

VILLAGE OF OAK LAWN, ILLINOIS  
9446 South Raymond Avenue  
Lower Level Conference Room  
FIRE & POLICE COMMISSION  
Thursday, February 17, 2022

REGULAR MEETING MINUTES #22-02

Commissioner Rolence called the meeting to order at 6:30 p.m.

Roll call was taken. PRESENT: Alan Moyzis (District 1)  
Robert Cook, (District 3)  
Thomas Henehan, Member (District 4)  
John Rolence, Chairman (District 6)  
Jim Baker, Member (Mayor At-Large)

ABSENT: Robert Crosby, Secretary (District 2)  
Kenneth Houbolt (District 5)

ALSO PRESENT: Karen Borgman, Secretary to the Board  
Cary Horvath, Attorney  
Zack Riddle, Fire Chief

Commissioner Moyzis moved, seconded by Commissioner Henehan to approve Regular Meeting Minutes 21-12 dated Thursday, December 16, 2022. Roll call: All voted aye. Passed unanimously. Commissioner Henehan moved, seconded by Commissioner Baker to approve Regular Meeting Minutes 22-01 dated Thursday, January 20, 2022. Roll call: All voted aye. Passed unanimously.

The Board reviewed Commendation Certificates received for the following members of the Oak Lawn Police Department: Detective Conroy, Detective Fontaine, Detective Haran, Detective Heilig, Detective Hennessy, Detective Scannell and Detective Gross. The Board congratulated them on their extraordinary performance and dedication to their profession and directed the Secretary to the Board to place the Commendation Certificates in their personnel folders.

The Board reviewed Honorable Mention Certificates for the following members of the Oak Lawn Police Department: Officer Carroll, Detective Robles, Officer Diestelmeier, Officer Shilney, Officer Sevening, Detective Conroy, Detective Fontaine, Detective Wiora, Detective Scanell, Detective Heilig, Detective Gollogly, Detective Richter, Sergeant Fortuna, and Officer Sikorski. The Board congratulated them on their dedication to duty and directed the Secretary to the Board to place the Honorable Mention Certificates in their personnel folders.

Approval of Invoices:

- A. Trans Union Corporation Invoice No. 01200297 dated January 25, 2022 in the amount of \$261.74 for our regular monthly fee and six pre-employment credit reports.
- B. Resource Management Associates Invoice No. 21134 dated January 25, 2022 in the amount of \$1,610 for the Fire Engineer written exam.
- C. Stanard & Associates Invoice No. SA000049475 dated January 31, 2022 in the amount of \$2,700 for pre-employment testing for fire candidates McAuliffe, DeLaPaz, Heim, Tssari, Cranston & Walsh.
- D. Odelson, Sterk, Murphey, Frazier & McGrath, LTD. Invoice No. 32918 dated February 8, 2022 in the amount of \$1017.50 for services rendered during January 2022.

Commissioner Cook moved, seconded by Commissioner Henehan, to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

The Board discussed the status of hiring in the fire department. Commissioner Baker moved, seconded by Commissioner Moyzis to ratify the vote to hire Firefighter/Paramedic Kall. Roll Call: All voted aye. Passed unanimously.

An advertisement for Firefighter/Paramedic was recently placed and applications were accepted through February 4, 2022. A total of sixteen (16) applications were received for the position. The Board discussed extending the deadline in an effort to gain more candidates but decided it would be best to move forward with the applications that were received. It was noted that while this is significantly lower than we have ever seen the past that numbers are currently down everywhere.

The Board reviewed a request from Chief Vittorio to hire eight (8) officers in the police department. Due to a manpower shortage and a delay in academies Chief Vittorio would like to ask the Board to waive the 50% rule and hire the six (6) candidates that are already academy trained before the two candidates that need to go to the academy. The commission discussed Chief Vittorio's request and decided that since it was still early in the hiring process that they would not take action until the March meeting so that additional information could be considered before making a decision.

The Board reviewed a request from Chief Riddle to promote one (1) Lieutenant and hire one additional Firefighter/Paramedic in the Fire Department to the retirement of Joseph Mainor who retired on February 1, 2022. Commissioner Baker moved, seconded by Commissioner Cook to promote Michael Curran to the rank of Lieutenant. Roll call: All voted aye. Passed unanimously.

A second request was made by Chief Riddle to discuss the posting of the Fire Engineers Final Promotional List, Date of Posting, Dates of Rank for Promoted Engineers, and Vacancy Dates for each promotion and resulting Time In Grade for each promoted Engineer. Chief Riddle was instructed to have the affected individuals make a request in writing as to why their effective date of promotion be made retro back to the date of the vacancy.

The next regular meeting of the Board was scheduled for Wednesday, March 16, 2022, at 6:30 p.m.

There being no further business to come before the Board, Commissioner Moyzis moved, seconded by Commissioner Henehan, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

The meeting was adjourned at 7:41 p.m.

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Al Moyzis, Member (District 1)

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Robert Cook, Member (District 3)

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Ken Houbolt, Secretary (District 5)

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Robert Crosby, Member (District 2)

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Thomas Henehan, Member (District 4)

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John Rolence, (District 6)

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Jim Baker, Member (Mayor At-Large)