

WEST DEER TOWNSHIP SUPERVISORS MEETING



June 20, 2018

**6:30 p.m. / Executive Session
7:00 p.m./Regular Business Meeting**

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
June 20, 2018**

**6:30 pm: Executive Session
7:00 pm: Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Registered Comments from the Public
5. Comments from the Public
6. Accept minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
8. Police Chief's Report
9. Building Inspector / Code Enforcement Officer's Report
10. Report from the Parks and Recreation Board
11. Engineer's Report
12. Adoption: Resolution No. 2018-4 (Act 537 Sewage Facilities Plan Update)
13. Advertisement: Charter Referendum Ordinances
14. Advertisement: Part-Time Police Officer(s)
15. Advertisement: Sale of Police Vehicle
16. Approval: Forbes Subdivision Plan
17. Authorization: 2019 Road Program List
18. Authorization: Speed Training Clinic
19. Authorization: Web Site Video
20. Ratification: Bairdford Park Playground Work
21. Discussion: EMS Property Transfer Update
22. Discussion: Social Media
23. Committee Reports
24. Old Business
25. New Business
26. Set Agenda: July 18, 2018
27. Comments from the Public
28. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

Executive Session Held

REGISTERED COMMENTS FROM THE PUBLIC

- None

4

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE MAY 16, 2018 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE MAY 16, 2018 MEETING
AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

6

West Deer Township
Board of Supervisors
16 May 2018
7:00 p.m.

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr., Beverly Jordan, and Joyce A. Romig. Members absent: Arlind Karpuzi, Shawn Maudhuit, and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- None

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to accept the minutes of the 18 April 2018 meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 April 2018

I - GENERAL FUND:

	<u>April</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	626,666.34	1,642,066.98	28.21%
Expenditures	247,326.70	1,153,800.67	19.82%

Cash and Cash Equivalents:

Sweep Account		<u>635,376.56</u>	
			<u>635,376.56</u>

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	11,482.02	
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Fire Tax Fund:

Sweep Account - Restricted	40,797.87	
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State/Liquid Fuels Fund:

Sweep Account - Restricted	<u>426,101.63</u>	
		<u>478,381.52</u>

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved	806,033.06	
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Capital Reserve Fund:

Sweep Account - Reserved	<u>349,740.90</u>	
		<u>1,155,773.96</u>

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

	<u>0.00</u>	
		<u>0.00</u>

TOTAL CASH BALANCE 04/30/18

	<u><u>2,269,532.04</u></u>
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Interest Earned April 2018**601.04**

	04/1/2018 Debt Balance	April Principal Payment	04/30/2018 Debt Balance
Mars National - VFC #3	\$240,707.45	\$2,607.94	\$238,553.18

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to approve the Finance Officer's Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

Best Wholesale Tire Co., Inc.....	1540.67
Griffith, McCague & Happel, PC.....	1453.50
Hei-Way, LLC.....	3060.46
Jordan Tax Service, Inc.	2160.52
Kress Tire.....	294.38
MRM Workers' Comp Fund.....	20752.65
Office Depot.....	217.19
Shoup Engineering Inc.	3024.25
Staley Communications.....	194.97
Toshiba Financial Services.....	482.52
Tristani Brothers, Inc.....	2360.49

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices.

Mrs. Romig questioned why reimbursable items are not on the List of Bills.

Some discussion was held.

Motion carried unanimously 4-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of a real estate tax refund due to assessment changes by Allegheny County for the Year 2017.

2017 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Coco Michael S. & Judith E Coco	1358-J-90	\$263.72

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to issue the tax refund as submitted by the Tax Collector. Motion carried unanimously 4-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of April 2018. A copy of the report is on file at the Township. Questions and comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was not present but provided a summary report on Code Enforcement for the month of April 2018. Mr. Mator read Mr. Payne's report. A copy of the report is on file at the Township.

PARKS AND RECREATION BOARD REPORT

Mrs. Amy Stark, Chairwoman, was present and provided and read a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2018 Road Improvement Project
 - Contracts have been executed for the hot mix asphalt, cold mix asphalt and seal coating work with Youngblood Paving and Russell Standard Corporation.
- Cedar Ridge Storm Sewer Rehabilitation
 - A Contract has been prepared for this project and work is expected to begin soon.
- Guiderail work
 - Quotes have been received for guiderail work this year and have been presented for the Board of Supervisors' consideration.

Development/Subdivision Reviews

- Forbes Plan
 - Two reviews of this two-lot subdivision on Deer Creek Road were performed on 12 April 2018 and 23 April 2018, and review letters were issued to the Township. A new review letter will be provided to the Board of Supervisors at their 16 May 2018 meeting.

RESOLUTION NO. 2018-4 (ACT 537 SEWAGE FACILITIES PLAN UPDATE)

RESOLUTION NO. 2018-4
A RESOLUTION OF WEST DEER TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA
FOR ACT 537 SEWAGE FACILITIES PLAN UPDATE

Mr. Shoup indicated there has been no activity since the Board's last meeting.

After a few questions, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to table Resolution No. 2018-4 – the Act 537 Sewage Facilities Plan Update – adopting and submitting to Pennsylvania Department of Environmental Protection for its approval the Act 537 Sewage Facilities Plan Update. Motion carried unanimously 4-0.

RESOLUTION NO. 2018-6 : DUI GRANT

The Board received a copy of Resolution No. 2018-6 authorizing the Township Manager, Daniel Mator, to sign the DUI Grant on behalf of West Deer Township. The grant is for two years (2018 – 2019 and 2019 – 2020).

The West Deer Township Police Department is the Coordinating Department for the North Hills DUI Task Force.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to adopt Resolution No. 2018-6 authorizing the Township Manager to sign the DUI Grant on behalf of West Deer Township. Motion carried unanimously 4-0.

FORBES SUBDIVISION PLAN

The Planning Commission approved the Forbes Subdivision Plan at their 26 April 2018 meeting.

This is a two lot subdivision located at 997 Deer Creek Road in the R-Rural Estate Zoning District – to separate the residence from the business (barn):

Lot 1 (Residence) to be 3.00 acres

Lot 2 (Barn) to be 6.68 acres

The Planning Commission recommended approval of the Forbes Subdivision Plan contingent upon:

1. Establish easement for sewage disposal backup site location on Lot 1 that is dedicated for use by Lot 2. Said easement shall also provide access to backup site from Lot 2.
2. Mr. Payne to meet on site and review buffering between Lots 1 and 2. Provide sketch of any additional buffering and existing plantings.
3. Address any items on Shoup Engineering's letter dated 23 April 2018.
4. Add primary and backup sewage sites to plan.

The Zoning Hearing Board meeting was held on May 10th regarding the variances associated with the subdivision. At this time, Mr. Happel indicated the applicants/owners requested a postponement to table the plan until the next meeting of June 20th. Mr. Shoup indicated he will provide a review letter to the Board in their packet next month.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to table the Forbes Subdivision Plan as per the recommendation by the Planning Commission contingent on the above listed items and review letter submitted by Mr. Shoup at the meeting and reschedule at the 20 June 2018 meeting. Motion carried unanimously 4-0.

AUTHORIZATION: GUIDERAIL PROJECT

The following quotes were received for the Guiderail Project to furnish and install guiderails on Benjamin Street, Ember Lane, Bessemer Street, and Shepard Road.

<u>BIDDERS:</u>	<u>TOTAL:</u>
1) Fence By Maintenance Service	\$15,470.02
2) Allegheny Fence Construction Co.	\$17,215.00
3) PennLine	\$23,918.77

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to award the Guiderail Project to Fence By Maintenance in the amount of \$15,470.02 for Benjamin Street, Ember Lane, Bessemer Street, and Shepard Road. Motion carried unanimously 4-0.

DISCUSSION: CHARTER COMMISSION UPDATE ON GENERAL ELECTION REFERENDA

The Home Rule Charter Commission are requesting five questions to be placed on the 6 November 2018 General Election Ballot as referendum questions. Mr. Brandon Forbes and Mr. Jim Cesnick, members of the Commission were present and commented on the proposed amendments:

- Section C-1015 permitting compensation for Supervisors.
- Section C-1017 restricting individual Supervisor authority over day-to-day operations.
- Section C-1019 replacing language regarding Supervisor vacancies that was found to be unconstitutional.
- Sections C-1012, C-1016, C-1018, & C-1021, modernizing grammar.
- Section C-1054 defining actions which require an ordinance.

Mr. Mator also explained the timeline. The Ordinances will be on next month's (June 20th) meeting agenda for the Board to authorize the advertisement of the Ordinance/questions on the November ballot. Then at the July 18th meeting, the Board can vote on the Ordinances to be on the November ballot. The deadline to submit the ballot questions to Allegheny County is August 7th.

DISCUSSION: SOCIAL MEDIA

Some discussion was held on social media and this item will be discussed further at the next meeting when all of the Board members are present.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – ABSENT – EMS Committee
- 2) Mrs. Romig – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – ABSENT – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – ABSENT – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti asked Mr. Mator if he heard anything from Duquesne Light on the light at the end of McKrell Road and Saxonburg Boulevard. Mr. Mator indicated he has not heard back from the Township's representative, but will try again.
- Mr. Mator pointed out the measurements sent to the company for the new playground equipment at Bairdford Park was measured incorrectly at 70 feet, and that it is actually 84 feet wide. It will therefore require more mulch, more geo textile fiber, and the addition of more play curbs. Mr. Mator pointed out there will be an additional cost of \$4,072.00, which is available within the Budget.

The Board agreed this work was important in regard to the completion of the project. Mr. Mator would therefore approve the work, then the item will be ratified on the agenda at the next meeting.

NEW BUSINESS

- None

SET AGENDA: REGULAR BUSINESS MEETING

20 June 2018

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills

C. Tax Refunds

9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Advertisement: Road List Restatement Ordinance
14. Advertisement: Charter Ordinances
15. Authorization: 2019 Road Program List
16. Committee Reports
17. Old Business
18. New Business
19. Set Agenda/July 18, 2018
20. Comments from the Public
21. Adjournment

Items Added:

*Act 537

*Forbes Subdivision Plan

*Social Media

*Playground Ratification

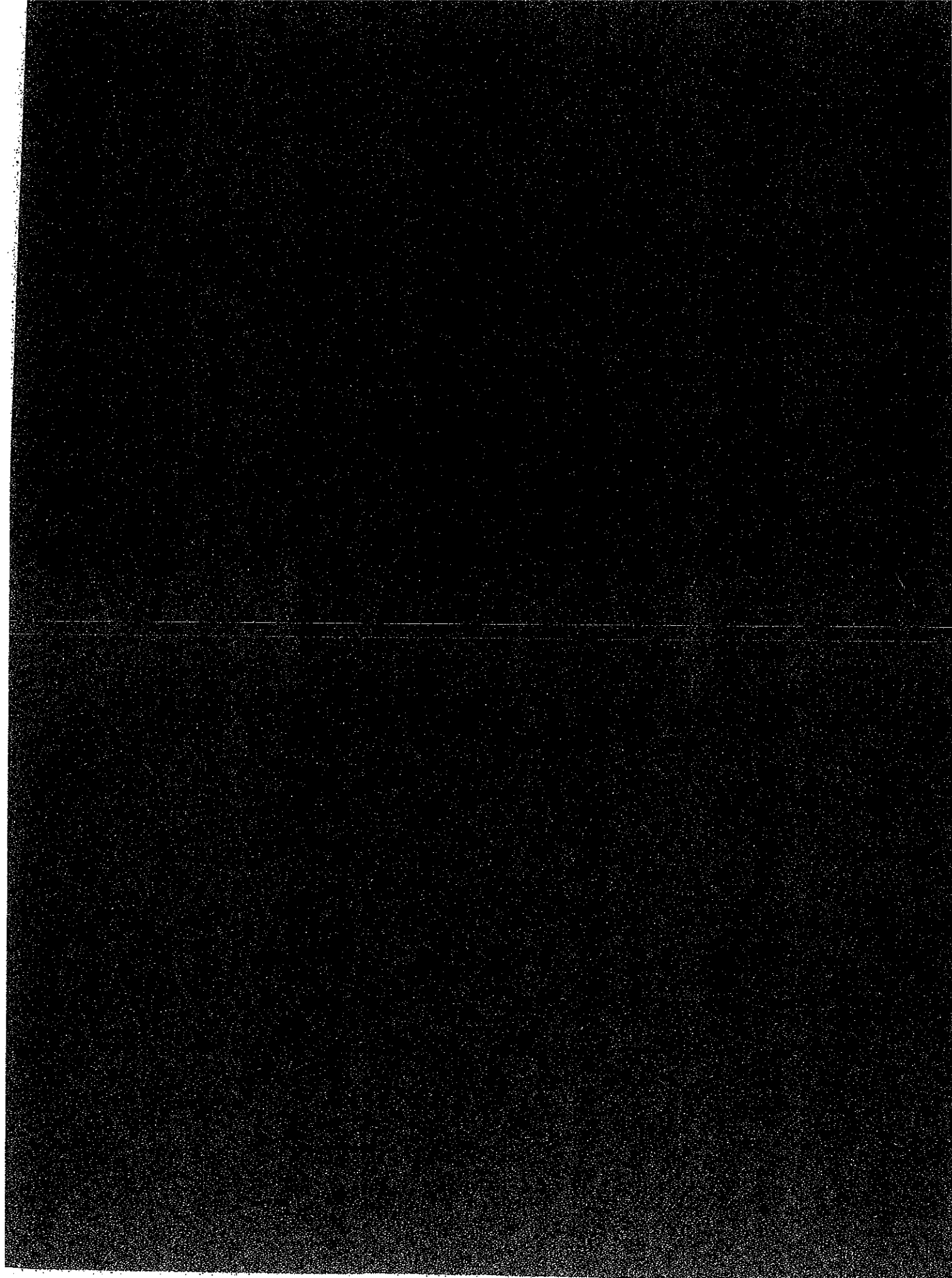
COMMENTS FROM THE PUBLIC

- Mr. Leonard Guerre, Route 910 – Mr. Guerre commented on:
 - Getting information out to the public.
 - Supervisors' authority.
- Mr. Josh Wiegand, 165 Squirrel Hollow Road
 - Requested clarification in regard to the Home Rule Charter referenda which passed on Election Day.
- Mr. Scott Woloszyk, Shuster Road
 - Mr. Woloszyk thanked the Board for allotting the funds for Clean-Up Day and reported on the good turnout of around 50 people to pick up trash. The Board thanked Mr. Woloszyk for all of his efforts on a successful Clean-Up Day.

ADJOURNMENT

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to adjourn the meeting at 8:02 p.m. Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS
SUBMITTED.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
May 31, 2018

I - GENERAL FUND:

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,729,141.81	3,371,208.79	57.92%
Expenditures	504,110.09	1,657,910.76	28.48%

Cash and Cash Equivalents:

Sweep Account	<u>2,040,463.64</u>	
		<u>3,698,374.40</u>

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	35,993.86	
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Fire Tax Fund:

Sweep Account - Restricted	110,350.45	
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State/Liquid Fuels Fund:

Sweep Account - Restricted	<u>426,648.64</u>	
		<u>572,992.95</u>

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	806,065.17	
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Capital Reserve Fund:

Sweep Account - Reserved	<u>349,745.97</u>	
		<u>1,155,811.14</u>

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

	<u>0.00</u>	
		<u>0.00</u>

TOTAL CASH BALANCE 5/31/18

5,427,178.49

Interest Earned May 2018

706.69

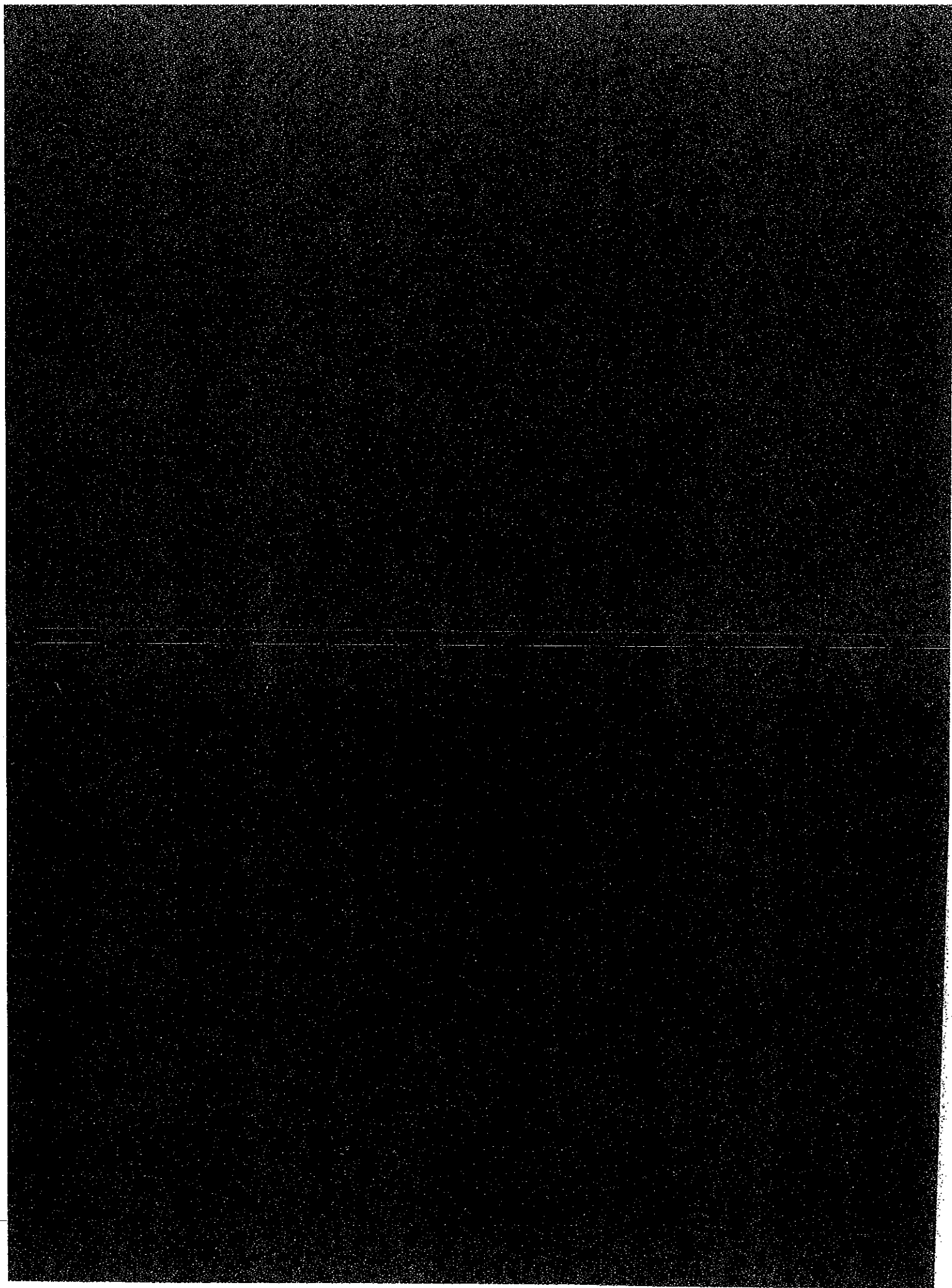
	<u>5/1/2018</u> <u>Debt Balance</u>		<u>May</u> <u>Principal</u> <u>Payment</u>	<u>5/31/2018</u> <u>Debt Balance</u>
Mars National - VFC #3	238,553.18	\$	2,607.94	236,398.91
NexTier Bank VFC #2	450,000.00	\$	2,680.96	448,725.28

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2018

	<u>MAY</u>	<u>YTD</u>
GENERAL FUND	\$69.71	\$118.85
STREET LIGHT FUND	\$1.25	\$2.50
FIRE TAX FUND	\$51.54	\$101.96
OPERATING RESERVE	\$32.11	\$159.50
STATE FUND	\$547.01	\$1,570.36
CAPITAL RESERVE	<u>\$5.07</u>	<u>\$21.24</u>
TOTAL INTEREST EARNED	<u><u>\$706.69</u></u>	<u><u>\$1,974.41</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7-B

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 10:39 am
Date: 06/14/2018
Page: 1

Due Dates: 06/15/2018 thru 06/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553	BEST WHOLESALE TIRE	410.374	12039	1045.28				1045.28		
Police:Car #31-Front brakes/roo518			05/01/2018	06/15/2018	06/14/2018				N	
00553	BEST WHOLESALE TIRE	410.374	12134	82.00				82.00		
Police:Trailer-inspection			05/14/2018	06/15/2018	06/14/2018				N	
00553	BEST WHOLESALE TIRE	410.374	12222	875.90				875.90		
Police:Car #37-inspection/roto0518			05/23/2018	06/15/2018	06/14/2018				N	
00553	BEST WHOLESALE TIRE	410.374	12246	1519.15				1519.15		
Police:Car #32-inspection/roto0518			05/29/2018	06/15/2018	06/14/2018				N	
00553	BEST WHOLESALE TIRE	410.374	12257	220.60				220.60		
Police:Car #33-Spark plugs/oil0518			05/30/2018	06/15/2018	06/14/2018				N	
Name: BEST WHOLESALE TIRE CO, INC				3742.93				3742.93		
00238	CULVERTS, INC	430.611	IN00133642	3478.00				3478.00		
Road: M Frames/2'x4' H-20 bike0518			05/07/2018	06/15/2018	05/14/2018				N	
00238	CULVERTS, INC	430.611	IN00134146	3510.00				3510.00		
Road: M Frames/2'x4' H-20 bike0518			05/22/2018	06/15/2018	05/29/2018				N	
Name: CULVERTS, INC				6988.00				6988.00		
00651	DELL MARKETING L P	407.272	10241461309	1063.92				1063.92		
Police:5/11-Toner Cartridges			06/01/2018	06/15/2018	06/08/2018				N	
Name: DELL MARKETING L P				1063.92				1063.92		
10315	GRIFFITH, MCCAGUE &	404.111	272916	655.50				655.50		
Legal Services: General			05/31/2018	06/15/2018	06/08/2018				N	
10315	GRIFFITH, MCCAGUE &	404.111	272917	85.50				85.50		
Legal Services: Forbes/Condisi0518			05/31/2018	06/15/2018	06/08/2018				N	
10315	GRIFFITH, MCCAGUE &	404.111	272918	133.00				133.00		
Legal Services: Home Rule Char0518			05/31/2018	06/15/2018	06/08/2018				N	
10315	GRIFFITH, MCCAGUE &	404.111	272919	123.50				123.50		
Legal Services:DCNR-Nike Site 0518			05/31/2018	06/15/2018	06/08/2018				N	
Name: GRIFFITH, MCCAGUE & HAPPEL, PC				997.50				997.50		
00283	HAMPTON CONCRETE PRO	430.611	11877	258.00				258.00		
Road: 2x4 Angle Grate			06/11/2018	06/15/2018	06/12/2018				N	

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 10:39 am
Date: 06/14/2018
Page: 2

Due Dates: 06/15/2018 thru 06/15/2018

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	check Amt.
Name: HAMPTON CONCRETE PRODUCTS INC				258.00				258.00		
00005	HEI-WAY, LLC	430.372	80508013	159.78				159.78		
Road:	Cold Patch	0518	05/09/2018	06/15/2018	05/10/2018				N	
00005	HEI-WAY, LLC	430.372	80509005	182.73				182.73		
Road:	Cold Patch	0518	05/10/2018	06/15/2018	05/14/2018				N	
00005	HEI-WAY, LLC	430.372	80510013	174.53				174.53		
Road:	Cold Patch	0518	05/11/2018	06/15/2018	05/14/2018				N	
00005	HEI-WAY, LLC	430.372	80511012	146.67				146.67		
Road:	Cold Patch	0518	05/16/2018	06/15/2018	05/16/2018				N	
00005	HEI-WAY, LLC	430.372	80514024	176.99				176.99		
Road:	Cold Patch	0518	05/15/2018	06/15/2018	05/16/2018				N	
00005	HEI-WAY, LLC	430.372	80515022	404.78				404.78		
Road:	Cold Patch	0518	05/16/2018	06/15/2018	05/17/2018				N	
00005	HEI-WAY, LLC	430.372	80516011	162.24				162.24		
Road:	Cold Patch	0518	05/17/2018	06/15/2018	05/18/2018				N	
00005	HEI-WAY, LLC	430.372	80517014	130.28				130.28		
Road:	Cold Patch	0518	05/18/2018	06/15/2018	05/22/2018				N	
00005	HEI-WAY, LLC	430.372	80521002	174.53				174.53		
Road:	Cold Patch	0518	05/22/2018	06/15/2018	05/23/2018				N	
00005	HEI-WAY, LLC	430.372	80522011	167.16				167.16		
Road:	Cold Patch	0518	05/23/2018	06/15/2018	05/24/2018				N	
00005	HEI-WAY, LLC	430.372	80523006	156.51				156.51		
Road:	Cold Patch	0518	05/24/2018	06/15/2018	05/25/2018				N	
00005	HEI-WAY, LLC	430.372	80529012	199.11				199.11		
Road:	Cold Patch	0518	05/30/2018	06/15/2018	05/31/2018				N	
Name: HEI-WAY, LLC				2235.31				2235.31		
00106	JORDAN TAX SERVICE,	403.140	5-18-149	420.00				420.00		
Certifying for Liens-7 Liens		0518	05/15/2018	06/15/2018	05/16/2018				N	
00106	JORDAN TAX SERVICE,	403.140	5-C-#124	875.83				875.83		
Delinquent R E Tax Commission		0518	05/15/2018	06/15/2018	05/16/2018				N	

By Name
Cutoff as of: 12/31/9999

Time: 10:39 am
Date: 06/14/2018
Page: 3

Due Dates: 06/15/2018 thru 06/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE	410.374	9845-24	616.76				616.76		
Police: Car #32-Tires	0518	05/29/2018	06/15/2018	06/07/2018					N
Name: KRESS TIRE									
00362 KRESS TIRE	430.374	9849-47	218.00				218.00		
Road : Truck-Tire/Disposal	0618	06/13/2018	06/15/2018	06/14/2018					N
Name: KRESS TIRE									
00831 MRM PROPERTY & LIAB	486.351	380061	102777.00				102777.00		
Twp:RENEWAL OF COMMERCIAL	0518	05/10/2018	06/15/2018	05/17/2018					N
00831 MRM PROPERTY & LIAB	412.352	380061	4885.00				4885.00		
EMS-RENEWAL OF COMMERCIAL	0518	05/10/2018	06/15/2018	05/17/2018					N
Name: MRM PROPERTY & LIABILITY TRUST									
10278 NORTH HILLS COG CATV	404.111	184	5000.00				5000.00		
CATV/Share/Franchise Renewal	-C0618	06/07/2018	06/15/2018	06/11/2018					N
Name: NORTH HILLS COG CATV FUND									
00657 OFFICE DEPOT	409.226	133651041001	84.74				84.74		
Cleaning Supplies	0518	05/02/2018	06/15/2018	05/10/2018					N
00657 OFFICE DEPOT	409.226	133651697001	52.59				52.59		
Cleaning Supplies	0518	05/02/2018	06/15/2018	05/10/2018					N
00657 OFFICE DEPOT	410.210	139407962001	56.15				56.15		
Police: Office Supplies	0518	05/16/2018	06/15/2018	06/06/2018					N
00657 OFFICE DEPOT	410.210	139407963001	43.89				43.89		
Police: 5/18-Envelopes-Pam	0618	06/01/2018	06/15/2018	06/11/2018					N
Name: OFFICE DEPOT									
00830 SHOUP ENGINEERING IN	408.319	18-170	100.00				100.00		
Engineering: Forbes Plan Subdi	0518	05/31/2018	06/15/2018	06/04/2018					N
00830 SHOUP ENGINEERING IN	408.319	18-171	150.00				150.00		
Engineering: Hail's Plan	0518	05/31/2018	06/15/2018	06/04/2018					N
00830 SHOUP ENGINEERING IN	408.313	18-172	425.00				425.00		
Engineering: Miscellaneous	0518	05/31/2018	06/15/2018	06/04/2018					N

By Name
Cutoff as of: 12/31/9999

Time: 10:39 am
Date: 06/14/2018
Page: 4

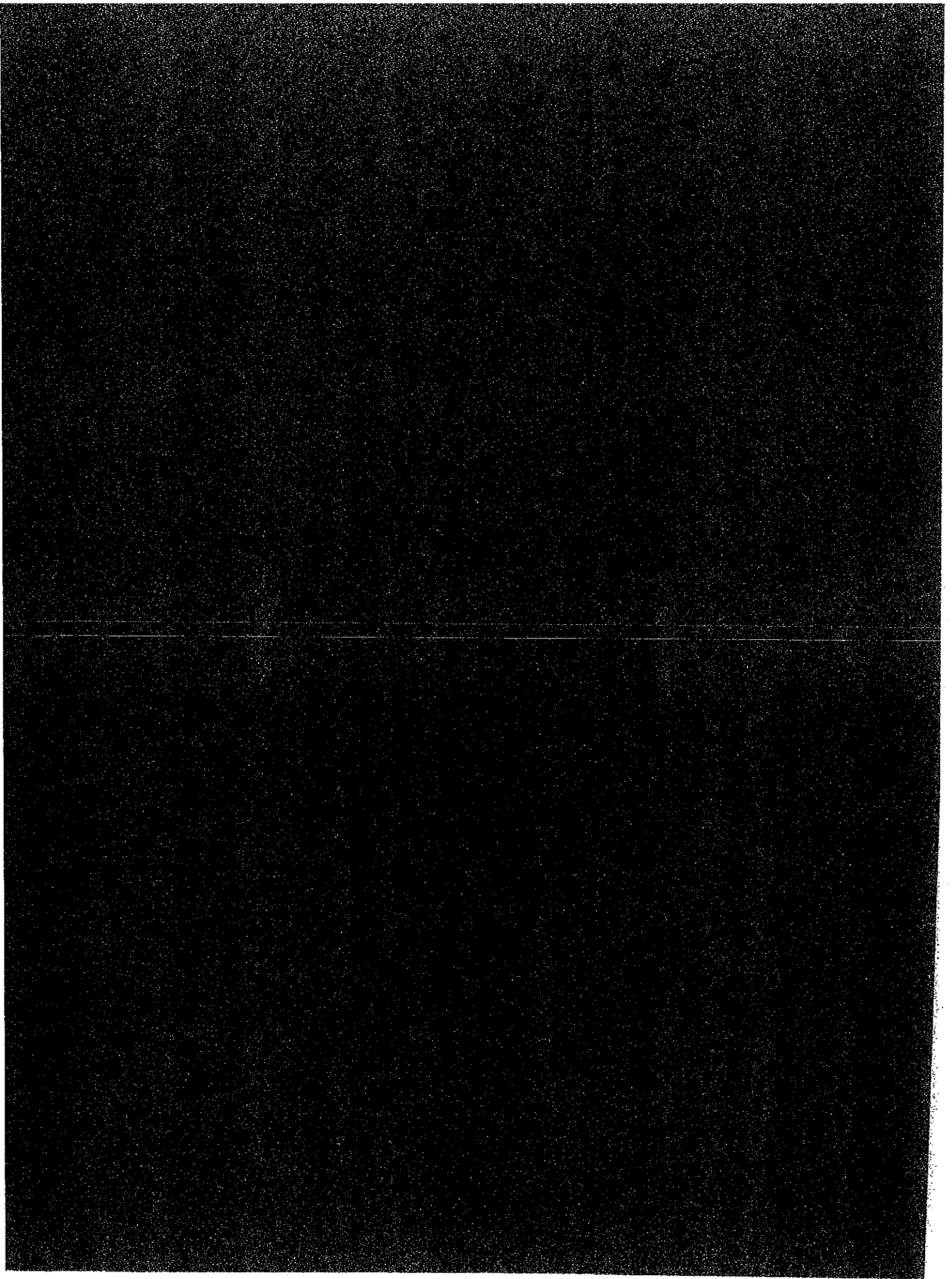
Due Dates: 06/15/2018 thru 06/15/2018

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: SHOUP ENGINEERING INC.			675.00				675.00		
00674 STALEY COMMUNICATION	410.328	90639	137.50				137.50		
POL: Radio Equip Maint	0618	06/04/2018	06/15/2018	06/07/2018					N
00674 STALEY COMMUNICATION	430.327	90640	57.47				57.47		
Road: Radio Equipment Maint	0618	06/04/2018	06/15/2018	06/06/2018					N
Name: STALEY COMMUNICATIONS			194.97				194.97		
00207 THE LANE CONSTRUCTIO	430.372	1891370	1265.85				1265.85		
Road: Asphalt	0618	06/06/2018	06/15/2018	06/11/2018					N
00207 THE LANE CONSTRUCTIO	430.372	1891856	697.06				697.06		
Road: Asphalt	0618	06/07/2018	06/15/2018	06/11/2018					N
Name: THE LANE CONSTRUCTION CORPORATION			1962.91				1962.91		
00067 TRISTANI BROTHERS, I	430.374	180526	793.94				793.94		
Road:Inspect 2010 F550-brakes/0518		05/31/2018	06/15/2018	06/06/2018					N
00067 TRISTANI BROTHERS, I	430.374	180527	456.03				456.03		
Road:Inspect 2015 F550-brakes/0518		05/31/2018	06/15/2018	06/06/2018					N
Name: TRISTANI BROTHERS, INC.			1249.97				1249.97		
00074 WALSH EQUIPMENT	430.374	18002699	1651.33				1651.33		
Road: Pipes trk rh fr/Hose 3/80518		05/10/2018	06/15/2018	05/10/2018					N
00074 WALSH EQUIPMENT	430.611	18002836	9266.00				9266.00		
Road: 24"x20' Couplers/gaskets0518		05/15/2018	06/15/2018	05/17/2018					N
00074 WALSH EQUIPMENT	430.374	18003519	256.82				256.82		
Road:skid shoe/element fuel/sk0618		06/06/2018	06/15/2018	06/08/2018					N
Name: WALSH EQUIPMENT			11174.15				11174.15		
00059 WINE CONCRETE PRODUC	430.611	81986	2520.00				2520.00		
Catch Basins:24" Knockout Rise0518		05/12/2018	06/15/2018	05/14/2018					N
Name: WINE CONCRETE PRODUCTS, INC.			2520.00				2520.00		

FINAL TOTALS:

148092.62

148092.62



POLICE CHIEF'S REPORT

CHIEF LAPE.....

g

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: June 12, 2018

Attached is the Officer's Monthly Report for May, 2018.

PT

Attachment

cc: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

OFFICER'S MONTHLY REPORT
MAY 2018

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO D.</u>
REPORTABLE CALLS FOR SERVICE	68	231	299
CALLS FOR SERVICE/FIELD CONTACTS	365	1089	1454
ALL OTHER CALLS	555	1904	2459
TOTALS CALLS FOR SERVICE	988	3224	4212

ARRESTS

ADULT	8	29	37
JUVENILE	0	0	0
TRAFFIC CITATIONS	66	121	187
NON TRAFFIC CITATIONS	2	5	7
PARKING CITATIONS	0	5	5
WARNINGS	23	24	47

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	1 (see attached)	0	0
LETTERS COMMENDING POLICE OFFICERS	0	1	1

VEHICLE REPORTS

TOTAL MILES TRAVELED	10051	39290	49341
GALLONS OF GASOLINE USED	842.85	3487.4	4330.25
REPAIRS/MAINTENANCE	4359.69	9101.09	13460.78

OVERTIME PAID

COURT (OFF DUTY)	0	52	52
PRELIMINARY HEARINGS	11	48 1/2	59 1/2
PRETRIAL	0	0	0
INVESTIGATIONS	3	36.5	39.5
ARRESTS	0	17	17
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	8	12	20
MISC. HOURS - ADMIN. HOURS	0	0	0
MISC. HOURS	1	24	25
TOTAL HOURS	23	190	213

Misc. - Kids of Steel practice run - a school district project - 1 hour

Points of Interest

Month of MAY 2018

Budget as of May 31, 2018 – 40.60%

CHIEF JONATHAN LAPE –

May 8 - met with DL Superintendent relative to school safety

May 10 – attended a financial committee meeting

May 15 – attended a WP Chiefs meeting

May 23 – attended a community days meeting

OFFICER EDWARD NEWMAN – K9 REPORT and EXPLORER'S REPORT

May 24 – K9 training Shall Creek Kennels – tracking and drug work

May 31 – worked on the K9 training area

EXPLORER'S PROGRAM – May 10th and 24th – completed defensive tactics

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

May 11 – Training was held at the Hampton Township Range and included various pistol and rifle drills and first aid training.

May 25 – Training was held at the former monastery in Ross Township. The training included interior movement isolation drills and down officer drills and first aid training.

SCHOOL DISTRICT DETAILS –

May 3/10/31 - ALICE Drills were conducted in the high school

May 8 - storm weather drills were held in all schools

May 11 – a prom program was held in the high school

May 17 – reverse evacuation drills were held in the Middle School and East Union

May 30 – Government Day was held

MISCELLANEOUS –

May 3 – Sgt. Bailey & Sgt. Mikus – attended Enhancing Crisis Intervention Skills training

May 4 – annual DARE Golf Outing was held

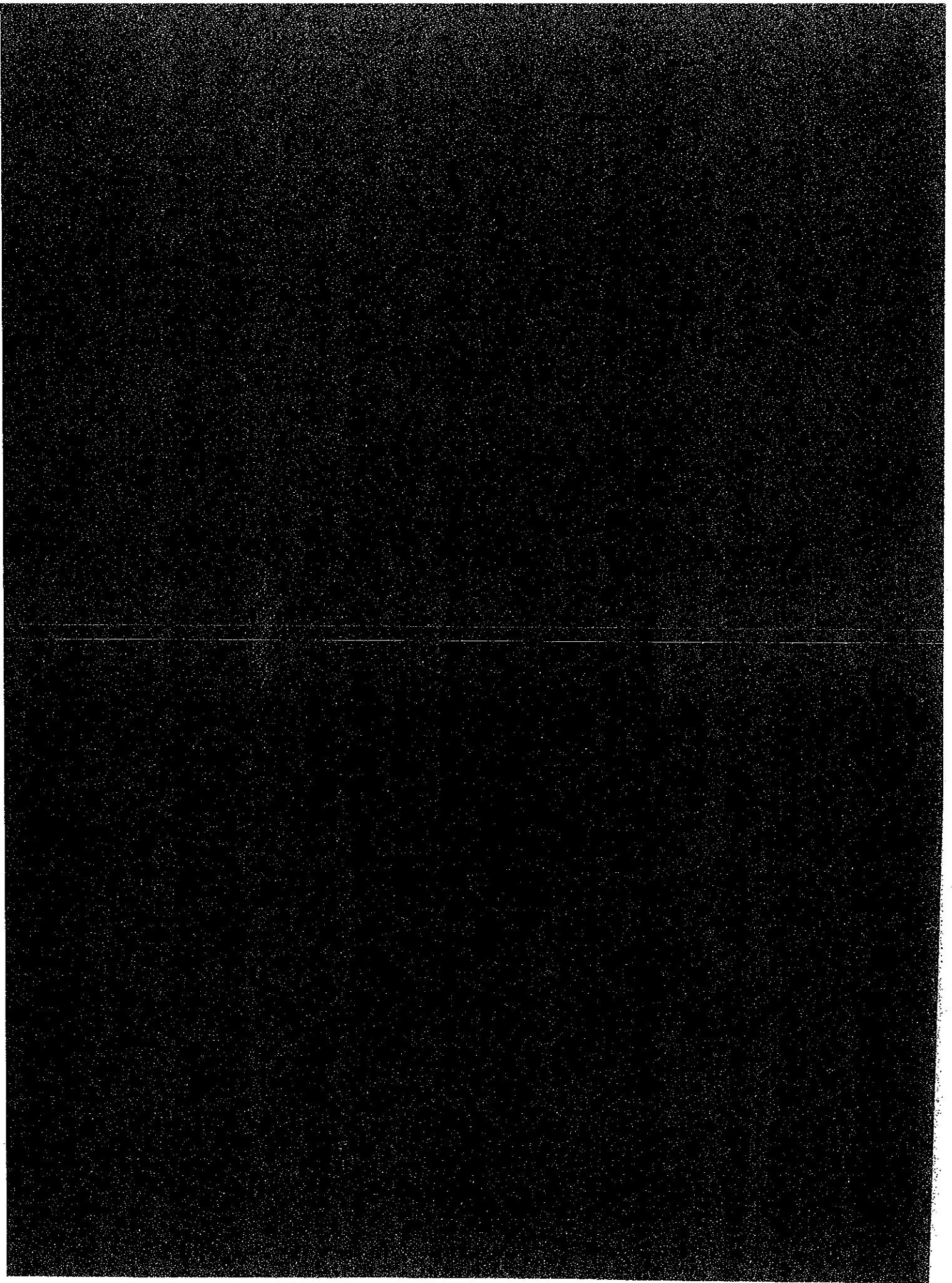
May 14/15/16 – firearms requalifications were conducted

May 18 – a roving checkpoint was held in West Deer, O'hara & Indiana Townships

May 18 – Officer Shurina attended the Deer Lakes Prom for security purposes

May 28 – assisted with the Memorial Day services throughout the township

May 28 – assisted with a walk/run program on Route 910



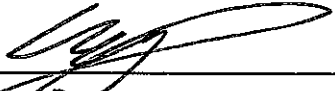
BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

MR. PAYNE.....

Code Enforcement

May 31, 2018

1. Issued 36 Occupancy Permits
2. Issued 23 Building Permits
3. Performed 30 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held in May.



William Payne
Code Enforcement Officer

Occupancy Permits - West Deer Township
109 East Union Road - May, 2018

Date	Permit #	Lot Block	Applicant Name	Street Address	Use	New Construction	Deleted
5/8/2018	O18-096	1668-H-345	PATRICK & LISA JANECEK	9 HEMLOCK ST	Single Family Home	No	DELETED
5/8/2018	O18-097	1670-R-26	RICHARD & BERNADETTE NORMAN	1307 SANDSTONE DR	Single Family Home	No	
5/8/2018	O18-098	2013-C-32	SMG Development	1488 SAXONBURG BLVD	Business	No	
5/9/2018	O18-099	2195-M-261	JORDAN & JULIANNA ONOFER	4900 BAKERSTOWN CULMERVILLE RD	Single Family Home	No	
5/9/2018	O18-100	1671-C-211	RYAN ZALUS	108 BESSEMER ST	Single Family Home	No	
5/9/2018	O18-101	1361-B-232	ROBERT & SUSAN ROSSELLE	99 STARR RD	Single Family Home	No	
5/9/2018	O18-102	1511-F-030	WILLIAM BEDILLION	162 REAGHARD DR	Single Family Home	No	
5/10/2018	O18-103	2194-K-158	GOSTA FRANTZ	4614 BAKERSTOWN CULMERVILLE	Single Family Home	No	
5/10/2018	O18-104	1672-P-331	DAVID CASSADA & MEAGAN FAITH	545 State Route 908 Ext.	Single Family Home	No	
5/10/2018	O18-105	2194-R-032	WOODBROOK BUILDERS, INC. & STARTING FRESH RENTALS, LLC	4676 BAKERSTOWN CULMERVILLE RD	Single Family Home	No	
5/10/2018	O18-106	2194-R-75	WOODBROOK BUILDERS, INC. & STARTING FRESH RENTALS, LLC	4680 BAKERSTOWN CULMERVILLE	Single Family Home	No	
5/10/2018	O18-107	1666-R-100-27D	DALE & KAREN TRUMAN	397 SADDLEBROOK RD	Quad	Yes	
5/10/2018	O18-107	1666-R-100-27D	DALE & KAREN TRUMAN	397 SADDLEBROOK RD	Quad	Yes	
5/15/2018	O18-108	1360-S-311	GERMANICH MANAGEMENT HOLDINGS, LLC	290 EAST UNION RD	Business	No	
5/15/2018	O18-109	1666-S-101	BAKERSTOWN UNITED METHODIST CHURCH	215 HYTYRE FARMS DR	Single Family Home	No	
5/15/2018	O18-110	1216-M-373	RANDY RADEBACH & ASHLEY PRASNIKAR	2446 SAXONBURG BLVD	Single Family Home	No	
5/15/2018	O18-111	1216-M-093	ANTHONY BISHOP & LEAH ALI	66 RUSSELLTON DORSEYVILLE	Single Family Home	No	
5/16/2018	O18-112	1507-S-202	MICHAEL & YVONNE OVERHOLT	3503 W STAG DR	Single Family Home	No	
5/16/2018	O18-113	1671-C-202	CHAD EISENMAN	114 BESSEMER ST	Single Family Home	No	

5/17/2018	O18-114	1359-S-216	SEAN BRADLEY	9 SAXONY RD	Single Family Home	No
5/23/2018	O18-115	1361-B-199	ROBERT & BRIDGET ASHBAUGH	119 STARR RD	Single Family Home	Yes
5/25/2018	O18-350	1666-R-100-23B	MICHAEL & THERESA CARRETTA	382 SADDLEBROOK RD	Single Family Home	Yes
5/29/2018	O18-116	1361-H-257	LOWRY CLAWSON	803 LITTLE DEER CREEK VALLEY RD.	Single Family Home	No
5/29/2018	O18-117	1671-J-374	DEREK & LAURIE MARUSKI	2030 MARSHALL ST	Single Family Home	No
5/29/2018	O18-118	1671-J-380	DEREK & LAURIE MARUSKI	2030 MARSHALL ST	Single Family Home	No
5/29/2018	O18-119	1214-F-138	REGIS & MICHELLE METZLER	3545 HUNTERTOWN RD	Single Family Home	No
5/29/2018	O18-120	2011-R-90	PETER WILLIAMS & DEBRA WISNIEWSKI	222 MONIER RD	Single Family Home	No
5/29/2018	O18-121	1669-J-045	GARY SMULICK, JR.	237 ORCHARD ST	Single Family Home	No
5/29/2018	O18-122	1837-H-128	MICHAEL & LINDSAY MORIAN	1742 SAXONBURG BLVD	Single Family Home	No
5/29/2018	O18-123	1217-A-127	CARL GARRETT & JENNIFER GUERRE	36 SIMON RD	Single Family Home	No
5/29/2018	O18-124	1512-M-361	SHAWN & TARRAH JACKSON	676 LITTLE DEER CREEK VALLEY RD	Single Family Home	No
5/29/2018	O18-125	1357-H-244	Paul CURRY	17 FRONTIER DR	Business	No
5/30/2018	O18-126	1360-L-148	PAUL & AUTUMN STOTLEMYER	104 SUNSET DR	Single Family Home	No
5/30/2018	O18-127	1360-L-146	PAUL & AUTUMN STOTLEMYER	0 SUNSET DR	Miscellaneous	No
5/30/2018	O18-128	1360-H-254	DANIEL RELIHAN, JR. & SASHA SPANGLER	213 MEADOWOOD DR	Single Family Home	No
5/30/2018	O18-129	2011-E-85-1231	JANINE HAYES	1231 NICKLAUS WAY	Quad	No
5/30/2018	O18-130	1357-F-105	MARK MLIKAN	105 STEEPLECHASE	Quad	No
5/31/2018	O18-131	1834-L-284	JAMES & JOYCE EICH	85 SHEPARD RD	Single Family Home	No

Total Fees Collected by Month

May - \$850.00

Total Fees Collected

Grand Total - \$850.00

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 05/01/2018 To 05/31/2018

Date	Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
5/1/2018	Insulation		396 West Starz Road, Gibsonia, Pa, 15044	396 WEST STARZ RD	1510-G-14	Passed	William Payne
5/1/2018	Fireblocking		396 West Starz Road, Gibsonia, Pa, 15044	396 WEST STARZ RD	1510-G-14	Failed	William Payne
5/1/2018	Framing		396 West Starz Road, Gibsonia, Pa, 15044	396 WEST STARZ RD	1510-G-14	Failed	William Payne
5/1/2018	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	389 SADDLEBROOK RD	1666-R- 100-28D	Failed	William Payne
5/2/2018	Framing		54 EAST UNION RD, CHESWICK, PA, 15024	54 EAST UNION RD	1511-K-056	Passed	William Payne
5/2/2018	Drywall		102 Wagon Wheel Road, Gibsonia, Pa, 15044	102 WAGON WHEEL LANE	1509-M-369	Passed	William Payne
5/2/2018	Framing		1308 LOGAN RD, GIBSONIA, PA, 15044	1308 LOGAN RD	2011-M-100	Passed	William Payne
5/3/2018	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	389 SADDLEBROOK RD	1666-R- 100-28D	Failed	William Payne
5/3/2018	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	389 SADDLEBROOK RD	1666-R- 100-28D	Passed	William Payne
5/7/2018	Footer		3824 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3824 CEDAR RIDGE RD	1215-L-124	Passed	William Payne
5/9/2018	Insulation		102 Wagon Wheel Road, Gibsonia, Pa, 15044	102 WAGON WHEEL LANE	1509-M-369	Passed	William Payne
5/9/2018	Footer		4073 Sandy Hill Road, Gibsonia, Pa, 15044	4073 SANDY HILL RD	2382-R-326	Passed	William Payne
5/18/2018	Framing		396 West Starz Road, Gibsonia, Pa, 15044	396 WEST STARZ RD	1510-G-14	Passed	William Payne
5/23/2018	Drywall		396 West Starz Road, Gibsonia, Pa, 15044	396 WEST STARZ RD	1510-G-14	Open	William Payne
5/23/2018	Framing		143 Main Street PO Box 158, Callery, Pa, 16024	51-58 Hampshire Lane	2010-F-284	Passed	William Payne
5/25/2018	Fireblocking		143 Main Street PO Box 158, Callery, Pa, 16024	51-58 Hampshire Lane	2010-F-284	Passed	William Payne
5/25/2018	Fireblocking		115 Bryson Road, Gibsonia, Pa, 15044	115 BRYSON RD	1669-N-273	Passed	William Payne
5/25/2018	Insulation		115 Bryson Road, Gibsonia, Pa, 15044	115 BRYSON RD	1669-N-273	Passed	William Payne
5/25/2018	Final		115 Bryson Road, Gibsonia, Pa, 15044	115 BRYSON RD	1669-N-273	Cancelled	William Payne
5/25/2018	Insulation		143 Main Street PO Box 158, Callery, Pa, 16024	51-58 Hampshire Lane	2010-F-284	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 05/01/2018 To 05/31/2018

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
5/25/2018	Footer		1512 BROWNSTONE CT, TARENTUM, PA, 15084	1512 BROWNSTONE CT	1670-K-13	Failed	William Payne
5/25/2018	Site Inspection		1754 SAXONBURG BLVD, TARENTUM, PA, 15084	1754 SAXONBURG BLVD	1837-M-130	Passed	William Payne
5/25/2018	Footer		1423 SANDSTONE DR, TARENTUM, PA, 15084	1423 SANDSTONE DR	1670-K-87	Passed	William Payne
5/28/2018	Foundation		289 OAK RD., GIBSONIA, PA, 15044	289 OAK RD.	1668-R-93	Passed	William Payne
5/29/2018	Footer		1512 BROWNSTONE CT, TARENTUM, PA, 15084	1512 BROWNSTONE CT	1670-K-13	Passed	William Payne
5/29/2018	Foundation		289 OAK RD., GIBSONIA, PA, 15044	289 OAK RD.	1668-R-93	Passed	William Payne
5/29/2018	Footer		184 McINTYRE RD., GIBSONIA, PA, 15044	184 McINTYRE RD.	1667-K-5	Passed	William Payne
5/31/2018	Foundation		289 OAK RD., GIBSONIA, PA, 15044	289 OAK RD.	1668-R-93	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 05/01/2018 To 05/31/2018

Count by Type

Type	Count
Drywall	2
Final	1
Fireblocking	5
Footer	6
Foundation	3
Framing	6
Insulation	6
Site Inspection	1
Total:	30

West Deer Township Permit Report

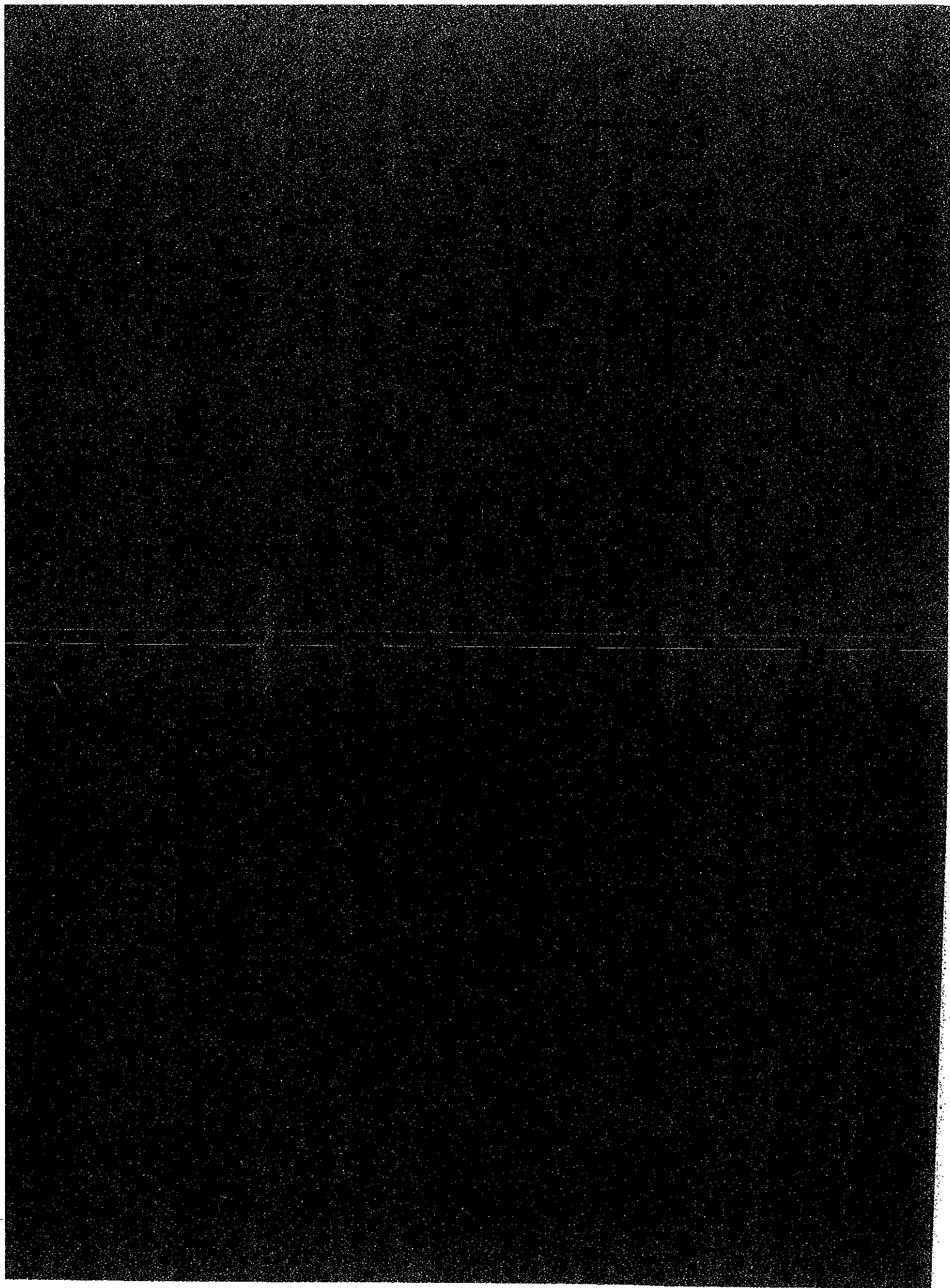
From: 05/01/2018 To: 05/31/2018

Date	Permit #	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
05/03/2018	P18-055	Commercial Structure	DOLLAR GENERAL	289 OAK RD.	1668-R-93	\$475,000.00	\$2,829.00
05/07/2018	P18-056	Demolition	EDWARD A BREYAK	74 HILL TOP RD	1509-R-287	N/A	\$40.00
05/07/2018	P18-057	Deck	JANET RICHARDSON HEPLER	3824 CEDAR RIDGE RD	1215-L-124	\$6,500.00	\$50.00
05/08/2018	P18-058	Deck	DAVID RICHEY	3517 HUNTERTOWN RD	1214-E-041	\$10,000.00	\$65.00
05/08/2018	P18-059	Grading	JOHN FRIES	4802 GIBSONIA RD	1215-R-148	N/A	\$100.00
05/08/2018	P18-060	Accessory Structure	Anthony Corcoran	4073 SANDY HILL RD	2382-R-326	\$4,000.00	\$35.00
05/08/2018	P18-061	Driveway	KORY & ERIN KLUKAN	59 OVERLOOK PL	1360-B-307	N/A	\$15.00
05/10/2018	P18-062	Demolition	DARRYL and Holly SAMMARTINO	206 LAWRENCE CT	1356-S-134	N/A	\$20.00
05/11/2018	P18-063	Accessory Structure	BERNARD GASPER & MARY LOU SCHARPF	17 GRUBBS RD	1359-D-34	\$2,000.00	\$25.00
05/14/2018	P18-064	Single Family Dwelling	GLASSO DEVELOPMENT COMPANY LP	901 COPPER CREEK TRAIL	1667-N-78-A	\$170,000.00	\$579.00
05/14/2018	P18-065	Single Family Dwelling	GLASSO DEVELOPMENT COMPANY LP	903 COPPER CREEK TRAIL	1667-N-78-B	\$170,000.00	\$579.00

West Deer Township Permit Report

From: 05/01/2018 To: 05/31/2018

05/14/2018	P18-066	Addition	THOMAS R THOMAS	235 SHOAF ST	1838-N-201	\$1,500.00	\$128.00
05/14/2018	P18-067	Accessory Structure	MELVIN V & DONNA S HUCK	200 POLLOCK ST	1671-C-366	\$4,105.00	\$40.00
05/18/2018	P18-068	Deck	FREDERICK D & JOY N MARKS	110 OAKWOOD CIRCLE	1669-S-019	\$10,870.00	\$25.00
05/18/2018	P18-069	Other	PIETRO & KRISTINE PORCO	1512 BROWNSTONE CT	1670-K-13	\$11,000.00	\$70.00
05/23/2018	P18-070	Accessory Structure	MICHAEL & THERESA CAVALLARO	111 OAKWOOD CIR	1669-S-27	\$900.00	\$20.00
05/23/2018	P18-071	Other	STANLEY A & PATRICIA LAWRENCE JR	15 6TH WAY	1219-N-305	\$6,000.00	\$45.00
05/23/2018	P18-072	Deck	DAN RYAN	888 ASHLEY RD.	1510-D-68	\$5,986.00	\$45.00
05/29/2018	P18-073	Deck	ASHLEY MILLER	112 PINTAIL RD	1356-H-053	\$8,000.00	\$55.00
05/29/2018	P18-074	Above Ground Pool	STEPHEN J & STEPHANIE A KARLO	29 DEER PARK DR	1360-M-137	\$3,200.00	\$44.00
05/30/2018	P18-075	Deck	RONALD L & PATRICIA S JONES	4847 BAYFIELD RD	1214-K-114	\$1,500.00	\$25.00
05/30/2018	P18-076	Pole Building/Barn	DOUGLAS & KATIE SNYDER	55 HEMPHILL RD	2197-P-132	\$20,000.00	\$115.00
05/31/2018	P18-077	Above Ground Pool	MICHELLE WAIBEL	2461 SAXONBURG BLVD	1216-M-314	\$4,000.00	\$44.00
Totals: 23						\$914,561.00	\$4,993.00



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

10

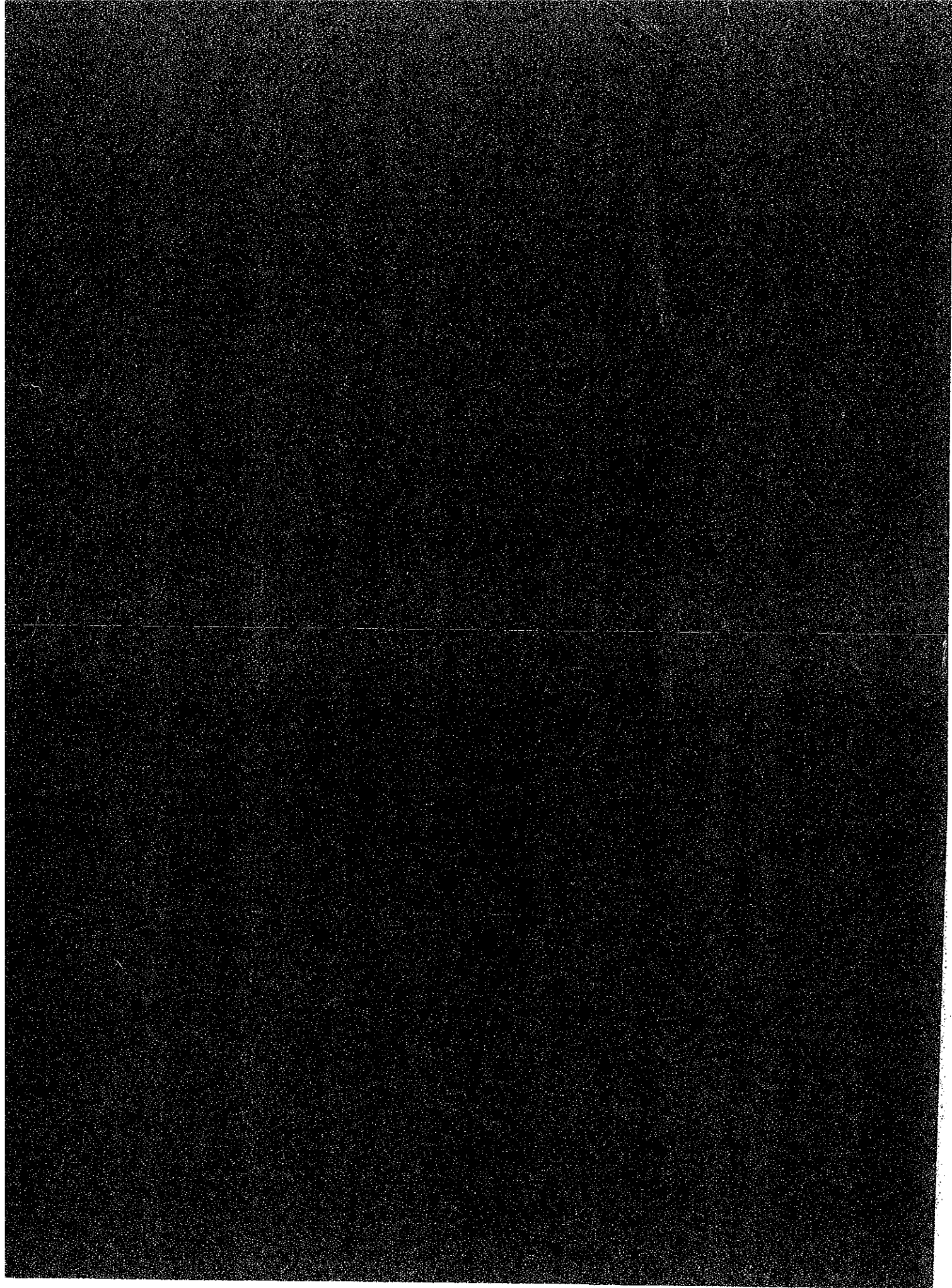
Parks & Recreation Report

June 20, 2018

- Senior Luncheon
 - We had our luncheon on May 31st. This year we had 93 seniors and the ventriloquist was a huge hit.
- Family Fishing Day
 - We had this on June 3rd at Deer Lakes Park. This year we had 34 kids registered, which is almost 10 more from last year. The Shooter's Bench donated prizes and a pole for our drawings.
- Children's Yoga – June 16th at Bairdford Park at 11:00am
- 80's in the Park – June 29th at Bairdford Park
- Our next meeting is June 27th with a Community Days meeting to follow.

West Deer Township

		Parks Recreation 2018 Accounting		Debit	Credit	Event Total	Year to Date Total	
Date	Event	Type of Payment – Reimbursable	Payee/Payer					
2/26/18	Egg Hunt	Amy Stark – Reimbursed	Amazon	\$274.89		900.15	274.89	
2/27/18	Egg Hunt	Pam Tedesco's CC	Sams Club	\$133.56			408.45	
2/27/18	Egg Hunt	Amy Stark – Reimbursed	Walmart	\$23.55			432	
3/1/18	Egg Hunt	Amy Stark CC	Walmart	\$63.04			495.04	
3/1/18	Egg Hunt	Amy Stark CC	Sams Club	\$159.20			654.24	
3/1/18	Egg Hunt	Check	Amy Stark	\$100.00			754.24	
3/4/18	Egg Hunt	Amy Stark CC	Sams Club	\$133.56			887.8	
3/6/18	Egg Hunt	Donation	Charles Self Storage		\$100.00		787.8	
3/10/18	Egg Hunt	Amy Stark CC	Sams Club	\$109.96			897.76	
3/23/18	Egg Hunt	Amy Stark CC	Sams Club	\$102.36			1000.12	
3/23/18	Egg Hunt	Amy Stark CC	Walmart	\$182.03			1182.15	
3/25/18	Egg Hunt	Donations/Profit	Attendees		\$327.00		855.15	
3/25/18	Egg Hunt	Kris Restori – Reimbursed	Kris Restori	\$45.00			900.15	
5/10/18	Senior Lunch	Check	Pittsburgh Puppet Works	\$295.00		1012.11	1195.15	
5/31/18	Senior Lunch	Amy Stark CC	Sams Club	\$136.40			1331.55	
5/31/18	Senior Lunch	Amy Stark CC	Walmart	\$328.47			1660.02	
5/31/18	Senior Lunch	Check	Wagners	\$252.24			1912.26	
4/27/18	Fishing	Pam Tedesco's CC	Zebco	\$274.82		319.16	2187.08	
5/31/18	Fishing	Amy Stark CC	Sams Club	\$23.50			2210.58	
6/3/18	Fishing	Donation	Attendees		\$25.00		2185.58	
6/1/18	Fishing	Pam Tedesco's CC	Walmart	\$45.84			2231.42	
5/24/18	80s in the Park	Amy Stark – Reimbursed	Amazon	\$20.96		220.96	2252.38	
6/1/18	80s in the Park	Check	Amy Stark	\$200.00			2452.38	



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

11



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

MAY 2018 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared June 12, 2018

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – May 16, 2018

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2018 Road Improvement Project – Contracts have been executed for the hot mix asphalt, cold mix asphalt and seal coating work with Youngblood Paving and Russell Standard Corporation.
- Cedar Ridge Storm Sewer Rehabilitation – Jet Jack has nearly completed all the internal televising and cleaning work. Jet Jack will be lining storm sewer pipes during the week of June 18th.
- EMS Subdivision – Survey work on the Deer Lakes School District and EMS properties is being performed and the subdivision plat will be reviewed by the Township Planning Commission at their July 2018 meeting.

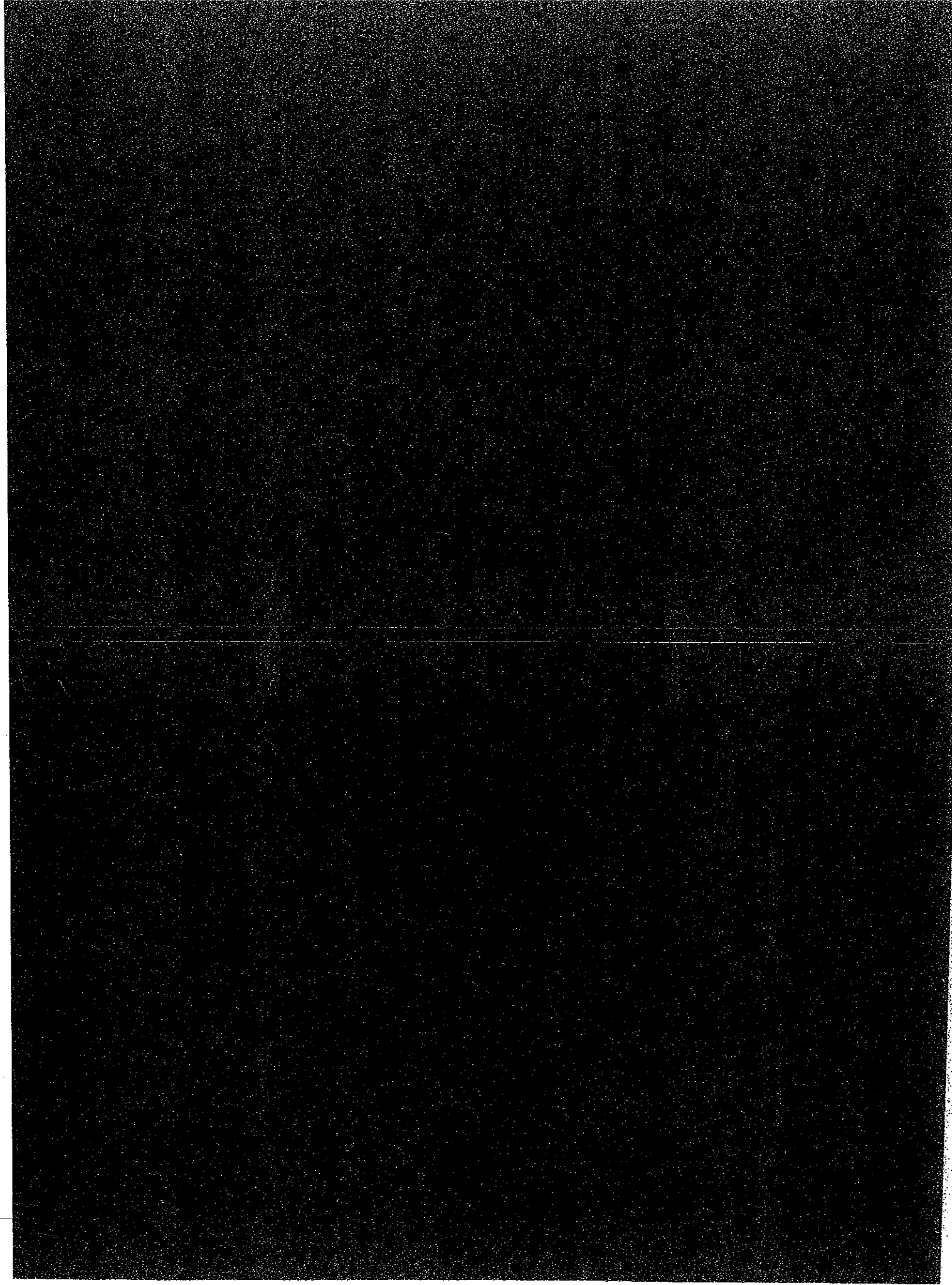
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Forbes Plan – Four reviews of this two-lot subdivision on Deer Creek Road were performed on April 12, 2018, April 23, 2018, May 16, 2018 and June 12, 2018 and review letters were issued to the Township.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



**ADOPTION: RESOLUTION NO. 2018-4 (ACT 537 SEWAGE FACILITIES
PLAN UPDATE)**

RESOLUTION NO. 2018-4

A RESOLUTION OF WEST DEER TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA
AUTHORIZING THE SUBMISSION OF THE ACT 537 SEWAGE
FACILITIES PLAN UPDATE

ATTACHED IS A COPY OF RESOLUTION NO. 2018-4.

MR. SHOUP...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO TABLE RESOLUTION NO. 2018-4 – THE ACT 537 SEWAGE
FACILITIES PLAN UPDATE – ADOPTING AND SUBMITTING TO THE
PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION
FOR ITS APPROVAL THE ACT 537 SEWAGE FACILITIES PLAN
UPDATE.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

12

RESOLUTION NO.: 2018-4

DATE ADOPTED: _____

**A RESOLUTION OF WEST DEER TOWNSHIP
ALLEGHENY COUNTY, PENNSYLVANIA
FOR ACT 537 SEWAGE FACILITIES PLAN UPDATE**

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1535, known as the "Pennsylvania Sewage Facilities Act," as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards associated with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

WHEREAS, Allegheny Valley Joint Sewage Authority has prepared an Act 537 Sewage Facilities Plan Update which proposes upgrades throughout the Allegheny Valley Joint Sewage Authority system to eliminate sanitary sewer overflows.

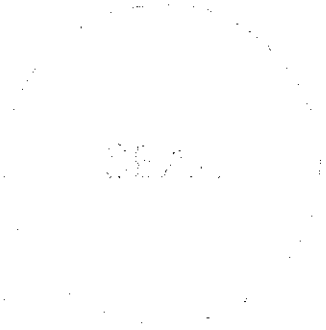
WHEREAS, the alternative of choice to be implemented is identified as Final Alternative 2 in the Act 537 Sewage Facilities Plan Update.

WHEREAS, the anticipated schedule of implementation is outlined in the Act 537 Sewage Facilities Plan Update.

WHEREAS, West Deer Township finds that the Act 537 Sewage Facilities Plan Update conforms to applicable zoning, subdivision, other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that West Deer Township hereby adopts and submits to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of West Deer Township, the above referenced Act 537 Sewage Facilities Plan Update. West Deer Township hereby assures the Department of the complete and timely implementation of the said plan as required by law (Section 5, Pennsylvania Sewage Facilities Act as amended).

ADOPTED AND RESOLVED this _____ day of _____, 20____.



WEST DEER TOWNSHIP

BY: _____
Shirley Hollibaugh, Chairwoman

ATTEST:

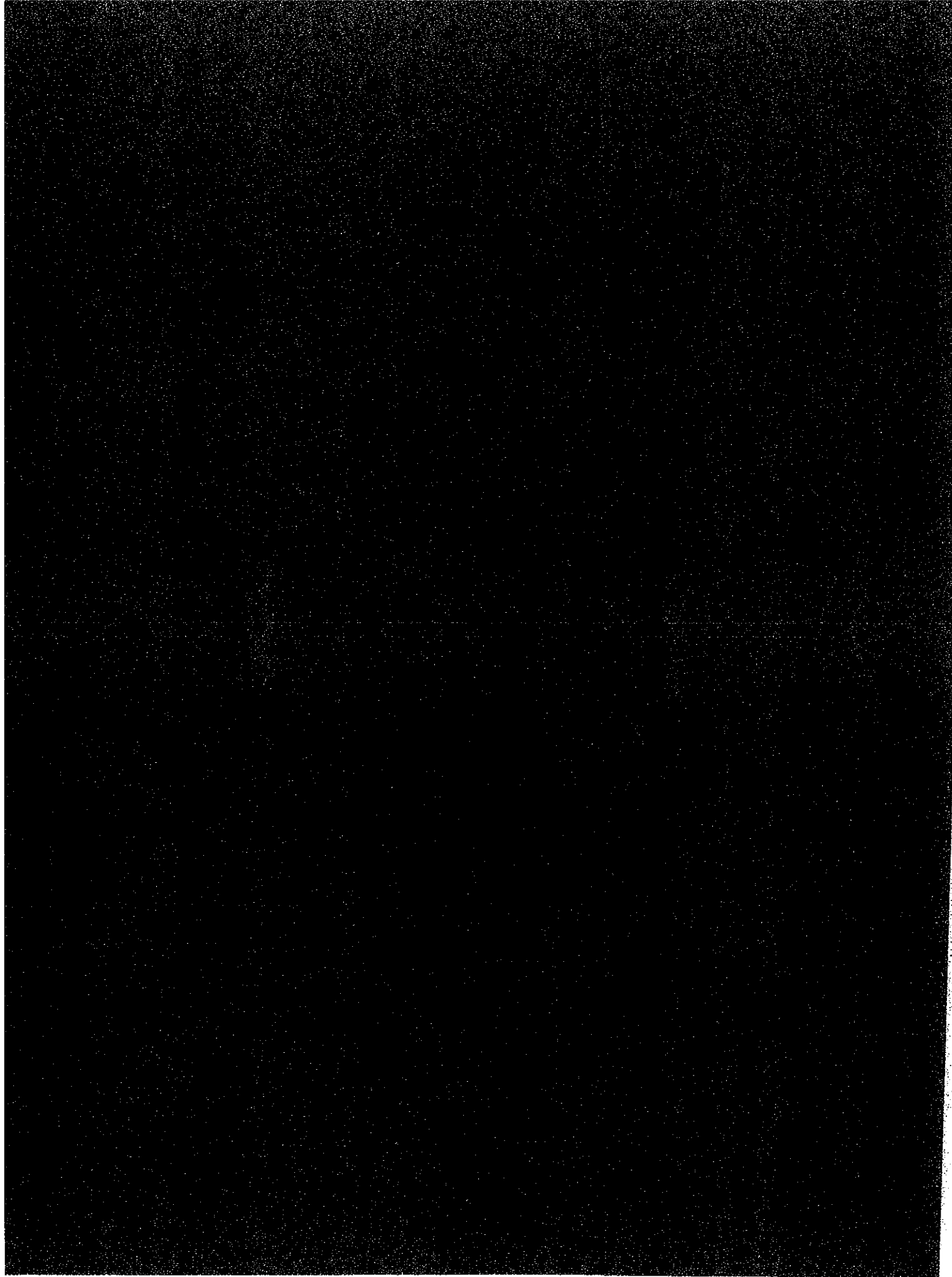
Daniel J. Mator, Jr., Township Manager

I, Daniel J. Mator, Jr., Township Manager of West Deer Township, Allegheny County, Pennsylvania, hereby certify that the attached is a true and correct copy of Resolution No. 2018-4, adopted _____, 2018.



WEST DEER TOWNSHIP

Daniel J. Mator, Jr., Township Manager



ADVERTISEMENT: CHARTER REFERENDUM ORDINANCES

THE CHARTER COMMISSION IS RECOMMENDING THE BOARD OF SUPERVISORS BEGIN THE PROCESS OF SENDING FIVE RECOMMENDATIONS TO THE VOTERS IN THE NOVEMBER GENERAL ELECTION.

THE FIRST STEP IS TO ADVERTISE THE ORDINANCES.

THE ORDINANCES ARE ATTACHED, AND THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCES AT THEIR JULY 18, 2018 MEETING.

ORDINANCE NO. 423 WOULD ALLOW FOR COMPENSATION OF SUPERVISORS

ORDINANCE NO. 424 WOULD CLARIFY INDIVIDUAL SUPERVISOR AUTHORITY

ORDINANCE NO. 425 WOULD REMOVE ILLEGAL LANGUAGE REGARDING SUPERVISOR VACANCIES

ORDINANCE NO. 426 WOULD MAKE DATE, GENDER, AND GRAMMATICAL CHANGES

ORDINANCE NO. 427 WOULD UPDATE THE LIST OF ACTIONS WHICH REQUIRE ORDINANCES

THE ACTUAL NUMBERING OF THE ORDINANCES IS SUBJECT TO CHANGE DEPENDING UPON THE OUTCOME OF EACH.

CHARTER COMMISSION MEMBERS...

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF CHARTER
REFERENDUM ORDINANCE NO. 423 ALLOWING FOR
COMPENSATION OF SUPERVISORS.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF CHARTER
REFERENDUM ORDINANCE NO. 424 CLARIFYING INDIVIDUAL
SUPERVISOR AUTHORITY.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF CHARTER
 REFERENDUM ORDINANCE NO. 425 REMOVING ILLEGAL LANGUAGE
 REGARDING SUPERVISOR VACANCIES.

	MOTION	SECOND	AYES	NAYES
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF CHARTER
 REFERENDUM ORDINANCE NO. 426 MAKING DATE, GENDER, AND
 GRAMMATICAL CHANGES.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF CHARTER
 REFERENDUM ORDINANCE NO. 427 UPDATING THE LIST OF
 ACTIONS WHICH REQUIRE ORDINANCES.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 423

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1015 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER PERMITTING COMPENSATION FOR SUPERVISORS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1015 of the West Deer Township Home Rule Charter permitting the compensation of elected officials to read in its entirety as follows:

Each supervisor shall receive compensation at the rate of fifty dollars (\$50) per month for their services. This rate may be changed by ordinance, provided that any ordinance increasing such compensation shall not become effective prior to the first day of the year following the subsequent election of supervisors.

Supervisors shall receive no other compensation – directly or indirectly – for the performance of their duties, nor receive pensions, insurance, or other forms of fringe benefits similar to those earned by regular Township employees.

When authorized and approved by a majority of the Board, individual supervisors – not their family, friends, or otherwise – shall be entitled to reimbursement of actual travel and necessary expenses incurred through the course of performing their duty.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state, in the following form:

“Shall the West Deer Township Home Rule Charter be amended to permit \$50 per month compensation for supervisors?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
------------	-----------	----------------	---------------

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____

Daniel Mator
Township Manager

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 424

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTION C-1017 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER RESTRICTING INDIVIDUAL SUPERVISOR AUTHORITY OVER DAY-TO-DAY OPERATIONS, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1017 of the West Deer Township Home Rule Charter limiting individual supervisor interference in day-to-day operations and to read in its entirety as follows:

All authority of the Board of Supervisors shall be asserted only by the Board as a whole. No individual supervisor shall have any authority whatsoever unless such authority is specifically delegated by the Charter, or by the Board formally acting as a body.

Other than for the purposes of inquiry – or due to a vacancy in the office of Township Manager – the Board or any of its members shall deal with personnel solely through the Township Manager, and neither the Board nor any of its members shall give orders — publicly or privately — to any subordinate of the Manager.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state, in the following form:

“Shall the West Deer Township Home Rule Charter be amended to direct the Board of Supervisors to – other than for the purposes of inquiry or due to a vacancy in the office of Township Manager – deal with personnel solely through the office of the Township Manager?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Shirley A. Hollibaugh, Chairperson				
Richard DiSanti, Vice Chairperson				
Beverly S. Jordan				
Arlind Karpuzi				
Shawn W. Maudhuit				
Joyce Romig				
Gerry Vaerewyck				

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 425

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1019 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER REPLACING LANGUAGE REGARDING SUPERVISOR VACANCIES THAT WAS FOUND TO BE UNCONSTITUTIONAL, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1019 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

A supervisor's position shall become vacant upon their death, resignation, or removal from office in any manner authorized by law or this Charter.

Whether elected or duly appointed to fill a vacancy in elective office, a township officer shall be removable from office only: by impeachment; by the Governor for reasonable cause after due notice and full hearing on the advice of two-thirds of the Senate; upon conviction of misbehavior in office; or of an infamous crime in accordance with the Constitution of Pennsylvania, or otherwise as may be permitted by law.

A supervisor position shall also become vacant for failure of an individual to assume such office after election thereto within forty-five (45) days after the commencement of the term thereof.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the first question to be submitted to the voters at the election shall substantially state in the following form:

"Shall the West Deer Township Home Rule Charter be amended to replace language regarding supervisor vacancies and removal from office that was found to be unconstitutional?"

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 426

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1012, C-1016, C-1018, AND C-1021 OF THE WEST DEER TOWNSHIP HOME RULE CHARTER MODERNIZING GRAMMAR – INCLUDING GENDER AND DATE-SPECIFIC LANGUAGE – AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1012 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

The terms of all Supervisors shall be four (4) years and shall begin the first Monday of the year following their election.

Supervisors are not permitted to serve more than two (2) consecutive terms, but are not otherwise precluded from serving additional terms.

A partial term shall be construed as a whole term for the purpose of this section.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1016 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

A supervisor shall be a citizen of the United States, shall have been a resident of the Township for at least one (1) year prior to the date of their election, and shall be a registered voter.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1018 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

No supervisor shall hold any other compensated or uncompensated Township office or employment during the term for which they are elected to the Board, and no former supervisor shall hold any compensated Township office or employment – nor act as a paid consultant to the Township – until two (2) years after the expiration of the term for which they were elected to the Board.

In addition, no supervisor shall hold any compensated office or be employed by the County of Allegheny during their tenure as supervisor.

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1021 of the West Deer Township Home Rule Charter permitting the Board of Supervisors to establish the time of the organization meeting and to read in its entirety as follows:

The Township Board of Supervisors shall organize on the first Monday of each January at a time formally established at the last Board of Supervisors meeting of December.

If the first Monday is a legal holiday, the meeting shall take place on Tuesday instead. The Board shall elect one of their members as Chairperson and one as Vice Chair at this organizational meeting, and both shall hold such offices at the pleasure of the Board.

The Board may transact any further business it deems necessary or appropriate at the organizational meeting.

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state in the following form:

“Shall the West Deer Township Home Rule Charter be amended to modernize Article III by replacing all gender-specific, time-based, and grammatically incorrect language?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
------------	-----------	----------------	---------------

Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 427

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING PROPOSED LANGUAGE AMENDING SECTIONS C-1054 DEFINING ACTIONS WHICH REQUIRE AN ORDINANCE, AND RECOMMENDING SPECIFIC LANGUAGE REGARDING THE SAME TO BE PLACED ON THE 6 NOVEMBER 2018 GENERAL ELECTION BALLOT AS A REFERENDUM QUESTION TO BE VOTED UPON BY THE ELECTORATE OF WEST DEER TOWNSHIP.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, the Board of Supervisors of West Deer Township has realized that the Home Rule Charter is in need of modernization; and

WHEREAS, the Board created a Charter Commission to review – and make recommendations regarding – the Home Rule Charter; and

WHEREAS, the Charter Commission has submitted its recommendations to the Board of Supervisors in concert with its charge.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, and it is hereby ordained and enacted by the authority of the aforesaid as follows:

SECTION 1. AMENDMENT

The West Deer Township Board of Supervisors hereby initiates a referendum to amend Section C-1054 of the West Deer Township Home Rule Charter to be restated and read in its entirety as follows:

In addition to any other actions required by law or by this Charter to be taken by ordinance, those actions of the Board of Supervisors shall be by ordinance which:

- (1) Adopt or amend an administrative code.**
- (2) Provide for a fine or other penalty – or establish a rule or regulation for violation of which a fine or other penalty is imposed – except for fines of less than one dollar (\$1.00) per violation.**
- (3) Levy taxes, except to continue an existing levy.**
- (4) Grant, renew, or extend a franchise.**
- (5) Establish, alter, or abolish rates charged for any utility – or similar service – supplied by the Township.**
- (6) Authorize the borrowing of money, except for Tax Anticipation Notes.**
- (7) Convey or lease – or authorize the conveyance or lease of – any lands of the Township.**
- (8) Amend or repeal any ordinance previously adopted unless such previous ordinance action could have been taken by resolution or motion.**
- (9) Create an Authority.**
- (10) Regulate land use.**

SECTION 2. BALLOT QUESTION

The West Deer Township Board of Supervisors proposes that the question to be submitted to the voters at the election shall substantially state in the following form:

“Shall the West Deer Township Home Rule Charter be amended to restate the list of actions which require an ordinance, as more fully described in West Deer Ordinance No. 427?”

Yes or No

SECTION 3. CALLING FOR ELECTION

The West Deer Township Board of Supervisors has determined that approval of the electors of West Deer Township shall be obtained in the general election on 6 November 2018, in Allegheny County, Pennsylvania. Under the provisions of the Home Rule Charter and Option Plan Law (supra.), a certified copy of this Ordinance and the election questions shall be

forwarded to the Allegheny County Board of Elections on or prior to the thirteenth (13th) Tuesday before the 2018 general election so that the question may be placed on the ballot for the general election.

SECTION 4. SEVERABILITY

It is the express intent of the West Deer Township Board of Supervisors that the provisions of this Ordinance are severable. If any section, subsection, sentence, clause, or phrase in this Ordinance shall be held to be illegal, invalid, or unconstitutional, the remaining provisions shall not be affected or impaired.

SECTION 5. REPEAL

Any ordinance or any part of any ordinance conflicting with the provisions of this Ordinance are hereby repealed.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective in accordance with the provisions of the West Deer Township Home Rule Charter.

ORDAINED AND ENACTED this 18th day of July 2018.

ATTEST:

WEST DEER TOWNSHIP

Daniel J. Mator, Jr.
Township Manager

Shirley A. Hollibaugh, Chairperson
Board of Supervisors

Approved as to Form:

Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 18 July 2018, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Shirley A. Hollibaugh, Chairperson

Richard DiSanti, Vice Chairperson

Beverly S. Jordan

Arlind Karpuzi

Shawn W. Maudhuit

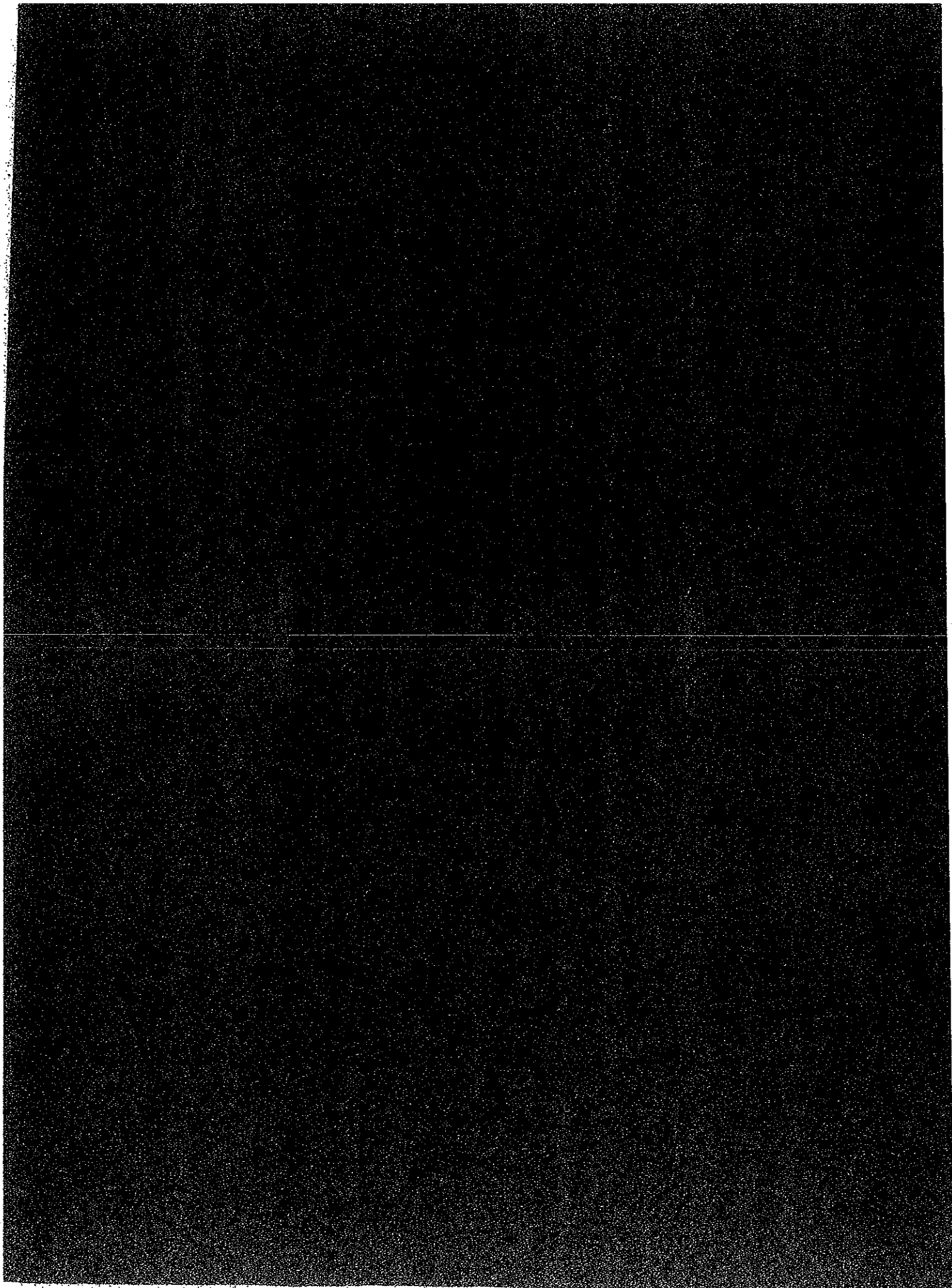
Joyce Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 18th day of July 2018.

[SEAL]

By: _____
Daniel Mator
Township Manager



ADVERTISEMENT: PART-TIME POLICE OFFICER(S)

ATTACHED IS A MEMO FROM THE CHIEF OF POLICE REQUESTING THE BOARD TO ADVERTISE FOR THE HIRING OF PART-TIME POLICE OFFICER(S).

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE HIRING OF PART-TIME POLICE OFFICER(S).

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

MR. VAEREWYCK	_____	_____	_____	_____
DR. DISANTI	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MRS. ROMIG	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____

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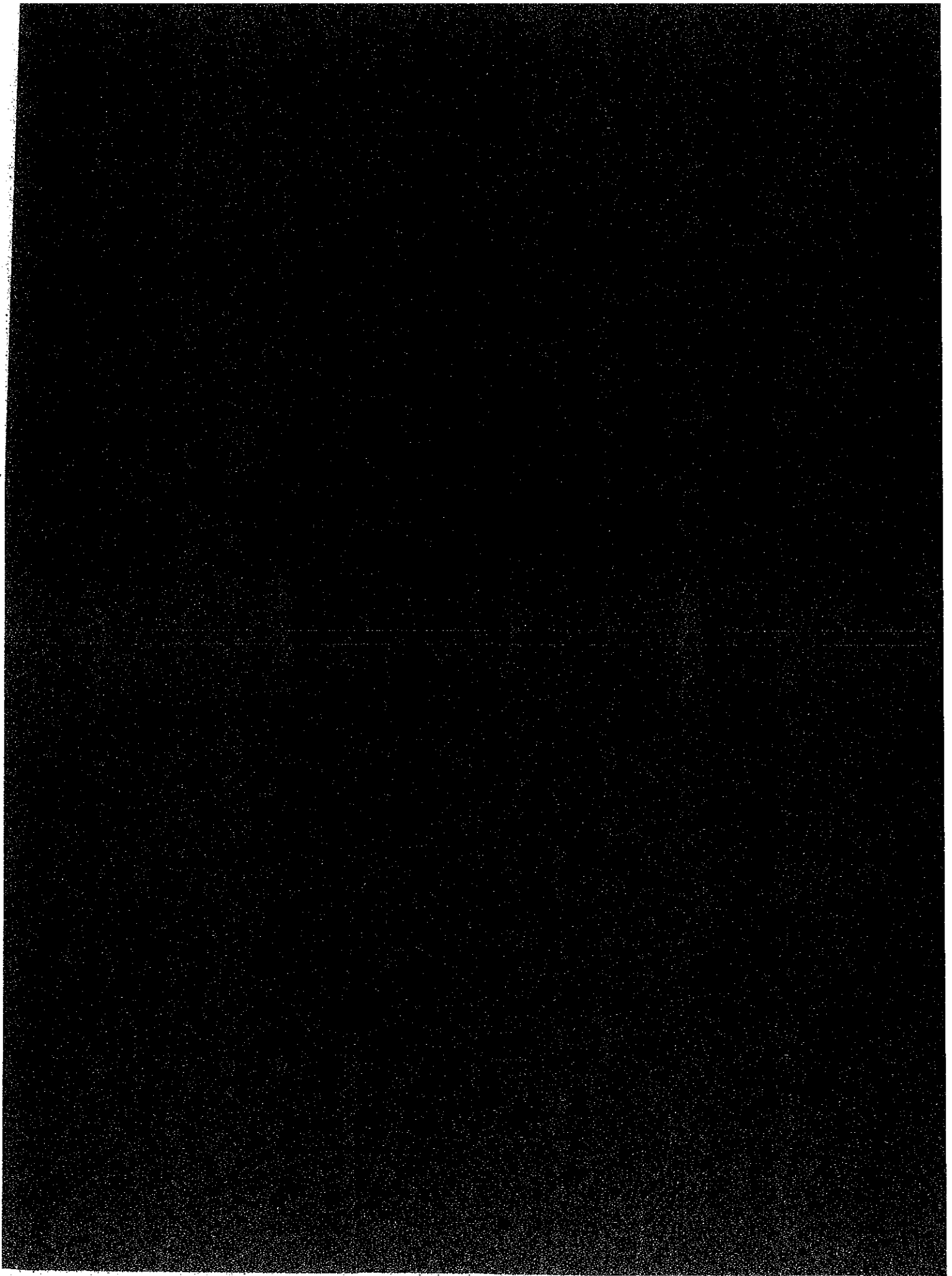
West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Advertising for part time police officer(s)
Date: June 14, 2018

Daniel,

Today I was informed that Officer Jay McMahon was offered a full time position with O'Hara Township. He will be sending a letter of resignation once he receives his official starting date. I am asking that the authorization to advertise for the hiring of part time officer(s) be placed on the agenda for the June 20th Board of Supervisor's meeting.



ADVERTISEMENT: SALE OF POLICE VEHICLE

THE CHIEF REQUESTED THE BOARD TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF THE FOLLOWING POLICE VEHICLE:

(SEE ATTACHED MEMO)

2014 Dodge Charger
4.6 Liter V8 Automatic Transmission
Color: Gray
Approximately: 102,233 miles
Inspection Expires: April 2019
AS IS CONDITION

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT FOR THE SALE OF THE 2014 DODGE CHARGER, AS IS CONDITION.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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West Deer Twp. Police

MEMO

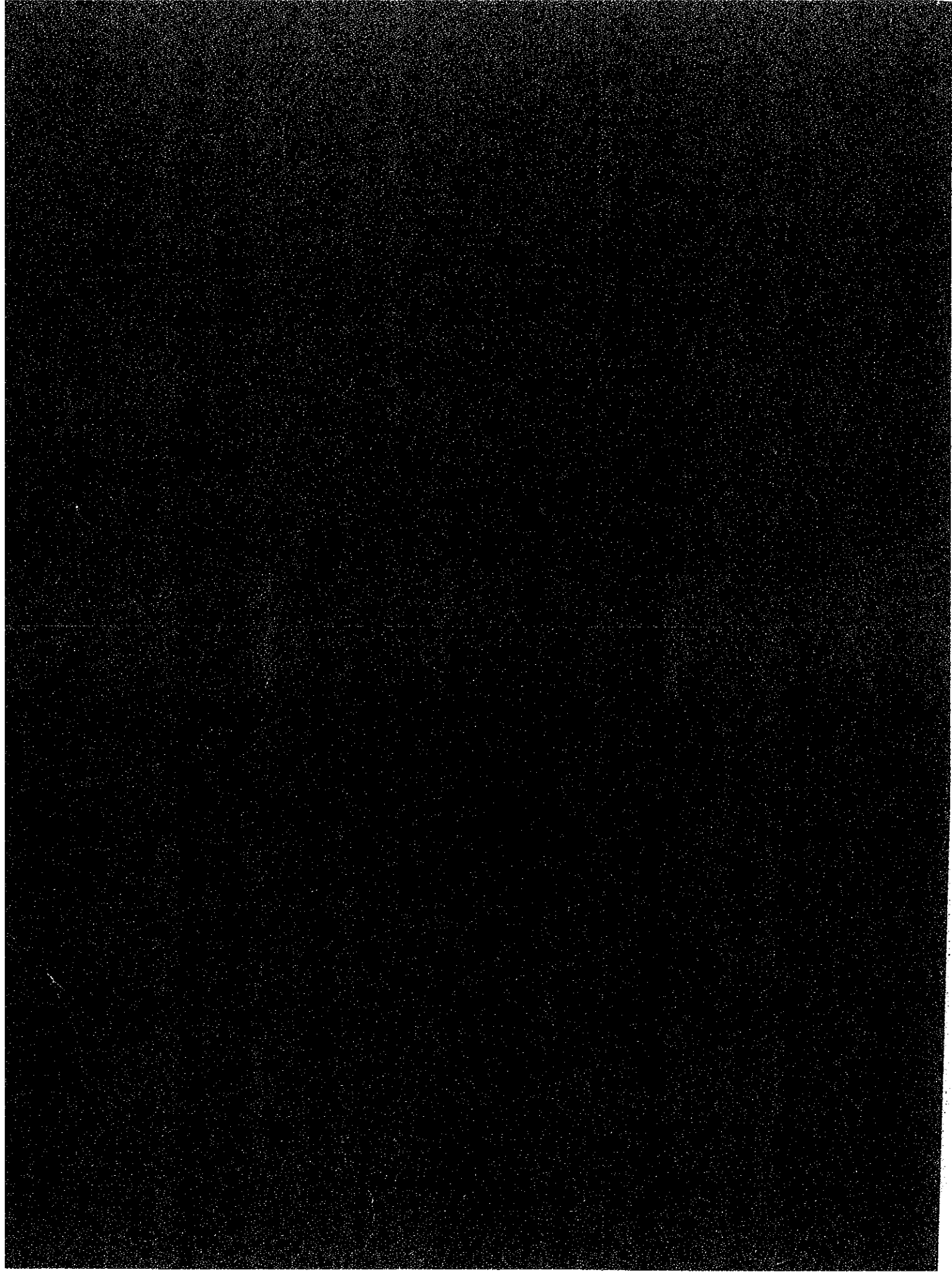
To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Sale of Police Car
Date: June 14, 2018

Daniel,

Could you please place on the agenda for the June Board of Supervisors meeting the permission to advertise the sale of the 2014 Dodge Charger? The 2018 Ford Explorer Interceptor is currently at the up fitters and we should be in receipt of it shortly.

The current mileage on the 2014 Dodge Charger is 102,233 and the inspection expires April of 2019. The vehicle would be sold as is. There are some engine issues with the vehicle.

2014 Dodge Charger
4.6 Liter V8 Automatic Transmission
Gray
Approximately 102,233 miles
Inspection Expires April 2019



APPROVAL: FORBES SUBDIVISION PLAN

AS PER THE REQUEST BY THE APPLICANTS/OWNERS, THE BOARD TABLED THE FORBES PLAN AT THEIR MAY 16TH MEETING.

THE PLANNING COMMISSION APPROVED THE FORBES SUBDIVISION AT THEIR APRIL 26, 2018 MEETING.

THIS IS A TWO LOT SUBDIVISION PLAN LOCATED AT 997 DEER CREEK ROAD IN THE R (RURAL ESTATE) ZONING DISTRICT, AND IS INTENDED TO SEPARATE THE RESIDENCE FROM THE BUSINESS (BARN).

LOT 1 (RESIDENCE) TO BE 3.00 ACRES

LOT 2 (BARN) TO BE 6.68 ACRES

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE FORBES SUBDIVISION PLAN CONTINGENT ON:

1. Establish easement for sewage disposal backup site location on Lot 1 that is dedicated for use by Lot 2. Said easement shall also provide access to backup site from Lot 2.
2. Mr. Payne to meet on site and review buffering between Lots 1 and 2. Provide sketch of any additional buffering and existing plantings.
3. Address any items on Shoup Engineering's letter dated April 23, 2018.
4. Add primary and backup sewage sites to plan.

THE ZONING HEARING BOARD MEETING WAS HELD ON MAY 10TH REGARDING THE VARIANCES ASSOCIATED WITH THE SUBDIVISION AND WAS APPROVED.

ATTACHED IS THE REVIEW LETTER SUBMITTED BY MR. SHOUP DATED JUNE 12, 2018 INDICATING HE HAS FOUND THE COMMENTS CONTAINED IN HIS PREVIOUS REVIEW LETTERS HAVE BEEN ADEQUATELY ADDRESSED AND HAS NO ADDITIONAL COMMENTS CONCERNING THE PLAN.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

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I MOVE TO APPROVE THE FORBES SUBDIVISION PLAN AS PER THE RECOMMENDATION OF THE PLANNING COMMISSION, CONTINGENT UPON THE ABOVE LISTED ITEMS AND REVIEW LETTER SUBMITTED BY MR. SHOUP.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MRS. ROMIG	_____	_____	_____	_____
MR. VAEREWYCK	_____	_____	_____	_____
DR. DISANTI	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

June 12, 2018

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via email

Re: Forbes Subdivision Plan
Preliminary and Final Subdivision (Plan latest revised April 30, 2018)

Dear Mr. Payne,

I have reviewed the above referenced preliminary and final subdivision plan located in the R Zoning District and have found the comments contained in my previous review letters have been adequately addressed. I have no additional comments concerning the plan.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup 1887
Scott A. Shoup, P.E.

cc: Daniel Mator, via email
Sam Happel, via email
Brandon Wilttrout - Gibson Thomas, via email



West Deer Township Planning Commission
Meeting Report for April 26, 2018

Project Name: Forbes Subdivision Plan

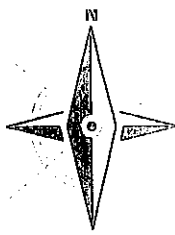
Property Location: 997 Deer Creek Road
Zoned: R (Rural Estate)

Seeking approval for a 2-lot subdivision to separate residence from business (barn).

Lot 1 (residence) to be 3.00 acres
Lot 2 (barn) to be 6.68 acres

Planning Commission voted to **RECOMMEND APPROVAL** of the 2-lot subdivision contingent on:

1. Establish easement for sewage disposal backup site location on Lot 1 that is dedicated for use by Lot 2. Said easement shall also provide access to backup site from Lot 2.
2. Mr. Payne to meet on site and review buffering between Lots 1 and 2. Provide sketch of any additional buffering and existing plantings.
3. Address any items on Shoup Engineering's letter dated April 23, 2018.
4. Add primary and backup sewage sites to plan.



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

April 23, 2018

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Via email and mail

Re: Forbes Subdivision Plan
Preliminary and Final Subdivision (Plan revised April 19, 2018)

Dear Mr. Payne,

I have reviewed the above referenced preliminary and final subdivision plan located in the R Zoning District and the following comments should be considered:

1. On the Township Engineer's Certification the clause "Name of Municipality" should be replaced with West Deer Township.
2. Variance requests for the lot width of Lot 1 (300 feet required) and the side yard setback of a shed on Lot 1 (35 feet required) have been filed with the Township Zoning Hearing Board and are pending.
3. The required PADEP Sewage Facilities Planning Module application and documents must be submitted to the Township.

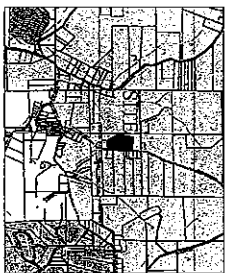
If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

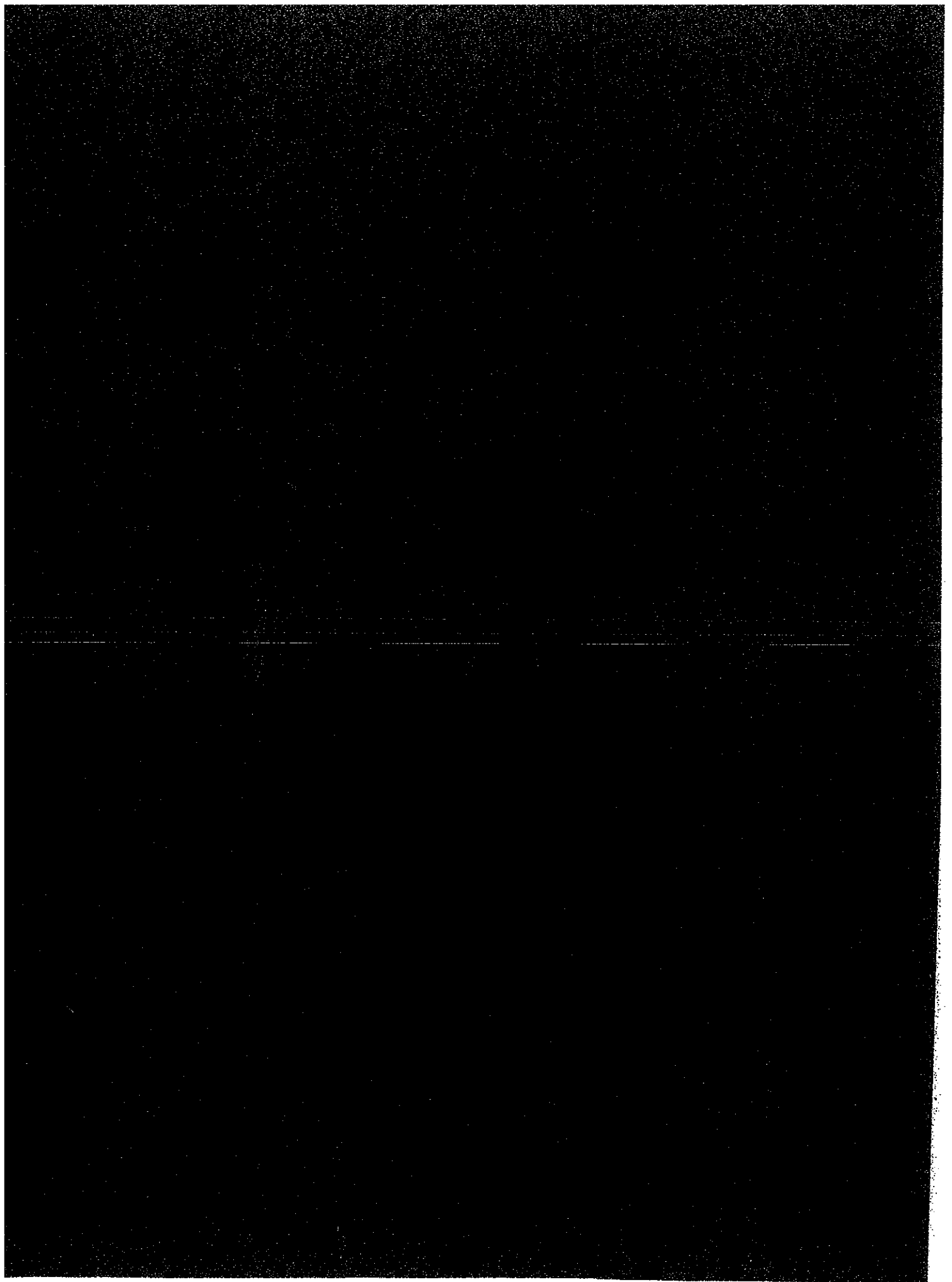
cc: Daniel Mator, via email
Sam Happel, via email
Brandon Wiltrout, Gibson Thomas, via email



GIBSON-THOMAS ENGINEERING, CO.
9901 OLD REAY HIGHWAY
P.O. BOX 915
WEEDDALE, PA. 15066
TEL: 724-935-8182 FAX: 724-935-8189

Conditional Use; Place of Assembly

PH: 724-935-8188 FAX: 724-935-8189



AUTHORIZATION: 2019 ROAD PROGRAM LIST

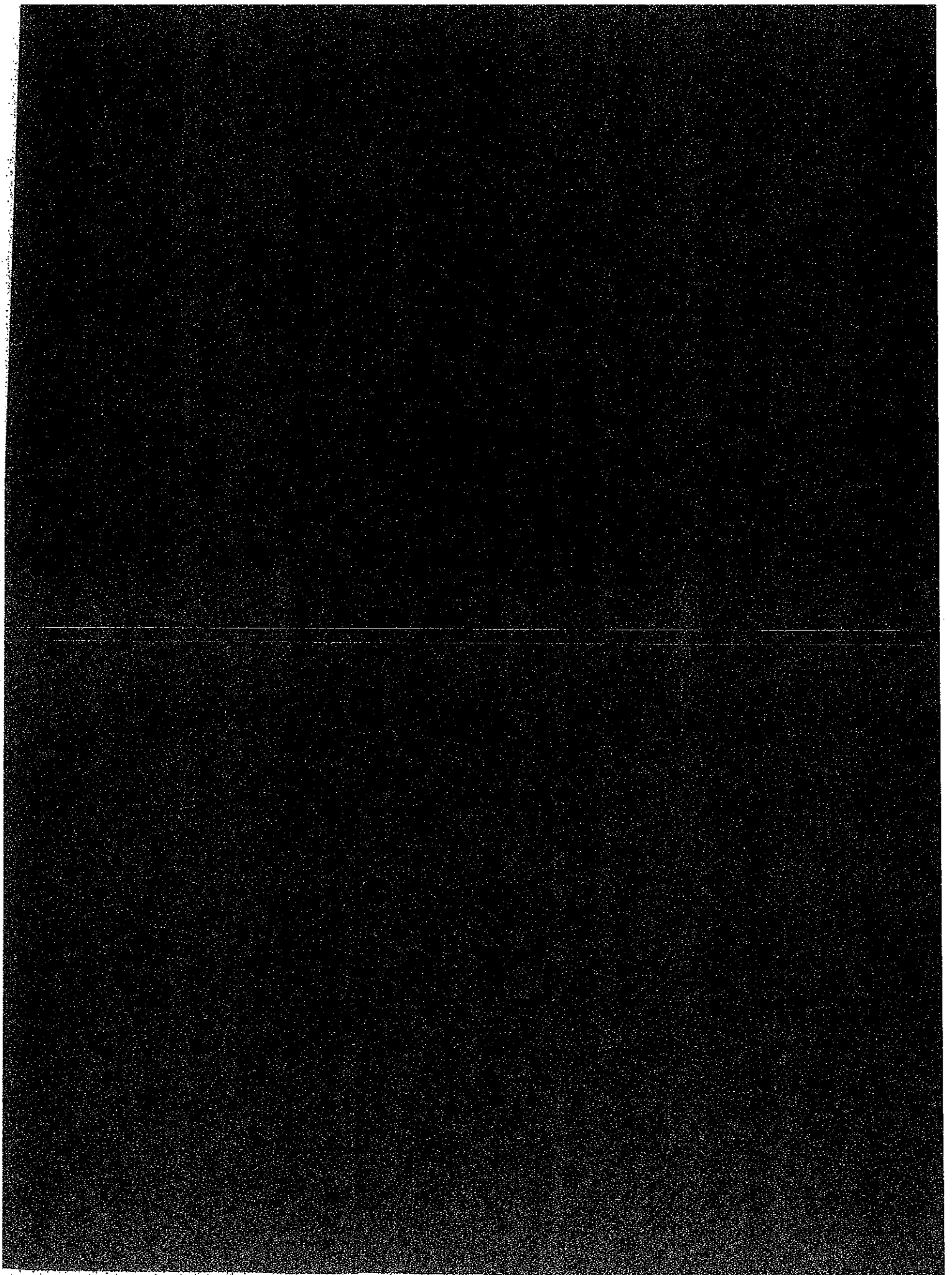
THE PUBLIC WORKS COMMITTEE MET AND ARE RECOMMENDING THE FOLLOWING PRELIMINARY ROADS FOR THE 2019 ROAD PROGRAM:

HAVENCREST DRIVE
RICKENBACH ROAD
CRESTWOOD DRIVE
DAWN ROAD
SKYVIEW TERRACE
PARADISE DRIVE
KAUFMAN ROAD
DAWSON ROAD
BLANCHARD ROAD
HEMPHILL ROAD
WALNUT STREET
OAK STREET
BEECHNUT STREET

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP ENGINEER TO COMPLETE THE ENGINEERING FOR THE POTENTIAL ROADS LISTED AS PART OF THE 2019 ROAD PROGRAM, AND TO NOTIFY ALL UTILITY COMPANIES OF THE SAME.

	MOTION	SECOND	AYES	NAYES
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___



AUTHORIZATION: SPEED TRAINING CLINIC

THE TOWNSHIP RECEIVED AN EMAIL FROM RESIDENT BRANDON WILLIAMS, WHO IS REQUESTING PERMISSION TO RUN A SPEED AND AGILITY PROGRAM AT MOSKALA FIELD IN BAIRDFORD PARK.

EMAIL IS ATTACHED.

DEER LAKES YOUTH SOCCER – THE ORGANIZATION WHICH USES THE FIELD – NOTIFIED THE TOWNSHIP THAT THEY SUPPORT THE PROGRAM AND ARE WILLING TO WORK WITH MR. WILLIAMS IN REGARD TO SCHEDULING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE USE OF MOSKALA FIELD FOR MR. BRANDON WILLIAMS' SPEED AND AGILITY PROGRAM FOR THE CALENDAR YEAR 2018, PENDING INSURANCE REQUIREMENTS BEING MET AND APPROVAL BY THE TOWNSHIP MANAGER AND DEER LAKES YOUTH SOCCER.

	MOTION	SECOND	AYES	NAYES
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

Subject: Re: Speed and agility program

Date: Thursday, June 7, 2018 at 8:29:44 PM Eastern Daylight Time

From: Brandon Williams

To: dmator@westdeertownship.com

Hi just to clarify what my plan is with this speed and agility program. I plan on charging \$10 dollars per child for each 2 hours session for the first year once a week. After the first season I will evaluate the attendance and how much people like the program and have a set schedule and will charge an upfront price at a discount. Please email me back if you have any further questions. Thank you
Brandon Williams

[Sent from Yahoo Mail on Android](#)

On Mon, Jun 4, 2018 at 12:13 PM, b_will2016@yahoo.com
<b_will2016@yahoo.com> wrote:

Hi my name is Brandon Williams and I have been a resident of deer lakes for 7 years now. I have been watching the kids that grew up with my oldest son and the kids that they have played against and one of the biggest differences I have seen has been the overall speed and body control that gives these other areas the edge on our children. Growing up in different areas across the country and being apart of different programs this is the one thing that's missing. I was looking to create a speed and agility program for the children and young adults to help them improve their overall health and athletic ability across all sports platforms. This program would be a 2 hour session once a week to start out just to see how it works for the kids. I was looking to have the soccer field in bairdford park either on Saturday or Sunday. All I really need from the township is uninterrupted time on the field and use of the onsite bathrooms or port a potties. If the soccer field is not available I am open to other options to make it work. I do not plan on charging a lot per child for the first year of the program but based off the attendance every week I feel like we will be able to contribute 20-25% of income to start out and will increase based off of the success of the program and attendance. The rest of the income will go towards equipment needed and any other overhead fees I occur. I really feel that this is something that all the kids and even the parents I have spoken with would really love to have their kids be apart of especially a program that is close to home and at a reasonable price. I will also have the parents sign a consent form saying that they know that the township and my program are not liable for the injury of their child. Thank you for your time and I look forward to your response on this opportunity.

Brandon Williams sr.

[Sent from Yahoo Mail on Android](#)



AUTHORIZATION: WEB SITE VIDEO

VENDOR CGI, INC. MET WITH THE TOWNSHIP MANAGER LAST YEAR AT A CONFERENCE AND DISCUSSED ADDING VIDEOS TO THE TOWNSHIP WEBSITE. THESE VIDEOS WILL SERVE TO MARKET THE TOWNSHIP AND GIVE "A WELCOME MESSAGE" TO THOSE WHO VISIT THE WEBSITE.

THERE IS NO COST FOR THIS SERVICE, AND DOCUMENTATION IS ATTACHED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT WITH CGI COMMUNICATIONS TO PROVIDE VIDEOS FOR THE TOWNSHIP'S WEBSITE.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___



2018 Community Video Program

Name: Dan Mator

Title: Township Manager

Address: 109 East Union Road

City, State, Zip: Cheswick, PA 15024

Phone: 724-265-3680

Email: dmator@westdeertownship.com

Website: www.westdeertownship.com

This agreement is between CGI Communications, Inc. ("CGI") and the Township of West Deer (the "Township") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewer access on different devices via a link on the www.westdeertownship.com homepage, including any alternate versions of that homepage.

During the term of this Agreement, CGI shall:

- Produce a total of 4 video chapters with subject matter that includes but is not limited to: Welcome, Education, Healthy Living, Homes / Real Estate
- Provide one Community Organizations chapter to promote charities, nonprofits and community development organizations
- Provide script writing and video content consultation
- Send a videographer to Township locations to shoot footage for the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to Township's approval (up to 3 sets of revisions allowed). CGI's request for approval of content or revision, including final draft, shall be deemed approved if no response is received by us within 30 days of request
- Provide our patented OneClick™ Technology and encode all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia™ and QuickTime™
- Store and stream all videos on CGI's dedicated server
- Feature business sponsors around the perimeter of video panels
- Be solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Facilitate viewer access of the Community Video Program from Township website, including any alternate versions of Township's homepage, for different devices, by providing HTML source code for a graphic link to be prominently displayed on the www.westdeertownship.com website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement. "Community Video Program" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- Grant to Township a license to use CGI's Line of Code to link to and/or stream the videos
- Own copyrights of the master Community Video Program
- Assume all costs for the Community Video Program
- Afford businesses the opportunity to purchase various digital media products and services from CGI and its affiliates

During the term of this Agreement, the Township shall:

- Provide a letter of introduction for the program on Township's letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.westdeertownship.com homepage within 10 business days of receipt of HTML source code
- Display the "Community Video Program" link prominently on its www.westdeertownship.com homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program
- Agree that the Township will not knowingly submit any photograph, video, or other content that infringes on any third party's copyright, trademark or other intellectual property, privacy or publicity right for use in any video or other display comprising this program.

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein. Township warrants that it is a tax exempt entity. The undersigned, have read and understand the above information and have full authority to sign this agreement.

The Township of West Deer, PA

CGI Communications, Inc.

Signature:

Name (printed):

Name (printed): Nicole Rongo

Title:

Title: Vice President of Marketing and Acquisitions

Date:

Date: June 14 2018

Video Production

CGI highlights all aspects of your business with the distinct power of video. You know your business better than anyone, and we broadcast your message clearly and professionally. We work with you to determine the content and present your vision, translated into an engaging tool you can share online with your customers and clients-to-be!



1

WELCOME

Your project's producer will greet you, introduce themselves and schedule a time where the details can be discussed.



2

PRODUCTION MEETING

Your producer will call at the agreed upon time to explain each step in detail and ensure the final video includes everything that is important to you. You will also set a shoot date during this meeting, defining a clear deadline for the project.



3

SCRIPTING

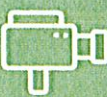
A professional writer will review the information gathered during the production meeting and create a voiceover script that meets all the requirements. You will have final say over the script that is used.



4

STORYBOARD

Taking the foundation created by the writer, the producer will create the visual guide to your video, listing all people, props, and locations needed as well as the guide for filming the day of the shoot.



5

VIDEOGRAPHY

The videographer will arrive at the scheduled time and direct the shoot, filming all necessary scenes for your video. The footage will then be sent to your editor, which may take a week or two.



6

EDITING

The editor will follow the storyboard and place the best footage into a sequence with the recorded voiceover script to create your video for you to review.



7

APPROVAL

Once all changes you may have are made, your producer will ask for your final approval of the video.



8

ADD TO WEBSITE

After the video is approved, our web support specialist will ensure the video is embedded into any websites required to display the video.



Frequently Asked Questions

- **Who is CGI Communications, Inc.?**
Formed in 1988, CGI Communications, Inc. is the leading provider of high-impact marketing solutions to communities and small businesses. CGI is one of Upstate New York's top growth companies, receiving multiple Top 100 Awards in the Greater Rochester Area.
- **Are there any hidden costs?**
No, there is never a point where your municipality will see an invoice for any services we provide.
- **What if no businesses sign up for sponsorship?**
Even if zero sponsors participate, your Community will still receive the program at no cost. There is no threshold or minimum sponsorship requirement.
- **How long is the production time line?**
The welcome video can be completed with in a few weeks. The entire video production is typically about 12 -14 weeks, but can vary depending on what time of year filming is preferred.
- **What is the relationship between CGI and the United States Conference of Mayors and the National League of Cities?**
CGI works closely with the USCM and NLC to provide a myriad of digital marketing tools to showcase and promote individual municipalities nationwide. Our Community Showcase Program is an opportunity that both members and non-members can participate in.
- **Who fulfills the sponsorship element of the Community Video Program?**
CGI takes care of all sponsorship fulfillment, however if your community would like to recommend businesses to have the first right of refusal, we encourage and welcome you to do so.
- **Do we have a choice of what season we are filmed in?**
Absolutely! It is our goal to film municipalities in the season you feel best represents your community as a whole.
- **Do we need an Official Representative in our Welcome video?**
Absolutely not! It is your community's choice on whether or not you would like to have a civic leader represented in the welcome video.
- **Does our city have a choice in what type of establishments can participate in the sponsorship fulfillment?**
Of course! Your community has a say in the types of businesses that are featured. We simply need to know prior to the beginning of the sponsorship fulfillment campaign. For further information, please request CGI's Sponsor Policy.
- **Is there a special rate for non-profit organizations that want to get involved?**
We provide a Community Organizations chapter that creates an opportunity for local non-profits to garner exposure on our program at no-cost.
- **What is the GoCast Mobile App?**
GoCast gives you the power to record and upload videos to your official website and social media pages instantly! Operated right from your smart phone or device, GoCast allows you to record up to two minutes of video at a time with no limitation as to how often it's used. It is the perfect solution to adding new content to your website every day! From ribbon cuttings, festivals, departmental messages, emergency notifications, holiday greetings, event promotion...GoCast lets you capture it all.

DATE

Dear Valued Business Owner:

The West Deer Township is excited to announce a new partnership with CGI Communications, Inc. to create a series of professionally produced online videos to highlight everything our community offers residents, visitors, and business owners.

In addition to creating the videos, CGI is ensuring they are seen. Mobile devices have shifted the landscape of business, making it more important than ever to embrace technology as residents of West Deer are able to stream high quality video on every device. For many businesses, getting noticed online can be a challenge, however, **utilizing video dramatically improves visibility and drives more action to your website** than static pages; the demand for video climbing even higher for users on mobile devices. Today, mobile usage has surpassed desktop usage and that number continues to climb. CGI Communications will ensure your video program is future-proof for years to come!

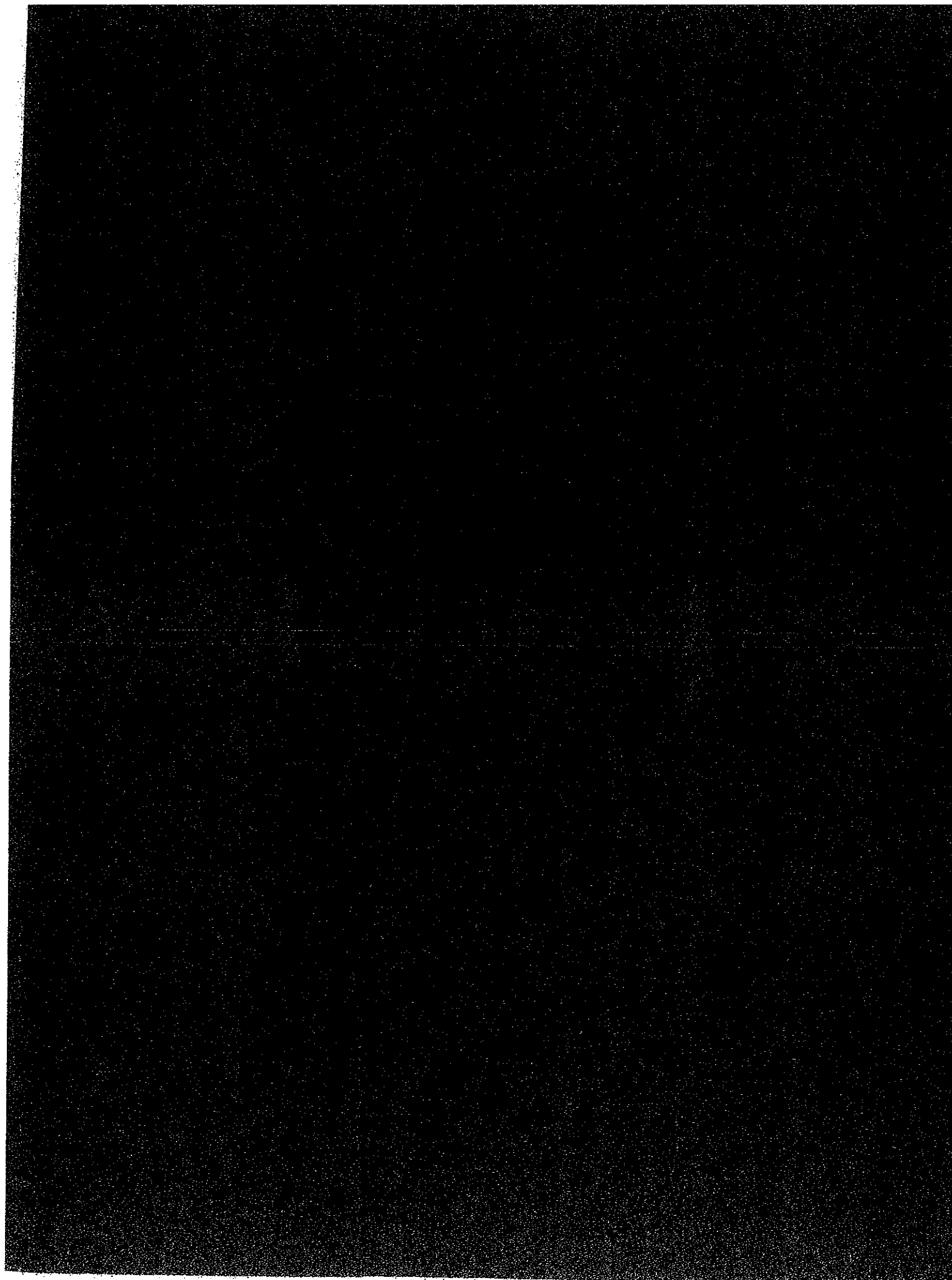
With an easily viewable interface on the official township website, this video program will encourage viewers to learn more about area attractions, economic development opportunities, quality of life, and the businesses supporting the program. In addition, the township official website will backlink to CGI's www.elocallink.tv, which hosts the Video Tour.

We are dedicated to highlighting the advantages of living and working in West Deer; advantages that include access to our wonderful business community; and we feel that this video program can be widely successful. We encourage you to consider participating in this township-wide program as it provides an exciting opportunity to showcase your business and utilize the power of video on your own websites and social media pages.

To learn more about sponsorship opportunities or to request an appointment please e-mail BrandonB@cgicomunications.com.

Best Regards,

Signatory
Title



RATIFICATION: BAIRDFORD PARK PLAYGROUND WORK

AT THE LAST MEETING, THE BOARD DISCUSSED THE NEED FOR AN ADDITIONAL \$4,072.00 OF CURBING, MULCH, AND LABOR FOR THE BAIRDFORD PARK PLAYGROUND DUE TO A LARGER FOOTPRINT THAN WAS ANTICIPATED.

IN ADDITION, THE BACKFILLING AND PLANTING OF GRASS UPON COMPLETION OF THE INSTALLATION OF THE PLAYGROUND CREATED A HAZARD FOR CHILDREN THAT THE PUBLIC WORKS CREW WAS NOT ABLE TO ADDRESS IN A TIMELY MANNER. THEREFORE HOLLIBAUGH LANDSCAPING WAS CONTACTED TO BACKFILL, GRADE, SEED, AND FERTILIZE THE AREA SURROUNDING THE PLAY AREA AT A COST OF \$4,850 FOR MATERIALS AND LABOR.

ATTACHED ARE THE INVOICES FROM BOTH CONTRACTORS.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO RATIFY THE PAYMENT OF \$4,072.00 TO BRAMBLE & COMPANY FOR THE ADDITIONAL COST FOR THE BAIRDFORD PARK PLAYGROUND MATERIAL AND LABOR AS PER THE ATTACHED INVOICE.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

20

Bramble and Company

586 Sterling Drive

Sarver, PA 16055

412-370-9422

brambleandcompany@gmail.com

brambleandcompany.net

INVOICE

BILL TO

West Deer Township

109 East Union Road

Cheswick, Pennsylvania

15024

INVOICE # 18-013**DATE** 06/11/2018**DUE DATE** 07/01/2018**TERMS** Due on receipt

DATE	SERVICE	QTY	
06/11/2018	GameTime Full Builds Work Performed for GameTime Playground Full Builds - Additional work and material for GameTime Equipment installation per agreement.	1	4,072.00
	74 - 9" Play Curbs and Installation.		
	3,816 Square Feet of 3oz Geo-textile and Installation.		
	20 Cu Yards of additional Engineered Wood Fiber / Mulch.		

BALANCE DUE

\$4,072.00

I MOVE TO RATIFY THE PAYMENT OF \$4,850.00 TO HOLLIBAUGH LANDSCAPING FOR THE BACKFILLING, GRADING, SEEDING, AND FERTILIZING OF THE AREA SURROUNDING THE NEW PLAYGROUND AT BAIRDFORD PARK AS PER THE ATTACHED INVOICE.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

MRS. ROMIG	_____	_____	_____	_____
MR. VAEREWYCK	_____	_____	_____	_____
DR. DISANTI	_____	_____	_____	_____
MRS. JORDAN	_____	_____	_____	_____
MR. KARPUZI	_____	_____	_____	_____
MR. MAUDHUIT	_____	_____	_____	_____
MRS. HOLLIBAUGH	_____	_____	_____	_____

HOLLIBAUGH
Landscape & Excavation
1012 York Way
Gibsonia, PA 15044
(724) 265-5305

HOLLIBAUGH



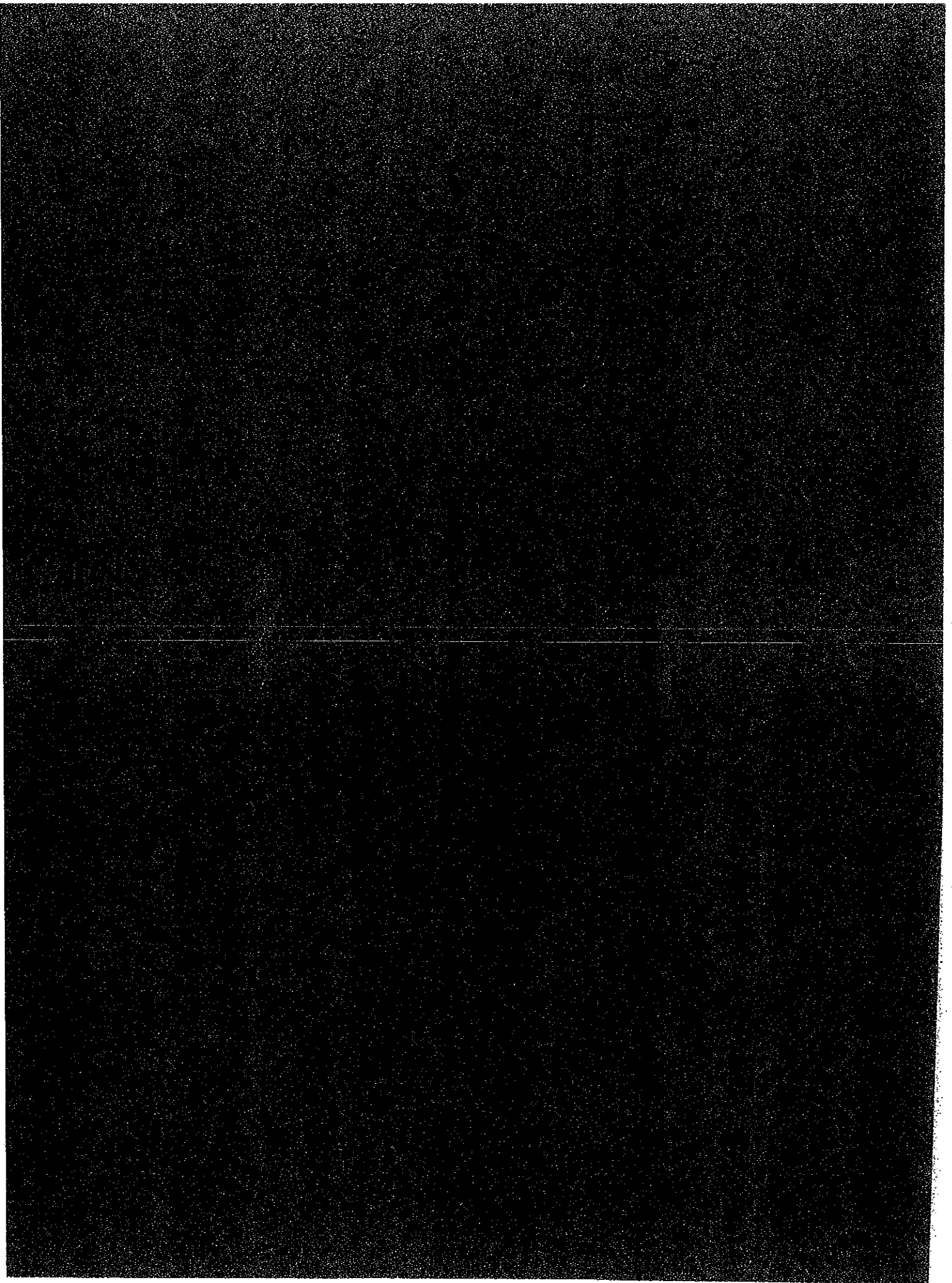
LANDSCAPE & EXCAVATION

Invoice

DATE	INVOICE #
6-13-18	

BILL TO
WEST DEER TWP.

			DUE DATE
DESCRIPTION	QTY	Unit Price	Total
Repair all Areas Around new playground (Brandsford park)			
Install 55 ton topsoil			
Pennsylvania seed			
Calc. Lime			
Starter Fertilizer			
Apply Mushroom manure for seed mulch			
Clean up Area Tamp Dirt all around plastic Edging			
Subtotal			
Tax			
Total			4850.00



DISCUSSION: EMS PROPERTY TRANSFER UPDATE

21

DISCUSSION: SOCIAL MEDIA

22

COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

OLD BUSINESS

NEW BUSINESS

25

**SET AGENDA / Regular Business Meeting
JULY 18, 2018**

6:30 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Adoption: Charter Ordinances
14. Advertisement: Road List Restatement Ordinance
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda/August 15, 2018
19. Comments from the Public
20. Adjournment

26

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

27

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

MOTION SECOND AYES NAYES

MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___