

**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**



July 18, 2018

6:30 p.m./Executive Session

7:00 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
July 18, 2018**

**6:30 pm: Executive Session
7:00 pm: Regular Business Meeting**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Executive Session**
5. **Registered Comments from the Public**
6. **Comments from the Public**
7. **Accept minutes**
8. **Monthly Financial Report**
 - A. **Finance Officer's Report**
 - B. **List of Bills**
 - C. **Tax Refunds**
9. **Police Chief's Report**
10. **Building Inspector / Code Enforcement Officer's Report**
11. **Report from the Parks and Recreation Board**
12. **Engineer's Report**
13. **Adoption: Ordinance No. 423 (Charter Referendum – Supervisor Compensation)**
14. **Adoption: Ordinance No. 424 (Charter Referendum – Procedure for Vacancies)**
15. **Adoption: Ordinance No. 425 (Charter Referendum – Administrative Updates)**
16. **Adoption: Ordinance No. 426 (Charter Referendum – Actions Requiring Ordinances)**
17. **Advertisement: Ordinance No. 427 (Road List Restatement)**
18. **Accept Resignation: Part-Time Police Officer**
19. **Authorization: Hire Part-Time Police Officer**
20. **Authorization: Sale of Police Vehicle**
21. **Authorization: Nike Site Landscaping**
22. **Authorization: Speed Training Clinic**
23. **Discussion: Social Media**
24. **Committee Reports**
25. **Old Business**
26. **New Business**
27. **Set Agenda: August 15, 2018**
28. **Comments from the Public**
29. **Adjournment**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session Held

REGISTERED COMMENTS FROM THE PUBLIC

- None

5

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

6

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JUNE 20, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE JUNE 20, 2018 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr., Beverly Jordan, Shawn Maudhuit, and Gerry Vaerewyck. Members absent: Arlind Karpuzi and Joyce A. Romig. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Happel; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss two personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Jordan to accept the minutes of the May 16, 2018 meeting as presented. A roll call vote was taken. Members voting yes, Mrs. Jordan, Mr. Maudhuit, Dr. DiSanti, and Mrs. Hollibaugh. Member abstaining, Mr. Vaerewyck (absent at meeting).

Motion carried, 4-yes, 0-no, and 1-abstention.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 May 2018

I - GENERAL FUND:

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,729,141.81	3,371,208.79	57.92%
Expenditures	504,110.09	1,657,910.76	28.48%

Cash and Cash Equivalents:

Sweep Account

2,040,463.64

3,698,374.40**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted

35,993.86

Fire Tax Fund:

Sweep Account - Restricted

110,350.45

State/Liquid Fuels Fund:

Sweep Account - Restricted

426,648.64

572,992.95**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved

806,065.17

Capital Reserve Fund:

Sweep Account - Reserved

349,745.97

1,155,811.14**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

0.00

0.00**TOTAL CASH BALANCE 05/31/18****5,427,178.49****Interest Earned May 2018****706.69**

	<u>05/1/2018</u>	<u>May</u>	<u>05/31/2018</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	\$238,553.18	\$2,607.94	\$238,553.18
NexTier Bank VFC #2	\$450,000.00	\$2,680.96	\$448,725.28

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to approve the Finance Officer's Report as submitted.

Motion carried unanimously 5-0.

LIST OF BILLS

Best Wholesale Tire Co., Inc.....	3742.93
Culverts, Inc.	6988.00
Dell Marketing LP.....	1063.92
Griffith, McCague & Happel, PC.....	997.50
Hampton Concrete Products, Inc.....	258.00
Hei-Way, LLC.....	2235.31
Jordan Tax Service, Inc.	1295.83
Kress Tire.....	834.76
MRM Property & Liability Trust	107662.00
North Hills COG CATV Fund	5000.00
Office Depot.....	237.37
Shoup Engineering Inc.	675.00
Staley Communications.....	194.97
The Lane Construction Corporation.....	1962.91
Tristani Brothers, Inc.....	1249.97
Walsh Equipment	11174.15
Wine Concrete Products, Inc.....	2520.00

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices.

Motion carried unanimously 5-0.

POLICE CHIEF’S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of May 2018. A copy of the report is on file at the Township. Questions and comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER’S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of May 2018. A copy of the report is on file at the Township. Questions and comments followed.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, was present and provided and read a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ENGINEER’S REPORT

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2018 Road Improvement Project
 - Contracts have been executed for the hot mix asphalt, cold mix asphalt, and seal coating work with Youngblood Paving and Russell Standard Corporation.
- Cedar Ridge Storm Sewer Rehabilitation

- Jet Jack has nearly completed all the internal televising and cleaning work. They will be lining storm sewer pipes during the week of June 18th.
- EMS Subdivision
 - Survey work on the Deer Lakes School District and EMS properties is being performed and the subdivision plat will be reviewed by the Township Planning Commission at their July 2018 meeting.

Development/Subdivision Reviews

- Forbes Plan
 - Four reviews of this two-lot subdivision on Deer Creek Road were performed – on 12 April 2018, 23 April 2018, 16 May 2018, and 12 June 2018 – and review letters were issued to the Township.

RESOLUTION NO. 2018-4 (ACT 537 SEWAGE FACILITIES PLAN UPDATE)

RESOLUTION NO. 2018-4
A RESOLUTION OF WEST DEER TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA
FOR ACT 537 SEWAGE FACILITIES PLAN UPDATE

Mr. Shoup commented on correspondence received by the Township directed to the Allegheny Valley Joint Sewage Authority from the DEP in regard to the review of the Act 537 Plan Update. It pointed out that the Plan lacked supportive resolutions by West Deer Township and Richland Township, and raised other deficiencies in the Plan. Mr. Shoup also mentioned that Mr. Mator was contacted by the Manager of the Allegheny Valley Joint Sewage Authority, and was told they would not be signing-off on future planning modules for both Richland and West Deer Townships until the resolutions were received.

Mr. Shoup then explained the effect such an action would have on planning modules submitted to DEP, and informed the Board that Richland Township also had a meeting that night and were planning on adopting their resolution. Mr. Shoup stated that the goal of both townships was to have AVJSA address the two year/ten year storm sewer issue, and that it looks like West Deer and Richland's delay had led the DEP to require they do just that.

Supervisor Jordan asked Mr. Mator what his impression was, and he responded by reminding the Board that the reason they tabled the action in the past was so that the DEP could arrange a meeting between the parties, hear the concerns of the townships regarding the two year/ten year argument, and all in an attempt to save the residents money. He added that had the DEP agreed with the Allegheny Valley Authority, then "at least the Board could tell the residents they tried."

After much discussion, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to adopt Resolution No. 2018-4 – the Act 537 Sewage Facilities Plan Update – adopting and submitting to Pennsylvania Department of Environmental Protection for its approval the Act 537 Sewage Facilities Plan Update.

Motion carried unanimously 5-0.

ADVERTISEMENT: CHARTER REFERENDUM ORDINANCES

The Charter Commission is recommending the Board of Supervisors begin the process of sending five recommendations to the voters in the November General Election. The first step is to advertise the ordinances. The Board received copies of the ordinances and the Board will consider adoption of the ordinances at their 18 July 2018 meeting.

Ordinance No. 423 would allow for compensation of Supervisors.

Ordinance No. 424 would clarify individual Supervisor authority.

Ordinance No. 425 would remove illegal language regarding Supervisor vacancies.

Ordinance No. 426 would make date, gender, and grammatical changes.
Ordinance No. 427 would update the list of actions which require ordinances.

The actual numbering of the ordinances is subject to change depending upon the outcome of each.

ORDINANCE NO. 423

MOTION BY Supervisor Vaerewyck to reject the advertisement of Charter Referendum Ordinance No. 423 allowing for compensation of Supervisors.

MOTION FAILS FOR LACK OF A SECOND.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the advertisement of Charter Referendum Ordinance No. 423 allowing for compensation of Supervisors. A roll call vote was taken. Members voting yes: Dr. DiSanti, Mrs. Jordan, Mr. Maudhuit, and Mrs. Hollibaugh. Member voting no: Mr. Vaerewyck.

Motion carried 4-yes and 1-no.

ORDINANCE NO. 424

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to reject the advertisement of Charter Referendum Ordinance No. 424 clarifying individual Supervisor authority. A roll call vote was taken. Members voting yes: Mr. Maudhuit, Mr. Vaerewyck, and Dr. DiSanti. Members voting no: Mrs. Jordan and Mrs. Hollibaugh.

Motion carried to reject 3-yes and 2-no.

ORDINANCE NO. 425

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Jordan to authorize the advertisement of Charter Referendum Ordinance No. 425 removing illegal language regarding Supervisor vacancies.

Motion carried unanimously 5-0.

ORDINANCE NO. 426

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the advertisement of Charter Referendum Ordinance No. 426 making date, gender, and grammatical changes.

Motion carried unanimously 5-0.

ORDINANCE NO. 427

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Maudhuit to authorize the advertisement of Charter Referendum Ordinance No. 427 updating the list of actions which require ordinances.

Motion carried unanimously 5-0.

ADVERTISEMENT: PART-TIME POLICE OFFICER(S)

The Board received a memo from the Chief of Police requesting the Board to advertise for the hiring of part-time police officer(s).

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Jordan to authorize the advertisement for the hiring of part-time police officer(s).

Motion carried unanimously 5-0.

ADVERTISEMENT: SALE OF POLICE VEHICLE

The Chief requested the Board to authorize the advertisement for the sale of the following police vehicle:

2014 Dodge Charger
4.6 Liter V8 Automatic Transmission
Color: Gray
Approximately 102,233 miles
Inspection Expires: April 2019
AS IS CONDITION

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor DiSanti to authorize the advertisement for the sale of the 2014 Dodge Charger, AS IS CONDITION.

Motion carried unanimously 5-0.

APPROVAL: FORBES SUBDIVISION PLAN

As per the request by the applicants/owners, the Board tabled the Forbes Plan at their May 16th meeting.

The Planning Commission approved the Forbes Subdivision Plan at their 26 April 2018 meeting. This is a two lot subdivision located at 997 Deer Creek Road in the R-Rural Estate Zoning District – to separate the residence from the business (barn).

Lot 1 (Residence) to be 3.00 acres
Lot 2 (Barn) to be 6.68 acres

The Planning Commission recommended approval of the Forbes Subdivision Plan contingent on:

1. Establish easement for sewage disposal backup site location on Lot 1 that is dedicated for use by Lot 2. Said easement shall also provide access to backup site from Lot 2.
2. Mr. Payne to meet on site and review buffering between Lots 1 and 2. Provide sketch of any additional buffering and existing plantings.
3. Address any items on Shoup Engineering's letter dated 23 April 2018.
4. Add primary and backup sewage sites to plan.

The Zoning Hearing Board meeting was held on May 10th regarding the variances associated with the subdivision and was approved.

Mr. Shoup submitted a review letter dated 12 June 2018 indicating he has found the comments contained in his previous review letters have been adequately addressed and has no additional comments concerning the plan.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Forbes Subdivision Plan as per the recommendation by the Planning Commission contingent on the above listed items and review letter submitted by Mr. Shoup.

Motion carried unanimously 5-0.

AUTHORIZATION: 2019 ROAD PROGRAM LIST

The Public Works Committee met and are recommending the following preliminary roads for the 2019 Road Program:

Havencrest Drive, Richenbach Road, Crestwood Drive, Dawn Road, Skyview Terrace, Paradise Drive, Kaufman Road, Dawson Road, Blanchard Road, Hemphill Road, Walnut Street, Oak Street, and Beechnut Street.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to authorize the Township Engineer to complete the engineering for the potential roads listed as part of the 2019 Road Program, and to notify all utility companies of the same.

Motion carried unanimously 5-0.

AUTHORIZATION: SPEED TRAINING CLINIC:

The Township received an email from resident Brandon Williams, who is requesting permission to run a Speed and Agility Program at Moskala Field in Bairdford Park.

Deer Lakes Youth Soccer – The organization which uses the field – notified the Township that they support the program and are willing to work with Mr. Williams in regard to scheduling.

The Board had questions for Mr. Williams and would like him to be present at the next meeting. MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to table the use of Moskala Field for Mr. Brandon Williams' Speed and Agility Program for the Calendar Year 2018.

Motion carried unanimously 5-0.

AUTHORIZATION: WEB SITE VIDEO

Vendor CGI, Inc., met with the Township Manager last year at a conference and discussed adding videos to the Township website. These videos will serve to market the Township and give "A Welcome Message" to those who visit the website. There is no cost for this service, and the Board received copies of the documentation.

Mr. Vaerewyck commented on the current Township web site.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the Township Manager to enter into an agreement with CGI Communications to provide videos for the Township's website. A roll call vote was taken. Members voting yes: Dr. DiSanti, Mrs. Jordan, Mr. Maudhuit, and Mrs. Hollibaugh. Member voting no: Mr. Vaerewyck.

Motion carried, 4-yes and 1-no.

RATIFICATION: BAIRDFORD PARK PLAYGROUND WORK

At the last meeting, the Board discussed the need for an additional \$4,072.00 of curbing, mulch, and labor for the Bairdford Park playground due to a larger footprint than was anticipated.

In addition, the backfilling and planting of grass upon completion of the installation of the playground created a hazard for children that the Public Works crew was not able to address in a timely manner. Therefore, Hollibaugh Landscaping was contacted to backfill, grade, seed, and fertilize the area surrounding the play area at a cost of \$4,850.00 for materials and labor.

The Board received copies of the invoices from both contractors.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to ratify the payment of \$4,072.00 to Bramble & Company for the additional cost for the Bairdford Park Playground material and labor as per the attached invoice.

Motion carried unanimously 5-0.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to ratify the payment of \$4,850.00 to Hollibaugh Landscaping for the backfilling, grading, seeding, and fertilizing of the area surrounding the new playground at Bairdford Park as per the attached invoice.

Mr. Vaerewyck questioned if there were other quotes received. Mr. Mator indicated there were not due to the fact that there was a huge drop-off in front of the playground equipment when Bramble & Company was done which constituted an emergency.

A roll call vote was taken. Members voting yes: Mr. Vaerewyck, Dr. DiSanti, Mrs. Jordan, and Mr. Maudhuit. Member abstaining: Mrs. Hollibaugh.

Motion carried, 4-yes, and 1-abstention.

Mr. Vaerewyck recommended that in the future the Township receive more bids by other contractors in spending that amount of money. Mr. Mator agreed, said that the Township normally secures more bids, but stated that the drop-off created an urgency that does not normally exist.

Mrs. Jordan indicated she – as the Chairwoman of the Parks and Recreation Committee – spoke with Mr. Mator regarding the issue, and confirmed the danger. She stated that kids were playing in the area and it wasn't worth the risk of someone getting hurt.

There was some additional discussion on this issue.

DISCUSSION EMS PROPERTY TRANSFER UPDATE

Mr. Shoup indicated in his report that the survey work on the Deer Lakes School District and EMS properties are being performed and the EMS subdivision plat will be reviewed by the Planning Commission at their July meeting and by the Supervisors at their August meeting.

Mr. Happel indicated all of the documents should be prepared within the next 30 days and reviewed by all of the parties involved.

DISCUSSION: SOCIAL MEDIA

Mrs. Jordan asked if the Board can table this discussion until Mr. Karpuzi is present.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – EMS Committee
- 2) Mrs. Romig – ABSENT – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – ABSENT – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – ABSENT – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti requested the Board consider a new Winter Maintenance Agreement with PennDOT for Airport Hill and Russellton Creighton Road to Crawford Run Road for an easy access to turn around. Mr. Mator indicated PennDOT will usually mail out the new Agreement around August or September, and he anticipated the Board discussing the matter at that time. Supervisor DiSanti was appreciative of this information.
- Chairwoman Hollibaugh indicated both she and Dr. DiSanti attended the Memorial Day service at the Municipal Building and both complimented the Veterans on always doing such a good job.

NEW BUSINESS

- Mr. Mator commented on the necessity for bids for the Nike Site landscaping. He mentioned this has to be done in phases, and that a portion of the Budget was dedicated to the second phase. He asked that it be placed on the July agenda.

SET AGENDA: REGULAR BUSINESS MEETING

18 July 2018

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Adoption: Charter Ordinances
14. Advertisement: Road List Restatement Ordinance
15. Committee Reports

16. Old Business
17. New Business
18. Set Agenda/15 August 2018
19. Comments from the Public
20. Adjournment

Items Added:

- *Speed Training Clinic
- *Social Media Discussion
- *Hire Police Officer
- *Sell Police Vehicle
- *Nike Site Landscaping

COMMENTS FROM THE PUBLIC

- Mr. Jim Cesnick, Michael Road – Mr. Cesnick commented on:
 - Gas line repairs
 - Speed training
 - EMS mergers

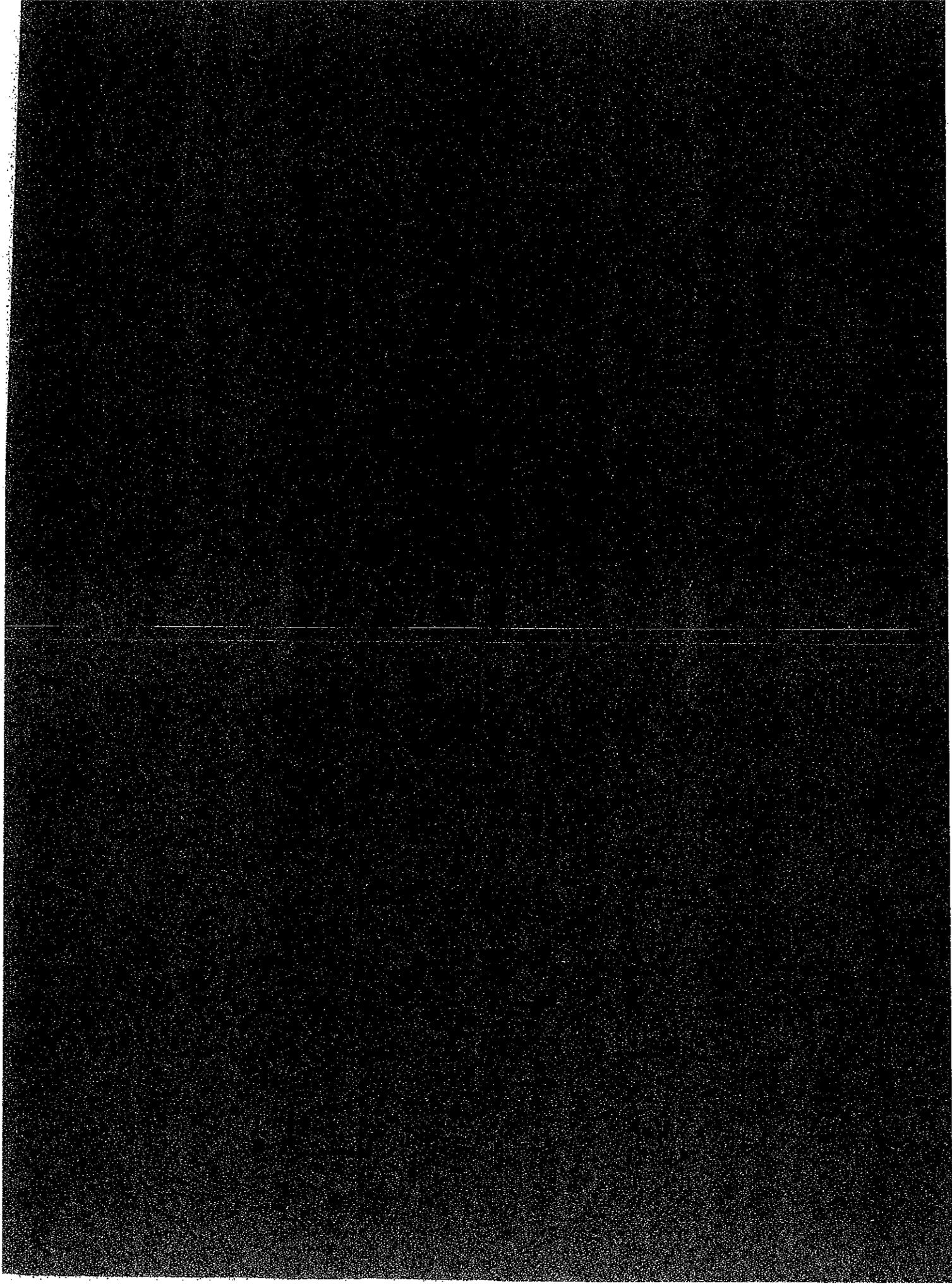
EXECUTIVE SESSION:

At this time, the Board held an Executive Session to discuss one employee issue.

ADJOURNMENT

Board adjourned after the Executive Session.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) **FINANCE OFFICER'S REPORT**

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
June 30, 2018

I - GENERAL FUND:

	<u>June</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	348,017.99	3,719,226.78	63.90%
Expenditures	452,252.45	2,113,906.14	36.32%

Cash and Cash Equivalents:

Sweep Account		<u>1,871,746.33</u>	<u>1,871,746.33</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted		29,171.91	
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Fire Tax Fund:

Sweep Account - Restricted		102,921.88	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		<u>427,216.25</u>	
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559,310.04

Investments:

Operating Reserve Fund:

Sweep Account - Reserved		806,095.20	
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Capital Reserve Fund:

Sweep Account - Reserved		<u>349,751.23</u>	
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1,155,846.43

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	<u>0.00</u>
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TOTAL CASH BALANCE 6/30/18

3,586,902.80

Interest Earned June 2018

743.54

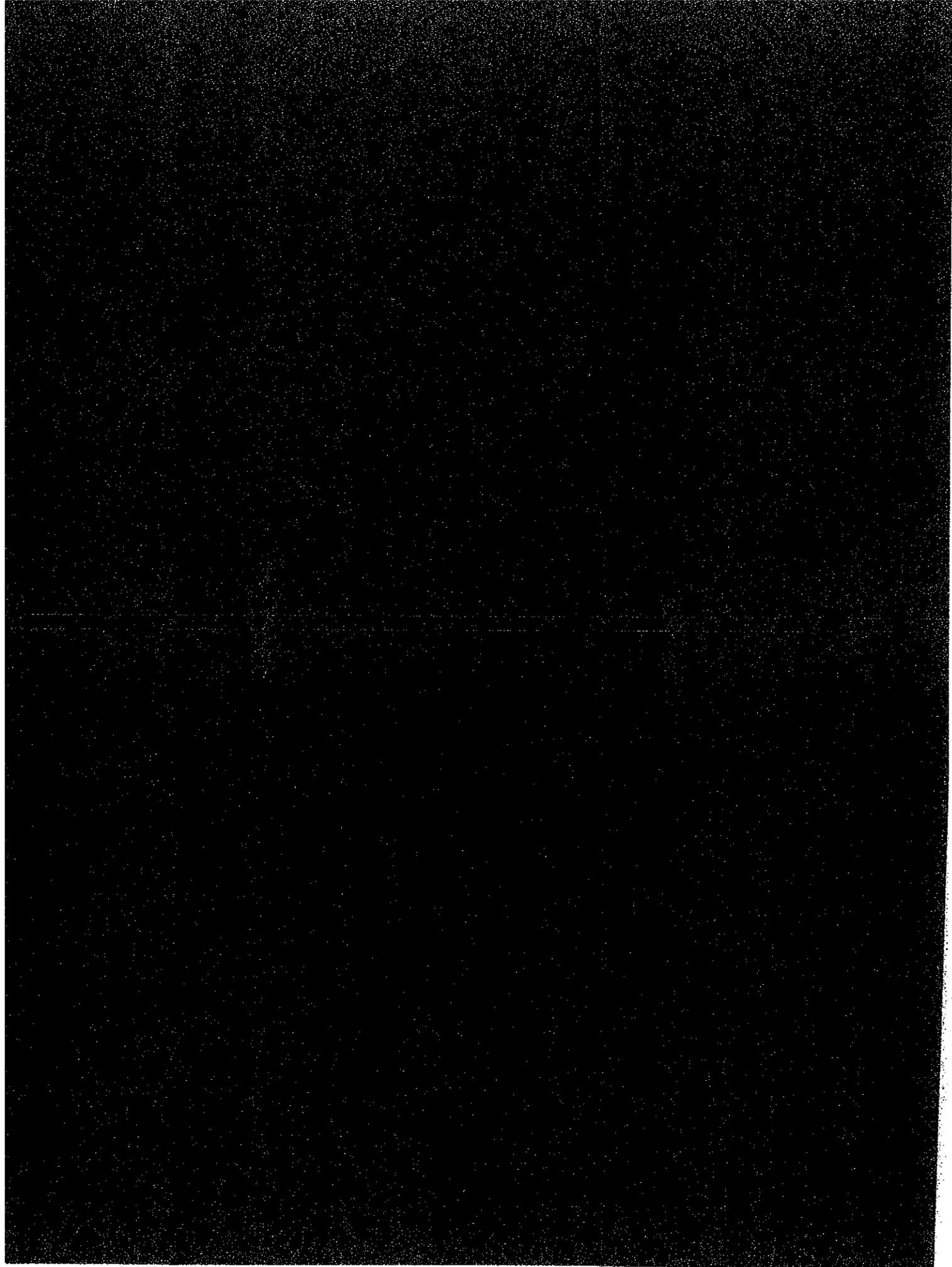
	<u>6/1/2018</u>		<u>June</u>		<u>6/30/2018</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	236,512.13	\$	2,607.94		234,471.08
NexTier Bank VFC #2	448,725.28	\$	2,680.96		447,492.66

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>JUNE</u>	<u>YTD</u>
GENERAL FUND	\$82.87	\$201.72
STREET LIGHT FUND	\$1.28	\$3.78
FIRE TAX FUND	\$56.49	\$158.45
OPERATING RESERVE	\$30.03	\$189.53
STATE FUND	\$567.61	\$2,137.97
CAPITAL RESERVE	<u>\$5.26</u>	<u>\$26.50</u>
TOTAL INTEREST EARNED	<u>\$743.54</u>	<u>\$2,717.95</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-B

Due Dates: 07/15/2018 thru 07/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: ALLEGIANCE TECHNOLOGY PARTNERS									
00337 AMERIKOHL AGGREGATES	430.372	30955	681.44				681.44		
Road: Limestone	0618	06/18/2018	07/15/2018	06/19/2018					
00337 AMERIKOHL AGGREGATES	430.611	33025	5159.52				5159.52		
Road: Limestone	0618	06/25/2018	07/15/2018	06/26/2018					
Name: AMERIKOHL AGGREGATES INC									
00338 AMERIKOHL TRANSPORT	430.372	23304	586.46				586.46		
Road: Delivery of Limestone	0618	06/18/2018	07/15/2018	06/19/2018					
00338 AMERIKOHL TRANSPORT	430.611	25354	4371.18				4371.18		
Road: Delivery of Limestone	0618	06/25/2018	07/15/2018	06/26/2018					
Name: AMERIKOHL TRANSPORT INC									
00648 AXON ENTERPRISES, IN	410.550	SI-1541162	5372.88				5372.88		
Police:yellow X2 CEW Handle/Ca0618		06/25/2018	07/15/2018	07/02/2018					
Name: AXON ENTERPRISES, INC									
00553 BEST WHOLESALE TIRE	410.374	12305	167.65				167.65		
Police:Car #38-Inspection/Grea0618		06/04/2018	07/15/2018	07/10/2018					
00553 BEST WHOLESALE TIRE	410.374	12405	42.65				42.65		
Police:Car #36-011 Change/f11t0618		06/13/2018	07/15/2018	07/10/2018					
00553 BEST WHOLESALE TIRE	410.374	12428	250.00				250.00		
Police:Car #38-rear control a#0618		06/18/2018	07/15/2018	07/10/2018					
00553 BEST WHOLESALE TIRE	410.374	12493	42.65				42.65		
Police:Car #334-011 change/f110618		06/26/2018	07/15/2018	07/10/2018					
00553 BEST WHOLESALE TIRE	410.374	12526	42.65				42.65		
Police:Car #37-011 change/f11t0618		06/29/2018	07/15/2018	07/10/2018					
Name: BEST WHOLESALE TIRE CO, INC									
00238 CULVERTS, INC	430.611	IN00135412	3560.00				3560.00		
Road:2'x4' H-20 Bike Grates/M 0618		06/22/2018	07/15/2018	06/28/2018					

By Name
Cutoff as of: 12/31/9999

Time: 2:05 pm
Date: 07/11/2018
Page: 2

Due Dates: 07/15/2018 thru 07/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: CULVERTS, INC									
10315 GRIFFITH, MCCAGUE & Legal Services-General	404.111	272999	950.00				950.00		
10315 GRIFFITH, MCCAGUE & Legal Services-DCNR Grant(Nike0618)	404.111	273000	152.00				152.00		
10315 GRIFFITH, MCCAGUE & Legal Services-Aptive Environm0618	404.111	273001	617.50				617.50		
Name: GRIFFITH, MCCAGUE & HAPPEL, PC									
00005 HEI-WAY, LLC Road: Cold Patch	430.372	80619007	301.54				301.54		
00005 HEI-WAY, LLC Road: Cold Patch	430.372	80627008	256.47				256.47		
00005 HEI-WAY, LLC Road: Cold Patch	430.372	80706005	285.97				285.97		
Name: HEI-WAY, LLC									
00702 JET JACK, INC Cedar Ridge Storm Sewer Project0718	430.611	#1	47875.05				47875.05		
Name: JET JACK, INC									
00106 JORDAN TAX SERVICE, Delinquent R E Tax Commission 0618	403.140	6-C-#132	1387.23				1387.23		
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE Police: CAR #37-Mount/Bal TIRE0618	410.374	9844-45	82.00				82.00		
00362 KRESS TIRE Police: CAR #34-Mount/Bal TIRE0618	410.374	9850-19	70.00				70.00		
00362 KRESS TIRE Park: Flat repair	454.374	9852-50	18.00				18.00		
00362 KRESS TIRE Police: CAR #38-Mount/Bal TIRE0718	410.374	9854-47	82.00				82.00		

By Name
Cutoff as of: 12/31/9999

Time: 2:05 pm
Date: 07/11/2018
Page: 3

Due Dates: 07/15/2018 thru 07/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00362	KRESS TIRE	454.374	9856-14	25.00				25.00		
	Park:Flat Repair w/ tube	0618	06/26/2018	07/15/2018	06/28/2018					
00362	KRESS TIRE	410.374	9856-28	82.00				82.00		
	Police: CAR #37-Mount/Bal	TIRE0618	06/27/2018	07/15/2018	07/10/2018					
00362	KRESS TIRE	454.374	9858-38	28.00				28.00		
	Park: Mover-Flat Repair	0718	07/03/2018	07/15/2018	07/03/2018					
00362	KRESS TIRE	430.374	9860-21	178.00				178.00		
	Road: Trailer TIRE	0618	06/20/2018	07/15/2018	06/21/2018					
00362	KRESS TIRE	454.374	9861-37	15.00				15.00		
	Road: Flat Repair	0718	07/09/2018	07/15/2018	07/10/2018					
00362	KRESS TIRE	410.374	9862-11	70.00				70.00		
	Police: CAR #33-Mount/Bal	TIRE0618	06/28/2018	07/15/2018	07/10/2018					
Name: KRESS TIRE				650.00				650.00		
00102	LINDY PAVING INC	430.372	DA127602	1295.85				1295.85		
	Road: 9.5 Rip/Rap 5	0618	06/12/2018	07/15/2018	06/15/2018					
Name: LINDY PAVING INC				1295.85				1295.85		
00481	MARK C TURNLEY	402.311	6/28/18	2850.00				2850.00		
	Balance-12/31/17 Audit	0618	06/28/2018	07/15/2018	07/03/2018					
Name: MARK C TURNLEY				2850.00				2850.00		
00205	NORTH EASTERN UNIFORM	410.190	43166	526.64				526.64		
	Burk:Pants/shirts/boots/batter	0618	06/05/2018	07/15/2018	07/02/2018					
00205	NORTH EASTERN UNIFORM	410.190	43167	241.95				241.95		
	Evan: name plate/pants	0618	06/05/2018	07/15/2018	07/02/2018					
00205	NORTH EASTERN UNIFORM	410.191	43261	263.94				263.94		
	Fedenock: pants/shirts/L/S Shi	0618	06/05/2018	07/15/2018	07/02/2018					
00205	NORTH EASTERN UNIFORM	410.191	43262	276.89				276.89		
	Fedenock: polo shirt/shoes/bad	0618	06/05/2018	07/15/2018	07/02/2018					
00205	NORTH EASTERN UNIFORM	410.191	43263	276.89				276.89		
	Bike: shoes/pants/bike polo/ba	0618	06/05/2018	07/15/2018	07/02/2018					
00205	NORTH EASTERN UNIFORM	410.191	43264	225.97				225.97		
	Trocki: navy shirt/cargo/shoes	0618	06/05/2018	07/15/2018	07/02/2018					

By Name
Cutoff as of: 12/31/9999

Time: 2:05 pm
Date: 07/11/2018
Page: 4

Due Dates: 07/15/2018 thru 07/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: NORTH EASTERN UNIFORMS & EQUIP INC.									
00657 OFFICE DEPOT	406.210	148414331001	187.05				187.05		
Office Supplies	0618	06/07/2018	07/15/2018	06/14/2018					
00657 OFFICE DEPOT	406.210	148414331002	120.83				120.83		
Office Supplies	0618	06/20/2018	07/15/2018	06/28/2018					
00657 OFFICE DEPOT	406.210	148415169001	19.87				19.87		
Office Supplies	0618	06/07/2018	07/15/2018	06/14/2018					
Name: OFFICE DEPOT									
00830 SHOUP ENGINEERING IN 454.286		18-185	595.00				595.00		
CDBG Handicapped Ramps-Nike St0618		06/19/2018	07/15/2018	06/21/2018					
00830 SHOUP ENGINEERING IN 408.319		18-207	25.00				25.00		
Engineering: Dollar General	0618	06/30/2018	07/15/2018	07/05/2018					
00830 SHOUP ENGINEERING IN 408.319		18-208	75.00				75.00		
Engineering: Forbes Plan	0618	06/30/2018	07/15/2018	07/05/2018					
00830 SHOUP ENGINEERING IN 408.313		18-209	500.00				500.00		
Engineering: Miscellaneous	0618	06/30/2018	07/15/2018	07/05/2018					
00830 SHOUP ENGINEERING IN 408.316		18-210	100.00				100.00		
Eng:Inspection-Oakwood-Paving	0618	06/30/2018	07/15/2018	07/05/2018					
00830 SHOUP ENGINEERING IN 408.317		18-217	3758.35				3758.35		
Engineering:Cedar Ridge Storm	0718	07/10/2018	07/15/2018	07/10/2018					
Name: SHOUP ENGINEERING INC.									
00674 STALEY COMMUNICATION 410.328		90910	137.50				137.50		
Pol: Radio Equip Maint	0718	07/03/2018	07/15/2018	07/05/2018					
00674 STALEY COMMUNICATION 430.327		90911	57.47				57.47		
Road: Radio Equip Maint	0718	07/03/2018	07/15/2018	07/05/2018					
Name: STALEY COMMUNICATIONS									
00207 THE LANE CONSTRUCTION 430.372		1892342	792.14				792.14		
Road: Asphalt	0618	06/08/2018	07/15/2018	06/15/2018					
Name: THE LANE CONSTRUCTION CORPORATION									
			792.14				792.14		

By Name
Cutoff as of: 12/31/9999

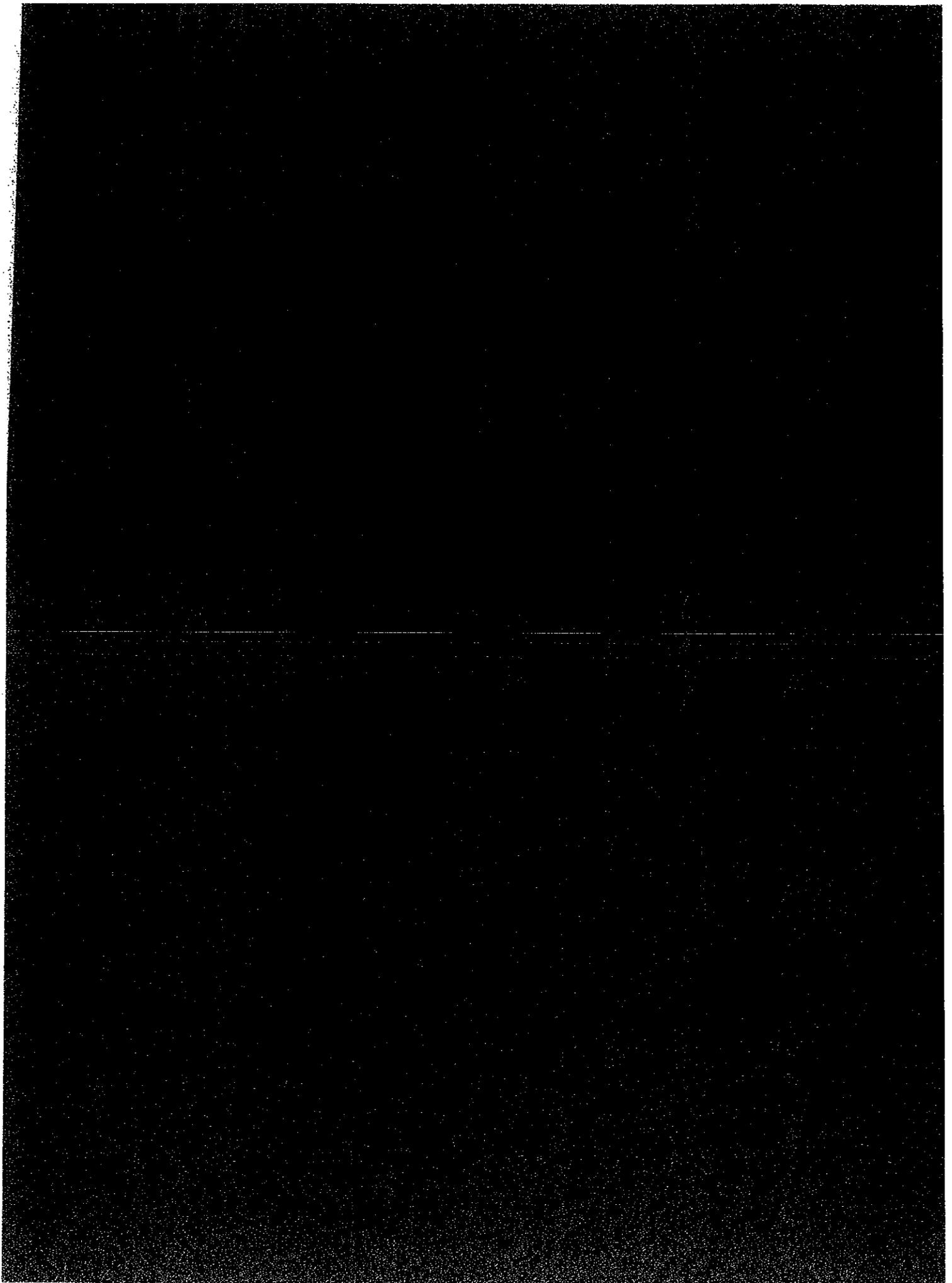
Time: 2:05 pm
Date: 07/11/2018
Page: 5

Due Dates: 07/15/2018 thru 07/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00577	TOSHIBA FINANCIAL SE 410.261 Lease & Maintenance of Copiers0618		68508558 06/24/2018	241.26 07/15/2018	06/29/2018			241.26		N
00577	TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance of Copiers0618		68508558 06/24/2018	289.82 07/15/2018	06/29/2018			289.82		N
Name: TOSHIBA FINANCIAL SERVICES										
00067	TRISTANI BROTHERS, I 430.374 Road:Trk #8-Inspection		180624 06/30/2018	3364.75 07/15/2018	07/05/2018			3364.75		N
00067	TRISTANI BROTHERS, I 430.374 Road:Kevin's F550-Hydraulic pu0618		180625 06/30/2018	1409.81 07/15/2018	07/05/2018			1409.81		N
Name: TRISTANI BROTHERS, INC.										
00059	WINE CONCRETE PRODUC 430.611 Catch Basins-8" Risers/24" Kno0618		82297 06/30/2018	2550.00 07/15/2018	07/03/2018			2550.00		N
Name: WINE CONCRETE PRODUCTS, INC.										

FINAL TOTALS: 103568.13

103568.13



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF REAL ESTATE TAX REFUNDS DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEARS 2017 AND 2018.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUNDS AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

8-C

WEST DEER TOWNSHIP

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

06/27/18

11:11:40

June 2018

Refunds Due to County Change Orders

Payable to: BRAUNER WILLIAM F | JAYME (W)
420 W 9TH AVE
TARENTUM PA 15084

Lot & Block 2195-M-284
4908 BAKERSTOWN CULMERSVILLE
GIBSONIA PA 15044

Refund of 282.19 due for tax year: 2017

Orig Value:	110,800	Orig Tax:	364.42
New Value:	25,000	New Tax:	82.23
Exoneration:	85,800	Refund:	282.19

Payable to: TIBENSKY JOSEPH E
22 FRONTIER DR
GIBSONIA PA 15044

Lot & Block 1357-G-30
22 FRONTIER DR
GIBSONIA PA 15044

Refund of 698.17 due for tax year: 2017

Orig Value:	558,500	Orig Tax:	1,669.92
New Value:	325,000	New Tax:	971.75
Exoneration:	233,500	Refund:	698.17

WEST DEER TOWNSHIP

Date: 06/27/18

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

Time: 11:31:27

June 2018

Refunds Due to County Change Orders

Payable to: STARK PATRICK D | AMY D (W)
115 HEMPHILL RD
TARENTUM PA 15084

Lot & Block 2197-R-146
115 HEMPHILL ROAD
TARENTUM PA 15084

Refund of 85.56 due for tax year: 2018

Orig Value:	302,800	Orig Tax:	887.26
New Value:	273,600	New Tax:	801.70
Exoneration:	29,200	Refund:	85.56

June 2018

WEST DEER TOWNSHIP

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

06/27/18

11:40:09

June 2018

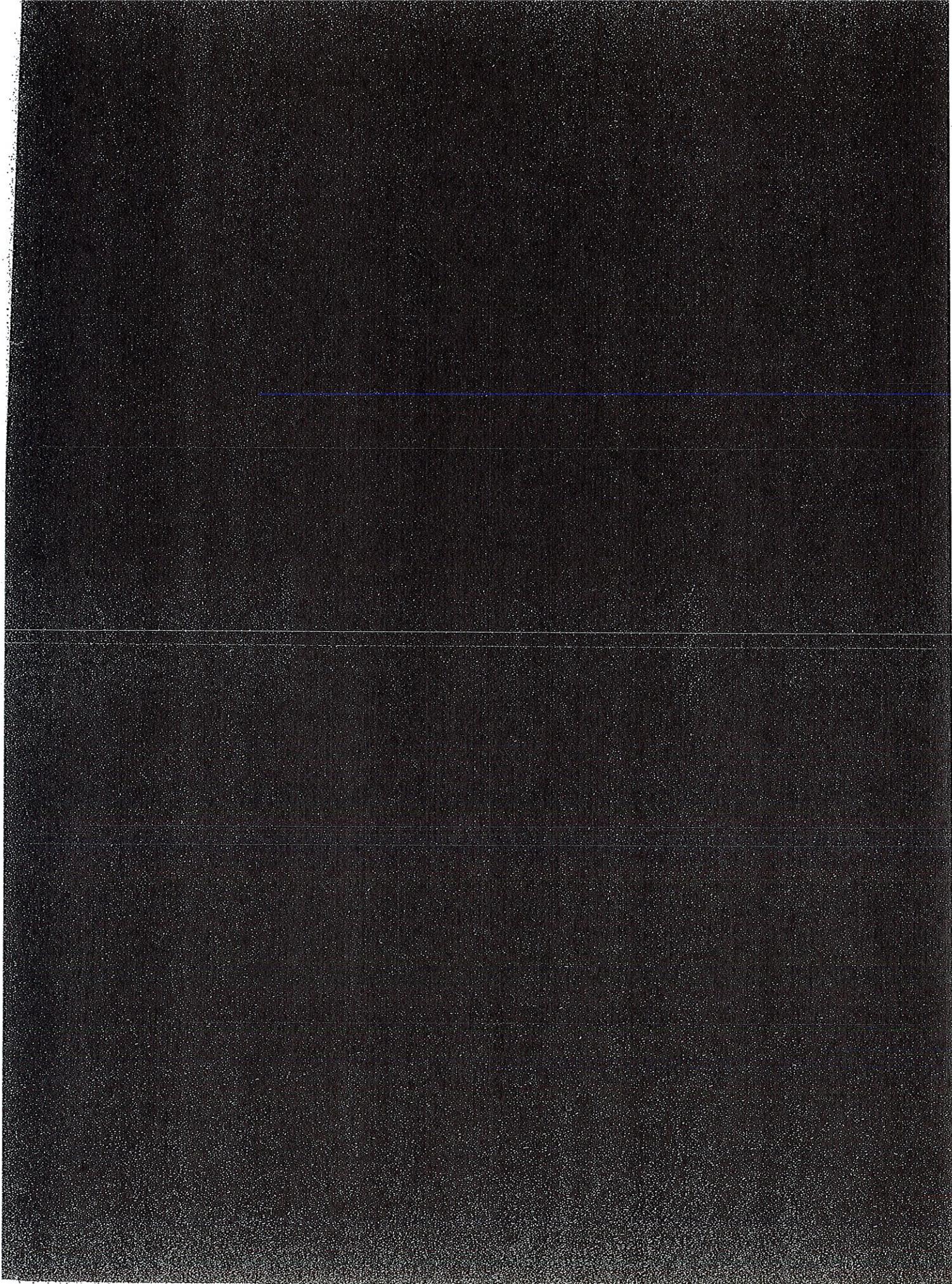
Refunds Due to County Change Orders

Payable to: TIBENSKY JOSEPH E
22 FRONTIER DR
GIBSONIA PA 15044

Lot & Block 1357-G-30
22 FRONTIER DR
GIBSONIA PA 15044

Refund of 684.21 due for tax year: 2018

Orig Value:	558,500	Orig Tax:	1,636.52
New Value:	325,000	New Tax:	952.31
Exoneration:	233,500	Refund:	684.21



POLICE CHIEF'S REPORT

CHIEF LAPE.....

9

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: July 12, 2018

Attached is the Officer's Monthly Report for June 2018

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
JUNE 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	48	299	347
CALLS FOR SERVICE/FIELD CONTACTS	341	1454	1795
ALL OTHER CALLS	504	2459	2963
TOTALS CALLS FOR SERVICE	893	4212	5105
 <u>ARRESTS</u>			
ADULT	5	37	42
JUVENILE	0	0	0
TRAFFIC CITATIONS	27	187	214
NON TRAFFIC CITATIONS	3	7	10
PARKING CITATIONS	2	5	7
WARNINGS	3	47	50
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1	1
LETTERS COMMENDING POLICE OFFICERS	1	1	2
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	10023	49341	59364
GALLONS OF GASOLINE USED	775.7	4330.25	5105.95
REPAIRS/MAINTENANCE	931.6	13460.78	14392.38
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	12 1/2	52	64 1/2
PRELIMINARY HEARINGS	16	59 1/2	75 1/2
PRETRIAL	0	0	0
INVESTIGATIONS	1	39.5	40.5
ARRESTS	4	17	21
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	0	20	20
MISC. HOURS - ADMIN. HOURS	0	0	0
MISC. HOURS	0	25	25
 TOTAL HOURS	 33 1/2	 213	 246 1/2

OFFICER'S MONTHLY REPORT
JUNE 2018

	2017 YEAR TO DATE	2018 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	465	347
CALLS FOR SERVICE/FIELD CONTACTS	1677	1795
ALL OTHER CALLS	2838	2963
TOTAL CALLS FOR SERVICE	4980	5105

ARRESTS

ADULT	40	42
JUVENILE	1	0
TRAFFIC CITATIONS	204	214
NON TRAFFIC CITATIONS	23	10
PARKING CITATIONS	4	7
WARNINGS	49	50

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	1
LETTERS COMMENDING POLICE OFFICERS	2	2

VEHICLE REPORTS

TOTAL MILES TRAVELED	58819	59364
GALLONS OF GASOLINE USED	4612.3	5105.95
REPAIRS/MAINTENANCE	7665.96	14392.38

OVERTIME

COURT (OFF DUTY)	37.5	64 1/2
PRELIMINARY HEARINGS	30.5	75 1/2
PRETRIAL	0	0
INVESTIGATIONS	42.5	40 1/2
ARRESTS	40	21
SPEED CHECKS	0	0
PRIVATE CONTRACTS	9	0
MISC. HOURS - FILLED SHIFTS	26.5	20
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	5	25
TOTAL HOURS	191	246 1/2

Points of Interest

Month of June 2018

Budget as of June 30th – 48.64%

CHIEF JONATHAN LAPE –

June 5 – assisted with the ALICE Drills at the Curtisville Primary Center

June 14 – attended an Allegheny County Chiefs meeting

June 18 – met with the Town Flyer to discuss community days

June 19 – attended an executive session with DL School Board to discuss the SRO Program

June 27 – attended a community days meeting

June 28 – attended a COG meeting

OFFICER EDWARD NEWMAN – K9 REPORT and EXPLORER'S REPORT

June 7 – Training Shallow Creek Kennels

June 10 – callout to Northern Regional for a suicidal juvenile

June 21 – tracking and drug training in Butler

EXPLORERS –

June 14 – traffic stop training

June 28 – firearm safety

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

June 8 – Training was held at McConnells Mills State Park. Operators worked on rappelling operations and received additional medical training for officer down

June 22 – Sgt. Mikus had training at the Allegheny County Police Academy. Operators had Armor EVOC training and primary and secondary weapon range drills.

SCHOOL DISTRICT DETAILS –

June 5 – ALICE Drills were conducted at Curtisville Primary

June 6 – Sgt. Loper attended a meeting at the school district to discuss school safety and the Memorandum of Understanding for the SRO Program

June 7 – assisted with traffic and crowd control – Deer Lakes Commencement

June 12/19 – traffic and crowd control – Deer Lakes School Board meetings

MISCELLANEOUS –

June 1 – Sgt. Loper and Officer Dobson attended a DUI workshop

June 6 – Sgt. Mikus attended BROCO Torch training

June 4, 7 – Click It/Ticket details were conducted

June 12 – Officer Wikert attended training entitled “Prescription Medicine Abuse”

June 13 - “ “ “ “ “ “Handling the Drug Abuser”

June 14 - “ “ “ “ “ “What’s new in Drugs”

June 18-22 – Officer Fedunok and Trocki underwent bicycle training

June 22 – a stationary DUI checkpoint was held in McCandless Township

June 24 - Officer Wikert gave a talk on bicycle helmet safety at East Union Church
Checkpoints

CORRESPONDENCE –

June 1 – received notification that Sgt. Mikus was nominated for the Attorney General’s Award for Distinguished Service in Policing.

June 8 – wrote a letter and spoke to PENN DOT relative to a hazardous condition that exists on Deer Creek Road – received verbal correspondence from Timothy Claypoole, Manager Saxonburg Blvd. Shed – this matter will be addressed in the latter part of this year

June 15 – received a resignation letter from Officer Jay McMahill who accepted a full-time position with O’Hara Township Police



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



JONATHAN D. LAPE
Chief of Police

109 East Union Road • Cheswick, PA 15024
www.westdeertownship.com

Emergency: 911
Office: 724-265-1100
Fax: 724-265-1140

June 8, 2018

Mr. Timothy Claypoole, Manager
Pennsylvania Department of Transportation
3810 Saxonburg Blvd.
Cheswick, PA 15024

Dear Mr. Claypoole:

I'm writing to alert you of a hazardous road condition that exists at 1002 Deer Creek Road, SR 1029, Gibsonia, PA. Some time ago your department made temporary repairs at this location for a deteriorating roadway. Since that time the roadway continued to washout which in turn has caused the erosion to escalate. As the condition worsens, it becomes detrimental to motorists driving in this area. I would like to request an assessment of the condition be made to determine what measures can be taken to rectify the problem.

Feel free to contact me should you have any questions regarding this matter. Your assistance is very much appreciated.

Sincerely,

Jonathan D. Lape
Chief of Police

JDL/PT

cc: Mr. Daniel Mator, Manager
West Deer Township Board of Supervisors ✓
John Yourish, Road Foreman
Mr. & Mrs. Thomas Opest

Sgt. Darren Mikus

From: Sgt. Darren Mikus <dmikus@westdeertownship.com>
Sent: Friday, June 01, 2018 1:08 PM
To: 'WDPD - Lape, Jon'
Subject: FW: AG Award Nominee Notification

From: COPS Director [<mailto:COPS.Director@usdoj.gov>]
Sent: Tuesday, May 29, 2018 11:22 PM
To: dmikus@westdeertownship.com
Subject: AG Award Nominee Notification

May 29, 2018

Sergeant Darren Mikus
Pennsylvania State Police
200 Barracks Road
Butler PA 15101

Dear Sergeant Mikus:

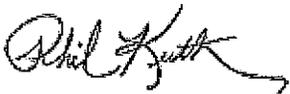
On behalf of the United States Department of Justice, it is my pleasure to notify you of your nomination for the second annual Attorney General's Award for Distinguished Service in Policing. Honoring and supporting the work of law enforcement officers is a top priority for the Department.

Earlier this year, Attorney General Jeff Sessions announced the second annual award to honor the outstanding work of rank-and-file officers and deputies who, like you, exemplify the principles of policing. The Attorney General's Award for Distinguished Service in Policing recognizes individual state, local, and tribal sworn, rank-and-file police officers and deputies for exceptional efforts in innovative community policing strategies, criminal investigations, and field operations that have proven effective in enforcing our laws.

We received more than 200 nominations for this award, demonstrating an interest in lifting up the positive work being done every day by law enforcement officers throughout the nation. Currently, we are reviewing the nominations with the goal to notify nominees and finalists by the beginning of fall.

Congratulations on your nomination for the Attorney General's Award for Distinguished Service in Policing.

Sincerely,



Phil Keith
Director, The COPS Office

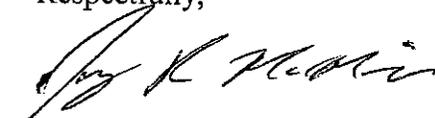
CC BARB } 6/18/18
CATHY }

June 15, 2018

To whom it may concern,

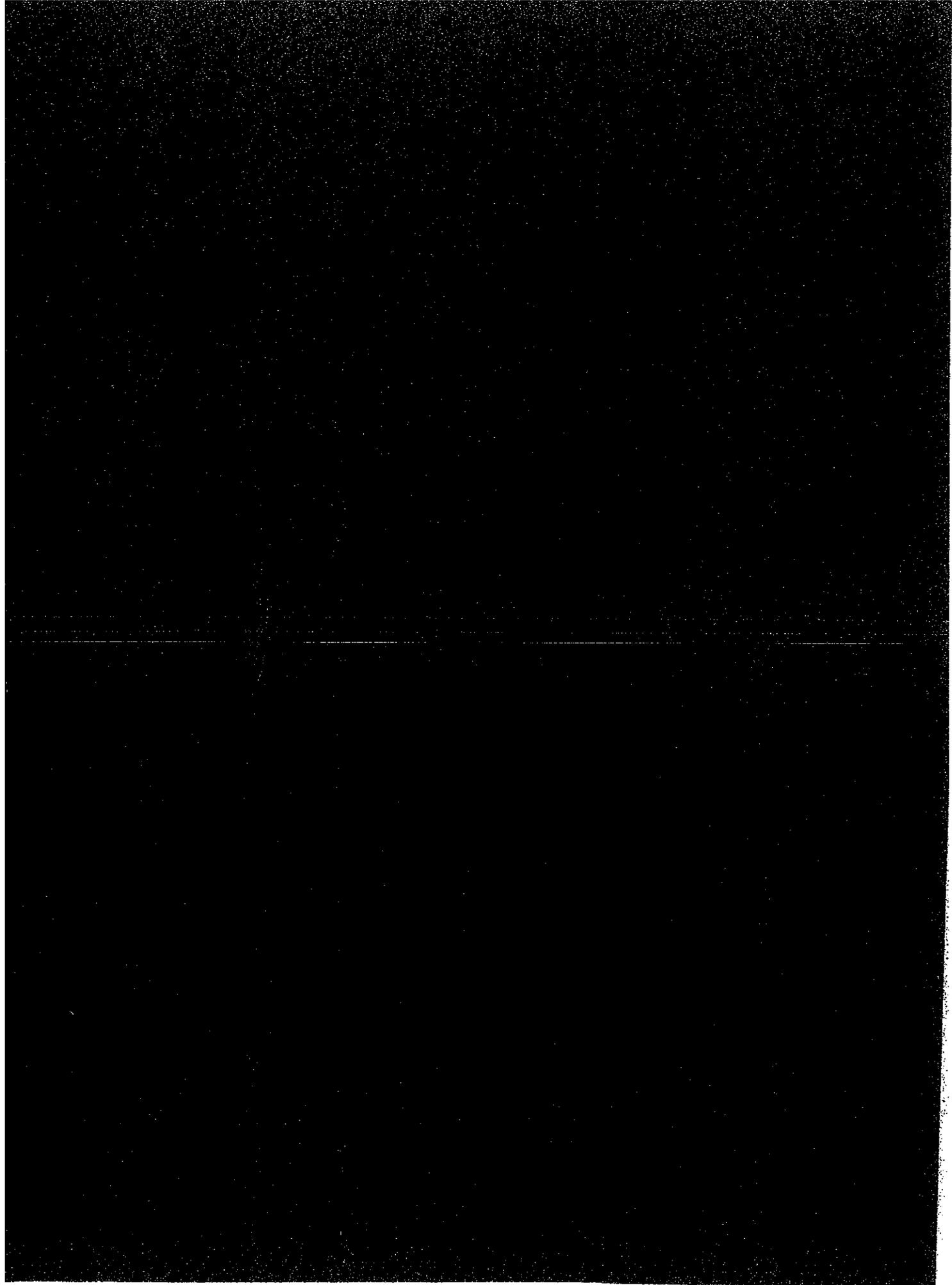
This letter has been drafted as a formal resignation from the West Deer Township Police Department, effective two weeks from this date. The time I have spent within the department has been very rewarding and I would like to thank you for the opportunity of employment. I am grateful for the invaluable experience I have gained while employed within and I hope my time of employment has been seen as productive. Please feel free to contact me with any questions that may arise through this process.

Respectfully,



Jay R. McMahon

Jay R. McMahon



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

10

Code Enforcement

June 30, 2018

1. Issued 21 Occupancy Permits
2. Issued 21 Building Permits
3. Performed 41 site inspections
4. No Planning Commission meeting was held.
5. A Zoning Hearing Board Hearing was held on June 21st where a side yard variance of 26' 5" was granted for the Oak Hill Partners II LLC to expand their business, Window Systems, which is located on Gibsonia Road.



William Payne
Code Enforcement Officer

Occupancy Permits – JUNE, 2018

West Deer Township

109 East Union Road

Cheswick, PA 15024

6/5/2018	O18-132	1359-M-192	STEPHEN & ALISSA MOTE	2294 SAXONBURG RD	Single Family Home	No
6/7/2018	O18-133	2194-K-219	JEFFREY & MICHELE McADAMS	4599 BAKERSTOWN CULMERVILLE RD	Single Family Home	No
6/7/2018	O18-134	1214-A-143	DAN & NANCY BRYSON	112 LEX LANE	Duplex/Carriage House	No
6/12/2018	O18-135	1357-B-167	ALEXANDER & JEAN TAYLOR	167 STEEPLECHASE CIRCLE	Quad	No
6/12/2018	O18-136	1838-R-324	BRITTNEY PEBLER	210 POLLOCK ST	Single Family Home	No
6/14/2018	O18-137	1357-A-149	DAVID & MELISSA SOSSO	215 PARTRIDGE RUN RD	Single Family Home	No
6/14/2018	O18-138	1214-P-341	NATALIE HINDMAN	4717 VALLEYFIELD DR	Single Family Home	No
6/14/2018	O18-139	2012-M-109	JOHN WHITESITT & ANNE MARIE BRNARDIC	471 ASPEN LANE	Single Family Home	No
6/14/2018	O18-140	1669-A-346	NAHMJIN KIM & JASON WASYLOVSKI	49 KAUFMAN RD	Single Family Home	No
6/15/2018	O18-141		William and Dana Marie Guerre	62 CRESTVIEW DR	Single Family Home	Yes
6/18/2018	O18-142	1507-D-28	DENNIS & CAROL DIGIACOMO	109 CANTER LN	Duplex/Carriage House	No
6/18/2018	O18-143	1669-J-165	BRYAN REED YEASTED	420 BAIRDFORD RD	Single Family Home	No
6/19/2018	O18-144	1669-S-43	RICHARD & JODI MAHER	896 ASHLEY RD.	Single Family Home	Yes
6/20/2018	O18-145	1666-R-100-27C	BRENNAN BUILDERS, INC.	401 SADDLEBROOK RD	Quad	Yes
6/20/2018	O18-146	1666-R-100-27D	DALE & KAREN TRUMAN	397 SADDLEBROOK RD	Quad	Yes
6/26/2018	O18-147	1214-A-141	EDWARD & LOUISE SCOPEL	114 LEX LANE	Duplex/Carriage House	Yes
6/27/2018	O18-148	1357-K-14	PAUL BEKAVAC, SR.	416 RACHAEL CT	Duplex/Carriage House	No
6/28/2018	O18-149	2011-E-85-1149	MICHAEL SEMON	1149 LINKS WAY	Quad	No

6/28/2018	O18-150	1508-J-178	JOSHUA & DAVID LEJEUNE	4124 RICKENBACH RD	Single Family Home	No
6/28/2018	O18-151	1508-E-139	RYAN & LATASHA MURAS	4305 PARADISE DR.	Single Family Home	No
6/28/2018	O18-152	1360-P-321	DAKOTA PATRICK	74 SIMON RD	Single Family Home	No

June - \$400.00

West Deer Township Permit Report

From: 06/01/2018 To: 06/30/2018

Permit Date	Permit Number	Owner	Address	Parcel ID	Construction Cost	Fee Collected
06/01/2018	P18-078	LOUIS & ANITA VESTRI	244 HYTE FARMS DR	1508-A-43	\$24,785.00	\$140.00
06/04/2018	P18-079	ROBERT A & DIANA WATSON	192 LAGER DR	1356-H-45	\$4,701.00	\$44.00
06/06/2018	P18-080	CHRISTOPHER & MARGORIE TOTTH	894 ASHLEY RD.	1669-S-41	\$15,000.00	\$90.00
06/06/2018	P18-081	TED KNICKERBOCKER	3509 WOODLAKE DR	1079-A-366	\$7,000.00	\$44.00
06/07/2018	P18-082	KEITH J CAMPBELL	11 GARDEN ST	1361-H-171	\$495.00	\$
06/07/2018	P18-083	Paul CURRY	17 FRONTIER DR	1357-H-244	\$5,500.00	\$45.00
06/07/2018	P18-084	RICHARD L SCHMIDT IV	2245 SAXONBURG BLVD	1359-D-152	\$250.00	\$5.00
06/11/2018	P18-085	ROBERT ZELHART	4059 CRESTWOOD DR	1507-H-31	\$1,275.00	\$25.00
06/12/2018	P18-086	TALL OAKS RENTALS	497 BENJAMIN ST	1838-N-216	\$10,000.00	\$459.00
06/12/2018	P18-087	RONALD ANDERSON	1120 MIDDLE EXT RD	2010-N-101	\$46,000.00	\$245.00
06/13/2018	P18-088	RICHARD TIBENSKY / GERIANN GEORGE	735 LITTLE DEER CREEK RD	1361-D-109	\$4,040.00	\$35.00

**West Deer Township
Permit Report**

From: 06/01/2018 To: 06/30/2018

06/14/2018	P18-089	Deck	HEATHER DUNLAP	33 Center Street	1668-M-174	\$6,000.00	\$45.00
06/14/2018	P18-090	Addition	WILLIAM P & DONNA M HALLS	315 Aspen	2013-J-382	\$16,400.00	\$201.00
06/14/2018	P18-091	Fence	WILLIAM P & DONNA M HALLS	315 Aspen	2013-J-382	\$600.00	\$20.00
06/14/2018	P18-092	Single Family Dwelling	Travis Eiler Amanda Casarelli	4967 BAKERSTOWN CULMERVILLE RD	2196-K-284	\$305,304.00	\$1,622.40
06/25/2018	P18-093	Fence	JAY MILLER	60 EAST UNION RD	1511-K-068	\$5,041.00	\$45.00
06/26/2018	P18-094	Single Family Dwelling	RICHLAND HOLDINGS	3530 Cedar Ridge Road	1214-E-299	\$256,000.00	\$716.10
06/26/2018	P18-095	Single Family Dwelling	RICHLAND HOLDINGS	3532 Cedar Ridge Road	1214-E-301	\$256,000.00	\$716.10
06/27/2018	P18-096	Deck	CHERYL MACRELLI	8 DEER ST	1672-N-212	\$ N/A	\$N/A
06/29/2018	P18-097	Accessory Structure	THOMAS & KATELYN INGOLDSBY	3447 CEDAR RIDGE RD	1213-H-095	\$10,935.00	\$45.00
06/29/2018	P18-098	Shed	JASON PARZYCK	868 ASHLEY RD.	1510-D-50	\$2,900.00	\$30.00
Totals: 21						\$978,226.00	\$4,572.60

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2018 To 06/30/2018

6/1/2018	Floodplain	289 OAK RD., GIBSONIA, PA, 15044	289 OAK RD.	1668-R-93	Passed	William Payne
6/1/2018	Footer	713 CRYSTAL SPRINGS CT., GIBSONIA, PA, 15044	908 Copper Creek Trails	1667-N-62-B	Passed	William Payne
6/1/2018	Framing	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	391 SADDLEBROOK RD	1666-R-100-28A	Failed	William Payne
6/4/2018	Complaint Follow Up	2002 MARSHALL ST, TARENTUM, PA, 15084	2002 MARSHALL ST	1670-M-352	Failed	William Payne
6/4/2018	Insulation	54 EAST UNION RD, CHESWICK, PA, 15024	54 EAST UNION RD	1511-K-056	Passed	William Payne
6/4/2018	Framing	1423 SANDSTONE DR, TARENTUM, PA, 15084	1423 SANDSTONE DR	1670-K-87	Passed	William Payne
6/4/2018	Framing	15 6th way, RUSSELLTON, PA, 15076	15 6TH WAY	1219-N-305	Passed	William Payne
6/5/2018	Foundation	16 BAIRDFORD RD, GIBSONIA, PA, 15044	16 BAIRDFORD RD	2010-E-016	Passed	William Payne
6/5/2018	Fireblocking	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	391 SADDLEBROOK RD	1666-R-100-28A	Passed	William Payne
6/5/2018	Insulation	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	391 SADDLEBROOK RD	1666-R-100-28A	Passed	William Payne
6/6/2018	Framing	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	391 SADDLEBROOK RD	1666-R-100-28A	Failed	William Payne
6/7/2018	Concrete Slab Inspection	289 OAK RD., GIBSONIA, PA, 15044	289 OAK RD.	1668-R-93	Passed	William Payne
6/7/2018	Drywall	143 Main Street PO Box 158, Callery, Pa, 16024	51-58 Hampshire Lane	2010-F-284	Passed	William Payne
6/7/2018	Framing	800 S. WASHINGTON ST., EVANS CITY, PA, 16033	391 SADDLEBROOK RD	1666-R-100-28A	Passed	William Payne
6/7/2018	Footer	1857 SAXONBURG BLVD, TARENTUM, PA, 15084	1857 SAXONBURG BLVD	1670-D-090	Passed	William Payne
6/13/2018	Framing	114 RUSSELLTON-DORSEYVILLE, CHESWICK, PA, 15024	114 RUSSELLTON-DORSEYVILLE	1217-J-239	Passed	William Payne
6/13/2018	Foundation	114 RUSSELLTON-DORSEYVILLE, CHESWICK, PA, 15024	114 RUSSELLTON-DORSEYVILLE	1217-J-239	Passed	William Payne
6/15/2018	Footer	33 CENTER ST., BAIRDFORD, PA, 15006	33 Center Street	1668-M-174	Passed	William Payne
6/18/2018	Footer	888 ASHLEY RD., GIBSONIA, PA, 15044	888 ASHLEY RD.	1510-D-68	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2018 To 06/30/2018

6/18/2018	Footer	888 ASHLEY RD., GIBSONIA, PA, 15044	888 ASHLEY RD.	1510-D-68	Failed	William Payne
6/19/2018	Final	1354 LOGAN RD, GIBSONIA, PA, 15044	1354 LOGAN RD	2011-G-065	Failed	William Payne
6/19/2018	Final	896 ASHLEY RD., GIBSONIA, PA, 15044	896 ASHLEY RD.	1669-S-43	Failed	William Payne
6/19/2018	Framing	33 CENTER ST., BAIRDFORD, PA, 15006	33 Center Street	1668-M-174	Failed	William Payne
6/20/2018	Footer	12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Passed	William Payne
6/20/2018	Floodplain	12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Passed	William Payne
6/21/2018	Complaint Follow-Up	2002 MARSHALL ST, TARENTUM, PA, 15084	2002 MARSHALL ST	1670-M-352	Passed	William Payne
6/22/2018	Electrical/Plumbing	896 ASHLEY RD., GIBSONIA, PA, 15044	896 ASHLEY RD.	1669-S-43	Passed	William Payne
6/22/2018	Electrical/Plumbing	896 ASHLEY RD., GIBSONIA, PA, 15044	896 ASHLEY RD.	1669-S-43	Passed	William Payne
6/22/2018	Final	896 ASHLEY RD., GIBSONIA, PA, 15044	896 ASHLEY RD.	1669-S-43	Passed	William Payne
6/22/2018	Final	401 SADDLEBROOK RD., GIBSONIA, PA, 15044	401 SADDLEBROOK RD	1666-R-100-27C	Passed	William Payne
6/22/2018	Electrical/Plumbing	401 SADDLEBROOK RD., GIBSONIA, PA, 15044	401 SADDLEBROOK RD	1666-R-100-27C	Passed	William Payne
6/22/2018	Final	397 SADDLEBROOK RD., GIBSONIA, PA, 15044	397 SADDLEBROOK RD	1666-R-100-27D	Passed	William Payne
6/22/2018	Electrical/Plumbing	397 SADDLEBROOK RD., GIBSONIA, PA, 15044	397 SADDLEBROOK RD	1666-R-100-27D	Passed	William Payne
6/25/2018	Final	888 ASHLEY RD., GIBSONIA, PA, 15044	888 ASHLEY RD.	1510-D-68	Passed	William Payne
6/25/2018	Framing	888 ASHLEY RD., GIBSONIA, PA, 15044	888 ASHLEY RD.	1510-D-68	Passed	William Payne
6/26/2018	Floodplain	1426 PITTSBURGH RD., VALENCIA, PA, 16059	3530 Cedar Ridge Road	1214-E-299	Passed	William Payne
6/26/2018	Footer	1426 PITTSBURGH RD., VALENCIA, PA, 16059	3530 Cedar Ridge Road	1214-E-299	Open	William Payne
6/29/2018	Footer	894 Ashley Road, Gibsonia, PA, 15044	894 ASHLEY RD.	1669-S-41	Open	William Payne

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 06/01/2018 To 06/30/2018**

Count by Type

Complaint Follow Up	1
Complaint Follow-Up	1
Concrete Slab Inspection	1
Drywall	2
Electrical/Plumbing	4
Final	6
Fireblocking	1
Floodplain	4
Footer	9
Foundation	2
Framing	8
Insulation	2
Total	41

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2018 To 06/30/2018

Count by Status

Failed	7
Open	3
Passed	31
Total	41

REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

11

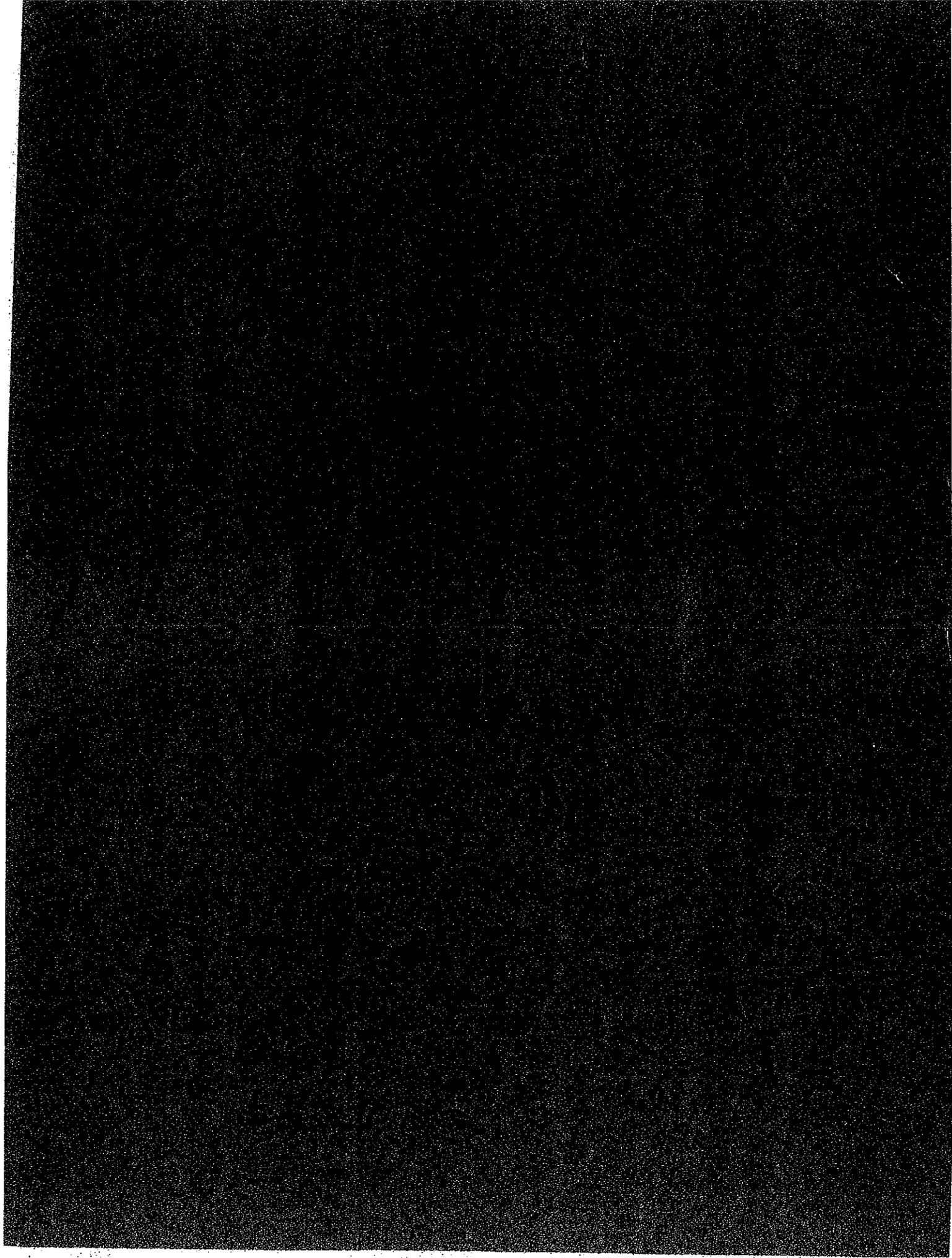
Parks & Recreation Report

July 18th, 2018

- 80's in the Park – June 29th at Bairdford Park
- 568 people attended/ 590 attended last year but it was not nearly as hot.
- After costs our profit was a little over \$1,000.
- Gathered donations for the Drum family.
- Facebook Page – setup but still tweaking it.
- Our next meeting is June 27th which is a Community Days Vendor Meeting.

West Deer Township

		Parks Recreation 2018 Accounting				Event Total	Year to Date Total
Date	Event	Type of Payment – Reimbursable	Payee/Payer	Description	Debit	Credit	
6/24/18	Misc.	Amy Stark – Reimbursed	Lowe's	Keys to Storage Room	\$9.79		9.79
2/26/18	Egg Hunt	Amy Stark – Reimbursed	Amazon	Eggs	\$274.89		1140.15
2/27/18		Pam Tedesco's CC	Sams Club	Candy	\$133.56		418.24
2/27/18		Amy Stark – Reimbursed	Walmart	Tape & Supplies	\$23.55		441.79
3/1/18		Amy Stark CC	Walmart	Bins	\$63.04		504.83
3/1/18		Amy Stark CC	Sams Club	Candy	\$159.20		664.03
3/1/18		Check	Amy Stark	Change for money inside eggs	\$100.00		764.03
3/4/18		Amy Stark CC	Sams Club	Candy	\$133.56		897.59
3/6/18		Donation	Charles Self Storage	Donation		\$100.00	797.59
3/10/18		Amy Stark CC	Sams Club	Candy & Gift Cards	\$109.96		907.55
3/23/18		Amy Stark CC	Sams Club	Prizes & Hot Chocolate	\$102.36		1009.9
3/23/18		Amy Stark CC	Walmart	Prizes & Supplies	\$182.03		1191.9
3/25/18		Donations/Profit	Attendees	Donations & Profit from Food Sales		\$327.00	864.94
3/25/18		Kris Restori – Reimbursed	Kris Restori	Donuts (gave cash from donations)	\$45.00		909.94
3/25/18		Check	Amco Johns	Port o Johns	\$240.00		1149.9
5/10/18	Senior Lunch	Check	Pittsburgh Puppet Works	Ventriologist	\$295.00		1112.11
5/31/18		Amy Stark CC	Sams Club	Supplies – paper and food	\$136.40		1581.3
5/31/18		Amy Stark CC	Walmart	Food & Gift Cards	\$328.47		1909.8
5/31/18		Check	Wagners	Food	\$252.24		2162.1
6/10/18		Check	Pittsburgh Puppet Works	Ventriologist – extra time	\$100.00		2262.1
4/27/18	Fishing	Pam Tedesco's CC	Zebco	Fishing Rods	\$274.82		319.16
5/31/18		Amy Stark CC	Sams Club	Food	\$23.50		2536.9
6/3/18		Donation	Attendees	Donation		\$25.00	2560.4
6/1/18		Pam Tedesco's CC	Walmart	Prizes	\$45.84		2535.4
5/24/18	80s in the Park	Amy Stark – Reimbursed	Amazon	Wristbands	\$20.96		2581.2
6/1/18		Check	Amy Stark	Cash for change – not a cost	\$200.00		2602.2
6/20/18		Check	Jon Shedlock	Sound	\$650.00		2802.2
6/20/18		Check	Harold Bierer	Ferris Bueller's Revenge	\$900.00		3452.2
6/20/18		Check	Amco Johns	Port o Johns	\$240.00		4352.2
6/29/18		Profit	Attendees	Profit		\$3,040.00	4592.2
							1552.2



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

12



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

JUNE 2018 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared July 13, 2018

VIA EMAIL

1. **MEETING ATTENDANCE**

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – June 20, 2018

2. **DEVELOPMENTS/PROJECTS**

Shoup Engineering has provided input into the following developments/projects:

- 2018 Road Improvement Project – Contracts have been executed for the hot mix asphalt, cold mix asphalt and seal coating work with Youngblood Paving and Russell Standard Corporation. Russell Standard has completed the bituminous seal coat work on Trump Road, Lick Road and Carl Lane.
- Cedar Ridge Storm Sewer Rehabilitation – Jet Jack has been and continues to perform lining work on the storm sewers.
- EMS Subdivision – Survey work on the Deer Lakes School District and EMS properties has been performed and the subdivision plat has been prepared. The plan has been submitted to the Township and School District.

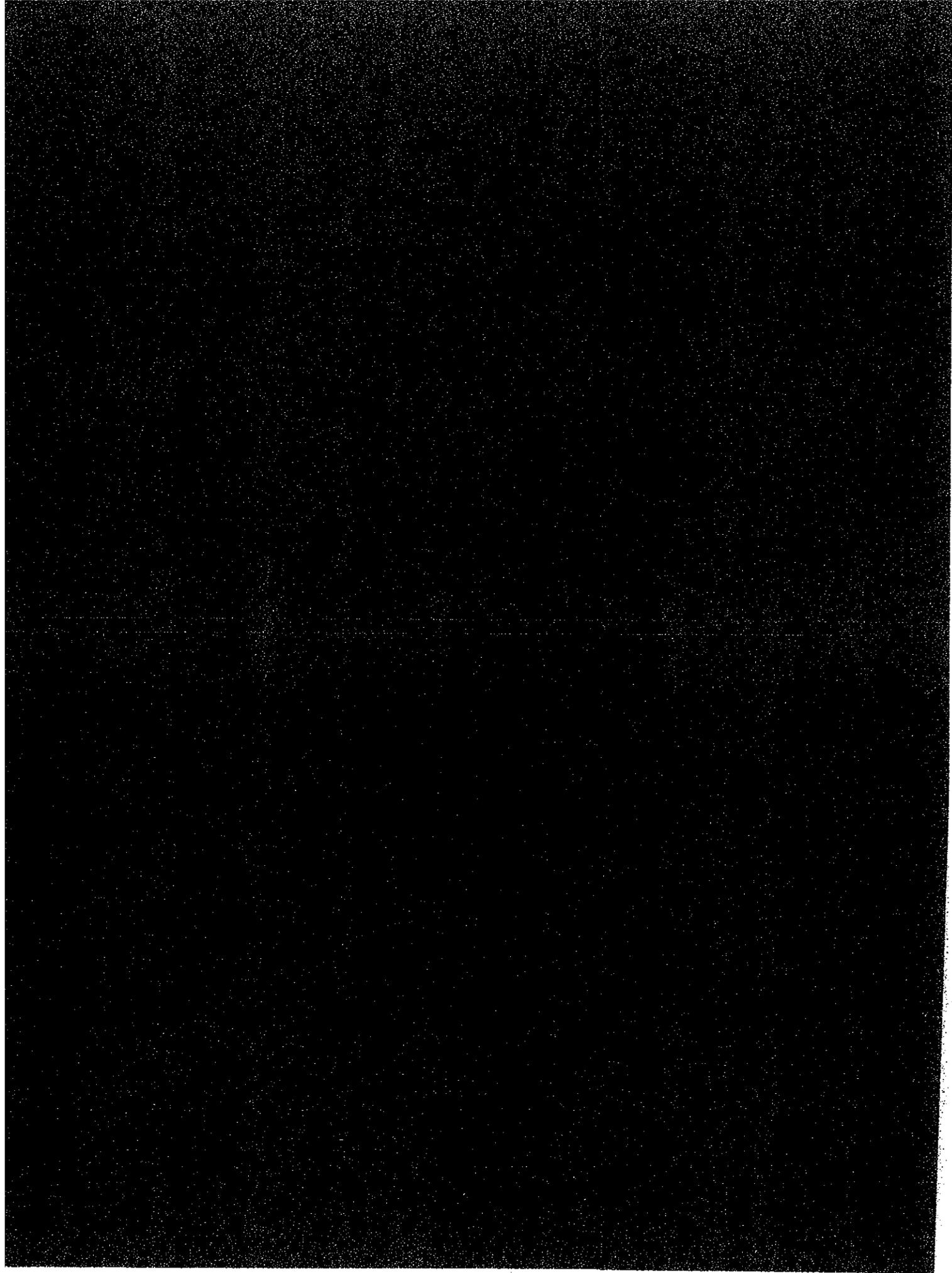
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



ADOPTION: ORDINANCE NO. 423
(CHARTER REFERENDUM – SUPERVISOR COMPENSATION)

ORDINANCE NO. 423

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1015 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER PERMITTING COMPENSATION FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 423 AS ADVERTISED AND PRESENTED.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

13

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 423

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1015 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER PERMITTING COMPENSATION FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1015 of the West Deer Township Home Rule Charter permitting the compensation of elected officials to read in its entirety as follows:

Each supervisor shall receive compensation at the rate of fifty dollars (\$50) per month for their services. This rate may be changed by ordinance, provided that any ordinance increasing such compensation shall not become effective prior to the first day of the year following the subsequent election of supervisors.

Supervisors shall receive no other compensation – directly or indirectly – for the performance of their duties, nor receive pensions, insurance, or other forms of fringe benefits similar to those earned by regular Township employees.

When authorized and approved by a majority of the Board, individual supervisors – not their family, friends, or otherwise – shall be entitled to reimbursement of actual travel and necessary expenses incurred through the course of performing their duty.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state, in the following form:

“Shall the West Deer Township Home Rule Charter be amended to permit \$50 per month compensation for supervisors?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

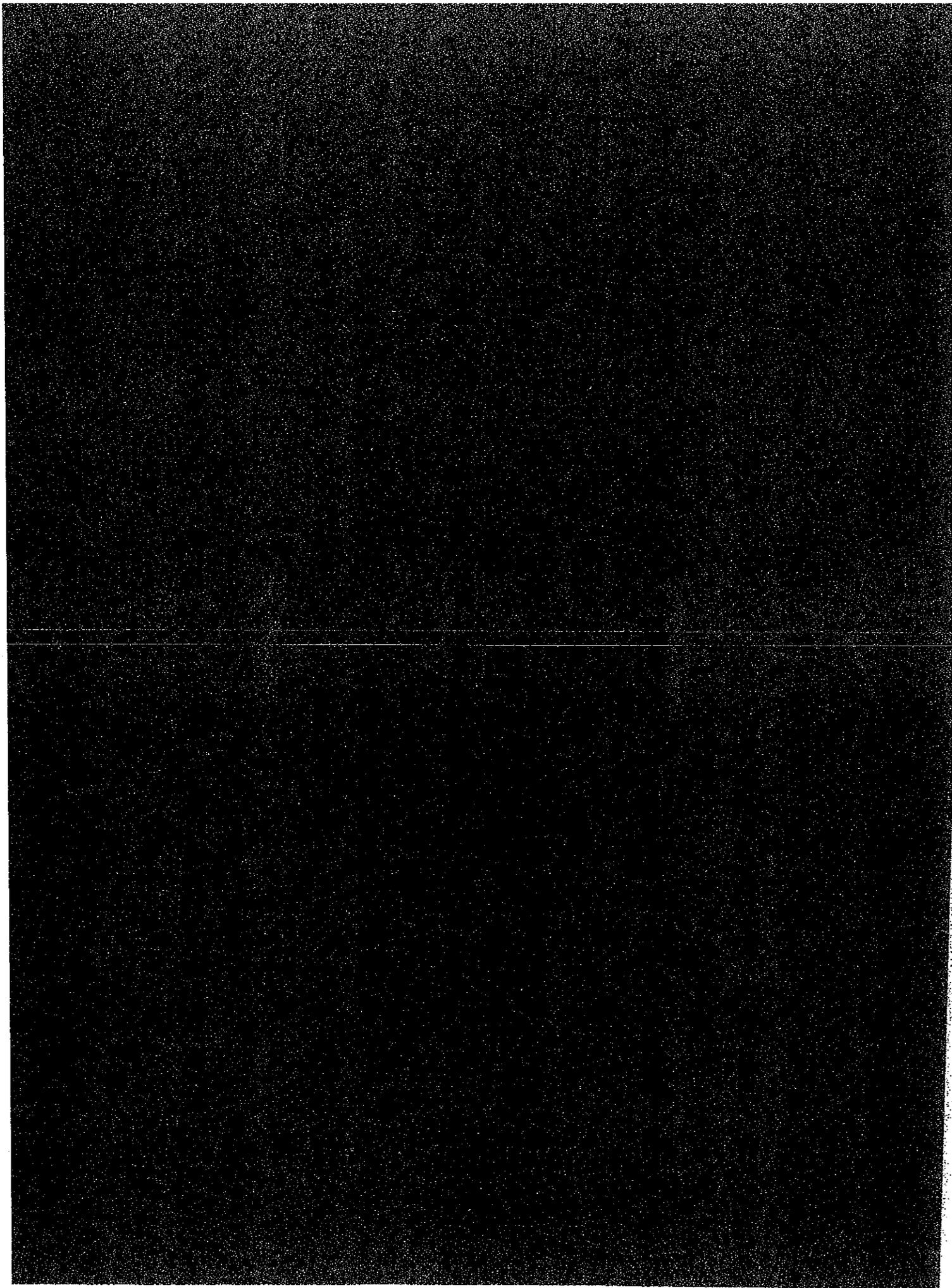
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: ORDINANCE NO. 424
(CHARTER REFERENDUM – PROCEDURE FOR VACANCIES)

ORDINANCE NO. 424

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1019 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REPLACING LANGUAGE REGARDING SUPERVISOR VACANCIES THAT WAS FOUND TO BE UNCONSTITUTIONAL AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 424 AS ADVERTISED AND PRESENTED.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

14

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 424

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1019 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REPLACING LANGUAGE REGARDING SUPERVISOR VACANCIES THAT WAS FOUND TO BE UNCONSTITUTIONAL, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1019 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

A supervisor's position shall become vacant upon their death, resignation, or removal from office in any manner authorized by law or this Charter.

Whether elected or duly appointed to fill a vacancy in elective office, a township officer shall be removable from office only: by impeachment; by the Governor for reasonable cause after due notice and full hearing on the advice of two-thirds of the Senate; upon conviction of misbehavior in office; or of an infamous crime in accordance with the Constitution of Pennsylvania, or otherwise as may be permitted by law.

A supervisor position shall also become vacant for failure of an individual to assume such office after election thereto within forty-five (45) days after the commencement of the term thereof.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

"Shall the West Deer Township Home Rule Charter be amended to replace language regarding supervisor vacancies and removal from office that was found to be unconstitutional?"

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

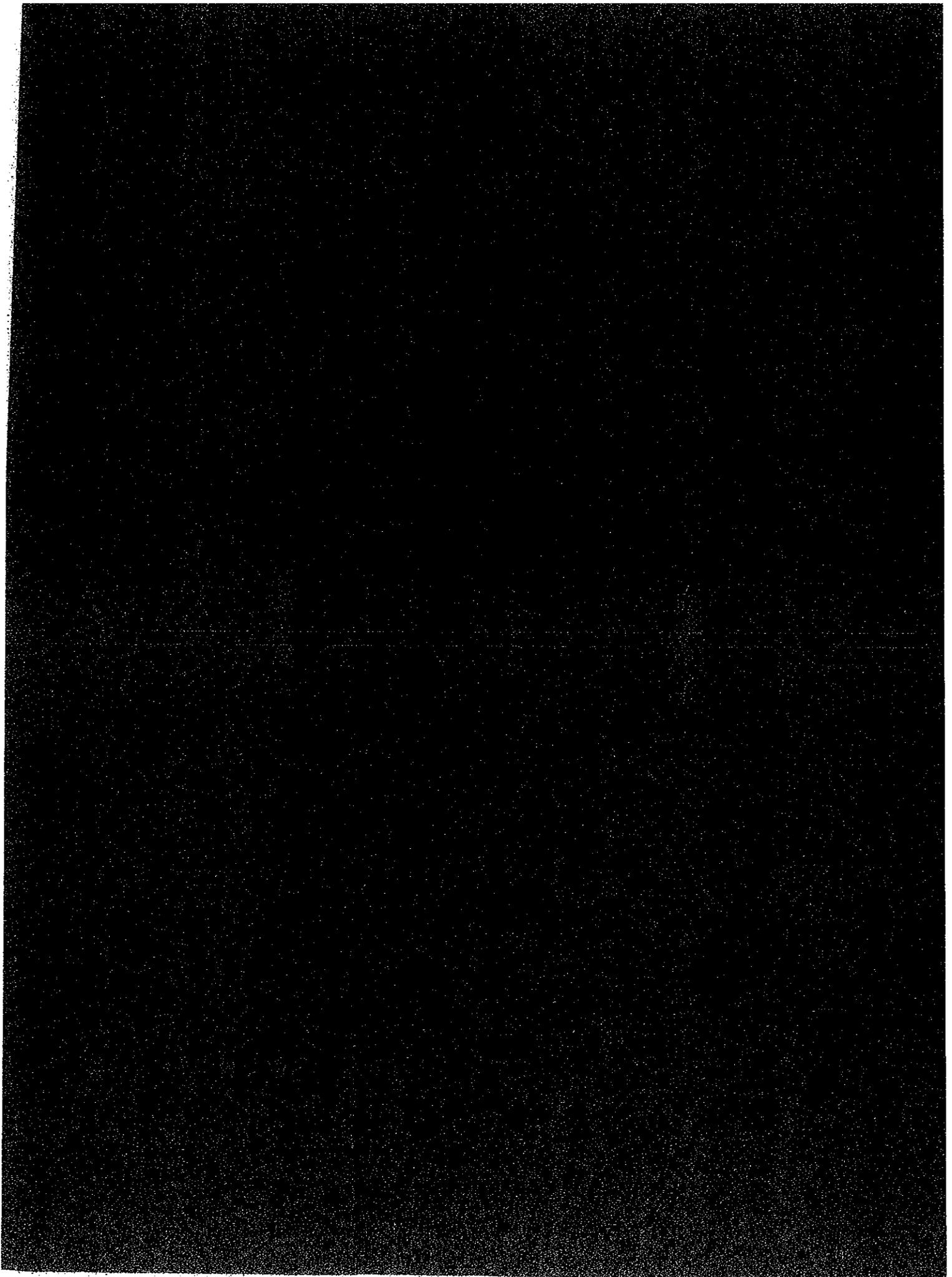
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: ORDINANCE NO. 425
(CHARTER REFERENDUM – ADMINISTRATIVE UPDATES)

ORDINANCE NO. 425

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1016, C-1018, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER MODERNIZING GRAMMAR – INCLUDING GENDER AND DATE-SPECIFIC LANGUAGE – AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 425 AS ADVERTISED AND PRESENTED.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

15

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 425

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1016, C-1018, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER MODERNIZING GRAMMAR – INCLUDING GENDER AND DATE-SPECIFIC LANGUAGE – AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1012 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

The terms of all Supervisors shall be four (4) years and shall begin the first Monday of the year following their election.

Supervisors are not permitted to serve more than two (2) consecutive terms, but are not otherwise precluded from serving additional terms.

A partial term shall be construed as a whole term for the purpose of this section.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1016 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

A supervisor shall be a citizen of the United States, shall have been a resident of the Township for at least one (1) year prior to the date of their election, and shall be a registered voter.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1018 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

No supervisor shall hold any other compensated or uncompensated Township office or employment during the term for which they are elected to the Board, and no former supervisor shall hold any compensated Township office or employment – nor act as a paid consultant to the Township – until two (2) years after the expiration of the term for which they were elected to the Board.

In addition, no supervisor shall hold any compensated office or be employed by the County of Allegheny during their tenure as supervisor.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1021 of the West Deer Township Home Rule Charter permitting the Board of Supervisors to establish the time of the organization meeting and to read in its entirety as follows:

The Township Board of Supervisors shall organize on the first Monday of each January at a time formally established at the last Board of Supervisors meeting of December.

If the first Monday is a legal holiday, the meeting shall take place on Tuesday instead. The Board shall elect one of their members as Chairperson and one as Vice Chair at this organizational meeting, and both shall hold such offices at the pleasure of the Board.

The Board may transact any further business it deems necessary or appropriate at the organizational meeting.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state in the following form:

“Shall the West Deer Township Home Rule Charter be amended to modernize Article III by replacing all gender-specific, time-based, and grammatically incorrect language?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

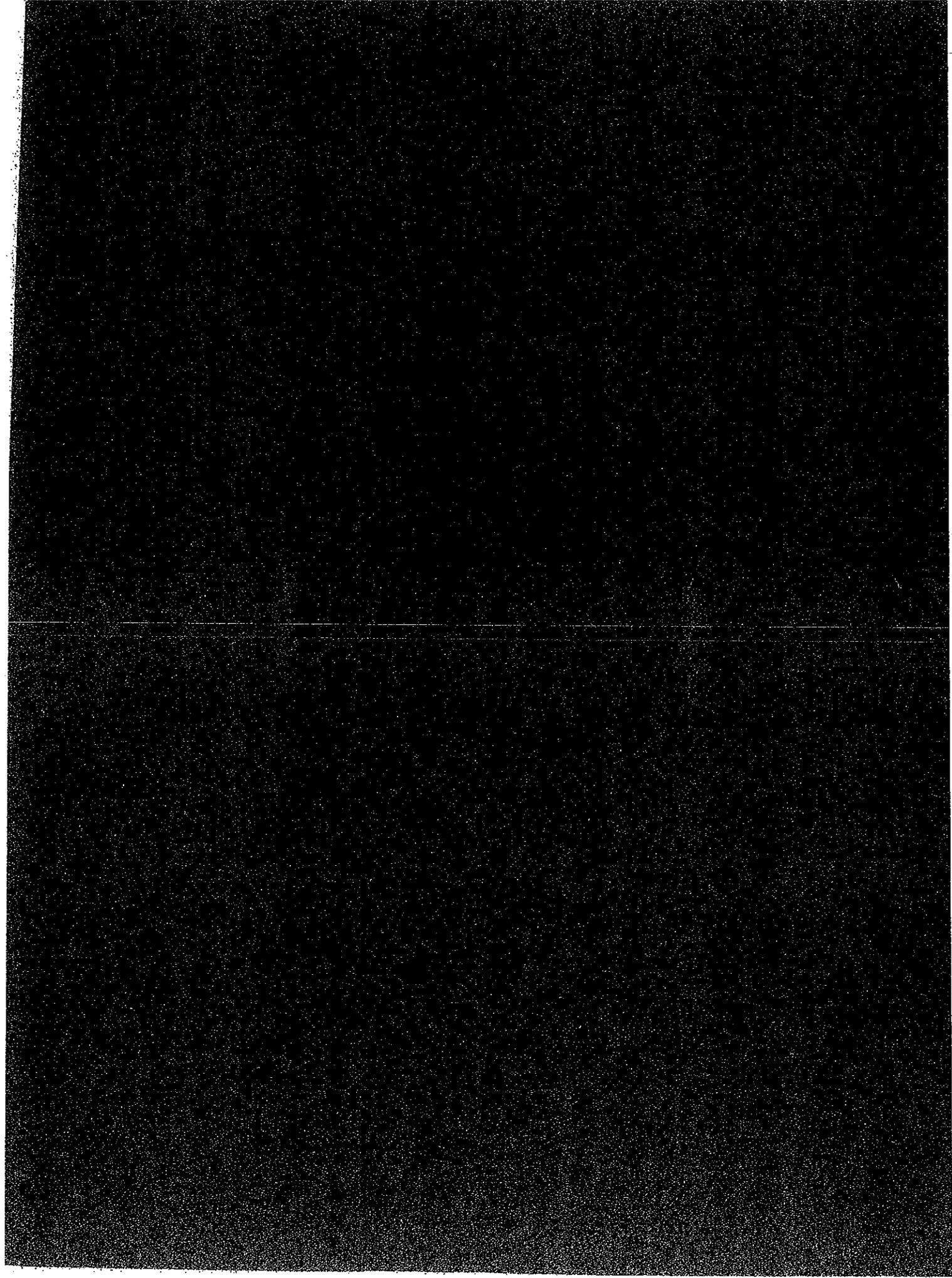
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADOPTION: ORDINANCE NO. 426
(CHARTER REFERENDUM – ACTIONS REQUIRING ORDINANCES)

ORDINANCE 426

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1054 DEFINING ACTIONS WHICH REQUIRE AN ORDINANCE, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 426 AS ADVERTISED AND PRESENTED.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

16

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 426

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1054 DEFINING ACTIONS WHICH REQUIRE AN ORDINANCE, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1054 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

In addition to any other actions required by law or by this Charter to be taken by ordinance, those actions of the Board of Supervisors shall be by ordinance which:

- (1) Adopt or amend an administrative code.**
- (2) Provide for a fine or other penalty – or establish a rule or regulation for violation of which a fine or other penalty is imposed – except for fines of less than one dollar (\$1.00) per violation.**
- (3) Levy taxes, except to continue an existing levy.**
- (4) Grant, renew, or extend a franchise.**
- (5) Establish, alter, or abolish rates charged for any utility – or similar service – supplied by the Township.**
- (6) Authorize the borrowing of money, except for Tax Anticipation Notes.**
- (7) Convey or lease – or authorize the conveyance or lease of – any lands of the Township.**
- (8) Amend or repeal any ordinance previously adopted unless such previous ordinance action could have been taken by resolution or motion.**
- (9) Create an Authority.**
- (10) Regulate land use.**

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state in the following form:

“Shall the West Deer Township Home Rule Charter be amended to restate the list of actions which require an ordinance, as more fully described in West Deer Ordinance No. 427?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be

forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

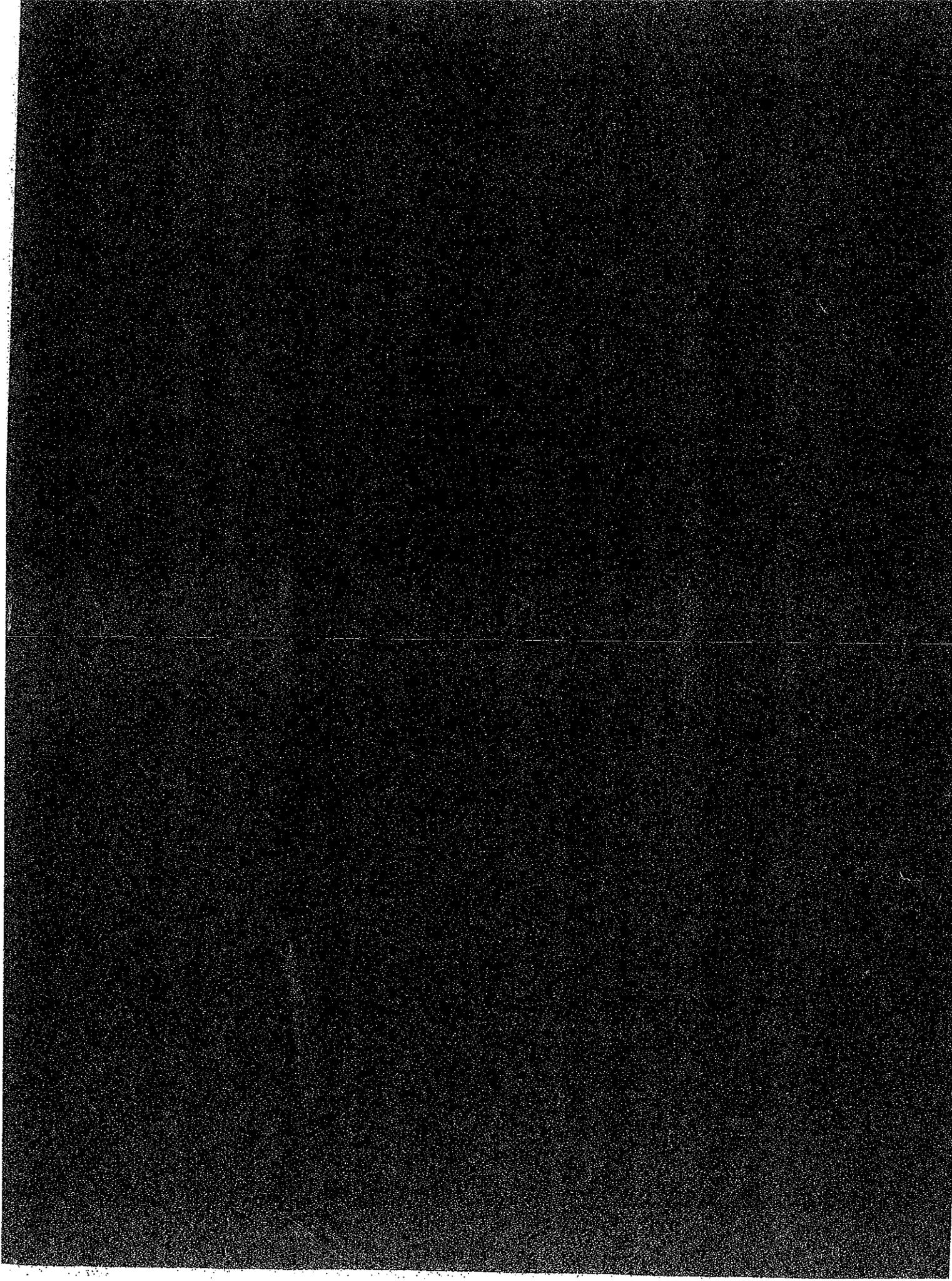
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADVERTISEMENT: ORDINANCE NO. 427 (ROAD LIST RESTATEMENT)

THROUGHOUT THE YEARS, THE BOARD OF SUPERVISORS HAS ADOPTED VARIOUS ROADWAYS. ORDINANCE NO. 351 LISTS THOSE ROADS, BUT REQUIRES A RESTATEMENT TO BE UP-TO-DATE AND ACCURATE.

THE ADMINISTRATIVE STAFF HAS COMPLETED THE LIST, AND THE PUBLIC WORKS COMMITTEE HAS REVIEWED IT. THE LIST WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.

MRS. ROMIG...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 427 AMENDING AND RESTATING THE TOWNSHIP ROAD LIST.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

17

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 427

**AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY,
COMMONWEALTH OF PENNSYLVANIA, AMENDING AND RESTATING THE
OFFICIAL LIST OF ADOPTED TOWNSHIP ROADWAYS.**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has adopted private roadways in the past through numerous ordinances; and

WHEREAS, the Board has determined that a comprehensive, official List of Township Roads needs to be created for clarification and transparency; and

WHEREAS, the Public Works Committee – in conjunction with the Township Manager, Township Engineer, and Public Works Foreman – has reviewed the attached List of Township Roads and has determined it to be accurate.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid that all past roadway adoption ordinances be amended and restated in the attached List of Township Roads.

ORDAINED AND ENACTED this 15th day of August 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 15 August 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

Yes No Abstain Absent

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

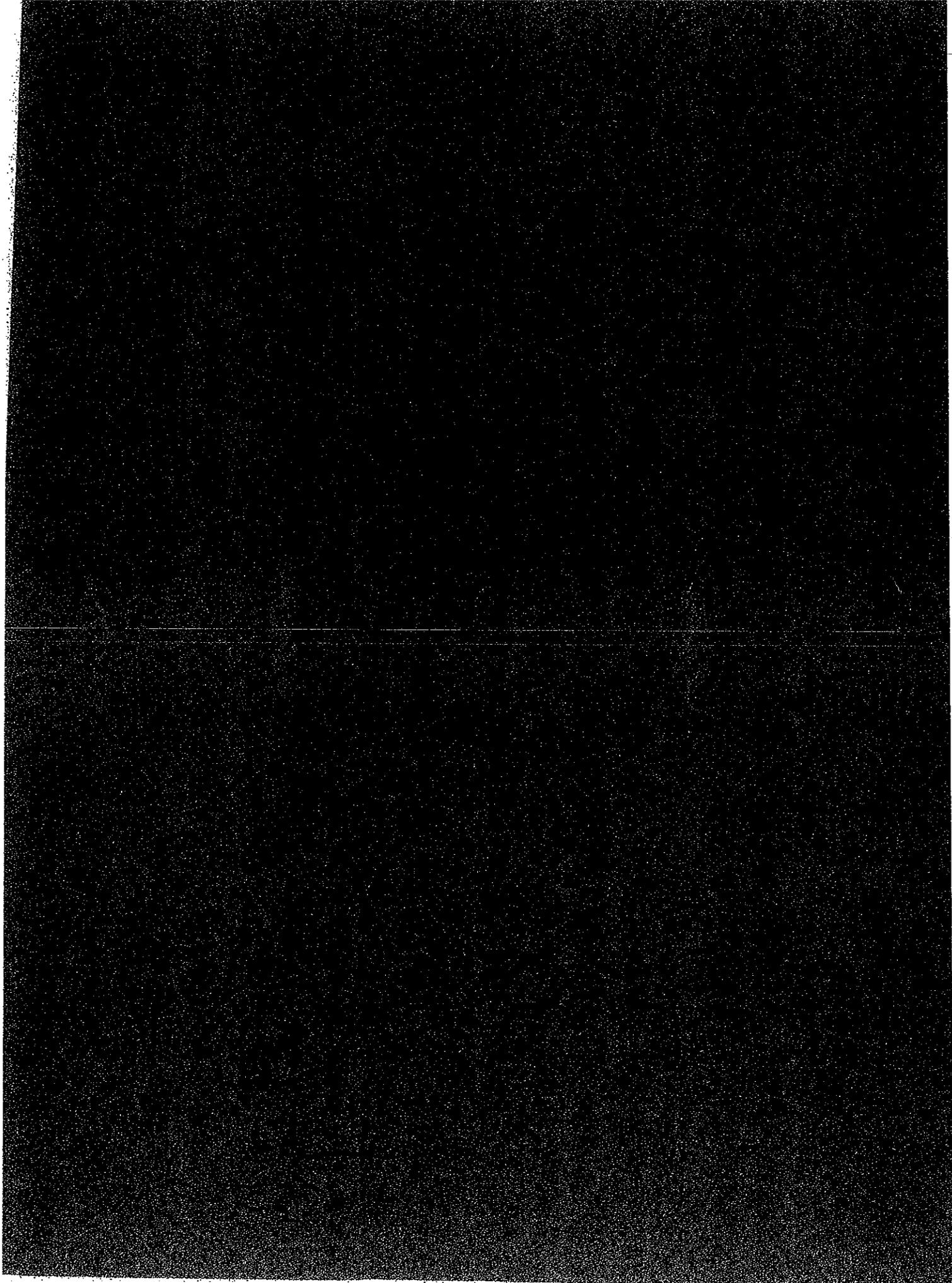
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 15th day of August 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ACCEPT RESIGNATION: PART-TIME POLICE OFFICER

THE BOARD IS IN RECEIPT OF THE ATTACHED RESIGNATION LETTER DATED JUNE 15, 2018 FROM OFFICER JAY R. MCMAHILL AS A PART-TIME POLICE OFFICER. OFFICER MCMAHILL WAS OFFERED A FULL TIME POSITION WITH O'HARA TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATION OF OFFICER JAY R. MCMAHILL AS A PART-TIME POLICE OFFICER FOR WEST DEER TOWNSHIP EFFECTIVE JUNE 29, 2018 AND WISH HIM THE BEST OF LUCK.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

19

cc BARB } 6/18/18
CATHY }



June 15, 2018

To whom it may concern,

This letter has been drafted as a formal resignation from the West Deer Township Police Department, effective two weeks from this date. The time I have spent within the department has been very rewarding and I would like to thank you for the opportunity of employment. I am grateful for the invaluable experience I have gained while employed within and I hope my time of employment has been seen as productive. Please feel free to contact me with any questions that may arise through this process.

Respectfully,


Jay R. McMahon



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



JONATHAN D. LAPE
Chief of Police

109 East Union Road • Box 2 • Russellton, PA 15076
www.westdeertownship.com / wdpd@westdeertownship.com

Emergency: 911
Office: 724-265-1100
Fax: 724-265-1140

July 10, 2018

Officer Jay McMahon
164 Millerstown Culmerville Rd.
Tarentum, PA 15084

Dear Officer McMahon,

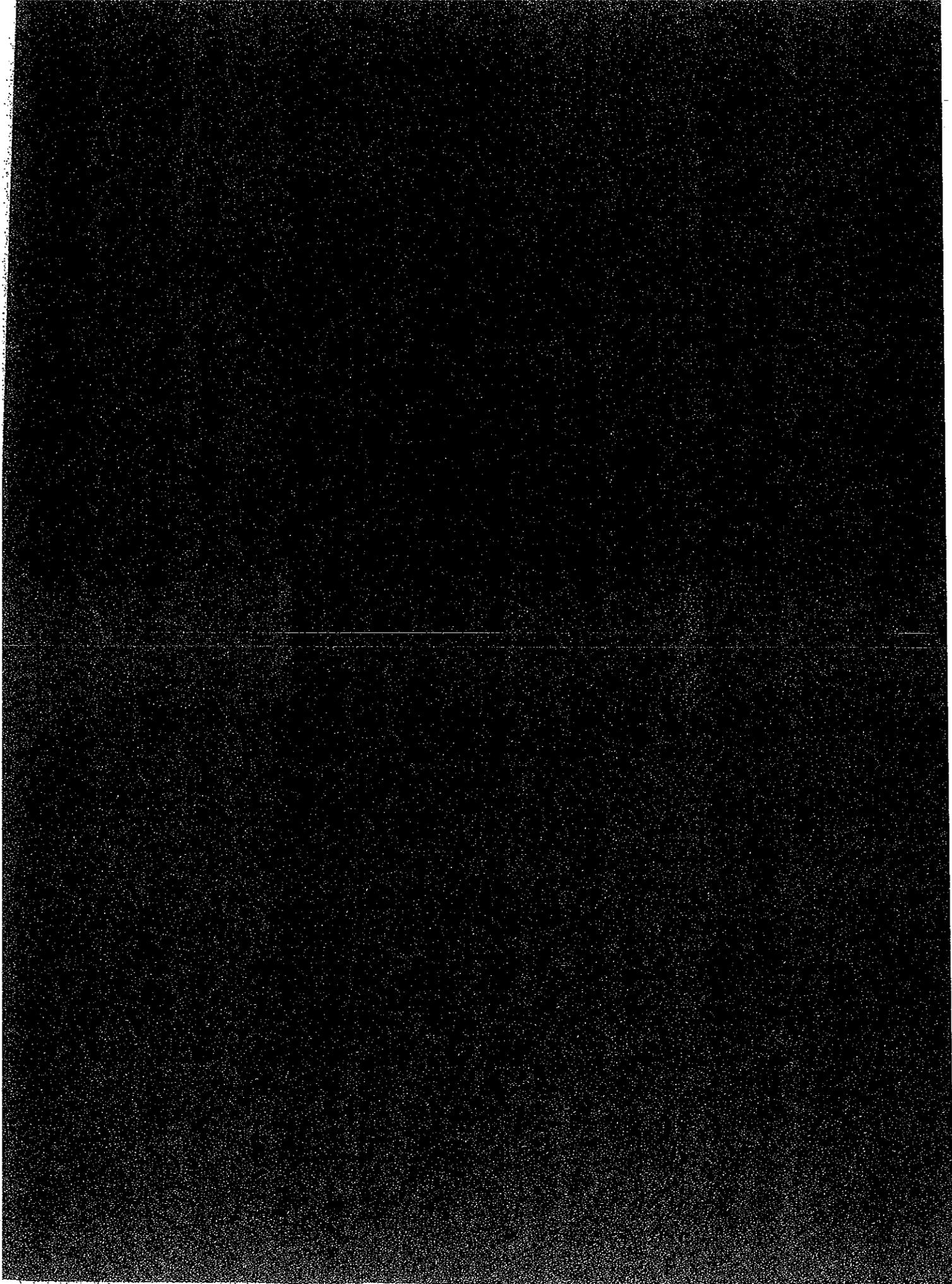
On behalf of the West Deer Township Police Department and Board of Supervisors of West Deer, I would like to take this opportunity to thank you for your hard work and dedication during the time you were employed as a part time officer with our department. During the past few years it has been very difficult finding individuals that possess the excellent qualities as an individual and law enforcement officer that you do. We are sad to see you leave but we wish you the best in your future as an Officer with the O'Hara Township Police Department.

Again, thank you for your service and good luck in your future endeavors.

Sincerely,

Jonathan D. Lape
Chief of Police

CC: Daniel Mator, Township Manager
West Deer Township Board of Supervisors



AUTHORIZATION: HIRE PART-TIME POLICE OFFICER

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LAPE RECOMMENDING THE HIRING OF THE FOLLOWING INDIVIDUAL FOR THE POSITION OF PART-TIME POLICE OFFICER:

- TREVOR ELZA

A BACKGROUND CHECK WAS PERFORMED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO HIRE TREVOR ELZA AS A PART-TIME POLICE OFFICER OF WEST DEER TOWNSHIP UPON THE CONDITION HE SUCCESSFULLY COMPLETES ALL THE REQUIREMENTS TO RECEIVE HIS CERTIFICATION NUMBER, AS PER THE RECOMMENDATION OF CHIEF LAPE.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Hiring of Part Time Police Officer
Date: July 10, 2018

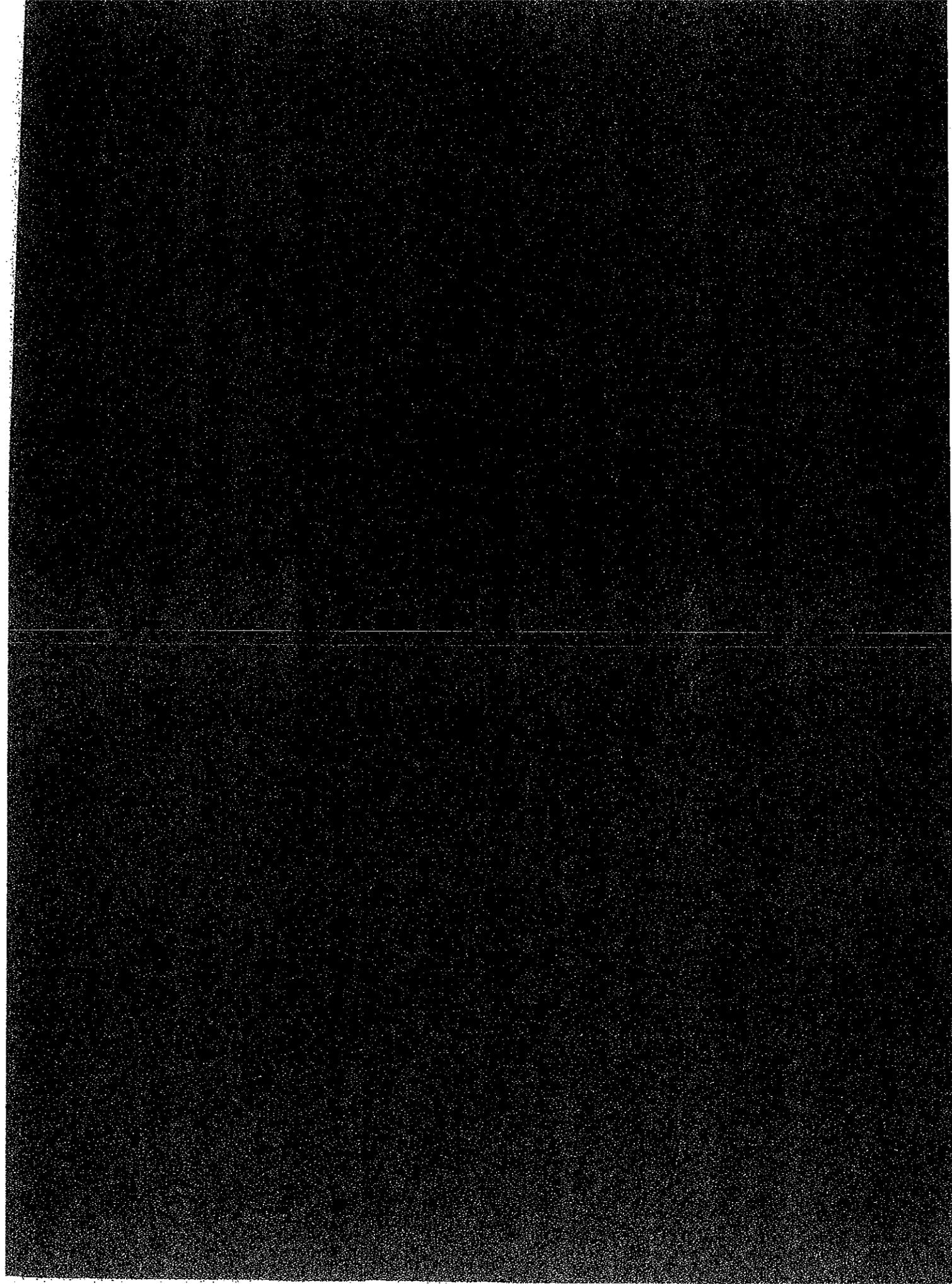
Mr. Mator,

At the June 2018 meeting I asked that the hiring of a part time officer be placed on the agenda for the July's meeting. We received approximately six applications. From the six applications two applicants were scheduled interviews

My recommendation to the Board of Supervisors is to hire Trevor Elza for the position of a Part Time Police Officer.

Trevor is a resident of West Deer Township. He has been a resident in the township for approximately the past 16 years. He is a graduate of St. Joseph High School Natrona Heights and the Allegheny County Police Academy. A background check was performed on Mr. Elza and nothing was found that would prevent him from working with our department.

I would like to recommend to the Board of Supervisors to hire Trevor Elza. Mr. Elza would be hired under the condition he successfully completes all requirements to receive his certification number issued by the Pennsylvania Municipal Police Officers Education and Training Commission. He would be responsible for any and all cost associated with this process.



AUTHORIZATION: SALE OF POLICE VEHICLE

THE VEHICLE FOR SALE IS A 2012 DODGE CHARGER – NOT THE 2014 DODGE CHARGER AS STATED AT THE JUNE MEETING.

THE TOWNSHIP ADVERTISED FOR THE SALE OF THE 2012 DODGE CHARGER – AS IS CONDITION – NOTING THERE ARE SOME ENGINE ISSUES.

THE FOLLOWING FOUR BIDS WERE RECEIVED:

BIDDERS:	TOTAL:
1) Chicago Motors, Inc.	\$2,007.00
2) Yousef Dabbagh	\$1,708.00
3) Bayridge Motors, Inc.	\$1,289.00
4) Emergency Remarketing	\$1,212.12

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SALE OF THE 2012 DODGE CHARGER, IN AS-IS CONDITION, TO CHICAGO MOTORS, INC., IN THE AMOUNT OF \$2,007.00.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

20

**CHICAGO
MOTORS INC.**

2553 W. CHICAGO AVENUE
CHICAGO, ILLINOIS 60622

DATE: 7/5/18

ATTENTION: MR Daniel Moter JR Township Manager

West Deer Township

Allegheny County PA

Dear Sir/Madam

109. Rush Union Rd Cheswick PA
15024

Our bid for Vehicle/Vehicles is as under:

2012 Dodge Charger # 2007.⁰⁰/₁₀₀
with Bad Engine

Two thousand Seven & only

If you have any question feel free to contact us, also please kindly let us know the bid results and keep us posted for future bids.

Amr Qhanmer

Telephone (800) 942-0005 (773) 235-6500 FAX: (773) 235-9670

Jonathan Lape
Chief of Police
West Deer Township
109 East Union Road,
Cheswick, PA 15024

Bid on 2012 Dodge Charger

Yousef Dabbagh ⁷⁻³⁻¹⁸
2438 Fen View Circle
Island lake, IL 60042
P7737153673,
email: ydabba2@yahoo.com

Bid on 2012 Dodge Charger
Bid Amount = \$ 1708.00

Bay Ridge Motors, Inc



Fax

To: TOWNSHIP MANAGER From: K. M. HAMED
At.: WEST DEER TOWNSHIP Pages: 1
Fax: _____ Date: 6/28/18
Re: _____ CC: _____

Urgent For Review Please Comment Please Reply Please Recycle

TO WHOM IT MAY CONCERN

WE are placing a BID for the following

2012 DODGE CHARGER the sum of

\$ 1289 ⁰⁰/₁₀₀

ONE THOUSAND TWO HUNDRED EIGHTY NINE DOLLARS ⁰⁰/₁₀₀

THANKS

K. M. HAMED



Emergency Remarketing

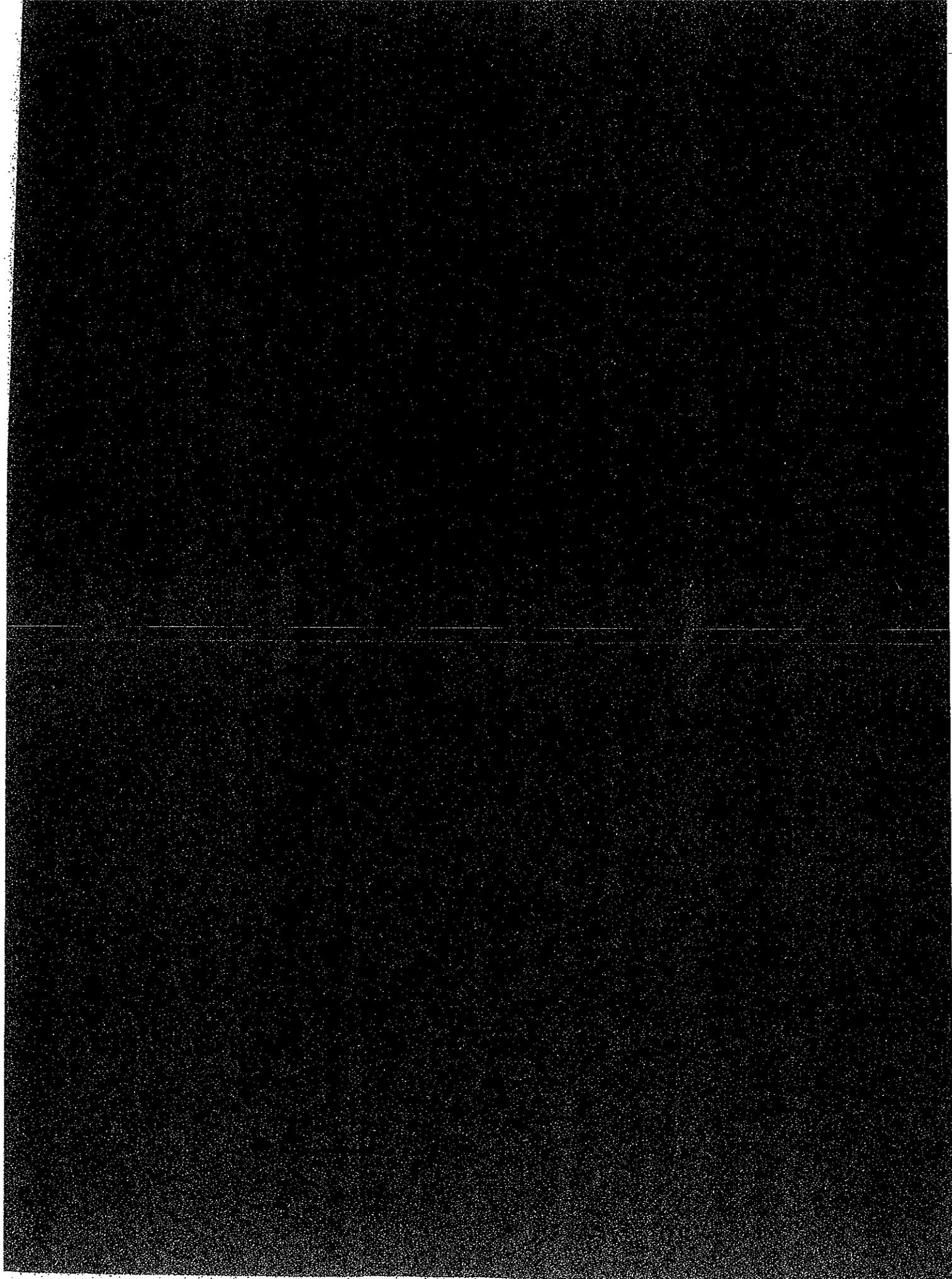
Our bid for the 2012 Dodge Charger is \$1212.12

*Whenever possible, we would like the equipment to stay with the vehicle. Our bid is with or without equipment. Leaving the equipment will help a future struggling department and may save your agency money if you have to pay to remove it.

*We are a licensed Ohio Dealer that specializes in selling emergency vehicles to agencies nationwide. The equipment will either stay with the vehicle or put on another vehicle that will go to another agency with a tight budget. We also prefer to remove the badging to prevent damage. The normal procedure is that we provide pictures of the badging removed (typically the township name) within 24 hours of receiving the vehicle. We will have the vehicle transported to us by truck.

Thank You,

Brett Patti, President
Emergency Remarketing
38130 Airport Pkwy #5
Willoughby Oh 44094
216-965-6999
Brett6999@gmail.com



AUTHORIZATION: NIKE SITE LANDSCAPING

AFTER THE 2017 PAVING OF THE NIKE SITE, LANDSCAPING NEEDED TO BE COMPLETED. TO SPREAD THE COST, IT WAS DETERMINED THAT THE LANDSCAPING BE DONE IN THREE PHASES. THE FIRST PHASE WAS COMPLETED IN 2017, AND THE THIRD PHASE WAS PART OF THE C2P2 GRANT APPLICATION SUBMITTED IN APRIL.

THIS PROJECT INVOLVES THE SECOND PHASE OF THE LANDSCAPING. THE BID SPECIFICATIONS WERE LISTED ON THE TOWNSHIP WEBSITE, AND SEVEN LOCAL LANDSCAPERS WERE CONTACTED AS WELL. OF THOSE SEVEN CONTRACTORS, THREE REPLIED AND TWO SUBMITTED BIDS AS FOLLOW:

<u>BIDDER</u>	<u>TOTAL</u>
HOLLIBAUGH LANDSCAPING, INC.	\$15,900.00
JEFF PLUMMER LANDSCAPING, LLC.	\$16,760.00

(MR. SHOUP WAS ALSO ATTEMPTING TO SOLICIT BIDS AND WILL PROVIDE ANY HE IS ABLE TO RECEIVE AT THE MEETING)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SECOND PHASE OF THE NIKE SITE LANDSCAPING TO _____ IN THE AMOUNT OF _____ AS PER THE POSTED SPECIFICATIONS.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

21



Hollibaugh Landscape & Excavation
 1012 York Way
 Gibsonsia, PA 15044
 (724) 265-5305

July 11, 2018

QUOTE

TO: West Deer Township

Below I have listed a quote for the installment of multiple lawn areas at Senior Center designated as Area 1, Area 2, Area 3 and Area 4.

Area 1

- Remove 60 ton of debris (old asphalt, concrete, large stones, etc.)
- Dig out remaining area and triangle between garage access road and main road
- Supply and install 40 ton of top soil and prepare for lawn

Area 2

- Prepare 30 feet of lawn running parallel to main road starting at construction barrels back to goal post
- Supply and install 60 ton of top soil

Area 3

- Prepare area from goal post to main road and all along walking path adjacent to football field and around Simonetti Field sign
- Spread 200 yards of top soil

Area 4

- Prepare 10 – 15 foot edge of berm running parallel to main road on opposite side of street running from garage access road up to walking path
- Supply and install 40 ton of top soil

1. All lawn areas to be leveled, toothed, and rock hounded
2. Install Penn State seed, pelletized lime, and starter fertilizer
3. Blow straw mulch on all areas prepared with seed
4. Hollibaugh Landscaping will provide all materials, which include the following:
 - 400 lb. Penn State Seed with 90% germ rate
 - 400 lb. pelletized lime
 - 400 lb. fertilizer
 - 100 - 150 bales of straw
 - 140 ton of top soil

TOTAL COST	\$15,900.00
DEPOSIT	\$7,950.00
REMAINING BALANCE DUE UPON COMPLETION	\$7,950.00

Jeff Plummer Landscaping LLC

Contractor # PA 042091

18 Sunnyhill Drive

Cheswick, PA 15024

412-767-0312

7/12/2018

=====

Estimate – West Deer Twp., Nike Site Landscaping

Job Description – Estimate is to follow all guidelines listed on township website.
Estimate is based on covering all four areas outlined and is to meet all parameters.

Material list – based on list provided

400lb. Penn state seed - \$840.00

400lb pelletized lime - \$80.00

400lb fertilizer - \$240.00

100 bales of straw - \$800.00

140 ton of top soil - \$4000.00

Materials total - \$5960.00

Labor – Labor will be based on 180 man hrs @ \$60.00 per man hr.

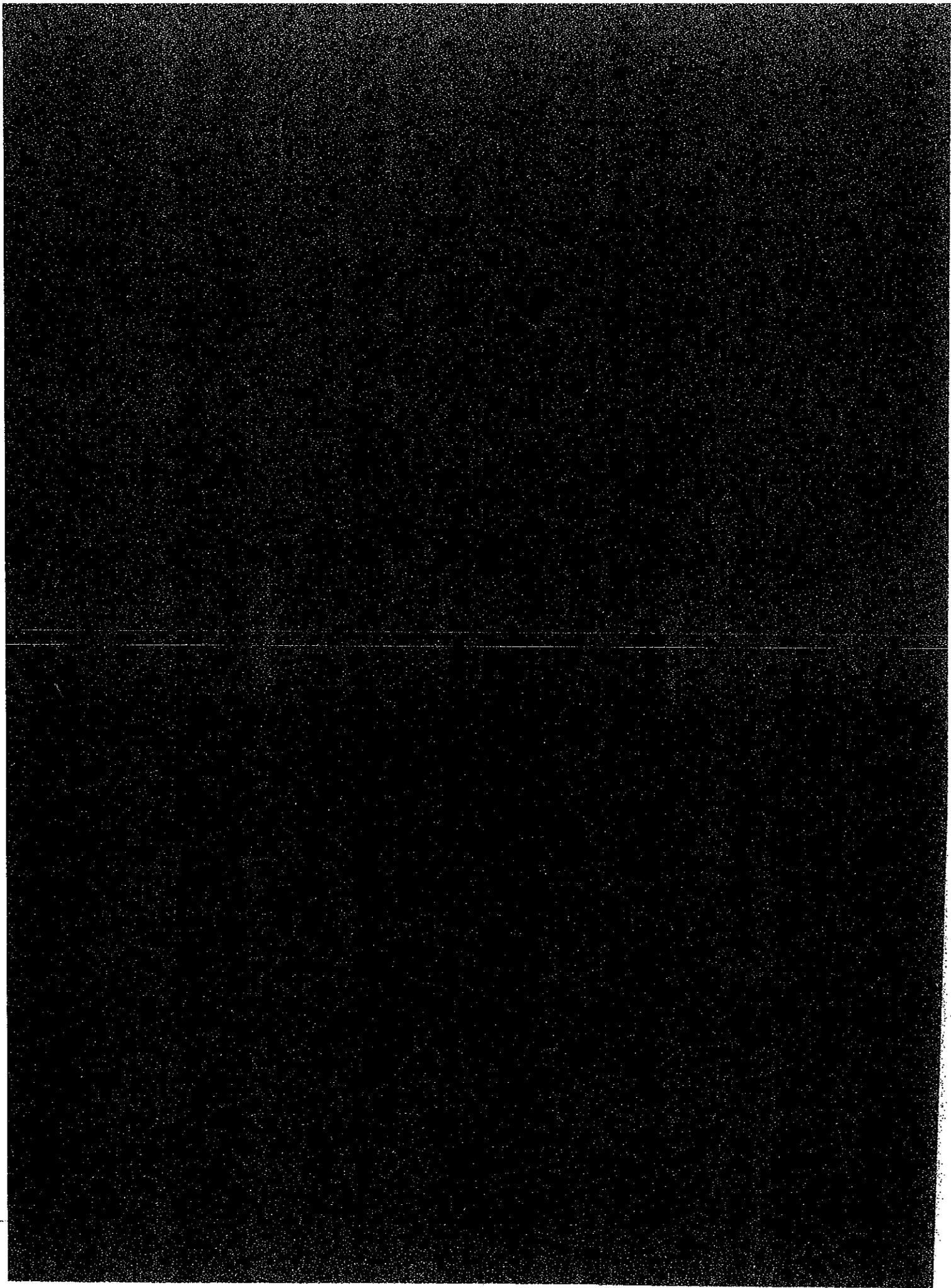
Total cost - \$10,800.00

Total cost - \$16,760.00

This estimate is to meet all parameters and guidelines listed on twp. Website. Any additional work added will result in added cost.

Jeff Plummer Landscaping LLC Warrants all work to be done in a manor to meet all guidelines. Once job is complete we will not be held responsible for things that cannot be controlled. We will not be held responsible for wash outs due to heavy rain. We will not be held responsible for lack of growth do to lack of rain.

In Acceptance – Sign / Date and Return _____



AUTHORIZATION: SPEED TRAINING CLINIC

THE TOWNSHIP RECEIVED THE ATTACHED EMAIL FROM RESIDENT BRANDON WILLIAMS, WHO IS REQUESTING PERMISSION TO RUN A SPEED AND AGILITY PROGRAM AT MOSKALA FIELD IN BAIRDFORD PARK. ALSO ATTACHED IS FURTHER INFORMATION MR. WILLIAMS SUBMITTED ON THE PROGRAM.

THE BOARD TABLED MR. WILLIAMS' REQUEST AT THEIR JUNE MEETING AND ASKED MR. WILLIAMS TO BE PRESENT AT THE MEETING TO ANSWER QUESTIONS BY THE BOARD.

MR. WILLIAMS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE USE OF MOSKALA FIELD FOR MR. BRANDON WILLIAMS' SPEED AND AGILITY PROGRAM FOR THE CALENDAR YEAR 2018, PENDING INSURANCE REQUIREMENTS BEING MET AND TIMING APPROVAL BY THE TOWNSHIP MANAGER AND DEER LAKES YOUTH SOCCER.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

22

Subject: Re: Speed and agility program

Date: Thursday, June 7, 2018 at 8:29:44 PM Eastern Daylight Time

From: Brandon Williams

To: dmator@westdeertownship.com

Hi just to clarify what my plan is with this speed and agility program. I plan on charging \$10 dollars per child for each 2 hours session for the first year once a week. After the first season I will evaluate the attendance and how much people like the program and have a set schedule and will charge an upfront price at a discount. Please email me back if you have any further questions. Thank you
Brandon Williams

[Sent from Yahoo Mail on Android](#)

On Mon, Jun 4, 2018 at 12:13 PM, b_will2016@yahoo.com
<b_will2016@yahoo.com> wrote:

Hi my name is Brandon Williams and I have been a resident of deer lakes for 7 years now. I have been watching the kids that grew up with my oldest son and the kids that they have played against and one of the biggest differences I have seen has been the overall speed and body control that gives these other areas the edge on our children. Growing up in different areas across the country and being apart of different programs this is the one thing that's missing. I was looking to create a speed and agility program for the children and young adults to help them improve their overall health and athletic ability across all sports platforms. This program would be a 2 hour session once a week to start out just to see how it works for the kids. I was looking to have the soccer field in Bairdford park either on Saturday or Sunday. All I really need from the township is uninterrupted time on the field and use of the onsite bathrooms or port a potties. If the soccer field is not available I am open to other options to make it work. I do not plan on charging a lot per child for the first year of the program but based off the attendance every week I feel like we will be able to contribute 20-25% of income to start out and will increase based off of the success of the program and attendance. The rest of the income will go towards equipment needed and any other overhead fees I occur. I really feel that this is something that all the kids and even the parents I have spoken with would really love to have their kids be apart of especially a program that is close to home and at a reasonable price. I will also have the parents sign a consent form saying that they know that the township and my program are not liable for the injury of their child. Thank you for your time and I look forward to your response on this opportunity.

Brandon Williams sr.

[Sent from Yahoo Mail on Android](#)

High Octane

Speed & Agility

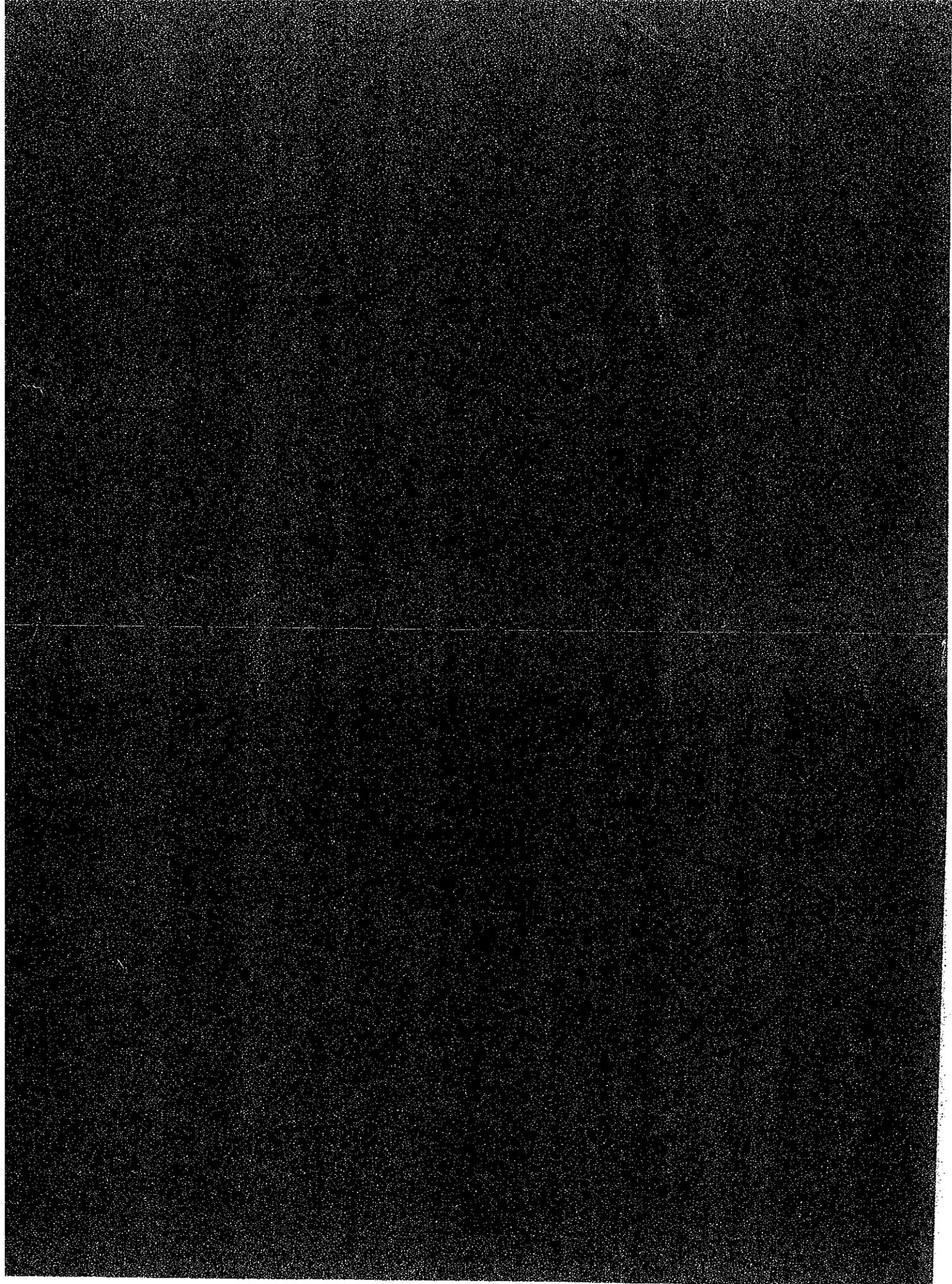
The speed and agility training program is going to focus on increasing the over speed, quickness, control and endurance of the children who participate in the program. The program will be for children starting at the age of 7- 18. The kids will be in separate groups running tailored drills that would fit their age group once I have them do their warm ups for 10 to 15 min. followed by a water break. The kids from the age 7-9 will be in one group 10-13 in another group and 14-18 in the last group. This program will start once approved 08/05/2018 – 10/28/2018 from 1-3pm. That would be the fall session the next session would start in the spring and run threw the fall starting as early as April weather permitted. The spring program will be held on Saturdays from 1-3pm until August when it will shift back to Sundays for youth football and high school football season. The price is set at 10 dollars per session and will not change there will be a no obligation to attend because the reason for the program is to better the children's overall health and to allow the kids to better themselves at their respected sports. I have my Act 114/151 and 34 clearances and the people I have volunteer with me will be required to have the same. I will have former college and high school athletes there as volunteers to help with the program and give the kids insight on what to expect from sports.

Once the first year has concluded I will be putting together a package deal for the parents to consider paying all upfront that will save them money on the program. The program will be covered with insurance for professional liability and premises liability. This will make sure there is no issue when it comes to self-inflicted injuries. I am in the process of getting certified as a personal trainer and youth development so that after the first season I will also be able to offer

on training programs that will be based on speed, agility and strength. This will be set up later and more likely will be held at an indoor facility. Just a brief overview of the program I will start the year by having the kids timed in the 40-yard dash and at the end of the program I will time them again to see how they progress. Gaining one step seems small but plays a big part in sports its all it takes to change the outcome of a game and a career. There will also be different agility test put in place at the beginning and end of the program to see their progress. Since this is about self-improvement there will not be any awards handed out to make sure no one's pride is hurt.

Based off the interest in the program if the program has 25 regular kids in attendance I will be able to contribute \$650.00 for the first season. The second season will be longer so then I will be able to contribute more at that point. I will be using the rest to cover the cost of insurance and to get the best equipment for the children. This includes but is not limited to resistance bands speed ladders and hurdles.

This program is the first of two programs I am planning on bringing to the area. I also plan on starting up a flag football program for the kids that just love football want to play but don't want to get hit or hurt playing contact football and this also would be run on a Saturday. Pricing for this program will also be set at a lower than average price to allow all to participate. It will offer the kids 2 games every Saturday and will be held from late June to September. That's a 6-8-week program with playoffs and a championship game with age groups 7-9, 10-12, 13-15, 16-18. I will also work with DLYF and The Highschool, so the games don't conflict with their schedule. This will keep it fun and fair teams picked a random. Prices and contribution will be set later for this program.



DISCUSSION: SOCIAL MEDIA

COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

24

OLD BUSINESS

NEW BUSINESS

**SET AGENDA / Regular Business Meeting
August 15, 2018**

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Committee Reports
14. Old Business
15. New Business
16. Set Agenda/September 19, 2018
17. Comments from the Public
18. Adjournment

27

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

28

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MRS. ROMIG	_____	_____	_____	_____
MR. VAEREWYCK	_____	_____	_____	_____
DR. DISANTI	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____

29