

**WEST DEER
TOWNSHIP
SUPERVISORS
VIRTUAL
MEETING**

May 19, 2021

**6:30pm: Executive Session
7:00pm: Regular Business Meeting**

Members present:

Mr. Forbes	_____
Mrs. Hollibaugh	_____
Mrs. Jordan	_____
Dr. Mann	_____
Mr. Karpuzi	_____

WEST DEER TOWNSHIP
Board of Supervisors
May 19, 2021

6:30 pm: Executive Session
7:00 pm: Regular Business Meeting

1. Call to Order
2. Roll Call
3. Executive Sessions Held
4. Comments from the Public
5. Chairman's Remarks
6. Accept Minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
8. Police Chief's Report
9. Public Works Foreman's Report
10. Engineer's Report
11. Building Inspector/Code Enforcement Officer's Report
12. CDC Steering Committee Report
13. Speaker: Fox Chapel Councilperson Mandy Steele (Coal Tar Resolution)
14. Adoption: Ordinance No. 446 (Police Policies and Procedures)
15. Adoption: Resolution No. 2021-14 (2020 Hazard Mitigation Grant Program)
16. Adoption: Resolution No. 2021-15 (David Michael Plan Sewage Planning Module)
17. Appointment: Alternate Zoning Hearing Board Members
18. Appointment: Seasonal Park Laborers
19. Authorization: Advertisement of Police Car
20. Discussion: Bairdford Park Pavilion
21. Old Business
22. New Business
23. Announcement (Memorial Day Service Schedule)
24. Adjournment

1 Call to Order

2 Roll Call

- Mr. Mator

3 Executive Sessions Held

- Mr. Robb

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

CHAIRMAN'S REMARKS

MR. KARPUZI.....

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE APRIL 21, 2021 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE APRIL 21, 2021 MEETING
AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

Members present at the Regular Business Meeting: Arlind Karpuzi, Chairperson; Beverly Jordan, Vice Chair; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

COMMENTS FROM THE PUBLIC

Jackie Jaros of 15 Park Drive

- Ms. Jaros requested her purchased military banner be placed on East Union Road, and suggested that the application be updated with the banner placement locations.
- Mr. Karpuzi explained the Township is working out the kinks with the program. He added the process had been delayed due to the pandemic.

Josh Wiegand of Squirrel Hollow Road

- Mr. Wiegand questioned why his requested fire resolution was not added to tonight's agenda.
- Mr. Karpuzi acknowledged Mr. Weigand's request, and responded that more discussion needed to be held before resolution would be added to an agenda.

CHAIRMAN'S REMARKS

- Chairman Karpuzi brought up that it's been over a year in quarantine with a full year of Zoom meetings. He expressed gratitude that everyone has been safe, and said he was hopeful that this ends very soon.

ACCEPT MINUTES

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to accept the minutes of the 17 March 2021 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORTTOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT31 March 2021**I - GENERAL FUND:**

	<u>March</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	572,476.63	1,809,635.06	25.18%
Expenditures	297,135.18	1,025,153.33	14.26%

Cash and Cash Equivalents:

Sweep Account

	<u>962,461.74</u>	<u>962,461.74</u>
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II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Restricted

35,002.92

Fire Tax Fund:

Restricted

31,603.03

State/Liquid Fuels Fund:

Restricted

312,032.66378,638.61**Investments:****Operating Reserve Fund:**

Reserved

1,009,513.89

Capital Reserve Fund:

Reserved

1,485,721.542,495,235.43**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**0.000.00**TOTAL CASH BALANCE 3/31/21**3,836,335.78**Interest Earned March 2021****29.90**

	<u>3/1/2021</u> <u>Debt Balance</u>	<u>March</u> <u>Principal</u> <u>Payment</u>	<u>3/31/2021</u> <u>Debt Balance</u>
Mars National - VFC #3	\$120,782.64	\$2,607.94	\$118,457.17
NexTier Bank VFC #2	\$405,118.97	\$2,680.96	\$403,750.05

Restricted – Money which is restricted by legal or contractual requirements.
 Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

MARCH LIST OF BILLS

Amerikohl Aggregates Inc	2928.28
Amerikohl Transport Inc	1294.62
Bearcom	292.47
Best Wholesale Tire Co. Inc.....	483.43
Culverts, Inc	4600.00
Hei-Way, LLC.....	1310.22
Hub International.....	13,515.00
Jordan Tax Service, Inc.	1617.22
Office Depot.....	81.27
Shoup Engineering Inc	978.50
Toshiba Financial Services.....	494.11
Tristani Brothers Inc.....	676.85
Tucker/Arensberg Attorneys	8374.75

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report of Police Department activities for the month of March 2021. A copy of the report is on file at the Township Building.

- Mrs. Jordan thanked Jennifer Borczyk for organizing the Blood Drive Event and Recycling Event.
- Chief Lape summarized the grant application process for the Police body cameras.
 - Mrs. Jordan asked if only \$7,000 of the Township budgeted funds would be used for the cameras.
 - Chief Lape explained the two-year cost for the body cameras is \$25,000, and that with the \$18,800 approved grant there would be excess budgeted funds.
- Mr. Forbes thanked Chief Lape, Police Officers, and Mr. Payne for handling and resolving the animal complaint on Deer Creek Road.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of March 2021. A copy of the report is on file at the Township Building.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

Projects

- 2021 Road Improvement Project
 - 2021 Road Improvement Project – Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt and bituminous seal coat projects. Bids were opened for cold mix asphalt paving project and bid results will be provided to the Board for possible consideration at their meeting on 21 April 2021.
 - Bairdford Park – Preliminary design and cost estimating was performed for various features and improvements to the park for a DCNR Grant application.

Development/Subdivision Review

- The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
 - Moretti Plan of Lots No. 3 – A review of this preliminary and final subdivision was performed and a review letter was issued to the Township on 23 March 2021.

Mr. Shoup spoke of the DCNR Grant for improvements to the Park. He reported the renovation is to upgrade the basketball and tennis court area. He added that this includes the addition of pickleball nets, deck hockey, new pavilion, new parking lot, new bleachers, and adding to the B1 Ballfield where the previous retaining wall was built.

Mrs. Jordan voiced her excitement for the Township potentially receiving this grant to improve the area for the children to use. She thanked Mr. Shoup and his sister for their assistance with the grant process.

Mr. Karpuzi asked for the park renovation investment total for the 2021 year.

Mr. Mator answered for this year total amount is \$300,000 but next year 2022 – with grant approval – would be a total of \$800,000.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of March 2021. A copy of the report is on file at the Township Building.

Mrs. Jordan asked if the February salvage yard issues have been resolved.

Mr. Payne responded half have been completed.

Mrs. Jordan requested the salvage yard updates be included in Mr. Payne's next monthly report.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township Building.

Mrs. Stark thanked Mrs. Jordan and her son for their help with the Easter Bunny event. She reported Farmers Market events have been canceled due to the lack of interest from the local farmers. Mrs. Stark added that the Food Truck Event is 27 May 2021 with the following food trucks attending: ice cream, lobster, hotdog, smokehouse, and taco. She suggested that if this event is a big hit maybe Parks & Recreation could add this to the monthly or every other

month schedule. Mrs. Stark discussed Fall Festival Event with Chief Lape and Sergeant Loper, the event date was set for Saturday, October 16, 2021.

Chief Lape mentioned the plan was to still have the Cancer 5K Walk/Run in the morning with the festival following and then fireworks display to end the day. He added there was a need for pumpkins to be donated, possibly from a local farm for the pumpkin decorating contest.

Mrs. Stark commented there will be tables available for local crafters and local organizations to rent.

Chief Lape added the tables will be rented at a reduced rate to help the community members who are struggling financially.

Further discussion was held.

CDC STEERING COMMITTEE REPORT

Mr. Karpuzi spoke for Mr. Majernik and reiterated the Committee report from last month.

ADOPTION: RESOLUTION NO. 2021-5 (EMERGENCY MANAGEMENT COORDINATOR APPOINTMENT)

RESOLUTION NO. 2021-5

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, REQUESTING THE APPOINTMENT OF MICHAEL J. SHURINA AS EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWNSHIP OF WEST DEER.

Mrs. Jordan pointed out Chief Lape recommended Sergeant Shurina for the Emergency Management Coordinator position.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-5 requesting the appointment of Michael J. Shurina as Emergency Management Coordinator for the Township of West Deer. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-6 (INVESTMENT MANAGER APPOINTMENT)

RESOLUTION NO. 2021-6

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPOINTING MANNING & NAPIER ADVISORS, LLC, TO PROVIDE ASSET MANAGEMENT AND INVESTMENT ADVISORY SERVICES FOR THE TOWNSHIP'S POLICE PENSION PLAN AND MUNICIPAL EMPLOYEES PENSION PLAN.

Mr. Forbes gave kudos to all involved with the process of reviewing the Township Pension Plans. He reported that even with maintaining the same investment firm the re-evaluation of the plans resulted in lowering the fee cost to the Township and receiving nice presentations from the advisors.

Mr. Karpuzi asked how much the Township will be saving.

Mr. Mator responded that the rate of return for this year will save the Township \$30,000.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-6 appointing Manning & Napier Advisors, LLC, to provide Asset Management and Investment Advisory Services for the Township's Police Pension Plan and Municipal Employees Pension Plan. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-7 (PENSION PLAN ADMINISTRATOR APPOINTMENT)

RESOLUTION NO. 2021-7

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, RATIFYING THE APPOINTMENT OF TOWNSHIP MANAGER DANIEL J. MATOR, JR. AS PENSION PLAN ADMINISTRATOR.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adopt Resolution 2021-7 ratifying the Appointment of Township Manager Daniel J. Mator, Jr. as Pension Plan Administrator. Motion carried 5-0.

ADOPTION: RESOLUTION NO. 2021-8 (OAKWOOD HEIGHTS SEWAGE PLANNING MODULE)

RESOLUTION NO. 2021-8

RESOLUTION 2021-8 APPROVES THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE OAKWOOD HEIGHTS SUBDIVISION PLAN LOCATED AT ASHLEY ROAD, GIBSONIA, PA IN THE R-RURAL ESTATE ZONING DISTRICT.

Mr. Shoup summarized the Sewage Planning Module.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adopt Resolution No. 2021-8 approving the PA DEP Sewage Facilities Planning Module for the Oakwood Heights Subdivision Plan. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-9 (CONSTRUCTION MANAGER AGREEMENT)

RESOLUTION NO. 2021-9

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A CONSTRUCTION MANAGER AGREEMENT WITH AIMS GROUP, INC.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2021-9 approving and authorizing the execution of a Construction Manager Agreement with AIMS Group, Inc. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-10 (HR- PERSONNEL POLICIES AND PROCEDURES AGREEMENT)

RESOLUTION NO. 2021-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE

EXECUTION OF A HUMAN RESOURCES CONSULTANT AGREEMENT WITH EAST COAST RISK MANAGEMENT TO REVIEW AND UPDATE THE PERSONNEL POLICIES AND PROCEDURES MANUAL.

Mr. Karpuzi summarized the HR Personnel Policies and Procedures agreements.

Mr. Forbes thanked Mr. Mator for organizing and the Board for the approving the reviewing of these policies and procedures.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2021-9 approving and authorizing the execution of a Human Resources Consultant Agreement with East Coast Risk Management to review and update the Personnel Policies and Procedures Manual. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-11 (HR – SALARY PLAN AGREEMENT)

RESOLUTION NO. 2021-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A HUMAN RESOURCES CONSULTANT AGREEMENT WITH EAST COAST RISK MANAGEMENT TO STUDY AND CREATE A FORMAL WEST DEER TOWNSHIP SALARY PLAN.

MOTION BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-11 approving and authorizing the execution of A Human Resources Consultant Agreement with East Coast Risk Management to study and create a formal West Deer Township Salary Plan. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-12 (HR – ORGANIZATIONAL ASSESSMENT AGREEMENT)

RESOLUTION NO. 2021-12

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A HUMAN RESOURCES CONSULTANT AGREEMENT WITH THE ALLEGHENY LEAGUE OF MUNICIPALITIES TO PERFORM AN ORGANIZATIONAL ASSESSMENT OF WEST DEER TOWNSHIP.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2021-12 approving and authorizing the execution of A Human Resources Consultant Agreement with the Allegheny League of Municipalities to perform an Organizational Assessment of West Deer Township. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-13 (ZONING CODE REVIEW CONSULTANT AGREEMENT)

RESOLUTION NO. 2021-13

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A ZONING CODE REVIEW CONSULTANT AGREEMENT WITH ENVIRONMENTAL PLANNING & DESIGN, LLC.

Mr. Karpuzi summarized the reason for the Zoning Code Review.

Mrs. Jordan added it was worth noting that a lot of the codes are out of date so review is not just regular housekeeping but it is necessary.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2021-13 approving and authorizing the execution of a Zoning Code Review Consultant Agreement with Environmental Planning & Design, LLC. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF ORDINANCE NO. 446 (POLICE POLICIES AND PROCEDURES)

ORDINANCE NO. 446

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES, AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND PROCEDURES BY THE CHIEF OF POLICE AND TOWNSHIP ADMINISTRATION AND PROVIDING SEVERABILITY.

Mrs. Jordan thanked Chief Lape for taking the time – along with Sergeant Loper – to complete this Ordinance.

Motion by Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Ordinance No. 446 as presented. Motion carried unanimously 5-0.

AUTHORIZATION: STREAMBANK ENGINEERING

As part of the Township's MS4 Stormwater Program, the Board of Supervisors budgeted funds for Streambank Restoration. As this project requires separate accounting and tracking, Township Engineer Shoup Engineering provided a separate proposal for this specific project.

Mr. Shoup summarized the MS4 Stormwater Program.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the Streambank Restoration Project Engineering to Shoup Engineering in the amount of \$9,250.00. Motion carried unanimously 5-0.

AWARD: 2021 ROAD PROGRAM

Plans, specifications, and bid documents were prepared by Shoup Engineering for the 2021 Road Program.

The project was advertised, and sealed bids were received until 1:30 p.m. on Wednesday, 14 April 2021, at which time they were opened and read aloud.

Contract 21-02 – work will consist of the installation of cold mix FB modified binder leveling course with CMS-2 emulsion, base repair and other miscellaneous work on three (3) Township roads totaling approximately 21,640 feet. Alternate bids for similar work will also be received for two (2) other Township roads. (A portion of Logan Road and Shuster Road)

Mr. Shoup reiterated the reason for rebidding Contract 21-02. He recommended to award the contract to Youngblood Paving Inc.

Mr. Mator reported that Mr. Olar requested to extend the portion of Logan Road being repaired. He added that the request could possibly be on the May agenda.

Mrs. Jordan acknowledged Logan Road needing repaired.

Mr. Karpuzi requested an estimate of when all the Township roads will be completed.

Mr. Shoup responded that March 2020, a map was prepared but due to the pandemic the map never made it to the Board.

Mr. Karpuzi asked for the map to be added to May agenda discussions.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to award the 2021 Road Program cold mix asphalt paving contract No. 21-02 to Youngblood Paving, Inc. in the amount of \$811,895.00 for the base bid, and in the amount of \$320,602.50 for the two alternate bids. Motion carried unanimously 5-0.

TOTAL OF 2021 ROAD PROJECT APPROVED: \$1,294,858.50

DISCUSSION: COMMUNICATIONS CONSULTANT

Mr. Karpuzi explained that previously the delivery of Township issues was focused more on the push method for delivery instead of the pull method. He felt that slowly the Township is going to the push method. Mr. Karpuzi reported the current Township communication is delivered by social media, Township website, and the emergency text service.

DISCUSSION: ENVIRONMENTAL ADVISORY COMMITTEE

Mr. Karpuzi reported this subject is not ready to be discussed.

DISCUSSION: ZONING HEARING BOARD ALTERNATE

Mr. Payne reported the proposed gas wells will be brought to the Board for discussion. He stated there is talk of needing variances, which may cause conflicts of interest with some Zoning Hearing Board members. Mr. Payne stated he discussed the matter with Mr. Robb, who agreed to advertising for two more alternate Zoning Hearing Board members.

Mr. Karpuzi asked if the Board supported to continue pursuing Zoning Hearing Board alternates.

Mr. Robb recommended being open to filling the alternate positions instead of waiting for a variance application to come in.

More discussion was held.

OLD BUSINESS

- Mrs. Jordan reported there were no dumpsters at Nike Site.
- She added that she spoke with the baseball and softball organizations. They would be holding an opening day parade, and she advised them to park by the Public Works Building instead of volleyball area since the ground was wet. Mrs. Jordan requested that the Public Works block off any areas that no one should park on.
 - Mr. Mator responded that he had Mrs. French reach out to have dumpsters delivered prior to any sporting events, and that he would discuss the parking situation with Mr. Olar.

- Mr. Karpuzi requested an update on Cohen Law Group.
 - Mr. Mator responded that the Township entered into an agreement with Cohen Law Group to extend broadband service and telecommunications in the Township. He added that in his last report to the Board of Supervisors, he stated that Mr. Cohen sent letters to three carriers – AT&T, Verizon and T-Mobile – and two companies that put up the towers. Mr. Mator informed the Board that as of the time of the meeting, four of them have responded. Mr. Mator explained the Township will be receiving stimulus funds from the American Rescue Plan that can be used for broadband service. He mentioned a meeting will be scheduled with Chairman Karpuzi, Mr. Cohen, and himself to discuss the recommended approach.

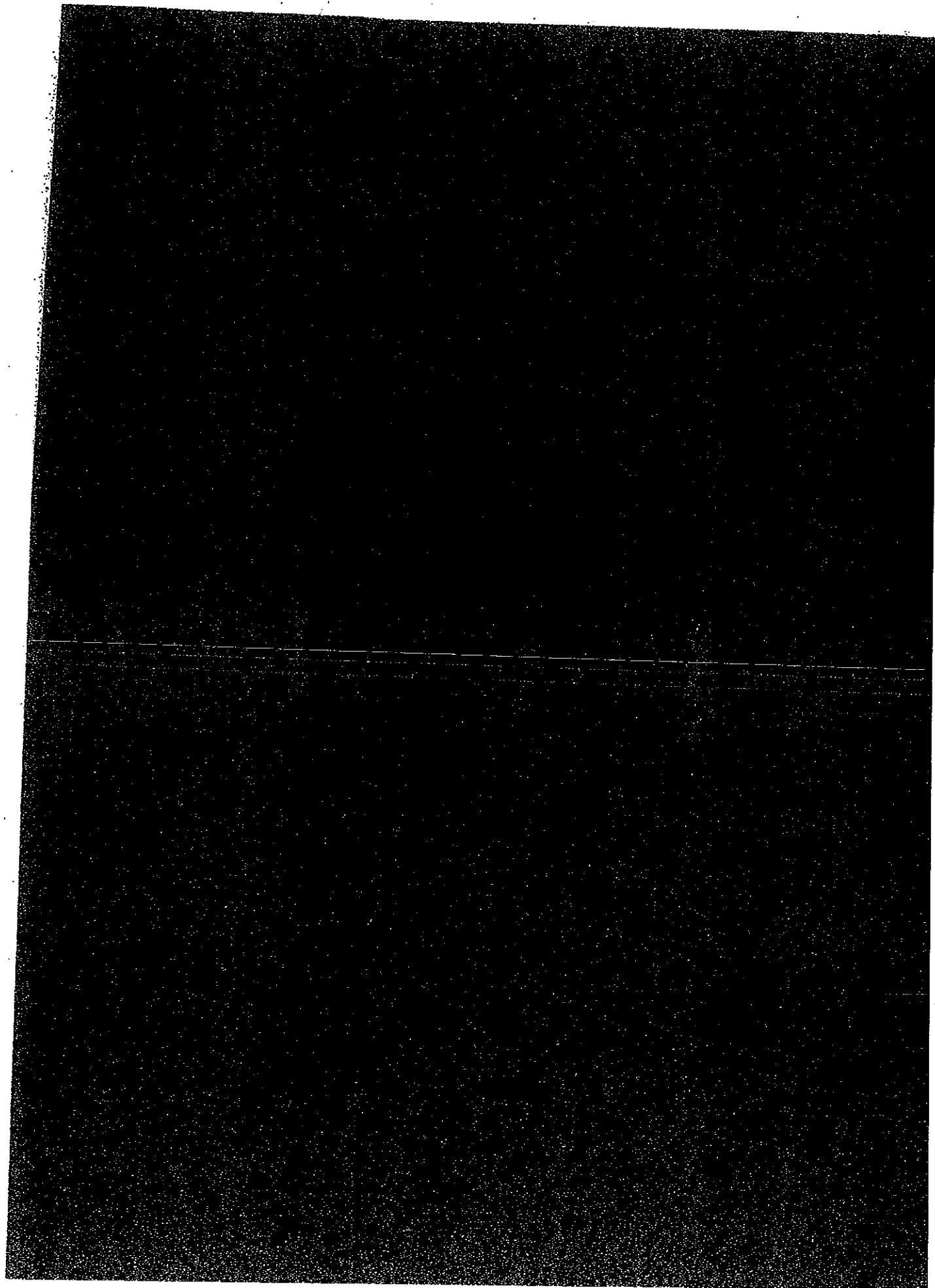
NEW BUSINESS

Mr. Karpuzi reported Mr. Forbes and Mrs. Jordan spearheaded the meetings for Public Safety partners and he suggested the potential benefit reaching out to the DCED to have fire and emergency service studies completed.

ADJOURNMENT

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adjourn the meeting at 8:26 p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER’S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER’S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

FINANCE OFFICER'S REPORT
April 30, 2021

I - GENERAL FUND:

	<u>April</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	642,184.29	2,451,819.35	34.12%
Expenditures	415,642.82	1,440,796.15	20.05%

Cash and Cash Equivalents:

Sweep Account

1,211,842.71	
<u><u>1,211,842.71</u></u>	

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

42,216.32

Fire Tax Fund:

Restricted

57,349.29

State/Liquid Fuels Fund:

Restricted

312,035.51

411,601.12

Investments:

Operating Reserve Fund:

Reserved

1,009,522.19

Capital Reserve Fund:

Reserved

1,485,722.34

2,495,244.53

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 4/30/21

4,118,688.36

Interest Earned April 2021

17.98

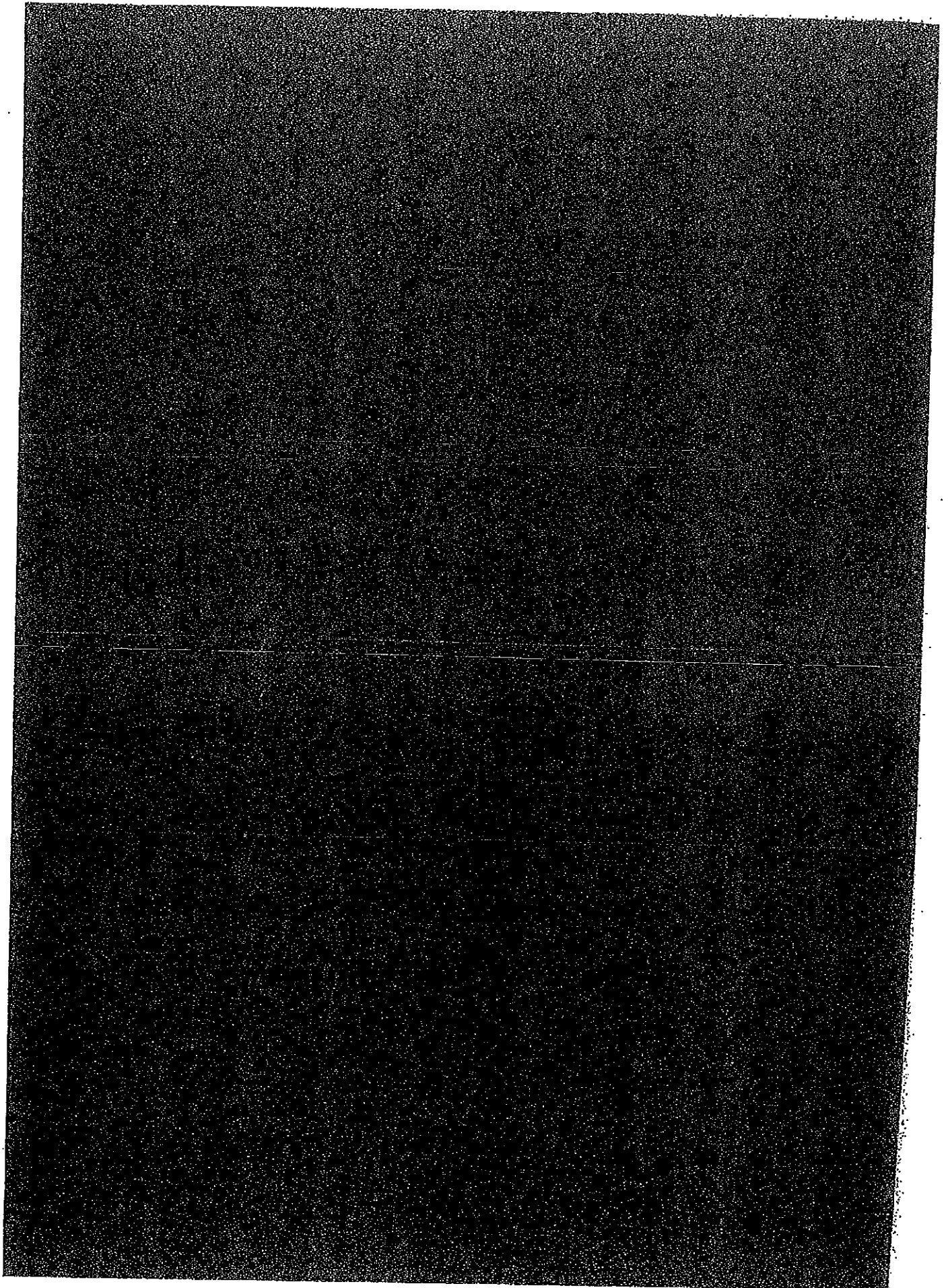
	<u>4/1/2021</u> <u>Debt Balance</u>		<u>April</u> <u>Principal</u> <u>Payment</u>	<u>4/30/2021</u> <u>Debt Balance</u>
Mars National - VFC #3	118,491.42	\$	2,607.94	116,200.20
NexTier Bank VFC #2	403,619.03	\$	2,680.96	402,240.32

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2021

	<u>APRIL</u>	<u>YTD</u>
GENERAL FUND	\$5.65	\$29.47
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$0.38	\$1.67
OPERATING RESERVE	\$8.30	\$68.34
STATE FUND	\$2.85	\$8.70
CAPITAL RESERVE	<u>\$0.80</u>	<u>\$9,715.91</u>
TOTAL INTEREST EARNED	<u><u>\$17.98</u></u>	<u><u>\$9,824.09</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 08:22 am
Date: 05/14/2021
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2021 thru 05/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name:	AMERIKOHL AGGREGATES INC			3009.22				3009.22		
Name:	AMERIKOHL TRANSPORT INC			1330.39				1330.39		
Name:	BEARCOM			292.47				292.47		
Name:	BEST WHOLESALE TIRE CO, INC			620.35				620.35		
Name:	HEI-WAY, LLC			1328.25				1328.25		
Name:	INTECH WORLDWIDE			3495.00				3495.00		
Name:	JORDAN TAX SERVICE, INC.			1144.90				1144.90		
Name:	KRESS TIRE			333.00				333.00		
Name:	MRM WORKERS' COMP FUND			20145.00				20145.00		
Name:	OFFICE DEPOT			123.27				123.27		
Name:	SHOUP ENGINEERING INC.			5291.00				5291.00		
Name:	STEPHENSON EQUIPMENT, INC.			8628.39				8628.39		
Name:	TOSHIBA FINANCIAL SERVICES			946.94				946.94		
Name:	TRISTANI BROTHERS, INC.			1303.25				1303.25		
Name:	TUCKER/ARENSBERG ATTORNEYS			6190.00				6190.00		
FINAL TOTALS:				54181.43				54181.43		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 08:20 am
Date: 05/14/2021
Page: 1By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2021 thru 05/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES	430.611	50365	847.59	05/15/2021	04/20/2021		847.59		N
	Road: Limestone	0421	04/19/2021							
00337	AMERIKOHL AGGREGATES	430.611	50366	2161.63	05/15/2021	04/20/2021		2161.63		N
	Road: Limestone	0421	04/19/2021							
	Name: AMERIKOHL AGGREGATES INC			3009.22				3009.22		
00338	AMERIKOHL TRANSPORT	430.611	34328	374.72	05/15/2021	04/20/2021		374.72		N
	Road: Delivery of Limestone	0421	04/19/2021							
00338	AMERIKOHL TRANSPORT	430.611	34329	955.67	05/15/2021	04/20/2021		955.67		N
	Road: Delivery of Limestone	0421	04/19/2021							
	Name: AMERIKOHL TRANSPORT INC			1330.39				1330.39		
00674	BEARCOM	410.328	5192058	235.00	05/15/2021	05/04/2021		235.00		N
	Police: Radio Equip Maint	0521	05/03/2021							
00674	BEARCOM	430.327	5192114	57.47	05/15/2021	05/04/2021		57.47		N
	Road: Radio Equip Maint	0521	05/03/2021							
	Name: BEARCOM			292.47				292.47		
00553	BEST WHOLESALE TIRE	410.374	19933	42.95	05/15/2021	05/04/2021		42.95		N
	Police: Car #36-oil filter/oil	0421	04/06/2021							
00553	BEST WHOLESALE TIRE	410.374	19992	142.95	05/15/2021	05/04/2021		142.95		N
	Police: Car #34-Inspection/bra	0421	04/15/2021							
00553	BEST WHOLESALE TIRE	410.374	20061	136.90	05/15/2021	05/04/2021		136.90		N
	Police: Car #35-Inspection/tir	0421	04/23/2021							
00553	BEST WHOLESALE TIRE	410.374	20087	127.55	05/15/2021	05/04/2021		127.55		N
	Police: Car #33-Inspection/oil	0421	04/28/2021							
00553	BEST WHOLESALE TIRE	410.374	20094	170.00	05/15/2021	05/04/2021		170.00		N
	Police: Car #39-Batter MT-65	0421	04/29/2021							
	Name: BEST WHOLESALE TIRE CO, INC			620.35				620.35		
00005	HEI-WAY, LLC	430.372	1032264	194.20	05/15/2021	04/15/2021		194.20		N
	Road: Cold Patch	0421	04/09/2021							
00005	HEI-WAY, LLC	430.372	10322303	179.45	05/15/2021	04/16/2021		179.45		N
	Road: Cold Patch	0421	04/13/2021							

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 08:20 am
Date: 05/14/2021
Page: 2By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2021 thru 05/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00005	HEI-WAY, LLC	430.372	10322330	151.59				151.59		N
Road: Cold Patch		0421	04/15/2021	05/15/2021	04/19/2021					
00005	HEI-WAY, LLC	430.372	10322396	172.07				172.07		N
Road: Cold Patch		0421	04/21/2021	05/15/2021	04/26/2021					
00005	HEI-WAY, LLC	430.372	10322435	252.38				252.38		N
Road: Cold Patch		0421	04/23/2021	05/15/2021	04/28/2021					
00005	HEI-WAY, LLC	430.372	10322455	192.56				192.56		N
Road: Cold Patch		0421	04/29/2021	05/15/2021	04/29/2021					
00005	HEI-WAY, LLC	430.372	10322555	186.00				186.00		N
Road: Cold Patch		0521	05/07/2021	05/15/2021	05/07/2021					
Name: HEI-WAY, LLC				1328.25				1328.25		
00737	INTECH WORLDWIDE	407.273	M2020500	3495.00				3495.00		N
Police:12/20-11/21 Support Con		0421	04/01/2021	05/15/2021	04/26/2021					
Name: INTECH WORLDWIDE				3495.00				3495.00		
00106	JORDAN TAX SERVICE,	403.140	4-C-#95	1144.90				1144.90		N
Delinquent R E Tax Commission		0421	04/19/2021	05/15/2021	04/19/2021					
Name: JORDAN TAX SERVICE, INC.				1144.90				1144.90		
00362	KRESS TIRE	410.374	10164-11	25.00				25.00		N
Police: CAR #33-Flat Repair		0521	04/14/2021	05/15/2021	05/07/2021					
00362	KRESS TIRE	410.374	10164-11	308.00				308.00		N
Police: CAR #35-TIRES		0521	04/26/2021	05/15/2021	05/07/2021					
Name: KRESS TIRE				333.00				333.00		
00325	MRM WORKERS' COMP FU	486.354	2021PRJ5615	20145.00				20145.00		N
Pmt #4 of 4-workers' Comp Ins		0521	05/14/2021	05/15/2021	05/06/2021					
Name: MRM WORKERS' COMP FUND				20145.00				20145.00		
00657	OFFICE DEPOT	406.210	170427934001	5.69				5.69		N
Office Supplies		0521	04/26/2021	05/15/2021	05/07/2021					
00657	OFFICE DEPOT	409.226	170427934001	114.16				114.16		N
Cleaning Supplies		0521	04/26/2021	05/15/2021	05/07/2021					

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

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Cutoff as of: 12/31/9999

Due Dates: 05/15/2021 thru 05/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657	OFFICE DEPOT Office Supplies	406.210 0521	170429374001 04/26/2021	3.42 05/15/2021	05/07/2021			3.42	N	
00657	OFFICE DEPOT C/M-Cleaning Supplies	409.226 0521	17092199001 04/29/2021	-20.69 05/15/2021	05/07/2021			-20.69	N	
00657	OFFICE DEPOT Cleaning Supplies	409.226 0521	170922975001 04/30/2021	20.69 05/15/2021	05/07/2021			20.69	N	
Name: OFFICE DEPOT				123.27				123.27		
00830	SHOUP ENGINEERING IN Eng:DCNR Grant-2/9/21-4/9/21 P0421	408.313 P0421	21-122 04/19/2021	3627.25 05/15/2021	04/21/2021			3627.25	N	
00830	SHOUP ENGINEERING IN Engineering: Miscellaneous	408.313 0421	21-142 04/30/2021	556.50 05/15/2021	05/05/2021			556.50	N	
00830	SHOUP ENGINEERING IN Engineering: Oakwood Heights	408.319 20421	21-143 04/30/2021	180.25 05/15/2021	05/05/2021			180.25	N	
00830	SHOUP ENGINEERING IN Engineering: Dioysus well	408.319 Pad 0421	21-144 04/30/2021	128.75 05/15/2021	05/05/2021			128.75	N	
00830	SHOUP ENGINEERING IN Engineering: Gibsonia Road	408.319 Ass0421	21-145 04/30/2021	206.00 05/15/2021	05/05/2021			206.00	N	
00830	SHOUP ENGINEERING IN Engineering: 910 Flex Use Buil	408.319 0421	21-146 04/30/2021	489.25 05/15/2021	05/05/2021			489.25	N	
00830	SHOUP ENGINEERING IN Engineering: Leto well	408.319 Pad 0421	21-147 04/30/2021	103.00 05/15/2021	05/05/2021			103.00	N	
Name: SHOUP ENGINEERING INC.				5291.00				5291.00		
00074	STEPHENSON EQUIPMENT Road: knives/nuts/skid shoe/fi	430.374 0421	18040735 04/30/2021	716.19 05/15/2021	05/05/2021			716.19	N	
00074	STEPHENSON EQUIPMENT Road: Pipe/6'x100/Endcaps/12"/	430.611 0521	18040835 05/03/2021	7912.20 05/15/2021	05/07/2021			7912.20	N	
Name: STEPHENSON EQUIPMENT, INC.				8628.39				8628.39		
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	406.261 0421	5014788563 04/20/2021	702.00 05/15/2021	04/27/2021			702.00	N	
00577	TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	410.261 0421	5014788563 04/20/2021	244.94 05/15/2021	04/27/2021			244.94	N	

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

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Page: 4By Name
Cutoff as of: 12/31/9999

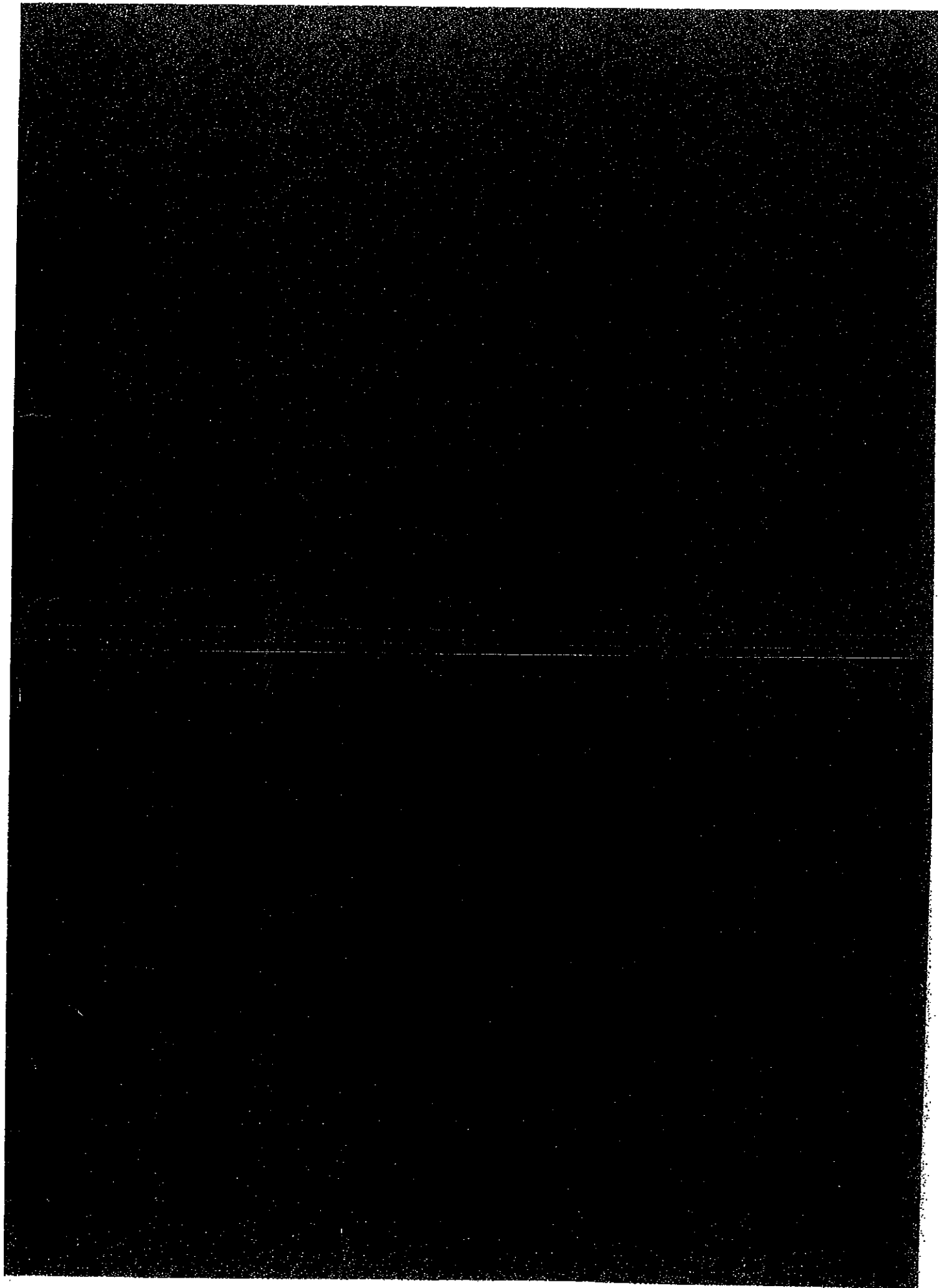
Due Dates: 05/15/2021 thru 05/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: TOSHIBA FINANCIAL SERVICES				946.94				946.94		
00067	TRISTANI BROTHERS, I 430.374 Road:Trk#4-Inspection/front br0421	210423	04/30/2021	865.80	05/15/2021 05/10/2021			865.80		N
00067	TRISTANI BROTHERS, I 430.374 Road:Trk#3-Inspection/rear bra0421	210424	04/30/2021	437.45	05/15/2021 05/10/2021			437.45		N
Name: TRISTANI BROTHERS, INC.				1303.25				1303.25		
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Retainer 0421	616200	04/30/2021	500.00	05/15/2021 05/10/2021			500.00		N
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Olympus Gas we0421	616201	04/30/2021	914.50	05/15/2021 05/10/2021			914.50		N
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: General 0421	616202	04/30/2021	4775.50	05/15/2021 05/10/2021			4775.50		N
Name: TUCKER/ARENSBERG ATTORNEYS				6190.00				6190.00		

FINAL TOTALS:

54181.43

54181.43



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: May 10, 2021

Attached is the Officer's Monthly Report for April 2021.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
B. Jordan, Vice Chairwoman
S. Hollibaugh
B. Forbes
Dr. J. Mann

Points of Interest

April 2021

Budget Figure YTD -32.5%

Chief Jonathan Lape

- April 8- Attended Allegheny County Chief's Meeting held in Collier Township
- April 21- Attended meeting with Deer Lakes School District superintendent (Sgt. Shurina also attended)

K9 Officer Edward Newman

- April 21- Training at West Deer K9 Training area
- April 29- Training at West Deer K9 Training area

Sergeant Mikus & Officer Petosky

- April 9- Training at the Hampton Township Range. Operators were trained on concealment carry, recent use of force debriefs, and primary and secondary weapons drills.
- April 23- Training at Ross Township Annex and Monastery. Operators worked on a mock warrant service, and less experienced members trained on the planning and execution.

Deer Lakes School District

- See attached SRO Report

Explorers

- Cancelled for both weeks due to COVID-19 restrictions. Scheduled to resume in May 2021.

Misc. Details

- April 7- Sergeant Mikus and Officer Evan attended a virtual juvenile allegation training
- April 9- Officer Gizienski attended a virtual juvenile allegation training
- April 12-14- Sergeant Shurina attended a virtual Police Supervisory In-service training
- April 14 & 15- Sergeants Loper and Mikus attended a Law Enforcement Officers Killed and Assaulted, and Officer Safety Awareness Training
- April 21- Sergeant Shurina and Officer Burk attended a virtual juvenile allegation training

Correspondence (see attached)

- April- Received an unsigned thank you card from a resident.
- April 15- Received a thank you card, sign, and snacks from the Purcell family for the department.

OFFICER'S MONTHLY REPORT
April 2021

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	51	169	220
CALLS FOR SERVICE/FIELD CONTACTS	409	1,270	1679
ALL OTHER CALLS	531	1,513	2044
TOTALS CALLS FOR SERVICE	991	2,952	3943
 <u>ARRESTS</u>			
ADULT	7	15	22
JUVENILE	0	1	1
TRAFFIC CITATIONS	7	28	35
NON TRAFFIC CITATIONS	0	4	4
PARKING CITATIONS	0	8	8
WARNINGS	3	2	5
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	2	2	4
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	10,344	30,415	40,759
GALLONS OF GASOLINE USED	590.2	1,539.45	2129.65
REPAIRS/MAINTENANCE	1,279.67	2,098.99	3,378.66
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	4	3.00	7
PRELIMINARY HEARINGS	4	0.00	4
PRETRIAL	0	0.00	0
INVESTIGATIONS	1	8.00	9
ARRESTS	10	13.00	23
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	0	0.00	0
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	3	9.00	12
TOTAL HOURS	22	57.00	79



POLICE DEPARTMENT

Monthly Report
Deer Lakes School District
SRO / Security Detail & Logs

APRIL 2021

WDPD INCIDENT REPORTS

TOTAL: 5

- 1 **Weapon Violation – Knife**
- 1 **Harassment – Terroristic Threats**
- 1 **Harassment – General**
- 1 **Harassment – Communications**
- 1 **Animal – Bite** (Note: Occurred at student home, reported at school)

SRO / SECURITY DETAILS & LOGS

TOTAL: 83

- 59 **Security General**
- 2 **Security Cafeteria**
- **Security Parking Lot**
- **Instruct SRO Student Program**
- **Instruct SRO Faculty Program**
- **Instruct DARE Program**
- **Attend Court**
- 2 **Attend Meeting**
- 3 **Attend Training**
- 3 **Assist Student**
- 1 **Assist Teacher**
- 8 **Assist Administrator**
- **Assist Juv. Prob. Officer**
- **Assist Nurse / EMS**
- 1 **Assist Other**
- **Student Transport**
- **Student Missing / Search**
- **Student Monitoring**
- **Suspicious Incident / person**
- **K-9 Drug Search**
- 3 **School Safety Drill**
- 1 **Other / Miscellaneous**

TOTAL ACTIVITY

TOTAL: 88



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	15
MIDDLE SCHOOL	24
E.U. INTERMEDIATE	24
CURT. PRIMARY	23
ADMIN. BUILDING	1
BUS GARAGE	0
OTHER	1

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None

TOTAL INVOLVEMENTS THIS PERIOD: None

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

Number of Classes

Grade Level

None – Due to COVID-19 and class restrictions

SRO Programs

INSTRUCTED DURING THIS PERIOD

Program

School

Date

None – Due to COVID-19 and class restrictions

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

Part I Offenses

Crime	Amount	Classification on UCR Return A
Assault- Firearm	1	04. A Firearm
Assault- Strong Arm	3	04.D Assault- Strong Arm

Part II Offenses

Disorderly Conduct	3	240. Disorderly Conduct
Domestic- Physical	3	200. Offenses Against Family & Children
Domestic- Verbal	4	200. Offenses Against Family & Children
Drug Laws- General	1	180.18H Drug Abuse- Other
Fraud- General	4	110. Fraud
Harassment- Communications	1	240. Disorderly Conduct
Harassment- General	2	240. Disorderly Conduct
Harassment- Terroristic Threats	2	240. Disorderly Conduct
Sex Crimes- Sexual Assault	1	170. Sex Offenses (Except 02 & 160)
Trespass- Business	2	260. All Other Offenses
Trespass- Residence	1	260. All Other Offenses
Weapon Violation- Knife	1	150. Weapons, Carrying, Possess, etc

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 4/1/2021

Report End Date: 4/30/2021

Calls For Service:

ALARM ACTIVATION - BUSSINESS/FALSE	2
ALARM ACTIVATION - MEDICAL	1
ALARM ACTIVATION - RESIDENTIAL	2
ALARM ACTIVATION - RESIDENTL/FALSE	6
ANIMAL - BITE	1
ANIMAL - COMPLAINT	4
ANIMAL - CRUELTY	1
ASSAULT - FIREARM	1
ASSAULT - STRONG ARM	3
ASSIST - EMS	38
ASSIST - EMS (DOA)	2
ASSIST - EMS (NARCAN)	3
ASSIST - OTHER	2
ASSIST - POLICE	10
ASSIST - RESIDENT	2
ASSIST - WELFARE CHECK	12
CHILD - CHILD LINE REPORTS	1
CIVIL - CHILD CUSTODY	2
CIVIL - COMPLAINT	1
CIVIL - NEIGHBOR DISPUTE	2
DISABLED VEHICLE - GENERAL	1
DISORDERLY CONDUCT - GENERAL	3
DOMESTIC - PHYSICAL	3
DOMESTIC - VERBAL	4
DRUG LAWS - GENERAL	1
ESCORT - FUNERAL	1
FIRE - BRUSH	5
FIRE - BURNING COMPLAINT	1
FIRE - OTHER	1
FIRE - STRUCTURE (BUSINESS)	1
FIRE - VEHICLE	1
FRAUD - GENERAL	4
HARASSMENT - COMMUNICATIONS	1
HARASSMENT - GENERAL	2
HARASSMENT - TERRORISTIC THREATS	2
HAZARDOUS CONDITION - ROAD HAZARD	2
HAZARDOUS CONDITION - TREE DOWN	1
HAZARDOUS CONDITION - WIRE DOWN	1
LOCAL ORDINANCE - DUMPING	1
MVA - NON REPORTABLE	3
MVA - PRIVATE PROPERTY	1
MVA - REPORTABLE	1
NOISE COMPLAINT - RESIDENTIAL	7
NOT ASSIGNED	2

Calls For Service:

PARKING COMPLAINT - RESIDENTIAL	1
PATROL - GENERAL	111
PFA - SERVICE	1
PHONE CALLS - GENERAL	7
POLICE INFORMATION - FOLLOW UP INVEST	9
POLICE INFORMATION - GENERAL	21
PREMISES CHECK - BUSINESS	1
PROPERTY - FOUND	1
PROPERTY - LOST	1
SEX CRIMES - SEXUAL ASSAULT	1
SPECIAL DETAIL - ADMINISTRATIVE	19
SPECIAL DETAIL - FINGERPRINT RESIDENT	1
SPECIAL DETAIL - OTHER / MISC.	1
SRO DETAIL - ASSIST ADMINISTRATOR	8
SRO DETAIL - ASSIST OTHER PERSON	1
SRO DETAIL - ASSIST STUDENT	3
SRO DETAIL - ASSIST TEACHER	1
SRO DETAIL - ATTEND MEETING	2
SRO DETAIL - ATTEND TRAINING	3
SRO DETAIL - OTHER / MISC.	1
SRO DETAIL - SCHOOL SAFETY DRILL	3
SRO DETAIL - SECURITY (CAFETERIA)	2
SRO DETAIL - SECURITY (GENERAL)	59
SUICIDE - ATTEMPT	2
SUSPICIOUS - NOISE	3
SUSPICIOUS - OTHER	3
SUSPICIOUS - PERSON	3
SUSPICIOUS - VEHICLE	3
TRAFFIC - COMPLAINT	12
TRAFFIC - DETAIL	13
TRAFFIC - RADAR SPEED SIGN	2
TRAFFIC - STOP	11
TRESPASS - BUSINESS	2
TRESPASS - RESIDENCE	1
WEAPON VIOLATION - KNIFE	1

TOTAL CALLS FOR SERVICE: 460

Date Printed:
5/4/2021

West Deer Township Police Department

Total Arrest Report

This report lists all adult and juvenile arrests made within a given time period.
(Note: This report only includes Misdemeanor and Felony arrests.)

Report Start Date: **4/1/2021**

Report End Date: **4/30/2021**

ARREST DATE	D I #	SIGNAL CODE	JUVENILE ARREST
4/1/2021	20210122	ASSAULT - STRONG ARM	
4/12/2021	20210185	DOMESTIC - PHYSICAL	
4/13/2021	20210193	ASSAULT - FIREARM	
4/14/2021	20210145	FRAUD - GENERAL	
4/19/2021	20210196	ASSAULT - STRONG ARM	
4/22/2021	20210158	DUI - OVER LEGAL AGE	
4/26/2021	20210217	ANIMAL - CRUELTY	

TOTAL ARRESTS: 7

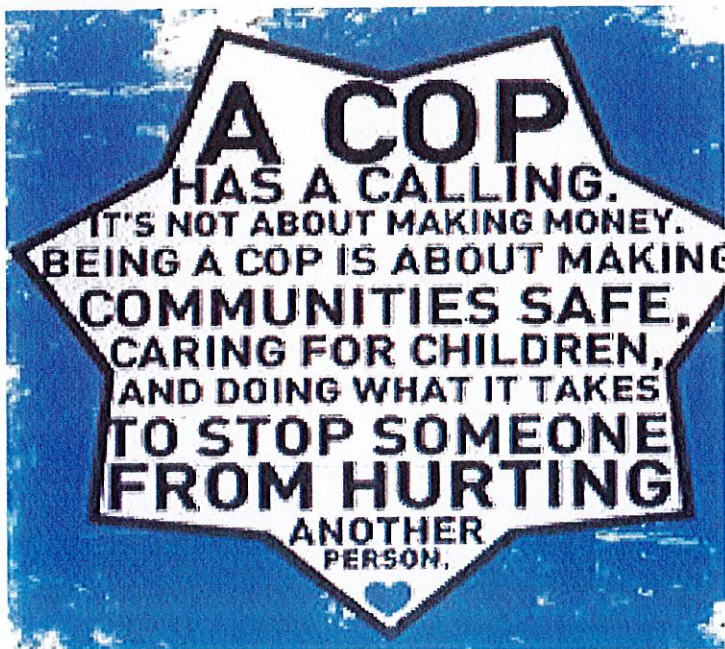
TOTAL ADULT ARRESTS: _____

TOTAL JUV. ARRESTS: _____

Received
4/1/2021

*To everyone in
the West Deer
Police
Department*

Thank You



TO ALL ONE
AT West Deer Police

During this time of
instability in our Government,
I want to take this time
to show you all that you
are all appreciated.

Thank you all for every-
thing you do to help

Keep our community safe

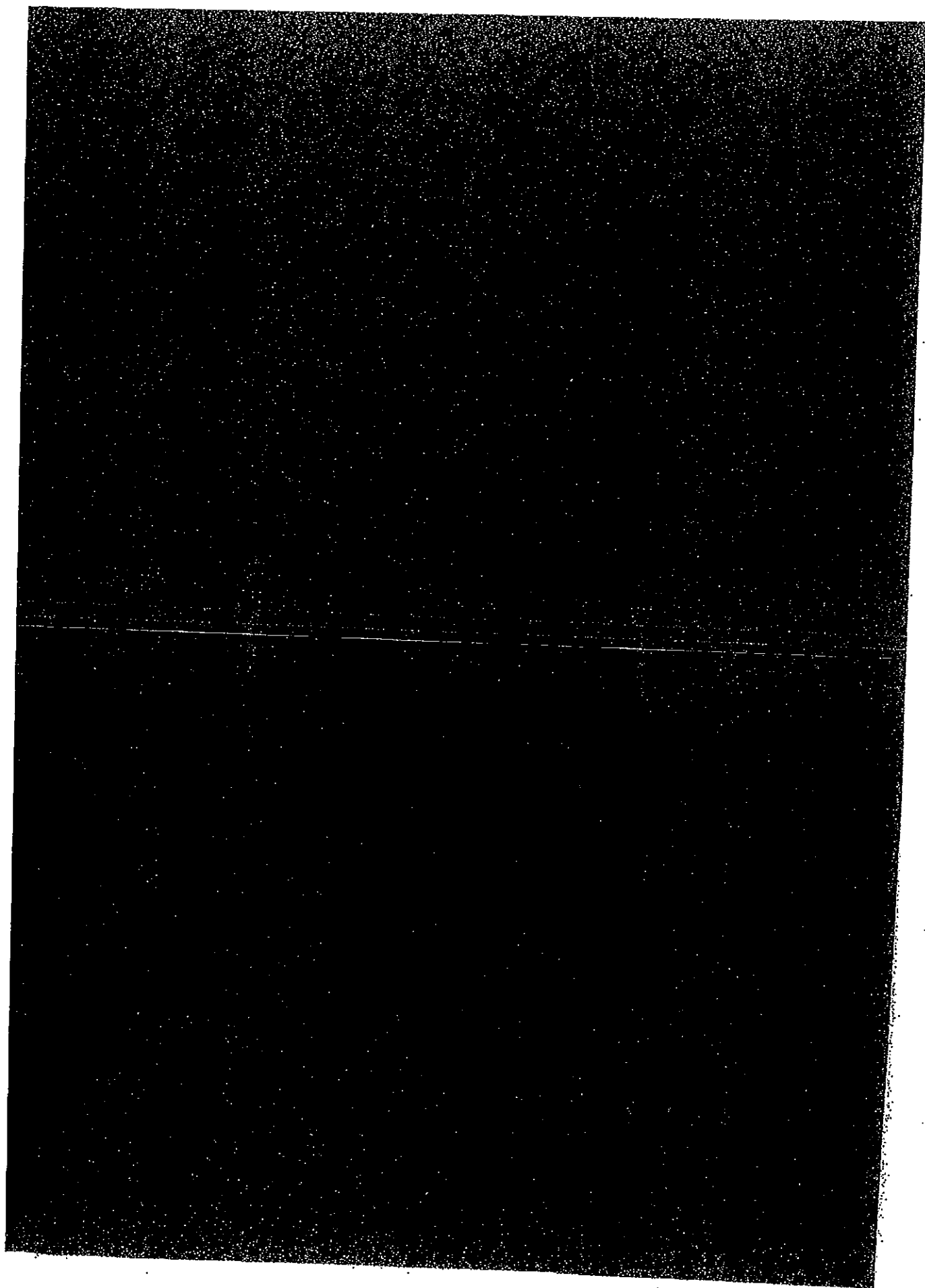
We pray for safety &
protection over each &
every one of you!

God Bless!

John & Elaine

Purcell

Received 4/15/
2021



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2021
MONTHLY REPORT FOR APRIL
PUBLIC WORKS DEPARTMENT

ROADS

- Base repair on Logan – 850 feet long by 25 feet wide.
- Replace catch basin on Grouse Run - Nighthawk.
- Extend French drain by 60' on Glasgow.
- Patch alleys in Russellton and Curtisville #2.
- Patch various Township roads.
- Add cold patch to repaired catch basin on Pintail.

TRUCKS & EQUIPMENT

- Replace teeth on milling head.
- Clean and haul snow removal equipment to Nike Site.
- Clean and grease trucks and equipment.
- Repair Highlift.

MISCELLANEOUS

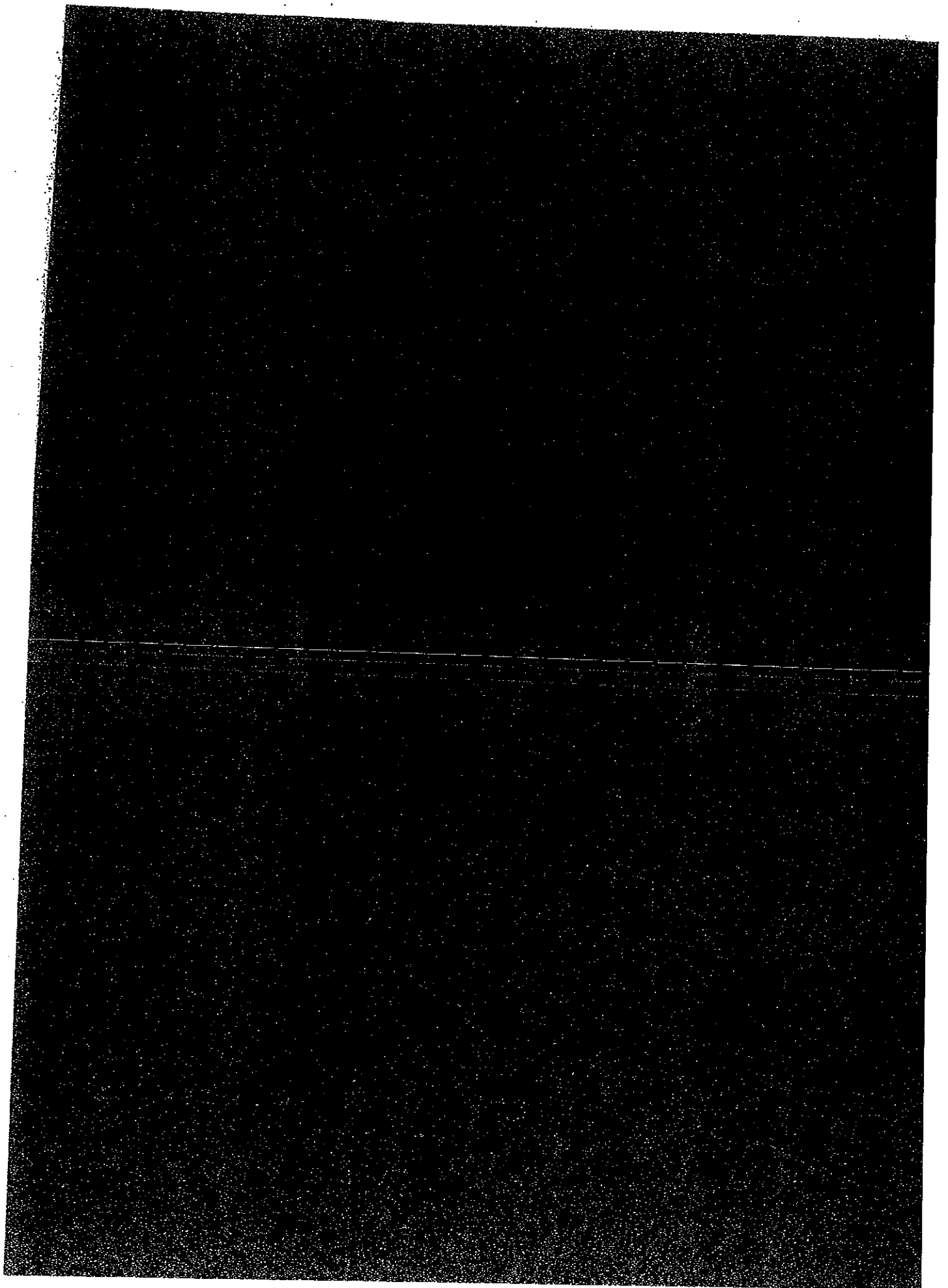
- Work on fuel pumps.
- Replace faucets at Nike Site bathrooms.
- Rebuild garbage enclosure at Nike Site.
- Repair toilet at Municipal building.
- Spread dirt and plant grass at park.
- Move blocking sleds from in front of gates at Nike Site.
- Document pole numbers and names of banners.
- Clean out from behind and inside of generator at Municipal building.
- Hang Veteran Banners.
- Sweep hill at park for baseball.
- Remove old ties for Russellton Park and place new bark in playground.
- Remove old playground rides and place bark at Curtisville Park.
- Plant grass at Curtisville and Russellton Parks.
- Remove tree from Beacom Road.
- Bark beds at Municipal building, park and Memorial at Bairdford.
- Clean up debris after storm.

PA1 Calls
763

OT
0 hrs


Kevin Olar

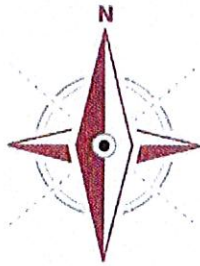
5-13-21
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

APRIL 2021 ENGINEER'S REPORT WEST DEER TOWNSHIP

Prepared May 14, 2021

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – April 21, 2021

Planning Commission Meeting – April 22, 2021

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Projects:

- 2021 Road Improvement Project – Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt and bituminous seal coat projects. It is anticipated that work on the road improvement projects will begin in June.

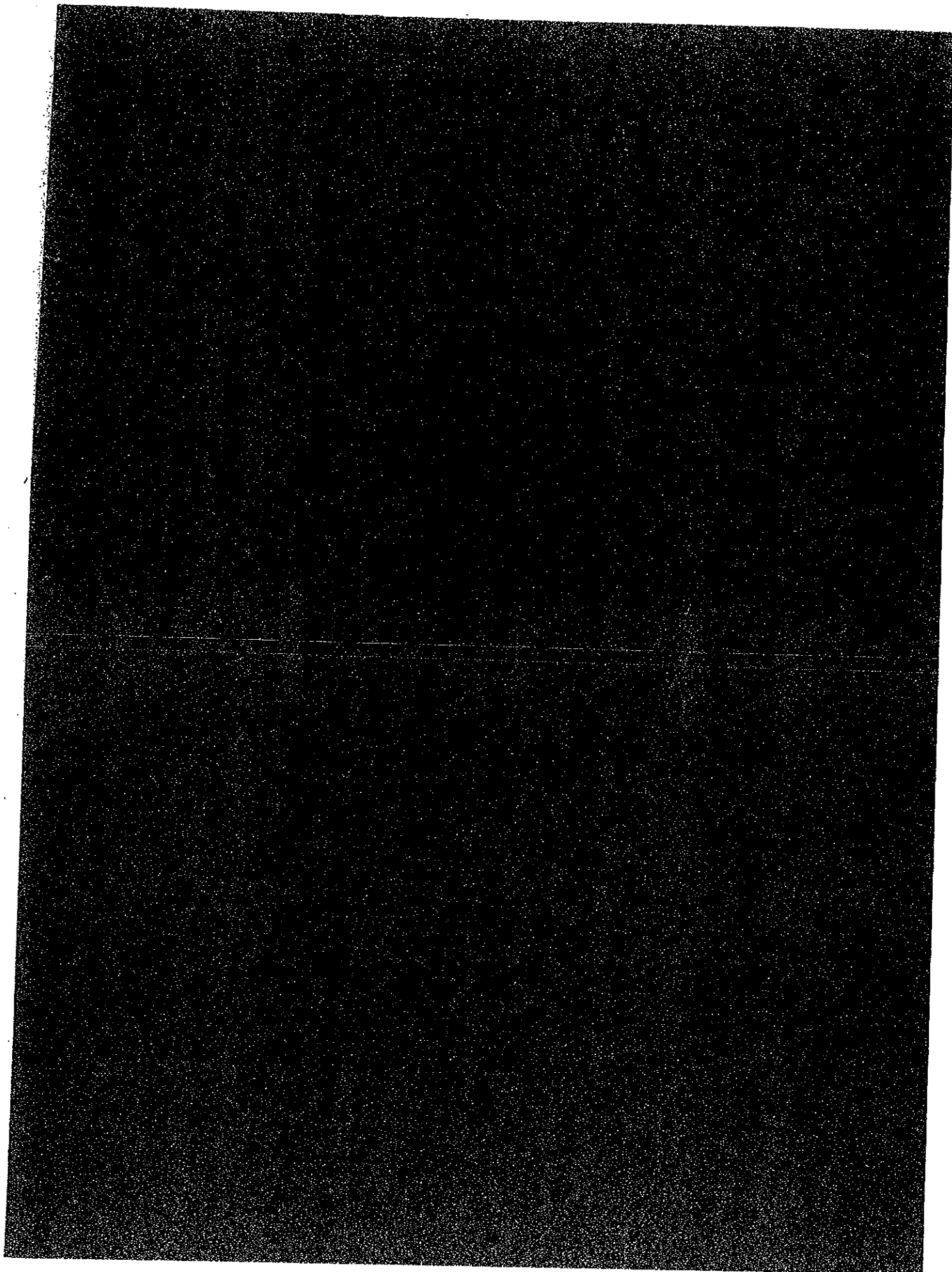
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Moretti Plan of Lots No. 3 – A review of this preliminary and final subdivision was performed and a review letter was issued to the Township on March 23, 2021.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

Code Enforcement

April 30, 2021

1. Issued 22 Occupancy Permits.
2. Issued 26 Building Permits.
3. Performed 95 site inspections
4. See attached Project Status report.
5. Planning commission meeting was held. A project on 910 for a flex use building was tabled for building aesthetics and landscaping requirements. A workshop meeting was held for Olympus gas wells and they will be back in the May meeting as an agenda item.
6. No Zoning Hearing Board meeting was held.
7. Initiated 23 complaint investigations.
8. Issued 22 notices of violation.
9. All summary court hearings were postponed in April currently everything has been pushed back to June at the earliest.



William Payne

**West Deer Township
Occupancy Permit Report
April 2021**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
04/05/2021	O21-050	1360-S-301	EAST UNION CHURCH	292 EAST UNION RD	Miscellaneous	No
04/05/2021	O21-051	1511-B-324	Peter T. Delmer Jr. Eunice B. Torres	711 BAIRD FORD RD	Business	No
04/07/2021	O21-052	2382-L-25	DONALD G & JANE DILLNER	4140 Sandy Hill Road	Miscellaneous	No
04/08/2021	O21-053	2009-J-38	Elester & Lisa Raines	4139 BAKERSTOWN CULMERVIL	Single Family Home	No
04/09/2021	O21-054	1507-D-14	Antonietta Pirollo	131 CANTER LN	Single Family Home	No
04/09/2021	O21-055	1360-H-155	Douglas M. and Amie L. Davies	414 LINDEN DR	Single Family Home	No
04/16/2021	O21-056	2196-R-299	Kenneth McKeag	0 STEWART ST	Miscellaneous	No
04/16/2021	O21-057	2009-J-38	Elester & Lisa Raines	4139 BAKERSTOWN CULMERVIL	Single Family Home	No
04/16/2021	O21-058	1507-C-026	Mark Ohlund	126 CANTER LN	Single Family Home	No
04/19/2021	O21-059	1214-E-317	Janet Poillucci	103 LEX LANE	Single Family Home	Yes
04/19/2021	O21-060	2013-N-123	Matthew R. Leskovec	336 MAGNOLIA DR	Single Family Home	No

**West Deer Township
Occupancy Permit Report
April 2021**

04/19/2021	O21-061	1213-M-257	Melissa and Todd Harmon	4822 SPRING VALLEY DR	Single Family Home	No
04/19/2021	O21-062	1213-H-286	Matthew DiPietro	4844 SPRINGVALLEY DR	Single Family Home	No
04/19/2021	O21-063	1356-M-303	Karen A. and David R. Catterall	303 QUAIL RIDGE CT	Single Family Home	No
04/19/2021	O21-064	1669-K-254	Andrea and Jaden Hillard	227 ORCHARD ST	Single Family Home	No
04/19/2021	O21-065	1669-K-254	Andrea and Jaden Hillard	227 ORCHARD ST	Single Family Home	No
04/19/2021	O21-066	2196-S-241	Kenneth McKeag	70 Stewart Street	Single Family Home	No
04/26/2021	O21-067	1214-E-315	James and Bonita Varley	101 LEX LANE	Single Family Home	Yes
04/29/2021	O21-068	1507-C-040	Thomas and JoAnn Dorsch	106 CANTER LANE	Single Family Home	No
04/29/2021	O21-069	1837-M-12	Mark and Audrey Tristani	1766 SAXONBURG BLVD	Miscellaneous	No
04/30/2021	O21-070	1507-D-38	Rosemarie McMonigal	107 CANTER LANE	Single Family Home	No
04/30/2021	O21-071	1357-B-159	Prativa Prasad	159 STEEPLECHASE	Single Family Home	No

Total Fees Collected by Month

West Deer Township
Occupancy Permit Report
April 2021

April-	\$450
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Total Fees Collected	
Grand Total -	\$450

**West Deer Township
Building Permit Report
April 2021**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
04/02/2021	P21-034	Commercial Fitment	JA Rulli General Construction	221 RUSSELLTON-DORSEYVILLE	1217-G-381	\$25,000.00	\$737.00
04/05/2021	P21-035	Addition	RYAN & LIBBY WEIR	3535 WOODLAKE DR	1214-N-256	\$57,862.00	\$436.00
04/05/2021	P21-036	Accessory Structure	TIMOTHY J & LISA A AUGUSTINE	1155 MIDDLE RD	1835-A-091	\$18,000.00	\$156.00
04/05/2021	P21-037	Demolition	Jason and John Hammerman	8 FARM LANE	1671-G-251	\$7,000.00	\$100.00
04/06/2021	P21-038	Fence	Geoffrey Fuquay & Kaylie Consolo	4717 VALLEYFIELD DR	1214-P-341	\$3,999.00	\$51.00
04/06/2021	P21-039	Single Family Dwelling	MICHAEL CLARK	2007 CONLEY LANE	1839-K-6	\$215,000.00	\$857.10
04/12/2021	P21-040	Solar Panel	JEFFREY I PIATT	3525 HUNTERTOWN RD	1214-E-049	\$5,280.00	\$425.00
04/13/2021	P21-041	Single Family Dwelling	JASON GILCH	18 SHEPARD RD	1834-S-365	\$312,320.00	\$645.00
04/13/2021	P21-042	Accessory Structure	AMERICAN LEGION WEST DEER TWP-POST 593	57 Superior Road	1671-M-118	\$6,690.00	\$72.00
04/14/2021	P21-043	Single Family Dwelling	GLASSO BUILDERS	941 COPPER CREEK TRAIL	1508-A-90-A	\$180,000.00	\$645.00
04/14/2021	P21-044	Single Family Dwelling	GLASSO BUILDERS	943 COPPER CREEK TRAIL	1508-A-90-B	\$180,000.00	\$645.00

**West Deer Township
Building Permit Report
April 2021**

04/14/2021	P21-045	Demolition	Susan A. and John R. Noftz	147 DONALDSON RD	2192-E-380	\$	\$100.00
04/14/2021	P21-046	Single Family Dwelling	GLASSO BUILDERS	946 COPPER CREEK TRAIL	1508-A-74-A	\$180,000.00	\$645.00
04/14/2021	P21-047	Single Family Dwelling	GLASSO BUILDERS	948 COPPER CREEK TRAIL	1508-A-74-B	\$180,000.00	\$645.00
04/15/2021	P21-048	Addition	RYAN BECKER	25 CEDAR RIDGE RD EXT	1214-G-198	\$40,000.00	\$267.00
04/15/2021	P21-049	Solar Panel	THOMAS C DEMARTINI	915 LOGAN RD	1670-G-193	\$51,030.00	\$530.00
04/16/2021	P21-050	Fence	FREDERICK D & JOY N MARKS	110 OAKWOOD CIRCLE	1669-S-019	\$425.00	\$10.00
04/19/2021	P21-051	Demolition	Anthony E. J. MACERELLI	8 DEER ST	1672-N-212	\$	\$10.00
04/21/2021	P21-052	Fence	JUDITH DEER	1145 EISENHOWER DR	1218-M-191	\$475.00	\$10.00
04/22/2021	P21-053	Solar Panel	LEONARD A & MARILYN GUERRE	4650 RTE 910	1215-B-34	\$53,000.00	\$450.00
04/22/2021	P21-054	Solar Panel	BARBARA LUPTAK	195 TARENTUM CULMERVILLE	1839-K-391	\$63,619.50	\$450.00
04/23/2021	P21-055	Above Ground Pool	PATRICK P & KIMBERLY A KENNEDY	3 DEER PARK DR	1360-M-181	\$4,887.00	\$50.00

**West Deer Township
Building Permit Report
April 2021**

04/23/2021	P21-056	Fence	Glen Parks	2138 SAXONBURG BLVD	1511-J-385	\$475.00	\$10.00
04/27/2021	P21-057	Commercial Structure	BKY Financial	25 MCKRELL RD	1512-S-286	\$200,000.00	\$1,987.00
04/27/2021	P21-058	Commercial Structure	WGWKT LP	25 MCKRELL RD	1512-S-286	\$200,000.00	\$505.60
04/29/2021	P21-059	Above Ground Pool	RYAN BECKER	25 CEDAR RIDGE RD EXT	1214-G-198	\$6,000.00	\$50.00
Totals: 26						\$1,991,062.50	\$10,488.70

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	2	\$10,887.00	\$100.00
Accessory Structure	2	\$24,690.00	\$228.00
Addition	2	\$97,862.00	\$703.00
Commercial Fitment	1	\$25,000.00	\$737.00
Commercial Structure	2	\$400,000.00	\$2,492.60
Demolition	3	\$7,000.00	\$210.00
Fence	4	\$5,374.00	\$81.00
Single Family Dwelling	6	\$1,247,320.00	\$4,082.10
Solar Panel	4	\$172,929.50	\$1,855.00

Permit Status	Count	Construction Cost	Fee Total
Issued	25	\$1,791,062.50	\$8,501.70

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Date	Inspection Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/1/2021	Occupancy Inspection		4844 Spring Valley Dr., Allison Park, PA, 15101	4844 SPRINGVALLEY DR	1213-H-286	Passed	William Payne
4/1/2021	Site Inspection		4521 GIBSONIA RD., GIBSONIA, PA, 15044	4521 Gibsonia Rd.	1357-H-140	Completed	William Payne
4/1/2021	Site Inspection		58 QSI Lane, Allison Park, PA, 15101	58 QSI LN	1215-B-268	Completed	William Payne
4/1/2021	Site Inspection		292 EAST UNION RD, CHESWICK, PA, 15024	292 EAST UNION RD	1360-S-301	Passed	William Payne
4/1/2021	Occupancy Inspection		414 Linden Dr., Cheswick, PA, 15024	414 LINDEN DR	1360-H-155	Passed	William Payne
4/1/2021	Occupancy Inspection		414 Linden Dr., Cheswick, PA, 15024	414 LINDEN DR	1360-H-155	Passed	William Payne
4/1/2021	Site Inspection		292 EAST UNION RD, CHESWICK, PA, 15024	292 EAST UNION RD	1360-S-301	Passed	William Payne
4/1/2021	Site Inspection		292 EAST UNION RD, CHESWICK, PA, 15024	292 EAST UNION RD	1360-S-301	Passed	William Payne
4/1/2021	Occupancy Inspection		4844 Spring Valley Dr., Allison Park, PA, 15101	4844 SPRINGVALLEY DR	1213-H-286	Passed	William Payne
4/1/2021	Complaint Follow Up		525 BAILIES RUN RD., TARENTUM, PA, 15084	525 BAILIES RUN RD	1363-J-341	Passed	William Payne
4/2/2021	Occupancy Inspection		9 OLD SPRING HOUSE LANE, GIBSONIA, PA, 15044	4140 Sandy Hill Road	2382-L-25	Passed	William Payne
4/2/2021	Footer		235 KAUFMAN RD, GIBSONIA, PA, 15044	235 KAUFMAN RD	1837-N-239	Passed	William Payne
4/2/2021	Complaint Follow Up		48 CRESTVIEW DR, TARENTUM, PA, 15084	48 CRESTVIEW DR	8000-T-3452	Completed	William Payne
4/2/2021	Occupancy Inspection		9 OLD SPRING HOUSE LANE, GIBSONIA, PA, 15044	4140 Sandy Hill Road	2382-L-25	Passed	William Payne
4/5/2021	Occupancy Inspection		711 Bairdford Road, Gibsonia, PA, 15044	711 BAIRDFORD RD	1511-B-324	Passed	William Payne
4/6/2021	Occupancy Inspection		336 Magnolia lane, Tarentum, PA, 15084	336 MAGNOLIA DR	2013-N-123	Passed	William Payne
4/6/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne
4/6/2021	Complaint Follow Up		1025 LITTLE DEER CREEK VALLEY RD, RUSSELLTON, PA, 15076	68 DEER CREEK VALLEY RD	1672-N-341	Failed	William Payne
4/6/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/6/2021	Complaint Follow Up		19 SCHOOL ST, RUSSELLTON, PA, 15076	19 SCHOOL ST	1361-M-105	Completed	William Payne
4/6/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne
4/6/2021	Occupancy Inspection		336 Magnolia lane, Tarentum, PA, 15084	336 MAGNOLIA DR	2013-N-123	Passed	William Payne
4/7/2021	Complaint Follow Up		382 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	382 PARTRIDGE RUN RD	1357-A-379	Passed	William Payne
4/7/2021	Footer		2007 Conley Lane, Tarentum, PA, 15084	2007 CONLEY LANE	1839-K-6	Passed	William Payne
4/7/2021	Complaint Follow Up		1112 WAMPUM RD., ELLWOOD CITY, PA, 16117	1502 Saxonburg Blvd.	2013-G-266	Failed	William Payne
4/7/2021	Complaint Follow Up		4997 BAKERSTOWN CULMERVILLE, TARENTUM, PA, 15084	4997 BAKERSTOWN CULMERVILLE	2196-P-095	Completed	William Payne
4/7/2021	Holding Tank Inspection		109 EAST UNION RD., CHESWICK, PA, 15024	21 BAIRDFORD PARK RD.	1669-M-66	Completed	William Payne
4/8/2021	Footer		2007 Conley Lane, Tarentum, PA, 15084	2007 CONLEY LANE	1839-K-6	Passed	William Payne
4/9/2021	Occupancy Inspection		131 Canter Lane, Gibsonia, PA, 15044	131 CANTER LN	1507-D-14	Passed	William Payne
4/9/2021	Complaint Follow Up		1161 Eisenhower, Russellton, Pa, 15076	1161 EISENHOWER DR	1218-M-173	Completed	William Payne
4/9/2021	Occupancy Inspection		303 Quail Ridge Ct., Gibsonia, PA, 15044	303 QUAIL RIDGE CT	1356-M-303	Open	William Payne
4/9/2021	Complaint Follow Up		19 SCHOOL ST, RUSSELLTON, PA, 15076	19 SCHOOL ST	1361-M-105	Completed	William Payne
4/9/2021	Complaint Follow Up		1135 EISENHOWER DR, RUSSELLTON, PA, 15076	1135 EISENHOWER DR	1218-M-204	Completed	William Payne
4/9/2021	Complaint Follow Up		1133 EISENHOWER DR., RUSSELLTON, PA, 15076	1133 EISENHOWER DR	1218-M-206	Failed	William Payne
4/9/2021	Occupancy Inspection		131 Canter Lane, Gibsonia, PA, 15044	131 CANTER LN	1507-D-14	Passed	William Payne
4/9/2021	Occupancy Inspection		303 Quail Ridge Ct., Gibsonia, PA, 15044	303 QUAIL RIDGE CT	1356-M-303	Open	William Payne
4/12/2021	Complaint Follow Up		5 GOLDEN LANE, Russellton, PA, 15076	5 GOLDEN LANE	1672-N-179	Completed	William Payne
4/12/2021	Complaint Follow Up		70 MARTIN RD, ALLISON PARK, PA, 15101	70 MARTIN RD	1214-G-345	Failed	William Payne
4/12/2021	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Completed	William Payne
4/12/2021	Footer		81 FORD ST, TARENTUM, PA, 15084	81 FORD ST	1671-B-119	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/13/2021	Framing		23 WINDY KNOLL, GIBSONIA, PA, 15044	23 WINDY KNOLL	1834-B-036	Passed	William Payne
4/13/2021	Complaint Follow Up		992 DEER CREEK RD, GIBSONIA, PA, 15044	992 DEER CREEK RD	2193-K-321	Cancelled	William Payne
4/13/2021	Complaint Follow Up		164 East Union Rd., Cheswick, PA, 15024	6 HEMLOCK ST	1668-H-304	Completed	William Payne
4/13/2021	Occupancy Inspection		4139 Bakerstown Culmerville Rd., Gibsonia, PA, 15044	4139 BAKERSTOWN CULMERVIL	2009-J-38	Passed	William Payne
4/13/2021	Occupancy Inspection		4139 Bakerstown Culmerville Rd., Gibsonia, PA, 15044	4139 BAKERSTOWN CULMERVIL	2009-J-38	Passed	William Payne
4/13/2021	Complaint Follow Up		182 RUSSELLTON- DORSEYVILLE RD, CHESWICK, PA, 15024	182 RUSSELLTON- DORSEYVILLE RD	1217-G-363	Completed	William Payne
4/14/2021	Site Inspection		314 OAK RD., GIBSONIA, PA, 15044	314 OAK RD	1668-R-51	Completed	William Payne
4/14/2021	Complaint Follow Up		27 Deer Street, Tarentum, PA, 15084	27 DEER ST	1672-J-090	Completed	William Payne
4/14/2021	Complaint Follow Up		620 GERMATOWN PIKE, LAFAYETTE HILL, PA, 19444	105-108 CEDARWOOD CIR	1361-S-080	Passed	William Payne
4/14/2021	Complaint Follow Up		7 Bairdford Rd., Gibsonia, PA, 15044	7 BAIRD FORD RD	2010-E-136	Passed	William Payne
4/14/2021	Complaint Follow Up		1788 SAXONBURG BLVD., TARENTUM, PA, 15084	1813 Saxonburg Blvd (junk yard)	1838-N-125	Passed	William Payne
4/15/2021	Occupancy Inspection		Stewart Street, Tarentum, PA, 15084	0 STEWART ST	2196-R-299	Passed	William Payne
4/15/2021	Complaint Follow Up		992 DEER CREEK RD, GIBSONIA, PA, 15044	992 DEER CREEK RD	2193-K-321	Completed	William Payne
4/15/2021	Electrical/Plumbing		101 Lex Lane, Allison Park, PA, 15101	101 LEX LANE	1214-E-315	Passed	William Payne
4/15/2021	Occupancy Inspection		Stewart Street, Tarentum, PA, 15084	0 STEWART ST	2196-R-299	Passed	William Payne
4/15/2021	Site Inspection		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Completed	William Payne
4/15/2021	Site Inspection		23 McKrell, RUSSELLTON, PA, 15076	25 MCKRELL RD	1512-S-286	Completed	William Payne
4/16/2021	Occupancy Inspection		70 Stewart St., Tarentum, PA, 15084	70 Stewart Street	2196-S-241	Completed	William Payne
4/16/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne
4/16/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/16/2021	Occupancy Inspection		227 Orchard St., Bairdford, PA, 15006	227 ORCHARD ST	1669-K-254	Passed	William Payne
4/16/2021	Complaint Follow Up		28 BETTY LANE, GIBSONIA, PA, 15044	28 BETTY LANE	2008-G-168	Failed	William Payne
4/16/2021	Occupancy Inspection		70 Stewart St., Tarentum, PA, 15084	70 Stewart Street	2196-S-241	Completed	William Payne
4/16/2021	Footer		235 KAUFMAN RD, GIBSONIA, PA, 15044	235 KAUFMAN RD	1837-N-239	Passed	William Payne
4/16/2021	Complaint Follow Up		110 OAKWOOD CIRCLE, GIBSONIA, PA, 15044	110 OAKWOOD CIRCLE	1669-S-019	Completed	William Payne
4/19/2021	Complaint Follow Up		1009 CHURCH ST., RUSSELLTON, PA, 15076	1009 CHURCH ST	1361-M-330	Failed	William Payne
4/19/2021	Complaint Follow Up		1624 MIDDLE EXT RD, GIBSONIA, PA, 15044	1623 MIDDLE EXT RD	1508-L-1	Completed	William Payne
4/19/2021	Occupancy Inspection		126 Canter Lane, Gibsonia, PA, 15044	126 CANTER LN	1507-C-026	Passed	William Payne
4/19/2021	Occupancy Inspection		126 Canter Lane, Gibsonia, PA, 15044	126 CANTER LN	1507-C-026	Passed	William Payne
4/19/2021	Complaint Follow Up		992 DEER CREEK RD, GIBSONIA, PA, 15044	992 DEER CREEK RD	2193-K-321	Completed	William Payne
4/20/2021	Site Inspection		PO BOX 501, RUSSELLTON, PA, 15076	663 LITTLE DEER CREEK VALLEY RD.	1512-M-323	Completed	William Payne
4/20/2021	Occupancy Inspection		71 Grubbs Rd., Cheswick, PA, 15024	71 GRUBBS RD	1510-S-356	Passed	William Payne
4/20/2021	Occupancy Inspection		71 Grubbs Rd., Cheswick, PA, 15024	71 GRUBBS RD	1510-S-356	Passed	William Payne
4/21/2021	Site Inspection		292 EAST UNION RD, CHESWICK, PA, 15024	292 EAST UNION RD	1360-S-301	Completed	William Payne
4/21/2021	Occupancy Inspection		1766 Saxonburg Blvd., Tarentum, PA, 15084	1766 SAXONBURG BLVD	1837-M-12	Passed	William Payne
4/21/2021	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Passed	William Payne
4/21/2021	Site Inspection		292 EAST UNION RD, CHESWICK, PA, 15024	292 EAST UNION RD	1360-S-301	Completed	William Payne
4/21/2021	Occupancy Inspection		1766 Saxonburg Blvd., Tarentum, PA, 15084	1766 SAXONBURG BLVD	1837-M-12	Passed	William Payne
4/22/2021	Occupancy Inspection		106 Canter Lane, Gibsonia, PA, 15044	106 CANTER LANE	1507-C-040	Passed	William Payne
4/22/2021	Electrical/Plumbing		103 Lex Lane, Allison Park, PA, 15101	103 LEX LANE	1214-E-317	Passed	William Payne
4/22/2021	Complaint Follow Up		28 BETTY LANE, GIBSONIA, PA, 15044	28 BETTY LANE	2008-G-168	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/22/2021	Complaint Follow Up		115 KAUFMAN RD, GIBSONIA, PA, 15044	115 KAUFMAN RD	1836-P-62	Completed	William Payne
4/22/2021	Complaint Follow Up		115 KAUFMAN RD, GIBSONIA, PA, 15044	115 KAUFMAN RD	1836-P-62	Completed	William Payne
4/22/2021	Occupancy Inspection		106 Canter Lane, Gibsonia, PA, 15044	106 CANTER LANE	1507-C-040	Passed	William Payne
4/22/2021	Floodplain		25 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	25 CEDAR RIDGE RD EXT	1214-G-198	Passed	William Payne
4/22/2021	Footer		25 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	25 CEDAR RIDGE RD EXT	1214-G-198	Passed	William Payne
4/23/2021	Footer		18 SHEPHARD RD, GIBSONIA, PA, 15044	18 SHEPHARD RD	1834-S-365	Passed	William Payne
4/23/2021	Floodplain		18 SHEPHARD RD, GIBSONIA, PA, 15044	18 SHEPHARD RD	1834-S-365	Passed	William Payne
4/23/2021	Final		103 Lex Lane, Allison Park, PA, 15101	103 LEX LANE	1214-E-317	Passed	William Payne
4/23/2021	Occupancy Inspection		107 Canter Lane, Gibsonia, PA, 15044	107 CANTER LANE	1507-D-38	Passed	William Payne
4/23/2021	Holding Tank Inspection		109 EAST UNION RD., CHESWICK, PA, 15024	21 BAIRDFORD PARK RD.	1669-M-66	Completed	William Payne
4/23/2021	Occupancy Inspection		107 Canter Lane, Gibsonia, PA, 15044	107 CANTER LANE	1507-D-38	Passed	William Payne
4/26/2021	Occupancy Inspection		255 MOUNTAINVIEW RD, GIBSONIA, PA, 15044	255 MOUNTAINVIEW RD	1510-P-251	Completed	William Payne
4/26/2021	Occupancy Inspection		100-102 Sky Lane, Tarentum, PA, 15084	100-102 Sky Lane	1220-E-290	Completed	William Payne
4/26/2021	Occupancy Inspection		4536 Bakerstown Culmerville Rd., Gibsonia, PA, 15044	4536 BAKERSTOWN CULMERVILLE RD	2194-N-386	Passed	William Payne
4/26/2021	Occupancy Inspection		100-102 Sky Lane, Tarentum, PA, 15084	100-102 Sky Lane	1220-E-290	Completed	William Payne
4/26/2021	Occupancy Inspection		4536 Bakerstown Culmerville Rd., Gibsonia, PA, 15044	4536 BAKERSTOWN CULMERVILLE RD	2194-N-386	Passed	William Payne
4/26/2021	Complaint Follow Up		19 SCHOOL ST, RUSSELLTON, PA, 15076	19 SCHOOL ST	1361-M-105	Completed	William Payne
4/26/2021	Final		101 Lex Lane, Allison Park, PA, 15101	101 LEX LANE	1214-E-315	Passed	William Payne
4/26/2021	Complaint Follow Up		178 DEER ST, TARENTUM, PA, 15084	32 DEER ST	1672-J-026	Completed	William Payne
4/27/2021	Final		121 GLASGOW RD., GIBSONIA, PA, 15044	121 GLASGOW RD	2192-G-325	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/27/2021	Floodplain		101 Lex Lane, Allison Park, PA, 15101	101 LEX LANE	1214-E-315	Passed	William Payne
4/28/2021	Salvage Yard		PO BOX 501, RUSSELLTON, PA, 15076	663 LITTLE DEER CREEK VALLEY RD.	1512-M-323	Completed	William Payne
4/28/2021	Complaint Follow Up		210 PENN ST, 2ND FL, PITTSBURGH, PA, 15215	18 HEMLOCK ST	1668-H-322	Completed	William Payne
4/28/2021	Complaint Follow Up		144 MARTIN RD, GIBSONIA, PA, 15044	144 MARTIN RD	1357-M-258	Completed	William Payne
4/28/2021	Site Inspection		314 OAK RD., GIBSONIA, PA, 15044	314 OAK RD	1668-R-51	Completed	William Payne
4/29/2021	Occupancy Inspection		100-102 Sky Lane, Tarentum, PA, 15084	100-102 Sky Lane	1220-E-290	Completed	William Payne
4/29/2021	Occupancy Inspection		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne
4/29/2021	Occupancy Inspection		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne
4/29/2021	Occupancy Inspection		100-102 Sky Lane, Tarentum, PA, 15084	100-102 Sky Lane	1220-E-290	Completed	William Payne
4/29/2021	Complaint Follow Up		18 GLASGOW RD, GIBSONIA, PA, 15044	18 GLASGOW RD	2009-C-026	Completed	William Payne
4/29/2021	Site Inspection		34 DEER PARK DR, CHESWICK, PA, 15024	34 DEER PARK DR	1360-M-157	Completed	William Payne
4/30/2021	Occupancy Inspection		159 Steeplechase Circle, Gibsonia, PA, 15044	159 STEEPLECHASE	1357-B-159	Passed	William Payne
4/30/2021	Complaint Follow Up		182 LITTLE DEER CREEK RD, CHESWICK, PA, 15024	1616 SAXONBURG BLVD	2013-N-343	Open	William Payne
4/30/2021	Occupancy Inspection		105 Bryson Rd., Gibsonia, PA, 15044	105 BRYSON RD	1510-A-308	Passed	William Payne
4/30/2021	Occupancy Inspection		29 Blanchard Rd., Tarentum, PA, 15084	29 BLANCHARD RD	2014-E-135	Passed	William Payne
4/30/2021	Occupancy Inspection		159 Steeplechase Circle, Gibsonia, PA, 15044	159 STEEPLECHASE	1357-B-159	Passed	William Payne
4/30/2021	Occupancy Inspection		29 Blanchard Rd., Tarentum, PA, 15084	29 BLANCHARD RD	2014-E-135	Passed	William Payne
4/30/2021	Occupancy Inspection		105 Bryson Rd., Gibsonia, PA, 15044	105 BRYSON RD	1510-A-308	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Count by Type

Type	Count
Air Sealing	1
Complaint Follow Up	38
Electrical/Plumbing	2
Final	3
Fireblocking	1
Floodplain	3
Footer	7
Framing	2
Holding Tank Inspection	2
Occupancy Inspection	25
Salvage Yard	1
Site Inspection	10
Total:	95

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2021 To 04/30/2021

Count by Status

Status		Count
Cancelled		1
Completed		40
Failed		7
Open		2
Passed		45
Total:		95

PROJECT STATUS

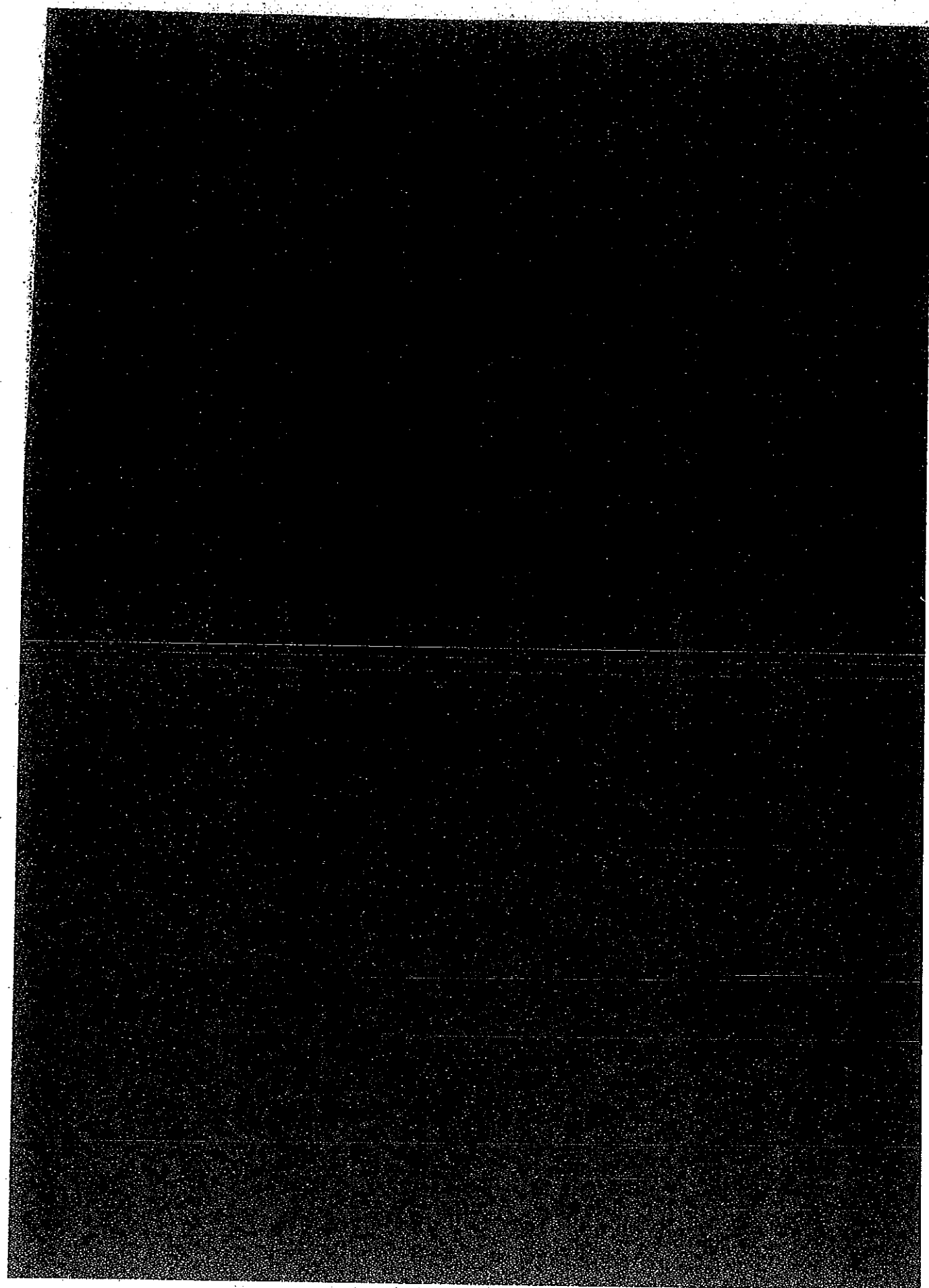
APRIL/ MAY 2021

WEST DEER TOWNSHIP

PROJECT	STATUS
Dionysus Gas Well	<p>Olympus attended Workshop of April 22, 2021 Planning Commission meeting.</p> <p>Olympus attending Workshop of May 27, 2021 Planning Commission meeting.</p> <p>Extension granted to 06.30.2021; (For Public Hearing)</p>
Leto Gas Well	<p>Olympus attended Workshop of April 22, 2021 Planning Commission meeting.</p> <p>Olympus attending Workshop of May 27, 2021 Planning Commission meeting.</p> <p>Extension granted to 06.30.2021; (For Public Hearing)</p>
Ballfield Complex - Vrabel	In Construction: Physical Therapy Buildout
McIntyre Heights	BOS Approved Land Development; Next Step Site Work
Copper Creek	In Construction

PROJECT	STATUS
Hunt Club	Completed; Roads In Progress to be Taken over by Twp.
Oakwood Heights	BOS Approved Land Development: Next Step Site Work
Eastview Farms	BOS Approved Preliminary Site Plan: Zoning Change Granted to R-1. Next step – Site Work.
Lavrich Lot line Revision	In Progress: Ready to Record Plan
10 Greentree Lane Lot Line Revision	In Progress: Ready to Record Plan
Moretti Plan of Lots No. 3	Subdivision Application Approved in Planning 3.25.2021
910 Flex Building	Lot Line revision, Land Development Application in Planning 4.22.2021. Attending May 27, 2021 Planning Commission Meeting. Land Development Continued
Leo's Landscape	BOS Approved Land Development: Awaiting Building Permit Application.

PROJECT	STATUS
Smullen Property: Relocation of Round the Corner Restaurant	Attending May 27, 2021 Planning Commission Meeting.
Subdivision: Jeffrey Plan of Lots	Attending May 27, 2021 Planning Commission Meeting.
Cell Tower: 41A Blue Row: Elevated Properties	Attending May 27, 2021 Planning Commission Meeting.
MS4 Stormwater Bank Restoration Project: Mish Farms	Attending May 10, 2021 Planning Mtg. at Mish Farms



CDC STEERING COMMITTEE REPORT

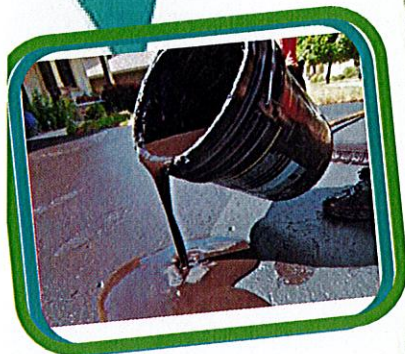
MR. MAJERNIK...

SPEAKER: FOX CHAPEL COUNCILPERSON MANDY STEELE (COAL
TAR RESOLUTION)

MS. STEELE...

Coal-Tar Sealants

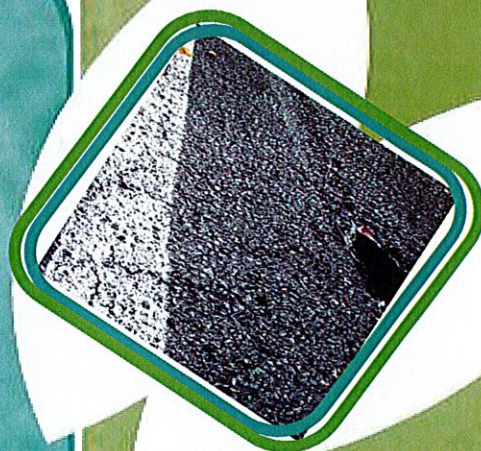
Did you know up to 85 million gallons of coal tar sealant are applied to pavements each year?



- Pavement sealant is a black liquid applied to pavement surface to beautify and extend its life. One type of sealant often used, but harmful to human health is coal tar.
- Coal tar is a byproduct from the coking of coal. The distillation of coal tar creates coal-tar pitch, which is **considered a human carcinogen** by the National Toxicology Program.
- Coal-tar-based sealant is comprised of 20 to 35 percent coaltar pitch.
- Coal-tar sealants contain a large concentration of polycyclic aromatic hydrocarbons (**PAHs**), a **suspected human carcinogen**.
- Coal-tar-based sealants contain **1,000 times** the concentration of PAHs than asphalt-based sealants.
- Friction grinds pavement sealant, including coal-tar, into fine particles which can be tracked indoors by shoes, blown offsite by wind, washed off by rain, etc.
- Coal tar-based sealants are one of the **primary sources of contamination** in urban lake sediment.
- Studies show residences across parking lots with coal-tar sealants have **25 times** the concentration of PAHs in house dust compared to homes not near parking lots with coal-tar.

WHAT CAN I DO?

- To determine if a product contains coal tar, look for the Chemical Abstracts Service (CAS) number **65996-93-2** on the product Material Safety Data Sheet (MSDS). "Coal tar," "refined coal tar," or similar terms may appear on the product container or MSDS.
- Educate municipalities, store managers and school officials about the dangers of coal-tar sealants, and provide them with **safer alternatives such as asphalt-based sealants**, which are comparably priced.
- Tell family members and guests to take off their shoes when entering the house, as shoes can track in PAHs.
- Leave windows closed for a few days after a fresh coal-tar sealant has been applied near your home, school or workplace.
- **Talk to your municipality about a coal-tar ban; many cities and states have passed a ban.**
- Coat coal-tar sealant with asphalt sealant to prevent leaching.



Coal-Tar-Based Pavement Sealcoat, PAHs, and Environmental Health

Sealcoat is the black, viscous liquid applied to many asphalt parking lots, driveways, and playgrounds in North America to protect and enhance the appearance of the underlying asphalt. Coal-tar-based pavement sealcoat is a potent source of polycyclic aromatic hydrocarbon (PAH) contamination in urban and suburban areas and a potential concern for human health and aquatic life.

BACKGROUND

Pavement sealcoat is a commercial product marked for use primarily on parking lots and driveways and is rarely used on public roads. Most sealcoat products are either coal-tar or asphalt emulsion. Coal tar and coal-tar pitch, both used in sealcoat products, have extremely high concentrations of PAHs, and both are classified as known human carcinogens. Coal-tar-based sealcoat products typically are 20 to 35 percent coal tar or coal-tar pitch. Asphalt and asphalt-based sealcoat products have much lower concentrations of PAHs.

For historical and economic reasons, coal-tar-based sealcoat is more common east of the Continental Divide (except in those states, counties, and municipalities where its use is prohibited), and asphalt-based sealcoat is more west of the Continental Divide. Coal-tar-based pavement sealcoat typically contains 35,000 to 200,000 mg/kg (parts per million, or ppm) PAHs, about 100 times more PAHs than in used motor oil and about 1,000 times more PAHs than in sealcoat products with an asphalt (oil) base. Levels of PAHs in dust swept from sealed parking lots to the east and west of the

**Status -
Active**

Contacts

Barbara Mahler

**Research
Hydrologist, NWQP
Communications
Coordinator**
Texas Water Science
Center
Email:
bjmahler@usgs.gov
Phone: 512-927-3566

Explore More Science

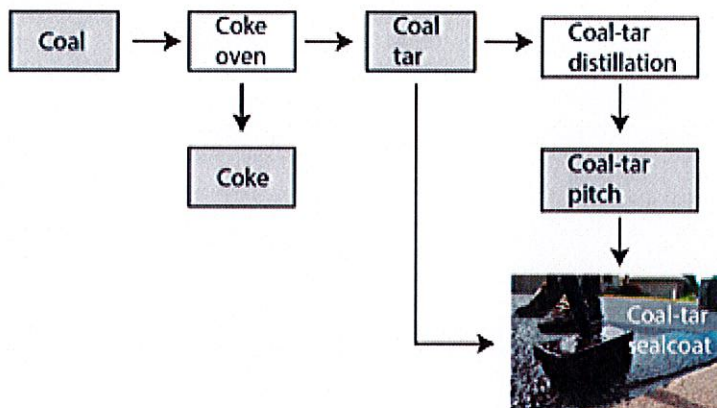
[polycyclic aromatic
hydrocarbons](#)

Continental Divide reflect this difference in use, with PAH concentrations in sealed-pavement dust the East about 1,000 times higher than concentrations in the West.

What are coal tar and coal-tar pitch?

Coal tar is a byproduct of the coking, liquefaction or gasification of coal. Coal-tar pitch is the residue that remains after the distillation of coal tar, that is, the thick black liquid remaining after various oils are removed from coal tar for use in the manufacture of industrial and consumer products. Coal-tar pitch is

separated, or "refined", into 12 grades of viscosity. The most viscous grade, RT-12, is used in coal-tar-based sealcoat. The primary use of coal-tar pitch is in electrode manufacturing for the aluminum industry and for steel arc furnaces.



Coal tar is a byproduct of the coking of coal, and coal-tar pitch is the residue that remains after the distillation of coal tar. Coal tar and coal-tar pitch are used in coal-tar-based sealcoat products, although use of coal-tar pitch is more common than use of coal tar. Both coal tar and coal-tar pitch are known human carcinogens. Learn more about coal-tar-based sealcoat [here](#).

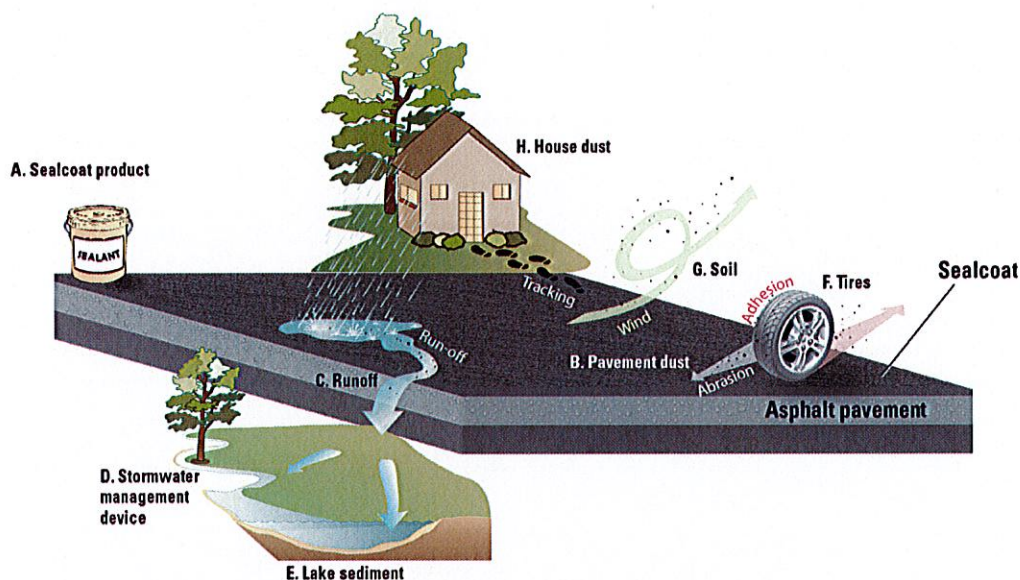
What are PAHs?

PAHs are a group of chemicals created by heating or burning material that contains carbon. There are many sources of PAHs to the environment, representing a wide range of PAHs concentrations, including asphalt (2-9 milligrams per kilogram, or mg/kg), tire particles (84 mg/kg), used motor oil (730 mg/kg), and coal-tar-based sealcoat (34,000-202,000 mg/kg). PAHs cause cancer, mutations, birth defects, and/or death in fish, wildlife, and invertebrates. Several PAHs are photoactivated, meaning that their toxic effects are greatly intensified when exposed to sunlight. The EPA has classified seven PAHs as probable human carcinogens, and 16 PAHs as Priority Pollutants.

polycyclicaromatichyd
Types of Water
Aquatic Biology and
Ecosystems
Common Water
Issues
Contaminant
Transport Modeling
Ecosystem Health
Emerging
Contaminants
Lakes and Reservoirs
Pollution (Chemical
and Biological)
Streams and Rivers
Urban Water
Concerns
Environmental Health
Water

AS SEALCOAT WEARS OFF, WHERE DOES IT GO?

Abraded dried sealcoat particles containing high concentrations of PAHs and related chemicals can be transported by rain, wind, car tires, and even our feet to surrounding areas, including our homes. Concentrations of PAHs in runoff, sediment, soils, and dust near coal-tar-sealcoated pavement are substantially higher than concentrations in those media near concrete pavement, unsealed asphalt pavement, and asphalt pavement with asphalt-based sealcoat.



Coal-tar-based sealcoat is a potent source of PAHs and related chemicals. Worn particles of coal-tar-based sealcoat are transported by rain, wind, tires, and even our feet from pavement to other environmental settings. Sealcoat product (A), after it dries, gradually abrades to a powder and becomes part of the dust on the pavement (B). Pavement dust is transported by rainfall runoff (C) to stormwater-management devices (D) or to receiving streams and lakes (E). Pavement dust also adheres to tires (F) that track it onto unsealed pavement, and wind and runoff transport the dust to nearby soils (G). Sealcoat particles tracked into residences can become incorporated into the house dust (H). Graphic from [USGS Fact Sheet 2016-3017](https://www.usgs.gov/mission-areas/water-resources/science/c...-health?qt-science_center_objects=0#qt-science_center_objects).



Setting	PAH concentration* (milligrams per kilogram)	
	Coal-tar-sealcoat settings	Non-coal-tar-sealcoat settings
(A) Sealcoat products	66,000	50
(B) Pavement dust	2,200	11
(C) Runoff, particles	3,500	54
Runoff, unfiltered water	62	4
(D) Stormwater-management-device sediment	646	2
(E) Lake sediment	33	0.4
(F) Particles adhered to tires	1,380	3
(G) Soil	105	2
(H) House dust	129	5

*Concentrations are means or medians. References and additional information are provided in Mahler and others (2012), [dx.doi.org/10.1021/es203699x](https://doi.org/10.1021/es203699x).

Concentrations of polycyclic aromatic hydrocarbons (PAHs) in settings near pavement sealed with coal-tar-based sealants were substantially higher than concentrations in settings where coal-tar sealant was not used. Letters refer to lettered settings in figure above. Graphic from [USGS Fact Sheet 2016-3017](#).

POTENTIAL RISKS TO HUMAN HEALTH

PAHs from coal-tar-based sealcoat contaminate house dust. House dust is an important pathway for human exposure to many contaminants, including PAHs. This is particularly true for small children, who spend time on the floor and put their hands and objects into their mouths. In a study of 23 ground-floor apartments, PAH levels in house dust in apartments with parking lots sealed with a coal-tar-based product were 25 times higher than in house dust in apartments with parking lots with other surface types (concrete, unsealed asphalt, and asphalt-based sealcoat). No relation was found between PAHs in house dust and other possible indoor PAH sources such as tobacco smoking and fireplace use.

The pre-schooler living in a residence adjacent to coal-tar-sealed pavement who has relatively low hand-to-mouth activity consumes about 2.5 times more PAHs from house dust than from their diet. For the more active pre-schooler, whose hand-to-mouth activity is higher, the PAH intake from house dust is nearly 10 times more than the PAH intake from their diet. These findings upset the paradigm that diet is the greatest source of PAHs for small children.

POTENTIAL RISKS TO AQUATIC LIFE

Runoff from coal-tar-sealcoated pavement is acutely toxic to aquatic biota.

Exposure to runoff from coal-tar-sealed pavement collected as much as 42 days after sealcoat application resulted in 100 percent mortality to two commonly tested laboratory organisms: day-old fathead minnows (*Pimephales promelas*) and water fleas (*Ceriodaphnia dubia*). In contrast, minnows and water fleas exposed to runoff from unsealed pavement experience no more than 10 percent mortality. When the minnows and water fleas were also exposed to simulated sunlight, which intensifies the toxicity of some PAHs, runoff collected 111 days (more than 3 months) after sealcoat application caused 100 percent mortality to both species, and caused 100 percent mortality to water fleas even when diluted to 10 percent of its original strength. These results demonstrate that runoff from coal-tar-sealcoated pavement continues to be toxic from aquatic organisms long after the 24- to 48-hour curing time.

A subsequent collaborative study by researchers at the National Oceanic and Atmospheric Administration (NOAA), U.S. Fish and Wildlife Service, and University of Washington reported that coal-tar-sealcoat runoff is acutely lethal to juvenile coho salmon (*Oncorhynchus kisutch*) and causes a wide spectrum of abnormalities to zebrafish (*Danio rerio*) embryos. The study also reported that filtration of the runoff through a bioretention system substantially reduced toxicity.

COAL-TAR-BASED SEALCOAT, PAHs, AND STREAM AND LAKE SEDIMENT

Dust on coal-tar-sealed parking lots contains bits of abraded sealcoat particles, and measured concentrations of PAHs in the dust swept from coal-tar-sealed pavement typically are in the thousands of milligrams per kilogram. In some cases, stormwater runoff



Sediment cores from lakes and reservoirs can be used to reconstruct contaminant histories in watersheds. Sediment-core analyses indicate that concentrations of PAHs in many U.S. urban lakes are increasing, and

washes high-

multiple lines of evidence indicate that the source of the PAHs is coal-tar-based pavement sealants. (Credit: Pete Van Metre, USGS)

PAH pavement dust to a stormwater management device, such as a retention pond, leading to high costs of disposal. PAH-contaminated dust that is not trapped by management devices can be transported to streams and lakes, where it settles in the stream or lake bed. Application of a wide range of "forensic" methods has indicated that, in areas where it's used, coal-tar-based sealcoat is the primary source of PAHs to [stream](#) and [lake](#) sediment.

Analysis of lake sediment cores demonstrates that coal-tar-based sealcoat is a major contributor to upward trends in PAHs in urban lakes across the U.S. In Austin, Texas, coal-tar-sealcoat was banned in 2006—sediment cores collected in 2012 and 2014 from Lady Bird Lake, the primary receiving water body for the Austin area, showed a 58 percent decrease in PAH concentrations since the peak prior to the ban.

► Read more about use of sediment cores to reconstruct contaminant histories [here](#).

Other studies have used different approaches to determine the source of PAHs to urban stream and lake sediment and come to a similar conclusion regarding source. Those approaches include a [land-use-based analysis](#) and [organic petroscopy](#). Those studies concluded that coal-tar-based sealcoat was the source of 70 to 80 percent of the PAHs in the sediment of the water bodies studied.

AIR QUALITY CONCERNS

Although unseen, releases of PAHs to the atmosphere (volatilization) from freshly coal-tar-sealed pavement are tens of thousands of times higher than from unsealed pavement. Volatilization is a potential human-health concern because inhalation is an important pathway for human exposure to PAHs. [Volatilization of sealed surfaces is highest just after application](#) and decreases rapidly over the following weeks. Nonetheless, [volatilization continues long after application](#)—PAH releases to the atmosphere from parking lots sealed from 3 to 8 years prior to sampling were on average 60 times higher than PAH releases from unsealed pavement. The results suggest that PAH emissions from new coal-tar-based sealcoat applications each year nationwide (~1000 Mg) are larger than annual vehicle emissions

of PAHs.

ADDITIONAL RESOURCES

- [National Cancer Institute](#)
- [Centers for Disease Control and Prevention](#)
- [Environmental Protection Agency](#)
- [Agency for Toxic Substances and Disease Registry](#)

Follow the links below to access web pages related to coal-tar-based sealcoat, PAHs, and environmental and human health.



Date published: FEBRUARY 27, 2019

Status: Active

Water-Quality Trends From Lake Cores

Sediment cores let us look back in time at the contaminant history of a watershed. Learn about what lake and reservoir sediment cores tell us about trends in metals, organochlorine pesticides, polycyclic aromatic hydrocarbons, and other sediment-related contaminants.

Contacts: [Peter C Van Metre](#)

Attribution: [Water Resources](#)



Date published: SEPTEMBER 17, 2018

Status: Active

Sediment-Associated Contaminants

Stream, river, and lake bed sediment are reservoirs for many contaminants.

These contaminants include some “legacy” contaminants, like DDT, PCBs, and chlordane, and chemicals currently in use, like the insecticide bifenthrin and many flame retardants. Learn about techniques used to study sediment-associated contaminants and their importance to aquatic biota.

Contacts: [Barbara Mahler](#)

Attribution: [Water Resources](#), [National Water Quality Program](#)



Date published: SEPTEMBER 17, 2018

Status: Active

Stream Ecology

Who lives in your stream? Rivers and streams, even small ones, are teeming with a vast number of species, including fish, aquatic invertebrates, and algae. Stream ecology is the study of those aquatic species, the way they interrelate, and their interactions with all aspects of these flowing water systems.

Contacts: [Daren M Carlisle, Ph.D.](#)

Attribution: [Water Resources](#), [National Water Quality Program](#)

Use the links below to access USGS-authored publications on coal-tar-based sealcoat, PAHs, and human and environmental health.



Year Published: 2016

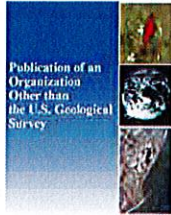
Coal-tar-based pavement sealcoat—Potential concerns for human health and aquatic life

Introduction Sealcoat is the black, viscous liquid sprayed or painted on many asphalt parking lots, driveways, and playgrounds to protect and enhance the appearance of the underlying asphalt. Studies by the U.S. Geological Survey (USGS), academic institutions, and State and local agencies have identified coal-tar-based pavement sealcoat as a major...

Mahler, Barbara; Woodside, Michael D.; Van Metre, Peter C.

Attribution: Water Resources, National Water Quality Program

[View Citation](#) ✓



Year Published: 2017

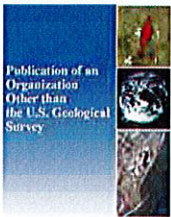
Coal-tar-based pavement sealants—a potent source of PAHs

Pavement sealants are applied to the asphalt pavement of many parking lots, driveways, and even playgrounds in North America (Figure 1), where, when first applied, they render the pavement glossy black and looking like new. Sealant products used commercially in the central, eastern, and northern United States typically are coal-tarbased, whereas...

Mahler, Barbara; Van Metre, Peter C.

Attribution: Texas Water Science Center, Water Resources, , Region 6: Arkansas-Rio Grande-Texas-Gulf

[View Citation](#) ✓



Year Published: 2017

Primary sources and toxicity of PAHs in Milwaukee-area streambed sediment

High concentrations of polycyclic aromatic hydrocarbons (PAHs) in streams can be a significant stressor to aquatic organisms. To understand the likely sources and toxicity of PAHs in Milwaukee-area streams, streambed sediment samples from 40 sites and parking lot dust samples from 6 sites were analyzed for 38 parent PAHs and 25 alkylated PAHs....

Baldwin, Austin K.; Corsi, Steven R.; Lutz, Michelle A.; Ingersoll, Christopher G.; Dorman, Rebecca A.; Magruder, Christopher; Magruder, Matthew

Attribution: Columbia Environmental Research Center, Idaho Water Science Center, , Upper Midwest Environmental Sciences Center, Upper Midwest Water Science Center, Water Resources, United States of America



Year Published: 2016

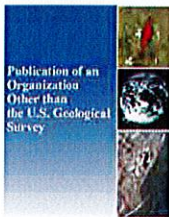
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Mahler, Barbara; Woodside, Michael D.; Van Metre, Peter C.

Attribution: [Water Resources](#), [National Water Quality Program](#)

[View Citation](#) ✓



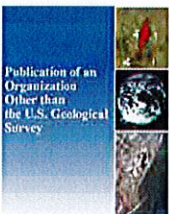
Year Published: 2015

Acute toxicity of runoff from sealcoated pavement to *Ceriodaphnia dubia* and *Pimephales promelas*

Runoff from coal-tar-based (CT) sealcoated pavement is a source of polycyclic aromatic hydrocarbons (PAHs) and N-heterocycles to surface waters. We investigated acute toxicity of simulated runoff collected from 5 h to 111 days after application of CT sealcoat and from 4 h to 36 days after application of asphalt-based sealcoat containing about...

Mahler, Barbara; Ingersoll, Christopher G.; Van Metre, Peter C.; Kunz, James L.; Little, Edward E.

Attribution: [Texas Water Science Center](#), [Water Resources](#), [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)



Year Published: 2015

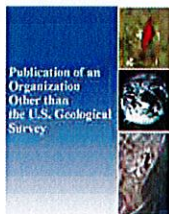
Exposure to runoff from coal-tar-sealed pavement induces genotoxicity and impairment of DNA repair capacity in the RTL-W1 fish liver cell line

Coal-tar-based (CTB) sealcoat, frequently applied to parking lots and driveways in North America, contains elevated concentrations of polycyclic aromatic hydrocarbons (PAHs) and related compounds. The RTL-W1 fish liver cell line was used to investigate two endpoints (genotoxicity and DNA-repair-capacity impairment) associated with exposure to...

Kienzler, Aude; Mahler, Barbara; Van Metre, Peter C.; Schweigert, Nathalie;

Devaux, Alain; Bony, Sylvie

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)



Year Published: 2014

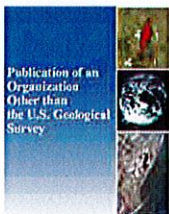
Concentrations of polycyclic aromatic hydrocarbons (PAHs) and azaarenes in runoff from coal-tar- and asphalt-sealcoated pavement

Coal-tar-based sealcoat, used extensively on parking lots and driveways in North America, is a potent source of PAHs. We investigated how concentrations and assemblages of PAHs and azaarenes in runoff from pavement newly sealed with coal-tar-based (CT) or asphalt-based (AS) sealcoat changed over time. Samples of simulated runoff were collected...

Mahler, Barbara; Van Metre, Peter C.; Foreman, William T.

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

[View Citation](#) ✓



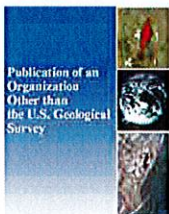
Year Published: 2014

From streets to streams: Assessing the toxicity potential of urban sediment by particle size

Urban sediment can act as a transport mechanism for a variety of pollutants to move towards a receiving water body. The concentrations of these pollutants oftentimes exceed levels that are toxic to aquatic organisms. Many treatment structures are designed to capture coarse sediment but do not work well to similarly capture the fines. This study...

Selbig, William R.; Roger T. Bannerman; Corsi, Steven

Attribution: , [Upper Midwest Environmental Sciences Center](#), [Upper Midwest Water Science Center](#), [Water Resources](#)



Year Published: 2013

PAH concentrations in lake sediment decline following ban on coal-tar-based pavement sealants in Austin, Texas

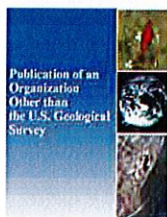
Recent studies have concluded that coal-tar-based pavement sealants are a

major source of polycyclic aromatic hydrocarbons (PAHs) in urban settings in large parts of the United States. In 2006, Austin, TX, became the first jurisdiction in the U.S. to ban the use of coal-tar sealants. We evaluated the effect of Austin's ban by analyzing PAHs in...

Van Metre, Peter C.; Mahler, Barbara

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

[View Citation](#) ✓



Year Published: 2013

You're standing on it! Coal-tar-based pavement sealcoat and environmental and human health

Coal-tar-based sealcoat—a product marketed to protect and beautify asphalt pavement—is a potent source of polycyclic aromatic hydrocarbons (PAHs) to air, soils, streams and lakes, and homes. Does its use present a risk to human health? Results from a new study by researchers from Baylor University and the USGS indicate that living...

Mahler, Barbara; Van Metre, Peter C.

Attribution: [Texas Water Science Center](#), [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)



Year Published: 2012

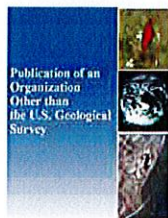
Cancer risk from incidental ingestion exposures to PAHs associated with coal-tar-sealed pavement

Recent (2009-10) studies documented significantly higher concentrations of polycyclic aromatic hydrocarbons (PAHs) in settled house dust in living spaces and soil adjacent to parking lots sealed with coal-tar-based products. To date, no studies have examined the potential human health effects of PAHs from these products in dust and soil. Here we...

Williams, E. Spencer; Mahler, Barbara; Van Metre, Peter C.

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

[View Citation](#) ✓



Year Published: 2012

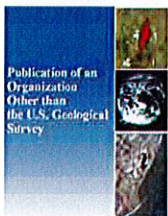
Coal-tar pavement sealants might substantially increase children's PAH exposures

Dietary ingestion has been identified repeatedly as the primary route of human exposure to polycyclic aromatic hydrocarbons (PAHs), seven of which are classified as probable human carcinogens (B2 PAHs) by the U.S. EPA. Humans are exposed to PAHs through ingestion of cooked and uncooked foods, incidental ingestion of soil and dust, inhalation of...

Williams, E. Spencer; Mahler, Barbara; Van Metre, Peter C.

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

[View Citation](#) ✓



Year Published: 2012

PAH volatilization following application of coal-tar-based pavement sealant

Coal-tar-based pavement sealants, a major source of PAHs to urban water bodies, have recently been identified as a source of volatile PAHs to the atmosphere. We tracked the volatilization of PAHs for 1 year after application of a coal-tar-based pavement sealant by measuring gas-phase PAH concentrations above the pavement surface and solid-phase...

Van Metre, Peter C.; Majewski, Michael S.; Mahler, Barbara; Foreman, William T.; Braun, Christopher L.; Wilson, Jennifer T.; Burbank, Teresa L.

Attribution: [Texas Water Science Center](#), , [Water Resources](#), , [Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

[View Citation](#) ✓

Below are data or web applications associated with this project.



Estimating the presence of paved surface parking lots in the conterminous U.S. from land-use coefficients for 1974, 1982, 1992, 2002, and 2012

Parking lots may be a significant source of pollution. Oil, sediments, and heavy metals may accumulate on their surface, then be flushed into rivers, streams, and lakes via rainfall. At present no dataset provides a mapping or estimation of parking lot area or locations nationwide. This product consists of a time series of five national 60-meter raster datasets which estimate the propo

Attribution: [National Water Quality Program](#)

The USGS produces many types of multimedia products. Use the links below to browse our offerings of photographs, podcasts, and videos related to coal-tar sealant, PAHs, and environmental health.



JUNE 19, 2014

PAHs/Coal Tar Sealants Effects on Environment & Human Health

Webinar on USGS research findings on Polycyclic Aromatic Hydrocarbons (PAH) contamination associated with coal-tar-based sealants and implications for environmental and human health. Dr. Spencer Williams explains how these sealants are an important source of PAH exposure for children in affected environments, and may create excess cancer risk for persons who live in these

...

Attribution: [Environmental Health](#)



AUGUST 16, 2012

Basketball court sealed with coal-tar sealcoat

Coal-tar-based pavement sealcoat, used here on a basketball court, is a potent source of polycyclic aromatic hydrocarbons (PAHs) to the environment. Coal-tar-based sealcoat products typically are 20-35% coal-tar pitch, a known human carcinogen. PAH-rich sealcoat particles can be tracked indoors, where they become incorporated into house dust.

...

Attribution: National Water Quality Program



AUGUST 23, 2011

Testing Coal-Tar Sealcoats for Toxic PAH Emissions

A USGS scientist adjusts an air pump used to measure emission of polycyclic aromatic carbons (PAHs) into the air.



AUGUST 23, 2011

Testing Coal-Tar Sealcoats for Toxic PAH Emissions

A professional applicator applies coal-tar-based sealcoat to a test plot used to measure emission of polycyclic aromatic carbons (PAHs) into the air.



AUGUST 23, 2011

Testing Coal-Tar Sealcoats for Toxic PAH Emissions

USGS scientists prepare a sampler used to measure emission of polycyclic aromatic carbons (PAHs) into the air.

AUGUST 16, 2011

Paint it Black

Pete Van Metre and Barbara Mahler discuss an experiment to assess release of Polycyclic Aromatic Hydrocarbons (PAHs) from coal tar pavement sealant after application on a parking lot. (Short Version)

Attribution: Environmental Health



JULY 30, 2010

Sealed parking lot with wear marks from snowplow

Once applied, sealcoat can be abraded by snowplows, as evidence here, or the abrasive action of car tires. Runoff carrying high-PAH sealcoat particles flows into storm drains, where it can be transported to streams and lakes. Runoff from coal-tar-sealcoated pavement contains extremely high concentrations of polycyclic aromatic hydrocarbons (PAHs), and is toxic to aquatic

...

Attribution: [Water Resources, National Water Quality Program, Region 2: South Atlantic-Gulf \(Includes Puerto Rico and the U.S. Virgin Islands\)](#)



JULY 30, 2010

Sealcoated parking lot and storm drain

Runoff from this sealcoated lot will flow into the storm drain, where it will be transported to streams and lakes. Runoff from coal-tar-sealcoated pavement contains extremely high concentrations of polycyclic aromatic hydrocarbons (PAHs), and is toxic to aquatic life. [Read more](#)

...

Attribution: [Water Resources, National Water Quality Program, Region 2: South Atlantic-Gulf \(Includes Puerto Rico and the U.S. Virgin Islands\)](#)



JULY 29, 2010

Sealcoated pavement and storm drain

Runoff from this sealcoated lot will flow into the storm drain, where it will be transported to streams and lakes. Runoff from coal-tar-sealcoated pavement contains extremely high concentrations of polycyclic aromatic hydrocarbons (PAHs), and is toxic to aquatic life. [Read more](#)

...

Attribution: [Water Resources, National Water Quality Program](#)



JULY 29, 2010

Sealcoated parking lot

Sealcoated parking lot. Runoff from coal-tar-sealcoated pavement contains extremely high concentrations of polycyclic aromatic hydrocarbons (PAHs), and is toxic to aquatic life. Read more [here](#).

Attribution: Water Resources, National Water Quality Program, Region 2: South Atlantic-Gulf (Includes Puerto Rico and the U.S. Virgin Islands)



JULY 29, 2010

Sealcoated lot and adjacent storm drain

Runoff from this sealcoated lot will flow into the storm drain, where it will be transported to streams and lakes. Runoff from coal-tar-sealcoated pavement contains extremely high concentrations of polycyclic aromatic hydrocarbons (PAHs), and is toxic to aquatic life. Read more

...

Attribution: Water Resources, National Water Quality Program, Region 2: South Atlantic-Gulf (Includes Puerto Rico and the U.S. Virgin Islands)



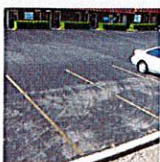
JANUARY 11, 2010

A Potent Pollutant is Tracked Indoors

Carcinogenic compounds in a popular pavement sealer are tracked indoors, where they show up in high concentrations in house dust.

Listen as USGS hydrologist Barbara Mahler explains how she and her team identified the link between polycyclic aromatic hydrocarbons in coal-tar-based pavement sealcoat and house dust.

Coal-tar sealant may protect roads, but it is problematic for people's health. Here are some news stories that address the toxicity of runoff waters from sealed roads.



Date published: MAY 8, 2019

Estimates of areal extent of U.S. parking lots now available

Parking lots may be a significant source of pollution, but up until now there has been no quantitative estimate of the areal extent of parking lots in the U.S.

Attribution: [Water Resources, National Water Quality Program](#)



Date published: DECEMBER 22, 2016

Coal-Tar-Sealant a Major Source of PAH Contamination in Milwaukee Streams

Attribution: [Environmental Health, Water Resources, States and Territories, Region 3: Great Lakes, Upper Midwest Water Science Center](#)

Date published: APRIL 13, 2015



Coal-Tar-Sealant Runoff Causes Toxicity and DNA Damage

Runoff from pavement with coal-tar-based sealant is toxic to aquatic life, damages DNA, and impairs DNA repair, according to two studies by the U.S. Geological Survey published in the journals *Environmental Science and Technology* and *Science of the Total Environment*.

Attribution: [Environmental Health](#)

Date published: JUNE 16, 2014



Austin Coal-Tar Sealant Ban Leads to Decline in PAHs

The 2006 prohibition on the use of coal-tar-based pavement sealants in Austin, Texas, has resulted in a substantial reduction in polycyclic aromatic hydrocarbons (PAHs), according to a new study by the U.S. Geological Survey.

Attribution: [States and Territories, Region 6: Arkansas-Rio Grande-Texas-Gulf](#)

Date published: MARCH 28, 2013



Proximity to Coal-Tar-Sealed Pavement Raises Risk of Cancer, Study Finds

People living near asphalt pavement sealed with coal tar have an elevated risk of cancer, according to a study in the journal Environmental Science and Technology. Much of this calculated excess risk results from exposures in children, age six or younger, to polycyclic aromatic hydrocarbons (PAHs) from the sealant.

Date published: FEBRUARY 13, 2012



Coal-Tar Sealcoat a Major Source of PAHs to Air and to Children Living Nearby

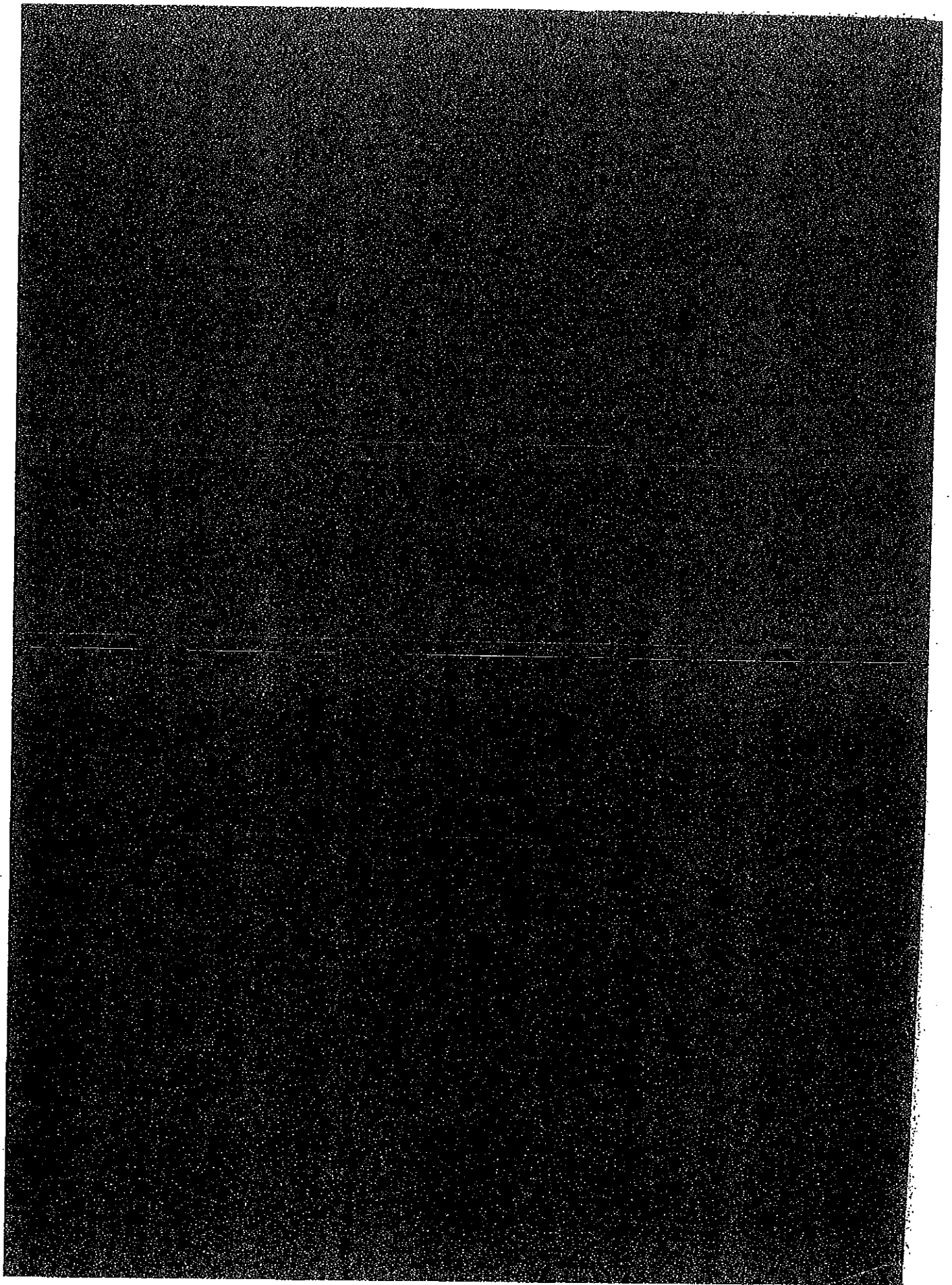
Four new reports examine the contaminants polycyclic aromatic hydrocarbons (PAHs) found in house dust, streams, lakes, soil, and air

Date published: DECEMBER 1, 2010



Coal Tar Sealant Largest Source of PAHs in Lakes

Coal-tar-based pavement sealant is the largest source of polycyclic aromatic hydrocarbons (PAHs) found in 40 urban lakes studied by the U.S. Geological Survey.



ADOPTION - ORDINANCE NO. 446 (POLICE POLICIES AND PROCEDURES)

ORDINANCE NO. 446

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES, AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND PROCEDURES BY THE CHIEF OF POLICE AND TOWNSHIP ADMINISTRATION AND PROVIDING FOR SEVERABILITY

A COPY OF THE DRAFT ORDINANCE AND INDIVIDUAL POLICIES IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 446 TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND TOWNSHIP ADMINISTRATION AND PROVIDING FOR SEVERABILITY.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 446

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND PROCEDURES BY THE CHIEF OF POLICE AND TOWNSHIP ADMINISTRATION AND PROVIDING FOR SEVERABILITY.

Be it enacted and ordained by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and it is enacted and ordained as follows:

ARTICLE I

Approval and Adoption of New and Revised Police Policies and Procedures

§ 1-1. Approval and Adoption of New Police Policies.

In accordance with the authority granted pursuant to §5-8 of the Township of West Deer Code, the Township's Board of Supervisors does hereby approve and adopt the following new policies to be included and incorporated into the West Deer Police Department's Manual Policy Standard Operating Procedures and Rules and Regulations, designated as follows by title and number:

- #85 Brady-Giglio Disclosure Requirements Policy
- #86 Interactions with Transgender Non-Conforming Individuals
- #87 Body Worn Cameras
- #88 Waiver of out of County Arraignment

§ 1-2. Approval and Adoption of Revised Police Policies.

In accordance with the authority granted pursuant to §5-8 of the Township of West Deer Code, the Township's Board of Supervisors does hereby approve and adopt the following revised policies to be included and incorporated into the West Deer Police Department's Manual Policy Standard Operating Procedures and Rules and Regulations, designated as follows by title and number and bearing a revision date of 19 May 2021:

Township Oath of Office

- #1 Address and Telephone Numbers
- #13.1 Command Structure-Chain of Command
- #13.2 Command Structure-Job Descriptions
- #13.3 Command Structure-Emergency Call Out
- #13.4 Command Structure
- #13.5 Seniority List
- #21 Reports of Road Kill
- #30 Gratuities, Rewards, and Witness Fees
- #40 Mobile Video/Audio Recording Equipment
- #44.1 Off Duty: Police Activity
- #48 Patrol Functions\Leaving the Township
- #51.3 Police Vehicle: Pursuit Driving
- #80 Social Media Policy

The revised Policies identified above shall replace the previously-adopted versions.

§ 1-3. Authorization of Chief of Police and Administration to Implement Policies.

The Township's Board of Supervisors authorizes the Chief of Police and Township Administration to take any action necessary to implement and enforce the Policies adopted and approved herein.

§ 1-4. Severability.

The provisions of this Ordinance and of the Policies approved and adopted hereby are severable, and if any clause, sentence, subsection, section, article, chapter or part thereof or any individual Policy or part thereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation and application to the clause, sentence, subsection, section, article, chapter or part thereof rendered illegal, invalid or unconstitutional. It is hereby declared to be the intent of the Board of Supervisors that this Ordinance and the Policies would have been approved and adopted if such illegal, invalid or unconstitutional clause, sentence, subsection, section, article, chapter or part thereof had not been included therein.

§ 1-5. Effective date.

All provisions of this Ordinance and of the Policies approved herein shall be in force and effect on and after 19 May 2021.

ORDAINED AND ENACTED this 19th day of May 2021.

ATTEST:

WEST DEER TOWNSHIP

Daniel Mator
Township Manager

Arlind Karpuzi
Chairperson of the Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 19 May 2021, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is five; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes

No

Abstain

Absent

Arlind Karpuzi, Chairperson

Beverly Jordan, Vice Chair

Brandon Forbes

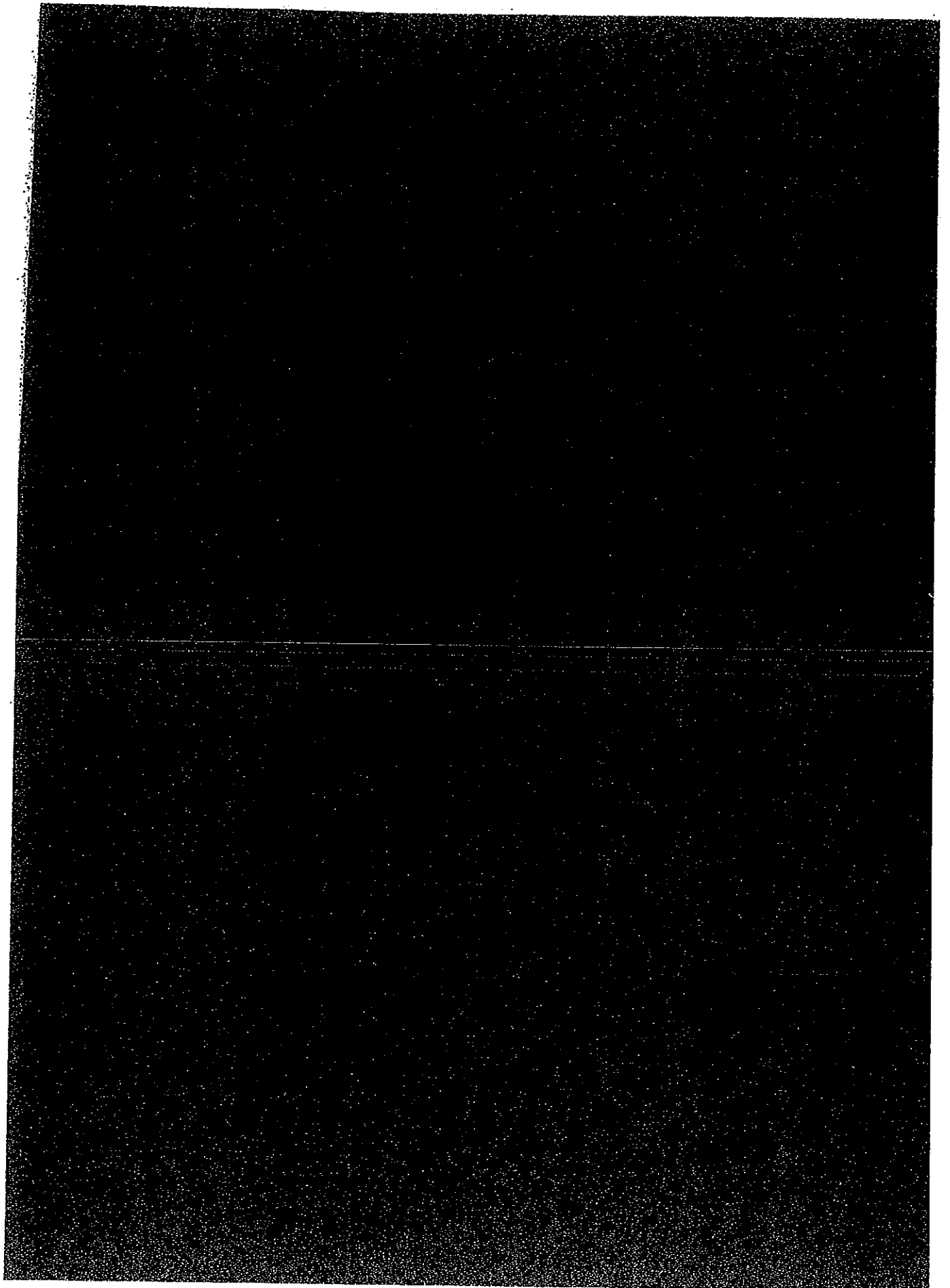
Shirley A. Hollibaugh

Jennifer Mann

WITNESS my hand and the seal of the Township on this 19th day of May 2021.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: RESOLUTION NO. 2021-14 (ALLEGHENY COUNTY 2020 HAZARD MITIGATION PLAN)

RESOLUTION NO. 2021-14

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, REQUESTING A PREREQUISITE FOR ELIGIBILITY TO APPLY FOR AN PRE OR POST DISASTER HAZARD MITIGATION GRANT PROGRAM FUNDINGS IN THE UNFORTUNATE EVENT THE TOWNSHIP WOULD EXPERIENCE ANY NATURAL AND HUMAN-MADE HAZARDS WHICH MAY RESULT IN LOSS OF LIFE AND PROPERTY, ECONOMIC HARDSHIP AND THREATS TO PUBLIC HEALTH AND SAFETY.

THIS ADOPTION WILL COVER THE TOWNSHIP FOR A PERIOD OF 5 YEARS.

A COPY OF THE RESOLUTION IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2021-14 APPROVING THE ADOPTION OF ALLEGHENY COUNTY 2020 HAZARDOUS MITIGATION PLAN.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

Allegheny County 2020 Hazard Mitigation Plan
Municipal Adoption Resolution

Resolution No. 2021-14

Township of West Deer, Allegheny County, Pennsylvania

WHEREAS, the Township of West Deer, Allegheny County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Township of West Deer acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Allegheny County 2020 Hazard Mitigation Plan has been developed by the Allegheny County Emergency Management Agency and the Allegheny County Planning Commission in cooperation with other county departments, and officials and citizens of The Township of West Deer, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Allegheny County 2020 Hazard Mitigation Plan, and

WHEREAS, the Allegheny County 2020 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the Township of West Deer:

- The Allegheny County 2020 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of West Deer, and
- The respective officials and agencies identified in the implementation strategy of the Allegheny County 2020 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 19th day of May, 2021

ATTEST:

Township of West Deer

By _____

By _____

EMERGENCY MANAGEMENT

To: Daniel Mator

From: Michael Shurina
West Deer EMA Coordinator

Date: May 5, 2021

Reference: Twp. Resolution - Hazard Mitigation Plan

Mr. Daniel Mator,

As per the requirement of the Allegheny County Emergency Management, the Township is required to pass a resolution adopting the Allegheny County 2020 Hazardous Mitigation Plan. This resolution is a prerequisite for eligibility to apply for any pre or post-disaster Hazard Mitigation Grant Program funding's in the unfortunate event the township would experience any natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety. This adoption will cover the township for a period of 5 years.

The prior West Deer Township EMA Coordinator (Chief Jonathan Lape), with assistance of Code Enforcement Officer William Payne, participated in the development and information collection for the townships participation in this Mitigation plan.

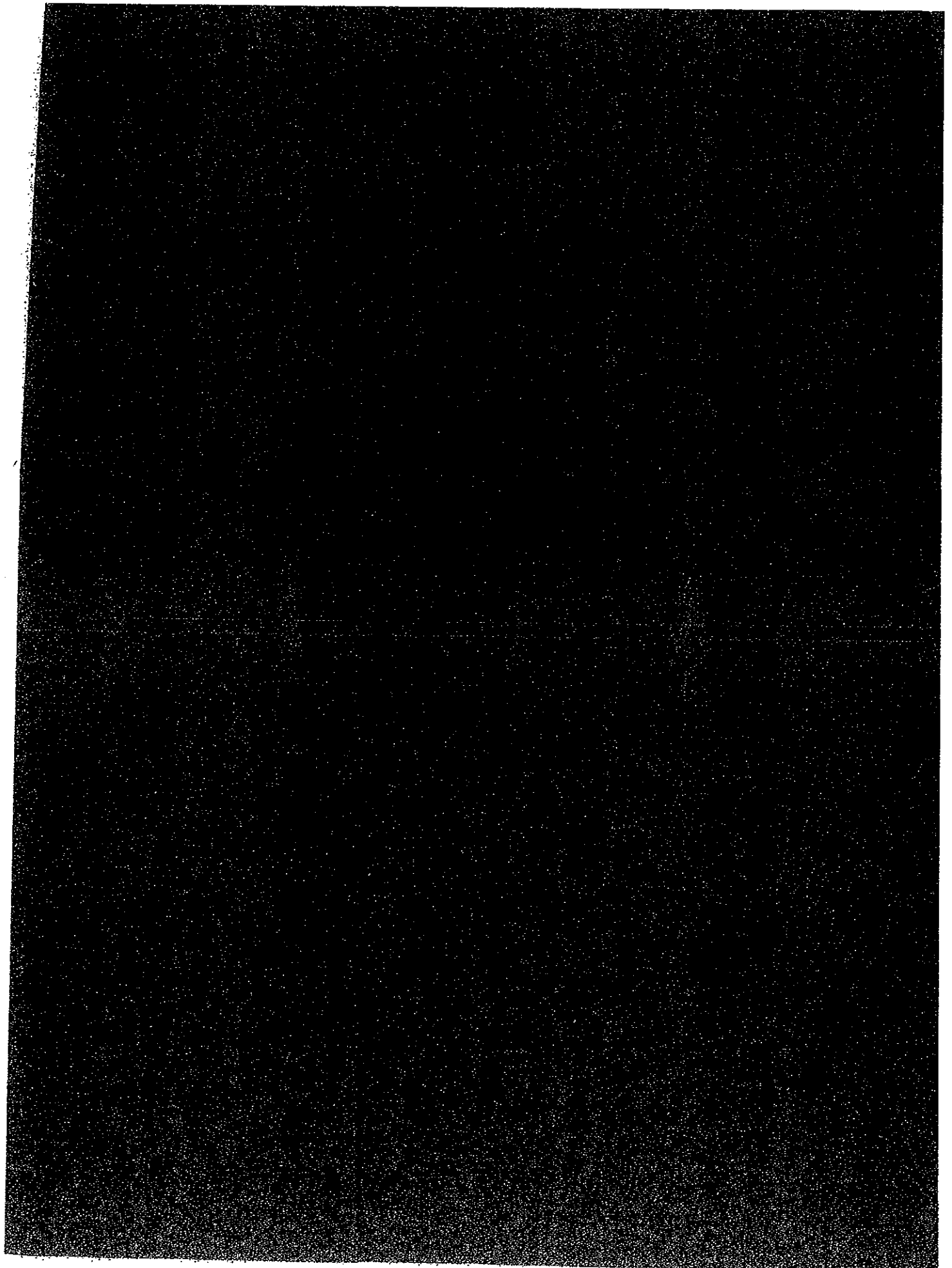
This Plan is required as per Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000). This act requires state and local governments to develop and submit mitigation plans that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities.

Attached is a copy of the resolution (completed template) which was forwarded to me by the county. Please have this resolution placed on the May 19, 2021 supervisors meeting agenda for their consideration.

Thank You,



Michael J. Shurina
West Deer Emergency Management Coordinator



ADOPTION: RESOLUTION NO. 2021-15 (DAVID MICHAEL PLAN
SEWAGE PLANNING MODULE)

RESOLUTION NO. 2021-15

RESOLUTION 2021-15 APPROVES THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE DAVID MICHAEL PLAN LOCATED AT MICHAEL ROAD, CHESWICK, PA IN THE R-3 SUBURBAN RESIDENTIAL ZONING DISTRICT.

(SEE ATTACHED)

MR. SHOUP REVIEWED THE PA DEPARTMENT OF ENVIRONMENTAL PROTECTION PLANNING MODULE DOCUMENTS AND FOUND THE PLANNING MODULE TO BE IN PROPER ORDER. MR. SHOUP THEREFORE RECOMMENDED THAT IT BE APPROVED BY THE TOWNSHIP BY RESOLUTION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2021-15 APPROVING THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE DAVID MICHAEL PLAN.

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____



RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

2021-15

RESOLUTION OF THE (SUPERVISORS) (~~COMMISSIONERS~~) (~~COUNCILMEN~~) of West Deer
(TOWNSHIP) (~~BOROUGH~~) (~~CITY~~), Allegheny COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS David Michael has proposed the development of a parcel of land identified as
land developer

David Michael Plan, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), ☐ sewer tap-ins, ☐ sewer extension, ☐ new treatment facility, ☒ individual onlot systems, ☒ community onlot systems, ☐ spray irrigation, ☐ retaining tanks, ☐ other, (please specify). _____

WHEREAS, West Deer Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (~~Commissioners~~) (~~Councilmen~~) of the (Township) (~~Borough~~) (~~City~~) of West Deer hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, West Deer
(Signature)

Township Board of Supervisors (~~Borough Council~~) (~~City Councilmen~~), hereby certify that the foregoing is a true copy of the Township (~~Borough~~) (~~City~~) Resolution # 2021-15, adopted, May 19, 2021.

Municipal Address:

West Deer Township
109 East Union Road
Cheswick, PA 15024
Telephone 724-265-3680

Seal of
Governing Body



TRANSMITTAL LETTER FOR SEWAGE FACILITIES PLANNING MODULE

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH. ID #

TO: Approving Agency (DEP or delegated local agency)

Date May 19, 2021Allegheny County Health Department3901 Penn Avenue, Building 5Pittsburgh, PA 15224-1318

Dear Sir/Madam:

Attached please find a completed sewage facilities planning module prepared by George R. Hart, P.E.

(Name)

Consulting Engineer.

for

David Michael Plan of Lots

(Title)

(Name)

a subdivision, commercial, or industrial facility located in West Deer TownshipAllegheny County.

(City, Borough, Township)

Check one

- ☒ (i) The planning module, as prepared and submitted by the applicant, is approved by the municipality as a proposed ☒ revision ☐ supplement for new land development to its Official Sewage Facilities Plan (Official Plan), and is ☐ adopted for submission to DEP ☐ transmitted to the delegated LA for approval in accordance with the requirements of 25 Pa. Code Chapter 71 and the *Pennsylvania Sewage Facilities Act* (35 P.S. §750),

OR

- ☐ (ii) The planning module will not be approved by the municipality as a proposed revision or supplement for new land development to its Official Plan because the project described therein is unacceptable for the reason(s) checked below:

Check Boxes

- ☐ Additional studies are being performed by or on behalf of this municipality which may have an effect on the planning module as prepared and submitted by the applicant. Attached hereto is the scope of services to be performed and the time schedule for completion of said studies.
- ☐ The planning module as submitted by the applicant fails to meet limitations imposed by other laws or ordinances, officially adopted comprehensive plans and/or environmental plans (e.g., zoning, land use, 25 Pa. Code Chapter 71). Specific reference or applicable segments of such laws or plans are attached hereto.
- ☐ Other (attach additional sheet giving specifics).

Municipal Secretary: Indicate below by checking appropriate boxes which components are being transmitted to the approving agency.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution of Adoption | <input type="checkbox"/> 3 Sewage Collection/Treatment Facilities | <input checked="" type="checkbox"/> 4A Municipal Planning Agency Review |
| <input type="checkbox"/> Module Completeness Checklist | <input type="checkbox"/> 3s Small Flow Treatment Facilities | <input type="checkbox"/> 4B County Planning Agency Review |
| <input checked="" type="checkbox"/> 2 Individual and Community Onlot Disposal of Sewage | | <input checked="" type="checkbox"/> 4C County or Joint Health Department Review |

Daniel J. Mator Jr.

Municipal Secretary (print)

May 19, 2021

Signature

Date



SHOUP ENGINEERING
CELEBRATING 50 YEARS

329 Summerfield Drive, Baden PA 15005

Telephone: 724-869-9560

Email: info@shoupengineering.com

May 13, 2021

Mr. Daniel Mator
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via Email

Re: David Michael Plan
Sewage Facilities Planning Module

Dear Mr. Mator,

I have reviewed the Sewage Facilities Planning Module prepared by Bankson Engineers for the above-referenced development and have found the same to be in proper form. Therefore, I would recommend that the Township Board of Supervisors adopt the resolution which accompanies the planning module.

If you should have any questions, please do not hesitate to contact me at your convenience.

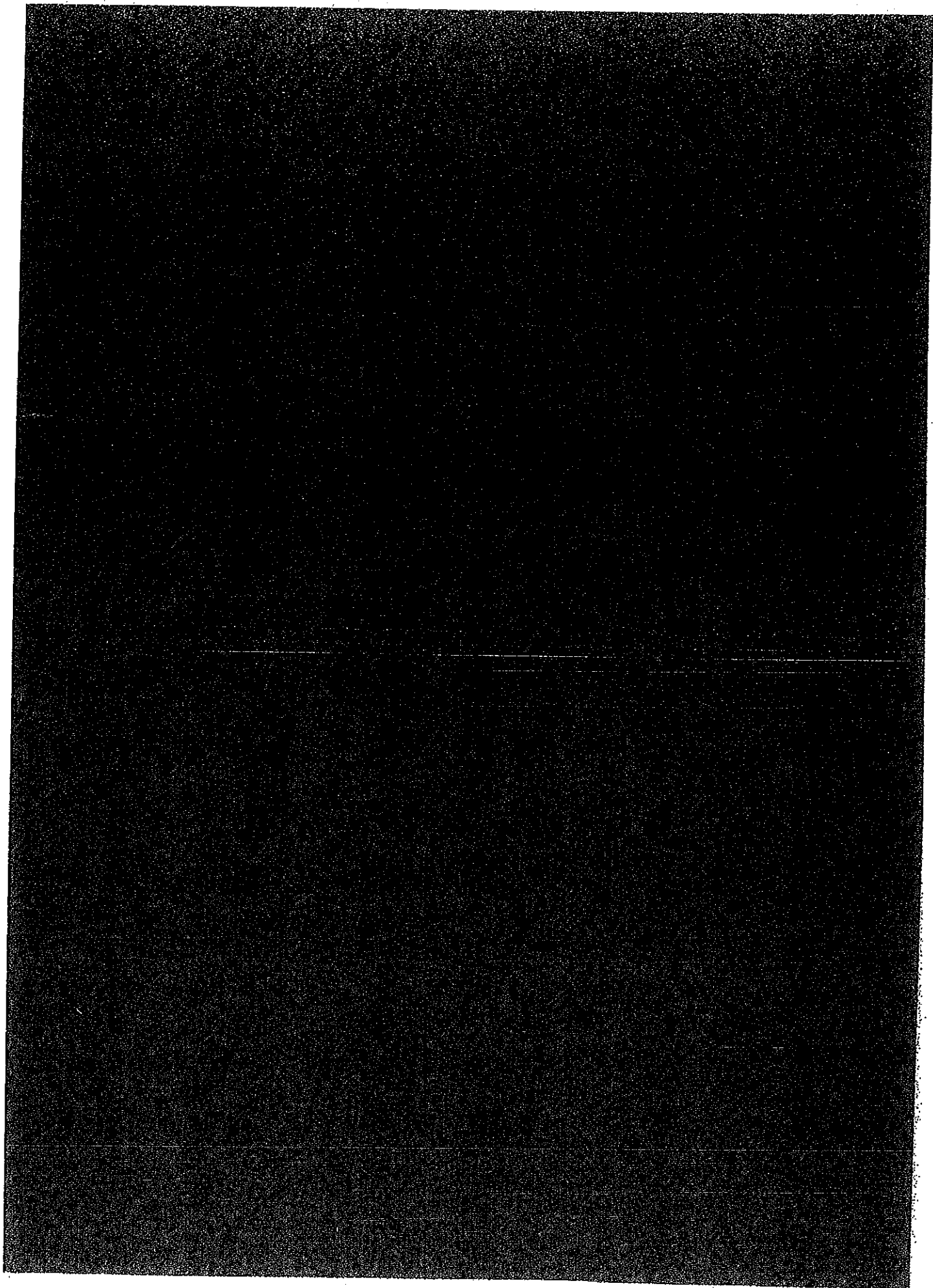
Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

Enclosure

cc: Jodi French, w/encl.



APPOINTMENT: ALTERNATE ZONING HEARING BOARD MEMBERS

PER THE BOARD OF SUPERVISORS THERE WAS AN APPROVAL TO ADD TWO ALTERNATE POSITIONS TO THE ZONING HEARING BOARD. ALL APPLICANTS WERE INVITED TO ATTEND THE BOARD'S MEETING THIS EVENING.

THE TOWNSHIP ADVERTISED FOR THE VACANCIES.

• ZONING HEARING BOARD – TWO APPOINTMENTS

THE BOARD RECEIVED THE ATTACHED LETTERS OF INTEREST FROM:

- H. NELSON CROOKS JR.
- CHAD DOLBY

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT _____ AND _____
AS MEMBERS OF THE ZONING HEARING BOARD ALTERNATES FOR
FIVE YEAR TERMS TO EXPIRE DECEMBER 31, 2025.

MOTION SECOND AYES NAYES

MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. KARPUZI	___	___	___	___

May 1, 2021

West Deer Township
Board of Supervisors
Mr. Arlind Karpuzi – Chairman

Dear Mr. Karpuzi,

I am applying for the position of Zoning Hearing Board Alternate Member.

I have lived in West Deer Township since 2002, and served as a member of the West Deer Township Zoning Hearing Board from about 2005 through 2011. Prior to moving to West Deer Township, I was a member of the Richland Township Zoning Hearing Board for 12 years, serving as Chair for the last six years.

I have a BS in Mechanical Engineering from Carnegie Mellon University and retired in 2012 from my position as Contracts Manager and Cost Proposal Manager for AECOM. After retirement I tutored math part-time at CCAC for 5 plus years.

I'm interested in serving the Township as a member of the Zoning Hearing Board.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read "H. Nelson Crooks, Jr.", with a stylized, cursive script.

H. Nelson Crooks, Jr
1240 Nicklaus Way
Gibsonia, PA 15044

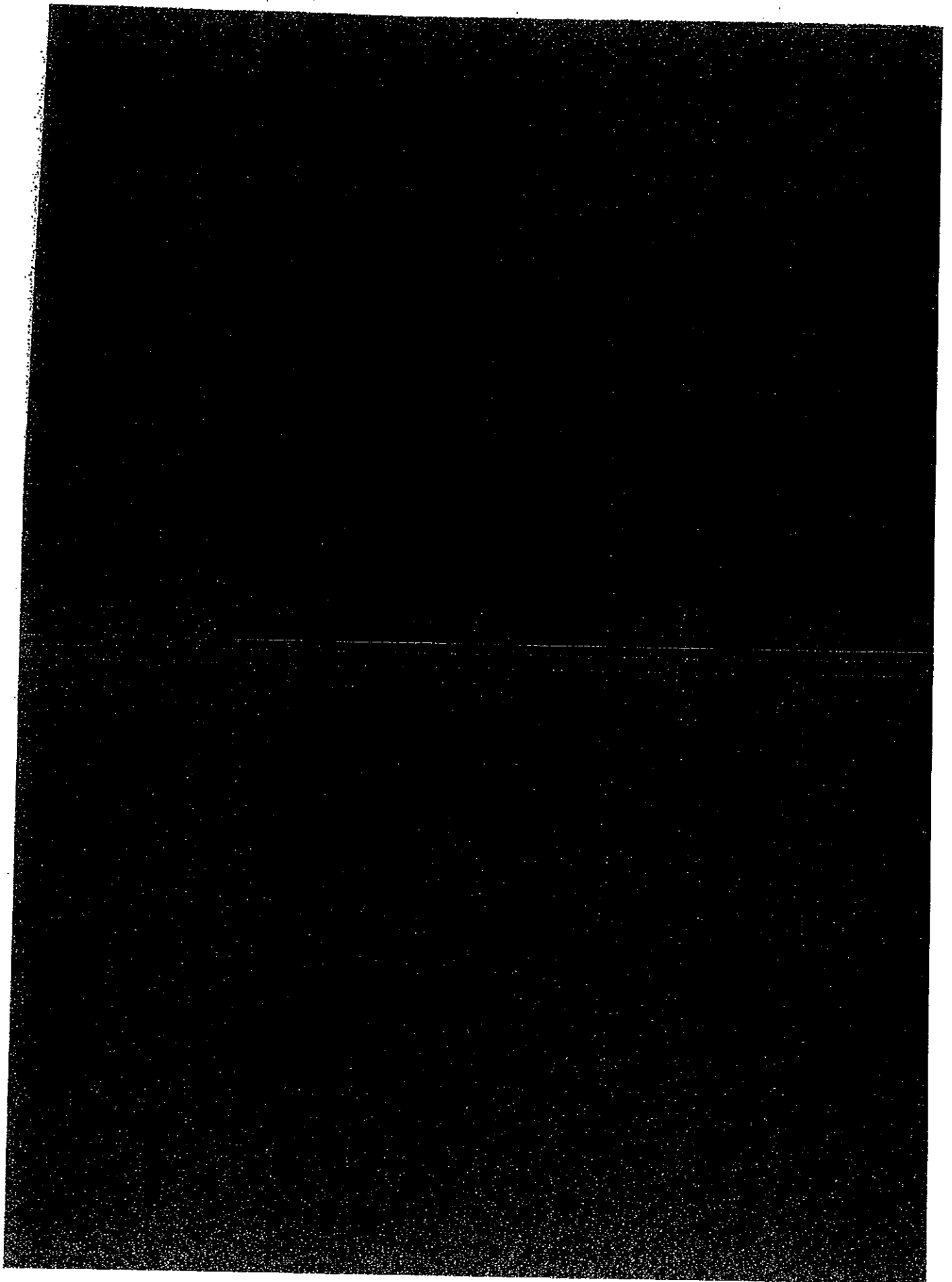
William Payne

From: Chad Dolby <C.M.Dolby1@eagle.clarion.edu>
Sent: Monday, May 10, 2021 8:54 PM
To: William Payne
Subject: Expression of Interest- Zoning Hearing Board Alternate Member

Bill,

I am writing to express my interest in the vacant "Zoning Hearing Board Alternate Member Position". I feel that I am very capable of fulfilling this role and have experience participating in zoning hearings (as a member of the community and for work). I am current resident of West Deer and excited for my children to grow up here. If you have any questions, feel free to call me at 724-996-7452 or email c.m.dolby1@eagle.clarion.edu.

Thank You,
Chad Dolby



APPOINTMENT: SEASONAL PARK LABORERS

THE TOWNSHIP ALLOCATED FUNDS IN THE BUDGET TO HIRE SEASONAL LABORERS FOR OUR PARKS. THE POSITION WAS ADVERTISED, APPLICATIONS WERE RECEIVED, AND INTERVIEWS WERE HELD BY THE TOWNSHIP MANAGER AND PUBLIC WORKS FOREMAN.

IT IS THE RECOMMENDATION OF THE TOWNSHIP MANAGER AND PUBLIC WORKS FOREMAN TO HIRE CARMEN SCIULLO, PAUL SCIULLO, AND JUSTIN SIFORD AS SEASONAL PARK LABORERS.

THEIR APPLICATIONS WERE SUBMITTED TO THE BOARD IN A CONFIDENTIAL REPORT.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE CARMEN SCIULLO, PAUL SCIULLO, AND JUSTIN SIFORD AS SEASONAL PARK LABORERS AS RECOMMENDED BY THE TOWNSHIP MANAGER AND PUBLIC WORKS FOREMAN.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

ADVERTISEMENT: SALE OF POLICE VEHICLE

THE CHIEF REQUESTED THE BOARD TO AUTHORIZE THE
ADVERTISEMENT FOR THE SALE OF THE FOLLOWING POLICE
VEHICLE:

(SEE ATTACHED MEMO)

2014 Dodge Charger
4.6 Liter V8 Automatic Transmission
Color: Gray
Approximately: 102,233 miles
Inspection Expires: April 2019
AS IS CONDITION

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF THE
2014 DODGE CHARGER, AS IS CONDITION.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: The Sale of 2014 Dodge Charger (K-9 Vehicle)
Date: May 12, 2021

Daniel,

Could you please place on the May 19th agenda of the Board of Supervisors meeting the authorization to advertise to sell the 2014 Dodge Charger (K-9 Vehicle). Sealed bids will be accepted until 2 p.m. July 8, 2021.



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

JONATHAN D. LAPE
Chief of Police

Office: 724-265-1100
Fax: 724-265-1140

109 East Union Road - Cheswick, PA 15024
www.westdeertownship.com

West Deer Township is accepting sealed bids for the following vehicle:

2014 Dodge Charger Pursuit AWD

46,500 Miles as of May 5, 2021

5.7 V8 Hemi MDS VVT Engine

5 - Speed Automatic transmission

Color/white

Inspection expires 5/21

Front cloth bucket seats

No rear bench seat

The vehicle was a former K-9 vehicle and had the rear k-9 insert.

Does not have rear door panels and does not have a center console

Spot Light

Bad Cam Shaft (The vehicle is operable)

Sealed bids will be received until July 8, 2021 at 2:00 p.m. and opened shortly thereafter at the West Deer Township Building located at 109 east Union Road, Cheswick, PA 15024.

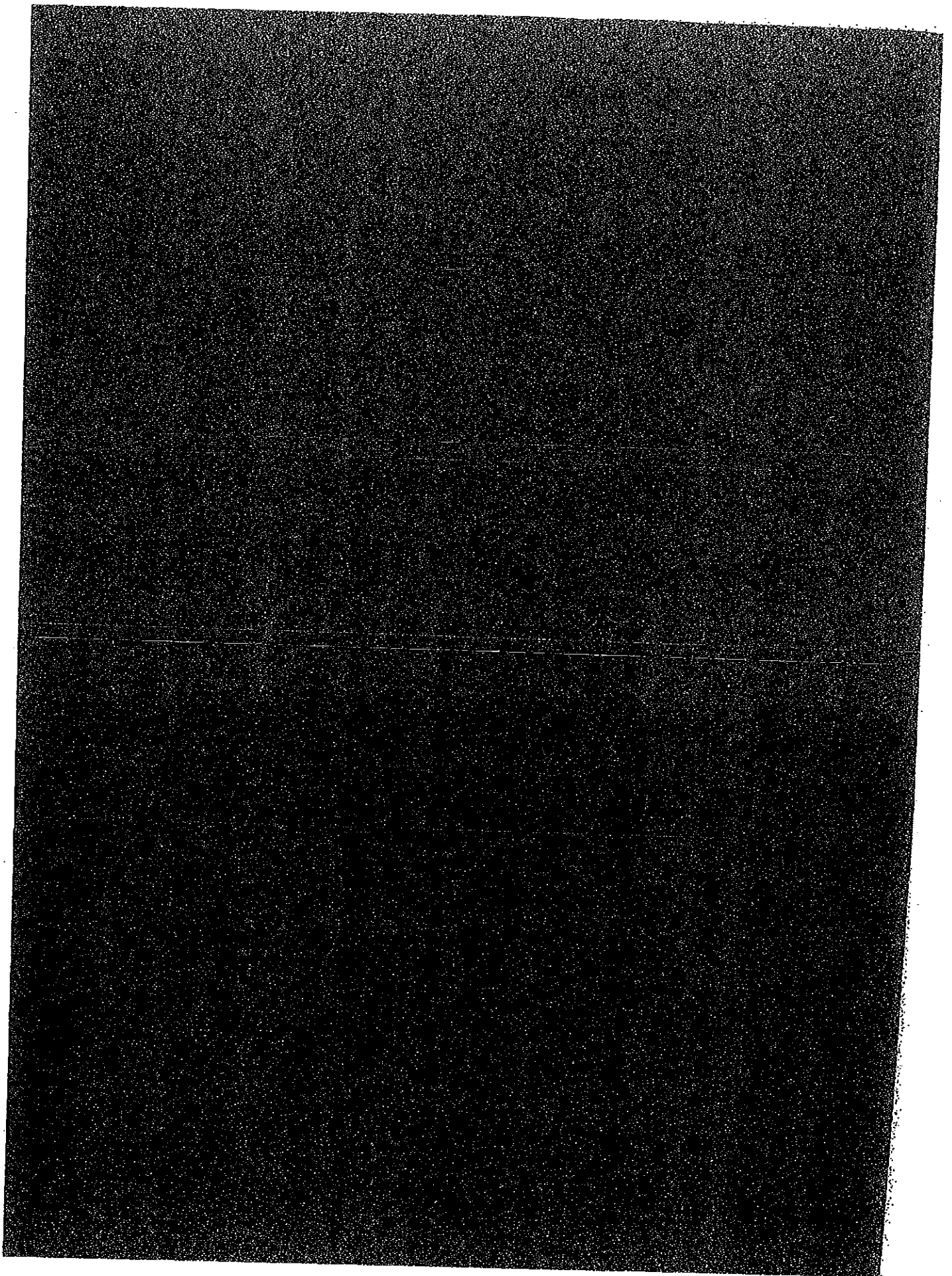
If you have any questions regarding the vehicle or to see the vehicle call 724-265-1100 or e-mail

wdchief@westdeertownship.com

Photos available upon request.

The Township reserves the right to reject any and all bids and the vehicle is sold AS IS CONDITION.

The vehicle will be available for pick up after July 22, 2021.



DISCUSSION: BAIRDFORD PARK PAVILION

MR. SHOUP...

OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENT (MEMORIAL DAY SERVICE SCHEDULE)

Memorial Day
Monday, May 31, 2021

8:30 a.m.	Bairdford WW II Memorial
9:00 a.m.	West Deer Township Memorial
9:30 a.m.	Rural Ridge Volunteer Fire Dept.
10:15 a.m.	East Deer Township Memorial
11:00 a.m.	Indiana Township Memorial
11:45 a.m.	Lakewood Memorial Gardens
12:30 p.m.	West Deer William Fish American Legion Post 356

Services are conducted by the Veterans of the West Deer Legion and members of the Sons of the American Legion. There will be a luncheon serviced after the 12:30 p.m. ceremony which is sponsored by the West Deer American Legion Ladies Auxiliary. All welcome to attend.

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

MOTION SECOND AYES NAYES

DR. MANN	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____