



**WEST DEER
TOWNSHIP
VIRTUAL
SUPERVISORS
MEETING**

May 20, 2020

7:00pm: Regular Business Meeting

Members present:

Mr. Forbes	_____
Mrs. Hollibaugh	_____
Mrs. Jordan	_____
Mr. Maudhuit	_____
Mr. Karpuzi	_____

WEST DEER TOWNSHIP
Board of Supervisors
May 20, 2020

7:00 pm: Regular Business Meeting

1. Call to Order
2. Roll Call
3. Comments from the Public
4. Chairman's Remarks
5. Accept Minutes
6. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
7. Police Chief's Report
8. Public Works Foreman's Report
9. Engineer's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Adoption: Resolution No. 2020-9 (Property Tax Penalty Relief)
12. Adoption: Resolution No. 2020-12 (DUI Grant Application)
13. Adoption: Resolution No. 2020-13 (DUI Grant Electronic Access)
14. Authorization: Advertisement – B-1 Ballfield Wall and Drainage
15. Authorization: Advertisement – Ordinance No. 434 (Noise Ordinance)
16. Authorization: Advertisement – Ordinance No. 435 (Salvage Yard Ordinance)
17. Authorization: Advertisement – Sale of Mack Truck
18. Authorization: Advertisement – Comcast Franchise Agreement Ordinance
19. Discussion: Community Days
20. Discussion: Ordinance No. 433 (Senior Tax Rebate)
21. Old Business
22. New Business
23. Adjournment

1 Call to Order

2 Roll Call - Mr. Mator . . .

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA ITEMS AT THIS TIME. PLEASE REQUEST TO BE HEARD, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO THREE (3) MINUTES.

CHAIRMAN'S REMARKS

MR. KARPUI...

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE APRIL 15, 2020 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE APRIL 15, 2020 MEETING AS PRESENTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

West Deer Township
Board of Supervisors
15 April 2020
7:00 p.m.

Members present at the Regular Business Meeting: Arlind Karpuzi, Chairperson; Shirley Hollibaugh, Vice Chairwoman; Brandon Forbes; and Beverly Jordan. Members absent: Shawn Maudhuit. Also present were: Daniel Mator, Township Manager; Gavin A. Robb, representing Tucker Arensburg; and Scott Shoup, representing Shoup Engineering.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

COMMENTS FROM THE PUBLIC

- None

CHAIRMAN'S REMARKS

- Chairman Karpuzi commented that this was the first public meeting since the COVID-19 Pandemic, how the virtual meeting is new to West Deer Township, and how he and Mr. Mator had discussed measures to stay ahead of the needs of the residents of West Deer during the pandemic. He also added how the Board of Supervisors declared a State of Emergency to open options to the Township.

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 19 February 2020 and 23 March 2020 meetings as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis was not present, but provided the following two financial reports for the past two months:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
29 February 2020

I - GENERAL FUND:

	<u>February</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	314,609.69	876,012.41	13.52%
Expenditures	396,813.08	806,388.28	12.44%

Cash and Cash Equivalents:

Sweep Account		203,302.82	
			<u>203,302.82</u>

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	15,293.75
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Fire Tax Fund:

Sweep Account - Restricted	15,970.65
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State/Liquid Fuels Fund:

Sweep Account - Restricted	12,323.42
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43,587.82**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved	430,061.24
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Capital Reserve Fund:

Sweep Account - Reserved	1,374,544.88
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1,804,606.12**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 02/29/20****2,051,496.76****Interest Earned February 2020****352.93**

	2/1/2020 Debt Balance	February Principal Payment	2/29/2020 Debt Balance
Mars National - VFC #3	\$164,486.38	\$2,607.94	\$162,342.69
NexTier Bank VFC #2	\$422,832.65	\$2,680.96	\$421,520.33

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 March 2020

I - GENERAL FUND:

	<u>March</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	450,958.38	1,261,391.09	19.47%
Expenditures	283,402.11	1,092,517.55	16.86%

Cash and Cash Equivalents:

Sweep Account

285,762.19

285,762.19**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted

9,688.48

Fire Tax Fund:

Sweep Account - Restricted

6,069.14

State/Liquid Fuels Fund:

Sweep Account - Restricted

420,877.01

436,634.63**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved

230,248.07

Capital Reserve Fund:

Sweep Account - Reserved

1,374,553.10

1,604,801.17**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 02/29/20**2,327,197.99**Interest Earned February 2020**

577.84

	3/1/2020 Debt Balance	March Principal Payment	3/31/2020 Debt Balance
Mars National - VFC #3	\$162,342.69	\$2,607.94	\$160,052.28
NexTier Bank VFC #2	\$421,516.81	\$2,680.96	\$420,200.97

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

Mr. Forbes requested an explanation as to why there was a large increase in the Liquid Fuels balance, and why there was a difference in the operating and general funds between March and April.

Mr. Mator explained that a large liquid fuels payment from the Commonwealth gets deposited once a year – usually in March – and that the same had occurred this year. He also explained that a transfer from the Operating Reserve Fund to the General Fund is required annually to cover Township bills until tax revenue starts coming in after March. He explained that transfers are budgeted, and that the only other option was for the Township to get a Tax Anticipation Note – a loan – from a local bank, but that the Operating Reserve Fund makes that move unnecessary.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

MARCH LIST OF BILLS

Best Wholesale Tire Co. Inc.....	362.15
Hei-Way LLC.....	1315.97
Jordan Tax Service, Inc.	4149.16
Kress Tire	238.00
Mark C. Turnley	3000.00
MRM Workers' Comp Fund	17386.84
Office Depot.....	105.23
Select Contracting, LLC.....	20784.60
Shoup Engineering Inc.	2218.50
Stephenson Equipment, Inc.....	872.48
Toshiba Financial Services.....	489.87
Tristani Brothers Inc.	5212.23
Tucker/Arensberg Attorneys	5615.25

APRIL LIST OF BILLS

Amerikohl Aggregates Inc.	5422.07
Amerikohl Transport Inc	3230.39
Bearcom.	389.94
Hei-Way LLC.....	2075.54
Jordan Tax Service Inc	2759.98
Kress Tire	1056.00
Office Depot.....	141.26
Shoup Engineering Inc.	2972.00
Stephenson Equipment Inc.	6438.82
Toshiba Financial Services.....	489.87
Tristani Brothers Inc.....	829.00
Tucker/Arensberg Attorneys	6127.15

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

TAX REFUNDS

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the year 2019.

2019 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Hans T & Anna Mae Duncan	1839-S-178	\$235.30

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of February 2020 and March 2020. Report copies are on file at the Township.

Mrs. Jordan commented that Chief Lape is the Township's Emergency Response Coordinator. She explained how the Board has been working directly with Chief Lape to receive the needed updates on COVID-19. She added that the Chief has also been making sure the EMS, fire departments, and police are equipped with necessary supplies during pandemic. Mrs. Jordan wanted Chief Lape to know that the Board appreciates all he does.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of February 2020 and March 2020. Report copies are on file at the Township.

ENGINEER'S REPORT

The Board received two engineer reports submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

March Development/Projects

- 2020 Road Improvement Project
 - Bids for the various road improvement projects are scheduled to be opened on 17 March 2020. Bid projects will be provided to the Board of Supervisors at their 18 March 2020 meeting.
- Nike Park Project – DCNR Grant
 - Main Parking Lot Landscaping
 - Hollibaugh Landscaping has completed all the work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Holbein, Inc. has completed all work on this project.
 - Playground
 - Play and Park Structures has completed work on the playground.
 - Bleachers
 - Play and Park Structures has completed all work on the bleachers.
 - Pavilions
 - Jeffrey Associates should be starting work on the two pavilions in the next few weeks.
 - Restroom Renovation/Dumpster Enclosure
 - Select Contracting has begun work on this project and work should be complete within the next week.

March Development/Subdivision Review

The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Leto and Dionysus Well Pads

- Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission at their 26 March 2020 meeting.

April Development/Projects

- 2020 Road Improvement Project
 - Bids for the various road improvement projects were opened on March 17, 2020. A tabulation of the bid results is attached.
- Nike Park Project – DCNR Grant
 - Main Parking Lot Landscaping
 - Hollibaugh Landscaping has completed all the work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Holbein, Inc. has completed all work on this project.
 - Playground
 - Play and Park Structures has completed work on the playground.
 - Bleachers
 - Play and Park Structures has completed all work on the bleachers.
 - Pavilions
 - Jeffrey Associates should be starting work on the two pavilions as conditions permit.
 - Restroom Renovation/Dumpster Enclosure
 - Select Contracting has begun work on this project and work will be completed as conditions permit.

April Development/Subdivision Review

The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Leto and Dionysus Well Pads
 - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission as conditions permit.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of February and March 2020. A copy of the report is on file at the Township.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

Mrs. Jordan commented that there are no further activities scheduled by Parks and Recreation Board.

Mr. Karpuzi commented that the Parks are open, but all playgrounds are closed.

ADOPTION: RESOLUTION 2020-3 (BAIRDFORD PARK C2P2 GRANT)

Resolution No. 2020-3 authorizes the Township Manager to apply for – and the Chairperson of the Board of Supervisors to sign for (if approved) – a DCNR C2P2 Grant for the Bairdford Park portion of the West Deer Township Master Park Plan.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-3 authorizing the Township Manager to apply for- and the Chairperson of the Board of Supervisors to sign for (if approved) – A DCNR C2P2 Grant for the Bairdord Park portion of the West Deer Township Master Park Plan. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-4 (PUBLIC COMMENT)

Resolution No. 2020-4 establishes rules for public comment at meetings of the Board of Supervisors.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-4 establishing rules for public comment at meetings of the Board of Supervisors. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-5 (EICH PLANNING MODULE)

Resolution No. 2020-5 approves the PA DEP Sewage Facilities Planning Module for the Eich Subdivision Plan located at 85 Shephard Road, Gibsonia, PA in the R-Rural estate zoning district.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt Resolution No. 2020-5 approving the PA DEP Sewage Facilities Planning Module for the Eich Subdivision Plan. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-6 (COVID-19 PERSONNEL POLICY)

Resolution No. 2020-6 creates a Personnel Policy and application for the Administration of Federal and State Laws regarding personal leave during the COVID-19 Pandemic.

Mr. Mator commented that Federal Laws enacted by the Federal Government apply to West Deer Township employees. He stated that the policy is designed to help keep employees at home who possibly contracted the virus until they are cleared by doctor to return to work, and simplifies the instructions for the employees so they know what to do if various circumstances arise.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-6 approving the COVID-19 Personnel Policy and application. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-7 (FIRST RESPONDER PROCLAMATION)

Resolution No. 2020-7 proclaims support of our First Responders during the COVID-19 Pandemic.

Chairperson Karpuzi commented that this First Responder Proclamation is intended to thank the First Responders for all they do. He thanked Chief Lape for collaborating with EMS and the Fire Departments to give them the resources needed to get through this Pandemic, and he proposed declaring 1 May 2020 as First Responders Day in West Deer Township.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-7 proclaiming support of our First Responders during the COVID-19 Pandemic. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-8 (DCDBA ARTICLES OF INCORPORATION AMENDMENT)

Resolution No. 2020-8 adopts an amendment to the Articles of Incorporation of the Deer Creek Drainage Basin Authority.

Mr. Forbes requested that Mr. Mator explain the necessity of the Resolution to those in attendance. Mr. Mator explained in detail how Deer Creek Drainage Basin Authority is an authority sanctioned by both Indiana and West Deer Townships, and that both municipalities must agree – through a resolution – to extend the life of the authority.

Mr. Robb added that Deer Creek Drainage Basin Authority is taking on debt which they which requires they prove to the lender that they will be in existence longer than the life of the loan, and explained that this borrowing necessitates their extension.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt Resolution No. 2020-8 adopting an amendment to the Articles of Incorporation of the Deer Creek Drainage Basin Authority. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION 2020-9 (PROPERTY TAX COLLECTION DEADLINE ADJUSTMENT)

Resolution No. 2020-9 would adjust the deadline(s) for property tax payments as part of an effort to help our residents as much as possible through this COVID-19 Crisis, while still maintaining Township services.

Mr. Karpuzi commented that a bill was passed through the Pennsylvania, but has not yet been signed into law by the Governor.

Mr. Mator explained this addendum was drafted earlier that day by the Township Solicitor, and making this a discussion item so the law's passage and the details could be ironed out. Mr. Mator additionally described in great detail how this resolution would help West Deer residents through the pandemic.

Mr. Robb concurred, and also recommended the Board consider tabling this due to the following items:

- Bill not being signed into Law.
- Mr. Mator reviewing the financial impact.
- Clarification from General Assembly being needed before a decision is made.

Mr. Robb added that this is the maximum relief that appears to be available, and – from a timing standpoint – saw no reason for this to be adopted before May.

MOTION by Supervisor Jordan and SECONDED BY Supervisor Forbes to table Resolution No. 2020-9 adjusting the deadlines for Property Tax Payments as listed within. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 433 (SENIOR TAX REBATE)

Ordinance No. 433

An Ordinance of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, amending the Code of the Township of West Deer to increase the Senior Citizen Tax Rebate from \$10 to \$35.

The Board will consider adoption of the Ordinance at their 20 May 2020 meeting.

Mr. Mator explained to those in attendance that this is an effort by the Board to provide additional relief during this time to the West Deer seniors.

Mr. Karpuzi stated that the Board of Supervisors had met previously to discuss the ways that the Township could help the West Deer residents during this time of need.

Mr. Forbes expressed support by saying that this would really help out the seniors of West Deer. Mr. Forbes went into great detail of how this will help seniors.

Mrs. Jordan requested to have more facts for the May Meeting.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of Ordinance No. 433. Motion carried unanimously 4-0.

AWARD: 2020 ROAD PROGRAM

Plans, specifications, and bid documents were prepared by Shoup Engineering for the 2020 Road Program.

The project was advertised, and sealed bids were received until 1:30 p.m. on Tuesday, 17 March 2020, at which time they were opened and read aloud.

Contract 20-01 – work consists of profile milling, installation of hot mix super pave binder and wearing courses, base repair, inlet adjustment and other miscellaneous work on nine (9) Township roads totaling approximately 8,420 feet in length. Alternate bids for similar work will also be received for six (6) other Township roads.

Contract 20-02 – work will consist of the installation of cold mix FB modified binder leveling course, base repair and other miscellaneous work on two (2) Township roads totaling approximately 6,920 feet. Alternate bids for similar work will also be received for two (2) other Township roads.

Contract 20-03 – work will consist of the application of a double bituminous seal coat on three (3) Township roads totaling approximately 6,240 feet in length.

Discussion was held on various items in regard to the impact this may have on Township funds due to the COVID-19.

Mr. Mator commented that the Board authorized one million dollars for the 2020 Road Improvement program. Due to the uncertain tax collections, he recommended awarding the base bids for the hot mix and seal coat projects, and hot mix alternates #1 through #4, but not awarding the cold mix bids. Mr. Mator stated that should save the Township between \$400,000 and \$500,000; an amount that could be used to protect taxpayers if the impact of COVID-19 on Township revenues is severe.

Mrs. Jordan asked if the Board could table the cold mix bids until possibly later in the year once the Township can review finances after the pandemic is over.

Mr. Robb replied that once the cold mix bids are tabled, the bids themselves would expire before the Board could address them again, and that tabling would therefore have no real effect; it would be the same as defeating the motion in this case.

CONTRACT 20-01 HOT MIX ASPHALT

Base Bid: Cedar Lane, Elm Street, Fir Street, Fourteenth Alley, Kaufman Road (Logan Road to Saxonburg Blvd.), Larch Street, Maple Avenue, Mueller Street and Orchard Street

Alternate Bid: Church Street (East and West), Garden Street, Plant Street, West Street, Lawrence Court and Quail Ridge Court

<u>BIDDERS:</u>	<u>BASE</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Alternate 3</u>	<u>Alternate 4</u>
	<u>BID</u>	<u>Church St.</u>	<u>Garden St.</u>	<u>Plant St.</u>	<u>West St.</u>
		(East and West)			

Shields Asphalt Paving, Inc	\$375,575.33	\$41,648.70	\$18,016.75	\$6,511.81	\$21,506.05
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Tresco Paving Corp.	\$397,563.00	\$44,451.50	\$19,503.00	\$6,796.00	\$22,571.75
A. Liberoni, Inc.	\$416,114.21	\$46,196.00	\$20,244.22	\$7,038.67	\$23,578.25
Youngblood Paving, Inc.	\$433,638.20	\$47,681.00	\$20,233.00	\$8,472.00	\$25,885.50
Mele & Mele & Sons, Inc.	\$447,357.50	\$48,878.50	\$21,474.50	\$7,690.00	\$25,410.00
El Grande Industries, Inc.	\$458,561.50	\$51,100.50	\$21,474.50	\$7,705.00	\$25,925.00
A Folino Construction Inc	\$489,869.01	\$56,849.00	\$24,900.52	\$8,711.07	\$29,169.85

BIDDERS: **Alternate 5** **Alternate 6**
Lawrence Ct. **Quail Ridge Ct.**

Shields Asphalt Paving, Inc	\$40,396.10	\$39,302.10**
Tresco Paving Corp.	\$43,712.50	\$42,551.50
A Liberoni, Inc.	\$45,424.08	\$44,124.14
Youngblood Paving, Inc.	\$44,958.00	\$43,297.90
Mele & Mele & Sons, Inc.	\$47,862.50	\$46,395.00
El Grande Industries, Inc.	\$49,972.50	\$48,627.00
A Folino Construction Inc	\$55,664.08	\$54,152.04

**Bid total was \$38,990.30 which contained Unit Price math errors.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to award the 2020 Road Program Hot Mix Asphalt Paving Contract 20-01 to Shields Asphalt Paving, Inc. in the amount of \$375,575.33 for the Base Bid, and \$87,683.31 for alternates #1 through #4, for a total of \$417,224.03. Motion carried unanimously 4-0.

CONTRACT 20-02 COLD MIX ASPHALT

<u>BIDDERS:</u>	<u>BASE BID:</u>	<u>Alternate 1</u>	<u>Alternate 2</u>
	<u>Eisele Drive and Rittman Rd</u>	<u>Shuster Rd</u>	<u>Blanchard Rd</u>
Youngblood Paving, Inc.	\$298,556.90	\$347,003.30	\$99,909.60
Russell Standard Corporation	\$317,221.90	\$369,117.50	\$105,712.80

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to table the 2020 Road Program Cold Mix Asphalt Paving Contract in its entirety. Motion carried unanimously 4-0.

CONTRACT 20-03 DOUBLE BITUMINOUS SEAL COAT

Base Bid: Dawson Road, McKalloff Road and Old Bakerstown Road

<u>BIDDERS:</u>	<u>BASE BID</u>
Youngblood Paving, Inc.	\$53,518.40
Russell Standard Corporation	\$53,593.64

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the 2020 Road Program Double Bituminous Seal Coat Contract 20-03 to Youngblood Paving, Inc. in the amount of \$53,518.40 for the Base Bid. Motion carried unanimously 4-0.

GRAND TOTAL OF 2020 ROAD PROJECT: \$516,777.04

AWARD: DEMOLITION CONTRACT

After following proper procedures, the Board authorized the advertisement of the demolition of the structure located at 494 Bairdford Road, Bairdford, PA 15006.

Lot/block # 1669-F-33

Owner: Neil Flortine (deceased)

The project was advertised and sealed bids were received until 9:00 a.m. on Tuesday, 10 March 2020, at which time they were opened and read aloud.

<u>Bidders</u>	<u>Total Amount</u>
1) Haas Excavation & Demolition	\$8000.00
2) Ron Gillette, Inc.	\$8400.00
3) John Kapustik Escavating	\$9275.00
4) T.A. Gull, Inc	\$9800.00
5) Jericho Excavation	\$14980.00

Mr. Payne commented that Haas Excavation & Demolition has done multiple demolition projects for the Township, so the company is a responsible bidder.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to award the 2020 Demolition Project to Haas Excavation & Demolition for the structure at the property located at 494 Bairdford Road Bairdford, PA 15006 in the amount of \$8,000.00. Motion carried unanimously 4-0.

DECISION: MCINTYRE HEIGHTS PRD

Mr. Robb stated that the developer of McIntyre Heights PRD is building thirty-one family owned homes and thirty-two duplexes. The Board's decision is drafted with conditions that are based upon a traffic impact study to:

- 1.) Identify any negative impacts that may arise as a result from this development.
- 2.) Ensure the developer takes actions necessary to mitigate impact on surrounding residents.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adopt the findings and decision approving the McIntyre Heights PRD. Motion carried unanimously 4-0.

OLD BUSINESS

- Mrs. Hollibaugh updated those in attendance on the status of association meetings, and thanked Mrs. Jordan for being the Easter Bunny.
- Mr. Forbes also thanked Mrs. Jordan for being the Easter Bunny.
- Mr. Karpuzi asked for an update on an EMS meeting that was held.
 - Mr. Forbes commented that the virtual meeting was held between himself, Mrs. Jordan, EMS Director Bill Humes, Mr. Mator, and Mr. Robb. They discussed issues the EMS is facing, and Mr. Mator and Mr. Humes would be exchanging information and bringing any items to the Board if needed.
 - Mrs. Jordan commented that the Township is so fortunate to have the local EMS and fire departments, and that the Township wants to help/support them to any extent it can.

ADOPTION: RESOLUTION 2020-10 (BAIRDFORD PARK GEDTF GRANT)

Resolution No. 2020-10 authorizes the Township Manager to apply for, the Chairperson of the Board of Supervisors to sign for (if approved), and the Township Manager to serve as an authorized Official for a GEDTF Grant for the Bairdford Park portion of the West Deer Township Master Park Plan.

Mr. Mator explained the Grant for Bairdford Park in detail.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2020-10 authorizing the Township Manager to apply for, the Chairperson of the Board of Supervisors to sign for (if approved), and the Township Manager to serve as an authorized Official for a GEDTF Grant for the Bairdford Park portion of the West Deer Township Master Park Plan. Motion carried unanimously 4-0.

AWARD: WEST DEER TOWNSHIP NIKE AND BAIRDFORD PARKS FIELD/LANDSCAPE RESTORATION PROJECT

In following proper procedures proscribed by the District Magistrate, the Board authorized the advertisement of the West Deer Township Nike and Bairdford Parks Field/Landscape Restoration Project.

The project was advertised and sealed Bids were received until 1:00 p.m. on Tuesday, 17 March 2020, and were opened and read aloud at 1:45 p.m.

<u>Bidders</u>	<u>Total Amount</u>
1.) Hollibaugh Landscaping	\$19,500.00
2.) Penn Landscape & Cement Work	\$20,880.00
3.) Timothy Esken DBA Esken Landscaping	\$23,500.00

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to award the West Deer Township Nike and Bairdford parks Field/Landscape Restoration Project to Hollibaugh Landscaping in the amount of \$19,500.00. A roll call vote was taken. Members voting yes: Mr. Forbes, Mrs. Jordan, and Mr. Karpuzi. Member abstaining: Mrs. Hollibaugh. Motion carried: 3-yes, 0-no, 1-abstention.

ADOPTION: RESOLUTION NO. 2020-11 (STATE OF EMERGENCY)

At its emergency meeting on 23 March 2020, the Board of Supervisors declared a state of emergency. Mr. Robb explained that the County is requiring the Township to extend the declaration by passing this Resolution.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Jordan to adopt Resolution No. 2020-11, a Resolution of the Board of Supervisors of the Township of West Deer extending the Declaration of a State of Emergency under Pennsylvania's Emergency Management Services Act. Motion carried unanimously 4-0.

NEW BUSINESS

- Mr. Forbes asked for any projected impact the COVID-19 pandemic will have on the Township's Financials moving forward.

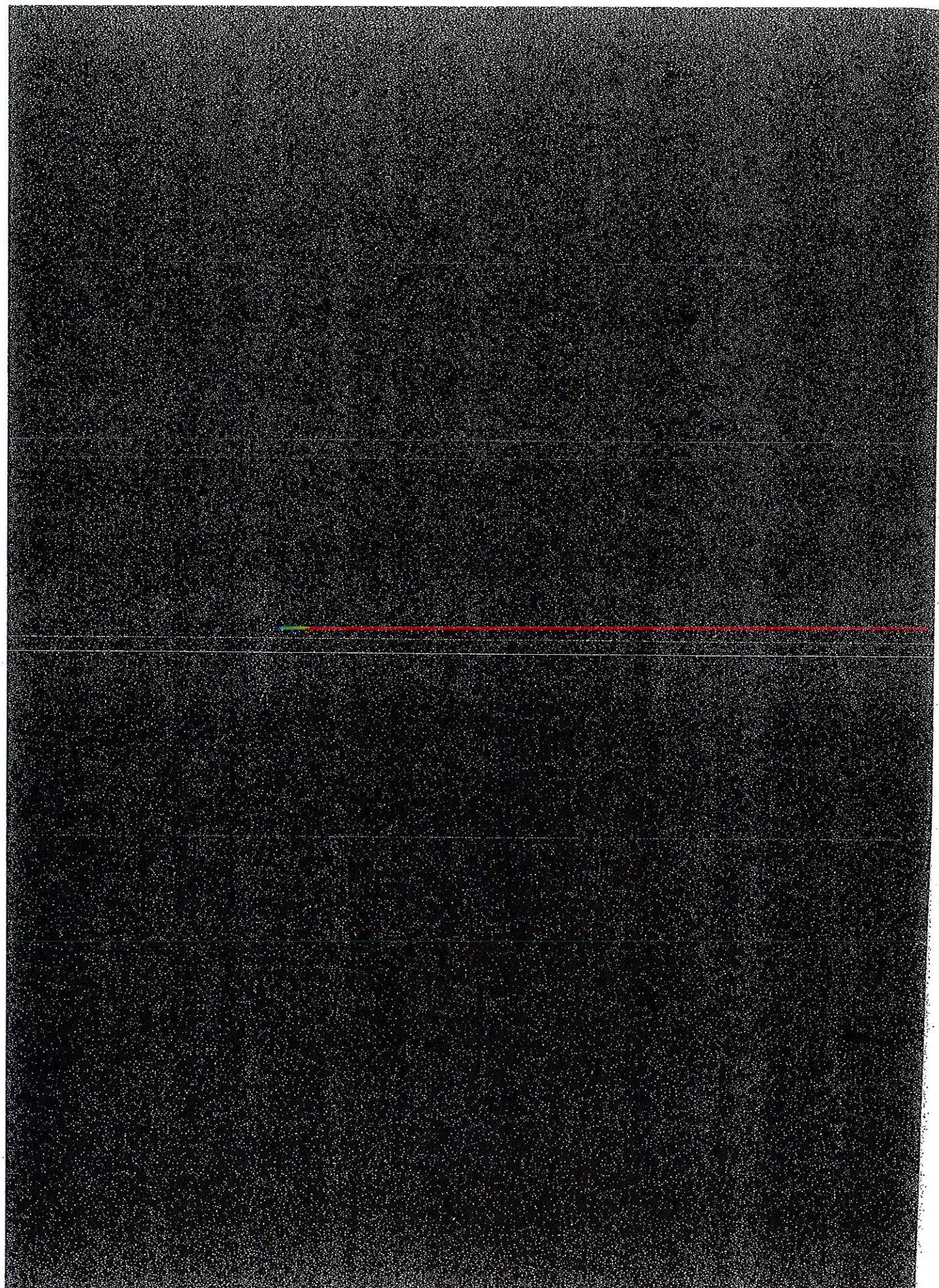
Mr. Mator described the possible areas the Township could see the greatest reduction in revenues, and stated that he had been working with the Commonwealth to receive accurate unemployment figures to model a more accurate report. He also explained measures that were being taken by Township personnel to monitor spending, and commented that the reduced Road Program mentioned earlier in the meeting – as well as reserves – could go a long way in cushioning the blow.

- Mrs. Jordan expressed her thank you to everyone for their help coordinating the Easter Bunny event.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Forbes to adjourn the meeting at 8:24 p.m. Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
April 30, 2020

I - GENERAL FUND:

	<u>April</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,307,706.17	2,569,097.26	39.65%
Expenditures	285,388.71	1,384,033.41	21.36%

Cash and Cash Equivalents:

Sweep Account

1,300,893.61

1,300,893.61

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

46,304.06

Fire Tax Fund:

Restricted

86,520.00

State/Liquid Fuels Fund:

Restricted

365,747.66

498,571.72

Investments:

Operating Reserve Fund:

Reserved

230,257.50

Capital Reserve Fund:

Reserved

1,374,558.81

1,604,816.31

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 4/30/20

3,404,281.64

Interest Earned April 2020

282.76

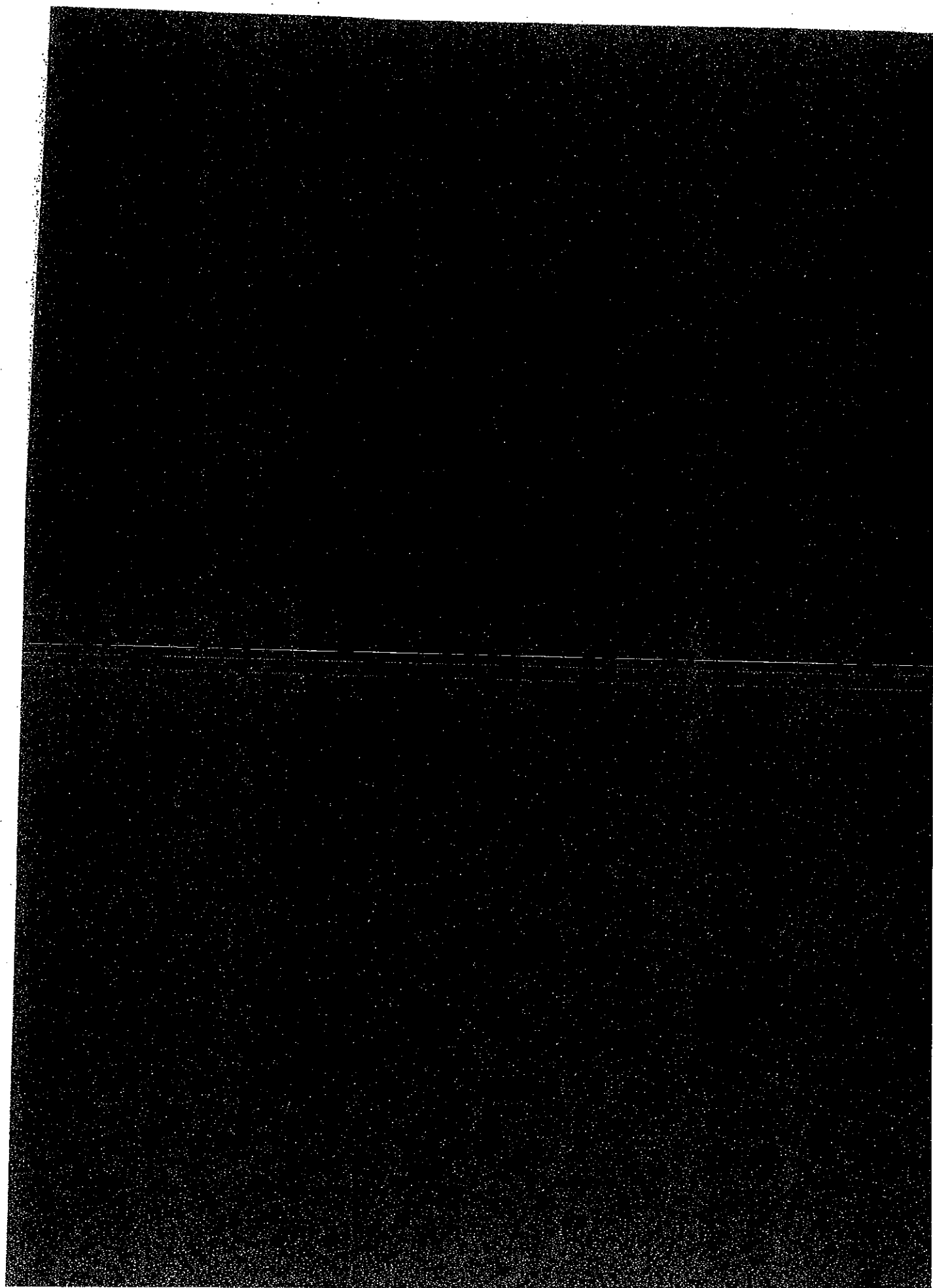
	<u>4/1/2020</u>		<u>April</u>		<u>4/30/2020</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	145,765.37	\$	2,607.94		143,509.44
NexTier Bank VFC #2	420,108.36	\$	2,680.96		418,783.11

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2020

	<u>APRIL</u>	<u>YTD</u>
GENERAL FUND	\$7.78	\$7.92
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$1.76	\$13.64
OPERATING RESERVE	\$9.43	\$912.36
STATE FUND	\$258.08	\$838.30
CAPITAL RESERVE	<u>\$5.71</u>	<u>\$15,829.68</u>
TOTAL INTEREST EARNED	<u><u>\$282.76</u></u>	<u><u>\$17,601.90</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. KARPUI	—	—	—	—

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 11:02 am
Date: 05/14/2020
Page: 1By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2020 thru 05/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name:	AMERIKOHL AGGREGATES INC			5120.31				5120.31		
Name:	AMERIKOHL TRANSPORT INC			2263.72				2263.72		
Name:	BEARCOM			194.97				194.97		
Name:	BEST WHOLESALE TIRE CO, INC			412.99				412.99		
Name:	CULVERTS, INC			4641.00				4641.00		
Name:	HEI-WAY, LLC			1364.30				1364.30		
Name:	INTECH WORLDWIDE			3495.00				3495.00		
Name:	JORDAN TAX SERVICE, INC.			776.89				776.89		
Name:	KRESS TIRE			35.00				35.00		
Name:	MARKL SUPPLY			1986.62				1986.62		
Name:	OFFICE DEPOT			292.94				292.94		
Name:	SHOUP ENGINEERING INC.			892.50				892.50		
Name:	STEPHENSON EQUIPMENT, INC.			13990.64				13990.64		
Name:	THE HDH GROUP, INC.			13090.00				13090.00		
Name:	TOSHIBA FINANCIAL SERVICES			489.87				489.87		
Name:	TRISTANI BROTHERS, INC.			1174.04				1174.04		
Name:	TUCKER/ARENSBERG ATTORNEYS			4168.09				4168.09		
FINAL TOTALS:								54388.88		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 11:00 am
Date: 05/14/2020
Page: 1

By Name

Cutoff as of: 12/31/9999

Due Dates: 05/15/2020 thru 05/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Canceled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0420	42839 04/30/2020	2946.71 05/15/2020	05/05/2020			2946.71		N
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0420	42892 05/04/2020	2173.60 05/15/2020	05/05/2020			2173.60		N
Name:	AMERIKOHL AGGREGATES INC			5120.31				5120.31		
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0420	30010 04/30/2020	1302.76 05/15/2020	05/05/2020			1302.76		N
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0420	30041 05/04/2020	960.96 05/15/2020	05/05/2020			960.96		N
Name:	AMERIKOHL TRANSPORT INC			2263.72				2263.72		
00674	BEARCOM Road: Radio Equip Maint	430.327 0520	5020997 05/01/2020	57.47 05/15/2020	05/04/2020			57.47		N
00674	BEARCOM POL: Radio Equip Maint	410.328 0520	5021650 05/04/2020	137.50 05/15/2020	05/05/2020			137.50		N
Name:	BEARCOM			194.97				194.97		
00553	BEST WHOLESALE TIRE Police:Car #36-wheel bearing/o0420	410.374 0420	17419 04/21/2020	350.34 05/15/2020	05/01/2020			350.34		N
00553	BEST WHOLESALE TIRE Police:Car #37-rotation/oil ch0420	410.374 0420	17435 04/24/2020	62.65 05/15/2020	05/01/2020			62.65		N
Name:	BEST WHOLESALE TIRE CO, INC			412.99				412.99		
00238	CULVERTS, INC Road:12"WYE Smooth Interior	430.611 0420	IN00155258 04/09/2020	141.00 05/15/2020	04/23/2020			141.00		N
00238	CULVERTS, INC Road:Catch Basins-2'x4' H-20 B0420	430.611 0420	IN00155428 04/16/2020	4500.00 05/15/2020	04/23/2020			4500.00		N
Name:	CULVERTS, INC			4641.00				4641.00		
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0420	414009 04/15/2020	375.29 05/15/2020	04/16/2020			375.29		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0420	416001 04/17/2020	338.41 05/15/2020	04/20/2020			338.41		N

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 11:00 am
Date: 05/14/2020
Page: 2By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2020 thru 05/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0520	501009 05/04/2020	167.98 05/15/2020	05/05/2020			167.98		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0520	505016 05/06/2020	175.35 05/15/2020	05/08/2020			175.35		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0520	507012 05/08/2020	173.71 05/15/2020	05/11/2020			173.71		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0520	511008 05/12/2020	133.56 05/15/2020	05/14/2020			133.56		N
Name: HEI-WAY, LLC				1364.30				1364.30		
00737	INTECH WORLDWIDE Police:Support Contract 12/19-0520	407.273 0520	2019501 05/14/2020	3495.00 05/15/2020	05/14/2020			3495.00		N
Name: INTECH WORLDWIDE				3495.00				3495.00		
00106	JORDAN TAX SERVICE, 403.140 Delinquent R E Tax Commission 0420	403.140 0420	4-C-#111 04/13/2020	776.89 05/15/2020	04/21/2020			776.89		N
Name: JORDAN TAX SERVICE, INC.				776.89				776.89		
00362	KRESS TIRE Road: Repair flat	430.374 0520	9720-33 05/01/2020	35.00 05/15/2020	05/04/2020			35.00		N
Name: KRESS TIRE				35.00				35.00		
00542	MARKL SUPPLY Loper:uniform shirt/velcro nam0520	410.190 0520	128930-0 05/07/2020	170.00 05/15/2020	05/12/2020			170.00		N
00542	MARKL SUPPLY Shurine:uniform shirt/velcro n0520	410.190 0520	128930-0 05/07/2020	170.00 05/15/2020	05/12/2020			170.00		N
00542	MARKL SUPPLY POL:223 REM 55GR 500 RD-Ammun0420	410.239 0420	129260-0 04/14/2020	1207.12 05/15/2020				1207.12		N
00542	MARKL SUPPLY POL:357 SIG 125GR 1000 RD	410.239 0520	129260-1 05/04/2020	439.50 05/15/2020	05/07/2020			439.50		N
Name: MARKL SUPPLY				1986.62				1986.62		
00657	OFFICE DEPOT Twp: Office supplies	406.210 0420	469120453001 04/01/2020	22.50 05/15/2020	04/13/2020			22.50		N

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 11:00 am
Date: 05/14/2020
Page: 3

By Name
Cutoff as of: 12/31/9999

Due Dates: 05/15/2020 thru 05/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657	OFFICE DEPOT	406.210	469120660001	182.57	05/15/2020	04/13/2020		182.57		N
	Twp: office supplies	0420	04/01/2020							
00657	OFFICE DEPOT	406.210	473056288001	87.87	05/15/2020	04/20/2020		87.87		N
	Office supplies	0420	04/08/2020							
Name: OFFICE DEPOT				292.94				292.94		
00830	SHOUP ENGINEERING IN 408.313	20-153	20-153	331.50	05/15/2020	05/08/2020		331.50		N
	Park: 3/18-5/4 Field Damage Bi0520		05/05/2020							
00830	SHOUP ENGINEERING IN 408.313	200-149	200-149	306.00	05/15/2020	05/01/2020		306.00		N
	Engineering: Miscellaneous	0420	04/30/2020							
00830	SHOUP ENGINEERING IN 408.319	200-150	200-150	25.50	05/15/2020	05/01/2020		25.50		N
	Engineering: Leto well pad	0420	04/30/2020							
00830	SHOUP ENGINEERING IN 408.319	200-151	200-151	229.50	05/15/2020	05/01/2020		229.50		N
	Engineering: Milakiel Plan	0420	04/30/2020							
Name: SHOUP ENGINEERING INC.				892.50				892.50		
00074	STEPHENSON EQUIPMENT	430.374	18028147	1661.65	05/15/2020	04/23/2020		1661.65		N
	Road: boom mower/Kit/Knife/60	0420	04/21/2020							
00074	STEPHENSON EQUIPMENT	430.374	18028350	222.06	05/15/2020	05/01/2020		222.06		N
	Road: skid shoe/bolts	0429	04/29/2020							
00074	STEPHENSON EQUIPMENT	430.374	18028354	61.53	05/15/2020	05/01/2020		61.53		N
	Road: hinge pin	0429	04/29/2020							
00074	STEPHENSON EQUIPMENT	430.611	18028486	12045.40	05/15/2020	05/07/2020		12045.40		N
	Road: Pipe/6"x10/18"/12"& 15"	0520	05/04/2020							
Name: STEPHENSON EQUIPMENT, INC.				13990.64				13990.64		
10114	THE HDH GROUP, INC.	400.352	1867697	13090.00	05/15/2020	05/14/2020		13090.00		N
	Public Officials Liability Ins0520		05/14/2020							
Name: THE HDH GROUP, INC.				13090.00				13090.00		
00577	TOSHIBA FINANCIAL SE 406.261	5010-090360	5010-090360	244.93	05/15/2020	04/24/2020		244.93		N
	Lease & Maintenance of Copiers0420		04/20/2020							
00577	TOSHIBA FINANCIAL SE 410.261	5010-090360	5010-090360	244.94	05/15/2020	04/24/2020		244.94		N
	Lease & Maintenance of Copiers0420		04/20/2020							

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 11:00 am
Date: 05/14/2020
Page: 4

By Name

Cutoff as of: 12/31/9999

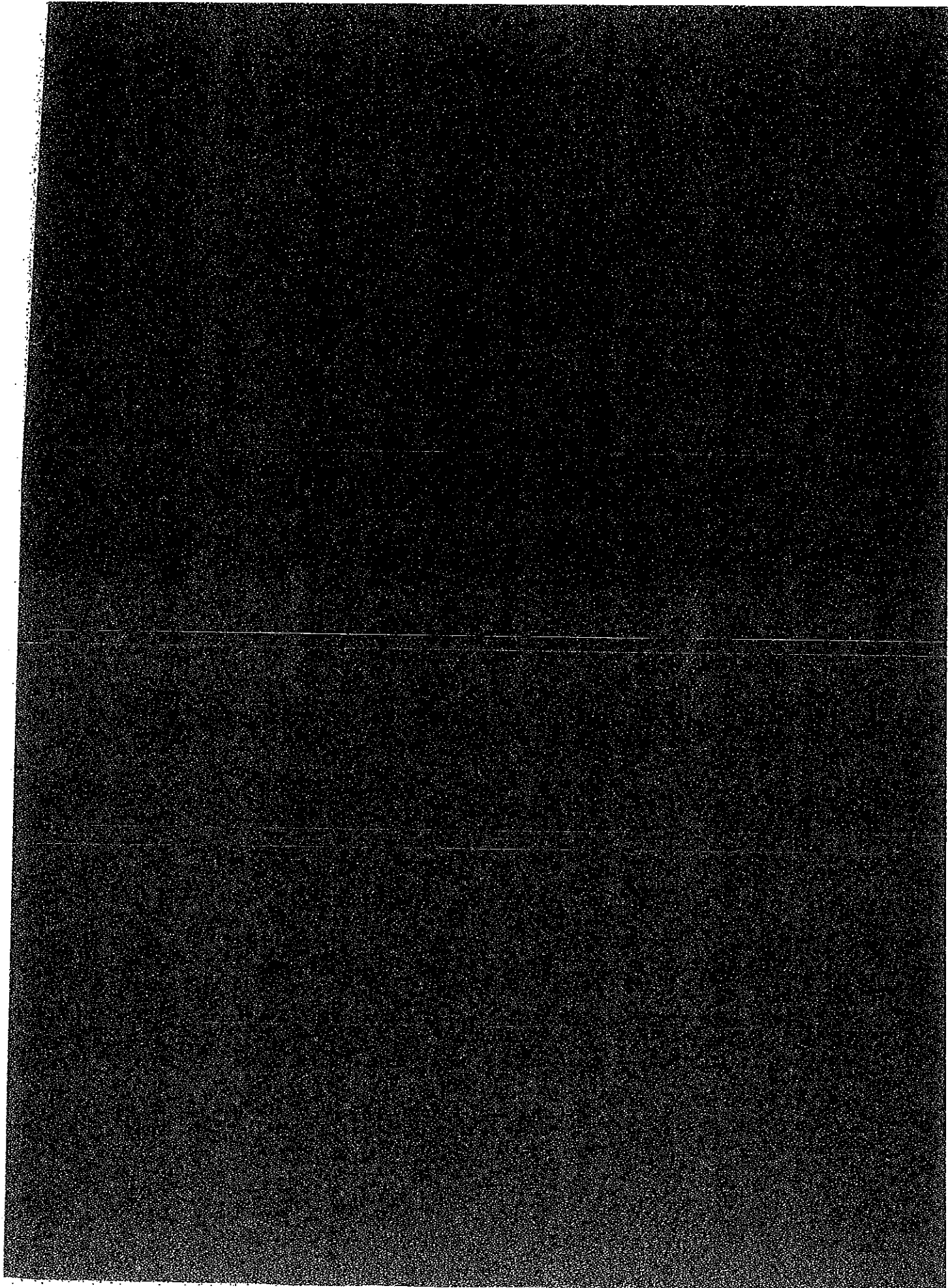
Due Dates: 05/15/2020 thru 05/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: TOSHIBA FINANCIAL SERVICES				489.87				489.87		
00067	TRISTANI BROTHERS, I	430.374	200418	544.44				544.44		
Road:cat excavator repairs				05/15/2020	05/05/2020					N
00067	TRISTANI BROTHERS, I	430.374	200419	100.00				100.00		
Road: inspect-trailer				05/15/2020	05/05/2020					N
00067	TRISTANI BROTHERS, I	430.374	200420	100.00				100.00		
Road:2018 F550-Inspection				05/15/2020	05/05/2020					N
00067	TRISTANI BROTHERS, I	430.374	200421	100.00				100.00		
Road:2019 F550-Inspection				05/15/2020	05/05/2020					N
00067	TRISTANI BROTHERS, I	430.374	200422	329.60				329.60		
Road:2016 F550-Inspection				05/15/2020	05/05/2020					N
Name: TRISTANI BROTHERS, INC.				1174.04				1174.04		
00813	TUCKER/ARENSBERG ATT	404.111	600258	3544.09				3544.09		
Legal Services: General				05/15/2020	05/06/2020					N
00813	TUCKER/ARENSBERG ATT	404.111	600259	500.00				500.00		
Legal Services: Retainer				05/15/2020	05/06/2020					N
00813	TUCKER/ARENSBERG ATT	404.111	600260	124.00				124.00		
Legal Services: Olympus Gas we0420				05/15/2020	05/06/2020					N
Name: TUCKER/ARENSBERG ATTORNEYS				4168.09				4168.09		

FINAL TOTALS:

54388.88

54388.88



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: May 5, 2020

Attached is the Officer's Monthly Report for April 2020.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
S. Hollibaugh, Vice Chairwoman
B. Jordan
S. Maudhuit
B. Forbes

Points of Interest

April 2020

Chief Jonathan Lape

- April 7, 14, 21, 28- Conference call with COG Chiefs
- April 9- Allegheny County Chief's Email Conference
- April 14- Conference call with PennDOT regarding DUI grant (Officer Dobson attended)
- April 27- Conference call meeting with PennDOT regarding DUI, Aggressive Driving, and Click It or Ticket Grants (Sgt. Loper & Officer Dobson attended)

K9 Officer Edward Newman

- April 1- conducted training on tracking and narcotics at Butler Preston Park
- April 8- conducted tracking and narcotics training at Bairdford Park
- April 15- conducted tracking and narcotics training at Butler Park
- April 22- conducted training on tracking and narcotics at Middlesex Township Road Department
- April 29- conducted training at West Deer K9 Training Center, invited 10 year old to observe to help celebrate his birthday

Sergeant Mikus & Officer Petosky

- Trainings Cancelled
- No Callouts

Explorers

- Cancelled for both weeks due to pandemic

School District Details

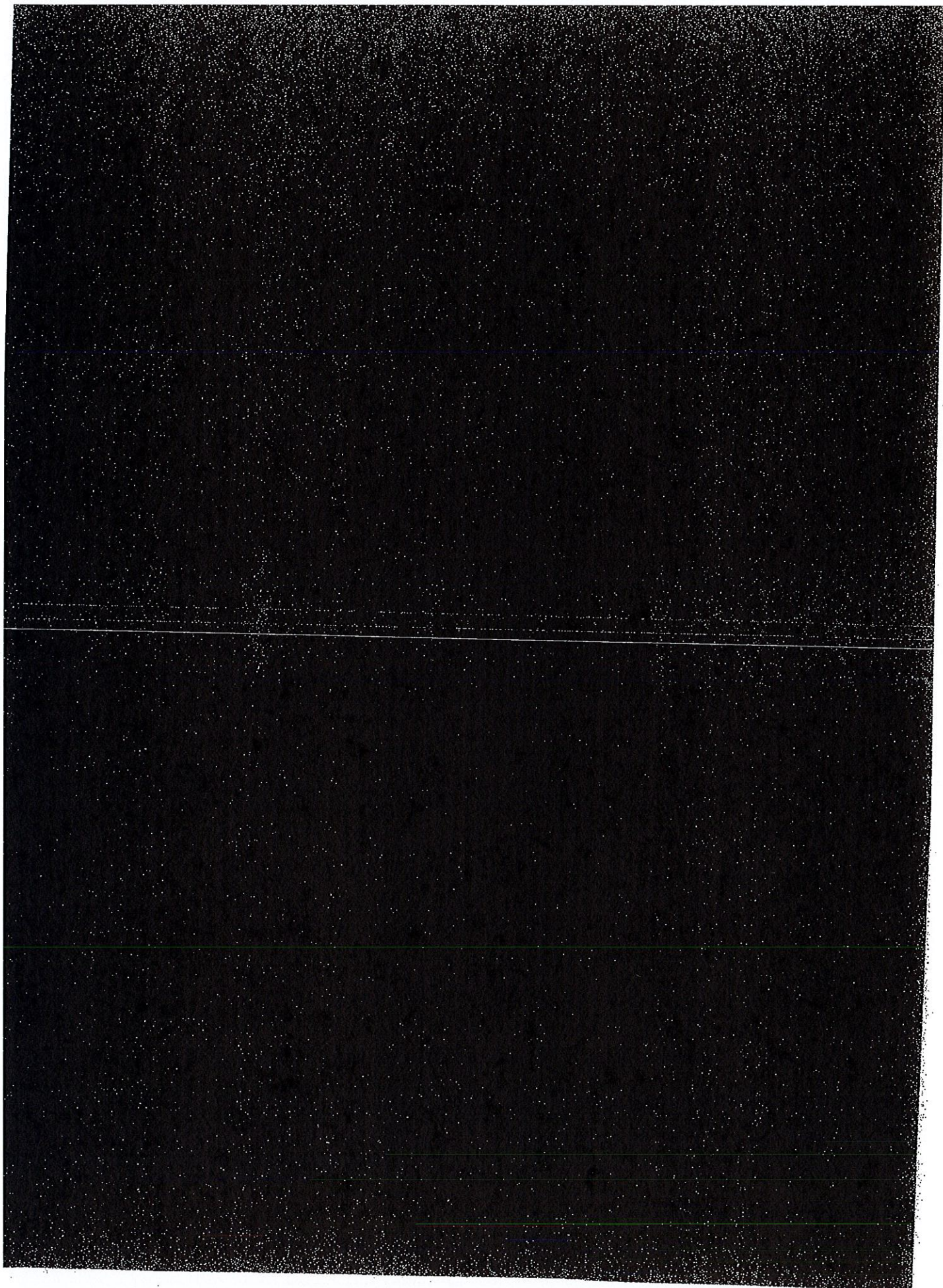
- No SRO Logs
- Deer Lakes School District closed as of the afternoon of March 13 due to COVID-19 and will not reopened until the next academic year.

Misc. Details

- April 6-8-Officer Burk assisted with Easter Bunny visits throughout the township.
- April 7- Officer Evan picked up resources provided by Allegheny County Emergency Services.
- April 9- Sergeant Loper participated in a parade on West Starz for a little boys birthday
- April 9- All Public Works and Police vehicles were professionally disinfected.

OFFICER'S MONTHLY REPORT
APRIL 2020

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	42	202	244
CALLS FOR SERVICE/FIELD CONTACTS	382	1,278	1660
ALL OTHER CALLS	481	1,406	1887
TOTALS CALLS FOR SERVICE	905	2,886	3791
<u>ARRESTS</u>			
ADULT	0	14	14
JUVENILE	0	0	0
TRAFFIC CITATIONS	3	30	33
NON TRAFFIC CITATIONS	5	8	13
PARKING CITATIONS	0	7	7
WARNINGS	0	21	21
<u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	3	3
<u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	11,304	29,559	40863
GALLONS OF GASOLINE USED	939.4	2,715.10	3654.5
REPAIRS/MAINTENANCE	987.51	4,020.72	5008.23
<u>OVERTIME PAID</u>			
COURT (OFF DUTY)	0	45.00	45
PRELIMINARY HEARINGS	0	8.00	8
PRETRIAL	0	0.00	0
INVESTIGATIONS	3	37.00	40
ARRESTS	0	19.00	19
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	8	24.00	32
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	6	55.00	61
TOTAL HOURS	17	188.00	205



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2020
MONTHLY REPORT FOR APRIL
PUBLIC WORKS DEPARTMENT

ROADS

- Install 630' of 15 " pipe, 30' of 12" pipe, 75' french drain pipe and 3 catch basin on McIntyre Road.
- Install 40' of 12" pipe and 1 catch basin on Glasgow Road.
- Install 510' of 12 " pipe and 3 catch basins on Plant Street.
- Place R-5 stone for erosion control on Donaldson Road 234'.
- Start base repair on Donaldson Road.
- Repair alley in Russellton #2.
- Put reclaim asphalt in alley in Bairdford.
- Patch holes.

TRUCKS & EQUIPMENT

- Clean trucks for COVID-19 with sanitation spray.
- Hauled mower to Vettorini for warranty work.
- Truck # 2 to Tristanis.
- Replace disc and cutting blades on Boom mower, grease and oil change.
- Hauled excavator to Tristanis – Replace starter and misc.

MISCELLANEOUS

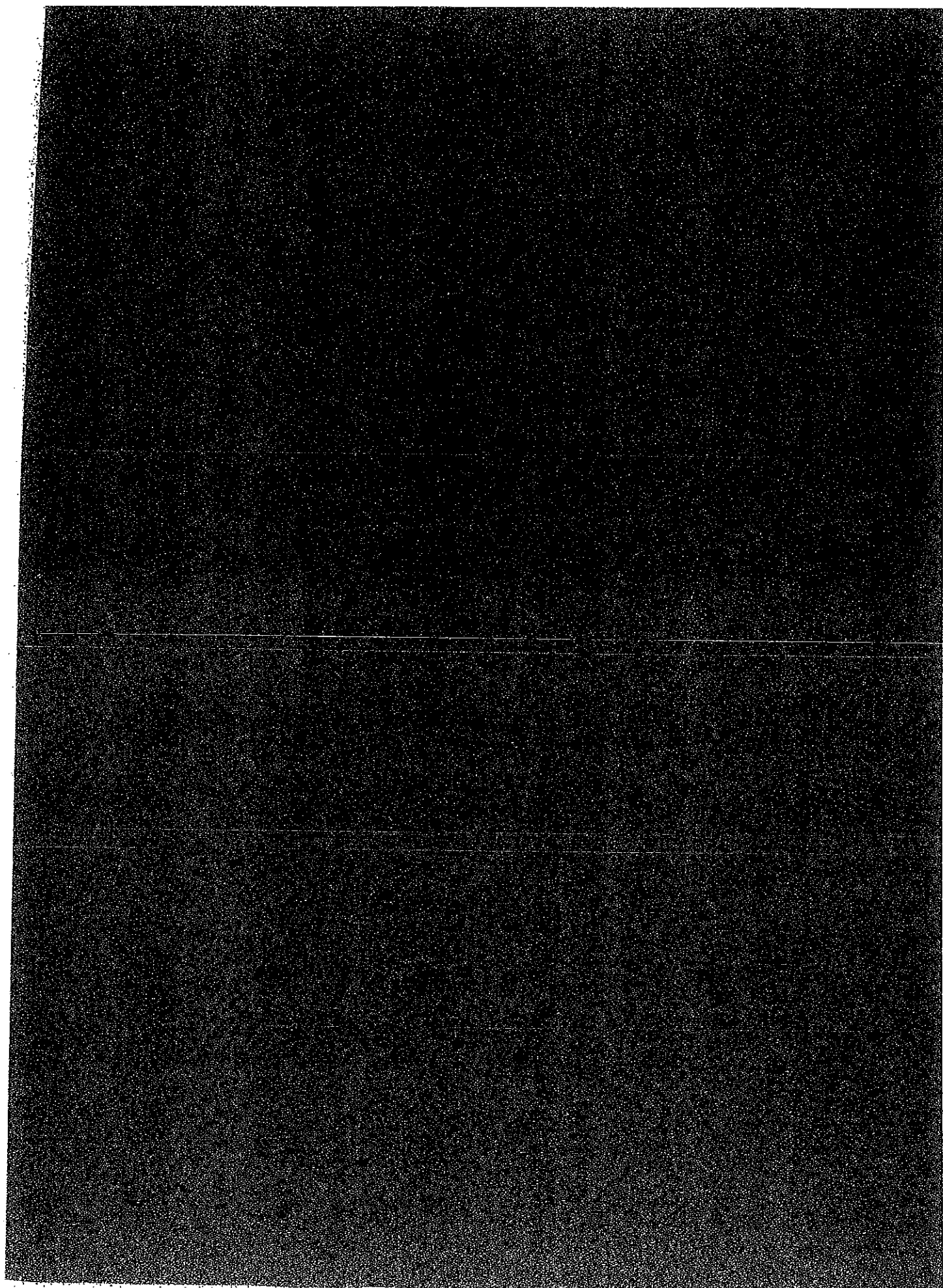
- Respond to Fire Marshall request at Shepard Road house fire.
- Repaired curb, placed modified and plant grass on West Stag- Job restoration.
- Cleaned various catch basins and removed trees from heavy rains.
- Fix sign on Ashley.
- Helped Police destroy old evidence.
- Haul leaves to Premium Landscape.
- Pick up preen for Nike Site.
- Received remaining 500 ton of salt.
- Carry retention boxes upstairs for Barb.
- Brought recycling bins to Municipal building.
- Turn on water at Park.
- Reorganize pipe and receive order of pipe.
- Mow Kaufman Road (part to be paved).
- Cut grass at Park, Nike Site, Curtisville Park, Russellton Park and Municipal building.

PA1 Calls
74

OT
9 hrs


Kevin Olar

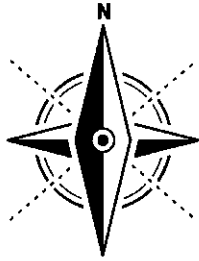
5-6-2020
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

APRIL 2020 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared May 13, 2020

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting - April 15, 2020

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- **2020 Road Improvement Project** - Bids for the various road improvement projects were opened on March 17, 2020. The hot mix asphalt paving contract was awarded to Shields Asphalt Paving and the seal coating contract was awarded to Youngblood Paving. Shields Asphalt commenced work on May 4, 2020 with completion anticipated in about a week.

Nike Park Project - DCNR Grant

- **Pavilions** - Jeffrey Associates has completed the concrete slabs and walkways, and installation of the pavilions should be completed within a few weeks.
- **Restroom Renovation/Dumpster Enclosure** - Select Contracting has completed work on this project.

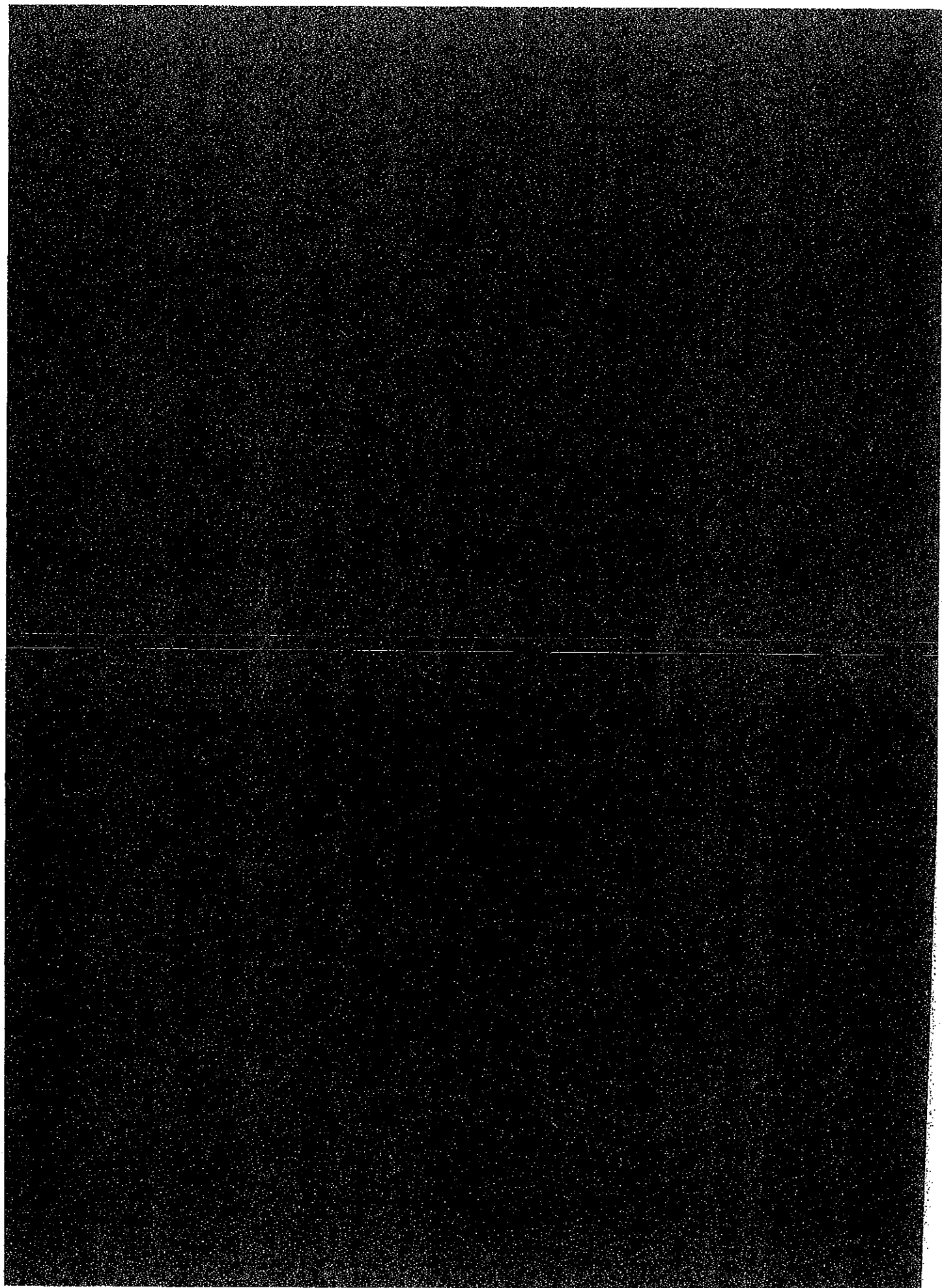
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- **Leto and Dionysus Well Pads** - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission as conditions permit.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

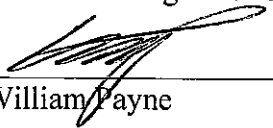
ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

Code Enforcement

April 30, 2020

1. Issued 15 Occupancy Permits
2. Issued 13 Building Permits
3. Performed 51 site inspections
4. Planning commission meeting was canceled due to Covid-19.
5. No Zoning Hearing Board meeting was held.
6. Initiated 25 complaint investigations.
7. Issued 16 Notices of violations.
8. Issued 17 citations written but not filed due to magistrate closure.
9. Dispatched 1 groundhog.
10. Continued editing of zoning ordinance.
11. Updated building permits wording to include Covid-19 provisions.
12. Dorothy completed 5 MS4 online training workshops.
13. Continued updating Municipality with detailed property info and contact info.
14. File organization of archived materials.



William Payne

**West Deer Township
Occupancy Permit Report
April 2020**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
04/02/2020	O20-052	1667-N-74-A	GLASSO BUILDERS	909 COPPER CREEK TRAIL	New One or Two Family Residences	Yes
04/02/2020	O20-053	1667-N-74-B	GLASSO BUILDERS	911 COPPER CREEK TRAIL	New One or Two Family Residences	Yes
04/02/2020	O20-054	1667-N-66-A	GLASSO BUILDERS	914 COPPER CREEK TRAIL	New One or Two Family Residences	Yes
04/02/2020	O20-055	1667-N-66	GLASSO BUILDERS	916 Copper Creek Trail	New One or Two Family Residences	Yes
04/02/2020	O20-056	1360-A-234	HOWARD & DAVID KEPPEL	33 BURGER RD	Single Family Home	No
04/02/2020	O20-057	2011-A-326-1603	JAY F MARCUSFIELD	1603 HOGAN WAY	Single Family Home	No
04/07/2020	O20-058	1361-D-8	GEORGE E BUCHANICH	756-758 LITTLE DEER CREEK RD	Single Family Home	No
04/15/2020	O20-059	1511-J-385	Glen Parks	2138 SAXONBURG BLVD	Single Family Home	No
04/15/2020	O20-060	1511-E-173	Emery R. Persinger	2109 SAXONBURG BLVD	Single Family Home	No
04/15/2020	O20-061	2013-N-23	Colin Ross Edgerton	431 ALDER ST	Single Family Home	No
04/16/2020	O20-062	1512-M-153	Joseph James Trocki	31 MCKRELL RD	Single Family Home	No

**West Deer Township
Occupancy Permit Report
April 2020**

04/21/2020	020-063	2011-E-85-1210	JOHN FAYEWICZ	1210 Nicklaus Way	Single Family Home	No
04/21/2020	020-064	1359-M-192	STEPHEN & ALISSA MOTÉ	2294 SAXONBURG RD	Single Family Home	No
04/29/2020	020-065	2010-F-284	Eric Mockenhaupt (COPAM Properties)	45-58 Hampshire Lane	Apartment	Yes
04/30/2020	020-066	2193-K-285	Ian and Erin Smith	972 DEER CREEK RD	Single Family Home	No

Total Fees Collected by Month						
April-	\$225					

Total Fees Collected						
Grand Total - \$225						

**West Deer Township
Building Permit Report
April 2020**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
04/02/2020	P20-025	Porch with Roof	TIMOTHY PITTMAN, JR	101 SQUIRREL HOLLOW RD	1357-E-265	\$1,200.00	\$25.00
04/02/2020	P20-026	Above Ground Pool	DENISE LONG	208 POLLOCK ST	1838-R-314	\$5,180.00	\$44.00
04/02/2020	P20-027	Emergency Generator	TIMOTHY & DIANE YOUNG	118 Lex Lane	1214-A-137	\$7,828.66	\$55.00
04/06/2020	P20-028	Fence	Joseph and Rachel Dillon	3431 CEDAR GLEN DR	1214-K-76	\$2,000.00	\$25.00
04/14/2020	P20-029	Above Ground Pool	THOMAS LEE DAVIS	81 FORD ST	1671-B-119	\$2,707.00	\$44.00
04/16/2020	P20-030	Accessory Structure	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$15,000.00	\$90.00
04/20/2020	P20-031	Above Ground Pool	BRIAN BURKE and STEPHANIE EDNACHESKI	456 BAIRD FORD RD	1669-K-034	\$4,596.13	\$44.00
04/21/2020	P20-032	Fence	Eric & Katelyn Nicely	353 KAUFMAN RD	1837-M-348	\$5,000.00	\$5.00
04/21/2020	P20-033	Demolition	JOSEPH THORNE	44 EMBER LANE	1671-C-294	\$	\$40.00
04/23/2020	P20-034	Fence	Michael & Marcy PANZA	357 PARTRIDGE RUN RD	1357-A-341	\$2,432.67	\$30.00
04/28/2020	P20-035	Addition	GARY & DIANNA SIMON BORSUK	531 BENJAMIN ST	1671-B-393	\$20,000.00	\$185.40

**West Deer Township
Building Permit Report
April 2020**

04/29/2020	P20-036	Deck	JOSHUA MARTIN	4364 BAKERSTOWN	2010-A-010	\$1,500.00	\$25.00
04/30/2020	P20-037	Above Ground Pool	JAMES H. MEINERT	3518 COUNTRYWOOD DR	1214-J-136	\$4,500.00	\$44.00
Totals: 13						\$71,944.46	\$656.40

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	4	\$16,983.13	\$176.00
Accessory Structure	1	\$15,000.00	\$90.00
Addition	1	\$20,000.00	\$185.40
Deck	1	\$1,500.00	\$25.00
Demolition	1	\$	\$40.00
Emergency Generator	1	\$7,828.66	\$55.00
Fence	3	\$9,432.67	\$60.00
Porch with Roof	1	\$1,200.00	\$25.00

Permit Status	Count	Construction Cost	Fee Total
Issued	13	\$71,944.46	\$656.40

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2020 To 04/30/2020

DATE	DESCRIPTION	OWNER	PROPERTY ADDRESS	LEGAL ADDRESS	PERMIT	STATUS	INSPECTOR
4/1/2020	Complaint Follow Up		166 SHEPARD RD, GIBSONIA, PA, 15044	166 SHEPARD RD	1834-F-023	Completed	William Payne
4/1/2020	Drywall		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Passed	William Payne
4/1/2020	Drywall		4201 COHASSET LN, ALLISON PARK, PA, 15101	909 COPPER CREEK TRAIL	1667-N-74-A	Passed	William Payne
4/1/2020	Footer		222 MONIER RD, GIBSONIA, PA, 15044	222 MONIER RD	2011-R-90	Passed	William Payne
4/2/2020	Complaint Follow Up		52 GRUBBS RD, CHESWICK, PA, 15044	52 GRUBBS RD	1510-S-027	Failed	William Payne
4/2/2020	Occupancy Inspection		1603 HOGAN WAY, GIBSONIA, PA, 15044	1603 HOGAN WAY	2011-A-326-1603	Passed	William Payne
4/7/2020	Complaint Follow Up		3534 HUNTERTOWN RD, ALLISON PARK, PA, 15101	3534 HUNTERTOWN RD	1214-F-113	Completed	William Payne
4/7/2020	Complaint Follow Up		25 WEST ST., RUSSELLTON, PA, 15076	756-758 LITTLE DEER CREEK RD	1361-D-8	Passed	William Payne
4/7/2020	Complaint Follow Up		25 WEST ST., RUSSELLTON, PA, 15076	756-758 LITTLE DEER CREEK RD	1361-D-8	Passed	William Payne
4/7/2020	Occupancy Inspection		2294 SAXONBURG RD, CHESWICK, PA, 15024	2294 SAXONBURG RD	1359-M-192	Passed	William Payne
4/7/2020	Complaint Follow Up		25 WEST ST., RUSSELLTON, PA, 15076	756-758 LITTLE DEER CREEK RD	1361-D-8	Passed	William Payne
4/7/2020	Occupancy Inspection		2294 SAXONBURG RD, CHESWICK, PA, 15024	2294 SAXONBURG RD	1359-M-192	Passed	William Payne
4/8/2020	Complaint Follow Up		438 ALDER ST, TARENTUM, PA, 15084	438 ALDER ST	2012-S-102	Open	William Payne
4/8/2020	Final		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Passed	William Payne
4/8/2020	Electrical/Plumbing		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Passed	William Payne
4/8/2020	Floodplain		4201 COHASSET LN, ALLISON PARK, PA, 15101	909 COPPER CREEK TRAIL	1667-N-74-A	Passed	William Payne
4/8/2020	Floodplain		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Passed	William Payne
4/8/2020	Electrical/Plumbing		4201 COHASSET LN, ALLISON PARK, PA, 15101	909 COPPER CREEK TRAIL	1667-N-74-A	Passed	William Payne
4/8/2020	Occupancy Inspection		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R-100-25A	Cancelled	William Payne
4/8/2020	Occupancy Inspection		2109 Saxonburg Blvd., Cheswick, PA, 15024	2109 SAXONBURG BLVD	1511-E-173	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2020 To 04/30/2020

Inspection Date	Inspection Type	Parcel ID	Property Name/Address	Legal Address	Parcel ID	Status	Inspector
4/8/2020	Occupancy Inspection		2109 Saxonburg Blvd., Cheswick, PA, 15024	2109 SAXONBURG BLVD	1511-E-173	Passed	William Payne
4/10/2020	Complaint Follow Up		247 OAK RD, BAIRD FORD, PA, 15006	247 OAK RD	1668-R-324	Failed	William Payne
4/10/2020	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Failed	William Payne
4/13/2020	Occupancy Inspection		2138 Saxonburg Blvd., Cheswick, PA, 15024	2138 SAXONBURG BLVD	1511-J-385	Passed	William Payne
4/13/2020	Occupancy Inspection		431 Alder St., Tarentum, PA,	431 ALDER ST	2013-N-23	Passed	William Payne
4/13/2020	Occupancy Inspection		431 Alder St., Tarentum, PA,	431 ALDER ST	2013-N-23	Passed	William Payne
4/13/2020	Occupancy Inspection		2138 Saxonburg Blvd., Cheswick, PA, 15024	2138 SAXONBURG BLVD	1511-J-385	Passed	William Payne
4/14/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	962 COPPER CREEK TRAIL	1508-A-82-A	Passed	William Payne
4/14/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	964 COPPER CREEK TRAIL	1508-A-82-B	Passed	William Payne
4/15/2020	Complaint Follow Up		43 Quigley, Cheswick, PA, 15024	43 QUIGLEY RD	1359-H-149	Passed	William Payne
4/16/2020	Complaint Follow Up		26-28 OAK ST., RUSSELLTON, PA, 15076	26-28 OAK ST	1361-M-251	Failed	William Payne
4/20/2020	Occupancy Inspection		1210 NICHLAUS WAY, GIBSONIA, PA, 15044	1210 Nicklaus Way	2011-E-85-1210	Passed	William Payne
4/20/2020	Complaint Follow Up		70 Stewart Street, Tarentum, PA, 15084	70 Stewart Street	2196-S-241	Failed	William Payne
4/20/2020	Occupancy Inspection		1210 NICHLAUS WAY, GIBSONIA, PA, 15044	1210 Nicklaus Way	2011-E-85-1210	Passed	William Payne
4/20/2020	Complaint Follow Up		58 GRUBBS RD, CHESWICK, PA, 15024	58 GRUBBS RD	1510-S-255	Failed	William Payne
4/21/2020	Complaint Follow Up		6 BURGER RD, CHESWICK, PA, 15024	15 CREST ST	1512-S-245	Failed	William Payne
4/21/2020	Complaint Follow Up		500 JEFFERSON LANE, PITTSBURGH, PA, 15238	10 GRUBBS RD	1359-D-201	Completed	William Payne
4/22/2020	Stormwater		447 ROUTE 908 EXT, TARENTUM, PA, 15084	447 ROUTE 908 EXT	1672-H-342	Completed	William Payne
4/22/2020	Complaint Follow Up		2246 SAXONBURG BLVD, CHESWICK, PA, 15024	2246 SAXONBURG BLVD	1359-D-172	Passed	William Payne
4/22/2020	Complaint Follow Up		116 PARTRIDGE RUN RD, GIBSONIA, PA, 15044	116 PARTRIDGE RUN RD	1357-J-192	Passed	William Payne
4/22/2020	Complaint Follow Up		PO BOX 222, CURTISVILLE, PA, 15032	577 BENJAMIN ST	1671-G-380	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2020 To 04/30/2020

Inspection Date	Inspection Type	Address	Owner/Property Name	County/Address	Parcel ID	Status	Inspector
4/22/2020	Complaint Follow Up		1786 SAXONBURG BLVD., TARENTUM, PA, 15084	4667 GIBSONA RD.	1215-B-18	Failed	William Payne
4/22/2020	Complaint Follow Up		4571 BAKERSTOWN CULMERVILLE, GIBSONIA, PA, 15044	4571 BAKERSTOWN CULMERVILLE	2194-J-203	Failed	William Payne
4/22/2020	Complaint Follow Up		21 MCKRELL RD, RUSSELLTON, PA, 15076	21 MCKRELL RD	1512-S-280	Failed	William Payne
4/23/2020	Complaint Follow Up		PO BOX 222, CURTISVILLE, PA, 15032	577 BENJAMIN ST	1671-G-380	Completed	William Payne
4/23/2020	Final		202 LAWRENCE CT, GIBSONIA, PA, 15044	202 LAWRENCE CT	1356-S-128	Passed	William Payne
4/23/2020	Framing		202 LAWRENCE CT, GIBSONIA, PA, 15044	202 LAWRENCE CT	1356-S-128	Passed	William Payne
4/27/2020	Footer		54 HUNTER RD, GIBSONIA, PA, 15044	54 HUNTER RD	2010-E-318	Passed	
4/27/2020	Complaint Follow Up		4692 RTE 910, GIBSONIA, PA, 15044	4692 Gibsonia Road	1215-G-394	Failed	William Payne
4/27/2020	Complaint Follow Up		4697 RTE 910, ALLISON PARK, PA, 15101	4697 Gibsonia Road	1215-G-247	Failed	William Payne
4/27/2020	Complaint Follow Up		4516 DAWN RD, GIBSONIA, PA, 15044	4516 DAWN RD	1507-H-227	Completed	William Payne
4/27/2020	Footer		4052 MCKALLOFF RD, GIBSONIA, PA, 15044	4052 MCKALLOFF RD	2008-L-135	Passed	William Payne
4/28/2020	Floodplain		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
4/29/2020	Final		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
4/29/2020	Electrical/Plumbing		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
4/29/2020	Accessibility		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
4/30/2020	Site Inspection		119 FORD ST, TARENTUM, PA, 15084	119 FORD ST	1838-P-310	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2020 To 04/30/2020

Count by Type

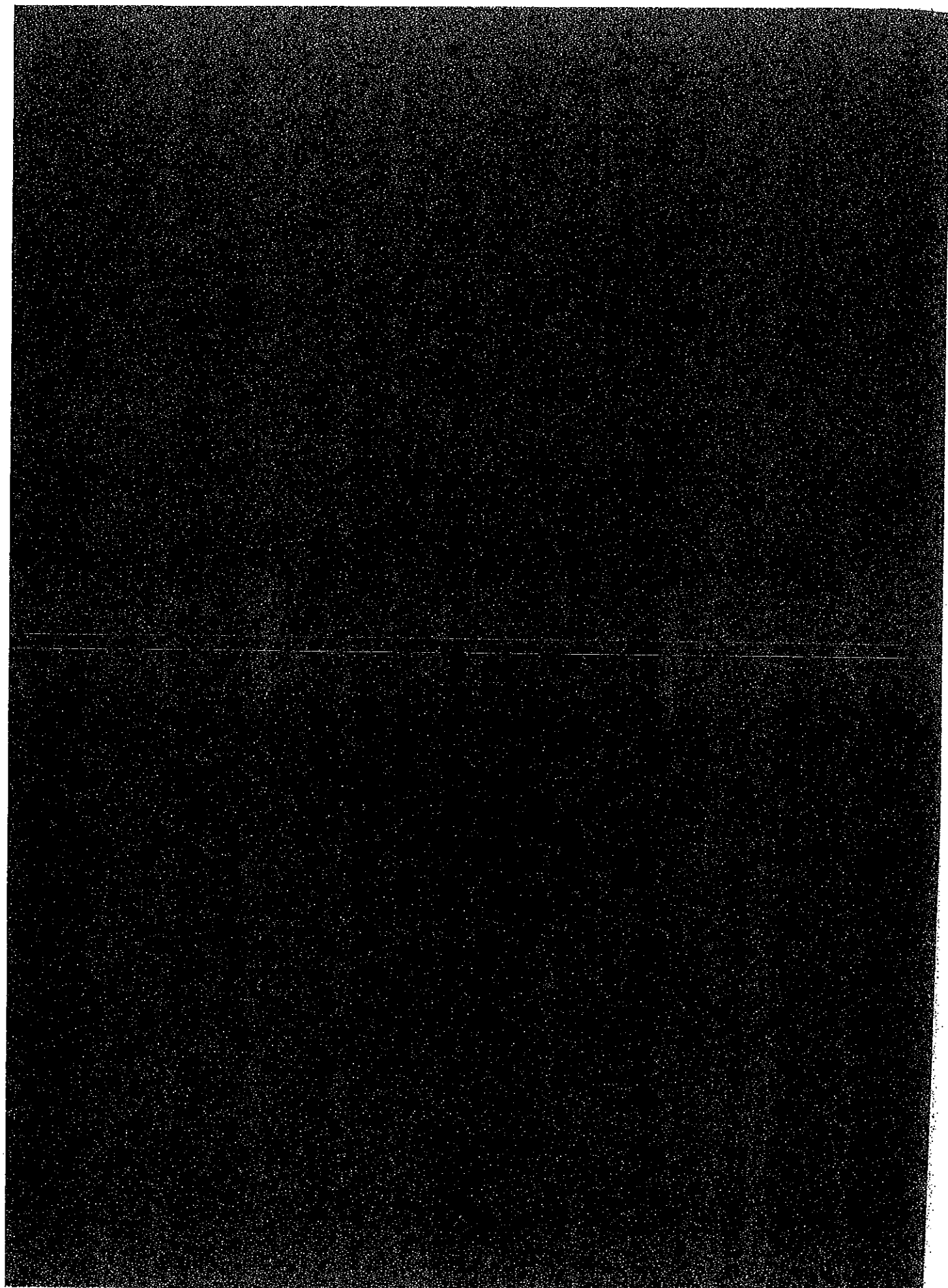
Type	Count
Accessibility	1
Complaint Follow Up	24
Drywall	2
Electrical/Plumbing	3
Final	3
Floodplain	3
Footer	3
Framing	3
Occupancy Inspection	7
Site Inspection	1
Stormwater	1
Total	55

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2020 To 04/30/2020

Count by Status

COUNTS		(Count)
Cancelled		1
Completed		8
Failed		12
Open		1
Passed		29
Total		51



ADOPTION: RESOLUTION 2020-9 (PROPERTY TAX PENALTY RELIEF)

RESOLUTION 2020-9 EXTENDS THE FACE VALUE PAYMENT DUE DATE FOR 2020 REAL ESTATE TAXES TO DECEMBER 31, 2020.

THE RESOLUTION IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-9 APPROVING THE EXTENSION OF THE FACE VALUE PAYMENT DUE DATE FOR 2020 REAL ESTATE TAXES TO DECEMBER 31, 2020.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2020-9

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
TOWNSHIP OF WEST DEER, ALLEGHENY COUNTY,
PENNSYLVANIA, AUTHORIZING THE EXTENSION OF THE
FACE PAYMENT VALUE DUE DATE FOR 2020 REAL ESTATE
TAXES**

WHEREAS, the Board of Supervisors of the Township of West Deer desires to extend the due date for payment of the face amount of 2020 real estate taxes in recognition of the current state of emergency resulting from the COVID-19 pandemic and the associated economic impact on the Township's residents and taxpayers; and

WHEREAS, Act 15 of 2020, which was signed by the Governor on 20 April 2020, became effective immediately, and amended Title 35 of the Pennsylvania Consolidated Statutes by adding a new Chapter 57 ("COVID-19 Disaster Emergency") including Subchapter B ("Property Tax Relief"), which authorizes the Board of Supervisors of the Township of West Deer to provide for property tax relief by – among other things – extending the deadline for payment of 2020 real estate taxes at the face amount without incurring fees or penalties.

NOW THEREFORE, the Board of Supervisors of the Township of West Deer does hereby **RESOLVE**, as follows:

1. The deadlines and procedures regarding the collection of taxes imposed on the assessed value of real property that would otherwise be due by December 31, 2020 ("Tax"), are amended as follows: Fees and penalties associated with the late payment of the Tax shall be waived if the Tax is paid in full on or before December 31, 2020.
2. This Resolution shall apply to 2020 real property taxes only and shall not affect the payment deadlines or otherwise impact the levy and/or collection of any other taxes or for past or future real property taxes assessed by the Township.
3. The Township Manager or his designee is hereby directed to deliver a copy of this Resolution to the Township's Tax Collector on or before 20 May 2020.

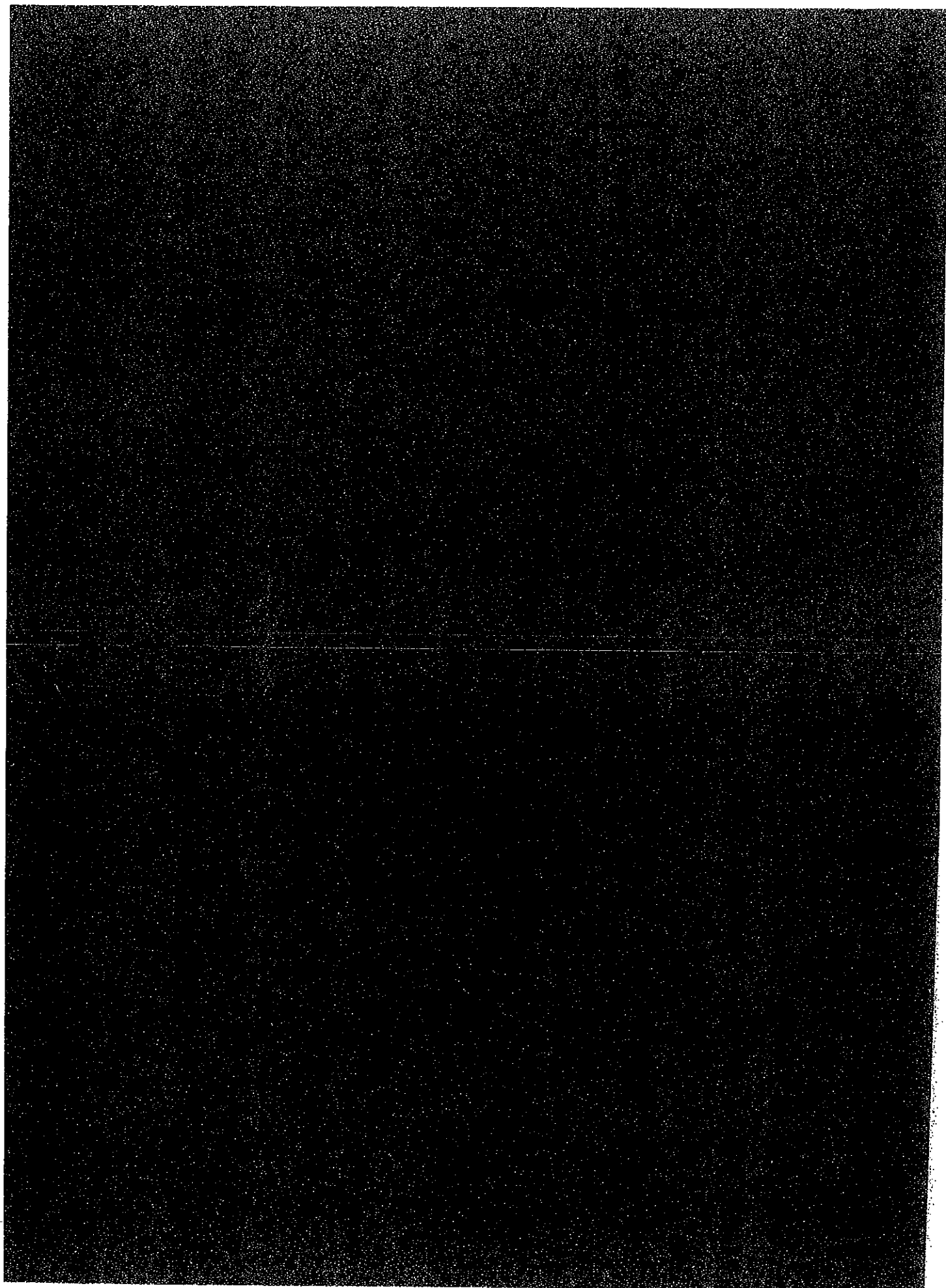
RESOLVED, by the Board of Supervisors of the Township of West Deer, this 20th day of May, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Arlind Karpuzi
Chairman, Board of Supervisors



ADOPTION: RESOLUTION 2020-12 (DUI GRANT APPLICATION)

ATTACHED IS RESOLUTION NO. 2020-12 AUTHORIZING THE TOWNSHIP MANAGER TO SIGN THE DUI GRANT ON BEHALF OF WEST DEER TOWNSHIP. THE GRANT IS FOR TWO YEARS (2020 – 2021 AND 2021 – 2022).

THE WEST DEER TOWNSHIP POLICE DEPARTMENT IS THE COORDINATING DEPARTMENT FOR THE NORTH HILLS DUI TASK FORCE.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-12 AUTHORIZING THE TOWNSHIP MANAGER TO SIGN THE DUI GRANT ON BEHALF OF WEST DEER TOWNSHIP.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUI	___	___	___	___

ADOPTION: RESOLUTION 2020-13 (DUI GRANT ELECTRONIC ACCESS)

ATTACHED IS RESOLUTION NO. 2020-13 AUTHORIZING THE TOWNSHIP MANAGER TO SIGN THE DUI GRANT ELECTRONIC ACCESS ON BEHALF OF WEST DEER TOWNSHIP.

THE WEST DEER TOWNSHIP POLICE DEPARTMENT IS THE COORDINATING DEPARTMENT FOR THE NORTH HILLS DUI TASK FORCE.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-13 AUTHORIZING THE TOWNSHIP MANAGER TO SIGN THE DUI GRANT ELECTRONIC ACCESS ON BEHALF OF WEST DEER TOWNSHIP.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___

AUTHORIZATION: ADVERTISEMENT – B-1 BALLFIELD WALL

ALLEGHENY COUNTY HAS APPROVED A GEDF GRANT FOR WORK TO BE PERFORMED AT BAIRDFORD PARK. ONE OF THE PROJECTS APPROVED UNDER THE GRANT IS THE REHABILITATION OF THE AREA ADJACENT TO THE B-1 BALLFIELD. THE PROJECT WOULD INCLUDE DEMOLITION OF A FAILING RETAINING WALL, REGRADING AND ENLARGEMENT OF THE LEVEL AREA BEHIND THE BACKSTOP, INSTALLATION OF A NEW RETAINING WALL AND GRAVEL WALKWAY, AND INSTALLATION OF DRAINAGE IMPROVEMENTS.

IT IS RECOMMENDED THAT SHOUP ENGINEERING BE AUTHORIZED TO PLACE AN ADVERTISEMENT FOR PUBLIC BIDS TO COMPLETE THIS PROJECT.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP ENGINEER TO ADVERTISE THE B-1 BALLFIELD PROJECT IN ACCORDANCE WITH GEDF PROGRAM GUIDELINES.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUI	___	___	___	___

AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 434 (NOISE ORDINANCE)

ORDINANCE NO. 434

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO ADD A NEW CHAPTER 114 ENTITLED "NOISE CONTROL" WHICH SHALL: REGULATE AND CONTROL LOUD AND OFFENSIVE SOUND AND NOISE WITHIN THE TOWNSHIP; DEFINE RELEVANT TERMS; SET FORTH PROHIBITED ACTS; ESTABLISH SOUND LEVEL LIMITATIONS; SET FORTH EXEMPTIONS; ESTABLISH PROCEDURES FOR REPORTING VIOLATIONS; AND ESTABLISH ENFORCEMENT PROCEDURES, VIOLATIONS AND PENALTIES

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR JUNE 17, 2020 MEETING.

MR. ROBB.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 434.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___

ORDINANCE NO. 434

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO ADD A NEW CHAPTER 114 ENTITLED "NOISE CONTROL" WHICH SHALL: REGULATE AND CONTROL LOUD AND OFFENSIVE SOUND AND NOISE WITHIN THE TOWNSHIP; DEFINE RELEVANT TERMS; SET FORTH PROHIBITED ACTS; ESTABLISH SOUND LEVEL LIMITATIONS; SET FORTH EXEMPTIONS; ESTABLISH PROCEDURES FOR REPORTING VIOLATIONS; AND ESTABLISH ENFORCEMENT PROCEDURES, VIOLATIONS AND PENALTIES

WHEREAS, the Board of Supervisors of the Township of West Deer ("Board of Supervisors") finds that it will promote the health, safety and public welfare of the citizens of the Township of West Deer ("Township") if enforceable standards are provided to prevent loud, excessive, or unreasonable noise in the Township; and

WHEREAS, the Board of Supervisors seeks to regulate and limit unlawful noises to ensure that the residents of the Town may peacefully enjoy the properties that they occupy; and

WHEREAS, the Board of Supervisors also recognize the need to support local businesses that may provide various types of live and recorded amplified music and other entertainment for the benefit of their customers; and

WHEREAS, the Board of Supervisors desires to protect the public from the adverse impacts of certain noise by designating certain activities that constitute noise disturbances as unlawful in the Township; and

WHEREAS, the Board of Supervisors desires to set forth limitations on the noise levels permitted within the Township and to provide for certain exceptions to those limitations; and

WHEREAS, the Board of Supervisors has determined that the following time, place and manner regulation of noise disturbances and noise levels will promote and protect the health, safety and general welfare of the Township and its citizens.

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. A new Chapter 114 entitled "Noise Control" shall be added to the Code of the Township of West Deer, stating as follows:

§114-1. Title. This chapter shall be known and cited as the "Noise Control Ordinance" of West Deer Township, Allegheny County, Pennsylvania,

§114-2. Purpose. The purpose of this chapter is to establish an effective means of regulating and controlling loud and offensive sound and noise within the Township to:

- A. Promote the health, safety and general welfare for residents and visitors; and
- B. Protect the interest of local businesses while providing reasonable regulations.

§114-3. Definitions. As used in this Chapter, the following terms shall have the meanings indicated:

A-WEIGHTED DECIBEL (dB(A)). The symbol designation of a noise level, reported in decibels, using the A-weighted network of a sound level meter, as defined by ANSI S1.4, Specification for Sound Level Meters.

ALL TERRAIN VEHICLE (ATV). Any motorized off-road recreational vehicle capable of cross-country travel on land, snow, ice, marsh, swampland or other natural terrain, including but not limited to a multi-track, multi-wheel or low pressure tire vehicle or related 2-wheel, 3-wheel, 4-wheel or belt driven vehicle, or an amphibious machine. The definition of ATV excludes golf carts, construction machines, utility vehicles used for business operations, agriculture, yard work, landscaping, snow removal or otherwise being used in the reasonable maintenance of a person's private property, or motorized vehicles being used for law enforcement, fire, emergency, military or other authorized governmental purposes.

DIRT BIKE. A small motorcycle designed and built with special tires and suspension for riding on unpaved roads and over rough terrain.

DECIBEL (dB). A unit for measuring the sound pressure level at a specific location

IMPULSIVE SOUND. A sound having a duration of less than one second with rapid onset and decay rates.

LEQ(H). The steady-state, equivalent noise level over a given one-hour period of time that would have the same acoustical energy as the actual varying noise level over that same time period.

NOISE. Any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

NOISE DISTURBANCE. Any sound at or exceeding any or all of the sound level limitation noise criteria identified in this chapter and/or any specific acts constituting a noise disturbance identified in this chapter or any other sound that:

- A. Endangers or injures the safety of health or humans or animals;
- B. Annoys or disturbs a reasonable person of normal sensitivities; or
- C. Endangers or injures personal or real property.

PERSON. Any individual, association, partnership or corporation, and includes any officer, employee, department, agency or instrumentality of a state or any political subdivision of a state. "Person" includes the owner or operator of the noise disturbance source; the owner, tenant or manager of real property from which the noise disturbance emanates; and any other individual responsible for producing the noise disturbance or allowing such disturbance to occur.

PUBLIC RIGHT-OF-WAY. Any street, avenue, boulevard, highway, sidewalk, alley or similar place which is owned or controlled by a governmental entity.

PUBLIC SPACE. Any real property or structures thereon which are owned or controlled by a governmental entity.

PURE TONE. Any sound which can be heard as a single pitch or a string of single pitches.

REAL PROPERTY. All land, whether publicly or privately owned, whether improved or not improved, with or without structures, exclusive of any areas to public right-of-way.

REAL PROPERTY BOUNDARY. Either:

- A. The imaginary line, including its vertical extension, that separates one parcel of real property from another;
- B. The vertical and horizontal boundaries of a dwelling unit that is one in a multi-dwelling unit building; or
- C. The vertical and horizontal boundaries of a dwelling unit or commercial unit of a mixed residential-business use building.

SOUND. An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristics of such sound, including duration, intensity and frequency.

SOUND LEVEL. The weighted sound pressure level obtained by the use of a sound level meter and frequency weighting network, such as A, B or C, as specified in American National Standards Institute specifications for sound level meters (ANSI

S1.4-1971, or the latest revision thereof). If the frequency weighting employed is not indicated, the A-weighting shall apply.

SOUND LEVEL METER. An instrument used to measure sound level and which conforms to Type 1 or Type 2 standards as specified in ANSI specification S1.4-1971.

ZONING CLASSIFICATIONS. Those which have been enacted by the Board of Supervisors of the Township of West Deer in Chapters 210 and 212 of the Code of the Township of West Deer, as many be amended from time to time.

§114-4. Specific Acts Constituting a Noise Disturbance.

- A. No person shall create a Noise Disturbance in the Township. The term Noise Disturbance specifically includes, but is not limited to, the following acts:
1. The unnecessary and repeated sounding of the horn of any vehicle or the use of any loud signaling device thereon except an emergency vehicle or a vehicle on emergency business.
 2. Noise or sounds that are substantially incompatible with the time and location where created to the extent that it creates an actual or imminent interference with peace or good order.
 3. Noise or sounds that is perceived by a person of ordinary and reasonable sensibilities as interrupting the normal peace and calm of an area or neighborhood, particularly during the hours of 10:00 p.m. and 8:00 a.m.
 4. Dogs or any other constrained animals that, by frequent or habitual howling, yelping, barking or otherwise, cause loud noises and produce seriously annoying disturbance to any person or to the neighborhood for a period of 10 minutes continuously and unnecessarily, or intermittently for a period of 30 minutes or more.
 5. Operating any audio amplification or reproduction device, including but not limited to an oversized hand-carried radio, cassette, compact disc player, or one that is installed in or audio powered by a vehicle, on a Township street or sidewalk, in a Township park, on a public conveyance, or in any other public property which generates noise that is audible to an officer standing in excess of 100 feet away from the source of the noise or otherwise constitutes a Noise Disturbance. The subsection shall not apply to audio amplification devices used for approved activity exempted in Section 114-5.
 6. Performing any construction operation, or operating or permitting the operation of any tools or equipment used in construction, drilling, demolition,

excavating, or other such activities between the hours of 10:00 p.m. and 8:00 a.m.

7. Yelling, shouting, or other audible disturbances in or on the public streets or sidewalks so as to annoy or disturb the quiet, comfort or repose of a person or persons in the vicinity or within any nursing home, personal care center, residential dwelling, or retail space.
8. The creation of noise on any street or area adjacent to any school, institution of learning, religious institution or court, while the same are in session, which unreasonably interferes with the workings of sessions therein, or the making of any noise that disturbs or annoys the quiet, comfort or repose of those within such places or buildings.
9. Commercial trash and/or recycling pick-up before 6:00 a.m.
10. Discharging fireworks after 9:00 p.m.
11. Repairing, rebuilding, modifying, testing or operating a motor vehicle, motorcycle, or other recreational vehicle, including ATVs and/or dirt bikes in such a manner as to cause annoyance or disturbance to persons across a real property boundary from the noise source.
12. Violation of the following regulations applicable to Dirt Bikes and ATVs:
 - a. No person shall operate an ATV or dirt bike without an effective and suitable muffling device on its engine which efficiently deadens or muffles the noise of the exhaust.
 - b. Operation of ATVs and dirt bikes may only be on private lots from 10:00 a.m. to Dusk and the riding area shall not be located closer than 100 feet from any property line.
 - c. Operation of ATVs and dirt bikes will be limited to a one-hour (1) session with a three (3) hour rest before the next operation of the vehicle.
 - d. None of the terms or prohibitions hereof shall apply to or be enforced against any vehicle used by the Township or any other governmental body in conducting official business
13. Any other noise not enumerated above that is a Noise Disturbance as defined herein.

§114-5. Sound Level Limitations. The following is a three-tiered sound level limitation noise criteria to be followed when evaluating noise levels within the Township:

- A. Maximum Allowable Noise Increase. No person shall allow, cause, transmit, or propose the operation of any sound source on a particular property, zoning district, public right-of-way, or public space in such a manner as to create a sound level that exceeds average hourly equivalent A-weighted [Leq(h)] background sound levels by 10 dBA or greater during daytime (8:00 a.m. until 10:00 p.m.) hours and by five dBA or greater during nighttime (10:00 p.m. until 8:00 a.m.) hours, when measured at or within the Real Property Boundary of the receiving property. Such a sound level increase would constitute a noise disturbance and a violation of this chapter.
- B. Maximum Permissible Sound Levels. In addition to the restrictions set forth above, Sound Levels emanating from activities on public or private property at the Real Property Boundary, including, but not limited to sounds produced by any audio amplification system or device, shall not exceed the Sound Level set forth in the following table. Sound levels at or above those shown in the table constitute a noise disturbance and a violation of this chapter.

Zoning Classification	Time	Maximum Sound Level
R, R-1, R-2, R-3, R-4, C-1, SU or V	<u>Daytime</u> 8:00 a.m. to 10:00 p.m.	65 dBA
	<u>Nighttime</u> 10:00 p.m. to 8:00 a.m.	50 dBA
C-2, I, or BTP	<u>Daytime</u> 8:00 a.m. to 10:00 p.m.	100 dBA
	<u>Nighttime</u> 10:00 p.m. to 8:00 a.m.	60 dBA

- C. Impulsive sounds. Impulsive sounds are sounds that last for short durations, (usually less than one second), with an abrupt onset and a rapid decay. Some examples would include explosions from mining operations, the discharge of firearms, test revving of engines or motors, or other sounds of a similar nature. Sounds of this nature may not equal or exceed a maximum noise level of 80 dBA, when measured at or within the Real Property Boundary of the receiving property. Impulsive sounds at or above 80 dBA constitute a noise disturbance and a violation of this chapter.
- D. Sound Levels shall be measured with a Sound Level Meter, either Type I or Type II. In addition:

1. Sound Level Meters shall be set to the A-weighted scale and set to "slow" response, except for the measurement of impulsive sounds. Noise measurements related to the evaluation of impulsive sounds shall be set to "fast" response.
2. The measurement of noise levels under this section shall be performed at points on or within the Real Property Boundary of the receiving property or boundary of a zoning district if the receiving property has multiple zoning districts within it.
3. The sound level meter must be "field calibrated" before and after any noise monitoring session, and noise measurement and calibration devices must be laboratory calibrated and certified annually (i.e., at least once per year). A copy of factory/laboratory calibration documentation should be kept on file and submitted with reports.
4. The report of each measurement location shall include the following data: (1) The date, time, and day of the week when the measurements are performed; (2) The times of calibration; (3) The weather conditions; (4) The identification of all monitoring equipment by the manufacturer, model number and serial number (and provide factory calibration certificates); (5) The ambient sound level, in dBA, with the noise sources in question operating; (6) The background level, in dBA, without the noise sources in question; and (7) A sketch and photos of the measurement site, including all relevant information pertaining to the test.
5. The monitoring test should last for a period of time sufficient to ensure that the sounds levels measured are typical of the noise source (or background conditions) in question.

§114-5. Exceptions. The following noises and sounds are exempt from this chapter:

- A. Noises of safety signals, warning devices, emergency pressure valves, factory steam whistles and all mechanical and electronic church bells or chimes.
- B. Noises resulting from any authorized emergency vehicle when responding to any emergency call or acting in time of emergency.
- C. Approved Public Entertainment as defined in Chapter **113**, to include athletic events, shows, exhibitions, carnivals, circuses or concerts which are not conducted on a regular basis and for which an admission charge is made, provided that such activities do not occur between the hours of 11:00 p.m. and 8:00 a.m.
- D. Other approved performances or similar activities publicly or privately sponsored and presented in any public or private space outdoors, including any gatherings

for entertainment purposes conducted for benevolent or charitable purposes, any church or school affair, block parties provided that such activities do not occur between the hours of 11:00 p.m. and 8:00 a.m.

- E. Noise from lawn mowers, weed trimmers, edging machines, leaf blowers or other similar small-engine yard maintenance equipment, properly equipped according to manufacturer's specifications, and used between 8:00 a.m. and 10:00 p.m.
- F. Fireworks exhibitions held by the Township or held pursuant to a permit issued by the Township.
- G. Construction equipment when being used on a specific short-term or temporary project (such as construction of a building, drilling a well, demolition, repair, and similar projects) between 8:00 a.m. and 10:00 p.m. for the duration of such short-term or temporary project; provided, however, that such construction equipment is operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition, and consistent with any approvals or permits issued by the Town.
- H. Air conditioners, fans, heating units and similar comfort devices, designed and used solely for individual single-family dwelling units, provided such are operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition.
- I. Emergency generators when used in a power outage or emergency situations for the duration of the event provided such are operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition.
- J. Testing of emergency generators in accordance with manufacturer's specifications for a short duration between the hours of 8:00 a.m. and 10:00 p.m.
- K. Musical accompaniment/noise associated with any event held in recognition of a community celebration of national, state or county events or public festivals.
- L. All state, county, and Township snow removal equipment. All other snow removal equipment is excluded from this chapter during periods of substantial snowfall and immediately thereafter until such time both private and public roads, sidewalks, and parking lots are cleared so as to prevent a hazard to citizens. Routine snow removal will be limited to daytime hours. All equipment must be properly muffled and efforts are to be made to avoid unneeded noise.
- M. Municipal and utility services. Sounds resulting from the repair or replacement of any municipal or utility installation in or about the public right-of-way.

§114-6. Noise Complaint Procedure. In the event any person has reasonable grounds for believing that any provision of this chapter is being violated, they may make a report thereof to the West Deer Police Department or Code Enforcement Officer, who shall investigate the alleged violation. If any such investigation reveals a violation, the investigating officer has the authority to cause a written complaint to be made and may issue a citation for a civil penalty, and/or may obtain other enforcement measures as allowed in this chapter.

§114-7. Enforcement; violations and penalties.

A. Informal Notification.

1. Township designees and associated technical advisors shall be afforded the right to enter the originating and receiving properties to monitor and investigate compliance with this chapter.
2. Where property owners cooperate with the Township designee and associated technical advisors, and corrective action is deemed to be necessary to comply with the chapter, the Township may provide an initial informal notification to the originating property regarding the appropriate remedial action necessary.
3. Where cooperation and/or corrective action is not provided, or where the nature of the violation does not allow for the initial informal notification, the Township may have a formal summary citation issued and/or commence other appropriate legal action as provided below.

- B. Criminal Enforcement. Any person who is found to have violated an order of the Township or who willfully or negligently failed to comply with the provisions of this chapter and the orders, rules, regulations, and permits issued hereunder shall be prosecuted by action brought before a district justice in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure. The Municipal Solicitor or the Code Enforcement Officer may assume charge of the prosecution without the consent of the District Attorney as required by Pa.R.Crim.P. No. 83 (relating to trial in summary cases). The Township shall pursue criminal fines not to exceed \$1,000 for the violation of this chapter and imprisonment to the extent allowed by law for the punishment of summary offenses. Each day or portion thereof that such violation continues or is permitted to continue shall constitute a separate offense, and each section of this chapter that is violated shall also constitute a separate offense. The Township may also take any appropriate action at law or equity, civil or criminal, to enforce the provisions of this chapter and recover the fees, expenses and costs associated

with enforcement. This chapter shall in no way restrict any remedies, including but not limited to injunctive remedies, otherwise available and provided by law.

- C. Civil Enforcement. In the event the procedures set forth in subsection B are inapplicable, the Township shall proceed pursuant to this subsection C. Any person who violates or permits a violation of this chapter shall pay a fine of \$300/\$600. If this fine is not voluntarily paid to the Township, the Township shall initiate a civil enforcement proceeding before a district justice. The civil enforcement proceeding shall be initiated by complaint or by such other means as may be provided by the Pennsylvania Rules of Civil Procedure. In any case where a penalty for a violation of this Ordinance has not been timely paid and the person upon whom the penalty was imposed is found to have been liable therefor in civil proceedings, the violator shall be liable for the penalty imposed, including additional daily penalties for continuing violations, plus court costs and reasonable attorney fees incurred by the Township in the enforcement proceedings. The Township shall be exempt from the payment of costs in any civil case brought to enforce this Ordinance. In addition to or in lieu of enforcement under this section, the Township may enforce this chapter in equity in the Court of Common Pleas of Allegheny County.
- D. A separate offense shall arise for each day or portion thereof in which a violation is found to exist and for each section of this Chapter which is found to have been violated.
- E. All fines and penalties collected for the violation of this Chapter shall be paid to the Township treasurer.

Section 3. SEVERABILITY

If any provision or provisions of this Ordinance shall be deemed by a court of law having jurisdiction over such matters to be unenforceable, invalid, or unconstitutional for any reason, such declaration shall not affect the validity of the Ordinance as a whole, or any part thereof that is not specifically declared to be.

Section 4. CONFLICT OF LAWS OR CHAPTER PROVISIONS

Whenever the regulations of this chapter conflict with each other, or with the requirements of another statute, the more restrictive standard shall govern.

Section 5. REPEALER

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED INTO LAW THIS 15th DAY OF APRIL, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Arlind Karpuzi, Chairman
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 April 2020, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes

No

Abstain

Absent

Arlind Karpuzi, Chairperson

Shirley Hollibaugh, Vice Chairperson

Brandon Forbes

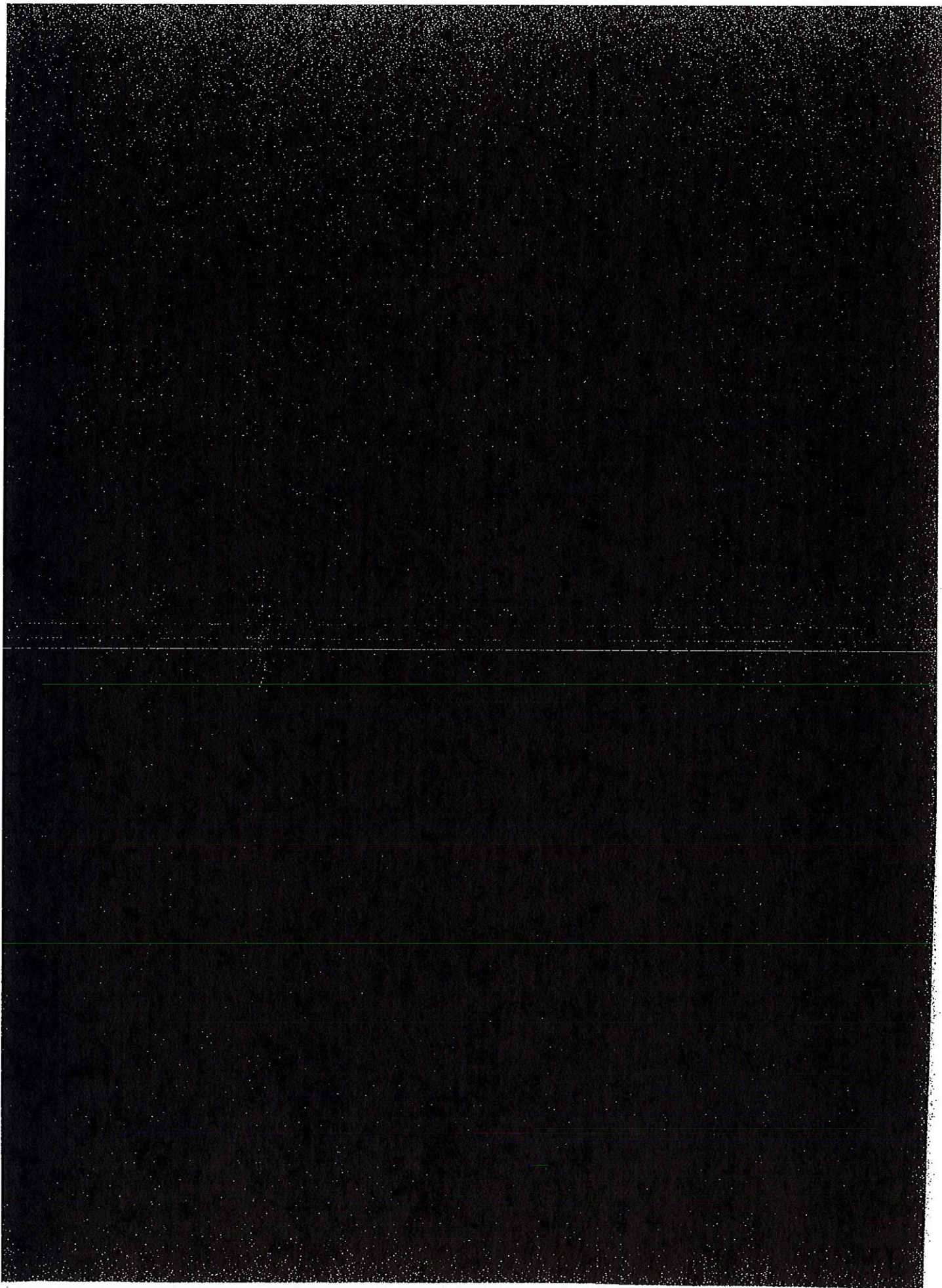
Beverly Jordan

Shawn Maudhuit

WITNESS my hand and the seal of the Township on this 15th day of April 2020.

[SEAL]

By: _____
Daniel Mator
Township Manager



AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 435
(SALVAGE YARD ORDINANCE)

ORDINANCE NO. 435

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 140 OF THE CODE OF THE TOWNSHIP OF WEST DEER (“JUNK AND SALVAGE YARDS”) TO ADD DEFINITIONS FOR LICENSE AND TOWNSHIP ADMINISTRATOR, AND PROVIDING NEW PROCEDURES FOR RENEWING A SALVAGE YARD LICENSE

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR JUNE 17, 2020 MEETING.

MR. ROBB.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 435.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

ORDINANCE NO. 435

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 140 OF THE CODE OF THE TOWNSHIP OF WEST DEER ("JUNK AND SALVAGE YARDS") TO ADD DEFINITIONS FOR LICENSE AND TOWNSHIP ADMINISTRATOR, AND PROVIDING NEW PROCEDURES FOR RENEWING A SALVAGE YARD LICENSE

WHEREAS, Chapter 140 of the Code of the Township of West Deer regulates Junk and Salvage Yards in the Township; and

WHEREAS, the Board of Supervisors of the Township of West Deer ("Board") finds that it will promote the health, safety, and public welfare of the citizens of the Township of West Deer ("Township") to authorize the Township administration to approve applications to renew salvage yard licenses where the requirements of the West Deer Salvage Yard Ordinance are met;

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. Section 140-2 ("Definitions") of Chapter 140 ("Junk and Salvage Yards") of the Code of the Township of West Deer ("Code"), shall be amended to add the following definitions, which shall be inserted into the Code in alphabetical order:

LICENSE. A first-time or renewal salvage license issued pursuant to the West Deer Township Salvage Yard Ordinance.

TOWNSHIP ADMINISTRATOR. The Township Manager, the Township Building Inspector/Code Enforcement Officer, or any of their designees.

Section 2. Subsection A of Section 140-3 ("License required; term; failure to pay license fee") of the Code shall be deleted in its entirety and replaced with the following:

- A. No person shall engage in business as a salvage dealer or shall maintain a salvage yard without first having obtained a first-time license from the Board or a renewal license from the Township Administrator, and paying the fee required by § 140-6 of this chapter. No property owner shall permit their property to be used by a tenant or any other person as a salvage yard unless such other person obtains a license hereunder and fully complies with the provisions of this chapter.

Section 140-3 of the Code shall otherwise remain unchanged.

Section 3. Section 140-5 ("Issuance of license") of the Code shall be deleted in its entirety and replaced with the following:

§ 140-5. Issuance of license.

- A. **First-Time License.** The following process and conditions shall apply to the initial application for the use of property as a salvage yard or dealer. A first-time license shall be valid for one (1) year.
- (1) Upon receipt of an application by the Board, the Board shall issue a license or shall refuse to issue a license to the person applying therefor after an examination of the application, an inspection of the salvage yard (including the required records) by the Township Administrator and taking into consideration compliance with the requirements of this chapter, the suitability of the property proposed to be used for the purpose of the license, and the impact on the health, safety and welfare of the Township.
 - (2) The Board may reject a license based upon past violations of this chapter, or any predecessor ordinance, by the applicant, or if the applicant cannot demonstrate to the Board his intent and ability to comply with this chapter in the future.
 - (3) The applicant is responsible for demonstrating that the property at issue is zoned for the proposed activity or that it is registered under Ch. **210**, Zoning, as a valid nonconforming use prior to approval.
 - (4) In the event the Board shall issue a license, it may impose upon the license and the applicant such additional terms and conditions to those herein contained and adopted pursuant to this chapter as may be deemed necessary to carry out the spirit and intent of this chapter including, but not limited to, reasonable regulations pursuant to § **140-11** hereof.
- B. **Renewal License.** A request for a renewal of a license previously issued under this chapter shall be subject to the following process and conditions. A renewal license shall be valid for one (1) year.
- (1) Except as set forth in this section, the applications and approvals/denials of renewal licenses are subject to the same requirements and processes as have been established for first-time licenses.
 - (2) Application for renewal of the license will be filed in writing with the Township Administrator and will list any changes made since the first-time license application or in the most-recent renewal license application.
 - (3) The Township Administrator will inspect the property to determine if the salvage yard has complied with the regulations in this chapter and, if there have been any changes since the last application, the Township Administrator shall determine compliance with the requirements of this chapter, the suitability of the property proposed to be used for the purpose of the license, and the impact on the health, safety and welfare of the Township.

- (4) If action needs to be taken by the salvage yard operator in order to come into compliance with this chapter, such action shall be completed before the renewal license will be issued.
- (5) The Township Administrator may approve the renewal license application if the Township Administrator deems the application to be in compliance with this chapter.
- (6) The Township Administrator may reject a license based upon past violations of this chapter, or any predecessor ordinance, by the applicant, or if the applicant cannot demonstrate to the Township Administrator his intent and ability to comply with this chapter in the future.
- (7) In the event the Township Administrator shall issue a license, he/she may impose upon the license and the applicant such additional terms and conditions to those herein contained and adopted pursuant to this chapter as may be deemed necessary to carry out the spirit and intent of this chapter including, but not limited to, reasonable regulations pursuant to § 140-11 hereof.

Section 4. SEVERABILITY

If any provision or provisions of this Ordinance shall be deemed by a court of law having jurisdiction over such matters to be unenforceable, invalid, or unconstitutional for any reason, such declaration shall not affect the validity of the Ordinance as a whole, or any part thereof that is not specifically declared to be invalid.

Section 5. CONFLICT OF LAWS OR CHAPTER PROVISIONS

Whenever the regulations of this chapter conflict with each other, or with the requirements of another ordinance or statute, the more restrictive standard shall govern.

Section 6. REPEALER

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED INTO LAW THIS 15th DAY OF April, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Arlind Karpuzi, Chairman
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 April 2020, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Arlind Karpuzi, Chairperson

Shirley Hollibaugh, Vice Chairperson

Brandon Forbes

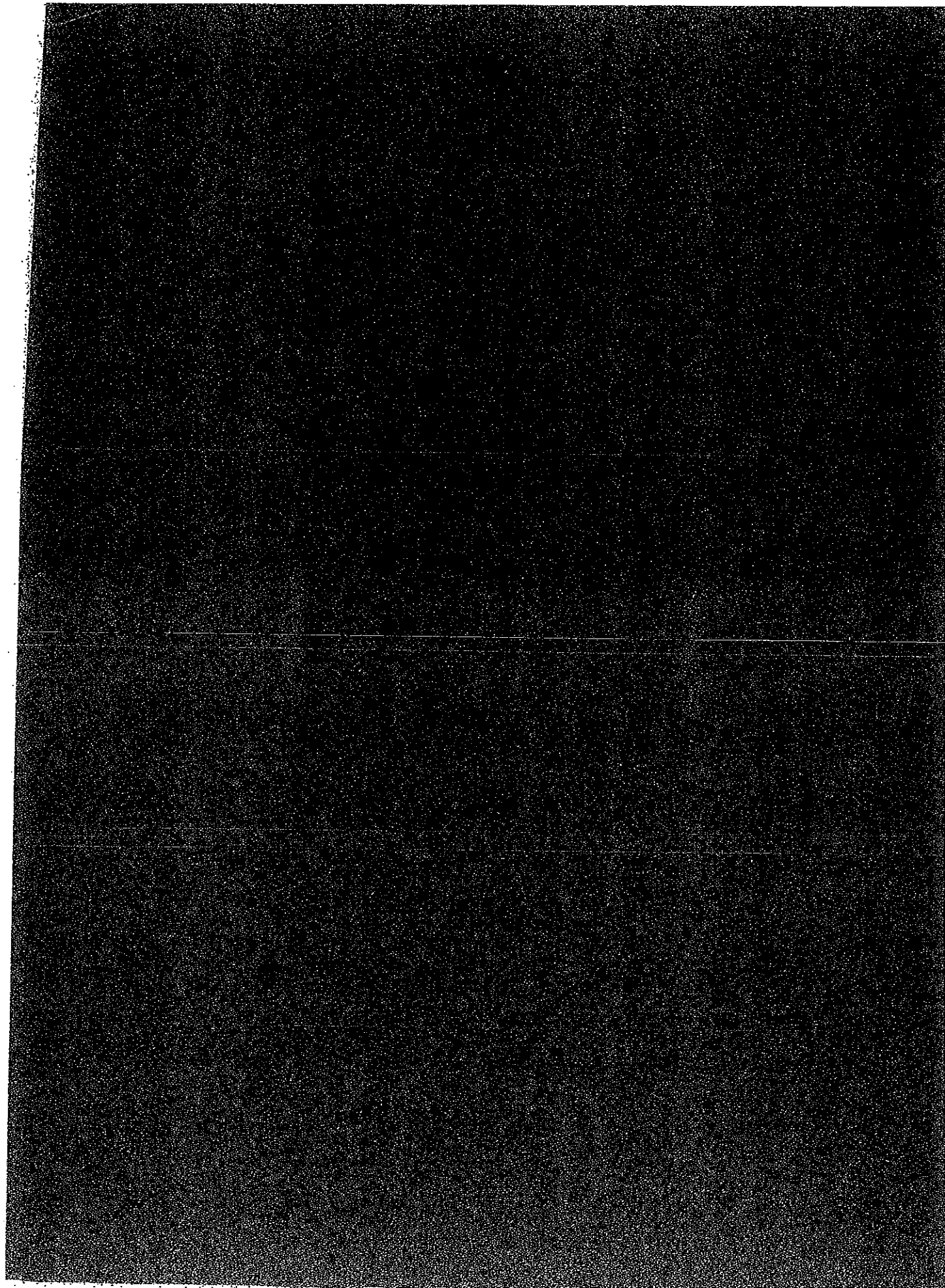
Beverly Jordan

Shawn Maudhuit

WITNESS my hand and the seal of the Township on this 15th day of April 2020.

[SEAL]

By: _____
Daniel Mator
Township Manager



AUTHORIZATION: ADVERTISEMENT – MACK TRUCK SALE

PUBLIC WORKS FOREMAN KEVIN OLAR REQUESTED THE BOARD AUTHORIZE THE ADVERTISEMENT OF THE SALE OF THE FOLLOWING PUBLIC WORKS TRUCK:

2001 MACK R-SERIES 10-TON DUMP TRUCK WITH SALT SPREADER, AND PLOW.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF ONE 2001 MACK TRUCK IN AS-IS CONDITION.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

AUTHORIZATION: ADVERTISEMENT (COMCAST FRANCHISE AGREEMENT ORDINANCE)

ORDINANCE NO. 436

ORDINANCE OF THE TOWNSHIP OF WEST DEER AUTHORIZING
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE
TOWNSHIP AND
COMCAST OF PENNSYLVANIA, INC.

MR. ROBB AND MR. MATOR...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO.
436 AUTHORIZING THE EXECUTION OF A CABLE FRANCHISE
AGREEMENT BETWEEN THE TOWNSHIP AND COMCAST OF
PENNSYLVANIA, INC.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUZI	___	___	___	___

DISCUSSION: COMMUNITY DAYS

CHIEF LAPE AND MRS. STARK...

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____

DISCUSSION: ORDINANCE NO. 433 (SENIOR TAX REBATE)

ORDINANCE NO. 433

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO INCREASE THE SENIOR CITIZEN TAX REBATE FROM \$10 TO \$35

AT ITS LAST MEETING, THE BOARD AUTHORIZED THE ADVERTISEMENT OF THIS ORDINANCE, BUT THERE WAS A QUESTION REGARDING THE LEGAL PROSCRIBED DOLLAR LIMIT.

MR. ROBB....

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUI	—	—	—	—

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MR. FORBES	_____	_____	_____	_____
MR. KARPUI	_____	_____	_____	_____