

WEST DEER TOWNSHIP SUPERVISORS MEETING



November 20, 2019

6:00pm: Public Hearing – Zoning Map Corrections

6:30pm: Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

WEST DEER TOWNSHIP
Board of Supervisors
November 20, 2019

6:00 pm: Zoning Map Corrections
6:30 pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Registered Comments from the Public
5. Comments from the Public
6. Accept Minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
8. Police Chief's Report
9. Public Works Foreman's Report
10. Engineer's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Report from the Parks and Recreation Board
13. Acceptance: 2020 Minimum Municipal Obligations (Revised MMOs)
14. Acceptance: Resignation Part-time Police Officers
15. Adoption: Resolution No. 2019-6 State House Bill
16. Appointment: Administrative Secretary
17. Appointment: Public Works Laborer
18. Approval: Eich Subdivision Plan
19. Authorization: Hiring of Part-time Police Officer
20. Authorization: Memorandum of Understanding (Zoning/Planning Secretary Wage)
21. Award: Nike Park Development-Restroom Rehabilitation Project Contract
22. Discussion: Volunteer Fire Companies
23. Committee Reports
24. Old Business
25. New Business
26. Set Agenda/December 18, 2019
27. Comments from the Public
28. Adjournment

**2020 PUBLIC BUDGET WORKSHOP MEETING
FOLLOWING THE REGULAR MEETING**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

REGISTERED COMMENTS FROM THE PUBLIC

- None

4

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE OCTOBER 16, 2019 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE OCTOBER 16, 2019 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

6

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi; and Joyce A. Romig. Members absent: Shawn Maudhuit and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session prior to the meeting to discuss employee matters, a new employee candidate, and that the Executive Session will continue after the meeting to discuss additional employee matters and one real estate issue in respect to a property to be conveyed to West Deer Township.

REGISTERED COMMENTS FROM THE PUBLIC

- Ms. Georgina DiPasquale, 2022 Church Street, Russellton
 - Ms. DiPasquale addressed the Board on code enforcement and delinquent property taxes in regard to a property owner on Church Street.

COMMENTS FROM THE PUBLIC

- Mr. Adam Fusan, 1914 Saxonburg Boulevard
 - Mr. Fusan commented on the streetlight at McKrell Road and Saxonburg Boulevard.
- Mr. Brandon Forbes, 997 Deer Creek Road
 - Mr. Forbes commented on the State House bill regarding gerrymandering in Pennsylvania, and requested the Board support the initiative.
- Ms. Rebecca Miller, 114A Pine Street
 - Ms. Miller commented on charges for garbage collection of vacant properties.
- Ms. Joey Rescimiti, 1006 York Way
 - Ms. Rescimiti stated she supported the aforementioned gerrymandering bill.

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to accept the minutes of the 18 September 2019 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis was absent but submitted the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 September 2019

I - GENERAL FUND:

	<u>September</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	532,873.82	5,380,510.26	84.35%
Expenditures	1,086,348.58	4,758,254.85	74.59%

Cash and Cash Equivalents:

Sweep Account

962,768.70

962,768.70**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted

43,430.99

Fire Tax Fund:

Sweep Account - Restricted

49,688.14

State/Liquid Fuels Fund:

Sweep Account - Restricted

110,201.05

203,320.18**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved

196,170.78

Capital Reserve Fund:

Sweep Account - Reserved

1,346,376.94

1,542,547.72**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 9/30/19**2,708,636.60**Interest Earned September 2019**

1,255.72

	<u>9/1/2019</u>	<u>September</u>	
	<u>Debt Balance</u>	<u>Principal</u>	<u>9/30/2019</u>
		<u>Payment</u>	<u>Debt Balance</u>
Mars National - VFC #3	\$175,284.20	\$2,607.94	\$173,098.00
NexTier Bank VFC #2	\$429,438.54	\$2,680.96	\$428,143.37

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

LIST OF BILLS

Bearcom	194.97
Best Wholesale Tire Co., Inc.....	736.48
Culverts, Inc.	7520.00
Dell Marketing LP.....	3833.62
Griffith, McCague & Happel, PC.....	1474.50
Hei-Way, LLC.....	230.25
Jordan Tax Service, Inc.	4099.87
Kress Tire	924.36
Markl Supply.....	5125.00
Northeast Paving	379.29
Office Depot.....	488.03
Shoup Engineering Inc.	10157.00
Toshiba Financial Services.....	489.87
Tristani Brothers, Inc.....	375.29
Wine Concrete Products, Inc.....	2700.00

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

TAX REFUNDS

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the Years 2018 and 2019.

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
McConnell, William R.	1218-C-142	\$144.46

2019 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Clements-Dawson, Margaret M.	1217-K-334	\$176.40
McConnell, William R.	1218-C-142	\$129.81

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 5-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of September 2019. A copy of the report is on file at the Township. Questions and comments followed.

PUBLIC WORKS FOREMAN'S REPORT:

Mr. John Yourish was present and provided a summary report on the Public Works Department for the months of September/October 2019. A copy of the report is on file at the Township. Questions and comments followed.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- DCNR C2P2 Project
 - Main Parking Lot Landscaping
 - Mr. Shoup reported Hollibaugh Landscaping has completed all work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Mr. Shoup reported Holbein, Inc., has installed the parking lots, and that final landscaping would be completed soon.
 - Playground
 - Mr. Shoup reported Play and Park Structures has completed work on the playground, and that a change order would need to be ratified for the installation of a subsurface drainage system.
 - Bleachers
 - Mr. Shoup reported Play and Park Structures has constructed concrete pads for the bleachers, and that replacement parts were needed for damaged portions of the delivered bleachers. He added that the work should be completed during the week of October 21st.
 - Pavilions
 - Mr. Shoup reported Jeffrey Associates should be starting work on the two pavilions in the near future.

Development/Subdivision Reviews

- McIntyre Heights
 - Mr. Shoup notified the Board that a review – with a letter dated 26 September 2019 – of this preliminary planned residential development had been performed, and that the review letter was submitted to the Township.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of September 2019. A copy of the report is on file at the Township. Questions and comments followed.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township. Questions and comments followed.

APPOINTMENT: PLANNING/ZONING ADMINISTRATIVE ASSISTANT

With Denise Teorsky retiring 8 January 2020, the Township advertised and interviewed applicants to fill her Planning/Zoning Administrative Assistant position. Township Manager Daniel Mator recommended the hiring of Dorothy R. Moyta.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to hire Dorothy R. Moyta as a full-time employee of West Deer Township, and to appoint her as Planning/Zoning Administrative Assistant effective 1 December 2019. Motion carried unanimously 5-0.

Ms. Moyta was present and thanked the Board.

APPROVAL: NARCISI PLAN NO. 2

The Planning Commission approved the Narcisi Plan No. 2 Subdivision Plan at their 26 September 2019 meeting.

Property Location: Mountainview Road
 Lot & Block Number: 1358-P-253
 Zoning District: R-1 Rural Residential District

Subdividing two (2) acres from a farm parcel that measures approximately 43.80 acres, the subdivision will create a gravel parking lot to accommodate the overflow parking for Narcisi Winery. A shuttle will transport winery patrons back-and-forth.

The Planning Commission recommended approval of the two-lot subdivision plan on Mountainview Road known as the Narcisi Plan No. 2. The Board received the review letter from Shoup Engineering dated 12 September 2019 indicating the items have been adequately addressed.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Narcisi Plan No. 2 Subdivision Plan as per the recommendation by the Planning Commission. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF 2020 BUDGET AND BUDGET WORKSHOPS

The Board received the Budget schedule and advertisements.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the advertisements for the 2020 Budget as dictated by – and in compliance with – the Township Charter. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF NIKE PARK DEVELOPMENT – RESTROOM REHABILITATION PROJECT

A budgeted and approved part of the current phase of the 2015 Park Master Plan is the Nike Site Restrooms.

Sealed bids will be received for the following:

Nike Park Development – Restrooms Rehabilitation Project (DCNR-BRC-PRD-24-248)

Work will consist of rehabilitation of existing restrooms, construction of a dumpster enclosure and related appurtenances. The Board received a copy of the advertisement.

Mr. Shoup explained the work to be done.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to authorize the advertisement of sealed bids for the Restroom Rehabilitation Project at the Nike Park Development. Motion carried unanimously 5-0.

AUTHORIZATION: CHANGE ORDER FOR PROPOSAL 811-127598B

Upon commencement of the Nike Site Park Playground installation, the Contractor contacted the Township Engineer and alerted him that a drainage problem existed. The Contractor requested guidance, and Mr. Shoup inspected the site.

Change Order: Addition of Aggregate and drainage system, including installation and daylighting of pipe at prevailing wage.

Mr. Shoup explained the drainage problem and the Change Order.

MOTION BY Supervisor and SECONDED BY Supervisor to authorize Change Order for Proposal 811-1272598B in the amount of \$9,900.00 and payable to Play & Park Structures for emergency drainage work at the Nike Site Park playground. Motion carried unanimously 5-0.

DISCUSSION: MENTAL HEALTH FOR FIRST RESPONDERS

Mr. Karpuzi discussed the possibility of providing mental health services for first responders. Supervisor Karpuzi indicated he had also talked with the School District regarding the mental health of their students. Mr. Karpuzi then asked the Board if they would like to continue with preliminary discussions on the matter.

Mrs. Jordan commented on the Township insurance/workmen's compensation. Discussion took place.

Mr. Mator commented that the Township had an Employees Assistance Program in the past which provided the same type of service – as well as other personal services – but that the program was rarely used. He also pointed out that the fire department and EMS are separate legal entities from the Township.

Chief Lape added that there are free agency services the Police Department uses if they need to.

DISCUSSION: TAX CREDIT

Mr. Karpuzi discussed joint Economic Development with the School District and the County. He stated he discussed possible residential tax abatements and tax credits as methods of benefitting small business owners in the community.

Mrs. Jordan stated she would like to see if the School Board is in agreement first. Supervisor Karpuzi explained he is just having preliminary conversations on ideas.

Mr. Bill Lupone, President of the Deer Lakes School Board, was present and commented that the School Board wants the district to grow. He said they are looking for a plan for growth, and commented on the loss of revenue from the Pittsburgh Mills Mall. Mr. Lupone stated he would like to put together a joint vision and would like to see growth in the Township.

After some discussion, the Board agreed to have Mr. Happel research what they can legally do.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – ABSENT – EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti commented on the Veteran's banner program.

NEW BUSINESS

- None

SET AGENDA: REGULAR BUSINESS MEETING

20 November 2019

6:00 p.m. – Public Hearing/Zoning Map Corrections

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
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8. Monthly Financial Report
 - A. Finance Officer's Report
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 - C. Tax Refunds
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11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks and Recreation Board
14. Authorization: Hiring of Part-time Police Officer
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda / 18 December 2019
19. Comments from the Public
20. Adjournment

Item Added:

*State House Gerrymandering Resolution

Two – 2020 Public Budget Workshop Meetings will occur this year:

- 1) Wednesday, 6 November 2019 at 6:30 p.m.
- 2) Immediately following the Regular Business Meeting on 20 November 2019.

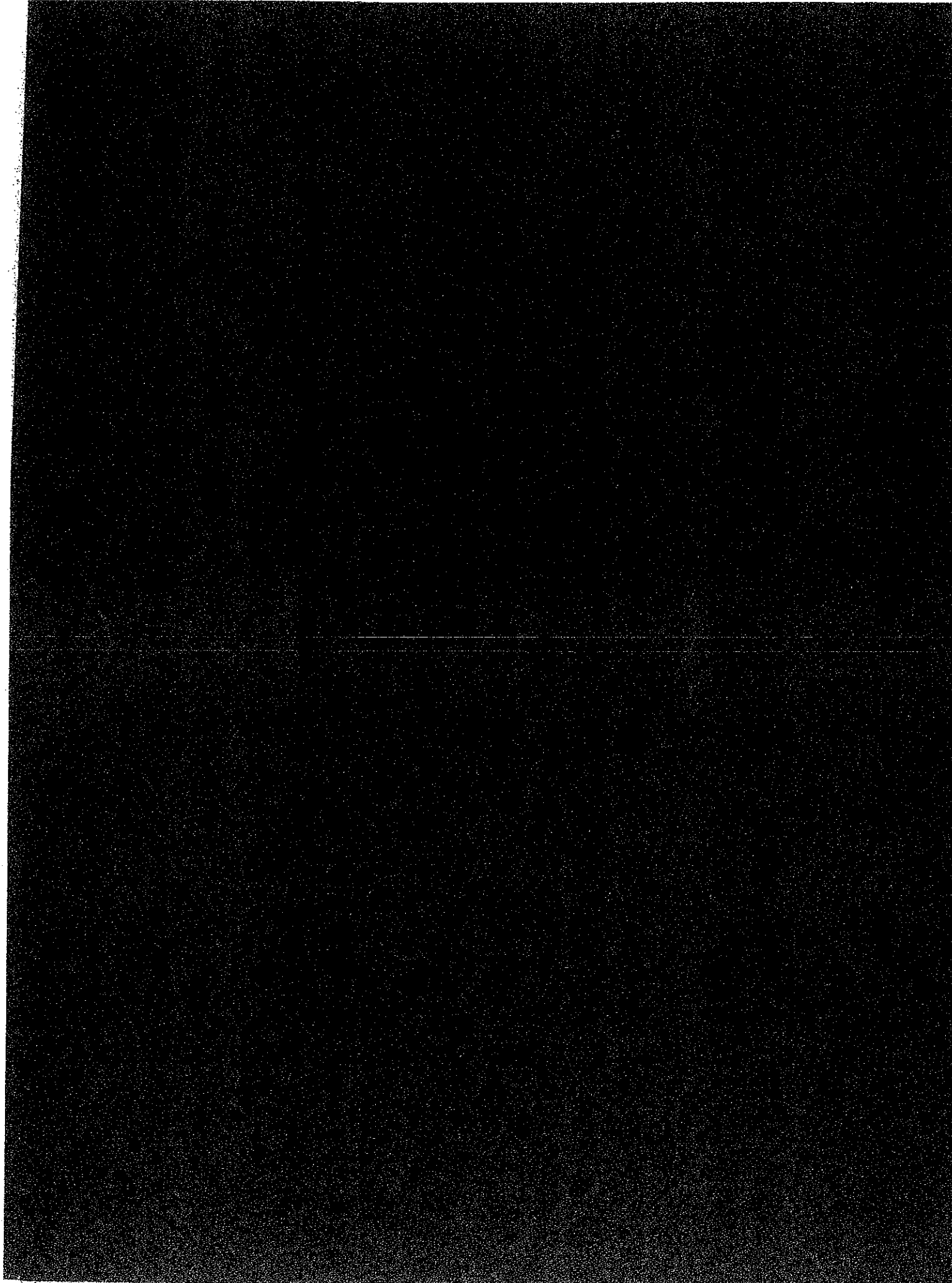
COMMENTS FROM THE PUBLIC

- Ms. Rebecca Miller, 114A Pine Street
 - Ms. Miller questioned if there would be public input on the tax credit whenever it comes up.
- Mr. Bill Lupone, President, Deer Lakes School District
 - Mr. Lupone asked if the Board would mind if the School Board took the lead on a proposal.
- Mr. Joe Wisniewski, Deer Creek Road
 - Mr. Wisniewski commented on tax credit and asked how it would benefit current homeowners.

8:23 P.M. – ADJOURNMENT TO EXECUTIVE SESSION

Mr. Happel announced the Board will be holding an Executive Session to discuss transfer of property and non-union salaries.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS
SUBMITTED.

MOTION SECOND AYES NAYES

MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
October 31, 2019

I - GENERAL FUND:

	<u>October</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	234,566.28	5,615,176.54	88.03%
Expenditures	403,156.77	5,161,411.62	80.91%

Cash and Cash Equivalents:

Sweep Account

692,452.83

692,452.83

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

38,635.81

Fire Tax Fund:

Restricted

33,680.00

State/Liquid Fuels Fund:

Restricted

110,370.31

182,686.12

Investments:

Operating Reserve Fund:

Reserved

196,328.39

Capital Reserve Fund:

Reserved

1,359,477.12

1,555,805.51

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 10/31/19

2,430,944.46

Interest Earned October 2019

14,527.01

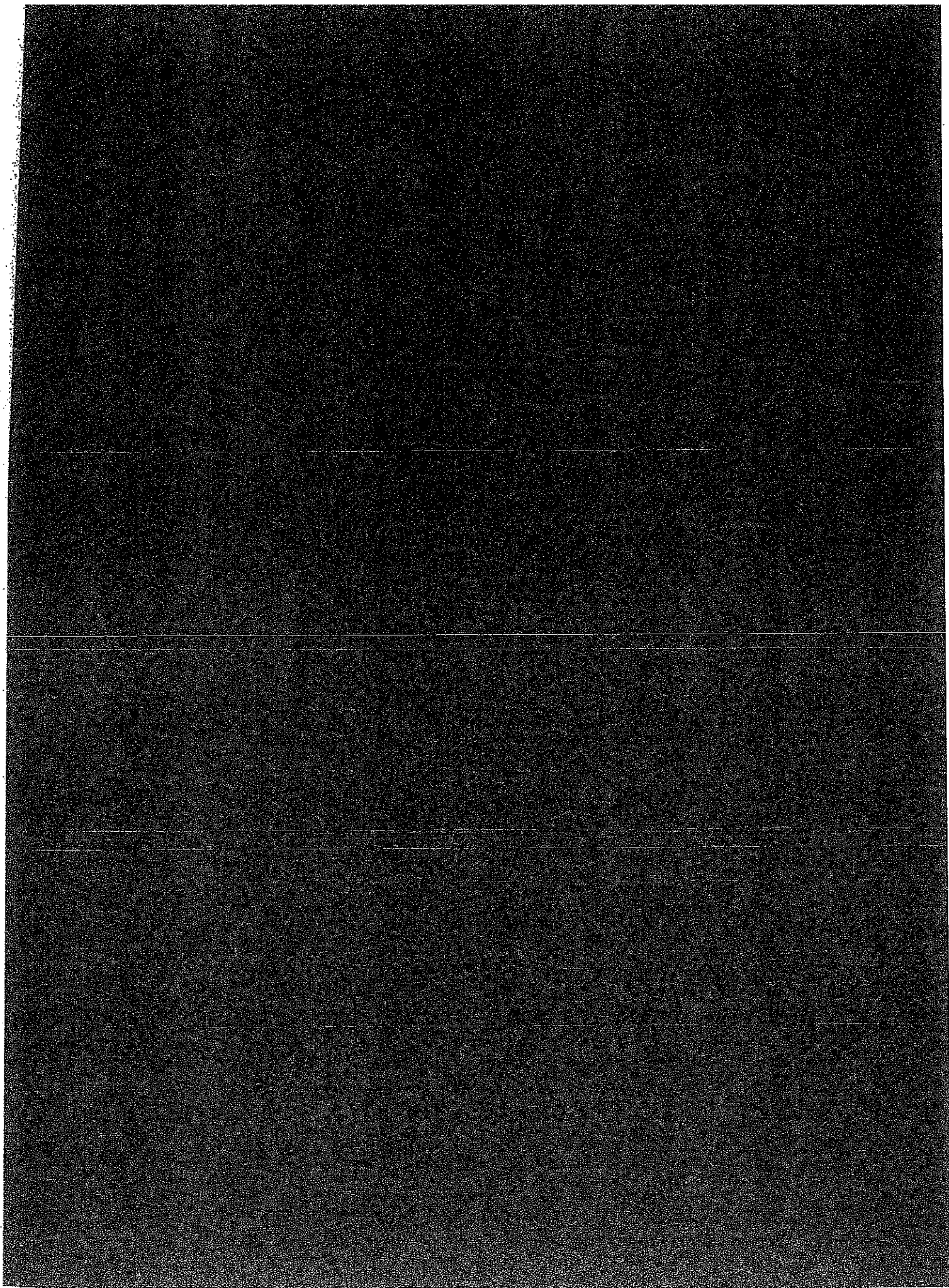
	<u>10/1/2019</u> <u>Debt Balance</u>		<u>October</u> <u>Principal</u> <u>Payment</u>	<u>10/31/2019</u> <u>Debt Balance</u>
Mars National - VFC #3	173,098.00	\$	2,607.94	171,073.76
NexTier Bank VFC #2	428,143.37	\$	2,680.96	426,799.54

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2019

	<u>OCTOBER</u>	<u>YTD</u>
GENERAL FUND	\$356.26	\$5,796.37
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$8.70	\$137.41
OPERATING RESERVE	\$157.61	\$1,782.48
STATE FUND	\$169.26	\$3,328.08
CAPITAL RESERVE	<u>\$13,835.18</u>	<u>\$22,472.71</u>
TOTAL INTEREST EARNED	<u><u>\$14,527.01</u></u>	<u><u>\$33,517.05</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL
APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH
GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7-B

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 10:47 am
Date: 11/13/2019
Page: 1

Due Dates: 11/15/2019 thru 11/15/2019

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00026	AIR-VAC INC	430.372	37772	3400.00				3400.00		
Road:	Tar Kettle Rental	1019	10/08/2019	11/15/2019	10/09/2019					
Name:	AIR-VAC INC			3400.00				3400.00		
00337	AMERIKOHL AGGREGATES	430.372	39669	615.58				615.58		
Road:	Limestone	1019	10/14/2019	11/15/2019	10/15/2019					
00337	AMERIKOHL AGGREGATES	430.372	39854	1002.15				1002.15		
Road:	Limestone	1019	10/21/2019	11/15/2019	10/22/2019					
Name:	AMERIKOHL AGGREGATES INC			1617.73				1617.73		
00338	AMERIKOHL TRANSPORT	430.372	28234	389.13				389.13		
Road:	Delivery of Limestone	1019	10/14/2019	11/15/2019	10/15/2019					
00338	AMERIKOHL TRANSPORT	430.372	28344	591.27				591.27		
Road:	Delivery of Limestone	1019	10/21/2019	11/15/2019	10/22/2019					
Name:	AMERIKOHL TRANSPORT INC			980.40				980.40		
00648	AXON ENTERPRISES, IN	410.460	SI-1620827	1296.00				1296.00		
Police:	36 Smart Cartridges	1119	11/04/2019	11/15/2019	11/12/2019					
Name:	AXON ENTERPRISES, INC			1296.00				1296.00		
00674	BEARCOM	430.327	4921197	57.47				57.47		
Road:	Radio Equip Maint	1119	11/01/2019	11/15/2019	11/04/2019					
00674	BEARCOM	410.328	4922214	137.50				137.50		
POL:	Radio Equip Maint	1119	11/04/2019	11/15/2019	11/05/2019					
Name:	BEARCOM			194.97				194.97		
00553	BEST WHOLESALE TIRE	410.374	16062	125.05				125.05		
Police:	Car #39-heat valve/anti	1019	10/02/2019	11/15/2019	11/04/2019					
00553	BEST WHOLESALE TIRE	410.374	16100	187.65				187.65		
Police:	Car #37-battery/oil	1019	10/08/2019	11/15/2019	11/04/2019					
00553	BEST WHOLESALE TIRE	410.374	16129	65.65				65.65		
Police:	Car #36-tire rotation/oil	1019	10/20/2019	11/15/2019	11/04/2019					
Name:	BEST WHOLESALE TIRE CO, INC			378.35				378.35		
00238	CULVERTS, INC	430.611	IN00151333	3760.00				3760.00		
Road:	M Frames/2x4 Bike Grates	1019	10/29/2019	11/15/2019	11/04/2019					

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 10:47 am
Date: 11/13/2019
Page: 2

Due Dates: 11/15/2019 thru 11/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: CULVERTS, INC			3760.00				3760.00		
00005 HEI-WAY, LLC Road: Cold Patch	430.372 1019	91008011 10/09/2019	146.67 11/15/2019				146.67		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 1019	91016010 10/17/2019	310.55 11/15/2019				310.55		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 1019	91022014 10/23/2019	588.33 11/15/2019				588.33		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 1119	91031019 11/01/2019	335.95 11/15/2019				335.95		N
00005 HEI-WAY, LLC Road: Cold Patch	430.372 1119	91105008 11/06/2019	358.08 11/15/2019				358.08		N
Name: HEI-WAY, LLC			1739.58				1739.58		
00106 JORDAN TAX SERVICE, Delinquent R E Tax Commission	403.140 1019	10-C-#122 10/14/2019	1583.17 11/15/2019				1583.17		N
00106 JORDAN TAX SERVICE, Reimb-Printing Tax Bills	403.342 1119	19-11-313 11/07/2019	4000.56 11/15/2019				4000.56		N
Name: JORDAN TAX SERVICE, INC.			5583.73				5583.73		
00362 KRESS TIRE Police: CAR #39-TIRES	410.374 1019	10024-35 10/09/2019	556.00 11/15/2019				556.00		N
00362 KRESS TIRE Road: Flat Repair	430.374 1109	10040-6 11/07/2019	20.00 11/15/2019				20.00		N
Name: KRESS TIRE			576.00				576.00		
00542 MARKL SUPPLY POL:Shotgun/AR-15-w/attachment	410.550 1019	PF-00127200 10/01/2019	2291.15 11/15/2019				2291.15		N
Name: MARKL SUPPLY			2291.15				2291.15		
00657 OFFICE DEPOT Office Supplies	406.210 1019	384863391001 10/02/2019	148.95 11/15/2019				148.95		N
00657 OFFICE DEPOT Cleaning Supplies	409.226 1019	384863391001 10/02/2019	16.20 11/15/2019				16.20		N

By Name
Cutoff as of: 12/31/9999

Time: 10:47 am
Date: 11/13/2019
Page: 3

Due Dates: 11/15/2019 thru 11/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657 OFFICE DEPOT Police: Office Supplies	410.210 1019	385036391001 10/03/2019	79.50 11/15/2019		10/17/2019		79.50		N
00657 OFFICE DEPOT Office Supplies	406.210 1019	387681527001 10/10/2019	114.66 11/15/2019		10/18/2019		114.66		N
00657 OFFICE DEPOT Office Supplies	406.210 1019	393425682001 10/23/2019	415.95 11/15/2019		11/01/2019		415.95		N
Name: OFFICE DEPOT			775.26				775.26		
00014 ROADSAFE TRAFFIC SYS Road: 24x30 Speed Limit Sign	430.260 1019	105282 10/28/2019	50.00 11/15/2019		11/06/2019		50.00		N
Name: ROADSAFE TRAFFIC SYSTEMS			50.00				50.00		
00830 SHOUP ENGINEERING IN Eng:DCNR-c2p2 Grant-Playground	454.285 1019	19-324 10/24/2019	1385.00 11/15/2019		10/28/2019		1385.00		N
00830 SHOUP ENGINEERING IN Engineering: Miscellaneous	408.313 1019	19-336 10/31/2019	801.00 11/15/2019		11/04/2019		801.00		N
00830 SHOUP ENGINEERING IN Engineering: Brickyard Park	408.319 1019	19-337 10/31/2019	127.50 11/15/2019		11/04/2019		127.50		N
00830 SHOUP ENGINEERING IN Engineering: McIntyre Heights	408.319 1019	19-338 10/31/2019	153.00 11/15/2019		11/04/2019		153.00		N
00830 SHOUP ENGINEERING IN Engineering: Eich Plan	408.319 1019	19-339 10/31/2019	153.00 11/15/2019		11/04/2019		153.00		N
00830 SHOUP ENGINEERING IN Engineering: Narcisi Plan #2	408.319 1019	19-340 10/31/2019	25.50 11/15/2019		11/04/2019		25.50		N
Name: SHOUP ENGINEERING INC.			2645.00				2645.00		
00074 STEPHENSON EQUIPMENT Road:12"bell Couplers/15&12 Spl	430.374 1019	18022538 10/30/2019	8663.16 11/15/2019		11/01/2019		8663.16		N
Name: STEPHENSON EQUIPMENT, INC.			8663.16				8663.16		
00577 TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	410.261 1019	5007740097 10/20/2019	244.93 11/15/2019		10/25/2019		244.93		N
00577 TOSHIBA FINANCIAL SE Lease & Maintenance of Copiers	406.261 1019	5007740097 10/20/2019	244.94 11/15/2019		10/25/2019		244.94		N

By Name

Cutoff as of: 12/31/9999

Time: 10:47 am
Date: 11/13/2019
Page: 4

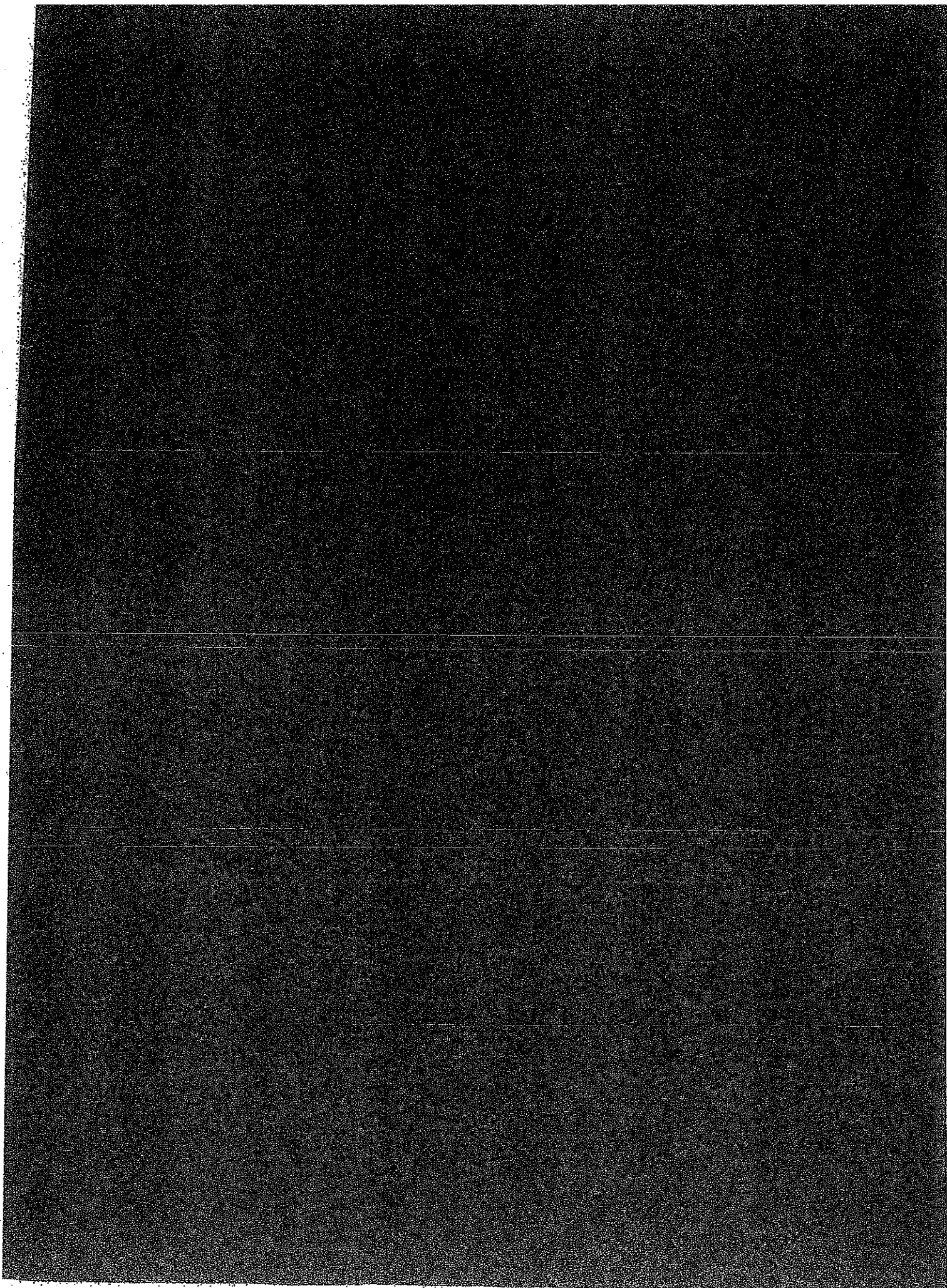
Due Dates: 11/15/2019 thru 11/15/2019

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: TOSHIBA FINANCIAL SERVICES				489.87				489.87		
00067	TRISTANI BROTHERS, I	430.374	191025	605.72				605.72		
Road: Too1 Truck-Inspection 1019				10/31/2019		11/15/2019	11/12/2019		N	
Name: TRISTANI BROTHERS, INC.				605.72				605.72		
00059	WINE CONCRETE PRODUC	430.611	85876	2700.00				2700.00		
Catch Basins/24"Knockout Riser1119				11/04/2019		11/15/2019	11/06/2019		N	
Name: WINE CONCRETE PRODUCTS, INC.				2700.00				2700.00		

FINAL TOTALS:

37746.92

37746.92



POLICE CHIEF'S REPORT

CHIEF LAPE.....

S

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: November 12, 2019

Attached is the Officer's Monthly Report for October 2019.

JB

CC: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
OCTOBER 2019

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	79	546	625
CALLS FOR SERVICE/FIELD CONTACTS	425	4483	4908
ALL OTHER CALLS	454	4272	4726
TOTALS CALLS FOR SERVICE	958	9427	10385
 <u>ARRESTS</u>			
ADULT	6	48	54
JUVENILE	0	3	3
TRAFFIC CITATIONS	1	214	215
NON TRAFFIC CITATIONS	0	17	17
PARKING CITATIONS	0	0	0
WARNINGS	0	93	93
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	1	7	8
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9,988	89,829	99817
GALLONS OF GASOLINE USED	814.2	7,794.93	8609.13
REPAIRS/MAINTENANCE	934.35	13,247.34	14181.69
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	21.5	64.00	85.5
PRELIMINARY HEARINGS	3	33.50	36.5
PRETRIAL	0	33.00	33
INVESTIGATIONS	4	50.75	54.75
ARRESTS	11	16.00	27
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	0	141.00	141
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	11.5	121.00	132.5
TOTAL HOURS	51	433.25	484.25

Points of Interest

October 2019

Chief Jonathan Lape

- October 2- Meet and greet with potential part time officer applicant
- October 4- Safety Day; see school district details
- October 8 & 9- ALICE Drills, see school district details
- October 10- Attended Allegheny County Chief's Meeting

K9 Officer Edward Newman

- October 10- Prepared for K9 Certification
- October 13- Certification; Washington County
- October 17- Certification; West Deer K9 Training Area

Sergeant Mikus & Officer Petosky

- October 11- NHSRT held training at the Allegheny County Police Academy. Primary and secondary weapons drills were the focus.
- October 25- NHSRT training held at the Rave Cinemas in McCandless Twp. Training focused on hostage rescue and explosive breaching.

Explorers

- October 10- Det. Restori , Allegheny County Homicide, spoke with students regarding his duties.
- October 24- Det. Restori, Allegheny County Homicide, taught students about gunshot residue testing, investigating a homicide, and interviewing techniques to prepare for mock homicide investigation.

School District Details

- See attached SRO Security Detail & Logs
- October 4- Safety Day conducted at Curtisville Primary School. Chief Lape, Sergeant Shurina, Officer Newman, and Officer Elza attended.
- October 8- ALICE Drills at Middle School and East Union
- October 8- School Board Meeting; general security provided by Sergeant Mikus.
- October 9- ALICE Drills at Curtisville Primary and High School
- October 11- Deer Lakes Homecoming traffic, parade, and football game details.
- October 15- School Board Meeting; general security provided by Officer Gizienski
- October 18- Deer Lakes football vs. Derry- general security and traffic (Sgt. Bailey, Officer Newman, Officer Petosky, & Officer Elza)

Misc. Details

- October 2- Sergeant Mikus attended training by the Anti-Terrorism Advisory Council
- October 8 & 9- Sergeant Loper attended Armorer's Course training.
- October 10- Officer Wikert attended Drug Interdiction training.
- October 17- Sergeant Loper attended Mandatory Lethal Assessments for Domestic Violence Incidents training.
- October 19- DUI Checkpoint held in Indiana Township; Stationary

- October 24- Sergeant Shurina, Sergeant Loper, & Officer Dobson attended Taser Instructor Certification held at East Union Church Recreation Hall.
- October 28- Sergeant Mikus, Officer Kozar, and Officer Vulakovich attended mandatory Defensive Tactics training. (Sergeant Shurina instructed)
- October 31- Officer Burk performed car seat installation for resident.
- October 31- Halloween Detail

Correspondence

- October 3- Thank you letter for donation to Adagio Health (Community Days Walk/Run)
- October 16- Official resignation from part time officer Bryan Borghi
- October 29- Official resignation from part time officer Brandon Kozar



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

OCTOBER 2019

WDPD INCIDENT REPORTS **TOTAL: 10**

1	Weapon Violation – Knife
1	Theft – Other
1	Sex Crimes – Indecent Assault
5	Harassment – General
1	Child - Endangerment

SRO / SECURITY DETAILS & LOGS **TOTAL: 116**

70	Security General
3	Security Cafeteria
4	Security Parking Lot
-	Instruct SRO Student Program
1	Instruct SRO Faculty Program
2	Instruct DARE Program
-	Attend Court
10	Attend Meeting
-	Attend Training
2	Assist Student
2	Assist Teacher
4	Assist Administrator
-	Assist Juv. Prob. Officer
1	Assist Nurse / EMS
4	Assist Other
1	Student Transport
-	Student Missing / Search
3	Student Monitoring
-	Suspicious Incident / person
-	K-9 Drug Search
7	School Safety Drill
2	Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 126



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	39
MIDDLE SCHOOL	23
E.U. INTERMEDIATE	31
CURT. PRIMARY	31
ADMIN. BUILDING	0
BUS GARAGE	0
OTHER	2

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None

DARE / SRO CLASSES AND PROGRAMS

DARE CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
12	2 nd Grade

SRO Programs INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
ALICE Facility Training	High School	October 1, 2019
Safety Day	Curtisville	October 4, 2019

See attached WDPD reports for more detail and/or any notes regarding specific incidents.



Adagio Health

Two Gateway Center

603 Stanwix Street, Suite 500, Pittsburgh, PA 15222

(412) 288-2130 (412) 288-9036

www.adagiohealth.org

October 1, 2019

RECEIVED

OCT 03 2019

WEST DEER
TOWNSHIP POLICE

West Deer Township
Jonathan D. Lape
Chief of Police
109 East Union Road
Cheswick, PA 15024

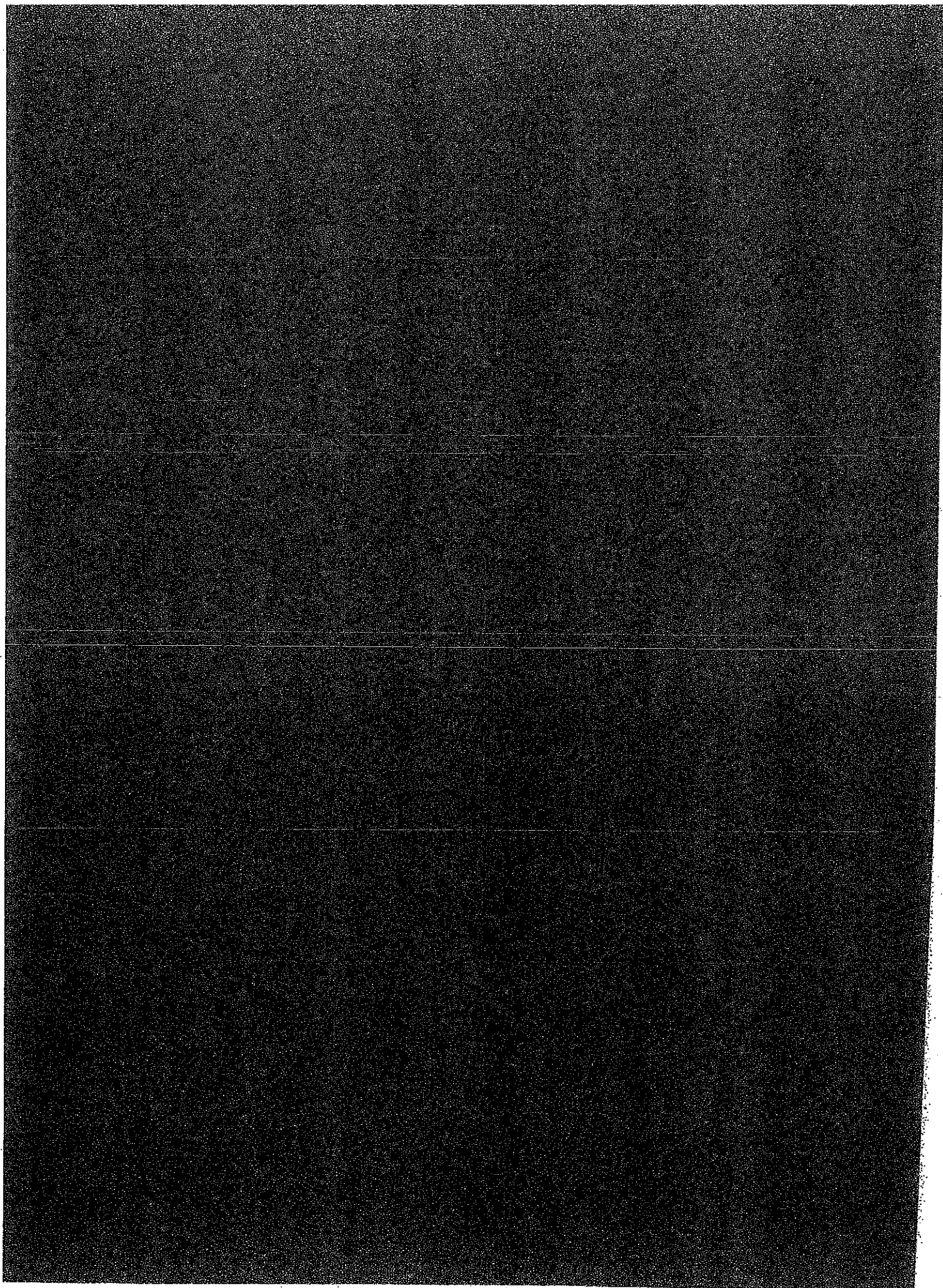
Dear Chief Lape,

Thank you for your donation of \$5,895. Your commitment to helping us provide health and wellness services to all women and their families with a focus on those in need is very generous and much appreciated. For over 47 years, Adagio Health has been providing assistance and support throughout 23 counties of western Pennsylvania to more than 100,000 patients and clients, many that are uninsured and underinsured. Because of *your* support, these women—all with different needs, situations and plans for their futures—have access to healthcare.

Adagio Health is able to provide these services through funding received from the State and Federal government, local foundations, community partners and donors like you. On behalf of Adagio Health, please accept our appreciation. We thank you for hosting the annual walk/run event and are grateful for your continued support.

Sincerely,

Alicia Schisler
Chief of External Affairs



PUBLIC WORKS FOREMAN'S REPORT

MR. YOURISH.....

9

MONTHLY REPORT FOR OCTOBER/NOVEMBER
PUBLIC WORKS DEPARTMENT

ROADS

- Donaldson Road – 1,790 feet of pipe & 10 catch basins.
- Patch roads.
- Repair alleys.
- Put salt spreaders & plows on trucks.
- Clean up from storm damage.
- Winterized park, haul leaves.
- Salt roads, put up speed limit sign.
- West Stag – hole in yard (backfill).

TRUCKS & EQUIPMENT

- Change batteries in loader.
- 2 truck recalls.
- General truck maintenance.

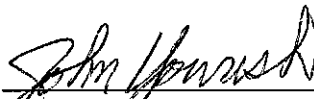
MISCELLANEOUS

- Deliver bleachers to Nike Site.
- Fix air vent at Moskala.
- Sealed leaking sky light.
- Pipe ordered and delivered.
- Catch basins ordered and delivered.
- Ordered steel to make rings to catch basins.
- Change thermostat in garage.

PA1 Calls 87

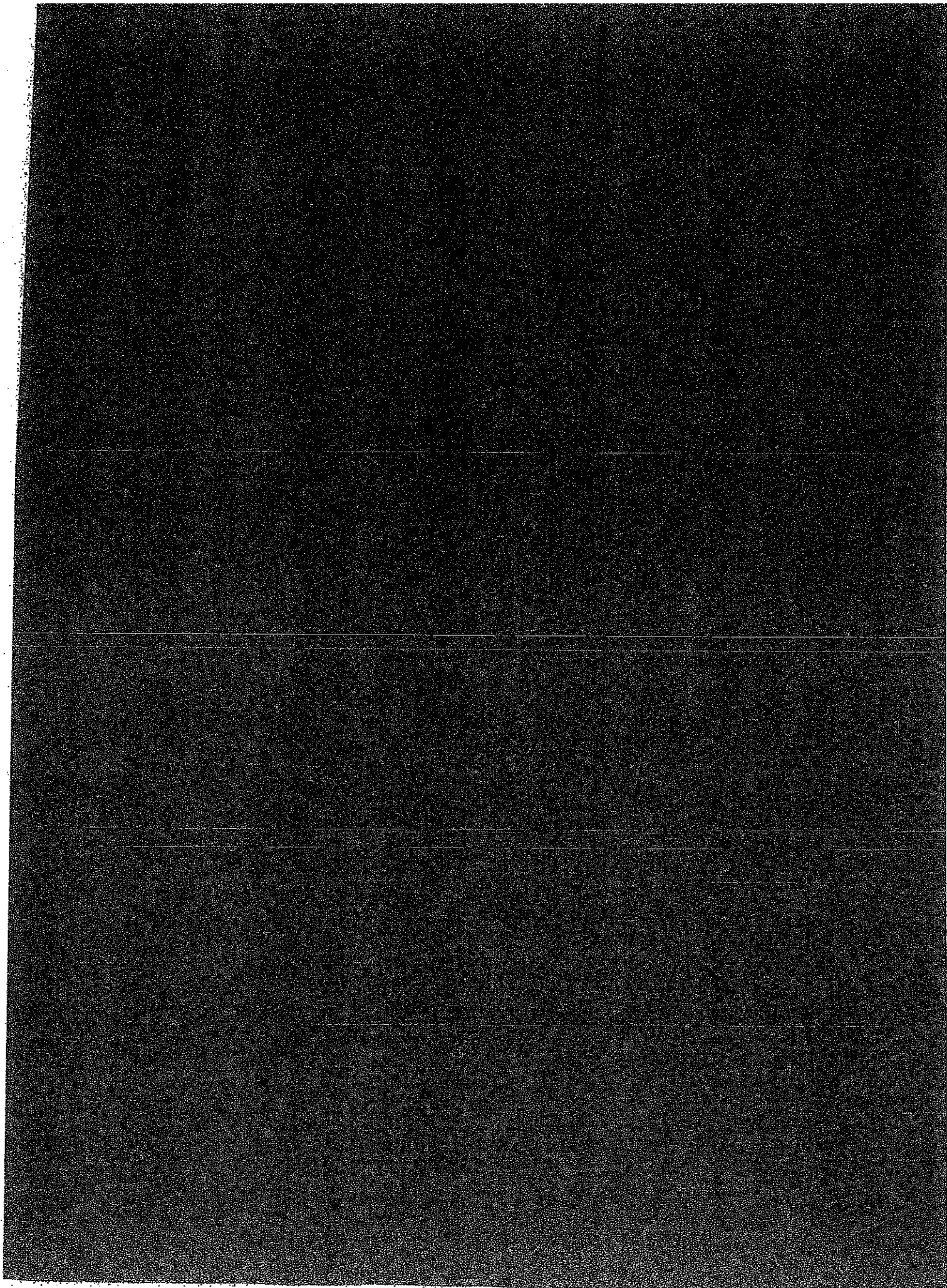
12 Hrs. OT

3 Salt roads, 3 Homecoming, 3 Meeting, 3 Trees down


John Yourish

11-12-19

Date

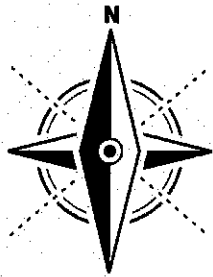


ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

10



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

OCTOBER 2019 ENGINEER'S REPORT

WEST DEER TOWNSHIP

Prepared November 12, 2019

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – October 23, 2019

Planning Commission Meeting - October 24, 2019

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Nike Park Project - DCNR Grant

Main Parking Lot Landscaping - Hollibaugh Landscaping has completed all work on this project.

Overflow and Pavilion/Playground Parking Lot - Holbein, Inc. has installed the parking lots and landscaping.

Playground - Play and Park Structures has completed work on the playground.

Bleachers - Play and Park Structures has constructed concrete pads for the bleachers and assembled the bleachers.

Pavilions - Jeffrey Associates should be starting work on the two pavilions in the near future.

Restroom Renovation/Dumpster Enclosure - Bids for this project will be opened on November 15, 2019.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Eich Plan - A review, with a letter dated October 10, 2019, of this two-lot subdivision on Shepard Road has been performed and the review letter was submitted to the Township.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer

BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

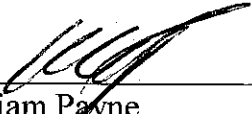
MR. PAYNE.....

11

Code Enforcement

October 31, 2019

1. Issued 35 Occupancy Permits
2. Issued 16 Building Permits
3. Performed 52 site inspections
4. Planning Commission recommended approval of the Eich 2 lot subdivision on Shepard Road. They tabled the Vrabel lighting plan due to lack of specific details in the proposal. A review of Hampshire Estates sewage treatment plant letter from Gibson Thomas, DCDBA engineer, was discussed no concerns were found with the replacement of the plant if it was needed. The McIntyre heights PRD was recommended for approval with the following conditions:
 - a. Waiver needed for a de minim us deviance on the garage width of 21 feet and 1 inch from 22 feet.
 - b. Waiver needed for 15-foot minimum building separation on duplexes in lieu of 30 feet.
 - c. Township would retain the right to review the proposed level of amenities during final approval.
 - d. Require a light post at every unit on a photocell. Maintenance covered in the covenants.
 - e. Satisfy any comments of Shoup Engineering review letter dated Oct. 22, 2019.
 - f. Review buffers adjacent to existing units for adequacy of buffer after clearing and adding supplementary buffers if needed.
5. Zoning Hearing Board meeting was postponed for last month and is rescheduled for November 21st.
6. Initiated 24 complaint investigations.
7. Issued 22 Notices of violations.
8. Issued 23 citations.
9. Attend court for 12 citations.



William Payne
Code Enforcement Officer

**West Deer Township
Occupancy Permit Report
OCTOBER, 2019**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
10/01/2019	O19-192	1666-R-100-28B	HARRY & BARBARA JENKINS	395 SADDLEBROOK RD	Single Family Home	Yes
10/01/2019	O19-193	1666-R-100-26B	AMY ATKISON	411 SADDLEBROOK RD	Single Family Home	Yes
10/02/2019	O19-194	1219-A-25	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	Miscellaneous	Yes
10/07/2019	O19-195	1666-R-100-17B	MARK & BEVERLY WEIDNER	328 SADDLEBROOK RD.	Quad	Yes
10/07/2019	O19-196	1666-R-100-17D	BRENNAN GROUP, LP	330 SADDLEBROOK RD	Quad	Yes
10/07/2019	O19-197	1666-R-100-26B	AMY ATKISON	411 SADDLEBROOK RD	Quad	Yes
10/07/2019	O19-198	1666-R-100-28B	HARRY & BARBARA JENKINS	395 SADDLEBROOK RD	Quad	Yes
10/08/2019	O19-199	1509-A-135	TOPP OF THE LINE PROPERTIES, LLC	157 OAK RD	Single Family Home	No
10/09/2019	O19-200	2194-L-241	DANA FRIDAY	6181 RITTMAN RD	Single Family Home	No
10/09/2019	O19-201	1357-F-131	JANICE ZACHERL	131 STEEPLCHASE	Single Family Home	No
10/09/2019	O19-202	1668-R-51	SEAFOAM PROPERTIES, LLC	314 OAK RD	Business	No
10/09/2019	O19-203	1511-P-319	JOSEPH & BARBARA DLUTOWSKI	3 PARK DR	Single Family Home	Yes
10/09/2019	O19-204	1669-K-248	DAVID CETTI	223 ORCHARD ST	Single Family Home	No
10/10/2019	O19-205	1508-A-47	WILLIAM & SUSAN EICHENLAUB	250 HYTYRE FARMS DR	Additions. Alterations or Repairs	No
10/16/2019	O19-206	2387-S-133	AMEDEO CAVALIERE	1310 SAXONBURG BLVD	Single Family Home	No
10/17/2019	O19-207	1669-F-063	ROGER WOOD	474 BAIRD FORD RD	Single Family Home	No

**West Deer Township
Occupancy Permit Report
OCTOBER, 2019**

10/17/2019	O19-208	1508-K-364	FATLUM & EMINE SHABANI	4000 CRESTWOOD DR	Single Family Home	No
10/17/2019	O19-209	1214-P-020	PETE NUGENT & DEIDRE SHILLING	3448 CEDAR GLEN DR	Single Family Home	No
10/17/2019	O19-210	1361-E-329	JOSEPH McKEON	253 SHAGBARK DR	Single Family Home	No
10/17/2019	O19-211	2012-M-188	ERIC LEES	320 LAUREL LANE	Single Family Home	No
10/21/2019	O19-212	1837-P-378	VICTOR J & BONNIE S WILCZYNSKI	276 KAUFMAN RD	Single Family Home	No
10/23/2019	O19-213	1667-N-76-A	GLASSO BUILDERS	905 COPPER CREEK TRAIL	Single Family Home	Yes
10/23/2019	O19-214	1667-N-76-B	RIC & CATHY BALEST	907 COPPER CREEK TRAIL	Single Family Home	Yes
10/23/2019	O19-215	1667-N-64-B	MICHAEL KILMARTIN	910 COPPER CREEK TRAIL	Single Family Home	Yes
10/23/2019	O19-216	1667-N-64-A	DENNIS & CLARE KUREMSKY	912 COPPER CREEK TRAIL	Single Family Home	Yes
10/24/2019	O19-217	2383-K-184	GLENN & SUSAN PONCE	287 GLASGLOW RD	Single Family Home	No
10/28/2019	O19-218	1667-N-64-B	MICHAEL KILMARTIN	910 COPPER CREEK TRAIL		
10/28/2019	O19-219	1667-N-64-B	MICHAEL KILMARTIN	910 COPPER CREEK TRAIL	Single Family Home	Yes
10/28/2019	O19-220	1667-N-64-A	DENNIS & CLARE KUREMSKY	912 COPPER CREEK TRAIL	Single Family Home	Yes
10/28/2019	O19-221	2194-R-032	CHAD FEDINICK	4680 BAKERSTOWN CULMERVILLE RD	Single Family Home	No
10/28/2019	O19-222	1667-N-76-B	RIC & CATHY BALEST	907 COPPER CREEK TRAIL	Single Family Home	Yes
10/28/2019	O19-223	1837-M-130	JOSEPH HELLER	1754 SAXONBURG BLVD	Apartment	No
10/28/2019	O19-223	1837-M-130	JOSEPH HELLER	1754 SAXONBURG BLVD	Apartment	No

**West Deer Township
Occupancy Permit Report
OCTOBER, 2019**

10/30/2019	O19-225	1511-P-185	JUSTIN BAKER	218 MCCLURE RD	Single Family Home	No
10/31/2019	O19-226	1667-J-171	BENNETT CARLISE	619 WHISPERING PINES	Single Family Home	No

Total Fees Collected by Month						
October-	\$554					

Total Fees Collected						
Grand Total -	\$554					

**West Deer Township
Building Permit Report
OCTOBER, 2019**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
10/01/2019	P19-171	Grading	JAMES SMULLIN	0 BENJAMIN ST	1838-N-125	\$0.00	\$300.00
10/01/2019	P19-172	Batting Cage (access.struc)	MICHAEL SUTTER	3500 Cedar Ridge Rd.	1214-E-349	\$300.00	\$5.00
10/01/2019	P19-173	Car Port	DALE & JULIE BOGGS	259 KAUFMAN RD	1837-N-147	\$2,500.00	\$30.00
10/02/2019	P19-174	Above Ground Pool	RAFAEL & ANGELA CARAZA	33 Center Street	1668-M-174	\$4,000.00	\$44.00
10/02/2019	P19-175	French Door (access.struc)	RAFAEL & ANGELA CARAZA	33 Center Street	1668-M-174	\$500.00	\$20.00
10/07/2019	P19-176	Fence	RICHARD J & REBECCA A OSTROWSKI	443 BIRCH LANE	2013-N-92	\$300.00	\$10.00
10/09/2019	P19-177	Fence	SEVERN WRIGHT	1431 LOGAN RD	2194-R-96	\$4,485.00	\$40.00
10/11/2019	P19-178	Prop. Entrance (access.struc)	JOHN J & SUSAN J IPPOLITO	1494 MIDDLE EXT RD	1667-S-305	\$8,500.00	\$60.00
10/15/2019	P19-179	Car Port	DAVID M & NANCY HIEBER	235 ASH LANE	1668-R-210	\$1,500.00	\$30.00
10/17/2019	P19-180	Single Family Dwelling	BRENNAN GROUP, LP	348 SADDLEBROOK RD	1666-R-100-19A	\$175,000.00	\$630.00
10/17/2019	P19-181	Single Family Dwelling	BRENNAN GROUP, LP	344 SADDLEBROOK RD.	1666-R-100-19B	\$175,000.00	\$630.00
10/17/2019	P19-182	Single Family Dwelling	BRENNAN GROUP, LP	342 SADDLEBROOK RD	1666-R-100-19C	\$175,000.00	\$630.00
	P19-183		DELETED				
10/21/2019	P19-184	Deck	ROBERT J & MELISSA L WILLIAMS	4037 CRESTWOOD DR	1508-E-246	\$1,800.00	\$25.00

**West Deer Township
Building Permit Report
OCTOBER, 2019**

10/21/2019	P19-185	Shed	ROBERT J & MELISSA L WILLIAMS	4037 CRESTWOOD DR	1508-E-246	\$3,800.00	\$35.00
10/21/2019	P19-186	Single Family Dwelling	BRENNAN GROUP, LP	346 SADDLEBROOK RD	1666-R-100-19D	\$175,000.00	\$630.00
10/21/2019	P19-187	Demolition	DARLA MCSHERRY	1093 EISENHOWER DR	1219-J-28	\$2,500.00	\$40.00
Totals: 16						\$730,185.00	\$3,159.00

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	1	\$4,000.00	\$44.00
Accessory Structure	3	\$9,300.00	\$80.00
Car Port	2	\$2,500.00	\$60.00
Deck	1	\$1,800.00	\$25.00
Demolition	1	\$2,500.00	\$40.00
Fence	2	\$4,785.00	\$50.00
Grading	1	\$0.00	\$300.00
Shed	1	\$3,800.00	\$35.00
Single Family Dwelling	4	\$700,000.00	\$2,520.00

Permit Status	Count	Construction Cost	Fee Total
Issued	16	\$728,685.00	\$3,154.00

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2019 To 10/31/2019

Date	Inspection Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
10/1/2019	Complaint Follow Up		732 LITTLE DEER CREEK RD., RUSSELLTON, PA, 15076	732 LITTLE DEER CREEK RD	1361-D-93	Passed	William Payne
10/1/2019	Complaint Follow Up		1143 EISENHOWER DR, RUSSELLTON, PA, 15076	1143 EISENHOWER DR	1218-M-193	Failed	William Payne
10/1/2019	Complaint Follow Up		1082 DAWSON RD., TARENTUM, PA, 15084	1141 EISENHOWER DR	1218-M-195	Failed	William Payne
10/1/2019	Complaint Follow Up		46 MAGILL DR, CHESWICK, PA, 15024	46 MAGILL DR	1360-B-092	Passed	William Payne
10/7/2019	Footer		266 EAST UNION RD, CHESWICK, PA, 15024	266 EAST UNION RD	1360-M-365	Passed	William Payne
10/7/2019	Complaint Follow Up		4844 TREMONT DR, ALLISON PARK, PA, 15101	4844 TREMONT DR	1214-E-239	Passed	William Payne
10/7/2019	Complaint Follow Up		40 BURGER RD, CHESWICK, PA, 15024	40 BURGER RD	1360-E-176	Passed	William Payne
10/7/2019	Complaint Follow Up		56 BURGER RD, CHESWICK, PA, 15024	56 BURGER RD	1360-E-185	Failed	William Payne
10/7/2019	Complaint Follow Up		18 OAK ST, RUSSELLTON, PA, 15076	18 OAK ST	1361-M-257	Failed	William Payne
10/7/2019	Final		328 SADDLEBROOK RD., GIBSONIA, PA, 15044	328 SADDLEBROOK RD.	1666-R-100-17B	Passed	William Payne
10/7/2019	Electrical/Plumbing		328 SADDLEBROOK RD., GIBSONIA, PA, 15044	328 SADDLEBROOK RD.	1666-R-100-17B	Passed	William Payne
10/8/2019	Final		411 SADDLEBROOK RD., GIBSONIA, PA, 15044	411 SADDLEBROOK RD	1666-R-100-26B	Passed	William Payne
10/8/2019	Electrical/Plumbing		411 SADDLEBROOK RD., GIBSONIA, PA, 15044	411 SADDLEBROOK RD	1666-R-100-26B	Passed	William Payne
10/8/2019	Final		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	330 SADDLEBROOK RD	1666-R-100-17D	Passed	William Payne
10/8/2019	Electrical/Plumbing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	330 SADDLEBROOK RD	1666-R-100-17D	Passed	William Payne
10/8/2019	Final		395 SADDLEBROOK RD., GIBSONIA, PA, 15044	395 SADDLEBROOK RD	1666-R-100-28B	Passed	William Payne
10/8/2019	Electrical/Plumbing		395 SADDLEBROOK RD., GIBSONIA, PA, 15044	395 SADDLEBROOK RD	1666-R-100-28B	Passed	William Payne
10/8/2019	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Cancelled	William Payne
10/8/2019	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	909 COPPER CREEK TRAIL	1667-N-74-A	Cancelled	William Payne
10/9/2019	Final		3 PARK DR., CHESWICK, PA, 15024	3 PARK DR	1511-P-319	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2019 To 10/31/2019

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
10/14/2019	Complaint Follow Up		56 BURGER RD, CHESWICK, PA, 15024	56 BURGER RD	1360-E-185	Failed	William Payne
10/14/2019	Complaint Follow Up		272 OAK RD, GIBSONIA, PA, 15044	272 OAK RD	1668-R-180	Passed	William Payne
10/14/2019	Complaint Follow Up		441 BIRCH LN, TARENTUM, PA, 15084	441 BIRCH LN	2013-N-94	Passed	William Payne
10/15/2019	Framing		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Failed	William Payne
10/15/2019	Footer		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	342 SADDLEBROOK RD	1666-R-100-19C	Passed	William Payne
10/15/2019	Footer		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	344 SADDLEBROOK RD.	1666-R-100-19B	Passed	William Payne
10/17/2019	Fireblocking		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
10/18/2019	Insulation		23 SUPERIOR RD, TARENTUM, PA, 15084	23 SUPERIOR RD	1672-N-261	Passed	William Payne
10/18/2019	Fireblocking		23 SUPERIOR RD, TARENTUM, PA, 15084	23 SUPERIOR RD	1672-N-261	Passed	William Payne
10/18/2019	Footer		62 Tarentum Culmerville Road, Tarentum, PA, 15084	62 Tarentum Culmerville Road	2013-S-109	Passed	William Payne
10/21/2019	Complaint Follow Up		801 LITTLE DEER CREEK VALLEY RD, RUSSELLTON, PA, 15076	801 LITTLE DEER CREEK VALLEY RD	1361-H-268	Failed	William Payne
10/21/2019	Complaint Follow Up		PO Box 58174, Fairbanks, Alaska, 14216	2024 B CHURCH ST	1361-M-125	Failed	William Payne
10/21/2019	Foundation		62 Tarentum Culmerville Road, Tarentum, PA, 15084	62 Tarentum Culmerville Road	2013-S-109	Passed	William Payne
10/22/2019	Utilities Removed		1093 EISENHOWER DR, RUSSELLTON, PA, 15076	1093 EISENHOWER DR	1219-J-28	Failed	William Payne
10/22/2019	Insulation		196 WEST STARZ RD, CHESWICK, PA, 15024	196 WEST STARZ RD	1359-P-162	Passed	William Payne
10/22/2019	Fireblocking		196 WEST STARZ RD, CHESWICK, PA, 15024	196 WEST STARZ RD	1359-P-162	Passed	William Payne
10/22/2019	Final		353 Kaufman Rd., GIBSONIA, PA, 15044	353 KAUFMAN RD	1837-M-348	Passed	William Payne
10/22/2019	Framing		353 Kaufman Rd., GIBSONIA, PA, 15044	353 KAUFMAN RD	1837-M-348	Passed	William Payne
10/23/2019	Insulation		143 Main Street PO Box 158, Callery, Pa, 16024	45-58 Hampshire Lane	2010-F-284	Passed	William Payne
10/23/2019	Site Inspection		100 MCKRELL RD, RUSSELLTON, PA, 15076	100 MCKRELL RD	1512-G-272	Failed	William Payne
10/23/2019	Site Inspection		BOX 149, BAIRD FORD, PA, 15006	531 BAIRD FORD RD	1669-G-355	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2019 To 10/31/2019

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
10/24/2019	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	911 COPPER CREEK TRAIL	1667-N-74-B	Passed	William Payne
10/24/2019	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	909 COPPER CREEK TRAIL	1667-N-74-A	Passed	William Payne
10/24/2019	Final		912 COPPER CREEK TRAIL, GIBSONIA, PA, 15044	912 COPPER CREEK TRAIL	1667-N-64-A	Passed	William Payne
10/24/2019	Final		910 COPPER CREEK TRAIL, GIBSONIA, PA, 15044	910 COPPER CREEK TRAIL	1667-N-64-B	Passed	William Payne
10/24/2019	Final		4201 COHASSET LN, ALLISON PARK, PA, 15101	905 COPPER CREEK TRAIL	1667-N-76-A	Passed	William Payne
10/24/2019	Final		907 COPPER CREEK TRAIL, GIBSONIA, PA, 15044	907 COPPER CREEK TRAIL	1667-N-76-B	Passed	William Payne
10/28/2019	Framing		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Passed	William Payne
10/28/2019	Complaint Follow Up		PO Box 58174, Fairbanks, Alaska, 14216	2024 B CHURCH ST	1361-M-125	Passed	William Payne
10/28/2019	Complaint Follow Up		204 GOLF VIEW DR. #193, MONACA, PA, 15061	157 OAK RD	1509-A-135	Cancelled	William Payne
10/30/2019	Drywall		196 WEST STARZ RD, CHESWICK, PA, 15024	196 WEST STARZ RD	1359-P-162	Passed	William Payne
10/31/2019	Complaint Follow Up		PO Box 58174, Fairbanks, Alaska, 14216	2024 B CHURCH ST	1361-M-125	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2019 To 10/31/2019

Count by Type

Type	Count
Complaint Follow Up	16
Drywall	1
Electrical/Plumbing	4
Final	10
Fireblocking	3
Footer	4
Foundation	1
Framing	7
Insulation	3
Site Inspection	2
Utilities Removed	1
Total:	52

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 10/01/2019 To 10/31/2019

Count by Status

Status		Count
Cancelled		3
Failed		12
Passed		37
Total:		52

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/1/2019		High Grass	DEREK A & AMANDA M BLOOMGREN	801 LITTLE DEER CREEK VALLEY RD RUSSELLTON,	1361-H-268	801 LITTLE DEER CREEK VALLEY RD	Grass is overgrown 10-1-19 Contacted owner Derek and he gave me the property preservation company. Capital Estate Solutions and i talked to Anthony and let him know he will be getting notice in the mail and to cut the grass. Mailed notice of violation 10-30-19 Anthony called and asked for more time since he was on his honeymoon. Will follow up on the 11th. 11-12-19 Violation resolved. Per George Jean 2024B Church St. does not have garbage service. 10-11-16 talked to Morrow refuse and they do have garbage service. They are just not putting garbage out. Had pics of garbage from inspection on 9-30-19. Verified that same garbage is still out plus a couple of bags. 10-16-19 performed inspection in morning. issued notice of violation. Mailed out notice and drove by to put door hanger on		Resolved	0	0	
10/8/2019		Garbage/Solid Waste	RENEE LORD/WARREN	PO Box 58174 Fairbanks,	1361-M-125	2024 B CHURCH ST			Resolved	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
							door telling them their account is being billed for garbage service even though they are not utilizing it. Talked to Justin Rape (724-759-5327 new phone number) and he stated that the was putting it out and in the beginning and they were not picking it up. I told him to put it out for tomorrow and they should pick it up since i just talked to them. Told him he would be getting notice in mail stating he needed to put garbage out for collection. See attached. He also stated that he would cut the grass this coming weekend since it was going to be warmer and not raining. 10-17-19 Justin Rape called and stated that he put his garbage out and the storm knocked over cans and something tore open bags. He stated that there were other peoples garbage on the street as well because of the storm and animal. He came out this morning and cleaned it up but Georgean was out taking pictures and singing. He just wanted to verify that to us that he did pick it up and					

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/9/2019		Other	JAMES SMULLIN	1788 SAXONBURG BLVD. 1 TARENTUM,	1838-N-125	0 BENJAMIN ST	<p>didn't want the pictures being used against him when he cleaned everything up. I told him i would come down and take some pics and verify garbage was picked up. I went down and verified that everything was cleaned up and Morrow picked up the garbage. He is aware he pays for service no matter if he puts garbage out or not and Morrow is servicing the property so i closed out the complaint.</p> <p>Complaint on fill site. Received by township manager. He stated that the trucks were driving aggressively and slinging mud everywhere. He also stated that he was behind on and witnessed the mud slinging. 10-9-19 performed inspection, site was well managed and only clean fill was being dumped. Several pics are attached. Truck sign in is being utilized with large sign stating "All trucks must sign in" Sign in sheet in large mailbox next to sign. Current date with signatures for today's entries. Areas of different types of fill were</p>		Resolved	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/10/2019		Other	JOHN J & SUSAN J IPPOLITO	1494 MIDDLE EXT RD GIBSONIA,	1667-S-305	1494 MIDDLE EXT RD	<p>posted and designated such as millings, dirt, concrete, etc. Fill is being spread and rolled appropriately. Silt fence installed correctly with entrenched in and graded and seeded appropriately. Extra erosion control supply on site. Silt fence and silt sock. At time of inspection the road was clean. I witnessed 2 Smullin trucks coming in while i was leaving and they appeared to be driving appropriately.</p> <p>huge no trespassing signs installed, construction grade orange reflective. 10-10-19 inspection performed, signs do not meet sign standards in zoning ordinance; see pics 10-11-19 issued notice of violation. 11-12-19 recieved letter from Mr. Ippolito stated that he replaced signs with 4 individual signs not exceeding 2 square in size. 11-13-19 performed follow-up inspection. Original signs were cut into strips and used orange paint to paint over reflective material. Intent of code is not followed and</p>		Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/11/2019		Junk	WILLIAM J BRYAR	3562 HUNTERTOWN RD ALLISON PARK,	1214-K-16	3562 HUNTERTOWN RD	signs are still in violation. A citation will be issued. Junk cars and scrap debris all over front and side of home. 10/24/19: Violation sent to owner.		Pending	0	0	
10/16/2019		Abandoned Vehicle	VAN T & MARY L LASKEY	177 TRUMP RD CHESWICK,	1360-E-129	177 TRUMP RD	Reported by Denise Woods (724-265-2085) of 23 Burger Rd. 2 cars on side of driveway, sitting for years. One has smashed window. 10-28-19 inspection performed, one car does have broken rear window and out of inspection. Other vehicle is inspected. Was able to see from neighbors property. Can see broken window from road. Notice of violation will be sent out. 10-29-19 Violation letter sent Reported by Denise Woods (724-265-2085) of 23 Burger Rd. SUV sitting at least 5 years on property. 10-28-19 performed inspection, abandoned vehicle, exercise equipment, boxes, debris, tires, totes, kitty litter containers, inoperable riding law mower, new front door that is uninstalled leaning against side of home, etc. A notice of violation will be		Pending	0	0	
10/16/2019		Abandoned Vehicle	ROBERT L & DONNA R RICHEY	49 BURGER RD. CHESWICK,	1360-E-169	49 BURGER RD			Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/16/2019		Abandoned Vehicle	RICHARD J & MARILYN ROTH JR	6 BURGER RD CHESWICK,	1359-D-141	6 BURGER RD	Issued. 10-29-30 Violation letter sent Reported by Denise Woods (724-265-2085) of 23 Burger Rd. Business is closed. Old work van sitting on property with metal scrap piled on side (ac units, hot water tank, etc.). 10-28-19 performed inspection, abandoned van, trailer, 2 mattresses and metal scrap. Will issue notice of violation. 10-29-19 Violation letter sent		Pending	0	0	
10/16/2019		Other	KENNETH W & MARY ELLEN MURPHY	11 MICHAEL RD CHESWICK,	1218-A-382	11 MICHAEL RD	Drainage problems. Call Ken Murphy 412-901-4001 10-17-19 Meet Ken on site and he is getting a wet basement from hill behind home. Suggest he contact a contractor to change contour of slope around home or install a french drain. He will call with any additional questions.		Referred	0	0	
10/16/2019		Other	JUSTIN G POKRIVKA	181 TARENTUM CULMERVILLE TARENTUM,	1839-E-256	181 TARENTUM CULMERVILLE	Neighbors (either 183 or 187 Tarentum Culmerville Rd) shed (or carport) close or on property line that when they mow behind structure they are mowing on her yard. Ruth called in and left voice mail with number 724-882-9778 that when tried to return call a recording		Withdrawn	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/21/2019		Other	GRANT R NELSON	141 MILLERSTOWN CULMERVILLE RD TARENTUM,	2014-L-397	141 MILLERSTOWN CULMERVILLE RD	came on that this phone number had "calling restrictions" *** property in violation is 187 Tarentum. Culmerville *** Burning large amounts of yard waste and possibly other things. Complainant is neighbor. 10-21-19 went onsite to verify smell and location of fire, while on site noticed 1 junk truck and what appears to be a contractor yard for the owners business. Nelson's landscaping is the company. He had 3 workers on site with him. Talked to owner and he stated that he had been operating there since 2002 when he bought the place and has become more successful and expanded some. I informed him that he will be getting notice of violation in mail and he will have to clean up the property and correct any violations.		Pending	0	0	
10/21/2019		Animal Complaint	CARRIE SPONDIKE	91 MILLERSTOWN CULMERVILLE TARENTUM,	2014-K-388	91 MILLERSTOWN CULMERVILLE	Dog running at large. Gerry Vaerewyck of 41 millerstown Culmerville called and stated that a German Shepard was running loose and aggressively came after a goat. He stated that the dog has gotten out		Withdrawn	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/22/2019		Junk	Chuck Mason	44 Russellton Dorseyville Cheswick,	1216-M-244	44 RUSSELLTON DORSEYVILLE	in the past and the dog lived at 91 Millerstown Culmerville. Dog seemed friendly to people but not to goat. He had his horse chase it away. He did not want the owner cited and would not testify so I could not since I did not witness it. He just wanted the owner called and explained the consequences and he stated that if it happened again he would testify and want me to cite. 10-21-19 I called the owner Rob Roth of 91 Millerstown Culmerville and he confirmed that his German Shepard (Roman) got out. I conveyed consequences of dog running at large and dangerous dog charges. Offered to have Dog Shelter pay to get dog fixed though your low income Spay and Neuter program. I did inform him that next time the dog got out he would be cited for dog running at large at minimum. Reported by Dave Oleniacz. Owner has junked vehicles and		Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/23/2019		Junk	THOMAS P & SOPHIA DINEFF	2060 SAXONBURG BLVD GIBSONIA;	1511-F-394	2060 SAXONBURG BLVD	<p>automotive parts stored on property. 10-22-19 inspected property. found some random junk, car parts, abandoned light blue GMC Acadia, silver misubishi, red ford f-150, black nissain altima, and partial truck.</p> <p>Junk everywhere behind building in rear parking lot. This is a reoccurring issue. Owner is told to clean up and he does and junks it back up in a couple months. 10-23-19 Went to magistrate on criminal complaint day and front parking lot was full. Used rear parking lot. Junk all along rear of building and 4 junk vehicles. 1 box tuck, 2 partial ford rangers and 1 whole ford ranger. All out of inspection or inoperable. 10-23-19 Called owner Tom Dineff and LVM stating that he was in violation and had to clean up. Notice of violation to be issued. 10-24-19 Violation letter sent to Owner</p> <p>Junk and un-inspected vehicles. 10-22-19 Old LOJACKS YAMAHA box truck and blue chevy uplander out</p>		Pending	0	0	
10/23/2019		Junk	SUSAN HILDRETH	1003 MACARTHUR DR RUSSELLTON,	1219-N-365	1003 MACARTHUR DR			Pending	0	0	

West Deer Township

109 East Union Road

Cheswick, PA 15024

M5 Complaint Report

From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/23/2019		Other	CHARLES J & KATHLEEN HECKEL	3425 CEDAR GLEN DR ALLISON PARK,	1214-K-82	3425 CEDAR GLEN DR	<p>of inspection. Various scrap and junk under carport flat roof. Carport flat roof collapsing, junk on covering rear porch. 10-24-19 Violation letter sent to owner.</p> <p>Neighbor left voicemail stating that this property consistently plays loud music and that it keeps her kids up at night. The called did not leave a name or phone number to call back or any other information except the address that it occurs at. I checked with police and they did not have any noise complaints in last 3 months in the area except for 4th of July. The police stated that they will send a patrol car by home after 9PM to listen for noise. Referring this noise complaint to Police Department.</p> <p>Bill Lapone inquired about proper grading permit being acquired for massive redo of course. Especially hole 10 and 11. 10-24-19 Site inspection showed a grading permit is required and also a NPDS permit from soil conservation district.</p>		Referred	0	0	10/23/2019
10/24/2019		Other		287 MONIER RD GIBSONIA,	2011-E-058	287 MONIER RD			Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/25/2019		Animal Complaint	ROBERT JERMALOWSKI	777 LITTLE DEER CREEK VALLEY RUSSELLTON,	1361-H-249	793 LITTLE DEER CREEK VALLEY RD.	<p>Contacted Matt Gordon from soil conservation for complaint. Not all areas are stabilized and need to add erosion control in large areas. They also enlarged the pond and do not have any bank protection.</p> <p>Owners 2 dogs got out and went after neighbors dog. Incident happened 10-24-19 at 16:00 and Officer Trokci and Officer Evan. See scanned PD report. Talked to victim and they did not want to pursue Dog running at large charges and stated that no injury occurred and only saliva was found on his dogs fur. Animal bite report was not filled out since no bite occurred. I did contact owner of dogs that got out and she did state that they are up to date on shots and is going to get copies from her vet today to provide to me. Victim stated that he will pursue charges if it occurs again. Owner provided proof of rabies vaccinations for both dogs. Valid until 6-02-22.</p>		Resolved	0	0	
10/25/2019		Junk	JOHN & KAREN L MEINERT	1024 CHURCH ST RUSSELLTON,	1361-M-301	181 MICHAEL RD	recieved complaint that there is junk in rear of		Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
10/25/2019		Junk	SARAH SHAW	410 LINDEN DR CHESWICK,	1360-H-146	410 LINDEN DR	property able to seen from Church street alley. 10-28-19 performed inspection, junk in rear of building and some by creek. Will send out notice of violation. See attached photos. 10-29-19 Violation letter sent Resident filed complaint that there has been a dumpster bag out in the front yard for months and it has broken mirror in it and is scared of kids and Halloween. 10-25-19 Bag dumpster is present and broken glass is in bag. Notice of violation will be sent out. 10-29-19 : Violation letter sent		Pending	0	0	
10/25/2019		Other	DAVID A & ADRIANNE BAYNE	187 TARENTUM CULMERVILLE TARENTUM,	1839-F-356	187 TARENTUM CULMERVILLE	Neighbors (either 183 or 187 Tarentum Culmerville Rd) shed (or carport) close or on property line that when they mow behind structure they are mowing on her yard. Ruth called in and left voice mail with number 724-882-9778 that when tried to return call a recording came on that this phone number had "calling restrictions" 10-25-19 Inspection performed, carport is too close to property line (inches away). It was an		Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
							existing carport that was moved. Talked to owner of property and explained that it must be moved to no closer than 15' off property line or no closer than the existing old garage that is pretty close to 15' it looks like. He understood and said that he will comply. Notice of violation will be sent.					
10/28/2019		Junk	LISA FAULKNER	6077 BAPTIST RD. PITTSBURGH,	1668-R-202	240 ASH LANE	Old tires in yard. Officer Wikert was told by someone in Wagners Market. 10-30-19 junk, shed roof and walls rotting, foundation collapsed and cribbed up and open to outside. Notice of violation will be sent. 10-31-19 Violation letter sent		Pending	0	0	
10/29/2019		Junk	MARY HOLLY SENG	2596 SAMPLE RD. ALLISON PARK,	1511-F-72	159 REAGHARD DR	Several junk vehicles and high grass in areas. 10-29-19 2 junk cars, garbage and debris everywhere. See pics. Will send notice of violation. 10-31-19 Violation letter sent		Pending	0	0	
10/29/2019		Dangerous Structure	RENEE LORD/WARREN	PO Box 58174 Fairbanks,	1361-M-125	2024 B CHURCH ST	Gerogian called and stated that the porches were in danger of collapse. 10-29-19 went down to do inspection of porches. Front porch roof is not in danger of collapse. Front street far right post is secure with		Pending	0	0	

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
							<p>little to no deflection. Post to the left of side A is loose but is not bearing weight of roof because of the header across the front porch posts. All other posts are secure with little to no deflection. Porch floor is sloped and patched with OSB by front part of openings in railing (wall) and supports my weight jumping (210 lbs). It is sloped though and can cause a tripping hazard. Road water appears to be entering and rotting the underside. This will cause in the future rotting of the wood but currently supports appropriate loads. Rear porch shows signs of decay but does support both load on floors and posts for roof support loads down. When force applied to corner porch posts some deflection in post (decorative 4 x 4 columns). Loads appear to be adequately supported down. Rot starting on both porches but they both support loads appropriately and supports roofs adequately. Grass is still not cut. It is</p>					

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Complaint Date	Complaint Number	Complaint Type	Owner	Owner Address	Complaint Tax ID	Complaint Address	Description	Observations	Status	Total Violations	Open Violations	Close Date
							<p>apparent that Justin and his family are occupying home. Inappropriate burning materials in fire-pit. Section of fascia has fallen off of front of building, front porch floor is not in good repair. Old storm windows, tires, and construction materials present. A notice of violation will be sent out. 10-31-19 Violation letter sent</p>					

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Count by Type

Type	Count	Total Violations	Open Violations
Abandoned Vehicle	3	0	0
Animal Complaint	2	0	0
Dangerous Structure	1	0	0
Garbage/Solid Waste	1	0	0
High Grass	1	0	0
Junk	8	0	0
Other	8	0	0
Total:	24	0	0

West Deer Township
109 East Union Road
Cheswick, PA 15024

M5 Complaint Report
From 10/01/2019 To 10/31/2019

Count by Status

Status	Count	Total Violations	Open Violations
Pending	16	0	0
Referred	2	0	0
Resolved	4	0	0
Withdrawn	2	0	0
Total:	24	0	0



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 1, 2019

Re:

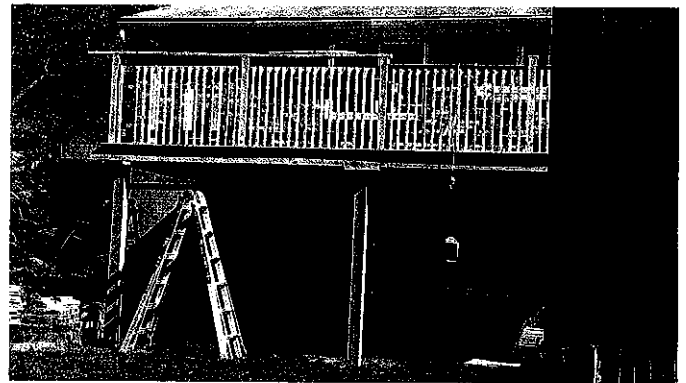
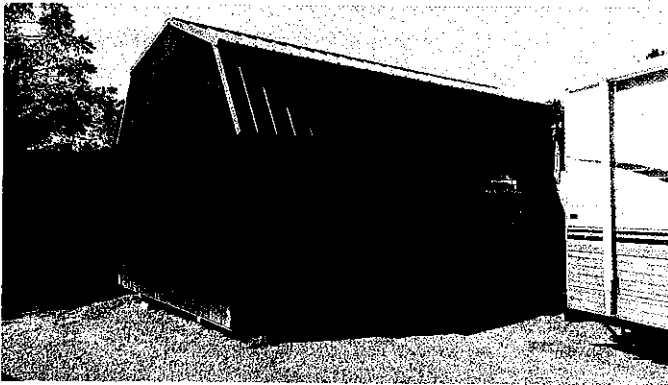
Notice of Violation

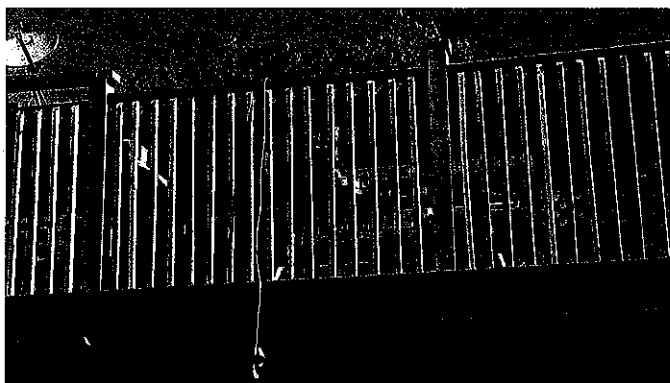
Property Located at 4037 Crestwood Dr Gibsonia PA 15044
Lot/Block # 1508-E-246

To Property owners of 4037 Crestwood Drive:

It has come to the Townships attention that you have recently placed an accessory structure, shed, in your rear yard. Per West Deer Township Zoning Ordinance # 394 the rear yard setback is 10' and the side yard setback is 15'. No structure is permitted to be placed in the setback areas. An accessory structure is defined as "A structure subordinate to the principle structure(s) on a lot and used for purposes customarily incidental to those of the principal structure(s)." All accessory structures excluding children play equipment need a Building/Zoning permit. If the shed is kept on the property a Building/Zoning permit for the structure would need to be obtained.

While onsite it was also determined that a rear deck was recently been attached to your home and there is no building permit on file for said deck. All decks need to be reviewed and permitted as well. It is apparent that the deck is new from the fresh look of the wood as well as the fresh signs of the post holes being dug.





To resolve these violations a building/zoning permit must be obtained for the shed in the rear yard or it must be removed. If the shed remains it must meet all the current zoning setbacks, no closer than 10' to the rear property line and no closer than 15' to the side property line. A building permit must be obtained for the deck or it must be removed. Building documents or sketches are required for a permit application. The building documents do not have to be professionally done but the documents shall contain the following minimum information. Joist size and span, post size and spacing, girder size and spans, how you are attaching the ledger board to the home, depth and design of footer, overall footprint of deck and the height of the deck's walking surface.

All violations must be corrected by **November 11th 2019**

You have the right to appeal this violation to the Zoning Hearing Board at the cost of \$525 for the hearing within 15 days of the notice. If you win your appeal to the Zoning Hearing Board, \$450 will be refunded to you. Failure to comply with the notice within the prescribed deadline, unless extended by your appeal to the zoning hearing board will result in a citation being filed with the magistrate. If found guilty a fine of up to \$500 plus all court costs and reasonable attorney costs incurred by the Township relating to this violation can be assessed.

If you have any questions feel free to contact me directly at 724-265-2780.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township

October 1, 2019

Re:

Notice of Violation

Property Located at: 801 Little Deer Creek Valley Road
Russellton PA 15076
Parcel ID # 1361-H-268

To:

Property Owners or Representatives of 801 Little Deer Creek Valley

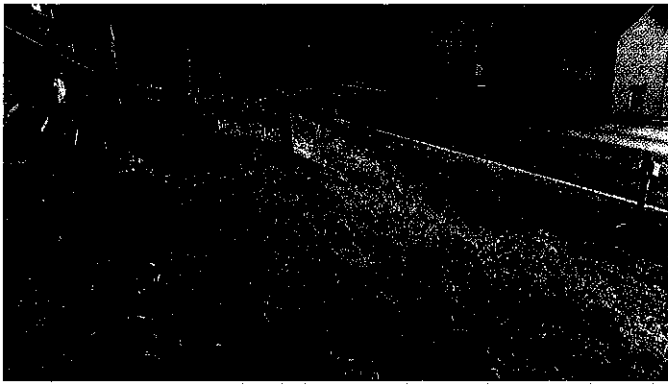
The Township has become aware of a code violations located on your property. On September 25, 2019 an exterior visual inspection was performed on your property, any violation not listed on notice does not constitute the acceptance of the violation existing. The interior of the home was not inspected at this time and the detailed list below does not include any interior violations that may exist. If a subsequent inspection reveals violations on either the interior or exterior of the home, those violations shall also be corrected. The violations listed below will need to be corrected by **October 21st 2019**. The violations are as follows:

1. High grass is causing a pest vector habitat for ticks, mice, and snakes. Ticks thrive in high grass areas where the grass stays wet longer and is cooler. Ticks also like areas that are cool and damp. Mice and snakes inhabit areas that allow them to be easily hidden and keep them in close proximity to food and water.

ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."

ACHD Article VI Section 651E Rodent and Pest Vector Control: Maintenance - "Any premises determined by the Director to be a nuisance by reason of unrestricted plant growth shall be maintained so as to restrict such growth to ten (10) inches or less. In single family dwellings, the occupant shall be responsible for compliance with this section."





To correct this violation all grass and weeds need to be cut down and grass piles need to be removed. All debris, etc. shall be removed and properly stored or disposed to allow all the grass to be properly maintained. The entire lot must be cut including the front hill side that has tall weeds growing to the right of the steps to the street.

If this violation is not corrected, citations will be filed through the local District Magistrates office. You have the right to an appeal after the citations are filed at the local District Office. **If you are found guilty you could be fined up to \$300 per day per offense for ACHD Article VI violations.** Each violation of any separate subsection or section shall constitute a separate offense.

On 8-9-19 a notice was sent out addressing this same violation. The grass was then cut and the property came into compliance. Since that notice the grass and property has not been maintained.

This notice serves as the last warning notice. Once the grass gets to a level of a public nuisance the owner or representative will be immediately cited for the violation.

Please contact me at 724-265-2780 with questions.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township
(724) 265-2780

October 1, 2019

Re:

Notice of Violation

Property Located at: 1007 MacArthur Drive
Russellton PA 15076
Parcel ID # 1219-N-379

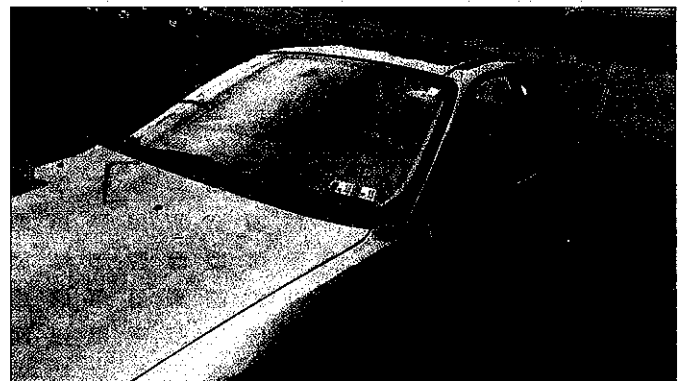
To: Property Owners of 1007 MacArthur Drive (Norbert and Dawn Delaney)

The Township has become aware of serval code violations located on your property. On September 23, 2019 an exterior visual inspection was performed on your property, any violation not listed on notice does not constitute the acceptance of the violation existing. If a subsequent inspection reveals violations on your property, those violations shall also be corrected. The violations listed below will need to be corrected by **November 4th 2019**. The violations are as follows:

1. The vacant property has 2 abandoned vehicles (2005 Ford Taurus VIN 1FAFD53U95A248840 and a 2002 Chevy VIN 1GNFK16ZX2J144854) being stored on the property as well as some other debris scattered though out the property. The high grass, vehicles, and some random interior furnishings is creating a pest vector habitat.

ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."

West Deer Township Code of Ordinances Chapter 166 section 3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.





To correct these violations remove and properly dispose of all garbage, scrap material, junk and abandoned vehicles. The grass needs to be cut down to allow for the collection, disposal, and inspection of the property for further debris.

If these violations are not corrected, citations will be filed through the local District Magistrates office. You have the right to an appeal after the citations are filed at the local District Office. **If you are found guilty you could be fined up to \$300 per day per offense for ACHD Article VI violations and up to \$600 for the violation of West Deer Township Code of Ordinances.** Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township
(724) 265-2780



Chairman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 8, 2019

Re:

Notice of Violation

Property Located at: 4302 Paradise Drive
Gibsonia PA 15044
Parcel ID # 1508-J-367

To: Property Owners or representative of 4302 Paradise Drive (LSF10 Master Participation Trust)

The Township has become aware of serval code violations located on your property. On September 3, 2019 a visual inspection was performed on your property, any violation not listed on notice does not constitute the acceptance of the violation existing. If a subsequent inspection reveals violations on either the interior or exterior of the home, those violations shall also be corrected. The violations listed below will need to be corrected by **November 11 2019**. The violations are as follows:

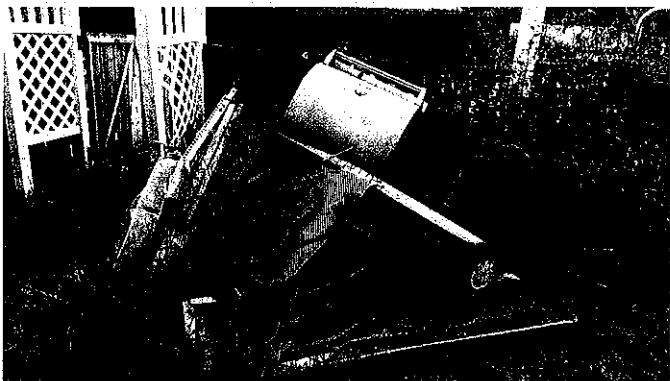
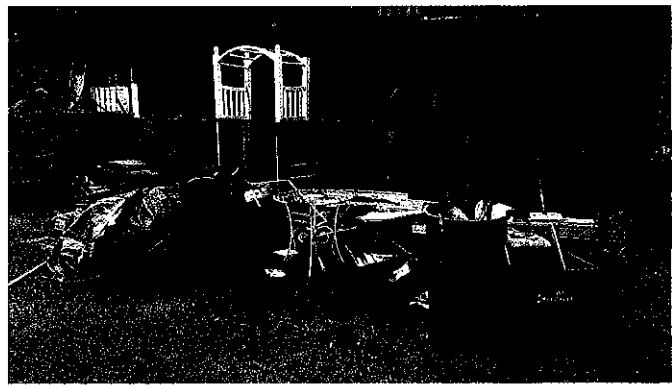
1. The exterior area of the property has an accumulation of junk, debris, scrap, construction materials, paint cans, scrap wood, animal cages, exercise equipment, yard equipment, suit cases, clothes, bags of trash, paint cans, cardboard, plastic, etc.

ACHD Article VI Section 657 General Sanitation - "Every Occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."

ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."

West Deer Township Code of Ordinances Chapter 166 section 3: Cleaning property of accumulated waste - "No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground."

West Deer Township Code of Ordinances Chapter 210 section 91: Storage "No lot or premises shall be used as a garbage dump, or a dead animal rendering plant. No manure, rubbish, or miscellaneous refuse may be stored in the open within any district where the same may be construed as a menace to public health or safety. No exceptions shall be made except by official governmental action."

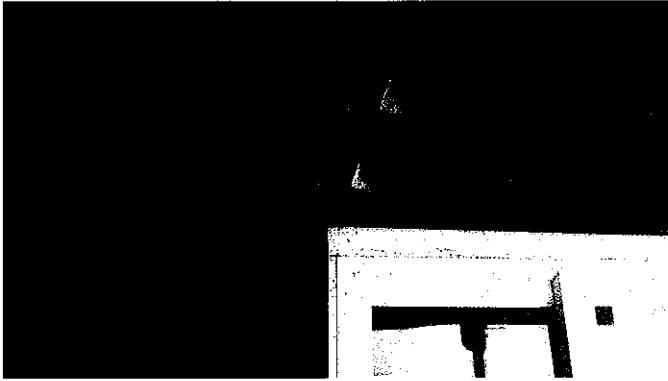


To correct these violations remove and properly dispose of all garbage, scrap material, junk.

2. The rear deck is not adequately supported and is in danger of collapse. There are no structural beams supporting the center of the deck and it is visibly sagging from the weight of the trash above. The outside rim board on the side next to driveway is structurally failing (structural cracks) from the downward force being applied to the joists which are attached to the rim board. The downward force is

caused by the overload of garbage and debris located on the top of the deck and the lack of structural support underneath the joists.

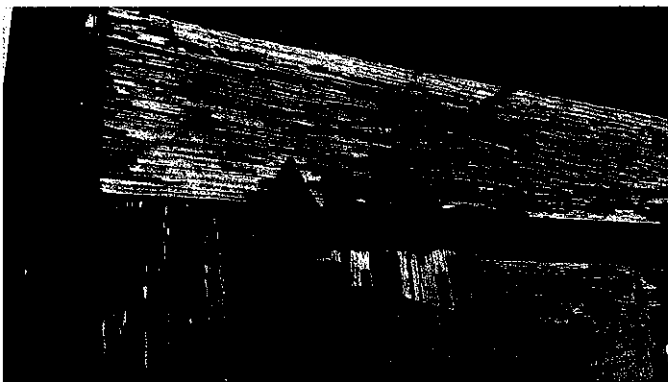
ACHD Article VI Section 623 General Structure: Stairs and Porches – “Every inside and outside stairs, every porch and every other appurtenance to the structure shall be so constructed as to be safe for use, shall be kept in sound condition and good repair. The Director may require that any inside or outside stairways have at least one (1) well-secured handrail, which extends the full length of the stairway, when it is deemed necessary for safe passage.”



To correct this violation the deck must be adequately structurally supported or removed.

3. The wood shed that is located in the rear yard by the swimming pool is creating a pest vector habitat for wood destroying pests. Wood destroying pests are present in the structure and will spread throughout the neighborhood if not treated.

ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”



To correct this problem a certified professional pest control specialist must be contacted and they must treat the area until all signs of wood destroying pests are eliminated.

4. The swimming pool has open access creating a dangerous condition for both un-expecting children and animals and also is creating a pest vector nuisance for mosquito breeding. There are also several containers collecting stagnant water that also acts as a habitat for mosquitos.

ACHD Article VI Section 650D Rodent and Pest Vector Control: Protection – “No person shall maintain or permit to be maintained any artificial receptacle or pool, including but not limited to scrap tires or appliances, containing water in such condition that breeding of pest vectors therein may become a danger to the public health or create a nuisance.”

West Deer Township Zoning Ordinance # 394 Section 19.13.1.C – “ All openings in the barrier are equipped with gates or doors which shall be locked when not in use.”



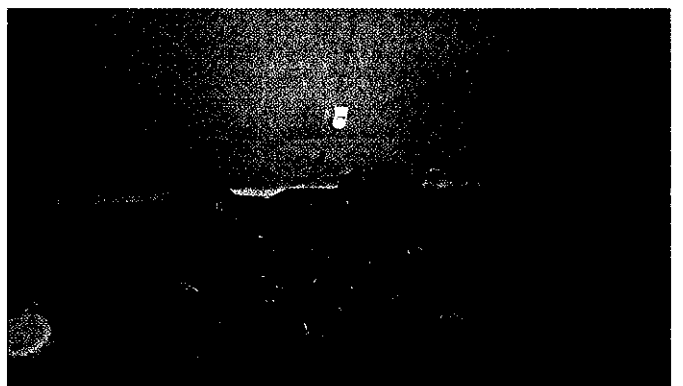
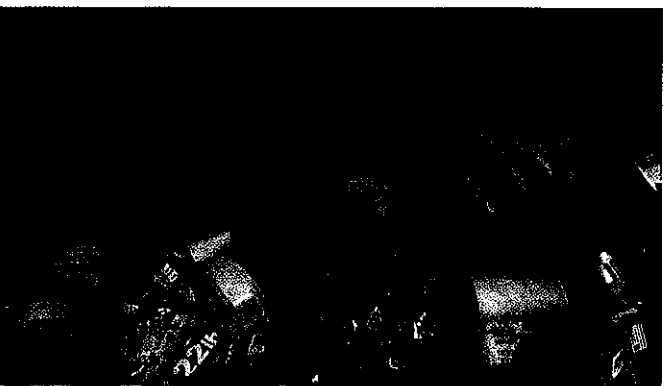
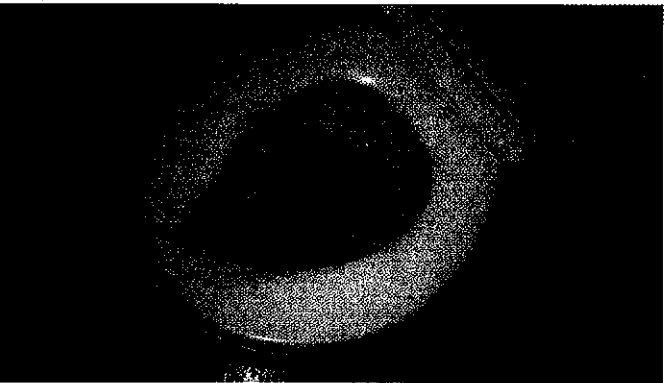
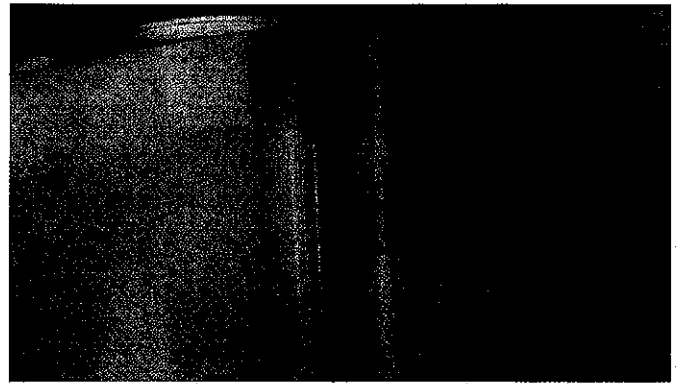
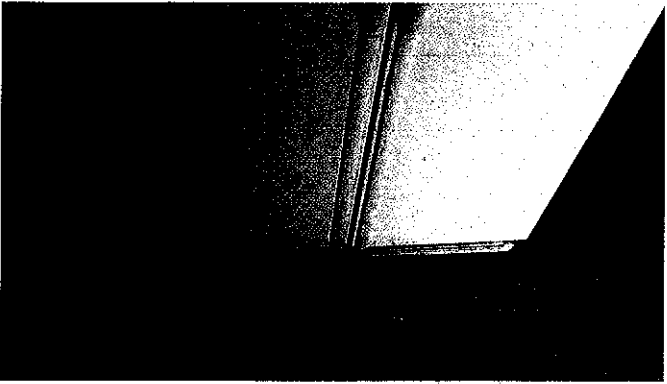
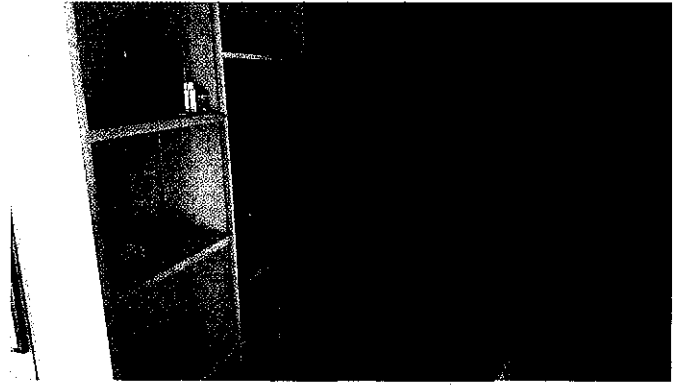
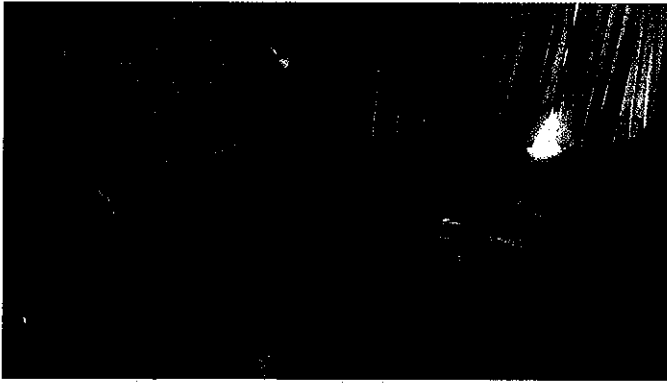
To correct this violation the swimming pool either needs to be treated, drained, or removed. The barrier also needs to be securely locked to ensure safety.

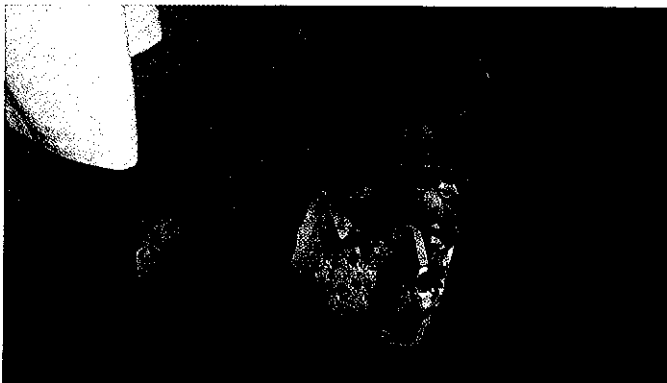
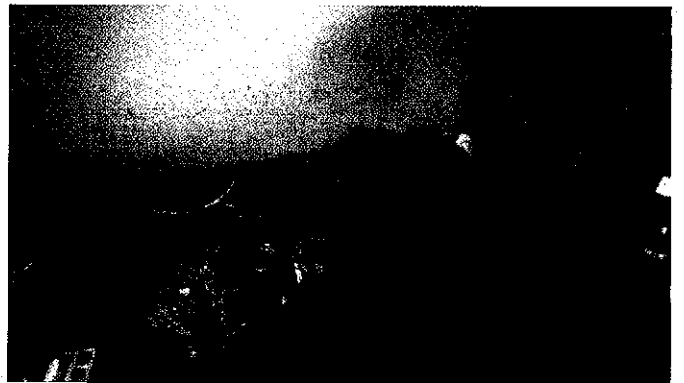
5. The interior of the home is scattered with garbage, trash, food, animal supplies (bedding/food), animal feces etc. The refrigerator and chest freezer appear to have spoiled food in them. The refrigerator has bugs covering the outside and a large soiled area in front of it that appears to be from rotten food oozing out of the bottom seal. There is one room dedicated as a litter box with several litter pans and 4 black garbage bags of animal feces present.

ACHD Article VI Section 657 General Sanitation - “Every Occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter.”

ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”

West Deer Township Code of Ordinances Chapter 166 section 3: Cleaning property of accumulated waste - “No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.”





To correct this violation all debris garbage, animal feces, clothing, bedding, food, etc. must be removed. All items that can either be used as food, or bedding for rodents shall be removed.

If these violations are not corrected, citations will be filed through the local District Magistrates office. You have the right to an appeal after the citations are filed at the local District Office. **If you are found guilty you could be fined up to \$300 per day per offense for ACHD Article VI violations and up to \$600 for the violation of West Deer Township Code of Ordinances.** Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township
(724) 265-2780

West Deer

TOWNSHIP

ALLEGHENY COUNTY PA



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 11, 2019

Re: Notice of Violation
Property Located at 1494 Middle Road Ext.
Lot/Block # 1667-S-305

To: Property owner of 1494 Middle Road Ext.

Please be advised the Township has become aware of several illegal No trespassing signs posted along your property edge. The signs are approximately 30" x 36" in size, made of metal with reflective orange paint. West Deer Township's codified zoning ordinance states that a no trespassing signs cannot exceed 2 square feet in size, cannot be placed on a tree and cannot be reflective. I have listed the appropriate sections that pertain to the violation. The full text can be found online as well at <https://www.ecode360.com/WE1400>.

Chapter 210 Section 95.C.(7)

"Notification sign: signs bearing legal and/or property notices, such as: no trespassing, private property, no turnaround, safety zone, no hunting and similar messages and signs posted by a governmental agency for traffic control or the safety of the general public."

Chapter 210 Section 95.G

"Notification signs. In all zoning districts, the number, location and size of legal notification signs erected by public agencies shall be in accordance with the laws of the Commonwealth. In all zoning districts, legal notification signs posted on private property by property owners such as no trespassing, no hunting and the like shall be limited to a surface area not exceeding two square feet. The placement and maximum number of signs permitted along road frontages shall be one for every 100 feet of road frontage.

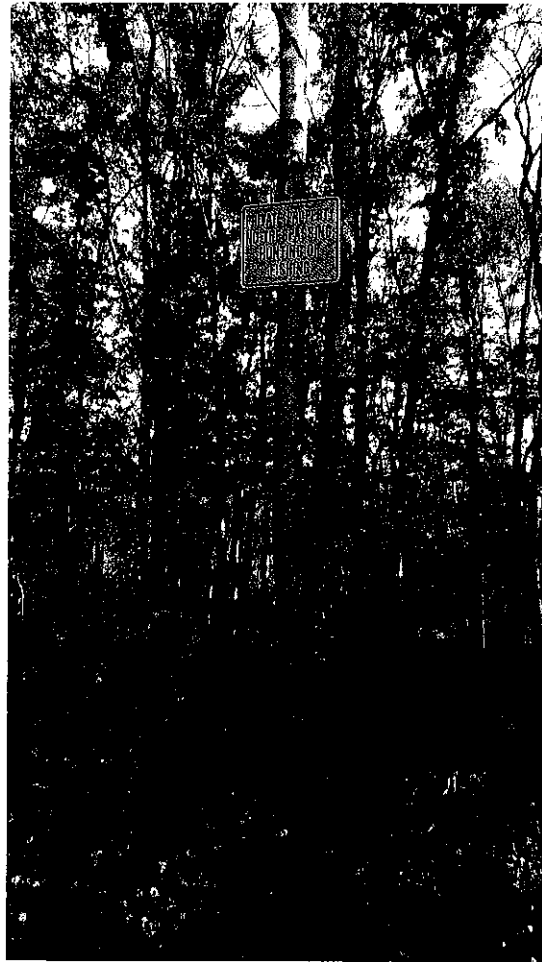
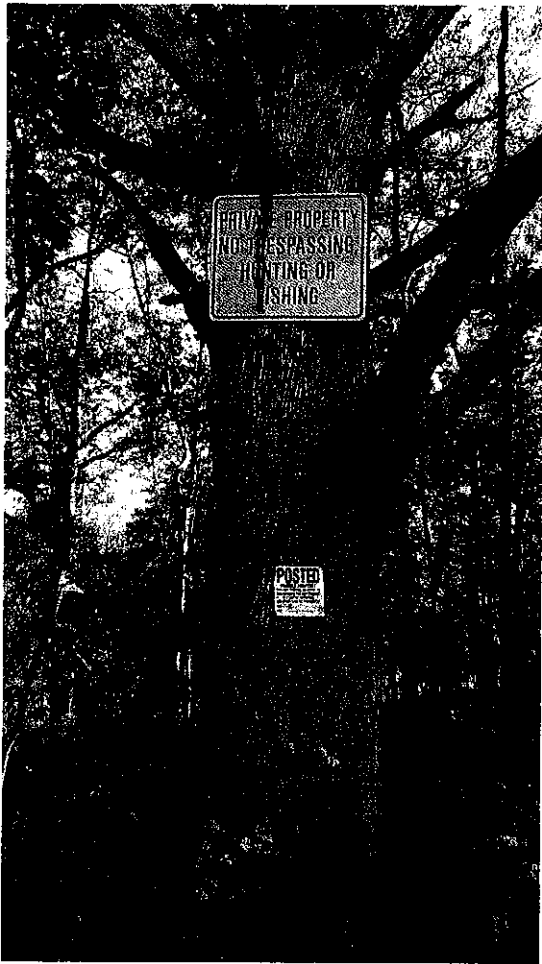
Chapter 210 Section 95 D

(1) Restricted signs. The following signs shall not be permitted in any zoning district.

(d) Signs on trees, utility poles or official traffic control devices.

(e) Signs which imitate traffic control devices.





To correct this violation the illegal signs must be removed and discontinue the use of such signs. If replacement signs are installed they must comply with Chapter 210 section 95 accordingly. All notification signs shall not exceed 2 square feet in size and shall not be made reflective.

This violation must be corrected by November 11th 2019.

You have the right to appeal this violation to the Zoning Hearing Board at the cost of \$525 for the hearing within 15 days of the notice. Failure to comply with the notice within the prescribed deadline, unless extended by your appeal to the zoning hearing board will result in a citation being filed with the magistrate. If found guilty a fine of up to \$500 plus all court costs and reasonable attorney costs incurred by the Township relating to this violation can be assessed.

Please contact me at 724-265-2780 to resolve this matter.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township



Chairman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 11, 2019

Re:

Notice of No Habitability Permitted

Property Located at: 2024 Church Street
Russellton PA 15076
Parcel ID # 1361-M-125 and 1361-M-127

To:

Property Owners/Occupants/Representatives of 2024 Church Street

On July 11th 2019 a letter was sent to both 2024A and 2024B owners and representatives which stated that there is no habitation to occur on either side of the structure until a successful occupancy inspection and permit was completed by the Township. A face to face conversation with Justin Rape also occurred on July 11th 2019 which detailed what was needed to obtain an Occupancy permit and grant habitation rights from the Township. Since that date it has become evident that there is at least occupancy occurring on one side of the structure. It appears that the owner or occupant intends on the structure becoming one single family unit as opposed to the current state which is a duplex. There have been deliberate steps taken by the owner or occupant to accomplish this goal without adhering to the Township's requirement of obtaining an approved occupancy permit. These steps included the occupant (Justin Rape) stating that it is his intention to combine the units into 1 single family and move into the structure to be close to his kids and raise his family. The garbage is now registered in Justin Rapes name as a single family unit instead of 2 separate units. There have been several complaints that Justin, his girlfriend and her daughter are living there without working sewage. Deer Lakes School District was contacted and they confirmed that a student enrolled for the current school year is using that address.

This violation needs to be corrected by **October 31st 2019** or further action will be taken at the Township level. Action may include additional citations and condemnation of the structure.

To correct this violation a passing occupancy inspection will need to be performed for either the entire structure or portion (side of duplex) which is going to be inhabited. An occupancy inspection will include all items covered in Allegheny County Health Department Article VI as well as having carbon monoxide detectors and smoke alarms in all required areas. Some inspection items will include but not limited to:

1. Working potable water
2. Working/verified hot water
3. Working/verified sewage (this will be tested with multiple flush tests with toilet paper)
4. Working electrical with no open boxes or bare wires
5. Structural aspects of building will be examined
6. Garbage storage and management
7. Pest vectors if present
8. Safe egress
9. Working bathroom components (toilet, sink, shower/bathtub)
10. General unsafe conditions

Please contact the Zoning Department to schedule an inspection. A lack of response will be constituted as a failed inspection.

Please contact me at 724-265-2780 with questions or to schedule a habitability inspection.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township
(724) 265-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 16, 2019

Re: **Notice of Violation**
2024 Church Street
Russellton PA 15076
Parcel ID # 1361-M-125 and 1361-M-127

To: Justin Rape

Please be advised the Township has received a complaint of improper storage of garbage on the property mentioned above. An exterior inspection was performed on the property on September 30th 2019 in response to a complaint about overgrown grass. At that time the inspector noticed garbage that was not fully contained. He took note of it in case this was not an isolated instance. On October 16th 2019 a follow up inspection was performed and it is apparent that the improper storage of garbage was not an isolated instance and in fact a normal occurrence.

Morrow refuse was contact and confirmed that garbage collection was subscribed to by Justin Rape of 2024 Church Street. Their garbage pickup is scheduled for every Thursday. While Mr. Rape is not putting out garbage for collection on a regular basis **he is being billed regularly for the service.**

Below constitutes a list of the visual violations of the exterior of the property. Any violation not listed below does not condone the action and will need to be corrected when directed by the Township or Director.

There are also several violations to West Deer Township Ordinance #226 (Solid Waste Ordinance) at the properties listed above. The violations listed below need to be corrected by **October 28th 2019.**

1. West Deer Ordinance # 226 Section 3: Prohibited Activities

"It shall be unlawful for any person to accumulate or permit to accumulate upon any public or private property within the Township, any garbage, rubbish, bulky waste, or any other municipal or residual solid waste except in accordance with the provisions of this ordinance, any Department rules and regulations adopted to Act 97 and the Health Department Rules and Regulations, Article VIII.

Violations of this ordinance include:

- a. Section IV.1- The storage of all solid waste shall be practiced so as to prevent the attraction , harborage or breeding of insects or rodents, and to eliminate conditions harmful to public health or which create safety hazards, odors, unsightliness or public nuisances.
- b. Section IV.5.a – Containers shall be kept tightly sealed or covered at all times. Solid waste shall not protrude or extend above the top of the container.
- c. Section IV.5.c – Containers shall be used and maintained so as to prevent public nuisances.

September 30, 2019



October 16, 2019



To correct this violation all garbage, trash, bulky waste (furniture) must be removed from the property and regularly put out for trash collection.

Failure to correct this violation will result in a citation being filed at the local magistrate. Fines range from a minimum of \$300 to a maximum of \$1000.

If these violations are not corrected, citations will be filed through the local District Magistrates office. You have the right to an appeal after the citation is filed at the local District Office. If you are found guilty you could be fined from \$300 to \$1000 for violation of West Deer Ordinance #226. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 to resolve this matter.

Sincerely

William Payne
Code Enforcement Officer
West Deer Township



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 23, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 44 Russellton Dorseyville Rd.
Cheswick, PA 15024
Parcel ID #1216-M-244

To: Property Occupant

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing abandoned/junk vehicles and automotive parts at 44 Russellton Dorseyville Road. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 25, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every Occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."

If these violations are not corrected by November 22nd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up

to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 24, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 2060 Saxonburg Blvd.
Gibsonia, PA 15044
Parcel ID #1511-F-394

To: Property Owner – Thomas P. Dineff

On October 23, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that in the rear parking lot junk is accumulated along the rear of the building. There are also four junk vehicles (1 box truck, 2 partial Ford Rangers, and 1 whole Ford Ranger) in this area that are all out of inspection or inoperable. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 25, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every Occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."
- ACHD Article VI, Section 650E – "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."

If these violations are not corrected by November 25th , citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 24, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 3562 Huntertown Rd.
Allison Park, PA 15101
Parcel ID #1214-K-16

To: Property Owner – William Bryar

On October 11, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing junk vehicles out of inspection and scrap debris on front and side of your residence. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 25, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 654 - Refuse: Responsibility for Proper Storage and Disposal – "The occupant of every dwelling unit or rooming unit shall be responsible for the storage of garbage, refuse and rubbish in a clean and sanitary manner in accordance with the provisions of this Article and in compliance with any other Rules and Regulations of the County."
- ACHD Article VI Section 657 - General Sanitation - "Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."

- ACHD Article VI, Section 650E – “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”

If these violations are not corrected by November 25th, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 24, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 1003 MacArthur Dr.
Russellton, PA 15076
Parcel ID #1219-N-365

To: Property Owner – Susan Hildreth

On October 22, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing junk and two vehicles out of inspection (Yamaha box truck and blue Chevy Uplander) on the property. There is also junk accumulation under a carport flat roof that is collapsing and junk on rear porch. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 25, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 655 General Repair and Maintenance – “Every owner of a premises and every operator of a rooming house shall maintain the dwelling and premises, including all fences, enclosures and appurtenances, in sound condition and good repair.”
- ACHD Article VI Section 657 General Sanitation - “Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter.”

109 East Union Road, Cheswick, PA 15024
724.265.3680
www.westdeertownship.com

- ACHD Article VI, Section 650E – “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”

If these violations are not corrected by November 25th, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780

October 22, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 18 Oak St.
Russellton, PA 15076
Parcel ID #1361-M-257
Zone District: R-2 (Semi-Suburban Residential)

To: Property Owner Albert & Charlene Florentine

On October 22, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are housing abandoned/junk vehicles (2 Honda Civics and 1 Dodge truck) at 18 Oak Street. In addition to junk vehicles there is scattered debris and scrap in rear and side yard. Each item is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 21, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every Occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."
- ACHD Article VI Section 650E Rodent and Pest Vector Control: Protection - "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."

If these violations are not corrected by November 21st, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 28, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 40 McKrell Rd.
Russellton, PA 15076
Parcel ID #1512-M-280

To: Property Owner – ACTION Housing, Inc. (West Deer Manor)

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that high grass and weeds need to be maintained by the pine trees located on left side and rear of building. This is in violation of the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **DECEMBER 2, 2019**:

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 650E – “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”
- ACHD Article VI, Section 651E – “Any premises determined by the Director to be a nuisance by reason of unrestricted plant growth shall be maintained so as to restrict such growth to ten (10) inches or less.”

Action(s) to solve violation: Eliminate high grass and weeds either by trimming or removal.

If these violations are not corrected by December 2nd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 28, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 287 Monier Road
Gibsonia, PA 15044
Parcel ID #2011-E-058

To: Property Owner – Pittsburgh National Golf Course

On October 24, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are moving large amounts of soil to renovate parts of the golf course. A Grading Permit should have been obtained from the Township and a NPDS permit obtained from Allegheny County Soil Conservation District.

Upon inspection, it was noted that all areas are not stabilized – need to add erosion control in large areas. The pond enlargement does not have any needed bank protection.

The following violations needs to be corrected by **DECEMBER 2, 2019**:

- Grading Permit
- NPDS Permit

Action(s) to solve violation: Grading Permit to be obtained from West Deer Township
NPDS Permit to be obtained from Allegheny County

If these violations are not corrected by December 2nd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, the Magistrate will impose a fine per each violation.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township

109 East Union Road, Cheswick, PA 15024
724.265.3680
www.westdeertownship.com



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 28, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 187 Tarentum Culmerville Rd.
Tarentum, PA 15084
Parcel ID #1839-F-356

To: Property Owner – David & Adrienne Bayne

On October 25, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you have a carport that is located inches from the property line. Property is zoned R-2 (Semi-Suburban Residential) which states that side yard setbacks are 15 feet. The carport is in violation of the West Deer Township Code of Ordinances.

The following violation needs to be corrected by **DECEMBER 2, 2019**:

1. **Zoning Violation:** Violation of West Deer Township Code of Ordinances, Chapter 210, Attachment 2 - Conventional Development Dimensional Table. District R-2, Side Yard Setback.

Action(s) to solve violation: Carport must be relocated in order to be 15 feet off property line or no closer than the existing old garage.

If these violations are not corrected by December 2nd, a citation will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$600 per day per offense for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township

109 East Union Road, Cheswick, PA 15024
724.265.3680
www.westdeertownship.com



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 21, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 141 Millerstown Culmerville Rd
Tarentum, PA 15084
Parcel ID # 2014-L-397
Zone District: R-2 (Semi-Suburban Residential)

To: Property Owner Grant Nelson

On October 21, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you have been operating a contractor's yard for your business known as Nelson's Landscaping, open burning of yard waste/improper burning material and housing an abandoned vehicle (truck) at 141 Millerstown Culmerville Road. Each item is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **NOVEMBER 20, 2019**:

1. **Contractor's Yard:** Violation of zoning use, Chapter 210, Section 210-10 (210 Attachment 1:1) of the West Deer Code of Ordinances, stating that contractor's yard is not a permitted use in an R-2 zone. You have the right to file a zoning appeal with the Zoning Hearing Board at a cost of \$525.00. The Board will hear your case and make a decision regarding the contractor's yard in the R-2 zone.
2. **Open Burning:** Violation of Open Burning, ACHD Article XXI, Section 2105.50 as follows:

§2105.50 OPEN BURNING {Subsection f amended May 8, 2007, effective, August 17, 2007, and amended July 16, 2009, effective July 26, 2009. Subsections a, b, and d amended, and Subsections e and f renumbered, November 13, 2014, effective January 1, 2015.}

1. General.

- A. No person shall conduct, or allow to be conducted, the open burning of any material, except where the Department has issued an open burning permit to such person in accordance with this Section or where the open burning is conducted solely for the purpose of preparation of food for human*
- B. consumption, recreation, light, or ornament, and in a manner which contributes a negligible amount of air contaminants, and which is in accordance with Subparagraphs A through C, below.*

- C. *No material other than clean wood, propane, or natural gas may be burned except as provided for in this subparagraph.*
 - i. *Charcoal may be used in an outdoor fireplace or grill for the purpose of cooking.*
 - ii. *Commercially available fire logs, paraffin logs, or wood pellets may be used in outdoor fireplaces.*
 - iii. *Paper or commercial smokeless fire starters may be used with clean wood to start an allowed fire.*
- D. *Any volume of clean wood being burned shall be no larger than 3' wide x 3' long x 2' high and shall be at least 15 feet from the nearest neighbor's dwelling or inhabited area, any property line, roadway, sidewalk, or public access way.*
- E. *Open burning using chimineas, firepits, or outdoor fireplaces may only be conducted using materials meeting Subparagraph A, above.*

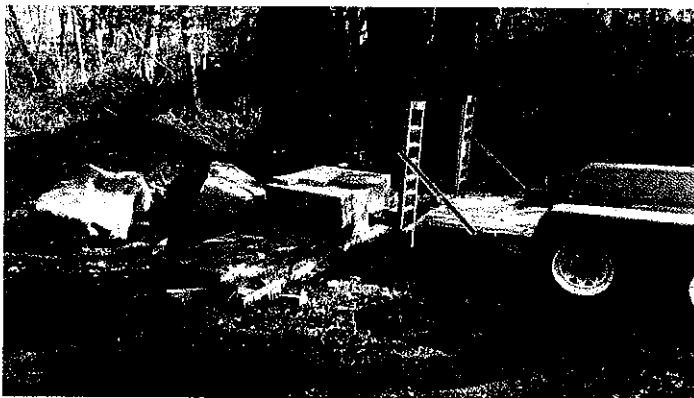
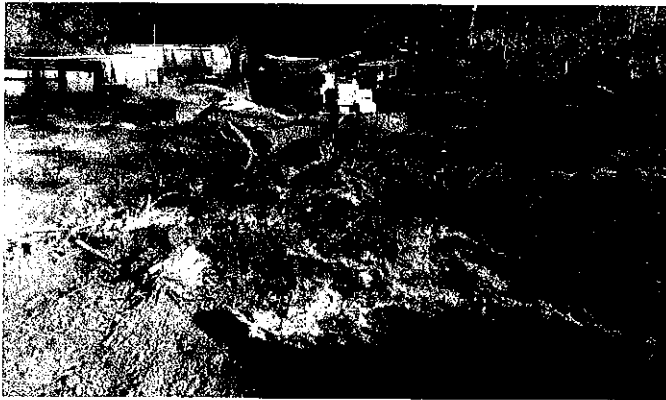
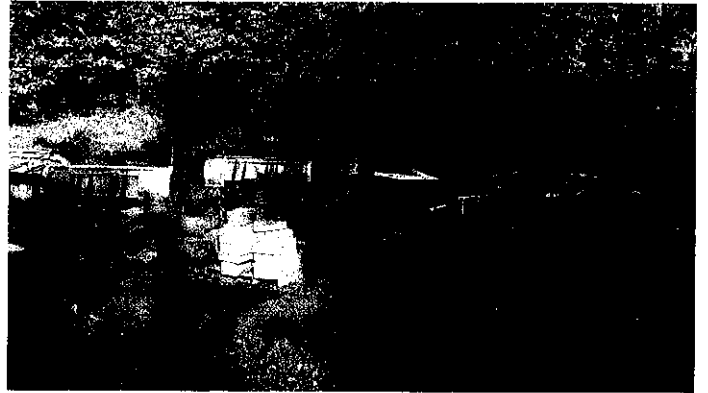
3. **Abandoned Truck:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2 stating it's unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.

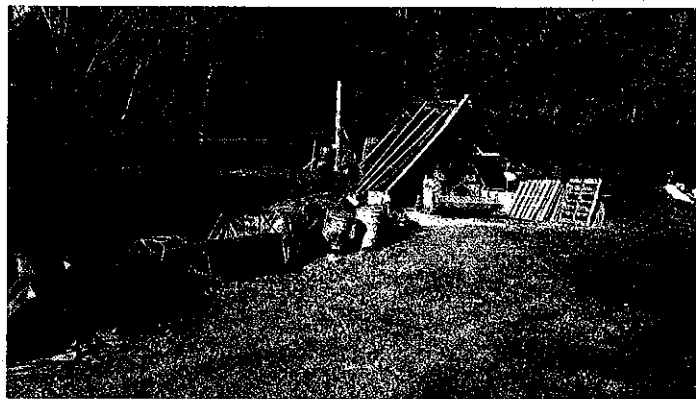
The following attachments are photos taken during the inspection depicting the contractor's yard, open burning, and abandoned vehicle violations. If these violations are not corrected by November 20th, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article XXI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-275-2780







West Deer

TOWNSHIP

ALLEGHENY COUNTY PA



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 28, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 410 Linden Dr.
Cheswick, PA 15024
Parcel ID #1360-H-146

To: Property Owner – Sarah Shaw

On October 25, 2019 the Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you have a dumpster bag located along side your driveway near the roadway that has been there for some time. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violation needs to be corrected by **DECEMBER 2, 2019**:

1. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 654 Refuse: Responsibility for Proper Storage and Disposal – “The occupant of every dwelling unit shall be responsible for the storage of garbage, refuse and rubbish in a clean and sanitary manner in accordance with the provisions of this Article and in compliance with any other Rules and Regulations of the County.”
- ACHD Article VI Section 657 General Sanitation - “Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter.”

For the safety of children for Halloween Trick or Treat, please remove any broken glass/mirrors.

To correct this violation, have the dumpster bag and all debris removed.

If this violation is not corrected by December 2nd, a citation will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 29, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 49 Burger Rd.
Cheswick, PA 15024
Parcel ID #1360-E-169

To: Property Owner – Robert & Donna Richey

The Code Enforcement Officer of the Township of West Deer conducted an inspection on your property and became aware that you are storing junk and an out of inspection/inoperable vehicle on the property. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **DECEMBER 3, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 655 General Repair and Maintenance – “Every owner of a premises and every operator of a rooming house shall maintain the dwelling and premises, including all fences, enclosures and appurtenances, in sound condition and good repair.”
- ACHD Article VI, Section 650E – “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”

Action(s) to solve violation: General clean-up of property to eliminate junk. Have vehicle brought up on inspection and operable or remove from property.

If these violations are not corrected by December 3rd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 29, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 1161 Eisenhower Dr.
Russellton, PA 15076
Parcel ID #1218-M-173

To: Property Owner – Sandra Koski

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing junk and construction debris on the property. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **DECEMBER 3, 2019**:

1. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."

Action(s) to solve violation: Yard needs general cleanup to removed junk and construction debris.

If these violations are not corrected by December 3rd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you

109 East Union Road, Cheswick, PA 15024
724.265.3680
www.westdeertownship.com

are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780

October 29, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 181 Michael Rd.
Russellton, PA 15076
Parcel ID #1361-M-301

To: Property Owner – John Meinert

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing junk and conducting open burning with improper material (burning feather comforter) on the property. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **DECEMBER 3, 2019**:

1. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."
 - ACHD Article VI, Section 650E – "No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors."
2. ACHD Article XXI, Section 2105.50 Open Burning as follows:

§2105.50 OPEN BURNING {Subsection f amended May 8, 2007, effective, August 17, 2007, and amended July 16, 2009, effective July 26, 2009. Subsections a, b, and d amended, and Subsections e and f renumbered, November 13, 2014, effective January 1, 2015.}

1. General.

- A. No person shall conduct, or allow to be conducted, the open burning of any material, except where the Department has issued an open burning permit to

- such person in accordance with this Section or where the open burning is conducted solely for the purpose of preparation of food for human*
- B. consumption, recreation, light, or ornament, and in a manner which contributes a negligible amount of air contaminants, and which is in accordance with Subparagraphs A through C, below.*
 - C. No material other than clean wood, propane, or natural gas may be burned except as provided for in this subparagraph.*
 - i. Charcoal may be used in an outdoor fireplace or grill for the purpose of cooking.*
 - ii. Commercially available fire logs, paraffin logs, or wood pellets may be used in outdoor fireplaces.*
 - iii. Paper or commercial smokeless fire starters may be used with clean wood to start an allowed fire.*
 - D. Any volume of clean wood being burned shall be no larger than 3' wide x 3' long x 2' high and shall be at least 15 feet from the nearest neighbor's dwelling or inhabited area, any property line, roadway, sidewalk, or public access way.*
 - E. Open burning using chimineas, firepits, or outdoor fireplaces may only be conducted using materials meeting Subparagraph A, above.*

Action(s) to solve violation: General maintenance of property by removing junk and discontinuing open burning of improper materials.

If these violations are not corrected by December 3rd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 29, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 6 Burger Rd.
Cheswick, PA 15024
Parcel ID #1359-D-141

To: Property Owner – Richard & Marilyn Roth Jr.

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing scrap and vehicles out of inspection and/or inoperable on the property. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations needs to be corrected by **DECEMBER 3, 2019**:

1. **Abandoned Vehicles:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166.2: Unlawful to accumulate or store any junked or abandoned vehicle, trailer, boat, appliance or household furnishings or to otherwise maintain a nuisance on private or public property within the Township of West Deer.
2. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI Section 657 General Sanitation - "Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter."

Action(s) to solve violation: General clean up of property to remove scrap and inoperable vehicles.

109 East Union Road, Cheswick, PA 15024
724.265.3680
www.westdeertownship.com

If these violations are not corrected by December 3rd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780



Chairwoman of the Board
Shirley Hollibaugh

Vice-Chairman of the Board
Richard W. DiSanti, Jr.

Township Manager
Daniel J. Mator, Jr.

October 29, 2019

Re: **NOTICE OF VIOLATION**

Property located at: 1022 Beechnut St.
Tarentum, PA 15084
Parcel ID #2197-N-17

To: Property Owner – Erle & Barbara Patterson

The Code Enforcement Officer for the Township of West Deer conducted an inspection on your property and became aware that you are storing junk, construction debris, and scrap. There is also a shed that has a rotten roof and collapsing along with overgrown vegetation on the property. This is in violation of the West Deer Township Code of Ordinances as well as the Allegheny County Health Department (ACHD) Rules and Regulations.

The following violations need to be corrected by **DECEMBER 3, 2019**:

1. **Accumulated Waste:** Violation of West Deer Township Code of Ordinances, Chapter 166, Section 166-3: Cleaning property of accumulated waste - No person, owner or tenant shall allow to accumulate or causes to be dumped any rubbish, bulk rubbish, garbage, dead animals, junk, abandoned vehicles or other waste material in or on any dwelling, cellar, lane, alley, yard or vacant ground.

In violation of the following Allegheny County Rules and Regulations:

- ACHD Article VI, Section 655 General Repair and Maintenance – “Every owner of a premises and every operator of a rooming house shall maintain the dwelling and premises, including all fences, enclosures and appurtenances, in sound condition and good repair.”
- ACHD Article VI Section 657 General Sanitation - “Every occupant of a dwelling unit, light housekeeping unit or rooming unit shall keep that part of the dwelling and premises which they occupy and control in a clean and sanitary condition, free from any accumulation of dirt, refuse, debris or other matter.”
- ACHD Article VI, Section 650E – “No person or municipality shall maintain a premise so as to cause the development of nuisance pest vectors.”
- ACHD Article VI, Section 651E – “Any premises determined by the Director to be a nuisance by reason of unrestricted plant growth shall be maintained so as to restrict such growth to ten (10) inches or less. In single family dwellings, the occupant shall be responsible for compliance with this section.”

109 East Union Road, Cheswick, PA 15024

724.265.3680

www.westdeertownship.com

Action(s) to solve violation: General maintenance and clean-up of property to remove all junk, cutting/trimming all overgrown vegetation.

If these violations are not corrected by December 3rd, citations will be filed through the local District Magistrate's office. You have the right to an appeal after the citations are filed. If you are found guilty, you could be fined up to \$300 per day per offense for ACHD Article VI and up to \$600 for the violations of West Deer Township Code of Ordinances. Each violation of any separate subsection or section shall constitute a separate offense.

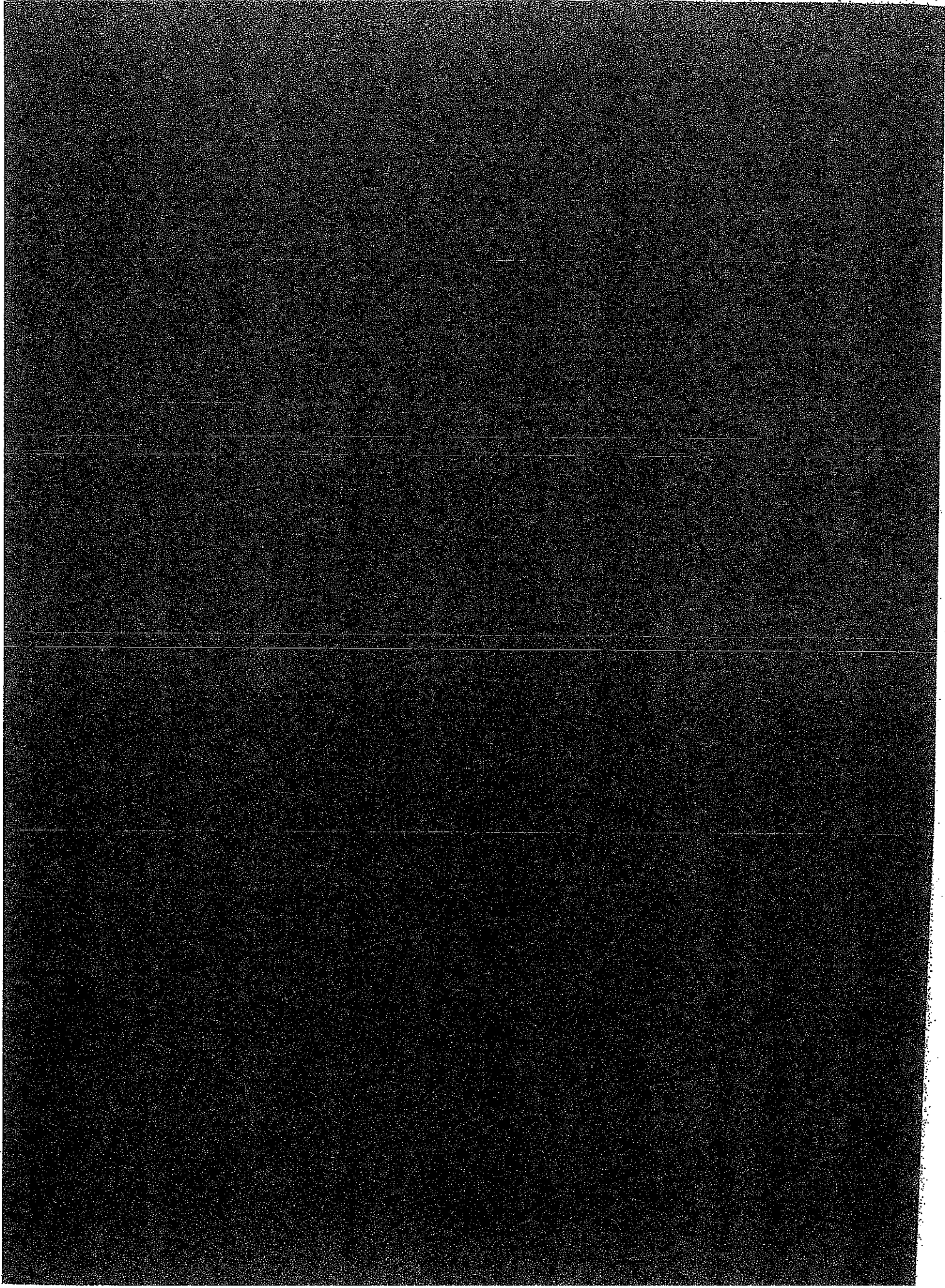
Please contact me at 724-265-2780 with questions.

Sincerely,

William Payne
Code Enforcement Officer
West Deer Township
724-265-2780

Citations Issued

	<u>Last Name</u>	<u>First Name</u>	<u>Date</u>	<u>Citation Number</u>	<u>Violation</u>
1	Lorrie	Mary Lynn	10/11/2019	R2721739-6	ACHD General Sanitation
2	Lorrie	Mary Lynn	10/11/2019	R2721740-0	ACHD Pest Vector Control - grass
3	Lorrie	Mary Lynn	10/11/2019	R2721742-2	ACHD Pest Vector Control
4	Lorrie	Mary Lynn	10/11/2019	R2721741-1	WD Junk Ordinance
5	Rana	Bill	10/15/2019	R2721743-3	Dog running at large
6	Rana	Bill	10/15/2019	R2721744-4	Dog running at large
7	Rana	Bill	10/15/2019	R2721745-5	Dog running at large
8	Lord	Renee	10/15/2019	R2721746-6	Failure to obtain occ. Permit
9	Schiver	Arthur	10/18/2019	R2721747-0	ACHD failed to maintain fence
10	Schiver	Arthur	10/18/2019	R2721708-3	ACHD failed to maintain unobstructed egress
11	Szoss	Patricia	10/18/2019	R2721763-2	ACHD failed to maintain unobstructed egress
12	Szoss	Patricia	10/18/2019	R2721764-3	ACHD failed to maintain fence
13	Szoss	Patricia	10/18/2019	R2721762-1	ACHD Refuse failed to maintain proper storage
14	Rana	Bill	10/22/2019	R2721721-2	Dog running at large
15	Rana	Bill	10/22/2019	R2721721-2	Dog running at large
16	Rape	Justin	10/22/2019	R2721722-3	ACHD Pest Vector Control - grass
17	Crawford	Charles	10/22/2019	R2721723-4	WD Junk Ordinance
18	Pflumm	Michael	10/24/2019	R2721750-3	ACHD pest vectors
19	Pflumm	Michael	10/24/2019	R2721724-5	ACHD General Sanitation
20	Pflumm	Michael	10/24/2019	R2721751-4	WD Junk Ordinance
21	Pflumm	Michael	10/24/2019	R2721752-5	ACHD Pest Vector Control - grass
22	Lord	Renee	11/1/2019	R2721756-2	Failure to obtain occ. Permit
23	Rape	Justin	10/31/2019	R2721753-6	ACHD Pest Vector Control - grass



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

12

Parks & Recreation Report

November 20th, 2019

- Our last meeting was September 23rd.
- Trunk or Treat – October 26th – We had 185 children in 2018. This year we had 202 children and 187 adults for a total of 389 people. We ran out of everything before the event was over so we will need to provide more next year.
- Breakfast with Santa – December 8th at VFD #1
- Appointments – Two of the current board members, Chris Reiher and Kris Restori, had appointments ending in December. Neither one of them will be seeking reappointment. Brandon Farster has also expressed that he would like to leave the board at the end of the year, if we can find his replacement. Cathy posted the open positions as of November 1st and we are advertising it on Facebook. One of the previous applicants has expressed an interest to still be considered. Also, Sara Kreidler's appointment ends in December.
- Community Days Rides – I have heard back from one and the quote is attached. I am waiting to hear back from a second.
- Our next meeting is January 22, 2020.

West Deer Township
Parks & Recreation
2019 Accounting

Date	Event	Type of Payment - Reim-bursable	Payee/Payer	Description	Debit	Credit	Event Budget	Event Total	% of Budget Used	Year to Date Total
3/6/19	Egg Hunt	Check	Amco Johns	Port o Johns	\$205.00		\$1,500.00	\$1,275.86	85%	\$205.00
3/15/19		Amy Stark Sams/WalmartCC	Walmart	Candy	\$134.86					\$339.86
3/19/19		Amy Stark Sams/WalmartCC	Sams Club	Candy	\$291.80					\$631.66
3/25/19		Check	Amy Stark	Cash for change -- not a cost	\$100.00					\$731.66
3/29/19			Charles Self Storage	Donation		\$100.00				\$631.66
4/11/19		Amy Stark Sams/WalmartCC	Walmart	Gift Cards & Supplies	\$83.62					\$715.28
4/11/19		Amy Stark Sams/WalmartCC	Walmart	Prizes	\$169.30					\$884.58
4/14/19		Amy Stark Sams/WalmartCC	Sams Club	Prizes & Drinks	\$207.29					\$1,091.87
4/14/19			Profit	Donations/Sales		\$143.00				\$948.87
4/14/19		Reimbursed to Arjona	Dunkin Donuts	Donuts	\$38.00					\$986.87
4/14/19		Reimbursed to Carol	Dry Cleaning	Costume	\$25.00					\$1,011.87
4/14/19		Reimbursed to Amy	Seniors	Tape	\$15.00					\$1,026.87
4/27/19		Donation	DLSD Fundraiser	Donation	\$143.00					\$1,169.87
5/30/19	Family Fishing	Amy Stark Sams/WalmartCC	Amazon	Bunny Costume	\$105.99					\$1,275.86
5/31/19		Reimbursed to Amy	Sams Club	Snacks & Drinks	\$25.30		\$400.00	\$500.01	125%	\$1,301.16
5/31/19		Amy Stark Sams/WalmartCC	Popeyes	Bait	\$26.91					\$1,328.07
6/18/19		Invoice	Walmart	Prizes	\$60.47					\$1,388.54
6/21/19	Movie in the Park	Reimbursed to Amy	Zebco	Rods for next year	\$387.33					\$1,775.87
6/17/19		Amy Stark Sams/WalmartCC	Giant Eagle	Popcorn	\$29.70		\$300.00	\$104.96	35%	\$1,805.57
5/31/19	80s in the Park	Township CC	Walmart	Movie, bags & napkins	\$75.26					\$1,880.83
6/5/19		Check	Amazon	Wristbands	\$29.67		\$2,000.00	\$2,039.67	27%	\$1,910.50
6/12/19		Check	Amy Stark	Change	\$200.00			Profit		\$2,110.50
6/12/19		Check	Jon Shedlock	Sound	\$650.00					\$2,760.50
6/11/19		Check	Harold Bieler	Ferris Bueller's Revenge	\$900.00					\$3,660.50
6/28/19		Check	Amco Johns	Port o Johns	\$260.00					\$3,920.50
8/22/19	Senior Luncheon	Check	Pittsburgh Puppet Works	Money at the Door		\$3,540.00				\$380.50
9/12/19		Amy Stark Sams/WalmartCC	Walmart	Magician	\$275.00		\$1,300.00	\$981.04	75%	\$655.50
9/16/19		Amy Stark Sams/WalmartCC	Sams Club	Gift Cards & Supplies	\$118.14					\$773.64
9/17/19		Amy Stark Sams/WalmartCC	Walmart	Supplies	\$132.34					\$905.98
9/17/19		Check	Brandon Farster	Food	\$196.16					\$1,102.14
9/17/19		Invoice	Wagners	Ham BBQ	\$107.34					\$1,209.48
8/28/19	Donation		Donation	Food	\$152.06					\$1,361.54
10/8/19	Trunk or Treat	Reimbursed to Amy	Oriental Trading	Prizes	\$113.17	\$60.00				\$1,301.54
10/24/19		Check	Stellos	Pizza	\$275.00		\$700.00	\$1,076.70	154%	\$1,414.71
10/25/19		Amy Stark Sams/WalmartCC	Sams Club	Food/Drinks	\$366.66					\$1,689.71
10/25/19		Amy Stark Sams/WalmartCC	Walmart	Supplies	\$44.87					\$2,058.37
10/26/19		Check	Stellos	Food	\$275.00					\$2,103.24
10/8/19	Breakfast w/Santa	Reimbursed to Amy	Oriental Trading	Crafts	\$197.34		\$1,500.00	\$197.34	13%	\$2,378.24
						Budget	\$7,000.00			\$2,575.58

10-18-2019

Re: 2020 proposal

The following would be a list of what LAM Enterprises suggests for the 2020 West Deer Township Community Days.

1. Sizzler
2. Swing It
3. Round Up
4. Magic Carpet Slide
5. Dragon Wagon Coaster
6. Lost Treasures
7. Umbrella cars / motor bikes

This would be with rides only, and the exact rides can be adjusted with a special request.

LAM will also supply a generator to power this equipment, generator fuel, a complete staff for set up, operation, and ride removal, insurance with your group additionally insured, and State notification and inspection of the rides.

The rides are to be free to the customers, with any applicable safety rules or restrictions to apply. Dates of event to be July 31, 2020 and August 1, 2020. Operating times to be decided by event management. LAM Enterprises will need a 48 hour window before and after the event for load and unload policy.

Total price: \$35,000.00

Deposit with approval: \$5,000.00

Balance due 7-31-2020 \$30,000.00

10-18-2019

Re: Proposal

The following equipment is suggested to be used in addition to the rides at Community Days to cut the rental cost.

Games: children's games – exact games to be discussed – example (balloon pop, fish bowl, poster game, bowler roller, duck pond)

Candy trailer: (cotton candy, popcorn, snow cones, candy apples, carmel apples, apple chips, pop)

Lemon trailer: (Lemonade, corn dogs, water)

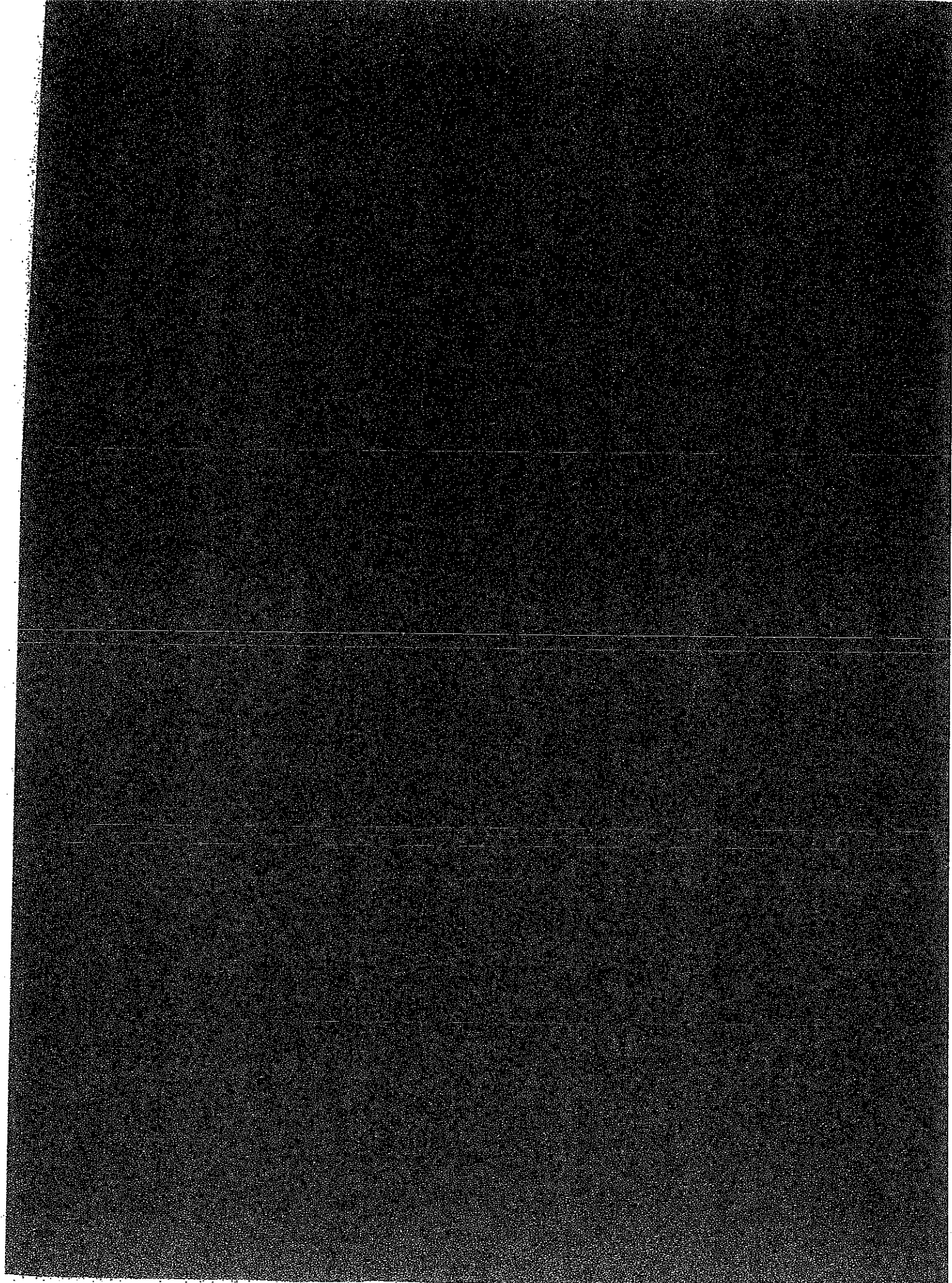
We would like to sell the above items and keep the revenue to offset the ride rental price.

Suggested discount using the games and food items listed: \$8,000.00

Total due LAM Enterprises: \$27,000.00

Deposit with approval: \$5,000.00

Balance due 7-31-2020: \$22,000.00



ACCEPTANCE: 2020 MINIMUM MUNICIPAL OBLIGATIONS (REVISED MMOS)

ATTACHED ARE REVISED 2020 MINIMUM MUNICIPAL OBLIGATION REPORTS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS AS SUBMITTED BY THE TOWNSHIP ACTUARY.

AS PER STATE LAW, THE BOARD SIMPLY HAS TO ACKNOWLEDGE RECEIPT OF THE REPORTS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACKNOWLEDGE RECEIPT OF THE REVISED 2020 MINIMUM MUNICIPAL OBLIGATIONS FOR THE POLICE AND MUNICIPAL EMPLOYEE PENSION PLANS.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

13

REVISED
TOWNSHIP OF WEST DEER POLICE PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2020 MUNICIPAL BUDGET

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.633%
2. Estimated 2019 Payroll for Active Participants	\$ 946,059
3. Normal Cost (A1 x A2)	\$ 166,819

B. Financial Requirement

1. Normal Cost (A3)	\$ 166,819
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	52,033
4. Amortization Payment, if any	201,074
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ 419,926

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 419,926
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	47,303
3. Funding Adjustment, if any	0
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ 372,623

NOTES:

1. 2020 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2020 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2020 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer

31 OCTOBER 2019
Date

Prepared using the January 1, 2019 Valuation.

REVISED
MUNICIPAL EMPLOYEES' PENSION PLAN FOR TOWNSHIP OF WEST DEER
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2020 MUNICIPAL BUDGET

A. Normal Cost

1. Normal Cost as a Percent of Payroll	9.518%
2. Estimated 2019 Payroll for Active Participants	\$ 683,178
3. Normal Cost (A1 x A2)	\$ 65,025

B. Financial Requirement

1. Normal Cost (A3)	\$ 65,025
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	31,426
4. Amortization Payment, if any	45,944
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ 142,395

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 142,395
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	34,159
3. Funding Adjustment, if any	0
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ 108,236

NOTES:

1. 2020 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2020 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2020 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

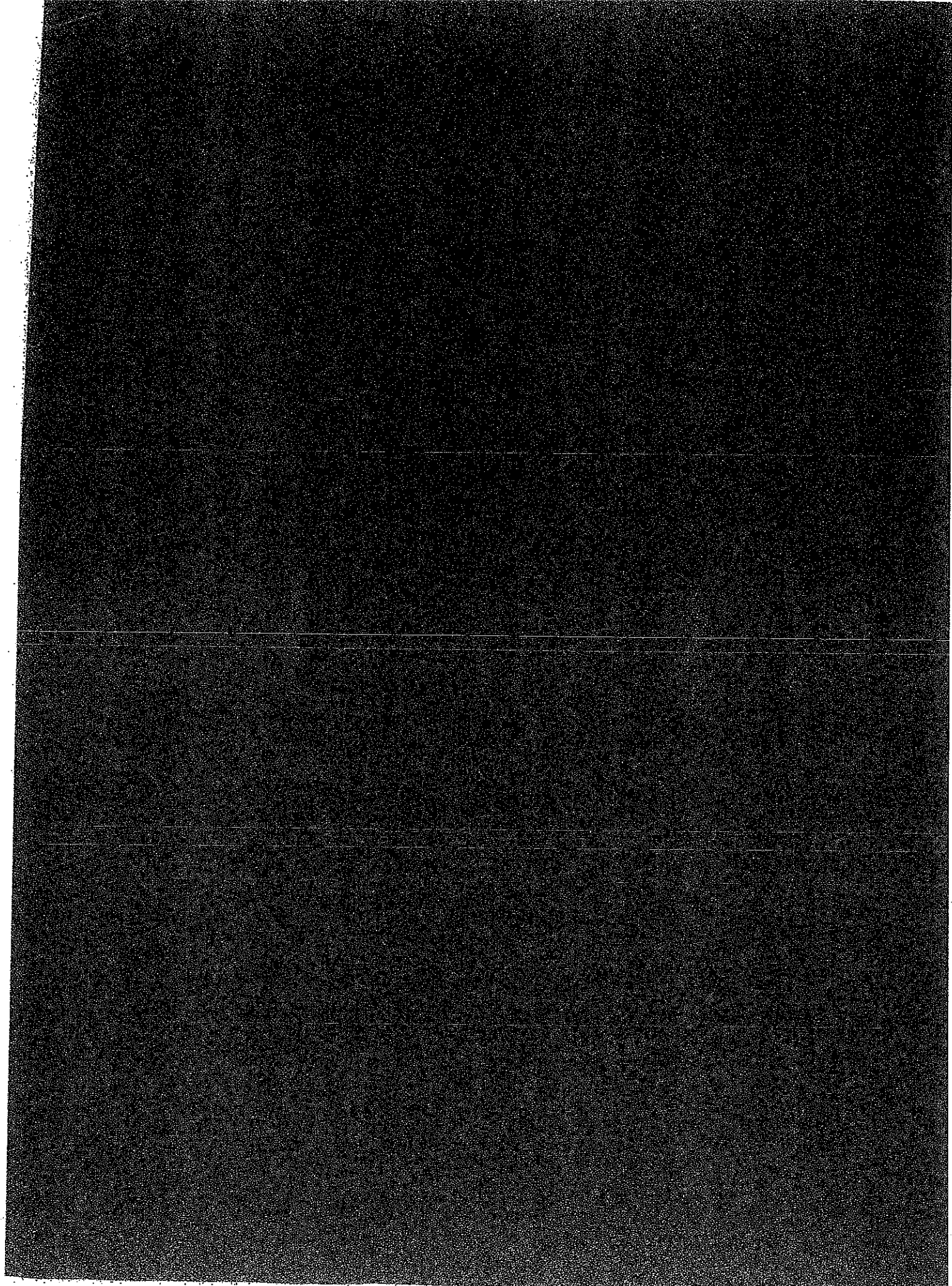


Chief Administrative Officer

31 October 2019

Date

Prepared using the January 1, 2019 Valuation.



ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICERS

THE BOARD IS IN RECEIPT OF TWO ATTACHED RESIGNATION LETTERS FROM PART-TIME POLICE OFFICER BRYAN BORGHI, EFFECTIVE OCTOBER 16, 2019 AND OFFICER BRANDON KOZAR EFFECTIVE OCTOBER 29, 2019.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATIONS OF PART-TIME POLICE OFFICERS BRYAN BORGHI AND BRANDON KOZAR AND WISH THEM BOTH THE BEST OF LUCK.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

14

Chief Lape, 10/16/2019

As of today I will be putting in my official resignation from the West Deer Twp Police Department.

Bryan Borghi

A handwritten signature in black ink, appearing to read 'Borghi' with a stylized flourish at the end.

October 29, 2019

Chief Jonathan Lape

West Deer Township Police Department

Chief Lape,

This letter is to inform you of my resignation from the position of Police Officer with West Deer Township.

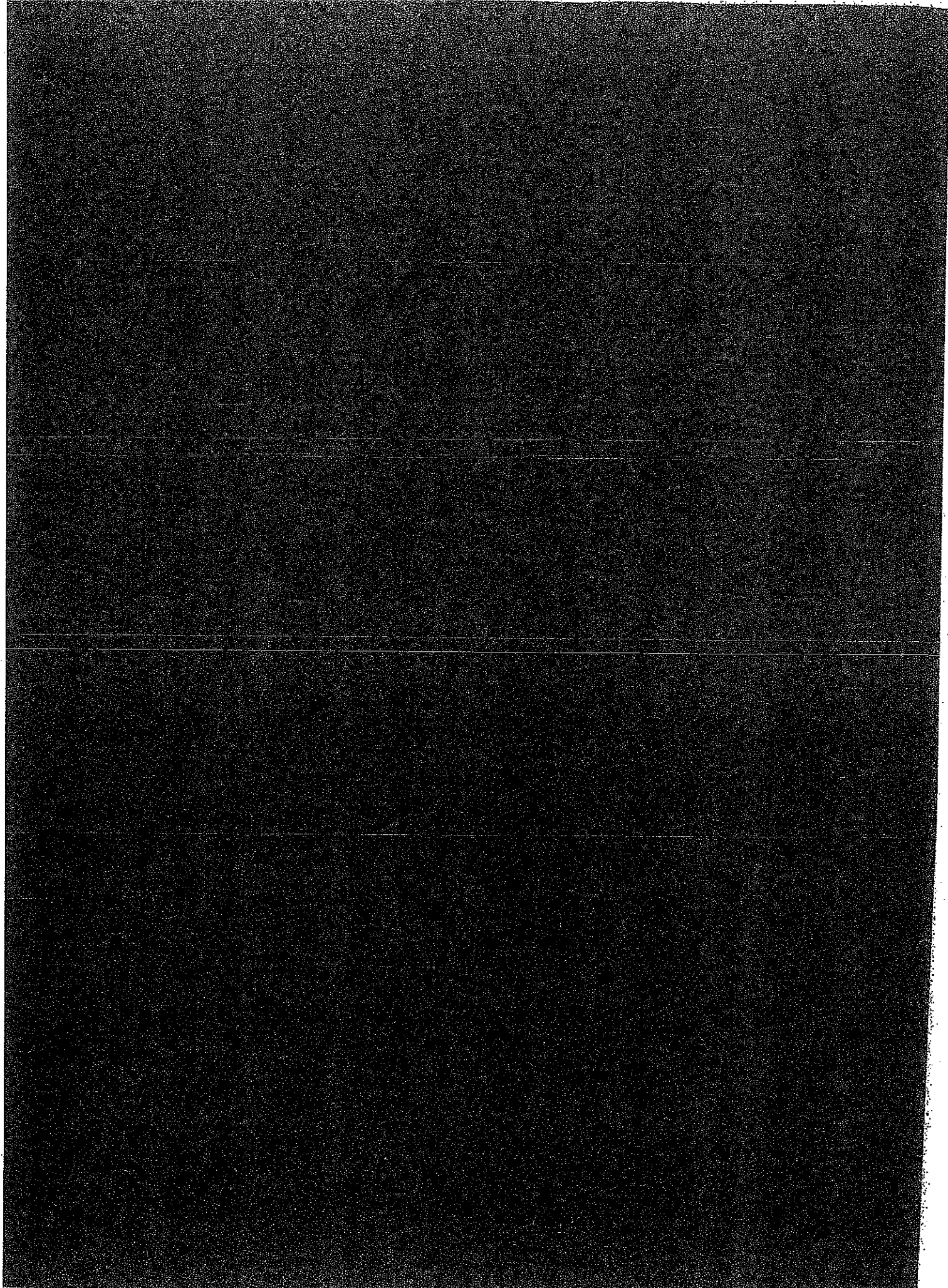
With my recent assignment to the Middle School, it has become difficult for me to schedule adequately. With other departments, a majority of available shifts are overnight and during the week, including my other employer, Indiana Township. As the potential for a full time position is available within the near future, I feel it is in my best interest to prioritize my availability for that department. I understand the needs and requirements with West Deer Township, the role of part time Officers assignments to the schools, and the necessary scheduling restrictions.

I appreciate the opportunity that I have had with the department, the valuable training and guidance I have received from you, the Sergeants, senior and peer Officers, and forming new friendships and professional relationships. I look forward to maintaining both as a member of a neighboring jurisdiction.

Sincerely,

Brandon Kozar

A handwritten signature in black ink, appearing to read 'B. Kozar', with a long horizontal line extending to the right.



ADOPTION: RESOLUTION NO. 2019-6 STATE HOUSE BILL

AT ITS LAST MEETING, IT WAS REQUESTED OF THE BOARD TO EXTEND SUPPORT FOR A STATE CITIZENS COMMISSION FOR LEGISLATIVE AND CONGRESSIONAL REDISTRICTING. AFTER DISCUSSION, THE BOARD AGREED TO PLACE A RESOLUTION ON THE AGENDA FOR A VOTE THIS MONTH.

THE RESOLUTION IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2019-6, SUPPORTING A CITIZENS COMMISSION FOR LEGISLATIVE AND CONGRESSIONAL REDISTRICTING.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

15

**TOWNSHIP OF WEST DEER
ALLEGHENY COUNTY, PENNSYLVANIA
RESOLUTION NO. 2019-6**

**A RESOLUTION IN SUPPORT OF A CITIZENS COMMISSION FOR
LEGISLATIVE AND CONGRESSIONAL REDISTRICTING**

WHEREAS, the citizens of the Township of West Deer, Allegheny County, Commonwealth of Pennsylvania deserve a fair, fully transparent, impartial and depoliticized process of the decennial drawing of state legislature and congressional districts of near equal population; and

WHEREAS, legislative and congressional redistricting has at times resulted in gerrymandered districts that favor one political party over others; and

WHEREAS, such gerrymandering of legislative and congressional districts has worked at times to the detriment of our representative democracy; and

WHEREAS, the creation of a truly independent citizens redistricting commission devoid of political motivation or partisanship will: ensure a fair, transparent, and accurate legislative and congressional redistricting process that respects political subdivisions; prohibit districts from being drawn to favor or discriminate against a political party or candidate; require the use of impartial and sound methodology when setting district boundaries; require public input; and fully comply with the constitutional requirement that "no county, city, incorporated town, borough, township or ward" be divided "unless absolutely necessary," and

WHEREAS, legislation to amend the Pennsylvania Constitution to reform the decennial legislative and congressional redistricting process with the intent of using fairness and sound methodology in a non-partisan fashion is required to ensure these reforms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of West Deer Township does hereby support legislative efforts to amend the Pennsylvania Constitution to assign the decennial task of both legislative and congressional redistricting to an independent citizens redistricting commission; and

BE IT FURTHER RESOLVED that we call upon all those elected officials and party leaders in the Commonwealth of Pennsylvania who represent the citizens of the Township of West Deer (see list below) to publicly announce their support of and commitment to work towards passage of such legislative efforts, and that a copy of this resolution be delivered to each of them.

Governor Tom Wolf
Lieutenant Governor John Fetterman
Attorney General Josh Shapiro
Secretary of State Pedro A. Cortés
United States Senator Bob Casey
United States Senator Pat Toomey
United States Representative Conor Lamb
Pennsylvania Senator Lindsay Williams
Pennsylvania Representative Robert Brooks
Allegheny County Commissioner Anita Prizio
Chairman, Democratic Party of Pennsylvania, Marcel Groen
Chairman, Republican Party of Pennsylvania, Val DiGiorgio

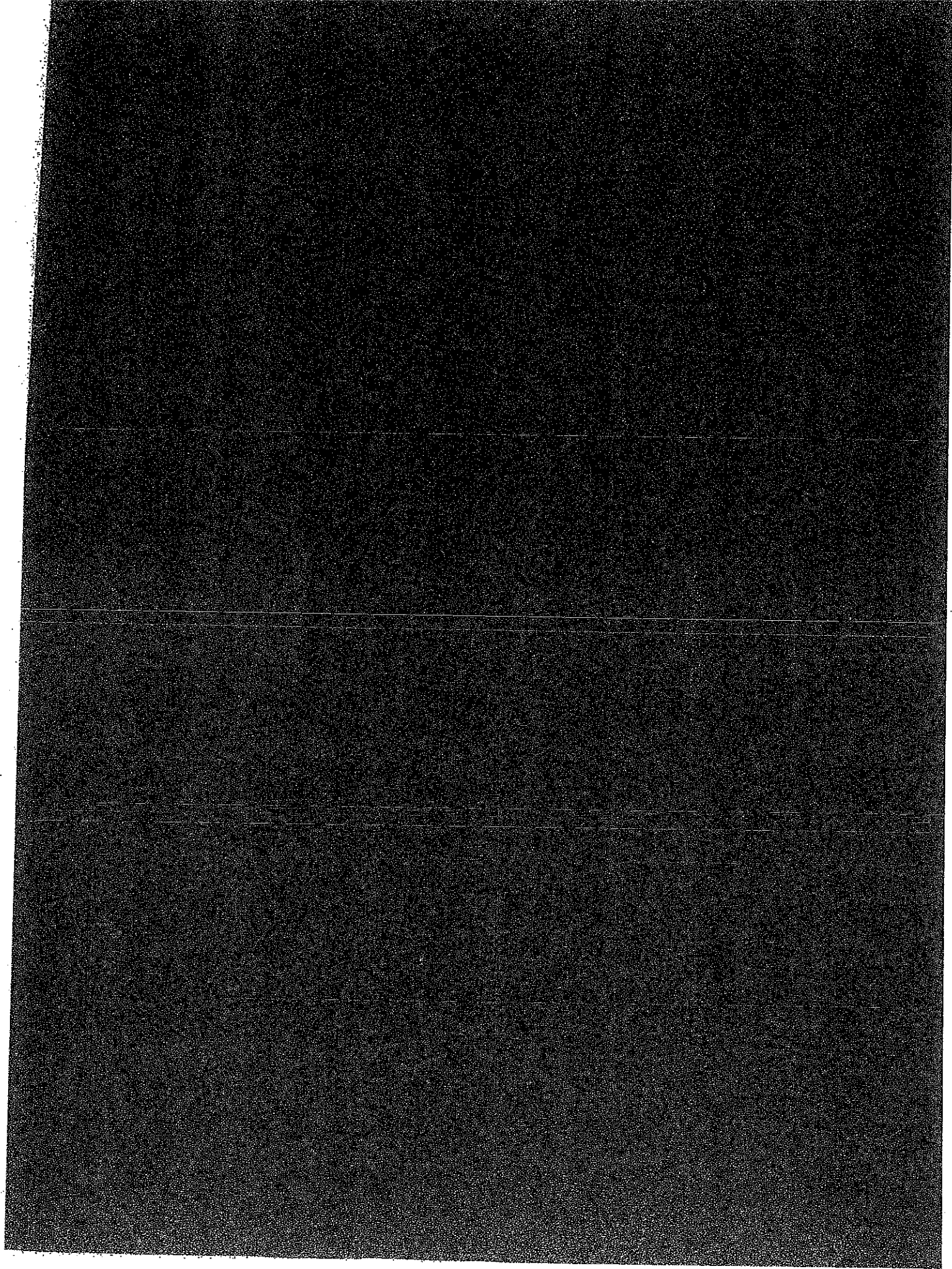
ADOPTED this 20th day of November, 2019 by the Board of Supervisors of the Township of West Deer.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel J. Mator, Jr.
Township Manager

Shirley Hollibaugh, Chairperson
Board of Supervisors



APPOINTMENT: ADMINISTRATIVE SECRETARY

WITH CATHY SOPKO RETIRING FEBRUARY 29, 2020, THE TOWNSHIP ADVERTISED AND INTERVIEWED APPLICANTS TO FILL HER POSITION OF ADMINISTRATIVE SECRETARY.

TOWNSHIP MANAGER DANIEL MATOR IS RECOMMENDING THE HIRING OF JODI FRENCH.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE JODI FRENCH AS A FULL-TIME EMPLOYEE OF WEST DEER TOWNSHIP, AND APPOINT HER THE ADMINISTRATIVE SECRETARY EFFECTIVE JANUARY 1, 2020, CONTINGENT UPON A SUCCESSFUL DRUG SCREENING.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

16

APPOINTMENT: PUBLIC WORKS LABORER

WITH JOHN YOURISH RETIRING JANUARY 31, 2020, THE TOWNSHIP ADVERTISED AND INTERVIEWED APPLICANTS TO FILL THE POSITION OF PUBLIC WORKS LABORER.

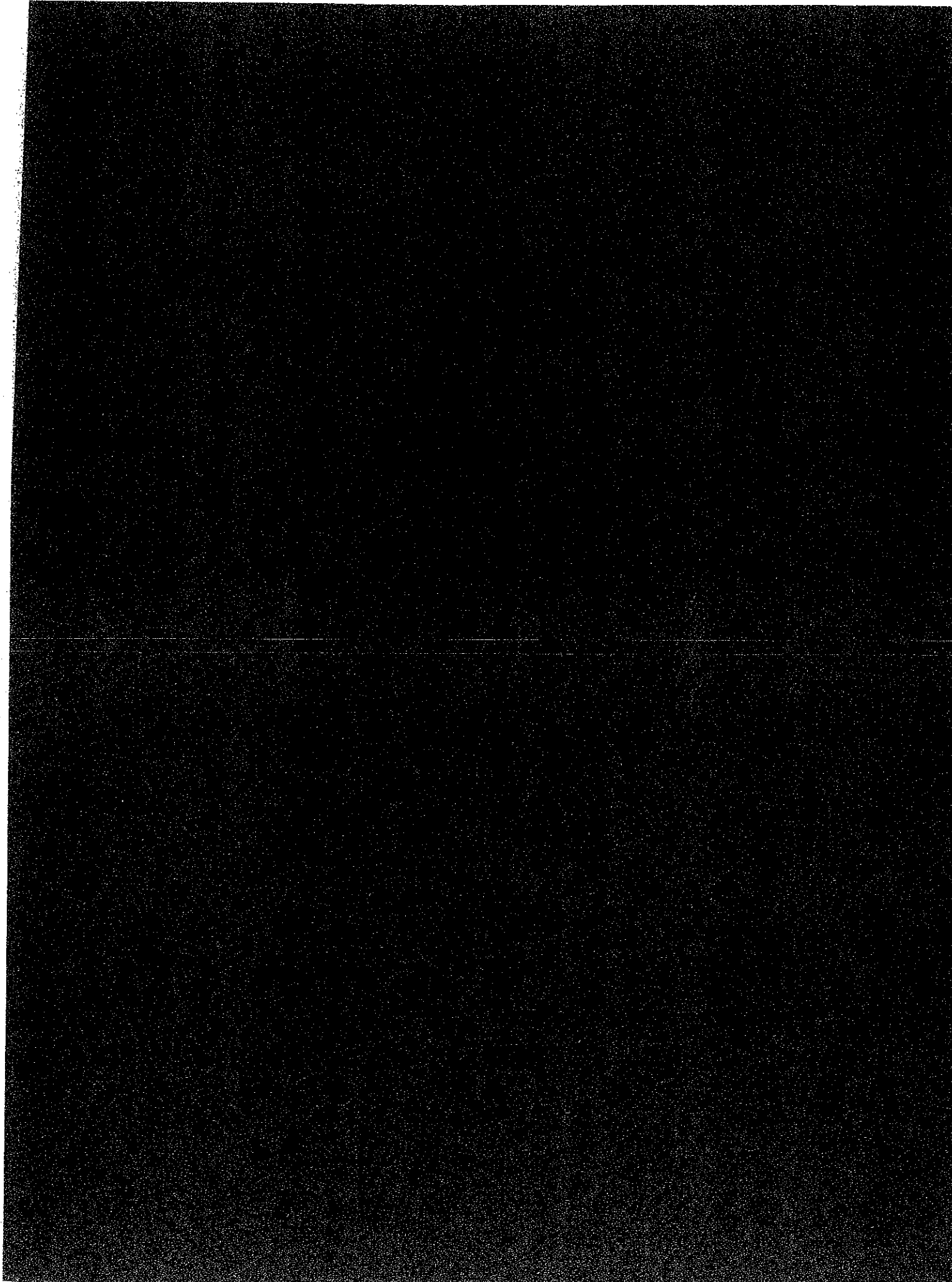
INCOMING PUBLIC WORKS FOREMAN KEVIN OLAR AND TOWNSHIP MANAGER DANIEL MATOR ARE RECOMMENDING THE HIRING OF ZACHARY RAYNOVICH.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE ZACHARY P. RAYNOVICH AS A FULL-TIME EMPLOYEE OF WEST DEER TOWNSHIP, AND APPOINT HIM AS PUBLIC WORKS LABORER EFFECTIVE JANUARY 1, 2020, CONTINGENT UPON SUCCESSFUL DRUG AND PHYSICAL SCREENINGS.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

17



APPROVAL: EICH SUBDIVISION PLAN

THE PLANNING COMMISSION APPROVED THE EICH 2-LOT SUBDIVISION PLAN AT THEIR OCTOBER 24, 2019 MEETING.

PROPERTY LOCATION: 85 SHEPARD ROAD
LOT & BLOCK: 1834-L-284
ZONED: R-RURAL ESTATE ZONING DISTRICT

SUBDIVIDING TOTAL ACREAGE OF 47.776 INTO THE FOLLOWING:

- LOT A = 44.133 ACRES
- LOT A1= 3.643 ACRES

LOT A1 WILL HAVE ON-LOT SEWAGE AND PUBLIC WATER. LOT CREATED FOR A RESIDENTIAL SINGLE-FAMILY DWELLING.

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE EICH SUBDIVISION PLAN, AND THE REVIEW LETTER FROM SHOUP ENGINEERING DATED OCTOBER 10, 2019 WAS SUBMITTED WITH NO COMMENTS CONCERNING THE PLAN.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE EICH SUBDIVISION PLAN AS PER THE RECOMMENDATION BY THE PLANNING COMMISSION.

	MOTION	SECOND	AYES	NAYES
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

18



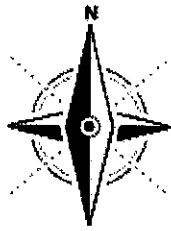
**Planning Commission
Meeting Report for Oct. 24, 2019**

Project Name: **EICH SUBDIVISION**

Property Location: 85 Shepard Road (#1834-L-284)
Zoned: R (Rural Estate Residential District)

The project proposes to subdivide 3 acres out of total acreage of 47.776 acres for a residential lot with on-lot sewage and public water.

Planning Commission voted to **RECOMMEND APPROVAL** of the Eich Subdivision.



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

Our New Email Is: info@shoupengineering.com

October 10, 2019

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via Email

Re: Eich Plan
Preliminary and Final Subdivision (plan dated September 17, 2019)

Dear Mr. Payne,

I have reviewed the above-referenced preliminary and final subdivision plan located in the R-Rural Estate Zoning District and have no comments concerning the plan.

If you should have any questions, please do not hesitate to contact me at your convenience.

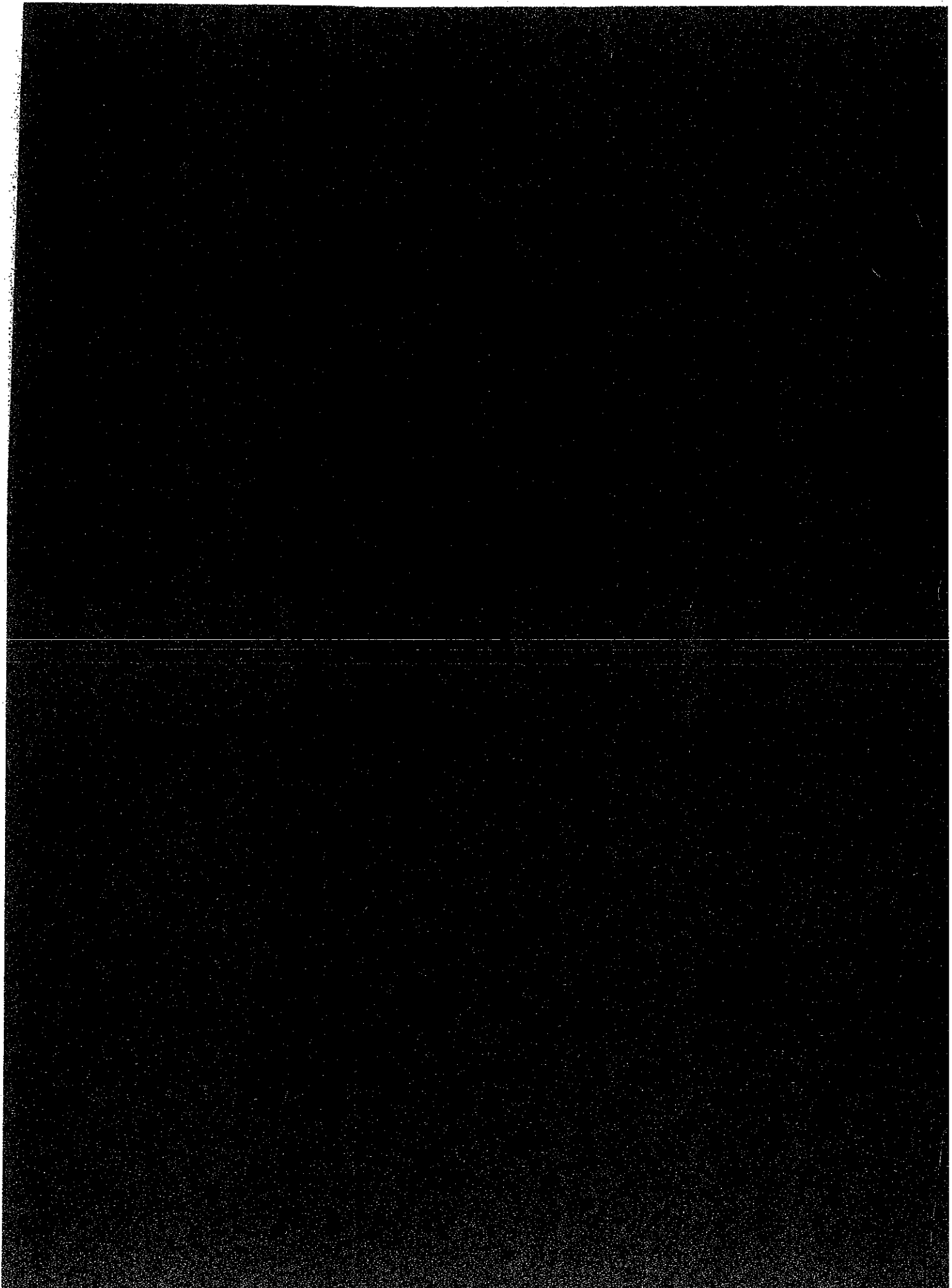
Sincerely,

SHOUP ENGINEERING INC.



Scott A. Shoup, P.E.

cc: Daniel Mator, via email
Sam Happel, via email
Denise Teorsky, via email
Cathy Sopko, via email
Amy Hopkins, PLS, via email



AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LAPE RECOMMENDING THE HIRING OF CHAD BOWMAN FOR THE POSITION OF PART-TIME POLICE OFFICER.

A SATISFACTORY BACKGROUND CHECK WAS PERFORMED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE CHAD BOWMAN AS A PART-TIME POLICE OFFICER OF WEST DEER TOWNSHIP, CONTINGENT UPON HIS COMPLETION OF ALL THE NECESSARY STEPS IN OBTAINING HIS CERTIFICATION FROM THE PA MUNICIPAL OFFICERS TRAINING COMMISSION.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Hiring of Part Time Police Officer
Date: November 12, 2019

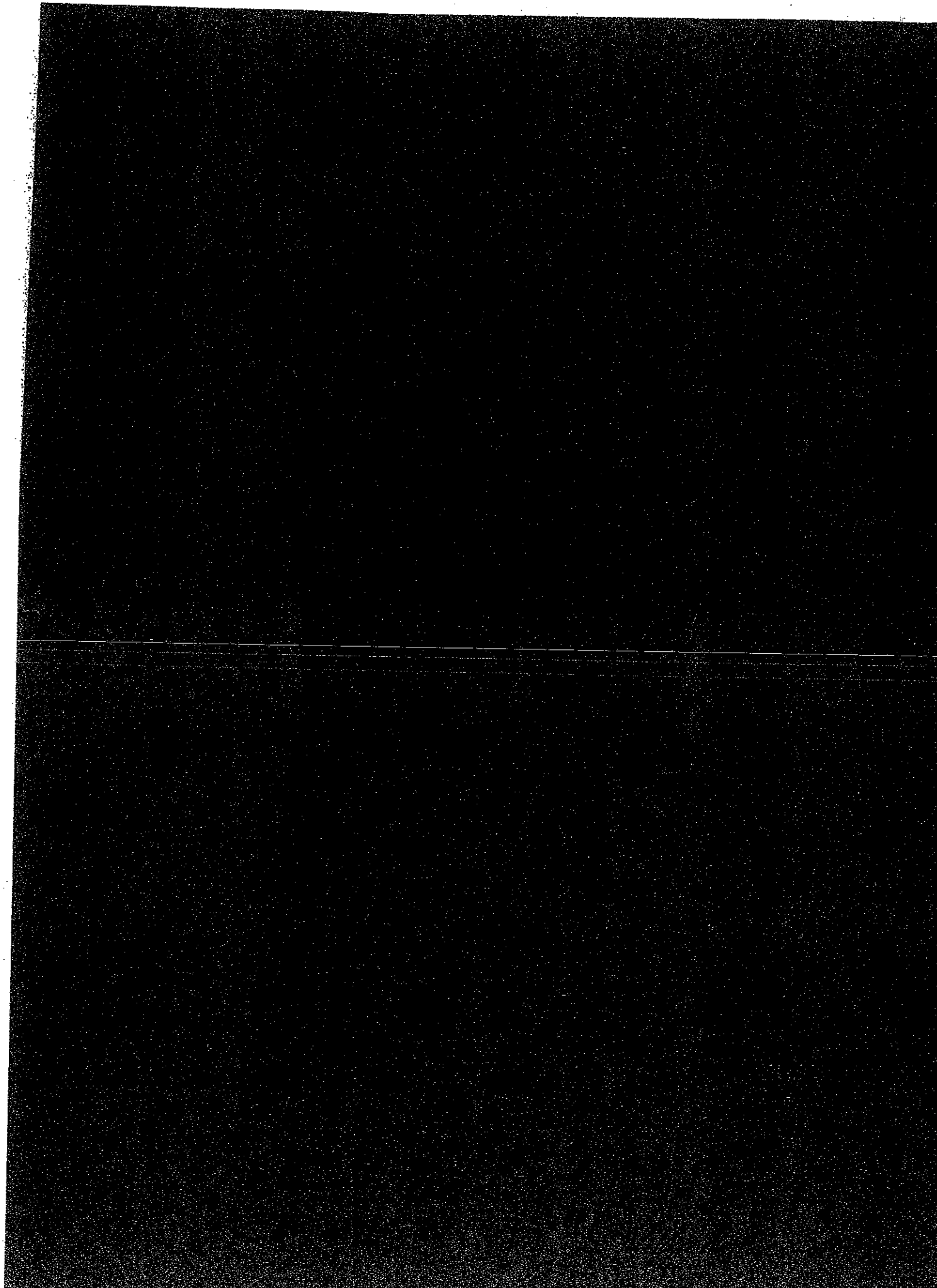
Mr. Mator,

At the February 2019 meeting I asked that the hiring of part time officer(s) be placed on the agenda until further notice. We conducted interviews on Monday November 4, 2019. A total of five individuals were interviewed.

My recommendation to the Board of Supervisors is to hire Chad Bowman for the position of a Part Time Police Officer.

Chad is originally from Murrysville PA., and currently lives in Oakmont. He is a graduate of Franklin Regional High School and Westmoreland County Police Academy in November 2019. Chad served five years in the United States Marine Corps finishing as a Sergeant. He is also an Emergency Medical Technician.

A background check was performed on Mr. Bowman and nothing was found that would prevent him from working with our department. I would like to recommend to the Board of Supervisors to hire Chad Bowman as a part time West Deer Township Police Officer on the condition that he completes all necessary steps in obtaining his certification from the PA. Municipal Officers Training Commission.



AUTHORIZATION: MEMORANDUM OF UNDERSTANDING
(ZONING/PLANNING SECRETARY WAGE)

EARLIER IN THE YEAR, THE BOARD OF SUPERVISORS AGREED TO MAKE THE ZONING/PLANNING SECRETARY A FULL-TIME POSITION AND ADVERTISE IT AS SUCH. AS THE POSITION IS LISTED AS PART-TIME IN THE LABOR AGREEMENT – WITH A PART-TIME WAGE – THE AGREEMENT NEEDS AMENDED TO APPLY THE FULL-TIME RATE CONTAINED WITHIN THE AGREEMENT TO THE POSITION.

THE MEMORANDUM OF UNDERSTANDING IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP AND THE TEAMSTERS LOCAL NO. 205 APPLYING THE ADMINISTRATIVE ASSISTANT BASE RATE OF \$23.07/HR. TO THE NEW FULL-TIME ZONING/PLANNING SECRETARY POSITION.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

20

**Memorandum of Understanding
20 November 2019**

By and Between

The Township of West Deer

And

Teamsters Local Union No. 205

Re: Zoning Assistant Rate of Pay

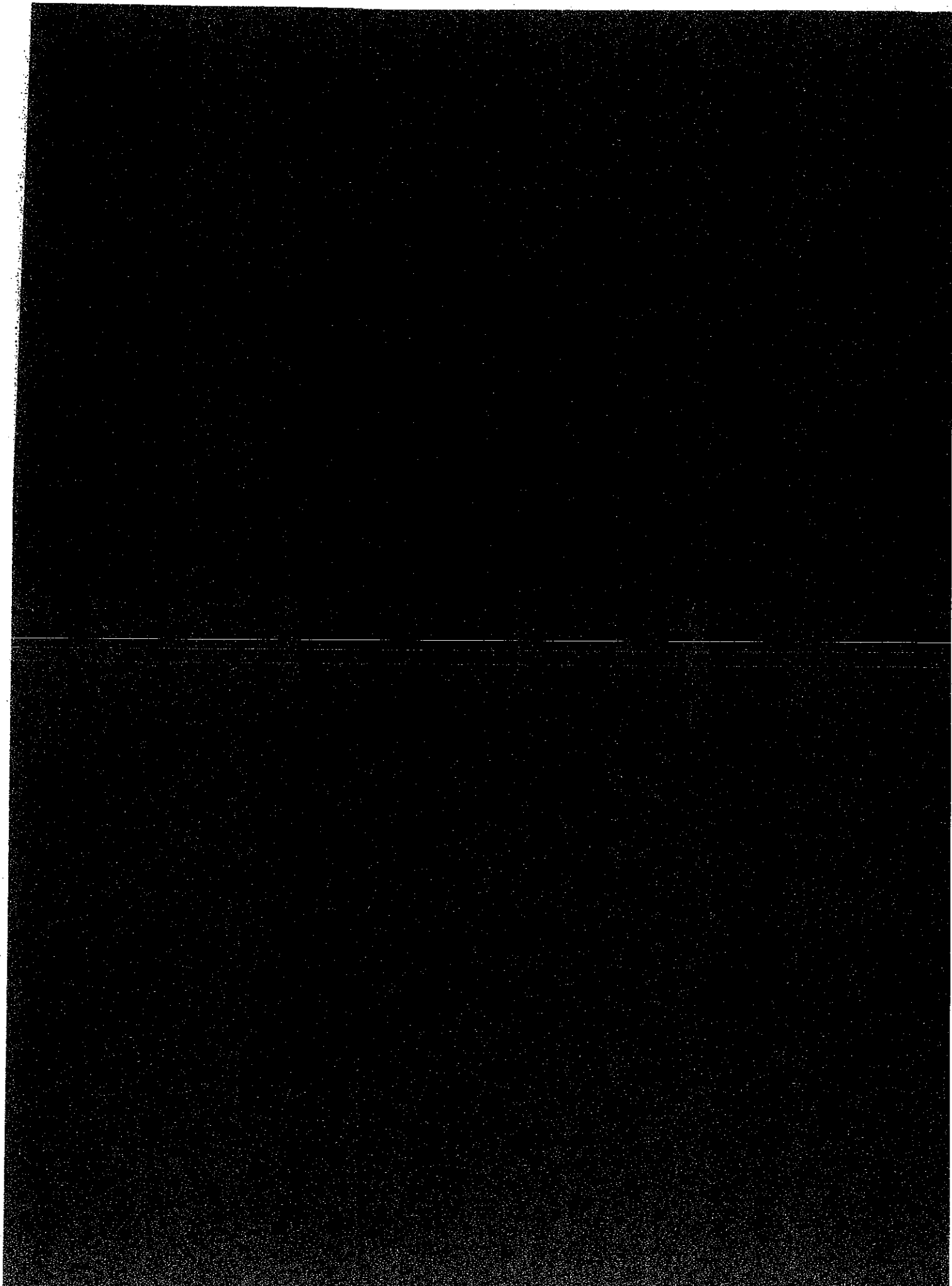
Consistent with the intent of West Deer Township to make the Zoning/Planning Administrative Assistant a full-time position, the Parties agree that the current base rate for 2020 of \$17.98 per hour for the Part-Time Zoning Assistant position will be replaced by the full-time Administrative Assistant rate of \$23.07.

Daniel J. Mator, Jr.
West Deer Township

John C. Winters, Business Agent
Teamsters Local Union No. 205

Date

Date



**AWARD: NIKE PARK DEVELOPMENT – RESTROOM REHABILITATION
PROJECT CONTRACT**

SEALED BIDS WERE RECEIVED ON FRIDAY, NOVEMBER 15, 2019
UNTIL 1:30 P.M. AT THE TOWNSHIP BUILDING – AT WHICH TIME THEY
WERE OPENED AND READ ALOUD.

***(MR. SHOUP WILL DISTRIBUTE THE BID RESULTS AND PROVIDE HIS
RECOMMENDATION AT THE MEETING)....***

MR. SHOUP.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE CONTRACT TO _____ FOR THE
RESTROOM REHABILITATION PROJECT AT THE NIKE PARK
DEVELOPMENT IN THE AMOUNT OF \$_____.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

21

REQUEST FOR BIDS

SEALED BIDS will be received by West Deer Township, Allegheny County, 109 East Union Road, Cheswick, Pennsylvania, 15024, until 1:30 p.m. on Friday, November 15, 2019, at which time they will be opened and read aloud. Bids may be considered and awarded at a meeting held by West Deer Township Supervisors on Wednesday, November 20, 2019, at 6:30 p.m. for the following:

Nike Park Development - Restroom Rehabilitation Project (DCNR-BRC-PRD-24-248)

Work will consist of rehabilitation of existing restrooms, construction of a dumpster enclosure and related appurtenances.

Proposals and Bid Documents can be obtained from Shoup Engineering Inc. (724-869-9560) from 8:00 a.m. to 5:00 p.m. weekdays, located at 329 Summerfield Drive, Baden, Economy Borough, Pennsylvania 15005 for a non-refundable fee of \$50.00, payable to Shoup Engineering prior to distribution. Call ahead to ensure the documents are ready.

Proposals must be submitted upon the original forms furnished by the Township.

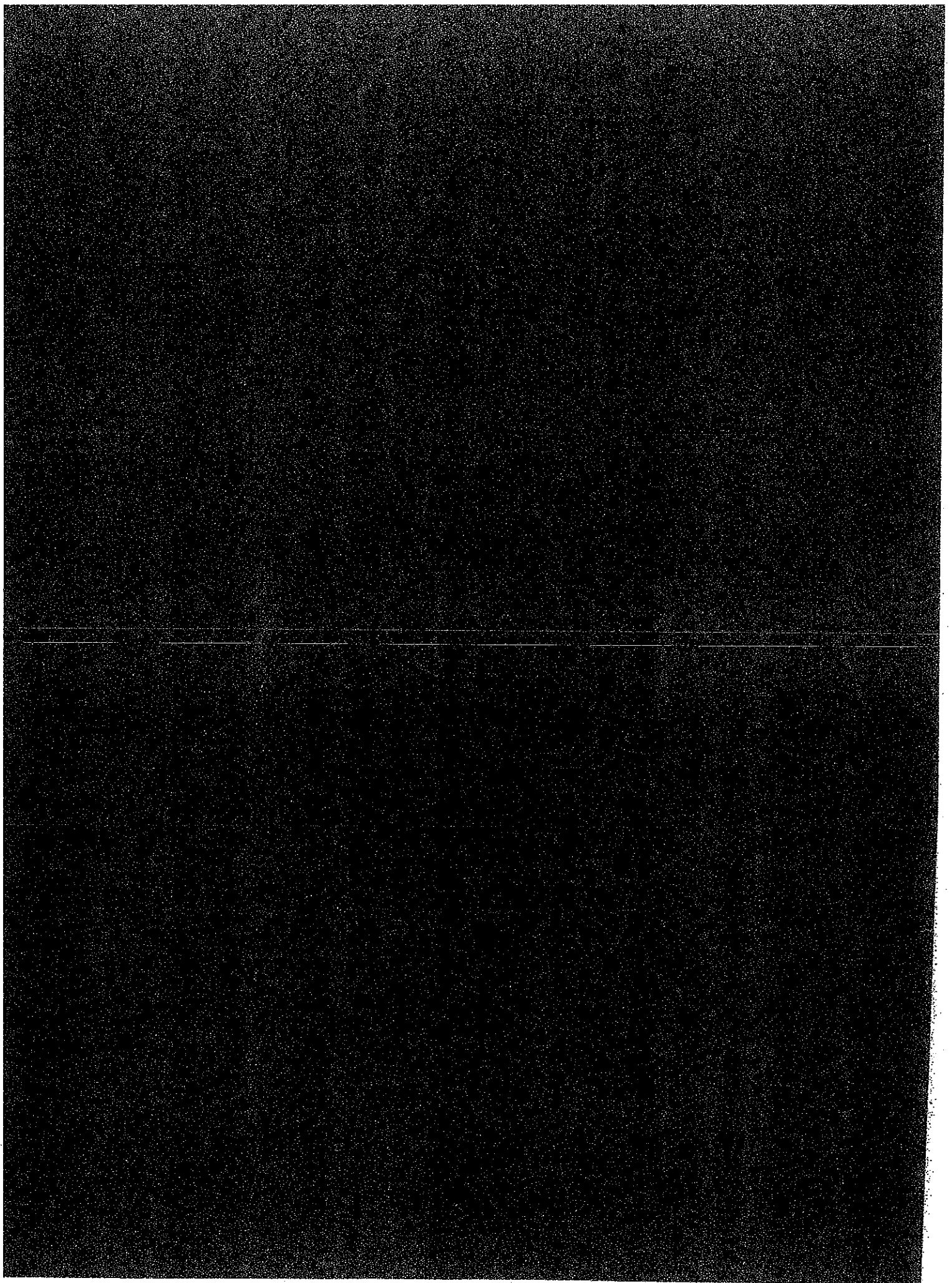
Pennsylvania Prevailing minimum wage rates will apply.

Each Bidder must submit a bid bond or cashier's check as bid security in the amount of ten percent (10%) of the bid amount made payable to the Township. No bids may be withdrawn within sixty (60) days after the date of opening.

A Performance Bond and a Payment Bond in the amount of 100% of the bid amount, and an 18-month Maintenance Bond in the amount of 10% of the contract amount will be required.

West Deer Township reserves the right to reject any or all bids either in whole or in part, to waive any informalities, and to alter the scope of work.

Daniel Mator, West Deer Township



DISCUSSION: VOLUNTEER FIRE COMPANIES

22

West Deer Township Volunteer Fire Company No. 3

4372 Gibsonia Road ~ Gibsonia, PA 15044

Station (724) 443-3351 ~ Fax (724) 443-4655 ~ Email: mail@westdeervfc3.com

Website: www.westdeervfc3.com

The West Deer Fire Departments/Company and EMS are providing a list of discussion points for future meetings as requested by the Chairwoman of the Board of Supervisors.

1. Tax relief (property and/or income) for volunteers (business members vs. firefighters) - State, County and Township (including fire tax)
2. Assistance with recruiting and retention activities (incentives as well as advertising)
3. Grant support through the municipality for grants that we cannot apply for on our own (building repairs), use of the township engineer
4. Agreed upon standards for fire, EMS, and Rescue training as well as monetary incentives to obtain these certifications
5. Investigating replacement value vehicle insurance
6. Training facility in the township
7. Township fuel system upgrade specifically with a key for each vehicle
8. Assistance with strategic planning for public safety as a whole
9. Input on building codes and regulations for new construction
10. Funding/Income - Fundraising, fire tax, Foreign Fire Relief, billing
11. Establish a partnership with the school district for recruiting, community service, training
12. Health Insurance / worker compensation insurance / AD&D / Life Insurance
13. Risk reduction efforts / fire prevention
14. Ensure through inspection/reporting that Fire systems within the township are maintained to recommended maintenance schedules
15. Create code for commercial structures and/or high hazard buildings to provide key boxes at the location for fire department use
16. Investigate / issue citations to owners for excessive false alarms (fines to go to fire departments)
17. Establish a standard of services available and provided by Fire / EMS
18. Emergency assistance provided by Public works and police. Training?
19. Junior Firefighter explorer program
20. Governmental support of Fire / EMS, support for ongoing legislation

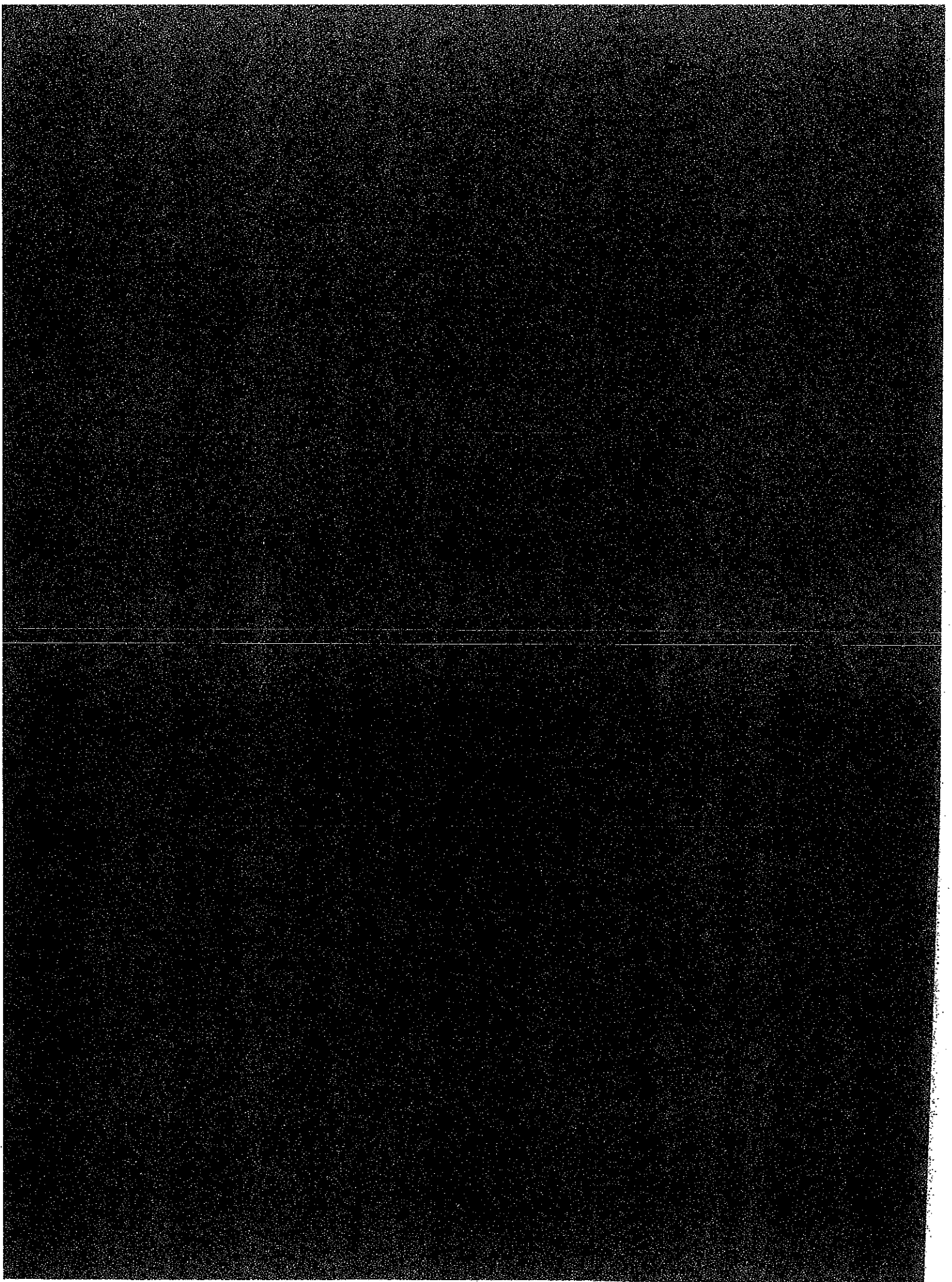
West Deer Township Volunteer Fire Company No. 3

4372 Gibsonia Road ~ Gibsonia, PA 15044

Station (724) 443-3351 ~ Fax (724) 443-4655 ~ Email: mail@westdeervfc3.com

Website: www.westdeervfc3.com

Respectfully,
Josh Wiegand, Chief
West Deer Twp. VFC #3



COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

OLD BUSINESS

24

NEW BUSINESS

25

**SET AGENDA / Regular Business Meeting
December 18, 2019**

6:00 p.m. – Public Hearing: McIntyre Heights PRD Conditional Use

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Registered Comments from the Public
5. Comments from the Public
6. 2020 Final Budget
 - Adoption: Resolution (2020 Budget)
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Report from the Parks & Recreation Board
14. Adoption: Resolution (Approval of the Firefighter Rosters)
15. Adoption: Resolution (5210 Middle Road Lateral Extension Project DCDBA)
16. Authorization: Hiring of Part-time Police Officer(s)
17. Committee Reports
18. Old Business
19. New Business
20. Set Agenda/January 6, 2020 Reorganization Meeting
21. Comments from the Public
22. Adjournment

26

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

27

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

28