

West Deer Township  
Board of Supervisors  
Summary December 16, 2020  
6:30 p.m.

Members present: Arlind Karpuzi, Chairperson; Shirley Hollibaugh, Vice Chair; Brandon Forbes, Beverly Jordan; and Jennifer Mann.

**2021 FINAL BUDGET**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-16 – the 2021 Budget. Motion carried unanimously 5-0.

**ACCEPT MINUTES**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to accept the minutes of the 18 November 2020 meeting as presented. Motion carried unanimously 5-0.

**MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

**LIST OF BILLS**

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2020-17 (APPROVAL OF THE FIREFIGHTER ROSTERS)**

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-17 approving the volunteers that appear on the notarized lists submitted by the Fire Chiefs and verified by the Township manager. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2020-18 (2021 FEE RESOLUTION)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt Resolution No. 2020-18 establishing the Township fees for 2021. Motion carried unanimously 5-0.

**ADOPTION: RESOLUTION NO. 2020-19 (NOISE RESOLUTION SUBSTITUTION: DEER LAKES BOWL)**

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-19 confirming the Township's support of the petition to substitute the Township's Noise Ordinance. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 439 (VERIZON CABLE FRANCHISE AGREEMENT)**

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the advertisement of Ordinance No. 439 authorizing the execution of a Cable Franchise Agreement between the Township and Verizon Pennsylvania, LLC. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 440 (PARKING ORDINANCE)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Ordinance No. 440 prohibiting the parking of vehicles on certain municipal streets. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT - PENSION PLAN REQUEST FOR PROPOSAL (RFP)**

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Jordan to table the advertisement of the request for proposal for the Township's Pension Plan Management as presented. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT – SALE OF MACK TRUCK**

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the advertisement for the sale of one 1999 Mack truck in as-is condition. Motion carried unanimously 5-0.

**AUTHORIZATION: APPROVAL OF LEO'S LANDSCAPING DEVELOPMENT PLAN**

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to authorize the final approval the Leo's Landscaping Development Plan conditioned upon the successful completion of the recommendations made by the Planning Commission and Township engineer. Motion carried unanimously 5-0.

**AUTHORIZATION: APPROVAL OF MCINTYRE HEIGHTS LAND DEVELOPMENT PLAN**

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Jordan to authorize the final approval the McIntyre Heights Development Plan conditioned upon the successful completion of the recommendations made by the Planning Commission and Township Engineer. Motion carried unanimously 5-0.

**AWARD: DEMOLITION CONTRACT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to table the Demolition Project of the property located at 3-5 Oak Street Russellton, PA 15076. Motion carried unanimously 5-0.

**ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adjourn the meeting at 8:07 p.m. Motion carried unanimously 5-0. Meeting adjourned.