



Planning / Zoning

TOWNSHIP OF WASHINGTON / GLOUCESTER COUNTY

MUNICIPAL BUILDING, P.O. BOX 1106, TURNERSVILLE NJ 08012

856-589-0520 ext. 2233 or 2228

Welcome to the Washington Township Permit Process. Our goal is to make your experience as simple and efficient as possible. You can help us by ensuring that your application is correct and complete. Please clearly print or type all necessary information on the application and submit all required documentation. The documentation required is outlined below. Check the "Point of Contact" box for who this department should contact with any questions or concerns about the proposed work or application.

Zoning Permit Checklist – Items to be submitted, Residential Applications

The following documentation must be included with your Zoning Permit Application:

- Zoning Permit Application (See attached application) – **ORIGINAL WET (INK) SIGNATURES REQUIRED**
- **One (1) original Sealed Survey with current homeowners' name – Proposed work and setbacks must be shown on survey. Survey MUST include all conditions and proposed improvements on property, with dimensions. Survey should accurately depict current site conditions.**
- All Solar applications shall comply with Chapter 285 Article XLI
- Letter of approval from Home Owners Association, if applicable
- Email where Zoning Permit is to be sent after review
- Application Fee, check made payable to "Washington Township"

Submission of Application

Please check with the Construction Department to determine if your project requires additional approvals. Each department has their own policies for accepting applications. For most residential applications, zoning needs to be obtained before the Construction Department will accept the application for the project.

Review of Application

Upon receipt of a complete Zoning Permit Application, the Zoning Officer shall have ten (10) business days to review and act upon said application. A Zoning Permit will be issued to the applicant **via email** upon completion of review. (Please check spam folder if not received)

Residential

- ___ Addition (incl. Sunroom, porch enclosure, covered deck/patio) \$150
- ___ Deck \$100 ___ Driveway \$50 ___ Dwelling (SFD) \$250 ___ Fence \$50
- ___ Garage \$100 ___ Generator \$50 ___ Mobile Home Replacement \$100 ___ Other \$50
- ___ Patio/Pavers/Slab \$50 ___ Pool, Above Ground & Hot Tub \$50 ___ Pool, In ground \$100
- ___ Retaining Wall \$50 ___ Roof over patio/deck \$150
- ___ Shed / gazebo / pergola Up to 200 sq. ft. \$50 ___ Shed / gazebo / pergola Over 200 sq. ft. \$100
- ___ Solar Panels \$100
- ___ Amended Application ½ (half) of original permit fee (must be received within 30 days from original submission)



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ZONING PERMIT APPLICATION - RESIDENTIAL

Date _____ Fee _____ Check# _____ Cash _____

Point of Contact Point of Contact

Table with 2 columns: Property Owner Name, Contractor/Business Owner, Address, City, State, Zip Code, Phone, Email

Work Site Address: _____ Block: _____ Lot: _____ Zone: _____

Do you have an association that requires exterior approval? _____ No _____ Yes, approval must be attached

Was Planning or Zoning Board approval required for this application? _____ No _____ Yes, Resolution # _____

Grid of checkboxes for Dwelling, Deck, Addition, Driveway, Fence, Garage, Retaining Wall, Patio, Shed, Inground Pool, Hot Tub, Above Ground Pool, Roof over patio/deck, Other, Mobile Home Replacement, Solar Panels, Generator, Amended Application

Description of work and use:

By signing this application, you are certifying that the above stated information is accurate and the survey (if applicable) submitted with this application is a true representative of the property with the exception of any work proposed by this application. The Zoning Officer reserves the right to inspect all improvements to verify compliance with the authorized zoning permit.

Property Owner Signature Required: _____ Date: _____

AND

Contractor Signature: _____ Date: _____