

Township of Washington Code of Conduct Committee

BYLAWS

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- I. General
 - A. The Code of Conduct Committee shall be comprised of a duly elected member from each of Youth Sport Advisory Boards (All Star Cheerleading, Baseball, Basketball, Football, Football Cheerleading, Soccer, Softball and Wrestling).
 - B. The committee shall appoint a Chairman, Secretary, and other officers deemed necessary in January of every year.
 - C. The committee shall meet in January of every year and as often as necessary to conduct business.
 - D. The committee shall notify the Township Clerk in writing in January of every year the name, address and phone number of its duly elected members.
 - E. The committee shall notify the Township Clerk in writing of any change to the duly elected members.
 - F. The Code of Conduct Committee is responsible for ensuring the Youth Sports Code of Conduct Ordinance is adhered to by each Youth Sports Advisory Board.
 - G. The Code of Conduct Committee is responsible for hearing appeals of suspensions imposed by each Youth Sports Advisory Board for Code of Conduct violations.
 - H. Each Code of Conduct Committee member shall provide the committee a list of individuals suspended during the year at the end of that sport's current season.
- II. Appeals of Code of Conduct Suspensions
 - A. Any individual suspended by a Youth Sports Advisory Board for Code of Conduct violations may appeal his suspension to the Code of Conduct Committee.
 - B. Any person receiving a suspension who wishes to contest same shall appeal to the Township of Washington Code of Conduct Committee within seven (7) calendar days of the mailing of said notice by forwarding a copy of said notice with a written request for appeal specifically setting forth the basis of such persons contest of the notice of violation via personal delivery or certified mail to the Chairperson of the Code of Conduct Committee at 523 Egg Harbor Road, Sewell, NJ 08080.
 - C. Upon receipt of such an appeal, the Code of Conduct Committee shall convene within ten (10) days and provide an opportunity for said person and any interested person to appear and be heard with respect to the occurrence of any violation and the action taken by the youth sports advisory board.

- D. The Code of Conduct Committee shall be authorized to hear testimony under oath, review affidavits and such other information or documentation relevant to the violation, and upon a majority vote of the members of the committee present at such hearing, may sustain, overturn, or modify the youth sports team's notice of violation and the period of banning or other action taken in response to such violation consistent with this ordinance or the youth sports advisory board bylaws or Code of Conduct Ordinance.
- E. All Notices of Violation and banning shall remain in effect until overturned or modified by the Code of Conduct Committee.
- F. In the event any notice of violation is not appealed within seven (7) days of such notice, said notice of violation and the action taken by the youth sports team official including banning from youth sports events shall become final.

III. Appeal Procedures

- A. A majority of the Code of Conduct Committee must be present to conduct an appeal hearing.
- B. The Chairman of the Code of Conduct Committee shall only vote in the case of a tie.
- C. Any Code of Conduct Committee member personally involved in the situation, related to the suspended individual or who for any other reason cannot objectively consider the appeal will not vote on the appeal.
- D. The Code of Conduct Committee member of the sport imposing the suspension shall not vote on the appeal.
- E. The Code of Conduct Committee shall meet in private and hear testimony from:
 - 1. A representative of the Youth Sports Advisory Board who imposed the suspension shall provide a complete explanation of the incident and determination of his/her board.
 - 2. The person appealing their suspension.
 - 3. Witnesses of the incident provided by the Youth Sports Advisory Board or the person appealing the suspension.
 - 4. Umpires and/or referees involved in the incident.
- F. The representative of the Youth Sports Advisory Board that imposed the suspension will be allowed to ask questions of anyone providing testimony.
- G. The Code of Conduct Committee shall review all the information provided and provide a determination of the appeal to the suspended person by telephone and certified mail within five (5) days of the hearing.

IV. Bylaw Review Modification

- A. These bylaws will be reviewed and modified as necessary in January of every year.