

West Deer Township  
Board of Supervisors  
Summary of February 19, 2020  
Public Hearing/Regular Business Meeting

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Shirley Hollibaugh; Beverly Jordan; and Shawn Maudhuit. Member absent: Brandon Forbes. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Gavin A. Robb, representing Tucker Arensburg and Scott Shoup, representing Shoup Engineering.

**6:00 p.m. CONTINUED PUBLIC HEARING – CONDITIONAL USE – PRD: MCINTYRE HEIGHTS PLAN**  
MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to close the public hearing at 7:13 p.m. Motion carried unanimously 4-0.

### **OPEN REGULAR BUSINESS MEETING**

#### **ACCEPT MINUTES**

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Hollibaugh to accept the minutes of the January 15, 2020 meeting as presented. Motion carried unanimously 4-0.

#### **MONTHLY FINANCIAL REPORT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

#### **LIST OF BILLS**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

#### **TAX REFUNDS**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

#### **ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the resignation of part-time Police Officer Jeffrey Botts, and to wish him the best of luck. Motion carried unanimously 4-0.

#### **ADOPTION: RESOLUTION NO. 2020-1 (VACANT PROPERTY PROGRAM)**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-1, confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 4-0.

#### **APPROVAL: BRICKYARD PARK HOLDINGS/NO-OFFSEASON-RUSSELLTON**

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Jordan to approve the Brickyard Park Holdings Parking Lot Lighting Plan and One-Story Building at the Sports Complex as per the recommendation of the Planning Commission and subject to the Shoup Engineering review letter dated February 13, 2020. Motion carried unanimously 4-0.

#### **2020 SALVAGE YARD LICENSE APPLICATIONS**

At this time, MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve all four Salvage Yard Licenses for Blazczak Salvage Inc., Catanese Brothers Salvage, IAA Acquisition Corp., and Smullin Recycling contingent on establishing compliance with the ordinance requirements. Motion carried unanimously 4-0

**AUTHORIZATION: ADVERTISEMENT OF 2020 ROAD IMPROVEMENT PROJECT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the 2020 Road Improvement Project. Motion carried unanimously 4-0.

**AUTHORIZATION: ADVERTISEMENT OF THE DEMOLITION OF 494 BAIRDFORD ROAD**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to authorize the Township Manager to advertise and solicit bids for the demolition of the structure located at 494 Bairdford Road. Motion carried unanimously 4-0.

**AUTHORIZATION: PURCHASE AND FINANCING OF POLICE SUV**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the purchase of one 2020 Ford Police Interceptor SUV from Tri-Star Motors in the amount of \$46,475.84 and to obtain three-year lease/purchase financing through Laurel Capital Corporation at the rate of 3.55%. Motion carried unanimously 4-0.

**AUTHORIZATION: PURCHASE AND FINANCING OF PUBLIC WORKS TRUCKS**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to authorize the purchase of two new 2021 Peterbilt model 348 dump trucks as quoted in the total amount of \$299,778.00, and to obtain seven-year lease/purchase financing through Leasing Consultants at the rate of 3.34%. Motion carried unanimously 4-0.

**RATIFICATION: TOWNSHIP SOLICITOR**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to move to ratify the hiring of Tucker-Arensberg (Gavin Robb) as the solicitor of West Deer Township. Motion carried unanimously 4-0.

**ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:17p.m. Motion carried unanimously 4-0. Meeting adjourned.