

WEST DEER TOWNSHIP SUPERVISORS MEETING



June 21, 2017

6:30 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mr. Florentine _____
Mr. Guerre _____
Mrs. Hollibaugh _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mr. Fleming _____

WEST DEER TOWNSHIP
Board of Supervisors
June 21, 2017

6:30 pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Registered Comments from the Public
 - A. Mrs. Nancy Kralik, Superior Road
5. Comments from the Public
6. Accept minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
8. Police Chief's Report
9. Building Inspector/Code Enforcement Officer's Report
10. Report from the Parks and Recreation Board
11. Engineer's Report
12. Ippolito Site Plan
13. Promotion: Sergeant
14. Hire Part-Time Police Officer(s)
15. Sale of Police Vehicle
16. Resolution No. 2017-8: DUI Grant
17. 2017 Salvage Yard License: Catanese Brothers Salvage
18. Vacancies: Planning Commission
19. Committee Reports
20. Old Business
21. New Business
22. Set Agenda: July 19, 2017
23. Comments from the Public
24. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Ms. Sopko . . .

REGISTERED COMMENTS FROM THE PUBLIC

- Mrs. Nancy Kralik, Superior Road

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COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE MAY 17, 2017 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE MAY 17, 2017 MEETING
AS PRESENTED.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

6

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Rick W. Florentine, Leonard Guerre, Shirley Hollibaugh, and Joyce A. Romig. Member absent: Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

6:00 p.m. PUBLIC HEARING: INTER-MUNICIPAL TRANSFER OF RESTAURANT LIQUOR LICENSE

- Chairman Fleming opened the public hearing
- Pledge of Allegiance
- Roll call taken by Mr. Mator – Quorum present (Note: Supervisor Hollibaugh was not present for the Public Hearing)
- Court Reporter present
- The public hearing was advertised in compliance with the Law
- Property posted
- Adjoining property owners notified via mail

Pursuant to Section 461 of the Pennsylvania Liquor Code, the Board of Supervisors of West Deer Township held this hearing to: accept public comment on the proposed inter-municipal transfer of a restaurant liquor license from Franklin Park Borough to Olde Barn Dispensary Pub & Tavern, LLC, 4551 Gibsonia Road, Gibsonia, PA, West Deer Township; to vote on the proposed restaurant liquor license transfer; and to hear all other lawful matters which may come before the Board.

RESOLUTION NO. 2017-7

A RESOLUTION OF WEST DEER TOWNSHIP, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE TRANSFER OF RESTAURANT LIQUOR LICENSE R-17074 INTO WEST DEER TOWNSHIP FROM FRANKLIN PARK BOROUGH.

The floor was opened for public comment. Chairman Fleming asked all those who are interested in speaking to please rise and be sworn-in. The court reporter swore-in all those individuals.

Ms. Holly Guna, Caputo & Caputo, P.C., was present on behalf of the applicant, Olde Barn Dispensary Pub & Tavern, LLC. She explained the transfer process of the liquor license and presented a brief summary of the restaurant.

Both Mr. Sean Fitzpatrick, the manager, and Mr. Albert Eiler, the property owner, were present and answered various questions by the Board.

A preliminary plan was distributed to the Board and Mr. Fitzpatrick explained the restaurant as being a family "hometown place."

PUBLIC COMMENTS:

- Mrs. Leslie Spuhler, Christonia Road
 - Mrs. Spuhler expressed her concerns regarding the zoning, noise regulations, traffic, parking, loading, delivering, trash, rodents, and lights.

Mr. Payne, Code Enforcement Officer, explained the SU/Special Use Zoning District requirements, and it was also pointed out that the business will be monitored by the Allegheny County Health Department and Liquor Control Board.

- Mr. Charles Spuhler, Christonia Road
 - Mr. Spuhler commented on the building (half is the fitness center and half will be the restaurant), and indicated the restaurant was never brought up at the time the fitness center was approved.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-7 to authorize the transfer of Restaurant Liquor License R-17074 into West Deer Township from Franklin Park Borough. Members voting yes, Dr. DiSanti, Mr. Florentine, Mrs. Romig, and Mr. Fleming. Member abstaining, Mr. Guerre. Motion carried 4 – yes, 0 – no, and 1 – abstention.

ADJOURNMENT/PUBLIC HEARING

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to adjourn the public hearing. Motion carried unanimously 5-0. Public hearing adjourned.

OPEN REGULAR MEETING

Chairman Fleming opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present – Mrs. Hollibaugh was present for the Regular Meeting.

Mr. Happel announced the Board held an Executive Session at 5:30 p.m. to discuss the procedures to follow in regard to the McIntyre Heights PRD.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Scott Woloszyk, Shuster Road
 - Mr. Woloszyk reported the West Deer Clean-Up Days were rained out, and announced the Clean-Up Day will be possibly rescheduled sometime during the autumn/fall months. He thanked the Board for their continued support.

ACCEPT MINUTES

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 19 April 2017 meeting as presented. Motion carried unanimously 6-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report.

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
30 April 2017

I - GENERAL FUND:

	<u>April</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,172,895.15	2,471,172.07	40.35%
Expenditures	237,470.75	1,161,568.56`	18.97%

Cash and Cash Equivalents:

Sweep Account	1,466,431.81	1,466,431.81
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II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	17,920.40
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Fire Tax Fund:

Sweep Account - Restricted	78,510.51
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State/Liquid Fuels Fund:

Sweep Account - Restricted	251,436.00
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347,866.91

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved	704,450.78
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Capital Reserve Fund:

Sweep Account - Reserved	346,286.95
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1,050,737.73

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

0.00

0.00

TOTAL CASH BALANCE 4/30/17

2,865,036.45

Interest Earned April 2017

191.93

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Florentine to approve the Finance Officer's Report as submitted. Motion carried unanimously 6-0.

LIST OF BILLS

Amerikohl Aggregates Inc.	1494.72
Amerikohl Transport Inc.	1136.91
Best Wholesale Tire Co., Inc.	649.33
Beth's Barricades	40.00
General Code.....	1195.00
Hampton Concrete Products Inc.....	326.00
Hei-Way, LLC.....	2413.14
Intech Worldwide.....	3495.00
Jordan Tax Service, Inc.	1817.91
Kress Tire.....	82.00
Krigger & Co.....	17.94
Shoup Engineering Inc.	2494.00
Staley Communications.....	172.47
Toshiba Financial Services.....	606.17

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

UTILITIES AND PAYROLL

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Romig to pay utilities and payroll from 20 April 2017 to 17 May 2017. Motion carried unanimously 6-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of a real estate tax refund due to an assessment change by Allegheny County for the Year 2016:

2017 REAL ESTATE TAX REFUND

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Artistic Management Group LLC	1362-E-79	\$60.65

MOTION BY Supervisor Florentine and SECONDED BY Supervisor Hollibaugh to issue the tax refund as submitted by the Tax Collector. Motion carried unanimously 6-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of April 2017. A copy of the report is on file at the Township. Questions/comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of April 2017. A copy of the report is on file at the Township. Questions/comments followed.

PARKS AND RECREATION BOARD REPORT

Mrs. Beverly Jordan, Chairwoman, was present and provided a summary report on the Parks and Recreation Board:

- Meeting held 26 April 2017
- Easter Egg Hunt: 225 children in attendance
- 80's in the Park: June 16th
- Senior Citizen Luncheon: May 25th
- Mrs. Jordan reported she was approached by some residents who are interested in a dog park at Baird Park

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2017 Road Improvement Project
 - Contracts have been executed with Shields Asphalt Paving and Youngblood Paving. Shields Asphalt has completed milling and paving operations on all streets except for Benjamin Street which will occur following the bridge deck replacement.
- Nike Site Closure/Shoring Project
 - DeFrank Development has completed work on this project.
- Benjamin Street Bridge Deck Replacement Project
 - An update will be provided at the Board of Supervisors meeting as to the schedule for this work.
- Senior Center Wall
 - Tim Broge has completed the work on the Senior Center entrance wall.
- MS4 Permitting
 - An application for renewal will be submitted to PA DEP in September 2017. A Pollution Reduction Plan is being prepared to reduce stream sediment loading in conjunction with this project.

Development/Subdivision Reviews

- McIntyre Heights PRD
 - Reviews of this preliminary PRD Plan were performed and review letters were issued to the Township on 23 February 2017 and 23 March 2017.

MCINTYRE HEIGHTS PRD CONDITIONAL USE

On 19 April 2017 the Board held a public hearing for tentative approval for a conditional use for a Planned Residential Development (PRD) for Richland Holdings, LLC to construct 35 single family patio homes and 34 duplex units on 38.7 acres located at McIntyre Road, Gibsonia, PA 15044.

The Planning Commission recommended approval for the conditional use / PRD at their 23 March 2017 meeting with the following conditions:

1. Recommend approval with ten feet side yard setbacks
2. Recommend departure on cul-de-sac length due to topography and parcel shape
3. Recommend 6,000 sq. ft. vs. 21,780 sq. ft. lot area
4. Recommend departure requirement for guest parking. (See Engineering review letter, Item #2, dated 23 March 2017)
5. Submit covenants and Home Owner's Association (HOA) documentation to Township Solicitor
6. 40% of lots to have variations of up to five feet in front yard setback
7. Recommend pavilion and picnic area

Mr. Happel pointed out the Board held a public hearing on 19 April 2017 and the public hearing was closed and adjourned. The law requires the Board either grant tentative approval of the conditional use, grant the tentative approval with conditions, or deny the tentative approval of the conditional use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to deny the tentative approval of the conditional use of the McIntyre Heights Planned Residential Development. Motion carried unanimously to deny 6-0.

Mr. Happel stated the application for tentative approval of the McIntyre Heights Planned Residential Develop Plan has been denied and a follow-up with a set of Findings and Conclusions will be sent to the Developer within the required period of time as set by the statute.

A short discussion was held.

BIDS: NIKE SITE PARK PARKING LOT PROJECT

Sealed bids were received and opened on 16 May 2017 for the Nike Site Park Parking Lot Project. The work will consist of the following:

- Base Bid: Construction of a new asphalt parking lot approximately 9,600 SY in area.
- Alternate Bid: Construction of a new hot mix asphalt driveway and parking lot approximately 4,000 SY in area.

Work will also include milling, earthwork, installation of storm sewers and inlets, line striping and other miscellaneous work.

<u>BIDDERS</u>	<u>BASE BID</u>	<u>ALTERNATE BID</u>
1) Martino, Inc.	\$327,658.00	\$122,079.00
2) Shields Asphalt Paving	\$330,272.33	\$163,039.97
3) Protech Asphalt Maint., Inc.	\$385,647.00	\$165,564.20
4) Peter J. Caruso & Sons, Inc.	\$393,708.10	\$166,082.50
5) Fulena, Inc.	\$426,135.00	\$180,775.60
6) Michael Facchiano Contracting	\$430,614.50	\$185,381.50

Mr. Shoup explained the project and the bids received. He then recommended Martino, Inc., to the Board as being the lowest responsible bidder.

Mr. Shoup also indicated the Township will use the asphalt millings from the paving project for the stone work, and that the project does not include backfilling and landscaping.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to award the Base Bid of \$327,658.00 and Alternate Bid of \$122,079.00 Nike Site Park Parking Lot Project to Martino, Inc. Motion carried unanimously 6-0. Total amount: \$449,737.00

CHANGE ORDER NO. 1: NIKE SITE CLOSURE/SHORING

The Board received a copy of Change Order No. 1 for the Nike Site Closure/Shoring Project. The Change Order is for existing curbing around the silo doors that had to be replaced and for additional stone for backfilling that was in excess of the contract amount.

The additional payment to DeFrank Development, Inc. will be \$4,656.00.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept Change Order No. 1 for the Nike Site Closure/Shoring Project in the amount of \$4,656.00. Motion carried unanimously 6-0.

AUTHORIZE ADVERTISEMENT: SALE OF POLICE VEHICLE

The Chief requested the Board to authorize the advertisement for the sale of the following police vehicle:

2011 Ford Crown Victoria Police Interceptor
4.6 Liter V8 Automatic Transmission
Color: White
Approximately: 110,000 miles
Inspection Expires: May of 2018
AS IS CONDITION

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to authorize the advertisement for the sale of the 2011 Ford Crown Victoria Police Interceptor, AS IS CONDITION. Sealed bids will be received until Thursday, 15 June 2017 at 2:00 p.m. and opened shortly thereafter. Motion carried unanimously 6-0.

2018 ROAD PROGRAM LIST (PRELIMINARY)

The Public Works Committee met and recommended the following preliminary roads for the 2018 Road Program:

Bayfield Road, Cedar Glen Drive, Cottonwood Court, Huntertown Road (East portion), North Ridge Drive, Tremont Drive, Valleyfield Drive, McKalloff Road, Old Bakerstown Road, McClure Road (Overlook Place to Saxonburg Blvd), Dawson Road, Blanchard Road, Hemphill Road, and Oakwood Circle.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to complete the Engineering for the potential roads listed as part of the 2018 Road Program, and to notify all utility companies of the same. Motion carried unanimously 6-0.

EMS PARKING LOT

The Board discussed the EMS rear parking lot and agreed to have the Public Works Department do milling at the site in the near future. No cost/just labor – three-man crew for approximately two days.

ADVERTISEMENT: PLANNING COMMISSION MEMBERS

The Board received a letter from Mark B. Schmidt, Chairman of the West Deer Township Planning Commission. Mr. Schmidt requested the Board consider replacing two members due to excessive absenteeism.

Members Ted Gall and Adam Woods have far exceeded the number of absences permitted under the Planning Commission policies. The Board received a copy of the letters sent to the two members on 28 March 2017.

After some discussion, MOTION BY Supervisor Florentine and SECONDED BY Supervisor DiSanti to approve the request from the Planning Commission to replace the two members due to excessive absenteeism and advertise for the two vacancies. Motion carried unanimously 6-0.

ANNOUNCEMENTS:

1) Memorial Day Services -- Monday, 29 May 2017

8:30 a.m.....Bairdford Memorial
 9:00 a.m.....West Deer Township Memorial
 9:30 a.m.....Rural Ridge Volunteer Fire Dept.
 10:15 a.m.....East Deer Township Memorial
 11:00 a.m.....Indiana Township Memorial
 11:45 a.m.....Lakewood Memorial Gardens
 12:30 p.m.....West Deer William Fish American Legion Post 593

Services are conducted by the Veterans of the West Deer Legion and members of the Sons of the American Legion. Luncheon served at the Legion – all are invited to attend.

- Dr. DiSanti complimented the Public Works crew for cleaning up the front Township Memorial area and the Bairdford Memorial area for Memorial Day.

2) Rabies Clinic – Saturday, May 27th from 2 pm to 4 pm

Cost: \$10.00 Proceeds benefit the West Deer Dog Shelter

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine – Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial, Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – ABSENT – EMS Oversight Committee
- 4) Mr. Florentine – North Hills COG Report

OLD BUSINESS

- Dr. DiSanti – Lighting on Little Deer Creek Road and Penn Dot/winter maintenance.
- Mr. Guerre – Route 910 Bridge

NEW BUSINESS

None

SET AGENDA: REGULAR BUSINESS MEETING

21 June 2017

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Hire Part Time Police Officer(s)
14. Sale of Police Vehicle
15. Committee Reports
16. Old Business
17. New Business
18. Set Agenda: 19 July 2017
19. Comments from the Public
20. Adjournment

Item Added:

- Sergeant Promotion
- Catanese Salvage License

COMMENTS FROM THE PUBLIC

- Mrs. Nancy Kralik, 52 Superior Road
 - Mrs. Kralik expressed her concerns on the American Legion Baseball field. Mrs. Kralik commented on fencing, netting, the backstop, backstop extension, scheduled games, playoff games, tournaments, flying balls, no trespassing signs, etc. Mrs. Kralik said the owners have not done anything and feels it continues to be an unsafe troubling problem for all four residents on the street.

Mr. Mator asked Mr. Happel if Mrs. Kralik's ongoing concern regarding the field usage is a civil matter. Mr. Happel indicated he would have to check on what the property is zoned and its permitted use.

Mr. Payne, Code Enforcement Officer, pointed out the Township does not have any ordinances or regulations for the baseball field for that nature on the Township records. Mr. Payne indicated there is nothing from which he can cite them, and that he is not able to force them to put up a backstop. After Mr. Payne explained the concerns to the owners, the Manning Brothers told Mr. Payne that they did have a *plan in place* but Mr. Payne is not sure what happened with it. He can touch base with them as a courtesy but

there is nothing he can legally cite them with and nothing they are doing is unlawful. Mr. Payne indicated he did inform Mrs. Kralik of this numerous times and informed her she can pursue this as a civil matter with the magistrate.

Dr. DiSanti indicated the Board addressed this issue with the Manning Brothers as a concern and he was under the impression that they were going to get bids on extending the backstop to take care of the problem and work with the American Legion to try and fix this problem.

Mr. Payne pointed out the backstop there is very old and since it wasn't put in properly, there can't be anything new added to it.

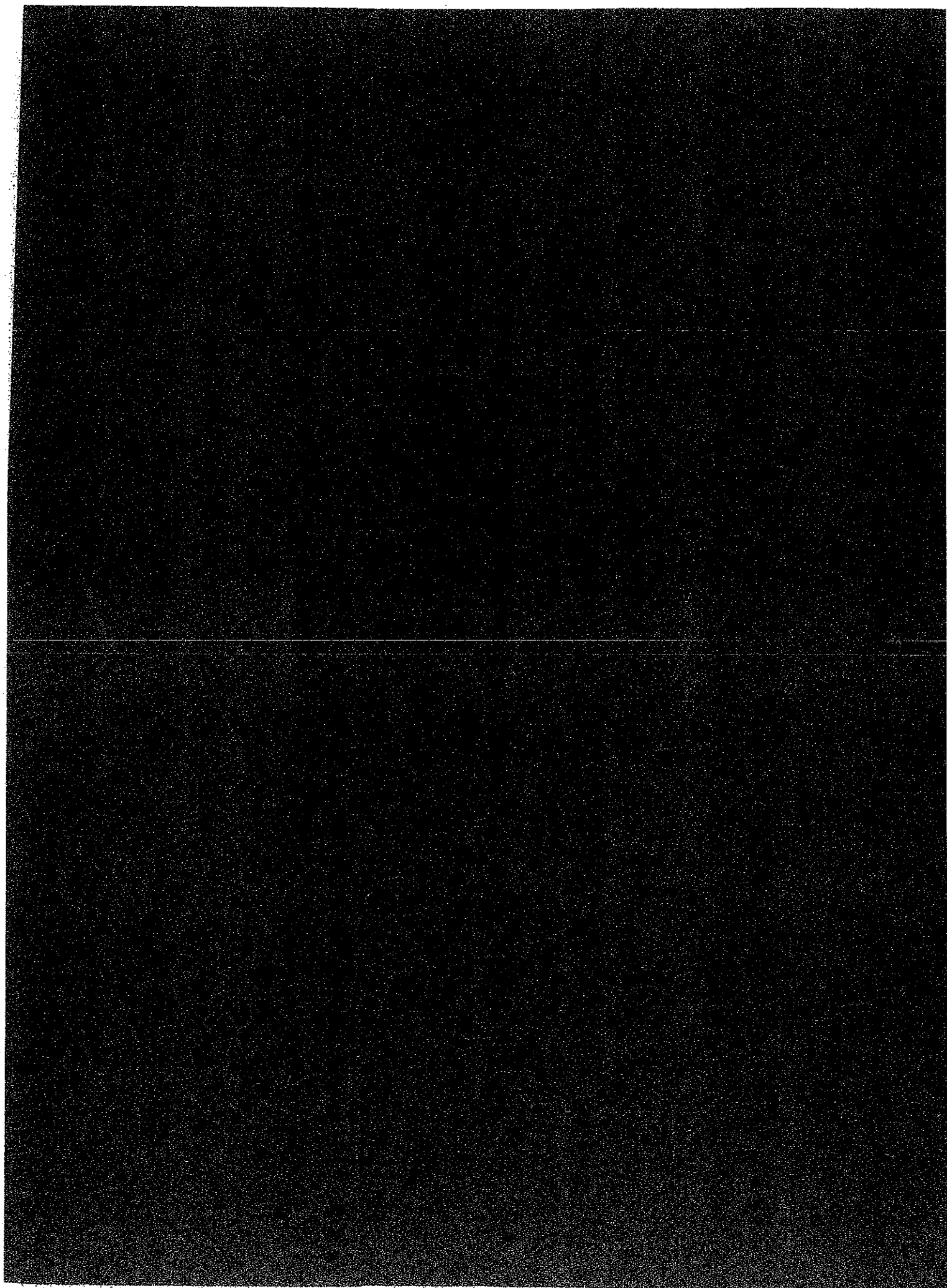
At this time, Chairman Fleming asked Mr. Happel, the Township Solicitor, to check into it and see if there is anything that West Deer Township can do. Mr. Happel will check into the authority the Township may have with the problems that Mrs. Kralik is having.

- Mr. Joe Wisniewski, Deer Creek Road
 - Mr. Wisniewski had various questions in regard to the Forbes holding tank/planning module. Some discussion was held.

ADJOURNMENT

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Florentine to adjourn the meeting at 8:00 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES _____

MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

7-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
May 31, 2017

I - GENERAL FUND:

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,128,582.56	3,599,754.63	58.78%
Expenditures	450,308.88	1,611,877.44	26.32%

Cash and Cash Equivalents:

Sweep Account	2,344,491.14	
	<u>2,344,491.14</u>	

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	35,978.85
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Fire Tax Fund:

Sweep Account - Restricted	122,433.39
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State/Liquid Fuels Fund:

Sweep Account - Restricted	221,701.38	
	<u>380,113.62</u>	

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	704,480.37
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Capital Reserve Fund:

Sweep Account - Reserved	346,287.18	
	<u>1,050,767.55</u>	

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00	
<u>0.00</u>	

TOTAL CASH BALANCE 5/31/17

3,775,372.31

Interest Earned May 2017

247.17

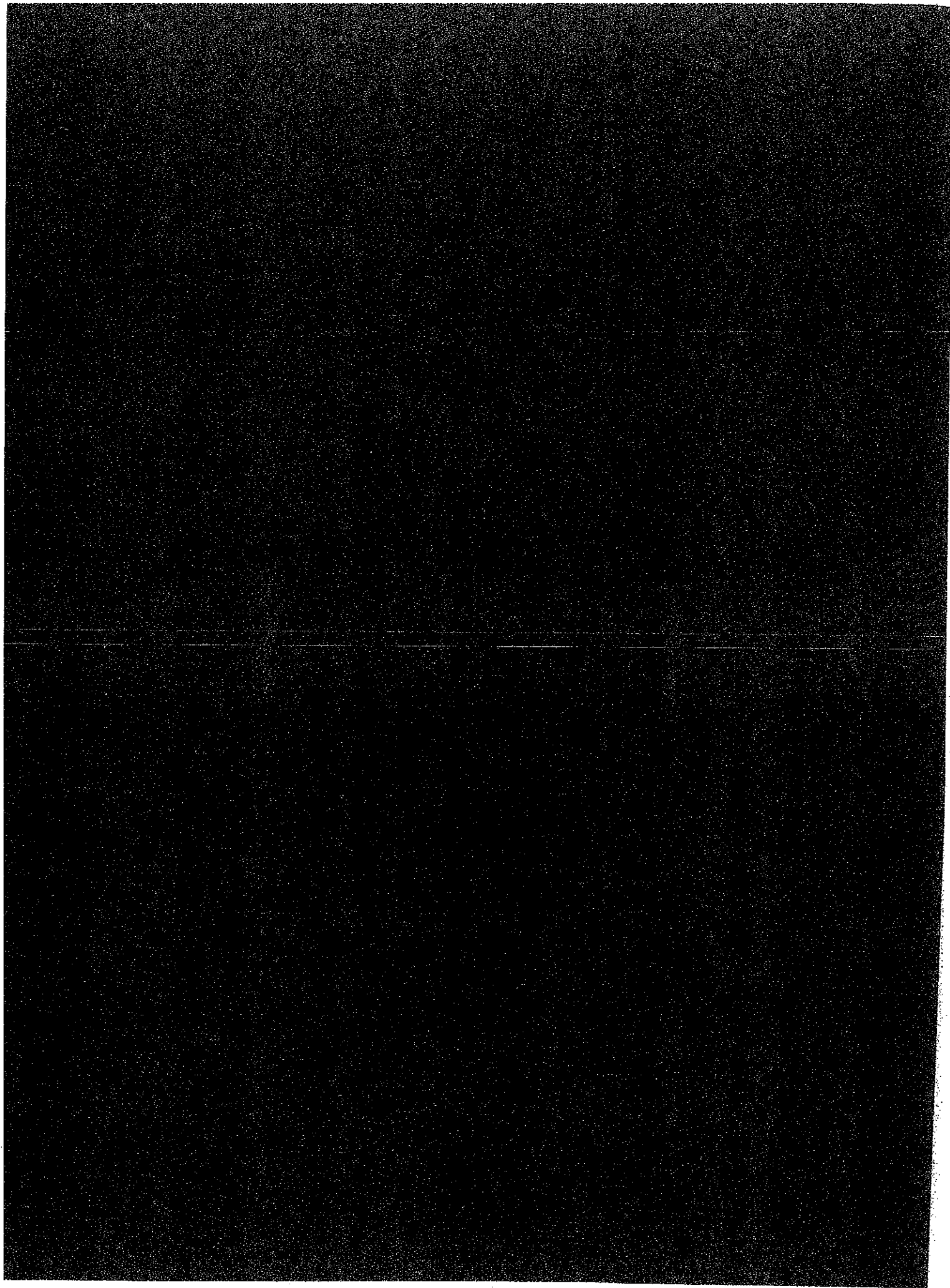
	<u>5/1/2017</u> <u>Debt Balance</u>		<u>May</u> <u>Principal</u> <u>Payment</u>	<u>5/31/2017</u> <u>Debt Balance</u>
Mars National - VFC #3	264,445.59	\$	2,607.94	262,444.40

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2017

	<u>MAY</u>	<u>YTD</u>
GENERAL FUND	\$87.53	\$185.22
STREET LIGHT FUND	\$1.14	\$3.35
FIRE TAX FUND	\$12.65	\$22.30
OPERATING RESERVE	\$29.59	\$138.51
STATE FUND	\$116.03	\$407.12
CAPITAL RESERVE	<u>\$0.23</u>	<u>\$1.00</u>
TOTAL INTEREST EARNED	<u>\$247.17</u>	<u>\$757.50</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

DR. DISANTI	—	—	—	—
MR. FLORENTINE	—	—	—	—
MR. GUERRE	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. FLEMING	—	—	—	—

7-B

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999Time: 09:05 am
Date: 06/14/2017
Page: 1

Due Dates: 06/15/2017 thru 06/15/2017

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553	BEST WHOLESALE TIRE Police:Car 33-LF Con 0517	410.374	9160 05/03/2017	380.50 06/15/2017		06/07/2017		380.50		N
00553	BEST WHOLESALE TIRE Police:Car 37-Inspe 0517	410.374	9252 05/09/2017	878.08 06/15/2017		06/07/2017		878.08		N
00553	BEST WHOLESALE TIRE Police:Car 32-Inspe 0517	410.374	9308 05/17/2017	82.40 06/15/2017		06/07/2017		82.40		N
Name: BEST WHOLESALE TIRE CO, INC				1340.98				1340.98		
00014	BETH'S BARRICADES Road: Sign post/10' 0517	430.245	62619 05/08/2017	40.00 06/15/2017		05/12/2017		40.00		N
00014	BETH'S BARRICADES Road: 5/23-Sign Post 0617	430.245	62880 06/01/2017	80.00 06/15/2017		06/12/2017		80.00		N
00014	BETH'S BARRICADES Road:Sign Rental-Roa 0517	430.245	62949 05/26/2017	250.00 06/15/2017		06/05/2017		250.00		N
Name: BETH'S BARRICADES				370.00				370.00		
10315	GRIFFITH, MCCAGUE & Legal Services-Gener 0517	404.111	271733 05/31/2017	2023.50 06/15/2017		06/08/2017		2023.50		N
10315	GRIFFITH, MCCAGUE & Legal Services-McInt 0517	404.111	271734 05/31/2017	1320.50 06/15/2017		06/08/2017		1320.50		N
Name: GRIFFITH, MCCAGUE & WALLACE, PC				3344.00				3344.00		
00005	HEI-WAY, LLC Road: Cold Patch 0517	430.372	70509014 05/10/2017	184.37 06/15/2017		05/11/2017		184.37		N
00005	HEI-WAY, LLC Road: Cold Patch 0517	430.372	70510010 05/11/2017	163.06 06/15/2017		05/12/2017		163.06		N
00005	HEI-WAY, LLC Road: Cold Patch 0515	430.372	70511002 05/12/2017	819.40 06/15/2017		05/15/2017		819.40		N
00005	HEI-WAY, LLC Road: Cold Patch 0517	430.372	70519009 05/22/2017	154.87 06/15/2017		05/23/2017		154.87		N
00005	HEI-WAY, LLC Road: Cold Patch 0517	430.372	70523004 05/24/2017	771.87 06/15/2017		05/25/2017		771.87		N
Name: HEI-WAY, LLC				2093.57				2093.57		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 09:05 am
Date: 06/14/2017
Page: 2

Due Dates: 06/15/2017 thru 06/15/2017

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00106	JORDAN TAX SERVICE, 403.140 Delinquent R E Tax C 0517		5-C-#179 05/19/2017	1491.74 06/15/2017 05/25/2017				1491.74		N
Name: JORDAN TAX SERVICE, INC.										
00362	KRESS TIRE Park: Flat tire	454.374 0617	9442-24 06/07/2017	15.00 06/15/2017 06/07/2017				15.00		N
00362	KRESS TIRE Police: CAR #38-Flat 0617	410.374 0617	9500-29 06/01/2017	18.50 06/15/2017 06/12/2017				18.50		N
00362	KRESS TIRE Road: Boom Mower-TIR 0517	430.374 0517	9503-24 05/18/2017	218.00 06/15/2017 05/18/2017				218.00		N
Name: KRESS TIRE										
00580	KRIGGER & CO Park: 3 1b .095 Spoo 0517	454.374 0517	475518 05/17/2017	40.20 06/15/2017 05/23/2017				40.20		N
00580	KRIGGER & CO Park: 22" Hedge Trim 0517	454.374 0517	475666 05/24/2017	94.84 06/15/2017 06/02/2017				94.84		N
Name: KRIGGER & CO										
00831	MRM PROPERTY & LIAB TWP:RENEWAL OF COMME 0517	486.351 0517	379635 05/23/2017	101381.00 06/15/2017 05/25/2017				101381.00		N
00831	MRM PROPERTY & LIAB EMS:RENEWAL OF COMME 0517	412.352 0517	379635 05/23/2017	4884.00 06/15/2017 05/25/2017				4884.00		N
Name: MRM PROPERTY & LIABILITY TRUST										
00325	MRM WORKERS' COMP FU 4th Install:workmen' 0517	486.354 0517	1617PRJ1641 05/15/2017	26694.99 06/15/2017 05/11/2017				26694.99		N
Name: MRM WORKERS' COMP FUND										
00657	OFFICE DEPOT Office Supplies	406.210 0517	925414499001 05/04/2017	196.38 06/15/2017 05/12/2017				196.38		N
00657	OFFICE DEPOT Police: Office Suppl 0517	410.210 0517	925657443001 05/05/2017	60.95 06/15/2017 05/16/2017				60.95		N
00657	OFFICE DEPOT Police: 2 Drawer-Fil 0517	409.721 0517	925657444001 05/05/2017	95.23 06/15/2017 05/16/2017				95.23		N

By Name
Cutoff as of: 12/31/9999

Time: 09:05 am
Date: 06/14/2017
Page: 3

Due Dates: 06/15/2017 thru 06/15/2017

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00657	OFFICE DEPOT Office Supplies	406.210	929604790001 05/22/2017	174.76				174.76		N
00657	OFFICE DEPOT Cleaning Supplies	409.226	929604790001 05/22/2017	121.95				121.95		N
Name: OFFICE DEPOT				649.27				649.27		
00220	SHIELDS ASPHALT PAVI Road: Road Paving Pr	430.610	PMT #1-#3370 06/05/2017	472288.99				472288.99		N
Name: SHIELDS ASPHALT PAVING INC				472288.99				472288.99		
00830	SHOUP ENGINEERING IN Engineering: Ippolit	408.319	17-191 05/31/2017	99.00				99.00		N
00830	SHOUP ENGINEERING IN Engineering: McIntyr	408.319	17-192 05/31/2017	74.25				74.25		N
00830	SHOUP ENGINEERING IN Engineering: Miscell	408.313	17-193 05/31/2017	906.25				906.25		N
00830	SHOUP ENGINEERING IN Engineering: Startin	408.319	17-194 05/31/2017	74.25				74.25		N
00830	SHOUP ENGINEERING IN Engineering: 2017 Ro	408.316	17-196 06/05/2017	27434.00				27434.00		N
Name: SHOUP ENGINEERING INC.				28587.75				28587.75		
00674	STALEY COMMUNICATION POL: Radio Equipment	410.328	87327 06/02/2017	115.00				115.00		N
00674	STALEY COMMUNICATION Road: Radio Equipmen	430.327	873287 06/02/2017	57.47				57.47		N
Name: STALEY COMMUNICATIONS				172.47				172.47		
10114	THE HDH GROUP, INC. Public Officials Lia	400.352	681521 05/18/2017	12171.00				12171.00		N
Name: THE HDH GROUP, INC.				12171.00				12171.00		
00577	TOSHIBA FINANCIAL SE Lease & Maintenance	406.261	67051053 06/04/2017	366.42				366.42		N

By Name
Cutoff as of: 12/31/9999Time: 09:05 am
Date: 06/14/2017
Page: 4

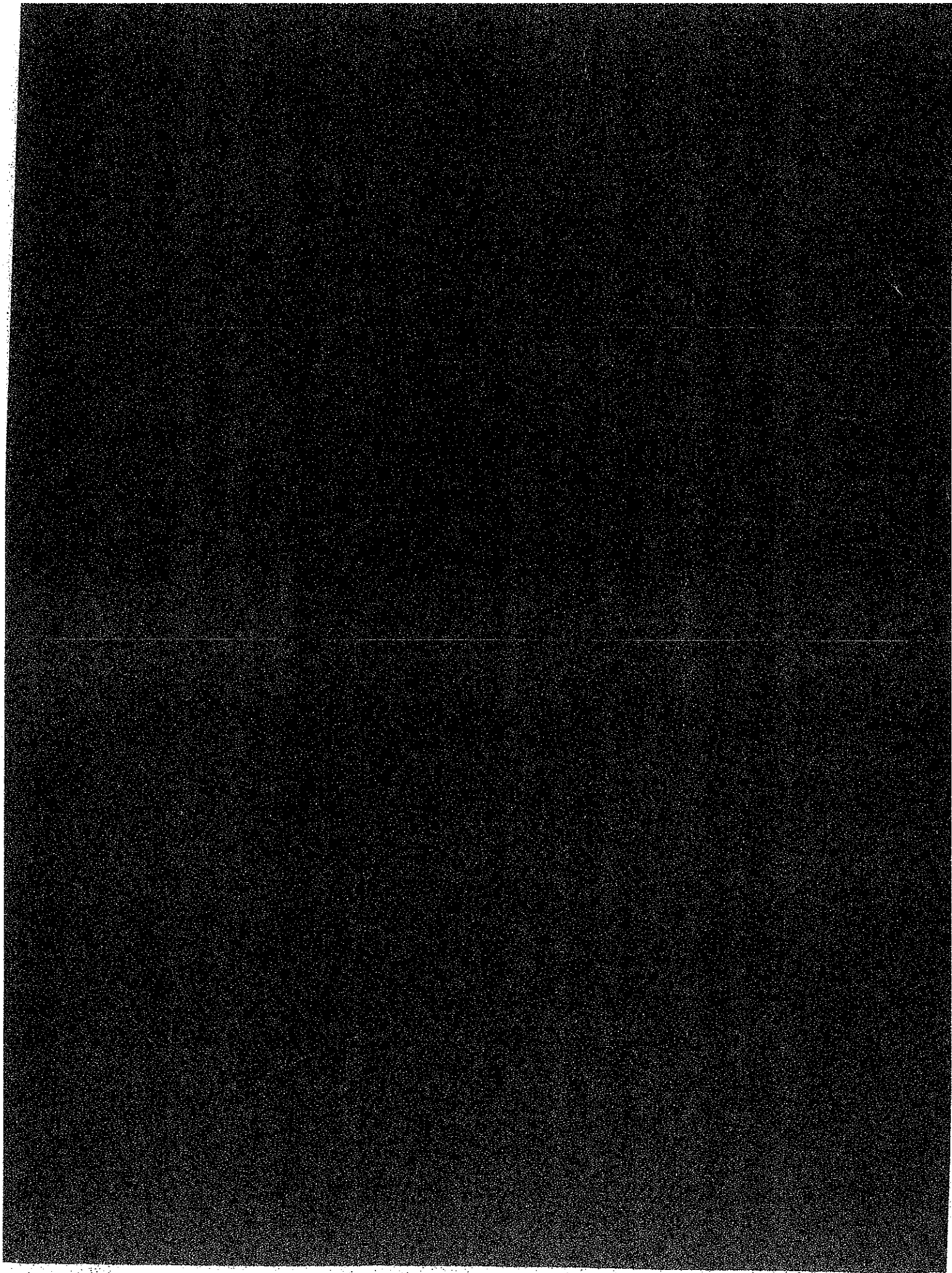
Due Dates: 06/15/2017 thru 06/15/2017

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00577	TOSHIBA FINANCIAL SE Lease & Maintenance	410.261	67051053	239.75				239.75		
			06/04/2017	06/15/2017	06/09/2017				N	
Name: TOSHIBA FINANCIAL SERVICES										
				606.17				606.17		
00067	TRISTANI BROTHERS, I Road: '15 F550-Inspe	430.374	170520	200.00				200.00		
			05/31/2017	06/15/2017	06/07/2017				N	
00067	TRISTANI BROTHERS, I Road: Trk #9-Front br	430.374	170521	2437.88				2437.88		
			05/31/2017	06/15/2017	06/07/2017				N	
00067	TRISTANI BROTHERS, I Road: '11 F550-rear b	430.374	170522	547.86				547.86		
			05/31/2017	06/15/2017	06/07/2017				N	
00067	TRISTANI BROTHERS, I Road: '16 F550-Inspe	430.374	170523	80.00				80.00		
			05/31/2017	06/15/2017	06/07/2017				N	
00067	TRISTANI BROTHERS, I Road: '12 F550-Inspe	430.374	170524	80.00				80.00		
			05/31/2017	06/15/2017	06/07/2017				N	
Name: TRISTANI BROTHERS, INC.										
				3345.74				3345.74		
00074	WALSH EQUIPMENT Road: Pipe-6"x100'/1	430.611	P90017	9565.56				9565.56		
			05/16/2017	06/15/2017	05/19/2017				N	
00074	WALSH EQUIPMENT Road: 50' Glass Blad	430.374	P90237	630.60				630.60		
			05/23/2017	06/15/2017	05/25/2017				N	
Name: WALSH EQUIPMENT										
				10196.16				10196.16		

FINAL TOTALS:

670004.37

670004.37



C) UTILITIES & PAYROLL

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY UTILITIES AND PAYROLL FROM JUNE 22, 2017 TO JULY 19, 2017.

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

7-C

D) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND WHICH ALSO INCLUDES A FIRE TAX REFUND -- BOTH THE HOMEOWNER AND THE MORTGAGE COMPANY PAID.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUNDS AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. FLEMING	___	___	___	___

7-D

WEST DEER TOWNSHIP

Date: 05/31/17

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

Time: 09:52:53

May 2017

Refunds Due to County Change Orders

Payable to: FILIP, DANIELLE
3513 SUNNYVALE DR
ALLISON PARK PA 15101

Lot & Block 1214-J-189
3513 SUNNYVALE DR
ALLISON PARK PA 15101

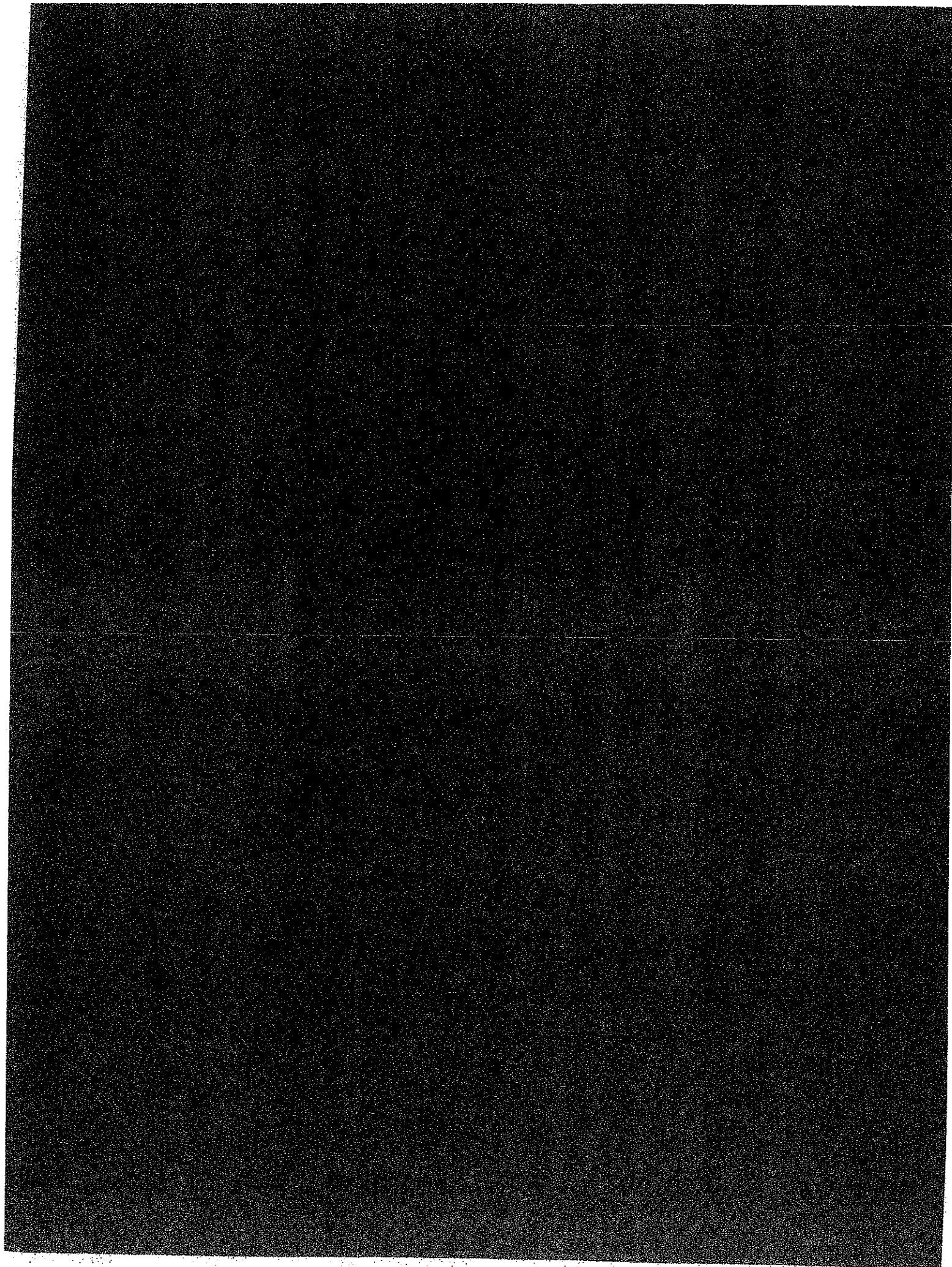
Refund of 423.18 due for tax year: 2017

Orig Value:	134,100	Orig Tax:	1,229.50 Pd. @Face.
New Value:	134,100	New Tax:	806.32
Exoneration:	0	Refund:	423.18

THIS REFUND IS DUE TO THE TAXES BEING PAID BY THE HOMEOWNER AND THE MORTGAGE COMPANY. THEREFORE, THE HOMEOWNER IS DUE A REFUND ON REAL ESTATE TAXES AND FIRE TAX.

DISCOUNT AMOUNT R.E.	\$383.18
FIRE TAX	40.00
TOTAL	\$423.18

May 2017



POLICE CHIEF'S REPORT

CHIEF LAPE.....

8

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Assistant
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: June 9, 2017

Attached is the Officer's Monthly Report for May, 2017.

PT
Attachment

cc: D. Mator, Manager
J. Fleming, Chairman
R. DiSanti
R. Florentine
L. Guerre
S. Hollibaugh
J. Romig
G. Vaerewyck

OFFICERS MONTHLY REPORT
MAY 2017

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	73	331	404
CALLS FOR SERVICE/FIELD CONTACTS	316	1066	1382
ALL OTHER CALLS	513	1829	2342
TOTALS CALLS FOR SERVICE	902	3226	4128
<u>ARRESTS</u>			
ADULT	9	22	31
JUVENILE	0	1	1
TRAFFIC CITATIONS	72	112	184
NON TRAFFIC CITATIONS	6	15	21
PARKING CITATIONS	1	3	4
WARNINGS	7	27	34
<u>PERSONNEL</u>			
GRIEVANCES FILED BY PLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	1	1	2
<u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9906	38990	48896
GALLONS OF GASOLINE USED	764	3148	3912
REPAIRS/MAINTENANCE	1359.48	5071.13	6430.61
<u>OVERTIME PAID</u>			
COURT (OFF DUTY)	3	15.5	18 1/2
PRELIMINARY HEARINGS	9	13	22
PRETRIAL	0	0	0
INVESTIGATIONS	5	28.5	33 1/2
ARRESTS	12	20	32
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	9	9
MISC. HOURS - FILLED SHIFTS	8	18.5	26 1/2
MISC. HOURS - ADMIN. HOURS	0	0	0
ALL OTHER MISC. HOURS - see below	5	0	5
TOTAL HOURS	42	104.5	146 1/2

**Points of Interest
Month of May**

Budget as of May 31, 2017: 35.10%

CHIEF JONATHAN LAPE –

May 16 - attended an Allegheny County Chiefs of Police meeting

May 24 - attended a Parks & Recreation meeting

OFFICER EDWARD NEWMAN – K9 REPORT – no training to report

SGT. DARREN MIKUS/OFFICER ROBERT PETOSKY – SRT TRAINING –

May 12 – training was held at the Perry Highway Monastery in Ross Township. Operators worked on low light/no light interior movements.

May 26 – training was held at the Perry Highway Monastery in Ross Township. Weapons inspections were conducted followed by instruction on ropes, rappelling. Operators then practiced their rappelling techniques of the stairways and sides of the monastery with their duty kits.

SCHOOL DISTRICT DETAILS –

Throughout the month – 7 Charlie Checkfirst classes were taught in the third grade

May 1 – officers attended an expulsion meeting

May 9, 16 – attended school board meetings

May 12 – Mock accident was conducted – the Safety Bug and Billy the Bike presentations were also conducted this month

May 19 – Government day was conducted

SPECIAL DETAILS/MISCELLANEOUS DETAILS –

All officers underwent SIMS training in Hampton Township throughout the month as well as tourniquet training via West Deer EMS

May 5 – annual DARE golf outing

May 15-18 – Officer Gizienski underwent LOUKA Tactical training

May 20 – Sergeants exams were held

May 22-24 – Firearms requalifications were held

CORRESPONDENCE –

May 18 – Letter to Delores Adamsky regarding signage

May 25 – Letter to PENN DOT regarding signage

Pam Tedesco

From: Chief Jonathan Lape <jlape@westdeertownship.com>
Sent: Monday, May 15, 2017 1:37 PM
To: WDPD - Evan, Matthew; WDPD - Krakowiak, Dean;
bvulakovich@westdeertownship.com; ptedesco@westdeertownship.com
Subject: FW:

Chief Jonathan Lape
West Deer Township Police Department
109 East Union Road
Cheswick, PA 15024
jlape@westdeertownship.com
Office: 724-265-1100 (ext: 301)
Fax: 724-265-1140

CONFIDENTIALITY NOTICE

This message, together with any attachments, may be legally privileged and is confidential information intended only for the use of the individual or entity to which it is addressed. It is exempt from disclosure under applicable law including court orders. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution or copy of this message, or any attachment, is strictly prohibited. If you have received this message in error, please notify the original sender and delete this message, along with any attachments, from your computer.

-----Original Message-----

From: 7245912663@mms.att.net [<mailto:7245912663@mms.att.net>]
Sent: Monday, May 15, 2017 1:17 PM
To: jlape@westdeertownship.com
Subject:

Dear Chief Lape,

I am writing to thank three of your officers who responded to a trespasser on my property. It occurred this past Saturday May 14th. I do not remember the officers names. They not only resolved the problem without incident, they took the time to talk to me. They explained my rights and offered any additional help in the future. They were not only professional but kind. My Grandfather was in law enforcement and always taught me to respect all officers. These three are deserving of that respect. I thank you and them for doing a great job.



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



JONATHAN D. LAPE
Chief of Police

109 East Union Road • Box 2 • Russellton, PA 15076
www.westdeertownship.com / wdpc@westdeertownship.com

Emergency: 911
Office: 724-265-1100
Fax: 724-265-1140

May 25, 2017

Mr. Todd Kravits, District Traffic Engineer
Pennsylvania Department of Transportation
45 Thoms Run Road
Bridgeville, PA 15017

Dear Mr. Kravits:

I'm writing to bring to your attention a hazardous condition that exists at 4364 Bakerstown-Culmerville Road. Both the east and westbound lanes have numerous bends and curvatures which creates a visibility problem with access and egress to the driveway at this location. I would like to request permission to post a "Hidden Driveway" sign in an attempt to alert motorists of same.

If permission is granted to post the area, West Deer Township agrees to purchase, post and maintain the sign. We hope to hear from you favorably so we can address this hazardous condition expediently.

Sincerely,

Jonathan D. Lape
Chief of Police

JDL/PT

cc: Mr. Daniel Mator, Manager
West Deer Township Board of Supervisors ✓
Mr. John Yourish, Road Foreman
Mr. & Mrs. Joshua Martin



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



JONATHAN D. LAPE
Chief of Police

109 East Union Road • Box 2 • Russellton, PA 15076
www.westdeertownship.com / wdpd@westdeertownship.com

Emergency: 911
Office: 724-265-1100
Fax: 724-265-1140

May 18, 2017

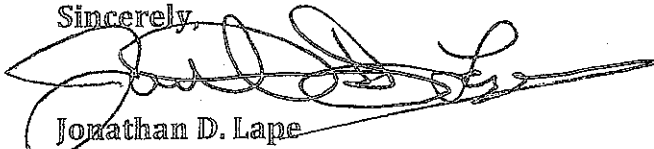
Mrs. Delores Adamsky
15 Utley Street
Russellton, PA 15076

Dear Mrs. Adamsky:

I'm writing in reference to your letter of April 10th requesting a "Children at Play" sign and a "No Turn Around" sign be posted on Utley Street. The road foreman informed me the "Children at Play" sign has been posted. Unfortunately the township does not post signs noting "No Turn Around".

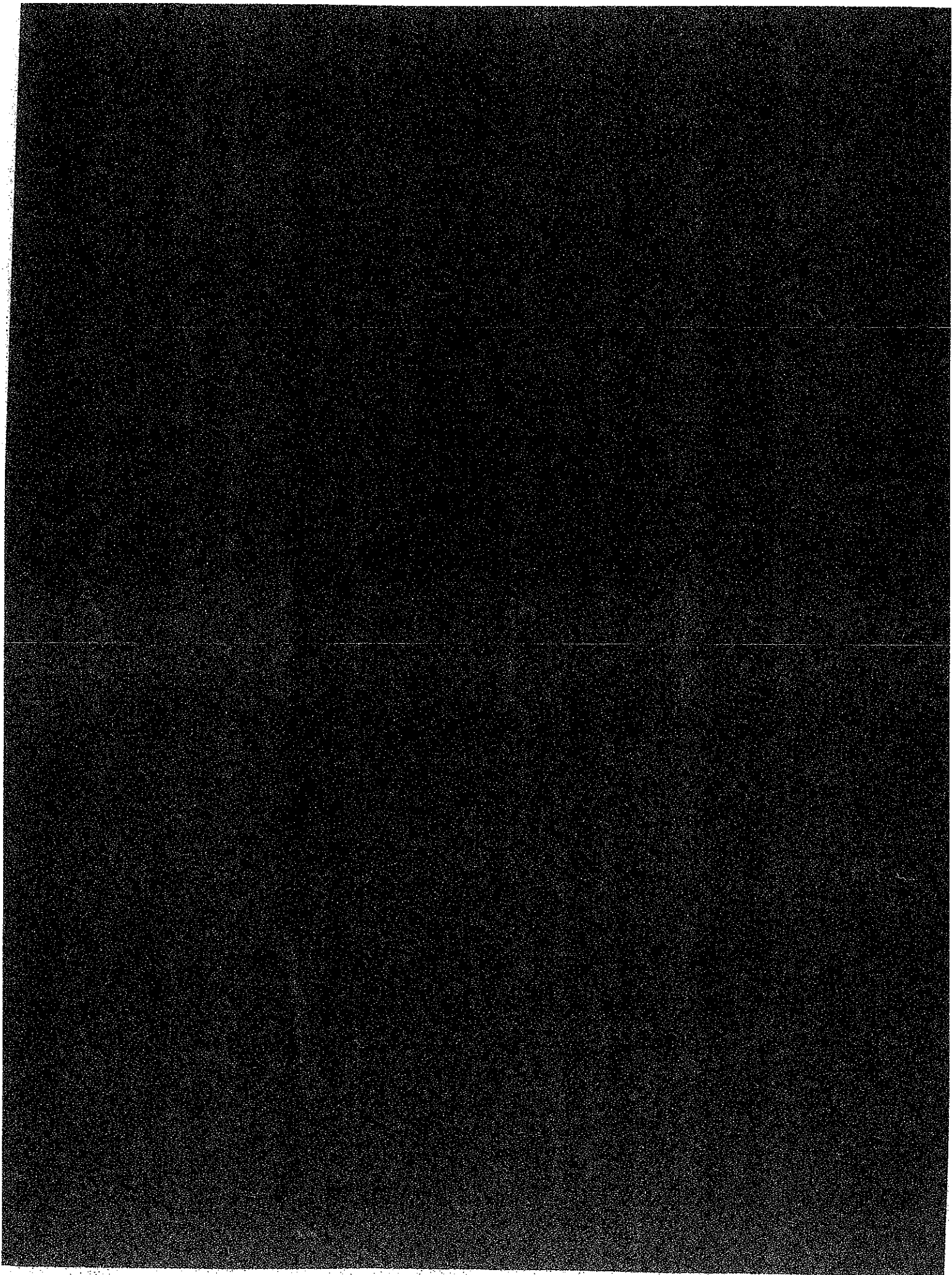
Please advise if you have any questions regarding this matter.

Sincerely,



Jonathan D. Lape
Chief of Police

cc: Daniel Mator, Manager
John Yourish, Road Foreman



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT


MR. PAYNE.....

9

Code Enforcement

May 31, 2017

1. Issued 23 Occupancy Permits
2. Issued 21 Building Permits
3. Performed 42 site inspections
4. Planning commission had a workshop meeting for McIntyre Heights and Starling Hall. They also recommend approval of John Ippolito's warehouse located at 1628 Middle Road. Ext.
5. The ZHB granted a 25' rear yard variance to build an additional warehouse in the Industrial Park located off of Middle Road Ext. ZHB granted a 25' front yard variance and a 25' side yard variance for an addition to and existing printing business located in the Industrial park located off of Middle Road Ext. All variances granted will provide relief to existing business owners who want to expand their businesses in the community.
6. An overview of a possible options for a property maintenance program was included with my report. Does the board have any questions on it?



William Payne
Code Enforcement Officer

Adoption of a Property Maintenance Code

Purpose of the Code:	<ol style="list-style-type: none">1. To preserve properties and structures either occupied or vacant to a habitable standard.2. To act as a deterrent for owners of vacant properties who neglect those properties. This deterrence may cause vacant property owners to expedite the sale of those properties in lieu of maintaining the vacant property.
Why the code is needed:	Currently there is not an overall standard for property maintenance in the township.
The code would be useful for:	<ol style="list-style-type: none">1. Allows properties to be maintained so they will not reach the point of disrepair.2. Give relief to neighboring properties.
Existing Ordinances:	<p># 259 Junk Ordinance</p> <ul style="list-style-type: none">- Pertains to junk or abandoned vehicles, accumulation of garbage, debris, or rubbish on property. <p>Allegheny County Health Department Article VI</p> <ul style="list-style-type: none">- Pertains to violations regarding health and safety of community. Including high grass. <hr/> <p># 172 Demolitions of Unsafe Structures and # 341 Amending</p> <ul style="list-style-type: none">- Pertains to the procedure for demolition of structures

Options for Property Maintenance in West Deer

Option 1- Do nothing new and just use existing Ordinance #259 (Junk Cars) and Allegheny County Health Department (ACHD) Article VI.

Pros

1. It's already done and there is no new ordinance to pass.

Cons

1. Ordinance 259 requires a permit to work on an inoperable vehicle and sets limit on time to fix vehicles of 60 days maximum.
2. Ordinance 259 gives only 2 days after second notice before citation is written.
3. Now that Ordinance is online complainants do not want me to work with people in violation and call me when it is not resolved within a few days. This puts me in a very difficult situation while still trying to work with residents and adhering to code.
4. Online Code states that penalty can be up to \$600 per day violation occurs. When you read Ordinance 408 which online references Ordinance 259 being amended by states that all violations of property maintenance are subject to fines not more than \$1000 per day per offense. Not sure what amount is correct but both seem to be unreasonable and excessive.
5. Any fines obtained by ACHD code violations do not go to the Township they actually go to Allegheny County. We use our man power to collect money for them.
6. Must use multiple codes to correct problem properties.
7. Can take months to resolve issues. It took a around 1 ½ years to get an abandoned car off of a property and the Township incurred legal costs and police labor to do so.

Option 2- Adopting the International Property Maintenance Code (IPMC) in full.

Pros-

1. All you do is advertise it, set public hearing and adopt it in full without making changes. Resolution is already written and included in the first page of the IPMC.

Cons-

1. It's 30 pages and may seem too strict for some of our residents that do not fully understand it.

Option 3- Copying the ACHD code into our own property maintenance ordinance.

Pros-

1. It is established and uses an existing standard while the township would receive any fines collected to offset labor or possible legal costs.

Cons-

1. Does not provide any further coverage or standard than we already have.

Option 4- Use a modified IPMC and add or delete sections to tailor it to the Townships needs.

Pros-

1. The Township controls what it is comprised of. We can delete things that the township thinks is too restrictive to residents and add things that may be specific to a rural community. For instance some of the things that the ACHD Article VI has in it about pest vectors (mosquitoes/dog feces).
2. Has the ability to create a ticketing program that allows a quicker, less costly option for violations.
 - a. Typical ticketing programs range from \$10-\$25 for an offense instead of incurring more man hours and sending registered letters for violations. Currently the Township incurs approximately \$7 each registered letter sent out. Ordinance # 259 requires a minimum of 2 before a citation can be filed at the magistrate.
 - b. It typically takes around 1-2 weeks for each registered letter to be return to the Township. If the person picks up the registered letters, if not I have to track them down and hand deliver the notices.
 - c. After I get back the Initial warning and the second notice (3-4 weeks usually) I can file the citation at the Magistrate. The Magistrate then sends out a certified letter with the citation from their office.
 - d. If the Magistrate's certified letter/citation is not picked up the Magistrate can issue a bench warrant for the person on the citation.
 - e. The person can then be picked up at the convenience of a Police Officer (ex. traffic stop) or by the constable (at an additional cost to the person who was cited).
 - f. The fine amount can compound from the time the citation was written.
 - g. A ticketing program accelerates the process by posting a ticket on the door of the home owner which can get the person in violation to respond quicker and at a small cost before incurring more man hours and fines.

Cons-

1. Will take time to carefully revise the IPMC to suit the Township and add any items from the ACHD code or other codes that may applicable to the Townships needs.
2. Will take input from the Board of Supervisors, Code Enforcement, Police, Administration and obviously Residents.
3. Will take months longer than any other of the options.

Cheswick, PA 15024

May - \$350.00

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Permit Report
From 05/01/2017 To 06/01/2017

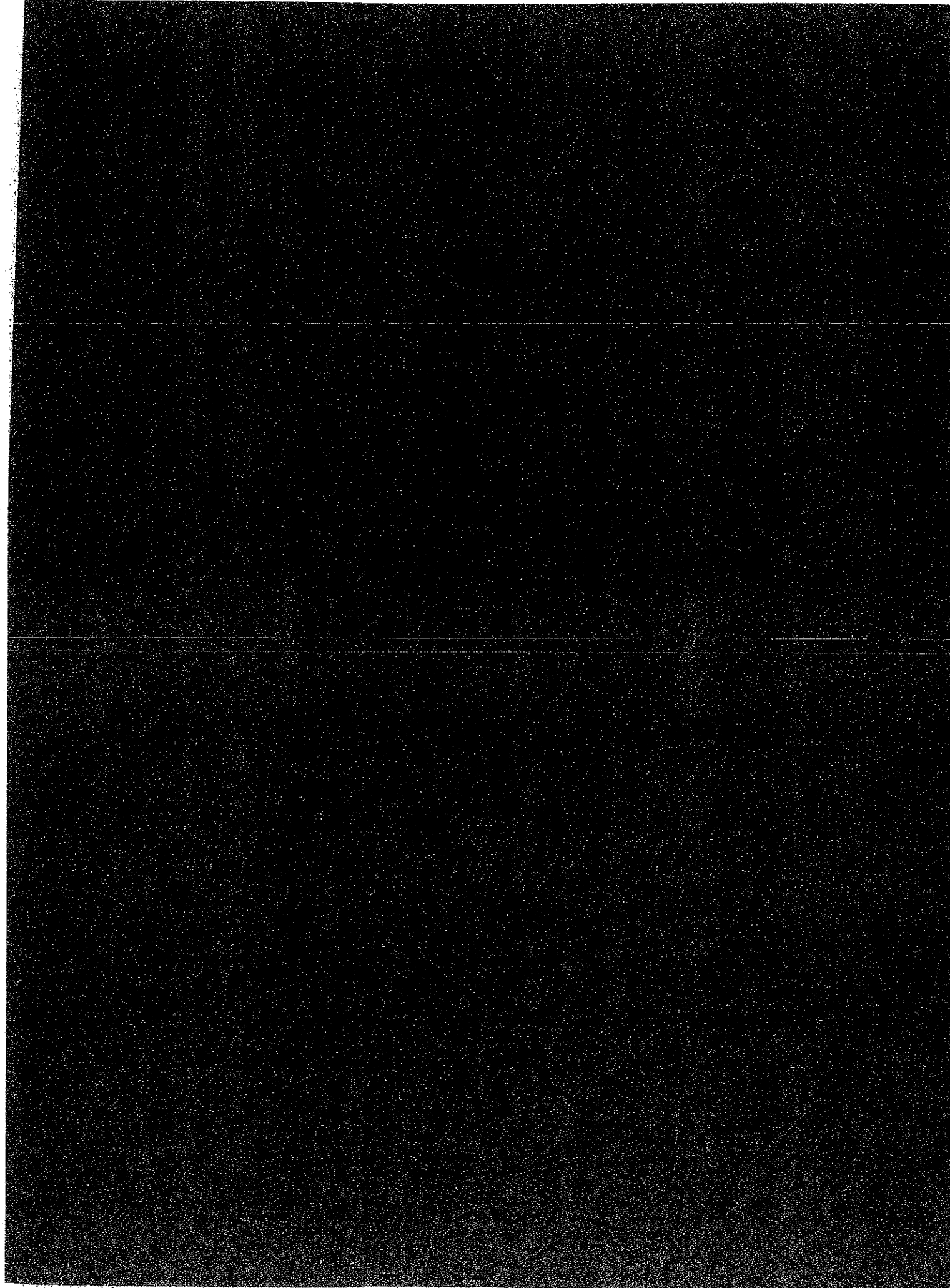
Building Permit Report

Permit Date	Permit Number	Permit Type	Parcel Owner	Legal Address	Parcel ID	Cost of Construction	Fee Collected
5/1/2017	P17-068	Other	WILLIAM A & GAIL A YANICKO	4 Poma Street	1512-S-283	\$56,000.00	\$295.00
5/2/2017	P17-072	Fence	Jacob & Gina Hlavenka	863 ASHLEY RD.	1510-D-28	\$6,711.30	\$50.00
5/2/2017	P17-073	Shed	SHAWN & KATHLEEN FELSING	21 MAGILL DR	1511-P-157	\$2,000.00	\$25.00
5/3/2017	P17-074	Addition	JOSEPH M & MINALEA A JURAN	181 MC INTYRE RD	1667-K-329	\$44,000.00	\$288.00
5/8/2017	P17-075	Fence	DAVID J & DIANE REGAN	2262 SAXONBURG BLVD	1359-H-184	\$2,000.00	\$25.00
5/9/2017	P17-076	Structural Alteration	RICHARD KRISTOFIC	1067 DAWSON RD	2197-C-255	\$10,000.00	\$ 65.00
5/9/2017	P17-077	Above Ground Pool	TIMOTHY & JOEY LYNN RESCINITI	1006 YORK WAY	1510-H-235	\$9,500.00	\$44.00
5/10/2017	P17-078	Deck	GLYNN A & GERMAINE L NEWCAMP	3545 CEDAR RIDGE RD	1214-E-013	\$12,500.00	\$ 80.00
5/16/2017	P17-079	Shed	MARK & MICHELE WISE	1410 SANDSTONE DR	1670-L-74	\$4,168.83	\$40.00
5/17/2017	P17-080	Shed	MICHAEL SUTTER	3500 Cedar Ridge Rd.	1214-E-349	\$7,000.00	\$50.00
5/19/2017	P17-081	Shed	DANIEL SHEA	893 Ashley Road	1669-S-37	\$1,500.00	\$25.00
5/22/2017	P17-082	Single Family Dwelling	George and Laurel Liko	102 WAGON WHEEL LANE	1509-M-369	\$650,000.00	\$0.00
5/24/2017	P17-083	Other	DAVID M & ALISON H LAPP	458 WEST STARZ RD	1511-E-394	\$58,000.00	\$ 305.00
5/25/2017	P17-084	Single Family Dwelling	LINKS DEVELOPMENT COMPANY INC	375 SADDLEBROOK RD	1666-R-1000-30A	\$175,000.00	\$ 630.00
5/25/2017	P17-085	Single Family Dwelling	LINKS DEVELOPMENT COMPANY INC	379 SADDLEBROOK RD	1666-R-100-30B	\$175,000.00	\$ 630.00
5/25/2017	P17-086	Single Family Dwelling	LINKS DEVELOPMENT COMPANY INC	377 SADDLEBROOK RD	1666-R-100-30C	\$175,000.00	\$ 630.00
5/25/2017	P17-087	Single Family Dwelling	LINKS DEVELOPMENT COMPANY INC	373 SADDLEBROOK RD	1666-R-100-30D	\$175,000.00	\$ 630.00
5/31/2017	P17-088	Deck	GLEN & MICHELE MARTIN	1410 SANDSTONE DR	1670-L-74	\$7,172.00	\$55.00
5/31/2017	P17-089	Garage	PHILOMENA D KRAMER	4366 CLENNING RD	1834-A-275	\$10,000.00	\$65.00
5/31/2017	P17-090	Deck	CHARLES CLAVON	1452 SANDSTONE CT	1670-K-57	\$2,800.00	\$30.00

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Permit Report
From 05/01/2017 To 06/01/2017**

Permit Date	Permit Number	Permit Type	Parcel Owner	Legal Address	Parcel ID	Cost of Construction	Fee Collected
5/31/2017	P17-091	Above Ground Pool	MICHAEL & CHRISTAL DICKUN	1308 LOGAN RD	2011-M-100	\$10,950.00	\$44.00
Total:						<u>\$1,594,302.13</u>	<u>\$4006.00</u>



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. JORDAN.....

10

ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

11



SHOUP ENGINEERING FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

MAY 2017 ENGINEER'S REPORT WEST DEER TOWNSHIP

Prepared June 16, 2017

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – May 17, 2017
- Planning Commission – May 26, 2017

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2017 Road Improvement Project – Contracts have been executed with Shields Asphalt Paving and Youngblood Paving. Shields Asphalt has completed all of the hot mix asphalt paving except for Benjamin Street, awaiting bridge replacement. Youngblood Paving has completed all cold mix asphalt and bituminous seal coat work on their project.
- Benjamin Street Bridge Deck Replacement Project – Demolition of the bridge deck occurred during the week of June 12th. The Contractor, Bioni Drilling, plans to perform foundation work the week of June 19th and new bridge deck placement the week of June 26th.
- MS4 Permitting – an Application for renewal will be submitted to PADEP in September 2017. A Pollution Reduction Plan is being prepared to reduce stream sediment loading in conjunction with this project.
- Nike Site/Senior Center Parking Lot Projects – Contracts have been executed with Martino Inc. and work is scheduled to begin later in the month.

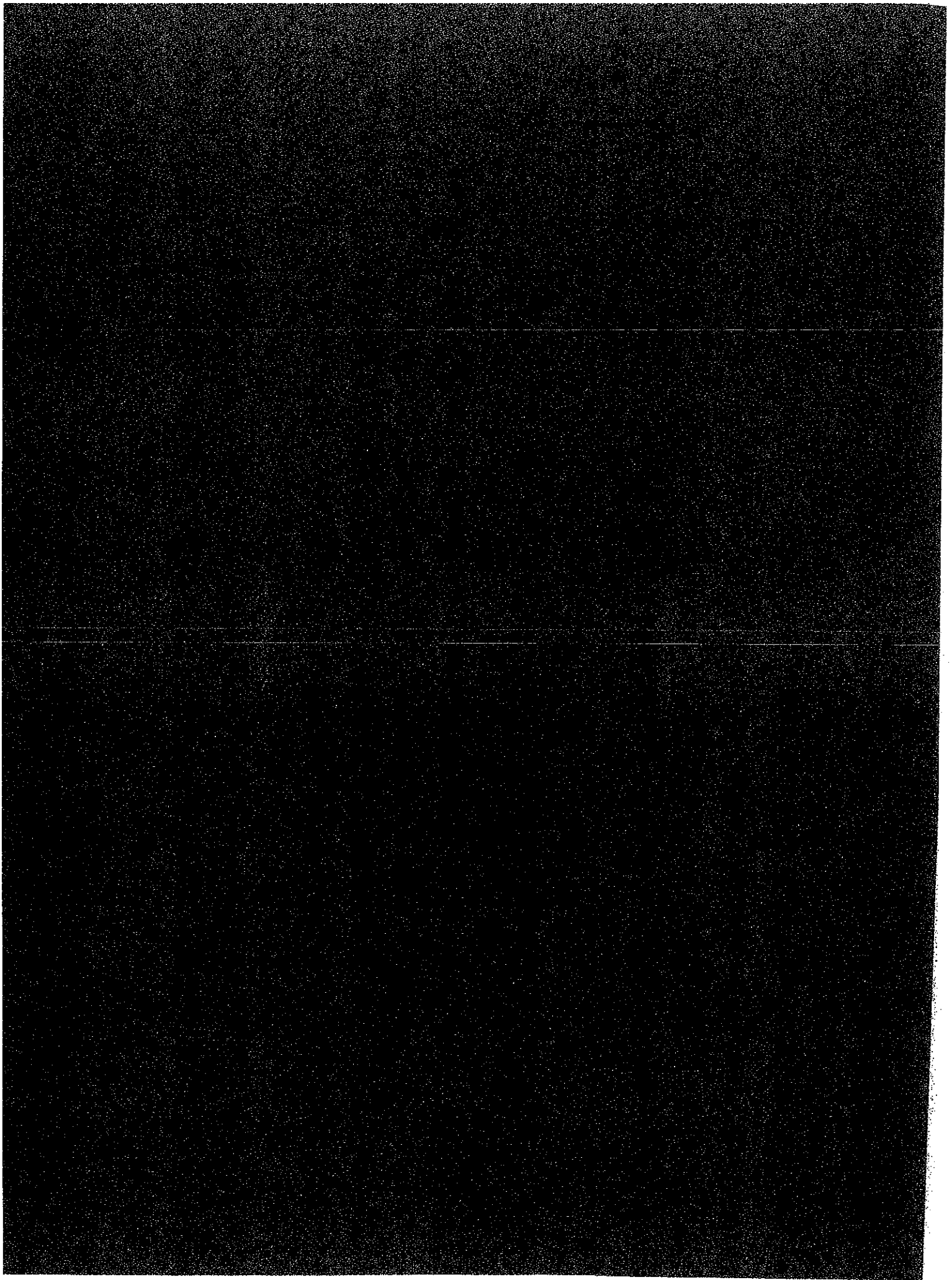
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Ippolito Site Plan – Reviews of this land development plan were performed and review letters were issued to the Township on April 27, May 25, and June 12, 2017.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



IPPOLITO SITE PLAN

THE PLANNING COMMISSION APPROVED THE IPPOLITO SITE PLAN AT THEIR MAY 25, 2017 MEETING.

THE SITE PLAN IS FOR THE CONSTRUCTION OF A 10,000 SQ. FT. BUILDING CONSISTING OF AN 8,000 SQ. FT. WAREHOUSE WITH OFFICE SPACE MEASURING 2,000 SQ. FT. THE APPLICANT RECEIVED A TWENTY-FIVE FOOT REAR YARD VARIANCE FROM THE ZONING HEARING BOARD ON JUNE 15, 2017.

PROPERTY IS LOCATED AT 1628 MIDDLE ROAD EXTENSION AND IS ZONED S/U (SPECIAL USE).

THE PLANNING COMMISSION RECOMMENDED APPROVAL OF THE IPPOLITO SITE PLAN SUBJECT TO SATISFYING THE OUTSTANDING ISSUES OF THE ATTACHED SHOUP ENGINEERING REVIEW LETTER DATED MAY 25, 2017.

ALSO ATTACHED IS THE REVIEW LETTER FROM SHOUP ENGINEERING DATED JUNE 12, 2017 THAT THE FOLLOWING COMMENTS SHOULD BE CONSIDERED:

1. The applicant should submit documentation to the Township that the project qualifies for a Sewage Facilities Planning Module Exemption.
2. An NPDES Permit will need to be obtained from the Allegheny County Conservation District.
3. The applicant will need to enter into a Stormwater Management Operation and Maintenance Agreement with the Township.

MR. SHOUP.....

12

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE IPPOLITO SITE PLAN AS PER THE PLANNING COMMISSION'S RECOMMENDATION AND ITEMS LISTED IN SHOUP ENGINEERING REVIEW LETTER DATED JUNE 12, 2017.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___



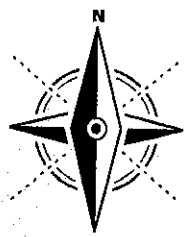
**West Deer Township Planning Commission
Meeting Report for May 25, 2017**

Project Name: **Ippolito Site Plan**

Property Location: 1628 Middle Rd. Ext.
Zoned: SU (Special Use)

Proposing a 10,000 sq.ft. building to consist of an 8,000 sq.ft. warehouse with office space measuring 2,000 sq.ft. Received a 25 foot rear yard variance from the Zoning Hearing Board on June 15, 2017.

Planning Commission voted to **RECOMMEND APPROVAL** subject to satisfying the outstanding issues of Shoup Engineering review letter dated May 25, 2017.



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

June 12, 2017

Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

RE: John and Susan Ippolito Site Plan
Land Development Plan (Plans latest revised June 9, 2017)

Dear Mr. Payne,

I have reviewed the above referenced land development plan located in the SU Zoning District and the following comments should be considered:

1. The applicant should submit documentation to the Township that the project qualifies for a Sewage Facilities Planning Module Exemption.
2. An NPDES Permit will need to be obtained from the Allegheny County Conservation District.
3. The applicant will need to enter into a Stormwater Management Operation and Maintenance Agreement with the Township.

A written response will need to be provided identifying how each of the above comments has been addressed.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E., P.L.S.

cc: Daniel Mator, via email
Hampton Technical Associates, via fax 412-781-5904



Corporate Office
35 Wilson Street -- #201 ★ Pittsburgh, PA 15223
Phone: (412) 781-9660 ★ Fax: (412) 781-5904

Mars Office
123 Ridge Road Suite B ★ Valencia, PA 16059
Phone: (724) 625-4544 ★ Fax: (724) 625-4549

email@hampton-tech.com
www.hampton-tech.com

June 13, 2017

Mr. Bill Payne, Building/Code Official
West Deer Township
109 East Union Road
Cheswick, PA 15024

RECEIVED

JUN 13 2017

WEST DEER TOWNSHIP

RE: John and Susan Ippolito Site Plan

Dear Mr. Payne,

Please see our response comments in italics for each non-conforming items listed by Shoup Engineering in the review letter dated May 25, 2017 and addressed to you. The site plan proposes a new office/warehouse building on an already developed lot. The site is located on 1628 Middle Road Extension (Parcel ID 1508-R-1). The property is Zoned SU Special Use District.

1. The wall mounted lighting fixtures are not full cutoff as required by Zoning Code Section 21.4.4.D

The drawing and details have been updated to show that the wall mounted lighting is full cutoff.

2. The Planning Commission is advised that the building materials are identified on the plans as being "metal siding and roof". See Zoning Code Section 16.11 and 14-5.8.

The building materials are identified on the plans and have been updated to include, "metal siding and roof."

3. The caliper (2 inch) and type of shade tree proposed adjacent to the parking lot should be identified on the plan.

The plan has been updated to identify a 2-inch caliper Acer saccharum 'Green Mountain'.

4. The plans should note the date of and nature of the Zoning variance that was granted by the Zoning Hearing Board

The zoning variance granted is described on the cover sheet of the drawing set

5. Sewage Facilities Planning Module Documents will need to be submitted to the

Engineering Land Surveyors
Commercial & Residential Land Development Services

Township for review and approval.

The planning module documents were submitted to the Township and have obtained signature required for exemption of a full Sewage Facilities Planning Module.

6. An NPDES Permit will need to be obtained from the Allegheny County Conservation District.

An NPDES permit application and all necessary documents have been submitted for review by the Allegheny County Conservation District.

7. The applicant will need to enter into a Stormwater Management Operation and Maintenance Agreement with the Township.


The applicant will enter into an agreement with the Township

Kind regards,
Hampton Technical Associates, Inc.


Thomas L. Taylor

Thomas L. Taylor
Project Manager

Cc: Shoup Engineering, via email



INTERNATIONAL BROTHERHOOD OF TEAMSTERS
LOCAL 1000
1000 N. 10th St.
Milwaukee, WI 53233
(414) 224-4400



INTERNATIONAL BROTHERHOOD OF TEAMSTERS
LOCAL 1000
1000 N. 10th St.
Milwaukee, WI 53233
(414) 224-4400

JOHN & SUSAN IPPOLITO
P.O. BOX 415
GIBSONIA, PA 15044

TECHNICAL ASSOCIATES, INC.
1000 N. 10th St.
Milwaukee, WI 53233
(414) 224-4400

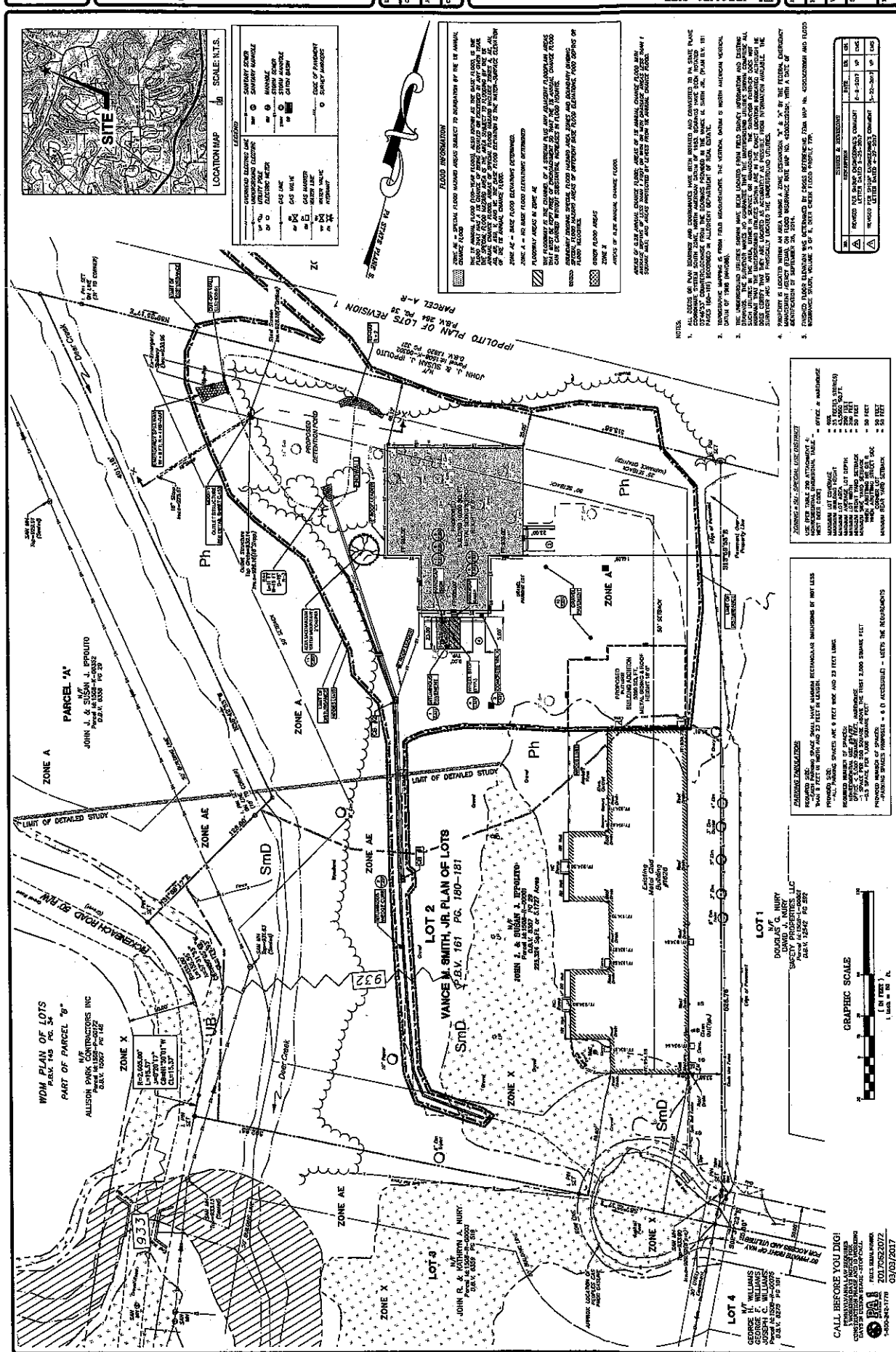
1526 MONROE ROAD EXT. GIBSONIA, PA 15044
WEST PHEASANT TWP., ALLEGHENY CO.
SITES PLAN

JOHN & SUSAN IPPOLITO
P.O. BOX 415
GIBSONIA, PA 15044

TECHNICAL ASSOCIATES, INC.
1000 N. 10th St.
Milwaukee, WI 53233
(414) 224-4400

1526 MONROE ROAD EXT. GIBSONIA, PA 15044
WEST PHEASANT TWP., ALLEGHENY CO.
SITES PLAN

JOHN & SUSAN IPPOLITO
P.O. BOX 415
GIBSONIA, PA 15044





SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

May 25, 2017

Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

RE: John and Susan Ippolito Site Plan
Land Development Plan (Plans revised May 22, 2017)

Dear Mr. Payne,

I have reviewed the above referenced land development plan located in the SU Zoning District and the following comments should be considered:

1. The wall mounted lighting fixtures are not full cutoff as required by Zoning Code Section 21.4.4.D.
2. The Planning Commission is advised that the building materials are identified on the plans as being "metal siding and roof". See Zoning Code Sections 16.11 and 14-5.8.
3. The caliper (2 inch) and type of shade tree proposed adjacent to the parking lot should be identified on the plan.
4. The plans should note the date of and nature of the Zoning variance that was granted by the Zoning Hearing Board.
5. Sewage Facilities Planning Module Documents will need to be submitted to the Township for review and approval.
6. An NPDES Permit will need to be obtained from the Allegheny County Conservation District.
7. The applicant will need to enter into a Stormwater Management Operation and Maintenance Agreement with the Township.

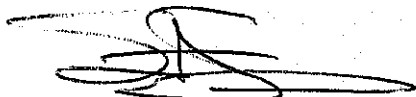
Mr. Bill Payne
John and Susan Ippolito Site Plan
May 25, 2017
Page 2

A written response will need to be provided identifying how each of the above comments has been addressed.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

A handwritten signature in black ink, appearing to be 'S. Shoup', with a horizontal line extending from the end.

Scott A. Shoup, P.E., P.L.S.

cc: Daniel Mator, via email
Hampton Technical Associates, via fax 412-781-5904



PROMOTION: SERGEANT

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LAPE RECOMMENDING THE PROMOTION OF OFFICER ROBERT LOPER FROM PATROL OFFICER TO SERGEANT.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

AS PER THE RECOMMENDATION OF CHIEF LAPE, I MOVE TO PROMOTE ROBERT LOPER FROM PATROL OFFICER TO SERGEANT EFFECTIVE JUNE 21, 2017.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. FLEMING	___	___	___	___

13

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Promotion Process Results and Recommendations
Date: June 14, 2017

Mr. Mator,

As you know, earlier this year the Board of Supervisors approved the promotion of an officer to replace Sergeant Huffman who retired in 2016. A total of five officers chose to take part in this process.

There are three steps in the promotion process: a written exam, an essay, and an oral interview. This process – in accordance with departmental policy – has now been completed.

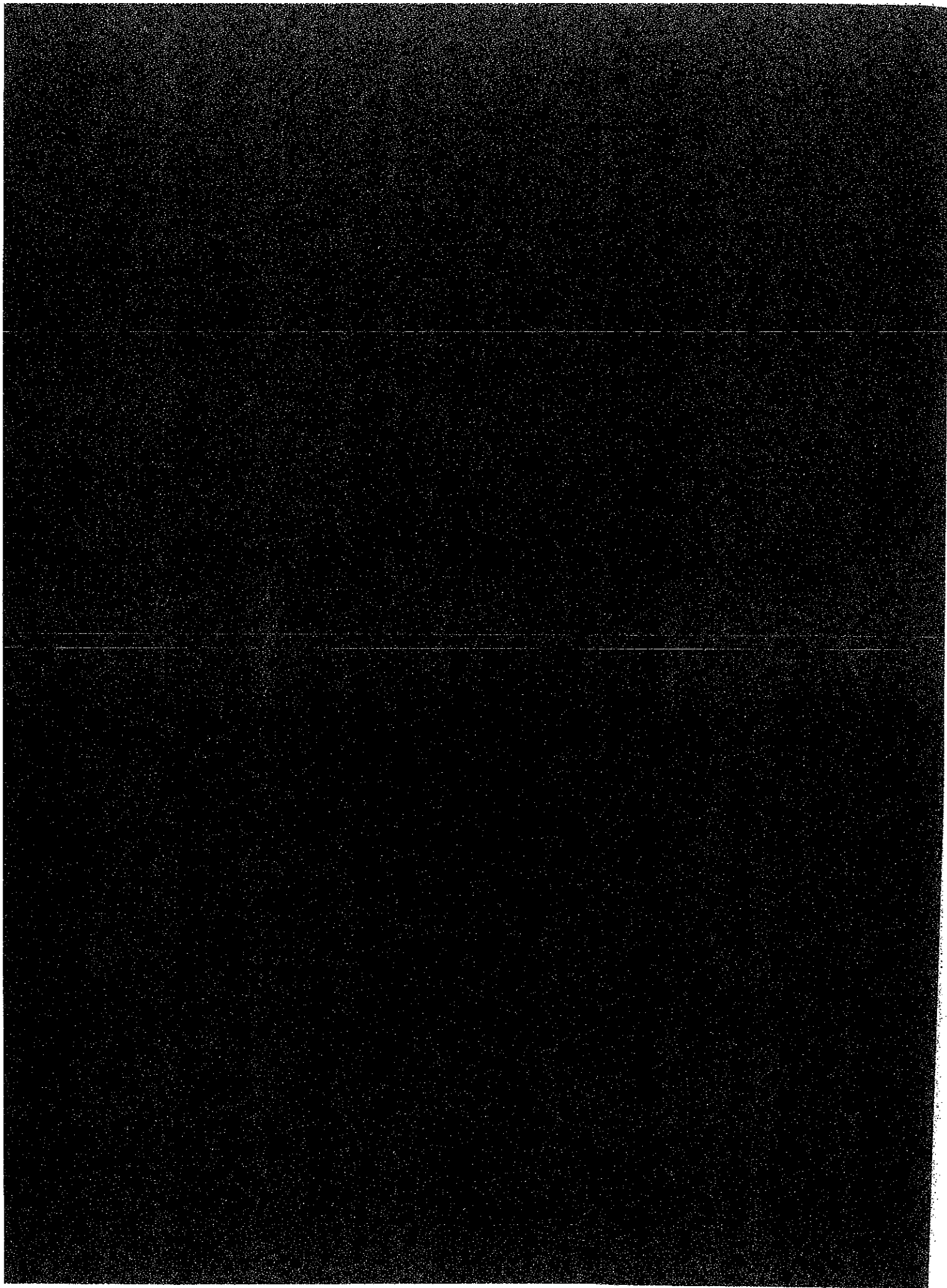
A final list was comprised. The list is as follows:

Officer Robert Loper	-	78.51%
Officer Michael Shurina	-	77.02%
Officer Robert Petosky	-	72.49%
Officer Brian Dobson	-	70.42%
Officer Edward Newman	-	66.39%

I recommend the promotion of Patrol Officer Robert Loper – employed as a full-time officer since March 15, 2000 and first on the final promotion list – to the position of Police Sergeant effective June 21, 2017.

I am suggesting that the Board also certify the final promotion list for a period of two years in accordance with departmental policy. This will therefore eliminate the need for another test, which are expensive and time-consuming.

Should the Board of Supervisors have any questions in reference to the promotion process, please let me know and I will be very happy to oblige them.



HIRE PART-TIME POLICE OFFICERS

THE BOARD RECEIVED THE ATTACHED MEMORANDUM FROM CHIEF LAPE RECOMMENDING THE HIRING OF THE FOLLOWING INDIVIDUALS FOR THE POSITION OF PART-TIME POLICE OFFICERS:

- JOSHUA O'CONNER
- JAY McMAHILL

THE BACKGROUND CHECKS WERE PERFORMED.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

AS PER THE RECOMMENDATION BY CHIEF LAPE, I MOVE TO HIRE JOSHUA O'CONNER AND JAY McMAHILL AS PART-TIME POLICE OFFICERS OF WEST DEER TOWNSHIP WITH THE CONDITION THEY SUCCESSFULLY COMPLETE ALL REQUIREMENTS TO RECEIVE THEIR CERTIFICATION NUMBER.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

14

West Deer Twp. Police

MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Hiring of Part Time Police Officer
Date: June 15, 2017

Mr. Mator,

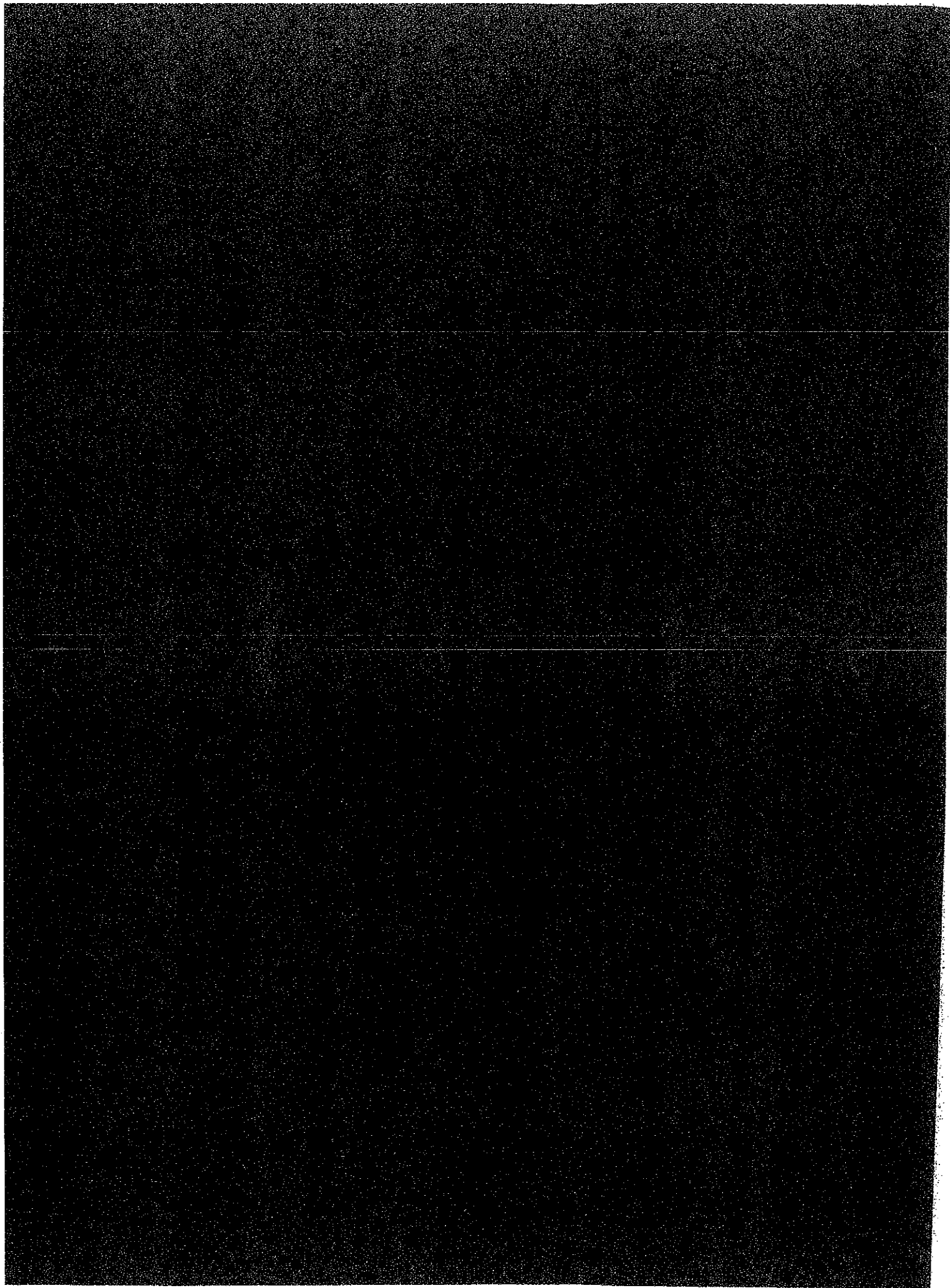
At the May 2017 meeting I asked that the hiring of a part time officer(s) be placed on the agenda for the June meeting. We received approximately seven applications. All seven applicants were scheduled interviews. From the seven, three individuals were asked to come back for a second interview.

My recommendation to the Board of Supervisors is be to hire Joshua Oconner and Jay McMahill as Part Time Police Officers.

Joshua is a resident of Wexford. He is a graduate of North Allegheny High School and the Allegheny County Police Academy. He served four years with the United States Marine Corp. A background check was performed on Mr. Oconner and nothing was found that would prevent him from working with our department.

Jay McMahill has been a resident of West Deer Township for the past six months. He is graduate of Pine Richland High School, Slippery Rock University and the Allegheny County Police Academy. Mr. McMahill was in the Army National Guard Reserves for six years. A background check was performed on Mr. McMahill and nothing was found that would prevent him from working with this department.

I would like to recommend to the Board of Supervisors to hire Joshua Oconner and Jay McMahill under the condition they successfully complete all requirements to receive their certification number issued by the Pennsylvania Municipal Police Officers Education and Training Commission



SALE OF POLICE VEHICLE

THE TOWNSHIP ADVERTISED FOR THE SALE OF THE 2011 FORD CROWN VICTORIA POLICE INTERCEPTOR – AS IS CONDITION.

SEALED BIDS WERE RECEIVED AND OPENED AT 2:00 P.M. ON JUNE 15, 2017.

THE FOLLOWING FOUR BIDS WERE RECEIVED:

BIDDERS:	TOTAL:
1) Chicago Motors, Inc.	\$1,607.00
2) Grace Quality Used Cars, Inc.	\$1,428.00
3) Yousef Dabbagh	\$1,268.00
4) Bayridge Motors, Inc.	\$1,155.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SALE OF THE 2011 FORD CROWN VICTORIA POLICE INTERCEPTOR, AS-IS CONDITION, TO CHICAGO MOTORS, INC., IN THE AMOUNT OF \$1,607.00.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

15

RESOLUTION NO. 2017-8: DUI GRANT

ATTACHED IS RESOLUTION NO. 2017-8 AUTHORIZING THE TOWNSHIP MANAGER, DANIEL MATOR, TO SIGN THE DUI GRANT ON BEHALF OF WEST DEER TOWNSHIP.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2017-8.

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. ROMIG	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

16

RESOLUTION

#2017-8

BE IT RESOLVED, by authority of the Board of Supervisors
(Name of governing body)
_____ of the Township of West Deer,
(Name of Municipality)
Allegheny County, and it is hereby resolved by authority
of the same, that the Township Manager of said Municipality,
(designate official title)
Authority be authorized and directed to sign the attached grant on its
behalf.

ATTEST

Township of West Deer
(Name of Municipality)

(Signature and designation
of official title)

Daniel J. Mator, Jr., Township Manager
Print or type above name and
title

(SEAL)

By: _____
(Signature and designation
of official title)

Jeffrey D. Fleming, Chairman
Print or type above name and
title

I, Daniel J. Mator, Jr., Township Manager
(Name) (Official title)
of the Township of West Deer, do hereby certify that
(Name of governing body or municipality)

the foregoing is a true and correct copy of the Resolution adopted at
a regular meeting of the Board of Supervisors of the Township of West Deer,
(Name of governing body)

held the 21 day of June, 2017.

DATE: June 21, 2017

(Signature and designation
of official title)

Daniel J. Mator, Jr., Township Manager
Print or type above name/title

2017 SALVAGE YARD LICENSE: CATANESE BROTHERS SALVAGE:

- PROPERTY IS LOCATED AT 663 LITTLE DEER CREEK VALLEY ROAD, RUSSELLTON, PA 15076

AT THE JANUARY 18, 2017 MEETING, THE BOARD APPROVED THE FOLLOWING MOTION UNANIMOUSLY 7-0:

TO APPROVE THE CATANESE BROTHERS APPLICATION FOR THE 2017 SALVAGE YARD LICENSE CONDITIONAL UPON MEETING ALL REQUIREMENTS OF THE ORDINANCE AND GIVEN SIXTY DAYS TO COMPLY.

AND AT THE APRIL 19TH MEETING, THE BOARD APPROVED AN ADDITIONAL 30-DAY EXTENSION.

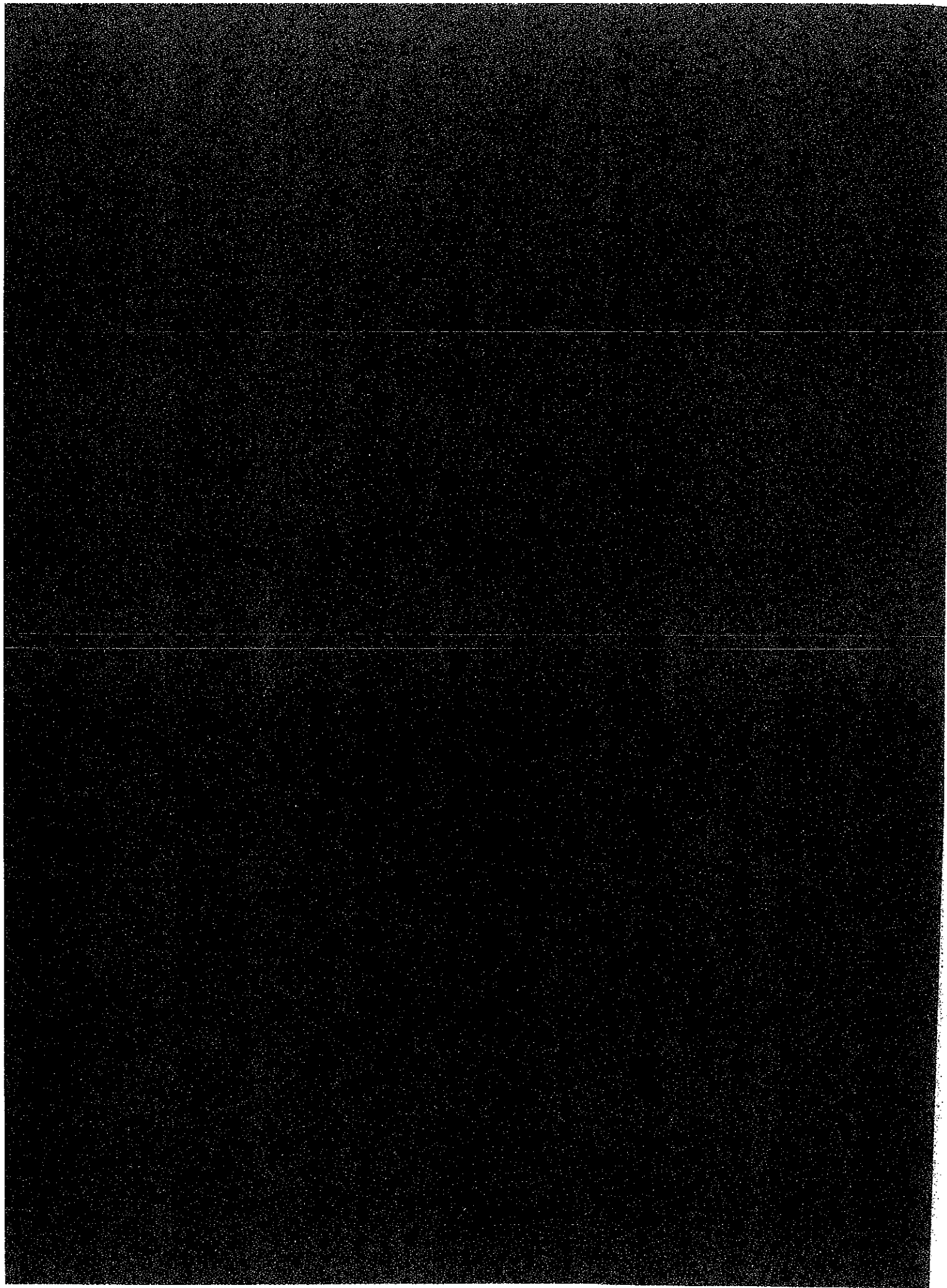
MR. PAYNE.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE CATANESE BROTHERS SALVAGE APPLICATION FOR THE 2017 SALVAGE YARD LICENSE.

	MOTION	SECOND	AYES	NAYES
MRS.HOLLIBAUGH	___	___	___	___
MRS. ROMIG	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

17



VACANCIES: PLANNING COMMISSION MEMBERS

THE TOWNSHIP ADVERTISED FOR TWO VACANCIES ON THE PLANNING COMMISSION.

THE FOLLOWING TWO RESIDENTS ARE INTERESTED IN APPLYING FOR THE VACANCIES AND ATTACHED ARE THEIR *LETTERS OF INTEREST*.

- SUZANNE L. GARLENA
- ALAN M. BANKS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT _____ AS A MEMBER OF THE PLANNING COMMISSION TO FILL THE VACANCY OF TED GALL WHOSE TERM EXPIRES DECEMBER 31, 2018.

MOTION SECOND AYES NAYES

DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

PLANNING COMMISSION (CON'T NEXT PAGE)

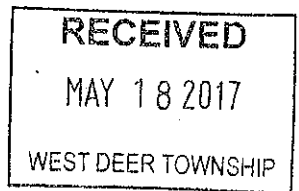
18

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPOINT _____ AS A MEMBER OF
THE PLANNING COMMISSION TO FILL THE VACANCY OF ADAM
WOODS WHOSE TERM EXPIRES DECEMBER 31, 2018.

MOTION SECOND AYES NAYES

MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLEMING	___	___	___	___



Suzanne L. Garlena, EIT
28 Kaufman Road
PO Box 120
Gibsonia, PA 15044

April 10, 2017

West Deer Township - Board of Supervisors
109 East Union Road
Cheswick, PA 15024

RE: Planning Commission – Open Position

Dear Board of Supervisors:

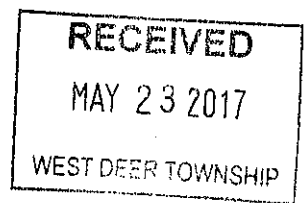
I am interested in the open seat with the Planning Commission of West Deer Township. I am a Navy Veteran and civil engineer with over 6-years of experience and currently enrolled with Norwich University to earn a Master's of Civil Engineering. I am on track to earn my Professional Engineer's license Fall 2017 and graduate from Norwich University Fall 2018.

I served as a flight operations specialist in the Pennsylvania Army National Guard and later transferred to the US Navy as a nuclear mechanic where I studied nuclear reactors and their processes. I later used that knowledge to work with a team to operate and maintain a nuclear power plant in New York. Since leaving the Navy, I earned my BS in Civil Engineering at the University of Pittsburgh in 2010. I have held several progressive positions over the past six years including: construction inspections of footings, rebar, concrete, retaining walls, concrete blocks, asphalt, soils, and gypsum fill; laboratory sampling and testing of soils, asphalt, concrete, and water; erosion and sediment control inspections and designs; pipeline and stormwater designs; local, state, and federal construction and land disturbance permitting; and project management.

I believe I could be an asset to the planning commission with my background of professionalism and integrity and invested interest for the community and general public. I look forward to speaking with you soon and to answer any questions you may have.

Sincerely,

Suzanne L. Garlena, EIT
M: 814.341.4062
Suzanne.garlena@tetrattech.com



May 22, 2017

Alan M. Banks, RLA
201 Spruce Lane
Gibsonia, PA 15044

West Deer Township Board of Supervisors
109 East Union Road
Cheswick, PA 15024

Re: Planning Commission Seat

To Whom It May Concern:


Please accept this as my letter of intent to be considered for a seat on the West Deer Township Planning Commission. As an interested member of our community, I would like to volunteer my time, skills, and talents to assist in planning the future of our township.

As a Registered Landscape Architect in the State of Pennsylvania, my professional experience with both commercial and residential development affords me a unique understanding of planning and land development.

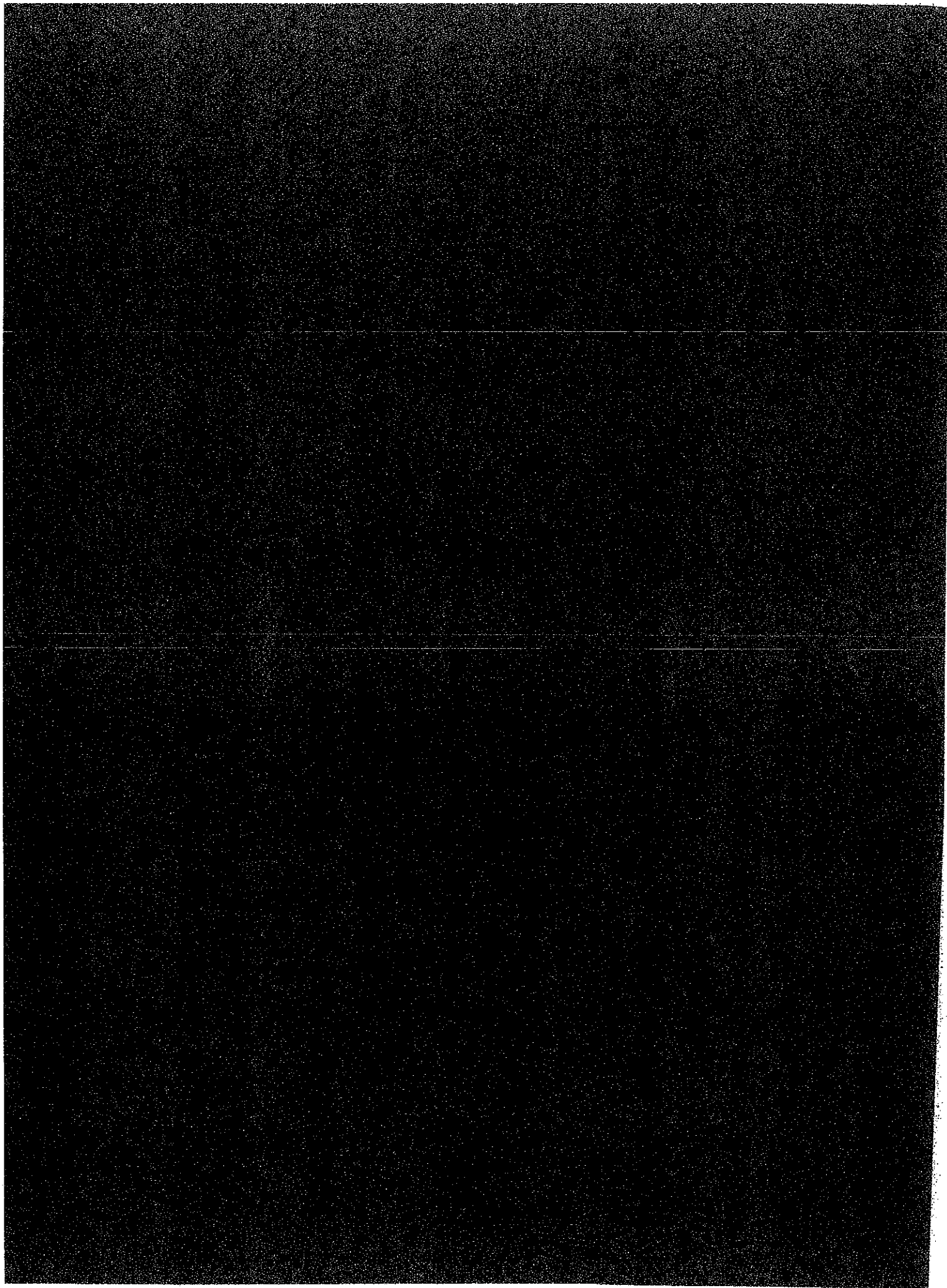
I respectfully request your support in being appointed to the West Deer Township Planning Commission.

Thank you for your time and consideration.

Sincerely,



Alan M. Banks, RLA



COMMITTEE REPORTS

Engineering & Public Works Committee

Chairman – Mr. Florentine

Financial, Legal & Human Resources Committee

Chairman – Dr. DiSanti

EMS Oversight Committee

Chairman – Mr. Vaerewyck

North Hills COG Report:

Mr. Florentine

OLD BUSINESS

NEW BUSINESS

SET AGENDA / Regular Business Meeting
July 19, 2017

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities and Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Purchase: iPads
14. Purchase: Board iPad Application
15. Advertisement: Act 172 (Firefighter EIT Credit) Ordinance
16. Authorization: Invitation to East Deer and Frazer (Joint "Community Building")
17. Committee Reports
18. Old Business
19. New Business
20. Set Agenda: August 16, 2017
21. Comments from the Public
22. Adjournment

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COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. FLEMING	___	___	___	___

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