

WEST DEER TOWNSHIP SUPERVISORS MEETING



March 18, 2020

6:30pm: Executive Session

7:00pm: Regular Business Meeting

Members present:

Mr. Forbes _____
Mrs. Hollibaugh _____
Mrs. Jordan _____
Mr. Maudhuit _____
Mr. Karpuzi _____

WEST DEER TOWNSHIP

Board of Supervisors

March 18, 2020

6:30 pm: Executive Session

7:00 pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session
5. Registered Comments from the Public
6. Comments from the Public (Agenda Items)
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks and Recreation Board
14. Adoption: Resolution 2020-2 (Eich Planning Module)
15. Adoption: Resolution 2020-3 (Bairdford Park C2P2 Grant)
16. Adoption: Resolution 2020-4 (Public Comment)
17. Authorization: Advertisement – Ordinance No. 433 (Noise)
18. Authorization: Advertisement – Ordinance No. 434 (Salvage Yard)
19. Authorization: Advertisement – Sale of Mack Truck
20. Award: 2020 Road Program
21. Award: Demolition Contract
22. Decision: McIntyre Heights PRD
23. Discussion: Community Development Opportunities
24. Discussion: Human Resources Consultants
25. Old Business
26. New Business
27. Comments from the Public (General Matters)
28. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

REGISTERED COMMENTS FROM THE PUBLIC

- Adam Fusan, 1914 Saxonburg Boulevard
 - Streetlight at Saxonburg and McKrell

COMMENTS FROM THE PUBLIC (AGENDA ITEMS)

THE BOARD WILL HEAR COMMENT ON AGENDA ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO THREE (3) MINUTES.

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE FEBRUARY 19, 2020 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE FEBRUARY 19, 2020 MEETING AS PRESENTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUZI	—	—	—	—

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Shirley Hollibaugh; Beverly Jordan; and Shawn Maudhuit. Member absent: Brandon Forbes. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Gavin A. Robb, representing Tucker Arensburg and Scott Shoup, representing Shoup Engineering.

6:00 p.m. CONTINUED PUBLIC HEARING – CONDITIONAL USE – PRD: MCINTYRE HEIGHTS PLAN

- Chairman Karpuzi opened the public hearing.
- Pledge of Allegiance.
- Roll call taken by Mr. Mator – Quorum present.
- The public hearing was advertised in compliance with the law.
- Property posted.
- Adjoining property owners notified via mail.

The Court reporter was present and swore-in all individuals who planned on speaking at the hearing.

The public hearing is for a conditional use for a Planned Residential Development (PRD) for the applicant, Richland Holdings, LLC to construct 31 single family home units and 32 duplex units for a total of 63 buildings on 38.7 acres located at McIntyre Road, Gibsonia, PA 15044.

Name of Plan: McIntyre Heights Plan
Lot/Block Numbers: 1666-S-249 and 1666-S-160
Zoning District: R-2 Semi-Suburban Residential

A conditional use is a permitted use as listed in the Zoning Ordinance for the McIntyre Heights Plan in the R-2 – Semi Suburban Residential Zoning District. After review and recommendation by the Planning Commission, the Board of Supervisors can place additional conditions on this permitted use.

At their 24 October 2019 meeting, the Planning Commission recommended approval of the McIntyre Heights PRD with the following conditions:

1. Waiver needed for a de minimus deviance on the garage width of 21 feet and 1 inch from 22 feet.
2. Waiver needed for 15-foot minimum building separate on duplexes in lieu of 30 feet.
3. Township would retain the right to review the proposed level of amenities during final approval.
4. Require a light post at every unit on a photocell. Maintenance covered in the covenants.
5. Satisfy any comments of Shoup Engineering review letter dated 22 October 2019.
6. Review buffers adjacent to existing units for adequacy of buffer after clearing and adding supplementary buffers if needed to meet Type A screening requirements per zoning ordinance.

The Board received the copy of the Plan Narrative dated 16 October 2019 submitted by Gibson-Thomas Engineering.

The Board also received a copy of the review letter by Shoup Engineering dated 7 January 2020 for tentative approval – and listed the following comments should be considered:

1. The use of a PRD is a conditional use in the R-2 Zoning District.
2. Zoning Section 210-75.D(2)(a) requires that a minimum of one 22 feet wide garage attached to each unit.
The applicant has responded that garages for each type of unit will be between 21 and 22 feet wide.

3. It is noted that Code Section 210-11-A indicates that each lot must contain a minimum area of 21,780 square feet. Although this minimum lot area appears to be listed in error, a modification of this provision will need to be requested.
4. Code Section 210-75.B(1) requires that separation between buildings be at least 30 feet.
The applicant has responded that the single family dwellings will have the 30 feet separation and that the duplexes will have a minimum of 15 feet separation between structures. A modification for this item will be required.
5. Two departures of the Township code are requested as described in the Plan Narrative regarding the length of a cul-de-sac road and off street parking/proximity of parking to units.

Township Solicitor, Gavin Robb explained the procedure of the meeting.

Mr. Jason Paulovich, Land Development Manager/Project Manager, and Mr. Brandon Wiltrot, Project Engineer – both of Gibson-Thomas Engineering Company – were present to speak on the McIntyre Heights Plan. Both Mr. Paulovich and Mr. Wiltrot explained and summarized the Plan in detail.

PUBLIC COMMENTS:

- Mr. Joe Juran, 181 McIntyre Road
 - Mr. Juran expressed his concern with the water runoff from the removal of trees and how it is affecting his property which is located below the developments. Mr. John Juran, who also resides at 181 McIntyre Road also commented about runoff water at 183 McIntyre Road.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza expressed his concerns of drainage issues, adding a second exit to the housing plans, and suggested to eliminate three or four duplex units to increase lot size for remaining units.
- Mr. Mark Weidner, 328 Saddlebrook Road
 - Mr. Weidner questioned if a 50 foot barrier was included in the development plan. This barrier is to be located between his property and the development plan. He is concerned about landslides.
- Mr. Richard Conley, with Hunt Club Association/301 Saddlebrook Road
 - Mr. Conley asked if the 50 foot barrier would leave the land/trees undisturbed. He mentioned that he would like the drawings of the Plans to be extended to include his property and the Hunt Club Association. He questioned that with the increased use of McIntyre Road if the Township will be responsible for taking care of the roads. He suggested that a catch basin and a stop sign be added on McIntyre Road.
- Mr. David Obermeier, 364 Saddlebrook Road
 - Mr. Obermeier asked if a traffic study is being considered for McIntyre Road to see if the road needs to be upgraded to handle the increased traffic from the housing plan developments in the area.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza mentioned he had a follow-up comment in regards to McIntyre Road needing more maintenance and that it is too narrow of a road.
- Ms. Amy Zappia, 503 Shadow Court
 - Ms. Zappia mentioned she would like the 50 feet buffer between her home and where the homes are being built to be increased.

Mr. Brandon Wiltrot and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments.

PUBLIC COMMENTS:

The following three residents had follow-up questions to their previous concerns/questions:

- Mr. Mark Weidner – when will buffer be staked.
- Mr. Richard Conley – backyard drainage concern.
- Mr. Joe Juran – stream drainage concern.
- Mr. Brad Waldschmidt, 505 Shadow Court
 - Mr. Waldschmidt mentioned his concern with the existing pond being filled which is located at the bottom of his backyard.
 - Board Member Mrs. Jordan had a follow-up question about the existing pond.

Once again, Mr. Brandon Wiltout and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments. Mr. William Payne, Code Enforcement Officer further explained the Type A Screening process and commented on Township items mentioned in the Public Comments.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to close the public hearing at 7:13 p.m. Motion carried unanimously 4-0.

Township Solicitor, Gavin Robb informed the public that the Board has sixty days from the close of this hearing to make a decision. The written findings and conclusions will be presented to the Board for a public vote either at the March or April Meeting.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- Mr. Adam Fusan, 1914 Saxonburg Boulevard
 - Mr. Fusan commented on the streetlight at McKrell Road and Saxonburg Boulevard. Mr. Fusan again requested it to be taken down.
 - Mrs. Jordan commented, "We have obviously talked about this a lot in the past. We have asked our Chief of Police numerous times if he feels that this is public safety- in the best interest of public safety to have that streetlight there, he says that it is. In my opinion, that's who we have to go to for our advice for these things."
- Mr. Scott Woloszyk, Shuster Road
 - Mr. Woloszyk verified Clean up Day will be held on Saturday 25 April 2020.
 - Mr. Woloszyk commented on the Glassmere sign being more offensive than the streetlight.

ACCEPT MINUTES

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 January 2020 meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 January 2020

I - GENERAL FUND:

	<u>December</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	561,402.72	561,402.72	8.66%
Expenditures	409,575.20	409,575.20	6.32%

Cash and Cash Equivalents:

Sweep Account		<u>257,526.87</u>	
			<u>257,526.87</u>

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	20,918.20
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Fire Tax Fund:

Sweep Account - Restricted	23,441.02
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State/Liquid Fuels Fund:

Sweep Account - Restricted	<u>90,674.47</u>
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135,033.69**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved	429,782.75
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Capital Reserve Fund:

Sweep Account - Reserved	<u>1,374,534.90</u>
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1,804,317.65**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

	<u>0.00</u>
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0.00**TOTAL CASH BALANCE 1/31/20**2,196,878.21**Interest Earned January 2020****16,388.37**

	1/1/2020 Debt Balance	January Principal Payment	1/31/2020 Debt Balance
Mars National - VFC #3	\$166,630.07	\$2,607.94	\$164,423.35
NexTier Bank VFC #2	\$424,144.97	\$2,680.96	\$422,832.65

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

Amerikohl Aggregates Inc.	3924.60
Amerikohl Transport Inc.	2170.31
Bearcom	194.97
Best Wholesale Tire Co, Inc.....	361.80
Hei-Way, LLC.....	1833.82
Jordan Tax Service, Inc.	894.00
Kress Tire	1037.00
Office Depot.....	676.91
Shoup Engineering Inc.	1826.00
Stephenson Equipment, Inc.....	665.20
Toshiba Financial Services.....	725.44
Tristani Brothers, Inc.....	133.24
Tucker/Arensberg Attorneys	1617.15

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

TAX REFUNDS

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the years 2018 and 2019.

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Dreier Susan & Tim	1511-S-369	\$1.18

2019 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Dreier Susan & Tim	1511-S-369	\$1.18

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar was present and provided a summary report on the Public Works Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Development/Projects

- Nike Park Project- DCNR Grant
 - Main Parking Lot Landscaping
 - Mr. Shoup reported Hollibaugh Landscaping has completed all work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Mr. Shoup reported Holbein, Inc., has completed all work on this project.
 - Playground
 - Mr. Shoup reported Play and Park Structures has completed work on the playground.
 - Bleachers
 - Mr. Shoup reported Play and Park Structures has completed this work.
 - Pavilions
 - Mr. Shoup reported Jeffrey Associates should be starting work on the two pavilions in the Spring of 2020.
 - Restroom/Dumpster Enclosure
 - Mr. Shoup reported that Select Contracting has begun work on this project and work should be completed within the next few weeks.

Development/Subdivision Reviews

- McIntyre Heights
 - Multiple reviews of this application for tentative approval of a Planned Residential Development have been performed, with the latest review letter being dated 7 January 2020.
- Brickyard Park Holdings
 - Multiple reviews of the revised land development plan and lighting plan have been performed, with the latest review letter being dated 13 February 2020.
- Leto and Dionysus Well Pads
 - Multiple reviews of the land development plan have been performed on these gas well developments, which are scheduled for additional review by the Planning Commission at their 27 February 2020 meeting.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

The Board is in receipt of resignation letter from part-time Police Officer Jeffrey Botts, effective 13 February 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the resignation of part-time Police Officer Jeffrey Botts, and to wish him the best of luck. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2020-1 (VACANT PROPERTY PROGRAM)

RESOLUTION NO. 2020-1

A resolution of the Board of Supervisors of the Township of West Deer confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the municipality

Property Location: Orchard St. Bairdford, PA 15006

Mr. William Payne, Code Enforcement Officer explained the Allegheny County Vacant Property Program.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-1, confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 4-0.

APPROVAL: BRICKYARD PARK HOLDINGS/NO-OFFSEASON-RUSSELLTON

The Planning Commission recommended approval of the Sports Field Lighting Plan and the Land Development Plan for a proposed one story building at their 23 January 2020 meeting.

Property location: 942 Little Deer Creek Valley Road Russellton, PA
Zoning district: I – Industrial

The Planning Commission recommended approval of the Plan subject to satisfaction of the following conditions:

1. All requirements from Shoup Engineering letter 23 January 2020 must be met.
2. Field lighting shall meet all requirements designated by FAA in regards to the adjacent airport.
3. Hours of operation for field lighting shall not exceed 11 pm on Friday and Saturday and 10 pm Sunday through Thursday.
4. The tree selection shall be minimum 1 ½" caliper trees; tree selection shall not include multi-trunk species.
5. The planting islands shall be defined by curbs and give trees adequate space to reduce root compaction and ensure survival of all plantings.
6. Sightline shall be considered when selecting tree species at entrances and parking aisles.
7. Traffic circulation shall be shown on site plan.
8. ADA access to the building and site shall be shown on the site plan. Handicapped access shall comply with all ADA standards per building code.
9. Adequate numbers of trash containers shall be distributed over the site. The number of containers proposed in the current plan appears to be insufficient.
10. Overflow parking to be identified on the site plan.

The Board received the review letter from Shoup Engineering dated 13 February 2020 which contains the following comments concerning the plan.

Land Development Plan

- If the proposed sewage flow will exceed 800 gallons per day, sewage facilities planning module documents will need to be submitted to the Township for review and approval.

Lighting Plan

- Code section 210-110.D (6) states: "Ball diamonds, playing fields and tennis courts have unique requirements for nighttime visibility and may be exempted for subsections D (1) through (8) if, in the judgement of the Board of Supervisors, their limited hours of operation and the location of luminaries will adequately protect neighboring uses".

Mr. William Payne, Code Enforcement Officer explained a few items.

Mr. Scott Shoup, Township Engineer commented on the Lighting Plan.

Mr. Jerry Nist, Hampton Technical Association and Mr. Marty Hanley, Architectural Lighting were present and explained the Lighting Plan with the glare shield.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Jordan to approve the Brickyard Park Holdings Parking Lot Lighting Plan and One-Story Building at the Sports Complex as per the recommendation of the Planning Commission and subject to the Shoup Engineering review letter dated 13 February 2020. Motion carried unanimously 4-0.

2020 SALVAGE YARD LICENSE APPLICATIONS

The Township received the following four applications for 2020 Salvage Yard License in West Deer Township:

- A) Blazczak Salvage, Inc.
- B) Catanese Brothers Salvage
- C) IAA Acquisition Corp.
- D) Smullin Recycling

All four applicants have paid their fees. Mr. Payne inspected the properties within the past month, and he submitted the checklists in accordance with Township Ordinance Number 349.

A) BLACZAK SALVAGE, INC., 115 Kaufman Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- STORAGE – No storage/trucks located outside the fence (Salvage vehicles stored by maintenance garage. This is currently being used as an overflow area since yard is full. This should be resolved after yard is cleared. In addition to making arrangements for the crusher to come they also process 2-4 cars per day).
- STORAGE – Tires covered/ no more than 500 tires stored (Most tires are in trailer but some are stored by maintenance garage area).

B) CATANESE BROTHERS SALVAGE, 663 Little Deer Creek Valley Road, Russellton, PA 15076

The Board received Mr. Payne's inspection/checklist report of the property and Mr. Payne commented on his report and recommended that no salvage occur until all violations are taken care of.

ALL ITEMS ON CHECKLIST PASSED EXCEPT:

- STORAGE - No storage/trucks located outside fence (Red International truck and white pick-up truck, small amounts of debris/scrap are located on back edge of gravel lot).
- FENCING/SCREENING - Fence shall be surrounded by natural landscaping or Type "A" screening (Section of fencing by main gate on right side of building is falling down and end section on left side of building is missing).

C) IAA ACQUISITION CORPORATION, 49 Bairdford Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED.

D) SMULLIN RECYCLING, 1813 Saxonburg Blvd., Tarentum, PA 15084

The Board received Mr. Payne's inspection/checklist report of the property. Mr. Payne commented on his report and recommended to approve it conditional that no salvage operations commence until all violations are taken care of and a new inspection is performed.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- FENCING/SCREENING – Opaque fence not less than 7 ft or more than 12 ft in height (Fence is 75% done and sections completed comply. Owner states no salvage business will occur until fence and screening is replaced).

Mrs. Jordan pointed out that every year the Board approves the Salvage Yard License applications and feels that the Code Enforcement or administration should handle the approval/denial instead of the Board. After some discussion, the Board discussed changing the Township Ordinance Number 349.

At this time, MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve all four Salvage Yard Licenses for Blazczak Salvage Inc., Catanese Brothers Salvage, IAA Acquisition Corp., and Smullin Recycling contingent on establishing compliance with the ordinance requirements. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF 2020 ROAD IMPROVEMENT PROJECT

The Board received the Township Engineer's recommended road list for the 2020 Road Improvement Project.

Mr. Scott Shoup, Township Engineer explained the Road Improvement Plan in detail to the Board.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the 2020 Road Improvement Project. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF THE DEMOLITION OF 494 BAIRDFORD ROAD

The Board received information and photographs of the structure located at 494 Bairdford Road.

LOT/BLOCK# 1669-F-33
OWNER: Neil Flortine (Deceased)

Mr. Payne inspected the property and determined – pursuant to Township Ordinance 172 – that the structure is in a dangerous condition, and that it constitutes a public nuisance, specifically, the house is in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations.

Mr. Payne explained more in detail about the property.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to authorize the Township Manager to advertise and solicit bids for the demolition of the structure located at 494 Bairdford Road. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF POLICE SUV

The Township received the quote from Tri Star Motors for a 2020 Ford Police Interceptor SUV at a cost of \$46,475.84. Tri Star is a participant in the PA COSTARS Purchasing Program.

The Board also received the following financing proposals:

<u>NAME</u>	<u>RATE</u>
Laurel Capital Corporation	3.55%
Leasing Consultants	3.88%
FNB Commercial Leasing	3.99%

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the purchase of one 2020 Ford Police Interceptor SUV from Tri-Star Motors in the amount of \$46,475.84 and to obtain three-year lease/purchase financing through Laurel Capital Corporation at the rate of 3.55%. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF PUBLIC WORKS TRUCKS

The Township budgeted for two Peterbilt dump trucks. The quotes are for the two trucks with equipment from Hunter Truck Sales & Service under the PA COSTARS contract.

The quotes are for new 2021 Peterbilt Model 348 trucks with cab, chassis, bed, salt spreader, plow. One of the trucks was priced with a belt spreader.

Truck with belt spreader.....	\$154,097.00
Truck without belt spreader.....	<u>\$145,681.00</u>
Total amount	\$299,778.00

The Board also received the following financing proposals:

<u>NAME</u>	<u>RATE</u>
Leasing Consultants	3.34%
Real Lease	3.43%
Laurel Capital Corporation	3.58%
FNB Commercial Leasing	4.50%

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to authorize the purchase of two new 2021 Peterbilt model 348 dump trucks as quoted in the total amount of \$299,778.00, and to obtain seven-year lease/purchase financing through Leasing Consultants at the rate of 3.34%. Motion carried unanimously 4-0.

DISCUSSION: 2020 TOWNSHIP PRIORITIES

Mr. Karpuzi discussed the following priority list:

- Comprehensive Plan
- Greenways and Trails Plan
- Policies/Procedures Manual Update
- Property Maintenance Code
- Road Occupancy Permit Update
- Charter Updates
- Marketing/Log
- Economic Development
- EMS Building Lease
- Union Contracts and Negotiations
- Zip Code Unification
- Booking Center

Others Listed:

- Noise Ordinance
- Parks (next phases)
- Non-Union Contracts
- Mainstreet/Elm Street-type Programs

A discussion was held.

RATIFICATION: TOWNSHIP SOLICITOR

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to move to ratify the hiring of Tucker-Arensberg (Gavin Robb) as the solicitor of West Deer Township. Motion carried unanimously 4-0.

OLD BUSINESS

- None

NEW BUSINESS

- Mrs. Jordan discussed the recent on-street parking and parking tickets. Chief Lape explained the on-street parking signs in the Deer Park Plan.
- Mr. Karpuzi stated he met with Allegheny County Economic Development Director Lance Chimka in regard to West Deer Township.

SET AGENDA: REGULAR BUSINESS MEETING

18 March 2020

6:00 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
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12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks and Recreation Board
14. Adoption: DCNR C2P2 Grant Resolution
15. Authorization: Demolition Contract
16. Award: 2020 Road Program
17. Old Business
18. New Business
19. Set Agenda: April 15, 2020
20. Comments from the Public
21. Adjournment

Items added:

- Advertise: Sale of Mack Truck
- McIntyre Heights PRD
- Noise Ordinance

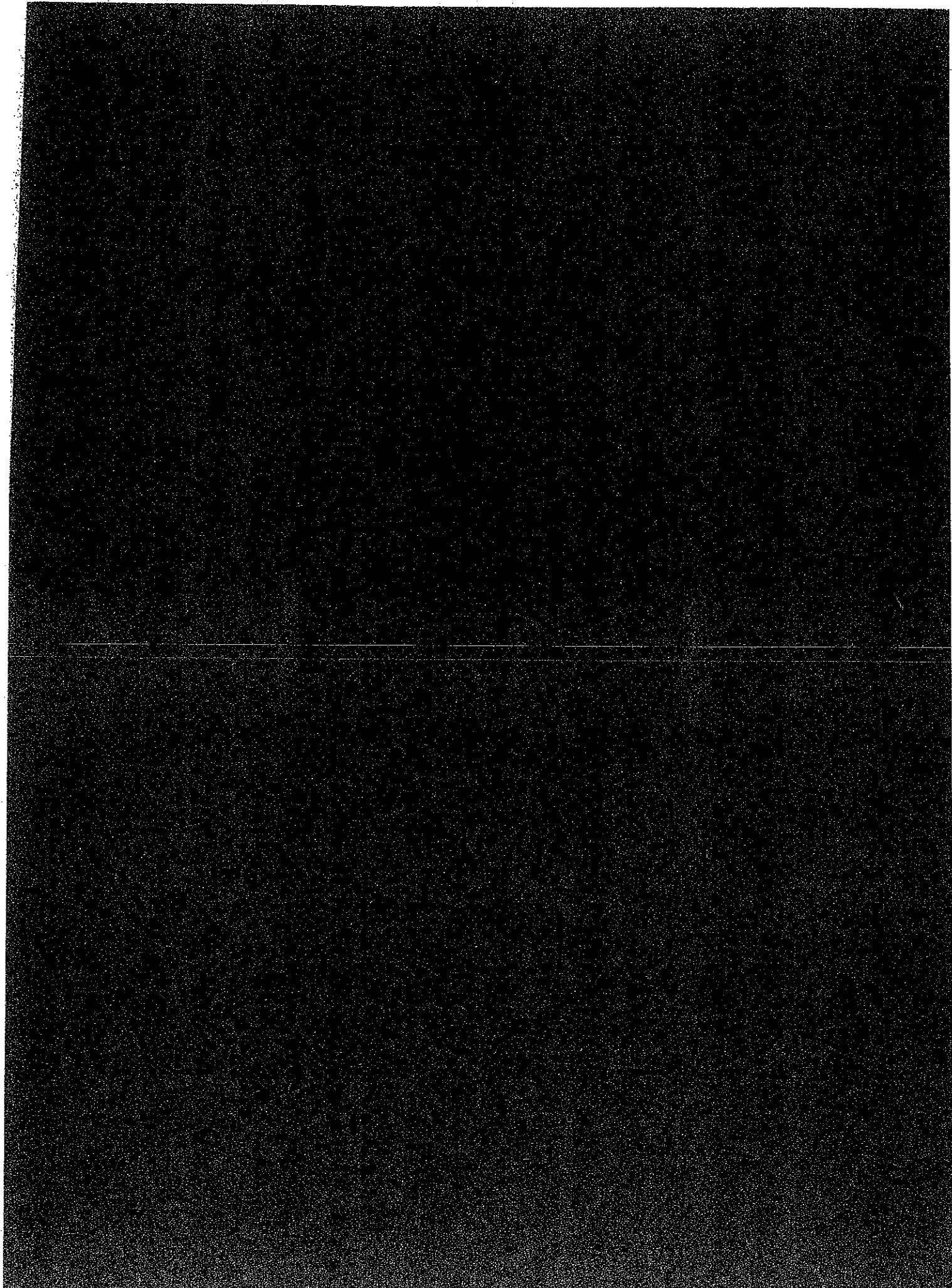
COMMENTS FROM THE PUBLIC

- None

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:17p.m.
Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUI	—	—	—	—

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
February 29, 2020

I - GENERAL FUND:

	<u>February</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	314,609.69	876,012.41	13.52%
Expenditures	396,813.08	806,388.28	12.44%

Cash and Cash Equivalents:

Sweep Account

203,302.82	<u>203,302.82</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

15,293.75

Fire Tax Fund:

Restricted

15,970.65

State/Liquid Fuels Fund:

Restricted

12,323.42

43,587.82

Investments:

Operating Reserve Fund:

Reserved

430,061.24

Capital Reserve Fund:

Reserved

1,374,544.88

1,804,606.12

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 2/29/20

2,051,496.76

Interest Earned February 2020

352.93

	<u>2/1/2020</u> <u>Debt Balance</u>		<u>February</u> <u>Principal</u> <u>Payment</u>	<u>2/29/2020</u> <u>Debt Balance</u>
Mars National - VFC #3	164,486.38	\$	2,607.94	162,342.69
NexTier Bank VFC #2	422,832.65	\$	2,680.96	421,520.33

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2020

	<u>FEBRUARY</u>	<u>YTD</u>
GENERAL FUND	\$0.00	\$0.14
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$3.81	\$9.60
OPERATING RESERVE	\$278.49	\$716.10
STATE FUND	\$60.65	\$199.71
CAPITAL RESERVE	<u>\$9.98</u>	<u>\$15.815.75</u>
TOTAL INTEREST EARNED	<u>\$352.93</u>	<u>\$16,741.30</u>

B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. KARPUZI	—	—	—	—

Due Dates: 03/15/2020 thru 03/15/2020

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: BEST WHOLESale TIRE CO, INC			362.15				362.15		
Name: HEI-WAY, LLC			1315.97				1315.97		
Name: JORDAN TAX SERVICE, INC.			4149.16				4149.16		
Name: KRESS TIRE			238.00				238.00		
Name: MARK C TURNLEY			3000.00				3000.00		
Name: MRM WORKERS' COMP FUND			17386.84				17386.84		
Name: OFFICE DEPOT			105.23				105.23		
Name: SELECT CONTRACTING, LLC			20784.60				20784.60		
Name: SHOUP ENGINEERING INC.			2218.50				2218.50		
Name: STEPHENSON EQUIPMENT, INC.			872.48				872.48		
Name: TOSHIBA FINANCIAL SERVICES			489.87				489.87		
Name: TRISTANI BROTHERS, INC.			5212.23				5212.23		
Name: TUCKER/ARENSBERG ATTORNEYS			5615.25				5615.25		
FINAL TOTALS:			61750.28				61750.28		

By Name
Cutoff as of: 12/31/9999

Time: 12:44 pm
Date: 03/11/2020
Page: 1

Due Dates: 03/15/2020 thru 03/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553	BEST WHOLESALE TIRE	410.374	17016	34.20				34.20		
Police:	Car #39-oil change/fi10220		02/17/2020	03/15/2020	03/02/2020				N	
00553	BEST WHOLESALE TIRE	410.374	17035	132.65				132.65		
Police:	Car #34-Inspection/oil0220		02/19/2020	03/15/2020	03/02/2020				N	
00553	BEST WHOLESALE TIRE	410.374	17077	62.65				62.65		
Police:	Car #33-Rotation/oil c0220		02/25/2020	03/15/2020	03/02/2020				N	
00553	BEST WHOLESALE TIRE	410.374	17088	132.65				132.65		
Police:	Car #36-Inspection/oil0220		02/26/2020	03/15/2020	03/02/2020				N	
Name: BEST WHOLESALE TIRE CO, INC				362.15				362.15		
00005	HEI-WAY, LLC	430.372	218016	166.34				166.34		
Road:	Cold Patch	0220	02/19/2020	03/15/2020	02/21/2020				N	
00005	HEI-WAY, LLC	430.372	219030	226.97				226.97		
Road:	Cold Patch	0220	02/20/2020	03/15/2020	02/21/2020				N	
00005	HEI-WAY, LLC	430.372	225017	143.40				143.40		
Road:	Cold Patch	0220	02/26/2020	03/15/2020	02/28/2020				N	
00005	HEI-WAY, LLC	430.372	226018	181.09				181.09		
Road:	Cold Patch	0220	02/27/2020	03/15/2020	02/28/2020				N	
00005	HEI-WAY, LLC	430.372	2317009	415.44				415.44		
Road:	Cold Patch	0219	02/18/2020	03/15/2020	02/19/2020				N	
00005	HEI-WAY, LLC	430.372	303027	182.73				182.73		
Road:	Cold Patch	0320	03/04/2020	03/15/2020	03/05/2020				N	
Name: HEI-WAY, LLC				1315.97				1315.97		
00106	JORDAN TAX SERVICE, INC.	403.140	2-C-#85	4149.16				4149.16		
Delinquent R E Tax Commission	0220		02/17/2020	03/15/2020	02/19/2020				N	
Name: JORDAN TAX SERVICE, INC.				4149.16				4149.16		
00362	KRESS TIRE	430.374	9789-27	238.00				238.00		
Road:Trk #7:TIRE	0220		02/17/2020	03/15/2020	02/17/2020				N	
Name: KRESS TIRE				238.00				238.00		
00481	MARK C TURNLEY	402.311	2/20/20	3000.00				3000.00		
TWP:Y/E 12/31/19 Progress bill0220			02/20/2020	03/15/2020	02/24/2020				N	

By Name
Cutoff as of: 12/31/9999

Time: 12:44 pm
Date: 03/11/2020
Page: 2

Due Dates: 03/15/2020 thru 03/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: MARK C TURNLEY										
00325	MRM WORKERS' COMP FU	486.354	2/14/20	17386.84				17386.84		
	Install 3 of 4-Workers's Comp	0220	02/14/2020	03/15/2020	03/05/2020				N	
Name: MRM WORKERS' COMP FUND										
00657	OFFICE DEPOT	406.210	441955914001	95.35				95.35		
	Office Supplies	0220	02/11/2020	03/15/2020	02/21/2020				N	
00657	OFFICE DEPOT	406.210	441958333001	9.88				9.88		
	Office Supplies	0220	02/11/2020	03/15/2020	02/21/2020				N	
Name: OFFICE DEPOT										
00810	SELECT CONTRACTING,	454.285	#2	20784.60				20784.60		
	DCNR CZPC-Nike Site Restrooms	0220	02/20/2020	03/15/2020	03/04/2020				N	
Name: SELECT CONTRACTING, LLC										
00830	SHOUP ENGINEERING IN	408.319	20-74	102.00				102.00		
	Engineering: Brickyard Pk Hol	0220	02/29/2020	03/15/2020	03/03/2020				N	
00830	SHOUP ENGINEERING IN	408.319	20-75	459.00				459.00		
	Engineering: Leto Well Pad	0220	02/29/2020	03/15/2020	03/03/2020				N	
00830	SHOUP ENGINEERING IN	408.319	20-76	459.00				459.00		
	Engineering: Dionysus Well Pad	0220	02/29/2020	03/15/2020	03/03/2020				N	
00830	SHOUP ENGINEERING IN	408.313	20-77	1198.50				1198.50		
	Engineering: Miscellaneous	0220	02/29/2020	03/15/2020	03/03/2020				N	
Name: SHOUP ENGINEERING INC.										
00074	STEPHENSON EQUIPMENT	430.374	18026831	872.48				872.48		
	Road:loader/element/fuel o11/f0220	0220	02/28/2020	03/15/2020	03/03/2020				N	
Name: STEPHENSON EQUIPMENT, INC.										
00577	TOSHIBA FINANCIAL SE	406.261	5009330829	244.93				244.93		
	Lease & Maintenance of Copters	0220	02/19/2020	03/15/2020	02/24/2020				N	
00577	TOSHIBA FINANCIAL SE	410.261	5009330829	244.94				244.94		
	Lease & Maintenance of Copters	0220	02/19/2020	03/15/2020	02/24/2020				N	
Name: TOSHIBA FINANCIAL SERVICES										
				489.87				489.87		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 12:44 pm
Date: 03/11/2020
Page: 3

Due Dates: 03/15/2020 thru 03/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00067	TRISTANI BROTHERS, I	430.374	200224	2408.24				2408.24		
	Road:Trk #9-Broken axle/exhaus0220		02/29/2020	03/15/2020	03/11/2020				N	
00067	TRISTANI BROTHERS, I	430.374	200225	1404.91				1404.91		
	Road:F550-repair water pump/co0220		02/29/2020	03/15/2020	03/11/2020				N	
00067	TRISTANI BROTHERS, I	430.374	200226	1061.38				1061.38		
	Road:F550-ball joints/axle joi10220		02/29/2020	03/15/2020	03/11/2020				N	
00067	TRISTANI BROTHERS, I	430.374	200226	337.70				337.70		
	Road:Trk #8-brake valve	0220	02/29/2020	03/15/2020	03/11/2020				N	
Name: TRISTANI BROTHERS, INC.				5212.23				5212.23		
00813	TUCKER/ARENSBERG ATT	404.111	597560	2328.25				2328.25		
	Legal Services: General	0220	02/29/2020	03/15/2020	03/10/2020				N	
00813	TUCKER/ARENSBERG ATT	404.111	597561	90.00				90.00		
	Legal Services: Litigation	0220	02/29/2020	03/15/2020	03/10/2020				N	
00813	TUCKER/ARENSBERG ATT	404.111	597562	500.00				500.00		
	Legal Services: Retainer	0220	02/29/2020	03/15/2020	03/10/2020				N	
00813	TUCKER/ARENSBERG ATT	404.111	597563	263.50				263.50		
	Legal Services:McIntyre Hgts P0220		02/29/2020	03/15/2020	03/10/2020				N	
00813	TUCKER/ARENSBERG ATT	404.111	597564	2433.50				2433.50		
	Legal Services:Olympus Gas We10220		02/29/2020	03/15/2020	03/10/2020				N	
Name: TUCKER/ARENSBERG ATTORNEYS				5615.25				5615.25		

FINAL TOTALS:

61750.28

61750.28

C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2019.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUI	—	—	—	—

WEST DEER TOWNSHIP

Date: 03/05/20
Time: 09:02:08

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL
March 2020
Refunds Due to County Change Orders

Page: 1

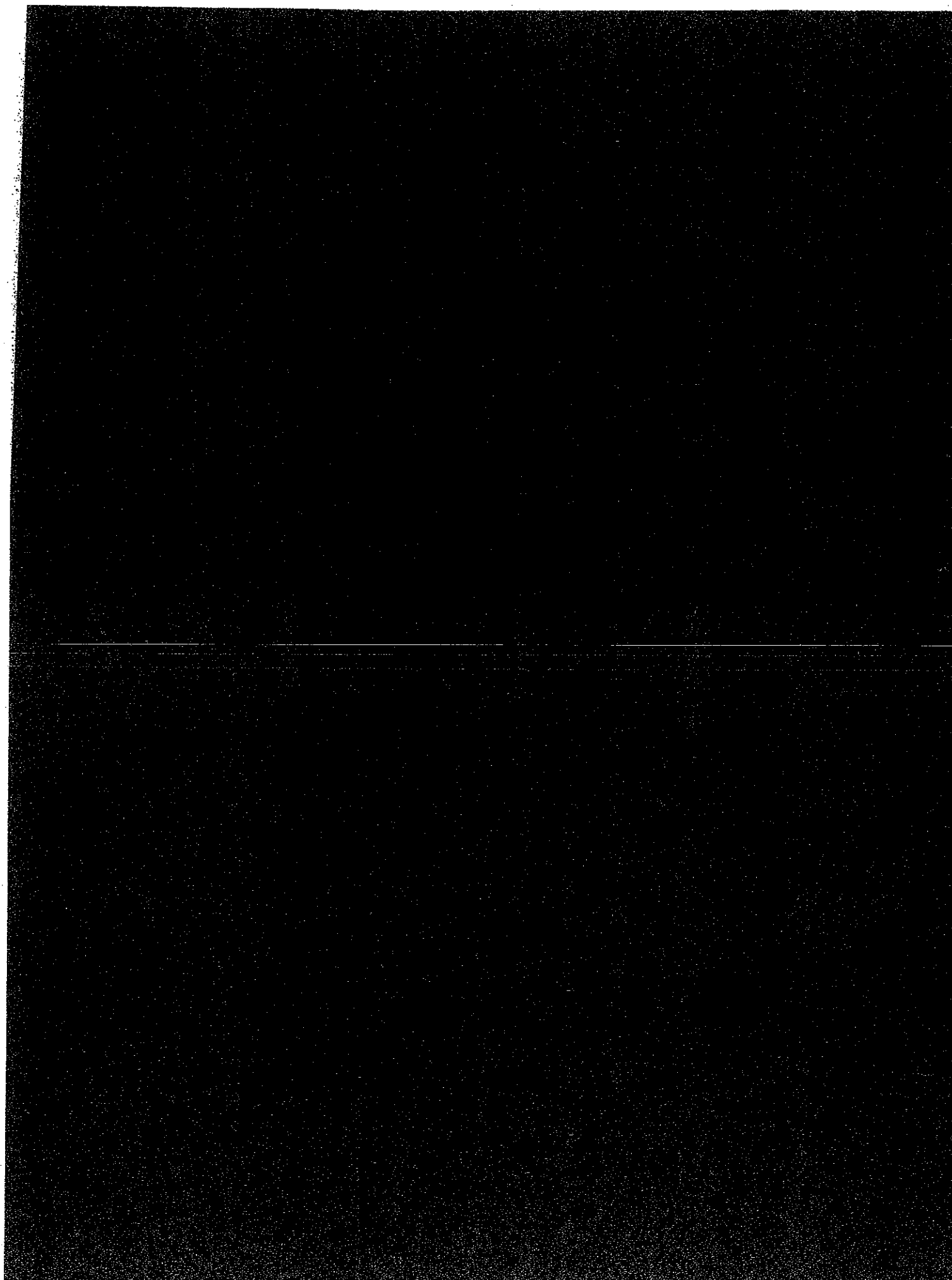
Payable to: DUNCAN HANS T | ANNA MAE (W)
333 TARENTUM CULMERVILLE
TARENTUM PA 15084

Lot & Block 1839-S-178
325 TARENTUM CULMERVILLE
TARENTUM PA 15084

Refund of 235.30 due for tax year: 2019

Orig Value: 120,500
New Value: 40,200
Exoneration: 80,300

Orig Tax: 353.09
New Tax: 117.79
Refund: 235.30



POLICE CHIEF'S REPORT

CHIEF LAPE.....

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: March 5, 2020

Attached is the Officer's Monthly Report for February 2020.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
S. Hollibaugh, Vice Chairwoman
B. Jordan
S. Maudhuit
B. Forbes

Points of Interest

February 2020

Chief Jonathan Lape

- February 6- Met with Merakey (Cedarwood Circle) Regional Director of Operations, John Alias, in reference to procedures pertaining to the police department and the facility.
- February 12- Attended EMA Hazardous Mitigation training (Code Enforcement Bill Payne attended).
- February 13- Attended Allegheny County Chief's Meeting in South Hills.
- February 26- Attended Parks & Rec meeting to discuss Community Days.
- February 27- Met with Deer Lakes School District Superintendent regarding school safety (Sgt. Shurina attended).

K9 Officer Edward Newman

- February 7- Training at West Deer K9 Training Center
- February 21- Assist with locker search at Butler Middle School

Sergeant Mikus & Officer Petosky

- February 14- Sgt. Mikus and Officer Petosky attended a trial prior to training. Upon arrival after trial, they proceeded with the rest of the group in performing hostage rescue interior movements.
- February 28- Officer Petosky attended SRT training at Hampton Township range. They implemented verbal training that was discussed at the previous training.

Explorers

- February 13- Explorers learned how to prepare and take a police examination.
- February 27- Explorers certified in CPR and First Aid, directed by Chief Humes of West Deer EMS.

School District Details

- See attached SRO Security Detail & Logs
- February 3- Girls Basketball General Security (Sergeant Loper)
- February 7- Boys Basketball General Security (Officer Burk, Officer Trocki, Officer Elza)

Misc. Details

- February 3 & 4- Sergeant Mikus & Officer Petosky attended mandatory Updates training
- February 5 & 6- Officer Dobson & Officer Newman attended mandatory Updates training
- February 10 & 11- Officer Evan & Officer Vulakovich attended mandatory Updates training
- February 12 & 13- Officer Elza attended mandatory Updates training
- February 17 & 18- Sergeant Shurina attended mandatory Updates training
- February 19 & 20- Officer Fedunok and Officer Rigous attended mandatory Updates training

Correspondence

- February 5- Received letter from resident thanking Officers Evan, Fallen, and Wikert for their professionalism and demeanor when his wife passed away during a call to the residence.
- February 29- Sergeant Shurina received an email praising Officer Fallen for how helpful he was during an interaction with a resident. (attached)

OFFICER'S MONTHLY REPORT
FEBRUARY 2020

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	62	75	137
CALLS FOR SERVICE/FIELD CONTACTS	456	424	880
ALL OTHER CALLS	440	506	946
TOTALS CALLS FOR SERVICE	958	1,005	1963
 <u>ARRESTS</u>			
ADULT	4	8	12
JUVENILE	0	0	0
TRAFFIC CITATIONS	4	8	12
NON TRAFFIC CITATIONS	5	2	7
PARKING CITATIONS	6	1	7
WARNINGS	5	13	18
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	2	0	2
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9,534	10,086	19620
GALLONS OF GASOLINE USED	787.5	945.30	1732.8
REPAIRS/MAINTENANCE	362.15	897.80	1259.95
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	22	13.00	35
PRELIMINARY HEARINGS	4	2.00	6
PRETRIAL	0	0.00	0
INVESTIGATIONS	10	10.50	20.5
ARRESTS	7	11.00	18
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	8	0.00	8
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	5	34.00	39
TOTAL HOURS	56	70.50	126.5



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

FEBRUARY 2020

WDPD INCIDENT REPORTS

TOTAL: 7

- 2 Sex Crimes – Indecent Exposure
- 1 Harassment – Terroristic Threats
- 1 Harassment – General
- 3 Disorderly Conduct - General

SRO / SECURITY DETAILS & LOGS

TOTAL: 104

- 54 Security General
- 12 Security Cafeteria
- Security Parking Lot
- Instruct SRO Student Program
- Instruct SRO Faculty Program
- 9 Instruct DARE Program
- Attend Court
- 7 Attend Meeting
- Attend Training
- 4 Assist Student
- 5 Assist Teacher
- 9 Assist Administrator
- Assist Juv. Prob. Officer
- Assist Nurse / EMS
- Assist Other
- 1 Student Transport
- Student Missing / Search
- Student Monitoring
- Suspicious Incident / person
- K-9 Drug Search
- 2 School Safety Drill
- 1 Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 111



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	37
MIDDLE SCHOOL	24
E.U. INTERMEDIATE	31
CURT. PRIMARY	17
ADMIN. BUILDING	1
BUS GARAGE	0
OTHER	1

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #:	EU	29132	TOTAL INVOLVEMENTS THIS PERIOD:	1
DL School / Student ID #:	EU	27124	TOTAL INVOLVEMENTS THIS PERIOD:	2
DL School / Student ID #:	PAR	26190	TOTAL INVOLVEMENTS THIS PERIOD:	2

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
7	1 ST Grade Charlie Check First
12	5 TH Grade DARE
12	8 TH Grade DARE

SRO Programs

INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
Assisted with Forensic Classes	Deer Lakes High School	Mult.

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

Math Evan
Shane Fallen
Brian Wikert

RECEIVED

FEB 05 2020

WEST DEER
TOWNSHIP POLICE

cc:
officers
OMR

on 1/9/20 I came home to find my
wife on the floor - no pulse - called 911
started CPR - within minutes the west deer
Police arrived & took over until the
EMT's showed minutes later you all worked
for an hour but unfortunately our beloved
Joni Marie past away. your Professionalism,
Expertise, & Compassion were Greatly
Appreciated. Thank you All!

TERRY BODMAN

OMR
Personnel
file

Sgt. Michael Shurina

From: Cliff Walter <cpwalter44@yahoo.com>
Sent: Saturday, February 29, 2020 3:55 PM
To: wdpd@westdeertownship.com
Subject: Officer

Hi my name is Clifford Walter and on 2/28/2020 I had an interaction with officer Shane Fallon. I just wanted to let you know how wonderful he was and how helpful he was. Being a lifelong resident in west deer it is so nice to see such good and helpful young men protecting and serving the community. I just wanted to make sure he is recognized for this. Thank you for your time.

Cliff



PUBLIC WORKS FOREMAN'S REPORT

MR. OLAR.....

2020

MONTHLY REPORT FOR FEBRUARY
PUBLIC WORKS DEPARTMENT

ROADS

- Park Road: Widen, include base repair, install 1 catch basin and 40' of pipe.
- Extended two other pipes.
- Patch holes.
- Salting of roads.

TRUCKS & EQUIPMENT


- Replace windshield wiper arms on Truck 3.
- Clean and grease trucks.
- Had 2001 Mack towed to Tristani Brothers to repair rear axle.
- Repaired leaking O-ring on backhoe.

MISCELLANEOUS

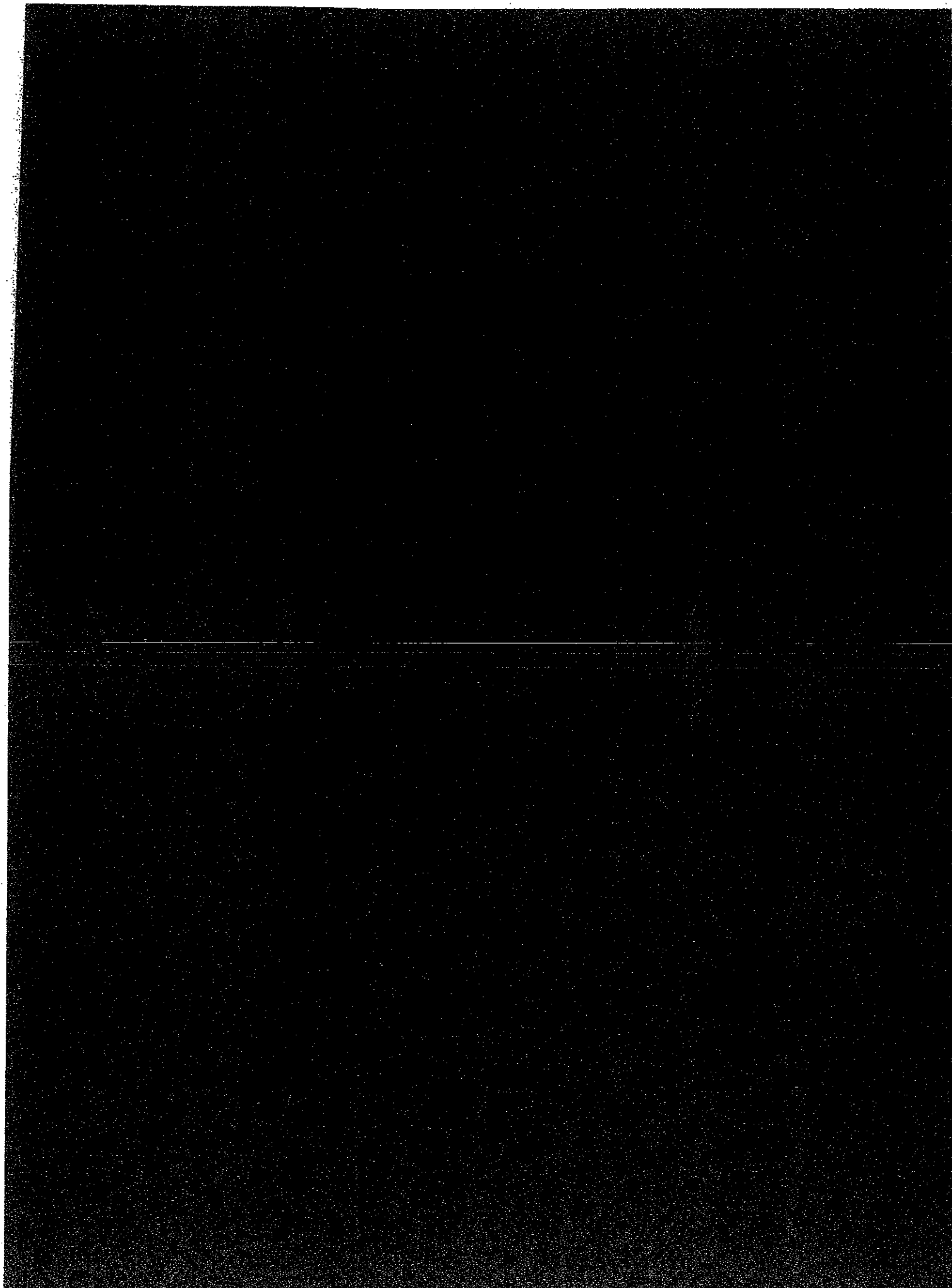
- Clean catch basins.
- Fixed toilet and s-trap at municipal building.
- Replaced two mailboxes.
- Back filled ditch in at Fawn Haven.
- Disassembled the ice rink.
- Installed 25 mph signs on Hemphill and Blanchard Roads.
- Replaced door in Supervisor's room.
- Hauled lockers to K-9 Training area.

PA1 Calls 104

OT
166 Hrs. Snow
3 Meeting
169 Total hours


Kevin Olar

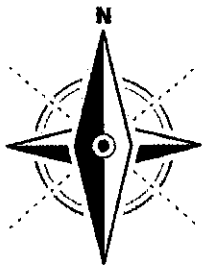
3-6-20
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

FEBRUARY 2020 ENGINEER'S REPORT WEST DEER TOWNSHIP Prepared March 11, 2020

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting - February 19, 2020
- Planning Commission Meeting - February 27, 2020

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- **2020 Road Improvement Project** - Bids for the various road improvement projects are scheduled to be opened on March 17, 2020. Bid projects will be provided to the Board of Supervisors at their March 18, 2020 meeting.

Nike Park Project - DCNR Grant

- **Main Parking Lot Landscaping** - Hollibaugh Landscaping has completed all work on this project.
- **Overflow and Pavilion/Playground Parking Lot** - Holbein, Inc. has completed all work on this project.
- **Playground** - Play and Park Structures has completed work on the playground.
- **Bleachers** - Play and Park Structures has completed all work on the bleachers.
- **Pavilions** - Jeffrey Associates should be starting work on the two pavilions in the next few weeks.
- **Restroom Renovation/Dumpster Enclosure** - Select Contracting has begun work on this project and work should be complete within the next week.

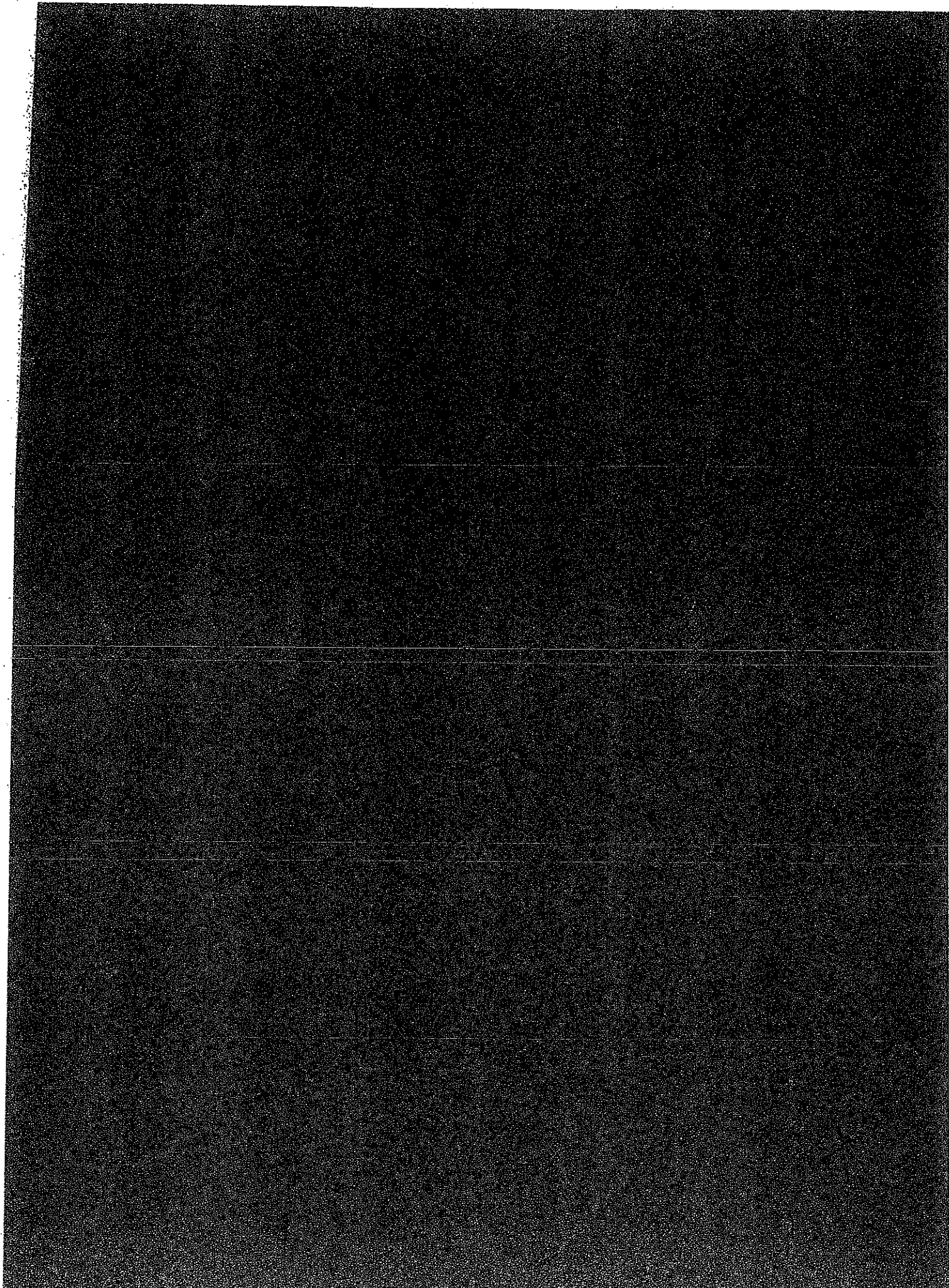
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- **Leto and Dionysus Well Pads** - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission at their March 26, 2020 meeting.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



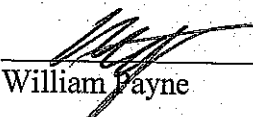
BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

Code Enforcement

February 29, 2020

1. Issued 12 Occupancy Permits
2. Issued 9 Building Permits
3. Performed 53 site inspections
4. Planning commission meeting was held and the Olympus Gas well conditional use application was discussed. There will be another Planning Commission meeting on next Thursday the 26th at 7PM.
5. No Zoning Hearing Board meeting was held.
6. Initiated 9 complaint investigations.
7. Issued 9 Notices of violations.
8. Issued 7 citations.
9. Attend court for 23 citations.
10. Demo bids for 494 will be discussed later on in the meeting.
11. Obtained bids for 5 Quigley Road clean-up and will utilize standard procedures set for Fire escrow funds by awarding the lowest responsible bidder.


William Payne

West Deer Township
Occupancy Permit Report

February 2020

February 2020

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
02/04/2020	O20-017	1214-K-012	Joshua M. Jarvis Mollie M. Ziegler	4841 BAYFIELD RD	Single Family Home	No
02/04/2020	O20-018	1511-P-125	Curtis Gaul	26 MAGILL DR	Single Family Home	No
02/04/2020	O20-019	1357-F-116	Fred Ambrose	116 STEEPLECHASE CIR	Single Family Home	No
02/13/2020	O20-020	1511-J-242	Sara Miller	131 REAGHARD DR	Single Family Home	No
02/13/2020	O20-021	1217-J-257	Nicole and Paul Kornbluh	118 RUSSELLTON-DORSEVILLE RD	Single Family Home	No
02/13/2020	O20-022	1361-S-389	CJ Real Estate	100 PINE ST	Single Family Home	No
02/13/2020	O20-023	1669-J-346	Elizabeth Blaisie Ronald Kuzmirek	366 OAK RD	Single Family Home	No
02/17/2020	O20-024	1214-J-338	Kevin & Lauren Norman	4834 TREMONT DR		
02/18/2020	O20-025	1357-F-116	Fred Ambrose	116 STEEPLECHASE CIR	Single Family Home	No
02/18/2020	O20-026	1359-C-262	BRIAN A. JEFFREY	284 WEST STARZ RD	Single Family Home	No
02/18/2020	O20-027	1217-A-257	ERNEST J & CHARLANE F FISCHER	57 SIMON RD	Single Family Home	No

West Deer
Occupancy P

West Deer
Occupancy P

West Deer Township
Occupancy Permit Report

West Deer
Occupancy P

West Deer
Occupancy P

Fee

Fee

February 2020

02/19/2020	020-028	1359-H-149	PETER HEISLER	43 QUIGLEY RD	Single Family Home	No
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Total Fees Collected by Month

February- \$300

Total Fees Collected

Grand Total - \$300

West Deer Township
Building Permit Report
February 2020

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
02/03/2020	S20-001	Sign Permit	RICHARD TIBENSKY / GERIANN GEORGE	735 LITTLE DEER CREEK RD	1361-D-109	\$800.00	\$53.15
02/18/2020	P20-007	Addition	Danielle and Mark Roginsky	129 TRUMP RD	1360-J-288	\$225,000.00	\$724.80
02/19/2020	P20-008	Driveway	PETER HEISLER	43 QUIGLEY RD	1359-H-149	\$	\$15.00
02/19/2020	P20-009	Fence	PETER HEISLER	43 QUIGLEY RD	1359-H-149	\$300.00	\$5.00
02/26/2020	P20-010	Grading	TIMOTHY J & LISA A AUGUSTINE	1155 MIDDLE RD	1835-A-091	\$0.00	\$250.00
02/27/2020	P20-011	Deck	ELIZABETH & JONATHAN PASSERRELO	861 ASHLEY RD.	1510-D-3	\$16,500.00	\$100.00
02/27/2020	P20-012	Fence	ALYSSA & THOMAS WOLFE	403 LINDEN DR	1360-H-213	\$	\$60.00
02/28/2020	P20-013	Fence	JOHN J & SUSAN J IPPOLITO	1494 MIDDLE EXT RD	1667-S-305	\$4,000.00	\$35.00
02/28/2020	P20-014	Accessory Structure	MARK & CAROL DIPPOLO	202 LAWRENCE CT	1356-S-128	\$2,600.00	\$30.00
Totals: 9						\$249,200.00	\$1,272.95

Permit Type	Count	Construction Cost	Fee Total
Accessory Structure	1	\$2,600.00	\$30.00

West Deer Township
Building Permit

West Deer Township
Building Permit

West Deer Township
Building Permit Report
February 2020

West Deer Township
Building Permit

West Deer Township
Building Permit

Addition	1	\$225,000.00	\$724.80
Deck	1	\$16,500.00	\$100.00
Driveway	1	\$	\$15.00
Fence	3	\$4,300.00	\$100.00
Grading	1	\$0.00	\$250.00
Sign Permit	1	\$800.00	\$53.15

Permit Status	Count	Construction Cost	Fee Total
Issued	9	\$249,200.00	\$1,272.95

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Date	Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/3/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	400 SADDLEBROOK RD	1666-R- 100-25D	Passed	William Payne
2/3/2020	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	326 SADDLEBROOK RD	1666-R- 100-17C	Passed	William Payne
2/4/2020	Drywall		185 EISELE RD., CHESWICK, PA, 15024	2167 SAXONBURG BLVD	1510-S-077	Passed	William Payne
2/4/2020	Complaint Follow Up		555 VALENCIA RD, MARS, PA, 16046	70 GRUBBS RD	1510-S-191	Passed	William Payne
2/5/2020	Site Inspection		3746 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3746 CEDAR RIDGE RD	1215-J-201	Passed	William Payne
2/5/2020	Occupancy Inspection		131 Reaghard Dr., Cheswick, PA, 15024	131 REAGHARD DR	1511-J-242	Passed	William Payne
2/7/2020	Occupancy Inspection		425 6TH AVE, STE. 950, PITTSBURGH, PA, 15219	40 MCKRELL RD	1512-M-280	Failed	William Payne
2/10/2020	Fireblocking		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Failed	William Payne
2/10/2020	Insulation		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Failed	William Payne
2/10/2020	Framing		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Passed	William Payne
2/10/2020	Framing		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Passed	William Payne
2/10/2020	Complaint Follow Up		20 DEER ST, TARENTUM, PA, 15084	20 DEER ST	1672-J-045	Failed	William Payne
2/10/2020	Complaint Follow Up		1007 MACARTHUR DR, RUSSELLTON, PA, 15076	1007 MACARTHUR DR	1219-N-379	Failed	William Payne
2/10/2020	Complaint Follow Up		1024 CHURCH ST, RUSSELLTON, PA, 15076	181 MICHAEL RD	1361-M-301	Passed	William Payne
2/10/2020	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Failed	William Payne
2/10/2020	Complaint Follow Up		3 OAK ST, RUSSELLTON, PA, 15076	3 OAK ST	1361-S-365	Passed	William Payne
2/10/2020	Complaint Follow Up		332 HICKORY ST, CURTISVILLE, PA, 15032	332 HICKORY ST	2012-H-245	Passed	William Payne
2/10/2020	Complaint Follow Up		500 JEFFERSON LANE, PITTSBURGH, PA, 15238	10 GRUBBS RD	1359-D-201	Failed	William Payne
2/10/2020	Complaint Follow Up		177 TRUMP RD, CHESWICK, PA, 15024	177 TRUMP RD	1360-E-129	Passed	William Payne
2/11/2020	Occupancy Inspection		100 Pine St, Russellton, PA, 15076	100 PINE ST	1361-S-389	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/11/2020	Occupancy Inspection		118 Russellton Dorseyville Rd., Cheswick, PA, 15024	118 RUSSELLTON-DORSEYVILLE RD	1217-J-257	Passed	William Payne
2/11/2020	Occupancy Inspection		103 BAIRDFORD RD, GIBSONIA, PA, 15044	103 BAIRDFORD RD	8000-T-3373	Cancelled	William Payne
2/11/2020	Occupancy Inspection		366 Oak Rd., Gibsonia, PA, 15044	366 OAK RD	1669-J-346	Passed	William Payne
2/11/2020	Occupancy Inspection		4834 Tremont Dr., Allison Park, PA, 15101	4834 TREMONT DR	1214-J-338	Passed	William Payne
2/13/2020	Complaint Follow Up		127 MCKRELL RD, TARENTUM, PA, 15084	127 MCKRELL RD	1512-G-376	Cancelled	William Payne
2/13/2020	Fireblocking		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Passed	
2/13/2020	Insulation		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Passed	
2/14/2020	Occupancy Inspection		103 BAIRDFORD RD, GIBSONIA, PA, 15044	103 BAIRDFORD RD	2010-P-387	Failed	William Payne
2/14/2020	Fireblocking		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R-100-25A	Passed	William Payne
2/14/2020	Insulation		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R-100-25A	Passed	William Payne
2/14/2020	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Failed	William Payne
2/14/2020	Drywall		396 SADDLEBROOK RD, GIBSONIA, PA, 15044	396 SADDLEBROOK RD	1666-R-100-25C	Passed	William Payne
2/17/2020	Complaint Follow Up		3630 PEACHTREE RD., ATLANTA, GA, 30326	125 MICHAEL RD	1361-R-276	Failed	William Payne
2/17/2020	Complaint Follow Up		1205 E SANDSTONE CT, TARENTUM, PA, 15084	1205 E SANDSTONE CT	1670-R-012	Passed	William Payne
2/17/2020	Complaint Follow Up		438 ALDER ST, TARENTUM, PA, 15084	438 ALDER ST	2012-S-102	Failed	William Payne
2/17/2020	Complaint Follow Up		29 CREST ST, RUSSELLTON, PA, 15076	29 CREST ST	1512-S-235	Passed	William Payne
2/17/2020	Complaint Follow Up		1205 E SANDSTONE CT, TARENTUM, PA, 15084	1205 E SANDSTONE CT	1670-R-012	Passed	William Payne
2/17/2020	Complaint Follow Up		249 PINTAIL DR, GIBSONIA, PA, 15044	249 PINTAIL DR	1357-A-270	Failed	William Payne
2/18/2020	Occupancy Inspection		57 SIMON RD, CHESWICK, PA, 15024	57 SIMON RD	1217-A-257	Passed	William Payne
2/18/2020	Occupancy Inspection		284 WEST STARZ RD, CHESWICK, PA, 15024	284 WEST STARZ RD	1359-C-262	Passed	William Payne
2/19/2020	Drywall		276 KAUFMAN RD, GIBSONIA, PA, 15044	276 KAUFMAN RD	1837-P-378	Passed	William Payne

2/18/20

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 02/01/2020 To 02/29/2020**

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/19/2020	Salvage Yard		115 KAUFMAN RD, GIBSONIA, PA, 15044	115 KAUFMAN RD	1836-P-62	Failed	William Payne
2/19/2020	Salvage Yard		1788 SAXONBURG BLVD., TARENTUM, PA, 15084	1813 Saxonburg Blvd (junk yard)	1838-N-125	Passed	William Payne
2/19/2020	Footer		129 TRUMP RD, CHESWICK, PA, 15024	129 TRUMP RD	1360-J-288	Failed	William Payne
2/24/2020	Complaint Follow Up		139 REAGHARD DR, CHESWICK, PA, 15024	139 REAGHARD DR	1511-K-392	Passed	William Payne
2/24/2020	Complaint Follow Up		4571 BAKERSTOWN CULMERVILLE, GIBSONIA, PA, 15044	4571 BAKERSTOWN CULMERVILLE	2194-J-203	Failed	William Payne
2/24/2020	Complaint Follow Up		1894 SAXONBURG BLVD, TARENTUM, PA, 15084	1894 SAXONBURG BLVD	1670-H-345	Failed	William Payne
2/25/2020	Occupancy Inspection		157 Russellton Dorseyville Rd., Cheswick, PA, 15024	157 RUSSELLTON- DORSEYVL	1217-F-148	Passed	William Payne
2/25/2020	Occupancy Inspection		138 Cantor Lane, Gibsonia, PA, 15044	138 CANTER LANE	1507-C-36	Passed	William Payne
2/25/2020	Occupancy Inspection		1220 MIDDLE RD EXT, GIBSONIA, PA, 15044	1220 MIDDLE RD	1835-E-226	Passed	William Payne
2/25/2020	Occupancy Inspection		27 GIRDWOOD LN, GIBSONIA, PA, 15044	27 GIRDWOOD LN	1835-A-22	Passed	William Payne
2/25/2020	Complaint Follow Up		1007 MACARTHUR DR, RUSSELLTON, PA, 15076	1007 MACARTHUR DR	1219-N-379	Passed	William Payne
2/27/2020	Occupancy Inspection		222 GLASGOW RD, GIBSONIA, PA, 15044	222 GLASGOW RD	2383-R-284	Passed	William Payne

2/25/20

2/25/20

2/25/20

2/25/20

2/25/20

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Count by Type

Type	Count
Complaint Follow Up	21
Drywall	3
Fireblocking	3
Footer	1
Framing	3
Insulation	4
Occupancy Inspection	15
Salvage Yard	2
Site Inspection	1
Total	55

Complaint
 Drywall
 Fireblock

Complaint
 Drywall
 Fireblock

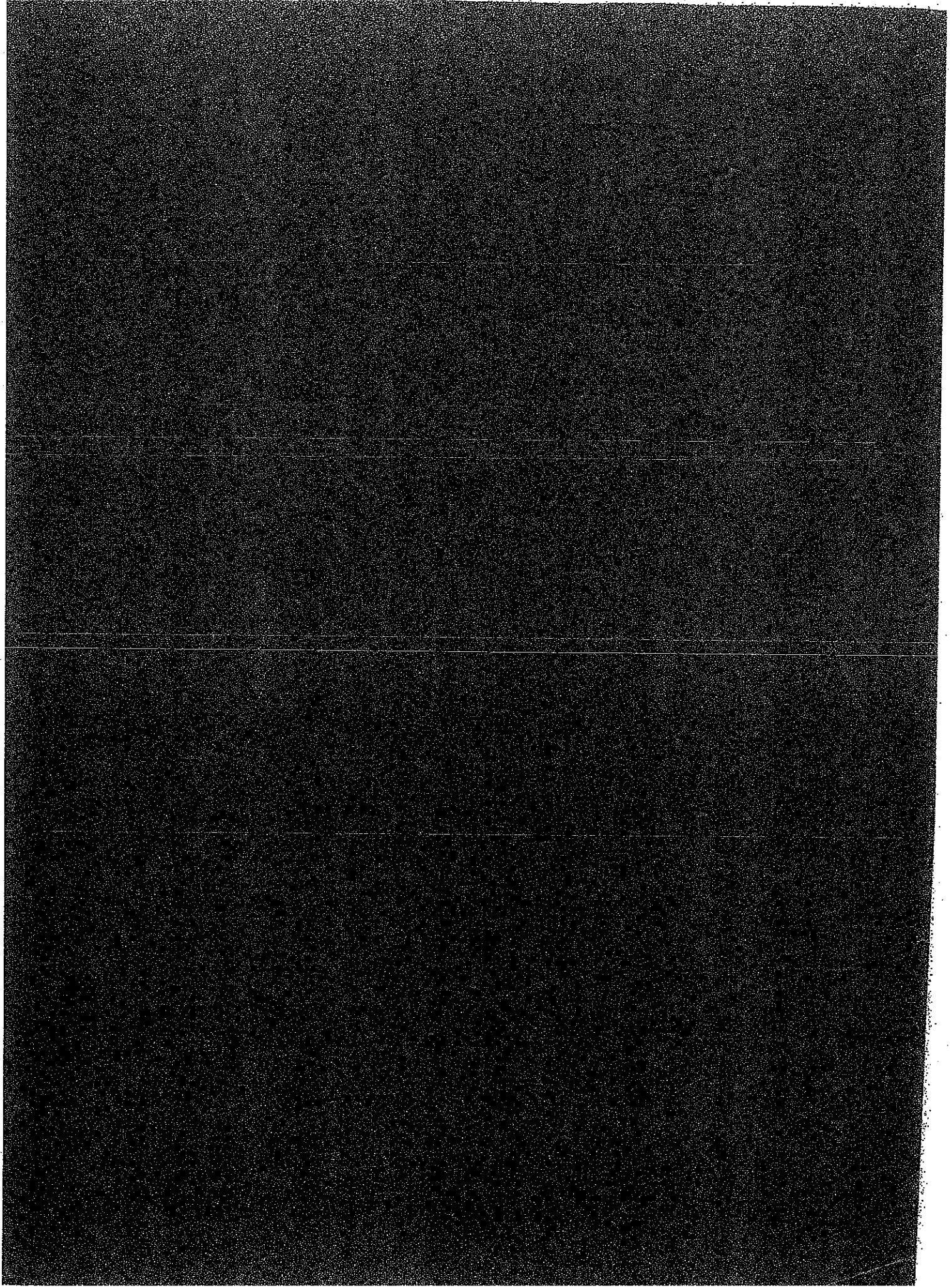
Complaint
 Drywall
 Fireblock

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Count by Status

Status		Count
Cancelled		2
Failed		16
Passed		35
Total		53



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

Parks & Recreation Report

March 18th, 2020

Community Days - July 31st and August 1st.

- Still working on a contract for the rides.

Blue Bird House Building - March 13th 6:00-8:00pm at Township Building

Hunter/Trapper Safety - March 28th 8:00-3:00pm at Township Building

- We will provide water and pizza and the police department will provide gun locks.

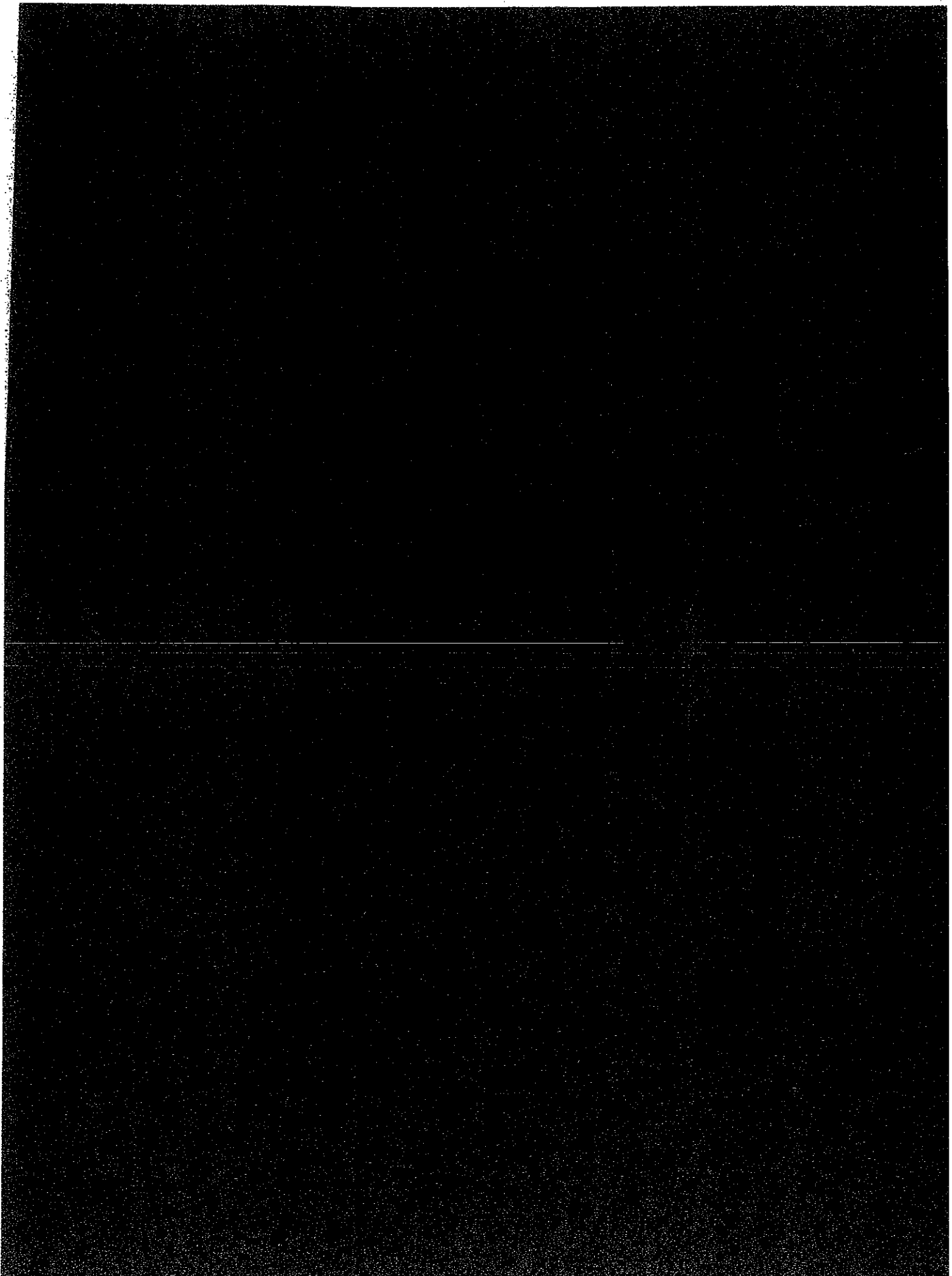
Egg Hunt - April 5th 2:00pm Registration and 3:00 Hunt

- We are planning an early hunt for children with extra needs
- Face painting as an added part of the event this year

Farmer's Market - Tracy Harrington and Nina Jonnet have been working on this separately and have come up with some great ideas. We are working on final plans.

Our next meeting is March 25, 2020 with the Community Days meeting to follow.

[illegible]



ADOPTION: RESOLUTION 2020-2 (EICH PLANNING MODULE)

RESOLUTION 2020-2 APPROVES THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE EICH SUBDIVISION PLAN LOCATED AT 85 SHEPHARD ROAD, GIBSONIA, PA IN THE R-RURAL ESTATE ZONING DISTRICT.

(SEE ATTACHED)

MR. SHOUP REVIEWED THE PA DEPARTMENT OF ENVIRONMENTAL PROTECTION PLANNING MODULE DOCUMENTS AND FOUND THE PLANNING MODULE TO BE IN PROPER ORDER. MR. SHOUP THEREFORE RECOMMENDED THAT IT BE APPROVED BY THE TOWNSHIP BY RESOLUTION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-2 APPROVING THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE EICH SUBDIVISION PLAN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUI	—	—	—	—



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005

Phone: 724-869-9560 Fax: 724-869-7434

shoupeng@comcast.net

Our email has changed. Our new email is info@shoupengineering.com

February 24, 2020

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Re: Eich Subdivision Plan
Sewage Facilities Planning Module

Dear Mr. Payne,

I have reviewed the Sewage Facilities Planning Module and related documents submitted for the Eich Subdivision Plan and would recommend that the Township Board of Supervisors adopt the resolution which accompanies the planning module.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

cc: Daniel Mator, via email
Cathy Sopko, via email
Dorothy Moyta, via email

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

Resolution No. 2020-2

RESOLUTION OF THE (SUPERVISORS) (~~COMMISSIONERS~~) (~~COUNCILMEN~~) of West Deer
(TOWNSHIP) (~~BOROUGH~~) (~~CITY~~), Allegheny COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS James Eich III has proposed the development of a parcel of land identified as
land developer

Eich Subdivision, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), ☐ sewer tap-ins, ☐ sewer extension, ☐ new treatment facility, ☒ individual onlot systems, ☐ community onlot systems, ☐ spray irrigation, ☐ retaining tanks, ☐ other, (please specify).

WHEREAS, West Deer Township finds that the subdivision described in the attached
municipality
Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (~~Commissioners~~) (~~Councilmen~~) of the (Township) (~~Borough~~) (~~City~~) of West Deer hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, West Deer
(Signature)

Township Board of Supervisors (~~Borough Council~~) (~~City Councilmen~~), hereby certify that the foregoing is a true copy of the Township (~~Borough~~) (~~City~~) Resolution # 2020-2, adopted, _____, 20____.

Municipal Address:

West Deer Township
109 East Union Road
Cheswick, PA 15024
Telephone 724-265-3680

Seal of
Governing Body



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

**TRANSMITTAL LETTER
FOR SEWAGE FACILITIES PLANNING MODULE**

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH. ID #

TO: Approving Agency (DEP or delegated local agency)
Pennsylvania DEP

Date _____

Dear Sir/Madam:

Attached please find a completed sewage facilities planning module prepared by Amy Hopkins (Name)

PLS _____ for Eich Subdivision (Name)

a subdivision, commercial, or industrial facility located in West Deer Township

Allegheny County.
(City, Borough, Township)

Check one

- ☒ (i) The planning module, as prepared and submitted by the applicant, is approved by the municipality as a proposed ☒ revision ☐ supplement for new land development to its Official Sewage Facilities Plan (Official Plan), and is ☒ adopted for submission to DEP ☐ transmitted to the delegated LA for approval in accordance with the requirements of 25 Pa. Code Chapter 71 and the *Pennsylvania Sewage Facilities Act* (35 P.S. §750),

OR

- ☐ (ii) The planning module will not be approved by the municipality as a proposed revision or supplement for new land development to its Official Plan because the project described therein is unacceptable for the reason(s) checked below:

Check Boxes

- ☐ Additional studies are being performed by or on behalf of this municipality which may have an effect on the planning module as prepared and submitted by the applicant. Attached hereto is the scope of services to be performed and the time schedule for completion of said studies.
- ☐ The planning module as submitted by the applicant fails to meet limitations imposed by other laws or ordinances, officially adopted comprehensive plans and/or environmental plans (e.g., zoning, land use, 25 Pa. Code Chapter 71). Specific reference or applicable segments of such laws or plans are attached hereto.
- ☐ Other (attach additional sheet giving specifics).

Municipal Secretary: Indicate below by checking appropriate boxes which components are being transmitted to the approving agency.

- | | | |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Resolution of Adoption | <input type="checkbox"/> 3 Sewage Collection/Treatment Facilities | <input checked="" type="checkbox"/> 4A Municipal Planning Agency Review |
| <input checked="" type="checkbox"/> Module Completeness Checklist | <input type="checkbox"/> 3s Small Flow Treatment Facilities | <input type="checkbox"/> 4B County Planning Agency Review |
| <input checked="" type="checkbox"/> 2 Individual and Community Onlot Disposal of Sewage | | <input checked="" type="checkbox"/> 4C County or Joint Health Department Review |

Daniel J. Mator, Jr.

Municipal Secretary (print)

Signature

Date

Q. MUNICIPAL ACTIONS (Marginal conditions, Residual Tract Waiver and/or O&M option)
(See Section Q of attached instructions)

This section is to be completed by the municipality if marginal conditions have been identified on the project site and/or if a waiver of the planning requirements has been requested for the residual tract of the subdivision and/or if an assurance of long term operation and maintenance is required by Section 71.72. If none of these conditions are met, do not complete this section.

1. ☐ The proposed development has been identified in Section G and/or Section H as having marginal conditions or other concerns for the long-term use of onlot sewage systems. The municipality has selected the following method of providing long-term sewage disposal to this subdivision: (Check one)
 - ☐ Provision of a sewage management program meeting the minimum requirements of Chapter 71, Section 71.73
 - ☐ Replacement area testing
 - ☐ Scheduled replacement with sewerage facilities
 - ☐ Reduction of the density of onlot systems
- ☐ The justification required in Section Q of the instructions is attached.
2. ☐ A waiver of the planning requirements for the residual tract of this subdivision has been requested.
 The municipality acknowledges acceptance of this proposal and requests a waiver of the sewage facilities planning requirements for the residual tract designated on the subdivision plot plan. Our municipal officials accept full responsibility now and in the future to identify any violation of this waiver and to submit to the approving agency any required sewage facilities planning for the designated residual tract should a violation occur or construction of a new sewage-generating structure on the residual tract of the subdivision be proposed. We understand that such planning information may require municipal officials to be responsible for soil testing and other environmental assessments for the residual tract in the future.
3. ☐ The option selected to assure long-term proper operation and maintenance, required by Title 25, PA Code, Section 71.72, for the proposed DEP permitted non-municipal sewage facility or local agency permitted community onlot sewage system is clearly identified and attached.

Chairperson or Secretary of Governing Body

Signature

Date

Municipality Name

Address

Address

(Area Code) Telephone No. ()

R. PLANNING MODULE REVIEW FEE (See Section R of attached instructions)

The Sewage Facilities Act establishes a fee for the DEP planning module review. DEP will calculate the review fee for the project and invoice the project sponsor OR the project sponsor may attach a self-calculated fee payment to the planning module prior to submission of the planning package to DEP. (Since the fee and fee collection procedures may vary if a "delegated local agency" is conducting the review, the project sponsor should contact the "delegated local agency" to determine these details.) Check the appropriate box.

- ☐ I request the DEP calculate the review fee for my project and send me an invoice for the correct amount. I understand the Department's review of my project will not begin until the Department receives the correct review fee from me for the project.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

Code No.

SEWAGE FACILITIES PLANNING MODULE

Component 2. Individual and Community Onlot Disposal of Sewage

(Return completed module package to appropriate municipality)

DEP USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH ID #

This planning module component is used to fulfill the planning requirements of Act 537 for the following types of projects: (1) proposing the use of individual onlot sewage disposal systems (including individual residential spray irrigation systems (IRSIS)) and except for those projects qualifying for the "exception to the requirement to revise the Official Plan" under Chapter 71, Section 71.55, (2) proposing retaining tanks (including holding tanks, privies, chemical, incinerating, recycling or composting toilets), (3) proposing municipal permitted community onlot sewage disposal systems, and (4) proposing DEP permitted individual or community large volume onlot sewage disposal systems.

This component, along with any other documents specified in the cover letter, must be submitted to the municipality with jurisdiction over the project site for review and approval. All appropriate documentation must be attached for the Sewage Facilities Planning Module package to be complete. Refer to the instructions for help in completing this component.

REVIEW FEES: Amendments to the Sewage Facilities Act established fees to be paid by the applicant for review of planning modules for land development. These fees may vary depending on the approving agency for the project (DEP or delegated local agency). Please see Section R and the instructions for more information on these fees.

NOTE: All projects must complete Sections A through I and Sections N through R. Complete Sections J, K, L and/or M if indicated ☒. The municipality should complete Section Q if marginal conditions are present and/or if a waiver of the planning requirements is requested for the residual tract and/or if assurance of long term O & M option is required.

A. PROJECT INFORMATION (See Section A of instructions)

- Project Name EICH SUBDIVISION
- Brief Project Description SUBDIVIDE TAX PARCEL 1834-L-284 AS DEDSCRIBED IN DEED BOOK VOLUME 17274, PG 141 INTO TWO LOTS. ONE BEING 3.643 ACRES AND THE OTHER 44.133 ACRES.

B. CLIENT (MUNICIPALITY) INFORMATION (See Section B of instructions)

Municipality Name	County	City	Boro	Twp
WEST DEER	ALLEGHENY	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipality Contact Individual – Last Name	First Name	MI	Suffix	Title
MATOR	DANIEL			TOWNSHIP MANAGER
Additional Individual Last Name	First Name	MI	Suffix	Title
TEORSKY	DENISE			ADMIN
Municipality Mailing Address Line 1	Mailing Address Line 2			
109 EAST UNION RD				
Address Last Line – City	State	ZIP+4		
CHESWICK	PA	15024		
Phone + Ext.	FAX (optional)	Email (optional)		
724-285-3680	724-265-2228	DMATOR@WESTDEERTOWNSHIP.COM		
dteorsky@westdeertownship.com				

C. SITE INFORMATION (See Section C of instructions)**Site (Land Development or Project) Name**

EICH SUBDIVISION

Site Location Line 1

85 SHEPARD RD

Site Location Line 2

Site Location Last Line – City

GIBSONIA

State

PA

ZIP+4

15044

Latitude

N 40 38'25"

Longitude

W 79 54' 25"

Detailed Written Directions to Site

Site is 760' east of McIntyre Rd and 2300' west of Middle Road extension, West Deer Township, Allegheny Co.

Description of Site Site is a 49 acre farm with existing farmhouse, pasture lands and thick wooded areas. Property does not currently support livestock.

Site Contact (Developer/Owner)

Last Name

EICH

First Name

JAMES

MI

Suffix

III

Phone

412-433-8551

Ext.

Site Contact Title

OWNER

Site Contact Firm (if none, leave blank)

FAX

Email

Mailing Address Line 1

1138 PARK STREET

Mailing Address Line 2

Mailing Address Last Line – City

Tarentum

State

PA

ZIP+4

15084

D. PROJECT CONSULTANT INFORMATION (See Section D of instructions)

Last Name

HOPKINS

First Name

AMY

MI

Suffix

Title

PROFESSIONAL LAND SURVEYOR

Consulting Firm Name

URBAN TERRAIN LLC

Mailing Address Line 1

4091 SALTSBURG RD

SUITE H

Mailing Address Line 2

Address Last Line – City

MURRYSVILLE

State

PA

ZIP+4

15668

Country

USA

Email

ahopkins@urbanterrain.net

Phone

412-744-4520

Ext.

FAX

412-744-4546

E. AVAILABILITY OF DRINKING WATER SUPPLY

The project will be provided with drinking water from the following source: (Check appropriate box)

- ☐ Individual wells or cisterns.
☐ A proposed public water supply.
☒ An existing public water supply.

If existing public water supply is to be used, provide the name of the water company and attach documentation from the water company stating that it will serve the project.

Name of water company: Hampton Shaler Water Authority

F. PROJECT NARRATIVE (See Section F of instructions)

- ☒ A narrative has been prepared as described in Section F of the instructions and is attached.

The applicant may choose to include additional information beyond that required by Section F of the instructions.

G. GENERAL SITE SUITABILITY (See Section G of attached instructions)

This section must be completed when the proposed method of sewage disposal is the use of onlot sewage disposal systems or privies. The purpose of the information provided in this section is to determine the general suitability of the site for onlot disposal of sewage. Site suitability should not be construed as approval for permit issuance on individual lots. Additional testing may be required for permit issuance.

NOTE: If one or more lots in this subdivision are planned to be served by individual residential spray irrigation systems (IRSIS), please see the specific information on IRSIS in Section G.3 of the attached instructions.

1. PLOT PLAN

The following information is to be submitted on a plot plan of the proposed subdivision or development:

- | | |
|------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| a. Location of all soil profiles and percolation tests. | i. Surface waters. |
| b. Slope at each test area. | j. Wetlands – from National Wetland Inventory Mapping and USDA Hydric Soils Mapping. |
| c. Soil types and boundaries. | k. Floodplain or floodprone area soils, floodways (Federal Flood Insurance Mapping). |
| d. Existing and proposed streets, roadways, access roads, etc. | l. Designated open space areas. |
| e. Lot lines and lot sizes. | m. Remaining acreage under the same ownership and contiguous lots. |
| f. Existing and proposed rights-of-way. | n. Existing onlot or sewerage systems; pipelines, transmission lines, etc., in-use or abandoned. |
| g. Existing and proposed drinking water supplies for proposed and contiguous lots. | o. Prime agricultural land. |
| h. Existing buildings. | p. Orientation to North |

2. RESIDUAL TRACT PLANNING WAIVER REQUEST

A waiver from sewage facilities planning ☐ is, ☒ is not requested for the residual land tract associated with this project. (See Section H, Section Q, Component 4 and instructions for additional information).

3. SOILS INFORMATION

- Attach copies of "Site Investigation and Percolation Test Report" (3800-FM-WSFR0290A) (formerly known as "Appendix A") form(s) for the proposed subdivision.
- Marginal conditions for long-term onlot sewage disposal ☐ are, ☒ are not present. See marginal conditions information in Sections H and Q and in attached instructions.
- If one or more lots in this subdivision are planned to be served by Individual Residential Spray Irrigation Systems (IRSIS), please see the specific information on IRSIS in Section G of the instructions.

4. WETLAND PROTECTION

YES NO

- a. ☒ ☐ Are there wetlands in the project area? If yes, ensure these areas appear on the plot plan as shown in the mapping or through on-site delineation.
- b. ☐ ☒ Are there any construction activities (encroachments, or obstructions) proposed in, along, or through the wetlands? If yes, identify any proposed encroachments on wetlands and identify whether a General Permit or a full encroachment permit will be required. If a full permit is required, address time and cost impacts on the project. Note that wetland encroachments should be avoided where feasible. Also note that a feasible alternative **MUST BE SELECTED** to an identified encroachment on an exceptional value wetland as defined in Chapter 105. Identify any project impacts on streams classified as HQ or EV and address impacts of the permitting requirements of said encroachments on the project.

5. PRIMARY AGRICULTURAL LAND PROTECTION

YES NO

- ☐ ☒ Will the project involve the disturbance of prime agricultural lands?

If yes coordinate with local officials to resolve any conflicts with the local prime agricultural land protection program. The project must be consistent with such municipal programs before the sewage facilities planning module package may be submitted to DEP.

If no, prime agricultural land protection is not a factor to this project. Proceed to G.6.

- ☒ ☐ Is this project consistent with the municipal prime agricultural land protection program.

6. HISTORIC PRESERVATION ACT

YES NO

- a. ☒ ☐ Sufficient documentation is attached to confirm that this project is consistent with DEP Technical Guidance 012-0700-001 *Implementation of the PA State History Code* (available online at the DEP Web site at www.depweb.state.pa.us select "subject" then select "technical guidance"). As a minimum this includes copies of the completed Cultural Resources Notice (CRN), a return receipt for its submission to the PHMC and the PHMC review letter.

H. SEWAGE ENFORCEMENT OFFICER ACTION (See Section H of attached instructions)

- I have confirmed the information relating to the general suitability for onlot sewage disposal contained in this component. Confirmation of this information was based upon on-site verification of soil tests, general site conditions and other generally available soils information. The proposed development site:
 - ☐ Is generally suitable for onlot disposal. This module does not constitute individual permit approval.
 - ☐ Is marginal for long-term onlot disposal. (See instructions for information on marginal conditions).
 - ☐ Is not generally suitable for onlot disposal. (See my attached comments regarding this determination).
 - ☐ Cannot be evaluated for general site suitability because of insufficient soils testing.
- The proposed development site is considered "marginal for onlot disposal" or for long-term onlot system use because one or more of the following conditions exist. (Check all that apply).
 - ☐ Soils profile examinations which document areas of suitable soil intermixed with areas of unsuitable soils.
 - ☐ Site evaluation which documents soils generally suitable for elevated sand mounds with some potential lots with slopes over 12%.
 - ☐ Site evaluation which documents soils generally suitable for in-ground systems with some potential lots with slopes in excess of 20%.
 - ☐ Lot density of more than 1 Residential Dwelling Unit/acre.
 - ☐ Proposed use of a community onlot disposal system or system serving commercial, industrial or institutional uses.

3. Residual Tract Facilities (For use only when there is an existing onlot disposal system on the residual tract)

- ☐ I have inspected the lot on which the existing building and existing onlot disposal system is located and have concluded, based on soils mapping or soils evaluation, permit information or site inspection that the long-term sewage disposal needs of this site and the building currently served can be met. (Required)
- ☐ I further acknowledge that no violations of the Sewage Facilities Act are known to me or have become apparent as a result of my site inspection. No inferences regarding future performance of the existing onlot disposal system should be drawn from this acknowledgement. (Required)
- ☐ A brief description and sketch of the existing system and site is attached. (Optional)

Signature of Certified Sewage Enforcement Officer having jurisdiction
in municipality where development is proposed

Certification #

Date

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (See Section I of attached instructions)

This analysis consists of a narrative that will support the chosen sewage disposal method by comparing it to methods already in use in the area or to any other available method. Attach the narrative to the package and title it **Alternative Analysis**. The narrative should describe:

1. the chosen sewage disposal method, and whether the method is interim (to be replaced within 5 years) or ultimate (will serve the development beyond 5 years). Also provide the number of lots or EDU's that will be served.

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (Continued) (See Section I of attached instructions)

2. the types of land uses adjacent to the project area (agricultural, residential, commercial etc.) and the type of sewage disposal method serving each of those land uses.
3. if the sewage facilities described in (2) are in need of improvement due to high rates of onlot malfunction or overloaded public sewers.
4. the sewage disposal method indicated for the development area in the municipality's Official Sewage Facilities Plan. (Such as: onlot disposal systems, public sewers, etc.).
5. existing and/or proposed sewage management program(s) in the area and/or any other municipal options necessary to satisfy the requirements of section(s) 71.72 or 71.73 including the provisions of the selected option.
6. potential alternative sewage disposal methods that are available for the project.
7. why the proposed disposal method was chosen over the alternative methods discussed.
8. who will be the owner of the facility, and who will be responsible for operation and maintenance of the facility.
9. any other information that the developer feels will support the chosen disposal method.

Complete the following sections (J, K, L and/or M) if indicated ☒.

If none are indicated, go directly to Section N.

☐ **J. PROTECTION OF RARE, ENDANGERED OR THREATENED SPECIES**
(See Section J of instructions)

Check one:

- ☒ The "Pennsylvania Natural Diversity Inventory (PNDI) Project Environmental Review Receipt" resulting from my search of the PNDI database and all supporting documentation from jurisdictional agencies (when necessary) is/are attached.
- ☐ A completed "Pennsylvania Natural Diversity Inventory (PNDI) Project Planning & Environmental Review Form," (PNDI Form) available at www.naturalheritage.state.pa.us, and all required supporting documentation is attached. I request DEP staff to complete the required PNDI search for my project. I realize that my planning module will be considered incomplete upon submission to the Department and that the DEP review will not begin, and that processing of my planning module will be delayed, until a "PNDI Project Environmental Review Receipt" and all supporting documentation from jurisdictional agencies (when necessary) is/are received by DEP.

"Applicant or Consultant Initials _____"

☐ **K. PERMEABILITY TESTING** (See Section K of attached instructions)☐ The information required in Section K of the instructions is attached.☐ **L. PRELIMINARY HYDROGEOLOGIC STUDY** (See Section L of attached instructions)☐ The information required in Section L of the instructions is attached.☐ **M. DETAILED HYDROGEOLOGIC STUDY** (See Section M of attached instructions)☐ The information required in Section M of the instructions is attached.**N. RETAINING TANKS** (See Section N of attached instructions)

The term "Retaining Tank" includes holding tanks and privies, as well as, chemical, incinerating, recycling, and composting toilets. Check the appropriate box.

☐ Yes ☒ No Does this new land development project propose either interim or long-term use of retaining tanks?

If yes, complete the remainder of Section N.

If no, completion of the remainder of Section N is not required. Proceed to Section O.

What types of retaining tanks are proposed? Check all that apply.

☐ Holding Tank ☐ Privy ☐ Chemical ☐ Incinerating ☐ Recycling ☐ Composting

1. **Holding Tanks** – are only to be used in new land development as an interim sewage disposal method and only for a period of time determined by DEP. A replacement sewage disposal method is required and an implementation schedule for that replacement method must be developed. Local ordinances must also be **in place** to provide for the maintenance of the tanks. Complete a. and b. below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. The following questions will help determine if a holding tank can be used.

- 1) ☐ Yes ☐ No Does the Official Sewage Facilities plan or revision provide for replacement of the tanks by adequate sewage services?
- 2) ☐ Yes ☐ No Does the Official Sewage Facilities Plan or revision include financial assurances for the implementation of the replacement method?

If yes, what is the replacement sewage disposal method?

Method _____

If no, holding tanks may not be used.

- b. Chapter 72 requires that the municipality, sewer authority or other DEP approved entity with responsibility over the holding tanks have **in place** ordinances, regulations or restrictions established to maintain the tanks as outlined in Chapter 71, Section 71.63(c)(3). Attach documentation that the responsible agency has developed these ordinances or restrictions. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

2. **Privies/Chemical Toilets**

Projects that propose privies as the method of sewage disposal must complete a, b and c below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. Complete Section G of this Component.

- b. The municipality, sewer authority, management agency or other DEP approved entity with responsibility over the site must have ordinances, regulations or restrictions established that assume responsibility for the removal of a privy and installation of an approved onlot sewage disposal system when water under pressure is provided to that lot. Attach a copy of these ordinances, regulations or restrictions.

- c. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

N. RETAINING TANKS cont'd. (See Section N of attached instructions)

3. Retaining Tank Pumping and Content Disposal

- a) Name of Retaining Tank Cleaner _____
 (This can be the municipality or a contracted cleaner)
 Address _____
 Telephone Number _____

- b) Name of Disposal Site _____
 Type of treatment facility _____
 NPDES or Land Disposal permit number _____
 County _____ Municipality _____

Attach letter of agreement with the proposed disposal site verifying adequate capacity for disposal needs. Retaining tank wastes must be disposed of at a DEP permitted facilities or sites.

- c) A municipality, sewer authority, or sewage management agency may delegate or contract for the collection and disposal of retaining tank contents, except that the ultimate responsibility for the proper collection and disposal of the contents shall remain with the municipality, authority or agency.

O. PUBLIC NOTIFICATION REQUIREMENT (See Section O of attached instructions)

This section must be completed to determine if the applicant will be required to publish certain facts about the project in a newspaper of general circulation in accordance with Chapter 71, Section 71.53(d)(6) to provide a chance for the general public to comment on proposed new land development projects. This notice may be provided by the applicant or the applicant's agent, the municipality or the local agency by publication in a newspaper of general circulation within the municipality affected. Where an applicant or an applicant's agent provides the required notice for publication, the applicant or applicant's agent shall notify the municipality or local agency and the municipality and local agency will be relieved of the obligation to publish. The required content of the publication notice are found in Section O of the instructions.

To complete this section, each of the following questions must be answered with a "yes" or "no". Newspaper publication is required if any of the following are answered "yes". Check all boxes that apply.

Yes No

1. ☐ ☒ Does the project propose the construction of a sewage treatment facility?
2. ☐ ☒ Will the project change the flow at an existing sewage treatment facility by more than 50,000 gallons per day?
3. ☐ ☒ Will the project result in a public expenditure for the sewage facilities portion of the project in excess of \$100,000?
4. ☐ ☒ Will the project lead to a major modification of the existing municipal administrative organizations within the municipal government?
5. ☐ ☒ Will the project require the establishment of *new* municipal administrative organizations within the municipal government?
6. ☐ ☒ Will the project result in a subdivision of 50 lots or more?
7. ☐ ☒ Does the project involve a major change in established growth projections?
8. ☐ ☒ Does the project involve a different land use pattern than that established in the municipality's Official Sewage Facilities Plan?
9. ☐ ☒ Does the project involve the use of large volume onlot sewage disposal systems (Flow > 10,000 gpd)?
10. ☐ ☒ Does the project require resolution of a conflict between the proposed alternative and consistency requirements contained in Chapter 71.21(a)(5)(i), (ii), (iii)?

O. PUBLIC NOTIFICATION REQUIREMENT (Continued)

11. ☐ ☒ Will sewage facilities discharge into high quality or exceptional value waters?
- ☐ Attached is a copy of:
- ☐ the public notice,
 - ☐ all comments received as a result of the notice,
 - ☐ the municipal response to these comments.
- ☐ No comments were received. A copy of the public notice is attached.

P. FALSE SWEARING STATEMENT (See Section P of attached instructions)

The individual performing the tests and field evaluations necessary to complete **Section G** must provide the information below and sign the false swearing statement found to the right.

Ronald Andrasko II, C.P.S.S., S.E.O.

Name (Print)

Title

1011 Lux Rd, Jeannette, PA 15655

Address

724-744-0101

Telephone Number

I verify that the soils information statements made in this component are true and correct to the best of my knowledge, information and belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

Signature

Date

Check One:

- ☒ The individual conducting these tests is a Sewage Enforcement Officer authorized to perform this work under a fee schedule established by the municipality.
- ☐ The individual conducting these tests is not a Sewage Enforcement Officer employed by the local agency in which this development is located.

The individual completing the rest of the component must provide their name, title, address, telephone number and sign the false swearing statement found to the right.

Amy Hopkins, PLS

Name (Print)

Owner, Urban Terrain LLC, a land surveying company

Title

4091 Saltsburg Rd, Suite H, Murrysville, PA 15668

Address

412-744-4520

Telephone Number

I verify that the statements made in this component are true and correct to the best of my knowledge, information and belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

- ☐ A waiver of the planning requirements is requested for the residual tract of this subdivision. The requirements of Section G.2 of the instructions have been met.

Signature

Date

Q. MUNICIPAL ACTIONS (Marginal conditions, Residual Tract Waiver and/or O&M option)
(See Section Q of attached instructions)

This section is to be completed by the municipality if marginal conditions have been identified on the project site and/or if a waiver of the planning requirements has been requested for the residual tract of the subdivision and/or if an assurance of long term operation and maintenance is required by Section 71.72. If none of these conditions are met, do not complete this section.

1. ☐ The proposed development has been identified in Section G and/or Section H as having marginal conditions or other concerns for the long-term use of onlot sewage systems. The municipality has selected the following method of providing long-term sewage disposal to this subdivision: (Check one)
- ☐ Provision of a sewage management program meeting the minimum requirements of Chapter 71, Section 71.73
- ☐ Replacement area testing
- ☐ Scheduled replacement with sewerage facilities
- ☐ Reduction of the density of onlot systems
- ☐ The justification required in Section Q of the instructions is attached.

2. ☐ A **waiver** of the planning requirements for the residual tract of this subdivision has been requested.

The municipality acknowledges acceptance of this proposal and requests a waiver of the sewage facilities planning requirements for the residual tract designated on the subdivision plot plan. Our municipal officials accept full responsibility now and in the future to identify any violation of this waiver and to submit to the approving agency any required sewage facilities planning for the designated residual tract should a violation occur or construction of a new sewage-generating structure on the residual tract of the subdivision be proposed. We understand that such planning information may require municipal officials to be responsible for soil testing and other environmental assessments for the residual tract in the future.

3. ☐ The **option** selected to assure long-term proper operation and maintenance, required by Title 25, PA Code, Section 71.72, for the proposed DEP permitted non-municipal sewage facility or local agency permitted community onlot sewage system is clearly identified and attached.

Chairperson or Secretary of Governing Body

Signature

Date

Municipality Name

Address

Address

(Area Code) Telephone No. ()

R. PLANNING MODULE REVIEW FEE (See Section R of attached instructions)

The Sewage Facilities Act establishes a fee for the DEP planning module review. DEP will calculate the review fee for the project and invoice the project sponsor **OR** the project sponsor may attach a self-calculated fee payment to the planning module prior to submission of the planning package to DEP. (Since the fee and fee collection procedures may vary if a "delegated local agency" is conducting the review, the project sponsor should contact the "delegated local agency" to determine these details.) Check the appropriate box.

- ☐ I request the DEP calculate the review fee for my project and send me an invoice for the correct amount. I understand the Department's review of my project will not begin until the Department receives the correct review fee from me for the project.

R. PLANNING MODULE REVIEW FEE cont'd. (See Section R of attached instructions)

- ☒ I have calculated the review fee for my project using the formula found below and the review fee guidance in the instructions. I have attached a check or money order in the amount of \$ _____ payable to "**Commonwealth of PA, DEP**". **Include DEP code number on check.** I understand the Department will not begin review of my project unless it receives the fee and determines the fee is correct. If the fee is incorrect, The Department will return my check or money order, send me an invoice for the correct amount. I understand the Department's review will NOT begin until I have submitted the correct fee.
- ☐ I request to be exempt from the DEP planning module review fee because this planning module creates **only one** new lot and is the **only** lot subdivided from a parcel of land as that land existed on December 14, 1995. I realize that subdivision of a second lot from this parcel of land shall disqualify me from this review fee exemption. I am furnishing the following deed reference information in support of my fee exemption.

County Recorder of Deeds for _____ County

Deed Volume _____ Book Number _____

Page Number _____ Date Recorded _____

Formula:

_____ Lots (or EDUs) X \$30.00 = \$ _____

- Note: (1) To calculate the review fee for any project, use the number of lots created or the whole number of project equivalent dwelling units (EDU), (whichever is greater) in the above formula.
- (2) When using the number of lots, include only the number of lots being proposed when calculating the review fee. Do not include any "Residual Land Parcel/Lot".
- (3) In all projects, the minimum sewage flow per lot is equal to 400 gallons per day (GPD) and represents a generic three-bedroom house on each lot. Projects that knowingly propose houses larger than the generic three-bedroom unit allow for the increased sewage flows from these larger units by adding 100 gallons per day for each additional bedroom in the house to this initial 400 GPD figure. The resulting project flow is in excess of the minimum 400 GPD for each lot created and must be converted into equivalent dwelling units (EDU) in order to correctly calculate the review fee. See note 4.
- (4) To determine the total number of EDUs for a project, first determine the total project flow by adding together the flow from each proposed lot. Divide this total project flow by 400 GPD and, if it is greater than the number of lots being proposed, enter this greater figure in the above formula.

James Eich III

Developer Name (Print)

Signature

Date

STOP - CALL BEFORE YOU DIG!
PENNSYLVANIA LAW REQUIRES
THREE WORKING DAYS NOTICE
 Pennsylvania One Call System, Inc.
 1-800-242-1776

COMPLETENESS CHECKLIST

The individual completing the component should use the checklist below to assure that all items are included in the planning module package. The municipality should confirm that the required items have been included within 10 days of receipt, and if complete, sign and date the checklist.

ALL ONLOT/RETAINING TANK PROPOSALS

- ☐ Name and address of land development project
- ☐ USGS 7.5 minute topographic map with the development area plotted
- ☐ Project narrative
- ☐ Letter of intent to serve the project from the public water supplier (if applicable)
- ☐ Alternative analysis narrative
- ☐ Proof of public notification (if applicable)
- ☐ Plot plan of project with all required information
- ☐ A Site Investigation and Percolation Test Report forms for each soil profile examination and percolation test performed
- ☐ Preliminary Hydrogeology (if applicable)
- ☐ Permeability Testing (if applicable)
- ☐ Detailed Hydrogeology (if applicable)
- ☐ Sewage Enforcement Officer's signature
- ☐ Soils information preparer's signature
- ☐ Completed Component 4 (Planning Agency Review) for each existing planning agency and health department

Projects proposing holding tanks or privies are required to provide the following additional information.

HOLDING TANKS

- ☐ Copies of all ordinances, regulations, and/or restrictions governing holding tank maintenance
- ☐ Copy of the replacement method implementation schedule
- ☐ Copy of the financial assurances description for the replacement sewage disposal method
- ☐ Name of the tank cleaner/hauler
- ☐ Name and permit number of the disposal site
- ☐ Disposal site approval for holding tank contents disposal

PRIVIES

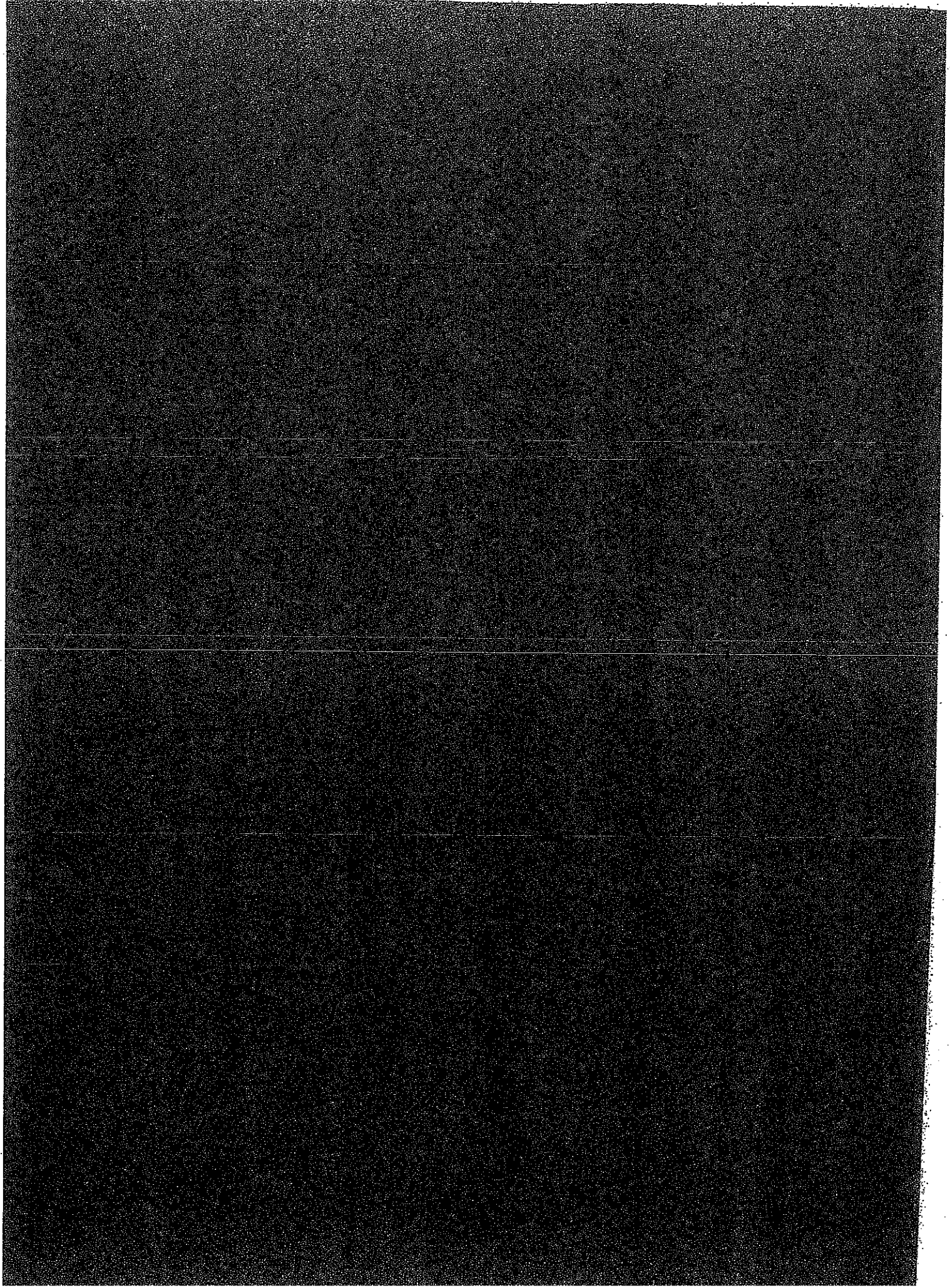
- ☐ Site Investigation and Percolation Test Report forms for all soil profiles and percolation tests
- ☐ Copies of ordinances, regulations, and/or restrictions for replacement of privies
- ☐ Disposal site approval for retaining tank contents disposal

MUNICIPAL ACTION

- ☐ Component 2, with SEO signature
- ☐ Component 4, planning agency comments and responses to those comments
- ☐ Proof of public notification
- ☐ Comments and responses generated by public notification
- ☐ Transmittal letter

Signature of Municipal Official

Date Submittal Determined Complete



ADOPTION: RESOLUTION 2020-3 (BAIRDFORD PARK C2P2 GRANT)

RESOLUTION NO. 2020-3 AUTHORIZES THE TOWNSHIP MANAGER TO APPLY FOR – AND THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED) – A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

ATTACHED IS A COPY OF RESOLUTION NO. 2020-3.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-3 AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR – AND THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED) – A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—



pennsylvania

DEPARTMENT OF CONSERVATION
AND NATURAL RESOURCES

2020-3
RESOLUTION PAGE

Commonwealth of Pennsylvania
www.dcnr.state.pa.us/grants

DCNR-2018-C2P2-19

Applicant Information (* indicates required information)

Applicant/Grantee Legal Name: **WEST DEER TOWNSHIP**

Web Application ID: **2001759**

Project Title: **Bairdford Park Development**

WHEREAS, **WEST DEER TOWNSHIP** ("Applicant") desires to undertake the project, "**Bairdford Park Development**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "**Arlind Karpuzi**" who, at the time of signing, has a **TITLE** of "**Chairperson**" and the email address of "**arkarpuzi@gmail.com**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

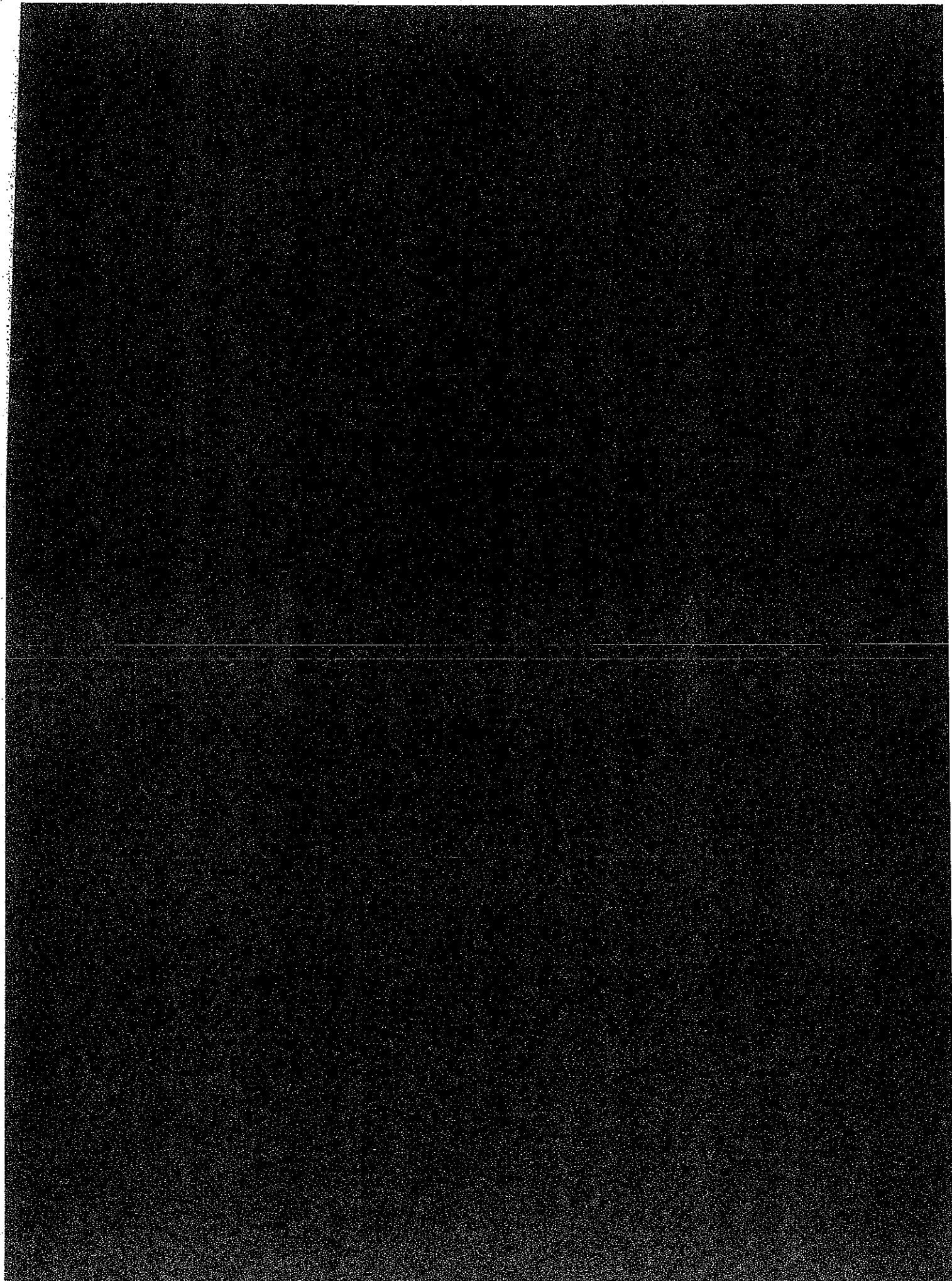
I hereby certify that this Resolution was adopted by the

Board of Supervisors of West Deer Township

(Identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this 18th day of March, 2020.

(signature of the governing body)



ADOPTION: RESOLUTION 2020-4 (PUBLIC COMMENT)

RESOLUTION NO. 2020-4 ESTABLISHES RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS

ATTACHED IS A COPY OF RESOLUTION NO. 2020-4.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-4 ESTABLISHING RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUI	___	___	___	___

OFFICIAL
TOWNSHIP OF WEST DEER
RESOLUTION NO. 2020-4

A RESOLUTION OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS

WHEREAS, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq. – as well as Section C-1041 of the Township of West Deer Charter – require the Township of West Deer to provide a reasonable period of time at each advertised regular or special meeting of the Board of Supervisors (the “Board”) for residents and taxpayers to comment on matters of general concern, official action, or deliberation which are, or may be, before the Board prior to the Board taking official action; and

WHEREAS, the Board has determined that both its compliance with the Sunshine Act and the Township Charter, as well as the efficient and effective conduct of its meetings and the maintenance of order at said meetings, would be advanced by establishing a set of rules regarding such public comment.

NOW THEREFORE, BE IT RESOLVED by the Board of the Township of West Deer as follows:

Section 1.

1. A period of public comment shall be held at the beginning of each advertised regular or special meeting of the Board of Supervisors of the Township of West Deer, and a place for such public comment shall be provided on the agenda for each such meeting. These comments shall be limited to the agenda items currently before the Board. Residents and taxpayers of the Township who have registered to speak at the meeting in accordance with Section C-1041 of the Township of West Deer Charter ("Registered Speakers") shall have first priority to make public comment before those residents and taxpayers who did not so register. The public comment of Registered Speakers shall be subject to the same rules and limitations applicable to public comments.

At the end of a regular or special meeting, an additional public comment period will be held for comments on matters of general Township concern. This comment period shall be subject to the same rules and limitations applicable to public comments.

2. The Chairperson of the Board shall preside over the public comment period, and shall recognize residents or taxpayers of the Township wishing to offer comment during such period, with first priority given to Registered Speakers during the public comment period held at the beginning of each advertised regular and special meeting.

3. Public comment shall be limited to residents or taxpayers of the Township. Any resident or taxpayer wishing to address the Board during a public comment period shall provide their written name and address prior to the public comment period. The Township shall have forms for such identification prepared and available at each such advertised regular or special meeting of the Board.

4. Each Registered Speaker – and each such other resident or taxpayer who has signed in and who wishes to speak – shall address the Chairperson of the Board and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action, or deliberation which are, or may be, before the Board, and which relate to matters on the agenda (except for the comment period at the end of a meeting which may include comments on matters of general Township concern).

5. The Chairperson of the Board may rule out of order any offensive, insulting, threatening, scandalous, or obscene comments as determined by the Chairperson to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting. Commenters who make threats against any person or against public order and otherwise create a risk to the security of the Board, staff, or the general public may be barred by the Chairperson of the Board from continued attendance at that meeting.

6. Each individual person's comments, including the comments of each Registered Speaker, shall be limited to a maximum of three (3) minutes. When a group of persons

wishes to address the Board on the same subject matter, it shall be proper for the Chairperson or other presiding officer to request that a spokesperson be chosen by the group to address the Board and to limit the number of people addressing the Board on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The Chairperson of the Board shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. The Township endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers may be provided by the Township Administration or the Board as appropriate, but responses to such questions may be deferred to a later time at the discretion of the Township.

Section 2. This Resolution shall be effective immediately and shall repeal any inconsistent prior resolutions to the extent of such inconsistency.

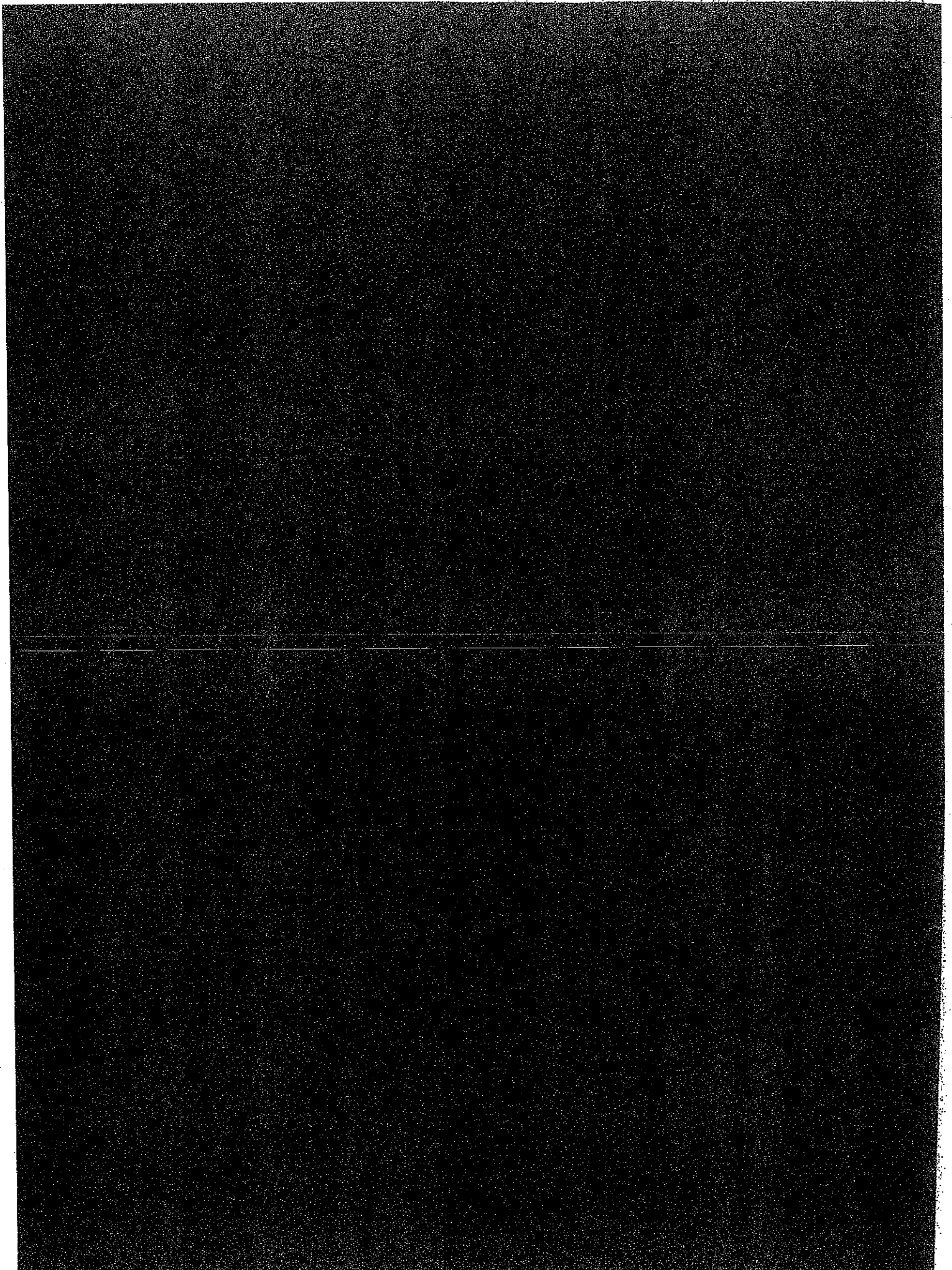
Motion made by Board Member _____, seconded by Board Member _____, and this Resolution is adopted this 18th day of March, 2020.

ATTEST:

TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP OF WEST DEER

Township Manager

Chairperson



AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 433 (NOISE)

ORDINANCE NO. 433

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO ADD A NEW CHAPTER 114 ENTITLED "NOISE CONTROL" WHICH SHALL: REGULATE AND CONTROL LOUD AND OFFENSIVE SOUND AND NOISE WITHIN THE TOWNSHIP; DEFINE RELEVANT TERMS; SET FORTH PROHIBITED ACTS; ESTABLISH SOUND LEVEL LIMITATIONS; SET FORTH EXEMPTIONS; ESTABLISH PROCEDURES FOR REPORTING VIOLATIONS; AND ESTABLISH ENFORCEMENT PROCEDURES, VIOLATIONS AND PENALTIES

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR APRIL 15, 2020 MEETING.

MR. ROBB.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 433.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

ORDINANCE NO. 433

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO ADD A NEW CHAPTER 114 ENTITLED "NOISE CONTROL" WHICH SHALL: REGULATE AND CONTROL LOUD AND OFFENSIVE SOUND AND NOISE WITHIN THE TOWNSHIP; DEFINE RELEVANT TERMS; SET FORTH PROHIBITED ACTS; ESTABLISH SOUND LEVEL LIMITATIONS; SET FORTH EXEMPTIONS; ESTABLISH PROCEDURES FOR REPORTING VIOLATIONS; AND ESTABLISH ENFORCEMENT PROCEDURES, VIOLATIONS AND PENALTIES

WHEREAS, the Board of Supervisors of the Township of West Deer ("Board of Supervisors") finds that it will promote the health, safety and public welfare of the citizens of the Township of West Deer ("Township") if enforceable standards are provided to prevent loud, excessive, or unreasonable noise in the Township; and

WHEREAS, the Board of Supervisors seeks to regulate and limit unlawful noises to ensure that the residents of the Town may peacefully enjoy the properties that they occupy; and

WHEREAS, the Board of Supervisors also recognize the need to support local businesses that may provide various types of live and recorded amplified music and other entertainment for the benefit of their customers; and

WHEREAS, the Board of Supervisors desires to protect the public from the adverse impacts of certain noise by designating certain activities that constitute noise disturbances as unlawful in the Township; and

WHEREAS, the Board of Supervisors desires to set forth limitations on the noise levels permitted within the Township and to provide for certain exceptions to those limitations; and

WHEREAS, the Board of Supervisors has determined that the following time, place and manner regulation of noise disturbances and noise levels will promote and protect the health, safety and general welfare of the Township and its citizens.

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. A new Chapter 114 entitled "Noise Control" shall be added to the Code of the Township of West Deer, stating as follows:

§114-1. Title. This chapter shall be known and cited as the "Noise Control Ordinance" of West Deer Township, Allegheny County, Pennsylvania,

§114-2. Purpose. The purpose of this chapter is to establish an effective means of regulating and controlling loud and offensive sound and noise within the Township to:

- A. Promote the health, safety and general welfare for residents and visitors; and
- B. Protect the interest of local businesses while providing reasonable regulations.

§114-3. Definitions. As used in this Chapter, the following terms shall have the meanings indicated:

A-WEIGHTED DECIBEL (dB(A)). The symbol designation of a noise level, reported in decibels, using the A-weighted network of a sound level meter, as defined by ANSI S1.4, Specification for Sound Level Meters.

ALL TERRAIN VEHICLE (ATV). Any motorized off-road recreational vehicle capable of cross-country travel on land, snow, ice, marsh, swampland or other natural terrain, including but not limited to a multi-track, multi-wheel or low pressure tire vehicle or related 2-wheel, 3-wheel, 4-wheel or belt driven vehicle, or an amphibious machine. The definition of ATV excludes golf carts, construction machines, utility vehicles used for business operations, agriculture, yard work, landscaping, snow removal or otherwise being used in the reasonable maintenance of a person's private property, or motorized vehicles being used for law enforcement, fire, emergency, military or other authorized governmental purposes.

DIRT BIKE. A small motorcycle designed and built with special tires and suspension for riding on unpaved roads and over rough terrain.

DECIBEL (dB). A unit for measuring the sound pressure level at a specific location

IMPULSIVE SOUND. A sound having a duration of less than one second with rapid onset and decay rates.

LEQ(H). The steady-state, equivalent noise level over a given one-hour period of time that would have the same acoustical energy as the actual varying noise level over that same time period.

NOISE. Any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

NOISE DISTURBANCE. Any sound at or exceeding any or all of the sound level limitation noise criteria identified in this chapter and/or any specific acts constituting a noise disturbance identified in this chapter or any other sound that:

- A. Endangers or injures the safety of health or humans or animals;
- B. Annoys or disturbs a reasonable person of normal sensitivities; or
- C. Endangers or injures personal or real property.

PERSON. Any individual, association, partnership or corporation, and includes any officer, employee, department, agency or instrumentality of a state or any political subdivision of a state. "Person" includes the owner or operator of the noise disturbance source; the owner, tenant or manager of real property from which the noise disturbance emanates; and any other individual responsible for producing the noise disturbance or allowing such disturbance to occur.

PUBLIC RIGHT-OF-WAY. Any street, avenue, boulevard, highway, sidewalk, alley or similar place which is owned or controlled by a governmental entity.

PUBLIC SPACE. Any real property or structures thereon which are owned or controlled by a governmental entity.

PURE TONE. Any sound which can be heard as a single pitch or a string of single pitches.

REAL PROPERTY. All land, whether publicly or privately owned, whether improved or not improved, with or without structures, exclusive of any areas to public right-of-way.

REAL PROPERTY BOUNDARY. Either:

- A. The imaginary line, including its vertical extension, that separates one parcel of real property from another;
- B. The vertical and horizontal boundaries of a dwelling unit that is one in a multi-dwelling unit building; or
- C. The vertical and horizontal boundaries of a dwelling unit or commercial unit of a mixed residential-business use building.

SOUND. An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristics of such sound, including duration, intensity and frequency.

SOUND LEVEL. The weighted sound pressure level obtained by the use of a sound level meter and frequency weighting network, such as A, B or C, as specified in American National Standards Institute specifications for sound level meters (ANSI

S1.4-1971, or the latest revision thereof). If the frequency weighting employed is not indicated, the A-weighting shall apply.

SOUND LEVEL METER. An instrument used to measure sound level and which conforms to Type 1 or Type 2 standards as specified in ANSI specification S1.4-1971.

ZONING CLASSIFICATIONS. Those which have been enacted by the Board of Supervisors of the Township of West Deer in Chapters 210 and 212 of the Code of the Township of West Deer, as many be amended from time to time.

§114-4. Specific Acts Constituting a Noise Disturbance.

A. No person shall create a Noise Disturbance in the Township. The term Noise Disturbance specifically includes, but is not limited to, the following acts:

1. The unnecessary and repeated sounding of the horn of any vehicle or the use of any loud signaling device thereon except an emergency vehicle or a vehicle on emergency business.
2. Noise or sounds that are substantially incompatible with the time and location where created to the extent that it creates an actual or imminent interference with peace or good order.
3. Noise or sounds that is perceived by a person of ordinary and reasonable sensibilities as interrupting the normal peace and calm of an area or neighborhood, particularly during the hours of 10:00 p.m. and 8:00 a.m.
4. Dogs or any other constrained animals that, by frequent or habitual howling, yelping, barking or otherwise, cause loud noises and produce seriously annoying disturbance to any person or to the neighborhood for a period of 10 minutes continuously and unnecessarily, or intermittently for a period of 30 minutes or more.
5. Operating any audio amplification or reproduction device, including but not limited to an oversized hand-carried radio, cassette, compact disc player, or one that is installed in or audio powered by a vehicle, on a Township street or sidewalk, in a Township park, on a public conveyance, or in any other public property which generates noise that is audible to an officer standing in excess of 100 feet away from the source of the noise or otherwise constitutes a Noise Disturbance. The subsection shall not apply to audio amplification devices used for approved activity exempted in Section 114-5.
6. Performing any construction operation, or operating or permitting the operation of any tools or equipment used in construction, drilling, demolition,

excavating, or other such activities between the hours of 10:00 p.m. and 8:00 a.m.

7. Yelling, shouting, or other audible disturbances in or on the public streets or sidewalks so as to annoy or disturb the quiet, comfort or repose of a person or persons in the vicinity or within any nursing home, personal care center, residential dwelling, or retail space.
8. The creation of noise on any street or area adjacent to any school, institution of learning, religious institution or court, while the same are in session, which unreasonably interferes with the workings of sessions therein, or the making of any noise that disturbs or annoys the quiet, comfort or repose of those within such places or buildings.
9. Commercial trash and/or recycling pick-up before 6:00 a.m.
10. Discharging fireworks after 9:00 p.m.
11. Repairing, rebuilding, modifying, testing or operating a motor vehicle, motorcycle, or other recreational vehicle, including ATVs and/or dirt bikes in such a manner as to cause annoyance or disturbance to persons across a real property boundary from the noise source.
12. Violation of the following regulations applicable to Dirt Bikes and ATVs:
 - a. No person shall operate an ATV or dirt bike without an effective and suitable muffling device on its engine which efficiently deadens or muffles the noise of the exhaust.
 - b. Operation of ATVs and dirt bikes may only be on private lots from 10:00 a.m. to Dusk and the riding area shall not be located closer than 100 feet from any property line.
 - c. Operation of ATVs and dirt bikes will be limited to a one-hour (1) session with a three (3) hour rest before the next operation of the vehicle.
 - d. None of the terms or prohibitions hereof shall apply to or be enforced against any vehicle used by the Township or any other governmental body in conducting official business
13. Any other noise not enumerated above that is a Noise Disturbance as defined herein.

§114-5. Sound Level Limitations. The following is a three-tiered sound level limitation noise criteria to be followed when evaluating noise levels within the Township:

A. Maximum Allowable Noise Increase. No person shall allow, cause, transmit, or propose the operation of any sound source on a particular property, zoning district, public right-of-way, or public space in such a manner as to create a sound level that exceeds average hourly equivalent A-weighted [Leq(h)] background sound levels by 10 dBA or greater during daytime (8:00 a.m. until 10:00 p.m.) hours and by five dBA or greater during nighttime (10:00 p.m. until 8:00 a.m.) hours, when measured at or within the Real Property Boundary of the receiving property. Such a sound level increase would constitute a noise disturbance and a violation of this chapter.

B. Maximum Permissible Sound Levels. In addition to the restrictions set forth above, Sound Levels emanating from activities on public or private property at the Real Property Boundary, including, but not limited to sounds produced by any audio amplification system or device, shall not exceed the Sound Level set forth in the following table. Sound levels at or above those shown in the table constitute a noise disturbance and a violation of this chapter.

Zoning Classification	Time	Maximum Sound Level
R, R-1, R-2, R-3, R-4, C-1, SU or V	<u>Daytime</u> 8:00 a.m. to 10:00 p.m.	65 dBA
	<u>Nighttime</u> 10:00 p.m. to 8:00 a.m.	50 dBA
C-2, I, or BTP	<u>Daytime</u> 8:00 a.m. to 10:00 p.m.	100 dBA
	<u>Nighttime</u> 10:00 p.m. to 8:00 a.m.	60 dBA

C. Impulsive sounds. Impulsive sounds are sounds that last for short durations, (usually less than one second), with an abrupt onset and a rapid decay. Some examples would include explosions from mining operations, the discharge of firearms, test revving of engines or motors, or other sounds of a similar nature. Sounds of this nature may not equal or exceed a maximum noise level of 80 dBA, when measured at or within the Real Property Boundary of the receiving property. Impulsive sounds at or above 80 dBA constitute a noise disturbance and a violation of this chapter.

D. Sound Levels shall be measured with a Sound Level Meter, either Type I or Type II. In addition:

1. Sound Level Meters shall be set to the A-weighted scale and set to "slow" response, except for the measurement of impulsive sounds. Noise measurements related to the evaluation of impulsive sounds shall be set to "fast" response.
2. The measurement of noise levels under this section shall be performed at points on or within the Real Property Boundary of the receiving property or boundary of a zoning district if the receiving property has multiple zoning districts within it.
3. The sound level meter must be "field calibrated" before and after any noise monitoring session, and noise measurement and calibration devices must be laboratory calibrated and certified annually (i.e., at least once per year). A copy of factory/laboratory calibration documentation should be kept on file and submitted with reports.
4. The report of each measurement location shall include the following data: (1) The date, time, and day of the week when the measurements are performed; (2) The times of calibration; (3) The weather conditions; (4) The identification of all monitoring equipment by the manufacturer, model number and serial number (and provide factory calibration certificates); (5) The ambient sound level, in dBA, with the noise sources in question operating; (6) The background level, in dBA, without the noise sources in question; and (7) A sketch and photos of the measurement site, including all relevant information pertaining to the test.
5. The monitoring test should last for a period of time sufficient to ensure that the sounds levels measured are typical of the noise source (or background conditions) in question.

§114-5. Exceptions. The following noises and sounds are exempt from this chapter:

- A. Noises of safety signals, warning devices, emergency pressure valves, factory steam whistles and all mechanical and electronic church bells or chimes.
- B. Noises resulting from any authorized emergency vehicle when responding to any emergency call or acting in time of emergency.
- C. Approved Public Entertainment as defined in Chapter 113, to include athletic events, shows, exhibitions, carnivals, circuses or concerts which are not conducted on a regular basis and for which an admission charge is made, provided that such activities do not occur between the hours of 11:00 p.m. and 8:00 a.m.
- D. Other approved performances or similar activities publicly or privately sponsored and presented in any public or private space outdoors, including any gatherings

for entertainment purposes conducted for benevolent or charitable purposes, any church or school affair, block parties provided that such activities do not occur between the hours of 11:00 p.m. and 8:00 a.m.

- E. Noise from lawn mowers, weed trimmers, edging machines, leaf blowers or other similar small-engine yard maintenance equipment, properly equipped according to manufacturer's specifications, and used between 8:00 a.m. and 10:00 p.m.
- F. Fireworks exhibitions held by the Township or held pursuant to a permit issued by the Township.
- G. Construction equipment when being used on a specific short-term or temporary project (such as construction of a building, drilling a well, demolition, repair, and similar projects) between 8:00 a.m. and 10:00 p.m. for the duration of such short-term or temporary project; provided, however, that such construction equipment is operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition, and consistent with any approvals or permits issued by the Town.
- H. Air conditioners, fans, heating units and similar comfort devices, designed and used solely for individual single-family dwelling units, provided such are operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition.
- I. Emergency generators when used in a power outage or emergency situations for the duration of the event provided such are operated within the manufacturer's specifications and with all standard noise-reducing equipment in use, unmodified, and in proper operating condition.
- J. Testing of emergency generators in accordance with manufacturer's specifications for a short duration between the hours of 8:00 a.m. and 10:00 p.m.
- K. Musical accompaniment/noise associated with any event held in recognition of a community celebration of national, state or county events or public festivals.
- L. All state, county, and Township snow removal equipment. All other snow removal equipment is excluded from this chapter during periods of substantial snowfall and immediately thereafter until such time both private and public roads, sidewalks, and parking lots are cleared so as to prevent a hazard to citizens. Routine snow removal will be limited to daytime hours. All equipment must be properly muffled and efforts are to be made to avoid unneeded noise.
- M. Municipal and utility services. Sounds resulting from the repair or replacement of any municipal or utility installation in or about the public right-of-way.

§114-6. Noise Complaint Procedure. In the event any person has reasonable grounds for believing that any provision of this chapter is being violated, they may make a report thereof to the West Deer Police Department or Code Enforcement Officer, who shall investigate the alleged violation. If any such investigation reveals a violation, the investigating officer has the authority to cause a written complaint to be made and may issue a citation for a civil penalty, and/or may obtain other enforcement measures as allowed in this chapter.

§114-7. Enforcement; violations and penalties.

A. Informal Notification.

1. Township designees and associated technical advisors shall be afforded the right to enter the originating and receiving properties to monitor and investigate compliance with this chapter.
2. Where property owners cooperate with the Township designee and associated technical advisors, and corrective action is deemed to be necessary to comply with the chapter, the Township may provide an initial informal notification to the originating property regarding the appropriate remedial action necessary.
3. Where cooperation and/or corrective action is not provided, or where the nature of the violation does not allow for the initial informal notification, the Township may have a formal summary citation issued and/or commence other appropriate legal action as provided below.

- B. Criminal Enforcement.** Any person who is found to have violated an order of the Township or who willfully or negligently failed to comply with the provisions of this chapter and the orders, rules, regulations, and permits issued hereunder shall be prosecuted by action brought before a district justice in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure. The Municipal Solicitor or the Code Enforcement Officer may assume charge of the prosecution without the consent of the District Attorney as required by Pa.R.Crim.P. No. 83 (relating to trial in summary cases). The Township shall pursue criminal fines not to exceed \$1,000 for the violation of this chapter and imprisonment to the extent allowed by law for the punishment of summary offenses. Each day or portion thereof that such violation continues or is permitted to continue shall constitute a separate offense, and each section of this chapter that is violated shall also constitute a separate offense. The Township may also take any appropriate action at law or equity, civil or criminal, to enforce the provisions of this chapter and recover the fees, expenses and costs associated

with enforcement. This chapter shall in no way restrict any remedies, including but not limited to injunctive remedies, otherwise available and provided by law.

- C. Civil Enforcement. In the event the procedures set forth in subsection B are inapplicable, the Township shall proceed pursuant to this subsection C. Any person who violates or permits a violation of this chapter shall pay a fine of \$300/\$600. If this fine is not voluntarily paid to the Township, the Township shall initiate a civil enforcement proceeding before a district justice. The civil enforcement proceeding shall be initiated by complaint or by such other means as may be provided by the Pennsylvania Rules of Civil Procedure. In any case where a penalty for a violation of this Ordinance has not been timely paid and the person upon whom the penalty was imposed is found to have been liable therefor in civil proceedings, the violator shall be liable for the penalty imposed, including additional daily penalties for continuing violations, plus court costs and reasonable attorney fees incurred by the Township in the enforcement proceedings. The Township shall be exempt from the payment of costs in any civil case brought to enforce this Ordinance. In addition to or in lieu of enforcement under this section, the Township may enforce this chapter in equity in the Court of Common Pleas of Allegheny County.
- D. A separate offense shall arise for each day or portion thereof in which a violation is found to exist and for each section of this Chapter which is found to have been violated.
- E. All fines and penalties collected for the violation of this Chapter shall be paid to the Township treasurer.

Section 3. SEVERABILITY

If any provision or provisions of this Ordinance shall be deemed by a court of law having jurisdiction over such matters to be unenforceable, invalid, or unconstitutional for any reason, such declaration shall not affect the validity of the Ordinance as a whole, or any part thereof that is not specifically declared to be.

Section 4. CONFLICT OF LAWS OR CHAPTER PROVISIONS

Whenever the regulations of this chapter conflict with each other, or with the requirements of another statute, the more restrictive standard shall govern.

Section 5. REPEALER

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED INTO LAW THIS 15th DAY OF APRIL, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Arlind Karpuzi, Chairman
Board of Supervisors

CERTIFICATE

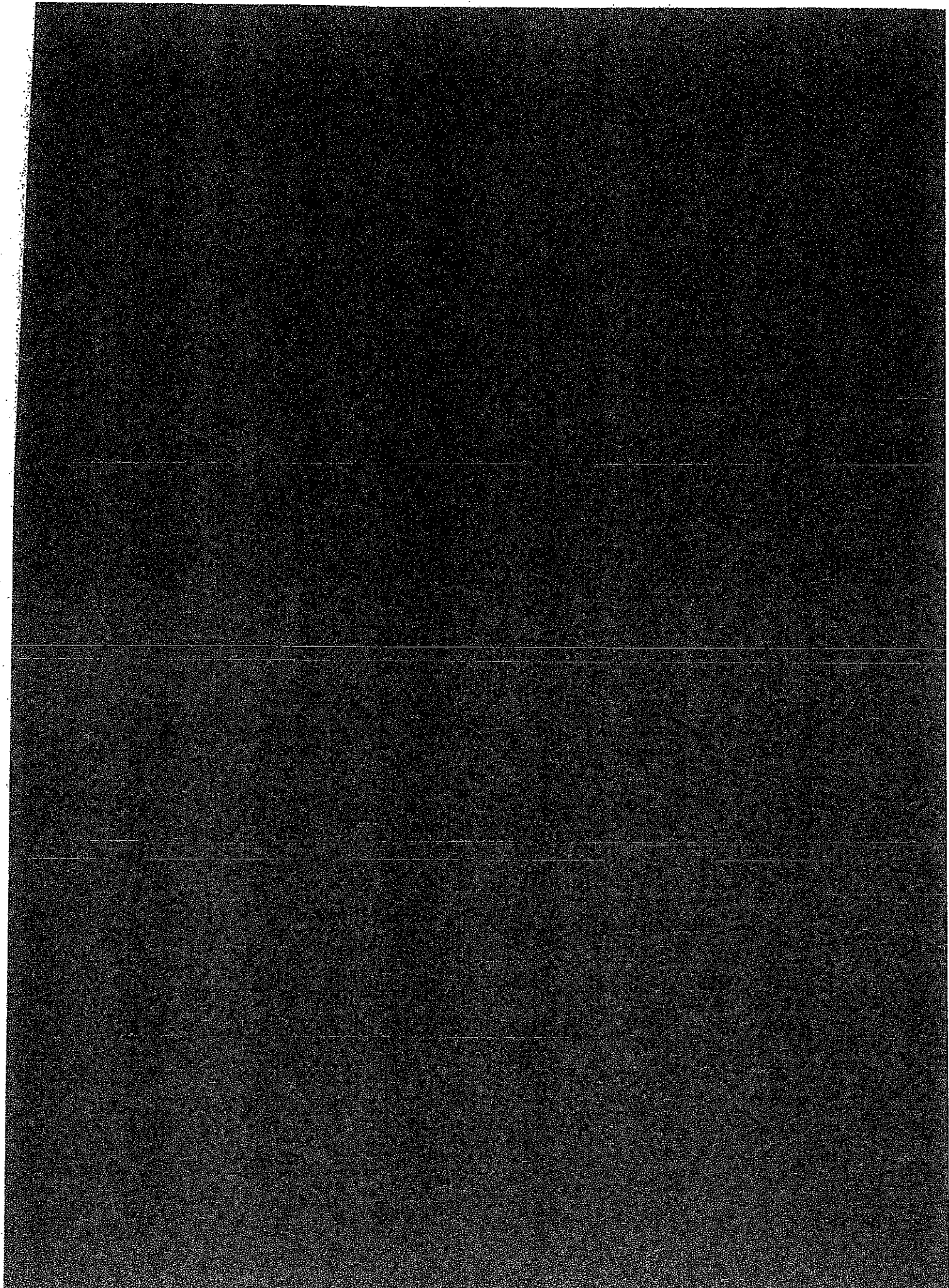
I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 April 2020, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Arlind Karpuzi, Chairperson				
Shirley Hollibaugh, Vice Chairperson				
Brandon Forbes				
Beverly Jordan				
Shawn Maudhuit				

WITNESS my hand and the seal of the Township on this 15th day of April 2020.

[SEAL]

By: _____
Daniel Mator
Township Manager



AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 434
(SALVAGE YARD)

ORDINANCE NO. 434

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 140 OF THE CODE OF THE TOWNSHIP OF WEST DEER ("JUNK AND SALVAGE YARDS") TO ADD DEFINITIONS FOR LICENSE AND TOWNSHIP ADMINISTRATOR, AND PROVIDING NEW PROCEDURES FOR RENEWING A SALVAGE YARD LICENSE

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR APRIL 15, 2020 MEETING.

MR. ROBB.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 434.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUI	___	___	___	___

ORDINANCE NO. 434

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 140 OF THE CODE OF THE TOWNSHIP OF WEST DEER ("JUNK AND SALVAGE YARDS") TO ADD DEFINITIONS FOR LICENSE AND TOWNSHIP ADMINISTRATOR, AND PROVIDING NEW PROCEDURES FOR RENEWING A SALVAGE YARD LICENSE

WHEREAS, Chapter 140 of the Code of the Township of West Deer regulates Junk and Salvage Yards in the Township; and

WHEREAS, the Board of Supervisors of the Township of West Deer ("Board") finds that it will promote the health, safety, and public welfare of the citizens of the Township of West Deer ("Township") to authorize the Township administration to approve applications to renew salvage yard licenses where the requirements of the West Deer Salvage Yard Ordinance are met;

NOW THEREFORE, THE TOWNSHIP OF WEST DEER HEREBY ORDAINS, by and through its Board of Supervisors, as follows:

Section 1. Section 140-2 ("Definitions") of Chapter 140 ("Junk and Salvage Yards") of the Code of the Township of West Deer ("Code"), shall be amended to add the following definitions, which shall be inserted into the Code in alphabetical order:

LICENSE. A first-time or renewal salvage license issued pursuant to the West Deer Township Salvage Yard Ordinance.

TOWNSHIP ADMINISTRATOR. The Township Manager, the Township Building Inspector/Code Enforcement Officer, or any of their designees.

Section 2. Subsection A of Section 140-3 ("License required; term; failure to pay license fee") of the Code shall be deleted in its entirety and replaced with the following:

- A. No person shall engage in business as a salvage dealer or shall maintain a salvage yard without first having obtained a first-time license from the Board or a renewal license from the Township Administrator, and paying the fee required by § 140-6 of this chapter. No property owner shall permit their property to be used by a tenant or any other person as a salvage yard unless such other person obtains a license hereunder and fully complies with the provisions of this chapter.

Section 140-3 of the Code shall otherwise remain unchanged.

Section 3. Section 140-5 ("Issuance of license") of the Code shall be deleted in its entirety and replaced with the following:

§ 140-5. Issuance of license.

A. First-Time License. The following process and conditions shall apply to the initial application for the use of property as a salvage yard or dealer. A first-time license shall be valid for one (1) year.

- (1) Upon receipt of an application by the Board, the Board shall issue a license or shall refuse to issue a license to the person applying therefor after an examination of the application, an inspection of the salvage yard (including the required records) by the Township Administrator and taking into consideration compliance with the requirements of this chapter, the suitability of the property proposed to be used for the purpose of the license, and the impact on the health, safety and welfare of the Township.
- (2) The Board may reject a license based upon past violations of this chapter, or any predecessor ordinance, by the applicant, or if the applicant cannot demonstrate to the Board his intent and ability to comply with this chapter in the future.
- (3) The applicant is responsible for demonstrating that the property at issue is zoned for the proposed activity or that it is registered under Ch. 210, Zoning, as a valid nonconforming use prior to approval.
- (4) In the event the Board shall issue a license, it may impose upon the license and the applicant such additional terms and conditions to those herein contained and adopted pursuant to this chapter as may be deemed necessary to carry out the spirit and intent of this chapter including, but not limited to, reasonable regulations pursuant to § 140-11 hereof.

B. Renewal License. A request for a renewal of a license previously issued under this chapter shall be subject to the following process and conditions. A renewal license shall be valid for one (1) year.

- (1) Except as set forth in this section, the applications and approvals/denials of renewal licenses are subject to the same requirements and processes as have been established for first-time licenses.
- (2) Application for renewal of the license will be filed in writing with the Township Administrator and will list any changes made since the first-time license application or in the most-recent renewal license application.
- (3) The Township Administrator will inspect the property to determine if the salvage yard has complied with the regulations in this chapter and, if there have been any changes since the last application, the Township Administrator shall determine compliance with the requirements of this chapter, the suitability of the property proposed to be used for the purpose of the license, and the impact on the health, safety and welfare of the Township.

- (4) If action needs to be taken by the salvage yard operator in order to come into compliance with this chapter, such action shall be completed before the renewal license will be issued.
- (5) The Township Administrator may approve the renewal license application if the Township Administrator deems the application to be in compliance with this chapter.
- (6) The Township Administrator may reject a license based upon past violations of this chapter, or any predecessor ordinance, by the applicant, or if the applicant cannot demonstrate to the Township Administrator his intent and ability to comply with this chapter in the future.
- (7) In the event the Township Administrator shall issue a license, he/she may impose upon the license and the applicant such additional terms and conditions to those herein contained and adopted pursuant to this chapter as may be deemed necessary to carry out the spirit and intent of this chapter including, but not limited to, reasonable regulations pursuant to § 140-11 hereof.

Section 4. SEVERABILITY

If any provision or provisions of this Ordinance shall be deemed by a court of law having jurisdiction over such matters to be unenforceable, invalid, or unconstitutional for any reason, such declaration shall not affect the validity of the Ordinance as a whole, or any part thereof that is not specifically declared to be invalid.

Section 5. CONFLICT OF LAWS OR CHAPTER PROVISIONS

Whenever the regulations of this chapter conflict with each other, or with the requirements of another ordinance or statute, the more restrictive standard shall govern.

Section 6. REPEALER

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby specifically repealed.

ORDAINED AND ENACTED INTO LAW THIS 15th DAY OF April, 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Arlind Karpuzi, Chairman
Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 April 2020, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes

No

Abstain

Absent

Arlind Karpuzi, Chairperson

Shirley Hollibaugh, Vice Chairperson

Brandon Forbes

Beverly Jordan

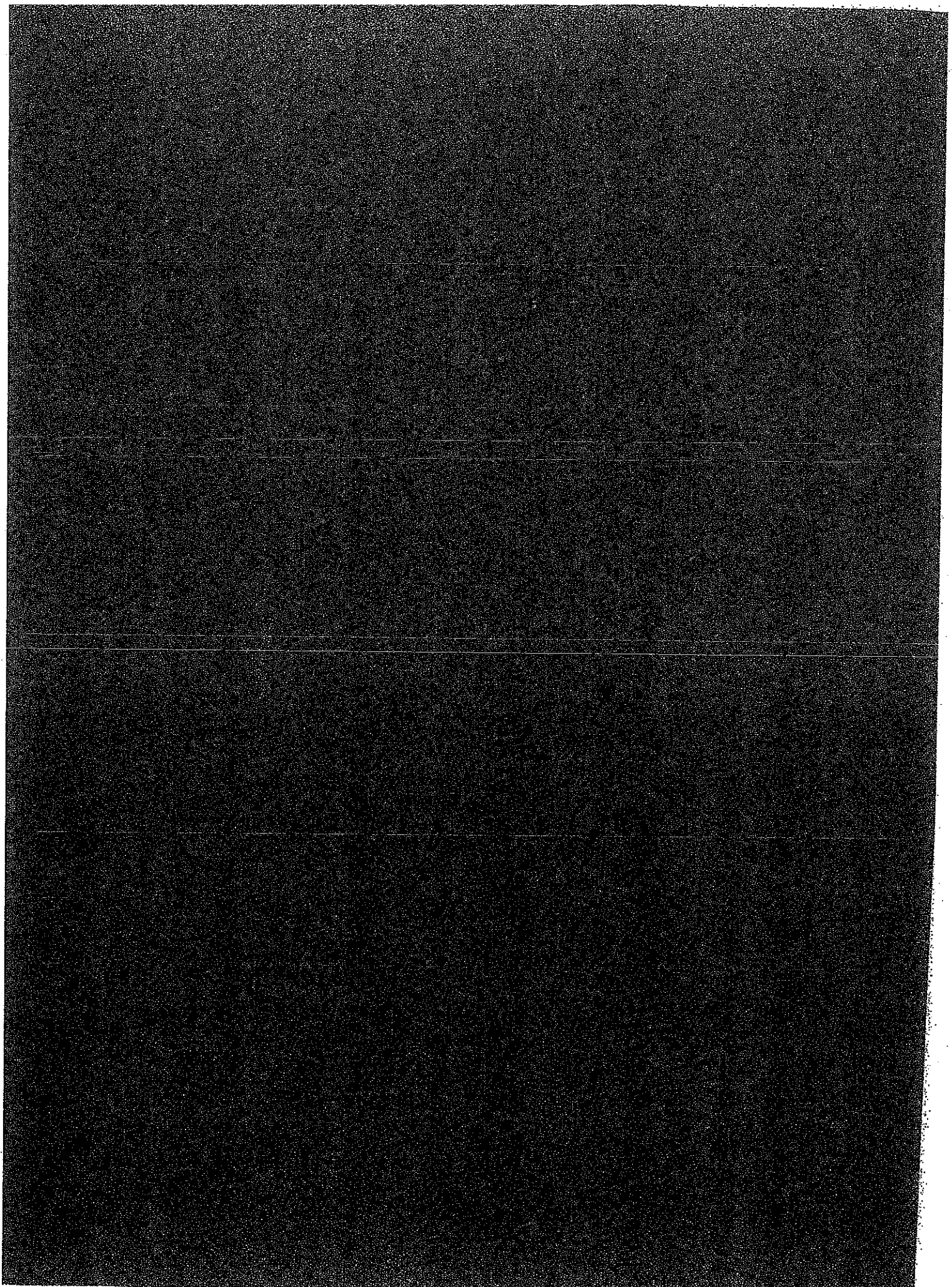
Shawn Maudhuit

WITNESS my hand and the seal of the Township on this 15th day of April 2020.

[SEAL]

By: _____

Daniel Mator
Township Manager



AUTHORIZATION: ADVERTISEMENT – SALE OF MACK TRUCK

PUBLIC WORKS FOREMAN KEVIN OLAR REQUESTED THE BOARD AUTHORIZE THE ADVERTISEMENT OF THE SALE OF THE FOLLOWING PUBLIC WORKS TRUCK:

2001 MACK R-SERIES 10-TON DUMP TRUCK WITH SALT SPREADER, AND PLOW.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF ONE 2001 MACK TRUCK IN AS-IS CONDITION.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUI	—	—	—	—

AWARD: 2020 ROAD PROGRAM

PLANS, SPECIFICATIONS, AND BID DOCUMENTS WERE PREPARED BY SHOUP ENGINEERING FOR THE 2020 ROAD PROGRAM.

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 1:30 P.M. ON TUESDAY, MARCH 17, 2020, AT WHICH TIME THEY WERE OPENED AND READ ALOUD.

CONTRACT 20-01 – WORK CONSISTS OF PROFILE MILLING, INSTALLATION OF HOT MIX SUPER PAVE BINDER AND WEARING COURSES, BASE REPAIR, INLET ADJUSTMENT AND OTHER MISCELLANEOUS WORK ON NINE (9) TOWNSHIP ROADS TOTALING APPROXIMATELY 8,420 FEET IN LENGTH. ALTERNATE BIDS FOR SIMILAR WORK WILL ALSO BE RECEIVED FOR SIX (6) OTHER TOWNSHIP ROADS.

CONTRACT 20-02 – WORK WILL CONSIST OF THE INSTALLATION OF COLD MIX FB MODIFIED BINDER LEVELING COURSE, BASE REPAIR AND OTHER MISCELLANEOUS WORK ON TWO (2) TOWNSHIP ROADS TOTALING APPROXIMATELY 6,920 FEET. ALTERNATE BIDS FOR SIMILAR WORK WILL ALSO BE RECEIVED FOR TWO (2) OTHER TOWNSHIP ROADS.

CONTRACT 20-03 – WORK WILL CONSIST OF THE APPLICATION OF A DOUBLE BITUMINOUS SEAL COAT ON THREE (3) TOWNSHIP ROADS TOTALING APPROXIMATELY 6,240 FEET IN LENGTH.

MR. SHOUP WILL DISTRIBUTE THE BID RESULTS AND PROVIDE HIS RECOMMENDATION AT THE MEETING.

MR. SHOUP.....

CONTRACT 20-01 – HOT MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM HOT MIX ASPHALT PAVING CONTRACT 20-01 TO _____ IN THE AMOUNT OF \$ _____ FOR THE BASE BID, *[AND IN THE AMOUNT OF \$ _____ FOR THE (Church, Garden, Plant, West, Lawrence, Quail Ridge and/or Blanchard) ALTERNATE BIDS]*

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. KARPUZI	___	___	___	___

CONTRACT 20-02 – COLD MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM COLD MIX ASPHALT PAVING CONTRACT 20-02 TO _____ IN THE AMOUNT OF \$ _____ FOR THE BASE BID, *AND IN THE AMOUNT OF \$ _____ FOR THE (Blanchard and/or Shuster) ALTERNATE BIDS*

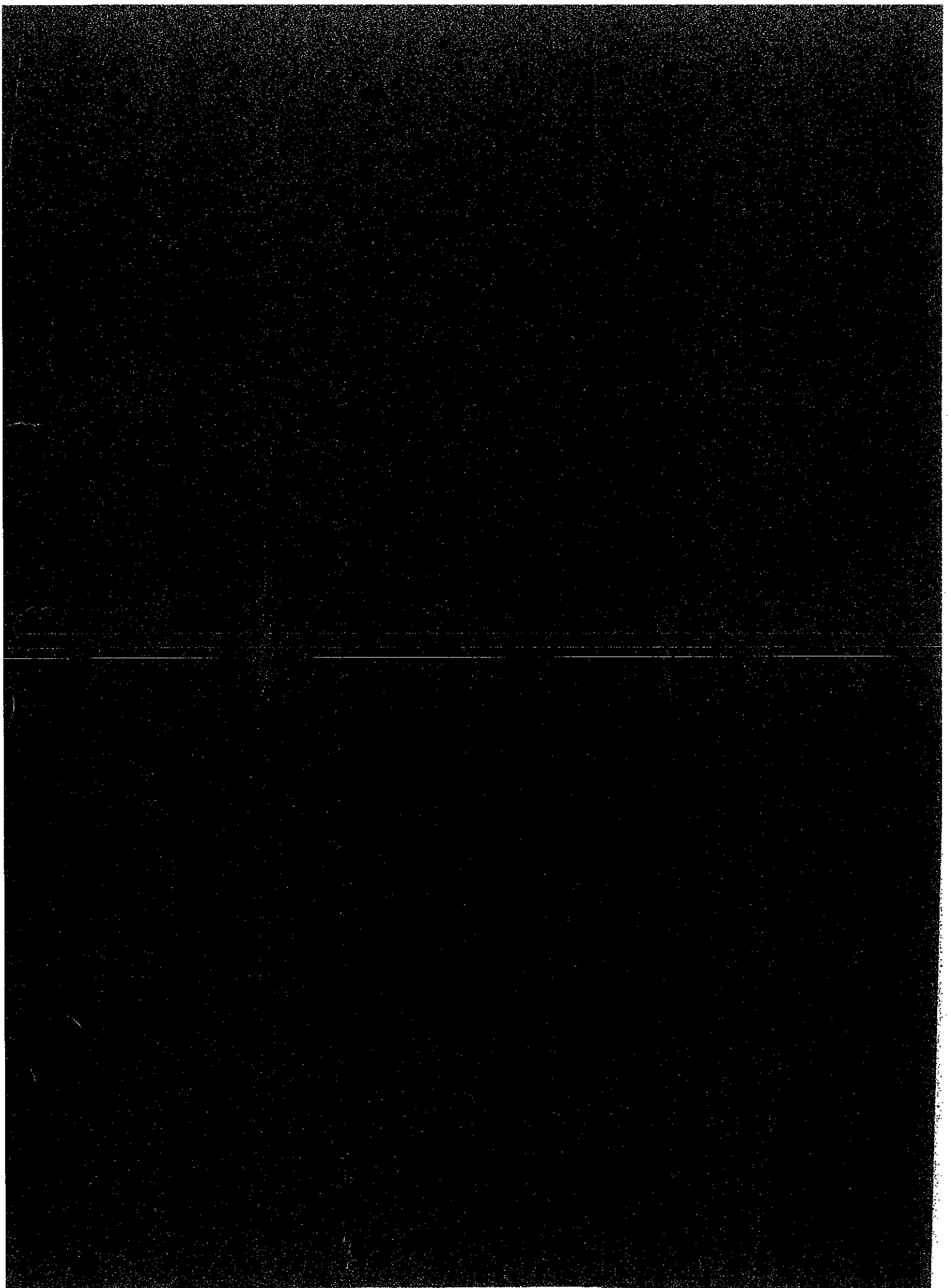
	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___

CONTRACT 20-03 – DOUBLE BITUMINOUS SEAL COAT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM DOUBLE
BITUMINOUS SEAL COAT CONTRACT 20-03 TO _____
IN THE AMOUNT OF \$_____ FOR THE BASE BID.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUI	___	___	___	___



AWARD: DEMOLITION CONTRACT

AFTER FOLLOWING PROPER PROCEDURES, THE BOARD AUTHORIZED THE ADVERTISEMENT OF THE DEMOLITION OF THE STRUCTURE LOCATED AT 494 BAIRDFORD ROAD BAIRDFORD, PA 15006.

LOT/BLOCK # 1669-F-33

OWNER: NEIL FLORTINE (DECEASED)

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 9:00 A.M. ON TUESDAY, MARCH 10, 2020, AT WHICH TIME THEY WERE OPENED AND READ ALOUD.

<u>BIDDERS</u>	<u>TOTAL AMOUNT</u>
1) HAAS EXCAVATION & DEMOLITION	\$8000.00
2) RON GILLETTE, INC	\$8400.00
3) JOHN KAPUSTIK ESCAVATING	\$9275.00
4) T.A. GULL.INC	\$9800.00
5) JERICHO EXCAVATION	\$14980.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE DEMOLITION PROJECT TO HAAS EXCAVATION & DEMOLITION FOR THE STRUCTURE AT THE PROPERTY LOCATED AT 494 BAIRDFORD ROAD BAIRDFORD, PA 15006 IN THE AMOUNT OF \$8000.00.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___

Haas Excavation & Demolition

CONTRACT

DATE 3-3-20

to West Deer twp

Bids for demo

494

Baird Rd.

Complete clean up demo seed & mulch
\$8,000

5 Quigley Road clean up Bench off
lot grade seed & mulch
\$3,500

Bond will be supplied If awarded

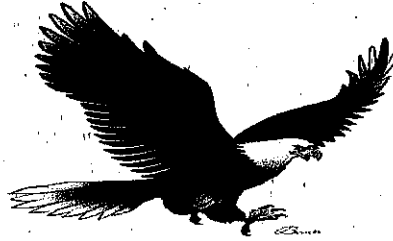
Thank you 

CUSTOMER
AGREEMENT SIGNATURE

DATE

Note: ROCK CLAUSE if applicable, at discretion of Haas Excavating. Not responsible for driveway damage. Any valuables left in demo structures become our property.

Ron Gillette, Inc.
900 Olive Avenue
Natrona Heights, PA
15065



Phone: 724-226-1222
Fax: 724-226-3166
Penn Dot BP #00-5846
PA Contractors #059490

March 9, 2020

Demolition Bid for 494 Bairdford Road, West Deer Township:

Per West Deer Township demo. Specs

For the sum of \$8,400.00

John Kapustik

Excavating

178 Creighton Russelton Road, Tarentum, PA 15084

Mobile (724) 316-5140

Demolition for
494 Bairford Rd

Total 9275⁰⁰

T. A. Gall, Inc

353 Armstrong Rd
Gibsonia, PA 15044

PHONE 412-638-3895

tagallinc@yahoo.com

Estimate

Name/Address
West Deer Twp Bill Payne WD code enforcement 109 East Union Rd Cheswick, PA 15024

Date	Estimate No.
03/09/20	2018214

Description	Total
This estimate is remove and properly dispose of single family home at 494 Bairdford rd 1) Remove all debris on property 2) Cap all utilities 3) Fill in foundation 4) Seed area and cover in straw	9,800.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon verbal change order. The costs will become an extra charge over and above the estimate. This estimate is from a visual inspection of the job location. This estimate can be higher or lower by ten (10) percent of the total job. The estimate does not include material price increases, or additional labor and materials which may be required should unforeseen problems arise after the work has started. This estimate does not include any pricing for rock that has to be removed with a hydraulic hammer.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

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Total	\$9,800.00
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Jericho Excavation

Josh Locy
Owner & Operator
724-470-4381

Email- JerichoExcavationLLC02@gmail.com

BID

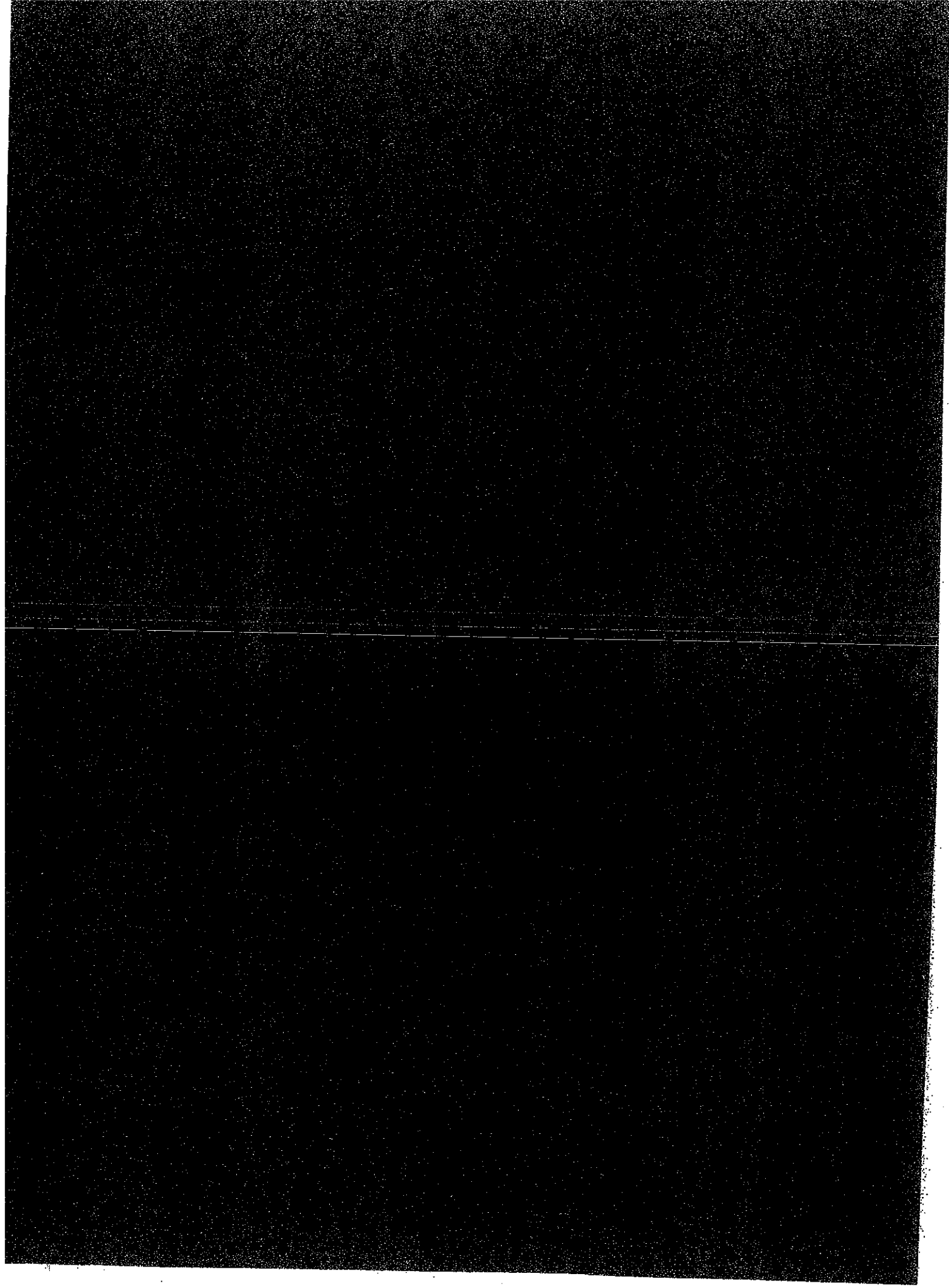
494 Bairdford RD house demo and clean up

Scope of work

- 1.Remove/properly dispose of single family home and all its belongings.
- 2.Remove and dispose of all debris behind house in fenced in area, playground equipment, tires, trampolines, scrap materials, debris, fencing not located on property line, wood, block etc.
- 3.All utilities to be removed and/or capped per utility company standards. All utilities approximate locations to be marked after final grading. Foundation to be back filledwith clean fill only and rough graded in such a way that after settling there is not an area that standing water can pool.
- 4.All capped utilities will need to be inspected by the Township prior to burying.
- 5.Prior to backfilling the Township must inspect site to ensure all debris has been removed properly.
- 6.Any disturbed areas must be seeded and covered with erosion control material such as straw

Final bid price

\$14,980



DECISION: MCINTYRE HEIGHTS PRD

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. KARPUI	—	—	—	—

DISCUSSION: COMMUNITY DEVELOPMENT OPPORTUNITIES

AT ITS LAST MEETING THE BOARD INFORMALLY AGREED TO HAVE THE CHAIRPERSON INVESTIGATE DIFFERENT ECONOMIC DEVELOPMENT INITIATIVES IN THE TOWNSHIP.

MR. KARPUI...

DISCUSSION: HUMAN RESOURCES CONSULTANTS

INFORMAL DISCUSSIONS HAVE TAKEN PLACE REGARDING
POLICIES AND PROCEDURES, AND WAYS OF IMPLEMENTING THEM.

MR. FORBES AND MR. KARPUZI...

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC (GENERAL MATTERS)

THE BOARD WILL HEAR COMMENT ON PUBLIC-RELATED MATTERS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO THREE (3) MINUTES.

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—