WEST DEER TOWNSHIP SUPERVISORS REORGANIZATION MEETING



Monday
January 7, 2019
8:00 p.m.

wembers prese	ent:
Dr. DiSanti	
Mrs.Hollibaugh	
Mrs. Jordan	
Mr. Karpuzi	
Mr. Maudhuit	
Mrs.Romig	
Mr. Vaerewyck	

West Deer Township Board of Supervisors REORGANIZATION MEETING January 7, 2019 – 8:00 p.m.

1.	Call to	Order
^	B I I	C A 11

- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Nominate and Elect Chairperson for the Year 2019
- 5. Nominate and Elect Vice Chairperson for the Year 2019
- 6. Appointment: Township Auditor
- 7. Furnish Bonds
- 8. Re-establish Robert's Rules of Order
- 9. Depository for Funds
- 10. Facsimile Signature
- 11. Set Monthly Meeting Date and Time
- 12. Appointment: Delegate and Alternate (NHCOG)
- 13. Appointment: Delegate and Alternate (ACATO)
- 14. Appointment: Delegate and Alternate (ANTCC Committee)
- 15. Appointment: Police Secretary
- 16. Conferences
- 17. 2019 Board Appointments
 - A Planning Commission 2
 - B Zoning Hearing Board 1
 - C Deer Creek Drainage Basin Authority –
- 18. Set Agenda: January 16, 2019
- 19. Adjournment

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL

NOMINATE AND ELECT CHAIRPERSON FOR THE YEAR 2019

OPEN NOMINAT	IONS:		
	NOMINATES NOMINATES NOMINATES	(OPTIONAL)	
CLOSE NOMINA	TIONS.		
BY NAME - TO WEST DEER TO) APPOINT A NOM DWNSHIP BOARD C	. VOTE – BY STATING A NO INEE AS CHAIRPERSON O OF SUPERVISORS FOR THE TO VOTE FOR THEMSELVES	F THE
DR. DISANTI MRS. HOLLIBAU MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG MR. VAEREWYC			

NOMINATE AND ELECT VICE CHAIRPERSON FOR THE YEAR 2019

OPEN NOMINA	
	NOMINATES (OPTIONAL)
	NOMINATES (OPTIONAL)
CLOSE NOMINA	ATIONS.
VICE-CHAIRPE	TAKE A ROLL CALL VOTE TO APPOINT A NOMINEE AS RSON OF THE WEST DEER TOWNSHIP BOARD OF FOR THE YEAR 2019.
MRS. HOLLIBAI MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG	
MR. VAEREWY DR. DISANTI	CK



APPOINTMENT: TOWNSHIP AUDITOR

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT <u>MARK C. TURNLEY</u>, CERTIFIED PUBLIC ACCOUNTANT, AS THE TOWNSHIP AUDITOR OF WEST DEER TOWNSHIP FOR THE YEAR 2019.

MRS. JORDAN		 	
MR. KARPUZI		 	
MR. MAUDHUIT		 	
MRS. ROMIG		 	
MR. VAEREWYCK		 	
DR. DISANTI		 	
MRS.HOLLIBAUGH		 	



FURNISH BONDS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO FURNISH BONDS FOR THE TOWNSHIP MANAGER AND THE ADMINISTRATIVE PERSONNEL FOR THE YEAR 2019. THE BONDS WILL BE PAID FROM THE GENERAL FUND.

MR. KARPUZI	 	
MR. MAUDHUIT		
MRS. ROMIG	 	
MR. VAEREWYCK	 	
DR. DISANTI		
MRS.HOLLIBAUGH	 	
MRS. JORDAN	 	
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RE-ESTABLISH ROBERT'S RULES OF ORDER

MMMT	$\Lambda CTION$	DDEC			WISH TO	TVC
V V I I/\tag{\tag{\tag{\tag{\tag{\tag{\tag{	$\Delta C \cap C \cap A$	TACH: O	1111	DUARIJ	77 I I C	JIANE

I MOVE TO RE-ESTABLISH THE ROBERT'S RULES OF ORDER FOR THE YEAR 2019.

MR. MAUDHUIT	 	
MRS. ROMIG	 ·	
MR. VAEREWYCK	 	
DR. DISANTI	 	
MRS.HOLLIBAUGH	 	
MRS. JORDAN	 	
MR. KARPUZI		



DEPOSITORY FOR FUNDS

|--|

I MOVE TO DESIGNATE:

PNC BANK AND PLGIT (PA LOCAL GOVERNMENT INVESTMENT TRUST)

AS DEPOSITORIES FOR THE TOWNSHIP FUNDS FOR THE YEAR 2019.

MRS. ROMIG				
MR. VAEREWYCK			· · · · · · · · · · · · · · · · · · ·	
DR. DISANTI		<u></u>		
MRS. HOLLIBAUGH				
MRS. JORDAN				
MR. KARPUZI				
MR. MAUDHUIT				***************************************



FACSIMILE SIGNATURE

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE USE OF THE FACSIMILE STAMP SIGNATURE ON ALL OF THE WEST DEER TOWNSHIP ACCOUNTS.

MR. VAEREWYCK			
DR. DISANTI		 	
MRS. HOLLIBAUGH		 	
MRS. JORDAN		 	
MR. KARPUZI		 	
MR. MAUDHUIT			
MRS. ROMIG			
-			



SET MONTHLY MEETING DATE AND TIME

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO SET THE TOWNSHIP MEETING ON THE THIRD WEDNESDAY OF EACH MONTH AT 7:00 P.M. FOR THE YEAR 2019 AND EXECUTIVE SESSIONS AT 6:30 P.M., AS NEEDED, AND TO ADVERTISE IN ACCORDANCE WITH APPLICABLE LAWS.

DR. DISANTI	 	
MRS. HOLLIBAUGH	 	
MRS. JORDAN	 	
MR. KARPUZI	 	
MR. MAUDHUIT		
MRS. ROMIG		
MR. VAEREWYCK	 	

APPOINTMENT: DELEGATE AND ALTERNATE TO THE NORTH HILLS COUNCIL OF GOVERNMENTS FOR THE YEAR 2019

DELEGATE

<u> </u>	
WHAT ACTION DOES THE	BOARD WISH TO TAKE.
I MOVE TO APPOINT DELEGATE TO THE NORTH THE YEAR 2019.	AS THE HILLS COUNCIL OF GOVERNMENTS FOR
MOTIO	N SECOND AYES NAYES
MRS. HOLLIBAUGH MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG MRS.HOLLIBAUGH MR. VAEREWYCK	
<u>ALTERNATE</u>	
WHAT ACTION DOES THE I	BOARD WISH TO TAKE.
I MOVE TO APPOINT ALTERNATE DELEGATE TO GOVERNMENTS FOR THE	AS THE O THE NORTH HILLS COUNCIL OF YEAR 2019.
MOITOM	N SECOND AYES NAYES
MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG MR. VAEREWYCK DR. DISANTI MRS. HOLLIBAUGH	

APPOINTMENT: DELEGATE & ALTERNATE TO THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

DELEGATE

WHAT ACTION DOES	S THE BO	OARD WIS	SH TO T	AKE.		
I MOVE TO APPO DELEGATE TO THE TOWNSHIP OFFICIA	HE ALLI	EGHENY	COUN		THE VOI	
P	MOTION	SECONE	AYES	NAYES		
MR. KARPUZI MR. MAUDHUIT MRS. ROMIG MR. VAEREWYCK DR. DISANTI MRS. HOLLIBAUGH MRS. JORDAN	·					
<u>ALTERNATE</u>						
WHAT ACTION DOES	S THE BO	DARD WIS	SH TO T	AKE.		
I MOVE TO APPO ALTERNATE DELEGA OF TOWNSHIP OFFI	ATE TO T	THE ALLE	GHENY	COUNTY		
	MOTION	N SECOI	ND AYE	S NAYES	S	
MR. MAUDHUIT MRS. ROMIG MR. VAEREWYCK DR. DISANTI MRS. HOLLIBAUGH						
MRS. JORDAN MR. KARPUZI						



APPOINTMENT: DELEGATE AND ALTERNATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE

DELEGATE

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT DANIEL MATOR AS DELEGATE TO THE ALLEGHENY NORTH TAX COLLECTION COMMITTEE FOR THE YEAR 2019.

I\		SECONL	AYES	NAYES
MRS. ROMIG MR. VAEREWYCK DR. DISANTI MRS. HOLLIBAUGH MRS. JORDAN MR. KARPUZI MR. MAUDHUIT				
<u>ALTERNATE</u>				
WHAT ACTION DOES	STHE BO	DARD WIS	SH TO T	AKE.
I MOVE TO APPOINTHE ALLEGHENY NO YEAR 2019.		AX COLL	ECTION	AS AN ALTERNATE TO COMMITTEE FOR THE
	MOTIO	N SECO	ND AYE	S NAYES
MR. VAEREWYCK DR. DISANTI MRS. HOLLIBAUGH MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG				

APPOINTMENT: POLICE SECRETARY

WITH PAM TEDESCO RETIRING FEBRUARY 28, 2019, THE TOWNSHIP ADVERTISED AND INTERVIEWED APPLICANTS TO FILL HER POSITION OF POLICE SECRETARY. THE BOARD VOTED TO HIRE DEBRA PFEIFFER AT THEIR DECEMBER MEETING, BUT MS. PFEIFFER RESCINDED HER ACCEPTANCE OF THE OFFER.

POLICE CHIEF JON LAPE AND TOWNSHIP MANAGER DANIEL MATOR ARE RECOMMENDING THE HIRING OF JENNIFER BORCZYK.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE JENNIFER L. BORCZYK AS A FULL-TIME EMPLOYEE OF WEST DEER TOWNSHIP AND APPOINT HER THE POLICE SECRETARY EFFECTIVE JANUARY 22, 2019.

DR. DISANTI	 	
MRS. HOLLIBAUGH	 	
MRS. JORDAN		
MR. KARPUZI		
MR. MAUDHUIT	 	
MRS. ROMIG	 	
MR. VAEREWYCK	 	
IVIN. VAENEVVIUN		

CONFERENCES

THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS 2019 SEVEN SPRINGS CONFERENCES ARE HELD IN THE SPRING AND FALL.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE BOARD MEMBERS TO ATTEND THE SPRING AND FALL CONFERENCES OF THE ALLEGHENY COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS AND EXPENSES TO BE REIMBURSED FOR THE BOARD MEMBERS.

MRS. HOLLIBAUGH			
MRS. JORDAN			
MR. KARPUZI			
			
MR. MAUDHUIT			
MRS. ROMIG			
			
MR. VAEREWYCK			
DR. DISANTI			
DIX. DIO/ ((4))			

2019 BOARD APPOINTMENTS

AS OF DECEMBER 31, 2018, THERE ARE VACANCIES ON THE PLANNING COMMISSION, ZONING HEARING BOARD, & THE DEER CREEK DRAINAGE BASIN AUTHORITY.

THE TOWNSHIP ADVERTISED FOR ALL OF THE VACANCIES AND LETTERS OF INTERESTS ARE ATTACHED.

PLANNING COMMISSION – TWO APPOINTMENTS

TWO MEMBERS' TERMS EXPIRED ON DECEMBER 31, 2018.

- SUZANNE L. GARLENA
- ALAN M. BANKS

BOTH MS. GARLENA & MR. BANKS REQUESTED REAPPOINTMENTS, AND THEIR LETTERS ARE ATTACHED.

THE TOWNSHIP RECEIVED ONE OTHER LETTER OF INTEREST FROM PATRICK D. STARK (ATTACHED).

I MOVE TO APPOINT ______ AS A MEMBER OF THE PLANNING COMMISSION FOR A FOUR YEAR TERM TO EXPIRE DECEMBER 31, 2022.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

PLANNING COMMISSION (CON'T ON NEXT PAGE)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOIN PLANNING COMMIS DECEMBER 31, 2022	SSION				IBER OF THE TO EXPIRE
M	IOTION	SECOND	AYES	NAYES	
MRS. JORDAN					
MR. KARPUZI					
MR. MAUDHUIT					
MRS. HOLLIBAUGH					
MRS. ROMIG					
MR. VAEREWYCK					
DR. DISANTI					

Cathy Sopko

From: William Payne <wpayne@westdeertownship.com>

Sent: Friday, November 30, 2018 12:55 PM

To: Cathy Sopko

Subject: FW: Planning Commission

RECEIVED

NOV 30 2018

WEST DEER TOWNSHIP

----Original Message----

From: Garlena [mailto:sgarlena@yahoo.com] Sent: Friday, November 30, 2018 12:49 PM

To: wpayne@westdeertownship.com

Subject: Planning Commission

Hi Bill,

I enjoy participating in the Planning Commission meetings as a board member and having the opportunity to have a positive impact within the community. I would like to be considered for the vacancy and continue with the role.

If you have any questions or need additional information, please let me know!

Thank you, Suzanne

Sent from my iPhone

RECEIVED
NOV 2 7 2018
WEST DEER TOWNSHIP

November 27, 2018

Alan M. Banks, RLA 201 Spruce Lane Gibsonia, PA 15044

West Deer Township Board of Supervisors 109 East Union Road Cheswick, PA 15024

Re: Planning Commission Seat

To Whom It May Concern:

Please accept this as my letter of intent to retain my seat on the West Deer Township Planning Commission. As an interested member of our community, I would like to volunteer my time, skills, and talents to assist in planning the future of our township.

As a Registered Landscape Architect in the State of Pennsylvania, my professional experience with both commercial and residential development affords me a unique understanding of planning and land development.

I respectfully request your support in being re-appointed to the West Deer Township Planning Commission.

Thank you for your time and consideration.

Sincerely,

Alan M. Banks, RLA

December 1, 2018

West Deer Township Board of Supervisors

109 East Union Road

Cheswick, PA 15024

RE: Letter of Interest, West Deer Township Planning Commission

Dear Members of the Board:

Please accept this as my formal Letter of Interest for the West Deer Township Planning Commission.

By way of introduction, my name is Patrick Stark and I have been a resident of West Deer Township for over 5 years. Prior to living in West Deer, I lived in Hampton Township where I served on the Environmental Advisory Council for two terms and was elected Vice Chairman. My participation ended when my family moved to West Deer to raise our children in a more rural setting.

Professionally, I am the Vice President of Environmental Health and Safety, US Operations for Stella-Jones Corporation. I earned my Bachelor's Degree in Environmental Science from Slippery Rock University and my Master's Degree in Environmental Science and Management from Duquesne University. In my capacity as Vice President, I participate in several industry and trade associations where I serve as Chairman of Creosote Council, Vice Chair of the American Wood Protection Association, and a member of the Board of Directors for the Treated Wood Council.

My family is enjoying participating in our new community. My wife, Amy Stark, currently serves on the West Deer Township Parks and Recreation Board and I would like the opportunity to become more active in the West Deer community as well by becoming a member of the Planning Commission.

Thank you for your consideration, and I look forward to hearing from you.

Best Regards,

Patrick D. Stark

115 Hemphill RD

Tarentum, PA 15084

724-265-4238

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• ZONING HEARING BOARD - ONE APPOINTMENT

ONE MEMBERS' TERM EXPIRED ON DECEMBER 31, 2018.

• SEAN PARKINSON

MR.	PARKINSON	REQUESTED	REAPPOINTMENT.
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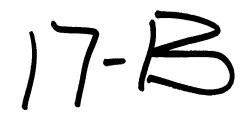
(LETTER ATTACHED)

THE TOWNSHIP DID NOT RECEIVE ANY OTHER LETTERS OF INTEREST.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE 7	TO APPOIN	Τ				AS	A MEM	BER	OF T	HE
ZONING	HEARING	BOARD	FOR	Α	FIVE	YEAR	TERM	TO	EXP	IRE
DECEMB	ER 31, 202	3.								

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI MR. MAUDHUIT				
MRS. ROMIG				
MR. VAEREWYCK			_	
DR. DISANTI MRS. HOLLIBAUGH				
MRS. JORDAN				

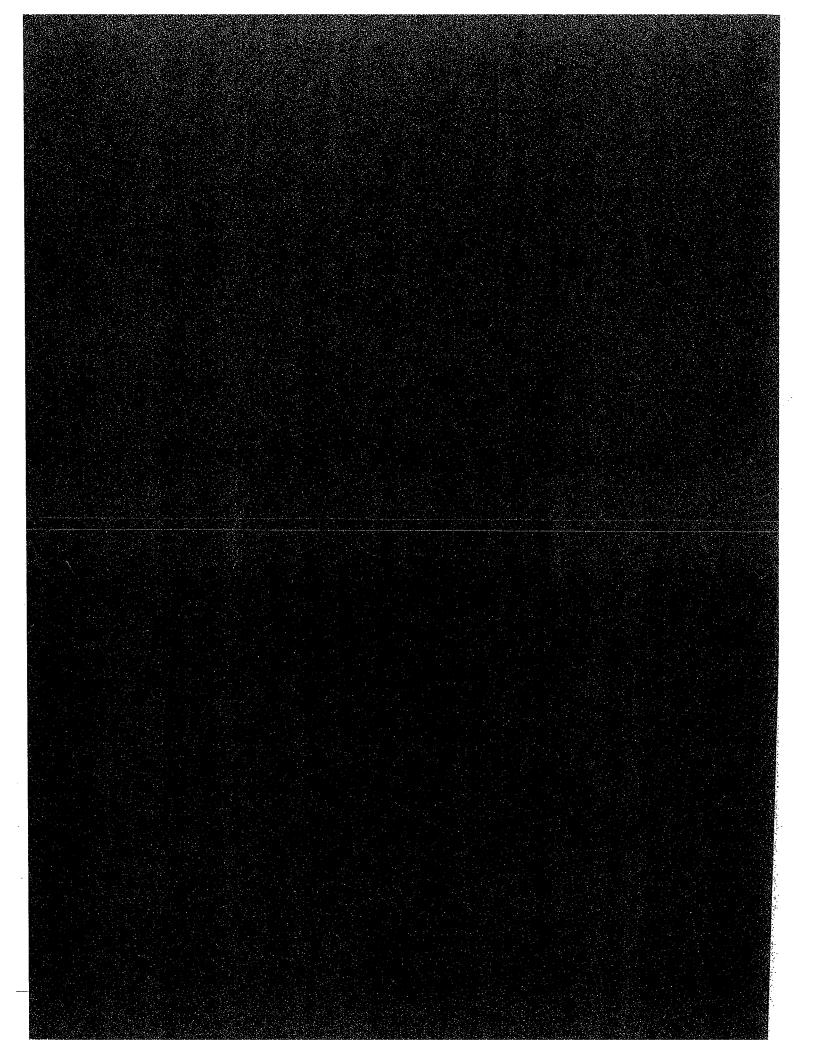


Sean Parkinson would like to be appointed on the West Deer Zoning Board for the next term.

Sean Parkinson 1895 Saxonburg Blvd Farentum, Pa 15084 724-664-1569 RECEIVED
NOV 2 9 2018
WEST DEER TOWNSHIP

Γhank you,

Sean Parkinson



DEER CREEK DRAINAGE BASIN AUTHORITY – ONE APPOINTMENT

IN 2018, WEST DEER TOWNSHIP HAD FOUR MEMBERS AND INDIANA TOWNSHIP HAD FIVE MEMBERS SERVE ON THE DEER CREEK DRAINAGE BASIN AUTHORITY.

IN 2019, WEST DEER TOWNSHIP WILL HAVE FIVE MEMBERS AND INDIANA TOWNSHIP WILL HAVE FOUR MEMBERS SERVE ON THE DEER CREEK DRAINAGE BASIN AUTHORITY.

THE TOWNSHIP I FOLLOWING RESI		ER OF INTEREST FROM THE
1) DAVID TROC	CKI	
(LETTER ATTACH	ED)	
WHAT ACTION DO	DES THE BOARD WISH	TO TAKE.
DEER CREEK DRA TO EXPIRE DECE	AINAGE BASIN AUTHOF MBER 31, 2023.	AS A MEMBER OF THE RITY FOR A FIVE YEAR TERM
M	OTION SECOND AYES	S NAYES
MR. VAEREWYCK DR. DISANTI	<u> </u>	

MRS. HOLLIBAUGH

MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG

17-6

RECEIVED
NOV 1 3 2018
WEST DEER TOWNSHIP

November 8, 2018

1569 Saxonburg Blvd. Tarentum, PA 15084

Mr. Daniel Mator, Manager West Deer Township 109 East Union Road Cheswick, PA 15024

Dear Mr. Mator:

I would like request that I be reappointed to the Deer Creek Drainage Basin Authority. I previously served on the board from January 2007 – December 2017. I enjoyed my tenure and worked on various sewage projects that provided sewage to many residents throughout the township.

Through my employment with the Allegheny County Health Department, I have a vast knowledge of sewage systems as well as sewer line maintenance.

I would appreciate any consideration you will give me when appointing a new board member to the authority.

Sincerely, Trocki

David Trocki

cc: West Deer Township Board of Supervisors - S. Hollibaugh, Chairwoman, R. DiSanti, B. Jordan, A. Karpuzi, S. Maudhuit, J. Romig, G. Vaerewyck

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SET AGENDA: JANUARY 16, 2019

6:30 p.m. -- Executive Session

7:00 p.m. - Regular Business Meeting

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Executive Session Held
- 5. Registered Comments from the Public
- 6. Comments from the Public
- 7. Accept minutes
- 8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
- 9. Police Chief's Report
- 10. Building Inspector/Code Enforcement Officer's Report
- 11. Report from the Parks & Recreation Board
- 12. Engineer's Report
- 13. 2019 Salvage Yard License Applications
 - A. Blazczak Salvage, Inc.
 - B. Catanese Brothers Salvage
 - C. IAA Acquisition Corp.
 - D. Smullin Recycling
- 14. Two 2019 F550 Dump Trucks
- 15. One 2019 JCB Skid Steer
- 16. Old Business
- 17. New Business
- 18. Set Agenda: February 20, 2019
- 19. Comments from the Public
- 20. Adjournment



ADJOURNMENT

ATP.M.					
1	MOTION	SECOND	AYES N	IAYES	
DR. DISANTI MRS.HOLLIBAUGH MRS. JORDAN MR. KARPUZI MR. MAUDHUIT MRS. ROMIG MR. VAEREWYCK					