

VILLAGE OF OAK LAWN, ILLINOIS
9446 South Raymond Avenue
Lower Level Conference Room
FIRE & POLICE COMMISSION
Wednesday, March 16, 2022

REGULAR MEETING MINUTES #22-03

Commissioner Rolence called the meeting to order at 6:30 p.m.

Roll call was taken. PRESENT: Robert Crosby, Secretary (District 2)
Robert Cook (District 3)
Thomas Henehan (District 4)
John Rolence, Chairman (District 6)
Jim Baker (Mayor At-Large)

ALSO PRESENT: Karen Borgman, Secretary to the Board
Cary Horvath, Attorney

ABSENT: Alan Moyzis (District 1)

Chairman Rolence informed the Board that Commissioner Houbolt has resigned from the Fire & Police Commission. A replacement has not yet been named.

The Board reviewed the minutes from their last meeting. Commissioner Henehan moved, seconded by Commissioner Cook to approve Regular Meeting Minutes 22-02 dated Thursday, February 17, 2022. Roll Call: All voted aye. Passed unanimously.

The Board reviewed Commendation Certificates for the following members of the Oak Lawn Police Department: Officer Vasquez (2), Officer O'Shea (2) and Officer Carroll.

The Board reviewed Honorable Mention Certificates for the following members of the Oak Lawn Police Department: Officer Williams, Officer Jachymiak, Officer Zelhart, Officer Houlihan, Officer Shilney, Officer Atkinson, Officer Doyle, Officer Dunn and Officer Olson.

Approval of Invoices:

- A. Trans Union Corporation Invoice No. 02200297 dated February 25, 2022 in the amount of \$178.37 for our regular monthly fee and candidate credit reports.
- B. Stanard & Associates Invoice No. SA000049761 dated February 28, 2022 in the amount of \$450 for the pre-employment testing on candidate Michael Kall.

C. Odelson & Sterk Invoice No. 33224 dated March 10, 2022 in the amount of \$508.75 for professional services rendered during February 2022.

Commissioner Cook moved, seconded by Commissioner Henehan, to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

The Board is in the process of creating a new Firefighter/Paramedic Eligibility List as the prior list has been exhausted. Remaining vacancies will be filled once a new list is established. The written exam is scheduled for Friday, March 18, 2022.

The Board discussed the status of Chief Vittorio's request to hire eight (8) new police patrol officers in the police department. Chief Vittorio was originally asking the Board to waive the 50% lateral rule. Chief Vittorio had ten officers in the academy or field training and three on extended medical leave. Due to the backlog in the academies he would not of been able to send the two officers needing academy until late June. Chief Vittorio is no longer asking the Board to waive the 50% rule as other academy options are becoming available. The Board has been reviewing background reports as they become available and eligible candidates are being given conditional offers and being scheduled for pre-employment testing. Ms. Borgman has been unable to touch base with a couple of the candidates who have completed their backgrounds and would be eligible to move forward. The Board instructed her to give them until Monday to respond.

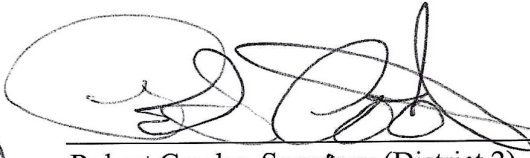
Ms. Borgman has been in touch with Resource Management Associates regarding testing for Fire Engineer. Ms. Borgman reached out to Chief Riddle to have him provide additional sources for the reading list as the current list has limited sources. This is becoming an issue as testing is becoming more frequent and Resource Management is limited for writing materials for the written exam. Chief Riddle will be providing her with additional sources for the reading list.

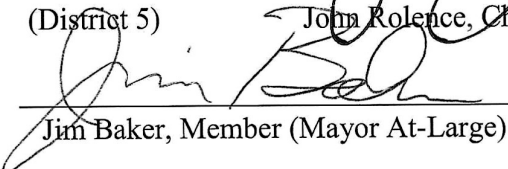
Chief Vittorio submitted a request to promote one lieutenant and one sergeant due to the retirement of Commander Hon. Commissioner Cook moved, seconded by Commissioner Baker to appoint Steven McNeela to the rank of Police Lieutenant effective April 1, 2022. Roll call: All voted aye. Passed unanimously. Commissioner Henehan moved seconded by Commissioner Crosby to appoint Michael McNeela to the rank of Sergeant effective April 1, 2022.

The next regular meeting of the Board was tentatively scheduled for Thursday, April 21, 2022 but may change to coincide with the interviews for Firefighter/Paramedic.

There being no further business to come before the Board, Commissioner Cook moved, seconded by Commissioner Crosby, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

The meeting was adjourned at 7:25 p.m.


Al Moyzis, Member (District 1)
Robert Crosby, Secretary (District 2)
Robert Cook, Member (District 3)
Thomas Henehan, Member (District 4)

(District 5)
John Rolence, Chairman (District 6)
Jim Baker, Member (Mayor At-Large)