

**Finance / Personnel Committee Meeting**  
**City Hall, Viroqua, Wisconsin**  
**Tuesday, February 24, 2026**  
**6:15 P.M.**

The meeting of the Finance / Personnel Committee was called to order at 6:15 p.m. by Todd Spaeth at City Hall and via Zoom.

1. **Roll Call**  
Committee members present were Todd Kirking, John Thompson, Tanja Birke, and Todd Spaeth. Emma Hood was excused. Also present were Nate Torres, Lori Polhamus, Sarah Grainger, Rick Niedfeldt, and Roger Call.
2. **First period for public comment** – None
3. **Approval of committee minutes from 02/10/2026** – Motion by John Thompson/second by Todd Kirking to approve the committee minutes from 02/10/2026. Voice vote all in favor. Motion carried.
4. **Payment of bills** – Motion by Tanja Birke/second by Todd Kirking to recommend approval of bills in the amount of \$314,468.48 and additional bills of \$137,511.89. Roll call vote all in favor. Motion carried.
5. **Administrative updates** – Polhamus stated it is audit week, working on election prep and onboarding of our new Admin Assistant. Torres is working on capital projects with the Welcome Center, Fire Station closeout with USDA, pursuing a WEDC grant for the old city hall site of \$50,000 and the Eckhart playground project. There is lots of interest in economic development at the Business Park and Railroad Avenue. The Northpointe daycare has a potential March opening. He is working on the Airport succession planning and he will be gone Wednesday-Friday this week at a conference in Oshkosh.
6. **Second period for public comment** – None
7. **Adjournment** – Motion by Todd Kirking/second by John Thompson to adjourn the meeting at 6:23 p.m. Voice vote all in favor. Motion carried.

Minutes respectively submitted by Lori Polhamus, City Clerk/Treasurer