

CITY OF VIROQUA
PUBLIC WORKS COMMITTEE

TUESDAY, MARCH 3, 2026

5:00 pm

Roll call - Cyndy Hubbard called the meeting to order at 5:00 pm at City Hall and via Zoom Members present were Cyndy Hubbard, Tanja Birke, Seth McClurg, Todd Kirking, and AJ Bergum. Others present were Nate Torres, Lori Polhamus, Sarah Grainger, and Cheryl Purvis

2. First period for public comment – None
3. Approval of committee minutes from February 17, 2026 – **Motion by Todd Kirking/second by Tanja Birke to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.**
4. Discussion with possible action on salt order for 2026-2027 – We currently have 280 tons in the shed now. The price currently is at \$99.81/ton. **Motion by Todd Kirking/second by Tanja Birke to purchase 200-ton early fill, 200-ton late fill and 80 ton in reserve. Roll call vote all in favor. Motion carried.**
5. Review and approval of pay request #4 – Hanson Farm project – **Motion by Tanja Birke/second by AJ Bergum to approve pay request #4 for \$181,599.79. Roll call vote all in favor. Motion carried.**
6. Discussion with possible action on West South Street Reconstruction – we received LRIP discretionary money that must be spent by July of 2027 which has a cap of \$400,000 with a 40% match. The committee looked at three areas of West South Street. The area by the Park Bowl would be all General Fund around \$800,000, the remaining portion to Parkwood Trail needs water/sewer replacement as well for \$1.5 million and the connection into the future development at the end of South Street should be considered as well since this does not connect currently. There are additional appropriation grants available through Van Orden and Baldwin’s offices that we can apply for. Grainger would look at all the project options and apply for what gets the most financing. **Motion by Tanja Birke/second by Todd Kirking to allow Sarah Grainger to apply for appropriation grant funding for the West South Street projects through Van Orden and Baldwin’s offices. Voice vote all in favor. Motion carried.**
7. Construction project updates – the Hanson Farm project will start up again next week. Xcel Energy will be moving poles on Center Avenue soon as well as lines that cross Main Street. They plan to close Hwy 14 for two minutes but they are working with Chief Niedfeldt to have potential detours in case. There has been progress on the landfill design. The public meeting will be held Tuesday at Council. We will have to decide where we want to locate the blowers.
8. Street & Utility Department updates –Cheryl stated audit went well. She is working on PSC reporting and updating the five-year budget forecast. They will be jetting soon, doing grease trap inspections, meter changeouts, lift station cleaning, plowed & hauled snow, cleaned approaches, fixed signs, cut trees and fixing plow damage. Grainger has been working on submitting grants and the burn site chipping will be starting soon.
9. Second period for public comment – None
10. Adjournment – **Motion by Todd Kirking/second by Tanja Birke to adjourn at 5:46 pm. Voice vote all in favor. Motion carried.**

Minutes respectively submitted by: Lori Polhamus, City Clerk/Treasurer