

WEST DEER TOWNSHIP SUPERVISORS MEETING



July 20, 2016

6:00 p.m./Executive Session

6:30 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mr. Florentine _____
Mr. Guerre _____
Mrs. Hollibaugh _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mr. Fleming _____

**WEST DEER TOWNSHIP
Board of Supervisors
July 20, 2016**

**6:00 pm: Executive Session
6:30 pm: Regular Business Meeting**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Ordinance #409/Acceptance of Whispering Pines Drive
14. Authorize Advertisement/Bids for Solid Waste/Recycling Contract
15. West Deer Nightmare/Haunted House 2016
16. Nike Site Earthwork
17. Nike Site Handicap/Walking Trail
18. 2017 Road Program (preliminary)
19. Authorize Advertisement Ordinance: Policy & Procedures Manuals
20. Airport/Fay Buffer Report
21. Public Works Mower Sale
22. Social Media Committee
23. New Waterlines
24. Economic Development Committee
25. Committee Reports
26. Old Business
27. New Business
28. Set Agenda: August 17, 2016
29. Comments from the Public
30. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

4 Executive Session

REGISTERED COMMENTS FROM THE PUBLIC

- None

5

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

6

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JUNE 15, 2016 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE JUNE 15, 2016 MEETING
AS PRESENTED.

MOTION SECOND AYES NAYES

MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

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West Deer Township
Board of Supervisors
June 15, 2016
6:30 p.m.

The West Deer Township Board of Supervisors held their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig, and Gerry Vaerewyck. Member absent: Rick W. Florentine. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, Township Solicitor; and Sandy Nelko, representing Shoup Engineering, Inc.

Chairman Fleming opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

Mr. Happel announced the Board held an Executive Session to discuss the Forbes litigation.

REGISTERED COMMENTS FROM THE PUBLIC

Residents addressing the Board:

- Mrs. Kathy Laffey, 113 Trump Road
- Mr. John Dennis, 121 Trump Road
- Mrs. Marie Dennis, 121 Trump Road

Residents from Trump Road were present and asked the Board why Trump Road was not paved this year, and when it will be paved. They also questioned as to how the Board prioritizes roads for paving, and why Clendenning Road was paved before Trump Road.

Mr. Mator explained the process of implementing the Road Program, and the priority list that the Public Works Committee uses to recommend roads. He explained that the Board budgeted one million dollars for the 2016 Road Program and that Trump Road was listed as an alternate possibility for paving. Mr. Mator added that bids were received in spring, and came in higher than expected. Therefore, he stated, the Township did not have enough to cover all the listed roads and that four roads – including Trump – were cut from the list.

Mr. Mator read the bid price for Trump Road (\$135,103.00) and Clendenning Road (\$179,339.75), then explained that though Trump Road was in horrible shape, Clendenning was actually in much worse condition.

Chairman Fleming supported Mr. Mator's explanation and explained the process the Committee and Board use for road paving. He detailed stormwater management and different types of paving material.

Mr. Fleming then expressed sentiment that Trump Road was indeed a priority of the Board and that the residents were not being neglected. He added that three other roads on the list the Board had wanted to pave in 2016 did not get paved, and that the Board has to look out for the community as a whole.

Mr. Mator indicated that the Township performed stormwater work earlier in the year in anticipation of the paving of Trump Road, and explained to the residents in attendance that the Township would not have performed that work if it was not serious about paving the road. He explained that the Public Works

Committee had met earlier in the day and that Trump Road was recommended for inclusion in the preliminary 2017 Road Program list.

Mrs. Laffey requested the Board consider setting aside funds specifically for Trump Road in 2017, but Chairman Fleming stated the Board is not able to do that because of uncertainty outside the Board's control.

Mr. Mator explained that the Board would be voting on the preliminary 2017 Road Program – including Trump Road – in August, then adopting the funding for the Program through the Budget in December, and finally putting the Road Program out to bid – and awarded – next spring.

Supervisor DiSanti asked the residents of Trump Road what they would like to see done to Trump Road until it could be paved:

- Mrs. Barbara Leight reported a washout in front of her driveway at 2291 Saxonburg Blvd and asked that the catch basins be cleaned out. Chairman Fleming asked Mr. Mator to have the Public Works Department look into both matters.
- Mrs. Cindy Salak, 83 Trump Road, supported Mr. Fleming's comment on working together as a community, and offered to help in any way.
- Mr. Keith Lewis, 149 Trump Road, commented that Google Maps uses Trump Road as a form of "shortcut," and asked if the Township could do anything about that.

COMMENTS FROM THE PUBLIC

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Robert Maholic, 17 Deer Hollow Lane, addressed the Board regarding the buffer zone at the airport between the Fay property and the residents of Deer Hollow Lane. Much discussion was held on this matter. Dr. DiSanti asked if the Solicitor could contact the new owner and address the concerns in writing. Mr. Happel agreed and stated he will contact the new owner to see what their future plans are.

ACCEPT MINUTES

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept the minutes of the May 18, 2016 meeting as presented. A roll call vote was taken. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mr. Guerre, Mrs. Romig, and Mr. Fleming. Member abstaining, Mr. Vaerewyck/absent from meeting. Motion carried, 5 – yes and 1 abstention.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report.

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
May 31, 2016

I - GENERAL FUND:

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	880,087.45	3,121,056.24	53.30%
Expenditures	547,944.24	1,811,368.83	30.93%

Cash and Cash Equivalents:

Sweep Account	1,671,707.53	
		<u>1,671,707.53</u>

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted	61,071.82	
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Fire Tax Fund:

Sweep Account - Restricted	144,734.62	
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State/Liquid Fuels Fund:

Sweep Account - Restricted	403,177.67	
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608,984.11

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved	575,851.34	
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Capital Reserve Fund:

Sweep Account - Reserved	346,777.33	
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922,628.67

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

0.00

0.00

TOTAL CASH BALANCE 05/31/16

3,203,320.31

Interest Earned May 2016

204.18

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to approve the Finance Officer's Report as submitted. Motion carried unanimously 6-0.

LIST OF BILLS

A. Liberoni Inc.....	643360.58
Best Wholesale Tire Co., Inc.....	562.13
Beth's Barricades	450.00
Griffith, McCague & Wallace, PC.....	1624.50
Hei-Way, LLC.....	1077.51
Jordan Tax Service, Inc.....	6176.41
Krigger & Co.....	387.99
MRM Property & Liability Trust.....	110360.00
MRM Workers' Comp Fund	25308.55
Naccarati Contracting, Inc.....	34737.45
Office Depot.....	224.21
Shoup Engineering Inc.	5654.50
Staley Communications.....	183.47
The HDH Group, Inc.....	12171.00
The Lane Construction Corporation.....	11425.24
Tristani Brothers, Inc.....	788.47
Walsh Equipment.....	23062.63

MOTION BY Supervisor Guerre and SECONDED BY Supervisor DiSanti to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

UTILITIES & PAYROLL

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Hollibaugh to pay utilities and payroll from June 16, 2016 to July 20, 2016. Motion carried unanimously 6-0.

TAX REFUNDS

The Board is in receipt of the list from the Tax Collector requesting the issuance of tax refunds due to assessment changes by Allegheny County for the years 2015 and 2016 and a 2016 Street Light and Fire Tax refund.

2015 REAL ESTATE TAX REFUNDS:

NAME:	LOT/BLOCK:	AMOUNT:
Bayne, David A. & Adrienne J.	1839-F-356	\$122.27
Daniel B. Pierce Property Group LLC	1215-R-148	\$121.50
Meadows, Joseph Y. & Patricia	1839-F-327	\$ 78.60
T-Mobile USA	1215-R-148-T1	\$222.32

2016 REAL ESTATE TAX REFUNDS:

Meadows, Joseph Y. & Patricia	1839-F-327	\$ 78.60
Daniel B. Pierce Property Group LLC	1215-R-148	\$108.24
T-Mobile USA	1215-R-148T1	\$222.32

2016 STREET LIGHT REFUND:

Richland Holdings, LLC	1214-E-347	\$ 30.00
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2016 FIRE TAX REFUND:

Richland Holdings, LLC	1214-E-347	\$ 40.00
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MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 6-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of May 2016. A copy of the report is on file at the Township. Questions/comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of May 2016. A copy of the report is on file at the Township. Questions/comments followed.

PARKS AND RECREATION BOARD REPORT

Mrs. Beverly Jordan, Chairwoman, was present and reported on the Parks & Recreation Board:

- Last meeting/May 25
- Fishing Day at Deer Lakes Park/May 15
- Senior Citizen Dinner/May 26
- 80's in the Park/June 24
- Bow & Arrow Clinic/June 26
- Build-a-Birdhouse/July 13
- Community Days/August 5 & 6
- Next meeting/June 22 & next Community Days meeting/June 16

- Stephen Wilson, a Boy Scout with Troop 653, addressed the Board regarding his proposed Eagle Scout Project to build a chimney swift/bird sanctuary tower/educational project at Bairdford Park. Stephen explained the project and indicated the tower would be 4 ½' wide and 12' tall and that it would be a place for birds to nest during nesting season. There would be four panels with educational pictures and information to read. He would like to install it up the hill from above the fire pit area at Bairdford Park. The Board wished Stephen good luck and he stated he will keep the Township posted on his project.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Ms. Sandy Nelko was present representing Shoup Engineering, Inc., and summarized meeting attendance and details of the formal report:

DEVELOPMENTS/PROJECTS

- 2016 Road Improvement Project – Contracts with Liberoni, Inc. and Youngblood Paving have been executed for the hot mix and cold mix paving projects. Liberoni began milling operations on May 16, 2016 and completed paving and backfilling operations on June 10, 2016. Youngblood Paving is scheduled to begin work on Clendenning Road during the week of June 13, 2016.
- Curtisville Plan No. 1 Storm Sewer Project – Contracts for this project have been executed and Nacaratti Contracting began work on this project on March 1, 2016. Work is nearly complete on this project.
- Development/Subdivision Reviews: None.

MORROW REFUSE AGREEMENT

Last Thursday, there was a post on Facebook alleging that Morrow Refuse was not recycling in accordance with their agreement with the Township. Mr. Vaerewyck read the post and the comments which followed, and sent an email to the Township Manager stating:

“Shane Conklin from Morrow admitted that they remove metals and everything else is dumped. I would like Sam to give an opinion on whether this is in violation of their contract with the township.”

Dr. DiSanti asked Mr. Vaerewyck why we the Board was even discussing this matter. Supervisor Vaerewyck commented that a lot of residents commented about this matter on Facebook. He stated that he felt the Township has a contract with Morrow, and that the Board has a fiduciary responsibility to ensure contracts are properly followed.

Mr. Vaerewyck explained that he tried contacting Morrow Refuse to determine if Shane Conklin is speaking on behalf of Morrow, but that he was not able to ascertain this information. However, Supervisor Vaerewyck reported that this person stated that Morrow sold their recyclables to Vogel, and that Vogel was removing the metal recyclables and dumping the rest in landfills.

Supervisor DiSanti addressed Chairman Fleming and stated that he felt the Facebook post was hearsay because the public does not know Mr. Conklin or what he actually said.

Supervisor Vaerewyck replied that there was another aspect to his argument. He stated that under State Law, whoever is taking our recycling is required to turn back its receipts showing what materials were sold and in what amount, and read “municipalities shall implement its responsibilities for collection, transportation, processing, and marketing materials under this section.” Mr. Vaerewyck charged that the Township was supposed to be receiving documentation of recyclables collected, and asked Mr. Mator if such a report is submitted to the Township.

Mr. Mator replied that the Township does indeed receive what he termed “Annual Recycling Reports.” He mentioned that he and Mrs. Sopko recently met with the DEP on an unrelated matter and – when questioned regarding the allegations in the Facebook post – the representative responded that Vogel recycling is a qualified location and both Morrow and Vogel were handling the recyclables in a matter acceptable to the DEP.

Mr. Mator further detailed the contents of the Annual Recycling Reports and read from them to help those in attendance understand what is being collected and how it is being reported. He also explained the original complaint from a resident of Bairdford, and that her complaint was that Morrow Refuse was throwing recyclables into a regular garbage truck and compacting it. Mr. Mator explained that Morrow uses standard garbage trucks for their recyclables, but that they are used exclusively for recyclables, which is permitted.

Supervisor Vaerewyck contested Mr. Mator’s explanation, and stated that he had personally witnessed Morrow Refuse throwing his recyclables into a garbage truck along with his garbage.

At this point Supervisor DiSanti asked if Mr. Conklin was present in the audience. Mr. John Morrow, President, Morrow Refuse, 4985 Bakerstown Culmerville Road, stated that Mr. Conklin was not present, but that he could address Mr. Vaerewyck’s allegations.

Mr. Morrow explained that Morrow uses two trucks for everything except for certain roads in the Township. Those certain roads must be serviced using a pickup with a bin in the back that picks up recyclables, then catches up to the regular recycling truck. Mr. Morrow echoed Mr. Mator’s earlier statement by stating that the resident in Bairdford did indeed see recyclables going into a garbage truck, but that the truck she saw was a *converted* garbage truck used exclusively for recyclables. He added that they use the big truck because it holds more.

Mr. Morrow corrected Mr. Vaerewyck by stating that Morrow is not *paid* for the recyclables, but actually *pays* the center to take the materials. He further explained that the recycling center where Morrow takes the recycling – Mars Recycling Center – charges \$30.00/ton.

Countering the argument that Morrow Refuse mixes garbage and recyclables, Mr. Morrow asked the Board why he would take the recyclables to a landfill where it costs him \$80.00/ton instead of the \$30.00/ton.

Mr. Mator asked Mr. Morrow to share with the public the same information he shared with him regarding the truck differences. Mr. Morrow explained that the trucks are painted a different color and that garbage trucks are converted to recycling vehicles when new garbage trucks arrive. He indicated he plans on adding RECYCLING signs on their white recyclables truck to help clear any confusion.

Supervisor Vaerewyck thanked Mr. Morrow for putting the matter to rest, and Mr. Morrow asked the Township to call him if there are any additional questions.

MS4 MEMORANDUM OF UNDERSTANDING

The Board received a copy of the Memorandum of Understanding between the Allegheny County Conservation District and West Deer Township.

Ms. Nelko explained the MS4 Project and the Memorandum of Understanding with the Allegheny County Conservation District and explained the seven component parts as listed:

- I. Erosion and Sediment Pollution Control/NPDES for Stormwater Discharges Associated with Construction Activities – Chapter 102.
- II. Water Obstructions and Encroachments – Chapter 105
- III. NPDES Municipal Separate Storm Sewer Systems – MS4
- IV. Agricultural Related Activities
- V. Watershed Program
- VI. Dirt and Gravel/Low Volume Roads Program
- VII. Data Collection and Information Systems
- VIII. Execution

After some discussion/comments, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adopt the MS4 Memorandum of Understanding between the Allegheny County Conservation District and West Deer Township. A roll call vote was taken. Members voting yes, Mr. Vaerewyck, Mrs. Hollibaugh, Dr. DiSanti, Mrs. Romig, and Mr. Fleming. Member voting no, Mr. Guerre. Motion carried, 5 – yes and 1 – no.

FORBES CONSENT ORDER

The Board received the Consent Order in regard to:

Ariel and Brandon Forbes

v.

Board of Supervisors of West Deer Township

Mr. Happel outlined the history of the Forbes case stating that in April of 2015, Ariel and Brandon Forbes submitted a conditional use application to use their barn – and possibly a couple of other small areas on their property – for renting or leasing prospective clients for events such as weddings, ceremonies, receptions, showers, birthday parties, and community meetings. Two hearings were held in May regarding this matter and after which in July of 2015, the Board of Supervisors by a vote of 4 to 3 denied the Forbes

conditional use application. In August of 2015 the Forbes appealed the decision. Counsel for the Forbes and Mr. Happel met with the court in October 2015. The court issued an order that required the parties to brief the particular issue before all others as to whether or not the proposed use of the Forbes property in the barn was actually constituted a Place of Assembly as that term defines in the Ordinance. Mr. Happel briefed the issue, submitted the brief to the court, and in January of 2016 the court issued an order that found that the proposed use was to be considered a Place of Assembly as defined in the Ordinance. In the October order, the judge stated he was going to give the party some time to negotiate a Consent Order for the conditional use prior to having the parties brief the remaining issues. For the past few months, the parties have met and have negotiated a Consent Order that has been drafted and will now be addressed and considered by the Board of Supervisors.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Romig to approve the Township's Solicitor's execution of the proposed Consent Order and its subsequent presentation to the Allegheny County Court of Common Pleas for review and approval. A roll call vote was taken. Members voting yes, Mrs. Romig, Mr. Vaerewyck, Mrs. Hollibaugh, Dr. DiSanti, and Mr. Fleming. Member voting no, Mr. Guerre. Motion carried, 5 – yes and 1 – no.

During the vote, Supervisor DiSanti commented he was initially against this project based on the fact that he thought it was an unsafe environment, and was concerned with the welfare and public safety of the residents. Dr. DiSanti stated he still had some safety issues – such as lighting and the speed limit on the road – but commented that this Board was diligent in trying to put stipulations to make the project safer, yet still allow the Forbes to continue their endeavor.

RESOLUTION NO. 2016-10: DUI GRANT

Resolution No. 2016-10 is a resolution authorizing the Township Manager, Daniel Mator, to sign the DUI Grant on behalf of West Deer Township.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Guerre to adopt Resolution No. 2016-10. Motion carried unanimously 6-0.

AUTHORIZE ADVERTISEMENT: ACCEPTANCE OF WHISPERING PINES DRIVE

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: WHISPERING PINES DRIVE; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

The final paving for Whispering Pines Drive was completed and all of the units are constructed on Whispering Pines Drive, therefore, the Township can accept Whispering Pines Drive.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the advertisement of the Ordinance accepting Whispering Pines Drive. The Board will consider adoption of the Ordinance at their July 20, 2016 meeting. Motion carried unanimously 6-0.

ACKNOWLEDGMENT: AGRICULTURAL SECURITY AREA APPLICATION – DILLNER PROPERTIES

The Township received a proposal for an application to the Agricultural Security Area within West Deer Township. The Board needed to acknowledge the application for the timeline to begin the ASA process.

APPLICANTS: Donald G. & Jane E. Dillner
 PROPERTIES: ACREAGE:
 4140 Sandy Hill Road 1.61 acres
 9 Old Springhouse Lane 22.5 acres
 4120 Sandy Hill Road 20.09 acres
 3700 Sandy Hill Road 40 acres
 TOTAL ACREAGE: 84.2
 Zoning District: R- Rural Estate

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to acknowledge the Township received the application from Donald G. & Jane E. Dillner and to advertise and post the notice as required by the ASA and also to refer it to the Allegheny County Conservation District and the Township Planning Commission for their review. Motion carried unanimously 6-0.

CREATE HOME RULE CHARTER COMMISSION

The Financial and Legal Committee met and – based on the presentation by Michael Foreman of the Governor's Center for Local Government Services and the recommendation of the Township Manager – recommended the formation of a Home Rule Charter Commission.

The Committee recommends the creation of a commission made up of three officials (Chairman Jeff Fleming, Vice Chairman Richard DiSanti, and Township Manager Daniel Mator), and four residents who have expressed interest (Jack Best, Jim Cesnick, Brandon Forbes, and Bev Jordan). Mr. Foreman and Township Solicitor Sam Happel would be present to offer guidance.

The Commission will hold work sessions and public meetings to discuss the Home Rule Charter, and will report to the Board of Supervisors with recommendations and/or options.

Dr. DiSanti, Chairman of the Financial Committee, recommended the Board also consider Mrs. Hollibaugh to the Commission. Mr. Vaerewyck suggested it would be better having an odd number of members on the Committee instead of an even number and Mr. Mator agreed. There was some discussion held on the number of members.

Mr. Mator explained the work sessions by the Commission would come back to the Board as a whole with their recommendations. Mr. Happel recommended having the Township Manager as an advisor to the Committee instead of being on the Committee and the Board agreed.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Romig to create the Home Rule Charter Commission as stated, to include Supervisor Hollibaugh and make Manager Daniel Mator, a non-voting member. Motion carried unanimously 6-0.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine -- Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – EMS Oversight Committee
- 4) Mr. Vaerewyck – COG Report – No report.

OLD BUSINESS

- Dr. DiSanti -- Memorial Day service was conducted at the Township Building – reported the service went well and was well attended.

- Chairman Fleming – questioned the EMS/School transfer – Mr. Mator reported that the School Board approved the stipulations requested by the Township, and Mr. Happel was instructed to follow up with the School Board Solicitor to finalize the transfer
- Chairman Fleming – questioned the Senior Center paving/drainage issues – Mr. Mator indicated it was completed by the Public Works Department.

NEW BUSINESS

- None.

SET AGENDA/REGULAR BUSINESS MEETING

July 20, 2016

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
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 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities & Payroll
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10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Ordinance: Acceptance of Whispering Pines Drive
14. Authorize Advertisement: Bids for Solid Waste/Recycling Contract
15. West Deer Nightmare/Haunted House 2016
16. Nike Site Earthwork
17. Nike Site Handicap/Walking Trail
18. 2017 Road Program (preliminary)
19. Home Rule Charter Update
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda/August 17, 2016
24. Comments from the Public
25. Adjournment

Item Added:

*Airport/Fay Buffer Report

COMMENTS FROM THE PUBLIC

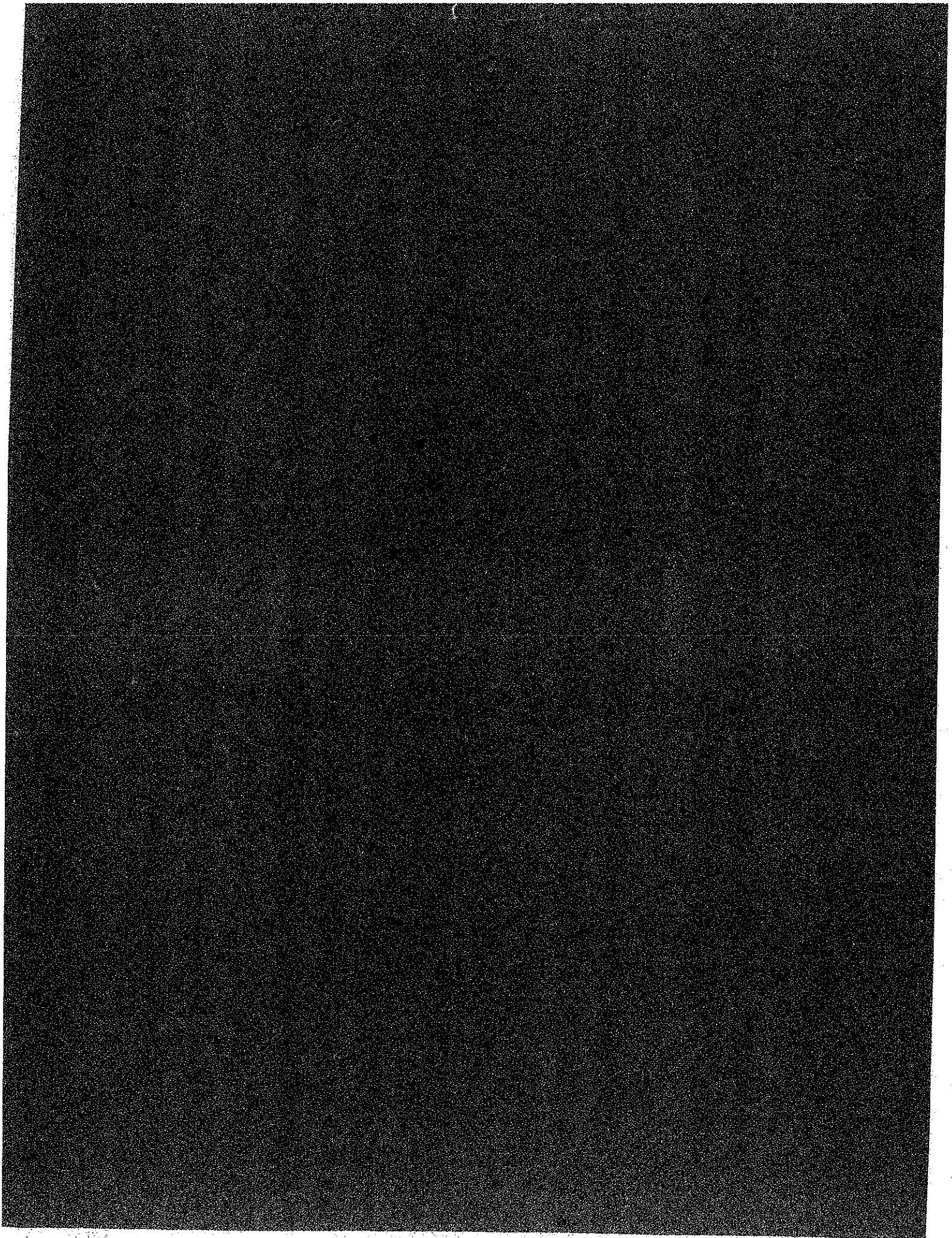
Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Jack Best, West Starz Road, complimented the service provided by Morrow Refuse.
- Mr. Joe Wisniewski, 934 Deer Creek Road, commented on the Place of Assembly in regard to the Forbes conditional use.
- Mr. Chris Galbraith, Deer Creek Road, commented on the storm water/MS4 and on a property located on Deer Creek Road in regard to constant loud noise by motorcycles, dirt bikes, and quads.
- Mr. Scott Woloszyk, Shuster Road, thanked the Board for the clean-up day that the Township sponsored in April and suggested recycling bins at the Park for Community Days.

ADJOURNMENT

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:00 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

MRS.HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

8-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
June 30, 2016

I - GENERAL FUND:

	<u>June</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	687,399.54	3,808,455.78	65.04%
Expenditures	973,590.13	2,784,958.96	47.56%

Cash and Cash Equivalents:

Sweep Account		<u>1,184,539.93</u>	
			<u>1,184,539.93</u>

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Sweep Account - Restricted	59,659.04
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Fire Tax Fund:

Sweep Account - Restricted	132,837.54
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State/Liquid Fuels Fund:

Sweep Account - Restricted	<u>3,238.44</u>
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195,735.02

Investments:

Operating Reserve Fund:

Sweep Account - Reserved	575,872.89
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Capital Reserve Fund:

Sweep Account - Reserved	<u>346,789.50</u>
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922,662.39

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 6/30/16

2,302,937.34

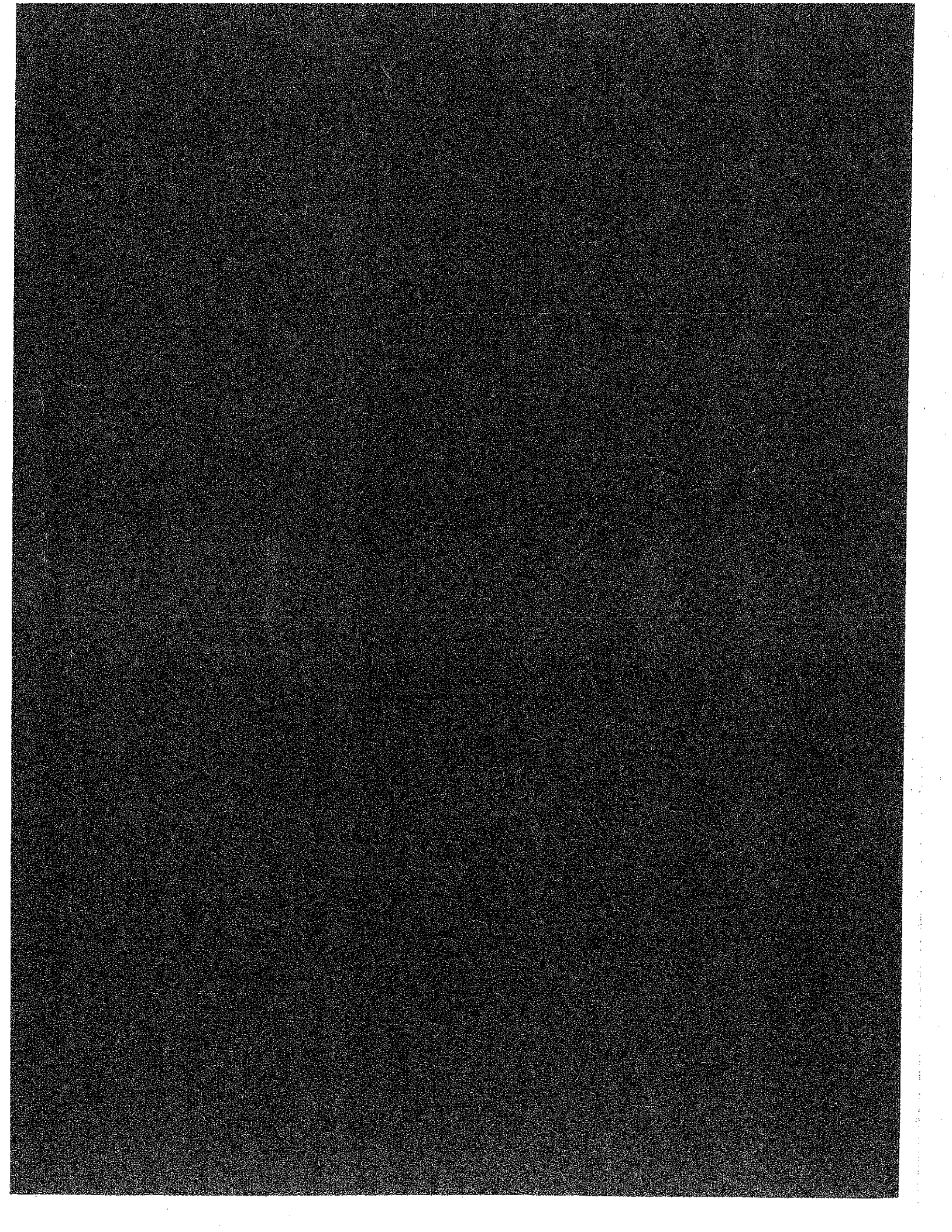
Interest Earned June 2016

164.20

Restricted - Money which is restricted by legal or contractual requirements.
Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2016

	<u>JUNE</u>	<u>YTD</u>
GENERAL FUND	\$61.45	\$241.46
STREET LIGHT FUND	\$2.47	\$6.40
FIRE TAX FUND	\$5.79	\$16.85
OPERATING RESERVE	\$21.55	\$133.68
STATE FUND	\$60.77	\$453.33
CAPITAL RESERVE	<u>\$12.17</u>	<u>\$73.79</u>
TOTAL INTEREST EARNED	<u>\$164.20</u>	<u>\$925.51</u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. FLEMING	___	___	___	___

8-B

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999Time: 2:17 pm
Date: 07/14/2016
Page: 1

Due Dates: 07/15/2016 thru 07/15/2016

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: A LIBERONI INC		2006.95				2006.95		
Name: BEST WHOLESALE TIRE CO, INC		740.30				740.30		
Name: BETH'S BARRICADES		120.00				120.00		
Name: GRIFFITH, MCCAGUE & WALLACE, PC		1814.50				1814.50		
Name: HAMPTON CONCRETE PRODUCTS INC		229.00				229.00		
Name: HEI-WAY, LLC		739.92				739.92		
Name: JORDAN TAX SERVICE, INC.		2285.10				2285.10		
Name: KRESS TIRE		300.00				300.00		
Name: KRIGGER & CO		96.96				96.96		
Name: MARK C TURNLEY		2000.00				2000.00		
Name: NACCARATI CONTRACTING, INC		33516.00				33516.00		
Name: OFFICE DEPOT		288.78				288.78		
Name: SHOUP ENGINEERING INC.		35661.50				35661.50		
Name: STALEY COMMUNICATIONS		183.47				183.47		
Name: THE LANE CONSTRUCTION CORPORATION		5538.18				5538.18		
Name: TOSHIBA FINANCIAL SERVICES		606.17				606.17		
Name: TRIB TOTAL MEDIA		258.00				258.00		
Name: TRISTANI BROTHERS, INC.		1766.78				1766.78		
Name: WALSH EQUIPMENT		670.28				670.28		
FINAL TOTALS:		88821.89				88821.89		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 2:12 pm
Date: 07/14/2016
Page: 1

Due Dates: 07/15/2016 thru 07/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00487	A LIBERONI INC Road: #2-Final: Pavi	430.610	#2 (FINAL) 07/13/2016	2006.95				2006.95		
Name: A LIBERONI INC										
00553	BEST WHOLESALE TIRE Police:car 37:rear r	410.374	6758 06/02/2016	655.30				655.30		
00553	BEST WHOLESALE TIRE Police:car 36:alignm	410.374	6803 06/08/2016	85.00				85.00		
Name: BEST WHOLESALE TIRE CO, INC										
00014	BETH'S BARRICADES Road:30'x9" street s	430.245	55176 06/22/2016	120.00				120.00		
Name: BETH'S BARRICADES										
10315	GRIFFITH, MCCAGUE & Legal Services-Gener	404.111	270659 06/30/2016	1073.50				1073.50		
10315	GRIFFITH, MCCAGUE & Legal Services-Rock	404.111	270660 06/30/2016	19.00				19.00		
10315	GRIFFITH, MCCAGUE & Legal Services-Carr,	404.111	270661 06/30/2016	47.50				47.50		
10315	GRIFFITH, MCCAGUE & Legal Services-Forbe	404.111	270662 06/30/2016	180.50				180.50		
10315	GRIFFITH, MCCAGUE & Legal Services-Geral	404.111	270663 06/30/2016	494.00				494.00		
Name: GRIFFITH, MCCAGUE & WALLACE, PC										
00283	HAMPTON CONCRETE PRO Road: 2x4 Angle Gr	430.611	7815 06/09/2016	229.00				229.00		
Name: HAMPTON CONCRETE PRODUCTS INC										
00005	HEI-WAY, LLC Road: Cold Patch	430.372	60623003 06/24/2016	739.92				739.92		
Name: HEI-WAY, LLC										
00106	JORDAN TAX SERVICE, Delinquent R E Tax C	403.140	6-C-#76 06/13/2016	2285.10				2285.10		

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 2:12 pm
Date: 07/14/2016
Page: 2

Due Dates: 07/15/2016 thru 07/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: JORDAN TAX SERVICE, INC.										
				2285.10				2285.10		
00362	KRESS TIRE	454.374	9197-20	218.00				218.00		
	Road: Tires-Boom Mow	0616	06/22/2016	07/15/2016	06/23/2016				N	
00362	KRESS TIRE	410.374	9200-32	41.00				41.00		
	Police: CAR 36: TIRE	0616	06/07/2016	07/15/2016	07/07/2016				N	
00362	KRESS TIRE	410.374	9200-38	41.00				41.00		
	Police: CAR 36: TIRE	0616	06/08/2016	07/15/2016	07/07/2016				N	
Name: KRESS TIRE										
				300.00				300.00		
00580	KRIGGER & CO	454.374	469738	85.00				85.00		
	Park: 72" Cutter Deck	0616	06/13/2016	07/15/2016	06/16/2016				N	
00580	KRIGGER & CO	454.374	470087	11.96				11.96		
	Park: 5.2 oz cycle o	0616	06/29/2016	07/15/2016	07/06/2016				N	
Name: KRIGGER & CO										
				96.96				96.96		
00481	MARK C TURNLEY	402.311	6/27/16	2000.00				2000.00		
	Balance-y/E 12/31/15	0616	06/27/2016	07/15/2016	06/29/2016				N	
Name: MARK C TURNLEY										
				2000.00				2000.00		
00533	NACCARATI CONTRACTIN	430.611	#5 (FINAL)	33516.00				33516.00		
	Road: App #5 FINAL-St	0716	07/13/2016	07/15/2016	07/13/2016				N	
Name: NACCARATI CONTRACTING, INC										
				33516.00				33516.00		
00657	OFFICE DEPOT	406.210	847016386001	179.30				179.30		
	Office Supplies	0616	06/23/2016	07/15/2016	06/30/2016				N	
00657	OFFICE DEPOT	409.226	847016462001	109.48				109.48		
	Cleaning Supplies	0616	06/23/2016	07/15/2016	06/30/2016				N	
Name: OFFICE DEPOT										
				288.78				288.78		
00830	SHOUP ENGINEERING IN	408.319	16-227	24.50				24.50		
	Engineering: Forbes	0616	06/30/2016	07/15/2016	07/06/2016				N	
00830	SHOUP ENGINEERING IN	408.319	16-228	1305.00				1305.00		
	Engineering: Links @	0616	06/30/2016	07/15/2016	07/06/2016				N	
00830	SHOUP ENGINEERING IN	408.313	16-229	993.50				993.50		
	Engineering: Miscell	0616	06/30/2016	07/15/2016	07/06/2016				N	

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name
Cutoff as of: 12/31/9999

Time: 2:12 pm
Date: 07/14/2016
Page: 3

Due Dates: 07/15/2016 thru 07/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830	SHOUP ENGINEERING IN 408.319 Engineering: Rebecca 0616		16-230 06/30/2016	24.50 07/15/2016				24.50		N
00830	SHOUP ENGINEERING IN 408.319 Engineering: Whisper 0616		16-231 06/30/2016	49.00 07/15/2016				49.00		N
00830	SHOUP ENGINEERING IN 408.316 Engineering: Road Pro 0716		16-234 07/13/2016	33265.00 07/15/2016				33265.00		N
Name: SHOUP ENGINEERING INC.				35661.50				35661.50		
00674	STALEY COMMUNICATION 410.328 POL: Radio Equipment 0716		83714 07/01/2016	126.00 07/15/2016				126.00		N
00674	STALEY COMMUNICATION 430.327 Road: Radio Equipment 0716		83715 07/01/2016	57.47 07/15/2016				57.47		N
Name: STALEY COMMUNICATIONS				183.47				183.47		
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1709590 06/06/2016	1010.80 07/15/2016				1010.80		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1709672 06/07/2016	746.85 07/15/2016				746.85		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1710911 06/09/2016	1115.95 07/15/2016				1115.95		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1710949 06/10/2016	113.85 07/15/2016				113.85		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1714045 06/20/2016	230.45 07/15/2016				230.45		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1714913 06/21/2016	601.88 07/15/2016				601.88		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0616		1714984 06/22/2016	916.82 07/15/2016				916.82		N
00207	THE LANE CONSTRUCTIO 430.372 Road: Asphalt 0717		1720247 07/07/2016	801.58 07/15/2016				801.58		N
Name: THE LANE CONSTRUCTION CORPORATION				5538.18				5538.18		
00577	TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance 0716		65115803 07/03/2016	366.42 07/15/2016				366.42		N

By Name
Cutoff as of: 12/31/9999

Time: 2:12 pm
Date: 07/14/2016
Page: 4

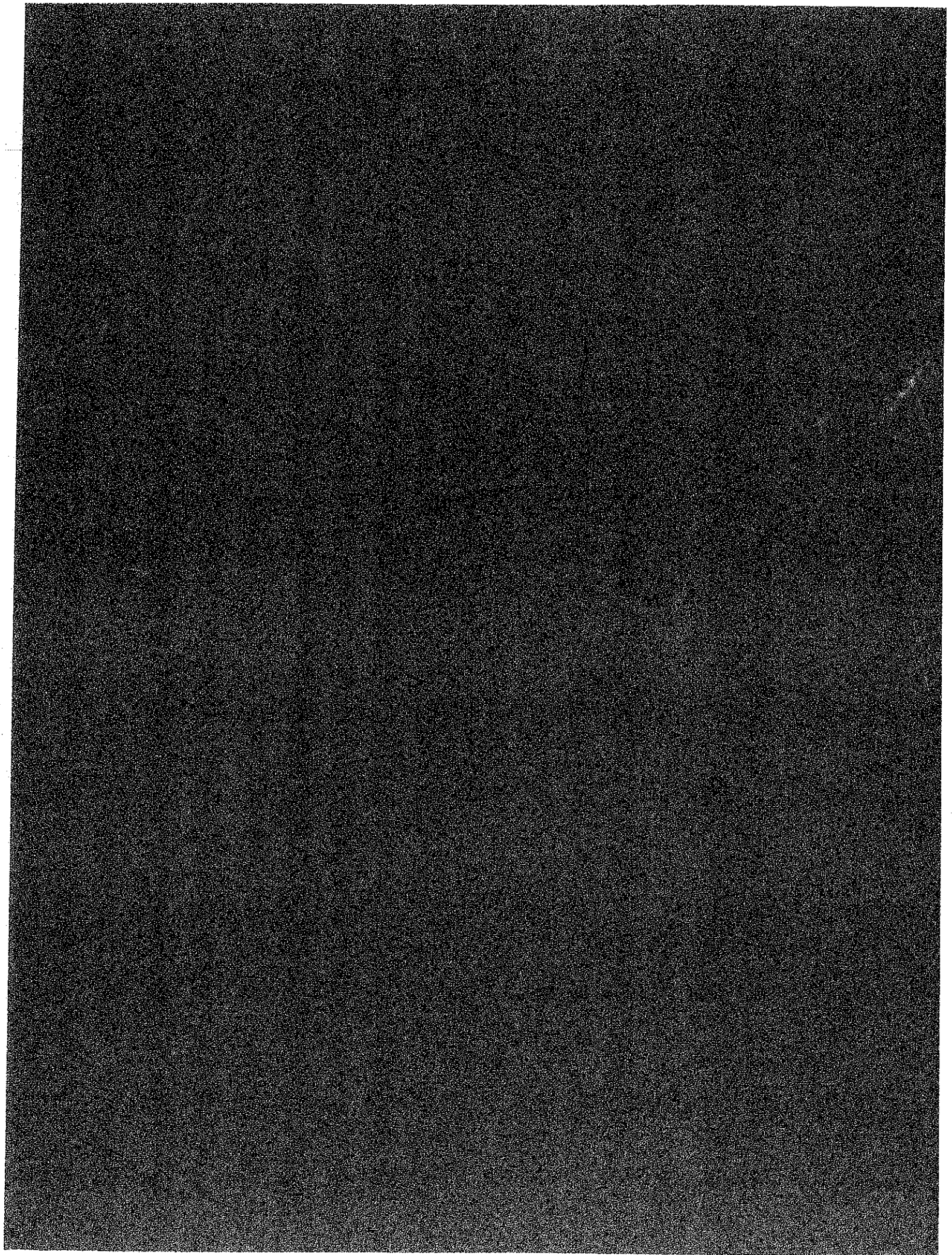
Due Dates: 07/15/2016 thru 07/15/2016

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00577	TOSHIBA FINANCIAL SE Lease & Maintenance	410.261	65115803 07/03/2016	239.75				239.75		N
Name: TOSHIBA FINANCIAL SERVICES										
00327	TRIB TOTAL MEDIA Twp: Adv:Agricultura	404.341	1752832 06/30/2016	258.00				258.00		N
Name: TRIB TOTAL MEDIA										
00067	TRISTANI BROTHERS, I Road:Trailer-Reinfor	430.374	160629 06/30/2016	525.00				525.00		N
00067	TRISTANI BROTHERS, I Road:2011 F550-water	430.374	160630 06/30/2016	1241.78				1241.78		N
Name: TRISTANI BROTHERS, INC.										
00074	WALSH EQUIPMENT Road: 7' blade/w bol	430.374	P80267 06/15/2016	270.97				270.97		N
00074	WALSH EQUIPMENT Park: 50" Blade Gras	454.374	P80501 06/23/2016	283.77				283.77		N
00074	WALSH EQUIPMENT Road: fuel filter, w	430.374	P81018 07/11/2016	115.54				115.54		N
Name: WALSH EQUIPMENT										
				670.28						

FINAL TOTALS:

88821.89

88821.89



C) UTILITIES & PAYROLL

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY UTILITIES AND PAYROLL FROM JULY 21, 2016 TO AUGUST 17, 2016.

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLEMING	___	___	___	___

8-C

D) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LISTS FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF TAX REFUNDS DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2016.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUNDS AS SUBMITTED BY THE TAX COLLECTOR.

(Do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

8-D

WEST DEER TOWNSHIP

Date: 07/05/16

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

Time: 11:23:31

July 2016

Refunds Due to County Change Orders

Payable to: BAYNE DAVID A | ADRIANNE J (W)
187 TARENTUM-CULMERVILLE RD
TARENTUM PA 15084

Lot & Block 1839-F-356
187 TARENTUM CULMERVILLE
TARENTUM PA 15084

Refund of 130.47 due for tax year: 2016

Orig Value:	163,500	Orig Tax:	318.86
New Value:	96,600	New Tax:	188.39
Exoneration:	66,900	Refund:	130.47

Payable to: MANUEL ALICE SANDHORST
2509 MULBERRY WAY
PITTSBURGH PA 15222

Lot & Block 1359-S-7
TRUMP RD
PITTSBURGH PA 15222

Refund of 87.56 due for tax year: 2016

Orig Value:	55,900	Orig Tax:	109.02
New Value:	11,000	New Tax:	21.46
Exoneration:	44,900	Refund:	87.56

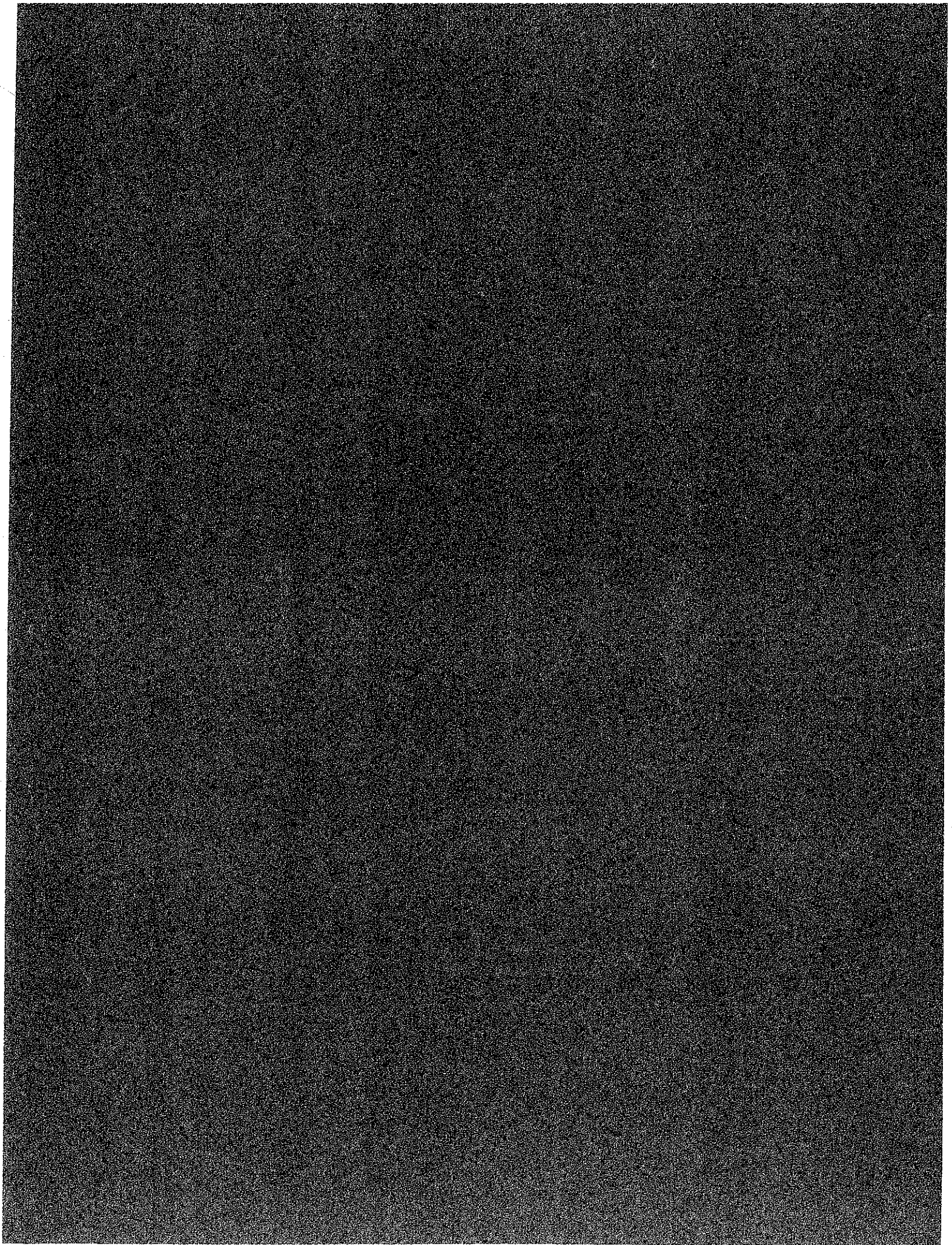
Payable to: PAHOLICH BENJAMIN E | HEATHER (W)
3954 KAHN AVE
ALLISON PARK PA 15101

Lot & Block 2013-S-10
TARENTUM CULMERVILLE

Refund of 104.14 due for tax year: 2016

Orig Value:	81,000	Orig Tax:	157.97
New Value:	27,600	New Tax:	53.83
Exoneration:	53,400	Refund:	104.14

July 2016



POLICE CHIEF'S REPORT

CHIEF LAPE.....

OFFICER'S MONTHLY REPORT

TO: Jonathan D. Lape, Chief of Police
FROM: Pam Tedesco, Administrative Secretary
SUBJECT: OFFICER'S MONTHLY REPORT
DATE: July 12, 2016

Attached is the Officer's Monthly Report for June 2016.

PT

Attachment

cc: D. Mator, Manager
J. Fleming, Chairman
R. DiSanti
R. Florentine
L. Guerre
S. Hollibaugh
J. Romig
G. Vaerewyck

**OFFICERS MONTHLY REPORT
JUNE 2016**

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	80	302	382
CALLS FOR SERVICE/FIELD CONTACTS	316	1332	1648
ALL OTHER CALLS	495	2329	2824
TOTALS CALLS FOR SERVICE	891	3963	4854

ARRESTS

ADULT	7	32	39
JUVENILE	1	2	3
TRAFFIC CITATIONS	90	222	312
NON TRAFFIC CITATIONS	4	8	12
PARKING CITATIONS	0	0	0
WARNINGS	52	46	98

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	2	2

VEHICLE REPORTS

TOTAL MILES TRAVELED	10210	49740	59950
GALLONS OF GASOLINE USED	895	4240.6	5135.6
REPAIRS/MAINTENANCE	822.3	5838.38	6660.68

OVERTIME PAID

COURT (OFF DUTY)	9	94	103
PRELIMINARY HEARINGS	11 1/2	52	63 1/2
PRETRIAL	0	0	0
INVESTIGATIONS	4	42	46
ARRESTS	9 1/2	14 1/2	24
SPEED CHECKS	0	0	0
PRIVATE CONTRACTS	0	0	0
MISC. HOURS - FILLED SHIFTS	0	18	18
MISC. HOURS - ADMIN. HOURS	0	0	0
ALL OTHER MISC. HOURS	4	21 1/2	25 1/2
TOTAL HOURS	38	242	280

Misc. hours - 1 hour - training
3 hours mandatory meeting

OFFICERS MONTHLY REPORT
JUNE 2016

	2015 YEAR TO DATE	2016 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	374	382
CALLS FOR SERVICE/FIELD CONTACTS	1282	1648
ALL OTHER CALLS	2714	2824
TOTAL CALLS FOR SERVICE	4370	4854

ARRESTS

ADULT	39	39
JUVENILE	2	3
TRAFFIC CITATIONS	169	312
NON TRAFFIC CITATIONS	7	12
PARKING CITATIONS	0	0
WARNINGS	36	98

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0
LETTERS COMMENDING POLICE OFFICERS	9	2

VEHICLE REPORTS

TOTAL MILES TRAVELED	57954	59950
GALLONS OF GASOLINE USED	5442.3	5135.6
REPAIRS/MAINTENANCE	8378.76	6660.68

OVERTIME

COURT (OFF DUTY)	146	103
PRELIMINARY HEARINGS	61	63 1/2
PRETRIAL	0	0
INVESTIGATIONS	44	46
ARRESTS	56	24
SPEED CHECKS	0	0
PRIVATE CONTRACTS	0	0
MISC. HOURS - FILLED SHIFTS	18	18
MISC. HOURS - ADMIN. HOURS	0	0
ALL OTHER MISC. HOURS	11 1/2	25 1/2
TOTAL HOURS	336 1/2	280

POINTS OF INTEREST

MONTH OF – June 2016

Budget as of June 49.8%

Chief Lape –

June 2 – attended a Allegheny County Chiefs meeting

June 9 – met with Kathy Makuta (Town Flyer) relative to community days

June 14 –attended a pension meeting with Manning & Napier

June 16 – attended a community days meeting

K9 REPORT – Worked on preparations on the agility course

SRT Training –

June 1 – training was held at the former RAVE Theater in McCandless Township. Training consisted of interior movements within the structure and armor rescue operations.

June 1 – Officer Petosky was dispatched by the NHSRT for a callout in Russellton for a male threatening suicide with a knife. The suspect exited the residence and was transported to a medical facility.

June 2 – Training was held at the City of Pittsburgh SWAT Team Oakland Facility and included interior movements, hostage rescue, barricade ops and officer down drills.

June 3 – Training was held at the Allegheny County Police Academy Range and consisted of room entries, sniper initiated entries, armor rescue ops and target threats.

MOTOR CARRIER ENFORCEMENT– Sgt. Franklin Huffman –

Six Level 1 inspections were conducted which resulted in 19 violations being cited.

SCHOOL DISTRICT DETAILS:

6/10 – Traffic/crowd control – Deer Lakes graduation

SPECIAL DETAILS/MISC. DETAILS –

June 1, 2, 3, 4 – Click It/Ticket patrols were conducted

June 10 – Officer Brian Dobson attended the TEAM DUI conference

June 14 – Officers Fedunok/Krakowiak – attended Standardized Field Sobriety Testing Practitioner training

June 24 – Roving DUI checkpoint – Ross Township

See attached for Culmerville Bridge details



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



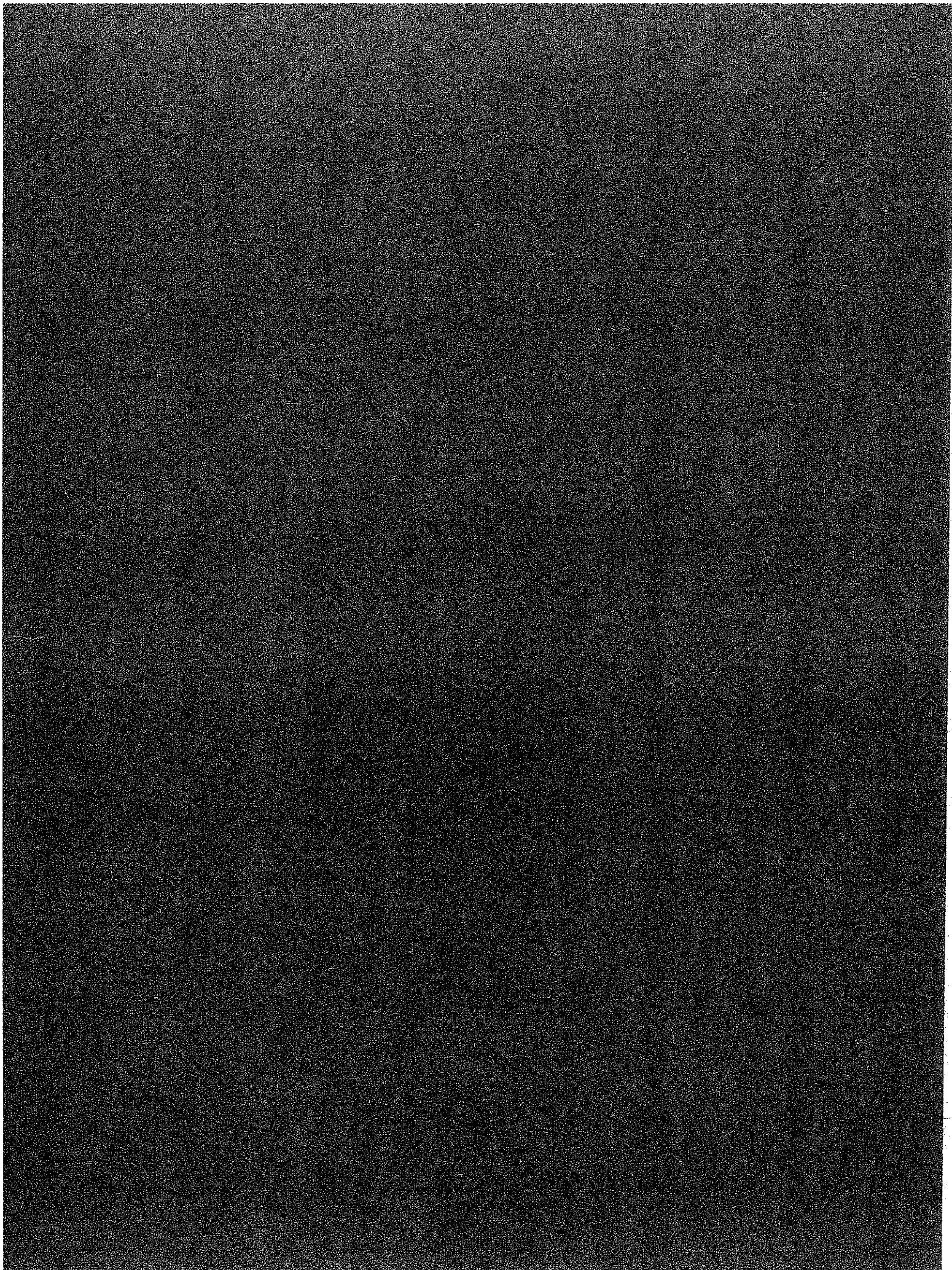
JONATHAN D. LAPE
Chief of Police

109 East Union Road • Box 2 • Russellton, PA 15076
www.westdeertownship.com / wdpd@westdeertownship.com

Emergency: 911
Office: 724-265-1100
Fax: 724-265-1140

Due to the Culmerville Bridge closure traffic details were added for the increased traffic on the surrounding roads. Below is a breakdown of details from June 1st thru June 30th.

<u>Location</u>	<u>Citations</u>	<u>Warnings</u>	<u>Cars Timed</u>
DLK / LDCVR	20	13	1056
McKrell Road	11	13	852
Liberty Street	0	0	45
Liberty St. @ Ford St.	0	0	46
Liberty St. @ Benjamin St.	0	0	30
Benjamin @ Snyder St.	4	12	516
Ford Street	0	1	135
Ford St. @ Benjamin St.	0	0	21
Skyline Dr. @ Saxonburg Blvd.	8	4	775
LDCVR @ Church Street	7	4	582
 TOTALS	 50	 47	 4058



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

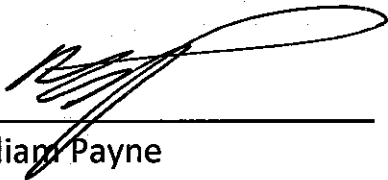
MR. PAYNE.....

10

Code Enforcement

June 30, 2016

1. Issued 37 Occupancy Permits
2. Issued 19 Building Permits
3. Performed 38 site inspections
4. Started mosquito control measures.
5. No Planning Commission meeting was held.
6. No Zoning Hearing Board meeting was held.
7. Code Software has been rolled out and is going through the refining stages to tailor it the township.

A handwritten signature in black ink, appearing to read 'W. Payne', is written over a horizontal line.

William Payne
Code Enforcement Officer

WEST DEER TOWNSHIP - OCCUPANCY PERMITS - 2016

JUNE, 2016

Date	Permit#	Lot_Block	Applicant Name	St.#	Street Name	Use	New Const
6/1/16	16-087	1508-R-001	IPPOLITO, John	1628	MIDDLE EXT RD	Warehouse Addition	X
6/1/16	16-088	2011-E-85-1138	STEHNEY, Michael & Arlene	1138	LINKS WAY	Single Family - Quad	
6/1/16	16-089	1677-J-181	BENYAK, Marie	609	WHISPERING PINES	Single Family - Duplex Patio Home	
6/6/16	16-096	1507-D-250-1D	KIMES, John & Mary	5005	FOXWOOD COURT	SINGLE FAMILY - TOWNHOUSE	
6/6/16	16-097	1360-M-297	FULMER, Scott & Linda	243	EAST UNION RD	SINGLE FAMILY	
6/6/16	16-098	1670-D-259	RODGERS, JR., John & Jennifer	1870	SAXONBURG BLVD	SINGLE FAMILY	
6/6/16	16-099	1670-D-258	RODGERS, JR., John & Jennifer	1870	SAXONBURG BLVD	SINGLE FAMILY	
6/7/16	16-100	1671-E-266	SHAPIRO, Timothy & Lori	2035	MARSHALL ST	SINGLE FAMILY	
6/8/16	16-101	1217-J-397	KOGLIN, Eric	95	RUSSELLTON-DORSEYVILLE RD	SINGLE FAMILY	
6/8/16	16-102	1509-A-101	EVANS, Robert	162	OAK RD	Single Family	
6/8/16	16-103	1668-R-141	BARTON, Nancy	208	LOCUST ST	Single Family	
6/8/16	16-104	1357-J-229	McCUTCHEON, Timothy & Karen	117	PARTRIDGE RUN RD	SINGLE FAMILY	
6/8/16	16-105	1214-N-262	Lombardi	3532	WOODLAKE DR	SINGLE FAMILY	
6/8/16	16-106	1507-H-263	CRAME, Douglas & Josephine	4504	DAWN RD	SINGLE FAMILY	
6/9/16	16-107	1507-L-331	PAW LUVERS, LLC	6	MCINTYRE RD	Boarding Kennel,	
6/9/16	16-108	1670-R-10	EVERSOLE, David	1203	SANDSTONE DR	SINGLE FAMILY	
6/9/16	16-109	1838-N-151	WEIBEL, Cody	96	BENJAMIN ST	SINGLE FAMILY	
6/9/16	16-110	2194-L-394	WEIBEL, Cody	4640	BAKERSTOWN CULMERVIL	SINGLE FAMILY	
6/9/16	16-111	1670-L-016	TRAPANI, Kevin & Jacqueline	1417	SANDSTONE DR	Single Family	
6/9/16	16-112	1214-E-323	MCCOLLUM, Gregory & Michelle	104	LEX LANE	Single Family - Patio Home	X
6/16/16	16-113	1360-S-018	ELLENBERGER, Mark & Jessica	62	GREENLEAF DR	SINGLE FAMILY	
6/16/16	16-114	1356-H-392	SHARER, Kenneth	3402	E STAG DR	SINGLE FAMILY	
6/16/16	16-115	1507-H-28	TURNBULL, Amber	4057	CRESTWOOD DR	Single Family	

WEST DEER TOWNSHIP - OCCUPANCY PERMITS - 2016

JUNE, 2016

Continued

Date	Permit#	Lot Block	Applicant Name	St.#	Street Name	Use	New Const
6/16/16	16-116	1511-J-278	ZEISS, Geoffrey & Andrienne	123	REAGHARD DR	Single Family	
6/16/16	16-117	1214-N-216	CHRISTY, David	3517	WOODLAKE DR	Single Family	
6/22/16	16-118	1213-H-65	AROCHO, David	3428	HUNTERTOWN RD	SINGLE FAMILY	
6/22/16	16-119	1214-E-239	RAGER, Robert & Kimberly	4844	TREMONT DR	SINGLE FAMILY	
6/22/16	16-120	1508-K-364	EVANS, Robert	4000	CRESTWOOD DR	SINGLE FAMILY	
6/22/16	16-121	1508-E-305	THOMSON, Betty Jane	267	HYTYRE FARMS DR	SINGLE FAMILY - QUAD	
6/22/16	16-122	1835-B-41	CAHILL, Rodger	138	BAIRD FORD RD	SINGLE FAMILY	
6/22/16	16-123	1835-B-32	CAHILL, Rodger	138	BAIRD FORD RD	SINGLE FAMILY	
6/27/16	16-124	1511-P-319	BLUE SKY PROPERTIES, LLC	3	PARK DR	Single Family	
6/27/16	16-125	1670-N-273	WEBER, Heather	634	BAIRD FORD RD	Single Family	
6/29/16	16-126	1671-B-224	GEISINGER, Michael	82	BENJAMIN ST	single family	
6/29/16	16-127	1837-M-312	GILL, Jason & Jayme	390	KAUFMAN RD	Single Family	
6/29/16	16-128	1837-M-227	GILL, Jason & Jayme	0	KAUFMAN RD	SINGLE FAMILY	
6/30/16	16-129	1361-M-171	BAKER, Joshua	2019	CHURCH ST	Single Family	

WEST DEER TOWNSHIP - BUILDING PERMITS - 2016

JUNE, 2016

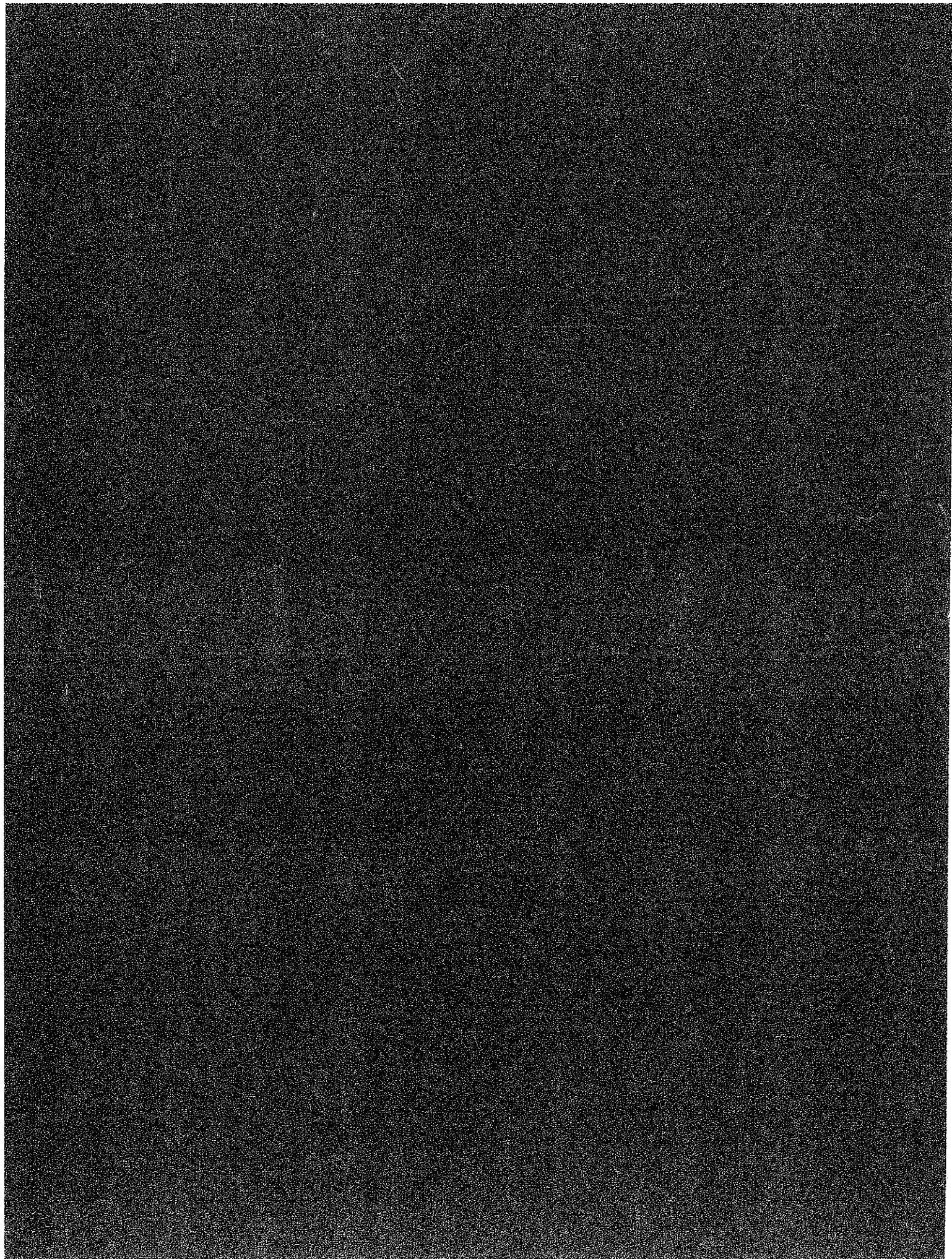
Permit Num	Date	Applicant	Per. Num	Street Name	Lot/Block	Cost of Improvement	Residential Use	Non-Residential Use	Permit Fee
16-080	6/1/16	MEISING, GINA	691	BAIRD FORD RD	1511-B-261	\$700.00	FENCE		\$20.00
16-081	6/1/16	LUADAMO, NANCY	509	LEAH CT	1357-K-128	\$9,000.00	PERGOLA		\$60.00
16-082	6/6/16	HELLER, MEREDYTH	5	GOLDEN LANE	1672-N-179	\$5,400.00	POOL - ABOVE GROUND		\$44.00
16-083	6/6/16	HELLER, MEREDYTH	5	GOLDEN LANE	1672-N-179	\$700.00	FENCE		\$20.00
16-084	6/6/16	JOCKEL SERVICE	1251	1ST WAY	1218-L-022	\$1,470.00	FENCE		\$25.00
16-085	6/7/16	AMERICAN LEGION	57	Superior Rd	1671-M-118	0		SHED/DUGOUT	\$0.00
16-086	6/7/16	HAAS EXCAVATION	29	BLANCHARD RD	2014-E-135	0	DEMOLITION		\$40.00
16-088	6/9/16	BLEIL, MATT	466	BAIRD FORD RD	1669-K-356	\$850.00	FENCE		\$20.00
16-090	6/9/16	BERGER, JOHN	311	PARTRIDGE RUN RD	1357-A-184	\$6,100.00	PORCH/DECK ROOF		\$50.00
16-091	6/10/16	COLETTA, Michael	132	CEDAR LANE	1669-N-035	\$500.00	DRIVEWAY		\$15.00
16-092	6/14/16	SZAFRANSKI, VALERIE	1185	EISENHOWER DR	1218-L-129	\$300.00	FENCE		\$5.00
16-093	6/14/16	STELLO, GENO	20	TARENTUM CULMERVI	2013-L-41	\$19,000.00	In-ground Pool		\$64.00
16-094	6/14/16	COLE, JEFF	4554	BAKERSTOWN CULMERVILLE RD	2194-J-108	\$7,000.00	ABOVE GROUND POOL		\$44.00
16-095	6/14/16	RICHLAND HOLDINGS	110	LEX LANE	1214-A-145	\$256,200.00	DUPLEX		\$716.10
16-096	6/14/16	RICHLAND HOLDINGS	108	LEX LANE	1214-A-147	\$256,200.00	DUPLEX		\$716.10
16-097	6/22/16	DAN RYAN BUILDERS	887	ASHLEY RD.	1510-D-4	\$260,000.00	SINGLE FAMILY		\$616.20
16-098	6/23/16	ACKERMAN, JEREMY	137	SHOAF ST	1838-N-311	\$400.00	CARPORT		\$5.00
16-100	6/27/16	RICHLAND HOLDINGS	314	RIDGE VIEW CT.	1214-A-109	\$256,200.00	DUPLEX		\$692.40
16-101	6/27/16	RICHLAND HOLDINGS	312	RIDGE VIEW CT.	1214-A-111	\$256,200.00	DUPLEX		\$692.40

Improvement Cost

\$1,336,220.00

Total Permit Fee....

\$3,845.20



REPORT FROM THE PARKS & RECREATION BOARD

MRS. JORDAN.....

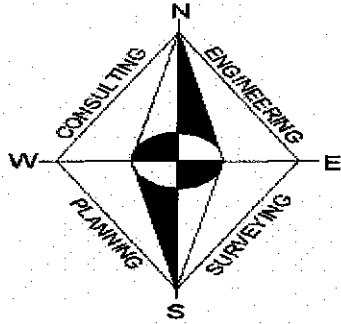
11

ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

12



SHOUP ENGINEERING Inc.

ENGINEERS-PLANNERS-SURVEYORS

329 SUMMERFIELD DRIVE
BADEN, PENNSYLVANIA 15005
(724)869-9560
FAX (724)869-7434
shoupeng@comcast.net

JUNE 2016 ENGINEER'S REPORT WEST DEER TOWNSHIP Prepared July 15, 2016

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meeting:

- Public Works Committee Meeting - June 15, 2016
- Board of Supervisors Meeting - June 15, 2016

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- 2016 Road Improvement Project - Contracts with Liberoni, Inc. and Youngblood Paving have been executed for the hot mix and cold mix paving projects. Liberoni began milling operations on May 16, 2016 and completed paving and backfilling operations on June 10, 2016. Youngblood Paving is scheduled to begin work on Clendenning Road during the week of July 18, 2016.
- Curtisville Plan No. 1 Storm Sewer Project - Contracts for this project have been executed and Nacaratti Contracting began work on this project on March 1, 2016. Work is complete on this project.

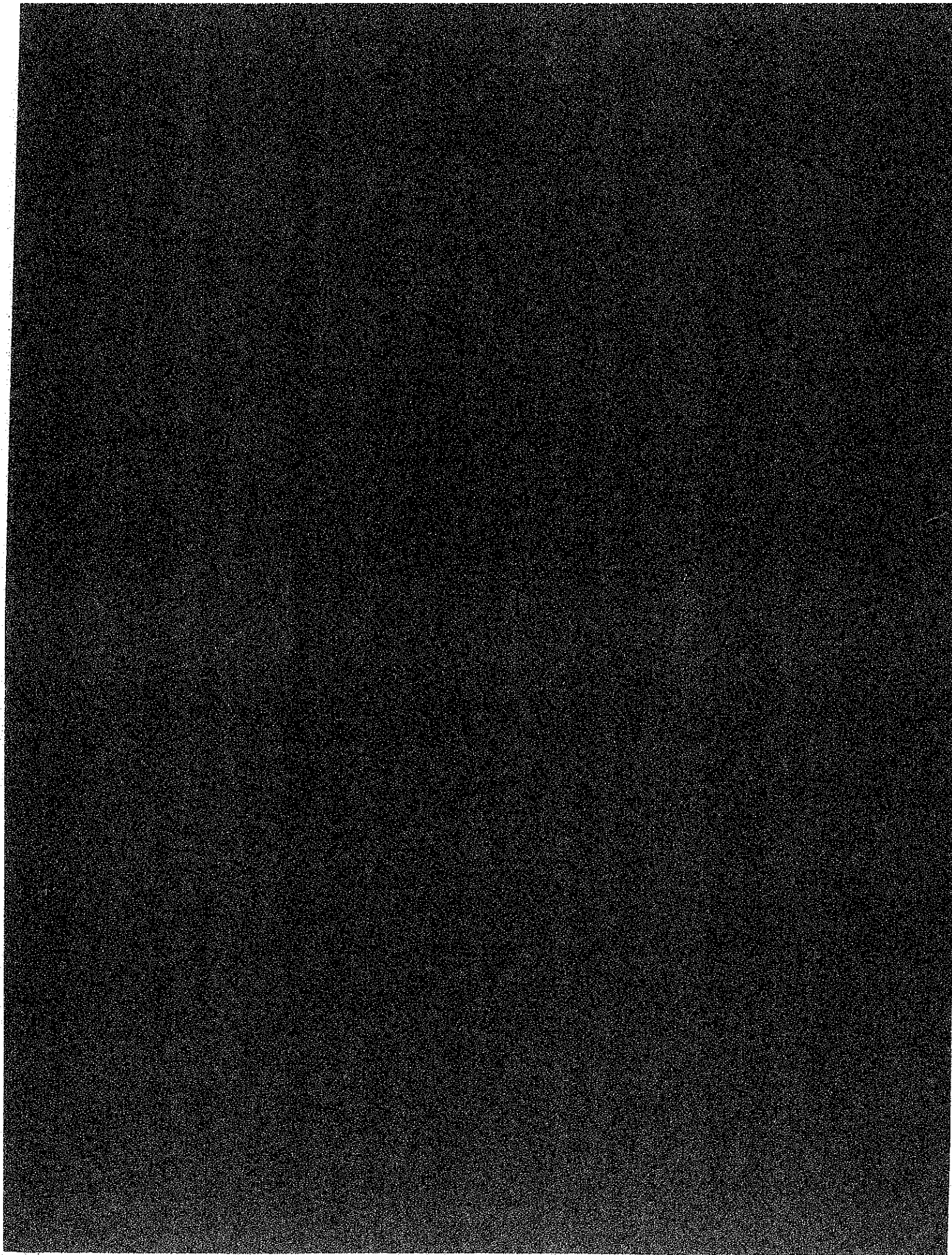
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



ORDINANCE NO. 409

ACCEPTANCE OF WHISPERING PINES DRIVE

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: WHISPERING PINES DRIVE; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT ORDINANCE NO. 409 ACCEPTING WHISPERING PINES DRIVE AND ADVERTISE IN ACCORDANCE WITH THE LAW.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

OFFICIAL

**WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania**

ORDINANCE NO. 409

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE FOLLOWING STREET IN THE WHISPERING PINES PLAN: WHISPERING PINES DRIVE; AND AMENDING ORDINANCE NO. 351 TO INCLUDE THE SAME.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Supervisors of West Deer Township, regularly assembled, and IT IS HEREBY ORDAINED AND ENACTED by the authority of the same, that:

WHEREAS, Glasso Development Company, LP is the owner of a certain tract of land situated in West Deer Township, Allegheny County, Pennsylvania, which has been subdivided into the Whispering Pines subdivision, with frontage along a certain public right-of-way known as McIntyre Road; and

WHEREAS, Glasso Development Company, LP desires to dedicate to West Deer Township for public use and enjoyment one certain right-of-way within the Whispering Pines subdivision plan: Whispering Pines Drive; and

WHEREAS, West Deer Township, upon recommendation of the Township Engineer and administration, feels that accepting and recording the Deeds of Dedication for the aforementioned right-of-way improves the Township's infrastructure, public access, and public safety; and

WHEREAS, West Deer Township maintains Ordinance No. 351, which lists all dedicated public rights-of-way/Township roads.

NOW, THEREFORE, West Deer Township does hereby ordain that the Board of Supervisors accepts the Deed of Dedication for Whispering Pines Drive within the Whispering Pines subdivision plan to have and to hold as a public road/right-of-way, together with the storm sewer system constructed thereunder (if any), and with the same effect as if said roadway had been opened by a Decree of the Court of Common Pleas in and for the County of Allegheny after proceedings duly held for that purpose under and in compliance with the laws of the Commonwealth of Pennsylvania, and hereby amends Ordinance No. 351 to include the same.

DULY ORDAINED AND ENACTED this ____ day of _____ 2016.

ATTEST:

WEST DEER TOWNSHIP

Township Manager

Chairman of the Board of Supervisors

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on __, _____, 2016 and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Jeffrey D. Fleming, Chairman

Richard W. DiSanti, Jr., Vice Chairman

Rick W. Florentine

Leonard Guerre

Shirley Hollibaugh

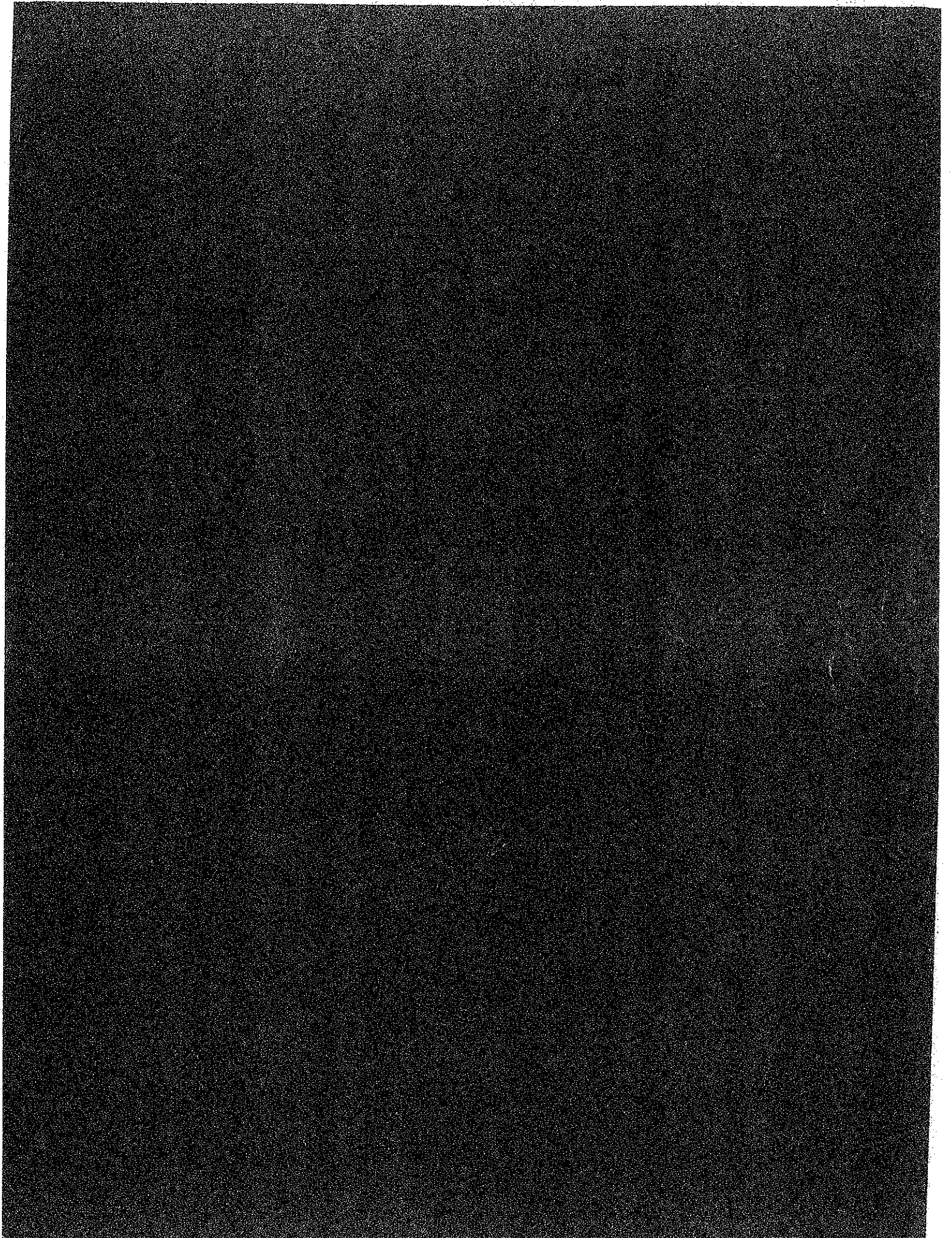
Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this ____ day of _____ 2016.

[SEAL]

By: _____
Daniel Mator
Township Manager



**AUTHORIZE ADVERTISEMENT: BIDS FOR SOLID WASTE /
RECYCLING CONTRACT**

THE CONTRACT BETWEEN WEST DEER TOWNSHIP AND MORROW
REFUSE WILL EXPIRE ON DECEMBER 31, 2016.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF SEALED BIDS FOR
THE GARBAGE/RECYCLING CONTRACT. BIDS WILL BE RECEIVED
BY AND OPENED ON FRIDAY, SEPTEMBER 2, 2016 AT 3:00 P.M.

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. FLEMING	___	___	___	___

14

WEST DEER NIGHTMARE/HAUNTED HOUSE 2016

SHAWN MAUDHUIT IS ONCE AGAIN REQUESTING THE USE OF THE BAIRDFORD PARK PAVILION FOR THE WEST DEER NIGHTMARE/HAUNTED HOUSE IN 2016.

MR. MAUDHUIT.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE MR. MAUDHUIT'S USE OF THE BAIRDFORD PARK PAVILION FOR THE WEST DEER NIGHTMARE/HAUNTED HOUSE IN SEPTEMBER AND OCTOBER OF 2016, CONTINGENT UPON HIS PROVIDING A SATISFACTORY AGREEMENT AND INSURANCE CERTIFICATES TO THE SOLICITOR AND TOWNSHIP MANAGER.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. FLEMING	___	___	___	___

15

The West Deer Nightmare Haunted House 2016

Thank you very much for supporting this event. The 2015 season brought 1,500 customers to Bairdford Park. I am requesting to use the Bairdford Park pavilion again in 2016.

- Hauling and construction of the haunted house will start Monday August 29th, 2016. The haunted house consists of over 200 walls and 300 2x4 and 2x3 studs to support the structure.
- The West Deer Nightmare will open Saturday October 1st and run until Sunday October 30th. The event will be open every Friday and Saturday in October from 7pm - 11pm, and select Sundays 7pm - 10pm.
- For the 2016 season there will be a new maze design on the volleyball court to make the attraction longer.
- Tear down of the haunted house will begin Tuesday November 1st and be completed by Wednesday November 16th.
- The West Deer Nightmare is fully insured for \$2,000,000. A copy of the 2015 insurance policy has been included..
- Last year we teamed up with an organization called "Don't Be A Monster" (www.dontbeamonster.org) that conducts assemblies for bullying prevention and awareness for grades 4th through 10th. We plan to partner with them again for the 2016 season. We also offer free admission to all active military personnel.

Thank You for your consideration,
Shawn Maudhuit



DONAT INSURANCE SERVICES, LLC

7081 Hwy 58, New Lisbon, WI 53950

Phone: 608-847-2604 Ken@DonatInsurance.com

West Deer Nightmare

Event Location -

3710 Saxonburg Blvd.
Pittsburgh, PA 15238

Policy Information -

Commercial General Liability Coverage
Coverage Term: 09/01/2015 – 11/15/2015

*Licensed Carrier in state of Pennsylvania

*A.M. Best Rating – “A+”

Kenneth D. Donat – Agent

*Licensed in state of Pennsylvania

Coverage

Limits

General Liability Coverage

Aggregate Limit	\$2,000,000
Products & Completed Operations	\$2,000,000
Personal/Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Damages to Premises Rented to You	\$ 100,000

*\$1,000 Deductibles on this General Liability policy

Total Due -

\$ 790.00

NIKE SITE EARTHWORK

IN PREPARATION OF CONSTRUCTING A NEW AND EXPANDED PARKING LOT FOR THE ATHLETIC FIELDS AT THE NIKE SITE PARK, IT IS NECESSARY TO GRADE CERTAIN AREAS WITH COMPACTED FILL. THIS PRELIMINARY STEP IS ESSENTIAL TO THE OVERALL PROJECT AND THE FILL WILL BE OBTAINED ON SITE.

THIS PROJECT IS ESTIMATED TO COST \$75,000.00 AND IS EXPECTED TO BE PAID OUT OF THE TOWNSHIP'S EXISTING GEDF GRANT BALANCE.

THE WORK WOULD OCCUR THIS AUTUMN.

MR. SHOUP.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF SEALED BIDS FOR THE NIKE SITE EARTHWORK CONTRACT. BIDS WILL BE RECEIVED BY AND OPENED ON WEDNESDAY, AUGUST 10, 2016 AT 3:00 P.M.

	MOTION	SECOND	AYES	NAYES
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MR. FLEMING	___	___	___	___

16

NIKE SITE HANDICAP/WALKING TRAIL

THE TOWNSHIP OBTAINED A CDBG GRANT TO PARTIALLY FUND AN ASPHALT HANDICAPPED/WALKING TRAIL IN THE NIKE SITE PARK. IT IS PROPOSED THAT PHASE I OF THE TRAIL BE BUILT THIS FALL.

THE TRAIL WILL ENCIRCLE ONE OF THE SOCCER FIELDS ALLOWING HANDICAPPED ACCESSIBILITY TO THE BLEACHER AREA AND WILL CONNECT TO THE NEW PARKING LOT AND A FUTURE PAVILION.

THE BULK OF THE FUNDING FOR THE TRAIL IS ESTIMATED TO COST \$34,000.00 AND WILL BE PROVIDED BY THE \$25,000.00 CDBG GRANT. ANYTHING OVER THE GRANT WILL BE PAID OUT OF A BUDGETED ALLOCATION IN THE GENERAL FUND.

MR. SHOUP.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF SEALED BIDS FOR THE NIKE SITE HANDICAPPED/WALKING TRAIL CONTRACT. BIDS WILL BE RECEIVED BY AND OPENED ON WEDNESDAY, AUGUST 10, 2016 AT 3:00 P.M.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. FLEMING	___	___	___	___

17

2017 ROAD PROGRAM (PRELIMINARY)

THE 2017 CANDIDATE ROADS ARE:

LICK ROAD
TRUMP ROAD
CHRISTONIA ROAD
BENJAMIN STREET
DEERTON STREET
KAUFMAN (Logan to Monier)
MCCLURE ROAD
MCCLURE ROAD SPUR (East Union to Cherry Lane)
CHERRY LANE
REAGHARD DRIVE
MAGILL ROAD
IDEAL AVENUE
RIDGE DRIVE
PARK DRIVE
OVERLOOK PLACE

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE TOWNSHIP ENGINEER TO COMPLETE THE ENGINEERING FOR THE POTENTIAL ROADS LISTED AS PART OF THE 2017 ROAD PROGRAM, AND TO NOTIFY ALL UTILITY COMPANIES OF THE SAME.

	MOTION	SECOND	AYES	NAYES
--	--------	--------	------	-------

MRS. ROMIG	___	___	___	___
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLEMING	___	___	___	___

AUTHORIZE ADVERTISEMENT: POLICY & PROCEDURES MANUAL

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER HAS BEEN DRAFTED TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND PROCEDURES BY THE CHIEF OF POLICE AND TOWNSHIP ADMINISTRATION AND PROVIDING FOR SEVERABILITY.

A COPY OF ORDINANCE NO. 410 IS ATTACHED.

THE BOARD WILL CONSIDER ADOPTION OF ORDINANCE NO. 410 AT THEIR AUGUST 17, 2016 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 410 TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

OFFICIAL
WEST DEER TOWNSHIP
County of Allegheny
Commonwealth of Pennsylvania

ORDINANCE NO. 410

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER TO APPROVE AND ADOPT NEW AND REVISED POLICE POLICIES AND PROCEDURES AND TO AUTHORIZE THE IMPLEMENTATION AND ENFORCEMENT OF SAID POLICIES AND PROCEDURES BY THE CHIEF OF POLICE AND TOWNSHIP ADMINISTRATION AND PROVIDING FOR SEVERABILITY.

Be it enacted and ordained by the Board of Supervisors of the Township of West Deer, County of Allegheny, Commonwealth of Pennsylvania, and it is enacted and ordained as follows:

ARTICLE I
Approval and Adoption of New and Revised Police Policies and Procedures

§ 1-1. Approval and Adoption of New Police Policies.

In accordance with the authority granted pursuant to §5-8 of the Township of West Deer Code, the Township's Board of Supervisors does hereby approve and adopt the following new policies to be included and incorporated into the West Deer Police Department's Manual Policy Standard Operating Procedures and Rules and Regulations, designated as follows by title and number:

- #77 High Visibility Safety Apparel
- #78 Police Action Being Observed, Photographed or Videorecorded
- #79 Advanced Taser
- #80 Social Media
- #81 Excited Delirium
- #83 Critical Incident Response
- #84 Nasal Naloxone

§ 1-2. Approval and Adoption of Revised Police Policies.

In accordance with the authority granted pursuant to §5-8 of the Township of West Deer Code, the Township's Board of Supervisors does hereby approve and adopt the

following revised policies to be included and incorporated into the West Deer Police Department's Manual Policy Standard Operating Procedures and Rules and Regulations, designated as follows by title and number and bearing a revision date of July, 2016:

#53 Promotional Procedures

#74 Use of Force

The revised Policies identified above shall replace the previously-adopted versions.

§ 1-3. Authorization of Chief of Police and Administration to Implement Policies.

The Township's Board of Supervisors authorizes the Chief of Police and Township Administration to take any action necessary to implement and enforce the Policies adopted and approved herein.

§ 1-4. Severability.

The provisions of this Ordinance and of the Policies approved and adopted hereby are severable, and if any clause, sentence, subsection, section, article, chapter or part thereof or any individual Policy or part thereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation and application to the clause, sentence, subsection, section, article, chapter or part thereof rendered illegal, invalid or unconstitutional. It is hereby declared to be the intent of the Board of Supervisors that this Ordinance and the Policies would have been approved and adopted if such illegal, invalid or unconstitutional clause, sentence, subsection, section, article, chapter or part thereof had not been included therein.

§ 1-5. Effective date.

All provisions of this Ordinance and of the Policies approved herein shall be in force and effect on and after 17 August, 2016.

ORDAINED AND ENACTED this 17th day of August 2016.

ATTEST:

WEST DEER TOWNSHIP

Township Manager

Chairman of the Board of Supervisors

Approved as to Form: _____
Township Solicitor

CERTIFICATE

I, the undersigned, hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted at a meeting of the Board of Supervisors of West Deer Township on 17 August 2016, and that at such meeting a quorum was present and acting throughout, after due notice to the members of the Board of Supervisors of West Deer Township and to the public and such meeting was at all times open to the public; that the Ordinance was duly recorded in the West Deer Township Minutes Book and that a summary thereof was published as required by law in a newspaper of general circulation in the Township. I further certify that the Township met the advance requirements of Act No. 1998-93 by advertising the date of the meeting and posting a notice of the meeting at the public meeting place of the Board of Supervisors; that the total number of members of the Board of Supervisors is seven; and the vote upon the Ordinance was called and duly recorded upon the minutes and that the members voted in the following manner:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
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Jeffrey D. Fleming, Chairman

Richard W. DiSanti, Jr., Vice Chair

Rick W. Florentine

Leonard Guerre

Shirley A. Hollibaugh

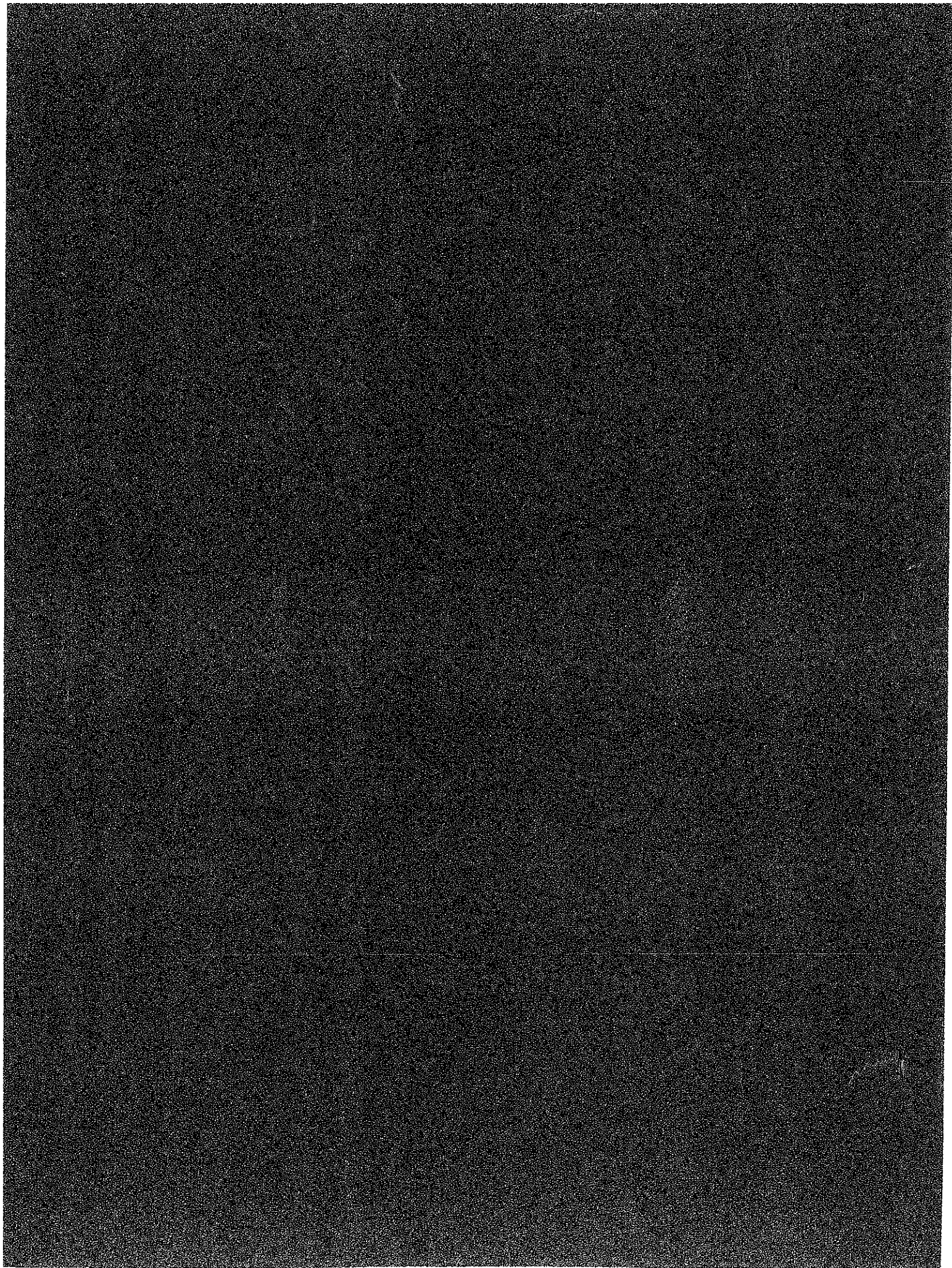
Joyce A. Romig

Gerry Vaerewyck

WITNESS my hand and the seal of the Township on this 17th day of August 2016.

[SEAL]

By: _____
Daniel Mator
Township Manager



AIRPORT/FAY BUFFER REPORT

MR. HAPPEL.....

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PUBLIC WORKS 2007 MOWER

THE PUBLIC WORKS DEPARTMENT HAS A 2007 SCAG TURF TIGER MOWER FOR SALE. AS MR. MATOR STATED LAST MONTH, THE MOWER CEASED TO OPERATE, AND A REPAIR ESTIMATE STATED IT WOULD COST THE TOWNSHIP \$3,727.50 TO REPLACE THE ENGINE (SEE ATTACHED).

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF THE 2007 SCAG TURF TIGER MOWER, IN AS IS CONDITION.

	MOTION	SECOND	AYES	NAYES
MR. FLORENTINE	___	___	___	___
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___

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Jeff Florentine
West Deer Township
109 East Union Road
Cheswick, PA 15024

Date 13 Jun 16
Quote # 123392
Account No. 231822

DEAR Jeff,

We are pleased to quote on the following service work
for a 72" Cutter Deck f/Turf Tiger, s/n 8610508

Qty	Part No.	Description	Unit Price	Extended
8.0	LABOR	LABOR (BILLED IN 1/10 HOUR)	M4 85.00	680.00
1	FD791D-NS01S	ENGINE, COMPLETE COMPLETE ENGINE REPLACEMENT RECOMMENDATION VS ENGINE REBUILD COMPRESSION WAS TESTED ON ENGINE #1 CYLINDER TESTED 50 PSI SHOULD BE MIN 115 PSI INDICATES WORN BEYOND USEFUL LIFE RECOMMEND REPLACEMENT #2 CYLINDER TESTED 0 PSI INDICATES POSSIBLE BROKEN ROD, OR BENT/BROKEN VALVE RECOMEND REPLACEMENT WE RECOMMEND COMPLETE ENGINE REPLACEMENT VS ENGINE REBUILD FOR THE FOLLOWING REASONS REBUILD WOULD BE HIGHER OVERALL COST DUE TO LABOR AND WOULD BE A 90 DAY WARRANTY ON PARTS ONLY COMPLETE REBUILD WOULD BE LOWER COST OVERALL AND INCLUDE A 3 YEAR WARRANTY FROM KAWASAKI	EA 3047.50	3,047.50

Product Amt 3,727.50

Terms: NET 30 DAYS

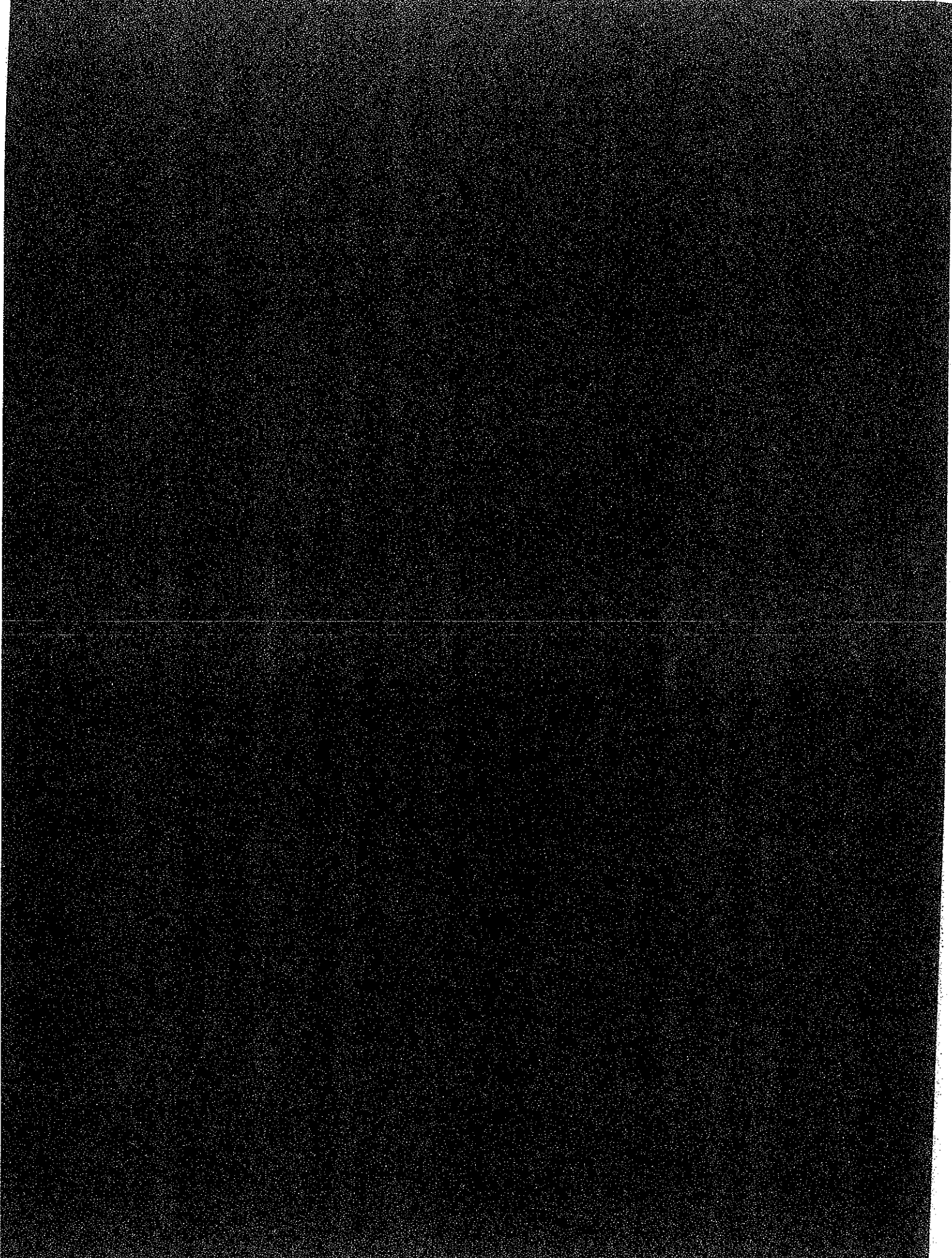
Ship Via: OUR TRUCK

Sincerely,
KRIGGER & COMPANY, INC.

Kevin McCune

Enclosure

Quoted prices are valid for 30 days ** after date of quotation.



SOCIAL MEDIA COMMITTEE

IN AN EMAIL TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS, MR. VAEREWYCK ASKED THE FOLLOWING BE ADDED TO THE AGENDA:

“Social media committee to watch and respond to comments about West Deer on social media. There has been significant comments and videos posted and we do not have any response to them. Virtually every company and government body has a social media group to monitor and respond to preserve their image.”

MR. VAEREWYCK...

22

NEW WATERLINES

IN AN EMAIL TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS, MR. VAEREWYCK ASKED THE FOLLOWING BE ADDED TO THE AGENDA:

“Water lines- It does not appear we have done a waterline project since the 910 lines, yet the township has grown substantially. There are areas like Hemphill road where numerous residents run their own lines for hundreds of feet along the road. This lack of city water impacts both the health and safety of the residents. We need a committee to evaluate areas of the township in need of water service and start the engineering and search for funding.”

MR. VAEREWYCK...

ECONOMIC DEVELOPMENT COMMITTEE

IN AN EMAIL TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS, MR. VAEREWYCK ASKED THE FOLLOWING BE ADDED TO THE AGENDA:

"Economic development- We eliminated the economic development committee, then the representative which has left us not doing anything to help areas like Russelton or the township as a whole. We still have a pipe in Russelton which is a timebomb and will flood the town again. There was an economic development committee that was very active in the 70's and 80's, promoted businesses and helped sponsor a guide/ phone book to West Deer. Businesses continue to struggle in our community and we should actively do something to help them.

MR. VAEREWYCK...

COMMITTEE REPORTS

Engineering & Public Works Committee

Chairman – Mr. Florentine

Financial, Legal & Human Resources Committee

Chairman – Dr. DiSanti

EMS Oversight Committee

Chairman – Mr. Vaerewyck

COG Report

Mr. Vaerewyck

OLD BUSINESS

NEW BUSINESS

SET AGENDA / Regular Business Meeting

August 17, 2016

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Utilities and Payroll
 - D. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Set Public Hearing: Dillner Agricultural Security Area
14. Authorize Advertisement: Acceptance of Streets/Links at Deer Run
15. Nike Site Earthwork Contract
16. Nike Site Handicapped Ramps/Walking Trail Contract
17. Ordinance No. 410: Police Policies and Procedures
18. Authorize Advertisement: Administrative Policy and Procedures
19. Public Works Mower Sale
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda/August 17, 2016
24. Comments from the Public
25. Adjournment

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
MR. GUERRE	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
DR. DISANTI	___	___	___	___
MR. FLORENTINE	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. FLEMING	___	___	___	___