

**THE VILLAGE OF OAK LAWN**  
9446 South Raymond Avenue  
Oak Lawn, Illinois 60453

Freedom of Information Act  
2023 Municipal Sunshine Law Posting Requirements

**“OUR MISSION”**

To enhance the Village quality of life through the delivery of public services that preserves the health, safety and welfare of our residents, businesses and visitors.

The Village of Oak Lawn is committed to achieving excellence and will deliver our services reliably, efficiently and in a fiscally responsible manner.

Village of Oak Lawn Operating Budget \$73,198,384.00

**OPERATING MUNICIPAL BUILDINGS**

<b>LOCATION</b>	<b>ADDRESS</b>
MUNICIPAL CENTER/VILLAGE HALL	9446 S. RAYMOND AVE.
FIRE STATION #1	4401 W. 103RD ST.
FIRE STATION #2	6451 W. 93RD PL.
FIRE STATION #3	9446 S. RAYMOND AVE.
PUBLIC WORKS EQUIPMENT MAINTENANCE	5550 W. 98TH ST.
PUBLIC WORKS WATER DIVISION /GARAGE	9100 S. KILBOURN AVE.
PUBLIC WORKS STREET/SEWER	5532 W. 98TH ST.
SENIOR CENTER	5220 W. 105TH ST.

**VILLAGE OF OAK LAWN EMPLOYEES**

328 Full-Time  
12 Part-Time  
08 Elected

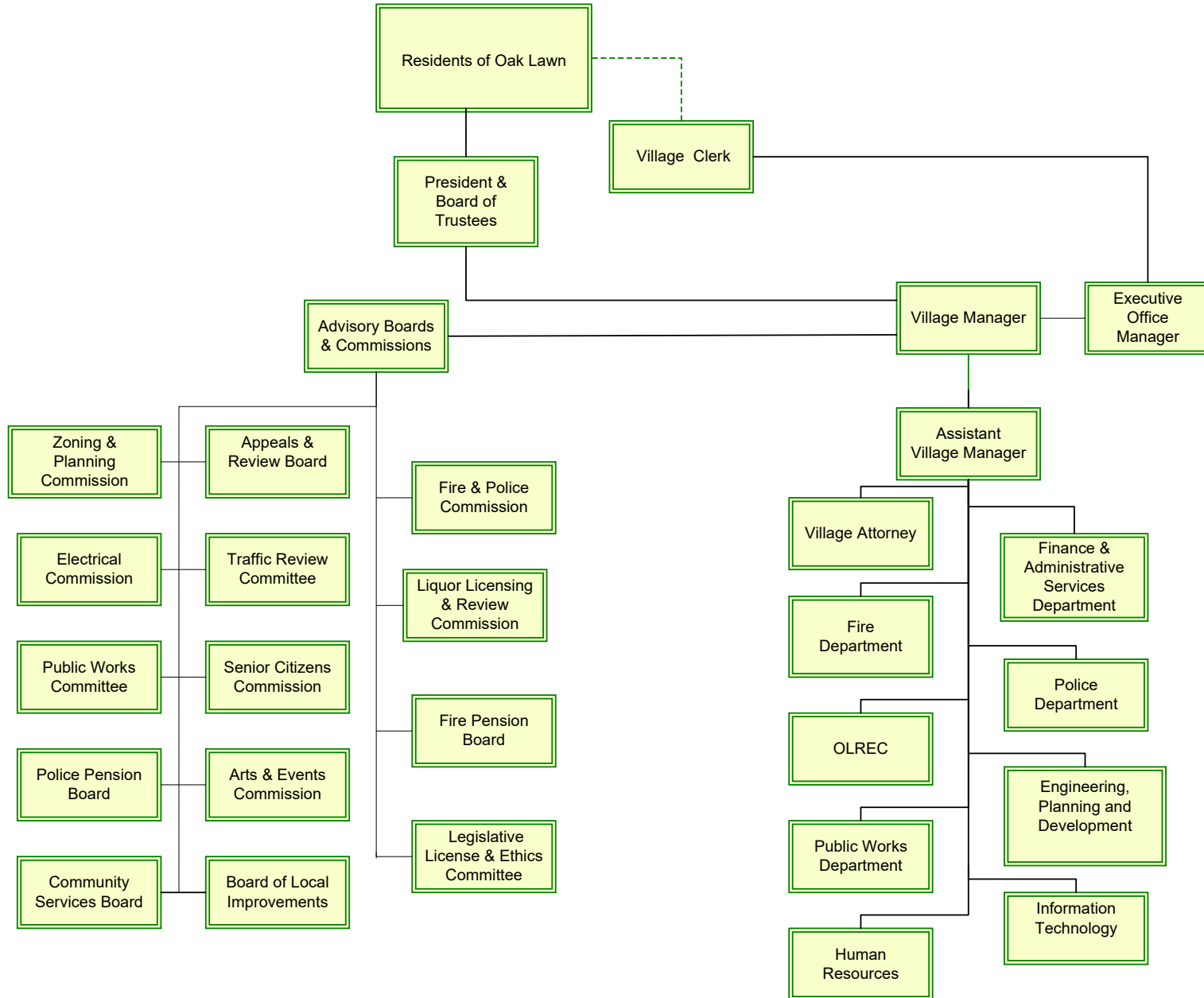
**VILLAGE OF OAK LAWN ELECTED OFFICIALS**

Village President - Terry Vorderer  
Village Clerk - Claire Henning

Trustee Tim Desmond - District 1  
Trustee Alex G. Olejniczak - District 2  
Trustee Paul A. Mallo - District 3

Trustee James Pembroke - District 4  
Trustee William R. Stalker - District 5  
Trustee Ralph Soch – District 6

# VILLAGE OF OAK LAWN



## **VILLAGE OF OAK LAWN BOARDS AND COMMISSIONS**

### **APPEALS & REVIEW BOARD**

Greg Lis	Pat Pulver
Matt Dillon	Kai Grant
Bill Fitzgerald	David McCarthy (Mayor at Large)
Mike Vopinak	

### **ARTS & EVENTS COMMISSION**

Jamie Butler	Joanne Pripusich
Cheryl Daly	John Rolence, Jr
Gincy Hartin	Annie Rumchaks
Tony Krokos	Mike Sutko
Frank Kupres	Steve Sutko
April Laurencell	Andrea Zumhagen
Karrie Mallo	Viva Wayer (Mayor at Large)

### **FIRE & POLICE COMMISSION**

Bob Cook	Al Moyziz
Bob Crosby	John Rolence
Bill Egan	Jim Baker (Mayor at Large)
Tom Henehan	

### **FIRE PENSION BOARD**

Jerry Dillon	Chris Trybula
Scott McGrail	Andrew Walsh
Joe Skibinski	

### **POLICE PENSION BOARD**

Brian Hanigan	Scott Sucharzewski
John Harrison	Dan Vittorio
Joe Skibinski	

### **LIQUOR LICENSING & REVIEW COMMISSION**

Cheryl Daly	Terry O'Reilly
Tom DeMatteo	Jim Oskielunas
Jan Goetz	Larry Daly (Mayor at Large)
Jack Hopkins	

### **TRAFFIC SAFETY COMMISSION**

Drew Butler	Carrie O'Keefe
John Cody	Ted Sochacki
Norm Lupescu	Andy Skoundrianos (Mayor at Large)
Ken Nork	

### **ZONING & PLANNING COMMISSION**

Steve Adamsheck	Bill Lundy
Dave Bennett	Mike Moriarty
Tom Duhig	Rich Piazza
Dan Greene	

**METHODS BY WHICH THE PUBLIC MAY REQUEST INFORMATION AND PUBLIC RECORDS**

The public may request information and public records with a written request to the public body in person, by mail, by fax, or by any other delivery method that is available to the public body.

**FOIA OFFICERS  
(Freedom of Information Act)**

Michelle Niemeyer	mniemeyer@oaklawn-il.gov	708-499-7803
Claire Henning	chenning@oaklawn-il.gov	708-499-7738

**FEES FOR RECORDS UNDER FOIA**

Maps or plats	\$0.25	Per square foot
Police accident Reports	\$5.00	Per report
Police accident reconstruction reports	\$20.00	Per report
Ambulance reports	\$5.00	Per report
Photos	\$5.00	Per report
Fingerprinting up to 4 cards same affiliation	\$1.50	Per photo (regular)
Videotape/CD/DVD Reproduction	Actual cost of tape, CD, or DVD	Per incident
Voice log transcription to cassette tape or CD	Actual cost of tape or CD	Per incident
Duplication of other village records	\$0.15	After 50 pages
Certification of records	\$1.00	Per certification
Bound zoning ordinance	\$0.25	Per page
Zoning map	\$10.00	Per map
Bound subdivision/development ordinance	\$0.25	Per page
Bound sign ordinance	\$0.25	Per page
Bound comprehensive plan	\$0.25	Per page
Bound rules/regulations of the board of fire/police commissioners	\$0.25	Per page
Request exceeding 8 hours of collecting data	\$10.00	After 8 hours

VILLAGE OF OAK LAWN  
CATEGORIES OF RECORDS  
UNDER FOIA PURSUANT TO 5 ILCS 140/5  
INDEX OF RECORDS

**FINANCE DEPARTMENT**

- Agreements and Contracts
- Accounts Receivable
- Agreements & Contracts with Various Agencies
- Annual Budget
- Annual Financial Report
- Audit Reports
- Correspondence (Alphabetically)
- Employee Benefits
- Employee Files
- General Administration Files
- Miscellaneous Administrative Files
- Monthly Financial Statements
- Tax Levy Ordinances
- Utility Billing Records
- Utility Rate Schedules

**VILLAGE MANAGER/ VILLAGE CLERK'S OFFICE**

- Agreements & Contracts
- Board of Local Improvements
- Budget Files
- Business Licenses
- Comprehensive Plan
- Correspondence Files
- Board Executive Session Audio Tapes
- Board Meeting Agendas and Minutes \*#
- Employment Applications
- Employee Personnel Files, Active & Retirees
- Employment/Hiring Procedures
- Job Classifications Job Descriptions
- FOIA Requests & Denials
- Liquor Licenses
- Liquor License Application \*#
- Lists of Boards & Commissions
- Oaths of Office
- Ordinances & Resolutions #
- Permits
- Permit Applications \*#
- Personnel Rules & Regulations
- Proclamations
- Requests for Proposals #
- Village Seal
- Village Code Books/Sections \*
- Minutes and Agendas \*#
- Village History Files & Books
- Village Information Director \*#
- Village Block Diagram of Functional Subdivisions \*#

**FIRE DEPARTMENT**

- Contracts
- Subpoenas
- Correspondence
- Forms
- Resolutions
- Training Materials
- Budget
- Fire & Ambulance Reports
- Incident Reports

\* Records are available electronically

# Records are available immediately pursuant to 5 ILCS 140/3.5

**POLICE DEPARTMENT**

- Administrative Correspondence Files
- Arrest Case Reports/Case Files
- Arrest Log Sheets
- Case Photos Orders
- Incident Reports
- Parking Tickets
- Traffic Tickets

**PUBLIC WORKS DEPARTMENT**

- Case Files
- Membership List
- Minutes and Agendas
- Storm Sewers
- Sanitary Sewers
- MWRD
- Municipal Buildings
- Signs
- Parking

**VILLAGE BOARDS AND COMMISSIONS**

Membership List Agendas & Minutes

*\* Records are available electronically*

*# Records are available immediately pursuant to 5 ILCS 140/3.5*

This list contains both exempt and non-exempt records. Documents which are stored electronically are maintained on the Village server and can be produced electronically upon request.

*\* Records are available electronically*

*# Records are available immediately pursuant to 5 ILCS 140/3.5*