



# CHARTER TOWNSHIP of WASHINGTON

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## **ORDINANCE ENFORCEMENT COMPLAINT FORM**

Address of Complaint: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Description of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact & Phone Number: \_\_\_\_\_

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Township Employee



### Ordinance Enforcer Notes:

Date when inspected & notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Office Use Only

Date when first letter was sent to the address of complaint: \_\_\_\_\_

Home owner and address where the letter was sent: \_\_\_\_\_

\_\_\_\_\_

Date when response was received: \_\_\_\_\_

Further action needed: \_\_\_\_\_