



**WEST DEER  
TOWNSHIP  
VIRTUAL  
SUPERVISORS  
MEETING**

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**July 15, 2020**

**6:30pm: Public Hearing/ Leo's Landscaping  
7:00pm: Regular Business Meeting**

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Members present:

Mr. Forbes	_____
Mrs. Hollibaugh	_____
Mrs. Jordan	_____
Mr. Maudhuit	_____
Mr. Karpuzi	_____

WEST DEER TOWNSHIP  
Board of Supervisors  
July 15, 2020

6:30pm: Public Hearing/ Leo's Landscaping Conditional Use  
7:00pm: Regular Business Meeting

1. Call to Order
2. Roll Call
3. Comments from the Public
4. Chairman's Remarks
5. Accept Minutes
6. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
7. Police Chief's Report
8. Public Works Foreman's Report
9. Engineer's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Acceptance: Resignation Part-time Police Officer
12. Adoption: Ordinance No. 433 (Senior Property Tax Rebate)
13. Adoption: Resolution No. 2020-14 (Blight Grant Resolution)
14. Authorization: Advertisement – Miller Property Residential Rezoning
15. Authorization: Assignment and Assumption of the Morrow Refuse Contract
16. Authorization: B-1 Ballfield Wall and Drainage
17. Authorization: Sale of Public Works Truck
18. Discussion: Community Development Corporation (CDC) Steering Committee
19. Discussion: Pittsburgh National Golf Course Rezoning
20. Discussion: Township Gas Pumps
21. Old Business
22. New Business
23. Adjournment

1 Call to Order

2 Roll Call - Mr. Mator

## **COMMENTS FROM THE PUBLIC**

THE BOARD WILL HEAR COMMENT ON AGENDA ITEMS AT THIS TIME. PLEASE REQUEST TO BE HEARD, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO THREE (3) MINUTES.



## **CHAIRMAN'S REMARKS**

MR. KARPUI...

## ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JUNE 17, 2020 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE JUNE 17, 2020 MEETING AS PRESENTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUI	—	—	—	—

West Deer Township  
Board of Supervisors  
17 June 2020  
7:00 p.m.

Members present at the Regular Business Meeting: Arlind Karpuzi, Chairperson; Shirley Hollibaugh, Vice Chair; Brandon Forbes; Beverly Jordan; and Shawn Maudhuit. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

### **OPEN REGULAR BUSINESS MEETING**

Chairman Karpuzi opened and welcomed everyone to the meeting.

### **PLEDGE OF ALLEGIANCE**

Roll Call taken by Mr. Mator – Quorum present.

### **COMMENTS FROM THE PUBLIC**

- Sarah Shaw, 410 Linden Drive
  - Ms. Shaw requested to have a firework display at Bairdford Park.
  - Mr. Karpuzi asked if this was permitted. Mr. Mator advised that the Board would have to grant permission – as the Township is the property owner – and he expressed concern of debris on the Township property and a display being a liability/fire hazard. Chief Lape asked Ms. Shaw specifics on the fireworks being mentioned. Further discussion was held.
- Tim Robabair, 1152 Flaura Street
  - Mr. Robabair summarized his role in the fireworks display and acknowledged the cleanup that would be required after the fireworks display. Mr. Robb questioned if there were any special events on Township permits. Mr. Mator replied that this is relatively new, and at this time there is no special permit. Mr. Karpuzi proposed that this item be discussed further offline, and that Mr. Robabair would be contacted with a decision at a later date.

### **CHAIRMAN'S REMARKS**

- Chairman Karpuzi reported that the Military Banners were placed on the poles. He reminded residents that to order a Veterans Banner, they needed to reach out to the Township.
- Mr. Karpuzi pointed out the importance of residents completing the census information and explained that the link to access the census form was on the Township website.
- The Chairman also expressed how proud he was of what the Board of Supervisors had been able to accomplish in the first half of the year. He thanked the Township administration, Police Department, Road Department, Fire Department, EMS Department, Zoning Department, and Mr. Robb for helping during the COVID-19 Pandemic. He also thanked the residents for being understanding during this time.

### **ACCEPT MINUTES**

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Forbes to accept the minutes of the 20 May 2020 meeting as presented. Motion carried unanimously 5-0.

**MONTHLY FINANCIAL REPORT****TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT****31 May 2020****I - GENERAL FUND:**

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,192,495.94	3,761,593.20	58.05%
Expenditures	527,820.25	1,912,469.27	29.51%

**Cash and Cash Equivalents:**

Sweep Account

2,163,727.16

2,163,727.16**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted

76,467.75

**Fire Tax Fund:**

Sweep Account - Restricted

113,926.87

**State/Liquid Fuels Fund:**

Sweep Account - Restricted

348,326.40

538,721.02**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved

230,266.62

**Capital Reserve Fund:**

Sweep Account - Reserved

1,374,562.12

1,604,828.74**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 05/29/20**4,307,276.92**Interest Earned May 2020****204.53**

	<b>5/1/2020 Debt Balance</b>	<b>May Principal Payment</b>	<b>5/29/2020 Debt Balance</b>
Mars National - VFC #3	\$143,575.49	\$2,607.94	\$141,385.61
NexTier Bank VFC #2	\$418,783.11	\$2,680.96	\$417,410.43

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

Mr. Karpuzi asked Mr. Mator for a report on the financial health of the Township Funds due to COVID-19.

Mr. Mator expressed that the Township is financially stable at this time; revenues were higher than last year at this point, and expenditures were lower than what they were. He pointed out this may change later in the year due to some residents being unemployed during the pandemic, thus impacting earned income tax collection.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

### **JUNE LIST OF BILLS**

Bearcom .....	194.97
Best Wholesale Tire Co. Inc.....	698.95
Jordan Tax Service, Inc.....	357.20
Kress Tire .....	402.00
MRM Property & Liability Trust .....	119,343.00
MRM Workers' Comp Fund .....	17386.84
Office Depot.....	599.95
Roadsafe Traffic Systems.....	951.00
Shoup Engineering Inc. ....	2640.50
Toshiba Financial Services.....	956.53
Tristani Brothers Inc.....	2004.63
Tucker/Arensberg Attorneys .....	5060.96
Wine Concrete Products, Inc.....	2700.00

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Forbes to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

### **POLICE CHIEF'S REPORT**

Chief Jon Lape was present and provided a summary report on the Police Department for the month of May 2020. Report copies are on file at the Township.

Mr. Forbes acknowledged Chief Lape for his time and effort creating the new report and asked Chief Lape to give clarification of what the new report entailed.

Chief Lape summarized the report for the Board and public. He also pointed out that the fraud listed on the report was mostly identity theft, for example unemployment checks when residents were in fact still working. He informed the Board that no arrests were made due to nothing has actually occurred within the state.

### **PUBLIC WORKS FOREMAN'S REPORT**

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of May 2020. Report copies are on file at the Township.

### **ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

#### June Development/Projects

- 2020 Road Improvement Project
  - Bids for the various road improvement projects were opened on 17 March 2020. The hot mix asphalt paving contract was awarded to Shields Asphalt Paving, and the seal coating contract was awarded to Youngblood Paving. Shields Asphalt completed work on the hot mix asphalt contract, and Youngblood Paving will be performing the seal coating work later this summer.
- Nike Park Project – DCNR Grant
  - Pavilions
    - Jeffrey Associates has completed the concrete slabs and walkways, and installation of the pavilions should be completed within a few weeks.

#### June Development/Subdivision Review

- The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
  - Leto and Dionysus Well Pads
    - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments, which are scheduled for additional review by the Planning Commission as conditions permit.

Mr. Karpuzi requested an update on the Road Improvement Plan from Mr. Shoup.

Mr. Shoup reported that Road Improvement work had been completed by Shields Asphalt, but that seal coating would occur later this summer.

#### **BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of May 2020. A copy of the report is on file at the Township.

#### **ADOPTION: ORDINANCE NO. 434 (NOISE ORDINANCE)**

##### **Ordinance No. 434**

**An Ordinance of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, amending the code of the Township of West Deer to add a new Chapter 114 entitled "Noise Control" which shall: regulate and control loud and offensive sound and noise within the Township; define relevant terms; set forth prohibited acts; establish sound level limitations; set forth exemptions; establish procedures for reporting violations; and establish enforcement procedures, violations and penalties**

Mr. Robb summarized the Ordinance and pointed out that this Ordinance does not change the current Zoning regulations that are already in place.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to adopt Ordinance No. 434 as advertised and presented. Motion carried unanimously 5-0.

**ADOPTION: ORDINANCE NO. 435 (SALVAGE YARD ORDINANCE)**

**Ordinance No. 435**

**An ordinance of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, amending Chapter 140 of the code of the Township of West Deer (“junk and salvage yards”) to add definitions for license and township administrator, and providing new procedures for renewing a salvage yard license**

Mr. Robb explained the Ordinance precludes the Board of Supervisors from having to move on the Salvage Yards License. He stated – going forward – the Zoning officer would be responsible for ensuring the salvage yards are in compliance prior to renewing their license for the year.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Ordinance No. 435 as advertised and presented. Motion carried unanimously 5-0.

**ADOPTION: ORDINANCE 436 (COMCAST FRANCHISE AGREEMENT ORDINANCE)**

**Ordinance No. 436**

**Ordinance of the Township of West Deer authorizing execution of a cable franchise agreement between the Township and Comcast of Pennsylvania, Inc.**

Mr. Mator pointed out that the Township had the Cohen Law Group handle this cable franchise agreement, which sets the rules and regulations for Comcast Cable to operate within the Township. He stated that this Ordinance authorizes the execution said agreement between Comcast and the Township.

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to adopt Ordinance No. 436 authorizing the execution of a cable franchise agreement between the Township and Comcast of Pennsylvania, Inc. Motion carried unanimously 5-0 .

**AUTHORIZATION: ADVERTISEMENT CONDITIONAL USE FOR – LEO LANDSCAPING**

Applicant: Leo Landscaping – Joseph Leo  
Location: Gibsonia Road (State Route 910), Gibsonia, PA  
4.7 acres with .92 acres for Construction  
Zoning district: SU – Special Use

Request: To construct a new building and contractor storage yard for his landscaping business

Applicant requesting a conditional use for a Special Use Development (SU).

Mr. Payne outlined the proposed conditional use request to construct a building with storage on State Route 910. He reported that the Planning Commission would meet to discuss the matter the following week, so he would have more information for the Board in July.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to set the public hearing for the conditional use for a planned Special Use Development for Leo Landscaping located on Gibsonia Road for: 15 July 2020 at 6:30PM. Motion carried unanimously 5-0.

**AUTHORIZATION: ADVERTISEMENT – MILLER PROPERTY RESIDENTIAL REZONING:**

The Township is in receipt of a zoning change request from Victor-Wetzel Associates on behalf of Richard Miller Jr., for five (5) parcels consisting of approximately 17.5 acres. The parcels are located at 4391 Bakerstown-Culmerville Road and four (4) adjoining vacant parcels.

Vacant parcel IDs are as follow: 2010-B-150; 2010-B-321; 2010-F-382; and 2010-F-389.

The owner is requesting the zone change from R-rural estate to R-1 rural residential.

The request will be forwarded to the West Deer Planning Commission & Allegheny County Economic Development for their review. In accordance with the PA Municipal Planning Code, the comments by the County Economic Development shall be made to the Township within forty-five days.

Mr. Robb advised the Board that a more detailed map and legal description should be sent to the County, and that the County will not make any recommendations until they have all the completed material. He recommended not setting a hearing date until the Township receives the completed materials from the applicant and County.

Mr. Payne mentioned that he had a discussion with Victor from Victor-Wetzel Associates and it was understood that more detailed information is needed.

Mr. Karpuzi stated no action would be taken at that time.

**AUTHORIZATION: DEER LAKES SCHOOL DISTRICT SERVICE AGREEMENT**

Attached was a copy of the service agreement between the West Deer Township and the Deer Lakes School District from 26 August 2020 through 30 June 2021.

The School Board was to vote on the agreement at their 16 June 2020 meeting.

Chief Lape reported the Deer Lakes District School Board approved this agreement at their Board meeting.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Hollibaugh to authorize the service agreement between the Township and the Deer Lakes School District as presented. Motion carried unanimously 5-0.

**AUTHORIZATION: DEER LAKES SCHOOL DISTRICT MEMORANDUM OF UNDERSTANDING**

Attached was a copy of the Memorandum of Understanding between the West Deer Township Police Department and the Deer Lakes School District from 1 July 2020 through 30 June 2022.

The School Board was to vote on the agreement at their 16 June 2020 meeting.

Chief Lape reported the Deer Lakes District School Board approved this agreement at their Board meeting.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to approve the Memorandum of Understanding between the West Deer Township Police Department and the Deer Lakes School District as presented. Motion carried unanimously 5-0.

**AUTHORIZATION: DEER LAKES YOUTH FOOTBALL MEMORANDUM OF UNDERSTANDING**

Attached was a copy of the memorandum of understanding between West Deer Township and the Deer Lakes Youth Football amending their lease by specifying responsibility for the restroom maintenance at the Nike Site.



Mr. Mator explained that this memorandum of understanding is to amend Deer Lakes Youth Football lease with the Township. He reiterated that the restrooms are open to the Public and when DLYF is not using the fields the Township is responsible for maintaining them.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the memorandum of understanding between the West Deer Township and the Deer Lakes Youth Football Association as presented. Motion carried unanimously 5-0.

#### **AUTHORIZATION: WEST DEER EMS LEASE AGREEMENT**

With the Township being transferred the EMS building property, the Board desired to enter into a formal building lease with the West Deer EMS Service.

Mr. Mator outlined the purpose of this lease agreement with West Deer EMS Service. He explained that Deer Lakes School District transferred the property to the Township because the Township was using Township revenues to fund the maintenance of the building.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to authorize the signing of the West Deer EMS lease agreement as presented. Motion carried unanimously 5-0.

#### **DISCUSSION: COMMUNITY DEVELOPMENT CORPORATION (CDC) STEERING COMMITTEE**

Mr. Karpuzi discussed the economic growth opportunities that he felt the Steering Committee could help the Township with.

Mr. Forbes agreed with Mr. Karpuzi and summarized how this committee would be helpful for the businesses in the West Deer Township.

Mr. Mator expressed his support and said he felt it could be beneficial. He pointed out that the committee would take the burden off the Board and administration when it comes to finding initiatives, as well as give a voice to the surrounding businesses.

Mrs. Hollibaugh voiced an issue from a former CDC in the Township. She explained that businesses had a great deal of difficulty working together, and were not willing to help each other.

Mr. Karpuzi suggested identifying business owners that will pull it all together. He requested adding this committee to July agenda to start working on the formation.

#### **DISCUSSION: DCED BLIGHT REMEDIATION GRANT**

Chairman Karpuzi found information regarding a grant program through the Pennsylvania Department of Community and Economic Development which he felt could be pursued to fund a program addressing the blighted areas of West Deer Township.

Mr. Karpuzi asked Mr. Forbes to give information on the Blight grant.

Mr. Forbes said he had spoken with a consultant to assist the Township in applying for this grant. He stated that there has been twelve million dollars set aside by the state for housing that is considered to be in a blight area. He also mentioned the possibility of a Keystone grant.

Mr. Mator asked the Board where in the Township they considered to be a blight area. He explained that he spoke with Mr. Payne on the matter, and there were no areas in the Township that fit the definition of blight, which was a

requirement of grant approval. Mr. Mator expressed his concern that this grant will take many hours of administrative time, and the Township many have nothing to show for this time if the prerequisites are not satisfied.

Further discussion was held.

Mr. Karpuzi recommended having further discussion on the topic offline.

### **DISCUSSION: TOWNSHIP GAS PUMPS**

At a recent zoom meeting, there was discussion of replacing the Township gas pumps.

Mr. Karpuzi asked for more background on the subject of gas pumps.

Mr. Forbes outlined the recent public safety meeting discussion about the gas pumps not working properly, not being located on Township property, and the use of gas cards versus the gas pumps.

Mrs. Jordan voiced that the gas pumps need to be figured out so that it is not an issue, and asked what it would take to fix them.

Chief Lape emphasized that possibility of in the upcoming years if the system is not replaced that the system could break down and there would be no repairing them.

Mrs. Jordan requested the cost to be looked into for replacing or repairing the pumps.

Mr. Mator reported that the former Public Works Foreman, Mr. John Yourish, had looked into replacing the system and – at that time – it would cost the Township around \$40,000.

Mr. Mator also mentioned that he researched using dedicated gas fleet cards in the past, and that the main objection was that local gas stations were not open twenty-four hours. He however reported that he had recently been in contact with Glassmere, and they confirmed their pumps were now operating 24/7. He recommended – for that reason – that the cards should also be looked at as another option, as they may offer the Township significant savings over the cost of pump replacement.

Mrs. Jordan expressed that she felt that using Township pumps would be more controlled, and Mr. Forbes agreed.

Chief Lape added that pumps are accessed by a key and mileage is entered. He stated that the mileage records are currently being held in Mr. Olar's office, so any discrepancy could be researched. He voiced he felt keeping the pumps is more controllable than using gas cards.

Further discussion was held.

Mr. Karpuzi commented that there should be no issue with getting estimates and asked Mr. Mator to research the replacement of the pumps.

### **OLD BUSINESS**

- Mr. Mator asked for clarification on where the Veteran Banners are to be placed because residents are requesting placement in areas other than what was previously voted on.

Mr. Jordan suggested keeping banners to just roads previously discussed and to expand from there, if needed.

Mr. Maudhuit stated that it is a display, and agreed. Mr. Forbes agreed as well.

- Mr. Mator informed the Board of an email sent to Township complaining about Grouse Run Parking. He stated he met with Chief Lape to discuss the issue, and the roads are too small to allow emergency vehicles through if residents are parking on the road. He recommended the Ordinance be updated, as well as placing signs in the areas they are needed.

Chief Lape advised residents to notify police if they are going to be having an event that would require parking on the road. He added that after Township business hours, to call 911.

Mr. Karpuzi acknowledged Chief Wiegand's comment in the zoom chatbox stating people parking on both sides of the street blocks fire trucks and plows from getting through. Mr. Karpuzi proposed to look at the recommendations to adjust the Ordinance to address this issue.

Further discussion was held.

- Mr. Karpuzi voiced his support of a West Deer newsletter for this year, but recommended a smaller version.

Mrs. Jordan suggested adding in the newsletter a section requesting more volunteers for the Fire Department.

Mr. Karpuzi proposed further discussion offline.

### **NEW BUSINESS**

- Mrs. Jordan brought up Cedar Ridge residents requesting that food trucks be allowed in their plan, but that COVID and zoning regulations that have been set in place by the Township would not permit it in the residential plan.

Mr. Robb pointed out that due to the food trucks being a stationary vehicle, they are considered restaurants, which are not permitted in residential areas, but that he was looking at revising the Township solicitation permit to include food trucks. In this iteration, Mr. Robb stated that Chief Lape would have to approve the location for safety and traffic concerns, as those issues also existed. He emphasized that all CDC and Department of Health regulations would have to be followed.

Further discussion was held.

- Mrs. Hollibaugh complimented the pavilion work at Nike site. She questioned if the playgrounds have been cleaned since opened and also if the Senior center will be opening.

Mr. Mator stated that he will check with Mr. Olar in regard to the playground cleaning and explained that there has been no word on the reopening of the Senior Center, as CYA operates that.

- Chief Lape informed the Board that Little Deer Creek Road will be closed beginning Monday June 29<sup>th</sup> and expressed his concern that PennDOT had not reached out to inform the Township. He stated that Police Secretary, Mrs. Borczyk had to request the information. He added that the Township website has been updated for residents to review the road closure information.

Further discussion was held.

- Mrs. Jordan reported that PennDOT had taken care of the natural spring water overflow onto Cedar Ridge Road.

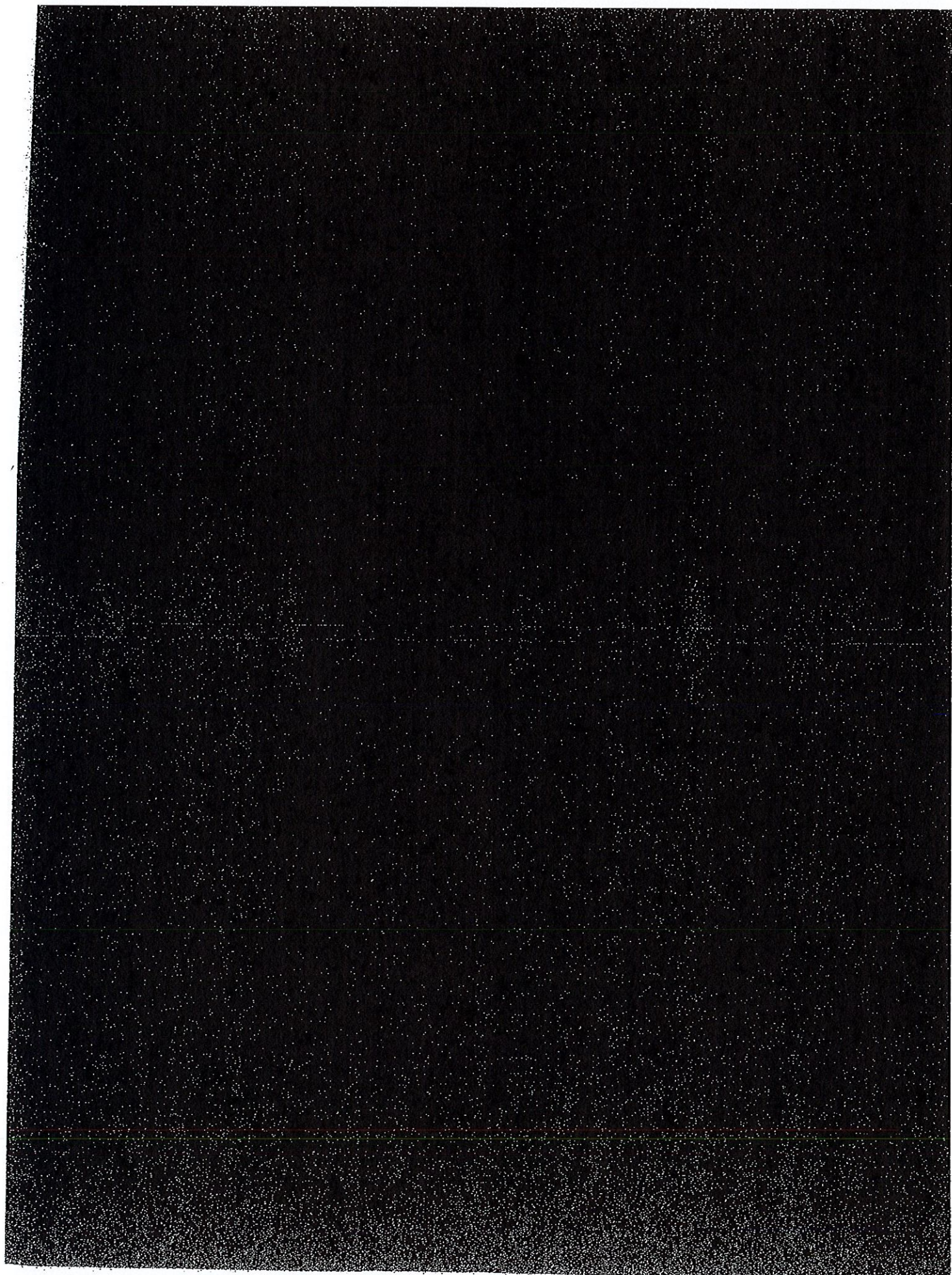
### **ADJOURNMENT**

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:07 p.m. Motion carried unanimously 5-0 . Meeting adjourned.

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Daniel J. Mator Jr., Township Manager







## MONTHLY FINANCIAL REPORT

### A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUI	—	—	—	—

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**June 30, 2020**

**I - GENERAL FUND:**

	<u>June</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	-57,102.38	3,704,490.82	57.17%
Expenditures	765,271.39	2,677,740.66	41.32%

**Cash and Cash Equivalents:**

Sweep Account

1,202,778.35	<u>1,202,778.35</u>
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**II - SPECIAL REVENUE FUNDS**

**Cash and Cash Equivalents:**

**Street Light Fund:**

Restricted

70,679.60

**Fire Tax Fund:**

Restricted

82,489.32

**State/Liquid Fuels Fund:**

Restricted

348,387.67

501,556.59

**Investments:**

**Operating Reserve Fund:**

Reserved

630,285.43

**Capital Reserve Fund:**

Reserved

1,374,563.64

2,004,849.07

**III - CAPITAL PROJECT FUNDS:**

**Cash and Cash Equivalents:**

0.00	<u>0.00</u>
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**TOTAL CASH BALANCE 6/30/20**

3,709,184.01

**Interest Earned June 020**

**152.39**

	<u>6/1/2020</u> <u>Debt Balance</u>		<u>June</u> <u>Principal</u> <u>Payment</u>	<u>6/30/2020</u> <u>Debt Balance</u>
Mars National - VFC #3	141,385.61	\$	2,607.94	138,947.87
NexTier Bank VFC #2	417,410.43	\$	2,680.96	416,076.64

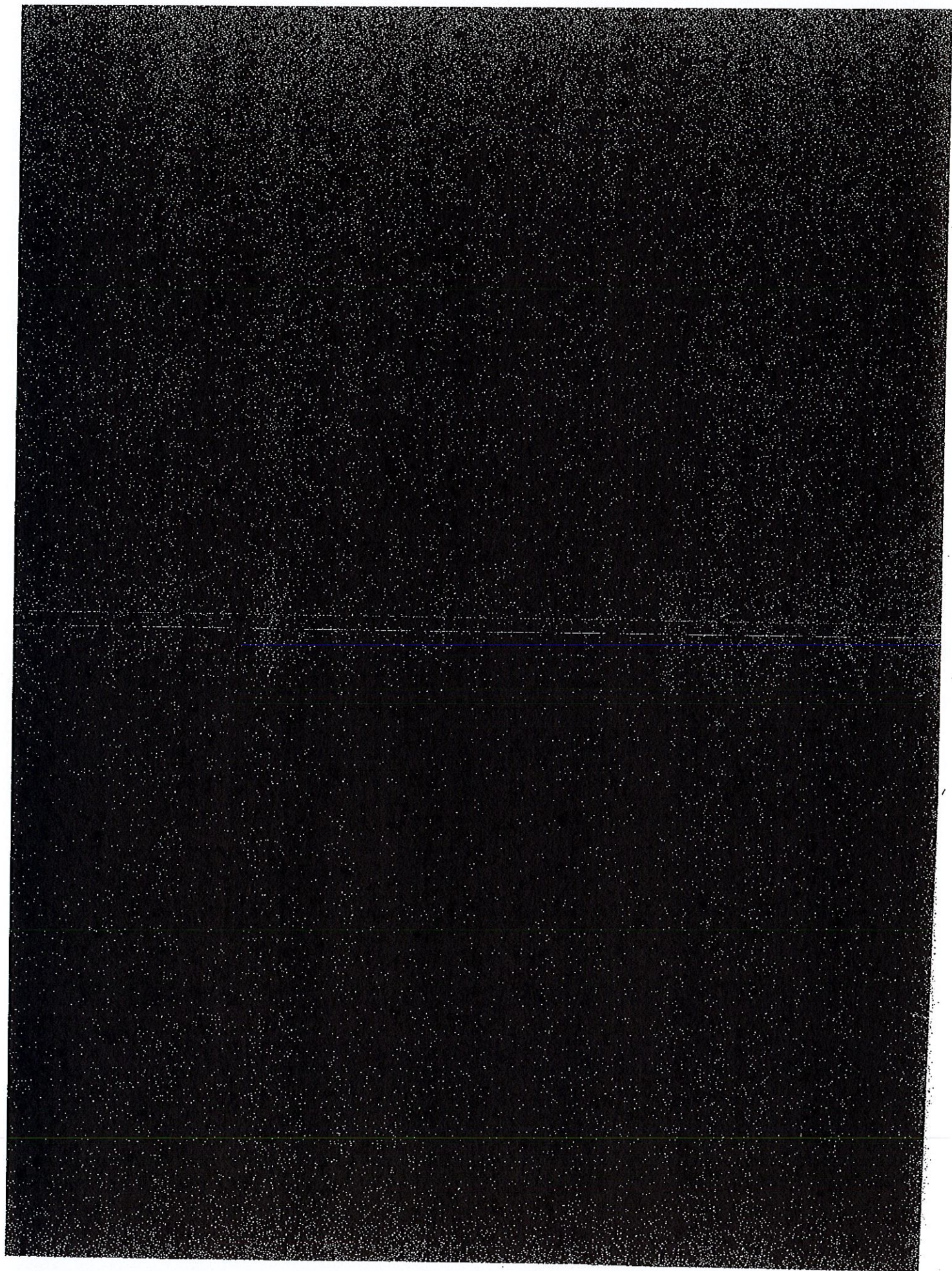
Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

## INTEREST EARNED - 2020

	<u>JUNE</u>	<u>YTD</u>
GENERAL FUND	\$66.53	\$125.52
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$4.26	\$21.01
OPERATING RESERVE	\$18.81	\$940.29
STATE FUND	\$61.27	\$1,037.49
CAPITAL RESERVE	<u>\$1.52</u>	<u>\$15,834.51</u>
<b>TOTAL INTEREST EARNED</b>	<b><u>\$152.39</u></b>	<b><u>\$17,958.82</u></b>







B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

By Name  
Cutoff as of: 12/31/9999

Due Dates: 07/15/2020 thru 07/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name:	AMERIKOHL AGGREGATES INC			6281.19				6281.19		
Name:	AMERIKOHL TRANSPORT INC			2859.52				2859.52		
Name:	BEARCOM			194.97				194.97		
Name:	BEST WHOLESALE TIRE CO, INC			540.65				540.65		
Name:	HAMPTON CONCRETE PRODUCTS INC			523.00				523.00		
Name:	HEI-WAY, LLC			1137.33				1137.33		
Name:	JORDAN TAX SERVICE, INC.			636.11				636.11		
Name:	KRESS TIRE			1972.72				1972.72		
Name:	OFFICE DEPOT			543.12				543.12		
Name:	SHOUP ENGINEERING INC.			1068.00				1068.00		
Name:	STEPHENSON EQUIPMENT, INC.			86.44				86.44		
Name:	TOSHIBA FINANCIAL SERVICES			489.87				489.87		
Name:	TUCKER/ARENSBERG ATTORNEYS			5817.16				5817.16		
FINAL TOTALS:				22150.08				22150.08		

## WEST DEER TOWNSHIP

## ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 08:32 am  
Date: 07/09/2020  
Page: 1

By Name

Cutoff as of: 12/31/9999

Due Dates: 07/15/2020 thru 07/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0620	44099 06/22/2020	3086.55 07/15/2020	06/23/2020			3086.55		N
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0620	44100 06/22/2020	941.16 07/15/2020	06/23/2020			941.16		N
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0620	44312 06/29/2020	847.02 07/15/2020	06/30/2020			847.02		N
00337	AMERIKOHL AGGREGATES Road: Rip Rap	430.611 0620	44313 06/29/2020	1406.46 07/15/2020	06/30/2020			1406.46		N
Name: AMERIKOHL AGGREGATES INC										
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0620	30738 06/22/2020	1364.59 07/15/2020	06/23/2020			1364.59		N
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0620	30739 06/22/2020	449.19 07/15/2020	06/23/2020			449.19		N
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0620	30854 06/29/2020	374.47 07/15/2020	06/30/2020			374.47		N
00338	AMERIKOHL TRANSPORT Road: Delivery of 5R Rip Rap	430.611 0620	30855 06/29/2020	671.27 07/15/2020	06/30/2020			671.27		N
Name: AMERIKOHL TRANSPORT INC										
00674	BEARCOM Road: Radio Equip Maint	430.327 0720	5046488 07/01/2020	57.47 07/15/2020	07/02/2020			57.47		N
00674	BEARCOM POL: Radio Equip Maint	410.328 0720	5047265 07/02/2020	137.50 07/15/2020	07/06/2020			137.50		N
Name: BEARCOM										
00553	BEST WHOLESale TIRE Police: Car #39-Inspection/Rot0620	410.374 0620	17581 06/17/2020	408.00 07/15/2020	07/07/2020			408.00		N
00553	BEST WHOLESale TIRE Police: Car #36-Alignmebnt/oil0620	410.374 0620	17821 06/19/2020	132.65 07/15/2020	07/07/2020			132.65		N
Name: BEST WHOLESale TIRE CO, INC										
00283	HAMPTON CONCRETE PRO Road: 18x24 Frame/18x24 Bike G0620	430.611 G0620	16585 06/16/2020	523.00 07/15/2020	06/18/2020			523.00		N

By Name  
Cutoff as of: 12/31/9999

Due Dates: 07/15/2020 thru 07/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: HAMPTON CONCRETE PRODUCTS INC				523.00				523.00		
00005	HEI-WAY, LLC	430.372	609005	789.08				789.08		N
Road:	Cold Patch	0620	06/10/2020	07/15/2020	06/11/2020					
00005	HEI-WAY, LLC	430.372	701016	348.25				348.25		N
Road:	Cold Patch	0720	07/02/2020	07/15/2020	07/06/2020					
Name: HEI-WAY, LLC				1137.33				1137.33		
00106	JORDAN TAX SERVICE, 403.140	6-20-149	6-20-149	420.00				420.00		N
	Certifying for liens-6 claims	0620	06/12/2020	07/15/2020	06/15/2020					
00106	JORDAN TAX SERVICE, 403.140	6-C-#95	6-C-#95	216.11				216.11		N
	Delinquent R E Tax Commission	0620	06/15/2020	07/15/2020	06/17/2020					
Name: JORDAN TAX SERVICE, INC.				636.11				636.11		
00362	KRESS TIRE	430.374	09731-21	720.00				720.00		N
Road:	Trk #1-TIRES	0720	07/02/2020	07/15/2020	07/06/2020					
00362	KRESS TIRE	410.374	9740-29	23.00				23.00		N
Police:	CAR #36 Flat TIRE	0620	06/12/2020	07/15/2020	07/07/2020					
00362	KRESS TIRE	410.374	9741-16	603.36				603.36		N
Police:	CAR #36 TIRES	0620	06/15/2020	07/15/2020	07/07/2020					
00362	KRESS TIRE	413.374	9741-6	23.00				23.00		N
Zoning:	Flat Repair	0620	06/12/2020	07/15/2020	06/15/2020					
00362	KRESS TIRE	410.374	9754-7	603.36				603.36		N
Police:	CAR #36 TIRES	0620	06/30/2020	07/15/2020	07/07/2020					
Name: KRESS TIRE				1972.72				1972.72		
00657	OFFICE DEPOT	406.210	502461402001	543.12				543.12		N
	Office Supplies	0620	06/01/2020	07/15/2020	06/12/2020					
Name: OFFICE DEPOT				543.12				543.12		
00830	SHOUP ENGINEERING IN 408.319	20-212	20-212	229.50				229.50		N
	Engineering: Leo's Landscaping	0620	06/30/2020	07/15/2020	07/06/2020					
00830	SHOUP ENGINEERING IN 408.313	20-213	20-213	741.50				741.50		N
	Engineering: Miscellaneous	0620	06/30/2020	07/15/2020	07/06/2020					

# ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 08:32 am  
Date: 07/09/2020  
Page: 3

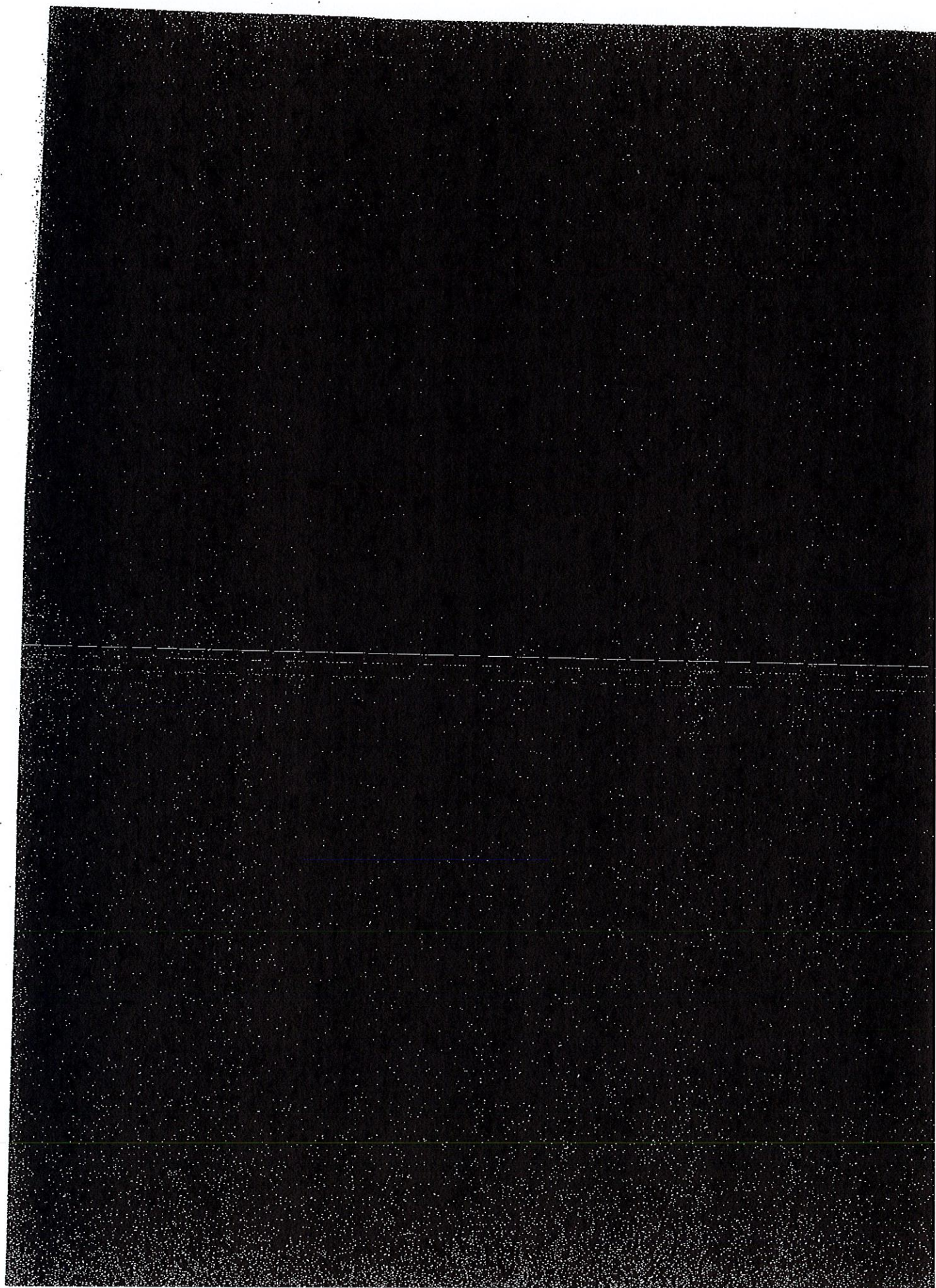
By Name  
Cutoff as of: 12/31/9999

Due Dates: 07/15/2020 thru 07/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830	SHOUP ENGINEERING IN 408.319 Engineering: Miller Rezoning 0620	20-214 06/30/2020		97.00	07/15/2020	07/06/2020		97.00	N	
Name: SHOUP ENGINEERING INC.				1068.00				1068.00		
00074	STEPHENSON EQUIPMENT 430.374 Road: 1/4" hose/Fitting/coupli0620	18029874 06/16/2020		86.44	07/15/2020	06/22/2020		86.44	N	
Name: STEPHENSON EQUIPMENT, INC.				86.44				86.44		
00577	TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance of Copiers0620	5010858067 06/19/2020		244.93	07/15/2020	06/25/2020		244.93	N	
00577	TOSHIBA FINANCIAL SE 410.261 Lease & Maintenance of Copiers0620	5010858067 06/19/2020		244.94	07/15/2020	06/25/2020		244.94	N	
Name: TOSHIBA FINANCIAL SERVICES				489.87				489.87		
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: General 0620	602673 06/30/2020		4001.01	07/15/2020	07/08/2020		4001.01	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Litigation 0620	602674 06/30/2020		1316.15	07/15/2020	07/08/2020		1316.15	N	
00813	TUCKER/ARENSBERG ATT 404.111 Legal Services: Retainer 0620	602675 06/30/2020		500.00	07/15/2020	07/08/2020		500.00	N	
Name: TUCKER/ARENSBERG ATTORNEYS				5817.16				5817.16		

FINAL TOTALS: 22150.08 22150.08





## **POLICE CHIEF'S REPORT**

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

## OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police  
From: Jennifer Borczyk, Administrative Assistant  
Subject: Officer's Monthly Report  
Date: July 8, 2020

Attached is the Officer's Monthly Report for June 2020.

JB

CC: D. Mator, Manager  
A. Karpuzi, Chairman  
S. Hollibaugh, Vice Chairwoman  
B. Jordan  
S. Maudhuit  
B. Forbes



## Points of Interest

June 2020

### Chief Jonathan Lape

- June 2, 16, 30- Conference call with COG Chiefs
- June 11- Attended Allegheny County Chief's Executive Board Meeting

### K9 Officer Edward Newman

- No reports this month

### Sergeant Mikus & Officer Petosky

- June 5- Officer Petosky attended a Team Leader meeting to discuss planned warrant execution for the following day
- June 6- Officer Petosky executed the above stated warrant at a home in Millvale. The suspect was taken into custody.
- June 12- Sergeant Mikus and Officer Petosky attended training at the Hampton Township Firearms Range. Their training focused on weapons drills, as well as planning for an upcoming training that the SRT team was leading.
- June 22-26- Sergeant Mikus and Officer Petosky were instructors for Active Shooter training for the North Hills police forces.

### Explorers

- Cancelled for both weeks

### School District Details

- No SRO Logs/ School Closed
- June 4- Sergeant Shurina, Officer Fedunok, Officer Evan, Officer Trocki, and Officer Elza assisted the modified graduation with general security and traffic control at Deer Lakes High School.

### Misc. Details

- June 2- Officer Trocki participated in a birthday parade.
- June 4-13- Click It or Ticket details.
- June 22-26- Active Shooter Training at O'Hara Elementary led by NHSRT. (Sgt. Loper, Sgt. Shurina, Officer Dobson, Officer Newman, Officer Wikert, Officer Evan, Officer Trocki, Officer Fedunok, Officer Vulakovich, Officer Fallen all attended. Sgt Mikus and Officer Petosky assisted in training)

### Correspondence

- June 15- Received letter and donation from resident thanking officers for their service.
- June 23- Received thank you letter from resident for officer service.

OFFICER'S MONTHLY REPORT  
JUNE 2020

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	67	285	352
CALLS FOR SERVICE/FIELD CONTACTS	456	2,224	2680
ALL OTHER CALLS	433	2,319	2752
TOTALS CALLS FOR SERVICE	956	4,828	5784
 <u>ARRESTS</u>			
ADULT	5	15	20
JUVENILE	0	0	0
TRAFFIC CITATIONS	29	34	63
NON TRAFFIC CITATIONS	2	14	16
PARKING CITATIONS	0	7	7
WARNINGS	20	21	41
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	2	3	5
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	11,147	53,328	64475
GALLONS OF GASOLINE USED	774.1	4,743.70	5517.8
REPAIRS/MAINTENANCE	1,770.37	5,732.18	7502.55
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	13.5	45.00	58.5
PRELIMINARY HEARINGS	2	8.00	10
PRETRIAL	0	0.00	0
INVESTIGATIONS	5	55.00	60
ARRESTS	0	24.00	24
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	24	32.00	56
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	7	64.00	71
TOTAL HOURS	51.5	228.00	279.5

OFFICER'S MONTHLY REPORT  
JUNE 2020

QUARTERLY REPORT	2019 YEAR TO DATE	2020 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	351	352
CALLS FOR SERVICE/FIELD CONTACTS	3,217	2,680
ALL OTHER CALLS	2,832	2,752
TOTAL CALLS FOR SERVICE	6,526	5,784
<u>ARRESTS</u>		
ADULT	32	20
JUVENILE	2	0
TRAFFIC CITATIONS	163	63
NON TRAFFIC CITATIONS	9	16
PARKING CITATIONS	0	7
WARNINGS	39	41
<u>PERSONNEL</u>		
GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0
LETTERS COMMENDING POLICE OFFICERS	3	5
<u>VEHICLE REPORTS</u>		
TOTAL MILES TRAVELED	59,497	64,475
GALLONS OF GASOLINE USED	5,411.43	5,517.80
REPAIRS/MAINTENANCE	10,030.16	7,502.55
<u>OVERTIME</u>		
COURT (OFF DUTY)	40.5	58.5
PRELIMINARY HEARINGS	31.5	10
PRETRIAL	0	0
INVESTIGATIONS	35.75	60
ARRESTS	12	24
SPEED CHECKS	0	0
PRIVATE CONTRACTS	0	0
MISC. HOURS - FILLED SHIFTS	109	56
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	35	71
TOTAL HOURS	263.75	279.5

## West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 6/1/2020

Report End Date: 6/30/2020

### Calls For Service:

ABANDON VEHICLE - PRIVATE PROPERTY	1
ABANDON VEHICLE - PUBLIC PROPERTY	1
ALARM ACTIVATION - BUSSINESS/FALSE	2
ALARM ACTIVATION - FIRE / FALSE	3
ALARM ACTIVATION - RESIDENTIAL	1
ALARM ACTIVATION - RESIDENTL/FALSE	6
ANIMAL - BITE	1
ANIMAL - COMPLAINT	18
ANIMAL - CRUELTY	1
ASSIST - EMS	38
ASSIST - EMS (DOA)	1
ASSIST - OTHER	5
ASSIST - POLICE	5
ASSIST - RESIDENT	8
ASSIST - WELFARE CHECK	6
CHILD - CHILD LINE REPORTS	1
CIVIL - CHILD CUSTODY	1
CIVIL - COMPLAINT	3
CIVIL - LANDLORD TENANT	1
CIVIL - NEIGHBOR DISPUTE	3
COURT - MAGISTRATE	2
CRIMINAL MISCHIEF - BUSINESS	1
CRIMINAL MISCHIEF - GENERAL	2
CRIMINAL MISCHIEF - RESIDENTIAL	1
DISABLED VEHICLE - GENERAL	2
DISORDERLY CONDUCT - GENERAL	3
DOMESTIC - PHYSICAL	2
DOMESTIC - VERBAL	5
DRUG LAWS - GENERAL	1
DUI - OVER LEGAL AGE	1
FIRE - BURNING COMPLAINT	3
FIRE - OTHER	1
FIRE - STRUCTURE (BUSINESS)	1
FRAUD - GENERAL	8
HARASSMENT - COMMUNICATIONS	1
HARASSMENT - GENERAL	5
HAZARDOUS CONDITION - ROAD HAZARD	1
HAZARDOUS CONDITION - TREE DOWN	4
HAZARDOUS CONDITION - UTILITY COMP	3
HAZARDOUS CONDITION - WIRE DOWN	4
LOCAL ORDINANCE - DUMPING	4
LOCAL ORDINANCE - JUNK VEHICLE	1
MENTAL COMMITMENT - INVOLUNTARY	3
MVA - DUI	1



## Calls For Service:

MVA - FATAL	1
MVA - LEAVING THE SCENE	2
MVA - NON REPORTABLE	3
MVA - PRIVATE PROPERTY	2
MVA - REPORTABLE	2
NOISE COMPLAINT - BUSINESS	3
NOISE COMPLAINT - RESIDENTIAL	6
NOT ASSIGNED	1
PARKING COMPLAINT - RESIDENTIAL	1
PATROL - GENERAL	149
PHONE CALLS - GENERAL	13
POLICE INFORMATION - FOLLOW UP INVEST	7
POLICE INFORMATION - GENERAL	27
PREMISES CHECK - BUSINESS	2
PROPERTY - FOUND	2
PUBLIC INTOX - GENERAL	1
RUNAWAY - JUVENILE MALE	1
SEX CRIMES - RAPE (ATTEMPT)	1
SPECIAL DETAIL - ADMINISTRATIVE	36
SPECIAL DETAIL - OTHER / MISC.	11
SPECIAL DETAIL - PUBLIC RELATIONS	1
SUSPICIOUS - NOISE	1
SUSPICIOUS - OTHER	4
SUSPICIOUS - PERSON	4
SUSPICIOUS - VEHICLE	4
THEFT - BUSINESS	1
THEFT - FROM MOTOR VEHICLE	1
THEFT - OTHER	1
THEFT - RESIDENTIAL	3
TRAFFIC - CLICK IT OR TICKET	27
TRAFFIC - COMPLAINT	13
TRAFFIC - DETAIL	9
TRAFFIC - STOP	14
TRESPASS - BUSINESS	2
TRESPASS - RESIDENCE	1

**TOTAL CALLS FOR SERVICE: 523**

## Part I Offenses

Crime	Amount	Classification on UCR Return A
Sex Crimes- Rape (Attempted)	1	02.B Attempts to Commit Rape
Theft- Business	1	06. Larceny- Theft
Theft- From Motor Vehicle	1	06. Larceny- Theft
Theft- Other	1	06. Larceny- Theft
Theft- Residential	3	06. Larceny- Theft

## Part II Offenses

Criminal Mischief- Business	1	140. Vandalism
Criminal Mischief- General	2	140. Vandalism
Criminal Mischief- Residential	1	140. Vandalism
Disorderly Conduct	3	240. Disorderly Conduct
Domestic- Physical	2	260. All Other Offenses
Domestic- Verbal	5	260. All Other Offenses
Drug Laws- General	1	180.18H Drug Abuse- Other
DUI- Over Legal Age	1	210. Driving Under the Influence
Fraud- General	8	110. Fraud
Harassment- Communications	1	240. Disorderly Conduct
Harassment- General	5	240. Disorderly Conduct
MVA- DUI	1	210. Driving Under the Influence
Trespass- Business	2	260. All Other Offenses
Trespass- Residence	1	260. All Other Offenses

## West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 1/1/2020

Report End Date: 6/30/2020

### Calls For Service:

911 HANG UP - GENERAL	2
ABANDON VEHICLE - PRIVATE PROPERTY	3
ABANDON VEHICLE - PUBLIC PROPERTY	2
ALARM ACTIVATION - BUSINESS	5
ALARM ACTIVATION - BUSSINESS/FALSE	17
ALARM ACTIVATION - C02	3
ALARM ACTIVATION - FIRE / FALSE	7
ALARM ACTIVATION - MEDICAL	4
ALARM ACTIVATION - RESIDENTIAL	10
ALARM ACTIVATION - RESIDENTL/FALSE	23
ANIMAL - BITE	4
ANIMAL - COMPLAINT	85
ANIMAL - CRUELTY	1
ASSAULT - STRONG ARM	7
ASSIST - BUSINESS	1
ASSIST - EMS	188
ASSIST - EMS (AED USED)	2
ASSIST - EMS (DOA)	10
ASSIST - EMS (NARCAN)	1
ASSIST - OTHER	16
ASSIST - POLICE	47
ASSIST - RESIDENT	34
ASSIST - WELFARE CHECK	65
ASSIST- EMS (OVERDOSE)	2
BURGLARY - FORCE (RESIDENTIAL)	2
CHILD - ABUSE	1
CHILD - CHILD LINE REPORTS	4
CHILD - ENDANGERMENT	1
CIVIL - CHILD CUSTODY	5
CIVIL - COMPLAINT	15
CIVIL - LANDLORD TENANT	4
CIVIL - NEIGHBOR DISPUTE	7
COURT - CRIMINAL	1
COURT - MAGISTRATE	9
COURT - WARRANT SERVICE	3
CRIMINAL MISCHIEF - BUSINESS	7
CRIMINAL MISCHIEF - GENERAL	9
CRIMINAL MISCHIEF - RESIDENTIAL	11
DISABLED VEHICLE - GENERAL	12
DISORDERLY CONDUCT - GENERAL	16
DOMESTIC - PHYSICAL	10
DOMESTIC - VERBAL	37
DRUG LAWS - GENERAL	7
DUI - OVER LEGAL AGE	3



## Calls For Service:

ESCORT - FUNERAL	1
ESCORT - PERSON	1
FIRE - BURNING COMPLAINT	12
FIRE - OTHER	3
FIRE - STRUCTURE (BUSINESS)	1
FIRE - STRUCTURE (RESIDENCE)	2
FRAUD - GENERAL	35
HARASSMENT - COMMUNICATIONS	15
HARASSMENT - GENERAL	11
HARASSMENT - TERRORISTIC THREATS	6
HAZARDOUS CONDITION - FLOODING	2
HAZARDOUS CONDITION - ROAD HAZARD	17
HAZARDOUS CONDITION - TREE DOWN	19
HAZARDOUS CONDITION - UTILITY COMP	14
HAZARDOUS CONDITION - WIRE DOWN	13
HUNTING COMPLAINT - GENERAL	2
INSECURE - BUSINESS	2
LOCAL ORDINANCE - DUMPING	6
LOCAL ORDINANCE - JUNK VEHICLE	1
MENTAL COMMITMENT - INVOLUNTARY	10
MENTAL COMMITMENT - VOLUNTARY	3
MVA - DUI	4
MVA - FATAL	1
MVA - LEAVING THE SCENE	8
MVA - NON REPORTABLE	22
MVA - PRIVATE PROPERTY	3
MVA - REPORTABLE	20
NOISE COMPLAINT - BUSINESS	3
NOISE COMPLAINT - RESIDENTIAL	21
NOT ASSIGNED	2
NOTIFICATION - OTHER	2
PARKING COMPLAINT - BUSINESS	4
PARKING COMPLAINT - RESIDENTIAL	13
PATROL - GENERAL	992
PFA - SERVICE	14
PFA - VIOLATION	2
PHONE CALLS - GENERAL	71
POLICE INFORMATION - FOLLOW UP INVEST	30
POLICE INFORMATION - GENERAL	139
PREMISES CHECK - BUSINESS	20
PREMISES CHECK - RESIDENTIAL	2
PROPERTY - FOUND	7
PROPERTY - LOST	6
PUBLIC INTOX - GENERAL	1
ROBBERY - ATTEMPT (RESIDENTIAL)	1
RUNAWAY - JUVENILE FEMALE	2
RUNAWAY - JUVENILE MALE	1
SEX CRIMES - INDECENT ASSAULT	2
SEX CRIMES - INDECENT EXPOSURE	4
SEX CRIMES - INVOL DEVIANT SEX INTR	1
SEX CRIMES - PROSTITUTION	1
SEX CRIMES - RAPE	1



## Calls For Service:

SEX CRIMES - RAPE (ATTEMPT)	1
SPECIAL DETAIL - ADMINISTRATIVE	157
SPECIAL DETAIL - CHILD SEAT INSTALLATIO	2
SPECIAL DETAIL - DIRECT TRAFFIC	2
SPECIAL DETAIL - FINGERPRINT RESIDENT	4
SPECIAL DETAIL - OTHER / MISC.	26
SPECIAL DETAIL - PATROL	10
SPECIAL DETAIL - PUBLIC RELATIONS	5
SPECIAL DETAIL - SECURITY	6
SRO DETAIL - ASSIST ADMINISTRATOR	16
SRO DETAIL - ASSIST NURSE / EMS	1
SRO DETAIL - ASSIST STUDENT	5
SRO DETAIL - ASSIST TEACHER	7
SRO DETAIL - ATTEND MEETING	10
SRO DETAIL - ATTEND TRAINING	2
SRO DETAIL - INSTRUCT DARE PROGRAM	17
SRO DETAIL - OTHER / MISC.	9
SRO DETAIL - SCHOOL SAFETY DRILL	8
SRO DETAIL - SECURITY (CAFETERIA)	27
SRO DETAIL - SECURITY (GENERAL)	152
SRO DETAIL - SECURITY (PARKING LOT)	1
SRO DETAIL - STUDENT MISSING / SEARCH	1
SRO DETAIL - STUDENT TRANSPORT	2
SUICIDE - ATTEMPT	2
SUSPICIOUS - NOISE	3
SUSPICIOUS - OTHER	15
SUSPICIOUS - PERSON	27
SUSPICIOUS - VEHICLE	24
THEFT - BUSINESS	6
THEFT - FROM MOTOR VEHICLE	7
THEFT - OF MOTOR VEHICLE	1
THEFT - OTHER	3
THEFT - RESIDENTIAL	8
THEFT - UNAUTHORIZED USE OF VEHICLE	1
TRAFFIC - CLICK IT OR TICKET	27
TRAFFIC - COMPLAINT	33
TRAFFIC - DETAIL	20
TRAFFIC - ROAD RAGE	1
TRAFFIC - SCHOOL ZONE	15
TRAFFIC - STOP	79
TRESPASS - BUSINESS	6
TRESPASS - RESIDENCE	5

**TOTAL CALLS FOR SERVICE: 3,033**

## UCR Reportable Crimes January 1, 2020 through June 30, 2020

### Part I Offenses

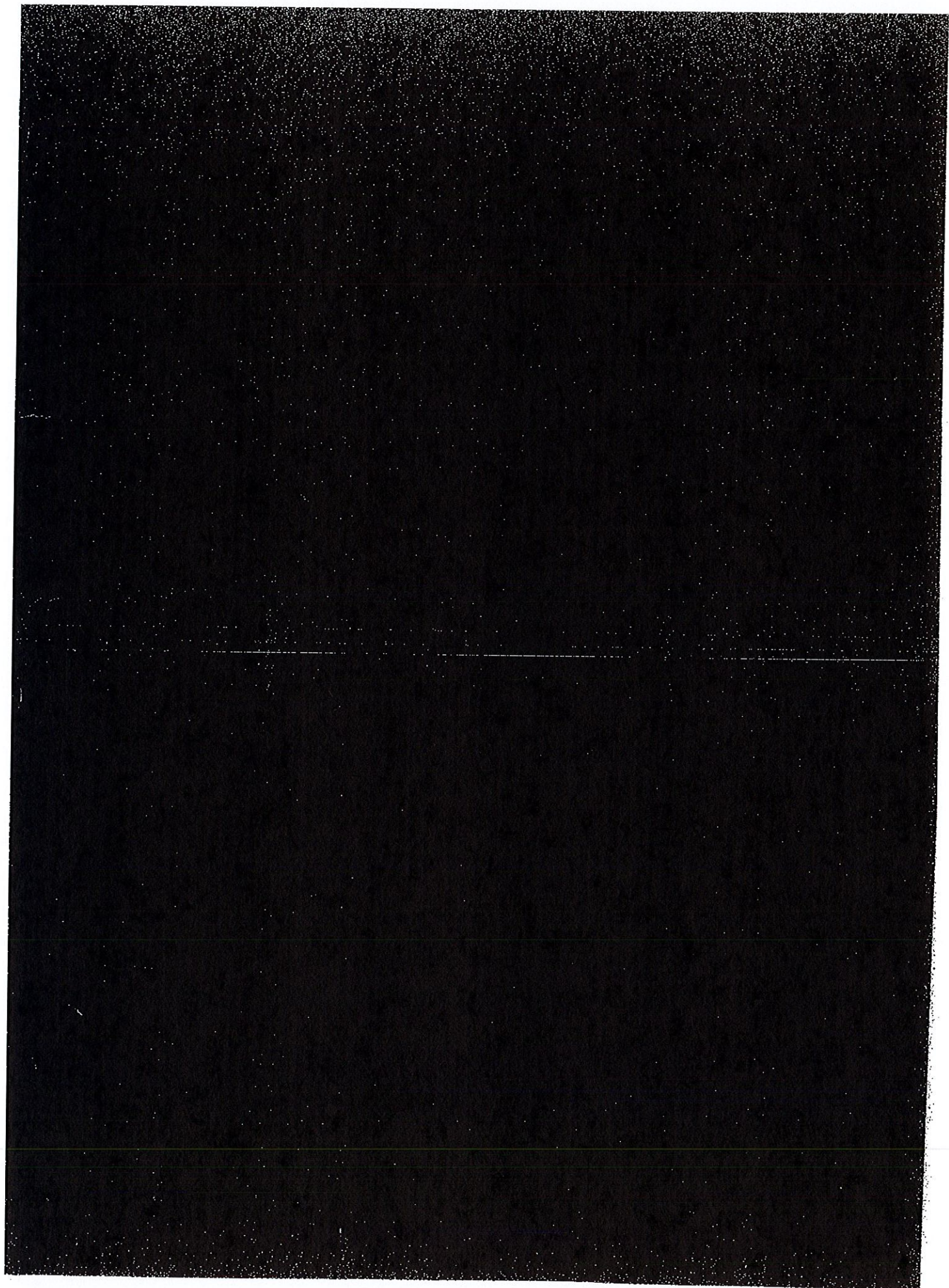
Crime	Amount	Classification on UCR Return A
Assault- Strong Arm	7	04.D Assault- Strong Arm
Burglary- Force (Residential)	2	05.A Burglary Forcible Entry
Robbery- Attempt (Residential)	1	03.C Robbery- Other
Sex Crimes- Rape	1	02.A Rape
Sex Crimes- Rape (Attempted)	1	02. B Attempt To Commit Rape
Theft- Business	6	06. Larceny- Theft
Theft- From Motor Vehicle	7	06. Larceny- Theft
Theft- Of Motor Vehicle	1	07.A Motor Vehicle Theft- Autos
Theft- Other	3	06. Larceny- Theft
Theft- Residential	8	06. Larceny- Theft
Theft- Unauthorized Use of Vehicle	1	06. Larceny- Theft

### Part II Offenses

Child- Abuse	1	200. Offenses Against Family and Children
Child- Endangerment	4	200. Offenses Against Family and Children
Criminal Mischief- Business	7	140. Vandalism
Criminal Mischief- General	9	140. Vandalism
Criminal Mischief- Residential	11	140. Vandalism
Disorderly Conduct	16	240. Disorderly Conduct
Domestic- Physical	10	260. All Other Offenses
Domestic- Verbal	37	260. All Other Offenses
Drug Laws- General	7	180.18H Drug Abuse- Other
DUI- Over Legal Age	3	210. Driving Under the Influence
Fraud- General	35	110. Fraud
Harassment- Communications	15	240. Disorderly Conduct
Harassment- General	11	240. Disorderly Conduct
Harassment- Terroristic Threats	6	240. Disorderly Conduct
MVA- DUI	4	210. Driving Under the Influence
Sex Crimes- Indecent Assault	2	170. Sex Offenses (Except 02 & 160)

<b>Crime</b>	<b>Amount</b>	<b>Classification on UCR Return A</b>
Sex Crimes- Indecent Exposure	4	170. Sex Offenses (Except 02 & 160)
Sex Crimes- Invol Deviant Sex Intr	1	170. Sex Offenses (Except 02 & 160)
Sex Crimes- Prostitution	1	160. Prostitution and Commercialized Vice
Trespass- Business	6	260. All Other Offenses
Trespass- Residence	5	260. All Other Offenses





## **PUBLIC WORKS FOREMAN'S REPORT**

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?



2020  
**MONTHLY REPORT FOR JUNE**  
**PUBLIC WORKS DEPARTMENT**

**ROADS**

- Install 380' of 12" pipe on Glasgow.
- Install 40' of 10" pipe on Glasgow.
- Install 5 catch basins on Glasgow.
- Place R-5 rip rap for erosion control 190' total.
- Place R-4 rip rap for base repair 160' ft.
- Patch cross cuts on Glasgow.
- Patched holes.

**TRUCKS & EQUIPMENT**

- Replace teeth on excavator bucket.
- Replace hydraulic line on boom mower.
- Clean and grease trucks, skid steer & excavator.
- Take truck #7 to Fennels garage for electrical problem - unresolved.

**MISCELLANEOUS**

- Install Veteran Banners.
- Install signs at Nike Site and Bairdford Park.
- Removed tree from McKrell.
- Researched pole numbers for Veteran Banners permits.
- Push up stone.
- Clean up debris on top of hill.
- Moved some of the already placed banners to different locations at resident requests.
- Dug 20' X 20' pad for elementary school at Saxonburg Blvd.
- Started cement and mortar catch basins on Glasgow.
- Mowed grass at all the Parks.
- Mowed weeds at various Township roads.
- Mowed grass at Municipal building.

PA1 Calls


81

OT

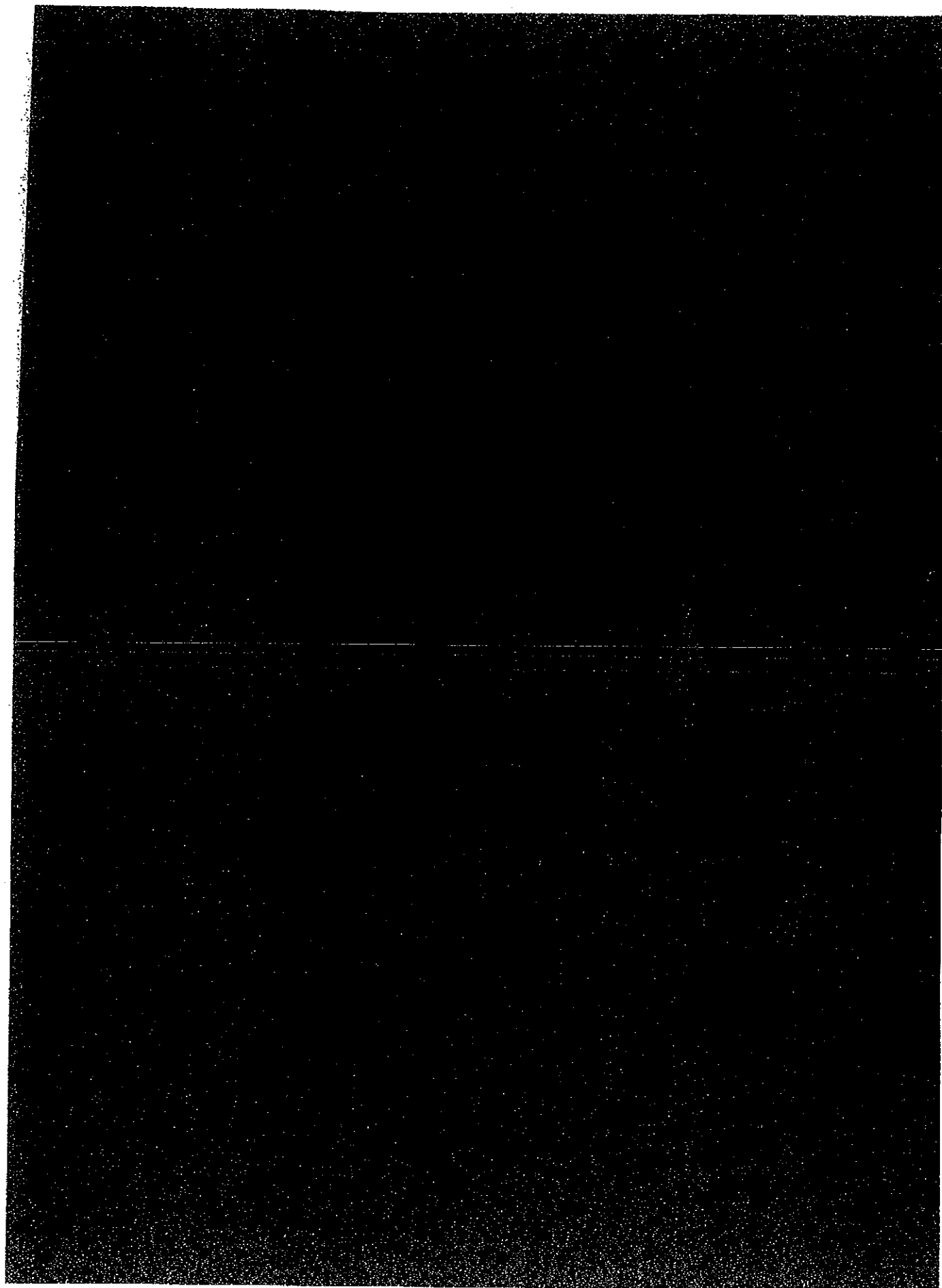
12.5 hrs - Park

6 hrs - tree

18.50hrs – total

  
Kevin Olar

7-9-2020  
Date



## **ENGINEER'S REPORT**

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP  
ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S  
REPORT?





# SHOUP ENGINEERING

## FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

### JUNE 2020 ENGINEER'S REPORT WEST DEER TOWNSHIP Prepared July 9, 2020

VIA EMAIL

#### 1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting - June 17, 2020
- Planning Commission Meeting - June 25, 2020

#### 2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

##### **Nike Park Project - DCNR Grant**

- Pavilions - Jeffrey Associates has completed all work on the two new pavilions in Nike Park.

##### **Bairdford Park - GEDF Grant**

- B-1 Ballfield Project - Bids are to be opened on Monday, July 13, 2020. The results of the bids will be provided to the Board at their July 15, 2020 meeting.

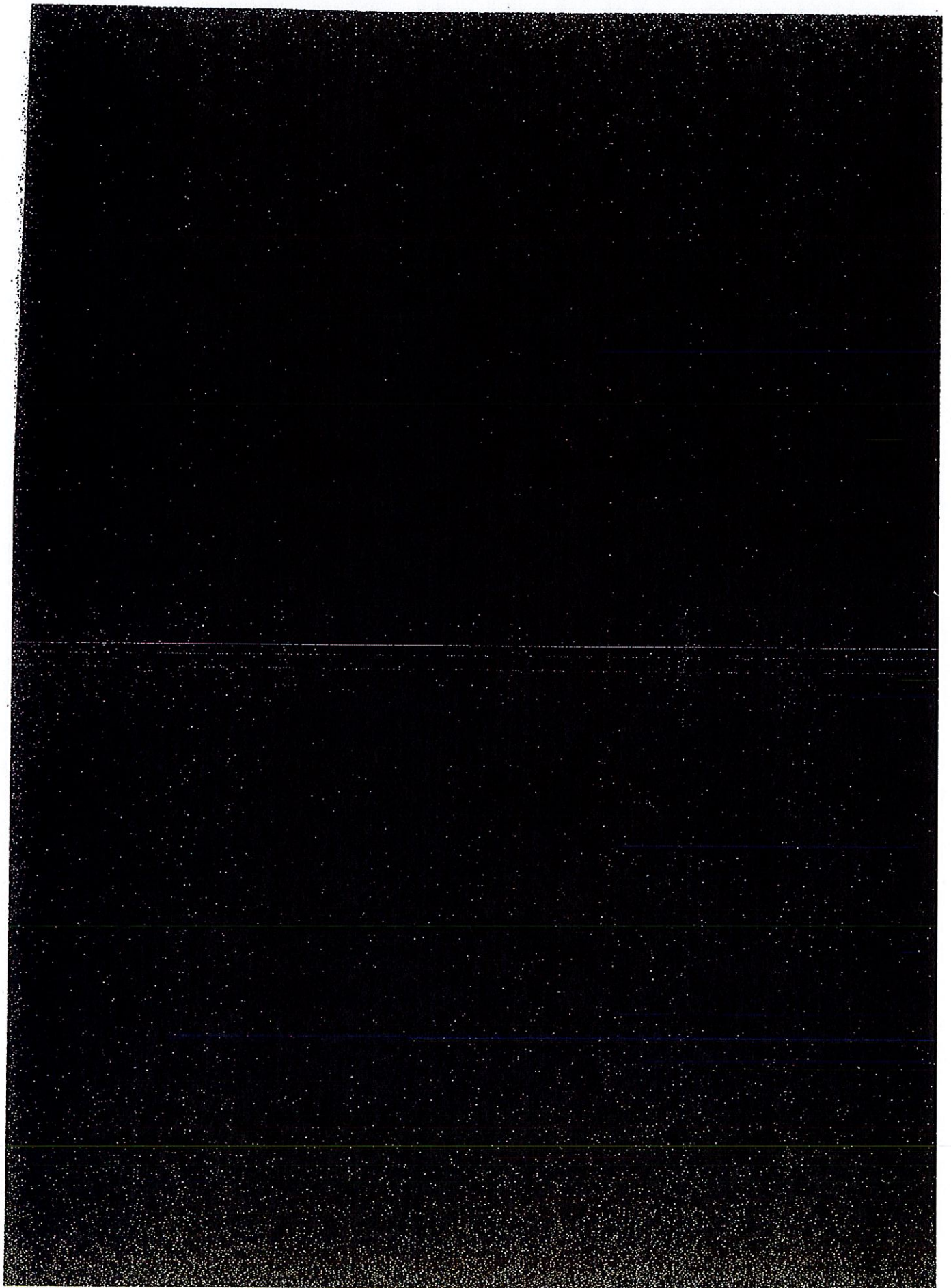
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Leto and Dionysus Well Pads - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission as conditions permit.
- Leo's Landscaping - A review of the conditional use of a contractor's yard in the SU Zoning District was performed and a review letter was issued on June 24, 2020.

Respectfully Submitted,

**SHOUP ENGINEERING, INC.**

Scott A. Shoup, P.E.  
Township Engineer



**BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT**

ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?



1. Issued 28 Occupancy Permits
2. Issued 22 Building Permits
3. Performed 118 site inspections
4. Planning commission meeting was held utilizing social distancing standards at the Township Building. Agenda meeting recommended approval of Leo's Landscaping condition use (contractor yard) and recommended approval of Miller Property rezoning request. In the workshop meeting several concerned residents posed questions and comments about the proposed gas wells. Some concerns raised were noise, setbacks for drilling pad, erosion plans, road damage and maintenance, truck traffic and school zones, evacuation plans, and air quality. There were also concerns that a larger venue for the public meeting will be needed. I did mention that the township has already been looking into options for a larger meeting space. Continued the zoning book review and discussed a new zoning district that would have 1.5 acre estate lots.
5. Traffic Impact Fee Committee held its reorganization meeting.
6. Zoning Hearing granted a variance for a side yard variance at 6 Deer Park Drive to build an addition to a single family home in the Deer Park housing plan.
7. Initiated 22 complaint investigations.
8. Issued 11 Notices of violations.
9. Attended court for 14 citations.
10. Dispatched 2 raccoons.
11. Request for zoning change was received by the Zoning department.



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William Payne

**West Deer Township  
Occupancy Permit Report  
June 2020**

Permit Date	Permit Number	Lot/Block	Applicant Name	Street Address	Use	New Construction
06/01/2020	O20-077	1669-J-21	DANIEL L & MARY ANNE SANDERS	247 ORCHARD ST	Single Family Home	No
06/02/2020	O20-078	1357-B-155	EILEEN STAAB	155 STEEPLECHASE	Quad	No
06/02/2020	O20-079	1218-C-144	THOMAS A. STEVENSON	1368 MACARTHUR EXTN	Additions. Alterations or Repairs	No
06/03/2020	O20-080	1218-M-090	PAUL C & HELEN KOZIOL	1019 MACARTHUR DR	Single Family Home	No
06/05/2020	O20-081	1360-M-347	GERMANICH MGT HOLDINGS	284 EAST UNION RD	Business	No
06/09/2020	O20-082	1510-S-077	D.BAZNER CONSTRUCTION	2167 SAXONBURG BLVD	Single Family Home	No
06/09/2020	O20-083	1360-H-32	TERRY J & JOAN BODNAR	223 EAST UNION RD	Single Family Home	No
06/09/2020	O20-084	1216-H-3180	THOMAS E & DEBRA BERGQUIST	2432 SAXONBURG BLVD	Single Family Home	No
06/09/2020	O20-085	1357-A-80	ROBERT & HAYLEY WHITAKER	304 PARTRIDGE RUN RD	Single Family Home	No
06/10/2020	O20-086	1510-P-231	BELA & MARY K MOLNAR	265 MOUNTAINVIEW RD	Single Family Home	No
06/15/2020	O20-087	1666-R-100-17C	BRENNAN GROUP, LP	326 SADDLEBROOK RD	Quad	Yes

**West Deer Township  
Occupancy Permit Report  
June 2020**

06/15/2020	O20-088	1666-R-100-25A	HUNT CLUB AT GRANDVIEW CONDO ASSOCIATION	402 SADDLEBROOK RD	Quad	Yes
06/18/2020	O20-089	1361-B-265	CHRISTIANA TRUST	83 STARR RD	Single Family Home	No
06/18/2020	O20-090	1357-A-157	JOHN E & CAROL L MALOY	229 PARTRIDGE RUN RD	Single Family Home	No
06/23/2020	O20-091	1510-P-024	BELA & MARY MOLNAR	265 MOUNTAINVIEW RD	Single Family Home	No
06/23/2020	O20-092	1359-D-395	JULIE HOUGH	35 GRUBBS RD	Single Family Home	No
06/23/2020	O20-093	1360-H-209	THOMAS R BORDELL	407 LINDEN DR	Single Family Home	No
06/23/2020	O20-094	2011-E-85-1232	RICHARD A & PAULA DUNCAN JR	1232 NICKLAUS WAY	Duplex/Carriage House	No
06/23/2020	O20-095	1357-F-129	THOMAS A & ROSEMARIE E MCCARTHY	129 STEEPLECHASE BLD#119	Single Family Home	No
06/25/2020	O20-096	2382-M-253	JOHN A & ARLENE STEWART	189 DONALDSON RD	Single Family Home	No
06/25/2020	O20-097	2013-S-109	Justin and Hailey Scherba	62 Tarentum Culmerville Road	Single Family Home	Yes
06/26/2020	O20-098	1669-S-090	JOHN HESS	120 OAKWOOD CIR	Single Family Home	No



**West Deer Township  
Occupancy Permit Report  
June 2020**

06/29/2020	020-099	1360-M-140	SAMUEL P & MARSHA E CUFFIA	57 WOODHILL DR	Single Family Home	No
06/29/2020	020-100	1511-K-246	ALBERT & DOLORES BOGATY	29 IDEAL AVE	Single Family Home	No
06/29/2020	020-101	1507-D-250- 1C	DANA KUSH	5007 FOXWOOD COURT	Townhome	No
06/29/2020	020-102	1356-S-164	SALVATORE A & PATRICIA CERTO	5232 MIDDLE RD	Single Family Home	No
06/29/2020	020-103	1357-B-388	KATHILLEN A SOBOTKA	129 RACCOON WAY	Single Family Home	No
06/29/2020	020-104	1670-M-084	DARLA S POSNEY	2006 MARSHALL ST	Single Family Home	No

Total Fees Collected by Month

June- \$550

Total Fees Collected

**Grand Total - \$550**

**West Deer Township  
Building Permit Report  
June 2020**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
06/01/2020	P20-066	Above Ground Pool	DONNA MARIE HART	4612 WOODLAKE DR	1213-S-121	\$6,467.00	\$44.00
06/02/2020	P20-067	Deck	DARRYL and Holly SAMMARTINO	206 LAWRENCE CT	1356-S-134	\$7,000.00	\$50.00
06/03/2020	P20-068	Above Ground Pool	DOUGLAS & KATIE SNYDER	55 HEMPHILL RD	2197-P-132	\$300.00	\$44.00
06/04/2020	P20-069	Above Ground Pool	Joseph and Kimberly Podnar	76 WAGON WHEEL LANE	1509-H-369	\$8,000.00	\$44.00
06/05/2020	P20-070	Shed	CARY A FARMER	4028 CRESTWOOD DR	1508-E-240	\$6,000.00	\$45.00
06/05/2020	P20-071	Shed	JOSEPH MCGOWAN	350 OAK RD	1668-M-084	\$545.00	\$20.00
06/05/2020	P20-072	Garage	JOSEPH THORNE	44 EMBER LANE	1671-C-294	\$11,000.00	\$70.00
06/08/2020	P20-074	Accessory Structure		57 EAST UNION RD	1511-L-129	\$21,000.00	\$
06/08/2020	P20-075	Accessory Structure	DEER LAKES SCHOOL DISTRICT	1715 SAXONBURG BLVD	1838-A-124	\$21,000.00	\$
06/08/2020	P20-076	Above Ground Pool	GARY & DIANNA KONDRICK	4285 BAKERSTOWN CULMERVILLE	2009-H-384	\$7,605.00	\$44.00
06/11/2020	P20-077	Accessory Structure	PAUL & MARY ANTONINKA	107 PINE ST	1361-S-393	\$1,000.00	\$20.00

**West Deer Township  
Building Permit Report  
June 2020**

06/11/2020	P20-078	Fence	JAMES J & BARBARA A WATT	441 BIRCH LN	2013-N-94	\$400.00	\$5.00
06/15/2020	P20-079	Communication Tower	EDWARD & DOROTHY BREYNAK	3819 CEDAR RIDGE RD	1080-B-24	\$20,000.00	\$475.00
06/16/2020	P20-080	Above Ground Pool	AMY & MICHAEL SHURINA SCHMIDT	154 RUSSELLTON- DORSEVILLE	1217-F-052	\$7,800.00	\$44.00
06/18/2020	P20-081	Addition	DEAN T GALL	221 PARTRIDGE RUN RD	1357-A-153	\$11,600.00	\$171.00
06/19/2020	P20-082	Fence	SHAWN P & STACIE DUFFY	411 LINDEN DR.	1360-H-205	\$750.00	\$20.00
06/19/2020	P20-083	Fence	SHERRIE SHARP	873 ASHLEY RD.	1510-D-18	\$15,000.00	\$90.00
06/19/2020	P20-084	Shed	SHERRIE SHARP	873 ASHLEY RD.	1510-D-18	\$4,500.00	\$40.00
06/22/2020	P20-085	Above Ground Pool	LAWRENCE K & DENISE A MYERS	3552 HUNTERTOWN RD	1214-F-104	\$2,000.00	\$44.00
06/22/2020	P20-086	Above Ground Pool	MELADEE GEYSER	209 MCCLURE RD	1511-P-278	\$500.00	\$44.00
06/24/2020	P20-087	Deck	ROBERT STEIN, JR.	886 ASHLEY RD.	1510-D-66	\$2,900.00	\$25.00
06/25/2020	P20-088	Commercial Structure	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$400,000.00	\$4,029.00

**West Deer Township  
Building Permit Report  
June 2020**

**Totals: 22**

**\$555,367.00      \$5,368.00**

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	7	\$32,672.00	\$308.00
Accessory Structure	3	\$43,000.00	\$20.00
Addition	1	\$11,600.00	\$171.00
Commercial Structure	1	\$400,000.00	\$4,029.00
Communication Tower	1	\$20,000.00	\$475.00
Deck	2	\$9,900.00	\$75.00
Fence	3	\$16,150.00	\$115.00
Garage	1	\$11,000.00	\$70.00
Shed	3	\$11,045.00	\$105.00

Permit Status	Count	Construction Cost	Fee Total
Issued	22	\$555,367.00	\$5,368.00

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

DATE	DESCRIPTION	PROPERTY ADDRESS	PROPERTY ADDRESS	PERMIT NUMBER	STATUS	INSPECTOR
6/1/2020	Occupancy Inspection	1019 MACARTHUR DR, RUSSELLTON, PA, 15076	1019 MACARTHUR DR	1218-M-090	Passed	William Payne
6/1/2020	Occupancy Inspection	155 STEEPLECHASE, GIBSONIA, PA, 15044	155 STEEPLECHASE	1357-B-155	Passed	William Payne
6/1/2020	Complaint Follow Up	539 Baranof Ave., Fairbanks, Alaska, 99701	2024 B CHURCH ST	1361-M-125	Failed	William Payne
6/1/2020	Occupancy Inspection	155 STEEPLECHASE, GIBSONIA, PA, 15044	155 STEEPLECHASE	1357-B-155	Passed	William Payne
6/1/2020	Framing	3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/1/2020	Footer	3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/1/2020	Utilities Removed	18 SHEPHARD RD, GIBSONIA, PA, 15044	18 SHEPHARD RD	1834-S-365	Passed	William Payne
6/1/2020	Occupancy Inspection	1019 MACARTHUR DR, RUSSELLTON, PA, 15076	1019 MACARTHUR DR	1218-M-090	Passed	William Payne
6/1/2020	Footer	16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Failed	William Payne
6/1/2020	Framing	4721 WOODLAKE DR, ALLISON PARK, PA, 15101	4721 WOODLAKE DR	1213-M-144	Passed	William Payne
6/1/2020	Framing	4201 COHASSET LN, ALLISON PARK, PA, 15101	973 COPPER CREEK TRAIL	1667-N-68-B	Passed	William Payne
6/1/2020	Drywall	4201 COHASSET LN, ALLISON PARK, PA, 15101	962 COPPER CREEK TRAIL	1508-A-82-A	Passed	William Payne
6/1/2020	Drywall	4201 COHASSET LN, ALLISON PARK, PA, 15101	964 COPPER CREEK TRAIL	1508-A-82-B	Passed	William Payne
6/1/2020	Drywall	4201 COHASSET LN, ALLISON PARK, PA, 15101	966 COPPER CREEK TRAIL	1667-N-70-A	Passed	William Payne
6/2/2020	Drywall	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R-100-18B	Passed	William Payne
6/2/2020	Drywall	123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Open	
6/2/2020	Complaint Follow Up	21 MCKRELL RD, RUSSELLTON, PA, 15076	21 MCKRELL RD	1512-S-280	Passed	William Payne
6/2/2020	Complaint Follow Up	4383 GIBSONIA, Gibsonia, PA, 15044	4383 Gibsonia Road	1508-P-126	Completed	William Payne



**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Parcel Number	Parcel Owner/Address	Legal Address	Parcel ID	Status	Inspector
6/2/2020	Footer		206 LAWRENCE CT, GIBSONIA, PA, 15044	206 LAWRENCE CT	1356-S-134	Passed	William Payne
6/2/2020	Accessibility		109 EAST UNION RD., CHESWICK, PA, 15024	4832 Gibsonia Road	1080-C-191	Passed	William Payne
6/3/2020	Occupancy Inspection		185 EISELE RD., CHESWICK, PA, 15024	2167 SAXONBURG BLVD	1510-S-077	Passed	William Payne
6/3/2020	Site Inspection		5 Quigley Road, Cheswick, Pa, 15024	5 QUIGLEY RD	1359-H-220	Passed	William Payne
6/3/2020	Occupancy Inspection		PO BOX 307, BAIRDFORD, PA, 15006	247 ORCHARD ST	1669-J-21	Passed	William Payne
6/3/2020	Occupancy Inspection		185 EISELE RD., CHESWICK, PA, 15024	2167 SAXONBURG BLVD	1510-S-077	Passed	William Payne
6/3/2020	Occupancy Inspection		PO BOX 307, BAIRDFORD, PA, 15006	247 ORCHARD ST	1669-J-21	Passed	William Payne
6/3/2020	Footer		1046 BATAAN DR, RUSSELLTON, PA, 15076	1046 BATAAN DR	1218-M-52	Cancelled	William Payne
6/3/2020	Floodplain		3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/3/2020	Footer		16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Failed	William Payne
6/3/2020	Complaint Follow Up		4399 GIBSONIA RD, GIBSONIA, PA, 15044	4399 GIBSONIA RD	1508-J-75	Completed	William Payne
6/3/2020	Complaint Follow Up		4536 Bakerstown Culmerville, Gibsonia, PA, 15044	4543 Gibsonia Rd.	1357-M-50	Completed	William Payne
6/3/2020	Complaint Follow Up		30 ASHLEY RD, GIBSONIA, PA, 15044	0 BENJAMIN ST	1671-B-262	Failed	William Payne
6/3/2020	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	346 SADDLEBROOK RD	1666-R-100-19D	Passed	William Payne
6/3/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	346 SADDLEBROOK RD	1666-R-100-19D	Passed	William Payne
6/4/2020	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	346 SADDLEBROOK RD	1666-R-100-19D	Passed	William Payne
6/4/2020	Occupancy Inspection		2432 SAXONBURG BLVD, CHESWICK, PA, 15024	2432 SAXONBURG BLVD	1216-H-3180	Passed	William Payne
6/4/2020	Occupancy Inspection		304 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	304 PARTRIDGE RUN RD	1357-A-80	Passed	William Payne
6/4/2020	Occupancy Inspection		, BAIRDFORD, PA, 15006	265 MOUNTAINVIEW RD	1510-P-231	Completed	William Payne
6/4/2020	Occupancy Inspection		, BAIRDFORD, PA, 15006	265 MOUNTAINVIEW RD	1510-P-231	Completed	William Payne
6/4/2020	Occupancy Inspection		304 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	304 PARTRIDGE RUN RD	1357-A-80	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Requester Name	Requester Address	Property Address	Permit #	Status	Inspector
6/4/2020	Occupancy Inspection		2432 SAXONBURG BLVD, CHESWICK, PA, 15024	2432 SAXONBURG BLVD	1216-H-3180	Passed	William Payne
6/4/2020	Site Inspection		181 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	181 PARTRIDGE RUN RD	1357-E-296	Completed	William Payne
6/5/2020	Complaint Follow Up		601 BAIRDFORD RD, GIBSONIA, PA, 15044	601 BAIRDFORD RD	1669-M-17	Passed	William Payne
6/5/2020	Complaint Follow Up		500 JEFFERSON LANE, PITTSBURGH, PA, 15238	10 GRUBBS RD	1359-D-201	Failed	William Payne
6/8/2020	Complaint Follow Up		4802 GIBSONIA RD., ALLISON PARK, PA, 15101	4802 GIBSONIA RD	1215-R-148	Completed	William Payne
6/8/2020	Occupancy Inspection		189 DONALDSON RD, GIBSONIA, PA, 15044	189 DONALDSON RD	2382-M-253	Open	William Payne
6/8/2020	Complaint Follow Up		3 OAK ST, RUSSELLTON, PA, 15076	3 OAK ST	1361-S-365	Completed	William Payne
6/8/2020	Final		266 EAST UNION RD, CHESWICK, PA, 15024	266 EAST UNION RD	1360-M-365	Passed	William Payne
6/8/2020	Electrical/Plumbing		266 EAST UNION RD, CHESWICK, PA, 15024	266 EAST UNION RD	1360-M-365	Passed	William Payne
6/8/2020	Floodplain		266 EAST UNION RD, CHESWICK, PA, 15024	266 EAST UNION RD	1360-M-365	Passed	William Payne
6/8/2020	Complaint Follow Up		4692 RTE 910, GIBSONIA, PA, 15044	4692 Gibsonia Road	1215-G-394	Failed	William Payne
6/8/2020	Occupancy Inspection		189 DONALDSON RD, GIBSONIA, PA, 15044	189 DONALDSON RD	2382-M-253	Open	William Payne
6/9/2020	Drywall		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	346 SADDLEBROOK RD	1666-R-100-19D	Passed	William Payne
6/9/2020	Electrical/Plumbing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	326 SADDLEBROOK RD	1666-R-100-17C	Passed	William Payne
6/9/2020	Footer		16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Passed	William Payne
6/9/2020	Complaint Follow Up		3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/9/2020	Complaint Follow Up		220 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	220 PARTRIDGE RUN RD	1357-A-127	Passed	William Payne
6/9/2020	Complaint Follow Up		382 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	382 PARTRIDGE RUN RD	1357-A-379	Passed	William Payne
6/9/2020	Complaint Follow Up		4812 WOODLAKE DR, ALLISON PARK, PA, 15101	4812 WOODLAKE DR	1213-M-198	Completed	William Payne
6/12/2020	Complaint Follow Up		4835 SPRING VALLEY DR, ALLISON PARK, PA, 15101	4835 SPRING VALLEY DR	1213-M-207	Completed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Parcel Number	Parcel Owner - Village	Parcel Address	Parcel ID	Status	Inspector
6/15/2020	Complaint Follow Up		1624 MIDDLE EXT RD, GIBSONIA, PA, 15044	1623 MIDDLE EXT RD	1508-L-1	Completed	William Payne
6/15/2020	Complaint Follow Up		411 7TH AVE, PITTSBURGH, PA, 15219	4405 GIBSONIA RD.	1508-S-1	Passed	William Payne
6/15/2020	Complaint Follow Up		10 Tree Farm Ln, Allison Park, PA, 15101	40 MOUNTAINVIEW RD	1358-P-253	Completed	William Payne
6/15/2020	Complaint Follow Up		4359 GIBSONIA RD, GIBSONIA, PA, 15044	4359 GIBSONIA RD	1507-M-185	Completed	William Payne
6/15/2020	Framing		16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Failed	William Payne
6/15/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	971 COPPER CREEK TRAIL	1667-N-68-A	Passed	William Payne
6/15/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	969 COPPER CREEK TRAIL	1508-A-84-B	Passed	William Payne
6/15/2020	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	960 COPPER CREEK TRAIL	1508-A-80-B	Passed	William Payne
6/15/2020	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	960 COPPER CREEK TRAIL	1508-A-80-B	Passed	William Payne
6/15/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	960 COPPER CREEK TRAIL	1508-A-80-B	Passed	William Payne
6/15/2020	Complaint Follow Up		3542 CEDAR RIDGE RD., ALLISON PARK, PA, 15101	3542 Cedar Ridge Road	1214-E-311	Completed	William Payne
6/15/2020	Framing		206 LAWRENCE CT, GIBSONIA, PA, 15044	206 LAWRENCE CT	1356-S-134	Passed	William Payne
6/15/2020	Final		205 LAGER DR, GIBSONIA, PA, 15044	205 LAGER DR	1356-H-33	Passed	William Payne
6/15/2020	Framing		205 LAGER DR, GIBSONIA, PA, 15044	205 LAGER DR	1356-H-33	Passed	William Payne
6/15/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	967 COPPER CREEK TRAIL	1508-A-84-A	Passed	William Payne
6/15/2020	Fireblocking		4201 COHASSET LN, ALLISON PARK, PA, 15101	958 COPPER CREEK TRAIL	1508-A-80-A	Passed	William Payne
6/15/2020	Insulation		4201 COHASSET LN, ALLISON PARK, PA, 15101	958 COPPER CREEK TRAIL	1508-A-80-A	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Inspector	Address	Address	Permit	Status	Inspector
6/15/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	958 COPPER CREEK TRAIL	1508-A-80-A	Passed	William Payne
6/16/2020	Complaint Follow Up		146 LAGER DR, GIBSONIA, PA, 15044	146 LAGER DR	1357-J-270	Completed	William Payne
6/16/2020	Occupancy Inspection		229 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	229 PARTRIDGE RUN RD	1357-A-157	Passed	William Payne
6/16/2020	Occupancy Inspection		83 STARR RD, CHESWICK, PA, 15024	83 STARR RD	1361-B-265	Passed	William Payne
6/16/2020	Occupancy Inspection		83 STARR RD, CHESWICK, PA, 15024	83 STARR RD	1361-B-265	Passed	William Payne
6/16/2020	Occupancy Inspection		229 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	229 PARTRIDGE RUN RD	1357-A-157	Passed	William Payne
6/17/2020	Framing		16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Passed	William Payne
6/17/2020	Complaint Follow Up		320 CHRISTY RD, TARENTUM, PA, 15084	320 CHRISTY RD	2195-G-63	Completed	William Payne
6/17/2020	Complaint Follow Up		314 CHRISTY RD, TARENTUM, PA, 15084	314 CHRISTY RD	2195-C-13	Failed	William Payne
6/18/2020	Complaint Follow Up		249 PINTAIL DR, GIBSONIA, PA, 15044	249 PINTAIL DR	1357-A-270	Completed	William Payne
6/18/2020	Framing		3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/18/2020	Complaint Follow Up		228 WINEBERRY DR, CHESWICK, PA, 15024	228 WINEBERRY DR	1361-E-268	Passed	William Payne
6/18/2020	Final		3329 SAXONBURG BLVD, GLENSHAW, PA, 15116	19 Fawn Street	1513-A-323	Passed	William Payne
6/19/2020	Complaint Follow Up		1620 MIDDLE RD. EXT., GIBSONIA, PA, 15044	1620 MIDDLE RD. EXT.	1508-R-50	Passed	William Payne
6/19/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	344 SADDLEBROOK RD.	1666-R- 100-19B	Passed	William Payne
6/22/2020	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	344 SADDLEBROOK RD.	1666-R- 100-19B	Passed	William Payne
6/22/2020	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	344 SADDLEBROOK RD.	1666-R- 100-19B	Passed	William Payne
6/22/2020	Complaint Follow Up		PO BOX 222, CURTISVILLE, PA, 15032	577 BENJAMIN ST	1671-G-380	Completed	William Payne
6/22/2020	Complaint Follow Up		1024 CHURCH ST, RUSSELLTON, PA, 15076	1024 CHURCH ST	1361-L-66	Passed	William Payne
6/22/2020	Occupancy Inspection		407 LINDEN DR, CHESWICK, PA, 15024	407 LINDEN DR	1360-H-209	Passed	William Payne
6/22/2020	Occupancy Inspection		35 GRUBBS RD, CHESWICK, PA, 15024	35 GRUBBS RD	1359-D-395	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Property Address	Legal Address	Parcel ID	Status	Inspector
6/22/2020	Occupancy Inspection	265 MOUNTAINVIEW RD, GIBSONIA, PA, 15044	265 MOUNTAINVIEW RD	1510-P-024	Passed	William Payne
6/22/2020	Occupancy Inspection	265 MOUNTAINVIEW RD, GIBSONIA, PA, 15044	265 MOUNTAINVIEW RD	1510-P-024	Passed	William Payne
6/22/2020	Occupancy Inspection	35 GRUBBS RD, CHESWICK, PA, 15024	35 GRUBBS RD	1359-D-395	Passed	William Payne
6/22/2020	Occupancy Inspection	407 LINDEN DR, CHESWICK, PA, 15024	407 LINDEN DR	1360-H-209	Passed	William Payne
6/23/2020	Occupancy Inspection	120 OAKWOOD CIR, GIBSONIA, PA, 15044	120 OAKWOOD CIR	1669-S-090	Open	William Payne
6/23/2020	Occupancy Inspection	129 RACCOON WAY, GIBSONIA, PA, 15044	129 RACCOON WAY	1357-B-388	Open	William Payne
6/23/2020	Occupancy Inspection	5232 MIDDLE RD, GIBSONIA, PA, 15044	5232 MIDDLE RD	1356-S-164	Open	William Payne
6/23/2020	Occupancy Inspection	1232 NICKLAUS WAY, GIBSONIA, PA, 15044	1232 NICKLAUS WAY	2011-E-85-1232	Passed	William Payne
6/23/2020	Occupancy Inspection	1232 NICKLAUS WAY, GIBSONIA, PA, 15044	1232 NICKLAUS WAY	2011-E-85-1232	Passed	William Payne
6/23/2020	Occupancy Inspection	5232 MIDDLE RD, GIBSONIA, PA, 15044	5232 MIDDLE RD	1356-S-164	Open	William Payne
6/23/2020	Occupancy Inspection	129 RACCOON WAY, GIBSONIA, PA, 15044	129 RACCOON WAY	1357-B-388	Open	William Payne
6/23/2020	Occupancy Inspection	120 OAKWOOD CIR, GIBSONIA, PA, 15044	120 OAKWOOD CIR	1669-S-090	Open	William Payne
6/23/2020	Complaint Follow Up	26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Failed	William Payne
6/23/2020	Floodplain	62 Tarentum Culmerville Road, Tarentum, PA, 15084	62 Tarentum Culmerville Road	2013-S-109	Passed	William Payne
6/24/2020	Final	62 Tarentum Culmerville Road, Tarentum, PA, 15084	62 Tarentum Culmerville Road	2013-S-109	Passed	William Payne
6/24/2020	Final	16 DEER PARK DR, CHESWICK, PA, 15024	16 DEER PARK DR	1361-J-298	Passed	William Payne
6/24/2020	Complaint Follow Up	2022 CHURCH ST, RUSSELLTON, PA, 15076	2022 CHURCH ST	1361-M-131	Passed	William Payne
6/24/2020	Footer	7 MCKRELL RD, TARENTUM, PA, 15084	7 MCKRELL RD	1512-S-274	Passed	William Payne
6/24/2020	Occupancy Inspection	129 STEEPLECHASE BLD#119, GIBSONIA, PA, 15044	129 STEEPLECHASE BLD#119	1357-F-129	Passed	William Payne
6/24/2020	Occupancy Inspection	129 STEEPLECHASE BLD#119, GIBSONIA, PA, 15044	129 STEEPLECHASE BLD#119	1357-F-129	Passed	William Payne



**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
6/25/2020	Electrical/Plumbing		62 Tarentum Culmerville Road, Tarentum, PA, 15084	62 Tarentum Culmerville Road	2013-S-109	Passed	William Payne
6/26/2020	Complaint Follow Up		379 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	379 PARTRIDGE RUN RD	1357-A-325	Passed	William Payne
6/26/2020	Footer		5006 Bakerstown Culmerville Rd., Tarentum, PA, 15084	5006 BAKERSTOWN CULMERVILLE RD	2196-P-310	Passed	William Payne
6/26/2020	Occupancy Inspection		2006 MARSHALL ST, TARENTUM, PA, 15084	2006 MARSHALL ST	1670-M-084	Open	William Payne
6/26/2020	Occupancy Inspection		5007 FOXWOOD CT, GIBSONIA, PA, 15044	5007 FOXWOOD COURT	1507-D-250-1C	Passed	William Payne
6/26/2020	Occupancy Inspection		29 IDEAL AVE, CHESWICK, PA, 15024	29 IDEAL AVE	1511-K-246	Passed	William Payne
6/26/2020	Occupancy Inspection		57 WOODHILL DR, CHESWICK, PA, 15024	57 WOODHILL DR	1360-M-140	Passed	William Payne
6/26/2020	Occupancy Inspection		57 WOODHILL DR, CHESWICK, PA, 15024	57 WOODHILL DR	1360-M-140	Passed	William Payne
6/26/2020	Occupancy Inspection		29 IDEAL AVE, CHESWICK, PA, 15024	29 IDEAL AVE	1511-K-246	Passed	William Payne
6/26/2020	Occupancy Inspection		5007 FOXWOOD CT, GIBSONIA, PA, 15044	5007 FOXWOOD COURT	1507-D-250-1C	Passed	William Payne
6/26/2020	Occupancy Inspection		2006 MARSHALL ST, TARENTUM, PA, 15084	2006 MARSHALL ST	1670-M-084	Open	William Payne
6/29/2020	Complaint Follow Up		4218 HAVENCREST DR, GIBSONIA, PA, 15044	4218 HAVENCREST DR	1507-M-363	Passed	William Payne
6/29/2020	Complaint Follow Up		144 MARTIN RD, GIBSONIA, PA, 15044	144 MARTIN RD	1357-M-258	Completed	William Payne
6/29/2020	Complaint Follow Up		70 Stewart Street, Tarentum, PA, 15084	70 Stewart Street	2196-S-241	Completed	William Payne
6/29/2020	Complaint Follow Up		3562 HUNTERTOWN RD, ALLISON PARK, PA, 15101	3562 HUNTERTOWN RD	1214-K-16	Completed	William Payne
6/29/2020	Footer		500 JEFFERSON, PITTSBURGH, PA, 15238	48 GRUBBS RD	1510-S-147	Open	William Payne
6/29/2020	Complaint Follow Up		4216 HAVENCREST DR, GIBSONIA, PA, 15044	4216 HAVENCREST DR	1507-M-371	Failed	William Payne
6/29/2020	Site Inspection		18 SHEPHARD RD, GIBSONIA, PA, 15044	18 SHEPHARD RD	1834-S-365	Passed	William Payne
6/30/2020	Footer		531 BENJAMIN ST, TARENTUM, PA, 15084	531 BENJAMIN ST	1671-B-393	Passed	William Payne
6/30/2020	Occupancy Inspection		341 SADDLEBROOK RD, GIBSONIA, PA, 15044	341 SADDLEBROOK RD	1666-R-100-34D	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

Inspection Date	Inspection Type	Period (Month)	Parade Ground Building	Property Address	Permit ID	Status	Inspector
6/30/2020	Occupancy Inspection		341 SADDLEBROOK RD, GIBSONIA, PA, 15044	341 SADDLEBROOK RD	1666-R-100-34D	Passed	William Payne
6/30/2020	Footer		13 DEWEY LANE, GIBSONIA, PA, 15044	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	Passed	William Payne

**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

**Count by Type**

Type	Count
Accessibility	1
Complaint Follow Up	39
Drywall	6
Electrical/Plumbing	3
Final	5
Fireblocking	4
Floodplain	3
Footer	11
Framing	15
Insulation	4
Occupancy Inspection	23
Site Inspection	3
Utilities Removed	1
<b>Total</b>	<b>118</b>

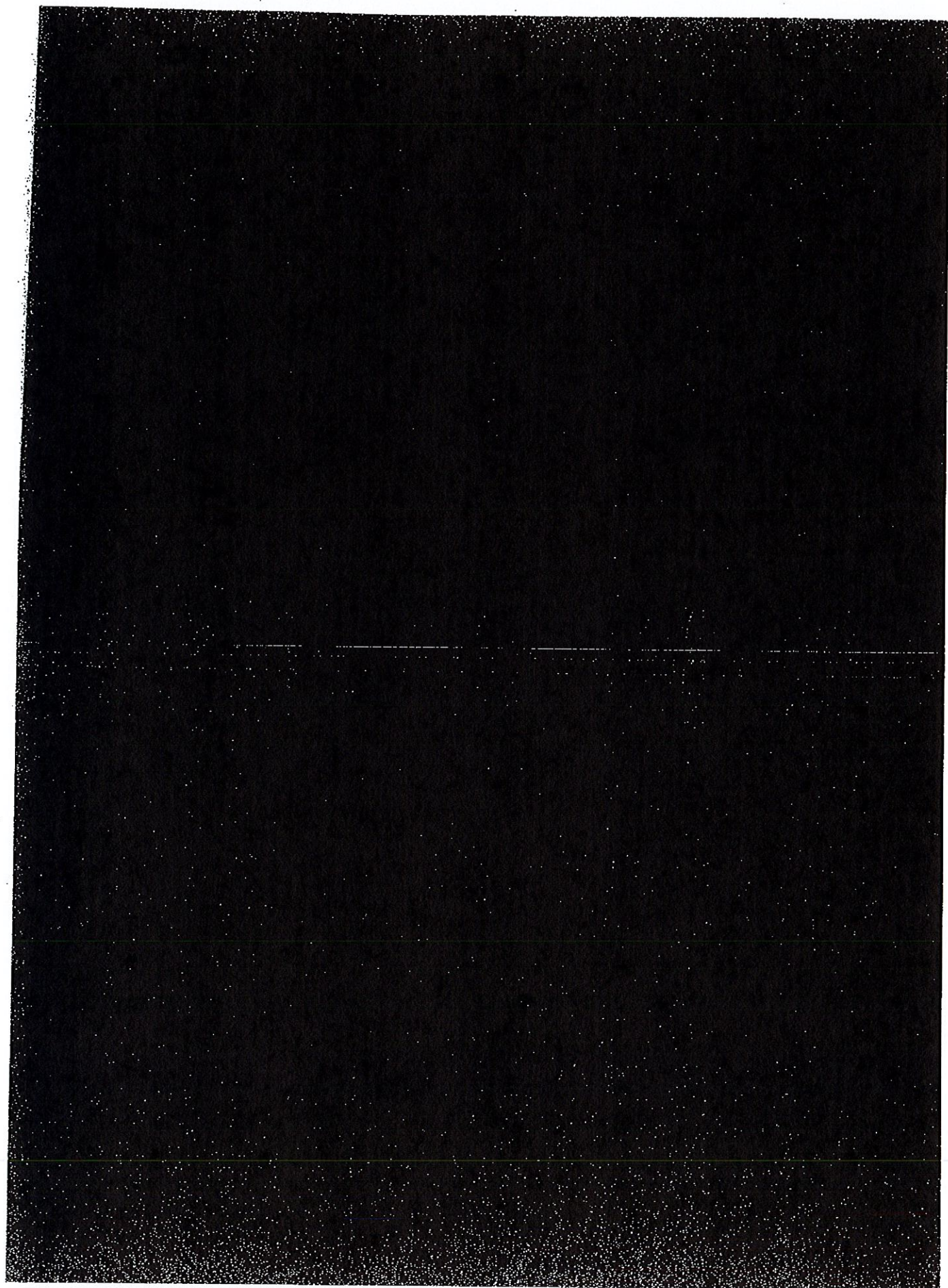
**West Deer Township**  
**109 East Union Road**  
**Cheswick, PA 15024**

**WD Inspection Report**  
**From 06/01/2020 To 06/30/2020**

**Count by Status**

Status	Count
Cancelled	1
Completed	21
Failed	10
Open	7
Passed	79
Total	118







**ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER**

THE BOARD IS IN RECEIPT OF THE ATTACHED MEMO FROM CHIEF JONATHAN LAPE STATING THAT PART-TIME POLICE OFFICER CHAD BOWMAN HAS RESIGNED FROM HIS POSITION EFFECTIVE 25 JUNE 2020.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATION OF PART-TIME POLICE OFFICER CHAD BOWMAN AND WISH HIM THE BEST OF LUCK.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUI	—	—	—	—

# ***West Deer Twp. Police***

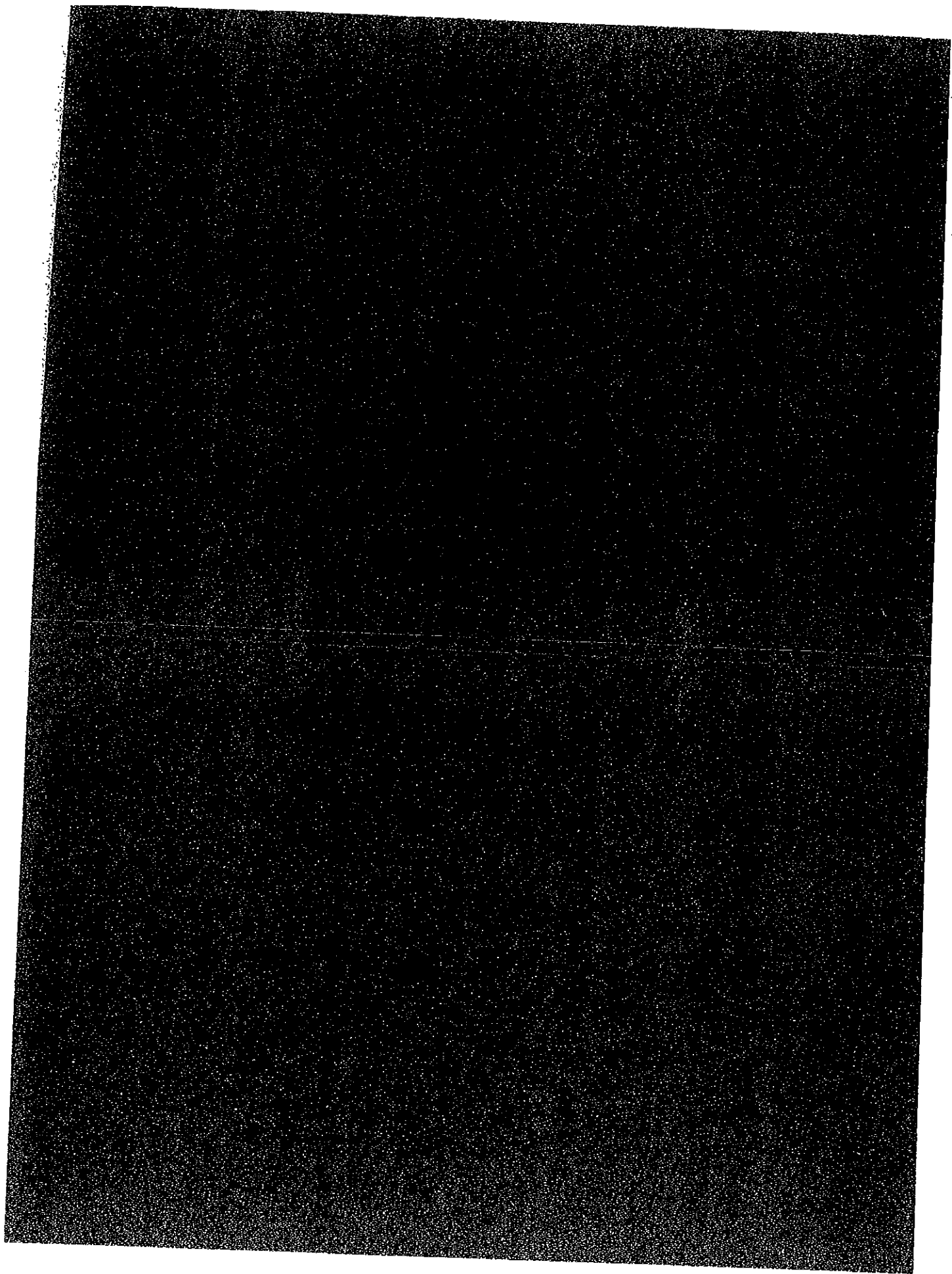
## **MEMO**

**To:** Daniel Mator, Township Manager  
**From:** Jonathan D. Lape, Chief of Police  
**Subject:** Part Time Officer Chad Bowman  
**Date:** July 9, 2020

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Mr. Mator,

On Thursday June 25, 2020, Part Time Officer Chad Bowman met with myself and Sergeant Loper. After a short meeting Officer Bowman said he would be resigning from the police department effective Thursday June 25<sup>th</sup>. I advised him I would need a letter stating that. He said he would provide us with one in a few days. As of July 9, 2020 we have not received a letter from him. He has turned all of his equipment, badges, keys, key fob and identification cards in. He was removed from our roster with the Pennsylvania Municipal Officers Training Commission.



ADOPTION: ORDINANCE NO. 433 (SENIOR PROPERTY TAX REBATE)

ORDINANCE NO. 433

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO INCREASE THE SENIOR CITIZEN TAX REBATE FROM \$10 TO \$35

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 433 AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO INCREASE THE SENIOR CITIZEN TAX REBATE FROM \$10 TO \$35 AS ADVERTISED AND PRESENTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUZI	—	—	—	—

## **ORDINANCE NO. 433**

### **AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING ARTICLE X ("SENIOR CITIZEN PROPERTY TAX RELIEF") OF CHAPTER 189 ("TAXATION") OF THE CODE OF THE TOWNSHIP OF WEST DEER TO INCREASE THE REFUND FOR ELIGIBLE SENIOR CITIZENS FROM TEN DOLLARS (\$10.00) TO THIRTY-FIVE DOLLARS (\$35.00)**

**WHEREAS**, the Board of Supervisors of the Township of West Deer adopted Ordinance No. 360 on 18 April 2007, which established a Senior Citizen Property Tax Relief Program that provided for a refund/reduction in the amount of ten dollars (\$10.00) from the Township's property tax bill for qualifying residents; and

**WHEREAS**, the Board of Supervisors finds that it will promote the health, safety, and public welfare of the citizens of the Township if it increases the refund amount to thirty-five dollars (\$35.00).

**NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS**, by and through its Board of Supervisors, as follows:

**Section 1.** Section 189-83 ("Refund") of Article 10 ("Senior Citizen Property Tax Relief") of Chapter 189 ("Taxation") of the Code of the Township of West Deer, is repealed and replaced with the following:

#### **§ 189-83 Refund.**

- A. For the 2020 property tax year, listed eligible recipients of the Allegheny County Senior Citizens Property Tax Relief Program shall receive a check for \$25 – which is the difference between the existing \$10 reduction already deducted and the \$35 proscribed within this Ordinance – made payable in their name.
- B. For all subsequent property tax years, listed eligible recipients of the Allegheny County Senior Citizens Property Tax Relief Program shall have a flat \$35 reduction from their Township property tax bill, which will be shown on the Township property tax bill as a "West Deer Township Senior Citizens Tax Relief Refund."
- C. All eligible recipients must be current in their property, earned income and all other municipal taxes to be considered eligible.

## **Section 2. SEVERABILITY**

If any provision or provisions of this Ordinance shall be deemed by a court of law having jurisdiction over such matters to be unenforceable, invalid, or unconstitutional for any reason, such declaration shall not affect the validity of the Ordinance as a whole, or any part thereof that is not specifically declared to be invalid.

## **Section 3. CONFLICT OF LAWS OR CHAPTER PROVISIONS**

Whenever the regulations of this chapter conflict with each other, or with the requirements of another statute, the more restrictive standard shall govern.

## **Section 4. REPEALER**

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED INTO LAW THIS 15<sup>TH</sup> DAY OF JULY, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

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Daniel J. Mator, Jr.  
Township Manager

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Arlind Karpuzi, Chairman  
Board of Supervisors



**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 July 2020, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Arlind Karpuzi, Chairperson

Shirley Hollibaugh, Vice Chairperson

Brandon Forbes

Beverly Jordan

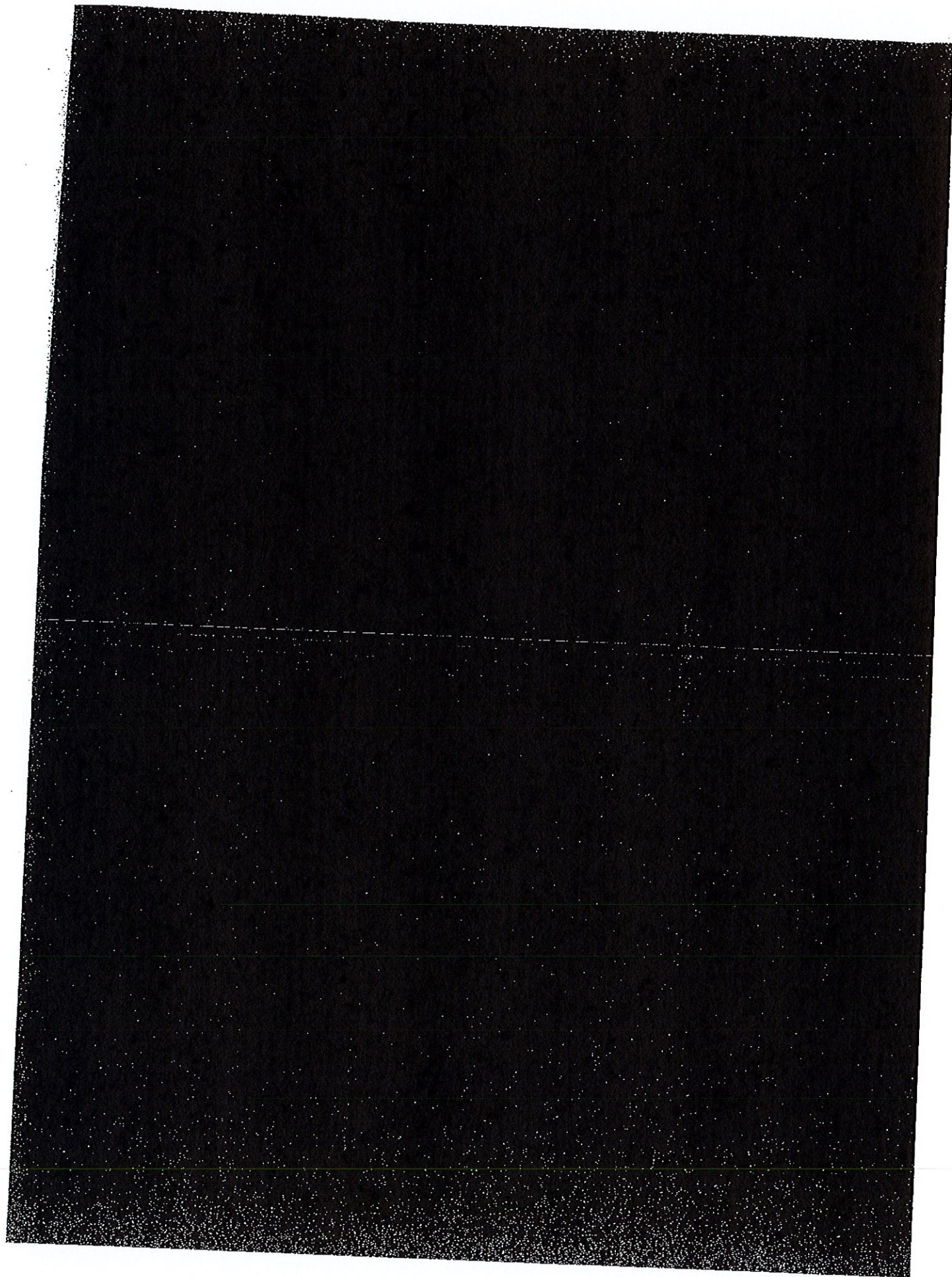
Shawn Maudhuit

WITNESS my hand and the seal of the Township on this 15<sup>th</sup> day of July 2020.

[SEAL]

By: \_\_\_\_\_

Daniel Mator  
Township Manager



**ADOPTION: RESOLUTION NO. 2020-14 (BLIGHT GRANT)**

RESOLUTION NO. 2020-14

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, REQUESTING A BLIGHT REMEDIATION PROGRAM GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND AUTHORIZING AND DIRECTING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP MANAGER AS THE WEST DEER TOWNSHIP OFFICIALS TO EXECUTE ALL DOCUMENTS AND AGREEMENTS RELATED TO THIS GRANT

THE RESOLUTION IS ATTACHED...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-14 REQUESTING A BLIGHT REMEDIATION PROGRAM GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND AUTHORIZING AND DIRECTING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP MANAGER AS THE WEST DEER TOWNSHIP OFFICIALS TO EXECUTE ALL DOCUMENTS AND AGREEMENTS RELATED TO THIS GRANT.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___

**TOWNSHIP OF WEST DEER**

**RESOLUTION NO. 2020-14**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY, PENNSYLVANIA, REQUESTING A BLIGHT REMEDIATION PROGRAM GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY, AND AUTHORIZING AND DIRECTING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE TOWNSHIP MANAGER AS THE OFFICIALS TO EXECUTE ALL DOCUMENTS AND AGREEMENTS RELATED TO THIS GRANT**

**WHEREAS**, the Board of Supervisors of the Township of West Deer desires to apply for the Department of Community and Economic Development Blight Remediation Program grant in the amount of \$18,841.00 to be used for the development of a comprehensive plan to prevent, mitigate, and redevelop blighted properties ("Blight Plan"); and

**WHEREAS**, the Commonwealth requires two designated Township officials be authorized and directed to execute all documents and agreements between West Deer Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant; and

**WHEREAS**, the Chairman of the Board of Supervisors is the elected representative of the Board of Supervisors, and the Township Manager is the chief administrative official in the Township.

**NOW, THEREFORE**, the Board of Supervisors of the Township of West Deer does hereby **RESOLVE** that the Chairman of the Board of Supervisors and the Township Manager be authorized and directed to apply for – and execute all documents and agreements related to – the Blight Remediation Program grant on its behalf.

**RESOLVED**, by the Board of Supervisors of the Township of West Deer, this 15<sup>th</sup> day of July, 2020.

**ATTEST**

**TOWNSHIP OF WEST DEER**

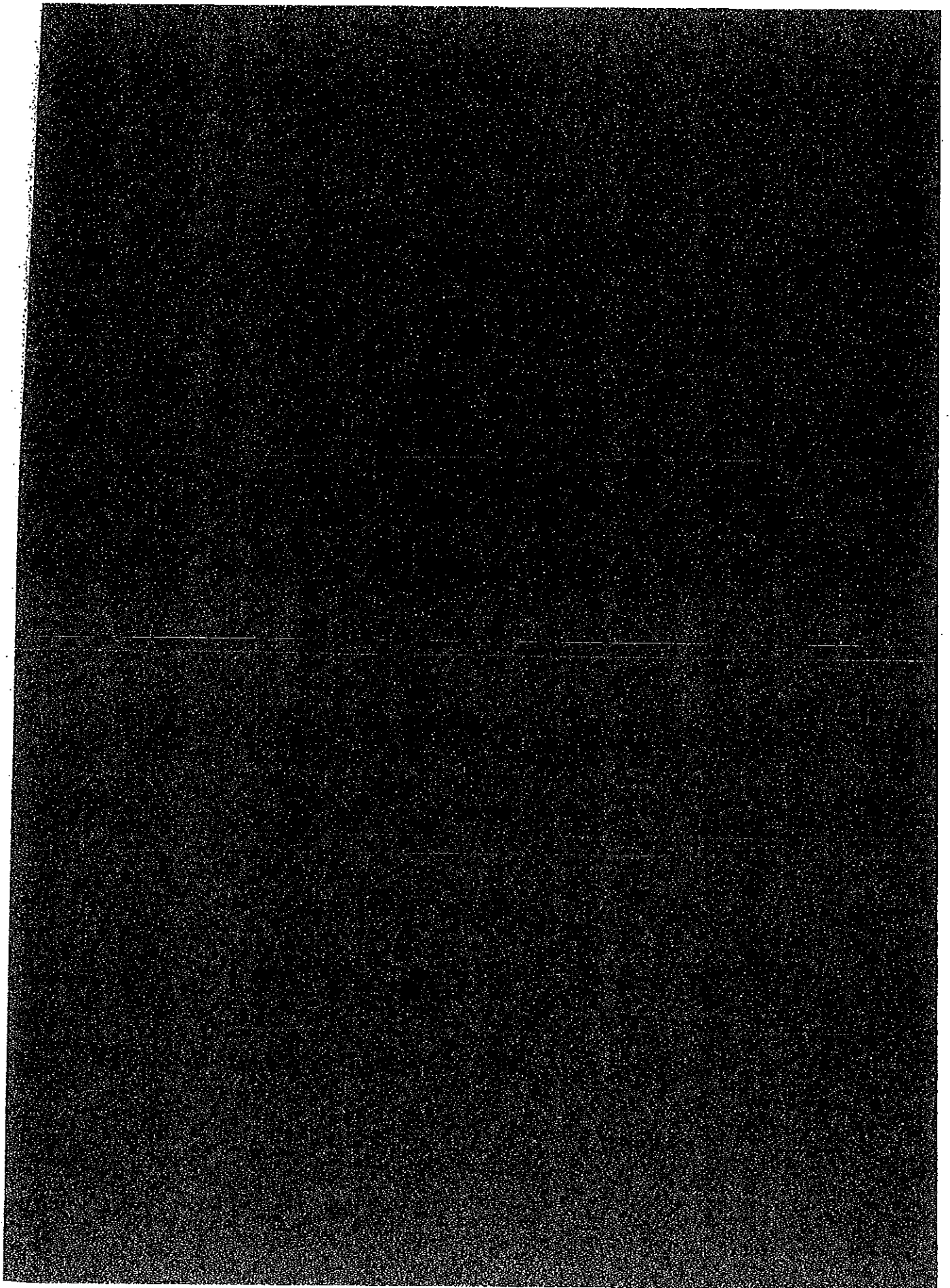
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Daniel Mator  
Township Manager

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Arlind Karpuzi  
Chairman, Board of Supervisors





**AUTHORIZATION: ADVERTISEMENT – MILLER PROPERTY  
RESIDENTIAL REZONING**

THE TOWNSHIP IS IN RECEIPT OF A ZONING CHANGE REQUEST FROM VICTOR-WETZEL ASSOCIATES ON BEHALF OF RICHARD MILLER, JR. FOR FIVE (5) PARCELS CONSISTING OF APPROXIMATELY 17.5 ACRES. THE PARCELS ARE LOCATED AT 4391 BAKERSTOWN CULMERVILLE ROAD AND FOUR (4) ADJOINING VACANT PARCELS.

VACANT PARCEL IDS ARE AS FOLLOW: 2010-B-150, 2010-B-321, 2010-F-382 AND 2010-F-389.

THE OWNER IS REQUESTING THE ZONE CHANGE FROM R-RURAL ESTATE TO R-1 RURAL RESIDENTIAL.

THE REQUEST HAS BEEN FORWARDED TO THE WEST DEER PLANNING COMMISSION & ALLEGHENY COUNTY ECONOMIC DEVELOPMENT FOR THEIR REVIEW. THE PLANNING COMMISSION REVIEWED THE REQUEST AT THEIR 25 JUNE 2020 MEETING AND IS RECOMMENDING AN APPROVAL. IN ACCORDANCE WITH THE PA MUNICIPAL PLANNING CODE, THE COMMENTS BY THE COUNTY ECONOMIC DEVELOPMENT SHALL BE MADE TO THE TOWNSHIP WITHIN 45 DAYS. PUBLIC HEARING LEGALLY CAN BE SCHEDULED FOR 19 AUGUST 2020.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF THE MILLER PROPERTY RESIDENTIAL REZONING PUBLIC HEARING ON 19 AUGUST 2020 AT 6:00PM.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUZI	___	___	___	___





May 18, 2020

Mr. Bill Payne  
West Deer Township  
109 E. Union Road  
Cheswick, PA 15024

**Re: Miller Property Rezoning  
4391 Bakerstown Culmerville Road**

Dear Mr. Payne:

On behalf of Richard Miller, Jr., owner of 17 acres at 4391 Bakerstown Culmerville Road in West Deer Township, we are hereby requesting that this property, currently zoned R-Rural Estate be rezoned to R-1 Rural Residential. All of the property to the south of the Miller property is zoned R-1 and is where there is a sewage treatment plant that can serve this site with public sewers. The Rural Estate's three-acre lot size is based upon sanitary sewer service not being available. However, this property is uniquely able to be sewerred by that treatment plant. Therefore, we believe that this rezoning is consistent with the Township's goals for R-1 zoning where sanitary sewer service is available.

The tax id's for the 5 tax parcels that comprise the 17 acres are:

2010-B-16  
2010-B-150  
2010-F-321  
2010-F-382  
2010-F-389

By separate cover, a \$300.00 application fee and a \$700.00 escrow will be hand-delivered to the Township.

Please notify me as to when this application will be presented to the Township Supervisors and Planning Commission.

Sincerely,

*Steven Victor*

Steven Victor, RLA

Enclosure

cc: Richard Miller, Jr.

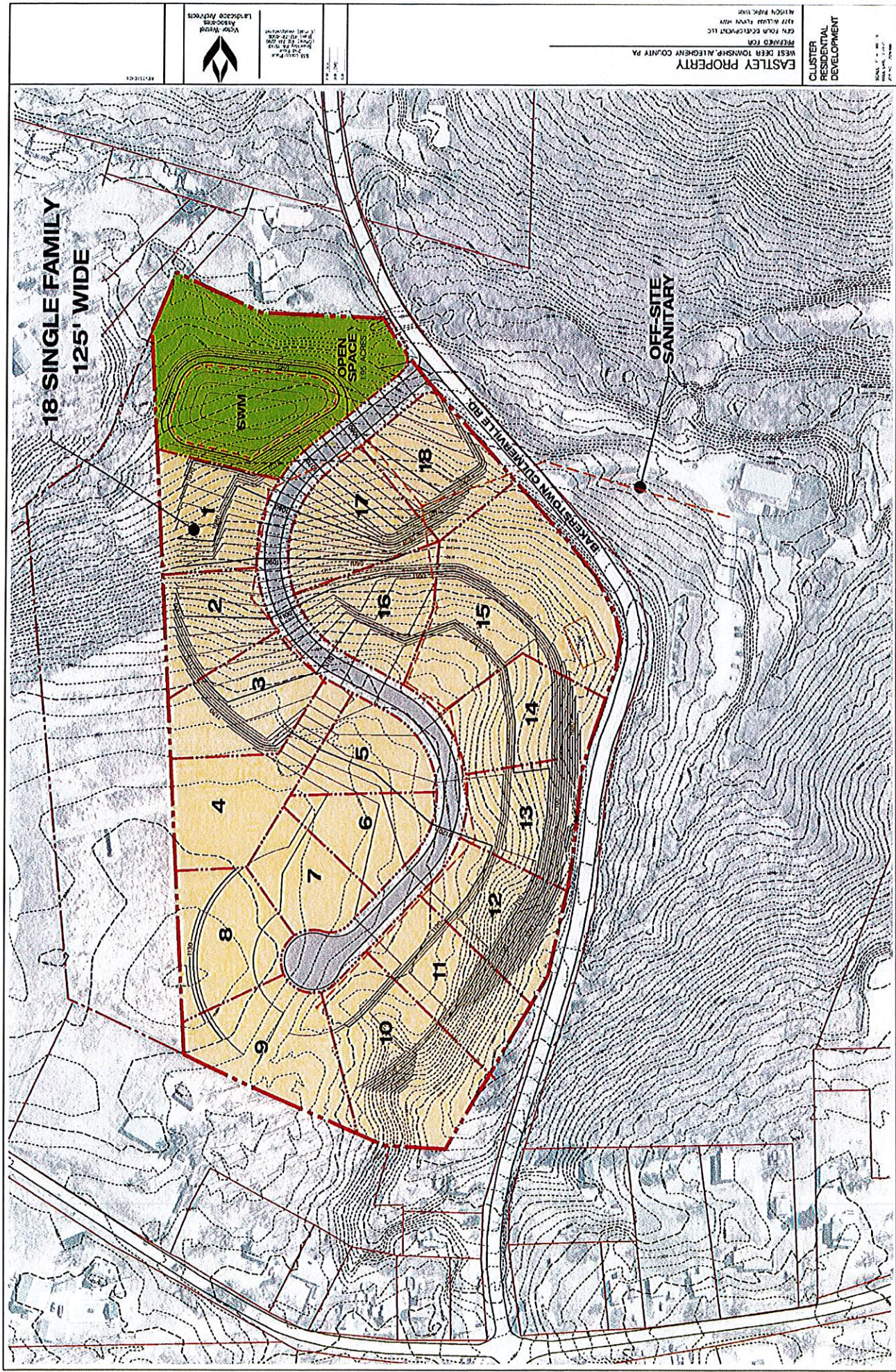
LANDSCAPE ARCHITECTS  
& LAND PLANNERS  
PHONE: (412) 741-2290

409 BROAD STREET  
SUITE 270  
SEWICKLEY PA 15143-1554

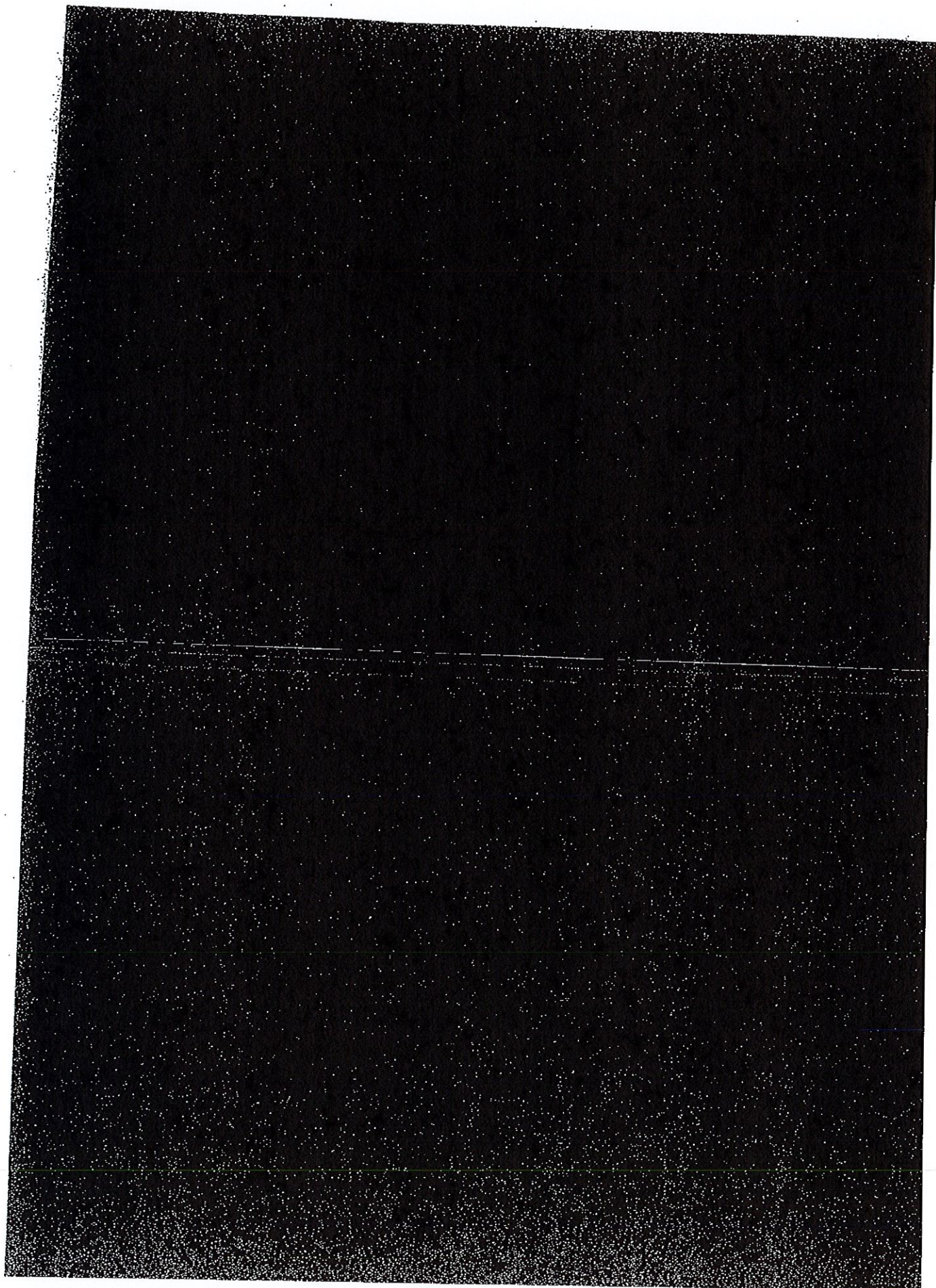












**AUTHORIZATION: ASSIGNMENT AND ASSUMPTION OF THE MORROW REFUSE CONTRACT**

ATTACHED IS A COPY OF THE ASSIGNMENT AND ASSUMPTION AGREEMENT BY AND BETWEEN MORROW REFUSE, INC. A PENNSYLVANIA CORPORATION ("SELLER"), AND SHANK WASTE SERVICES, INC., A PENNSYLVANIA CORPORATION ("BUYER") DATED 30 JUNE 2020, WHEREIN SHANK WASTE SERVICES WILL ASSUME THE REMAINDER OF THE REFUSE AGREEMENT BETWEEN THE TOWNSHIP AND MORROW REFUSE.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ASSIGNMENT AND ASSUMPTION AGREEMENT BETWEEN MORROW REFUSE, INC. AND SHANK WASTE SERVICES, INC., PERMITTING SHANK WASTE SERVICES TO ASSUME THE REMAINDER OF THE REFUSE AGREEMENT BETWEEN THE TOWNSHIP AND MORROW REFUSE.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___

## **ASSIGNMENT AND ASSUMPTION AGREEMENT**

THIS ASSIGNMENT AND ASSUMPTION AGREEMENT (this "Assignment") is made this 30<sup>th</sup> day of June, 2020 by and between Morrow Refuse, Inc., a Pennsylvania corporation ("Seller"), and Shank Waste Services, Inc., a Pennsylvania corporation ("Buyer").

### **WITNESSETH:**

WHEREAS, Seller and Buyer have entered into an Asset Purchase Agreement dated the 10<sup>th</sup> day of June, 2020, by and between Seller and Buyer (the "Purchase Agreement"), pursuant to which Buyer has purchased (i) the assets of the refuse collection company owned and operated by Seller (the "Business") and

WHEREAS, Seller has entered into a contract in connection with the Business with West Deer Township, which is incorporated herein by reference (the "Contract"); and

WHEREAS, Buyer has agreed to assume the obligations, debts and liabilities of Seller regarding such Contract (the "Liabilities") and

WHEREAS, Seller has agreed to assign to Buyer, and Buyer has agreed to assume, all rights and obligations of Seller under the Contract, all as more fully described herein; and

NOW, THEREFORE, the parties hereto, intending to be legally bound, herein agree as follows:

1. The above recitals are incorporated herein by reference.
2. Seller hereby assigns, transfers and sets over unto Buyer (i) all of the right, title and interest of Seller in, to and under the Contract.
3. Buyer hereby accepts such assignment and agrees with Seller and the respective parties under the Contract, to assume, and hereby does assume, the above obligations of Seller under the Contract arising from and after the date hereof. The assumption of obligations by Buyer hereunder is not intended to and does not confer any rights on or expand any rights of any third party.




4. Seller and Buyer agree that this Assignment shall be void and of no force or effect with respect to the Contract which requires the consent of West Deer Township, unless and until any such required consent shall have been obtained.

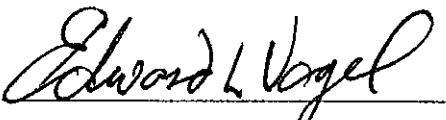
5. This Assignment shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, except for the conflicts of laws provisions thereof. This Assignment may be executed simultaneously in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute but one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have duly executed these presents.

**MORROW REFUSE INC.**

By:   
John Morrow, President

**SHANK WASTER SERVICES, INC.**

By:   
Edward Vogel, President

## MORROW REFUSE INC

---

4985 Bakerstown-Culmerville Rd

Tarentum PA 15084

Phone (724) 265-2491

Fax (724) 265-4744

morrowrefuseinc@live.com

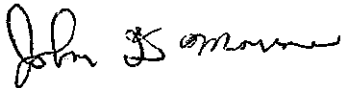
Dear West Deer Board of Supervisors

After much consideration I would like to request that the remainder of our contract (2020) be fulfilled by Vogel Disposal. Mr Vogel has also graciously agreed to also honor the price I submitted in my original bid for option year 2021 of 17.50 per month. This is a real plus for West Deer and as always we want our home town to get the best price and service.

This has been a very difficult decision for the Morrow family. We have been a family business for over 65 years and have always made it our goal to give good service for a fair price. But there comes a time when health and other issues need to be considered.

I appreciate your consideration of my request. Thank You

Sincerely

A handwritten signature in cursive script that reads "John Morrow".

John Morrow  
President

# Shank Waste Service, Inc.

121 Brickyard Road  
Mars, PA 16046

724-625-1511

---

June 10, 2020

West Deer Township  
109 East Union Road  
Cheswick, PA 15024

Attn: Daniel Mator  
Township Manager

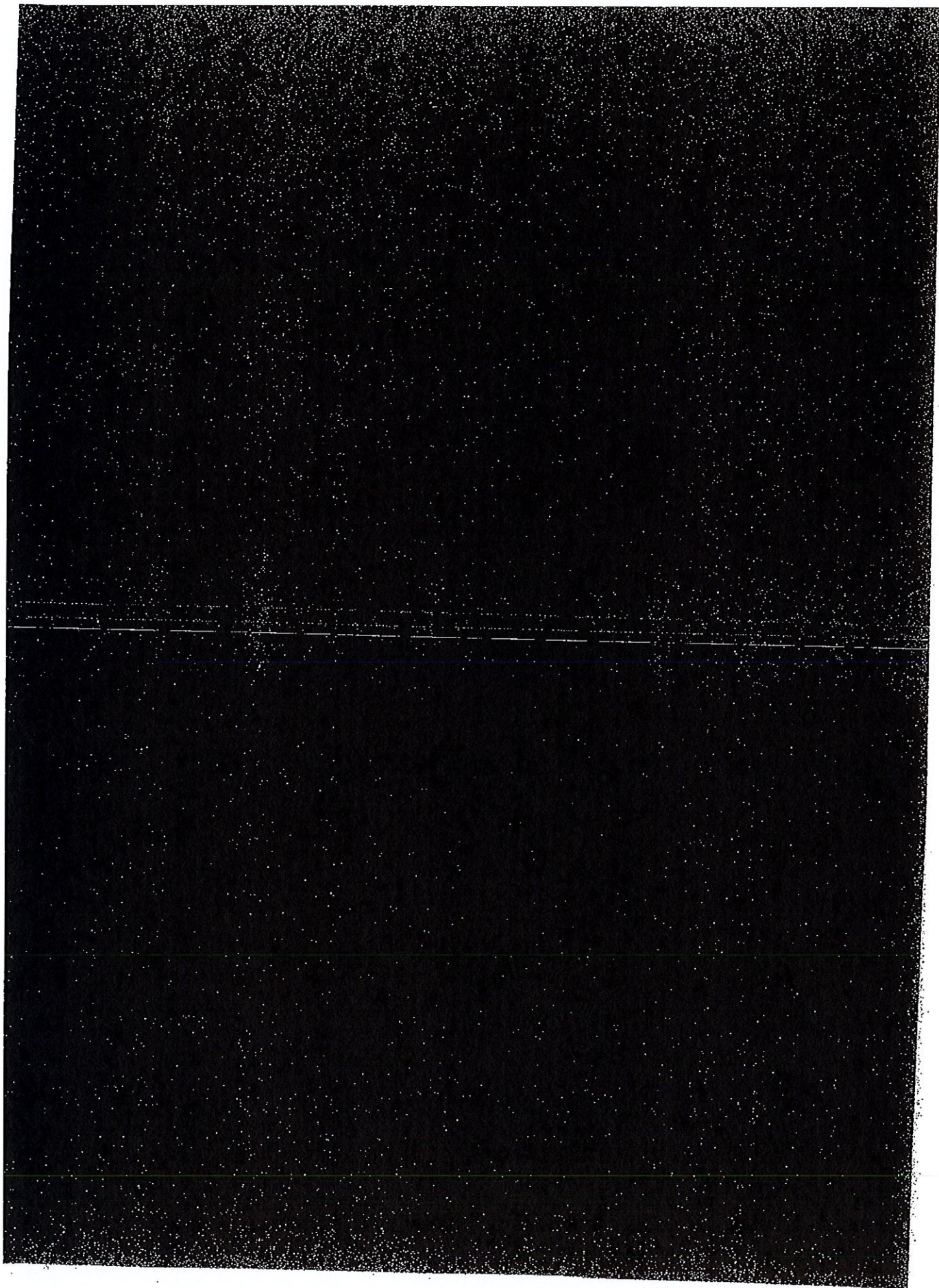
Daniel,

Shank Waste Service will guarantee to fulfill Morrow Refuse contract with West Deer Twp. for the remainder of 2020 and extent the current contract thru 2021.

Sincerely,

A handwritten signature in cursive script that reads "Edward R. Vogel".

Edward R. Vogel  
Vice President



**AWARD: B-1 BALLFIELD WALL AND DRAINAGE**

ALLEGHENY COUNTY HAS APPROVED A GEDF GRANT FOR WORK TO BE PERFORMED AT BAIRDFORD PARK. ONE OF THE PROJECTS APPROVED UNDER THE GRANT IS THE REHABILITATION OF THE AREA ADJACENT TO THE B-1 BALLFIELD. THE PROJECT WOULD INCLUDE DEMOLITION OF A FAILING RETAINING WALL, REGRADING AND ENLARGEMENT OF THE LEVEL AREA BEHIND THE BACKSTOP, INSTALLATION OF A NEW RETAINING WALL AND GRAVEL WALKWAY, AND INSTALLATION OF DRAINAGE IMPROVEMENTS.

MR. SHOUP WILL DISTRIBUTE THE BID RESULTS AND PROVIDE HIS RECOMMENDATION AT THE MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE BID TO \_\_\_\_\_ IN THE AMOUNT OF \$\_\_\_\_\_ TO COMPLETE THE REHABILITATION OF THE AREA ADJACENT TO THE B-1 BALLFIELD AS QUOTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

**AUTHORIZATION: SALE OF PUBLIC WORKS TRUCK**

THE TOWNSHIP ADVERTISED FOR THE SALE OF THE 2001 MACK R-SERIES 10 TON DUMP TRUCK WITH SALT SPREADER AND PLOW. COLOR: RED. MILEAGE: APPROX: 63,700 – AS-IS CONDITION.

SEALED BIDS WERE RECEIVED AND OPENED ON JULY 7, 2020 AT 1:30 PM.

THE FOLLOWING TWO BIDS WERE RECEIVED:

- 1) TRACY ADAMIK/A&H DEVELOPMENT.....\$12,590.00
- 2) ZACHARY ORBAN/ORBAN'S LANDSCAPING.....\$ 2,575.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SALE OF THE 2001 MACK R-SERIES PUBLIC WORKS DUMP TRUCK TO \_\_\_\_\_ IN THE AMOUNT OF \$ \_\_\_\_\_ AS-IS CONDITION.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___



To: West Deer Township  
109 East Union Road  
Cheswick, PA 15024

From: A&H Development  
213 Millerstown Culmerville Rd  
Tarentum, PA 15084

Accept this bid from A&H Development for the Mack dump truck in the amount of \$12,590.00 (twelve thousand five hundred and ninety dollars and zero cents).

Thank You,

A handwritten signature in black ink, appearing to read "Tracy Adamik". The signature is fluid and cursive, with a large initial "T" and a stylized "A".

Tracy Adamik

Co-Owner A&H Development

724 822 7970

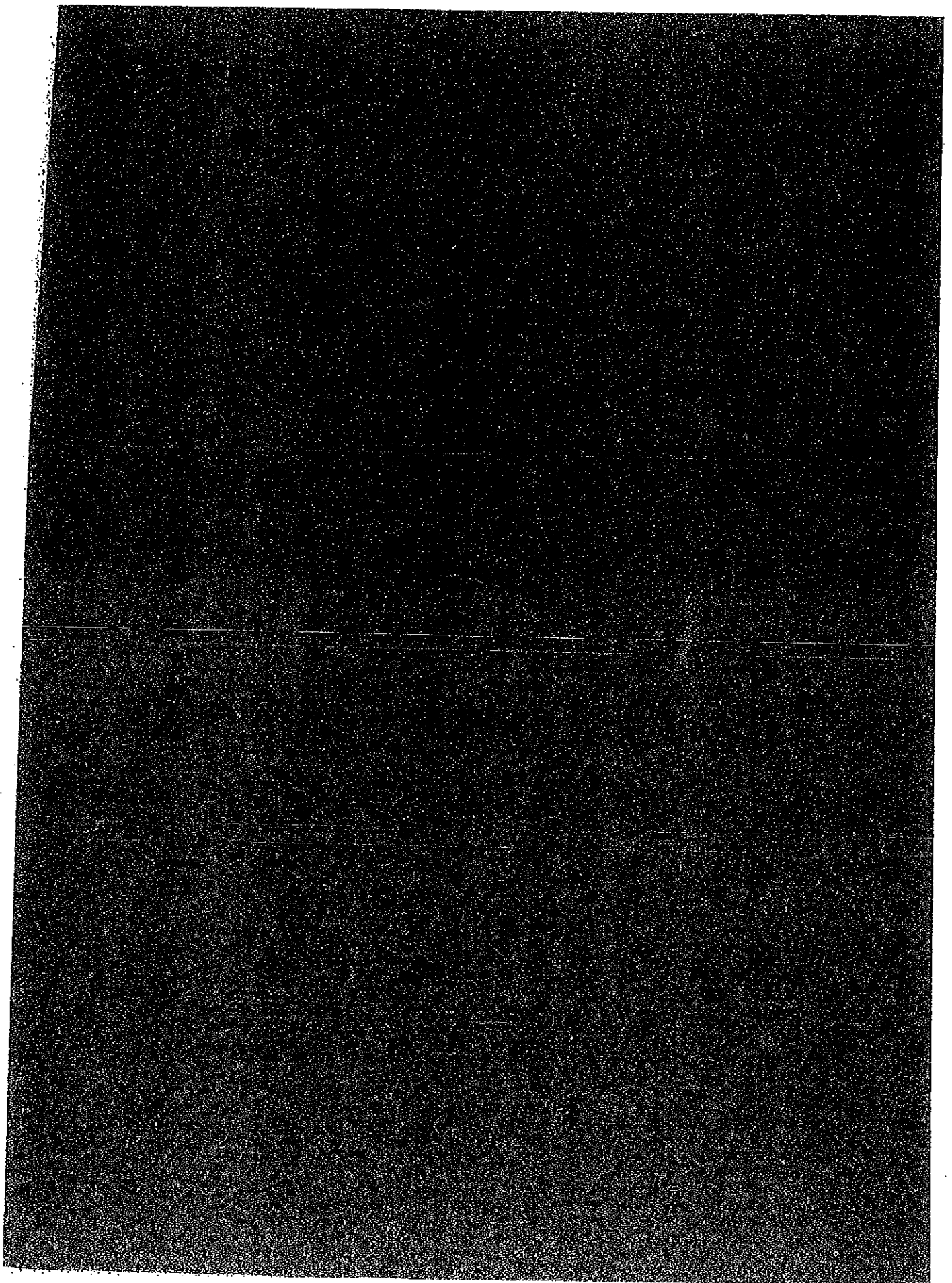
724 265 2145

Zachary Orban

Orban's Landscaping

412-973-5114

\$ 2,575.00



**DISCUSSION: COMMUNITY DEVELOPMENT CORPORATION (CDC)  
STEERING COMMITTEE**

MR. KARPUI...

(NOTE: IT IS ANTICIPATED THAT A LIST OF POTENTIAL CANDIDATES  
WILL BE SHARED BY MR. KARPUI PRIOR TO THE MEETING)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

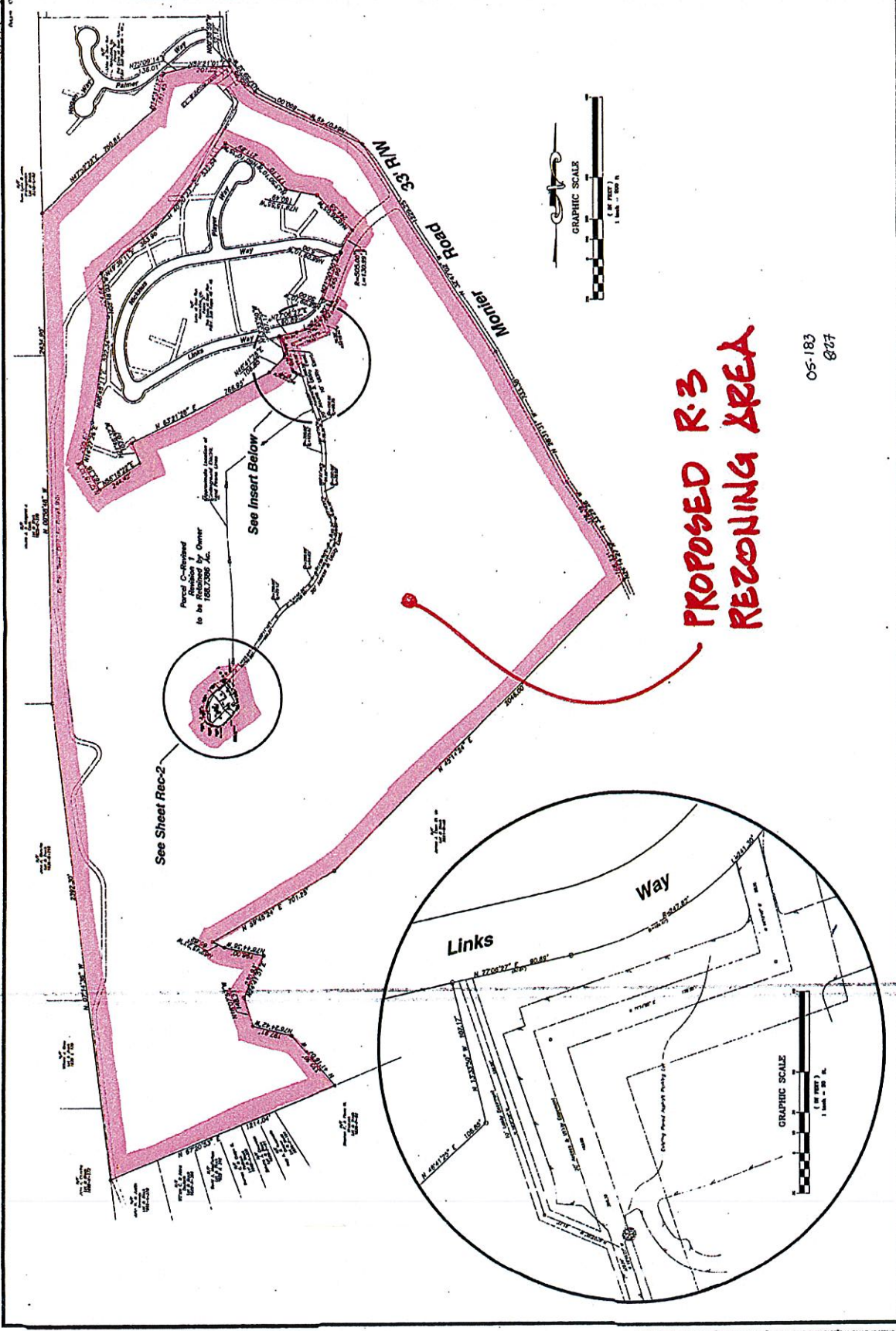
I MOVE TO APPOINT \_\_\_\_\_ TO THE  
COMMUNITY DEVELOPMENT CORPORATION STEERING COMMITTEE.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUI	___	___	___	___

**DISCUSSION: PITTSBURGH NORTH GOLF COURSE REZONING**

PLEASE SEE THE ATTACHED DOCUMENTS.

MR. PAYNE.....



05-183  
827





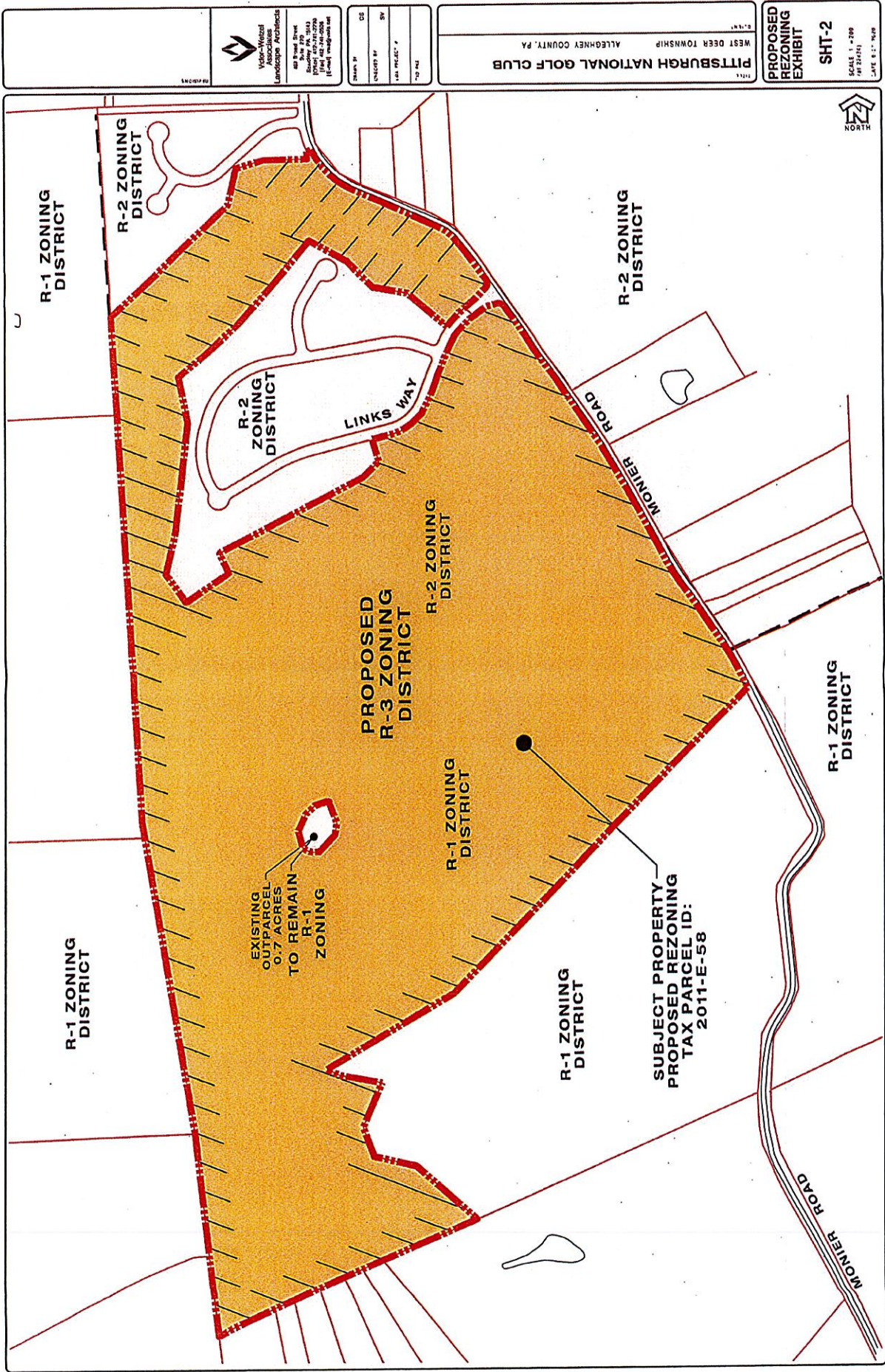
**Vicki-Metzel**  
Vicki-Metzel  
Landscaping Architects  
2310 Peach Street  
Pittsburgh, PA 15203  
Phone: 412.721.0200  
Fax: 412.721.0200  
E-Mail: vmetzel@vicki-metzel.com

DATE	06/11/11
BY	V.M.
FOR	REVISION

**PITTSBURGH NATIONAL GOLF CLUB**  
WEST DEER TOWNSHIP  
ALLEGHENY COUNTY, PA

**EXISTING ZONING EXHIBIT**  
**SHT-1**  
SCALE: 1" = 100'  
DATE: 06/11/11





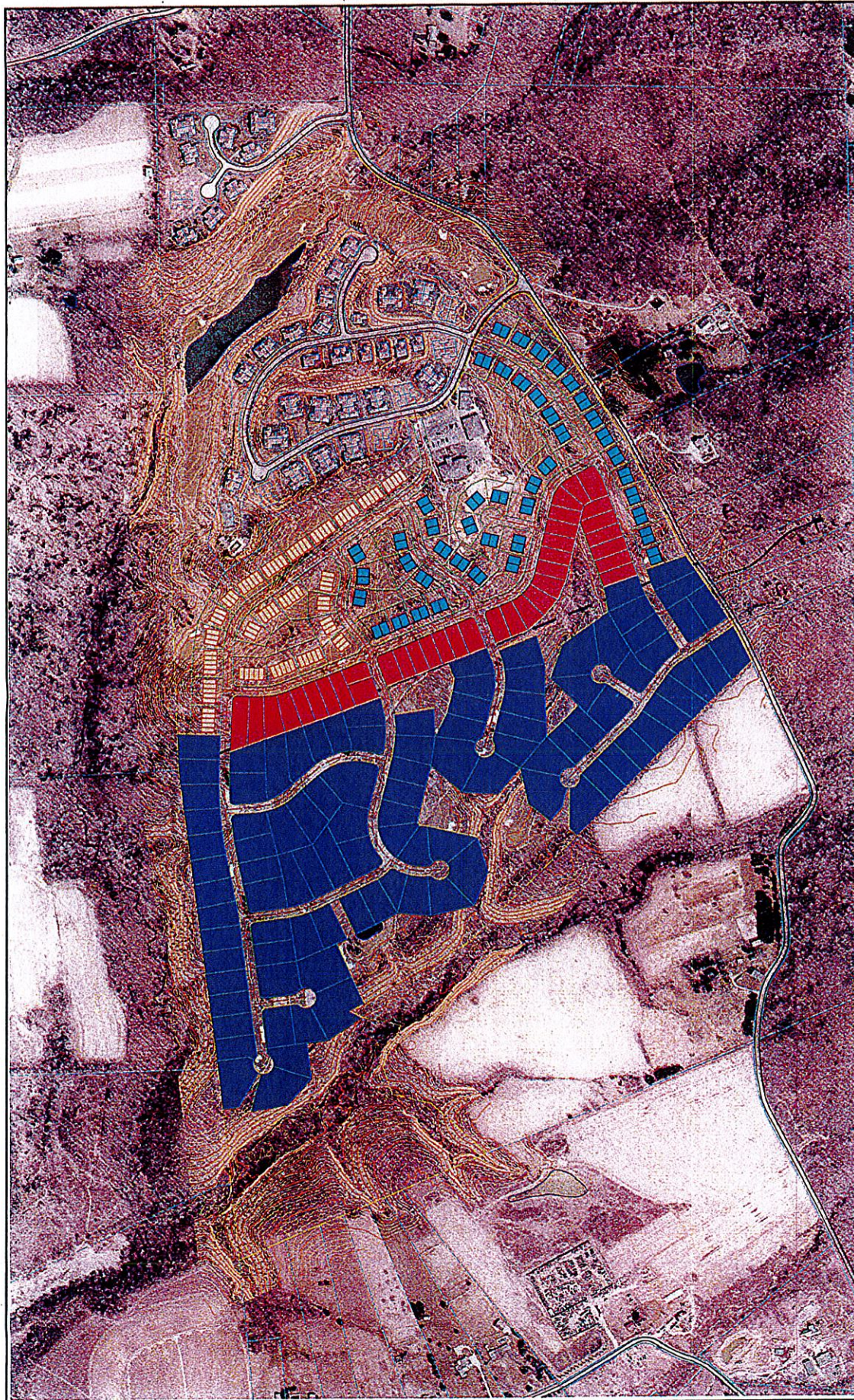
**Vision-Weitzel**  
Landscape Architects  
400 Broad Street  
Butte, PA 15103  
(724) 241-2400  
(toll-free) 800-441-2400

Drawn by: [blank]  
Checked by: [blank]  
Date: [blank]  
Scale: [blank]

**PITTSBURGH NATIONAL GOLF CLUB**  
WEST DEER TOWNSHIP  
ALLEGHENY COUNTY, PA

**PROPOSED REZONING EXHIBIT**  
**SHT-2**  
SCALE: 1" = 200'  
(AS SHOWN)  
DATE: 8-27-2009





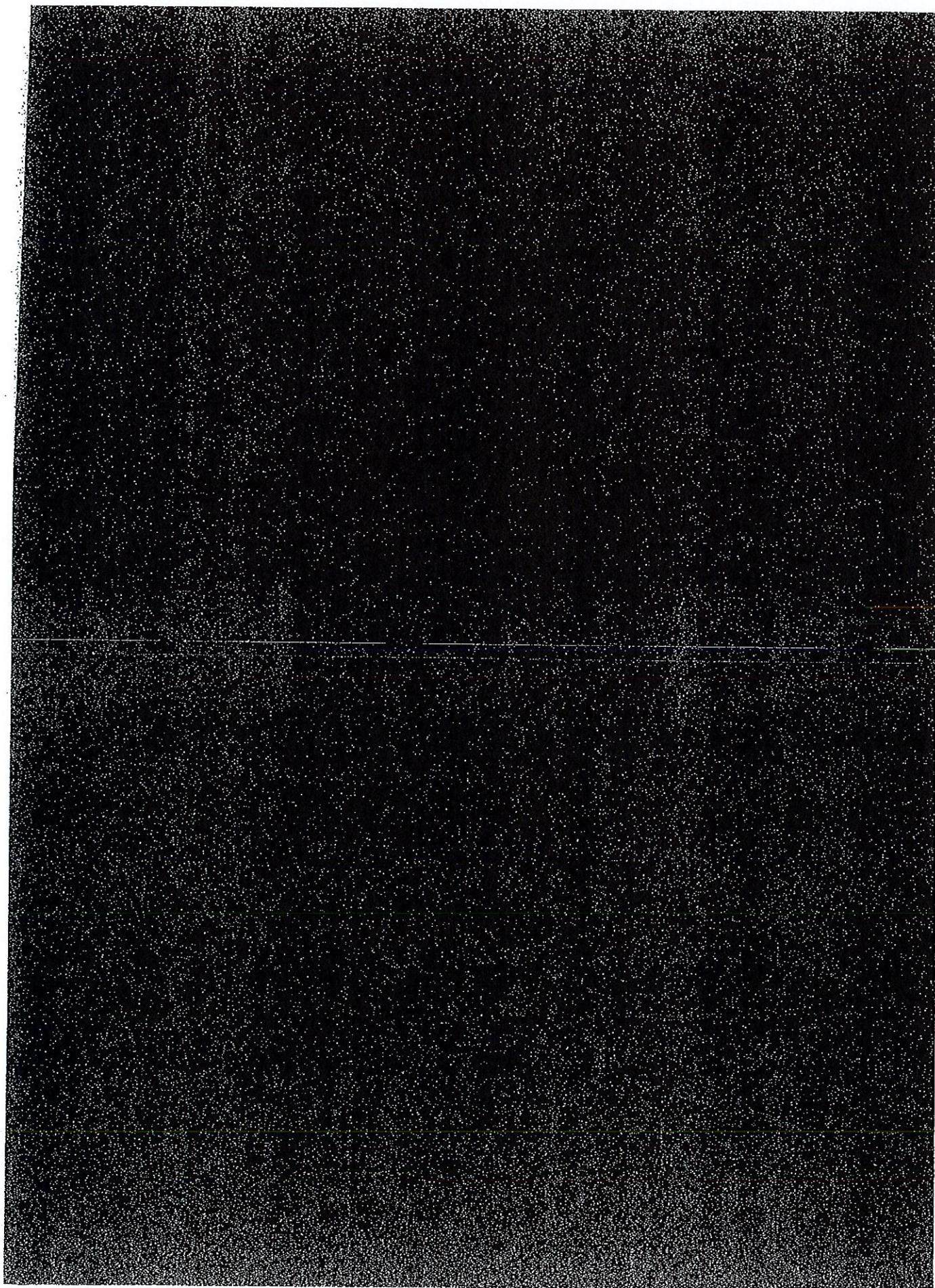
	<p>Horizontal Scale</p> <p>1 inch = 200 feet</p>	<p>Revisions</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Initial</td> <td>10/1/2018</td> </tr> </tbody> </table>	No.	Description	Date	1	Initial	10/1/2018	<p>Project Name</p> <p>Pittsburgh National Golf Course Project</p>	<p>CONCEPT PLAN</p>				<p>Sheet No.</p> <p>1</p>
			No.	Description	Date									
			1	Initial	10/1/2018									
			<p>DRAWING SCALE</p> <p>1" = 200'</p>				<p>DESIGNED BY</p> <p>RLS</p>							
<p>DATE ISSUED</p> <p>8/30/2018</p>				<p>REVIEWED BY</p> <p>GAS</p>										
<p>PROJECT CODE</p> <p>3713</p>				<p>FIELD BOOK #</p> <p>—</p>										
<p>Drawn by</p> <p>West Deer Township, Allegheny County, Pennsylvania</p>														

**Skiffler & Company, Inc.**  
 ENGINEERING & SURVEYING  
 1722 New York Road  
 Erie, PA 16595  
 Phone: 814-833-1000  
 Email: info@skiffler.com











**DISCUSSION: TOWNSHIP GAS PUMPS**

AT A RECENT ZOOM MEETING, THERE WAS DISCUSSION OF REPLACING THE TOWNSHIP GAS PUMPS.

PLEASE SEE THE ATTACHED PROPOSAL.

MR. FORBES...





1078 New Castle Road  
Prospect, PA 16052  
(724) 306-1444  
(724) 306-1449 Fax

Customer / Project Address:	
West Deer Township	Date: 7/07/20
New Double Compartment Tank	
kolar@westdeertownship.com	
Attention: Kevin	

**Scope of Work:**

Petroleum T technical Services will provide and install:  
1- 2,000 gallon (Double 1,000 gallon compartment) AST ( 1 tank with 2 compartments)  
2- fillrite pumps with meter and hanging hardware  
1- Fuel Master Fuel Management System with fob authorization  
disposal of old tanks and materials  
pressure wash tank pad and paint bollards  
DEP Registration  
\*\*\*conduit and electrical will need to be provided by owner to location within 100' of the tank pad for emergency stop. PTS will terminate.

**Total:** **\$58,963.40**

**Terms:**

*Price is good for 30 days.*

*Half down required*

*A finance charge of 2% per month, which is an annual percentage rate of 24%, will be charged on all balances over 30 days.*

*The customer agrees to pay attorney fees, court costs and any other expenses incurred in collecting any charges under this agreement.*

*Additional ground water and soil removal fee will apply based off water table, solid rock, and contamination at any excavating site, as well as being unable to produce original Labor and Industry Operating Permit Number.*

**This proposal must be signed, dated, and returned to Petroleum Technical Services.**

**Proposal Accepted By (Signature)** \_\_\_\_\_

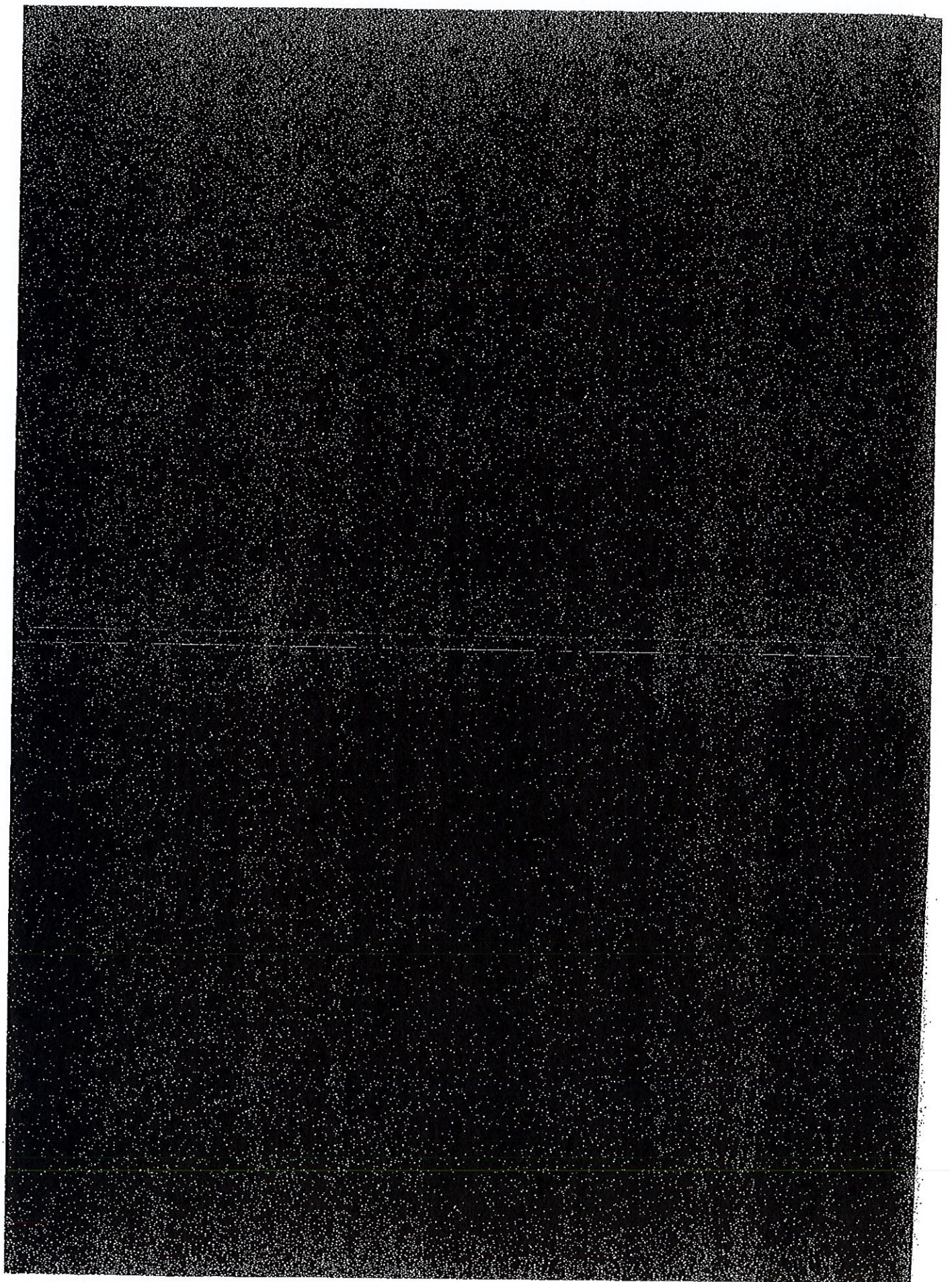
**(Print)** \_\_\_\_\_

**Date Accepted** \_\_\_\_\_

**Purchase Order # (If Required)** \_\_\_\_\_

**Half Down Amount Required \$ 29,481.70**







## **OLD BUSINESS**

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## **NEW BUSINESS**

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## ADJOURNMENT

I MOVE TO ADJOURN AT \_\_\_\_\_ P.M.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___