

VILLAGE OF OAK LAWN, ILLINOIS  
9446 South Raymond Avenue  
Lower Level Conference Room  
FIRE & POLICE COMMISSION  
Thursday, November 18, 2021

REGULAR MEETING MINUTES #21-11

Commissioner Rolence called the meeting to order at 6:30 p.m.

Roll call was taken. PRESENT: Robert Crosby, Secretary (District 2)  
Robert Cook, (District 3)  
Thomas Henehan, Member (District 4)  
Kenneth Houbolt, Member (District 5)  
John Rolence, Chairman (District 6)  
Jim Baker, Member Mayor

ALSO PRESENT: Karen Borgman, Secretary to the Board  
Cary Horvath, Attorney

The Board welcomed newly appointed commissioner, James Baker.

The Board reviewed the minutes from their last meeting. Commissioner Crosby moved, seconded by Commissioner Cook to approve Regular Meeting Minutes 21-10 dated Thursday, October 14, 2021. Roll Call: All voted aye. Passed unanimously.

Approval of Invoices:

- A. CLS Background Investigations Invoice No.10894 in the amount of \$417.90 for the pre-employment background investigation for fire department candidates Timothy Brannigan and Anthony Pipitone.
- B. Trans Union Corporation Invoice No. 10100312 in the amount of \$150.58 for our regular monthly fee and candidate credit reports.
- C. Odelson & Sterk Invoice No. 32218 dated November 9, 2021 in the amount of \$1248.75 for professional services rendered during October 2021.
- D. Advocate Christ Hospital Invoice No. 809449 in the amount of \$843 for pre-employment physical for fire candidate Sean Ryan.
- E. NIPSTA Invoice No. 21-0101 dated November 15, 2021 in the amount of \$2,400 for the orientation and administration of the fire engineer practical exam.

Commissioner Houbolt moved, seconded by Commissioner Henehan, to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

The Board discussed the status of promotional testing in the fire department. On Tuesday, November 16<sup>th</sup> a practical exam was administered for the rank of Fire Engineer. The exam was scheduled to consist of a driving, pumping and ladder exercise. The Commission was notified on Monday that the equipment (Truck 3) that the department planned to use was out of service. The piece of equipment (Engine 4) that was to be used in its place did not have a ladder so candidates were not able to complete the ladder exercise portion. Both the driving and pumping portions were completed as planned. The sealed results have been delivered to Ms. Borgman and remain sealed. Since it was not known how long Truck 3 would be out of service Chief Riddle suggested that the commission waive that portion of the testing and give each of the candidates full credit for said portion. Chairman Rolence proposed to the Board that since the candidates did not complete this portion that everyone receive a zero for the exercise. It would not affect the candidates making the eligibility list as there is no minimum passing score. A vote was taken. Commissioners Henehan, Cook, Moyzis, and Rolence voted to give the candidates a zero for the aerial portion. Commissioners Crosby, Houbolt and Baker voted to give the candidates full credit for this portion. Based on the voting the candidates will receive a zero for the aerial ladder exercise. Chief Riddle will provide a signed agreement with IAFF Local 3405.

Chief Riddle added that he feels we will be needing to test again for Battalion Chief in the near future.

The Board reviewed the status of hiring in the police and fire departments. All approved positions are currently filled.

The Board reviewed a request from Chief Vittorio to hire six (6) patrol officers in the police department. Chief Vittorio was only able to reserve three (3) spots in the police academy and is therefore requesting that three (3) of the new hires are lateral transfer candidates. This would be in accordance with the 50% rule of the lateral transfer policy. His detectives have started working on backgrounds and they will forward them to the Board as they become available. Commissioner Cook moved, seconded by Commissioner Henehan to hire three (3) lateral transfer candidates. Roll call: All voted aye. Passed unanimously.

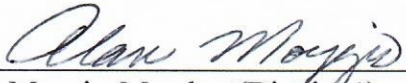
The Board reviewed and discussed a proposal from Chief Vittorio to start a cadet/intern program in the department. The program would allow Oak Lawn residents between the ages 17-21 who were attending or registered in college with a criminal justice major and who also have a clean driving record to potentially receive two (2) preferential points on an entry eligibility list if they meet the program requirements. The program would also allow candidates up to \$4,000 in tuition reimbursement.

The next regular meeting of the Board was scheduled for Thursday, November 16, 2021, at 6:30 p.m.

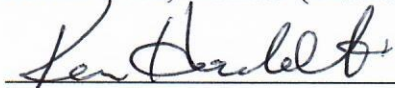
Phil Griffin who recently resigned from the Board had served on the commission for over 15 years. Commissioner Rolence suggested that the Board ask for a resolution honoring his service.

There being no further business to come before the Board, Commissioner Baker moved, seconded by Commissioner Crosby, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

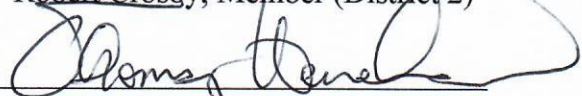
The meeting was adjourned at 7:15 p.m.

  
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Al Moyzis, Member (District 1)

  
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Robert Cook, Member (District 3)

  
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Ken Houbolt, Secretary (District 5)

  
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Robert Crosby, Member (District 2)

  
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Thomas Henehan, Member (District 4)

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Jim Baker, Member (Mayor At-Large)

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John Rolence, Chairman (District 6)