

# Oak Lawn Fire Department

6451 W. 93<sup>rd</sup> Place • Oak Lawn, Illinois 60453

## Chief of Fire Prevention

David Wheeler

(708) 499-7825

[oaklawncfp@oaklawn-il.gov](mailto:oaklawncfp@oaklawn-il.gov)

Thank you for your request to obtain a Recreational Bonfire / Campfire permit. Enclosed is an outline of steps and information necessary in order for the Oak Lawn Fire Department to process your request.

- Permits for weekend events will not be issued after the Thursday immediately preceding the event and a minimum of two weeks are necessary for processing.

Please note that, no permits will be issued if any of the information noted below is missing:

**Step 1:** Obtain a "Park / Field Permit" from the Oak Lawn Park District.

**Step 2:** Obtain approval for the Recreational Bonfire / Campfire from Cook County. For information, please contact:

Cook County Bureau of Administration  
Department of Environmental Control  
69 West Washington / Suite 1900  
Chicago, IL 60602-1900  
(312) 603-8200

**Step 3:** Complete the Oak Lawn Fire Department's  
"Recreational Bonfire / Campfire" permit application (**attached**).

**Step 4:** Forward copies of all the above items to:

Oak Lawn Fire Department  
Fire Prevention Bureau  
[oaklawncfp@oaklawn-il.gov](mailto:oaklawncfp@oaklawn-il.gov)

# Oak Lawn Fire Department

## PERMIT APPLICATION – RECREATIONAL FIRES

1. Provide a copy of the Oak Lawn Park District's "Park / Field Permit".
2. Provide a copy of the Cook County Department of Environmental Control approval letter.
3. Provide the following information:

- a. Location of bonfire / campfire:

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- b. Time of bonfire / campfire:

Start:

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Completion:

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- c. Person responsible for the bonfire / campfire:

Name:

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Address:

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Telephone:

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- d. List of on-site fire extinguishing equipment:

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## **RECREATIONAL BONFIRE/CAMPFIRE GUIDELINES**

The following are the minimum requirements for recreational bonfires and/or campfires per the Village of Oak Lawn Codes and Ordinances and the BOCA Fire Prevention Code:

1. Fuel for the bonfire shall consist only of seasoned dry firewood or other wood products. The fire may be ignited using a small quantity of paper, however the burning of any other type of material(s) is prohibited.
2. The location of the bonfire shall be a minimum of 50 feet from any building or structure. If the bonfire is conducted at either the Wolfe Wildlife Refuge or Lawn Manor Park, the bonfire shall be contained within the existing "burn pit" at all times.
3. The bonfire shall not be larger than 5 feet by 5 feet in dimension and shall not burn for longer than 3 hours unless approved by the Oak Lawn Fire Department.
4. At least one garden hose attached to a positive water supply shall be provided for fire protection and extinguishment. If not available, a minimum of one portable fire extinguisher with a 4-A rating or two portable fire extinguishers with a 2-A rating each, shall be provided.
  - The use of any other type of extinguishing method must be approved by the Oak Lawn Fire Prevention Bureau at least 48 hours prior to the event.
5. If wind conditions are or become unfavorable (24 mph or higher) all outside burning activities shall be postponed.
6. A minimum of two adult chaperones (minimum 21 years of age) shall be on-site at all times burning is in progress. At least one chaperone shall have access to a telephone in case of an emergency.

### **Oak Lawn Emergency Dispatch: Police, Fire, Ambulance**

#### **Emergency: 9-1-1**

7. All fires shall be properly extinguished upon completion of the event. A 30-minute fire watch shall be provided after the event to assure complete extinguishment.
  - Proper extinguishment of all recreational fires is the responsibility of the permit holder. The Oak Lawn Fire Department will respond for emergencies only.