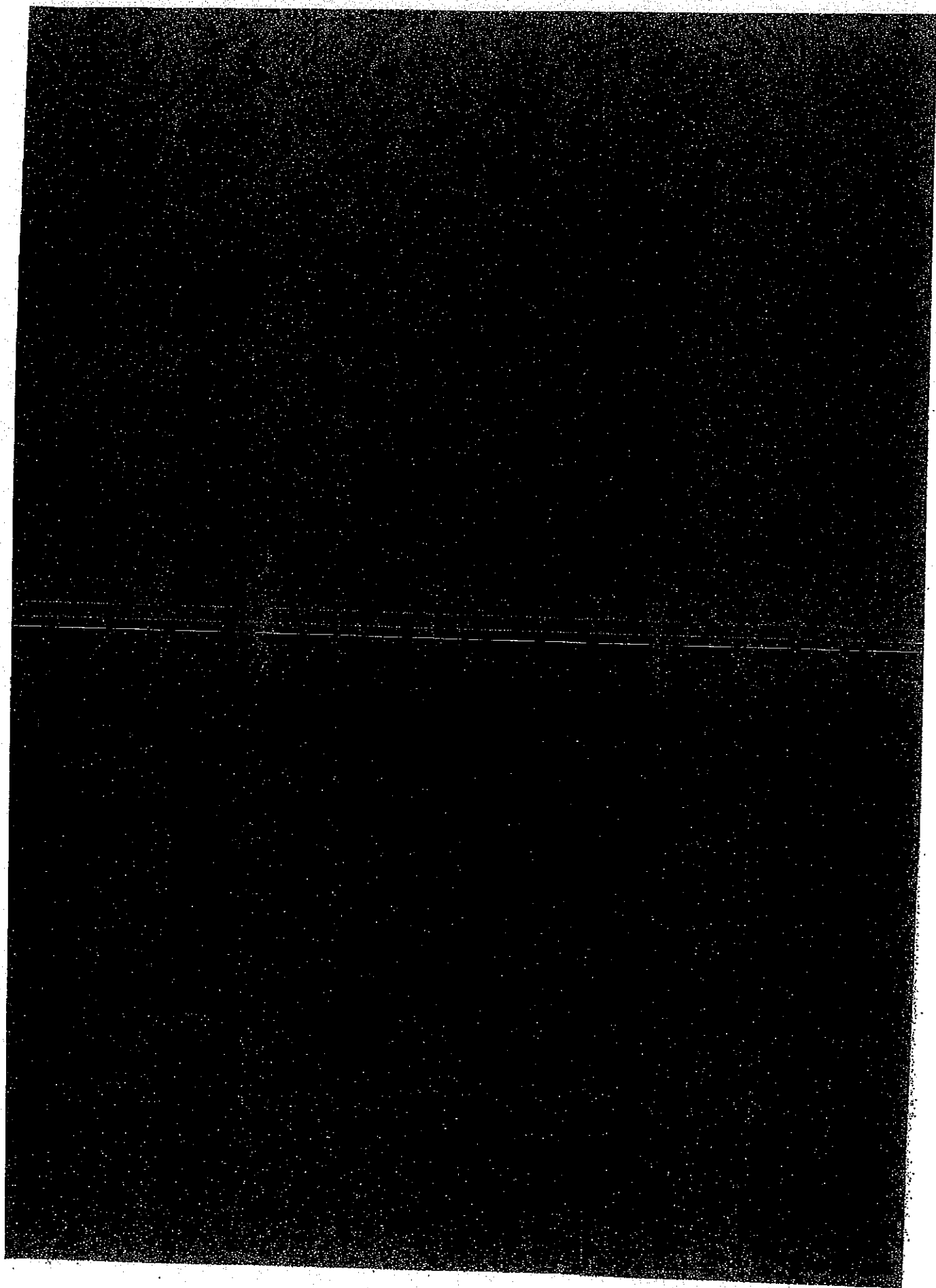
- 2021 Road Improvement Project – Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt and bituminous seal coat projects with Youngblood Paving. The bituminous seal coat contract and hot mix asphalt paving contract have been completed. Cold mix asphalt work is complete and backfilling of the road edges is being finalized.
- Stream Restoration Project – The contractor, Sure Shot Excavating, has completed streambank work on the West Branch of Deer Creek at the David Turner property along Route 910 at the Richland Township border. The work on Dawson Run (Mischen property) will be put on hold until Spring of 2022.
- Baird Park Pavilion Project – The contractor, Santamaria Landscape and Cement Contractors, has repaired and replaced the roof on the pavilion. Replacement of the pavilion posts will occur as weather permits through the winter. Materials are expected to be eight (8) weeks out on delivery.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Pittsburgh Buddhist Center – Reviews of this Conditional Use Application for a place of worship located on Qsi Lane were issued to the Township on September 23, 2021 and October 8, 2021.
- Dollar General (Russellton) – A review of the Land Development, Subdivision and Conditional Use Applications for the retail development located on Starr Road were issued to the Township on October 20, 2021.
- Rose Ridge – A review of the Conditional Use and PRD Applications for the residential development located on Route 910 was issued to the Township on October 23, 2021.

Respectfully Submitted,
SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



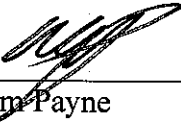
BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

1. Issued 15 Occupancy Permits.
2. Issued 15 Building Permits.
3. Performed 42 site inspections
4. See attached Project Status report.
5. Planning commission meeting was held.
 - a. Planning Commission recommended approval of a conditional use application for the Pittsburgh Buddhist Center with the following conditions:
 - i. Install mitigations to improve sightlines to extent possible by removing the existing stump and changing grading.
 - b. Discussion of the Zoning Ordinance with EPD consultants has been tabled due to EPD not attending.
 - c. Planning Commission tabled a 2 -lot subdivision application for the Michael & Teresa Coletta Subdivision for updated drawings showing a corrected front yard building line and comments from Shoup Engineering to be addressed.
 - d. Planning Commission tabled a conditional use application for the Russellton Dollar General. This project also involved the property from the Michael and Teresa Coletta Subdivision so it cannot go forward until that Subdivision plan is approved. Outstanding items for the plan include comments from Shoup Engineering letter to be addressed, sewage facilities planning module, landscaping, storm water outfall from detention pond, buffer screening, and architectural standards.
 - e. Planning Commission recommended approval of a Preliminary PRD conditional use application for Traditions of America -Rose Ridge with the following conditions:
 - i. Installation of a reasonable walking trail system in lieu of sidewalks on both sides of the roadways. This reasonable trail system will be confirmed in the final approval in land development phase of the application.
 - ii. Eliminate the 2' grass strip between the sidewalk and roadway and increase the driveway pad to 22'.
 - iii. Provide additional screening when the buffer yard does not provide Type A screening in relation to existing residential homes.
 - iv. Provide Geotechnical reports for all areas where all ponds and wetlands are to be eliminated or filled.
 - v. Fulfillment of any outstanding issues in Shoup Engineering letter dated October 23 2021.

- vi. Identify sanitary sewer easements for neighboring properties where applicable based on the Township engineers' recommendations.
 - vii. Allow 15' separation between structures in lieu of 30' separation.
 - viii. Allow grading in buffer area provided landscape screening is added to those areas which is similar to Type A screening in relation to the property line.
 - ix. Allow driveway parking to count for off street parking. Provide details on the HOA covenant package which includes the requirement to use the garage spaces for storage of vehicles and a clear method of enforcement of the HOA documents that does not involve the Township.
 - x. Provide full landscape, lighting, and all other plans in final approval of the land development process.
- 6. No Zoning Hearing Board meeting was held.
 - 7. Initiated 6 complaint investigations.
 - 8. Attended court hearings for 18 citations.
 - 9. Set-up and attended 2 Public Gas Well meetings.



William Payne

**West Deer Township
Occupancy Permit Report
October 2021**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
10/01/2021	O21-199	1361-H-142	Filippo Scolieri	328 PLANT ST	Miscellaneous	No
10/01/2021	O21-200	1360-H-116	Darlene Luty	257 SHAGBARK DR	Single Family Home	No
10/04/2021	O21-201	1356-D-368	David Hillard	3415 E STAG DR	Single Family Home	No
10/04/2021	O21-202	1838-P-178	Jeffrey A. and Debra L. Zukerman	99 LIBERTY ST	All other permits (pools, sheds, decks, and etc.)	No
10/04/2021	O21-203	1669-K-296	Trisha English and Bradley Moore	216 ORCHARD ST	Single Family Home	No
10/04/2021	O21-204	8000-T-3415	Brett Olesnevich	120 WOODLAND DR	Single Family Home	No
10/05/2021	O21-205	1511-J-156	James Smullin	114 REAGHARD DR	Single Family Home	No
10/06/2021	O21-206	1217-G-381	JA Rulli General Construction	221 RUSSELLTON-DORSEYVILLE		
10/07/2021	O21-207	1508-A-103	Jill Zaback	951 COPPER CREEK TRAIL	Single Family Home	Yes
10/21/2021	O21-208	1668-R-164	Zachary Raynovich	275 OAK RD	Single Family Home	No
10/21/2021	O21-209	1357-K-14	Matthew W. & Suzanne S. Clark	416 RACHAEL CT	Single Family Home	No

**West Deer Township
Occupancy Permit Report
October 2021**

10/21/2021	O21-210	1361-M-248	Anthony Coletta	841-843 LITTLE DEER CREEK RD	Single Family Home	No
10/21/2021	O21-211	1218-M-297	Mandy Noble	1257 PATTON DR	Single Family Home	
10/25/2021	O21-212	1513-A-337	Dawn Hazlett	29 DEER CREEK VALLEY RD	Duplex/Carriage House	No
10/29/2021	O21-213	1357-B-369	Jeffrey Bowser & Ruthanna Leffler	136 RACCOON WAY	Single Family Home	No

Total Fees Collected by Month

October- \$300

Total Fees Collected

Grand Total - \$300

**West Deer Township
Building Permit Report
October 2021**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
10/01/2021	P21-201	Pole Building/Barn	GEORGE W & KATHIE A STEWART	119 DONALDSON RD	2009-A-028	\$5,000.00	\$65.00
10/04/2021	P21-202	Single Family Dwelling	William M. Moretti	247 Shuster Road	2012-A-1	\$185,000.00	\$662.50
10/13/2021	P21-203	Fence	THOMAS & BEVERLY HEITZER	1857 SAXONBURG BLVD	1670-D-090	\$9,530.00	\$100.00
10/15/2021	P21-204	Addition	DAVID CRAWFORD	58 MICHAEL RD	1218-B-182	\$32,000.00	\$253.70
10/18/2021	P21-205	Shed	BRIAN & DEIDRE HAINES	1009 CHURCH ST	1361-M-330	\$860.00	\$30.00
10/20/2021	P21-206	Fence	Bridget Noble	558 BENJAMIN ST	1671-B-244	\$2,600.00	\$51.00
10/20/2021	P21-207	Pole Building/Barn	Daniel and Julie Jenny	103 BAIRD FORD RD	2010-P-387	\$12,000.00	\$114.00
10/21/2021	P21-208	Fence	LORI ANNE LANDEFELD	38 MICHAEL RD	1218-A-223	\$1,000.00	\$30.00
10/25/2021	P21-209	Fence	Elizabeth J. Fryer & Joseph D. Acklin	3612 NORTH RIDGE DR	1214-K-38	\$7,000.00	\$72.00
10/25/2021	P21-210	Commercial Structure	James G. Smullin	2033 SAXONBURG BLVD	1511-F-381	\$190,000.00	\$1,297.33
10/25/2021	P21-211	Single Family Dwelling		207 MCKRELL RD	1670-S-122	\$247,068.00	\$626.45

**West Deer Township
Building Permit Report
October 2021**

10/27/2021	S21-002	Sign Permit	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$550.00	\$59.30
10/28/2021	P21-212	Structural Steel Building	JOHN J & SUSAN IPPOLITO	1628 MIDDLE RD. EXT	1508-R-001	\$600,000.00	\$5,000.00
10/28/2021	P21-213	Solar Panel	ROBERT F & LORI L BUTLER	17 PARK DR	1511-K-286	\$44,962.48	\$350.00
10/29/2021	P21-214	Garage	BRUNO JAY STANGA B	151 CREIGHTON RUSSELLTON	1362-L-135	\$3,167.00	\$58.00
Totals: 15						\$1,340,737.48	\$8,769.28

Permit Type	Count	Construction Cost	Fee Total
Addition	1	\$32,000.00	\$253.70
Commercial Structure	1	\$190,000.00	\$1,297.33
Fence	4	\$20,130.00	\$253.00
Garage	1	\$3,167.00	\$58.00
Pole Building/Barn	2	\$17,000.00	\$179.00
Shed	1	\$860.00	\$30.00
Sign Permit	1	\$550.00	\$59.30
Single Family Dwelling	2	\$432,068.00	\$1,288.95
Solar Panel	1	\$44,962.48	\$350.00
Structural Steel Building	1	\$600,000.00	\$5,000.00
Permit Status	Count	Construction Cost	Fee Total
Issued	15	\$1,340,737.48	\$8,769.28

**West Deer Township
Building Permit Report
October 2021**

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2021 To 10/31/2021

Date	Inspection Type	Owner	Parcel Owner Name	Legal Address	Parcel ID	Status	Inspector
10/1/2021	Framing		3535 WOODLAKE DR, ALLISON PARK, PA, 15101	3535 WOODLAKE DR	1214-N-256	Passed	William Payne
10/4/2021	Fireblocking		3535 WOODLAKE DR, ALLISON PARK, PA, 15101	3535 WOODLAKE DR	1214-N-256	Passed	William Payne
10/4/2021	Complaint Follow Up		1754 SAXONBURG BLVD., TARENTUM, PA, 15084	1754 SAXONBURG BLVD	1837-M-130	Completed	William Payne
10/4/2021	Complaint Follow Up		525 BAILEYS RUN RD., TARENTUM, PA, 15084	525 BAILEYS RUN RD	1363-J-341	Passed	William Payne
10/4/2021	Complaint Follow Up		60 GREENLEAF DR, CHESWICK, PA, 15024	60 GREENLEAF DR	1360-M-026	Cancelled	William Payne
10/4/2021	Complaint Follow Up		520 OAKWOOD ST., SPRINGDALE, PA, 15144	1368-1370 SAXONBURG BLVD	2196-H-303	Passed	William Payne
10/4/2021	Complaint Follow Up		107 PINE ST, RUSSELLTON, PA, 15076	107 PINE ST	1361-S-393	Completed	William Payne
10/4/2021	Complaint Follow Up		27 Deer Street, Tarentum, PA, 15084	27 DEER ST	1672-J-090	Completed	William Payne
10/5/2021	Complaint Follow Up		55 WOODHILL DR, CHESWICK, PA, 15024	55 WOODHILL DR	1360-M-040	Open	William Payne
10/5/2021	Insulation		3535 WOODLAKE DR, ALLISON PARK, PA, 15101	3535 WOODLAKE DR	1214-N-256	Passed	William Payne
10/6/2021	Site Inspection		1155 MIDDLE RD, GIBSONIA, PA, 15044	1155 MIDDLE RD	1835-A-091	Completed	William Payne
10/6/2021	Electrical/Plumbing		951 Copper Creek Trail, Gibsonia, PA, 15044	951 COPPER CREEK TRAIL	1508-A-103	Passed	William Payne
10/7/2021	Occupancy Inspection		226 OAK RD, GIBSONIA, PA, 15044	226 OAK RD	1509-B-281	Passed	William Payne
10/7/2021	Occupancy Inspection		136 Raccoon Way, Gibsonia, PA, 15044	136 RACCOON WAY	1357-B-369	Passed	William Payne
10/7/2021	Occupancy Inspection		136 Raccoon Way, Gibsonia, PA, 15044	136 RACCOON WAY	1357-B-369	Passed	William Payne
10/7/2021	Foundation		1182 LOGAN RD, GIBSONIA, PA, 15044	1182 LOGAN RD	1837-F-29	Passed	William Payne
10/8/2021	Occupancy Inspection		3408 E STAG DR, GIBSONIA, PA, 15044	3408 E STAG DR	1356-D-313	Passed	William Payne
10/8/2021	Occupancy Inspection		3408 E. Stag Dr., Gibsonia, PA, 15044	3408 E STAG DR	1356-D-313	Passed	William Payne
10/8/2021	Occupancy Inspection		3408 E STAG DR, GIBSONIA, PA, 15044	3408 E STAG DR	1356-D-313	Passed	William Payne
10/8/2021	Occupancy Inspection		3408 E. Stag Dr., Gibsonia, PA, 15044	3408 E STAG DR	1356-D-313	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2021 To 10/31/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Address	Legal Address	Parcel ID	Status	Inspector
10/11/2021	Complaint Follow Up		3402 Sunnyvale Dr., Allison Park, PA, 15101	3402 SUNNYVALE DR	1213-M-021	Passed	William Payne
10/13/2021	Foundation		1492 SAXONBURG BLVD, TARENTUM, PA, 15084	1492 SAXONBURG BLVD	2013-C-339	Passed	William Payne
10/13/2021	Footer		4828 SPRING VALLEY DR, ALLISON PARK, PA, 15101	4828 SPRING VALLEY DR	1213-M-269	Passed	William Payne
10/14/2021	Occupancy Inspection		PO BOX 268, CURTISVILLE, PA, 15032	130 BESSEMER ST	1671-C-178	Completed	William Payne
10/14/2021	Occupancy Inspection		275 Oak Rd., Gibsonia, PA, 15044	275 OAK RD	1668-R-164	Completed	William Payne
10/14/2021	Occupancy Inspection		147 PINTAIL RD, GIBSONIA, PA, 15044	147 PINTAIL RD	1356-H-69	Completed	William Payne
10/14/2021	Occupancy Inspection		147 Pintail Rd., Gibsonia, PA, 15044	147 PINTAIL RD	1356-H-69	Completed	William Payne
10/14/2021	Occupancy Inspection		147 PINTAIL RD, GIBSONIA, PA, 15044	147 PINTAIL RD	1356-H-69	Completed	William Payne
10/14/2021	Occupancy Inspection		147 Pintail Rd., Gibsonia, PA, 15044	147 PINTAIL RD	1356-H-69	Completed	William Payne
10/14/2021	Occupancy Inspection		275 Oak Rd., Gibsonia, PA, 15044	275 OAK RD	1668-R-164	Completed	William Payne
10/14/2021	Framing		4364 BAKERSTOWN, GIBSONIA, PA, 15044	4364 BAKERSTOWN	2010-A-010	Passed	William Payne
10/15/2021	Footer		540 Baileys Run Rd, Tarentum, PA, 15084	540 Baileys Run Rd.	1363-N-1	Passed	William Payne
10/19/2021	Occupancy Inspection		250 RUSSELLTON DORSEYVILLE RD., CHESWICK, PA, 15024	1122 EISENHOWER DR	1218-M-119	Completed	William Payne
10/19/2021	Occupancy Inspection		416 Rachael Ct., Gibsonia, PA, 15044	416 RACHAEL CT	1357-K-14	Completed	William Payne
10/19/2021	Occupancy Inspection		470 Bairdford Rd., Bairdford, PA, 15006	470 BAIRDFORD RD	1669-K-364	Completed	William Payne
10/19/2021	Occupancy Inspection		841-843 Little Deer Creek Valley Rd., Russellton, PA, 15076	841-843 LITTLE DEER CREEK RD	1361-M-248	Completed	William Payne
10/19/2021	Occupancy Inspection		48 QUIGLEY RD, CHESWICK, PA, 15024	48 QUIGLEY RD	1359-M-287	Completed	William Payne
10/19/2021	Occupancy Inspection		1257 Patton Dr., Russellton, PA, 15076	1257 PATTON DR	1218-M-297	Completed	William Payne
10/19/2021	Occupancy Inspection		1257 Patton Dr., Russellton, PA, 15076	1257 PATTON DR	1218-M-297	Completed	William Payne
10/19/2021	Occupancy Inspection		841-843 Little Deer Creek Valley Rd., Russellton, PA, 15076	841-843 LITTLE DEER CREEK RD	1361-M-248	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2021 To 10/31/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
10/19/2021	Occupancy Inspection		470 Bairdford Rd., Bairdford, PA, 15006	470 BAIRDFORD RD	1669-K-364	Completed	William Payne
10/19/2021	Occupancy Inspection		416 Rachael Ct., Gibsonia, PA, 15044	416 RACHAEL CT	1357-K-14	Completed	William Payne
10/20/2021	Footer		4830 Tremont Dr., Allison Park, PA, 15101	4830 TREMONT DR	1214-J-349	Completed	William Payne
10/25/2021	Site Inspection		29 Little Deer Creek Valley Rd., Russellton, PA, 15076	29 DEER CREEK VALLEY RD	1513-A-337	Passed	William Payne
10/25/2021	Occupancy Inspection		418 LINDEN DR, CHESWICK, PA, 15024	418 LINDEN DR	1360-H-163	Completed	William Payne
10/25/2021	Site Inspection		29 Little Deer Creek Valley Rd., Russellton, PA, 15076	29 DEER CREEK VALLEY RD	1513-A-337	Passed	William Payne
10/25/2021	Complaint Follow Up		500 ROCKPOINTE BLVD, TARENTUM, PA, 15084	500 ROCKPOINTE BLVD	1220-E-103	Completed	William Payne
10/27/2021	Complaint Follow Up		382 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	382 PARTRIDGE RUN RD	1357-A-379	Completed	William Payne
10/27/2021	Foundation		540 Baileys Run Rd, Tarentum, PA, 15084	540 Baileys Run Rd.	1363-N-1	Passed	William Payne
10/27/2021	Site Inspection		184 Kaufman Rd., Gibsonia, PA, 15044	184 KAUFMAN RD	1669-D-262	Completed	William Payne
10/27/2021	Site Inspection		48 QSI Lane, Allison Park, PA, 15101	48 QSI LN	1215-F-210	Passed	William Payne
10/28/2021	Occupancy Inspection		1244 RELLEN ST, CHESAPEAKE, VA, 23320	115 STARR RD	1361-B-216	Completed	William Payne
10/28/2021	Occupancy Inspection		634 BAIRDFORD RD., GIBSONIA, PA, 15044	634 BAIRDFORD RD	1670-N-273	Completed	William Payne
10/29/2021	Framing		26 MONIER, GIBSONIA, PA, 15044	26 MONIER RD	1669-G-161	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2021 To 10/31/2021

Count by Type

Type	Count
Complaint Follow Up	10
Electrical/Plumbing	1
Fireblocking	1
Footer	4
Foundation	3
Framing	3
Insulation	1
Occupancy Inspection	15
Site Inspection	4
Total	42

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2021 To 10/31/2021

Count by Status

Status	Count
Cancelled	1
Completed	20
Open	1
Passed	20
Total:	42

PROJECT STATUS

NOVEMBER 2021

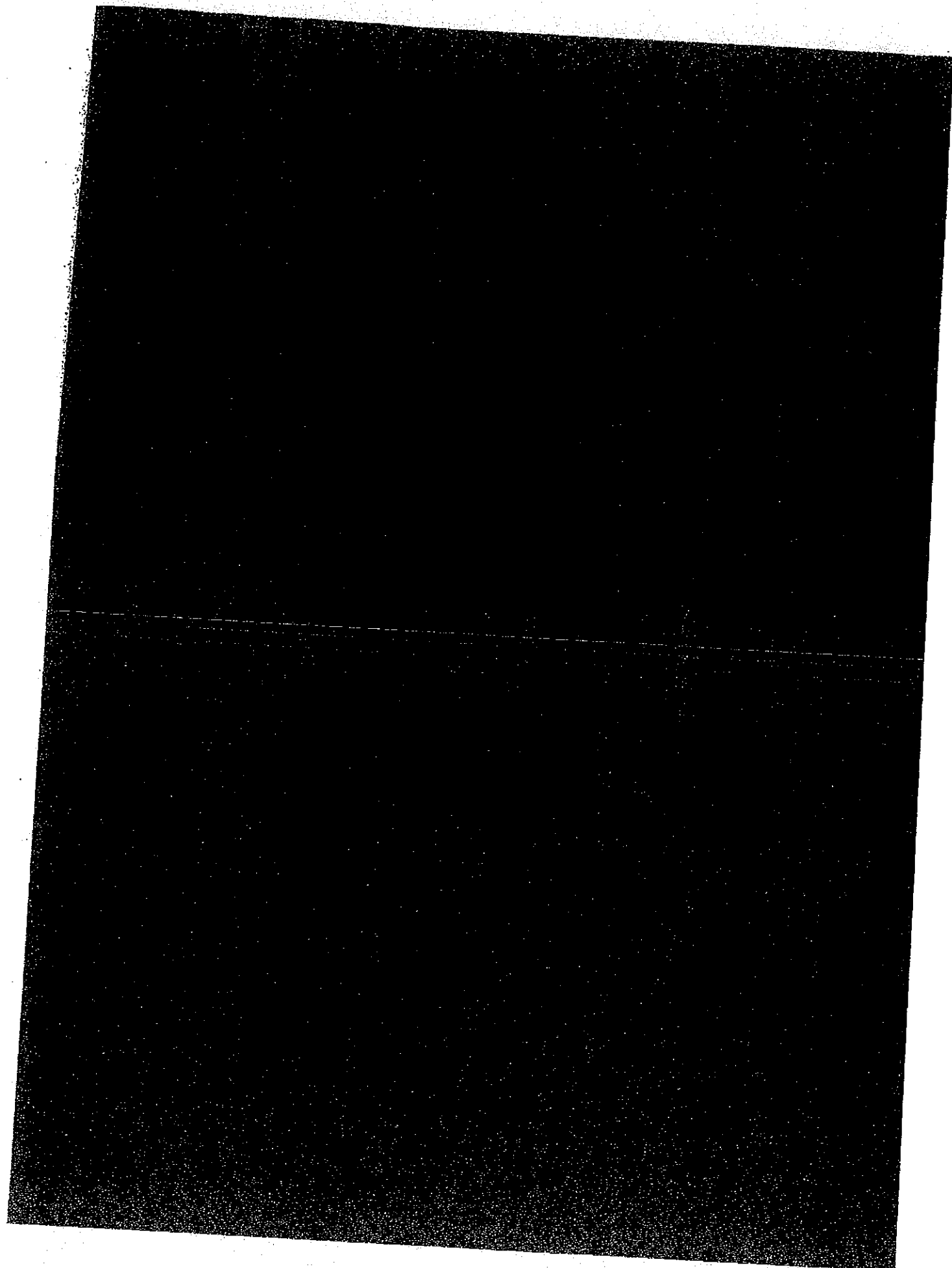
WEST DEER TOWNSHIP

PROJECT	STATUS
Dionysus Gas Well	<p>Olympus attended Workshop of April 22, 2021 Planning Commission meeting.</p> <p>Olympus attended Workshop of May 27, 2021 Planning Commission meeting.</p> <p>Planning Commission Recommendations for Conditional Use to Board of Supervisors 6.24.2021.</p> <p>Conditions for Land Development continued to 7.22.2021 Planning Commission Meeting</p> <p>Deadline to render decision: 9.30.2021</p> <p>Extension granted to 8.31.2021; For Public Hearing for Conditional Use.</p> <p>Public hearing Scheduled for 8.11.2021 @ Deer Lakes High School</p> <p>2nd Public hearing Scheduled for 8.25.2021 @ Deer Lakes High School</p> <p>3rd Public hearing Scheduled for 9.29.2021 @ Deer Lakes High</p> <p>4th Public hearing Scheduled for 10.14.2021 @ Volunteer Fire Department #1</p> <p>4th Public hearing Scheduled for 10.21.2021 @ Volunteer Fire Department #1</p> <p>6th Public hearing Scheduled for 11.4.2021 @ Volunteer Fire Department #1</p> <p>7th Public hearing Scheduled for 11.10.2021 @ Volunteer Fire Department #1</p> <p>November 18, 2021 Planning Commission Meeting.</p> <p>Land Development Recommendations</p>

PROJECT	STATUS
Leto Gas Well	Olympus attended Workshop of April 22, 2021 Planning Commission meeting.
	Olympus attended Workshop of May 27, 2021 Planning Commission meeting.
	Planning Commission Recommendations for Conditional Use to Board of Supervisors 6.24.2021.
Leto Gas Well	Conditions for Land Development continued to 7.22.2021 Planning Commission Meeting
	Deadline to render decision 10.31.2021.
	Extension granted to 09.31.2021; (For Public Hearing)
	Public Hearing Must be Scheduled for by 12.31.2021
	Extension granted to 01.31.2022; (For Public Hearing)
	<u>Public Hearing Must be Scheduled for by 1.31.2022</u>
Brickyard Holdings - Ballfield Complex – Vrabel	In Construction: Physical Therapy Buildout Permit Granted: Ice Cream Shop Buildout Permit Granted: Pole Building/ Storage Restaurant Filment in Construction
McIntyre Heights	BOS Approved Land Development; Next Step Site Work
Copper Creek	In Construction
Hunt Club	Completed; Roads in Progress to be Taken over by Twp.
Oakwood Heights	BOS Approved Land Development: Next Step Site Work
Eastview Farms	BOS Approved Preliminary Site Plan: Zoning Change Granted to R-1. Next step – Site Work.

PROJECT	STATUS
	Planning Commission Recommendations for Final Subdivision to Board of Supervisors 6.24.2021.
910 Flex Building	<p>Lot Line revision, Land Development Application in Planning 4.22.2021. Attended May 27, 2021 Planning Commission Meeting. Land Development Continued. Approved with Conditions 5.27.2021</p> <p>Board of Supervisors Approved 6.16.2021</p> <p>Permit Issued/ Impact Fee Received</p> <p><u>In Construction</u></p>
Leo's Landscape	In Construction
Smullen Property: Relocation of Round the Corner Restaurant	<p>Attending May 27, 2021 Planning Commission Meeting.</p> <p>Approved with Conditions 5.27.2021</p> <p>Board of Supervisors Approved 6.16.2021</p> <p>In Construction</p>
Cell Tower: 41A Blue Row: Elevated Properties	<p>Attending May 27, 2021 Planning Commission Meeting.</p> <p>Continued to 6.24.2021 Planning Commission Meeting.</p> <p>Continued to 7.22.2021 Planning Commission Meeting.</p> <p><u>Passed Public Conditional Use Hearing 8.18.2021</u></p> <p><u>Next Step: Land Development</u></p>
MS4 Stormwater Bank Restoration Project: Mish Farms	<p>Attending May 10, 2021 Planning Mtg. at Mish Farms</p> <p>Stream Bank Restoration Project Awarded</p> <p><u>In Construction</u></p>

PROJECT	STATUS
Brickyard Holdings - Ballfield Complex - Vrabel Ballfield Complex - Concert Stage Venue	Concert Stage Venue - Land Development presented at 8.26.2021 Planning Commission Meeting Conditional Use - Tabled to 10.28.2021 Planning Commission Meeting with More Detailed Information Letter of Extension Granted Public Hearing Before 12.30.2021
Seafoam Properties	Attended August 26, 2021 Planning Commission Meeting. Land Development Recommendation Approved In Construction
Eckenrode Plan of Lots	Attending August 26, 2021 Planning Commission Meeting. Preliminary Subdivision BOS Approved
Traditions of America (TOA)	In House meeting on August 26, 2021 Wants to proceed with PRD. Application submitted. Attended October 28, 2021 Planning Commission Meeting - Conditional Use. Public Hearing December 2021
Pittsburgh Buddhist Center Conditional Approval- 58 QSI Lane	Attended September 23, 2021 Planning Commission Meeting. Needs Traffic Study - Will return to October 28, 2021 Planning Commission Meeting Public hearing November 17, 2021



WEST DEER #1 VFC REPORT

ATTACHED IS THE WEST DEER #1 VFC REPORT.

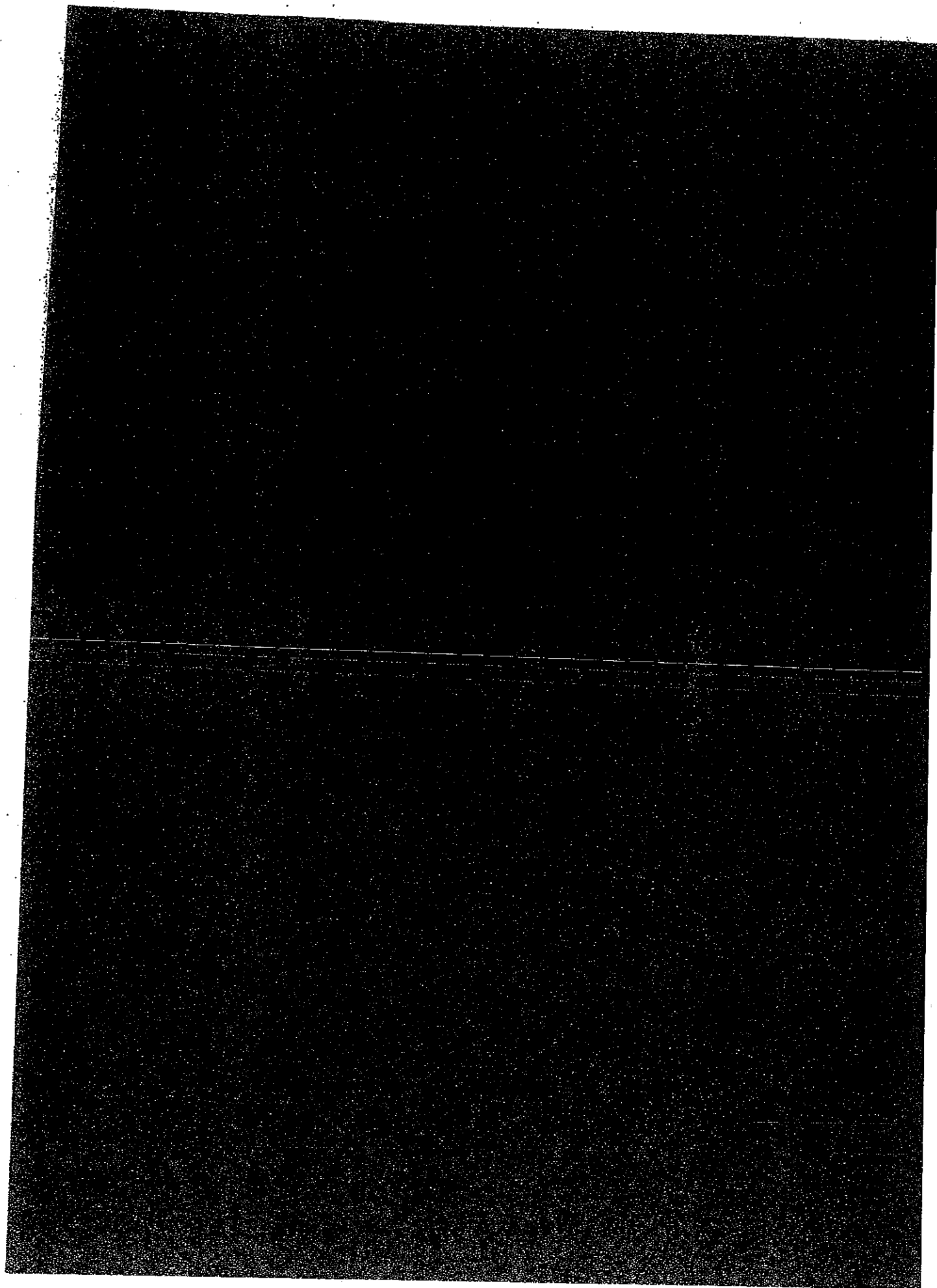
ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer VFD #1

1520 Saxonburg Blvd Tarentum PA 15084

OCTOBER 2021 REPORT

- We responded to 13 calls
- We had a great time at the Fall Festival. Thank you to all organizers.
- We replaced the exhaust on the Rescue truck.
- Our squad was inspected.
- We are currently holding the gas well meetings in our social hall.
- We had 4 social hall rentals this month.
- The truck room project has been completed.
- We received our new tables for the social hall.
- We are preparing the exterior of the building for winter.
- We will not be holding our annual breakfast with Santa this year due to Covid.



WEST DEER #2 VFC REPORT

ATTACHED IS THE WEST DEER #2 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West deer #2 monthly report for October 13th to Nov 1st 2021

For the month of oct/Nov we responded to 7 calls

5 false fire alarms

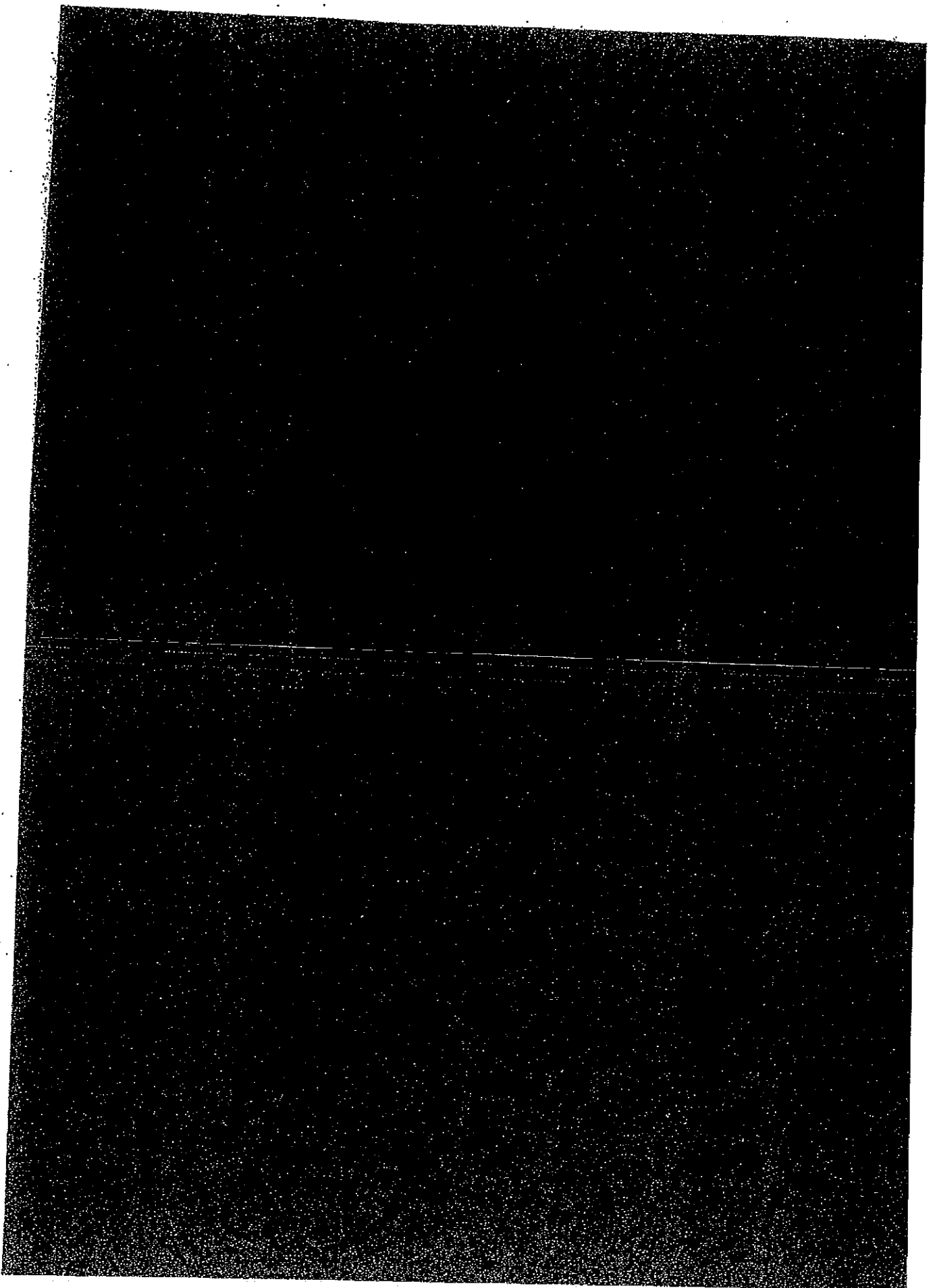
1 residential fire

1 possible residential fire

West deer # 2 has responded to a total of 190 calls for the year so far.

We spent the last three weeks installing equipment on our new tanker.

All the line officers have started training and are expected to finish up on Tuesday and the truck will be placed into service. We will then start training the remainder of the drives so we can send our engine out for much needed repairs.



WEST DEER #3 VFC REPORT

ATTACHED IS THE WEST DEER #3 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer Twp. VFC # 3

FIRE CHIEF'S REPORT

November 2021

Call Report for October – 73 total calls

40 - QRS Calls with response, 7 - QRS calls with no response (14%)

26 - Fire Calls

2 - Commercial Structure Fire

8 - Commercial Fire Alarm

3 - Residential Structure Fire

1 - Residential Fire Alarm

6 - MVC

1 - MVC w/ entrapment

4 - Misc. (flooding/wires down/trees down)

1 - Fire Police Detail

8 - Hampton

7 - Richland

1 - Indiana

10 - West Deer

13 - 0500-1700

13 - 1700-0500

- Equipment/truck checklists – All completed

- Operations meeting held 10/4/2021

- Child clearances missing 3, others are non-active or on military leave

Upcoming events:

- 11/2 – Training

- 11/16 – Training

- 11/23 – Work Night

- 11/30 – 3 Company Training

- SVR class – 3 still need to test

- Smoke Detector replacement program in Steeplechase ongoing (8 houses completed this month)

- Fire Station project

- Met with architect 11/2/21 Final design approved

- Water flow test requested

- Attended Hampton Fire Prevention @ Station 164 10/2/2021

- Attended Fall Festival 10/16/21

- Attended the Township meeting 10/20/21

- Attended Curtisville Safety Day 10/22/2021

- Attended Lowe's Fire Prevention Safety Day 10/23/2021

- Attended the Township Planning Commission meeting 10/28/21 – Dollar General, Buddhist Center, Traditions Plan of homes discussed

- Attended Trunk or Treat @ Deer Creek Preschool

- Provided Halloween patrol in housing plans

- Attended the Allegheny County Fire Advisory Board Meeting @ EOC 11/4/2021

- E-One notified about Ladder truck paint warranty issue and def tank issue

- SCBA units annual service testing complete November 2nd (Pro Am), 2 SCBA units repaired – 1 broken HUD bracket, 1 corroded battery board

- 290 Engine cab lift motor replaced, water leak found to be hose on top of motor – parts ordered

- Pump testing completed 11/8/2021 – Engine and Truck failed pump test due to air leak

- Hose testing started

- Rescue recertification started, needs completed ASAP

West Deer Twp. VFC # 3

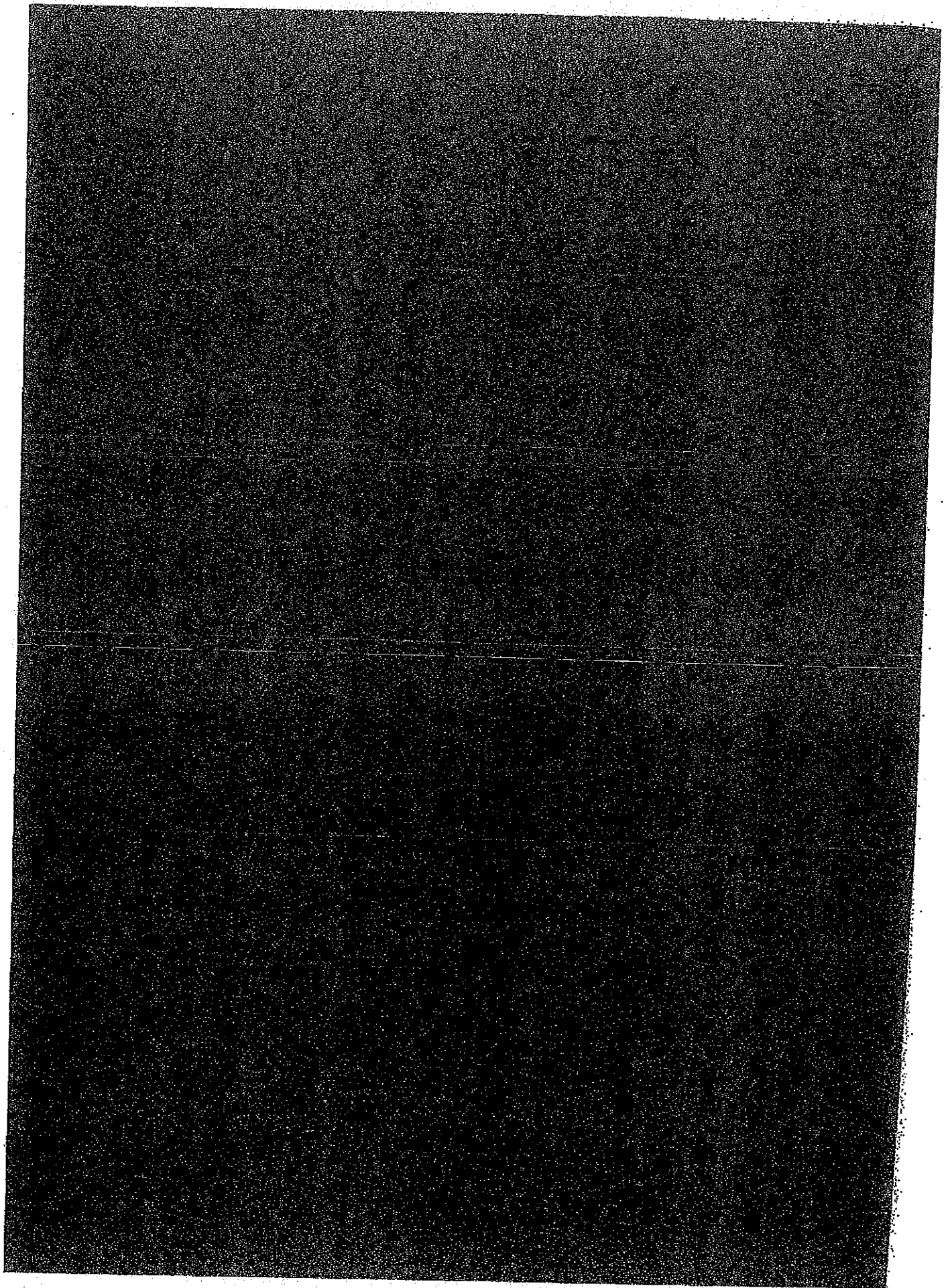
FIRE CHIEF'S REPORT

November 2021

- West Deer Township requesting data for the past 5 years for the DCED Fire study
- West Deer, Richland, Hampton Tax Credit list needs completed ASAP
- Act 13 grant submitted for rope equipment (Joint application with WD # 1)
- County providing \$25,000 plus 8 UHF radios from ARP
- GEDTF grant submitted for phase 2 of renovation – letters of support sent from Twp supervisors, Bob Brooks, Lindsey Williams, Rob Mercuri, Connor Lamb, Anita Prizio and Bethany Hallam. Architect submitted professional's certification.
- COVID mitigation – emergency personnel are still required to wear at minimum a surgical mask on calls and when entering residential/commercial buildings. Cardiac arrests/unresponsive medical calls require a minimum of N-95 masks

Respectfully submitted by:

Josh Wiegand, Fire Chief



WEST DEER EMS REPORT

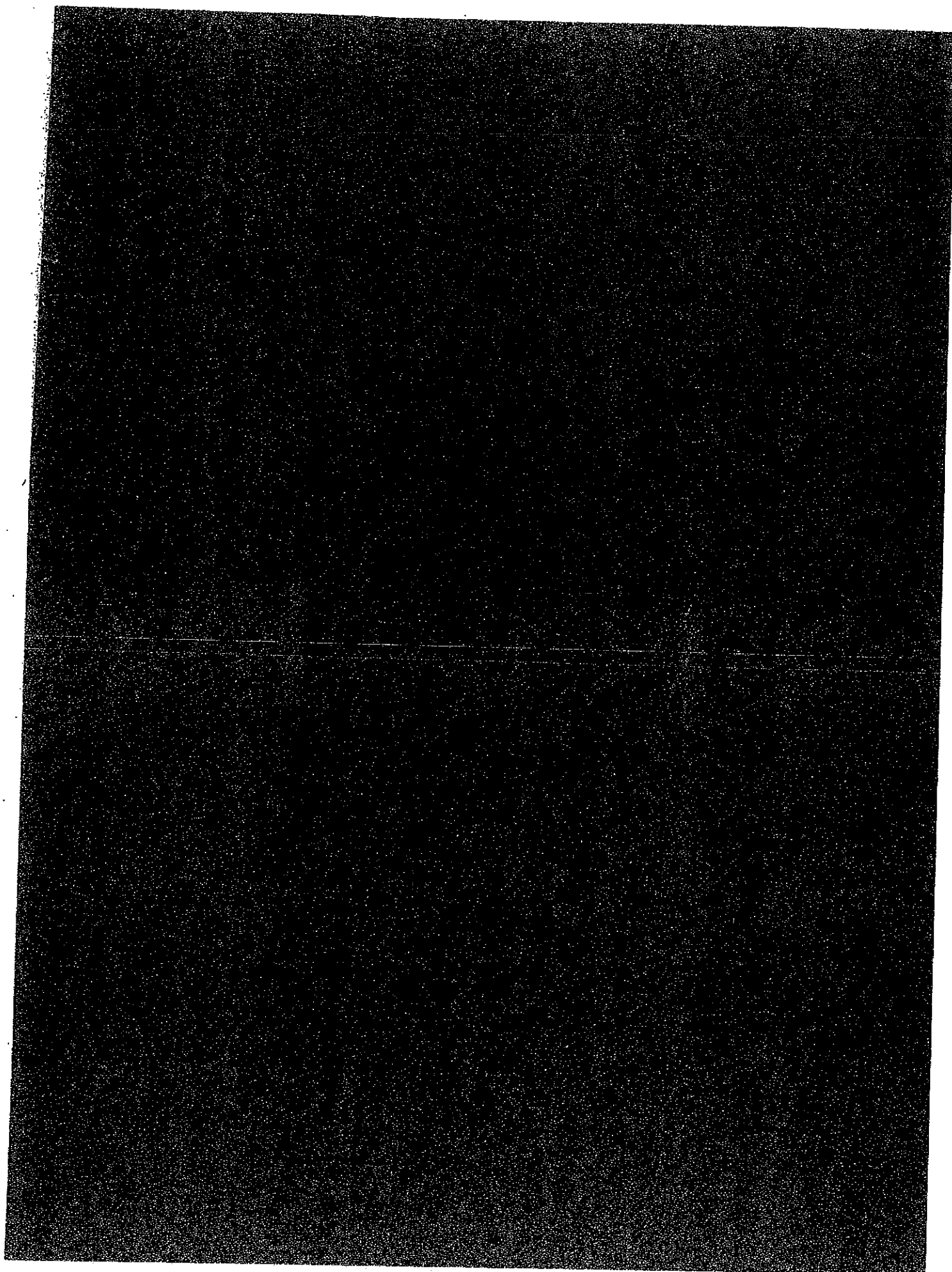
ATTACHED IS THE WEST DEER EMS REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer EMS

October 2021

- 153 Total requests for service. This includes responses in West Deer as well as mutual aid requests to surrounding communities.
- Subscription second mailing went out in early October. Responses are dwindling. We'll have numbers soon on the percentage of response from the township residents. Normally we end up at about 30% response to our subscription drive.
- Income for October was \$34,741 from all sources. Expenses were \$46,788. This is typical for this time of year. We supplement our expenses with money raised from our subscription program.
- We signed paperwork to purchase a new ambulance. We were able to make a \$27,267, down payment with the help of a grant. The remaining balance of \$138,030 will have to be borrowed from our bank on a five-year loan. The company is currently awaiting delivery of the cab and chassis to begin work. Once the cab and chassis are received, turn around time will be 90 days.
- Our collaboration with Seneca EMS is still going well. We are working on some logistical issues to house their operational crew in our station for the full 24-hour shifts.
-



CDC STEERING COMMITTEE REPORT

MR. MAJERNIK...

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

THE BOARD IS IN RECEIPT OF THE ATTACHED EMAIL FROM OFFICER JEFFREY YARUSSO STATING HE HAS RESIGNED FROM HIS POSITION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATION OF PART-TIME POLICE OFFICER JEFFREY YARUSSO AND WISH HIM THE BEST OF LUCK.

MOTION SECOND AYES NAYES

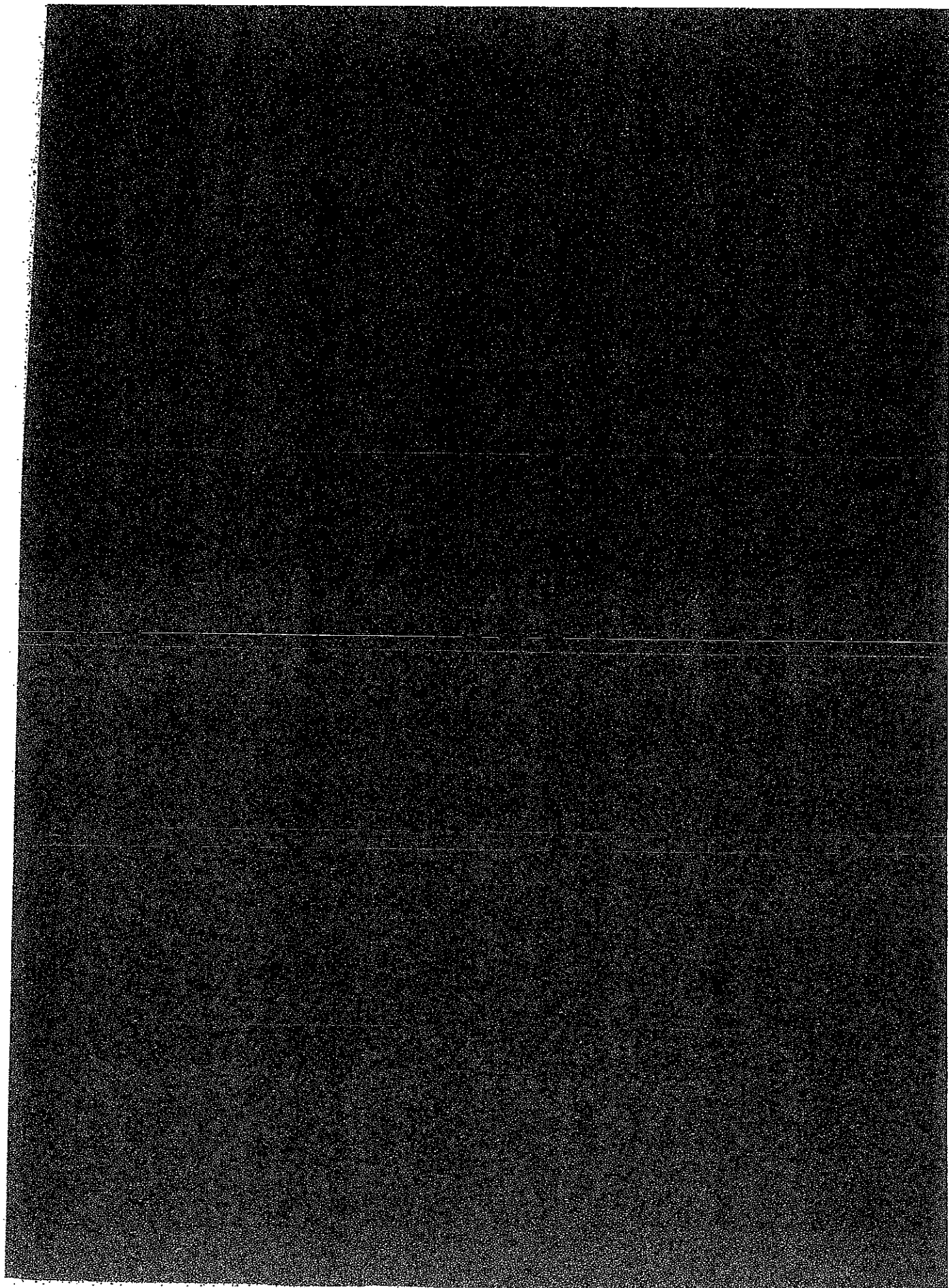
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

Dear Chief Loper

I Jeffrey Yarusso, will be resigning from my position with the West Deer Township Police Department. The last day I will be working for the West Deer Township Police Department will be Sunday October 17th 2021. I am extremely grateful for the opportunity and the experience I have gained from working for West Deer Township. Thank You again to Chief Loper for the opportunity, working for you has been a great experience and I will carry what I have learned from your police department for the rest of my police career.

With great respect,

Jeffrey Yarusso



ADOPTION: RESOLUTION NO. 2021-26 (REFUSE AGREEMENT)

RESOLUTION NO. 2021-26

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ACCEPTING THE BID OF SHANK WASTE SERVICE, INC. TO PROVIDE RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL – AND RECYCLABLE MATERIAL COLLECTION AND DELIVERY – AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHANK WASTE SERVICE, INC. TO PROVIDE SUCH SERVICES

SEALED BIDS WERE DUE AND RECEIVED ON OCTOBER 8, 2021 AT 3:00 P.M. THE BIDS WERE PUBLICLY OPENED AND READ AT 3:15 P.M. AT THE TOWNSHIP BUILDING.

THE BID RECEIVED WAS AS FOLLOWS:

<u>BIDDER</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>OPTION YEARS</u>	
				<u>2025</u>	<u>2026</u>
Shank Waste	\$21.59	\$22.24	\$22.91	\$23.60	\$24.31

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2021-26 ACCEPTING THE BID OF SHANK WASTE SERVICE, INC. TO PROVIDE RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL – AND RECYCLABLE MATERIAL COLLECTION AND DELIVERY – AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHANK WASTE SERVICE, INC. TO PROVIDE SUCH SERVICES.

MOTION SECOND AYES NAYES

MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021-26

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ACCEPTING THE BID OF SHANK WASTE SERVICE, INC. TO PROVIDE RESIDENTIAL SOLID WASTE COLLECTION AND DISPOSAL – AND RECYCLABLE MATERIAL COLLECTION AND DELIVERY – AND APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH SHANK WASTE SERVICE, INC. TO PROVIDE SUCH SERVICES

WHEREAS, Township of West Deer (“Township”) requested bids to provide Residential Solid Waste Collection and Disposal and Recyclable Material Collection and Delivery within the Township (“Services”) in accordance with the Township Charter, Township Code, and applicable law;

WHEREAS, the lowest responsible bidder was Shank Waste Service, Inc.;

WHEREAS, the Board of Supervisors of the Township of West Deer has determined that accepting the bid for Services submitted by Shank Waste Services, Inc. – and approving and authorizing the execution of a contract with Shank Waste Service, Inc., to provide the Services, in substantially the form attached hereto as **Exhibit A** – will further the health, safety, and welfare of the current and future residents of the Township.

NOW THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the Township of West Deer, that, the Board hereby accepts the bid to provide Residential Solid Waste Collection and Disposal and Recyclable Material Collection and Delivery within the Township of Shank Waste Service, Inc., and approves and authorizes the execution of a contract with Shank Waste Service, Inc., in substantially the form attached hereto as **Exhibit A**.

RESOLVED this 17th day of November, 2021 by the Board of Supervisors of the Township of West Deer.

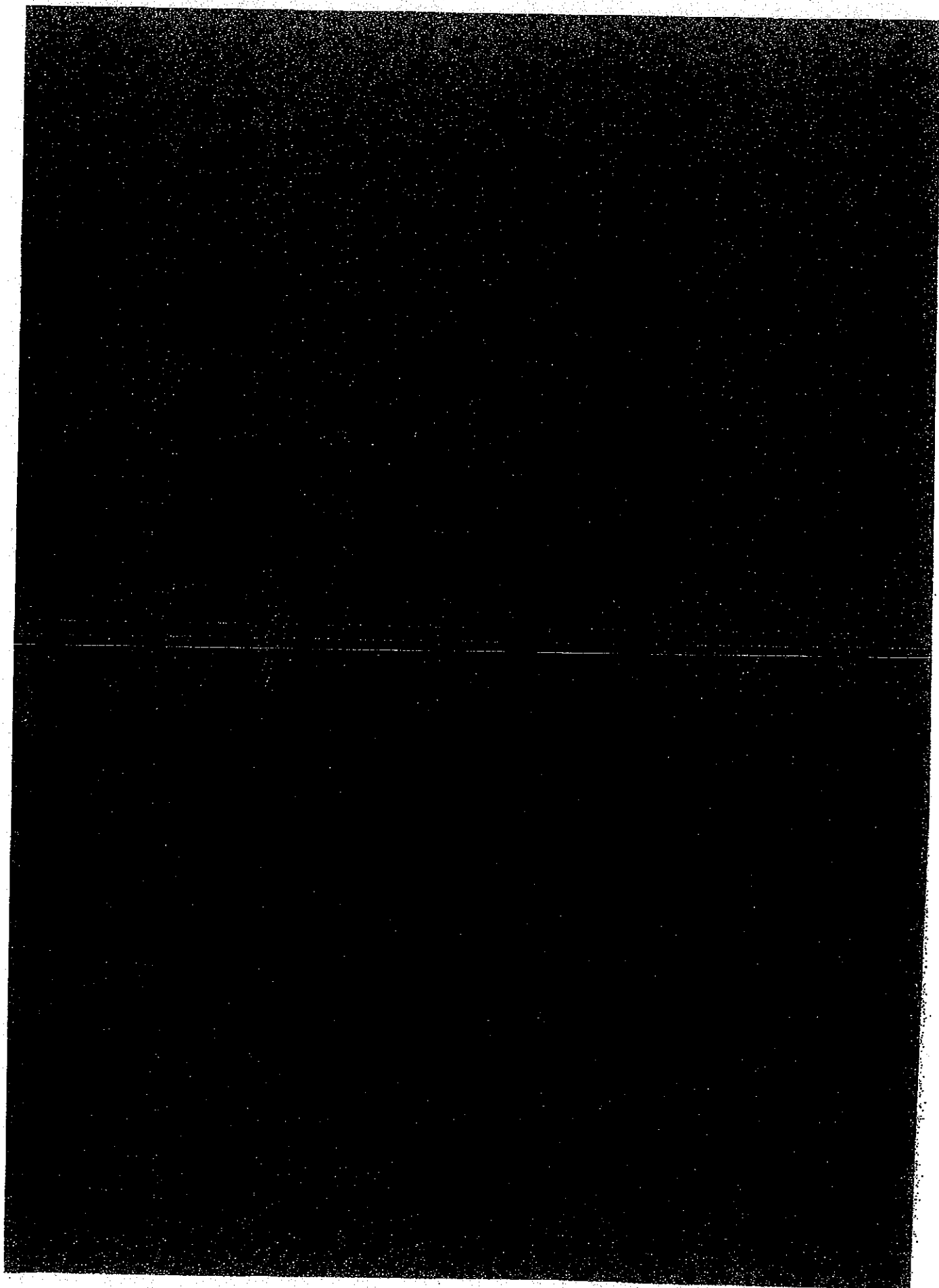
Attest:

Township of West Deer

Daniel J. Mator, Jr., Township Manager

Arlind Karpuzi, Chairperson
Board of Supervisors

DRAFT



ADOPTION: RESOLUTION NO. 2021-27 (GEDTF GRANT)

RESOLUTION NO. 2021-27

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, CONFIRMING THAT WEST DEER TOWNSHIP HAS FORMALLY REQUESTED A GRANT, HAS DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN WEST DEER TOWNSHIP AND THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC"), HAS AUTHORIZED THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS BETWEEN WEST DEER TOWNSHIP AND RAAC, AND HAS ASSURED, WHERE APPLICABLE, THE PROVISION OF LOCAL MATCHING FUNDS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2021-27 CONFIRMING THAT WEST DEER TOWNSHIP HAS FORMALLY REQUESTED A REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (RAAC) GRANT AND DESIGNATED AN OFFICIAL TO PERFORM THE REQUIRED DUTIES BETWEEN WEST DEER TOWNSHIP AND THE RAAC.

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____

CONCURRING RESOLUTION

Resolution No. 2021-27

The purpose of the Resolution form is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and the Redevelopment Authority of Allegheny County ("RAAC"), has authorized the execution and delivery of any and all agreements between the applicant and RAAC, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

Resolution of the West Deer Township Board of Supervisors Authorizing
Name of Applicant
the filing of an application for funds with the RAAC.

WHEREAS, the Township of West Deer is
Name of Applicant
desirous of obtaining funds from the RAAC in the amount of \$ 500,000

NOW, THEREFORE, BE IT RESOLVED, that the West Deer Township Board of Supervisors
Name of Applicant
does hereby formally request a grant from the RAAC for the Bairdford Park Development Project
project. Name of Project

BE IT FURTHER RESOLVED, that the Township of West Deer does hereby
Name of Applicant
designate Daniel Mator (the "Authorized Official") as the official to file all applications,
Authorized Official documents, and forms between
the Township of West Deer and the RAAC.
Name of Applicant

BE IT FURTHER RESOLVED, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the "Grant Contract") and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the "Grant Documents").

BE IT FURTHER RESOLVED, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

BE IT FURTHER RESOLVED, that the Township of West Deer
Name of Applicant
assures, where applicable, the provision of the full local share of the project costs.

Township of West Deer

BE IT FURTHER RESOLVED, that the

Name of Applicant

assures, that the project will be awarded or under construction within 180 days after contractual execution.

Adopted this 17th day of November 2021, by the

West Deer Township Board of Supervisors

Name of Applicant

Chairperson of the Board

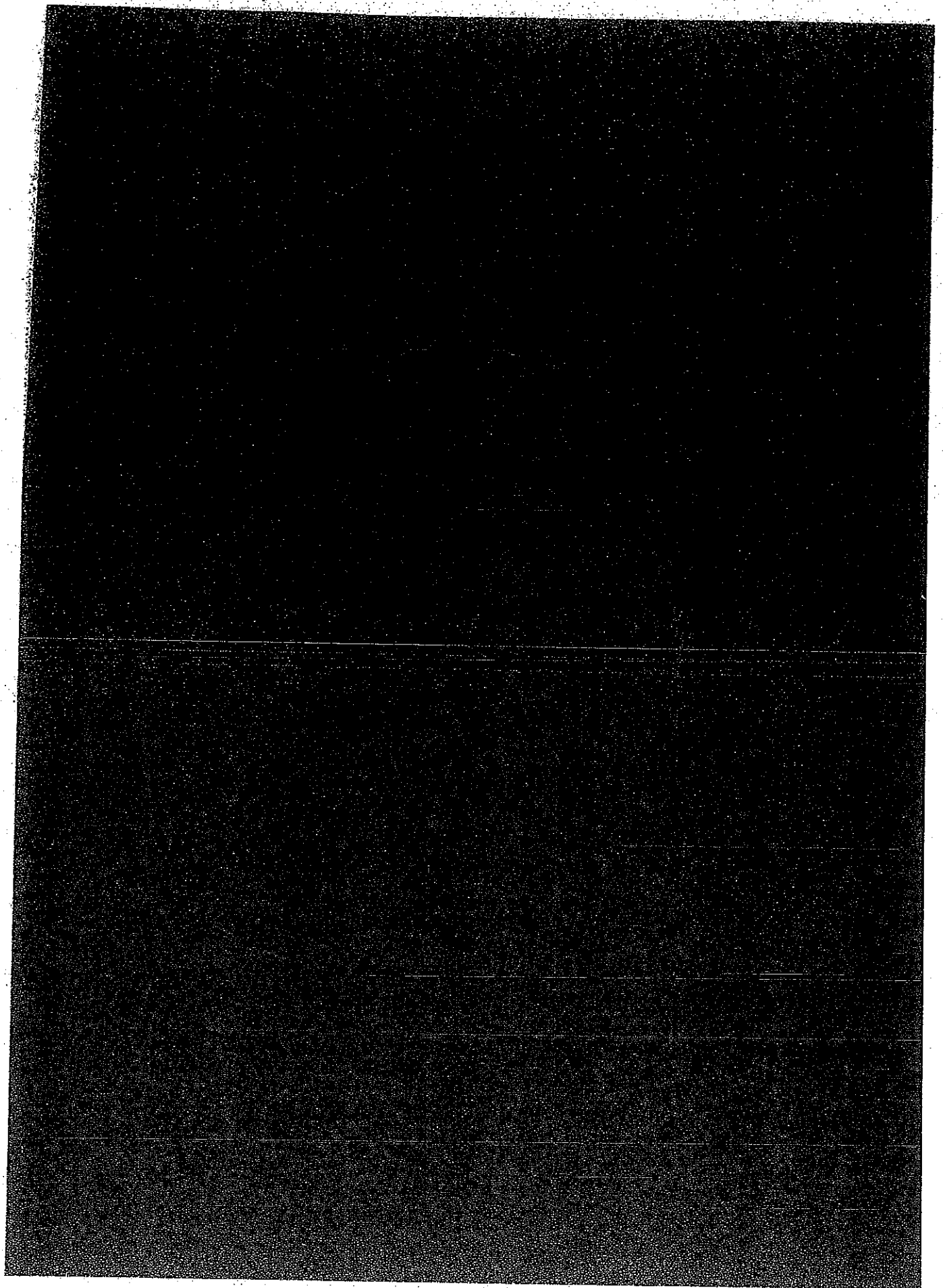
ATTEST:

Signature (Must *not* be same as Authorized Official)

Title

Printed Name

Arlind Karpuzi



**AUTHORIZATION: ADVERTISE ASSISTANT MANAGER AND
PLANNING AND ZONING COORDINATOR POSITIONS**

AT ITS LAST MEETING, THE BOARD INSTRUCTED THE TOWNSHIP
MANAGER TO HAVE PREPARED JOB DESCRIPTIONS AND
ADVERTISEMENTS FOR ASSISTANT MANAGER AND PLANNING AND
ZONING COORDINATOR POSITIONS.

THE JOB DESCRIPTIONS AND ADVERTISEMENTS ARE ATTACHED

MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF THE ASSISTANT
MANAGER AND PLANNING AND ZONING COORDINATOR POSITIONS.

MOTION SECOND AYES NAYES

MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. KARPUZI	___	___	___	___

Official Notice

West Deer Township

Assistant Township Manager

West Deer Township is accepting applications for the position of Assistant Township Manager to assist the Township Manager in the planning, directing, and administration of the Township government. A Bachelor's Degree – preferably in Public Administration, Political Science, or related field – and two years related previous experience is required. A Master's Degree in a related discipline is preferred. Probationary starting annual salary is \$71,500 with regular increases and outstanding benefits. A full description and application instructions are available online at www.westdeertownship.com and at the Township Building located at 109 East Union Road. Applications are due no later than 28 January 2022. EOE/ADA

Please run this ad in the Trib Total Media (Valley News Dispatch) on the following dates:

- 28 November and 5 December 2021
-

Please send invoice and proof of publication to:

West Deer Township
Attn: Daniel Mator, Township Manager
109 East Union Road
Cheswick, PA 15024

Thank you,

Daniel Mator
Township Manager

West Deer Township

ASSISTANT TOWNSHIP MANAGER

Position Description

Exempt

OVERALL OBJECTIVE OF JOB:

To assist the Township Manager in the planning, directing, and administration of the Township government. In the absence of the Township Manager, the Assistant Township Manager assumes the duties of the Township Manager.

ESSENTIAL FUNCTIONS OF JOB:

1. Supervises the daily functions of all municipal departments, including personnel and operations.
2. Assists in the preparation and administration of the annual the budget adopted by the Board.
3. Participates in collective bargaining with unions.
4. Negotiates contracts with vendors, outside contractors, and government entities.
5. Works closely with the Township Solicitor, Engineer, and Labor Counsel, and serves as a liaison to other governmental units and community groups.
6. Recommends and develops long- and short-range strategic plans.
7. Makes recommendations to the Township Manager regarding establishment of policies and procedures to increase the efficiency and effective operation of the Township.
8. Directs Township projects as assigned by the Township Manager.
9. Monitors revenues and expenditures.
10. Receives, monitors, and resolves complaints from citizens regarding municipal services.
11. Recommends personnel actions to the Township Manager.

OTHER DUTIES OF JOB:

1. Prepares and submits to the Township Manager such reports as may be required.
2. Attends meetings of the Board of Supervisors and other committees as delegated by the Township Manager.
3. Participates in the preparation of a complete annual report of financial and administrative activities of the Township during the preceding year.

SUPERVISION RECEIVED:

Receives considerable direction from the Township Manager but carries out duties with little to no direct daily supervision.

SUPERVISION GIVEN:

Supervises all municipal employees, with five direct reports: Administrative Assistant, Chief of Police, Finance Officer, Code Enforcement Officer / Building Code Officer, and Public Works Foreman.

WORKING CONDITIONS:

1. Works indoors in adequate office space, with adequate lighting, temperatures and ventilation.
2. Normal indoor exposure to dust/dirt.
3. Normal exposure to noise and stress, but subject to frequent disruptions, including concerned public.
4. Periodically works irregular work hours including evenings and weekends.

PHYSICAL/MENTAL CONDITIONS:

1. Must be able to record, convey and present information, explain procedures and follow police code guidelines and labor agreement.
2. Must be able to sit for long periods throughout the workday, with intermittent periods of standing, walking, bending, twisting and reaching necessary to carry out essential job duties.
3. Dexterity requirements range from coordinated movements of fingers and hands to simple movements of feet, legs, and torso.
4. Sedentary work, with occasional lifting/carrying of objects with a maximum weight of ten pounds.
5. Must demonstrate emotional stability.
6. Must be able to cope with the physical and mental stress of the job.
7. Must be able to pay close attention to details and concentrate on work.

QUALIFICATIONS:

To do this job successfully, an individual must be able to perform each essential duty satisfactorily. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

A. EDUCATION AND TRAINING

Bachelor of Arts (Degree in Public Administration, Political Science, or related field preferred)

B. WORK EXPERIENCE:

Extensive experience in governmental administration, minimum of two (2) years experience, of which a considerable amount has been at a responsible supervisory level, or any combination of training and experience which provides the required knowledge, skills and abilities which allow the effective practice of theory and practices of local government administration, financial, accounting and budgetary preparation as well as personnel theory and practice.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Must possess considerable knowledge of modern policies and practices of municipal administration.
2. Must possess considerable knowledge of the principles and practices of supervision.
3. Must possess the knowledge of accounting and financial ability to develop and implement budgets and related reports.
4. Must possess working knowledge of municipal finance, human resources, public works, public safety and community development.
5. Must possess skill in planning, directing and administering municipal programs.
6. Must possess crisis management skills.
7. Must possess ability to prepare and analyze comprehensive reports;
8. Must possess ability to carry out assigned projects to their completion.
9. Must possess ability to communicate effectively verbally and in writing.
10. Must possess ability to establish and maintain effective working relationships with employees, municipal officials and the public.
11. Must possess ability to efficiently and effectively administer a municipal government.
12. Must possess ability to demonstrate effective leadership and good decision-making skills.
13. Must be bondable.

I HAVE READ THE ABOVE POSITION DESCRIPTION AND FULLY UNDERSTAND THE REQUIREMENTS SET FORTH THEREIN. I HEREBY ACCEPT THE POSITION OF ASSISTANT TOWNSHIP MANAGER AND AGREE TO ABIDE BY THE REQUIREMENTS AND DUTIES SET FORTH. I WILL PERFORM ALL DUTIES AND RESPONSIBILITIES TO THE BEST OF MY ABILITY.

Signature of Employee

Date

Signature of Supervisor

Date

<p>In compliance with the Americans With Disabilities Act, the Employer will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the Employer.</p>

Official Notice

West Deer Township

Planning and Zoning Administrator

West Deer Township is accepting applications for the position of Planning and Zoning Administrator to administer and direct the functional and strategic activities related to planning, community development, building inspection, and zoning matters. A Bachelor's Degree and five years related previous experience is required. A Master's Degree in Urban Planning or Public Administration, or AICP certification is preferred. Probationary starting annual salary is \$61,751 with regular increases and outstanding benefits. A full description and application instructions are available online at www.westdeertownship.com and at the Township Building located at 109 East Union Road. Applications are due no later than 28 January 2022. EOE/ADA

Please run this ad in the Trib Total Media (Valley News Dispatch) on the following dates:

- **28 November and 5 December 2021**
-

Please send invoice and proof of publication to:

West Deer Township
Attn: Daniel Mator, Township Manager
109 East Union Road
Cheswick, PA 15024

Thank you,

Daniel Mator
Township Manager

West Deer Township

PLANNING AND ZONING MANAGER

Position Description

Exempt

OVERALL OBJECTIVE OF JOB:

To administer and direct the functional and strategic activities related to planning, community development, building inspection and zoning matters.

ESSENTIAL FUNCTIONS OF JOB:

1. Provides leadership and direction in the development of short- and long-range plans and projects; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
2. Develops, implements, and enforces departmental policies and procedures.
3. Studies and makes recommendations on the physical development of the Township and the adoption, revision, or implementation of the comprehensive plan.
4. Recommends governmental measures affecting land use, public utilities, community facilities, housing, transportation, and such studies authorized by the Municipalities Planning Code.
5. Reviews and evaluates environmental impact reports applying to specified private and public planning projects and programs.
6. Supervises the development and implementation of growth management, land use, economic development, utility, housing, transportation, park and open space, facilities, solid waste or other plans and codes to meet the Township's needs and any inter-governmental agreements or requirements.
7. Supervises and administers community development programs and services pursuant to adopted plans, regulations and budgets.
8. Evaluates land use proposals to ensure compliance with applicable local, state or federal laws.
9. Oversees approval of sign permits, short subdivision plats, boundary line adjustments and minor land development proposals.
10. Maintains information system for tracking plans, permits and complaints.
11. Oversees the enforcement of codes; issues correction notices and citations
12. Oversees the permitting functions of the department, including application, fee assessment and collection, application and plan review, permit issuance, inspection and occupancy.
13. Provides municipal representation on multi-municipal and regional planning.
14. Prepares and writes grant applications and administers grant programs.
15. Oversees the development and maintenance of a database for information for planning and community development purposes along with the Geographic Information System (GIS).
16. Negotiates, coordinates, and manages professional service contracts.
17. Assists in the update of long-range and comprehensive plans for land use, transportation, zoning and subdivision regulations.
18. Reviews site plans, land development projects and planning ordinance updates.

OTHER DUTIES OF JOB:

1. Analyzes and reviews purchases, contracts, leases, etc. to recommend cost-effective procurement procedures.
2. Performs other job-related duties as assigned.

SUPERVISION RECEIVED:

Receives considerable direction from the Township Manager but carries out duties with little to no direct daily supervision.

SUPERVISION GIVEN:

Supervises the Building Inspector / Code Enforcement Officer and Planning and Zoning Administrator / MS4 Coordinator.

WORKING CONDITIONS:

1. Works indoors in office space, with adequate lighting, temperatures and ventilation.
2. Periodically works irregular work hours including evenings and weekends.
3. Normal exposure to dust/dirt.
4. Normal exposure to noise and stress, but subject to frequent disruptions.

PHYSICAL/MENTAL CONDITIONS:

1. Must be able to record, convey and present information, explain procedures, and follow police code guidelines and labor agreement.
2. Must be able to sit for long periods throughout the workday, with intermittent periods of standing, walking, bending, and reaching necessary to carry out essential job duties.
3. Dexterity requirements range from coordinated movements of fingers and hands to simple movements of feet, legs, and torso.
4. Sedentary work, with occasional lifting/carrying of objects with a maximum weight of twenty-five pounds.
5. Must demonstrate emotional stability.
6. Must be able to cope with the physical and mental stress of the job.
7. Must be able to pay close attention to details and concentrate on work.

QUALIFICATIONS:

To do this job successfully, an individual must be able to perform each essential duty satisfactorily. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

PLANNING AND ZONING MANAGER

Page 3

Position Description

A. EDUCATION AND TRAINING

Graduation from a four-year college with Bachelor's Degree. A Master's Degree in Urban Planning, Public Administration, or AICP preferred.

B. WORK EXPERIENCE:

Minimum of five (5) years previous professional community planning experience with minimum of two years management experience in government environment preferred or any equivalent combination of education and experience.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Must possess thorough knowledge and ability to prepare annual budgets, statistical and financial reports.
2. Must possess considerable knowledge in principles and practices of supervision and ability to apply same to job duties and staff.
3. Must possess a considerable knowledge of the principles and practices within the municipality.
4. Must possess knowledge of all applicable Federal and State laws affecting financial and accounting matters.
5. Must possess the technical knowledge of operating personal computers and information systems.
6. Must possess ability to communicate effectively, orally and in writing, with employees, consultants, other governmental agency representatives, municipal officials, and the general public.
7. Must possess initiative and problem-solving skills.
8. Must possess ability to function independently, have flexibility and personal integrity and the ability to work with staff, vendors, management, council members and others.

I HAVE READ THE ABOVE POSITION DESCRIPTION AND FULLY UNDERSTAND THE REQUIREMENTS SET FORTH THEREIN. I HEREBY ACCEPT THE POSITION OF PLANNING AND ZONING MANAGER AND AGREE TO ABIDE BY THE REQUIREMENTS AND DUTIES SET FORTH. I WILL PERFORM ALL DUTIES AND RESPONSIBILITIES TO THE BEST OF MY ABILITY.

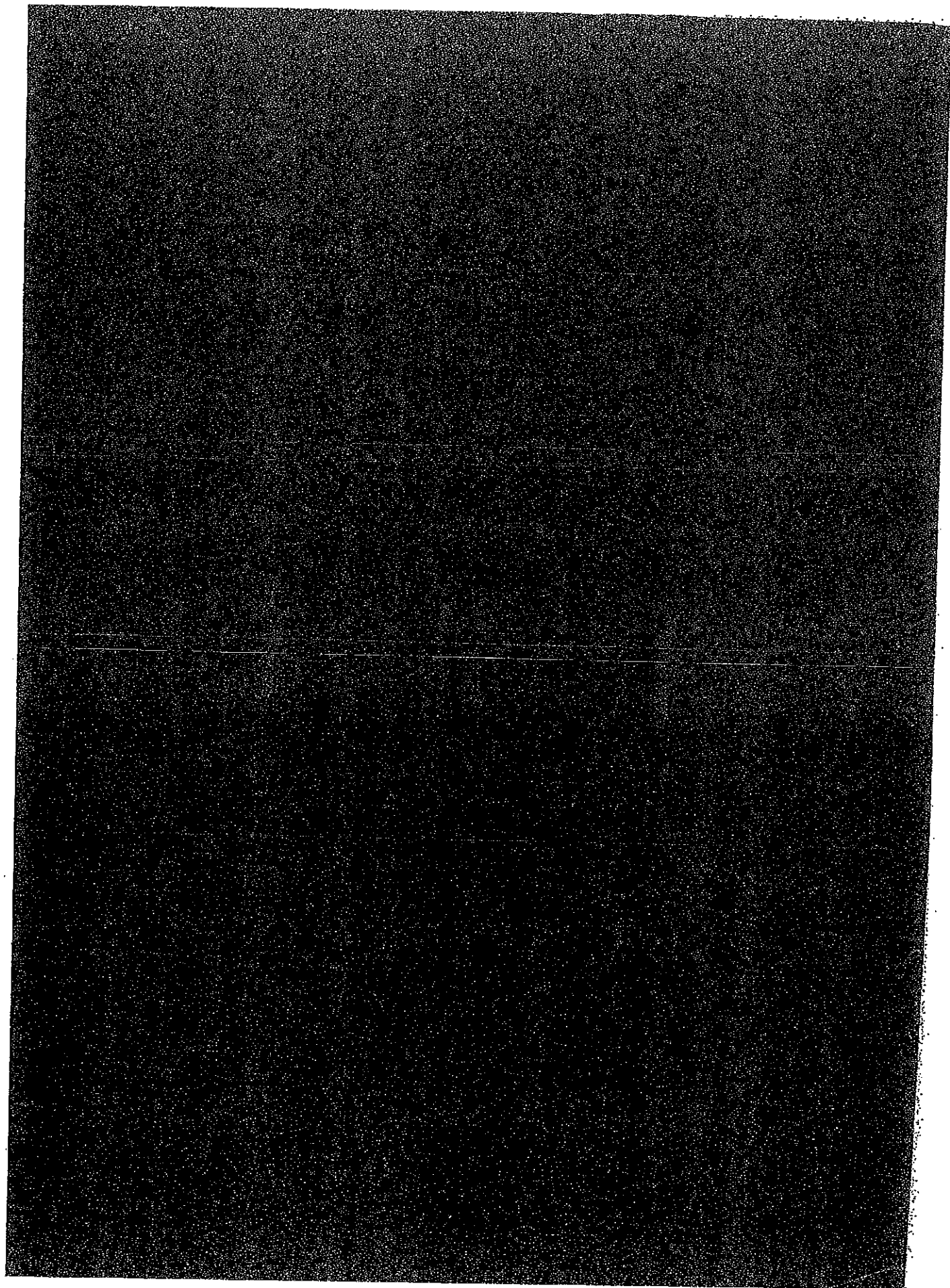
Signature of Employee

Date

Signature of Supervisor

Date

In compliance with the Americans With Disabilities Act, the Employer will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the Employer.
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AUTHORIZATION: ADVERTISE ORDINANCE NO. 447 (ADOPTION OF FOXWOOD AND CANTER ROADWAYS)

ORDINANCE 447

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING ROADS: FOXWOOD COURT AND CANTER LANE.

PLEASE SEE ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 447 ACCEPTING THE ADOPTION OF FOXWOOD COURT AND CANTER LANE.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

AUTHORIZATION: CHANGE ORDER (PAVILION ROOF)

THE BOARD OF SUPERVISORS AWARDED THE BAIRDFORD PARK PAVILION PROJECT TO SANTAMARIA LANDSCAPE & CEMENT CONTRACTORS, INC.

UPON REPLACING THE ROOF, IT WAS FOUND ADDITIONAL WORK WAS REQUIRED.

A CHANGE ORDER IS ATTACHED

MR. SHOUP...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE CHANGE ORDER FOR THE BAIRDFORD PARK PAVILION PROJECT IN THE AMOUNT OF \$2,560.00 TO SANTAMARIA LANDSCAPE & CEMENT CONTRACTORS, INC. AS PER THE DIRECTION OF THE TOWNSHIP ENGINEER.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUI	___	___	___	___

CHANGE ORDER NO. 1
CHANGES IN WORK, LABOR, and MATERIALS

Contractor Name: Santamaria Landscape & Cement Contractors, Inc. Date: November 10, 2021
Contractor Address: 1441 Gilmar Road Municipality: West Deer Township
Apollo, PA 15613 Project Name: Bairdford Park Pavilion
Phone Number: 724-337-6137 Plan Construction Project - GEDF Grant
(19-GEDF-021)

In connection with the above-referenced project, the following change is ordered:

The original contract provided for removal and replacement of 200 square feet of 2 x 6 tongue and groove roof decking.

The actual amount of roof decking that was removed and replaced was 328 square feet.

The Change Order authorizes the additional removal and replacement of 128 square feet of roof decking at a unit cost of \$20.00 per square feet.

Subject to conditions hereinafter set forth, and equitable adjustment of the contract price as follows:

The Contract Price is **INCREASED** by the following amount:

Two Thousand Five Hundred Sixty Dollars and Zero Cents (\$2,560.00) for a new total contract price of **Ninety-Eight Thousand Two Hundred Seventy-Two Dollars and Zero Cents (\$98,272.00)**.

Original Contract \$95,712.00
Increase Amount \$2,560.00
New Contract Amount \$98,272.00

CHANGE ORDER NUMBER 1 IS ACCEPTED BY:

SANTAMARIA LANDSCAPE &
CEMENT CONTRACTORS, INC.

SHOUP ENGINEERING, INC.

WEST DEER TOWNSHIP

By: William H. Geiselhart, Jr.
Printed Name

By: Scott Shoup
Printed Name

By: Daniel Mator
Printed Name

Written Name

Written Name

Written Name

Printed Title: _____

Printed Title: Township Engineer

Printed Title: Township Manager

DATE: _____

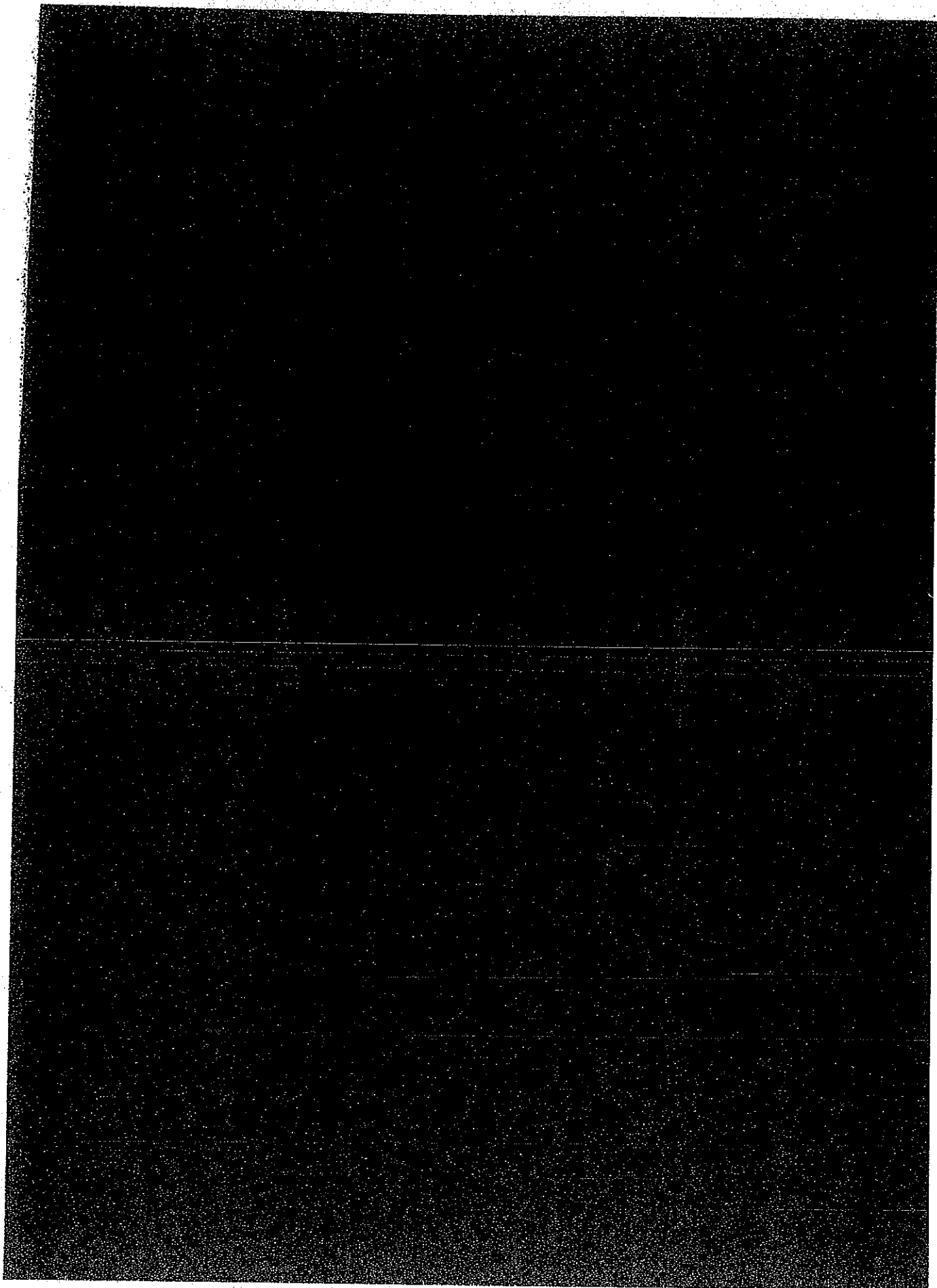
DATE: _____

DATE: _____

Phone No: 724-337-6137

Phone No: 724-869-9560

Phone No: 724-265-3680



AWARD: EMS BUILDING GARAGE DOORS

AT ITS PREVIOUS MEETING, THE BOARD OF SUPERVISORS AWARDED THE REPLACEMENT OF THE EMS BUILDING GARAGE DOORS TO THOMAS V. GIEL CORPORATION IN THE AMOUNT OF \$6,216. AFTER SUBMITTING THE SIGNED PROPOSAL TO THE COMPANY, THEY NOTIFIED THE TOWNSHIP THAT THE PROPOSAL HAD EXPIRED, AND THAT THEY WERE NO LONGER ABLE TO OBTAIN THAT DOOR DUE TO PRODUCTION ISSUES.

ATTACHED IS A REVISED, VIABLE PROPOSAL FOR A COMPARABLE DOOR AT A COST OF \$7,350.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE EMS BUILDING GARAGE DOOR BID TO THOMAS V. GIEL CORPORATION IN THE AMOUNT OF \$7,350 AS PER THEIR PROPOSAL DATED OCTOBER 28, 2021.

MOTION SECOND AYES NAYES

DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___



October 28, 2021

revised quote as per Daniel Mator request 10.27.21

West Deer EMS
c/o Bill Humes
101 East Union road
Cheswick, PA 15024
724-612-5057
Daniel Mator

Job: West Deer EMS

director@westdeerems.com
dmator@westdeertwp.com

Thomas V. Giel Corporation will Furnish and Install:

SCOPE: Remove and replace two (2) doors. Doors #1 and #3.

Clopay Quote #3074996	Clopay Order#		
2 CLOPAY 3718 12'-2" X 10'-0"		\$3,675	\$7,350
COMPLETE DOORS			
INSULATED WINDOWS 24"X8" 3 RD ROW			
CHOCOLATE BROWN			
INSIDE SLIDE LOCK, FRONT TORSION			
2" CA TO WOOD, 15" RADIUS			
2" VINYL WEATHERSTOP, BROWN 6 PEICES			
2 RECONNECT TO EXISTING OPENERS			
		TOTAL \$7,350	
		DEPOSIT \$3,675	

*MANUFACTURER'S LEAD TIME IS PRESENTLY 22 WEEKS, HOWEVER, NO REPRESENTATIONS ARE BEING PROVIDED AS TO ACTUAL DELIVERY AND INSTALLATION.

*Due to volatility of pricing, steel and freight, price is valid on the date quoted but may be subject to freight or steel surcharges imposed by manufacturer.

We exclude opening preparation, building permits, costs of bonds, electrical wiring and conduit, temporary protection and field painting except as specifically noted. Install to be performed at openings prepared by others and ready to accept TVGC's material without modification to the opening or TVGC's material. Any deviation or alteration from above specifications involving extra costs will be executed only upon written change order.

PAYMENT TERMS:

All Service & Repair quotes are estimates only and may not include all necessary parts and labor, until work is completed. Any Additional parts and labor necessary for completion will be added to the Final Invoice.

A. A signed, dated copy of this proposal, and a 50% Deposit is Required to Place an order. B. Balance due date of Installation. C. Unpaid balances are subject to interest at the rate of 1.5% per month after 30 days. D. An additional collection fee of 35% will be added to all unpaid accounts after 60 days. E. All Debit/credit card payments will incur a 3.6% process fee.

Very truly yours,

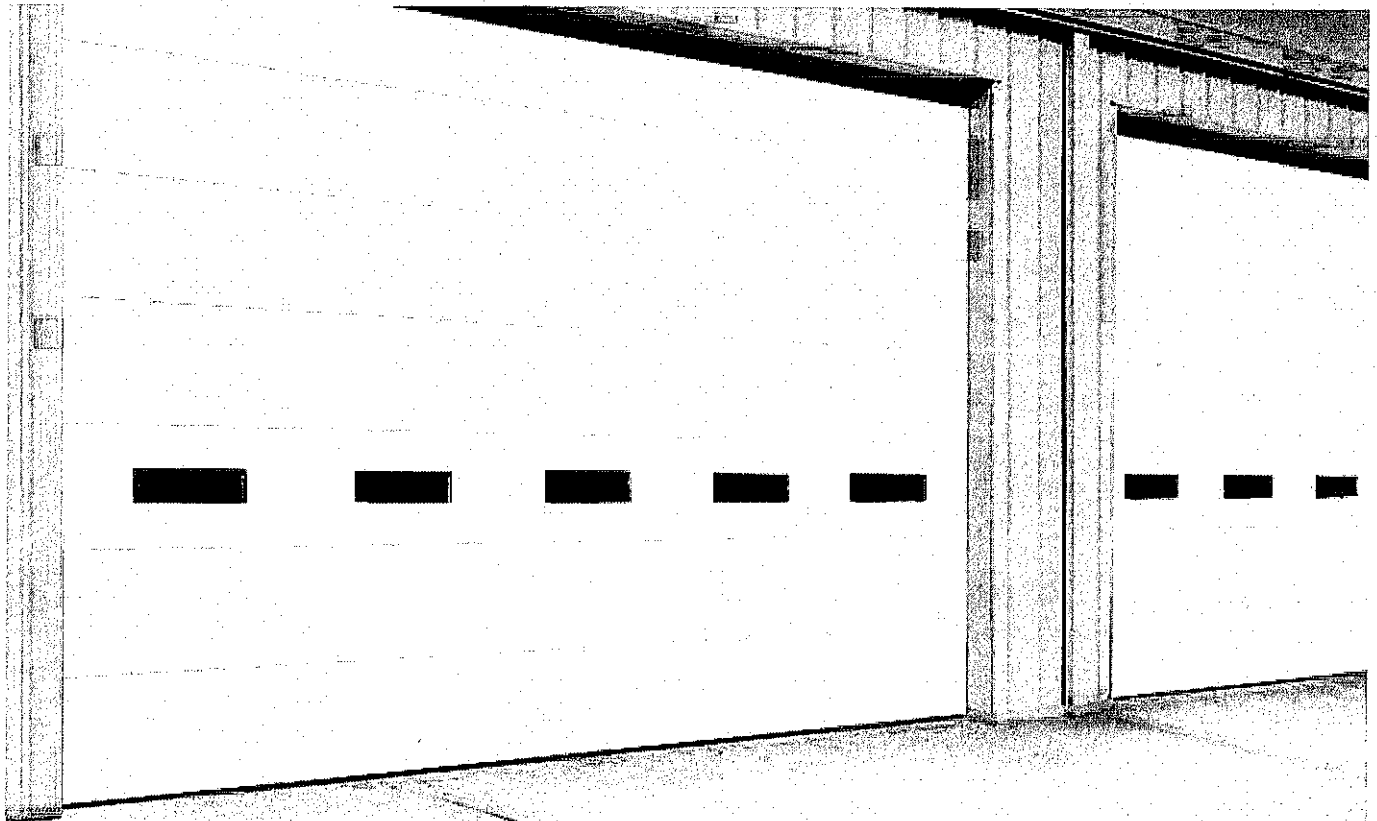
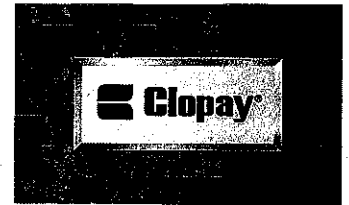
Approved By: _____

John Nelson - Sales//
inelson@gielgaragedoors.com
412.525.2217 cell

Date: _____

LICENSED PA CONTRACTOR #PA005986

CLOPAY COMMERCIAL – MODEL 3717, 3718 energy series with intellicore®



Model 3717, 16'2" x 14' Doors; Shown with 24" x 8" Lites

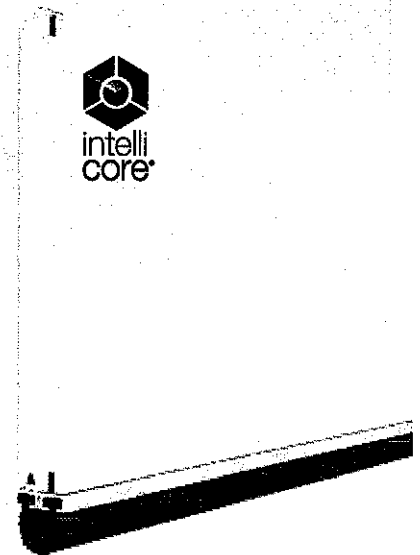
CONSTRUCTION	EFFICIENCY	WARRANTY
1 3/4" THICKNESS	16.2 R-VALUE	10YR LIMITED CONSTRUCTION

POLYURETHANE INSULATED STEEL DOORS

Clopay Models 3717 and 3718 are for commercial and industrial facilities where temperature control, energy efficiency and durability considerations are all important.

- ❑ Intellicore® polyurethane insulation and thermal break for improved energy efficiency.
- ❑ Three-layer steel plus steel insulation enhances durability, strength and quiet operation.
- ❑ 3-stage paint process delivers a virtually maintenance-free finish.
- ❑ Injection-molded lite frames with integral weatherseal are durable and seal against the elements. Many glass options available for visibility, privacy or energy efficiency.

clopaycommercial.com



Panels are prepainted inside and out to inhibit rust. Hot-dipped, galvanized steel is painted with primer and given a tough oven-baked polyester top coat to provide the most rust-resistant steel door available. Ten-year warranty against rust-through.

PANEL DESIGNS

Minor Ribbed (3717)

Flush (3718)

COLOR OPTIONS

Standard White

Glacier White

Commercial Tan

Chocolate

Mocha Brown

Gray

Trinar® White

Trinar® Beige

Due to the printing process, colors may vary.

CUSTOM PAINT OPTION



COLOR BLAST®

Color Blast® offers more than 1,500 Sherwin-Williams® color options to complement your building design. This durable two-part paint system has been thoroughly tested and is backed by a five-year warranty.

Due to solar reflective formulation to meet greater than a 38 LRV, some colors may not be available.

FEATURES

STANDARD HARDWARE

- TPE astragal in aluminum retainer
- Commercial 10-ball steel rollers (nylon tires available)
- Steel step plate and lift handle
- Galvanized steel end stiles
- Inside slide lock for increased security
- 2" (50.8 mm) or 3" (76.2 mm) track
- 10,000 cycle springs
- Galvanized aircraft cable with minimum 7:1 safety factor
- Variety of track configurations to meet building specifications

MATERIALS AND CONSTRUCTION

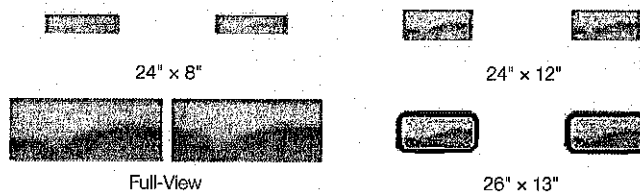
Panel Thickness	1-3/4" (44.45 mm)
Insulation	CFC and HCFC-free Intellicore® polyurethane
R-value	16.2*
Thermal Break	Continuous foam
Exterior Steel	27 gauge (.016" min.) (.41 mm)
Interior Steel	28 gauge (.015" min.) (.38 mm)
Exterior Surface	Stucco embossed, minor ribbed (3717) Stucco embossed, flush (3718)
Max Width	3717: 32'2" (9.8 m); 3718: 32'2" (9.8 m)
Max Height	3717: 26' (7.9 m); 3718: 24' (7.3 m)
Exterior Colors	Standard White, Glacier White, Commercial Tan, Chocolate, Mocha Brown, Gray, Trinar® White and Trinar® Beige. Also available in Color Blast®.
Interior Color	Standard White
Limited Warranties	10-year delamination 10-year rust-through 1-year material and workmanship

*Calculated door section R-value is in accordance with DASMA TDS-163.

For special sizes, applications and options, consult Commercial Information Assistance (CIA) at 1-800-526-4301.

ADDITIONAL OPTIONS

WINDOW OPTIONS



Available with insulated, insulated tempered or tempered glass. Full-view section, preprinted Standard White or Chocolate; glazing options include DSB, tempered, plexiglass, insulated, insulated tempered and polycarbonate. 26" x 13" (66.04 cm x 33.02 cm) windows are available with Lexan® or plexiglass.

HEAVY-DUTY HARDWARE (where not standard)



Double-end hinge



3" Track



High performance hardware features 10 gauge end hinges, heavy-duty top bracket and 3" sealed roller with 5/8" stem.

MULLIONS



Carry-away, roll-away or swing-up mullions are available on select sizes.

BREAK-AWAY SECTION



Single section and double sections available on select sizes.

EXHAUST PORT



Can be cut into any type of sectional door. Available in select sizes.



WindCode® reinforcement available up to W1 design pressure (DP) 14 PSF, depending on size. Doors tested 60% greater than DP.



Upgrade your standard door with industrial-grade components.

HIGH CYCLE SPRINGS



25,000, 50,000 or 100,000 cycle springs available.



CODE COMPLIANT

This Clipay door complies with the 2015 IECC (International Energy Conservation Code) with an air infiltration rating of .40 cfm/ft² or less (IECC, Section 402.5.2), and also meets the U-factor requirement of .37 or less (IECC, Section C402.4, for Climate Zones 1 through 8).



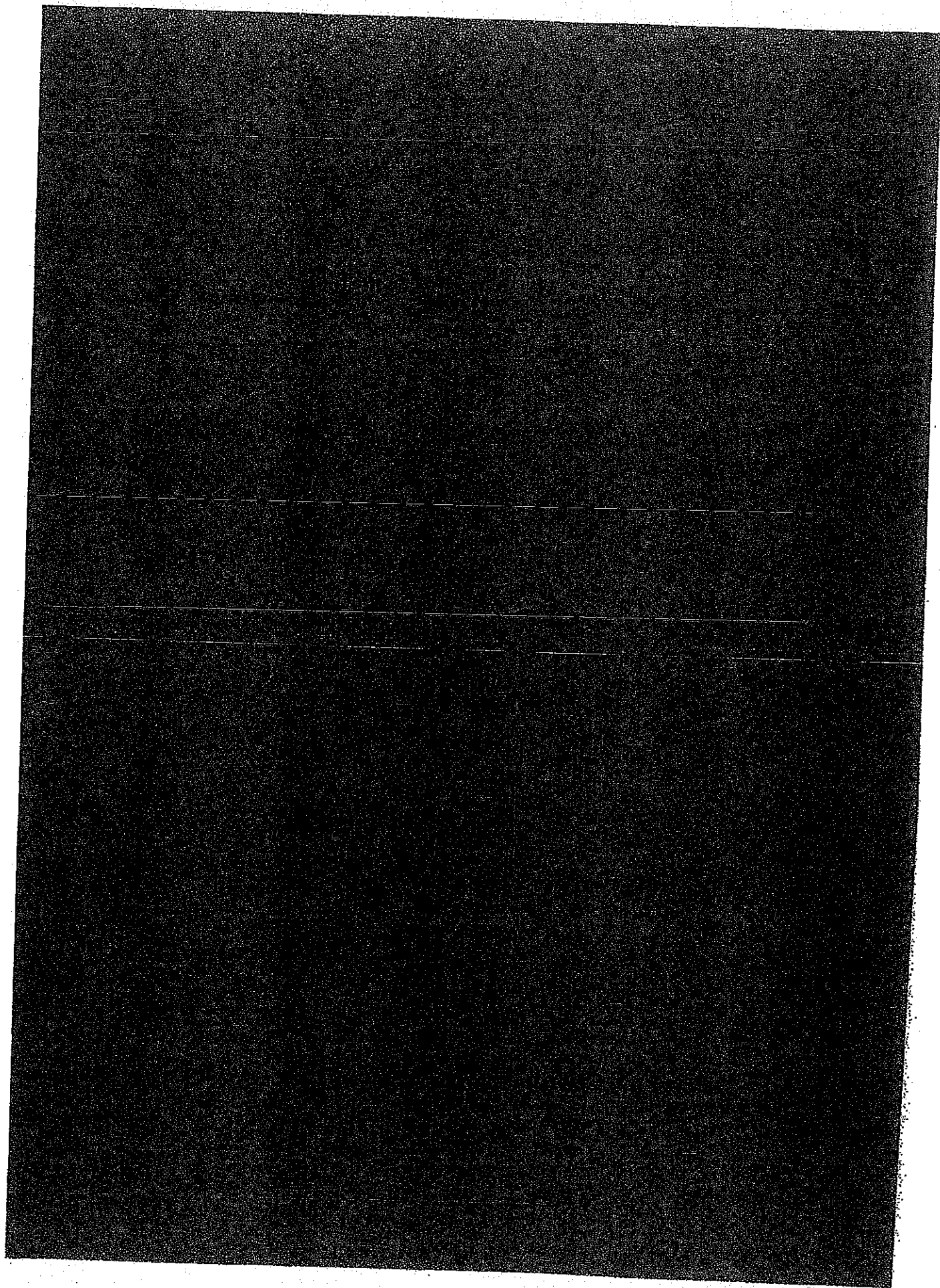
For more information on these and other Clipay products, call 1-800-526-4301 or visit clipaycommercial.com



©2018 Clipay Building Products Company, Inc., a Griffon company.



CMDC-3717-3718-11_REV1018



AWARD: MUNICIPAL COMPLEX STUDIES RFPS

AT ITS LAST MEETING, THE BOARD DIRECTED THE TOWNSHIP ENGINEER AND TOWNSHIP MANAGER TO CONTINUE THE FIRST THREE DESIGN/FEASIBILITY PROCESSES OF BUILDING A NEW MUNICIPAL COMPLEX AS PER THE TOWNSHIP'S AIMS REPORT.

MR. SHOUP DISTRIBUTED REQUESTS FOR PROPOSALS FOR BOTH GEOTECHNICAL SERVICES AND A PHASE 1 ENVIRONMENTAL SITE ASSESSMENT, AND BIDS/PROPOSALS ARE DUE ON MONDAY, NOVEMBER 15TH. THE RESULTS OF THOSE RFPS WILL BE DISTRIBUTED TO THE BOARD PRIOR TO THE MEETING.

THE THIRD PROCESS, SURVEYING, WILL BE PERFORMED BY SHOUP ENGINEERING AS THE TOWNSHIP ENGINEER.

MR. SHOUP AND MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE BID FOR THE NEW MUNICIPAL COMPLEX GEOTECHNICAL STUDIES TO _____ IN THE AMOUNT OF \$_____.

MOTION SECOND AYES NAYES

MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. KARPUI	___	___	___	___

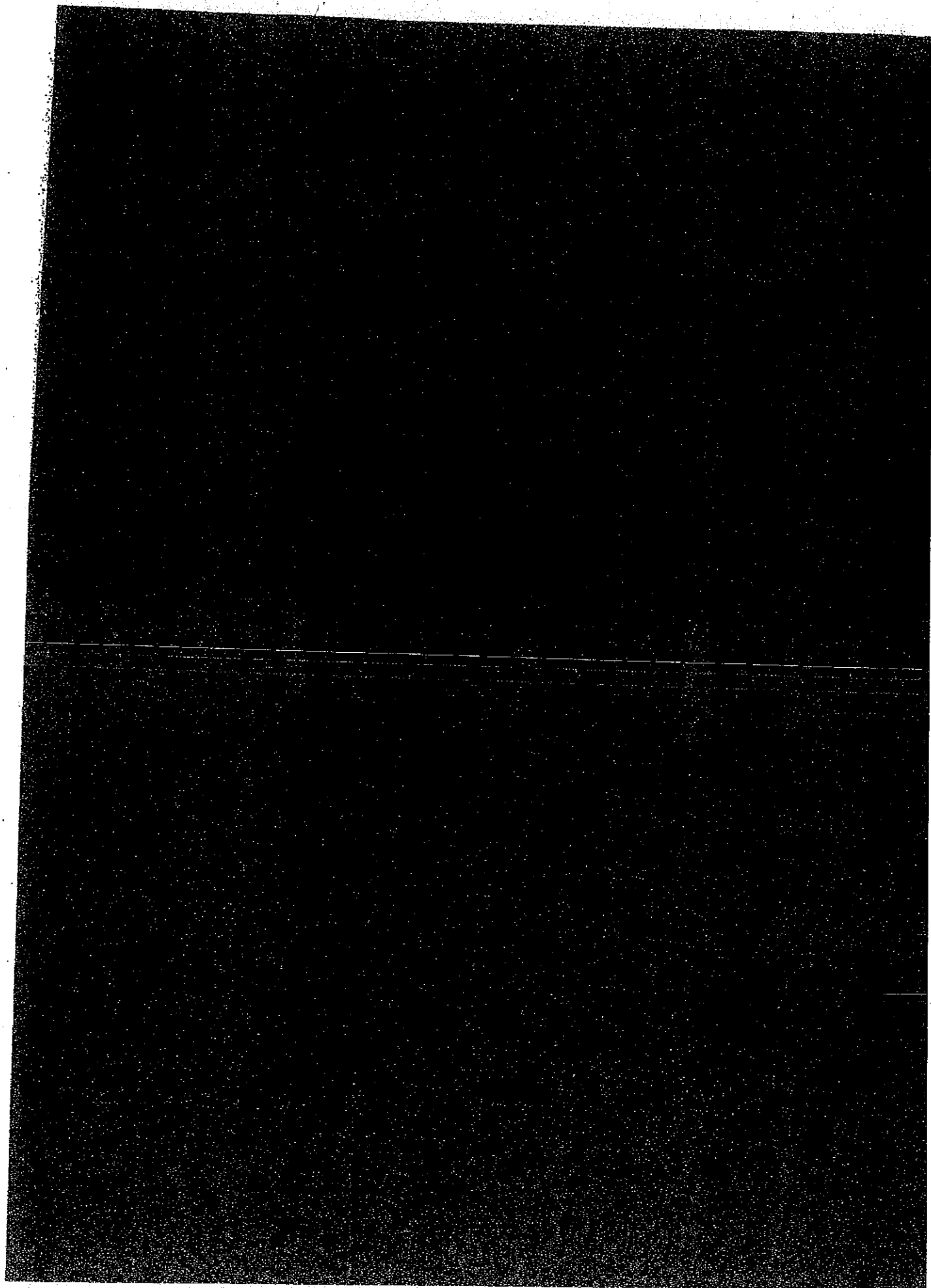
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AWARD: MUNICIPAL COMPLEX STUDIES RFPS (CON'T)

I MOVE TO AWARD THE BID FOR THE NEW MUNICIPAL COMPLEX
PHASE 1 ENVIRONMENTAL SITE ASSESSMENT TO
_____ IN THE AMOUNT OF \$_____.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____



DISCUSSION: COAL TAR BAN RESOLUTION/ORDINANCE

AT ITS LAST MEETING, THE BOARD WAS GIVEN A PRESENTATION FROM FOX CHAPEL COUNCILMEMBER MANDY STEELE RECOMMENDING THE BOARD ADOPT A RESOLUTION OR ORDINANCE BANNING CERTAIN TYPES OF COAL TAR PRODUCTS IN THE TOWNSHIP. CHAIRPERSON KARPUZI ASKED THAT THE BOARD REVIEW THE INFORMATION SHE PRESENTED IN ANTICIPATION OF THIS MEETING.

MR. KARPUZI...

(OPTIONAL)

I MOVE TO AUTHORIZE THE TOWNSHIP SOLICITOR AND TOWNSHIP MANAGER TO DRAFT A CAL TAR BAN _____ (RESOLUTION/ORDINANCE) FOR _____ (ADOPTION/ADVERTISEMENT) AT THE BOARD'S DECEMBER REGULAR BUSINESS MEETING.

MOTION SECOND AYES NAYES

MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

DISCUSSION: COMMUNITY DAYS

AT ITS LAST MEETING, CHAIRPERSON KARPUZI ASKED THAT THE DATE(S) OF THE 2022 COMMUNITY DAYS BE DISCUSSED AT THIS MEETING.

MR. KARPUZI...

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

DISCUSSION: ON-STREET PARKING ORDINANCE

AT ITS LAST MEETING, THE BOARD DISCUSSED ON-STREET PARKING WITH CHIEF LOPER. THE BOARD WAS SENT A COPY OF THE LAST DRAFT ORDINANCE.

MR. KARPUZI AND CHIEF LOPER...

(OPTIONAL)

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. XXX PROHIBITING THE PARKING OF VEHICLES ON CERTAIN MUNICIPAL STREETS

MOTION SECOND AYES NAYES

MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___