

West Deer Township  
Board of Supervisors  
July 20, 2016  
6:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig, and Gerry Vaerewyck. Member absent: Rick W. Florentine. Also present were: Daniel J. Mator, Jr., Township Manager; Douglas Happel, Township Solicitor; and Scott Shoup, representing Shoup Engineering, Inc. Absent: Barbara Nardis, Finance Officer.

Chairman Fleming opened and welcomed everyone to the meeting.

#### PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:00 p.m. to discuss an employee matter, the Forbes litigation matter, and an issue regarding inspecting a piece of property.

#### **REGISTERED COMMENTS FROM THE PUBLIC**

- None

#### **COMMENTS FROM THE PUBLIC**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- None

#### **ACCEPT MINUTES**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept the minutes of the June 15, 2016 meeting as presented. Motion carried unanimously 6-0.

#### **MONTHLY FINANCIAL REPORT**

Mrs. Nardis was absent. As the standard practice of the Township, copies of the Financial Report were provided to the Board and the members of the public.

Mr. Mator asked those in attendance if they had any questions regarding the Financial Report. There were none.

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**June 30, 2016**

**I - GENERAL FUND:**

	<b><u>June</u></b>	<b><u>YTD</u></b>	<b><u>% of Budget</u></b>
<b>Revenues</b>	687,399.54	3,808,455.78	65.04%
<b>Expenditures</b>	973,590.13	2,784,958.96	47.56%

**Cash and Cash Equivalents:**

Sweep Account	1,184,539.93	<u>1,184,539.93</u>
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**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	59,659.04
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**Fire Tax Fund:**

Sweep Account - Restricted	132,837.54
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**State/Liquid Fuels Fund:**

Sweep Account - Restricted	3,238.44
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195,735.02**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved	575,872.89
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**Capital Reserve Fund:**

Sweep Account - Reserved	346,789.50
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922,662.39**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**0.000.00**TOTAL CASH BALANCE 06/30/16**2,302,937.34**Interest Earned June 2016****164.20**

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to approve the Finance Officer's Report as submitted. A roll call vote was taken. Members voting yes: Mrs. Hollibaugh, Dr. DiSanti, Mr. Guerre, Mrs. Romig, and Mr. Fleming. Member voting no: Mr. Vaerewyck.

Motion carried, 5 – yes and 1 – no.

**LIST OF BILLS**

A. Liberoni Inc .....	2006.95
Best Wholesale Tire Co., Inc.....	740.30
Beth's Barricades .....	120.00
Griffith, McCague & Wallace, PC .....	1814.50
Hampton Concrete Products Inc.....	229.00
Hei-Way, LLC.....	739.92
Jordan Tax Service, Inc. ....	2285.10
Kress Tire .....	300.00
Krigger & Co.....	96.96
Mark C. Turnley .....	2000.00
Naccarati Contracting, Inc.....	33516.00
Office Depot.....	288.78
Shoup Engineering Inc. ....	35661.50
Staley Communications.....	183.47
The Lane Construction Corporation.....	5538.18
Toshiba Financial Services.....	606.17
Trib Total Media .....	258.00
Tristani Brothers, Inc.....	1766.78
Walsh Equipment .....	670.28

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

**UTILITIES & PAYROLL**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay utilities and payroll from July 21, 2016 to August 17, 2016. Motion carried unanimously 6-0.

**TAX REFUNDS**

The Board is in receipt of the list from the Tax Collector requesting the issuance of tax refunds due to assessment changes by Allegheny County for the year 2016.

**2016 REAL ESTATE TAX REFUNDS:**

NAME:	LOT/BLOCK:	AMOUNT:
Bayne, David A. & Adrienne J.	1839-F-356	\$130.47
Manuel, Alica Sandhorst	1359-S-7	\$ 87.56
Paholich, Benjamin E. & Heather	2013-S-10	\$104.14

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

**POLICE CHIEF'S REPORT**

Chief Jon Lape was present and provided a summary report on the Police Department for the month of June 2016. A copy of the report is on file at the Township. Questions/comments followed.



### **BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of June 2016. A copy of the report is on file at the Township. Questions/comments followed.

### **PARKS AND RECREATION BOARD REPORT**

Mrs. Beverly Jordan, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township. Questions/comments followed.

### **ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized his meeting attendance and details of his formal report:

#### **DEVELOPMENTS/PROJECTS**

- 2016 Road Improvement Project – Contracts with Liberoni, Inc. and Youngblood Paving have been executed for the hot mix and cold mix paving projects. Liberoni began milling operations on 16 May 2016 and completed paving and backfilling operations on 10 June 2016. Youngblood Paving is scheduled to begin work on Clendenning Road during the week of 18 July 2016.
- Curtisville Plan No. 1 Storm Sewer Project – Contracts for this project have been executed and Nacaratti Contracting began work on this project on 1 March 2016. Work is complete on this project.
- Development/Subdivision Reviews
  - None

### **ORDINANCE NO. 409: ACCEPTANCE OF WHISPERING PINES DRIVE**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: WHISPERING PINES DRIVE; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adopt Ordinance No. 409 accepting Whispering Pines Drive and advertise in accordance with the law.  
Motion carried unanimously 6-0.

### **AUTHORIZE ADVERTISEMENT: BIDS FOR SOLID WASTE/RECYCLING CONTRACT**

The contract between West Deer Township and Morrow Refuse will expire on December 31, 2016.

Supervisor Vaerewyck recommended that the Board set up a meeting to discuss terms and options of an agreement since he has heard resident complaints regarding Morrow Refuse. He commented that the Board could then present different options, services, and costs to them.

Supervisor DiSanti replied that Morrow Refuse already works with residents if they make special requests for service. He added that Morrow already has low rates for such services.



Chairman Fleming interjected and explained the motion before the Board was not to advertise an agreement between the Township and Morrow Refuse. He mentioned that the motion was to authorize the advertisement to receive bids from *any* refuse contractors.

Mr. Vaerewyck replied that the Board would then need to have bid documents that specified service levels so that the contractors would be bidding "apples-to-apples." He mentioned that, otherwise, the Township would receive different bid proposals that would be incomparable.

Mr. Mator explained that the bid document/agreement had already been drawn up and is nearly identical to the current agreement. He added that the document is a forty-eight page bid packet which already defines the exact level of service required by the Township, and is not dictated by any contractor. Mr. Mator stated that the bid packet would cost the bidder \$50.00, and that each packet includes the same definitions, specifications, and service procedures that West Deer Township requires.

Mr. Vaerewyck stated that no board member had reviewed the bid documents, and that he would like to ask if the motion could be tabled for a month until the Board is provided with the bid specifications for review.

Dr. DiSanti disagreed and indicated that he personally reviewed the bid specifications numerous times during his multiple terms as a supervisor. He stated that he is satisfied with the document.

Chairman Fleming stated that there is no reason to table the motion. He explained that the bids are due September 30<sup>th</sup>, and the Board could authorize the advertisement, review the document in the meantime, and that any member could offer suggestions they felt were warranted. Mr. Fleming added that any changes agreed upon could then be sent out to the bid packet recipients as an addendum.

Mr. Fleming then directed Mr. Mator to distribute the bid document to Mr. Vaerewyck and to any other supervisor who so chose to review the packet.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of sealed bids for the garbage/recycling contract. Bids will be received by and opened on Friday, September 30, 2016 at 3:00 p.m.

Mr. Vaerewyck claimed a procedural flaw, and pointed out that he had a motion on the floor to table the motion. It was determined by the Board and the Solicitor that Mr. Vaerewyck made no formal motion to table.

A roll call vote was taken on the motion to authorize the advertisement of sealed bids for the garbage/recycling contract. Members voting yes: Mr. Guerre, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, and Mr. Fleming. Member voting no: Mr. Vaerewyck. Motion carried, 5 – yes and 1 – no.

#### **WEST DEER NIGHTMARE/HAUNTED HOUSE 2016**

Mr. Shawn Maudhuit was once again requesting the use of the Bairdford Park pavilion for the West Deer Nightmare/Haunted House in 2016.

Mr. Maudhuit was present and commented on the West Deer Nightmare, which is in its 10<sup>th</sup> year. Comments were made that the West Deer Nightmare received recognition and had very favorable reviews last year.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize Mr. Maudhuit's use of the Bairdford Park pavilion for the West Deer Nightmare/Haunted House in September and October of 2016, contingent upon his providing a satisfactory agreement and insurance certificates to the Solicitor and Township Manager. Motion carried unanimously 6-0.



### **NIKE SITE EARTHWORK**

In preparation of constructing a new and expanded parking lot for the athletic fields at the Nike Site Park, it is necessary to grade certain areas with compacted fill. This preliminary step is essential to the overall project and the fill will be obtained on site.

This project is estimated to cost \$75,000.00 and is expected to be paid out of the Township's existing GEDF grant balance. The work would occur this autumn.

Mr. Shoup explained the project is part of the Park Master Plan, which includes a new parking lot. He clarified that the earthwork portion is to strip the top soil, bring in fill, compact it, and grade it to the existing area to later be used for parking.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement of sealed bids for the Nike Site Earthwork contract. Bids will be received by and opened at a date to be determined in August 2016. Motion carried unanimously 6-0.

### **NIKE SITE HANDICAP/WALKING TRAIL**

The Township obtained a CDBG grant to partially fund an asphalt handicapped/walking trail in the Nike Site Park. It is proposed that Phase I of the trail be built this fall.

The trail will encircle one of the soccer fields allowing handicapped accessibility to the bleacher area and will connect to the new parking lot and a future pavilion.

The bulk of the funding for the trail is estimated to cost \$34,000.00 and will be provided by the \$25,000.00 CDBG grant. Anything over the grant will be paid out of a budgeted allocation in the General Fund.

Mr. Shoup explained the project is part of the Park Master Plan, which includes a series of walking trails throughout the Nike Site Park. CDBG funds were applied for last year, and approved this year – in the amount of \$25,000.00 – to partially construct some of these trails to provide handicap accessibility. Bids will be handled through the North Hills COG.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of sealed bids for the Nike Site Handicapped/Walking Trail contract. Bids will be received by and opened at a date to be determined in August 2016. Motion carried unanimously 6-0.

### **2017 ROAD PROGRAM (PRELIMINARY)**

The 2017 candidate roads are:

Lick Road	McClure Road Spur (East Union to Cherry Lane)
Trump Road	Reaghard Drive
Christonia Road	Magill Road
Benjamin Street	Ideal Avenue
Deerton Street	Ridge Drive
Kaufman (Logan to Monier)	Park Place
McClure Road	Overlook Place

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Guerre to authorize the Township Engineer to complete the Engineering for the potential roads listed as part of the 2017 Road Program and to notify all utility companies of the same. Motion carried unanimously 6-0.

### **AUTHORIZE ADVERTISEMENT: POLICE POLICY & PROCEDURES MANUAL ORDINANCE**

An Ordinance of the Township of West Deer has been drafted to approve and adopt new and revised Police Policies and Procedures and to authorize the implementation and enforcement of said Policies and Procedures by the Chief of Police and Township Administration and providing for severability.

The Board received a copy of Ordinance No. 410. The Board will consider adoption of Ordinance No. 410 at their August 17, 2016 meeting.

Mr. Vaerewyck asked the Chief for a copy of the changes. The Chief indicated two of the changes are still at the Attorney's office and once all nine are available, Mr. Mator will send out the copies to the Board.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to authorize the advertisement of Ordinance No. 410 to approve and adopt new and revised Police Policies and Procedures. Motion carried unanimously 6-0.

### **AIRPORT/FAY BUFFER REPORT**

Mr. Happel reported he spoke with the counsel of the new owner of Rock Airport / Alaskan Management, and he indicated they have not moved forward with any plans for Rock Airport. There is still litigation on the Rock Airport bankruptcy and the company that owns the power grid have appeals that are pending. Therefore, Mr. Happel stated he had nothing to report at this time with respect to the airport property.

Regarding the Fay Buffer, Mr. Happel reported he met with Mr. Payne. He said that together they visited the property, and that he will have a report regarding the matter at the next meeting. Mr. Happel added that there were plans that were adopted by the Township sixteen years ago that would require some of the buffer area to be constructed. He announced that it appears that this requirement was not fulfilled, and that he will need to further review the aforementioned documents.

Supervisor DiSanti asked Mr. Happel if he sensed Alaskan was using the federal litigation as a means to delay development of the airport, or if it was a genuine concern. Mr. Happel replied that he felt it is a common practice to wait until all the litigation is settled.

Dr. DiSanti then asked Mr. Happel where the litigation currently stood, and Mr. Happel replied that almost all of the suits have been determined.

Supervisor Vaerewyck asked Mr. Happel how many properties are impacted by the lack of a buffer. Mr. Happel replied that he was not sure.

Supervisor DiSanti responded that the number of properties being impacted is not important. He argued that the point is that a company did not follow through with what was required of it.

Mr. Vaerewyck then asserted that this issue is only of importance to Dr. DiSanti because it directly impacts Supervisor DiSanti's property, and asked Dr. DiSanti to disclose that he filed a lawsuit against the airport regarding this matter.

Supervisor DiSanti replied that the lack of a buffer affects all of the neighboring property owners, not just himself, and stated that he had disclosed his lawsuit numerous times in the past.

Mr. Happel interjected, and advised the Board that there was a general lack of compliance on the part of the airport and its associated businesses. He added that that lack of compliance should be of concern to the Board of Supervisors because it affects the property owners "all around the airport," not just Supervisor DiSanti or the other residents on Deer Hollow Road.

### **PUBLIC WORKS 2007 MOWER**

The Public Works Department has a 2007 Scag Turf Tiger mower for sale. As Mr. Mator stated last month, the mower ceased to operate, and a repair estimated stated it would cost the Township \$3,727.50 to replace the engine.

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of the 2007 Scag Turf Tiger mower, in AS IS CONDITION.  
Motion carried unanimously 6-0.

Dr. DiSanti disclosed as part of his vote that he planned on bidding for the mower.

### **SOCIAL MEDIA COMMITTEE**

In an email to the Chairman of the Board of Supervisors, Mr. Vaerewyck asked the following be added to the Agenda:

“Social media committee to watch and respond to comments about West Deer on social media. There has been significant comments and videos posted and we do not have any response to them. Virtually every company and government body has a social media group to monitor and respond to preserve their image.”

Supervisor Vaerewyck commented that though people have different views on social media outlets such as Facebook and Twitter, many more people put comments about government bodies in those formats rather than coming to the meetings. He argued that if the Township actively engaged in social media, it could disseminate information, get positive responses to what West Deer is doing, and could monitor citizen concerns. He stated that a huge problem currently in the Township is that incorrect information is being posted on social media, blown out of proportion, and is then negatively affecting the Township’s residents and prospective businesses.

MOTION BY Mr. Vaerewyck to put together a Social Media Committee to both disseminate information in the Township and to watch and respond to comments being made about the Township.

Chairman Fleming asked if anyone had any comments.

Supervisor DiSanti commented he felt it is totally unnecessary to proceed with Mr. Vaerewyck’s recommendation. He stated that the Township has a website and an office staff that can handle requests for information. Dr. DiSanti added that he thinks the social media problem is caused by people trying to play that role and giving out incorrect information.

Dr. DiSanti challenged Supervisor Vaerewyck’s contention that people are going to social media sites for accurate information, and stated that social media is not a way to get valid answers. Supervisor DiSanti instead recommended that the Township keep promoting its website and staff, and encouraged residents to utilize both instead of “the hearsay approach” to answering questions.

Mr. Vaerewyck asked Dr. DiSanti how the Township is supposed to notify people that they need to contact the Township. Supervisor DiSanti answered that “these people are adults,” and should already know how to gather information through standard methods such as phone calls.

Mr. Mator then questioned Mr. Vaerewyck’s assertion that “virtually... every government body has a social media group to monitor and respond to preserve their image,” and stated that every manager he has spoken to regarding their municipality’s social media policy said they social media because they it is unwise to get involved in the negativity.

Mr. Mator added that people normally go to social media to vent, and informed those in attendance that in



2015 he and the Board of Supervisors discussed this very matter. He stated that he and the Board agreed to handle social media in 2015 through a *Rumor Has It* section of the new website. Mr. Mator read a *Rumor Has It* response he authored in response to a Facebook post criticizing the Township for not having water lines/hydrants to respond to a recent fire. He explained that those responses coming directly from the Township means that the responses will be fact-based, and not political in nature.

Mr. Mator stated that the Township spent a lot of time, money, and effort to make the new Township website as informative as possible, and that any question a resident might have that is not addressed within the website could be addressed with a phone call to the office number posted on each Township website page. He concluded by recommending the Township not going onto Facebook, Twitter, etc., and debating with people.

More discussion was held on this issue, and Chairman Fleming returned to Supervisor Vaerewyck's earlier motion.

MOTION BY Mr. Vaerewyck to put together a Social Media Committee to both disseminate information in the Township and to watch and respond to comments being made about the Township. NO SECOND. The motion died for lack of a second.

### **NEW WATERLINES**

In an email to the Chairman of the Board of Supervisors, Mr. Vaerewyck asked the following be added to the Agenda:

“Water lines- It does not appear we have done a waterline project since the 910 lines, yet the township has grown substantially. There are areas like Hemphill road where numerous residents run their own lines for hundreds of feet along the road. This lack of city water impacts both the health and safety of the residents. We need a committee to evaluate areas of the township in need of water service and start the engineering and search for funding.”

Mr. Vaerewyck stated that under the Township's Comprehensive Plan, the Board should be looking at what areas of the Township need water, and added that the Township could put pressure on the water companies.

Supervisor Guerre corrected Supervisor Vaerewyck's statement by saying that that the Township has put in many water lines in West Deer since Route 910's water lines, and listed many of them.

Supervisors Guerre, DiSanti, and Chairman Fleming then explained the history and process of obtaining water service in the Township. They commented that residents contacted the water authorities directly and paid for the lines, and that the Township has served as a liaison. In a couple situations, they mentioned, Oakmont Water supplied the pipe and the Township provided the labor.

Mr. Vaerewyck asked why the Township could not help the residents by serving as a liaison, and Mr. Mator explained that the Township already does that. Mr. Mator used the last major water line project – Rittman and Henry Roads – as an example, and explained the entire process of how that project went from a resident calling him with their concern to having completed water lines.

Mr. Mator advised the Board that all the water and sewer authorities will say the same thing: they will not run lines if it does not make sense to them economically. He explained that they will not spend thousands of dollars to pick up a couple customers. Mr. Mator informed the Board of the missions of the authorities, their coverage areas (which include much more than West Deer Township), and the funding dilemma.

Chairman Fleming asked Mr. Vaerewyck if he felt it would help to ask Oakmont Water to explain how areas are chosen for water and to see what could be done. Supervisor Vaerewyck concurred, and Chairman Fleming directed Mr. Mator to set up a meeting with Oakmont Water.



## **ECONOMIC DEVELOPMENT COMMITTEE**

In an email to the Chairman of the Board of Supervisors, Mr. Vaerewyck asked the following be added to the Agenda:

“Economic development- We eliminated the economic development committee, then the representative which has left us not doing anything to help areas like Russellton or the township as a whole. We still have a pipe in Russellton which is a timebomb and will flood the town again. There was an economic development committee that was very active in the 70's and 80's, promoted businesses and helped sponsor a guide/ phone book to West Deer. Businesses continue to struggle in our community and we should actively do something to help them.

Supervisor Vaerewyck commented that Russellton is stagnant. He recommended putting a Township plan together to improve Russellton and help businesses grow.

Mr. Vaerewyck pointed out that he had a town meeting with Russellton businesses a year ago, and that a concern raised was that there are no jobs in the Township, and we are therefore losing our young people to the Pittsburgh Mills and Route 8 corridor. He feels we should have an Economic Development Committee that looks at what we can do to improve the businesses and go after the County for funding.

Mr. Guerre disagreed based on the fact that he saw such attempts fail in the past, and suggested to have a committee to study if the Township needs all of these committees.

Chairman Fleming asked Supervisor DiSanti if he had any insight on the matter since he is a business owner in Russellton.

Dr. DiSanti commented on the attempt to have a Business Association in the past, and stated that business owners are charged with building their own businesses through advertising, etc. He explained that nearly all of Russellton is in a floodplain and is therefore not able to be developed as Supervisor Vaerewyck desires. Supervisor DiSanti did comment that he felt Russellton is a wonderful place as it is, and he – and other business owners he knows – are happy to be there.

Supervisor Vaerewyck asked Dr. DiSanti if – as a Russellton business owner – he would want improvements made to Russellton if it would help his business, and stated that he wanted to help Dr. DiSanti in his business endeavors.

Supervisor DiSanti replied that Mr. Vaerewyck's question and comment confused him, because earlier in the meeting Supervisor Vaerewyck was opposed to the buffer at the airport. He commented that it seems Mr. Vaerewyck wanted to help certain people in the Township, but not others.

Supervisor Guerre interjected and stated that – as he mentioned earlier – initiatives were taken on in the past to improve Russellton, but the businesses fought each other and the residents and businesses complained about the recommended improvements. Dr. DiSanti concurred.

Chairman Fleming stated that there was an Economic Development Committee in the recent past, but explained its dissolution was caused by personal attacks on the business owners in Russellton by the Committee and by information such as a promise of \$2 million in redevelopment money from the County that was found to be erroneous and was never received. He stated that – because of these past actions – he decided to recommend that the Board as a seven-member whole serve in the capacity instead of a one-supervisor committee.

Supervisor Vaerewyck replied that “seven people don't get anything done.” Chairman Fleming disagreed, and stated that he felt the supervisors “have done a lot here.”

Chairman Fleming asked Mr. Vaerewyck to reach out to the business owners and have them tell the Board what they would be looking for before the Board would move in a specific direction on the matter.



## **COMMITTEE REPORTS**

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine – ABSENT - Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – EMS Oversight Committee
- 4) Mr. Vaerewyck – COG Report

Mr. Fleming announced the first meeting of the Home Rule Charter Commission was held last week and introduced the four residents on the Commission: Jim Cesnick, Brandon Forbes, Jack Best, and Bev Jordan. Mr. Fleming thanked the residents for their commitment to the Commission.

## **OLD BUSINESS**

- Dr. DiSanti questioned the update on the communication tower in Russellton. Mr. Payne explained that Crown Castle is waiting to hear from Verizon for a commitment on this project. Dr. DiSanti suggested the Township send a letter in hopes that they follow-up on this project due to the need of service in that area.
- Mr. Guerre questioned the status of Mountainview Road. Mr. Mator stated he has continually emailed PennDOT, but commented that the Township has not been apprised of what is going on with numerous outstanding projects.
- Mr. Mator commented on the softball bids for the fence at B7 and the exterior repairs of the Senior Center Dryvit (stucco).

## **NEW BUSINESS**

- Mr. Mator reported the Township received the MMO's (Minimum Municipal Obligations) for the pension plans and will be on next month's agenda to be accepted.
- Mr. Scott Shoup requested the Board add the following two items to next month's agenda:
  - 1) Sidewalk on Shoaf Street – Mr. Shoup is obtaining quotes to repair approximately 20 feet of sidewalk on Shoaf Street.
  - 2) Stormwater repair work on Cedar Glen Drive – The work was completed but the contractor had to use one of the resident's driveway – Mr. Shoup is obtaining quotes to repair the damaged driveway to re-asphalt part of the driveway.

## **SET AGENDA: REGULAR BUSINESS MEETING**

August 17, 2016

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report



- B. List of Bills
- C. Utilities & Payroll
- D. Tax Refunds
- 9. Police Chief's Report
- 10. Building Inspector/Code Enforcement Officer's Report
- 11. Report from the Parks & Recreation Board
- 12. Engineer's Report
- 13. Set Public Hearing/Dillner Agricultural Security Area
- 14. Authorize advertisement/Acceptance of streets/Links at Deer Run
- 15. Nike Site Earthwork Contract
- 16. Nike Site Handicapped Ramps/Walking Trail Contract
- 17. Ordinance No. 410: Police Policies and Procedures
- 18. Authorize Advertisement: Administrative Policy and Procedures
- 19. Public Works Mower Sale
- 20. Committee Reports
- 21. Old Business
- 22. New Business
- 23. Set Agenda/September 21, 2016
- 24. Comments from the Public
- 25. Adjournment

Items Added:

- \*MMO
- \*Shoaf Sidewalk
- \*Cedar Glen Driveway Repair
- \*Police Retirement

Chairman Fleming reminded Supervisor Vaerewyck to get the list of business owners in Russellton, and reminded Mr. Mator to arrange a meeting with Oakmont Water Authority.

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### **COMMENTS FROM THE PUBLIC**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. and Mrs. Alan Kralik, 52 Superior Road were present at the meeting. Mrs. Nancy Kralik requested placement on the *Registered Comments from the Public* at next month's meeting. Mrs. Kralik addressed the Board in regard to the ballfield at the American Legion. The ballfield was leased to Michael Manning of Mars, PA., which is a group that trains high school and college baseball players. Mrs. Kralik indicated that the baseballs are constantly going into their yard, hitting their roof, coming close to their cars, etc., after being fouled off to the third base side. Netting was installed, but Mrs. Kralik said it did not help. She said they have put up *No Trespassing* signs in their yard, but indicated they're not helping either. She said it is reckless endangerment and someone is going to get hurt.

Mrs. Kralik also complained about the dust caused from the kids running on the baseball field. She said she has called the police numerous times and has copies of the police reports. Mrs. Kralik also indicated she has talked to Mr. Payne.

Dr. DiSanti asked if extending and making the netting higher would help. Mr. Payne replied that the netting was as high as it could go in relation to the power lines, but had talked to Mr. Manning. Mr. Manning indicated all of the tournaments are done, and he was already in the process of receiving quotes for the installation of special baseball fencing above the home plate area.

Chairman Fleming directed Mr. Payne to contact Mr. Manning for a follow-up/estimated time. Mrs. Kralik requested a schedule of the games, practices, etc.

- Mr. Jim Cesnick, Michael Road, commented on:
  - Youth sports team – Hempfield Township has a really good sports organization/program and recommended the Township contact them.
  - Rubbish bids – questioned if it is possible to have the bidders come in and present what they're going to do. Mr. Fleming suggested we set up a pre-bid meeting.
  - Social media – recommended not responding to social media on social media. He stated that “it isn’t called Fakebook for nothing.” He concurred with the sentiment that the Township use the website and get the word out about our new website in the Town Flyer and newspaper.

### **ADJOURNMENT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor DiSanti to adjourn the meeting at 9:00 p.m. Motion carried unanimously 6-0. Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager