

**CITY OF VIROQUA  
COUNCIL MINUTES  
MARCH 10, 2026**

**1. Roll call:**

The regular meeting of the Common Council was called to order at 6:30 p.m. on Tuesday, March 10, 2026 by Mayor Justin Running at City Hall and via Zoom # 82541363451 with Alderpersons Seth McClurg, Andrew Bergum, Todd Kirking, Todd Spaeth, Cyndy Hubbard, John Thompson, Tanja Birke, and Steve Willis present. Alderperson Emma Hood was excused. Also present were City Clerk Lori Polhamus, City Administrator Nate Torres, Public Works Director Sarah Grainger, Police Chief Rick Niedfeldt, Park & Rec Director Kale Proksch, Library Director Trina Erickson, Dustin Stalsberg, Carson LaBelle, Roger Call, Deb Miller, and Mike Armstaedt

**2. Approval of the February 24, 2026 Regular Council minutes** – Motion by Alderperson Birke/second by Alderperson Bergum to approve the minutes of the previous meeting. Voice vote all in favor. Motion carried.

**3. Council Announcements** – None

**4. First period for public comment** – Deb Miller asked that the City work with Running Inc regarding their contract with ADRC/Inclusa/IRIS as it is a vital service to the community.

**5. Public hearing on Sands Road closed landfill gas mitigation system and potential USDA Rural Development grant/loan assistance for the project** – the public hearing was opened at 6:35pm. Grainger gave a power point presentation and answered questions regarding the landfill project. She is working on an application for loan funding through USDA. The public hearing was closed at 6:50pm.

**6. Update and possible action on congressionally directed spending program grant applications (Public Works)** – There is appropriations money available to apply for through Van Orden and Baldwin's offices. The two projects that were submitted to Van Orden were the fire engine replacement and a portion of the West South Street project that includes the water/sewer/road portions. The two projects to be submitted to Baldwin's office are the Lift station project and the other portion of the West South Street project. Motion by Alderperson Hubbard/second by Alderperson Kirking to move forward with the grant application approvals for both congressionally directed spending programs. Voice vote all in favor. Motion carried

**7. Review and approval of pay request #4 – Hanson Farm project (Public Works)** – Motion by Alderperson Spaeth/second by Alderperson Bergum to approve pay request #4 for \$181,599.79. Roll call vote all in favor. Motion carried.

**8. Review and approval of pay request #5 – Welcome Center project** – Motion by Alderperson Bergum/second by Alderperson Birke to approve pay request #5 for \$45,721.60. Roll call vote all in favor. Motion carried.

**9. Appointment of Randy Skinner to Tourism Commission for one year term expiring 4/30/2027 replacing Kathryn Ashley-Wright** – Motion by Alderperson Birke/second by Alderperson Kirking to appoint Randy Skinner to Tourism Commission. Voice vote all in favor. Motion carried.

**10. Review and approval of Library Vibrant Spaces grant contract for project furniture** – Motion by Alderperson Willis/second by Alderperson Hubbard to approve the Library Store contract for \$24,263.87. Roll call vote all in favor. Motion carried.

**11. Discussion with possible action on purchase of field drag for Park & Rec (Park & Rec)** – Kale reviewed the needs and funding is available from previous borrowing. The Legion stated they couldn't help with this purchase but may consider helping with attachment purchases later. Motion by Alderperson McClurg/second by Alderperson Spaeth to purchase the Sandpro field drag for \$29,399.81. Roll call vote all in favor. Motion carried.

**12. Discussion with possible action on purchase of UTV for Park & Rec (Park & Rec)** – this would be used for watering flowers on Main Street as well as other needs. It is a diesel with the longer box with hydraulic lift, enclosed cab with heat and can have a plow added. Funds are also available from previous borrowing. Motion by Alderperson Hubbard/second by Alderperson Kirking to purchase the Kubota UTV for \$28,977.48. Roll call vote all in favor. Motion carried.

**13. Payment of Bills (Finance)**- Motion by Alderperson Hubbard/second by Alderperson Kirking to approve the payment of bills on report date 03/05/2026 in the amount of \$453,568.78 and additional bills on report date 03/10/2026 for \$66,312.70. Roll call vote all in favor. Motion carried.

**14. Possible closed session per Wis. Stats 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session – Fire Contract with Towns (Public Safety)** – Motion by Alderperson Hubbard/second by Alderperson Bergum to enter closed session at 7:48pm. Roll call vote all in favor. Motion carried.

**15. Reconvene in open session with possible action on items discussed during closed session** – Motion by Alderperson McClurg/second by Alderperson Willis to reconvene in open session at 8:11pm. Roll call vote all in favor. Motion carried. Motion by Alderperson Hubbard/second by Alderperson Thompson to approve the Fire Intergovernmental agreement contingent on city attorney review. Voice vote all in favor. Motion carried.

**16. Second Period for Public Comment** – None

**17. Adjournment** - Motion made by Alderperson Kirking/second by Alderperson Willis to adjourn the meeting at 8:12 p.m. Voice vote all in favor. Motion carried.

Minutes respectfully submitted by: Lori Polhamus, City Clerk